



REGULAR MEETING – COMMUNITY SERVICES COMMITTEE AGENDA

**JULY 22, 2026, 7:00 PM
BY ZOOM VIRTUAL MEETING**

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Julianne Foy at JFoy@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **ACCEPTANCE OF MINUTES**
 - A. **Regular Meeting: June 24, 2026**
- IV. **PUBLIC PARTICIPATION**
- V. **NEW BUSINESS**
- VI. **DISCUSSION**
- VII. **ACTION ITEMS**

1a.

Authorize the Mayor, Barbara C. Smyth, to execute any and all agreements, documents, instruments, or amendments needed to apply for and receive Per Capita Grant in Aid funding from the CT Department of Public Health in the amount of \$199,497.93 for the period July 1, 2026 – June 30, 2027.

1b.

Authorize the Mayor, Barbara C. Smyth, to execute any and all agreements, documents, instruments or amendments as may be necessary to implement the Per Capita Grant in Aid grant for the period beginning July 1, 2026 through June 30, 2027.

2.

Authorize the Mayor, Barbara C. Smyth, to execute agreements and amendments with CT State Community College – Norwalk for Health Department staff and volunteers to use space on CT State Norwalk campus for the Know Your Numbers health screening program on various dates between January 1, 2027 and June 30, 2028.

3.

Authorize the Mayor, Barbara C. Smyth, to execute any and all agreements, documents, instruments, or amendments as may be necessary with the Norwalk Senior Center, located at 11 Allen Road, Norwalk, CT 06851, in the amount of \$400,000.00, to provide ongoing senior services for Norwalk residents for the period of July 1, 2026 through June 30, 2027. Account #: 012010-5A0620.

4.

Authorize the Mayor, Barbara C. Smyth, to execute any and all agreements, documents, instruments, or amendments as may be necessary with ElderHouse, Inc. located at 7 Lewis Street, Norwalk CT, in the amount of \$35,000.00 to support the In-Kind Contribution Program for the period of July 1, 2026 through June 30, 2027. Account #: 012010-5A0620.

VIII. ADJOURNMENT

UPCOMING MEETINGS

August 26, 2026

**CITY OF NORWALK
COMMUNITY SERVICES COMMITTEE
REGULAR MEETING JUNE 24, 2026
VIA ZOOM VIRTUAL MEETING**

ATTENDANCE: Anne Wennerstrand (Chair), Jan Degenshein, Brian Bailey, Broderick Sawyer.

STAFF: Keenan McMahon (Director of Human Services), Sherelle Harris (Director, Norwalk Public Library), Julianne Foy.

OTHERS: Chris Jachino (Family & Children's Agency), Marissa Mangone and Nathalie Rodriguez (Mid-Fairfield Community Care Center)

CALL TO ORDER

Anne Wennerstrand called the meeting to order at 7:07 p.m.

ROLL CALL

Committee members present as noted above.

ACCEPTANCE OF MINUTES

A. Regular Meeting Minutes dated May 27, 2026

**** MR. DEGENSHEIN MOVED TO ACCEPT THE MINUTES AS PRESENTED.**

**** MOTION PASSED UNANIMOUSLY.**

PUBLIC PARTICIPATION

No public comments were received. Public participation was closed at 7:08 p.m.

DISCUSSION

A. Update from Human Services Director Keenan McMahon on Recipients of the 2026 Community Impact Mini-Grant Program

Keenan McMahon provided an informational update on the 2026 Community Impact Mini-Grant Program. Fourteen organizations were selected from 22 applicants to receive grants ranging from \$6,000 to \$10,000. The total funding pool was \$125,000. The selected recipients were: Connecticut Financial Scholars, Corners Community, First Congregational Church, Horizons at Connecticut State Norwalk, Is Your School Safe Inc., Norwalk Academy of Multilingual Students, The Norwalk Art Space, Norwalk Junior Football Association, Norwalk Mutual Aid, Norwalk Symphony Orchestra,

Ready to Empower, Saturday Academy Inc., The Courage to Speak Foundation, and Women's Mentoring Network. The item was informational only; no action was taken.

ACTION ITEMS

A. Parking Lease Extension – Norwalk Aerie No. 588, Fraternal Order of Eagles, Inc.

Authorize the Mayor to execute agreements to extend the parking lease for 30 spaces behind the main branch of the Norwalk Public Library for one year (July 1, 2026 – June 30, 2027) at an annual rent of \$14,400 (Account #016200-5265).

Sherelle Harris presented the item. The lease supports library programming and patron access. The rate increase from the prior year was \$1,800. The library currently has approximately 79 parking spaces in total.

**** MR. SAWYER MOVED TO APPROVE AND FORWARD TO THE FULL CITY COUNCIL.**

**** MOTION PASSED UNANIMOUSLY.**

B. Agreement – Family & Children's Agency (Municipal Agent for the Elderly)

Authorize the Mayor to execute agreements with Family & Children's Agency to provide Municipal Agent for the Elderly services for the period July 1, 2026 – June 30, 2027, in the amount of \$163,000 (Account #012010-5298).

Chris Jachino presented the item. The program provides in-person case management, benefits navigation, well-being checks, rent rebate assistance, energy assistance, SNAP/CHOICES applications, and group programming. In the current fiscal year, the program served over 940 clients (84% age 65+), conducted over 5,200 well-being checks, processed over 900 rent rebate applications (\$430,000+ in relief), and assisted with housing insecurity and care coordination.

**** MR. DEGENSHEIN MOVED TO APPROVE AND FORWARD TO THE FULL CITY COUNCIL.**

**** MOTION PASSED UNANIMOUSLY.**

C. Agreement – Mid-Fairfield Community Care Center (LINC Program)

Authorize the Mayor to execute agreements with Mid-Fairfield Community Care Center to support the Latinx Integrated Care (LINC) Program for the period July 1, 2026 – June 30, 2027, in the amount of \$100,000 (Account #012010-5298).

Marissa Mangone and Nathalie Rodriguez presented the item. The school-based program reduces barriers to care for multilingual learners and newcomer families through licensed clinicians and care coordinators. Services are provided in eight schools with strong partnerships with Norwalk Public Schools. Of clients discharged this year, approximately 90% showed meaningful improvements in functioning and problem severity. Over 90% reported positive experiences with staff communication and responsiveness.

**** MR. DEGENSHEIN MOVED TO APPROVE AND FORWARD TO THE FULL CITY COUNCIL.**

**** MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

****MR. SAWYER MOVED TO ADJOURN THE MEETING.**

****MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at approximately 7:45 PM

Respectfully Submitted,
Courtney Baldwin
Recording Secretary



To: Members of the Common Council
From: Deanna D'Amore, Director of Health
Re: Per Capita Grant in Aid Funding
Date: July 10, 2026

Per Capita Grant in Aid Funding

The Norwalk Health Department receives funding support annually from the CT Department of Public Health in the form of a Per Capita grant. Per capita funding is provided to support direct services to communities throughout Connecticut and directly relates to the overall public health programs that are required of each local health department as defined in C.G.S. Section 19a-207a, which is based on the CDC's 10 essential public health services. We request approval for the following authorizations:

- 1a. Authorize the Mayor, Barbara C. Smyth, to execute any and all agreements, documents, instruments, or amendments needed to apply for and receive Per Capita Grant in Aid funding from the CT Department of Public Health in the amount of \$199,497.93 for the period July 1, 2026 – June 30, 2027.
- 1b. Authorize the Mayor, Barbara C. Smyth, to execute any and all agreements, documents, instruments or amendments as may be necessary to implement the Per Capita Grant in Aid grant for the period beginning July 1, 2026 through June 30, 2027.



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- 1b. Authorize the Mayor, Barbara C. Smyth, to execute any and all agreements, documents, instruments or amendments as may be necessary to implement the Per Capita Grant in Aid grant for the period beginning July 1, 2026 through June 30, 2027.



To: Members of the City Council
From: Deanna D'Amore, Director of Health
Re: CT State Community College - Norwalk Facilities Use Agreement
Date: July 10, 2026

CT State Community College - Norwalk Facilities Use Agreement

The Health Department provides free health screenings for students and staff of CT State Community College - Norwalk, as part of our Know Your Numbers program. Know Your Numbers provides community members with the opportunity to be screened for various health measures (A1C, blood pressure, BMI, and waist circumference), offers guidance on healthy behaviors to help reduce risk, and connects individuals to healthcare providers, food agencies, and other relevant community resources. This program is currently held in locations around the community, including Norwalk Public Library and the Open Doors Smilow Center, and was held previously at CT State Norwalk.

In order to hold screenings on CT State Norwalk campus, the school requires the execution of a Facility/Equipment Use Agreement for each screening date.

The City of Norwalk and CT State used this agreement for screening dates in 2025, and we have authorization for calendar year 2026, but we'd like to plan further ahead into CT State Spring 2027 semester and beyond. Exact dates are being finalized.

We request approval for the following authorization:

1. Authorize the Mayor, Barbara C. Smyth, to execute agreements and amendments with CT State Community College – Norwalk for Health Department staff and volunteers to use space on CT State Norwalk campus for the Know Your Numbers health screening program on various dates between January 1, 2027 and June 30, 2028.

Norwalk Senior Center

Your Connection to Life and Learning

Norwalk Senior Center

Meals on Wheels at NSC

NSC South

11 Allen Road

Norwalk, CT 06851

Phone (203)847-3115

Fax (203)849-1285

www.norwalkseniorcenter.org

Norwalk Senior Center

Annual Report

7/1/25 to 6/30/26

The Norwalk Senior Center is a designated focal point for information and access to aging services in Norwalk CT by the Southwestern CT Agency on Aging. Our mission is empowering adults aged 60+ for personal independence, healthy aging, social connection, and lifetime learning. Our Center is located at 11 Allen Road in Norwalk CT. Over 5,000 elderly and disabled seniors visit our Center in any given year. Nearly 2,000 seniors are members of the Center. The majority of our senior participants are long-time residents of Norwalk CT (25+ years), are over 75 years of age and live on fixed incomes. The demographics of our senior participants are consistent with the latest Census information related to Norwalk CT.

Seniors at our Center enjoyed over 3,275 hours of educational/recreational & socialization programming this year.

Over 22,000 meals were served to seniors within our congregate lunch program.

15,478 rides were provided to seniors to help them get to: employment, exercise and fall prevention classes, grocery stores, medical appointments, pharmacies, volunteer service and more. (Although Norwalk Senior Center has ended our transportation service after 30 years due to high costs, we assisted 35 seniors transition to Norwalk Transit District's ADA and Wheels 2 U transit services to meet their needs). We continue to provide seniors with field trips to various points of interest all over the state of CT utilizing chartered coach buses.

1,500 seniors received benefit assistance, durable medical equipment, free health screenings, housing assistance, information and referral, technology assistance and translation.

New collaborations this year included: Flower Again, Museum on the Go, Mycelium Farm and Strings for Seniors.

Operating expenses and net asset information for the fiscal year are currently being processed.

Key Organizational Highlights

- I. Norwalk Senior Center celebrated 55 years of providing dedicated service to the Norwalk CT community.
- II. We renovated the Center with fresh paint, light carpentry, lighting upgrades, new carpet, new lending library shelves, new program equipment and technology upgrades. The renovation was made possible with a grant from the CT Departments' State Unit on Aging.
- III. High costs caused Norwalk Senior Center to close our Transportation Program on January 1st. Extra care was taken to assist senior participants transition to the use of Norwalk Transit Districts' ADA and Wheels 2U services. We operated the Transportation Program for 30 years utilizing mini-buses we won through the 5310 Program at the CT DOT.

Norwalk City grant funds helped the Norwalk Senior Center's organizational capacity and delivery of essential services to Norwalk's seniors and their family members.

The City grant is used to support the day-to-day operations and core functions of the organization including **staffing** (Activity Coordination, Administration, Benefit Assistance, Housing Assistance, Information & Referral, Nutrition, Outreach to the Community, Social Services & Translation).

The staff members create a safe, accessible, fun place for elders to go during the day to: attend book club, create art, dance, do chair yoga, get a hot nutritious meal regardless of their ability to pay, take a class, learn a new skill, meditate, sing, socialize with friends, get help with their Medicare application, play chess or pool or pickleball, volunteer and much more. The staff members connect seniors to their community, helping them decrease isolation and loneliness while improving health outcomes.

Staff members help seniors live independently for as long as it is safely possible. They watch for small changes which could indicate a need for additional supports.

We provide caregiver & bereavement support to help folks with the every-day struggles they experience. We provide hope, positivity and a smile. We listen & help with their hardships.

Seniors call the Center their "happy place" and they attend every day they can.

GRANT PROGRAM AGREEMENT

THIS GRANT AGREEMENT (the “Agreement”), effective as this 1 day of July, 2025 (the “Effective Date”), is entered into by and between **CITY OF NORWALK** (the “City”), a municipal corporation organized and existing under the laws of the State of Connecticut, acting herein by Harry W. Rilling, its Mayor, duly authorized, and **THE NORWALK SENIOR CENTER, INC.**, a corporation organized and existing under the laws of the State of Connecticut with its principal place of business located at 11 Allen Road, Norwalk, CT 06851 acting herein by Beatrix Lane, its Director, duly authorized. (City and Grantee collectively referred to herein collectively as the “Parties” and individually as the “Party”)

Recitals

WHEREAS, the Grantee provides a wide range of services for Norwalk’s aging population out of the senior center facility located at 11 Allen Road, Norwalk, Connecticut as further described and detailed in Exhibit 1 attached hereto and incorporated herein Norwalk’s aging population (the “Program”).

WHEREAS, the Grantee has requested funds from the City to financially support the operations of the Program for the Fiscal Year commencing on July 12, 2025 and ending on June 30, 2026, and the City desires to grant the Grantee funds for that purpose in the amount of **FOUR HUNDRED THOUSAND DOLLARS AND 00/100 CENTS (\$400,000.00)** pursuant to the terms and conditions set forth in this Agreement.

NOW THEREFORE, in consideration of the mutual promises herein contained, the Parties hereby agree as follows:

1. **Recitals.** The Recitals set forth herein above are incorporated into and shall constitute part of this Agreement.

2. **Funds.**

2.1. The City hereby grants the Grantee **FOUR HUNDRED THOUSAND DOLLARS AND 00/100 CENTS (\$400,000.00)** (the “Grant Funds”) as financial assistance to support the operations of the Program for 25/26 Fiscal Year. As used herein, “25/26 Fiscal Year” means the period commencing on July 12, 2025 and ending on June 30, 2026.

2.2. The Grant Funds shall be disbursed in four (4) equal installments of \$100,000.00 each with the first instalment due within 30 days of this Agreement being fully executed, and installments thereafter due on October 1, 2025, January 1, 2026 and March 1, 2026.

3. **Use of Grant Funds.** The Grantee shall only use the Grant Funds for ordinary and customary costs and expenses in operating the Program. It is understood and agreed the Grant Funds are intended to provide financial assistance over the course of the 25/26 Fiscal Year, and as such, shall generally be drawn down in equal increments over that period.

4. **Remedies:**

A. The City shall have the following remedies under this Agreement:

(1) In the event the Grantee breaches this Agreement, the City shall have the right to require the Grantee repay all or a portion of the Grant Funds disbursed by the City. Grantee shall reimburse

the City for its expenses (including, but not limited to, reasonable attorneys' fees) in satisfying any repayment obligation.

(2) All other rights, powers or remedies available at law or in equity, or provided for in this Agreement.

B. All rights, powers and remedies provided under this Agreement or otherwise available at law or in equity shall be cumulative and not alternative, and the exercise of any such right by the City shall not preclude the simultaneous or later exercise of any other such right, power or remedy by the City.

5. Records: Grantee shall keep and maintain for a period of six (6) years detailed records concerning the use of the Grant Funds. The City shall have right to inspect said records and document upon request.

6. Future Funding: Grantee acknowledges that the City has made no actual or implied promise of funding except for the amounts specified in this Agreement.

7. Indemnification: The Grantee shall indemnify and hold harmless the City, its officials, employees, agents, and contractors (jointly and severally, the "City Releasees") from all liability, claims, actions, demands, damages, judgments, injuries, penalties, costs, expenses and reasonable attorneys' fees (collectively, "Claims") caused by, arising out of the acts or omissions of the Grantee, its employees, representatives, agents and subcontractors, in the use of the Grant Funds or performance of the Agreement, except to the extent such Claims are caused by the negligence or intentional misconduct of a City Releasees.

8. Insurance. The Grantee shall obtain, at its expense, and maintain during the term of this Agreement, the insurance coverage in compliance with the following requirements:

8.1. General. The insurance required shall be written for not less than the scope and limits of insurance specified hereunder, or required by applicable federal, state and/or municipal law, regulation or requirement, whichever coverage requirement is greater. It is agreed and understood that the scope and limits of insurance specified hereunder are minimum requirements and shall in no way limit or preclude the City from requiring additional limits and coverage to be provided under the Grantee's policies.

8.2. Minimum Scope and Limits of Insurance:

8.2.1. Workers' Compensation Insurance: With respect to all operations the Grantee performs, it shall carry Workers' Compensation Insurance in accordance with the requirements of the laws of the State of Connecticut.

8.2.2. Commercial General Liability: With respect to all operations the Grantee performs it shall carry Commercial General Liability insurance providing for a total limit of One Million Dollars (\$1,000,000) coverage per Occurrence for all damages arising out of bodily injury, personal injury, property damage, products/completed operations, and contractual liability coverage for the indemnification obligations arising under this Agreement. The Annual Aggregate limit shall not be less than Two Million Dollars (\$2,000,000).

8.2.3. Automobile Liability: With respect to each owned, non-owned, or hired vehicles the Grantee shall carry Automobile Liability insurance providing One Million Dollars (\$1,000,000) coverage per accident for bodily injury and property damage.

8.3. Umbrella/Excess Liability: With respect to all operations the Grantee performs, the insurance limits required can be provided with a combination of Umbrella or Excess Liability insurance that would "follow form" of the underlying required terms and conditions.

8.4. "Tail" Coverage: If any of the required liability insurance is on "claims made" basis, "tail" coverage will be required for a duration of twenty-four (24) months after the completion of the Program. Grantee shall furnish certification of "tail" coverage as described or continuous "claims made" liability coverage for twenty-four (24) months following the completion of all program funded by this Agreement. Continuous "claims made" coverage will be acceptable in lieu of "tail" coverage, provided its retroactive date is on or before the Effective Date of this Agreement. If continuous "claims made" coverage is used, Grantee shall be required to keep the coverage in effect for a duration of not less than twenty-four (24) months from the date of final completion of the Program.

8.5. Acceptability of Insurers: The Grantee's policies shall be written by insurance companies licensed to do business in the State of Connecticut, with an AM Best rating of A-VII, or otherwise acceptable to the City.

8.6. Subcontractor: The Grantee shall require all subcontractors to provide the same "minimum scope and limits of insurance" as required herein. All Certificates of Insurance shall be provided to the City's Corporation Counsel as required herein.

8.7. Aggregate Limits: Any aggregate limits must be declared to and be approved by the City. It is agreed that the Grantee shall notify the Norwalk Corporation Counsel whenever fifty percent (50%) of the aggregate limits are eroded during the required coverage period. If the aggregate limit is eroded for the full limit, the Grantee agrees to reinstate or purchase additional limits to meet the minimum limit requirements stated herein. Any premium for such shall be paid by the Grantee.

8.8. Deductibles and Self-Insured Retentions: Any deductible or self-insured retention must be declared to and approved by the Grantor. All deductibles or self-insured retentions are the sole responsibility of the Grantee to pay and/or to indemnify.

8.9. Notice of Cancellation or Nonrenewal: Each insurance policy required shall be endorsed to state that coverage shall not be suspended, voided, or cancelled in coverage or in limits before the expiration date except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the Grantee and the City of Norwalk Corporation Counsel. Notwithstanding this requirement, the Grantee is primarily responsible for providing such written notice to the Norwalk Corporation Counsel thirty (30) days prior to any policy change or cancellation that would result in a change of the amount or type of coverage provided. In the event of any such change the Grantee shall provide comparable substitute coverage so that there is no lapse in applicable coverage or reduction in the amount of coverage available.

8.10. Waiver of Governmental Immunity: Unless requested otherwise by the Norwalk Corporation Counsel, the Grantee and its insurer shall waive governmental immunity as defense and shall not use the defense of governmental immunity in the adjustment of claims or in the defense of any suit brought against the City.

8.11. Additional Insured: The liability insurance coverage, except Workers' Compensation, required for the performance of the Program shall include the City as Additional Insured

with respect to the Grantee activities to be performed under this Agreement in connection with the Program. Coverage shall be primary and non-contributory with any other insurance and self-insurance.

8.12. **Waiver of Subrogation:** Grantee waives the right to subrogate or seek recovery from the City and its respective insurance carriers.

8.13. **Certificate of Insurance:** As evidence of the insurance coverage required by this Agreement, the Grantee shall furnish Certificate(s) of Insurance to Corporation Counsel's Office prior to use of the Grant Funds subject to this Agreement. The Certificate(s) will specify all parties who are endorsed on the policy as Additional Insureds (or Loss Payees). The Certificates and endorsements for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. Renewals of expiring Certificates shall be filed thirty (30) days prior to expiration. The City reserves the right to require complete, certified copies of all required policies at any time.

8.14. All insurance documents required should be mailed to the City of Norwalk Corporation Counsel, 125 East Avenue, Room 237, P.O. Box 5125, Norwalk, Connecticut 06856-5125.

9. Representations, Warranties, and Covenants. The Grantee represents, warrants and covenants (i) That it is a legally existing non-profit organization under the laws of its State of Connecticut and has not previously filed, nor is presently contemplating filing a petition of, bankruptcy, liquidation, receivership or any other action for the protection of creditors or debtors; (ii) That it has the required corporate power necessary to adopt, execute and deliver this Agreement and to assume the responsibilities and obligations created hereunder; (iii) That this Agreement is duly executed and delivered by an authorized corporate officer, in accordance with such officer's powers to bind the Grantee hereunder, and constitutes a valid and binding obligation enforceable in accordance with its terms, conditions and provisions; and (iv) That it is in compliance with all applicable regulations and laws governing employment practices.

10. Captions: The captions of this Agreement are for convenience and reference only and in no way define, describe, extend or limit the scope or intent of this Agreement or the intent of any provision hereof.

11. Notice: Any notice regarding cancellation or termination of this Agreement shall be in writing, signed by or on behalf of the Party giving such notice, and shall be hand delivered or sent, postage prepaid, by recognized national overnight courier, or by certified mail, return receipt requested, addressed as follows:

To City: City of Norwalk
125 East Avenue
Norwalk, CT 06851-5125
Attn: Lamond Daniels, Chief of Community Services

With a copy to: City of Norwalk
Office of Corporation Counsel
125 East Avenue, Room 236
Norwalk, CT 06851-5125
Attn: Corporation Counsel

To Grantee: The Norwalk Senior Center, Inc.
11 Allen Road
Norwalk, CT 06851
Attn: Beatrix Lane, Director

Notice shall be effective upon receipt or five (5) calendar days after deposit with an overnight carrier or the United States Post Office, whichever occurs first. Either Party may change its address set forth in this Section by giving Notice to the other Party in accordance with this Section.

12. Modification: This Agreement sets forth all terms and conditions related to the Grant Funds and replaces all prior understandings and agreements. Any modification or amendment to this Agreement must be made in writing signed by an authorized officer of each Party.

13. Applicable Law: This Agreement will be construed in accordance with the laws of the State of Connecticut. The Grantee's Program shall at all time be operated in compliance with all federal, state and local laws, statutes, regulations, and ordinances.

14. Severability: The invalidity of one or more of the phrases, sentences, clauses, or Sections contained in this Agreement shall not affect the remaining portions so long as the material purposes of this Agreement can be determined and effectuated. If any portion of this Agreement may be interpreted in two or more ways, one of which would render the portion invalid or inconsistent with the rest of this Agreement, it shall be interpreted in such a way and with such meaning to render such portion valid or consistent.

15. Failure to Enforce. The failure of either Party to enforce any of the provisions of this Agreement shall not be construed as a waiver of such provisions. Further, any express waiver of a breach of any provision hereunder by any Party shall not constitute a waiver of any prior or subsequent breach or of such Party's right to fully enforce thereafter each and every provision of this Agreement.

16. Assignment. This Agreement shall not be assignable by either Party without the express written consent of the other Party which may be withheld by the other Party in its sole discretion.

17. Binding Effect: This Agreement shall be binding upon and inure to the benefit of the Parties and to their respective successors and assigns.

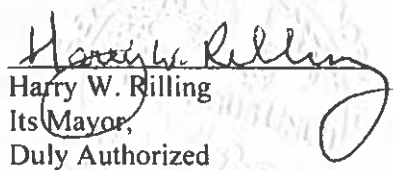
18. Captions. The section, subsection, paragraph and/or other headings of this Agreement are for convenience only and in no way limit or enlarge the scope or meaning of the language hereof. The word "include" or "including" shall not be restrictive and shall be interpreted as if followed by the words "without limitation."

19. Original Agreement: This Agreement, as executed by the duly authorized representatives of the Parties, may be exchanged by transmission by facsimile, portable document format (PDF), Adobe Sign and/or Docusign, which transmission shall constitute effective delivery of such executed Agreement and may be used in lieu of the original Agreement for any and all purposes.

CITY OF NORWALK

THE NORWALK SENIOR CENTER, INC

By:


Harry W. Rilling
Its Mayor,
Duly Authorized

By:


Beatrix Lane
Its Director,
Duly Authorized

EXHIBIT 1

Scope of Work

The purpose of this grant is to provide general operating support to sustain The Norwalk Senior Center's organizational capacity and delivery of essential services to Norwalk's senior population.

Grant funds may be used to support day-to-day operations and core functions of the organization, including but not limited to:

- Staffing and personnel
- Program delivery and community outreach
- Facility operations and maintenance
- Administration and insurance
- Utilities, supplies, and other essential operating costs

Use of funds must align with the organization's mission and intended public benefit. The City of Norwalk reserves the right to request additional documentation or clarification related to expenditures.

Reporting Requirements

The grantee will submit an annual summary report that included:

- Key organizational highlights
- Basic service and demographic data
- A narrative overview of how municipal funds supported operations and contributed to community impact
- A copy of the organization's most recent IRS Form 990 (tax filing)
- Most recent year-end financial statements (audited or board-approved, if available)



CITY OF NORWALK
Julienne Foy, LMSW, M.Ed
Chief of Community Services
125 East Avenue, Room #202
Norwalk, CT 06856
Office: (203) 854-7718
Mobile: (203) 970-4576
NorwalkCT.gov/1898/Community-Services
jfoy@norwalkct.gov

Subject: Confirmation of funding for ElderHouse Matching Funding Source for Municipal Grant Program Application

Date: July 15, 2026

To: Finance and Claims Committee of the Common Council

From: Julienne Foy, Chief of Community Services

Dear Committee Members,

I am writing to confirm the City of Norwalk's annual allocation of \$35,000 to support services at the ElderHouse which allows for the matching funding source for the Municipal Grant Program Application for State Fiscal Year 2027.

This allocation is crucial for ensuring the continued operation of the ElderHouse, on transportation for seniors and persons with disabilities which plays a vital role in our community by providing essential services and programs to our senior population.

Thank you for your attention to these matters. Should you require any further information or clarification, please do not hesitate to contact me.

Sincerely,

Julienne Foy
Chief of Community Services
City of Norwalk

OFFICERS

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Charles F. Carroll, Esq.
Simpson Thatcher & Bartlett

Vice President
Paul Garavel
Garavel Auto Group

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Russo & Rizio, LLC

Jennifer Kelly
Marketing Consultant

Colette Lesperance
First County Bank

Susan Nelson, LCSW, CCM
Retired - Norwalk Hospital/Northwell

Patricia Rosen
Retired - Special Education Teacher

Richard Tavella
Rick's Main Roofing, Ltd.

Mindy Wolkstein
William Raveis Real Estate

Lucia Rivieccio, LCSW
Interim Executive Director

**Elderhouse is a Norwalk-based nonprofit Adult Day Center
now celebrating 50 years!**

We are a state-certified Adult Day Center caring for older adults who require constant supervision because of physical and or cognitive disabilities.

As one of only a handful of medical model programs in the entire State, we provide registered nurses, certified nursing assistants, and professionals experienced in caring for people with dementia and other physical challenges. **Adult Day Services is the least expensive, and most cost-effective, alternative to care for older adults who require constant supervision.**

The lack of assisted specialized transportation is often the only barrier for seniors who wish to attend ElderHouse. Without this crucial service, eligible seniors will be unable to access this cost-effective program and in many cases will need nursing home care.

As a certified Adult Day program ElderHouse is able to receive Medicaid payments for our clients who qualify. However, **Medicaid does not pay for transportation - although we are required to provide it.**

For several years, Norwalk Senior Center and ElderHouse shared a Connecticut State grant generously administered through Norwalk Transit. This grant requires a match from the City of Norwalk which was achieved in the past through funding the Senior Center received from the City of Norwalk. **The Norwalk Senior Center is no longer providing this service.**

For the current fiscal year, \$70,000 in State funding has been allocated to ElderHouse – **as long as the City of Norwalk matches these funds.**

The full match of \$70,000 from the City of Norwalk would give us \$140,000, allowing us to hire a driver and substantially increase our transportation services.

Receiving \$35,000 from the City of Norwalk would allow us to receive a State match of \$35,000, ensuring that our current level of service continues.



DEPT OF FINANCE - Purchasing Department

NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 7/16/26

DEPARTMENT: Community Services

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	1	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	2	After solicitation of several sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	3	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	4	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote, and the contract/agreement number)
☐	5	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☒	6	Other, please explain: To support a In-Kind Matching Contribution Program.

TOTAL COST: \$35,000.00 MUNIS Account: 012010-5A0620

VENDOR: ElderHouse, Inc.

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
Sharon Conners Digitally signed by Sharon Conners Date: 2026.07.21 09:24:14 -04'00'	☒	Supports	<i>Julianne Foy</i>
	☐	Does Not Support	Department Head Name
	☐	Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Julienne Foy
Date			Date <u>7/16/26</u>

JUSTIFICATION:

For almost 50 years, ElderHouse, has been committed to working with those who wish to remain living at home as they age. Located in Norwalk, CT, ElderHouse is the only certified 501(c)(3) not-for-profit medical and social adult day center that serves Norwalk and surrounding communities of Darien, New Canaan, Stamford, Westport, Weston, and Wilton.

ElderHouse enhances the quality of life for aging adults and their caregivers through a broad range of trusted, compassionate, and enriching day services and home-based support.

Door-to-Door Transportation: Friendly, experienced driver with over 40 years of service at ElderHouse ensures safe, reliable rides to and from clients' doors, using our own wheelchair equipped vehicle.

Authorize the Mayor, Barbara C. Smyth, to execute any and all agreements, documents, instruments, or amendments as may be necessary with ElderHouse, Inc. located at 7 Lewis Street, Norwalk CT, in the amount of \$35,000.00 to support the In-Kind Matching Contribution Program for the period of July 1, 2026 through June 30, 2027. Account #: 012010-5A0620.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency _____