

**CITY OF NORWALK
ECONOMIC AND COMMUNITY DEVELOPMENT
REGULAR MEETING
FEBRUARY 5, 2026
BY ZOOM VIRTUAL MEETING**

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.

Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.

Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.

Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Sabrina Godeski at sgodeski@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

I. CALL TO ORDER

Chair Goldstein called the meeting to order at 7:00p.m.

II. ROLL CALL

Chair Goldstein called the Roll: Josh Goldstein, Nicole Ayers, Anne Wennerstrand, Jim Frayer, Jan Degenshein, Jalin Sead, Darlene Young (7:05 p.m.)

At Roll Call there were six (6) Committee members present, constituting a quorum. Darlene Young arrived at 7:05 p.m.

ATTENDANCE: Josh Goldstein; Chair, Jan Degenshein; Vice-Chair, Nicole Ayers, Jim Frayer, Anne Wennerstrand, Jalin Sead, Darlene Young (7:05 p.m.)

STAFF: Sabrina Godeski, Steve Kleppin, Ben Yeung

OTHERS: Councilmember Broderick Sawyer, Councilmember Richard Dellinger, David Plettner-Saunders; CPG, Martin Cohen, Kevin Price; BerryDunn, Joseph Bergeon; BerryDunn

III. ACCEPTANCE OF MINUTES

A. SPECIAL MEETING: JANUARY 12, 2026

There was no report on this item.

****MR. DEGENSHEIN MOVED THE ITEM
MOTION PASSED UNANIMOUSLY

IV. PUBLIC PARTICIPATION

There was no public participation.

Chair Goldstein closed the public participation at 7:02p.m.

V. NEW BUSINESS

A. ECONOMIC AND COMMUNITY DEVELOPMENT

1. AUTHORIZE THE MAYOR, BARBARA C. SMYTH, TO EXECUTE AN AGREEMENT WITH BERRY, DUNN MCNEIL & PARKER, LLC, FOR PROJECT #4435 – COMMUNITY DEVELOPMENT SOFTWARE & SERVICES, FOR AN AMOUNT NOT TO EXCEED \$204,000.00 FOR IMPLEMENTATION OVERSIGHT SERVICES FOR A NEW ONLINE PERMITTING AND LICENSING SYSTEM.

ACCT: 0926 3710 5777 C0731

Mr. Kleppin gave a brief review. He said they have been working with BerryDunn to help guide them through the process of getting an RFP for the new online permitting software for the city. He said that this would be a collaboration with many city departments. They would like to keep BerryDunn on during implementation. BerryDunn knows their permitting process very well.

Mr. Joseph Bergeon, Senior Consultant with BerryDunn introduced himself and the Principal, Kevin Price. They have been working with the city for over a year on business process review, procurement for new community development software. They are

wrapping up contract negotiations with Mainstar. Mainstar will be the software provider. BerryDunn's role will be to provide oversight over the services Mainstar provides. He explained how the hours are allocated for the city and its uses. The committee discussed the timeline.

****MS. WENNERSTRAND MOVED THE ITEM
MOTION PASSED UNANIMOUSLY

B. TRANSPORTATION MOBILITY AND PARKING

1. AUTHORIZE THE MAYOR, BARBARA C. SMYTH, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF NORWALK AND A. VITTI EXCAVATORS, LLC FOR PROJECT TMP 2025-6 SOUTH MAIN STREET RAIL SPUR AND BERM REMOVAL, FOR AN AMOUNT NOT TO EXCEED \$849,497.00.

ACCTS: 0924-3750-5777-C0835, 580000-5796-AID07

Chair Goldstein read Item B1 and Item B2 together.

Mr. Yeung reported on this item. He said they need to request a technical correction to add another funding source to the item. They were informed, two (2) weeks after they received approval for this item, that they received additional funding through the municipal grant and aid for \$500,000. The technical correction request is to add an account number to the January 13, 2026, approval. He answered all the questions the committee had.

****MS. YOUNG MOVED THE ITEM
MOTION PASSED UNANIMOUSLY

2. AUTHORIZE THE DIRECTOR OF TRANSPORTATION, MOBILITY, AND PARKING TO EXECUTE ORDERS ON THE CONTRACT BETWEEN THE CITY OF NORWALK AND A. VITTI EXCAVATORS, LLC FOR PROJECT TMP 2025-6 SOUTH MAIN STREET RAIL SPUR AND BERM REMOVAL, FOR A SUM NOT TO EXCEED \$84,949.70.

ACCTS: 0924-3750-5777-C0835, 580000-5796-AID07

Chair Goldstein read Item B1 and Item B2 together.

****MS. YOUNG MOVED THE ITEM
MOTION PASSED UNANIMOUSLY

C. BUSINESS DEVELOPMENT AND TOURISM

1. AUTHORIZE THE MAYOR, BARBARA C. SMYTH, TO EXECUTE ANY AND ALL DOCUMENTS, TO ADOPT THE CITY OF NORWALK ARTS AND CULTURAL PLAN (2025, AS AMENDED) AS THE OFFICIAL GUIDING DOCUMENT FOR ADVANCING ARTS AND CULTURE INITIATIVES IN THE CITY, CONSISTENT WITH THE CITY'S DESIGNATION AS A STATE-RECOGNIZED ARTS AND CULTURAL DISTRICT.

Chair Goldstein read Item C1 and Item C2 together.

Ms. Godeski gave a brief background of the arts and cultural plan for their district. She stated they have the largest cultural district in the state. They are the first biggest city to do this with a thorough application.

Mr. Cohen shared his screen and gave his presentation for the Norwalk Arts District Plan Review. He spoke about the highlights of the plan. Mr. Plettner-Saunders also gave the background to the plan. They discussed the engagement process and surveys they administered. He went over the management and governance, discussing the phases, staffing and advisory boards. He stated that there is community support. A discussion then ensued about the funding for this plan. It was stated that all districts rely on a diversity of revenue, like program revenues, grants, sponsorship and memberships. Ms. Godeski added that they are currently funding a lot of those programs, like the arts and cultural district, events, arts and public places program and marketing. She stated that this is gearing them up to switch to a new management structure once a bid is formed. They discussed diversity and infrastructure, startup capital and any possible tax burden on the residents. Ms. Godeski went through next steps and funding with the committee and answered all questions.

****MR. DEGENSHEIN MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

2. AUTHORIZE THE MAYOR, BARBARA C. SMYTH, TO EXECUTE ANY AND ALL DOCUMENTS, TO RATIFY THE AMENDMENT TO THE CITYWIDE PLAN (PLAN OF CONSERVATION AND DEVELOPMENT) TO INCORPORATE BY REFERENCE THE ARTS AND CULTURAL PLAN WITHIN CHAPTER 6, PRESERVING & PROMOTING OUR HISTORIC HERITAGE, ARTS & CULTURE, INCLUDING THE DIRECTIVE TO EVALUATE, MODIFY AS NECESSARY, AND IMPLEMENT THE PLAN'S RECOMMENDATIONS DURING THE 2025–2029 PLANNING PERIOD.

Chair Goldstein read Item C1 and Item C2 together.

****MR. DEGENSHEIN MOVED THE ITEM
MOTION PASSED UNANIMOUSLY

VI. ADJOURNMENT

Ms. Young moved to adjourn.
Motion passed unanimously.
The meeting was adjourned at 8:19p.m.