CHARTER REVISION COMMISSION **AGENDA** **APRIL 15, 2023**
NORWALK, CONNECTICUT **8:30 AM EST** **COUNCIL CHAMBERS**

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel.
Specific instructions and links can be found at **norwalkct.gov/meetings**

Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.

Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. Please find the information using the link above.

Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.

Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Zulma Roundtree at zroundtree@norwalkct.gov to provide written public comment prior to the meeting.

I. CALL TO ORDER

II. ROLL CALL

III. REVIEW OF COUNSEL REVISIONS OF ARTICLES I – III, VI AND IX

IV. DISCUSSION AND ACTION ITEMS: ARTICLES IV AND V – THE COUNCIL AND MAYOR

V. DISCUSSION OF BOARD EDUCATION REQUESTS RE- CAPITAL BUDGET PROCESS

VI. COUNSEL PREVIEW: ARTICLES VII AND VIII – BOARDS AND COMMISSIONS; AND, DEPARTMENTS AND DEPARTMENT HEADS

VII. NEXT STEPS: REVIEW OF MEETING SCHEDULE

VIII. ADJOURNMENT

Articles I – III, VI, IX and XI (Revised 041123)

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2023 CHARTER REVISION COMMISSION: SETTING THE CONTEXT

Commented [S1]: HISTGORICAL CONTEXT: (1) TOM LIVNINGSTON; AND, (2) RICK McQUAID AND MR. HEMSTEAD

The Charter is Norwalk's constitutional governing document. It is what the courts have called "the organic law of the city, superseding its existing charter and any inconsistent special acts." The 2023 revision is a comprehensive revision of a charter that dates back to the early 20th century. It was, and to some extent, remains the product of years of Special Acts passed by the General Assembly that allowed our local officials to conduct the affairs of local government. In the years since 1957 and the Constitution of 1965 our Common Council has, from time-to-time, established Charter Revision Commissions to replace the General Assembly when it comes to local governance.

The revision does not and cannot forget the history of our city and town. Like many other older cities in Connecticut we are a City that continues to recognize historical town functions. When you read this document you will find Constables and a Sheriff, a Town Clerk and other references to the town. For the record Norwalk is a consolidated municipal corporation and this Charter is our governing document.

The 2023 Charter Revision Commission has endeavored to make this document more accessible and understandable for its citizens and those who govern. One of the things we also want to accomplish is to explain the many anomalies as well as twists and turns regarding our form of government as well as how we arrived at this place and time in history in 2023.

THIS IS WHERE YOU NEED TO GIVE ME THE HISTORY

- **Consolidation of various municipal entities**
- **Taxing Districts**

ARTICLE I: INCORPORATION, CONSTRUCTION AND GENERAL POWERS

§1-1. Title[1].

The title of this document shall be the "Charter of the City of Norwalk" or "Charter."

§1-2. Body politic and corporate[2].

All the electors of this state, inhabitants of the Town of Norwalk ("Town"), are hereby declared to be a body politic and corporate under the name of the City of Norwalk, and by that name they and their successors shall be capable of suing and being sued, pleading and being impleaded in all courts, and of purchasing, holding and conveying any estate, real or personal. The City shall have a common seal and alter the same at pleasure.

§1-3. Territorial Limits of the City of Norwalk[3].

The territorial limits of the City of Norwalk shall be the same as those of the Town of Norwalk as the same exist at the passage of Sp. Laws 1913, No. 352, and the boundaries of the Town as they so exist shall be the boundaries of the City.

§1-4. Continuance of Rights and Obligations.

Transfer of Rights and Liability from Town to City: Liability of City[4]. All property, both real and personal, and all rights of action and all securities and liens belonging to or vested in the Town of Norwalk as of the date this Charter first took effect are hereby transferred to the City, and the City thereafter was and remains liable for all debts and obligations of the Town, payable out of the treasury of the City. The City shall

[1] NEW (2023).
[2] 2023 recodification and modification of current Article I - General. §1-1. Derived from Sp. Laws 1913, No. 352, §1. Historical Editor's Note: See Ch. **7**, Administration, §§ **7-9**, **7-10** for designation and custody of seal.
[3] 2023 Recodification of current Article I - General. §1-2. Derived from Sp. Laws 1913, No. 352, §2.
[4] 2023 Recodification of current Article I - General. §1-4 through 1-5. Derived from Sp. Laws 1913, No. 352, §5 and 6. Note: The Special Act included the following liabilities: "All burdens and expenses imposed by law upon the Town of Norwalk for the conduct of elections, the care and support of poor, insane, and imbecile persons, the construction and maintenance of highways and bridges, the support of schools, the construction and maintenance of public buildings, the prosecution of criminal offenses, the payment of principal and interest of the town debt, the payment of state, military, and county taxes, and for all other purposes for which towns are liable." Repealed from the Charter are the following provisions: (1) Current Article IU,. General - Exclusion of Town Meetings. §1-6. Derived from Sp. Laws 1913, No. 352, §9; (2) Current Article I – Rights, privileges, and immunities vested in the Cities of Norwalk, South Norwalk, East Norwalk Fire District and the Town of Norwalk, General. §1-7. Derived from Sp. Laws 1913, No. 352, §173. Historical Editor's Note: See also § **1-433**, for inclusion of bridge into the state highway system; and, (3) Current Article V, Part 1 – General. §1-210. Derived from Sp. Laws 1913, No. 352, § 174. Historical Editor's Note: *For vacancies in office refer to § **1-174***.

hereafter perform all the duties and have and exercise all the rights, powers, and privileges conferred upon the Town, and all laws imposing such duties, burdens, and expenses and conferring such rights, powers and privileges upon ~~said town~~the Town are hereby made applicable to the City.

§1-5. General Grant of Powers[5].

A. In addition to all powers granted to municipalities under the State Constitution and the General Statutes, or which may hereinafter be conferred, the City shall have all powers:

(1) specifically granted by this Charter and all powers fairly implied in or incidental to the powers expressly granted by the State to the management of the property, government and affairs of the City, including the power to enter into contracts with the United States Government or any agency thereof, the State or any agency or any political subdivision thereof for services and the use of facilities, the exercise of which is set forth by Law;

(2) conferred by the Special Acts, which the City deems to be of continued applicability; and,

(3) now granted or that may hereafter be granted to municipalities under the State Constitution or the General Statutes.

B. The enumeration of particular powers in this and of any other chapter of this Charter shall not be construed as limiting this general grant of power but shall be considered as an addition thereto. The City shall exercise all the rights, powers, privileges, functions and jurisdiction essential to a proper exercise of its corporate functions, including all that may be necessarily incident to, or may be fairly implied from, the powers specifically conferred upon this corporation.

[5] NEW (2023). Repealed were Historical Special; Act provisions pertaining to: (1) Building, owning, leasing and using docks, wharves, piers, bridges and property along waterfront (current Article I - General. §1-8. Derived from Sp. Laws 1921, No. 400, §8. Historical Editor's Note: For "Shorefront Property Acquisition and Improvement Boards," see §§ 1-654 to 1-658.); (2) Acquisition of public lands and buildings owned by any taxing district (current Article I - General. §1-9. Derived from Sp. Laws 1931, No. 283, §1.); (3) Acquisition of property for public use by condemnation (current Article I - General. §1-10. Derived from Sp. Laws 1931, No. 283, §2); (4) Acquisition of school property owned by taxing districts (current Article I - General. §1-11. Derived from Sp. Laws 1931, No. 283, §3.); (5) Authorization of Council to establish a building district where it shall be unlawful to construct or remove wooden buildings (current Article I - General. §1-14. Derived from Sp. Laws 1913, No. 352 §139. Historical Editor's Note: *§**1-268**, as to provision for lien for costs*); and, (6) Salaries of the Officers of the City and Town of Norwalk (current Article V, Part 1 – General. §1-224. Derived from Sp. Laws 1913, No. 352, §169; Sp. Laws 1927, No. 255; Sp. Laws 1929, No. 102; Sp. Laws 1933, No. 335, § 2; Sp. Laws 1933, No. 363, § 5; Sp. Laws 1933, No. 456, §2. Historical Editor's Note: For salary of City Clerk, see § **1-233**; for salary of Selectmen, see § **1-215**).

ARTICLE II: CONSTRUCTION AND STANDARDS OF GENERAL APPLICATION OF THE CHARTER OF THE CITY OF NORWALK

§2-1. Definitions and Titles Generally[6].

The definitions contained in the General Statutes of the State of Connecticut shall govern the interpretation of this Charter; unless otherwise defined herein. Articles and Sections are for the purpose of ready reference and shall not be held to limit, extend or effect the interpretation and meaning of the text.

§2-2. Definitions[7].

A. Definitions and Titles Generally[8]. The definitions contained in the General Statutes of the State of Connecticut shall govern the interpretation of this Charter; unless otherwise defined herein. Articles and Section Titles are for the purpose of ready reference and shall not be held to limit, extend or effect the interpretation and meaning of the text.

B. Capitalized terms[9]. The following rule has been used in determining which terms in this Charter are capitalized: All references to particular City officials, as defined, below, and to particular City Departments, Boards and Commissions are capitalized, while general references are not.

C. Defined terms[10]. The following terms shall have the meanings set forth in this subsection unless otherwise specified in this Charter:

(1) "Board" or "Commission"[11]. For the purposes of this Charter and except as otherwise provided by Law, the terms "Board" and "Commission" shall include all boards, agencies, commissions, authorities or like entities of the City, whether elected or appointed, including the Board of Education.

(2) "Budgeted Entity[12]" means each Department (Including the Board of Education and the Public Schools), Department Head, Board, Commission, office, authority or any other entity of the City receiving or expending City funds, whether appropriated or otherwise, including state or federal funds or government or private grants.

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[6] NEW (2023).
[7] NEW (2023).
[8] NEW (2023)
[9] NEW 2023).
[10] NEW (2023).
[11] NEW (2023).
[12] NEW (2023)

(3) **Charter**[13] shall mean the Charter of the City of Norwalk.

(4) **City**[14] means the City of Norwalk.

(5) **City Clerk**[15] is a public official appointed by the Mayor and serves the function set forth in in this Charter, in particular in Article V, §___.

(6) **Capital Budget**[16]**.** The capital budget referred to in this Charter is defined as the specific portion of the capital projects program for which it is proposed to authorize expenditures during any fiscal year.

(7) **Capital Budget Items**[17]**.** All individual expenditures in excess of Twenty-five Thousand ($25,000) Dollars (or an increased amount set forth by Ordinance) to be utilized in more than one fiscal year, other than for ordinary operating expenses, which shall be requested or expended for improvements to City facilities, infrastructure and long-term assets. These Capital Budget Items shall include, but not be limited to, acquisition of property, the construction or remodeling of schools, public buildings and structures of whatever nature, for highways, parks, sanitary sewers, sewage and garbage-disposal plants, drainage systems, rehabilitation of blighted areas and for machinery and other facilities having a usable expectancy of at least two years, for which the credit of the City shall, usually but not always, be pledged by the issuance of bonds, notes or other certificates of indebtedness.

(8) **Common Council** or **Council**[18] means the legislative body of the City, as required by the General Statutes.

(9) **Confirmation by the Common Council**[19] shall mean the approval by a Majority Vote of the Common Council, of all Department Heads and Other Mayoral Executive Level Appointees and Board and Commission appointments of the Mayor shall be subject to confirmation by the Common Council in accordance with the provisions of §4-4.B(4) of Article IV of this Charter.

Commented [S2]: NOTE: CONTINUE TO REFINE THIS DEFINITION. MANY OF THE CHANGES WERE RECOMMENDED BY THE CFO.

QUSTION FROM CHAIR BRESCIA: WHERE TO WE DEAL WITH THE SALE OF LAND?

Commented [S3]: CHAIR BRESICA BELIEVES THIS IS TWO SHORT A PERIOD.

[13] NEW (2023)
[14] NEW (2023)
[15] NEW (2023)
[16] NEW (2023). Derived from §30-1 of the Code of Ordinances. Note: Chapter 30 of the Code of Ordinances was adopted by the City of Norwalk Common Council 4-24-1958. Amendments noted where applicable
[17] NEW (2023). Derived from §30-4 of the Code of Ordinances.
[18] NEW (2023) Required by C.G.S. §7-193(a)(1)(C).
[19] NEW (2023)

(10) Day(s)[20] means calendar days; unless, otherwise specifically set forth in this Charter. Moreover, where a Day set forth in this Charter falls on a weekend, holiday or day when the City is closed for business, the deadline shall be extended through the close of the next City business day; unless otherwise required by law.

(11) Department or Administrative Departments[21] means any major functional or administrative division of the City, including any offices, agencies, bureaus or other descriptions serving ~~such~~the purpose as may be set forth in the Charter, the Ordinances, or, budget of the City. When used within the section establishing or describing the duties of the particular department or its related Board or Commission, the term "Department" shall apply exclusively to the functional division referred to in that section.

(12) Department Head[22] means an employee who heads any Department in the City; has substantial supervisory control of a permanent nature over other municipal employees; and, is directly accountable to the Mayor.

(13) ~~Elective Offices~~Elected Public Official means an individual who holds an elected municipal office (as defined in C.G.S. §9-372 but shall not include a justice of the peace or notary public) in the City. The ~~Elective Offices~~Elected Public Officials of the City are set forth in section ~~4(b)~~3-3.C of ~~Chapter III; Chapter III~~ (Article II; Article IV (Common Council); Article V (Mayor); Article VI (Town Clerk and Registrars of Voters and Constables); ~~Chapter IV (Common Council), Chapter V (The Mayor), Chapter VI (City Treasurer); and~~and, Chapter IX (Board of Education) of this Charter.

(14) Elector[23] shall have the meaning contained in the General Statutes.

(15) Five-year Program of Capital Expenditures[24]**.** The proposed five-year program of projected capital expenditures to which consideration shall be given by the agencies in whom that responsibility is vested, and in the manner prescribed by this Charter, shall constitute and be known as the "capital projects program."

(16) Final Action[25] means the last acts taken by the Mayor or the Council

Commented [S4]: CFO. OK with "projected"?

[20] NEW (2023).
[21] NEW (2023).
[22] NEW (2022).
[23] NEW (2023). C.G.S. §9-1. Definitions. (e) "Elector" means any person possessing the qualifications prescribed by the Constitution and duly admitted to, and entitled to exercise, the privileges of an elector in a town".
[24] NEW (2023) Derived from 30-3 of the Code of Ordinances.
[25] NEW (2023).

on an Ordinance or other measure that requires mayoral and legislative action under the provisions of this Charter.

Commented [S5]: Placeholder

(17) General Statutes[26] shall mean the General Statutes of the State of Connecticut, as amended from time to time; also referred to as "C.G.S" or "G.S.".

(18) Law[27] includes, but is not limited to, decisions of courts and administrative bodies (or any agreements sanction by any such bodies), federal or state legislative enactments, Ordinances and Regulations, including all applicable rules contained therein.

(19) Majority Vote of the Council[28] means an affirmative vote of at least a majority of the full membership of the Council, at a Meeting of the Council at which a quorum is present.

(20) Mayor[29] shall mean the chief executive officer of the municipality, as required by the General Statutes. Where in this Charter or the Ordinances thereunder, reference is made to "Mayor or designee," the identity of the designee shall at all times be determined, in the sole discretion, of the Mayor.

(21) Meeting or **Public Meeting**[30] shall have the meaning set forth in C.G.S. §1-200(2), including Meetings by means of electronic equipment, as may be amended from time to time.

(22) Meeting (or Hearing Notice) means a notice posted as required by Law including posting of all Meetings with the City and/or Town Clerk, as the case may be, including regular, special or emergency Meetings as well as public hearings, in the same manner as set forth in §___ of this Charter and as may be established by Ordinance or rules of the Common Council or any Board or Commission insofar as ~~such notice~~thenotice requirements are in accordance with the General Statutes. In addition to the above-referenced postings, the City may post notices on its web-site or through other electronic media and, if practicable or otherwise required by Law, may be published in a newspaper of general circulation distributed in the City. A Meeting Notice (including public hearings) shall state the time and place thereof and shall be published at a minimum in compliance with the General Statutes or by a more stringent requirement as may be set forth in this Charter. Meeting or Hearing Notice may also be governed by regulatory practices

Commented [S6]: Comment from Deputy Corporation Counsel Candela: "Is there a specific general statute that you are referring to? The charter describes that ordinances must have a public hearing and that a notice must be put in a paper of general circulation between 7-15 days before the public hearing/meeting."

[26] NEW (2023).
[27] NEW (2023).
[28] NEW (2023).
[29] NEW (2023). Required by C.G.S. § 7-193(a)(2)(C).
[30] NEW (2023)

and procedures set forth in the General Statutes.

(23) **Official** or **Public Official**[31] means an individual who holds an elected or appointed municipal office in the City; including but not limited to Elected Officials of the City; employees appointed subject to section 2 of Chapter VIII of this Charter; and, members of Boards and Commissions. ~~"~~**Appointed Public ~~Officials"~~Official** shall include all Public Officials to the exclusion of those who hold ~~Elective~~elected Offices in the City. When the term "officer" is used in this Charter (and not in connection with sworn law enforcement officers), it shall by synonymous with the term "Official".

(24) **Order** or **Motion**[32] means a legislative action conferring authority to do a specified act, including, but not limited to, the approval of Mayoral appointments, proposed contracts or other matters upon which are conferred temporary power or authority which, when its purpose has been accomplished, it ceases to require further authority. Orders and Motions shall be enacted in accordance with the provisions of this Charter. Other Public Officials may enter "Orders" in accordance with the authority set forth under the General Statutes, this Charter or Ordinance enacted thereunder.

(25) "Ordinances" or "Ordinances of the City"[33]" shall mean the powers of the City to (1) establish rules or regulations of general municipal application, the violation of which may result in the imposition of a fine or other penalty; (2) create a permanent local law of general applicability; or (3) accomplish other objectives permitted by the General Statutes as may be enacted in accordance with the provisions of this Charter.

(26) **Public Hearing**[34] means a publicly noticed meeting or official proceeding held in order to receive testimony from all interested parties, including the general public, on a proposed issue, item or action. ~~Such~~The parties, within the parameters of the rules of the board or commission shall have an opportunity to submit views and data relative to a matter on which a decision of the board or commission is pending. Public hearings shall be required prior to the adoption of Ordinances, Regulations, _____ or _____; or, decisions pertaining to a contested case before a board or commission where public participation is required or permitted under Law. Additional public hearing(s) may be permitted by the Chair of the board or commission or may be required by Ordinance.

Commented [S7]: Placeholder

From Ethics Ordinance: "City Officers and employees, whether elected or appointed, paid or unpaid."

Commented [S8]: Placeholder

Commented [S9]: Proposed by Counsel.

[31] NEW (2023)
[32] NEW (2022).
[33] NEW (2023)
[34] NEW (2023).

(27) **Public Notice**[35] means a notice for matters other than public Meetings or hearings, including the public inspection or availability of any documents or data, as may be required by this Charter. It specifically includes matters where "publication" was required under the prior Charter or the General Statutes. Any Public Notice shall be posted as specifically set forth in this Charter or may be governed by the requirements of the General Statutes. In the event the requirement of the Charter is more stringent than the requirements of the General Statutes, then the Charter shall prevail. Public Notice shall be posted (1) in the Office of the City Clerk and other public space or location in City Hall or other municipal office building designated by the City Clerk in order to assure sufficient disclosure to and access by the public; (2) at the public libraries; (3) on the City web-site, through other electronic media by the City Clerk; and, (4) if otherwise required by Law, by publication in a newspaper of general circulation distributed in the City.

(28) **Regulation**[36] means a statement of general applicability approved by a Department or Board or Commission (and the Council where specifically set forth herein), without regard to its designation, that implements, interprets, or prescribes law or policy, or describes the organization, procedure, or practice requirements of any ~~such~~ Department, Board or Commission or the Laws under which they operate. The term includes the amendment or repeal of a prior Regulation, but does not include (A) statements concerning only the internal management of any Department and not affecting private rights or procedures available to the public; or (C) intra-Departmental or inter-Departmental memoranda.

(29) **Resolution**[37] means an action by the Council that (1) expresses the sentiment or intent of the Council; (2) governs the business of the Council; (3) expresses recognition by the Council; or, (4) complies with the specific requirements of the General Statutes with regard to certain legislative enactments. A declaratory statement of the Council on a given matter.

(30) **Special Acts** or **Special Laws**[38] shall mean the acts of the General Assembly of the State pertinent to the City.

(31) **State** or **Connecticut**[39] shall mean the State of Connecticut.

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[35] NEW (2023).
[36] NEW (2023). Derived from C.G.S. §4-166(16).
[37] NEW (2023).
[38] NEW (2023).
[39] NEW (2023).

(32) State Constitution[40] shall mean the Constitution of the State of Connecticut.

(33) Town Clerk[41] is an elected Public Official who serves the function set forth in in the General Statutes and this Charter, in particular in Article VI, §6-1.

(34) Vacancy[42] or, in the alternative, the use of the word "Vacant" means whenever any Official of the City is unable to complete the current term of office due to death, resignation, removal, incapacity or other reason as may be defined by Ordinance.

(35) Where reference is made to the word "shall" the legislative intention is to make the function a mandatory or imperative obligation for the Official or entity charged with an obligation under this Charter or under the Code of Ordinances. It is recommended that to avoid any doubt the word "must" should be used in order to impose clarity on the concept of obligation[43].

§2-3. Standards of Conduct[44].

A. Statement of Purpose[45]**.** Public office is a public trust. The trust of the public is essential for government to function effectively. Public policy developed by Officials affect every resident of the City, and it must be based on honest and fair deliberations and decisions. This process must be free from threats, favoritism, nepotism, undue influence, and all forms of impropriety so that the confidence of the public is not eroded. By setting forth this Statement of Purpose, the City seeks to articulate a policy that will continually strive to maintain and increase the confidence of the people of Norwalk in the integrity and fairness of their government. Public Officials and employees must discharge their duties impartially so as to assure fair competitive access to government procurement by responsible contractors. In turn, those contractors should conduct themselves in such a manner as to foster public confidence in the integrity of the competitive process. In all cases, the reality and appearance of impropriety should be addressed by the Conflict-of-Interest Policy and Ethics Ordinance.

Commented [S10]: "Resident" in lieu of "Citizen" as recommended by Ethics Board Member Haraldo Williams.

Commented [S11]: Should we define the term?

Commented [S12]: Or, "ensure" as recommended by Haraldo Williams.

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[40] NEW (2023).
[41] NEW (2023)
[42] NEW (2023).
[43] NEW (2023)
[44] NEW (2023). In lieu of Article V, Part 1 – General. §1-225.1. Derived from Charter Amendment 9-12-2000, Historical Editor's Note: Approved by the electorate at the general election held 11-7-2000, It should be further noted that there is a very extensive ethics regimen for the Taxing Districts. 1-225.1 reads as follows: "All employees and officers of the City of Norwalk, salaried and unsalaried, including the members of all boards, agencies and commissions elected or appointed in the City of Norwalk, shall be subject to the Code of Ethics contained in Chapter **32** of the Norwalk Code, as it may be amended from time to time."
[45] NEW (2023).

B. Conflict of Interest Policy and Ethics Ordinance[46]**.** The City shall enact, by Ordinance, a code of ethics for all Officials and employees of the City whether elected or appointed, paid or unpaid, and individuals and entities seeking to and conducting business with the City. The purpose of ~~such~~the code is to establish suitable ethical standards by prohibiting acts or actions incompatible with the discharge of their public duties and the best interests of the City, and by directing disclosure of private financial interest or personal interest in matters affecting the City by ~~such~~the elected and appointed Officials or employees as well as such individuals and entities seeking to and conducting business with the City. The Ordinance shall designate an Official to provide all Public Officials and employees of the City with copies of the provisions of §2-3 of this Charter and the implementing Ordinances and policies enacted hereunder, upon the commencement of their public service and/or employment.

(1) The Council shall enact a code of ethics by Ordinance (and amendments thereto) following public review and comment by the Board of Ethics, in a manner consistent with the provisions of this Charter.

(2) Recusal[47]**.** The Official or employee filing a disclosure under this Charter or Ordinance with the Town Clerk shall refrain from voting, participating or acting on matters which are the subject of ~~such~~the disclosures.

(3) Violation[48]**.** In addition to any remedies or penalties set forth in the Ordinance effectuating this provision of the Charter, any finding of a violation by the Board of Ethics, as mandated by §_____ of this Charter and as further authorized by Ordinance and any Regulations thereunder:

(a) shall render any action, including but not limited to any contract or agreement involved voidable at the option of the City;

(b) may result in the discipline of Officials and employees in accordance with the provisions of this Charter and Ordinances; and,

(c) may result in disqualifying individuals or entities from engaging in business with the City for a period of time to be established by Ordinance.

C. Conflict of Interest and Corrupt Practices[49]**.** No Official shall violate the

[46] NEW (2023).
[47] NEW (2023).
[48] NEW (2023).
[49] NEW (2023).

provisions of the General Statutes[50], this Charter or Ordinances pertaining to conflicts of interest and corrupt practices. The Ordinance required by §3-9.B of this Charter shall define and set forth the parameters of conflicts of interest and corrupt practices.

§2-4. Rules of Order and Civility[51].

City Officials and employees shall treat members of the public with respect and expect the same in return in official in-person or virtual/electronic interactions. The City is committed to maintaining orderly and fair administrative processes and in keeping City administrative offices free from disruption.

A. The Workplace and City Operations. In the workplace and other official interactions this Charter promotes mutual respect, civility and orderly conduct among City employees, Elected Officials and the public. This section is not intended to deprive any person of ~~his or her~~the right to freedom of expression, but only to maintain, to the extent possible and reasonable, a safe, productive, and harassment-free workplace for City staff and a safe and non-threatening environment for the public. The City encourages all parties to engage in professional, respectful, and courteous communication and discourages hostile, intimidating, or otherwise disruptive actions.

B. Public Meeting Decorum. The City is committed to the democratic process, the rule of law, individual rights of expression, robust debate, and tolerance for disparate views and the building of better community relationships through increased empathy, greater awareness and decreased reactivity. The City's elected and appointed Boards and Commissions, the Council and other public bodies and various community groups, including, committees, task forces, or other like entities all convene public Meetings to address, from time to time, controversial issues that may engender passionate and often conflicting opinions. An atmosphere of incivility and disrespect at these Meetings can stifle participation and debate, threaten the quality of decisions and undermine the local democratic process.

Commented [S13]: **Sec. 1-232. (Formerly Sec. 1-21h). Conduct of meetings.** In the event that any meeting of a public agency is interrupted by any person or group of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meetings, the members of the agency conducting the meeting may order the meeting room cleared and continue in session. If such person or group of persons is attending such meeting by means of electronic equipment, as defined in section 1-200, the members of the public agency may terminate such person's or group of persons' attendance by electronic equipment until such time as such person or group of persons conforms to order or, if need be, until such meeting is closed. Only matters appearing on the agenda may be considered in such a session. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section. Nothing in this section shall prohibit such public agency from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the meeting.

(P.A. 75-342, S. 13.; June Sp. Sess. P.A. 21-2, S.153)

[50] **Comment of the 2023 Charter Revision Commission.** Among the provisions is C.G.S. § 7-148h(b): "Notwithstanding the provisions of any special act, municipal charter or ordinance to the contrary, an elected official of any town, city, district or borough that has established a board, commission, council, committee or other agency under subsection (a) of this section, has an interest that is in substantial conflict with the proper discharge of the official's duties or employment in the public interest and of the official's responsibilities as prescribed by the laws of this state, if the official has reason to believe or expect that the official, the official's spouse or dependent child, or a business with which he is associated, as defined in section 1-79, will derive a direct monetary gain or suffer a direct monetary loss, as the case may be, by reason of the official's official activity. Any such elected official does not have an interest that is in substantial conflict with the proper discharge of the official's duties in the public interest and of the official's responsibilities as prescribed by the laws of this state, if any benefit or detriment accrues to the official, the official's spouse or dependent child, or a business with which he, his spouse or such dependent child is associated as a member of a profession, occupation or group to no greater extent than to any other member of such profession, occupation or group. Any such elected official who has a substantial conflict may not take official action on the matter.

[51] NEW (2023).

C. Rules of Order. In order to effectuate these provisions of the Charter, the City may adopt Ordinances generally governing the conduct of public Meetings in accordance with this Charter.

(1) Parliamentary Authority: The General Rule[52]. Mason's Rules of Order shall, as a general rule, regulate the conduct of all Meetings of the Council and all elected and appointed Boards and Commissions of the City, unless the Council or particular Board or Commission otherwise specifies an alternate parliamentary authority.

Commented [S14]: DISCUSS MASON'S VERSUS ROBERT'S?

(2) Adoption of Rules. Notwithstanding the foregoing, the Council and each elected and appointed Board and Commission may adopt rules of order in order to conduct public Meetings and government business in a civil and orderly environment. The rules shall be adopted by a vote of two-thirds of the members of the Board or Commission, following review by the Corporation Counsel to ensure that the rules are consistent with the open meeting requirements of the General Statutes and this Charter.

D. The Role of the Presiding Officer. The presiding officer of the Council and each elected and appointed Board and Commission shall be responsible for maintaining the decorum at public Meeting and for the uniform enforcement of rules of order.

E. Compliance with Rules of Order and Decorum. Likewise, all persons who attend a public Meeting shall comply with any lawful order of the presiding officer to enforce rules of order and decorum. In all circumstance, members of the public and all public officials shall be expected to follow the rules of the body and shall not engage in disorderly conduct, uncivil language or actions as may be defined by Ordinance, Regulation or rules of order of the body.

F. Breach of Rules. In the event any person breaches the rules of order pertaining to civility in a manner that disturbs, disrupts, or otherwise impedes the orderly conduct of the Meeting, the presiding officer shall order that person to cease ~~such~~the conduct. The presiding officer has the authority to order a member of the public, public official or member of the body to leave the public Meeting in the event of continued violations following an initial order from the presiding officer. If the initial order to cease the offending conduct is not obeyed and the conduct continues in spite of an escalation of additional orders from the presiding officer, the party may be removed from the Meeting. Removal of a person at an in-person event may be facilitated by a law enforcement officer, upon the request of the presiding officer. At a virtual or hybrid

[52] NEW (2023).

Meeting the presiding officer may block the person from participation. Members of appointed Boards or Commissions may be subject to removal in accordance with the provisions of §_____.

§2-5. Open Meetings and Public Records[53].

A. Records[54]. Each Elected and Appointed Board and Commission and committees, task forces, or other like entities (created pursuant to §_____) shall keep a complete and accurate record of its official acts, votes, Meetings, and proceedings and shall have custody of its correspondence, files and other records and shall designate one of its members or its clerk to keep ~~such record.~~records for the public. The minutes and recordings of Boards and Commissions shall be public records, in accordance with the General Statutes, and shall be open for public inspection (1) at the office of the City Clerk, during regular business hours; and, (2) on the City website.

B. Open and Public Meetings[55]. All Meetings of the Common Council[56] and all other Elected and Appointed Boards and Commissions and all committees, task forces or other like entities, shall be open to the public except for executive sessions permitted by the General Statutes, and all appointed Boards and Commissions, and all committees, task forces or other like entities shall comply with the State freedom of information laws unless otherwise provided by the General Statutes or Law.

C. Compliance and Cooperation[57]. Each Elected and Appointed Public Official and employees of any Department shall cooperate with each other in the public interest in order to advance the objectives of the City. Good faith actions by all Public Officials will encourage and embrace public engagement which, in turn, will inform public decisions.

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§2-6. Diversity on Boards and Commissions[58].

The active, informed, inclusive, and equitable engagement of community members, both individually and collectively, is an essential element of healthy civic life and a thriving local democracy. All Appointing Authorities (as defined in §____) should take into consideration the knowledge, expertise, experience, and, to the fullest extent possible, the diversity of residents and the geographic areas of the City when considering the composition of Boards and Commissions. Diversity on Boards and Commissions should,

[53] NEW (2023).
[54] NEW (2023).
[55] NEW (2023).
[56] NEW (2023).
[57] NEW (2023).
[58] NEW (2023).

in its broadest sense be considered to include, but shall not be limited to[59], race, color, ethnicity, religious creed, age, sex, national origin, ancestry or culture, status as a veteran, socio-economic status, sexual orientation, gender identity or expression, familial and marital status, pregnancy, or physical and mental disability.

[59] **Comment of the 2023 Charter Revision Commission.** The listing in this Charter is not exclusive since its reflects the current state of protected classes under federal and state law. It is fully expected that as those classes are modified by Congress or the General Assembly, the new protected classes will be deemed covered as if they were specifically included in the enumeration.

ARTICLE III: ELECTIONS, ELECTORS, ELECTED OFFICIALS, TERMS OF OFFICE AND OTHER PROVISIONS APPLICABLE TO CITY OFFICIALS

§3-1. Application of the General Statutes[60].

The General Statutes, as amended from time to time, relating to elections, including, without limitation, residency requirements and nomination of candidates, shall be applicable to all elections held in accordance with the provisions of this Charter.

A. Notice of Elections. The Common Council shall provide by Ordinance for the manner of warning (or notice) of municipal elections and such additional regulations in respect of elections, not inconsistent with the General Statutes or this Charter, as may be necessary to accomplish the intent of this chapter[61]. Notice of the election stating the officers to be voted for and the polling places in the several voting districts shall be published by the City Clerk at least two weeks preceding ~~such~~the election, as required by Law, including an Ordinance; or, in compliance with the Notice provisions of this Charter[62].

B. Nominations and Elections[63]. The nomination and elections of all Federal, State and City Elected Officials shall be conducted as prescribed by the General Statutes.

C. Holding elections[64]. The election of Elected Public Officials herein provided for shall be held at the polling places approved by the Common Council for the Town election[65],.

D. Powers of the Common Council[66]. The Council has the authority:

(1) to regulate and prescribe the mode of conducting all elections not regulated by this act;

(2) to regulate the manner of warning (or notice) city elections and meetings of the Common Council, and the times and places of holding the same;

Commented [S15]: What is the status of Town Elections?

Commented [S16]: TALK TO THE REGISTRARS.

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[60] NEW (2023).
[61] NEW (2023).
[62] 2023 Recodification and modification of current Article III – Part 1. In General, §1-169. Derived from Sp. Laws, 1913, No. 352, §51.
[63] NEW (2023).
[64] 2023 Recodification of current Article III – Part 1. In General, §1-163. Derived from Sp. Laws 1913, No. 352, §46.
[65] Historical Editor's Note: See § **1-180** for provision authorizing Registrars of Voters to designate polling places.
[66] 2023 Recodification and modification in lieu of current Article IV. The Common Council. §1-189 (Items (1) – (56),

(3) to provide places for holding elections in said city and in the wards thereof;

§3-2. Rules Pertaining to Electors.

A. Qualified Voters Entitled to Vote: Electors[67]. Every Elector of this State and resident of this City entitled and qualified to vote therein shall be an Elector of the City. All ~~such~~the Electors who are duly registered as hereinafter provided shall be entitled to vote at all elections of the City at the polling place, as approved by the Common Council[68].

B. Prepared Lists of Electors[69]. The Registrars of Voters shall keep and maintain records concerning Electors.

C. Eligibility[70]. No person shall be eligible for nomination or election to any City office who is not an Elector[71] of the City, and, in the case of a district council representative, a resident of that particular district. Any person ceasing to be an Elector of the City or a resident of a district where ~~such~~ residence in the district is required for holding the office, shall thereupon cease to hold ~~elective~~elected office in the City or district.

D. Time Polls Open[72]. The polls shall be open as required by the General Statutes.

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[67] 2023 Recodification and modification of current Article III – Part 1. In General, §1-164. Derived from Sp. Laws 1913, No. 352, §47.

[68] 2023 Recodification, repeal and modification of current Article I - General. §1-2.1 (Fourth sentence). Derived from Sp. Laws 1969, No. 186, No. 283, § 1; Charter Amendment 11-7-1972.

[69] 2023 Recodification and in lieu of current Article III – Part 1. In General, §1-170. Derived from Sp. Laws 1913, No. 352, § 52; Sp. Laws 1921, No. 400, § 2.

[70] NEW (2023). See, 2023 Recodification of current Article III – Part 2. Registrars of Voters. §1-186. Derived from Sp. Laws 1951, No. 334, §4. Also, 2023 recodification of current Article III – Part 2. Registrars of Voters [Editor's Note: See § **1-172** for compensation; §§ **1-179** to **1-181** for duties with respect to voting precincts and polling places; § **1-217**, for powers and duties generally. See also, Ch. **9**, Administration, Art. **IV**]; see also, §1-183 through 1-184 (Reserved). Editor's Note: Former §§ 1-183, 1951 election, and 1-184, Term of office for Registrars of Voters, Sp. Laws 1951, No. 334, §§ 1 and 2, were repealed 9-2-1980 by Charter Amendment, approved by the electorate at the general election held 11-4-1980.

[70] NEW (2023). Derived from current Article III – Part 2. Registrars of Voters. §1-187. Derived from Sp. Laws 1951, No. 334, §5, which reads, as follows: " Said Registrars shall be electors of said City and their duties shall be such as are required by statute in respect to election laws."

[71] Chapter 143. ELECTORS: QUALIFICATIONS AND ADMISSION. Revised to January 1, 2010. C.G.S. §9-12 entitled "Who may be admitted".

[72] 2023 ~~Recodification~~recodification and modification of current Article III – Part 1. In General, §1-170. Derived from Sp. Laws 1913, No. 352, § 52; Sp. Laws 1921, No. 400, § 2.

§3-3. Election of Officers and Other ~~Elective~~Elected Public Officials.

A. Date of Election[73]**.** On the first Tuesday after the first Monday of November 1979, and biennially thereafter, and in accordance with early voting laws, as prescribed by the State, there shall be held a municipal election for the choice of Elected Public Officials ~~of the City~~. The Elected Public Officials shall be elected by a plurality of ballots; unless otherwise required or permitted by Law. In the event alternate election methods are permitted by Law, the Common Council, by Ordinance, may alter the methodology utilized in the municipal elections.

B. Election of Registrar of Voters in 1952 and thereafter[74]**.** On the first Tuesday after the first Monday in November 1952 and in the even-numbered years thereafter as the term of office shall fall (as set forth in §3-3.E(3) of this Charter), the Electors of the City shall elect, in accordance with the provisions of General Statutes, Registrars of Voters, of whom no elector shall vote for more than one and no more than one of whom shall be a member of any one political party.

C. Elected Public Officials. The ~~elected~~Elected Public Officials are:

(1) The Mayor;
(2) Fifteen Members of the Common Council, as set forth ___, below;
(3) Nine Members of the Board of Education as set forth in _____, below;
(4) Town Clerk, ex officio Registrar of Vital Statistics.
~~**(5)** Treasurer;~~
~~**(6)**~~ City Sheriff~~.~~
~~**(7)**~~**(5)** ~~Three Selectmen;~~ and,
~~**(8)**~~**(6)** Seven Constables.

No person shall vote for more than four (4) Constables.

Sunset Provision. A. Selectmen and Treasurer[75]**.** Three Selectmen and a Treasurer shall be Elected Public Officials for a two-year term commencing on the second Tuesday following their election in November 2023. The office shall be abolished at the end of the term; or, in the event a vacancy occurs prior to the

[73] 2023 ~~Recodification~~recodification and modification of current Article III – Part 1. In General, §1-166. Derived from Sp. Laws 1947, No. 211, § 1; Charter Amendment 11-7-1972; Charter Amendment 8-17-1976;[11] Charter Amendment 8-29-1978. Historical editor's Note: (1) Editor's Note: Approved by the electorate at the general election held 11-2-1978; (2) Editor's Note: Approved by the electorate at the general election held 11-7-1978.
[74] 2023 Recodification of current Article III – Part 2. Registrars of Voters. §1-185 (First sentence). Derived from Sp. Laws 1951, No. 334, §3.
[75] NEW (2023). Note: Upon the conclusion of the timelines set forth in the "Sunset Provisions," as verified in writing by the Corporation Counsel, this section may be moved from the body of the Charter.

end of the term. The Selectmen and Treasurer shall have duties and responsibilities as may be assigned; or, as otherwise set forth in Law. **B. Remaining Elected Public Officials.** The remaining Elected Public Officials shall serve for a two-year term commencing on the second Tuesday following their election in November 2023. Their respective terms shall conclude at 11:59:59 P.M on the Day prior to the first business Day of January 2026.

D. Term of Office.

(1) Elected City and Town Officers: Two-year Terms[76]. With the exception of the Mayor and Board of Education, all of Elected City and Town Officers shall hold office for the term of two years from the first business Day of ~~December~~January following their election and until their successors are elected and have qualified. Any provisions in the Charter which are in conflict with this change are nullified; and more particularly, §**1-227**.

(2) Mayor and Board of Education: Four-year Term[77]. The Mayor commencing for the term following the municipal election of 2025 shall serve for a term of four years. All members of the Board of Education shall serve for terms of four years.

(3) Registrars of Voters: Two-year Term[78]. The terms of Registrars of Voters shall be for two years from the first Monday in January following their election and until their successors shall be elected and shall have qualified, unless sooner removed for cause as provided by Law.

E. Transition Period[79]. Each newly elected Mayor shall be provided with furnished office space for the period commencing on the day following the election of the Mayor until 11:59:59 P.M on the Day prior to the first business Day of January 2026 (and in each year thereafter when there is a newly elected Mayor). The purpose of this provision is to best effectuate, with the cooperation of the outgoing Mayor, the transition of the change of executive leadership of the City government. Members-elect of the Council and Board of Education shall be provided with assistance, including public information and training materials, if any, provided by the Mayor, Corporation Counsel,

[76] 2023 Recodification of current Article III – Part 1. In General, §1-166. Derived from Sp. Laws 1947, No. 211, § 1; Charter Amendment 11-7-1972; Charter Amendment 8-17-1976 (Editor's Note: Approved by the electorate at the general election held 11-2-1976); Charter Amendment 8-29-1978 (Editor's Note: Approved by ther electorate atr the general election held 11-7-1078).

[77] 2023 Recodification of current Article III – Part 1. In General, §1-167 (Third Sentence). Derived from Charter Amendment 11-3-1970; effective 7-1-1971; Charter Amendment 9-12-2000. Historical editor's Note: (1) See also Art. XVIII, Part 2; (2) Approved by the electorate at the general election held 11-7-2000.

[78] 2023 Recodification of current Article III – Part 2. Registrars of Voters. §1-185 (Second sentence). Derived from Sp. Laws 1951, No. 334, §3.

[79] NEW (2023).

Chair of the Board of Education or the President of the Council during this transition period.

F. Mayor Not Succeeding to a Subsequent Term in Office. Duties , Powers and Restrictions[80]. Notwithstanding any other provisions of this Charter, during the Transition Period as defined in subparagraph E, above, the outgoing Mayor shall not appoint, hire, remove, terminate, discipline, promote, demote or transfer any officer, Department Head, Other Executive Level Appointee, committee of Board member of employee of the City. This provision shall not be construed to stay (1) any pending actions commenced at least sixty Days prior to the election; or, (2) any matter before judicial or administrative tribunals. .

Commented [S17]: REVIEW

§3-4. Council Districts.

A. Historical Council Districts Established: Five Council Districts. On the effective date hereof and until otherwise determined by Ordinance, the City of Norwalk is divided into five council districts from each of which two Councilmembers shall be elected at the regular election of the City to be held as set forth in §3-3.A of this Charter[81]. The historical boundaries are set forth in §10-1 of this Charter, entitled "Historical Charter Provisions[82]".

(1) Periodic Revision of District Boundaries: Reapportionment The boundaries of each District may be revised from time to time[83]. The Common Council shall designate ~~such~~the council districts, by letter or number, as it shall deem proper[84]. The establishment of districts by the Council shall be consistent with Law[85].

(2) At-Large Councilmembers[86]. There shall be Councilmembers-at-Large elected from the City equivalent in number to the number of council districts as they may exist from time to time.

[80] NEW (2023).
[81] 2023 Recodification, repeal and replacement of current Article I - General. §1-2.1. Derived from Sp. Laws 1969, No. 186, No. 283, § 1; Charter Amendment 11-7-1972.
[82] NEW (2023)
[83] NEW (2023)
[84] 2023 Recodification, repeal and replacement of current Article I - General. §1-2.1 (Second sentence). Derived from Sp. Laws 1969, No. 186, No. 283, § 1; Charter Amendment 11-7-1972.
[85] NEW (2023).
[86] 2023 Recodification, repeal and replacement of current Article I - General. §1-2.1 (Third sentence). Derived from Sp. Laws 1969, No. 186, No. 283, § 1; Charter Amendment 11-7-1972.

B. District Election of the Board of Education Members: Five Districts[87]. On the effective date hereof and until otherwise determined by Ordinance, five members of the Board of Education shall be elected one each from each of the Council Districts established in §3-4.A of this Charter as set forth in §10-1 of this Charter and as may be revised in accordance with §3-4.A(1) of this Charter, above.

(1) At-large Members of the Board of Education. There shall be four At-Large Members of the Board of Education elected from the City.

(2) Minority Party Representation Pertaining to the Board of Education[88]. The maximum number of candidates who may be endorsed by any political party and the maximum number of candidates for which an elector may vote at ~~such~~the general municipal elections shall be four in years in which four terms expire, and one per Council district in years in which five terms expire, and the candidates receiving the highest numbers of votes cast shall be elected.

C. Other Districts[89]. The districts for the election of Taxing District Commissioners and other district officers shall be the same as the taxing districts as set forth in Article XII of this Charter[90].

§3-5. Tie Votes and Elections[91].

Commented [S18]: 9-311b; 9-188

[87] 2023 Recodification and modification of current Article III – Part 1. In General, §1-167. Derived from Charter Amendment 11-3-1970; effective 7-1-1971; Charter Amendment 9-12-2000. Historical editor's Note: (1) See also Art. XVIII, Part 2; (2) Approved by the electorate at the general election held 11-7-2000. Transition Provision I: See, §1-167.(Fourth through seventh sentences), as follows: "The five (5) members of the Board elected in the general municipal election in 1999 shall serve for a term of four (4) years. At the general municipal election to be held in 2001, four (4) members shall be elected to said Board at large. At the general municipal election to be held in 2003, five (5) members shall be elected to said Board, one (1) member to be elected from each Council district. Thereafter, alternately at each general municipal election, four or five (4 or 5) members, as the case may be, shall be elected to said Board, the four (4) members to be elected at-large and the five (5) members to be elected one from each Council district, in the manner set forth above." Transition Provision II: See, §1-167.(Ninth sentence), as follows: "No person now serving on the Board of Education at the effective date of this section shall have his term shortened or terminated by reason of this section." Transition Provision II: See, §1-167.(Tenth sentence), as follows: "This section shall supersede any previous or alternative version hereof, whether adopted prior to or contemporaneously herewith."

[88] 2023 Recodification of current Article III – Part 1. In General, §1-167 (Eighth sentence). Derived from Charter Amendment 11-3-1970; effective 7-1-1971; Charter Amendment 9-12-2000. Historical editor's Note: (1) See also Art. XVIII, Part 2; (2) Approved by the electorate at the general election held 11-7-2000.

[89] 2023 Recodification and modification of current Article I - General. §1-2.1. Derived from Sp. Laws 1969, No. 186, No. 283, § 1; Charter Amendment 11-7-1972.

[90]2023 Recodification of current Article III – Part 1. In General, §1-165 which was a "Reserved" provision. Derived from Sp. Laws 1913, No. 352, §48; Sp. Laws 1921, No. 400, § 1; Sp. Laws 1933, No. 363, § 5; repealed by Charter Amendment 8-29-1978. Historical editor's Note: Approved by the electorate at the general election held 11-7-1978 2023 Recodification of current Article III – Part 1. In General, §1-168 which was a "Reserved" provision. Repealed by Charter Amendment 11-3-1970; effective 7-1-1971.

[91] 2023 Recodification of current Article III – Part 1. In General, §1-171. Derived from Sp. Laws 1913, No. 352, §53.

Whenever at any election there shall be no election to any of the aforesaid offices by reason of a tie vote, ~~such~~the election shall be adjourned until the following Tuesday, and the election to fill ~~such~~the office or offices shall be proceeded with in the manner hereinbefore provided[92].

§3-6. Vacancies[93].

A. Elected Officials Other Than Mayor[94]. Whenever any Elected Public Official is elected and for any reason fails to qualify or a vacancy occurs from any cause, including, but not limited to (1) death; (2) resignation; (3) failure to remain an Elector of the City or a resident of district where ~~such~~the residence is required for holding the office; (4) by reason of permanent mental or physical disability or infirmity, shall become incapacitated to discharge the duties of office, in accordance with the procedure set forth in §3-7 of this Charter ~~abnd~~and any Ordinance of Rules of the Common Council; (5) conviction of malfeasance in office or any infamous crime, the Common Council shall, having been called together for the purpose by the Town Clerk, upon one weeks' notice, declare ~~such~~the office in question vacant and shall forthwith fill ~~such~~the vacancy as provided in this Article, following the publication of Notice.

B. Filling of Vacancies[95]. Unless otherwise set forth by Law, including the provisions of this Charter, the Common Council shall select an Elector of the City and, if applicable, a resident of the district, to fill the vacancy. A plurality of ~~ballots~~votes on the Council shall be sufficient to elect the replacement .

(1) Office of Mayor: Succession[96]. Whenever a vacancy occurs in the Office of the Mayor, it shall be filled by the President of the Council;

(2) Office of the City Council[97]. Whenever a vacancy occurs on the Common Council, it shall be filled by the Council from the Electors of the City

Commented [S19]: Registrars of Voters?

Are you comfortable with these provisions?

Commented [S20]: TALK WITH CC

[92] 2023 Repeal of current Article III – Part 1. In General, §1-173. Derived from Sp. Laws 1913, No. 352, §54; Sp. Laws 1921, No. 355, §1, as follows: The provision pertaining to "Tie votes and elections" (§3-5) and "Council may make ordinances and fix compensation" (§4-4.A) "….shall not take effect until they have been approved by a majority vote of the electors of said City of Norwalk, at the biennial election held the first (1st) Monday of October 1921. If said vote shall be in favor of the approval of this act, it shall thereupon take effect and a certificate of said vote, signed by the Clerk of said City, shall be filed in the office of the Secretary of State."

[93] 2023 Recodification and amendment of current Article III – Part 1. In General, §1-174. Derived from Sp. Laws 1913, No. 352, § 55; Sp. Laws 1915, No. 367, § 2; Sp. Laws 1921, No. 334, § 3; Sp. Laws 1969, No. 186, No. 283, § 3; Charter Amendment 11-7-1972; Charter Amendment 8-29-1978. Historical Editor's Note: (1) This §**1-174** was amended pursuant to the court decision in the First Taxing District et al v. City of Norwalk case; and, (2) Editor's Note: Approved by the electorate at the general election held 11-7-1978.

[94] Title added 2023.

[95] Title added 2023.

[96] Title added 2023.

[97] Title added 2023.

and/or a resident of the district from which the former incumbent of ~~such~~the office was chosen;

(3) Any other ~~Elective Office~~[98].~~Elected Public Official~~[99]. Whenever a vacancy occurs in the office of any other ~~elect~~Elected Public ~~Office~~Official, it shall be filled from the Electors of the City.

In every case, except the office of Mayor, the vacancy shall be filled by an elector of the same political party from which the former incumbent was chosen.

C. Effect of the General Statutes[100]. The provisions of §9-221 of the General Statutes shall apply to the filling of vacancies occurring during the periods specified in the statute; provided, however, that nothing herein contained shall supersede the application of §9-167a of the Connecticut General Statutes. Provided, if a vacancy occurs in the office of Councilmember, the vacancy shall be filled by the town and City committee of the political party to which the Councilmember whose office has become vacant had been a registered member at the time of ~~his~~ election and provided the manner of filling vacancies as described herein shall not apply to vacancies occurring in the Board of Education[101].

D. Powers, Duties and Term of Replacement Public Official[102]. The person chosen by the Common Council or otherwise in accordance with the provisions of this Charter to fill ~~such~~the vacancy shall have all the powers and duties of the former incumbent of ~~such~~the vacant office and shall continue therein until the expiration of the term for which the incumbent was elected and until ~~his~~a successor is duly elected and qualified

§3-7. Temporary Absence or Disability of the Mayor[103].

In the event that the Mayor is temporarily absent or disabled and is, because of ~~such~~the absence or disability, unable to the perform the duties of the Mayor's office, the Council President, or in the ~~president's~~President's absence or disability, ~~such member as~~ the Council shall designate a member who, shall exercise the power of the Mayor, except that until such absence or disability of the Mayor has continued for thirty Days, the acting

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~~98 Title added 2023.~~
99 Title added 2023.
100 Title added 2023.
101 2023 Repeal of current Article III – Part 2. Registrars of Voters. §1-188. Derived from Sp. Laws 1951, No. 334, §6. Historical editor's Note: CGS Section 9-192 states that the Registrar of Voters shall appoint a Deputy Registrar of Voters and shall file with the City Clerk the certificate of such appointment. In the case of death, removal or resignation of the Registrar of Voters, the Deputy Registrar of Voters shall assume the higher office and appoint a deputy. The provision follows: "Any vacancy which shall occur in **the Board of Registrars** shall be filled by the Common Council but only from the same political party as that of the retiring incumbent."
102 Title added 2023.
103 NEW (2023).

Mayor shall not have power to appoint or remove officers or employees. The compensation for the acting Mayor shall be determined by the Council but shall in no event exceed in proportion the salary of the Mayor. The Council shall provide by Ordinance a procedure for determining ~~said~~the absence or disability.

A. Notification by the Mayor[i]. In the event that the Mayor notifies the President of the Council of an inability to attend to the duties of office due to

(1) temporary absence from the City where Mayor cannot comply with the contact requirement, set forth in §3-7(c), below; or,

(2) temporary disability or sickness or other cause

the President of the Council, or in the President's absence or disability, ~~such~~the member as the Council shall designate, shall exercise the power of the Mayor ("Acting Mayor"), except that until ~~such~~the absence or disability of the Mayor has continued for thirty Days, the Acting Mayor shall not have power to appoint or remove officers or employees.

B. Action by the Council: Evidential Determination. I In the event the Mayor fails to notify the President of the Council pursuant to §3-7(a) of this Charter, above, the Council may initiate proceedings to determine the Mayor's inability to attend to or perform the duties of office due to an unexplained absence from the City, by reason of temporary disability or illness, absence or other cause, at the call of the President of the Council or upon a petition filed by ten members of the Council, at a regular or special meeting duly warned for that purpose. The Council determination of the temporary disability or absence of the Mayor shall be by the affirmative vote of twelve members of the Council, present and voting, in accordance with the following findings.

(1) In the event of an alleged temporary disability or illness, the Council shall cause the Mayor to submit to examination by two (2) physicians licensed to practice medicine in the State of Connecticut who shall submit written reports to the Council as to the ability of the Mayor to carry out the duties of the Office of Mayor.

(2) If ~~such~~the examination substantiates the Mayor's inability to carry out the duties of the Office of Mayor, the Council shall consider the findings and act accordingly. In the event the Mayor fails to submit the examinations, the Council, in consultation with the Corporation Counsel or in the event of a conflict, independent counsel, shall act upon the best evidence as presented by competent authority.

(3) In the event of temporary absence, the Council actions shall be based upon the best evidence as presented by competent authority,

(4) In all cases, these procedures may be further set forth by Ordinance or the Rules of the Council, in order to ensure procedural fairness and privacy concerns taking into account the best interests of the City and the requirements of Law.

In the event the Council determines that a temporary disability or absence exists, the Town Clerk shall declare a temporary vacancy and the President of the Council shall exercise the power of Acting Mayor as set forth in §3-7(a) of the Charter, above.

C. Termination of the Temporary Vacancy. Termination of the temporary vacancy due to absence shall be upon the Mayor's notification of a return to office to the President of the Council. With respect to temporary disability or illness, the termination of the temporary vacancy by change of condition shall be confirmed by two (2) physicians licensed to practice medicine in the State of Connecticut that the Mayor is physically and/or mentally able to carry out the duties of the Office of Mayor. Upon the filing of ~~such~~the reports to the City Clerk, the Clerk shall notify the President and members of the Common Council of the Mayor's ability to resume office.

D. Absence. Defined. ~~Absence from the City shall not constitute temporary absence in~~In the event the Mayor is not able to be or remain in contact with the Chief of Staff and President of the Council ~~-~~by electronic or voice communications, the Mayor shall be deemed to be absent.

E. Procedural Ordinance: Sustained Absence. If necessary, the Council may provide by Ordinance a procedure for determining the existence of a absence or disability, consistent with the standard set forth herein. The Ordinance shall define a sustained absence for the purposes of initiating a removal proceeding where there is a determination of incapacity to discharge the duties of office, in accordance with §3-6 and §3-9 of this Charter.

F. Compensation. ~~The~~Upon serving for thirty Days as Acting Mayor the compensation for ~~the~~serving as Acting Mayor shall be determined by the Council but shall in no event exceed in proportion the salary of the Mayor.

G. Status of the Council President. There shall be no Vacancy in the Office of the President of the Council when the President serves as Acting Mayor under this provision of the Charter.

§3-8. Expulsion of Councilmembers from Office: Restitution[104].

Any Councilmember who shall, while holding office, directly or indirectly take or bargain for any fee or pecuniary consideration to influence ~~his~~a vote or action upon any resolution or ordinance pending in the Common Council shall pay to ~~said city~~the City a penalty equal in amount to ~~said~~the fee or pecuniary consideration so directly or indirectly taken or bargained for and shall be expelled from ~~said~~the office, after notice and hearing, by a vote of not less than two-thirds of the Council.

§3-9. Removal of Mayor for Misconduct or Neglect of Duty[105].

At any meeting of the Council any member may give written notice, seconded in writing by a majority of all the members, of ~~his~~the member's intention to propose at the next meeting a resolution removing the Mayor from office for official misconduct or neglect of duty.

A. Content of Notice[106]. ~~Such~~The notice shall specify particularly the acts of misconduct or the neglect of duty complained of and shall be entered in the records of the Council, and the Clerk shall serve a copy thereof upon the Mayor and mail a copy to each member of the Council.

B. Right to Be Heard[107]. At the next meeting of the Council the Mayor shall have the right to be heard ~~with his~~and present witnesses~~, and said~~. The meeting may be adjourned from time to time as ~~said~~the Council may direct.

C. Council Action[108]. The vote on the resolution shall be by roll call. If the resolution fails to receive the votes of two-thirds ~~(2/3rds)~~ of the members of the Council, if shall have no effect. If it receives the affirmative votes of two-thirds ~~(2/3rds)~~ of the members of the Council, it shall become operative upon the service of a copy thereof upon the Mayor personally or by leaving the same at ~~his~~the Mayor's residence, and the office of Mayor shall be vacant.

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[104] 2023 ~~Recodification~~recodification and edit of current Article IV. The Common Council. §1-197 (Fifth sentence). Derived from Sp. Laws 1913, No. 352, § 86; Sp. Laws 1921, No. 400, §4.

[105] 2023 ~~Recodification~~recodification and edit of current Article IV. The Common Council. §1-199 (First sentence). Derived from Sp. Laws 1913, No. 352, § 87; Sp. Laws 1921, No. 400, §5. Historical Editor's Note: See also Art. **V**, Part 2; and Ch. **9**, Administration, Art. **II**.

[106] 2023 ~~Recodification~~recodification of current Article IV. The Common Council. §1-199 (Second sentence). Derived from Sp. Laws 1913, No. 352, § 87; Sp. Laws 1921, No. 400, §5. Historical Editor's Note: See also Art. **V**, Part 2; and Ch. **9**, Administration, Art. **II**.

[107] 2023 ~~Recodification~~recodification and edit of current Article IV. The Common Council. §1-199 (Third sentence). Derived from Sp. Laws 1913, No. 352, § 87; Sp. Laws 1921, No. 400, §5. Historical Editor's Note: See also Art. **V**, Part 2; and Ch. **9**, Administration, Art. **II**.

[108] 2023 ~~Recodification~~recodification of current Article IV. The Common Council. §1-199 (Fourth, fifth and sixth sentences). Derived from Sp. Laws 1913, No. 352, § 87; Sp. Laws 1921, No. 400, §5. Historical Editor's Note: See also Art. **V**, Part 2; and Ch. **9**, Administration, Art. **II**.

D. Filling of Vacancy[109]. The Council shall fill ~~such~~the vacancy as provided in §3-6.B(1).

§3-10. Removal of Division Chiefs, Departments Heads, Other Mayoral Executive Level Appointee and Employees[110].

Except as otherwise provided in this Charter, any Department Head Other Mayoral Executive Level Appointee or employee may be removed for malfeasance in office, neglect of duty or other just cause by the appointing authority in accordance with the procedure set out herein.

A. Notification[111]. The Mayor or other appointing authority as set forth in this Charter or the Ordinances shall notify, in writing, the affected officer or employee of ~~his~~the removal and of the reasons justifying the removal from office or employment.

B. Removal and Cessation of Salary[112]. An officer or employee removed by the Mayor or other appointing authority as set forth in this Charter or the Ordinances aforesaid shall cease to discharge the function of ~~his~~ office ~~nor~~and shall ~~he~~not receive any salary therefor unless ~~he is~~ reinstated on appeal.

C. Failure to File Appeal[113]. Thereupon unless the affected officer or employee shall file in writing with the City Clerk a request for a hearing before the Common Council within seven calendar days, ~~such~~the removal shall be final.

D. Filing of Appeal[114]. In the event a request for a hearing is filed as aforesaid, the Common Council shall hear ~~said~~the appeal within thirty Days of the filing thereof.

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[109] 2023 ~~Recodification~~recodification of current Article IV. The Common Council. §1-199 (Seventh sentence). Derived from Sp. Laws 1913, No. 352, § 87; Sp. Laws 1921, No. 400, §5. Historical Editor's Note: See also Art. **V**, Part 2; and Ch. **9**, Administration, Art. **II**.

[110] 2023 ~~Recodification~~recodification of current Article V, Part 1 – General. §1-222 (First sentence). Derived from Sp. Laws 1913, No. 352, §78; Charter Amendment 8-29-1978. Historical Editor's Note: *Approved by the electorate at the general election held 11-7-1978.*

[111] 2023 ~~Recodification~~recodification of current Article V, Part 1 – General. §1-222 (Second sentence). Derived from Sp. Laws 1913, No. 352, §78; Charter Amendment 8-29-1978. Historical Editor's Note: *Approved by the electorate at the general election held 11-7-1978.*

[112] 2023 ~~Recodification~~recodification and edit of current Article V, Part 1 – General. §1-222 (Third sentence). Derived from Sp. Laws 1913, No. 352, §78; Charter Amendment 8-29-1978. Historical Editor's Note: *Approved by the electorate at the general election held 11-7-1978*

[113] 2023 ~~Recodification~~recodification of current Article V, Part 1 – General. §1-222 (Fourth sentence). Derived from Sp. Laws 1913, No. 352, §78; Charter Amendment 8-29-1978. Historical Editor's Note: *Approved by the electorate at the general election held 11-7-1978*

[114] 2023 ~~Recodification~~recodification and edit of current Article V, Part 1 – General. §1-222 (Fifth sentence). Derived from Sp. Laws 1913, No. 352, §78; Charter Amendment 8-29-1978. Historical Editor's Note: *Approved by the electorate at the general election held 11-7-1978*

E. Additional Reasons for Removal[115]. The Mayor or other appointing authority as set forth in this Charter or the Ordinances may specify additional reasons justifying the ~~said~~ removal, but no ~~such~~the additional reasons shall be filed later than two weeks prior to a hearing before the Common Council.

F. Right to Hearing Postponement[116]. The affected officer or employee shall have the right to be granted two (2) postponements of the hearing, not in excess of one (1) week each, by filing a request therefor with the City Clerk not later than twenty-four (24) hours prior to the time appointed for ~~such~~the hearing.

G. Right to Counsel and Presentation of Witnesses: Executive Session. At ~~such~~the hearing the affected officer or employee shall have the right to be represented by counsel and shall have the right to present witnesses and to cross-examine the witnesses against him or her[117]. At the request of the affected officer or employee, the hearing shall be held in executive session; otherwise the hearing shall be public[118].

H. Common Council Decision[119]. The decision of the Common Council shall be rendered not later than two (2) weeks after the conclusion of the hearing.

I. Appeal of Council Decision[120]. Any officer or employee whose dismissal has been confirmed by the Common Council after hearing as provided by this section may appeal from the order of dismissal to any Judge of the Superior Court~~, which~~.

(a) Service and Return Date. The appeal shall be made returnable not less than three nor more than six Days from the date of the confirmation of ~~such~~the dismissal by the Common Council and shall be served upon the City Clerk at least two Days before the time fixed for the hearing of ~~such~~the appeal~~; and said~~.

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[115] 2023 ~~Recodification~~recodification and edit of current Article V, Part 1 – General. §1-222 (Sixth sentence). Derived from Sp. Laws 1913, No. 352, §78; Charter Amendment 8-29-1978. Historical Editor's Note: *Approved by the electorate at the general election held 11-7-1978*

[116] 2023 ~~Recodification~~recodification of current Article V, Part 1 – General. §1-222 (Seventh sentence). Derived from Sp. Laws 1913, No. 352, §78; Charter Amendment 8-29-1978. Historical Editor's Note: *Approved by the electorate at the general election held 11-7-1978*

[117] 2023 ~~Recodification~~recodification of current Article V, Part 1 – General. §1-222 (Eighth sentence). Derived from Sp. Laws 1913, No. 352, §78; Charter Amendment 8-29-1978. Historical Editor's Note: *Approved by the electorate at the general election held 11-7-1978*

[118] 2023 ~~Recodification~~recodification of current Article V, Part 1 – General. §1-222 (Ninth sentence). Derived from Sp. Laws 1913, No. 352, §78; Charter Amendment 8-29-1978. Historical Editor's Note: *Approved by the electorate at the general election held 11-7-1978*

[119] 2023 ~~Recodification~~recodification of current Article V, Part 1 – General. §1-222 (Tenth sentence). Derived from Sp. Laws 1913, No. 352, §78; Charter Amendment 8-29-1978. Historical Editor's Note: *Approved by the electorate at the general election held 11-7-1978*

[120] 2023 ~~Recodification~~recodification and edit of current Article V, Part 1 – General. §1-222 (Twelfth sentence). Derived from Sp. Laws 1913, No. 352, §78; Charter Amendment 8-29-1978. Historical Editor's Note: *Approved by the electorate at the general election held 11-7-1978*

~~(a)~~(b) **De Novo Hearing.** The Judge, having given such further notice as may be deemed necessary, shall forthwith hear such case de novo and shall dismiss or retain such appellant as ~~he may deem~~deemed proper and may award costs ~~at his~~, all in the discretion of the Judge.

~~I.~~J. **Reinstatement by Judge[121].** If the appellant ~~be~~is reinstated by ~~said~~the Judge, ~~he~~the appellant shall be paid from the date of ~~his~~ dismissal until restored to duty as the Judge, in ~~his~~the discretion of the court, shall decide.

~~J.~~K. **Effective of this Section on Collective Bargaining Employees[122].** Nothing contained herein providing for appeals shall be deemed applicable to employees who are members of bargaining units with which the city has working agreements.

~~K.~~L. **Appointees Serving at the ~~I~~will of the Mayor**

~~L.~~M. **City/Town Clerk, Chief of Police, Fire Chief, Fire Marshal, Building Officials and Other Officials Designated for Protection by the General Statutes.** The applicable provisions of the General Statutes shall be taken into consideration with regard to the removal proceedings of the City/Town Clerk, Chief of Police, Fire Chief, Fire Marshal, Building Official and any other Officials designated for protection by the General Statutes.

§3-11. Removal of Any Other Officer for Cause[123].

The Council may enact an Ordinance to provide for the removal of any officer for cause.

Commented [S21]: IS THERE AN ORDINANCE?

§3-12. Oath for ~~Elective~~Elected Public Officers[124].

All ~~elected~~Elected Public Officials ~~of the City~~ shall be sworn or affirmed to the faithful discharge of their duties. The following oath shall be administered: "You _____ having been elected _____ of the (town or City) of _____ do solemnly swear (or affirm) that you will faithfully

[121] 2023 ~~Recodification~~recodification of current Article V, Part 1 – General. §1-222 (Eleventh sentence). Derived from Sp. Laws 1913, No. 352, §78; Charter Amendment 8-29-1978. Historical Editor's Note: *Approved by the electorate at the general election held 11-7-1978*

[122] 2023 Recodification of current Article V, Part 1 – General. §1-222 (Thirteenth sentence). Derived from Sp. Laws 1913, No. 352, §78; Charter Amendment 8-29-1978. Historical Editor's Note: *Approved by the electorate at the general election held 11-7-1978*

[123] 2023 Recodification of current Article IV. The Common Council. §1-192 (second clause). Derived from Sp. Laws 1913, No. 352, § 82.

[124] 2023 ~~Recodification~~recodification and edit of current Article III – Part 1. In General, §1-178. Derived from Sp. Laws 1913, No. 352, §59. Historical Editor's Note: *See also § **1-221** for oath of officers appointed by Council.*.

discharge the duties of the office, according to law." The oath may be administered by any duly constituted authority, or the Mayor may administer the same.

ARTICLE VI: OTHER ELECTED OFFICIALS

§6-1. Town Clerk.

A. There shall be a Town Clerk as required by the General Statutes and as set forth in this Charter[125].

B. Powers and Duties[126] The Town Clerk shall have all the powers and duties[127] prescribed by the General Statutes, this Charter and such other powers and duties as may be prescribed by the Council.

(1) Registrar of Vital Statistics[128]. The Town Clerk shall serve as Registrar of Vital Statistics, unless otherwise set forth by the General Statutes[129].

(2) General Responsibilities. The Town Clerk supervises the processing, interpreting, indexing and recording of all land transactions, vital statistics and official documents. The Clerk is also custodian of the Town Seal and Registrar of Vital Statistics Seal. Moreover, the Town Clerk is responsible for the following services and functions, unless otherwise specified by Law :

(a) Public Information. Creating procedures for public to review public records and documents and providing technical information and assistance to title searchers, attorneys and members of the public.

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[125] NEW (2023).

[126] 2023 Recodification and restatement of current Article V, Part 1 – General. §1-217. Derived from Sp. Laws 1913, No. 352, §73.

[127] NEW (2023). Some of the responsibilities of the Town Clerk are set forth in C.G.S. Title 7, Chapter 92. This is not the exhaustive list. (1) § 7-16. Bond (Repealed); (2) § 7-16a. Notice to Secretary of the State of appointment of town clerk, vacancy in appointed office of town clerk; (3) § 7-17. Oath of town clerks; (4) § 7-18. Neglect of duty (Repealed); (5) § 7-19. Assistant town clerks. Notice to Secretary of the State of appointment, vacancy; (6) § 7-20. Acting town clerk; (7) § 7-21. Town clerk pro tempore; (8) § 7-22. Removal of town clerks; (9) § 7-22a. Certification program for town clerks; (10) § 7-23. Records and copies; (11) § 7-24. Recording of instruments; safekeeping of records; recording of illegible instruments; (12) § 7-25. Index; (13) § 7-25a. Electronic indexing system; (14) § 7-26. Errors to be corrected; (15) § 7-26a. Indemnification of clerk with respect to claims arising out of land record errors; (16) § 7-27. Municipal records to be kept in fire-resistive vaults or safes; (17) § 7-27a. Destruction of original land records or instruments; (18) § 7-27b. Removal of Social Security number from document prior to recording on land records; (19) § 7-28. Indexing of mechanic's lien; (20) § 7-29. Release or assignment of mortgage or lien; (21) § 7-30. Attachment of real estate; (22) § 7-31. Maps of surveys and plots, filing requirements, copies; (23) § 7-32. Index of surveys and maps; (24) § 7-32a to 7-32j. Reserved for future use; (25) § 7-32k. Property upon which hunting or shooting sports regularly take place. Placement of property location on list maintained by town clerk. Notice. Liability not imposed by section; (26) § 7-33. Lists of transfers of taxable property; (27) § 7-33a. Issuance of certificates of authority of justices of peace, notaries and Superior Court Commissioners; (28) § 7-34. Fees; (29) § 7-34a. Fees; (30) § 7-34b. Accounting of fees required. Salary in lieu of fees; (31) § 7-35. Preservation by town clerks of statutes, special acts and Register and Manual; (32) § 7-35a. Off-site storage of original documents. Requirements; (33) § 7-35b to 7-35z.

[128] NEW (2023).

[129] C.G.S. §7-37 entitled "Town clerk, ex-officio registrar. Notice to Secretary of the State of appointment of registrar, vacancy in appointed office of registrar".

Moreover, the Clerk is responsible for responding to general inquiries of the public.

(b) Election Activities. Coordinating election activities with Moderators of General and Special elections; including the supervision of the preparation, issuance, receipt and processing of absentee ballots.

(c) Licensing and Permits. Managing the issuance of various licenses and permits.

(d) Record and Reporting Functions. Maintaining financial records for receiving fees in order to track or index and calculate recording fees, conveyance taxes for deed transfers, land maps and trade name certificates. The Clerk is also responsible for preparing daily, monthly and annual reports to State Departments of Environmental Protection, Health and Revenue Services and required reports for the Secretary of the State.

(e) Administration. Preparing and administering the budget as well as the collective bargaining agreement and personnel rules for members of office staff.

(f) Oath of Office. Administering oath of office to elected and appointed officials.

(3) Assistants and Employees[130]. The Town Clerk shall appoint and may remove all assistants[131] and employees of this office.

(4) Compensation[132]. The Town Clerk's compensation and benefits shall be determined by the Common Council from time-to-time.

(5) Fees[133]. All fees collected by the Town Clerk shall be paid to the City, except as otherwise provided by the General Statutes.

(6) Certification[134]. For the purpose of Meeting best practices and the highest professional standards, the Town Clerk shall, upon eligibility, participate in

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[130] NEW (2023).
[131] The appointment and vacancies in the office of such assistants shall be subject to notification as required by the General Statutes. (C.G.S. Sec. 7-19).
[132] NEW (2023).
[133] NEW (2023).
[134] NEW (2023). See, C.G.S. §7-22a entitled "Certification program for town clerks" is not mandatory: "(b) any person may participate in the course of training….and upon successfully completing any examination…. shall be recommended to the secretary of the state as a candidate for certification as a certified Connecticut town clerk".

the certification program for town clerks, as set forth in the General Statutes.

§6-2. Registrars of Voters[135].

A. Powers and Duties[136]. There shall be Registrar of Voters who shall have ~~such~~the powers and duties as are conferred or imposed on them by the General Statutes and the provisions of this Charter. Among other duties, the Registrars of Voters are responsible for the following:

(1) Creating and maintaining the official Voter Registry List, lists of enrolled party members and voting records documenting who voted.

(2) Preparing maps showing voting locations and state and local district and precinct boundaries, and updating the maps following redistricting and reapportionment.

(3) Acting together to conduct all elections, prepare official checklists of voters, obtain ballots, test tabulating and other equipment, hiring and appointing poll workers, training election officials and poll workers, overseeing accurate counts and submitting accurate results.

(4) Storing and maintaining all election equipment and supplies, used ballots, and archival records; setting-up of the polling places; ensuring proper reporting of voting totals during the election period; conducting post-election audits and recounts as required.

(5) All other duties imposed upon Registrars by state law or the city charter.

B. Council may make ordinances and fix compensation[137]. The Common Council may make ordinances to regulate ~~such~~the meetings and elections and to provide for holding and conducting the same.

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[135] 2023 Recodification of current Article III – Part 2. Registrars of Voters. §1-186. Derived from Sp. Laws 1951, No. 334, §4. Also, 2023 recodification of current Article III – Part 2. Registrars of Voters [Editor's Note: See § 1-172 for compensation; §§ 1-179 to 1-181 for duties with respect to voting precincts and polling places; § 1-217, for powers and duties generally. See also, Ch. 9, Administration, Art. IV]; see also, §1-183 through 1-184 (Reserved). Editor's Note: Former §§ 1-183, 1951 election, and 1-184, Term of office for Registrars of Voters, Sp. Laws 1951, No. 334, §§ 1 and 2, were repealed 9-2-1980 by Charter Amendment, approved by the electorate at the general election held 11-4-1980.

[136] 2023 Recodification of current Article III – Part 2. Registrars of Voters. §1-187. Derived from Sp. Laws 1951, No. 334, §5. See also, See, C.G.S. §9-190 entitled "Registrars of voters". See also, C.G.S. §9-189a entitled "Four-year terms for town clerks, registrars and treasurers"

[137] 2023 Recodification and edit of current Article III – Part 1. In General, §1-172. Derived from Sp. Laws 1913, No. 352, §54; Sp. Laws 1921, No. 355, §1. Historical editor's Note: See also § **1-185**

C. Compensation[138]**.** The Council shall fix the compensation of the Registrars and their assistants and of the Presiding Officers, box tenders, check clerks and counters, provided each Registrar of the First and Second Voting Districts **shall receive not less than $2,000 annually** and each Registrar of the Third Voting District n**ot less than $125 annually as compensation for their services as ~~such~~the Registrars.**

Commented [S22]: TALK TO REGISTRARS AND MAYOR'S OFFICE ABOUT COMPENSATION.

D. Operational standards[139]**.** The Registrars of Voters shall operate in accordance with nationally accepted professional standards as they aspire to best practices and provide the Electors of the City with assistance on a non-partisan basis.

(1) *Certification.* For the purpose of meeting the highest professional standards, the Registrars of Voters and any deputy or permanent assistants, upon no more than one hundred eighty Days following hiring, shall participate at the next scheduled session regarding any certification training program for Registrars of Voters, as set forth in the General Statutes in order to obtain certification by the Secretary of the State; or in the event, there is no such program any continuing education programs offered by national organizations or associations pertaining to local election administration.

E. Establishment of Precincts and Voting Places.

(1) Voting Precincts[140]**.** The Registrars of Voters shall, subject to approval by the Common Council, at least one hundred and twenty Days prior to any general election, establish and designate suitable voting precincts; if practicable, within the established Council Districts. Each Council District shall be entitled to at least one such voting precinct and each voting precinct shall have a separate voting place.

(2) Voting Places[141]**.** The Registrars of Voters shall have the authority to designate the voting places (and set up voting accommodations at public buildings (including any and all public schools). All public buildings used as polling places shall include electrical power for lighting and use of electronic equipment; internet access; water; HVAC; and, parking necessary to make the building useable for voting.

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[138] 2023 Recodification and edit of current Article III – Part 1. In General, §1-172. Derived from Sp. Laws 1913, No. 352, §54; Sp. Laws 1921, No. 355, §1. Historical editor's Note: See also § **1-185**

[139] NEW (2023)

[140] 2023 Recodification and edit of current Article III – Part 1. In General, §1-179. Derived from Sp. Laws 1945, No. 134, §1. Historical Editor's Note: See also §1-3 for earlier provision.

[141] 2023 Recodification and edit of current Article III – Part 1. In General, §1-180. Derived from Sp. Laws 1945, No. 134, §2.

(3) Precinct Voting Lists[142]. The Registrars shall compile separate voting lists for each precinct so established and designated.

§6-3. Powers and Duties of Constables[143].

The powers and duties of the City Clerk, Registrar of Voters, and Constables shall be those by law conferred and imposed upon such officers of towns.

§6-4. Sheriff: Authority and Duties[144].

The Sheriff of the City shall, within the limits of the City, have the same authority, both criminal and civil, and be subjected to the same liabilities and penalties as Constables of towns. The Sheriff shall serve notices of the Council when directed by the Clerk, and shall collect such bills and assessments as the Council may order, and ~~he~~ shall receive for all services rendered the legal fees provided by the general statutes for Constables of towns[145].

~~**§6-5. The Selectmen.**~~

~~**A. Powers and Duties of Selectmen[146].** The powers and duties of the Selectmen shall, on and after the first (1st) Monday of October, 1913, be limited to the powers vested in and duties imposed upon them by the constitution and laws of the state in relation to the admission of persons to the privileges of electors in said town and the erasure from the registry list of the names of those who have forfeited the privileges of electors.~~

~~**B. Salary of the Selectmen of the Town of Norwalk[147].** The salary of each of the Selectmen of the Town of Norwalk shall, from September 1, 1947, be one hundred ($150) dollars per annum.~~

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[142] 2023 Recodification of current Article III – Part 1. In General, §1-181. Derived from Sp. Laws 1945, No. 134, §3.
[143] 2023 Recodification and modification of current Article V, Part 1 – General. §1-217. Derived from Sp. Laws 1913, No. 352, §73. Note: City and Clerk and Registrars of Voters were deleted from this provision.
[144] 2023 Recodification of current Article V, Part 1 – General. §1-214. Derived from Sp. Laws 1913, No. 352, §71. Historical Editor's Note: *For election provision refer to § **1-166***.
[145] 2023 recodification of current Article V, Part 1 – General. (1) The Selectmen: §1-215 derived from Sp. Laws 1947, No. 215, Historical Editor's Note: *For election provision refer to § **1-166 and*** §1-216 derived from Sp. Laws 1913, No. 352, §72; and (2) The Treasurer, Article V, Part 4 – Department of Finance, §1-246 entitled "City Treasurer". Added by Charter Amendment 8-29-1978, §11. Editor's Note: Approved by the electorate at the general election held 11-7-1978.
~~[146] 2023 Recodification of current Article V, Part 1 – General. §1-216. Derived from Sp. Laws 1913, No. 352, §72.~~
~~[147] 2023 Recodification of current Article V, Part 1 – General. §1-215. Derived from Sp. Laws 1947, No. 215, Historical Editor's Note: *For election provision refer to § **1-166***.~~

~~**§6-6. City Treasurer[148].**~~

~~There shall be a City Treasurer elected in accordance with the General Statutes of the State of Connecticut. The duties of the Treasurer shall be to examine the records of the Comptroller insofar as they relate to cash receipts, and the City Treasurer shall certify to the Director of Finance the accuracy thereof.~~

~~[148] 2023 recodification of current Article V, Part 4 – Department of Finance, §1-246 entitled "City Treasurer". Added by Charter Amendment 8-29-1978, §11. Editor's Note: Approved by the electorate at the general election held 11-7-1978.~~

ARTICLE IX: EDUCATION[149]

§9-1. Board of Education[150].

A. Creation and Composition of the Board of Education[151].

(1) Composition[152]. There shall a Department of Education which shall be under the control of nine (9) members, who shall be Electors of the City of Norwalk, and shall be known as the Board of Education. Its members shall be elected as hereinbefore provided.

(2) Duties[153]. The Board shall perform the duties and have the powers provided by the statutes for town boards of education.

(3) Meetings[154]. The Board shall hold a regular meeting each month.

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[149] 2023 Recodification of current Article XVIII, entitled "Schools", Part 1. General. §1-507 through 1-509 (Reserved). Historical Editor's Note I: Editor's Note: See also Part 2, Board of Education, §§ **1-516** through **1-520**. Historical Editor's Note II: Former §§ 1-507, Control of School Committee, 1-508, Term of School Committee, and 1-509, Retention of positions, Sp. Laws 1913, No. 352, §§ 162 through 164, were repealed 9-2-1980 by Charter Amendment, approved by the electorate at the general election held 11-4-1980. §1-509. through § 1-515. (Reserved). Historical Editor's Note III: Former §§ 1-511, Expansion of technical and vocational training, 1-512, Appropriation for expansion of technical and vocational training, and 1-513 Appropriations not subject to certain statutory limitations, Sp. Laws of 1943, No. 478, §§ 1 to 3, and §§ 1-514, Transfer to city of funds of South Norwalk Union School District, and 1-515, Transfer to city of funds of South Norwalk and Brookside School Districts, Sp. Laws 1937, No. 39, §§ 1 and 2, were repealed 9-2-1980 by Charter Amendment, approved by the electorate at the general election held 11-4-1980.

[150] 2023 Recodification of current Article XVIII, entitled "Schools", Part 2. Board of Education.

[151] 2023 Recodification of current Article XVIII, entitled "Schools", Part 2. Board of Education. §1-516. Derived from Sp. Laws 1913, No. 352, § 166; Sp. Laws 1915, No. 198, § 1; Sp. Laws 1921, No. 189, § 6; Sp. Laws 1929, No. 103; Sp. Laws 1967, No. 197, § 7; Charter Amendment 11-3-1970, effective 7-1-1971; Charter Amendment 9-12-2000. Historical Editor's Note: Approved by the electorate at the general election held 11-7-2000.

[152] 2023 Recodification of current Article XVIII, entitled "Schools", Part 2. Board of Education. §1-516 (First sentence). Editor's Note: For election of Board of Education members refer to § **1-167b Note:** Replaces of current Article XVIII, entitled "Schools", Part 2. Board of Education. §1-518. Derived from Sp. Laws 1931, No. 315, § 2; Sp. Laws 1933, No. 174; Sp. Laws 1967, No. 197, § 8; Sp. Laws 1969, No. 264, §3; Charter Amendment 8-17-1976 (I); Charter Amendment 8-29-1978 (II). Historical Editor's Note I: Approved by the electorate at the general election held 11-2-1976. Historical Editor's Note II: Approved by the electorate at the general election held 11-7-1978.–Historical Editor's Note I: This date was corrected by resolution of the Common Council 3-8-1977. Historical Editor's Note II: See also, Art. **VI**, § **1-289**, for appropriations in general. Also replaces current Article XVIII, entitled "Schools", Part 2. Board of Education. §1-519. Derived from Sp. Laws 1931, No. 315, §3.

[153] 2023 Recodification and modification of current Article III – Part 1. In General, §1-167. Derived from Charter Amendment 11-3-1970; effective 7-1-1971; Charter Amendment 9-12-2000. Historical editor's Note: (1) See also Art. XVIII, Part 2; (2) Approved by the electorate at the general election held 11-7-2000..

[154] 2023 Recodification of current Article XVIII, entitled "Schools", Part 2. Board of Education. §1-516 (Second sentence).

(4) Mayor Ex-Officio Non-Voting Chair of the Board[155]. The Mayor shall be, ex officio, Chair of the Board of Education and shall preside at all meetings of ~~said~~the Board. The Mayor shall have no vote in any meeting of the Board except in case of a tie vote among the regular members of the Board.

(5) Election of Officers[156]. The Board shall elect from among its members a Chair pro tempore, who shall preside at all meetings of the Board in the absence of the Mayor and a Vice Chair. Members shall also be elected by the Board to serve as Secretary, who shall keep a record of all votes, acts and transactions of the Board. The Chair vice Chair and Secretary shall perform all duties imposed by the Board or by Law.

(6) Election of Superintendent[157]. The Board shall elect a Superintendent of Schools, in accordance with the General Statutes, and acting through the Superintendent of Schools or otherwise, shall employ such number of assistants, principals and teachers as it may deem necessary and prescribe their respective terms of office and duties.

(7) Other Appointments[158]. The Board may make such appointments before any appropriation has been made to cover the salaries of the persons appointed, and § **1-213** of the act of consolidation shall not apply to such obligations.

(8) Vacancy[159]. Should a vacancy occur in the membership of the Board, the vacancy shall be filled by the town committee of the political party to which the Board of Education member whose office has become vacant had been a registered member at the time of ~~his~~the election.

(a) During the First Sixteen Months. If the vacancy occurs during the first sixteen months of any four-year term of office, the person so chosen shall serve until the next municipal election following the person's appointment. At the municipal election, such vacancy shall be filled by election in accordance with the general statutes, and the member so elected shall serve for the final two years of the term.

Commented [S23]: 032923: Modification based upon edit recommended by Counsel to the Board of Education.

Commented [S24]: 032923: Modification based upon edit recommended by Counsel to the Board of Education.

Commented [S25]: IT IS NOT CLEAR WHAT THIS PROVISION MEANS. BOARD EDUCATION COUNSEL RAISED THE SAME ISSUE.

[155] 2023 Recodification of current Article XVIII, entitled "Schools", Part 2. Board of Education. §1-516 (Third and fourth sentences).
[156] 2023 modification and recodification of current Article XVIII, entitled "Schools", Part 2. Board of Education. §1-516 (Fifth and sixth sentences).
[157] 2023 Recodification and modification of current Article XVIII, entitled "Schools", Part 2. Board of Education. §1-516 (Seventh sentence).
[158] 2023 Recodification of current Article XVIII, entitled "Schools", Part 2. Board of Education. §1-516 (Eighth sentence).
[159] 2023 Recodification of current Article XVIII, entitled "Schools", Part 2. Board of Education. §1-516 (Ninth through thirteenth sentences).

(b) Following the First Sixteen Months. If the vacancy occurs after the first sixteen months of any four-year term of office, the person so chosen shall serve until the completion of the four year term.

(c) The Role of the Council. The Common Council shall not have the power to fill any vacancy in the Board of Education.

(9) Duties of Board[160]**.** The Board of Education shall have charge and direction of the public schools in the City and of the expenditure of moneys appropriated for the support of the same strictly in accordance with the provision of the applicable General Statutes[161]. This authority shall not include erection of new schools, additions to the present buildings or other capital expenditures. The Board shall keep all the school buildings and apparatus used therein in good condition and repair, and shall have the powers and be subject to the general duties and limitations of Boards of Education, in accordance with the provisions of the applicable General Statutes[162]. The Board shall make its by-laws, define the duties of its officers and committees and prescribe rules and regulations for discipline in the public schools.

(10) Board Reports[163]**.** The Board shall at the end of each fiscal year, transmit to the Mayor a full report of its proceedings during the year, with a statement showing the total amount of money received and expended for the support of the schools, and, at least once in each month, shall transmit to the Mayor a detailed statement of expenses incurred during the preceding month, and the expenses shall be paid in the same manner as other expenses of the City[164].

Commented [S26]: 032923: Modification based upon edit recommended by Counsel to the Board of Education. Other edits on the recommended of CRC Counsel.

Commented [S27]: IS THIS HAPPENING?

Commented [S28]: HOW ABOUT ADDING MULTI YEAR AGREEMENTS, INCLUDING CONTRACTS WITH OPTIONS, EXTENSION CLAUSES,

[160] 2023 Recodification of current Article XVIII, entitled "Schools", Part 2. Board of Education. §1-517. Derived from Sp. Laws 1931, No. 315, § 1.

[161] Editor's Note: See also § **1-248**, for purchase of commodities by Comptroller.

[162] In lieu of current §§1-517 to 1-519.

[163] 2023 Recodification of current Article XVIII, entitled "Schools", Part 2. Board of Education. §1-520. Derived from Sp. Laws 1913, No. 352, §168; Sp. Laws 1921, No. 189, §5.

[164] 2023 Repeal of (1) Current Article XVIII, entitled "Schools", Part 3. Bonds and Notes. §1-521 through 1-613 (Reserved). Historical Editor's Note: A Charter Amendment, adopted 9-2-1980 and approved by the electorate at the general election held 11-4-1980, repealed the following sections relating to terminated bond issues: §§ **1-521** through 1-525 (Sp. Laws 1923, No. 137, §§ 1 to 5); 1-526 through 1-530 (Sp. Laws 1925, No. 451, §§ 1 to 5); 1-531 through 1-535 (Sp. Laws 1927, No. 97, §§ 1 to 5); 1-536 through 1-539 (Sp. Laws 1929, No. 192, §§ 1 to 4); 1-540 through 1-543 (Sp. Laws 1929, No. 215, §§ 1 to 4); 1-544 through 1-551 (Sp. Laws 1935, No. 359, §§ 1 to 8); 1-552 through 1-558 (Sp. Laws 1937, No. 74, §§ 1 to 7); 1-559 through 1-565 (Sp. Laws 1939, No. 19, §§ 1 to 7); 1-566 through 1-570 (Sp. Laws 1943, No. 206, §§ 1 to 5); 1-571 through 1-575 (Sp. Laws 1945, No. 165, §§ 1 to 5); 1-576 through 1-581 (Sp. Laws 1947, No. 347, §§ 1 to 6); 1-582 through 1-587 (Sp. Laws 1947, No. 370, §§ 1 to 6); 1-588 through 1-593 (Sp. Laws 1949, No. 206, §§ 1 to 6; Sp. Laws 1951, No. 161, §§ 1 and 2); 1-594 through 1-599, (Sp. Laws 1949, No. 306, §§ 1 to 6); 1-600 through 1-603 (Sp. Laws 1951, No. 536, §§ 1 to 4); 1-604 through 1-608 (Sp. Laws 1953, No. 299, §§ 1 to 5); 1-609 through 1-613 (Sp. Laws 1957, No. 665, §§ 1 to 5). These sections shall be maintained for record

§9-2. School Districts[165].

The territorial limits of the City as herein described shall be one school district, but the Board of Education may divide the same into subdistricts for the purpose of control of attendance of pupils of certain schools.

§9-3. Budget[166].

The Board of Education and Superintendent shall submit its budget to the Chief Financial Officer and the Mayor at the same time as other Departments. If the Board receives an appropriation greater or less than its original request, it shall forthwith revise its estimates of expenditure in accordance therewith and file a copy thereof with the Mayor, Board of Estimate and Taxation and the Common Council. The Board shall report monthly to the Mayor, Chief Financial Officer, Board of Estimate and Taxation and to the Council a comparison of actual and estimated expenditures.

~~§9-4. Compliance and Cooperation[167].~~

~~The Board of Education, Superintendent and employees of the Department of Education shall cooperate with the Mayor, Chief Financial Officer, Board of Estimate and Taxation, the Common Council, Planning and Zoning Commission and other Departments, Boards and Commission of the City as set forth in this Charter and as otherwise required by Law.~~

~~§9-5.~~ Reporting Requirements[168].

Unless otherwise specifically prohibited by the General Statutes, commencing on the 1st business Day of July and every quarter thereafter, the Board of Education shall file with the Mayor, Board of Estimate and Taxation and Common Council, a ~~quarterly~~ report ~~on~~pertaining to all contracts (including, agreements, memoranda of understanding, memoranda or agreement, letters of understanding, side letters and other agreements) ~~entered into on behalf~~with a multi-year term; or which were procured by means of ~~the City, including but~~a competitive process for a multiple year term or option for extension;

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purposes in a separate book entitled "Bond Issues of the City of Norwalk, the First, the Second, the Third and the Sixth Taxing Districts." Copies of such compilation shall be kept in the offices of the City Clerk and Town Clerk and in the Finance Department.· Also Repeal of current Article XVIII, entitled "Schools", Part 3. Bonds and Notes. §1-614. Derived from Sp. Laws 1957, No. 665, §§ 6, 7.

[165] 2023 Recodification of current Article XVIII, entitled "Schools", Part 1. General. §1-508. Derived from Sp. Laws 1913, No. 352, § 165.

[166] NEW (2023)

[167] ~~NEW (2023)~~

[168] ~~NEW (2023)~~

or, which otherwise contains an extension, option or renewal provision. This provision shall not ~~limited~~apply to~~, those executed within the budget limits or other authority established under Law; however, excluding all such~~ contracts ~~(as defined in this subsection) as may be~~ exempted from public disclosure by ~~federal or state~~ Law or otherwise not capable of redaction in order to protect statutory privacy rights of individuals. The exemption from this provision should not be construed to prevent the city or their officials from obtaining such documents where permitted under Law.

ARTCLE XII: HISTORICAL PROVISIONS

§12-1. Historical Council Districts[169].

The following are the Historical Council Districts referred to in §3-4.A of this Charter, above, subject to repeal or sunset upon the conclusion of the reapportionment for the 2025 municipal election:

A. District A. District A, to consist of the First Taxing District in Norwalk and so much of the Fifth Taxing District as lies easterly of the easterly boundary line of District "E" between the center lines of Connecticut Ave. on the south and Eleanor, Ingleside, Spring Hill and Ponus Avenues on the north and so much of the Fifth Taxing District that lies westerly of a certain line beginning at the intersection of Willow Street and the division line between the First and Fifth Taxing Districts and continuing northerly along the center line of Willow Street to the intersection of Tierney Street and continuing easterly along the center line of Tierney Street to the intersection of George Avenue; thence northerly along the center line of George Avenue to the intersection of Westport Avenue; thence westerly along the center line of Westport Avenue to the division line between the First and Fifth Taxing Districts; thence northerly along the division line to the intersection of Dry Hill Road and continuing northerly along the center line of Dry Hill Road to the intersection of Roosevelt Street; thence westerly along the center line of Roosevelt Street to the intersection of Newtown Avenue; and so much of the Fifth Taxing District as lies southerly of a certain line beginning at the intersection of West Rocks Road and Glendenning Street and continuing northerly along the center line of West Rocks Road to the intersection of Jarvis Street and continuing southerly along the center line of Jarvis Street to the intersection of Buttonball Trail and continuing westerly along the center line of Buttonball Trail to the intersection of Rainbow Road and continuing southwesterly along the center line of Rainbow Road to the intersection of the division line between the First and Fifth Taxing Districts; and so much of the Fifth Taxing District as lies southerly of a certain line beginning at the intersection of Main Street and the division line between the First and Fifth Taxing Districts and continuing along the center line of Main Street to the intersection of Broad Street and continuing westerly along the center line of Broad Street to the intersection of the Silvermine River and continuing southerly along the center line of the Silvermine River to the intersection of the division line between the First and Fifth Taxing Districts.

B. District B. District B, to consist of the Second Taxing District of Norwalk and so much of the Fifth Taxing District that lies southerly and easterly of a certain line beginning at the intersection of North Taylor Avenue and the division line between the Second and Fifth Taxing Districts and continuing northerly along the center line of North

[169] 2023 Recodification and modification of current Article I - General. §1-2.1. Derived from Sp. Laws 1969, No. 186, No. 283, § 1; Charter Amendment 11-7-1972.

Taylor Avenue to the intersection of West Cedar Street and continuing westerly along the center line of West Cedar Street to the intersection of Scribner Avenue and continuing southerly along the center line of Scribner Avenue to the intersection of Senga Road and continuing easterly along the center line of Senga Road to the intersection of Richmond Hill Road and continuing southerly along the center line of Richmond Hill Road to the intersection of McAllister Avenue and continuing easterly along the center line of McAllister Avenue to the intersection of Woodlawn Avenue and continuing southerly along the center line of Woodlawn Avenue to the intersection of Flax Hill Road and continuing easterly along the center line of Flax Hill Road to the division line of the Second and Fifth Taxing Districts; and so much of the Fifth Taxing District as is bounded by a line beginning at the intersection of the boundary line between the Second and Fifth Taxing Districts and the center lines of Glasser Street and Windsor Place; thence in a southerly direction along the center line of Glasser Street to the intersection of Bouton Street; thence in a southerly direction along the center line of Bouton Street to the intersection of Riordan Street; thence continuing easterly along the center line of Riordan Street to its intersection with the Pennsylvania Railroad right-of-way and continuing southerly along the center line of the railroad to the intersection of the division line between the Fifth and Sixth Taxing Districts south of Charcoal Road; thence continuing southeasterly in a straight line to the intersection of the railroad right-of-way; thence continuing northerly along the center line of the railroad to its intersection with the division line between the Second and Fifth Taxing Districts; and so much of the Fifth Taxing District as is bounded by a line beginning at the intersection of Woodward Avenue and the division line between the Second and Fifth Taxing Districts and continuing southerly along the center line of Woodward Avenue to the intersection of Naromake Avenue and continuing easterly along the center line of Naromake Avenue to the intersection of the division line between the Second and Fifth Taxing Districts.

C. District C. District C, to consist of that portion of Norwalk not included in Districts D, E, A, and B.

D. District D. District D, to consist of that portion of Norwalk lying north of a line beginning at the Norwalk-New Canaan town line in the center line of Carter Street and continuing southerly to and along the center line of Ponus Avenue to the intersection of Beau Street and continuing southerly along the center line of Beau Street to the intersection of Ingleside Avenue, and continuing easterly along the center line of Ingelside Avenue to the intersection of Spring Hill Avenue and continuing northerly along the center line of Spring Hill Avenue to the intersection of Ponus Avenue and continuing easterly along the center line of Ponus Avenue to the division line of the First and Fifth Taxing Districts; thence northerly along the center line of the Silvermine River to the intersection of Broad Street; thence easterly along the center line of Broad Street to the intersection of Main Street; thence southerly along the center line of Main Street to the division line of the First and Fifth Taxing Districts; thence easterly along the division line of ~~said~~the taxing

districts to the intersection of Rainbow Road and continuing northerly along the center line of Rainbow Road to the intersection of Buttonball Trail; thence easterly along the center line of Buttonball Trail to the intersection of Jarvis Street and continuing northerly along the center line of Jarvis Street to the intersection of West Rocks Road; thence southerly along the center line of West Rocks Road to the intersection of Glendenning Street; thence easterly along the center line of Glendenning Street to the division line of the First and Fifth Taxing Districts; thence still easterly along the division line of ~~said~~the taxing districts to the center line of Newtown Avenue; thence northerly along the center line of Newtown Avenue to the intersection of Murray Street, thence easterly along the center line of Murray Street to the Westport Town line.

E. District E. District E, to consist of that portion of Norwalk lying south of the District "D" line from the New Canaan town line to a point at the intersections of Beau Street and Ponus Avenue; ~~said~~the district line continuing southerly along the center line of Beau Street to the intersection of Eleanor Lane and continuing westerly along the center line of Eleanor Lane to the intersection of Maher Drive and continuing southerly along the center line of Maher Drive to its intersection with the center lines of Steppingstone Road and Steppingstone Place; thence southwesterly along the center line of Steppingstone Road to the intersection of Fillow Street and continuing southerly along the center line of Fillow Street to the intersection of No. Taylor Avenue; thence southerly along the center line of No. Taylor Avenue to the intersection of Benedict Street; thence northeasterly along the center line of Benedict Street to the intersection of Ferris Avenue; thence southerly along the center line of Ferris Avenue to the intersection of Phillips Street; thence easterly along the center line of Phillips Street to the intersection of Glenwood Avenue; thence southerly along the center line of Glenwood Avenue to the division line of the Second and Fifth Taxing Districts; thence westerly along the division line of ~~said~~the taxing districts to the center line of No. Taylor Avenue; thence northerly along the center line of No. Taylor Avenue to the intersection of West Cedar Street and then continuing westerly along the center line of West Cedar Street to the intersection of Scribner Avenue; thence southerly along the center line of Scribner Avenue to the intersection of Senga Road; thence easterly along the center line of Senga Road to the intersection of Richmond Hill Road and continuing southerly along the center line of Richmond Hill Road to the intersection of McAllister Avenue, thence easterly along the center line of McAllister Avenue to the intersection of Woodlawn Avenue continuing southerly along the center line of Woodlawn Avenue to the intersection of Flax Hill Road and continuing easterly along the center line of Flax Hill Road to the intersection of Arbor Drive and continuing southerly along the center line of Arbor Drive to the intersection of Glasser Street; thence southerly along the center line of Glasser Street to the intersection of Bouton Street and continuing southerly along the center line of Bouton Street to the intersection of Riordan Street; thence easterly along the center line of Riordan Street to the intersection of the Pennsylvania Railroad right-of-way and continuing southerly along the center line of the railroad to the intersection of the division line between the Fifth and

Sixth Taxing Districts south of Charcoal Road; thence southeasterly in a straight line to the intersection of the railroad tracks and continuing in a northerly direction along the tracks to the division line between the Second and Fifth Taxing Districts and continuing easterly along the division lines to the intersection of Woodward Avenue; thence continuing southerly along the center line of Woodward Avenue to the intersection of Naromake Avenue and continuing easterly along the center line of Naromake Avenue to the intersection of Neptune Avenue and continuing easterly along the center line of Neptune Avenue to the Norwalk River.

ARTICLE XI: TAXING DISTRICTS (PARTIAL)

§11-1. General.

A. Division into six taxing districts[170]. ~~Said~~The city is divided into six taxing districts. The First and Second Wards[171] shall be the First and Second Taxing Districts[172]. So much of the territory of the City as is included within the boundaries of the East Norwalk Fire District, as the same existed at the passage of the consolidation act, shall be the Third Taxing District[173]. So much of the territory of the City as is included in the First, Second and Third Wards, together with such additional territory situated in the Fourth or Fifth Wards as may at any time hereafter be designated, defined and specified by the Common Council, as provided in § **1-17** shall be the Fourth Taxing District. The Fifth Taxing District shall be the entire city.

B. Taxing District Officers.

(1) Board of Commissioners and Treasurer in First Taxing District[174]. At the election for the choice of City and town officers in 1913, there shall be elected in the First Ward by the electors of the First Taxing District three ~~(3)~~ Commissioners for the terms of office of two ~~(2),~~, four ~~(4)~~ and six ~~(6)~~ years, respectively, who shall hold office for the terms and until their successors are elected and qualified and there shall be elected a Treasurer of the First Taxing District who shall hold office for the term of two ~~(2)~~ years and until ~~his~~ successor is elected and qualified. Biennially thereafter there shall be elected in the First Ward by the electors of the First Taxing District one ~~(1)~~ Commissioner who shall hold office for the term of six ~~(6)~~ years and until ~~his~~A successor is elected and qualified, and a Treasurer of the First Taxing District who shall hold office for the term of two ~~(2)~~ years and until ~~his~~a successor is elected and qualified. The terms of office of the Commissioners and Treasurer shall begin on the Wednesday following their election.

Commented [S29]: Moved from Article III.

(2) Board of Commissioners, Board of Electrical Commissioners and Treasurer in Second Taxing District[175]. At the election for the choice of City and town officers in 1913, there shall be elected in the Second Ward by the electors

Commented [S30]: Moved from Article III.

[170] 2023 Recodification of current Article II, Part 1. General, §1-16. Derived from Sp. Laws 1913, No. 352, §4; Sp. Laws 1929, No. 82, §1.
[171] Editor's Note: For descriptions of Wards refer to Art. **I**, § **1-3**
[172] Editor's Note: For First Taxing District see Art. II, Part 2. For Second Taxing District see, Art. II, Part 3.
[173] Editor's Note: For Third Taxing District see Art. II, Part 4.
[174] 2023 Recodification of current Article III – Part 1. In General, §1-175. Derived from Sp. Laws 1913, No. 352, §56. Historical editor's Note: See § **1-24**.
[175] 2023 Recodification of current Article III – Part 1. In General, §1-176. Derived from Sp. Laws 1913, No. 352, §57. Historical Editor's Note: See also § **1-78**.

of the Second Taxing District three (3) Commissioners for the terms of office of two (2), four (4), and six (6) years, respectively, who shall hold office for the terms and until their successors are elected and qualified, and there shall be elected in the Second Ward by the electors of the Second Taxing District three (3) members of the Board of Electrical Commissioners, which members shall hold office for the terms of two ~~(2),~~ four ~~(4)~~ and six ~~(6)~~ years, respectively, and until their successors are elected and qualified, and there shall be elected a Treasurer of the Second Taxing District who shall hold office for a term of two ~~(2)~~ years and until ~~his~~a successor is elected and qualified. Biennially thereafter there shall be elected in the Second Taxing District one ~~(1)~~ Commissioner and one ~~(1)~~ member of the Board of Electrical Commissioners, each of whom shall hold office for the term of six ~~(6)~~ years and until his successor is elected and qualified, and a Treasurer of the Second Taxing District who shall hold office for the term of two ~~(2)~~ years and until ~~his~~a successor is elected and qualified. The terms of office of the Commissioners and Treasurer shall begin on the Wednesday following their election.

(3) Board of Commissioners and Treasurer in Third Taxing District[176]. At the election for the choice of City and town officers in 1913, there shall be elected in the Third Ward by the electors of the Third Taxing District three (3) Commissioners for the terms of office of two ~~(2),~~ four ~~(4),~~ and six ~~(6)~~ years, respectively, who shall hold office for the terms and until their successors are elected and qualified, and there shall be elected a Treasurer of the Taxing District[177] who shall hold office for the term of two ~~(2)~~ years and until ~~his~~a successor is elected and qualified. Biennially thereafter there shall be elected in the Third Taxing District by the electors of the district, a Commissioner who shall hold office for the term of six ~~(6)~~ years and until ~~his~~a successor is elected and qualified, and a Treasurer of the Third Taxing District who shall hold office for the term of two ~~(2)~~ years and until ~~his~~a successor is elected and qualified. The terms of office of the Commissioners and Treasurer shall begin on the Wednesday following their election.

Commented [S31]: Moved from Article III.

C. Vacancies in ~~Elective~~Elected Offices of the First, Second, Third or Sixth Taxing Districts[178]. If a vacancy occurs in any ~~elective~~elected office of the First, Second, Third or Sixth Taxing District of the City, ~~such~~the vacancy shall be filled by the Commissioners of the district in which the same occurs.

Commented [S32]: Moved from Article III.

[176] 2023 Recodification of current Article III – Part 1. In General, §1-177. Derived from Sp. Laws 1913, No. 352, §58. Historical Editor's Note: For further provisions see § **1-117** supra.
[177] Historical Editor's Note: The Third Taxing District is meant.
[178] 2023 Recodification of current Article III – Part 1. In General, §1-174. Derived from Sp. Laws 1913, No. 352, § 55; Sp. Laws 1915, No. 367, § 2; Sp. Laws 1921, No. 334, § 3; Sp. Laws 1969, No. 186, No. 283, § 3; Charter Amendment 11-7-1972; Charter Amendment 8-29-1978. Historical Editor's Note: (1) This §**1-174** was amended pursuant to the court decision in the First Taxing District et al v. City of Norwalk case; and, (2) Editor's Note: Approved by the electorate at the general election held 11-7-1978..

§12-2. Powers of the Common Council[179].

The Council shall have power for the following purposes:

A. to authorize the Mayor, upon the vote of the Council, to borrow in the name of the city, and upon the responsibility of the Fourth or Fifth District, as the case may be, for the purpose of paying the running expenses of the city, money in anticipation of the collection of taxes[180];

B. to define, designate and specify additional territory situated in the Fourth or Fifth Wards of ~~said~~the city to be included at any time hereafter in the Fourth Taxing District thereof; to regulate the construction, erection and maintenance of billboards, advertising signs and other structures; to establish building lines beyond which no building, step, stoop, veranda, billboard, advertising sign or other structure may be erected[181];

C. to maintain an efficient police force in the Fourth Taxing District at the expense of ~~said~~the district;

D. to protect ~~said~~the city from fire; to maintain a Fire Department in the Fourth Taxing District and to provide apparatus therefor;

E. to purchase necessary fire engines, hose carriages, horses, and other fire apparatus at the expense of ~~said~~the Fourth District; to make rules and regulations for the safekeeping and preservation of all apparatus connected with and used by ~~said~~the Fire Departments;

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[179] 2023 Recodification of current Article IV. The Common Council. §1-189 (Items (1) – (56). Derived from Sp. Laws 1913, No. 352, § 80; Sp. Laws 1921, No. 400, § 3; Sp. Laws 1929, No. 82, § 3. Historical editor's Note: (1) See §§ **1-200** to **1-202** for power to borrow money. (2) Editor's Note: A resolution adopted 10-10-1989 reads as follows: Whereas Article **IV**, § **1-189**, of the Code of the City of Norwalk authorizes the Common Council "to establish building lines beyond which no building, step, stoop, veranda, billboard, advertising sign or other structure may be erected," and over time the Council has established such setbacks; and Whereas these setbacks are in conflict with those that are established by the Zoning Regulations, the following resolution is recommended: Resolved by the Common Council that all building setback lines established by the Common Council are hereby repealed and the setback lines as defined in the Zoning Regulations, as amended, be adopted; and Be it further resolved that all structures that conform to the Council setback lines as they exist on this date are declared to be conforming and may be rebuilt in accordance with the Council setback should they be damaged by accident or natural disaster; and (3)
See Art. **XV**, Streets, Sidewalks and Building Lines; Ch. **101**, Streets and Sidewalks.

[180] Historical editor's Note: (1) See §§ **1-200** to **1-202** for power to borrow money.

[181] (2) Editor's Note: A resolution adopted 10-10-1989 reads as follows: Whereas Article **IV**, § **1-189**, of the Code of the City of Norwalk authorizes the Common Council "to establish building lines beyond which no building, step, stoop, veranda, billboard, advertising sign or other structure may be erected," and over time the Council has established such setbacks; and Whereas these setbacks are in conflict with those that are established by the Zoning Regulations, the following resolution is recommended: Resolved by the Common Council that all building setback lines established by the Common Council are hereby repealed and the setback lines as defined in the Zoning Regulations, as amended, be adopted; and Be it further resolved that all structures that conform to the Council setback lines as they exist on this date are declared to be conforming and may be rebuilt in accordance with the Council setback should they be damaged by accident or natural disaster.

F. to provide for the collection, removal, and disposal of garbage, ashes, and refuse in the Fourth Taxing District at the expense of ~~said~~the district;

§12-3. Care and Maintenance of Sewer Systems; continuance of former Municipality Police and Fire Departments[182].

The City at the expense of the Fourth Taxing District shall care for and maintain the sewer systems of the First, Second, and Third Districts, and the ordinances, by-laws, rules, and regulations of ~~said~~the several districts respecting ~~said~~the sewers shall continue in force until the City shall repeal or alter the same. ~~Said~~The City shall maintain the Police and Fire Departments existing at the passage of this provision of the Charter the Cities of Norwalk and South Norwalk, and the Fire Department of the East Norwalk Fire District, as provided by the charters of ~~said~~the cities, and under the ordinances, by-laws, rules, and regulations of ~~said~~the former municipalities, until the same are modified or revoked by the Council and until under authority of this act ~~said~~the City shall establish and maintain a police force and a fire department for ~~said~~the Fourth District. The members of ~~said~~the Police and Fire Departments at the passage of this provision of the Charter shall remain members of the respective Police and Fire Departments as the same are maintained by the City under the provisions of this section and shall hold office until removed by the Council.

§12-4. Maintenance of Garbage Disposal Plant[183].

~~Said~~The City shall maintain the garbage-disposal plant of the Second Taxing District at the expense of ~~said~~the district until the City shall establish and maintain a like plant for the Fourth District.

§12-5. Building Lines in Fourth Taxing District; and removal of buildings[184].

The Council shall have power to designate a line or lines on the land adjoining any highway or street in the Fourth Taxing District of ~~said~~the City between which line or lines

[182] 2023 Recodification of current Article I - General. §1-12. Derived from Sp. Laws 1913, No. 352, §44. Historical Editor's Note: For sewers and sewage disposal see Art. **XVI**, of Charter; and Ch. **94**. As to sewer assessments refer to the appendix, Part III. For Police Department, see also, Art. **VIII**. For Fire Department, see also, Art. **IX**, and Ch. **41**, Fire Department.

[183] 2023 Recodification of current Article I - General. §1-13. Derived from Sp. Laws 1913, No. 352, §45. Historical Editor's Note: See §§ 1-625 through 631 of the "Bond Issues of the City of Norwalk, the First, the Second, the Third and the Sixth Taxing Districts" book.o Copies kept in the offices of the City Clerk and Town Clerk and in the Finance Department.

[184] 2023 Recodification of current Article I - General. §1-15. Derived Sp. Laws 1913, No. 352, § 140. Historical Editor's Note: See § **1-439**, for Council procedure in designating building lines.

and ~~said~~the highway or street no building or part thereof, not any stoop or part thereof, shall be erected.[1] Any person violating either provision of this section shall be fined nor more than $100. Any building erected in violation of the provisions of this section may be removed by order of the Council at the owner's expense.

RECOMMENDED FOR REPEAL

§1-4. Continuance of Rights and Obligations.

A. **Exclusion of Town Meetings**[185]**.** No town meeting shall be held in the Town of Norwalk except for the election of town officers herein provided for, and ~~said~~ meetings shall be warned by the City Clerk as hereinafter provided.

B. Rights, privileges, and immunities vested in the Cities of Norwalk, South Norwalk, East Norwalk Fire District and the Town of Norwalk[186]**.** Nothing herein shall be construed to affect any rights, privileges, or immunities vested in the cities of Norwalk or South Norwalk or in the East Norwalk Fire District or in the Town of Norwalk, and all rules, regulations, ordinances, and bylaws of ~~said~~the municipalities, not inconsistent herewith, are hereby continued in force. The Bridge Construction Committee in charge of the construction of the Washington Street Bridge shall continue in office until ~~said~~the bridge is completed.

C. Continuance of former District Officers[187]**.** All officers of the cities of Norwalk and South Norwalk, of the Town of Norwalk and of the East Norwalk Fire District shall continue to hold office and perform the duties incumbent upon ~~said~~the officers by charter and statutory provisions until the officers hereinbefore provided for shall be elected and qualified.

§2-4. Division of City into Wards[188].

~~Said~~The City is divided into five (5) wards:

A. First Ward. So much of the territory of ~~said~~the City as is included within the boundaries of the former City of Norwalk as the same existed prior to its consolidation with the City of South Norwalk and the East Norwalk Fire District in 1913 shall be the First Ward.

Commented [S33]: Deputy Corporation Counsel Candela has no objection to repeal of these provisions. Should we get sign-off from the Corporation Counsel?

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Commented [S34]: Deputy Corporation Counsel Candela could find no legal opinions regarding the wards.

[185] 2023 Recodification of current Article I - General. §1-6. Derived from Sp. Laws 1913, No. 352, §9.
[186] 2023 Recodification of current Article I - General. §1-7. Derived from Sp. Laws 1913, No. 352, §173. Historical Editor's Note: See also § **1-433**, for inclusion of bridge into the state highway system.
[187] 2023 Recodification of current Article V, Part 1 – General. §1-210. Derived from Sp. Laws 1913, No. 352, § 174. Historical Editor's Note: *For vacancies in office refer to § **1-174***.
[188] 2023 Recodification of current Article I - General. §1-3. Derived from Sp. Laws 1969, No. 186, §2. Historical Editor's Note 1: Editor's Note: See Art. **II**, § **1-16**, for division of city into taxing districts. Historical Editor's Note #2.: Former § 1-3 adopted as § 55 of Sp. Laws 1913, No. 352, as amended, was repealed by Sp. Laws 1969, No. 186, §3.

B. Second Ward. So much of the territory of ~~said~~the City as is included within the boundaries of the former City of South Norwalk as the same existed at its *onsolidation with the City of Norwalk and the East Norwalk Fire District in 1913 shall be the Second Ward.

C. Third Ward. So much of the territory of ~~said~~the City as is included within the following boundaries: Commencing at a point on the boundary line between ~~said~~the City and the Town of Westport where the center line of the New York, New Haven and Hartford Railroad intersects the same, thence southerly along ~~said~~the boundary line to the southeast corner of ~~said~~the City, thence westerly along the southerly line of ~~said~~the City to the southeast corner of the Fifth Ward, thence northerly along the easterly line of ~~said~~the Fifth Ward to the intersection of the same with the southerly line of the Second Ward, thence northerly along the easterly line of ~~said~~the Second Ward to the intersection of the same with the southerly line of the First Ward, thence easterly along the southerly line of the First Ward to the southeast corner of ~~said~~the First Ward, and thence easterly in a straight line to the point or place of beginning, shall be the Third Ward.

D. Fourth Ward. All the remaining portion of the present City of Norwalk not included in the description of the First, Second, Third and Fifth Wards shall be the Fourth Ward.

E. Fifth Ward. So much of the territory of said City as lies southerly and westerly of a line commencing at the intersection of the center line of Connecticut Avenue and the boundary line between said City and the Town of Darien, thence running easterly along the center line of said Connecticut Avenue to the westerly line of said Second Ward, thence running southerly along the westerly line of said Second Ward and easterly along the southerly line of said Second Ward to the intersection of the same with the westerly line of the former East Norwalk Fire District, and thence southerly in a direct north and south line along the westerly line of the former East Norwalk Fire District to the southerly line of said City, shall be the Fifth Ward.

§3-8. List of voters; challenge of voters; perjury in claiming right to vote; time polls open; electors, checkers, challengers, box and booth tenders and counters; certificates of results; returns; preservation of peace; blanks for reports; voting machines[189].

A. Challenge of Voting Right[190]. The presiding officer in each ward shall receive the ballots of all persons whose names are on said list for said ward, unless the

[189] 2023 Recodification of current Article III – Part 1. In General, §1-170. Derived from Sp. Laws 1913, No. 352, § 52; Sp. Laws 1921, No. 400, § 2.
[190] Title added 2023.

right of any such person to vote shall be challenged, in which case the presiding officer shall, before receiving said vote, make inquiry into the right of said person to vote, and may administer oaths to parties challenged and to witnesses heard, and shall receive or reject said vote. The name of any elector omitted from said list by clerical error shall be added upon election day by the presiding officer of the ward in which such elector resides, upon sworn evidence of his right to vote.

B. Perjury in Claiming Right to Vote[191]. Any person who when examined by any presiding officer relative to the, right of any person to vote shall make any false statement shall be guilty of perjury.

C. Appointments by the Registrars of Voters[192]. The Registrars of Voters of the Town of Norwalk, who shall be the Board of Registrars of said City, shall, by agreement or by lot, appoint an elector from each ward to be Presiding Officer of said ward at each such election, and shall appoint one or more assistants to said presiding officer. They shall also appoint checkers, challengers, official ballot tenders, box tenders, and secret booth tenders, and counters to count the vote after the polls are closed in each ward.

D. Certificates of Results[193]. The Presiding Officer shall receive and deposit in the ballot box the ballots of those persons only qualified to vote as hereinbefore prescribed. Immediately after the polls are closed the counters, without removing the box, shall publicly count the ballots therein contained, and shall report the result of such count to the Presiding Officer of said ward, who shall publicly declare the same. The Presiding Officer of each ward except the First shall immediately transmit to the Presiding Officer of the First Ward a certificate of the result in the ward in which he is the Presiding Officer. The Presiding Officer of the First Ward shall cause said returns to be compiled and publicly announce the result of the vote and shall forthwith transmit a copy of said result to the City Clerk, who shall record the same.

E. Preservation of Order[194]. The Presiding Officer of each ward shall have all the powers for the preservation of the peace at said meeting conferred by law upon moderators of town meetings. Said Registrars, Presiding Officers, and other election officers shall be subject to the same penalties for refusal or neglect to discharge their duties or for malfeasance in office as are prescribed for like offenses at electors' meetings. Within twenty-four (24) hours after the closing of the polls in each ward the Registrars of Voters shall return to the City Clerk a certificate stating the whole number of names on the registry list of each ward, the number of names checked as having voted in each

[191] Title added 2023.
[192] Title added 2023.
[193] Title added 2023.
[194] Title added 2023.

ward, and the number of names not checked in each ward. The Registrars of Voters, in carrying out the provisions of this section, may employ their several assistants in the same manner allowed in preparing the registry lists of said Town of Norwalk.

F. Blanks for Reports[195]. The City Clerk shall cause to be prepared and delivered to the Presiding Officer of each ward and to the Registrars, at least two Days before any election for City officers, uniform blanks on which to make all certificates and reports.

G. Voting Machines[196]. If said City installs voting machines said election shall be conducted according to the laws authorizing the use of voting machines at elections.

§9-2.A(11). Bonds and Notes[197]: Bond Issue of 1957; Minimum Fee for Students Attending Technical Institute[198]. The minimum fee chargeable to each full-time student attending any post-secondary state technical institute shall be $100 per annum. This §6 shall take effect July 1, 1959.

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[i] 2022 recodification and modification of current Chapter V, Sec. 4 (first sentence) derived from the election of 11-5-02

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[195] Title and parenthetical numbers added 2023.

[196] Title added 2023.

[197] 2023 Recodification of current Article XVIII, entitled “Schools”, Part 3. Bonds and Notes. §1-521 through 1-613 (Reserved). Historical Editor's Note: A Charter Amendment, adopted 9-2-1980 and approved by the electorate at the general election held 11-4-1980, repealed the following sections relating to terminated bond issues: §§ **1-521** through 1-525 (Sp. Laws 1923, No. 137, §§ 1 to 5); 1-526 through 1-530 (Sp. Laws 1925, No. 451, §§ 1 to 5); 1-531 through 1-535 (Sp. Laws 1927, No. 97, §§ 1 to 5); 1-536 through 1-539 (Sp. Laws 1929, No. 192, §§ 1 to 4); 1-540 through 1-543 (Sp. Laws 1929, No. 215, §§ 1 to 4); 1-544 through 1-551 (Sp. Laws 1935, No. 359, §§ 1 to 8); 1-552 through 1-558 (Sp. Laws 1937, No. 74, §§ 1 to 7); 1-559 through 1-565 (Sp. Laws 1939, No. 19, §§ 1 to 7); 1-566 through 1-570 (Sp. Laws 1943, No. 206, §§ 1 to 5); 1-571 through 1-575 (Sp. Laws 1945, No. 165, §§ 1 to 5); 1-576 through 1-581 (Sp. Laws 1947, No. 347, §§ 1 to 6); 1-582 through 1-587 (Sp. Laws 1947, No. 370, §§ 1 to 6); 1-588 through 1-593 (Sp. Laws 1949, No. 206, §§ 1 to 6; Sp. Laws 1951, No. 161, §§ 1 and 2); 1-594 through 1-599, (Sp. Laws 1949, No. 306, §§ 1 to 6); 1-600 through 1-603 (Sp. Laws 1951, No. 536, §§ 1 to 4); 1-604 through 1-608 (Sp. Laws 1953, No. 299, §§ 1 to 5); 1-609 through 1-613 (Sp. Laws 1957, No. 665, §§ 1 to 5). These sections shall be maintained for record purposes in a separate book entitled "Bond Issues of the City of Norwalk, the First, the Second, the Third and the Sixth Taxing Districts." Copies of such compilation shall be kept in the offices of the City Clerk and Town Clerk and in the Finance Department.

[198] 2023 Recodification of current Article XVIII, entitled “Schools”, Part 3. Bonds and Notes. §1-614. Derived from Sp. Laws 1957, No. 665, §§ 6, 7.