

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

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Specific instructions and links can be found at norwalkct.gov/meetings

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I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting: September 24, 2024

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS:

REAPPOINTMENTS: Alice McQuaid, Norwalk Transit District

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL BUSINESS

1. Acknowledgement of receipt of Redistricting 2024 Proposed Plan, Map, and recommendations for redistricting opportunities after each census, each as accepted by the Reapportionment Advisory Committee.

B. RESIGNATIONS AND APPOINTMENTS

C. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

1. Authorize the Mayor, Harry W. Rilling to execute an on-call agreement for appraisal services with Vimini Associates, three-year initial term with two options to extend for a period of one year each, for sum not to exceed \$130,000 in Year 1, \$160,000 in Year 2, and \$130,000 in Year 3. Account No. 01-0300-5258.
2. Authorize the Mayor, Harry W. Rilling to execute an on-call agreement for appraisal services with Kerin & Fazio, three-year initial term with two options to extend for a period of one year each, for sum not to exceed \$120,000 in Year 1, \$140,000 in Year 2, and \$120,000 in Year 3. Account No. 01-0300-5258.
3. AUTHORIZATION: The City of Norwalk is hereby re-authorized to purchase, acquire, take and/or eminent domain the following property, and further, that the Mayor, Harry W. Rilling, or his designee, is authorized to execute and deliver any and all agreements, documents, and other instruments necessary to purchase, acquire and/or take such properties. Account No. 0919 205010 5777 C0619:

A portion of real property identified as Portion of Parcel A to be Deeded to the City of Norwalk, Area = 44,338 s.f.± (1.01786 Acres), and Portion of Lots 8 & 9 to be Deeded to the City of Norwalk, Area = 4,426 s.f. ± (.010161 Acres) on and as shown in a certain map entitled "Boundary Survey (Parcel A and Lots 8 & 9)" Scale 1' = 30' dated October 23, 2023 prepared by Langan CT, Inc., on file in Building Management Department of the City of Norwalk, to provide for right-of-way improvements including removing existing sightline obstruction by the modification of travel lane and reconfiguration of the intersection at the South Main Street/Meadow Street/Wilson Avenue/Meadow Street Extension and other right of way improvements.

VII. COMMON COUNCIL COMMITTEES

A. FINANCE AND CLAIMS

1. TECHNICAL CORRECTION: Authorize the purchasing agent to issue a purchase order to GovConnection, Inc, in an amount not to exceed \$385,223.54 for Network Distribution and Access Switches. Account No. 0925 1370 5777 C0375 City Technology / \$250,000 from ARPA account 140000-5796-ACMF4 Norwalk Network Switch Upgrade.

ORIGINAL APPROVED ACTION: Authorize the purchasing agent to issue a purchase order to GovConnection, Inc, in an amount not to exceed \$385,223.54 for Network Distribution and Access Switches. Account No. 0925 1370 5777 C0375 City Technology.

B. PUBLIC WORKS

1. Presentation of the Solid Waste Strategic Plan Update by the Managing Partner at New Gen, Allison Trulock.
2. Authorize the Purchasing Agent to authorize a Sole Source Purchase Order to Cargill Inc. for treated road salt for snow and ice control, pricing not to exceed \$115 per ton for normal and after hour deliveries effective for the 2024-25 snow season.

Account No. 01 40 25 5322

3. Authorize the Chief of Operations and Public Works to conduct all the necessary alterations and improvements on Scenic Road - Fallow St: W Norwalk Rd to Richards Ave, as approved by the Planning and Zoning Commission on August 7, 2024.
4. a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Scholar Painting, LLC for Project BR2024-1 Perry Avenue Bridge Rail Painting, Perry Avenue over the Silvermine River for a sum not to exceed \$121,819.80.

Account No. 09 24 4021 5777 C0682
09 24 4021 5777 C0315
09 25 4021 5777 C0315
09 24 4021 5777 C0617
09 25 4021 5777 C0617

- b. Authorize the Chief of Operations and Public Works to execute orders on the Contract with Scholar Painting, LLC for Project BR2024-1 Perry Avenue Bridge Rail Painting, Perry Avenue over Silvermine River for a sum not to exceed \$12,181.98.

Account No. 09 24 4021 5777 C0682
09 24 4021 5777 C0315
09 25 4021 5777 C0315
09 24 4021 5777 C0617
09 25 4021 5777 C0617

C. LAND USE AND BUILDING MANAGEMENT

1. Authorize the Purchasing Agent to issue a Purchase Order to Gabrielli Truck Sales of Milford as a sole source vendor for a 2024 F-450 refrigerated box truck for a total not to exceed \$135,000.00. Acct. #09255010-5777-C0623
2. Authorize the Purchasing Agent to issue a Purchase Order to Southwestern Stringed Instruments, Inc. (Project #4394 New String Instruments for Norwalk Middle and High Schools) in the amount of \$302,268.85. Acct #09255010-5777-C0685.

3. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Tri-State Folding Partitions, Inc. as a sole source vendor for the replacement of the stage divider at Marvin Elementary School for a total not to exceed \$69,975.00. Acct. #09245010 5777 C0687.
4. Authorize Security Specialists, a division of Alert Systems LLC, as our authorized service and installation representative for security access and CCTV at the various municipal properties to include, but not limited to, Norwalk City Hall, Norwalk Police Department and Norwalk Health Department.

VIII. RESOLUTIONS FROM COMMON COUNCIL

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

REAPPOINTMENTS

NORWALK TRANSIT DISTRICT

M/C

Public Act 261

ALICE MCQUAID (R)

Term Expires – 9/30/2028

14 Silk Street

Norwalk, CT 06850



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Mayor Rilling called the meeting to order at 7:31 p.m. and led the Assembly in reciting the Pledge of Allegiance.

I. ROLL CALL

Ms. Dixon called the Roll:

Council at Large:	Mr. Gregory Burnett	Mr. Joshua Goldstein
	Mr. Johan Lopez	Ms. Nora Niedzielski Eichner
	Ms. Barbara Smyth	

District A:	Ms. Nicol Ayers	Mr. Jalin Sead
District B:	Mr. Dajuan Wiggins	Ms. Darlene Young
District C:	Ms. Nicole Eaddy	
District D:	Ms. Heather Dunn	Mr. Douglas W. Sutton
District E:	Mr. James Frayer	Ms. Lisa Shanahan

At Roll Call there were thirteen (13) Common Councilmembers present and one (1) absent (Mr. Wiggins who joined the meeting while it was in progress). A Quorum was present.

Also present were Mayor, Harry Rilling; City Clerk, Irene Dixon and Corporation Counsel, Mario Coppola.

II. ACCEPTANCE OF MINUTES

Special Meeting: September 9, 2024

**** MR. BURNETT MOVED TO APPROVE THE MINUTES AS SUBMITTED
** MOTION PASSED WITH TWO (2) ABSTENTIONS (MR. GOLDSTEIN AND MS. SHANAHAN)**

Regular Meeting: September 10, 2024

The following correction was made to the minutes:

Add Mr. Goldstein to the attendance.

**** MS. SMYTH MOVED TO APPROVE THE MINUTES AS CORRECTED
** MOTION PASSED UNANIMOUSLY**

III. PUBLIC PARTICIPATION

Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted. Speakers are Norwalk residents unless otherwise noted.

Ms. Moina Noor, President of the Norwalk Public Library addressed the lease for 3 Belden Avenue. She said the City and the Library are in the early stages of hiring an architect for the Library expansion. She said in the meantime, the welcome Makers space next door and asked to consider the Library's interest.

Mr. Vladmir Mariano, Fairfield County Makers Guild spoke in support of the licensing agreement between the Library and Makers Guild. He shared the history of the partnership with the Library.

Mr. Ralph Bernabe spoke in support of the 3 Belden Avenue property and the Makers Guild.

Mr. Steven Hertz spoke in support of the 3 Belden Avenue and the Makers Guild.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS: Theresa Quell, Board of Health

Mayor Rilling announced the resignation and expressed his gratitude to Ms. Quell for her service to the City and wished her well on the next chapter of her life. Mr. Burnett also expressed his gratitude to Ms. Quell for her commitment. He acknowledged that during her time on the Board of Health, the Health Department became one of the first to be accredited. Ms. Young acknowledged Ms. Quell's many years of service on the Board of Health.

APPOINTMENTS:

**** MR. FRAYER MOVED TO APPROVE THE APPOINTMENT OF DONALD REMSON TO THE HARBOR MANAGEMENT COMMISSION**

Mr. Frayer spoke in support of the appointment.

**** MOTION PASSED UNANIMOUSLY**

The Town Clerk, Mr. McQuaid administered the Oath of Office to Mr. Remson.

REAPPOINTMENTS: There were no reappointments announced this evening.

MAYOR'S REMARKS:

Mayor Rilling invited the public to attend the Touch-a-Truck and Open House event this Saturday, from 9:00 am to 12:00 pm, at the Norwalk Public Works Operation Center. Visitors are encouraged to bring non-perishable food items in support of the Open Door Shelter.

Mayor Rilling spoke about Norwalk's Youth Mental Health Gap Analysis in partnership with Norwalk Public Schools, Silver Hill Hospital, the Norwalk Community Health Center and Norwalk ACTS. It is being initiated to assess needs and develop a sustainable system for long term support. He reminded everyone that with the General Election happening soon. There will

be 14 days of Early Voting prior to Election Day, November 5. To learn more, visit the City website. Mayor Rilling explained the importance of voting and urged everyone to vote.

On Friday Governor Lamont received confirmation that President Biden approved a major disaster declaration which authorizes federal funding to help those affected by the flooding that impacted our State on August 18th. Impacted residents and business owners can begin applying for assistance at www.disasterassistance.gov, or by calling FEMA or using the FEMA app.

Lastly, Mayor Rilling mentioned that a ribbon-cutting ceremony and walking tour of the new sidewalks on Rowayton Avenue at the entrance of Pinkney Park will be happening on September 25, 2024. This project aims to enhance quality of life and reduce the City's carbon footprint. The Mayor thanked the Transportation, Mobility and Parking Department and everyone on the Council who helped to make this effort possible.

V. COUNCIL PRESIDENT

Ms. Young announced that live Common Council meetings will be offered in several different languages. She expressed thanks to all who made this happen.

A. APPOINTMENTS AND RESIGNATIONS

There were no appointments or resignations announced this evening.

B. CONSENT CALENDAR:

**** MS. YOUNG MOVED TO APPROVE THE FOLLOWING CONSENT CALENDAR**

**VII.A.1, VII.A.2, VII.B.1, VII.B.3, VII.B.4, VII.B.5, VII.B.6, VII.B.7, VII.B.8,
VII.E.1, VII.E.2, VII.E.3, VII.E.4, VII.F.1, VII.F.2**

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS AND CULTURAL AFFAIRS

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO APPROVE THE USE OF WASHINGTON STREET PLAZA AND IMMEDIATE SURROUNDING GROUNDS BY CITY OF NORWALK FOR THEIR HALLOWEEN NIGHTFAIR TO BE HELD ON SATURDAY, OCTOBER 26TH 2024 FROM 2:00 P.M. TO 10:00 P.M. RAIN DATE ON SUNDAY, OCTOBER 27TH FROM 2:00 P.M. TO 10:00 P.M. SET-UP TIME BY 8:00 A.M. SATURDAY WITH TEAR-DOWN BY 12:00 AM MIDNIGHT. APPROXIMATELY 6,000 PEOPLE.

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH ALZHEIMER'S ASSOCIATION FOR THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS FOR THEIR WALK TO END ALZHEIMER'S TO BE HELD ON SUNDAY, OCTOBER 27TH, 2024 FROM 7:00 A.M. TO 1:00 P.M. SET-UP TIME BY 6:00 A.M. SATURDAY WITH TEAR-DOWN BY SUNDAY 1:30 P.M. APPROXIMATELY 2,500 PEOPLE.

B. FINANCE AND CLAIMS

1. CLAIMS COMMITTEE REPORT: SEPTEMBER 2024

3. MONTHLY TAX COLLECTOR'S REPORTS DATED AUGUST 2024

4. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO GOVCONNECTION, INC, IN AN AMOUNT NOT TO EXCEED \$385,223.54 FOR NETWORK DISTRIBUTION AND ACCESS SWITCHES. ACCOUNT NO. 0925 1370 5777 C0375 CITY TECHNOLOGY.

5. REQUESTING A SPECIAL CAPITAL APPROPRIATION IN THE AMOUNT OF \$100,000 FOR THE PURCHASE OF A REPLACEMENT BOAT FOR THE HARBORMASTER TO MANAGE AND OVERSEE THE OPERATION OF THE NORWALK HARBOR, NORWALK ISLANDS AND A PORTION OF THE LONG ISLAND SOUND AND AUTHORIZE THE ISSUE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$100,000 TO FINANCE SAID APPROPRIATION. ACCOUNT 09254010-5777- AEC26 HARBOR REPLACEMENT BOAT

6. REQUESTING A REDUCTION IN THE AMOUNT OF \$100,000 TO THE APPROPRIATION IN ACCOUNT # 0925-3760-5777-C0704 (ARTS & CULTURE PLAN). DEAUTHORIZES BONDS IN THE AMOUNT OF \$100,000.

7. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS, OR AMENDMENTS NEEDED TO APPLY FOR AND RECEIVE PURSUANT TO PUBLIC ACT 24-81, FROM THE CONNECTICUT SECRETARY OF STATE A GRANT IN THE AMOUNT OF \$23,726.31 FOR THE REGISTRAR OF VOTERS TO IMPLEMENT EARLY VOTING IN THE CITY OF NORWALK. THIS GRANT WILL BE IN PLACE FOR THE PERIOD 7/1/24 THROUGH 6/30/2025.

8. RESOLUTION: APPROVE ARPA TRANSFER REQUEST IN THE FOLLOWING AMOUNTS, AND IN CONFORMANCE WITH COMMON COUNCIL APPROVAL OF ITEMS 2A AND 2B ON THE OCTOBER 24, 2023 AGENDA:

FROM:

**BUSINESS COVID ASSISTANCE 133710-5796-AECO5 \$85,000
ADMINISTRATOR FOR ARP 133710-5796-AEC14 \$32,517**

TO:

MOBILITY & SIDEWALK 133710-5796-AEC02 \$117,517

E. ECONOMIC AND COMMUNITY DEVELOPMENT

1. AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE ANY AND ALL DOCUMENTS FOR SUBMISSION OF THE PY49 CAPER TO HUD.

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT FOR A FIVE-YEAR EXTENSION OF THE CONTRACT DESIGNATING THE NORWALK REDEVELOPMENT AGENCY AS THE ADMINISTRATOR OF THE CITY'S ANNUAL CDBG ENTITLEMENT GRANT.

**3. AUTHORIZE THE PURCHASE OF A 2024 PACKMAN LANDING CRAFT FOR THE HARBORMASTER FROM MUNSON BOATS IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETY-EIGHT THOUSAND, ONE HUNDRED FORTY-NINE DOLLARS (\$198,149) VIA SOLE SOURCE PROCUREMENT.
ACCT: 134010-5796-AEC26**

**4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER AN AGREEMENT WITH ARC DOCUMENTS SOLUTIONS, LLC FOR DOCUMENT DIGITIZATION AND CATALOGING IN AN AMOUNT NOT TO EXCEED \$284,995.50.
ACCT: 133710-5796-AEC12
0922 3730 5777 C0801**

F. LAND USE AND BUILDING MANAGEMENT

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL AGREEMENTS AND OTHER DOCUMENTS NECESSARY TO ACQUIRE 6 BUTLER ST. NORWALK, CT IN AN AMOUNT OF \$1,400,000 PLUS STANDARD CLOSING COSTS. ACCOUNT NO. 140000-5796-ACMF1.

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A LICENSE AGREEMENT FOR USE OF TWO ROOMS (468 SQ. FT, 1ST FLOOR; 324 SQ. FT. BASEMENT) AT 3 BELDEN AVENUE, NORWALK, CT FOR 3 YEARS, WITH 2 OPTIONS TO EXTEND FOR A PERIOD OF 1YEAR EACH FOR LICENSING FEE OF \$4.50 PER SQ. FT

**** MOTION PASSED UNANIMOUSLY**

VII. COMMON COUNCIL COMMITTEES

B. FINANCE AND CLAIMS

2. Narrative on Tax Collections dated September 2024

Mr. Burnett asked Ms. Biagiarelli, Tax Collector to provide an update on the fiscal year tax collection rate and the recent Tax Sale. She said that each month she provides a year to date report of where they stand with collections along with a narrative regarding their enforcement. Ms. Biagiarelli reported that the tax collection rate is 98.94% which is in excess of what was projected.

Ms. Biagiarelli explained the importance of keeping collections high and provided details of consequences of an individual does not pay their taxes.

Ms. Biagiarelli reported that a Tax Sale is conducted every two to three years. She said at the beginning of this years Tax Sale process, they started with 225 properties. Of the 225 properties, six filed for bankruptcy; there were seven left and the rest paid. This is the 10th year and their collections total \$49 million. This year's tax sale brought in \$6.6 million.

In addition, Tax Sales are done 'in house', which saves the City money as well as the property owner.

Mayor Rilling acknowledged the work done by the Tax Office and said they may be the only Tax Collection office that conducts the Tax Sales "in house". Ms. Biagiarelli said that if they hired an attorney to run the Tax Sales, it would cost \$5,000 per property.

Mr. Goldstein said Ms. Biagiarelli has one of the hardest jobs in City Hall. He asked where the funds from the Tax Sale go. She said the funds go into the General Fund, except what is collected for the Blight Enforcement Division. She added that if the property sells for more than the amount, they do not keep that money.

Ms. Young expressed her appreciation to Ms. Biagiarelli and her team and said she hopes her way of thinking about the people continues.

Ms. Niedzielski Eichner asked what happens to the remainder of the money collected. Ms. Biagiarelli described the process, noting the Superior Court Judge decides who is entitled to the over bid.

Ms. Smyth thanked Mr. Burnett for inviting Ms. Biagiarelli. She said she appreciated her clear explanation of what she does.

Mayor Rilling expressed his thanks to Ms. Biagiarelli and said the high collection rate takes the burden off of the tax payers.

C. ORDINANCE

**** MR. SEAD MOVED TO APPROVE THE FOLLOWING**

- 1. APPROVE RESOLUTION CONCERNING SPORTECH VENUES, INC. D/B/A WINNERS, 24 BURNELL BOULEVARD, NORWALK, CT (PURSUANT TO GENERAL STATUTES § 12-574A(C))**

RESOLUTION RE: SPORTECH VENUES, INC. D/B/A WINNERS APPROVING OFF-TRACK PARI-MUTUEL WAGERING ON SUNDAYS

WHEREAS, SPORTECH VENUES, INC. D/B/A WINNERS (“WINNERS”) CURRENTLY OPERATES AN OFF-TRACK BETTING FACILITY AT 24 BURNELL BOULEVARD IN NORWALK, CONNECTICUT;

WHEREAS, WINNERS IS NOT CURRENTLY OPEN ON SUNDAYS FOR PARI-MUTUEL WAGERING;

WHEREAS, PURSUANT TO CONN. GEN. STAT. § 12-574A(C), THE DEPARTMENT OF CONSUMER PROTECTION AND THE GAMING POLICY BOARD PERMIT WINNERS TO OPERATE IN NORWALK ON SUNDAYS FOR PARI-MUTUEL WAGERING ONLY UPON APPROVAL OF THE LEGISLATIVE BODY OF THE MUNICIPALITY IN WHICH SUCH FACILITY IS LOCATED; AND

WHEREAS, IT HAS BEEN DETERMINED THAT THE CITY HAS NO OBJECTION TO WINNERS OPERATING PARI-MUTUEL WAGERING ON SUNDAYS AND THAT SUCH OPERATIONS ARE LIKELY TO INCREASE TAX REVENUE FOR THE CITY AND CREATE ADDITIONAL JOBS WITHIN THE CITY.

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL THAT:

SPORTECH VENUES, INC. D/B/A WINNERS IS HEREBY AUTHORIZED TO BE OPEN ON SUNDAYS FOR PARI-MUTUEL WAGERING AT ITS LOCATION AT 24 BURNELL BOULEVARD IN NORWALK CONNECTICUT, PURSUANT TO CONN. GEN. STAT. § 12-574A(C).

THIS RESOLUTION IS EFFECTIVE UPON ENACTMENT.

Mr. Sead reviewed the item.

Ms. Dunn said she was opposed to this item; it does not move the City in a positive direction.

**** MOTION PASSED WITH ONE (1) VOTE IN OPPOSITION (MS. DUNN)**

D. COMMUNITY SERVICES

**** MS. AYERS MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS, OR AMENDMENTS AS MAY BE NECESSARY WITH MID-FAIRFIELD CHILD GUIDANCE CENTER, INC., FOR CONTINUED IN-HOME MENTAL HEALTH AND FAMILY SUPPORT SERVICES FOR PUBLIC SCHOOL CHILDREN UNDER THE COMMUNITY SERVICES DEPARTMENT FOR THE PERIOD JULY 1, 2024 TO JUNE 30, 2025 IN THE AMOUNT OF \$200,000 ACCOUNT# 012010-5298 AND \$100,000 ACCOUNT# 132010-5796-ACS03.**

Ms. Ayers spoke in support of the item.

Mr. Lamond Daniels, Chief of Community Services provided an overview and explained why there was a need to this service.

Ms. Smyth thanked Mr. Daniels for coordinating the services he brought to the City. She also thanked Ms. Ayers and noted that these program are very important.

Mr. Goldstein said there is a crucial need for this program and it is their job to do their best to meet those needs.

Ms. Wiggins spoke about his constituents who are turned away from receiving services. Mr. Daniels explained that they are not turning away families.

Ms. Niedzielski Eichner said the City is not solving all the problems, but it can ensure the resources are available, making Norwalk the best it can be. She said the City did a good thing by hiring Mr. Daniels. She said he is a visionary.

Ms. Smyth said this is a problem that is not getting better; the kids are in crisis and need so much.

Ms. Dunn said she has heard people calling for help and saying there is no room. A lot of kids and families have a hard time asking for help. She said it is important to remove all roadblocks.

Mayor Rilling expressed his thanks to Mr. Daniels and to the wonderful partnership with the mid Fairfield Child Guidance Center.

**** MOTION PASSED UNANIMOUSLY**

VIII. RESOLUTIONS FROM COMMON COUNCIL

**A. APPOINTMENT AND DURATION OF THE 2024-2025 NORWALK CHARTER
REVISION COMMISSION**

**** MS. YOUNG MOVED TO APPROVE THE FOLLOWING:**

1. WHEREAS, pursuant to C.G.S. §7-188(b) and §11-2 of the Charter, at its meeting on September 10, 2024, the Common Council of the City of Norwalk voted to initiate action to amend the Charter of the City of Norwalk; and,

WHEREAS, the Common Council seeks to establish and appoint a Charter Revision Commission in accordance with the provisions of C.G.S. §7-190 (2024-2025 Charter Revision Commission” or “Commission”).

NOW THEREFORE BE IT RESOLVED by the Common Council of City of Norwalk that:

a) Pursuant to C.G.S. §7-190(a) the following nine (9) members are appointed to serve as members of the 2024-2025 Commission:

Jo Bennett Edwin Camacho
Jim Clark Carl Dickens
Tyler Fairbairn Doug Hempstead
John Levin Richard McQuaid
Tanya Rhodes-Small

Not more than one-third of these appointees hold any other public office in the City of Norwalk and not more than a bare majority of appointees are members of one political party.

b) Pursuant to C.G.S. §7-190(b), the Commission appointed herein, shall be authorized to consider such changes and other items and matters as it deems desirable or necessary to improve the governance of the City.

c) Pursuant to C.G.S. §7-190(b), the Commission shall submit its draft report no later than May 30, 2025 in order to assure that the final report, proposed charter and questions will be submitted in order to be considered at referendum in the general election of 2025.

d) Pursuant to C.G.S. §7-190(c), the 2024-2025 Commission shall terminate upon acceptance or rejection of its final report by the Common Council.

Ms. Young explained this is the second phase of the Charter Revision. The Charter Revision Commission will be made up of five Democrats and four Republicans who are committed to Norwalk.

Ms. Niedzielski Eichner said she looks forward to hearing the recommendations from the Commission.

Ms. Young said they need to think about giving a guide and direction to the Commission members. She added that she felt this was a good balance of people.

Ms. Dunn said she loves this Commission and expressed thanks to all who agreed to step up. She said she is excited to hear their perspective. Ms. Young noted that Ms. Dunn had a lot of input.

Mayor Rilling said that since 1913, the Charter has remained virtually unchanged. They put together a process where this Charter will continue to be reviewed. He added that they always need to be sure it is always up to date. He said this is a really good team and noted that Mr. Hempstead knows the Charter inside and out. He said that former Mayor Jennie Cave always advised people to read the Charter.

**** MOTION PASSED UNANIMOUSLY**

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were no motions postponed to a specific date this evening.

X. SUSPENSION OF RULES

There were no suspension of the rules this evening.

XI. ADJOURNMENT

**** MS. SHANAHAN MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 8:59 p.m.

ATTEST: _____
Irene Dixon, City Clerk



Alice M. McQuaid

14 Silk Street
Norwalk, CT 06850

PROFESSIONAL EXPERIENCE

The Law Office of Alice M. McQuaid, LLC

Family Law Attorney

1998-Present

- General Practice

Reid & Cafero - Norwalk, CT

1996-1998

Junior Associate

- Divorce Litigation
- Landlord/Tenant
- Criminal Law
- Collections
- Personal Injury

EDUCATION

Alfred University

Alfred, NY

1985-1989

BA in Psychology, Minors in Sociology and Criminal Justice

Quinnipiac University School of Law

Hamden, CT

1990-1994

Juris Doctor in Law

PERSONAL

Married to Richard A. McQuaid, Town Clerk, Norwalk, CT, 3 Stepchildren, 3 Children ages 3-27

V.A.



City of Norwalk CT - Redistricting 2024 Proposed Plan as accepted by the Redistricting Advisory Committee on 9-12-24

For Public Hearing on 9/25/24



Project Requirements

Evaluate the Common Council district boundaries to ensure that they meet the requirements of law, as stated in City Ordinance and, if necessary based solely upon those requirements, to assist the City in developing new district boundaries.

Ord. 9-26 entitled “Standards Pertaining to Reapportionment,” reads as follows: “The reapportionment of Council Districts shall conform to federal and state constitutional standards and statutory requirements. Accordingly, the Council Districts shall be: A. of substantially equal population; and, B. to the extent possible consistent with the preceding, established in compact and contiguous form following geographical divisions, considering communities of interest and historical boundary lines and shall further use best efforts to include the boundary lines of the Taxing Districts as defined in the Charter within a single Council District where practicable; and, C. to the extent possible consistent with the preceding, established in accordance with the requirements of C.G.S. §9-169f.”

Redistricting Requirements as per the Voting Rights Act & the City Ordinance

Population Equality – All districts will be drawn such that they are as equal in population as possible. *Ideally the Maximum Deviation should be under 10%*

Compact & Contiguous – The districts should be compact and contiguous. Use Census blocks to build districts

Fair Representation of Minorities – As per Voting Rights Act, Minority vote will not be diluted. Minority populations will be fairly represented such that minorities will not be packed into a district or cracked into more than one district to dilute the minority voting power.

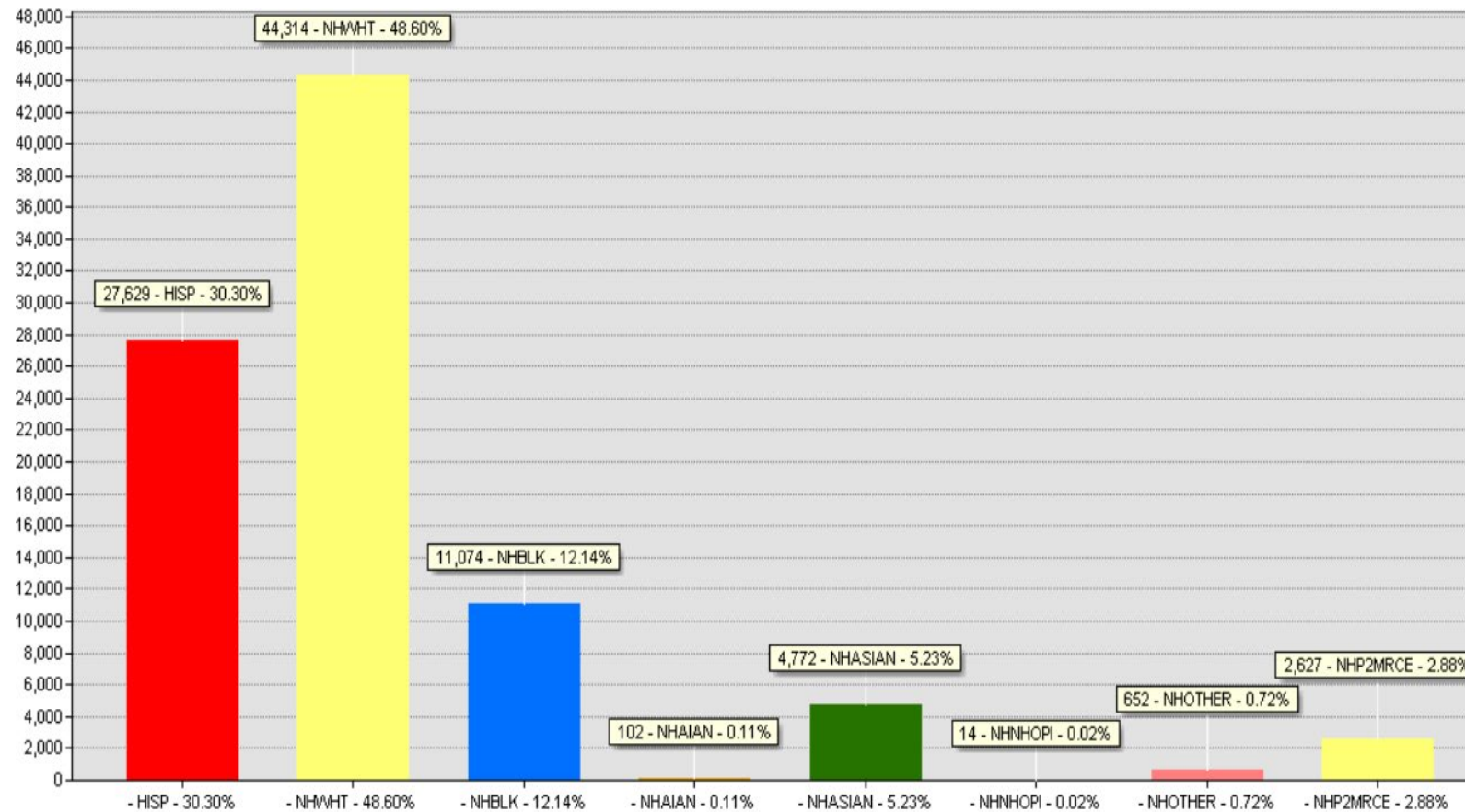
Communities of Interest – Communities of Interests will be identified and all attempts will be made to keep them in one district as long as the population and other criteria are met. Attempts will be made to avoid splitting neighborhoods, where possible, without violating other requirements.

Historical Boundary Lines - Consider historical boundary lines

Taxing Districts - Use best efforts to include the boundary lines of the Taxing Districts as defined in the Charter within a single Council District *where practicable*

CTVRA - Compliance with VRA & CTVRA Requirements

Population for the City of Norwalk as per – Census 2021 PL94-171 Data



Non-Hispanic versions of race are used to avoid double counting of Hispanic population

Total Population		
HISPANIC	27,629	30.30%
NH WHITE	44,314	48.60%
NHBLACK	11,074	12.14%
NHAIAN	102	0.11%
NHASIAN	4,772	5.23%
NHNHOPI	14	0.02%
NHOTHER	652	0.72%
NHP2+RACES	2,627	2.88%
	91,184	100.00%

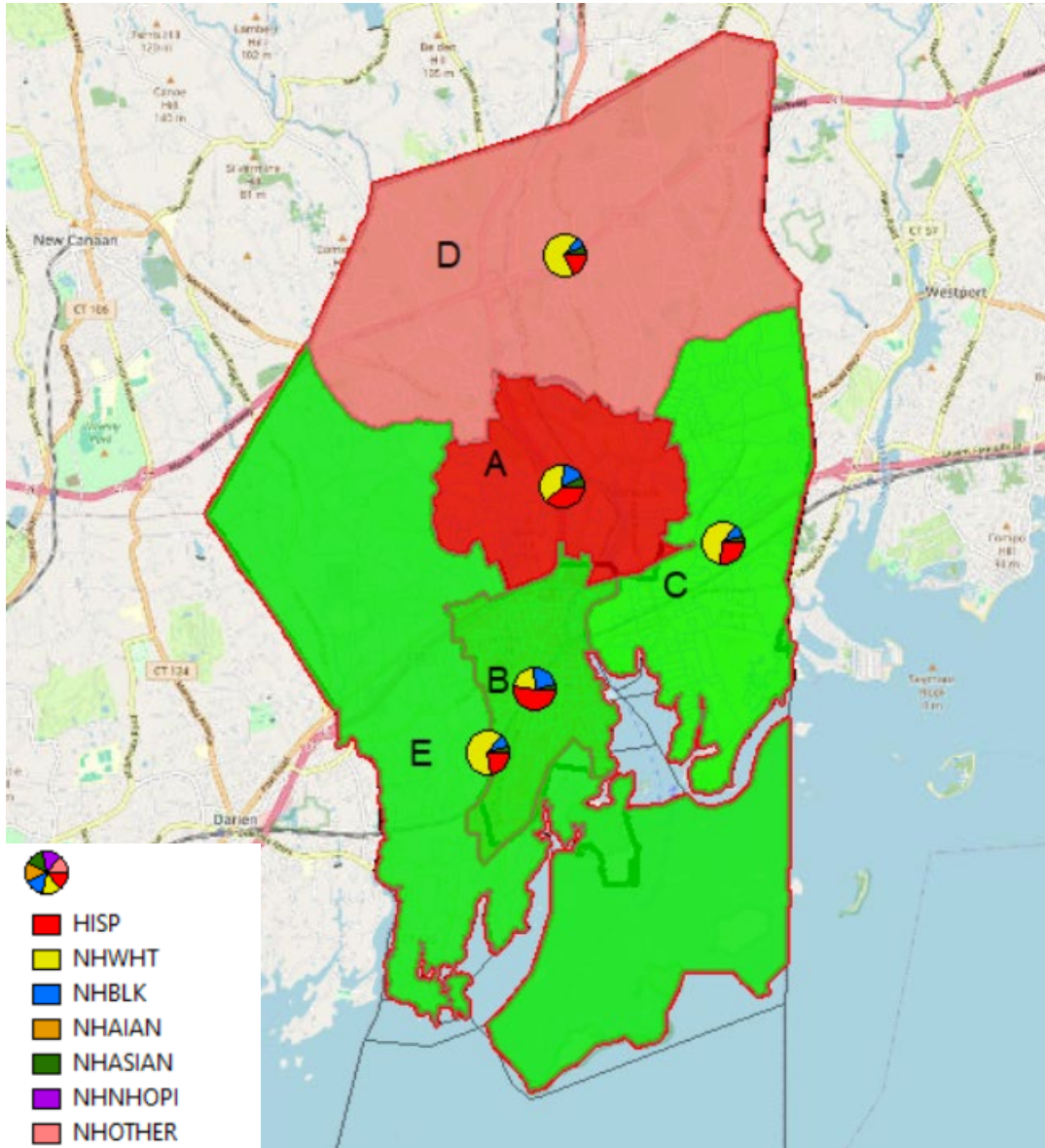
Voting Age Population		
HISPANIC	19,680	27.08%
NH WHITE	38,163	52.51%
NHBLACK	8,760	12.05%
NHAIAN	77	0.11%
NHASIAN	3,900	5.37%
NHNHOPI	11	0.02%
NHOTHER	411	0.57%
NHP2+RACES	1,680	2.31%
	72,682	100.00%

NH – Non-Hispanic

NHP2+Races – Persons of 2 or more races



Current Districts



Districts in Green have less population and
Districts in Red have more population as
compared to the ideal/average population

District A has the most population

District C has the least population

We need to balance the population and get
a Maximum Deviation under 10%

Maximum Deviation is the difference
between the most and the least populated
district

The current Maximum Deviation is **18.86%**

The current district boundaries are not
aligned with census blocks

Current Districts-Total Population By Race

	Hispanic	NH White	NH Black	NH AIAN	NH Asian	NH NHOPI	NH Other	NH - 2+ Race	Total
A	7,360	7,653	3051	31	1383	2	177	570	20,227
B	9,038	3,896	3790	34	622	4	135	444	17,963
C	4,300	9,728	1360	5	830	5	96	464	16,788
D	3,084	12,356	1252	16	1095	1	120	570	18,494
E	3,847	10,681	1621	16	842	2	124	579	17,712
									91,184
Racial Ethnic Composition of Each District %									
	Hispanic%	NH White%	NH Black%	NH AIAN%	NH Asian%	NH NHOPI %	NH Other%	NH - 2+ Race%	Total
A	36.39%	37.84%	15.08%	0.15%	6.84%	0.01%	0.88%	2.82%	100.00%
B	50.31%	21.69%	21.10%	0.19%	3.46%	0.02%	0.75%	2.47%	100.00%
C	25.61%	57.95%	8.10%	0.03%	4.94%	0.03%	0.57%	2.76%	100.00%
D	16.68%	66.81%	6.77%	0.09%	5.92%	0.01%	0.65%	3.08%	100.00%
E	21.72%	60.30%	9.15%	0.09%	4.75%	0.01%	0.70%	3.27%	100.00%

Districts A & B are Minority Majority District; District B is a Hispanic Majority District; Districts C, D and E are NH White Majority Districts

Current Districts-Total Voting Population By Race

	Hispanic	NH White	NH Black	NH AIAN	NH Asian	NH NHOPI	NH Other	NH - 2+ Race	Total
A	5,350	6,772	2420	24	1132	2	116	396	16,212
B	6,305	3,498	2977	26	517	3	93	292	13,711
C	3,048	8,428	1085	2	675	5	59	307	13,609
D	2,252	10,661	1007	14	906	1	68	341	15,250
E	2,725	8,804	1271	11	670	0	75	344	13,900
									72,682
Racial Ethnic Composition of Each District %									
	Hispanic%	NH White%	NH Black%	NH AIAN%	NH Asian%	NH NHOPI %	NH Other%	NH - 2+ Race%	Total
A	33.00%	41.77%	14.93%	0.15%	6.98%	0.01%	0.72%	2.44%	100.00%
B	45.98%	25.51%	21.71%	0.19%	3.77%	0.02%	0.68%	2.13%	100.00%
C	22.40%	61.93%	7.97%	0.01%	4.96%	0.04%	0.43%	2.26%	100.00%
D	14.77%	69.91%	6.60%	0.09%	5.94%	0.01%	0.45%	2.24%	100.00%
E	19.60%	63.34%	9.14%	0.08%	4.82%	0.00%	0.54%	2.47%	100.00%

District A & B are Minority Majority District; Districts C, D and E are NH White Majority Districts

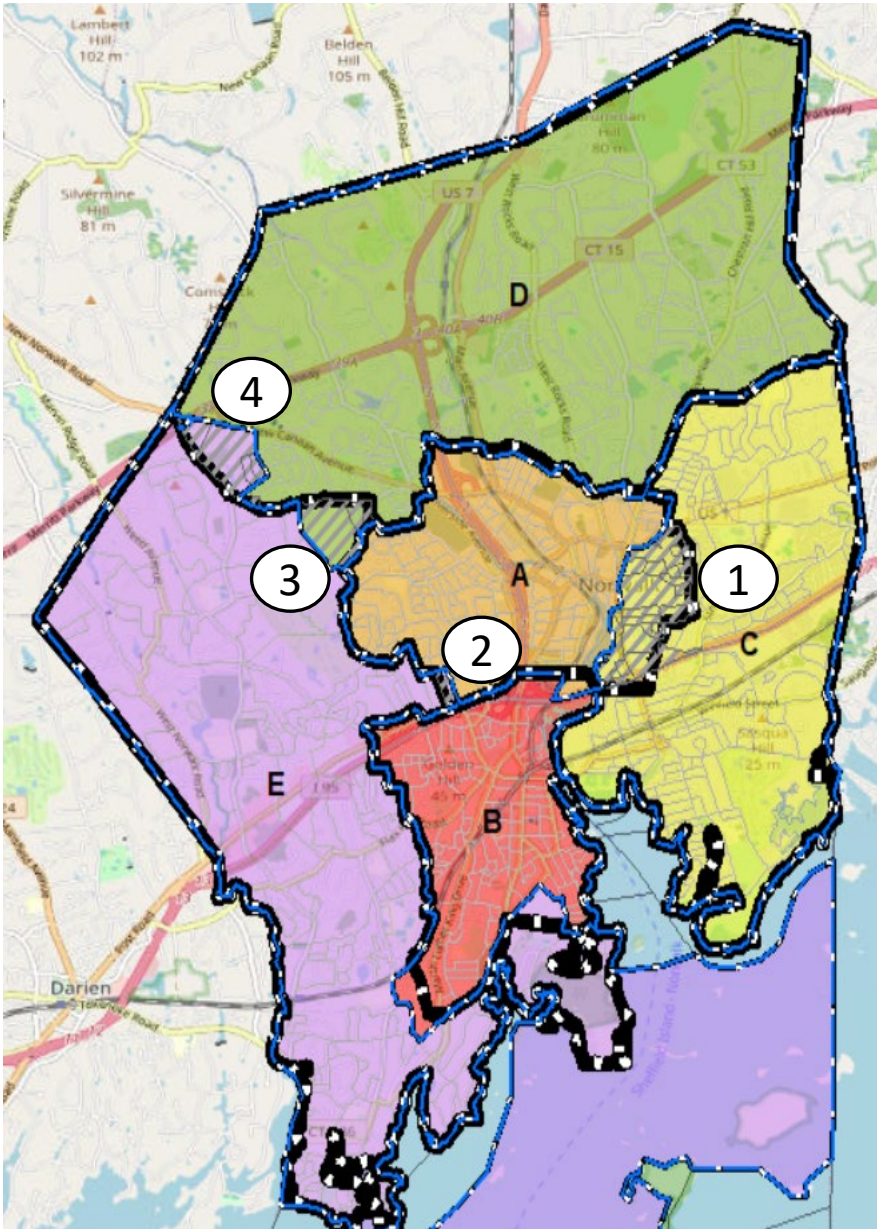
Proposed Council Districts

The Maximum Deviation is 3.66%

4 Proposed Changes

1. A to C
2. A to E
3. E to D
4. D to E

Other Changes due to Taxing Districts
A-D, E-B



Proposed Districts -Total Population By Race

	Hispanic	NH White	NH Black	NH AIAN	NH Asian	NH NHOPI	NH Other	NH - 2+ Race	Total
A	6,816	6,399	2861	30	1252	2	165	530	18,055
B	9,038	3,896	3790	34	622	4	135	444	17,963
C	4,699	10,866	1508	6	936	5	107	503	18,630
D	3,133	12,324	1293	16	1094	1	120	579	18,560
E	3,943	10,829	1622	16	868	2	125	571	17,976
									91,184
Racial Ethnic Composition of Each District %									
	Hispanic%	NH White%	NH Black%	NH AIAN%	NH Asian%	NH NHOPI %	NH Other%	NH - 2+ Race%	Total
A	37.75%	35.44%	15.85%	0.17%	6.93%	0.01%	0.91%	2.94%	100.00%
B	50.31%	21.69%	21.10%	0.19%	3.46%	0.02%	0.75%	2.47%	100.00%
C	25.22%	58.33%	8.09%	0.03%	5.02%	0.03%	0.57%	2.70%	100.00%
D	16.88%	66.40%	6.97%	0.09%	5.89%	0.01%	0.65%	3.12%	100.00%
E	21.93%	60.24%	9.02%	0.09%	4.83%	0.01%	0.70%	3.18%	100.00%

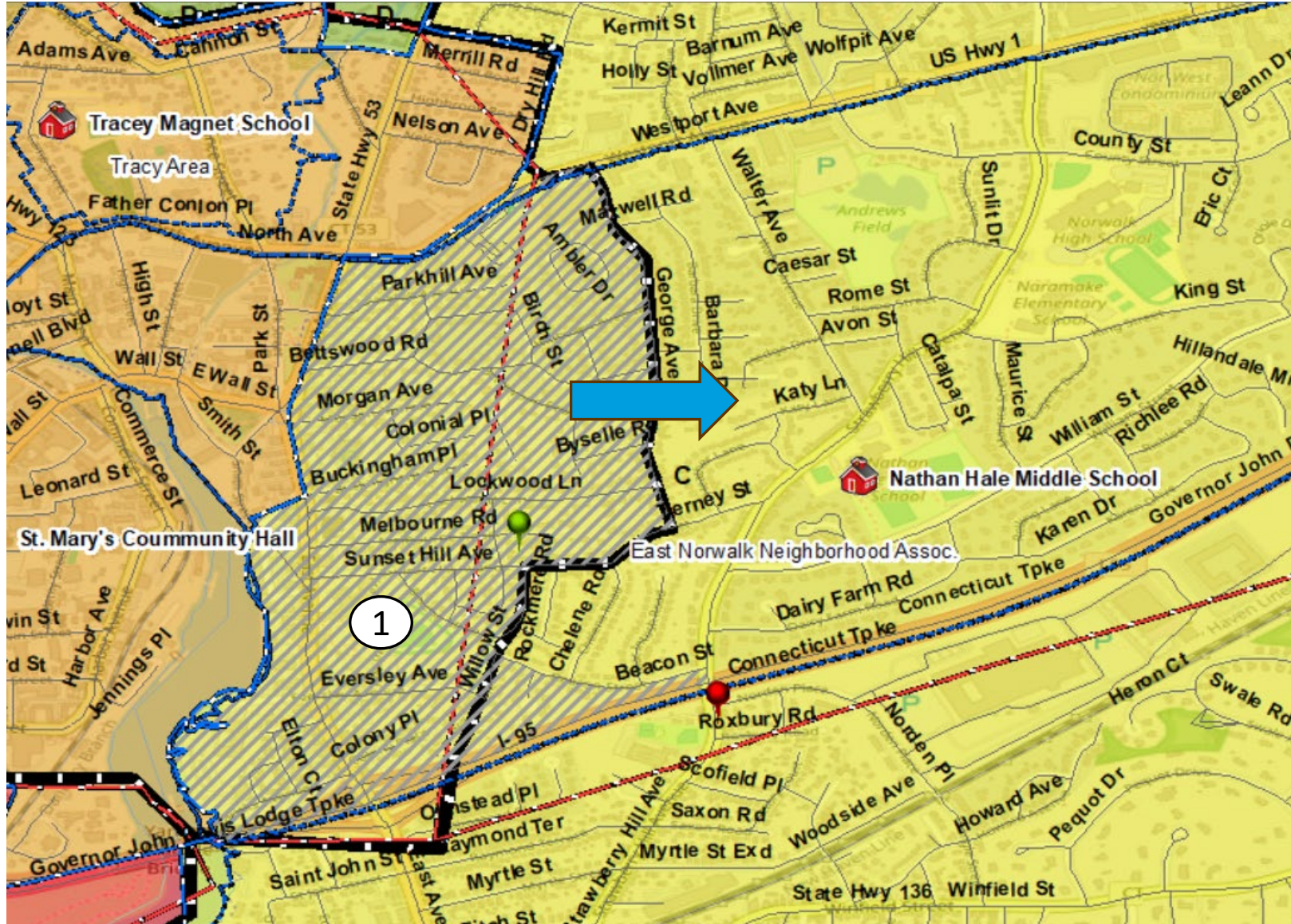
Districts A & B are Minority Majority District; District B is a Hispanic Majority District; Districts C, D and E are NH White Majority Districts

Proposed Districts-Total Voting Population By Race

	Hispanic	NH White	NH Black	NH AIAN	NH Asian	NH NHOPI	NH Other	NH - 2+ Race	Total
A	4,970	5666	2284	23	1013	2	112	372	14,442
B	6,305	3,498	2977	26	517	3	93	292	13,711
C	3,323	9,424	1193	3	769	5	63	330	15,110
D	2,297	10,631	1043	14	902	1	68	346	15,302
E	2,785	8,944	1263	11	699	0	75	340	14,117
									72,682
Racial Ethnic Composition of Each District %									
	Hispanic%	NH White%	NH Black%	NH AIAN%	NH Asian%	NH NHOPI %	NH Other%	NH - 2+ Race%	Total
A	34.41%	39.23%	15.81%	0.16%	6.18%	272.31%	0.54%	30.11%	398.76%
B	45.98%	25.51%	21.71%	0.19%	3.77%	0.02%	0.68%	2.13%	100.00%
C	21.99%	62.37%	7.90%	0.02%	5.09%	0.03%	0.42%	2.18%	100.00%
D	15.01%	69.47%	6.82%	0.09%	5.89%	0.01%	0.44%	2.26%	100.00%
E	19.73%	63.36%	8.95%	0.08%	4.95%	0.00%	0.53%	2.41%	100.00%

District A & B are Minority Majority District; Districts C, D and E are NH White Majority Districts

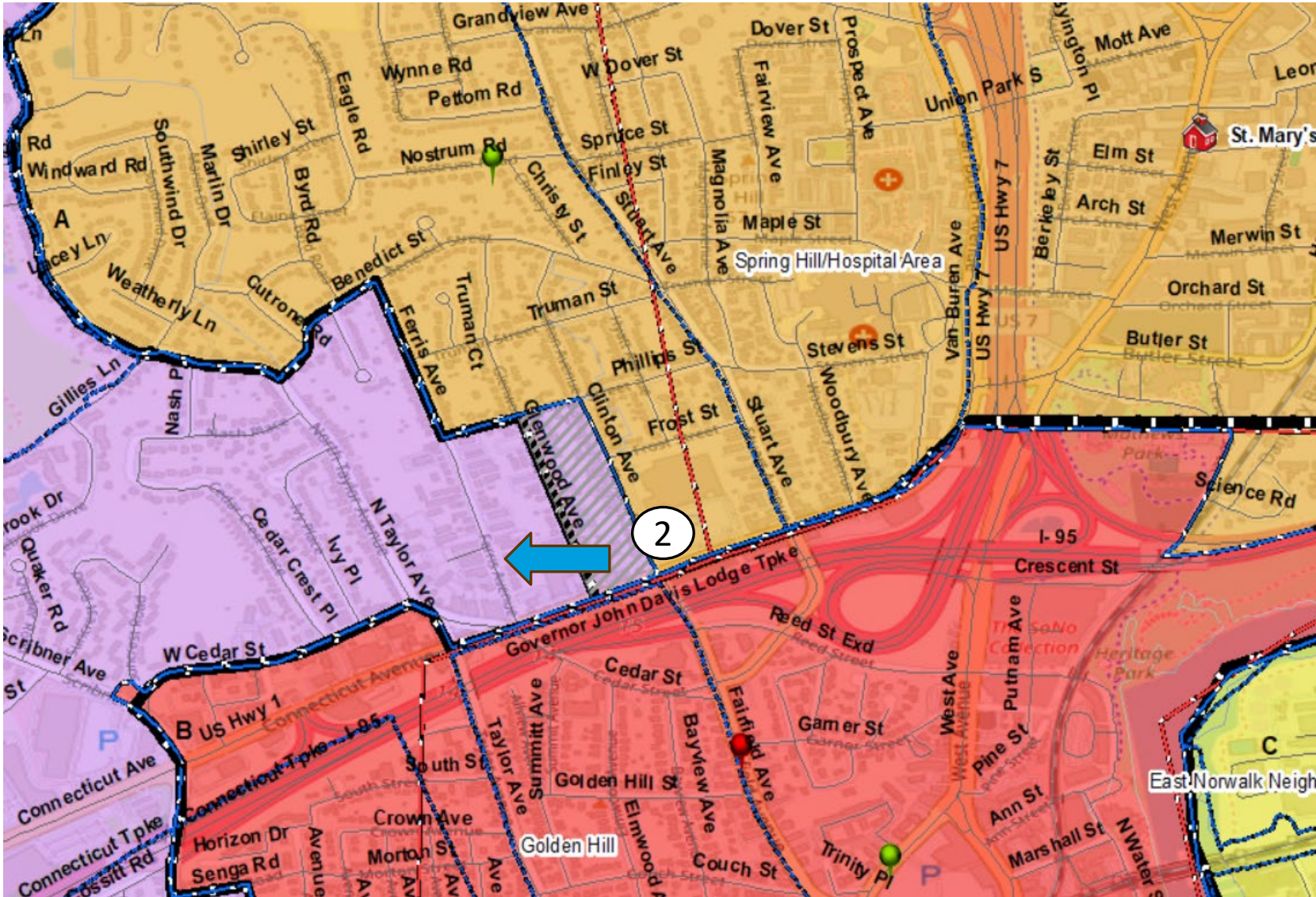
Change 1 – From District A to District C



From Westport Ave in the North to East Ave/State Highway 123 to Moodys Ln, along the river to Connecticut Tpke currently in District A is now assigned to District C

This area has a population of 1,682 and a Voting Age Population of 1,393. 62% of the total population is NH White

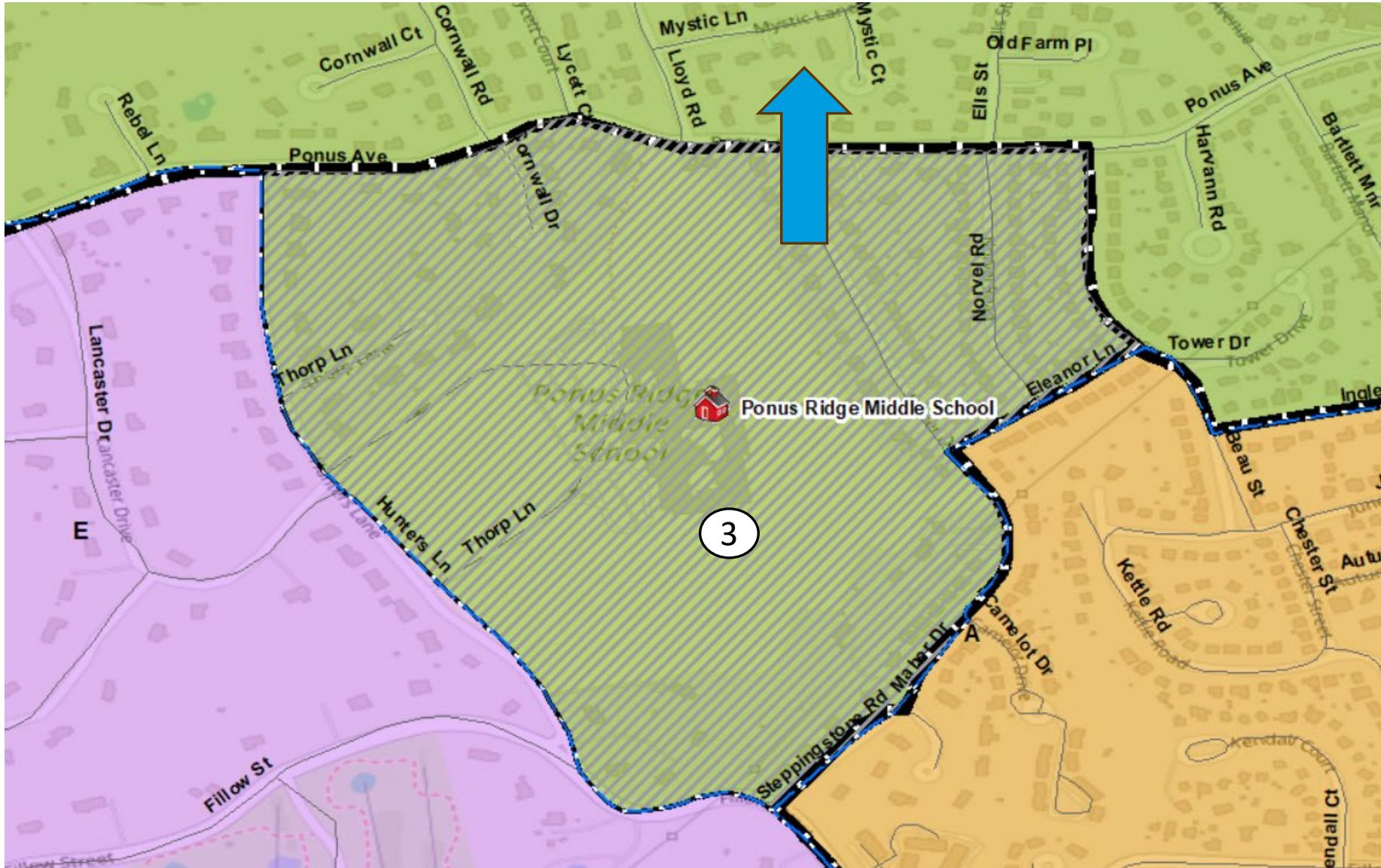
Change 2 – From District A to District E



From Phillips Street to
Glenwood Ave to
Connecticut Ave to
Clinton Ave currently
in District A is now
assigned to District E

This area has a population of 330 and a Voting Age Population of 105. 35% population is NH White.

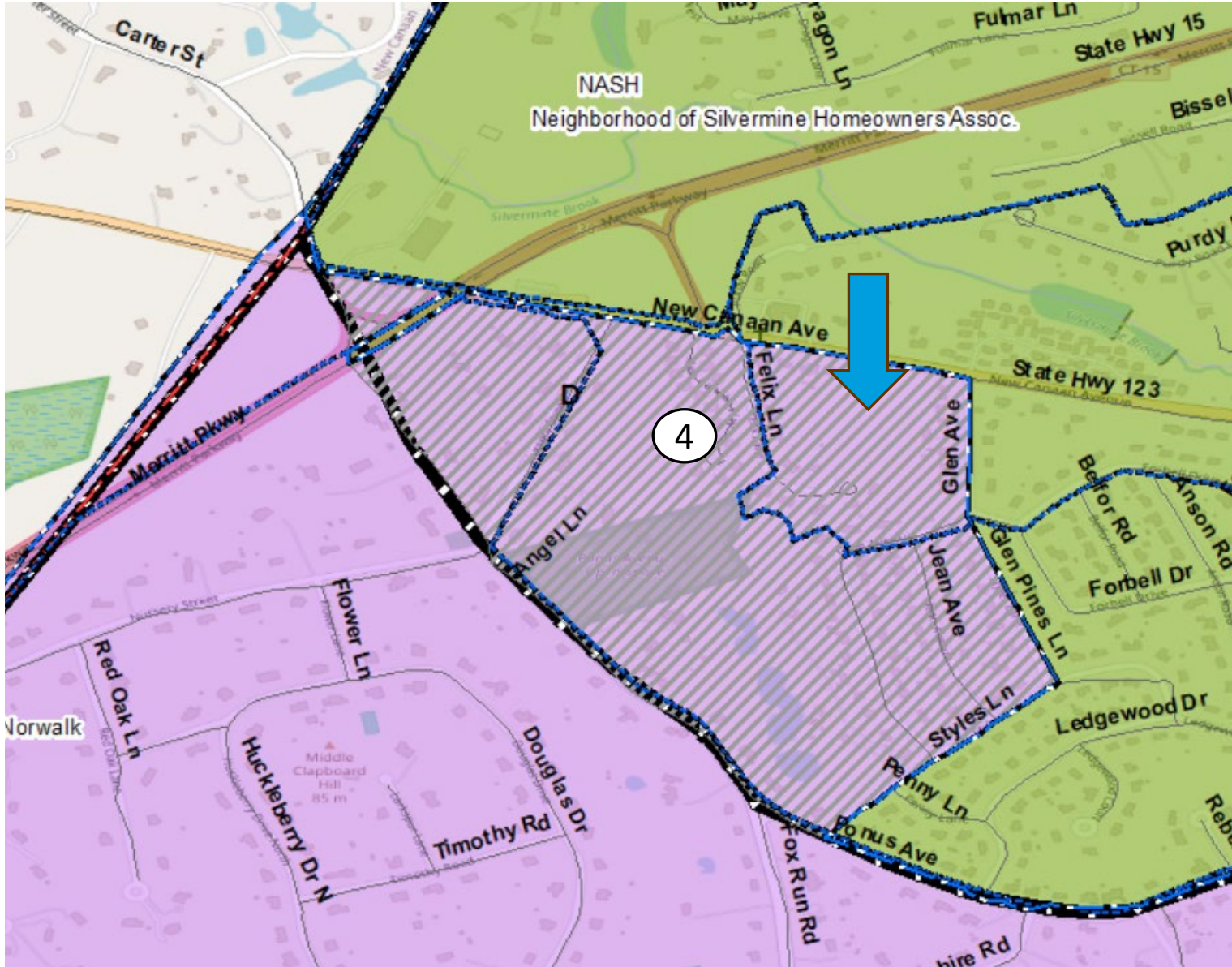
Change 3 – From District E to District to D



From Ponus Ave in the North to Hunters Ln, to Stepping Stone Rd, Maher Rd, Elanor Rd, Beau St to Ponus Ave, currently in District E is now assigned to District D. This area has Ponus Ridge Middle School, a polling place used by District D

This area has a population of 351 and a Voting Age Population of 293. 55% population is NH White.

Change 4 – From District D to District E



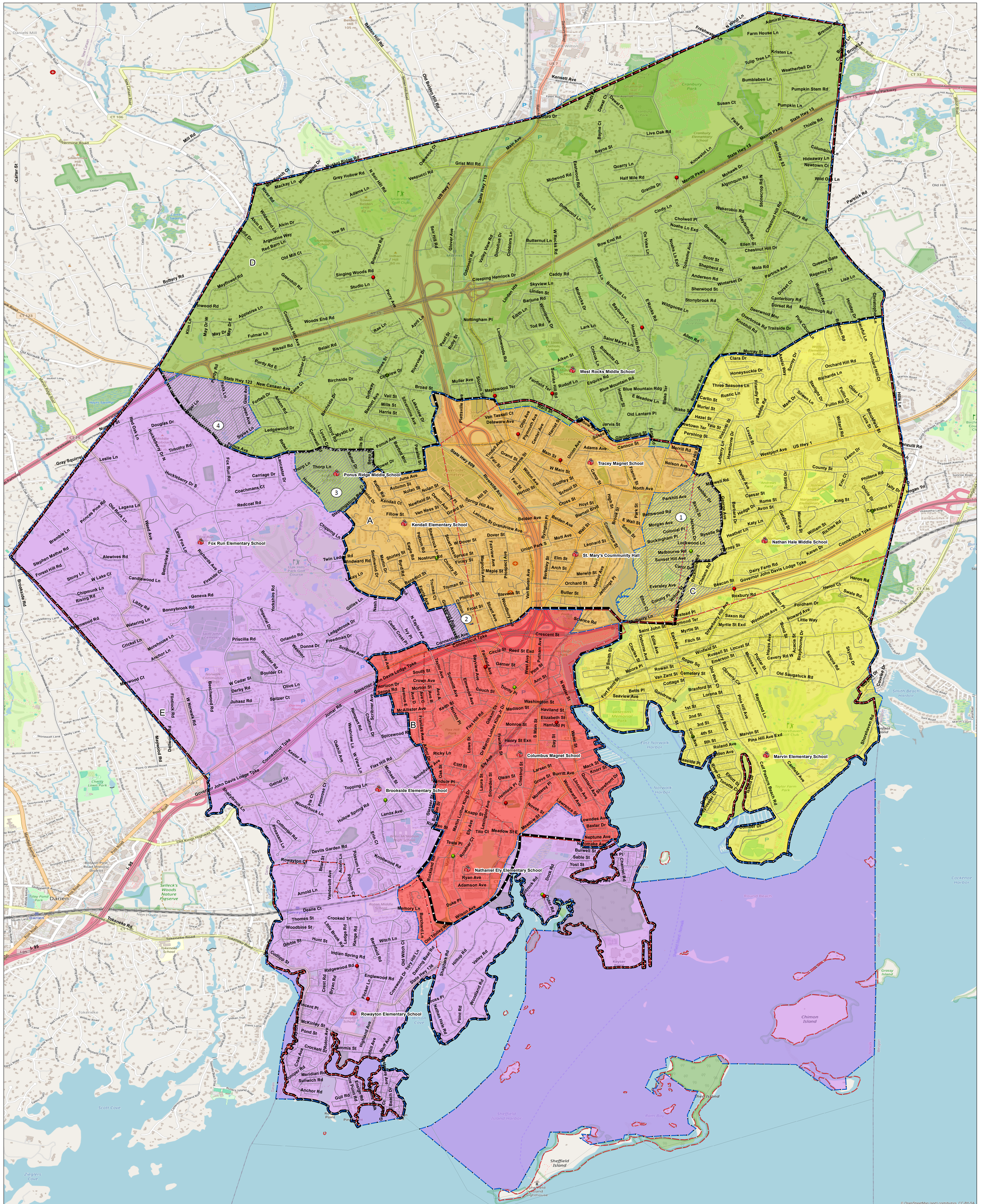
From New Canaan Ave in the north to Ponus Ave, to Styles Ln, Glen Pines Ln, Glen Ave, and back to New Canaan Ave, currently in D is now being assigned to E.

This area has a population of 285 and a Voting Age Population of 241. 79% population is NH White.

Thank You

City of Norwalk - Proposed Plan

Accepted by the Redistricting Advisory Committee on 9-12-24





October 4, 2024

The Honorable Harry W. Rilling, Mayor
and Members of the Common Council
Norwalk City Hall
Norwalk, Connecticut

Re: Reapportionment Advisory Committee Recommendations

Honorable Mayor and Common Council Members:

The Reapportionment Advisory Committee requests the City of Norwalk's Common Council consider the following recommendations:

- Implement a procedure for review of districts on a ten-year basis utilizing the most currently available Census data.
- Reapportionment should be done every ten years on the US decennial census timetable.
- The census data will be released in 2031. We will get the state redistricting information in late 2031 or early 2032.
- The new state legislative precinct map is expected to be adopted in early 2032. Then, in the past, it has usually taken a couple of months to make the corrections for every residence.
- In the past that has been, basically, full time work over those two or three months.
- By 2032 the addresses in Norwalk are supposed to be in the state system with GPS locations, which would speed up the process (at least in theory).
- The city reapportionment should be done in 2032, in time for the 2033 Municipal election.

From: Darin Callahan, Assistant Corporation Counsel

To: Mayor Harry W. Rilling
Members of the Common Council

Cc: Mario F. Coppola, Corporation Counsel

Date: October 7, 2024

Re: On-Call Appraisal Services Contract.

Dear Mayor and Members of the Common Council:

Every four years each municipality is required to conduct a revaluation of the commercial and residential real estate located within its territorial limits. The last quadrennial revaluation for Norwalk was for the October 1, 2023 Grand List. As is common place with municipalities similar to Norwalk in population and commercial enterprise the revaluation resulted in over 100 tax appeals filed before the expiration of the 2023 Grand List Year appeals deadline. It is anticipated that there will be additional filings leading up to the 2024 Grand List Years appeals deadline as well.

In order to properly defend these tax appeals the Law Department must engage appraisers for consulting, appraisal report preparation and expert testimony purposes. The Law Department worked with the City's Purchasing Department to prepare a solicitation seeking bidders for on-call real estate tax defense appraisal services. Responding bidders included Vimini Associates and Kerin & Fazio, both appraisal firms which have worked extensively providing tax defense appraisals services for Norwalk in previous years.

The Law Department proposes the followings authorization for on-call appraisal services:

1. Authorize the Mayor, Harry W. Rilling to execute an on-call agreement for appraisal services with Vimini Associates, three-year initial term with two options to extend for a period of one year each, for sum not to exceed \$130,000 in Year 1, \$160,000 in Year 2, and \$130,000 in Year 3. Account No. 01-0300-5258.
2. Authorize the Mayor, Harry W. Rilling to execute an on-call agreement for appraisal services with Kerin & Fazio, three-year initial term with two options to extend for a period of one year each, for sum not to exceed \$120,000 in Year 1, \$140,000 in Year 2, and \$120,000 in Year 3. Account No. 01-0300-5258.



DEPARTMENT OF
ENGINEERING

CITY OF NORWALK
Department of Engineering
125 East Avenue
Norwalk, CT 06851
www.norwalkct.gov

VII.B.

NORWALK COMMON COUNCIL

REQUEST FOR ITEM TO BE PLACED ON AGENDA

DATE OF REQUEST: October 2, 2024

(Note - Agenda closes 12:00 Noon on the Thursday before the Council meeting.)

PERSON/DEPARTMENT/COMMITTEE MAKING REQUEST: Vanessa Valadares, Chief of Operations and Public Works / Public Works Committee

SECTION ON AGENDA WHERE ITEM IS TO APPEAR: Public Works

HAS ITEM BEEN TO A COUNCIL COMMITTEE? YES NO WHICH ONE? Public Works

HAS THE ITEM BEEN REVIEWED BY THE P&Z COMMISSION UNDER Section 8-24 OF THE STATE STATUTES? YES NO XX N/A

LIST ITEMS AND ACTION TO BE TAKEN: (Attach document to be approved or backup material. If a contract is to be awarded, please include name of contractor, amount of contract to be awarded and account from which payment will be made.)

1. Presentation of the Solid Waste Strategic Plan Update by the Managing Partner at New Gen, Allison Trulock.
2. Authorize the Purchasing Agent to authorize a Sole Source Purchase Order to Cargill Inc. for treated road salt for snow and ice control, pricing not to exceed \$115 per ton for normal and after hour deliveries effective for the 2024-25 snow season.

Account No. 01 40 25 5322

3. Authorize the Chief of Operations and Public Works to conduct all the necessary alterations and improvements on Scenic Road - Fallow St: W Norwalk Rd to Richards Ave, as approved by the Planning and Zoning Commission on August 7, 2024.
- 4a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Scholar Painting, LLC for Project BR2024-1 Perry Avenue Bridge Rail Painting, Perry Avenue over the Silvermine River for a sum not to exceed \$121,819.80.

Account No. 09 24 4021 5777 C0682
09 24 4021 5777 C0315
09 25 4021 5777 C0315
09 24 4021 5777 C0617
09 25 4021 5777 C0617

- 4b. Authorize the Chief of Operations and Public Works to execute orders on the Contract with Scholar Painting, LLC for Project BR2024-1 Perry Avenue Bridge Rail Painting, Perry Avenue over Silvermine River for a sum not to exceed \$12,181.98.

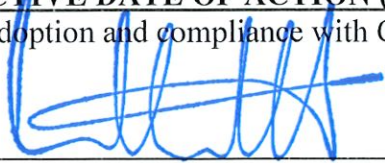
Account No. 09 24 4021 5777 C0682
09 24 4021 5777 C0315
09 25 4021 5777 C0315
09 24 4021 5777 C0617
09 25 4021 5777 C0617

STATUTORY AUTHORITY UNDER WHICH ACTION IS BEING TAKEN:

Section 1-189 Charter of the City of Norwalk & Section 8-24 of the Connecticut General Statutes

EFFECTIVE DATE OF ACTION (if applicable):

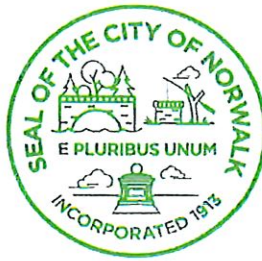
Upon adoption and compliance with Charter provisions



Signature of Person Making Request

Please fill in all blanks and note if an item is not applicable.

Am ended 4/13/84



Contract Staff Summary

Department/Staff Contact

DPW/Chris Torre

Common Council Committee

Public Works

Date Approved by Committee

Purpose/Scope

Treated Road Salt

Vendor

Cargill, Inc.

(Indicate if new or existing vendor)

Term of Contract

1-year

Method of Procurement

Sole Source

(Indicate if sole source)

Cost of Contract

\$115/ton

Funding Source/Account Number

014025-5322

Additional Information/Other Details



DEPT OF FINANCE - Purchasing Department

NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 9/6/24

DEPARTMENT: DPW

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☒	1	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	2	After solicitation of several sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	3	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	4	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote, and the contract/agreement number)
☐	5	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	6	Other, please explain:

TOTAL COST: \$115/ton MUNIS Account: 014025-5322

VENDOR: Cargill, Inc.

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
Sharon	Digitally signed by Sharon	☒ Supports	<i>Chris Tonic</i>
Conner	Purchasing Agent Name	☐ Does Not Support	Department Head Name
Date: 2024:09:09 14:42:28 -04'00'	☒ Single Source Requires Common Council Authorization (in excess of \$20,000.00)?		<i>Chris Tonic</i>
			Date: <i>9/6/24</i>

JUSTIFICATION:

We recommend Cargill, Inc. as a sole source provider for treated rock salt for the 2024-25 winter season.

Treated salt describes a mixture of Sodium Chloride deicing salt Type "A" crushed rock salt treated with Magnesium Chloride, Sodium Gluconate, Xanthan Gum, and a Colorant Blend. The liquid treatment is intended to enhance the performance of the deicing road salt over untreated salt by reducing corrosiveness, improving low temperature performance, reducing bounce and scatter, preventing clumping and salt pile freezing, and enhance flow ability. Cargill uses Xanthan Gum to bind the chemical composite of its Clearlane treated salt product as opposed to molasses used by Magic salt and other similar treated salt products. Xanthan gum keeps treated salt from leaching during storage and allows us to pre-load our trucks, keeping them in a heated garage which increases our response time for winter weather events.

In addition, a major concern for our winter maintenance operations is making sure we have deicing product available. Cargill provides nationwide production and distribution capabilities with two major distribution hubs in our region. Lastly, Cargill Clearlane has the highest rating out of all major treated salt products in corrosive resistance, which doesn't affect the cars on the road, but does affect the equipment that handles and distributes the materials, saving on fleet maintenance costs. Our experience with Cargill as our treated salt provider has been very positive.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency



Salt, Road Safety
24950 Country Club Blvd, Suite 450
North Olmsted, OH 44070

INFORMAL QUOTE LETTER

Wednesday, August 28, 2024

Billing Information		Shipping Information	*Contact Information	
Account Number	1500028673	2500027733	Attn:	VALUED CUSTOMER
Name	CITY OF NORWALK	CITY OF NORWALK	Title	
Address 1	125 EAST AVE	15 S SMITH ST	Phone	
P O Box			Fax	
City State Zip	NORWALK, CT 06851-5702	NORWALK, CT 06855-1017	Mobile	
County	FAIRFIELD	FAIRFIELD	e-mail	ctorre@norwalkct.org
*PLEASE VERIFY THAT ALL CONTACT INFORMATION IS CORRECT. IF CHANGES ARE REQUIRED PLEASE NOTE THEM ON THE NEXT PAGE.				

Cargill, Incorporated Deicing Technology Business Unit ("Cargill") is pleased to submit the following quote for your DEICING SALT needs for the 2024/2025 season.

Price Basis Per Ton

Product	DELIVERY	Estimated Tons	Terminal
100012763 - CLEARLANE® DEICER ENHNCD BULK	\$115	5000	2AKL - MT MARION
THE PRODUCT QUOTED IN THIS AGREEMENT IS INTENDED FOR BULK DEICING USE ONLY.			

PLEASE SIGN AND RETURN THIS QUOTE LETTER TO OUR ATTENTION WITHIN TEN (10) BUSINESS DAYS FROM DATE OF LETTER. WE CANNOT UPDATE YOUR ACCOUNT FOR THIS YEAR WITHOUT THE SIGNED QUOTE LETTER. THIS PRICE QUOTE LETTER DOES NOT CONSTITUTE AN ORDER. ORDERS MUST BE PLACED BY CALLING CUSTOMER SERVICE AT 800-600-SALT (7258). ORDERS BEING PLACED FOR PICKUP MAY NOT BE AVAILABLE FOR 24 HOURS FROM THE TIME THE ORDER IS PLACED.

TERMS AND CONDITIONS -

- Provided this Price Quote Letter is signed and returned within ten (10) business days from the Date, Cargill agrees to hold the quoted prices firm from August 28, 2024 through May 31, 2025. Notwithstanding the foregoing, the prices contained in this Price Quote Letter are contingent on Customer's adherence to these Terms and Conditions and the attached Terms and Conditions of Sale, including, but not limited to, Customer's compliance with the Customer account's payment and credit terms stated below.
- If purchase is not made by December 31, 2024, Cargill reserves the right to revoke the pricing provided in this Price Quote Letter.
- The Estimated Tons figure is an estimate of the total quantity of each Product(s) to be purchased by Customer under this Price Quote Letter. Customer is not obligated to purchase a minimum percentage of the Estimated Tons. Cargill is not obligated to sell Customer any quantity of the Estimated Tons.
- Cargill's obligation to sell Product(s) is SUBJECT TO PRODUCT AVAILABILITY. Cargill has the right to (i) decline, or suspend shipments of, any Customer order placed under this Price Quote letter or (ii) terminate this Price Quote Letter if, at any time, Cargill encounters Product shortages due to commitments to other customers. In addition, Cargill reserves the right to decline, or suspend shipments of, any Customer order placed under this Price Quote Letter for any reason(s) relating to: Conditions at any Cargill terminal/production facility, weather conditions, or any other reason that may affect Cargill's ability to accept orders.
- Estimated delivery time three to seven business days after release of an order. This quote assumes that Product will be delivered from or picked up at the terminal set forth above. Sourcing of products from another Cargill facility is subject to availability and additional fees that may be applied to your account. Cargill's sale of Product is expressly conditional upon these Terms and Conditions and Customer's acceptance of the attached Terms and Conditions of Sale. Any terms which may exist on the Customer's standard purchase order (or similar forms) and which alter or are inconsistent with the terms and conditions will be of no legal force or effect and will not govern the transaction contemplated by this Price Quote Letter.
- By accepting, Customer agrees that this Price Quote Letter (including the Terms and Conditions and the attached Terms and Conditions of Sale) constitutes the entire understanding between Cargill and Customer and supersedes all other prior agreements or quotations, whether written or oral, between Cargill and Customer with respect to the Product(s). Any individual signing this Price Quote on behalf of Customer represents and warrants that they have full authority to do so, and that the transaction described herein is consistent with any applicable procurement regulations.

Payment Terms	NET 30	Credit Limit	N/A
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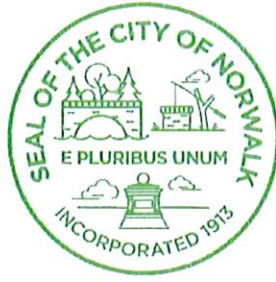
Payment terms & credit limits are subject to change.

Thank you for the opportunity to be of service. We are looking forward to supplying your salt needs.

Cargill, Incorporated Salt, Road Safety <i>Cara Morrison</i> Cara Morrison Sales Account Analyst cara_morrison@cargill.com 440-281-2488	Accepted
	Signature: <i>Chris Torc</i>
	Name: <i>Chris Torc</i>
	Title: <i>Superintendent of Operations, DPH</i>
	e-mail: <i>ctorre@norwalkct.org</i>

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Pg 1 of 2



Contract Staff Summary

Department/Staff Contact	DPW Drew Berndlmaier x47879
Common Council Committee	Public Works Committee
Date Approved by Committee	October 8, 2024
Purpose/Scope	Proposed Paving of a Scenic Road (Fellow St: W. Norwalk Rd to Richard Ave)
Vendor (Indicate if new or existing vendor)	The Grasso Companies LLC PM2023-5
Term of Contract	Upon Completion
Method of Procurement (Indicate if sole source)	Existing Contract
Cost of Contract	Existing Contract
Funding Source/Account Number	Existing Contract
Additional Information/Other Details	Authorization to pave a "Scenic Road"



CITY OF NORWALK
Drew Berndlmaier, PE
Senior Civil Engineer
Department of Engineering
125 East Avenue
Norwalk, CT 06850
Office: (203) 854-7879
Mobile (optional): (203) 216-1463
www.norwalkct.gov
dberndlmaier@norwalkct.gov

MEMORANDUM

To: Vanessa Valadares, P.E. – Chief of Operations and Public Works
From: Drew Berndlmaier, P.E. – Senior Civil Engineer
RE: Proposed Paving of a Scenic Road (Fillow St: W. Norwalk Rd to Richards Ave)
Date: September 25, 2024

The portion of Fillow St from West Norwalk Rd to Richards Ave. has a 'Scenic Road' designation. Based on Chapter 101-6 any alterations or improvements to the road shall be initially submitted to the Planning Commission so a public hearing can be held. After the hearing and approval of the Planning Commission, the Director of Public Works shall propose any alteration and improvement to the road and seek concurrence from the Public Works Committee and Common Council.

The proposed construction for Fillow St includes milling and paving of the road, improvements to existing 'footpaths' to bring as many of them into conformance to meet present-day ADA standards, and installing extruded concrete curb where possible to accommodate wider sidewalks. Please refer to attached drawings.

On August 7, 2024, the Planning & Zoning Commission held a Public Hearing and approved the improvements on a Scenic Road - Fillow St: W Norwalk Rd to Richards Ave.

Based on Chapter 101-6 and Planning and Zoning Commission recommendations, we would like to add the following resolution to the agenda:

Authorize the Chief of Operations and Public Works to conduct all the necessary alterations and improvements on Scenic Road - Fillow St: W Norwalk Rd to Richards Ave, as approved by the Planning and Zoning Commission on August 7, 2024.

September 12, 2024

Memorandum

To: Vanessa Valadares, PE, Chief of Public Works & Operations
From: Bryan Baker, AICP, Principal Planner
Re: #2024-42 – Department of Public Works – Repaving a portion of Fillow Street between Richards Avenue

Ms. Valadares,

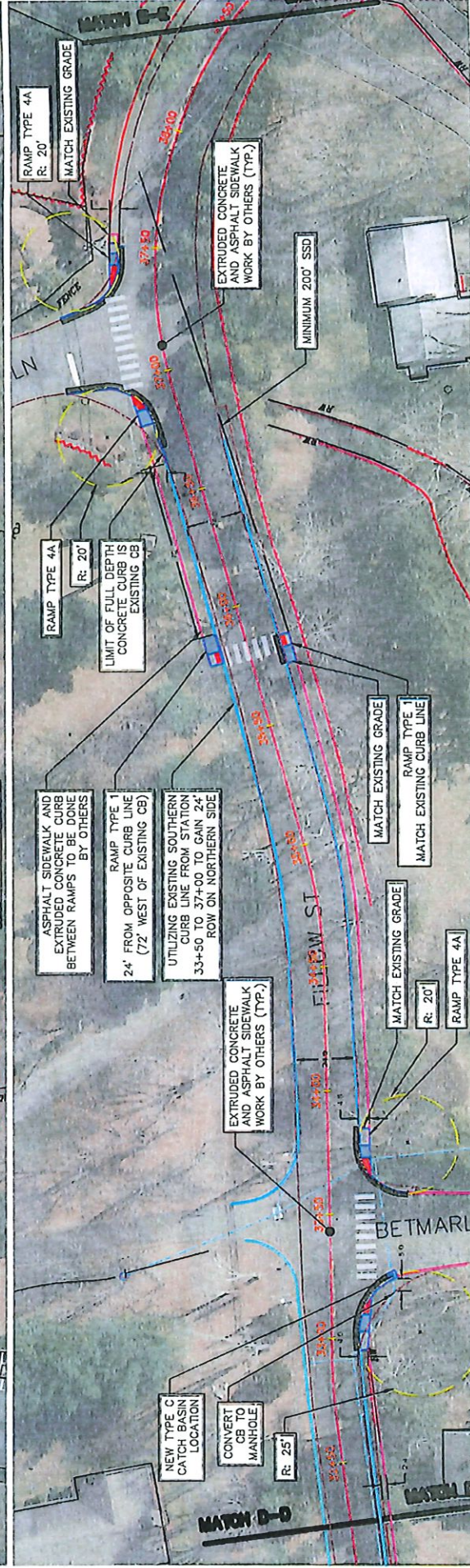
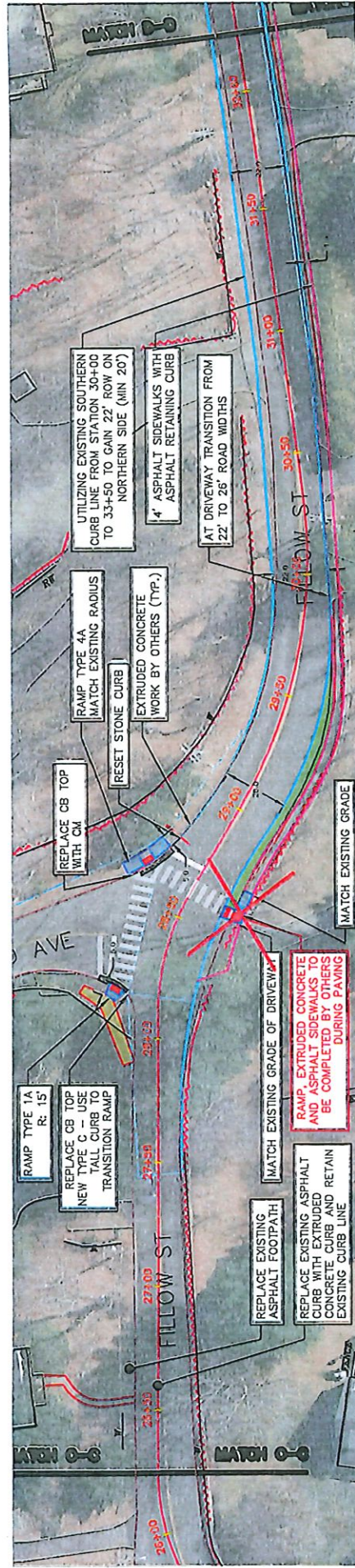
At their August 7, 2024, meeting, the Planning & Zoning Commission made the following decision:

THEREFORE, BE IT RESOLVED by the Norwalk Planning & Zoning Commission that in accordance with Chapter 101 of the City of Norwalk's ordinances that the following facts have been found regarding application #2024-42 – Department of Public Works – Repaving a portion of Fillow Street between Richards Avenue and West Norwalk Road which is a designated scenic road:

1. That concrete curbs are the new standard that applies city wide; and
2. That concrete curbs are safer than asphalt curbs and based on nationwide safety research; and
3. That any narrowing of vehicular travel lanes will slow traffic and provide a safer pedestrian experience; and
4. That ADA ramps connecting to footpaths, regardless of whether the footpath is ADA compliant, is safer than no ADA ramps connecting to the footpaths; and
5. That there are limitations that prevent footpaths from being widened such as lack of right-of-way width, stone walls, and travel lane width requirements; and
6. That the roadway between Richards Avenue and Little Fox Lane is being narrowed to 26 feet which still allows safe traffic maneuvers while slowing the speed of traffic to increase pedestrian safety; and
7. That no stone walls and potentially one mature tree is being removed as part of the scope of work; and
 - a. That if the tree (or any others) are removed, that if possible, trees be replanted in consultation with the City Arborist; and

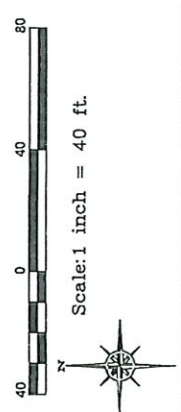
BE IT FURTHER RESOLVED that these findings of facts shall be provided to the Director of Public Works for their consideration.

end



NOTES:

- 1) LAYOUT PRIOR TO SAWCUT
- 2) REVIEW WITH ENGINEER IN FIELD
- 3) PAVEMENT MARKINGS TO BE COORDINATED WITH TMP
- 4) ALL EXISTING ASPHALT CURBS NOT SHOWN IN PLANS TO BE REPLACED WITH EXTRUDED CONCRETE CURBS

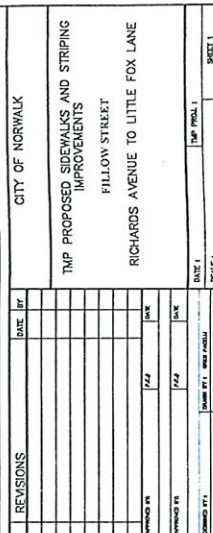


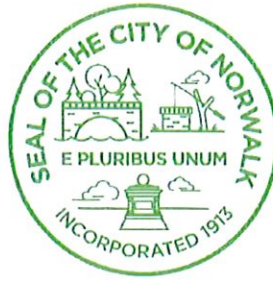
REVISIONS		DATE	BY
01		MAY	IR

APPROVED BY:	DESIGNED BY:	CHECKED BY:	DATE:
WILLIAM A. WILSON	JAMES L. LUDMAN	DAVID B. LEE	05/01/04
PROJECT NO. 03-003	PROJECT NO. 03-003	PROJECT NO. 03-003	PROJECT NO. 03-003

CITY OF NORWALK	DEPARTMENT OF PUBLIC WORKS
INCIDENTALS AND VARIOUS LOCATIONS	
PAVING AND SIDEWALKS	
NORWALK, CT	

DATE: 05-01-04
 SCALE: 1" = 40'
 SHEET 2 OF 2

[illegible]



Contract Staff Summary

Department/Staff Contact	DPW Paul Sotnik x47891
Common Council Committee	Public Works Committee
Date Approved by Committee	October 8, 2024
Purpose/Scope	Perry Avenue Bridge Rail Painting
Vendor (Indicate if new or existing vendor)	Scholar Painting LLC BR2024-1 Perry Avenue Bridge Rail Painting
Term of Contract	Upon Completion
Method of Procurement (Indicate if sole source)	Bid
Cost of Contract	\$134,001.78
Funding Source/Account Number	09 24 4021 5777 C0682 09 24 4021 5777 C0315 09 25 4021 5777 C0315 09 24 4021 5777 C0617 09 25 4021 5777 C0617
Additional Information/Other Details	



City of Norwalk
Paul Sotnik, P.E.
Senior Civil Engineer / Department of Engineering
125 East Avenue
Norwalk, CT 06856-5125
Office Telephone: (203) 854-7891
www.norwalkct.gov
E-Mail: psotnik@norwalkct.gov

MEMORANDUM

TO: Vanessa Valadares, P.E. - Chief of Operations and Public Works

FROM: Paul L. Sotnik, P.E. - Senior Civil Engineer - Department of Engineering *P.L.S.*

CC: James Meehan, P.E. - Principal Engineer - Department of Engineering

REF: Project BR2024-1 - Perry Avenue Bridge Rail Painting - Perry Avenue Over the Silvermine River

DATE: September 26, 2024

The proposed project consists of the surface preparation and painting of the bridge rail surfaces on both the north and south side of the bridge.

The Purchasing Agent opened bids for Project BR2024-1 - Perry Avenue Bridge Rail Painting - Perry Avenue Over the Silvermine River on September 18, 2024 and the apparent low bidder is Scholar Painting, LLC.

I have attached a copy of the bid results received from the two (2) bidders for your reference.

Therefore, I would like to request that the following items be included on the agenda for the October 1, 2024 meeting of the Public Works Committee of the Common Council for approval.

- 1.) Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Scholar Painting, LLC for Project BR2024-1 – Perry Avenue Bridge Rail Painting - Perry Avenue Over the Silvermine River, for a sum not to exceed \$121,819.80.
- 2.) Authorize the Chief of Operations and Public Works to execute orders on the Contract with Scholar Painting, LLC for Project BR2024-1 – Perry Avenue Bridge Rail Painting - Perry Avenue Over the Silvermine River, for a sum not to exceed \$12,181.98.

Account No's. 09 24 4021 5777 C0682
09 24 4021 5777 C0315
09 25 4021 5777 C0315
09 24 4021 5777 C0617
09 25 4021 5777 C0617

A copy of the bid information for Purchasing Department Project 4390 – Project BR2024-1 – Perry



City of Norwalk
Paul Sotnik, P.E.
Senior Civil Engineer / Department of Engineering
125 East Avenue
Norwalk, CT 06856-5125
Office Telephone: (203) 854-7891
www.norwalkct.gov
E-Mail: psotnik@norwalkct.gov

Avenue Bridge Rail Painting - Perry Avenue Over the Silvermine River, can be reviewed by following the link below.

<https://www.norwalkct.gov/DocumentCenter/Index/1773>

If you have any questions, please don't hesitate to contact me.



DEPARTMENT OF
ENGINEERING

City of Norwalk
Department of Operations and Public Works

Norwalk City Hall
125 East Avenue
Norwalk, CT 06856-5125
Office Telephone: (203) 854-7891
www.norwalkct.gov

BID SHEET

PROJECT: BR2024-1

PERRY AVENUE BRIDGE RAIL PAINTING PROJECT
PERRY AVENUE OVER THE SILVERMINE RIVER
BRIDGE NUMBER 04130

DATE: WEDNESDAY, SEPTEMBER 18, 2024 2:00 P.M.

BIDDER

BID AMOUNT

BID BOND

Allied Painting, Inc.
1330 N. Black Horse Pike, Suite B
Williamstown, New Jersey 08094

~~\$172,534.00~~
\$169,834.00
(Corrected Amount)
(Elimination of Item)

15% Fidelity and Deposit
Company of Maryland

Scholar Painting, LLC
2 Klarides Village Drive #145
Seymour, CT 06483

~~\$122,320.00~~
\$121,819.80
(Corrected Amount)
(Math Error and Elimination of Item)

15% Great Midwest Insurance
Company

\$

%

\$

%

\$

%

\$

%

\$

%

Project Number : BR2024-1

Project Name : PERRY AVENUE BRIDGE RAIL PAINTING

ems	Description	Quantity	Apparent Low Bidder		Second Bidder		Third Bidder		Engineering's Estima	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
603563A	CLASS 1 CONTAINMENT AND COLLECTION OF SURFACE PREPARATION DEBRIS	1	\$25,000.00	\$25,000.00	\$41,000.00	\$41,000.00	\$0.00	\$0.00	\$22,000.00	\$22,000.00
603729A	LOCALIZED PAINT REMOVAL AND FIELD PAINTING OF EXISTING STEEL	100	\$521.50	\$52,150.00	\$730.00	\$73,000.00	\$0.00	\$0.00	\$50.00	\$5,000.00
822072A	TEMPORARY-PRECAST CONCRETE BARRIER CURB (PINNED)	40	\$442.60	\$16,500.00	\$67.50	\$2,700.00	\$0.00	\$0.00	\$265.00	\$10,600.00
970006A	TRAFFICPERSON (MUNICIPAL POLICE OFFICER)	1	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$16,000.00	\$16,000.00
971001A	MAINTENANCE AND PROTECTION OF TRAFFIC	1	\$7,200.00	\$7,200.00	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$6,400.00	\$6,400.00
975004A	MOBILIZATION AND PROJECT CLOSEOUT (MAX 3% OF BID)	1	\$2,670.00	\$2,670.00	\$4,800.00	\$4,800.00	\$0.00	\$0.00	\$1,875.38	\$1,875.38
976002	BARRICADE WARNING LIGHTS - HIGH INTENSITY	30	\$326.66	\$9,799.80	\$1.00	\$30.00	\$0.00	\$0.00	\$1.25	\$37.50
979003	CONSTRUCTION BARRICADE TYPE III	4	\$2,250.00	\$9,000.00	\$1.00	\$4.00	\$0.00	\$0.00	\$150.00	\$600.00
			\$138,349.80		\$172,534.00		\$0.00		\$62,512.88	
			-\$16,500.00		-\$2,700.00					
			\$121,819.80		\$169,834.00					

Apparent Low Bidder : Scholar Painting, LLC

Second Bidder : ALLIED PAINTING, LLC

Third Bidder :



Jill Kress
NPS State and Food Service Liaison
Kressj@norwalkps.org
P: 203-854-4156
1 Park St. Norwalk, CT 06852

TO: LAND USE AND BUILDING MANAGEMENT COMMITTEE

FROM: JILL KRESS, FOOD AND STATE AND HOMELESS LIAISON

RE: **BOE/FOOD SERVICES - REFRIGERATED TRUCK REPLACEMENT**

DATE: SEPTEMBER 24, 2024

In order to meet the daily demands and health guidelines for food delivery across the district, the BOE Food Service department has been operating a 2014 refrigerated box truck. Since most of the school cafeterias do not have adequate storage, these goods are delivered to our Central Kitchen at Briggs where the daily orders are filled and then parceled out to each school. This vehicle is requiring significant maintenance and upkeep, with the costs of rentals and repairs over the last fiscal year totaling \$31,716.00. This is not an ideal situation to be in, as food needs to be shipped out daily to feed the scholars and a more reliable alternative is required to meet these deadlines. \$198,000.00 in capital funding was approved for FY 2024/25 for this specific purchase.

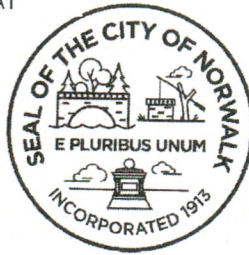
The BOE Food Service Department would like to purchase a 2024 Ford F-450 refrigerated box truck and has solicited a quote from Gabrielli Truck Sales of Milford.

Due to the customization required and the lead time for actual delivery (estimated delivery of March 2025), we requested this purchase to be sole source.

ACTION REQUESTED:

“Authorize the Purchasing Agent to issue a Purchase Order to Gabrielli Truck Sales of Milford as a sole source vendor for a 2024 F-450 refrigerated box truck for a total not to exceed \$135,000.00. Acct. “09255010-5777-C0623”

cc. Sandra Faioes



DEPT OF FINANCE - Purchasing Department

NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 9/24/2024

DEPARTMENT: BOE-Food Services

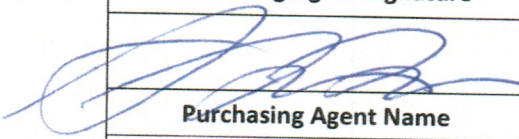
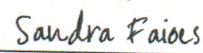
Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☒	1	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	2	After solicitation of several sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	3	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	4	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote, and the contract/agreement number)
☐	5	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	6	Other, please explain:

TOTAL COST: \$135,000.00 MUNIS Account: 092255010 5777 C0623

VENDOR: Gabrielli Truck Sales Ltd.

Purchasing Agent Signature	The Purchasing Agent	Department Head Signature
	☒ Supports	DocuSigned by: 
Purchasing Agent Name	☐ Does Not Support	7BC69DDCF2D04E0... Department Head Name
Date <u>9/24/2024</u>	☐ Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Sandra Faioes Date <u>9/24/2024</u>

In order to meet the daily demands and health guidelines of food delivery across the school district, the BOE Food Service department has been operating a 2014 refrigerated box truck. Since most school cafeterias do not have adequate storage, these goods are delivered to our Central Kitchen at Briggs where the daily orders are filled and then parceled out to each school. This vehicle is requiring significant maintenance and upkeep, with the costs of rentals and repairs over the last fiscal year totaling \$31,716. This is not an ideal situation to be in, as food needs to be shipped out daily to feed the scholars and a more reliable alternative is required to meet these deadlines.

The BOE Food Service Department would like to purchase a 2024 Ford F-450 refrigerated box truck and has solicited a quote from Gabrielli Truck Sales of Milford.

Due to the customization required and the lead time for actual delivery (estimated delivery of March 2025), we are requesting this purchase to be sole source.

Funds have been budgeted for and are available in account 09255010-5777-C0623

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency _____

Capital Budget Form

Division BOARD OF EDUCATION

Department PUBLIC SCHOOL

Project Status EXISTING

Project ID C0623

Project Name DISTRICT VEHICLES

Project Life 15 YEARS

Schedule Start 07/01/2022

Schedule Completion 06/30/2023

Ranking # 10

POCD Code: 5.2.A

Alignment with Plan of Conservation & Development

Implement the facilities improvement plan over time.

Continuation of District vehicle replacement program. Current NPS vehicles are beyond their useful life.

Is this request for new construction/equipment?

Yes	No
☐	☒
☒	☐

Is this request for replacement/refurbishment ?

Project Description

#	FYE	Description	Amount	Justification
1	2025	New Truck for Food Services	\$ 198,000	The current refrigerated truck being used to deliver food to our schools is a 2014 Ford with 79,681.00 miles on it. We will continue using the 2014 as long as possible, but a second refrigerated truck is needed to deliver to 12- 24 schools daily. Ma
2	2026		\$ 0	
3	2027		\$ 0	
4	2029		\$ 0	
5	2028	New Truck for Facilities Department	\$ 115,000	
Project Total			\$ 313,000	

Expenditure/Revenue Schedule

Expenditures	2024-25 REQ	2025-26 REQ	2026-27 REQ	2027-28 REQ	2028-29 REQ	Total
Engineering/Design	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Site Costs & Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction (includes remediation)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Materials	\$ 198,000	\$ 0	\$ 0	\$ 115,000	\$ 0	\$ 313,000
Other/Contingency	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 198,000	\$ 0	\$ 0	\$ 115,000	\$ 0	\$ 313,000
Net Appropriations	\$ 198,000	\$ 0	\$ 0	\$ 115,000	\$ 0	\$ 313,000

Prepared for: Jill Kress, State Liaison, Norwalk Public Schools
1 Park Street
Norwalk, CT 06852

2024 F-450 Chassis 4x2 SD Regular Cab 205" WB DRW XL (F4G)

Price Level: 430



Client Proposal

Prepared by:
Rich Mocarski
Office: 203-877-3281
Email: rmocarski@gabriellitruck.com
Quote ID: 080524NBOE
Date: 08/09/2024



Prepared for: Jill Kress
State Liaison, Norwalk Public Schools
Prepared by: Rich Mocarski
08/09/2024



Gabrielli Truck Sales of Milford | 401 Old Gate Lane Milford Connecticut | 064608625

2024 F-450 Chassis 4x2 SD Regular Cab 205" WB DRW XL (F4G)

Price Level: 430 | Quote ID: 080524NBOE

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Prepared for: Jill Kress

State Liaison, Norwalk Public Schools

Prepared by: Rich Mocarski

08/09/2024

Gabrielli Truck Sales of Milford | 401 Old Gate Lane Milford Connecticut | 064608625

**2024 F-450 Chassis 4x2 SD Regular Cab 205" WB DRW XL (F4G)**

Price Level: 430 | Quote ID: 080524NBOE

As Configured Vehicle

Code	Description
Base Vehicle	
F4G	Base Vehicle Price (F4G)
Packages	
650A	Order Code 650A <i>Includes:</i> - Transmission: TorqShift 10-Speed Automatic 10R140 with neutral idle. Includes SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and trail. - GVWR: 16,500 lb Payload Package - Wheels: 19.5" x 6" Argent Painted Steel Hub covers/center ornaments not included. - HD Vinyl 40/20/40 Split Bench Seat Includes center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar. - Radio: AM/FM Stereo w/MP3 Player Includes 4 speakers. - SYNC 4 Communications & Entertainment System Includes enhanced voice recognition, 911 Assist, 8" LCD center stack screen, AppLink, 1 smart-charging USB port and trailer brake controller.
Powertrain	
99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20 <i>Includes Operator Commanded Regeneration (OCR), Diesel Exhaust Fluid (DEF) tank, intelligent oil-life monitor and manual push-button engine-exhaust braking.</i> <i>Includes:</i> - Dual 68 AH/65 AGM Battery - 250 Amp Alternator
44G	Transmission: TorqShift 10-Speed Automatic <i>10R140 with neutral idle. Includes SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and trail.</i>
X4N	Limited Slip w/4.10 Axle Ratio
STDGV	GVWR: 16,500 lb Payload Package
Wheels & Tires	
TGM	Tires: 225/70Rx19.5G BSW Traction <i>Includes 4 traction tires on the rear and 2 A/P tires on the front.</i>
64Z	Wheels: 19.5" x 6" Argent Painted Steel <i>Hub covers/center ornaments not included.</i>
Seats & Seat Trim	

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Jill Kress

State Liaison, Norwalk Public Schools

Prepared by: Rich Mocarski

08/09/2024

Gabielli Truck Sales of Milford | 401 Old Gate Lane Milford Connecticut | 064608625

2024 F-450 Chassis 4x2 SD Regular Cab 205" WB DRW XL (F4G)

Price Level: 430 | Quote ID: 080524NBOE

**As Configured Vehicle (cont'd)**

Code	Description
A	HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar.</i>
Other Options	
PAINT	Monotone Paint Application
205WB	205" Wheelbase
STDRD	Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers.</i> <i>Includes:</i> - SYNC 4 Communications & Entertainment System <i>Includes enhanced voice recognition, 911 Assist, 8" LCD center stack screen, AppLink, 1 smart-charging USB port and trailer brake controller.</i>
96V	XL Chrome Package <i>Includes:</i> - Chrome Front Bumper - Bright Grille - Remote Start - Halogen Fog Lamps
41H	Engine Block Heater
86M	Dual 68 AH/65 AGM Battery
67E	250 Amp Alternator
18B	Platform Running Boards
59H	Center High-Mounted Stop Lamp (CHMSL)
153	Front License Plate Bracket Standard in states requiring 2 license plates and optional to all others.
872	Rear View Camera & Prep Kit <i>Pre-installed content includes cab wiring and frame wiring to the rear most cross member. Upfitters kit includes camera with mounting bracket, 20' jumper wire and camera mounting/aiming instructions.</i>
76C	Exterior Backup Alarm (Pre-Installed)
C09	Priced DORA
Fleet Options	
WARANT	Fleet Customer Powertrain Limited Warranty

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Jill Kress

State Liaison, Norwalk Public Schools

Prepared by: Rich Mocarski

08/09/2024



Gabrielli Truck Sales of Milford | 401 Old Gate Lane Milford Connecticut | 064608625

2024 F-450 Chassis 4x2 SD Regular Cab 205" WB DRW XL (F4G)

Price Level: 430 | Quote ID: 080524NBOE

As Configured Vehicle (cont'd)

Code	Description
	Requires valid FIN code. <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>
Emissions	
425	50-State Emissions System
Exterior Color	
Z1_01	Oxford White
Interior Color	
AS_03	Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat
Upfit Options	
080124-SB4	ARCTIK truck body

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Jill Kress
State Liaison, Norwalk Public Schools
Prepared by: Rich Mocarski
08/09/2024



Gabrielli Truck Sales of Milford | 401 Old Gate Lane Milford Connecticut | 064608625

2024 F-450 Chassis 4x2 SD Regular Cab 205" WB DRW XL (F4G)

Price Level: 430 | Quote ID: 080524NBOE

As Configured Vehicle (cont'd)

Code	Description
30418	Length : 16' Exterior width : 96" Interior width : 88.5" Interior height : 84" (before insulation) Interior height : 82" (after insulation) 5" structural steel long sills. 4" formed steel cross-members installed every 12", reinforced with gussets. 1 1/2" thick inverted "T" aluminum floor. Two drain holes with gazoo valves installed on the floor. Round front corners of 8" in stainless steel. Aluminum Z post installed at every 24". 4" extruded aluminum bottom rail, boltless. .040" high tensile aluminum pre-painted white panels and no rivets. Rear frame in 3/16" extruded aluminum with anti-slip rear sill. Aluminum reinforced front to receive the reefer unit (engine driven) Reefer unit to be confirmed. One piece .032" thick aluminum roof, bonded on galvanized steel roof bows installed at every 24". 4" of urethane insulation sprayed between cross members. 3" on walls, front and ceiling. Interior is covered with 5/16" plywood including the ceiling. Interior sprayed with fiberglass on walls and ceiling. Corrugated aluminum extrusion kick plate 6" high, will be installed on the sides of the body Kick plate 100% welded. 2 Sets of Cargo Track E-Track (2009) on side walls at 30" 60" of the floor. One 1 1/8" insulated "Todcold" roll-up door complete with seal all around, including a self adjusting camlock. Rivets, cables and hinges in stainless steel. Two 20" stainless steel grab handles in the back. 1 Oval optical LED rear light recessed on each side (stop, tail, turn). Exterior LED clearance light, as per government standards. 1 LED dome light 6" with motion sensor. Aluminum exterior panels pre painted white. Rear door white. Body undercarriage treated with 'Tectyl' undercoating. Full length 1" double reflective tape in the side rail and 2" in the back. One (1) Tommygate Tuckunder TKT 80-25 TP 50 80 x 50 platform steel 2500 capacity Graphics for Reverse Height decals on the cornerposts V520 - 10 unit Ambient Temp. 95 Set point Temp. 32 Box size 16' Product type Fresh Rear/Side door type Roll Up Running hours daily 6 Insulation thickness: 3x3x3x4 Temperature 32 V-520 10 SYSTEM OPTIONS V520 10 Included KIT HOSE GUARD Included ADD KIT HOSES V520 Included ADD KIT ROAD COMPRESSOR 6' HARNESS EXTENSION Included This Thermo King V520 - 10 unit DOES NOT have Electric Standby and will maintain a temperature of 32 Degrees.

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Jill Kress

State Liaison, Norwalk Public Schools

Prepared by: Rich Mocarski

08/09/2024

Gabrielli Truck Sales of Milford | 401 Old Gate Lane Milford Connecticut | 064608625



2024 F-450 Chassis 4x2 SD Regular Cab 205" WB DRW XL (F4G)

Price Level: 430 | Quote ID: 080524NBOE

Warranty

Standard Warranty

Basic Warranty

Basic warranty 36 months/36,000 miles

Powertrain Warranty

Powertrain warranty 60 months/60,000 miles

Corrosion Perforation

Corrosion perforation warranty 60 months/unlimited

Roadside Assistance Warranty

Roadside warranty 60 months/60,000 miles

Additional Warranty

Diesel Engine Warranty

Diesel engine warranty 60 months/100,000 miles

Prepared for: Jill Kress

State Liaison, Norwalk Public Schools

Prepared by: Rich Mocarski

08/09/2024

Gabrielli Truck Sales of Milford | 401 Old Gate Lane Milford Connecticut | 064608625

2024 F-450 Chassis 4x2 SD Regular Cab 205" WB DRW XL (F4G)

Price Level: 430 | Quote ID: 080524NBOE



Pricing Summary - Single Vehicle

Vehicle Pricing

Base Vehicle Price	\$58,770.00
Options	\$14,405.00
Colors	\$0.00
Upfitting	\$59,830.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,995.00
Subtotal	\$135,000.00

Total	\$135,000.00
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Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: JOE DELALLO, PURCHASING DIRECTOR

RE: **STRING INSTRUMENT REPLACEMENT, NORWALK HIGH,
BRIEN MCMAHON, WEST ROCKS, PONUS, ROTON & NATHAN
HALE**

DATE: SEPTEMBER 24, 2024

The City of Norwalk Purchasing Department issued a bid (4394 New String Instruments for Norwalk Middle and High Schools) on August 26th, 2024, for replacement of string instruments at Norwalk High, Brien McMahon, West Rocks, Ponus, Roton and Nathan Hale. The City received two (2) bids. The results are as follows:

<u>Company</u>	<u>Total Cost</u>
Southwest Strings	\$ 302,268.85
Music & Arts *	\$ 177,545.30
* Not all items listed were bid on	

The string/orchestral instrumental music programs at Norwalk's high schools and middle schools reach hundreds of students each year. The program serves a variety of students of different demographics and ability levels who have played at the local, state, and national level. The orchestras are on display in concert multiple times a year for the public and in competition at the highest caliber.

Initially, the strings program was supplementary, and students provided their own materials to participate. As the program developed from the late 1970s, orchestra has become an essential part of the fabric of each middle and high school. Students receive grades and are taught from a BOE approved curriculum.

Currently, many of the instruments at the schools are 20 years old or more and in major disrepair. Due to both years of use and being of lower quality materials, these instruments are difficult to play effectively, which limits student growth. Teachers have accommodated by making their own quick repairs, fundraising on multiple platforms, or by advocating for PTO dollars simply to survive the school year. Our NPS students rely on these school-provided instruments, as renting or purchasing is often too expensive for many families.

This proposal will revolutionize the experience of the students in the Norwalk Public Schools strings program and encourage growth and retention in the for decades to come. The ability to provide high quality instruments to our orchestra students is necessary in ensuring our programming remains competitive and equitable and will ensure string teachers can teach the full scope of the orchestral curriculum.

After reviewing the submissions, the Purchasing Departments and Orchestra Directors recommend the award to Southwest Strings. While the cost is higher, Music & Arts did not bid on all the items listed (\$53,021.00 in non-bid items) and quoted mostly low-end instruments. Southwest Strings bid on a wide range of qualities from lower end instruments to a high end with a gradient in between. Ultimately, having more high quality and durable instruments will provide more options for the students. The more advanced and dedicated players will make great use of the higher quality instruments, and the more durable/lower end instruments will be available for the less experienced/responsible players.

ACTION REQUESTED:

“Authorize the Purchasing Agent to issue a Purchase Order to Southwestern Stringed Instruments, Inc. (Project #4394 New String Instruments for Norwalk Middle and High Schools) in the amount of \$302,268.85. Acct #092255010-5777-C0685.”



William Hodel
 Director of Facilities & Maintenance
hodelw@norwalkps.org
 P: 203-854-4053/ F: 203-854-4005
 125 East Avenue, PO BOX 6001
 Norwalk, CT 06852-6001

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: WILLIAM HODEL, DIRECTOR OF FACILITIES & MAINTENANCE

RE: NPS – REPLACEMENT OF STAGE DIVIDER AT MARVIN
ELEMENTARY SCHOOL

DATE: SEPTEMBER 24, 2024

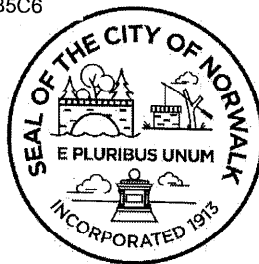
The stage divider currently installed in the Marvin Elementary School gymnasium for group classes is original to the school and poses a safety risk. This divider is in constant use to meet the heavy demands of the school. Many breakdowns have occurred, and this has reached the end of its useful life.

Tri-State Folding Partitions, Inc. is a recognized vendor who installs divider doors in many school districts in this geographical area. A safe replacement divider was identified and Tri-State was the only vendor who can perform this task without sub-contracting structural work to additional trades.

ACTION REQUESTED:

"Authorize the Mayor, Harry W. Rilling, to execute an agreement with Tri-State Folding Partitions, Inc. as a sole source vendor for the replacement of the stage divider at Marvin Elementary School for a total not to exceed \$69,975.00. Funding is available in Acct. #09245010 5777 CO687."

cc: Sandra Faioes
 Nina Laria
 Ayda Castillo
 George Sevc
 Alan Lo
 JoAnn Acquarulo



DEPT OF FINANCE - Purchasing Department

NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORMDATE: 9/12/2024DEPARTMENT: BOE

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☒	1	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	2	After solicitation of several sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	3	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	4	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote, and the contract/agreement number)
☐	5	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	6	Other, please explain:

TOTAL COST: \$69,975.00 MUNIS Account: 09245010 5777 C0687VENDOR: Tri-State Folding Partitions, Inc.

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
Sharon Digitally signed Purchasing Agent Name Connors Date: 2024.09.20 16:31:21 -04'00'	☒	Supports	DocuSigned by: <i>Sandra Faioes</i> 7BC69DDCF2D04E0...
	☐	Does Not Support	Department Head Name
	☐	Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Sandra Faioes Date 9/13/2024

The existing stage divider at Marvin Elementary School is original to the school is no longer functioning properly which poses an ongoing safety concern as it is much need operationally and the staff continues to attempt to operate it by force. The unit is not able to be repaired.

A replacement divider was identified and only one vendor was able to meet the demand for this application on a fixed price basis without requiring secondary vendors to provide structural modifications to the building.

Funding has been set aside in the school projects budget.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): See attached

Vendor 1: WILLCO Sales & Service, Inc.

Vendor 2: CRF Interior Systems, Inc.

EMERGENCY: Explain in detail the nature of the emergency

Stage Dividing Doors
Pricing Comparison

School	Vendor	Product	Price	Warranty	Additional Costs not Included	Lead Time	Install Time
Marvin	Tri-State Folding Partitions	Modero Signature 841 manually operated panels	\$ 69,975.00	10 year	finish work, relocation of existing fixtures & utilities, permitting, bonds, coilwall removal	10-14 weeks	2 days
Naramake	Tri-State Folding Partitions	Modero Signature 841 manually operated panels	\$ 46,550.00	10 year	finish work, relocation of existing fixtures & utilities, permitting, bonds	10-14 weeks	2 days
Tracey	Tri-State Folding Partitions	Modero Signature 841 manually operated panels	\$ 49,955.00	10 year	finish work, relocation of existing fixtures & utilities, permitting, bonds	10-14 weeks	2 days
			\$ 166,480.00				
Marvin	CRF Interior Systems	Modero Signature 841 manually operated panels	\$ 97,000.00	Unspecified	finish work	10-14 weeks	TBD
Naramake	CRF Interior Systems	Modero Signature 841 manually operated panels	\$ 75,000.00	Unspecified	finish work	10-14 weeks	TBD
Tracey	CRF Interior Systems	Modero Signature 841 manually operated panels	\$ 78,000.00	Unspecified	finish work	10-14 weeks	TBD
			\$ 250,000.00				
Marvin	Willco	Modernfold Acousti-Seal 931 manually operated panels	\$ 56,062.00	Unspecified	additional ceiling work and modifications are needed before installation, finish work	10-12 weeks	TBD
Naramake	Willco	Modernfold Acousti-Seal 931 manually operated panels	\$ 53,304.00	Unspecified	additional ceiling work and modifications are needed before installation, finish work	10-12 weeks	TBD
Tracey	Willco	Modernfold Acousti-Seal 931 manually operated panels	\$ 56,187.00	Unspecified	additional ceiling work and modifications are needed before installation, finish work	10-12 weeks	TBD
			\$ 165,553.00				
Marvin	Willco	Modernfold Soundmaster 12 ACCORDION Doors	\$ 34,388.00	Unspecified	additional ceiling work and modifications are needed before installation, finish work	10-12 weeks	TBD
Naramake	Willco	Modernfold Soundmaster 12 ACCORDION Doors	\$ 32,500.00	Unspecified	additional ceiling work and modifications are needed before installation, finish work	10-12 weeks	TBD
Tracey	Willco	Modernfold Soundmaster 12 ACCORDION Doors	\$ 34,450.00	Unspecified	additional ceiling work and modifications are needed before installation, finish work	10-12 weeks	TBD
			\$ 101,338.00				



P.O. Box 138
Dayville, CT 06241
Ph: (800) 795-4424

PROPOSAL

DATE	PROPOSAL #
7/16/2024	9771

SUBMITTED TO:

Norwalk Public Schools - Central Office
125 East Avenue
Norwalk, CT 06852
USA
Attn: Brian Collins

PROJECT

M9771 Marvin Elementary School

ITEM	SCOPE of WORK	TOTAL
Furnish & Install	Marvin Elementary School 15 Calf Pasture Beach Road Norwalk, CT 06855 Operable Partition - MODERCO Signature 841 1. Includes removal and disposal of existing curtains, rigging & CoilWall as required for installation of new work. 2. The existing CoilWall needs to be removed to create a space to stack the panels. 3. Includes installing (1) new remote stacked Moderco partition at 29'2" wide by 18'8" high. 4. Panel construction to achieve a sound rating of STC 52. 5. Includes drilling existing beam and adding new C channel structural support inside pocket area. 6. Includes additional undersized panels to fit the narrow 41" pocket width with clearances. Standard width panels are 48" 7. Includes (1) storage area pocket door. 8. No pass doors included. 9. Includes engineering and permits. 10. The existing CoilWall floor track is to remain. 11. Includes track enclosure as necessary for acoustics. CRF Inc., Interior Systems Michael J. Fearing Estimating mfearing@crfinteriors.com	97,000.00
 MODERCO Authorized MODERCO Distributor - www.moderco.com		TOTAL \$97,000.00

Tri-State Folding Partitions, Inc.

608 Chestnut Ridge Road
Chestnut Ridge, New York 10977
Phone 845-352-4944 Fax 845-352-3788
Toll Free 800-448-7848

PROPOSAL

Date: JULY 26, 2024

TO: Norwalk CSD

Project: Folding partition Supply / install

Location: Marvin School

Email: collinsb@norwalkps.org

ATTN: Purchasing Director

Phone (203) 854-4157 / (203) 854-4056 fax / (475) 276-4769 mobile

We are pleased to submit our proposal to install the material and/or labor described at the prices shown below in accordance with the terms hereon:

Moderco Signature 841

1. Configuration: Individual panels, manually-operated
2. Size: 1 walls @ sized 18'8" tall x 29'2" wide
3. Face Sheets: STEEL
4. Panel Thickness: 4 inches.
5. STC Rating: 52
6. Hardware: Manufacturer's standard clear anodized finished to match exposed hardware on partition.
7. Panel Face: Manufacturer's standard vinyl,.
8. Panel Frame: Provide concealed clear aluminum edge protection of skin material
9. SEALS – retractable upper and lower
10. Closures - Standard
11. #55 Aluminum track system
12. Standard layout and support work from existing structures above
13. 10-year warranty on all materials

Your cost for the above supplied and installed is:

\$69,975.00

Exclusions

To include but not limited to the following: any structural steel, any engineering requirements – work – stamped drawings - etc, **all finish work, relocation of existing utilities,** any applicable taxes - permits – bonds, union labor, PLA Agreement, , any materials – labor – equipment not specifically mentioned herein.

NOTES

- Pricing is valid 30 days
- Pricing is FLAT RATE. All-inclusive for materials, labor, equipment and travel to complete the scope. It is not subject to further break down or alterations to above.
- 10-14wk lead time / 2 day install
- Payment terms: 100% upon completion of scope
-

Seller: TRI-STATE FOLDING PARTITIONS, INC.

By: Peter Mucciolo III

Title: VP OPERATIONS

E-Mail: lilpete@Tristatefolding.com

The prices, specifications and terms on this sheet plus the Terms and Conditions on the attached sheet are hereby accepted.

By: _____

Title: _____

Date: _____



BUDGET QUOTE

TO: Norwalk Public Schools
Attn: Brian Collins,
125 East Avenue
Norwalk, CT 06852-
collinsb@norwalkps.org

DATE: 8/22/2024
RE: Norwalk Schools
Norwalk, CT
ARCHITECT:
SECTION: Folding Panel Partition/Accordion

Dear Brian:

We propose to Furnish and Install the following items according to the following terms and conditions:

Quotation Details

One(1) Modernfold Acousti-Seal 931 Single Panel Operable Wall(s) (29'-1.81" wide x 16'-0.25" high) with 8 panels per wall, to be located in Marvin, including:

STC: 50 (51 +/-1) per ASTM E90 independent acoustical laboratory test

Facings: Non-Steel

Finish: Standard Vinyl

Bottom Seals: IC-2 individual crank operated 2"

Closure: Expandable

Stack: 90 degree Side Stack - Paired Stack-

Suspension: RT 100 -Aluminum Multi-Directional Track

GRAND TOTAL \$56,062.00
Tax Exempt

One(1) Modernfold Acousti-Seal 931 Single Panel Operable Wall(s) (27'-11.81" wide x 16'-0" high) with 7 panels per wall, to be located in Naramake, including:

All Components: Same as above.

GRAND TOTAL \$53,304.00
Tax Exempt

One(1) Modernfold Acousti-Seal 931 Single Panel Operable Wall(s) (30'-2.25" wide x 15'-2.43" high) with 8 panels per wall, to be located in Tracey, including:

All Components: Same as above.

GRAND TOTAL \$56,187.00
Tax Exempt

BUDGET QUOTE Continued...

TO: Norwalk Public Schools
125 East Avenue
Norwalk, CT 06852-

DATE: 8/22/2024
RE: Norwalk Schools

PAYMENT TERMS: 1/3 deposit with signed contract. 1/3 upon installation of track. 1/3 upon installation of partition.

Notes:

- Additional ceiling work and modifications will need to be completed before installation of our partitions
- Willco has provided 2 options for Panels & Accordions.

Approx Lead times

- Submittals 10-15 days
- Track- 4-6 weeks
- Panels 10-12 weeks
- Accordions- 18-20 weeks

INSURANCE Coverage: Willco Sales Service, Inc. standard insurance coverage and blanket endorsement CG D2 46 apply. Additional policies or coverage are not included. BOND: Add 3% to contract total.

Excluded Blocking in walls; Ceiling modifications; Disposal of old unit; Enclosures above and around track; Field Dimensions; Pocket Construction; Support steel punched per our template; Rigging into building; Additional fee for billing/project management services such as Textura; Bonds; Insurance and endorsements beyond Willco's standards;

Above price is good for 30 days from date of quote.
Payments for goods and services are due upon completion of work unless otherwise specified. Interest shall be added at the rate of 1.5% per month on the unpaid balance of any account past due. Purchaser shall pay all costs of collections, including a reasonable attorney's fee, on any accounts past due.

Willco Sales & Service, Inc.

BY: _____
Timothy Hinton

ACCEPTED BY: _____

DATE: _____



CITY OF NORWALK
 Alan Lo, Buildings and Facilities Manager
 alo@norwalkct.org P: 203-854-7877
 Norwalk City Hall
 125 East Avenue, PO Box 5125
 Norwalk, CT 06856-5125

TO: MEMBERS OF LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: NEIL RENNIE, BUILDING MANAGER

RE: **Municipal Buildings – Security Systems/CCTV**

DATE: September 19, 2024

.....

Approximately 20 years ago the Office of Building Management began to assess the need to upgrade of building's security access and closed-circuit television systems (CCTV).

At that time these services were bid out through the procurement process and Security Specialist was the successful bidder. Since this time, Security Specialist has been our sole provider for maintenance, repair and upgrades to the two systems. Utilizing one vendor allows continuity among our properties, allows us the ability to maintain security and integrity among these systems. Security Specialist is a representative for Exaqvision (CCTV system), which is utilized among a few of the City's buildings and more importantly is the main interface for CCTV at the Norwalk Police Department, which allows remote insight to our facilities in case of an emergency.

In strict compliance with our purchasing guidelines, I am hereby presenting Security Specialist to the Common Council as a sole source vendor for the above services for a term of 3 years, with two option years.

ACTION REQUESTED:

“Approve Security Specialists, a division of Alert Systems LLC, as our authorized service and installation representative for security access and CCTV at the various municipal properties to include, but not limited to Norwalk City Hall, Norwalk Police Department and Norwalk Health Department.”