



REGULAR MEETING – COMMUNITY SERVICES COMMITTEE AGENDA

JUNE 24, 2026, 7:00 PM
BY ZOOM VIRTUAL MEETING

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Julienne Foy at JFoy@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

I. **CALL TO ORDER**

II. **ROLL CALL**

III. **ACCEPTANCE OF MINUTES**

A. **Regular Meeting: May 27, 2026**

IV. **PUBLIC PARTICIPATION**

V. **NEW BUSINESS**

VI. **DISCUSSION**

A.

Update from Human Services Director, Keenan McMahon on recipients of the 2026 Community Impact Mini-Grant Program; informational only, no Council action

required.

VII. ACTION ITEMS

- A.** Authorize the Mayor, Barbara C. Smyth to execute any and all agreements and other instruments to the extend the term of the parking lease with Norwalk Aerie, No. 588 Fraternal Order of Eagles, Inc. a/k/a Eagles for a period of 1 year, from July 1, 2026 through June 30, 2027, annual rent in the amount of \$14,400.00 Account #: 016200-5265.
- B.** Authorize the Mayor, Barbara C. Smyth, to execute any and all agreements, documents, instruments, or amendments as may be necessary with Family & Children’s Agency, 9 Mott Avenue, 4th Floor, Norwalk, CT 06850, in the amount of \$163,000.00, to provide Municipal Agent for the Elderly services for Norwalk residents for the period of July 1, 2026 through June 30, 2027. Account #: 012010-5298
- C.** Authorize the Mayor, Barbara C. Smyth, to execute any and all agreements, documents, instruments, or amendments as may be necessary with Mid-Fairfield Community Care Center, located at 100 East Avenue, Norwalk CT, in the amount of \$100,000.00 to support the Latinx Integrated Care (LINC) Program for the period of July 1, 2026 through June 30, 2027. Account #: 012010-5298

VIII. ADJOURNMENT

UPCOMING MEETINGS

July 22, 2026

**CITY OF NORWALK
COMMUNITY SERVICES COMMITTEE
REGULAR MEETING MINUTES - MAY 27, 2026
VIA ZOOM VIRTUAL CONFERENCE**

ATTENDANCE: Nicol Ayers, Chair; Brian Bailey; Jesse Buccolo; Jan Degenshein; Broderick I. Sawyer; Anne Wennerstrand

STAFF: Julienne Foy, Chief of Community Services; Keenan McMahon, Human Services Director; David Walenczyk, Youth Services Program Director

OTHERS: Chrissy Mahanna, Compass Consulting & Coaching, LLC; Ligia Masilamani, Family & Children's Agency, Inc.; Michele Conderino, Executive Director, Open Door Shelter (dba Open Doors)

CALL TO ORDER

Chair Ayers called the meeting to order at 7:00 p.m. There was a quorum present.

ROLL CALL

Chair Ayers acknowledged those present as above noted.

PUBLIC COMMENTS

No public comments were received. Public participation was closed.

APPROVAL OF MINUTES

April 22, 2026

**** MR. DEGENSHEIN MOVED TO APPROVE THE MINUTES.**

****MOTION PASSED UNANIMOUSLY.**

DISCUSSION

Update from Human Services Director, Keenan McMahon on the 2026 Community Impact Mini-Grant Program (informational only, no Council action required).

ACTION ITEMS

A. Authorize the Mayor, Barbara C. Smyth, to execute any and all agreements, documents, instruments, or amendments as may be necessary with Compass Consulting & Coaching, LLC led by Chrissy Mahanna, LCSW to coordinate and implement Cohort #2 of the Nonprofit Capacity Accelerator Program in the amount of \$30,000. Account #012010-5A0620.

**** CHAIR AYERS CALLED FOR VOTE.**

****MOTION PASSED UNANIMOUSLY.**

B. Authorize the Mayor, Barbara C. Smyth, to execute any and all agreements, documents, instruments, or amendments as may be necessary with The Open Door Shelter (dba Open Doors) located at 4 Merritt Street, Norwalk, CT 06854 in the amount of \$92,000 to provide shelter services for persons experiencing homelessness for Norwalk residents beginning July 1, 2026 to June 30, 2027. Account #012010-5A0620.
(Councilperson Buccolo recused himself from the item.)

**** CHAIR AYERS CALLED FOR VOTE.**

****MOTION PASSED UNANIMOUSLY (COUNCILPERSON BUCCOLO RECUSAL AS NOTED).**

C. Authorize the Mayor, Barbara C. Smyth, to execute any and all necessary agreements, documents, instruments, or amendments with Family & Children's Agency, Inc. for the second year of the Multisystem TAG Program for the period of July 1, 2026 through June 30, 2027, in the amount of \$100,000 from the Community Services Department, Account #012010-5A0620.

**** CHAIR AYERS CALLED FOR VOTE.**

****MOTION PASSED UNANIMOUSLY.**

D. Authorize the Mayor, Barbara C. Smyth, to execute any and all necessary agreements, documents, instruments, or amendments to accept grant funds from DCF/CYSA in the amount of \$35,000** to support the Norwalk Youth Diversion Team (YDT), formerly known as the Juvenile Review Board (JRB). These funds will be used by the YDT to subcontract for specialized mentoring subcontracted with Daniels Youth Leadership Company in the same amount. **Actual funds received are based on a formula and finalized funds determined by the State of CT. Flat funding of \$35,000 is expected. No match by the City is required for these funds.**

**** CHAIR AYERS CALLED FOR VOTE.**

****MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

****MR. SAWYER MOVED TO ADJOURN.**

****MOTION PASSED UNANIMOUSLY.**

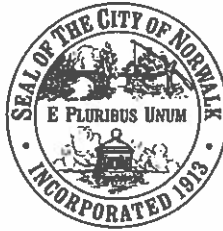
The meeting adjourned at approximately 8:30 PM.

Respectfully Submitted,
Courtney Baldwin
Recording Secretary

CITY HALL
125 EAST AVENUE, P.O. BOX 5125
NORWALK, CONNECTICUT 06856-5125

CITY OF NORWALK
LAW DEPARTMENT

TELEPHONE
(203) 854-7750
FACSIMILE
(203) 854-7901



May 29, 2025

Via FedEx: 8185 5738 0930

Norwalk Aerie, No. 588 Fraternal Order of Eagles, Inc.
6 Mott Avenue
Norwalk, CT 06850-3307

Re: Parking Lease by and between Norwalk Aerie, No. 588 Fraternal Order of Eagles, Inc., as Landlord, and the City of Norwalk, as Tenant dated May 11, 2023 (the "Lease").

Dear Mr. Miller:

Pursuant to Section 4.1 of the Lease, the City of Norwalk hereby gives notice of its election to renew the Lease for a period of One (1) year commencing on July 1, 2025 and ending on June 30, 2026 on the same terms and conditions as the Initial Term.

If you have any questions or concerns regarding this notice, please do not hesitate to contact me at (203) 854-7915.

Sincerely,

A handwritten signature in black ink, appearing to read "Darin L. Callahan".

Darin L. Callahan
Assistant Corporation Counsel

***Cc: Via email: herbsan@optonline.net
Herb Sanford***

***Via email: sharris@norwalkpl.org
Sherelle Harris***

***Via Email: LDaniels@norwalkct.gov
Lamond Daniels***

LIBRARY PARKING 3

30 Spaces

LIBRARY PARKING 2

11 Spaces

LIBRARY PARKING 1

1—36 Regular

1— Handicap

1— Van Accessible

PARKING LEASE

THIS LEASE, made the 11 day of May, 2023 (the "Effective Date"), by and between, **NORWALK AERIE, NO. 588 FRATERNAL ORDER OF EAGLES, INC.**, a civil and social organization and existing under the laws of the State of Connecticut, having a principal place of business located at 6 Mott Avenue, Norwalk, Connecticut, acting herein through Thomas J. Miller, its President, duly authorized (the "Landlord"), and **CITY OF NORWALK**, a municipal corporation organized and existing under the laws of the State of Connecticut, having a principal place of business located at 125 East Avenue, Norwalk, Connecticut, acting herein through Harry W. Rilling, its Mayor, duly authorized (the "Tenant"). The Landlord and Tenant hereinafter referred to collectively as the "Parties" and individually as the "Party."

WHEREAS, the Landlord is the owner of certain real property and parking lot known as 6 Mott Avenue, Norwalk, Norwalk, CT (the "Premises") designated as M/B/L 01/35/04 on the Norwalk Tax Assessor's Records; and

WHEREAS, the Landlord and Tenant desire to enter a lease for a portion of the parking area on the Premises, as more particularly shown and described in Schedule A, attached hereto and made a part hereof upon the terms and conditions hereinafter set forth;

NOW, THEREFORE, in return for good and valuable consideration to each party in hand paid by the other, receipt of which is hereby acknowledged, and in further consideration of the mutual covenants herein contained, the Parties agree as follows:

1. Demised Premises. In consideration of the rents and covenants herein reserved and contained on part of the Tenant to be paid, performed, and observed, the Landlord does hereby demise and lease unto the Tenant during the Permitted Hours (defined in Section 3 herein), exclusively, the a portion of the parking area of the Premises consisting of thirty (30) parking spaces in that certain area located on the Premises identified in Schedule A hereto (the "Parking Spaces"), together with, non-exclusively, such other portions of the Premises designed or otherwise intended for vehicular and pedestrian ingress and egress to and from said Parking Spaces (the "Common Areas") for the Permitted Uses. The Parking Spaces and Common Areas hereinafter referred to collectively as the "Demised Premises."

2. Permitted Uses and Hours. The Tenant, its employees, guests and invitees, shall be permitted to use the Demised Premises for parking during the Permitted Hours relating to Tenant's operation of its public library at 1 Belden Avenue, Norwalk, Connecticut (the "Permitted Uses"). The "Permitted Hours" shall mean the hours set forth in Schedule B. The Tenant shall be responsible for the enforcement of parking hours.

3. Rent. The annual total rent hereunder shall be **TWELVE THOUSAND SIX HUNDRED DOLLARS AND 00/100 CENTS (\$12,600.00)** (the "Rent"), payable in equal monthly installments of One Thousand Fifty Dollars and 00/100 Cents (\$1,050.00) on or before the first day of each month commencing on the Commencement Date. The "Commencement Date" shall mean July 1, 2023, the date which the Tenant may commence occupying the

Demised Premises as set forth herein.

4. Term.

4.1. The Demised Premises is leased for an initial term of two years commencing on the Commencement Date and ending two (2) years therefrom (the "Initial Term"). Except as otherwise provided in Section 4.2, the Tenant shall have three (3) renewal options (the "Option") for this Lease, each for a period of one (1) year each (each, a "Renewal Term") by providing written notice no later than thirty (30) days directly preceding the end of the Initial Term or Renewal Term, as applicable, on the same terms and conditions as the Initial Term.

4.2. The Landlord may initiate renegotiation of Rent applicable to the Renewal Term (the "Adjusted Rent") by providing written notice thereof to the Tenant no more than one hundred and eighty (180) days but no less than one hundred and fifty (150) days prior to the expiration of the Initial Term. Said notice shall state the Adjusted Rent. The Tenant shall have thirty (30) days from said notice (the "Acceptance Period") to accept, subject to all required public approvals, the Adjusted Rent by providing written notice to the Landlord. In the event that the Tenant accepts the Adjusted Rent, it may exercise its Option to extend the term on the Lease on the same terms and conditions as the Initial Term except for Rent which shall be the Adjusted Rent. In the event that the Tenant does not accept the Adjusted Rent within the Acceptance Period, the Landlord shall have the option to terminate the Lease at the end of the Initial Term by providing the Tenant written notice thereof within thirty (30) days from the expiration of the Acceptance Period in which case the Tenant's Option shall be void.

5. Maintenance and Repair. The Landlord shall be responsible, at its sole cost and expense, (i) for maintenance and repair of the Demised Premises to the condition which exists at the Effective Date of this Lease, reasonable wear and tear excepted, and (ii) removal of all snow and ice from the Demised Premises.

6. Alterations. Tenant shall not make any alterations to the Demised Premises without the written consent of the Landlord, which shall not be unreasonably withheld, conditioned, delayed or denied. Notwithstanding the foregoing, the Tenant shall not need Landlord's consent to locate on the Premises commercially reasonable signage in commercially reasonable locations notifying the general public of the availability and location of the Parking Spaces.

7. Events of Default by Tenant. The following shall be an "Event of Default" of the Tenant: (i) Tenant's failure to pay Rent due under this Agreement within five (5) business days of written notice thereof that payment has not been received by Landlord by its due date; (ii) Tenant's failure to cure within thirty (30) days after written by Landlord of Tenant's non-compliance with any other obligation under this Agreement, except that, in the case of an obligation not reasonably capable of being cured within thirty (30) days (determined without regard to the cost or ability to pay for compliance), the Tenant will not be in default as long as the Tenant has commenced the cure of the non-compliance reasonably promptly after the notice and is continuously thereafter diligently proceeding to and does complete the cure within a

commercially reasonable time; (iii) Tenant abandons, vacates or deserts the Demised Premises; (iv) in the event of the insolvency or bankruptcy of either Party, or the filing of any petition under the bankruptcy statute, voluntarily or involuntarily and whether or not resulting in an adjudication in bankruptcy, provided that involuntary filings shall be a default only if not dismissed within thirty (30) days of the date of its filing; or (v) in the event of a partial or general assignment for the benefit of a creditor by either Party. Upon the occurrence of an Event of Default by the Tenant, Landlord shall have the right to terminate this Lease and recover possession of the Demised Premises.

8. Indemnification.

8.1. Tenant agrees and hereby does indemnify and hold harmless the Landlord from and against any and all third party demands, claims, damages, losses, and expenses (including reasonable counsel's fees) (collectively, the "Claims") arising out of (i) personal injuries (including death) and any damage to property, real or personal, caused by the negligent acts or omissions of the Tenant, or the negligent acts or omissions of the Tenant's employees, guests, invitees or subcontractors, except to the extent that such Claims were caused by the negligent acts or omission of the Landlord, or negligent acts or omissions of the Landlord's employees, guests, invitees, subcontractors, or other tenants, or (ii) a material misrepresentation of the representations made herein by the Landlord .

8.2. Landlord agrees and hereby does indemnify and hold harmless the Tenant from and against any and all third party demands, claims, damages, losses, and expenses (including reasonable counsel's fees) (collectively, the "Claims") arising out of personal injuries (including death) and any damage to property, real or personal, caused by the negligent acts or omissions of the Landlord, or negligent acts or omissions of the Landlord's employees, guests, invitees, subcontractors, or other tenants, except to the extent that such Claims were caused by the negligent acts omission of the Tenant, or the Tenant's employees, guests, invitees or subcontractors.

9. Insurance. Each Party agrees to obtain at its own cost and expense all insurance required by the Insurance Rider attached hereto and incorporated herein as Schedule C, and to keep the same in continuous effect for a period of two (2) years following the termination of this Lease. Before the Commencement Date, each Party shall provide the other Party a certificate of insurance, and shall thereafter provide renewal certificates, as appropriate, evidencing such coverage written by a company licensed in the State of Connecticut.

10. Assignment and Subletting. Tenant may not, without Landlord's approval, assign or in any manner transfer this Lease or any estate, interest or benefit herein, or sublet the Demised Premises or any part or parts therefore.

11. Quiet Enjoyment. The Landlord covenants with the Tenant that Landlord has good right to lease the Demised Premises in manner aforesaid, and that Landlord will suffer and permit Tenant to occupy, possess and enjoy the Demised Premises during the term aforesaid, without hindrance or molestation from Landlord or any person claiming by, from or under Landlord, provided that the Tenant is in compliance with (i) the terms of this Lease, (ii) all laws,

rules, regulations and ordinances and (iii) all rules and regulations that Landlord reasonably imposes, in a non-discriminatory manner, on the use of the Demised Premises from time to time.

12. Acceptance of Demised Premises. Tenant agrees that it has inspected the Demised Premises, and the Landlord has made no representations upon which Tenant relies which are not embodied in this Lease, and that the Demised Premises is leased in their present condition as of the Effective Date.

13. No Waste. The Tenant will commit no waste upon the Demised Premises, nor suffer the same to be committed thereon, nor injure nor misuse the same; and also that Tenant will not use the same for any purpose but that hereinbefore authorized, without written permission from the Landlord, but will deliver up the same at the expiration of the tenancy in as good condition as it is now in, ordinary wear, damages by the elements or other unavoidable casualties excepted.

14. Hold Over. Tenant agrees that in case the Tenant shall, without the written consent of the Landlord endorsed hereon, or on the duplicate hereof, at any time hold over the Demised Premises, beyond the period above specified as the termination of this Lease, then the Tenant shall hold the Demised Premises upon the same terms as a month-to-month tenant, and under the same stipulations and agreements as are in this Lease contained, and no holding over by the Tenant shall operate to renew this Lease without such written consent of the Landlord.

15. Brokerage. Each Party represents and warrants to the other Party that it has not dealt with any broker or finder in connection with the transactions herein contemplated and each Party agrees to indemnify, defend and hold harmless the other Party from and against any and all manner of claims, including, but not limited to, reasonable attorneys' fees and expenses incurred by the other Party and arising out of any claim by any broker or finder if it is ultimately determined that either party has dealt in contravention of its representation and warranty.

16. Subordination. Tenant's interest hereunder shall be subordinate to any mortgage or collateral assignment of leases and rentals affecting the Demised Premises, granted to any mortgage holder now or anytime in the future to secure any obligations of the Landlord to any such mortgage holder. Upon request of any such mortgage holder, the Tenant agrees to promptly execute and deliver any and all documents subordinating the Tenant's rights under this Lease as aforesaid.

17. General Provisions.

17.1. Compliance with Law. The Parties hereto shall, in the performance of this Lease, comply with and conform to all the laws of the State of Connecticut, and the by-laws, rules and regulations of the City of Norwalk, relating to health, nuisance, fire, highways and sidewalks, so far as the Demised Premises are, or may be concerned.

17.2. Notices. All written notices required herein shall be sent to the respective addresses set forth below (or to such other addresses as the respective parties hereto may

designate in writing) and shall be effective one (1) day after being deposited by recognized express courier when sent overnight priority, or five (5) days after being post marked when sent by certified mail, postage prepaid:

To Landlord: Norwalk Aerie, No. 588 Fraternal Order of Eagles, Inc.
6 Mott Avenue
Norwalk, CT, 06850-3307

To Tenant: Economic and Community Development
City of Norwalk
125 East Avenue, PO Box 5125
Norwalk, Connecticut 06856-5125

With copies to: Office of Corporation Counsel
125 East Avenue, Room 237
PO Box 5125
Norwalk, Connecticut 06856-5125

17.3. Invalidity. If any provision of this Lease or the application of it to any person or circumstances shall to any extent be invalid or unenforceable, the remainder of this Lease, or the application of such provision to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected, and each provision of this Lease shall be valid and be enforced to the fullest extent permitted by law.

17.4. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Connecticut.

17.5. Conflicts of Interest. No member, official, or employee of the Landlord shall have any personal interest, direct or indirect, in this Lease, nor shall any member, official, or employee participate in any decision relating to this Lease which affects his or her personal interests or the interests of any other entity or person in which he or she is directly or indirectly interested. No member, official, or employee of the Tenant shall be personally liable to the Landlord, its successors and assigns, or anyone claiming by, through or under the Tenant or any successor in interest to the Demised Premises, in the event of any default or breach by the Tenant or for any amount which may become due to the Tenant, its successors and assigns, or any successor in interest to the Demised Premises, or on any obligation under the terms of this Lease.

17.6. Waiver. Failure of a Party to enforce any provision of this Lease shall not be construed as, nor shall I constitute, a waiver of that Party's right to enforce any provision of the Lease in the event of subsequent or continuing breach of the other Party.

17.7. Counterparts. This Lease may be executed in counterparts, each of which shall be deemed an original, and such counterparts when taken together shall constitute one Lease.

17.8. Binding Effect. The covenants and agreements herein contained shall be binding upon and inure to the benefit of the Parties hereto and their respective heirs, executors, administrators, successors and assigns.

17.9. Interpretation. Unless otherwise specified, the words "include" and "including" and words of similar import shall be deemed to be followed by the words "but not limited to" and the word "or" shall be "and/or." Wheresoever used herein, the singular shall include the plural, the plural the singular, and the use of any gender shall be applicable to all genders.

17.10. Cumulative Remedies. The Parties right and remedies set forth herein are cumulative and in addition to any other right or remedies provided by law or in equity, and not in substitution for them.

17.11. Notice of Lease. Each Parties shall execute and deliver to the other Party a Notice of Lease conforming to Conn. Gen. Stat. § 47-19 for recordation on the land records in the Town Clerk's Office for the City of Norwalk, Connecticut.

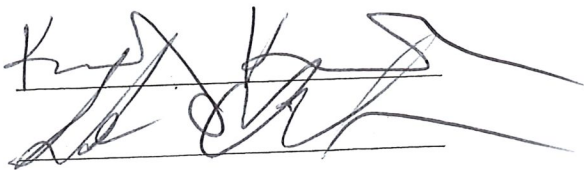
17.12. Representations. Each Party represents to the other Party the following (i) that it is a legally existing entity under the laws of the State Connecticut and has not previously filed, nor is presently contemplating filing, nor has received notice of a petition of, nor contemplates receiving notice of a petition of, bankruptcy, liquidation, receivership or any other action for the protection of creditors or debtors; (ii) that it has the financial resources to perform this Lease and that it is not the subject of any litigation or action, pending or threatened, regarding this Lease or which, if resulting in an adverse decision, would affect its ability to perform its duties under this Lease; (iii) that it has, and has exercised, the required corporate power and authority and has complied with all applicable legal requirements necessary to adopt, execute and deliver this Lease and to assume the responsibilities and obligations created hereunder; and (iv) that this Lease is duly executed and delivered by an authorized corporate officer, in accordance with such officer's powers to bind the applicable Party hereunder, and constitutes a valid and binding obligation enforceable in accordance with its terms, conditions and provisions. The Landlord further represents the lease agreement recited in Volume 7529, Page 103 of the Norwalk Land Records was terminated by mutual agreement of the parties to said lease over five (5) years ago.

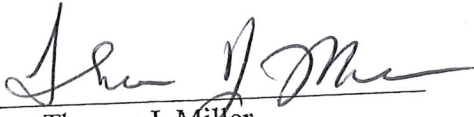
[Signature Page Follows on Next Page]

IN WITNESS WHEREOF, the Parties hereto have hereunto set their hands and seals, and to a duplicate of the same tenor, the day and year first above written.

Signed, Sealed and Delivered
in the presence of

NORWALK AERIE, NO. 588
FRATERNAL ORDER OF EAGLES,
INC.




By: 
Name: Thomas J. Miller
Title: President, Duly Authorized

STATE OF CONNECTICUT)
) ss: Norwalk
COUNTY OF FAIRFIELD)

On this 10th day of May, 2023, before me, the undersigned officer, personally appeared, Thomas J. Miller, known to me to be the person whose name is subscribed to the within and acknowledged that he, being duly authorized, executed the same for the purposes therein contained.

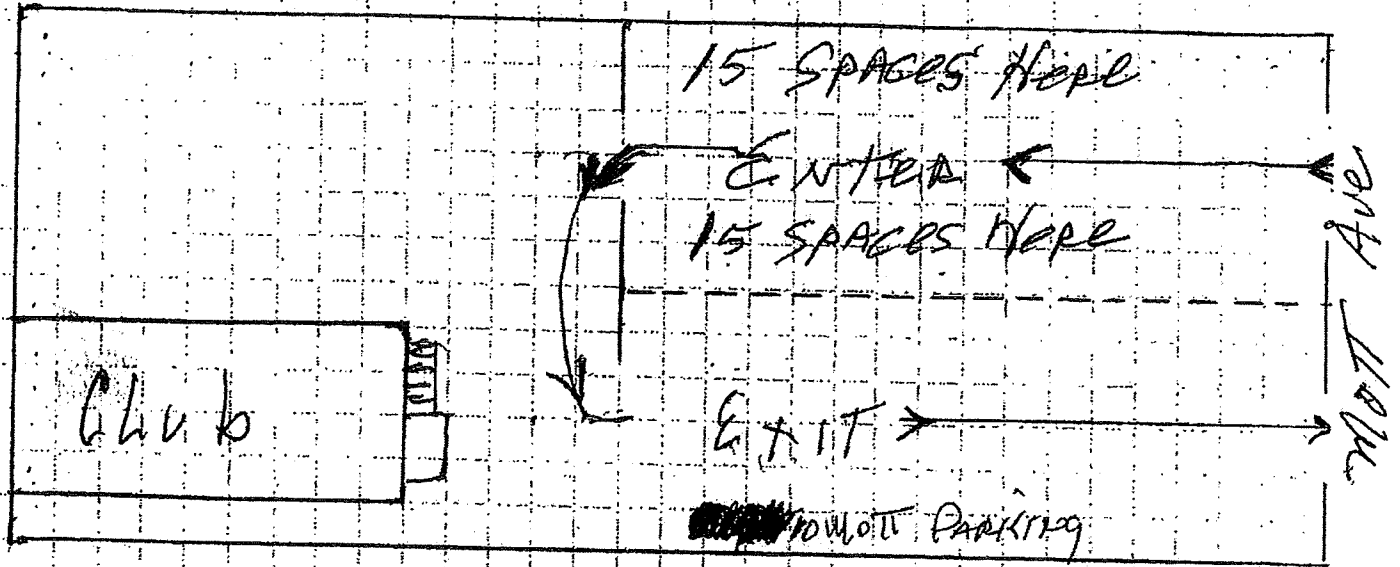
IN WITNESS WHEREOF I hereunto set my hand.



Notary Public

SANDRA H MILES
NOTARY PUBLIC, STATE OF CONNECTICUT
MY COMMISSION EXPIRES 7.31.26

SCHEDULE A
Demised Premises



Eagles Club Parking lot for Library use.



Exit This Gate

Enter This Gate

SCHEDULE B
Hours of Permitted Use

The regular hour of use shall be as follows:

Day	Starting	Ending:
Monday	10:00 a.m.	5:30 p.m.
Tuesday	10:00 a.m.	5:30 p.m.
Wednesday	10:00 a.m.	8:00 p.m.
Thursday	10:00 a.m.	8:00 p.m.
Friday	10:00 a.m.	5:30 p.m.
Saturday	10:00 a.m.	5:30 p.m.
Sunday	1:00 p.m.	5:00 p.m.

In addition, the Tenant shall be permitted to use the Parking Spaces outside of the regular hours as needed for special events and programming held at the library.

SCHEDULE C
Insurance Rider

Each Party shall provide and maintain insurance coverage relating to the Lease of the Demised Premises in compliance with the following minimum requirements.

Workers' Compensation: With respect to all operations the Party in connection with the performance of the Lease, it shall carry workers' compensation insurance in accordance with the requirements of the laws of the State of Connecticut, and Employer's Liability limits of One Hundred Thousand Dollars (\$100,000) coverage for each accident, One Hundred Thousand Dollars (\$100,000) coverage for each employee by disease, Five Hundred Thousand Dollars (\$500,000) policy limit coverage for disease.

Commercial General Liability: With respect to all operations the Party in connection with the performance of the Lease, it shall carry Commercial General Liability insurance providing for a total limit of One Million Dollars (\$1,000,000) coverage per occurrence for all damages arising out of bodily injury, personal injury, property damage, products/completed operations, and contractual liability coverage for the indemnification obligations arising under the Lease. The Annual Aggregate limit shall not be less than Two Million Dollars (\$2,000,000).

Automobile Liability: With respect to each owned, non-owned, or hired vehicles the Party shall carry Automobile Liability insurance providing One Million Dollars (\$1,000,000) coverage per accident for bodily injury and property damage.

Acceptability of Insurers: The Party's policies shall be written by insurance companies licensed to do business in the State of Connecticut, with an AM Best rating of A-VII, or better.

Deductibles and Self-Insured Retentions: All deductibles or self-insured retentions are the sole responsibility of the respective Party to pay.

Additional Insured: Each Party shall include the other Party as an Additional Insured with respect the activities to be performed by the other Party under the Lease.

Certificate of Insurance: Prior to the commencement of services under the Lease, each Party shall furnish Certificate(s) of Insurance to the other Party. The Certificate(s) will specify all parties who are endorsed on the policy as Additional Insureds (or Loss Payees). The Certificates and endorsements for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. Renewals of expiring Certificates shall be provided prior to expiration but no more than fifteen (15) days after policy renewal. All insurance documents required should be mailed to the City of Norwalk Corporation Counsel and Finance Department (Attn: Risk Manager), 125 East Avenue, P.O. Box 5125, Norwalk, CT 06856-5125.

**AMENDMENT NO. 2 TO
AGREEMENT
BY AND BETWEEN
CITY OF NORWALK
AND
FAMILY & CHILDREN'S AGENCY, INC.
TO SERVE AS A MUNICIPAL AGENT FOR THE ELDERLY**

THIS SECOND AMENDMENT ("Amendment No. 2") entered into this 1st day of July, 2025, by and between the **CITY OF NORWALK**, acting herein by Harry W. Rilling, its Mayor, duly authorized (hereinafter referred to as the "City"), and **FAMILY & CHILDREN'S AGENCY, INC.**, a corporation organized and existing under the laws of the State of Connecticut, having offices at 9 Mott Avenue, Norwalk, CT 06850, acting herein by Robert Cashel its President and CEO, duly authorized (hereinafter referred to as the "Municipal Agent"). The City and the Municipal Agent hereinafter referred to as the "Parties" and individually as the "Party."

WHEREAS, the Parties entered into an Agreement dated August 2, 2021 (the "Agreement") whereby the Municipal Agent for the pursuant set forth therein;

WHEREAS, the Parties desire amend the Agreement to extend the term for an additional period of one (1) for the compensation stated herein; and

NOW, THEREFORE, in consideration of the mutual covenants and understandings herein contained, the Parties hereby amend the Agreement as follows:

1. The Recitals set forth above are incorporated herein by reference.
2. Capitalized terms used herein but not defined shall have the meaning as ascribed to them in the Agreement.
3. Pursuant to Section 3[C.], the Agreement is hereby extended pursuant to its second extension option for an additional period of one year commencing on July 1, 2025 and ending on June 30, 2026 (the "Second Extension"). For pursuant of clarity, the Second Extension represents Year 5 of the Agreement.
4. Subject to the condition set forth in Paragraph 5 of this Amendment No. 2, the City shall compensate the Municipal Agent for the satisfactory completion of the Services and of all of the Municipal Agent's duties, obligations and responsibilities under this Agreement, subject to additions and deductions as herein provided, the total sum of **ONE HUNDRED SIXTY-THREE THOUSAND DOLLARS AND 00/100 CENTS (\$163,000.00)** *during the Second Extension Term* in the manner set forth in the Agreement.
5. The Municipal Agent shall submit to the Director a new Proposed Program Budget consistent in form and substance with the initial Proposed Program Budget set forth in the Municipal Agents Proposal for approval by the Director, said approval not to be unreasonably withheld.

6. This Amendment No. 2 shall be effective on the Effective Date set forth above.

7. Except as expressly modified by this Amendment No. 2, all of the terms and provisions of the Agreement, as previously amended (if applicable), are and will remain in full force and effect and are hereby ratified and confirmed by the Parties. On and after the Effective Date of this Amendment No. 2, each reference in the Agreement, to "this Agreement," "the Agreement," "hereunder," "hereof," "herein," or words of like import and each reference to the Agreement, in any other contracts, documents, or instruments executed and delivered pursuant to, or in connection with, the Agreement, will mean and be a reference to the Agreement, as previously amended and amended herein.

8. This Amendment No. 2 may be executed and delivered via facsimile or electronic mail by either of the Parties and the receiving party may rely on the receipt of such document so executed and delivered via facsimile or electronically as if the original had been received.

[SIGNATURES ON FOLLOWING PAGE]

Witnesses' signatures:

Sally Jobs

CITY OF NORWALK

By: Harry W. Rilling
Harry W. Rilling
Its Mayor
Duly Authorized

Date signed: 9/23/25

Signed, Sealed and Delivered
in the Presence of:

Witnesses' signatures

Maquime
[Signature]

FAMILY & CHILDREN'S AGENCY, INC.

By: [Signature]
Robert Cashel
Its President & CEO
Duly Authorized

Date signed: 9/19/25

APPROVED AS TO FORM:
OFFICE OF CORPORATION COUNSEL

By: Dawn Callahan/sc

APPROVED AS TO
AVAILABILITY OF FUNDS:

By: Karen J. Hesse
Comptroller/Deputy Comptroller

Date: 9-23-25

SIXTH AMENDMENT TO AGREEMENT

ELL School Based Initiative

THIS SIXTH AMENDMENT TO AGREEMENT, effective as of July 1, 2025 (the “Effective Date”) is made and entered into by and between the **CITY OF NORWALK** (the “City”), a municipal corporation organized and existing under the laws of the State of Connecticut, acting herein by Harry W. Rilling, its Mayor, the Norwalk **BOARD OF EDUCATION** the (“Board of Education”), a public school district organized and existing under the laws of the State of Connecticut and acting herein by Dr. Alexandra Estrella, its Superintendent (collectively, the Board and City hereinafter referred to as the “Public Parties”), and the **MID-FAIRFIELD CHILD GUIDANCE CENTER, INC.** (“Mid-Fairfield”) a corporation organized and existing under the laws of the State of Connecticut, with a principal place of business at 100 East Avenue, Norwalk, Connecticut, acting herein by Gail Melanson, its Executive Director. The Public Parties and Mid-Fairfield may be referred to collectively herein as the “Parties.”

WITNESSETH:

WHEREAS, the City, Board of Education and Mid-Fairfield entered into that certain contract dated January 1, 2020 (the “Initial Agreement”)

WHEREAS, the City, Board of Education and Mid-Fairfield amended the said Initial Agreement pursuant to the First Amendment thereto with an effective date of January 1, 2021 (the “First Amendment”);

WHEREAS, the City, Board of Education and Mid-Fairfield further amended the Initial Agreement pursuant to the Second Amendment thereto with an effective date of July 1, 2021 (the “Second Amendment”);

WHEREAS, the City, Board of Education and Mid-Fairfield further amended the Initial Agreement pursuant to the Third Amendment thereto with an effective date of July 1, 2023 which was a scrivener’s error and the Parties hereto acknowledge and agree correct effective date is July 1, 2022 (the “Third Amendment”);

WHEREAS, the City, Board of Education and Mid-Fairfield further amended the Initial Agreement pursuant to the Fourth Amendment thereto with an effective date of June 30, 2023 (the “Fourth Amendment”);

WHEREAS, the City, Board of Education and Mid-Fairfield further amended the Initial Agreement pursuant to the Fifth Amendment thereto with an effective date of July 1, 2024 (the “Fifth Amendment”);

WHEREAS, Initial Agreement, First Amendment, Second Amendment, Third Amendment, Fourth Amendment and Fifth Amendment collectively referred to as the “Agreement;”

WHEREAS, the Term of the Agreement expires on June 30, 2025; and

WHEREAS, the City of Norwalk, the Board of Education, and Mid-Fairfield desire to extend the Agreement until June 30, 2026, upon the terms set forth herein.

NOW THEREFORE, in consideration of the mutual covenants and agreement herein contained, the parties agree as follows:

A. **RECITALS.** The above Recitals are true and correct and are a part of this Amendment.

B. **DEFINITIONS.** Except as otherwise provided in this Sixth Amendment, the capitalized terms used herein shall have the meaning ascribed to them in the Agreement.

C. **AMENDMENT TO THE AGREEMENT.** As of the Effective Date of this Sixth Amendment, the Agreement is hereby amended or modified, *mutatis mutandis*, as follows:

1. Section 4.1 of the Agreement is hereby amended by added the following:

4.1 Except as otherwise provided in this Agreement, the City shall compensate Mid-Fairfield for performance of the Program Services under this Agreement during the Sixth Extension Term in a maximum amount not to exceed the sum of TWO HUNDRED THOUSAND DOLLARS AND 00/100 CENTS (\$200,000.00) payable in accordance with the compensation schedule attached hereto as Exhibit C-6. The compensation provided under this Agreement constitutes full and complete payment for all costs and expenses assumed by Mid-Fairfield in performing this Agreement including but not limited to labor, materials, product, tools and machinery, salaries, meetings, and all similar expenses. No costs in excess of this stated amount shall be paid or reimbursed by the City without specific prior written approval of the Director.

2. Section 5 of this Agreement is hereby amended to extend the Term from July 1, 2025 through June 30, 2026 (the "Sixth Extension Term").

D. **GENERAL PROVISIONS.**

1. This Sixth Amendment shall be effective on the Effective Date set forth above.

2. Except as expressly provided in this Sixth Amendment, all the terms and provisions of the Agreement are and will remain in full force and effect and are hereby ratified and confirmed by the Parties. Without limiting the generality of the foregoing, the amendments contained herein will not be construed as an amendment to or waiver of any other provision of the Agreement or as a waiver of or consent to any further or future action on the part of either Party

that would require the waiver or consent of the other Party. Except as expressly provided in this Sixth Amendment, Mid-Fairfield shall perform the Services on the same terms and conditions pertaining to the Services in the Agreement. On and after the Effective Date of this Sixth, each reference in the Agreement to "this Agreement," "the Agreement," "this Contract," "the Contract," "hereunder," "hereof," "herein," or words of like import and each reference to the Agreement in any other agreements, documents, or instruments executed and delivered pursuant to, or in connection with, the Agreement will mean and be a reference to the Agreement as amended by this Sixth Amendment.

3. This Sixth Amendment may be executed and delivered via facsimile or electronic mail by either of the parties and the receiving party may rely on the receipt of such document so executed and delivered via facsimile or electronically as if the original had been received.

[Signatures follow on next page]

**THE MID-FAIRFIELD CHILD
GUIDANCE CENTER, INC.**

By: Gail Melanson
Gail Melanson
Its Executive Director
Duly Authorized

Date Signed: 10/23/2025

Witness: [Signature]
Name: Marissa Mangone

Witness: [Signature]
Name: Tiffani Oienik

NORWALK BOARD OF EDUCATION

By: [Signature]
Alexandra Estrella, Ph.D.
Its Superintendent
Duly Authorized

Date Signed: 10/28/2025

Witness: [Signature]
Name: Maura Penotelli

Witness: [Signature]
Name: Jeanette Morales

CITY OF NORWALK

By: Harry W. Rilling
Harry W. Rilling
Its Mayor
Duly Authorized

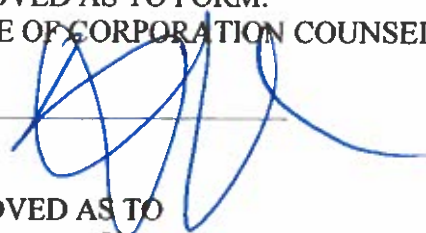
Date Signed: 10/29/25

Witness: [Signature]
Name: 10/29/2025

Witness: _____
Name: _____

APPROVED AS TO FORM:
OFFICE OF CORPORATION COUNSEL

By: _____



APPROVED AS TO
AVAILABILITY OF FUNDS:

By: _____



Comptroller/Deputy Comptroller

Date: _____

10-27-25

**Schedule C-4
Compensation Schedule**

A. Compensation: The City shall compensate Mid-Fairfield for each month of Mid-Fairfield performance of the Program Services based on the following schedule:

(i) **Sixteen Thousand Six Hundred Sixty-Six Dollars and 67/100 Cents (\$16,666.67)** for the performance of Program Services under this Agreement for the period from July 1, 2025 until July 31, 2025.

(ii) **Sixteen Thousand Six Hundred Sixty-Six Dollars and 67/100 Cents (\$16,666.67)** for the performance of Program Services under this Agreement for the period from August 1, 2025 until August 31, 2025.

(iii) **Sixteen Thousand Six Hundred Sixty-Six Dollars and 67/100 Cents (\$16,666.67)** for the performance of Program Services under this Agreement for the period from September 1, 2025 until September 30, 2025.

(iv) **Sixteen Thousand Six Hundred Sixty-Six Dollars and 67/100 Cents (\$16,666.67)** for the performance of Program Services under this Agreement for the period from October 1, 2025 until October 31, 2025.

(v) **Sixteen Thousand Six Hundred Sixty-Six Dollars and 67/100 Cents (\$16,666.67)** for the performance of Program Services under this Agreement for the period from November 1, 2025 until November 30, 2025.

(vi) **Sixteen Thousand Six Hundred Sixty-Six Dollars and 67/100 Cents (\$16,666.67)** for the performance of Program Services under this Agreement for the period from December 1, 2025 until December 31, 2025.

(vii) **Sixteen Thousand Six Hundred Sixty-Six Dollars and 67/100 Cents (\$16,666.67)** for the performance of Program Services under this Agreement for the period from January 1, 2026 until January 31, 2026.

(viii) **Sixteen Thousand Six Hundred Sixty-Six Dollars and 67/100 Cents (\$16,666.67)** for the performance of Program Services under this Agreement for the period from February 1, 2026 until February 28, 2026.

(ix) **Sixteen Thousand Six Hundred Sixty-Six Dollars and 67/100 Cents (\$16,666.67)** for the performance of Program Services under this Agreement for the period from March 1, 2026 until March 31, 2026.

(x) **Sixteen Thousand Six Hundred Sixty-Six Dollars and 67/100 Cents (\$16,666.67)** for the performance of Program Services under this Agreement for the period from April 1, 2026 until April 30, 2026.

(xi) **Sixteen Thousand Six Hundred Sixty-Six Dollars and 67/100 Cents (\$16,666.67)** for the performance of Program Services under this Agreement for the period from May 1, 2026 until May 31, 2026.

Sixteen Thousand Six Hundred Sixty-Six Dollars and 67/100 Cents (\$16,666.67) for the performance of Program Services under this Agreement for the period from June 1, 2026 until June 30, 2026.

Compensation payments shall be due Mid-Fairfield on a monthly basis on Net 45 payment terms. Notwithstanding the forgoing, the Parties agree that this Agreement was executed retroactive to July 1, 2025. Any payment due hereunder and not previously paid as of the date last signed by a Party hereto (the, the Signing Date”) shall be deemed timely paid within 45 days of the Signing Date.

B. Reimbursable Expenses: [Intentional Omitted]