CITY OF NORWALK
BOARD OF ETHICS
APRIL 27, 2017

ATTENDANCE: Michael Church, Chair; Kara Murphy, Haroldo Williams

STAFF: None

Call to Order

Mr. Church called the meeting to order at 7:06 p.m. and stated that the above members were in attendance and there was a quorum present.

Public Participation - none

Approve Minutes - Meeting of March 23, 2017

** **MR. WILLIAMS MOVED TO APPROVE THE MINUTES OF THE MEETING OF MARCH 23, 2017.**
** **MOTION WAS UNANIMOUS.**

Old Business

Review of Ad-Hoc Committee Meeting

Mr. Church suggested that the next step would be for members to review the mark up copy of the revisions from the Ad-Hoc Committee on the Code of Ethics. Ms. Murphy went through the edits and reviewed the rationale in support of the changes. There was discussion on the comments and recommendations on the 'mark up' version of the Code.

Ms. Murphy suggested that the agreed upon recommendations be made to the document and an updated version be sent to Corporation Counsel Coppola for review.

There was further discussion on the various scenarios where potential conflicts would occur, and agreement on changes to the wording as noted in the document revisions.

Mr. Williams suggested that if an advisory opinion is requested it should be clear that the Board is not in the capacity to advise, as that can be implied as conjecture.

There was further discussion on ways to bring awareness to make employees more knowledgeable about the Code of Ethics

Ms. Murphy noted that there is an annual report to the Common council, and suggested that this updated revised code be used as the report of progress of the work being done.

Mr. Church added that he will prepare a draft of the Board expectations of an execution plan for the 2016-17 strategy and calendar of timelines for the tasks of communication and education.

Mr. Church thanked the members of the Board and Ad-Hoc Committee for all their work and efforts with the recommended changes and updates to the Code documents.

NEW BUSINESS

Vote on Code of Ethics Changes

It was agreed that a vote would be done next meeting after the revised documents were e-mailed to members and to Legal.

EXECUTIVE SESSION

There was no Executive Session.

** **MR. CHURCH MOVED TO ADJOURN THE MEETING.**
** **MOTION WAS UNANIMOUS.**

The meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Marilyn Knox
Telesco Secretarial Services