

**CITY OF NORWALK
ADA TRANSITION COMMITTEE
REGULAR MEETING
MARCH 5, 2018**

ATTENDANCE: Carol Frank, Chair; Mary Geake, Beatrice Winter, Daisy Franklin;
Bancroft Daley; Katie Banzhaf

STAFF: Adam Bovilsky, Fair Rent/Human Relations Director;
Darlene Young, Program Coordinator

CALL TO ORDER

Ms. Frank called the meeting to order at 1:45 p.m. A quorum was present.

APPROVAL OF MEETING MINUTES

November 27, 2017

**** MS. WINTER MOVED THE MINUTES OF NOVEMBER 27, 2017.**

**** MS. GEAKE SECONDED.**

**** THE MOTION TO APPROVE THE MINUTES OF NOVEMBER 27, 2017 AS
SUBMITTED PASSED UNANIMOUSLY.**

UPDATES.

a. Senior Center Bathroom Renovation

Ms. Winter said that the bathrooms are basically completed. However, the fans are noisy and open to the elements. This will be addressed. The seniors are pleased with the improvements. Ms. Young asked when they plan to be completed. Ms. Winter said that the City is waiting to sign off until the fans are completed.

b. Concert Hall

Ms. Young said that the same contractors that were doing the Senior bathroom renovations are also doing the work on the concert hall. The City uses the lowest responsible bidder for projects and this project has been delayed due to the completion of the work on Senior Center Bathroom renovations.

c. Recommended 2018/19 Fiscal Year Capital Budget.

Mr. Bovilsky said that this was just an update and explained that they had approached the Finance Department about the budget request. The Finance Director suggested that the

Department request \$125,000 a year and not bond until the 3rd year, which would allow the Committee to have the full amount available for the proposed project.

Mr. Bovilsky explained that the Recreation & Parks Department would like to have all the funding for the bathroom at Cranbury Park to be all in one budget rather than split between Recreation & Parks Department budget and the ADA Committee. This is why there is a full \$110,000 in the budget for this project.

d. ADA Fund Balance Discussion.

Mr. Bovilsky said that he is always asked whether there is any extra funding left over in the budget. It turned out that there was a large fund balance because the staff was not able to see the funds from previous years. The staff recommendation is that these extra capital funds be used for projects that come up with immediate needs.

A second possibility is to save the funds towards the pathway between City Hall and the Health Department. Three bids have come in for designing an accessible path from East Avenue to the Health Department. The three bids are widely diverse and needs to be discussed with Mike Gobbo and Alan Lo.

Ms. Geake left the meeting at 2:00 p.m.

Ms. Young said that the NHS ramp project will start in the spring once the weather is warm enough to pour concrete.

NEW BUSINESS

Ms. Young said that the Norwalk Libraries could use the Assisted Listening Devices in the Community Rooms. Mr. Bovilsky said that he would not recommend Jaffey Holden again. He suggested choosing the current company, Sound Associates, that did the installation at City Hall.

Ms. Frank asked if there had been any feedback on the new ADL system. Mr. Bovilsky said that the local Hearing Loss Association was very pleased except for the president of the local chapter. Mr. Bovilsky said that the staff is discussing whether to make adjustments to the system based for this particular individual.

**** MS. FRANKLIN MOVED TO APPROVE THE ADL INSTALLATION PROJECT FOR THE SOUTH NORWALK LIBRARY AND THE MAIN LIBRARY.**

**** MS. WINTER SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

UPCOMING MEETING DATES/TIMES

Mr. Bovilsky said that he should know in April what the final Capital budget will be. He recommended a meeting in May. The Committee agreed that Monday, May 7th would be agreeable.

Ms. Young said that they have given a number of projects to various Departments to do that would be covered by their Operating Budgets. Mr. Bovilsky said that there is a possibility of combining a few projects together, but this can be difficult.

Ms. Frank asked about the 2nd and 3rd floor ADA bathrooms access. New door openers will be installed on the 2nd and 3rd floor ladies room but because of the cinder block walls in the first floor, a door opener can not be installed.

Ms. Franklin asked whether the ADA regulations are added to projects. Mr. Bovilsky said that most of the time, the ADA regulations are added into the project during the design phase and occasionally the developer will submit the plans to Human Relations for suggestions.

Mr. Bovilsky said that there has been a problem with pavers, which are ADA compliant but over time the bricks and pavers shift and become difficult for navigation. Discussion followed.

ADJOURNMENT

**** MS. FRANKLIN MOVED TO ADJOURN.**

**** MS. WINTER SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 2:21 p.m.

Respectfully submitted,

S. L. Soltes
Telesco Secretarial Services.