

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.org/meetings



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Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Irene Dixon at idxon@norwalkct.org to provide written public comment prior to the meeting.

*****SPECIAL MEETING*****

AGENDA

I. ROLL CALL

II. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

1. Approve Sole Source Change Orders 1 and 2 for the Mathews Park/Woodward Avenue Park, Tennis and Pickleball Court Renovation Project, to Sport Tech Construction, in an amount not to exceed \$96,730.00 from capital accounts 09216030 C0321, 09206030 C0321, 09196030 C0321 and 09216030 C0131.

III. ADJOURNMENT



DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 11/18/2021

DEPARTMENT: Rec and Parks

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☐	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☒	Other, please explain: See page 2.

TOTAL COST: \$96,730 MUNIS Account: 0921(20,19)6030 C0321

VENDOR: Sport-Tech Construction

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
Sharon Connors Digitally signed by Sharon Connors Date: 2021.11.18 10:23:16 -05'00'	X	Supports	
Purchasing Agent Name		Does Not Support	Department Head Name
Sharon Connors		Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Ken Hughes
Date 11/18/2021	X		Date 11/18/2021

JUSTIFICATION:

The City of Norwalk Recreation and Parks Department, recently awarded the Mathews/Woodward Ave tennis court/pickleball court Capital project to Sport Tech Construction. The initial scope of work included the removal and reinstallation of existing chainlink fencing. After a preliminary site meeting, it is highly recommended that all the existing fencing at Mathews (552'), and 219' of fencing at Woodward Ave be removed and replaced with new in order to complete the best project for Norwalk.

It was also realized that the courts at Mathews Park were installed incorrectly, leaving a poor drainage and playability situation. See the attached change orders, from the additional scope, in order to correct the above deficiencies.

Multiple accounts: 09216030 C0321, 09206030 C0321, 09196030 C0321 and 09216030 C0131

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency



410 Rt. 22
Brewster, NY 10509
914 232 1640
914 232 1802 - Fax

CHANGE ORDER

Architect/Owner:

City of Norwalk
Bid # 4141
125 East Avenue
Norwalk, CT

CO # 1

DATE 11/15/2021

PROJECT:

Matthews Park

QTY	UNIT	DESCRIPTION	PRICE	AMOUNT
552	LF	Remove 552' Lf of exstg. 10'h Chain link fence. Remove all CLF, poles, cross members and associated concrete footings	\$ 15.00	\$ 8,280.00
552	LF	Furnish and Install 552lf of 10' H CLF. 3" corner posts , 2 1/2" line posts , 1 5/8' top rail and bottom rail.	\$80	\$ 44,160.00
145	Unit	145 yards of additional concrete to make up for poor planarity of exstg. Courts	\$ 175.00	\$ 25,375.00
				\$ -
				\$ -
				\$ -
			\$ -	\$ -
				\$ -
				\$ -
				\$ -

Note: This Change Order becomes part of and in conformance with the existing contract.

WE AGREE hereby to make the change(s) specified above at this price \$ 77,815.00

Previous Contract Amount \$ 427,411.00

Revised Contract Total \$ 505,226.00

Eric Pugliese, President 11/15/2021
Your Name, Title Date

Accepted - The above prices and specifications of this change order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Signature _____
Date of Acceptance _____



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CHANGE ORDER

Architect/Owner:

City of Norwalk
Bid # 4141
125 East Aveue
Norwalk, CT

CO # 2

DATE 11/15/2021

PROJECT:

Woodard Ave. Park

QTY	UNIT	DESCRIPTION	PRICE	AMOUNT
219	LF	219 Lf of exstg. 12'h Chain link fence. Remove all CLF,poles, cross members and associated concrete footings and brush	\$ 25.00	\$ 5,475.00
336	LF	Furnish and Install 336lf of 10' H CLF. Black in color , paint all exisintg poles and rails	\$40	\$ 13,440.00
				\$ -
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WE AGREE hereby to make the change(s) specified above at this price \$ 18,915.00

Previous Contract Amount \$ 427,411.00

Revised Contract Total \$ 446,326.00

Eric Pugliese, President

11/15/2021

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TOTAL COST: \$96,730 MUNIS Account: 0921(20,19)6030 C0321

VENDOR: Sport-Tech Construction

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City of Norwalk
Bid # 4141
125 East Avenue
Norwalk, CT

CO # 1

DATE 11/15/2021

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City of Norwalk
Bid # 4141
125 East Aveue
Norwalk, CT

CO # 2

DATE 11/15/2021

PROJECT:

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