

**CITY OF NORWALK
ECONOMIC AND COMMUNITY DEVELOPMENT
SPECIAL MEETING
DECEMBER 3, 2025
BY ZOOM VIRTUAL MEETING**

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.

Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.

Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.

Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Sabrina Godeski at sgodeski@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

I. CALL TO ORDER

Chairman Goldstein called the meeting to order at 7:00p.m.

II. ROLL CALL

Chairman Goldstein called the Roll: Josh Goldstein, Chairman; Barbara Smyth, Jim Frayer, Jalin Sead, Lisa Shanahan

At Roll Call, there were five (5) Committee members present, constituting a quorum. Darlene Young arrived at 6:04 p.m. and Heather Dunn arrived at 6:05 p.m.

ATTENDANCE: Josh Goldstein, Chairman; Barbara Smyth, Jim Frayer, Jalin Sead, Lisa Shanahan, Darlene Young (6:04 p.m.), Heather Dunn (6:05 p.m.)

STAFF: Sabrina Godeski, Jay Habansky

OTHERS: Nicole Eady, Anne Wennerstrand, Steve Kleppin, Jim Travers, Fred Eshraghi, Austin Nichols, Nell Blaszkiewicz

III. ACCEPTANCE OF MINUTES

A. SPECIAL MEETING: OCTOBER 9, 2025

There was no report on this item.

****MS. SMYTH MOVED THE ITEM**

****MS. SHANAHAN ABSTAINED**

****MOTION PASSED UNANIMOUSLY WITH ONE (1) ABSTENTION**

IV. PUBLIC PARTICIPATION

Diane CeCe spoke about the new online permitting and licensing system for the city. She stated the memo dated 11-24-25 from Mr. Habansky to the committee and council, listed the vendor's name as MainStar instead of MaintStar. She recommended they make the change to the correct name so it wouldn't be an issue later. She asked if this system is something the residents and others would be using? For the record, Ms. CeCe speaks on behalf of herself and not ENNA. She wanted to know who was on the selection committee. She said based on Mr. Habansky's memo, she only sees internal departments as part of that group. If this is intended for residents or other members of the community, she wants to know why they weren't part of the committee and, if they were, she would like to know who they were.

Chairman Goldstein closed the public hearing at 6:06p.m.

V. NEW BUSINESS

A. ECONOMIC AND COMMUNITY DEVELOPMENT

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH MAINSTAR, FOR PROJECT #4435 – COMMUNITY DEVELOPMENT SOFTWARE & SERVICES, FOR AN AMOUNT NOT TO EXCEED \$500,000.00 TO IMPLEMENT A NEW ONLINE PERMITTING AND LICENSING SYSTEM.

ACCT: 0926-3710-5777-C0731

Mr. Habansky reported on this. He thanked Ms. CeCe for catching the autocorrect spelling of the vendor's name. He said the process started back in October 2024, and

the idea has been going on for quite some time prior, in an effort to try to improve the efficiency and effectiveness of the permitting system in the city of Norwalk. Barry Dunn Consulting Services was hired by the city to do an environmental assessment essentially to get a feeling about how things are operating currently and to get a baseline and then work with staff to develop an appropriate workflow. He explained the process to the committee. The following departments that were part of the committee involved in reviewing the proposals are Building/Code, Business Development and Tourism, Health Department, IT, Planning and Zoning, Public works, TMP, Police, Fire Marshall's Office and Mayor's Office. He said that the system should be available within 10 to 12 months. He would like to gradually go live in portions within six (6) months and then continue to build out. The committee went into a brief discussion and Mr. Habansky answered the committee's questions. Mr. Kleppin commented on the process.

****MS. SHANAHAN MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

B. PLANNING AND ZONING

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO INCREASE THE CONTRACT WITH ARC DOCUMENT SOLUTIONS FOR AN AMOUNT OF \$2,495 TO INCLUDE GIS CUSTOMIZATION AND A PUBLIC ACCESS MODULE.

ACCT: 011370-5742

Mr. Kleppin reported on this. They have been working on scanning historic tax assessment field cards. He explained what that is and the process. This should be up and live by the end of the calendar year. This would be linked on the Tax Assessor's page and the Planning and Zoning page.

****MR. FRAYER MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

C. TRANSPORTATION MOBILITY AND PARKING

1. AUTHORIZE THE DIRECTOR OF TRANSPORTATION, MOBILITY, AND PARKING TO AMEND THE AGREEMENT WITH NYCONN CORPORATION FOR TRAFFIC ON-CALL SERVICES FOR AN AMOUNT NOT TO EXCEED \$175,000.00.

ACCTS: 0923-4120-5777-C0232
0925-3750-5777-C0232

Mr. Eshraghi reported on this. He stated they are requesting \$175,000.00 for the project to be able to keep up with the emergency situations that they may have in the next three (3) years for all of their traffic signals and all the equipment included.

****MS. YOUNG MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO ANY AND ALL DOCUMENTS AND AGREEMENTS REQUIRED BY THE CONNECTICUT DEPARTMENT OF TRANSPORTATION (CT DOT) TO ACCEPT GRANT FUNDING UNDER THE COMMUNITY CONNECTIVITY GRANT PROGRAM.

Ms. Blaszkiewicz wrote this grant. The grant is for continuing Phase One construction of the Wall Street Corridor Improvements. There is currently construction between Main Street and Brook Street on Wall Street. This would continue pedestrian improvements, street lighting, streetscape improvements from Brook Street up to East Avenue. This is also where the first gateway arch is for Wall Street, which the community was able to vote on. She said it was very exciting to see the community and public participation take fruition into their grant programs. There will be a public meeting about this. They were awarded \$800,000.00 for the grant.

****MR. SEAD MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

VI. OLD BUSINESS

There was no old business.

VII. ADJOURNMENT

Mr. Frayer moved to adjourn.

Motion passed unanimously.

The meeting was adjourned at 6:42p.m.