



## REGULAR MEETING – PUBLIC WORKS COMMITTEE AGENDA

AUGUST 5, 2025, 7:00 PM  
BY ZOOM VIRTUAL MEETING

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at [norwalkct.gov/meetings](https://norwalkct.gov/meetings).



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Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Monique Cipriano at [mcipriano@norwalkct.gov](mailto:mcipriano@norwalkct.gov) with the subject line "Public Comment" to provide written public comment prior to the meeting.

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **ACCEPTANCE OF MINUTES**
  - A. **Regular Meeting: July 1, 2025**
- IV. **PUBLIC PARTICIPATION**
- V. **NEW BUSINESS**
  - A. **Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the December 23, 2024 Agreement between the City of Norwalk and ARC Document Solutions LLC, for Project 4370, Document Scanning Services, for an amount not to exceed \$228,745.00.  
Account No.**

01 13 70 5742  
03 00 00 2602

- B. Technical Correction of the Common Council Action of February 11, 2025, Item VII.B.1 to add an account number 520000-5796-MLK08 designated for On-Call Surveying Services.

Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the February 6, 2024 Agreement between the City of Norwalk and AI Engineers Inc. for Project PSC2023-1 On-Call Surveying and Mapping Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$200,000.00 with an option to extend for one (1) additional term for one (1) year.

Account No.

09 25 4021 5777 C0318  
09 25 4021 5777 C0021  
09 25 4021 5777 C0302  
09 25 3750 5777 C0824  
520000 5796 MLK08

- C. Authorize the Mayor, Harry W. Rilling, to execute the Second Amendment to the March 11, 2021, Agreement for the Transportation and Disposal of Street Sweepings/Catch Basin Grit and Broken Structural Concrete between the City of Norwalk and D.W. Transport & Leasing Inc., for an amount not to exceed \$150,000.

Account No. 01 40 42 5299

- D. Authorize the Mayor, Harry W. Rilling, to execute the Second Amendment to the February 23, 2021, Agreement for the Transportation and Disposal of Yard Waste Materials between the City of Norwalk and Win Waste Innovations Holdings (formerly City Carting) for an amount not to exceed \$275,000.

Account No. 01 40 42 5299

- E. 1. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Alcaide Inc. D/B/A A&J Construction for Project PM2025-2 – Pavement Management Program (LOCIP Reimbursement) for a sum not to exceed \$1,352,530.00.

Account No.

09 25 4021 5777 C0021  
09 26 4021 5777 C0021  
09 25 4021 5777 C0318  
09 26 4021 5777 C0318  
09 25 4021 5777 C0440  
09 26 4021 5777 C0440

2. Authorize the Chief of Operations and Public Works to execute orders on the contract with Alcaide Inc. D/B/A A&J Construction for Project PM2025-2 – Pavement Management Program (LOCIP Reimbursement) for a sum not to exceed \$135,253.00.

Account No.

09 25 4021 5777 C0021  
09 26 4021 5777 C0021  
09 25 4021 5777 C0318  
09 26 4021 5777 C0318  
09 25 4021 5777 C0440  
09 26 4021 5777 C0440

**VI. REPORTS**

- A. Tree Operations and Programming JUNE 2025**
- B. Solid Waste Collection Roll Out Update**
- C. Monthly Solid Waste Report JUNE 2025**
- D. Food Scrap Drop-Off Report JUNE 2025**
- E. Upcoming Projects Status**

**VII. DISCUSSION**

- A. Norwalk Fire, Public Works & Police Touch a Truck & Open House  
Saturday, September 27, 2025**

**VIII. ADJOURNMENT**

**UPCOMING MEETINGS**  
SEPTEMBER 2, 2025 7:00P.M.

**CITY OF NORWALK  
PUBLIC WORKS COMMITTEE  
REGULAR MEETING  
JULY 1, 2025  
BY ZOOM VIRTUAL MEETING**

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**I. CALL TO ORDER**

Chairman Frayer called the meeting to order at 7:02p.m.

**II. ROLL CALL**

Chairman Frayer called the Roll: James Frayer, Anne Wennerstrand, Dajuan Wiggins; Nora Niedzielski-Eichner; Barbara Smyth; Heather Dunn (7:03p.m.)

At Roll Call there were five (5) Committee members present, constituting a quorum. Heather Dunn arrived at 7:03p.m. Darlene Young was absent.

**III. ACCEPTANCE OF MINUTES**

**A. SPECIAL MEETING: JUNE 2, 2025**

There was no report on this item.

**\*\*MS. WENNERSTRAND MOVED THE ITEM**

**\*\*MR. WIGGINS ABSTAINED**

**\*\*MOTION PASSED WITH ONE (1) ABSTENTION**

**IV. PUBLIC HEARING**

**A. PROPOSED DEPARTMENT OF PUBLIC WORKS FEE CHANGES: INCREASE FEE FOR SOLID WASTE DISPOSAL, ESTABLISHING A FEE FOR EXTRA 65-GAL GARBAGE BINS, AND ESTABLISHING A FEE FOR DROP-OFF/PICK-UP FEE FOR VM SIGNS AT SPECIAL EVENTS, AS PER THE ATTACHED SCHEDULE.**

Diane Lauricella of 21 Little Fox Lane asked if there would be data collection measurable against dumping incidents. Either because of more vigilance or higher fees. Will these types of reports be available to the Council and the public in the near future?

Chairman Frayer closed the Public Hearing at 7:08p.m.

**V. PUBLIC PARTICIPATION**

Diane Lauricella of 21 Little Fox Lane spoke about solid waste. She asked how many weeks or months in advance notice was given to the residents prior to the deadline of July 1<sup>st</sup> as far as receiving and only being able to use the black and red containers. She asked if there are any special plans regarding bottles and cans recycling during the 4<sup>th</sup> of July holiday. She is also interested in what Win Waste plans are for education.

Chairman Frayer closed public participation at 7:11p.m.

**VI. NEW BUSINESS**

**A. APPROVE THE PROPOSED SANITARY SEWER EXTENSION AT 2 MULLER AVENUE. THROUGH TECHNICAL ANALYSES, IT WAS CONFIRMED THAT THE CITY'S SANITARY SEWER COLLECTION SYSTEM AND WASTEWATER TREATMENT PLANT CAN ACCOMMODATE THE ADDITIONAL SANITARY SEWER FLOW GENERATED FROM THE PROPOSED CONNECTIONS. THE PROPOSED SANITARY SEWER EXTENSION SHALL BE CONSTRUCTED IN ACCORDANCE WITH DPW AND WPCA SANITARY SEWER PERMIT PROCESS AND SANITARY SEWER MAIN EXTENSION POLICY (ADOPTED JULY 7, 2021) AND BE REFERRED BACK TO THE WPCA BOARD FOR FINAL ACCEPTANCE (DRAWING ATTACHED).**

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Mr. Giron reported that he had been working with the property owner at 2 Mueller Avenue to connect to their sanitary sewer. The property has some existing violations with the Conservation Department. The resident is currently on septic and to be in compliance, he must connect to the sanitary sewer. Mr. Giron shared his screen and showed the site plan where on the map the sewer connection is proposed. It has been approved by the WPCA and the Conservation Commission and there was a public hearing. DPW will inspect the sanitary sewer installation to ensure it meets their standards. The owner will be required to test the main and to make sure there are no leaks before connecting to the city system.

**\*\*MS. SMITH MOVED THE ITEM**

**\*\*MOTION PASSED UNANIMOUSLY**

**B. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A FIFTH AMENDMENT TO THE ORIGINAL AGREEMENT(S) WITH H.W. LOCHNER FOR DESIGN AND COORDINATION SERVICES DATED SEPTEMBER 29, 2016 IN CONNECTION WITH WALK BRIDGE PROGRAM (STATE PROJECT NOS. 301-0176, 301-0188, 301-0187, 102-297, 301-0180) FOR A TOTAL SUM NOT TO EXCEED \$376,974.12.**

**ACCOUNT NO.**

**09 18 4062 5799 C0613**

**100% STATE REIMBURSABLE**

Ms. Valadares reported that Lochner is the representative for the WPCA for the Walk Bridge Project. For all sewer upgrades related to the program, the state pays 100% of fee for construction and design. She explained how the process works.

**\*\*MS. SMITH MOVED THE ITEM**

**\*\*MOTION PASSED UNANIMOUSLY**

**C. APPROVE THE FEE SCHEDULE FOR THE PROPOSED ADJUSTMENTS TO THE PUBLIC WORKS RATES AND FEES TO BE SET BY THE DEPARTMENT OF OPERATIONS AND PUBLIC WORKS, AS PER THE ATTACHED SCHEDULE.**

Ms. Valadares explained the dump fee that was increased this year. She explained the VMS signs used for special events and the increased request to have them. There is a fee for drop-offs for barricades on the schedule, and they would like to identify the VMS sign drop-off/pick-up fee. Ms. Valadares explained the special event permit process. She explained and discussed the extra bin for solid waste. Eligible residential units for garbage pickup received one (1) bin each. Their main goal is to reduce solid waste. They also offer many programs besides recycling to minimize solid waste. Once the Council approves the fee, they will begin to receive requests for additional bins. They first call customer service, confirm eligibility. Once eligibility is confirmed, they will reach out to residents with a link to purchase the bin. Once payment is received, they will schedule delivery. Every bin is assigned to a certain address with a barcode. To add a second bin, there will be a cost of \$300. It is a one-time fee to cover the bin itself,

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collection, the delivery, administration fee and tipping fee for a two-year period. In 2027, they will revisit how they will charge for solid waste and city-wide collection. This plan was approved by the Council. It will take approximately one (1) month after receiving the request for an additional bin. Each parcel can only purchase four (4) bins.

**\*\*MS. SMITH MOVED THE ITEM**

**\*\*MOTION PASSED UNANIMOUSLY**

**D. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO AWARD A CONTRACT AGREEMENT WITH STAR CONSTRUCTION CORPORATION IN THE AMOUNT OF \$2,484,203.50 WITH A 10% CONTINGENCY OF \$248,420.35 FOR PROJECT 4439 TMP2025-2 WEST ROCKS ROAD SIDEWALK PROJECT - STATE PROJECT(S) 102-365 AND 102-374.ACCOUNT NO.**

**09 25 3750 5777 C0706**

**09 25 3750 5777 C0824**

**09 26 3750 4120 C0851**

**09 26 3750 5777 C0706**

**09 26 3750 5799 C0851**

**09 26 3750 4120 C0852**

**09 26 3750 5799 C0852**

**09 26 3750 5777 C0824**

Mr. Pacelli gave the background of the project and funding. They have consolidated two (2) federally funded projects. He said this would enhance pedestrian safety. He answered any questions the committee had.

**\*\*MS. DUNN MOVED THE ITEM**

**\*\*MOTION PASSED UNANIMOUSLY**

**E. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO AWARD A CONTRACT AGREEMENT WITH TECTONIC ENGINEERING CONSULTANTS, GEOLOGISTS & LAND SURVEYORS, D.P.C., INC. AND M&J ENGINEERING FOR TASK-BASED SERVICES RELATED TO PROJECT 4453 TMP2025-4 CONSTRUCTION INSPECTION AND ADMINISTRATION. THIS AGREEMENT WILL BE FOR A ONE (1) YEAR PERIOD, BILLABLE ON AN HOURLY BASIS, WITH AN OPTION TO NEGOTIATE AN EXTENSION FOR TWO (2) ADDITIONAL TERMS OF ONE (1) YEAR.ACCOUNT NO.**

**09 23 4120 5777 C0232**

**09 24 3750 5777 C0835**

**09 25 3750 5777 C0528**

**09 25 3750 5777 C0706**

**09 25 3750 5777 C0824**

**09 25 4120 5777 C0232**

**09 26 3750 5777 C0441**

**09 26 3750 5777 C0649**

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09 26 3750 5777 C0706  
09 26 3750 5777 C0800  
09 26 3750 5777 C0824  
09 26 4120 5777 C0232  
36 3701 5799 G0060

Mr. Pacelli reported that this is tied to the West Rocks Project and is also federally funded. He discussed the project and answered any questions the committee had. He stated that the consultant takes accurate daily tracking of the progress. This is a task-based project.

**\*\*MS. SMITH MOVED THE ITEM**

**\*\*MOTION PASSED UNANIMOUSLY**

**F. 1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A 3<sup>RD</sup> AMENDMENT TO THE DECEMBER 12, 2023, AGREEMENT BETWEEN THE CITY OF NORWALK AND M. RONDANO INC. FOR PURCHASING PROJECT 4322, DRG 2023-3 ON CALL DRAINAGE AT VARIOUS LOCATIONS FOR A SUM NOT TO EXCEED \$900,306.75.**

**ACCOUNT NO.**

09 20 4062 5777 C0361  
09 24 4062 5777 C0361  
09 24 4021 5777 C0302  
09 25 4021 5777 C0302  
09 26 4021 5777 C0302  
09 24 4021 5777 C0021  
09 25 4021 5777 C0021  
09 26 4021 5777 C0021  
09 21 4021 5777 C0440  
09 22 4021 5777 C0440  
09 24 4021 5777 C0440  
09 25 4021 5777 C0440  
09 26 4021 5777 C0440  
09 20 4027 5777 C0643  
09 21 4021 5777 C0643  
09 22 4021 5777 C0643  
09 25 4021 5777 C0643  
09 26 4021 5777 C0643  
133110 5796 ARP05  
134010 5796 APW05  
134010 5796 APW10

**2. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS TO EXECUTE ORDERS ON THE CONTRACT WITH M. RONDANO, INC. FOR**

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**PROJECT DRG2023-3 ON-CALL DRAINAGE IMPROVEMENTS AT VARIOUS LOCATIONS FOR A SUM NOT TO EXCEED \$90,030.68.**

**ACCOUNT NO.**

**09 20 4062 5777 C0361**

**09 24 4062 5777 C0361**

**09 24 4021 5777 C0302**

**09 25 4021 5777 C0302**

**09 26 4021 5777 C0302**

**09 24 4021 5777 C0021**

**09 25 4021 5777 C0021**

**09 26 4021 5777 C0021**

**09 21 4021 5777 C0440**

**09 22 4021 5777 C0440**

**09 24 4021 5777 C0440**

**09 25 4021 5777 C0440**

**09 26 4021 5777 C0440**

**09 20 4027 5777 C0643**

**09 21 4021 5777 C0643**

**09 22 4021 5777 C0643**

**09 25 4021 5777 C0643**

**09 26 4021 5777 C0643**

**133110 5796 ARP05**

**134010 5796 APW05**

**134010 5796 APW10**

Mr. Meehan explained the amendment to the committee. He said the current contract expires in February. They would like to add additional funds to the contract for the additional work they have in the city.

**\*\*MS. DUNN MOVED THE ITEM**

**\*\*MOTION PASSED UNANIMOUSLY**

**VII. REPORTS**

**A. TREE OPERATIONS AND PROGRAMMING**

Mr. Torre reported there were 10 removals. 7 were on public property, 2 were in the parks, and 1 on school property. There were 41 safety pruning, 33 in the right-of-way, 3 on school property and 5 in the parks. The Committee briefly discussed the Tree of Heavens issue.

**B. MONTHLY SOLID WASTE REPORT**

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Mr. Szabo reported that there are no special plans for the holiday weekend. They continue to offer Eyecycle events once a month. It's a mobile can/bottle redemption event. This gives the residents a chance to redeem their own cans/bottles. There may have taken a little bit more solid waste at the transfer station, but as long as it is under the 10% range for tonnage, they are in a good place. Curbside recycling should increase. The hope is to get some adoption into the recycling program with the new standard-sized carts possible as an incentive that are all across the city, in an effort to make the best use of the program offered to the residents.

**C. FOOD SCRAP DROP-OFF REPORT**

They will have the full year tonnage report at the next meeting. The committee discussed possible target areas for the food scrap program.

**D. UPCOMING PROJECTS STATUS**

There was no discussion on this item.

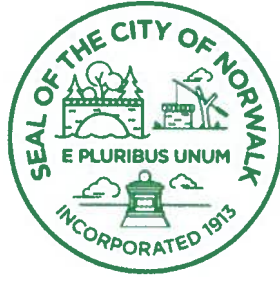
**VIII. DISCUSSION**

**IX. ADJOURNMENT**

Ms. Dunn moved to adjourn.  
Motion passed unanimously.  
The meeting was adjourned at 8:27p.m.

**UPCOMING MEETINGS**

**A. TUESDAY, AUGUST 5, 2025**  
**PUBLIC WORKS COMMITTEE**  
**7:00 P.M. LOCATION TBD**



## Contract Staff Summary

<b>Department/Staff Contact</b>	DPW Aaron Ho x47268
<b>Common Council Committee</b>	Public Works Committee
<b>Date Approved by Committee</b>	August 5, 2025
<b>Purpose/Scope</b>	Document Scanning Services
<b>Vendor</b> (Indicate if new or existing vendor)	ARC Document Solutions LLC
<b>Term of Contract</b>	Amendment
<b>Method of Procurement</b> (Indicate if sole source)	
<b>Cost of Contract</b>	\$228,745.00
<b>Funding Source/Account Number</b>	01 13 70 5742 03 00 00 2602
<b>Additional Information/Other Details</b>	



CITY OF NORWALK  
**Aaron Ho**  
*Assistant Civil Engineer*  
*Department of Engineering*  
125 East Avenue  
Norwalk, CT 06856  
Office: 203 -854 7739  
aho@norwalkct.gov

**MEMORANDUM**

**TO:** Vanessa Valadares, P.E. – Chief of Operations and Public Works

**CC:**

**FROM:** Aaron Ho – Assistant Civil Engineer

**RE:** Public Works Committee Agenda Item - Project 4370 – Document Scanning Services – Proposed Amendment

**DATE:** July 29, 2025

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The Norwalk DPW Engineering Division currently uses an electronic data management software, called OnBase, for storing and retrieving digital scans of the Engineering Division’s library of large format record drawings. OnBase is complicated to use and manage, and is difficult to maintain from an IT perspective. We would like to utilize the City's existing Contract with ARC Document Solutions, LLC. to migrate the data from OnBase to SkySite Archives, which is ARC's electronic data management software. SkySite Archives has the same document retrieval capabilities as OnBase, while being easier to use and maintain, as well as being more economical.

In addition, we would like to utilize ARC’s services to perform a round of quality control on the drawings to be imported into SkySite Archives, as well as to scan and/or index a large quantity of record drawings not yet incorporated into the existing software.

I would like to request that the following item be included on the agenda for the August 2025 Public Works Committee meeting.

- 1.) Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the December 23, 2024 Agreement between the City of Norwalk and ARC Document Solutions LLC, for Project 4370, Document Scanning Services, for an amount not to exceed \$228,745.00.

Account No. 011370-5742  
0300002602



# GIS Drawing Indexing & QC Services

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## Quotation

<b>Customer Name</b>	City of Norwalk, CT – Department of Engineering
<b>Presented To</b>	Mr. Aaron Ho
<b>Project Description</b>	GIS Data Indexing Project
<b>Date</b>	19 March 2025

# ARC Company Overview

ARC Document Solutions is amongst the premier document management solutions and services companies in the United States. We provide Document Scanning Services, Cloud based Records Management Solutions and Consultancy Services to thousands of customers in Public and Private Sector. Our history, knowledge, and experience with digitizing various types of records, indexing & building databases and implementing electronic records management solutions are unmatched by any other firm.

- ARC operates through 140 Service Centers and 7 Secure Archival Information Management Centers in United States (<https://www.e-arc.com/location/>)
- Our Secure Service Centers are HIPAA Compliant, ISO 270001 Certified, CJIS and SOC2 Type II Compliant.
- National Archives - FADGI standard compliant records digitization services.
- With \$300 million annual revenue, and 30 years plus industry experience with small to national scale records digitization projects.
- Focus on automation, proven technologies, professional staff and offering the best customer services. More information: <https://www.e-arc.com/services/scanning/>

Our prominent clients for records digitization Services include US Army Corps of Engineers, US National Archives, City of Boston, City of Baltimore, City of Richmond, City of Providence etc. We can provide a comprehensive customer list and references based on your request. In this project, we offer off-site services through ARC's Archival Information Management Center as described in the scope of work.

We would also like to thank you for the opportunity and please feel free to contact us for any further information. And kindly inform me of the offer results and intend to award.

Sincerely yours,

Uday Pathirana  
Director of Archival Information Management  
17 Talcott Notch Rd, Farmington, CT 06032  
Mobile: 410-302-1927  
Email: [udayanga.pathirana@e-arc.com](mailto:udayanga.pathirana@e-arc.com)

# Our Methodology

Preliminary tasks prior to starting production process:

- Assign ARC Project Manager to be the single point of contact, project coordination and reporting.
- Arrange a project kick-off meeting with all the stakeholders, verify the requirements.
- Pilot Project – digitization of samples to receive customer's feedback.
- Establish a Quality Assurance Plan (QAP) and configure the production workflow.
- Establish the service levels for Records pull request (On-demand file access while at ARC custody).

## Document Conversion Workflow

Our team of document conversion experts maintains a highly secure chain of custody and complies with the most stringent requirements.

**Document Scanning Stages**  **HIPAA/secure scanning**  
Added security option under HIPAA system

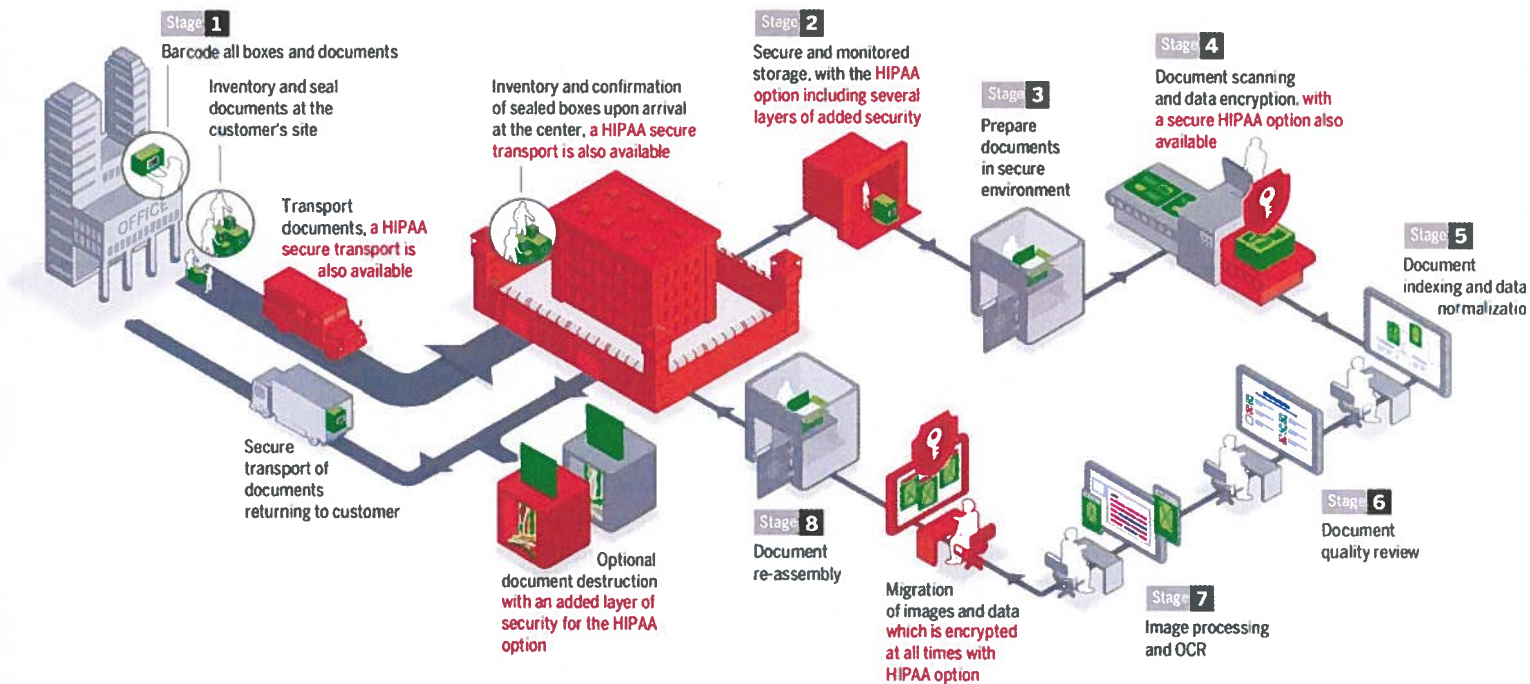


Figure 1: ARC 8-Step Records Digitization Workflow

# Document Conversion Workflow

## Stage 1

Establish a detailed chain of custody process by assigning unique barcode labels per container, tamper evident sealing for PHI, PII records and secure direct transportation.

## Stage 2

Validate the chain of custody information at receipt and secure storage at ARC Facility.

## Stage 3

Prepare records for the production level digitization process. Typical activities include inserting barcode cover sheets, removing staples and other bindings, document unfolding etc.

## Stage 4

Records digitization and quality control using production capture setup.

## Stage 5

Capture index information using advanced Recognition techniques, manual data entry or using customer supplied database.

## Stage 6

Quality Control for scanned images and index data to ensure all the pages are scanned in proper order, in correct orientation, and are readable, usable and accurate.

## Stage 7

Advanced image processing for enhanced image quality and Optical Character Recognition (OCR) to enable Full-text Searchable content creation. Data formatting and delivery via encrypted web link or external hard drives.

## Stage 8

Records re-assembly and return to the customer after receiving approval or arranging Certified Shredding Services.

## Video



ARC's 8 Step Document Digitization Workflow (length 5 minutes)  
<https://www.youtube.com/watch?v=rXICOUwQi9w>

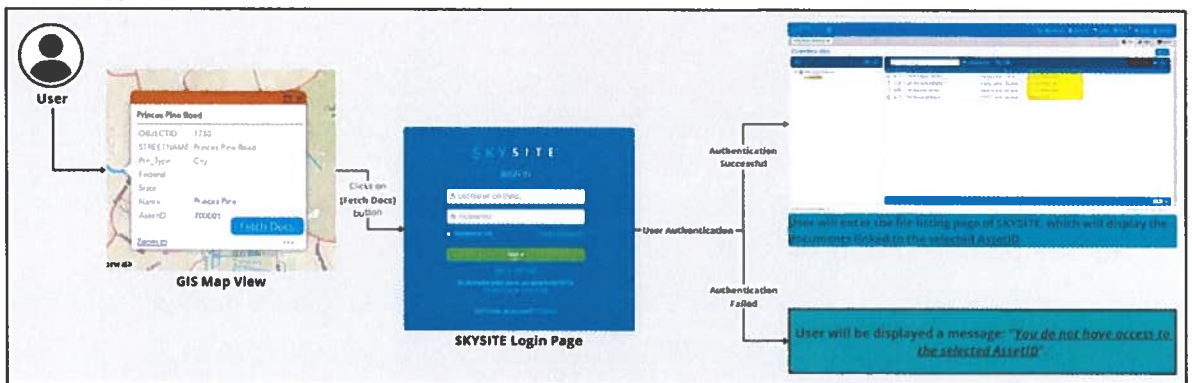
# Fee Proposal & Scope of Work

Change order will be issued if the actual SOW is different from what is estimated below. ARC reserves the right to revise the pricing specified below based on actual condition of original documents provided by Customer and indexing requirements.

## Task 01

Transfer over existing OnBase drawings and indexing to SkySite – Approximately 10,000 files.

- City of Norwalk will perform the data migration out of OnBase and provide the digital drawings and respective Index data to ARC.
- ARC will create a custom collection with defined set of metadata/Indexing Keywords to facilitate advanced search and querying capabilities.
- Upload the images and metadata into SkySite Archives collection as per the guidelines provided.
- ARC will provide custom web-service to integrate City of Norwalk GIS system with SkySite Archives.



## Task 01 – Unit Pricing

#	Service Description	QTY	Unit Price \$	Sub-total \$
1	Custom developments for SkySite Archives to facilitate the integration with Norwalk GIS Platform	1 Time Fee	7,500.00	7,500.00
2	Format the Index data and migrate 10,000 drawings to SkySite Archives	1 Time Fee	2,500.00	2,500.00
3	SkySite Archives – Annual Platform Fee for City of Norwalk – GIS System	Per Year	9,995.00	9,995.00

**Task 02**

Perform 1 round of QC on all drawings from OnBase – Approximately 10,000 files as per the guidelines provided.

#	Service Description	QTY	Unit Price \$	Sub-total \$
1	<p>QC Services on existing Index Data</p> <ul style="list-style-type: none"> <li>- We will verify the index data against the drawing to make sure all the Road/Street names are listed. And perform any correction actions needed.</li> <li>- Search in the GIS database to locate the asset ID. And perform any correction actions needed.</li> <li>- Confirm street names are current, by cross referencing the name changes documents.</li> <li>- Data normalization using the street abbreviation Standard List.</li> <li>- Perform blank page deletion, make an exception list and follow guidelines as directed.</li> </ul> <p>*Based on our sample test, each record takes ~4 minutes to QC. Therefore QC'ing, 10,000 drawings x 4 minutes = 667 QC Hours</p>	667 QC Hours	75.00	50,025.00

**Task 03**

Index and import drawings that have been scanned but have not been indexed. Approximately 3,000 drawings.

#	Service Description	QTY	Unit Price \$	Sub-total \$
1	<p>QC Services on existing Index Data</p> <ul style="list-style-type: none"> <li>- Determine the file should be skipped and make a list of skipped files, illegible files and exceptions.</li> </ul>	100 QC Hours	75.00	7,500.00

	<ul style="list-style-type: none"> <li>- If drawings are related, consolidate plans into Single file. If they are unrelated, split the files.</li> </ul> <p>*Based on our experience, each record takes ~2 minutes to perform the above tasks.</p> <p>3,000 drawings x 2 minutes = 667 QC Hours</p>			
2	<p>Perform Data Entry Services to 50% of the above files as per the guidelines provided.</p> <p>*Based on our Sample test, each record takes ~7 minutes to perform the indexing and Index QC.</p> <p>1,500 drawings x 7 minutes = 175 Data Entry/QC Hours</p>	175 Data Entry/QC Hours	75.00	13,125.00
Sub-total \$				20,625.00

#### **Task 04**

Re-index existing OnBase drawings pertaining to some Street Road to reflect updated Asset ID's. 500 drawings

#	Service Description	QTY	Unit Price \$	Sub-total \$
1	<p>Re-Index existing records.</p> <ul style="list-style-type: none"> <li>- State Road drawings to index with detailed Asset ID's by splitting the road into smaller segments</li> <li>- Update Asset ID's of previous indexed drawings.</li> <li>- QC of other index keywords</li> </ul> <p>*Based on our experience, each record takes ~10 minutes to perform the above tasks.</p> <p>500 drawings x 10 minutes = 84 Data Entry/QC Hours</p>	84 Data Entry/ QC Hours	75.00	6,300.00

### **Task 05**

Scan, Index and import new drawings into SkySite.

#	Service Description	QTY	Unit Price \$	Sub-total \$
1	Records pickup and return for scanning services with proper chain of custody	2 Trips	200.00	400.00
2	Large format document scanning services 300 DPI, Color for Color/B&W/Grayscale, PDF file creation	400 drawings	1.50	600.00
3	Perform Data Entry Services and QC Services. *Based on our Sample test, each record takes ~7 minutes to perform the indexing and Index QC. 400 drawings x 7 minutes = 47 Data Entry/QC Hours	47 Data Entry/QC Hours	75.00	3,525.00
			Sub-total \$	4,525.00

### **Task 06**

Cross-reference remaining aperture card scans with existing files indexed on SkySite and Index & import files that are not yet in the system. Approximately 18,500 drawings and about 50% may need to be skipped.

#	Service Description	QTY	Unit Price \$	Sub-total \$
1	Cross reference remaining Aperture Card Scans with existing files indexed on SkySite. <ul style="list-style-type: none"> <li>- Determine the file should be skipped and make a list of skipped files, illegible files and exceptions.</li> <li>- If drawings are related, consolidate plans into Single file. If they are unrelated, split the files.</li> </ul>	617 QC Hours	75.00	46,275.00

	<p>*Based on our experience, each record takes ~2 minutes to perform the above tasks.</p> <p>18,500 drawings x 2 minutes = 617 QC Hours</p>				
2	<p>Perform Data Entry Services to 50% of the above files as per the guidelines provided.</p> <p>*Based on our Sample test, each record takes ~7 minutes to perform the indexing and Index QC.</p> <p>1,500 drawings x 7 minutes = 175 Data Entry/QC Hours</p>	1,080 Data Entry/QC Hours	75.00	81,000.00	
				Sub-total \$	127,275.00

**Additional Fees**

- Additional man-hours - \$75 per man-hour.
- Aperture Cards Scanning Services - \$0.50 per card (minimum quantity fee may apply.)

**Additional Notes**

- Prices submitted are considered firm for 12 months.
- The record volumes listed above are estimates and ARC will bill for actual volumes produced.
- ARC will invoice monthly based on the actual number of time spent and milestones completed in this project.
- Above prices excluding any taxes that will be applicable at the time of invoicing.
- Services will be executed in accordance with the Signed Master Services Agreement and accompanying SOW.

# Service Excellence

ARC Document Solutions has extensive experience, technical expertise, and a detailed comprehensive workflow to handle this project. Our Quality Assurance Plan and attention to detail throughout all phases of this project ensure the highest level of controls for quality, accuracy, and consistency for all deliverables to City of Norwalk.

In summary, the Controls we have in place considers the following factors:

- Accounting, Completion, and Inclusion of all documents and document pages
- Quality of Scanned Images
- Readability of Resultant Images
- Accuracy of forms Data collected.
- Secure Control and Tracking of Hard Copy Documents
- Consistency and Accurate Accounting of all Deliverables to Hard Copy Records
- Maintaining the highest level of security and protection for hard copy documents, as well as protecting the resultant images and data, is encrypted while in transit.

We are confident that these workflows, processes, and procedures will exceed all requirements for the conversion of records for City of Norwalk. We look forward to assisting the City of Norwalk with providing the strongest document conversion solution for its records conversion project.

Respectfully Submitted,

Uday Pathirana  
Director of Archival Information Management  
17 Talcott Notch Rd, Farmington, CT 06032  
Mobile: 410-302-1927  
Email: [udayanga.pathirana@e-arc.com](mailto:udayanga.pathirana@e-arc.com)



## Contract Staff Summary

<b>Department/Staff Contact</b>	Department of Public Works Thomas Szabo Waste Programs Manager
<b>Common Council Committee</b>	Department of Public Works
<b>Date Approved by Committee</b>	January 5 <sup>th</sup> 2021
<b>Purpose/Scope</b>	Obtain service for Transportation & Disposal of Street Sweepings/Catch Basin Grit, Excavated Materials and Broken Structural Concrete from the City's yard waste site.
<b>Vendor</b> (Indicate if new or existing vendor)	D.W. Transportation & Leasing INC.
<b>Term of Contract</b>	2 one-year terms
<b>Method of Procurement</b> (Indicate if sole source)	Solicitation
<b>Cost of Contract</b>	Not to exceed: \$150,000 for 2024 - 2025 \$150,000 for 2025 - 2026
<b>Funding Source/Account Number</b>	
<b>Additional Information/Other Details</b>	



CITY OF NORWALK  
**Thomas Szabo**  
*Waste Programs Manager*  
15 South Smith Street  
Norwalk, CT 06855  
Office: (203) 854-3215  
[www.norwalkct.gov](http://www.norwalkct.gov)  
[Tszabo@norwalkct.gov](mailto:Tszabo@norwalkct.gov)

To: Vanessa Valadares, P.E. – Chief of Operations and Public Works  
From: Thomas Szabo, Waste Programs Manager  
CC: Chris Torre, Superintendent of Operations  
Subject: Transportation & Disposal of Other Material Contract Extension  
Date: July 30, 2025

The City of Norwalk’s contract with DW Transport + Leasing INC for Project No. 4078 Transportation & Disposal of Street Sweepings/Catch Basin Grit, Excavated Materials and Broken Structural Concrete provides the option to extend the contract for a second one-year term. The new expiration date of this contract after the second one-year term would be June 30<sup>th</sup> 2026. Based on the bid sheet the pricing for the 2025 fiscal year would be \$130.00 per ton for street sweepings/catch basin grit, \$60.00 per ton for excavated material, and \$60.00 per ton for broken structural concrete. It is my recommendation that the City of Norwalk extend this contract for the second one-year term.

Sincerely,

Thomas Szabo



DEPARTMENT OF  
PUBLIC WORKS

CITY OF NORWALK  
**Thomas Szabo**  
*Waste Programs Manager*  
 15 South Smith Street  
 Norwalk, CT 06855  
 Office: (203) 854-3215  
 www.norwalkct.gov  
 Tszabo@norwalkct.gov

**B. Two (2), One-Year Extension Periods**

FY 2024-2025		
1.	Unit Pricing	Cost per Ton
	Proposed Fee, per ton, - Street Sweepings/Catch Basin Grit	\$ 120.00
	Proposed Fee, per ton, - Excavated Materials	\$ 53.00
	Proposed Fee, per ton, - Broken Structural Concrete	\$ 53.00
2.	OPTIONAL BID ITEM	PER 100LBS
	Proposed fee, per 100lbs-Granular Material (Speedy Dry and/or Sand)	No Bid

FY 2026-2027		
1.	Unit Pricing	Cost per Ton
	Proposed Fee, per ton, - Street Sweepings/Catch Basin Grit	\$ 170.00
	Proposed Fee, per ton, - Excavated Materials	\$ 60.00
	Proposed Fee, per ton, - Broken Structural Concrete	\$ 60.00
2.	OPTIONAL BID ITEM	PER 100LBS
	Proposed fee, per 100lbs-Granular Material (Speedy Dry and/or Sand)	No Bid



**DEPARTMENT OF  
PUBLIC WORKS**

CITY OF NORWALK  
**Thomas Szabo**  
*Waste Programs Manager*  
 15 South Smith Street  
 Norwalk, CT 06855  
 Office: (203) 854-3215  
 www.norwalkct.gov  
 Tszabo@norwalkct.gov

**CITY OF NORWALK  
PURCHASING DEPARTMENT**

**B. Two (2), One-Year Extension Periods**

<b>FY 2024-2025</b>	
<b>Unit Pricing</b>	<b>Cost per Ton</b>
<b>Proposed Fee, per ton, - Brush</b>	<b>\$ 48.48</b>
<b>Proposed Fee, per ton, - Leaves</b>	<b>\$ 31.79</b>
<b>Proposed Fee, per ton, - Logs &amp; Stumps</b>	<b>\$ 58.00</b>
<b>Proposed Fee, per ton, - Woodchips</b>	<b>\$ No Bid</b>
<b>Proposed Fee, per ton, - Storm and/or Disaster Debris</b>	<b>\$ 66.18</b>

<b>FY 2025-2026</b>	
<b>Unit Pricing</b>	<b>Cost per Ton</b>
<b>Proposed Fee, per ton, - Brush</b>	<b>\$ 49.45</b>
<b>Proposed Fee, per ton, - Leaves</b>	<b>\$ 32.43</b>
<b>Proposed Fee, per ton, - Logs &amp; Stumps</b>	<b>\$ 59.16</b>
<b>Proposed Fee, per ton, - Woodchips</b>	<b>\$ No Bid</b>
<b>Proposed Fee, per ton, - Storm and/or Disaster Debris</b>	<b>\$ 67.50</b>



**DWTransport.com**

July 30, 2025

Mr. Thomas Szabo  
Waste Programs manager  
Department of Public Works  
City of Norwalk  
15 South Street  
Norwalk, CT 06855

Re: First Amendment Project 4078

Dear Mr. Szabo

In regards to the attached contract amendment the second one year extension is labeled FY 2026-2027 and should be labeled FY 2025-2026. We ask that the City of Norwalk accept this change.

Sincerely,

Paul Rak

Controller

**FIRST AMENDMENT  
TO AGREEMENT WITH INDEPENDENT CONTRACTOR  
BY AND BETWEEN  
CITY OF NORWALK  
AND  
D.W. TRANSPORT & LEASING, INC.  
FOR PROJECT NO. 4078  
TRANSPORTATION & DISPOSAL OF STREET SWEEPING/CATCH BASI GRIT,  
EXCAVATED MATERALS AND BROKEN STRUCTURAL CONCRETE**

**THIS FIRST AMENDMENT** (“Amendment No. 1”) dated this \_\_\_ day of \_\_\_\_\_, 2024 (the “Effective Date”), by and between the **CITY OF NORWALK**, a municipal corporation organized and existing under the laws of the State of Connecticut, with a principal place of business located at 125 East Avenue, Norwalk, Connecticut, acting herein through Harry W. Rilling, its Mayor, duly authorized (hereinafter, the “City”), and **D.W. TRANSPORT & LEASING, Inc.**, a corporation authorized and licensed to do business in the State of Connecticut, with a principal place of business at 140 Rt. 32, North Franklin, CT 06254, acting herein by David Waddington, its President, duly authorized (hereinafter, the “Contractor”). The City and Contractor hereinafter referred to collectively as the “Parties” and individually as the “Party.”

**WHEREAS**, the Parties entered into a written agreement dated March 11, 2021 (the “Agreement”), for transportation and disposal of street sweeping and catch basin grit, excavated materials and broken structural concrete; and

**WHEREAS**, the Parties now wish to amend the Agreement in order to extend the Term thereof;

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements herein contained the Parties agree to further amend the Agreement as follows:

1. The City hereby exercises its first option to extend the Term of the Agreement for a period of one (1) year commencing on July 1, 2024, and continuing through June 30, 2025 (the “First Extension Term”).

2. Compensation for Services performed during the First Extension Term shall be based on the Unit Prices for FY 2024-2025 set out in the Unit Pricing Response Form attached to the Agreement as Exhibit 2-A, as equitably adjusted pursuant to Section 3[A][1] of the Agreement.

3. This Amendment No. 1 shall be effective on the Effective Date set forth above.

4. Except as expressly modified by this Amendment No. 1, all of the terms and provisions of the Agreement, as previously amended, are and will remain in full force and effect and are hereby ratified and confirmed by the Parties. On and after the Effective Date of this Amendment No. 1, each reference in the Agreement, to "this Agreement," "the Agreement," "hereunder," "hereof," "herein," or words of like import and each reference to the Agreement, in any other contracts, documents, or instruments executed and delivered pursuant to, or in

connection with, the Agreement, will mean and be a reference to the Agreement, as previously amended and amended herein.

5. This Amendment No. 1 may be executed and delivered via facsimile or electronic mail by either of the Parties and the receiving party may rely on the receipt of such document so executed and delivered via facsimile or electronically as if the original had been received.

**Witnesses' signatures:**

**CITY OF NORWALK**

\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
Harry W. Rilling  
Its Mayor  
Duly Authorized

Date signed: \_\_\_\_\_

**Witnesses' signatures:**

**D.W. TRANSPORT & LEASING, INC.**

*Heaven Cyder*  
\_\_\_\_\_  
*Paul G. Zah*  
\_\_\_\_\_

By: \_\_\_\_\_  
David Waddington  
Its President  
Duly Authorized

Date signed: 6/17/27

APPROVED AS TO FORM:  
OFFICE OF CORPORATION COUNSEL

By: \_\_\_\_\_  
Darin L. Callahan  
Assistant Corporation Counsel

**APPROVED AS TO  
AVAILABILITY OF FUNDS:**

By: \_\_\_\_\_  
**Chitsamay Lam/Karen Vitale  
Comptroller/Deputy Comptroller**

Date: \_\_\_\_\_

FY 2022-2023		
1.	Unit Pricing	Cost per Ton
	Proposed Fee, per ton, - Street Sweepings/Catch Basin Grit	\$ 96.28
	Proposed Fee, per ton, - Excavated Materials	\$ 48.45
	Proposed Fee, per ton, - Broken Structural Concrete	\$ 48.45
2.	OPTIONAL BID ITEM	PER 100LBS
	Proposed fee, per 100lbs-Granular Material (Speedy Dry and/or Sand)	no bid

FY 2023-2024		
1.	Unit Pricing	Cost per Ton
	Proposed Fee, per ton, - Street Sweepings/Catch Basin Grit	\$ 101.28
	Proposed Fee, per ton, - Excavated Materials	\$ 48.41
	Proposed Fee, per ton, - Broken Structural Concrete	\$ 48.41
2.	OPTIONAL BID ITEM	PER 100LBS
	Proposed fee, per 100lbs-Granular Material (Speedy Dry and/or Sand)	no bid

Note: The cost per ton is based on the price of diesel being below \$ 3.00 per gallon. Every increase of .05 per gallon above \$ 3.00 will increase the disposal cost by \$.12 per ton

**B. Two (2), One-Year Extension Periods**

FY 2024-2025		
1.	Unit Pricing	Cost per Ton
	Proposed Fee, per ton, - Street Sweepings/Catch Basin Grit	\$ 120.00
	Proposed Fee, per ton, - Excavated Materials	\$ 53.00
	Proposed Fee, per ton, - Broken Structural Concrete	\$ 53.00
2.	OPTIONAL BID ITEM	PER 100LBS
	Proposed fee, per 100lbs-Granular Material (Speedy Dry and/or Sand)	No Bid

FY 2026-2027		
1.	Unit Pricing	Cost per Ton
	Proposed Fee, per ton, - Street Sweepings/Catch Basin Grit	\$ 130.00
	Proposed Fee, per ton, - Excavated Materials	\$ 60.00
	Proposed Fee, per ton, - Broken Structural Concrete	\$ 60.00
2.	OPTIONAL BID ITEM	PER 100LBS
	Proposed fee, per 100lbs-Granular Material (Speedy Dry and/or Sand)	No Bid

**AGREEMENT WITH INDEPENDENT CONTRACTOR**  
**BY AND BETWEEN**  
**CITY OF NORWALK**  
**AND**  
**D.W. TRANSPORT & LEASING, INC.**  
**FOR PROJECT NO. 4078,**  
**TRANSPORTATION & DISPOSAL OF STREET SWEEPING/CATCH BASIN GRIT,**  
**EXCAVATED MATERIALS AND BROKEN STRUCTURAL CONCRETE**

THIS AGREEMENT made and entered into this 11th day of March, 2021 (the "Effective Date"), by and between the CITY OF NORWALK ("City"), a municipal corporation organized and existing under the laws of the State of Connecticut, acting herein by Harry W. Rilling, Its Mayor, and D.W. TRANSPORT & LEASING, INC. ("Contractor"), a corporation authorized and licensed to do business in the State of Connecticut, having a principal place of business at 140 Rt. 32, North Franklin, CT 06254, acting herein by David Waddington, Its President, duly authorized (the "Contractor") (City and Contractor hereinafter referred to collectively as the "Parties" and individually as "Party").

**WITNESSETH:**

WHEREAS, the City is in need of transportation and disposal of street sweeping and catch basin grit, excavated materials and broken structural concrete (the "Services"); and

WHEREAS, the City desires to retain the services of the Contractor based on the Contractor's representations that it is qualified and capable of performing the needed services in a professional and timely manner and in accordance with the goals and requirements of the Project;

WHEREAS, the Contractor has agreed to perform the Services described herein for the compensation and in compliance with the terms and conditions set forth in this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. **ENGAGEMENT OF CONTRACTOR**

A. Based on the representations of the Contractor set out in Contractor's Proposal, the City hereby retains the Contractor to perform the Services described herein in accordance with the terms and conditions and for the consideration set out in this Agreement.

B. The person in charge of administering this Agreement on behalf of the City shall be Anthony R. Carr, Chief of Operations and Public Works, or such other person as may be designated in writing.

C. The person responsible for the services to be performed by the Contractor hereunder shall be David Waddington, President.

## 2. SERVICES TO BE PERFORMED

A. The scope of the Services to be performed by the Contractor under this Agreement are described and set out in Section 2 of the City's Request for Proposals dated November 23, 2020 ("Request for Proposal") and Addendum No. 1 dated December 4, 2020, copies of which are annexed hereto and incorporated herein as Exhibits 1-A and 1-B respectively (collectively "RFP"); and the Contractor's Proposal, dated December 8, 2021 December 9, 2020, a copy of which is annexed hereto and incorporated herein as Exhibit 2 ("Contractor's Proposal"). This Agreement, together with the foregoing documents are all intended to supplement and complement each other and shall, to the fullest extent possible, be so construed and interpreted. If, however, any provision of this Agreement irreconcilably conflicts with any provision of the other documents, the provision imposing a greater obligation on the Contractor shall govern.

B. In performing the Services and otherwise meeting its duties and obligations hereunder, Contractor shall ensure that its employees and subcontractors observe high standards of professional and business ethics observed by like professionals in the same or similar business, including, but not limited to, following the requirements, rules and regulations of the City, acting with integrity, and creating a workplace atmosphere free of discrimination and harassment.

C. The City may, from time to time, request changes in the Services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon by and between the City and the Contractor, shall be valid only when incorporated in written amendments signed by both parties to this Agreement.

## 3. COMPENSATION

A. Subject to Article 2, A.1. herein, the Contractor shall be compensated for the performance of the Services based on the Unit Prices set out in the Unit Pricing Response Forms for the respective Services attached hereto and incorporated herein as Exhibit 2-A. During the Initial Term and Extension Term(s), the Cost per Ton Unit Pricing for applicable CFY shall apply. Cost per Ton Unit Pricing for CFY 2021 shall apply for PCFY 2020.

### 1. PRICE INDEXING

The parties acknowledge that the Services contemplated hereby are fuel intensive and that a significant variation in the cost of diesel fuel

could result in inequities between the Parties. According to the US Energy Information Administration ([www.EIA.gov/petroleum/gasdiesel](http://www.EIA.gov/petroleum/gasdiesel)), (the "Index") as of February 1, 2021 the price for a gallon of diesel fuel in New England was \$2.791. In the event that the cost of diesel fuel according to the Index exceeds \$3.00 per gallon or falls below \$2.60 per gallon, the pricing structure of disposal costs set forth in Contractor's proposal in Exhibit 2 shall be equitably adjusted in increments of \$0.05 by an amount of \$0.12 per ton.

For illustration purposes:

Index Diesel Price \$3.10 / gallon would result in an increase of \$0.24 per ton. (\$0.12 x 2 increments)

Index Diesel Price \$3.50 / gallon would result in an increase of \$1.20 per ton.

Index price adjustments shall be performed no more frequently than each calendar quarterly, shall not be applied retroactively, and the Party must provide written notice prior to implementation of any change in price.

<https://www.eia.gov/petroleum/gasdiesel/>

U.S. On-Highway Diesel Fuel Prices*(dollars per gallon)	full history  XLS				
	01/18/21	01/25/21	02/01/21	Change from week ago	Change from year ago
U.S.	2.808	2.710	2.730	↑ 0.022	↓ -0.210
East Coast (PADD 1)	2.747	2.703	2.791	↑ 0.028	↓ -0.212
New England (PADD 1A)	2.704	2.781	2.798	↑ 0.015	↓ -0.300

B. The maximum amount of compensation payable to the Contractor under this Agreement shall be as follows:

Initial Term:	Not Exceed Amount
PCFY 2020 (01/01/2021 – 06/30/2021)	\$ 75,000.00
CFY 2021 (07/01/2021 – 06/30/2022)	\$150,000.00
CFY 2022 (07/01/2022 – 06/30/2023)	\$150,000.00
CFY 2023 (07/01/2023 – 06/30/2024)	\$150,000.00

<b>Option Term:</b>	<b>Not Exceed Amount</b>
CFY 2024 (07/01/2024 – 06/30/2025)	\$150,000.00
CFY 2025 (07/01/2025 – 06/30/2026)	\$150,000.00

As used in this Article 3, Paragraph B, the terms: "PCFY" means partial City of Norwalk fiscal year; and "CFY" means City of Norwalk fiscal year.

C. During the Initial Term and any Extension Term thereof, the Contractor shall remain available on and on-call, as needed basis to perform any of the Services required by the City, at the request of the Director.

D. The compensation provided under this Agreement constitutes full and complete payment for all costs and expenses assumed by the Contractor in performing this Agreement including but not limited to labor, materials, product, tools and machinery, salaries, meetings, and all similar expenses. No costs in excess of this stated amount shall be paid or reimbursed by the City without specific prior written approval of the Director.

E. Payments to the Contractor under this Agreement shall be made by the City on approval of payment requisitions certified by the Contractor and submitted not more often than once a month. Each requisition shall be in a form acceptable to the City and shall set forth the hours of work performed and the tasks completed. The City may, prior to making any payment under this Agreement, require the Contractor to submit to it such additional information and/or documentation as it may deem necessary.

F. The acceptance by the Contractor, its successors or assigns, of any payment made on the final requisition under this Agreement, or of any final payment due on termination of this Agreement, shall constitute a full and complete release of the City from any and all claims, demands and causes of action whatsoever which the Contractor, its successors or assigns have or may have against the City under the provisions of this Agreement.

G. The parties understand that the City is dependent upon receiving continued appropriations or budgeted funds to continue this Agreement throughout its intended term. Notwithstanding any provisions herein to the contrary, the City may terminate this Agreement at the end of any fiscal period if a sufficient amount of appropriations or budgeted funds are not available for this Agreement. Such termination may be effected by the City, giving thirty (30) days written notice that the necessary funding has been denied.

H. The Contractor shall comply with all requirements set forth in the RFP, including, without limitation, the following: all performance standards and requirements set forth in Section 2.2 and 2.3 of the RFP; Prime Proposer Responsibility and Key Personnel requirements set forth in Section 2.7 and 2.8 of the RFP respectively; the City's Standard Terms and Conditions incorporated by reference in Section 3 of the RFP; and the City's Living Wage Ordinance incorporated by reference in Section 5 of the RFP.

4. **TIME PROVISIONS**

A. The term of this Agreement shall commence on the Effective Date and continue through June 30, 2024 ("Initial Term"). Subject to the appropriation of adequate funds, the City shall two (2) option ("Option") to extend the term of this agreement for a period of one (1) each ("Extension Term") on the same terms and conditions set forth herein by sending written notice to the Contractor of its election to extend the term prior to the expiration of the Initial Term or first Extension Term, as applicable. Any extension of this Agreement shall be memorialized in a written amendment signed by the Parties.

5. **BONDS.**

The Contractor shall deliver to the City the following bonds: (i) a performance bond securing the Contractor performance of its obligations hereunder in accordance with the terms of the Contract, including, without limitation, in accordance with the Contract Documents; and (ii) a labor and materials bond guaranteeing prompt payment of all monies due all persons supplying the Contractor or a subcontractor with labor or materials employed or used in carrying out this Agreement. The amounts of the foregoing bonds shall each be 100% of the amount of CFY contract price (i.e. \$150,000.00) set forth in Article 3, Paragraph B. All bonds shall be submitted to the office of the Norwalk Corporation Counsel for review at prior to execution of this Contract.

6. **INSURANCE AND INDEMNIFICATION**

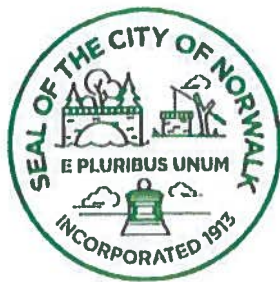
A. The Contractor agrees to obtain at its own cost and expense all insurance required by the attached Insurance Rider attached hereto and incorporated herein as Exhibit 3, and to keep the same in continuous effect for a period of two (2) years following the date on which the Director indicates the termination of the Contractor's responsibilities hereunder. Before commencing performance of its Services hereunder, the Contractor shall furnish the City's Corporation Counsel and Risk Manager a certificate of insurance, and shall thereafter provide renewal certificates, as appropriate, evidencing such coverage written by a company or companies acceptable to the City. Each insurance certificate shall be endorsed to name the City of Norwalk as an additional insured party and shall provide that the insurance company providing coverage shall notify the City by certified mail at least thirty (30) days prior to the effective termination of or any change in the policy or policies coverage. No change in the coverage provided hereunder shall be made without the prior written approval of the Director.

The Contractor shall indemnify, defend and save harmless the City, its officers, agents and employees, from and against any and all claims, demands, suits, proceedings, liabilities, judgments, losses, costs or damages, including attorneys' fees, on account of any personal injuries (including death), any damage to property, real or personal, or any loss, cost, expense or other aggravement, which is due, related to or in any way connected with the negligent, willful or wanton performance of this Agreement by the Contractor, its employees, representatives, agents, subcontractors, or material suppliers, or anyone directly or indirectly employed by any of them. The Contractor shall

B. Two (2), One-Year Extension Periods

FY 2024-2025		
1.	Unit Pricing	Cost per Ton
	Proposed Fee, per ton, - Street Sweepings/Catch Basin Grit	\$ 120.00
	Proposed Fee, per ton, - Excavated Materials	\$ 53.00
	Proposed Fee, per ton, - Broken Structural Concrete	\$ 53.00
2.	OPTIONAL BID ITEM	PER 100LBS
	Proposed fee, per 100lbs-Granular Material (Speedy Dry and/or Sand)	No Bid

FY 2025-2026		
1.	Unit Pricing	Cost per Ton
	Proposed Fee, per ton, - Street Sweepings/Catch Basin Grit	\$ 170.00
	Proposed Fee, per ton, - Excavated Materials	\$ 60.00
	Proposed Fee, per ton, - Broken Structural Concrete	\$ 60.00
2.	OPTIONAL BID ITEM	PER 100LBS
	Proposed fee, per 100lbs-Granular Material (Speedy Dry and/or Sand)	No Bid



## Contract Staff Summary

<b>Department/Staff Contact</b>	DPW/Chris Torre
<b>Common Council Committee</b>	Public Works
<b>Date Approved by Committee</b>	
<b>Purpose/Scope</b>	Transportation & Disposal of Yardwaste Materials
<b>Vendor</b> (Indicate if new or existing vendor)	Win Waste Innovations Holdings (existing)
<b>Term of Contract</b>	Three (3) years with two (2)-One -year options
<b>Method of Procurement</b> (Indicate if sole source)	Bid
<b>Cost of Contract</b>	\$275,000
<b>Funding Source/Account Number</b>	014042-5299
<b>Additional Information/Other Details</b>	

8



CITY OF NORWALK  
**Thomas Szabo**  
*Waste Programs Manager*  
15 South Smith Street  
Norwalk, CT 06855  
Office: (203) 854-3215  
[www.norwalkct.gov](http://www.norwalkct.gov)  
[Tszabo@norwalkct.gov](mailto:Tszabo@norwalkct.gov)

To: Vanessa Valadares, P.E. – Chief of Operations and Public Works  
From: Thomas Szabo, Waste Programs Manager  
CC: Chris Torre, Superintendent of Operations  
Subject: Transportation & Disposal of Yard Waste Material Contract Extension  
Date: July 30, 2025

The City of Norwalk’s contract with WIN Waste Innovations Holdings (formerly City Carting) for Project No. 4077 Transportation & Disposal of Yard Waste Materials provides the option to extend the contract for a second one-year term. The new expiration date of this contract with the second one-year term would be June 30<sup>th</sup> 2026. Based on the bid sheet the pricing for the 2025 fiscal year would be \$49.45 per ton for brush, \$32.43 per ton for leaves, \$59.16 per ton for Logs & Stumps and \$67.50 per ton for storm and/or disaster debris. It is my recommendation that the City of Norwalk extend this contract for the second one-year term.

Sincerely,

Thomas Szabo

**AGREEMENT WITH INDEPENDENT CONTRACTOR**  
**BY AND BETWEEN**  
**CITY OF NORWALK**  
**AND**  
**CITY CARTING, INC.**  
**FOR PROJECT NO. 4077**  
**TRANSPORTATION & DISPOSAL OF YARD WASTE MATERIALS**

THIS AGREEMENT made and entered into this 23<sup>rd</sup> day of February, 2021 (the "Effective Date"), by and between the CITY OF NORWALK ("City"), a municipal corporation organized and existing under the laws of the State of Connecticut, acting herein by Harry W. Rilling, its Mayor, and CITY CARTING, INC. ("Contractor"), a corporation authorized and licensed to do business in the State of Connecticut, having a principal place of business at 8 Viaduct Road, Stamford, CT 06907, acting herein by Clay Cox, Vice President of Operations, duly authorized (the "Contractor") (City and Contractor hereinafter referred to collectively as the "Parties" and individually as "Party").

**W I T N E S S E T H:**

WHEREAS, the City is in need of transportation and disposal services of yard waste materials (the "Services"); and

WHEREAS, the City desires to retain the services of the Contractor based on the Contractor's representations that it is qualified and capable of performing the needed services in a professional and timely manner and in accordance with the goals and requirements of the Project;

WHEREAS, the Contractor has agreed to perform the Services described herein for the compensation and in compliance with the terms and conditions set forth in this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

**1. ENGAGEMENT OF CONTRACTOR**

A. Based on the representations of the Contractor set out in Contractor's Proposal, the City hereby retains the Contractor to perform the Services described herein in accordance with the terms and conditions and for the consideration set out in this Agreement.

B. The person in charge of administering this Agreement on behalf of the City shall be Anthony R. Carr, Chief of Operations and Public Works, or such other person as may be designated in writing.

C. The person responsible for the services to be performed by the Contractor hereunder shall be Clay Cox, Vice President of Operations.

## 2. SERVICES TO BE PERFORMED

A. The scope of the Services to be performed by the Contractor under this Agreement are described and set out in Section 2 of the City's Request for Proposals dated November 23, 2020 ("Request for Proposal") and Addendum No. 1 dated December 4, 2020, copies of which are annexed hereto and incorporated herein as Exhibits 1-A and 1-B respectively (collectively "RFP"); and the Contractor's Proposal, dated December 9, 2020, a copy of which is annexed hereto and incorporated herein as Exhibit 2 ("Contractor's Proposal"). This Agreement, together with the foregoing documents are all intended to supplement and complement each other and shall, to the fullest extent possible, be so construed and interpreted. If, however, any provision of this Agreement irreconcilably conflicts with any provision of the other documents, the provision imposing a greater obligation on the Contractor shall govern.

B. In performing the Services and otherwise meeting its duties and obligations hereunder, Contractor shall ensure that its employees and subcontractors observe high standards of professional and business ethics observed by like professionals in the same or similar business, including, but not limited to, following the requirements, rules and regulations of the City, acting with integrity, and creating a workplace atmosphere free of discrimination and harassment.

C. The City may, from time to time, request changes in the Services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon by and between the City and the Contractor, shall be valid only when incorporated in written amendments signed by both parties to this Agreement.

## 3. COMPENSATION

A. The Contractor shall be compensated for the performance of the Services based on the Unit Prices set out in the Unit Pricing Response Forms for the respective Services attached hereto and incorporated herein as Exhibit 2-A. During the Initial Term and Extension Term(s), the Cost per Ton Unit Pricing for applicable CFY shall apply. Cost per Ton Unit Pricing for CFY 2021 shall apply for PCFY 2020.

B. The maximum amount of compensation payable to the Contractor under this Agreement shall be as follows:

<b>Initial Term:</b>	<b>Not Exceed Amount</b>
PCFY 2020 (01/01/2021 – 06/30/2021)	\$137,500.00
CFY 2021 (07/01/2021 – 06/30/2022)	\$275,000.00
CFY 2022 (07/01/2022 – 06/30/2023)	\$275,000.00
CFY 2023 (07/01/2023 – 06/30/2024)	\$275,000.00

Option Term:	Not Exceed Amount
CFY 2024 (07/01/2024 – 06/30/2025)	\$275,000.00
CFY 2025 (07/01/2025 – 06/30/2026)	\$275,000.00

As used in this Article 3, Paragraph B, the terms: "PCFY" means partial City of Norwalk fiscal year; and "CFY" means City of Norwalk fiscal year.

C. During the Initial Term and any Extension Term thereof, the Contractor shall remain available on and on-call, as needed basis to perform any of the Services required by the City, at the request of the Director.

D. The compensation provided under this Agreement constitutes full and complete payment for all costs and expenses assumed by the Contractor in performing this Agreement including but not limited to labor, materials, product, tools and machinery, salaries, meetings, and all similar expenses. No costs in excess of this stated amount shall be paid or reimbursed by the City without specific prior written approval of the Director.

E. Payments to the Contractor under this Agreement shall be made by the City on approval of payment requisitions certified by the Contractor and submitted not more often than once a month. Each requisition shall be in a form acceptable to the City and shall set forth the hours of work performed and the tasks completed. The City may, prior to making any payment under this Agreement, require the Contractor to submit to it such additional information and/or documentation as it may deem necessary.

F. The acceptance by the Contractor, its successors or assigns, of any payment made on the final requisition under this Agreement, or of any final payment due on termination of this Agreement, shall constitute a full and complete release of the City from any and all claims, demands and causes of action whatsoever which the Contractor, its successors or assigns have or may have against the City under the provisions of this Agreement.

G. The parties understand that the City is dependent upon receiving continued appropriations or budgeted funds to continue this Agreement throughout its intended term. Notwithstanding any provisions herein to the contrary, the City may terminate this Agreement at the end of any fiscal period if a sufficient amount of appropriations or budgeted funds are not available for this Agreement. Such termination may be effected by the City, giving thirty (30) days written notice that the necessary funding has been denied.

H. The Contractor shall comply with all requirements set forth in the RFP, including, without limitation, the following: all performance standards and requirements set forth in Section 2.2 and 2.3 of the RFP; Prime Proposer Responsibility and Key Personnel requirements set forth in Section 2.7 and 2.8 of the RFP respectively; the City's Standard Terms and Conditions incorporated by reference in Section 3 of the RFP; and the City's Living Wage Ordinance incorporated by reference in Section 5 of the RFP.

4. **TIME PROVISIONS**

A. The term of this Agreement shall commence on the Effective Date and continue through June 30, 2024 ("Initial Term"). Subject to the appropriation of adequate funds, the City shall have two (2) additional terms of one (1) year (each, an "Extension Term,") on the same terms and conditions set forth herein by sending written notice to the Contractor of its election to extend the term prior to the expiration of the Initial Term or first Extension Term, as applicable. Any extension of this Agreement shall be memorialized in a written amendment signed by the Parties.

5. **BONDS.**

The Contractor shall deliver to the City the following bonds: (i) a performance bond securing the Contractor performance of its obligations hereunder in accordance with the terms of the Contract, including, without limitation, in accordance with the Contract Documents; and (ii) a labor and materials bond guaranteeing prompt payment of all monies due all persons supplying the Contractor or a subcontractor with labor or materials employed or used in carrying out this Agreement. The amounts of the foregoing bonds shall each be 100% of the amount of CFY contract price (i.e. 275,000.00) set forth in Article 3, Paragraph B. All bonds shall be submitted to the office of the Norwalk Corporation Counsel for review at prior to execution of this Contract.

6. **INSURANCE AND INDEMNIFICATION**

A. The Contractor agrees to obtain at its own cost and expense all insurance required by the attached Insurance Rider attached hereto and incorporated herein as Exhibit 3, and to keep the same in continuous effect for a period of two (2) years following the date on which the Director indicates the termination of the Contractor's responsibilities hereunder. Before commencing performance of its Services hereunder, the Contractor shall furnish the City's Corporation Counsel and Risk Manager a certificate of insurance, and shall thereafter provide renewal certificates, as appropriate, evidencing such coverage written by a company or companies acceptable to the City. Each insurance certificate shall be endorsed to name the City of Norwalk as an additional insured party and shall provide that the insurance company providing coverage shall notify the City by certified mail at least thirty (30) days prior to the effective termination of or any change in the policy or policies coverage. No change in the coverage provided hereunder shall be made without the prior written approval of the Director.

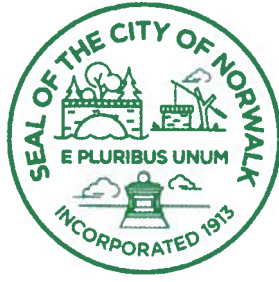
The Contractor shall indemnify, defend and save harmless the City, its officers, agents and employees, from and against any and all claims, demands, suits, proceedings, liabilities, judgments, losses, costs or damages, including attorneys' fees, on account of any personal injuries (including death), any damage to property, real or personal, or any loss, cost, expense or other aggravement, which is due, related to or in any way connected with the negligent, willful or wanton performance of this Agreement by the Contractor, its employees, representatives, agents, subcontractors, or material suppliers, or anyone directly or indirectly employed by any of them. The Contractor shall

**CITY OF NORWALK  
PURCHASING DEPARTMENT**

**B. Two (2), One-Year Extension Periods**

<b>FY 2024-2025</b>	
<b>Unit Pricing</b>	<b>Cost per Ton</b>
<b>Proposed Fee, per ton, - Brush</b>	<b>\$ 48.48</b>
<b>Proposed Fee, per ton, - Leaves</b>	<b>\$ 31.79</b>
<b>Proposed Fee, per ton, - Logs &amp; Stumps</b>	<b>\$ 58.00</b>
<b>Proposed Fee, per ton, - Woodchips</b>	<b>\$ No Bid</b>
<b>Proposed Fee, per ton, - Storm and/or Disaster Debris</b>	<b>\$ 66.18</b>

<b>FY 2025-2026</b>	
<b>Unit Pricing</b>	<b>Cost per Ton</b>
<b>Proposed Fee, per ton, - Brush</b>	<b>\$ 49.45</b>
<b>Proposed Fee, per ton, - Leaves</b>	<b>\$ 32.43</b>
<b>Proposed Fee, per ton, - Logs &amp; Stumps</b>	<b>\$ 59.16</b>
<b>Proposed Fee, per ton, - Woodchips</b>	<b>\$ No Bid</b>
<b>Proposed Fee, per ton, - Storm and/or Disaster Debris</b>	<b>\$ 67.50</b>



## Contract Staff Summary

<b>Department/Staff Contact</b>	DPW Dylan Consolati x47957
<b>Common Council Committee</b>	Public Works Committee
<b>Date Approved by Committee</b>	August 5, 2025
<b>Purpose/Scope</b>	PM2025-2 Pavement Management Program
<b>Vendor</b> (Indicate if new or existing vendor)	Alcaide, Inc. D/B/A A&J Construction
<b>Term of Contract</b>	
<b>Method of Procurement</b> (Indicate if sole source)	Bid
<b>Cost of Contract</b>	\$1,487,783.00
<b>Funding Source/Account Number</b>	09 25 4021 5777 C0021 09 26 4021 5777 C0021 09 25 4021 5777 C0318 09 26 4021 5777 C0318 09 25 4021 5777 C0440 09 26 4021 5777 C0440
<b>Additional Information/Other Details</b>	



CITY OF NORWALK  
**Dylan Consolati**  
*Junior Engineer / Department  
of Engineering*  
125 East Avenue  
Norwalk, CT 06851  
Office: (203) 854-7957  
[www.norwalkct.gov](http://www.norwalkct.gov)  
[dconsolati@norwalkct.gov](mailto:dconsolati@norwalkct.gov)

**MEMORANDUM**

**TO:** Vanessa Valadares, P.E. – Chief of Operations and Public Works

**CC:** Drew Berndlmaier, P.E. – Senior Civil Engineer  
James Meehan, P.E. – Principal Engineer

**FROM:** Dylan Consolati – Junior Engineer

**RE:** Project Bid No. 4459 PM2025-2 – Pavement Management Program (LOCIP Reimbursement)

**DATE:** July 30, 2025

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The Department of Public Works has prepared plans for Project PM2025-2 Pavement Management Program (LOCIP Reimbursement). This project includes the paving of Witch Lane (Highland Avenue to Wilson Avenue), Old Field Road, Old Witch Court, and Tory Hill Lane.

On July 29, 2025, the Purchasing Agent received three bid packages from various construction firms for the above referenced project and the apparent low bidder is Alcaide, Inc. D/B/A A&J Construction with a bid amount of \$1,352,530.00.

I have attached a copy of the selection results received from three (3) bidders for your reference, including an itemized comparison of bid results and Engineer’s Estimate for your reference.

Therefore, I would like to request that the following items be included on the agenda for the August 5, 2025 Public Works Committee meeting:

- 1) Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Alcaide, Inc. D/B/A A&J Construction for Project PM2025-2 – Pavement Management Program (LOCIP Reimbursement) for a sum not to exceed \$1,352,530.00.

Account No.		
09254021	5777	C0021
09264021	5777	C0021
09254021	5777	C0318
09264021	5777	C0318
09254021	5777	C0440
09264021	5777	C0440



CITY OF NORWALK  
**Dylan Consolati**  
*Junior Engineer / Department  
of Engineering*  
125 East Avenue  
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[dconsolati@norwalkct.gov](mailto:dconsolati@norwalkct.gov)

- 2) Authorize the Chief of Operations and Public Works to execute orders on the contract with Alcaide, Inc. D/B/A A&J Construction for Project PM2025-2 – Pavement Management Program (LOCIP Reimbursement) for a sum not to exceed \$135,253.00.

Account No.		
09254021	5777	C0021
09264021	5777	C0021
09254021	5777	C0318
09264021	5777	C0318
09254021	5777	C0440
09264021	5777	C0440

A copy of the bid information from the Purchasing Department for Project 4459, PM2025-2 – Pavement Management Program (LOCIP Reimbursement) may be found at:  
<https://www.norwalkct.gov/DocumentCenter/Index/1783>

Project Name: PAVING AT VARIOUS LOCATIONS LOCIP (STATE REIMBURSE)

Items	Description	Quantity	Apparent Low Bidder		Second Bidder		Third Bidder		Engineering's Estima	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
0201001A	CLEARING AND GRUBBING	1	\$37,500.00	\$37,500.00	\$15,000.00	\$15,000.00	\$162,000.00	\$162,000.00	\$25,000.00	\$25,000.00
0202000	EARTH EXCAVATION	750	\$95.00	\$71,250.00	\$50.00	\$37,500.00	\$55.00	\$41,250.00	\$45.00	\$33,750.00
0202002	ROCK EXCAVATION	70	\$300.00	\$21,000.00	\$175.00	\$12,250.00	\$300.00	\$21,000.00	\$250.00	\$17,500.00
0202504A	REMOVAL OF BITUMINOUS CONCRETE CURBING	7,700	\$4.00	\$30,800.00	\$7.00	\$53,900.00	\$5.00	\$38,500.00	\$3.00	\$23,100.00
0213013A	3/4" CRUSHED & WASHED STONE BASE	550	\$135.00	\$74,250.00	\$125.00	\$68,750.00	\$80.00	\$44,000.00	\$28.00	\$15,400.00
0304002	PROCESSED AGGREGATE BASE	50	\$150.00	\$7,500.00	\$120.00	\$6,000.00	\$60.00	\$3,000.00	\$74.30	\$3,715.00
0403876A	10" RECLAMATION - ASPHALT GRAVEL BASE	4,900	\$9.90	\$48,510.00	\$11.00	\$53,900.00	\$7.00	\$34,300.00	\$8.69	\$42,581.00
0406171A	HMA SUPERPAVE 0.50" (12.5) LEVEL 2	1,400	\$145.00	\$203,000.00	\$170.00	\$238,000.00	\$175.00	\$245,000.00	\$142.80	\$199,920.00
0406172A	HMA SUPERPAVE 0.375" (9.5) LEVEL 2	1,200	\$170.00	\$204,000.00	\$185.00	\$222,000.00	\$185.00	\$222,000.00	\$147.90	\$177,480.00
0406204A	ROAD ENCROACHMENT PERMANENT PAVEMENT REPAIR (LOCAL) MIN BID - SEE SPECIAL NOTES	50	\$240.00	\$12,000.00	\$95.00	\$4,750.00	\$100.00	\$5,000.00	\$77.00	\$3,850.00
0406267A	BITUMINOUS CONCRETE MILLING (0" - 4")	10,200	\$4.60	\$46,920.00	\$8.00	\$81,600.00	\$5.00	\$51,000.00	\$5.00	\$51,000.00
0406998A	DENSITY ADJUSTMENT	1	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
0406999A	ASPHALT ADJUSTMENT COST	1	\$26,000.00	\$26,000.00	\$26,000.00	\$26,000.00	\$26,000.00	\$26,000.00	\$26,000.00	\$26,000.00
0507042A	RESET CATCH BASIN	20	\$1,200.00	\$24,000.00	\$925.00	\$18,500.00	\$1,200.00	\$24,000.00	\$1,200.00	\$24,000.00
0507120	CATCH BASIN (TYPE C)(3'SUMP) (0-10 FEET DEEP)	6	\$5,500.00	\$33,000.00	\$6,300.00	\$37,800.00	\$9,000.00	\$54,000.00	\$5,500.00	\$33,000.00
0507781	RESET MANHOLE	25	\$1,200.00	\$30,000.00	\$625.00	\$15,625.00	\$1,200.00	\$30,000.00	\$1,050.00	\$26,250.00
0507792A	RECONSTRUCT CATCH BASIN	10	\$750.00	\$7,500.00	\$1,000.00	\$10,000.00	\$600.00	\$6,000.00	\$280.00	\$2,800.00
0507829	CONVERT MANHOLE TO TYPE "C" CATCH BASIN	1	\$4,500.00	\$4,500.00	\$2,750.00	\$2,750.00	\$4,000.00	\$4,000.00	\$530.00	\$530.00
0507831	CONVERT CATCH BASIN TO MANHOLE	3	\$4,500.00	\$13,500.00	\$3,300.00	\$9,900.00	\$4,000.00	\$12,000.00	\$565.00	\$1,695.00
0686230.12	12" HIGH DENSITY POLYETHYLENE PIPE (0'-10' DEEP)	70	\$250.00	\$17,500.00	\$188.00	\$13,160.00	\$200.00	\$14,000.00	\$90.00	\$6,300.00
0686230.15	15" HIGH DENSITY POLYETHYLENE PIPE (0'-10' DEEP)	50	\$275.00	\$13,750.00	\$245.00	\$12,250.00	\$240.00	\$12,000.00	\$100.00	\$5,000.00
0728031A	3" MINUS CRUSHED STONE	3	\$300.00	\$900.00	\$50.00	\$150.00	\$300.00	\$900.00	\$28.00	\$84.00
0811001A	CONCRETE CURBING	450	\$61.00	\$27,450.00	\$52.00	\$23,400.00	\$200.00	\$90,000.00	\$54.60	\$24,570.00
0812000A	EXTRUDED CONCRETE CURB	8,300	\$11.00	\$91,300.00	\$12.00	\$99,600.00	\$12.00	\$99,600.00	\$12.00	\$99,600.00
0814001A	RESET STONE CURBING	160	\$60.00	\$9,600.00	\$50.00	\$8,000.00	\$70.00	\$11,200.00	\$26.50	\$4,240.00
0815001	BITUMINOUS CONCRETE LIP CURBING	50	\$30.00	\$1,500.00	\$45.00	\$2,250.00	\$20.00	\$1,000.00	\$6.00	\$300.00
0921001A	CONCRETE SIDEWALK	550	\$30.00	\$16,500.00	\$22.00	\$12,100.00	\$40.00	\$22,000.00	\$14.13	\$7,771.50
0921046A	RESET STONE DRIVEWAY	160	\$40.00	\$6,400.00	\$40.00	\$6,400.00	\$30.00	\$4,800.00	\$26.50	\$4,240.00
0922001A	BITUMINOUS CONCRETE SIDEWALK	3,800	\$35.00	\$133,000.00	\$37.50	\$142,500.00	\$74.00	\$281,200.00	\$47.70	\$181,260.00

Project Name : PAVING AT VARIOUS LOCATIONS LOCIP (STATE REIMBURSE)

Items	Description	Quantity	Apparent Low Bidder		Second Bidder		Third Bidder		Engineering's Estima	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
0924007A	HANDICAP RAMPS (ADA COMPLIANT)	88	\$400.00	\$35,200.00	\$500.00	\$44,000.00	\$50.00	\$4,400.00	\$44.17	\$3,886.96
0944004A	FURNISHING AND PLACING TOPSOIL	200	\$180.00	\$36,000.00	\$31.55	\$6,310.00	\$50.00	\$10,000.00	\$72.00	\$14,400.00
0950003A	TURF ESTABLISHMENT (LAWN)	1,500	\$4.00	\$6,000.00	\$4.00	\$6,000.00	\$4.00	\$6,000.00	\$5.00	\$7,500.00
0970006A	TRAFFICPERSON (MUNICIPAL POLICE OFFICER)	1	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
0980003A	PROJECT SURVEY AND STAKEOUT	1	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
1208931	SIGN FACE-SHEET ALUMINUM (TYPE IX RETROREFLECTIVE SHEETING)	90	\$50.00	\$4,500.00	\$115.00	\$10,350.00	\$50.00	\$4,500.00	\$90.00	\$8,100.00
1210103	4" DOUBLE YELLOW EPOXY RESIN PAVEMENT MARKINGS	1,800	\$1.50	\$2,700.00	\$1.00	\$1,800.00	\$2.00	\$3,600.00	\$1.00	\$1,800.00
1210124	24" WHITE EPOXY RESIN PAVEMENT MARKINGS	1,000	\$15.50	\$15,500.00	\$4.00	\$4,000.00	\$4.00	\$4,000.00	\$8.75	\$8,750.00
1302060A	RESET GATE BOXES	75	\$200.00	\$15,000.00	\$300.00	\$22,500.00	\$200.00	\$15,000.00	\$55.00	\$4,125.00
			<b>\$1,352,530.00</b>		<b>\$1,353,495.00</b>		<b>\$1,631,750.00</b>		<b>\$1,113,998.46</b>	

Apparent Low Bidder : Alcaide, Inc. D/B/A A&J Construction

Second Bidder : THE GRASSO COMPANIES LLC

Third Bidder : B&W PAVING & LANDSCAPING LLC



City of Norwalk  
Department of Operations and Public Works

Norwalk City Hall  
125 East Avenue  
Norwalk, CT 06856-5125  
Office Telephone: (203) 854-7891  
[www.norwalkct.gov](http://www.norwalkct.gov)

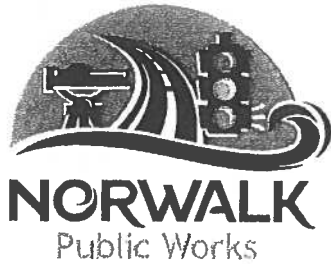
## BID SHEET

CITY PROJECT: PM2025-2

Paving at Various Locations (LoCIP Reimbursement)

DATE: TUESDAY, JULY 29, 2025 2:00 P.M.

BIDDER	BID AMOUNT	BID BOND
B&W PAVING & LANDSCAPING LLC	\$1,631,750.00	%15
Alcaide, Inc. D/B/A A&J Construction (Apparent Low Bidder)	\$1,352,530.00	%15
THE GRASSO COMPANIES LLC	\$1,353,495.00	%15
	\$	%
	\$	%
	\$	%
	\$	%



CITY OF NORWALK  
Jose Ortiz  
Road Supervisor & Deputy Tree  
Warden

jortiz@norwalkct.org  
15 South Smith Street  
Norwalk, CT 06855

## MEMORANDUM

---

**TO:** Chris Torre, Highway Superintendent & Tree Warden

**FROM:** Jose Ortiz, Road Supervisor & Deputy Tree Warden

**DATE:** June 1, 2025, through July 1

**RE:** June 1, 2025, through July 1– Monthly Tree Status Report

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### Monthly Tree Status Report

- Tree Care & Maintenance: Trees located on Citywide Right-of-Way (Streets Trees), Parks, Beach, Schools, and City Vacant Land / Open spaces.

### Summary of Work Completed

#### 1. Removals

- a. Parks Property: 9 Trees Removed – 3 Pine, 3 Oaks, 3 Cedars
- b. School Property: 5 Trees Removed – 2 Cherry, 2 Maple, 1 Tree of heaven
- c. City Right-of-Way: 5 Trees Removed – 3 Maple, 2 Oak

#### 2. Tree Safety Pruning

- a. Parks Property: 15 Trees Pruned – 15 Maples
- b. School Property: 12 Trees Pruned – 3 Red Maple, 1 Pine, 1 Bradford Pear, 5 Cherry, 1 Oak, 1 Little Leaf Linden
- c. City Right-of-Way: 15 Trees Pruned – 6 Oaks, 5 Maples, 4 Tree of heaven

#### 3. Young Tree Training

- a. Parks Property: N/A
- b. School Property: N/A
- c. City Right-of-Way: N/A

#### 4. Debris Removal from Storm Cleanup or High Wind Event

- a. Date of High Wind Event (5/31& 6/20) Rain Event (5/31 & 6/20)
- b. Tree debris: 14 Locations

- c. Storm Date (5/31 & 6/20) Minor
- 5. **Tree Stump Grinding**
  - a. Parks Property: 0 Stumps
  - b. School Property: 0 Stumps
  - c. City Right-of-Way: 0 Stumps
- 6. **Prune for Street Clearance**
  - a. Parks Property: N/A
  - b. School Property: N/A
  - c. City Right-of-Way: 0 Trees Pruned
- 7. **Prune for line of sight on Streets.**
  - a. Parks Property: N/A
  - b. School Property: N/A
  - c. City Right-of-Way: N/A
- 8. **Prune for sidewalk clearance.**
  - a. Parks Property: N/A
  - b. School Property: N/A
  - c. City Right-of-Way: N/A

### **Summary of Work Completed Parks Property**

1. 57 Fallow St – (SR # 268682) Trees Pruned / Removed
2. 41 Seaview Ave – (SR # 268558) Tree removed
3. 20 Camp St – (SR # 268681) Tree debris removed
4. 1 Belden Ave – (SR # 268269) Trees pruned
5. 57 Fallow St – (SR # 268682) Tree pruned
6. 300 Grumman Ave – (SR # 269006) Trees removed
7. 137 East Ave – (SR # 269108) Tree pruned
8. 99 Calf Pasture Beach – (SR # 269321) Trees removed / pruned
9. 99 Calf Pasture Beach – (SR # 269463) Trees pruned
10. 20 Camp St – (SR # 238354) Trees removed

### **Summary of Work Completed City Right of Way**

1. 1 Yew St – (SR # 268619) Tree debris removed
2. 3 Singing Woods Rd – (SR # 268620) Tree debris removed
3. 9 Barnum Ave – (SR # 268638) Tree debris removed
4. 29 Orchard Hill Rd – (SR # 268643) Tree debris removed
5. 1 Little Way – (SR # 268726) Tree pruned
6. 21 Nolan St – (SR # 268616) Tree pruned
7. Sadle Rd & Friendly Rd – (SR # 269071) Tree debris removed
8. 1 Little Way – (SR # 268725) Tree pruned
9. 40 Fallow St – (SR # 268664) Tree pruned

10. 3 Caddy Rd – (SR # 269159) Trees pruned
11. 20 Anderson Rd – (SR # 269215) Tree debris removed
12. 50 Raymond Ter – (SR # 268693) Trees pruned
13. 25 Belden Ave – (SR # 269089) Tree removed
14. 26 Thomas St – (SR # 268010) Tree pruned
15. 20 Lubrano Pl – (SR # 269045) Trees pruned
16. 15 Garden St – (SR # 269402) Tree debris removed
17. 61 Noah's La Ext – (SR # 269424) Tree debris removed
18. 39 Alvin Dr – (SR # 269425) Tree debris removed
19. Geneva Rd – (SR # 269443) Tree debris removed
20. 61 Crescent St – (SR # 269442) Tree debris removed
21. 39 Alvin Dr – (SR # 269446) Tree removed
22. Reed St – (SR # 269228) Tree debris removed / Trees pruned
23. 12 Weed Ave – (SR # 269541) Trees pruned
24. 36 Geneva Rd – (SR # 269382) Trees pruned
25. 21 Sleepyhollow Dr – (SR # 269286) Tree pruned
26. 6 Huckleberry Dr S – (SR # 269651) Tree debris removed
27. 183 Ponus Ave – (SR # 269664) Tree debris removed

**Summary of Work Completed by Contractor (Almstead Tree & Shrub Care Co.)**

1. Norwalk High School Project – Removals done by private company 3 Pines, 5 Red Maples, 6 Pin Oaks, 5 Cherry, 1 Ash, 4 Tree of heaven, 1 Locust, 1 Catalpa and others not marked.
- 2.



**To:** Vanessa Valadares , Chief of Operations and Public Works  
 Chris Torre, Superintendent of Operations  
 Thomas Szabo, Waste Programs Manager  
 Monique Cipriano, Administrative Assistant

**From:** Dilene Byrd, Administrative Assistant

**Date:** 7/16/25

**Re:** MSW and Recycling Report -June, 2025

MSW Collection and Disposal				
Municipal Solid Waste (MSW)	Previous FY: Jun-24	Current FY: Jun-25	Change	FY 24/25 Cumulative
Curbside tonnage	1,219.43	1,190.87	-2.3%	14,778.17
MSW tonnage out	2,329.08	2,380.69	2.2%	26,330.50
Transfer station operating fee	\$73,000.00	\$76,500.00	4.8%	\$918,900.00
Transport and disposal fee	\$225,920.76	\$242,473.28	7.3%	\$2,681,761.43
Curbside collection fee	\$176,250.00	\$185,062.50	5.0%	\$2,220,750.00
Total operating costs (less curbside)	\$298,920.76	\$318,973.28	6.7%	\$3,600,661.43

MSW Consolidated Budget	
FY 24/25 Budget	\$5,552,400.00
Amount expended	\$5,821,411.43
Percent remaining	-4.8%

Recycling Collection				
Recycling Collection	Previous FY: Jun-24	Current FY: Jun-25	Change	FY 24/25 Cumulative
Curbside tonnage	711.24	674.75	-5.1%	8,405.49
Transfer station tonnage	36.55	36.51	-0.1%	36.51
Total monthly tonnage	747.79	711.26	-4.9%	711.26
Curbside collection fee	\$139,008.01	\$159,490.40	14.7%	\$1,780,890.71

Recycling Budget	
FY 24/25 Budget	\$2,322,480.00
Amount expended	\$1,780,890.71
Percent Remaining	23.3%

MSW and Recycling Revenues				
MSW and Recycling Revenues	Previous FY: Jun-24	Current FY: Jun-25	Change	FY 24/25 Cumulative
Transfer station tip fees	\$88,950.88	\$62,736.56	-29.5%	\$601,674.13
Total revenues	\$88,950.88	\$62,736.56	-29.5%	\$601,674.13

City of Norwalk  
FY 2022-2023

Pilot Food Scrap Drop-Off Program

Date of Collection	Location of Collection	Service Fee	Number of Toters	Weight of Food Scraps (lbs)	Per Toter Fee	Total Collection Cost	Total Monthly Cost	Total Monthly Weight (Lbs)	Total Monthly Weight (Tons)	%
7/2/2024	Norwalk Transfer	65	3	900	10	\$95				
7/2/2024	Cranbury Park	65	3	900	10	\$95				
7/2/2024	Rowayton Community Center	65	4	1,200	10	\$105				
7/9/2024	Norwalk Transfer	65	4	1,200	10	\$105				
7/9/2024	Rowayton Community Center	65	5	1,500	10	\$115				
7/9/2024	Cranbury Park	65	3	900	10	\$95				
7/16/2024	Rowayton Community Center	65	6	1,800	10	\$125				
7/16/2024	Cranbury Park	65	3	900	10	\$95				
7/16/2024	Norwalk Transfer	65	5	1,500	10	\$115				
7/23/2024	Rowayton Community Center	65	5	1,500	10	\$115				
7/23/2024	Norwalk Transfer	65	4	1,200	10	\$105				
7/23/2024	Cranbury Park	65	3	900	10	\$95				
7/30/2024	Rowayton Community Center	65	6	1,800	10	\$125				
7/30/2024	Cranbury Park	65	2	600	10	\$85				
7/30/2024	Norwalk Transfer	65	4	600	10	\$105				
8/6/2024	Norwalk Transfer	65	5	1,500	10	\$115	TS	5,400	2.70	31%
8/6/2024	Rowayton Community Center	65	6	1,800	10	\$125	RCC	7,800	3.90	45%
8/6/2024	Cranbury Park	65	3	900	10	\$95	CRANBURY PARK	4,200	2.10	24%
8/13/2024	Rowayton Community Center	65	6	1,800	10	\$125	\$1,575.00	17,400	8.70	100%
8/13/2024	Cranbury Park	65	6	1,800	10	\$125				
8/13/2024	Norwalk Transfer	65	3	900	10	\$95				
8/20/2024	Rowayton Community Center	65	6	1,800	10	\$125				
8/20/2024	Norwalk Transfer	65	4	1,200	10	\$105				
8/27/2024	Rowayton Community Center	65	6	1,800	10	\$125				
8/27/2024	Norwalk Transfer	65	4	1,200	10	\$105				
8/27/2024	Cranbury Park	65	6	1,800	10	\$125				
09/03/24	Cranbury Park	65	6	1,800	10	\$125	TS	4,800	2.40	29%
09/03/24	Norwalk Transfer	65	5	1,500	10	\$115	RCC	7,200	3.60	44%
09/03/24	Rowayton Community Center	65	6	1,800	10	\$125	CRANBURY PARK	4,500	2.25	27%
09/10/24	Rowayton Community Center	65	6	1,800	10	\$125	\$1,265.00	16,500	8.25	100%
09/10/24	Norwalk Transfer	65	5	1,500	10	\$115				
09/10/24	Cranbury Park	65	3	900	10	\$95				
09/18/24	Cranbury Park	65	1	300	10	\$75				
09/18/24	Norwalk Transfer	65	3	900	10	\$95				
09/18/24	Rowayton Community Center	65	5	1,500	10	\$115				
09/24/24	Rowayton Community Center	65	6	1,800	10	\$125				
09/24/24	Norwalk Transfer	65	5	1,500	10	\$115				
09/24/24	Cranbury Park	65	6	1,800	10	\$125				
10/01/24	Cranbury Park	65	4	1,200	10	\$105	TS	5,400	2.70	32%

City of Norwalk  
FY 2022-2023

Pilot Food Scrap Drop-Off Program

Date of Collection	Location of Collection	Service Fee	Number of Toters	Weight of Food Scraps (lbs)	Per Toter Fee	Total Collection Cost	Total Monthly Cost	Total Monthly Weight (Lbs)	Total Monthly Weight (Tons)	%
10/01/24	Norwalk Transfer	65	4	1,200	10	\$105	RCC	6,900	3.45	40%
10/01/24	Rowayton Community Center	65	6	1,800	10	\$125	CRANBURY PARK	4,800	2.40	28%
10/08/2024	Cranbury Park	65	3	900	10	\$95	\$1,225.00	17,100	8.55	100%
10/08/2024	Norwalk Transfer	65	4	1,200	10	\$105				
10/08/2024	Rowayton Community Center	65	6	1,800	10	\$125				
10/15/2024	Rowayton Community Center	65	6	1,800	10	\$125				
10/15/2024	Cranbury Park	65	3	900	10	\$95				
10/15/2024	Norwalk Transfer	65	5	1,500	10	\$115				
10/22/2024	Rowayton Community Center	65	6	1,800	10	\$125	75	6,300	3.15	31%
10/22/2024	Norwalk Transfer	65	4	1,200	10	\$105	RCC	10,200	5.10	50%
10/22/2024	Cranbury Park	65	3	900	10	\$95	CRANBURY PARK	3,900	1.95	19%
10/29/2024	Norwalk Transfer	65	4	1,200	10	\$105	\$1,655.00	20,400	10.20	100%
10/29/2024	Rowayton Community Center	65	5	1,500	10	\$115				
10/29/2024	Rowayton Community Center	65	5	1,500	10	\$115				
11/5/2024	Cranbury Park	65	5	1,500	10	\$115				
11/5/2024	Norwalk Transfer	65	7	2,100	10	\$135				
11/12/2024	Cranbury Park	65	7	2,100	10	\$135				
11/12/2024	Norwalk Transfer	65	4	1,200	10	\$105				
11/12/2024	Rowayton Community Center	65	11	3,300	10	\$175				
11/19/2024	Cranbury Park	65	5	1,500	10	\$115				
11/18/2024	Rowayton Community Center	65	8	2,400	10	\$145				
11/19/2024	Cranbury Park	65	5	1,500	10	\$115				
11/20/2024	Norwalk Transfer	65	4	1,200	10	\$105				
11/25/2024	Norwalk Transfer	65	3	900	10	\$95				
11/26/2024	Rowayton Community Center	65	12	3,600	10	\$185				
11/27/2024	Cranbury Park	65	5	1,500	10	\$115	75	5,400	2.70	24%
12/3/2024	Rowayton Community Center	65	14	4,200	10	\$205	RCC	9,300	4.65	41%
12/4/2024	Cranbury Park	65	3	900	10	\$95	CRANBURY PARK	8,100	4.05	36%
12/4/2024	Norwalk Transfer	65	7	2,100	10	\$135	\$1,540.00	22,800	11.40	100%
12/10/2024	Norwalk Transfer	65	6	1,800	10	\$125				
12/10/2024	Cranbury Park	65	5	1,500	10	\$115				
12/10/2024	Rowayton Community Center	65	9	2,700	10	\$155				
12/17/2024	Cranbury Park	65	3	900	10	\$95				
12/17/2024	Norwalk Transfer	65	4	1,200	10	\$105				
12/17/2024	Rowayton Community Center	65	8	2,400	10	\$145				
12/24/2024	Cranbury Park	65	2	600	10	\$85				
12/24/2024	Rowayton Community Center	65	5	1,500	10	\$115				

City of Norwalk  
FY 2022-2023

Pilot Food Scrap Drop-Off Program

Date of Collection	Location of Collection	Service Fee	Number of Toters	Weight of Food Scraps (lbs)	Per Toter Fee	Total Collection Cost	Total Monthly Cost	Total Monthly Weight (Lbs)	Total Monthly Weight (Tons)	%
12/27/2002	Norwalk Transfer	65	6	1,800	10	\$125				
12/31/2024	Rowayton Community Center	65	6	1,800	10	\$125	TS	6,900	3.45	29%
1/2/2025	Cranbury Park	65	5	1,500	10	\$115	RCC	12,600	6.30	54%
1/2/2025	Norwalk Transfer	65	6	1,800	10	\$125	CRANBURY PARK	3,900	1.95	17%
1/7/2025	Norwalk Transfer	65	4	1,200	10	\$105	\$1,625.00	23,400	11.70	100%
1/7/2025	Rowayton Community Center	65	6	1,800	10	\$125				
1/14/2025	Cranbury Park	65	4	1,200	10	\$105				
1/14/2025	Rowayton Community Center	65	4	1,200	10	\$105				
1/14/2025	Norwalk Transfer	65	4	1,200	10	\$105				
1/21/2025	Norwalk Transfer	65	4	1,200	10	\$105				
1/22/2025	Rowayton Community Center	65	4	1,200	10	\$105				
1/28/2025	Cranbury Park	65	5	1,500	10	\$115				
1/28/2025	Norwalk Transfer	65	6	1,800	10	\$125	TS	7,200	3.60	42%
1/28/2025	Rowayton Community Center	65	5	1,500	10	\$115	RCC	5,700	2.85	33%
2/4/2025	Cranbury Park	65	5	1,500	10	\$115	CRANBURY PARK	4,200	2.10	25%
2/4/2025	Rowayton Community Center	65	4	1,200	10	\$105	\$1,350.00	17,100	8.55	100%
2/5/2025	Norwalk Transfer	65	4	1,200	10	\$105				
2/11/2025	Cranbury Park	65	3	900	10	\$95				
2/11/2025	Norwalk Transfer	65	6	1,800	10	\$125				
2/11/2025	Rowayton Community Center	65	5	1,500	10	\$115				
2/18/2025	Cranbury Park	65	3	900	10	\$95				
2/18/2025	Norwalk Transfer	65	3	900	10	\$95				
2/18/2025	Rowayton Community Center	65	6	1,800	10	\$125	TS	5,400	2.70	35%
2/25/2025	Cranbury Park	65	3	900	10	\$95	RCC	5,700	2.85	37%
2/25/2025	Rowayton Community Center	65	4	1,200	10	\$105	CRANBURY PARK	4,200	2.10	27%
2/25/2025	Norwalk Transfer	65	5	1,500	10	\$115	\$1,290.00	15,300	7.65	100%
3/4/2025	Cranbury Park	65	4	1,200	10	\$105				
3/5/2025	Norwalk Transfer	65	4	1,200	10	\$105				
3/5/2025	Rowayton Community Center	65	6	1,800	10	\$125				
3/11/2025	Cranbury Park	65	4	1,200	10	\$105				
3/11/2025	Norwalk Transfer	65	3	900	10	\$95				
3/12/2025	Rowayton Community Center	65	5	1,500	10	\$115				
3/19/2025	Cranbury Park	65	3	900	10	\$95				
3/19/2025	Rowayton Community Center	65	5	1,500	10	\$115	TS	4,500	2.25	30%
3/19/2025	Norwalk Transfer	65	4	1,200	10	\$105	RCC	6,600	3.30	44%
3/25/2025	Cranbury Park	65	2	600	10	\$85	CRANBURY PARK	3,900	1.95	26%
3/25/2025	Norwalk Transfer	65	4	1,200	10	\$105	\$1,270.00	15,000	7.50	100%

City of Norwalk  
FY 2022-2023

Pilot Food Scrap Drop-Off Program

Date of Collection	Location of Collection	Service Fee	Number of Toters	Weight of Food Scraps (lbs)	Per Toter Fee	Total Collection Cost	Total Monthly Cost	Total Monthly Weight (Lbs)	Total Monthly Weight (Tons)	%
3/25/2025	Rowayton Community Center	65	6	1,800	10	\$125				
4/1/2025	Cranbury Park	65	4	1,200	10	\$40				
4/1/2025	Norwalk Transfer	65	4	1,200	10	\$40				
4/2/2025	Rowayton Community Center	65	6	1,800	10	\$60				
4/7/2025	Cranbury Park	65	4	1,200	10	\$40				
4/8/2025	Norwalk Transfer	65	4	1,200	10	\$40				
4/8/2025	Rowayton Community Center	65	4	1,200	10	\$40				
4/15/2025	Rowayton Community Center	65	6	1,800	10	\$60				
4/15/2025	Norwalk Transfer	65	5	1,500	10	\$50				
4/15/2025	Cranbury Park	65	5	1,500	10	\$50				
4/22/2025	Cranbury Park	65	5	1,500	10	\$50				
4/23/2025	Rowayton Community Center	65	6	1,800	10	\$60	TS	6,600	3.30	31%
4/23/2025	Norwalk Transfer	65	5	1,500	10	\$50	RCC	8,400	4.20	39%
4/29/2025	Cranbury Park	65	4	1,200	10	\$40	CRANBURY PARK	6,600	3.30	31%
4/29/2025	Rowayton Community Center	65	6	1,800	10	\$60	\$600.00	21,600	10.80	100%
4/29/2025	Norwalk Transfer	65	4	1,200	10	\$40				
5/6/2025	Cranbury Park	65	3	900	10	\$30				
5/7/2025	Norwalk Transfer	65	4	1,200	10	\$40				
5/7/2025	Rowayton Community Center	65	5	1,500	10	\$50				
5/13/2025	Cranbury Park	65	3	900	10	\$30				
5/13/2025	Norwalk Transfer	65	6	1,800	10	\$60				
5/13/2025	Rowayton Community Center	65	5	1,500	10	\$50				
5/20/2025	Cranbury Park	65	4	1,200	10	\$40				
5/20/2025	Norwalk Transfer	65	5	1,500	10	\$50				
5/20/2025	Rowayton Community Center	65	6	1,800	10	\$60				
5/26/2025	Rowayton Community Center	65	5	1,500	10	\$50				
5/28/2025	Norwalk Transfer	65	4	1,200	10	\$40				
5/29/2025	Cranbury Park	65	3	900	10	\$30	TS	5,700	2.85	36%
6/4/2025	Norwalk Transfer	65	4	1,200	10	\$40	RCC	6,300	3.15	40%
6/4/2025	Rowayton Community Center	65	5	1,500	10	\$50	CRANBURY PARK	3,900	1.95	25%
6/6/2025	Cranbury Park	65	3	900	10	\$30	\$530.00	15,900	7.95	100%
6/11/2025	Norwalk Transfer	65	6	1,800	10	\$60				
6/14/2025	Cranbury Park	65	3	900	10	\$30				
6/14/2025	Rowayton Community Center	65	6	1,800	10	\$60				
6/17/2025	Norwalk Transfer	65	6	1,800	10	\$60				
6/18/2025	Rowayton Community Center	65	5	1,500	10	\$50				
6/19/2025	Cranbury Park	65	4	1,200	10	\$40	TS	6,300	3.15	38%

City of Norwalk  
 FY 2022-2023

Pilot Food Scrap Drop-Off Program

Date of Collection	Location of Collection	Service Fee	Number of Toters	Weight of Food Scraps (lbs)	Per Toter Fee	Total Collection Cost	Total Monthly Cost	Total Monthly Weight (Lbs)	Total Monthly Weight (Tons)	%
6/25/2025	Rowayton Community Center	65	5	1,500	10	\$50	RCC	6,300	3.15	38%
6/26/2025	Cranbury Park	65	3	900	10	\$30	CRANBURY PARK	3,900	1.95	24%
6/26/2025	Norwalk Transfer	65	5	1,500	10	\$50	\$550.00	16,500	8.25	100%
<b>FY 24/25 Totals</b>						\$14,730			109.50	

<b>FY 24/25 (July 1, 2024- June 30 2025)</b>	<b>\$14,730</b>	<b>219,000</b>	<b>109.50</b>	<b>100.0%</b>
<i>Transfer Station</i>		<b>69,900</b>	<b>34.95</b>	<b>31.9%</b>
<i>Rowayton Community Center</i>		<b>93,000</b>	<b>46.50</b>	<b>42.5%</b>
<i>Cranbury Park</i>		<b>56,100</b>	<b>28.05</b>	<b>25.6%</b>

<b>FY 23/24 (July 1, 2023- June 30 2024)</b>	<b>\$6,650</b>	<b>199,950</b>	<b>99.98</b>	<b>100.0%</b>
<i>Transfer Station</i>		<b>70,500</b>	<b>35.25</b>	<b>35%</b>
<i>Rowayton Community Center</i>		<b>87,300</b>	<b>43.65</b>	<b>44%</b>
<i>Cranbury Park</i>		<b>42,150</b>	<b>21.08</b>	<b>21%</b>

<b>FY 22/23 (July 1, 2022 - June 30 2023)</b>	<b>\$6,740</b>	<b>159,750</b>	<b>79.88</b>	<b>100.0%</b>
<i>Transfer Station</i>		<b>60,600</b>	<b>30.30</b>	<b>38%</b>
<i>Rowayton Community Center</i>		<b>75,750</b>	<b>37.88</b>	<b>47%</b>
<i>Cranbury Park</i>		<b>23,400</b>	<b>11.70</b>	<b>15%</b>

<b>FY 21/22 (July 1, 2021 - June 30 2022)</b>	<b>\$8,225</b>	<b>118,500</b>	<b>59.25</b>	<b>100%</b>
<i>Transfer Station</i>		<b>39,000</b>	<b>19.50</b>	<b>33%</b>
<i>Rowayton Community Center</i>		<b>79,500</b>	<b>39.75</b>	<b>67%</b>



## Norwalk Fire, Public Works & Police

### Touch a Truck & Open House

When: Saturday, September 27, 2025

Time: 9:00 am- 12:00 pm

Where: Public Works Center

**15 South Smith Street, Norwalk**

- Hands- on activities and demonstrations.
- Meet the Firefighters, Police Officers, Public Works, City staff and Community Partners that keep Norwalk safe.
  - Wastewater treatment plant tours.
  - Great giveaways and light refreshments.



*Please bring non-perishable food items (such as peanut butter, jelly, pasta sauce, macaroni & cheese, tuna and soup) to donate to the **Person to Person Food Pantry in Norwalk***

For More Information contact: 203-854-3200 or

[customerservice@norwalkct.gov](mailto:customerservice@norwalkct.gov)

**Great for all ages. Rain or Shine**

