

BOARD OF ETHICS

May 24th, 2018 at 7:00 pm

Room 101

Norwalk City Hall

125 East Avenue

Norwalk, CT

AGENDA

1. ROLL CALL

2. PUBLIC PARTICIPATION

3. ACCEPTANCE OF MINUTES: March 22, 2018

4. OLD BUSINESS:

5. NEW BUSINESS: Welcome Our new Member

6. EXECUTIVE SESSION

7. ADJOURNMENT

**CITY OF NORWALK
BOARD OF ETHICS
MARCH 22, 2018**

ATTENDANCE: Michael Church, Chair; Miklos Koleszar; Kara Murphy; Haroldo Williams

Staff: Brian Candela, City Attorney

1. ROLL CALL

Mr. Church called the meeting to order at 7:00 p. m. A quorum was present.

2. PUBLIC PARTICIPATION

No member of the public came forward.

3. ACCEPTANCE OF MINUTES

January 25, 2018

**** MS. MURPHY MOVED TO APPROVE THE JANUARY 25, 2018 MINUTES AS SUBMITTED.
** MR. WILLIAMS SECONDED THE MOTION.
** THE MOTION PASSED UNANIMOUSLY.**

4. OLD BUSINESS

Review recommended revisions to Norwalk's Code of Ethics (Chapter 32)

Mr. Church stated that we would like to go through the recommended revisions, to the Code of Ethics and finalize a draft to refer to the Ordinance Committee.

Attorney Candela stated that he and City Attorney Mario Coppola reviewed the recommended revisions to the Code of Ethics. He stated that there were very few sections where we recommend changes that the Board have made.

Attorney Candela reviewed each section of Chapter 32, including the Financial Benefit, Hearing Board, Immediate Family, Investigating Panel, Prohibited representation, Prohibited use of City property and facilities, Prohibited use of influence and information, Prohibited gifts, Specific violations, Negotiation of future employment, Subsequent employment, and Annual report sections. Atty. Candela fielded comments and questions from Board members throughout his presentation.

**** MS. MURPHY MOTIONED TO APPROVE THE DRAFT REVISIONS AS RECOMMENDED BY THE
BOARD OF ETHICS AND THE CORPORATION COUNSEL'S OFFICE AND FORWARD IT TO THE
ORDINANCE COMMITTEE FOR REVIEW.
** MR. WILLIAMS SECONDED THE MOTION.
** THE MOTION PASSED UNANIMOUSLY.**

Review recommended revisions to the Citizen's Guide and Forms to Code of Ethics

Atty. Candela gave an overview of the Citizen's Guide to Code of Ethics. He stated that the guide provides general information to the public and to the City of Norwalk employees, contractors, and both appointed and elected officials. He stated that the guide provides general information only. The descriptions of the law and the code are not intended to be exhaustive.

Atty. Candela reviewed the guidelines for ethical behavior for employees and Officers. He reviewed who may file complaints, who is the subject of complaints, and how a citizen can file a complaint.

Atty. Candela fielded comments and questions from the Board throughout his presentation.

- ** MS. MURPHY MOVED TO APPROVE THE CHANGES TO THE CITIZEN GUIDE TO CODE OF ETHICS REVISIONS AS RECOMMENDED BY THE BOARD OF ETHICS AND THE CORPORATION COUNSEL'S OFFICE AND FORWARD IT TO THE ORDINANCE COMMITTEE FOR REVIEW.**
- ** MR. KOLESZAR SECONDED THE MOTION.**
- ** THE MOTION PASSED UNANIMOUSLY.**

5. NEW BUSINESS

**Review recommended revisions to Section 32-11 (Subsequent Employment)
Review impact of Norwalk's Code of Ethics on the Board of Education
Steps required to get the revised code approved**

Atty. Candela stated that the Norwalk Code of Ethics applies to the Board of Education even though the Board of Education has its own Code of Ethics.

Atty. Candela stated that the Ordinance Committee will decide when they will put these items on their agenda. He stated that the documents may be brought forward in pieces or as full documents.

6. EXECUTIVE SESSION

An Executive Session was not held.

7. ADJOURNMENT

- ** MR. KOLESZAR MOVED TO ADJOURN.**
- ** MS. MURPHY SECONDED THE MOTION.**
- ** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 8:24 p. m.

The next meeting of the Board of Ethics will be on April 26, 2018 at 7:00 p. m.

Respectfully submitted,

Tom Blaney
Telesco Secretarial Services

City of Norwalk
Board of Ethics
March 22, 2018
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