



**FAIR HOUSING OFFICE**

**SPECIAL MEETING – FAIR HOUSING ADVISORY COMMISSION**

**AGENDA**

**June 16, 2025, 3:00 PM**

**VIRTUAL MEETING VIA ZOOM**

**Attendance:** Rev. Richard Clarke, Joseph Mann, Alexandra Sollazzo, LMSW, Carol Frank, Daisy Franklin, Jalin T. Sead (Chair)

**I. CALL TO ORDER**

Mr. Sead called the meeting to order at 3:04 PM.

**II. ROLL CALL**

Mr. Sead called the roll and announced there was a quorum present.

**III. ACCEPTANCE OF MINUTES**

**A. Special Meeting – May 19, 2025**

Motion to approve the May 19 minutes was made and seconded. With no corrections offered, the minutes were accepted unanimously.

**IV. PUBLIC PARTICIPATION**

No members of the public requested time, and no written comments had been submitted in advance.

**V. OLD BUSINESS**

**A. Housing Justice Starts Here: A Reintroduction to the Norwalk Fair Housing Office**

Zabrina reported that the June webinar drew 38 attendees (out of 41 RSVPs) and ran 72 minutes. Since the event, she has received five requests from local nonprofits to repeat the presentation and one request for a deeper dive on fair-housing issues specific to senior housing. Commissioners who attended noted strong engagement and positive feedback.

City of Norwalk  
Fair Housing Commission  
Special Meeting  
April 29, 2025

## **VI. NEW BUSINESS**

### **A. Meeting Dates and Times**

Commissioners reviewed the regular 3 p.m. meeting time and agreed it still works. A motion passed to adopt a hybrid format going forward: meetings will always have a Zoom option, while the Fair Housing Office will remain open for those who prefer to attend in person. Scheduled dates will remain on the calendar; meetings can be cancelled if there is no business.

### **B. Fair Housing Officer Report**

Upcoming Event – “Survival and Resilience: Norwalk in Focus”

- Format and logistics: In-person screening of *Survival of a Small City* on July 17, 1–3 p.m., in the Community Room. Attendance will be capped at 40 due to space limits. Light refreshments (water, soda, coffee, popcorn, chips, pastries) will be provided.
- Film length: After discussion, the group leaned toward showing the full hour-long film, followed by a brief panel discussion (10–15 minutes). Commissioners will preview the film online if desired; Zabrina will supply the link.
- Next steps: Zabrina will send calendar invites and coordinate a short post-film panel. Commissioners interested in serving on the panel should let her know.

Fair Housing Officer Updates

- Case load: Zabrina returned from scheduled leave to five new complaints that appear to warrant investigation, including one case that presents as overt racial discrimination. She is gathering additional documentation before sharing details.
- Social media outreach: Instagram followers rose by 30 after the webinar, for a total of 114 followers and roughly 3,700 content views. About half the audience is in Norwalk; the largest age bracket is 25-34, and two-thirds are women. Although reach is growing, 74 percent of viewers are not yet followers, so engagement strategies will continue (QR codes at events, links in email signatures, etc.).

## **VII. ADJOURNMENT**

With no further business, a motion to adjourn was made, seconded, and approved. The meeting ended at approximately 3:35 p.m.

Respectfully submitted,  
Zabrina Román  
Fair Housing Officer, City of Norwalk

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