

**ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES
AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE
EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS**

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.org/meetings



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



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I. ROLL CALL

Special Meeting

II. ACCEPTANCE OF MINUTES

Regular Meeting: August 9, 2022

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS:

REAPPOINTMENTS:

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

1. Appointment of Charter Revision Commission and Establishment of Timeframe

B. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS & CULTURAL AFFAIRS COMMITTEE

1. Approve the use of BMHS Football Field and immediate surrounding grounds by BMHS BAND Parents Inc. for their Celebration of Sound event to be held on Saturday, September 17, 2022 from 5:00 PM to 9:00 PM. Set-up to begin at 9:00 AM with tear-down at 10:00 PM. Approximately 7500 people.
2. Authorize the Purchasing Agent to increase purchase order # 2200594 from Kimley-Horn (Recreation and Parks Master Plan Consultant) in an amount not to exceed \$34,000.00 to add to the current scope of work a sight study to assess the feasibility of locating a Welcoming Center in one of our coastal parks that would include tenancy for the Police Marine unit, along with retail associated with our historic marine history, and present marine environment. Account: 0920-6030-5777-C0664.
3. Authorize the Mayor, Harry W. Rilling to execute an agreement with FGB Construction for Project # RNP 2022-2, Calf Pasture Beach Parking and Green Infrastructure Improvements for a sum not to exceed \$1,973,035.00 based on the following breakdown of \$1,365,292.00 (Base Bid), \$278,000.00 (Alternate 1a/1b – Thermoplastic Markings Beach and Water), \$36,461.00 (Alternate 2 – Maintenance Driveway and Water Main Crossing), \$135,392.00 (Alternate 3 – South Parking Lot), and \$157,890.00 (Alternate 4 – Shady Beach). Accounts # 0921/0922/0923-6030-5777-C0365.
- 3a. Authorize the Director of Recreation and Parks or his designee to execute change orders on contract with FGB Construction for a sum not to exceed \$197,303.50
4. Authorize the Director of Recreation and Parks to accept sponsorship in the amount of \$15,500.00 to be earmarked for the new jazz concert series. Sponsors are as follows: Ironworks Sono, The Platform, Shirt Factory Lofts, Corset Factory Apartments, Lock Building, M. F. DiScala & Co., Norwalk Redevelopment Agency, South Norwalk Electric & Water.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**AGENDA
6:00 PM EST**

**September 6, 2022
COUNCIL CHAMBERS**

XI. ADJOURNMENT

COMMON COUNCIL
NORWALK, CONNECTICUT

REGULAR MEETING

AUGUST 9, 2022
COMMON COUNCIL CHAMBERS &
VIA TELECONFERENCE

**ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO
APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND
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Mayor Rilling called the meeting to order at 7:32 p.m. and led the Assembly in reciting the Pledge of Allegiance.

I. ROLL CALL

Ms. Dixon called the Roll:

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Council at Large:	Mr. Gregory Burnett Ms. Nora Niedzielski Eichner	Ms. Dominique Johnson Ms. Barbara Smyth
District A:	Ms. Nicol Ayers	Mr. David Heuvelman
District B:	Ms. Darlene Young	
District C:	Mr. John Kydes	
District D:	Ms. Heidi Alterman	Mr. Bryan Meek
District E:	Mr. Thomas Livingston	Ms. Lisa Shanahan

At Roll Call there were twelve (12) Council members present and three (3) absent (Mr. Goldstein, Ms. McMurrer and Ms. Revolus). A Quorum was present.

Also present were Mayor Harry Rilling, City Clerk, Irene Dixon, Assistant City Clerk, Jordan Schantz and Corporation Counsel, Mario Coppola.

II. ACCEPTANCE OF MINUTES

Regular Meeting: July 26, 2022

**** MS. YOUNG MOVED TO APPROVE THE MINUTES AS PRESENTED
** MOTION PASSED WITH TWO (2) ABSTENTIONS (MS. NIEDZIELSKI
EICHNER AND MS. SHANAHAN)**

III. PUBLIC PARTICIPATION

Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted.

Ms. Diane Lauricella expressed gratitude for having the Industrial Study and noted that there is a need to change the Industrial Zone. She asked the Common Council to approve the item with the caveat that there be an enforcement forum sooner rather than later with the Health Department playing a primary role. In addition, Ms. Lauricella suggested as the City prepares its budget that it increase the Zoning Enforcement staff to help with Zoning problems. She said there are many violators who are allowed to exist with illegal contractor yards. She said she hoped the Common Council would approve the item, but they need to look at improving enforcement.

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IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

Mayor Rilling announced the resignation of Mr. Brian Baxendale from the Planning and Zoning Commission

APPOINTMENTS:

Due to a potential conflict of interest, Ms. Johnson recused herself from participating in voting on this appointment.

**** MS. SHANAHAN MOVED TO APPROVE THE APPOINTMENT OF
MICHAEL MATTHEWS TO THE HARBOR MANAGEMENT
COMMISSION**

Ms. Shanahan spoke in support of this appointment.

**** MOTION PASSED UNANIMOUSLY**

REAPPOINTMENTS: There were no reappointments announced this evening.

MAYOR'S REMARKS:

Mayor Rilling announced that the City website will now include a real-time COVID data hub so that Norwalk residents are able to stay up to date on COVID information and local resources. The Jazz Summer Concert Series will continue Saturday, August 13th, at Calf Pasture Beach. The Billy Joel tribute band will play at Calf Pasture Beach tomorrow evening.

Mayor Rilling announced that he will be joined by Dr. Estrella and Senator Duff for the groundbreaking for Cranbury Elementary School on Thursday, August 11th at 11:00 a.m. He said they now have a 25-year school renovation and replacement plan. This process will ensure all schools have air conditioning.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

**** MR. LIVINGSTON MOVED TO APPROVE THE FOLLOWING ITEM:**

1. INITIATION AND CREATION OF 2022-2023 NORWALK CHARTER REVISION COMMISSION

Mr. Livingston reviewed this item and said the City retained Attorney Steve Mednick who has been spending time re-organizing the Charter. This vote is to establish the Charter Revision Commission. He described the scope of the Charter Revision Commission.

Mr. Livingston read the following resolution:

RESOLUTION OF THE NORWALK COMMON COUNCIL

**RE: INITIATION AND CREATION OF THE 2022-2023 NORWALK CHARTER
REVISION COMMISSION**

**WHEREAS, THE CHARTER OF THE CITY OF NORWALK ("CITY")
WAS LAST AMENDED ON NOVEMBER 8, 2016; AND**

**WHEREAS, PURSUANT TO THE PROVISIONS OF C.G.S. §7-187, ET
SEQ., THE COMMON COUNCIL IS THE APPOINTING AUTHORITY
FOR A CHARTER REVISION COMMISSION AND, ACTING BY A
TWO-THIRDS (2/3RDS) VOTE OF ITS ENTIRE MEMBERSHIP, MAY
INITIATE A CHARTER REVISION; AND**

**WHEREAS, THE COUNCIL HAS RETAINED THE SERVICES OF
ATTORNEY STEVEN G. MEDNICK AS CHARTER REVISION
COUNSEL TO (1) CONSULT WITH THE COMMON COUNCIL AND
THE OFFICE OF THE CORPORATION COUNSEL; AND (2) PROVIDE
SUCH ASSISTANCE TO THE CHARTER REVISION COMMISSION AS
DEEMED NECESSARY; AND**

**WHEREAS, THE COUNCIL HAS, FROM TIME TO TIME,
ENCOUNTERED ISSUES OF SUBSTANCE AND IMPORT TO THE
OPERATION OF THE CITY AND EFFECTIVE REPRESENTATION OF**

THE PEOPLE OF THIS CITY THAT WOULD BENEFIT FROM A THOROUGH REVIEW OF THE CHARTER BY A CHARTER REVISION COMMISSION; AND

WHEREAS, AMONG THOSE ISSUES RIPE FOR REVIEW ARE THE NEED TO

(1) RE-STRUCTURE AND RE-ORGANIZE THE CHARTER INTO A MORE ACCESSIBLE AND UNDERSTANDABLE DOCUMENT, BOTH FOR OUR RESIDENTS WHO EXPECT AN ACCOUNTABLE AND RESPONSIBLE GOVERNMENT AND FOR OUR PUBLIC OFFICIALS WHO ARE CHARGED WITH THE RESPONSIBILITY OF CONDUCTING THE BUSINESS OF GOVERNMENT IN ACCORDANCE WITH THE PROVISIONS OF THE CHARTER; AND

(2) DETERMINE THE RELEVANCE AND UTILITY OF PROVISIONS OF THE HISTORICAL SPECIAL ACTS, WHICH FORM THE FOUNDATION OF THE CHARTER, TO A 21ST CENTURY MUNICIPALITY, INCLUDING THE ROLES OF THE MAYOR AND THE EXECUTIVE DEPARTMENTS AND OTHER PUBLIC ENTITIES, THE LEGISLATIVE FUNCTIONS OF THE COMMON COUNCIL, THE BUDGET PROCESS, THE REGULATORY, OVERSIGHT AND POLICY ROLES AND RESPONSIBILITIES OF BOARDS AND COMMISSIONS, AND CERTAIN ELECTED POSITIONS ESTABLISHED BY THE CHARTER.

NOW, THEREFORE, BE IT RESOLVED, PURSUANT TO THE PROVISIONS OF C.G.S. §7-187 THROUGH 7-194, SPECIFICALLY §7-188(B), THE COMMON COUNCIL HEREBY INITIATES AN ACTION TO AMEND THE CURRENT CHARTER BY AUTHORIZING THE CREATION OF A CHARTER REVISION COMMISSION, ACTING BY A TWO-THIRDS (2/3RDS) VOTE OF ITS ENTIRE MEMBERSHIP; AND BE IT FURTHER

RESOLVED, THAT SAID COMMISSION SHALL BE EMPANELED FOR THE PURPOSE OF UNDERTAKING A THOROUGH REVIEW OF THE CURRENT CHARTER, INCLUDING BUT NOT LIMITED TO A REORGANIZATION OF THE DOCUMENT THAT IS MORE ACCESSIBLE TO OUR RESIDENTS AND USEFUL IN THE DAY-TO-DAY GOVERNANCE OF THE CITY; IN THIS RESPECT, THE COMMISSION SHALL REVIEW ALL ASPECTS OF THE STRUCTURE OF CITY GOVERNMENT AS PART OF ITS OVERALL CHARGE; AND

BE IT FURTHER RESOLVED, PURSUANT TO C.G.S. §7-190, THAT WITHIN THIRTY (30) DAYS FOLLOWING INITIATION OF THE CHARTER REVISION PROCESS, THIS COUNCIL SHALL, BY RESOLUTION,

(1) APPOINT A CHARTER REVISION COMMISSION CONSISTING OF NOT FEWER THAN FIVE (5) NOR MORE THAN FIFTEEN (15) ELECTORS, NOT MORE THAN ONE-THIRD (1/3RD) OF WHOM MAY HOLD PUBLIC OFFICE IN THE CITY, AND NOT MORE THAN A BARE MAJORITY OF WHOM SHALL BE MEMBERS OF ANY ONE POLITICAL PARTY, WHICH COMMISSION SHALL DESIGNATE A CHAIR, VICE-CHAIR AND SECRETARY AND PROCEED FORTHWITH TO DRAFT ANY SUCH CHARTER AMENDMENTS; AND

(2) ESTABLISH THE TIMEFRAME FOR SUBMISSION OF A DRAFT AND FINAL REPORT BY SAID COMMISSION.

Mr. Heuvelman said he was excited that they were setting up this commission and looks forward to the work product that will come out of this commission. Ms. Smyth said this was long overdue; they need to make a document that is readable and usable. Mr. Burnett said that while they are moving forward with the commission doing the core work, he recommended that the public reach out to their Council member so they can bring their questions to the Commission. He said Common Council members will be available to receive input from the residents and forward that input to the Commission.

Mr. Livingston asked Mr. Mednick if they need to choose a Chair, Vice Chair and Secretary. Mr. Mednick said they could strike that clause.

**** MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR. BURNETT; MS. JOHNSON MS. NIEDZIELSKI EICHNER; MS. SMYTH; MS. AYERS; MR. HEUVELMAN; MS. YOUNG; MR. KYDES; MS. ALTERMAN; MR. MEEK; MR. LIVINGSTON AND MS. SHANAHAN)**

Mayor Rilling said he expects the Commission to make great inroads on the Charter Revision and noted that its review should be on-going.

RESIGNATION AND APPOINTMENTS

RESIGNATIONS:

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Mayor Rilling announced the resignation of Ms. Kara Murphy from the Board of Ethics. He thanked her for her hard work on behalf of the Board.

APPOINTMENTS: There were no appointments announced this evening.

REAPPOINTMENTS: There were no reappointments announced this evening.

B. CONSENT CALENDAR:

Mr. Livingston announced that Ms. Young would be reading this evening's Consent Calendar.

**** MS. YOUNG MOVED TO APPROVE THE FOLLOWING
CONSENT CALENDAR:**

VII.A.1, VII.A.2, VII.B.2A, VII.B.2B, VII.B.3A, VII.B.3B

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. PUBLIC WORKS COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A SEVENTH AMENDMENT TO THE AUGUST 28, 2007 AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES BETWEEN THE CITY OF NORWALK AND A. DICESARE ASSOCIATES, P.C., REGARDING THE EAST AVENUE RECONSTRUCTION PROJECT, FOR AN AMOUNT NOT TO EXCEED \$165,000.00 IN ACCORDANCE WITH THE ATTACHED SCOPE OF SERVICES DATED AUGUST 1, 2022.

**ACCOUNT NO. 09 22 4021 5777 C0471
09 23 4021 5777 C0471**

2. AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE THE FIRST AMENDMENT TO THE JANUARY 24, 2022 AGREEMENT WITH COLONNA CONCRETE & ASPHALT PAVING LLC, FOR PROJECT DRG2021-1 DREAMY HOLLOW/BETTS BROOK AREA

**DRAINAGE, SANITARY SEWER & WATER MAIN IMPROVEMENTS,
FOR AN AMOUNT NOT TO EXCEED \$ 1,955,000.00.**

ACCOUNT NO. 09 20 4062 5777 C0361

09 22 4062 5777 C0361

13 40 5796 APW01

13 40 5796 APW06

B. LAND USE & BUILDING MANAGEMENT

**2A. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE
ORDER TO ANTINOZZI ASSOCIATES, PC TO PROVIDE
CONCEPTUAL DESIGN SERVICES AND PROFESSIONAL COST
ESTIMATES FOR WEST ROCKS AND ROTON MIDDLE SCHOOLS
FOR A TOTAL NOT TO EXCEED \$25,000.00 ACCT. #09175010 5777
C06585.**

**2B. AUTHORIZE TO ESTABLISH A CONTINGENCY FOR
ADDITIONAL SERVICES AS MAY BE REQUIRED FOR A TOTAL NOT
TO EXCEED \$2,500.00**

**3A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE
AN AGREEMENT WITH J. ANTONELLI ROOFING (A DIV. OF THE
PROPERTY GROUP CT, INC.) FOR THE NORWALK PUBLIC WORKS
CENTER SALT SHED ROOF REPLACEMENT PROJECT FOR A
TOTAL NOT TO EXCEED \$72,250.00. FUNDS ARE AVAILABLE FROM
ACCOUNT #09237100 5777 C0119**

**3B. AUTHORIZE THE OFFICE OF BUILDING MANAGEMENT TO
ISSUE CHANGE ORDERS ON THE CONTRACT FOR A TOTAL NOT
TO EXCEED \$7,225.00.**

**** MOTION PASSED UNANIMOUSLY**

VII. COMMON COUNCIL COMMITTEES

B. LAND USE & BUILDING MANAGEMENT

**** MR. LIVINGSTON MOVED TO AUTHORIZE THE MAYOR, HARRY W.
RILLING, TO EXECUTE AN AGREEMENT WITH CONSULTING
ENGINEERING SERVICES, INC. TO PROVIDE BUILDING
COMMISSIONING SERVICES FOR THE NORWALK HIGH SCHOOL**

**PROJECT FOR A TOTAL NOT TO EXCEED \$208,880.00 ACCT.
#09215010 5777 C0787**

**AND TO AUTHORIZE THE OFFICE OF BUILDING MANAGEMENT TO
EXECUTE CHANGE ORDERS ON CONTRACT FOR ADDITIONAL
SERVICES FOR A TOTAL NOT TO EXCEED \$20,000 ACCT. #09215010
5777 C0787.**

Mr. Livingston explained that this item relates to the commissioning agent. This provider was selected through an RFP process where there were six bidders.

**** MOTION PASSED WITH ONE (1) VOTE IN OPPOSITION (MR. MEEK)**

Mayor Rilling noted that it has been 50 years since a new school was built.

C. ECONOMIC AND COMMUNITY DEVELOPMENT COMMITTEE

**** MR. KYDES MOVED TO AUTHORIZE THE MAYOR, HARRY W.
RILLING, TO EXECUTE ANY AND ALL DOCUMENTATION TO
RATIFY AND APPROVE THE INDUSTRIAL ZONES STUDY.**

Mr. Kydes thanked the City staff for working on this and for their commitment to improving Zoning enforcement. He said he was optimistic they will be able to improve the quality of life for the residents in this area. The consequences will be grand if this is not supported.

Ms. Niedzielski Eichner expressed her appreciation for the staff for hearing the concerns of the members of the Common Council. She said she remains concerned that significant work is needed in the Meadow Street and Wilson Avenue areas. She said she is looking forward to working with the staff to make sure the Industrial Zone works for the residents. She added that this is a work in progress.

**** MOTION PASSED UNANIMOUSLY**

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were no motions postponed to a specific date this evening.

X. SUSPENSION OF RULES

- ** MS. JOHNSON MOVED TO SUSPEND THE RULES TO ADD AN ITEM TO THE AGENDA**
- ** MOTION PASSED UNANIMOUSLY**

COMMUNITY SERVICES COMMITTEE

- ** MS. JOHNSON MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH CT FOODSHARE FOR USE OF THE BEN FRANKLIN COMMUNITY CENTER PARKING LOT FOR A MOBILE FOOD PANTRY MONTHLY (ON THE MORNING OF EACH FOURTH SATURDAY) BEGINNING IN SEPTEMBER 2022.**

Ms. Johnson reviewed the item and noted that CT Foodshare will not need access to the building. She added that the mobile food pantry used the Ben Franklin Community Center parking lot in 2019.

- ** MOTION PASSED UNANIMOUSLY**

Mayor Rilling said this was a wonderful initiative and noted there are people with food insecurity.

I. ADJOURNMENT

- ** MS. SHANAHAN MOVED TO ADJOURN**
- ** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 8:09 p.m.

ATTEST: _____
Irene Dixon, City Clerk

RESOLUTION OF THE NORWALK COMMON COUNCIL

RE: APPOINTMENT OF THE 2022-2023 NORWALK CHARTER REVISION COMMISSION

WHEREAS, pursuant to C.G.S. §7-188(b) at its meeting on August 9, 2022, the Common Council of the City of Norwalk voted to initiate action to amend the Charter of the City of Norwalk; and

WHEREAS, the Common Council seeks to establish and appoint a Charter Revision Commission in accordance with the provisions of C.G.S. §7-190.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Norwalk that:

1. Pursuant to C.G.S. §7-190(a) the following seven (7) members are appointed to serve as members of the Charter Revision Commission:

Patsy Brescia (Chair)	Richard McQuaid (Vice-Chair)
Carl Dickens	Tyler Fairbairn
Benita Raleigh	Angela Wasunna
Michael Witherspoon	

Not more than one-third of these appointees hold any other public office in the City of Norwalk, and not more than a bare majority of appointees are members of one political party.

2. Pursuant to C.G.S. §7-190(b), the Charter Revision Commission appointed herein shall be authorized to consider such changes and other items and matters as it deems desirable or necessary to improve the governance of the City of Norwalk.

3. Pursuant to C.G.S. §7-190(b), the Charter Revision Commission shall submit its draft report as further instructed by the Common Council during the months of May or June 2023, so that the Council shall complete its final action on any proposed revisions to the Charter no later than September 1, 2023, in order to assure that the final report, proposed charter revisions, and questions will be submitted in order to be considered at referendum in the general election of 2023.

4. Pursuant to C.G.S. §7-190(c), the Charter Revision Commission shall terminate upon acceptance or rejection of its final report by the Common Council.

Resume` of Patsy R. Brescia

Personal:

Resident of Norwalk, Ct since 1964

Family: Wife of Richard Brescia: deceased

Children: Bonnie, Steven & Tina Brescia

Education: Graduate of UCONN: BA in Education

Community Activist

Chair of Parent Teachers Association Safety Committee: Led effort to build 65 miles of "footpaths" 1965-1967 and established other city-wide school safety measures.

Common Council 1967 to 1973: President 70-71

Co-chair: School Building Committee when Marvin, Jefferson & Norwalk High were built early 1970's: Co-chair Dept of Public works committee

Democratic candidate for Mayor 1975

State of CT Scholarship Board: 1976-78

Mayors Affordable Housing Task Force:1980's

Member of City Hall Building Committee: mid 1980's

Mayor's Committee of Norwalk Museum

Norwalk YMCA for 30 Years as Trustee: Chair of both board of Directors & Trustees

CT State Technical College Board Trustee: late 1970's: Chair: 1981: prior to merger with State Community College System

Norwalk Hospital Board of Trustees: 2000 to 2008: Foundation 2008-2010

Norwalk Library Board of Trustees and Foundation: past 8 years; Vice Chair

Lockwood Mathews Mansion Board of Trustees: 1999 to present: Chair 2010 to 2021

Lockwood Mathews Building Committee: Chair 2010 to Present

Profession:

Real Estate Broker since 1978: William Pitt Sotheby's International Realty: specializing in land development, new construction, fair housing and estate sales

8/30/2022

Richard McQuaid is the Town Clerk for the City of Norwalk, Connecticut. Aside from being Town Clerk, he also held positions on the Ethics Board, the Norwalk Housing Authority and is a former Fair Rent Commissioner and a former Planning Commissioner. He has also held positions with Friends of Cranbury, Neon Board of Directors (20 years) and the Norwalk Maritime Authority. He has served as Chairman of the Norwalk High School Athletic Field and been on the building committees for both the Naramake and Brookside Elementary schools. Richard is also a former Norwalk Constable.

Richard was an Intervention Specialist at Naramake Elementary School from 1999 until 2011 as well as the Norwalk Recreation and Park's Play to Learn Director from 1999 until 2012.

He was a member of the Common Council from 1993 until 2001 and then again from 2003 until 2011. During his time with the Common Council he held positions as Council President, Majority Leader, Minority Leader, Chairman of Recreation and Parks, Health Welfare and Public Safety, Personnel and Ordinance.

He has been and still is involved in many community boards and associations such as Naramake Elementary School and Nathan Hale Middle School PTO, Norwalk High School Governance Council, Norwalk Seaport Association, Norwalk Police Athletic League, Norwalk High School Band EQ Team and the Norwalk Historical Commission.

Rick has been a Justice of the Peace for the past 45 years. He is also a member of the South Norwalk Boat Club, Knights of Columbus 14360, St. Matthews Parish and a referee for the Norwalk Recreation and Parks Volleyball for over 20 years.

Rick McQuaid is married to Attorney Alice M. McQuaid, who specializes in family law in Norwalk Ct. and is a Norwalk Transit Commissioner. Together, Rick and Alice have six children: Amanda (TR Specialist at Gaylord Specialty Healthcare), Bryan (teacher at Nathan Hale Middle School in Norwalk), Cassie (Special Education Teacher Milford, Ct.), Morgan (freshman at Pace University), Jaxson (10th. grader at Norwalk High School) and Savannah (3rd.grader at Naramake Elementary School)

Carl Dickens

Sales Leader • Career Catalyst • Data Expert

carl@jacktwolf.com • 203.247.6817 • Norwalk, CT

Business Philosophy

“In the business world, everyone is paid in two currencies – cash and experience. Take the experience first... the cash will come later.”

Accomplishments

- Led Kantar’s media practice in consistently achieving year-over-year revenue gains and a dominant 96% share of market
- Managed and mentored a sales division that was responsible for producing over 50% of total Media Intelligence revenues
- Revitalized struggling media properties to garner number one rankings in their respective markets, while returning local CBS operations to profitability
- Led a diverse sales team that achieved the highest annual revenue contribution for Arbitron’s western sales region
- Provided career counseling services to senior level executives who successfully realized six-figure plus incomes
- Appointed to three-year term on the Oak Hills Park Advisory Board by Norwalk, CT Mayor and City Council

Experience

President • Jack T Wolf LLC

Norwalk, CT (2015-present)

Lead executive for a management consulting firm specializing in sales training, media acquisitions, targeted marketing and advertising programs and consumer research

Oversee Career Marketing Group, a subsidiary of the firm that provides career counseling, executive search and job training services for senior level executives

Direct all go-to-market strategies, initiate revenue-producing partnerships, launch targeted marketing campaigns, oversee client relations and lead all business development initiatives

Senior Vice President, Media Sales • Kantar Media

New York, NY (1995-2015)

Managed inside and outside sales staffs responsible for a diversity of clients that included traditional and digital media companies, ad agencies and industry trade associations

Responsible for generating more than \$50 million in annual sales across all client sectors, representing more than half of total company revenues

Oversaw all budgeting and personnel functions for the sales division and implemented all sales training and client support initiatives

Vice President, Western Region • Arbitron

San Francisco, CA (1991-1995)

Consistently generated year-over-year revenue gains for ARB TV station sales while managing local overnight demographic measurement for the western U.S.

Responsible for creating and managing budgets across all functions of the company's western operation

Expertise

Strategic Planning
Budget Accountability
Sales Leadership
Conflict Management
Skilled Negotiator
Sales Force Automation
Relationship Cultivation
Digital & Traditional Media
Big Data Management
Strategic Alliances
New Product Launches

Education

- Bachelor of Science – Ohio University
- Professional Accreditations – CBS School of Management graduate, Kantar Media Maestro Management Program graduate

TYLER FAIRBAIRN

Tyler Fairbairn is a father of three who grew up in Connecticut and has lived in East Norwalk for the past eight years. He has served on the Naramake Elementary School Governance Council for several years, including most recently as parent co-chair, and is on the board of Norwalk Little League. He holds a Master's Degree in Urban Planning from Columbia University and has been working in community development for the entirety of his career, managing federal grant funds and writing plans designed to address the needs of the most vulnerable, low-income residents in their respective communities. He is the Community Development Administrator for the Town of Greenwich and is the President of the New England chapter of the National Community Development Association.

ANGELA WASUNNA



Angela Wasunna is Vice President, Emerging Markets Policy at Pfizer. In her role, she is responsible for leading the development and implementation of a coordinated approach to advance policy issues related to drug pricing, intellectual property, health systems, healthcare financing and regulatory reform in Emerging Markets.

Previously Angela was Assistant General Counsel, Intellectual Property Policy in Pfizer's Legal Division. Angela received her law degree from the University of Nairobi Kenya, and advanced law degrees from McGill University, Canada and Harvard Law School. She is admitted to practice law in the State of New York and is an Advocate of the High Court of Kenya. Before moving to Pfizer, Angela was Associate for International Programs at the Hastings Center, New York. At the Hastings Center, she managed projects on intellectual property rights, market mechanisms in health systems, and public health policy.

Angela has also served as consultant to several agencies including the World Health Organization, the Institute of Medicine (IOM), the Centers for Disease Control (CDC), the World Health Organization, the Bill and Melinda Gates Foundation, the World Bank and the Department for International Development, UK (DFID). Angela has published several peer-reviewed articles in academic journals and lectured internationally. She is co-author of the book: Medicine and the Market: Equity v Choice, Johns Hopkins University Press, 2006.

Angela currently serves as a *Corporate Council on Africa* Board Member, she also Chairs the *WIPO Re:Search Advisory Board* at the World Intellectual Property Organization and is a Steering Committee Member at the *Faculty of Law, Strathmore University*, Nairobi Kenya.

BENITA RALEIGH

Benita Raleigh graduated from Syracuse University in 1972 with a degree in social work and in 1973 with a Masters in Social Work (MSW) with an emphasis on Social Work Organization and Planning and Criminal Justice. She worked for the NYS Division for Youth from 1973-1975, as a school social worker from 1975-1983, and the NYS Department of Substance Abuse services as a trainer from 1983-1989. She stopped working outside the home to raise her children in 1989. Benita worked as a volunteer at Hilltop Homes and was on its board for 2 years, and currently is a member of the Brien McMahon Alumni Association. She also volunteered in the school district as a member of Rowayton Elementary's Human Relations committee and as a member and eventual president of the McMahon Site Council when it was first started. Currently, she teaches Rug Hooking classes and workshops at her home and around the Northeast. She has been a resident of Norwalk for 36 years.

Michael L. Witherspoon

E-mail address:
spoontitle@aol.com

Home address:
5B Observatory Place
Norwalk, CT 06854
(203) 853-2915

EDUCATION North Carolina Central University School of Law, Durham, NC
Juris Doctorate, May 2002

University of South Carolina, Columbia, SC
Bachelor of Science in Business Administration, cum laude, May 1998
Majors: Marketing & Management

ACADEMIC HONORS National Society of Collegiate Scholars, Golden Key National Honor Society

LEADERSHIP ROLES 2021-Present Norwalk Hospital Board Member
2007-Present Observatory Place Condominium Association Attorney
2016-Jan. 2022 Norwalk Zoning Commission, Secretary & Vice Chair
2016-18 Democratic Town Committee District B Member
2016 Norwalk Charter Revision Commission Member

EXPERIENCE **ATTORNEY**
Law Office of Michael L. Witherspoon, LLC, Norwalk, CT 08/07-Present.
Performed title examination, closings, correspondence, case research, internet research, handled probate, housing and real estate cases, prepared leases, attended courtroom hearings, worked on the City of Norwalk Tax Sale Project and other jobs.

ATTORNEY
Ma'ayergi & Associates, LLC, Stamford, CT 04/06-07/07.
Performed title searching, closings, correspondence, case research, internet research, handled civil, housing, immigration and real estate cases, attended courtroom hearings and other jobs.

ATTORNEY
Law Office of Michael L. Witherspoon, LLC, Stamford, CT 1/05-3/06.
Performed title searching, closings, correspondence, document recording, internet research, case research, handled housing, civil and traffic cases, client interviewing, attended courtroom hearings and other jobs.

ATTORNEY
Law Offices of Gregory G. Andriunas, Stamford, CT 8/02-12/04.
Performed title searching, closings, will preparation, correspondence, recording, internet research, case research, handled housing, civil and traffic cases, client interviewing, attended courtroom hearings, conferences and other jobs.

LAW CLERK
Loflin & Loflin Law Firm, Durham, NC 5/00-4/02.
Performed various support and legal work including correspondence, telephone coverage, case research, filing, memo writing, client interviewing and other jobs.

PERSONAL INTERESTS Traveling, attending sporting events, tennis and reading.

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

VII A

PLEASE PRINT

ORGANIZATION NAME: BMHS Band Parents Inc PERSONAL/FAMILY ☐ COMPANY/BUSINESS ☒
NAME OF BENEFICIARY: BMHS Band Parents Inc NON-PROFIT (501C3) Yes ☒ No ☐
NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Jennifer Alston TITLE: Treasurer
YOUR NAME: Jennifer Alston TITLE: Treasurer
ADDRESS: 1 Frost Street E-MAIL ADDRESS: _____
CITY: Norwalk STATE: CT ZIP CODE: 06850
HOME PHONE: _____ BUSINESS PHONE: _____ CELL: (203) 434-0704

FACILITY REQUESTED: BMHS Football field FACILITY & EVENT INFORMATION # OF PARTICIPANTS: 7500
EVENT: Celebration of Sound DATE REQUESTED: 9/17/22
SET UP TIME: 9:00am STARTING TIME: 5:00pm BREAKDOWN TIME: 9:00pm END TIME: 10:00pm RAIN DATE: none
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO:
ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT
ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED
SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY
PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☒ NO ☐
ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☒ NO ☐
ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☒ NO ☐
WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☐ NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS
ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for
accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE [Signature]

DATE: 8/4/22

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

Kimley»»Horn

June 10, 2022

Robert Stower, Director
City of Norwalk
Recreation and Parks Department
125 East Avenue, Room 225
Norwalk, CT 06851-5125

Re: Amendment Number 001 to Professional Services Agreement

Dear: Robert

Kimley-Horn and Associates, Inc. ("Kimley-Horn" or "Consultant") and City of Norwalk ("Client") entered in a Professional Services Agreement dated June 22, 2021 ("Agreement") concerning Project No. 399R – Consulting Services for the City of Norwalk Recreation and Parks Master Plan ("Project").

The parties now desire to amend the Agreement to include services to be performed by Consultant for compensation as set forth below in accordance with the terms of the Agreement, which are incorporated by reference.

Project Understanding

The purpose of this project is to conduct site evaluations and selection recommendation for the City of Norwalk's Welcoming Center. This site evaluation process will be guided through the comprehensive evaluations being completed as part of the Recreation and Parks Master Plan. The City is seeking to potentially locate the new Welcome Center within one of the existing park properties with access to the waterfront. The Welcoming Center is envisioned to house Visitor and Tourist information; retail associated with maritime items, food concessions, and offices for the Police Marine Unit as a tenant.

The Welcoming Center has been a long-range vision need focused on providing a Visitor Center to help orient visitors to Norwalk and provide tourist with information regarding the City's Maritime heritage along our historic waterfront park properties. The approximate size of the building would be up to 7,600 SF.

Additional details include:

- **Retail space:** Approximately 1,200 SF of retail space for souvenirs: T-shirts, cups, flags, marine related items, and Norwalk associated souvenirs
- **Information Center:** Approximately 2,000 SF for reception, information area, offices, and meeting rooms.
- **Food concession:** Approximately 2,000 SF for food concession and service.
- **Police Marine Unit:** The existing Police Marine Unit, located on Water Street, is in a state of disrepair and was to serve as a temporary location only. The Police Marine Unit seeks to relocate to a new facility located near the water (Norwalk Harbor or Norwalk River). Preliminary program for the site will include indoor staff space of approximately 1,600-2,400 SF, access to docks, parking for up to ten vehicles, and potentially additional indoor mix-use space with retail or food service.

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Assumptions

- City will coordinate and schedule all meetings with City staff, stakeholders, and any other participants.
- City will provide a digital copy of prior work completed by the Police Department.
- Publicly available GIS data will be utilized for site evaluations.
- Grant writing services may be provided as an Additional Services to this agreement.
- All interviews and review/coordination meetings will be facilitated virtually.

Scope of Service

Consultant will provide the services specifically set forth below.

Task 1. Interviews.

- Consultant will complete up to Six (6) interviews; two (2) with City staff (Parks and Recreation); and identified stakeholders; two (2) with Economic and Community Development (DECD) and stakeholders; and two (2) with Police Department staff.
- Interviews may be with individuals or small groups. City staff will be responsible for identifying participants.
- Consultant will provide invites and facilitate the virtual meeting.

The purpose of these interviews is for the consultant to review items from previous work completed by the City, identify and document program needs, and discuss site criteria required for the relocation, including but not limited to site security, parking, access, infrastructure, marine side site requirements. Consultant will document interviews through PDF format meeting notes.

Task 2. Program Development. Consultant will prepare a site program definition for the proposed Welcome Center. Consultant will submit the site program definition to City staff for review one (1) time.

Task 3. Site Selection Criteria and Site Identification. Consultant will prepare a Site Selection Criteria based upon input from City staff. The purpose of the Site Selection Criteria is to establish minimum spatial requirements, auxiliary site needs, access, and other elements to be defined through coordination with City Staff. Consultant will submit the Site Selection Criteria to the City for review and feedback one (1) time.

Upon confirmation of criteria, the Consultant will identify up to five (5) sites through a desktop analysis. A map and summary of features and characteristics of each site will be provided to the City. A preferred site will be recommended to the City based on how well the site meets the Site Selection Criteria.

Task 4. Preliminary Site Concept and Investigation. Consultant will evaluate the preferred site for regulatory compliance and functionality relative to the Client's anticipated development program. Initial Site Investigation/Feasibility efforts will rely upon publicly available data and will generally focus on the following issues to the degree that data can be obtained within the client's requested timeframe for completion of the project:

Site Investigation/Assessment and Information - Site Investigation efforts may focus on the following:

- Site investigation/Site visits (up to five)

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- Site zoning and potential constraints to implementation of proposed development based upon the approved Site Selection Criteria and Site Program
- On-site and surrounding land uses
- Review of impacts of applicable planning and transportation documents relative to the preferred site
- Public Right-of-Way (including any anticipated dedication)
- Regulatory agency requirements and timelines (agency input and coordination is not included)
- City parking requirements (min/max)
- Tree protection requirements
- Site lighting requirements/limitations
- Coastal, stream and wetland impacts based upon available GIS data
- Applicable streetscape improvements
- Storm water and impervious requirements/limitations
- Soil types and characteristics based upon available GIS data
- Observable drainage patterns
- Easements and other legal limitations, where available
- Waterside access constraints and availability

Site Utilities: Consultant will review availability of site utilities (wet and dry) based upon the following data provided by the City:

- Existing wet utilities (water, sanitary sewer, storm utilities)
- Existing or nearby dry utilities (Natural gas, electric., fiber, telecommunications)

Preliminary Site Concept Plan and OPCC: Consultant will prepare a Preliminary Site Concept Plan based upon findings from the site investigation and confirmed development program. Consultant will review the site plan one (1) time with City Staff for input and revisions. The Consultant will prepare an Opinion of Probable Construction Cost (OPCC) estimate based upon the revised Preliminary Site Concept Plan. The Site Concept Plan will be developed to a level of detail necessary to indicate design intent and provide the OPCC.

Regulatory Process Outline and general approval timelines: Consultant will provide a general outline of the site development approval and permitting process. A general zoning approval/site plan approval and permitting strategy and associated outline schedule/timeframe will also be provided based upon input from the City.

Deliverables:

- Interview Notes
- Proposed Development Program
- Site Selection Criteria
- Draft/Final Preliminary Site Concept Plan
- Site Investigation Summary
- Regulatory Process Outline

Services not included

Any services not specifically identified in the above Scope of Services or changes to this scope requested by the City, will be considered additional services. These services, including by not limited to the following, are not included in this Agreement.

- ALTA/Topo Survey, survey easement documents, platting

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- Survey to establish wetland and stream boundaries
- Detailed wetland and stream delineation
- Preparation or submittal of Section 404/401 Nationwide or Individual Permit Applications
- Phase I or Phase II archaeological investigations
- Investigations regarding hazardous materials, waste, or contamination
- Groundwater studies or analysis
- Ground Penetrating Radar (GPR)
- Stream or Bank Restoration & Assessments
- Onsite Mitigation Design
- Drainage Studies or stormwater design
- Flood Frequency Analysis
- Clean Water Act compliance of permitting
- FEMA Floodplain analysis or processing
- Permitting with EPA and U.S. Army Corps of Engineers
- Regulatory agency review or input coordination
- Encroachment analysis
- Visual analyses
- Traffic studies or engineering
- Landscape architecture design
- Any meetings not specifically identified above requested by the Client or on the Client's behalf by a third party to this Agreement
- Construction Documents, including but not limited to drawings or specifications
- Construction Phase Services, including but not limited to a Pre-Construction Conference

Schedule

We will provide our services as expeditiously as practicable with the goal of meeting the following schedule:

The Consultant will develop a final schedule following the execution of this amendment with mutually agreed upon timelines during that meeting. The Consultant will provide these services as expeditiously as practicable with the goal of meeting the established schedule. Preliminary schedule of completion are as follows, assuming authorization to proceed is provided by May 20, 2022.

Task 1.1 – Completed by June 22, 2022

Task 1.2 – Completed by June 22, 2022

Task 1.3 – Complete by June 24, 2022

Task 1.4 – Completed by June 29, 2022

The Consultant shall not be held responsible for any delays in time of completion resulting from the following:

- Client's failure to carry out any of their responsibilities in a timely manner.
- Approving agencies failure to provide timely approval of permits, encroachments, or other entitlement applications.
- Additional Services requested by the Client.
- Any other circumstances beyond the control of the Consultant.

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Fees and Billing

For the services set forth above, Client shall pay Consultant the following compensation:

The Consultant shall perform the services described herein as the Scope of Services for a lump sum fee below. Individual task amounts are informational only. In addition to the lump sum labor fee, direct reimbursable expenses such as express delivery services, fees, travel, and other direct expenses will be billed at 1.15 times cost. All permitting, application, and similar project fees will be paid directly by the Client.

Task 1, Interviews.....	\$3,700.00
Task 2, Program Development.....	\$3,300.00
Task 3, Site Selection Criteria and Site Identification.....	\$9,750.00
Task 4, Preliminary Site Concept and Investigation.....	\$17,000.00

Total Lump Sum Labor Fee: \$33,750.00

In addition to the lump sum fee above, Kimley-Horn shall be reimbursed at unit costs for all expenses incurred not to exceed \$250.00

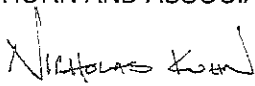
Total Fee: \$34,000.00

Lump sum fees will be invoiced monthly based upon the overall percentage of services performed. Payment will be due within 25 days of your receipt of the invoice and should include the invoice number and Kimley-Horn project number.

We appreciate the opportunity to provide these services to you. Please contact me if you have any questions.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.

Signed: 

Printed Name: Nicholas Kuhn, CPRP, PLA

Authorized Signatory:



Printed Name: John Kuzenski (Authorized Signatory):

Title: Assistant Secretary

Kimley»Horn

AGREED AND ACCEPTED:
[City of Norwalk]

By: _____

Title: _____

Date: _____



MEMORANDUM

TO: Robert Stowers, Director of Recreation & Parks

FROM: Daniel Stanton, PE – Senior Civil Engineer *JS*

CC: Vanessa Valadares, P.E. – Interim Chief of Operations and Public Works and Principal Engineer

REF: Recreation and Parks Committee Agenda Item – 4215 RNP 2022-2, Calf Pasture Beach Parking and Green Infrastructure Improvements

DATE: August 3, 2022

On August 3, 2022 a bid opening was held for project 4215 RNP 2022-2 Calf Pasture Beach Parking and Green Infrastructure Improvements. There were 3 total competitive bids with FGB Construction being the apparent low bidder. Department of Public Works recommends adding the following items to the August 10, 2022 Recreation and Parks Committee Meeting.

- a) Authorize the Mayor, Harry W. Rilling to execute an agreement with FGB Construction for Project RNP 2022-2 – Calf Pasture Beach Parking and Green Infrastructure Improvements for a sum not to exceed \$1,973,035.00 based on the following breakdown of \$1,365,292.00 (Base Bid), \$278,000.00 (Alternate 1a/1b – Thermoplastic Markings Beach and Water), \$36,461.00 (Alternate 2 – Maintenance Driveway and Water Main Crossing), \$135,392.00 (Alternate 3 – South Parking Lot), and \$157,890.00 (Alternate 4 – Shady Beach).

Account No. 0921 6030 5777 C0365
0922 6030 5777 C0365
0923 6030 5777 C0365

- b) Authorize the Interim and/or the Director of Recreation and Parks to execute change orders on contract with FGB Construction for Project RNP 2022-2 – Calf Pasture Beach Parking and Green Infrastructure Improvements for a sum not to exceed \$197,303.50.

Account No. 0921 6030 5777 C0365
0922 6030 5777 C0365
0923 6030 5777 C0365

4215 RNP2022-2 Calf Pasture Beach Parking and Green Infrastructure Improvements

Recommend:

FBG

	Description		Bidder 1 Information	Bidder 2 Information	Bidder 3 Information
			B&W Paving & Landscaping LLC	FGB	Colonna
Base Bid	Base	Include	\$ 1,594,846.00	\$ 1,365,292.00	\$ 1,608,388.00
Alt 1a/1b	Thermoplastic	include	\$ -	\$ 278,000.00	\$ 325,000.00
Alt 2	Maint. Drive & Water	Include	\$ -	\$ 36,461.00	\$ 45,330.00
Alt 3	South Parking Lot	Include	\$ 145,616.00	\$ 135,392.00	\$ 185,746.00
Alt 4	Shady Beach	Include	\$ 268,000.00	\$ 157,890.00	\$ 139,290.00
Alt 5	Paver Walk way	Drop	\$ -	\$ 256,800.00	\$ 214,000.00
TOTAL:			\$ 2,008,462.00	\$ 1,973,035.00	\$ 2,303,754.00
Contingency 10%				\$ 197,303.50	

Project Number : RNP2022-2

Project Name : CALF PASTURE BEACH PARKING AND GREEN INFRASTRUCTURE IMPROVEMENTS BASE BID

Items	Description	Quantity	Apparent Low Bidder		Second Bidder		Third Bidder		Engineering's Estimate	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
0201001	CLEARING AND GRUBBING	13	\$1,300.00	\$16,900.00	\$1,000.00	\$13,000.00	\$3,000.00	\$39,000.00	\$1,000.00	\$13,000.00
0201027A	RELOCATE BOOTH	1	\$9,000.00	\$9,000.00	\$5,000.00	\$5,000.00	\$20,000.00	\$20,000.00	\$5,000.00	\$5,000.00
0202000	EARTH EXCAVATION	1,342	\$31.00	\$41,602.00	\$35.00	\$46,970.00	\$30.00	\$40,260.00	\$50.00	\$67,100.00
0219001	SEDIMENTATION CONTROL SYSTEM	485	\$7.00	\$3,395.00	\$5.00	\$2,425.00	\$4.00	\$1,940.00	\$10.00	\$4,850.00
0219011	SEDIMENTATION CONTROL SYSTEM AT CATCH BASIN	3	\$430.00	\$1,290.00	\$200.00	\$600.00	\$300.00	\$900.00	\$200.00	\$600.00
0304002	PROCESSED AGGREGATE BASE	1,100	\$33.00	\$36,300.00	\$60.00	\$66,000.00	\$55.00	\$60,500.00	\$50.00	\$55,000.00
0406170A	HMA SUPERPAVE 1.0" (25.4) LEVEL 2	80	\$135.00	\$10,800.00	\$200.00	\$16,000.00	\$250.00	\$20,000.00	\$175.00	\$14,000.00
0406171A	HMA SUPERPAVE 0.50" (12.5) LEVEL 2	80	\$125.00	\$10,000.00	\$250.00	\$20,000.00	\$250.00	\$20,000.00	\$175.00	\$14,000.00
0406172A	HMA SUPERPAVE 0.375" (9.5) LEVEL 2	2,260	\$124.00	\$280,240.00	\$150.00	\$339,000.00	\$175.00	\$395,500.00	\$175.00	\$395,500.00
0406285	FINE MILLING OF BIT. CONCRETE (0" - 4")	16,385	\$3.50	\$57,347.50	\$3.00	\$49,155.00	\$6.00	\$98,310.00	\$6.00	\$98,310.00
0406999A	ASPHALT ADJUSTMENT COST	1	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
0507030A	SPECIAL TYPE "C-L" CATCH BASIN	2	\$4,200.00	\$8,400.00	\$5,000.00	\$10,000.00	\$6,000.00	\$12,000.00	\$5,000.00	\$10,000.00
0507612A	SPECIAL MANHOLE	1	\$4,100.00	\$4,100.00	\$10,000.00	\$10,000.00	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00
0811001A	CONCRETE CURBING	2,274	\$66.00	\$150,084.00	\$50.00	\$113,700.00	\$40.00	\$90,960.00	\$45.00	\$102,330.00
0811010A	CONCRETE CURBING CAST IN PLACE - 3' TALL	108	\$65.00	\$7,020.00	\$225.00	\$24,300.00	\$150.00	\$16,200.00	\$70.00	\$7,560.00
0821127	REMOVAL OF PRECAST CONCRETE BARRIER CURB	200	\$14.00	\$2,800.00	\$30.00	\$6,000.00	\$35.00	\$7,000.00	\$20.00	\$4,000.00
0901002A	STEEL BOLLARD	4	\$4,920.00	\$19,680.00	\$2,500.00	\$10,000.00	\$4,000.00	\$16,000.00	\$2,500.00	\$10,000.00
0901006A	REMOVABLE BOLLARD	40	\$2,450.00	\$98,000.00	\$2,500.00	\$100,000.00	\$4,000.00	\$160,000.00	\$2,500.00	\$100,000.00
0901007A	ACCESSIBLE PARKING SIGN WITH BOLLARD	6	\$2,050.00	\$12,300.00	\$1,500.00	\$9,000.00	\$4,000.00	\$24,000.00	\$2,000.00	\$12,000.00
0921040A	STONE BLOCK SIDEWALK	1,436	\$47.50	\$68,210.00	\$50.00	\$71,800.00	\$40.00	\$57,440.00	\$45.00	\$64,620.00
0921076A	PERVIOUS PAVERS STANDARD	3,125	\$50.00	\$156,250.00	\$75.00	\$234,375.00	\$36.00	\$112,500.00	\$50.00	\$156,250.00
0944003A	FURNISHING AND PLACING TOPSOIL	785	\$17.00	\$13,345.00	\$20.00	\$15,700.00	\$10.00	\$7,850.00	\$20.00	\$15,700.00
0949080A	PLANTINGS	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0950001.1A	PLANTING AREA A	1	\$24,000.00	\$24,000.00	\$35,000.00	\$35,000.00	\$20,000.00	\$20,000.00	\$25,000.00	\$25,000.00
0950001.2A	PLANTING AREA B	1	\$51,000.00	\$51,000.00	\$35,000.00	\$35,000.00	\$20,000.00	\$20,000.00	\$25,000.00	\$25,000.00
0950001.3A	PLANTING AREA C	1	\$24,000.00	\$24,000.00	\$15,000.00	\$15,000.00	\$8,000.00	\$8,000.00	\$15,000.00	\$15,000.00
0950001.4A	PLANTING AREA D	1	\$4,100.00	\$4,100.00	\$5,000.00	\$5,000.00	\$8,000.00	\$8,000.00	\$6,000.00	\$6,000.00
0950001.5A	PLANTING AREA E	1	\$62,000.00	\$62,000.00	\$36,000.00	\$36,000.00	\$20,000.00	\$20,000.00	\$35,000.00	\$35,000.00
0950001.6A	PLANTING AREA F	1	\$20,000.00	\$20,000.00	\$8,500.00	\$8,500.00	\$8,000.00	\$8,000.00	\$12,000.00	\$12,000.00

Project Number : RNP2022-2

Project Name : CALF PASTURE BEACH PARKING AND GREEN INFRASTRUCTURE IMPROVEMENTS BASE BID

Items	Description	Quantity	Apparent Low Bidder		Second Bidder		Third Bidder		Engineering's Estimate	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
0950001.7A	PLANTING AREA G	1	\$10,000.00	\$10,000.00	\$9,000.00	\$9,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
0950001.8A	PLANTING AREA H	1	\$7,500.00	\$7,500.00	\$6,500.00	\$6,500.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
0950003A	TURF ESTABLISHMENT (LAWN)	785	\$7.00	\$5,495.00	\$5.00	\$3,925.00	\$6.00	\$4,710.00	\$5.00	\$3,925.00
0971001A	MAINTENANCE AND PROTECTION OF TRAFFIC	1	\$7,000.00	\$7,000.00	\$100,000.00	\$100,000.00	\$80,000.00	\$80,000.00	\$25,000.00	\$25,000.00
0975004A	MOBILIZATION AND PROJECT CLOSEOUT (MAX 3% OF BID)	1	\$39,500.00	\$39,500.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$50,000.00	\$50,000.00
0980002A	PROJECT SURVEY AND STAKEOUT	1	\$15,800.00	\$15,800.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$20,000.00	\$20,000.00
0992136A	ANCHOR & DECORATIVE ROCKS	1	\$17,200.00	\$17,200.00	\$15,000.00	\$15,000.00	\$54,000.00	\$54,000.00	\$25,000.00	\$25,000.00
1017031A	ELECTRIC SERVICE	1	\$7,500.00	\$7,500.00	\$25,000.00	\$25,000.00	\$8,000.00	\$8,000.00	\$10,000.00	\$10,000.00
1206012	REMOVAL AND DISPOSAL OF EXISTING SIGNS	6	\$140.00	\$840.00	\$200.00	\$1,200.00	\$100.00	\$600.00	\$100.00	\$600.00
1206024A	REMOVAL AND RELOCATION OF EXISTING SIGNS	4	\$220.00	\$880.00	\$400.00	\$1,600.00	\$200.00	\$800.00	\$200.00	\$800.00
1208931	SIGN FACE-SHEET ALUMINUM (TYPE IX RETROREFLECTIVE SHEETING)	150	\$115.00	\$17,250.00	\$100.00	\$15,000.00	\$120.00	\$18,000.00	\$100.00	\$15,000.00
1210101	4" WHITE EPOXY RESIN PAVEMENT MARKINGS	8,970	\$1.50	\$13,455.00	\$1.00	\$8,970.00	\$2.00	\$17,940.00	\$2.00	\$17,940.00
1210105	EPOXY RESIN PAVEMENT MARKINGS - SYMBOLS AND LEGENDS	1,900	\$4.50	\$8,550.00	\$5.00	\$9,500.00	\$6.00	\$11,400.00	\$5.00	\$9,500.00
1210106	12" WHITE EPOXY RESIN PAVEMENT MARKINGS	213	\$4.50	\$958.50	\$2.00	\$426.00	\$6.00	\$1,278.00	\$5.00	\$1,065.00
68600012	12" R.C. PIPE - 0' - 10' DEEP	62	\$100.00	\$6,200.00	\$100.00	\$6,200.00	\$150.00	\$9,300.00	\$100.00	\$6,200.00
			\$1,365,292.00		\$1,594,846.00		\$1,607,388.00		\$1,488,850.00	

Apparent Low Bidder : FGB CONSTRUCTION

Second Bidder : B&W Paving & Landscaping, LLC

Third Bidder : Colonna Concrete and Asphalt Paving, LLC

**ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES
AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE
EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS**

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I. ROLL CALL

Special Meeting

II. ACCEPTANCE OF MINUTES

Regular Meeting: August 9, 2022

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS:

REAPPOINTMENTS:

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

1. Appointment of Charter Revision Commission and Establishment of Timeframe

B. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS & CULTURAL AFFAIRS COMMITTEE

1. Approve the use of BMHS Football Field and immediate surrounding grounds by BMHS BAND Parents Inc. for their Celebration of Sound event to be held on Saturday, September 17, 2022 from 5:00 PM to 9:00 PM. Set-up to begin at 9:00 AM with tear-down at 10:00 PM. Approximately 7500 people.
2. Authorize the Purchasing Agent to increase purchase order # 2200594 from Kimley-Horn (Recreation and Parks Master Plan Consultant) in an amount not to exceed \$34,000.00 to add to the current scope of work a sight study to assess the feasibility of locating a Welcoming Center in one of our coastal parks that would include tenancy for the Police Marine unit, along with retail associated with our historic marine history, and present marine environment. Account: 0920-6030-5777-C0664.
3. Authorize the Mayor, Harry W. Rilling to execute an agreement with FGB Construction for Project # RNP 2022-2, Calf Pasture Beach Parking and Green Infrastructure Improvements for a sum not to exceed \$1,973,035.00 based on the following breakdown of \$1,365,292.00 (Base Bid), \$278,000.00 (Alternate 1a/1b – Thermoplastic Markings Beach and Water), \$36,461.00 (Alternate 2 – Maintenance Driveway and Water Main Crossing), \$135,392.00 (Alternate 3 – South Parking Lot), and \$157,890.00 (Alternate 4 – Shady Beach). Accounts # 0921/0922/0923-6030-5777-C0365.
- 3a. Authorize the Director of Recreation and Parks or his designee to execute change orders on contract with FGB Construction for a sum not to exceed \$197,303.50
4. Authorize the Director of Recreation and Parks to accept sponsorship in the amount of \$15,500.00 to be earmarked for the new jazz concert series. Sponsors are as follows: Ironworks Sono, The Platform, Shirt Factory Lofts, Corset Factory Apartments, Lock Building, M. F. DiScala & Co., Norwalk Redevelopment Agency, South Norwalk Electric & Water.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**AGENDA
6:00 PM EST**

**September 6, 2022
COUNCIL CHAMBERS**

XI. ADJOURNMENT

COMMON COUNCIL
NORWALK, CONNECTICUT

REGULAR MEETING

AUGUST 9, 2022
COMMON COUNCIL CHAMBERS &
VIA TELECONFERENCE

**ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO
APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND
OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS
ARE SUBJECT TO THE AVAILABILITY OF FUNDS**

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Mayor Rilling called the meeting to order at 7:32 p.m. and led the Assembly in reciting the Pledge of Allegiance.

I. ROLL CALL

Ms. Dixon called the Roll:

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And Via Teleconference
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Council at Large:	Mr. Gregory Burnett Ms. Nora Niedzielski Eichner	Ms. Dominique Johnson Ms. Barbara Smyth
District A:	Ms. Nicol Ayers	Mr. David Heuvelman
District B:	Ms. Darlene Young	
District C:	Mr. John Kydes	
District D:	Ms. Heidi Alterman	Mr. Bryan Meek
District E:	Mr. Thomas Livingston	Ms. Lisa Shanahan

At Roll Call there were twelve (12) Council members present and three (3) absent (Mr. Goldstein, Ms. McMurrer and Ms. Revolus). A Quorum was present.

Also present were Mayor Harry Rilling, City Clerk, Irene Dixon, Assistant City Clerk, Jordan Schantz and Corporation Counsel, Mario Coppola.

II. ACCEPTANCE OF MINUTES

Regular Meeting: July 26, 2022

**** MS. YOUNG MOVED TO APPROVE THE MINUTES AS PRESENTED
** MOTION PASSED WITH TWO (2) ABSTENTIONS (MS. NIEDZIELSKI
EICHNER AND MS. SHANAHAN)**

III. PUBLIC PARTICIPATION

Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted.

Ms. Diane Lauricella expressed gratitude for having the Industrial Study and noted that there is a need to change the Industrial Zone. She asked the Common Council to approve the item with the caveat that there be an enforcement forum sooner rather than later with the Health Department playing a primary role. In addition, Ms. Lauricella suggested as the City prepares its budget that it increase the Zoning Enforcement staff to help with Zoning problems. She said there are many violators who are allowed to exist with illegal contractor yards. She said she hoped the Common Council would approve the item, but they need to look at improving enforcement.

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IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

Mayor Rilling announced the resignation of Mr. Brian Baxendale from the Planning and Zoning Commission

APPOINTMENTS:

Due to a potential conflict of interest, Ms. Johnson recused herself from participating in voting on this appointment.

**** MS. SHANAHAN MOVED TO APPROVE THE APPOINTMENT OF
MICHAEL MATTHEWS TO THE HARBOR MANAGEMENT
COMMISSION**

Ms. Shanahan spoke in support of this appointment.

**** MOTION PASSED UNANIMOUSLY**

REAPPOINTMENTS: There were no reappointments announced this evening.

MAYOR'S REMARKS:

Mayor Rilling announced that the City website will now include a real-time COVID data hub so that Norwalk residents are able to stay up to date on COVID information and local resources. The Jazz Summer Concert Series will continue Saturday, August 13th, at Calf Pasture Beach. The Billy Joel tribute band will play at Calf Pasture Beach tomorrow evening.

Mayor Rilling announced that he will be joined by Dr. Estrella and Senator Duff for the groundbreaking for Cranbury Elementary School on Thursday, August 11th at 11:00 a.m. He said they now have a 25-year school renovation and replacement plan. This process will ensure all schools have air conditioning.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

**** MR. LIVINGSTON MOVED TO APPROVE THE FOLLOWING ITEM:**

1. INITIATION AND CREATION OF 2022-2023 NORWALK CHARTER REVISION COMMISSION

Mr. Livingston reviewed this item and said the City retained Attorney Steve Mednick who has been spending time re-organizing the Charter. This vote is to establish the Charter Revision Commission. He described the scope of the Charter Revision Commission.

Mr. Livingston read the following resolution:

RESOLUTION OF THE NORWALK COMMON COUNCIL

**RE: INITIATION AND CREATION OF THE 2022-2023 NORWALK CHARTER
REVISION COMMISSION**

**WHEREAS, THE CHARTER OF THE CITY OF NORWALK ("CITY")
WAS LAST AMENDED ON NOVEMBER 8, 2016; AND**

**WHEREAS, PURSUANT TO THE PROVISIONS OF C.G.S. §7-187, ET
SEQ., THE COMMON COUNCIL IS THE APPOINTING AUTHORITY
FOR A CHARTER REVISION COMMISSION AND, ACTING BY A
TWO-THIRDS (2/3RDS) VOTE OF ITS ENTIRE MEMBERSHIP, MAY
INITIATE A CHARTER REVISION; AND**

**WHEREAS, THE COUNCIL HAS RETAINED THE SERVICES OF
ATTORNEY STEVEN G. MEDNICK AS CHARTER REVISION
COUNSEL TO (1) CONSULT WITH THE COMMON COUNCIL AND
THE OFFICE OF THE CORPORATION COUNSEL; AND (2) PROVIDE
SUCH ASSISTANCE TO THE CHARTER REVISION COMMISSION AS
DEEMED NECESSARY; AND**

**WHEREAS, THE COUNCIL HAS, FROM TIME TO TIME,
ENCOUNTERED ISSUES OF SUBSTANCE AND IMPORT TO THE
OPERATION OF THE CITY AND EFFECTIVE REPRESENTATION OF**

THE PEOPLE OF THIS CITY THAT WOULD BENEFIT FROM A THOROUGH REVIEW OF THE CHARTER BY A CHARTER REVISION COMMISSION; AND

WHEREAS, AMONG THOSE ISSUES RIPE FOR REVIEW ARE THE NEED TO

(1) RE-STRUCTURE AND RE-ORGANIZE THE CHARTER INTO A MORE ACCESSIBLE AND UNDERSTANDABLE DOCUMENT, BOTH FOR OUR RESIDENTS WHO EXPECT AN ACCOUNTABLE AND RESPONSIBLE GOVERNMENT AND FOR OUR PUBLIC OFFICIALS WHO ARE CHARGED WITH THE RESPONSIBILITY OF CONDUCTING THE BUSINESS OF GOVERNMENT IN ACCORDANCE WITH THE PROVISIONS OF THE CHARTER; AND

(2) DETERMINE THE RELEVANCE AND UTILITY OF PROVISIONS OF THE HISTORICAL SPECIAL ACTS, WHICH FORM THE FOUNDATION OF THE CHARTER, TO A 21ST CENTURY MUNICIPALITY, INCLUDING THE ROLES OF THE MAYOR AND THE EXECUTIVE DEPARTMENTS AND OTHER PUBLIC ENTITIES, THE LEGISLATIVE FUNCTIONS OF THE COMMON COUNCIL, THE BUDGET PROCESS, THE REGULATORY, OVERSIGHT AND POLICY ROLES AND RESPONSIBILITIES OF BOARDS AND COMMISSIONS, AND CERTAIN ELECTED POSITIONS ESTABLISHED BY THE CHARTER.

NOW, THEREFORE, BE IT RESOLVED, PURSUANT TO THE PROVISIONS OF C.G.S. §7-187 THROUGH 7-194, SPECIFICALLY §7-188(B), THE COMMON COUNCIL HEREBY INITIATES AN ACTION TO AMEND THE CURRENT CHARTER BY AUTHORIZING THE CREATION OF A CHARTER REVISION COMMISSION, ACTING BY A TWO-THIRDS (2/3RDS) VOTE OF ITS ENTIRE MEMBERSHIP; AND BE IT FURTHER

RESOLVED, THAT SAID COMMISSION SHALL BE EMPANELED FOR THE PURPOSE OF UNDERTAKING A THOROUGH REVIEW OF THE CURRENT CHARTER, INCLUDING BUT NOT LIMITED TO A REORGANIZATION OF THE DOCUMENT THAT IS MORE ACCESSIBLE TO OUR RESIDENTS AND USEFUL IN THE DAY-TO-DAY GOVERNANCE OF THE CITY; IN THIS RESPECT, THE COMMISSION SHALL REVIEW ALL ASPECTS OF THE STRUCTURE OF CITY GOVERNMENT AS PART OF ITS OVERALL CHARGE; AND

BE IT FURTHER RESOLVED, PURSUANT TO C.G.S. §7-190, THAT WITHIN THIRTY (30) DAYS FOLLOWING INITIATION OF THE CHARTER REVISION PROCESS, THIS COUNCIL SHALL, BY RESOLUTION,

(1) APPOINT A CHARTER REVISION COMMISSION CONSISTING OF NOT FEWER THAN FIVE (5) NOR MORE THAN FIFTEEN (15) ELECTORS, NOT MORE THAN ONE-THIRD (1/3RD) OF WHOM MAY HOLD PUBLIC OFFICE IN THE CITY, AND NOT MORE THAN A BARE MAJORITY OF WHOM SHALL BE MEMBERS OF ANY ONE POLITICAL PARTY, WHICH COMMISSION SHALL DESIGNATE A CHAIR, VICE-CHAIR AND SECRETARY AND PROCEED FORTHWITH TO DRAFT ANY SUCH CHARTER AMENDMENTS; AND

(2) ESTABLISH THE TIMEFRAME FOR SUBMISSION OF A DRAFT AND FINAL REPORT BY SAID COMMISSION.

Mr. Heuvelman said he was excited that they were setting up this commission and looks forward to the work product that will come out of this commission. Ms. Smyth said this was long overdue; they need to make a document that is readable and usable. Mr. Burnett said that while they are moving forward with the commission doing the core work, he recommended that the public reach out to their Council member so they can bring their questions to the Commission. He said Common Council members will be available to receive input from the residents and forward that input to the Commission.

Mr. Livingston asked Mr. Mednick if they need to choose a Chair, Vice Chair and Secretary. Mr. Mednick said they could strike that clause.

**** MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR. BURNETT; MS. JOHNSON MS. NIEDZIELSKI EICHNER; MS. SMYTH; MS. AYERS; MR. HEUVELMAN; MS. YOUNG; MR. KYDES; MS. ALTERMAN; MR. MEEK; MR. LIVINGSTON AND MS. SHANAHAN)**

Mayor Rilling said he expects the Commission to make great inroads on the Charter Revision and noted that its review should be on-going.

RESIGNATION AND APPOINTMENTS

RESIGNATIONS:

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Mayor Rilling announced the resignation of Ms. Kara Murphy from the Board of Ethics. He thanked her for her hard work on behalf of the Board.

APPOINTMENTS: There were no appointments announced this evening.

REAPPOINTMENTS: There were no reappointments announced this evening.

B. CONSENT CALENDAR:

Mr. Livingston announced that Ms. Young would be reading this evening's Consent Calendar.

**** MS. YOUNG MOVED TO APPROVE THE FOLLOWING
CONSENT CALENDAR:**

VII.A.1, VII.A.2, VII.B.2A, VII.B.2B, VII.B.3A, VII.B.3B

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. PUBLIC WORKS COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A SEVENTH AMENDMENT TO THE AUGUST 28, 2007 AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES BETWEEN THE CITY OF NORWALK AND A. DICESARE ASSOCIATES, P.C., REGARDING THE EAST AVENUE RECONSTRUCTION PROJECT, FOR AN AMOUNT NOT TO EXCEED \$165,000.00 IN ACCORDANCE WITH THE ATTACHED SCOPE OF SERVICES DATED AUGUST 1, 2022.

ACCOUNT NO. 09 22 4021 5777 C0471

09 23 4021 5777 C0471

2. AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE THE FIRST AMENDMENT TO THE JANUARY 24, 2022 AGREEMENT WITH COLONNA CONCRETE & ASPHALT PAVING LLC, FOR PROJECT DRG2021-1 DREAMY HOLLOW/BETTS BROOK AREA

**DRAINAGE, SANITARY SEWER & WATER MAIN IMPROVEMENTS,
FOR AN AMOUNT NOT TO EXCEED \$ 1,955,000.00.**

ACCOUNT NO. 09 20 4062 5777 C0361

09 22 4062 5777 C0361

13 40 5796 APW01

13 40 5796 APW06

B. LAND USE & BUILDING MANAGEMENT

**2A. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE
ORDER TO ANTINOZZI ASSOCIATES, PC TO PROVIDE
CONCEPTUAL DESIGN SERVICES AND PROFESSIONAL COST
ESTIMATES FOR WEST ROCKS AND ROTON MIDDLE SCHOOLS
FOR A TOTAL NOT TO EXCEED \$25,000.00 ACCT. #09175010 5777
C06585.**

**2B. AUTHORIZE TO ESTABLISH A CONTINGENCY FOR
ADDITIONAL SERVICES AS MAY BE REQUIRED FOR A TOTAL NOT
TO EXCEED \$2,500.00**

**3A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE
AN AGREEMENT WITH J. ANTONELLI ROOFING (A DIV. OF THE
PROPERTY GROUP CT, INC.) FOR THE NORWALK PUBLIC WORKS
CENTER SALT SHED ROOF REPLACEMENT PROJECT FOR A
TOTAL NOT TO EXCEED \$72,250.00. FUNDS ARE AVAILABLE FROM
ACCOUNT #09237100 5777 C0119**

**3B. AUTHORIZE THE OFFICE OF BUILDING MANAGEMENT TO
ISSUE CHANGE ORDERS ON THE CONTRACT FOR A TOTAL NOT
TO EXCEED \$7,225.00.**

**** MOTION PASSED UNANIMOUSLY**

VII. COMMON COUNCIL COMMITTEES

B. LAND USE & BUILDING MANAGEMENT

**** MR. LIVINGSTON MOVED TO AUTHORIZE THE MAYOR, HARRY W.
RILLING, TO EXECUTE AN AGREEMENT WITH CONSULTING
ENGINEERING SERVICES, INC. TO PROVIDE BUILDING
COMMISSIONING SERVICES FOR THE NORWALK HIGH SCHOOL**

**PROJECT FOR A TOTAL NOT TO EXCEED \$208,880.00 ACCT.
#09215010 5777 C0787**

**AND TO AUTHORIZE THE OFFICE OF BUILDING MANAGEMENT TO
EXECUTE CHANGE ORDERS ON CONTRACT FOR ADDITIONAL
SERVICES FOR A TOTAL NOT TO EXCEED \$20,000 ACCT. #09215010
5777 C0787.**

Mr. Livingston explained that this item relates to the commissioning agent. This provider was selected through an RFP process where there were six bidders.

**** MOTION PASSED WITH ONE (1) VOTE IN OPPOSITION (MR. MEEK)**

Mayor Rilling noted that it has been 50 years since a new school was built.

C. ECONOMIC AND COMMUNITY DEVELOPMENT COMMITTEE

**** MR. KYDES MOVED TO AUTHORIZE THE MAYOR, HARRY W.
RILLING, TO EXECUTE ANY AND ALL DOCUMENTATION TO
RATIFY AND APPROVE THE INDUSTRIAL ZONES STUDY.**

Mr. Kydes thanked the City staff for working on this and for their commitment to improving Zoning enforcement. He said he was optimistic they will be able to improve the quality of life for the residents in this area. The consequences will be grand if this is not supported.

Ms. Niedzielski Eichner expressed her appreciation for the staff for hearing the concerns of the members of the Common Council. She said she remains concerned that significant work is needed in the Meadow Street and Wilson Avenue areas. She said she is looking forward to working with the staff to make sure the Industrial Zone works for the residents. She added that this is a work in progress.

**** MOTION PASSED UNANIMOUSLY**

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were no motions postponed to a specific date this evening.

X. SUSPENSION OF RULES

- ** MS. JOHNSON MOVED TO SUSPEND THE RULES TO ADD AN ITEM TO THE AGENDA**
- ** MOTION PASSED UNANIMOUSLY**

COMMUNITY SERVICES COMMITTEE

- ** MS. JOHNSON MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH CT FOODSHARE FOR USE OF THE BEN FRANKLIN COMMUNITY CENTER PARKING LOT FOR A MOBILE FOOD PANTRY MONTHLY (ON THE MORNING OF EACH FOURTH SATURDAY) BEGINNING IN SEPTEMBER 2022.**

Ms. Johnson reviewed the item and noted that CT Foodshare will not need access to the building. She added that the mobile food pantry used the Ben Franklin Community Center parking lot in 2019.

- ** MOTION PASSED UNANIMOUSLY**

Mayor Rilling said this was a wonderful initiative and noted there are people with food insecurity.

I. ADJOURNMENT

- ** MS. SHANAHAN MOVED TO ADJOURN**
- ** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 8:09 p.m.

ATTEST: _____
Irene Dixon, City Clerk

RESOLUTION OF THE NORWALK COMMON COUNCIL

RE: APPOINTMENT OF THE 2022-2023 NORWALK CHARTER REVISION COMMISSION

WHEREAS, pursuant to C.G.S. §7-188(b) at its meeting on August 9, 2022, the Common Council of the City of Norwalk voted to initiate action to amend the Charter of the City of Norwalk; and

WHEREAS, the Common Council seeks to establish and appoint a Charter Revision Commission in accordance with the provisions of C.G.S. §7-190.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Norwalk that:

1. Pursuant to C.G.S. §7-190(a) the following seven (7) members are appointed to serve as members of the Charter Revision Commission:

Patsy Brescia (Chair)	Richard McQuaid (Vice-Chair)
Carl Dickens	Tyler Fairbairn
Benita Raleigh	Angela Wasunna
Michael Witherspoon	

Not more than one-third of these appointees hold any other public office in the City of Norwalk, and not more than a bare majority of appointees are members of one political party.

2. Pursuant to C.G.S. §7-190(b), the Charter Revision Commission appointed herein shall be authorized to consider such changes and other items and matters as it deems desirable or necessary to improve the governance of the City of Norwalk.

3. Pursuant to C.G.S. §7-190(b), the Charter Revision Commission shall submit its draft report as further instructed by the Common Council during the months of May or June 2023, so that the Council shall complete its final action on any proposed revisions to the Charter no later than September 1, 2023, in order to assure that the final report, proposed charter revisions, and questions will be submitted in order to be considered at referendum in the general election of 2023.

4. Pursuant to C.G.S. §7-190(c), the Charter Revision Commission shall terminate upon acceptance or rejection of its final report by the Common Council.

Resume` of Patsy R. Brescia

Personal:

Resident of Norwalk, Ct since 1964

Family: Wife of Richard Brescia: deceased

Children: Bonnie, Steven & Tina Brescia

Education: Graduate of UCONN: BA in Education

Community Activist

Chair of Parent Teachers Association Safety Committee: Led effort to build 65 miles of "footpaths" 1965-1967 and established other city-wide school safety measures.

Common Council 1967 to 1973: President 70-71

Co-chair: School Building Committee when Marvin, Jefferson & Norwalk High were built early 1970's: Co-chair Dept of Public works committee

Democratic candidate for Mayor 1975

State of CT Scholarship Board: 1976-78

Mayors Affordable Housing Task Force:1980's

Member of City Hall Building Committee: mid 1980's

Mayor's Committee of Norwalk Museum

Norwalk YMCA for 30 Years as Trustee: Chair of both board of Directors & Trustees

CT State Technical College Board Trustee: late 1970's: Chair: 1981: prior to merger with State Community College System

Norwalk Hospital Board of Trustees: 2000 to 2008: Foundation 2008-2010

Norwalk Library Board of Trustees and Foundation: past 8 years; Vice Chair

Lockwood Mathews Mansion Board of Trustees: 1999 to present: Chair 2010 to 2021

Lockwood Mathews Building Committee: Chair 2010 to Present

Profession:

Real Estate Broker since 1978: William Pitt Sotheby's International Realty: specializing in land development, new construction, fair housing and estate sales

8/30/2022

Richard McQuaid is the Town Clerk for the City of Norwalk, Connecticut. Aside from being Town Clerk, he also held positions on the Ethics Board, the Norwalk Housing Authority and is a former Fair Rent Commissioner and a former Planning Commissioner. He has also held positions with Friends of Cranbury, Neon Board of Directors (20 years) and the Norwalk Maritime Authority. He has served as Chairman of the Norwalk High School Athletic Field and been on the building committees for both the Naramake and Brookside Elementary schools. Richard is also a former Norwalk Constable.

Richard was an Intervention Specialist at Naramake Elementary School from 1999 until 2011 as well as the Norwalk Recreation and Park's Play to Learn Director from 1999 until 2012.

He was a member of the Common Council from 1993 until 2001 and then again from 2003 until 2011. During his time with the Common Council he held positions as Council President, Majority Leader, Minority Leader, Chairman of Recreation and Parks, Health Welfare and Public Safety, Personnel and Ordinance.

He has been and still is involved in many community boards and associations such as Naramake Elementary School and Nathan Hale Middle School PTO, Norwalk High School Governance Council, Norwalk Seaport Association, Norwalk Police Athletic League, Norwalk High School Band EQ Team and the Norwalk Historical Commission.

Rick has been a Justice of the Peace for the past 45 years. He is also a member of the South Norwalk Boat Club, Knights of Columbus 14360, St. Matthews Parish and a referee for the Norwalk Recreation and Parks Volleyball for over 20 years.

Rick McQuaid is married to Attorney Alice M. McQuaid, who specializes in family law in Norwalk Ct. and is a Norwalk Transit Commissioner. Together, Rick and Alice have six children: Amanda (TR Specialist at Gaylord Specialty Healthcare), Bryan (teacher at Nathan Hale Middle School in Norwalk), Cassie (Special Education Teacher Milford, Ct.), Morgan (freshman at Pace University), Jaxson (10th. grader at Norwalk High School) and Savannah (3rd.grader at Naramake Elementary School)

Carl Dickens

Sales Leader • Career Catalyst • Data Expert

carl@jacktwolf.com • 203.247.6817 • Norwalk, CT

Business Philosophy

“In the business world, everyone is paid in two currencies – cash and experience. Take the experience first... the cash will come later.”

Accomplishments

- Led Kantar’s media practice in consistently achieving year-over-year revenue gains and a dominant 96% share of market
- Managed and mentored a sales division that was responsible for producing over 50% of total Media Intelligence revenues
- Revitalized struggling media properties to garner number one rankings in their respective markets, while returning local CBS operations to profitability
- Led a diverse sales team that achieved the highest annual revenue contribution for Arbitron’s western sales region
- Provided career counseling services to senior level executives who successfully realized six-figure plus incomes
- Appointed to three-year term on the Oak Hills Park Advisory Board by Norwalk, CT Mayor and City Council

Experience

President • Jack T Wolf LLC

Norwalk, CT (2015-present)

Lead executive for a management consulting firm specializing in sales training, media acquisitions, targeted marketing and advertising programs and consumer research

Oversee Career Marketing Group, a subsidiary of the firm that provides career counseling, executive search and job training services for senior level executives

Direct all go-to-market strategies, initiate revenue-producing partnerships, launch targeted marketing campaigns, oversee client relations and lead all business development initiatives

Senior Vice President, Media Sales • Kantar Media

New York, NY (1995-2015)

Managed inside and outside sales staffs responsible for a diversity of clients that included traditional and digital media companies, ad agencies and industry trade associations

Responsible for generating more than \$50 million in annual sales across all client sectors, representing more than half of total company revenues

Oversaw all budgeting and personnel functions for the sales division and implemented all sales training and client support initiatives

Vice President, Western Region • Arbitron

San Francisco, CA (1991-1995)

Consistently generated year-over-year revenue gains for ARB TV station sales while managing local overnight demographic measurement for the western U.S.

Responsible for creating and managing budgets across all functions of the company's western operation

Expertise

Strategic Planning
Budget Accountability
Sales Leadership
Conflict Management
Skilled Negotiator
Sales Force Automation
Relationship Cultivation
Digital & Traditional Media
Big Data Management
Strategic Alliances
New Product Launches

Education

- Bachelor of Science – Ohio University
- Professional Accreditations – CBS School of Management graduate, Kantar Media Maestro Management Program graduate

TYLER FAIRBAIRN

Tyler Fairbairn is a father of three who grew up in Connecticut and has lived in East Norwalk for the past eight years. He has served on the Naramake Elementary School Governance Council for several years, including most recently as parent co-chair, and is on the board of Norwalk Little League. He holds a Master's Degree in Urban Planning from Columbia University and has been working in community development for the entirety of his career, managing federal grant funds and writing plans designed to address the needs of the most vulnerable, low-income residents in their respective communities. He is the Community Development Administrator for the Town of Greenwich and is the President of the New England chapter of the National Community Development Association.

ANGELA WASUNNA



Angela Wasunna is Vice President, Emerging Markets Policy at Pfizer. In her role, she is responsible for leading the development and implementation of a coordinated approach to advance policy issues related to drug pricing, intellectual property, health systems, healthcare financing and regulatory reform in Emerging Markets.

Previously Angela was Assistant General Counsel, Intellectual Property Policy in Pfizer's Legal Division. Angela received her law degree from the University of Nairobi Kenya, and advanced law degrees from McGill University, Canada and Harvard Law School. She is admitted to practice law in the State of New York and is an Advocate of the High Court of Kenya. Before moving to Pfizer, Angela was Associate for International Programs at the Hastings Center, New York. At the Hastings Center, she managed projects on intellectual property rights, market mechanisms in health systems, and public health policy.

Angela has also served as consultant to several agencies including the World Health Organization, the Institute of Medicine (IOM), the Centers for Disease Control (CDC), the World Health Organization, the Bill and Melinda Gates Foundation, the World Bank and the Department for International Development, UK (DFID). Angela has published several peer-reviewed articles in academic journals and lectured internationally. She is co-author of the book: Medicine and the Market: Equity v Choice, Johns Hopkins University Press, 2006.

Angela currently serves as a *Corporate Council on Africa* Board Member, she also Chairs the *WIPO Re:Search Advisory Board* at the World Intellectual Property Organization and is a Steering Committee Member at the *Faculty of Law, Strathmore University*, Nairobi Kenya.

BENITA RALEIGH

Benita Raleigh graduated from Syracuse University in 1972 with a degree in social work and in 1973 with a Masters in Social Work (MSW) with an emphasis on Social Work Organization and Planning and Criminal Justice. She worked for the NYS Division for Youth from 1973-1975, as a school social worker from 1975-1983, and the NYS Department of Substance Abuse services as a trainer from 1983-1989. She stopped working outside the home to raise her children in 1989. Benita worked as a volunteer at Hilltop Homes and was on its board for 2 years, and currently is a member of the Brien McMahon Alumni Association. She also volunteered in the school district as a member of Rowayton Elementary's Human Relations committee and as a member and eventual president of the McMahon Site Council when it was first started. Currently, she teaches Rug Hooking classes and workshops at her home and around the Northeast. She has been a resident of Norwalk for 36 years.

Michael L. Witherspoon

E-mail address:
spoontitle@aol.com

Home address:
5B Observatory Place
Norwalk, CT 06854
(203) 853-2915

EDUCATION North Carolina Central University School of Law, Durham, NC
Juris Doctorate, May 2002

University of South Carolina, Columbia, SC
Bachelor of Science in Business Administration, cum laude, May 1998
Majors: Marketing & Management

ACADEMIC HONORS National Society of Collegiate Scholars, Golden Key National Honor Society

LEADERSHIP ROLES 2021-Present Norwalk Hospital Board Member
2007-Present Observatory Place Condominium Association Attorney
2016-Jan. 2022 Norwalk Zoning Commission, Secretary & Vice Chair
2016-18 Democratic Town Committee District B Member
2016 Norwalk Charter Revision Commission Member

EXPERIENCE **ATTORNEY**
Law Office of Michael L. Witherspoon, LLC, Norwalk, CT 08/07-Present.
Performed title examination, closings, correspondence, case research, internet research, handled probate, housing and real estate cases, prepared leases, attended courtroom hearings, worked on the City of Norwalk Tax Sale Project and other jobs.

ATTORNEY
Ma'ayergi & Associates, LLC, Stamford, CT 04/06-07/07.
Performed title searching, closings, correspondence, case research, internet research, handled civil, housing, immigration and real estate cases, attended courtroom hearings and other jobs.

ATTORNEY
Law Office of Michael L. Witherspoon, LLC, Stamford, CT 1/05-3/06.
Performed title searching, closings, correspondence, document recording, internet research, case research, handled housing, civil and traffic cases, client interviewing, attended courtroom hearings and other jobs.

ATTORNEY
Law Offices of Gregory G. Andriunas, Stamford, CT 8/02-12/04.
Performed title searching, closings, will preparation, correspondence, recording, internet research, case research, handled housing, civil and traffic cases, client interviewing, attended courtroom hearings, conferences and other jobs.

LAW CLERK
Loflin & Loflin Law Firm, Durham, NC 5/00-4/02.
Performed various support and legal work including correspondence, telephone coverage, case research, filing, memo writing, client interviewing and other jobs.

PERSONAL INTERESTS Traveling, attending sporting events, tennis and reading.

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

VII A

PLEASE PRINT

ORGANIZATION NAME: BMHS Band Parents Inc PERSONAL/FAMILY ☐ COMPANY/BUSINESS ☒
NAME OF BENEFICIARY: BMHS Band Parents Inc NON-PROFIT (501C3) Yes ☒ No ☐
NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Jennifer Alston TITLE: Treasurer
YOUR NAME: Jennifer Alston TITLE: Treasurer
ADDRESS: 1 Frost Street E-MAIL ADDRESS: _____
CITY: Norwalk STATE: CT ZIP CODE: 06850
HOME PHONE: _____ BUSINESS PHONE: _____ CELL: (203) 434-0704

FACILITY REQUESTED: BMHS Football field FACILITY & EVENT INFORMATION # OF PARTICIPANTS: 7500
EVENT: Celebration of Sound DATE REQUESTED: 9/17/22
SET UP TIME: 9:00am STARTING TIME: 5:00pm BREAKDOWN TIME: 9:00pm END TIME: 10:00pm RAIN DATE: none
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO:
ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT
ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED
SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY
PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☒ NO ☐
ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☒ NO ☐
ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☒ NO ☐
WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☐ NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS
ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for
accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE [Signature]

DATE: 8/4/22

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

Kimley»Horn

June 10, 2022

Robert Stower, Director
City of Norwalk
Recreation and Parks Department
125 East Avenue, Room 225
Norwalk, CT 06851-5125

Re: Amendment Number 001 to Professional Services Agreement

Dear: Robert

Kimley-Horn and Associates, Inc. ("Kimley-Horn" or "Consultant") and City of Norwalk ("Client") entered in a Professional Services Agreement dated June 22, 2021 ("Agreement") concerning Project No. 399R – Consulting Services for the City of Norwalk Recreation and Parks Master Plan ("Project").

The parties now desire to amend the Agreement to include services to be performed by Consultant for compensation as set forth below in accordance with the terms of the Agreement, which are incorporated by reference.

Project Understanding

The purpose of this project is to conduct site evaluations and selection recommendation for the City of Norwalk's Welcoming Center. This site evaluation process will be guided through the comprehensive evaluations being completed as part of the Recreation and Parks Master Plan. The City is seeking to potentially locate the new Welcome Center within one of the existing park properties with access to the waterfront. The Welcoming Center is envisioned to house Visitor and Tourist information; retail associated with maritime items, food concessions, and offices for the Police Marine Unit as a tenant.

The Welcoming Center has been a long-range vision need focused on providing a Visitor Center to help orient visitors to Norwalk and provide tourist with information regarding the City's Maritime heritage along our historic waterfront park properties. The approximate size of the building would be up to 7,600 SF.

Additional details include:

- **Retail space:** Approximately 1,200 SF of retail space for souvenirs: T-shirts, cups, flags, marine related items, and Norwalk associated souvenirs
- **Information Center:** Approximately 2,000 SF for reception, information area, offices, and meeting rooms.
- **Food concession:** Approximately 2,000 SF for food concession and service.
- **Police Marine Unit:** The existing Police Marine Unit, located on Water Street, is in a state of disrepair and was to serve as a temporary location only. The Police Marine Unit seeks to relocate to a new facility located near the water (Norwalk Harbor or Norwalk River). Preliminary program for the site will include indoor staff space of approximately 1,600-2,400 SF, access to docks, parking for up to ten vehicles, and potentially additional indoor mix-use space with retail or food service.

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Assumptions

- City will coordinate and schedule all meetings with City staff, stakeholders, and any other participants.
- City will provide a digital copy of prior work completed by the Police Department.
- Publicly available GIS data will be utilized for site evaluations.
- Grant writing services may be provided as an Additional Services to this agreement.
- All interviews and review/coordination meetings will be facilitated virtually.

Scope of Service

Consultant will provide the services specifically set forth below.

Task 1. Interviews.

- Consultant will complete up to Six (6) interviews; two (2) with City staff (Parks and Recreation); and identified stakeholders; two (2) with Economic and Community Development (DECD) and stakeholders; and two (2) with Police Department staff.
- Interviews may be with individuals or small groups. City staff will be responsible for identifying participants.
- Consultant will provide invites and facilitate the virtual meeting.

The purpose of these interviews is for the consultant to review items from previous work completed by the City, identify and document program needs, and discuss site criteria required for the relocation, including but not limited to site security, parking, access, infrastructure, marine side site requirements. Consultant will document interviews through PDF format meeting notes.

Task 2. Program Development. Consultant will prepare a site program definition for the proposed Welcome Center. Consultant will submit the site program definition to City staff for review one (1) time.

Task 3. Site Selection Criteria and Site Identification. Consultant will prepare a Site Selection Criteria based upon input from City staff. The purpose of the Site Selection Criteria is to establish minimum spatial requirements, auxiliary site needs, access, and other elements to be defined through coordination with City Staff. Consultant will submit the Site Selection Criteria to the City for review and feedback one (1) time.

Upon confirmation of criteria, the Consultant will identify up to five (5) sites through a desktop analysis. A map and summary of features and characteristics of each site will be provided to the City. A preferred site will be recommended to the City based on how well the site meets the Site Selection Criteria.

Task 4. Preliminary Site Concept and Investigation. Consultant will evaluate the preferred site for regulatory compliance and functionality relative to the Client's anticipated development program. Initial Site Investigation/Feasibility efforts will rely upon publicly available data and will generally focus on the following issues to the degree that data can be obtained within the client's requested timeframe for completion of the project:

Site Investigation/Assessment and Information - Site Investigation efforts may focus on the following:

- Site investigation/Site visits (up to five)

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- Site zoning and potential constraints to implementation of proposed development based upon the approved Site Selection Criteria and Site Program
- On-site and surrounding land uses
- Review of impacts of applicable planning and transportation documents relative to the preferred site
- Public Right-of-Way (including any anticipated dedication)
- Regulatory agency requirements and timelines (agency input and coordination is not included)
- City parking requirements (min/max)
- Tree protection requirements
- Site lighting requirements/limitations
- Coastal, stream and wetland impacts based upon available GIS data
- Applicable streetscape improvements
- Storm water and impervious requirements/limitations
- Soil types and characteristics based upon available GIS data
- Observable drainage patterns
- Easements and other legal limitations, where available
- Waterside access constraints and availability

Site Utilities: Consultant will review availability of site utilities (wet and dry) based upon the following data provided by the City:

- Existing wet utilities (water, sanitary sewer, storm utilities)
- Existing or nearby dry utilities (Natural gas, electric., fiber, telecommunications)

Preliminary Site Concept Plan and OPCC: Consultant will prepare a Preliminary Site Concept Plan based upon findings from the site investigation and confirmed development program. Consultant will review the site plan one (1) time with City Staff for input and revisions. The Consultant will prepare an Opinion of Probable Construction Cost (OPCC) estimate based upon the revised Preliminary Site Concept Plan. The Site Concept Plan will be developed to a level of detail necessary to indicate design intent and provide the OPCC.

Regulatory Process Outline and general approval timelines: Consultant will provide a general outline of the site development approval and permitting process. A general zoning approval/site plan approval and permitting strategy and associated outline schedule/timeframe will also be provided based upon input from the City.

Deliverables:

- Interview Notes
- Proposed Development Program
- Site Selection Criteria
- Draft/Final Preliminary Site Concept Plan
- Site Investigation Summary
- Regulatory Process Outline

Services not included

Any services not specifically identified in the above Scope of Services or changes to this scope requested by the City, will be considered additional services. These services, including by not limited to the following, are not included in this Agreement.

- ALTA/Topo Survey, survey easement documents, platting

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- Survey to establish wetland and stream boundaries
- Detailed wetland and stream delineation
- Preparation or submittal of Section 404/401 Nationwide or Individual Permit Applications
- Phase I or Phase II archaeological investigations
- Investigations regarding hazardous materials, waste, or contamination
- Groundwater studies or analysis
- Ground Penetrating Radar (GPR)
- Stream or Bank Restoration & Assessments
- Onsite Mitigation Design
- Drainage Studies or stormwater design
- Flood Frequency Analysis
- Clean Water Act compliance of permitting
- FEMA Floodplain analysis or processing
- Permitting with EPA and U.S. Army Corps of Engineers
- Regulatory agency review or input coordination
- Encroachment analysis
- Visual analyses
- Traffic studies or engineering
- Landscape architecture design
- Any meetings not specifically identified above requested by the Client or on the Client's behalf by a third party to this Agreement
- Construction Documents, including but not limited to drawings or specifications
- Construction Phase Services, including but not limited to a Pre-Construction Conference

Schedule

We will provide our services as expeditiously as practicable with the goal of meeting the following schedule:

The Consultant will develop a final schedule following the execution of this amendment with mutually agreed upon timelines during that meeting. The Consultant will provide these services as expeditiously as practicable with the goal of meeting the established schedule. Preliminary schedule of completion are as follows, assuming authorization to proceed is provided by May 20, 2022.

Task 1.1 – Completed by June 22, 2022

Task 1.2 – Completed by June 22, 2022

Task 1.3 – Complete by June 24, 2022

Task 1.4 – Completed by June 29, 2022

The Consultant shall not be held responsible for any delays in time of completion resulting from the following:

- Client's failure to carry out any of their responsibilities in a timely manner.
- Approving agencies failure to provide timely approval of permits, encroachments, or other entitlement applications.
- Additional Services requested by the Client.
- Any other circumstances beyond the control of the Consultant.

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Fees and Billing

For the services set forth above, Client shall pay Consultant the following compensation:

The Consultant shall perform the services described herein as the Scope of Services for a lump sum fee below. Individual task amounts are informational only. In addition to the lump sum labor fee, direct reimbursable expenses such as express delivery services, fees, travel, and other direct expenses will be billed at 1.15 times cost. All permitting, application, and similar project fees will be paid directly by the Client.

Task 1, Interviews.....	\$3,700.00
Task 2, Program Development.....	\$3,300.00
Task 3, Site Selection Criteria and Site Identification.....	\$9,750.00
Task 4, Preliminary Site Concept and Investigation.....	\$17,000.00

Total Lump Sum Labor Fee: \$33,750.00

In addition to the lump sum fee above, Kimley-Horn shall be reimbursed at unit costs for all expenses incurred not to exceed \$250.00

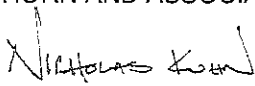
Total Fee: \$34,000.00

Lump sum fees will be invoiced monthly based upon the overall percentage of services performed. Payment will be due within 25 days of your receipt of the invoice and should include the invoice number and Kimley-Horn project number.

We appreciate the opportunity to provide these services to you. Please contact me if you have any questions.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.

Signed: 

Printed Name: Nicholas Kuhn, CPRP, PLA

Authorized Signatory:



Printed Name: John Kuzenski (Authorized Signatory):

Title: Assistant Secretary

Kimley»Horn

AGREED AND ACCEPTED:
[City of Norwalk]

By: _____

Title: _____

Date: _____



MEMORANDUM

TO: Robert Stowers, Director of Recreation & Parks

FROM: Daniel Stanton, PE – Senior Civil Engineer *JS*

CC: Vanessa Valadares, P.E. – Interim Chief of Operations and Public Works and Principal Engineer

REF: Recreation and Parks Committee Agenda Item – 4215 RNP 2022-2, Calf Pasture Beach Parking and Green Infrastructure Improvements

DATE: August 3, 2022

On August 3, 2022 a bid opening was held for project 4215 RNP 2022-2 Calf Pasture Beach Parking and Green Infrastructure Improvements. There were 3 total competitive bids with FGB Construction being the apparent low bidder. Department of Public Works recommends adding the following items to the August 10, 2022 Recreation and Parks Committee Meeting.

- a) Authorize the Mayor, Harry W. Rilling to execute an agreement with FGB Construction for Project RNP 2022-2 – Calf Pasture Beach Parking and Green Infrastructure Improvements for a sum not to exceed \$1,973,035.00 based on the following breakdown of \$1,365,292.00 (Base Bid), \$278,000.00 (Alternate 1a/1b – Thermoplastic Markings Beach and Water), \$36,461.00 (Alternate 2 – Maintenance Driveway and Water Main Crossing), \$135,392.00 (Alternate 3 – South Parking Lot), and \$157,890.00 (Alternate 4 – Shady Beach).

Account No. 0921 6030 5777 C0365
0922 6030 5777 C0365
0923 6030 5777 C0365

- b) Authorize the Interim and/or the Director of Recreation and Parks to execute change orders on contract with FGB Construction for Project RNP 2022-2 – Calf Pasture Beach Parking and Green Infrastructure Improvements for a sum not to exceed \$197,303.50.

Account No. 0921 6030 5777 C0365
0922 6030 5777 C0365
0923 6030 5777 C0365

4215 RNP2022-2 Calf Pasture Beach Parking and Green Infrastructure Improvements

Recommend:

FBG

	Description		Bidder 1 Information	Bidder 2 Information	Bidder 3 Information
			B&W Paving & Landscaping LLC	FGB	Colonna
Base Bid	Base	Include	\$ 1,594,846.00	\$ 1,365,292.00	\$ 1,608,388.00
Alt 1a/1b	Thermoplastic	include	\$ -	\$ 278,000.00	\$ 325,000.00
Alt 2	Maint. Drive & Water	Include	\$ -	\$ 36,461.00	\$ 45,330.00
Alt 3	South Parking Lot	Include	\$ 145,616.00	\$ 135,392.00	\$ 185,746.00
Alt 4	Shady Beach	Include	\$ 268,000.00	\$ 157,890.00	\$ 139,290.00
Alt 5	Paver Walk way	Drop	\$ -	\$ 256,800.00	\$ 214,000.00
TOTAL:			\$ 2,008,462.00	\$ 1,973,035.00	\$ 2,303,754.00
Contingency 10%				\$ 197,303.50	

Project Number : RNP2022-2

Project Name : CALF PASTURE BEACH PARKING AND GREEN INFRASTRUCTURE IMPROVEMENTS BASE BID

Items	Description	Quantity	Apparent Low Bidder		Second Bidder		Third Bidder		Engineering's Estimate	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
0201001	CLEARING AND GRUBBING	13	\$1,300.00	\$16,900.00	\$1,000.00	\$13,000.00	\$3,000.00	\$39,000.00	\$1,000.00	\$13,000.00
0201027A	RELOCATE BOOTH	1	\$9,000.00	\$9,000.00	\$5,000.00	\$5,000.00	\$20,000.00	\$20,000.00	\$5,000.00	\$5,000.00
0202000	EARTH EXCAVATION	1,342	\$31.00	\$41,602.00	\$35.00	\$46,970.00	\$30.00	\$40,260.00	\$50.00	\$67,100.00
0219001	SEDIMENTATION CONTROL SYSTEM	485	\$7.00	\$3,395.00	\$5.00	\$2,425.00	\$4.00	\$1,940.00	\$10.00	\$4,850.00
0219011	SEDIMENTATION CONTROL SYSTEM AT CATCH BASIN	3	\$430.00	\$1,290.00	\$200.00	\$600.00	\$300.00	\$900.00	\$200.00	\$600.00
0304002	PROCESSED AGGREGATE BASE	1,100	\$33.00	\$36,300.00	\$60.00	\$66,000.00	\$55.00	\$60,500.00	\$50.00	\$55,000.00
0406170A	HMA SUPERPAVE 1.0" (25.4) LEVEL 2	80	\$135.00	\$10,800.00	\$200.00	\$16,000.00	\$250.00	\$20,000.00	\$175.00	\$14,000.00
0406171A	HMA SUPERPAVE 0.50" (12.5) LEVEL 2	80	\$125.00	\$10,000.00	\$250.00	\$20,000.00	\$250.00	\$20,000.00	\$175.00	\$14,000.00
0406172A	HMA SUPERPAVE 0.375" (9.5) LEVEL 2	2,260	\$124.00	\$280,240.00	\$150.00	\$339,000.00	\$175.00	\$395,500.00	\$175.00	\$395,500.00
0406285	FINE MILLING OF BIT. CONCRETE (0" - 4")	16,385	\$3.50	\$57,347.50	\$3.00	\$49,155.00	\$6.00	\$98,310.00	\$6.00	\$98,310.00
0406999A	ASPHALT ADJUSTMENT COST	1	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
0507030A	SPECIAL TYPE "C-L" CATCH BASIN	2	\$4,200.00	\$8,400.00	\$5,000.00	\$10,000.00	\$6,000.00	\$12,000.00	\$5,000.00	\$10,000.00
0507612A	SPECIAL MANHOLE	1	\$4,100.00	\$4,100.00	\$10,000.00	\$10,000.00	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00
0811001A	CONCRETE CURBING	2,274	\$66.00	\$150,084.00	\$50.00	\$113,700.00	\$40.00	\$90,960.00	\$45.00	\$102,330.00
0811010A	CONCRETE CURBING CAST IN PLACE - 3' TALL	108	\$65.00	\$7,020.00	\$225.00	\$24,300.00	\$150.00	\$16,200.00	\$70.00	\$7,560.00
0821127	REMOVAL OF PRECAST CONCRETE BARRIER CURB	200	\$14.00	\$2,800.00	\$30.00	\$6,000.00	\$35.00	\$7,000.00	\$20.00	\$4,000.00
0901002A	STEEL BOLLARD	4	\$4,920.00	\$19,680.00	\$2,500.00	\$10,000.00	\$4,000.00	\$16,000.00	\$2,500.00	\$10,000.00
0901006A	REMOVABLE BOLLARD	40	\$2,450.00	\$98,000.00	\$2,500.00	\$100,000.00	\$4,000.00	\$160,000.00	\$2,500.00	\$100,000.00
0901007A	ACCESSIBLE PARKING SIGN WITH BOLLARD	6	\$2,050.00	\$12,300.00	\$1,500.00	\$9,000.00	\$4,000.00	\$24,000.00	\$2,000.00	\$12,000.00
0921040A	STONE BLOCK SIDEWALK	1,436	\$47.50	\$68,210.00	\$50.00	\$71,800.00	\$40.00	\$57,440.00	\$45.00	\$64,620.00
0921076A	PERVIOUS PAVERS STANDARD	3,125	\$50.00	\$156,250.00	\$75.00	\$234,375.00	\$36.00	\$112,500.00	\$50.00	\$156,250.00
0944003A	FURNISHING AND PLACING TOPSOIL	785	\$17.00	\$13,345.00	\$20.00	\$15,700.00	\$10.00	\$7,850.00	\$20.00	\$15,700.00
0949080A	PLANTINGS	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0950001.1A	PLANTING AREA A	1	\$24,000.00	\$24,000.00	\$35,000.00	\$35,000.00	\$20,000.00	\$20,000.00	\$25,000.00	\$25,000.00
0950001.2A	PLANTING AREA B	1	\$51,000.00	\$51,000.00	\$35,000.00	\$35,000.00	\$20,000.00	\$20,000.00	\$25,000.00	\$25,000.00
0950001.3A	PLANTING AREA C	1	\$24,000.00	\$24,000.00	\$15,000.00	\$15,000.00	\$8,000.00	\$8,000.00	\$15,000.00	\$15,000.00
0950001.4A	PLANTING AREA D	1	\$4,100.00	\$4,100.00	\$5,000.00	\$5,000.00	\$8,000.00	\$8,000.00	\$6,000.00	\$6,000.00
0950001.5A	PLANTING AREA E	1	\$62,000.00	\$62,000.00	\$36,000.00	\$36,000.00	\$20,000.00	\$20,000.00	\$35,000.00	\$35,000.00
0950001.6A	PLANTING AREA F	1	\$20,000.00	\$20,000.00	\$8,500.00	\$8,500.00	\$8,000.00	\$8,000.00	\$12,000.00	\$12,000.00

Project Number : RNP2022-2

Project Name : CALF PASTURE BEACH PARKING AND GREEN INFRASTRUCTURE IMPROVEMENTS BASE BID

Items	Description	Quantity	Apparent Low Bidder		Second Bidder		Third Bidder		Engineering's Estimate	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
0950001.7A	PLANTING AREA G	1	\$10,000.00	\$10,000.00	\$9,000.00	\$9,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
0950001.8A	PLANTING AREA H	1	\$7,500.00	\$7,500.00	\$6,500.00	\$6,500.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
0950003A	TURF ESTABLISHMENT (LAWN)	785	\$7.00	\$5,495.00	\$5.00	\$3,925.00	\$6.00	\$4,710.00	\$5.00	\$3,925.00
0971001A	MAINTENANCE AND PROTECTION OF TRAFFIC	1	\$7,000.00	\$7,000.00	\$100,000.00	\$100,000.00	\$80,000.00	\$80,000.00	\$25,000.00	\$25,000.00
0975004A	MOBILIZATION AND PROJECT CLOSEOUT (MAX 3% OF BID)	1	\$39,500.00	\$39,500.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$50,000.00	\$50,000.00
0980002A	PROJECT SURVEY AND STAKEOUT	1	\$15,800.00	\$15,800.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$20,000.00	\$20,000.00
0992136A	ANCHOR & DECORATIVE ROCKS	1	\$17,200.00	\$17,200.00	\$15,000.00	\$15,000.00	\$54,000.00	\$54,000.00	\$25,000.00	\$25,000.00
1017031A	ELECTRIC SERVICE	1	\$7,500.00	\$7,500.00	\$25,000.00	\$25,000.00	\$8,000.00	\$8,000.00	\$10,000.00	\$10,000.00
1206012	REMOVAL AND DISPOSAL OF EXISTING SIGNS	6	\$140.00	\$840.00	\$200.00	\$1,200.00	\$100.00	\$600.00	\$100.00	\$600.00
1206024A	REMOVAL AND RELOCATION OF EXISTING SIGNS	4	\$220.00	\$880.00	\$400.00	\$1,600.00	\$200.00	\$800.00	\$200.00	\$800.00
1208931	SIGN FACE-SHEET ALUMINUM (TYPE IX RETROREFLECTIVE SHEETING)	150	\$115.00	\$17,250.00	\$100.00	\$15,000.00	\$120.00	\$18,000.00	\$100.00	\$15,000.00
1210101	4" WHITE EPOXY RESIN PAVEMENT MARKINGS	8,970	\$1.50	\$13,455.00	\$1.00	\$8,970.00	\$2.00	\$17,940.00	\$2.00	\$17,940.00
1210105	EPOXY RESIN PAVEMENT MARKINGS - SYMBOLS AND LEGENDS	1,900	\$4.50	\$8,550.00	\$5.00	\$9,500.00	\$6.00	\$11,400.00	\$5.00	\$9,500.00
1210106	12" WHITE EPOXY RESIN PAVEMENT MARKINGS	213	\$4.50	\$958.50	\$2.00	\$426.00	\$6.00	\$1,278.00	\$5.00	\$1,065.00
68600012	12" R.C. PIPE - 0' - 10' DEEP	62	\$100.00	\$6,200.00	\$100.00	\$6,200.00	\$150.00	\$9,300.00	\$100.00	\$6,200.00
			\$1,365,292.00		\$1,594,846.00		\$1,607,388.00		\$1,488,850.00	

Apparent Low Bidder : FGB CONSTRUCTION

Second Bidder : B&W Paving & Landscaping, LLC

Third Bidder : Colonna Concrete and Asphalt Paving, LLC