



## REGULAR MEETING – RECREATION, PARKS & CULTURAL AFFAIRS AGENDA

JULY 8, 2026, 7:00 PM  
BY ZOOM VIRTUAL MEETING

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at [norwalkct.gov/meetings](https://norwalkct.gov/meetings).



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial \*9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Dilene Byrd at [dbyrd@norwalkct.gov](mailto:dbyrd@norwalkct.gov) with the subject line "Public Comment" to provide written public comment prior to the meeting.

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **ACCEPTANCE OF MINUTES**
  - A. **Regular Meeting: June 10th**
- IV. **PUBLIC PARTICIPATION**
- V. **OLD BUSINESS**
- VI. **NEW BUSINESS**
  - A. **Authorize the Mayor, Barbara C. Smyth, to enter into an agreement for the use of Nathaniel Ely School Field and immediate surrounding grounds by Project 9 Foundation for their Community Fun Day to be held on Saturday, August 15th, 2026, from 12:00 P.M to 6:00 P.M with set-up at 11:00 A.M and tear-down by 7:00 P.M. Approximately 75 people.**

- B. Authorize the Mayor, Barbara C. Smyth, to enter into an agreement for the use of Mathews Park and immediate surrounding grounds by Marvedia Tyson/Tyson Tours for their Back Together Again with Family & Friends to be held on Sunday, August 9th, 2026, from 2:00 P.M. to 7:00 P.M with set-up at 12:00 P.M. and tear-down by 8:00 P.M. Approximately 300 people.**
- C. Authorize the Mayor, Barbara C. Smyth, to enter into an agreement for the use of Calf Pasture Beach and immediate surrounding grounds by Project Purple for their Steps for a Cure: Connecticut to be held on Sunday, October 25th, 2026, from 9:00 A.M. to 11:30 A.M. with set-up at 6:30 A.M. and tear-down by 12:15 P.M. Approximately 350 people.**
- D. Authorize the Mayor, Barbara C. Smyth, to enter into an agreement for the use of Brien McMahon High School Casagrande Field and immediate surrounding grounds by BMHS Band Parents for their Celebration of Sound to be held on Saturday, September 19th, 2026, from 9:00 A.M. to 11:00 P.M. Approximately 2,000 people.**
- E. Authorize the Mayor, Barbara C. Smyth, to enter into an agreement for the use of Washington Street Plaza and immediate surrounding grounds by Mellodye Green-Ragin/L.I.F.T. Foundation for their Black Heritage Parade Celebration to be held on Saturday, September 26th, 2026, from 9:00 A.M. to 6:00 P.M. with set-up at 7:00 A.M. and tear-down by 10:45 P.M. Approximately 200 people.**
- F. Authorize the Mayor, Barbara C. Smyth, to enter into an agreement for the use of Taylor Farm and immediate surrounding grounds by Katherine Snedaker for their Norwalk Dogs 4th Birthday Party to be held on Saturday, September 12th, 2026, from 11:00 A.M. to 3:00 P.M. with set-up at 10:30 A.M. and a rain date of Sunday, September 13th. Approximately 200 people.**
- G. Authorize the Mayor, Barbara C. Smyth to enter into a 1 year contract extension with Almstead Tree, Project #4047, Tree Removal and Trimming Services, in an amount not to exceed \$200,000.00 from accounts 014029 5298, 09196030 5777 C0370, 09226030 5777 C0370, 09276030 5777 C0370, 09274021 5777 C0318, 09274201 5777 C0021.**
- H. Authorize the Mayor, Barbara C. Smyth, to enter into an agreement for Catering Services at Gallaher Mansion and South Norwalk Recreation Center, Project # 4512, with the following vendors; Caliph's, Inc. d/b/a Alchemy Custom Celebrations & Cuisine, d/b/a Festivities, Simply Delicious Catering, LLC, Spyc Babe Catering Services LLC, Winfield Street Food Concepts LLC, and Munch Eatery LLC, all to be placed on the preferred catering list.**
- I. Authorize the Mayor to execute a contract with Keystone Civic Strategies for the 4519 Risk Management Program Assessment and Accreditation Support for \$98,750.00 from August 1, 2026 through December 31, 2027. The City Insurance Fund – LAP Account – Professional Services (MUNIS Account: 16-13-43-5258).**
  - 1. Authorize the Recreation and Parks Director or designee to issue three (3) One (1) year contract extensions on the Keystone Civic Strategies contract.**

**VII. DISCUSSION**

**VIII. ADJOURNMENT**

