

**CITY OF NORWALK
BOARD OF ESTIMATE
&
TAXATION
REGULAR MEETING
JANUARY 4, 2016**

ATTENDANCE: Gregory Burnett, Chair; Mayor Harry Rilling;
James Feigenbaum; Laoise King;
Anne Yang-Dwyer (7:15 p.m.); James Page (7:30 p.m.)

STAFF: Robert Barron, Finance Director; Donna King, City Clerk;
Alan Lo, Building and Facilities Manager

OTHERS: Pam Augustine, Early Childhood Center

Mr. Burnett called the meeting to order at 7:10 p.m. and Ms. King called the Roll. A quorum was present.

Mr. Burnett welcomed Mr. Feigenbaum back to the Board of Estimate and Taxation and welcomed Ms. King to the Board of Estimate and Taxation.

APPROVAL OF MINUTES

December 7, 2015- Regular Meeting

- ** MAYOR RILLING MOVED TO ACCEPT THE MINUTES OF
DECEMBER 7, 2015 AS PRESENTED**
- ** MOTION PASSED WITH TWO (2) ABSTENTIONS (MR. FEIGENBAUM
AND MS. KING)**

SPECIAL APPROPRIATIONS AGENDA

There were no special appropriations requested this evening.

TRANSFER AGENDA

**** MS. KING MOVED TO APPROVE THE FOLLOWING TRANSFER:**

CORPORATION COUNSEL

From	To	Amount
01-0300-5110 Regular Wages	01-0300-5130 Temporary Wages	\$56,000

Mr. Barron explained that this transfer is to cover the anticipated deficit in temporary wages due to the lawyer who has been filling in until the department fills its vacancy. They are in the process of recruiting, but do not anticipate it will be filled until almost the end of the fiscal year. Mr. Barron said that Finance recommends approval.

**** MOTION PASSED UNANIMOUSLY**

**** MAYOR RILLING MOVED TO APPROVE THE FOLLOWING TRANSFER:**

PURCHASING

From	To	Amount
01-1361-5140 Part Time Wages	01-1361-5110 Regular Wages	\$21,000

Mr. Barron explained that this transfer is to cover the conversion of two part time positions in the Purchasing Department to a full time position. The transfer amount was determined by assuming the position will be filled in March, at the earliest.

Ms. Yang-Dwyer joined the meeting at 7:15 p.m.

**** MOTION PASSED UNANIMOUSLY**

**** MR. FEIGENBAUM MOVED TO APPROVE THE FOLLOWING TRANSFER:**

POLICE DEPARTMENT

From	To	Amount
01-3064-5110 Regular Wages	01-3062-5120 Overtime Wages	\$4,000
01-3064-5110 Regular Wages	01-3065-5120 Overtime Wages	\$1,000
01-3064-5110 Regular Wages	01-3066-5120 Overtime Wages	\$1,000
Total		\$6,000

Mr. Barron explained that the transfer is to cover overtime deficits in several administrative accounts due to the vacancy in the Records division. The department is anticipating filling the Records vacancy by the middle of February, so this amount should be sufficient until that time.

**** MOTION PASSED UNANIMOUSLY**

OTHER BUSINESS

RESOLUTION REQUESTING A SPECIAL CAPITAL APPROPRIATION IN THE AMOUNT OF \$756,068 FOR THE ENVIRONMENTAL REMEDIATION AND RENOVATION OF SIX (6) CLASSROOMS FOR THE NORWALK EARLY CHILDHOOD CENTER DEVELOPMENT PROJECT

Mr. Page joined the meeting at 7:30 p.m.

Mr. Barron explained the item. Mr. Lo said that the appropriation will be financed from the anticipated state reimbursements. He noted that the final numbers are not determined until an audit has been completed.

Mr. Lo explained that this was a project that was developed during the last Board of Education administration so they tried to find funds to create this project.

The Board discussed reimbursements and Mr. Lo said that the reimbursement for new construction is 32.14%. He said that this project is complicated because they are renovating an existing building; the State does not consider boiler replacement as a reimbursable cost.

Mr. Barron said that he spoke with the State and was told that reimbursement is based on the project; they will provide a history of what it was and what it is currently. There is a sliding scale on school reimbursement.

Mr. Barron explained that the intention of the six classrooms is to allow the City to send fewer students out of district. Mr. Burnett added that this would also free up classroom space in other schools. This is key element in improving Special Education.

Mr. Lo said that one of the goals of the Superintendent is to finish this project by August.

**** MS. YANG-DWYER MOVED TO APPROVE THE RESOLUTION**
**** MOTION PASSED UNANIMOUSLY**

FEES AND FINES

Mr. Barron explained that the fees and fines information is included in this evening's meeting packet. He said that the sheet provides a list of current fees and the date those fees were last amended. This will be useful when the Board of Estimate and Taxation meets with the department heads.

ADDITIONAL INFORMATION

Key Drivers

Mr. Barron reviewed the key drivers and said that except for investment income, they are all over 50%. A good deal of the investment income depends on short term rates. The hope is that during the second half of the year, they will be able to achieve budget.

Oak Hills Financial Status

Mr. Barron reported that Oak Hill's total income is 5% greater than during the same time period last year. He noted that two years ago they were provided with an operating revenue loan and this year they do not anticipate needing it this year.

**** MR. FEIGENBAUM MOVED TO ADJOURN**
**** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 7:55 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services