

**CITY OF NORWALK
ADA TRANSITION COMMITTEE
REGULAR MEETING
NOVEMBER 29, 2018**

ATTENDANCE: Carol Frank, Chair; Jonathan Brown, Daisy Franklin, Samuel Pride

STAFF: Anna Keegan, Human Relations/Fair Rent Interim Director;
Darlene Young, Human Relations/Fair Rent Department Program
Coordinator

CALL TO ORDER

Ms. Frank called the meeting to order at 1:32 p.m. A quorum was present.

APPROVAL OF MEETING MINUTES.

October 25, 2018

**** MR. BROWN MOVED THE MINUTES OF OCTOBER 25, 2018.**

**** MR. PRIDE SECONDED.**

**** THE MOTION TO APPROVE THE MINUTES OF OCTOBER 25, 2018 AS
SUBMITTED PASSED UNANIMOUSLY.**

NEW BUSINESS

Ms. Frank asked about status of the walkway project between City Hall and the Health Department. Ms. Keegan said that the walkway was not part of this year's budget. The Wolfpit Elementary School would be done in the coming fiscal year.

Ms. Young explained that the staff will need to have someone come in to do a presentation about the walkway. There are still funds available but this request would be in addition to the funds already available.

Ms. Young directed everyone's attention to the photograph of the wooden access ramp at Wolfpit School which is deteriorating. Ms. Young said that they would be replacing the ramp with a concrete one similar to the one at NHS. The project will go out to an RFP bid for design with the specifications for the ramp, including the type of material for the railing. Mr. Pride suggested that if the NHS ramp was working well, it would be good to be consistent. Ms. Young reminded everyone that the City requires an RFP, but the City can keep the same specs and materials. Discussion followed.

The Committee then reviewed the side of the Wolfpit school building where the classroom doors lead directly outside to the grass. A concrete landing will be installed. The repairs on the parking lot have already been completed.

The discussion then moved to access for the bathroom at Veteran's Park. There was a question regarding which buildings were involved. Ms. Young said that she will confirm which of the structures is involved. Mr. Brown reminded everyone that if this is a new structure, it would be outside of the scope of the ADA Committee.

Mr. Pride said that it would be good to check with Eversource because there was just a major issue with running a power line underneath the newly replaced Visitor's Dock. Ms. Young said that it would be important to verify that this project would not be demolished or renovated. Discussion followed.

Ms. Keegan reminded everyone that many of the projects involve the BOE. Many of the schools are slated for major renovations, so those projects can be handled when the renovations are underway. Wolfpit School is not part of any of the upcoming BOE renovation plans. The budget is due today and the Committee needs to approve the proposed request.

**** MS. FRANKLIN MOVED TO REQUEST FOR \$150,000 FOR THE UPCOMING 2019-2020 CAPITAL BUDGET PLAN.**

**** MR. PRIDE SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

UPCOMING MEETING DATES AND TIMES

Ms. Frank said that the next meeting will be scheduled for March. She said that she would like to have someone to come in from the Public Works Department and present the plans for a potential walkway between the Health Department and City Hall. Ms. Young said that she had spoken with Lisa Burns in DPW and that Ms. Young would work on having the DPW staff come in for a presentation.

Mr. Brown asked about the ALD support. Ms. Young said that the Departments were asked to include the fact that ADL devices were available to their meeting agendas. Mr. Pride pointed out that the Health Department, the Police Department and the City have their own Facebook pages and suggested they include the same information. Ms. Young said that running an ad in the Hour would cost. Ms. Frank asked if the churches and synagogues might be willing to include the information in their bill boards and/or programs.

Mr. Brown expressed concerns that while the devices are available, there needs to be someone who is available to tell people how to use them. Ms. Frank suggested having

some staggered open houses for the devices. Discussion followed about reaching out to the residents to let everyone know about the listening devices.

ADJOURNMENT

- ** MR. PRIDE MOVED TO ADJOURN.**
- ** MS. FRANKLIN SECONDED.**
- ** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 2:16 p.m.

Respectfully submitted,

S. L. Soltes
Telesco Secretarial Services

DRAFT