

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

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- I. ROLL CALL**
- II. ACCEPTANCE OF MINUTES**
 - A. Regular Meeting: February 11, 2025**
 - B. Special Meeting: February 11, 2025**
- III. PUBLIC PARTICIPATION**
- IV. MAYOR**
 - A. RESIGNATIONS AND APPOINTMENTS**
 - 1. RESIGNATIONS**
 - a. Doris Ash, Board of Assessment Appeals**
 - b. Jane Walters, Board of Assessment Appeals**
 - c. Maria Formanek, Board of Assessment Appeals**
 - 2. APPOINTMENTS**

- a. Peter Bang, Board of Assessment Appeals, Regular

3. REAPPOINTMENTS

- a. Donald Overton, Board of Assessment Appeals, Regular
- b. Steve Scatamacchia, Board of Assessment Appeals, Regular
- c. Meggan Douglas, Board of Assessment Appeals, Alternate
- d. Harriet Petrides, Board of Assessment Appeals, Alternate
- e. Ashley Petrides, Board of Assessment Appeals, Alternate
- f. Lisa Cooper, Norwalk Redevelopment Agency
- g. John Igneri, Norwalk Redevelopment Agency
- h. Mary Peniston, Norwalk Redevelopment Agency

B. MAYOR'S REMARKS

V. COUNCIL PRESIDENT

A. RESIGNATIONS AND APPOINTMENTS

B. CONSENT CALENDAR

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

B. BOARD OF ESTIMATE AND TAXATION

VII. COMMON COUNCIL COMMITTEES

A. FINANCE AND CLAIMS COMMITTEE

- 1. Narrative on Tax Collections dated February 2025
- 2. Monthly Tax Collector's Reports dated January 2025
- 3. Recommended FY 2025 – 2026 Operating Budget
Maximum Limit on Total Appropriations
Pursuant to Section 10-5 (A) of the City Charter

WHEREAS, Section 10-5 (A) of the Norwalk Charter requires that a majority of the Common Council vote to establish a specific limit on local appropriations during the

process of establishing the next fiscal year's operating budget.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF NORWALK THAT:

The maximum limit on the total appropriation for the City of Norwalk' General Fund for Fiscal Year beginning July 1, 2025 shall be no more than \$450,481,977. Be it further resolved that the result of this vote and resolution, be forwarded by the Clerk of the City of Norwalk to the Board of Estimate and Taxation.

4. Authorize the purchasing agent to issue a purchase order to GovConnection, Inc, in an amount not to exceed \$112,619.87 for Microsoft Office 365 Licenses Renewal. Account Allocation: 011370-574C.

B. ORDINANCE

1. Approve changes to Chapter 115: Commission on Status of Women.

C. RECREATION, PARKS AND CULTURAL AFFAIRS

1. Authorize the Mayor, Harry W. Rilling, to enter into an agreement for the use of Veteran's Park and immediate surrounding grounds by Norwalk Police Emerald Society for their St. Patrick's Day Parade to be held on Saturday, March 8th, 2025 from 11:00 A.M. to 12:00 P.M. Set-up time by 10:00 A.M. Saturday with tear-down by 1:00 P.M. Approximately 200 people.
2. Authorize the Mayor, Harry W. Rilling, to enter into an agreement for the use of Taylor Farm and immediate surrounding grounds by Friends of Norwalk Dogs for their Mardi Paws, to be held on Saturday, March 22nd 2025 from 11:00 A.M. to 1:00 P.M. with a rain date of Sunday, March 23rd and Paws and Pride, to be held on Saturday, June 14th 2025 from 11:00 A.M. to 1:00 P.M. with a rain date of Sunday, June 15th. Approximately 70 people.
3. Authorize the Mayor, Harry W. Rilling, to enter into an agreement for the use of Veteran's Park and immediate surrounding grounds by Norwalk Junior Lacrosse for their Pound on the Sound to be held on Saturday, May 31st and Sunday, June 1st, 2025 from 8:15 A.M. to 7:15 P.M. Set-up time by 6:15 A.M. Saturday with tear-down by Sunday at 9:15 P.M. Approximately 300 people
4. Authorize the Mayor, Harry W. Rilling, to enter into an agreement for the use of Calf Pasture Beach parking lot and immediate surrounding grounds by The Coachmen for their Calf Pasture Beach Cruise to be held on Tuesday, May 13th, June 10th, July 8th and August 12th, 2025 from 4:30 P.M. to 9:00 P.M with rain dates of Wednesday, May 14th and June 11th and Tuesday, July 15th and Friday, August 15th. Approximately 150 people.
5. Authorize the Mayor, Harry W. Rilling, to enter into an agreement for the use of

Veteran's Park and immediate surrounding grounds by Vox Church for their Easter Egg Hunt to be held on April 12th, 2025 from 7:30 A.M. to 1:30 P.M with a rain date of Saturday, April 19th. Approximately 480 people.

6. Authorize the Mayor, Harry W. Rilling, to enter into an agreement for the use of Rowayton School Field and immediate surrounding grounds by Rowayton PTA for their Rowayton Elementary School Carnival to be held on Friday, May 2nd, 2025 from 4:00 P.M. to 10:00 P.M and Saturday, May 3rd, 2025 from 10:00 A.M. to 5:00 P.M with a rain date of Sunday, May 4th. Set-up time by 10:00 A.M. Wednesday, April 30th with tear-down by Sunday, May 4th. Approximately 3,000 people.
7. Authorize the Mayor, Harry W. Rilling, to sign any and all documents required for the Partnership Agreement with Keep America Beautiful as it relates to the Green Workforce Training Project "National Urban Forestry Expertise Comes to Norwalk: A Green Workforce Program", awarded through Keep America Beautiful by the Connecticut Department of Energy and Environmental Protection.
8. Authorize the Mayor, Harry W. Rilling, to enter into an agreement for the use of Veteran's Park and immediate surrounding grounds by Norwalk Seaport Association for their Oyster Festival to be held on Friday, September 5th from 6:00 P.M. to 11:00 P.M., Saturday, September 6th from 11:00 A.M. to 11:00 P.M., and Sunday September 7th from 11:00 A.M. to 8:00 P.M. Set-up time by 8:00 A.M. Saturday, August 16th with tear-down by 10:00 P.M. Tuesday, September 30th . Approximately 40,000 people.

D. COMMUNITY SERVICES

1. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments as may be necessary with the Local Prevention Council in the amount of \$20,000.00 - Account No. 012010-5A0620 to the fiduciary Positive Directions, 90 Post Rd W, Westport, CT 06880 c/o The Norwalk Partnership.

E. PUBLIC WORKS

1. Authorize, Mayor Harry W. Rilling, to execute any and all documents necessary to accept an easement over 12 Lubrano Place, Norwalk, Connecticut, for purposes of access and maintenance.

VIII. RESOLUTIONS FROM COMMON COUNCIL

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

APPOINTMENTS

BOARD OF ASSESSMENT APPEALS	M/C	Norwalk Charter 1-271
PETER BANG (R) 64 Grumman Avenue Norwalk, CT 06851		Term Expires - 02/25/2029 Regular

REAPPOINTMENTS

BOARD OF ASSESSMENT APPEALS	M/C	Norwalk Charter 1-271
DONALD OVERTON (R) 5 Honey Hill Road Norwalk, CT 06851		Term Expires - 02/25/2029 Regular
STEVE SCATAMACCHIA (U) 8 Colonial Place Norwalk, CT 06851		Term Expires - 02/25/2029 Regular
MEGGAN DOUGLAS (U) 14 McKinley Street Norwalk, CT 06853		Term Expires - 02/25/2026 Alternate
HARRIET PETRIDES (U) 10 Burlington Drive Norwalk, CT 06851		Term Expires - 02/25/2026 Alternate
ASHLEY PETRIDES (U) 63 Strawberry Hill Avenue Norwalk, CT 06855		Term Expires - 02/25/2026 Alternate
NORWALK REDEVELOPMENT AGENCY	M/C	CGS 8-126
LISA COOPER (D) 30 center Street Norwalk, CT 06851		Term Expires - 11/01/2027
JOHN IGNERI (D) 9 Ridgewood Road Norwalk, CT 06853		Term Expires - 11/01/2029
MARY PENISTON (U) 56 Cedar Crest Place Norwalk, CT 06854		Term Expires - 11/01/2028

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Mayor Rilling called the meeting to order at 7:32 p.m. and led the Assembly in reciting the Pledge of Allegiance.

I. ROLL CALL

Ms. Dixon called the Roll as follows:

Council at Large:	Mr. Gregory Burnett	Mr. Johan Lopez
	Ms. Nora Niedzielski Eichner	
	Ms. Barbara Smyth	
District A:	Ms. Nicol Ayers	Mr. Jalin Sead
District B:	Mr. Dajuan Wiggins	

District C:	Ms. Nicole Eaddy	Ms. Anne Wennerstrand
District D:	Ms. Heather Dunn	Mr. Douglas W. Sutton
District E:	Mr. James Frayer	Ms. Lisa Shanahan

At Roll Call there were thirteen (13) Common Councilmembers present and two (2) absent (Mr. Goldstein and Ms. Young). A Quorum was present.

Also present were Mayor, Harry Rilling; City Clerk, Irene Dixon and Corporation Counsel, Mario Coppola.

II. ACCEPTANCE OF MINUTES

A. Regular Meeting: January 28, 2025

**** MS. SHANAHAN MOVED TO ACCEPT THE MINUTES AS SUBMITTED**
**** MOTION PASSED UNANIMOUSLY**

B. Special Meeting: January 30, 2025

**** MS. NIEDZIELSKI EICHNER MOVED TO ACCEPT THE MINUTES AS**
SUBMITTED
**** MOTION PASSED WITH ONE (1) ABSTENTION (MS. SHANAHAN)**

III. PUBLIC PARTICIPATION

Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted. Speakers are Norwalk residents unless otherwise noted.

There were no members of the public who wished to comment this evening.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

There were no resignations announced this evening.

1. REAPPOINTMENTS

**** MR. BURNETT MOVED TO APPROVE THE FOLLOWING**
REAPPOINTMENTS

JANET KARPIAK, BOARD OF HEALTH
JOAN MCNIEL, BOARD OF HEALTH

Mr. Burnett spoke in support of the reappointments.

**** MOTION PASSED UNANIMOUSLY**

**** MS. SMYTH MOVED TO APPROVE THE FOLLOWING REAPPOINTMENT
ERIC RAINS, PARKING AUTHORITY**

Ms. Smyth spoke in support of the reappointment.

**** MOTION PASSED UNANIMOUSLY**

**** MR. FRAYER MOVED TO APPROVE THE FOLLOWING REAPPOINTMENT
DANA LAIRD, HISTORICAL COMMISSION**

Mr. Frayer and Ms. Dunn spoke in support of the reappointment.

**** MOTION PASSED UNANIMOUSLY**

B. MAYOR'S REMARKS

Mayor Rilling announced that Ms. Jodi Trendler was hired as the Director of Sustainability and Resilience. He described her role and said her salary was being funded by the American Rescue fund.

Mayor Rilling acknowledged the work done by the Department of Public Works staff clearing the streets following the recent snow storm. He said he asked Ms. Valadares to express this thanks to all involved in the snow removal.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS

Ms. Smyth announced the Executive Session items will be heard at the end of the agenda.

B. RESIGNATIONS AND APPOINTMENTS

There were no resignations or appointments announced this evening.

C. CONSENT CALENDAR

Ms. Smyth announced the Consent Calendar would be read by Mr. Burnett this evening.

**** MR. BURNETT MOVED TO APPROVE THE FOLLOWING CONSENT
CALENDAR:**

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

B. BOARD OF ESTIMATE AND TAXATION

VII. COMMON COUNCIL COMMITTEES

A. LAND USE AND BUILDING MANAGEMENT

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS RELATING TO THE PROPOSED EQUAL LAND SWAP WITH PROPERTY OWNER OF 25 POGANY STREET FOR A PORTION OF FODOR FARM PROPERTY.

2. BROOKSIDE AND TRACEY ELEMENTARY SCHOOL UNDERGROUND FUEL TANK REMOVAL PROJECTS A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH B&W PAVING & LANDSCAPING, LLC, FOR THE BROOKSIDE ELEMENTARY SCHOOL OIL TANK REMOVAL PROJECT (STATE PROJ. 103-0266 CV) (\$196,000.00) AND TRACEY ELEMENTARY SCHOOL OIL TANK REMOVAL & BOILER IGNITER CONVERSION PROJECT (STATE PROJ. 103-0267 CV) (\$391,000) FOR A TOTAL NOT EXCEED \$587,000.00.

FUNDING IS AVAILABLE IN:

ACCT. #09235010 5777 CO789

ACCT. #09245010 5777 CO789

ACCT. #09255010 5777 CO789

B. AUTHORIZE THE NPS FACILITIES DEPARTMENT TO ISSUE CHANGE ORDERS ON THIS CONTRACT (BROOKSIDE ELEMENTARY SCHOOL OIL TANK REMOVAL PROJECT (STATE PROJ. 103-0266 CV) (\$19,600.00) AND TRACEY ELEMENTARY SCHOOL OIL TANK REMOVAL AND BOILER IGNITER CONVERSION PROJECT (STATE PROJ. 103-0267 CV) (\$39,100.00) FOR A TOTAL NOT TO EXCEED \$58,700.00.

FUNDING IS AVAILABLE IN: ACCT. #09255010 5777 CO789.

3. TRACEY SCHOOL AIR CONDITIONING AND ELECTRICAL UPGRADES PROJECT.

A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH OLYMPUS CONSTRUCTION- A DIVISION OF CATTARUZZA, LLC FOR THE TRACEY SCHOOL AIR CONDITIONING AND ELECTRICAL UPGRADES PROJECT FOR A TOTAL NOT TO EXCEED \$526,800.00. FUNDS ARE AVAILABLE IN ACCT. #09215010 5777 C0652.

B. AUTHORIZE THE NPS FACILITIES DEPARTMENT TO ISSUE CHANGE ORDERS ON THIS CONTRACT FOR A TOTAL NOT TO EXCEED \$52,680.00 FUNDS ARE AVAILABLE IN ACCT. # 09255010 5777 C0652.

4. SCHOOLS HVAC PROJECTS - ROWAYTON ELEMENTARY

A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH NEWFIELD CONSTRUCTION GROUP, LLC AS THE CONSTRUCTION MANAGER (CM) FOR THE ROWAYTON SCHOOL HVAC IMPROVEMENT PROJECT. TERMS FOR THE AGREEMENT SHALL BE AS FOLLOWS:

PRE-CONSTRUCTION SERVICES – \$21,044.00.

CM CONTINGENCY – 1.85%

CM FEE – 2.20%

GENERAL CONDITION AMOUNT TO BE DETERMINED AS PART OF THE GMP FUNDS ARE AVAILABLE IN ACCT. #09245010 5777 C0843.

B. AUTHORIZE ALLOWANCE FOR ADDITIONAL SERVICES FOR PRE-CONSTRUCTION SERVICES PHASE FOR A TOTAL NOT TO EXCEED \$2,500.00. ACCT. #09245010 5777 C0843.

5. SCHOOLS HVAC PROJECTS - NARAMAKE ELEMENTARY

A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH NEWFIELD CONSTRUCTION GROUP, LLC AS THE CONSTRUCTION MANAGER (CM) FOR THE NARAMAKE SCHOOL HVAC IMPROVEMENT PROJECT. TERMS FOR THE AGREEMENT SHALL BE AS FOLLOWS PRE-CONSTRUCTION SERVICES – \$14,029.00

CM CONTINGENCY – 1.85%

CM FEE – 2.20%

GENERAL CONDITION AMOUNT TO BE DETERMINED AS PART OF THE GMP FUNDS ARE AVAILABLE IN ACCT. #09245010 5777 C0844.

B. AUTHORIZE ALLOWANCE FOR ADDITIONAL SERVICES FOR PRE-CONSTRUCTION SERVICES PHASE FOR A TOTAL NOT TO EXCEED \$2,500.00. ACCT. #09245010 5777 C0844.

6. SCHOOLS HVAC PROJECTS - MARVIN ELEMENTARY

A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH NEWFIELD CONSTRUCTION GROUP, LLC AS THE CONSTRUCTION MANAGER (CM) FOR THE MARVIN SCHOOL HVAC IMPROVEMENT PROJECT. TERMS FOR THE AGREEMENT SHALL BE AS FOLLOWS:

PRE-CONSTRUCTION SERVICES – \$9,119.00

CM CONTINGENCY – 1.5%

CM FEE – 2.20%

GENERAL CONDITION AMOUNT TO BE DETERMINED AS PART OF THE GMP FUNDS ARE AVAILABLE IN ACCT. #09245010 5777 C0841.

B. AUTHORIZE ALLOWANCE FOR ADDITIONAL SERVICES FOR PRE-CONSTRUCTION SERVICES PHASE FOR A TOTAL NOT TO EXCEED \$2,500.00. ACCT. #09245010 5777 C0841.

7. SCHOOLS HVAC PROJECTS - SILVERMINE ELEMENTARY

A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH NEWFIELD CONSTRUCTION GROUP, LLC AS THE CONSTRUCTION MANAGER (CM) FOR THE SILVERMINE SCHOOL HVAC IMPROVEMENT PROJECT. TERMS FOR THE AGREEMENT SHALL BE AS FOLLOWS:

PRE-CONSTRUCTION SERVICES – \$7,015.00

CM CONTINGENCY – 1.5%

CM FEE – 2.20%

GENERAL CONDITION AMOUNT TO BE DETERMINED AS PART OF THE GMP FUNDS ARE AVAILABLE IN ACCT. #09245010 5777 C0842.

B. AUTHORIZE ALLOWANCE FOR ADDITIONAL SERVICES FOR PRE-CONSTRUCTION SERVICES PHASE FOR A TOTAL NOT TO EXCEED \$2,500.00. ACCT. #09245010 5777 C0842.

8. SCHOOLS HVAC PROJECTS - BRIEN MCMAHON HIGH SCHOOL

A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH NEWFIELD CONSTRUCTION GROUP, LLC AS THE CONSTRUCTION MANAGER (CM) FOR THE BRIEN MCMAHON HIGH SCHOOL HVAC IMPROVEMENT PROJECT. TERMS FOR THE AGREEMENT SHALL BE AS FOLLOWS:

PRE-CONSTRUCTION SERVICES - \$18,939.00

CM CONTINGENCY- 1.5%

CM FEE- 2.20%

GENERAL CONDITION AMOUNT TO BE DETERMINED AS PART OF THE GMP FUNDS ARE AVAILABLE IN ACCT. #09245010 5777 C0839

B. AUTHORIZE ALLOWANCE FOR ADDITIONAL SERVICES FOR PRE-CONSTRUCTION SERVICES PHASE FOR A TOTAL NOT TO EXCEED \$2,500.00. ACCT.#09245010 5777 C0839

9. BROOKSIDE SCHOOL HVAC IMPROVEMENT PROJECT.

A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH F&F MECHANICAL ENTERPRISES, INC. FOR THE BROOKSIDE ELEMENTARY SCHOOL HVAC IMPROVEMENT PROJECT (103-005 HVACN) FOR A TOTAL NOT TO EXCEED \$2,084,000.00. FUNDS ARE AVAILABLE IN ACCT. #09245010 5777 C0840.

B. AUTHORIZE THE OFFICE OF BUILDING MANAGEMENT TO ISSUE CHANGE ORDERS ON THIS CONTRACT FOR A TOTAL NOT TO EXCEED \$208,400.00. FUNDS ARE AVAILABLE IN ACCT. #09245010 5777 C0840.

10. SOUTH NORWALK SCHOOL TECHNOLOGY PACKAGE - TOTAL COMMUNICATIONS

A. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO TOTAL COMMUNICATIONS (STATE CONTRACT #18PSX0202) FOR THE TE-01 LAN NETWORK SWITCHES FOR THE SOUTH NORWALK ELEMENTARY SCHOOL FOR A TOTAL SUM OF \$162,831.66. FUNDS ARE AVAILABLE IN ACCT. #0922 5010 5777 C0808.

B. AUTHORIZE THE PURCHASING AGENT TO ISSUE CHANGE ORDERS ON PURCHASE ORDER FOR A TOTAL NOT TO EXCEED \$8,000.

11. SOUTH NORWALK SCHOOL TECHNOLOGY PACKAGE - CONNECTICUT COMMUNICATIONS

A. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO CONNECTICUT COMMUNICATIONS (STATE CONTRACT #18PSX0097) FOR THE TE-02 PHONE SYSTEM FOR THE SOUTH NORWALK ELEMENTARY SCHOOL FOR A TOTAL SUM OF \$39,433.00. FUNDS ARE AVAILABLE IN ACCT. #0922 5010 5777 C0808.

B. AUTHORIZE THE PURCHASING AGENT TO ISSUE CHANGE ORDERS ON PURCHASE ORDER FOR A TOTAL NOT TO EXCEED \$2,000.

12. SOUTH NORWALK SCHOOL TECHNOLOGY PACKAGE - ENVIRONMENTAL SYSTEMS CORPORATION

A. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO ENVIRONMENTAL SYSTEMS CORPORATION (STATE CONTRACT #19PSX0015) FOR THE TE-03 DISPLAY SIGNAGE FOR THE

SOUTH NORWALK ELEMENTARY SCHOOL FOR A TOTAL SUM OF \$14,173.00. FUNDS ARE AVAILABLE IN ACCT. #0922 5010 5777 C0808.

B. AUTHORIZE THE PURCHASING AGENT TO ISSUE CHANGE ORDERS ON PURCHASE ORDER FOR A TOTAL NOT TO EXCEED \$1,000.

13. SOUTH NORWALK SCHOOL TECHNOLOGY PACKAGE - RAPTOR TECHNOLOGIES

A. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO RAPTOR TECHNOLOGIES FOR THE TE-04 VISITOR MANAGEMENT SYSTEM FOR THE SOUTH NORWALK ELEMENTARY SCHOOL FOR A TOTAL SUM OF \$1,786.91. FUNDS ARE AVAILABLE IN ACCT. #0922 5010 5777 C0808.

B. AUTHORIZE THE PURCHASING AGENT TO ISSUE CHANGE ORDERS ON PURCHASE ORDER FOR A TOTAL NOT TO EXCEED \$500.

14. APPROVE AN OWNER CONSTRUCTION CONTINGENCY ALLOWANCE WITH NEWFIELD CONSTRUCTION GROUP, LLCS FOR THE NEW NORWALK COMMUNITY RECREATION CENTER AT 98 SOUTH MAIN STREET FOR A TOTAL NOT TO EXCEED \$423,329.00. ACCT. #09256030 5777 C0719

15. APPROVE AN OWNER CONSTRUCTION CONTINGENCY ALLOWANCE WITH DOWNES CONSTRUCTION COMPANY, LLC FOR THE NEW CRANBURY PARK/GALLAHER MANSION IMPROVEMENT PROJECT FOR A TOTAL NOT TO EXCEED \$125,640. FUNDS ARE AVAILABLE FROM THE STATE DECD GRANT. ACCT #09236030 5782 C0831

B. PUBLIC WORKS

**1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT TO THE FEBRUARY 6, 2024 AGREEMENT BETWEEN THE CITY OF NORWALK AND AI ENGINEERS INC. FOR PROJECT PSC2023-1 ON-CALL SURVEYING AND MAPPING SERVICES. THE AMENDMENT IS TO EXTEND THE AGREEMENT FOR A PERIOD OF ONE (1) YEAR AT A SUM NOT TO EXCEED \$200,000.00 WITH AN OPTION TO EXTEND FOR ONE (1) ADDITIONAL TERM FOR ONE (1) YEAR.
ACCOUNT NO. 09 25 4021 5777 C0318**

**09 25 4021 5777 C0021
09 25 4021 5777 C0302
09 25 3750 5777 C0824**

2. AUTHORIZE MAYOR HARRY W. RILLING TO EXECUTE THE FIRST AMENDMENT TO THE APRIL 9, 2024, AGREEMENT BETWEEN THE CITY OF NORWALK AND BURNS CONSTRUCTION COMPANY, INC., FOR PROJECT PM2024-2 PERMANENT ROADWAY REPAIRS AND SURFACE RESTORATION, FOR AN AMOUNT NOT TO EXCEED \$350,000.00. ACCOUNT NO. 03 00 00 2602

**4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH SAFETY MARKINGS, LLC FOR PROJECT TMP2025-1 PAVEMENT MARKINGS, SYMBOLS, AND LEGENDS AT VARIOUS LOCATIONS FOR AN AMOUNT NOT TO EXCEED \$250,000.00. ACCOUNT NO. 09 18 4120 5777 C0598
09 20 4120 5777 C0598
09 21 4120 5777 C0598
09 24 3750 5777 C0562
09 25 3750 5777 C0562
36 3751 5345 G0017**

**** MOTION PASSED UNANIMOUSLY**

VII. COMMON COUNCIL COMMITTEES

B. PUBLIC WORKS

**** MR. FRAYER MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A 2ND AMENDMENT TO THE JULY 20, 2023 AGREEMENT BETWEEN THE CITY OF NORWALK AND CDM SMITH INC., FOR PROJECT NOS. 4240 AND 4240A, DRG2023-2 ENGINEERING DESIGN SERVICES FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS, FOR A SUM NOT TO EXCEED \$272,710.00. ACCOUNT NO. 09 25 4027 5777 C0425
09 24 4021 5777 C0440
09 25 4021 5777 C0440**

Ms. Valadares reviewed the item. She said this is a request to look at all the concepts and create a committee with different stakeholders to determine the impact on different properties. In addition at the same time do a lot of public outreach. They will determine rates and explore other related billing systems and implement software. She said they should have the final plan in 18 months.

Ms. Shanahan asked about MS4 – Ms. Valadares explained the municipal separate storm sewer systems goal is to improve the water quality and reduce run off.

Ms. Niedzielski Eichner said this is a nice model and aligns with the goal to make the burden on the taxpayer as efficient as possible. Ms. Valadares said the rate will be based on the impervious area on the property.

**** MOTION PASSED UNANIMOUSLY**

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

**** MS. SMYTH MOVED TO GO INTO EXECUTIVE SESSION AT 8:13 P.M. TO DISCUSS THE FOLLOWING ITEMS**

A. CORPORATION COUNSEL

1. CITY OF NORWALK V. 587 CT AVE, LLC ET AL. - DOCKET NO. FST-CV-23-50295023-S - EXECUTIVE SESSION

2. DISCUSSION AND AUTHORIZATION FOR RESOLUTION ACQUISITION OF REAL PROPERTY. - EXECUTIVE SESSION

**** MOTION PASSED UNANIMOUSLY**

The members of the public were excused.

The members of the Common Council came out of Executive Session at 9:03 p.m.

During Executive Session, no motions were made and no votes were taken.

A. CORPORATION COUNSEL

1. CITY OF NORWALK V. 587 CT AVE, LLC ET AL. - DOCKET NO. FST-CV-23-50295023-S - EXECUTIVE SESSION

This was discussion only.

2. DISCUSSION AND AUTHORIZATION FOR RESOLUTION ACQUISITION OF REAL PROPERTY. - EXECUTIVE SESSION

**** MS. SMYTH MOVED THE FOLLOWING AMENDMENT:**

THE CITY IS HEREBY AUTHORIZED TO PURCHASE, ACQUIRE AND OR TAKE BY EXERCISE OF EMINENT DOMAIN THE REAL PROPERTY AND PARCEL KNOWN AS 493 CONNECTICUT AVENUE, NORWALK, CONNECTICUT, THE PROPERTY FOR SANITARY SEWER PURPOSES.

AND FURTHER THAT THE MAYOR, HARRY W. RILLING OR HIS DESIGNEE IS AUTHORIZED TO EXECUTE AND DELIVER ANY AND ALL AGREEMENTS, DOCUMENTS AND OTHER INSTRUMENTS NECESSARY TO PURCHASE, ACQUIRE AND OR TAKE BY EXERCISE OF EMINENT DOMAIN POWERS OF THE PROPERTY

**** MOTION PASSED UNANIMOUSLY**

**** MS. SMYTH MOVED TO APPROVE THE ACQUISITION OF REAL PROPERTY RESOLUTION AS AMENDED**

**** MOTION PASSED UNANIMOUSLY**

VIII. RESOLUTIONS FROM COMMON COUNCIL

There were no resolutions from Common Council members this evening.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were no motions postponed to a specific date this evening.

X. SUSPENSION OF RULES

There were no suspensions of the rules this evening.

XI. ADJOURNMENT

**** MS. SHANAHAN MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

There was no further discussion, and the meeting was unanimously adjourned at 9:05 p.m.

ATTEST: _____
Irene Dixon, City Clerk

**ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE
EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER
PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO
THE AVAILABILITY OF FUNDS**

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.

Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section.

All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.

Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.

Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Irene Dixon at idxon@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

Ms. Smyth called the special meeting to order at 6:33 p.m. and led the Assembly in reciting the Pledge of Allegiance.

I. ROLL CALL

Ms. Dixon called the Roll as follows:

Council at Large: Mr. Gregory Burnett Mr. Johan Lopez (7:16 p.m.)
 Ms. Nora Niedzielski Eichner
 Ms. Barbara Smyth

District A: Ms. Nicol Ayers Mr. Jalin Sead

District B:

District C: Ms. Nicole Eaddy Ms. Anne Wennerstrand

District D: Ms. Heather Dunn Mr. Douglas W. Sutton

District E: Mr. James Frayer Ms. Lisa Shanahan

At Roll Call there were eleven (11) Common Councilmembers present and four (4) absent (Mr. Goldstein, Mr. Lopez, Mr. Wiggins and Ms. Young). A Quorum was present.

Also present were Mayor Harry Rilling (7:27 p.m.), City Clerk, Irene Dixon, Corporation Counsel, Mario Coppola and Chief Financial Officer Jared Schmit

II. PRESENTATION OF THE 2025-2026 OPERATING BUDGET

Mr. Smyth explained the purpose of this meeting was to present the 2025-2026 Operating Budget. She turned the meeting over to Mr. Burnett, Chair of the Finance Claims Committee.

Mr. Burnett said this was an opportunity to review the Mayor's budget and determine the post possible recommendation for the City so there is not a tremendous tax burden for the residents.

Mr. Schmitt shared his screen and presented the budget. He expressed his thanks to Mr. Ellis, Director of Management and Budgets and Ms. Cawai, Assistant of Management and Budgets for the massive amount of work that went into this. He reviewed the schedule up to May 5th the final operating budget and tax levy will be set.

Mr. Schmitt introduced the 2025-2026 operating budget and explained this is a challenging year and presented the issues. He also presented the steps being proposed to meet those challenges such as doing a 1% salary lapse, increasing the personal mill rate and holding a tax sale in the summer of 2026. He noted they are budgeting some fund balance to be used in the amount of \$8 million.

Mr. Schmitt explained the Recreation and Parks department is restricting their fees and is honoring their commitment to add a Community Resources Specialist.

Mr. Schmitt presented the department expenditures and said every department is different and when they look at the percentage difference that is not broad strokes. They can make the numbers from each division appear to be inflated. What is driving the increase is the hiring freeze. He said the City is dependent on tax revenue and there are not a lot of other sources. He said investment income will start to decrease this year and most of the cash invested is very short term.

Mr. Schmitt presented expenditures. He said that 54% of the budget is Education and shared a slide showing the items in the City budget that are Board of Education related. He said the actual breakdown is then 61% Board of Education and 39% City.

Mr. Schmitt presented the Mill Rate Sheet with ranges between 8.4% - 14.6% depending on the given district. He said a lot is being driven by the phase in revaluation and the motor vehicle tax changes.

Mr. Schmitt presented the history of the fund balance use and said they are assuming it will happen in 2025. He added they will still be at 16% of the overall budget.

Mr. Schmitt concluded his presentation and reiterated his thanks to Mr. Ellis and Ms. Cawai. He then fielded questions from the Common Council members.

Mr. Burnett referred to the mill rate table. Mr. Schmitt explained that in real estate they estimate it at the median and motor vehicle is an average.

Mr. Sead asked about the hiring freeze. Mr. Schmitt said it was not a hard hiring freeze and not every department was frozen. Mr. Sead asked about the effect on the DEI Officer's position. Mr. Schmitt said the hiring freeze ended on January 1st. The DEI Officer's position is open and is being actively recruited.

Ms. Niedzielski Eichner asked what was being done to increase revenue from grants. Mr. Schmitt said a number of departments have the opportunity to access grants. A lot of grants are reoccurring every year. He said a grant policy grant was just completed and is out for review. He noted that most of the grants are for capital projects; there are less opportunities for operating grants. He said currently there is a part time Grants Coordinator on staff.

Ms. Niedzielski Eichner asked how much revenue the Grants Coordinator brings in. Mr. Schmitt said he believes they identified \$40 million in grants. Ms. Niedzielski Eichner said she believed they would be doing more if they had a full time Grants Coordinator. Mr. Schmitt explained the returns quickly diminish if they bring in a full time person.

Ms. Niedzielski Eichner asked if there were any new programs related to affordable housing. Mr. Schmitt said there weren't any.

Mr. Lopez joined the meeting at 7:16 p.m.

Mr. Lopez asked for a general sense about the contribution to the pension. Mr. Schmitt explained the Actuary will be presenting to the Pension Board tomorrow night and he will distribute that presentation once it is finalized.

Mr. Frayer asked if there was any movement in the Grant List. Mr. Schmitt explained the amount of natural growth last year was \$253 million between this year and last year. Mr. Frayer commented that most departments that collect revenue have been relatively conservative and if

they've loosened up the estimates. Mr. Schmitt said they looked at the large increase in the Building Department and factored that in. He said they need to look at development by development and make the best estimate and then increase the conveyance tax.

Mr. Frayer said they need to look at functionality in IT, Purchasing and Human Resources where the City and the Board of Education have the same departments. They need to look at where they can achieve synergy. Mr. Schmitt explained they had a department meeting today and they are making small steps such as going with the same vendor used by the Board of Education for their copiers.

Ms. Smyth asked about the proposed \$8 million drawdown and believes they do not want the fund balance to go below \$15 million. She asked Mr. Schmitt if he felt confident they would have enough in there for the potential loss of growth. Mr. Schmitt explained they are tracking and following everything the people say could happen at the State and Federal level. He feels there is nothing to act upon. Mr. Schmitt said the policy is to keep the fund balance at around 10-15%; their financial advisors advise not going much lower than they are reducing the fund balance. This is part of an effort to lessen the burden on the taxpayers.

Mayor Rilling joined the meeting at 7:27 p.m.

III. ADJOURNMENT

**** MS. SHANAHAN MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was adjourned at 7:27 p.m.

ATTEST: _____
 Irene Dixon, City Clerk

HIGHLIGHTS

EXPERIENCED SENIOR EXECUTIVE WITH DEEP INDUSTRY EXPERTISE

- Public Company Board and CEO experience for \$276mm NASDAQ-listed Special Purpose Acquisition Corp.
- Proven ability to recruit world class Board of Directors from across the entire Insurance/InsurTech value chain
- Evaluated and considered dozens of Initial Business Combination (IBC) targets, including negotiating terms and deal structure, performing comprehensive due diligence, developing public company readiness workplans and developing detailed post-merger implementation plans
- Leveraged personal and Board relationships to soft-circle PIPE commitments in excess of \$500mm for certain IBC opportunities, including from some of the world's largest global asset managers, SWFs and pension plans
- Exercised conservatism and discipline, fulfilling fiduciary duties to SPAC shareholders by not transacting at overinflated valuations, instead returning 100% of invested capital to public shareholders

KEY SKILLS:

- **Strategic thinker and advisor** to C-Suite, Boards and PE sponsors, ranging from pre-seed/Series A private companies to global multi-national public leaders
- **Proven ability to design/vision strategy** and to operationalize, recruit and execute tactical plans
- **Transformative strategic and capital markets transactions**, with multiple repeat client success stories. Over 125 completed M&A and financing transactions representing over \$128 billion in transaction value
- **Proven ability to raise capital and recruit talent** in Insurance and InsurTech
- **Extensive network of trusted relationships** among top VC, Growth Equity and Corporate Venture investors across Financial Services landscape
- **Advised numerous start-ups** (as Consultant, Board Advisor, Senior Advisor) with market positioning, product/market fit, optimizing LTV/CAC, facilitating carrier introductions for pilot programs, calculating TAM/MVP and related dynamics

EXPERIENCE

KAIROS ACQUISITION CORP.**2021 - 2023****Chairman and Chief Executive Officer**

- Raised \$276mm for SPAC focused on Insurance and InsurTech sectors
- Recruited blue chip roster of senior insurance executives and PE investors to serve on Board of Directors and contribute to \$8mm risk capital pool
- Made difficult decision to liquidate rather than consummate a transaction at overinflated valuations, thereby returning 100% of public investors' capital and preserving reputations and goodwill

ERG CAPITAL PARTNERS, Norwalk, CT**2018 - PRESENT****Managing Director, Head of Financial Services**

- Led M&A, strategic review and private equity financing transactions in Insurance, InsurTech, Asset Management, WealthTech and Alternative Lending sectors.
- Participate in merchant banking transactions, personally investing in select opportunities as appropriate

GCA ADVISORS, LLC New York, NY**2014 - 2018****Managing Director, Head of Insurance and Financial Services**

- Led the build-out of GCA's Financial Services efforts as part of NY office 40-person team. Recruited and built junior team from scratch, including training in InsurTech/FinTech ecosystems, teaching statutory accounting, regulatory requirements, capital adequacy/AM Best ratings analysis and teaching the key dynamics of M&A in regulated industries.
- Advised large-cap companies on global strategic direction, developing M&A strategies to acquire innovative technology assets and create competitive moats.
- Advised innovative tech-enabled companies on sell-side and venture/growth capital transactions, including positioning them for success as independent entities.
- Advised FinTech focused PE funds and Corporate VCs on strategies to invest in FinTech businesses.
- Advised on compensation and retention strategies and external corporate development initiatives, culminating in a corporate acquisition (Altium) which increased global footprint by nearly 60%

EXPERIENCE
(Continued)

KEEFE, BRUYETTE & WOODS, INC. New York, NY

2003 – 2014

Managing Director, Head of Insurance and Diversified Financial Services

- Built KBW's DFG group focused on asset managers, broker-dealers, alternative lending and other specialty financial services companies.
- Established FinTech coverage universe and created vision for building KBW's depth of coverage to address the market opportunity
- Sourced and led M&A and debt/ equity capital transactions for P&C, Life/ Health and non-risk-bearing Insurance and InsureTech companies.
- Sourced and executed the majority of KBW's most important insurance advisory assignments and several ground-breaking specialty finance assignments.
- Covered over 100 companies, ranging from emerging FinTech companies to established global competitors up to \$12 billion in value, with average client approximately \$150mm EV. Advised boards and CEOs on market entry strategies, M&A and capital structure issues.
- Advised KBW Board on successful sale to Stifel for \$575mm.

STRATEGY CONSULTING / INVESTMENT BANKING Boston, MA & New York, NY

1994 – 2014

Senior Consultant / Vice President

- Rose through ranks as a junior investment banker at Fox-Pitt, Kelton, Lazard Frères & DB Alex. Brown, performing M&A advisory and public and private equity raising advisory for insurance, bank, broker-dealer and asset management companies
- Strategy consulting for First Manhattan Consulting Group and LEK Consulting Group, representing several global insurance companies, asset managers, depositories and FinTech vendors, as well as top private equity clients looking for strategic insights for portfolio companies or as part of their market entry strategies. Built comprehensive industry models, diagnosing industry value chain, competitive forces, where excess returns were likely to persist and which competitors were best positioned to excel within their segments.

EDUCATION

THE WHARTON SCHOOL, UNIVERSITY OF PENNSYLVANIA

M.B.A., Finance, 1994

AMHERST COLLEGE, Amherst, MA

B.A. *Magna Cum Laude*, Economics and Political Science, 1990

ADDITIONAL

CERTIFICATIONS

Series 7, 63 and 24 Certification

INTERESTS

Two-time 140.6 Ironman Finisher, multiple 70.3 Ironman finisher

Enjoy ski mountaineering, telemark skiing, Skimo racing

Enjoy cycling, mountain biking and hiking

Boy Scouts of America Eagle Scout

U.S. Citizenship, fluent in Danish, conversational Swedish

Donald D. Overton
5 Honey Hill Road
Norwalk, CT 06851
Cell: 203-984-2872
Email: donalddoverton@gmail.com

Realtor:

William Pitt Sotheby's International Realty
1`99 Post Road East
Westport, Ct 06880
2000-current

City of Norwalk
Board of Assessment Appeals
2001-Current
Board Member 13+ years

Norwalk Senior Center
Chair person Board of Directors
2019-current
Board Member 13+ years

Volunteer – Norwalk Senior Center
Meals on Wheels 20+ Years

Previous
State of Connecticut – Residential Property Appraiser

Mortgage Broker – 8 years



Steve Scatamacchia

Direct: 203-858-4784

email: steve.scatamacchia@kw.com

About Steve

Steve is a top producing Real Estate Professional since 2004. He has assisted hundreds of buyers and sellers achieve their goals. Based in Norwalk where he have lived for the past 32 years, he is well informed on the local school system as well as local politics that impact home ownership. While more than 90% of his business is in Norwalk, he also serves the neighboring towns of Fairfield, New Canaan, Stamford and Wilton.

Steve believes that being a knowledgeable agent is meaningless if not combined with exceptional customer service. It is his job to meet each clients' individual needs and he achieves that by first being a great listener so he understands those needs. Steve is always accessible by phone, email or text and will always respond in a timely manor. Buying or selling a home, and sometimes doing both at the same time, can be stressful. Steve will walk you through it all, along with his network of professionals (building inspectors, mortgage brokers, attorneys)and make sure you feel well informed and comfortable during each step along the way.

Steve is very proud to have been named as a Five Star Real Estate Professional for Overall Customer Service each year since 2011 as seen in Connecticut Magazine.

Steve had been married to Teri, a Norwalk Public Schools teacher, for 33 years and together they have two grown children, both graduates of Norwalk Public Schools and UCONN. Michelle, a special education teacher for students with autism and Eric, a producer at NBC Sports.

Achievements

Over \$100,000,000 in Sales
Top Listing Associate
Top Selling Associate
Excellence in Customer Service
Five Star Professional since 2011

Community Service

Norwalk Board of Assessment Appeals
Norwalk Mentor Program
Northeast Community Church
ASPIRE Tutoring Program

Areas Covered

Norwalk
Stamford
New Canaan
Fairfield
Wilton

Meggan Douglas
14 McKinley Street
Rowayton, Connecticut 06853
203-803-9634
meggandouglas@gmail.com

U

EMPLOYMENT

2000-present *Full Time Realtor in the Greater Norwalk Area*

- Individual Top Producing Agent from approximately 2002-2015
- Team Leader from approximately 2015-present
- Co-Partner & manager of 3 junior real estate agents

OTHER PRIOR EXPERIENCE

2013-2021 *Volunteer, City of Norwalk Board of Assessment Appeals*

Harriet Petrides
REALTOR SALES ASSOCIATE
(203) 856-0489
hpetrides@aol.com
Norwalk, CT 06851

REALTOR SALES ASSOCIATE
WILLIAM RAVEIS REAL ESTATE
JANUARY 2012-PRESENT
Norwalk, CT
January 2012 - Present

Performed comparative market analysis to estimate property value.

Resolved issues and conflicts during purchase or sale of real estate property.

Trained real estate agents by advising and coaching on contracts and general sales processes.

Guided and assisted buyers or sellers throughout entire transaction process.

Compared property with similar properties that had recently sold to determine its competitive market price.

William Pitt Sotheby's Real Estate May 1993-January 2012

Ashley Petrides

63 Strawberry Hill Ave, Norwalk CT 06855

Ashley.Petrides@Raveis.com

203-858-1636

SKILLS

Team Leadership, inventory and report generation, client/vendor relations, market analysis, strong verbal communication, management of multiple different clients, budgeting and finance.

EXPERIENCE

Sales Agent. William Raveis Real Estate 2014-Current

Norwalk, CT Office

- Working with buyer clients helping facilitate the purchase of a new home
- Working with Seller clients to market and strategize selling their homes
- Teaching/coaching new agents within the Norwalk office
- Commercial deals in helping clients obtain space for their commercial businesses
- Annual sales of between \$6M & \$8M annually in closed transactions

Bar Manager. The Spread Restaurant Group 2017-2020

Greenwich, CT/Norwalk, CT

- Ensured proper staffing, beverage ordering, day to day operations alongside owner
- Managed a bar staff of 10

Bar Manager. Bar Sugo 2012-2014

Norwalk, CT

- Managed a bar of a staff of 7
- Ensured proper staffing, beverage ordering, day to day operations alongside owner

Sales Representative. Northeast Beverage Corporation 2009-2012

Orange, CT

- Tasked with preparing orders from On and Off Premise accounts.
- Opening New accounts
- Handling Account Receivable funds from accounts

EDUCATION AND TRAINING

Certified Homeownership Professional (CHP)- 2017

Completed Real Estate course Practices and Law- 2014

LISA M. COOPER
30 Center Avenue
Norwalk, CT 06851
203.846.0176 (home) 203.904.3604 (cell)
lucoo@aol.com



A

PROFESSIONAL EXPERIENCE:

May 2008 – Present

Human Services Council, Norwalk, CT

Director, Mid-Fairfield Substance Abuse Coalition

- Responsible for supporting, coordinating, and providing technical resources and support for DMHAS funded Local Prevention Councils in Norwalk, Westport, Weston, and Wilton.
- Develop and conduct Needs Assessments, Surveys, and data collection in the areas of ATOD prevention for Mid-Fairfield.
- Solicit funds from private and public sources for program development.
- Promote legislative advocacy regarding ATOD throughout Mid-Fairfield.
- Work closely with community and business leaders, local and state politicians, Norwalk Public School personnel, and police and probation officers.
- Provide training, awareness, and education to local merchants and community organizations about laws, trends, and usage associated selling tobacco, alcohol and other drugs.
- Support public policy initiatives involving environmental strategies to aid in prevention throughout the State.
- Chair of a community collaborative of over twenty-five individuals representing a cross section of constituencies within the region.

July 2006 – September 2007

Human Services Council, Norwalk, CT

Director, Community Prevention Task Force

- Responsible for organizing, overseeing, and implementing a comprehensive and community-wide plan for the Norwalk community in addressing service gaps as they relate to areas of substance abuse, teen pregnancy prevention and youth violence prevention.
- Developed and solicited funds from private and public sources for on-going and new program initiatives.
- Worked closely with community and business leaders, local and state politicians, Norwalk Public School personnel, and police and probation officers.
- Supervised and developed needed community programs and services while leading a community collaborative of over forty individuals representing more than thirty social service agencies.
- Assessed the changing social service needs of lower Fairfield County, particularly for the at-risk populations in the area.
- Organized citywide, community, middle and high school events.

August 2004 – July 2006

George Washington Carver Center, Norwalk, CT

Senior Program Manager, Youth Development Program

- Responsible for developing, directing and administering an academic and enrichment program for at-risk adolescents.
- Liaison for students, parents, and the Norwalk Public School.
- Created and implemented educational plans.
- Collected data, generated reports, and monitored effectiveness to ensure program met outcome objectives.
- Organized major social and enrichment events throughout the academic school year.
- Supervised program staff (tutors, case manager and education specialist).

OTHER PROFESSIONAL EXPERIENCE:

July 1995 – April 2000

Nine West Group Inc., White Plains, NY

Production Manager (August 1999 – April 2000)

- Managed the flow of goods in production to ensure division and customer needs are fulfilled by delivery period.
- Assisted VP of Merchandising in relaying color commitments to China and monitored availability on a weekly basis.
- Compiled, interpret, analyzed, and summarized information for reporting purposes.
- Provided information to Account Coordinators and Management regarding availability, deliveries, and style changes.
- Supervised Merchandise Coordinator.

Merchandise Allocator (September 1997 – August 1999)

- Responsible for determining daily allocations.
- Analyzed flow of inventory compared to on-order with regards to subbing, ads, new store openings, oversold and reserved orders.
- Monitored flow of merchandise from manifest report to receipt of inventory.
- Maintained daily contact with distribution center in regards to shipping, receipt of goods, bad Po's, air sheets, hot sheets, and tracking of goods.
- Monitored inventory ownership; executed jobber and closeout orders.
- Advised management of first production and worked with sample room manager in ordering cases for inspection and fit test.

Merchandise Coordinator (July 1995 – September 1997)

- Maintained reports in regards to shipping, master breakdowns and availability.
- Assisted in monitoring inventory ownership and prioritizing contracts.
- Responsible for flagging in the system oversold styles and styles completely received.
- Advised management of first production and worked with sample room manager in ordering cases for inspection and fit test.

December 1991 – May 1995

Caldor Inc., Norwalk, CT

Administrative Assistant

- Provided administration support for *two* Divisional Merchandise Managers.
- Prepared reports and analysis for management team.
- Handled various requests as assigned including, but not limited to, travel arrangements, preparing for meetings, research and projects.
- Managed personal/business mail and calendar.
- Supervised office clerical.

March 2004 – August 2004

APT Foundation, Residential Services Div., Bridgeport, CT

Residential Counselor II (Transitions Program)

- Provided direct supervision and individual counseling to adolescent residents 16 to 21 years of age in a therapeutic program for substance abuse and/or behavior.
- Implemented activities and services as specified in individual treatment plans.
- Performed psychosocial assessment of new residents.
- Facilitator of crisis intervention and life skills group.
- Responsible for daily documentation of all residents.

January 2001 – June 2004

Norwalk Board of Education, Norwalk, CT

Paraprofessional (Jefferson Elementary School)

- Assisted supervising teacher by performing instructional, monitoring, and clerical duties associated with the classroom education and behavioral development of students
- In absence of supervising teacher, performed all classroom education and behavioral developmental tasks

October 2000 – August 2003
(Part-time)

George Washington Carver Center, Norwalk, CT

Educational Coordinator

- Provided at-risk youth a comprehensive service through a structured academic program consisting of tutoring, counseling, and recreational activities.
- Maintained and updated statistical records pertaining to program and youth development.
- Supervised peer tutors.

EDUCATION:

University of Bridgeport, Bridgeport, CT

Master of Science, Education & Human Resources, May 2004

Specialization: Community Counseling

South Carolina State University, Orangeburg, SC

Bachelor of Science, Business Administration, May 1991

AFFILIATIONS:

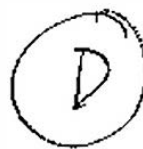
Alcohol and Drug Awareness of Weston, Connecticut Prevention Network, MATCH Coalition, Mid-Fairfield Substance Abuse Coalition, NAACP- Youth and College Division, Norwalk After School Alliance, Norwalk Collaborative CRC-System of Care, School Based Health Center Advisory Council, Underage Drinking Task Force-Wilton, Wilton Youth Council

SKILLS:

Microsoft Excel, Word, PowerPoint, Publisher; Sierra 8.0 Print Artist; Typing 80 – 85 wpm

REFERENCES:

Will be furnished upon request



John E Igneri
9 Ridgewood Road
Norwalk Ct 06853

Norwalk Resident since 1974.

Norwalk Common Council 2011-2019

Council President 2016-2017

Majority Leader 2017-2018

Committees:

DPW Committee Chair.

Planning

Finance

Water Pollution Control Authority

6th Taxing District Commissioner 2009-Present

Former President of Dreyfus Investment Advisors

Retired 2006

MBA- Finance, Hofstra University 1968

BA- Economics, St John's University 1966

MARY PENISTON

Phone: 203-858-0870 | E-mail: marypeniston@gmail.com | 56 Cedar Crest Place | Norwalk, CT 06854

NON-PROFIT EXECUTIVE/PHILANTHROPY & FINANCIAL PROFESSIONAL

Respected non-profit executive with extensive experience in developing and leading growth strategies; managing operations and multi-faceted projects; and facilitating community outreach - in education and early childhood fields. Philanthropy work includes managing an international agency grant portfolio, supporting senior staff at a national foundation, serving as a board member of a local foundation, and extensive grant writing. Strong skill set in finance honed through work in international commercial banking, national banking system in Nicaragua, and community development banking in US. **Core competencies include:**

- Strategic Planning • Cross-Sector Alliance Building • Project Management • Financial & Data Analysis
- Multi-lingual (Spanish-fluent, Portuguese-conversational) • Strong Writing and Presentation Skills • Solid Technology Skills

PROFESSIONAL EXPERIENCE

National Service Office for Nurse Family Partnership & Child First, Denver, CO 2020 - present

CHILD FIRST NATIONAL PROGRAM DIRECTOR

- Identify and develop opportunities to expand implementation of Child First model; assess landscape of early childhood systems and service needs; negotiate public and private funding for start-up and sustainability; and guide start-up
- Cultivate and maintain a vibrant network of affiliates and national, state, and local partners
- Co-manage and facilitate integration of Child First into National Service Office as result of December 2020 merger with Nurse Family Partnership (only staff person along with CEO and Board members as part of merger negotiations)

Child First, Inc., Trumbull, CT 2009 - 2020

CHIEF PROGRAM OFFICER/CHIEF OPERATING OFFICER

- Developed and implemented national replication framework in partnership with founder, resulting in robust network of 21 affiliates in 3 states (CT, FL, NC) serving 2,000 children a year
- Managed operations of new National Program Office; in 5 years, grew from 3 to 18 employees with \$3.5 m budget
- Developed operational framework to establish Child First as a 501(c)3 in 2013, supporting formation of founding board, hiring of staff, and set-up and oversight of finances, support services, and policies
- Co-developed plan and financing for three waves of expansion in CT and managed operations of CF through intermediary organization, Child Health & Development Institute

Norwalk Public Schools, Norwalk, CT 2001-2009

SPECIAL ASSISTANT TO THE SUPERINTENDENT FOR RESEARCH, PLANNING & DEVELOPMENT

- Led development of Norwalk Early Childhood Plan, recognized by CT Legislature, laying foundation for expanded community access to affordable, high quality preschool
- Co-founder of Norwalk After School Alliance that improved quality of and access to afterschool programs
- Oversaw projects addressing disproportionality in discipline policies; special education identification & costs; school safety
- Part of core team that developed two district technology plans
- Led efforts to raise over \$5 million in grant funding

Ford Foundation, New York, NY 1995-2000

CONSULTANT, INTERNATIONAL GRANTS

- Evaluated grant proposals and portfolios for 2 program officers and Asst Director, Human Rights & Int'l Cooperation
- Wrote white paper on impact of technology on work of grantees

NJ Community Loan Fund, Trenton, NJ 1993 - 1994

DIRECTOR, TECHNICAL/LENDING SERVICES

- Developed and monitored loan portfolio of \$3 million for affordable housing in low-income communities in NJ

Swedish International Development Authority (SIDA), Managua, Nicaragua 1988 - 1990

WOMEN-IN-DEVELOPMENT PROGRAM OFFICER

- Formulated and implemented investment strategy to broaden women's role in Swedish bi-lateral aid in Nicaragua
- Planned, programmed and administered \$400,000 budget funding Nicaraguan women's organizations

- Evaluated SIDA funded projects in Central America

Central Bank of Nicaragua, Managua, Nicaragua

1982 - 1986

ADVISOR TO THE FIRST VICE-PRESIDENT

- Monitored international departments of nationalized banks
- Spearheaded introduction of PCs into banking system and projects to improve reporting systems including debt management
- Led professional development project in NY & Canada for Sr. staff in international departments of banks

Manufacturers Hanover Trust, NYC, NY

1979 - 1982

INTERNATIONAL BANKING OFFICER

- Jr. Credit officer on two-person team managing Portuguese desk with \$750 million loan portfolio
- Completed one year management training program for credit officers

EDUCATION

PRINCETON UNIVERSITY, School of International & Public Affairs, *MPA in International Development* (1993)

HARVARD UNIVERSITY, *BA, cum laude in Latin American History and Literature* (1977)

Universidad de los Andes, Bogotá, Colombia, *One-year fellowship, Committee on Latin American Studies, Harvard* (1976)

AFFILIATIONS

- Member of National Home Visiting Model Alliance (2017 - present)
- Member of CT Early Childhood Alliance (2008 – present)
- Member of Governor's Early Childhood Cabinet Executive Committee, CT (2008-2009)
- Founding Member of Norwalk ACTS (Collective Impact initiative in Norwalk, CT) (2005- 2009)
- Commissioner, Planning Commission, Norwalk, CT (appointed 2018)
- Founding Board Member, Norwalk Children's Foundation (2005 – 2012)
- Advisory Board, Norwalk Sister City (partnership with Nagarote, Nicaragua) (2000- present)

VII.A.



CITY OF NORWALK

Tax Collector's Office

Department of Finance

125 East Avenue Room 105

Norwalk, CT 06851

Phone: 203- 854-7731 (main line)

Fax: 203-854-7770

To: Mayor Harry Rilling; Board of Estimate and Taxation; Finance and Claims Committee
From: Lisa Biagiarelli, Tax Collector
Date: February 11, 2025
Re: Tax Collector's Narrative for **January 2025** End of Month report

As of the end of January 2025, having completed seven months of our fiscal year, we collected more than \$339 million against our nearly \$372 million adjusted levy. As noted in prior months, the net adjusted levy has been reduced from the original budgeted levy due to stipulated judgments in adjudicated property tax appeal cases related to the 2018 (prior) revaluation. Our net levy increased in December 2024 with the infusion of \$4.6 million in supplemental motor vehicle taxes on the 2023 grand list, billed as of January 1, 2025, but is still down overall by more than \$2.3 million due to stipulated judgments. Current tax collections rose from \$232 million at the end of December 2024 to \$339 million at the end of January 2025.

As of the end of January 2025, our current collection rate for all tax types, including the supplemental motor vehicle levy, was **91.26%**, up significantly from 62.53% as of the end of December 2024. We also collected **93.69%** of our sewer use levy, nearly \$18 million, and **83.03%** of the Industrial Pretreatment Program (IPP) fee billing on behalf of the WPCA. Compared with the prior fiscal year, we ended January 2025 very slightly behind last year for collection of taxes (- 0.35%), and very slightly ahead for sewer use (0.43%) and for the IPP fee 0.46%).

We also collected more than \$5.6 million in past due taxes, interest and fees during the first six months of the fiscal year. This amount is (net) more than \$3.8 million more than what had been collected in back taxes during the same period last fiscal year. The increase is due to the tax sale we held on September 9, 2024. All these figures are net of refunds and credits, and in both the current and in the prior fiscal year, a sizeable portion of our past due collections were basically consumed by credits, as noted above.

Beginning in June 2024, the tax collector's office assumed responsibility for billing and for collecting a monthly municipal tax on gross receipts from cannabis sales within Norwalk. We receive information monthly from the Connecticut Department of Revenue Services on what the gross sales were, and how much tax is owed to the city. The tax rate is 3% of gross sales, and the tax is paid by all cannabis retailers, hybrid retailers and micro cultivators. From April 2024 through the end of the month of January 2025, we have collected \$200,099 in municipal cannabis tax. These funds are turned over to the Comptroller's office for processing. We include cannabis tax receipts in a one-line notation at the bottom of our monthly reports.

The collection period for the second installment on the 2023 grand list technically ended on Monday, February 3, 2025. The collection went well, and there were no major issues.

In December of 2024, we were able to mail our real estate bills during the second week of December; motor vehicle delinquent notices, and supplemental motor vehicle bills were mailed Christmas week; and business personal property bills went at the very end of the month. There were issues again with preparing the billing files for the printer, but we were able to mail most bills earlier than we did in 2023. This made a noticeable difference in the collection period. Taxpayers had their bills in hand earlier, and more time to plan their payments.

Our delinquent tax collector is working with the Department of Health to identify establishments with past due taxes that need to be brought current before a new health permit is issued. Many of these permits renew in the month of January. She also continues filing Uniform Commercial Code (UCC-1) liens with the office of the Secretary of the State of Connecticut to secure payment of past due business personal property taxes.

Our third-party collection agency continues to bill on our behalf for suspended motor vehicle accounts. Through the end of January 2025, in conjunction with their efforts, we had collected a total of \$1,214,455 in past due motor vehicle taxes and interest due to the City. This agency's fees are charged *in addition to* the taxes and interest due to the City and are paid by the taxpayers who owe the past due bills; we collect what is due to us in full, and do not sacrifice any of what is due to the City. We began working with this company in December 2022.

We are still engaged with work subsequent to our September tax sale. Our targeted collection for that sale was originally \$4.5 million, but we collected more than \$6.5 million directly on tax sale properties. Out of the original 225 properties included in the sale, 212 paid in full prior to the day of the sale. On the day of the sale, we were left with 7 properties. The tax sale website remains up:

<https://storymaps.arcgis.com/stories/00d984cac70d4ae49f41a8936c0c638f> and this site is also reachable from the tax collector's home page. Owners of the sold properties have six months from the date of the sale to redeem their properties by paying off the bidders. The last day to redeem is Monday, March 10, 2025. Deeds in the name of the successful bidders will be filed on Tuesday morning, March 11, 2025 for any properties that are not redeemed. We have potentially four properties that will deed over.

We finished posting payments on February 11 and expect to issue delinquent notices later this month. Depending on when notices are mailed, we expect to file our lien continuing certificates by the second or third week of March. Later this spring, we will continue to work on collection enforcement, including a wage garnishment initiative for City and Board of Education employees who owe past due Norwalk property taxes.

As policy makers continue in the budget process and move toward setting tax rates for the July 2025 tax billing, we remember that approximately 86% – 90% of the City of Norwalk's operating revenue is generated from property taxes. Maintaining a high current and back tax collection rate allows the budget making authority to set lower mill rates, as there can be less of an allowance for "uncollectible" taxes - taxes not timely paid when billed. Conversely, a lower collection rate, and less efficient tax collection, would require higher mill rates, and a correspondingly higher tax levy to be borne by all taxpayers. A lower collection rate requires a higher allowance to be made to compensate for a greater number of taxpayers who will not timely pay their taxes. This principle inspires all our collection enforcement activities, and requires our persistent and consistent collection efforts at all times, and in all circumstances.

I will continue to keep all stakeholders advised of our progress.

TAX COLLECTOR'S REPORT
JANUARY 2025

FISCAL YEAR 2024-2025 (2023 GRAND LIST)	ADJ. TAX COLLECTIONS				COLLECTION %	CORRECTED LEVY*	CHANGE IN LEVY	COLLECTION %
	ORIGINAL LEVY	JUN 24 - JAN 25	JUN 23 - JAN 24					
AUTOMOBILE-REGULAR	\$30,485,520.62	\$26,580,538.13	\$25,544,986.90		87.19%	\$30,054,523.46	(\$430,997.16)	88.44%
AUTOMOBILE-SUPPLEMENTAL	\$4,617,948.35	\$2,733,736.84	\$2,578,409.08		59.20%	\$4,593,797.82	(\$24,150.53)	59.51%
PERSONAL PROPERTY	\$24,660,647.62	\$16,672,939.87	\$15,351,528.17		67.61%	\$24,553,364.24	(\$107,293.38)	67.90%
REAL ESTATE	\$314,512,159.95	\$293,427,174.22	\$304,148,221.31		93.30%	\$312,737,145.31	(\$1,775,014.64)	93.83%
TOTAL TAX	\$374,276,276.54	\$339,414,389.06	\$347,623,145.46		90.69%	\$371,938,820.83	(\$2,337,455.71)	91.26%
SEWER USE	\$19,044,215.00	\$17,791,596.75	\$17,183,180.16		93.42%	\$18,989,567.00	(\$54,648.00)	93.69%
IPP FEE	\$167,750.00	\$163,977.91	\$164,932.38		97.75%	\$197,499.55	\$29,749.55	83.03%
FISCAL YEAR 2023-2024 (2022 GRAND LIST)	ORIGINAL LEVY	JUN 23 - JAN 24						
AUTOMOBILE-REGULAR	\$30,725,059.50	\$25,544,986.90			83.14%	\$29,495,011.52	(\$1,230,047.98)	86.61%
AUTOMOBILE-SUPPLEMENTAL	\$4,210,689.03	\$2,578,409.08			61.23%	\$4,206,760.71	(\$3,928.32)	61.29%
PERSONAL PROPERTY	\$22,422,652.30	\$15,351,528.17			68.46%	\$22,222,630.91	(\$200,021.39)	69.08%
REAL ESTATE	\$325,927,765.40	\$304,148,221.31			93.32%	\$323,572,504.66	(\$2,355,260.74)	94.00%
TOTAL TAX	\$383,286,166.23	\$347,623,145.46			90.70%	\$379,496,907.80	(\$3,789,258.43)	91.60%
SEWER USE	\$18,240,059.00	\$17,183,180.16			94.21%	\$18,424,178.00	\$184,119.00	93.26%
IPP FEE	\$199,250.00	\$164,932.38			82.78%	\$199,750.00	\$500.00	82.57%
TAX DIFFERENCE 2023 G.L. vs. 2022 G.L. INCREASE/(DECREASE)	(\$9,009,889.69)	(\$8,208,756.40)			-0.01%	(\$7,558,086.97)	\$1,451,802.72	-0.35%
SEWER DIFFERENCE 2023 G.L. vs. 2022 G.L. INCREASE/(DECREASE)	\$804,156.00	\$608,416.59			-0.78%	\$565,389.00	(\$238,767.00)	0.43%
IPP DIFFERENCE 2023 G.L. vs. 2022 G.L. INCREASE/(DECREASE)	(\$31,500.00)	(\$954.47)			14.97%	(\$2,250.45)	\$29,249.55	0.46%
BACK TAXES COLLECTED	FISCAL YR 2024-2025 (JUL 24 - JAN 25)	FISCAL YR 2023-2024 (JUL 23 - JAN 24)	CUR YR vs. PRIOR YR INC/(DEC)					
PRIOR TAXES	\$3,432,517.03	\$159,184.75	\$3,273,332.28					
PRIOR SEWER USE FEE	\$174,566.64	\$143,706.86	\$30,859.78					
PRIOR IPP FEE	\$7,456.27	\$8,019.09	(\$562.82)					
TOTAL PRIOR TAX, SEWER & IPP	\$3,614,539.94	\$310,910.70	\$3,303,629.24					
CURRENT INTEREST	\$533,931.25	\$480,178.29	\$53,752.96					
PRIOR INTEREST	\$927,832.82	\$800,156.76	\$127,676.06					
SEWER USE FEE INTEREST	\$74,920.09	\$49,237.30	\$25,682.79					
IPP FEE INTEREST	\$5,368.30	\$4,235.67	\$1,132.63					
TOTAL INTEREST COLLECTED	\$1,542,052.46	\$1,333,808.02	\$208,244.44					
PRIOR LIEN FEE	\$13,209.43	\$8,250.80	\$4,958.63					
CURRENT LIEN FEE	\$0.00	\$0.00	\$0.00					
TOTAL LIEN FEE COLLECTED	\$13,209.43	\$8,250.80	\$4,958.63					
MISC FEES COLLECTED**	\$430,530.98	\$64,971.81	\$365,559.17					
TOTAL PRIOR TAX, ALL INTEREST & ALL FEES	\$5,600,332.81	\$1,717,941.33	\$3,882,391.48					
TOTAL TAX BILLED/PAID ON GROSS RECEIPTS FROM CANNABIS (2024 YTD)			\$	200,098.84				



CITY OF NORWALK
Joyce Liu
Director/Information
Technology
125 East Avenue Room 203
Norwalk, CT 06851
Office: (203) 854-7714
www.norwalkct.gov
jliu@norwalkct.gov

TO: Finance & Claim Committee

FROM: Joyce Liu, Director of Information Technology

RE: Proposal for Purchase of Office 365 Licenses for City of Norwalk Employees

DATE: February 20, 2025

Dear Finance Committee Members,

I am writing to bring to your attention the urgent need to renew and acquire Office 365 licenses for City of Norwalk employees. These licenses are essential for our workforce to efficiently carry out their duties and responsibilities. The total amount for these licenses exceeds \$100,000 due to the substantial quantity required to accommodate all city employees effectively.

It's crucial to note that Microsoft is the sole vendor providing Office 365 licenses, and GovConnection, under Contract ID NCPA 01-144, has offered the most competitive quotes for these licenses.

The current licenses with Microsoft are set to expire by February 28, 2025. Over the past years, we have consistently procured these licenses to ensuring seamless operations for our employees.

Given the critical nature of these licenses for our city operations and the impending expiration date, I urge the committee to expedite the approval process to ensure uninterrupted access to essential software for our workforce.

Please let me know if there are any additional details required or if there are any further steps we can take to facilitate this purchase promptly.

Thank you for your attention to this matter.

Sincerely,

Joyce Liu

IT Director

ACTION REQUESTED:

Authorize the purchasing agent to issue a purchase order to GovConnection, Inc, in an amount not to exceed \$112,619.87 for Microsoft Office 365 Licenses Renewal. Account Allocation: 011370-574C

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Anthony Forno
Phone: (800) 800-0019 ext. 75004
Fax: 603-683-0827
Email: anthony.forno@connection.com

25715269.02

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 2/18/2025
Valid Through: 3/20/2025
Account #: S01766

Customer Contact: AnnMarie Silva
Email: asilva@norwalkct.gov

Phone: (203) 854-7337
Fax: (203) 857-0143

QUOTE PROVIDED TO:	SHIP TO:
AB#: 12884 CITY OF NORWALK ACCOUNTS PAYABLE/CITY HAL PO BOX 5125 125 EAST AVE, RM 233 NORWALK, CT 06854 US (203) 854-7712	AB#: 14774888 CITY OF NORWALK AnneMarie Silva 125 EAST AVE STE 203 NORWALK, CT 06851 US (203) 854-7849

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	.00 lbs	Net 30	NCPA 01-144

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our NCPA Contract # NCPA 01-144. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1				Agr 4100086233 PAN 0005529942 Usage Date 3/1/2025			\$ -
2	13	41483861	AAA-28265	Govt. MPSA Audio Conferencing G Add-on Subscription Level D 12Mo Upfront Payment	Microsoft MPSA	\$ 31.54	\$ 410.02
3	660	35805677	AAA-11646	Govt. MPSA Office 365 Government G1 Per User Level D 12Mo Upfront Payment	Microsoft MPSA	\$ 107.78	\$ 71,134.80
4	150	35442837	AAA-11650	Govt. MPSA Office 365 Government G3 Per User Level D 12Mo Upfront Payment	Microsoft MPSA	\$ 247.61	\$ 37,141.50
5	3	35737441	AAA-43195	Govt. MPSA Office 365 Government G5 Per User Level D Upfront Payment 12 Months	Microsoft MPSA	\$ 415.81	\$ 1,247.43
6	1	41197259	AAA-22537	Govt. MPSA Project Plan 3 GCC per User Subscription Level D 12Mo Upfront Payment	Microsoft MPSA	\$ 322.97	\$ 322.97
7	2	41412062	AAF-28786	Govt. MPSA Power Automate Per User w / Attended RPA Subs GCC Per User Level D 12Mo Upfront Payment	Microsoft MPSA	\$ 445.82	\$ 891.64
8	6	38112180	AAA-34567	Govt. MPSA Power BI GCC Pro per User Subscription Level D 12Mo Upfront Payment	Microsoft MPSA	\$ 107.53	\$ 645.18
9	1	41589211	AAA-13743	Govt.MPSA Visio Plan 2 GCC for VisioStd Add-on Online Level D 12Mo Upfront Payment	Microsoft MPSA	\$ 18.88	\$ 18.88
10	5	35267426	AAA-11694	Govt. MPSA Visio Online Plan2G Per User Cloud Subscription Level D 12mo Upfront Payment	Microsoft MPSA	\$ 161.49	\$ 807.45
						Subtotal	\$ 112,619.87
						Fee	\$ 0.00

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Anthony Forno
Phone: (800) 800-0019 ext. 75004
Fax: 603-683-0827
Email: anthony.forno@connection.com

25715269.02

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 2/18/2025
Valid Through: 3/20/2025
Account #: S01766

Customer Contact: AnnMarie Silva
Email: asilva@norwalkct.gov

Phone: (203) 854-7337
Fax: (203) 857-0143

QUOTE PROVIDED TO:	SHIP TO:
AB#: 12884 CITY OF NORWALK ACCOUNTS PAYABLE/CITY HAL PO BOX 5125 125 EAST AVE, RM 233 NORWALK, CT 06854 US (203) 854-7712	AB#: 14774888 CITY OF NORWALK AnneMarie Silva 125 EAST AVE STE 203 NORWALK, CT 06851 US (203) 854-7849

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	.00 lbs	Net 30	NCPA 01-144

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our NCPA Contract # NCPA 01-144. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
						Shipping and Handling	\$ 0.00
						Tax	Exempt!
						Total	\$ 112,619.87



ORDERING INFORMATION

GovConnection, Inc. DBA Connection
NCPA Contract # [NCPA 01-144](#)

Please contact your account manager with questions.

Ordering Address

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address

GovConnection, Inc.
PO Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
Delivery Time:	1-30 DAYS ARO
FEIN:	52-1837891
DUNS Number:	80-967-8782
Cage Code:	OGTJ3
Business Size:	LARGE

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our NCPA Contract # NCPA 01-144. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:

SLEDOPS@connection.com

QUESTIONS: Call 800-800-0019

FAX: 603.683.0374

Legal Notice of Public Hearing

Notice is hereby given that the Common Council Ordinance Committee will hold a Public Hearing on Tuesday, February 18, 2025 at 7:00 p.m. by way of videoconference/teleconference for the purpose of discussing and voting on Chapter 115 Commission on Status of Women, Sections 115-1 through 115-5. Please check the Ordinance Committee agenda for additional details and instructions about how to attend this Public Hearing by way of videoconference/teleconference. The Ordinance Committee agenda will be posted on the City website by February 14, 2025.

Chapter 115: ~~Commission on Status of Women~~Norwalk Commission on Gender Equityality

§ 115-1 Creation; purpose.

The Purpose of this chapter is to as follows:

~~—To update the name of the Commission on The Status of Women, originally so named in 1986, to the Norwalk Commission on Gender Equityality effective May 1, 2024.~~

~~To~~Pursuant to authority granted to said Common Council, there shall ~~be~~ established, organized and appoint, pursuant to authority granted to said Common Council ~~ed~~ for such city, a Norwalk Commission on Gender Equityality~~Commission on the Status of Women, formerly known as The Commission on Thethe Status of Women,~~ created for the purposes as stated herein and having delegated to it the duties hereinafter set forth.

§ 115-2 Membership.

A. The Commission shall consist of 11 appointed members, each of whom shall be an elector of the City of Norwalk. Commission members shall be appointed by the Mayor with the approval of the Common Council and shall serve without compensation.

B. Terms.

(1) The initial members shall be appointed for terms which shall end as follows:

Term	Number
Ending September 1, 1987	3
Ending September 1, 1988	4
Ending September 1, 1989	4

(2) Thereafter, each appointed member shall serve for a term of three years. In the event of death, removal or resignation of any appointed member, his/her successor shall be appointed to serve the unexpired term.

C. Six members shall constitute a quorum in the exercise of any of the Commission's duties.

D. The Commission may adopt such rules and regulations not in conflict with this ordinance as it deems necessary to effectuate the purposes and provisions hereof.

§ 115-3 Organization; meetings; maintenance of records.

The Commission shall elect such officers as it may deem necessary at its first meeting and thereafter during

the month of September of each year, and said officers shall serve in their capacities for one year. The Commission shall hold regular meetings at least once each month and designate the time and place thereof. The Commission shall keep records of all its proceedings.

§ 115-4 Duties.

The Commission shall have the following areas of concern:

- A. To review progress and assist in the elimination of gender-based discrimination and to help improve the status of women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people in the City of Norwalk.
- B. To study the conditions and needs of the women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people of the Norwalk community and make recommendations to the Mayor and the Common Council regarding policies and practices as they affect these populationswomen.
- C. To hold forums or public hearings as it deems necessary for the purpose of gathering information.
- D. To provide information to the public concerning the Commission's activities and concerning matters of consequence to women.
- E. To conduct outreach to encourage public participation to improve the status of women, girls, and marginalized genders.
- F. To serve as a mediator in matters concerning women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people.
- G. To seek the advice and cooperation of public and private groups in the promotion of programs for women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people.
- H. To assess programs and practices in all city agencies as they relate to or affect women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people, including but not limited to employment, wages and benefits as they may affect female employees of the city.
- I. To serve as a clearinghouse on programs and agencies operating to assist women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people.
- J. To promote equality in the appointment and hiring of persons for all levels of government positions.
- K. To utilize such voluntary and uncompensated services of private individuals, agencies and organizations as may from time to time be offered and needed.
- L. To submit a biennial report of its activities to the Mayor and Common Council in nonelection years beginning in 1988, and to make intermediate reports upon request by the Mayor or a Committee of the Common Council. The Commission shall report its findings with specific recommendations for legislation on ways to improve the status of Norwalk women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people no later than April of every other year.

§ 115-4.1 Funding. [Added 3-14-1989]

- A. The Commission may, with the prior approval of the Common Council, apply for any federal, state, local or private funds for all or any of its purposes.
- B. The Commission may, with the approval of the Common Council, accept on behalf of the city any gifts, donations, grants, bequests or assistance for all or any of its purposes.

§ 115-5 When effective.

This ordinance shall take effect upon passage and compliance with the provisions of the Charter and Code of the City of Norwalk.

Dated at Norwalk, Connecticut this _____ day of January 2025.

ATTEST: _____
Irene Dixon, City Clerk

THE HOUR: Please publish once on Friday, February 7, 2025

PUBLIC NOTICES

Legal Notice of Public Hearing

Notice is hereby given that the Common Council Ordinance Committee will hold a Public Hearing on Tuesday, February 18, 2025 at 7:00 p.m. by way of videoconference/teleconference for the purpose of discussing and voting on Chapter 115 Commission on Status of Women, Sections 115-1 through 115-5. Please check the Ordinance Committee agenda for additional details and instructions about how to attend this Public Hearing by way of videoconference/teleconference. The Ordinance Committee agenda will be posted on the City website by February 14, 2025.

Chapter 115: Norwalk Commission on Gender Equity

§ 115-1 Creation; purpose.

The Purpose of this chapter is to establish, organize and appoint, pursuant to authority granted to said Common Council for such city, a Norwalk Commission on Gender Equity, formerly known as The Commission on the Status of Women, created for the purposes as stated herein and having delegated to it the duties hereinafter set forth.

§ 115-2 Membership.

A. The Commission shall consist of 11 appointed members, each of whom shall be an elector of the City of Norwalk. Commission members shall be appointed by the Mayor with the approval of the Common Council and shall serve without compensation.

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C. Six members shall constitute a quorum in the exercise of any of the Commission's duties.

D. The Commission may adopt such rules and regulations not in conflict with this ordinance as it deems necessary to effectuate the purposes and provisions hereof.

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The Commission shall elect such officers as it may deem necessary at its first meeting and thereafter during the month of September of each year, and said officers shall serve in their capacities for one year. The Commission shall hold regular meetings at least once each month and designate the time and place thereof. The Commission shall keep records of all its proceedings.

§ 115-4 Duties.

The Commission shall have the following areas of concern:

A. To review progress and assist in the elimination of gender-based discrimination and to help improve the status of women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people in the City of Norwalk.

B. To study the conditions and needs of the women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people of the Norwalk community and make recommendations to the Mayor and the Common Council regarding policies and practices as they affect these populations.

C. To hold forums or public hearings as it deems necessary for the purpose of gathering information.

D. To provide information to the public concerning the Commission's activities and concerning matters of consequence to women.

E. To conduct outreach to encourage public participation to improve the status of women, girls, and marginalized genders.

F. To serve as a mediator in matters concerning women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people.

G. To seek the advice and cooperation of public and private groups in the promotion of programs for women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people.

H. To assess programs and practices in all city agencies as they relate to or affect women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people, including but not limited to employment, wages and benefits as they may affect female employees of the city.

I. To serve as a clearinghouse on programs and agencies operating to assist women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people.

J. To promote equality in the appointment and hiring of persons for all levels of government positions.

K. To utilize such voluntary and uncompensated services of private individuals, agencies and organizations as may from time to time be offered and needed.

L. To submit a biennial report of its activities to the Mayor and Common Council in nonelection years beginning in 1988, and to make intermediate reports upon request by the Mayor or a Committee of the Common Council. The Commission shall report its findings with specific recommendations for legislation on ways to improve the status of Norwalk women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people no later than April of every other year.

§ 115-4.1 Funding.

[Added 3-14-1989]

A. The Commission may, with the prior approval of the Common Council, apply for any federal, state, local or private funds for all or any of its purposes.

B. The Commission may, with the approval of the Common Council, accept on behalf of the city any gifts, donations, grants, bequests or assistance for all or any of its purposes.

§ 115-5 When effective.

This ordinance shall take effect upon passage and compliance with the provisions of the Charter and Code of the City of Norwalk.

Dated at Norwalk, Connecticut this _____ day of January 2025.

ATTEST:

Irene Dixon, City Clerk

THE HOUR: Please publish once on Friday, February 7, 2025

Chapter 115: Norwalk Commission on Gender Equity

§ 115-1 Creation; purpose.

The Purpose of this chapter is to

establish, organize and appoint, pursuant to authority granted to said Common Council for such city, a Norwalk Commission on Gender Equity, formerly known as The Commission on the Status of Women, created for the purposes as stated herein and having delegated to it the duties hereinafter set forth.

§ 115-2 Membership.

A. The Commission shall consist of 11 appointed members, each of whom shall be an elector of the City of Norwalk. Commission members shall be appointed by the Mayor with the approval of the Common Council and shall serve without compensation.

B. Terms.

(1) The initial members shall be appointed for terms which shall end as follows:

Term	Number
-------------	---------------

Ending September 1, 1987	3
--------------------------	---

Ending September 1, 1988	4
--------------------------	---

Ending September 1, 1989	4
--------------------------	---

(2) Thereafter, each appointed member shall serve for a term of three years. In the event of death, removal or resignation of any appointed member, his/her successor shall be appointed to serve the unexpired term.

C. Six members shall constitute a quorum in the exercise of any of the Commission's duties.

D. The Commission may adopt such rules and regulations not in conflict with this ordinance as it deems necessary to effectuate the purposes and provisions hereof.

§ 115-3 Organization; meetings; maintenance of records.

The Commission shall elect such officers as it may deem necessary at its first meeting and thereafter during the month of September of each year, and said officers shall serve in their capacities for one year. The Commission shall hold regular meetings at least once each month and designate the time and place thereof. The Commission shall keep records of all its proceedings.

§ 115-4 Duties.

The Commission shall have the following areas of concern:

A. To review progress and assist in the elimination of gender-based discrimination and to help improve the status of women, girls and other marginalized gender identities such as transgender people and gender diverse ~~non-conforming~~ people in the City of Norwalk.

B. To study the conditions and needs of the women, girls and other marginalized gender identities such as transgender people and gender diverse ~~non-conforming~~ people of the Norwalk community and make recommendations to the Mayor and the Common Council regarding policies and practices as they affect

these populations.

- C. To hold forums or public hearings as it deems necessary for the purpose of gathering information.
- D. To provide information to the public concerning the Commission's activities and concerning matters of consequence to women, girls and other marginalized gender identities such as transgender people and gender diverse ~~non-conforming~~ people
- E. To conduct outreach to encourage public participation to improve the status of women, girls, and marginalized genders.
- F. To serve as a mediator in matters concerning women, girls and other marginalized gender identities such as transgender people and gender diverse ~~non-conforming~~ people.
- G. To seek the advice and cooperation of public and private groups in the promotion of programs for women, girls and other marginalized gender identities such as transgender people and gender diverse ~~non-conforming~~ people.
- H. To assess programs and practices in all city agencies as they relate to or affect women, girls and other marginalized gender identities such as transgender people and gender diverse ~~non-conforming~~ people, including but not limited to employment, wages and benefits as they may affect female employees of the city.
- I. To serve as a clearinghouse on programs and agencies operating to assist women, girls and other marginalized gender identities such as transgender people and gender diverse ~~non-conforming~~ people.
- J. To promote equity in the appointment and hiring of persons for all levels of government positions.
- K. To utilize such voluntary and uncompensated services of private individuals, agencies and organizations as may from time to time be offered and needed.
- L. To submit a biennial report of its activities to the Mayor and Common Council in nonelection years beginning in 1988, and to make intermediate reports upon request by the Mayor or a Committee of the Common Council. The Commission shall report its findings with specific recommendations for legislation on ways to improve the status of Norwalk women, girls and other marginalized gender identities such as transgender people and gender diverse ~~non-conforming~~ people no later than April of every other year.

§ 115-4.1 Funding.
[Added 3-14-1989]

- A. The Commission may, with the prior approval of the Common Council, apply for any federal, state, local or private funds for all or any of its purposes.
- B. The Commission may, with the approval of the Common Council, accept on behalf of the city any gifts, donations, grants, bequests or assistance for all or any of its purposes.

§ 115-5 When effective.

This ordinance shall take effect upon passage and compliance with the provisions of the Charter and Code of the City of Norwalk.

Chapter 115: ~~Commission on Status of Women~~Norwalk Commission on Gender Equity

§ 115-1 Creation; purpose.

The Purpose of this chapter is to as follows:

To update the name of the Commission on The Status of Women, originally so named in 1986, to the Norwalk Commission on Gender Equity effective May 1, 2024.

To Pursuant to authority granted to said Common Council, there shall be established, organized and appoint, pursuant to authority granted to said Common Council ed for such city, a Norwalk Commission on Gender Equity~~Commission on the Status of Women~~, formerly known as The Commission on ~~The~~ Status of Women, created for the purposes as stated herein and having delegated to it the duties hereinafter set forth.

§ 115-2 Membership.

A. The Commission shall consist of 11 appointed members, each of whom shall be an elector of the City of Norwalk. Commission members shall be appointed by the Mayor with the approval of the Common Council and shall serve without compensation.

B. Terms.

(1) The initial members shall be appointed for terms which shall end as follows:

Term	Number
Ending September 1, 1987	3
Ending September 1, 1988	4
Ending September 1, 1989	4

(2) Thereafter, each appointed member shall serve for a term of three years. In the event of death, removal or resignation of any appointed member, his/her successor shall be appointed to serve the unexpired term.

C. Six members shall constitute a quorum in the exercise of any of the Commission's duties.

D. The Commission may adopt such rules and regulations not in conflict with this ordinance as it deems necessary to effectuate the purposes and provisions hereof.

§ 115-3 Organization; meetings; maintenance of records.

The Commission shall elect such officers as it may deem necessary at its first meeting and thereafter during the month of September of each year, and said officers shall serve in their capacities for one year. The Commission shall hold regular meetings at least once each month and designate the time and place thereof. The Commission shall keep records of all its proceedings.

§ 115-4 Duties.

The Commission shall have the following areas of concern:

A. To review progress and assist in the elimination of gender-based discrimination and to help improve the status of women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people in the City of Norwalk.

- B. To study the conditions and needs of the women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people of the Norwalk community and make recommendations to the Mayor and the Common Council regarding policies and practices as they affect these populationswomen.
- C. To hold forums or public hearings as it deems necessary for the purpose of gathering information.
- D. To provide information to the public concerning the Commission's activities and concerning matters of consequence to women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people.
- E. To conduct outreach to encourage public participation to improve the status of women, girls, and marginalized genders.
- F. To serve as a mediator in matters concerning women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people.
- G. To seek the advice and cooperation of public and private groups in the promotion of programs for women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people.
- H. To assess programs and practices in all city agencies as they relate to or affect women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people, including but not limited to employment, wages and benefits as they may affect female employees of the city.
- I. To serve as a clearinghouse on programs and agencies operating to assist women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people.
- J. To promote equity equality in the appointment and hiring of persons for all levels of government positions.
- K. To utilize such voluntary and uncompensated services of private individuals, agencies and organizations as may from time to time be offered and needed.
- L. To submit a biennial report of its activities to the Mayor and Common Council in nonelection years beginning in 1988, and to make intermediate reports upon request by the Mayor or a Committee of the Common Council. The Commission shall report its findings with specific recommendations for legislation on ways to improve the status of Norwalk women, girls and other marginalized gender identities such as transgender people and gender diverse non-conforming people no later than April of every other year.

§ 115-4.1 Funding.
[Added 3-14-1989]

- A. The Commission may, with the prior approval of the Common Council, apply for any federal, state, local or private funds for all or any of its purposes.
- B. The Commission may, with the approval of the Common Council, accept on behalf of the city any gifts, donations, grants, bequests or assistance for all or any of its purposes.

§ 115-5 When effective.

This ordinance shall take effect upon passage and compliance with the provisions of the Charter and Code of the City of Norwalk.

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R1940
Status Approved
Date Jan 28, 2025 3:17 PM

Customer Name	John Bell - 3504	Work Phone Number	(203) 854-3000
Customer Type	General Public	Home Phone Number	(203) 394-7424
Mailing Address	1 Monroe St Norwalk, CT 06851	Cell Phone Number	(203) 394-7424
		Email Address	jbelle@norwalkct.gov
System User	Internet User		

Rental Fee	\$550.00
Discounts	\$0.00
Subtotal	\$550.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$550.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$550.00

Norwalk Police Emerald Society St. Patrick's Day Parade		1 resource(s)	1 booking(s)	Subtotal: \$550.00
Booking Summary				
Veterans Memorial Park (Event)		Center: Veterans Memorial Park		
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX	
Sat, Mar 8, 2025 10:00 AM	Sat, Mar 8, 2025 12:00 PM	200	\$0.00	
Resource level fees			\$550.00	

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	Yes
Are you requesting a tent? Any tent 10x10 or larger needs approval and permit from Code Enforcement Dept.	No
Are you using a food truck?	No
Are you using the pavilion? (Cranbury, Calf Pasture & Fodor Farm sites only)	No
Do you plan on serving alcohol at your event? (No glass or glass bottles allowed at City parks)	No
If so, how many (Up to 2 allowed. Food Trucks not allowed at beach)	no
Is there a 2nd date in mind or a rain date or location?	no

City of Norwalk Recreation & Parks Department Facility Rental Event Application Form

This Contract is further subject to the following covenants and agreements:

- 1.Renter is responsible to ensure that no accumulation of debris or waste or unsafe or hazardous condition is allowed on the premises; that the premises are at all times kept in a safe and clean condition; and that no damage to or destruction of property or the premises itself and its surrounding grounds, roadways and driveways occurs.
 - 2.Dogs are strictly prohibited at all beaches, school grounds and parks except Taylor Farm and parts of Cranbury Park. This rule applies to all beaches at all times. Violation of this rule will result in issuance of a \$100 fine.
 - 3.The City of Norwalk is not responsible for damage to or loss of Renter's property or that of Renter's licensees, invitees, agents and guests. Renter assumes all risks of damage and loss of its personal property. 4.The Renter may bring the following in or onto the Premises: *Any tent (structure) 10 X 10 Feet or larger, including but not limited to; additional electrical lighting equipment, which requires a separate permit from the Code Enforcement Department. It is the Renter's responsibility to obtain this permit from Code Enforcement, Room 121 at Norwalk City Hall *Dunking tanks and other forms of entertainment rentals must be preapproved prior to presenting to the Recreation & Parks subcommittee meeting. At no time will bounce houses be allowed on any city owned properties. Use of such rentals without approval may jeopardize future rental for the person/persons. Any and all rentals, machines, novelties will require a separate Insurance Certificate, which must be obtained prior to the event *No other furniture, structures; machinery or other equipment shall be brought in or onto the premises without the prior written approval of the City of Norwalk, by the Director of Recreation and Parks *Open fires are strictly prohibited from all our indoor facilities, tented areas, under pavilions, or on the Great Lawn in Cranbury Park. Items include candles, sparklers, tiki torches, fire pits, etc. Open wood burning grills are prohibited from being used at any City owned property, unless a separate permit is obtained from the Fire Marshall. Propane grills are allowed however they may not exceed 60" in length*Recreation & Parks strictly prohibits the use of personal or commercial drones at any of the City of Norwalk's properties where private events are taking place. If such usage is reported, appropriate action will be taken immediately and violators will risk disqualification from all future rentals 5. HOLD HARMLESS: Additionally, Renter agrees to indemnify, defend and save harmless the City of Norwalk, it's employees, agents and officials, from and against any and all claims, demands, suits proceedings, liabilities, judgments, financial losses, costs or damages, including attorneys' fees and court costs, on account of bodily injury or death, damage or destruction to property or other financial losses, costs and expenses, of any nature and to any extent which may arise out of or be related in any way to the actions or omissions of the Renter, his or her employees, agents, servants, guests, invitees, or licensees, in connection with Renter's use of the Premises hereunder whether arising directly or indirectly there from. The provisions of this section shall survive the expiration or early termination of this Agreement and shall not be limited in any way by reason of any insurance coverage.
 - 6.Renter hereby releases the City of Norwalk, its agents, officers and employees from and against any and all claims it may have at any time arising out of the condition of the Premises or any fixtures or installations thereon7.ALL POLICIES OF INSURANCE REQUIRED HEREUNDER IN CONNECTION WITH THE ACTIVITIES CONTEMPLATED HEREIN SHOULD INCLUDE A WAIVER OF SUBROGATION 8.The renter is entitled to use only the Premises described herein, including parking areas, and designated means of ingress to and egress from the Premises on such date and during such hours as stated on application. If additional time is used beyond the contracted hours, the renter will be responsible for any and all costs incurred and will be subtracted from the security deposit 9.The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.10.CANCELLATION POLICY: If an event is cancelled by the Renter less than ninety (90) days prior to the confirmed date, there will be no refund of monies paid. If an event is cancelled more than ninety (90) days prior to the confirmed date, then any money paid to date will be refunded, less the non-refundable deposit- which will be retained by the City. However, if the scheduled date is thereafter booked by another event, then the deposit may, at the discretion of the City, be refunded The total fee for your use of the Premises are based upon rates pre-determined by the Recreation and Parks Committee. Facility application must be presented with a \$100 non-refundable deposit to confirm the date. Fees are payable by checks made out to Norwalk Recreation and Parks Department (please include phone number and driver's license number on check for processing purposes) or credit/debit card (NO American Express) Deposit is required at time of reservation to hold the date; the insurance, security deposit and balance of facility rental are due 45 days prior to the event date
- MAIL TO: NORWALK RECREATION AND PARKS DEPARTMENT NORWALK CITY HALL ATTN: REBECCA KOVACS125 EAST AVENUE NORWALK, CT 06851 PHONE: 203-854-7806 FAX: 203-854-7869



Payment Schedules

Original Balance: \$550.00 Current Balance: \$550.00

DUE DATE	AMOUNT DUE	AMOUNT PAID	WITHDRAWAL ADJUSTMENT	BALANCE
Mar 8, 2025	\$550.00	\$0.00	\$0.00	\$550.00

X: _____

Date: _____

City of Norwalk Online
Mailing Address: 125 East Ave., Norwalk, CT
06851
Phone Number: (203) 854-7806
Email Address: recregistrationsupport@norwalkct.gov

X: _____

Date: _____

John Bell
Customer ID: 3504
Work Phone Number: (203) 854-3000
Home Phone Number: (203) 394-7424
Cell Phone Number: (203) 394-7424
Email Address: jbelle@norwalkct.gov

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R1929

Status Tentative
Date Jan 16, 2025 10:28 PM
Expiration Date Feb 15, 2025

Customer Name	Katherine Snedaker - 1103	Home Phone Number	(203) 984-0860
Customer Type	General Public	Cell Phone Number	(203) 984-0860
Mailing Address	14 Haviland St Unit B1 Norwalk, CT 06854	Email Address	pricesned@gmail.com
System User	Internet User		

Rental Fee	\$0.00
Discounts	\$0.00
Subtotal	\$0.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$0.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$0.00

Friends of Norwalk Dogs	1 resource(s)	1 booking(s)	Subtotal: \$0.00
Event Notes: Fee waived as proceeds go back to park. Pending February RPCA approval.			
Booking Summary			
Taylor Farm (Event)	Center: Taylor Farm		
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Sat, Mar 22, 2025 11:00 AM	Sat, Mar 22, 2025 1:00 PM	70	\$0.00

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	Yes
Are you requesting a tent? Any tent 10x10 or larger needs approval and permit from Code Enforcement Dept.	No
Are you using a food truck?	Yes
Are you using the pavilion? (Cranbury, Calf Pasture & Fodor Farm sites only)	No
Do you plan on serving alcohol at your event? (No glass or glass bottles allowed at City parks)	No
If so, how many (Up to 2 allowed. Food Trucks not allowed at beach)	less than 2

City of Norwalk Recreation & Parks Department Facility Rental Event Application Form

This Contract is further subject to the following covenants and agreements:

- 1.Renter is responsible to ensure that no accumulation of debris or waste or unsafe or hazardous condition is allowed on the premises; that the premises are at all times kept in a safe and clean condition; and that no damage to or destruction of property or the premises itself and its surrounding grounds, roadways and driveways occurs.
 - 2.Dogs are strictly prohibited at all beaches, school grounds and parks except Taylor Farm and parts of Cranbury Park. This rule applies to all beaches at all times. Violation of this rule will result in issuance of a \$100 fine.
 - 3.The City of Norwalk is not responsible for damage to or loss of Renter's property or that of Renter's licensees, invitees, agents and guests. Renter assumes all risks of damage and loss of its personal property. 4.The Renter may bring the following in or onto the Premises: *Any tent (structure) 10 X 10 Feet or larger, including but not limited to; additional electrical lighting equipment, which requires a separate permit from the Code Enforcement Department. It is the Renter's responsibility to obtain this permit from Code Enforcement, Room 121 at Norwalk City Hall *Dunking tanks and other forms of entertainment rentals must be preapproved prior to presenting to the Recreation & Parks subcommittee meeting. At no time will bounce houses be allowed on any city owned properties. Use of such rentals without approval may jeopardize future rental for the person/persons. Any and all rentals, machines, novelties will require a separate Insurance Certificate, which must be obtained prior to the event *No other furniture, structures; machinery or other equipment shall be brought in or onto the premises without the prior written approval of the City of Norwalk, by the Director of Recreation and Parks *Open fires are strictly prohibited from all our indoor facilities, tented areas, under pavilions, or on the Great Lawn in Cranbury Park. Items include candles, sparklers, tiki torches, fire pits, etc. Open wood burning grills are prohibited from being used at any City owned property, unless a separate permit is obtained from the Fire Marshall. Propane grills are allowed however they may not exceed 60" in length*Recreation & Parks strictly prohibits the use of personal or commercial drones at any of the City of Norwalk's properties where private events are taking place. If such usage is reported, appropriate action will be taken immediately and violators will risk disqualification from all future rentals 5. HOLD HARMLESS: Additionally, Renter agrees to indemnify, defend and save harmless the City of Norwalk, it's employees, agents and officials, from and against any and all claims, demands, suits proceedings, liabilities, judgments, financial losses, costs or damages, including attorneys' fees and court costs, on account of bodily injury or death, damage or destruction to property or other financial losses, costs and expenses, of any nature and to any extent which may arise out of or be related in any way to the actions or omissions of the Renter, his or her employees, agents, servants, guests, invitees, or licensees, in connection with Renter's use of the Premises hereunder whether arising directly or indirectly there from. The provisions of this section shall survive the expiration or early termination of this Agreement and shall not be limited in any way by reason of any insurance coverage.
 - 6.Renter hereby releases the City of Norwalk, its agents, officers and employees from and against any and all claims it may have at any time arising out of the condition of the Premises or any fixtures or installations thereon7.ALL POLICIES OF INSURANCE REQUIRED HEREUNDER IN CONNECTION WITH THE ACTIVITIES CONTEMPLATED HEREIN SHOULD INCLUDE A WAIVER OF SUBROGATION 8.The renter is entitled to use only the Premises described herein, including parking areas, and designated means of ingress to and egress from the Premises on such date and during such hours as stated on application. If additional time is used beyond the contracted hours, the renter will be responsible for any and all costs incurred and will be subtracted from the security deposit 9.The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.10.CANCELLATION POLICY: If an event is cancelled by the Renter less than ninety (90) days prior to the confirmed date, there will be no refund of monies paid. If an event is cancelled more than ninety (90) days prior to the confirmed date, then any money paid to date will be refunded, less the non-refundable deposit- which will be retained by the City. However, if the scheduled date is thereafter booked by another event, then the deposit may, at the discretion of the City, be refunded The total fee for your use of the Premises are based upon rates pre-determined by the Recreation and Parks Committee. Facility application must be presented with a \$100 non-refundable deposit to confirm the date. Fees are payable by checks made out to Norwalk Recreation and Parks Department (please include phone number and driver's license number on check for processing purposes) or credit/debit card (NO American Express) Deposit is required at time of reservation to hold the date; the insurance, security deposit and balance of facility rental are due 45 days prior to the event date
- MAIL TO: NORWALK RECREATION AND PARKS DEPARTMENT NORWALK CITY HALL ATTN: REBECCA KOVACS125 EAST AVENUE NORWALK, CT 06851 PHONE: 203-854-7806 FAX: 203-854-7869



X: _____

X: _____

Date: _____

Date: _____

City of Norwalk Online

Mailing Address: 125 East Ave., Norwalk, CT 06851

Phone Number: (203) 854-7806

Email Address: recregistrationsupport@norwalkct.gov

Katherine Snedaker

Customer ID: 1103

Home Phone Number: (203) 984-0860

Cell Phone Number: (203) 984-0860

Email Address: pricesned@gmail.com

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R1945

Status Tentative
Date Feb 1, 2025 11:42 AM
Expiration Date Mar 3, 2025

Customer Name	Katherine Snedaker - 1103	Home Phone Number	(203) 984-0860
Customer Type	General Public	Cell Phone Number	(203) 984-0860
Mailing Address	14 Haviland St Unit B1 Norwalk, CT 06854	Email Address	pricesned@gmail.com
System User	Internet User		

Rental Fee	\$0.00
Discounts	\$0.00
Subtotal	\$0.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$0.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$0.00

Paws and Pride

1 resource(s)1 booking(s)Subtotal: \$0.00

Event Notes:
Fee waived as proceeds go back to park. Pending February RPCA approval .

Booking Summary

Taylor Farm (Event)		Center: Taylor Farm	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Sat, Jun 14, 2025 11:00 AM	Sat, Jun 14, 2025 1:00 PM	1	\$0.00

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	Yes
Are you requesting a tent? Any tent 10x10 or larger needs approval and permit from Code Enforcement Dept.	No
Are you using a food truck?	Yes
Are you using the pavilion? (Cranbury, Calf Pasture & Fodor Farm sites only)	No
Do you plan on serving alcohol at your event? (No glass or glass bottles allowed at City parks)	No
If so, how many (Up to 2 allowed. Food Trucks not allowed at beach)	less than 2

City of Norwalk Recreation & Parks Department Facility Rental Event Application Form

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 - 2.Dogs are strictly prohibited at all beaches, school grounds and parks except Taylor Farm and parts of Cranbury Park. This rule applies to all beaches at all times. Violation of this rule will result in issuance of a \$100 fine.
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 - 6.Renter hereby releases the City of Norwalk, its agents, officers and employees from and against any and all claims it may have at any time arising out of the condition of the Premises or any fixtures or installations thereon7.ALL POLICIES OF INSURANCE REQUIRED HEREUNDER IN CONNECTION WITH THE ACTIVITIES CONTEMPLATED HEREIN SHOULD INCLUDE A WAIVER OF SUBROGATION 8.The renter is entitled to use only the Premises described herein, including parking areas, and designated means of ingress to and egress from the Premises on such date and during such hours as stated on application. If additional time is used beyond the contracted hours, the renter will be responsible for any and all costs incurred and will be subtracted from the security deposit 9.The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.10.CANCELLATION POLICY: If an event is cancelled by the Renter less than ninety (90) days prior to the confirmed date, there will be no refund of monies paid. If an event is cancelled more than ninety (90) days prior to the confirmed date, then any money paid to date will be refunded, less the non-refundable deposit- which will be retained by the City. However, if the scheduled date is thereafter booked by another event, then the deposit may, at the discretion of the City, be refunded The total fee for your use of the Premises are based upon rates pre-determined by the Recreation and Parks Committee. Facility application must be presented with a \$100 non-refundable deposit to confirm the date. Fees are payable by checks made out to Norwalk Recreation and Parks Department (please include phone number and driver's license number on check for processing purposes) or credit/debit card (NO American Express) Deposit is required at time of reservation to hold the date; the insurance, security deposit and balance of facility rental are due 45 days prior to the event date
- MAIL TO: NORWALK RECREATION AND PARKS DEPARTMENT NORWALK CITY HALL ATTN: REBECCA KOVACS125 EAST AVENUE NORWALK, CT 06851 PHONE: 203-854-7806 FAX: 203-854-7869



X: _____

X: _____

Date: _____

Date: _____

City of Norwalk Online

Mailing Address: 125 East Ave., Norwalk, CT 06851

Phone Number: (203) 854-7806

Email Address: recregistrationsupport@norwalkct.gov

Katherine Snedaker

Customer ID: 1103

Home Phone Number: (203) 984-0860

Cell Phone Number: (203) 984-0860

Email Address: pricesned@gmail.com

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R1903

Status Tentative

Date Feb 7, 2025 4:42 PM

Expiration Date Feb 20, 2025

Customer Name	Amy Rebbechi - 10668	Home Phone Number	(401) 835-2287
Customer Type	General Public	Email Address	norwalklaxregister@gmail.com
Mailing Address	12 Ridgewood Rd Norwalk, CT 06853		
System User	Internet User		

Rental Fee	\$750.00
Discounts	\$0.00
Subtotal	\$750.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$750.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$750.00

Norwalk Junior Lacrosse Pound on the Sound	1 resource(s)	2 booking(s)	Subtotal: \$750.00
Event Notes: Pending February RPCA Approval			
Booking Summary			
Veterans Memorial Park (Event)	Center: Veterans Memorial Park		
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Sat, May 31, 2025 8:15 AM	Sat, May 31, 2025 7:15 PM	300	\$0.00
Sun, Jun 1, 2025 8:15 AM	Sun, Jun 1, 2025 7:15 PM	300	\$0.00
Resource level fees			\$750.00

Custom Questions

QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	Yes
Are you requesting a tent? Any tent 10x10 or larger needs approval and permit from Code Enforcement Dept.	No
Are you using a food truck?	Yes
Are you using the pavilion? (Cranbury, Calf Pasture & Fodor Farm sites only)	No
Do you plan on serving alcohol at your event? (No glass or glass bottles allowed at City parks)	No

If so, how many (Up to 2 allowed. Food Trucks not allowed at beach)	2
Is there a 2nd date in mind or a rain date or location?	June 7 and 8
Number of people attending? (For the groups at the Cranbury Pavilion I, groups of over 70 are required to rent a portajohn)	300
What is the setup time?	7am
What type of event?	Lacrosse Tournament
What will you be bringing onto the site? (No helium balloons, confetti or drones allowed on City property)	Vendors
Will the group be going into the water? (Beach permits only)	No
Will the public be invited to the event?	No
Will there be music? No amplified music at the beach.	Yes
Will you be bringing a grill? (Not allowed on grass, propane only)	No
Will you be having portable restrooms?	Yes
Will you be selling food, beverages, goods or wares?	Yes
Will you be using any inflatables? (Bounce houses, climb on and slides strictly prohibited)	No
Will you be using display advertising?	Yes
Will you be using temporary electrical resources?	No
Will you have a catering tent? (Gallaher Mansion site only)	No
Will you have over 200 guests- if so police officer will be required.	Yes
Will you need the Showmobile? (Calf Pasture only)	No
Will you solicit contributions at your event?	No

Waivers and Information

WAIVER NAME	DUE DATE	FOR	SIGNING STATUS
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Facility- Facility Rental Event Application Form	May 31, 2025	Amy Rebbechi	Waiver Signed by: Amy Rebbechi on Dec 10, 2024
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City of Norwalk Recreation & Parks Department Facility Rental Event Application Form

This Contract is further subject to the following covenants and agreements:

- 1.Renter is responsible to ensure that no accumulation of debris or waste or unsafe or hazardous condition is allowed on the premises; that the premises are at all times kept in a safe and clean condition; and that no damage to or destruction of property or the premises itself and its surrounding grounds, roadways and driveways occurs.
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- MAIL TO: NORWALK RECREATION AND PARKS DEPARTMENT NORWALK CITY HALL ATTN: REBECCA KOVACS125 EAST AVENUE NORWALK, CT 06851 PHONE: 203-854-7806 FAX: 203-854-7869



Payment Schedules

Original Balance: \$750.00 Current Balance: \$750.00

DUE DATE	AMOUNT DUE	AMOUNT PAID	WITHDRAWAL ADJUSTMENT	BALANCE
May 31, 2025	\$750.00	\$0.00	\$0.00	\$750.00

X: _____

Date: _____

City of Norwalk Online
Mailing Address: 125 East Ave., Norwalk, CT
06851
Phone Number: (203) 854-7806
Email Address: recregistrationsupport@norwalkct.gov

X: _____

Date: _____

Amy Rebbечи
Customer ID: 10668
Home Phone Number: (401) 835-2287
Email Address: norwalklaxregister@gmail.com

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R1927

Status Tentative
Date Jan 14, 2025 3:33 PM
Expiration Date Feb 13, 2025

Customer Name	Richard Tavella - 4454	Work Phone Number	(203) 838-5858
Customer Type	General Public	Home Phone Number	(203) 849-8996
Mailing Address	10 Romindon Court Norwalk, CT 06851	Email Address	richardtavella@yahoo.com
System User	Internet User		

Rental Fee	\$600.00
Discounts	\$0.00
Subtotal	\$600.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$600.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$600.00

Coachmen Beach Cruise

1 resource(s) 4 booking(s) Subtotal: \$600.00

Event Notes:
\$150/event agreed on rate for 2025.

Booking Summary

Calf Pasture Beach (Event)		Center: Calf Pasture Beach	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Tue, May 13, 2025 4:30 PM	Tue, May 13, 2025 9:00 PM	150	\$150.00
Tue, Jun 10, 2025 4:30 PM	Tue, Jun 10, 2025 9:00 PM	150	\$150.00
Tue, Jul 8, 2025 4:30 PM	Tue, Jul 8, 2025 9:00 PM	150	\$150.00
Tue, Aug 12, 2025 4:30 PM	Tue, Aug 12, 2025 9:00 PM	150	\$150.00

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	No
Are you requesting a tent? Any tent 10x10 or larger needs approval and permit from Code Enforcement Dept.	No
Are you using a food truck?	No
Are you using the pavilion? (Cranbury, Calf Pasture & Fodor Farm sites only)	No

City of Norwalk Recreation & Parks Department Facility Rental Event Application Form

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- MAIL TO: NORWALK RECREATION AND PARKS DEPARTMENT NORWALK CITY HALL ATTN: REBECCA KOVACS125 EAST AVENUE NORWALK, CT 06851 PHONE: 203-854-7806 FAX: 203-854-7869

Richard Zivella

Payment Schedules

Original Balance: \$600.00 Current Balance: \$600.00

DUE DATE	AMOUNT DUE	AMOUNT PAID	WITHDRAWAL ADJUSTMENT	BALANCE
Feb 7, 2025	\$50.00	\$0.00	\$0.00	\$50.00
May 13, 2025	\$550.00	\$0.00	\$0.00	\$550.00

X: _____

Date: _____

City of Norwalk Online
Mailing Address: 125 East Ave., Norwalk, CT
06851
Phone Number: (203) 854-7806
Email Address: recregistrationsupport@norwalkct.gov

X: _____

Date: _____

Richard Tavella
Customer ID: 4454
Work Phone Number: (203) 838-5858
Home Phone Number: (203) 849-8996
Email Address: richardtavella@yahoo.com

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R1950

Status Tentative

Date Feb 4, 2025 3:21 PM

Expiration Date Mar 6, 2025

Customer Name	Daniel Kromidas - 3445	Home Phone Number	(860) 218-4699
Customer Type	General Public	Email Address	danielkromidas@gmail.com
Mailing Address	131 Commercial Pkwy Branford, CT 06405		
System User	Internet User		

Rental Fee	\$750.00
Discounts	\$0.00
Subtotal	\$750.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$750.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$750.00

Local Easter Egg Hunt	1 resource(s)	1 booking(s)	Subtotal: \$750.00
Booking Summary			
Veterans Memorial Park (Event)		Center: Veterans Memorial Park	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Sat, Apr 12, 2025 7:30 AM	Sat, Apr 12, 2025 1:30 PM	480	\$0.00
Resource level fees			\$750.00

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	Yes
Are you requesting a tent? Any tent 10x10 or larger needs approval and permit from Code Enforcement Dept.	No
Are you using a food truck?	No
Are you using the pavilion? (Cranbury, Calf Pasture & Fodor Farm sites only)	No
Do you plan on serving alcohol at your event? (No glass or glass bottles allowed at City parks)	No
If so, how many (Up to 2 allowed. Food Trucks not allowed at beach)	N/A

City of Norwalk Recreation & Parks Department Facility Rental Event Application Form

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- MAIL TO: NORWALK RECREATION AND PARKS DEPARTMENT NORWALK CITY HALL ATTN: REBECCA KOVACS125 EAST AVENUE NORWALK, CT 06851 PHONE: 203-854-7806 FAX: 203-854-7869



Payment Schedules

Original Balance: \$750.00 Current Balance: \$750.00

DUE DATE	AMOUNT DUE	AMOUNT PAID	WITHDRAWAL ADJUSTMENT	BALANCE
Apr 12, 2025	\$750.00	\$0.00	\$0.00	\$750.00

X: _____

Date: _____

City of Norwalk Online
Mailing Address: 125 East Ave., Norwalk, CT
06851
Phone Number: (203) 854-7806
Email Address: recregistrationsupport@norwalkct.gov

X: _____

Date: _____

Daniel Kromidas
Customer ID: 3445
Mailing Address: 131 Commercial Pkwy, Branford, CT
06405
Home Phone Number: (860) 218-4699
Email Address: danielkromidas@gmail.com

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R1954

Status Tentative
Date Feb 9, 2025 7:20 PM
Expiration Date Mar 11, 2025

Customer Name	Liz Slutzky - 11082	Home Phone Number	(917) 242-0154
Customer Type	General Public	Email Address	icslutzky@gmail.com
Mailing Address	26 Range Road Norwalk, CT 06853		
System User	Internet User		

Rental Fee	\$0.00
Discounts	\$0.00
Subtotal	\$0.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$0.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$0.00

Rowayton Carnival	1 resource(s)	5 booking(s)	Subtotal: \$0.00
Booking Summary			
Rowayton School - Field 3 (Field Rental)	Center: Rowayton Elementary School		
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Wed, Apr 30, 2025 10:00 AM	Wed, Apr 30, 2025 5:00 PM	3000	\$0.00
Thu, May 1, 2025 10:00 AM	Thu, May 1, 2025 5:00 PM	3000	\$0.00
Fri, May 2, 2025 10:00 AM	Fri, May 2, 2025 10:00 PM	3000	\$0.00
Sat, May 3, 2025 11:00 AM	Sat, May 3, 2025 6:00 PM	3000	\$0.00
Sun, May 4, 2025 10:00 AM	Sun, May 4, 2025 5:00 PM	3000	\$0.00

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	Yes
Are you a Non-Profit or 501C3?	No
Do you have a 2nd date in mind or a rain date	Rain Date May 4th
Field Requested- Type in your selected facility/field.	Rowayton Elementary Field
Is there a 2nd date in mind or a rain date or location?	Rain Date May 4th
What will you be bringing onto the site? (No helium balloons, confetti or drones allowed on City property)	Amusement Rides, Food trucks, craft tents, food tents

X: _____

Date: _____

City of Norwalk Online
Mailing Address: 125 East Ave., Norwalk, CT
06851
Phone Number: (203) 854-7806
Email Address: recregistrationsupport@norwalkct.gov

X: _____

Date: _____

Liz Slutzky
Customer ID: 11082
Home Phone Number: (917) 242-0154
Email Address: lcslutzky@gmail.com



K E E P A M E R I C A
B E A U T I F U L

This Master Program Partner Agreement (this “**Agreement**”) is entered into as of January 22, 2025 (“**Effective Date**”) by and between Keep America Beautiful, Inc. (“**KAB**”), a not-for-profit corporation having a principal place of business at 1010 Washington Blvd., Stamford, CT 06901, and the City of Norwalk Recreation & Parks Department (“**Partner**”), an organization with offices at 125 East Avenue, Room 225, Norwalk, CT 06851.

RECITALS

WHEREAS, KAB is a 501(c)(3) tax-exempt charitable and educational organization whose mission is to inspire and educate people to take action every day to improve and beautify their community environment;

WHEREAS, KAB is the owner of the KAB name, service marks and trademarks and of other associated names, marks, slogans, insignias, logotypes and designs, many of which are protected by federal trademark and service mark registrations;

WHEREAS, KAB is the owner of and/or has the right to promote certain Programs (defined below) and activities arising in connection with such Programs, including the specific Program(s) described in the Partnership Schedule(s) to this Agreement

WHEREAS, Partner is the owner of the NRI Vasavi Association name, service marks and trademarks and of other associated names, marks, slogans, insignias, logotypes and designs, many of which are protected by federal trademark and service mark registrations

WHEREAS, Partner is the owner of and/or has the right to promote certain Programs (defined below) and activities arising in connection with such Programs, including the specific Program(s) described in the Partnership Schedule(s) to this Agreement; and

WHEREAS, Partner wishes to support KAB and the Greatest American Cleanup, and KAB wishes to support NRI Vasavi Association and its work within the America 250 campaign, in each case pursuant to the terms and conditions set forth herein.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing, and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. DEFINITIONS

1. **"Affiliate"** means any entity that controls, is controlled by, or is under common control with a party to this Agreement, for so long as such control relationship exists. This term excludes the entities within the KAB Affiliate network as they are independent entities.
2. **"Creative Assets"** means marketing and informational materials (such as brochures, flyers, posters, etc.) aimed at Participants regarding KAB or a Program.
3. **"Deliverables"** means any deliverables provided by KAB in connection with the Services.
4. **"Evaluation Assets"** means pre and/or post Program or partnership surveys, participant data, Usage Statistics (defined below) and other data regarding a Program or partnership and its outcomes.
5. **"Operational Assets"** means tools, information, documents and materials used in the operation of KAB and its Programs.
6. **"Participant"** means any individual that uses or participates or is eligible to use or participate in one or more Programs.
7. **"Program"** means a project administered by KAB designed to beautify and unify communities.
8. **"Program Materials"** means the Creative Assets, Evaluation Assets and Operational Assets, and any combination thereof, whether adapted and customized for Partner or provided as part of KAB's standard offering, to be provided to Partner by KAB from time to time under this Agreement as set forth in one or more Partnership Schedules.
9. **"Services"** means any services provided by KAB to Partner hereunder, as may be detailed on a Partnership Schedule.
10. **"Partnership Rights"** means the services or benefits to be provided to Partner by KAB from time to time under this Agreement, as set forth in one or more Partnership Schedules. Partnership Rights may include, without limitation, Program Materials and/or Services and Deliverables, each as may be specified in a Partnership Schedule.
11. **"Partnership Obligations"** means the obligations to be performed by Partner from time to time under this Agreement, as set forth in one or more Partnership Schedules. Partnership Obligations may include, without limitation, the provision of Supporting Materials as may be specified in a Partnership Schedule.

12. **"Partnership Schedule"** means a schedule to be issued hereunder that is entered into between KAB and Partner (or any of its Affiliates for particular Partnership Rights, including any exhibits, amendments or supplements) thereto.
13. **"Third-Party Partner"** means a provider, school, university, local government, community-based organization, or other third party that participates in a Program, whether as an execution partner or otherwise, that is not an official KAB affiliate network partner.
14. **"KAB Affiliate"** shall mean a certified member of Keep America Beautiful that is eligible to participate in KAB programs.

2. PARTNERSHIP RIGHTS AND OBLIGATIONS

- 2.1. **Partnership.** Partnership shall be described on the applicable Partnership Schedule.
- 2.2. **Issuance of Partnership Schedule.** Each Partnership Schedule will be set forth substantially in the form of **Exhibit A**, will be governed by this Agreement, and will contain the details specific to that Partnership Schedule (including the terms and conditions applicable to that particular Partnership engagement like term, Partnership Rights, Partnership Obligations and the like). In the event of a conflict between a Partnership Schedule and this Agreement, the Partnership Schedule will prevail with respect to the matters set forth in such Partnership Schedule only. KAB will work with the KAB Affiliate Network or other Third Party Partners, as applicable pursuant a Partnership Schedule, to execute programs and activities by granting them Partnership rights to those events or activities.
- 2.3. **Partnership Rights.** In consideration of the performance of Partnership Obligations, KAB shall provide Partner with the Partnership Rights, in each case as set forth the applicable Partnership Schedule.
- 2.4. **Partnership Obligations.** In consideration of KAB's provision of the Partnership Rights, Partner shall perform the Partnership Obligations, in each case as set forth in the applicable Partnership Schedule. Partner acknowledges and agrees that a failure of Partner to perform its Partnership Obligations in compliance with the reasonable deadlines or formats established by KAB for the Partnership Obligations shall be deemed a waiver by Partner of the specific Partnership Rights that cannot be delivered as a result of Partner's non-compliance. KAB shall have no liability arising from such waiver.
- 2.5. **License to Program Materials and Deliverables.** Subject to the terms of this Agreement, KAB hereby grants to Partner a limited, non-exclusive, revocable, non-transferable and non-sublicensable license to access and use the Program Materials and Deliverables, in each case only in connection with the associated Program, if any, and only in accordance with any documentation and with any restrictions provided by KAB in a Partnership Schedule, including without limitation any restrictions related to Participants or Third-Party Partners.

- 2.6. **Restrictions.** Except as expressly agreed to by KAB in writing, Partner shall not: (i) copy the Program Materials or any Deliverables; (ii) modify or otherwise create derivative works of or improvements to the Program Materials or any Deliverables; (iii) remove any copyright, trademark or other intellectual property or proprietary rights markings or notices from any Program Materials or Deliverables; or (iv) use the Program Materials or Deliverables other than as expressly set forth herein or in any Partnership Schedule. Without limiting the generality of the foregoing, Partner agrees not to use the Program Materials, Deliverables or other KAB's Confidential Information: (a) to create a similar program or provide similar services as those described herein or in any Partnership Schedule, for itself or for any third party, without KAB's prior written consent, or (b) to otherwise compete with KAB or any of its products or services. In addition, during the term of this Agreement and for a period of one (1) year thereafter, Partner agrees not to, directly or indirectly: (a) interfere with the business of KAB by soliciting, attempting to solicit, inducing or attempting to induce any employee, consultant or independent contractor of KAB to leave their employment or otherwise terminate their relationships with KAB; or (b) induce or attempt to induce any customers, suppliers, distributors, resellers, or independent contractors of KAB to terminate their relationships with KAB.
- 2.7. **Affiliate Use.** Partner's Affiliates may enter into Partnership Schedules hereunder; provided that: (i) each such Affiliate agrees in writing to be bound by the terms of this Agreement as if it were an original party hereto; and (ii) a breach of this Agreement by an Affiliate shall be considered a breach by Partner hereunder. If a Partner Affiliate is a party to a separate written agreement with KAB or its Affiliate, such Partner Affiliate shall not be subject to this Agreement and shall not receive the benefit of any special pricing or other terms under this Agreement or any Partnership Schedule between KAB and Partner, even if such separate agreement has expired or is terminated, unless otherwise agreed to in writing by KAB.

3. **PROPRIETARY RIGHTS**

- 3.1. **Reservation of Rights.** Subject to the limited rights expressly granted hereunder, KAB and its licensors reserve and shall own all right, title and interest in and to all Programs and Partnership Rights and any modifications made to the foregoing (including without limitation any Partner-specific modifications), and all related intellectual property rights thereto. Partner and its licensors reserve all right, title and interest in and to the Partner Marks and Supporting Materials (each as defined below) and any other pre-existing Partner intellectual property. There are no rights granted to Partner under this Agreement other than as expressly set forth herein.
- 3.2. **Feedback.** Partner grants to KAB and participating KAB Affiliates and Third Party Partners, if applicable pursuant to any Partnership Schedule, a worldwide, perpetual, irrevocable, royalty-free license to use and incorporate into KAB's and its Affiliates' Programs and Partnership Rights any suggestion, enhancement request, recommendation, correction or other feedback provided by Partner relating to KAB's or its Affiliates' Programs or Partnership Rights. In addition, nothing in this Agreement will be construed to limit or restrict KAB from using for any purpose its general

knowledge, skills and experience, and any ideas, concepts, know-how, and techniques that are acquired or used in the course of providing Partnership Rights.

- 3.3. Rights in Data.** As between the parties, KAB shall own all right, title, and interest in and to any data that is collected by KAB in connection with a Program or Partnership Rights. This includes data such as usage statistics, outcome and performance data and other data related to how Partner and Participants use and participate in Programs and Partnership Rights (collectively, **"Usage Statistics"**). To the extent KAB collects, extracts or otherwise generates Usage Statistics, it will be owned by KAB and KAB may use such Usage Statistics for any lawful business purpose without a duty of accounting or obligation, including without limitation to improve and enhance its Programs and Partnership Rights. KAB has no obligation to share Usage Statistics with Partner. To the extent Partner has access to Usage Statistics or other KAB data, Partner shall at all times use it solely as permitted by this Agreement and KAB's Privacy Policy. KAB may make information derived from its analysis of Usage Statistics publicly available, provided that the publicized information will not identify Partner or any Participant as the source of such information. For the sake of clarity, aggregated and anonymized data is not Confidential Information of Partner.
- 3.4. Trademarks and Approvals.** During the term of this Agreement, each party grants to the other a non-exclusive, royalty-free, license to use such party's trademarks and logos as provided by such party (**"Marks"**), solely in conjunction with the provision and receipt of Partnership Rights and subject to such party's trademark usage guidelines and prior approval which shall not unreasonably be withheld and granted in a timely manner. Each party agrees to allow the other party five (5) business days for review and approval of any request for use of the other party's Marks and/or Program-related materials, permission is granted unless notice is given not to release or proceed within the five (5) business days allocated for review. Each party acknowledges that the goodwill associated with the other party's Marks belongs exclusively to the other party and that the use of the other party's Marks will inure to the benefit of the other party. In addition, if required for KAB to perform its obligations under a Partnership Schedule, Partner will provide certain content, technology, instructions, specifications, tools, equipment and other materials (**"Supporting Materials"**) to KAB. Partner hereby assigns to KAB and/or releases all proprietary rights Partner might otherwise have or obtain, by operation of law or otherwise, with respect to the Supporting Materials and the KAB Program.
- 3.5. Third Party Offerings.** Programs may be comprised of or contain information, materials, software, services or components that are either owned by a third party or in the public domain (collectively and each, the **"Third Party Offering"**). Partner's rights and obligations with respect to Third Party Offerings may be subject to terms, conditions and limitations imposed by third parties. Partner shall fully comply with any such terms and conditions and acknowledges such limitations. To the extent assignable, Partner shall have the benefit of the third-party warranties, service levels and indemnities (if any) available to end users of the Third Party Offerings; provided, that Partner's sole remedy for breach of any Third Party Offering warranty, service level, indemnity or other rights shall be against the applicable third party and not against KAB.

- 3.6. **Cooperation.** The parties shall cooperate with each other and execute such other documents as may be reasonably deemed necessary to achieve the objectives of this Section.
- 3.7. **No Exclusivity.** This Agreement is entirely non-exclusive on both parties. In no event shall KAB be precluded from: (i) providing similar or identical Partnership Rights to other partners, including without limitation to competitors of Partner, or (ii) developing for itself, or for others, materials that are similar to any Partnership Rights provided under any Partnership Schedule.

4. **CONFIDENTIALITY**

- 4.1. **Confidential Information.** “**Confidential Information**” means any confidential or proprietary information disclosed by one party to the other, either directly or indirectly, that should reasonably be understood to constitute confidential or proprietary information based on the nature of the information or the circumstances of disclosure. Confidential Information does not include information that (i) is known to a receiving party on a non-confidential basis at the time of disclosure, (ii) has become publicly known through no fault of the receiving party, (iii) has been rightfully received by the receiving party on a non-confidential basis from a third party who is authorized to make such disclosure, or (iv) is independently developed by the receiving party without use of the disclosing party's Confidential Information.
- 4.2. **Nondisclosure.** Neither party shall use the other party's Confidential Information for any purpose other than performance under this Agreement or disclose the other party's Confidential Information to any third party, except on a need-to-know basis to its personnel who have executed written agreements with confidentiality and non-disclosure obligations at least as protective as those set forth herein. All Confidential Information will remain the sole property of the disclosing party. Each party further agrees to take reasonable precautions to prevent any unauthorized disclosure of or access to the Confidential Information of the other party. Neither party shall disclose to any third party (including without limitation to its Affiliates) the existence of any terms or conditions contained in this Agreement or in any Partnership Schedule, unless agreed to by KAB or Partner in writing. Partner and KAB hereby acknowledge that a breach by either party of this Section 5.2 would cause irreparable harm to the non-breaching party for which the non-breaching party could not be adequately compensated by money damages; accordingly, in the event of a breach or threatened breach by Partner or KAB of this Section 5.2, the non-breaching party shall, without the necessity of proving actual damages or posting any bond or other security, be entitled to seek equitable relief (including specific performance or other temporary or permanent injunctive relief).

5. **REPRESENTATIONS AND WARRANTIES**

- 5.1. **Warranties.** Each party represents and warrants that (i) it is a business entity duly organized, validly existing, and in good standing in the jurisdiction in which it is organized, (ii) it has the power and authority to execute and deliver this Agreement and to perform and grant the rights and licenses granted hereunder, (iii) the execution and performance of this Agreement and grant of the rights and licenses granted hereunder does not and will not conflict with any agreement to which

it is a party and (iii) its Marks and the other party's use thereof without alteration and otherwise strictly in accordance with this Agreement will not infringe, misappropriate or otherwise violate any rights of any third party. Applicable warranties (if any) for any specific partnership engagement will be set forth in the associated Partnership Schedule.

- 5.2. Disclaimer of Warranties.** The warranties set forth in this section or in any Partnership Schedule are the sole and exclusive warranties made by either party with respect to the subject matter of this agreement. Neither party makes any other warranties or conditions on performance, expressed or implied, nor does each expressly disclaim any and all implied conditions and warranties, including warranties of merchantability, fitness for a particular purpose, accuracy of data, non-interference or non-infringement of third party rights.

6. INDEMNITY

A certificate of liability insurance is required from NRI Vasavi Association, USA indemnifying KAB. Information verifying that insurance coverage can be provided on page 11 of this agreement.

Both parties hereby agree to indemnify, defend and hold harmless the other party and its Affiliates and their respective clients, officers, directors, agents and employees from, against and with respect to any and all demands, claims, complaints, actions or causes of action, suits, proceedings, investigations, arbitrations, assessments, losses, damages, liabilities, costs and expenses (including, but not limited to, interest, penalties and reasonable attorneys' fees and other costs) asserted against, imposed upon or incurred by such indemnified parties, directly or indirectly, by reason of or resulting from or in connection with (i) any act or omission of a party, its Affiliates or their respective officers, directors, employees, agents and representatives; (ii) any breach of this Agreement; or (iii) any noncompliance with any covenants, agreements or undertakings by either party contained in or made pursuant to this Agreement, or (iv) the operation or promotion of the Partner Business or KAB's obligations hereunder. (v) Failure to comply with all laws, ordinances, rules and regulations; or (vi) Failure to obtain all required permits, consents, licenses or other permissions to operate and implement the Program.

7. LIMITATIONS OF LIABILITY

To the maximum extent permitted by applicable law, in no event will either party be liable to the other or to any third party for: (i) any special, indirect, consequential, incidental, exemplary, punitive or other similar damages, however caused and on any theory of liability (whether under contract, tort (including negligence), strict liability or other theory), and whether or not such party has been advised of the possibility of such damage; or (ii) aggregate liability that is in excess of the total amount paid or owed by Partner to KAB under the applicable Partnership Schedule giving rise to the liability in the twelve (12) months preceding the first incident out of which the liability arose (such amount being intended as a cumulative cap and not per incident). The foregoing limitations shall not apply to a party's (i) breach of confidentiality obligations under section 5 or (ii) indemnification obligations under section 7. The foregoing limitations will apply notwithstanding any failure of essential purpose.

8. **TERM AND TERMINATION**

- 8.1. **Term.** This Agreement will commence on the Effective Date and remain in effect until all Partnership Schedules issued hereunder have expired or have been terminated. The term of each Partnership Schedule will be as specified therein.
- 8.2. **Termination with Cause.** Either party may terminate this Agreement or any Partnership Schedule: (i) upon 30 days written notice if the other party is in material breach, and the breach is not cured within the 30-day period following notice of such breach, or (ii) if the other party becomes the subject of a petition in bankruptcy or any other proceeding relating to insolvency, receivership, liquidation or assignment for the benefit of creditors.
- 8.3. **Effect of Termination.** Upon the termination of this Agreement for any reason: (i) all rights and obligations granted pursuant to this Agreement shall cease, and (ii) Partner will cease using the Program Materials, Deliverables, KAB Marks and any other Confidential Information of KAB and will promptly deliver to KAB any Program Materials, Deliverables or other Confidential Information that it may have in its possession or control. Termination of any Partnership Schedule shall not affect any other Partnership Schedules then in effect, unless the parties specifically agree in writing. The following provisions will survive any termination of this Agreement: Sections 1, 3 (as to amounts owed as of termination), 4, 5, 6.2, 7, 8, 9.4 and 10, and any provisions in a Partnership Schedule identified as surviving termination hereof. In the event of early cancelation of a Program by KAB, the Parties agree to work cooperatively in good faith to identify another KAB Partnership opportunity for Partner to support, and a new Partnership Schedule shall be prepared to document the replacement Program Partnership. Notwithstanding the foregoing, KAB shall not be obligated to reallocate any amounts paid which KAB has already expended or used, or which KAB intended to use, for a non-refundable financial commitment entered into by KAB related to the Partnership.

9. **MISCELLANEOUS**

- 9.1. **Publicity.** Notwithstanding Section 4.4, Partner agrees that KAB may include the name, logo, trademarks, service marks and success stories of Partner on KAB's website, press releases, promotional and sales literature, and advertising materials and is transferrable to the KAB Affiliate Network or Third Party Partner identified to carry out the program deliverables.
- 9.2. **Independent Contractor Relationship; No Beneficiaries.** The parties are independent contractors. This Agreement does not create a partnership, franchise, joint venture, agency, and fiduciary or employment relationship between the parties. There are no third-party beneficiaries under this Agreement.
- 9.3. **Governing Law.** This Agreement shall be governed by the laws of the State of Connecticut without regard to principles of conflict of laws. The United Nations Convention on Contracts for the International Sale of Goods is specifically excluded from application to this Agreement.
- 9.4. **Dispute Resolution.** Any dispute, controversy or claim arising out of or relating to this Agreement that cannot be resolved by the parties, will be finally settled by binding arbitration conducted in the

English language in Bridgeport, CT, U.S.A. under the Commercial Arbitration Rules of the American Arbitration Association (“**AAA**”). The arbitration will be heard by one arbitrator if the total amount in controversy is less than one million dollars (\$1,000,000.00); otherwise the parties will jointly agree to three neutral arbitrators. Provided, however, that if the parties cannot agree to one or more arbitrators, (or if one party refuses to appoint an arbitrator) within 30 days after the initiation of the arbitration, then such arbitrators will be appointed by the AAA. Disputes about arbitration procedure will be resolved by the arbitrators, or failing agreement, by the AAA. Discovery will be limited to mutual exchange of documents relevant to the dispute, controversy or claim; depositions will not be permitted unless agreed to by both parties. The arbitrator(s) will be authorized to grant interim relief, including to prevent the destruction of materials or documents involved in the dispute, protect trade secrets and provide for security for a prospective monetary award. The prevailing party will be entitled to an award of reasonable attorney fees incurred in connection with the arbitration in such amount as may be determined by the arbitrators. The award of the arbitrators will be the sole and exclusive remedy of the parties and will be enforceable in any court of competent jurisdiction, subject only to revocation on grounds of fraud or clear bias on the part of the arbitrator(s). Notwithstanding this provision, each party may seek injunctive relief in any court of competent jurisdiction.

- 9.5. Attorney Fees.** In any action at law or equity that is brought by one of the parties to enforce or interpret the provisions of this Agreement, each party will be responsible for its own attorney’s fees.
- 9.6. Cumulative Remedies; No Waiver.** All remedies provided for in this Agreement shall be cumulative and in addition to and not in lieu of any other remedies available at law, in equity, by contract or otherwise. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the parties hereto
- 9.7. Entire Agreement.** This Agreement and any applicable Partnership Schedule set forth the entire agreement and understanding of the parties relating to the subject matter hereof and thereof. The parties shall not be bound by, and specifically object to, any term or condition inconsistent with or in addition this Agreement or any Partnership Schedule submitted in any purchase order, correspondence or any other document, unless agreed to in writing by both parties.
- 9.8. Severability.** If any provision of this Agreement is held to be invalid by a court of competent jurisdiction, then the remaining provisions will nevertheless remain in full force and effect.
- 9.9. Assignment.** Neither party may assign this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld; provided, however, that KAB may assign this Agreement without such consent to any party that KAB works with to complete the activities within the range of scope of the program, a successor in connection with a merger, acquisition or other consolidation, or to the purchaser in connection with the sale of all or substantially all of KAB’s assets. Any purported assignment in violation of this Section shall be null and void. Subject to the foregoing, this Agreement will be binding upon and inure to the benefit of the parties hereto and

their respective permitted successors and assigns.

9.10. Notices. Any notice shall be addressed to the party being notified at the address set forth above or such other address as either party may notify the other of and shall be deemed given upon delivery if personally delivered or transmitted by email with confirmed transmission or via reliable and recognized international carrier service with tracking capability (such as UPS or FedEx).

9.11. Counterparts. This Agreement may be executed in counterparts, each of which will be deemed an original, but all of which taken together will constitute the same instrument. This Agreement may be executed and delivered electronically (including via PDF attachment), which will have the same force and effect as original documents with original signatures.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

KEEP AMERICA BEAUTIFUL, INC.

CITY OF NORWALK RECREATION & PARKS

By: _____

By: _____

Name: Jennifer Lawson

Name:

Title: President & CEO

Title:

Date: _____

Date: _____

Schedule A
Partnership Schedule

Overview:

This Partnership Schedule ("Partnership Schedule") is issued under that certain Master Partner Agreement by and between Keep America Beautiful, Inc. ("KAB") and the City of Norwalk Recreation & Parks Department ("Partner") dated January 23, 2025 (the "Agreement"), and the terms and conditions of the Agreement are hereby incorporated by reference. Terms capitalized herein but not defined herein shall have the meanings set forth in the Agreement. In the event of a conflict between the Agreement and the terms hereof, this Partnership Schedule will prevail with respect to the matters set forth herein only.

Program Overview: National Urban Forestry Expertise Comes to Norwalk

In collaboration with Partner, KAB will execute a partnership in support of an urban forestry project in Norwalk focused on green workforce development and training, along with a native tree planting. In support of the Program, KAB and Partner will meet regularly beginning in January 2025 to plan the key project components, including UniversiTREE training sessions, recruitment and outreach for the training and green workforce, the green workforce hiring and management, and the planting(s) of 120 native trees.

Payment Process:

As part of its overall \$145,000 contract with the Connecticut Department of Energy and Environmental Protection (CT-DEEP), KAB will reimburse Norwalk Parks with up to \$119,732 in funding. This includes the following maximum allocations:

- Green Workforce trainees (8 each season, for 2 seasons; \$18.25 per hour at 12 hours per week for 8 weeks each season, including a \$200 stipend upon program completion): \$28,232
- Green Workforce interns (2 each season, for 2 seasons; \$21 per hour at 25 hours per week for 9 weeks each season): \$18,900
- Transportation: Green Workforce vehicle rental (\$6,500 per season): \$13,000
- Trees: 120 native trees (1.5" caliper selected among arborist-recommended native species; \$490 per tree to include mulch and watering): \$58,800
- Hand tools (pruners, hand saws, etc.): \$400
- Safety gear (vests, hard hats, safety glasses, etc.): \$400

Both KAB and Norwalk Parks will meet the deliverables, along with additional conditions and restrictions, that are further outlined in Appendix A of the CT-DEEP contract with KAB. Norwalk Parks will share any metrics or data requested by CT-DEEP in that contract for reporting purposes.

Norwalk Parks can submit invoices on a quarterly basis, by the 15th day of every third month (the first invoice can be sent on March 15, 2025). Each invoice should include backup support and documentation. Payments from KAB to Norwalk Parks will be contingent upon KAB receiving payment from CT-DEEP.

Any desired changes to the allocation of the above costs should be proposed in writing to KAB, who may in turn propose to CT-DEEP after discussion and deliberation.

Reports are

Partner Insurance:

Please include details of Partner's insurance: **[Partner TO COMPLETE]**

Insurer:

Policy:

Coverage:

Term of Coverage: _____

Term:

The Term of this Exhibit A will commence on January 23, 2025 and will terminate on December 31, 2026.

The parties have executed this Partnership Schedule below to indicate their acceptance of its terms.

KEEP AMERICA BEAUTIFUL, INC.

NORWALK RECREATION & PARKS

By: _____

By: _____

Name: Jennifer Lawson

Name:

Title: President & CEO

Title:

Date: _____

Date: _____

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R1926

Status Tentative
Date Jan 13, 2025 10:02 AM
Expiration Date Feb 12, 2025

Customer Name	Jerry Toni - 3511	Work Phone Number	(203) 838-9444
Customer Type	General Public	Home Phone Number	(203) 838-9444
Mailing Address	213 Liberty Square 213 Liberty Square Norwalk, CT 06855	Email Address	jerry.toni@seaport.org
System User	Internet User		

Rental Fee	\$0.00
Discounts	\$0.00
Subtotal	\$0.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$0.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$0.00

Norwalk Seaport Association Oyster Festival		1 resource(s)	3 booking(s)	Subtotal: \$0.00
Booking Summary				
Veterans Memorial Park (Event)		Center: Veterans Memorial Park		
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX	
Fri, Sep 5, 2025 6:00 PM	Fri, Sep 5, 2025 11:00 PM	40000	\$0.00	
Sat, Sep 6, 2025 11:00 AM	Sat, Sep 6, 2025 11:00 PM	40000	\$0.00	
Sun, Sep 7, 2025 11:00 AM	Sun, Sep 7, 2025 8:00 PM	40000	\$0.00	

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	Yes
Are you a Non-Profit or 501C3?	Yes
Are you requesting a tent? Any tent 10x10 or larger needs approval and permit from Code Enforcement Dept.	Yes
Are you using a food truck?	Yes
Are you using the pavilion? (Cranbury, Calf Pasture & Fodor Farm sites only)	No
Do you plan on serving alcohol at your event? (No glass or glass bottles allowed at City parks)	Yes

If so, how many (Up to 2 allowed. Food Trucks not allowed at beach)	+ - 10
Is there a 2nd date in mind or a rain date or location?	No
Number of people attending? (For the groups at the Cranbury Pavilion I, groups of over 70 are required to rent a portajohn)	40,000+
What is the setup time?	Setup 8/16 - Breakdown by 9/30. Event dates: September 6th - 8th, 2024
What type of event?	Festival
What will you be bringing onto the site? (No helium balloons, confetti or drones allowed on City property)	Tents, amusements.
Will the group be going into the water? (Beach permits only)	No
Will the public be invited to the event?	Yes
Will there be music? No amplified music at the beach.	Yes
Will you be bringing a grill? (Not allowed on grass, propane only)	No
Will you be having portable restrooms?	Yes
Will you be selling food, beverages, goods or wares?	Yes
Will you be using any inflatables? (Bounce houses, climb on and slides strictly prohibited)	Yes
Will you be using display advertising?	Yes
Will you be using temporary electrical resources?	Yes
Will you have a catering tent? (Gallaher Mansion site only)	Yes
Will you have over 200 guests- if so police officer will be required.	Yes
Will you need the Showmobile? (Calf Pasture only)	No
Will you solicit contributions at your event?	Yes

Waivers and Information

WAIVER NAME	DUE DATE	FOR	SIGNING STATUS
Facility- Facility Rental Event Application Form	Sep 5, 2025	Jerry Toni	Waiver Signed by: Jerry Toni on Jan 13, 2025

City of Norwalk Recreation & Parks Department Facility Rental Event Application Form

This Contract is further subject to the following covenants and agreements:

- 1.Renter is responsible to ensure that no accumulation of debris or waste or unsafe or hazardous condition is allowed on the premises; that the premises are at all times kept in a safe and clean condition; and that no damage to or destruction of property or the premises itself and its surrounding grounds, roadways and driveways occurs.
 - 2.Dogs are strictly prohibited at all beaches, school grounds and parks except Taylor Farm and parts of Cranbury Park. This rule applies to all beaches at all times. Violation of this rule will result in issuance of a \$100 fine.
 - 3.The City of Norwalk is not responsible for damage to or loss of Renter's property or that of Renter's licensees, invitees, agents and guests. Renter assumes all risks of damage and loss of its personal property. 4.The Renter may bring the following in or onto the Premises: *Any tent (structure) 10 X 10 Feet or larger, including but not limited to; additional electrical lighting equipment, which requires a separate permit from the Code Enforcement Department. It is the Renter's responsibility to obtain this permit from Code Enforcement, Room 121 at Norwalk City Hall *Dunking tanks and other forms of entertainment rentals must be preapproved prior to presenting to the Recreation & Parks subcommittee meeting. At no time will bounce houses be allowed on any city owned properties. Use of such rentals without approval may jeopardize future rental for the person/persons. Any and all rentals, machines, novelties will require a separate Insurance Certificate, which must be obtained prior to the event *No other furniture, structures; machinery or other equipment shall be brought in or onto the premises without the prior written approval of the City of Norwalk, by the Director of Recreation and Parks *Open fires are strictly prohibited from all our indoor facilities, tented areas, under pavilions, or on the Great Lawn in Cranbury Park. Items include candles, sparklers, tiki torches, fire pits, etc. Open wood burning grills are prohibited from being used at any City owned property, unless a separate permit is obtained from the Fire Marshall. Propane grills are allowed however they may not exceed 60" in length*Recreation & Parks strictly prohibits the use of personal or commercial drones at any of the City of Norwalk's properties where private events are taking place. If such usage is reported, appropriate action will be taken immediately and violators will risk disqualification from all future rentals 5. HOLD HARMLESS: Additionally, Renter agrees to indemnify, defend and save harmless the City of Norwalk, it's employees, agents and officials, from and against any and all claims, demands, suits proceedings, liabilities, judgments, financial losses, costs or damages, including attorneys' fees and court costs, on account of bodily injury or death, damage or destruction to property or other financial losses, costs and expenses, of any nature and to any extent which may arise out of or be related in any way to the actions or omissions of the Renter, his or her employees, agents, servants, guests, invitees, or licensees, in connection with Renter's use of the Premises hereunder whether arising directly or indirectly there from. The provisions of this section shall survive the expiration or early termination of this Agreement and shall not be limited in any way by reason of any insurance coverage.
 - 6.Renter hereby releases the City of Norwalk, its agents, officers and employees from and against any and all claims it may have at any time arising out of the condition of the Premises or any fixtures or installations thereon7.ALL POLICIES OF INSURANCE REQUIRED HEREUNDER IN CONNECTION WITH THE ACTIVITIES CONTEMPLATED HEREIN SHOULD INCLUDE A WAIVER OF SUBROGATION 8.The renter is entitled to use only the Premises described herein, including parking areas, and designated means of ingress to and egress from the Premises on such date and during such hours as stated on application. If additional time is used beyond the contracted hours, the renter will be responsible for any and all costs incurred and will be subtracted from the security deposit 9.The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.10.CANCELLATION POLICY: If an event is cancelled by the Renter less than ninety (90) days prior to the confirmed date, there will be no refund of monies paid. If an event is cancelled more than ninety (90) days prior to the confirmed date, then any money paid to date will be refunded, less the non-refundable deposit- which will be retained by the City. However, if the scheduled date is thereafter booked by another event, then the deposit may, at the discretion of the City, be refunded The total fee for your use of the Premises are based upon rates pre-determined by the Recreation and Parks Committee. Facility application must be presented with a \$100 non-refundable deposit to confirm the date. Fees are payable by checks made out to Norwalk Recreation and Parks Department (please include phone number and driver's license number on check for processing purposes) or credit/debit card (NO American Express) Deposit is required at time of reservation to hold the date; the insurance, security deposit and balance of facility rental are due 45 days prior to the event date
- MAIL TO: NORWALK RECREATION AND PARKS DEPARTMENT NORWALK CITY HALL ATTN: REBECCA KOVACS125 EAST AVENUE NORWALK, CT 06851 PHONE: 203-854-7806 FAX: 203-854-7869

C. Toni

X: _____

X: _____

Date: _____

Date: _____

City of Norwalk Online

Mailing Address: 125 East Ave., Norwalk, CT 06851

Phone Number: (203) 854-7806

Email Address: recregistrationsupport@norwalkct.gov

Jerry Toni

Customer ID: 3511

Work Phone Number: (203) 838-9444

Home Phone Number: (203) 838-9444

Email Address: jerry.toni@seaport.org

GRANT AGREEMENT

THIS GRANT AGREEMENT (the "Agreement"), effective as this 7th day of March, 2024 (the "Effective Date"), is entered into by and between **CITY OF NORWALK** (the "City"), a municipal corporation organized and existing under the laws of the State of Connecticut, acting herein by Harry W. Rilling, its Mayor, duly authorized, and **POSITIVE DIRECTIONS – THE CENTER FOR PREVENTION AND COUNSELING, INC.** ("Grantee"), a non-profit corporation organized and existing under the laws of the State of Connecticut with its principal place of business located at 90 Post Road West, Westport, CT 06880 acting herein by Vanessa Wilson, its Executive Director, duly authorized. (City and Grantee collectively referred to herein collectively as the "Parties" and individually as the "Party").

RECITALS

WHEREAS, the Grantee has requested grant funds from the Grantor to support their program services for Norwalk residents as more specifically set forth herein;

NOW THEREFORE, in consideration of the mutual promises herein contained, the Parties hereby agree as follows:

1. Recitals. The Recitals set forth herein above are incorporated into and shall constitute part of this Agreement.

2. Grant Funds: The Grantor hereby grants the Grantee **TWENTY THOUSAND DOLLARS AND 00/100 CENTS (\$20,000.00)** subject to the terms and condition set forth herein.

3. Use of Grant Funds: The Grantee shall only use the Grant Funds for expenses directly related to programs and services set forth in Exhibit 1 attached hereto provided directly to Norwalk residents. The Grants Funds shall be used for such expenses incurred by the Grantee within one (1) year of the Disbursement Date (as defined below), and the balance of the Grant Funds remaining after such time, if any, shall be paid over to the Grantor.

4. Distributions. The Grant Funds will be disbursed to the Grantee within thirty (30) days of the Effective Date of this Agreement (the "Disbursement Date")

5. Remedies:

A. The City shall have the following remedies under this Agreement:

(1) In the event the Grantee breaches this Agreement, the City shall have the right to require the Grantee repay all or a portion of the Grant Funds disbursed by the City. Grantee shall reimburse the City for its expenses (including, but not limited to, reasonable attorneys' fees) in satisfying any repayment obligation.

(2) All other rights, powers or remedies available at law or in equity, or provided for in this Agreement.

B. All rights, powers and remedies provided under this Agreement or otherwise available at law or in equity shall be cumulative and not alternative, and the exercise of any such right by the City shall not preclude the simultaneous or later exercise of any other such right, power or remedy by the City.

6. Records and Reporting: The Grantee shall retain and maintain accurate records and documents relating to use of Grant Funds under this Agreement for a minimum of five (5) years from the Disbursement Date and shall make such records available for inspection and audit by the City or its representatives upon request. Grantee shall also maintain all necessary records in accordance with the requirements of the Connecticut Freedom of Information Act.

6. Future Funding; Non-Appropriation: Grantee acknowledges that the City has made no actual or implied promise of funding except for the amounts specified in this Agreement. Upon expiration of the Term or termination of this Agreement, the City will have no further obligation to provide funds to Grantee. Further, if future appropriations are insufficient to support this Agreement, the City may cancel at the end of the then current Term, or otherwise upon the expiration of the then existing appropriation authority. In the case that this Agreement is a Grant that is funded in whole or in part by State or Federal funds, and in the event State or Federal funds become unavailable or reduced, the City may suspend or cancel this Grant immediately, and the City shall have no obligation to pay Grantee from City revenues.

7. Indemnification: The Grantee shall indemnify and hold harmless the City, its officials, employees, agents, and contractors (jointly and severally, the "City Releasees") from all liability, claims, actions, demands, damages, judgments, injuries, penalties, costs, expenses and reasonable attorneys' fees (collectively, "Claims") caused by, arising out of the acts or omissions of the Grantee, its employees, representatives, agents and subcontractors, in the use of the Grants or performance of the Agreement, except to the extent such Claims are caused by the negligence or willful misconduct of a City Releasees.

8. Insurance. The Grantee shall obtain, at its expense, and maintain during the term of this Agreement, the insurance coverage in compliance with the following requirements:

8.1. General. The insurance required shall be written for not less than the scope and limits of insurance specified hereunder, or required by applicable federal, state and/or municipal law, regulation or requirement, whichever coverage requirement is greater. It is agreed and understood that the scope and limits of insurance specified hereunder are minimum requirements and shall in no way limit or preclude the City from requiring additional limits and coverage to be provided under the Grantee's policies.

8.2. Minimum Scope and Limits of Insurance:

8.2.1. Workers' Compensation Insurance: With respect to all operations the Grantee performs, it shall carry Workers' Compensation Insurance in accordance with the requirements of the laws of the State of Connecticut.

8.2.2. Commercial General Liability: With respect to all operations the Grantee performs it shall carry Commercial General Liability insurance providing for a total limit of One Million Dollars (\$1,000,000) coverage per Occurrence for all damages arising out of bodily injury, personal injury, property damage, products/completed operations, and contractual liability coverage for the indemnification obligations arising under this Agreement. The Annual Aggregate limit shall not be less than Two Million Dollars (\$2,000,000).

8.2.3. Automobile Liability: With respect to each owned, non-owned, or hired vehicles the Grantee shall carry Automobile Liability insurance providing One Million Dollars (\$1,000,000) coverage per accident for bodily injury and property damage.

8.3. Umbrella/Excess Liability: With respect to all operations the Grantee performs, the insurance limits required can be provided with a combination of Umbrella or Excess Liability insurance that would "follow form" of the underlying required terms and conditions.

8.4. Acceptability of Insurers: The Grantee's policies shall be written by insurance companies licensed to do business in the State of Connecticut, with an AM Best rating of A-VII, or otherwise acceptable to the City.

8.5. Subcontractor: The Grantee shall require all subcontractor to provide the same "minimum scope and limits of insurance" as required herein. All Certificates of Insurance shall be provided to the City's Corporation Counsel as required herein.

8.6. Aggregate Limits: Any aggregate limits must be declared to and be approved by the City. It is agreed that the Grantee shall notify the Norwalk Corporation Counsel whenever fifty percent (50%) of the aggregate limits are eroded during the required coverage period. If the aggregate limit is eroded for the full limit, the Grantee agrees to reinstate or purchase additional limits to meet the minimum limit requirements stated herein. Any premium for such shall be paid by the Grantee.

8.7. Deductibles and Self-Insured Retentions: Any deductible or self-insured retention must be declared to and approved by the Grantee. All deductibles or self-insured retentions are the sole responsibility of the Grantee to pay and/or to indemnify.

8.8. Notice of Cancellation or Nonrenewal: Each insurance policy required shall be endorsed to state that coverage shall not be suspended, voided, or cancelled in coverage or in limits before the expiration date except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the Grantee and the City of Norwalk Corporation Counsel. Notwithstanding this requirement, the Grantee is primarily responsible for providing such written notice to the Norwalk Corporation Counsel thirty (30) days prior to any policy change or cancellation that would result in a change of the amount or type of coverage provided. In the event of any such change the Grantee shall provide comparable substitute coverage so that there is no lapse in applicable coverage or reduction in the amount of coverage available.

8.9. Waiver of Governmental Immunity: Unless requested otherwise by the Norwalk Corporation Counsel, the Grantee and its insurer shall waive governmental immunity as defense and shall not use the defense of governmental immunity in the adjustment of claims or in the defense of any suit brought against the City.

8.10. Additional Insured: The liability insurance coverage, except Workers' Compensation, required for the performance of the Programs shall include the City as Additional Insured with respect to the Grantee activities to be performed under this Agreement in connection with the Program. Coverage shall be primary and non-contributory with any other insurance and self-insurance.

8.11. Waiver of Subrogation: Grantee waives the right to subrogate or seek recovery from the City and its respective insurance carriers.

8.12. Certificate of Insurance: As evidence of the insurance coverage required by this Agreement, the Grantee shall furnish Certificate(s) of Insurance to Corporation Counsel's Office prior to use of the Grant Funds subject to this Agreement. The Certificate(s) will specify all parties who are endorsed on the policy as Additional Insureds (or Loss Payees). The Certificates and endorsements for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. Renewals of expiring Certificates shall be filed thirty (30) days prior to expiration. The City reserves the right to require complete, certified copies of all required policies at any time.

8.13. All insurance documents required should be mailed to the City of Norwalk Corporation Counsel, 125 East Avenue, Room 237, P.O. Box 5125, Norwalk, Connecticut 06856-5125.

9. Representations, Warranties, and Covenants. The Grantee represents, warrants and covenants (i) That it is a legally existing non-profit organization under the laws of its State of Connecticut and has not previously filed, nor is presently contemplating filing a petition of, bankruptcy, liquidation, receivership or any other action for the protection of creditors or debtors; (ii) That it has the required corporate power and necessary to adopt, execute and deliver this Agreement and to assume the responsibilities and obligations created hereunder; (iii) That this Agreement is duly executed and delivered by an authorized corporate officer, in accordance with such officer's powers to bind the Grantee hereunder, and constitutes a valid and binding obligation enforceable in accordance with its terms, conditions and provisions; and (iv) That it is in compliance with all applicable regulations and laws governing employment practices.

10. Notice: Any notice regarding cancellation or termination of the Agreement shall be in writing, signed by or on behalf of the Party giving such notice, and shall be hand delivered or sent, postage prepaid, by recognized national overnight courier, or by certified mail, return receipt requested, addressed as follows:

To City: City of Norwalk
125 East Avenue
Norwalk, CT 06851-5125

Attn: Chief, Economic Development

With a copy to: City of Norwalk
Office of Corporation Counsel
125 East Avenue, Room 236
Norwalk, CT 06851-5125
Attn: Corporation Counsel

To Grantee: Positive Directions – The Center For Prevention And
Counseling, Inc.
90 Post Road West
Westport, CT 06880
Attn: Wendy Bentivegna

Notice shall be effective upon receipt or five (5) calendar days, whichever occurs first. Either Party may change its address set forth in this Section by giving Notice to the other Party in accordance with this Section.

11. Modification: This Agreement sets forth all terms and conditions related to the Grant Funds and replaces all prior understandings and agreements. Any modification or amendment to this Agreement must be made in writing signed by an authorized officer of each Party.

12. Applicable Law: This Agreement will be construed in accordance with the laws of the State of Connecticut. The Grantee's Programs shall at all time be operated in compliance with all federal, state and local laws, statutes, regulations, and ordinances.

13. Severability: The invalidity of one or more of the phrases, sentences, clauses, or Sections contained in this Agreement shall not affect the remaining portions so long as the material purposes of this Agreement can be determined and effectuated. If any portion of this Agreement may be interpreted in two or more ways, one of which would render the portion invalid or inconsistent with the rest of this Agreement, it shall be interpreted in such a way and with such meaning to render such portion valid or consistent.

14. Failure to Enforce. The failure of either Party to enforce any of the provisions of this Agreement shall not be construed as a waiver of such provisions. Further, any express waiver of a breach of any provision hereunder by any Party shall not constitute a waiver of any prior or subsequent breach or of such Party's right to fully enforce thereafter each and every provision of this Agreement.

15. Assignment. This Agreement shall not be assignable by either Party without the express written consent of the other Party which may be withheld by the other Party in its sole discretion.

16. Binding Effect: This Agreement shall be binding upon and inure to the benefit of the Parties and to their respective successors and assigns.

17. Captions. The section, subsection, paragraph and/or other headings of this Agreement are for convenience only and in no way limit or enlarge the scope or meaning of the language hereof. The word "include" or "including" shall not be restrictive and shall be interpreted as if followed by the words "without limitation."

18. Original Agreement: This Agreement, as executed by the duly authorized representatives of the Parties, may be exchanged by transmission by facsimile, portable document format (PDF), Adobe Sign and/or DocuSign, which transmission shall constitute effective delivery of such executed Agreement and may be used in lieu of the original Agreement for any and all purposes.

19. Limitation on Damages: Neither Party shall be liable to the other Party for indirect, incidental or consequential damages in the performance of this Agreement, even if informed of the possibility thereof in advance.

CITY OF NORWALK

By: Harry W. Rilling
Harry W. Rilling
Its Mayor,
Duly Authorized

**POSITIVE DIRECTIONS - THE
CENTER FOR PREVENTION AND
COUNSELING, INC.**

By: Vanessa Wilson
Print: Vanessa Wilson
Its: Executive Director,
Duly Authorized

APPROVED AS TO
AVAILABILITY OF FUNDS:

By: _____


Chitsamay Lam/Karen Vitale
Comptroller/Deputy Comptroller

Date: _____

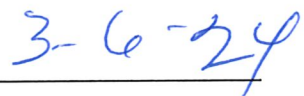
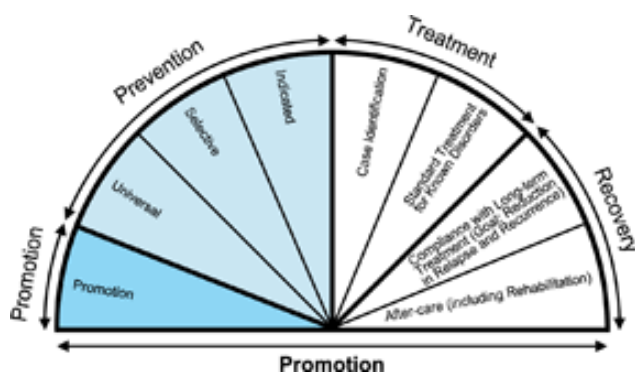


EXHIBIT 1

The Norwalk Partnership: Norwalk's Prevention Coalition

Background: In CT, the designated structure for substance misuse prevention at the community level is the Local Prevention Council (LPC), also known as local prevention coalition. An LPC must consist of 12 required stakeholder groups collaborating to identify local issues and to develop and implement plans to address those issues. (See graph on right.)

According to the behavioral health continuum (see graphic below), prevention work should begin with mental health promotion and then includes universal, selective, and



targeted prevention efforts for different populations, as well as coordination with and referral to treatment and recovery efforts. The work is approached through a public health model requiring seven types of strategies that create community change: gather & provide data; provide education; provide support; address access; address consequences; improve physical design; improve policies and enforcement.

Norwalk: In Norwalk, the LPC is called The Norwalk Partnership (TNP). Positive Directions-The Center for Prevention & Counseling is the nonprofit that currently receives both the LPC and SOR grants from DMHAS on behalf of TNP, totaling just under \$14K per year. In years past the City of Norwalk would contribute between \$16,00- \$18,000, we are looking to reactive this critical commitment at \$20,000 a year.

TNP has done important work in recent years, starting with planning and conducting a youth survey and a community survey which allowed coalition members to identify needs and plan and coordinate a wide variety of responses, including but not limited to:

- new mental health and LGBTQ trainings and resources for staff and students in the schools;
- community events such as the NorWALK for Mental Health walk and wellness fair;
- creation of an active youth coalition that provides peer education and awareness;
- a partnership with Norwalk ACTS to provide a Day of Training for youth-serving providers;
- ARPA grants to support prevention initiatives such as support groups and Teen Nights Out;
- the development of training and resource materials to combat local parent and teen misperceptions about marijuana;
- trainings for target groups such as youth and health teachers;
- legislative forums that have led to improvements in cannabis advertising and labeling laws;

Importantly, all of this work was only made possible as Positive Directions braids funding and continues to advocate for additional funding.



VII.E.

CITY OF NORWALK
Wilber Giron, P.E.
Permit Engineer
Department of Engineering
125 East Avenue
Norwalk, CT 06856
Office: 203 -854 7801
Email: wgiron@norwalkct.gov

MEMORANDUM

TO: Vanessa Valadares, P.E. – Chief of Operations and Public Works
CC: James Meehan, P.E. – Principal Engineer
FROM: Wilber Giron – Permit Engineer
RE: Easement Agreement Acceptance at 12 Lubrano Place
DATE: January 29, 2025

The Department of Public Works (DPW) has reviewed and approved the development plans for 15 Olean Street, which include the construction and installation of a contractor yard parking area. As part of this approval—and to enhance the City's drainage system while facilitating infrastructure maintenance—the project required the abandonment and relocation of an existing City of Norwalk storm drain culvert at no cost to the City.

As a result, the culvert at 15 Olean Street was removed, and a new 24" HDPE storm drain pipe was installed across 12 Lubrano Place, reconfiguring the City's storm drain system and rerouting stormwater flow. The property owner of 12 Lubrano Place will grant the City an easement over the new 24" HDPE pipe to ensure access for maintenance.

For reference, attached are the "As-Built Map" (dated 10/20/2023, revised 11/14/2023) prepared by Landtech, along with the Storm Water Easement Agreement.

Therefore, I request that the following items be included on the agenda for the February 4, 2025, Public Works Committee meeting:

1. Authorize Mayor Harry W. Rilling to execute any and all documents necessary to accept an easement over 12 Lubrano Place, Norwalk, Connecticut, for purposes of access and maintenance.
2. P&Z 8-24 Referral: Referral of the proposed easement over 12 Lubrano Place, Norwalk, Connecticut, for purposes of access and maintenance, for review and report.

STORM WATER EASEMENT

TO ALL PEOPLE TO WHOM THESE PRESENTS SHALL COME, GREETING:

KNOW YE, that **K-5 Realty the Bungalow Portfolio, LLC** of Loudon TN (the "Grantor"), owner of property located at 12 Lubrano Place , City of Norwalk, County of Fairfield and State of Connecticut, for good and valuable consideration received to its full satisfaction of the **CITY OF NORWALK**, its successors and assigns (the "Grantee"), hereby grants and conveys a perpetual right of way and permanent storm water easement in, over, under, through and upon a certain parcel of land located in the City of Norwalk, County of Fairfield and State of Connecticut, located on 12 Lubrano Place (the "Property"), the location and area of said easement being described as follows

The area identified is on file in the office of the Town Clerk of said City of Norwalk as Map No. 8250 (hereinafter referred to as the "Easement Area")

The right of way and storm water easement are hereby conveyed together with all rights reasonably necessary or incident thereto, including the right in the Grantee, its officers, agents, employees, representatives, and contractors of ingress and egress at all reasonable times to and from the lands of the Grantor lying within the above-described Easement Area for the purposes of locating, laying, installing, constructing, replacing, reconstructing, operating, maintaining, inspecting, altering and repairing therein the public storm water drainage facilities and related appurtenances, the size thereof to be at the discretion of the Grantee. Whenever practical, the Grantee will give reasonable notice to the Grantor prior to its entrance upon the Grantor's property. The Grantee exercise of the rights herein shall be at its sole cost and expense.

The Grantee is responsible for restoring any area of the property within the Easement Area that is disturbed as a result of work performed by Grantee hereunder as close as is practicable to its condition immediately preceding the commencement of Grantee's work thereon. Such restoration shall include placement of topsoil upon and seeding of any lawn area disturbed by Grantee. The restoration shall not include the replacement of any trees and repair or replacement of any driveway improvements. The Grantee shall not plant any additional trees in, on or upon the Easement Area at any time. Said restoration will be completed within a reasonable time period following completion of any work performed hereunder. The extent of said restoration will be subject to and will accommodate the reasonable need and requirements of the Grantee in installing and maintaining its storm sewer pipeline.

Except as otherwise provided herein, reserves the right to make any use of the Property that does not unreasonably interfere with the use and enjoyment of the easement granted herein to the Grantee.

The Grantor hereby knowingly, willing and voluntarily irrevocably waives any and all claims for just compensation relating to the easement granted herein.

The corresponding obligations and promises of the Grantor shall run with the land of perpetuity and be binding upon the Grantor's successors and assigns in interest with respect to the subject property of the easement.

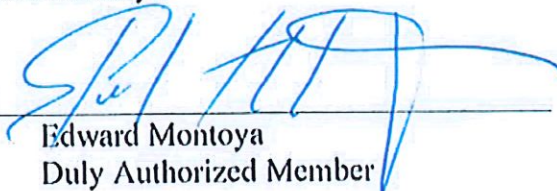
TO HAVE AND TO HOLD the above granted rights of way and easements and the rights and privileges hereinbefore described to the **CITY OF NORWALK**, its successors and assigns forever.

IN WITNESS WHEREOF, the Grantor has caused these presents to be signed this _____ day of _____

Signed, Sealed and Delivered
In the Presence of:

Edward Montoya

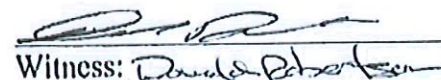
By:


Edward Montoya
Duly Authorized Member

Witness:


Elaine Chandler

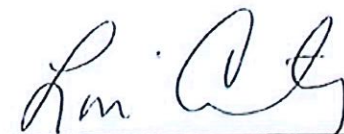
Witness:


David Robertson

STATE OF CONNECTICUT)

COUNTY OF FAIRFIELD)

On this 26 day of July, before me, the undersigned officer, personally appeared Edward Montoya, who acknowledged himself to be a Member of K-5 Realty the Bungalow Portfolio, LLC, a Tennessee limited liability company, and that he, as such Member, being duly authorized to do so, executed the foregoing instrument for the purposes contained, by signing the name of the company by himself as such Member, and as the free act and deed of said 12 Lubrano Place.



Notary Public

My Commission Expires:

