

**CITY OF NORWALK
ADA TRANSITION COMMITTEE
REGULAR MEETING
OCTOBER 25, 2018**

ATTENDANCE: Carol Frank, Chair; Katy Banzhaf, Jonathan Brown, Sam Pride, Beatrix Winter

STAFF: Anna Keegan, Human Relations/Fair Rent Interim Director;
Darlene Young, Human Relations/Fair Rent Department Program Coordinator

CALL TO ORDER.

Ms. Frank called the meeting to order at 1:35 p.m. A quorum was present.

APPROVAL OF MEETING MINUTES

May 15, 2018.

**** MR. BROWN MOVED TO APPROVE THE MINUTES OF MAY 15, 2018**

**** MS. WINTER SECONDED.**

**** THE MOTION PASSED WITH THREE (3) IN FAVOR (BANZHAF, BROWN, AND WINTER) AND ONE (1) ABSTENTION (PRIDE).**

The following corrections were noted:

Page 1, under **ATTENDANCE**, please change "Beatrice Winter" to "Beatrix Winter"

Page 2, under **e. Accessible Path from City Hall to Health Department**. Please change the following motion from:

**** MS. FRANKLIN MOVED TO SUSPEND THE RULES TO ADD TO AN ITEM TO THE AGENDA.**

**** MS. WHITE SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

To:

**** MS. FRANKLIN MOVED TO SUSPEND THE RULES TO ADD TO AN ITEM TO THE AGENDA.**

**** MS. WINTER SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Page 3, under **Brick Paver crosswalks - Letter from Committee**, please change the following motion from:

**** MR. DARBY SECONDED.**
**** THE MOTION PASSED UNANIMOUSLY.**

To:

**** MR. DALEY SECONDED.**
**** THE MOTION PASSED UNANIMOUSLY.**

**** MS. WINTER MOVED TO APPROVE THE MAY 15, 2018 MINUTES AS CORRECTED.**

**** MR. BROWN SECONDED.**

**** THE MOTION PASSED WITH THREE (3) IN FAVOR (BANZHAF, BROWN, AND WINTER) AND ONE (1) ABSTENTION (PRIDE).**

UPDATES

a. Accessible Path from City Hall to Health Department.

Ms. Young said that the Public Works Department had told her that they could manage installing an accessible sidewalk to the Health Department. Ms. Young said that there were two different directions, one being leaving City Hall straight to far end of the parking area and then taking a right. The second scenario involves coming out of City Hall and immediately following the driveway curve on the right up the hill to the Health Department. Discussion followed about the different accessible routes from City Hall and from East Avenue to the Health Department. Concerns about having railings, benches and resting places were expressed.

Ms. Frank said that the Public Works should be making a presentation to the ADA Transition with some sketches showing the different budgets.

Ms. Frank introduced Mr. Samuel Pride, who has recently joined the Committee.

b. Concert Hall

Ms. Young reported that the Concert Hall is 99.99% completed. The railings have been installed but have not been stained. The Building Management Department is working on a punch list for this project.

c. Assisted Listening Devices

Ms. Young said that Sharon Connors and Larry Manzi are working on an RFP for the two community rooms in the Main Library and the South Norwalk Library. She added that Jaffe Holden took a long time to complete the last project, so the RFP will be released to the public.

Ms. Young said that it would be important to make sure the public knows about the assisted hearing devices. She mentioned that some meeting agendas have the headphone insignia included on them. Ms. Frank suggested that the video screen in the lobby might be a good place to include an announcement about the assisted hearing devices. Discussion followed. some of the suggestions about raising public awareness included:

- including an article in the newspaper.
- Asking local churches and temples to including this in their bulletins
- Sponsoring a program at City Hall to demonstrate how to use the system
- Asking to have this included on the City of Norwalk Facebook page.

NEW BUSINESS

a. 2019-2020 Fiscal Year Capital Budget

Ms. Young said that the plan had been to submit a zero increase in the budget for the upcoming year. She went on to say that there had been a number of projects that involved the Board of Education that had been included in previous plans, but the BOE had indicated they would incorporate these changes into the upcoming renovations at the various buildings. Now that the Jefferson School renovation project has been delayed, it might be worthwhile to reconsider some of the projects that had previously been identified for Jefferson. Ms. Young said that she would be compiling a list of those school projects.

Ms. Young noted that the Recreation and Parks Department had done an exceptional job in handling the ADA projects for their area.

Discussion followed about the proposed budget. AK suggested that the staff should compile a list of the projects and costs for the Committee.

UPCOMING MEETING DATES/TIMES

Ms. Young suggested that perhaps having a meeting before the Human Relations at 5:30 p.m. would be possible.

Mr. Pride left the meeting at 2:15 p.m.

This was agreeable to all.

ADJOURNMENT

- ** MS. WINTER MOVED TO ADJOURN.**
- ** MS. BANZHAF SECONDED.**
- ** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 2:16 p.m.

Respectfully submitted,

S. L. Soltes
Telesco Secretarial Services.

DRAFT