COMMON COUNCIL **AGENDA** **SEPTEMBER 10, 2024**
NORWALK, CONNECTICUT **7:30 PM EST** **COUNCIL CHAMBERS**

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel.
Specific instructions and links can be found at **norwalkct.gov/meetings**

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I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting: August 13, 2024

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS:

REAPPOINTMENTS:

Sharon Baanante, Commission on the Status of Women
Emma Dignoti, Commission on the Status of Women
Jessica Edward, Commission on the Status of Women

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. RESIGNATIONS AND APPOINTMENTS

B. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

VII. COMMON COUNCIL COMMITTEES

A. PUBLIC SAFETY AND GENERAL GOVERNMENT

1. Authorize the Purchasing Agent to issue a purchase order to Freightliner of Hartford, East Hartford, CT., for the purchase of one (1) Attenuator Truck from the Connecticut State Contract for a sum not to exceed $200,000.00
Account No. C0437
State Contract No. 14PSX0239

B. COMMUNITY SERVICES

1. **a.** Authorize the Mayor, Harry W. Rilling, to enter into an agreement with DataGen, Inc. for community health assessment support services, for a total not to exceed $5,000. This project is funded through a Connecticut Department of Public Health grant. Acct. #352093-5258.

b. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments as may be necessary with DataGen, Inc. for community health assessment support services.

2. **a.** Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments needed to apply for and receive Per Capita Grant in Aid funding from the CT Department of Public Health in the amount of $176,004.42 for the period July 1, 2024 – June 30, 2025.

b. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments or amendments as may be necessary to implement the Per Capita Grant in Aid grant for the period beginning July 1, 2024 through June 30, 2025.

C. ORDINANCE

1. Approve revisions to Chapter 9 – Article IX, The Reapportionment Advisory Committee

D. LAND USE AND BUILDING MANAGEMENT

1. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Integrated System Services, LLC. for the Enhancement to School Security - Access Control Improvements at BRIEN MCMAHON HIGH SCHOOL for a total not to exceed $107,158.45. Acct #0924/25 5010-5777-C0537

VIII. RESOLUTIONS FROM COMMON COUNCIL

A. INITIATION AND CREATION OF THE 2024-2025 NORWALK CHARTER REVISION

1. WHEREAS, Section 11-4.A of the Charter of the City of Norwalk requires the appointment of a Charter Revision Commission to review the work of the 2023 Charter Commission and to address issues that were not examined during that time; and,

WHEREAS, the Common Council has conducted a series of meetings addressing the role of the Council, the Mayor and the budget process; and,

WHEREAS, the Common Council seeks broad participation of the residents of Norwalk to build upon the work of the 2023 Charter Commission by considering ways and means to improve public access, understanding and investment in the operations of its municipal government.

NOW THEREFORE BE IT RESOLVED, pursuant to C.G.S. §7-188(b), the Common Council of the City of Norwalk hereby initiates an action to amend the current charter by authorizing the creation of a Charter Revision Commission, acting by a two-thirds vote of its entire membership.

BE IT FURTHER RESOLVED, pursuant to C.G.S. §7-190, that within thirty (30) day following initiation of the charter revision process, the Common Council shall, by resolution, (1) appoint a commission consisting of **nine (9) electors** (or as may be otherwise required by law), not more than one-third (1/3rd) of whom may hold public office in the City and not more than a bare majority of whom shall be members of any one political party, which Commission shall proceed forthwith to draft any such amendments; and (2) establish the timeframe for submission of a final report by said Commission; although not later than the general election of 2025.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

COMMON COUNCIL **AGENDA** **SEPTEMBER 10, 2024**
NORWALK, CONNECTICUT **7:30 PM EST** **COUNCIL CHAMBERS**

REAPPOINTMENTS

COMMISSION ON THE STATUS OF WOMEN **M/C** **Norwalk Code 115**

Sharon Baanante (D) Term Expires – 9/1/2027
64 Comstock Hill Avenue
Norwalk, CT 06850

Emma Dignoti (U) Term Expires – 9/1/2027
500 West Avenue
Norwalk, CT 06850

Jessica Edward (D) Term Expires – 9/1/2027
14 Kettle Road
Norwalk, CT 06850

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Mayor Rilling called the meeting to order at 7:30 p.m. and led the Assembly in reciting the Pledge of Allegiance.

I. **ROLL CALL**

Ms. Dixon called the Roll:

Council at Large:	Mr. Gregory Burnett	Mr. Joshua Goldstein
	Mr. Johan Lopez	Ms. Nora Niedzielski Eichner

	Ms. Barbara Smyth	
District A:	Ms. Nicol Ayers	Mr. Jalin Sead
District B:	Mr. Dajuan Wiggins	Ms. Darlene Young
District C:	Ms. Nicole Eaddy	
District D:	Ms. Heather Dunn	Mr. Douglas W. Sutton
District E:	Mr. James Frayer	Ms. Lisa Shanahan

At Roll Call there were fourteen (14) Common Councilmembers present. A Quorum was present.

Also present were Mayor, Harry Rilling; City Clerk, Irene Dixon and Corporation Counsel, Mario Coppola.

II. **ACCEPTANCE OF MINUTES**

Regular Meeting: July 23, 2024

** **MS. SMYTH MOVED TO APPROVE THE MINUTES AS SUBMITTED**
** **MOTION PASSED WITH ONE (1) ABSTENTION (MR. WIGGINS)**

Special Meeting: July 25, 2024

** **MR. BURNETT MOVED TO APPROVE THE MINUTES AS SUBMITTED**
** **MOTION PASSED WITH ONE (1) ABSTENTION (MR. WIGGINS)**

Special Meeting: July 30, 2024

** **MR. LOPEZ MOVED TO APPROVE THE MINUTES AS SUBMITTED**
** **MOTION PASSED WITH TWO (2) ABSTENTIONS (MR. SUTTON AND MR. WIGGINS)**

III. **PUBLIC PARTICIPATION**

Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted. Speakers are Norwalk residents unless otherwise noted.

Mr. Bryam Kasper, Arts and Cultural Commission spoke in support of the West Avenue mural addressed three concerns.

Mr. Marc Allen, Arts and Cultural Commission spoke in support of the West Avenue mural.

Ms. Diane Lauricella expressed concern over the request for six separate managers for the six HVAC projects as well as the extra $60,000. She also addressed the West Avenue mural and said she expected to see a theme showing Norwalk's diverse population. She explained that famous local artists did not know this existed. She urged the members of the Common Council to vote no.

Mr. Robert Abriola, Arts and Cultural Commission spoke in support of the West Avenue mural and said he felt the Commission did a thorough job issuing the RFP. He noted that murals are a draw.

Ms. Melissa Metuska, Arts and Cultural Commission shared how the mural was chosen and said the Commission wanted a local artist, but it did not happen.

Ms. Katie Moseman-Wadler spoke in support of the West Avenue mural.

Mr. John Salamon spoke in support of the West Avenue mural.

Mr. Sam Jamson spoke in support of the West Avenue mural.

IV. **MAYOR**

A. RESIGNATIONS AND APPOINTMENTS

APPOINTMENTS:

**** MS. NEIDZIELSKI EICHNER MOVED TO APPROVE THE FOLLOWIONG APPOINTMENTS**

JOY DEJAEGAR, COMMISSION ON THE STATUS OF WOMEN
EMMA DIGNOTI, COMMISSION ON THE STATUS OF WOMEN

Ms. Niedzielski Eichner spoke in support of the appointments. Ms. Dunn spoke in support of Ms. Dignoti's appointment.

**** MOTION PASSED UNA UNANIMOUSLY**

** **MS. YOUNG MOVED TO APPROVE THE FOLLOWING APPOINTMENT**

PAUL VINETT, CONSERVATION COMMISSION

Ms. Young spoke in support of the appointment.

** **MOTION PASSED UNANIMOUSLY**

MAYOR'S REMARKS:

Mayor Rilling announced the launching of the upgraded programming in the lobby of City Hall. He stated that the East Norwalk Train station will be closed from August 19th to September 6th due to the Walk Bridge Project. He talked about Norwalk's Covid-19 Housing Relief Program and said that eligible residents have until September 30th to apply.

The Saturday Jazz Concerts are taking place every Saturday evening in different locations.

Lastly, Mayor Rilling praised the sportsmanship displayed at the recently concluded 2024 Summer Olympics.

V. COUNCIL PRESIDENT

Ms. Young announced that the August 27th meeting of the Common Council has been cancelled.

A. RESIGNATIONS AND APPOINTMENTS

There were no resignations or appointments announced this evening.

B. CONSENT CALENDAR:

Ms. Young announced that Ms. Ayers would be reading this evening's Consent Calendar.

** **MS. AYERS MOVED TO APPROVE THE FOLLOWING CONSENT CALENDAR:**

VII.A.1, VII.A.2, VII.A.3, VII.A.4, VII.B.1A, VII.B.1B, VII.C.1, VII.C.2, VII.C.3, VII.C.4, VII.C.5, VII.C.6A, VII.C.6B, VII.D.1, VII.E.1, VII.E.2, VII.E.3, VII.E.4, VII.E.5, VII.E.6, VII.E.7, VII.E.8

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

VII. COMMON COUNCIL COMMITTEES

A. PUBLIC SAFETY AND GENERAL GOVERNMENT

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A CONTRACT WITH OVERHEAD DOOR OF HARTFORD, INC. FOR REPLACING FIVE OVERHEAD DOORS IN THE APPARATUS BAY OF THE APPARATUS MAINTENANCE BUILDING (STATION 6), LOCATED AT 100 FAIRFIELD AVENUE, FOR A TOTAL NOT TO EXCEED $130,212.36. THIS PURCHASE IS THROUGH STATE OF CONNECTICUT CONTRACT #19PSX0111AA. (ACCT. # 09-25-031-31100-0-5777-C0701)

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A CONTRACT WITH OVERHEAD DOOR OF HARTFORD, INC. FOR THE REPLACEMENT OF SIX OVERHEAD DOORS IN THE APPARATUS BAY OF STATION 1, LOCATED AT 90 NEW CANAAN AVENUE, FOR A TOTAL NOT TO EXCEED $123,483.51. THIS PURCHASE IS THROUGH STATE OF CONNECTICUT CONTRACT #19PSX0111AA. (ACCT. # 09-25-031-31100-0-5777-C0701)

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A CONTRACT WITH MAGGIORE CONSTRUCTION FOR A TOTAL NOT TO EXCEED $334,274.00 FOR THE REMOVAL AND REINSTALLATION OF THE APPARATUS FLOOR AT STATION 3, LOCATED AT 56 VAN ZANT STREET. THIS PROJECT IS FUNDED THROUGH A GRANT BY THE THIRD TAXING DISTRICT. (ACCT. 09-24-031-31100-0-5776-C0838)

4. AUTHORIZE MAYOR, HARRY W. RILLING, TO EXECUTE A CONTRACT WITH MES SHIPMAN'S FIRE EQUIPMENT CO. FOR A TOTAL NOT TO EXCEED $119,035.30 TO PURCHASE A CUSTOM BAUER AIR COMPRESSOR FROM THE NPPGOV CONTRACT PS20095. THIS PROJECT IS AN APPROVED 2024-2025 CAPITAL BUDGET ITEM. (ACCT. 09-25-031-31100-0 5777-C0703) SCBA VEHICLE COMPRESSOR

B. LAND USE AND BUILDING MANAGEMENT

1A. APPROVE AUTOMATED BUILDING SYSTEMS, INC., AN AUTHORIZED SERVICE REPRESENTATIVE FOR ALERTON CONTROL SYSTEMS AS SOLE SOURCE VENDOR TO SERVICE ALERTON EQUIPMENT. THIS APPROVAL SHALL EXPIRE JULY 1, 2027.

1B. APPROVE DAIKIN APPLIED AMERICAS INC., AN AUTHORIZED SERVICE REPRESENTATIVE AS SOLE SOURCE VENDOR TO SERVICE THE CITY HALL CHILLERS. THIS APPROVAL SHALL EXPIRE JULY 1, 2027.

C. PUBLIC WORKS

1. AUTHORIZE THE MAYOR, AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT TO THE DECEMBER 12, 2023 AGREEMENT BETWEEN THE CITY OF NORWALK AND M. RONDANO INC. FOR PURCHASING PROJECT 4322, DRG 2023-3 ON CALL DRAINAGE AT VARIOUS LOCATIONS FOR A SUM NOT TO EXCEED $750,000.00.
ACCOUNT NO. 09 20 4062 5777 C0361
09 24 4062 5777 C0361
09 24 4021 5777 C0302
09 22 4021 5777 C0021
09 24 4021 5777 C0021
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440
09 25 4021 5777 C0440
09 20 4027 5777 C0643
09 21 4021 5777 C0643
09 22 4021 5777 C0643

2. TECHNICAL CORRECTION OF THE COMMON COUNCIL ACTION OF JUNE 11, 2024, ITEM VII.B.8A TO ADD ACCOUNTS DESIGNATED FOR PURCHASING PROJECT 4366, BLDG2024-1 PAVING OF BEN FRANKLIN, KENDALL ELEMENTARY SCHOOL, AND ROWAYTON ELEMENTARY SCHOOL FACILITY PARKING LOT. ACCOUNT NO. 09 25 7100 5777 C0583.

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT TO THE JULY 20, 2023 AGREEMENT BETWEEN THE CITY OF NORWALK AND CDM SMITH INC., FOR PROFESSIONAL ENGINEERING SERVICES FOR PROJECT DRG 2023-2 ENGINEERING SERVICES – MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4), FOR A SUM NOT TO EXCEED $250,000.00.
ACCOUNT NO. 09 19 4027 5777 C0425
09 24 4027 5777 C0425
09 25 4027 5777 C0425

4. AUTHORIZE THE PURCHASING AGENT TO AUTHORIZE A SOLE SOURCE PURCHASE ORDER TO FREIGHTLINER OF HARTFORD FOR THE PURCHASE OF ONE (1) M2 CHIP BODY TRUCK IN AN AMOUNT NOT TO EXCEED $167,230.30.
ACCOUNT NO. 09 25 4031 5777 C0313

5. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT TO THE OCTOBER 13, 2021 AGREEMENT BETWEEN THE CITY OF NORWALK AND ALMSTEAD TREE & SHRUB CARE COMPANY LLC FOR THE SUPPLY AND PLANTING OF TREES AND SHRUBS, PROJECT #4130 FOR AN AMOUNT NOT TO EXCEED $150,000.00.
ACCOUNT NO. 09 25 4021 5777 C0233
09 25 6030 5777 C0830
38 380000 5790 XXXX

6A. AUTHORIZE THE MAYOR HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH THE GRASSO COMPANIES LLC. FOR PURCHASING PROJECT 4367, PM2024-4 – PAVING AT VARIOUS LOCATIONS (BASE BID), PROPOSED SIDEWALKS ON RICHMOND HILL ROAD, MCALLISTER AVENUE AND FRANCES AVENUE (ALTERNATE 1 & 2) FOR A SUM NOT TO EXCEED $710,650.50 (BASE BID) PLUS $383,700.00 (ALTERNATE 2).
ACCOUNT NO. 09 22 4021 5777 C0021
09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 25 4021 5777 C0021
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440

6B. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS TO EXECUTE ORDERS ON CONTRACT WITH THE GRASSO COMPANIES LLC. FOR PURCHASING PROJECT 4367, PM2024-4 – PAVING AT VARIOUS LOCATIONS (BASE BID), PROPOSED SIDEWALKS ON RICHMOND HILL ROAD, MCALLISTER AVENUE AND FRANCES AVENUE (ALTERNATE 1 & 2) FOR A SUM NOT TO EXCEED $218,870.10.
ACCOUNT NO. 09 22 4021 5777 C0021

09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 25 4021 5777 C0021
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440

D. ECONOMIC AND COMMUNITY DEVELOPMENT

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ALL DOCUMENTS TO RENEW THE CONTRACT FOR MARKETING SERVICES BETWEEN THE CITY OF NORWALK AND DORENBURG KALLENBACH

ADVERTISING, LLC FOR ONE HUNDRED AND FIFTY THOUSAND DOLLARS ($150,000) FOR ONE YEAR.
ACCOUNT NO: 01-37-80-5258

E. FINANCE AND CLAIMS

1. CLAIMS COMMITTEE REPORT: AUGUST 2024. NO REPORT.

2. NARRATIVE ON TAX COLLECTIONS DATED AUGUST 2024.

3. MONTHLY TAX COLLECTOR'S REPORTS DATED JULY 2024.

4. RESOLUTION: REQUESTING FOR ECONOMIC AND COMMUNITY DEVELOPMENT FOR THE PROJECT 6 BUTLER ACQUISITION IN THE AMOUNT OF $1,400,000 FROM THE AMERICAN RESCUE PLAN ACT (ARPA) - CORONAVIRUS STATE FISCAL RECOVERY FUND (CSFRF). ACCOUNT 140000-5796-ACMF1 6 BUTLER ACQUISITION

5. RESOLUTION: REQUESTING FOR ECONOMIC AND COMMUNITY DEVELOPMENT FOR THE PROJECT ARTS AND CULTURAL PLAN IN THE AMOUNT OF $50,000 FROM THE AMERICAN RESCUE PLAN ACT (ARPA) - CORONAVIRUS STATE FISCAL RECOVERY FUND (CSFRF). ACCOUNT: 140000-5796-ACMF2 ARTS AND CULTURAL PLAN

6. RESOLUTION: REQUESTING FOR RECREATION AND PARKS FOR THE PROJECT NORWALK COMMUNITY RECREATION CENTER AT 98. S. MAIN ST IN THE AMOUNT OF $1,000,000 FROM THE AMERICAN RESCUE PLAN ACT (ARPA) - CORONAVIRUS STATE FISCAL RECOVERY FUND (CSFRF). ACCOUNT: 140000-5796-ACMF3 98 S MAIN ST COMM REC CENTER

7. RESOLUTION: REQUESTING FOR INFORMATION TECHNOLOGY FOR THE PROJECT NORWALK NETWORK SWITCH UPGRADE INITIATIVE IN THE AMOUNT OF $250,000 FROM THE AMERICAN RESCUE PLAN ACT (ARPA) - CORONAVIRUS STATE FISCAL RECOVERY FUND (CSFRF). ACCOUNT: 140000-5796-ACMF4 NORWALK NETWORK SWITCH UPGRADE

8. RESOLUTION: REQUESTING FOR COMMUNITY SERVICES FOR THE PROJECT NONPROFIT COMMUNITY RECOVERY IN THE AMOUNT OF $500,000 FROM THE AMERICAN RESCUE PLAN ACT (ARPA) - CORONAVIRUS STATE FISCAL RECOVERY FUND (CSFRF). ACCOUNT: 140000-5796-ACMF5 NONPROFIT COMMUNITY RECOVERY

10. APPROVE ARPA TRANSFER REQUEST FOR 133110-5796-AFN02 SCBA AIR CYLINDERS IN THE AMOUNT OF $280,000; 133110-5796-AFN03 PURCHASE

OF ADMINISTRATIVE VEHICLES IN THE AMOUNT OF $154,230; 133010-5796-APD02 HQ PARKING IN THE AMOUNT OF $150,000; 133110-5796-ARP05 DOG PRAK (OYSTER SHELL) IN THE AMOUNT OF $100,000; 134010-5796-AEC26 REPLACEMENT BOAT IN THE AMOUNT OF $100,000; 133710-5796-AEC27 ARTS & CU TURE PLAN IN THE AMOUNT OF $50,000; AND 13710-5796 -AEC04 PROJECT MANAGER IN THE AMOUNT OF $155,000; FROM 133710-5796-AEC05 BUSINESS COVID ASSISTANCE IN THE AMOUNT OF $10,000; 133710-5796-AEC09 WMBE GRANTS TO SMALL BUSINESS IN THE AMOUNT OF $247,500; 133710-5796-AEC11 PERMITTING AND LICENSING SOFTW IN THE AMOUNT OF $400,000; 133710-5796-AEC14 ADMINISTRATOR FOR ARP IN THE AMOUNT OF $7,483; '133110-5796-ANF01 FIRE EMERGENCY REPAIR STATION1 IN THE AMOUNT OF $813; 130100-5796-AMD01 MAYOR INITIATIVE ARPA IN THE AMOUNT OF $168,434; AND 133710-5796-AEC15 PERMIT COORDINATOR FOR $155,000.

11. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE THE "LETTER OF COMMITMENT FOR BUDGET STABILIZATION PROGRAM" BETWEEN THE CITY OF NORWALK, THE BOARD OF EDUCATION, AND CONNECTICUT INTERLOCAL RISK MANAGEMENT AGENCY (CIRMA). ACCOUNTS: 161343-5414 CITY LAP SELF INSURED LOSSES AND 165053-5414 BOE SELF INSURED LOSSES

F. RECREATION, PARKS AND CULTURAL AFFAIRS

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO APPROVE THE USE OF BRIEN MCMAHON HIGH SCHOOL CASAGRANDE FIELD AND IMMEDIATE SURROUNDING GROUNDS BY BRIEN MCMAHON HIGH SCHOOL BAND PARENTS, INC. FOR THEIR CAVALCADE OF SOUND TO BE HELD ON SATURDAY, SEPTEMBER 14TH, 2024 FROM 6:00 P.M. TO 11:00 P.M. SET-UP TIME BY 9:00 AM SATURDAY WITH TEAR-DOWN BY SATURDAY 10:30 P.M APPROXIMATELY 3000 PEOPLE.

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH LOCKWOOD MATHEWS MANSION FOR THE USE OF MATHEWS PARK AND IMMEDIATE SURROUNDING GROUNDS FOR THEIR 17TH ANNUAL OLD-FASHIONED FLEA MARKET TO BE HELD ON SUNDAY, SEPTEMBER 15TH, 2024 FROM 10:00 A.M. TO 4:00 P.M. SET-UP TIME BY 7:00 AM SUNDAY WITH TEAR-DOWN BY SUNDAY 6:00 P.M. APPROXIMATELY 2500 PEOPLE.

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO APPROVE THE USE OF TRACEY ELEMENTARY SCHOOL AND IMMEDIATE SURROUNDING GROUNDS BY NORWALK PUBLIC SCHOOLS FOR THEIR NATIONAL SCHOOL CELEBRATION TO BE HELD ON SATURDAY, SEPTEMBER 21ST,

2024 FROM 12:00 P.M. TO 4:00 P.M. SET-UP TIME BY 10:00 AM SATURDAY WITH TEAR-DOWN BY SATURDAY 6:00 P.M APPROXIMATELY 350 PEOPLE.

4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO APPROVE THE USE OF TAYLOR FARM AND IMMEDIATE SURROUNDING GROUNDS BY FRIENDS OF NORWALK DOGS FOR THEIR ANNIVERSARY PARTY TO BE HELD ON SATURDAY, AUGUST 24TH, 2024 FROM 6:00 P.M. TO 8:00 P.M. SET-UP TIME BY 5:00 P.M. SATURDAY WITH TEAR-DOWN BY SATURDAY 8:30 P.M APPROXIMATELY 50 PEOPLE.

5. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO APPROVE THE USE OF MATHEWS PARK AND IMMEDIATE SURROUNDING GROUNDS BY CYCLE FOR THE CAUSE FOR THEIR CYCLE FOR THE CAUSE TO BE HELD ON SATURDAY, SEPTEMBER 21ST, FROM 12:30 P.M. TO 7:00 P.M. SET-UP TIME BY 12:00 P.M. WITH TEAR-DOWN BY 8:00 P.M. APPROXIMATELY 90 PEOPLE.

** **MOTION PASSED UNANIMOUSLY**

VII. **COMMON COUNCIL COMMITTEES**

B. LAND USE AND BUILDING MANAGEMENT

** **MS. SMYTH MOVED TO APPROVE THE FOLLOWING ITEMS:**

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH CONSTRUCTION SOLUTIONS GROUP, LLC TO PROVIDE PROGRAM MANAGEMENT SERVICES FOR THE BRIEN MCMAHON HIGH SCHOOL HVAC IMPROVEMENT PROJECT (STATE PROJECT #103-002 HVACN) FOR 28 MONTHS FOR A TOTAL NOT TO EXCEED $159,865.45 PLUS $7,993.27 FOR REIMBURSABLE AND $10,000 ALLOWANCE FOR ADDITIONAL SERVICES. ACCT. # 09245010 5777 C0839.

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH CONSTRUCTION SOLUTIONS GROUP, LLC TO PROVIDE PROGRAM MANAGEMENT SERVICES FOR THE BROOKSIDE ELEMENTARY SCHOOL HVAC IMPROVEMENT PROJECT (STATE PROJECT #103-005 HVACN) FOR 28 MONTHS FOR A TOTAL NOT TO EXCEED $64,068.14 PLUS $3203.41 FOR REIMBURSABLE AND $10,000 ALLOWANCE FOR ADDITIONAL SERVICES. ACCT. # 09245010 5777 C0840.

4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH CONSTRUCTION SOLUTIONS GROUP, LLC TO

PROVIDE PROGRAM MANAGEMENT SERVICES FOR THE MARVIN ELEMENTARY SCHOOL HVAC IMPROVEMENT PROJECT (STATE PROJECT #103-004 HVACN) FOR 28 MONTHS FOR A TOTAL NOT TO EXCEED $79,433.31 PLUS $3,971.67 FOR REIMBURSABLE AND $10,000 ALLOWANCE FOR ADDITIONAL SERVICES. ACCT. # 09245010 5777 C0841.

5. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH CONSTRUCTION SOLUTIONS GROUP, LLC TO PROVIDE PROGRAM MANAGEMENT SERVICES FOR THE SILVERMINE ELEMENTARY SCHOOL HVAC IMPROVEMENT PROJECT (STATE PROJECT #103-006 HVACN) FOR 28 MONTHS FOR A TOTAL NOT TO EXCEED $58,258.04 PLUS $2,912.90 FOR REIMBURSABLE AND $10,000 ALLOWANCE FOR ADDITIONAL SERVICES. ACCT. # 09245010 5777 C0842.

6. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH CONSTRUCTION SOLUTIONS GROUP, LLC TO PROVIDE PROGRAM MANAGEMENT SERVICES FOR THE ROWAYTON ELEMENTARY SCHOOL HVAC IMPROVEMENT PROJECT (STATE PROJECT #103-001 HVACN) FOR 28 MONTHS FOR A TOTAL NOT TO EXCEED $205,237.77 PLUS $10,261.89 FOR REIMBURSABLE AND $10,000 ALLOWANCE FOR ADDITIONAL SERVICES. ACCT. # 09245010 5777 C0843.

7. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH CONSTRUCTION SOLUTIONS GROUP, LLC TO PROVIDE PROGRAM MANAGEMENT SERVICES FOR THE NARAMAKE ELEMENTARY SCHOOL HVAC IMPROVEMENT PROJECT (STATE PROJECT #103-003 HVACN) FOR 28 MONTHS FOR A TOTAL NOT TO EXCEED $124,427.11 PLUS $6,221.36 FOR REIMBURSABLE AND $10,000 ALLOWANCE FOR ADDITIONAL SERVICES. ACCT. # 09245010 5777 C0844.

Ms. Smyth explained that this grant offers 60% reimbursement, which is substantial. She pointed out that the request is for one person to manage the six projects. She expressed her appreciation to the Senator and State Delegation. She added that the $10,000 allowance is there in case something comes up.

Ms. Niedzielski Eichner also thanked the Senator and State Delegation, along with Mr. Lo and the consultants.

Ms. Young said the children have been suffering and this is a project they can be proud of.

Ms. Smyth said the Norwalk Public Schools have been adding air conditioning to one school per year. This project allows for six schools to have air conditioning within two years.

Mr. Goldstein said this is green infrastructure and expressed thanks to Senator Duff and the State Delegation.

** **MOTION PASSED UNANIMOUSLY**

** **MS. SMYTH MOVED TO APPROVE THE FOLLOWING ITEMS**

8. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH CONSULTING ENGINEERING SERVICES (CES) TO PROVIDE ENGINEERING/ARCHITECTURAL SERVICES FOR THE BRIEN MCMAHON HIGH SCHOOL HVAC IMPROVEMENT PROJECT (STATE PROJECT #103-002 HVACN) FOR A TOTAL NOT TO EXCEED $290,200 PLUS $29,020 FOR ALLOWANCE FOR ADDITIONAL SERVICES. ACCT. # 09245010 5777 C00839.

9. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH CONSULTING ENGINEERING SERVICES (CES) TO PROVIDE ENGINEERING/ARCHITECTURAL SERVICES FOR THE BROOKSIDE ELEMENTARY SCHOOL HVAC IMPROVEMENT PROJECT (STATE PROJECT #103-005 HVACN) FOR A TOTAL NOT TO EXCEED $136,300 PLUS $13,630 FOR ALLOWANCE FOR ADDITIONAL SERVICES. ACCT. # 09245010 5777 C0840.

10. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH CONSULTING ENGINEERING SERVICES (CES) TO PROVIDE ENGINEERING/ARCHITECTURAL SERVICES FOR THE MARVIN ELEMENTARY SCHOOL HVAC IMPROVEMENT PROJECT (STATE PROJECT #103-004 HVACN) FOR A TOTAL NOT TO EXCEED $161,750 PLUS $16,175 FOR ALLOWANCE FOR ADDITIONAL SERVICES. ACCT. #09245010 5777 C0841.

11. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH CONSULTING ENGINEERING SERVICES (CES) TO PROVIDE ENGINEERING/ARCHITECTURAL SERVICES FOR THE SILVERMINE ELEMENTARY SCHOOL HVAC IMPROVEMENT PROJECT (STATE PROJECT #103-006 HVACN) FOR A TOTAL NOT TO EXCEED $161,670 PLUS $16,167 FOR ALLOWANCE FOR ADDITIONAL SERVICES. ACCT. 09245010 5777 C0842.

12. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH SALAMONE & ASSOCIATES TO PROVIDE ENGINEERING/ARCHITECTURAL SERVICES FOR THE ROWAYTON ELEMENTARY SCHOOL HVAC IMPROVEMENT PROJECT (STATE PROJECT #103-001 HVACN) FOR A TOTAL NOT TO EXCEED $440,000 PLUS $44,400 FOR ALLOWANCE FOR ADDITIONAL SERVICES.

ACCT. #09245010 5777 C0843.

13. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH SALAMONE & ASSOCIATES TO PROVIDE ENGINEERING/ARCHITECTURAL SERVICES FOR THE NARAMAKE ELEMENTARY SCHOOL HVAC IMPROVEMENT PROJECT (STATE PROJECT #103-003 HVACN) FOR A TOTAL NOT TO EXCEED $290,000 PLUS $29,000 FOR ALLOWANCE FOR ADDITIONAL SERVICES.
ACCT. #09245010 5777 C0844

Ms. Smyth explained these items are a request to approve Engineering/Architectural services for the projects.

** **MOTION PASSED UNANIMOUSLY**

D. ECONOMIC AND COMMUNITY DEVELOPMENT

** **MR. GOLDSTEIN MOVED TO APPROVE THE FOLLOWING ITEMS**

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A CONTRACT WITH SONNY BEHAN TO INSTALL THE WEST AVENUE UNDERPASS MURAL IN AN AMOUNT NOT TO EXCEED NINETY-ONE THOUSAND SEVEN HUNDRED AND FIFTY DOLLARS ($91,750).
ACCOUNT NO: 0923-3760-57770924-3760-5777

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A CONTRACT WITH MARANJE, LLC TO INSTALL THE WEST AVENUE UNDERPASS MURAL IN AN AMOUNT NOT TO EXCEED NINETY-ONE THOUSAND SEVEN HUNDRED AND FIFTY DOLLARS ($91,750).ACCOUNT NO: 0923-3760-5777 0924-3760-5777

Mr. Goldstein first addressed the recent comments about the mural painted by Mr. Morgan in 1978. He said he valued the comments and expressed hope the mural would be restored; however, he noted the mural is on private property and not City property.

Mr. Goldstein expressed his thanks to the Norwalk Arts and Culture Commission.

Mr. Goldstein introduced Ms. Godeski, Director of Business Development & Tourism who gave a presentation showing how the West Avenue mural project evolved along with next steps. She then fielded questions from the Common Council members.

Mr. Burnett asked if there would be an opportunity for local artists to participate and bring value to this projrct. Mr. Godeski explained that the four assistants are local.

Ms. Niedzielski Eichner said the Commission made an excellent choice and spoke in support of the project.

Mr. Wiggins said he was perplexed and that as a City, they need to seek local artists. Ms. Smyth agreed with Mr. Wiggins about the importance of engaging local artists. She added that she was excited about the project.

Ms. Ayers spoke in support of the project and said to listen to the experts. She expressed her thanks to the members of the Arts and Culture Commission.

Ms. Niedzielski Eichner asked if those artists who will serve as assistants had the opportunity to apply. Ms. Godeski said they did, but they chose not to apply.

Mr. Burnett said that while the theme of the mural focuses on animals, one of the most attractive aspects of Norwalk is its diverse population. He asked if the mural could be amended to incorporate people of Norwalk. Ms. Godeski explained that there is no opportunity at this point, because it could invalidate the process plus add to the cost of the project.

Mr. Wiggins agreed with Mr. Burnett and asked how much more it would add to the cost of the mural to add people. He also asked for the names of the other artists who will be working on the project: Lauren Clayton, Emily Teel, Bryon Sousa and Anderson Ramirez.

Ms. Dunn said she received a lot of letters about tis project. In response, she read a written statement. She explained that Norwalk is known for its oysters; the history of Norwalk is the history of oysters. Ms. Dunn said the letter writers and her preference is for the artists to come back to the table. She said she would be voting no, because they should be asking for more conceptually.

Mr. Wiggins noted that Heritage Wall is located at the end of the proposed mural and said that may be an opportunity to spruce up Heritage Wall.

Ms. Young said she has no doubt about the quality of the work but agrees about including people. That space would have allowed enough room to show people and the diversity of Norwalk. She said she understood all the hard work put in by the Commission members but would have loved to see the people of Norwalk reflected in the mural. Ms. Young said she was sure the work will be vibrant.

Ms. Eaddy said she understood the cost was included in the capital budget. She said that going forward she would like to see preference given to Norwalk artists.

**** MOTION PASSED BY ROLL CALL VOTE WITH NINE (9) IN FAVOR (MR. GOLDSTEIN, MR. LOPEZ, MS. NIEDZIELSKI EICHNER, MS. SMYTH, MS. AYERS, MR. SEAD, MR. SUTTON, MR. FRAYER AND MS, SHANAHAN),**

FOUR (4) IN OPPOSITION (MR. BURNETT, MR. WIGGINS. MS. YOUNG AND MS. DUNN) AND ONE (1) ABSTENTION (MS. EADDY)

E. FINANCE AND CLAIMS

Due to a potential conflict of interest, Ms. Dunn recused herself and left the Common Council Chambers.

** **MR. BURNETT MOVED TO APPROVE THE FOLLOWING:**

9. RESOLUTION: REQUESTING FOR NORWALK PUBLIC SCHOOL FOR THE PROJECT SCHOOLS AND OTHER EDUCATIONAL FACILITIES IN THE AMOUNT OF $1,800,000 FROM THE AMERICAN RESCUE PLAN ACT (ARPA) - CORONAVIRUS STATE FISCAL RECOVERY FUND (CSFRF). ACCOUNT: 140000-5796-ACMF6 SCHOOLS AND OTHER EDUCATIONAL FACILITIES.

Mr. Burnett reviewed the request along with Mr. Lunda, Norwalk Public Schools, Chief Financial Officer. Mr. Lunda explained there were lengthy discussions between the departments.

** **MOTION PASSED UNANIMOUSLY**

VIII. RESOLUTIONS FROM COMMON COUNCIL

There were no resolutions presented this evening.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were no motions postponed to a specific date this evening.

X. SUSPENSION OF RULES

** **MS. AYERS MOVED TO SUSPEND THE RULES TO ADD THE FOLLOWING ITEM TO THE AGENDA**
** **MOTION PASSED UNANIMOUSLY**

COMMUNITY SERVICES:

** **MS. AYERS MOVED TO APPROVE THE FOLLOWING ITEMS**

1. AUTHORIZE MAYOR, HARRY W. RILLING, TO ACCEPT DCF FUNDED YOUTH SERVICE BUREAU GRANT IN THE TOTAL AMOUNT OF $95,520 ($54,950 BASE, $12,992 ENHANCEMENT, $27,578 SUPPLEMENTAL). THESE FUNDS SUPPORT THE OPERATIONS OF THE YOUTH SERVICES DIVISION.

2. AUTHORIZE MAYOR, HARRY W. RILLING, TO ACCEPT DCF FUNDED JRB SUPPORT GRANT IN THE AMOUNT OF $35,000. THESE FUNDS SUPPORT THE RESTORATIVE JUSTICE (JRB) PROGRAMMING OF THE YOUTH SERVICES DIVISION, SPECIFICALLY VIA CONTRACTING WITH A SPECIALIZED MENTORING PROGRAM, CRITICAL MESSENGER, WORKING WITH JRB INVOLVED YOUTH.

Ms. Ayers reviewed the request and explained these items needed approval before the next scheduled meeting.

** **MOTION PASSED UNANIMOUSLY**

XI. **ADJOURNMENT**

** **MS. SHANAHAN MOVED TO ADJOURN**
** **MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 9:36 p.m.

ATTEST:_____
Irene Dixon, City Clerk

IV.A.

Sharon R. Baanante

sharonbaanante@gmail.com • linkedin.com/in/sharonbaanante/ • (203) 247-2355

Senior Social Impact & Community Engagement Leader

Accomplished, forward-thinking, and goal-oriented leader with a diverse background leading high-impacting social programming initiatives. Passion for advocating for underrepresented communities. Skilled in the development, implementation, and administration of key strategies focused on enhanced program awareness and community engagement. Collaborative communicator capable of cultivating partnerships across diverse agencies and community leaders to promote cohesive program practice and measurable positive results.

Areas of Expertise

• Program Design and Development	• Community Engagement	• Advocacy
• Strategic Analysis and Planning	• Partnership Development	• Community Education
• Program Management	• Marketing and PR	• Diversity, Equity, and Inclusion
• Goal Oriented Measurable Results	• Networking	• Racial and Female Empowerment
• Organizational Sustainability	• Relationship Management	• Public Policy

Career Experience

Norwalk Women Who Vote
Co-Founder 2019 to Present

Oversee the establishment of a grassroots organization focused on the identification, inspiration, and support of women to hold elected or appointed positions within our municipal and state government. Develop and implement programming strategies aligned with organizational objectives including the planning and facilitation of events.

- Established a network of 400 civically engaged women within the community.
- Consistently expand programming by planning and deploying high-profile events that empower and educate women. Programming includes Unscripted! Meet the Candidates, How to Get Appointed or Elected, and Zoom Power Hours featuring local female politicians, candidates, and civic leaders.

Love ALL Project
Founder 2017 to 2020

Facilitated collaboration with non-profit organizations in the development of cultural public programming to cultivate a deeper understanding of underrepresented communities. Liaise with various organizations including Building One Community, Triangle Community Center, Connecticut Institute for Refugees and Immigrants, Open Door Shelter, Al Madany Islamic Center, and the Family & Children's Agency to promote program awareness. Manage a portfolio of 40 volunteers ensuring alignment of performance with program needs.

- Instrumental in expanding program capacity to 40 volunteers, 800 Facebook followers while successfully hosting programs encompassing 500 attendees.
- Recognized in the 2018 publication, "Library Services for Immigrants and New Americans; Celebration and Integration" highlighting the program's innovative approach to cultural programming.

...continued...

Grace Farms Foundation

Director of Events 2014 to 2016

Served as a member of the strategic leadership team collaborating on the opening of the foundation focused on community, art, nature, faith and social justice. Optimized partnerships and programming with non-profit organizations including United Nations University, NASA, Connecticut Institute for Refugees and Immigrants, Future 5, Resiliency Center of Newtown, STAR Inc., Arts for Healing, and Walter E. Luckett Foundation. Delivered advocacy in pursuit of goals around inclusion and social responsibility. Managed and developed event team and volunteers.

- Championed the development and implementation of strategies supporting 350+ events and programs, including a 2 day workshop on human trafficking in collaboration with United Nations University which lead to a UN Security Council resolution to combat human trafficking.
- Key contributor to the definition and execution of new philanthropic initiatives.

Tuesday's Children

Development Director 2014

Directed the day-to-day operations focused on fundraising, event management, and public relations to drive program awareness and success. Cultivated and managed relationships with various agencies and individuals to optimize funding opportunities and strengthen position in the community. Managed a cross-functional team of grant consultants, interns, and volunteers.

- Raised $450K by successfully planning the program's annual gala in seven weeks. The public relations campaign that accompanied this event was the most successful PR campaign in the organization's history.
- Expanded the major giving program in collaboration with senior leaders.

Morgan Stanley

Director – Firmwide Marketing & Corporate Events 2005 to 2010

Managed the coordination and execution of global events for premier clients, financial advisors and senior management in collaboration with the CEO. Developed and implemented event strategies to maximize return on investment (ROI). Partnered cross-departmentally to drive success across established objectives.

- Entrusted to develop and administer budgets up to $7MM.
- Effectively planned and managed 100+ global events.

Education

Bachelor of Arts in Political Science - American Law and International Relations - University of Connecticut

Graduate Studies in Sustainability (economic, environmental, social) - Harvard Extension School

Certifications

Corporate Social Responsibility - Rutgers University

Volunteer Affiliations

Board of Directors and Board of Trustees, Norwalk Public Library (2020 - current)

Advisory Board Member, Norwalk Inaugural Film Festival (2019 - 2020)

Norwalk Arts Commission, Voting Member (2018-2020)

Emma L. Dignoti

500 West Avenue, Apt. 523, Norwalk, CT, 06850 • (203) 391-6102 • edignoti@wrkk.com

EDUCATION

University of Connecticut School of Law, Hartford, CT
Juris Doctor, with Honors, May 2022 (Certificate in Energy and Environmental Law)
GPA: 3.749 (1st Quintile, Rank 19/128)

Honors: CALI Awards for Excellence in Class Performance in Environmental Law Clinic, Legal Spanish I, and Criminal Law; 2021 Terry J. Tondro Award; Dean's Scholar
Journal: *Connecticut Law Review*, Executive Editor
Activities: Connecticut Moot Court Board Member, Loiselle Competition (2020); Preliminary Round Judge in various Moot Court and Negotiation Competitions (2020, 2021, 2022); Womxn Law Students' Association Mentor (2020–22); Summer Lecture Series Leader (2020); Mock Trial Society, Davis Competition (2019); Negotiation and Dispute Resolution Society, Annual Fall Intramural Competition Semifinalist (2019)

Eastern Connecticut State University, Willimantic, CT
Bachelor of Science, *summa cum laude*, in Environmental Earth Science (Sustainable Energy), May 2019
Bachelor of Arts, *summa cum laude*, in Political Science, May 2019
GPA: 3.97

Honors: University Honors Program; Dean's List; Environmental Earth Science Academic Excellence Award (four years); Leadership, Earth Science, and Political Science Honor Societies; Outstanding Political Science Student Award (2019)
Thesis: *An Analysis of Southern New England Climate: Linking Marine Deposits with Public Records* (Honors Thesis Award Honorable Mention)
Activities: Global Field Courses to Western U.S. (2019), Costa Rica (2017), and Iceland (2016); Student Government Association (2018–19); Leading Off Campus (2017)

EXPERIENCE

Wofsey, Rosen, Kweskin & Kuriansky, LLP, Stamford, CT
Associate Attorney, September 2022–Present

Practice law and civil litigation, specializing in family law, but representing clients generally in matrimonial, employment, land use, landlord-tenant, and commercial law matters.

Horton, Dowd, Bartschi & Levesque, PC, Hartford, CT
Law Clerk, June 2021–May 2022

Conducted legal research; prepared memoranda of law; edited briefs, grievance responses, and portions of the Connecticut Practice Book annotations.

Environmental Law Clinic, New Haven, CT
Clinic Participant, September 2021–December 2021

Conducted legal research; helped design impact litigation strategy, by collecting facts and applying various legal theories.

University of Connecticut School of Law, Hartford, CT
Research Assistant to Professor Sara Bronin, May 2020–May 2021
Teaching Assistant, Legal Practice: Research and Writing, August 2020–December 2020

Sabatini & Associates, Newington, CT
Law Clerk, January 2020–April 2021

Collected discovery materials; crafted interrogatory responses; contacted clients directly.

Bridge Energy Services, East Hartford, CT
Energy Analyst, December 2018–January 2020*; Energy Consulting Intern*, May 2017–December 2018

Analyzed energy data to meet sustainability and finance goals; audited billing data; crafted budgets.

Institute for Sustainable Energy, Willimantic, CT
Energy and Environmental Worker, September 2015–September 2018

LANGUAGE SKILLS AND COMMUNITY INVOLVEMENT

Proficient in Spanish. Member of the Connecticut Bar Association & Fairfield County Bar Association.

D

Jessica Edward
14 Kettle Road * Norwalk, CT 06850
Mobile Phone (203) 981-1751
Jessicaedward@caringforseniorsadc.com

Objective: As a successful creative, hands-on, self-starter, I have a proven track record of leadership skills and the execution ability to relate the functions within a business analytic or management/regulatory reporting environment.

Education: Southern Connecticut State University – BS – Accounting, **Graduated**: May of 2008
Post University – MBA with a Concentration in Finance, **Graduated**: May 10, 2014

Caring for Seniors Adult Daycare Center, LLC
Norwalk, CT – Corporate Headquarters
Chief Executive Officer & Founder 07/2022 – Present

•Implements and executes all areas of operations, compliance, financials, marketing, sales, payroll, HR, housekeeping, etc.

The W Group Management Services (Assisted Living)
Brooklyn, NY – Corporate Headquarters
Vice President of Operations & Compliance 08/2020 – 07/2022

•Executed high quality assurance reviews across relevant areas of the business and supported functions according to the annual test plan
•Analyzed the compliance framework and controls; reviewed, assessed compliance policies and procedures to identify risks in relation to core activities in accordance with regulatory requirements, tracked the issues and the status of remediation
•Developed final compliance reports to document and formally communicated testing results to stakeholders
•Tracked and validated that the business or functional area has completed the agreed action plans by the due date.
•Reported and escalated control issues and any violations of laws or breaches of policy; and validating adequacy of remediation taken to address reported issues
•Assisted the Director of Compliance with the development of the annual compliance plans
•Participated in the annual rules based on risk assessment process
•Maintained regular engagement and provided feedback to key stakeholders
•Kept current with industry specific emerging risks, trends and issued across the industry

Maplewood Senior Living
Westport, CT – Corporate Headquarters
Area Director of Business Compliance & Operations 06/2013 – 08/2020

•Responsible for the overall management of several communities coming onto the Maplewood portfolio, specifically new acquisitions and development communities
•Develop and manage several project plans, along with coordinating internal and external resources for the execution of projects
•Responsible for implementing processes and procedures to optimize operational systems, drive profitability and enhance the identification and development of talent
•Working cross-functionally across Operations, Legal, Analytics, Insights, Innovation, Finance, Accounting, and Technical dept.
•Executes company-wide risk objectives to stakeholders to ensure business processes are being followed
•Assists VP of Community Operations with monthly review of community specific P&L, audits, and day to day compliance
•Ensures the performance and completion of business projects within the accounting, operations, compliance and finance Department
•Analyzes data submitted by staff and identifies if there are errors to rectify to minimize risk
•Develop and enforces sales strategies when communities had vacant positions, this includes tours and contract signings
•Responsible for supporting the organizational initiatives as part of overall continuous improvement and identifying key milestones for system enhancement along with strategic planning/forecasting ahead
•75% travel throughout the organizations communities

Atria Senior Living
Riverdale, NY
Regional Community Business Director/Human Resource 08/2012 – 07/2013

•Developed, executed and monitored the performance within the department to ascertain the effectiveness of the Quality Improvement department against the requirements of the organization and its regulatory bodies

•Interviewed, hired, trained, and supervised the Business Managers, in addition acted as a support system for other communities
•Managed the community's finances, utilizing independent judgment and discretion to review and approve expenditures and budgetary matters of all community departments as well as management of all community collection matters
• Managed and directed all accounts receivable and accounts payable functions of the community, as well as monitor budgets for all departments
• Directed & supervised multi-site human resources and employment functions at several communities, including administrating and approving employee leaves, advising and counseling on employment actions, administering employee benefits, administering the payroll function and ensuring employees files are maintained in accordance with community policy and procedures as well as federal, state, and local regulations
• 25% travel throughout the organizations communities

Sunrise Brighton Gardens Assisted Living
Stamford, CT
Business Manager/Human Resource 06/07 – 07/2012

• Responsible for the resident monthly billing, resident billing account maintenance & processing, auditing & mailing billing statements per Sunrise policy & accounting schedules
• Acted as a compliance officer for the business files & resident files to make sure community is in good standing with State Regulations (Sarbanes Oxley, Department of Labor, & Department of Public Health)
•Provided the Executive Director with variance explanations for the P&L & completing the annual community budget
•Maintains the community's accounts receivable system according to Sunrise policy and procedures
•Supervised and ensured the proper approval, coding, and processing of invoices, review budget monthly
•Hired & interviewed new employees to join the Sunrise team, While supervising the administrative staff

Computer Skills: BASIS, AOD/ Answers on Demand, PeopleSoft Financial, PeoplesSoft HR Productions, Kronos , ADP, Paypal, SalesForce, Lucky Charm, Microsoft Word, Microsoft Excel, Power Point, Outlook, Yardi, The Learning Channel, Atria Resident Management, Enquire, Rapid Pay, First Advantage

VII.A.

MEMO

To: Common Council

From: Assistant Chief McCabe

Re: Common Council Authorizations

Date: August 10, 2024

1. Authorize the Purchasing Agent to issue a purchase order to Freightliner of Hartford, East Hartford, CT., for the purchase of one (1) Attenuator Truck from the Connecticut State Contract for a sum not to exceed $200,000.00

   Account No. C0437

   State Contract No. 14PSX0239

Background:

The attenuator rescue truck will block traffic and protect Norwalk firefighters operating on I-95, Route 7, and the Merritt Parkway. The truck will create a barrier to oncoming traffic and provide a protected work zone for firefighters performing vehicle extrication and fire extinguishment. It will be funded from the 2023-2024 Capital Budget for "Apparatus Replacement $1,900,000."

DEPT OF FINANCE - Purchasing Department

NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 8-20-24 **DEPARTMENT:** Fire

Procurement by non–competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	1	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	2	After solicitation of several sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	3	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☑	4	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote, and the contract/agreement number)
☐	5	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). **Please forward this form and supporting documentation within 48 hours of the Emergency**
☐	6	Other, please explain:

TOTAL COST: $200,000 **MUNIS Account:** C0437

VENDOR: Freightliner of Hartford

Purchasing Agent Signature	**The Purchasing Agent**		**Department Head Signature**
	☑	**Supports**	Gino Gatto
Purchasing Agent Name	☐	**Does Not Support**	**Department Head Name**
	☐	**Single Source Requires Common Council Authorization (in excess of $20,000.00)?**	Gino Gatto
Date			**Date** 8-20-24

JUSTIFICATION:

This attenuator truck will be used to block traffic and protect Norwalk firefighters operating at accidents and vehicle fires on I-95, Route 7, and the Merritt Parkway. Cost including emergency lights/radio upfitting will be $200,000. It will be funded from the 2023-2024 Capital Budget for "Apparatus Replacement $1,900,000".

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

_____

EMERGENCY: Explain in detail the nature of the emergency

Prepared for:
Norwalk Fire Department

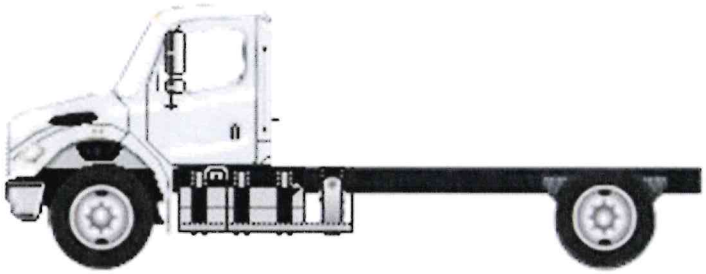
Prepared by:
Ed Zynko
FREIGHTLINER OF HARTFORD
199 ROBERTS STREET
EAST HARTFORD, CT 06108
Phone: 203-507-9886
E-Mail:
EDZYNKO@FOHCT.COM

A proposal for
CITY OF NORWALK FIRE DEPARTMENT

Prepared by
FREIGHTLINER OF HARTFORD
Ed Zynko

Aug 19, 2024

Freightliner M2 106 Plus
TMA Crash Attenuator
Per State Contract #: 14PSX0239



Components shown may not reflect all spec'd options and are not to scale

Prepared for:
Norwalk Fire Department

Prepared by:
Ed Zynko
FREIGHTLINER OF HARTFORD
199 ROBERTS STREET
EAST HARTFORD, CT 06108
Phone: 203-507-9886
E-Mail:
EDZYNKO@FOHCT.COM

Q U O T A T I O N
TMA CRASH ATTENUATOR
PER STATE CONTRACT #: 14PSX0239

M2 106 PLUS CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK
CUM B6.7 220 HP @ 2400 RPM, 2600 GOV, 600 LB-FT @ 1600 RPM
ALLISON 2500 HS AUTOMATIC TRANSMISSION, NO PTO PROVISION
DETROIT DA-RS-19.0-2 19,000# R-SERIES SINGLE REAR AXLE
21,000# 52 INCH VARIABLE RATE MULTI-LEAF SPRING REAR SUSPENSION
DETROIT DA-F-10.0-3 10,000# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE
12,000# MONO TAPERLEAF FRONT SUSPENSION
106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
5075MM (200 INCH) WHEELBASE
NO FIFTH WHEEL
9/32X3-7/16X10-1/16 INCH STEEL FRAME (7.14MMX255.6/0.281X10.06 INCH) 80KSI
1875MM (74 INCH) REAR FRAME OVERHANG

			PER UNIT		TOTAL
ITEM #: 1H - CHASSIS	**TOTAL # OF UNITS (1)**	$	94,450.30	$	94,450.30
ITEM #: 1J – 15' TMA 3 SCORPIAN		$	61,767.00	$	61,767.00
ITEM #: 1J – LEVEL 3 TECH PACKAGE		$	23,868.00	$	23,868.00
CUSTOMER PRICE BEFORE TAX		**$**	***180,085.30***	**$**	***180,085.30***
TRADE-IN					
TRADE-IN ALLOWANCE		$	(0)	$	(0)
BALANCE DUE	**(LOCAL CURRENCY)**	**$**	***180,085.30***	**$**	***180,085.30***

COMMENTS:

- Proposal based on a 2025 Model year chassis-built 4th Quarter during calendar year 2024 and being proposed on a while allocation slots last basis only.
- Chassis will be invoiced upon delivery to body vendor. Payment is expected to be received within 30 days of invoicing.
- All warranties will not start until after the final delivery of the completed unit to the town.

APPROVAL:
Please indicate your acceptance of this quotation by signing below:

Customer: X_____ Date: ___ / ___ / ___.

Prepared for:
Norwalk Fire Department

Prepared by:
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SPECIFICATION PROPOSAL

	Description	Weight Front	Weight Rear
Vehicle Configuration			
	M2 106 PLUS CONVENTIONAL CHASSIS	5,709	3,450
	2025 MODEL YEAR SPECIFIED		
	SET BACK AXLE - TRUCK		
	STRAIGHT TRUCK PROVISION, NON-TOWING		
	LH PRIMARY STEERING LOCATION		
General Service			
	TRUCK CONFIGURATION		
	DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES)		
	EPA EMISSIONS CERTIFICATION FOR REGISTRATION IN EPA OR ACT STATES - EPA CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD OF DRIVER DOOR)		
	PICKUP AND DELIVERY/SHORT HAUL SERVICE		
	GENERAL FREIGHT BUSINESS SEGMENT		
	FIXED LOAD COMMODITY		
	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS		
	MAXIMUM 8% EXPECTED GRADE		
	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE		
	MEDIUM TRUCK WARRANTY		
	EXPECTED FRONT AXLE(S) LOAD: 8000.0 lbs.		
	EXPECTED REAR DRIVE AXLE(S) LOAD: 18000.0 lbs.		
	EXPECTED GROSS VEHICLE WEIGHT CAPACITY: 26000.0 lbs.		
Truck Service			
	FLATBED/PLATFORM/STAKE BODY		
	EXPECTED TRUCK BODY LENGTH: 15.0 ft		
	ROYAL TRUCK & EQUIPMENT		
	EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES: 32.0 in		
Engine			
	CUM B6.7 220 HP @ 2400 RPM, 2600 GOV, 600 LB-FT @ 1600 RPM		

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	Description	Weight Front	Weight Rear
Electronic Parameters			
	75 MPH ROAD SPEED LIMIT		
	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT		
	REGEN INHIBIT SPEED THRESHOLD - 5 MPH		
Engine Equipment			
	EPA 2010/GHG 2024 CONFIGURATION		
	STANDARD OIL PAN		
	ENGINE MOUNTED OIL CHECK AND FILL		
	SIDE OF HOOD AIR INTAKE WITH FIREWALL MOUNTED DONALDSON AIR CLEANER		
	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE		
	(2) DTNA GENUINE, FLOODED STARTING, MIN 2000CCA, 370RC, THREADED STUD BATTERIES	10	
	BATTERY BOX FRAME MOUNTED		
	STANDARD BATTERY JUMPERS		
	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE UNDER CAB		
	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN		
	NON-POLISHED BATTERY BOX COVER		
	PROGRESSIVE LOW VOLTAGE DISCONNECT AT 12.3 VOLTS FOR DESIGNATED CIRCUITS	2	
	CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE		
	STANDARD MECHANICAL AIR COMPRESSOR GOVERNOR		
	AIR COMPRESSOR DISCHARGE LINE		
	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM		
	NO RETARDER/ENGINE BRAKE		
	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH HORIZONTAL TAILPIPE		
	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND VIRTUAL REGENERATION REQUEST SWITCH IN CLUSTER		
	STANDARD EXHAUST SYSTEM LENGTH		
	RH STANDARD HORIZONTAL TAILPIPE		

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	Description	Weight Front	Weight Rear
	6 GALLON DIESEL EXHAUST FLUID TANK		
	100 PERCENT DIESEL EXHAUST FLUID FILL		
	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION		
	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING		
	STANDARD DIESEL EXHAUST FLUID TANK CAP		
	NO MUFFLER/TAILPIPE SHIELD	-10	
	AIR POWERED ON/OFF ENGINE FAN CLUTCH		
	AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON-ENGINE MOUNTED		
	CUMMINS SPIN ON FUEL FILTER		
	FULL FLOW OIL FILTER		
	NO COOLANT FILTER	-10	
	700 SQUARE INCH ALUMINUM RADIATOR		
	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT		
	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT		
	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES		
	RADIATOR DRAIN VALVE		
	LOWER RADIATOR GUARD		
	PHILLIPS-TEMRO 750 WATT/240 VOLT BLOCK HEATER	4	
	BLACK PLASTIC ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR		
	ALUMINUM FLYWHEEL HOUSING		
	ELECTRIC GRID AIR INTAKE WARMER		
	DELCO 12V 29MT STARTER WITH INTEGRATED MAGNETIC SWITCH		
Transmission			
	ALLISON 2500 HS AUTOMATIC TRANSMISSION, NO PTO PROVISION		
Transmission Equipment			
	ALLISON VOCATIONAL PACKAGE 354 - AVAILABLE ON 1000/2000 PRODUCT FAMILIES WITH VOCATIONAL MODELS RDS, EVS, HS, MH, PTS AND SPS		
	ALLISON VOCATIONAL RATING FOR HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES		

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	Description	Weight Front	Weight Rear
	PRIMARY MODE GEARS, 5 FORWARD GEARS WITH MANUAL SELECTION FOR 3, 2 AND 1, AVAILABLE FOR 1000/2000 PRODUCT FAMILIES ONLY		
	PRIMARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
	SECONDARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
	PRIMARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
	SECONDARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
	ENGINE BRAKE RANGE PRESELECT RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
	ENGINE BRAKE RANGE ALTERNATE PRESELECT RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
	FUEL SENSE 2.0 DISABLED - PERFORMANCE - TABLE BASED		
	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES		
	QUICKFIT BODY LIGHTING CONNECTOR UNDER CAB, WITH CAP		
	ELECTRONIC TRANSMISSION WIRING TO CUSTOMER INTERFACE CONNECTOR		
	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN		
	DASH MOUNTED T-HANDLE CABLE SHIFT CONTROL WITHOUT PARK BRAKE POSITION		
	TRANSMISSION PROGNOSTICS - DISABLED (N/A) 2013, FOR USE IN 1000/2000 ONLY		
	WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK	15	
	TRANSMISSION OIL CHECK AND FILL		
	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)		
Front Axle and Equipment			
	DETROIT DA-F-10.0-3 10,000# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE		

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	Description	Weight Front	Weight Rear
	MERITOR 15X4 Q+ CAM FRONT BRAKES		
	NON-ASBESTOS FRONT BRAKE LINING		
	CONMET CAST IRON FRONT BRAKE DRUMS		
	FRONT OIL SEALS		
	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL		
	STANDARD SPINDLE NUTS FOR ALL AXLES		
	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS		
	TRW THP-60 POWER STEERING		
	POWER STEERING PUMP		
	2 QUART SEE THROUGH POWER STEERING RESERVOIR		
	SYNTHETIC 40/50W FRONT AXLE LUBE		
Front Suspension			
	12,000# MONO TAPERLEAF FRONT SUSPENSION		
	MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION		
	FRONT SHOCK ABSORBERS		
Rear Axle and Equipment			
	DETROIT DA-RS-19.0-2 19,000# R-SERIES SINGLE REAR AXLE		-170
	5.13 REAR AXLE RATIO		
	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING		
	MXL 16T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES	-20	-20
	MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		
	NON-ASBESTOS REAR BRAKE LINING		
	BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S)		
	CAST IRON OUTBOARD REAR BRAKE DRUMS		-10
	REAR OIL SEALS		
	WABCO TRISTOP D LONGSTROKE 1-DRIVE AXLE SPRING PARKING CHAMBERS		
	MERITOR AUTOMATIC REAR SLACK ADJUSTERS		

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	Description	Weight Front	Weight Rear
	CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE		
Rear Suspension			
	21,000# 52 INCH VARIABLE RATE MULTI-LEAF SPRING REAR SUSPENSION		40
	SPRING SUSPENSION - NO AXLE SPACERS		
	STANDARD AXLE SEATS IN AXLE CLAMP GROUP		
Brake System			
	AIR BRAKE PACKAGE		
	WABCO 4S/4M ABS WITH TRACTION CONTROL		
	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES		
	FIBER BRAID PARKING BRAKE HOSE		
	STANDARD BRAKE SYSTEM VALVES		
	STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM		
	STD U.S. FRONT BRAKE VALVE		
	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE		
	WABCO SYSTEM SAVER HP WITH INTEGRAL AIR GOVERNOR AND HEATER		
	AIR DRYER MOUNTED UNDER HOOD		
	STEEL AIR TANKS MOUNTED BELOW FRAME RAILS	5	5
	PULL CABLES ON ALL AIR RESERVOIR(S)		
Wheelbase & Frame			
	5075MM (200 INCH) WHEELBASE		
	9/32X3-7/16X10-1/16 INCH STEEL FRAME (7.14MMX255.6/0.281X10.06 INCH) 80KSI	40	-10
	1875MM (74 INCH) REAR FRAME OVERHANG		
	FRAME OVERHANG RANGE: 71 INCH TO 80 INCH	-20	80
	CALC'D BACK OF CAB TO REAR SUSP C/L (CA): 134.25 in		
	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA): 131.25 in		
	CALC'D FRAME LENGTH - OVERALL: 312.58 in		
	CALCULATED FRAME SPACE LH SIDE: 79.76 in		
	CALCULATED FRAME SPACE RH SIDE: 107.05 in		
	SQUARE END OF FRAME		

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	Description	Weight Front	Weight Rear
	FRONT CLOSING CROSSMEMBER		
	STANDARD WEIGHT ENGINE CROSSMEMBER		
	STANDARD CROSSMEMBER BACK OF TRANSMISSION		
	STANDARD MIDSHIP #1 CROSSMEMBER(S)		
	STANDARD REARMOST CROSSMEMBER		
	STANDARD SUSPENSION CROSSMEMBER		
Chassis Equipment			
	THREE-PIECE 14 INCH PAINTED STEEL BUMPER WITH COLLAPSIBLE ENDS	30	
	FRONT TOW HOOKS - FRAME MOUNTED	15	
	BUMPER MOUNTING FOR SINGLE LICENSE PLATE		
	FENDER AND FRONT OF HOOD MOUNTED FRONT MUDFLAPS		
	GRADE 8 THREADED HEX HEADED FRAME FASTENERS		
	EXTERIOR HARNESSES WRAPPED IN ABRASION TAPE		
	DRILLING PREP FOR CUSTOMER INSTALLED BODY/EQUIPMENT		
	DRILLING PREP FOR ROYAL_TRUCK PER FILE NAME ROYAL 15FT FREIGHTLINER CHASSIS REV C 02 07 2023 FINAL		
Fuel Tanks			
	80 GALLON/302 LITER RECTANGULAR ALUMINUM FUEL TANK - LH	40	10
	RECTANGULAR FUEL TANK(S)		
	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS		
	FUEL TANK(S) FORWARD		
	10 GALLONS ADDITIONAL FUEL		
	BLACK STEP FINISH		
	FUEL TANK CAP(S)		
	DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR AND HAND PRIMER	-5	
	EQUIFLO INBOARD FUEL SYSTEM		
	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE		
Tires			

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	Description	Weight Front	Weight Rear
	GOODYEAR FUEL MAX RSA 11R22.5 14 PLY RADIAL FRONT TIRES	6	
	GOODYEAR ENDURANCE LHD 11R22.5 14 PLY RADIAL REAR TIRES		52
Hubs			
	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS		
	CONMET PRESET PLUS PREMIUM IRON REAR HUBS		
Wheels			
	ACCURIDE 51408 ACCU-LITE 22.5X8.25 10-HUB PILOT 6.16 INSET 2-HAND STEEL DISC FRONT WHEELS	-6	
	ACCURIDE 51408 ACCU-LITE 22.5X8.25 10-HUB PILOT 2-HAND STEEL DISC REAR WHEELS		-68
	FRONT WHEEL MOUNTING NUTS		
	REAR WHEEL MOUNTING NUTS		
Cab Exterior			
	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB		
	RUBBER CAB MOUNTS		
	CAB ROOF REINFORCEMENTS FOR ROOF MOUNTED COMPONENTS		
	NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE		
	SAFETY YELLOW LH AND RH INTERIOR GRAB HANDLES AND LH AND RH EXTERIOR GRAB HANDLES WITH SINGLE RUBBER INSERT		
	MOLD-IN COLOR GRILLE		
	MOLD-IN COLOR HOOD MOUNTED AIR INTAKE GRILLE		
	FIBERGLASS HOOD		
	FREIGHTLINER NAME PLATES		
	SINGLE 14 INCH ROUND HADLEY AIR HORN UNDER LH DECK	4	
	SINGLE ELECTRIC HORN		
	SINGLE HORN SHIELD		
	REAR LICENSE PLATE MOUNT END OF FRAME		
	INTEGRAL HEADLIGHT/MARKER ASSEMBLY		
	LED AERODYNAMIC MARKER LIGHTS		

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	Description	Weight Front	Weight Rear
	DAYTIME RUNNING LIGHTS TO ACTIVATE MARKER, CLEARANCE AND TAILLIGHTS		
	OMIT STOP/TAIL/BACKUP LIGHTS AND PROVIDE WIRING FOR COMBINED STOP/TURN LIGHTS TO FOUR FEET BEYOND END OF FRAME		-5
	STANDARD FRONT TURN SIGNAL LAMPS		
	DUAL WEST COAST MOLDED-IN COLOR HEATED MIRRORS WITH LH AND RH REMOTE		
	DOOR MOUNTED MIRRORS		
	102 INCH EQUIPMENT WIDTH		
	LH AND RH 8 INCH MOLDED-IN COLOR CONVEX MIRRORS M0UNTED UNDER PRIMARY MIRRORS		
	RH DOWN VIEW MIRROR		
	STANDARD SIDE/REAR REFLECTORS		
	RH AFTERTREATMENT SYSTEM CAB ACCESS WITH BLACK COVER		
	PARK BRAKE REMINDER WARNING SYSTEM		
	63X14 INCH TINTED REAR WINDOW		
	TINTED DOOR GLASS LH AND RH WITH TINTED NON-OPERATING WING WINDOWS		
	RH AND LH ELECTRIC POWERED WINDOWS		
	1-PIECE SOLAR GREEN GLASS WINDSHELD		
	2 GALLON WINDSHIELD WASHER RESERVOIR WITHOUT FLUID LEVEL INDICATOR, FRAME MOUNTED		
Cab Interior			
	PROFESSIONAL TRIM PACKAGE		
	MIST AND CARBON CLOTH INTERIOR "PROFESSIONAL"		
	CARBON WITH BASE BLACK ACCENT		
	MOLDED PLASTIC DOOR PANEL		
	MOLDED PLASTIC DOOR PANEL		
	BLACK MATS WITH SINGLE INSULATION		
	(1) DASH MOUNTED 12V POWER OUTLET, (1) DASH MOUNTED DUAL USB-C OUTLET		
	FORWARD ROOF MOUNTED CONSOLE		
	LH AND RH DOOR STORAGE POCKETS INTEGRATED INTO MOLDED DOOR PANELS		
	DIGITAL ALARM CLOCK IN DRIVER DISPLAY		
	(2) CUP HOLDERS LH AND RH DASH		

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	Description	Weight Front	Weight Rear
	M2/SD DASH		
	2-1/2 LB. FIRE EXTINGUISHER	5	
	HEATER, DEFROSTER AND AIR CONDITIONER		
	STANDARD HVAC DUCTING		
	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH		
	STANDARD HEATER PLUMBING		
	VALEO HEAVY DUTY A/C REFRIGERANT COMPRESSOR		
	BINARY CONTROL, R-134A		
	STANDARD INSULATION		
	SOLID-STATE CIRCUIT PROTECTION AND FUSES		
	12V NEGATIVE GROUND ELECTRICAL SYSTEM		
	STANDARD LED CAB LIGHTING		
	NO SECURITY DEVICE		
	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME		
	KEY QUANTITY OF 2		
	LH AND RH ELECTRIC DOOR LOCKS		
	NO MATTRESS	-20	-15
	TRIANGULAR REFLECTORS WITHOUT FLARES	10	
	BASIC ISRINGHAUSEN HIGH BACK AIR SUSPENSION DRIVERS SEAT WTIH MECHANICAL LUMBAR AND INTEGRATED CUSHION EXTENSION	30	
	2 MAN TOOLBOX MID BACK NON SUSPENSION PASSENGER SEAT, SEATS INC	20	
	DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS	4	
	LH AND RH INTEGRAL DOOR PANEL ARMRESTS		
	BLACK VINYL DRIVER SEAT COVER		
	BLACK VINYL PASSENGER SEAT COVER		
	HIGH VISIBILITY ORANGE SEAT BELTS		
	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN		
	4-SPOKE 18 INCH (450MM) BLACK STEERING WHEEL WITH SWITCHES		
	DRIVER AND PASSENGER INTERIOR SUN VISORS		

Instruments & Controls

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	Description	Weight Front	Weight Rear
	6 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		
	$C1B0159ZZ, C1C0161ZZ, C1D0138ZZ, C1E0160ZZ, C1F0206ZZ, C1G0181ZZ		
	ELECTRONIC ACCELERATOR CONTROL		
	NO INSTRUMENT PANEL-DRIVER		
	CONFIGURABLE LOWER PANEL WITH INTEGRATED UPPER STORAGE		
	BLACK GAUGE BEZELS		
	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM		
	DUAL NEEDLE PRIMARY AND SECONDARY AIR PRESSURE GAUGE		
	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITHOUT GRADUATIONS		
	97 DB BACKUP ALARM		3
	CRUISE CONTROL STEERING WHEEL MOUNTED WITH DISENGAGE WITH WIPERS ON		
	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY		
	PREMIUM INSTRUMENT CLUSTER WITH 5.0 INCH TFT COLOR DISPLAY		
	DIGITAL PANEL LAMP DIMMER SWITCH IN DRIVER DISPLAY		
	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH		
	2 INCH ELECTRIC FUEL GAUGE		
	QUICKFIT POWERTRAIN INTERFACE CONNECTOR LOCATED BETWEEN SEATS WITH CAPS		
	QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR(S) UNDER CAB WITH CAP		
	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE		
	DIGITAL TRANSMISSION OIL TEMPERATURE IN DRIVER DISPLAY		
	ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER		
	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY		
	ELECTRIC ENGINE OIL PRESSURE GAUGE		
	NO OVERHEAD INSTRUMENT PANEL		

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	Description	Weight Front	Weight Rear
	1 QUICKFIT PROGRAMABLE MODULE (QPM/XMC)	10	
	GENERIC TELEMATICS PREWIRE (CONSTANT BATTERY POWER/IGNITION/GROUND/J1939); RP1226 TYPE CONNECTOR AT PASSENGER SIDE OF DASH END		
	AM/FM/WB WORLD TUNER RADIO WITH BLUETOOTH, USB AND AUXILIARY INPUTS, J1939		
	DASH MOUNTED RADIO		
	(2) RADIO SPEAKERS IN CAB		
	AM/FM ANTENNA MOUNTED ON FORWARD LH ROOF	2	
	STANDARD RADIO WIRING WITH STEERING WHEEL CONTROLS		
	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER		
	STANDARD VEHICLE SPEED SENSOR		
	ELECTRONIC 3000 RPM TACHOMETER		
	DETROIT CONNECT PLATFORM HARDWARE		
	3 YEARS DAIMLER CONNECTIVITY BASE PACKAGE ON (FEATURES VARY BY MODEL) POWERED BY DETROIT CONNECT ON CUMMINS ENGINES		
	TMC RP1226 ACCESSORY CONNECTOR LOCATED BEHIND PASSENGER SIDE REMOVEABLE DASH PANEL		
	IGNITION SWITCH CONTROLLED ENGINE STOP		
	PRE-TRIP INSPECTION FEATURE FOR EXTERIOR LAMPS ONLY		
	(1) OVERHEAD MOUNTED LANYARD CONTROL FOR DRIVER AIR HORN		
	NO TRAILER HAND CONTROL BRAKE VALVE		
	DIGITAL TURBO AIR PRESSURE IN DRIVER DISPLAY		
	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY		
	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY		
	ROTARY HEADLAMP SWITCH, MARKER LIGHTS/HEADLIGHTS SWITCH WITH PULL OUT FOR OPTIONAL FOG/ROAD LAMPS		
	ONE VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR		

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	Description	Weight Front	Weight Rear
	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, HEADLAMP FLASH, WASH/WIPE/INTERMITTENT		
	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH 40 AMP (20 AMP PER SIDE) TRAILER LAMP CAPACITY		
Color			
	CAB COLOR A: L0006EY WHITE ELITE EY		
	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT		
	POWDER WHITE (N0006EA) FRONT WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)		
	POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)		
	BUMPER PAINT: FP24812 ARGENT SILVER DUPONT FLEX		
	STANDARD E COAT/UNDERCOATING		
Certification / Compliance			
	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS		
Secondary Factory Options			
	CORPORATE PDI CENTER IN-SERVICE ONLY		
	HEAVY-DUTY REMOVABLE RUBBER SLUSH CATCHING FLOOR MATS		
	CTS WRITE, PROGRAM AND INSTALL QUICKFIT PARAMETERS		

Weight Summary

	Weight Front	Weight Rear	Total Weight
Factory Weight[+]	5870 lbs.	3342 lbs.	9212 lbs.
Total Weight[+]	5870 lbs.	3342 lbs.	9212 lbs.

Quotation
1100 Pottsville Pike, Shoemakersville,
PA 19555 Phone: 610-282-4090
Fax: 610-282-8986

Quote

Quote Number:	3984	**Date:**	08/19/2024 3:53 PM
		Sales Person:	Tom Pucci
			tpucci@royaltruckequip.com
Valid Until:	09-18-2024	Payment Terms	

Bill To	Ship To
Freightliner of Hartford CT 222 Roberts St. East Hartford, CT, 06108	Freightliner of Hartford CT 222 Roberts St. East Hartford, CT, 06108

Vehicle Information

Stock #	
Year:	
Make:	
Model:	
VIN:	

Qty	PN	Quoted Line Item	Unit Price	Ext. Price
1.00	15TMA3S	15' TMA 3 SCORPION Package includes installation of the following Engineer designed heavy duty 15' TMA steel body with 57" bulkhead. Center Compartments integrated into body with rebar reinforcement to secure concrete ballast to ensure proper weight distribution and final weight of approximately 20,000 lbs. Two Royal 33" Man Bucket cutouts, one on each side. Rub-Rails and pockets. Body painted black with Anti-skid applied to deck. All Led marker lights STT 36" high 16 gauge 3 slat with 14 gauge posts removable gender less steel racks with zinc plated latches secured into body pocket with integrated latches . Powder Coated yellow. Two 33" bolt in Man Buckets with steps , Heavy duty lids with double locking pin to secure lid while open. Hinged entry gate with Royals sliding safety hoop to adjust for height of workers deploying cones. Swinging entry racks with stainless steel hardware. Anti Skid coating applied to lid. Two low profile led amber strobes mounted in each corner on bulkhead. Two LED Grill Strobes 8 LED flood lights two bank of three mounted on each truck side and two mounted on bulkhead. Two Oval LED flood lights in lower inside wall of Man-buckets. All lighting wired to switches in dash. Weather tight electrical junction box for easy access and troubleshooting . Located in rear for easy access. Back up alarm All wiring is color coded, zip tied and run through conduit for maximum protection. New 15 LED lamp Arrow board installed on a hydraulically	$77,233.75	$77,233.75

		powered telescopic mount. Bulkhead mounted Solar Panel charging system with dedicated deep cycle marine battery In cab Control panel with Royals One Touch System which integrates with the attenuator to allow for attenuator and arrow board deployment synchronization. New Scorpion II MASH approved Truck Mounted Attenuator with Hydraulic motor cylinders & supports. Each energy absorbing cushion has an Aluminum honeycomb core that is enclosed by aluminum powder coated box module that provides maximum durability and longevity. The Scorpion II is equipped with omnivolt LED brake, directional, signal and running lights to further enhance advanced warnings to drivers. Standard Royal Camera system to include 2 backup cameras , one for each attenuator position. 7" LCD Monitor with Audio		
1.00	MDD	Management Discretion Discount	$-15,466.75	$-15,466.75
1.00	EXW	EX Works Factory Shipping Terms	$0.00	$0.00
	Note: 2024 Chassis price held per CK on this TMA build.			

Subtotal:	$61,767.00

Grand Total

Currency:	USD	Subtotal:	$61,767.00
		Discount:	$0.00
		Discounted Subtotal:	$61,767.00
Shipping Provider:		Shipping:	$0.00
Tax Rate:	0.00%	Tax:	$0.00
		Total	$61,767.00

Customer Acceptance X _____ Date _____

Royal Representative X _____ Date _____

Quotation
1100 Pottsville Pike, Shoemakersville,
PA 19555 Phone: 610-282-4090
Fax: 610-282-8986

Quote

Quote Number: 3986

Valid Until: 09-18-2024

Date: 08/19/2024 3:55 PM

Sales Person: Tom Pucci

tpucci@royaltruckequip.com

Payment Terms

Bill To	Ship To
Freightliner of Hartford CT 222 Roberts St. East Hartford, CT, 06108	Freightliner of Hartford CT 222 Roberts St. East Hartford, CT, 06108

Vehicle Information

Stock #	
Year:	
Make:	
Model:	
VIN:	

Qty	PN	Quoted Line Item	Unit Price	Ext. Price
1.00	L3T	Level 3 Technology Package All items are in addition or an upgrade to the Royal Standard Camera System Included with the TMA Package Black Box Recording System w/Impact Resistant Solid State Hard Drive enclosed in a locking metal case. 5 Channel 1080p MDVR (500GB SSD + 128GB Industrial SD) w/Integrated GPS, Inertia Sensors, Avail 4G and Wi-Fi (2) High Definition 1080p Camera w/Audio and IR Illumination - Sony (Bed and TMA Cam) (1) 1080p Mini Cam w/Audio and No IR 3.6mm (110) Sony - (Interior forward looking cam) (1) 720p Mini Cam w/Audio and IR 2.8mm - Sony (Interior driver facing cam) 7" Touch Screen MDVR Monitor - Includes Bracket and 5m cable 5m 4 Pin Waterproof Audio/Video Cable - HD 15M 4 Pin Waterproof Audio/Video Cable - HD (1) IP69K Exterior IP Camera - For Back-Up Recording IPC 6 Pin Cable Truck Mount 36x60 Full Matrix CMS with Radar Vehicle detection and GPS Speed Correction Built in data fields to display the speed limit and corrected vehicle speed accounting for the truck speed. Programmable messages and graphics. Up to 9 internal or custom programmed frames can be selected for view in a repeating sequence using TraffiCalm's CMS software. Sign to be configured to transmit the corrected speed to another device to be recorded overlaid on video to be recorded by DVR . Bluetooth connectivity for message selection and programming, and for diagnostics Durable Aluminum frame and poly carbonate	$29,835.00	$29,835.00

		window. Display modules are encapsulated in chemical resistant material to enhance vibration and shock resistance, and provide an environmental seal maximum speed the sign can measure is 140 MPH in ½ MPH increments. It is accurate to +/- 1 MPH and never needs calibration over the lifetime of the sign. The sign can receive firmware code updates through the Bluetooth connection. Royals Level 3 Technology Package also includes a G force sensor which enables the DVR to segment and save any recording in which a TMA impact or similar G-force event has occurred. This Proprietary technology also allows for communication of the Full Matrix CMS with Radar Vehicle detection and GPS Speed Correction with the DVR rerecording sysyem to lock in and overlay onto the recording the speed at which the object was traveling prior to striking the TMA.		
1.00	MDD	Management Discretion Discount	$-5,967.00	$-5,967.00
1.00	EXW	EX Works Factory Shipping Terms	$0.00	$0.00
	Note: 2024 Chassis price held per CK on this TMA build.			

Subtotal:	$23,868.00

Grand Total

Currency:	USD	Subtotal:	$23,868.00
		Discount:	$0.00
		Discounted Subtotal:	$23,868.00
Shipping Provider:		Shipping:	$0.00
Tax Rate:	0.00%	Tax:	$0.00
		Total	$23,868.00

Customer Acceptance X _____ Date _____

Royal Representative X _____ Date _____

VII.B.

NORWALK COMMON COUNCIL
REQUEST FOR ITEM TO BE PLACED ON AGENDA

DATE OF REQUEST:
(Note - Agenda closes 12:00 PM on the Thursday before the Council meeting.)

September 4, 2024

PERSON/DEPARTMENT/COMMITTEE MAKING REQUEST:
Deanna D'Amore, Health Department

SECTION ON AGENDA WHERE ITEM IS TO APPEAR:
Community Services

HAS ITEM BEEN TO A COUNCIL COMMITTEE? YES NO WHICH ONE?

HAS THE ITEM BEEN REVIEWED BY THE P&Z COMMISSION UNDER Section 8-24 OF THE STATE STATUTES? YES NO N/A

LIST ITEMS AND ACTION TO BE TAKEN: (Attach document to be approved or backup material. If a contract is to be awarded, please include name of contractor, amount of contract to be awarded and account from which payment will be made.)

1a. Authorize the Mayor, Harry W. Rilling, to enter into an agreement with DataGen, Inc. for community health assessment support services, for a total not to exceed $5,000. This project is funded through a Connecticut Department of Public Health grant. Acct. #352093-5258.

1b. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments as may be necessary with DataGen, Inc. for community health assessment support services.

2a. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments needed to apply for and receive Per Capita Grant in Aid funding from the CT Department of Public Health in the amount of $176,004.42 for the period July 1, 2024 – June 30, 2025.

2b. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments or amendments as may be necessary to implement the Per Capita Grant in Aid grant for the period beginning July 1, 2024 through June 30, 2025.

STATUTORY AUTHORITY UNDER WHICH ACTION IS BEING TAKEN:

EFFECTIVE DATE OF ACTION (if applicable):

_____
Signature of Person Making Request

Please fill in all blanks and note if an item is not applicable.

Amended 4/13/84

To: Members of the Common Council
From: Deanna D'Amore, Director of Health
Re: DataGen Agreement
Date: September 4, 2024

Every 3 years, the Health Department collaborates with Nuvance Health/Norwalk Hospital to complete a community health assessment. For the current assessment period, Nuvance has contracted with DataGen to compile data sources into an interactive platform, which Nuvance will use as a key source of health data for their Community Health Needs Assessment. Data includes hospital utilization data that are not publicly available and can provide significant insight into community health.

DataGen will allow the Health Department to access this proprietary platform for a fee of $3,500, with the option of adding on additional ad hoc analysis for a total not to exceed $5,000. Access allows the Health Department to use the same health data sources and analysis as our hospital partner, align our community health improvement work with them, and provide a cohesive assessment of community health.

We will use grant funds to cover this expense, specifically, the per capita grant from the CT Department of Public Health.

We request approval for the following authorizations:

1a. Authorize the Mayor, Harry W. Rilling, to enter into an agreement with DataGen, Inc. for community health assessment support services, for a total not to exceed $5,000. This project is funded through a Connecticut Department of Public Health grant. Acct. #352093-5258.

1b. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments as may be necessary with DataGen, Inc. for community health assessment support services.

To: Members of the Common Council
From: Deanna D'Amore, Director of Health
Re: Per Capita Grant in Aid Funding
Date: September 4, 2024

Per Capita Grant in Aid Funding

The Norwalk Health Department receives funding support annually from the CT Department of Public Health in the form of a Per Capita grant. Per capita funding is provided to support direct services to communities throughout Connecticut; a Basic Health Program outlined in CGS 19a-207a, which is based on the CDC's 10 essential public health services. We request approval for the following authorizations:

2a. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments needed to apply for and receive Per Capita Grant in Aid funding from the CT Department of Public Health in the amount of $176,004.42 for the period July 1, 2024 – June 30, 2025.

2b. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments or amendments as may be necessary to implement the Per Capita Grant in Aid grant for the period beginning July 1, 2024 through June 30, 2025.

VII.C.

NORWALK COMMON COUNCIL
REQUEST FOR ITEM TO BE PLACED ON AGENDA

DATE OF REQUEST: **September 4, 2024**
(Note - Agenda closes 12:00 Noon on the Thursday before the Council meeting.)

PERSON/DEPARTMENT/COMMITTEE MAKING REQUEST:
Brian Candela, Assistant Corporation Counsel

SECTION ON AGENDA WHERE ITEM IS TO APPEAR:
Ordinance Committee

HAS ITEM BEEN TO A COUNCIL COMMITTEE? YES XX NO WHICH ONE?
Ordinance Committee of the Common Council

HAS THE ITEM BEEN REVIEWED BY THE P&Z COMMISSION UNDER Section 8-24 OF THE STATE STATUTES? YES NO N/A XX

LIST ITEMS AND ACTION TO BE TAKEN: (Attach document to be approved or backup material. If a contract is to be awarded, please include name of contractor, amount of contract to be awarded and account from which payment will be made.)

Approve revisions to Chapter 9 – Article IX, The Reapportionment Advisory Committee

STATUTORY AUTHORITY UNDER WHICH ACTION IS BEING TAKEN:
Section 1-189 Charter of the City of Norwalk

EFFECTIVE DATE OF ACTION (if applicable):
Upon passage

_____/s/____Brian Candela_____
Electronic Signature of Person Making Request
Brian Candela, Assistant Corporation Counsel

Please fill in all blanks and note if an item is not applicable.

Amended 4/13/84

Article IX
Reapportionment Advisory Committee

[Added 2-27-2024]

§ 9-25 Common Council and Board of Education Voting Districts.

A. Common Council Districts. In accordance with § 3-4A(1) of the Charter, the City shall be divided into five Council Districts, each of which shall be represented by two elected members on the Common Council ("Council Districts").

B. Board of Education Districts. In accordance with § 3-4B(1) of the Charter, the City shall be divided into five Board of Education ~~fg~~Districts, which shall correspond to the five Council Districts, each of which shall be represented by one elected member on the Board of Education.

C. At-large members of the Common Council and Board of Education. The number of elected Councilmembers-at-Large must be equivalent in number to the number of Council Districts as may exist, from time-time time, in accordance with § 3-4A(2) of the Charter. At the time of the adoption of this chapter there are five at-large members of the Common Council. Moreover, there are four at-large members of the Board of Education, in accordance with § 3-4B(2) of the Charter, elected in the manner set forth in § 3-4B(3) of the Charter. The elected at-large members are not subject to the periodic reapportionment required by the General Statutes, § 3-4A(3) of the Charter, or this chapter.

§ 9-26 Standards pertaining to reapportionment.

The reapportionment of Council Districts shall conform to federal and state constitutional standards and statutory requirements. Accordingly, the Council Districts shall be:

A. Of substantially equal population; and

B. To the extent possible consistent with the preceding, established in compact and contiguous form following geographical divisions, considering communities of interest and historical boundary lines and shall further use best efforts to include the boundary lines of the Taxing Districts as defined in the Charter within a single Council District where practicable; and

C. To the extent possible consistent with the preceding, established in accordance with the requirements of C.G.S. § 9-169f.

§ 9-27 The Reapportionment Advisory Committee: Appointment Date.

[Amended 5-28-2024]

A. ~~A.~~ Appointment. No later than 30 days following the completion of reapportionment of the General Assembly, as required by the Constitution of the State of Connecticut, as further set forth in the General Statutes, a Reapportionment Advisory Committee consisting of seven members, no more than three of whom shall be of the same political party, shall be appointed by the President of the Council, following consultation with the Majority and Minority Leaders of the Council, and approved by a majority vote of the Council. In addition to consulting with the caucus leaders of the Council, the President shall consult with civic, political and community leaders in order to seek members reflecting the diversity of the residents as well as the geographic representation required by the Charter.

B. ~~B.~~ Ex-officio non-voting members. The Registrars of Voters, or a designee, shall serve as ex-official non-voting members of the Reapportionment Advisory Committee.

C. ~~C.~~ Appointment date. The date the Common Council approves the Reapportionment Advisory Committee shall be the "Appointment Date."

D. Appointment and Duties of Officers. The committee shall appoint a chair and such other officers as may be necessary for its proper function, by a majority vote of those present and voting. The Chair, as presiding officer, shall comply with the provisions of the Charter and rules of procedure that govern the conduct of Boards and Commissions in the City; or, rules that may be adopted by the committee.

E. Record-keeping and posting of Agendas. The committee shall keep records and post notices of meetings and agendas as required by Law;

F. Minority Party Representation. The appointment of the committee shall comply with the minority party representation provisions of §7-1.B(6) of the Charter.

G. Public Access and Comment. The Committee shall comply with the requirements of the Charter, Ordinance and any rules it may establish pertaining to public access, comment and interaction (including, but not limited to, public speaking, comment and any applicable rules and protocols).

H. Frequency of regular Meetings. The committee shall comply with the requirements of the Charter and any rules it may establish regarding mandatory attendance requirements.

~~D.~~I. **2024 Transition provision.** The Reapportionment Advisory Committee shall be approved by the Common Council not later than 120 days following the ~~effective date of this chapter~~appointment of the Committee. If the Registrar fails to designate the ex-officio non-voting members, the Deputy Registrar may serve or the President of the Council, following consultation with the Chair of the political party of the Registrar who does not serve or appoint a designee, shall designate a representative of the Registrar. ~~shall appoint a representative.~~

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§ 9-28 Reapportionment Advisory Committee.

A. Written Report ("Report"). The Reapportionment Advisory Committee shall provide a Report, in writing, to the Common Council no later than 180 days following the Appointment Date, which shall include a tentative map setting forth the recommended boundaries of the five Council Districts.

B. Data and resources. The Advisory Committee may utilize demographic data assembled by the City, computer resources of the City, and such other third-party resources and facilities as the Council may deem desirable to carry out the purpose of this chapter.

C. Public Hearing. The Reapportionment Advisory Committee shall hold at least one Public Hearing no less than one week before it submits its Report to the Common Council, and shall make a tentative map of its proposed districts available to the public in accordance with the requirements of the Charter at least five days before the Public Hearing. The Public Hearing Notice shall include the contents of the Report including a copy of a map illustrating the boundary lines of each of the proposed Council Districts.

D. Action by the Reapportionment Advisory Committee. On the basis of information elicited at the public hearing, the Reapportionment Advisory Committee may thereafter alter the Report. Approval of the Report shall require the affirmative vote of, at least, five members of the Reapportionment Advisory Committee.

E. Transmittal to the Common Council: Receipt Date. The Report shall be submitted to the

Common Council by filing with the City Clerk and the Town Clerk. Receipt of the Report shall be deemed to be the date upon which it is filed with the City Clerk ("Receipt Date"). The City Clerk shall transmit the Report to the Common Council.

F. Failure to file Report. If the Reapportionment Advisory Committee fails to file the Report with the Town Clerk by the close of business no later than the 180th day following the Appointment Date, the provisions of § 9-30 of this chapter shall be invoked.

G. **2024 Transition Provision.** The Reapportionment Advisory Committee shall file the Report to the Common Council no later than ~~90~~120 days following the Appointment Date. In all other respects the provisions of § 9-28 shall remain in full force and effect; unless the Committee fails to file a report. In that event the provision of §9-30 of this chapter shall be invoked.

Commented [SGM1]: 90 days = September 9. 120 days + October 9.

§ 9-29 Actions of the Common Council.

A. Time-frame. The Common Council shall vote on the establishment of Common Council Districts within 45 days of its receipt of the Report.

Commented [SGM2]: 45 days = November 23

B. Public Hearing and deliberations. The Common Council may amend the district boundaries recommended by the Reapportionment Advisory Committee before approving Council Districts, following at least one Public Hearing as required by § 4-8B of the Charter. Nevertheless, the Council Districts approved by the Common Council must comply with the standards of § 9-26 of this chapter.

C. Voting standard. Approval of the Council Districts must be affirmatively supported by a Majority Vote of the Common Council, as defined in the Charter.

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(1) Approval or modification of the Report. If the Report is approved or modified by the Common Council it shall be deemed adopted, as an ordinance, in compliance with the requirements of the General Statutes and have the full force of law and become effective for the next municipal election following Reapportionment.

(2) Rejection or failure to timely act. If the Report is rejected or not acted upon in accordance with the time limitations set forth in § 9-29A, above, then the Mayor shall appoint a Second Reapportionment Advisory Committee as set forth in § 9-30, below.

§ 9-30 Role of the Mayor, if necessitated by failure of the Reapportionment Advisory Committee to Act or the Common Council to approve.

A. Appointment of a Second Reapportionment Advisory Committee by the Mayor. If the Reapportionment Advisory Committee shall fail to file the Report as set forth in § 9-28D, above, or if the Common Council shall fail to approve Council Districts within the time limit established by § 9-29D, the Mayor, within five days of notice from the Town Clerk of the precipitating action, shall appoint a Second Reapportionment Advisory Committee comprised of three members. Each member shall have a different political party affiliation or no party affiliation; thus, no political party shall attain a majority of the members. The Mayor shall consult with civic, political and community leaders in order to seek members reflecting the diversity of the residents as well as the geographic representation required by the Charter.

B. Deliberations. The Second Reapportionment Advisory Committee shall file a report with the Town Clerk delineating Common Council District boundaries within 21 days of its appointment. Approval of the Report shall require the affirmative vote of, at least, two members of the Advisory Committee.

C. Standard for approval. The Report of the Second Reapportionment Advisory Committee shall be subject to approval by a Majority Vote of the Council, as defined in the Charter, within one

week of the filing with the Town Clerk. Once approved this provision, in furtherance of the requirements of the constitutional standard, federal law and state law; and, thus, shall have the full force of law and become effective for the next municipal general election following its approval.

§ 9-31 Publication of the adopted Report.
Upon receiving such adopted ordinance (incorporating the contents of the Report), the Town Clerk shall publish and record the same in the same manner as ordinances are required to be published and recorded as set forth in the Charter, and upon such publication and recording, such plan shall have the full force of law.

VII.D.

NORWALK
Public Schools

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: RYAN HAROLD, DISTRICT SAFETY & SECURITY SUPERVISOR

RE: ENHANCEMENTS TO SCHOOL SECURITY RESOLUTION
ACCESS CONTROL IMPROVEMENTS-BRIEN MCMAHON HIGH SCHOOL

DATE: AUGUST 26, 2024

The Enhancements to School Security program throughout the Norwalk Public Schools was established a number of years ago and the need for further improvements has been noted. During the life of this program, a number of security enhancements have already been incorporated at various locations within the district and include upgrades to intrusion, CCTV & PA systems, installation of protective window film & window treatments as well as the installation of a district wide high security master key system.

All schools are outfitted with an after-hour intrusion detection system. As a continuation of the Enhancements to School Security program, the need for a twenty-four-hour exterior door monitoring system has become a priority. The installation of Two-Point WiFi door alarms to all exterior doors will act not only as an intrusion detection system after-hours but extend that protection during the school day which will notify schools of ajar doors and students leaving the building unauthorized. The project started with our elementary schools that serve students with the highest risk of leaving the building unattended and unauthorized and now the final High School will complete the upgrade.

Integrated Systems LLC has done the installation at all the schools in the district with Brien McMahon being the last school needing the equipment to complete this project. They are proficient with the Verkada door monitoring solution that is required and is the reason we are seeking to use them as a single source provider to keep the continuity.

ACTION REQUESTED:

Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Integrated System Services, LLC. for the Enhancement to School Security - Access Control Improvements at BRIEN MCMAHON HIGH SCHOOL for a total not to exceed $107,158.45. Acct #0924/25 5010-5777-C0537

DEPT OF FINANCE
Purchasing Department

NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 8/15/2024 **DEPARTMENT:** BOE-Security

Procurement by non–competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☑	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☐	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). **Please forward this form and supporting documentation within 48 hours of the Emergency**
☐	Other, please explain:

TOTAL COST: $107,158.45 **MUNIS Account:** 0924/25 5010 5777 C0537

VENDOR: Integrated Systems Services LLC, d/b/a Tone Klear Sonics

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
Sharon Connelly Digitally signed by Sharon Connelly Date: 2024.08.20 12:02:50 -04'00'	X	Supports	
Purchasing Agent Name		Does Not Support	Department Head Name
Date rs		Single Source Requires Common Council Authorization (in excess of $20,000.00)?	Sandra Faioes
			Date 8/15/2024

JUSTIFICATION:

Vendor has done the installation at every school in the district with Brien McMahon being the last school needing the equipment to complete this project. Vendor is proficient with the Verkada door monitoring solution required. Requesting use as single-source provider to keep the continuity. Funding is available in the Enhancement to School Security capital accounts 0924/25 5010 5777 C0537.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency

QUOTATION

INTEGRATED SYSTEMS SERVICES, LLC
d/b/a TONE KLEAR SONICS
87 Church Street
East Hartford, CT 06108
Tel (860) 610-0743
Fax (860) 289-0799

JOB *Brian McMahon*
DATE *07/23/24*
CO *Norwalk Public Schools*
ATTN *Ryan*
TEL
FAX

Qty	Item		
	Provide and install wireless Verkada door monitoring solutions as required		
	System shall provide 24 hour system supervision with SMS and Push notification		
	as required		
1	Verkada 3 year Alarm license		
44	Verkada 3 year Wireless Alarm Hub license		
101	Verkada BR13 wireless door contacts		
44	Verkada wireless hub		
44	Cat 5 drops as required		
1	Labor and program		
	123 man hours @ 83.90		
	Owner to provide necessary POE switch's ports as required		
		Material	$ 96,838.75
		Labor	$ 10,319.70

TOTAL $107,158.45

NOTES:
Prices good for 30 days unless otherwise noted
Installation labor is not included unless otherwise specified
Only items listed on quotation are included in proposal

[X] This proposal is as specified
[ ] This proposal is based on what we consider to be an appropriate equivalent