

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at

norwalkct.org/meetings



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I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting:

September 14, 2021

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS:

Sharon R. Baanante, Commission on the Status of Women
Chantal Coffy, Commission on the Status of Women
Claudia Werman Connor, Commission on the Status of Women
Sarah A. Rendon Garcia, Commission on the Status of Women
Shannon O'Toole Giandurco, Commission on the Status of Women
Anna Keegan, Commission on the Status of Women
Jazmine Prezzie, Commission on the Status of Women

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**AGENDA
7:30 PM EST**

**SEPTEMBER 28, 2021
VIA TELECONFERENCE**

Kristina Testa- Buzzee, Commission on the Status of Women
Ivonne Zucco, Commission on the Status of Women
Iliana Zuniga, Commission on the Status of Women
Robert Stowers, Director of Recreation and Parks

REAPPOINTMENTS:

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

B. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. ORDINANCE COMMITTEE

1. Approve the following revisions/amendments to the following City Code sections:
 - Chapter 30 - Capital Projects Program, Sections 30-5, 30-6, 30-7, 30-8, 30-9, 30-10, 30-10.1, 30-11, 30-11.1, 30-12, and 30-13.
2. Approve the following revisions/amendments to the following City Code sections:
 - Chapter 79 - Planning and Zoning Commissions, Sections 79-1, 79-2, 79-3, 79-4, 79-5, 79-6, 79-7, and 79-8.

B. PUBLIC WORKS COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute the Agreement for Use of Municipal Public Property, Temporary Work Area Agreement, Side Letter Agreement, and any and all other documents with Eversource necessary and for the purpose of providing Eversource with rights to underground its electrical transmission and distribution lines at the Norwalk Police Station and Veteran's Park in connection with the Walkbridge Project and the City's compensation for such rights.
2. THEREFORE, BE IT RESOLVED by the Norwalk Planning Commission that 8-24 Referral #08-21 – DPW – Agreement for Use of Municipal Public Property, Temporary Work Area Agreement and Side Letter Agreement for Eversource to use city property for electrical transmission line installation in association with the Walkbridge Project be APPROVED.

BE IT FURTHER RESOLVED that the reasons for this action are to implement the following Plan of Conservation and Development goals, policies and actions:

1. That "Norwalk's infrastructure and public facilities are resource-efficient, well-maintained, cost effective, sustainable and resilient" (Chapter 11: Public Facilities, Infrastructure & Services); and
2. That "Norwalk has a comprehensive and balanced transportation system, with safety and multimodal accessibility the top priority of citywide transportation planning" (Chapter 10: Transportation & Mobility Networks); and
3. That "Protect and manage Norwalk's sensitive environmental resources and its inland and coastal waters to enhance water quality, wildlife habitat, biodiversity, public health, and enrichment of community character " (Chapter 8: Sustainability& the Norwalk Environment, Goals & Policies).

BE IT FURTHER RESOLVED that notice of this action be forwarded to the Common Council.

C. HEALTH AND PUBLIC SAFETY

- 1a. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to apply, accept and implement grant funds from the State of Connecticut, Department of Transportation under the Highway Safety Grant for Distracted Driving High Visibility Enforcement Program, in the amount of \$50,000.00
- 1b. Authorize the Police Chief, Thomas Kulhawik, to execute any and all agreements, documents, instruments and amendments thereto as may be necessary to implement the 2021 Distracted Driving High Visibility Enforcement Program, pursuant to such grant funding.
- 2a. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to apply, accept and implement grant funds from FEMA under the 2021 Port Security Grant.
- 2b. Authorize the Police Chief, Thomas Kulhawik, to execute any and all agreements, documents, instruments and amendments thereto as may be necessary to implement the 2021 Port Security Grant, pursuant to such grant funding.
- 2c. Authorize the, Fire Chief, Gino Gatto, to execute any and all agreements, documents, instruments and amendments thereto as may be necessary to implement the 2021 Port Security Grant, pursuant to such grant funding.
3. Authorize the Mayor, Harry W. Rilling, execute any and all documents necessary to adopt the 'Western CT Council of Governments (WestCOG) Multi-Jurisdiction Hazard Mitigation Plan Update 2021-2026' as prepared by the WestCOG and approved by the Federal Emergency Management Agency (FEMA).

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**AGENDA
7:30 PM EST**

**SEPTEMBER 28, 2021
VIA TELECONFERENCE**

APPOINTMENTS

COMMISSION ON THE STATUS OF WOMEN	M/C	Norwalk Code 115
SHARON R. BAANANTE (D) 64 Comstock Hill Avenue Norwalk, CT 06850		Term Expires – 09/01/2024
CHANTAL COFFY (U) 9 Michael Street Norwalk, CT 06854		Term Expires – 09/01/2025
ANNA KEEGAN (D) 20 Plymouth Avenue Norwalk, CT 06851		Term Expires – 09/01/2026
SHANNON O'TOOLE GIANDURCO (R) 163 Chestnut Hill Road Norwalk, CT 06851		Term Expires – 09/01/2026
JAZMINE PREZZIE (D) 8 Union Avenue, Apt.D4 Norwalk, CT 06851		Term Expires – 09/01/2025
SARAH A. RENDON GARCIA (D) 14 Hazel Street Norwalk, CT 06851		Term Expires – 09/01/2025
KRISTINA TESTA-BUZZEE (U) 170 West Rocks Road Norwalk, CT 06851		Term Expires – 09/01/2025
CLAUDIA WERMAN CONNOR (D) 11 Green Hill Road Norwalk, CT 06850		Term Expires – 09/01/2024
IVONNE ZUCCO (D) 16 Toilsome Avenue Norwalk, CT 06851		Term Expires – 09/01/2026
ILIANA ZUNIGA (D) 8 Running Brook Lane Norwalk, CT 06850		Term Expires – 09/01/2024

NORWALK, CONNECTICUT
COMMON COUNCIL

VIA TELECONFERENCE
SEPTEMBER 14, 2021

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

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Mayor Rilling called the meeting to order at 7:32 p.m. and led the Assembly in reciting the Pledge of Allegiance.

I. ROLL CALL

Ms. King called the Roll.

At Roll Call the following Common Council members were present:

Council at Large:	Mr. Gregory Burnett	Ms. Dominique Johnson
	Mr. Manny Langella	Mr. Nicholas Sacchinelli
	Ms. Barbara Smyth	

District A:	Mr. David Heuvelman	Mr. Kadeem Roberts
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District B:	Ms. Darlene Young	Ms. Diana Revolus
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District C:

District D:	Mr. George Tsiranides	Mr. Tom Keegan
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District E:	Mr. Thomas Livingston	Ms. Lisa Shanahan
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At Roll Call thirteen (13) Common Council members present and two (2) absent (Mr. Kydes and Mr. Theodoridis). A Quorum was present.

Also present were Mayor Harry Rilling, City Clerk, Donna King and Corporation Counsel, Mario Coppola.

II. ACCEPTANCE OF MINUTES

Regular Meeting: August 10, 2021

The following correction was made to page 6:

Mr. Kydes praised the District E representatives who had brought this item forward.

**** MS. REVOLUS MOVED TO ACCEPT THE MINUTES AS AMENDED
** MOTION PASSED UNANIMOUSLY**

III. PUBLIC PARTICIPATION

No members of the public wished to comment this evening.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS: There were no resignations announced this evening.

APPOINTMENTS: Sonja E. Oliver, Tree Advisory

**** MS. YOUNG MOVED TO APPROVE THE APPOINTMENT OF SONJA E. OLIVER TO THE TREE ADVISORY**

Ms. Young and Mr. Burnett spoke in support of the appointment.

**** MOTION PASSED UNANIMOUSLY**

REAPPOINTMENTS: There were no reappointments announced this evening.

MAYOR'S REMARKS:

Mayor Rilling said that a Norwalk Covid vaccine update goes out every Friday. 66% of Norwalk residents are fully vaccinated. He encouraged all those eligible to get the vaccine.

The Norwalk Boat Show will be held on September 23 -26, 2021.

A Car Seat Safety event will be held in the Norwalk City Hall Parking Lot on September 25, 2021.

On September 17, 2021, the Norwalk Historical Society Museum at 141 East Avenue will celebrate the completion of their outdoor space.

Mayor Rilling wished the Jewish Community a Happy Yom Kippur and a meaningful fast.

Mayor Rilling said that Norwalk has a diverse population. Ms. Revolus spoke about the Haitian Community and encouraged support for the Haiti Disaster Relief Drive to assist those affected by the recent earthquake in Haiti.

Ms. Revolus presented a letter including the Go Fund me site. Ms. Young suggested posting the letter on the City website. Mayor Rilling asked for prayers for those suffering from the effects of the hurricane in Haiti.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

Mr. Sacchinelli announced that Ms. Shanahan would read this evening's Consent Calendar.

B. CONSENT CALENDAR:

**** MS. SHANAHAN MOVED THE FOLLOWING CONSENT CALENDAR:**

VI.A.1, VI.A.2, VI.A.3, VII.A.1, VII.A.2, VII.A.3, VII.A.4, VII.A.6, VII.A.7, VII.C.1, VII.A.2A, VII.C.2B, VII.C.3, VII.C.5, VII.C.6, VII.D.1, VII.D.2, VII.D.3, VII.D.4, VII.D.5, VII.D.6, VII.D.7, VII.D.8, VII.D.9, VII.D.10, VII.E.1, VII.F.2

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

1. AUTHORIZATION FOR DISCUSSION: SETTLEMENT: ATHANASIADIS V. CITY OF NORWALK – CLAIM #A05627 EXECUTIVE SESSION

2. AUTHORIZATION TO SETTLE CLAIM: POLITE, NATHAN V. CITY OF NORWALK, ET AL, DOCKET NUMBER FST-CV19-6044446-S EXECUTIVE SESSION

3. AUTHORIZATION FOR DISCUSSION: SETTLEMENT: O’LEARY V. CITY OF NORWALK – CLAIM #A09424 EXECUTIVE SESSION

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO CONTRACT FOR TENNIS AND BASKETBALL COURT RENOVATIONS, PROJECT # 4141 (MATHEWS PARK AND WOODWARD AVE PARK), WITH SPORT-TECH CONSTRUCTION CORP., IN AN AMOUNT NOT TO EXCEED \$427,411. FUNDS FROM CAPITAL ACCOUNTS # 09226030-5777-C0321, 09216030-5777-C0321, 09206030-5777-C0321.

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO CONSENT TO AN ASSIGNMENT AND ASSUMPTION AGREEMENT BY AND BETWEEN

NORWALK SAILING SCHOOL LLC, AS ASSIGNOR, AND NORWALK SAILING SCHOOL AND NORWALK COMMUNITY SAILING, AS ASSIGNEE, CONCERNING THE LICENSE AGREEMENT BY AND BETWEEN THE CITY OF NORWALK, AS LICENSOR, AND NORWALK SAILING SCHOOL LLC, AS LICENSEE, 2021 PURSUANT TO ARTICLE 6 OF SAID LICENSE AGREEMENT.

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH TD AND SONS, INC. FOR PROJECT RNP 2021-1-BRIEN MCMAHON ATHLETIC FIELD CONVERSION FOR A SUM NOT TO EXCEED \$868,065.00 (BASE BID), \$288,778.00 (ALTERNATE 1 – SPORTS LIGHTNING), \$77,000.00 (ALTERNATE 3 – PROTECTIVE NETTING). ACCOUNT #'S 09216030-5777-C0659, 09226030-5777-C059.

4. AUTHORIZE THE INTERIM AND/OR THE DIRECTOR OF RECREATION AND PARKS TO EXECUTE CHANGE ORDERS ON CONTRACT WITH TD AND SONS, INC. FOR PROJECT RNP 2021-1 BRIEN MCMAHON ATHLETIC FIELD CONVERSION FOR A SUM NOT TO EXCEED \$123,383.40. ACCOUNT #'S 09216030-5777-C0659, 09226030-5777-C0659.

6. AUTHORIZE THE INTERIM AND/OR THE DIRECTOR OF RECREATION AND PARKS TO EXECUTE CHANGE ORDERS ON CONTRACT WITH FIELD TURF USA INC. (SOLE SOURCE) FOR THE SYNTHETIC TURF SURFACE AT THE BRIEN MCMAHON ATHLETIC FIELD CONVERSION FOR A SUM NOT TO EXCEED \$20,000.00. ACCOUNT #'S 09216030-5777-C0659, 09226030-5777-C0659.

7. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ADDENDUM NO. 1 WITH STANTEC CONSULTING SERVICES, INC. FOR PROJECT # 3985 – TURF SOFTBALL FIELD, DATED APRIL 24, 2020, FOR A SUM NOT TO EXCEED \$16,500.00 FOR CONSTRUCTION ADMINISTRATION SERVICES. ACCOUNT #'S 09216030-577-C0659, 09226030-5777-C0659

C. PUBLIC WORKS COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ACCEPT THE PROPOSED PRIVATE SANITARY SEWER EXTENSION AT 440 NEWTOWN AVENUE / 78 CRANBURY ROAD – ABLE CONSTRUCTION – PROPOSED 15 UNIT CONSERVATION DEVELOPMENT. THROUGH TECHNICAL ANALYSES, IT WAS

CONFIRMED THAT THE CITY'S SANITARY SEWER COLLECTION SYSTEM AND WASTEWATER TREATMENT PLANT CAN ACCOMMODATE THE ADDITIONAL SANITARY SEWER FLOW GENERATED FROM THE PROPOSED DEVELOPMENT.

2A. TECHNICAL CORRECTION OF THE COMMON COUNCIL ACTION OF JULY 13, 2021, ITEM VII.B.3 TO ADD ACCOUNT NUMBER 09 20 6030 5777 C0657 DESIGNATED FOR ATANE PROJECT DPW2021-2, MATERIAL TESTING:

2B. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH ATANE, FOR PROJECT DPW2021-2, MATERIAL TESTING, FOR A PERIOD OF ONE (1) YEAR, BILLABLE ON A UNIT PRICE BASIS, FOR A SUM NOT TO EXCEED \$30,000.00, WITH AN OPTION TO EXTEND FOR TWO (2) ADDITIONAL TERMS OF ONE (1) YEAR EACH.

ACCOUNT NO. 09 21 4021 5777 C0021

09 22 4021 5777 C0021

09 21 4021 5777 C0234

09 22 4021 5777 C0234

09 21 4021 5777 C0302

09 22 4021 5777 C0302

09 21 4021 5777 C0315

09 22 4021 5777 C0315

09 21 4021 5777 C0318

09 22 4021 5777 C0318

09 21 4021 5777 C0503

09 22 4021 5777 C0503

09 21 4021 5777 C0440

09 22 4021 5777 C0440

09 21 4021 5777 C0471

09 22 4021 5777 C0471

09 21 6030 5777 C0365

09 22 6030 5777 C0365

09 20 6030 5777 C0657

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE THE 1ST AMENDMENT TO THE APRIL 13, 2021 AGREEMENT BETWEEN THE CITY OF NORWALK AND THE GRASSO COMPANIES, LLC, FOR PROJECT PM2021-1, PAVEMENT MANAGEMENT PROGRAM, FOR AN AMOUNT NOT TO EXCEED \$1,000,000.00.

ACCOUNT NO. 09 20 4021 5777 C0021

09 21 4021 5777 C0021
09 21 4027 5777 C0302
09 20 4021 5777 C0503
09 21 4021 5777 C0503
09 20 4021 5777 C0649
09 21 4021 5777 C0318
03 00 00 2602

**5. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS RELATED TO STATE PROJECT 102-364 WEST AVENUE TRAFFIC ADAPTIVE SIGNAL PROJECT:
WHEREAS, THE CITY OF NORWALK HAS INITIATED A PROJECT TO UPGRADE TRAFFIC SIGNALS ON A PORTION OF WEST AVENUE AND BELDEN AVENUE TO TRAFFIC ADAPTIVE SIGNALS; AND**

WHEREAS, THE CITY OF NORWALK HAS PUBLISHED A NEWS RELEASE, MAILED A COPY OF THE NEWS RELEASE TO REQUIRED OFFICIALS AND AGENCIES, AND MAILED A NOTIFICATION LETTER TO ABUTTING PROPERTY OWNERS, ANNOUNCING THE PROPOSED TRANSPORTATION SAFETY PROJECT KNOWN AS STATE PROJECT 102-364 WEST AVENUE TRAFFIC ADAPTIVE SIGNAL PROJECT; AND

**WHEREAS, THE CONSTRUCTION PHASE WILL BE FUNDED UTILIZING 90% FEDERAL FUNDS AND 10% MUNICIPAL FUNDS;
AND**

**WHEREAS, A 30 DAY PUBLIC COMMENT PERIOD WAS PROVIDED TO ALLOW INTERESTED PARTIES TO VOICE THEIR CONCERNS;
AND**

WHEREAS, NO CONCERNS HAVE BEEN RAISED BY THE RESIDENTS OR FROM THE PUBLIC DURING THE COMMENT PERIOD;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF NORWALK, FIND THAT STATE PROJECT 102-364 WEST AVENUE TRAFFIC ADAPTIVE SIGNAL PROJECT IS IN THE BEST INTEREST OF THE CITY OF NORWALK, AND WILL PROVIDE FOR THE CONVENIENCE AND SAFETY OF THE TRAVELING PUBLIC.

6. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT TO THE SEPTEMBER 8, 2020 AGREEMENT BETWEEN THE CITY OF NORWALK AND AHNEMAN KIRBY, LLC. FOR PROJECT NO. 4048 ON-CALL SURVEYING SERVICES. THE AMENDMENT IS TO EXTEND THE AGREEMENT FOR A PERIOD OF ONE (1) YEAR AT A SUM NOT TO EXCEED \$150,000.00 WITH AN OPTION TO

EXTEND FOR ONE (1) ADDITIONAL TERM FOR ONE (1) YEAR.

ACCOUNT NO. 09 22 4021 5777 C0302

09 22 4021 5777 C0315

09 22 6030 5777 C0365

09 22 6030 5777 C0367

09 18 4021 5777 C0599

09 21 4021 5777 C0659

09 21 4021 5777 C0234

01 40 30 5258

D. FINANCE AND CLAIMS COMMITTEE

1. ACCEPT AND APPROVE THE REPORT OF THE CLAIMS COMMITTEE DATED: AUGUST 12, 2021

2. FOR INFORMATIONAL PURPOSES ONLY: NARRATIVE ON TAX COLLECTIONS DATED: AUGUST 12, 2021.

3. FOR INFORMATIONAL PURPOSES ONLY: MONTHLY TAX COLLECTOR'S REPORT DATED: JULY 2021

4. AUTHORIZE THE MAYOR, HARRY W. RILLING EXECUTE ANY AND ALL AGREEMENTS AND OTHER DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT THE GRANT AWARD OF \$50,818.18 FROM THE FY 2020 FEMA ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM, FUNDS TO BE USED FOR PHYSICAL FITNESS EQUIPMENT TO ENHANCE FIREFIGHTER HEALTH AND SAFETY. CITY MATCH RESPONSIBILITY 10% OF GRANT AWARD. ACCOUNT NO.013120-5269.

5. ACCEPT AND APPROVE THE REPORT OF THE CLAIMS COMMITTEE DATED: SEPTEMBER 9, 2021

6. FOR INFORMATIONAL PURPOSES ONLY: NARRATIVE ON TAX COLLECTIONS DATED SEPTEMBER 9, 2021.

7. FOR INFORMATIONAL PURPOSES ONLY: MONTHLY TAX COLLECTOR'S REPORT DATED: AUGUST 2021

8. AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO CONSENT AND APPROVE THE FOOD AND BEVERAGE SERVICE LICENSE AGREEMENT DATED MARCH 30, 2021 BY AND BETWEEN OAK HILLS PARK AUTHORITY AND DRY DOCK SMOKIN' ACES, LLC CONDITIONED UPON SAID LICENSE AGREEMENT BEING AMENDED TO EXPRESSLY PROVIDE THE CITY OF NORWALK WITH THE RIGHT TO TERMINATE THE LICENSE AGREEMENT WITHOUT CAUSE UPON 90 DAYS ADVANCE WRITTEN NOTICE TO DRY DOCK SMOKIN' ACES, LLC, AND SUCH ADDITIONAL TERMS AS CORPORATION COUNSEL'S OFFICE MAY REQUIRE.

9. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL AGREEMENTS AND OTHER DOCUMENTS WITH ESO, FOR THE LICENSING PURCHASE FOR THREE YEARS AND ON-BOARDING OF RECORDS MANAGEMENT SOFTWARE FOR THE FIRE DEPARTMENT ON A SOLE SOURCE PROCUREMENT BASIS, FOR THE CONTRACT AMOUNT NOT TO EXCEED \$58,665.15 FROM ACCOUNT # 09221370-5777-C0375.

10. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AGREEMENT WITH ROLLKALL TECHNOLOGIES, LLC FOR PROJECT 4083 CITY OF NORWALK POLICE DEPARTMENT EXTRA DUTY MANAGEMENT SYSTEM.

E. PLANNING COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO SIGN ALL FORWARDING DOCUMENTATION REQUIRED BY HUD FOR THE SUBMISSION OF THE PY46 CAPER AND APPROVE THE ADVANCEMENT OF THE PY46 CAPER TO HUD.

F. HEALTH AND PUBLIC SAFETY

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT GRANT FUNDING FOR CORONAVIRUS RELIEF FUNDS (CRF) ADMINISTERED BY THE CONNECTICUT OFFICE OF POLICY AND MANAGEMENT.

**** MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. REVOLUS; MS. YOUNG; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON; MS. SHANAHAN)**

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

**** MS. YOUNG MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH FIELD TURF USA INC. (SOLE SOURCE) FOR THE SYNTHETIC TURF SURFACE AT THE BRIEN MCMAHON ATHLETIC FIELD CONVERSION FOR A SUM NOT TO EXCEED \$220,487.90 (BASE BID), \$40,000.00 (ALTERNATE 2 – UPGRADE TO FTHD57 WITH COOLPLAY). ACCOUNT #'S 09216030-5777-C059, 09226030-5777-C0659.**

Ms. Shanahan explained there had been a lot of discussion about this item during the Caucus meeting and she would be reporting the views that were expressed. She said they need to be sure Parks and Recreation has the funds they need. She reported that they shared concerns, including whether or not the turf fields are as safe as they are represented to be. She said they are taking green open space and covering it with plastic. The disposal of the material has been a problem. Ms. Shanahan said she could not vote in favor of this item.

Mr. Heuvelman said he was concerned about the amount of plastic that would be used to cover the green open space. He said he would be abstaining from this vote because he voted in favor in the past.

Ms. Young said she understands that everyone cares about the health and welfare of the young people. She noted that this has been a two year process. She said she appreciated all the comments and added that this is not an easy decision, but this is one that needs to be done, specially since the young people are waiting for this field.

Ms. Revolus said that the Parks and Recreation department does an amazing job, but she will be abstaining for her own need to know the pros and cons.

Ms. Smyth said they want to make sure the girls have a playing field. There have been a number of articles expressing concerns about turf fields, but said she is going to support this, but noted there is more research to do.

Mr. Burnett said he would be supporting approval of this turf field. He said that it is greatly needed to advance the activities at Brien McMahon High School. However, he added that he supports taking a pause to obtain more knowledge. He said that Mr. Hughes provided quite a bit of information.

Mr. Tsiranides said that he would also support approving the turf field. He said that this may not be the best way to go, but it is the best option. He said that they owe it to the students and parents to move forward with the field. He thanked Mr. Hughes and his team.

Mr. Roberts said he was in full support of approving the turf field. He said it is well deserved for the women at Brien McMahon High School; this is a good opportunity for the youth and it is absolutely needed. Expressed his thanks to Mr. Hughes for all of the information he provided.

Ms. Young said that this has not been an easy process. People have been waiting for a long time for this field. She thanked Mr. Hughes for all the work he has been doing.

**** MOTION PASSED WITH TEN (10) VOTES IN FAVOR (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. ROBERTS; MS. YOUNG; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON) AND THREE (3) ABSTENTIONS (MR. HEUVELMAN; MS. REVOLUS; MS. SHANAHAN)**

LAND USE AND BUILDING MANAGEMENT COMMITTEE

**** MR. LIVINGSTON MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH NORSTAN COMMUNICATIONS, INC. DBA BLACK BOX NETWORK SERVICES TO PROVIDE STREAMING CAPABILITIES AND DIGITAL CONTENT CREATION UPGRADES AT THE NORWALK MAIN LIBRARY AND THE SONO BRANCH LIBRARY AUDITORIUMS FOR A TOTAL NOT TO EXCEED \$124,968.00. ACCT. #09186210 5777 C0785**

AND TO AUTHORIZE THE LIBRARY DIRECTOR TO ISSUE CHANGE ORDERS ON CONTRACT FOR A TOTAL NOT TO EXCEED \$12,000.

Ms. Harris the Executive Director of the Norwalk Public Library reviewed the request. She said the plan is to update the outdated system. Once it is complete, they will be able to live stream events. She noted that the rooms at the Library are in great demand. Some people are not comfortable coming into the Library and this technology will allow for

hybrid attendance. Common Council members expressed their support for this item and their thanks to Ms. Harris.

**** MOTION PASSED UNANIMOUSLY**

C. PUBLIC WORKS COMMITTEE

**** MR. TSIRANIDES MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF NORWALK AND ALMSTEAD TREE & SHRUB CARE COMPANY LLC FOR THE SUPPLY AND PLANTING OF TREES AND SHRUBS FOR AN AMOUNT NOT TO EXCEED \$130,000 PER YEAR. THE AGREEMENT IS FOR A PERIOD OF THREE (3) YEARS, WITH AN OPTION TO EXTEND FOR TWO (2) ADDITIONAL TERMS OF ONE (1) YEAR EACH.**

ACCOUNT NO. 09 22 4021 5777 C0233

09 22 6030 5777 C0370

09 22 4120 5777 C0649

Mr. Tsiranides explained that Almstead Tree and Shrub Care has been doing a good job for the City. Common Council members expressed their support for this item. Mr. Livingston commended the Public Works department and said this is one more step in maintaining the tree canopy.

Mr. Keegan said he wished there was more money to allocate for planting trees. He requested that they plant trees in the center of Norwalk and in South Norwalk. Ms. Shanahan said that the Ordinance Committee is working on a tree Ordinance. Ms. Revolus expressed thanks for adding to the cleanliness of the air. Mr. Heuvelman and Ms. Smyth added their support to looking at bringing more trees to the urban areas of the City.

Ms. Young said that she was very optimistic they can make an impact on South Norwalk, but the planting of trees goes hand and hand with what future development looks like. Within those areas, trees can't live. South Norwalk is a heavily industrialized community, and they need to be more mindful of that. Ms. Revolus agreed and said there is a lot of industry in District B.

**** MOTION PASSED UNANIMOUSLY**

F. HEALTH AND PUBLIC SAFETY

**** MR. SACCHINELLI MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE ANY AND ALL AGREEMENTS,**

DOCUMENTS OR AMENDMENTS AS MAY BE NECESSARY TO IMPLEMENT THE MEMORANDUM OF UNDERSTANDING WITH STAMFORD, GREENWICH AND DARIEN FOR THE LOWER FAIRFIELD COUNTY AUTO THEFT TASK FORCE.

AND TO AUTHORIZE THE POLICE CHIEF TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, OR AMENDMENTS THAT MAY BE NECESSARY TO IMPLEMENT THE LOWER FAIRFIELD COUNTY AUTO THEFT TASK FORCE.

Mr. Sacchinelli commended the Police force for doing this.

Police Deputy Chief Susan Zecca provided a description. She said that auto thefts have been a problem over the last few years. There is also a juvenile piece of this to provide intervention to help stop these actions.

**** MOTION PASSED UNANIMOUSLY**

X. MOTIONS POSTPONED TO A SPECIFIC DATE

There were none this evening.

X. SUSPENSION OF RULES

There were none this evening.

XI. ADJOURNMENT

**** MS. SHANAHAN MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 8:40 p.m.

ATTEST: _____
Donna King, City Clerk

Sharon R. Baanante

sharonbaanante@gmail.com • linkedin.com/in/sharonbaanante/ • (203) 247-2355



IV.A

Senior Social Impact & Community Engagement Leader

Accomplished, forward-thinking, and goal-oriented leader with a diverse background leading high-impacting social programming initiatives. Passion for advocating for underrepresented communities. Skilled in the development, implementation, and administration of key strategies focused on enhanced program awareness and community engagement. Collaborative communicator capable of cultivating partnerships across diverse agencies and community leaders to promote cohesive program practice and measurable positive results.

Areas of Expertise

• Program Design and Development	• Community Engagement	• Advocacy
• Strategic Analysis and Planning	• Partnership Development	• Community Education
• Program Management	• Marketing and PR	• Diversity, Equity, and Inclusion
• Goal Oriented Measurable Results	• Networking	• Racial and Female Empowerment
• Organizational Sustainability	• Relationship Management	• Public Policy

Career Experience

Norwalk Women Who Vote

Co-Founder

2019 to Present

Oversee the establishment of a grassroots organization focused on the identification, inspiration, and support of women to hold elected or appointed positions within our municipal and state government. Develop and implement programming strategies aligned with organizational objectives including the planning and facilitation of events.

- Established a network of 400 civically engaged women within the community.
- Consistently expand programming by planning and deploying high-profile events that empower and educate women. Programming includes Unscripted! Meet the Candidates, How to Get Appointed or Elected, and Zoom Power Hours featuring local female politicians, candidates, and civic leaders.

Love ALL Project

Founder

2017 to 2020

Facilitated collaboration with non-profit organizations in the development of cultural public programming to cultivate a deeper understanding of underrepresented communities. Liaise with various organizations including Building One Community, Triangle Community Center, Connecticut Institute for Refugees and Immigrants, Open Door Shelter, Al Madany Islamic Center, and the Family & Children's Agency to promote program awareness. Manage a portfolio of 40 volunteers ensuring alignment of performance with program needs.

- Instrumental in expanding program capacity to 40 volunteers, 800 Facebook followers while successfully hosting programs encompassing 500 attendees.
- Recognized in the 2018 publication, "Library Services for Immigrants and New Americans; Celebration and Integration" highlighting the program's innovative approach to cultural programming.

...continued...

Sharon R. Baanante

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Grace Farms Foundation

Director of Events

2014 to 2016

Served as a member of the strategic leadership team collaborating on the opening of the foundation focused on community, art, nature, faith and social justice. Optimized partnerships and programming with non-profit organizations including United Nations University, NASA, Connecticut Institute for Refugees and Immigrants, Future 5, Resiliency Center of Newtown, STAR Inc., Arts for Healing, and Walter E. Lockett Foundation. Delivered advocacy in pursuit of goals around inclusion and social responsibility. Managed and developed event team and volunteers.

- Championed the development and implementation of strategies supporting 350+ events and programs, including a 2 day workshop on human trafficking in collaboration with United Nations University which lead to a UN Security Council resolution to combat human trafficking.
- Key contributor to the definition and execution of new philanthropic initiatives.

Tuesday's Children

Development Director

2014

Directed the day-to-day operations focused on fundraising, event management, and public relations to drive program awareness and success. Cultivated and managed relationships with various agencies and individuals to optimize funding opportunities and strengthen position in the community. Managed a cross-functional team of grant consultants, interns, and volunteers.

- Raised \$450K by successfully planning the program's annual gala in seven weeks. The public relations campaign that accompanied this event was the most successful PR campaign in the organization's history.
- Expanded the major giving program in collaboration with senior leaders.

Morgan Stanley

Director – Firmwide Marketing & Corporate Events

2005 to 2010

Managed the coordination and execution of global events for premier clients, financial advisors and senior management in collaboration with the CEO. Developed and implemented event strategies to maximize return on investment (ROI). Partnered cross-departmentally to drive success across established objectives.

- Entrusted to develop and administer budgets up to \$7MM.
- Effectively planned and managed 100+ global events.

Education

Bachelor of Arts in Political Science - American Law and International Relations - University of Connecticut
Graduate Studies in Sustainability (economic, environmental, social) - Harvard Extension School

Certifications

Corporate Social Responsibility - Rutgers University

Volunteer Affiliations

Board of Directors and Board of Trustees, Norwalk Public Library (2020 - current)
Advisory Board Member, Norwalk Inaugural Film Festival (2019 - 2020)
Norwalk Arts Commission, Voting Member (2018-2020)

CHANTAL COFFY

Chantal Coffy Director/Manager

9 Michael Street - Norwalk, CT rochelia@hotmail.com - 203-554-0018

CHANTAL M COFFY

University of BPT graduate with a BS in Psychology and an AS in Nursing Advanced Medical studies (U.C.E) MD degree(no board cert.) Licensed PA

WORK EXPERIENCE

Professor

NCC - Norwalk, CT - 2013 to 2014

Responsibilities

Adjunct instructor in the Nursing College.

Teach a clinical class in the continuing Ed program.

Independent Contractor/ Case manager

4NURSES - Norwalk, CT - 2007 to 2014

Managing clients who has difficulty managing their own health issues. Overseeing workers who assist with their ADL.

Coordinating Drs visit/ Making sure medicines compliance is not an issue. Assist with AL placement as needed.

Manager

Richard Rosenthal Hospice - Stamford, CT - 2006 to 2011

Responsibilities

counseling patients and families Pain assessment and management. Supervision and provision of care

Accomplishments

The feedback was tremendous gratitude from family members and the clients who maintained their cognition through the dying process.

The result of pain well managed to allow someone the joy of the moment was priceless

Skills Used

Medical school knowledge enhanced the nursing care.

My IV skills and even the many languages were used to sooth difficult moments for many clients who spoke Spanish only and a few from France and Switzerland

Home care nurse

Norwalk Rehab - 2004 to 2006

Chart review Consultant

Sunrise assisted living wellness nurse.

IV/PICC LINE Nurse

VNHC - 1992 to 1998

Urology Charge Nurse

Bridgeport Hospital - 1988 to 1992

Med Surge nurse

Saint Joseph Hospital - 1989 to 1990

EDUCATION

AS Nursing ,BS in Psych. Doctor in Medicine , PA Licensed PR 2020

UB, UCE - 1988 to 2002

SKILLS

POLYGLOT(FRENCH, CREOLE, SPANISH, ENGLISH) Great IV Skills (including Pick certification and years of practice)

Association: WBDC board member

Life Skill Coach, Certified Hypnotist.

W



Claudia Werman Connor, JD

Norwalk, CT | 203.554.3833 | claudiaconnor@gmail.com

Summary of Expertise

Over 30 years of strategic leadership in organizational management; human rights, social justice, and legal advocacy; community education and engagement; fundraising; written communications and public speaking in the nonprofit sector in the U.S., Africa, and Southeast Asia. Recognized expert in policy and programming related to immigration, refugees, and human trafficking survivors. Strong expertise in program development and management, cross-sector collaboration/coalition building, philanthropic partnership cultivation and management, community outreach, and staff/volunteer training.

Professional Experience

Senior Director, Strategic Development Priorities, Save the Children, Fairfield, CT 2021-Present

- Leads team of 7 responsible for driving alignment of programs, policies, and private fundraising to achieve health, education, and protection outcomes for children globally and in the U.S.
- Serves as Gender Equality lead within the Resource Development division, developing donor materials and assets to elevate gender equality priorities and secure sustainable resources.
- Collaborates across departments and with the global Save the Children country and regional offices to identify opportunities, ensure programmatic excellence and streamline fundraising processes.

Chief Philanthropy Officer, Women's Refugee Commission, NY, NY January 2020-May 2021

- Reporting to the Executive Director, led team of 4 to achieve organizational revenue and fundraising goals for \$10.5 million mission-driven organization serving displaced women, children, and youth.
- Oversaw institutional fundraising appeals to private philanthropic foundations, government funders (U.S. and non-U.S.) and multilaterals such as UNHCR and UNFPA; exceeded by 40% annual goal of \$2.6 million in new grant funds in 1st quarter of 2021.
- Led initiatives to engage and expand individual donors; maintained 60% renewal rate among major donors giving \$10k+ in volatile economy; oversaw fundraising event planning and execution.
- Member of Executive Team, Board External Relations Committee, and DEI initiatives.

President & CEO, Connecticut Institute for Refugees and Immigrants, Bridgeport, CT 2015-2019

- Led statewide nonprofit organization delivering array of high-quality legal and social services programs to more than 3,500 refugees, immigrants, unaccompanied minors, and survivors of human trafficking and torture. Reported to Board of Directors and managed staff of 39.
- Directed high-impact, client-centered program; institutionalized rigorous goals and metrics to develop data, assess impact, and drive program actions. Led strategic expansion: established immigration legal services office in Waterbury, CT; launched new economic empowerment program for refugee clients; increased Dept. of Justice funding to expand human trafficking services.
- Engaged in extensive public speaking, community education and training, including co-presenting with community organizers and elected officials, panelist at Yale University's International Festival of Arts & Ideas, presenter at national convenings on refugee resettlement and immigration, and keynote speaker on racism and immigration at YWCA Greenwich Stand Against Racism.
- Created strategic alliances with diverse partners, including collaborations with Fairfield University Center for Social Impact to create refugee youth mentor program; private businesses to employ and mentor refugees; and other social services organizations such as the CT Coalition Against Domestic Violence and Supportive Housing Works to address diverse client needs and vulnerabilities.
- Led all fundraising: diversified funding base to decrease dependence on federal grants; increased foundation revenue 50%, individual donor base 300% and organizational budget from \$1.9 million to \$2.6 million during tenure. Managed annual operating budget with Board Finance Committee.

- Led strategic planning and implementation with external consultant and Board; co-led organizational re-branding, including brand identity assessment and creative development of new name/logo.
- Convened and led Centennial Committee to mark 100th anniversary of CIRI's founding; planned and executed *An American Story* exhibition curated in collaboration with Fairfield Museum and History Center featuring oral histories of 8 immigrants and refugees. Created Centennial Gala that increased year-over-year event revenue by 44%, raising more than \$227,000 in unrestricted funds.

Director, Strategic Foundation Partnerships, Save the Children, Fairfield, CT 2012-2015

Led research and identification of private family and large institutional foundation prospects and managed philanthropic relationships with donors of \$250k+. Secured grants with new funders, including first-time grant from Margaret A. Cargill Foundation of \$2 million. Met or exceeded annual performance goal of raising \$3 to \$4 million. Represented Save the Children at meetings with foundation prospects and donors, including donor visit to funded project in Ethiopia.

Senior Leadership Positions, International Rescue Committee, New York, NY 2008-2012

Director, National Programs: Set strategic vision for and led consolidated national programs department overseeing immigration services, economic self-sufficiency, health and wellness, and learning/evaluation. Standardized program design and implementation processes, including results tracking.

Regional Director: Supervised 7 Executive Directors of program offices across U.S., provided technical assistance on leadership, operational and management issues, and client-centered service delivery.

International Programs, Senior Technical Advisor, Governance and Rights: Provided technical assistance to field-based country programs in protection, access to justice and rule of law programming.

Independent Consultant – Myanmar, Malawi and Mozambique 1999-2008

Conducted extensive legal and policy analysis of newly enacted Myanmar Anti Trafficking in Persons Law for *UNICEF Myanmar*, and developed comprehensive training manual and tool kit on prevention and prosecution of human trafficking of children. Conducted evaluation of multi-year anti-human trafficking program for the *International Labour Organization—International Programme on the Elimination of Child Labour*—analyzing impact on policy, institutional and legal frameworks in Thailand, Laos, Cambodia, and China. Managed daily operations for *Malawi Center for Advice, Research and Education on Rights* and wrote content for training materials on Malawi Bill of Rights. Led 1999 Northern Mozambique Presidential election voter registration regional observation team for *The Carter Center*.

Early Career Experience

Senior Staff Attorney, The Legal Aid Society (Brooklyn), Criminal Defense Division, 1994-1998

Legal Clinical Instructor, Hofstra University School of Law, Hempstead, NY, 1993-1994

Staff Attorney, The Legal Aid Society, Prisoners' Rights Project, 1991-1993

Staff Attorney, The Legal Aid Society (Manhattan), Criminal Defense Division, 1988-1991

Education

Brooklyn Law School, Juris Doctor, Edward V. Sparer Public Interest Law Fellow

University of North Carolina at Chapel Hill, B.A., History

Publications

Contributions to *An American Story: Finding Home in Fairfield County*, Connecticut Institute for Refugees and Immigrants, 2017 and *Monitoring and Evaluation of the ILO-IPEC Mekong Project to Combat Trafficking in Women and Children*, International Labour Organization, 2007. Co-author of *An AIDS Assessment of the Maputo Corridor: Ressano Garcia to Chokwe and Vilankulo (Mozambique)*, USAID 2001.

SARAH A. RENDÓN GARCÍA

Curriculum Vitae
August 2021

Harvard University
13 Appian Way
Cambridge, MA 02138
www.sarahrendongarcia.com
rendongarcia@g.harvard.edu

EDUCATION

- Ph.D. Education, Harvard University, 2022
Concentration: Human Development, Learning, and Teaching
Secondary field in Latinx Studies
Dissertation: Navigating Immigration Status en Familia: An Exploration of Caregiver Understanding, Child Awareness, and Caregiver-Child Attachment Quality in Latinx Mixed-Status Families
Committee: Stephanie M. Jones (Chair), Hiro Yoshikawa, Roberto Gonzales, Gretchen Brion-Meisels
- Ed.M. Prevention Science and Practice, 2012
Harvard Graduate School of Education
- B.A. Psychology and French, College of the Holy Cross, 2008

PROFESSIONAL APPOINTMENTS

- 2019 – 2022 Instructor in Education, Harvard Graduate School of Education

ACADEMIC PUBLICATIONS

Peer-Reviewed Publications

Frankel, K.K., Brabeck, K.M., & **Rendón García, S.A.** (2021). Understanding unaccompanied immigrant youth's experiences in US schools: An interdisciplinary perspective. *Journal of Education for Students Placed at Risk (JESPAR)*, doi: [10.1080/10824669.2021.1949320](https://doi.org/10.1080/10824669.2021.1949320)

Rendón García, S.A. (2019). "No vamos a tapar el sol con un dedo": Maternal communication concerning immigration status. *Journal of Latinx Psychology*, 7(4), 284–03.

- Gonzales, R.G., Ellis, B.D., **Rendón García, S.A.**, & Brant, K. (2018). (un)Authorized transitions: Illegality, DACA, and the life course. *Research in Human Development*, 15(3-4), 345-359.
- Ellis, B.D., Gonzales, R.G., **Rendón García, S.A.** (2018). The power of inclusion: Theorizing “abjectivity” and agency under DACA. *Cultural Studies ⇔ Cultural Methodologies*, 19(3), 161-172.

Manuscripts Under Review

- Rendón García, S.A.** & Ocampo, Y. (under review). The glass suitcase: A portrait of an undocumented mother unpacking her journey. *Teachers College Record*.
- Brabeck, K., Gonzalez, D., & **Rendón García, S.A.** (under review). The Interactions between immigrant child development and the immigration legal system. In A. Redlich & J. Quas (under contract). (Eds.) *The Handbook on Psychology and the Law*. New York, NY: Oxford University Press.

Other Publications

- Chaudry, A., Yoshikawa, H., **Rendón García, S.A.**, Koball, H., & Francis, T. (2019). *Approaches to Protect Children's Access to Health and Human Services in an Era of Harsh Immigration Policy*. NYU Institute of Human Development and Social Change.
- Gonzales, R. & **Rendon-Garcia, S.** (2016). Understanding DACA's impact on young adults' well-being. *CYF News: The Effects of US Immigration Policies on Children, Youth, and Families*. American Psychological Association.

HONORS AND AWARDS

- | | |
|------|--|
| 2020 | Dissertation Fellowship Award, National Academy of Education/Spencer Foundation |
| 2020 | Dissertation Fellowship Award, Ford Foundation (Declined) |
| 2020 | American Dissertation Fellowship Award, AAUW (Declined) |
| 2019 | Harvard Immigration Research Fellowship Award, Immigration Initiative at Harvard |
| 2019 | Graduate Student Travel Award, Society for Research in Child Development |
| 2017 | Pre-Doctoral Fellowship Award, Ford Foundation |
| 2017 | Summer Predissertation Fellowship Award, GSAS Graduate Society |
| 2016 | Research and Innovation in Education Award, Harvard University Phi Delta Kappa |
| 2016 | Pre-Doctoral Fellowship Honorable Mention, Ford Foundation |
| 2015 | Presidential Scholar Fellowship, Harvard University Graduate School of Arts and Sciences |

SELECTED CONFERENCE PRESENTATIONS

Rendón García, S.A. (2021) *Navigating Immigration Status en Familia* [Guest lecture]. New York University, New York, NY, September.

Rendón García, S.A. (2021) Navegando immigration status en familia. In A. Stephans & G. McKown (Chairs), *A Discussion on Enhancing Teachers' Understanding of Students' Diverse Family Systems* [Symposium presentation]. Annual Meeting of the American Educational Research Association, virtual due to COVID-19, April.

Rendón García, S.A. (2020) *Navigating Immigration Status en Familia* [Guest lecture]. New York University, New York, NY, September.

Rendón García, S.A. (2021). *Navigating Immigration Status en Familia* [Paper presentation]. NAEd/Spencer Fellows Conference, virtual due to COVID-19, March.

Rendón García, S.A. Chaudry, A., Yoshikawa, H., Koball, H., Francis, T. (2019). Mitigating Strategies to Protect Youth Access to the U.S. Safety Net in Mixed-Status Families. In L. Rojas-Flores (Chair), *Children of Immigrants' Health: Mobilizing Research, Policy and Practice in a Time of Crisis* [Symposium presentation]. Biennial Meeting of the Society for Research in Child Development, Baltimore, MD, March.

Rendón García, S.A. (2019). “No vamos a tapar el sol con un dedo:” Maternal communication concerning immigration status. In F. Cross (Chair), *Raising Children in Limbo: Immigrant Socialization and Psychosocial Functioning Among Undocumented Latinx Families* [Symposium presentation]. Biennial Meeting of the Society for Research in Child Development, Baltimore, MD, March.

Rendón García, S.A., Frankel, K., Brabeck, K.M., (2018). Unaccompanied migrant youths' experiences in US schools: Challenges and opportunities [Poster session]. 2018 Conference of Ford Fellows at the National Academies of Sciences, Engineering, and Medicine, Washington DC, May.

Brabeck, K.M., Berger-Cardoso, J. & **Rendón García, S.A.** (2017). Post-release experiences of unaccompanied migrant youth: Family, health, and school. In M. Morrissey (Chair), *Migrant Women and Children to the US from Latin America: Research, Clinical, and Policy Perspectives* [Panel presentation]. American Psychological Association, Washington DC, August.

TEACHING EXPERIENCE

Harvard Graduate School of Education, Cambridge, MA

Instructor of Record

Faculty Instructor, *H510B: Growing Up Sin Papeles: Developmental Trajectories of Mixed-Status Families* (Spring 2 2022, Spring 1 2021, Spring 2 2020)

Faculty Instructor, *HPL101: How People Learn* (Summer 2021)

Teaching Fellowships

Lead Teaching Fellow, *HPL101: How People Learn* (Summer 2018, 2019, 2020, 2021)

Teaching Fellow, *H206: Developmental Theories of Change* (Fall 2016, 2017)

Teaching Fellow, *S-997: Field Experience: Reflective Inquiry into Professional Practice*
(Spring 2017, 2018)

Teaching Fellow, *S-012: Introduction to Statistics for Educational Research* (Fall 2018, 2019)

Teaching Fellow, *S-040: Introduction to Applied Data Analysis* (Fall 2018, 2019)

Instruction Design

Instructional Consultant, Teaching and Learning Lab (2020-2021)

RESEARCH EXPERIENCE

2017 – 2018 R3: Science-Based Policy and Practice to Protect
Five Million American Youth in a Time of Crisis
New York University, New York, NY
Research Assistant to Dr. Hirokazu Yoshikawa and Dr. Ajay Chaudry

2016 – 2020 Unaccompanied Minors Project
Boston University, Boston, MA
Research Assistant to Dr. Kate Frankel & Dr. Kalina Brabeck,

Harvard Graduate School of Education (HGSE), Cambridge, MA

2015 – 2019 SECURE Research & Development Team
Research Assistant to Dr. Stephanie Jones

2015 – 2019 National UnDACAmented Research Project
Research Assistant to Dr. Roberto Gonzales

2014–2015 SECURE for Families Program
Research Program Facilitator

2012 Catalyzing Comprehension Through Discussion and Debate
Research Assistant to Dr. Robert Selman

2011–2012 Project Alliance
Research Assistant to Dr. Nancy Hill

New York University, New York, NY

2011-2012 Center for Research on Culture, Development, and Education
Research Assistant to Hirokazu Yoshikawa

SERVICE

Service to Profession

2017 – 2018 Editor & Co-Chair, Harvard Educational Review
 2016 – 2017 Editor, Harvard Educational Review

University Service

2016 – 2019 Member, Student Mental Health Committee
 2015 – 2018 Member, Steering Committee, HGSE - Alumni of Color Conference
 2015 – 2017 Mentor, Act on a Dream Mentorship Program
 2011 – 2012 Founding Member, Harvard Undocumented College Access Program

Community Involvement/Outreach

2020 – Present Member, Board of Directors, Norwalk ACTS
 2020 Member, Social Innovation Forum Evaluation Committee
 2019 – Present Volunteer, Building One Community
 2014 – Present Member, Norwalk ACTS Community Action Network & Social Emotional Workgroup
 2016 – 2019 Research Advisor, FamilyFIRST Afterschool Program
 2011 – 2014 Founding Member, Somos CT Immigrant Advocacy Group
 2013 Planning Partner, Fairfield County Community Foundation Immigration Forum

LANGUAGES

Spanish (Native; fluent in reading, speaking, and writing)
 English (Fluent in reading, speaking, and writing)
 French (Proficient reading, speaking and writing)

RELATED PROFESSIONAL SKILLS

Proficient in data analysis and software (SPSS, Stata, Tableau, R, Atlas.ti, and NVivo)
 Proficient in Cidi Labs Instructional Design Tools and Rise 360
 Certified coder of Parental Reflective Functioning on the Parent Development Interview (PDI-R)

PROFESSIONAL MEMBERSHIPS OR AFFILIATIONS

Society for Research on Child Development, Latinx Caucus
 American Educational Research Association
 American Psychological Association

R

Shannon O'Toole Giandurco

163 Chestnut Hill Road • Norwalk, CT 06851

Cell: 203.856.7876

otoole.shannon10@gmail.com

Summary

Administrative support professional offering versatile office management skills and proficient in Microsoft Office programs. Strong planner and problem solver who readily adapts to change, works independently and exceeds expectations. Able to focus on multiple priorities and meet tight deadlines without compromising quality.

Education

Sacred Heart University, BS 2009

Key Skills

<i>Office Skills:</i>	<i>Office Management Administration Notary</i>	<i>Spreadsheets/Reports Event Management Calendaring</i>	<i>Front-Desk Reception Executive Support Travel Coordination</i>
<i>Computer Skills:</i>	<i>Microsoft Office Lotus Notes</i>	<i>Windows AIA Contracts for Construction Projects</i>	

Experience

Tengram Capital

Executive Assistant 2012-present

Executive Assistant to two of Tengram Capital's partners.

- Help oversee the daily operation of the office located in Westport, CT (receptionist duties, records management, email correspondence)
- Travel to the NYC office as needed.
- Manage the calendars, calls and extensive travel of the partners.
- Responsible for monitoring expenses and creating monthly expense reports.
- Work with investors to provide reports and tax documents.

Norwalk Hospital

Executive Assistant 2011 – 2012

Assistant to the President of the Norwalk Hospital Foundation and Vice President Norwalk Hospital.

- Help oversee the operation of the Foundation Office for scheduling and cost management.
- Work with all levels of Hospital staff for meeting preparation and scheduling.
- Event planning for events held on campus and off throughout the year.
- Work with donors to field their requests and needs in a timely fashion.
- Prepare presentations for monthly Board of Directors Meetings.
- Entrusted to handle personnel and donor situations with the utmost discretion.

Stew Leonard's Norwalk CT

Executive Assistant 2005-2011

Assistant to COO, CFO, General Counsel and Vice President for one of Fortune's 100 Best Companies to Work For. Handled multifaceted clerical tasks (data entry, project management and development, filing, records management and verbal/written communication) Coordinated meetings and events for top level executives. Basic travel arrangements, maintained database and prepared presentations in Word/Publisher/Powerpoint. Quickly became a trusted assistant known for "can-do" attitude, flexibility and high-quality work.

**Community
Involvement****Lockwood-Mathews Mansion****Trustee 2020 – current
Treasurer**

The Mansion was designated a National Historic Landmark in 1971, the board along with the staff works to provide programing for both adults and children that show the beauty and majesty of the home.

City of Norwalk Elected Official**Common Council 2013-2017**

Norwalk's leadership is structured with the Mayor as the head of the city who works in conjunction with a governing body of fifteen elected members. Elected in 2013 and former chair the Ordinance Committee. Also was a member of the Planning, Recreation & Parks and Personnel Committees. The years spent on the Council were an invaluable learning experience.

Oak Hills Park**Authority Member 2011-2013**

Mayoral appointment to help oversee the daily operations of Norwalk's municipal golf course. Served as the chairwoman of the marketing committee and in addition served on the Finance and Legal committees.



Anna T. Keegan, J.D.

Licensed to practice law in the state of Connecticut, Juris Number 432877

EXPERIENCE

HOUSING AUTHORITY OF THE CITY OF NORWALK

Director of Housing Operations

Norwalk, CT

April 2021 –Present

Oversee day-to-day operations of Housing Operations, including admissions, occupancy, self-sufficiency, and legal matters relating to Norwalk Housing Authority properties and Housing Choice Voucher tenants, including administering VASH, Mainstream and FUP vouchers.

- Assist in developing and enforcing housing policy and ensuring that all federal, state and local regulatory requirements are met
- Directly supervise the work 8 full time staff and four part time staff dealing with the day to day housing operations, admissions, occupancy, inspections and self-sufficiency.
- Take and address complaints grievances and appeals by public housing and section 8 residents to ensure that all residents are treated fairly and work to increase access to safe, decent, affordable housing.

NORWALK HUMAN RELATIONS AND FAIR RENT DEPARTMENT

Acting Director

Norwalk, CT

Jul 2018 – April 2021

Stepped into Acting Director role at City's request while continuing to perform all previous duties as Civil Rights & Fair Rent Investigator. Oversaw day-to-day departmental operations, including supervising departmental staff and managing payroll and budgeting.

- Took on additional roles as ADA Coordinator and Affirmative Action Officer for the City, and other special projects as they arose in areas related to homelessness, equal access to City services, and affirmative action in City employment.
- Improved access to City programs and facilities for people with disabilities by investigating and reporting on City facility compliance with ADA Accessibility Guidelines and responding to ADA reasonable accommodation requests on behalf of the City.

NORWALK HUMAN RELATIONS AND FAIR RENT DEPARTMENT

Civil Rights & Fair Rent Investigator

Norwalk, CT

Sep 2012 – Present

Advocated for and achieved passage of improved policies/procedures for marginalized/underserved populations.

- Updated City policies to include explicit protections against harassment based on gender identity/expression.
- Developed new file sharing policy to protect the privacy of domestic violence survivors.
- Prepared new procedures for the Fair Rent and Human Relations Commissions to address motions to dismiss, hearing procedures, and penalties for non-compliance.

Assisted the Fair Rent and Human Relations Commissions with legal issues on active cases.

- Researched and advised Commissions on legal issues that arose in deliberations.
- Prepared questions for all witnesses at hearings to ensure Commissioners had all relevant evidence.
- Assisted Fair Rent Commission Chair with evidentiary issues and objections at formal hearings.
- Wrote hearing decisions on behalf of the Fair Rent Commission.
- Successfully mediated nearly 90% of formal complaints before the Commissions.

Spearheaded improvements in transparency and equal access to information by working with local agencies and members of the public on behalf of the Fair Rent and Human Relations Commissions.

- Prepared and presented trainings regarding sexual harassment in the workplace, landlord/tenant rights and responsibilities, and other issues of discrimination.
- Monitored City's affirmative action efforts by preparing the annual Affirmative Action Utilization Analysis.
- Informed increasing numbers of walk-in intakes (53% increase in Investigator intakes) of their basic legal rights regarding discrimination and landlord/tenant law.

Developed and improved working relationships with the Norwalk Housing Authority, the Domestic Violence Crisis Center, Connecticut Legal Services, and the Center for Youth Leadership.

NORWALK MUNICIPAL EMPLOYEES ASSOCIATION

Vice-Chair

Norwalk, CT
Summer 2013 – Oct 2018

Advocated for the rights of Union Members by negotiating wage and benefit increases and ensuring that members' rights to due process were protected in proposed disciplinary actions.

- Negotiated 2016-2020 Collective Bargaining Agreement on Union's behalf as Bargaining Committee member.
- Worked with Personnel and other City Departments to resolve issues, including representing members in disciplinary actions.

AMERICAN CIVIL LIBERTIES UNION-CONNECTICUT

Intern/Legal Volunteer

Hartford, CT
Jan 2011 – Sep 2012

Furthered the mission of protecting against civil rights violations by providing research support to ACLU staff on constantly evolving variety of legal issues with a focus on First Amendment rights.

- Wrote testimony and fact sheets on variety of bills; participated in conducting Police complaint survey.
- Researched and wrote the Motion to Dismiss in the case of *State v Michael Adams* in conjunction with cooperating counsel.
- Conducted legal research on variety of civil rights issues, including free speech issues in schools and commercial speech; stop and frisk policies; and other privacy issues.

LAW OFFICES OF WILLIAM S. PALMIERI

Associate

New Haven, CT
Apr 2011 – May 2012

- Assisted in drafting briefs on issues of employment discrimination and police brutality.
- Prepared interrogatory responses and organized documents in response to requests for production.
- Defended clients in depositions.

BRIDGEPORT PUBLIC DEFENDER'S OFFICE

Intern

Bridgeport, CT
Fall 2010

- Represented clients in arraignment proceedings; conducted legal research for variety of attorneys.

FEDERAL MAGISTRATE JUDGE FITZSIMMONS

Intern

Bridgeport, CT
Summer 2010

- Conducted legal research that arose in cases and assisted in drafting legal opinions.

DISCOVERY FAMILY RESOURCE PROJECT

Americorps Volunteer

Baton Rouge, LA
Aug 2007 – Jul 2008

- Participated in planning and organizing full-day Dialogue on Race.
- Prepared and presented primary in-house staff training on client-based practices in the Child Protection System.
- Documented supervised visitations between parents and children and testified about them in court hearings.
- Worked one on one with underserved clients from diverse backgrounds in contexts including home visits, in-office classes, supervised visitation, and various ad-hoc settings.

ADDITIONAL COMMUNITY INVOLVEMENT

- Pro-Bono work with the Connecticut Legal Services Day Labor Clinic 2014 – 2015

- Connecticut Bar Association Young Lawyers Executive Committee

2013 – 2015

SKILLS

- Trained public speaker with awards including Parliamentary Debate Louisiana State Champion (2005); First Place Persuasive Speaking, University of Houston (2005); and numerous other awards in speech and debate.
- Experienced at writing and presenting trainings, doing a minimum of one per year and four this year.
- Trained by the Discovery Family Resource Project in de-escalating potentially hazardous situations.

EDUCATION

QUINNIPIAC UNIVERSITY SCHOOL OF LAW

Juris Doctor, May 2011

- Graduated Summa cum Laude; Class Rank: Top 5% (6/126).
- Activities: Law Review, Public Interest Law Project, Society for Dispute Resolution.

LOUISIANA STATE UNIVERSITY

Bachelor of Arts, May 2007

JASMINE R. PREZZIE, MSW

◆ Ph: (203)-613-2440 ◆ Norwalk, CT 06851 ◆ jprezziemsw@gmail.com

■ EDUCATION

CT Licensed Master Social Worker	Expected 2021
Fordham University, Graduate School of Social Service, Master of Arts in Social Work New York, NY	5/17
University of Maryland Eastern Shore, Bachelor of Arts in Sociology Princess Anne, MD	5/14
Salisbury University, Bachelor of Arts in Social Work Salisbury, MD	5/14

■ PROFESSIONAL EXPERIENCE

Human Services Council, Norwalk, CT <i>Director, Norwalk Mentor Program</i>	09/20- Present
• Actively recruit new and valuable mentors to serve students in the Norwalk Public Schools. • Maintain the Norwalk Mentor Program's positive image in the community serving all students in the Norwalk Public Schools. • Maintain relationship with all Norwalk Public Schools BOE, Superintendent, and counseling and administrative staff. • Recruit, onboard and train all volunteer mentors. • Oversee all mentoring sessions and extend support and supervision. • Develop strategic plan for long term growth and expansion of the Norwalk Mentor Program. • Oversee Program survey collection. • Oversee all sponsorships and reporting. • Responsible for composing and maintaining program budget for each fiscal year. • To fundraise and write grants to support program expenses and activities. • Responsible for maintaining funding relationships and recruiting new funding sources. • Host regular Advisory Council Meetings to ensure goals and benchmarks are being set and obtained. • Complete Year-end Report each June to distribute to partners. • Plan and host three events during school year: January, June, and August. • Support the operations of HSC and coordinate with other directors and committees.	
Horizons, New Canaan Country Day School, New Canaan, CT <i>Academic Coach</i>	02/18- Present
• Assigned high school students to coach academically throughout their high school career. • Help each student to set goals and support the student based on their individual needs. • Assist students in the areas of organization and time management, note taking and study strategies, leadership and self-advocacy, social and emotional wellness through transitions to high school, and guiding students through college and career planning. • Facilitate weekly group classes with students on college and career prep topics.	
Saint Joseph Parenting Center, Stamford, CT <i>Fatherhood Program Supervising Case Manager and Coordinator – 24/7 Dad Program and English Parenting Program</i>	9/15-9/20
• Performed complex professional case management to assigned caseload of individuals and families. • Conducted comprehensive intake interviews and evaluates client needs in regard to health, employment, finances, legal rights and family/social relations. • Carried a diverse caseload of 30-35 clients and conduct weekly case management sessions. • Obtained psychosocial history of clients and establish goals and outcome measurements indicators for treatment	

- Provided crisis intervention.
- Completed monthly DCF reports and client compliance report to various court divisions.
- Prepared clear and concise daily, weekly, and monthly documentation and reports for each individual.
- Collaborated with client caseworkers and other community service providers.
- Collaborated with DCF all regions, Stamford and Norwalk CSSD, Mental Health Providers, DDS Support Workers, Family and Criminal Attorneys, etc.
- Provided clients with available community resources individualized to their needs.
- Trained and supervised volunteers and various interns in different levels- high school, bachelors and MSW.
- Supervised support staff.
- Planned, coordinated, and implemented all policies, supplemental materials, outreach, and volunteer facilitators for the 24/7 DAD Program.
- Coordinated and implemented all incentive programs for eligible clients.
- Coordinated yearly Fatherhood Awareness seminars and events.
- Assisted with program budget development and responsible for the operation of programs.
- Active member of Stamford Hospital's Community Care Team.
- Active member of Stamford ReEntry Roundtable Team.
- Facilitated individual and group parenting classes.
- Coordinated and planned quarterly workshops to service our clients and the community.
- Created curriculum for Intimate Partner Violence Offender program.

Connecticut Renaissance, Stamford, CT
Clinical Intern

08/16- 07/17

- Responsible for providing direct and indirect intensive outpatient clinical services to individuals with psychiatric disorders, substance abuse and co-occurring disorders.
- Maintained clinical caseload of patients.
- Facilitated weekly Intensive Outpatient Program (IOP)
- Facilitated weekly Co-Occurring Outpatient Group.
- Facilitated weekly Cognitive Behavior Therapy Group.
- Completed daily group and individual notes.
- Created and implemented interactive group topics and activities to enhance coping skills and integrate back to society.
- Conducted random urine analysis and breathalyzer exams.
- Worked alongside multi-disciplinary team and received individual and group clinical supervision.
- Conducted weekly treatment and discharge planning.
- Assisted patients with changes of level of care.

Family Centers, Inc., Stamford, CT
Family Self-Sufficiency Program Coordinator

12/14 – 2/15

- Provided counseling to families and individuals.
- Provided goal planning, job skills training, and support to families.
- Provided community resource referrals to clients to support self-sufficiency goals.
- Collaborated with local housing authority to coordinate program, monitor progress of escrow accounts, and ensure wrap-around services.

SHORE UP, Inc./Wicomico Family Support Center, Salisbury, MD
Service Coordinator

5/13- 5/14

- Provided case management services to caseload of thirty-five families.
- Accompanied in-home interventionist to clients' homes.
- Conducted intakes with prospective clients, coordinated referrals to community service providers.
- Participated in outreach services to educate community.
- Implemented volunteer and fundraising activities.
- Conducted individual sessions with clients on goal setting, mock interview, and job readiness.
- Supervised volunteers in Center.
- Attended workshops, trainings, and conferences.

■ COMMUNITY SERVICE

Person to Person Scholarship Committee, Darien, CT

- Serve as Scholarship Ambassador to review applications and interview prospective scholarship recipients (2021- Present)

El Shaddai Ministries, Norwalk, CT

- Serve under Apostle Haywood McElveen Jr. as Youth Leader in Youth Department.
- Active member of the ministry since 2001.
- Member of Young Adult Board
- Leader in Social Services Department of the congregation
- Tutor high school students in the congregation
- Resource for all parents and/or children preparing for college

George Washington Carver Community Center, Norwalk, CT

- Voluntarily served on panels at various events related to college and career oriented. (2014- Present)

Person to Person Scholarship Committee, Darien, CT

- Serve as Scholarship Ambassador to review and interview prospective scholarship recipients and mentor each accepted applicant (2014- 2016)

I Have A Dream Program, Norwalk, CT

- An afterschool program founded by philanthropists, Mr. George and Carol Bauer of Wilton, CT, based on the selection of low income students that were guaranteed a scholarship for college upon the completion of high school(1999- Present)

■ SKILLS/CERTIFICATIONS

National Association of Social Workers Membership

Youth Mental Health First Aid

Adult Mental Health First Aid

Phi Alpha Honor Society

■ AWARDS AND RECOGNITION

Norwalk Hour Feature

January 2021

Norwalk Housing Authority Graduate Scholarship Ambassador

2015-2017

Norwalk Housing Authority Scholarship

2010-2017

Person to Person Scholarship

2010-2014

Elizabeth Ambler Raymond Trust Scholarship

2010-2014

Professional References

Lori Williams, CAC
Stamford, CT
(203)-521-4569

Tracy Ford, ACSW, LCSW/R
Fordham University
New York, NY
Tford12@fordham.edu

Carol Bauer
Philanthropist
College Sponsor, Norwalk I Have A Dream Program
Wilton, CT
(203)-517-7422

Lauren Goodman, MSW
Saint Joseph Parenting Center
Stamford, CT
(475)-218-8644

Jacquelyn Morgan, MSW
Norwalk Public Schools Social Worker
203-919-2433

El Shaddai Ministries
Norwalk, CT
(203)-810-4312

Jackie Roberson, MSW
Norwalk Public Schools Social Worker
(203)-981-9371

Lou Mall
Trumbull, CT
loumall@optonline.net

Grant Kallen
Ridgefield, CT
gpagrnt@gmail.com

Edward Linekin
Ridgefield, CT
203-240-2494
elinekin@wberkley.com

Professional Summary

A passionate, dedicated higher education professional with over 25 years of progressive experience in four year and two year institutions with a proven record of accomplishments in student affairs, academic affairs and workforce development.



Education

Ed.D. Educational Leadership Johnson and Wales University, Providence RI 2014
M.A. Student Personnel Administration New York University, New York, NY 1991
B.A. Communications/Human Relations Western Connecticut State University, Danbury, CT 1989

Work History

Connecticut State Colleges and Universities Shoreline West Region

• *Chief Regional Workforce Development Officer* July 2020-Present

Connecticut State Colleges and Universities

Norwalk Community College, (NCC) Norwalk, CT, Academic Affairs

• *Interim Dean of Workforce Development and Community Partnerships* 2009-June 2020
• *Associate Dean of Continuing Education and Workforce Development* August 2019-June 2020
• *Director of Adult Learning* July 2015-Sept. 2019
• *Director Family Economic Security Program* Jan. 2014-June 2015
Nov. 2009-Dec. 2013

Hunter College, City University of New York (CUNY), Student Affairs

• *Director, Health and Wellness Education* 1994-2009
• *Assistant Coordinator of Peer Staff Development/Training* Sept. 1998-Oct. 2009
• *Advisor and Counselor* Sept. 1994-Aug. 1997
Sept. 1994-Nov. 2008

Wagner College, Staten Island, NY

• Assistant Dean of Students Aug. 1991-Dec. 1993

Work Experience and Accomplishments

Connecticut State Colleges and Universities, Shoreline West Region

Chief Regional Workforce Development Officer

Reporting to the Regional President

Directs the creation and administration of comprehensive workforce development strategies and initiatives which serve the needs of the region's citizenry and business community for Norwalk, Housatonic and Gateway Community Colleges. Leadership is provided to campus based teams to deliver comprehensive workforce development, professional development and personal enrichment courses to surrounding communities. The position develops and maintains mutually beneficial relationships with key external partners such as the state agencies, Workforce Investment Boards, employers, industry associations, private foundations and others.

Responsibilities

- Provide supervisory direction to strategic workforce development staff within the region
- Lead joint marketing efforts across the region
- Identify and secure region-wide funding,

- Create and replicate promising program models and identify strategic opportunities for regional collaboration
- Represent the region and the Regional President at the state and national level
- Establish and monitor the achievement of performance benchmarks across colleges

Significant Accomplishments

- Partnered with private philanthropy, college foundation and public funding to deliver accelerated health care training in the Southwest region to meet COVID related crisis.
- Worked to help secure funding of approximately 6 million dollars in a collaborative effort with statewide colleagues
- Collaboratively worked with Statewide Human Resources offices to increase efficiencies in policies and procedures for non credit faculty in continuing education
- Initiative and implemented statewide partnerships in health care by delivering training and wrap around support services.
- Introduced and navigated contract negotiations with major cloud computing platforms to prepare for IT training in fall 2020

Norwalk Community College, (NCC) Norwalk, CT

NCC is a public community college in Norwalk, Connecticut enrolling 13,000 full-time, part-time, credit and non-credit students. Over 40 associate degrees, 27 credit certificate programs and 25 workforce development certificates are offered to a student body that is diverse based on race, ethnicity, age and socio-economic status. The College's primary service area includes urban and suburban towns in southwestern Fairfield County.

Interim Dean of Workforce Development and Community Partnerships

Reporting to Chief Operating Officer (formerly President title)

Associate Dean of Continuing Education and Workforce Development

Reporting to the Chief Academic Officer

Responsible for leadership for continuing education division that provides oversight for 100 non-credit faculty, 300 non-credit courses and 25 non-credit certificates that provide workforce education, lifestyle and youth enrichment classes generating a yearly revenue of \$2,000,000 which supports the College Budget. Identify and maintains high school, community and business and industry partnerships. This position was a promotion from Associate Dean of Continuing Education and Workforce Development.

- Manage development, design and marketing of course catalogue
- Identify current and future educational and training needs of businesses and industries in the college's service area
- Supervise 8 professionals and support staff and approximately 125 unionized non-credit lecturers
- Provide oversight for Perkins Grant, Career and Technical Education Programs
- Manage dual-enrollment and early college programs with area High Schools including PTECH with Norwalk High School and IBM and Stamford High School
- Guidance over government relations with local, regional and state leaders
- Manage community partnerships that are mission centric
- Identify opportunities for workforce training with local business and non-profit organizations

Significant Accomplishments

- Secured \$670,000 for PTECH in recent funding
- Secured and managed approximately \$400,000 in grant funds for workforce development
- Managed Perkins federal grant of \$530,000 over two years
- Increased number of clinical sites for non-credit allied health certificates
- Increased number of contract training or local business
- Increase summer youth enrichment enrollment by 38%
- Collaborate with community partner to develop, design and deliver an immigrant workforce education training program
- Identify and cultivate new relationships with community groups, and the business and industry sector to increase enrollment
- Establish pathways for Veterinary Assistant, Physical Therapy and Exercise Science non-credit certificates to related credit bearing associate degree programs
- Maintain revenue stream in challenging financial times
- Generate new contract training opportunities to generate additional revenue
- Create guidelines and process for internal articulation of non-credit classes to credit classes
- Inform guidelines for a new NCC Foundation Non-Credit to Credit Scholarship
- Draft MOU's for early college high school programs
- Formalize and increase process for establish NCC classes to be offered as College and Career Pathway courses in area high schools

Director of Adult Learning, Academic Affairs

Reporting to the Chief Academic Officer Provided leadership for identifying, developing and expanding a broad array services for adult learners on campus to ensure student success and alleviate barriers and obstacles often experienced by adult learners. This was a newly created position that was developed as a result of the success of a five-year grant funded program serving adult students and students with children.

Responsibilities

- Supervised professional coaches who were providing direct services to adult student and students with children
- Initiated and managed campus wide programming efforts and student support initiatives for returning adult students such as family friendly events, financial education programs, conferences for adult learners and students with children

Significant Accomplishments

- Provided campus leadership for system wide program designed to encourage degree completion among non-completers
- Recruited an AmeriCorps VISTA to work with adult students to alleviate poverty and food insecurity by starting a campus food pantry
- Provided leadership for grant from American Association of Community Colleges Plus 50 Program
- Introduced financial literacy and adult learner workshops at new student orientation
- Coordinated campus efforts of system wide initiative to encourage adult learners to complete educational credentials

Director, Family Economic Security Program, Academic Affairs

Reporting to the Chief Academic Officer. Provided leadership for 1.5 million dollar grant over a 5 year period providing direct and indirect services to 500 adult learners and students with children to help them achieve their academic, personal, financial and career related goals. Demonstrated success, as articulated in [The Family Economic Security Program, White Paper 2016](#) resulted in institutional change and replication at another area community college.

Responsibilities

- Created and implemented the infrastructure of a new program based solely on memorandums of understanding between The Fairfield County Community Foundations Fund for Woman and Girls, the NCC Foundation and the College
- Recruited, hired, trained and supervised the newly created positions of Financial Coach and Achievement Coach to provide case management to adult students and students with children
- Established and administered scholarship process and eligibility for 100 student parents

Significant Accomplishments

- Over 5 years increased the graduation rate of 100 single parent by 50%
- Established bi-annual retreats for students with children yielding on average a 80% participation rate in a full day Saturday program
- Created multiple program and staff assessment to gauge success of program including an Impact Survey to meet the funders needs for feedback
- Model of success coaches replicated in additional scholarship programs
- Case management model replicated within the institution
- Directly influenced institution wide services for adult learners and students with children

Hunter College, City University of New York (CUNY), Division of Student Affairs

Hunter College, located in New York City, is the largest college in the City University of New York (CUNY) system. Over 22,000 students attend Hunter, pursuing both undergraduate and graduate degrees in more than 170 different programs of study.

Director, Health and Wellness Education

Reporting to the Chief Student Affairs Officer Responsible for leadership and management of the College's Health and Wellness program, including supervision of the Office of Health Services and health education activities, to provide direct health care and education/prevention programs to a residential and commuter diverse student population in order to support their personal and academic success.

Significant Accomplishments

- Coordinated multiple funding sources for a total budget of \$200,000
- Expanded existing Health Services Office, which only offered on campus emergency care, to create a comprehensive health and wellness program with multi-level health care services and practitioners to develop an extensive health education and prevention program
- Established and supervised collaborative partnership with New York City hospitals physicians, nurse practitioners, and administrators to provide direct health care students
- Implemented partnerships with faculty from Hunter College Schools of Health Professions to provide to create health education internships for undergraduate and graduate students
- Created evaluation tools to measure the satisfaction rate of students utilizing the Office of

- Health Services and of those attending health education programs
- Implemented and supervised a drug and alcohol education program with the Director of Athletics and Director of Residence Life for student athletes and resident students

Assistant Coordinator of Peer Staff Development/Training

Coordinated and implemented yearly recruitment, selection and training of 20 peer counselors and 20 peer academic advisors to provide personal and academic assistance to the undergraduate student body. Supported Residence Life training and programming.

Significant Accomplishments

- Introduced new teaching methods and strategies for Peer Counseling class in Psychology and Education Division
- Designed and implemented an application and formal interview process for peer counselors
- Designed a new marketing and recruitment plan for peer counselors
- Provided new training curriculum for resident assistant staff
- Developed new student leadership and personal development workshops

Advisor and Counselor

One of 13 Advisors and Counselors who provided direct student support services for to assist them in meeting their personal and academic goals.

Significant Accomplishments

- Worked with a four person team to redesign, re-organize and implement new student orientation, registration and freshmen seminar for 1800 incoming new students
- Provided academic advising, crisis intervention and short term counseling to continuing student population via walk in hours and appointments

Wagner College, Staten Island, New York

Assistant Dean of Students

Wagner College is a private, co-educational, residential liberal arts college with an enrollment of approximately 2,000 students.

Provided direction and supervision in all programmatic and administrative areas of Residence Life and Student Life.

Adjunct Teaching Experience

- | | |
|--|---|
| <ul style="list-style-type: none"> Norwalk Community College, Humanities Department
Public Speaking, 3 Credit Course | Spring 2019, 2017, 2016,
2014, 2011, 2013, Fall 2013 |
| <ul style="list-style-type: none"> First Year Experience Department
College Forum, 1 credit Course | Fall 2011, Fall 2012 |
| <ul style="list-style-type: none"> Freshman Seminar, 3 Credit Course | Fall 2009, 2010 |
| <ul style="list-style-type: none"> Hunter College, Advising Department
Orientation Seminar, 1 Credit First Year Student Course | 1994-2007 |
| <ul style="list-style-type: none"> Psychology/Education Department
Peer Counseling, 3 Credit Psychology/Education Course | 1994-1997 |

Institutional Service

CSCU Shoreline West, 2020-Present

- IT and Manufacturing Regional Sector Partnership
- Governor's Workforce Council, Education Subcommittee
- FEMA COVID Relief Workforce Development Team

Norwalk Community College, 2009-Present

- CT Community College Student Affairs and Academic Affairs Consolidation Committee
- NCC Foundation Entrepreneurship Committee
- Chair, Search Assistant to the Dean
- Chair, Search Director of Nursing, Allied Health
- Strategic Planning Committee
- Enrollment Management Committee

- NEASC Public Disclosure Standard, Co-Chair

- Career Services Task Force

- General Studies Program Review

- Search Committees, Dean of Students

Hunter College, CUNY, 1994-2008 (Selected Service)

- Search Committees for CUNY Director of Wellness and Counseling, Hunter Associate Director of Student Activities, Associate Director of Counseling

- Middle States Institutional Goals Workgroup

- Emergency Management Committee

- Search Committee, Director of Advising

- First Year Student Seminar Task Force

- Student Affairs Self Study, Student Services

- Middle States Student Life Task Force

Professional Appointments and Engagement

- | | |
|---|------------|
| • Presenter , NCWE Conference | 2021 |
| • Presenter AACC, NGA Upskilling Conference | 2020 |
| • Appointed Member , State of CT 2Gen Advisory Board | 2019 |
| • Selected Participant , AACC Future Leaders Institute | 2017 |
| • Facilitator , Achieving the Dream, Working Families Initiative | 2015 |
| • Selected as Faculty , Barnes Great Teachers Seminar, CT Community Colleges | 2013, 2015 |
| • NASPA Region I Representative for NASPA Community College Division | 2011-2016 |
| • Selected Participant , Barnes Great Teachers Seminar, CT Community Colleges | 2012 |
| • Member , National Association of Student Personnel Administrators in Higher Education (NASPA) Adult Learner/Students w Children Comm. | 2012 |
| • Selected Participant , NASPA Region I Mid-Level Institute | 2011 |
| • Alternative Liaison , for the Council for the Advancement of Standards in Higher Education (CAS) for the American College Health Association | 2008 |
| • Co-Chair , CUNY Health Services Advisory Council | 2007-2008 |
| • Member , NASPA Program Committee | 2008 |
| • Member , American College Health Association | 2000-2008 |
| • Member , National Association of Student Personnel Administrators, Regional, State and National committees | 1989-2017 |

Awards

- | | |
|--|------|
| • Norwalk Community College | |
| Nominee, National Council for Workforce Education Exemplary Program | 2018 |
| The WorkPlace, Inc. Advocacy Award | 2017 |
| NASPA Regional Program of the Year Award | 2012 |
| Center for Working Families Sustaining Innovation Award and | 2012 |
| Innovation Award both from Annie E. Casey Foundation | 2011 |
| • Graduate , Norwalk CT Chamber of Commerce, Leadership Institute | 2009 |
| • Hunter College, City University of New York | |
| Hunter College Presidents Award | 2008 |

Presidential Staff Initiative Award

1996, 2003

Community Involvement

- **Strategic Planning Consultant** UCAN, South Norwalk Present
- **Sports Liaison Parents Association**, Greens Farms Academy 2019 - present
- **President**, Notre Dame High School Athletic Association 2016-2018
- **Member**, Notre Dame Strategic Planning Committee 2016
- **Board of Directors**, Side by Side Charter School 2011-2015
- **Extensive Volunteer Engagement Work in New York City** 1999-2005

Selected Professional Presentations

- **Co-Presenter, "Immigrant Workforce Education"**, National Council for For Workforce Education October 2017
- **Presenter, "Non-Credit Student Success"**, Shared Governance and Student Success, CT State College & University April 2016
- **Co-Chair, Community College Institute** National Association of Student Personal Administrators in Higher Education (NASPA) National Conference March 2015, 2016
- **Coordinator and Moderator, "Transforming the Student Experience for Adult Learners and Students with Children"**, NASPA National Conference, Baltimore, MD March 2014
- **Lead Presenter, The Intergenerational Classroom** February 2014
Center for Teaching and Learning, Norwalk Community College
- **Coordinator and Moderator, "Community Colleges as a Career Choice"** October 2013
NASPA Webinar
- **Panelist, "Serving Non-Traditional Students: A Best Practices Training and** March 2013
- **Coordinating Presenter, "Working at Community Colleges A Career Choice"** March 2013
NASPA National Conference, Orlando FL
- **"Mom BA: Understanding and Supporting Women Students with Children" and "Helping Single Parents Graduate Through Innovation and Inquiry"** November 2012
NASPA Region 1 Conference, Mystic CT
- **Panelist, Leadership Breakfast, Higher Education for Low Income Women** October 2010
The Women's Fund, Community Foundation of Southeastern MA,
- **Presenter, "Student Support Programs at Community Colleges"** September 2010
PaperClip Communications Webinar
- **Presenter, "Single Parents on Campus"** March 2010
NASPA National Conference, Chicago IL



Ivonne Zucco, MBA, PCC.

16 Toilsome Avenue, Norwalk, CT 06851 · 203-537-6044 · zuccoivonne@gmail.com · linkedin.com/in/ivonnezucco

EXECUTIVE SUMMARY

Cross-functional executive leader with strong experience in organizational leadership and systems advocacy. Consistently enhances experience through a demonstrated capacity for professional growth. Articulates and connects mission to programs, identifying areas in need of improvement and implementing sensible solutions with existing resources. Solid reputation for developing and providing highly effective, targeted presentations for community and supporters.

EXPERTISE

- Bilingual-bicultural (Spanish-Latino)
- Diversity & Inclusion Initiatives
- Strategic Alliances Building
- Community Engagement
- Personal & Systems Advocacy
- Public Relations
- Public Speaking
- State, Federal and Private Grant Writing and Reporting
- Results Based Accountability™ Programs Framework
- Organizational Restructuring
- Quality Service Improvement
- Strategic Planning
- Systems & Operations
- Staff Mentoring & Development
- Financial Management
- Budget Development
- Philanthropy Development
- Fundraising Experience
- Board & Volunteer Management

PROFESSIONAL EXPERIENCE

BUILDING ONE COMMUNITY, STAMFORD, CT

Building One Community's mission is to advance the successful integration of immigrants and their families. B1C focuses on creating one community in which all immigrants are active, contributing members and where we apply our knowledge and experience to inform immigration policy at all levels.

DIRECTOR OF OPERATIONS & HUMAN RESOURCES

JUNE 2021 - PRESENT

Works with the facilities team and management to integrate people, physical space, and processes to improve the quality of service for Building One Community's participants and the organization's productivity. Additionally, Ivonne coordinates the onboarding process, implements organizational, individual professional development, performance reviews, and goal setting for the staff to create paths for growth within the organization. She manages initiatives and events to enhance staff morale and foster organizational cohesion, including the REDI (Racial, Equity, Diversity, Inclusion) initiatives staff members, board, and volunteers.

WORKFORCE DEVELOPMENT DIRECTOR

FEBRUARY 2018- MAY 2021

Administration of the Workforce Development Department (WD), which is composed of the Skills Development (SDP), Hiring Site (HS) and Unpaid Wages programs. The program uses education, training and support to improve immigrants' economic well-being while strengthening the local community.

Responsibilities and Achievements

- Created and implemented a mission aligned strategy to improve the development of relevant job skills training and job programs for low-income immigrants in the greater Stamford area. These training programs include Home Health Aide, Culinary, Retail and Construction and Landscaping (including OSHA10 & OSHA30 trainings)
- Implemented and facilitated Soft Skills Trainings. These programs include Leadership, Effective Communication, Interpersonal Skills, Conflict Resolution, Cultural Competency, Goal Setting, Life Transitions, etc.
- Responsible for program evaluation through survey administration and data analysis
- Collaborated with Senior Management Team to ensure programs results meet the organization's strategic goals
- Responsible for operations, logistics, program budget development and management, grant reporting and strategic goal setting by implementing Theory of Action for the Workforce Development Department
- Networked and establishes partnerships with the community to ensure resources for SDP and HS programs
- Provided support for the strategic planning process and needs assessments study as part of the managing team

THE ROWAN CENTER (FORMERLY THE CENTER FOR SEXUAL ASSAULT CRISIS COUNSELING AND EDUCATION) STAMFORD, CT

The Mission of The Center is "to provide counseling and support services to victims of sexual assault and to eliminate sexual violence through community wide education programs." The Center provides free, 24-hour confidential counseling and advocacy services, age and developmentally appropriate awareness and prevention education for the community at large and participates in public policy advocacy as part of a statewide alliance of crisis centers.

EXECUTIVE DIRECTOR

JULY 2011 – AUGUST 2017

Responsible for the entire organization's strategy and operations. Driver of social change and systems advocacy. Created programs, evaluated outcomes, developed budgets, managed finances, mentored and developed staff, wrote grants, originated marketing campaigns and grassroots initiatives. Built partnerships and coalitions, specializing in strong relationships with policymakers, legislators, corporations, foundations, community partners, and volunteers.

Achievements

- Lead an organization that served over 18,000 people in Lower Fairfield County during her tenure
- Increased the organization's capacity by 150% and doubled its budget size
- Created the Reveal to Heal campaign and other highly visible mission-driven initiatives
- Expanded sexual violence prevention program to audiences from kindergarten to college
- Won highly competitive "Impact Fairfield" grant
- Published several editorials and articles on sexual violence public awareness (available for review on LinkedIn)
- Was a taskforce member for Public Act No. 13-214. "An Act Concerning Domestic Violence and Sexual Assault"

DIRECTOR OF OPERATIONS

JANUARY 2011 – JUNE 2011

Responsible for day-to-day operations and direct support to the executive director. Recruited, supervised and evaluated a team of crisis counselors and prevention specialists. Developed staffing plan appropriate to program needs. Assessed programs' statistics, effectiveness, and impact. Maintained records and complied with foundations and federal and state grants' requirements.

Achievements

- Substantially increased partnerships with organizations in Lower Fairfield County and the State of Connecticut
- Improved delivery of service through a conscientious effort to measure outcomes
- Increased D&I initiatives, reaching a 35% of Latino ethnicity, 30% male and 25% other minorities clients served
- Presented testimony at public hearings and met with elected officials

BILINGUAL/BICULTURAL CRISIS COUNSELOR

SEPTEMBER 2009 – JANUARY 2011

Provided direct bilingual-bicultural counseling and personal advocacy services to primary and secondary victims of sexual assault. Supported and accompanied clients to hospitals, police, and court. Provided support for the Spanish and English 24 Hour Hotlines. Facilitated support and empowerment groups. Partnered with other human service agencies. Was member of the Sexual Assault Response Team, Multidisciplinary Investigative Team, Hispanic Advisory Council of Greater Stamford, and the Hispanic Chamber of Commerce

HUDSON PARTNERS SECURITIES LLC. STAMFORD, CT**OFFICE MANAGER**

MARCH 2007- AUGUST 2009

Hudson Partners Securities LLC (Hudson Partners) is an independent firm with senior, experienced professionals dedicated to helping alternative asset investment managers raise capital for exceptional investment opportunities.

MASTER SIGNS, LLC, GREENWICH, CT**BUSINESS OWNER**

DECEMBER 2001-JUNE 2006

Graphic design and sign making company serving Fairfield county

LAW OFFICES OF ALEX J. MARTINEZ, STAMFORD, CT**PARALEGAL**

AUGUST 1999 - SEPTEMBER 2001

Civil, criminal and immigration law office serving primarily clients of Hispanic heritage.

Combined experience

Responsible for daily operations and direct support to the managing partners and directors ▪ Responsible for all aspects of running and growing the companies ▪ Created marketing materials and strategies to promote the business ▪ Managed accounts payables, receivables, bookkeeping records and financial reports ▪ Maintained communication with clients, vendors, and all parties involved with the businesses ▪ Supported clients and prepared family and criminal court forms. Specialized in immigration proceedings obtaining, analyzing, and organizing supporting evidence. Translated for clients in court.

EDUCATION

PROFESSIONAL CERTIFIED COACH

Core Energy Coaching™, Energy Leadership™, COR.E Dynamics™

IPEC

(Institute for Professional Excellence in Coaching)

2020

MASTER'S IN BUSINESS ADMINISTRATION

University of New Haven, New Haven, CT

2016

BACHELOR OF ARTS, PSYCHOLOGY

Magna Cum Laude - Alpha Sigma Lambda Honor Society

Sacred Heart University, Fairfield, CT

2009

VOLUNTEER WORK & BOARD MEMBERSHIPS

THE CONNECTICUT ALLIANCE TO END SEXUAL VIOLENCE

Since April 2021
and July 2016 -September 2019

CT statewide alliance of individual sexual assault crisis programs with the common goal to end sexual violence and ensure high quality, comprehensive and culturally competent sexual assault victim services.

VICE PRESIDENT OF THE BOARD OF DIRECTORS

SECRETARY OF THE BOARD OF DIRECTORS

Responsible for the communication and coordination of board members and executive committee. Oversight of By Laws and Policies compliance. Part of the strategic planning team.

MEMBER OF THE EXECUTIVE SEARCH & TRANSITION COMMITTEE

Selection of Executive Director's search firm, outreach efforts, search criteria, review of candidates, interviews, questions and assignments for finalists and planning of meet and greet of finalist and Board Members.

GREENWICH ALLIANCE FOR EDUCATION

AVID SUCCESS Committee
and Student/Family Coach

Since April 2019

The Greenwich Alliance for Education mobilizes community resources to provide opportunities and services that foster educational success for all Greenwich Public School students. The AVID (Advancement Via Individual Determination) program address the opportunity/achievement gap by providing mentors and additional training to students who perform in the academic middle and fit one or more of the following: low socio-economic, single parent household, first generation to college, English not the primary language at home, minority.

GRACEWORKS

Board Of Directors

Since July 2014

GraceWorks mission is to help restore human dignity to the poor and the marginalized by providing financial support for educational, developmental, and health-related projects in India, Kenya, and other parts of the world.

THE ROWAN CENTER

(Formerly The Center for Sexual Assault Crisis & Education Center)

WEW Event Committee

August-December
2017

The Women Empowering Women (WEW) event is an evening of networking for women where industry-leaders from diverse backgrounds come together to share stories of personal growth as part of a moderated panel conversation.

Iliana Zuniga

8 Running Brook Lane
Norwalk, CT 06850
+1.347.439.8765
ilianazm@gmail.com
[linkedin.com/in/ilianazuniga](https://www.linkedin.com/in/ilianazuniga)



Summary

Award-winning digital strategist with track record of success transforming ideas into targeted and bespoke online, interactive experiences and strategies across multiple platforms, channels and geographies. Strong leader with combined strategy, transformation, project management, eLearning, communication, marketing, UX and design skills with extensive experience delivering and implementing highly innovative tools that create value and increase sales conversion.

Local community activist with a focus on Woman and Latinx rights.

Core Competencies

- Digital Strategy and Transformation
- Global Project Management
- Learning Management Systems (LMS)
- Design Thinking
- Agile Project Management
- Learning and Development content and design strategy
- Diversity and Inclusion
- Digital Platform Management and Integration
- Technology Adoption Training
- Brand Strategy, Architecture and Activation
- UX, Interactive and Responsive Design
- App Design and Development
- Enterprise CMS Implementation and Migration
- Social Media and E-mail Marketing
- Naming, Messaging and Positioning
- Content Strategy for Digital Channels
- Digital Publishing and Distribution
- 100% Fluent in English and Spanish
- Comprehension Ability in Italian and French

Education

Diversity, Equity & Inclusion in the workplace- Certificate of Completion; Muma College of Business 2021
Bachelor of Arts in Online Communications
University of Texas – **Graduated Summa Cum Laude**
Graduate School in Online Communications
University of Texas – **Area of Research: Creating Online Communities**

Other Honors

Women of Distinction Award 2021 Awarded by the Darien/ Norwalk YWCA for community service

Class of 2001 Mentorship Program Honoree
National Association of Hispanic Journalists (NAHJ) – Washington, DC.

Professional Experience

YWCA of Darien/Norwalk – Darien, CT

Board of Directors member. September 2021- Present

PwC – Stamford, CT

Learning Innovation and Technology senior strategist. March 2019- Present

I enable people and teams to disrupt, innovate, create alignment and drive extraordinary business results through learner-centered, talent development practices designed for the future workforce. I am a Digital disruptor and innovator for PwC's Learning and Development organization. By using Human Centered Design, I create Digital Learning experiences and products that are intuitive and that promote the Firm's business and people strategy.

Key responsibilities:

- Implement and improve processes and procedures to maximize efficiency and user engagement
- Lead technological and innovative solutions initiatives to move the entire learning team forward in practice
- Lead Project manager for various digital platform and Learning Management solution projects while implementing new tools and communication platforms to enhance partnerships with all stakeholders
- Responsible for being a leader and advisor for the latest L&D trends and technology to recommend best-in-class solutions

Enterprise Program Management Office- Business Transformation lead. June 2018 – February 2019

Responsible for managing the Business, People, Clients and Digital Transformation project for the Assurance practice in the MX firm for PwC's Enterprise Program Management Office (ePMO). Working with C-Suite and senior leadership to improve processes, design and develop transformation plan and manage senior workstreams to create a better experience for People, Clients and improve the quality of operations

Global Learning and Development Digital Senior Strategist. November 2018 – June 2019

- Manage the implementation of "Vantage", our global learning platform for PwC. Responsible for working with the Spanish speaking territories in the network.
- Train and prepare territories to implement and launch a new digital learning platform.
- Defining and implementing a Learning and Development plan and strategy from a global model, to fit the needs of the local market.
- Coordinate their local content strategy, team training, IT configuration mobile strategy and communications and marketing plans for the launch of Vantage locally.
- Implement L&D best practices to increase profitability and productivity of local firms.

Global Brand Digital Leader. January 2009 – October 2018.

- Digital strategy advisor with longest tenure within Global Brand team providing innovative consulting to PwC global network and driving strategy of the PwC brand while delivering first-class interactive solutions to stakeholders across 153 countries. Led development and execution of transformation strategies utilizing and leveraging the power of entire digital global ecosystem (online, mobile, social) through a broad set of functional, design and brand digital capabilities.
- Led global transformation, training and change management activities to implement new processes and digital collaboration platforms by providing best practice, training and support across business operations.
- Led creation of PwC's first brand ecosystem on digital environments, creating distinctive and consistent user experiences across multiple channels and platforms as well as eLearning
- Launched innovative digital suite of interactive brand tools promoting and protecting the brand and delivering personalized experiences by LoS, staff level and geography
- Served on core team that developed strategy and brand architecture for new lines of service, offerings and sub-brands such as PwC Digital Services and Strategy& .
- Directed design, development, training and implementation of firm's brandsite and other global process enhancement digital tools.

Citi (Banamex) – Mexico City

Internet Senior Manager / Webmaster. May 2003 – June 2006

Spearheaded development of marketing oriented websites, online advertisements and marketing strategies on Banamex.com. Managed technical team in charge of website maintenance and daily updates.

- Developed highly successful email marketing and online campaigns targeting diverse audiences ranging from college graduates to retirees

Deloitte – Mexico City

Multimedia Coordinator. September 2001 – April 2003

Directed a wide range of Internet and Intranet multimedia and marketing strategies. Developed cutting-edge online advertising campaigns. Daily management of company's website and Intranet.

NASA (Networks and Resources Training Site) – El Paso, Texas

Graduate eLearning Project Manager. January 1995 – August 2001

Developed and designed suite of online eLearning tools. Trained Minority students and faculty from K-12 Schools in Internet use for educational research and interactive design.

EMPLOYMENT APPLICATION



CITY OF NORWALK
 125 East Avenue P.O. Box 5125
 Norwalk, Connecticut 06851-5125
<http://agency.governmentjobs.com/norwalk/default.cfm>

Stowers, Robert E.
0065-01-2021 DIRECTOR OF RECREATION AND PARKS

PERSONAL INFORMATION

POSITION TITLE: DIRECTOR OF RECREATION AND PARKS		EXAM ID#: [REDACTED]
NAME: (Last, First, Middle) Stowers, Robert E.		SOCIAL SECURITY NUMBER: N/A
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]	ALTERNATE PHONE: [REDACTED]	NOTIFICATION PREFERENCE: Email
DRIVER'S LICENSE: ☐ Yes ☐ No	DRIVER'S LICENSE: [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES: ☐ Yes ☐ No

PREFERENCES

WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular
TYPES OF WORK YOU WILL ACCEPT: Full Time
SHIFTS YOU WILL ACCEPT: Day, Evening, Night, Weekends, On Call (as needed)
OBJECTIVE: My Objective is to become a Director of a Park and Recreation System

EDUCATION

DATES: From: 8/1976 To: 12/1977	SCHOOL NAME: Washington State University	DEGREE RECEIVED: Master's
LOCATION: (City, State/Province) Pullman, Washington	DID YOU GRADUATE? ☒ Yes ☐ No	UNITS COMPLETED: 39 - Semester
MAJOR: MA	SCHOOL NAME: King County Sports & Events Council	
DATES:	DEGREE RECEIVED: Professional	
LOCATION: (City, State/Province) Seattle, Washington		
MAJOR: Georgie Award for Best Advertising		

WORK EXPERIENCE

DATES: From: 8/2019 To: Present	EMPLOYER: Seattle Department of Parks and Recreation, City of Seattle	POSITION TITLE: Division Director Enterprise and Community
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 100 Dexter Avenue North, Seattle, Washington, 98109		
PHONE NUMBER: 2066848022	SUPERVISOR: Jesus Aguirre - Superintendent	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 180	

DUTIES:

As a member of the Parks and Recreation Executive Management Team, I direct the Division responsible for the revenue generating Partnerships. Sections of the Division are Conservation Corp; Event and Park reservations; Golf, Sponsorship and Partnership (The Volunteer Program; The Japanese Gardens; Magnuson Park (A 193 Acre former Naval base), Park Activation and Park Amd Program. I am responsible for ten direct reports, a total of 180 FTEs and an operating budget of \$28 million and a Revenue Budget of \$10 million.

* Led, direct and manage:

* Oversight of the Conservation Corp, responsible for directing the recruitment training, and case Management for up to 52 Re former Homeless, or Indigents who were formally incarcerated. In addition, directed the development of work programs and a

* Oversight of the Golf Program, and a budget of 12 million; the Management of Seattle's four public Golf Courses; oversight of agreement and Capital Improvement program; directing fee studies/ fee structure model that generate 13million dollars a year

Received: 5/24/21 10:44 PM For Official Use Only: QUAL: _____ DNQ: _____ ☐ Experience ☐ Training ☐ Other: _____
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* Magnuson Park (A 193 Acre former Naval base, developed into a business and recreation and residential housing Park), Worked with staff who negotiated with Businesses and Nonprofits, which included Business ventures for occupancy, such as the Magnusson park Tennis Center, Outdoors for all (outdoor Recreation Company dedicated to recreation for Developmentally disabled individuals; Arena Sports, Large two Acre Indoor facility with multiple sports fields, gyms/Workout facility) outdoor Soccer Fields and a baseball complex

* Direct and oversee the Volunteer Program this program, delivers over 100,000 Hours in volunteer work annually, which converts to over 3 million dollars in value annually.

* Responsible for directing the development of Partners and Partnership agreements, And directing the Sponsorship Team to generate thousands of dollars in Sponsorships annually.

* Direct the Management Team for Seattle Japanese Garden and the Conservatory admission fee facilities. Work with Park and facility Maintenance and Facilities on maintenance

* Oversee the Management team for Park Activation. Activation covers Parks in business districts, and Downtown parks, and with high Crimes throughout the City. Additionally, responsible for directing the management team in the development and the oversight of Park Ambassador Program; Park Ambassadors are assigned to our Top 21 Regional and highly attended parks to collect data on a mobile APP on overcrowding, Social Distancing, Masking, And, delivering information on COVID-19 information to the public.

* Directing the management Team for Event and Parks Scheduling and well as athletic Field scheduling which generates between 5 and 7 Million dollars per year. Responsible for setting fees.

DATES: From: 3/2016 To: 8/2019	EMPLOYER: Seattle Department of Parks and Recreation, City of Seattle	POSITION TITLE: Division Director of Parks
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 100 Dexter Avenue North, Seattle, Washington, 98109		
PHONE NUMBER: 2066848022	SUPERVISOR: Jesus Aguirre - Superintendent of Parks and Recreation	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 400	

DUTIES:

Environmental Sustainability, Seattle Parks and Recreation

As a member of the Parks and Recreation Executive Team, I direct and oversee the management of Park Maintenance for 480 Seattle Parks, triangles and pocket Parks, Urban Forests, gardens, and Environmental Learning Centers. I lead/manage seven direct reports. I am also responsible for a total of 400 FTEs and an operating budget of \$48 million.

- * Led, direct and manage:
- * Oversight of Solid Waste Collection and Recycling program, as well as managing the collection of garbage and refuse, recycling in all City of Seattle Parks, as well as maintain a fleet of large and mini packer trucks, and supplies.
- * Garbage contracts with Seattle Public Utilities.
- * Parks Natural Resources Section, which includes, the care and maintenance of Specialty Gardens (Japanese Garden, Kubota Gardens, and the Arboretum).
- * Landscape and Turf maintenance Management for 480 city Parks.
- * Maintenance of Parks Urban Forests, Natural areas, and Trails.
- * Partnership agreements and work of the Seattle Green Partnership.
- * Environment Education, (which includes wildlife Management, Environmental learning centers, Urban Gardens Food Management, and Integrated Pest Management.
- * Emergency Operations and Security Section, which includes Park Rangers, and our Security Team, and the afterhours Duty Officer.
- * Encampment Response and Enhanced Maintenance Team. Direct the Managers who oversee the cleaning Crews that work with the Navigation Teams cleaning the City.

REASON FOR LEAVING:

Appointed to The Revenue and Partnership Division as appointed by the Superintendent of Parks and Recreation

DATES: From: 3/2016 To: 1/2017	EMPLOYER: Seattle Department of Parks and Recreation, City of Seattle	POSITION TITLE: Interim Division Director
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 100 Dexter Avenue North, Seattle, Washington, 98109		
PHONE NUMBER: 2066848022	SUPERVISOR: Jesus Aguirre - Superintendent of Dept of Parks and Recreation	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 600	

DUTIES:

Interim Division Director As a Senior Member of the Parks Executive Team, was responsible for the following:

- * Directed Facilities and Park Resources, the largest division within the Parks and Recreation Department, which encompassed roughly sixty percent (60 %) of the Parks and Recreation department's staff and budget, which is approximately a \$65 million-dollar operating budget, and a \$10 million-dollar capital budget, and over 600 FTE's.
- * Directed the management and oversight, and work of all the union trades, which comprise of: Electricians, Carpenters, Plumbers, Painters, Engineers; Mechanics, Metal Fabricators, Wastewater and Drainage Team.
- * Direct management and maintenance for 48 Seattle Parks.
- * Directed the management of the Parks Solid Waste Collection and Recycling program.
- * Directed the Natural Resources Section, which included * Directed the management and the oversight the Parks Urban Forests, natural areas, and care of maintenance of landscapes and turf, and the Seattle Green Seattle Partnership.
- * Directed the management of the Environment Education and Environmental Learning Centers, Wildlife Management, Integrated Pest Management and Urban Garden/Food Management.
- * Directed the Emergency Operations Management and Security.

REASON FOR LEAVING:

There was a reorganization that split the Parks and Resources Division from the Facilities Divisions as the Department had undergone expansion

DATES: From: 11/2010 To: 2/2016	EMPLOYER: Seattle Department of Parks and Recreation, City of Seattle	POSITION TITLE: Manager
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 100 Dexter Avenue North, Seattle, Washington, 98109		
PHONE NUMBER: 2066848022	SUPERVISOR: Jesus Aquilre - Superintendent	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40		
DUTIES: * Led, directed, and managed the Annual Work Programs of the Seattle Parks and Recreation's South Region Park Resources section which consists of all South Seattle Responsible for the maintenance of 230 Parks and Open Spaces in the South region: 3200 acres of land. managed 7 Direct reports. * Responsible for the city-wide management and oversight of the Department's Garbage and Refuse Solid Waste Program, recycling programs and Solid Waste Contracts with Seattle Public Utilities. * Responsible for directing the funding, care, and maintenance of the City of Seattle Parks in the South Region, which consisted of South, Southeast, South Central and Southwest Seattle. * Responsible to the City of Seattle Department of Parks & Recreation, for the administration and management of approximately 120 FTE staff and a \$12-million-dollar budget. * Responsible for working with the community, strategic planning, and development of staff, as well as advisory councils, in the planning, development and construction of new Parks in the South Seattle Region. * Responsible for the development, implementation, and completion of the Parks Resources Annual Work Program, including programming consisting of the maintenance of parks, and the planning and funding of Parks and Athletic Fields.		
DATES: From: 4/2004 To: 10/2011	EMPLOYER: Seattle Department of Parks and Recreation, City of Seattle	POSITION TITLE: Regional Recreation Manager
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 100 Dexter Avenue North, Seattle, Washington, 98109		
PHONE NUMBER: 2066848022	SUPERVISOR: Christopher Williams - Deputy Director of Seattle Parks and Recreation	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 56	
DUTIES: Seattle Parks and Recreation Central and Downtown District ----- * Direct and Manage the Annual Work Programs of the Seattle Parks and Recreation Central Seattle management team, which consisted of nine Recreation Centers Managers and a Tennis Complex Manager located in a geographical area of the Central Seattle and Downtown Seattle. * Responsible for directing Facility maintenance of our Recreation facilities. * Responsible to the City of Seattle Department of Parks & Recreation for the administration and management of approximately 56 FTE staff and a seven-million-dollar budget. * Responsible for working with the community in strategic planning and development of staff, as well as advisory councils; in the planning, development and construction of new Recreation Centers in the Central Seattle and Downtown Seattle areas. * Responsible for the development and implementation and completion of the Parks and Recreation Annual Work Program, including program consisting of recreation, sports, and social service programs.		
REASON FOR LEAVING: Got appointed to Regional Manager of Parks Resources, in charge of Park Maintenance in the South region		
DATES: From: 6/2007 To: 11/2007	EMPLOYER: Seattle Department of Parks and Recreation, City of Seattle	POSITION TITLE: Interim Division Director
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 100 Dexter Avenue North, Seattle, Washington, 98109		
PHONE NUMBER: 2066848022	SUPERVISOR: Christopher Williams - Interim Superintendent of Parks and Recreation	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 220	
DUTIES: * Member of Seattle Parks Department Executive Team, providing direct management and supervision of the programming and maintenance of twenty-six (26) Recreation Centers. ----- * Responsible for the City of Seattle's Department of Parks & Recreation leadership, administration, and management of approximately 220 FTE staff and a twenty-nine (30) million-dollar budget. * Responsible for working with the community, planning and development staff, as well as twenty-six (26) advisory councils, as well as the planning, development and construction of new Recreation Centers in the Central Seattle and downtown Seattle areas. * Responsible for the development, implementation, and completion of the Recreation Division's Annual Work Program, including the following programming: recreation, sports, social service, and summer day camps, as well as childcare and senior programs, and pools and aquatic programs.		
REASON FOR LEAVING: Held the position until a new Director was selected. I did not apply for the position.		
DATES: From: 2/2002 To: 4/2004	EMPLOYER: Seattle Department of Parks and Recreation, City of Seattle	POSITION TITLE: Executive Director

ADDRESS: (Street, City, State/Province, Zip/Postal Code) 100 Dexter Avenue North, Seattle, Washington, 98109		
PHONE NUMBER: 2066848022	SUPERVISOR: Kenneth Bounds - Superintendent of Parks and Recreation	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 3	
DUTIES: * Directed a small agency on an Executive Loan from the City of Seattle, whose mission was to create alliances between environmental agencies dealing with educating the public on the status and stewardship challenges of the Northwest Salmon species at a time where extinction was near. ----- * Responsible for: * Recruitment and board development of sixteen (16) Directors. * Program and financial planning, fundraising, sponsorship development and sales. * Cultivating funders, such as sponsors, grantors, and partners. * \$1,000,000 annual budget for the non-profit agency. * Directing staff and volunteers to Implement Salmon Recovery and Salmon related programs and curriculum within city departments in partnerships with schools throughout WA State.		
REASON FOR LEAVING: I was on Loan from the Seattle Aquarium, a Division of the Sea parks and Recreation Department. I returned to The Seattle Parks and Recreation		
DATES: From: 9/1984 To: 2/2002	EMPLOYER: Seattle Department of Parks and Recreation, City of Seattle	POSITION TITLE: Manager of Finance, Marketing, and Visitor
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 100 Dexter Avenue North, Seattle, Washington, 98109		
PHONE NUMBER: 2066848022	SUPERVISOR: Jesus - Superintendent, Parks and Recreation	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40		
DUTIES: * Responsible for managing, developing, monitoring, and balancing of the Aquarium's Annual Budget, including revenue forecast. * Responsible for directing revenue forecasting in the areas of admission sales, special events, visitor services, facility rentals, merchandising sales, facility leases of the bookstore, restaurant, and the I-Max Theater. * Responsible for directing the management of the Guest Services Staff, composed of cashiers, tour guides, and custodians. In addition, responsible for the oversight of staff managing the Aquarium's Class, programming, and the Facility reservation System. * Responsible for the research and design of new revenue sources for The Seattle Aquarium. * Responsible for overseeing the purchasing and accounting sections at The Seattle Aquarium. * Responsible for accounts Payables and receivables and collection of receivables * Responsible for directing cash management and reporting, working with the Parks Department accounting division and the City's finance and audit departments. * Responsible for directing the Management of The Seattle Aquariums' Marketing unit, and award-winning marketing programs.		
REASON FOR LEAVING: Appointed to the Executive Director of The Salmon Homecoming Alliance		
DATES: From: 6/2000 To: 2/2002	EMPLOYER: Seattle Department of Parks and Recreation, City of Seattle	POSITION TITLE: Acting Director
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 100 Dexter Avenue North, Seattle, Washington, 98109		
PHONE NUMBER: 2066848022	SUPERVISOR: Holly Miller - Superintendent of Parks and Recreation	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 59	
DUTIES: As a member of the Parks and Recreation Senior Management, I was responsible for: * Leading, directing and managing a management team consisting of: Managers of Life Sciences, Education, Business and Visitor Services. * Serving at the pleasure of the Parks and Recreation Superintendent. Within that capacity, I administered and managed six (6) direct reports and total fifty-nine (59) FTE's, and a 9 (9) million-dollar and eleven (11) million-dollar revenue budget, a two (2) million-dollar annual capital budget. * Working with the Parks and Recreation Superintendent and the Seattle Aquarium Advisory Board to assist in developing a strategic plan and established a governance board for the newly proposed aquarium transition to a private non-profit. * Developing and completion of the Aquarium's annual work program. * All Aquarium Communications and Marketing Programs and Campaigns. MANAGERIAL AND TECHNICAL EXPERIENCE Thirty (30) years of policy development, parks maintenance, recreation and aquarium management, and budgeting and finance in the areas of: revenue development, revenue, economic forecasting, financial analysis, financial investment, budgets, accounting, purchasing, auditing, cash management, and contract administration. Budgets ranged from 3.5 million to 1.5 billion. Experience outlined within the following positions:		
REASON FOR LEAVING: A new Aquarium Director came back after a long sickness		
DATES: From: 8/1981 To: 9/1984	EMPLOYER: Seattle Department of Parks and Recreation, City of Seattle	POSITION TITLE: Manager of Contracts, Grants, and Business

ADDRESS: (Street, City, State/Province, Zip/Postal Code) 100 Dexter Avenue North, Seattle, Washington, 98109		
PHONE NUMBER: 2066848022	SUPERVISOR: Jesus Aquirre - Superintendent of Seattle Parks and Recreation	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 9	
DUTIES: * Directed all financial activities dealing with business enterprises, grants, and contracts. * Conducted economic analysis, revenue projection analysis and negotiated business transactions. Supervised the collection of state and local taxes. Managed a staff of four supervisors responsible for the private sector/ Public development financing, specifically on the Waterfront and food Concessions in the park; and establishment of fees and charges; and cash management policies and procedures. Oversight and monitoring of contracts. * Responsible for review oversight and approval of professional services consultant and interagency contracts and approval and oversight and negotiation of construction agreements. * Responsible for reviewing and approving grant proposals for operations and capital projects. * Responsible for submitting and collecting reimbursements of at least \$2,000,000 annually. * Responsible for directing the establishment of Parks and Recreation fees and charges.		
REASON FOR LEAVING: Appointed to The Finance and Marketing Director at The Aquarium		
DATES: From: 8/1980 To: 8/1984	EMPLOYER: U.S. Presidential Convention Delegate	POSITION TITLE: CONSULTANT
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 21403 52nd Wy S., Kent, Wa, Washington, 98032		
PHONE NUMBER: 12069539381	SUPERVISOR: Karen Marchlaro - State Chairwoman	
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 0	
DUTIES: POLITICAL EXPERIENCE National U.S. Presidential Convention Delegate, EXPERIENCE Transportation Consultant - METRO Municipality of Metropolitan Seattle, Small Business Consultant,		
REASON FOR LEAVING: Delegate to the National Convention		

CERTIFICATES AND LICENSES	
TYPE: Real Estate License	
LICENSE NUMBER: 35229	ISSUING AGENCY: Washington State dept Of Licensing

Skills
OFFICE SKILLS: Typing: Data Entry:
OTHER SKILLS: Robert Stowers - Beginner - 15 years and 2 months
LANGUAGE(S):

ADDITIONAL INFORMATION
Personal I would like to relocate back on teh east coast to be closer to my Children

Agency-Wide Questions

1. **HAVE YOU BEEN PREVIOUSLY EMPLOYED WITH THE CITY OF NORWALK?**
No
 2. **IF YES, PLEASE INDICATE YOUR DATES OF EMPLOYMENT?**
 3. **HOW DID YOU HEAR ABOUT THIS JOB OPPORTUNITY?**
OTHER WEBSITE
 4. **ARE YOU LEGALLY ELIGIBLE FOR EMPLOYMENT IN THE U.S.A.? (IF "YES", VERIFICATION WILL BE REQUIRED.)**
Yes
 5. **MAY WE CONTACT YOUR PRESENT EMPLOYER?**
Yes
-

The following terms were accepted by the applicant upon submitting the online application:

By clicking on the 'Accept' button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that any false, misleading or incomplete answer may be grounds for not employing me or for dismissing me after I begin work. I understand that I will have to produce documentation verifying identity and employment eligibility in the U.S. I understand that I may be required to verify any and all information given on this application. I understand that this completed application is the property of the City of Norwalk and will not be returned. I understand the City of Norwalk may contact prior employers and other references. I understand that I must notify the Personnel Department of any changes in my name, address, or phone number via email at personnel@norwalkct.org.

This application was submitted by Robert E. Stowers on 5/24/21 10:44 PM

Chapter 30 Capital Projects Program§ 30-5. Estimates.

On or before the first day of January in each year, the Common Council and the head of each department, board and agency shall submit to the Planning and Zoning Commission and the Comptroller a detailed estimate of all capital budget items, as defined in § **30-4**, which, in the judgment of the Common Council and such head of department, board, or agency, should be undertaken within the five succeeding fiscal years. These estimates shall be known as "estimates for capital projects" and shall be in such form as the Comptroller shall prescribe. These estimates shall be public records and shall be open for inspection at all reasonable times.

§ 30-6. Comptroller's report.

Following the receipt of estimates for capital projects and not later than February 1 in each year, the Comptroller shall report to the Board of Estimate and Taxation, the Common Council and the Planning and Zoning Commission the amount of the expenditures requested and his, her or their estimate of the effect of such expenditures upon the current budget, and the bonded indebtedness for the succeeding years, together with his, her or their recommendations relative thereto.

§ 30-7. Review by Planning and Zoning Commission.

On or before February 15 in each year, the Planning and Zoning Commission shall hold hearings on the proposed capital projects program for the ensuing five years, at which time the Mayor, heads of all departments, boards and agencies or their representatives, the Comptroller, members of the Board of Estimate and Taxation, and members of the Common Council may be heard in respect to estimates for each of these years. The role of the Planning and Zoning Commission shall be to ensure that each capital budget item in the proposed capital projects program is consistent with the City's Master Plan for the physical development of the City. The Planning and Zoning Commission may require the production of all pertinent data in respect to such estimates, including preliminary plans, sketches, layouts and surveys. The Comptroller and the Director of Planning and Zoning shall render assistance to the Planning and Zoning Commission in its consideration of the capital projects program. The Planning and Zoning Commission shall thereupon prepare a report setting forth its determination as to whether each proposed capital budget item for the ensuing fiscal year is or is not consistent with the City's Master Plan for the physical development of the City. Such report may also contain recommendations of the Planning and Zoning Commission with respect to the proposed capital projects program. The Planning and Zoning Commission shall deliver such report to the Mayor as provided in § **30-8** and also to the Common Council, Board of Estimate and Taxation and Comptroller.

§ 30-8. Review by Mayor.

The proposed capital budgets program, together with the report of the Planning and Zoning Commission as provided in § **30-7**, shall thereupon, on or before March 5 of each year, be transmitted to the Mayor for his, her or their review and recommendations, but he, she or they may not include therein any new capital budget items without first submitting them to the Planning and Zoning Commission for its determination in accordance with § **30-7**. If the Planning and Zoning

Commission determines that any such new capital budget item is not consistent with the City's Master Plan for the physical development of the City, this fact shall be recorded by the Mayor when submitting his, her or their recommendations to the Board of Estimate and Taxation and the Common Council.

§ 30-9. Action by Board of Estimate and Taxation.

The Mayor shall thereupon, on or before March 15 in each year, transmit the capital budget to the Board of Estimate and Taxation, which shall, after incorporating therein such recommendations as the Mayor, the Planning and Zoning Commission and the Comptroller may make, forward the same to the Common Council, or before April 1 in each year, with an expression in writing of its judgment with respect to the amount of funds it is proposed to expend in such capital budget and the effect such expenditures will, in its opinion, have upon the operating expenses and credit of the City. The Board of Estimate and Taxation may transfer from the capital budget to the operating budget all or such part of such capital items as it believes may feasibly be included in the operating budget for the ensuing year.

§ 30-10. Adoption of budget.

Upon receipt of the recommendations of the Board of Estimate and Taxation, the Common Council may approve, reject or reduce any item in the capital budget by a vote of the majority of its members, present and voting, or may, by a vote of a majority of its members present and voting, reinstate therein any item which may have been previously disapproved. The Common Council shall thereupon approve the same as amended on or before the 15th day of April in each year, when it shall be certified to the Comptroller. Any item not rejected or reduced by the Common Council shall be deemed approved by it. Notwithstanding anything to the contrary in this Chapter, if any proposed capital project item has been determined by the Planning and Zoning Commission to not be consistent with the City's Master Plan for the physical development of the City, such item shall not be included in any capital budget or otherwise funded unless and until it has been approved by a two-thirds vote of the entire Common Council.

§ 30-10.1. Schedules, progress and completion reports and recommendations for termination or abandonment of capital budget items.

A. Upon adoption of the capital budget as set forth in § **30-10**, the Comptroller shall notify each department or agency of those items under such department's or agency's responsibility, together with the amount thereof which has been approved. Each department or agency shall, within 30 days after notification by the Comptroller, submit to the Comptroller a work program scheduling the expected progress of each capital budget item to completion. On the first of each month, the Comptroller shall submit to the Mayor, Common Council and Planning and Zoning Commission, a report showing funds expended in the capital budget and the status of each capital budget item.

B. Funds set aside for a capital budget item shall be deemed to have been allotted for that purpose only. No such allotment shall lapse until the purpose for which it was made is accomplished and completion thereof accepted by the Common Council as herein provided: such allotment is terminated or abandoned, or two fiscal years elapse without any expenditure from or encumbrance of such allotment except where such capital budget item is delayed by litigation or by action of

state or federal agencies. The Comptroller shall certify to the Mayor, Common Council and Planning and Zoning Commission in his, her or their monthly report any such automatic abandonment. Any capital budget item may be terminated or abandoned, provided the Mayor shall give written notice to the Planning and Zoning Commission of the reason for termination or abandonment, whereupon the Planning and Zoning Commission shall within 30 days after the receipt of such notice, forward its recommendations to the Common Council which shall hold a public hearing thereon. In the event of approval by the Planning and Zoning Commission of the Mayor's request, a majority of the Council is required for concurrence; in the event of disapproval, the Commission shall communicate its reasons to the Council, which shall have the power to overrule such disapproval by recorded vote of not less than two-thirds of its entire membership.

C. Any and all unencumbered funds that constitute a surplus of funds allocated for capital budget items that have been completed, terminated or abandoned shall revert to a capital budget surplus account which shall be used to reduce the net capital budget for the succeeding year, except when such surplus funds are used to finance additional obligations as provided for in § **30-11.1**.

§ 30-11. Restrictions.

No obligations of the City shall be authorized or expenditures made in any fiscal year for or on account of the capital budget unless such obligations or expenditures shall have been included in the capital budget as finally approved for that fiscal year, except as hereafter provided. Additional obligations may be authorized and expenditures made; provided that such obligations or expenditures shall be recommended in writing by the Mayor to the Planning and Zoning Commission, which shall, within 10 days after receipt thereof, forward the same to the Common Council with its recommendations relative thereto. Except as otherwise provided in § **30-10**, the Common Council may thereupon, by a majority of its members present and voting, approve, reduce or reject all or any part thereof.

§ 30-11.1. Financing additional obligations.

Requests for additional obligations to the capital budget shall not be approved unless the request is made necessary by unforeseeable or emergency conditions. Any such request shall be accompanied by a statement from the Comptroller setting forth, first, the necessity for using capital budget funds rather than financing through operating budget and, second, his, her or their recommendations as to the most feasible and economical measures to finance such obligations either from overall surplus from any previous bond issue for capital budgets or from the issuance of notes, each of which shall be designated "bond anticipation notes" and which may be renewed from time to time through utilization of funds from capital budget items that have been terminated, abandoned or lapsed. However, all such notes of any fiscal year and any renewals thereof shall be paid from the proceeds of the next regular capital improvements bond issue.

§ 30-12. Financing recommendations.

On or before the first day of May in each year, the Comptroller shall transmit to the Common Council and the Board of Estimate and Taxation his, her or their recommendations in respect to the most feasible and economical measures to finance the capital budget for the ensuing fiscal year. These bodies, at an appropriate time, shall adopt such resolutions as may give force and effect to

the financing of such capital budget in accordance with the provisions of the Charter of the City relating thereto.

§ 30-13. Planning and Zoning Commission and Common Council authorized to hold public hearings.

The Planning and Zoning Commission and the Common Council shall each, in its discretion, hold such public hearings on the capital projects program and the capital budget as either or both of them may deem necessary to ascertain the opinion of the public on the matters under consideration. The Chair of any such hearings shall permit such public participation in such proceedings as may, in his, her or their judgment, be necessary to impart to the Board holding such hearing information of value to it in appraising the opinion of the public in relation thereto. Nothing contained herein, expressed or implied, shall be construed as limiting the free expression of the public in relating to any subject pertinent to such hearing, to restrain such public participation as may unreasonably retard the deliberations thereof, or which may not be germane to the subject under deliberation.

Chapter 79. Planning and Zoning Commissions

§1. Creation.

Pursuant to the authority granted to the Common Council by § 1-368.2 of the Charter of the City of Norwalk and § 8-4a of the Connecticut General Statutes, the Planning Commission of the City of Norwalk is hereby designated as the Planning and Zoning Commission for Norwalk (hereinafter, the Commission).

§2. Powers and duties.

The Commission shall have all of the powers and be subject to all of the duties granted to and imposed upon planning and zoning commissions under the Connecticut General Statutes, together with all of the powers and duties specifically granted to and imposed upon the Planning Commission under the Charter of the City of Norwalk, ~~to the extent that such powers and duties are not inconsistent with the powers and duties provided under the Connecticut General Statutes.~~

§3. Composition and appointment.

The Commission shall consist of nine regular members, provided that no more than six such members may be registered members of any one political party, and provided further, that there shall be not more than three regular members from any one Council District. All of such members shall be electors of the City of Norwalk.

Members of the Commission shall be appointed by the Mayor with the approval of the Common Council. If the Mayor shall fail to submit a nomination within 60 days after a vacancy, either by reason of expiration of term or for any other reason, such vacancy shall thereafter be filled by nomination and approval of the Common Council. If the Mayor shall have submitted a nomination to fill a vacancy within the sixty-day period and the Common Council shall have rejected or failed to act upon such nomination, the seat shall be vacated. The Mayor may submit the same or different nominations thereafter until the same shall have been approved by the Common Council. In no instance shall a member serve more than five consecutive terms as a regular member. No member of the Commission shall be a regular or alternate member of the Zoning Board of Appeals.

§4. Alternate members.

There shall be appointed, in the manner provided in Section 3 above, three alternate members to the Commission, no more than two of whom shall be registered members of any one political party. Such alternate members shall, when seated as herein provided, have all the powers and duties set forth above for regular members of the Commission. Such alternate members shall be electors and shall not be regular or alternate members of the Zoning Board of Appeals. If a regular member of the Commission is absent, they may designate, in writing, an alternate member of the Commission to act in their place. If they fail to make such designation or the person so designated is disqualified, the Chair of the Commission shall designate an alternate

to so act, choosing alternates in rotation so that they shall act as nearly equal a number of times as possible. If any alternate is not available in accordance with such rotation, such fact shall be recorded in the minutes of the meeting.

§5. Terms of office.

- A. Regular members. The terms of the regular members shall be as follows: three of said members shall be appointed for terms ending January 1, 2023; three of said members for terms ending January 1, 2024; and three of said members shall be appointed for terms ending January 1, 2025. Thereafter, upon the expiration of the term of any such member, their successor shall be appointed for a term of three years.
- B. Alternate members. One alternate shall be appointed for a term ending January 1, 2023, one alternate for a term ending January 1, 2024, and one alternate for a term ending January 1, 2025. Thereafter, upon the expiration of the term of any such alternate member, their successor shall be appointed for a term of three years.

§6. Organization and administration.

- A. The Commission shall organize and elect officers, maintain records, contract, prepare budgets, and do all other things permitted or directed by the provisions of the Connecticut General Statutes and the Charter of the City of Norwalk, insofar as the latter are not inconsistent with the provisions of the Connecticut General Statutes. All employees of the Planning Commission and the Zoning Commission as of the effective date of this chapter shall be employees of the Commission.
- B. There shall be a Director of Planning and Zoning, who shall be appointed by the Commission based on the recommendation of a search committee. Such committee shall consist of the Chair and Vice-Chair of the Commission, the Chief of Economic and Community Development, and the City's Personnel Director or designee. There may be an Assistant Director of Planning and Zoning who shall be appointed in the same manner, except that the Director of Planning and Zoning shall replace the Personnel Director on the search committee.
- C. Nothing contained herein shall be construed to alter the terms and conditions of any collective bargaining agreement applicable hereto.
- D. Staff of the Commission shall be appointed by the Director and employed pursuant to the City's Personnel Rules and Regulations.

§7. Effect on prior regulations.

All regulations adopted by the Planning Commission or the Zoning Commission which were in effect prior to the effective date of this chapter shall continue in full force and effect until modified, repealed, or superseded in accordance with the provisions of the Connecticut General Statutes.

§8. Effective date.

This chapter shall take effect on January 11, 2022.

MEMORANDUM

TO: Member of the Commons Council
Members of the Public Works Committee
Members of the Planning Commission
Mayor Harry W. Rilling

FROM: Darin L. Callahan, Assistant Corporation Counsel

CC: Mario F. Coppola, Corporation Counsel

DATE: September 9, 2021

RE: Eversource Easements

Dear Members and Mayor:

As you are aware, the City has been negotiating permanent and temporary easement agreements with Eversource in connection with the plan re-route of Eversource's electrical lines underground in connection with the Walkbridge Project. A copy of the above reference agreements are attached hereto respectively as Exhibits 1-A and 1-B. The Maps for the Police Department and Veteran's Park referenced in the Agreements are attached hereto Exhibit 2-A and 2-B respectively. Also attached hereto as Exhibit 3 which is a Side Letter Agreement which sets forth the compensation the City will receive with respect to these agreements. For your ease of reference, I prepared a Term Sheet which is set on Page 2 – 3 of the Memorandum.

I am recommending the following action item for your consideration:

Authorize the Mayor, Harry W. Rilling execute the Agreement for Use of Municipal Public Property, Temporary Work Area Agreement, Side Letter Agreement, and any and all other documents with Eversource necessary and for the purpose of providing Eversource with rights to underground its electrical transmission and distribution lines at the Norwalk Police Station and Veteran's Park in connection with the Walkbridge Project and the City's compensation for such rights.

TERM SHEET

I. Agreement for Use of Municipal Public Property

- Rights Granted:** Subject to certain conditions set forth in the agreement, the City is granting Eversource the right to underground its Distribution and Transmission Lines through the Norwalk Police Department and Veteran's Park within certain locations defined in Exhibits 1-A and 1-B (the "Permanent Easement Areas"), together with the rights to access the Permanent Easement Areas through City land, together with the rights to trim and prune trees within the Permanent Easement Areas (See Section 1-5)
- Term:** Permanent.
- Conditions:**
- Certain general risk mitigation provisions (Section 6.1 and 6.2); indemnification obligations (Section 6.12); and insurance requirements (Section 6.13).
 - Tree trimming and pruning to be conducted in compliance with applicable law (Section 6.1(viii)).
 - Construction of Temporary Access to Police Department for access to a portion of the civilian lot during construction and obligation to keeping access road at Veteran's Park open (Section 6.3).
 - Compensation obligations pursuant to the Side Letter Agreement (Section 6.4).
 - General obligations including compliance with applicable laws and performance of work pursuant to industry standards (Section 6.5); inspection, maintenance and property damages or personal injuries (Section 6.6).
 - Obligation to coordinate activities with City and use the Permanent Easement Areas in a manner that does not unreasonably interference with City's use of Police Department and Veteran's Park (Section 6.8 and 6.14)
 - Obligations to obtain all necessary permits and approvals (Section 6.9).
 - Except for Emergency work, obligation to provide City advance notice of work at the Police Department and

Veteran's Park which will impede access or materially impact parking (Section 6.10), together with the obligation to coordinate and managing traffic and parking disruptions including the submission of a parking and traffic management plan (Section 6.11).

-Obligations to work cooperatively with City in initial design of facility and future alterations thereto, and to the extent that any future alteration conflict with the terms of the agreement, a requirement to come to mutual agreement amendment to the agreement (Section 6.16).

II. Temporary Work Area Agreement

- Rights Granted:** Subject to certain conditions set forth in the agreement, the City is granting Eversource the right use certain land adjacent to the Permanent Easement Areas as shown in Exhibit 2-A and 2-B (the "Temporary Easement Areas").
- Term:** Temporary. 24 Month from commencement of construction with extensions if necessary in the event Eversource needs to acquire regulatory permits (Section 3.4).
- Conditions:**
- Temporary Easement Areas may be used by Eversource for for construction staging as reasonably necessary to install and construct the underground electrical transmission and distribution lines, including the storing of vehicles, equipment and materials; receiving delivery of and assembling transmission facility components; installing lighting and fencing within and at the borders of the Temporary Easement Areas; preparing portions of the Temporary Easement Areas for use during the construction and installation of the lines; including vegetation removal as needed for the construction work; for ingress and egress to the Permanent Easement Areas, and to conduct all other activities necessary and incidental to the Installations as described in the work plans, such as staging for new equipment to be installed as part of the Norwalk River crossing facilities and/or for the facilities to be installed within Route 136 (Section 3.1).
 - Certain general risk mitigation provisions (Section 3.2 and 6.2); indemnification obligations (Section 3.6); and insurance requirements (Section 3.7).

-Tree trimming and pruning to be conducted in compliance with applicable law (Section 3.2(v)).

-Securing Temporary Easement Areas (Section 3.3).

-Restoration obligation, e.g. – removal of materials, debris, equipment, etc... brought on to the site; restoring land condition which exist prior to work; and performing the restoration work in the Side Letter Agreement (e.g. repaving Police Department parking lot and road realignment project at Veteran's Park) which are part of the compensation obligations pursuant to the Side Letter Agreement (Section 6.4).

-Obligation to coordinate activities with City and use the Temporary Easement Areas in a manner that does not unreasonably interference with City's use of Police Department and Veteran's Park (Section 3.9).

-General obligations including compliance with applicable laws and performance of work pursuant to industry standards (Section 3.12); inspection, maintenance and property damages or personal injuries (Section 3.13).

EXHIBIT 1-A

After recording, please return to:
The Connecticut Light and Power Company
d/b/a Eversource Energy
107 Selden Street
Berlin, CT 06037
Attn: Kimberly Bianchi

Agreement for Use of Municipal Public Property

This Agreement is made as of the ____ day of _____, 2021 by and between the City of Norwalk, a municipal corporation and political subdivision of the State of Connecticut located in the County of Fairfield and State of Connecticut (the "City") acting herein by Harry W. Rilling, its Mayor and The Connecticut Light and Power Company d/b/a Eversource Energy, a specially chartered corporation having an office in the Town of Berlin, County of Hartford and State of Connecticut ("Eversource") acting herein by _____, its _____.

WITNESSETH:

WHEREAS, the Connecticut Department of Transportation ("CDOT") plans to replace the existing deteriorating rail bridge over the Norwalk River located in Norwalk, Connecticut, known as the Walk Bridge (the "Walk Bridge"), to improve the safety and reliability of rail services; and

WHEREAS, Eversource owns and operates two existing 115-kV transmission lines that are attached to the Walk Bridge; and

WHEREAS, due to CDOT's planned replacement of the Walk Bridge, Eversource's existing electric facilities attached to the Walk Bridge must be removed prior to CDOT dismantling the Walk Bridge; and

WHEREAS, the City and Eversource have identified suitable locations on property owned by the City for Eversource's new facilities that will replace the facilities to be removed from the Walk Bridge; and

NOW THEREFORE, the parties hereto agree as follows:

1. The City grants to Eversource, its successors and assigns (hereinafter collectively "Eversource") the right to install, repair, replace, modify, maintain and operate its ducts, conduits, manholes, and other underground structures, lines, wires, filament, cables, including fiber optic and communication cables, other conductors, and other underground equipment, useful for the conducting and the transmission and distribution of electric current, energy, intelligence, wireless signals, light and communications of any character (hereinafter collectively, the "Underground Installations") under certain areas of land located in the City, and identified as within and located adjacent to Veteran's Memorial Park and Marina ("Veteran's Park"), in accordance with and as more particularly depicted on the VP Plan (defined in Section 2 below) as Underground Use Area-VP. Veteran's Park is made available to Eversource on an "as-is" "where is" basis and the City makes no warranty or representation, express or implied, or arising by operation of law, including but in no way limited to, any warranty of quantity, quality, condition, habitability, suitability or fitness for a particular purpose.
2. The City grants to Eversource the right to install, repair, replace, modify, maintain and operate its poles, towers, cross-arms, guy wires, foundations, anchors, braces, protective bollards, antennas, and other overhead facility structures, equipment and appurtenances (collectively, "Overhead Installations") as well as Underground Installations, useful for the conducting and the transmission and distribution of electric current, energy, intelligence, wireless signals, light and communications of any character over and under certain areas of land located in the City, as applicable and identified as within and adjacent to the Norwalk Police Department

property , in accordance with and as more particularly depicted on the PD Plan (defined herein below) as Overhead Use Area-PD, Transitional Use Area-PD, and Underground Use Area-PD. Norwalk's Police Department property is made available to Eversource on an "as-is" "where is" basis and the City makes no warranty or representation, express or implied, or arising by operation of law, including but in no way limited to, any warranty of quantity, quality, condition, habitability, suitability or fitness for a particular purpose.

These certain areas are shown and depicted on the plans entitled: "DATA ACCUMULATION PLAN ELECTRIC FACILITY USE AND WORK AREAS OVER LAND OF CITY OF NORWALK-VP" (the "VP Plan") as UNDERGROUND USE AREA-VP , and "DATA ACCUMULATION PLAN ELECTRIC FACILITY USE AND WORK AREAS OVER LAND OF CITY OF NORWALK-PD" (the "PD Plan") as UNDERGROUND USE AREA-PD, TRANSITION USE AREA-PD, AND OVERHEAD USE AREA-PD, respectively. The VP Plan and PD Plan have been or will be filed with the Town Clerk for the City of Norwalk as Map Nos. _____ and _____ respectively, and copies of each of these Plans are attached hereto in **Exhibit A**. The VP Plan and PD Plan are collectively referred to herein as the "Plans." The Underground Use Area-VP, Underground Use Area-PD, Transition Use Area-PD, and Overhead Use Area-PD, are referred to collectively as the "Electric Facilities Locations." The Underground Installations and the Overhead Installations are referred to together as the "Installations".

3. The City grants to Eversource the right to enter the Electric Facilities Locations at all times and to pass and repass over all roads, accessways and parking areas of the City for the sole purpose of inspecting, maintaining, modifying, repairing and replacing, as reasonably necessary and desirable, the Installations, in such manner and at such times as Eversource may reasonably determine necessary for the proper operation and maintenance of the Installations.

The cost of such inspections, maintenance, repair and replacement shall be the sole responsibility of Eversource.

4. The City grants to Eversource the right to trim and keep trimmed, cut, and/or remove, by mechanical means, trees, roots, limbs and branches thereof, underbrush and other growth ("Tree Trimming & Removal") that are within or extend into the limits of the Electric Facilities Locations and Eversource reasonably determines (i) may interfere with the Installations and/or the exercise of any of the rights set out herein, or (ii) may create a hazard to the operation of Eversource's facilities, the reliability of Eversource's electrical systems or public health and safety.

5. Once the Installations are installed and placed in service, Eversource has the rights to use the Installations to conduct, distribute and transmit electricity, energy, intelligence, light, wireless signals and/or communications and to provide the service or services relating to said right(s) by means of the Installations.

6. The rights granted in Sections 1 through 5 of this Agreement are subject to the following covenants, terms, conditions and representations:

6.1. The Installations shall be constructed and installed in accordance with the Plans. Eversource represents and covenants that (i) it shall not install any (x) above ground facilities within any Underground Use Area-PD, Transitional Use Area-PD (but only to the extent the Underground Installations are to be located therein as set forth in the Plans), or Underground Use Area-VP, or (y) below ground facilities in any Overhead Use Area-PD or Transitional Use Area-PD (but only to the extent the Overhead Installations are to be located therein as set forth in the Plans; provided that the City understands and agrees that both above ground and underground transmission line facilities will be installed on each of the two Transmission Line Riser Structures

in the Transitional Use Area-PD. Each such Structure will have an overhead line and an underground line connecting to the Structure, and on and within approximately twelve (12) feet of the perimeter of the structure, the overhead line or its appurtenances may be directly above a section of the underground line); (ii) the construction and installation of the Underground Installations in Veteran's Park shall be performed by horizontal directional drilling and no open trench excavation shall be performed by Eversource within said park or three (3) feet of the boundary line thereof except as provided in Sections 6.2 (a) and (b); (iii) Eversource, at its sole cost and expense, shall survey (certified substantially correct to the City by the Surveyor) and clearly mark-out the boundaries of the ELUR (defined below) and of Subject Area B referenced therein in particular, prior to construction and installation of the Installations at the Norwalk Police Department property and no subsurface work shall be performed within the ELUR, including, but not limited to, Subject Area B; (iv) in the event that Eversource encounters any Hazardous Materials in connection with exercising its rights under this Agreement, it shall notify the City in writing; (v) in the event that Eversource excavates Hazardous Materials (or other materials that cannot be reused on site), it shall be responsible for transportation and proper disposal of the same, and it shall be deemed the "generator" thereof pursuant to the Resources Conservation Recovery Act, 42 U.S. C. 6901 et. seq., if soil and/or groundwater has to be removed as hazardous waste; (vi) all back fill used by Eversource shall be "clean", meaning materials that are classified as: (a) Natural Soils, which, based on laboratory chemical testing, are soils that contain only naturally occurring substances (i.e., metals) that are present at concentrations not exceeding the background concentrations of such substance(s) occurring naturally in the environment), (b) Rock, brick, ceramics, concrete, processed aggregate and asphalt paving fragments, which are virtually inert and pose neither a pollution threat to ground or surface waters nor a fire hazard provided that such materials are suitable to use as subsurface

strata to support the subsurface use and activity and comply with the City's paving standards in effect at the time the fill is added and such standards are applicable to all paving work and applied uniformly to all contractors subject to such standards , or (c) Some Polluted Soils, which, based on laboratory chemical testing, are soils that have been affected by a release of a substance and that substance is at a concentration level above the analytical detection limit for such substance, but that do not contain any substances at concentrations above the applicable standard set forth in the State Remediation Standard Regulations adopted pursuant to Conn. Gen. Stat. Sec. 22a-133k, as may be amended, including but not limited to the Pollutant Mobility Criteria (PMC) or other standard as may be required by any other law or regulation, including but not limited to any standards promulgated by the CT DEEP pursuant to Public Act 20-9, and applicable to the location at which the material will be re-used and proof of the quality of said materials shall be provided to the City; (vii) construction and installation of Installations at the Norwalk Police Department property shall be performed in the presence of the City's designated environmental consultant the cost for which shall be paid by Eversource; and (viii) any and all Tree Trimming & Removal necessary for construction and installation of the Installation is described and set forth in the Plans, and further, that any Tree Trimming & Removal shall comply with all applicable laws. The terms "ELUR" as used herein shall mean the Declaration of Environmental Land Use Restriction and Grant of Easement Dated January 25, 2007 and recorded in Volume 6530, Page 106 of the City's Land Records. Eversource represents that it has reviewed the ELUR and has been permitted access to all files maintained by the City concerning said ELUR prior to the exercise of any rights hereunder and covenants that it shall strictly comply with the requirements contained therein. Notwithstanding the restriction in Section 6.1(iii) that no subsurface work shall be performed within the ELUR, to the extent that Eversource disturbs any of the areas and/or conditions restricted under the ELUR, Eversource shall immediately, to the

extent possible, notify the City and DEEP and take all necessary steps required by the terms of the ELUR or otherwise by the DEEP to remedy the disturbance, comply as may be so required to investigate and remediate the disturbed condition and/or otherwise mitigate such condition, and restore the area to comply with the terms of the ELUR.

6.2 If one of the following events occurs in an area that is within or affects Veteran's Park, Eversource shall have the right to excavate within the affected area of Veteran's Park to address the particular event and its consequences.

(a) The horizontal directional drilling operation has caused unintentional returns or a "frac-out" of drilling fluids during the work of installing the conduit for the underground transmission line facilities.

(b) Damage to one or more of the underground transmission line conduits in Veteran's Park caused by one of the following events and such damage needs to be remedied for reliable operation of the installations: (i) any party doing subsurface drilling or similar work contacts one of transmission line conduits in Veteran's Park; (ii) an earthquake tremor or shift of subsurface materials causes compression or twisting force on one of transmission line conduits in Veteran's Park; or (iii) a fault on a section of one of the transmission lines that damages the conduit such that it needs repair to accept the replacement cable.

Notwithstanding the foregoing, Eversource shall make all reasonable endeavors to avoid any excavation to the extent feasible and consistent with good utility practices.

6.3. Prior to commencing construction and installation of the Installations at the Norwalk Police Department, Eversource shall construct and install a temporary access driveway to the Norwalk Police Department as shown and identified in the PD Plan as [<< ____ >>]. For the entrance to Veteran's Park, the road identified as Public Access to Remain

Open During Construction in the VP Plan shall remain open at all times during construction and installation of the Installations.

6.4. Parties shall enter into a mutually agreeable Side Letter Agreement stipulating the compensation Eversource shall pay the City for the rights acquired herein. Said compensation shall include, in part, Veteran's Park road realignment project to be undertaken by Eversource at its sole cost and expense or by the City based on a payment from Eversource, the general scope of which is identified as [<< ___ >>] on the VP Plans, and the repaving of the City's parking lot at Norwalk Police Department, all of which shall be constructed to applicable City standards.

6.5. In connection with the performance of all work in the Electric Facilities Locations, Eversource shall comply (and shall cause its agents, contractors, and subcontractors to comply) with all applicable federal, state and local laws, ordinances, charters and regulations and with the National Electrical Safety Code. The work shall be performed in accordance with generally prevailing standards of good utility practice and in such a way as to avoid or minimize, to the fullest extent reasonably possible and practicable any resulting interference with the City's and the public's use of City property and in a manner that promotes safe passage by the traveling public.

6.6. Eversource shall be responsible for the ongoing inspection and maintenance of the Installations, and for any property damage or personal injuries relating in any way to the construction, operation, maintenance, or repair of the Electric Facilities Locations and the Installations. Maintenance to the Improvements shall be conducted on a routine basis, by properly trained line mechanics and in accordance with good utility practices. All maintenance work shall be promptly performed at Eversource's sole cost and expense.

6.7. Eversource shall promptly and completely restore any areas, including the public right of way, that have been disturbed as a result of its access to and use of the Electric Facilities Locations. Such restoration shall be completed so that any such disturbed area(s) is returned to substantially its condition immediately prior to Eversource's entrance thereon or better, given the presence of the Installations, and, for any pavement restoration, restoration work shall comply with the City's paving standards in effect at the time of the restoration that are applicable to all re-paving work and applied uniformly to all contractors subject to such standards.

6.8. Eversource shall coordinate its activities with the City so as to minimize, to the fullest extent reasonably possible and practicable, any resulting interference with the ongoing use and operation of the City's properties.

6.9. Eversource shall be responsible for obtaining all permits, licenses and approvals as may be required in connection with the performance of any activities hereunder and the performance of any required restoration of the areas disturbed as a result of its activities. At no cost to the City, the City agrees to cooperate with Eversource in its efforts to obtain permits, licenses or approvals, to the extent its participation is required as the owner of fee title to the Electric Facilities Locations.

6.10. Except for Emergency Work (defined in this Section 6.10 below), Eversource shall undertake best efforts to provide to the City's Chief of Operation and Public Works ("DPW Chief") and Chief of Police Department ("Police Chief" and DPW Chief collectively referred to as the "Chiefs") at least thirty (30) days prior written notice of all scheduled work in the Electric Facilities Locations that will impede access to the affected property or materially impact parking spaces used by personnel at such departments. Such notice shall include the proposed date(s) and scope of the planned work. For emergency work and for

non-routine maintenance or repair work in the Electric Facilities Locations that is needed for reliability of the transmission system ("Emergency Work"), Eversource shall, as soon as practicable, notify the City's Chiefs, or their designee(s), via email, other written communication, or telephone.

6.11. Except for de minimis disruptions, which shall include Eversource's routine inspections of the Installations and minor repairs requiring only the use of limited vehicles and equipment such as the use of a single pick-up truck with a drone or a single bucket truck, Eversource, at its sole cost and expense, shall be responsible for coordinating and managing all traffic and parking disruptions to the use of City property, including, but not limited to, Veteran's Park and the Norwalk Police Department properties, caused by Eversource's scheduled work at the Electrical Facilities Locations. For all scheduled and non-emergency events, Eversource shall undertake best efforts to provide the City with, at least thirty (30) days written notice prior to said planned disruption, such notice shall include the submission of all proposed parking restrictions and a parking and traffic management plan, to the Chiefs for prior written approval, which shall not be unreasonably withheld, conditioned or delayed. In the event Eversource intends to use a drone at the Norwalk Police Department, it shall undertake best efforts to provide the Chiefs at least three (3) days advance written notice.

For Emergency Work that may cause a disruption to traffic and/or parking which is not de minimis in nature, Eversource shall, at its sole cost and expense, within twenty-four (24) hours, (i) notify the City's Chiefs, or their designee(s), via email, other written communication, or telephone, and (ii) implement emergency parking and traffic management measures, reasonably designed to minimize, to the fullest extent reasonably possible and practicable, any resulting interference with the ongoing use and operation of the City's properties, including, but not limited to, Veteran's Park and Norwalk Police Department Property. In no event, however, shall the City

access and egress to and from its secured parking lot be blocked, unless the event causing the Emergency Work requires work at the entrance off South Main Street and there is no other access to the secured lot. If the gate at the entrance to the Norwalk Police Department Property off Monroe Street is not working, such gate will be left open for the duration of the Emergency Work and Eversource shall pay the cost to have an off-duty Police Officer positioned at the gate to ensure that only authorized persons enter the Property via that entrance.

6.12. Eversource agrees at all times to indemnify, defend and hold the City, its agents, employees, officials and representatives (collectively, "Indemnified Parties"), harmless from and against any and all claims, damages, costs and liabilities of any nature or kind, including reasonable attorney's fees (collectively, "Claims"), that may arise out of, or relate to (a) the negligent acts or omissions or intentional misconduct of Eversource, its employees, agents, representatives, contractors, subcontractors, and invitees of Eversource in connection with the Electric Facilities Locations, (b) any mechanic's liens brought or filed against the Electric Facilities Locations in connection with the Installations work to be performed thereon by any contractors or subcontractors of Eversource; and (c) all the excavation, creation, use, generation, storage, treatment, release, on- or off-site disposal or transportation of Hazardous Materials (defined below in this Section 6.12) on, into, from, under or about the Electric Facilities Locations caused or permitted by Eversource, its employees, agents, contractors, subcontractors, or invitees in connection with the Installations work or other activities, excluding any Pre-existing Hazardous Materials within the Electric Facilities Locations, except (x) for those Pre-existing Hazardous Materials that Eversource, excavates and removes offsite, or (y) to the extent that Eversource's work results in the exacerbation of any Pre-Existing Hazardous Materials and any federal or state law or regulation, including but not limited to, any DEEP notice, order or regulation, requires that such Pre-Existing Hazardous Materials that were affected by

Eversource's work be addressed. This indemnity shall not be limited by any insurance coverage provided, or any term or condition of this Agreement, other than as set forth in this Section 6.12. This indemnity shall survive the expiration or earlier termination of this Agreement.

As used herein, "Hazardous Material" means any substance that is toxic, ignitable, reactive, or corrosive and that is regulated by the State of Connecticut, or the United States government. "Hazardous Material" includes any and all material or substances that are defined as "hazardous waste," "extremely hazardous waste" or a "hazardous substance" pursuant to State of Connecticut or federal governmental law. "Hazardous Material" also includes asbestos, polychlorobiphenyls (i.e., PCB's), per- and polyfluoroalkyl substances (PFAS), and petroleum. "Pre-Existing Hazardous Materials" are Hazardous Materials that are located on, under or in Veteran's Park or the Police Department Property prior to the start of Eversource's work at the applicable property pursuant to this Agreement.

6.13. Eversource shall cause its direct contractor(s) that will be responsible for the Project's civil construction work (the "Civil Work Contractor") and its direct contractor(s) that will be responsible for the Project's electrical construction work (the "Electrical Work Contractor") to procure and maintain at all times during the construction work, customary insurance coverages for utility construction projects of similar size and scope, with companies that have an AM Best financial rating of A- or better and that are licensed in the State of Connecticut, and all applicable insurance coverage that meets the requirements set forth below for the listed insurance coverages (or equivalent) in the indicated amounts.

(a) Commercial General Liability Insurance including Contractual Liability, Products and Completed Operations, Broad Form Property Damage and Independent Contractors. Each such policy shall name Eversource and the City as additional insured parties on a

primary and non-contributory basis and include a waiver of subrogation rights against Eversource and the City and their respective officers, agents and employees and shall be written on an occurrence basis. The Minimum Single occurrence coverage amount shall be no less than \$1,000,000, and the Minimum Annual Aggregate coverage amount shall be no less than \$2,000,000. If blasting or underground work are to be undertaken, each policy shall have coverage for and exclusions removed for "Explosion, Collapse and Underground" ("XCU").

(b) Automobile liability insurance covering the operation of all motor vehicles, including those hired or borrowed, that are used in connection with the Project for all damages arising out of: (1) bodily injury to or death of all persons and/or (2) injury to or destruction of property in any one accident or occurrence. This policy shall not be subject to an annual aggregate limitation. The Minimum Single Occurrence coverage amount shall be \$1,000,000. Each such policy shall name Eversource and the City as additional insured parties. In each such policy, there shall be no right of subrogation against Eversource or the City or their respective officers, agents and employees.

(c) Umbrella/Excess Liability Insurance in the amount of not less than Five Million Dollars (\$5,000,000) each occurrence. The insurance provided shall be "following form" coverage and shall provide excess limits for Commercial General Liability and Automobile Liability insurance. Each such policy shall name Eversource and the City as additional insured parties. In each such policy, there shall be no right of subrogation against Eversource or the City or their respective officers, agents and employees.

(d) Railroad Protective Insurance. For any Eversource contractor that will perform any work in the vicinity of railroads, such contractor shall be required to obtain Railroad Protective Liability insurance, which shall cover the Work performed by such contractor or any subcontractor within fifty (50) feet, vertically or horizontally, of railroad tracks. The current ISO

Occurrence Form (claims-made forms are unacceptable) shall have limits of liability of not less than \$2 million each occurrence, combined single limit, for Coverages A and B, for losses arising out of injury to or death of all persons, and for physical loss or damage to or destruction of property, including the loss of use thereof. A \$6 million annual aggregate for such insurance shall apply. The limits required under this paragraph (d) may be satisfied by a combination of primary and excess (umbrella) coverage layers.

(e) Worker's Compensation Insurance: With respect to any work performed by Eversource and/or their contractors under this Agreement, all entities shall carry Worker's Compensation Insurance in accordance with the requirements of the laws of the State of Connecticut. In each such policy, there shall be no right of subrogation against Eversource or the City or their respective officers, agents and employees. Should an entity not have Worker's Compensation Insurance due to their being a Qualified Self-Insured by the State of Connecticut, proof of such status shall be provided to the City's Corporation Counsel.

Eversource shall cause its Civil Work Contractor and Electrical Work Contractor to obtain and maintain, at its contractors' cost and expense (and at no cost to the City), insurance coverage as required under this Section 6.13 during the initial construction of the Installations. Eversource shall provide the City with certificates of insurance evidencing its Civil Work Contractor's and Electrical Work Contractor's compliance with the insurance requirements included in this Section 6.13 not less than ten (10) days prior to the commencement of their applicable work in the City. All such certificates of insurance shall be on the Acord form and shall name the City as certificate holder as follows: City of Norwalk, Attn: Corporation Counsel, 125 East Avenue, Room 237, P.O. Box 5125, Norwalk, Connecticut 06856-5125. Eversource shall provide the City with prompt written notice, by certified mail, "return receipt requested," following receipt by

Eversource of written notice of any material policy changes, cancellation, or lapse of coverage of any insurance required under this Section 6.13.

The coverage requirement in this Section 6.13 shall also apply to any other work performed on the Installation or within the Electric Facilities Locations unless other insurance requirements are approved in writing by the City, such approval not to be unreasonably conditioned, delayed or withheld.

6.14. Eversource shall be entitled to exercise the rights granted herein to the Electric Facilities Locations in a manner which is reasonably necessary for the convenient enjoyment of said rights, provided however, the exercise of said rights by Eversource shall not cause unreasonable damage or interfere unreasonably with the City's enjoyment of the Veteran's Park and the Norwalk Police Department properties.

As such, Eversource acknowledges that Veteran's Park and the Norwalk Police Department are actively in use as part of the City's important governmental functions, and the City acknowledges that Eversource's Installations on these properties will be critical to Eversource's obligation to provide reliable electric service. Accordingly, Eversource and the City agree that their respective activities on and/or authorized uses of the Electric Facilities Locations shall be conducted in good faith and that they will cooperate and coordinate, as necessary, to promote safe passage by authorized personnel and vehicles, limit active interference (excluding necessary construction) and support the proper exercise of their respective rights and obligations herein.

6.15. The City reserves the right to convey non-exclusive easements to third parties within the Electric Facilities Locations, after prior consultation with Eversource, provided that such use of such area(s) by any other party will not interfere with Eversource's rights or be inconsistent with its obligations to comply with all laws, regulations and codes for the design and

operation of its electric facilities, safeguard the Installations or provide reliable electric service to its customers.

6.16. Eversource shall submit to the City, for its review and comment, within fifteen (15) days, the initial design, size, elevation and location of the Installations and all appurtenances thereto proposed within their respective Electric Facilities Locations and any future alterations or modifications thereto that are beyond routine maintenance and/or replacements of existing Installations or appurtenances and that will be presented to the Connecticut Siting Council (the "Council"), prior to Eversource's submission of the same. Eversource shall work to address any comments from the City, taking into account engineering and operation standards, cost, any need for additional permits and the potential for delay to the implementation of the project, and provide its response to the City, prior to such submission to the Council. If the City objects to Eversource's proposed Installations or alterations or modifications after receiving Eversource's responses to the City's comments, Eversource may proceed with its submittal to the Council and shall provide a copy of such submittal to the City. Eversource shall not commence construction of such Installations, alterations or modifications until receiving Council approval, declaratory ruling or other authorization that permits such Installations or alterations or modifications. Eversource acknowledges that any future proposed alteration or modification of the Installations that exceeds or conflicts with the provisions of this Agreement (for instance, the addition of Overhead Installations in the Underground Use Area-PD or the Underground Use Area-VP) would require that the City and Eversource agree to an appropriate modification of this Agreement that permits such alteration or modification of the Installations, in addition to obtaining requisite Council authorization therefor.

6.17. Any notice provided under or pursuant to this Agreement shall be in writing and sent by certified or registered mail to the addresses of the parties set forth below.

For the City: Chief of Operation and Public Works
City of Norwalk
125 East Avenue
P.O. Box 5125
Norwalk, CT 06856-5125

Chief of Police
Norwalk Police Department
2 Monroe Street
Norwalk, CT 06854

With a copy to: Corporation Counsel
City of Norwalk
125 East Avenue
P.O. Box 5125
Norwalk, CT 06856-5125

For Eversource: The Connecticut Light and Power Company
d/b/a Eversource Energy
Manager – Right of Way
107 Selden Street
Berlin, CT 06037

With a copy to: The Connecticut Light and Power Company
d/b/a Eversource Energy
Assistant General Counsel – Operations
Legal Department
107 Selden Street
Berlin, CT 06037

6.18. This Agreement shall be construed in accordance with and governed by the laws of the State of Connecticut.

6.19. The agreements herein contained shall be covenants running with the land and shall inure to the benefit of, and be binding upon, the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF, the parties have caused these presents to be signed by its respective proper and authorized officers this _____ day of _____, 2021.

[SIGNATURES ON FOLLOWING PAGES]

CITY OF NORWALK

By: _____
Harry W. Rilling
Its Mayor
Duly Authorized

STATE OF CONNECTICUT)
COUNTY OF FAIRFIELD) ss. Norwalk

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public
My Commission Expires: _____
Commissioner of Superior Court

POWER

agent
WITNESSES

Print Name

Print Name

THE CONNECTICUT LIGHT AND

COMPANY d/b/a EVERSOURCE ENERGY
By: Eversource Energy Service Company, its

By: _____

Its: _____
Duly Authorized

STATE OF CONNECTICUT)

) ss.

COUNTY OF

On this the _____ day of _____, 2021, before me, the undersigned officer,
personally appeared _____, who acknowledged himself/herself to be
_____ of Eversource Energy Service Company, agent for The Connecticut
Light and Power Company d/b/a Eversource Energy, and that he/she as such
_____, being authorized so to do, executed the foregoing instrument for the
purposes therein contained, by signing the name of The Connecticut Light and Power Company
d/b/a Eversource Energy by himself/herself as _____.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public

My Commission Expires: _____

Commissioner of Superior Court

Exhibit A

[Attach Plans]

EXHIBIT 1-B

TEMPORARY WORK AREA AGREEMENT

THIS TEMPORARY WORK AREA AGREEMENT (the "Agreement") made this _____ day of _____, 2021, by and between the **CITY OF NORWALK**, a municipal corporation and political subdivision of the State of Connecticut (hereinafter, the "City"), acting herein by Harry W. Rilling, its Mayor, and **THE CONNECTICUT LIGHT AND POWER COMPANY d/b/a EVERSOURCE ENERGY**, a specially chartered Connecticut corporation having an office in the Town of Berlin, County of Hartford, State of Connecticut (hereinafter, "Eversource"). The City and Eversource collectively are referred to as the "Parties."

1. The City hereby represents that it is well seized of the Property by virtue of good and legal title.

2. The City, for good and valuable consideration received from Eversource, does hereby grant Eversource a temporary right to enter upon and utilize certain areas of land located in the City, and identified as within and located adjacent to the (i) Veteran's Memorial Park and Marina ("Veteran's Park"), in accordance with and as more particularly depicted on the VP Plan (defined herein below) as Temporary Work Area 'A' and Temporary Work Area 'B' (collectively, the "Temporary Work Areas-VP"), and (ii) Norwalk Police Department property ("Norwalk Police Department"), in accordance with and as more particularly depicted on the PD Plan (defined herein below) as Temporary Work Area 'A,' Temporary Work Area 'B,' Temporary Work Area 'C,' and Temporary Work Area 'D' (collectively, the "Temporary Work Areas-PD").

Veteran's Park and the Norwalk's Police Department are made available to Eversource on an "as-is" "where is" basis and the City makes no warranty or representation, express or implied, or arising by operation of law, including but in no way limited to, any warranty of quantity, quality, condition, habitability, suitability or fitness for a particular purpose.

Temporary Work Areas-VP and Temporary Work Areas-PD are shown and depicted on the plans entitled: "DATA ACCUMULATION PLAN ELECTRIC FACILITY USE AND WORK AREAS OVER LAND OF CITY OF NORWALK-VP" (the "VP Plan"), and "DATA ACCUMULATION PLAN ELECTRIC FACILITY USE AND WORK AREAS OVER LAND OF CITY OF NORWALK-PD" (the "PD Plan"), respectively. The VP Plan and PD Plan have been or will be filed with the Town Clerk for the City of Norwalk as Map Nos. _____ and _____ respectively, and copies of each of these Plans are attached hereto in Exhibit A and B respectively. The VP Plan and PD Plan are collectively referred to herein as the "Plans." Temporary Work Areas-VP and Temporary Work Areas-PD are collectively referred to herein as the "Temporary Work Areas". The terms Installations, Electrical Facilities Locations, Underground Use Area-PD, Transitional Use Area-PD, and Overhead Use Area-PD, and Underground Use Area-VP shall have the meaning ascribed in the Agreement for Use of Municipal Public Property dated _____, 2021.

3. The rights granted in Section 2 of this Agreement are subject to the following covenants, terms, conditions and representations:

3.1. The rights granted herein shall only be exercised by Eversource for construction staging as reasonably necessary to install and construct the Installations described and depicted on the Plans, including the storing of vehicles, equipment and materials; receiving delivery of and assembling transmission facility components; installing lighting and fencing within and at the borders of the Temporary Work Areas; preparing portions of the Temporary Work Areas for use during the construction and installation of the Installations, including vegetation removal as needed for the construction work; for ingress and egress to the Electrical Facilities Locations, and to conduct all other activities necessary and incidental to the Installations as described in the

Plans, such as staging for new equipment to be installed as part of the Norwalk River crossing facilities and/or for the facilities to be installed within Route 136.

3.2. Eversource represents and covenants that (i) no subsurface work shall be performed in any of the Temporary Work Areas except as otherwise reasonably necessary to perform the Veteran's Park Restoration Project set forth in Section 3.5(iii) of this Agreement; (ii) no subsurface work shall be performed within the ELUR, including, but not limited to, Subject Area B; (iv) in the event that Eversource encounters any Hazardous Materials in connection with exercising its rights under this Agreement, it shall notify the City in writing: (iii) in the event that Eversource excavates Hazardous Materials (or other materials that cannot be reused on site), it shall be responsible for transportation and proper disposal of the same, and it shall be deemed the "generator" thereof pursuant to the Resources Conservation Recovery Act, 42 U.S. C. 6901 et seq., if soil and/or groundwater has to be removed as hazardous waste; (iv) all back fill used by Eversource shall be "clean", meaning materials that are classified as: (a) Natural Soils, which, based on laboratory chemical testing, are soils that contain only naturally occurring substances (i.e., metals) that are present at concentrations not exceeding the background concentrations of such substance(s) occurring naturally in the environment), (b) Rock, brick, ceramics, concrete, processed aggregate and asphalt paving fragments, which are virtually inert and pose neither a pollution threat to ground or surface waters nor a fire hazard provided that such materials are suitable to use as subsurface strata to support the subsurface use and activity and comply with the City's paving standards in effect at the time the fill is added and such standards are applicable to all paving work and applied uniformly to all contractors subject to such standards, or (c) Some Polluted Soils, which, based on laboratory chemical testing, are soils that have been affected by a release of a substance and that substance is at a concentration level above the analytical detection

limit for such substance, but that do not contain any substances at concentrations above the applicable standard set forth in the State Remediation Standard Regulations adopted pursuant to Conn. Gen. Stat. Sec. 22a-133k, as may be amended, including but not limited to the Pollutant Mobility Criteria (PMC) or other standard as may be required by any other law or regulation, including but not limited to any standards promulgated by the CT DEEP pursuant to Public Act 20-9, and applicable to the location at which the material will be re-used and proof of the quality of said materials shall be provided to the City; and (v) any and all Tree Trimming & Removal within the Temporary Work Areas necessary for construction and installation of the Installations is described and set forth in the Plans and any Tree Trimming & Removal shall comply with all applicable laws. The terms "ELUR" as used herein shall mean the Declaration of Environmental Land Use Restriction and Grant of Easement Dated January 25, 2007 and recorded in Volume 6530, Page 106 of the City's Land Records. Eversource represents that it has reviewed the ELUR and has been permitted access to all files maintained by the City concerning said ELUR prior to the exercise of any rights hereunder and covenants that it shall strictly comply with the requirements contained therein. Notwithstanding the restriction in Section 6.1(iii) that no subsurface work shall be performed within the ELUR, to the extent that Eversource disturbs any of the areas and/or conditions restricted under the ELUR, Eversource shall immediately, to the extent possible, notify the City and DEEP and take all necessary steps required by the terms of the ELUR or otherwise by the DEEP to remedy the disturbance, comply as may be so required to investigate and remediate the disturbed condition and/or otherwise mitigate such condition, and restore the area to comply with the terms of the ELUR.

3.3. Eversource shall undertake commercially reasonable measures to secure the Temporary Work Areas.

3.4. Eversource shall have the right to use the Temporary Work Areas beginning with the commencement of construction and installation of the Installations at the Norwalk Police Department or Veteran's Park, whichever shall occur first, and continuing until the completion of all Installations described on the Plans, but in no event shall the rights granted hereunder continue for longer than twenty-four (24) months total, subject to potential extension as necessary due to time constraints associated with environmental permits.

3.5. Prior to the termination or expiration of this Agreement, Eversource shall perform the following restoration activities at no cost to the City:

(i) All materials, equipment, debris, etc., brought onto the Temporary Work Areas or such other areas under Section 3.5(iii) below for use in construction or restoration by Eversource shall be removed by Eversource at Eversource's sole cost and expense; and

(ii) Eversource shall promptly and completely restore any areas that have been disturbed as a result of its access to and use of the Temporary Work Areas. Such restoration shall be completed so that any such disturbed area(s) is returned to substantially its condition immediately prior to Eversource's entrance thereon or better and for any pavement restoration, restoration work shall comply with the City's paving standards in effect at the time of the restoration that are applicable to all re-paving work and applied uniformly to all contractors subject to such standards.

(iii) Eversource shall perform the Veteran's Park Restoration Project and the Norwalk Police Department Restoration Project as set forth and defined in the agreement entitled "Side Letter Agreement for Norwalk Bridge Transmission Line Relocation Project – Agreements in Support of Project Work" by and between the Parties dated _____, 2021, and attached hereto as Exhibit C. The City hereby grants Eversource a temporary right of entry

over such portions of the Norwalk Police Department and Veteran's Park solely to the extent and purpose reasonably necessary to perform the Restoration Work (the "Temporary Restoration Area").

3.6. Eversource shall require its direct contractors that (i) will be responsible for the construction work at Veteran's Park and the Norwalk Police Department and (ii) will use on the Temporary Work Areas and such other areas as set forth in Section 3.5(iii) for purposes of such construction, to maintain all applicable insurance coverage that meets the requirements for commercial general liability coverage, auto liability coverage, and excess/umbrella liability insurance coverage as listed in Exhibit D hereto with respect to the construction work to be performed and such coverage shall name the City as an additional insured party and include a waiver of subrogation rights against Eversource and the City.

3.7. Eversource agrees at all times to indemnify, defend and hold the City, its agents, employees, officials and representatives (collectively, "Indemnified Parties"), harmless from and against any and all claims, damages, costs and liabilities of any nature or kind, including reasonable attorney's fees (collectively, "Claims"), that may arise out of, or relate to (a) the negligent acts or omissions or intentional misconduct of Eversource, its employees, agents, representatives, contractors, subcontractors, and invitees of Eversource in connection with the Temporary Work Area and Temporary Restoration Area, (b) any mechanic's liens brought or filed against the Temporary Work Area and Temporary Restoration Area in connection with the Installations work to be performed thereon by any contractors or subcontractors of Eversource; and (c) all the excavation, creation, use, generation, storage, treatment, release, on- or off-site disposal or transportation of Hazardous Materials (defined below in this Section 6.12) on, into, from, under or about the Temporary Work Area and

Temporary Restoration Area caused or permitted by Eversource, its employees, agents, contractors, subcontractors, or invitees in connection with the Installations work or other activities, excluding any Pre-existing Hazardous Materials within the Temporary Work Area and Temporary Restoration Area, except (x) for those Pre-existing Hazardous Materials that Eversource, excavates and removes offsite, or (y) to the extent that Eversource's work results in the exacerbation of any Pre-Existing Hazardous Materials and any federal or state law or regulation, including but not limited to, any DEEP notice, order or regulation, requires that such Pre-Existing Hazardous Materials that were affected by Eversource's work be addressed. This indemnity shall not be limited by any insurance coverage provided, or any term or condition of this Agreement, other than as set forth in this Section 6.12. This indemnity shall survive the expiration or earlier termination of this Agreement.

As used herein, "Hazardous Material" means any substance that is toxic, ignitable, reactive, or corrosive and that is regulated by the State of Connecticut, or the United States government. "Hazardous Material" includes any and all material or substances that are defined as "hazardous waste," "extremely hazardous waste" or a "hazardous substance" pursuant to State of Connecticut or federal governmental law. "Hazardous Material" also includes asbestos, polychlorobiphenyls (i.e., PCB's), per- and polyfluoroalkyl substances (PFAS), and petroleum. "Pre-Existing Hazardous Materials" are Hazardous Materials that are located on, under or in Veteran's Park or the Police Department Property prior to the start of Eversource's work at the applicable property pursuant to this Agreement.

3.8. Eversource shall coordinate its activities with the City so as to minimize, to the fullest extent reasonably possible and practicable, any resulting interference with the ongoing

use and operation of the City's properties, including, but not limited to, Veteran's Park and the Norwalk Police Department.

3.9. Eversource shall be entitled to exercise the rights granted herein to the Temporary Work Areas in a manner which is reasonably necessary for the convenient enjoyment of said rights, provided however, the exercise of said rights by Eversource shall not cause unreasonable damage or interfere unreasonably with the City's enjoyment of the Veteran's Park and the Norwalk Police Department properties.

3.10. Throughout the effective period of this Agreement, and until such time as Eversource has completed its temporary use of the Temporary Work Areas, the City shall convey no interest, right or easement, nor grant any privilege to any other individual or entity related to the Temporary Work Areas.

3.11. All notices and communications under this Agreement shall be mailed or delivered to the individuals listed below:

For the City:

Director of Public Works
125 East Avenue
P.O. Box 5125
Norwalk, CT 06856-5125

With a copy to:

Office of the Corporation Counsel
125 East Avenue, Room 237
P.O. Box 5125
Norwalk, CT 06856-5125

For Eversource:

Manager, Right of Way
Eversource Energy
107 Selden Street
Berlin, CT 06037

With a copy to:

Assistant General Counsel – Operations
Legal Department
Eversource Energy
107 Selden Street
Berlin, CT 06037

3.12. In connection with the exercise of rights hereunder, Eversource shall comply (and shall cause its agents, contractors, and subcontractors to comply) with all applicable federal, state and local laws, ordinances, charters and regulations and with the National Electrical Safety Code. The work shall be performed in accordance with generally prevailing standards of good utility practice and in such a way as to avoid or minimize, to the fullest extent reasonably possible and practicable, any resulting interference with the City's and the public's use of City property and in a manner that promotes safe passage by the traveling public.

3.13. Eversource shall be responsible for obtaining all permits, licenses and approvals as may be required in connection with the exercise of the rights granted hereunder and the performance of any required restoration work set forth in Section 3.6. At no cost to the City, the City agrees to cooperate with Eversource in its efforts to obtain permits, licenses or approvals, to the extent its participation is required as the owner of fee title to Veteran's Park and the Norwalk Police Station.

IN WITNESS WHEREOF, this Agreement has been executed in two (2) counterparts, to be effective as of the day and year first above written.

Signed, Sealed and Delivered
in the Presence of:

**THE CONNECTICUT LIGHT
AND POWER COMPANY
d/b/a EVERSOURCE ENERGY
By Eversource Energy Service Company,
its Agent**

Witness

Witness

By: _____

Its: _____
Duly authorized

Date: _____

[End of Page]

STATE OF CONNECTICUT)

) ss. _____
COUNTY OF _____)

On this the _____ day of _____, 2021, before me, personally appeared _____, known to me to be the person described in the foregoing instrument, and acknowledged that he/she executed the same in the capacity therein stated and for the purposes therein contained.

Commissioner of Superior Court
Notary Public
My Commission expires _____

[End of Page]

Attachment 1

Insurance Requirements for Eversource Contractors

Eversource shall cause its direct contractor(s) that will be responsible for the project's civil construction work (the "Civil Work Contractor") and its direct contractor(s) that will be responsible for the project's electrical construction work (the "Electrical Work Contractor") to procure and maintain at all times during the construction work, customary insurance coverages for utility construction projects of similar size and scope, with companies that have an AM Best financial rating of A- or better and that are licensed in the State of Connecticut, and all applicable insurance coverage that meets the requirements set forth below for the listed insurance coverages (or equivalent) in the indicated amounts.

(a) Commercial General Liability Insurance including Contractual Liability, Products and Completed Operations, Broad Form Property Damage and Independent Contractors. Each such policy shall name Eversource and the City as additional insured parties on a primary and non-contributory basis and include a waiver of subrogation rights against Eversource and the City and their respective officers, agents and employees and shall be written on an occurrence basis. The Minimum Single occurrence coverage amount shall be no less than \$1,000,000, and the Minimum Annual Aggregate coverage amount shall be no less than \$2,000,000. If blasting or underground work are to be undertaken, each policy shall have coverage for and exclusions removed for "Explosion, Collapse and Underground" ("XCU").

(b) Automobile liability insurance covering the operation of all motor vehicles, including those hired or borrowed, that are used in connection with the project for all damages arising out of: (1) bodily injury to or death of all persons and/or (2) injury to or destruction of property in any one accident or occurrence. This policy shall not be subject to an annual aggregate limitation. The Minimum Single Occurrence coverage amount shall be \$1,000,000. Each such policy shall name

Eversource and the City as additional insured parties. In each such policy, there shall be no right of subrogation against Eversource or the City or their respective officers, agents and employees.

(c) Umbrella/Excess Liability Insurance in the amount of not less than Five Million Dollars (\$5,000,000) each occurrence. The insurance provided shall be "following form" coverage and shall provide excess limits for Commercial General Liability and Automobile Liability insurance. Each such policy shall name Eversource and the City as additional insured parties. In each such policy, there shall be no right of subrogation against Eversource or the City or their respective officers, agents and employees.

(d) Railroad Protective Insurance. For any Eversource contractor that will perform any work in the vicinity of railroads, such contractor shall be required to obtain Railroad Protective Liability insurance, which shall cover the Work performed by such contractor or any subcontractor within fifty (50) feet, vertically or horizontally, of railroad tracks. The current ISO Occurrence Form (claims-made forms are unacceptable) shall have limits of liability of not less than \$2 million each occurrence, combined single limit, for Coverages A and B, for losses arising out of injury to or death of all persons, and for physical loss or damage to or destruction of property, including the loss of use thereof. A \$6 million annual aggregate for such insurance shall apply. The limits required under this paragraph (d) may be satisfied by a combination of primary and excess (umbrella) coverage layers.

(e) Worker's Compensation Insurance: With respect to any work performed by Eversource and/or their contractors under this Agreement, all entities shall carry Worker's Compensation Insurance in accordance with the requirements of the laws of the State of Connecticut. In each such policy, there shall be no right of subrogation against Eversource or the City or their respective officers, agents and employees. Should an entity not have Worker's Compensation

Insurance due to their being a Qualified Self-Insured by the State of Connecticut, proof of such status shall be provided to the City's Corporation Counsel.

Eversource shall cause its Civil Work Contractor and Electrical Work Contractor to obtain and maintain, at its contractors' cost and expense (and at no cost to the City), insurance coverage as required herein during term of this Agreement. Eversource shall provide the City with certificates of insurance evidencing its Civil Work Contractor's and Electrical Work Contractor's compliance with the insurance requirements included in this Exhibit D not less than ten (10) days prior to the commencement of their applicable work in the City. All such certificates of insurance shall be on the Acord form and shall name the City as certificate holder as follows: City of Norwalk, Attn: Corporation Counsel, 125 East Avenue, Room 237, P.O. Box 5125, Norwalk, Connecticut 06856-5125. Eversource shall provide the City with prompt written notice, by certified mail, "return receipt requested," following receipt by Eversource of written notice of any material policy changes, cancellation, or lapse of coverage of any insurance required herein.

EXHIBIT 2-A

LOCUS MAP
NTS.

MAP REFERENCES :

1. GENERAL LOCATION SURVEY DEPICTING ENVIRONMENTAL LAND USE RESTRICTION AREAS NORWALK POLICE DEPARTMENT SERVICES FACILITY #2 MONROE STREET, NORWALK, CT PREPARED FOR THE CITY OF NORWALK SCALE: 1" = 30'. DATED: 7/23/2008. BY: REDNISS & MEAD.
2. EASEMENT MAP DEPICTING EASEMENT TO BE GRANTED TO THE SOUTHERN NEW ENGLAND TELEPHONE COMPANY FOR THE CONNECTION OF NORWALK, CONNECTICUT. SCALE: 1" = 30'. DATED: 2/8/2008. BY: REDNISS & MEAD.
3. EIGHTH OF WAY SURVEY TOWN OF NORWALK MAP SHOWING EASEMENT ACQUIRED BY TOWN OF NORWALK FOR THE 6TH WAYSIDE SUBSTATION. SCALE: 1" = 20'. DATED: SEPTEMBER 2016 LAST REVISED 2/2/17. BY: DEPARTMENT OF TRANSPORTATION.

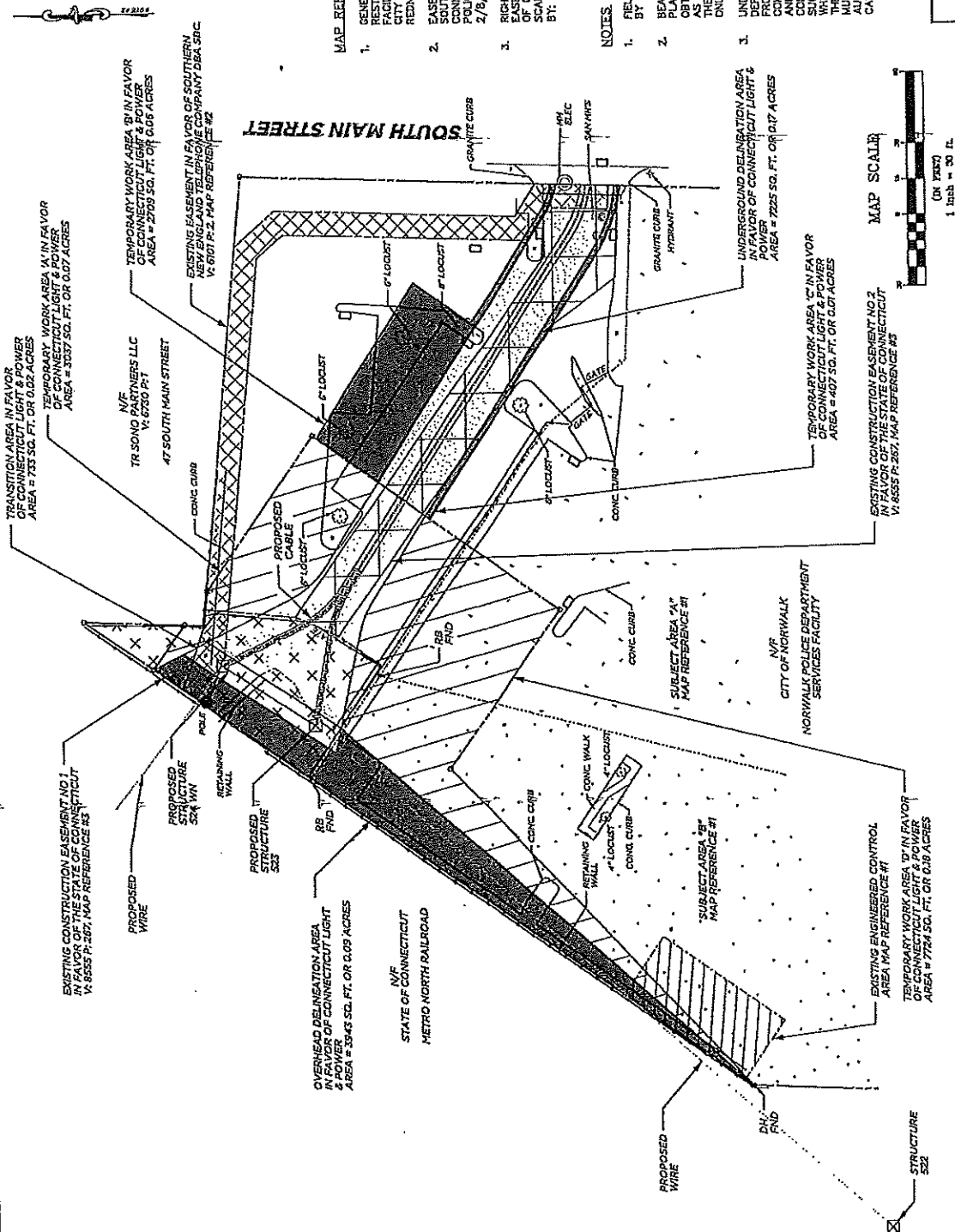
NOTES:

1. FIELD SURVEY SHOWN WAS PERFORMED ON THE GROUND BY ANSHOR ENGINEERING SERVICES, INC. IN AUGUST 2017.
2. BEARINGS SHOWN HEREIN ARE BASED ON CONNECTICUT STATE PLANE NORTH AMERICAN DATUM 1983 (NAD 83) AND WERE OBTAINED VIA GPS THROUGH SUPERIOR INSTRUMENT RITE NETWORK AS WELL AS STATIC GPS OBSERVATIONS THROUGH HIGH PRECISION THE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION ONLINE POSITIONING USER SERVICE WEBSITE (NOAA OPUS).
3. UNDERGROUND UTILITY, STRUCTURE AND FACILITY LOCATIONS DEPICTED AND NOTED HEREON HAVE BEEN COMPILED, IN PART, FROM RECORD DRAWING SUPPLIED BY THE RESPECTIVE UTILITY COMPANIES OR GOVERNMENT AGENCIES, FROM PRAIRY TESTIMONY AND FROM OTHER SOURCES. THESE LOCATIONS MUST BE CONSIDERED APPROXIMATE IN NATURE. ADDITIONALLY, OTHER SUCH FEATURES MAY EXIST ON THE SITE, THE LOCATIONS OF WHICH ARE UNKNOWN TO ENGINEERING SERVICES, INC. THE SIZE OF FIELD DETERMINED AND VERIFIED BY THE APPROPRIATE AUTHORITIES PRIOR TO CONSTRUCTION.
CALL: HETBOSJE PLO DIG 1-800-822-4455

PRELIMINARY

EVERSOURCE
ENERGY

TITLE	DATE	ASST	CHECK NO.	DATE	BY	APP.
DATA ACCUMULATION PLAN DELINEATION AND WORK AREAS OVER LAND OF CITY OF NORWALK 2 MONROE STREET, NORWALK, CT	10-16-78		100	10-18		
H-SOILS T=30"	SHEET AREA C					EJF:FA
V-SOILS N.T.S.	V.S. Z-I-A					ZSOB
DATE SENT FORASTUDY:	NOV-2-78					JHUSCE



THIS SURVEY AND MAP HAS BEEN PREPARED IN ACCORDANCE WITH SECTIONS 20-200B-1 THRU 20-200B-20 OF THE REGULATIONS OF CONNECTICUT STATE AGENCIES' MINIMUM STANDARDS FOR SURVEYS AND MAPS IN THE STATE OF CONNECTICUT AS ENDORSED BY THE CONNECTICUT ASSOCIATION OF LAND SURVEYORS INC. IT IS A DATA ACQUISITION PLAN DEPICTING DELINEATION, TRANSACTION AND WORK AREAS TO BE USED BY EVERSOURCE.

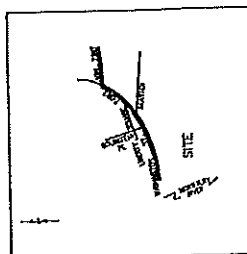
TO THE BEST OF MY KNOWLEDGE AND BELIEF THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON.

100-114117-15 6703117

ANY ORIGINAL OR DUPLICATE OF THIS MAP IS NOT VALID UNLESS IT BEARS THE DUBOIST SEAL OF THE SURVEYOR WHOSE REGISTRATION APPEARS ABOVE. NO OTHER CERTIFICATION OR WARRANTY IS EXPRESSED OR IMPLIED.

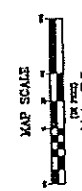
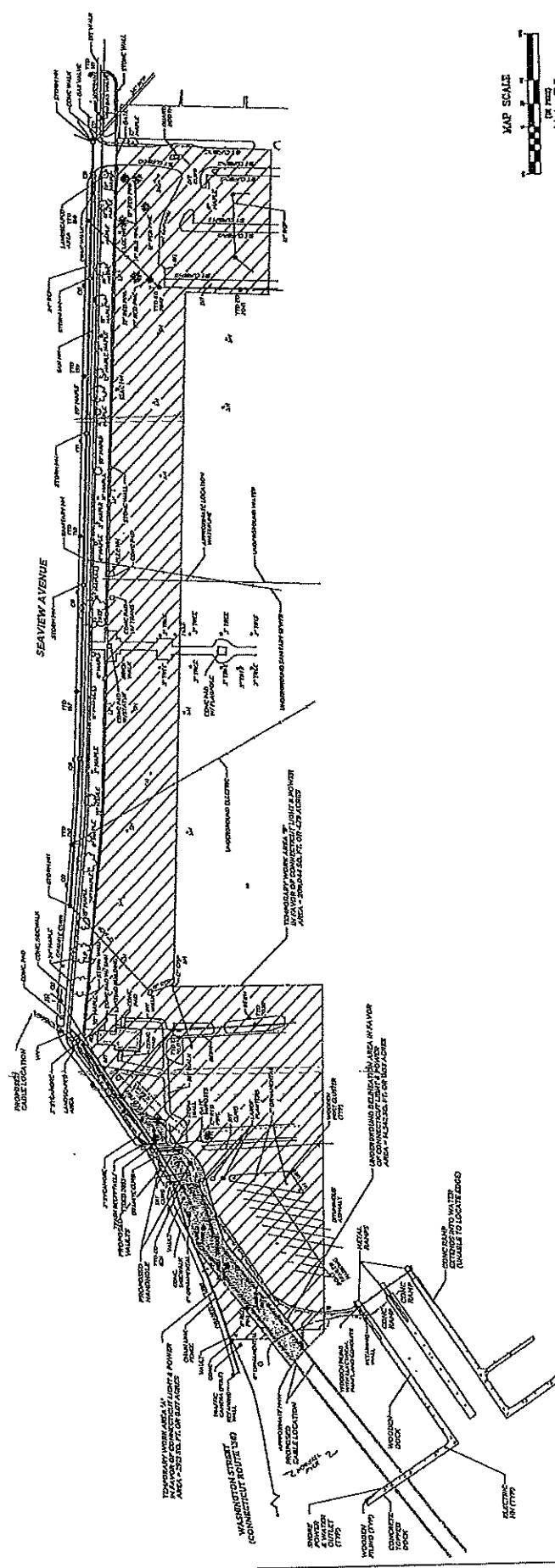
- | PROPERTY LINE | CHAIN LINK FENCE | EXISTING FENCE | EXISTING FENCE EXCISEMENT NO. 1 | EXISTING FENCE EXCISEMENT NO. 2 | SUBJECT AREA "A" | SUBJECT AREA "B" |
|---------------|------------------|----------------|---------------------------------|---------------------------------|------------------|------------------|
| PROPERTY LINE | CHAIN LINK FENCE | EXISTING FENCE | EXISTING FENCE EXCISEMENT NO. 1 | EXISTING FENCE EXCISEMENT NO. 2 | SUBJECT AREA "A" | SUBJECT AREA "B" |

EXHIBIT 2-B



NOTES:

1. EXISTING CONDITIONS AND PROPOSED IMPROVEMENTS ARE SHOWN BY THE DASHED LINE AND THE SOLID LINE. THE DASHED LINE IS THE EXISTING CONDITION AND THE SOLID LINE IS THE PROPOSED IMPROVEMENT.
2. THE PROPOSED IMPROVEMENTS ARE BASED ON THE DATA PROVIDED BY THE CITY OF NORWALK, CONNECTICUT, AND THE STATE OF CONNECTICUT.
3. THE PROPOSED IMPROVEMENTS ARE BASED ON THE DATA PROVIDED BY THE CITY OF NORWALK, CONNECTICUT, AND THE STATE OF CONNECTICUT.
4. THE PROPOSED IMPROVEMENTS ARE BASED ON THE DATA PROVIDED BY THE CITY OF NORWALK, CONNECTICUT, AND THE STATE OF CONNECTICUT.



PRELIMINARY

EVERSOURCE ENERGY

DATA ACQUISITION PLAN				
DELINEATION AND WORK AREAS OVER LAND OF				
CITY OF NORWALK				
10 SEASIDE AVENUE, NORWALK, CT				
NO.	DATE	BY	CHK.	FILE
1	10-24-78	MR. SEYMOUR	MR.	10-24-78
2	11-14-78	MR. SEYMOUR	MR.	11-14-78
3	12-14-78	MR. SEYMOUR	MR.	12-14-78
4	1-14-79	MR. SEYMOUR	MR.	1-14-79
5	2-14-79	MR. SEYMOUR	MR.	2-14-79
6	3-14-79	MR. SEYMOUR	MR.	3-14-79
7	4-14-79	MR. SEYMOUR	MR.	4-14-79
8	5-14-79	MR. SEYMOUR	MR.	5-14-79
9	6-14-79	MR. SEYMOUR	MR.	6-14-79
10	7-14-79	MR. SEYMOUR	MR.	7-14-79
11	8-14-79	MR. SEYMOUR	MR.	8-14-79
12	9-14-79	MR. SEYMOUR	MR.	9-14-79

EXHIBIT 3

9/2/2021 MD/JDC



P.O. Box 270
Hartford, CT 06141

_____, 2021

[Representative of the City of Norwalk]

**RE: Side Letter Agreement for Norwalk Bridge Transmission Line Relocation Project –
Agreements in Support of Project Work**

Dear _____:

The Connecticut Light and Power Company dba Eversource Energy ("Eversource") appreciates the City of Norwalk's (the "City") continuing collaboration on the proposed Norwalk Bridge Transmission Line Relocation Project ("Project"). The Project work is a prerequisite for certain components of the Connecticut Department of Transportation's Walk Bridge Replacement Project construction work to proceed. On this date, Eversource and the City are also entering into an "Agreement for Use of Municipal Public Property" ("Use Agreement") and a "Temporary Work Area Agreement" ("Access Agreement") regarding the permanent use and occupancy of certain City property and for staging and use of property during construction. This letter agreement represents an additional and supplemental (not in lieu of) agreement regarding the associated Project work and permitting coordination, impact mitigation, restoration steps and other items in support of the Project work.

1. Project Work on the Norwalk Police Department Property:

As detailed more fully in the Use Agreement, Eversource's Project work on the Police Department property (1 Monroe Street) includes installation of approximately 250 linear feet of underground duct bank that will enclose transmission cable facilities within the civilian parking lot and access drive area on this property. Following completion of all construction activities on the Police Department property, Eversource will repave the civilian parking lot and access drive in their entirety. ("PD Project Part I") This repaving work will be completed in accordance with the City's Department of Public Works paving standards that are in effect at the time, applicable to all paving work, and applied uniformly to all contractors subject to such standards.

As set forth more fully in the Access Agreement, Eversource's Project work on the Police Department property also includes use of limited portions of the secured parking lot for the removal of a transmission line structure along the railroad and as temporary workspace to support the installation of two new overhead to underground line transition structures to be installed in a section of the civilian parking lot that is adjacent to the secured lot. Following the completion of all construction activities on the Police Department property, Eversource will restore any areas of the

secured lot that have been damaged or impacted from the Project work to the same or better condition than the condition that existed prior to start of the Project work ("PD Project Part II").

In addition, Eversource will install a temporary entrance to the civilian parking lot off of South Main Street by opening a section of the stone wall. Following completion of all construction activities on the Police Department property, the temporary entrance would be removed, and the stone wall and curbing restored to the same or better condition than the condition that existed prior to the start of the Project work ("PD Project Part III"). PD Project Part I, PD Project Part II and PD Project Part III are collectively referred to as "Norwalk Police Department Restoration Project." Eversource has developed a parking/traffic management plan for the Police Department that includes offsite parking and shuttle service that will be implemented during construction on the Police Department property.

2. Project Work on Elizabeth Street:

Eversource's Project work on the section of Elizabeth Street between South Main Street and Water Street will include the installation of approximately 800 linear feet of underground duct bank and associated relocations of existing underground utilities. As part of the installation of its underground duct bank on Elizabeth Street, Eversource will work with South Norwalk Electric and Water ("SNEW") and other representatives of the City to facilitate the replacement of one existing 12-inch SNEW water main with a new water main, installed in an alternate location within Elizabeth Street. This relocation will provide additional space to help accommodate Eversource's transmission line duct bank that will enclose its transmission line cable facilities.

In advance of the start of construction, Eversource will apply for, and the City will grant, an encroachment permit for construction of the underground duct bank on Elizabeth Street. The fee for this encroachment permit and restoration will be \$404,000 and shall be paid by Eversource at the time the permit is applied for. The permit and restoration fee includes the following items, that will be completed by the City at a later date:

1. ~800 linear feet of trenching down Elizabeth Street to support the future installation of underground utilities (\$109,000)
2. Curb to curb paving of Elizabeth Street and new sidewalks where impacted by the Project (\$225,000)
3. Granite curb fronts where there are existing gaps (\$40,000)
4. 10 Vintage streetlamps (\$30,000)

The City plans to make improvements on and affecting Elizabeth Street after Eversource completes the construction of the underground duct bank and utility installation work. Upon completion of construction on Elizabeth Street, the City agrees that Eversource will temporarily restore the road and sidewalk so that the road is safely passable by vehicles and pedestrians and in accordance with the terms and conditions of the encroachment permit that are applied uniformly to all contractors subject to such permits and standards. For Eversource's remaining work in City roads, pavement would be permanently restored by Eversource.

3. Project Work on the Veteran's Park:

The Use and Access Agreements provide that Eversource's Project work in the Veteran's Park property (10 Seaview Avenue) will include the permanent installation of approximately 200 linear

feet of underground conduit that will enclose its transmission line cable facilities, and the use of Veteran's Park space as temporary work areas to support the horizontal directional drill river crossing construction work and the underground conduit installation.

Following the completion of the river crossing construction work and the underground conduit installation work, Eversource will restore the areas in Veteran's Park that have been damaged or impacted by the Project work to conditions reflected in the Veteran's Park Restoration Project, a copy of which is attached hereto as Exhibit 1. This restoration work will include the realignment of the entrance to Veteran's Park with Goldstein Place. The realignment will be directed by and subject to review and approval by the City, which approval shall not be unreasonably withheld, conditioned or delayed, but all work shall be designed and constructed by Eversource in accordance with City standards for such realignment that are applied uniformly to all contractors subject to such standards and shall be at its sole cost and expense. This work will commence immediately upon the completion of the river crossing and underground conduit installation work.

In addition, Eversource will contribute \$25,000 towards engineering and permitting cost for the potential future expansion of the Norwalk Visitors Dock. At the City's request, Eversource will also provide personnel to review, support and monitor the installation of any upgrades to the docking facilities that could present risk to the installed electric transmission cables. Eversource requests that any upgrades be installed after Eversource completes its Project and that the City consult with Eversource on any such future upgrades during the design work on such upgrades.

4. Ongoing Commitment to Collaborate on the Project Work:

Over the last few years, the City, the Connecticut Department of Transportation and Eversource have collaborated to design a project relocating Eversource's transmission facilities in a manner that balances the interests of all potential stakeholders, working to reconcile electric reliability, community, environmental, and engineering imperatives, while being mindful of cost. The City and Eversource agree to continue to work in close collaboration throughout all phases of the Project. This includes effective communications to the residents, businesses and other members of the public to ensure that Eversource and its contractors are able to complete the Project work efficiently, effectively avoid or mitigate impacts and inconvenience to residents, businesses and the public, and reduce the time needed to complete the Project.

5. Permanent Land Use and Temporary Work Area Agreements; Required Regulatory Approvals:

Eversource and the City acknowledge that regulatory approvals, rulings, and permits are required for the Project as currently proposed (collectively, "Regulatory Approvals"). Eversource and the City agree that if any of the Regulatory Approvals is denied and no appeal or similar actions to overturn that denial is available, implemented, pursued to completion, or successful, or if for any other reason prior to the start of construction at the Police Department and Veteran's Park properties, it is decided that the Project will not be undertaken as currently proposed, Eversource would be required to promptly provide written notice thereof to the City. Upon Eversource's submittal of such notice, this agreement and the Use and Access Agreements would terminate. Upon such termination, this agreement would have no further force or effect and the parties would have no further obligations hereunder. In addition, upon the termination of this agreement, the Use Agreement would not be released for recording, and none of these agreements would have any further force or effect.

The Parties shall enter into a mutually agreeable escrow agreement for the purposes of effectuating this Section 5 and the timing of the payment requirement to be made under this Side Letter Agreement.

By signature of their respective authorized representatives in the spaces below, Eversource and the City acknowledge their acceptance of the terms and conditions of this agreement, which is binding upon each of them and their respective successors and assigns. This agreement may be executed in two counterparts, each of which shall be deemed an original, but which together shall constitute but one in the same agreement. Delivery of an executed counterpart of a signature page to this agreement by facsimile, portable document format ("PDF") or other electronic means shall be as effective as delivery of a manually executed counterpart of this agreement. The signature of a party on this agreement by facsimile, PDF or other electronic means shall be considered an original signature, and the document transmitted is to be considered to have the same binding effect as an original signature on an original document.

Please acknowledge the City's acceptance of this agreement by signing the bottom of this letter in the space provided. Please return an electronic copy of the signed version to marcia.wellman@eversource.com and mail a hard copy signed original to:

Marcia Wellman
Eversource Energy
56 Prospect Street
Hartford, CT 06103

Very truly yours,

The Connecticut Light and Power Company d/b/a
Eversource Energy

By: _____

[Name]

[Title]

Eversource Energy Service Company
Its Authorized Agent

Acknowledged and Agreed:

City of Norwalk

By: _____

Harry W. Rilling
Its: Mayor, Duly Authorized

Date: , 2021



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VMD
Veterans Park Entrance Realignment
Concept 1-500' Roadway Curve Radius
March, 2020
Norwalk, CT
Scale 1"=20'



NORWALK PLANNING COMMISSION

125 East Avenue
Norwalk, Connecticut

MEMORANDUM

September 14, 2021

TO: Common Council

FROM: Bryan Baker, Principal Planner

SUBJECT: 8-24 Referral - #08-2021 – Public Works - Easement agreements for Eversource to use city property for electrical transmission line installations in association with the Walkbridge Project

At their September 13, 2021 meeting, the Planning Commission made the following recommendation:

THEREFORE, BE IT RESOLVED by the Norwalk Planning Commission that 8-24 Referral #08-21 - DPW – Agreement for Use of Municipal Public Property, Temporary Work Area Agreement and Side Letter Agreement for Eversource to use city property for electrical transmission line installation in association with the Walkbridge Project be **APPROVED**.

BE IT FURTHER RESOLVED that the reasons for this action are to implement the following Plan of Conservation and Development goals, policies and actions:

1. That *“Norwalk’s infrastructure and public facilities are resource-efficient, well-maintained, cost-effective, sustainable and resilient”* (Chapter 11: Public Facilities, Infrastructure & Services); and
2. That *“Norwalk has a comprehensive and balanced transportation system, with safety and multimodal accessibility the top priority of citywide transportation planning”* (Chapter 10: Transportation & Mobility Networks); and
3. That *“Protect and manage Norwalk’s sensitive environmental resources and its inland and coastal waters to enhance water quality, wildlife habitat, biodiversity, public health, and enrichment of community character”* (Chapter 8: Sustainability& the Norwalk Environment, Goals & Policies).

BE IT FURTHER RESOLVED that notice of this action be forwarded to the Common Council.

Date: August 5, 2021

Subject: *Adoption of the WestCOG Multi-Jurisdiction Hazard Mitigation Plan Update, 2021-2026”.*

Resolution:

Authorize the Mayor, Harry W. Rilling, to adopt the ‘Western CT Council of Governments (WestCOG)) Multi-Jurisdiction Hazard Mitigation Plan Update 2021-2026’ as prepared by the WestCOG and approved by the Federal Emergency Management Agency (FEMA)

Background

Municipalities and States are required to have a FEMA approved Hazard Mitigation Plan on file. This plan enables municipalities to apply for additional funding streams following disasters. The Western CT Council of Governments (WestCOG) receives funds to update and maintain this plan for the jurisdictions it serves. Once adopted by all municipalities, the plan will be in place until 2026.

FEMA Region 1 has completed its review of the *WestCOG Multi-Jurisdiction Hazard Mitigation Plan Update, 2021-2026* and found it meets the requirements under 44 CFR 201. The WestCOG HMP has received conditional approval pending adoption by each individual municipality.

The final documents that were approved by FEMA are on the WestCOG website: [Hazard Mitigation | Western Connecticut Council of Governments \(westcog.org\)](#), and below for download:

Plan: <https://filetransfer.slrconsulting.com/link/okXzVXIK3x4B65hXj6DiKC>

Appendices: <https://filetransfer.slrconsulting.com/link/2TmffvEu4DzuiXTaYn7ZNo>

Municipal Annexes: <https://filetransfer.slrconsulting.com/link/86xtZHyOqjrEzZUIFFPhrH>

Below is the Norwalk resolution that should be placed on City letterhead:

CERTIFICATE OF ADOPTION
CITY OF NORWALK COMMON COUNCIL

**A RESOLUTION ADOPTING THE WESTERN CONNECTICUT COUNCIL OF
GOVERNMENTS MULTI-JURISDICTION HAZARD MITIGATION PLAN UPDATE, 2021-
2026**

WHEREAS, the City of Norwalk has historically experienced severe damage from natural hazards and it continues to be vulnerable to the effects of those natural hazards profiled in the plan (e.g. flooding, high wind, thunderstorms, winter storms, earthquakes, droughts, dam failure, and wildfires), resulting in loss of property and life, economic hardship, and threats to public health and safety; and

WHEREAS, the City of Norwalk Common Council approved the previous version of the Plan in 2016; and

WHEREAS, the City of Norwalk and Western Connecticut Council of Governments developed and received conditional approval from the Federal Emergency Management

Agency (FEMA) for the Natural Hazard Mitigation Plan Update, 2021-2026 under the requirements of 44 CFR 201.6; and

WHEREAS, public and committee meetings were held and public input was sought in 2020 and 2021 regarding the development and review of the Natural Hazard Mitigation Plan Update, 2021-2026; and

WHEREAS, the Plan specifically addresses hazard mitigation strategies and Plan maintenance procedure for the City of Norwalk; and

WHEREAS, the Plan recommends several hazard mitigation actions/projects that will provide mitigation for specific natural hazards that impact the City of Norwalk, with the effect of protecting people and property from loss associated with those hazards; and

WHEREAS, adoption of this Plan will make the City of Norwalk eligible for funding to alleviate the impacts of future hazards; now therefore be it

RESOLVED by the Common Council:

- 1. The Plan is hereby adopted as an official plan of the City of Norwalk;**
- 2. The respective officials identified in the mitigation strategy of the Plan are hereby directed to pursue implementation of the recommended actions assigned to them;**
- 3. Future revisions and Plan maintenance required by 44 CFR 201.6 and FEMA are hereby adopted as a part of this resolution for a period of five (5) years from the date of this resolution.**
- 4. An annual report on the progress of the implementation elements of the Plan shall be presented to the City Council.**

Adopted this _____ day of _____, 2021 by the Common Council of City of Norwalk, Connecticut

Mayor

IN WITNESS WHEREOF, the undersigned has affixed his/her signature and the corporate seal of the City of Norwalk this _____ day of _____, 2021.

City Clerk

Memo

To:	Common Council Committee
From:	Lt. Thomas Roncinske
CC:	
Re:	FY2021 Distracted Driving High Visibility Enforcement Grant. FY 2021 Port Security Grant
Date:	September 14, 2021

The Connecticut Department of Transportation provides Federal grant funds to municipalities through the Highway Safety Program for support of Distracted Driving High Visibility Enforcement. The funding reimburses the City for 100% of the operational expenses incurred for Distracted Driving High Visibility initiatives. The 2021 Distracted Driving High Visibility Enforcement initiative will provide \$ 50,000.00 for additional officers on selective enforcement targeting Distracted Driving violations for October 15-31, 2021 and April 1-30, 2022.

The FY 2021 Port Security Grant Program (PSGP) provides funding for transportation infrastructure security activities to implement Area Maritime Transportation Security Plans and facility security plans among port authorities, facility operators and state and local government agencies required to provide port security services. The Norwalk Fire Department is allocated \$240,000.00 for the purchase of a CBRNE capable fire rescue boat. The Police Department is allocated \$18,452.00 for the purchase of SCUBA related equipment. FY 2021 Port Security Grant Projects total \$ 258,452.00 of which there is 25% city cost share.

The authorizations are as follows:

1a. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to apply, accept and implement grant funds from the State of Connecticut, Department of Transportation under the Highway Safety Grant for Distracted Driving High Visibility Enforcement Program, in the amount of \$50,000.00

1b. Authorize the Police Chief Thomas Kulhawik to execute any and all agreements, documents, instruments and amendments thereto as may be necessary to implement the 2021 Distracted Driving High Visibility Enforcement Program, pursuant to such grant funding.

2a. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to apply, accept and implement grant funds from FEMA under the 2021 Port Security Grant.

2b. Authorize the, Police Chief Thomas Kulhawik to execute any and all agreements, documents, instruments and amendments thereto as may be necessary to implement the 2021 Port Security Grant, pursuant to such grant funding.

2c. Authorize the, Fire Chief Gino Gatto to execute any and all agreements, documents, instruments and amendments thereto as may be necessary to implement the 2021 Port Security Grant, pursuant to such grant funding.