

**CITY OF NORWALK
PUBLIC WORKS COMMITTEE
REGULAR MEETING
AUGUST 5, 2025
BY ZOOM VIRTUAL MEETING**

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.

Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.

Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.

Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Monique Cipriano at mcipriano@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

I. CALL TO ORDER

Chairman Frayer called the meeting to order at 7:02p.m.

ATTENDANCE: James Frayer, Chairman; Anne Wennerstrand; Barbara Smyth

STAFF: Vanessa Valadares, Chief of Operations and Public Works; James Meehan, Principal Engineer; Chris Torre, Superintendent of Operations; Thomas Szabo, Waste Programs Manager; Aaron Ho, Assistant Civil Engineer

II. ROLL CALL

Chairman Frayer called the Roll: James Frayer, Anne Wennerstrand, Barbara Smyth
At Roll Call there were three (3) Committee members present, there was no quorum.
Heather Dunn, Darlene Young, Dajuan Wiggins, and Nora Niedzielski-Eichner were absent.

III. ACCEPTANCE OF MINUTES

A. REGULAR MEETING: JULY 1, 2025

Due to the lack of a quorum, there was no action taken on this item.

IV. PUBLIC PARTICIPATION

Diane Lauricella asked for a copy of the public education plan Win Waste stated they would have. She talked about street sweeping and if it includes toxic testing. She said \$130/ton is quite steep and they should find a cheaper disposal. Yard Waste Contract needs to find innovative and optimized ways to utilize leaves and perhaps give residents some mulch back. She would like to have a more holistic approach like New Canaan. She spoke about yard waste and food waste recycling and having mini sites. She urged them to approach the issue of yard waste in a much more sustainable and resilient way since Norwalk is attempting to be the greenest city.

Chairman Frayer closed public participation at 7:08p.m.

V. NEW BUSINESS

Due to the lack of a quorum, there was no action taken, only discussion, on the following items:

A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT TO THE DECEMBER 23, 2024 AGREEMENT BETWEEN THE CITY OF NORWALK AND ARC DOCUMENT SOLUTIONS LLC, FOR PROJECT 4370, DOCUMENT SCANNING SERVICES, FOR AN AMOUNT NOT TO EXCEED \$228,745.00.

ACCOUNT NO. _____

01 13 70 5742

03 00 00 2602

Mr. Ho reported on this. He explained that the software they currently use is for storing and retrieving large format drawings digitally. They have been looking for an alternative company because the one they have now has many capabilities that they do not need and that makes managing it and maintaining it difficult for IT. This will also free up staff to do other things while this is being done. There is a one-time initial fee, then there will be an annual fee.

B. TECHNICAL CORRECTION OF THE COMMON COUNCIL ACTION OF FEBRUARY 11, 2025, ITEM VII.B.1 TO ADD AN ACCOUNT NUMBER 520000-5796-MLK08 DESIGNATED FOR ON-CALL SURVEYING SERVICES.

AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT TO THE FEBRUARY 6, 2024 AGREEMENT BETWEEN THE CITY OF NORWALK AND AI ENGINEERS INC. FOR PROJECT PSC2023-1 ON-CALL SURVEYING AND

MAPPING SERVICES. THE AMENDMENT IS TO EXTEND THE AGREEMENT FOR A PERIOD OF ONE (1) YEAR AT A SUM NOT TO EXCEED \$200,000.00 WITH AN OPTION TO EXTEND FOR ONE (1) ADDITIONAL TERM FOR ONE (1) YEAR.

ACCOUNT NO.

09 25 4021 5777 C0318

09 25 4021 5777 C0021

09 25 4021 5777 C0302

09 25 3750 5777 C0824

520000 5796 MLK08

Ms. Valadares confirmed that this is only to add an account number to the project.

C. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE THE SECOND AMENDMENT TO THE MARCH 11, 2021, AGREEMENT FOR THE TRANSPORTATION AND DISPOSAL OF STREET SWEEPINGS/CATCH BASIN GRIT AND BROKEN STRUCTURAL CONCRETE BETWEEN THE CITY OF NORWALK AND D.W. TRANSPORT & LEASING INC., FOR AN AMOUNT NOT TO EXCEED \$150,000.

ACCOUNT NO. 01 40 42 5299

Ms. Valadares reported on this. This is an extension to the contract the committee has already approved. Once this contract expires they will put out a new RFP.

D. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE THE SECOND AMENDMENT TO THE FEBRUARY 23, 2021, AGREEMENT FOR THE TRANSPORTATION AND DISPOSAL OF YARD WASTE MATERIALS BETWEEN THE CITY OF NORWALK AND WIN WASTE INNOVATIONS HOLDINGS (FORMERLY CITY CARTING) FOR AN AMOUNT NOT TO EXCEED \$275,000.

ACCOUNT NO. 01 40 42 5299

Ms. Valadares stated this is an extension to the contract the committee has already approved. Once this contract expires, they will put out a new RFP. She said they are looking at alternatives. They would like to have a place where they could process their yard waste and food composting. They do not have a site yet or a permit that would allow that. They have been applying for grants for this project. The committee talked about different possibilities for sites and possibly collaborating with other cities and/or towns.

E. 1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF NORWALK AND ALCAIDE INC. D/B/A A&J CONSTRUCTION FOR PROJECT PM2025-2 – PAVEMENT MANAGEMENT PROGRAM (LOCIP REIMBURSEMENT) FOR A SUM NOT TO EXCEED \$1,352,530.00.

ACCOUNT NO.

09 25 4021 5777 C0021

09 26 4021 5777 C0021
09 25 4021 5777 C0318
09 26 4021 5777 C0318
09 25 4021 5777 C0440
09 26 4021 5777 C0440

2. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS TO EXECUTE ORDERS ON THE CONTRACT WITH ALCAIDE INC. D/B/A A&J CONSTRUCTION FOR PROJECT PM2025-2 – PAVEMENT MANAGEMENT PROGRAM (LOCIP REIMBURSEMENT) FOR A SUM NOT TO EXCEED \$135,253.00.

ACCOUNT NO.

09 25 4021 5777 C0021
09 26 4021 5777 C0021
09 25 4021 5777 C0318
09 26 4021 5777 C0318
09 25 4021 5777 C0440
09 26 4021 5777 C0440

Mr. Meehan reported on this. The Engineering estimate was much lower than the lowest bidders. Prices have increased along with the tariffs, so the bid costs were higher. They discussed the numbers.

VI. REPORTS

A. TREE OPERATIONS AND PROGRAMMING JUNE 2025

Mr. Torre reported. Lantern flies are still around especially in East Norwalk. 19 removals: 9 in the parks, 5 in the schools and 5 in the right-of-way. There were 42 pruning: 15 in the parks, 12 in the schools and 15 in the right-of-way. They were able to save a tree located on Flax Hill Road that was being protested. In past years, they have planted more trees than they have removed.

B. SOLID WASTE COLLECTION ROLL OUT UPDATE

Ms. Valadares gave an overview of the new garbage collection. They have just completed their first month. They have a list of eligible units that they service. They did not receive extra cart requests as they expected but believe they will get more in coming months. As of Monday, they stopped collecting non-compliant or unqualified people. Bins have been tagged if they are not in compliance and they have been receiving many calls. Over 90% of the people are complying. Ms. Valadares gave statistics.

C. MONTHLY SOLID WASTE REPORT JUNE 2025

Mr. Szabo reported that their percentages are just about the same as last year. He said the recycling is down and their costs are up. He went over the rebates they received. The Eyecycle program has been successful. The Household Hazardous Waste Collection Day will be held on the last Saturday in August.

D. FOOD SCRAP DROP-OFF REPORT JUNE 2025

Mr. Szabo reported. The committee discussed the percentages and how to improve/expand the program. It was stated that some residents have begun to compost on their own.

E. UPCOMING PROJECTS STATUS

Mr. Meehan gave an overview of the projects in the city.

VII. DISCUSSION

A. NORWALK FIRE, PUBLIC WORKS & POLICE TOUCH A TRUCK & OPEN HOUSE SATURDAY, SEPTEMBER 27, 2025

VIII. ADJOURNMENT

The meeting was adjourned at 8:17p.m.

UPCOMING MEETINGS

**TUESDAY, SEPTEMBER 2, 2025
PUBLIC WORKS COMMITTEE
7:00 P.M. LOCATION TBD**