



REGULAR MEETING – AQUIFER PROTECTION AGENCY AGENDA

AUGUST 5, 2026, 5:45 PM
BY ZOOM VIRTUAL MEETING

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.



Members of the public who wish to provide **verbal comments** on a specific application can do so **if a public hearing on the application is scheduled**. Please review the instructions for public participation here: NorwalkCT.gov/meetings.



Members of the public who wish to provide **written comments** on a specific application can do so **if a public hearing on the application is scheduled**. Participants are encouraged to submit written comments via email in advance of the meeting. For these comments to be included into the record, they must be submitted at least three hours in advance of the meeting start time. Please email Alexis Cherichetti at acherichetti@norwalkct.gov with the subject line “Public Comment” to provide written public comment prior to the meeting.

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **DISCUSSION**
 - A. Discussion regarding APA Citation & Fine Ordinance
- IV. **ACCEPTANCE OF MINUTES**
 - A. Special Meeting: January 28, 2026
- V. **ADJOURNMENT**

Chapter 17B. Aquifer Protection Agency Enforcement

§ 17B-1. Purpose.

A. The purpose of this chapter is to encourage compliance with the Aquifer Protection Agency regulations of the City and to establish a means by which the City may more effectively enforce its Aquifer Protection Agency regulations by implementing fines for violations.

§ 17B-2. Statutory authority; authorization to issue citations.

This chapter is adopted pursuant to C.G.S. §§ 22a-354o and 7-152c, as the same may be amended. Pursuant to C.G.S. § 22a-354o, the Aquifer Protection Agency Enforcement Official is hereby authorized to issue citations for any violation of the Aquifer Protection Agency regulations of the City to the extent and in the manner provided herein.

§ 17B-3. Definitions.

The following terms shall have the meanings indicated:

VIOLATION

Any activity, condition or event that does not conform to the Aquifer Protection Area regulations.

AQUIFER PROTECTION AGENCY ENFORCEMENT OFFICIAL

Any staff member of the Aquifer Protection Agency who has completed the course in technical training pursuant to Conn. Gen. State. § 22a-354v.

AQUIFER PROTECTION AREA REGULATIONS

Regulations adopted by the Aquifer Protection Agency pursuant to CGS § 22a-354o(b).

§ 17B-4. Notification; issuance of citations.

Upon the determination by the Aquifer Protection Agency Enforcement Official that a violation exists, the Aquifer Protection Agency Enforcement Official is authorized to issue citations as follows:

A. Notification of violation. The Aquifer Protection Agency Enforcement Official shall provide written notice to any person who violates the Aquifer Protection Area regulations. The notice(s) of violation shall state the violation(s), what is required to remedy the violation(s), and the date(s) by which said violation(s) shall be remedied. Upon the failure of the person(s) to remedy the violation(s) or to commence corrective action to the satisfaction of the Aquifer Protection Agency Enforcement Official within the time specified in the notice, the Aquifer Protection Agency Enforcement Official shall issue a citation as provided for in Subsection **B** hereof. This Subsection **A** shall not apply to those persons who have received a notice of violation or citation within the previous twenty-four-month period for the same violation(s). Repeat offenders shall be issued a citation without first receiving a notice of violation.

B. Citation issuance. The Aquifer Protection Agency Enforcement Official shall issue a citation when a violation(s) persists beyond the date by which the Aquifer Protection Agency Enforcement Official required that the violation(s) be remedied or beyond the date that corrective action be commenced or, in the event a person has received a notice of violation or citation within the previous twenty-four-month period for the same violation(s). The citation shall state:

(1) A description of the violation(s).

(2) The initial fine(s) of \$500 plus such other penalties, costs and/or fees due for each violation.

(3) That after five days from the date of the citation, each day thereafter that the violation(s) exists shall constitute a separate violation(s) and shall be subject to an additional fine of not more than \$1,000 per day.

(4) That the uncontested payment of such fine(s), penalties, costs and/or fees shall be made within 10 days of the date of the citation.

(5) That such person(s) may contest his/her liability before a citation hearing officer by delivering in person or by mail a written demand for a hearing within 10 days of the date of receipt or publication of the citation.

(6) That if he/she does not demand such a hearing, an assessment and judgment shall be entered against him/her and that such judgment may issue without further notice.

C. Any notice of violation or citation issued hereunder shall be sent to the person(s) named in the citation by certified mail, return receipt requested.

D. Once a written demand for a hearing has been received by the Aquifer Protection Agency, no additional citations shall be issued for the same violation(s), nor shall daily fines be imposed until after the conclusion of the hearing procedure as set forth in § 117-8 hereof.

§ 17B-5. Amount of fine; continuing violations.

A. The fine for each citation shall be \$1,000 or the maximum amount allowed by C.G.S. § 22a-354o, as amended, whichever is greater, and shall be payable to the City of Norwalk.

B. Each occurrence of a violation, and each day following the fifth day after the citation that such violation continues, shall constitute a separate violation and shall be subject to a separate fine.

C. The person(s) to whom a citation has been issued shall be responsible for reporting, in writing, subsequent compliance to the Aquifer Protection Agency Enforcement Official. Until such time, the fine(s) shall continue to be imposed on a daily basis.

§ 17B-6. Uncontested payment; time period.

Any person(s) receiving a citation shall be allowed a period of 10 days from the date of the citation to make an uncontested payment of the fine(s), penalties, costs and/or fees due at that time. All amounts shall be made payable to the City of Norwalk.

§ 17B-7. Admission of liability; payment of fines.

A. If the person(s) who has been issued a citation pursuant to this chapter wishes to admit liability for any alleged violation(s), the person(s) may, without requesting a hearing, pay the full amount of the fine(s), penalties, costs and/or fees admitted to the Aquifer Protection Agency. Such payment shall be inadmissible in any proceeding, civil or criminal, to establish the conduct of such person(s) or other person making the payment.

B. Any person(s) who does not deliver or mail written demand for a hearing within 10 days of the date of the citation, shall be deemed to have admitted liability, and the Aquifer Protection Agency Enforcement Official shall certify to the hearing officer that such person(s) has failed to respond. The hearing officer shall thereupon enter and assess the fine(s), penalties, costs and/or fees provided for by this chapter and shall follow the procedures set forth in § 117-8.

§ 17B-8. Hearing procedure for citations; hearing officers.

A. If a hearing is requested, it shall be conducted in accordance with C.G.S. § 7-152(c), as may be amended from time to time.

B. The Mayor shall appoint one or more citation hearing officers which are electors of the City of Norwalk, other than employees of the City, members and staff of the Aquifer Protection Agency, anyone on any City board, commission or agency, Common Council members, or anyone currently holding a politically appointed position.

§ 17B-9. Other remedies.

No action taken pursuant to this chapter shall preclude the City from pursuing any other enforcement remedy which may be imposed by the Aquifer Protection Agency Enforcement Official for a violation as authorized by any state statute, ordinance or Aquifer Protection Area regulation.

CITY OF NORWALK
AQUIFER PROTECTION AGENCY - MEETING MINUTES
January 28, 2026

PRESENT: Chapin Bryce, Chair; Louis Schulman; Richard Roina; Tammy Langalis; Diana Lenkowsky; Ana Tabachneck

STAFF: Alexis Cherichetti

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. It should be noted that this meeting was held on Zoom.com with participants calling in separately.

II. ROLL CALL

Ms. Cherichetti called the roll.

III. SEATING OF ALTERNATES

Chairman Bryce noted both Ms. Lenkowsky and Ms. Tabachneck would be seated.

IV. REGISTRATION APPLICATIONS

A. Pending Applications for Registration

- 1. #RA25-108 – 18 Pearl Street – LF&P General Auto Repairs, LLC – APA Registration** application for active repair/maintenance of vehicles

Ms. Cherichetti gave a brief summary of this long-pending application to re-register. She was pleased to report the facility operator had submitted and implemented a stormwater management plan by the deadline given in the Enforcement Order. The application for registration was now complete.

***** MR. SCHULMAN MADE A MOTION TO ACCEPT THE APPLICATION FOR REGISTRATION AS COMPLETE.**

***** MS. LANGALIS SECONDED THE MOTION.**

***** MOTION PASSED UNANIMOUSLY (6-0).**

Mr. Bryce confirmed there was no additional motion needed to close the Order and Ms. Cherichetti confirmed there was not.

VI. DISCUSSION

- a) Discussion regarding APA Citation & Fine Ordinance

Ms. Cherichetti stated there was no new information to report. Mr. Chapin noted the new administration and Council had many matters to get through.

VII. APPROVAL OF MINUTES

- a) December 10, 2025 meeting minutes

***** MS. LANGALIS MADE A MOTION TO ACCEPT THE MEETING MINUTES OF DECEMBER 10, 2025.**

***** MR. SCHULMAN SECONDED.**
***** MOTION PASSED UNANIMOUSLY.**

There was discussion regarding the next regularly scheduled meeting on February 4, 2026. It was determined there was no business to attend to and that meeting should be canceled. Staff would schedule a special meeting in the event there are updates for the Agency to discuss.

VIII. ADJOURNMENT

***** MS. TABACHNECK MADE A MOTION TO ADJOURN.**
***** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 6:14PM.