

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Irene Dixon at idxon@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

**SPECIAL MEETING
REVISED**

- I. **ROLL CALL**
- II. **ACCEPTANCE OF MINUTES**
 - A. **Regular Meeting: August 12, 2025**
 - B. **Special Meeting: August 20, 2025**
- III. **PUBLIC PARTICIPATION**
- IV. **MAYOR**
 - A. **RESIGNATIONS AND APPOINTMENTS**
 - 1. **APPOINTMENTS**
 - a. Sharon Torres, Chief of Human Resources and Personnel.
 - 2. **REAPPOINTMENTS**

- a. Richard Baskin, Pension Board of Trustees
- b. James Hendrickson, Pension Board of Trustees
- c. Francis Nash, Pension Board of Trustees

B. MAYOR'S REMARKS

1. Remembrance of Councilmember Greg Burnett.

V. COUNCIL PRESIDENT

A. RESIGNATIONS AND APPOINTMENTS

B. CONSENT CALENDAR

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

1. Executive Session - Authorization to Settle Claim:
Authorize Mayor, Harry W. Rilling, to enter into and/or execute the Participation and Release Form, any and all other agreements and/or other documents necessary to effectuate the proposed settlement with the Defendants, Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun & Zydus.

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS AND CULTURAL AFFAIRS

1. Authorize the Mayor, Harry W. Rilling, to enter into an agreement for the use of Calf Pasture Beach and immediate surrounding grounds by Project Purple for their Steps for a Cure to be held on Saturday, October 25th, 2025 from 7:00 A.M. to 12:00 P.M. Set-up time by 7:00 A.M. with tear-down by 1:30 P.M. Approximately 350 people.
2. Authorize the Mayor, Harry W. Rilling, to enter into an agreement for the use of Washington Street Plaza and immediate surrounding grounds by City of Norwalk Department of Economic & Community Development for their Halloween Nightfair to be held on Saturday, October 25th, 2025 from 1:00 P.M. to 10:00 P.M. Set-up time by 9:00 A.M. with tear-down by 11:55 P.M. Approximately 5,000 people.
3. Authorize the purchasing agent to issue a sole source purchase order in an amount not to exceed \$77,210.91 to Avive Solutions Inc. for the purchase of 29 AED units with a 5 year monitoring contract, from accounts 014150 5265 and 16-13-44-5258.
4. Authorize the purchasing agent to increase the existing purchase order, #200749, issued to Stantec Consulting, for an amount not to exceed \$48,000, for Broadriver Field design services, funding from account 0921 6030 5777 C0658.

5. Authorize the purchasing agent to issue a sole source purchase order in an amount not to exceed \$48,900 to Alta Equipment Company. for the purchase of an ABI Force Z23HLT ballfield laser grader from account 09256030 5777 C0486.
6. Authorize the mayor, Harry W. Rilling, to extend the existing contract with ActiveNet to an additional 3-year term for an amount not to exceed \$28,875.00, from account 400000 2652.
7. Authorize the purchasing agent to issue a sole source purchase order, in an amount not to exceed \$149,822.44, to O'Brien and Sons, for the purchase and installation of playground equipment at Woodward Ave. Park. Pricing from the 2025 MHEC MC16 B14 pricing contract. Funding from account 0926 6030 5777 C0364.

B. PUBLIC SAFETY AND GENERAL GOVERNMENT

1. Authorize the purchasing agent to authorize a purchase order utilizing the cooperative purchasing agreement (MHEC MC16-B11) to McCann Systems LLC. for the Norwalk Fire Dept EOC upgrade project. For an amount not to exceed \$122,514.00. CAPITAL ACCOUNT NO. 09273110 5777 C0843 (\$100,000) and OPERATING ACCOUNT 40-5272 (\$22,514).

C. COMMUNITY SERVICES

1. Comprehensive Suicide Prevention Grant
 - a. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to apply for and accept grant funds from the United Way of Connecticut for the "A Public Health Approach to Comprehensive Suicide Prevention in Connecticut" program in the amount of \$40,000 for the period September 1, 2025 through August 31, 2026.
 - b. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments as may be necessary to implement the "A Public Health Approach to Comprehensive Suicide Prevention in Connecticut" program for the period September 1, 2025 through August 31, 2026.
2. Per Capita Grant in Aid Funding
 - a. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments needed to apply for and receive Per Capita Grant in Aid funding from the CT Department of Public Health in the amount of \$160,599.55 for the period July 1, 2025 – June 30, 2026.
 - b. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments or amendments as may be necessary to implement the Per Capita Grant in Aid grant for the period beginning July 1, 2025 through June 30, 2026.

D. ECONOMIC AND COMMUNITY DEVELOPMENT

1. Authorize the Mayor, Harry W. Rilling, to execute a Contract Amendment with Colonna Concrete and Asphalt Paving, LLC, in accordance with the TMP2023-3 contract agreement, to include additional work for the construction of new concrete sidewalks and curbing along the easterly curb line of Rowayton Avenue from the Rowayton Train Station to Devils Garden Road in the amount not to exceed \$286,000.00.

Account No. – 0926 3750 5777 C0649

E. LAND USE AND BUILDING MANAGEMENT

1. a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Antinozzi Associates, PC for architectural design services for the Westport Avenue Fire Station (Station #4) Renovation and Expansion Project for a total not to exceed \$311,200.00. Acct. # 09263110-5777-C0728.
- b. Authorize design contingency with Antinozzi Associates, PC for the Station #4 Renovation and Expansion Project for a total not to exceed \$31,120.00 - Acct. # 09263110-5777-C0728.

F. AD HOC SUSTAINABILITY AND RESILIENCE

1. Authorize the Mayor, Harry W. Rilling, to adopt and implement the pledge set for in the Global Covenant of Mayors for Climate & Energy Commitment Letter on behalf of the City of Norwalk.

G. FINANCE AND CLAIMS COMMITTEE

1. Overview of 2025 Bond Sale

VIII. RESOLUTIONS FROM COMMON COUNCIL

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

REAPPOINTMENTS

PENSION BOARD OF TRUSTEES	M/C	Norwalk Code Appx II
RICHARD BASKIN (U) 20 Roton Avenue Norwalk, CT 06853		Term Expires - 09/01/2030
JAMES HENDRICKSON (R) 59 Bluff Avenue Norwalk, CT 06853		Term Expires - 09/01/2030
FRANCIS NASH (D) 15 Parkview Road Norwalk, CT 06853		Term Expires - 09/01/2030

I. ROLL CALL

Mayor Harry W. Rilling called the meeting to order at 7:30 p.m. and led the assembly in the Pledge of Allegiance.

Ms. Dixon called the roll as follows:

Council at Large:	Mr. Gregory Burnett Mr. Johan Lopez Ms. Barbara Smyth	Mr. Joshua Goldstein Ms. Nora Niedzielski-Eichner
District A:	Mr. Jalin Sead	Ms. Nicol Ayers
District B:	Mr. Dajuan Wiggins	Ms. Darlene Young
District C:	Ms. Nicole Eaddy	Ms. Anne Wennerstrand
District D:	Ms. Heather Dunn	Mr. Douglas W. Sutton
District E:	<i>Mr. James Frayer</i>	<i>Ms. Lisa Shanahan</i>

There were thirteen (13) present at Roll Call. Two were absent (Mr. Frayer and Ms. Shanahan).

II. ACCEPTANCE OF MINUTES

A. Special Meeting: July 14, 2025

****MS. SMYTH MOVED TO APPROVE THE MINUTES OF THE JULY 14, 2025 SPECIAL MEETING AS SUBMITTED.**

****THE MOTION PASSED UNANIMOUSLY.**

B. Regular Meeting: July 22, 2025

****MS. NIEDZIELSKI-EICHNER MOVED TO APPROVE THE MINUTES OF THE JULY 22, 2025 REGULAR MEETING AS SUBMITTED.**

****THE MOTION PASSED UNANIMOUSLY.**

III. PUBLIC PARTICIPATION

Mr. Mark Allen, President of the Wall Street Neighborhood Association, strongly supported infrastructure improvement projects listed under Item VII.C, including the aesthetic enhancements to Yankee Doodle Garage, planning and design of roadway improvements for Route 1, and increased engineering services under the Fuss and O'Neill contract. He emphasized these initiatives, alongside converting Burnell Boulevard to two-way traffic, would revitalize the district, attract visitors and businesses, and improve community engagement.

Ms. Betty Ball spoke in support of renewing the lease for the Center for Contemporary Printmaking, citing its importance to the arts, cultural education outreach, and economic contributions through tourism and exhibitions. She noted the Center's scholarship program for Norwalk high school juniors and seniors.

Ms. Diane Lauricella urged the Council to delay the Yankee Doodle Garage project, voicing concerns over the \$639,000 expenditure, suggesting postponement until after evaluating Burnell Boulevard impacts and redirecting priorities toward a lead inspector and a grant writer.

Mr. Jason Milligan applauded the City for the Yankee Doodle Garage project and expressed surprise it might be in jeopardy, stressing that the project followed years of community engagement and planning, and was widely supported in the Wall Street district.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

1. RESIGNATIONS

a. CHERYL BROWN, CONSERVATION COMMISSION

B. MAYOR'S REMARKS

Mayor Rilling highlighted Norwalk's designation as a Purple Heart City and described the Purple Heart Day ceremony that included highway signage at Exit 15. The Mayor reported that the Norwalk Transit District reduced bus routes from fourteen to seven to improve efficiency, with free fares for the first thirty days. He invited residents to Norwalk Night Out at the Police Department, praising officer outreach programs for the City's declining crime rate. He also reported on the successful summer concert series.

Mayor Rilling reminded residents of the Household Hazardous Waste Collection Day on August 23. He discussed the City's first Arts and Cultural Plan and urged residents to complete the public survey. He reflected on long-standing stalled progress in the Wall Street area and expressed pride in current redevelopment efforts.

V. COUNCIL PRESIDENT

Ms. Smyth announced there would be a Special Meeting on August 20, 2025, at 7:00 p.m. for Charter Revision votes, and that the regular meeting scheduled for August 26, 2025, was canceled.

****MS. DUNN READ THE CONSENT CALENDAR AS FOLLOWS:**

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

2. AUTHORIZATION:

The City of Norwalk is hereby authorized to purchase, acquire and/or take by exercise

of eminent domain the real property and parcel known as 493 Connecticut Avenue, Norwalk, Connecticut (the "Property") for sanitary sewer purposes, and further, that the Mayor, Harry W. Rilling or his designee is authorized to execute and deliver any and all instruments necessary to purchase, acquire and/or take by exercise of eminent domain power the Property.

VII. COMMON COUNCIL COMMITTEES

A. FINANCE AND CLAIMS COMMITTEE

1.a. Authorize the Purchasing Agent to issue a purchase order to Imagine Learning, Inc., for software, for an amount not to exceed \$38,279.28, account 09255010-5777-C0112.

b. Authorize the Purchasing Agent to issue a purchase order to Follett Software, LLC, for software, for an amount not to exceed \$25,655.65, account 09255010-5777-C0112.

c. Authorize the Purchasing Agent to issue a purchase order to Capstone, for software, for an amount not to exceed \$33,906.60, account 09255010-5777-C0112.

d. Authorize the Purchasing Agent to issue a purchase order to Otus, LLC, for software, for an amount not to exceed \$159,600.00, account 09255010-5777-C0112.

2. Authorize the Purchasing Agent to issue a purchase order to Total Communications, Inc. for a three-year agreement covering five (5) licenses of the Cisco Webex Desk Phone Application, in an amount not to exceed \$1,461.10. Account # 011370-5245 Telephone

B. RECREATION, PARKS AND CULTURAL AFFAIRS

1. Authorize the Mayor, Harry W. Rilling, to enter into an agreement for the use of Brien McMahon High School Casagrande Field and immediate surrounding grounds by Brien McMahon High School Band Parents for their Cavalcade of Sound to be held on Saturday, September 13th, 2025 from 9:00 AM. to 11:00 P.M. Approximately 1500 people.

2. Authorize the Mayor, Harry W. Rilling, to enter into an agreement for the use of Mathews Park and the immediate surrounding grounds by LGBT Center of New York and Wheelhouse Events for their Cycle for a Cause to be held on Saturday, September 20th from 2:00 P.M. to 6:00 P.M. Approximately 100 people.

C. ECONOMIC AND COMMUNITY DEVELOPMENT

1. Authorize the Mayor, Harry W. Rilling, to execute a contract agreement with Giliberto and Sons, LLC., in the amount of \$638,518 for project NPA2024-02, Aesthetic Enhancements (Painting & Select Demo) at Yankee Doodle Garage.

ACCT(S)

0920 4095 5777 C0303
0921 4095 5777 C0303
0923 4095 577 7 C0303

2. Authorize the Mayor, Harry W. Rilling, to execute an agreement with AKRF for an amount not to exceed \$62,985.00, with a 10% contingency of \$6,298.00 for planning and design of potential roadway improvements of Route 1, Cross St/North Ave, between Wilton Ave and East Ave.

ACCT(S)
0925-3750-5777-C0528
0924-3750-5777-C0528
0925-3750-5777-C0824

3. Authorize the Mayor, Harry W. Rilling to execute an amendment to increase the Fuss and O'Neill contract by \$380,000 for Additional Transportation Engineering and Related Design Services for Wall Street Corridor Improvements.

ACCT(S)
0926 3750 5777 C0800
0926 3750 5777 C0824

4. Authorize the Director of Transportation, Mobility and Parking to execute the amendment to increase the contract with Fuss and O'Neill, for an amount not to exceed \$38,000

ACCT(S)
0926 3750 5777 C0800
0926 3750 5777 C0824

5. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and AECOM Technical Services, Inc., for Professional Consulting Services for the development of a Citywide Community Flood Resilience Plan, for a sum not to exceed of \$192,500.

ACCT(S)
36-3730-5258-G0051
36-3730-5298-G0051

6. Authorize the Mayor, Harry Rilling, to execute an Agreement between the City of Norwalk and the Commissioner of the Department of Transportation regarding the occupation of rail infrastructure for the maintenance of the SONO sign under the railroad trestle on Washington Street.

7. Authorize the Mayor, Harry Rilling, to execute an Agreement between the City of Norwalk and AGW SONO Partners LLC regarding the temporary occupation of 99

Washington Street to utilize the vacant office space.

8. Authorize the Mayor, Harry Rilling, to execute an Agreement between the City of Norwalk and The Maritime Aquarium at Norwalk LLC to install a "live feed" video display in the City Hall lobby.

LAND USE AND BUILDING MANAGEMENT

1. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the Lease Agreement with the Center for Contemporary Printmaking, Inc. to extend the Lease for the Carriage House and Gardener's Cottage retro-actively for 10 years from February 1, 2025, to January 31, 2035. The remaining terms of the lease to remain unchanged.

2a. Authorize the Mayor, Harry W. Rilling, to execute a contract with A.V. Tuchy Builders Inc. for the replacement of the apparatus floor at Broad River Fire Station (Station 1), located at 90 New Canaan Ave. for an amount not to exceed \$604,723.00. Account # 09263110-5777-C0854.

b. Authorize a 10% Change Order contingency allowance for a total not to exceed \$60,472.00. Account # 09263110-5777-C0854.

3. Authorize to RESCIND Common Council Action of January 7, 2025 Item VII. D. 1 to 4 which authorized the execution of agreements with Energy Resources USA, LLC and Eversource Energy for LED lighting retrofits at Norwalk City Hall, Norwalk Health Department, Nathaniel Ely Center and Roosevelt Center.

4a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Tri-State LED to provide LED Lighting Retrofit Services at City Hall for a total not to exceed \$282,138.00 (\$268,703.57 plus 5% contingency). Payment to be made via Eversource incentives and on-bill financing.

b. Authorize the Mayor, Harry W. Rilling, to execute any and all documents with Eversource Energy to apply and accept Energy Efficient Upgrade incentives and Financing through Eversource on-bill financing program for the City Hall LED Lighting Retrofit project.

5a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Tri-State LED to provide LED Lighting Retrofit Services at the Norwalk Health Department for a total not to exceed \$73,175.00 (\$69,690.05 plus 5% contingency). Payment to be made via Eversource incentives and on-bill financing.

b. Authorize the Mayor, Harry W. Rilling, to execute any and all documents with Eversource Energy to apply and accept Energy Efficient Upgrade incentives and Financing through Eversource on-bill financing program for the Norwalk Health Department LED Lighting Retrofit project.

6a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Tri-State LED to provide LED Lighting Retrofit Services at the Nathaniel Ely Center for a total not to exceed \$86,975.00 (\$82,833.77 plus 5% contingency). Payment to be made via Eversource incentives and on-bill financing.

b. Authorize the Mayor, Harry W. Rilling, to execute any and all documents with Eversource Energy to apply and accept Energy Efficient Upgrade incentives and Financing through Eversource on-bill financing program for the Nathaniel Ely Center LED Lighting Retrofit project.

7a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Tri-State LED to provide LED Lighting Retrofit Services at the Roosevelt Senior Center for a cost not to exceed \$47,898.00 (\$45,617.86 plus 5% contingency). Payment to be made via Eversource incentives and on-bill financing.

b. Authorize the Mayor, Harry W. Rilling, to execute any and all documents with Eversource Energy to apply and accept Energy Efficient Upgrade incentives and Financing through Eversource on-bill financing program for the Roosevelt Center LED Lighting Retrofit project.

8. Authorize the Purchasing Agent to amend the Purchase Order to TOTAL Communications (State Contract #18PSX0202) for the TE-01 LAN Network Switches for the South Norwalk Elementary School for a revised total sum of \$169,831.66. Funds are available in Acct. #0922 5010 5777 C0808.

9. Authorize the Purchasing Agent to issue a Purchase Order with Ambient AI, INC for AI security camera enhancements at the middle and elementary schools for a total not to exceed \$263,916.00.
Funds are available in account #0926 5010 5777 C0537

E. PUBLIC WORKS

1. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the December 23, 2024 Agreement between the City of Norwalk and ARC Document Solutions LLC, for Project 4370, Document Scanning Services, for an amount not to exceed \$228,745.00.

Account No.
01 13 70 5742
03 00 00 2602

2. Technical Correction of the Common Council Action of February 11, 2025, Item VII.B.1 to add an account number 520000-5796-MLK08 designated for On-Call Surveying Services.

Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the February 6, 2024 Agreement between the City of Norwalk and AI Engineers Inc. for Project

PSC2023-1 On-Call Surveying and Mapping Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$200,000.00 with an option to extend for one (1) additional term for one (1) year.

Account No.

09 25 4021 5777 C0318
09 25 4021 5777 C0021
09 25 4021 5777 C0302
09 25 3750 5777 C0824
520000 5796 MLK08

3. Authorize the Mayor, Harry W. Rilling, to execute the Second Amendment to the March 11, 2021, Agreement for the Transportation and Disposal of Street Sweepings/Catch Basin Grit and Broken Structural Concrete between the City of Norwalk and D.W. Transport & Leasing Inc., for an amount not to exceed \$150,000.
Account No. 01 40 42 5299

5a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Alcaide Inc. D/B/A A&J Construction for Project PM2025-2 – Pavement Management Program (LOCIP Reimbursement) for a sum not to exceed \$1,352,530.00.

Account No.

09 25 4021 5777 C0021
09 26 4021 5777 C0021
09 25 4021 5777 C0318
09 26 4021 5777 C0318
09 25 4021 5777 C0440
09 26 4021 5777 C0440

b. Authorize the Chief of Operations and Public Works to execute orders on the contract with Alcaide Inc. D/B/A A&J Construction for Project PM2025-2 – Pavement Management Program (LOCIP Reimbursement) for a sum not to exceed \$135,253.00.
Account No.

09 25 4021 5777 C0021
09 26 4021 5777 C0021
09 25 4021 5777 C0318
09 26 4021 5777 C0318
09 25 4021 5777 C0440
09 26 4021 5777 C0440

****MS. SMYTH MOVED TO ACCEPT THE CONSENT CALENDAR AS PRESENTED.**

****MOTION PASSED UNANIMOUSLY.**

CORPORATION COUNSEL

1. Executive Session - Authorization to Settle Claim:

Authorize Mayor, Harry W. Rilling, to enter into and/or execute the Participation and Release Form, any and all other agreements and/or other documents necessary to effectuate the proposed settlement of the National Opioid Litigation as to the following defendants: Purdue and the Sackler Family.

Ms. Niedzielski-Eichner recused herself.

It was determined this item did not require an Executive Session due to prior written explanation distributed to members. The settlement is part of a nationwide agreement in which nearly all municipalities are participating.

****MAYOR RILLING MOTIONED TO APPROVE AUTHORIZATION TO SETTLE CLAIM.**

****THE MOTION PASSED.**

Ms. Niedzielski-Eichner returned.

FINANCE AND CLAIMS COMMITTEE

3. Authorize the Mayor, Harry W. Rilling, to execute a MOU with the Norwalk Board of Education ("BOE") stipulating the City and BOE respective obligations to fund the Internal Services Insurance Fund, a fund primarily maintained to fund liability claims and settlement within coverage deductible limits.

****MR. BURNETT MOVED THE ITEM.**

Mr. Burnett explained that the proposed MOU provides guidance and clarity for both the City and the Board of Education regarding appropriate funding sources for the Internal Services Fund. The Internal Services Fund addresses employee healthcare, liability, automobile and property claims, and workers' compensation costs.

Mr. Burnett noted the BOE supports the MOU and formally approved it in June 2025. The agreement ensures funding availability to address various claims involving either the BOE or the City. BOE obligations toward employee health costs are explicitly addressed in the MOU.

****THE MOTION PASSED WITH ONE (1) ABSTENTION (MS. DUNN).**

RECREATION, PARKS AND CULTURAL AFFAIRS

3. Authorize the Mayor, Harry W. Rilling, to enter into an agreement for the use of Washington Street Plaza and immediate surrounding grounds by Sono Entertainment for their Black Heritage Parade to be held on Saturday, September 13th, 2025 from 11:00 A.M. to 9:00 P.M. Set-up time by 7:00 A.M. with tear-down by 10:45 P.M.

Approximately 100 people.

**** MS. YOUNG MOVED THE ITEM.**

Mr. Sead highlighted the success of the Juneteenth Carnival earlier this year, which ran smoothly and was well received by the community and law enforcement alike. Mayor Rilling noted this event originated from a conversation with community leader Melody “Sweet Melody” Reagan, commending her initiative.

Several members encouraged other cultural groups (e.g., Puerto Rican Day Parade organizers) to create similar celebrations to reflect Norwalk’s diversity. Ms. Eaddy detailed the historical background of Norwalk’s former African American Day Parades, praised Ms. Reagan for reviving the tradition, and emphasized broad community support.

**** MAYOR RILLING MOTIONED TO APPROVE THE BLACK HERITAGE PARADE.**

****THE MOTION PASSED UNANIMOUSLY.**

PUBLIC WORKS

4. Authorize the Mayor, Harry W. Rilling, to execute the Second Amendment to the February 23, 2021, Agreement for the Transportation and Disposal of Yard Waste Materials between the City of Norwalk and Win Waste Innovations Holdings (formerly City Carting) for an amount not to exceed \$275,000.
Account No. 01 40 42 5299

**** MS. SMYTH MOVED THE ITEM.**

Ms. Niedzielski-Eichner opposed the extension in its current form, urging the City to instead adopt an in-house composting solution that could cut costs and allow reuse of yard waste as compost for athletic field maintenance.

Members acknowledged ongoing challenges. Discussion occurred on exploring regional composting partnerships with neighboring municipalities. Members agreed that composting remains a priority for cost savings and environmental efficiency.

****THE MOTION PASSED WITH 1 (ONE) OPPOSITION (MS. NIEDZIELSKI-EICHNER) AND 2 (TWO) ABSTENTIONS (MS. DUNN AND MR. WIGGINS).**

LAND USE AND BUILDING MANAGEMENT

10. Executive Session: Discuss Attorney-Client Privileged Memorandum issued by Law Department dated August 7, 2025.

**** MR. GOLDSTEIN MOVED THE ITEM.**

Mr. Wiggins recused himself.

The Council entered Executive Session at 8:19 PM.

The Council returned to public session at 8:47 PM.

No motions were made, and no votes were taken in Executive Session.

11. Authorize the Mayor, Harry W. Rilling, to grant the ingress and parking easements over a portion of 3 Belden Avenue identified in the map entitled “Temporary Easement Map” prepared by Landtech dated January 10, 2025.

****MAYOR RILLING MOVED TO GRANT THE INGRESS AND PARKING EASEMENTS OVER A PORTION OF 3 BELDEN AVENUE.**

****THE MOTION PASSED UNANIMOUSLY.**

VII. RESOLUTIONS FROM COMMON COUNCIL

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

****MR. BURNETT MOVED TO ADJOURN THE MEETING.**

****MR. SUTTON SECONDED THE MOTION.**

****THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:49 p.m.

Respectfully Submitted,
Courtney Baldwin

I. ROLL CALL

Mayor Harry W. Rilling called the meeting to order at 7:04 p.m. and led the assembly in the Pledge of Allegiance.

Ms. Dixon called the roll as follows:

Council at Large:	Mr. Gregory Burnett Mr. Johan Lopez Ms. Barbara Smyth	Mr. Joshua Goldstein Ms. Nora Niedzielski-Eichner
District A:	Mr. Jalin Sead	Ms. Nicol Ayers
District B:	Mr. Dajuan Wiggins	Ms. Darlene Young
District C:	Ms. Nicolé Eaddy	Ms. Anne Wennerstrand
District D:	Ms. Heather Dunn	Mr. Douglas W. Sutton
District E:	Mr. James Frayer	Ms. Lisa Shanahan

There were fifteen (15) present at Roll Call. Also present were Attorney Steve Mednick and City Clerk Irene Dixon.

II. PUBLIC PARTICIPATION

Mr. Levin urged approval of the recommended changes into three separate referenda questions for voters to consider in November. He stated that the three parts should be four-year terms for the mayor, Council, and town clerk; compensation for Council members; and everything else. He expressed concern that the item on four-year terms is strongly opposed by some and could lead to efforts to defeat the entire charter revision, and voters should decide it as a standalone item.

Mr. Levin noted that Council pay has been kept at fifty dollars a month for five decades or more, and he had sent a letter sharing thoughts on how to fix it.

Mayor Rilling thanked Mr. Levin for his service on the commission.

III. ACTIONS PERTAINING TO THE FINAL REPORT OF THE CHARTER REVISION COMMISSION

A. APPROVAL OR REJECTION, IN ITS ENTIRETY, OR IN SEPARATE PROVISIONS, THE FINAL REPORT OF THE CHARTER REVISION COMMISSION DATED AUGUST 12, 2025, INCLUDING THE RESPONSES TO THE RECOMMENDATIONS OF THE COMMON COUNCIL;

Mr. Lopez made a motion to amend by striking Sections 3-4 A2 and 3-3 C2. He stated that while the law's intent was reasonable when enacted in 1974, Norwalk's current population, demographics, and economic growth now allow for competitive elections that foster civic

engagement. He stated that extending the law beyond boards and commissions would limit voter choice and hinder democratic progress.

Mr. Mednick clarified that the motion is to strike the additional two members and the mode of election for those two members and keep the current at-large group at five, which Mr. Lopez confirmed, and also to strike section 3-3C2.

Mr. Sead stated that while he respects Mr. Lopez's opinion, many Norwalk residents feel underrepresented. He explained that the proposal ensures voter choice by allowing the public to elect all seven members while capping any single party at five seats, maintaining competitiveness regardless of party. He noted that this concern was raised repeatedly in public comments and emphasized that voters should have a say, as it strengthens representation.

Ms. Dunn mentioned that someone should be presenting the items while they are being discussed. Ms. Smyth noted that it is published in the agenda and they are trying to display it.

Mayor Rilling called for a roll call vote on the amendment to strike the sections. The clerk called the roll on the amendment. Mayor Rilling noted that the vote is on what Mr. Lopez is asking to be stricken from the report.

**** MR. LOPEZ MOVED TO AMEND THE FINAL REPORT BY STRIKING SECTIONS 3-4A2 AND 3-3C2.**

****ROLL CALL VOTE – YES: 9, OPPOSED: 6 (MS. NIEDZIELSKI-EICHNER, MR. SEAD, MR. WIGGINS, MS. YOUNG, MS. DUNN, MS. AYERS).**

****THE MOTION PASSED 9-6. ****

This amendment restored the current structure of the Council at fifteen members with five at-large seats.

Mr. Goldstein made a motion to amend section 4-7C by striking the proposed language that each Council member receive no less than three percent of the mayor's budgeted salary and restoring the original language setting compensation at six hundred dollars annually.

Mr. Wiggins spoke in support of the provision, emphasizing equity and accessibility. He stated that service on the Council currently requires significant time and commitment, and higher compensation would enable a broader and more diverse group of residents to participate.

Ms. Ayers echoed this sentiment, noting that equity and respect for time are central. She stressed that many residents were unaware of the issue and that postponing a charter change would incur additional costs in the future. She urged the Council to allow voters the opportunity to decide.

Mr. Burnett stated that the term "compensation" was misleading, given the disproportion between Council workload and payment. He clarified that the proposal was not self-serving, as it would not take effect until 2029, but was intended to make service more accessible for future members.

Mr. Wiggins noted he and his colleagues often commit over 20 hours per week to Council service, and that \$50 a month was symbolic at best, costing nearly as much to distribute as the amount itself.

Ms. Smyth expressed deep conflict but ultimately opposed the measure, citing the burden on constituents struggling with tax increases and the larger cost-of-living pressures.

Mr. Sead countered, noting that compensation could help encourage single parents and others with financial pressures to serve. He argued there would never be a “right” time politically and urged the Council to take the step now.

Ms. Niedzielski-Eichner framed the issue more broadly, saying the low stipend reflects a societal failure to value the legislative body. Even if the increase was modest, it was a step toward strengthening Council as a co-equal check and balance in municipal government.

Ms. Young said the current level was insulting given inflation and demanded overdue adjustment. She stressed diversity of voices at the table and supported compensation as a matter of fairness.

Mr. Goldstein and Ms. Smyth expressed concerns with optics during a period of property tax increases.

**** MR. GOLDSTEIN MOVED TO AMEND THE FINAL REPORT TO STRIKE THE LANGUAGE IN SECTION 4-7C THAT PROVIDED FOR COUNCIL COMPENSATION AT 3% OF THE MAYOR'S SALARY, AND TO RESTORE THE PRIOR REFERENCE TO \$600 ANNUAL COMPENSATION.**

****ROLL CALL VOTE – YES: 7, OPPOSED: 8 (MR. BURNETT, MS. NIEDZIELSKI-EICHNER, MS. AYERS, MR. SEAD, MR. WIGGINS, MS. YOUNG, MS. EADDY, MS. WENNERSTRAND).**

****THE MOTION FAILED 7-8.**

The compensation increases provision remains in the draft Charter Revision to be placed before the voters in November.

Ms. Shanahan made a motion to amend the final report by striking section 7-2A3, which pertains to the political and geographical balance of the Board of Estimate and Taxation. Ms. Shanahan expressed support for the measure’s intent to ensure representation from each district but noted that it lacks a fail-safe provision in case a qualified candidate cannot be found from a specific district. Ms. Shanahan proposed that a two-thirds vote of the Council should be allowed to override the geographic distribution requirement, allowing the appointment of a candidate from another district if necessary.

Ms. Niedzielski-Eichner acknowledged Ms. Shanahan’s concerns but emphasized the importance of district representation on the Board of Estimate and Taxation, arguing that the City’s caliber of

residents makes it unlikely to face significant challenges in finding candidates. The Council member suggested that while a fail-safe would be ideal, the priority of ensuring district representation outweighs the risk, and the issue could be addressed by a future charter commission.

Mr. Burnett countered this view, drawing on his experience serving on the Board of Estimate and Taxation for two cycles, noting that the board has faced challenges filling seats due to the significant work, long meetings, and expertise required.

Mr. Lopez also supported the motion, stating that while the requirement for district representation is fair in principle, in practice, it could undermine representation and create operational challenges for the board if districts cannot meet the quota.

**** MS. SHANAHAN MOVED TO STRIKE SECTION 7-2A3 REGARDING
POLITICAL AND GEOGRAPHIC BALANCE OF THE BOARD OF ESTIMATE
AND TAXATION.**

****ROLL CALL VOTE – YES: 8, OPPOSED: 7 (MR. GOLDSTEIN, MS.
NIEDZIELSKI-EICHNER, MS. AYERS, MR. SEAD, MR. WIGGINS, MS.
YOUNG, MS. EADDY).**

****THE MOTION PASSED 8-7.**

This maintained the current status of BET membership without the new requirements.

Mr. Sead moved to strike Sections 3-4A1 and 3-4A2, eliminating the proposed change to four-year terms for Mayor, Council, and Town Clerk. Debate ensued, with members expressing both concern about public perception and support for providing voters with the choice.

**** MR. SEAD MOVED TO STRIKE SECTIONS 3-4A1 AND 3-4A2 REGARDING
FOUR-YEAR TERMS FOR MAYOR, COUNCIL, AND TOWN CLERK.**

****ROLL CALL VOTE – YES: 5, OPPOSED: 10 (MR. BURNETT, MR.
GOLDSTEIN, MR. LOPEZ, MS. NIEDZIELSKI-EICHNER, MS. SMYTH, MR.
WIGGINS, MS. WENNERSTRAND, MR. SUTTON, MR. FRAYER, MS.
SHANAHAN).**

****THE MOTION FAILED 5-10.**

The four-year term provision remained for referendum placement.

The Council then voted on the Final Report, as amended.

****ROLL CALL VOTE – YES: 9 (MR. BURNETT, MR. LOPEZ, MR. WIGGINS,
MS. WENNERSTRAND, MS. DUNN, MR. SUTTON, MR. FRAYER, MS.
SHANAHAN, NIEDZIELSKI-EICHNER) OPPOSED: 6 (MR. GOLDSTEIN, MS.**

SMYTH, MR. SEAD, MS. AYERS, MS. YOUNG, MS. EADDY).

****THE MOTION PASSED 9-6.**

Motion to Reconsider

Earlier, the Council voted (9–6) to strike charter provisions on minority party representation (Sections 3-4A2 & 3-3C2). Later, unease arose that voters should still have a say.

It was clarified that Mason’s Rules (used by Norwalk) permit reconsideration at the same meeting and don’t limit it to the prevailing side. Several members objected, saying no new information justified a redo and warned about a bad precedent of “re-voting.”

****MR. SEAD MOVED TO RECONSIDER THAT EARLIER STRIKE.**

****ROLL CALL VOTE: YES: 2 (MR. SEAD, MS. NIEDZIELSKI-EICHNER).
OPPOSED: 12. ABSTAIN: 1 (MS. AYERS).**

****MOTION TO RECONSIDER FAILED (2–12–1).**

The prior decision to strike those provisions stands; they will not appear on the ballot.

B. APPROVAL AND ADOPTION OF, IN ACCORDANCE WITH C.G.S. §7-191(e) AND THE FOLLOWING QUESTION TO BE PLACED ON THE BALLOT FOR A REFERENDUM TO BE HELD ON THE GENERAL ELECTION OF NOVEMBER 4, 2025 (NOTE: SUBJECT TO MODIFICATION BY THE COMMON COUNCIL IN DELIBERATIONS. THE BALLOT MAY INCLUDE ONE OR MORE QUESTIONS): SHALL THE ELECTORS OF THE CITY OF NORWALK APPROVE AND ADOPT THE REVISIONS TO THE CHARTER AS RECOMMENDED BY THE CHARTER REVISION COMMISSION AND AS APPROVED BY THE COMMON COUNCIL?

Mr. Frayer’s phone lost service; therefore, he was no longer a part of the meeting.

The Council drafted and finalized the ballot referendum questions.

**** MS. NIEDZIELSKI-EICHNER MOVED TO APPROVE THREE BALLOT QUESTIONS SUBJECT TO MINOR REVISIONS.**

****ROLL CALL VOTE – YES: 11, OPPOSED: 3 (MR. BURNETT, MS. DUNN, MS. SHANAHAN).**

****THE MOTION PASSED (13-1).**

After an extended discussion, the Council agreed to present three questions to voters.

The three approved questions addressed:

1. Shall the Charter be revised to (A) Change the name of the Common Council to “City Council” (B) reduce petition requirements to facilitate public referenda; (C) create a public applicant pool to publicize Board and Commission vacancies; (D) permit separate expenditure caps on the general government and board of education; (E) establish authority to expand the Board of Estimate Taxation to include a member of the Common Council as a non-voting ex-officio member; and (F) other revisions building upon the 2023 Charter revision?
2. Shall the Charter be revised to create a four-year term for Mayor and Town Clerk in the 2029 municipal election and the Council in the 2031 municipal election?
3. Shall the Charter be amended to provide each member of the Council with compensation in an amount equal to three percent of the Mayor’s budgeted salary following the 2029 municipal election, to be modified from time to time in accordance with the requirements of the State Constitution?

**** MS. SMYTH MOVED TO APPROVE THE LANGUAGE FOR THE THREE
BALLOT QUESTIONS.**

****ROLL CALL VOTE – YES: 13, OPPOSED: 1 (MS. SHANAHAN).**

****THE MOTION PASSED 13-1.**

**C. APPROVAL OF THE EFFECTIVE DATE AS SET FORTH IN THE FINAL REPORT:
“UPON ADOPTION BY A MAJORITY OF THE ELECTORS” UNLESS OTHERWISE
SET FORTH IN THE CHARTER.”**

**D. AUTHORIZE THE TOWN CLERK TO PUBLISH THE PROPOSED REVISED
CHARTER IN A NEWSPAPER HAVING GENERAL CIRCULATION IN THE
MUNICIPALITY WITH A NOTICE THAT A COMPLETE COPY OF THE CHARTER
IS AVAILABLE IN THE TOWN CLERK’S OFFICE AND THAT A COPY BE MAILED
TO ANY PERSON WHO REQUESTS A COPY, AS REQUIRED BY C.G.S. §7-191(D)
AND, MOREOVER, A COPY OF SAID CHARTER SHALL BE AVAILABLE ON THE
CITY’S WEBSITE: AND,**

**E. AUTHORIZE THE CORPORATION COUNSEL AND CHARTER COUNSEL TO
CONTINUALLY REVIEW THE DOCUMENT FOR ERRATA AND NON-
SUBSTANTIVE EDITORIAL REVISIONS THROUGH PUBLICATION; AND,**

**F. AUTHORIZE, PURSUANT TO C.G.S. §9-369B(A), THE TOWN CLERK, WITH THE
ASSISTANCE OF CHARTER COUNSEL, TO PREPARE AN EXPLANATORY TEXT
SPECIFYING THE INTENT AND PURPOSE OF THE PROPOSED REVISED
CHARTER THAT IS THE SUBJECT OF THE BALLOT QUESTION THAT WILL BE
VOTED UPON ON NOVEMBER 4, 2025. SAID FINAL TEXT IS SUBJECT TO
APPROVAL OF THE CORPORATION COUNSEL.**

The Council agreed to vote on Items C, D, E and F together. There was no further discussion.

**** MS. NIEDZIELSKI-EICHNER MOVED TO APPROVE ITEMS C–F.**

****ROLL CALL VOTE – YES: 14**

****THE MOTION PASSED UNANIMOUSLY.**

IV. ADJOURNMENT

**** MS. SHANAHAN MOVED TO ADJOURN.**

****THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at approximately 9:46 p.m.

Respectfully submitted,
Courtney Baldwin
Recording Secretary

Sharon Torres

Mamaroneck, NY | 914-227-5406 | sharon.torres.hr@gmail.com | linkedin.com/in/sharon-torres-hr

Chief Human Resources Officer

SUMMARY

Strategic Chief Human Resources Officer with 15+ years of experience driving organizational effectiveness, talent strategy, and culture transformation across corporate, nonprofit, and social services sectors. Proven ability to align HR operations with business goals to increase retention, boost engagement, and reduce costs. Skilled in executive recruiting, change management, and building high-performing teams in complex, mission-driven environments. Known for creating inclusive, transparent cultures through scalable development programs and equity-driven leadership.

COMPETENCIES

- Strategic Partner
- Community Oriented
- Compassionate/Empathetic Leader
- Talent Acquisition
- Employee Relations
- Risk Management

EXPERIENCE

Catholic Guardian Services

11/2017 – 02/2025

A social services agency with 850-1200 employees specializing in foster care, developmental disabilities, and immigration programs with approximately \$90M in annual revenue. Worked with NYC, NYS and Federal contracts.

Chief Human Resources Officer | 06/2020 – 02/2025

Led the design and execution of HR strategy and operations to align with organizational goals, overseeing HR functions, budgeting, and the development of programs, tools, and policies that support talent management and organizational effectiveness.

- Restructured a 14-member HR team from siloed units into a high-performing, cross-functional team.
- Reduced legal issues by 80%, saving hundreds of thousands annually, through improved policy compliance, employee relations, and strategic tech implementation.
- Cut payroll administrative costs by \$250K+ per year by streamlining processes and reducing errors by 95%.

VP – Assistant Executive Director of Human Resources | 11/2017 – 06/2020

Led all HR functions at the executive level, collaborating closely with the CFO and CEO as a key member of the Senior Management Team. Developed and implemented HR policies and best practices aligned with the organization's mission and values, ensuring the growth of talent management, retention goals, and the adoption of technology-driven processes.

- Transformed a paper-based, transactional HR team into a technology-driven, people-focused HR team.
- Successfully implemented a new HRIS across 18 programs in 35 locations, including comprehensive employee training.
- Managed program closures affecting over 300 employees in NYC and Long Island, ensuring compliance with the WARN Act and transitioning 90% to new agencies.

Director of Human Resources

American Institute for Foreign Study - AIFS

09/2013 – 09/2016

A cultural exchange organization with 500 employees in 45 states specializing in college programs, au pair services, and travel insurance with approximately \$200M in annual revenue.

Served as a strategic HR partner to the CEO and executive team, overseeing HR operations for 500 staff across 45 states. Led initiatives in talent retention, conflict resolution, and benefits planning while fostering a transparent, employee-centered workplace culture.

- Integrated 200 contractors into the employee base with under 2% turnover and 98% budget/risk accuracy.
- Reduced turnover by over 50% through targeted retention strategies.
- Consolidated five HR systems into one streamlined HRIS to enhance efficiency and reduce costs.

Director/Senior Human Resources Business Partner

Premier Home Health Care

01/2012 – 09/2013

A community-based home health care company that provides personnel services for both care of clients in the home and subcontracts to a wide array of facilities and programs such as certified home health agencies, hospice programs, residential/assisted living facilities, skilled/rehab facilities and hospitals.

Served as a strategic HR partner to the Vice Presidents in 40 branches across 9 states, regarding all strategic decisions including labor/employee management for a staff of over 11,000.

- Developed strategies to support union contract compliance (1199SEIU), handle grievances, and improve labor relations.
- Guided the workforce through multiple acquisitions, onboarding and integrating all new staff.
- Led recruitment strategies to reduce time to hire and staff vacancies.

EDUCATION

Master of Business Administration, MBA, Pace University

Bachelor of Science, BS - Business Management, SUNY Farmingdale

CERTIFICATIONS

SHRM-SCP (Senior Certified Professional), SHRM | Society for Human Resources Management

SPHR (Senior Professional of Human Resources, HRCI)

VOLUNTEER

Mayor – part time

Village of Mamaroneck

12/2023 – Present

Police Commissioner, Fire Commissioner, responsible for a \$49m budget and all non-competitive hiring with 21,000 residents in a Council/Manager form of government. Lead projects for flood mitigation, pedestrian safety, and downtown revitalization. Actively involved in finding grant funding and collaborating with local legislators, building relationships and intermunicipal support.

Adept at building bridges between and among stakeholders in different parties with different views to focus on problem solving.

Richard M. Baskin
2 Roton Avenue
Rowayton, CT 06853
(203) 866-3583

Richard.Baskin@gmail.com

V

**Market Risk
Management**

Point72 Asset Management, L.P.
SAC Capital Advisors, LLC
Director, Equity Long Short Risk Management

Responsible for critically analyzing and assessing market risk in detail and actively assisting in making portfolio risk management and portfolio construction decisions. A key element of the role is building a relationship with the portfolio managers to better understand portfolio strategies, liquidity, PnL attribution and risk decomposition.

Responsibilities include:

- Analyze and assess the equity market risk on an overall firm, business and individual portfolio manager level.
- Evaluate and propose risk reducing and alpha preserving hedges on an overall firm and individual portfolio manager basis using quantitative tools such as optimization, simulation and risk sensitivity studies. To the extent necessary, take an active role in the development and implementation of these tools.
- Produce performance measurement and other quantitative assessments of risk/reward on both the firm and individual portfolio manager basis.
- Innovate and introduce new approaches, tools, and prototypes
- Review, approve and distribute daily risk reports and other periodic risk reports (weekly, monthly, quarterly and annually).
- Perform ad hoc and other special studies and communicate results, as required.
- Communicate clearly and concisely to senior management and the portfolio managers.
- Work with quantitative team and developers to design and implement risk management methodologies and techniques.

Societe Generale NY Market Risk Management.
Managing Director and Deputy Head

Responsible for independent market risk oversight of NY Capital Markets activities for Fixed Income, Commodity, Foreign Exchange and Equity cash and derivative markets.

Major responsibilities included

- Identifying, analyzing and communicating to senior management the composition and risks of trading books and specific deals ensuring relevant market risks are properly identified and limited
- Interact daily with business line and traders on significant risk positions.
- Provide assessment of liquidity and collateral requirements.
- Interacting with internal and external auditors and regulators.
- Reviewed new business proposals and one-off deals

- Providing day-to-day management, guidance and direction for NY market risk team. This includes defining both tactical and strategic objectives, establishing priorities and allocating resources.

Specific accomplishments include:

- In-depth analysis and reports of various businesses, portfolios, trading strategies and extraordinary market conditions for NY and Head Office senior management.
- A key player in the design and implementation of independent daily market risk management coverage for NY Fixed Income cash and derivative activities.
- Assisted in IS design, specification and implementation for risk analysis and reporting.
- Assisted in new model and system development and validation.

**Asset
Management/
Structured
Transactions**

Assisted in development of direct asset management business at LORGB Investment Advisors and Merrill Lynch. This included investment strategy review, portfolio trading and returns analysis, risk management systems design, obtaining regulatory approval and identifying institutional fund prospects.

**Fixed Income
Derivative
Portfolio
Management**

Head NY Trader responsible for risk management of \$600 MM USD taxable and municipal derivatives portfolio at Sakura Global Capital.

- Products included swaps, options, swaptions and a variety of exotic structures. Municipal derivatives included Treasury forward commitments, TOB's, BMA/Libor swaps and options and other structured transactions. Maturities extended to 30 years.
- Designed USD and Municipal trading and risk management system. Supported entry into Municipal derivatives without increasing trading/hedging staff.
- Managed six traders including NY Non-USD bookrunners, Assistant Treasurer and Repo/Collateral trader.

Portfolio Manager and Senior Trader for Chemical Bank's USD Interest Rate Option desk. Outstanding notional exceed \$70 billion with maturities up to 10 years. Products included swaptions, compound and Asian options. Managed four traders.

**Derivative
Products
Financial
Engineering**

Provided design, marketing and ongoing support for CATS' (formerly LOR/GB) financial engineering software products and consulting services. This included identifying target markets, clients and product features. Products included a Monte Carlo financial portfolio analysis system designed for global market and credit risk management and return analysis and Derivative Replication Trading System and Mortgage Pipeline Hedging System.

Companies and Positions	Point72 Asset Management, L.P. SAC Capital Advisors Risk Management 6/06 Director Societe Generale Market Risk Management 1/04 Managing Director 10/98 Director 12/96 Vice President CATS Software, Inc. (acquired LOR/GB in February 1996) LORGB Investment Advisors LOR/Geske Bock Associates 6/93 Senior Vice President Sakura Global Capital Global Risk Management 1/93 Managing Director 9/90 USD Portfolio Manager Chemical Bank Derivatives Product Group 10/89 Portfolio Manager and Senior Trader 2/89 Vice President 5/87 Analyst/Trading Officer Merrill Lynch Capital Markets Securities Research Group 3/86 Capital Markets Analyst Dean Witter Reynolds NY Futures Research 2/83 Manager and Vice President Shearson American Express Commodities Econometrics Group 4/81 Head and Vice President Clayton Brokerage of St. Louis 8/78 Commodity Analyst
Education	M.S. Oregon State University B.S. SUNY College of Environmental Science and Forestry
Registrations	General Securities Principal (Inactive, Series 24 and 7) Series 3 (Inactive)
Affiliations	American Finance Association AAAS
Outside Interests	Conservation, Bicycling, Back Packing Jazz, Food and Wine
References	Available upon Request

RESUME OF JAMES L HENDRICKSON

59 Bluff Avenue, Rowayton, CT 06853

Home Phone: (203) 854-9701 Email: jimhendr@gmail.com

Experience Summary

Retired manager with experience in a wide range of functional areas including finance, strategic planning, marketing, program management, and mergers and acquisitions, as well as in a variety of industries including automotive, general manufacturing, and financial services.

1987 to Present

BNY Mellon, New York, NY

Over a 27 year career, managed large and small teams in a wide range of functional areas throughout the company; a sample of key accomplishments (in chronological order) includes:

- Joined the company as part of a small team to drive the acquisition and integration of Irving Trust
- Managed 20 marketing professionals responsible for small business marketing and the Bank's ATM network; member of the Board of Directors for NYCE, the regional ATM switching network
- Provided leadership to a 150-person team responsible for cash management product development as well as support for 3,000 customer sites around the globe using one of the Bank's various desktop applications
- Coordinated a project to transform letter of credit processes and use imaging technology for document examinations, enabling work to be transferred to lower cost locations
- Created new 30 person team to accelerate investment in products, operational processes and systems for the Private Wealth Management and Asset Management businesses
- Coordinated development of a private client web site and implemented an improved trade order management system for portfolio managers
- Launched multiple new mutual funds, 3(c)7 funds and one of the initial registered hedge funds
- Created a central group to handle account opening, payments, KYC surveillance, and customer service
- Member of small team that coordinated the merger and integration of Bank of NY and Mellon Bank, two companies with approximately 20,000 employees each at the time of the transaction
- Provided basic project management training to over 200 staff in groups of 5-20 involved in the integration as a means of reducing use of external consultants and enhancing staff skills
- Managed the company's corporate Program Management Office and led various corporate initiatives
- Worked with executive management and the company's real estate team to sell current HQ building, lease new space and reduce and/or relocate NY metro staff

1983-1987

Chase Manhattan Bank, New York, NY

Member of small staff that reported to CEO and managed the corporate strategic planning process and analyzed and executed acquisitions and divestitures. Coordinated the strategic analysis and the subsequent sale of a computer processing company that was, at the time, the company's largest divestiture.

1979-83

Ogden Corporation, New York, NY

Reported to COO of \$2.5B holding company with a diverse portfolio of companies in various manufacturing and services industries, initially as Director of Capital Investments and then as Director of Strategic Planning. Analyzed subsidiary capital projects requiring corporate approval; evaluated acquisitions and divestitures.

1973-1979

Ford Motor Company, Dearborn, Michigan

Member of company's Finance Staff. Involved initially as an analyst and subsequently as a manager in analyzing new products, forecasting P&L and capital expenditure planning.

1970-71

RCA Corporation, Moorestown, New Jersey

As an electrical engineer, part of team that developed software for proprietary computer aided design (CAD) system used to design and test the circuitry for the Navy's Aegis computer controlled radar defense system

Education

The Pennsylvania State University, University Park, PA

MBA with emphasis in corporate finance and investments. One of top five GPAs in class
BS in Electrical Engineering with emphasis in solid state physics and device design

Personal/ Other

Married with two grown sons. Serve as Treasurer for Norwalk's Sixth Taxing District (Rowayton)

15 PARKVIEW ROAD • ROWAYTON, CONNECTICUT • 06853
PHONE 203.853.9559 • FAX 203.853.0556 • E-MAIL: FNASH@OPTONLINE.NET

FRANCIS J. NASH

FUNCTIONAL SUMMARY

Self employed for twenty-five years, with focus on commodity and equity trading. Married for sixteen years, with four children. Resident of Norwalk since 1993.

EMPLOYMENT AND AFFILIATION

- Comex, New York City, New York- Member 1987 to present
- Chicago Mercantile Exchange, Chicago, Ill.-Member IOM Division 1988 to 1990
- New York Futures Exchange, NYC, NY- Member 1980 to 1988; Served on Board of Directors 1981 to 1985, Co-chair Finance Committee
- American Commodities Exchange, NYC, NY- Member 1977 to 1981; Floor Member of Quality of Markets Committee
- Sailed as Engineering Officer on Various U.S. Shipping Lines 1972 to 1977

EDUCATION

- Military Experience- United States Naval Reserve 1972 to 1984, Honorable discharge (Rank- Lieutenant)
- United States Merchant Marine Academy at Kings Point, Great Neck, New York. Bachelor of Science Degree in Engineering, conferred 1972

VOLUNTEER EXPERIENCE

Board of Directors of Center for Contemporary Printmaking, Norwalk, CT.; 2002 to present; Rowayton Civic Association fundraising volunteer- River Ramble 2002; Volunteers for the Blind - worked with individual clients 1997 to 2001; Campaign Treasurer William Krummel Campaign for City Council 2001; Secretary for Norwalk Association of Equitable Taxes (NAET) 2000 to 2001

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R2583

Status Tentative

Date Jul 7, 2025 2:03 PM

Expiration Date Jul 8, 2025

Customer Name	Kristina Desimini - 12863	Work Phone Number	(203) 646-7590
Customer Type	General Public	Home Phone Number	(203) 714-6052
Mailing Address	115 Main St Suite 1 Seymour, CT 06483	Cell Phone Number	(203) 646-7590
		Email Address	Kristina@projectpurple.org
System User	Internet User		

Rental Fee	\$750.00
Discounts	\$0.00
Subtotal	\$750.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$750.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$750.00

Project Purple Steps For A Cure Presented By Lowe's In Honor of César Cruz

1 resource(s)1 booking(s)Subtotal: \$750.00

Event Notes:
-Special Event permit started and on file
-Event to be placed on July 9th Recreation & Parks Committee agenda

Booking Summary

Calf Pasture Beach (Event)		Center: Calf Pasture Beach	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Sat, Oct 25, 2025 7:00 AM	Sat, Oct 25, 2025 12:00 PM	350	\$0.00
Resource level fees			\$750.00

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	Yes
Are you requesting a tent? Any tent 10x10 or larger needs approval and permit from Code Enforcement Dept.	Yes
Are you using a food truck?	No
Are you using the pavilion? (Cranbury, Calf Pasture & Fodor Farm sites only)	No
Do you plan on serving alcohol at your event? (No glass or glass bottles allowed at City parks)	No

If so, how many (Up to 2 allowed. Food Trucks not allowed at beach)	NA
Is there a 2nd date in mind or a rain date or location?	No
Number of people attending? (For the groups at the Cranbury Pavilion I, groups of over 70 are required to rent a portajohn)	350
What is the setup time?	7 AM
What type of event?	1-mile walk in honor of César Cruz
What will you be bringing onto the site? (No helium balloons, confetti or drones allowed on City property)	10x10 tent, truss and corral, lawn signs, water station, registration table, music, etc.
Will the group be going into the water? (Beach permits only)	No
Will the public be invited to the event?	Yes
Will there be music? No amplified music at the beach.	Yes
Will you be bringing a grill? (Not allowed on grass, propane only)	No
Will you be having portable restrooms?	No
Will you be selling food, beverages, goods or wares?	No
Will you be using any inflatables? (Bounce houses, climb on and slides strictly prohibited)	No
Will you be using display advertising?	Yes
Will you be using temporary electrical resources?	Yes
Will you have a catering tent? (Gallaher Mansion site only)	No
Will you have over 200 guests- if so police officer will be required.	Yes
Will you need the Showmobile? (Calf Pasture only)	No
Will you solicit contributions at your event?	Yes

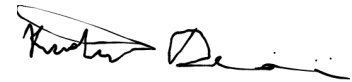
Waivers and Information

WAIVER NAME	DUE DATE	FOR	SIGNING STATUS
Facility- Facility Rental Event Application Form	Sep 13, 2025	Kristina Desimini	Waiver Signed by: Kristina Desimini on May 16, 2025

City of Norwalk Recreation & Parks Department Facility Rental Event Application Form

This Contract is further subject to the following covenants and agreements:

- 1.Renter is responsible to ensure that no accumulation of debris or waste or unsafe or hazardous condition is allowed on the premises; that the premises are at all times kept in a safe and clean condition; and that no damage to or destruction of property or the premises itself and its surrounding grounds, roadways and driveways occurs.
 - 2.Dogs are strictly prohibited at all beaches, school grounds and parks except Taylor Farm and parts of Cranbury Park. This rule applies to all beaches at all times. Violation of this rule will result in issuance of a \$100 fine.
 - 3.The City of Norwalk is not responsible for damage to or loss of Renter's property or that of Renter's licensees, invitees, agents and guests. Renter assumes all risks of damage and loss of its personal property. 4.The Renter may bring the following in or onto the Premises: *Any tent (structure) 10 X 10 Feet or larger, including but not limited to; additional electrical lighting equipment, which requires a separate permit from the Code Enforcement Department. It is the Renter's responsibility to obtain this permit from Code Enforcement, Room 121 at Norwalk City Hall *Dunking tanks and other forms of entertainment rentals must be preapproved prior to presenting to the Recreation & Parks subcommittee meeting. At no time will bounce houses be allowed on any city owned properties. Use of such rentals without approval may jeopardize future rental for the person/persons. Any and all rentals, machines, novelties will require a separate Insurance Certificate, which must be obtained prior to the event *No other furniture, structures; machinery or other equipment shall be brought in or onto the premises without the prior written approval of the City of Norwalk, by the Director of Recreation and Parks *Open fires are strictly prohibited from all our indoor facilities, tented areas, under pavilions, or on the Great Lawn in Cranbury Park. Items include candles, sparklers, tiki torches, fire pits, etc. Open wood burning grills are prohibited from being used at any City owned property, unless a separate permit is obtained from the Fire Marshall. Propane grills are allowed however they may not exceed 60" in length*Recreation & Parks strictly prohibits the use of personal or commercial drones at any of the City of Norwalk's properties where private events are taking place. If such usage is reported, appropriate action will be taken immediately and violators will risk disqualification from all future rentals 5.HOLD HARMLESS: Additionally, Renter agrees to indemnify, defend and save harmless the City of Norwalk, it's employees, agents and officials, from and against any and all claims, demands, suits proceedings, liabilities, judgments, financial losses, costs or damages, including attorneys' fees and court costs, on account of bodily injury or death, damage or destruction to property or other financial losses, costs and expenses, of any nature and to any extent which may arise out of or be related in any way to the actions or omissions of the Renter, his or her employees, agents, servants, guests, invitees, or licensees, in connection with Renter's use of the Premises hereunder whether arising directly or indirectly there from. The provisions of this section shall survive the expiration or early termination of this Agreement and shall not be limited in any way by reason of any insurance coverage.
 - 6.Renter hereby releases the City of Norwalk, its agents, officers and employees from and against any and all claims it may have at any time arising out of the condition of the Premises or any fixtures or installations thereon7.ALL POLICIES OF INSURANCE REQUIRED HEREUNDER IN CONNECTION WITH THE ACTIVITIES CONTEMPLATED HEREIN SHOULD INCLUDE A WAIVER OF SUBROGATION 8.The renter is entitled to use only the Premises described herein, including parking areas, and designated means of ingress to and egress from the Premises on such date and during such hours as stated on application. If additional time is used beyond the contracted hours, the renter will be responsible for any and all costs incurred and will be subtracted from the security deposit 9.The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.10.CANCELLATION POLICY: If an event is cancelled by the Renter less than ninety (90) days prior to the confirmed date, there will be no refund of monies paid. If an event is cancelled more than ninety (90) days prior to the confirmed date, then any money paid to date will be refunded, less the non-refundable deposit- which will be retained by the City. However, if the scheduled date is thereafter booked by another event, then the deposit may, at the discretion of the City, be refunded The total fee for your use of the Premises are based upon rates pre-determined by the Recreation and Parks Committee. Facility application must be presented with a \$100 non-refundable deposit to confirm the date. Fees are payable by checks made out to Norwalk Recreation and Parks Department (please include phone number and driver's license number on check for processing purposes) or credit/debit card (NO American Express) Deposit is required at time of reservation to hold the date; the insurance, security deposit and balance of facility rental are due 45 days prior to the event date
- MAIL TO: NORWALK RECREATION AND PARKS DEPARTMENT NORWALK CITY HALL ATTN: REBECCA KOVACS125 EAST AVENUE NORWALK, CT 06851 PHONE: 203-854-7806 FAX: 203-854-7869



Payment Schedules

Original Balance: \$750.00 Current Balance: \$750.00

DUE DATE	AMOUNT DUE	AMOUNT PAID	WITHDRAWAL ADJUSTMENT	BALANCE
Sep 13, 2025	\$750.00	\$0.00	\$0.00	\$750.00

X: _____

Date: _____

City of Norwalk Online
Mailing Address: 125 East Ave., Norwalk, CT
06851
Phone Number: (203) 854-7806
Email Address: reregistrationsupport@norwalkct.gov

X: _____

Date: _____

Kristina Desimini
Customer ID: 12863
Work Phone Number: (203) 646-7590
Home Phone Number: (203) 714-6052
Cell Phone Number: (203) 646-7590
Email Address: Kristina@projectpurple.org

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # **R2910**
Status Tentative
Date Aug 6, 2025 9:50 AM
Expiration Date Sep 5, 2025

Customer Name	Anna Breault - 1255	Work Phone Number	(203) 854-7336
Customer Type	General Public	Home Phone Number	(203) 854-7336
Mailing Address	125 East Avenue Norwalk, CT 06851	Email Address	abreault@norwalkct.gov
System User	Internet User		

Rental Fee	\$2,080.00
Discounts	\$0.00
Subtotal	\$2,080.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$2,080.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$2,080.00

Halloween Nightfair	1 resource(s)	1 booking(s)	Subtotal: \$2,080.00
Booking Summary			
Washington St. Plaza (Event)		Center: Washington St. Plaza	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Sat, Oct 25, 2025 1:00 PM	Sat, Oct 25, 2025 10:00 PM	100	\$0.00
Resource level fees			\$2,080.00

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	Yes
Are you requesting a tent? Any tent 10x10 or larger needs approval and permit from Code Enforcement Dept.	No
Are you using a food truck?	No
Are you using the pavilion? (Cranbury, Calf Pasture & Fodor Farm sites only)	No
Do you plan on serving alcohol at your event? (No glass or glass bottles allowed at City parks)	No
If so, how many (Up to 2 allowed. Food Trucks not allowed at beach)	0
Is there a 2nd date in mind or a rain date or location?	No

City of Norwalk Recreation & Parks Department Facility Rental Event Application Form

This Contract is further subject to the following covenants and agreements:

1.Renter is responsible to ensure that no accumulation of debris or waste or unsafe or hazardous condition is allowed on the premises; that the premises are at all times kept in a safe and clean condition; and that no damage to or destruction of property or the premises itself and its surrounding grounds, roadways and driveways occurs.

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6.Renter hereby releases the City of Norwalk, its agents, officers and employees from and against any and all claims it may have at any time arising out of the condition of the Premises or any fixtures or installations thereon 7.ALL POLICIES OF INSURANCE REQUIRED HEREUNDER IN CONNECTION WITH THE ACTIVITIES CONTEMPLATED HEREIN SHOULD INCLUDE A WAIVER OF SUBROGATION 8.The renter is entitled to use only the Premises described herein, including parking areas, and designated means of ingress to and egress from the Premises on such date and during such hours as stated on application. If additional time is used beyond the contracted hours, the renter will be responsible for any and all costs incurred and will be subtracted from the security deposit 9.The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.10.CANCELLATION POLICY: If an event is cancelled by the Renter less than ninety (90) days prior to the confirmed date, there will be no refund of monies paid. If an event is cancelled more than ninety (90) days prior to the confirmed date, then any money paid to date will be refunded, less the non-refundable deposit- which will be retained by the City. However, if the scheduled date is thereafter booked by another event, then the deposit may, at the discretion of the City, be refunded The total fee for your use of the Premises are based upon rates pre-determined by the Recreation and Parks Committee. Facility application must be presented with a \$100 non-refundable deposit to confirm the date. Fees are payable by checks made out to Norwalk Recreation and Parks Department (please include phone number and driver's license number on check for processing purposes) or credit/debit card (NO American Express) Deposit is required at time of reservation to hold the date; the insurance, security deposit and balance of facility rental are due 45 days prior to the event date

MAIL TO: NORWALK RECREATION AND PARKS DEPARTMENT NORWALK CITY HALL ATTN: REBECCA KOVACS125 EAST AVENUE NORWALK, CT 06851 PHONE: 203-854-7806 FAX: 203-854-7869



Facility - Rental Agreement

Oct 25, 2025

Anna Breault

Waiver Signed by: Anna
Breault on Aug 6, 2025

A REFUNDABLE SECURITY DEPOSIT IS REQUIRED TO COVER DAMAGE CREATED BY THE RENTER, THEIR GUESTS OR THEIR CONTRACTORS. THE SECURITY DEPOSIT IS DUE (30) DAYS IN ADVANCE OF THE EVENT DATE. IF THE FACILITY IS NOT LEFT IN PROPER ORDER, NORWALK RESERVES THE RIGHT TO HOLD THE ENTIRE DEPOSIT UNTIL ADJUSTMENTS ARE MADE TO CORRECT ANY DAMAGE. THE SECURITY DEPOSIT LESS ANY DEDUCTIONS FOR DAMAGES IS REFUNDABLE AFTER THE EVENT.

Separate arrangements for a police / security officer MUST be made with the Norwalk Police Department if attendance is expected to be 200 people or more for all events including weddings.

RENTAL AGREEMENT

TERMS AND REQUIREMENTS

1.In consideration of RENTER agreeing to pay the user fee of, and having agreed to the terms and conditions set forth herein, the CITY hereby grants permission to the RENTER to utilize, (hereinafter the SITE) for the purpose of holding the EVENT described on the attached application, (hereinafter the EVENT) in compliance with all requirements, rules and regulations of the CITY.

2.The RENTER is permitted to use the SITE solely for purposes of the EVENT on the date(s) and time(s) set out on the application page. Such use must conform to all requirements of this agreement.

3.The RENTER agrees to pay in full all charges due under this Agreement 45 days prior to the date of the EVENT, in accordance with the payment schedule set forth herein.

4. This shall include on-site parking on the day of the EVENT for guests of the RENTER. The RENTER shall furnish sufficient personnel to manage the parking areas throughout the EVENT; shall adhere to and enforce all traffic and parking requirements of the CITY; and shall be fully responsible for the safety of all vehicles, their operators and passengers traveling along or parking on the Norwalk City Property in connection with the EVENT

5. The RENTER will provide, at its own expense, all equipment, staff and services necessary for its EVENT. The CITY has no responsibility for providing any equipment, personnel or services for the EVENT

6. The RENTER shall not assign this Agreement, nor permit any use of the SITE other than as is herein specified

7. The RENTER shall not:

- Commit any nuisance on the SITE or do or permit to be done anything which may result in the creation or commission of a nuisance on the SITE
- Allow or participate in any of the following: (1) activities related to the exposure or display for sale of any food, beverage, goods or wares on the SITE unless with the express, written permission of the Norwalk City Clerk; (2) the solicitation at the SITE of any contribution (except entry fees)
- The display of any advertising for commercial purposes on the SITE at any time-except for banners advertising the EVENT sponsors, which banners must be approved in writing by the Director of Recreation and Parks prior to installation at the SITE

8. The RENTER shall provide, at its expense, all reasonably necessary security, cleanup, garbage collection and removal services and shall be responsible for ensuring that the SITE is at all times maintained in a clean, orderly and safe condition. The RENTER is responsible for restoring the SITE and all surrounding areas at the conclusion of the EVENT. Representatives of the CITY shall inspect the SITE prior to the initial setup in order to establish the condition thereof and again, after the EVENT, in order to assess any resulting damage to the City's property. Following the EVENT, the RENTER shall restore (or cause to be restored) the SITE to the condition established at the initial inspection, ordinary wear and tear accepted. If the SITE, any portion thereof, or any surrounding area, is in any way damaged by the actions, omissions, default or negligence of the RENTER, its agents, employees patrons, volunteers, guests, or any person admitted to the SITE by or with the knowledge of the RENTER, the RENTER shall be responsible to pay to the CITY, upon demand, such sums as may be necessary to restore the SITE to its condition immediately prior to RENTER's use. The RENTER agrees to provide a certified bank check made payable to the City of Norwalk in the amount of Fifteen Hundred Dollars (\$1,500.00), to insure the satisfactory clean up, restoration, and/or repair of the SITE and surrounding areas following the completion of the EVENT. A check will be promptly returned by the CITY following inspection of the SITE and approval of its condition. [6]

9. The RENTER hereby assumes full responsibility for the character, acts and conduct of any and all persons admitted to the SITE by or with the consent of the RENTER or its employees, volunteers, agents, or any person acting for and on behalf of the RENTER. The RENTER agrees to have on SITE at all time, sufficient security to maintain order and protect all persons and property. If the expected attendance is to be 200 or more at any event, including weddings (200 is the maximum permitted at the Mansion) separate arrangements for security must be made with the Norwalk Police Department. All expenses related to such officer has to be paid directly to Norwalk Police Department – 203-854- 3023. The RENTER is responsible for taking any and all reasonable precautions necessary to ensure the safety of all persons coming into the SITE during its period of contracted use. The RENTER shall promptly notify the on-site staff member or the Director of the Recreation and Parks Department Office in writing (an email) of any physical defects impacting the safety of the SITE of which it is aware or should become aware of prior to or during its use. The RENTER is responsible for any damage to City property as a direct or indirect result of or in connection with the EVENT; and shall be responsible for making restitution to the City for any and all such damages based on the reasonable cost of restoration as determined by the City. Such restitution shall be due within thirty days following demand and may be deducted from the Security Deposit without the prior consent or permission of the RENTER.

10. The RENTER shall indemnify, defend, and save harmless the CITY OF NORWALK, and all of its officers, agents, and employees, from any and all suits, actions, claims, demands, financial losses and liabilities (including reasonable attorney's fees), of any character, name or description arising out of the RENTER's use of the SITE; or on account of any act or omission, neglect, default or misconduct of the RENTER, its agents, officers, employees, volunteers, guests, invitees or any other person on the SITE with RENTER's permission or authorization. The provisions of this paragraph shall not be limited by the insurance coverage provided hereunder, shall be separate and independent of any other condition or requirement stated herein, and shall survive the termination or expiration of this Agreement.

11. The RENTER shall release and hold harmless the CITY from any and all liability, damages of any nature and claims that may arise directly or indirectly in connection with or as a result of the EVENT, regardless of whether caused by vendors or any individuals and/or entities participating in the EVENT or anyone directly or indirectly employed by or acting as an agent, volunteer or employee, on behalf of any of them or by anyone for whose actions or omission any of such actors, including RENTER, are or may be liable. RENTER is solely responsible for the conduct of the EVENT and for all actions undertaken by participants of the EVENT, and agrees not to look to the CITY in terms of any claim or liability arising out of the conduct of the EVENT except to the extent of any negligence or willful misconduct of any CITY employee. The City is not responsible for damage to or loss of RENTER's property or that of RENTER's licensees, invitees, agents and guests.

12. The RENTER may bring only the following in or onto the SITE:

Unless listed above, no furniture, machinery or equipment may be brought onto the SITE without the prior written approval of the City of Norwalk, acting by its Director of Recreation and Parks Department.

13. Insurance Coverage: The RENTER shall maintain, at its own cost, insurance coverage applicable to its use of the SITE as stated herein. Such coverage shall be maintained in effect throughout the term of RENTER's use of the SITE until such time as the CITY indicates IN WRITING that RENTER has fulfilled its responsibilities hereunder. A Certificate of Insurance must be presented by the RENTER evidencing the coverage set out in the attached Insurance Rider. Insurance may be purchased through Recreation and Parks for the event.

14. If Alcoholic Beverages are being Served or Sold:

If alcoholic beverages will be SOLD at the EVENT, then the RENTER must:

- Contact the State Department of Consumer Protection Liquor Control Division and apply for a temporary permit. A copy of such permit must be provided to the City no later than two weeks prior to the date of the EVENT
- RENTER must provide Liquor Liability Insurance with minimum coverage of One Million Dollars and such Policy should name the City of Norwalk as an additional insured

If alcoholic beverages will be SERVED at the EVENT, then the RENTER must:

- Provide evidence of applicable Host Liquor Liability Insurance coverage in accordance with the requirements set out in the

Insurance Rider attached

- The Certificate of Insurance must indicate and the coverage must provide that the applicable insurance policies are written on a per occurrence basis and have been endorsed to name the City of Norwalk as an additional insured party. Such certificates must be presented with this Application and shall indicate that all coverage remain valid until the expiration of the RENTER's responsibilities hereunder

The City of Norwalk hereby issues the permit referenced above with the understanding that the RENTER has agreed to abide by and fulfill the conditions set forth herein and in the documents attached, which documents are incorporated into this Permit by reference.

15. The City may revoke this permit and any or all privileges hereby granted at any time if the RENTER fails to abide by the terms and requirements of

this permit or breaches any obligation or responsibility hereunder or if the CITY makes a determination that revoking this permit would be in its best interests. Effective upon revocation. [7]

16. Miscellaneous: No amendment of the Agreement shall be effective unless agreed to in writing by both parties. In the event that any provision of

this Agreement shall be held invalid or unenforceable, such provision shall be severed and the remainder of the Agreement shall continue in full force and effect, The Agreement, constitutes the entire Agreement between the parties and supersedes all prior written or oral understandings, bids,

offers, negotiations, or communications of every kind.

The undersigned hereby represents the following:

I hereby represent for myself and/ or the entity on behalf of which I am acting in connection with this permit that I have read, understood and agree to abide by the terms and conditions set forth above as a condition of being issued this permit.

If, as the undersigned, I am not acting as an individual but am acting on behalf of a corporation, LLC, partnership or other legal entity, I represent that I have been granted all necessary authority to execute this permit; to act on behalf of and bind the entity listed as the RENTER; and that I have complied with all applicable requirements necessary to bind such entity under the terms of this permit.

I hereby affirm my authority to act on behalf of and bind the RENTER to the terms set forth herein

SCHEDULE "B"

INSURANCE RIDER

The RENTER shall provide and maintain insurance coverage in compliance with the following requirements:

The insurance required shall be written for not less than the scope and limits of insurance specified hereunder, or required by applicable federal, state and/or municipal law, regulation or requirement, whichever coverage requirement is greater. It is agreed and understood that the scope and limits of insurance specified hereunder are minimum requirements and shall in no way limit or preclude the City from requiring additional limits and coverage to be provided under the RENTER's policies.

ALL POLICIES SHALL INCLUDE A WAIVER OF SUBROGATION

Minimum Scope and Limits of Insurance:

Commercial General Liability: Commercial General Liability insurance providing for a total limit of One Million Dollars (\$1,000,000.00) coverage per occurrence for all damages arising out of bodily injury, personal injury, property damage, products/completed operations, and contractual liability coverage for the indemnification obligations arising under this Agreement. The annual aggregate limit shall not be less than Two Million Dollars (\$2,000,000.00).

Liquor Liability: Whenever liquor will be served at an EVENT or on the SITE, RENTER shall carry a policy providing a minimum of one million dollars coverage for damages arising out of bodily injury and property damage imposed on the Renter as a result or by reason of the selling, serving or furnishing of any alcoholic beverage. Host Liquor Liability should be purchased with a minimum of one million dollars coverage for organizations not in

the business of manufacturing, distributing, selling or furnishing alcoholic beverages.

Acceptability of Insurers: The RENTER's policies shall be written by insurance companies licensed to do business in the State of Connecticut, with an AM Best rating of A-VII, or otherwise acceptable to the City. Additionally, all carriers are subject to approval by the City of Norwalk and/or the Norwalk Board of Education, as appropriate.

Aggregate Limits: Any aggregate limits must be declared to and be approved by the City. It is agreed that the RENTER shall notify the City

whenever fifty percent (50%) of the aggregate limits are eroded during the required coverage period. If the aggregate limit is eroded for the full limit, the RENTER agrees to reinstate or purchase additional limits to meet the minimum limit requirements stated herein. Any premium for such shall be paid by the RENTER.

Deductibles and Self-Insured Retentions: Any deductible or self-insured retention must be declared to and approved by the City. All deductibles or self-insured retentions are the sole responsibility of the RENTER to pay and/or to indemnify.

Notice of Cancellation or Nonrenewal: Each insurance policy required shall be endorsed to state that coverage shall not be suspended, voided or cancelled before the expiration date except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City. Notwithstanding this requirement, the RENTER is primarily responsible for providing such written notice to the CITY thirty (30) days prior to any policy change or cancellation that would result in a change of the amount or type of coverage provided. In the EVENT of any such change the RENTER shall provide comparable substitute coverage so that there is no lapse in applicable coverage or reduction in the amount of coverage available to the CITY related to the RENTER's services.

Waiver of Governmental Immunity: Unless requested otherwise by the City, the RENTER and its insurer shall waive governmental immunity as defense and shall not use the defense of governmental immunity in the adjustment of claims or in the defense of any suit brought against the City.

Additional Insured: The liability insurance coverage, except Errors and Omissions, Professional Liability, or Workers' Compensation, if included, required for the performance of the Project shall include the City as an Additional Insured with respect to the RENTER's activities to be performed under this Agreement. Coverage shall be primary and noncontributory with any other insurance and self-insurance.

Certificate of Insurance: As evidence of the insurance coverage required by this Agreement, the RENTER shall furnish Certificate(s) of Insurance to the City Clerk's Office prior to the RENTER's EVENT. The Certificate(s) will specify all parties who are endorsed on the policy as Additional Insured (or Loss Payees). The Certificates and endorsements for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. Renewals of expiring Certificates shall be filed thirty (30) days prior to expiration. The City reserves the right to require complete, certified copies of all required policies at any time.

All insurance documents required should be mailed to the City of Norwalk Corporation Counsel, 125 East Avenue, Room 237, and P.O. Box 5125, Norwalk, Connecticut 06856-5125.

Waiver of requirements: The Corporation Counsel may vary these insurance requirements at Corporation Counsel's sole discretion if Corporation Counsel determines that the City's interests will be adequately protected by the provision of different types or other amounts of coverage.

Signature



Payment Schedules

Original Balance: \$2,080.00 Current Balance: \$2,080.00

DUE DATE	AMOUNT DUE	AMOUNT PAID	WITHDRAWAL ADJUSTMENT	BALANCE
Oct 25, 2025	\$2,080.00	\$0.00	\$0.00	\$2,080.00

X: _____

X: _____

Date: _____

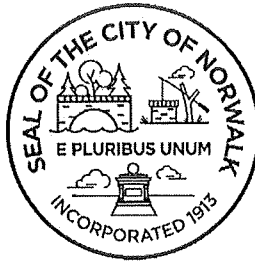
Date: _____

City of Norwalk Online

Mailing Address: 125 East Ave., Norwalk, CT
06851
Phone Number: (203) 854-7806
Email Address: recregistrationsupport@norwalkct.gov

Anna Breault

Customer ID: 1255
Mailing Address: 125 East Avenue, Norwalk, CT
06851
Work Phone Number: (203) 854-7336
Home Phone Number: (203) 854-7336
Email Address: abreault@norwalkct.gov



DEPT OF FINANCE - Purchasing Department

NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 7/8/2025

DEPARTMENT: Rec and Parks

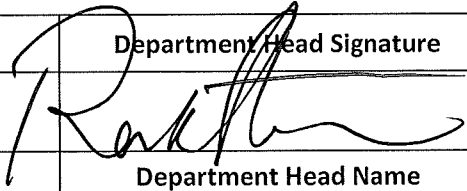
Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☒	1	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	2	After solicitation of several sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	3	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	4	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote, and the contract/agreement number)
☐	5	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	6	Other, please explain:

TOTAL COST: \$69972.39 MUNIS Account: 014150 5265

VENDOR: Avive Solutions, Inc.

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
	☐	Supports	
Purchasing Agent Name	☐	Does Not Support	
Date	☐	Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Robert Stowers
			Date <u>7/8/2025</u>

JUSTIFICATION:

The City has been without portable AED units for several years, due to lack of staff to monitor and maintain. These units are monitored by a cell signal, which alerts staff of any issues. The units also automatically call EMS when the AED unit is deployed, saving valuable time. These are the only AED units we have found with these capabilities.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency



March 13, 2025

City of Norwalk Department of Recreation and Parks
125 East Ave
Norwalk, CT 06851

To Whom It May Concern:

Thank you for your interest in the Avive Connect AED™ and related software systems. In response to your recent request, I'm writing to confirm that Avive Solutions, Inc. is the sole and exclusive owner of all patents, trademarks, and intellectual property, and the sole source provider in your marketplace for:

- The Avive Connect AED™
- The REALConnect™ AED management and AED dispatch platform
- The Avive AED Pad Cartridge™ and all other Avive Connect AED™ accessories

Avive Solutions does not currently authorize any resellers to sell these products or services in your marketplace. We will not fulfill any orders placed by non-authorized businesses seeking to resell our products. If you have any questions, please feel free to contact your local Avive Solutions representative or call (800) 489-4428.

Sincerely yours,

Mark Peters
Vice President of Sales
Avive Solutions, Inc.

Avive Solutions, Inc.
185 Valley Drive
Brisbane, CA 94005

www.avive.life



Avive Solutions, Inc
185 Valley Drive
Brisbane, California 94005-1340
United States

QUOTE for City of Norwalk Department of
Recreation and Parks - Norwalk, CT
Quote: SQ-250702-0003260
Valid Through: 8/1/2025
Proposed by: Dan Dorsey

Quote

Address Information

Bill To:

City of Norwalk Department of Recreation and Parks - Norwalk, CT
125 East Ave
Norwalk, Connecticut 06851
United States

Ship To:

City of Norwalk Department of Recreation and Parks - Norwalk, CT
125 East Ave
Norwalk, Connecticut 06851
United States

Account Name: City of Norwalk Department of Recreation and
Parks - Norwalk, CT

Contact Buying: Ken Hughes

Contact Shipping: Ken Hughes

Terms and Conditions

Payment Method: Invoice

Payment Terms: Net 30 Days

Delivery Terms: FOB Origin

Billing Method: Email

AEDs and Bundles

Product	Description	SKU	Qty	List Price	Sales Price	Amount
Avive Connect AED with 5 Years of REALConnect Services	One Avive AED with Avive Connect installed. Includes one single-use Pad Cartridge, CPR/AED Rescue Kit, Semi-Rigid AED Carrying Case, medical-grade USB Power Adapter, and USB Charging Cable. Includes five years of access to Avive's REALConnect Services.	AED05	29	\$2,498.35	\$2,291.35	\$66,449.15

Accessories

Product	Description	SKU	Qty	List Price	Sales Price	Amount
Avive Wall Cabinet	One wall cabinet to securely store your AED measuring 11.6" x 13.1" x 5.8".	ACC13	29	\$134.99	\$121.49	\$3,523.24

Shipping Total: \$0.00

Tax: \$0.00

First Year Contract Total: \$69,972.39

+ The unit price shown above has been rounded to two decimal places for display purposes.

Appropriate sales tax will be applied to invoices upon shipment, if applicable. I have read and agree to Avive Solutions Inc.'s General Terms and Conditions of Sale found at <https://avive.life/terms-of-sale>. If there is a conflict between the applicable terms and conditions and an Order, the terms of the Order will control.

All rights reserved. Copyright Avive Solutions, Inc



Avive Solutions, Inc
185 Valley Drive
Brisbane, California 94005-1340
United States

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Recreation and Parks - Norwalk, CT**
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AEDs and Bundles

Product	Description	SKU	Qty	List Price	Sales Price	Amount
Avive Connect AED with 5 Years of REALConnect Services	One Avive AED with Avive Connect Installed. Includes one single-use Pad Cartridge, CPR/AED Rescue Kit, Semi-Rigid AED Carrying Case, medical-grade USB Power Adapter, and USB Charging Cable. Includes five years of access to Avive's REALConnect Services.	AED05	32	\$2,498.35	\$2,291.35	\$73,323.20

Accessories

Product	Description	SKU	Qty	List Price	Sales Price	Amount
Avive Wall Cabinet	One wall cabinet to securely store your AED measuring 11.6" x 13.1" x 5.8".	ACC13	32	\$134.99	\$121.49	\$3,887.71

Shipping Total: \$0.00

Tax: \$0.00

First Year Contract Total: \$77,210.91

+ The unit price shown above has been rounded to two decimal places for display purposes.

Comments

Connecticut Statewide Contract
#23PSX0238

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Stantec Consulting Services Inc.
55 Church Street Suite 601, New Haven CT 06510-3014

August 6, 2025

Mr. Robert Stowers
Director of Recreation and Parks
City of Norwalk
125 East Avenue, Room 225
Norwalk, CT 06851

Reference: Broad River Park Athletic Fields – Drainage Coordination and Site Redesign

Dear Mr. Stowers:

Thank you for the opportunity to submit this proposal for additional services associated with the drainage coordination and site design modification and new storage building for the Broad River Park athletic fields.

On January 10, 2025, Stantec submitted 95% contract documents. Pending comments from the city, Stantec continued to coordinate additional design and material changes to address the city department, little league and public comments.

On June 24, 2025, the Parks and Recreation Committee voted to use clay in lieu of synthetic turf for the infield areas. Along with that modification, the city has also requested a new 22'x44' storage building pad with utility connections, portable press box and associated electrical connections

Scope

The following represents our understanding of the project scope and the services that will be performed by Stantec Consulting Services Inc.

1. Flood Modeling Coordination: Stantec continue direct coordination with Wood & Curran (WC) to ensure any proposed modifications will not have any adverse impacts on the flooding conditions in the area. Stantec will develop final plans for review and incorporation into the WC model and respond to comments.
2. Drainage Design and Report: The remaining drainage design will include updating the proposed surface to send to Woodward & Curran for their model. Stantec will review design comments from the City and Woodward & Curran and incorporate them into the proposed design. The proposed drainage system design will be reviewed, and a drainage memo will be prepared. Changes to both the drainage and utility sheets will be included in the additional work.
3. Revised Site Design and Opinion of Probable Cost (OPC): Because design and material modifications have been fluid since the 95% submission and per city, little league and public comments, Stantec provided design revisions, OPC's and supporting technical information to assist the city with their final selections.

Reference: Broad River Park Athletic Fields – Drainage Coordination and Site Redesign

Stantec will revise the 95% drawings, specifications and OPC to reflect the changes including but not limited to:

- Change infield surfacing from synthetic turf to clay, including base mounting and pitcher's mound details and removal of all field underdrainage related to synthetic turf.
 - Provide material and technical specifications for the portable press box,
 - Site design includes layout and grading for 22'x42' concrete pad (for new park maintenance building), associated amenities along with utility stub-ups.
 - Evaluate layout options/locations for bullpens and batting cage/bulldog combination.
 - Design modification of existing maintenance/material storage area.
4. Flood Modeling: The amendment outlines Woodard & Curran's scope of services as a subconsultant to Stantec for updated stormwater modeling at Broad River Park in Norwalk, CT. Building on a 2022 flood mitigation study, the work includes revising hydraulic models to reflect proposed park improvements—such as natural grass fields, raised elevations, underground retention, and a paved overflow channel—while reflecting the proposed trunkline alignment. The scope involves modeling for 25- and 100-year flood events, generating raster outputs and floodplain extents, and conducting virtual meetings to review designs and results.
5. Irrigation Design: Stantec will work with our irrigation team to review the design modifications and revise the irrigation design as needed.
6. Site Electrical Service and Utility Coordination: Based on our assessment of the existing utility services available onsite, the current service is insufficient to support the needs of the proposed sports lighting and comfort station. The proposed improvements will require a new primary service from Silvermine Avenue. The scope of the electrical engineering design services will consist of the following:
- a) Perform electrical load calculations and provide an electrical load letter to the utility company
 - b) Coordinate the new electrical service to the site with the utility company including one (1) site meeting with the electric utility company
 - c) New electrical service and utility metering equipment
 - d) New main branch circuit panelboard for circuiting new loads
 - e) Lighting:
 - i. Circuit new architectural site lighting and Musco sports lighting designed by others
 - ii. New site lighting controls

Fee

Tasks 1-6

Stantec will provide the services described herein on a lump sum basis as follows:

Task 1 - Flood Modeling Coordination	\$ 3,500.00
Task 2 - Drainage Design and Report	5,500.00
Task 3 - Revised Site Design and Opinion of Probable Cost	9,000.00

Reference: Broad River Park Athletic Fields – Drainage Coordination and Site Redesign

Task 4 – Flood Modeling (Woodard and Curran – T&M Allowance)	23,500.00
Task 5 – Irrigation Design Coordination	2,000.00
Task 6 – Site Electrical Service and Utility	<u>4,500.00</u>
TOTAL	<u>\$48,000.00</u>

Assumptions and Exclusions

- No permitting is included.
- No design of off-site improvements is included in this design.
- No environmental (contaminated material) investigation/work is included.
- No structural design is included.
- Stantec will not have control nor be in charge of and will not be responsible for construction means, methods, techniques, sequences of procedures, or for safety precautions and programs in connection with the Work; for the acts or omissions of the Contractor, subcontractors or any other persons performing any of the Work; or for the failure of any of them to carry out the Work in accordance with the Contract for Construction.
- Neither Stantec nor its client have control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding, market, or negotiating conditions. Accordingly, Stantec cannot and does not warrant or represent bids or negotiated prices to construct the part of the project for which it has provided services and will not vary from the owner's budget for the project or from an estimate of the cost of the work or evaluation prepared or agreed to by Stantec. Stantec cannot be held responsible for cost increases that are beyond the control of the consultant including, but not limited to, unanticipated rises in the cost of labor, materials, or equipment, changes in market or negotiating conditions, and errors or omissions in cost estimates prepared by others.

Reference: Broad River Park Athletic Fields – Drainage Coordination and Site Redesign

We look forward to the opportunity to provide the above-noted services. If you agree with this proposal, please sign the below authorization, and send back.

Please do not hesitate to contact us if you have any questions or need additional information.

Regards,

Stantec Consulting Services Inc.



Jeff Olszewski, PLA, ASLA
Landscape Architect, Associate
Phone: 203 212 5796
jeff.olszewski@stantec.com



Antonio DiCamillo, PE
Civil Engineer
Phone: 203 495 1645
antonio.dicamillo@stantec.com

By signing this proposal, the City of Norwalk authorizes Stantec to proceed with the services herein described, and the Client acknowledges that it has read and agrees to be bound by the terms of the original contract.

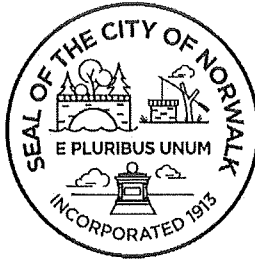
This proposal is accepted and agreed on the ____ day of August, 2025.

Per: City of Norwalk

Robert Stowers, Director of Recreation and Parks

Print Name & Title

Signature



DEPT OF FINANCE - Purchasing Department

NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 7/8/2025

DEPARTMENT: Rec and Parks

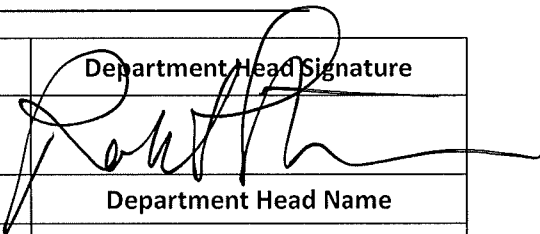
Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☒	1	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	2	After solicitation of several sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	3	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	4	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote, and the contract/agreement number)
☐	5	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	6	Other, please explain:

TOTAL COST: \$48,900.00 MUNIS Account: 09256030 5777 C0486

VENDOR: Alta Equipment Company

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
	☐	Supports	 Department Head Name Robert Stowers
Purchasing Agent Name	☐	Does Not Support	
Date	☐	Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	
			Date <u>7/8/2025</u>

JUSTIFICATION:

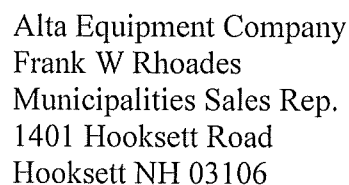
The City is looking to purchase a field groomer, capable of grading via a satellite. The ABI Force is the only equipment we found which would suit our needs. See attached sole source letter from the company.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency



ADDRESS	SHIP TO
City of Norwalk Parks & Recreation Eric Montgomery 1 South Smith Street Norwalk Ct 06855	City of Norwalk Parks & Recreation Eric Montgomery 1 South Smith Street Norwalk Ct 06855

ABI FORCE PRODUCT DESCRIPTION		RATE	AMOUNT
Force By ABI Z23HLT- w/Tweels		10-99245	\$36,000.00
Mini Box Blade-Solid Edge-		10-99029	\$600.00
Vibraflex 3800-		10-90165	\$850.00
Infield Lip Edger System		10-99136	\$1,400.00
6'' Rigid Drag Mat		10-99137	\$550.00
7' Fine Finish Broom		10-99141	\$825.00
Profile Blades		10-90253	\$500.00
Mobile Workstation Kit		10-90672	\$500.00
Laser Electronics & Pole-Machine Side		10-90403	\$3,800.00
Dual Slope Transmitter for Laser System		10-10424	\$2,900.00
XD Tripod for Laser Transmitter		10-10422	\$825.00
13' Fiberglass Grade Rod for Laser System		10-10425	\$150.00
		Total:	\$48,900.00



ABI Attachments, Inc.
520 S Byrkit Ave
Mishawaka, IN 46544

877-788-7253
ABlattachments.com
ForceByABI.com

SOLE SOURCE LETTER

4/1/2025

To Whom It May Concern,

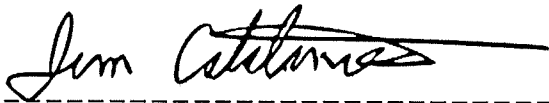
This letter is to confirm that the ABI Force, zero turn vehicle, models z23sl, z23hl, z23slt, and z23hlt referenced in the included quotation, is a sole-source product offered exclusively by ABI Attachments, Inc, its brand name ABI Force. No other company offers a similar or competing product. This product must be purchased from ABI Attachments, Incorporated's assigned dealer in your region, in this case being Ambrose Equipment Company

Competition is precluded by the existence of proprietary product capability and trade secret manufacturing processes and techniques that enable the ABI Force, stand-on zero-turn vehicle's purpose and function (models z23sl, z23hl, z23slt or z23hlt). Exclusive and/or patented functions include ZeroTurn Laser Grading with RVF technology, Hydraulic Control Of Interchangeable Front, Mid, and Rear Mount Attachments, VibraFlex & Profile Blade Field Conditioning Technologies With Positive Depth Control, and Responsive Variable Force (RVF) Technology. These and other proprietary facets of the ABI Force are additionally protected under U.S. patent law by the following U.S. patents: US10487475B1, US10287744B1, US10492354B2, US10914051B2, US12024852B2

There is no other like item or product available for purchase that would serve the same purpose or function, and there is only one retail price for the "ABI Force, zero-turn vehicle, models z23sl, z23hl, z23slt, and z23hlt" models.

A general description of this product may be found in our printed literature or online website. Please don't hesitate to contact me at (574) 850-8708 at any time or visit our website at www.ForceByABI.com. Thank you for your interest in our products.

Sincerely,



Jim Catalano

CEO - ABI Attachments, Inc.



Schedule

Company Address Three Alliance Center, 29th Fl.
3550 Lenox Rd. #3000
Atlanta, GA 30326
US

Schedule # 00138539
Created Date 8/6/2025
Currency USD

Customer Legal Entity Name City of Norwalk
Schedule Signatory Email rstowers@norwalkct.org

Opportunity Owner Melinda Miller
Owner Email melinda.miller@activenetwork.com

Billing Entity Norwalk Recreation and Parks
Billing Contact Robert Stowers
Billing Address 125 East Ave.
Norwalk, CT 06851 United States

Shipping Contact Robert Stowers
Shipping Address 125 East Ave.
Norwalk, CT 06851 United States

Product	Product Type	Description	Quantity	Fee %	Total Price
ACTIVENet - Facility Reservation	NC		1		
ACTIVENet - Flex Tier (invoiced annually)	Subscription Software	Includes access to: * Program & Activity Registration * Point of Sale (POS) / Equipment Lending * Marketing & Communications * Standard Reports * Facility Reservation + 4 of the following, as specified in Schedule: * Memberships * Donations & Fundraising * Private Lessons * League Management * Gateway/Insights APIs * Multilingual * Sandbox	1		28,875.00
ACTIVENet - Gateway/Insights APIs	NC		1		
ACTIVENet - League Management	NC		1		
ACTIVENet - Memberships	NC		1		
ACTIVENet - Multilingual	NC		1		
ACTIVENet - Point of Sale (POS) / Equipment Lending	NC		1		
ACTIVENet - Program & Activity Registration	NC		1		
ACTIVENet - Public Interface Fee Setup	NC		1		



Schedule

(passed to participant)					
ACTIVENet - Public Interface: Transaction Fee (%)	Transactional Software	Fee for consumer online transactions, separate from in-person (Staff Interface) transactions	1	3.40	
ACTIVENet - Remittance via ACH Configuration (weekly)	NC	Weekly remittances are processed by ACTIVE on non-holiday business days up to 72 hours after each Sunday. Payments take one to three banking business days to settle after processing.	1		
ACTIVENet - SaaS					
ACTIVENet - Staff Interface: Credit Card Fee (%)	Transactional Software		1	2.31	
ACTIVENet - Staff Interface: Credit Card Refund Fee (Flat)	Transactional Software		1		0.10
ACTIVENet - Staff Interface: Technology Fee (%)	Transactional Software		1	1.08	
Payment Manager - Staff Interface: eCheque/eCheck Fee (%)	Transactional Software		1	0.50	

Total Price

USD 28,875.00

Active reserves the right and may take additional measures to verify Client's account which may consist of reviewing publicly available data and/ confirmation of Client provided information. Such verification measures will be completed in advance of remittance.

All fees described herein are in consideration of the Products that Active provides. Active and Client acknowledge that certain credit card network rules and laws prohibit imposing a surcharge that is based on the type of payment method used (e.g., having a different fee for the use of a credit card vs. debit card), and therefore, each agree not to impose such a surcharge on any End User.

The payment options we offer may include MasterCard, Visa, American Express and Discover.

If your order includes hardware, please note that all hardware orders have a 30-day return policy, and it is recommended that you inspect your purchases upon delivery.

*Sales tax and shipping not included in total price. Sales tax and shipping, where applicable, will be added to your invoice.

Capitalized terms used in this Schedule and not defined have the meaning set forth in the General Terms or Product Terms, as applicable.

Schedule Acceptance Information

Customer Legal Entity

Active Network, LLC

Signature:

Signature:

Printed Name:

Printed Name:

Title:

Title:

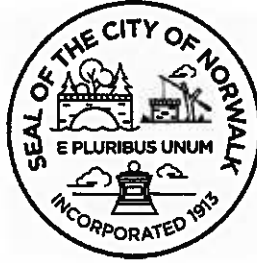


Schedule

Date:

Date:

PO# (if applicable):



DEPT OF FINANCE - Purchasing Department

NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 8/6/2025

DEPARTMENT: Rec and Parks

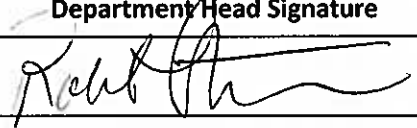
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☐	5	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	6	Other, please explain:

TOTAL COST: \$149,822.44 MUNIS Account: 0926 6030 5777 C0364

VENDOR: M.E. O'Brien and Sons

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
	☐	Supports	
Purchasing Agent Name	☐	Does Not Support	Department Head Name
		Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Robert Stowers
Date	☐		Date <u>8/6/2025</u>

JUSTIFICATION:

The Parks Department is expanding the existing playground at Woodward Ave Park. The current equipment is from Landscape Structures. ME OBrien is our Landscape Structures vendor. Quote is from 2025 MHEC MC16 B14 pricing.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency



Quotation

M.E. O'Brien & Sons, Inc. is an Affirmative Action/Equal Opportunity Employer AA/EOE and Massachusetts SDO Certified WBE

Company Address

Date 8/5/2025

PO Box 718, Medway MA 02053-0718
TEL 508-359-4200 / FAX 508-533-6342
www.obrienandsons.com

Quotation Expires 9/4/2025

Customer Name Ken Hughes

Salesperson Brian Iafolla
Admin Asst Karen Hanley

Tel, Email khughes@norwalkct.gov

Comments or Special Instructions

2025 MHEC MC16 B14 Pricing

Version # 1

Job Name	Woodward Ave. Park - Norwalk, CT
----------	----------------------------------

Salesperson	Email	Pay Terms	Estimated Lead Time
Brian Iafolla	brian_iafolla@obrienandsons.com	Net 30	8 - 10 weeks

Quantity	Unit	Vendor, Model Number & Description	Unit Price	Taxable?	Amount
		<u>Landscape Structures, Inc. #ME025626</u>			
1	ea	#193170A - LolliLadder™ w/2 E-Pods			
2	ea	#111404E - 116" Aluminum Post for 40" Deck			
1	ea	#322436A - Quantis A.3 DB			
1	ea	#307436A - Footprint® Balance Beam			
1	ea	#307434A - Footprint® Stepper 24"			
1	ea	#307427A - Forma™ Alpine® Slide			
2	ea	#141683A - TenderTuff™ Bench 72" w/Back, w/o Armrests, DB			
56	ea	#119214A - TuffTimbers™ 4' Length, Black Only			
58	ea	#100626A - Galvanized Stake (30")			
1	ea	#182503C - Welcome sign Ages 5012, DB			
		Subtotal			\$ 85,421.00
		6% MHEC State Contract Discount			\$ (5,125.26)

Quantity	Unit	Vendor, Model Number & Description	Unit Price	Taxable?	Amount
		Freight			<u>\$ 7,800.00</u>
		Total Play Equipment \$88,095.74			
		<u>Dunning Surfacing</u>			
165	sq/ft	IPEMA Certified Enigneer wood fiber playground mulch			
		To be installed to a 12" depth			
		Subtotal			\$ 5,610.00
		6% MHEC Discount			\$ (168.30)
		Freight			<u>\$ 480.00</u>
		Total Woodfiber \$5,921.70			
		<u>Installation Services</u>			
		Receive and offload equipment delivery			\$ 1,000.00
		Demo and dispose of existing equipment			\$ 15,000.00
		Excavate out old playground mulch, dispose			
		Install 56 new tufttimber borders with stakes			\$ 1,680.00
		Layout and auger post holes			\$ 34,000.00
		Assemble and install new playground equipment			
		Pour concrete footings			
		Spread 165 CY engineered wood fiber			<u>\$ 4,125.00</u>
					Subtotal \$ 149,822.44
					Tax Rate
					Sales Tax \$ -
					TOTAL \$ 149,822.44
Please Read the Attached TERMS & CONDITIONS					

If you have any questions concerning this quotation, please contact your salesperson listed above.

3/19/2025

*** Due to ongoing steel and other material surcharges as well as increased demand, quotations are only valid for 30 days ***

- **LEAD TIMES:** Estimated lead times vary after receipt of order and architectural approval if required. Lead times may fluctuate due to the availability of raw materials at the time of order.
- The Purchaser is responsible for quantity, color, and product confirmation. Prices are based on quantities listed. Any change to quantities will impact prices quoted. Standard manufacturer's design, colors, specifications, and construction apply unless otherwise noted.
- Prices do **NOT** include shipping charges, sales tax, resilient surfacing, assembly or installation unless otherwise noted on quotation.
- Delivered prices do **NOT** include off-loading, lift-gate, inside delivery, reconsignment or detention fees. If requested, additional charges will be added. (Lift gate service is a truck that has a lift gate on the back to bring the skids to the ground. Once on the ground it is the receiver's responsibility to move it from there.)
- M.E. O'Brien & Sons is NOT responsible for **plan take-offs**. All quantities, square footages, thicknesses, etc. are the responsibility of the purchaser. Confirm and double check quantities quoted. It is the responsibility of the purchaser to approve/purchase items "per plan".
- Quote is based on information at time of bid/request. Any changes, updates, addenda, etc. may require quote to be revised.
- It is expected that Approved Submittals should be returned to our office within 60 days of issue to ensure that prices for these products can be held. Approved Submittals that exceed 60 days before being returned may incur price increases.
- **If installation is included**, M.E. O'Brien & Sons is **NOT** responsible for buried underground hazards including, but not limited to: ledge, unsuitable bearing soils, unmarked utilities, boulders, construction debris and any other conditions beyond our control. Additional costs will apply.
- When O'Brien & Sons is supplying materials only, retainage does not apply.
- Enrollment in a software program tracker (such as Mwrap, CCIP or LCP) is **NOT** included. If these are required, please advise the cost and the price will be added to the contract.
- Excludes any and all GC requirements not specifically spelled out in this quote.
- **Returns** require authorization and must be made within 30 calendar days of receipt of order. Customer is responsible for a re-stocking fee of 20-50% (varies by manufacturer), plus shipping charges (to and from) for all returned materials. Custom products or custom colored products are **NOT** returnable. Shade Systems and Ironsmith products are **NOT** returnable. Surfacing materials are **NOT** returnable.
- **Deliveries:** When delivered, inspect entire shipment carefully, make note on delivery receipt of ANY damage so a freight claim can be filed if damage is discovered after opening package(s).

All Fields Must Be Completed to Place Order

Job Name: Woodward Ave. Park - Norwalk, CT

Quotation Date: 8/5/2025

Version # 1

Bill to:

Ship to:

Company / Dept _____

Company / Dept _____

Name _____

Name _____

Address _____

Address _____

City, State ZIP _____

City, State ZIP _____

Phone _____

24-Hr Contact Name _____

Email _____

24-Hr Contact Tel # _____

PO# _____

24-Hr Contact Email _____

Purchase Amount \$ 149,822.44

Date Wanted _____

Delivery Days/Hours _____

Job Address _____

City, State ZIP _____

Is job tax exempt (Y/N)? _____

Tax Exempt # _____

(Tax exempt certificate required)

Customer Acceptance

The attached standard terms and conditions (the "Standard Terms and Conditions") form part of the Purchase Contract (the "Purchase Contract") between yourself (the "Customer"), and M.E. O'Brien & Sons, Inc. ("O'Brien & Sons"). The Customer's acceptance and understanding of these Standard Terms and Conditions and all other supporting documentation provided as part of this package is evidenced by signing of the Purchase Contract. **Order cannot be processed without a completed and signed copy of this Purchase Contract.**

Signature (customer or authorized representative) _____

Date _____

Print Name _____

THANK YOU FOR YOUR BUSINESS!

MEMO



To: Common Council Membership

From: Michele DeLuca

RE: Emergency Operation Center/Classroom Upgrade

DATE: August 28, 2025

The Fire Department received capital funding in the amount of \$100,000 for an upgrade of the Emergency Operation Center/ Classroom, as well as the large and small conference rooms on the 3rd floor at Fire Headquarters.

These spaces, especially the EOC/Classroom, are used constantly for meetings, trainings and other events. We expected \$100k to be adequate for the upgrades but costs have increased since our initial request in 2024. So the current cost of the project is \$22,514.

We have identified funds in our Operating budget to cover the difference \$22,514 to complete the upgrades to the small and large conference rooms on the 3rd floor that connect to the EOC. These spaces are also used for training and meetings and can be used as a smaller EOC when needed. By completing upgrades to the 3 spaces concurrently, we save time and funds on equipment installation, programming and quality assurance testing.

The original vendor (HB Communications) that installed the equipment in the EOC was purchased by another vendor around 2023. This new vendor is significantly larger and work with customers on grander scales. As a legacy customer from the original vendor, the level of service and costs for regular maintenance issues were markedly different and influenced the decision to seek other options.

For this upgrade, we've opted to switch vendors and work with a Connecticut- based Audio-Visual contractor, McCann Systems, who are part of a multi-state purchasing contract (MHEC). Multiple staff for the original vendor, now work for McCann, and were part of the initial design. As part of the discussion/design process, we've been able to receive, in-kind equipment donations valuing approx. \$8,000. We've also been able to receive \$5,000 in supplemental funds from the State of CT that can either be used for this project or would be returned to the general fund.

Action Item:

AUTHORIZE THE PURCHASING AGENT TO AUTHORIZE A PURCHASE ORDER UTILIZING THE COOPERATIVE PURCHASING AGREEMENT (MHEC MC16-B11) TO MCCANN SYSTEMS LLC. FOR THE NORWALK FIRE DEPT EOC UPGRADE PROJECT. FOR AN AMOUNT NOT TO EXCEED

\$122,514.00. CAPITAL ACCOUNT NO. 09273110 5777 C0843 (\$100,000) and OPERATING ACCOUNT 40-5272 (\$22,514).

Respectfully,

Michele DeLuca



DEPT OF FINANCE - Purchasing Department

NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 8/21/25

DEPARTMENT: Fire

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	1	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	2	After solicitation of several sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	3	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☒	4	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote, and the contract/agreement number)
☐	5	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	6	Other, please explain:

TOTAL COST: \$122,514.00. MUNIS Account: 09263110 5777 C0853 and 40-5272

VENDOR: McCann Systems LLC

Purchasing Agent Signature		The Purchasing Agent		Department Head Signature	
Sharon Connors	Digitally signed by Sharon Connors	X ☐	Supports		
	Purchasing Agent Name	☐	Does Not Support	Department Head Name	
	Date: 2025.08.25 15:10:32 -04'00'	☒	Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Date: 8/25/25	

PA Notes: Not a Single Source request. It is #4

JUSTIFICATION:

Cooperative Purchasing Agreement: MHEC MC16-B11 Multi Media AV Contract.

Part 1: EOC and IT Closet/Rack upgrades: \$99,481 (equipment and labor)- Capital funds approved for \$100k

Part 2: Large and Small conference rooms: \$23,033 (equipment and labor)- Training Division funds (account noted) or Rollover funds

The Fire Department received capital funding in the amount of \$100,000 for an upgrade of the Emergency Operation Center/ Classroom, as well as the large and small conference rooms on the 3rd floor at Fire Headquarters.

These spaces, especially the EOC/Classroom, are used constantly for meetings, trainings and other events. We expected \$100k to be adequate for the upgrades but costs have continued to increase since our initial request in 2024.

We are requesting \$42,500 a special capital appropriation for the following:

- \$22,514 to complete the upgrades to the small and large conference rooms on the 3rd floor that connect to the EOC. These spaces are also used for trainings, meetings and can be used as a smaller EOC when needed. By completing upgrades to the 3 spaces concurrently, we save funds on equipment installation, programming and quality assurance testing.

The original vendor (HB Communications) that installed the equipment in the EOC was purchased by another vendor around 2023. This new vendor is significantly larger and work with customers on grander scales. As a legacy customer from the original vendor, the level of service and costs were markedly different.

For this upgrade, we've opted to switch vendors and work with a Connecticut-based Audio-Visual contractor, McCann Systems, who are part of a multi-state purchasing contract. Multiple staff for the original vendor, now work for McCann, and were part of the initial design. As part of the discussion/design process, we've been able to receive, in-kind equipment donations valuing approx. \$8,000.

We've also been able to receive \$5,000 in supplemental funds from the State of CT that can either be used for this project or would be returned to the general fund.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency _____



AWARD-WINNING AUDIOVISUAL DESIGN AND INTEGRATION

Norwalk, City of

Norwalk Fire Department EOC Upgrade

Quote: NORCI-QTE00001 | Revision: 0 | Date: 8/4/2025

Prepared For:

Michele DeLuca

Deputy Director, Emergency Mgmt
mdeluca@norwalkct.gov

Prepared By:

Matthew Rose

Senior Account Executive
mrose@mccannsystems.com

This document and associated drawings and specifications represent certain design concepts which are proprietary to and the expressed property of McCann Systems, LLC and are not to be partially or wholly reproduced without the prior written permission of McCann Systems, LLC or its designated agent.

Norwalk, City of

Norwalk Fire Department EOC Upgrade

Project Recap

Room	Qty.	Price/Room	Price
Conference 329	1	\$15,280.00	\$15,280.00
	Hardware:	\$2,663.00	\$2,663.00
	Labor:	\$12,617.00	\$12,617.00
Conference 323	1	\$7,753.00	\$7,753.00
	Hardware:	\$3,237.00	\$3,237.00
	Labor:	\$4,516.00	\$4,516.00
EOC Training Room V2	1	\$56,532.00	\$56,532.00
	Hardware:	\$22,010.00	\$22,010.00
	Labor:	\$34,522.00	\$34,522.00
Racks V2	1	\$42,949.00	\$42,949.00
	Hardware:	\$39,909.00	\$39,909.00
	Labor:	\$3,040.00	\$3,040.00
Hardware			\$67,819.00
Labor			\$54,695.00
Pre-Tax Total			\$122,514.00
Grand Total			\$122,514.00

JUSTIFICATION:

Cooperative Purchasing Agreement: MHEC MC16-B11 Multi Media AV Contract.

Part 1: EOC and IT Closet/Rack upgrades: \$99,481 (equipment and labor)- Capital funds approved for \$100k

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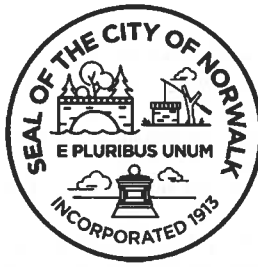
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Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency



DEPT OF FINANCE - Purchasing Department

NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 8/21/25

DEPARTMENT: Fire

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☐	5	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	6	Other, please explain:

TOTAL COST: \$122,514.00. MUNIS Account: 09263110 5777 C0853 and 40-5272

VENDOR: McCann Systems LLC

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
	☐	Supports	
Purchasing Agent Name	☐	Does Not Support	Department Head Name
Date	☒	Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Date

Project Summary

Equipment:	\$67,819.00
Labor:	\$54,695.00
Project Subtotal:	\$122,514.00
Sales Tax:	Exempt
Grand Total:	\$122,514.00

Client: Michele DeLuca

Date

Integrator: McCann Systems
CT # ELC.0188853-C5 | MHEC MC16-B11 Contract

Date

Terms & Conditions

Exclusions

Please note this proposal does not capture the following scope and should be anticipated and priced by others as part of the overall system installation. Please refer to the build section of this document for additional information regarding work to be performed by others.

This work does not include, and may not be limited to the following:

- AC electrical outlets to power audiovisual devices.
- Hard-wired AC power connections to audiovisual devices.
- Empty conduits, cable pathways, and low-voltage junction boxes.
- Floor cores/trenches and floor boxes with appropriate conduit return pathways.
- Base building structural attachments and/or in-wall blocking to support audiovisual mounting brackets.
- Installation of motorized projection screens and motorized projector lifts, unless identified specifically within the project-specific scope of work.
- Engineered (P.E.) seals or stamped structural drawings.
- Services and associated structured cabling to a specified demark location for voice, data, IP TV, cable/satellite, or life safety systems.
- Owner furnished furniture modifications to allow for the installation of table boxes, microphones, and/or other audiovisual devices.
- Remediations required for work performed in an existing space, such as patching/painting of walls/ceilings, replacement of ceiling tiles, carpet repair/replacement, etc.
- Any Equipment associated with building BMS systems, including control interfaces for lighting, HVAC, shading, access control, and security.
 - Integration with any of these systems is also excluded unless identified specifically within the project-specific scope of work.

Assumptions

The pricing of this proposal assumes the following:

- Work will take place during normal construction hours (6:00 AM to 3:30 PM, Monday through Friday).
- Deliveries and freight elevator access will be available for use, with appropriate prior delivery coordination, between the hours of 6:00 AM and 3:30 PM.
- Owner/GC will provide a dust-free staging area for audiovisual equipment awaiting installation.
- Onsite trash removal is to be performed by others prior to the Certificate of Occupancy.
- Owner-furnished equipment is not included in McCann's 1-year warranty.
- Extended project duration, due to manufacturer supply chain delays, construction delays, or other influences outside of McCann's control will impact project costs, including:
 - Additional labor for return trips, remobilization, and prolonged project management efforts.
 - Additional installation deployments, shift work, weekend work, or rate hikes.
- The ongoing worldwide chip shortage and supply chain issues, as they relate to technology, may impact project duration and pricing, and are considered outside of our control. McCann will proactively communicate all project timeline delays as they relate to equipment backorders.
- The pricing provided is conditional to a direct contract between McCann Systems and the Client. If McCann is required to contract with any other entity, additional costs related to payment programs, bonding, and fees may be added depending on requirements.

Commercial Terms and Conditions

- Pricing will be honored for 30 days from the issuance date of this proposal.
- Any state sales tax quoted is an estimate and may be adjusted upon invoicing.
- This proposal includes costs for standard shipping. Expedited shipping fees at the request of the client are not included and will be invoiced separately.
- Standard payment terms are 50% down payment at the time of purchase order, 40% upon delivery of equipment to site, and 10% upon substantial completion of the project and customer sign-off.
- All invoices are due 30 days after issuance.
- Should the client terminate the contract, the Client will pay McCann for all Services performed through the date of termination, all Equipment received by McCann, and all of McCann's direct costs, including, without limitation, non-cancellable commitments, associated with such termination. Nothing contained herein shall limit a party's remedies with respect to breaches occurring prior to termination.
- Requests by the client to return equipment previously received by McCann will be subject to manufacturer restocking fees, typically ranging from 20-50%. Special orders or custom items cannot be returned.
- Unless specified, tariffs, duties, and import fees are not included. Prices are subject to change, and orders may be canceled due to regulatory adjustments. McCann is not responsible for these additional costs; all such charges are the sole responsibility of the buyer.

Scope of Work

The Scope of work as proposed for this project is as follows:

EOC Training Room

- The (3) three existing Mitsubishi 55" LCD monitors will be removed and replaced with (3) three Sony 65" LCD monitors. The existing wall mount brackets & ceiling mount bracket will remain in place and re-used with the Sony monitors.
- The existing rear PTZ camera will be removed and no longer be used. The front wall mounted camera and side wall camera will be removed and replaced with new PTZ cameras. The side wall camera will be used with the front podium and presentation use. The front wall mounted camera will be used during video conferencing meetings for use with audience participation.
- The existing Extron flat field speakers will remain in place & continue to be used as part of the upgrade.
- The existing Extron audio amplifier will be replaced with a new amplifier.
- Two Shure Microphone arrays will be installed in the EOC room for use during video conferencing meetings. These will allow the in room participants to be heard on the far end of video conferencing meetings.
- The existing Shure wireless microphone currently installed in the rack will remain in place & be re-used as part of this upgrade.
- A new Crestron 10" table top touch panel will be provided and placed on top of the existing podium. The podium will remain in place & be re-used as part of this upgrade.
- The existing Crestron DM transmitters which are currently installed under (5) five of the moveable desks, will be removed and replaced by new Crestron NVX transmitters. These will connect to the existing floor boxes, which will remain in place and connect to the new NVX receivers in the rack.
- The existing OFE cable TV tuner boxes will remain in place in the rack and be re-used as part of the upgrade.
- The existing Barco Click Share will be removed and replaced by a Crestron AirMedia wireless presentation system. There will be four new USB dongles provided for use with the new AirMedia. This will allow 4 laptops to connect to the system and be shown on the large projection screen.

EOC Racks

- The existing Biamp audio DSP will be removed and replaced with a new Biamp audio DSP.
- The existing Crestron DM matrix switcher will be removed and replaced by a new Crestron NVX system.
- The existing Cisco C40 Codec and Vaddio AV Bridge will remain in place and be re-used as part of this upgrade. The system will continue to be used as a BYOD system allowing the room participants to join any platform solution video conferencing meeting.
- The existing APC back up units at the bottom of each rack will remain in place.

Conference Room 329

- Remove the existing Mitsubishi 70" LCD monitor from the front wall. Install a Sony 85" LCD monitor using the existing wall mount bracket, in the same location.
- Remove the existing PTZ wall mounted camera beneath the monitor. Install a new Logitech Rally Bar video conferencing bar beneath the Sony monitor.

- A Logitech Sight video conferencing add on will be placed on top of the conference table for use with the Rally Bar.
- The existing table top microphones currently installed at each of the conference table as well as the ceiling speakers will no longer be utilized as part of this upgrade. The built in microphone and speaker array in the Logitech Rally Bar will be used within the room.
- The existing OFE cable TV box in the rack room will continue to be used in the conference room. A new Crestron NVX transmitter will be installed in the equipment rack. This will connect to a new NVX receiver in the conference room.
- The existing Crestron TS-770-B-S table top touch panel will remain in place and continue to be used. New Crestron programming code will be provided for use with the new equipment and configuration.
- Pricing is based upon all existing equipment is in proper working condition. In the event existing equipment is not working properly, additional hardware and or labor resources would be required and at an additional cost.
- Pricing does not include any electrical work, patching nor painting of walls.

Conference Room 323

- Remove the existing Mitsubishi 55" LCD monitor from the corner of the room. Install a Sony 55" LCD monitor using the existing swing arm wall mount bracket, in the same location.
- Install a new Logitech Meet Up 2 video conferencing bar beneath the Sony monitor. .
- The existing table top microphone currently installed at each of the conference table as well as the ceiling speakers will no longer be utilized as part of this upgrade. The built in microphone and speaker array in the Logitech Rally Bar will be used within the room.
- The existing OFE cable TV box in the rack room will continue to be used in the conference room. A new Crestron NVX transmitter will be installed in the equipment rack. This will connect to a new NVX receiver in the conference room.
- The existing Crestron TS-770-B-S table top touch panel will remain in place and continue to be used. New Crestron programming code will be provided for use with the new equipment and configuration.
- Pricing is based upon all existing equipment is in proper working condition. In the event existing equipment is not working properly, additional hardware and or labor resources would be required and at an additional cost.
- Pricing does not include any electrical work, patching nor painting of walls.

Norwalk, City of

Extron 60-1449-01 MPA 601 Mono 70V Amplifier - 60 Watts	2	\$388.00	\$776.00
Extron 60-850-01 XPA-2001 70 Volt Mono Power Amplifier-200 watts	1	\$544.00	\$544.00
Shure ULXD4=G50 [OFE] - Single Digital Wireless Receiver with PS43US Power	1	\$0.00	\$0.00

Audio Equipment

\$4,713.00

Control Equipment

Qty. Unit Price Price

Crestron Electronics CEN-IO-COM-102 6507959 Wired Ethernet Module with 2 COM Ports	2	\$227.00	\$454.00
Crestron Electronics CP4N 6511817 4-Series™ Control System	1	\$1,711.00	\$1,711.00
NETGEAR GSM4230PX-100NAS GSM4230PX-100NAS NETGEAR AV Line M4250-26G4XF-PoE+ 24x1G PoE+ 480W 2x1G and 4xSFP+ Managed Switch	2	\$1,794.00	\$3,588.00

Control Equipment

\$5,753.00

Project Labor

Qty. Unit Price Price

McCann Systems - Fabrication Shop Fabrication/AV Rack & Equipment Assembly	1	\$3,040.00	\$3,040.00
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Project Labor

\$3,040.00

Racks V2

Equipment: **\$39,909.00**

Labor: **\$3,040.00**

Quantity: **1**

Racks V2 Total: **\$42,949.00**

Norwalk, City of

Racks V2

Quantity: 1

Pricing Reflects the MHEC MC16-B11 Contract

Video Source Equipment	Qty.	Unit Price	Price
Crestron Electronics AM-3000-WF 6513018 AirMedia® Receiver 3000 with Wi-Fi® Network Connectivity	1	\$611.00	\$611.00
Crestron Electronics AM-TX3-100 AirMedia® Series 3 Connect Adaptor	4	\$444.00	\$1,776.00
Video Source Equipment			\$2,387.00

Video Conferencing Equipment	Qty.	Unit Price	Price
Cisco OFE C40 Codec [OFE] - Owner Furnished Codec	1	\$0.00	\$0.00
Vaddio 999-8210-000 840077501563 [OFE] - AV Bridge System	1	\$0.00	\$0.00
Video Conferencing Equipment			\$0.00

Routing and Distribution Equipment	Qty.	Unit Price	Price
Blackmagic Design HDL-MULTIP6G/04 Blackmagic MultiView 4	1	\$604.00	\$604.00
Crestron Electronics DMF-CI-8 6507968 DigitalMedia™ Card Chassis for DM-NVX-C & DMCF, 8 Slots	3	\$1,222.00	\$3,666.00
Crestron Electronics DM-NVX-363 6511008 DM NVX® 4K60 4:4:4 HDR Network AV Encoder/Decoder with Downmixing and Dante® Audio	5	\$1,540.00	\$7,700.00
Crestron Electronics DM-NVX-D30C 6509501 DM NVX® 4K60 4:4:4 HDR Network AV Decoder Card	7	\$794.00	\$5,558.00
Crestron Electronics DM-NVX-E30C 6509497 DM NVX® 4K60 4:4:4 HDR Network AV Encoder Card	12	\$794.00	\$9,528.00
Routing and Distribution Equipment			\$27,056.00

Audio Equipment	Qty.	Unit Price	Price
Biamp Systems TesiraFORTE DAN VT 911.0451.900 Fixed I/O DSP with 12 analog inputs, 8 analog outputs, 8 channels configurable USB audio, 32 x 32 channels of Dante, AEC technology (all 12 inputs), 2 channel VoIP, and standard FXO telephone interface	1	\$3,393.00	\$3,393.00

Norwalk, City of

Project Labor	Qty.	Unit Price	Price
McCann Systems - Design & Engineering, CAD Drafting, Documentation, As-Built Design & Engineering, CAD Drafting, Documentation, As-Built	1	\$8,980.00	\$8,980.00
McCann Systems - Field Application Engineer Testing and Commissioning	1	\$5,940.00	\$5,940.00
McCann Systems - General Conditions Administrative - Shipping and Handling	1	\$991.00	\$991.00
McCann Systems - Installation/Site Supervision Onsite Installation	1	\$7,770.00	\$7,770.00
McCann Systems - Programming Custom Control System Programming	1	\$6,600.00	\$6,600.00
McCann Systems - Project Management Project Management, Coordination, Training	1	\$3,360.00	\$3,360.00
Project Labor			\$33,641.00
EOC Training Room V2			
Equipment:			\$22,010.00
Labor:			\$34,522.00
Quantity:			1
EOC Training Room V2 Total:			\$56,532.00

Norwalk, City of

Routing and Distribution Equipment

\$5,968.00

Audio Equipment	Qty.	Unit Price	Price
Extron FF 120T [OFE] - OFE Existing in-ceiling spks	8	\$0.00	\$0.00
Shure A710-FM-2FT Flush Mount Housing for MXA710-2FT	2	\$202.00	\$404.00
Shure MX418/C [OFE] - Cardioid 18" Gooseneck Condenser Microphone	1	\$0.00	\$0.00
Shure MXA710W-2FT Linear Mic Array	2	\$2,143.00	\$4,286.00

Audio Equipment

\$4,690.00

Control Equipment	Qty.	Unit Price	Price
Crestron Electronics TS-1070-B-S 6510821 10.1 in. Tabletop Touch Screen, Black Smooth	1	\$1,816.00	\$1,816.00

Control Equipment

\$1,816.00

Furniture and Racks	Qty.	Unit Price	Price
OFE OFE [OFE] - OFE Podium with Small Rack	1	\$0.00	\$0.00

Furniture and Racks

\$0.00

Misc. Hardware, Wire & Cable	Qty.	Unit Price	Price
Chief LCM1U 841872156170 [OFE] - Fusion Large Flat Panel Ceiling Mount	1	\$0.00	\$0.00
McCann Systems AV Field Cables and Connectors Includes: Low Voltage Cabling, Premade Cables, Adapters, Hardware, Rack Accessories, and General Consumables	1	\$3,437.00	\$3,437.00

Misc. Hardware, Wire & Cable

\$3,437.00

Advanced Warranty	Qty.	Unit Price	Price
McCann Systems - Advanced Warranty McCann Systems advanced warranty offers prioritized support on both equipment and labor. Service requests requiring a site visit will be scheduled and dispatched within three (3) business days from the date of the request based on room availability.	1	\$881.00	\$881.00

Advanced Warranty

\$881.00

Norwalk, City of

EOC Training Room V2

Quantity: 1

Pricing Reflects the MHEC MC16-B11 Contract

Video Display Equipment	Qty.	Unit Price	Price
Chief LTM1U 841872163277 [OFE] - Micro-Adjust Tilt Wall Mount, Large	2	\$0.00	\$0.00
Sony FW65BZ30L 65" UHD 4K Professional LCD Monitor 440 Nit, 24/7 Use, 3 year Warranty	3	\$1,197.00	\$3,591.00
Video Display Equipment			\$3,591.00
Video Source Equipment	Qty.	Unit Price	Price
OFE Laptop [OFE] - Owner Furnished Laptop at Podium	5	\$0.00	\$0.00
OFE OFE [OFE] - OFE Cable Tuner	6	\$0.00	\$0.00
OFE PC [OFE] - Owner Furnished PC in Podium	1	\$0.00	\$0.00
Video Source Equipment			\$0.00
Video Conferencing Equipment	Qty.	Unit Price	Price
PTZOptics HCM-1-WH PTZOptics and HuddleCam Wall Mount (White)	1	\$86.00	\$86.00
PTZOptics PT12X-SE-WH-G3 PTZ Camera, Featuring 12X Optical Zoom	1	\$1,166.00	\$1,166.00
PTZOptics PT20X-LINK-4K-WH 20X Optical Zoom UHD 3840 x 1260p PTZ Link Camera - White	1	\$1,166.00	\$1,166.00
PTZOptics PT-CM-1-WH Universal Thin Profile Ceiling Mount	1	\$90.00	\$90.00
Video Conferencing Equipment			\$2,508.00
Routing and Distribution Equipment	Qty.	Unit Price	Price
Crestron Electronics DM-NVX-D200 6511652 DM NVX® 4K60 4:2:0 Network AV Decoder with Scaler	4	\$667.00	\$2,668.00
Crestron Electronics DM-NVX-E20 6511648 DM NVX® 4K60 4:2:0 Network AV Encoder	6	\$550.00	\$3,300.00

Norwalk, City of

Misc. Hardware, Wire & Cable

\$0.00

Advanced Warranty	Qty.	Unit Price	Price
McCann Systems - Advanced Warranty McCann Systems advanced warranty offers prioritized support on both equipment and labor. Service requests requiring a site visit will be scheduled and dispatched within three (3) business days from the date of the request based on room availability.	1	\$130.00	\$130.00

Advanced Warranty

\$130.00

Project Labor	Qty.	Unit Price	Price
McCann Systems - Design & Engineering, CAD Drafting, Documentation, As-Builts Design & Engineering, CAD Drafting, Documentation, As-Builts	1	\$980.00	\$980.00
McCann Systems - Field Application Engineer Testing and Commissioning	1	\$1,080.00	\$1,080.00
McCann Systems - General Conditions Administrative - Shipping and Handling	1	\$146.00	\$146.00
McCann Systems - Project Management Project Management, Coordination, Training	1	\$560.00	\$560.00
McCann Systems - Subcontractor Subcontractor Labor	1	\$1,620.00	\$1,620.00

Project Labor

\$4,386.00

Conference 323	
Equipment:	\$3,237.00
Labor:	\$4,516.00
Quantity:	1
Conference 323 Total:	\$7,753.00

Norwalk, City of

Conference 323

Quantity: 1

Pricing Reflects the MHEC MC16-B11 Contract

Video Display Equipment	Qty.	Unit Price	Price
Sony FW55BZ30L	1	\$997.00	\$997.00
55" UHD 4K Professional LCD Monitor, 440 Nit, 3 Year Warranty			
Video Display Equipment			\$997.00
Video Source Equipment	Qty.	Unit Price	Price
Chief TS525TU 841872147307	1	\$0.00	\$0.00
[OFE] - Large Thinstall Dual Swing Arm Wall Display Mount - 25 Inch Extension			
Video Source Equipment			\$0.00
Video Conferencing Equipment	Qty.	Unit Price	Price
Logitech 939-001656 939001656	1	\$159.00	\$159.00
MeetUp TV Mount XL, for displays 55 inches to 90 inches. For use with MeetUp (960-001101). - 939-001656			
Logitech 960-001691 960001691	1	\$887.00	\$887.00
Logitech MeetUp 2 USB Conference Camera			
Video Conferencing Equipment			\$1,046.00
Routing and Distribution Equipment	Qty.	Unit Price	Price
Crestron Electronics HD-RXU-4KZ-101-E 6511924	1	\$472.00	\$472.00
DM® Essentials 4K60 4:4:4 Receiver for HDMI®, USB 2.0, and Ethernet Signal Extension over CATx Cable			
Crestron Electronics HD-TXU-4KZ-211 HD-TXU-4KZ-211	1	\$722.00	\$722.00
DM® Essentials 4K60 4:4:4 Transmitter and 2x1 Auto-Switcher for HDMI®, USB-C® DisplayPort™, and USB 2.0 Signal Extension over CATx Cable			
Routing and Distribution Equipment			\$1,194.00
Control Equipment	Qty.	Unit Price	Price
Crestron Electronics TS-770-B-S 6510820	1	\$0.00	\$0.00
[OFE] - 7 in. Tabletop Touch Screen, Black Smooth			
Control Equipment			\$0.00
Misc. Hardware, Wire & Cable	Qty.	Unit Price	Price

Norwalk, City of

Conference 329	
Equipment:	\$2,663.00
Labor:	\$12,617.00
Quantity:	1
Conference 329 Total:	\$15,280.00

Norwalk, City of

Crestron Electronics HD-TXU-4KZ-211 HD-TXU-4KZ-211

1

\$722.00

\$722.00

DM® Essentials 4K60 4:4:4 Transmitter and 2x1 Auto-Switcher for HDMI®, USB-C® DisplayPort™, and USB 2.0 Signal Extension over CATx Cable

Routing and Distribution Equipment

\$1,500.00

Control Equipment

Qty.

Unit Price

Price

Crestron Electronics TS-770-B-S 6510820

1

\$0.00

\$0.00

[OFE] - 7 in. Tabletop Touch Screen, Black Smooth

Control Equipment

\$0.00

Misc. Hardware, Wire & Cable

Qty.

Unit Price

Price

Misc. Hardware, Wire & Cable

\$0.00

Advanced Warranty

Qty.

Unit Price

Price

McCann Systems - Advanced Warranty

1

\$107.00

\$107.00

McCann Systems advanced warranty offers prioritized support on both equipment and labor. Service requests requiring a site visit will be scheduled and dispatched within three (3) business days from the date of the request based on room availability.

Advanced Warranty

\$107.00

Project Labor

Qty.

Unit Price

Price

McCann Systems - Design & Engineering, CAD Drafting, Documentation, As-Builts

1

\$2,340.00

\$2,340.00

Design & Engineering, CAD Drafting, Documentation, As-Builts

McCann Systems - Field Application Engineer

1

\$2,430.00

\$2,430.00

Testing and Commissioning

McCann Systems - General Conditions

1

\$120.00

\$120.00

Administrative - Shipping and Handling

McCann Systems - Installation/Site Supervision

1

\$4,140.00

\$4,140.00

Onsite Installation

McCann Systems - Programming

1

\$1,800.00

\$1,800.00

Custom Control System Programming

McCann Systems - Project Management

1

\$1,680.00

\$1,680.00

Project Management, Coordination, Training

Project Labor

\$12,510.00

Norwalk, City of

Conference 329

Quantity: 1

Pricing Reflects the MHEC MC16-B11 Contract

Video Display Equipment	Qty.	Unit Price	Price
Chief LTM1U 841872163277 [OFE] - Micro-Adjust Tilt Wall Mount, Large	1	\$0.00	\$0.00
Sony FW75BZ35F [OFE] - 85" 4K UHD Professional LCD Monitor, 440 Nit	1	\$0.00	\$0.00
Video Display Equipment			\$0.00

Video Conferencing Equipment	Qty.	Unit Price	Price
Logitech 952-000002 952000002 Rally Mic Pod Mount, Graphite, to fix the Mic Pod position on the table or ceiling, for use with Rally Mic Pods, 2-yr limited warranty - 952-000002	2	\$84.00	\$168.00
Logitech 952-000041 952000041 Video Bar TV Mount, Attach Rally Bar, Rally Bar Mini, or Rally Camera to almost any display with VESA mounting points. up to 98" TV. - Secures above or below display, 2-yr limited warranty	1	\$217.00	\$217.00
Logitech 960-001308 960001308 [OFE] - Logitech Rally Bar, Graphite, Video Bar, 4K, 15x zoom, PTZ, all-in-one design. Includes: RallyBar with stand, power supply, AC power cord, HDMI cable (2m/6.5ft), USB cable (2.2m/7/2ft), BT remote control, lens caps 2-yr limited warranty - 960-001308	1	\$0.00	\$0.00
Logitech 960-001510 960001510 [OFE] - Sight, Graphite	1	\$0.00	\$0.00
Logitech 989-000430 989000430 Optional expansion Rally Mic Pod, Graphite, 2.95m/9.6 ft cable length, 4.5m/15ft pickup range(diameter), for use with Rally, Rally Plus, Rally Bar and Rally Bar Mini, 2-yr limited warranty. - 989-000430	2	\$389.00	\$778.00
Video Conferencing Equipment			\$1,163.00

Routing and Distribution Equipment	Qty.	Unit Price	Price
Crestron Electronics HD-RXU-4KZ-202 6511929 DM® Essentials 4K60 4:4:4 Receiver and 2x2 Auto-Switcher for HDMI® and USB 2.0 Signal Extension over CATx Cable	1	\$778.00	\$778.00



To: Members of the Common Council
From: Deanna D'Amore, Director of Health
Re: A Public Health Approach to Comprehensive Suicide Prevention in Connecticut Grant
Date: August 28, 2025

The Norwalk Health Department (NHD) is seeking to extend implementation of the grant, "A Public Health Approach to Comprehensive Suicide Prevention in Connecticut" (CSP). For this new grant period, we will subcontract with the United Way of CT, who provides oversight of four other local health department/district contracts, to implement the CSP suicide prevention efforts at the local level. The continuation of the CSP grant will enhance our local suicide prevention activities coordinated by cooperating state agencies. The goal is to partner with local and regional entities to plan, implement, assess, and inform public health approaches to suicide prevention. The vision behind this goal is to help build local capacity, maintain and expand partnerships, and implement upstream suicide prevention interventions that foster resiliency and improve protective factors.

We request approval for the following authorizations:

- 1a. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to apply for and accept grant funds from the United Way of Connecticut for the "A Public Health Approach to Comprehensive Suicide Prevention in Connecticut" program in the amount of \$40,000 for the period September 1, 2025 through August 31, 2026.
- 1b. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments as may be necessary to implement the "A Public Health Approach to Comprehensive Suicide Prevention in Connecticut" program for the period September 1, 2025 through August 31, 2026.

Program Accomplishments to Date:

1. Network of over 20 organizations that meet regularly to discuss suicide prevention, intervention, and response efforts.
2. Held suicide prevention trainings to help individuals recognize early warning signs for suicide, gain confidence and skills in having a conversation around suicide, and learn the resources and supports available to help those in a crisis.
3. Creation of a collaborative, multi-sectoral Postvention plan to support families and communities impacted by loss due to a death by suicide or untimely death.
4. Participated in community outreach and message dissemination to bring awareness to the available supports such as 988, peer support programs, clinical supports, and behavioral health programs.
5. Brought on one PT Program Coordinator to help expand our capacity to reach additional high-risk populations, build new partnerships, and implement more initiatives.
6. Continuously monitored suicide data to inform our efforts and assess local, regional, and state trends.

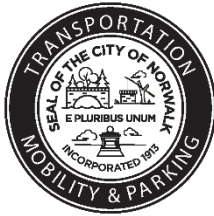


To: Members of the Common Council
From: Deanna D'Amore, Director of Health
Re: Per Capita Grant in Aid Funding
Date: August 27, 2025

Per Capita Grant in Aid Funding

The Norwalk Health Department receives funding support annually from the CT Department of Public Health in the form of a Per Capita grant. Per capita funding is provided to support direct services to communities throughout Connecticut and directly relates to the overall public health programs that are required of each local health department as defined in C.G.S. Section 19a-207a, which is based on the CDC's 10 essential public health services. We request approval for the following authorizations:

- 2a. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments needed to apply for and receive Per Capita Grant in Aid funding from the CT Department of Public Health in the amount of \$160,599.55 for the period July 1, 2025 – June 30, 2026.
- 2b. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments or amendments as may be necessary to implement the Per Capita Grant in Aid grant for the period beginning July 1, 2025 through June 30, 2026.



CITY OF NORWALK
Transportation Mobility & Parking
P: 203-854-7260
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO: Members of the Common Council

FROM: Jim Travers, Director Transportation, Mobility, and Parking

CC: Garrett Bolella, P.E., PTOE, RSP1 Assistant Director Transportation
Ken Bushka, Road Construction Project Manager

REF: Authorize the Mayor, Harry W. Rilling, to execute a Contract Amendment with Colonna Concrete and Asphalt Paving, LLC, in accordance with the TMP2023-3 contract agreement, to include additional work for the construction of new concrete sidewalks and curbing along the easterly curb line of Rowayton Avenue from the Rowayton Train Station to Devils Garden Road in the amount not to exceed \$286,000.00.

DATE: August 28th, 2025

Memorandum

In 2024, the Department of Transportation, Mobility, and Parking (TMP) completed the construction of a dedicated and ADA compliant sidewalk that connected the Rowayton Train Station to the Village of Rowayton. The project included approximately one mile of new concrete sidewalks with concrete curbs, which enhanced pedestrian safety and accessibility throughout the area.

Since the original scope of the project was completed on time and under budget, we have identified an opportunity to extend the limits of the new concrete sidewalks and curbing sidewalk north, along the easterly curb line, from the Rowayton Train Station to Devils Garden Drive, which is approximately .4 miles in length. To support the additional sidewalk construction north, we are requesting a contract amendment to the original contract for TMP2023-3, from November 8th, 2023, in the amount of \$286,000.00.

We consistently hear issues from residents that have been very vocal with requests to extend the sidewalk north of the train station. This sidewalk extension will connect with the existing sidewalks on Devils Garden Road. We have limited opportunity to create this sidewalk extension as a portion of the funds remaining are ARPA funds from the original sidewalk work.

On October 18th, 2023, the original bid opening was held for project TMP 2023-3. Four competitive bids were received. Based on the review of these bids, the Department of Transportation, Mobility,

and Parking awarded the contract to the lowest responsible bidder, Colonna Concrete and Asphalt Paving, LLC to construct the new sidewalks along Rowayton Avenue, south of the train station in 2024.

- a. Authorize the Mayor, Harry W. Rilling, to enter a Contract Amendment with Colonna Concrete and Asphalt Paving, LLC, in accordance with the TMP2023-3 contract agreement, to include additional work for the construction of new concrete sidewalks and curbing along the easterly curb line of Rowayton Avenue from the Rowayton Train Station to Devils Garden Road in the amount not to exceed \$286,000.00.

Account No. – 0926 3750 5777 C0649

A copy of the bid information for Purchasing Department Project Number –TMP Project Number – Project Name, can be reviewed by following the link

<https://www.norwalkct.gov/Bids.aspx?CatID=All&txtSort=Title&showAllBids=on&Status=>



MAYOR
Harry Rilling

DIRECTOR
James Travers
jtravers@norwalkct.org

Memorandum

Thursday August 28th, 2025

To: Councilperson Goldstein
From: Jim Travers
Subject: Authorize the Mayor to execute a Contract Amendment with Colonna Concrete and Asphalt Paving, LLC, in accordance with the TMP2023-3 contract agreement, to include additional work for the construction of new concrete sidewalks and curbing along the easterly curb line of Rowayton Avenue from the Rowayton Train Station to Devils Garden Road in the amount not to exceed \$286,000.00.

Councilperson Goldstein,

TMP intends to submit a request to approve Common Council authorization for the Mayor to enter into a Contract Amendment with Colonna Concrete and Asphalt, LLC under TMP2023-3 contract for the construction of new ADA Compliant concrete sidewalks and curbing on Rowayton Avenue, along the easterly curb line, from the Rowayton Train Station to Devils Garden Road, which is approximately .4 mile in length.

The new sidewalks will serve as a continuation of the recently installed concrete sidewalks and curbing that were installed on Rowayton Avenue from the train station to Rowayton Village. Since the original scope of the project was completed on time and under budget in 2024, we have identified an opportunity to extend the limits of the new concrete sidewalks and curbing sidewalk north, along the easterly curb line, from the Rowayton Train Station to Devils Garden Drive as the existing asphalt footpath is extremely narrow and in poor condition. Its current condition does not support safe or accessible pedestrian use.

We consistently hear issues from residents that have been very vocal with requests to extend the sidewalk north of the train station. This sidewalk extension will connect with the existing

sidewalks on Devils Garden Road. We have limited opportunity to create this sidewalk extension as a portion of the funds remaining are ARPA funds from the original sidewalk work.

We are requesting this approval be submitted to the Common Council for approval because time is of the essence to get these sidewalks installed as the contractor is looking to complete the entirety of the sidewalk work in the Fall 2025.

I remain available to answer any question you may have.

Thank you.



CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.gov P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO : LAND USE AND BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER

RE : **WESTPORT AVE. FIRE STATION – RENOVATION AND
EXPANSION PROJECT**

DATE: AUGUST 25, 2025

For a number of years, Norwalk Fire Department has assessed measures to improve service level in the northeastern portion of Norwalk which is currently serviced by Westport Avenue Fire Station (aka Station #4). The existing building, approximately 4,500 sq.ft., was constructed in 1967 and has not been upgraded over the years. The building is in need of significant improvements which include hazardous material remediation and general renovation in meeting today's building standards and operating needs. The building is one-story with a basement below including existing living space. The proposed expansion will include a new building addition necessary to accommodate additional fire fighters and an officer, who require more fire equipment and support spaces. The project consists of the alteration of the existing restroom, locker room, and the new addition which will house a new fitness center, kitchen/lounge, and turnout/gear room.

As part of the 2025-2026 Capital Budget, the City allocated \$4 million for this project. Recently, the Purchasing Department issued a Request for Proposals for architectural services. A total of 5 proposals were received. Through an evaluation process, three firms were shortlisted for interviews. They were Antinozzi Associates, PC, Silver Petrucelli & Associates, Inc. and Gill and Gill Architects, LLC. All three firms have previous and ongoing successful working relationships with the City.

Based on the proposals and the interviews, the Interview Committee is hereby recommending Antinozzi Associates for this project. Antinozzi Associates was the firm involved in the preparation of the conceptual design. They have significant

knowledge of the building program and existing building conditions. It is anticipated that they are in the position to expedite the project. In recent years, they completed both Jefferson School and Cranbury School projects for the City.

ACTION REQUESTED:

- a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Antinozzi Associates, PC for architectural design services for the Westport Avenue Fire Station (Station #4) Renovation and Expansion Project for a total not to exceed \$311,200.00. Acct. # 09263110-5777-C0728**
- b. Authorize design contingency with Antinozzi Associates, PC for the Station #4 Renovation and Expansion Project for a total not to exceed \$31,120.00 - Acct. # 09263110-5777-C0728.**

EXHIBIT B



CITY OF NORWALK FIRE DEPARTMENT

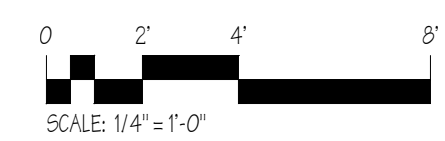
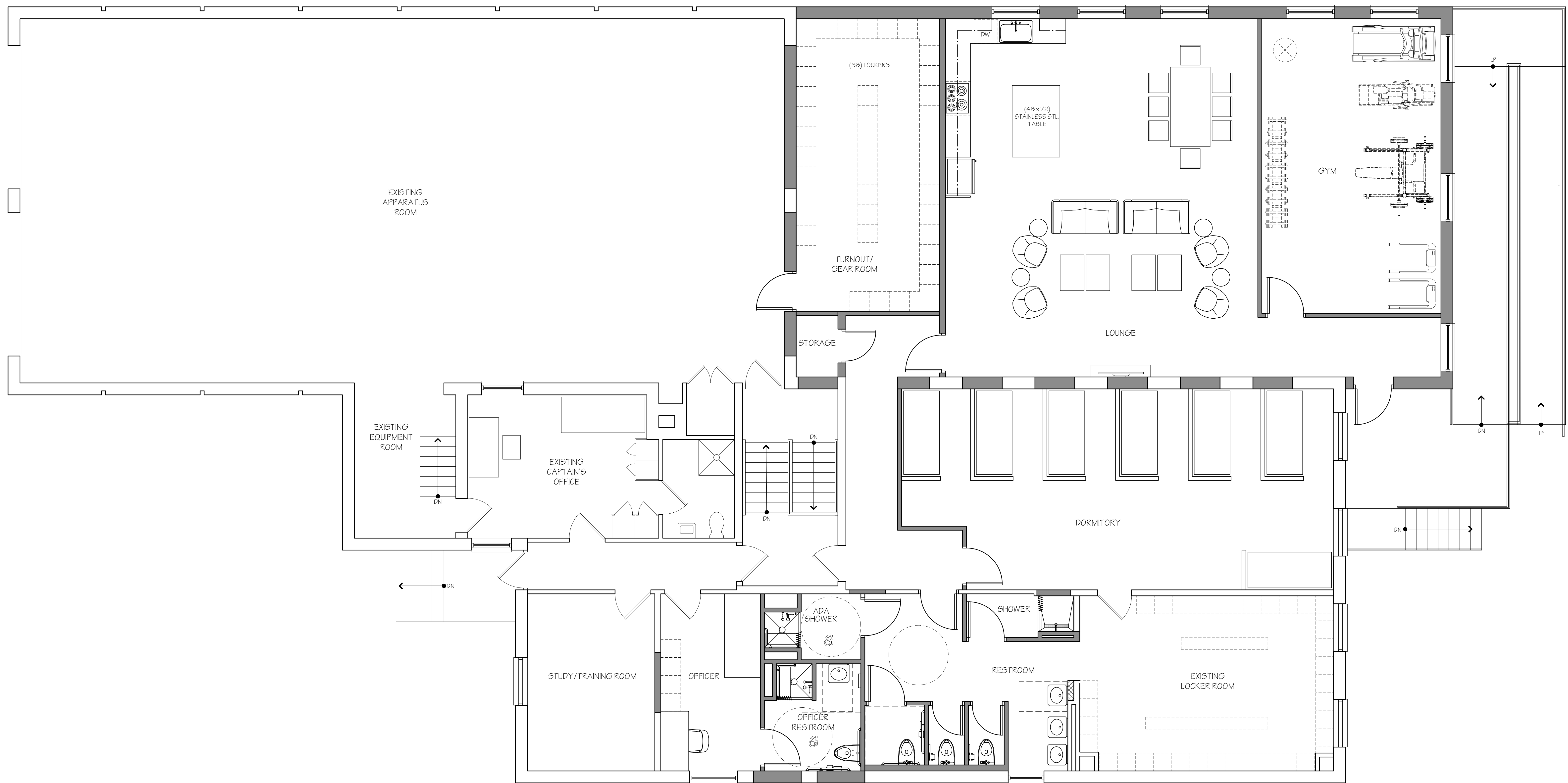
121 CONNECTICUT AVENUE NORWALK, CT. 06854

Project Location: 180 Westport Ave, Norwalk, CT 06851

Project Overview: The Norwalk Fire Department is requesting architectural drawings to expand Station 4 in order to accommodate a second fire company consisting of one officer and three firefighters. This will increase the total firefighters working in the firehouse from four to eight and the total firefighters stationed at the firehouse from sixteen to thirty-two. The drawings must be accompanied with a total project cost for the proposed renovation. A site drawing is attached showing the proposed addition area.

The following is an overview of the scope of work requested for the Station 4 renovation:

1. Approximate 30' x 55' one-story, slab-on-grade addition to be built behind the existing apparatus bay.
2. Existing catch basin located in the proposed addition site to be relocated.
3. Driveway/Parking area is to be repaved and must allow for a minimum sixteen parking spaces.
4. All existing windows to be replaced.
5. Existing roof to be replaced, as required.
6. Solar panels with battery back-up to be included with the roof replacement.
7. Existing heating/cooling system to be replaced or augmented, as required.
8. Existing rear garage doors to be removed to allow for addition.
9. Facility requirements:
 - a. Two separate Officer's quarters each containing:
 - i. Office desk area
 - ii. Bunk area (twin XL bed)
 - iii. Full bathroom
 - b. One Firefighter bunkroom consisting of a minimum seven separate cubicles to accept twin XL bunks.
 - c. Lounge area large enough to accommodate nine firefighters.
 - d. Kitchen large enough to accommodate nine firefighters.
 - e. Fitness area
 - f. Classroom/study area
 - g. One Firefighter bathroom consisting of:
 - i. Three (minimum) fully-enclosed toilet stalls.
 - ii. Two-sink vanity (minimum)
 - iii. Two private showers with changing benches.
 - h. Firefighter gear locker room accessible from the apparatus bay.



		FIRMS				
	Proposed Fees:	Gill & Gill Architects, LLC	Antinozzi Associates	Cerrone Architects	Landmark Architects, P.C.	Silver, Petrucelli & Associates, Inc.
A	Programming and Schematic Design Services	27,000.00	31,500.00	23,500.00	50,000.00	21,760.00
B	Design Development Phase	20,250.00	52,500.00	74,925.00	50,000.00	76,160.00
C	Construction Documents Phase	54,000.00	84,000.00	114,925.00	80,000.00	54,400.00
D	Bidding/Negotiation Phase	6,750.00	6,300.00	6,500.00	10,000.00	3,264.00
E	Contract Administration Phase	27,000.00	35,700.00	52,600.00	40,000.00	48,960.00
F	Fixtures Furniture & Equipment (Design/Procurement/Inv	5,000.00	5,200.00	10,000.00	10,000.00	13,056.00
G	Surveying Services	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
H	Environmental Consulting Design Services	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
I	Environmental Monitoring Services	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
J	*Geo-Technical Contract Administration Services	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
K	**Additional Design Services for Energy Enhancements	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
	TOTAL FEE (A-K)	236,000.00	311,200.00	378,450.00	336,000.00	313,600.00



Global Covenant of Mayors for Climate & Energy
Commitment of
City of Norwalk, Connecticut
United States of America



I, Harry Rilling, **Mayor of the City of Norwalk, Connecticut**, commit to the Global Covenant of Mayors for Climate & Energy (GCoM), joining thousands of other cities and local governments around the world currently engaged in climate leadership.

GCoM envisions a world where committed mayors and local governments – in alliance with partners – accelerate ambitious, measurable climate and energy initiatives that lead to an inclusive, just, low-emission and climate resilient future, helping to meet and exceed the Paris Agreement objectives.

Whatever the size or location, the mayors and local leaders committed to GCoM stand ready to take concrete measures with long-term impact to tackle the interconnected challenges of climate change mitigation and adaptation, as well as access to sustainable energy.

To implement this vision, we **pledge to implement policies and undertake measures to**

- (i) reduce / avoidⁱ greenhouse gas (GHG) emissions,**
- (ii) prepare for the impacts of climate change,**
- (iii) increase access to sustainable, and**
- (iv) track progress toward these objectives.**

Specifically, within three years of this commitmentⁱⁱ, we pledge to develop, adoptⁱⁱⁱ, use and regularly report on the following:

- A community-scale GHG emission inventory, following the recommended guidance;
- An assessment of climate risks and vulnerabilities;
- Ambitious, measurable and time-bound target(s) to reduce/avoid GHG emissions;
- Ambitious climate change adaptation vision and goals, based on quantified scientific evidence when possible, to increase local resilience to climate change;
- An ambitious and just goal to improve access to secure, sustainable and affordable energy; and
- Formally adopted plan(s) addressing climate change mitigation / low emission development, climate resilience and adaptation, and access to sustainable energy. The targets and action plans for mitigation / low emission development must be quantified and consistent with or exceed relevant national unconditional^{iv} commitments defined

through the UNFCCC (Intended) Nationally Determined Contribution (NDC). The targets and action plans should be in line with National Adaptation Plans, **where these exist**; and should be consistent with the principles around energy access and urban sustainability embodied in the Sustainable Development Goals (SDGs).

We will **explore** the allocation of adequate staff resources and institutional arrangements. This includes governance processes, municipal structures and budget allocations to deliver on this commitment and secure continuity.

We acknowledge that there may be additional regional- or country-specific commitments or requirements that we commit to follow, and that may be agreed through our city networks or through our direct engagement with local partners of GCoM.

The **City of Norwalk** acknowledges that continued engagement in GCoM and associated Regional or National Covenants, as established, is contingent on complying with the above requirements within established timeframes.

Harry Rilling, Mayor

City of Norwalk

125 East Avenue

Norwalk, CT 06851

<https://norwalkct.gov/>

Mayor Harry Rilling, HRilling@norwalkct.gov (203) 854-7701

92,458 Inhabitants, **36.37** sq. miles

United States of America, <https://norwalkct.gov/>

Official Signature:



Adopted by the **City of Norwalk Common Council on **September 10, 2025**.**

ⁱ "Avoid emission" via low emission development

ⁱⁱ Flexibility is allowed to suit differentiated local circumstances and needs.

ⁱⁱⁱ According to the city and local government's procedures

^{iv} Many countries have submitted two sets of NDC targets: unconditional targets, to be implemented without any explicit external support; and conditional targets. The latter are more ambitious than unconditional targets and require external support for their fulfilment. The cities and local governments committing to the GCoM are required to commit at least to the equivalent of their country's unconditional targets, but are encouraged to be more ambitious where possible.