

**CITY OF NORWALK
FINANCE & CLAIMS COMMITTEE
REGULAR MEETING
MAY 14, 2026
BY ZOOM VIRTUAL MEETING**

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Chitsamay Lam at clam@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

I. CALL TO ORDER

Chair Frayer called the meeting to order at 7:01p.m.

II. ROLL CALL

ATTENDANCE: James Frayer, Chair; Johan Lopez, Vice Chair; Broderick Sawyer, Richard Dellinger, Nicole Eaddy

STAFF: Jared Schmitt, Chief Financial Officer; Chitsamay Lam, Comptroller

OTHERS: Joyce Liu; IT, Ralph Valenzisi; NPS, Dave Hopp; NPS, Christine Pacelli; WPCA, Vanessa Valadares; DPW

Chair Frayer acknowledged those present as noted above.

III. ACCEPTANCE OF MINUTES

A. REGULAR MEETING: 04-09-26

SPECIAL JOINT MEETING OF FINANCE AND CLAIMS COMMITTEE AND BOARD OF ESTIMATE AND TAXATION: 04-13-26

**MR. LOPEZ MOVED TO ACCEPT THE MINUTES OF 4-9-26

**MOTION PASSED UNANIMOUSLY

**MS. EADDY MOVED TO ACCEPT THE MINUTES OF 4-13-26

**MOTION PASSED UNANIMOUSLY

IV. PUBLIC PARTICIPATION

There was no public participation.

Public participation was closed at 7:05p.m.

V. REPORTS

A. OAK HILLS PARK AUTHORITY MONTHLY FINANCIAL STATEMENTS FOR MARCH 2026

**MS. EADDY MOVED TO ACCEPT THE OAK HILLS PARK AUTHORITY MONTHLY FINANCIAL STATEMENTS FOR MARCH 2026

**MOTION PASSED UNANIMOUSLY

B. TAX ASSESSOR REPORT

Updates from the Chief Financial Officer, Jared Schmitt

C. NARRATIVE ON TAX COLLECTIONS DATED MARCH AND APRIL 2026

Updates from the Chief Financial Officer, Jared Schmitt and City Council Member and Committee Chair, Mr. Frayer

D. MONTHLY TAX COLLECTOR'S REPORTS DATED MARCH AND APRIL 2026

**MR. LOPEZ MOVED TO ACCEPT THE MONTHLY TAX COLLECTOR'S REPORT DATED MARCH AND APRIL 2026

**MOTION PASSED UNANIMOUSLY

E. CLAIMS COMMITTEE REPORT DATED MAY 2026

****MR. LOPEZ MOVED TO ACCEPT THE CLAIMS COMMITTEE REPORT DATED MAY 2026**

****MOTION PASSED UNANIMOUSLY**

VI. OLD BUSINESS

There was no report on Old Business.

VII. NEW BUSINESS

A. AUTHORIZE NPS PURCHASING AGENT TO PURCHASE NEW CHROMEBOOKS FROM VIVACITY TECH PBC FOR NATHAN HALE, PONUS RIDGE AND WEST ROCKS MIDDLE SCHOOLS IN THE AMOUNT NOT TO EXCEED \$450,714.60 FROM THE STUDENT TECHNOLOGY MUNIS ACCOUNT 09265010-5777-C0740

****CHAIR FRAYER MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

B. AUTHORIZE NPS PURCHASING AGENT TO PURCHASE NEW CHROMEBOOKS FROM VIVACITY TECH PBC FOR TEACHERS IN GRADES K-5 IN THE AMOUNT NOT TO EXCEED \$219,450 FROM THE INSTRUCTIONAL TECHNOLOGY MUNIS ACCOUNT 09265010-5777-C0112

****MR. DELLINGER MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

C. AUTHORIZE A SPECIAL APPROPRIATION FOR PUBLIC WORKS & OPERATIONS DEPARTMENT IN THE AMOUNT OF \$200,000 FOR RECYCLING, YARD AND FOOD COMPOSTING INITIATIVES. MUNIS ACCOUNT 530000-5776-NPW01 NIPS SOLID WASTE EXPENSE

****MS. EADDY MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

D. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO GOVCONNECTION, INC, IN AN AMOUNT NOT TO EXCEED \$335,369.05 FOR PALO ALTO FIREWALLS 3 YEARS RENEWAL. MUNIS ACCOUNT 011370-5742 IT SOFTWARE

****MR. LOPEZ MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

E. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO ZOOM COMMUNICATIONS, INC. IN AN AMOUNT NOT TO EXCEED \$12,300 FOR THE ANNUAL RENEWAL OF FIFTY (50) ZOOM WEBINAR ACCOUNTS AND SIX (6) TRANSLATED CAPTIONING ACCOUNTS. FUNDING WILL BE ALLOCATED FROM ACCOUNT NO. 011370-5742 IT SOFTWARE.

**MR. LOPEZ MOVED THE ITEM
**MOTION PASSED UNANIMOUSLY

F. APPROVE FY 2026-27 WPCA OPERATING BUDGET.

**CHAIR FRAYER MOVED THE ITEM
**MOTION PASSED UNANIMOUSLY

VIII. **ADJOURNMENT**

Mr. Sawyer moved to adjourn.
Motion passed unanimously.
The meeting was adjourned at 8:01p.m.

Respectfully Submitted,
Monique Cipriano