

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel.

Specific instructions and links can be found at norwalkct.gov/meetings

 Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.

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 Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Irene Dixon at idxon@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting: October 8, 2024

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS: Brenda Penn-Williams, Fair Housing Advisory Commission

REAPPOINTMENTS:

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL BUSINESS

1. Economic outlook presentation.

B. RESIGNATIONS AND APPOINTMENTS

C. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

VII. COMMON COUNCIL COMMITTEES

A. COMMUNITY SERVICES

1. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments as may be necessary to extend the student practicum/internship agreement between the City of Norwalk Health Department and Sacred Heart University Health Professions programs for a period of two (2) years ending on December 31, 2026.
2. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments as may be necessary with Elm City Village, Inc. and The House of Darla to provide vital services to high-risk youth referred to the Juvenile Review Board (JRB), Care Coordination, and high utilizers of community services in the amount of \$50,000 administered by the Human Services Department. Account # 132010-5796-ACS02.
3. Authorize Mayor Harry W. Rilling to execute any and all necessary agreements, documents, instruments, or amendments with the selected nonprofit organizations, as outlined in the final ARPA Nonprofit Grant Allocations Report. In the amount of \$700,000 from the American Rescue Plan Act (ARPA) funds to 20 nonprofit organizations to support their recovery efforts and continued service to the Norwalk community, as administered by the Community Services Department. Funding Source: ARPA Account 132010-5796-ACS03 (\$400,000) and 140000-5796-ACMF5 (\$300,000).

VIII. RESOLUTIONS FROM COMMON COUNCIL

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

APPOINTMENTS

FAIR HOUSING ADVISORY COMMISSION

M/C

NwIk. Code 59-A

BRENDA PENN-WILLIAMS (D)

Term Expires – 9/1/2027

21 Karen Drive
Norwalk, CT 06851



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Mayor Rilling called the meeting to order at 7:32 p.m. and led the Assembly in reciting the Pledge of Allegiance.

I. ROLL CALL

Ms. Dixon called the Roll:

Council at Large: Mr. Gregory Burnett

Mr. Joshua Goldstein

	Mr. Johan Lopez Ms. Barbara Smyth	Ms. Nora Niedzielski Eichner
District A:	Ms. Nicol Ayers	Mr. Jalin Sead
District B:	Mr. Dajuan Wiggins	Ms. Darlene Young
District C:	Ms. Nicole Eaddy	
District D:	Ms. Heather Dunn	Mr. Douglas W. Sutton
District E:	Mr. James Frayer	Ms. Lisa Shanahan

At Roll Call there were fourteen (14) Common Councilmembers present. A Quorum was present.

Also present were Mayor, Harry Rilling; Assistant City Clerk, Esther Murillo and Corporation Counsel, Mario Coppola.

I. ACCEPTANCE OF MINUTES

Regular Meeting: September 24, 2024

**** MS. SHANAHAN MOVED TO ACCEPT THE MINUTES AS SUBMITTED**
**** MOTION PASSED UNANIMOUSLY**

III. PUBLIC PARTICIPATION

Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted. Speakers are Norwalk residents unless otherwise noted.

Ms. Elsa Peterson Obuchowski, First Taxing District Commissioner expressed concern over the Redistricting 2024 Proposed Plan. She said she and the Board members feel the map proposed by Mr. Wells makes more sense.

Mr. Tod Bryant agreed with Ms. Peterson Obuchowski and added that the center of District A is important to Norwalk history. He said Mr. Wells came up with a good alternative and suggested using the expertise of the consultant rather than dismantle the history of Norwalk.

Mr. Stuart Wells, Registrar of Voters, said he did not find anything in the Statute that requires block lines. He spoke about logistical issues with the proposed plan such as not enough storage space for voting machines or enough people to work the polls.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS: There were no resignations announced this evening.

APPOINTMENTS: There were no appointments announced this evening.

REAPPOINTMENTS:

**** MR. BURNETT MOVED TO APPROVE THE FOLLOWING REAPPOINTMENT**

ALICE MCQUAID, NORWALK TRANSIT DISTRICT

Mr. Burnett spoke in support of the reappointment. Mayor Rilling also made supporting comments.

**** MOTION PASSED UNANIMOUSLY**

MAYOR'S REMARKS:

Mayor Rilling spoke about the steel topping-off ceremony for the new South Norwalk School that occurred this morning. He announced the next Norwalk Health Department flu clinic is happening on Thursday, October 10, 2024 in their building next to City Hall; upcoming dates and times can be found on the City website.

Mayor Rilling spoke about National Fire Prevention Week. He expressed thanks the Norwalk Fire Department for assisting in Hurricane Helene relief efforts. He offered prayers to everyone in Florida impacted by Hurricane Milton. He reminded the public that there will be 14 days of early voting prior to the November 5th General Election. It begins Monday, October 21 and goes through Sunday, November 3 from 10am to 6:00 pm and includes weekends. City Hall will have extended early voting hours on October 29 and October 31 which will be from 8:00 am to 8:00 pm. Lastly, he talked about the Halloween Nightfair, which is a family friendly event that will take place on Saturday, October 26, from 2:00pm to 10:00 pm.

V. COUNCIL PRESIDENT

A. GENERAL BUSINESS

Ms. Young acknowledged receipt of the Redistricting 2024 Proposed Plan. She noted there is much work to be done and said there would be no vote on this item this evening.

**1. ACKNOWLEDGEMENT OF RECEIPT OF REDISTRICTING 2024
PROPOSED PLAN, MAP, AND RECOMMENDATIONS FOR REDISTRICTING**

**OPPORTUNITIES AFTER EACH CENSUS, EACH AS ACCEPTED BY THE
REAPPORTIONMENT ADVISORY COMMITTEE.**

Ms. Young announced that the Charter Revision Committee will meet on October 16th. Tyler Fairbairn will be the Chair and Douglas Hempstead as Vice Chair. A presentation of the Economic Outlook by the Chamber of Commerce will take place on October 22nd.

**** MS. YOUNG MOVED TO MOVE ITEM 6A3 TO THE END OF THE AGENDA
** MOTION PASSED UNANIMOUSLY**

B. RESIGNATIONS AND APPOINTMENTS

There were no resignations or appointments announced this evening.

C. CONSENT CALENDAR:

Ms. Young announced that Ms. Niedzielski Eichner would be reading this evening's Consent Calendar

**** MS NIEDZIELSKI EICHNER MOVED TO APPROVE THE
FOLLOWING CONSENT CALENDAR:**

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

1. AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE AN ON-CALL AGREEMENT FOR APPRAISAL SERVICES WITH VIMINI ASSOCIATES, THREE-YEAR INITIAL TERM WITH TWO OPTIONS TO EXTEND FOR A PERIOD OF ONE YEAR EACH, FOR SUM NOT TO EXCEED \$130,000 IN YEAR 1, \$160,000 IN YEAR 2, AND \$130,000 IN YEAR 3. ACCOUNT NO. 01-0300-5258.

2. AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE AN ON-CALL AGREEMENT FOR APPRAISAL SERVICES WITH KERIN & FAZIO, THREE-YEAR INITIAL TERM WITH TWO OPTIONS TO EXTEND FOR A PERIOD OF ONE YEAR EACH, FOR SUM NOT TO EXCEED \$120,000 IN YEAR 1, \$140,000 IN YEAR 2, AND \$120,000 IN YEAR 3. ACCOUNT NO. 01-0300-5258.

VII. COMMON COUNCIL COMMITTEES

A. FINANCE AND CLAIMS

1. TECHNICAL CORRECTION: AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO GOVCONNECTION, INC, IN AN AMOUNT NOT TO EXCEED \$385,223.54 FOR NETWORK DISTRIBUTION AND ACCESS SWITCHES. ACCOUNT NO. 0925 1370 5777 C0375 CITY TECHNOLOGY / \$250,000 FROM ARPA ACCOUNT 140000-5796-ACMF4 NORWALK NETWORK SWITCH UPGRADE.

ORIGINAL APPROVED ACTION: AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO GOVCONNECTION, INC, IN AN AMOUNT NOT TO EXCEED \$385,223.54 FOR NETWORK DISTRIBUTION AND ACCESS SWITCHES. ACCOUNT NO. 0925 1370 5777 C0375 CITY TECHNOLOGY.

B. PUBLIC WORKS

2. AUTHORIZE THE PURCHASING AGENT TO AUTHORIZE A SOLE SOURCE PURCHASE ORDER TO CARGILL INC. FOR TREATED ROAD SALT FOR SNOW AND ICE CONTROL, PRICING NOT TO EXCEED \$115 PER TON FOR NORMAL AND AFTER HOUR DELIVERIES EFFECTIVE FOR THE 2024-25 SNOW SEASON.

ACCOUNT NO. 01 40 25 5322

3. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS TO CONDUCT ALL THE NECESSARY ALTERATIONS AND IMPROVEMENTS ON SCENIC ROAD - FILLLOW ST: W NORWALK RD TO RICHARDS AVE, AS APPROVED BY THE PLANNING AND ZONING COMMISSION ON AUGUST 7, 2024.

4. A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH SCHOLAR PAINTING, LLC FOR PROJECT BR2024-1 PERRY AVENUE BRIDGE RAIL PAINTING, PERRY AVENUE OVER THE SILVERMINE RIVER FOR A SUM NOT TO EXCEED \$121,819.80.

ACCOUNT NO. 09 24 4021 5777 C0682

09 24 4021 5777 C0315

09 25 4021 5777 C0315

09 24 4021 5777 C0617

09 25 4021 5777 C0617

B. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS TO EXECUTE ORDERS ON THE CONTRACT WITH SCHOLAR PAINTING, LLC FOR PROJECT BR2024-1 PERRY AVENUE BRIDGE RAIL PAINTING, PERRY AVENUE OVER SILVERMINE RIVER FOR A SUM NOT TO EXCEED \$12,181.98.

ACCOUNT NO. 09 24 4021 5777 C0682

09 24 4021 5777 C0315
09 25 4021 5777 C0315
09 24 4021 5777 C0617
09 25 4021 5777 C0617

C. LAND USE AND BUILDING MANAGEMENT

1. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO GABRIELLI TRUCK SALES OF MILFORD AS A SOLE SOURCE VENDOR FOR A 2024 F-450 REFRIGERATED BOX TRUCK FOR A TOTAL NOT TO EXCEED \$135,000.00. ACCT. #09255010-5777-C0623

2. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO SOUTHWESTERN STRINGED INSTRUMENTS, INC. (PROJECT #4394 NEW STRING INSTRUMENTS FOR NORWALK MIDDLE AND HIGH SCHOOLS) IN THE AMOUNT OF \$302,268.85. ACCT #09255010-5777-C0685.

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH TRI-STATE FOLDING PARTITIONS, INC. AS A SOLE SOURCE VENDOR FOR THE REPLACEMENT OF THE STAGE DIVIDER AT MARVIN ELEMENTARY SCHOOL FOR A TOTAL NOT TO EXCEED \$69,975.00. ACCT. #09245010 5777 C0687.

4. AUTHORIZE SECURITY SPECIALISTS, A DIVISION OF ALERT SYSTEMS LLC, AS OUR AUTHORIZED SERVICE AND INSTALLATION REPRESENTATIVE FOR SECURITY ACCESS AND CCTV AT THE VARIOUS MUNICIPAL PROPERTIES TO INCLUDE, BUT NOT LIMITED TO, NORWALK CITY HALL, NORWALK POLICE DEPARTMENT AND NORWALK HEALTH DEPARTMENT.

**** MOTION PASSED UNANIMOUSLY**

VII. COMMON COUNCIL COMMITTEES

B. PUBLIC WORKS

Ms. Smyth introduced the following item.

1. PRESENTATION OF THE SOLID WASTE STRATEGIC PLAN UPDATE BY THE MANAGING PARTNER AT NEW GEN, ALLISON TRULOCK.

Ms. Valadares, Chief of Operations shared her screen and gave an overview of the project.

Ms. Trulock reviewed the current program along with key opportunities and strategies. She reviewed recommendations. She said they anticipate finalizing the strategic plan and bringing it

back to the Common Council in early 2025 with an effective date of July 1, 2025. She then fielded questions from Common Council members.

**** MS. NIEDZIELSKI EICHNER MOVED TO GO INTO EXECUTIVE SESSION AT 8:44 P.M. TO DISCUSS THE FOLLOWING ITEM**

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

3. AUTHORIZATION: THE CITY OF NORWALK IS HEREBY RE-AUTHORIZED TO PURCHASE, ACQUIRE, TAKE AND/OR EMINENT DOMAIN THE FOLLOWING PROPERTY, AND FURTHER, THAT THE MAYOR, HARRY W. RILLING, OR HIS DESIGNEE, IS AUTHORIZED TO EXECUTE AND DELIVER ANY AND ALL AGREEMENTS, DOCUMENTS, AND OTHER INSTRUMENTS NECESSARY TO PURCHASE, ACQUIRE AND/OR TAKE SUCH PROPERTIES. ACCOUNT NO. 0919 205010 5777 C0619:

A PORTION OF REAL PROPERTY IDENTIFIED AS PORTION OF PARCEL A TO BE DEEDED TO THE CITY OF NORWALK, AREA = 44,338 S.F.± (1.01786 ACRES), AND PORTION OF LOTS 8 & 9 TO BE DEEDED TO THE CITY OF NORWALK, AREA = 4,426 S.F. ± (.010161 ACRES) ON AND AS SHOWN IN A CERTAIN MAP ENTITLED “BOUNDARY SURVEY (PARCEL A AND LOTS 8 & 9)” SCALE 1’ = 30’ DATED OCTOBER 23, 2023 PREPARED BY LANGAN CT, INC., ON FILE IN BUILDING MANAGEMENT DEPARTMENT OF THE CITY OF NORWALK, TO PROVIDE FOR RIGHT-OF-WAY IMPROVEMENTS INCLUDING REMOVING EXISTING SIGHTLINE OBSTRUCTION BY THE MODIFICATION OF TRAVEL LANE AND RECONFIGURATION OF THE INTERSECTION AT THE SOUTH MAIN STREET/MEADOW STREET/WILSON AVENUE/MEADOW STREET EXTENSION AND OTHER RIGHT OF WAY IMPROVEMENTS.

**** MOTION PASSED UNANIMOUSLY**

The public was excused.

The Common Council came out of Executive Session at 9:10 p.m.

During Executive Session no motions were made and no votes were taken.

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

**** MS. YOUNG MOVED TO APPROVE THE FOLLOWING ITEM**

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**** MOTION PASSED UNANIMOUSLY**

VIII. RESOLUTIONS FROM COMMON COUNCIL

There were no resolutions offered from common council members this evening

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were no motions postponed to a specific date this evening.

X. SUSPENSION OF RULES

There were no suspensions of the rules this evening.

XI. ADJOURNMENT

**** MS. SHANAHAN MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

COMMON COUNCIL
NORWALK, CONNECTICUT
AND VIA TELECONFERENCE

REGULAR MEETING

OCTOBER 8, 2024
COUNCIL CHAMBERS

There was no further business, and the meeting was unanimously adjourned at 9:13 p.m.

ATTEST:

Esther Murillo, Assistant City Clerk

**Brenda Penn-Williams**

Home Phone: (203) 852-8995

Cell Phone: (203) 554-8995

E-mail: brenpenw@gmail.com

21 Karen Drive

Norwalk, CT 06851

SUMMARY

Result-driven professional with extensive experience leading people and projects. Possess an in-depth understanding of community relations with a diverse population to improve the quality of life. Over twenty years of experience in corporate planning and community relations. Knowledgeable of community resources necessary to improve individual and family's quality of life. Extensive volunteer service for numerous non-profit organizations.

SKILLS

- ◆ Knowledgeable of MS Word, Excel
- ◆ Ability to work under imposed time constraints and deadlines
- ◆ Effectively communicate with diverse population
- ◆ Proven decision making and problem solving

PROFESSIONAL EXPERIENCE**Norwalk Public Schools****Norwalk, CT**

2005 - 2008

Mentor Coordinator:

- ◆ Developed and implemented the Mentor Program
- ◆ Supervised On-Site Coordinator
- ◆ Oversee and maintained records for the program
- ◆ Recruited mentors
- ◆ Organized orientations and trainings
- ◆ Monitored site to ensure quality service
- ◆ Worked with school social workers and advisory board
- ◆ Compiled necessary statistical reports for evaluations
- ◆ Attended Dept. of Ed training
- ◆ Assisted in application process
- ◆ Paired mentors with mentees

PROFESSIONAL EXPERIENCE**Senior Services Coordinating Council****Norwalk, CT**

2003 - 2005

Outreach Worker:

- ◆ Identified isolated seniors
- ◆ Home visits to elderly
- ◆ Provided necessary counseling
- ◆ Recommend programs and services
- ◆ Assisted in application process
- ◆ Problem solving

Norwalk Public School System

Norwalk, CT

2001 - 2003

Educator:

- ◆ Taught Language Arts to sixth graders.
- ◆ Developed and instructed daily lessons for sixth grade.
- ◆ Structured lessons to meet the needs of exceptional learners.
- ◆ Tutored students seeking additional guidance with course work.
- ◆ Regularly communicated with parents to acknowledge superior work and problem areas.
- ◆ Assessed students performance on formal basis during mid- and end- quarter grading.
- ◆ Informally communicated progress with student's individual conferences.

Connecticut Light & Power Company

Norwalk, CT

1995 - 2001

Community Relations Representative:

- ◆ Planned and managed regular workshop presentations.
- ◆ Coordinated meetings with contractors, housing authorities, and local municipalities.
- ◆ Organized volunteers for corporate events.
- ◆ Acted as liaison for social agencies and customers.

Connecticut Light & Power Company

Norwalk, CT

1981 - 1995

Customer Service Representative:

- ◆ Payroll
- ◆ Accounts Payable
- ◆ Closed Work Orders
- ◆ Research Inquiry
- ◆ Provided excellent Customer Service

VOLUNTEER EXPERIENCE

Volunteer Community Outreach

Fairfield County

1979 – Present

- Fair Rent Commissioner
- Girl Scout Leader
- Justice of the Peace
- Assist in Family Placement
- Tutor Elementary Students
- Mentor in the Norwalk School System
- Managed Annual Food Drive
- Organized Volunteers
- Family Advocate

Volunteer Community Service

Fairfield County

1989 – Present

- Norwalk Fair Rent Commissioner
- Minority Achievement Committee

- Vice President for City Wide Parent/Teachers Organization
- Steering Committee for Accelerated Schools
- Crime Watch Organization President
- African American Parent Outreach Organization
- Tribal council
- Secretary of the George Washington Carver Foundation Board of Directors
- Assistant Secretary of the George Washington Carver Foundation Board of Directors
- 2nd Vice President Delta Sigma Theta Sorority Inc.
- 2nd Vice President NAACP
- Vice Chairperson Democrat Town Committee
- Norwalk City Constable

EDUCATION

Talladega College

BA in Elementary Education

Talladega, AL

Scared Heart University

Continuing in the Master Program

Certificate in Speech Training

Fairfield, CT

Brenda Penn-Williams

E-mail: brenpenw@gmail.com

Day Phone: (203) 852-8995

Cell Phone: (203) 554-8995

VII.A.



CITY OF NORWALK
Norwalk Health Department

To: Members of the Common Council
From: Deanna D'Amore, Director of Health
Re: Sacred Heart Affiliation Agreement Extension
Date: October 17, 2024

The Norwalk Health Department is seeking to extend the agreement between the City of Norwalk and the Sacred Heart University to allow for students to conduct their practicum/internship experience at the health department. The agreement would be extended for an additional **two-year** period.

We request approval for the following authorization:

1. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments as may be necessary to extend the student practicum/internship agreement between the City of Norwalk Health Department and Sacred Heart University Health Professions programs for a period of **two (2) years ending on December 31, 2026.**

Description: Sacred Heart University seeks to provide the students enrolled in their Health Professions programs with experience in a variety of areas including public and community health. The health department provides students with the opportunity to experience the benefits of a full-service accredited health department.

EDUCATIONAL AFFILIATION AGREEMENT

by and between

**THE CITY OF NORWALK and
SACRED HEART UNIVERSITY**

For Internship Assignments at the City of Norwalk Health Department

This AFFILIATION AGREEMENT (the "Agreement") is made by and between the **CITY OF NORWALK**, a municipal corporation organized and existing under the laws of the State of Connecticut, on behalf of its Health Department located at 137 East Avenue, Norwalk, Connecticut 06851 acting herein by Harry W. Rilling, its Mayor, duly authorized (hereinafter referred to as the "City") and **SACRED HEART UNIVERSITY, INC., a Connecticut nonstock corporation** (the "University"), with a principal address of 5151 Park Avenue, Fairfield, Connecticut 06825. The City and the University are collectively referred to herein as the "Parties" or individually as the "Party."

WHEREAS, the University desires to establish an internship experience as part of its education of its Davis & Henley College of Nursing students (whether one or more, hereinafter called the "Students") enrolled in its undergraduate and graduate programs; and

WHEREAS, the City, in the interest of furthering the educational objectives of the University, desires to have its Health Department ("Facility") serve as a site for the internship program.

NOW, THEREFORE, in consideration of the mutual promises and agreements set forth below, the parties agree as follows:

I. RESPONSIBILITIES OF THE UNIVERSITY:

1. Selection and Preparation of Students. The University agrees to accept responsibility for the student's academic preparation for this internship placement and to assign only those students who have an interest in public health and have satisfactorily completed the required course of study including Health Insurance Portability and Accountability Act (HIPPA) training. The University shall submit to the Facility, for final approval, at least one month prior to the commencement of each semester, the names of the Students the University has selected for the program, the dates of the program is to begin and end, and the proposed practice schedule for the Students.

2. Background Checks and Documentation. The University agrees to perform Student background checks and require that each Student provide a copy of government issued identification and documentation of updated health and immunization status to minimize risk of infection to clients, patients, and department personnel prior to internship at Facility. The University shall maintain documentation and provide a copy of such documentation to Facility before a Student is allowed to participate in an internship. Notwithstanding the foregoing, the Facility, at its sole

discretion, may conduct its own background check of each Student and the University shall inform each Student that refusal to authorize such a check shall be grounds for removal from the Facility and the internship program.

3. Information for Students. The University agrees to educate Student regarding his/her role at Facility and of the following general requirements, expectations and responsibilities that will be placed upon him/her:

- a. To carry out daily assignments.
- b. To complete assigned tasks, including after-hours responsibilities.
- c. To report on time each day of the scheduled assignment.
- d. To observe and follow all policies and regulations of the Facility and its affiliates, as provided by the Facility

4. Coordination by Clinical Placement Coordinator and Clinical Instructor (if applicable): The University shall designate a Clinical Placement Coordinator ("Coordinator") to work collaboratively with the Facility representative ("Director") to organize and arrange the Student practicum experience. The University Coordinator shall communicate with the Facility regarding pre-clinical arrangements and Student's clinical performance, as well as generally serving as a point of contact for the Facility.

- a. The Director for this Agreement is: _____
- b. The Coordinator for this Agreement is: _____

5. Discontinuing Student at Facility: If appropriate and necessary, the University shall remove a Student (or Clinical Instructor) from the clinical experience with the Facility, if: (a) the University determines the Student (or Clinical Instructor) is unsuitable to continue in the clinical assignment, or (b) the Facility notifies the University in writing that that the Student (or Clinical Instructor) has proven unacceptable for reasons of health or patient safety, inadequacy of performance, or violation of Facility rules and regulations. The Facility will promptly notify the University regarding any concerns regarding any Student or Clinical Instructor.

6. Confidential Information: The University shall notify Students that they must comply with the Facility's policies regarding confidentiality and applicable law, including the Health Insurance Portability and Accessibility Act of 1996 as amended and the regulations promulgated thereunder ("HIPAA"). The University shall work collaboratively with the Facility to enforce Students' compliance with the Facility's applicable confidentiality policies.

7. Notice of Cancellation: The University shall provide the Facility at least six weeks written notice in the event cancellation of clinical assignment is necessary.

8. Non-Discrimination: The University shall affirm and warrant upon request that it does not discriminate against any person or group of persons in any manner prohibited by the laws of the United States or of the State of Connecticut.

9. Insurance: Prior to commencing any work hereunder, the University shall secure at its own cost and expense, insurance coverage in the amounts and of the types listed in the attached Insurance Rider, attached hereto and incorporated herein as **Exhibit 1**. Such insurance coverage shall be maintained continuously until the completion of the Student's internship placement hereunder. The University agrees to obtain at its own cost and expense all insurance required by the Insurance Rider attached hereto and to keep the same in continuous effect for a period of three (3) years following the date on which the Director indicates the Student's internship is complete. Before commencing the internship, the University shall furnish to the City with a certificate of insurance, and shall thereafter provide renewal certificates, as appropriate, evidencing such coverage written by a company or companies acceptable to the City. Each insurance policy, except for professional liability and workers compensation insurance, shall be endorsed to include the City of Norwalk as an additional insured party and shall provide that the insurance company providing coverage shall notify the City by certified mail at least thirty (30) days prior to the effective termination of or any change in the policy or policies providing coverage. No change in the coverage provided hereunder shall be made without the prior written approval of the Director.

II. RESPONSIBILITIES OF CITY/FACILITY

1. Experience: The Facility shall provide for the Students, insofar as possible, selected clinical experiences designed to focus on and correlate with the theory and concepts acquired in their academic education in accordance with the terms of this Agreement. Facility retains at all times the authority and responsibility for the delivery of patient care.

2. Supervision: The Facility shall maintain administrative and professional supervision of Students insofar as their presence affects the operation of Facility and/or the direct or indirect care of patients.

3. Equipment and Use of Facilities: Unless otherwise arranged, the Facility shall provide equipment and supplies necessary for the administration of care by Students; space for meetings connected with Students' clinical instruction; and phone access.

4. Orientation: The Facility shall provide the Student with necessary orientation, administrative guidelines, procedures, and other information deemed appropriate to the conduct of the clinical assignment.

5. Assignments and Performance: The Facility shall plan and implement clinical assignments, in consultation with the University Coordinator and/or Clinical Instructor and evaluate the performance of the Student in accordance with the criteria established by University. Facility shall communicate with the University when, and if, the Student is not meeting the expectations of the internship assignment.

6. Coordination by Facility Supervisor and Preceptor (if applicable): The Facility shall designate a Facility Supervisor to make pre-clinical arrangements, provide information regarding the Student's performance, and serve as the point of contact for the University. The Facility (through the Facility Supervisor) may permit, in its sole discretion, visits by University faculty and accreditation teams to observe and participate in the teaching process to the extent that such visits do not unreasonably interfere with the Facility operations.

7. Notice of Cancellation: The Facility shall provide the University at least six weeks written notice prior to the clinical assignment if cancellation is necessary.

8. Non-Discrimination: The Facility shall affirm and warrant upon request that it does not discriminate against any person or group of persons in any manner prohibited by the laws of the United States or of the State of Connecticut.

9. Insurance: The City shall maintain, at a minimum a policy of professional and general liability insurance with a single limit of not less than two million dollars (\$2,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. The City self-insures for the first \$1,000,000. The City will provide the University upon request a certificate of insurance confirming the foregoing professional and general liability coverage prior to participation in the clinical education program and shall promptly notify the University of any and all changes in insurance coverage. The provisions of this section shall survive the termination of this Agreement.

III. GENERAL PROVISIONS

1. Term: This Agreement shall be effective upon the date of last execution and shall continue in full force and effect for a period of one year.

2. Termination: If at any time either party wishes to terminate this Agreement without cause, a written notice must be submitted to the other party at least ninety (90) days prior to the date of the desired termination. Either party may terminate this Agreement at any time for cause by giving seven (7) days written notice to the party in breach of the Agreement. The Facility may request in writing that a Student or Clinical Instructor be immediately removed if it believes that that his or her participation under this Agreement may be putting the health and safety of Facility's patients at risk.

3. Modification: This Agreement may be revised or modified by written amendment

signed by both parties.

4. Reasonable Accommodations: In the event that a student meets the requirements applicable to students (set forth in Section A(1)), but nevertheless requires reasonable accommodation, the Facility will assist the University in providing such reasonable accommodation provided that (i) it does not interrupt Facility operations, (ii) there is no safety threat to patients, staff and other students, (iii) the University assumes any special costs associated with the accommodation, and (iv) the University provides and pays for any personnel who must accompany the student or provide transportation.

5. Relationship of the Student and Clinical Instructors to the Facility: The Students (and Clinical Instructor) participating in the clinical assignment at the Facility shall not be considered employees or agents of Facility. The Students and Clinical Instructor shall not be eligible for any employee benefits of Facility. Notwithstanding the foregoing, the Clinical Instructor and Students, when engaged at the Facility as part of this clinical experience, shall be considered members of the Facility's workforce (as 45 CFR 160.103 defines a workforce) solely for the purpose of defining the Students' role in relation to using and disclosing the Facility's protected health information in compliance with HIPAA.

6. Compliance with Law: Both parties shall perform their obligations under this Agreement in accordance with all applicable state, federal, and local laws, regulations, and ordinances, including without limitation the Family Educational Right to Privacy Act ("FERPA"). To the extent that the Facility obtains or creates educational records of the Students, the Facility shall comply with FERPA in handling such records. The University shall direct Students to comply with the policies and procedures of the Facility, including HIPAA. The Facility shall retain sole responsibility for HIPAA training, compliance, and supervision, insofar as Students' direct and indirect care implicates administrative and professional HIPAA requirements.

7. Confidential Information: The University and Facility both recognize that in participating in the Program, they may be privy to confidential information of the other party to which it would not otherwise be exposed (the "Confidential Information"). Confidential Information shall not include any information generally available to the public other than as a result of a disclosure caused by the breach of this provision. At all times during the term of this Agreement and thereafter, both parties shall hold the Confidential Information in strictest confidence and not disclose it to any person, except and only insofar as: (a) may be necessary for required financial or tax reporting purposes; (b) to a legal or financial consultant retained by a party, provided such legal or financial consultant agrees in advance to be bound by the confidentiality provisions of this Agreement; (c) is required by law, judicial process or order, provided that prior to any disclosure compelled by force of law or judicial process, the disclosing party shall provide the other party with timely notice, in writing, of the requested disclosure and

a reasonable opportunity to object to such disclosure; (d) as is required by a licensing or accrediting body and (e) as may be necessary to enforce the provisions of this Agreement.

8. Non-Assignment: This Agreement may not be assigned without the prior written consent of both parties.

9. Dispute Resolution: The University and Facility will attempt to resolve among themselves all disagreements arising under this Agreement within thirty (30) days of notice of a dispute by either party. If not resolved within thirty (30) days, any disagreements shall be decided by a court of competent jurisdiction in the Fairfield County, Connecticut.

10. Governing Law: This Agreement shall be governed, construed and enforced in accordance with the laws of the State of Connecticut and any applicable Federal laws.

11. Notice: Notices given under this Agreement must be in writing and provided either (a) electronically or (b) by mail (U.S. mail, hand delivery, or overnight courier) to the following addresses:

If to the Facility:

City of Norwalk
Health Department
Attn: Theresa Argondezzi
137 East Avenue
Norwalk, CT 06851
Email: targondezzi@norwalkct.org
Telephone: 203-854-7977

If to University:

Sacred Heart University
Attn: Karen Daley, PhD, RN
5151 Park Avenue
Fairfield, CT 06825
Email: daleyk3@sacredheart.edu
Telephone: 203-365-7578
cc: Michael D. Larobina, Esq,

12. Indemnification for Negligent - Acts or Omissions. The University shall indemnify, defend and save harmless the City, including the Facility, its officers, agents, servants and employees, from and against any and all claims, suits, proceedings, liabilities, judgments, losses, costs and damages, including reasonable attorneys' fees to the caused in whole or in part by the negligent, - actions or omissions of the University or Student, its agents, servants, representatives, subcontractors, or employees in connection with the internship. The University hereby assumes and agrees to pay for the defense of all such claims, damages, demands, suits and proceedings. The provisions of this paragraph shall survive the expiration or early termination of this Agreement and shall not be limited by reason of any insurance coverage provided.

13. Severability: If any term of this Agreement is found to unenforceable or contrary

to law, it shall be modified to the least extent necessary to make it enforceable, and the remaining portions of this Agreement will remain in full force and effect.

14. No Waiver: The waiver or breach of this Agreement shall not be considered
a continuing waiver or a waiver of any subsequent breach of either the same or any other provision of this Agreement.

15. Entire Agreement: This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior agreements, proposals, negotiations, representations or communications relating to the subject matter. Both parties acknowledge that they have not been induced to enter into this Agreement by any representations or promises not specifically stated herein.

**[INTENTIONALLY LEFT BLANK
SIGNATURE PAGE TO FOLLOW]**

Dated at Norwalk, Connecticut, the day and year first above written.

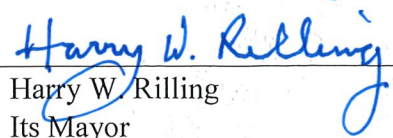
Signed, Sealed and Delivered

in the Presence of:

Witnesses' signatures




CITY OF NORWALK

By: 
Harry W. Rilling
Its Mayor
Duly Authorized

Date signed: 8/15/23

Signed, Sealed and Delivered in
the Presence of:

Witnesses' signatures

DocuSigned by:

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SACRED HEART UNIVERSITY

DocuSigned by:
By: 
76B91F1708CA471...
Print: Karen M. Daley
Title: Dean, Davis and Henley College of Nursing
Duly Authorized

Date signed: 15-Aug-2023

APPROVED AS TO FORM:
OFFICE OF CORPORATION COUNSEL

By: 
Assistant Corporation Counsel

Date: 8/18/2023

APPROVED AS TO
AVAILABILITY OF FUNDS:

By: N/A
Comptroller

Date: _____

EXHIBIT 1
INSURANCE RIDER
(Intern Affiliation Agreements)

The University shall provide and maintain insurance coverage related to, and in connection with, its Internship Program in compliance with the following requirements.

The insurance required shall be written for not less than the scope and limits of insurance specified hereunder, or required by applicable federal, state and/or municipal law, regulation or requirement, whichever coverage requirement is greater. It is agreed and understood that the scope and limits of insurance specified hereunder are minimum requirements and shall in no way limit or preclude the City from requiring additional limits and coverage to be provided under the University's policies.

The insurance obligations under this agreement shall be (1) all the insurance coverage and/or limits carried by or available to the University/Student; or (2) the minimum insurance coverage requirements and/or limits shown in this agreement, whichever is greater.

Minimum Scope and Limits of Insurance:

Workers' Compensation Insurance: With respect to all operations the University performs, it shall carry Workers' Compensation Insurance in accordance with the requirements of the laws of the State of Connecticut.

Commercial General Liability: With respect to all operations the University performs it shall carry Commercial General Liability insurance providing for a total limit of One Million Dollars (\$1,000,000) coverage per Occurrence for all damages arising out of bodily injury, personal injury, property damage, products/completed operations, and contractual liability coverage for the indemnification obligations arising under this Agreement. The Annual Aggregate limit shall not be less than Two Million Dollars (\$2,000,000).

Student Accident Insurance: The University shall be responsible for all uncovered medical costs incurred by Students and faculty members arising out of any injury or illness sustained while participating in the Program.

Umbrella/Excess Liability: With respect to all operations the University performs, the insurance limits required can be provided with a combination of Umbrella or Excess Liability insurance that would "follow form" of the underlying required terms and conditions.

Errors and Omissions/Professional Liability: With respect to any damage caused by an error, omission or any negligent or wrongful act of the University or any subcontractor or subconsultant

in connection with any professional services performed under this Agreement the University shall carry One Million Dollars (\$1,000,000) per occurrence and Two Million (\$2,000,000) aggregate.

Acceptability of Insurers: The Contractor's policies shall be written by insurance companies licensed to do business in the State of Connecticut, with an AM Best rating of A-VII, or better. Additionally, all carriers are subject to approval by the City of Norwalk and/or the Norwalk Board of Education, as appropriate.

Subcontractors: The University shall require all subcontractors, who perform under this Internship Affiliation Agreement, to provide the same "minimum scope and limits of insurance" as required herein, with the exception of Errors and Omissions/Professional Liability insurance, unless Errors and Omissions/Professional Liability insurance is applicable to the Work performed by the subcontractor. All Certificates of Insurance shall be provided to the City's Corporation Counsel and to the City's Finance Department (Attn: Risk Manager) as required herein.

Aggregate Limits: Any aggregate limits must be declared to and be approved by the City. It is agreed that the University shall notify the City whenever fifty percent (50%) of the aggregate limits are eroded during the required coverage period. If the aggregate limit is eroded for the full limit, the Contractor agrees to reinstate or purchase additional limits to meet the minimum limit requirements stated herein. Any premium for such shall be paid by the Contractor.

Deductibles and Self-Insured Retentions: Any deductible or self-insured retention must be declared to and approved by the City. All deductibles or self-insured retentions are the sole responsibility of the University to pay and/or to indemnify.

Notice of Cancellation or Nonrenewal: Each insurance policy required shall be endorsed to state that coverage shall not be suspended, voided, cancelled, or reduced in coverage or in limits before the expiration date except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City. Notwithstanding this requirement, the University is primarily responsible for providing such written notice to the City thirty (30) days prior to any policy change or cancellation that would result in a change of the amount or type of coverage provided. In the event of any such change the University shall provide comparable substitute coverage so that there is no lapse in applicable coverage or reduction in the amount of coverage available to the City related to the University's Basic Services or Additional Services.

Waiver of Governmental Immunity: Unless requested otherwise by the City, the University and its insurer shall waive governmental immunity as defense and shall not use the defense of governmental immunity in the adjustment of claims or in the defense of any suit brought against the City.

Additional Insured: The liability insurance coverage, except Errors and Omissions, Professional Liability, or Workers' Compensation, if included, required for the performance of the Services shall include the City as an Additional Insured with respect to the University's activities to be

performed under this Agreement. Coverage shall be primary and non-contributory with any other insurance and self-insurance.

Waiver of Subrogation: The University hereby waives the right to subrogate or seek recovery from City of Norwalk and its insurance carriers.

Certificate of Insurance: As evidence of the insurance coverage required by this Agreement, the University shall furnish Certificate(s) of Insurance to the City's Corporation Counsel and to the City's Finance Department (Attn: Risk Manager) prior to the University's commencement of Basic Services under this Agreement. The Certificate(s) will specify all parties who are endorsed on the policy as Additional Insureds (or Loss Payees). The Certificates and endorsements for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. Renewals of expiring Certificates shall be filed thirty (30) days prior to expiration. The City reserves the right to require complete, certified copies of all required policies at any time.

All insurance documents required should be mailed to the City's Corporation Counsel and to the City's Finance Department (Attn: Risk Manager), P.O. Box 5125, Norwalk, Connecticut 068565125.

Waiver of requirements: The Corporation Counsel may vary these insurance requirements at Corporation Counsel's sole discretion if Corporation Counsel determines that the City's interests will be adequately protected by the provision of different types or other amounts of coverage.



DEPT OF FINANCE - Purchasing Department

NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 10/09/24

DEPARTMENT: Community Services

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	1	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	2	After solicitation of several sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	3	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	4	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote, and the contract/agreement number)
☐	5	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☒	6	Other, please explain: Continuation and expansion of current contract

TOTAL COST: 50,000 MUNIS Account: 132010-5796-ACS02

VENDOR: Elm Village Inc. and The House of Darla Inc.

Purchasing Agent Signature		The Purchasing Agent		Department Head Signature	
Signature: <u>Sharon Connors</u> Sharon Connors (Oct 10, 2024 16:13 EDT)		☒		Signature: <u>AnaVivian Estrella</u>	
Email: <u>sconnors@norwalkct.gov</u>		☐		Email: <u>AEstrella@norwalkct.gov</u>	
Purchasing Agent Name		Does Not Support		Department Head Name	
Sharon Connors		Single Source Requires Common Council Authorization (in excess of \$20,000.00)?		AnaVivian Estrella	
Date Oct 10, 2024		☒		Date 10/10/2024	

JUSTIFICATION:

Youth Services that sits within Human Services and Community Services contracted with Elm Village Inc. to provide a specialized mentoring program for youth involved with JRB. In response to recent youth violence incidents and in an effort to be more proactive, this contract would need to be expanded in scope and funding. The expansion would include House of Darla as an additional service provider.

The rationale for expanding the Elm Village's critical messenger program contract is grounded in the urgent need to sustain services for high-risk youth referred to the Juvenile Review Board (JRB), Care Coordination, and high utilizers of community services with increasing acuity. Elm Village, a DCF- certified organization, is a trusted provider serving vulnerable youth in the community. However, their current JRB funding is nearing expiration, placing essential services at risk of discontinuation.

In partnership with The House of Darla, this funding will allow both organizations to collaborate on the expansion of the critical messenger program and access to pro-social coaching, which focuses on addressing the root causes of violence in a holistic manner. The House of Darla, with its expertise in community-based support and engagement, will enhance the program's capacity to reach youth and offer them culturally sensitive interventions tailored to their specific needs. The program connects at-risk youth, particularly those most connected to local cycles of violence, to vital community resources, including mentorship, conflict resolution skills, and emotional support. This partnership strengthens the program's holistic approach by integrating additional support networks and resources from The House of Darla, ensuring comprehensive care for the youth involved.

A key feature of this program is that it is staffed by individuals with lived experience in gun violence, bringing a level of credibility and relatability that fosters trust and engagement with high-risk youth. These staff members—referred to as "critical messengers"—play an essential role in violence prevention by reaching the youth most in need of intervention, in ways that law enforcement or local government services alone cannot accomplish.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency

Prepared for the Community Services Common Council Committee
Summary: ARPA Nonprofit Recovery Fund Grants
October 16, 2024

Overview:

The City of Norwalk is in the final stages of allocating \$700,000 in funding through the ARPA (American Rescue Plan Act) Nonprofit Recovery Fund. These funds are intended to support local nonprofit organizations that provide essential services to the community, particularly in response to the COVID-19 pandemic's ongoing impact.

Process:

The grant process was highly competitive, with 20 nonprofit organizations applying for funding. To ensure a fair and transparent allocation, the following steps were taken:

1. **Independent Review Panel** – Three independent reviewers, experienced in community services, nonprofit strategy, and financial administration, evaluated each application based on set criteria, including organizational impact, community need, and alignment with ARPA guidelines.
2. **Evaluation Criteria** – Applicants were scored based on their ability to meet critical needs within Norwalk and their potential for long-term positive impact in the community. These scores were combined with a proportional funding model to determine final allocations.
3. **Allocation Model** – A hybrid model was used to allocate funds, balancing evaluation scores (60%) and requested funding amounts (40%). This ensures that organizations with strong applications receive proportionate support while also maximizing community impact.

Impact:

The grants will support a wide range of essential services, including youth programs, mental health services, housing support, educational initiatives, and services for underserved populations.

Next Steps:

The grant recipients will enter into contracts with the City of Norwalk, following a standard procurement process, before funds are disbursed. This process ensures accountability and compliance with ARPA guidelines. Grant recipients will also participate in a public announcement and provide regular reporting on the use of funds.

Important Notes:

- The details of the final allocations will be discussed during the live presentation at the upcoming Committee Council meeting.
- This is the final round of ARPA funding for nonprofit organizations in Norwalk, and no additional rounds are anticipated.

Respectfully Submitted By,
Lamond Daniels, LCSW, MPA, Chief of Community Services
October 16, 2024



CITY OF NORWALK

Lamond Daniels, LCSW, MPA

Chief of Community Services

125 East Avenue, Room #202

Norwalk, CT 06856

Office: (203) 854-7718

Mobile: (475) 459-8532

NorwalkCT.gov/1898/Community-Services

ldaniels@norwalkct.gov

Memo

To: Members of the Common Council

From: Lamond Daniels, Chief of Community Services

Date: October 16, 2024

Subject: Final Round of the ARPA Nonprofit Grant Allocations

I am pleased to share the final round of the Community Services funding for the American Rescue Plan Act (ARPA) Nonprofit Grant Allocations. Through four rounds of funding over the past three years, we have stewarded \$2.9 million in recovery funds to Norwalk's nonprofit community. These funds have supported services in:

- Eviction Prevention
- Homelessness Interventions
- Behavioral & Mental Health
- Early Care & Education
- Workforce Initiatives
- Youth Prevention

In this final round, we are distributing **\$700,000 in ARPA Nonprofit Recovery Fund** grants to support 20 local organizations that have demonstrated their commitment to serving Norwalk's residents, particularly those impacted by the COVID-19 pandemic. These organizations address critical needs such as mental health services, youth education and enrichment, food security, housing assistance, and support for vulnerable populations including seniors, low-income families, and individuals experiencing homelessness.

The funding allocations were determined through a hybrid model, considering both the organizations' evaluation scores and their requested amounts. All applicants have met the eligibility criteria and are committed to using the funds in alignment with ARPA guidelines to support pandemic recovery efforts. This grant funding will be vital in continuing to provide essential services to Norwalk's most at-risk residents.

The review process was facilitated by three independent reviewers with backgrounds in nonprofit leadership, consulting, and financial administration. Each organization was carefully evaluated to ensure the most impactful use of these funds.

I want to thank the Mayor, the Common Council, Senator Bob Duff, and all involved for your support in making this process a success and helping to build a stronger Norwalk.

Respectfully submitted,

Lamond Daniels

Chief of Community Services

Final Round of ARPA Nonprofit Grant Allocations: Supporting Norwalk's Nonprofit Organizations

Organization	Use of ARPA Funds	Grant Allocation
1. All Our Kin	Expand support for family child care educators in Norwalk, helping women of color and immigrants build sustainable businesses and increasing child care slots for low-income families.	\$45,800
2. Catholic Charities of Fairfield County, Inc.	Continue providing low-cost mental health counseling to at least 175 underinsured and uninsured Norwalk residents, with a focus on minority populations.	\$43,000
3. ElderHouse, Inc.	Provide day programs for older adults with cognitive and physical disabilities, offering social and medical care, particularly for those not eligible for Medicaid.	\$32,210
4. English Learner Support Services (ELSS)	Provide supplemental English language support to 80-100 disadvantaged English learners in Norwalk middle and high schools, helping to close educational gaps.	\$34,420
5. Family & Children's Agency (FCA)	Continue providing assisted transportation services to 60 vulnerable seniors aged 55+ in Norwalk, ensuring access to medical care and essential services.	\$39,000
6. Horizons at CT State Norwalk	Continue providing academic and social-emotional support to 120 children from under-resourced families, with plans to expand services to 30 high school students.	\$26,370
7. Human Services Council, Inc.	Expand mental health, substance abuse, and primary care services for middle and high school students in underserved areas, including after-school and weekend services.	\$32,490
8. Liberation Programs, Inc.	Provide substance use disorder treatment, housing, and job training to 40 pregnant and parenting women in Norwalk, focusing on families living at or below the poverty line.	\$44,100
9. Norwalk Community College Foundation	Support 1,200 students through the Food Pantry and Emergency Fund, addressing food insecurity and financial challenges faced by students, especially those exacerbated by the pandemic.	\$20,000
10. Norwalk Community Health Center, Inc.	Support hiring of a psychiatric provider to serve 72 clients with 480 mental health visits annually, focusing on low-income children and adolescents.	\$44,200
11. Norwalk Housing Authority	Expand academic support, tutoring, and enrichment programs for low-income youth in public housing, focusing on K-5 students and addressing literacy and math performance gaps.	\$46,000

12. Person to Person, Inc. (P2P)	Support food distribution and financial assistance programs for low-income individuals and families in Norwalk, focusing on those in qualified census tracts.	\$45,470
13. Serving All Vessels Equally (SAVE)	Expand services for at-risk youth aged 14-18 facing behavioral challenges in Norwalk, providing resources to reduce violence and improve outcomes.	\$28,980
14. Stepping Stones Museum for Children	Provide educational programs and experiences addressing developmental needs for children from under-resourced communities in Norwalk and surrounding areas.	\$27,300
15. The Carver	Expand educational, family support, and community-building programs for approximately 1,000 youth and families in Norwalk's Springhill neighborhood, focusing on low-income and immigrant families.	\$35,330
16. The Exchange Club Center for Child Abuse	Continue home visiting programs for 20-30 vulnerable families in Norwalk, focusing on preventing child abuse and supporting positive family dynamics through voluntary services.	\$34,470
17. The Rowan Center	Expand mental health services to 30-40 clients in Norwalk, targeting low-income residents who have experienced trauma, including sexual assault and domestic violence recovery.	\$10,000
18. Under One Roof, Inc.	Provide affordable housing for 49 low-income seniors and early childhood education for 40 preschoolers at The Marvin, supporting Norwalk's most vulnerable residents.	\$28,880
19. Youth Business Initiative (YBI)	Serve 100 under-resourced youth aged 10-14 in Norwalk's qualified census tracts (QCTs). Focus on re-engaging disconnected youth through peer role modeling and educational programming.	\$37,580
20. 40 South Main Norwalk LLC	Provide rental assistance to 5-10 homeless or imminently homeless households in Norwalk, helping them secure stable housing and reduce homelessness.	\$44,400