



SPECIAL MEETING – PARKING AUTHORITY AGENDA

**JULY 24, 2025, 6:00 PM
BY ZOOM VIRTUAL MEETING**

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Bryan Lutz at blutz@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. ACCEPTANCE OF MINUTES**
 - A. Regular Meeting: June 25, 2025**
- IV. PUBLIC PARTICIPATION**
- V. REPORTS**
 - A. Engineering and Project Report**
 - 1. Update: NPA2025-01 Repairs and Improvements at Haviland Parking Deck
 - 2. Update: Residential Parking Program (RPP)
 - B. Financial and Operating Report - LAZ**

VI. NEW BUSINESS

- A. Discuss and Vote: NPA2024-02 Aesthetic Enhancements at Yankee Doodle Garage - Painting**

VII. OLD BUSINESS

VIII. ADJOURNMENT

UPCOMING MEETINGS

No meeting in August next meeting September 24th, 2025

Members of the public can call in and listen to a meeting. They cannot speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.

Members of the public who wish to provide “live comments” will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the “raise your hand indicator” and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.

Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.

Members of the public who wish to provide public comment are encouraged to submit those via e-mail in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Brian Lutz blutz@norwalkct.gov to provide written comment prior to the meeting.

**PARKING AUTHORITY
REGULAR MEETING VIA ZOOM VIRTUAL VIDEOCONFERENCE
AND TELECONFERENCE
JUNE 25, 2025**

- ATTENDANCE:** Eric Rains, Chairman
Matthew Seebeck, Vice Chairman
Jud Aley
Peter Fullam
Jessica Larche
- STAFF** Bryan Lutz, Asst. Parking Director, TMP
- OTHERS:** Rocky Legesse, LAZ Parking
Louis Henriques, LAZ Parking
Cara Hyder, LAZ Parking

I. CALL TO ORDER

Mr. Rains called the meeting to order at 6:00 PM.

II. ROLL CALL

Mr. Lutz called the roll, and those listed in the attendance were present.

III. ACCEPTANCE OF MINUTES

A. Regular Meeting: May 28, 2025

**** MR. SEEBECK MOVED TO APPROVE THE MINUTES AS SUBMITTED.**

**** MR. FULLAM SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

IV. PUBLIC PARTICIPATION

There was no public participation this evening.

V. REPORTS

A. FINANCIAL AND OPERATING REPORT-LAZ

Mr. Legesse reported that for May, they finished 5.1% over budget, and year to date, they are over budget in total revenue for the year and 4.2% under in expenses, leaving a fund balance of \$459,000. The revenue for the month finished strong and was offset by the loss of transient revenue, which mainly came from Haviland Deck and Webster Lot, due to a major restaurant on Washington Street closing, which reduced the evening and weekend revenue. The movie theater is underperforming, and they are closely monitoring that.

Mr. Legesse reported on the variance report, which included a variance in meter revenue and building repairs and maintenance expenses.

Mr. Legesse said there has been an increase in the free 15-minute parking from last month, most coming from the SONO and Wall Street areas. He said the West Avenue area is seeing a 12% increase in activity due to the number of parking spaces on West Avenue, which is not as big as the SONO and Wall Street areas.

Mr Legesse said Park Mobile activity has significantly increased in the SONO area compared to the prior month and May 2024.

Mr. Rains noted that permit sales are up from the prior two years and asked if parking space physical usage is also outpacing and if the garages are full. Mr. Legesse said the SONO garage is seeing an increase in permit activity, but the revenue is higher due to the YMCA lot not being budgeted in this fiscal year.

VI. NEW BUSINESS

A. DISCUSS: EVENTS/MARKETING (RESTAURANT WEEK SPONSORSHIP)

Mr. Legesse said that major outreach was done for May. Ms. Hyder presented the key discussion points that she had mentioned last month. A powerful effort was put into going out to over 100 businesses one-on-one, handing out flyers, and sending out emails. Unfortunately, only approximately 50 people joined the event. Still, it was a fruitful and engaging discussion, and the feedback was received regarding on-street ADA parking, parking regulation time limit, curbside management, and communication and wayfinding. The suggestions for curbside management included utilizing the spaces from drop-off and pickup zones and/or loading zones. For parking regulations, as the three-hour parking was brought down to two-hour parking, there was a discussion around the opportunity to increase it because they feel there is an impact on the businesses by having two versus three hours. The biggest takeaway from her standpoint was on the wayfinding and communication perspective. She suggested installing directional signage of where the parking facilities are located, which would help direct people to the off-street parking, especially when the on-street parking is full.

Mr. Aley clarified that the on-street parking is for three hours and used to be able to renew for a second three hours. However, the renewal was discontinued, and different people have different opinions on managing the curb.

Mr Lutz said that Ms. Hyder has taken the lead in developing some recommendations on parking programs that they will ultimately present to the Parking Authority to discuss and vote on, so staff is working with LAZ on getting those developed.

Mr. Fullam suggested a two-hour limit during the day and three hours in the evening.

Mr. Lutz said he is working on putting wayfinding signage out to bid and looking at designs that incorporate with the Parking Authority and the city's branding.

Mr. Legesse presented their next steps, which included discussing possible solutions in progress, bringing digital solutions for the free 15-minute parking, working with the equipment vendor for

an option for instructions in Spanish, evaluating validation options, and working on wayfinding signs.

There was further discussion on the free 15-minute parking, and Mr. Fullam suggested adding a decal to the paystation facing the street, making people aware of the free 15-minute parking option. Mr. Lutz said that to be clear, the signs state a metered parking timeframe, which was the goal of decluttering, but they are also making people aware that the spaces are metered. The free 15-minute was just an add-on to prevent people from getting the free 15-minute during the first session. With the inclusion of an online app., and once the signs are installed, we will see more users using it. Mr. Rains asked when this option would be on the app. Mr. Legesse said the signs have been tested and are now in production.

Mr. Rains said the first message needs to be that we have managed parking, just like any other municipality. He likes that the free 15-minute parking is the second thing they learn. Mr. Fullam said he thinks it's excellent that there is now more turnover of parking spaces.

Mr. Seebeck said he does not think we will ever solve the problem of people in a managed parking environment who only want to park for one minute. He does not believe it is realistic to try to solve because those people will move at risk regardless. Hence, the Parking Authority should focus on the people who will patronize the businesses in the area and move on with the plan already put out.

Mr. Lutz said the consultant is working with the ECD Department to get feedback from the restaurants so that they can plan restaurant week properly, which will benefit them and impact the customers.

Ms. Larche suggested installing signage at the parks and beaches for the events because not everybody uses social media.

VIII. ADJOURNMENT

**** MR. ALEY MOVED TO ADJOURN.**

**** MR. FULLAM SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 6:40 PM.

Respectfully submitted,
Dilene Byrd



June
2025

Operations/Financial Report

FINANCIAL SUMMARY

	June-25					FOR THE MONTH ENDING JUNE 2025					FISCAL YEAR	
	Actual	Budget	Var	Var	Actual	Actual	Budget	Var	Var	Actual	Budget	
	2025	2025	\$	%	PY	2025	2025	\$	%	PY		
REVENUES:												
Parking Revenue	643,750	603,940	39,809	6.6%	578,712	6,912,798	6,754,464	158,334	2.3%	6,584,631	6,754,464	
Other Revenue	54,053	11,502	42,552	370.0%	59,841	132,308	138,020	(5,712)	-4.1%	157,842	138,020	
Total System Revenue	697,803	615,442	82,361	13.4%	638,553	7,045,106	6,892,484	152,622	2.2%	6,742,473	6,892,484	
EXPENSES:												
Operations	347,854	340,511	7,342	2.2%	263,605	4,180,572	4,407,250	(226,678)	-5.1%	4,004,972	4,407,250	
City Support/Admin Svcs	(45,271)	71,126	(116,397)	-163.7%	34,201	737,109	853,506	(116,397)	-13.6%	715,642	853,506	
Debt Service	106,513	106,513	0	0.0%	108,944	1,278,156	1,278,156	-	0.0%	1,259,471	1,278,156	
Capital Reserve &Replacement	11,250	11,250	0	0.0%	11,250	112,500	135,000	(22,500)	-16.7%	112,500	135,000	
Total Expenses	420,345	529,400	(109,055)	-20.6%	418,000	6,308,338	6,673,913	(365,575)	-5.5%	6,092,585	6,673,913	
Fund Balance	277,458	86,042	191,416	222.5%	220,553	736,768	218,571	518,196	237.1%	649,888	218,571	

Budget Summary

- Parking revenue is **6.6% over** budget for the month and **2.3% over** budget YTD.
- Transient revenue is **5.7% under** budget for the month and **On-budget** YTD.
- Meter revenue is **10% over** budget for the month and **9.7% over** budget YTD.
- Monthly revenue is **3.5% over** budget for the month and **3.5% over** budget YTD.
- Parking violation is **29.1% over** budget for the month and **1.4% over** budget YTD.
- Total expenses are **20.6% under** budget for the month and **5.5% under** budget YTD.

Variance Report (Actual v. Budget)

The Variance Report identifies and explains variances that are at least 20% and \$5,000 compared to budget.

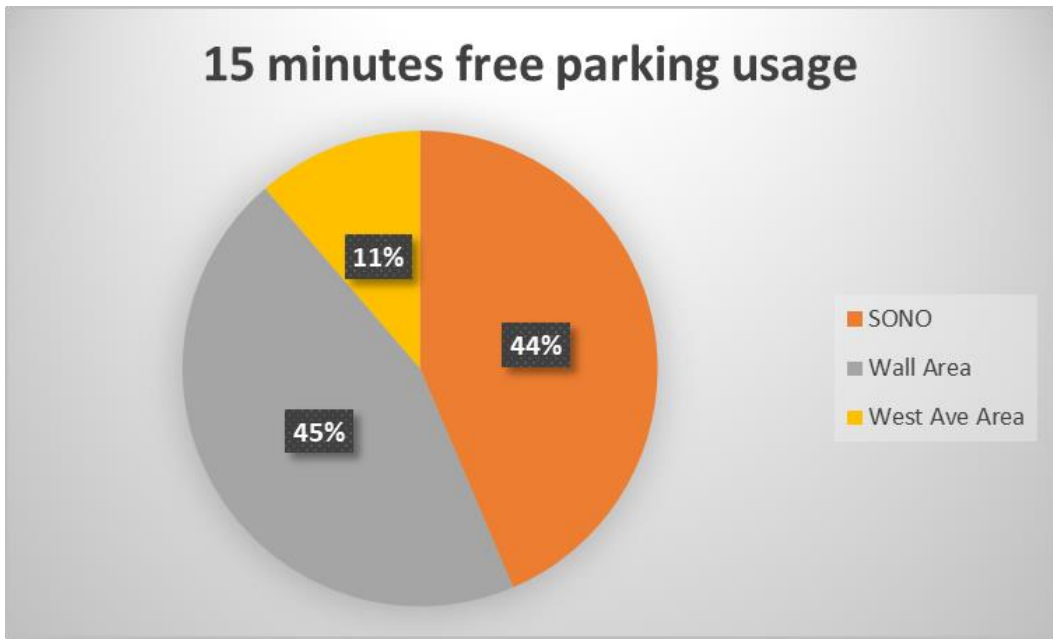
	ACTUAL	BUDGET	Var. (\$)	Var. (%)	COMMENTS	Actual YTD	Budget YTD
PARKING REVENUE							
Parking Violation	\$176,432	\$136,683	\$39,750	29.1%	Violation collection was strong for the month due to increased vioaltion around construction area parking.	\$1,433,501	\$1,414,045
Marketing/Advertising	\$24,476	\$1,800	\$22,676	1259.8%	Advertising revenue is high for the month due to annual revenue being recorded in one month. The revenue is on budget when compared to year to date.	\$24,476	\$21,600
OPERATING EXPENSES							
Signage	\$23,880	\$4,167	\$19,713	473.1%	Expense for the month is higher due to estimated repair to the Maritime Garage Marshal street enterance.	\$40,402	\$50,000
Security Services	\$1,305	\$7,533	(\$6,229)	-82.7%	Expense for the month is under due to alarm system invoice that has not been received yet.	\$86,735	\$129,867
Marketing and Communication	\$9,641	\$3,711	\$5,930	159.8%	Expense for the month is higher due to increase marketing with the snyders coupled with 50% payment for Dine in Norwalk campaign.	\$47,947	\$44,533

Financial Statement

For the Month ending June 30, 2025

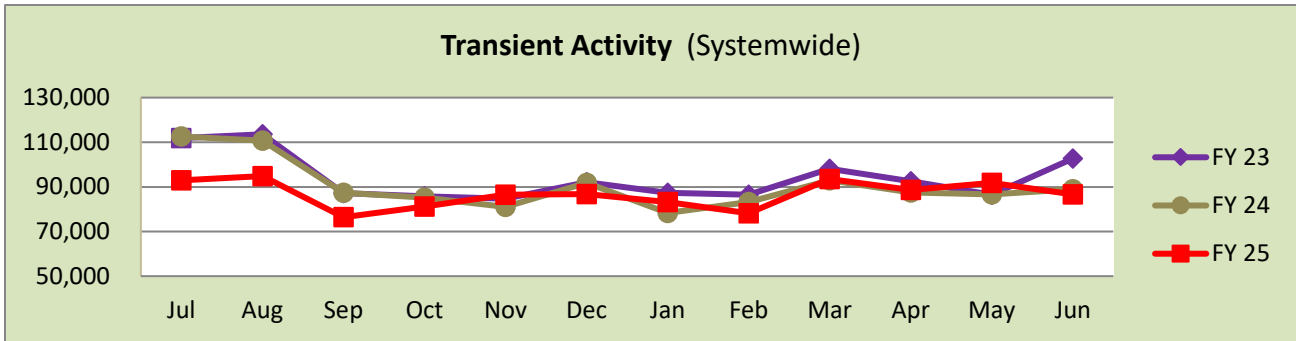
LAZ Karp Associates, LLC and Subsidiaries									
Norwalk Parking Authority									
For the Twelve Months Ending June 30, 2025									
Description	Actual	Budget	Variance	% Variance	YTD Actual	YTD Budget	YTD Variance	YTD Variance %	Annual Budget
PARKING REVENUE									
Meter Revenue	66,905.15	60,825.85	6,079.30	10.0%	747,655.46	681,259.61	66,395.85	9.7%	681,259.61
Transient Parking	219,138.96	232,332.26	(13,193.30)	-5.7%	2,551,964.96	2,553,030.23	(1,065.27)	0.0%	2,553,030.23
Monthly Parking	210,960.23	203,770.51	7,189.72	3.5%	2,531,983.16	2,445,246.12	86,737.04	3.5%	2,445,246.12
Less: Refunds	(12.00)	0.00	(12.00)	0.0%	(4,152.59)	0.00	(4,152.59)	0.0%	0.00
Parking Violation	176,432.10	136,682.55	39,749.55	29.1%	1,433,501.10	1,414,044.99	19,456.11	1.4%	1,414,044.99
Less: Sales Tax	(29,674.68)	(29,670.88)	(3.80)	0.0%	(348,153.82)	(339,116.62)	(9,037.20)	2.7%	(339,116.62)
TOTAL PARKING REVENUE	643,749.76	603,940.29	39,809.47	6.6%	6,912,798.27	6,754,464.33	158,333.94	2.3%	6,754,464.33
OTHER REVENUE									
Marketing/Advertising	24,476.01	1,800.00	22,676.01	1259.8%	24,476.01	21,600.00	2,876.01	13.3%	21,600.00
ATM Machines	218.00	333.33	(115.33)	-34.6%	2,538.00	3,999.96	(1,461.96)	-36.5%	3,999.96
Lease Income - SNRR/MG	4,696.72	3,164.00	1,532.72	48.4%	44,601.95	37,968.00	6,633.95	17.5%	37,968.00
Lease Income_YDG	1,446.00	1,446.33	(0.33)	0.0%	17,240.00	17,355.96	(115.96)	-0.7%	17,355.96
SNRR Concessions Income	3,296.00	4,674.67	(1,378.67)	-29.5%	23,531.00	56,096.04	(32,565.04)	-58.1%	56,096.04
Investment Income	19,920.55	83.33	19,837.22	23805.6%	19,920.55	999.96	18,920.59	1892.1%	999.96
TOTAL OTHER REVENUE	54,053.28	11,501.66	42,551.62	370.0%	132,307.51	138,019.92	(5,712.41)	-4.1%	138,019.92
TOTAL SYSTEM REVENUE	697,803.04	615,441.95	82,361.09	13.4%	7,045,105.78	6,892,484.25	152,621.53	2.2%	6,892,484.25
OPERATING EXPENSES									
Gross Wages	101,377.56	108,719.32	7,341.76	6.8%	1,311,441.23	1,413,351.14	101,909.91	7.2%	1,413,351.14
Payroll Tax Expense	12,426.77	13,753.01	1,326.24	9.6%	163,215.60	178,789.14	15,573.54	8.7%	178,789.14
Group Health Insurance	13,295.75	11,415.53	(1,880.22)	-16.5%	142,894.48	148,401.86	5,507.38	3.7%	148,401.86
Worker's Compensation Expense	4,125.87	4,566.22	440.35	9.6%	54,190.22	59,360.84	5,170.62	8.7%	59,360.84
401K Match Expense	1,964.65	2,174.39	209.74	9.6%	25,804.84	28,267.06	2,462.22	8.7%	28,267.06
Operating Expenses	16,484.87	12,499.98	(3,984.89)	-31.9%	111,411.79	149,999.76	38,587.97	25.7%	149,999.76
Maritime Condo fees	2,404.45	1,964.52	(439.93)	-22.4%	28,228.40	23,574.24	(4,654.16)	-19.7%	23,574.24
Management Fee Expense	8,333.33	8,333.35	0.02	0.0%	99,999.96	100,000.20	0.24	0.0%	100,000.20
Uniforms	0.00	3,333.34	3,333.34	100.0%	7,585.21	40,000.08	32,414.87	81.0%	40,000.08
Signage	23,879.97	4,166.66	(19,713.31)	-473.1%	40,402.31	49,999.92	9,597.61	19.2%	49,999.92
Tickets	0.00	625.01	625.01	100.0%	17,601.25	7,500.12	(10,101.13)	-134.7%	7,500.12
Office Expense	3,892.48	1,333.34	(2,559.14)	-191.9%	30,229.98	16,000.08	(14,229.90)	-88.9%	16,000.08
Building Repair & Maintenance	53,821.61	54,015.00	193.39	0.4%	572,648.01	603,510.00	30,861.99	5.1%	603,510.00
Snow Removal	0.00	0.00	0.00	0.0%	189,469.14	177,500.00	(11,969.14)	-6.7%	177,500.00
Service Contract	16,262.93	12,939.88	(3,323.05)	-25.7%	195,172.81	201,574.00	6,401.19	3.2%	201,574.00
Sanitation	3,237.90	2,500.00	(737.90)	-29.5%	22,270.79	30,000.00	7,729.21	25.8%	30,000.00
Security Services	1,304.68	7,533.33	6,228.65	82.7%	86,735.37	129,866.64	43,131.27	33.2%	129,866.64
Permit/Violation Management	12,902.04	10,416.65	(2,485.39)	-23.9%	127,500.81	124,999.80	(2,501.01)	-2.0%	124,999.80
Utilities Expense	(898.67)	6,741.52	7,640.19	113.3%	78,715.69	80,898.24	2,182.55	2.7%	80,898.24
Vehicle Expense	5,407.34	5,833.32	425.98	7.3%	11,412.28	69,999.84	(41,412.44)	-59.2%	69,999.84
Telephone	8,132.39	6,666.67	(1,465.72)	-22.0%	110,796.61	80,000.04	(30,796.57)	-38.5%	80,000.04
Equipment Expense	0.00	2,499.99	2,499.99	100.0%	0.00	29,999.88	29,999.88	100.0%	29,999.88
Bank and Credit Card Fees	26,522.76	30,656.13	4,133.37	13.5%	339,041.95	342,289.50	3,247.55	0.9%	342,289.50
Liability Insurance	15,450.00	15,324.31	(125.69)	-0.8%	165,902.52	171,367.69	5,465.17	3.2%	171,367.69
Parking Program	7,883.54	8,788.96	905.42	10.3%	99,953.75	105,467.52	5,513.77	5.2%	105,467.52
Marketing and Communication	9,641.45	3,711.05	(5,930.40)	-159.8%	47,947.45	44,532.60	(3,414.85)	-7.7%	44,532.60
TOTAL OPERATING EXPENSES	347,853.67	340,511.48	(7,342.19)	-2.2%	4,180,572.45	4,407,250.19	226,677.74	5.1%	4,407,250.19
CITY ADMINISTERED EXPENSES									
Other City Payroll Expenses	48,244.99	46,083.23	(2,161.76)	-4.7%	555,160.52	552,998.76	(2,161.76)	-0.4%	552,998.76
Electric	(39,669.80)	19,642.10	59,311.90	302.0%	176,393.30	235,705.20	59,311.90	25.2%	235,705.20
Sewer	(5,827.86)	968.26	6,796.12	701.9%	4,823.00	11,619.12	6,796.12	58.5%	11,619.12
Professional Services	(40,517.64)	3,750.01	44,267.65	1180.5%	732.47	45,000.12	44,267.65	98.4%	45,000.12
Legal Service Retainer	(4,583.15)	416.65	4,999.80	1200.0%	0.00	4,999.80	4,999.80	100.0%	4,999.80
Business Expense	(2,917.97)	265.27	3,183.24	1200.0%	0.00	3,183.24	3,183.24	100.0%	3,183.24
TOTAL CITY ADMINISTERED EXPENSES	(45,271.43)	71,125.52	116,396.95	163.7%	737,109.29	853,506.24	116,396.95	13.6%	853,506.24
SUBTOTAL OPERATING EXPENSES	302,582.24	411,637.00	109,054.76	26.5%	4,917,681.74	5,260,756.43	343,074.69	6.5%	5,260,756.43
Debt Service Interest	14,769.03	14,769.03	0.00	0.0%	177,228.36	177,228.36	0.00	0.0%	177,228.36
Debt Service Principle	91,743.99	91,743.99	0.00	0.0%	1,100,927.88	1,100,927.88	0.00	0.0%	1,100,927.88
SUBTOTAL DEBT SERVICES	106,513.02	106,513.02	0.00	0.0%	1,278,156.24	1,278,156.24	0.00	0.0%	1,278,156.24
Capital Reserve and Replacement	11,250.01	11,250.01	0.00	0.0%	112,500.10	135,000.12	22,500.02	16.7%	135,000.12
TOTAL EXPENSES	420,345.27	529,400.03	109,054.76	20.6%	6,308,338.08	6,673,912.79	365,574.71	5.5%	6,673,912.79
Fund Balance	277,457.77	86,041.92	191,415.85	222.5%	736,767.70	218,571.46	518,196.24	237.1%	218,571.46

15 Minutes Usage update				
	Jun-25		May-25	
Total for the month	3634		3761	
Increase in usage from Prior month	↓ -3%			
Sub Area	# of Transactions		# of Transactions	
SONO	1584	44%	1657	44%
Wall Area	1639	45%	1644	44%
West Ave Area	411	11%	460	12%
Grand Total	3634		3761	

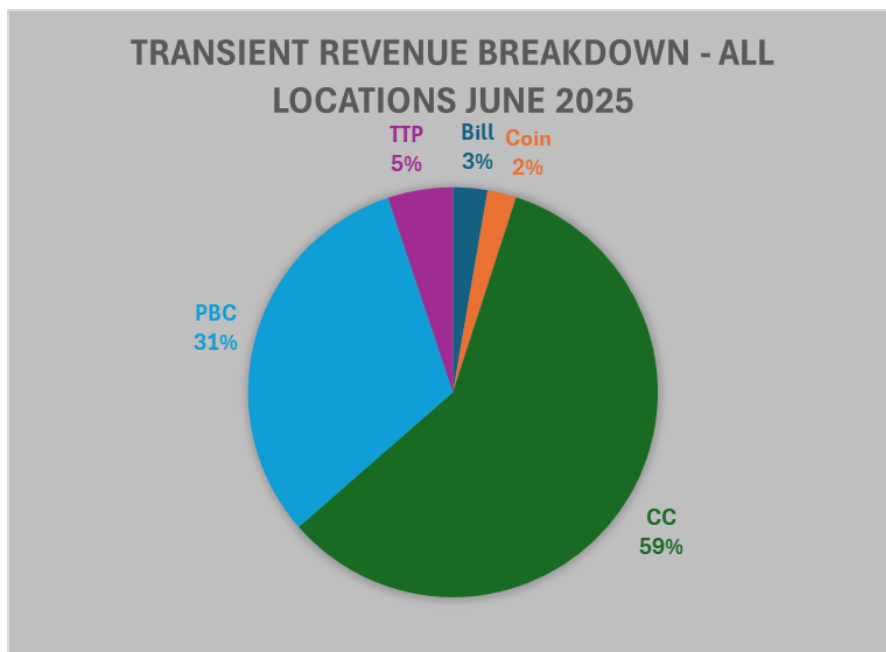


Systemwide Transient Activity

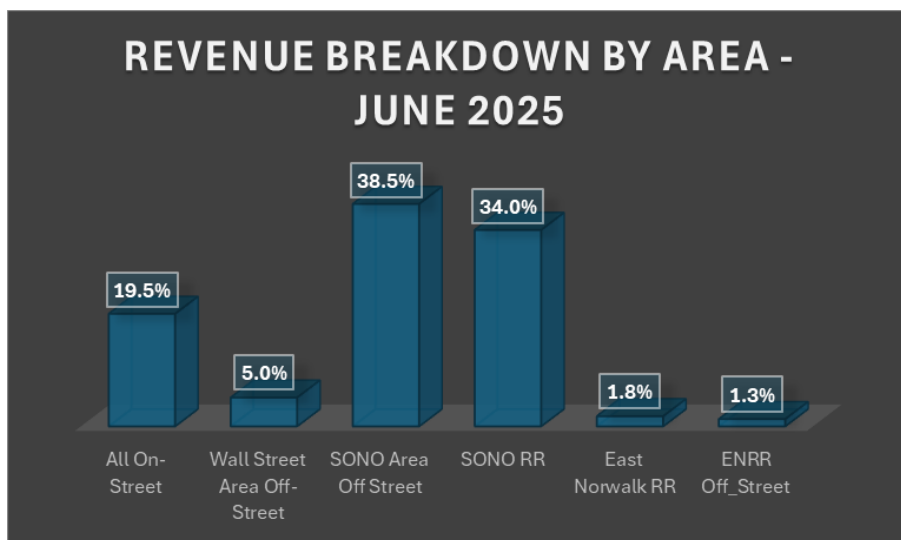
- Overall, systemwide transient activity for YTD is **4.2% below** the previous year.



Systemwide transient payment breakdown for the month

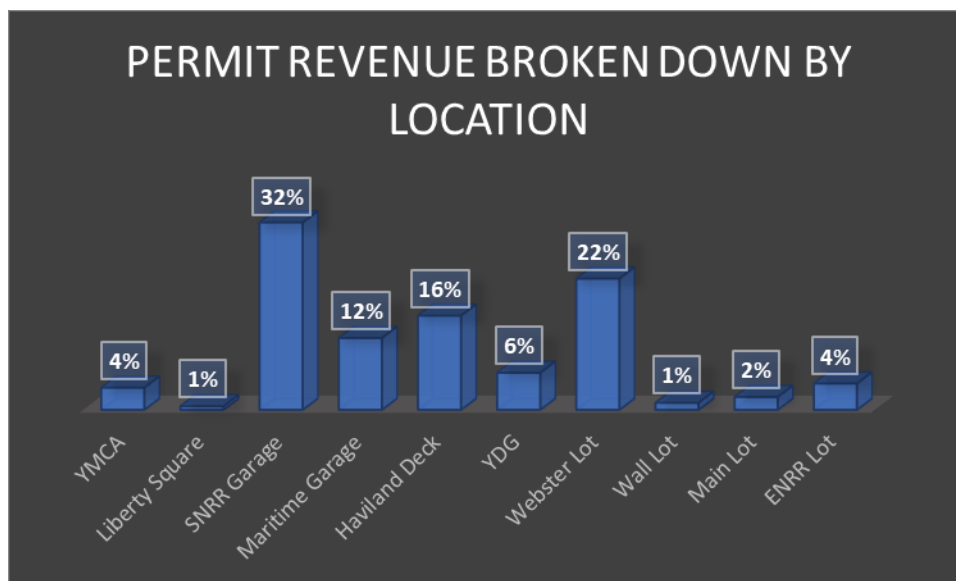
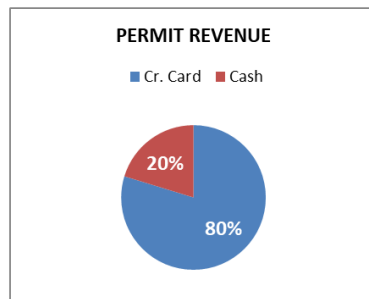
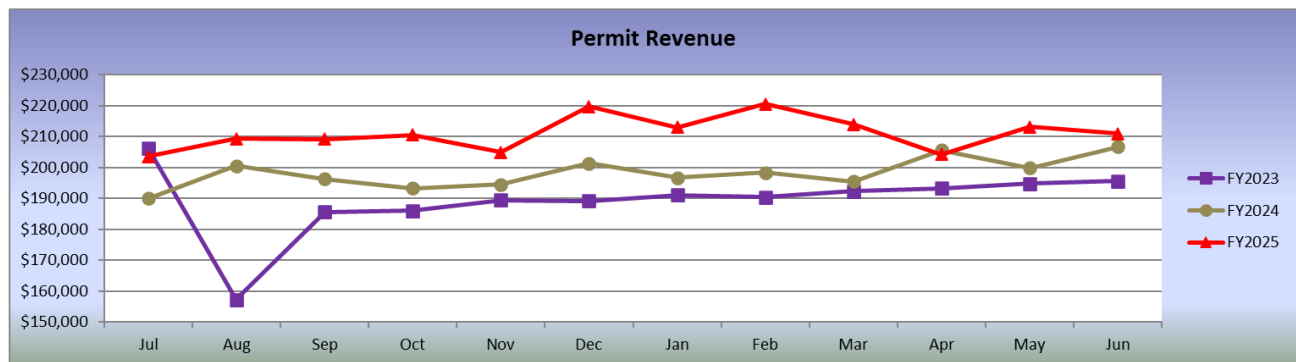
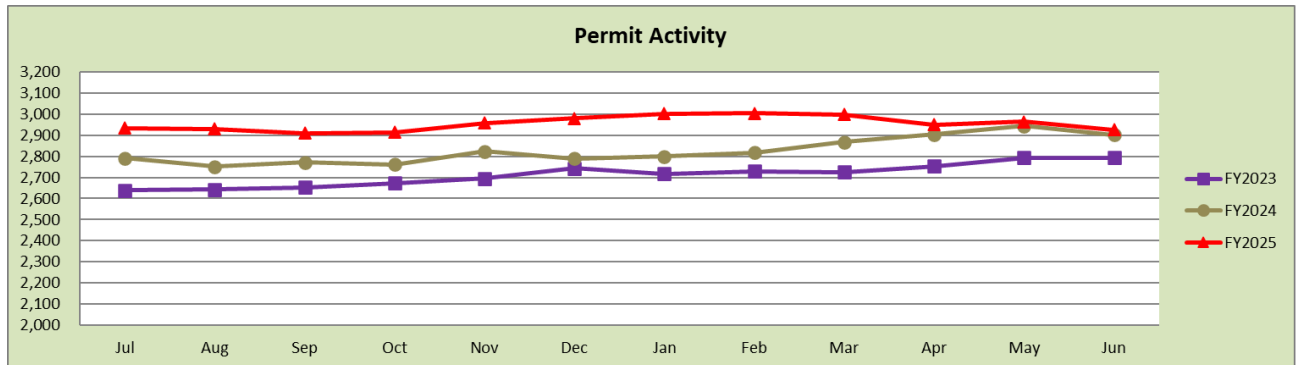


Systemwide transient revenue breakdown by area for the month



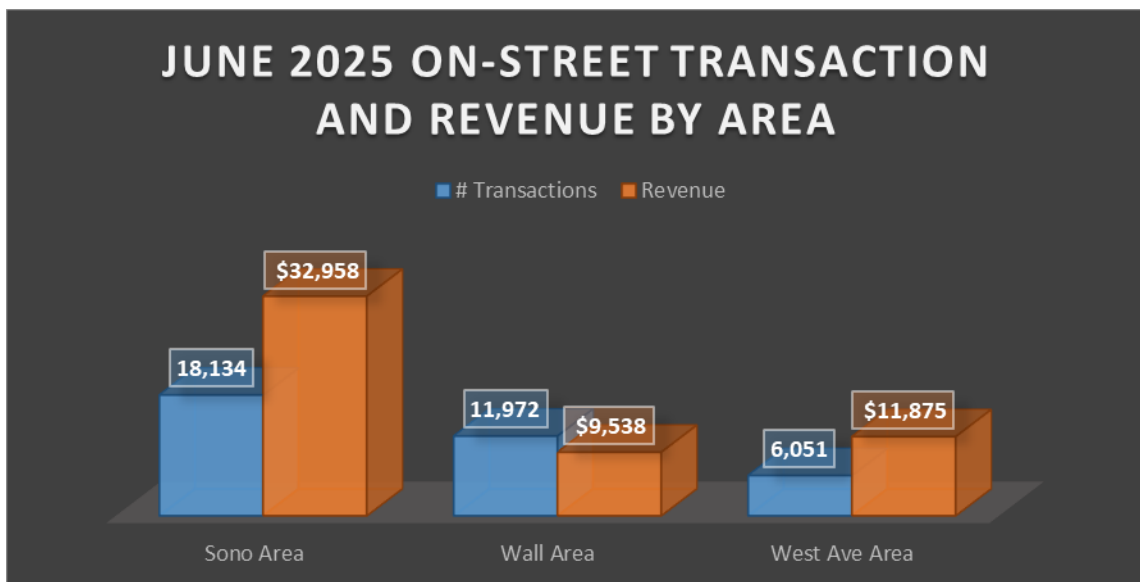
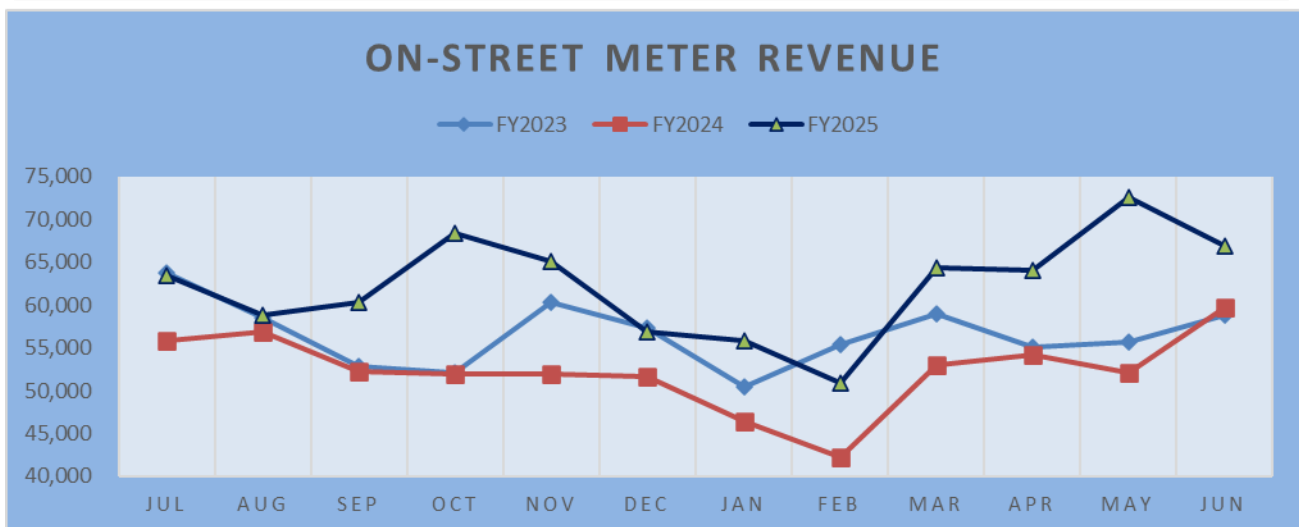
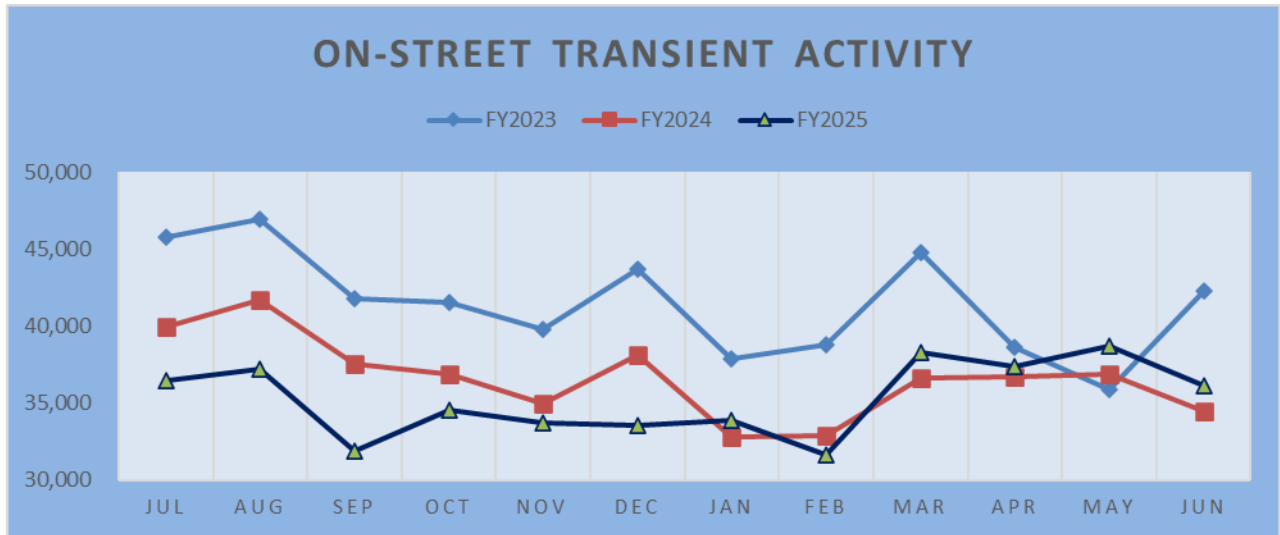
Permit Sales

- YTD compared to last year, permit activity is **up 4.5%** and revenue is **up 6.5%**.
- **For the month, 2,925** permits were sold systemwide. There are 3,092 spaces available for permits and 4,359 total spaces systemwide, including non-metered spaces. Permit Revenue for the month represents 31% of the total gross revenue.



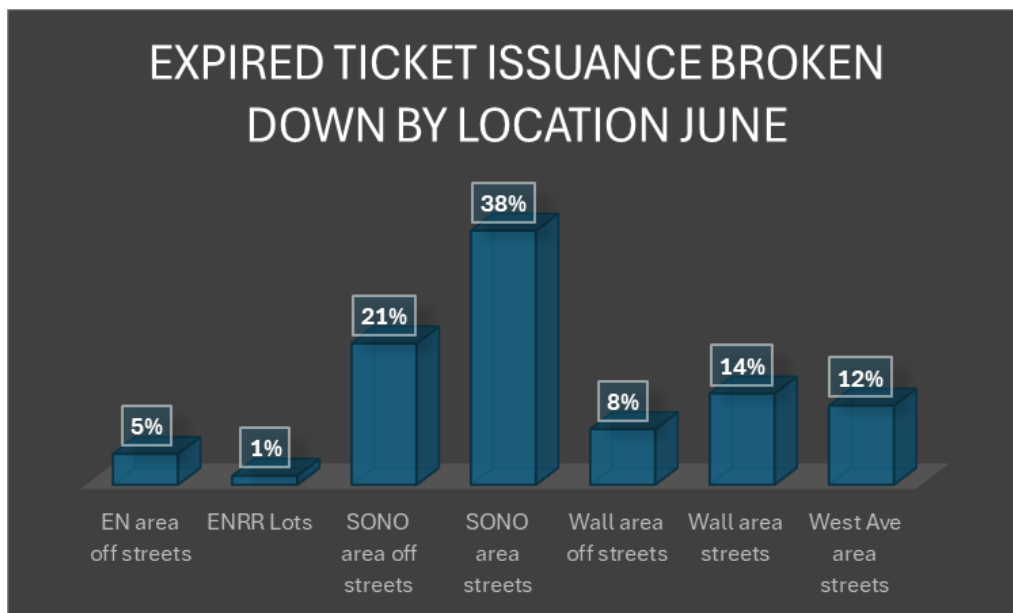
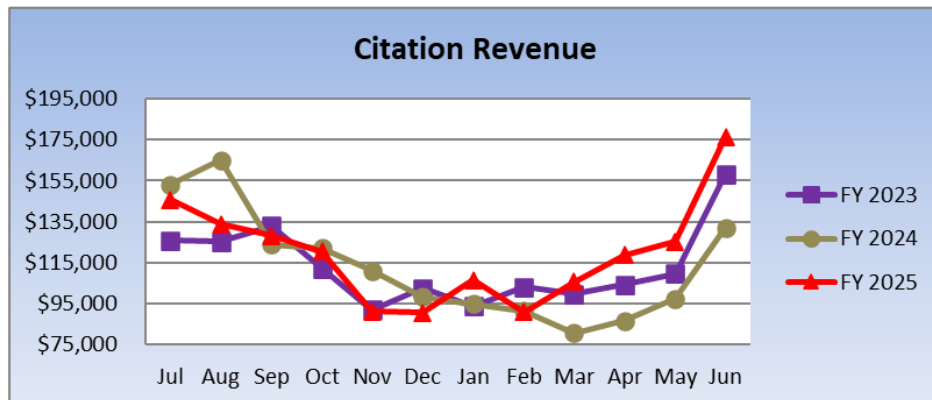
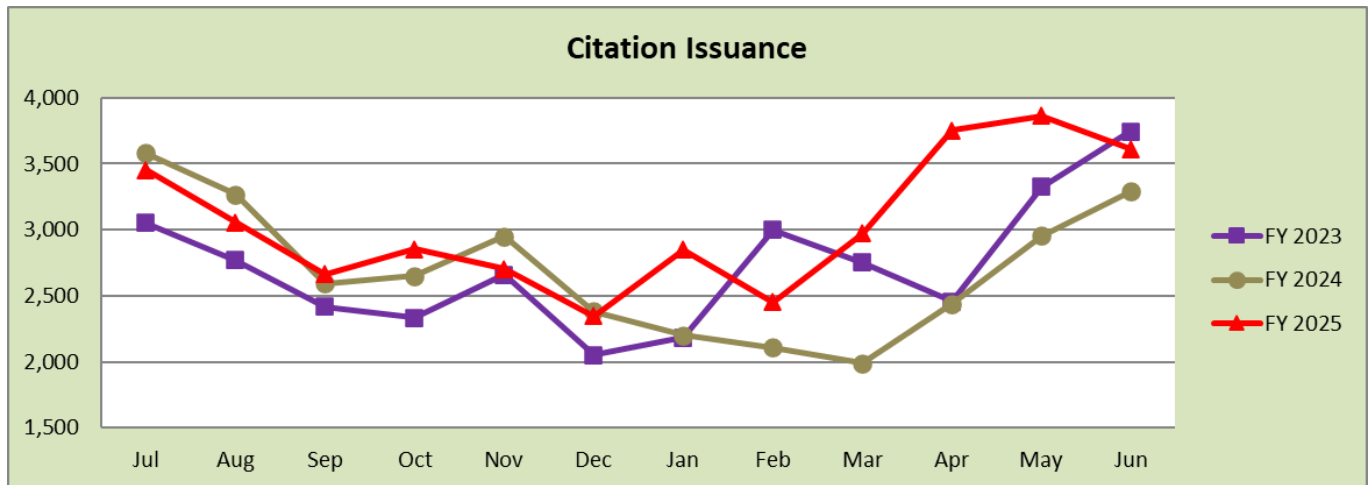
On-Street Parking

- YTD through June, on-street transient activity was **down 3.7%** and revenue was **up 19%** compared to last year.
- For the month of June, on-street transient activity was **down 6.5%** compared to last month.



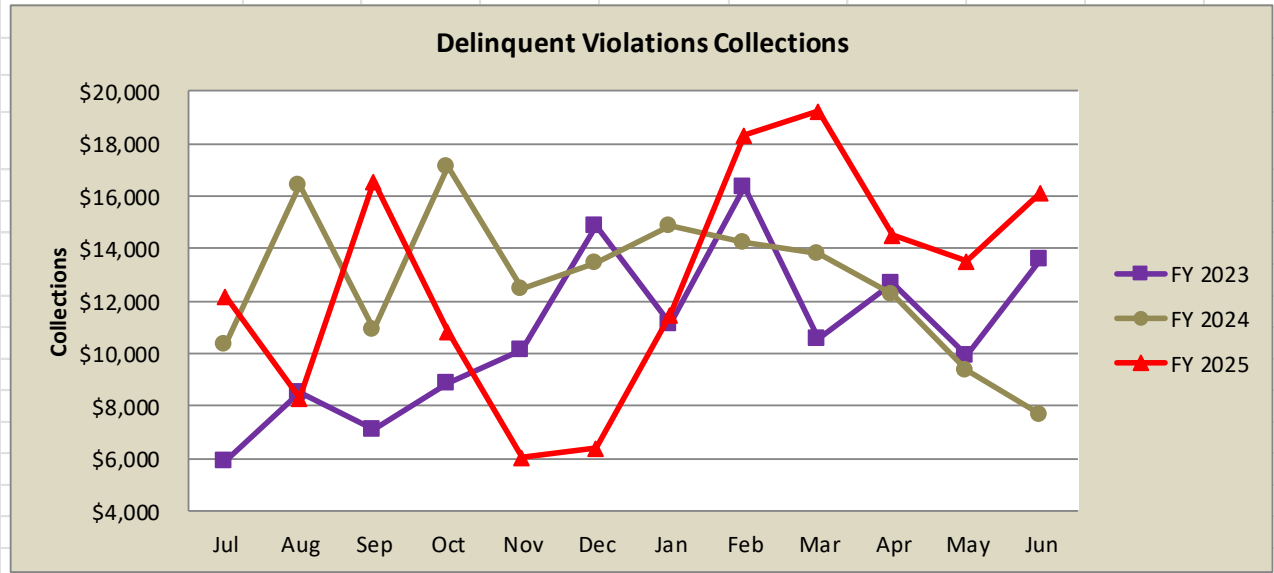
Parking Enforcement

- Compared to last month, ticket issuance was **down 6.5%** and citation revenue was **up 40.7%**.



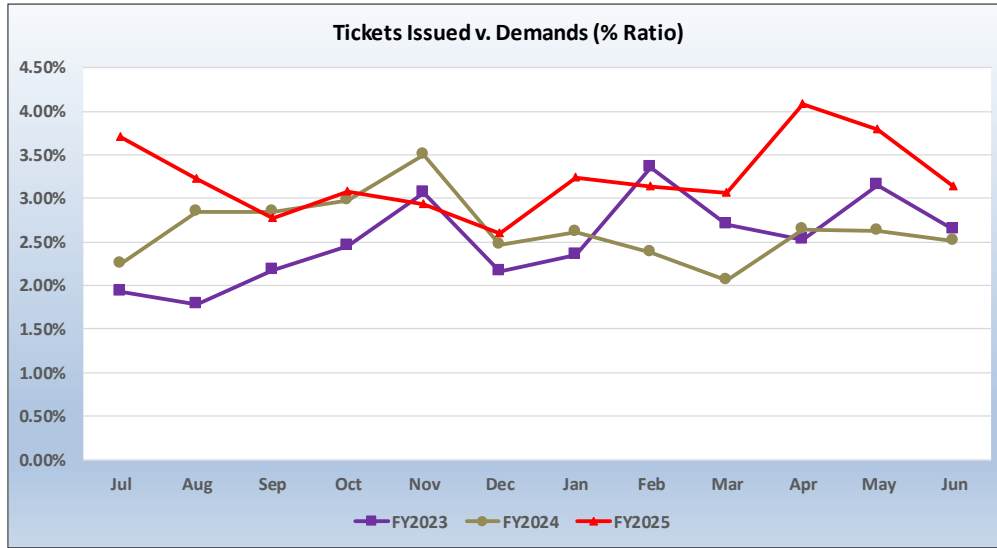
Parking Violations Collection Program

Fiscal Year	Delinquent \$
2013	\$131,458
2014	\$108,435
2015	\$84,233
2016	\$84,628
2017	\$152,412
2018	\$128,025
2019	\$103,032
2020	\$93,378
2021	\$71,346
2022	\$137,355
2023	\$129,477
2024	\$152,931
2025	\$153,470 YTD thru June



Tickets Issued v. Demands Analysis

Analysis of the ratio of tickets issued compared to transient demands does not include citations issued at the beaches nor does it include violations issued by the Norwalk Police Department.



Tickets Issued (NOT including Beaches & Police issued tickets)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL	AVG.
FY2023	2,164	2,033	1,897	2,104	2,595	1,986	2,053	2,903	2,655	2,342	2,730	2,713	28,175	2,348
FY2024	2,540	3,146	2,482	2,534	2,838	2,266	2,047	1,984	1,909	2,307	2,271	2,230	28,554	2,380
FY2025	3,452	3,058	2,119	2,504	2,539	2,250	2,692	2,451	2,867	3,621	3,487	2,712	33,752	2,813

Transient Demands (NOT including Beaches)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL	AVG.
FY2023	111,814	113,560	87,199	85,804	84,706	92,082	87,283	86,518	98,079	92,535	86,456	102,660	1,128,697	94,058
FY2024	112,565	110,796	87,317	85,255	81,074	91,771	78,338	83,167	92,950	87,443	86,570	88,859	1,086,105	90,509
FY2025	92,995	94,839	76,405	81,209	86,488	86,748	83,130	78,111	93,471	88,595	91,859	86,619	1,040,470	86,706

Ratio (%) - Tickets v. Demands

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	AVG.
FY2023	1.94%	1.79%	2.18%	2.45%	3.06%	2.16%	2.35%	3.36%	2.71%	2.53%	3.16%	2.64%	2.53%
FY2024	2.26%	2.84%	2.84%	2.97%	3.50%	2.47%	2.61%	2.39%	2.05%	2.64%	2.62%	2.51%	2.64%
FY2025	3.71%	3.22%	2.77%	3.08%	2.94%	2.59%	3.24%	3.14%	3.07%	4.09%	3.80%	3.13%	3.23%

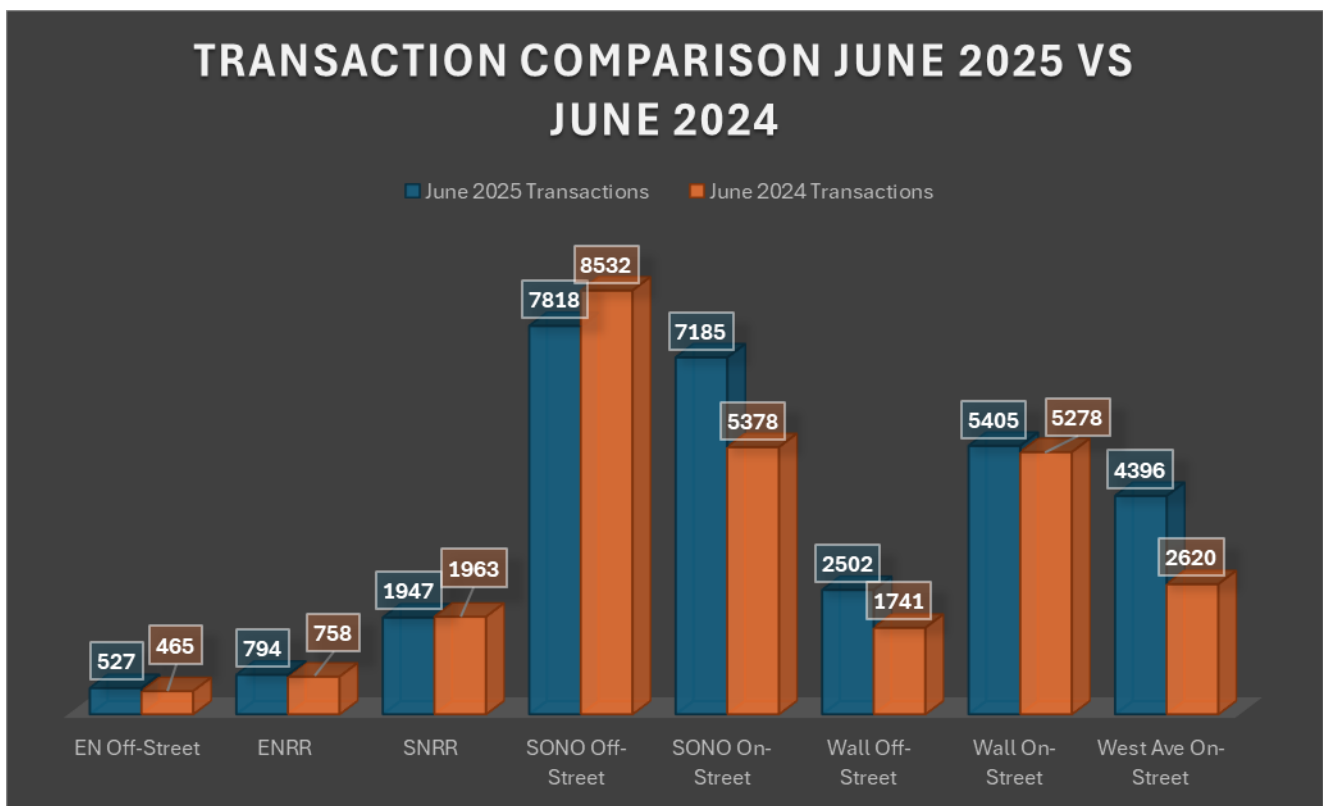
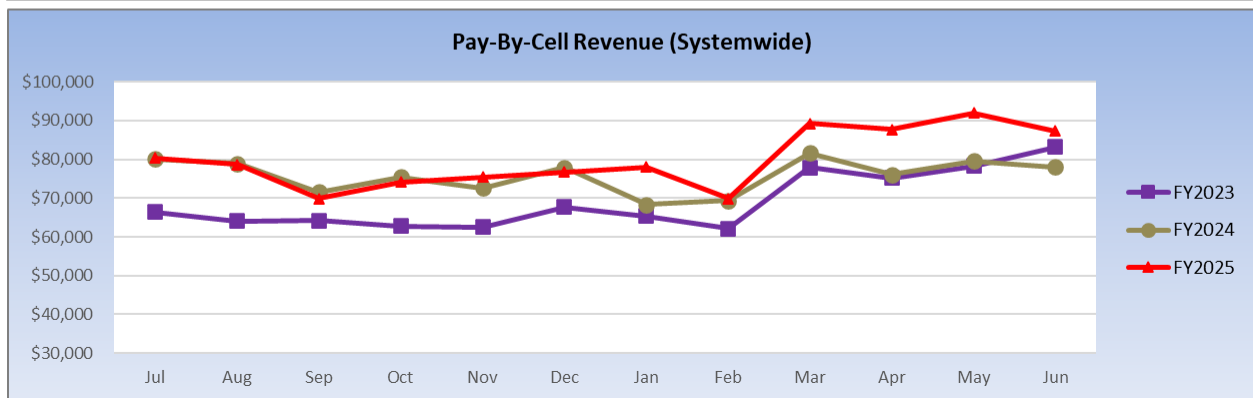
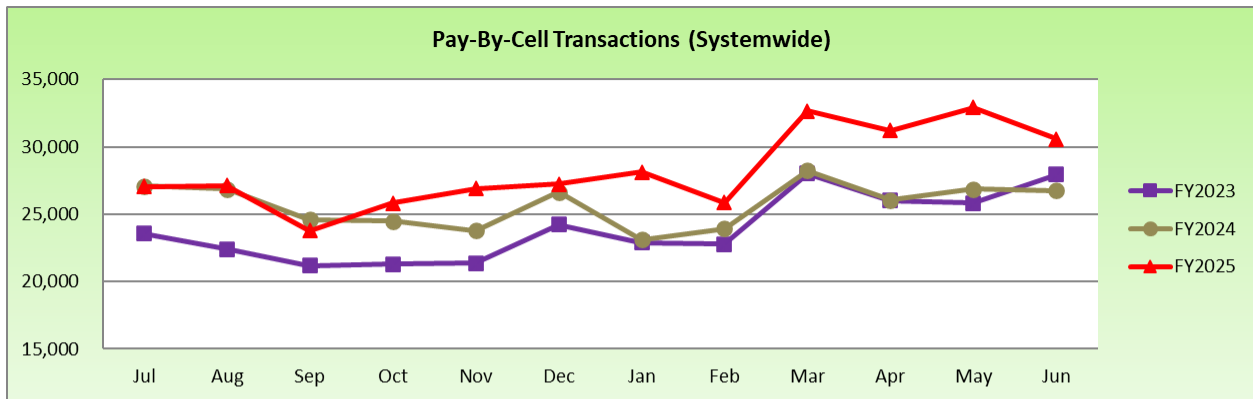
Tickets Issued v. Demands Analysis (continued)

Analysis of the ratio of Expired tickets issued compared to transient demands by street:

5 Years Summary (Expired meter violations only)					
Locatoin Name	Current 2024/25	2023/24	2022/23	2021/22	2020/21
Ann St.	3.0%	3.9%	2.5%	1.6%	2.5%
Berkeley St.	7.2%	11.7%	9.1%	1.5%	1.8%
Haviland St.	4.6%	4.2%	3.2%	2.9%	5.6%
Madison St.	5.2%	8.8%	3.4%	1.7%	5.2%
Maple St.	2.8%	3.9%	1.7%	1.0%	2.1%
Marshall St.	1.0%	0.9%	1.2%	1.7%	2.4%
Merwin St	5.9%	6.2%	4.3%	2.1%	4.1%
Monroe St.	1.0%	0.8%	0.3%	0.4%	1.1%
N. Main St.	4.0%	3.4%	2.3%	1.8%	3.2%
N. Water St.	3.5%	3.5%	2.3%	1.4%	2.8%
Orchard St	4.2%	3.6%	4.8%	4.3%	7.2%
Quincy St.	0.0%	0.0%	0.0%	0.0%	0.0%
S. Main St.	1.7%	1.9%	1.1%	1.1%	2.1%
W. Washington St.	2.2%	1.9%	0.5%	1.3%	0.9%
Washington St.	4.6%	4.9%	5.3%	5.7%	8.7%
West Ave	1.9%	2.2%	1.9%	1.5%	3.7%
Wall St. Area	2.0%	1.8%	3.3%	3.9%	10.5%
Webster Lot	3.2%	2.1%	2.3%	2.8%	3.7%
Haviland Deck	2.3%	2.0%	2.1%	2.8%	4.8%
North Water Lot	3.4%	3.0%	2.6%	3.5%	4.9%
SNRR Lot	4.3%	4.7%	5.0%	6.1%	8.9%
YDG	2.2%	2.4%	2.0%	3.2%	5.2%
Wall Street Lot	1.5%	1.9%	1.6%	2.5%	6.4%
Main Street Lot	1.8%	1.8%	2.1%	2.7%	4.5%
Liberty Square Lot	1.5%	0.9%	0.6%	0.7%	1.9%
Grand Total	2.7%	2.6%	2.6%	2.8%	4.8%
** Current year data is from September - June					

Pay-By-Cell

- YTD through June, pay by cell activity was **up 10%** and revenue was **up 5.5%** compared to the same period last year.
- Compared to last month, June transactions were down **7.1%** and revenue was **down 5.1%**.





CITY OF NORWALK
Transportation Mobility & Parking
P: 203-854-7260
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO: Norwalk Parking Authority Commission

FROM: Bryan Lutz – Assistant Director of Parking

CC: James Travers – Director of Transportation, Mobility and Parking

REF: July 24, 2025 Special Meeting Agenda Item – Authorization the Mayor, Harry W. Rilling to execute a contract agreement with Giliberto and Sons, LLC., in the amount of \$638,518 to project NPA2024-02, Aesthetic Enhancements at Yankee Doodle Garage -Painting.

DATE: July 23, 2025

Memorandum

Background:

In preparation for our upcoming agenda item, I am submitting this overview of the NPA2024-02 project, which focuses on aesthetic enhancements through painting at the Yankee Doodle Garage. Working with the City’s Purchasing Department, I completed the bidding process for this project. On June 23, 2025, a bid opening was held, and after a thorough evaluation, I recommend awarding the contract to, Giliberto and Sons, LLC. The project will be funded using capital funds.

Project Scope

NPA2024-02 encompasses the painting phase of the Yankee Doodle Garage aesthetic enhancement initiative, following the successful completion of last year’s concrete repairs project. The scope includes painting the concrete ribs, stairwells, and the first-floor ceiling to improve the garage’s visual appeal.

Request

I respectfully request that the following item be acted on at the Special July 24, 2025 NPA Commission meeting:

Authorize the Mayor, Harry W. Rilling, to execute a contract agreement with Giliberto and Sons, LLC., in the amount of \$638,518 for project NPA2024-02, Aesthetic Enhancements (Painting) at Yankee Doodle Garage.

Account Numbers:

- 0920 4095 5777 C0303
- 0921 4095 5777 C0303
- 0923 4095 577 7 C0303