

**CITY OF NORWALK
BOARD OF ESTIMATE AND TAXATION
SPECIAL MEETING
AUGUST 2, 2021
VIA TELECONFERENCE**

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ATTENDANCE: Edwin Camacho, Chair; Harry Rilling, Mayor; James Frayer;
Troy Jellerette; Artie Kassimis

STAFF: Henry Dachowitz, Chief Financial Officer; Angela Fogel, Director
Management and Budgets; Donna King, City Clerk

Mr. Camacho called the meeting to order at 6:33 p.m.

Ms. King called the Roll as indicated above. A Quorum was present.

1. APPROVAL OF MINUTES

July 14, 2021 - Special Meeting

The following corrections were made to the minutes:

Page 4 – 5th paragraph should read as follows: Mr. Frayer said that part of the problem was that Oak Hills was saddled with debt. He suggested being careful; part of the viability of the golf course is the need to maintain and improve the property. It would be a shame to jeopardize their reputation because the maintenance spending went down.

**** MR. JELLERETTE MOVED TO APPROVE THE MINUTES AS AMENDED**
**** MOTION PASSED UNANIMOUSLY**

2. SPECIAL APPROPRIATIONS AGENDA (Section A) None

3. TRANSFER AGENDA (Section B)

**** MR. KASSIMIS MOVED TO APPROVE THE FOLLOWING TRANSFER REQUEST**

POLICE DEPARTMENT

FROM ACCT	FROM ACCT NAME	FROM ACCT AVAIL BUDGET	TO ACCT	TO ACCT NAME	TRANSFER AMOUNT
01-9600-5900	CONTINGENCY	\$ 1,343,685	01-3049-5258	OTHER MACHINERY - EQUIPMENT	\$ 41,791
TOTAL \$ 41,791					

Transfer 1: To cover timing difference between reimbursement revenue and the purchase of dash cams.

Ms. Fogel reviewed the transfer request. Mr. Frayer asked where the reimbursement will go. Ms. Fogel said it would go to the bottom line at the end of the fiscal year. Mr. Frayer asked if this funding could come out of any other accounts. Ms. Fogel said she spoke with the Police Department and there is no where else. Mr. Frayer noted that they are reducing the contingency by \$41,791 and it will not be there if the City needs it. Mr. Camacho said the City will get it back.

Mr. Dachowitz said this request is coming out of the contingency line and realistically, it will go back at the end of the fiscal year. Mr. Frayer said he was concerned about depleting the contingency. Mr. Dachowitz said an alternative would be to look at the Police budget. This is an unbudgeted mandated item. This is a timing issue, but he said he feels it will be ok. Mayor Rilling added that this is an unfunded mandate. Mr. Camacho asked if it was possible the City would not get reimbursed. He was told that the way it was explained, the City could expect to get the funding.

**** MOTION PASSED UNANIMOUSLY**

4. OTHER BUSINESS (Section C) None

5. ADDITIONAL INFORMATION (Section D)

Financial reports

- Oak Hills Financial Status – June 2021

Mr. Camacho said that he wanted to raise an issue over how much the Oak Hills Park Authority owes to the City. He said the issue is over the seasonal passes. He said he asked Mr. DePalma how the per rounds are assessed in the case of seasonal passes. He said that he believes Mr. DePalma said the seasonal passes do not count as rounds. Mr. Camacho said this could amount to a lot more rounds than Oak Hills is paying to the City. It does not appear there is an answer. Mr. Camacho said he asked Mr. DePalma to check how each of those rounds can be assessed in the case of a seasonal pass.

Mayor Rilling explained that payment to the City is \$2.00 per round and it does not delineate whether it is a seasonal pass or not. He said that all rounds played should result in \$2.00 going back to the City for their debt service.

Mr. Camacho said the Oak Hills Park Authority surplus at the end of last year was significant. It seems it might make sense for them to pay back the City at a quicker rate. Mr. Dachowitz suggested that every time they sell a pass, the City gets 4%.

Mr. Jellerette said he would have thought they would have built in the concept of \$2.00 per round in the seasonal pass price. Mayor Rilling said the City should be seeing a percentage, based on the cost of the seasonal pass. Mr. Dachowitz explained that Oak Hills reports how many rounds are played, but he needs to know how they calculate their payment that they give to the City. This item will be discussed at next month's meeting.

Mr. Camacho said it appears Oak Hills is doing well and the City should look at that. Mr. Frayer said they need to understand how they calculate their payment to the City. He noted that gold is very seasonal and their fortune could turn on a dime. He said it would be good if they pay the City what is owed, but suggested they set up a rainy day fund.

Mr. Jellerette said the restaurant has not opened yet. They need to provide an opening date. Mr. Jellerette asked Ms. Fogel to find out who bought the kitchen equipment.

The remainder of the agenda is for informational purposes.

- Year-to-date Capital Budget Report – FY 2020-21
- Year-to-date Operating Expenditure Report – FY 2020-21
- Year-to-date Operating Revenue Report – FY 2020-21
- Police Wages
- Fire Wages

City of Norwalk

Board of Estimate and Taxation

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Via Teleconference

- Public Works Wages
- Year-to-date BOE Operating Expenditure Report – FY 2020-21
- Tax Collector's Narrative – June 2021
- Tax Collector's Report – June 2021

**** MR. FRAYER MOVED TO ADJOURN**
**** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 6:47 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services