



REGULAR MEETING – PARKING AUTHORITY AGENDA

OCTOBER 22, 2025, 6:00 PM
BY ZOOM VIRTUAL MEETING

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Bryan Lutz at blutz@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

I. CALL TO ORDER

II. ROLL CALL

III. ACCEPTANCE OF MINUTES

A. Regular Meeting: September 24, 2025

IV. PUBLIC PARTICIPATION

V. REPORTS

A. Engineering and Project Report

1. Update: NPA2025-01 Repairs and Improvements at Haviland Parking Deck
2. Update: NPA2024-02 Aesthetic Enhancements at Yankee Doodle Garage (Painting & Selective Demo)

B. Financial and Operating Report - LAZ

VI. NEW BUSINESS

A. Discuss: Condition Assessments

VII. OLD BUSINESS

A. Update: Proposed Residential Parking Program Ordinance

VIII. ADJOURNMENT

UPCOMING MEETINGS

Members of the public can call in and listen to a meeting. They cannot speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.

Members of the public who wish to provide “live comments” will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the “raise your hand indicator” and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.

Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.

Members of the public who wish to provide public comment are encouraged to submit those via e-mail in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Brian Lutz blutz@norwalkct.gov to provide written comment prior to the meeting.

**PARKING AUTHORITY
REGULAR MEETING VIA ZOOM VIRTUAL VIDEOCONFERENCE AND
TELECONFERENCE
SEPTEMBER 25, 2025**

- ATTENDANCE:** Eric Rains, Chairman
Matthew Seebeck, Vice Chairman
Jud Aley
Peter Fullam
Jessica Larche
- STAFF** Bryan Lutz, Asst. Parking Director, TMP; James Travers, Director,
TMP
- OTHERS:** Rocky Legesse, LAZ Parking; Kelly Tomlinson

I. CALL TO ORDER

Mr. Rains called the meeting to order at 6:00 PM.

II. ROLL CALL

Mr. Lutz called the roll, and those listed in the attendance were present.

III. ACCEPTANCE OF MINUTES

A. Special Meeting: July 24, 2025

- ** MR. SEEBECK MOVED TO APPROVE THE MINUTES AS SUBMITTED.**
- ** MS. LARCHE SECONDED THE MOTION.**
- ** THE MOTION PASSED UNANIMOUSLY.**

B. Special Meeting: August 27, 2025

- ** MR. SEEBECK MOVED TO APPROVE THE MINUTES AS SUBMITTED.**
- ** MS. LARCHE SECONDED THE MOTION.**
- ** THE MOTION PASSED UNANIMOUSLY.**

IV. PUBLIC PARTICIPATION

There was no public participation this evening.

- ** MR. SEEBECK MOVED TO SUSPEND THE RULES TO TAKE THE AGENDA OUT OF ORDER.**
- ** MR. FULLAM SECONDED THE MOTION.**
- ** THE MOTION PASSED UNANIMOUSLY.**

VI. NEW BUSINESS

- B. DISCUSS AND VOTE: NORWALK HEALTH DEPARTMENT- SUICIDE & CRISIS LIFELINE SIGNS**

Ms. Tomlinson said she is a Health Educator with the Norwalk Health Department and has submitted a letter of request to the Parking Authority to have suicide and crisis lifeline signage placed in Norwalk parking garages. She said there are signs that have been installed at the Yale parking garages. The Norwalk Health Department has received a grant from the Connecticut Department of Public Health for the CDC's comprehensive suicide prevention initiative. Over the past two years, they have been working intensively to bring in suicide prevention responses and initiatives into the city. Unfortunately, Norwalk was chosen to receive the grant due to the suicide rates, and it was not a grant that they had applied for; they had reached out to the Norwalk Health Department to partner in activities that would reduce risk factors for suicide while promoting protective factors around mental health and behavioral health. Prevention efforts that focus on protective changes of the environment, such as the installation of different signage to help promote seeking help and messages of hope, can really increase the likelihood of positive behavioral and health outcomes and have a great potential to prevent suicide, so they strongly feel that by placing lifeline signage highlights resources and messages of hope within our city's parking garages can be a positive and preventative message for those suffering from a mental health crisis as well as opening up the awareness and communication about it to reduce the stigma around seeking help.

Mr. Rains asked if the grant had been received yet. Ms. Tomlinson said, "Yes," they received it in 2022 and were just updated that it has been extended for one more year, so it will be available until August 2026.

Mr. Travers asked if there was a location that would be more beneficial. Ms. Tomlinson suggested the top floor, but she defers to the Parking Authority regarding where they believe the placement would be best, so that it doesn't interfere with visibility, etc. Mr. Rains asked that Ms. Tomlinson see where they have been placed in other parking facilities for guidance. Mr. Lutz said he could follow up with Ms. Tomlinson, as he has some contacts at the New Haven Parking Authority.

Ms. Larche asked if there would be any financial implications for the Parking Authority. Ms. Tomlinson said the Health Department has the signage and will just need to have it placed, so there would be no additional costs.

Mr. Aley asked how many signs there are. Ms. Tomlinson said she has 10 that the Parking Authority can use.

Mr. Rains said he would like some additional information about the decision-making process regarding where the signs should be placed and whether there are other groups that would want to post regarding other issues that this may raise.

Mr. Seebeck said he has had the district pleasure of working with Ms. Thomlinson on this grant and this is a very important thing for the Parking Authority to seriously consider as the request is coming from the city's health department and is backed by a grant, so does not think the Parking Authority needs to be concerned about this opening up other communication because this is a direct communication from a nationally recognized funded prevention helpline. This is a means of averting crisis and risk for others.

**** MR. ALEY MOVED TO APPROVE ACCEPTING 10 SIGNS SUICIDE & CRISIS LIFELINE SIGNS.**

**** MR. SEEBECK SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

V. REPORTS

A. ENGINEERING

1. UPDATE: NPA 2025-01 REPAIRS AND IMPROVEMENTS AT HAVILAND PARKING DECK

Mr. Lutz shared photos and provided an update, stating that the project began on July 28th and is addressing many of the critical infrastructure issues. The contractor has been working diligently to restore the concrete over the past few weeks. To minimize the disruption, the project was phased to maintain partial usage of the deck. However, repairs to the entry and exit plaza required a full closure, as there was no feasible alternative allowed for partial access during that phase. There was extensive outreach to local businesses, and the majority of businesses on Washington Street preferred scheduling the closure before Labor Day. As a result, the deck was closed on August 25th and reopened on September 1st at 12:00 PM. Staff appreciated the community's cooperation and remain committed to completing this project efficiently while prioritizing safety and accessibility.

Mr. Travers said that Mr. Lutz, along with LAZ staff, did an amazing job with the outreach to the businesses to find the closure time, while it is impossible to find a date that the deck could be closed that satisfies everyone, and had someone who was vocal about the closure, but reiterated that the closure was not due to painting but was for concrete repairs which if where not done the deck would fall down. The fact that these types of repairs are being found confirms the condition surveys that were conducted, as they identified the problem. This will ensure that the parking deck can withstand the test of time.

2. UPDATE: NPA2024-02 AESTHETIC ENHANCEMENTS AT YANKEE DOODLE GARAGE (PAINTING & SELECTIVE DEMO)

Mr. Lutz provided an update, stating that the contract with Gilberto and Sons has been fully executed. The project is scheduled to commence next week, and community outreach efforts have already begun. They will discuss the next phase of this project as well as the concrete repairs that will begin shortly.

Mr. Rains asked if this phase would be done by the December holidays. Mr. Lutz said he will know more when he meets with the contractor tomorrow.

Mr. Travers said he stood in for Mr. Lutz at the last Wall Street community meeting, and it was fairly well attended. He provided them with updates to the Wall Street project as well as Mr. Lutz's update regarding the garage. The local community is interested and appreciative of the financial contributions to the facilities in their neighborhood.

B. FINANCIAL AND OPERATING REPORT-LAZ

Mr. Legesse reported and said parking revenue was under budget by 6% for the month and 4.6% year to date. The underperformers primarily came from the SONO locations, specifically the Maritime Garage, Haviland Deck, and Webster Lot. On the positive side, the revenue generated from the decline in transient activity was offset by savings on expenses, resulting in a net operating fund balance that exceeded the budget for both the month and year-to-date.

Mr. Legesse stated that parking violations are under budget for the month and year to date, primarily due to increased compliance in the SONO, Wall Street, and West Avenue areas, as well as a decline in construction activity in the West Avenue area.

Mr. Legesse reported on the variance report and stated that there were variances for payroll and related expenses, building repair and maintenance, snow removal, utility expenses, and equipment expenses, all of which were under budget. Mr. Lutz said the vehicles will be purchased in the next couple of weeks.

Mr. Legesse reported on the free 15-minute parking usage and stated that there has been a 3% increase from July, as well as a 26% increase over the past six months, indicating a positive trend in usage across all on-street parking spaces.

Mr. Lutz said they were contacted by some high school seniors from Mamaroneck High School regarding the free 15-minute operation. They were working on a project examining the effects of this initiative in a city and noted that Norwalk is the only city

offering it, which is leading others to explore whether they can implement it in their own cities.

Mr. Rains asked if Park Mobile could provide reports on the usage of the app by zone. Mr. Legesse said, “Yes,” that it can be tracked by the Park Mobile report.

VI. NEW BUSINESS

A. DISCUSS: CHAIRMAN’S LETTER TO THE EDITOR

Mr. Rains said he sent the letter that he, Mr. Lutz, and Mr. Travers had written to the members of the Parking Authority, which was also submitted to the Norwalk Hour and Nancy on Norwalk, and asked the committee for their thoughts.

Mr. Lutz stated that TMP produces an end-of-the-year report and suggested that the Parking Authority create a similar report to be sent to the public, published on an annual basis at a high level, to keep people informed about the Park Norwalk business.

Mr. Travers said it is important to remember that the Parking Authority has an obligation to let people know what they are doing and has done a fairly good job on getting the word out to local parts of the community where the work is affected, and has spoken on a number of occasions about getting additional specific resources to discuss marketing and suggested hiring someone to do direct outreach and assist with social media ad’s. Mr. Rains agreed and said that sending a letter annually makes a lot of sense. He said that consistent messaging directly related to Park Norwalk would go a long way in getting the message out and would be worth discussing, using some of the money that the Parking Authority has allocated for efforts like this. Mr. Travers suggested including a standing item on the agenda regarding public relations and outreach for that month.

VII. OLD BUSINESS

A. UPDATE: SNRR LEASE (TACOS 203 GRAND OPENING)

Mr. Rains said the grand opening was well attended.

B. UPDATE: PROPOSED RESIDENTIAL PARKING PROGRAM ORDINANCE

Mr. Lutz provided an update, stating that the Ordinance Committee of the Common Council will hold a public meeting on October 21st at 7:00 PM to discuss the Residential Parking Program Ordinance.

VIII. ADJOURNMENT

- ** MR. SEEBECK MOVED TO ADJOURN.**
- ** MS. LARCHE SECONDED THE MOTION.**
- ** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 6:55 PM.

Respectfully submitted,
Dilene Byrd

Update: NPA2025-01 Repairs and Improvements at Haviland Parking Deck







Update: NPA2024-02 Aesthetic Enhancements at Yankee Doodle Garage









September
2025

Operations/Financial Report

FINANCIAL SUMMARY

Summary Income Statement											
Norwalk Parking Authority											
For the Period Ending September 2025											
	September-25				FOR THE MONTH ENDING SEPTEMBER 2025					Fiscal Year	
	Actual 2025	Budget 2025	Var \$	Var %	Actual PY	Actual 2025	Budget 2025	Var \$	Var %	Actual PY	Budget
REVENUES:											
Parking Revenue	558,619	583,442	(24,822)	-4.3%	561,909	1,780,753	1,864,726	(83,973)	-4.5%	1,770,696	7,185,097
Other Revenue	5,089	8,608	(3,520)	-40.9%	3,417	16,677	25,825	(9,148)	-35.4%	22,712	129,904
Total System Revenue	563,708	592,050	(28,342)	-4.8%	565,325	1,797,431	1,890,551	(93,120)	-4.9%	1,793,409	7,315,001
EXPENSES:											
Operations	303,944	342,157	(38,213)	-11.2%	300,188	914,601	1,133,529	(218,928)	-19.3%	874,188	4,550,300
City Support/Admin Svcs	62,002	62,002	0	0.0%	71,126	186,005	186,005	-	0.0%	213,377	744,019
Debt Service	105,517	105,517	0	0.0%	106,513	316,551	316,551	-	0.0%	319,539	1,266,202
Capital Reserve & Replacement	11,250	11,250	0	0.0%	11,250	33,750	33,750	-	0.0%	33,750	135,000
Total Expenses	482,712	520,925	(38,213)	-7.3%	489,076	1,450,907	1,669,835	(218,928)	-13.1%	1,440,854	6,695,522
Fund Balance	80,996	71,125	9,871	13.9%	76,249	346,524	220,716	125,808	57.0%	352,555	619,479

Budget Summary

- Parking revenue is **4.3% under** budget for the month and **4.5% under** budget YTD.
- Transient revenue is **9.7% under** budget for the month and **10.9% under** budget YTD.
- Meter revenue is **14% over** budget for the month and **17.7% over** budget YTD.
- Monthly revenue is **5.8% over** budget for the month and **0.2% over** budget YTD.
- Parking violation is **17.8% under** budget for the month and **9.4% under** budget YTD.
- Total expenses are **7.3% under** budget for the month and **13.1% under** budget YTD.

Variance Report (Actual v. Budget)

The Variance Report identifies and explains variances that are at least 20% and \$5,000 compared to budget.

VARIANCE REPORT - Major Variances (+/- 20% and \$5,000)
 Norwalk Parking Authority
 For the Month Ending September 30, 2025

	ACTUAL	BUDGET	Var. (\$)	Var. (%)	COMMENTS	Actual YTD	Budget YTD
PARKING REVENUE							
N/A	-	-	-	-	-	-	-
OPERATING EXPENSES							
Equipment Expense	\$0	\$13,333	(\$13,333)	-100.0%	Expense for the month is under due to delay in equipment order. This will get used when actual order is received.	\$1,692	\$40,000
Parking Program	\$0	\$8,333	(\$8,333)	-100.0%	Expense for the month is under due to termination of contract with DKA.	\$13,915	\$25,000

Financial Statement

For the Month ending September 30, 2025

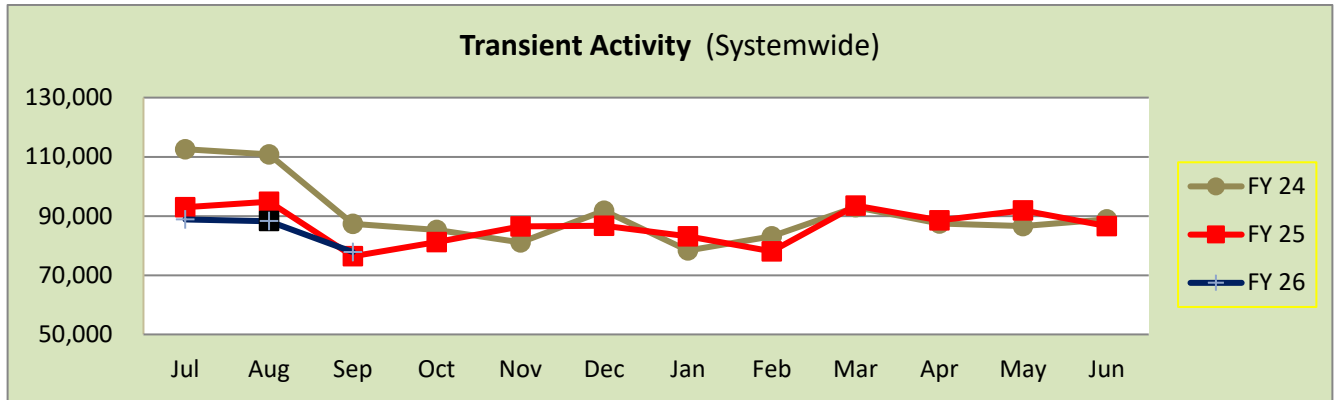
LAZ Karp Associates, LLC and Subsidiaries									
Norwalk Parking Authority									
For the Three Months Ending September 30, 2025									
Description	Actual	Budget	Variance	% Variance	YTD Actual	YTD Budget	YTD Variance	YTD Variance %	Annual Budget
PARKING REVENUE									
Meter Revenue	59,583.85	52,281.30	7,302.55	14.0%	204,985.73	174,124.15	30,861.58	17.7%	756,579.06
Transient Parking	196,441.20	217,570.43	(21,129.23)	-9.7%	652,221.47	731,648.72	(79,427.25)	-10.9%	2,879,954.15
Monthly Parking	224,083.86	211,787.86	12,296.00	5.8%	636,458.66	635,363.58	1,095.08	0.2%	2,541,454.32
Less: Refunds	(176.00)	0.00	(176.00)	0.0%	(193.00)	0.00	(193.00)	0.0%	0.00
Parking Violation	107,353.00	130,560.00	(23,207.00)	-17.8%	376,463.00	415,608.44	(39,145.44)	-9.4%	1,375,988.16
Less: Sales Tax	(28,666.58)	(28,757.99)	91.41	-0.3%	(89,182.81)	(92,018.97)	2,836.16	-3.1%	(368,878.45)
TOTAL PARKING REVENUE	558,619.33	583,441.60	(24,822.27)	-4.3%	1,780,753.05	1,864,725.92	(83,972.87)	-4.5%	7,185,097.24
OTHER REVENUE									
Marketing/Advertising	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	26,604.00
ATM Machines	237.00	266.67	(29.67)	-11.1%	647.00	800.01	(153.01)	-19.1%	3,200.04
Lease Income - SNRR/MG	1,757.82	3,164.00	(1,406.18)	-44.4%	6,748.46	9,492.00	(2,743.54)	-28.9%	37,968.00
Lease Income_YDG	1,446.00	1,446.33	(0.33)	0.0%	4,338.00	4,338.99	(0.99)	0.0%	17,355.96
SNRR Concessions Income	1,648.00	3,648.00	(2,000.00)	-54.8%	4,944.00	10,944.00	(6,000.00)	-54.8%	43,776.00
Investment Income	0.00	83.33	(83.33)	-100.0%	0.00	249.99	(249.99)	-100.0%	999.96
TOTAL OTHER REVENUE	5,088.82	8,608.33	(3,519.51)	-40.9%	16,677.46	25,824.99	(9,147.53)	-35.4%	129,903.96
TOTAL SYSTEM REVENUE	563,708.15	592,049.93	(28,341.78)	-4.8%	1,797,430.51	1,890,550.91	(93,120.40)	-4.9%	7,315,001.20
OPERATING EXPENSES									
Gross Wages	113,803.81	111,998.84	(1,804.97)	-1.6%	327,190.57	391,995.94	64,805.37	16.5%	1,455,984.92
Payroll Tax Expense	13,601.27	14,167.86	566.59	4.0%	40,197.20	49,587.51	9,390.31	18.9%	184,182.18
Group Health Insurance	14,198.43	11,759.87	(2,438.56)	-20.7%	42,595.26	41,159.57	(1,435.69)	-3.5%	152,878.36
Worker's Compensation Expense	4,515.85	4,703.95	188.10	4.0%	13,346.09	16,463.83	3,117.74	18.9%	61,151.36
401K Match Expense	2,150.37	2,239.97	89.60	4.0%	6,355.24	7,839.90	1,484.66	18.9%	29,119.62
Operating Expenses	13,087.50	12,499.98	(587.52)	-4.7%	33,487.25	37,499.94	4,012.69	10.7%	149,999.76
Maritime Condo fees	2,404.45	2,452.08	47.63	1.9%	7,213.35	7,356.24	142.89	1.9%	29,424.96
Management Fee Expense	8,333.33	8,333.35	0.02	0.0%	24,999.99	25,000.05	0.06	0.0%	100,000.20
Uniforms	3,834.00	3,333.34	(500.66)	-15.0%	3,834.00	10,000.02	6,166.02	61.7%	40,000.08
Signage	1,947.57	4,166.66	2,219.09	53.3%	6,577.38	12,499.98	5,922.60	47.4%	49,999.92
Tickets	3,247.57	416.68	(2,830.89)	-679.4%	3,247.57	1,250.04	(1,997.53)	-159.8%	5,000.16
Office Expense	3,416.44	1,666.66	(1,749.78)	-105.0%	7,789.20	4,999.98	(2,789.22)	-55.8%	19,999.92
Snow Removal	0.00	0.00	0.00	0.0%	(16,583.00)	0.00	16,583.00	0.0%	183,500.00
Service Contract	6,976.07	11,577.77	4,601.70	39.7%	18,772.16	45,088.87	26,316.71	58.4%	180,358.48
Sanitation	2,242.67	2,200.00	(42.67)	-1.9%	5,768.65	6,600.00	831.35	12.6%	26,400.00
Building Repair & Maintenance	35,952.52	44,495.00	8,542.48	19.2%	120,725.36	141,985.00	21,259.64	15.0%	563,060.00
Security Services	2,969.30	6,905.55	3,936.25	57.0%	23,938.90	27,499.98	3,561.08	12.9%	109,999.92
Permit/Violation Management	9,355.02	10,416.65	1,061.63	10.2%	33,035.09	31,249.95	(1,785.14)	-5.7%	124,999.80
Utilities Expense	3,118.26	6,683.38	3,565.12	53.3%	7,448.31	20,050.14	12,601.83	62.9%	82,954.56
Vehicle Expense	1,625.00	3,333.34	1,708.34	51.3%	11,799.65	10,000.02	(1,799.63)	-18.0%	40,000.08
Telephone	8,114.89	8,750.00	635.11	7.3%	25,137.67	26,250.00	1,112.33	4.2%	105,000.00
Equipment Expense	0.00	13,333.33	13,333.33	100.0%	1,691.63	39,999.99	38,308.36	95.8%	159,999.96
Bank and Credit Card Fees	32,121.00	29,492.44	(2,628.56)	-8.9%	91,622.13	94,606.65	2,984.52	3.2%	364,579.47
Liability Insurance	13,860.61	14,729.84	869.23	5.9%	43,192.15	47,045.68	3,853.53	8.2%	181,709.37
Parking Program	0.00	8,333.35	8,333.35	100.0%	13,914.72	25,000.05	11,085.33	44.3%	100,000.20
Marketing and Communication	3,067.92	4,166.66	1,098.74	26.4%	17,304.88	12,499.98	(4,804.90)	-38.4%	49,999.92
TOTAL OPERATING EXPENSES	303,943.85	342,156.55	38,212.70	11.2%	914,601.40	1,133,529.31	218,927.91	19.3%	4,550,300.20
CITY ADMINISTERED EXPENSES									
Other City Payroll Expenses	36,959.33	36,959.33	0.00	0.0%	110,877.99	110,877.99	0.00	0.0%	443,511.96
Electric	19,642.10	19,642.10	0.00	0.0%	58,926.30	58,926.30	0.00	0.0%	235,705.20
Sewer	968.26	968.26	0.00	0.0%	2,904.78	2,904.78	0.00	0.0%	11,619.12
Professional Services	3,750.01	3,750.01	0.00	0.0%	11,250.03	11,250.03	0.00	0.0%	45,000.12
Legal Service Retainer	416.65	416.65	0.00	0.0%	1,249.95	1,249.95	0.00	0.0%	4,999.80
Business Expense	265.27	265.27	0.00	0.0%	795.81	795.81	0.00	0.0%	3,183.24
TOTAL CITY ADMINISTERED EXPENSES	62,001.62	62,001.62	0.00	0.0%	186,004.86	186,004.86	0.00	0.0%	744,019.44
SUBTOTAL OPERATING EXPENSES	365,945.47	404,158.17	38,212.70	9.5%	1,100,606.26	1,319,534.17	218,927.91	16.6%	5,294,319.64
Debt Service Interest	18,084.49	18,084.49	0.00	0.0%	54,253.47	54,253.47	0.00	0.0%	217,013.88
Debt Service Principle	87,432.38	87,432.38	0.00	0.0%	262,297.14	262,297.14	0.00	0.0%	1,049,188.56
SUBTOTAL DEBT SERVICES	105,516.87	105,516.87	0.00	0.0%	316,550.61	316,550.61	0.00	0.0%	1,266,202.44
Capital Reserve and Replacement	11,250.01	11,250.01	0.00	0.0%	33,750.03	33,750.03	0.00	0.0%	135,000.12
TOTAL EXPENSES	482,712.35	520,925.05	38,212.70	7.3%	1,450,906.90	1,669,834.81	218,927.91	13.1%	6,695,522.20
Fund Balance	80,995.80	71,124.88	9,870.92	13.9%	346,523.61	220,716.10	(125,807.51)	57.0%	619,479.00

15 Minutes Usage update					
Sep-25			Aug-25		
# of Transactions			# of Transactions		
Total for the month	4309			4178	
Increase in usage from Prior month	↑ 3%				
Sub Area	# of Transactions		Sub Area	# of Transactions	
SONO	1903	44%	SONO	1812	43%
Wall Area	1873	43%	Wall Area	1818	44%
West Ave Area	533	12%	West Ave	548	13%
Grand Total	4309		Grand Total	4178	

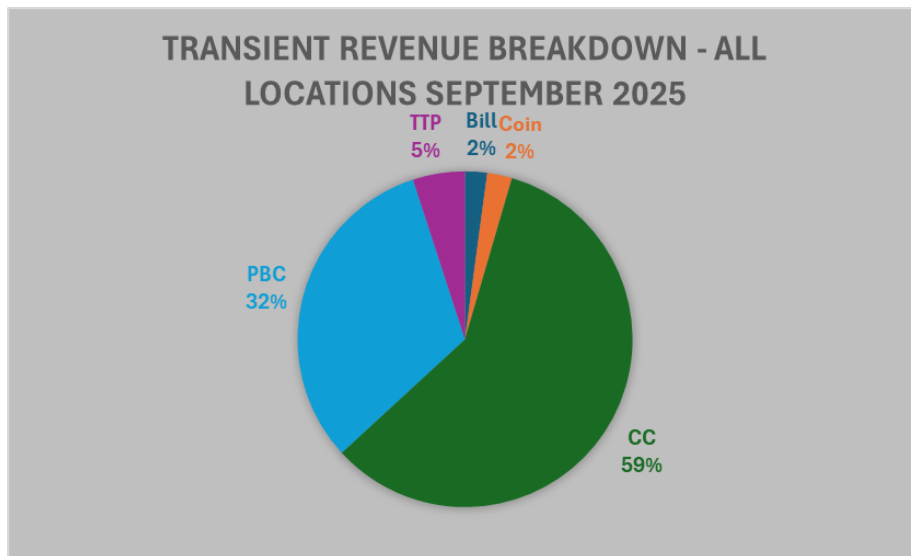


Systemwide Transient Activity

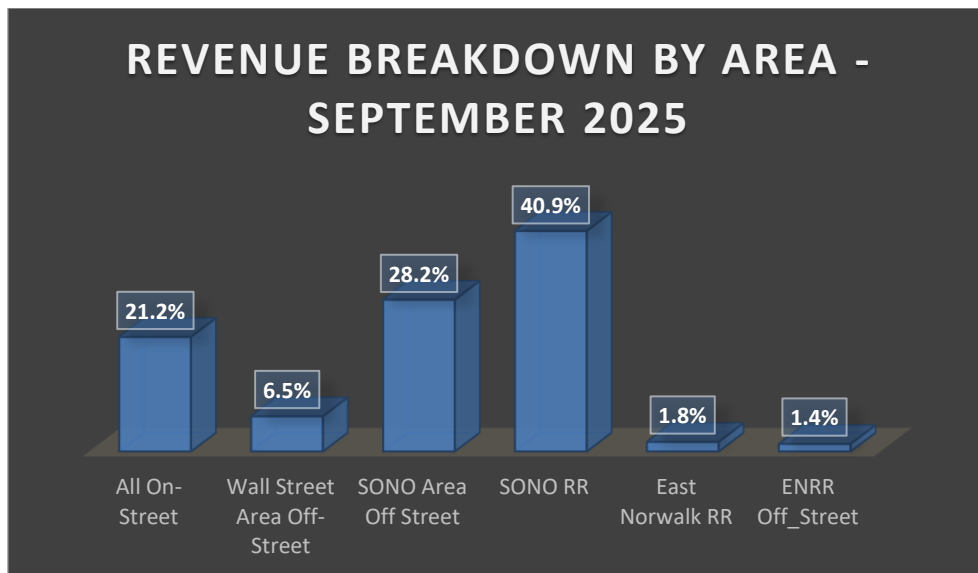
- Overall, systemwide transient activity for YTD is **3.5% below** the previous year.



Systemwide transient payment breakdown for the month

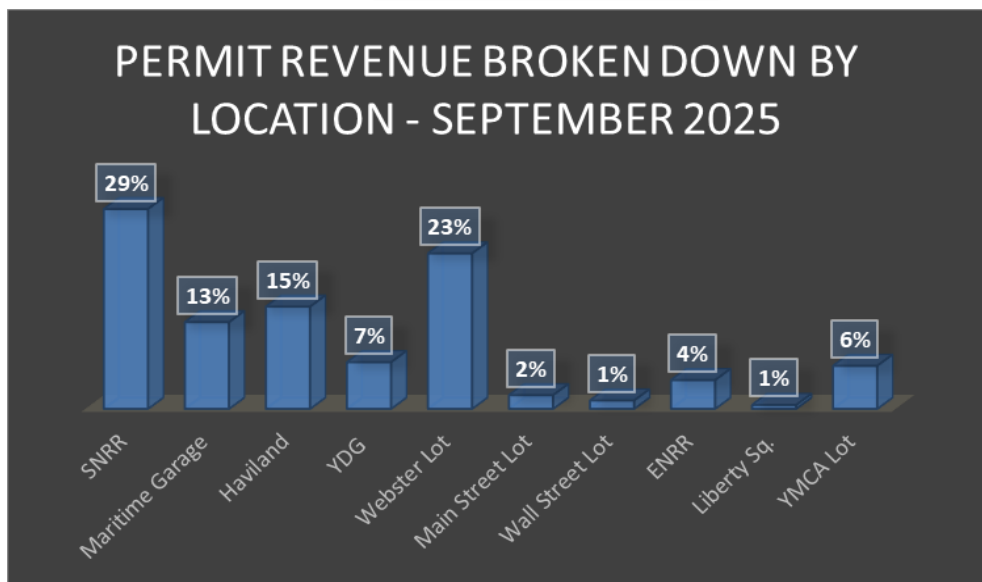
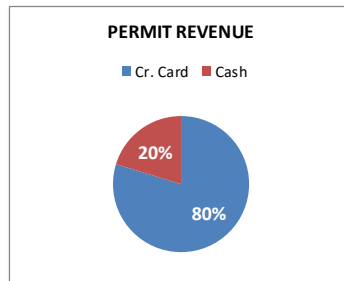
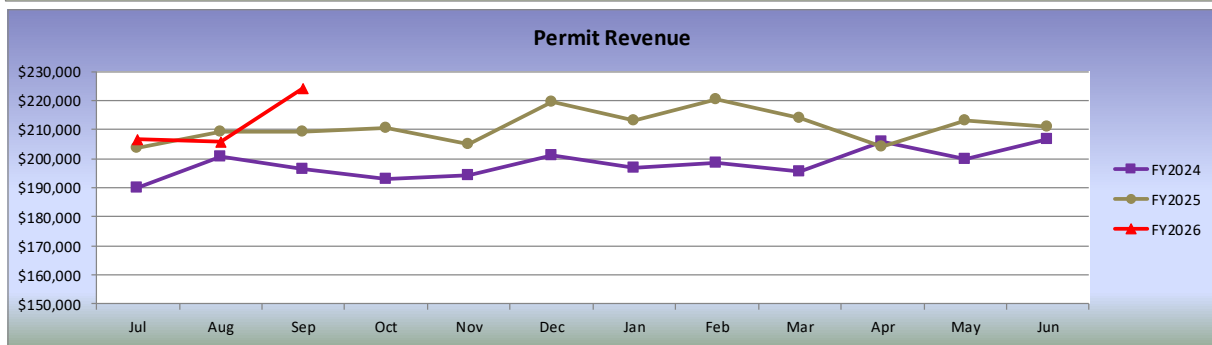
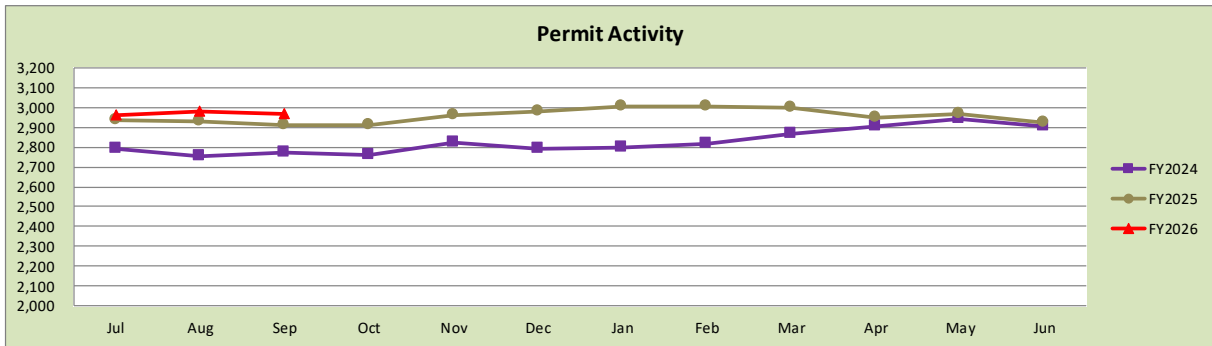


Systemwide transient revenue breakdown by area for the month



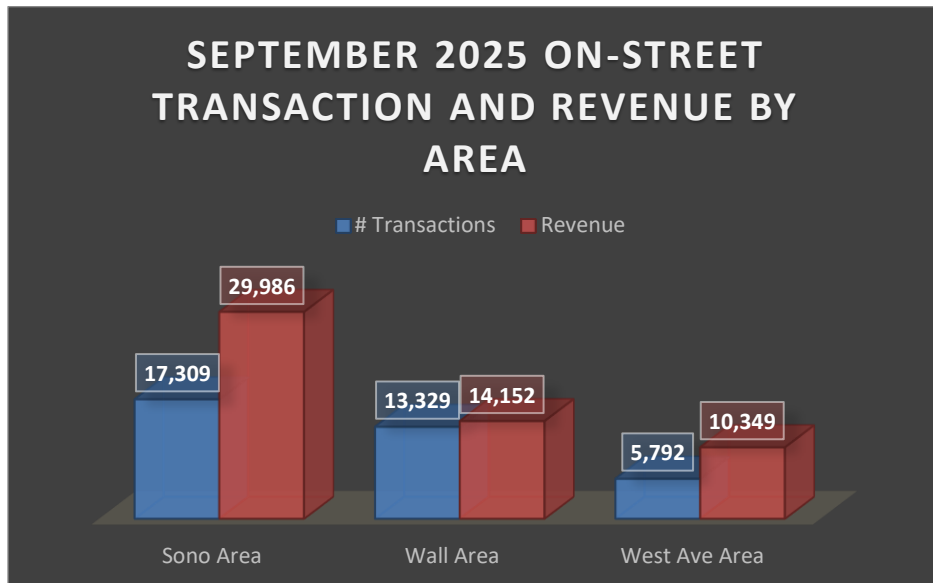
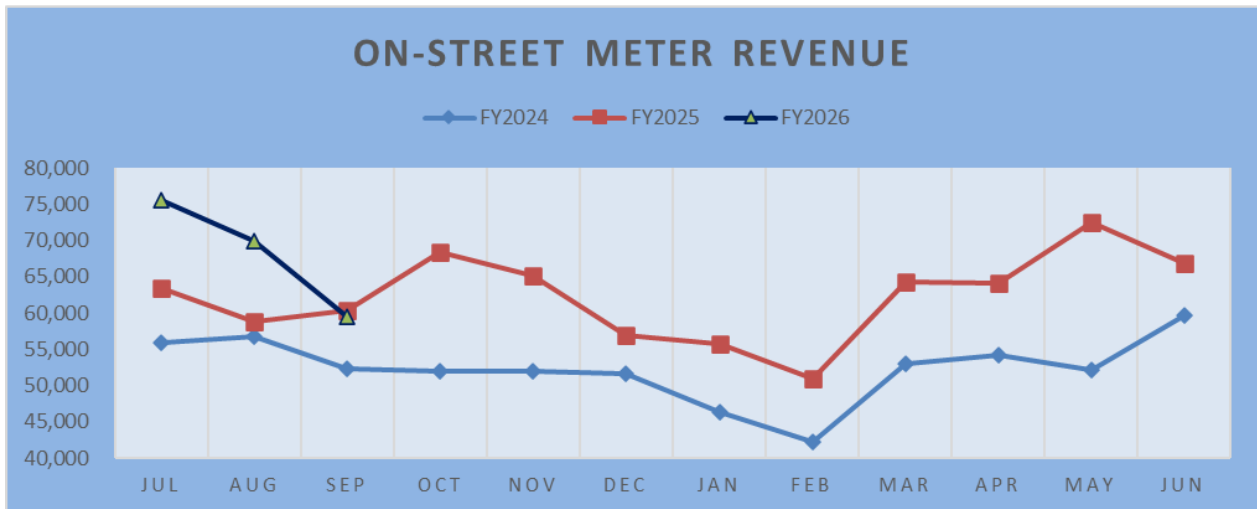
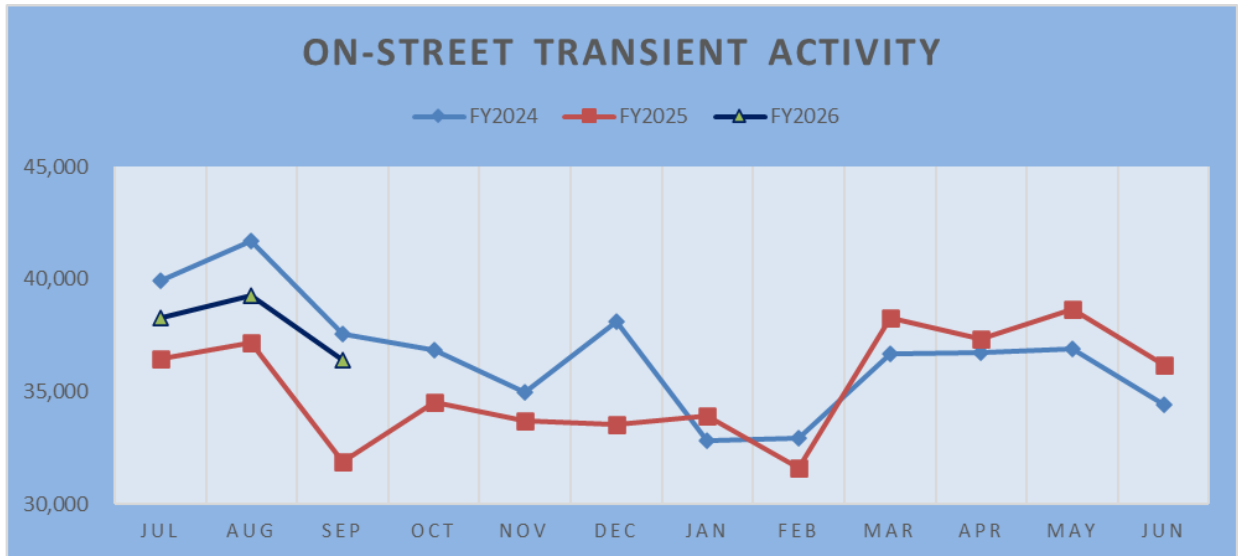
Permit Sales

- YTD compared to last year, permit activity is **up 5%** and revenue is **up 8.9%**.
- **For the month, 2,965** permits were sold systemwide. There are 3,092 spaces available for permits. Permit Revenue for the month represents 38% of the total gross revenue.



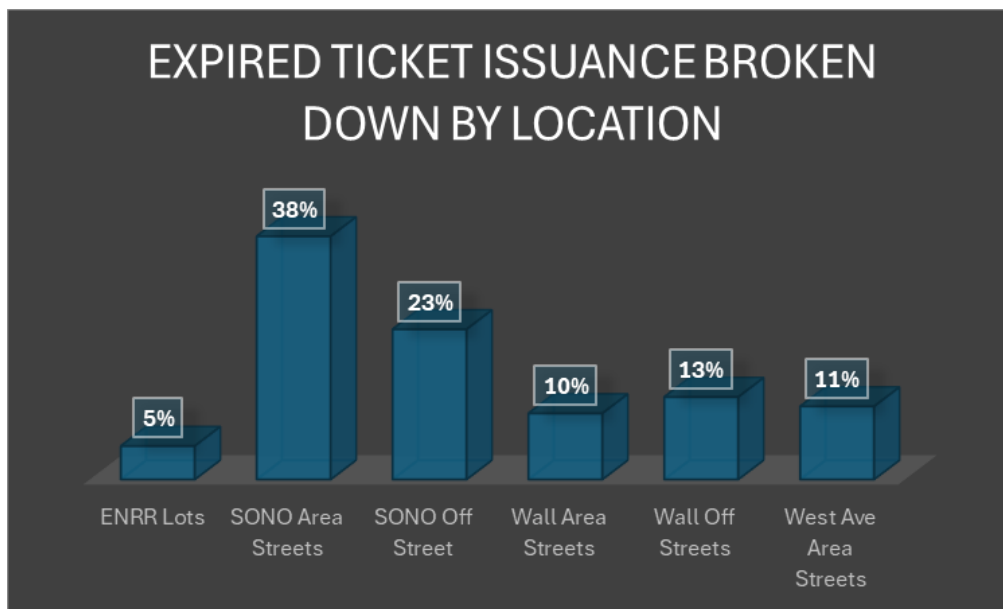
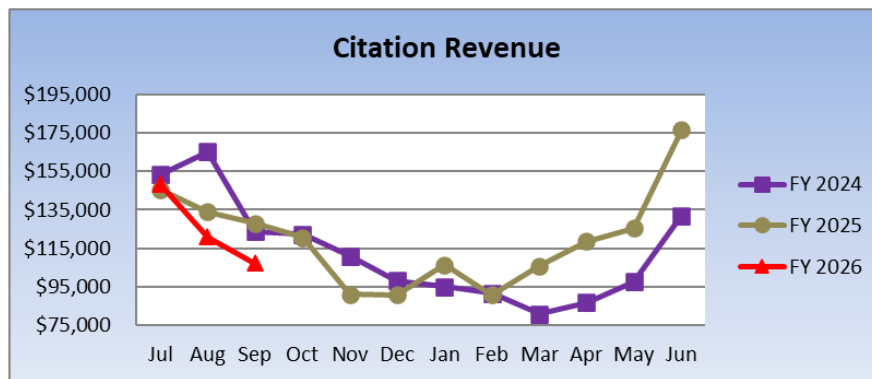
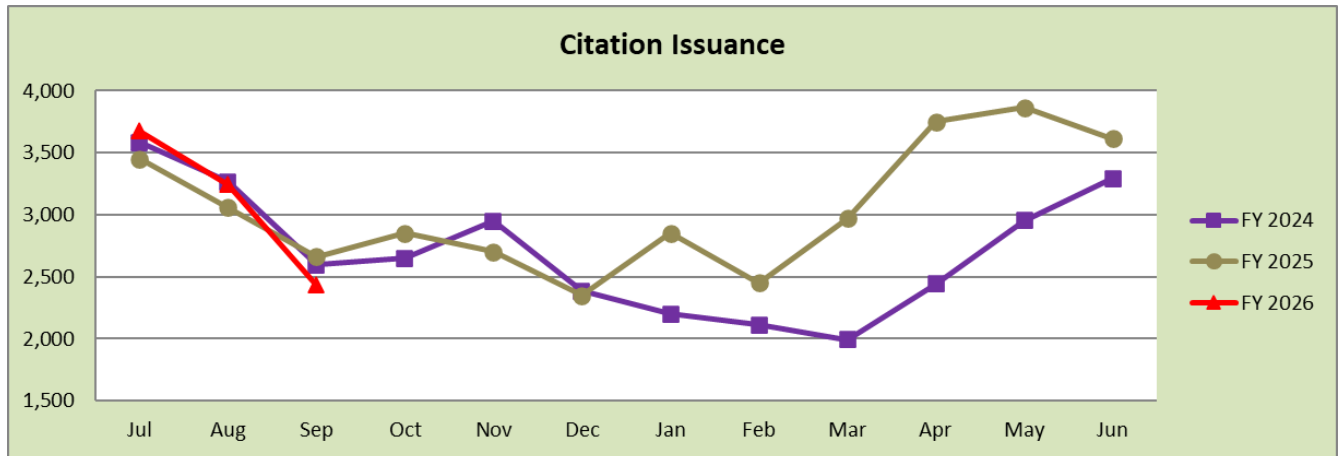
On-Street Parking

- YTD through September, on-street transient activity was **up 8.1%** and revenue was **up 12.3%** compared to last year.
- For the month of September, on-street transient activity was **down 7.3%** compared to last month following seasonal trend.



Parking Enforcement

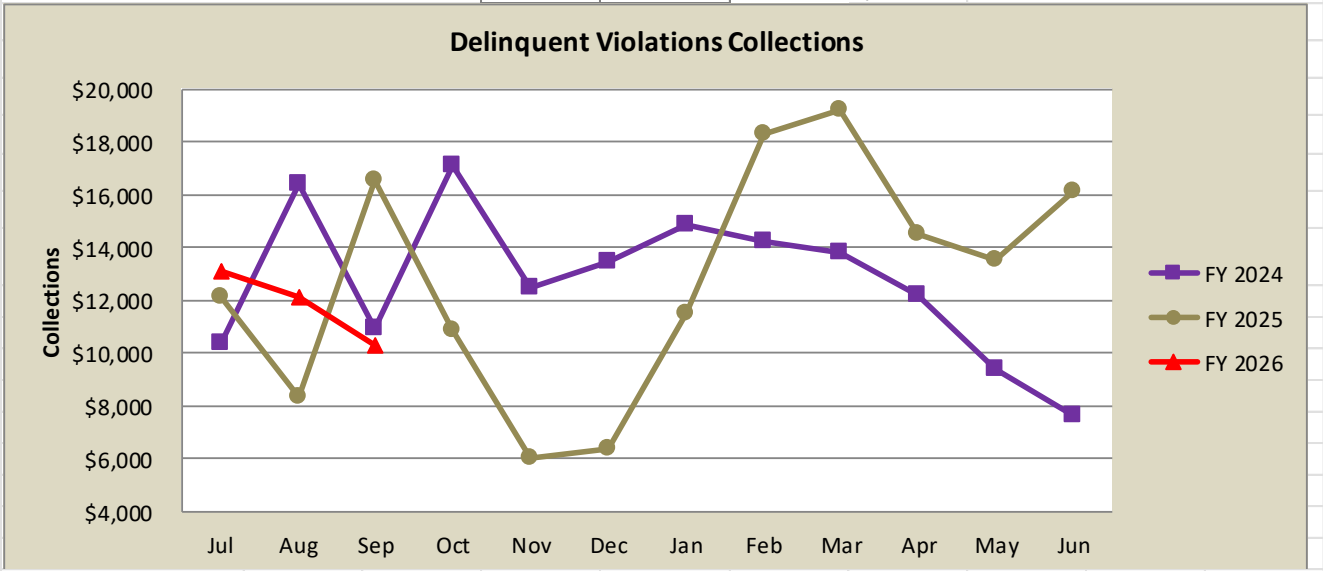
- Compared to last month, ticket issuance was **down 25%** and citation revenue was **down 11.1%**.



Parking Violations Collection Program

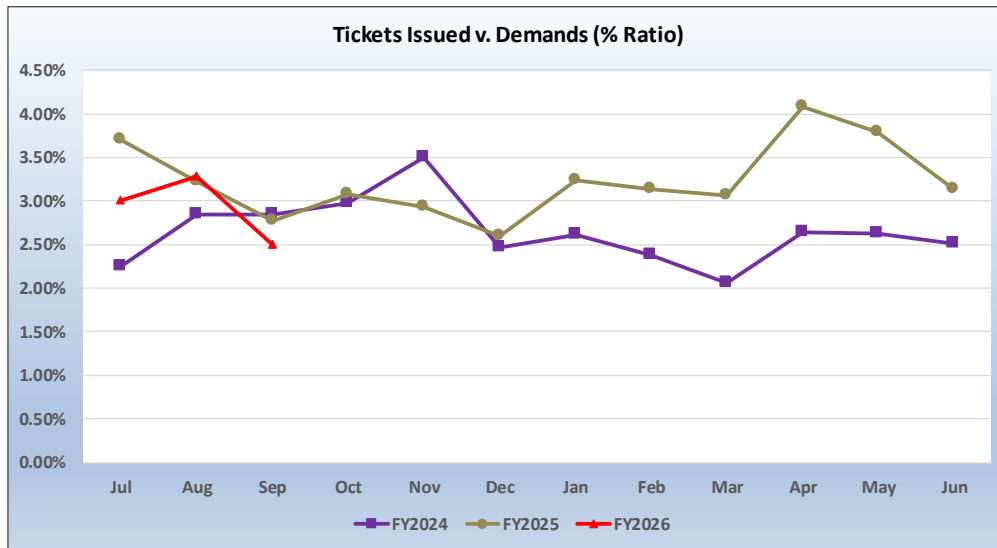
Fiscal Year	Delinquent \$
2013	\$131,458
2014	\$108,435
2015	\$84,233
2016	\$84,628
2017	\$152,412
2018	\$128,025
2019	\$103,032
2020	\$93,378
2021	\$71,346
2022	\$137,355
2023	\$129,477
2024	\$152,931
2025	\$153,470
2026	\$35,600

YTD thru September



Tickets Issued v. Demands Analysis

Analysis of the ratio of tickets issued compared to transient demands does not include citations issued at the beaches nor does it include violations issued by the Norwalk Police Department.



Tickets Issued (NOT including Beaches & Police issued tickets)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL	AVG.
FY2024	2,540	3,146	2,482	2,534	2,838	2,266	2,047	1,984	1,909	2,307	2,271	2,230	28,554	2,723
FY2025	3,452	3,058	2,119	2,504	2,539	2,250	2,692	2,451	2,867	3,621	3,487	2,712	33,752	2,876
FY2026	2,670	2,894	1,943										7,507	2,502

Transient Demands (NOT including Beaches)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL	AVG.
FY2024	112,565	110,796	87,317	85,255	81,074	91,771	78,338	83,167	92,950	87,443	86,570	88,859	1,086,105	103,559
FY2025	92,995	94,839	76,405	81,209	86,488	86,748	83,130	78,111	93,471	88,595	91,859	86,619	1,040,470	88,080
FY2026	88,840	88,268	77,825										254,933	84,978

Ratio (%) - Tickets v. Demands

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	AVG.
FY2024	2.26%	2.84%	2.84%	2.97%	3.50%	2.47%	2.61%	2.39%	2.05%	2.64%	2.62%	2.51%	2.65%
FY2025	3.71%	3.22%	2.77%	3.08%	2.94%	2.59%	3.24%	3.14%	3.07%	4.09%	3.80%	3.13%	3.24%
FY2026	3.01%	3.28%	2.50%										2.93%

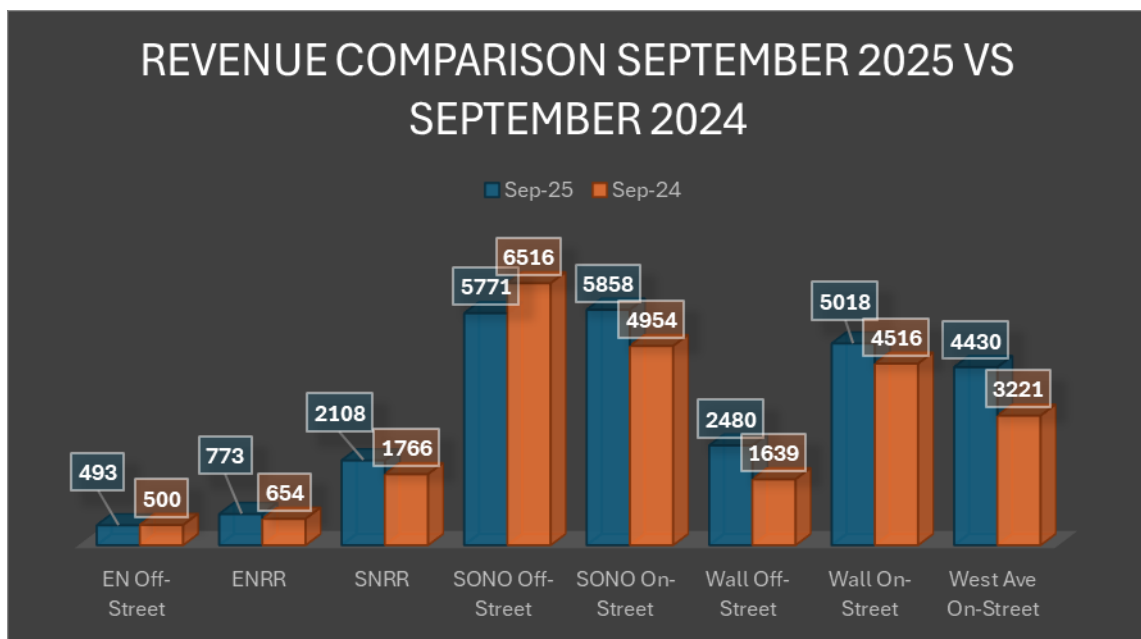
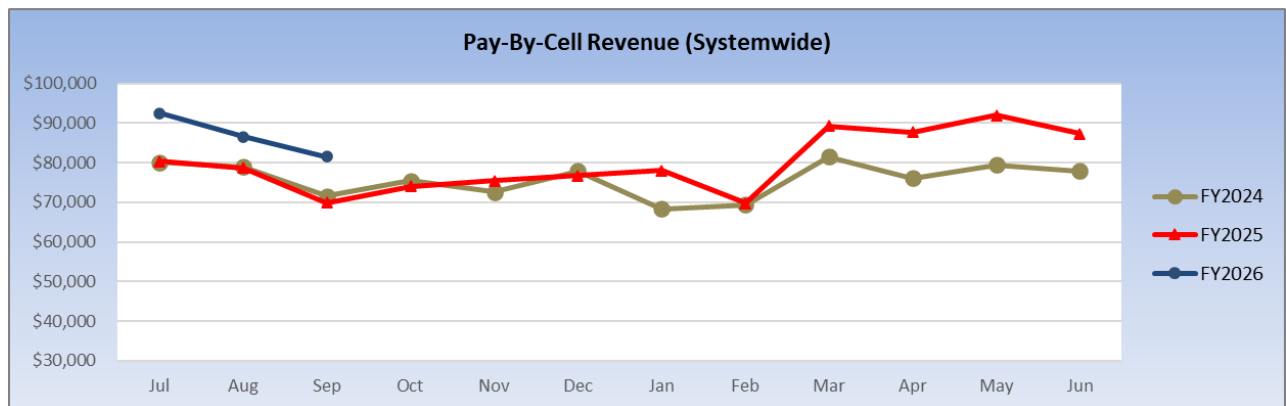
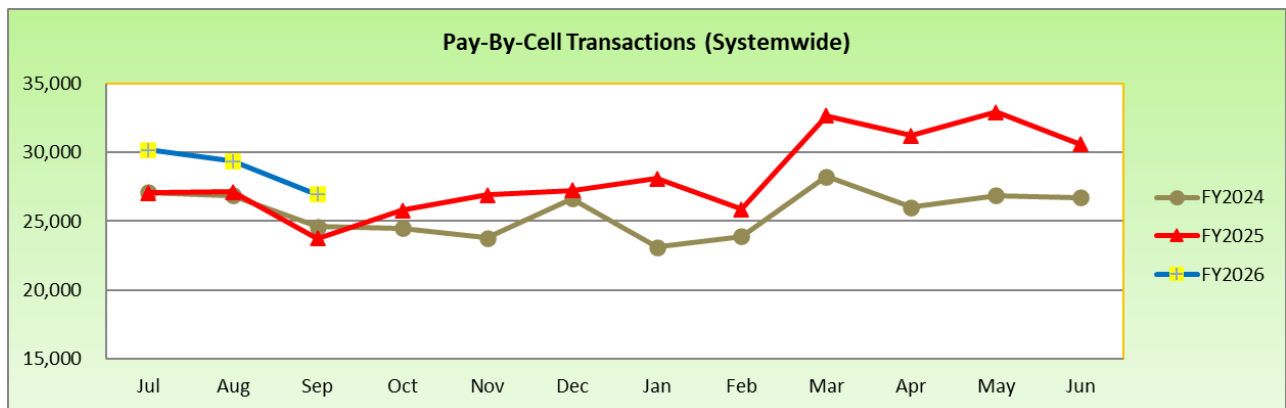
Tickets Issued v. Demands Analysis (continued)

Analysis of the ratio of Expired tickets issued compared to transient demands by street:

3 Years Summary (Expired meter violations only)			
Locatoin Name	Current 2025/26	2024/25	2023/24
Ann St.	5%	4.1%	4.5%
Berkeley St.	28%	12.7%	12.0%
Haviland St.	3%	4.1%	4.3%
Madison St.	4%	4.8%	9.5%
Maple St.	5%	3.7%	3.9%
Marshall St.	1%	0.8%	0.9%
Merwin St	5%	5.5%	6.6%
Monroe St.	2%	1.2%	0.8%
N. Main St.	3%	3.7%	3.5%
N. Water St.	4%	3.4%	3.9%
Orchard St	6%	5.1%	3.9%
Quincy St.	0%	0.0%	0.0%
S. Main St.	2%	2.2%	1.9%
W. Washington St.	1%	1.0%	1.7%
Washington St.	5%	5.8%	4.9%
West Ave	2%	1.9%	2.6%
Wall St. Area	0%	0.0%	0.0%
East Wall St.	1%	1.3%	1.1%
Main St.	2%	1.2%	0.8%
Mott Ave.	5%	6.6%	21.4%
River St.	3%	2.6%	1.3%
Wall St.	3%	2.2%	1.5%
High St.	6%	6.0%	5.7%
Hoyt St.	5%	5.5%	5.2%
Belden Ave.	0%	1.7%	15.3%
Burnell Boulevard	6%	8.4%	5.7%
Buttler Street	9%	0.0%	0.0%
Webster Lot	3%	2.8%	1.9%
Haviland Deck	2%	2.1%	1.9%
North Water Lot	3%	3.3%	2.7%
SNRR Lot	6%	5.5%	4.4%
YDG	3%	2.7%	2.3%
Wall Street Lot	2%	1.9%	1.7%
Main Street Lot	2%	2.2%	1.6%
Liberty Square Lot	1%	1.4%	0.8%
Grand Total	3%	2.8%	2.2%

Pay-By-Cell

- YTD through September, pay by cell activity was **up 10.9%** and revenue was **up 13.9%** compared to the same period last year.
- Compared to last month, September transactions were down **8.3%** and revenue was **down 5.7%**.



Legal Notice of Public Hearing

Notice is hereby given that the Common Council Ordinance Committee will hold a Public Hearing on Tuesday, October 21, 2025 at 7:00 p.m. by way of videoconference/teleconference for the purpose of discussing and voting on a new ordinance, the Residential Parking Permit Program. Please check the Ordinance Committee agenda for additional details and instructions about how to attend this Public Hearing by way of videoconference/teleconference. The Ordinance Committee agenda will be posted on the City website by October 17, 2025.

§ _____ Residential Parking Permit Program’s Purpose

This article is enacted in response to the adverse effects caused to certain areas and neighborhoods of the City by motor vehicle congestion, particularly the long-term parking of motor vehicles on the streets of such areas and neighborhoods by nonresidents thereof. In order to protect and promote the integrity of these areas and neighborhoods, it is necessary to enact parking regulations restricting unlimited parking by nonresidents therein, while providing the opportunity for residents to park near their homes. For the reasons set forth in this article, a system of preferential resident parking is hereby enacted for the City of Norwalk.

§ _____ Residential Parking Permit Program Guidelines

In accordance with the provisions of this Chapter and the Parking Authority guidelines and standards, as amended from time to time, the Parking Authority shall establish a residential parking permit program. The Parking Authority shall prepare guidelines and standards establishing the process, procedures, criteria, goals, rules, and requirements for the residential parking permit program. Prior to implementation, the guidelines and standards shall be publicly noticed and shall be subject to a thirty-day public comment period and a public hearing before the Parking Authority. Following the public comment period, the Parking Authority shall submit the guidelines and standards to the Common Council, which shall by majority vote approve or disapprove said guidelines and standards. A copy of the Parking Authority guidelines and standards shall be made available on the City of Norwalk website, the Parking Authority’s office, and in the Department of Transportation, Mobility and Parking’s office.

Dated at Norwalk, Connecticut this 17th day of September 2025.

ATTEST: _____

Irene Dixon, City Clerk

THE HOUR: Please publish once on Friday, October 10, 2025

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Chapter 84
RETIREMENT BENEFITS
ARTICLE I

Post-Employment Benefits Trust

§ 84-2. Other Post-Employment Benefits Board.

Immediately upon the enactment of this article, the Norwalk City Employees' Pension Board shall constitute the Other Post-Employment Benefits Board of Trustees for the OPEB Trust, hereinafter referred to as the "OPEB Board." The members of said OPEB Board shall receive no compensation for serving as trustees and shall serve terms coextensive with their respective terms as members of the Norwalk City Employees' Pension Board.

§ 84-3. Duties of OPEB Board.

The OPEB Board shall perform the duties set forth in the OPEB Trust Agreement, as amended from time to time, relating to the management of the assets held in the OPEB Trust. The Chief Financial Officer or their designee shall have the care and custody of all such funds and shall have the power, with the approval of the OPEB Board, to invest such funds in securities legal for investment for trust funds.

Dated at Norwalk, Connecticut this _____ day of September 2025.

ATTEST: _____

Irene Dixon, City Clerk

THE HOUR: Please publish once on Friday, October 10, 2025

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ATTEST: _____

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