COMMON COUNCIL | **AGENDA** | **NOVEMBER 13, 2018**
NORWALK, CONNECTICUT | **7:30 PM EST** | **COUNCIL CHAMBERS**

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting: October 23, 2018

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:
Greg Brasher, Zoning Board of Appeals (Alternate)
Andrew T. Conroy, Zoning Board of Appeals (Alternate)

APPOINTMENTS:
Greg Brasher, Zoning Board of Appeals (Regular)
Andrew T. Conroy, Zoning Board of Appeals (Regular)
Chris Gavrielidis, Zoning Board of Appeals (Alternate)

REAPPOINTMENTS: Daisy Franklin, Fair Housing Advisory Commission

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS:

REAPPOINTMENTS:

B. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

1. Authorization for discussion: Allstate Subrogation Claim (Insured: Sheldon Williams) against City of Norwalk, CIRMA Claim No. 0148573 **EXECUTIVE SESSION**

2. Authorization to Settle Claim: Nancy Tegan v. City of Norwalk, et al., FBT-CV-17-6065074-S **EXECUTIVE SESSION**

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

1. RESCIND Item no. VII.A.2 on the Common Council agenda of October 9, 2018, which read as follows:

   Authorize the Mayor, Harry W. Rilling, to enter into an agreement with LandTech Consultants Inc. for the Design Services for Project #3860 West Rock Middle School Athletic Field Design Services, for a sum not to exceed $80,000. Account #09196030-5777-C0631.

2. NEW ACTION AUTHORIZATION REQUEST:

   Authorize the Mayor, Harry W. Rilling, to enter into an agreement with Land-Tech Consultants Inc. for the Design Services for Project #3860 West Rocks Middle School Athletic Field Design Services, for a sum not to exceed $80,000. Account #09196030-5777-C0631.

B. PLANNING COMMITTEE

1. Approve the proposed Capital Budget Façade Improvement Grant Program Guidelines revisions to allow for grant applicants to apply for temporary bridge funding in an amount not to exceed the amount of the award of the matching reimbursable grant and capped at $50,000.00 for a period not to exceed 6 months.

C. HEALTH, WELFARE AND PUBLIC SAFETY COMMITTEE

1. Authorize Mayor Harry W. Rilling, to approve and sign the revised Juvenile Review Board (JRB) Agreement between the City of Norwalk and Town of Westport previously approved on June 12, 2018. Westport will pay Norwalk on a per case basis in the amount of $1,500.00 per case for provision of JRB program and support services.

D. LAND USE AND BUILDING MANAGEMENT COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to Construction Solutions Group, LLC's contract to provide additional staffing for Program Management Services for school construction projects in amounts not to exceed the following based on staffing needs:

Fiscal Year 2018/2019	$ 87,276.00
Fiscal Year 2019/2020	$ 141,438.00
Reimbursable Expenses	$ 18,500.00

Funds are available in account # 09175010 5777 C0585

E. **FINANCE COMMITTEE**

1. Accept and Approve the Report of the Claims Committee Dated: November 8, 2018.

2. For informational purposes only: Narrative on Tax Collections dated November 8, 2018.

3. For informational purposes only: Monthly Tax Collector's Report Dated: October 31, 2018.

4. Authorize a special capital appropriation in the amount of $1,000,000 to increase the available funds in the Storm Water Quality Management project, account 09194027-5777-C0425, and authorizing the issuance of $350,000 general obligation bonds of the city to meet said appropriation. This also eliminates $350,000 of unissued bond authorization of the Keeler Brook capital project 09134027-5777-C0395.

VIII. RESOLUTIONS FROM COMMON COUNCIL

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

APPOINTMENTS

ZONING BOARD OF APPEALS	M/C	Nwlk. Code 116
GREG BRASHER (U) 4 Pheasant Lane Norwalk, CT 06854		Term Expires 11/01/2021 Regular
ANDREW T. CONROY (R) 17 Old Witch Court Norwalk, CT 06853		Term Expires 11/01/2021 Regular
CHRIS GAVRIELIDIS (D) 7 Fitch Street Norwalk, CT 06855		Term Expires 11/01/2021 Alternate

REAPPOINTMENTS

FAIR HOUSING ADVISORY COMMISSION	M/C	Nwlk. Code 59-A
DAISY FRANKLIN (D) 2 Goodrow Street #2 Norwalk, CT 06855		Term Expires 9/01/2021

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS.

Mayor Rilling called the meeting to order at 7:32 p. m. and led the Assembly in reciting the Pledge of Allegiance.

Ms. King read the notice stating that the meeting was being audio recorded and videotaped with subtitles for public broadcast. She asked everyone to speak clearly, one at a time, into the microphone. She said that assisted listening devices were available.

I. ROLL CALL

Council at Large:	Mr. Gregory Burnett Mr. Michael Corsello	Mr. Douglas Stern Ms. Barbara Smyth
District A:	Ms. Eloisa Melendez	Mr. Chris Yerinides
District B:	Mr. Ernest Dumas	Mr. Travis Simms
District C:	Mr. John Kydes	Ms. Beth Siegelbaum
District D:	Mr. Douglas Hempstead	Mr. George Tsiranides
District E:	Mr. John Igneri	

At Roll Call there were thirteen (13) Common Council members present and two (2) absent (Mr. Livingston and Mr. Sacchinelli).

Also present were Mayor Harry Rilling, Corporation Counsel Mario Coppola and City Clerk, Donna King.

II. ACCEPTANCE OF MINUTES

October 9, 2018

Page 1 Change “let the Assembly” to “led the Assembly”

** **MR. BURNETT MOVED TO APPROVE THE OCTOBER 9, 2018 MINUTES AS AMENDED.**

** **THE MOTION PASSED WITH TWELVE VOTES IN FAVOR AND ONE ABSTENTION (MS. SIEGELBAUM).**

III. PUBLIC PARTICIPATION

Mr. Stewart Wells came forward to report on the Registrar of Voters. He stated that we now have over 52 thousand registered voters in Norwalk. That is a 20% increase over the number of registered voters four years ago. He stated that as a result of the increase in voters, more voting booths are needed. We received 30 voting booths from a nearby municipality. They no longer needed them. As of the next redistricting, we will need more polling locations. He stated we will also need more tabulators and a transportation cabinet.

Ms. Christine Bradley stated that the PopUp Library is an electric vehicle that can visit schools during the summer. It will help to prevent the summer slide that students experience. She stated that we hope to have the PopUp Library ready in time to be included in the Memorial Day parade.

Mr. Alex Knopp stated that the PopUp Library is a special appropriation. We want to have it ready by April and be using it over next summer. If we waited until July 1st and the new Capital Budget, we would miss the opportunity to use the PopUp Library in the summer of 2019.

Mayor Rilling stated that there were funds left over from other Library projects. We reallocated the funds to this Library project. The PopUp Library is important to prevent the summer slide that students experience.

IV. MAYOR

A. Resignations and Appointments

Resignations: None

Appointments: Cesar Ramirez, Fair Housing Advisory Commission

** **MR. BURNETT MOVED TO APPOINT CESAR RAMIREZ TO THE FAIR HOUSING ADVISORY COMMISSION.**

Mr. Burnett stated that Mr. Ramirez is hard working man of character and should be appointed. Mr. Simms stated that Mr. Ramirez has worked hard for the City for many years and should be appointed.

** **THE MOTION PASSED UNANIMOUSLY.**

Reappointments: Nancy S. Burke, Fair Housing Advisory Commission

Jeffrey A. Ingraham, Fair Housing Advisory Commission

** **Mr. Burnett moved to reappoint Nancy S. Burke to the Fair Housing Advisory Commission.**
** **The motion passed unanimously.**

Mayor Rilling stated that Mr. Jeffrey A. Ingraham's appointment does not end until next year. Mayor Rilling withdrew the reappointment.

Mayor's Remarks:

Mayor Rilling stated that tomorrow is the Washington Village Soundview ribbon cutting and groundbreaking ceremony. It will be modernized with market rate, work force, and subsidized housing.

Mayor Rilling stated that tomorrow is United Nations Flag Day. We will be raising the U. N. Flag tomorrow morning at City Hall.

Mayor Rilling stated that we are in flu season and it is recommended that we all get flu shots. It is important to get inoculated.

Mayor Rilling stated that Halloween is next week. He reminded everyone to drive safely and be alert to children trick or treating.

Mayor Rilling stated that it is still possible to register and vote. It is our right and civic duty. He stated he hopes we all vote on Tuesday, November 6th.

V. COUNCIL PRESIDENT

A. General Council Business	None
Resignations and Appointments:	None
Resignations:	None
Appointments:	None
Reappointments:	None

B. Consent Calendar:

Mr. Kydes stated that for anyone who has heard their item read, it has been approved. They are not required to stay, but may do so if they choose.

Ms. Siegelbaum read the consent calendar as follows:

A. REECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

1. Authorize the Mayor, Harry, W. Rilling, to enter into an agreement with Alzheimer's Association, CT Chapter for their use of Calf Pasture Beach for their Walk to End Alzheimer's to be held Sunday, October 13, 2019 from 8:30 AM – 2:00 PM with set-up to begin at 6:00 AM and tear down no later than 3:00 PM on Sunday, October 13, 2019. Estimated attendance 1,500.

2. Authorize the Mayor, Harry W. Rilling, to enter into an agreement with Greenwich Kennel Club/Longshore Southport Kennel club for the use of Taylor Farm for their 87th Greenwich Kennel Club AKC Dog Show, Obedience & Rally Trails and Longshore Kennel Club AKC Dog Show to be held Saturday, June 8, 2019 and Sunday, June 9, 2019 from 8:30 AM – 6:30 PM. Set up to take place at 6:00 AM on Wednesday, June 5, 2019 with tear down no later than 12:00 noon on Monday, June 10, 2019. Estimated attendance 1,000.

3. Authorize the Mayor, Harry W. Rilling, to enter into an agreement with Norwalk Board of Education and the Maritime Aquarium for the use of Veterans Park for their Annual Norwalk River Fun Run to be held Saturday, December 1, 2018 from 8:00 AM – 10:00 AM with a rain Date of Sunday, December 2, 2018. Estimated attendance 300.

4. Authorize the Mayor, Harry W. Rilling, to enter into an agreement with M. E. O'Brien & Sons, Inc. for the purchase of Fodor Farm Playground Equipment for an amount not to exceed $55,270.00. Account #0918-6030-5777-C0364.

C. FINANCE COMMITTEE

1. Accept and Approve the Report of the Claims Committee Dated: October, 11, 2018.

2. For informational purposes only: Narrative on Tax Collector's Report Dated: October 18, 2018.

3. For informational purposes only: Monthly Tax Collector's Report Dated: September 30, 2018.

4. Authorize the Purchasing Agent to issue purchase orders to Eagle View, a sole source provider, for the acquisition of aerial photography of the entire City of Norwalk, for an amount not to exceed $23,530.50, per proposal Q-23970, GSA contract number GS-35F-0801N, account 09190600-5777-C0375.

5. Authorize special capital appropriation in the amount of $75,000 to purchase the Mobile PopUp Library, Capital Fund account 09196210-5777-C0633.

****   MS. SIEGELBAUM MOVED THE FOLLOWING CONSENT CALENDAR.**

VII.   A1, A2, A3, A4. C1, C2, C3, C4, C5.

****   THE MOTION PASSED UNANIMOUSLY.**

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. Corporation Counsel: None

VII. COMMON COUNCIL COMMITTEES

B. Public Works Committee

1. Authorize the Water Pollution Control Authority to execute an amendment to the February 19, 2016 Agreement with CH2M Hill Engineers, Inc. in the amount of $150,000 to provide additional on-call professional engineering services on behalf of the City of Norwalk for emergency storm water system design.

Account **09 11 4027 5777 C0425**
09 13 4027 5777 C0425

** **MR. IGNIRI MOVED TO AUTHORIZE THE WATER POLLUTION CONTROL AUTHORITY TO EXECUTE AN AMENDMENT TO THE FEBRUARY 19, 2016 AGREEMENT WITH CH2M HILL ENGINEERS, INC. IN THE AMOUNT OF $150,000 TO PROVIDE ADDITIONAL ON-CALL PROFESSIONAL ENGINEERING SERVICES ON BEHALF OF THE CITY OF NORWALK FOR EMERGENCY STORM WATER SYSTEM DESIGN.**

Mr. Igneri stated that this is an excellent item. We have had a large amount of rain over the last few weeks. One rain storm overwhelmed our system.

Mr. Kydes stated that this is a good step forward to resolve the flooding issues we have around the City.

** **THE MOTION PASSED UNANIMOUSLY.**

D. Personnel Committee

1. Approval of and Vote on salary increases and bonus pool for Ordinance employees.

** **MS. SMYTH MOVED THE APPROVAL OF AND VOTE ON SALARY INCREASES AND BONUS POOL FOR ORDINANCE EMPLOYEES.**

Ms. Smyth stated that this salary increase represents a COLA increase of 2.36% for ordinance employees. Ordinance employees are non-union employees. We want to keep our non-union employees up to date with the union employees. In the past, there have been some inequities on the increases.

Ms. Smyth stated that this is an annual increase that has been included in the budget. She stated some recently hired non-union employees are not included in the increase. Employees hired as part of the reorganization are not included either.

Ms. Smyth stated that the bonus pool is a $50 thousand amount and it has been included in the budget. It creates equity with union employees. Ms. Smyth stated that we have charged, Director of Personnel Ray Burney with creating a structured evaluation system for the bonuses.

Mayor Rilling stated that an effective evaluation system is critical to the success of the bonus program. Our employees are hard-working and put in long hours each day.

Mr. Ray Burney stated that a revised bonus evaluation system will be presented to the Personnel Committee in April.

** **THE MOTION PASSED WITH ELEVEN VOTES IN FAVOR WITH ONE VOTE IN OPPOSITION (MR. HEMPSTEAD), AND ONE ABSTENTION (MR. DUMAS).**

2. Approval of and Vote on salary increases for Registrars of Voters.

** **MS. SMYTH MOVED THE APPROVAL OF AND VOTE ON SALARY INCREASES FOR REGISTRARS OF VOTERS.**

Ms. Smyth stated that there have been inequities in salary increases. We made comparisons to cities of our size in the surrounding area. January 1, 2019 the Registrar of Voters salary will be increased by 2.36% and increased again on July 1, 2019 by 2.36%. Thereafter, the Registrar of Voters salary increases will be increased at the same time as ordinance employees.

Mr. Kydes stated that this increase brings our salaries to levels similar to cities in the surrounding area. Mr. Burney stated that the last pay increase was on December 31, 2016. Under the old pay plan, they are scheduled to receive increases on December 31, 2018. The additional compensation that the Personnel Committee will be on top of the December 31, 2018 increase.

** **THE MOTION PASSED UNANIMOUSLY.**

VIII. RESOLUTIONS FORM COMMON COUNCIL

No items were brought forward.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

No items were brought forward.

X. SUSPENSION OF RULES

No items were brought forward.

XI. ADJOURNMENT

** **MS. MELENDEZ MOVED TO ADJOURN.**
** **THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 8:09 p. m.

Respectfully submitted,

Tom Blaney
Telesco Secretarial Services

U

Greg Brasher

4 Pheasant Lane Norwalk, CT 06854

917-224-8813 gregory.brasher@gmail.com

SUMMARY

Strong sales leader who has a record of growing relationships in the world's largest Institutions along with closing new business in smaller ones. Superb listener with the talent to identify prospect potential, offer solutions and nurture a customer/salesperson relationship into a client/trusted advisor partnership. Adamant face-to-face closer, road warrior and cold calling machine. Experienced in all sides of Finance, Technology, Transformation, Operations, Social and Sales which gives me unique insight on how to run a business. Achievement of 7 Winner Circles through determination and a positive attitude.

LinkedIn Corporation *Present*

Global Account Manager

Focused on bringing the scale of LinkedIn's Sales Navigator platform to the largest, most complex organizations in the world. I manage a handful of LinkedIn's most strategic customers to help build a social selling platform for our Sales Navigator product. This includes managing all sales resources in my account pod in Europe, Singapore and Australia.

- Build, Communicate and Execute a global sales strategy.
- Global collaboration.
- Change management.
- Social selling missionary.
- Consult with organizations on how to build a social selling framework for thousands of sellers.
- Translate data science into actionable ideas.
- Manage global customer training.

Rackspace *June 2012 to 2014*

Senior Field Sales Executive & North East Leadership team

One of the first hires responsible for building a new F1000 market in the tri-state area. Secure CIO relationships through strategic discussions on data center transformation, business agility, IT transformation, cloud service brokerage and OpenStack. Working with Rackspace leaders to grow the tri-state franchisee with an effective business, territory and hiring plan.

- Acquisition leader and seller responsible for closing new logos
- Manage and growing existing customers.
- Convince large enterprises to why Rackspace is relevant to the F1000
- Nominated and enrolled in Rackspace's Emerging Leader program
- Develop and close large Fortune 1000 accounts
- Map complex project needs with our product portfolio
- Pitching the future of IT and cloud services
- Strategic & Operational Business Planning
- Organizational Change Management

Gartner *Jan 2008 to Present*

Account Director Financial Services

Financial Services sales executive in Gartner's fastest growing division, Gartner Invest, which is a 35 Million Dollar Gartner Inc business. Manage one of the largest contract bases at 2.5M. Proactive client/prospect profiling and service delivery. Strong focus on repurposing IT consulting & market place research for Investors. Growing existing and establishing new relationships with Investment Banks, Private Equity, Equity Research and Venture Capital Firms across North America. Target buyers include bulge bracket, boutique and startup firms.

- Transformed business from declining 15% YOY to growing at 30+%.
- Lead the team in closing new logo's for past 3 years
- Top 1% customer retention in all of Gartner

- Over 350 in person client/prospect meetings annually
- 3 Time Winner Circle qualifier, 7 total
- Past 4 years top 5 sales executive in Northeast

Gartner *Jan 2005 to 2008*
Senior Account Manager & Sales Director
Manage set of accounts for the Enterprise Networking and Wireless market. Responsibilities include prospecting, managing pipeline, reporting and forecasting to over achieve all targets. Involved in the successful launch of two new events defining value from the ground up. Team leader responsibilities include managing forecasting process and pipeline development for the team, presenting sales metrics to sales management and acting a resource and mentor for the sales team.

- Awarded 2005 1# producing Account Manager in North America
- Awarded Account Manager of the month 5 times
- Qualified for Winner Circle every year
- 205% of 2006 Quota
- 183% of 2007 Quota
- Awarded 1# producer for full frequency sales
- Promoted to Team leader

Gartner *September 2003 to 2005*
Senior Director Financial Planning
Managed finances and operations acting as controller for two Gartner divisions, including all forecasting, budgeting, and monthly reports from an expense and revenue standpoint. Offered operational and financial guidance to the General Managers on a daily basis. Regularly created financial and operational models for new business ventures. Analyzed failing business/products and provided independent recommendations on how to make profitable, shut down or sell

- Managed and created all P&L's, forecasting, budgeting and bridge analysis
- Provide business intelligence, analysis and financial guidance for senior management
- Created detailed business cases to secure funding for new products and initiatives

Gartner *September 2002 to 2003*
Senior Director Business Operations
Provided strategic and tactical support for all operational, personnel, and management processes. Worked closely with the General Manager and management team to uncover and execute opportunities for process improvement. Played a critical role in creating infrastructure, operational synergies, and obtaining/measuring key success metrics.

- Created detailed financial/operational business cases for new product initiatives
- Helped design and launch a new business which is the fasting growing division at Gartner
- Designed and developed all Business Process Operations for workflow and metrics for new business
- Delivered detailed presentations/business cases to all levels of management
- Managed month end financial/operation packages including dashboards
- Liaison to other departments to create and monitor service level agreements

Gartner *October 2000 to 2002*
Senior Director Technology
Managed a team of technical staff negotiating resources from other business units. Responsible for development of IT strategy and deployment of new technologies. Worked with Senior Vice President to align technical strategy with business strategy. Member of the Gartner Technology Business Council which presents IT business cases to the CIO and CTO. Evaluated business needs and applied solutions where necessary.

- Managed and deployed department CRM solution
- Built business cases and presented project requests to Gartner leadership team CFO, CIO, and CTO.
- Responsible for all technology initiatives for a $150m business
- Executed a web cast project which saved $1.2m in expense YOY
- Developed and implemented new product ideas to generate revenue

- IT Governance

Third Street Interactive *April 1999 to October 2000*
Vice President Sales & Operations

Consulted with clients on a regular basis to provide updates regarding current projects. Responsible for tracking all projects to ensure all were on time and within budget. Consulted with large clients such as AT&T, GE Financial, Bestfoods, Cpulse (a Gartner company), Trade Dimensions, Brand Direct, Memberworks, Nidera, Arvida Etc.

- Member of Senior Management team, which shaped and drove the overall direction of the firm
- Worked in tandem with CEO and VP Sales as a strategic team to build client roster
- Grew company from 6 employees to 30 also doubling revenue per staff member
- Determined all project pricing and time frames
- Authored and approved detailed functionality and technical specifications for projects
- Organized and lead consulting teams on projects
- Managed staff of 20 with 6 direct reports

Third Street Interactive *December 1998 April 1999*
Director of Technology
Responsible for managing and implementing solutions for clients, acted as site architect on all web development projects, and researched client requirements to identify potential technology solutions.

- Integral part of the sales process attending sales meetings and participating in proposal generation
- Lead consulting and discovery engagements with clients
- Authored detailed functionality and technical specifications for projects
- Managed production staff of 9
- Created and implemented web development process

Gartner *November 1998 – December 1998*
Product Manager
Responsible for the implementation and product management of Gartner research on CD-ROM (three separate products) and for the complete lifecycle of the CD-ROM from production to client use. Initiated client communications to distribute and collect information about future features and requirements. Provided training and demos to clients, sales and customer support.

- Participated in the evaluation of new internet and other interactive media technologies
- Identified technology partners and participated in business relationship management
- Identified issues for contract negotiations and fulfillment for consulting partners

Gartner *1997 - November 1998*
Web Development Manager
Managed the planning, production, design, implementation and development of several successful web initiatives. These initiatives included sections of Gartner's corporate e-commerce web site, and an intranet kiosk application, which is used by more than 18,000 people annually. Managed the development of a World Wide Events based kiosk application by an outside consulting firm.

Gartner *1996 - 1997*
Interactive Specialist
Responsible for creating and implementing Gartner's interactive products technical support process for the entire company. Created and implemented testing plans for various web products/project. Gathered information on competitor web sites, which was used in building new products and improving existing ones. Worked to create several online customer support tools.

Gartner *1995 - 1996*
Sales Support
Specialized in internet related products, worked closely with our sales and billing department, training them on new products. Key contact for problems involving interactive product fulfillment.

EDUCATION

Sacred Heart University, Fairfield, CT
MBA in Management Information Systems
Completed 42 of 60 credits
Eastern Connecticut State University, Willimantic, CT
B.A. Business Administration, 1995

OTHER INTERESTS & HOBBIES

Lacrosse, Tennis, Paddle Tennis, Volley Ball, Basketball

REFERENCES

Client and co-worker references available upon request

R

E

17 Old Witch Ct.,
Norwalk, CT 06853

203.838.3636 voice only
andy@andyconroy.name

Andrew T. Conroy

Public Service	**Present (to 2013, Nov.)** Norwalk Maritime Authority **2007, Nov. – 2011, Nov.** Norwalk Common Council Member, Dist. E **2005, Nov. – 2009, Jul.** Treasurer, Sixth Taxing District **1995, Nov. – 2001, Nov.** - Norwalk Common Council Member-At-Large **1995** Norwalk Zoning Commissioner **1993 - 1995** Vice-Chairman/Co-Chairman of the Rowayton School Ad Hoc Building Committee. Begun during an emergency period, the committee played a major role in uncovering and directing the repair of construction defects. **1990–2005** Member various not-for-profit boards, each for two to five years: Rowayton Library, Norwalk Senior Center, N.E.O.N., Rowayton School PTA (Carnival Chairman).
Business, Current	❖ **Principal, CHA LLC,** Rowayton, Norwalk, CT
Business, History	❖ **1995–Present** Online advertising & Internet presence development. Serving: larger small business; smaller Corp. divisions. ❖ **1989–1995** Marketing and Operations Management consulting. Emphasis – consumer products and creative development.
	1980–1988 **Max Factor & Company** Hollywood, CA–Stamford, CT **Director, Marketing Administration** Planning support for the re-launch of the cosmetics lines; administration and planning for on-going and promotional US business. Max Factor US became profitable and was sold to Revlon.
	1976–1980 **Bergen Brunswig Medical and Surgical** Los Angeles, CA **Regional Manager** – preceded by various management positions Restructured Los Angeles and San Diego operations; 100% profit increase. As Operations Manager, resuscitated New Jersey unit: profit up 200% following year.
	1974–1976 **California State University,** School of Bus. Fullerton , CA **Graduate / Teaching Assistant,** Business Planning and Development
Education	**1973–1976** California State University at Fullerton California M.B.A., B.A., Business Administration, Mgmt and Economics. Summa Cum Laude.
Military Service	**1969–1973** US Army. Stationed in (West) Germany and in South Korea.

17 Old Witch Ct.,
Norwalk, CT 06853

203.857.0382
atconroy@gmail.com

Andrew T. Conroy

Public Service thru October 2016	**2012, May – present** Norwalk Zoning Board of Appeals **2011, Nov. – 2015, Nov.** Norwalk Maritime Authority **2007, Nov. – 2011, Nov.** Norwalk Common Council Member, Dist. E **2005, Nov. – 2009, Jul.** Treasurer, Sixth Taxing District **1995, Nov. – 2001, Nov.** Norwalk Common Council Member-At-Large **1995** Norwalk Zoning Commissioner **1993 - 1995** Vice-Chairman/Co-Chairman of the Rowayton School Ad Hoc Building Committee. Begun during an emergency period, the committee played a major role in uncovering and directing the repair of construction defects. **1990–2005** Member various not-for-profit boards, each for two to five years: Rowayton Library, Norwalk Senior Center, N.E.O.N., Rowayton School PTA (Carnival Chairman), and others in the City and region.
Business, Current **Business, History**	❖ **Principal (self employed), CHA LLC,** Rowayton, Norwalk, CT Retained clients still serviced, but in process of ceasing bus. operations. ❖ **1995–Present** Online advertising & Internet presence development. Serving -- larger small businesses, and smaller corporate divisions. ❖ **1989–1995** Marketing and Operations Management consulting. Emphasis – consumer products and creative development.
	1980–1988 **Max Factor & Company** Hollywood, CA – Stamford, CT **Director, Marketing Administration** Planning support for the re-launch of the cosmetics lines; administration and planning for on-going and promotional US business. Max Factor US became profitable and was sold to Revlon.
	1976–1980 **Bergen Brunswig Medical and Surgical** Los Angeles, CA **Regional Manager** – preceded by various management positions Restructured Los Angeles and San Diego operations; 100% profit increase. As Operations Manager, resuscitated New Jersey unit: profit up 200% following year.
	1974–1976 **California State University,** School of Bus. Fullerton , CA Graduate Teaching Assistant, Business Planning and Development
Education	**1973–1976** California State University at Fullerton California M.B.A., B.A., Business Administration, Mgmt and Economics. Summa Cum Laude.
Military Service	**1969–1973** US Army. Stationed in (West) Germany, then in South Korea.

DG

7 Fitch Street
Norwalk, CT 06855

Telephone: (203) 853-1041
Facsimile: (203) 866-6971

Chris Gavrielidis

Experience

September 2001-Present **Harbor Lights** Norwalk, CT
Co-Owner
- Weekly bookkeeping.
- Payroll.
- Manage staff and scheduling.
- Maintain Point of Sale system.

March 2001-Present **Overton's Seafood Stand** Norwalk, CT
Co-Owner
- Weekly bookkeeping.
- Payroll.

1999-Present **East Side Café** Norwalk, CT
Co-Owner

1999-Present **Norwalk Town Committee** Norwalk, CT
District C Member

Education

1995-1999 **New York University** New York, NY
Stern School of Business
- B.S., Finance and Information Systems.

1991-1995 **Norwalk High School** Norwalk, CT

Other

Born and raised in Norwalk.

Fluent in Greek.

Daisy Franklin
Old address 82 South Main Street
Norwalk CT 06854
11 years

New address 2 Goodrow St. #2
East Norwalk 06855
4 months

D

All committees in the time frame 2002 – 2018

- Roodner court tenant council - Secretary
- Ward B- Housing committee chair
- PLTI- Parent Leader Train Institute
- PEP- People Empowering people
- Neon- Broad member
- PHRN-Public Housing Resident Network
- Human relations Commission
- ADA committee
- Special Ad-hoc committee studying the need for affordable Housing in Norwalk CT. created by Mayor Rilling.
- International human rights day chair
- NAACP housing chair
- PHRN- Public Housing Resident Network

National Low income Housing coalition NLIHC Committee on policy, disability, tenants affirmatively furthering fair housing (AFFH) disaster housing recovery federal criminal justice affordable resident Connecticut public governor parent empowering people PEP New Jersey , Rhode Island

Connecticut Housing coalition Board member

1. National low income housing coalition, I have been able to lobby State rep. & Senators to make law that residents have the right to vote for who represent them. I also helped write the law.
2. I lobby that state resident have a grievance procedure.
3. RAP- Regional Association Planning. I have participated on this committee the committee consist of New Jersey, Rhode Island, New York & Connecticut. Which worked on housing jobs schools that came from this committee went to Governors of each state.
4. New England regional network board member. This group represents CT Mass Rhode island NY

National low income housing coalition. (NLIHC) (Board member (BD) work by avocation and lobby for extremely low income housing that a low income person has a decent and affordable housing.

Lobby – Federal -Representative – Senators URDA

Church – Bethel African Methodist Episcopal Church
Bethel AME Church of Norwalk
Trustee, Stewardess, Sunday school teacher, Evangelist
Evangelist area person which I am responsible for 6 churches in my area
Eastern Star – Worthy Matron for Stamford and Norwalk area

You will see that all the committees I serve on help me to advocate, work and make lives better for the extremely low income person the disabled the person and the persons who feel they are being wrongly treated at their jobs. I am proud to work and serve. I am thankful for each Board, Coalition commission that has helped me to work in the manner that would make many people's lives better.

VII.A

AGREEMENT
BY AND BETWEEN
CITY OF NORWALK
AND
LAND-TECH CONSULTANTS, INC.
FOR
PROJECT NO. 3860 -
ATHLETIC FIELD DESIGN SERVICES (WEST ROCKS MIDDLE SCHOOL)

THIS AGREEMENT, entered into this ______ day of ____________, 2018, by and between the **CITY OF NORWALK**, a municipal corporation organized and existing under the laws of the State of Connecticut, acting herein by Harry W. Rilling, its Mayor, duly authorized (hereinafter referred to as the "City"), and **LAND-TECH CONSULTANTS, INC.**, a professional engineering firm licensed to practice in the State of Connecticut under the provisions of Section 20-306a of the General Statutes of the State of Connecticut, and having offices at 518 Riverside Avenue, Westport, Connecticut 06880, acting herein by Peter T. Romano, its President, duly authorized (hereinafter referred to as the "Engineer").

WITNESSETH THAT:

WHEREAS, the City has determined that it needs professional services to provide comprehensive design services for conversion of its two athletic fields (upper and lower) from natural turf to capable of supporting soccer year around at the West Rocks Middle School, located at 81 West Rocks Road (hereinafter, the "Project"); and

WHEREAS, the City has selected the Engineer based on the Engineer's representations that it is qualified and capable of performing the necessary services in a professional and timely manner, in order to meet the City's needs and requirements; and

WHEREAS, the Engineer has agreed to perform the required professional services in accordance with the terms set forth herein, in a diligent, professional and timely manner.

NOW, THEREFORE, the City and the Engineer, for the consideration and based on the terms and conditions of this Agreement, hereby agree as follows:

Article 1. <u>Employment of the Engineer</u>

101. The City hereby engages the Engineer and the Engineer hereby agrees to perform the services hereinafter set forth in Article 2. The principal in charge of the services to be performed hereunder by the Engineer pursuant to this Agreement shall be Peter T. Romano, President, or such other qualified person designated by the Engineer in writing and approved by the City.

THE PLANNING COMMITTEE
OF THE COMMON COUNCIL
125 East Avenue
P.O. Box 5125
Norwalk, CT 06856

VII. B

TO: MEMBERS OF THE COMMON COUNCIL

FROM: SUSAN SWEITZER, SENIOR PROJECT MANAGER

RE: FAÇADE IMPROVEMENT PROGRAM GUIDELINES: PROPOSED REVISION

DATE: OCTOBER 25, 2018

In 2016 the Common Council approved a Capital Budget allocation of $160,000 for Façade Improvement assistance program in the urban corridor. The proposed assistance was to be structured as grants (capped at $50,000) with matching fund requirements. In most cases, the match for historic properties was anticipated to be Historic Restoration Fund grants or Connecticut Trust grants.

The State Historic Preservation Office grants are currently all structured as reimbursement grants putting the onus for up-front funding of the project to completion on the grant award recipient. So there is a current need for temporary bridge funding to assist eligible property owners to cover the construction costs until such time as the State grant funding is released.

The proposed Façade Improvement Capital Budget guideline revision seeks to add a provision for bridge funding in an amount not to exceed the applicant's State grant amount capped at $50,000 for a period not to exceed 6 months. This will provide the applicant with the means to take advantage of available State funding and leverage the Capital Budget Façade Improvement grant funds.

ACTION REQUESTED: Approve the proposed Capital Budget Façade Improvement Grant Program Guidelines revisions to allow for grant applicants to apply for temporary bridge funding in an amount not to exceed the amount of the award of the matching reimbursable grant and capped at $50,000 for a period not to exceed 6 months

VII.C

AGREEMENT
BY AND BETWEEN
CITY OF NORWALK
AND
TOWN OF WESTPORT
FOR JUVENILE REVIEW BOARD SERVICES

THIS AGREEMENT entered into as of the _____day of _______________, 2018, by and between the **CITY OF NORWALK**, a municipal corporation located in the County of Fairfield and State of Connecticut, acting herein by Harry W. Rilling, its Mayor, duly authorized, hereinafter called "NORWALK," and the **TOWN OF WESTPORT**, a municipal corporation located in the County of Fairfield and State of Connecticut, acting herein by James Marpe, its First Selectman, duly Authorized, hereinafter referred to as "WESTPORT."

W I T N E S S E T H

WHEREAS, NORWALK operates the Norwalk Juvenile Review Board, which provides a positive alternative to the juvenile criminal justice system for children and their families, and

WHEREAS, the parties have agreed to terms and conditions pursuant to which NORWALK will make available to WESTPORT and the WESTPORT POLICE DEPARTMENT its Juvenile Review Board's program and related services for the benefit of Westport youth and their families.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. The term of this Agreement shall commence upon the date first above mentioned and continue until it is terminated by either party as set forth herein.
   Either party can terminate this Agreement at any time for any or no reason, by giving fifteen (15) days prior written notice to the other. Such notice shall specify the effective date of termination and be delivered to the addresses listed herein.
2. (A) NORWALK agrees to provide the services of its Juvenile Review Board (hereinafter, "the Board") to perform client intake, assessment, case management, and

and other direct services generally offered by the Board under its programs. Such services will be provided for individuals and families who are residents of WESTPORT and identified and referred by the Westport Police Department from its Family with Service Needs (FWSN) and delinquency cases. NORWALK will allocate the necessary amount of staff time to service any referred case to fulfill the JRB-Youth contract established within the Board hearing process. Each case will have services provided until either the JRB-Youth Contract has been fulfilled, or the referred case is forwarded to the Juvenile Court as a result of the Youth failing to satisfactorily complete their contract, or the Youth has been subject to a new arrest. Case closure decisions will be made in consultation with the Westport Police Department.

(B) The respective responsibilities of the parties with regard to the individuals and families referred to NORWALK are outlined in the attached **Exhibit A.** WESTPORT agrees to assist and cooperate with NORWALK for the benefit of the clients referred and the program and services offered.

(C) NORWALK will also make available to WESTPORT its "intervention" services offered by its Youth Services Department, in accordance with the terms of this Agreement. Such services may include counseling, youth development, and aggression replacement training programs (also known as "anger management"). A determination of appropriateness of such services and the scope of the services offered in each case will be made on an individual basis by the Norwalk Director of Youth Services.

3. The above services will be made available to WESTPORT based on a schedule approved by the Norwalk Juvenile Review Board and the Director of Norwalk Youth Services.

4. The fees for the above services rendered by NORWALK hereunder shall be at a cost of $1500.00 per referred case, and services will be billed for biannually in January and June of each fiscal year. The fiscal year is July 1 – June 30.

The fees shall be paid in total within 30 days after receipt of invoice.

All fees for services incurred are non-refundable.

5. All documents and reports, including the intake form, case notes and other related information, generated in connection with NORWALK's services shall be retained in NORWALK and subject to applicable rules of confidentiality.

6. NORWALK shall provide quarterly reports to WESTPORT, setting out the services rendered pursuant to this Agreement. Such report shall include information on the number of cases opened, the types of services rendered, and hours spent related to services rendered on behalf of WESTPORT, including the days and times of performance.

7. WESTPORT agrees to work cooperatively with and to support and assist the role of the Juvenile Review Board hereunder. This includes compliance with any reasonable requests for information or documentation related to clients referred and services performed hereunder. Additionally, WESTPORT shall be responsible for providing to NORWALK's Director of Youth Services any information or documentation reasonably requested in connection with the services to be performed hereunder.

8. NORWALK will accept requests for services from WESTPORT through its Police Department or its designee and will schedule intake and other services according to applicable NORWALK protocols.

9. The parties mutually agree to indemnify, defend and hold harmless each other and their respective officials, agents, volunteers, representatives and employees, from and against any and all claims, including third party claims, damages, losses, litigation and expenses (including reasonable attorneys' fees), arising out of or in connection with this Agreement or the services or programs offered hereunder.

10. The parties understand and acknowledge that with respect to the services to be performed hereunder by NORWALK, its Juvenile Review Board and its Department of Youth Services, such services shall be considered to be performed as independent contractors, and not as employees of WESTPORT.

11. All notices of any nature referred to in this Agreement shall be in writing and sent by Registered or certified mail, postage prepaid, to the respective addresses set forth below or to such other addresses as the respective parties hereto may designate in writing:

TO NORWALK: David Walenczyk
Director of Youth Services
City Hall
125 East Avenue, P.O. Box 5125
Norwalk, CT 06856-5125

TO WESTPORT: James Marpe, First Selectman
Town Hall
110 Myrtle Avenue
Westport, CT 06880

The parties hereby represent to each other as follows:

That they each have complied with all legal requirements necessary to adopt, execute and deliver this Agreement and to assume the responsibilities and obligations created hereunder; and

That this Agreement is duly executed and delivered by an authorized municipal officer in accordance with such officer's powers and authority and constitutes a valid and binding obligation enforceable in accordance with its terms, conditions and provisions.

IN WITNESS WHEREOF, this Agreement has been executed in four (4) counterparts by the undersigned.

Signed, in the Presence of:

CITY OF NORWALK, CONNECTICUT

____
Witness

By: ______________________________
Harry W. Rilling
Its Mayor
Duly Authorized

____
Witness

Date Signed: ____________________

Signed, in the Presence of:

TOWN OF WESTPORT, CONNECTICUT

____
Witness

By: ______________________________
James S. Marpe
Its First Selectman
Duly Authorized

____
Witness

Date Signed: ____________________

EXHIBIT A

Norwalk Youth Services shall provide the following in fulfillment of the Juvenile Review Board (JRB) Agreement:

- Client intake and assessment services.
- Client case management (liaison with all service providers, insure fulfillment of Client-JRB contract).
- Facilitation of JRB hearing and coordination of JRB Panel participants.
- Provision of a minimum of 4 hours of staff time per week for all JRB related duties.
- Liaison with local juvenile Court as necessary related to referred JRB clients.
- Allow access to the same, in-house services provided by Norwalk Youth Services to Norwalk JRB clients deemed relevant for JRB clients referred by this agreement. Examples are Counseling, Youth Development Programming, Anger Management Groups.
- Provision of a quarterly report detailing the number of cases opened, currently under case management, the types of services rendered, and hours expended related to this agreement during that period.

The Town of Westport shall be responsible for the following in the fulfillment of the Juvenile Review Board (JRB) Agreement:

- Designate a referral point of contact for all cases referred for JRB services.
- Provide any documentation (such as a police summons) and information related to the youth referred for services.
- Provide panel staff, at their discretion, to represent the case being referred, i.e. a Westport Police Department member, or Westport Human Relations staff member.
- Referral point of contact shall liaison and coordinate all services with Norwalk Youth Services JRB staff.
- Promptly process invoices submitted for payment (30 days) for services rendered.

City of Norwalk, School and Municipal Building Construction
125 East Avenue, P.O. Box 5125
Norwalk, CT 06856-5125
C: 860-306-7134 O: 203-854-7284
email:jgiuliano@norwalkct.org

NORWALK
The Sound of Connecticut

VII. D

CSG
CONSTRUCTION SOLUTIONS GROUP

November 1, 2018

Norwalk Land Use and Building Management Committee
Norwalk City Hall
125 East Avenue
Norwalk, CT 06851

Re: Additional Staff-Capital Projects

Dear Committee Members,

After much review and discussion with Alan Lo, Building and Facilities Manager, it was determined, due to the excessive amount of work and attendance required at meetings, that additional manpower would be required to manage the school construction projects currently under way and those about to bid.

With the recent approval from the State of Connecticut to bid the Ponus Ridge project and our current projects under construction as well as recently beginning the grant application process for (3) other school projects our workload to manage the planning and design as well as oversight of the construction is more than two individuals have time for.

As a result it was requested by the City to provide a proposal for an assistant project manage for 3 work days per week to assist in the management of the construction process as well as miscellaneous administrative duties. The cost of these services are as follows:

Fiscal Year 2018/2019	$87,276
Fiscal Year 2019/2020	$141,438
Reimbursable Expenses	$18,500
Total	$247,214

The account to be charged will be **#09175010-5777-C0585**

Should you have any questions please do not hesitate to contact me.

Sincerely,

James P. Giuliano
President

CONSTRUCTION SOLUTIONS GROUP, LLC

Norwalk Program Management

	FISCAL YEAR 2018/2019												
	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
Principal													$0
Project Manager													
Grant Specialist													$0
Assistant PM					72	104	120	96	96	104	112	96	87,276
Estimator													$0
Financial Specialist													$0
Procurement specialist													$0
Adminstrative support													$0
													$87,276

	FISCAL YEAR 2019/2020												
	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
Principal													$0
Project Manager													
Grant Specialist													$0
Assistant PM	112	104	96	120	96	104	120	96	96	104	112	96	$141,438
Estimator													$0
Financial Specialist													$0
Procurement specialist													$0
Adminstrative support													$0
													$141,438

	2017	2018	2019	2020	2021
Principal	$150.00	157.50	$165.38	$173.64	$182.33
Project Manager	$120.00	$126.00	$132.30	$138.92	$145.86
Grant Specialist	$115.00	$120.75	$126.79	$133.13	$139.78
Assistant PM	**$100.00**	**$105.00**	**$110.25**	**$115.76**	**$121.55**
Estimator	$125.00	$131.25	$137.81	$144.70	$151.94
Financial Specialist	$115.00	$120.75	$126.79	$133.13	$139.78
Procurement specialist	$110.00	$115.50	$121.28	$127.34	$133.71
Adminstrative support	$60.00	$63.00	$66.15	$69.46	$72.93

Exclusions:

Legal Fees
Speciallty finanical consultants
Postage/overnight delivery services
Drawing reproductions
Travel
Copies
On-site office w/ power heat,telephone & data, furniture
Office Supplies

Reimbursables

Mileage
Postage/overnight services
Drawing reproductions
Parking
Travel
Copies
Legal Fees

VII. E

AGENDA

NOVEMBER 8, 2018

CLAIMS COMMITTEE MEATING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

PAY TO:	BILL NO & AMOUNT REFUNDED	REASON
ACAR LEASING LTD	16-MV-300220 ($663.91)	PRORATION
ACAR LEASIND LTD	17-MV-300741 ($56.67)	PRORATION
ACAR LEASING LTD	17-MV-300667 ($142.34)	PRORATION
BAINTON JOHN J JR	17-MV-304060 ($12.29)	PRORATION
	17-MV-30456 ($111.02)	
BALDWIN KEVIN P	17-MV-304203 ($31.66)	PRORATION
BASSIE JEREMY KAPLAN	17-MV-304849 ($22.20)	PRORATION
BENFIELD JAMES H	17-MV-305427 ($717.34)	PRORATION
BOLOGNA MARK WILLIAM	17-MV-306507 ($31.23)	PRORATION
BRETTHAUER LAURA ANN	17-MV-307219 ($11.29)	PRORATION
BROCKWAY IVAN JEROME 2ND	16-MV-307154 ($139.37)	PRORATON
CARLSON LAURA E	17-MV-310362 ($19.79)	PRORATION
CCAP AUTO LEASING LTD	16-MV-311300 ($299.62)	PRORATION
CCAP AUTO LEASING LTD	17-MV-311303 ($111.56)	PRORATION
CHARLES WILNER	17-MV-312152 ($51.24)	PRORATION
CHRISTIAN ROBERT GLENN	17-MV-312645 ($26.99)	PRORATION
CUTRONE JOSEPH J	17-MV-315333 ($10.46)	PRORATION
DAIMLER TRUST	17-MV-315572($365.62)	PRORATION
	17-MV-315620 ($102.32)	
	17-MV-315642 ($578.05)	
	17-MV-315707 ($517.47)	
DALTON CHRISTOPHER MICHAEL	17-MV-315806 ($39.83)	PRORATION

AGENDA

NOVEMBER 8, 2018

CLAIMS COMMITTEE MEATING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

ELITE LIMOUSINE SERVICE INC	17-MV-MULTIPLE BILLS ($4,179.12)	PRORATION
ELY DAVID JOHN SR	17-MV-320370 ($171.79)	PRORATION
E-Z WAY TRANSPORTATION LLC	17-MV-319366 ($236.98)	PRORATION
FERGUSON SADASHA M	17-MV-321853 ($25.04)	PRORATION
FINANCIAL SER VEH TRUST	17-MV-322580 ($847.05)	ABATEMENT
FINANCIAL SER VEH TRUST	17-MV-322692 ($148.95)	PRORATION
FINANCIAL SER VEH TRUST	17-MV-322725 ($121.14)	PRORATION
FINANCIAL SER VEH TRUST	17-MV-322541 ($662.90)	PRORATION
	17-MV-322691 ($82.44)	
GARCIA-ORTIZ PAULA	17-MV-325040 ($14.70)	PRORATION
GARDELLA COURIER INC	17-MV-325075 ($86.68)	PRORATION
GIANCOTTI KATHLEEN	17-MV-325859 ($18.15)	PRORATION
GILMARTIN KEVIN G	17-MV-326106 ($23.30)	PRORATION
GOULART CHARLES J	17-MV-327110 ($443.95)	PRORATION
HANN AUTO TRUST	17-MV-328665 ($178.08)	PRORATION
HAAN AUTO TRUST	17-MV-328304 ($471.82)	PRORATION
HAAN AUTO TRUST	17-MV-328298 ($51.88)	PRORATION
	17-MV-328312 ($215.01)	
HAAN AUTO TRUST	16-MV-328593 ($306.16)	PRORATION
HAAN AUTO TRUST	17-MV-328304 ($471.82)	PRORATION

<u>**AGENDA**</u>

NOVEMBER 8, 2018

<u>CLAIMS COMMITTEE MEATING</u>

REFUNDS PROCESSED CLAIMS COMMITTEE		**APPROVED BY TAX COLLECTOR**
HICHOS ROLANDO ISRAEL	17-MV-329979 ($139.87)	PRORATION
HITACHI CAPTIAL AMERICA	17-MV-330216 ($38.30)	PRORATION
	17-MV-330217 ($47.61)	
HONDA LEASE TRUST	17-MV-MULTIPLE BILLS ($426.64)	PRORATION
HONDA LEASE TRUST	17-MV-MULTIPLE BILLS ($945.29)	PRORATION
HONDA LEASE TRUST	17-MV-331093 ($408.32)	ABATEMENT
HONDA LEASE TRUST	17-MV-330920 ($210.99)	PRORATION
IBANEZ WALTER	17-MV-332717 ($67.16)	PRORATION
JAHANSHAD KHOSROW	17-MV-333330 ($52.96)	PRORATION
JP MORGAN CHASE BANK NA	17-MV-335113 ($44.62)	PRORATION
JP MORGAN CHASE BANK NA	17-MV-334695 ($43.07)	PRORATION
JP MORAGN CHASE BANK NA	17-MV-334855 ($111.51)	PRORATION
	17-MV-335052 ($235.24)	
KAPLAN PHILIP JAY	17-MV-335669 ($12.53)	PRORATION
KENNEDY WILLIAM AMBROSE	17-MV-336149 ($111.54)	PRORATION
KING GIFTY A	16-MV-800456 ($12.32)	PRORATION
KRIEGER KENNETH B	17-MV-337296 ($13.15)	PRORATION
LAIBLE ROBERT KARL	17-MV-337874 ($68.59)	PRORATION
LANE MATTHEW J	16-MV-337929 ($13.72)	PRORATION
MANDUJANO JAVIER C	16-MV-341358 ($64.90)	PRORATION
MCCALL GREG J	17-MV-343121 ($363.49)	ABATEMENT
	17-MV-343122 ($802.73)	
MCGEOTGE JAMES C	17-MV-343446 ($29.89)	PRORATION

AGENDA

NOVEMBER 8, 2018

CLAIMS COMMITTEE MEATING

REFUNDS PROCESSED CLAIMS COMMITTEE		APPROVED BY TAX COLLECTOR
MELENDEZ WILNER R	17-MV-344146 ($291.86)	PRORATION
MORA-CASTRO LUIS EDGARDO	17-MV-345968 ($225.97)	PRORATION
NENIN IVO C	16-MV-347398 ($99.38)	ABATEMENT
NISSAN INFINITI LT	17-MV-348404 ($117.97)	PRORATION
NISSAN INFINITI LT	17-MV-348234 ($47.43)	PRORATION
NISSAN INFINITI LT	17-MV-348672 ($211.60)	PRORATION
PALACIOS ELAINE S	17-MV-350947 ($17.05)	PRORATION
PASHLEY DOUGLAS W	17-MV-351595 ($18.14)	PRORATION
THREE D LEASING INCORPORATED	16-MV-364804 ($104.74)	ABATEMENT
	17-MV-365242 ($105.68)	
TRICARICO SARAH P	16-MV-366741 ($205.59)	PRORATION
	17-MV-367207 ($264.78)	ABATEMENT
TOYOTA LEASE TRUST	17-MV-366608 ($55.54)	PRORATION
TOYOTA LEASE TRUST	17-MV-366117 ($173.32)	PRORATION
TOYOTA LEASE TRUST	16-MV-366163 ($511.66)	PRORATION
	17-MV-366883 ($693.33)	ABATEMENT
TOYOTA LEASE TRUST	17-MV-366000 ($393.38)	PRORATION
	17-MV-366107 ($407.07)	
TOYOTA MOTOR CREDIT CORP	16-MV-366607 ($67.28)	PRORATION
USB LEASING LT	17-MV-368057 ($353.48)	PRORATION
USB LEASING LT	17-MV-368142 ($561.09)	PRORATION
USB LEASING LT	15-MV-365477 ($527.38)	PRORATION
VALLERIE MARK L	17-MV-368616 ($144.10)	PRORATION

AGENDA

NOVEMBER 8, 2018

CLAIMS COMMITTEE MEATING

REFUNDS PROCESSED CLAIMS COMMITTEE		**APPROVED BY TAX COLLECTOR**
VALLERIE MARK L	17-MV-368617 ($64.23)	PRORATION
VAULT TRUST	16-MV-368487 ($863.12)	ABATEMENT
VCFS AUTO LEASING COMPANY	17-MV-369374 ($196.94)	PRORATION
	17-MV-369377 ($349.85)	
VCFS AUTO LEASING COMPANY	17-MV-369376 ($318.31)	PRORATION
VW CREDIT LEASING LTD	17-MV-370598 ($278.21)	PRORATION
WILLIAMS CHRISTINE	17-MV-372159 ($27.76)	PRORATION

AGENDA

NOVEMBER 8, 2018

CLAIMS COMMITTEE MEATING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

PAY TO:	BILL NO & AMOUNT REFUNDED	REASON
AAMCO TRANSMISSIONS		
ADD: 255 MAIN AVE		
5-47-2-0	16-RE-120265 ($9,128.43)	OVERPAYMENT
CORELOGIC TAX SERVICE		
ADD: 46 CATHERINE ST		
1-94-23-0	16-RE-121988 ($3,206.37)	OVERPAYMENT
CORELOGIC TAX SERVICE		
ADD: 25 BETMARLEA RD		
5-63-112-0	16-RE-121032 ($4,450.27)	OVERPAYMENT
CORELOGIC TAX SERVICE		
ADD: 22 RUSSELL ST		
3-31-22-0	16-RE-129109 (2,499.42)	OVERPAYMENT
CORELOGIC TAX SERVICE		
ADD: 15 STEEPETOP RD		
6-23A-30-0	16-RE-127302 ($7,822.23)	OVERPAYMENT
CORELOGIC TAX SERVICE		
ADD: 6 PIN OAK LANE		
5-61-44-0	16-RE-106542 ($5,037.58)	OVERPAYMENT
CORELOGIC TAX SERVICE		
ADD: 6 CROSSLAND ROAD		
5-2C-25-0	16-RE-101784 ($4213.87)	OVERPAYMENT

AGENDA

NOVEMBER 8, 2018

CLAIMS COMMITTEE MEATING

REFUNDS PROCESSED CLAIMS COMMITTEE		APPROVED BY TAX COLLECTOR
HABRAT ANITA & PLASKOWICKI ADAM		
ADD: 7 CHATHAM DR		
5-74-14-0	15-RE-111426 ($330.00)	
	16-RE-111457 ($335.00)	ABATE SEWER
UNITED BANK		
ADD: 119 GREGORY BLVD UNIT 37		
3-75-18-37	16-RE-113034 ($5,919.65)	OVERPAYMENT
UNITED BANK		
ADD: 23 GLENROCK		
5-38A-14-B23	16-RE-123346 ($1,970.98)	OVERPAYMENT
UNITED BANK		
ADD: 83 GLENROCK		
5-38A-14-G83	16-RE-112929 ($2,555.54)	OVERPAYMENT
UNITED BANK		
ADD: 16 PROSPECT ST		
1-18-19-0	16-RE-101502 ($3,118.59)	OVERPAYMENT
UNITE BANK		
ADD: 8 DOUGLAS DR		
5-55-48-0	16-RE-122346 ($4,659.31)	OVERPAYMENT
UNITED BANK		
ADD: 13 CENTER AVE		
1-91-15-0	16-RE-106227 ($2,890.61)	OVERPAYMENT

ELITE LIMO SERVICE INC

BILL #	PLATE #	VIN#	AMOUNT
17-320221	L7259L	2C3CCARG0FH781895	$ 120.08
17-320222	L4420L	2L1MJ5LK9EBL54580	$ 32.57
17-320225	L3552L	1FTSS3EL0BDA04326	$ 50.72
17-320226	L4547L	WDZPE8DC7E5930393	$ 76.85
17-320227	L7791L	2C3CCARG8HH553114	$ 30.96
17-320228	Z8212Z	1LNHL9EK6FG602857	$ 172.93
17-320231	L00074L	1LNHL9EK2FG601608	$ 229.50
17-320233	Z2171Z	2C3CCARG4FH927277	$ 132.37
17-320234	L7258L	2C3CCARG4FH927277	$ 159.05
17-320236	L8120L	2C3CCARG8GH161930	$ 171.86
17-320237	Z2437Z	2C3CCARG8FH899788	$ 11.46
17-320238	Z00045Z	1LNHL9EK7FG601605	$ 206.57
17-320239	Z2940Z	2C3CCARG4FH876461	$ 138.22
17-320240	Z5460Z	5LMJJ3JTXGEL08469	$ 96.08
17-320241	Z2874Z	2C3CCARG9FH831466	$ 25.03
17-320242	Z2873Z	2C3CCARG2FH757095	$ 34.56
17-320243	Z2527Z	2C3CCARGXHH506828	$ 57.64
17-320245	Z00238Z	1LNHL9EK8GG602067	$ 151.06
17-320246	L7790L	1GKS2FKC0GR336335	$ 119.04
17-320247	L8439L	5LMJJ3JT4GEL08483	$ 107.27
17-320248	L8415L	5LMJJ3JT8GEL08471	$ 171.87
17-320249	L8440L	1GKS2HKC9FR261385	$ 271.13
17-320250	L00046L	2C3CCARGXGH111627	$ 132.89
17-320252	Z2939Z	2C3CCARG5FH876419	$ 149.97
17-320253	Z2941Z	2C3CCARG0FH810845	$ 161.19
17-320254	L6902L	2C3CCARGXFH899789	$ 140.27
17-320255	L6413L	5LMJJ3JT3GEL08460	$ 245.52
17-320257	Z2372Z	1LNHL9EK4FG601643	$ 172.93
17-320258	6055	1FDXE4FS0CDA87181	$ 12.81
17-320259	Z00110Z	2C3CCARG3GH128804	$ 119.01
17-320260	L4558L	1GKS2FKC4GR422831	$ 151.06
17-320261	Z2951Z	2C3CCARG4FH887606	$ 107.27
17-320262	L00050L	1LNHL9EK2GG600315	$ 219.38

TOTAL **$ 4,179.12**

HONDA LEASE

BILL #	PLATE #	VIN#	AMOUNT
17-330519	4ATVW8	5J8TB4H51FL031538	$ 90.36
17-330719	515ZLA	5FRYD4H67GB001180	$ 140.29
17-330901	109ZMW	3HGGK5H54FM734363	$ 66.58
17-331136	AA57612	5J6RM4H34FL106762	$ 184.42
17-331199	2ADEA7	5J6RM4H39GL038735	$ 303.04
17-331215	4AWNK9	1HGCT1B87FA014785	$ 99.00
17-331236	859ZTU	2HKRM4H38FH694689	$ 61.60
TOTAL			**$ 945.29**

HONDA LEASE

BILL #	PLATE #	VIN#	AMOUNT
17-330589	242WKJ	1HGCR2F8	$ 163.36
17-330624	AA83350	1HGCR2F3	$ 54.56
17-330702	AF22338	19UUB1F3	$ 39.34
17-330986	AA83415	2HKRM4H	$ 61.60
17-331065	AL00545	3CZRU6H3	$ 77.16
17-331110	210XYE	5J6RM4H3	$ 30.62
TOTAL			**$ 426.64**

CITY OF NORWALK, DEPARTMENT OF FINANCE
Tax Collector's Office

P: 203-854-7731 / F: 203-854-7770

125 East Avenue Room 105
Norwalk, Connecticut 06851
www.norwalkct.org

NORWALK
The Sound of Connecticut

To: Mayor Harry Rilling; Board of Estimate and Taxation; Finance & Claims Committee
From: Lisa Biagiarelli, Tax Collector
Date: November 5, 2018
Re: Narrative for October, 2018 Tax Collector's Report

As of the end of October, 2018, four months into the current fiscal year, we had collected in excess of $170 million, or **53.02%** of our nearly $322 million adjusted tax levy. In addition, as of the end of October, 2018, we collected in excess of $8 million of our sewer use levy, or **51.03%.** We also collected 78.43% of the year's IPP (Industrial Pretreatment Program) fee on behalf of the Water Pollution Control Authority. Compared with the prior fiscal year, we are very slightly behind with regard to both current taxes (.10%) and sewer use (.01%).

Also, through the month of October 2018, we showed a net collection of nearly $2.6 million in back taxes, interest, lien fees and other fees. This amount is nearly $1 million more than what had been collected in the prior fiscal year as of the end of October. The July 2018 tax sale contributed to robust delinquent collections at the end of the prior fiscal year, and the beginning of the current one. Please note that our figures are *net of refunds and credits* that have to be given due to court cases where taxpayers successfully appealed their assessment and were due money back.

We are mailed delinquent notices, called 'demand for payment' notices, to Norwalk taxpayers, in mid September. The term, 'demand' is prescribed by state law, and is not intended to imply rudeness. We are required to 'demand' payment prior to pursuing collection enforcement. Demands are sent in the fall, and then again in the spring. We are now prepared to embark on the second installment billing, which will be due January 1 and payable by February 1, 2019. We hope to have bills in the mail by the second week of December, in order to allow taxpayers to budget their money wisely prior to holiday shopping and also to avoid holiday mail.

We are still dealing with paperwork and mailings relative to the tax sale. We started with more than 220 properties in the sale. Most of the properties involved paid off prior to the actual sale. We sold 15 properties. There were no bids on two, and two were removed due to bankruptcy filings by the owners. All 11 boat slips offered were sold in this sale, which was our 4th tax sale attempt. The total amount we collected through the tax sale was in excess of **$5.03 million**. The redemption period for the sale expires on January 23, 2019, meaning the owners have until that time to redeem their properties by paying off the bidders. So far, **five** of the 15 properties (not counting boat slips) that we sold have already redeemed. We anticipate our next sale will be in July 2020. We will start planning for that sale a year from now, in November 2019.

Since 2019 is not a tax sale year, we will focus on business personal property and motor vehicle collection enforcement over the next 12 months. Maintaining a high current collection rate by efficiently enforcing collection of past due taxes allows budget making authorities to set lower mill rates, because there can be less of an 'allowance' for anticipated uncollectibles. When taxpayers fail to pay on time, the city is nonetheless committed to spending to bring to fruition all of the programs planned for that fiscal year. Mill rates are set slightly higher to allow for 'uncollected taxes'. However, if we keep the current tax collection rate high, that 'uncollectible' amount can be less.

TAX COLLECTOR'S REPORT
OCTOBER 2018

FISCAL YEAR 2018-2019 (2017 GRAND LIST)	ORIGINAL LEVY	ADJ. TAX COLLECTIONS JUN 18 - OCT 18	COLLECTION %	CORRECTED LEVY*	CHANGE IN LEVY	COLLECTION %
AUTOMOBILE-REGULAR	$19,785,892.64	$17,083,121.63	86.34%	$19,475,378.78	($310,513.86)	87.72%
PERSONAL PROPERTY	$21,248,718.54	$11,480,619.56	54.03%	$21,237,012.16	($11,706.38)	54.06%
REAL ESTATE	$280,979,420.26	$142,079,134.40	50.57%	$281,109,393.28	$129,973.02	50.54%
TOTAL TAX	**$322,014,031.44**	**$170,642,875.59**	**52.99%**	**$321,821,784.22**	**($192,247.22)**	**53.02%**
SEWER USE	$15,844,431.00	$8,260,660.76	52.14%	$16,186,944.00	$342,513.00	51.03%
IPP FEE	$207,250.00	$163,139.41	78.72%	$208,000.00	$750.00	78.43%

FISCAL YEAR 2017-2018 (2016 GRAND LIST)	ORIGINAL LEVY	JUN 17 - OCT 17				
AUTOMOBILE-REGULAR	$18,742,512.33	$16,195,901.97	86.41%	$18,502,959.12	($239,553.21)	87.53%
PERSONAL PROPERTY	$20,774,746.28	$11,402,592.75	54.89%	$21,004,203.46	$229,457.18	54.29%
REAL ESTATE	$269,517,650.26	$136,142,293.11	50.51%	$268,720,222.22	($797,428.04)	50.66%
TOTAL TAX	**$309,034,908.87**	**$163,740,787.83**	**52.98%**	**$308,227,384.80**	**($807,524.07)**	**53.12%**
SEWER USE	$15,371,652.00	$7,986,463.69	51.96%	$15,646,239.00	$274,587.00	51.04%
IPP FEE	$204,250.00	$171,235.27	83.84%	$214,750.00	$10,500.00	79.74%
TAX DIFFERENCE 2017 G.L. vs. 2016 G.L. INCREASE/(DECREASE)	$12,979,122.57	$6,902,087.76	0.01%	$13,594,399.42	$615,276.85	-0.10%
SEWER DIFFERENCE 2017 G.L. vs. 2016 G.L. INCREASE/(DECREASE)	$472,779.00	$274,197.07	0.18%	$540,705.00	$67,926.00	-0.01%
IPP DIFFERENCE 2017 G.L. vs. 2016 G.L. INCREASE/(DECREASE)	$3,000.00	($8,095.86)	-5.12%	($6,750.00)	($9,750.00)	-1.30%

BACK TAXES COLLECTED	FISCAL YR 2018-2019 (JUL 18 - OCT 18)	FISCAL YR 2017-2018 (JUL 17 - OCT 17)	CUR YR vs.PRIOR YR INC/(DEC)
PRIOR TAXES	$1,478,888.69	$906,108.95	$572,779.74
PRIOR SEWER USE FEE	$83,177.82	$82,415.93	$761.89
PRIOR IPP FEE	$1,750.00	$1,638.96	$111.04
TOTAL PRIOR TAX, SEWER & IPP	**$1,563,816.51**	**$990,163.84**	**$573,652.67**
CURRENT INTEREST	$243,435.44	$223,261.91	$20,173.53
PRIOR INTEREST	$397,692.44	$309,441.60	$88,250.84
SEWER USE FEE INTEREST	$36,285.42	$25,844.21	$10,441.21
IPP FEE INTEREST	$2,347.37	$1,259.71	$1,087.66
TOTAL INTEREST COLLECTED	**$679,760.67**	**$559,807.43**	**$119,953.24**
PRIOR LIEN FEE	$8,053.11	$6,593.98	$1,459.13
CURRENT LIEN FEE	$0.00	$0.00	$0.00
TOTAL LIEN FEE COLLECTED	**$8,053.11**	**$6,593.98**	**$1,459.13**
MISC FEES COLLECTED	**$341,443.13**	**$65,316.67**	**$276,126.46**
TOTAL PRIOR TAX, ALL INTEREST & ALL FEES	**$2,593,073.42**	**$1,621,881.92**	**$971,191.50**

* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION

CITY OF NORWALK
Robert O. Barron, CPFO
Chief Financial Officer
rbarron@norwalkct.org

norwalkct.org
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125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

NORWALK
The Sound of Connecticut

MEMORANDUM

DATE: November 5, 2018

TO: Harry W. Rilling, Mayor
The Members of the Board of Estimate & Taxation
The Members of the Planning Commission
The Members of the Common Council

FROM: Robert Barron, Chief Financial Officer

RE: Department of Public Works Special Capital Appropriation for Storm Water Management

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Attached is a request from the Department of Public Works for a special appropriation in the amount of $1,000,000 for improvements to the storm water management system design and to dredge known flooding problem areas.

The source of funding for this project will be $650,000 from the city's capital fund balance and an authorization to issue $350,000 of general obligation bonds. The Keeler Brook drainage project, originally approved for $1,000,000, did not move forward due to the city's inability to acquire property which was fundamental to the project; however, $650,000 had been bonded for the project.

The Keeler Brook capital project has since been closed which returned $650,000 to the capital fund, in addition to eliminating $350,000 of unissued bond authorization. The below request for a $350,000 authorization of general obligation debt will not increase the total authorized but unissued debt of the city because of the closed Keeler Brook project.

The Finance Department recommends the approval of this request.

ACTION REQUESTED:

1. RESOLUTION: approving a special capital appropriation in the amount of $1,000,000 to increase the available funds in the Storm Water Quality Management project, account 09194027-5777-C0425, and authorizing the issuance of $350,000 general obligation bonds of the city to meet said appropriation.

CITY OF NORWALK
Harry W. Rilling
Mayor
hrilling@norwalkct.org

norwalkct.org
P: 203-854-7701 / F: 203-854-7939

125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

NORWALK
The Sound of Connecticut

MEMORANDUM

DATE: November 5, 2018

TO: The Members of the Board of Estimate & Taxation
The Members of the Planning Commission
The Members of the Common Council

FROM: Harry W. Rilling, Mayor Harry W. Rilling

RE: Department of Public Works Special Capital Appropriation for Storm Water Management

---

I recommend the approval of the attached request from the Department of Public Works for a special appropriation in the amount of $1,000,000 for improvements to the storm water management system design and to dredge known flooding problem areas.

The City of Norwalk experienced excessive flooding to public and private property in the months June, September and October of 2018. The city is examining flooding complaints to develop a scope of work for storm water management improvements. This special appropriation will be used to complete proposed drainage work resulting from this analysis.

The Finance Department and the Superintendent of Operations have provided additional information regarding funding for this project in the attached documents.

ACTION REQUESTED:

1. RESOLUTION: approving a special capital appropriation in the amount of $1,000,000 to increase the available funds in the Storm Water Quality Management project, account 09194027-5777-C0425, and authorizing the issuance of $350,000 general obligation bonds of the city to meet said appropriation.

CITY OF NORWALK
Chris Torre
Superintendent of Operations
ctorre@norwalkct.org
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15 South Smith Street
Norwalk, CT 06855

To: Angela Fogel, Director of Management and Budgets

From: Chris Torre, Superintendent of Operations

Cc: Frank Strauch, Planning and Zoning
Robert Barron, Director of Finance
Lisa Burns, Principal Engineer

Date: October 22, 2018

Re: Special Capital Appropriation

The Department of Public Works respectfully requests a special capital appropriation to address identified problem drainage areas. On June 28th, September 25th, and October 2nd, Norwalk and the surrounding region experienced significant amounts of rainfall resulting in localized and wide spread flooding of public and personal property. The City of Norwalk is systematically examining all flooding complaints and putting together a scope of work to improve our storm water system design and to dredge known problem areas.

We have identified the closeout of the following capital budget account to fund the proposed drainage work:

09-13-4027-5777-C0395 - Keeler Brook Drainage Area

The Keeler Brook drainage project did not move forward because the City was not able to come to terms for the purchase of 405 Rowayton Avenue which was needed to complete the project. In addition to City funding the Department of Public Works was awarded grant funding for the project through the EPA. In March of 2017 it was decided to return the grant funding to the State of Connecticut once it became clear the project was not going to proceed.

In sum, the Department of Public Works is requesting to use the fund balance for the Keeler Brook capital drainage project ($1,000,000). The balance of this account will be added to the Storm Water Management Capital Fund Balance; therefore, no new bonding would be required to add $1,000,000 to Capital Account No. 09-194027-5777-C0425.

Please contact me if you have any questions or need any additional information. Thank you.

CITY OF NORWALK
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NORWALK
Public Works

TO:	John Igneri, Chairman, Public Works Committee; Chris Torre, Superintendent of Operations; Ralph Kolb, Wastewater Systems Manager; Members of the Norwalk Common Council
FROM:	Lisa Burns, Principal Engineer
DATE:	October 18, 2018
RE:	Emergency Stormwater System Design

On June 28th, September 25th, and October 2nd, Norwalk and the surrounding region experienced significant amounts of rainfall resulting in localized and wide-spread flooding of public and personal property. The City of Norwalk is systematically examining all flooding complaints to determine if additional maintenance is required; drainage systems need to be redesigned; watercourse dredging is needed; or if the incident was a "super event", force majuere.

In parallel paths, the City is doing in-house investigation and cleaning, preparing bid documents for dredging (anticipated for Common Council action in November 2018), and retaining an engineering firm to assist with stormwater system design.

The most expedient way to retain the engineering services was to amend an existing Water Pollution Control Authority (WPCA) on-call contract, procured through a competitive selection process, for Collection System Services with CH2M Hill Engineers, Inc. On October 15, 2018, the WPCA Board authorized their contract with CH2M Hill be amended to include engineering services related to the City's stormwater system in the amount of $150,000. This includes capacity evaluations, hydraulic analysis, and design services. This $150,000 can be used to begin addressing the most critical stormwater system issues and is funded out of existing Stormwater Management Plan capital accounts.

The action before the Common Council allows the WPCA to encumber the capital funds on behalf of the City of Norwalk. The same staff administer this Agreement on both the sanitary and stormwater collection systems.

NORWALK
Public Works

MEMORANDUM

To: Members of the Public Works Committee
Members of the Norwalk City Council

From: Michael M. Yeosock, Assistant Principal Engineer

Date: 3/28/2017

RE: LPDM – FEMA Grant

In May, 2015, the Council authorized the Mayor, Harry W. Rilling to enter into a personal service agreement with the Department of Energy and Environmental Protection for culvert and brook improvements on Keeler Brook near Rowayton Avenue. This agreement was valued at $505,000.00

Keeler Brook, located in the western section of Norwalk, CT has been the subject of occasional flooding since the late 1950's. Additionally, in 2002, a City pump station along Keeler Brook overflowed into the brook resulting in an administrative order to the City from CT DEP to correct the situation. To address these problems, the City commissioned the engineering firm of Milone and MacBroom to perform a flood abatement study of the Keeler Brook watershed in 2007. The study identified $4.0 million dollars worth of culvert improvements that needed to be made to address the flooding and prepared a long-term plan to implement these improvements.

The Rowayton Avenue culvert on Keeler Brook was identified as being undersized and incapable of conveying even a two-year recurring interval storm. Being the first downstream impediment, it was selected as the first recommended improvements needed to be addressed in depth.

In 2009, after receiving notice of a potential grant award, the City, through its consultant, looked at five (5) design alternatives for this culvert and elected to replace the existing culvert with 6' x 20' precast concrete arch culvert. In addition to replacing the culvert, approximately 400' of Keeler Brook downstream of the culvert needed to be regraded and 250' of the channel realigned. The property at 405 Rowayton Avenue would have to be acquired to allow for the channel realignment. In addition, the project required the relocation and modification of underground utilities (water, sanitary), the removal of four large trees and relocation of at least one utility pole.

We have discussed the purchase of 405 Rowayton Avenue with the owners for several years however have been unable to reach an agreeable purchase price with them. Therefore, we are recommending that we forgo this grant and notify the state that we wish to cancel this grant. There are no penalties for doing so.