



## **SPECIAL MEETING – BOARD OF ESTIMATE & TAXATION AGENDA**

**NOVEMBER 3, 2025, 6:15 PM  
BY ZOOM VIRTUAL MEETING**

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at [norwalkct.gov/meetings](https://norwalkct.gov/meetings).



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial \*9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Tom Ellis at [tellis@norwalkct.gov](mailto:tellis@norwalkct.gov) with the subject line "Public Comment" to provide written public comment prior to the meeting.

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. NEW BUSINESS**

**A. Special Appropriation Request for Norwalk Public Schools**

**IV. ADJOURNMENT**

**MEMORANDUM**

November 3<sup>rd</sup>, 2025

To: Members of the Board of Estimate & Taxation  
Members of the Finance & Claims Committee  
Members of the Common Council

From: Tom Ellis, Director of Management & Budgets

Re: Special Appropriation Request from Norwalk Public Schools for \$200,000 for  
Meals Program funding

Below is a request from Norwalk Public Schools for a special appropriation in the amount of \$200,000 for the City's contribution to the free meals program for students for the balance of FYE 2026. The City will provide this with a transfer from the General Fund Balance. Additional contributions for the program will also be coming from the McChord Foundation and Norwalk Public Schools themselves.

**ACTION REQUESTED:**

1. RESOLUTION: Approve a special appropriation totaling \$200,000 for the City's contribution to the free meals program for Norwalk Public Schools. Funds to be transferred from the General Fund Balance account 011310-4701 to the Norwalk Public School Lunch Fund account 410000-4836-67.

Finance recommends approval.

**City of Norwalk**  
**FYE 2026 Operating Budget Transfer Request**

|                                                                              |                                                                |
|------------------------------------------------------------------------------|----------------------------------------------------------------|
| To process a budget transfer request please complete this form and email to: | <a href="mailto:tellis@norwalkct.gov">tellis@norwalkct.gov</a> |
|------------------------------------------------------------------------------|----------------------------------------------------------------|

Note: Any accounts that have cumulative transfers exceeding \$5,000 during the fiscal year must be approved by the BET.

Authorizing signature:

Requesting manager: Jared Schmitt

Date: November 3, 2025

Fiscal year 2025-26

**Division / Department: City General Fund**

|       | "From"<br>Account | "From"<br>Account Name        | "From" Account<br>Available | "To"<br>Account | "To"<br>Account Name  | Transfer<br>Amount |
|-------|-------------------|-------------------------------|-----------------------------|-----------------|-----------------------|--------------------|
| 1     | 011310-4701       | General Fund Balance transfer | \$ 200,000.00               | 410000-4836-67  | Norwalk PS Lunch Fund | \$ 200,000.00      |
| 2     |                   |                               |                             |                 |                       |                    |
| 3     |                   |                               |                             |                 |                       |                    |
| 4     |                   |                               |                             |                 |                       |                    |
| 5     |                   |                               |                             |                 |                       |                    |
| 6     |                   |                               |                             |                 |                       |                    |
| 7     |                   |                               |                             |                 |                       |                    |
| 8     |                   |                               |                             |                 |                       |                    |
| 9     |                   |                               |                             |                 |                       |                    |
| 10    |                   |                               |                             |                 |                       |                    |
| 11    |                   |                               |                             |                 |                       |                    |
| 12    |                   |                               |                             |                 |                       |                    |
| 13    |                   |                               |                             |                 |                       |                    |
| 14    |                   |                               |                             |                 |                       |                    |
| 15    |                   |                               |                             |                 |                       |                    |
| Total |                   |                               | \$ 200,000.00               |                 |                       | \$ 200,000.00      |

Explanations

Transfer 1: City portion to fund NPS free meals program for the balance of fiscal year 2026

Transfer 2:

Transfer 3:

Management & Budgets Approval:

Date: