



REGULAR MEETING – WATER POLLUTION CONTROL AUTHORITY AGENDA

**JANUARY 20, 2026, 5:30 PM
BY ZOOM VIRTUAL MEETING**

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Dilene Byrd at dbyrd@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. ACCEPTANCE OF MINUTES**
 - A. Regular Meeting: December 15, 2025**
- IV. PUBLIC PARTICIPATION**
- V. NEW BUSINESS**
 - A. Introduction of New WPCA Board Members**
 - B. Financial Model Update (presentation by Woodard and Curran)**
 - C. Schedule Public Hearing for Proposed FY 2026-27 Sewer Rates on Tuesday, February 17, 2026, at 5:30 PM.**

VI. OLD BUSINESS

A. Contract Operations Report:

- 1) **Veolia Monthly Operating Report-December 2025 (copy included)**
- 2) **Major Repair or Replacement/Out of Scope Items:**
 - a. **Final Settling Tank #3 Repairs (copy included)**

B. Reports:

- 1) **FY 25/26 Revenues/Expenditures MUNIS Reports (copy included)**
- 2) **Draft FY 26/27 Capital Budget (copy included)**
- 3) **Draft FY 26/27 Operating Budget (copy included)**

C. Discussion on WPCA Engineering Projects:

- 1) **WWTP- Final Settling Tanks Upgrade**
- 2) **Collection—City of Norwalk for Bettswood Road and Barbara Drive Drainage Improvements and Sewer Separation**
- 3) **Collection — Bouton Street Preliminary Engineering 30% Design**
- 4) **Collection — Fort Point PS Sewershed Rehabilitation**

D. Discussion on WPCA Construction Projects:

- 1) **PS- Keeler Brook PS Replacement (copies included)**
- 2) **Collection — Beacon Street Sanitary Sewer Replacement**

E. Sewer Use Appeals/Adjustments Update

UPCOMING MEETINGS

Tuesday, February 17, 2026, 5:30 PM.

VII. ADJOURNMENT

**CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY VIA ZOOM VIRTUAL
VIDEOCONFERENCE AND TELECONFERENCE
REGULAR MEETING
December 15, 2025**

Attendance: Darren Oustafine, Chairman
Chris Mannella
John Bove
James Frayer
John Igneri

Staff: Vanessa Valadares, Chief of Operations and Public Works
Chris Torre, Superintendent of Operations, DPW
Christine Pacelli, Wastewater Systems Manager
Mario Pizighelli, Stormwater Systems Manager

Others: Trever Steeprook, Project Manager, Veolia, Inc.
Ross Gambino, Asst. Project Manager, Veolia, Inc.

I. CALL TO ORDER

Mr. Oustafine called the meeting to order at 5:30 PM.

II. ROLL CALL

Mr. Oustafine called the roll; all those listed in attendance were present.

III. ACCEPTANCE OF MINUTES

A. REGULAR MEETING- NOVEMBER 17, 2025

**** MR. IGNERI MOVED TO APPROVE THE MINUTES AS SUBMITTED.
** THE MOTION PASSED UNANIMOUSLY.**

IV. PUBLIC PARTICIPATION

There were no public comments this evening.

V. NEW BUSINESS

A. CONNECTICUT AVENUE- 493

Ms. Valadares said she is pleased to report that they closed on the property at 493 Connecticut Avenue on Thursday, and the city's Building Management team is now managing the building. The survey has been ordered, the site plan will be finalized, and we are looking forward to starting construction of the new Keeler Brook pump station in its new location. The timeline will depend on the tenants, who will need to be relocated and are hoping to do so within the next four to six months, and will demolish the building once they are relocated. She thanked the board for their support and believes this decision will affect generations to come, ensuring a very reliable pump station outside the flood zone and increasing capacity in that area.

VI. OLD BUSINESS

A. Contract Operations Report

1. Veolia Monthly Operating Report- November 2025 (copy included)

Mr. Steeproch reported that the Veolia collections system team completed 2.5 miles of TV inspection, 0.83 miles of sewer cleaning, 142 manhole inspections, 0.4 miles of SL Rat, responding to seven service calls. The second vector truck has returned from the repair shop and is now fully operational on all of the collections equipment. The IPP inspection program conducted 29 site inspections.

Mr. Steeproch said the maintenance team removed the roto-differential from the centrifuge to be rebuilt by the manufacturer. The liquid sludge has been hauled to maintain inventories. FST#3 suffered a structural failure of the skimmer arm and scum trough; repairs are underway. The wet-weather chlorination improvements project was completed in November, and a start-up and training session was held for the staff.

Mr. Steeproch said the facility's nitrogen performance for November was strong at 529 pounds per day. The facility did not experience a storm event in November. All permit requirements were met in November, and all required reports were submitted to CTDEEP and the EPA.

2. Major Repair or Replacement/ Out of Scope Items:

a. Beacon Street Water Main Relocation (copy included)

Mr. Steeprock said WPCA staff had approached Veolia for some help with this project, which is related to the Beacon Street sewer project. A segment of the water main needs to be relocated, and Veolia hired the contractor to keep the work on schedule.

Mr. Oustafine asked who owns the water line. Mr. Steeprock said the First District Water Department, and per Mr. Kolb, the cost of the work will be split 60/40 between the First District Water Department and the WPCA. They had bought all of the material, and Veolia is facilitating the installation.

Mr. Manella asked why the work is not going through the contract. Ms. Valadares said the idea was to complete the work as they learned about the conflict with the water main afterward.

b. Lift Actuator (copy included)

Mr. Steeprock said the secondary lift station has three main pumps, and the actuator for one of the gate valves had failed and could not be operated and was left in the open position, which did not allow them to have the flexibility to rotate the pumps, so had a contractor replace it, and the project has already been completed.

B. REPORTS:

1. FY 25/26 REVENUES/EXPENDITURES MUNIS REPORTS (COPY INCLUDED)

There was no discussion.

2. DRAFT FY 26/27 CAPITAL BUDGET (COPY INCLUDED)

Ms. Pacelli said that for the 2026/27 capital budget, staff are requesting \$8 million for the pump station work and \$10 million for the wastewater treatment plant.

3. FINANCIAL MODEL UPDATE

Ms. Pacelli provided an update and said staff are working with Woodard and Currin to finalize the model and will present it to the board next year.

4. CT DEEP ISSUED- GENERAL PRETREATMENT PERMIT FOR NON-SIGNIFICANT INDUSTRIAL USER DISCHARGES TO POTWS

Ms. Pacelli said the CTDEEP issued a new general pretreatment permit for non-significant industrial user dischargers to the POTWS, which went into effect on December 1, 2025. The WPCA has issued letters to the existing permittees on file to notify them of the change and to take action on the new online notification process by March 1, 2026.

C. DISCUSSION OF WPCA ENGINEERING PROJECTS:

1. WWTP- FINAL SETTLING TANK

Ms. Pacelli said in early December ARCADIS held a workshop to review the 30% basis of design report with the WPCA team, including Veolia. ARCADIS will be addressing staff's comments and is scheduled to kick off the 60% design next month.

2. COLLECTION- CITY OF NORWALK FOR BETTSWOOD ROAD AND BARBARA DRIVE DRAINAGE IMPROVEMENTS AND SEWER SEPARATION

Mr. Pizighelli said the work is still pending archeological test pits in the Norwalk Green area to proceed with the grant, and is hoping to get the test pits done soon.

3. COLLECTION- BOUTON STREET PRELIMINARY ENGINEERING 30% DESIGN

Mr. Pizighelli said the survey is complete and that soil borings in the area are pending an agreement, but they are hoping the work will start shortly. After the borings, they will be able to get a 30% design and cost estimate to present to the board.

4. COLLECTION- FORT POINT PS SEWERSHED REHABILITATION

The pump station's sewershed rehabilitation is a new lining project as part of the ongoing I&I reduction program. It will target the sewer sheds that flow into the Fort Point pump station, which is currently being upgraded as part of the Walk Bridge project. The Veolia team is currently completing the cleaning and CCTV inspections, confirming the conditions of the assets in these sewer sheds, and Brown and Caldwell will determine the priority locations to line and develop the bid packages.

5. CB DISCONNECT PROGRAM

Mr. Pizighelli said that Rondano will mobilize to Hadak Parkway to disconnect the catch basins in that area, and will be mobilizing on Wednesday this week, and that it will be a two-day job.

D. DISCUSSION ON WPCA CONSTRUCTION PROJECTS:

1. PS- FORT POINT IMPROVEMENTS

Ms. Pacelli said the Fort Point pump station is back online. The start-up of the new pumps and the integration into SCADA were initiated last Monday and were successful, so the station has been taken off bypass. The WPCA team is continuing to collaborate with the Walkbridge team on the next portion of work for the force main replacement, which is scheduled for sometime in 2026 but may be in 2027, depending on their schedule.

2. PS- KEELER BROOK

Ms. Pacelli said the temporary bypass in continuity is maintained daily by the Veolia team. WPCA staff continue to work with insurance and FEMA on the claim for the August 2024 storm damage. They are engaging Wright-Pierce to modify the station and piping design for the new location now that they have possession of the property.

3. COLLECTION- BEACON STREET SANITARY SEWER REPLACEMENT

Mr. Pizighelli said that the contractor, CJ Fucci, tested the bypass pumps today and plans to start work at the intersection of Beacon Street and Sunset Hill Avenue by installing the first manhole and mainline tomorrow.

4. COLLECTION- SAMMIS AND BELL ISLAND SEWERSHED REHABILITATION (COPY INCLUDED)

Ms. Pacelli said the CIPP lining is complete, and one manhole around the river remains. Insituform is developing a plan to access it safely to do the work, and it is anticipated that the work will be completed in January.

E. SEWER USE APPEALS/ADJUSTMENT UPDATES

Ms. Pacelli said the sewer use appeals and adjustments to date total \$19,542.

VII. ADJOURNMENT

**** MR. IGNERI MOVED TO ADJOURN**
**** THE MOTION PASSED UNANIMOUSLY.**
The meeting was adjourned at 5:50 PM.

Respectfully submitted,
Dilene Byrd

Norwalk Water Pollution Control Authority
Monthly Operating Report
December 2025

EXECUTIVE SUMMARY

December Highlights

- The Veolia collections system team completed 0.5 miles of TV inspection, 0.5 miles of sewer cleaning was completed, 5 Manhole Inspections, and 2.6 miles of SL Rat.
- Veolia collections system staff completed 0.61 miles of Hotlist collection system cleaning.
- Veolia responded to 18 service calls.
- The IPP inspection program conducted 41 inspections.
- Veolia maintenance team installed the rebuilt roto-differential for the centrifuge. The centrifuge is operational.
- FST #3 is now operational following limited repairs.
- The facility's Nitrogen Performance for December was 584 lbs/day.

2025 Year End Highlights

- The facility's Nitrogen Performance for 2025 was 569 lbs/day.
- The facility had 0 discharges out of Outfall 002.
- The average flow for the year was 10.8 MGD.
- The Veolia Collections team completed 20.4 miles of CCTV inspection and 33.3 miles of sewer cleaning in 2025.
- The Veolia Maintenance Team completed 4,180 work orders in 2025.
- The team created and implemented a new EHS manual at the Facility.
- The Facility experienced 0 recordable safety incidents for 2025.

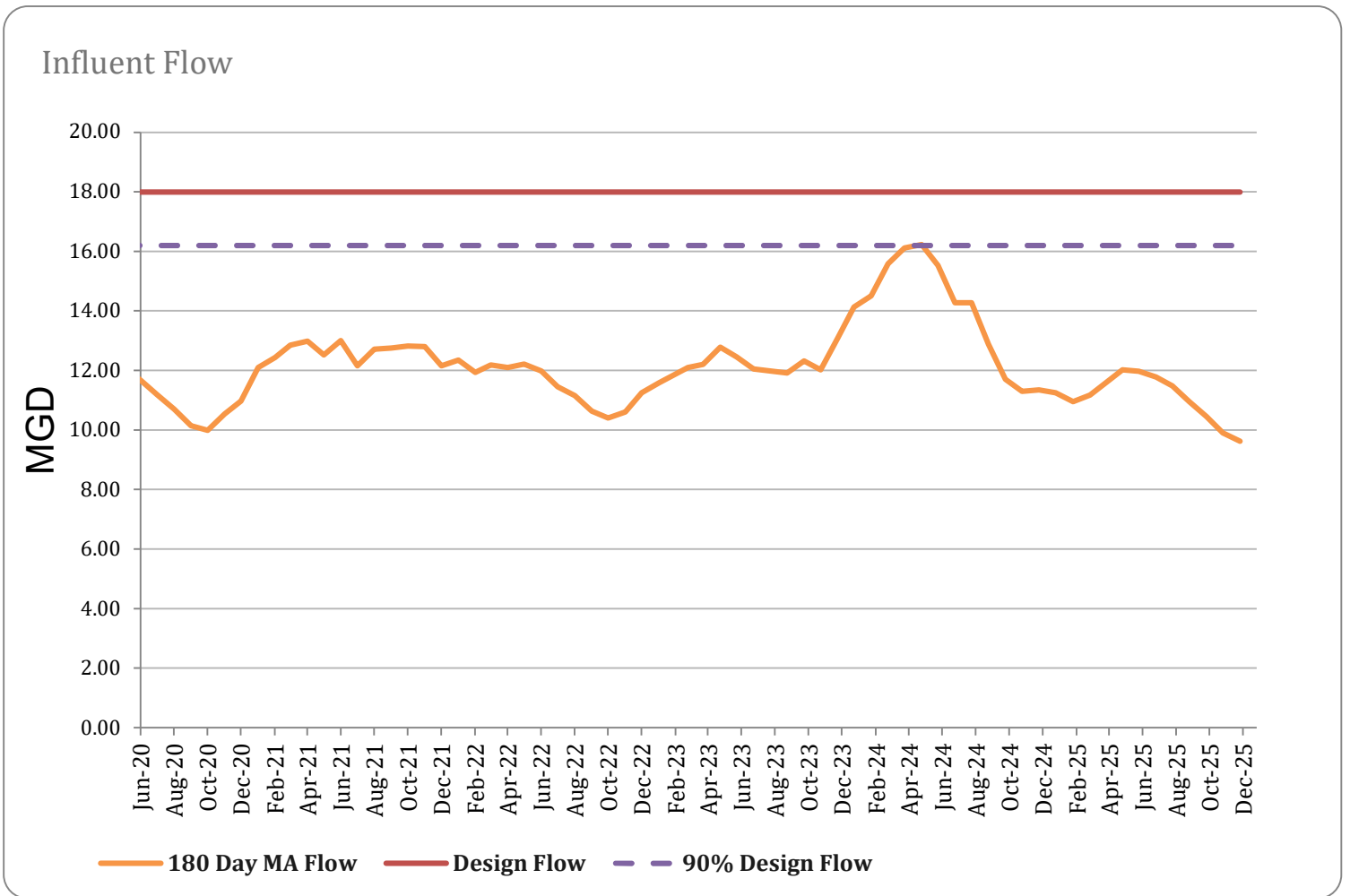
Regulatory Events

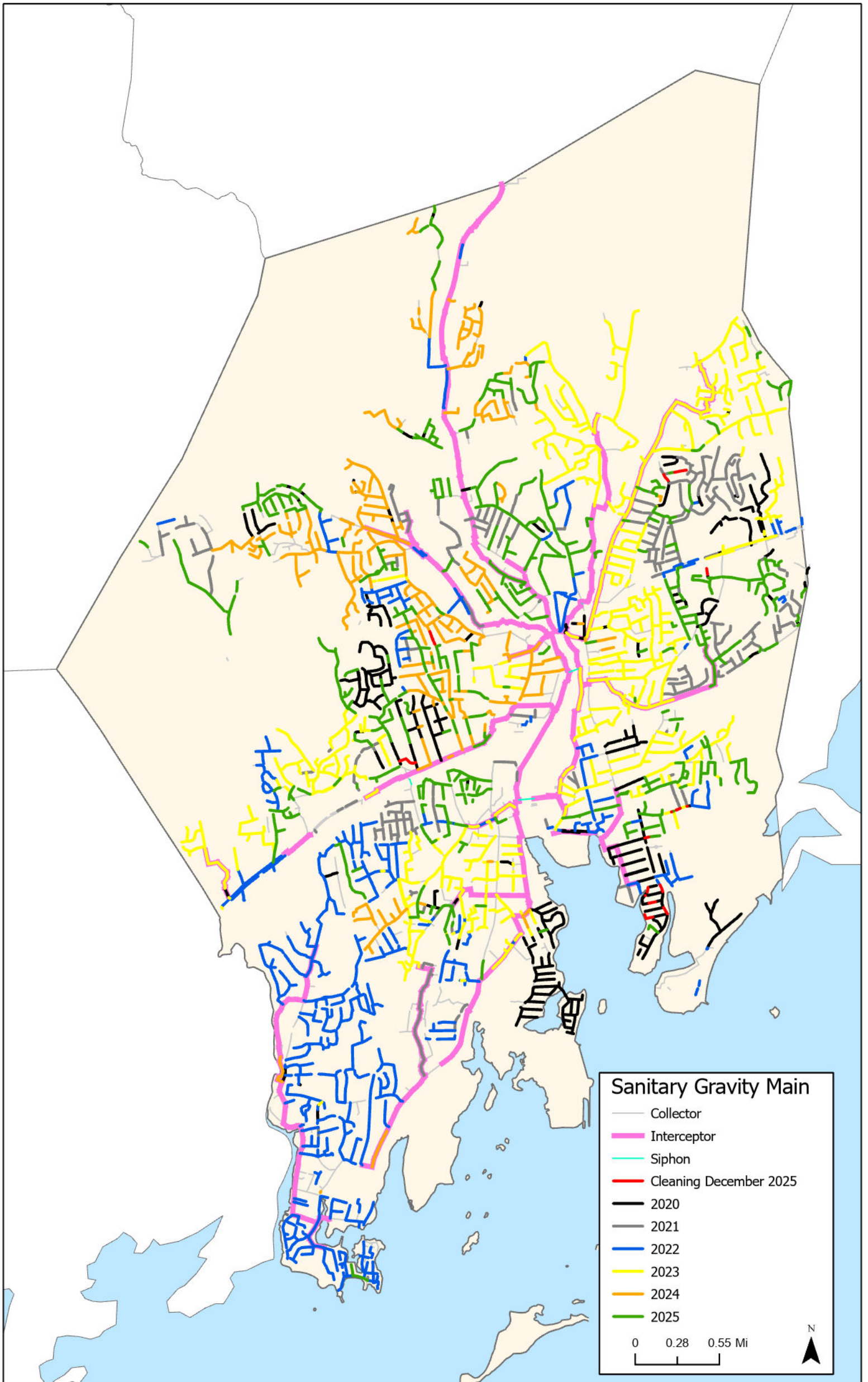
- The Facility followed all permit requirements for the month of December.
- The netDMR, MOR, ATMR, and NAR reports were submitted to CT-DEEP and EPA in December.

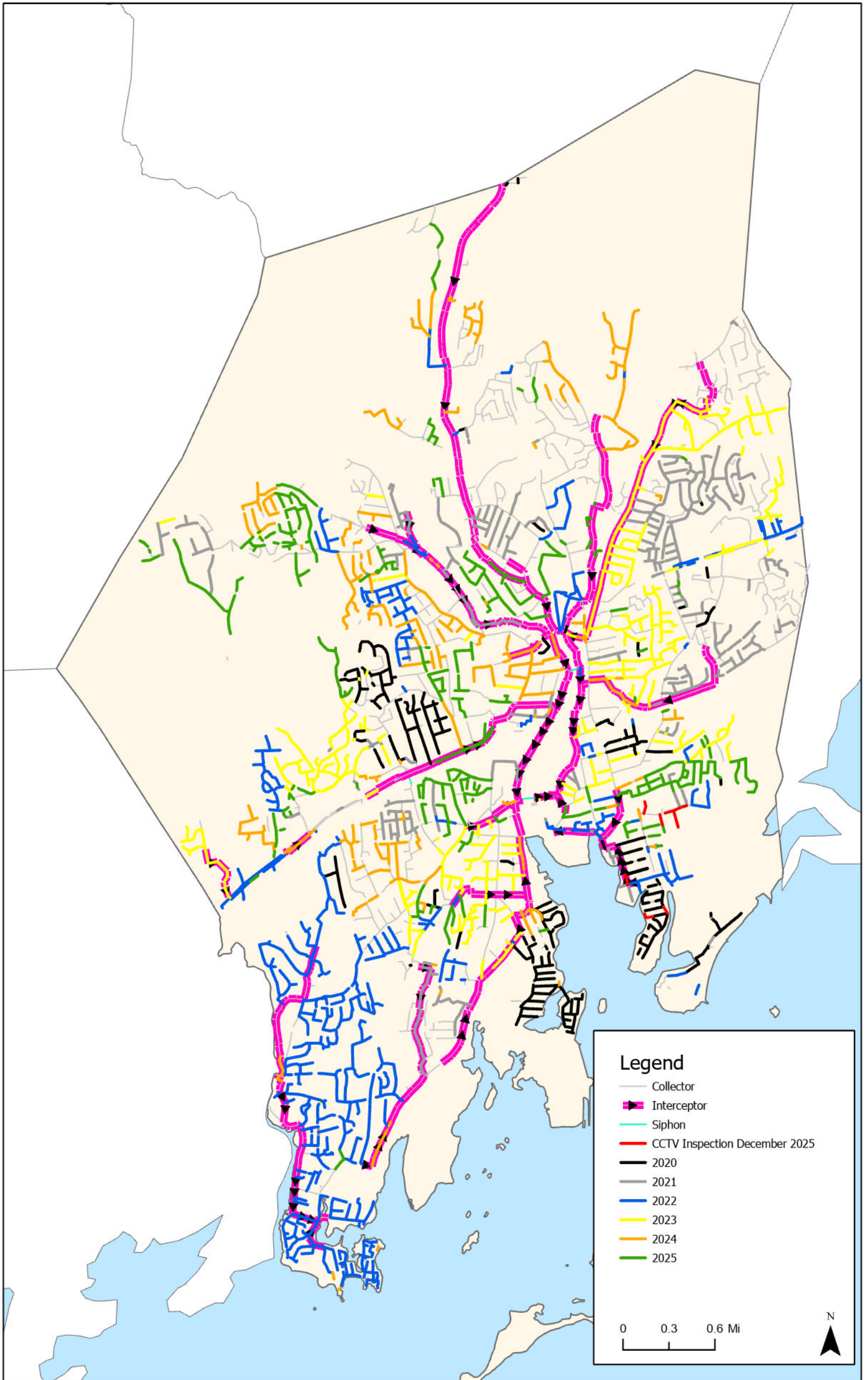
EXECUTIVE SUMMARY - Key Operational Parameters`

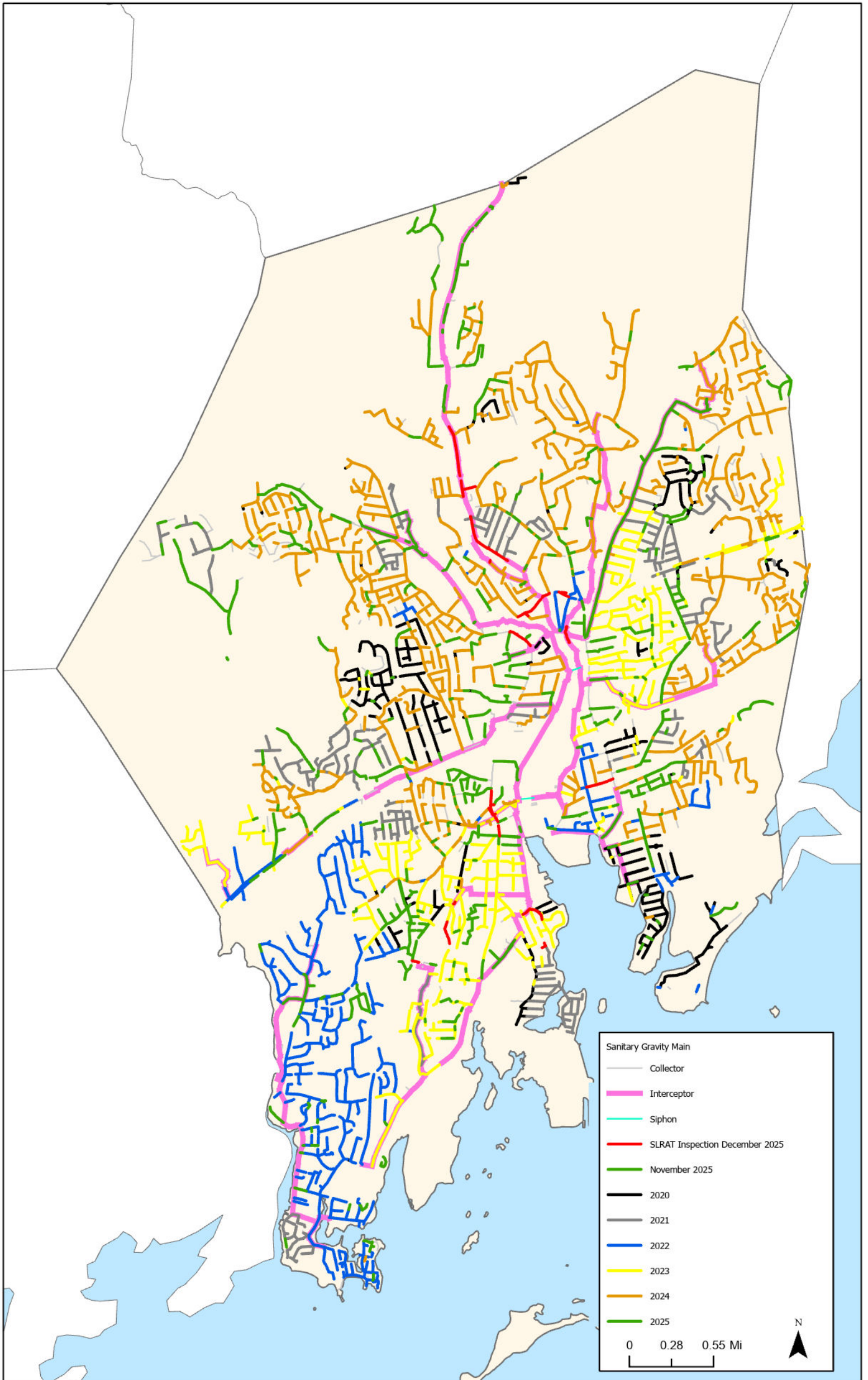
Parameter	Units	December Result	CYTD Result	Contract Limit
Average Daily Flow	MGD	9.70	n/a	n/a
180 Day Average Daily Flow	MGD	9.63	n/a	n/a
Effluent BOD	mg/l	4.8	n/a	10
Effluent TSS	mg/l	9.3	n/a	10
Effluent Fecal Coliform	# / 100 ml	4	n/a	10
Effluent Enterococci	# / 100 ml	7	n/a	30
Effluent Total Chlorine	mg/l	0.01	n/a	0.07
Effluent Total Nitrogen	lbs/day	584	n/a	1,000
Biosolids Quality (cake)	% solids	28	n/a	n/a
Biosolids Disposal (cake)	DT/month	188	n/a	n/a
Biosolids Disposal (liq)	DT/month	146	n/a	n/a
Biosolids Disposal (total)	DT/month	334	n/a	n/a
Grit and Screenings	WT/month	6	n/a	n/a
Chemicals – Hypochlorite	gal/month	6156	n/a	n/a
Chemicals – Bisulfite	gal/month	4759	n/a	n/a
Chemicals – Polymer	gal/month	194	n/a	n/a
Chemicals – Odor Control	gal/month	0	n/a	n/a
Sewer Cleaning	Miles	0.8	49.72	3 miles (avg)
CCTV Inspection	Miles	0.5	28.97	2 miles (avg)
Odor Complaints	#	0	n/a	0
SL-RAT Inspection	Miles	2.6	87.70	60 months
Manhole Inspections	#	5	1027	50/m
IPP Inspections	#	41	587	Approx. 500/year

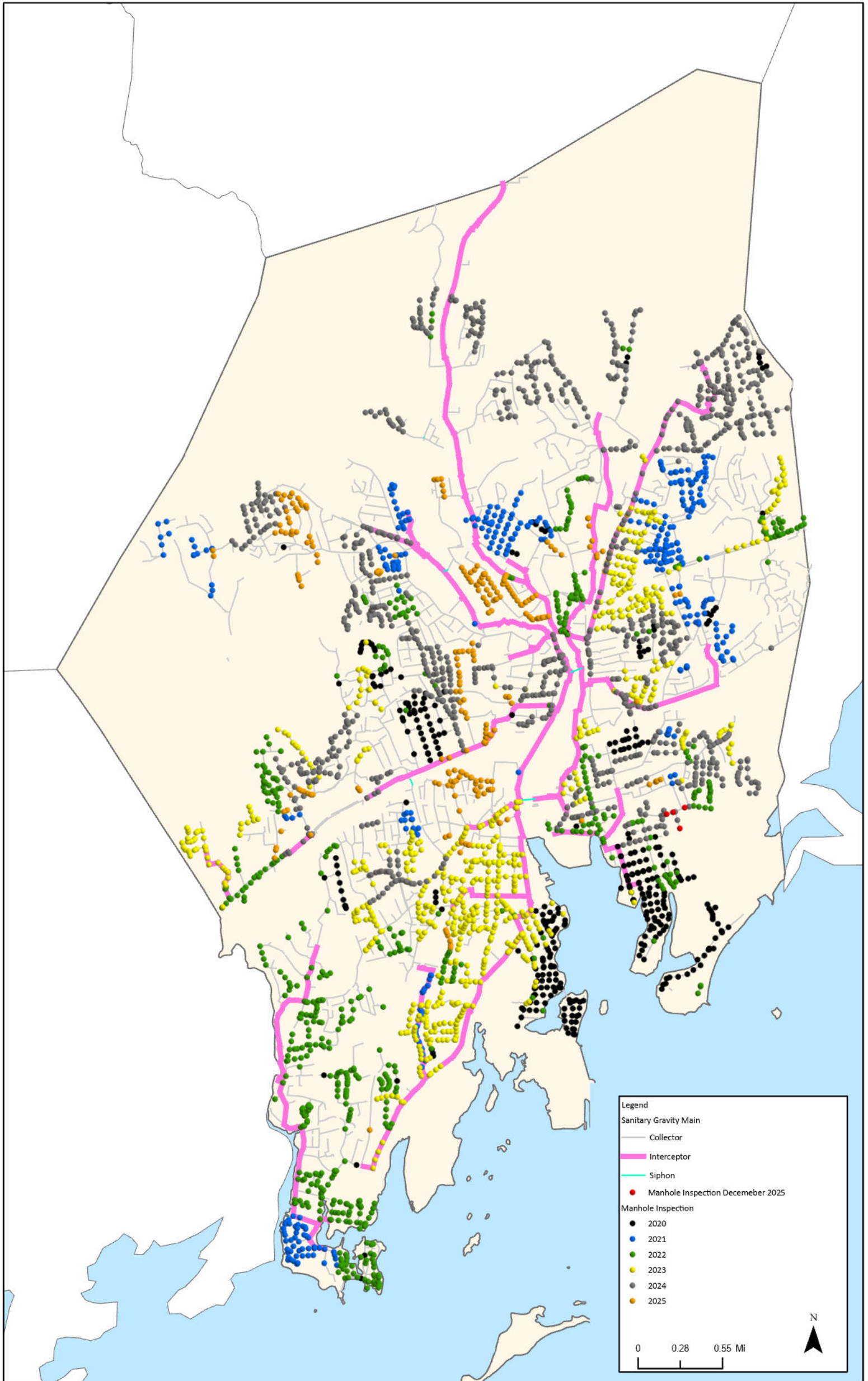
EXECUTIVE SUMMARY - Influent Flow

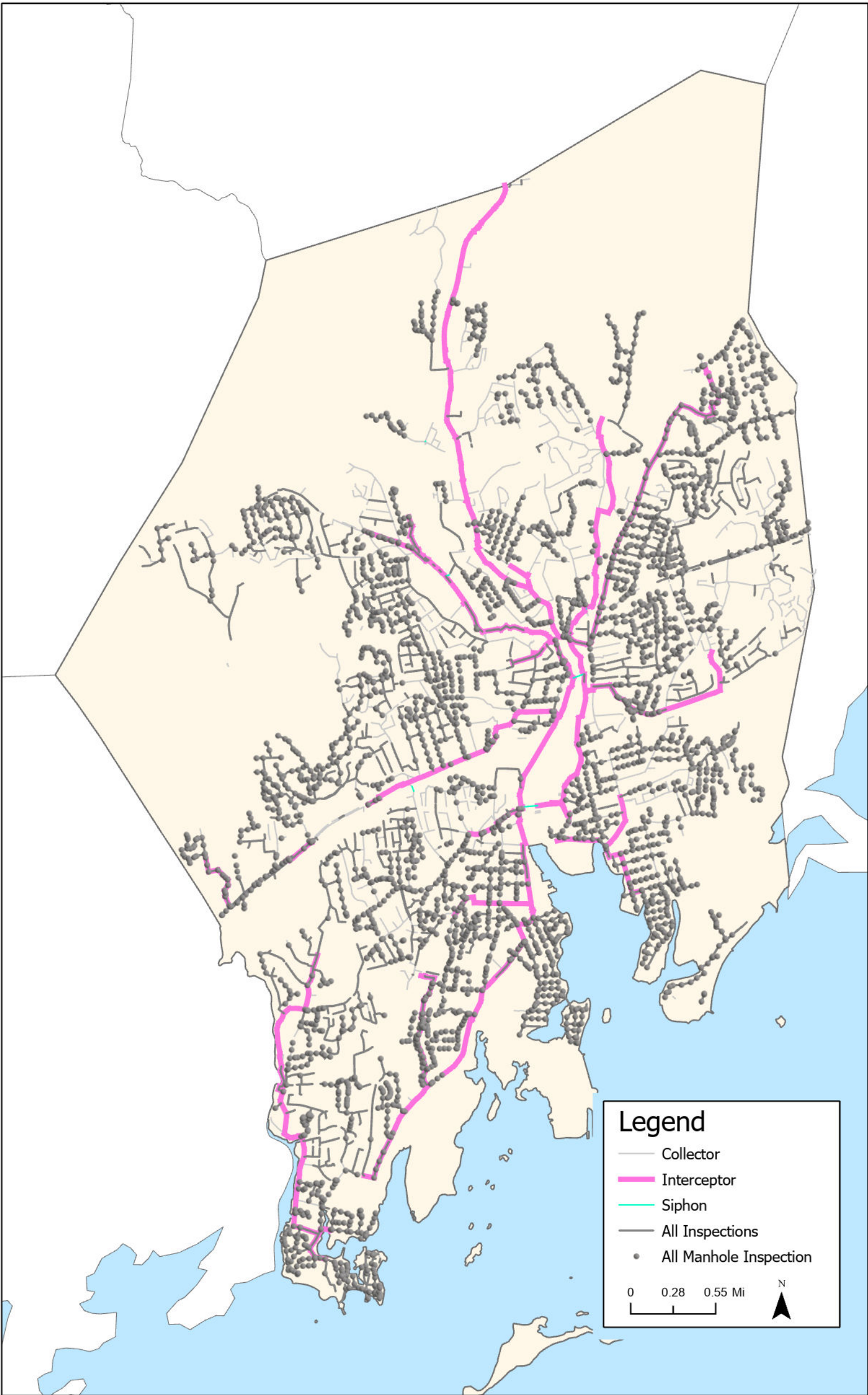












Maintenance, Repair and Replacement (MRR) Approval Form

MRR Number: CY-06-009

Date: 01-13-2026

Subject to the WASTEWATER TREATMENT SYSTEM OPERATIONS, MAINTENANCE, AND MANAGEMENT SERVICES AGREEMENT and BETWEEN WATER POLLUTION CONTROL AUTHORITY FOR THE CITY OF NORWALK AND VEOLIA ENVIRONMENT S.A. ("VEOLIA")

1. MRR Description:

Removal of both skimmer arms and beach from FST #3.

2. Scope of Work:

Provide all equipment and crane to support removal of the damaged skimmer arm and beach.

3. Quotes: See Attached.

The quote is from Northeast Water, a preferred vendor for the City of Norwalk.

The Company shall complete the work required by this MRR Approval Form within 30 calendar days of the date above.

4. Compensation:

Vendor / Subcontractor: Northeast Water	\$16,722.00
Contingency (10%):	\$1,672.20
Veolia Mark Up (15%):	\$2,759.13
Total Project Cost:	\$21,153.33

ISSUED AND AUTHORIZED BY:
Veolia

ACCEPTED AND AGREED TO BY:
Norwalk WPCA

By: Trevor Steaprock

By: Ralph J. Zolt

Title: Project Leader

Title: Sr. Environmental Engineer

YEAR-TO-DATE BUDGET REPORT



FOR 2026 99

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
22 WATER POLLUTION CONTROL							
040 PUBLIC WORKS							
224062 WATER POLLUTION CONTROL							
224062 5110 WAGES & SA	716,169	0	716,169	331,858.21	.00	384,310.79	46.3%
224062 5120 WAGES & SA	100,000	0	100,000	2,152.45	.00	97,847.55	2.2%
224062 5140 WAGES & SA	36,000	0	36,000	0.00	.00	36,000.00	.0%
224062 5150 LONGEVITY	1,225	0	1,225	2,500.00	.00	-1,275.00	204.1%
224062 5235 MEMBERSHIP	10,000	0	10,000	219.00	.00	9,781.00	2.2%
224062 5241 ELECTRIC	1,671,700	0	1,671,700	663,100.49	421,290.62	587,308.89	64.9%
224062 5245 TELEPHONE	2,000	0	2,000	1,026.23	.00	973.77	51.3%
224062 5252 LEGAL SERV	250,000	0	250,000	31,159.20	118,840.80	100,000.00	60.0%
224062 5258 OMI	11,260,000	0	11,260,000	5,104,450.28	6,155,549.72	100,000.00	100.0%
224062 5286 BUSINESS E	32,000	0	32,000	4,973.50	1,314.58	25,711.92	19.7%
224062 5295 SEMINAR&CO	20,000	0	20,000	.00	.00	20,000.00	.0%
224062 5298 OTHER	250,000	0	250,000	.00	.00	250,000.00	.0%
224062 5418 INSURANCE	82,675	0	82,675	82,675.00	.00	.00	100.0%
224062 5428 BENEFITS	381,718	0	381,718	381,718.00	.00	.00	100.0%
224062 5521 PRINCIPAL	0	0	0	2,645,337.75	.00	-2,645,337.75	100.0%
224062 5522 INTEREST	0	0	0	1,254,201.98	.00	-1,254,201.98	100.0%
224062 5523 BOND EXP	0	0	0	27,736.85	.00	-27,736.85	100.0%
224062 5651 TO G/F	768,460	0	768,460	768,460.00	.00	.00	100.0%
224062 5730 C0856 WPCA CAPIT	0	4,200,000	4,200,000	4,125,112.75	.00	74,887.25	98.2%
224062 5741 IT HARDWAR	60,000	0	60,000	.00	.00	60,000.00	.0%
224062 5789 RESERVE	568,028	0	568,028	.00	.00	568,028.00	.0%
TOTAL WATER POLLUTION CONTROL	16,209,975	4,200,000	20,409,975	15,426,681.69	6,696,995.72	-1,713,702.41	108.4%
TOTAL PUBLIC WORKS	16,209,975	4,200,000	20,409,975	15,426,681.69	6,696,995.72	-1,713,702.41	108.4%
TOTAL WATER POLLUTION CONTROL	16,209,975	4,200,000	20,409,975	15,426,681.69	6,696,995.72	-1,713,702.41	108.4%
TOTAL EXPENSES	16,209,975	4,200,000	20,409,975	15,426,681.69	6,696,995.72	-1,713,702.41	108.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2026-99

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
22 WATER POLLUTION CONTROL							
040 PUBLIC WORKS							
224062 WATER POLLUTION CONTROL							
224062 4051 INTEREST	-65,000	0	-65,000	-44,215.02	.00	-20,784.98	68.0%
224062 4121 NITROGEN	-30,000	0	-30,000	-33,720.00	.00	3,720.00	112.4%
224062 4451 SEWER PERM	-1,500	0	-1,500	-1,200.00	.00	-300.00	80.0%
224062 4453 SEPTIC LIC	-1,200	0	-1,200	-200.00	.00	-1,000.00	16.7%
224062 4513 SEWER CHR	-19,562,000	0	-19,562,000	7,669.00	.00	-19,569,669.00	.0%
224062 4516 SPT DIS FE	-175,000	0	-175,000	-103,030.00	.00	-71,970.00	58.9%
224062 4521 WILTON SU	-850,000	0	-850,000	.00	.00	-850,000.00	.0%
224062 4522 SEWER USE	-45,000	0	-45,000	-77,531.00	.00	32,531.00	172.3%
224062 452C INDUSTRIAL	-175,000	0	-175,000	-250.00	.00	-174,750.00	.1%
224062 452D SEWER CONN	-150,000	0	-150,000	-194,118.24	.00	44,118.24	129.4%
224062 452E IPP INTERE	-5,000	0	-5,000	-2,313.81	.00	-2,686.19	46.3%
224062 4807 REIMB EXP	-1,000	0	-1,000	-58,327.42	.00	57,327.42	5832.7%
224062 489F REIMB GF	-136,947	0	-136,947	.00	.00	-136,947.00	.0%
224062 4901 INV INCOME	0	-110,000	-110,000	-78,575.88	.00	-31,424.12	71.4%
TOTAL WATER POLLUTION CONTROL	-21,197,647	-110,000	-21,307,647	-585,812.37	.00	-20,721,834.63	2.7%
TOTAL PUBLIC WORKS	-21,197,647	-110,000	-21,307,647	-585,812.37	.00	-20,721,834.63	2.7%
TOTAL WATER POLLUTION CONTROL	-21,197,647	-110,000	-21,307,647	-585,812.37	.00	-20,721,834.63	2.7%
TOTAL REVENUES	-21,197,647	-110,000	-21,307,647	-585,812.37	.00	-20,721,834.63	

City of Norwalk
WATER POLLUTION CONTROL AUTHORITY
Draft FY 2026-27 Capital Budget Summary

CAPITAL BUDGET

Project	Approved Available Funds FY 25-26	Projected FY 26-27	Projected FY 27-28	Projected FY 28-29	Projected FY 29-30	Projected FY 30-31
Collection System Rehabilitation ¹	\$ 7,600,000	\$ -	\$ 7,000,000	\$ 7,000,000	\$ 7,000,000	\$ 7,000,000
Pump Station Upgrade/Replacement ²	\$ -	\$ 8,000,000	\$ -	\$ -	\$ -	\$ 250,000
WWTP Rehabilitation/Improvement ³	\$ 10,000,000	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -
	\$ 17,600,000	\$ 18,000,000	\$ 7,000,000	\$ 7,000,000	\$ 7,000,000	\$ 7,250,000

Footnotes:

¹ Capital improvement program funding recommendations were identified in the Sanitary Sewer Collection System Master Plan Update (September 2022).

² Capital improvement program funding recommendations were identified in the Pump Station Asset Management Plan (April 2019).

³ Capital improvement program funding recommendations were identified in the Water Pollution Control Facility (WPCF) Facility Plan Update (September 2023).

City of Norwalk
WATER POLLUTION CONTROL AUTHORITY
DRAFT FY 2026-27 Operating Budget Summary

REVENUES (224062)

ACCOUNT	DESCRIPTION	APPROVED FY 25-26	PROJECTED ACTUAL FY 25-26	PROPOSED FY 26-27
	Sewer Use Charges	\$ 20,457,000	\$ 20,508,390	\$ 21,356,389
4513	Norwalk Customers ¹	\$ 19,562,000	\$ 19,580,890	\$ 20,442,000
4521	Wilton Interlocal Agreement ²	\$ 850,000	\$ 850,000	\$ 850,000
4522	Other Contract Customers	\$ 45,000	\$ 77,500	\$ 64,389
	Other Revenues	\$ 850,647	\$ 961,694	\$ 859,067
452C	Industrial Pretreatment Surcharge ³	\$ 175,000	\$ 175,000	\$ 175,000
452D	Sewer Connection Fees	\$ 150,000	\$ 200,000	\$ 150,000
452E	Industrial Pretreatment Interest	\$ 5,000	\$ 5,000	\$ 5,000
4451	Sewer Permits	\$ 1,500	\$ 1,500	\$ 1,500
4807	Reimbursement of Expenses	\$ 1,000	\$ 58,327	\$ 1,000
4453	Septage Haulers Licenses	\$ 1,200	\$ 1,200	\$ 1,200
4516	Septage Disposal Fees	\$ 175,000	\$ 175,000	\$ 175,000
4121	Nitrogen Credits ⁴	\$ 30,000	\$ 33,720	\$ 30,000
4901	Investment Income ⁵	\$ 110,000	\$ 110,000	\$ 110,000
4051	Interest on Delinquent Accounts ⁶	\$ 65,000	\$ 65,000	\$ 65,000
489F	Reimbursement for Indirect Expenses ⁷	\$ 136,947	\$ 136,947	\$ 145,367
TOTAL		\$ 21,307,647	\$ 21,470,084	\$ 22,215,456

¹ Rate increase of approximately 4.5, which is an increase of \$20 residential; \$28 commercial; \$0.50/1000 gallons commercial consumption per WPCA Financial Model.

Includes annual adjustments and a 98.2% collection rate per Tax Collector's Office and may fluctuate based upon economic conditions.

² Billed on actual metered wastewater flow. Varies based on audited expenditures.

³ No change in IPP rates.

⁴ Nitrogen FY26/27 credits estimated based on past CTDEEP credit sharing.

⁵ Per Comptroller.

⁶ Per Comptroller.

⁷ Salaries, benefits and other direct costs for WPCA support services, City Sewer Use Fee, IPP/FOG billing and stormwater O&M.

City of Norwalk
WATER POLLUTION CONTROL AUTHORITY
DRAFT FY 2026-27 Operating Budget Summary

EXPENDITURES (224062)

ACCOUNT	DESCRIPTION	APPROVED FY 25-26	PROJECTED ACTUAL FY 25-26	PROPOSED FY 26-27
	Personnel/Benefits	\$ 1,235,112	\$ 1,184,018	\$ 1,365,102
5110	Wages & Salary - Regular ¹	\$ 716,169	\$ 663,800	\$ 800,784
5428	Employee Benefits	\$ 381,718	\$ 381,718	\$ 426,818
5120	Wages & Salary - Overtime	\$ 100,000	\$ 100,000	\$ 100,000
5140	Wages & Salary - Part-time	\$ 36,000	\$ 36,000	\$ 36,000
5150	Longevity	\$ 1,225	\$ 2,500	\$ 1,500
5258	Operations & Maintenance Fees²	\$ 11,260,000	\$ 11,260,000	\$ 11,340,000
5651	Indirect Expenses³	\$ 768,460	\$ 768,460	\$ 802,951
5241	Electricity⁴	\$ 1,671,700	\$ 1,671,700	\$ 1,738,600
5298	Other Contractual Services	\$ 250,000	\$ 250,000	\$ 250,000
5252	Legal Services	\$ 250,000	\$ 250,000	\$ 250,000
	Administration	\$ 94,000	\$ 64,000	\$ 64,000
5286	Business Expense (General Office / Billing Costs)	\$ 32,000	\$ 32,000	\$ 32,000
5245	Telephone	\$ 2,000	\$ 2,000	\$ 2,000
5741	IT Hardware / Software	\$ 60,000	\$ 30,000	\$ 30,000
5235	Professional Dues/Memberships	\$ 10,000	\$ 10,000	\$ 10,000
5295	Training/Conferences	\$ 20,000	\$ 20,000	\$ 20,000
5418	Property Insurance/Liability Premium Worker's Compensation⁵	\$ 82,675	\$ 82,675	\$ 74,728
5789	Replacement Reserve - Wilton's portion per agreement	\$ -	\$ -	\$ -
5789	Replacement Reserve - Norwalk⁶	\$ 568,028	\$ -	\$ -
5521	Debt Service - Principal	\$ 3,657,413	\$ 3,657,413	\$ 4,109,593
5522	Debt Service - Interest	\$ 1,440,259	\$ 2,243,639	\$ 2,190,482
TOTAL		\$ 21,307,647	\$ 21,461,905	\$ 22,215,456

¹ Includes step and COL increases.

² Includes a 3.5% increase on base service fee, contract incentives, and a 5% contingency for contract components (pass-through and extraordinary items).

³ Salaries, benefits and other direct costs for City support services including Finance Department (CFO, Tax Collector, Tax Assessor, Comptroller, IT/GIS, Purchasing, and Management & Budgets), Customer Service, and DPW Engineering.

⁴ Assumes 4% increase over previous year.

⁵ Per Risk Management and Finance Department

⁶ Surplus funds historically used for rate stabilization in future years included in WPCA Financial Model. FY26-27 no surplus is projected.

PROFESSIONAL SERVICES TASK ORDER

Task Order Number: 23
Task Order Date: January 2, 2026

Subject to the AGREEMENT FOR ON-CALL ENGINEERING SERVICES BY AND BETWEEN WATER POLLUTION CONTROL AUTHORITY OF THE CITY OF NORWALK AND WRIGHT-PIERCE (hereinafter referred to as the "Agreement"), WPCA hereby directs ENGINEER to perform the professional engineering services specified in this Task Order in accordance with the Agreement.

1. Project Description:

Project Number: 21471
Project Name: Keeler Brook Pump Station Upgrade Relocation & Redesign
Description: The City of Norwalk is in the process of acquiring the parcel at 493 Connecticut Avenue. This will require a redesign of the current August 2024 pump station contract drawings and specifications. In preparation for station relocation, we have prepared this task order to update the contract drawings and specifications.

2. Scope of Work:

The scope is fully described in the document entitled Scope of Work attached hereto as Exhibit A.

3. Time Schedule:

Engineer shall complete the scope of work associated with this Task Order in accordance with the schedule requirements of the WPCA at the time of authorization. Upon City authorization, each task can be completed within the following timeframes:

- Task 1 will be completed within 210-days upon authorization but may extend beyond depending on the timing for the completion of the building demolition and site survey, both to be conducted by others.

4. Compensation:

Engineer shall be paid for the proper performance of services described in this Task Order in an amount not to exceed Two hundred twenty-three thousand two hundred seventeen dollars and 00/100 (\$223,217.00 Dollars) per the following schedule:

Task – Description	Fee
1 – Relocation & Redesign – Final Design Services	\$211,659.00
2 – Bidding Phase Services	\$11,558.00
TOTAL	\$223,217.00

5. Special Conditions:

This Task Order is subject to the special provisions stated in Exhibit B, attached hereto and incorporated herein as if fully set forth herein.

6. Amendment:

This Task Order amends a previously executed Task Order:

Previous Task Order Number: 20

Previous Task Order Date: November 2025

ISSUED AND AUTHORIZED BY:

WPCA

By: Ralph L. Koll

Title: Sr. Environmental Engineer

ACCEPTED AND AGREED TO BY:

ENGINEER

By: _____

Title: Vice President

PROFESSIONAL SERVICES TASK ORDER

Task Order Number: 23

Exhibit A: Scope of Work

Background:

The Norwalk WPCA has requested that Engineer conduct additional field investigations and prepare updated design plans and specifications for public bidding to relocate the Keeler Brook Pump Station to 493 Connecticut Avenue.

Scope of Work

Engineer shall provide the following services to meet these goals.

Task 1 – Update Contract Drawings & Specifications to Relocate the Keeler Brook Pump Station

- a. Attend up to two workshops with the City, WPCA, select subconsultants, and Veolia staff to discuss any desired and/or required changes to the current pump station design including enlarging the building footprint to improve access to interior components and equipment, parking, access, site aesthetics and other general features.
- b. Coordinate siting of the pump station with the City, Veolia, WPCA and select subconsultants.
- c. Coordinate an updated site survey. This will include expansion to the limits of the original survey and a stand alone A-2 survey of 493 Connecticut Avenue. All survey costs will be carried by others. It should be noted the addition survey to relocate the pump station will be extensive and required following building demolition but prior to the completion of the design. Building demolition will be coordinated and completed by others.
- d. Conduct one additional soil boring and geotechnical evaluation for the new wetwell location. A \$15,000.00 allowance has been allocated for this item.
- e. Coordinate requirements for any construction that will occur within the Eversource buffer zone with Eversource.
- f. Redesign all underground gravity and force main piping to and from the new proposed site for connection to existing infrastructure.
- g. Develop a Maintenance & Protection of Traffic Plan for all work in Route 1 and coordinate approvals with the CDOT.
- h. No additional abandonment or partial demolition of the existing Keeler Brook Pump Station has been budgeted for this updated scope.
- i. Update the August 2024 construction plans and specifications to relocate the pump station, update current building codes, and to reflect any additional features requested by the City, Veolia or the WPCA during the workshops.
- j. Incorporate any funding agency requirements into the contract documents.
- k. Subcontract with Aaron Associates to conduct the instrumentation and controls design. A \$10,000.00 allowance has been allocated for this item.
- l. Coordinate new electrical service location and requirements with Eversource.
- m. Coordinate pump, equipment and pipe sizing based on the new location.
- n. Assist in preparation and submission of a ZBA, Inland Wetlands and Zoning permit applications.
- o. Submit 60% plans and specifications for City, WPCA, Funding Agency, Building Department, and Veolia for review in PDF format.
- p. Submit 90% plans and specifications for City, WPCA, Funding Agency, Building Department, and Veolia for review in PDF format.
- q. Submit 100% stamped Contract documents for bidding in pdf format.

Task 2 – Bidding Phase Services

- a. Assist the City in advertising for bids. The City shall be responsible for all advertisement costs and distribution of plans and specifications.
- b. Prepare for and attend one pre-bid conference.
- c. Respond to bidders' questions.
- d. Prepare and distribute any required addenda to the bid documents.

- e. Review all bids and prepare bid tabulation.
- f. Review the qualifications of the apparent low bidder(s) and compliance with other contract requirements. Report on the results of the reviews and issue a Recommendation for Award to the City.
- g. The length of the Bidding Phase is assumed to be approximately 45 days.

Fee Schedule

Engineer will complete the scope of work for a not-to-exceed fee of \$223,217.00 including labor and expenses. Attached is a copy of the engineering estimate fee breakdown utilizing the specific billing rates for the staff to be assigned to this project. These billing rates are based on a multiplier of 3.3 in accordance with the On-Call Services Agreement.

PROFESSIONAL SERVICES TASK ORDER

Task Order Number: 23

Exhibit B: Special Conditions

There are no special conditions associated with this Task Order.

**Task Order No. 002
In accordance with
June 30, 2025 Agreement
By and Between
Tighe & Bond, Inc.
and
City of Norwalk**

**Project #4433 WPCA Engineering Qualifications Request
Norwalk, CT**

1. Scope of Services:

This Task Order includes boundary and topographic survey for the parcel at 493 Connecticut Avenue and adjacent Connecticut Avenue (Route 1) as part of the proposed relocation of the Keeler Brook Pump Station. Tighe & Bond will subcontract with Martin Surveying Associates to perform the survey and prepare mapping as outlined in further detail below.

Service Description

The following activities are anticipated to be conducted:

1. Subcontract with Martin Surveying Associates to perform property and topographic survey of the subject area. See attached proposal for more detailed information.
2. Attend one meeting with Norwalk WPCA and project team members to discuss the survey deliverable standards and requirements.
3. General project coordination with the project surveyor and Norwalk WPCA.

Assumptions & Exclusions

In an effort to provide the City of Norwalk with a reasonable budget for the desired services, we have prepared a scope of services based upon our understanding of your needs. The following section describes those services that were not included in the development of our budgetary estimates. If these services are required, we will modify our Task Order to meet your needs.

1. We have assumed that the sale of the property has been finalized, and Martin Surveying Associates will be able to perform their work immediately once authorized under this task order.
2. The schedule assumes that snow will not obscure the surveyor's ability to complete the field work. Since the survey extents are mainly paved, we assume that the City (or others) will provide snow removal services so that field work can be performed in the event there is snow cover.
3. Wetland delineation and similar environmental delineation is not included. We assume the mapping provided by the City for the #473 Connecticut Avenue parcel has sufficient detail to meet the project requirements.

- 4. Underground utility locating services (ground-penetrating radar and similar) is not included. All utility mapping shown on the survey will be sourced from surface observed features and utility company mapping.

2. Time Schedule:

Services as described in this Task Order shall begin upon notice to proceed with the execution of this Task Order. We anticipate completing all scope items within 45 days of the notice to proceed.

3. Compensation:

Services shall be provided on an hourly plus expense basis with a budget allocation of \$15,000 as detailed below. Hourly charges will be invoiced in accordance with the rate schedule in the Agreement. Outside services for retention of surveyor will be invoiced at cost plus a 10% markup. If the estimated level of effort is insufficient to conduct the services described in this Task Order, we will provide an estimate of the additional effort for approval under an amendment to this Task Order. Invoicing will be in accordance with the terms of the Agreement.

Accepted by:

CITY OF NORWALK

Christine Pacelli
Authorized Representative

12/23/2025
Date

TIGHE & BOND, INC.

[Signature]
Authorized Representative

December 17, 2025
Date

Norwalk WPCA Feasibility Study - Task Order 2							
Description	Principal	Licensed Professional	Engineer / Designer / Planner	Total Man-hours	Reimbursable	Labor Effort	Total Phase/Task Cost
	\$295	\$185	\$135				
Boundary and Topographic Survey							
Martin Surveying Associates - Subconsultant + 10% Markup				0	\$ 12,925	\$ -	\$ 12,925
Coordination and Project Management	1	4		5	\$ -	\$ 1,035	\$ 1,035
Meeting	2	2		4	\$ -	\$ 960	\$ 960
Subtotal	3	6	0	9	\$ 12,925	\$ 1,995	\$ 14,920