

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Irene Dixon at idxon@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

- I. ROLL CALL**
- II. ACCEPTANCE OF MINUTES**
 - A.** Special Meeting: July 1, 2025
 - B.** Special Meeting: July 8, 2025
 - C.** Regular Meeting: July 8, 2025
- III. PUBLIC PARTICIPATION**
- IV. MAYOR**
 - A. RESIGNATIONS AND APPOINTMENTS**
 - 1. REAPPOINTMENTS**
 - a.** Judson Aley, Parking Authority
 - b.** Gary Leeds, Oak Hills Park Authority
 - c.** Manuel Salgado, Bike Walk Commission

- d. Robert Abriola, Arts and Culture Commission
- e. Melissa Matuska, Arts and Culture Commission
- f. Janay Sylvester, Arts and Culture Commission

B. MAYOR'S REMARKS

V. COUNCIL PRESIDENT

A. RESIGNATIONS AND APPOINTMENTS

B. CONSENT CALENDAR

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

B. BOARD OF ESTIMATE AND TAXATION

VII. COMMON COUNCIL COMMITTEES

A. FINANCE AND CLAIMS COMMITTEE

- 1. Narrative on Tax Collections dated July 2025
- 2. Monthly Tax Collector's Reports dated June 2025
- 3. Claims Committee Report dated July 2025
- 4. Authorize Mayor, Harry W. Rilling, to execute a five (5)-year (60 months) agreement with CBS for library printers. The annual amount not to exceed \$7,032 for a total not to exceed \$35,160 will come from Norwalk Public Library account number 016200-5294, machinery/equipment rental.
- 5.
 - a. Authorize the Purchasing Agent to issue a purchase order to Magic School, Inc., for AI Tools, for an amount not to exceed \$25,800.00 account 09265010-5777-C0112.
 - b. Authorize the Purchasing Agent to issue a purchase order to OpenAI, LLC, for AI Tools, for an amount not to exceed \$34,323.29 account 09265010-5777-C0112.
- 6. Authorize the Purchasing Agent to issue a purchase order to POWERSCHOOL GROUP LLC, for Student Information System software, for an amount not to exceed \$232,511.50, account 09265010-5777-C0112.
- 7. Authorize the Purchasing Agent to issue a purchase order to Environmental Systems Research Institute, Inc.(ESRI), in the amount of \$60,300.00 annually for three years, not to exceed a total of \$180,900.00, for the Geographic Information System Platform.

Account Allocation: 011370-5742.

8. a. Authorize the allocation of an additional \$320,000 in Special Capital Appropriation funds for the Naramake School HVAC Improvement Project. Acct. #09245010 5777 C0844.

b. Authorize the budget reduction in the amount of \$320,000 (the City's Share) from the Brookside School HVAC Improvement Project. Acct. #09245010 5777 C0840.
9. Authorize the Mayor, Harry W. Rilling, to enter into a five-year contract with Lightpath Technology, Inc. As secondary Internet Service Provider. Annual amount not to exceed \$26,400, for a total not to exceed \$132,000 Account # 011370-5245.

B. ORDINANCE

1. Approve changes to Chapter 9 Administration, Article IV, Registrars of Voters, Section 9-10
2. Approve changes to Chapter 63, Law Department - Sections 63-1 through 63-6

C. RECREATION, PARKS AND CULTURAL AFFAIRS

1. Authorize the Mayor, Harry W. Rilling, to enter into an easement agreement with Eversource Energy for the purpose of constructing, operating, maintaining, repairing and replacing a regulator facility station and related appurtenance on the southeast side of land owned by the City of Norwalk at Strawberry Hill Avenue (Tax Assessor Map Block and Lot # 05/3A/04/00) near where it abuts William Street.
2. Authorize the Mayor, Harry W. Rilling, to enter into an easement agreement with Eversource Energy for the purpose of constructing operating, maintaining, repairing and replacing a regulator facility station and related appurtenance on west side of land owned by the City of Norwalk at 15 Calf Pasture Beach Road #3, Norwalk, CT (Tax Assessor Map Block and Lot 03/76/01/03) near where it abuts Calf Pasture Beach Road.
3. Authorize the Mayor, Harry W. Rilling, to enter into an agreement for the use of Mathews Park and immediate surrounding grounds by The Norwalk Conservatory for their Broadway in the Park to be held on Saturday, August 16th, Saturday, August 23rd, Saturday, August 30th from 4:00 P.M. to 6:00 P.M. Set-up on Friday, August 15th with teardown by Sunday, August 31st. Approximately 400 people.
4. Authorize the Mayor, Harry W. Rilling, to enter into an agreement for the use of Mathews Park and immediate surrounding grounds by Tyson Tours for their Back Together Again with Family & Friends to be held on Sunday, August 17th from 12:00 P.M. to 8:00 P.M. Set-up time by 11:30 A.M. with tear-down by 8:30 P.M. Approximately 300 people.

5. Authorize the Mayor, Harry W. Rilling, to enter into an agreement for the use of Nathaniel Ely School Field and immediate surrounding grounds by Project 9 Foundation for their Community Fun Day to be held on Saturday, August 16th, 2025 from 12:00 P.M. to 6:00 P.M. Set-up time by 7:00 A.M. with tear-down by 7:00 P.M. Approximately 75 people.
6. Authorize the Mayor, Harry W. Rilling, to enter into an agreement for the use of Washington Street Plaza and immediate surrounding grounds by Gordon Fine Arts for their SoNo Arts Festival to be held on Saturday, August 2nd and Sunday, August 3rd, 2025 from 9:00 A.M. to 5:00 P.M. Set-up time by 6:00 A.M. Saturday with tear-down by 5:00 P.M. Sunday. Approximately 1000 people.
7. Authorize the Purchasing Agent to issue a sole source purchase order for a 2025 John Deere 310SJ Backhoe for an amount not to exceed \$137,519.00 from account 0926 6030 5777 C0486.
8. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Terry Contracting & Materials Inc. for Project RNP2025-1 – Veteran’s Memorial Park Marina Docks for a sum not to exceed \$4,262,706.00 (Base Bid only, 80% SHIPP Grant).
9. Authorize the Chief of Operations and Public Works to execute Orders on Contract with Terry Contracting & Materials Inc. for Project RNP2025-1 – Veteran’s Memorial Park Marina Docks for a sum not to exceed \$639,405.90.

Account No.

09226030 5777 C0367

09236030 5777 C0367

09246030 5777 C0367

09256030 5777 C0367

09266030 4120 C0367

09266030 5799 C0367

D. PUBLIC SAFETY AND GENERAL GOVERNMENT

1. a. Authorize the Purchasing Agent, Sharon Connors, to execute a purchase order on behalf of the Norwalk Police Department to Sullivans Northwest Hills for the purchase of eight (8) police package utility vehicles under State of Connecticut government pricing (contract #24PSX0110) for a total not to exceed \$450,014.08. Account #09263010-5777-C0665.

b. Authorize the Purchasing Agent, Sharon Connors, to execute a purchase order on behalf of the Norwalk Police Department to Fleet Auto Supply under RFP project number 4123 for the upfit of emergency vehicle equipment in eight (8) police vehicles for a total not to exceed \$275,000.00.
2. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements and other

documents necessary for the Norwalk Fire Department to enroll its recruits in the Bridgeport Fire Academy, including an indemnification and hold harmless agreement.

VIII. RESOLUTIONS FROM COMMON COUNCIL

**A. RECOMMENDATIONS OF THE COMMON COUNCIL TO THE CHARTER REVISION COMMISSION, PURSUANT TO C.G.S. §7-191(b)
DATED: July 19, 2025**

WHEREAS, the Charter Revision Commission (hereinafter, "Commission") submitted its draft report to the City Clerk and Town Clerk on May 30, 2025 ("Draft Report"); and,

WHEREAS, the Common Council has conducted a Public Hearing on the Draft Report in accordance with C.G.S. Sec. 7-191(b) and considered and reviewed said draft report; and,

WHEREAS, the Common Council generally accepts the substantial content of the Draft Report favorably; and,

WHEREAS, pursuant to C.G.S. Sec. 7-191(c) the Common Council, as the appointing authority of the Charter revisions is authorized to make recommendations to the Commission for changes in the Draft Report; and,

WHEREAS, the Common Council does have a number of issues in the Draft Report that should either be deleted or modified.

NOW, THEREFORE, BE IT RESOLVED BY THE NORWALK COMMON COUNCIL: That the Charter Revision Commission consider the following recommendations and adjustments to its Draft Report:

1. **(C) Article II, §2-2.B(10) "Common Council or Council":** Please change the defined term to "City Council."
2. **(C) Article II, §2-2.C(3) "Use of Terms":** Please consider the following language to supplement the change to City Council: "The change in name of the legislative body of Norwalk from Common Council to City Council shall not affect the validity of any actions, ordinances, or decisions taken by the legislative body under its former name, even if the ordinance has not been amended to reflect the change. All such actions shall remain in full force and effect as actions of the City Council."
3. **(C) Article III, §3-3.C(2): Council Districts.** Please retain current standard of fifteen Councilmembers.

4. **(D) Article III, 30-3.D(1) and (2): Term of Office for Mayor, Town Clerk and Common Council.** Please review with Council during conferral phase.
5. **(C) Article III, §3-4.A(1): Council Districts.** Please retain current standard of two Councilmembers per district.
6. **(D) Article III, 3-4-A(2): At-Large Councilmembers::** Add two at-large seat with two under MPR either by expanding to seventeen or retaining fifteen.
7. **(D) Article IV §4-7.C “Compensation Fixed by Council.** Please consider adding a baseline salary for the Council in an amount equal to 3% of the Mayor’s salary
8. **(D) Article IV §4-7.D Appointment of Common Council Employees.** Move 5-5.D to the Council Article and expand to permit the hiring of staff as follows:

“Appointment of the Common Council’s Employees. The Council may at any time appoint an Assistant Clerk who shall provide administrative assistance to the Council under the direction of the President, and shall, in the absence or in case of the disability or death of the Clerk, perform all the duties of the Clerk. All records and acts of the assistant shall have the same validity as the records of the Clerk. The Council may at any time also appoint by Majority Vote any additional employees as it finds necessary to effectively conduct the Council’s business and the Board of Estimate and Taxation shall appropriate compensation for any such employees as shall be fixed by the Council.”

9. **(C) Article VII, §7-1.H (NEW).** Please review language that would require disclosure of applicant names, backgrounds and credentials for Board and Commission appointments to the Council prior to appointment. The intent of this proposal is to monitor appointments in order to identify qualified, diverse and representative appointees in an open environment. The provision should be designed to encourage broader participation by our residents in the appointment process. Applicants should have the ability to request in writing to the City Clerk non-disclosure of such data (e.g. name, resume, background information); although such data would subsequently be made public when the applicant is nominated by the Mayor.
10. **(D) Article VII, §7-1.A(2) and (3). Appointment, term of Office, Qualification and Political Balance of the Board of Estimate.** Please consider requiring a member of the Common Council be appointed to serve either as an additional eighth non-voting member or a seventh voting member.
11. **(C) Article VIII, §8-4.C(2). Historical Provisions Pertaining to the Comptroller.** Please review historical provisions of the Comptroller’s Office derived from the Special Acts.

12. **(C) Article VIII, §8-4.D(4). Historical Provisions Pertaining to the Purchasing Agent.** Please review historical provisions of the Purchasing Agent derived from the Special Acts.
13. **(D) Article VIII, §8-7.B(2) and (3). Functions of the Chief and Department Heads of the Division of Operations and Public Works.** Please review historical provisions of the Division of Operations and Public Works derived from the Special Acts.
14. **(D) Chapter X, §10-5:** Please consider establishing two separate limits on total appropriations for the General Government and the Board of Education ("CAP Provision").
15. **(D) Chapter VII, §10-6.A – B:** Please consider requiring the Mayor and Board to submit line-item budgets compliant with the CAP Provision.
16. **(D) Chapter VII, §10-6.C:** Please consider requiring the Mayor or designee to submit a revised estimated mill rate aligned with the cap provision by March 21st.
17. **(C) Chapter VII, §10-6.D.:** Please consider amending the current language in §10-6 as §10-6(d) to require Board of Estimate hearings and a Joint Meeting with Council on or before April 18th.
18. **(C) Chapter VII, §10-7.A:** Please consider changing the BET submission date to the Council from April 1st to April 18th.
19. **(D) Chapter VII, §10-7.B:** Please consider (a) granting the Council authority to override BET action on the CAP Provisions by a 2/3rd vote, including the ability to adjust line-items of the impacted General Government provisions; (b) including a limitation on Council authority not to exceed of 1.5% of the total city side operating budget as original proposed by the Board of Estimate and Taxation.
20. **(C) Chapter VII, §10-8:** Please consider changing the final date to May 7th.
21. **(D) Chapter VII, §10-8.C:** Please consider prohibiting any BET action to modify the final budget as approved by the Council.

BE IT FURTHER RESOLVED: That the Common Council further recommends acceptance of such Scrivener's Edits as noted in the filed copy of the "Recommendations of the Common Council" approved on July __, 2025, and transmitted to the Town Clerk and City Clerk on July __, 2025.

BE IT FURTHER RESOLVED: That the Council authorizes the Town Attorney and Counsel to the Council to continually review the document for errata and other non-substantive editorial revisions, subject to the approval of the Council.

Approved at a Special Meeting of the Common Council, July __, 2025.

- IX. MOTIONS POSTPONED TO A SPECIFIC DATE**
- X. SUSPENSION OF RULES**
- XI. ADJOURNMENT**