

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel.

Specific instructions and links can be found at norwalkct.gov/meetings

 Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.

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 Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Irene Dixon at idxon@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting: July 23, 2024

Special Meeting: July 25, 2024

Special Meeting: July 30, 2024

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

APPOINTMENTS: Joy DeJaegar, Commission on the Status of Women
Emma Dignoti, Commission on the Status of Women
Paul Vinett, Conservation Commission

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. RESIGNATIONS AND APPOINTMENTS

B. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

VII. COMMON COUNCIL COMMITTEES

A. PUBLIC SAFETY AND GENERAL GOVERNMENT

1. Authorize the Mayor, Harry W. Rilling, to execute a Contract with Overhead Door of Hartford, Inc. for replacing five overhead doors in the apparatus bay of the Apparatus Maintenance building (Station 6), located at 100 Fairfield Avenue, for a total not to exceed \$130,212.36. This purchase is through State of Connecticut Contract #19PSX0111AA. (Acct. # 09-25-031-31100-0-5777-C0701)
2. Authorize the Mayor, Harry W. Rilling, to execute a Contract with Overhead Door of Hartford, Inc. for the replacement of six overhead doors in the apparatus bay of Station 1, located at 90 New Canaan Avenue, for a total not to exceed \$123,483.51. This purchase is through State of Connecticut Contract #19PSX0111AA. (Acct. # 09-25-031-31100-0-5777-C0701)
3. Authorize the Mayor, Harry W. Rilling, to execute a contract with Maggiore Construction for a total not to exceed \$334,274.00 for the removal and reinstallation of the apparatus floor at Station 3, located at 56 Van Zant Street. This project is funded through a grant by the Third Taxing District. (Acct. 09-24-031-31100-0-5776-C0838)
4. Authorize Mayor, Harry W. Rilling, to execute a contract with MES Shipman's Fire Equipment Co. for a total not to exceed \$119,035.30 to purchase a custom BAUER air compressor from the NPPGov contract PS20095. This project is an approved 2024-2025 capital budget item. (Acct. 09-25-031-31100-0 5777-C0703) SCBA Vehicle Compressor

B. LAND USE AND BUILDING MANAGEMENT

1. a. Approve Automated Building Systems, Inc., an authorized service representative for Alerton Control Systems as sole source vendor to service Alerton equipment. This approval shall expire July 1, 2027.

b. Approve Daikin Applied Americas Inc., an authorized service representative as sole source vendor to service the City Hall chillers. This approval shall expire July 1, 2027.
2. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Brien McMahon High School HVAC improvement project (State Project #103-002 HVACN) for 28 months for a total not to exceed \$159,865.45 plus \$7,993.27 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0839.

3. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Brookside Elementary School HVAC improvement project (State Project #103-005 HVACN) for 28 months for a total not to exceed \$64,068.14 plus \$3203.41 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0840.
4. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Marvin Elementary School HVAC improvement project (State Project #103-004 HVACN) for 28 months for a total not to exceed \$79,433.31 plus \$3,971.67 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0841.
5. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Silvermine Elementary School HVAC improvement project (State Project #103-006 HVACN) for 28 months for a total not to exceed \$58,258.04 plus \$2,912.90 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0842.
6. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Rowayton Elementary School HVAC improvement project (State Project #103-001 HVACN) for 28 months for a total not to exceed \$205,237.77 plus \$10,261.89 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0843.
7. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Naramake Elementary School HVAC improvement project (State Project #103-003 HVACN) for 28 months for a total not to exceed \$124,427.11 plus \$6,221.36 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0844.
8. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Consulting Engineering Services (CES) to provide Engineering/Architectural Services for the Brien McMahon High School HVAC improvement project (State Project #103-002 HVACN) for a total not to exceed \$290,200 plus \$29,020 for allowance for additional services. Acct. # 09245010 5777 C00839.
9. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Consulting Engineering Services (CES) to provide Engineering/Architectural Services for the Brookside Elementary School HVAC improvement project (State Project #103-005 HVACN) for a total not to exceed \$136,300 plus \$13,630 for allowance for additional services. Acct. # 09245010 5777 C0840.
10. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Consulting Engineering Services (CES) to provide Engineering/Architectural Services for the Marvin Elementary School HVAC improvement project (State Project #103-004 HVACN) for a total not to exceed \$161,750 plus \$16,175 for allowance for additional services. Acct. #09245010 5777 C0841.
11. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Consulting Engineering Services (CES) to provide Engineering/Architectural Services for the Silvermine Elementary School HVAC improvement project (State Project #103-006 HVACN) for a total not to exceed \$161,670 plus \$16,167 for allowance for additional services. Acct. 09245010 5777 C0842.

12. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Salamone & Associates to provide Engineering/Architectural Services for the Rowayton Elementary School HVAC improvement project (State Project #103-001 HVACN) for a total not to exceed \$440,000 plus \$44,400 for allowance for additional services. Acct. #09245010 5777 C0843.
13. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Salamone & Associates to provide Engineering/Architectural Services for the Naramake Elementary School HVAC improvement project (State Project #103-003 HVACN) for a total not to exceed \$290,000 plus \$29,000 for allowance for additional services. Acct. #09245010 5777 C0844.

C. PUBLIC WORKS

1. Authorize the Mayor, Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the December 12, 2023 agreement between the City of Norwalk and M. Rondano Inc. for Purchasing Project 4322, DRG 2023-3 On Call Drainage at Various Locations for a sum not to exceed \$750,000.00.

Account No. 09 20 4062 5777 C0361
 09 24 4062 5777 C0361
 09 24 4021 5777 C0302
 09 22 4021 5777 C0021
 09 24 4021 5777 C0021
 09 21 4021 5777 C0440
 09 22 4021 5777 C0440
 09 24 4021 5777 C0440
 09 25 4021 5777 C0440
 09 20 4027 5777 C0643
 09 21 4021 5777 C0643
 09 22 4021 5777 C0643

2. Technical Correction of the Common Council Action of June 11, 2024, Item VII.B.8a to add accounts designated for Purchasing Project 4366, BLDG2024-1 Paving of Ben Franklin, Kendall Elementary School, and Rowayton Elementary School Facility Parking Lot. Account No. 09 25 7100 5777 C0583.
3. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the July 20, 2023 agreement between the City of Norwalk and CDM Smith Inc., for Professional Engineering Services for Project DRG 2023-2 Engineering Services – Municipal Separate Storm Sewer System (MS4), for a sum not to exceed \$250,000.00.

Account No. 09 19 4027 5777 C0425
 09 24 4027 5777 C0425
 09 25 4027 5777 C0425

4. Authorize the Purchasing Agent to authorize a sole source purchase order to Freightliner of Hartford for the purchase of one (1) M2 Chip Body Truck in an amount not to exceed \$167,230.30.

Account No. 09 25 4031 5777 C0313

5. Authorize the Mayor, Harry W. Rilling, to execute an amendment to the October 13, 2021 Agreement between the City of Norwalk and Almstead Tree & Shrub Care Company LLC for the supply and planting of trees and shrubs, Project #4130 for an amount not to exceed \$150,000.00.

Account No. 09 25 4021 5777 C0233
09 25 6030 5777 C0830
38 380000 5790 XXXX

6. a. Authorize the Mayor Harry W. Rilling, to execute an Agreement with The Grasso Companies LLC. for Purchasing Project 4367, PM2024-4 – Paving at Various Locations (Base Bid), Proposed Sidewalks on Richmond Hill Road, McAllister Avenue and Frances Avenue (Alternate 1 & 2) for a sum not to exceed \$710,650.50 (Base Bid) plus \$383,700.00 (Alternate 2).

Account No. 09 22 4021 5777 C0021
09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 25 4021 5777 C0021
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440

- b. Authorize the Chief of Operations and Public Works to execute Orders on Contract with The Grasso Companies LLC. for Purchasing Project 4367, PM2024-4 – Paving at Various Locations (Base Bid), Proposed Sidewalks on Richmond Hill Road, McAllister Avenue and Frances Avenue (Alternate 1 & 2) for a sum not to exceed \$218,870.10.

Account No. 09 22 4021 5777 C0021
09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 25 4021 5777 C0021
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440

D. ECONOMIC AND COMMUNITY DEVELOPMENT

1. Authorize the Mayor, Harry W. Rilling, to execute all documents to renew the contract for Marketing Services between the City of Norwalk and Dorenborg Kallenbach Advertising, LLC for one hundred and fifty thousand dollars (\$150,000) for one year.

ACCT: 01-37-80-5258

2. Authorize the Mayor, Harry W. Rilling, to execute a contract with Sonny Behan to install the West Avenue Underpass Mural in an amount not to exceed ninety-one thousand seven hundred and fifty dollars (\$91,750).

ACCT: 0923-3760-5777
0924-3760-5777

3. Authorize the Mayor, Harry W. Rilling, to execute a contract with Maranje, LLC to install the West Avenue Underpass Mural in an amount not to exceed ninety-one thousand seven hundred and fifty dollars (\$91,750).

ACCT: 0923-3760-5777
0924-3760-5777

E. FINANCE AND CLAIMS

1. Claims Committee Report: August 2024. No report.
2. Narrative on Tax Collections dated August 2024.
3. Monthly Tax Collector's Reports dated July 2024.
4. RESOLUTION: requesting for Economic and Community Development for the Project 6 Butler Acquisition in the amount of \$1,400,000 from the American Rescue Plan Act (ARPA) - Coronavirus State Fiscal Recovery Fund (CSFRF). Account 140000-5796-ACMF1 6 BUTLER ACQUISITION
5. RESOLUTION: requesting for Economic and Community Development for the Project Arts and Cultural Plan in the amount of \$50,000 from the American Rescue Plan Act (ARPA) - Coronavirus State Fiscal Recovery Fund (CSFRF). Account: 140000-5796-ACMF2 ARTS AND CULTURAL PLAN
6. RESOLUTION: requesting for Recreation and Parks for the Project Norwalk Community Recreation Center at 98. S. Main St in the amount of \$1,000,000 from the American Rescue Plan Act (ARPA) - Coronavirus State Fiscal Recovery Fund (CSFRF). Account: 140000-5796-ACMF3 98 S MAIN ST COMM REC CENTER
7. RESOLUTION: requesting for Information Technology for the Project Norwalk Network Switch Upgrade Initiative in the amount of \$250,000 from the American Rescue Plan Act (ARPA) - Coronavirus State Fiscal Recovery Fund (CSFRF). Account: 140000-5796-ACMF4 NORWALK NETWORK SWITCH UPGRADE
8. RESOLUTION: requesting for Community Services for the Project Nonprofit Community Recovery in the amount of \$500,000 from the American Rescue Plan Act (ARPA) - Coronavirus State Fiscal Recovery Fund (CSFRF). Account: 140000-5796-ACMF5 NONPROFIT COMMUNITY RECOVERY
9. RESOLUTION: requesting for Norwalk Public School for the Project Schools and Other Educational Facilities in the amount of \$1,800,000 from the American Rescue Plan Act (ARPA) - Coronavirus State Fiscal Recovery Fund (CSFRF). Account: 140000-5796-ACMF6 SCHOOLS AND OTHER EDUCATIONAL FACILITIES.

10. Approve ARPA transfer request for 133110-5796-AFN02 SCBA AIR CYLINDERS in the amount of \$280,000; 133110-5796-AFN03 PURCHASE OF ADMINISTRATIVE VEHICLES in the amount of \$154,230; 133010-5796-APD02 HQ PARKING in the amount of \$150,000; 133110-5796-ARP05 DOG PRAK (Oyster Shell) in the amount of \$100,000; 134010-5796-AEC26 REPLACEMENT BOAT in the amount of \$100,000; 133710-5796-AEC27 ARTS & CULTURE PLAN in the amount of \$50,000; and 13710-5796 -AEC04 PROJECT MANAGER in the amount of \$155,000; from 133710-5796-AEC05 BUSINESS COVID ASSISTANCE in the amount of \$10,000; 133710-5796-AEC09 WMBE GRANTS TO SMALL BUSINESS in the amount of \$247,500; 133710-5796-AEC11 PERMITTING AND LICENSING SOFTW in the amount of \$400,000; 133710-5796-AEC14 ADMINISTRATOR FOR ARP in the amount of \$7,483; '133110-5796-ANF01 FIRE EMERGENCY REPAIR STATION1 in the amount of \$813; 130100-5796-AMD01 MAYOR INITIATIVE ARPA in the amount of \$168,434; and 133710-5796-AEC15 Permit Coordinator for \$155,000.
11. Authorize the Mayor, Harry W. Rilling, to execute the "Letter of Commitment for Budget Stabilization Program" between The City of Norwalk, The Board of Education, and Connecticut Interlocal Risk Management Agency (CIRMA). Accounts: 161343-5414 CITY LAP SELF INSURED LOSSES and 165053-5414 BOE SELF INSURED LOSSES

F. RECREATION, PARKS AND GENERAL GOVERNMENT

1. Authorize the Mayor, Harry W. Rilling, to approve the use of Brien McMahon High School Casagrande Field and immediate surrounding grounds by Brien McMahon High School Band Parents, Inc. for their Cavalcade of Sound to be held on Saturday, September 14th, 2024 from 6:00 P.M. to 11:00 P.M. Set-up time by 9:00 AM Saturday with tear-down by Saturday 10:30 P.M Approximately 3000 people.
2. Authorize the Mayor, Harry W. Rilling, to enter into an agreement with Lockwood Mathews Mansion for the use of Mathews Park and immediate surrounding grounds for their 17th Annual Old-Fashioned Flea Market to be held on Sunday, September 15th, 2024 from 10:00 A.M. to 4:00 P.M. Set-up time by 7:00 AM Sunday with tear-down by Sunday 6:00 P.M. Approximately 2500 people.
3. Authorize the Mayor, Harry W. Rilling, to approve the use of Tracey Elementary School and immediate surrounding grounds by Norwalk Public Schools for their National School Celebration to be held on Saturday, September 21st, 2024 from 12:00 P.M. to 4:00 P.M. Set-up time by 10:00 AM Saturday with tear-down by Saturday 6:00 P.M Approximately 350 people.
4. Authorize the Mayor, Harry W. Rilling, to approve the use of Taylor Farm and immediate surrounding grounds by Friends of Norwalk Dogs for their Anniversary Party to be held on Saturday, August 24th, 2024 from 6:00 P.M. to 8:00 P.M. Set-up time by 5:00 P.M. Saturday with tear-down by Saturday 8:30 P.M Approximately 50 people.
5. Authorize the Mayor, Harry W. Rilling, to approve the use of Mathews Park and immediate surrounding grounds by Cycle for the Cause for their Cycle for the Cause to be held on Saturday, September 21st, from 12:30 P.M. to 7:00 P.M. Set-up time by 12:00 P.M. with tear-down by 8:00 P.M. Approximately 90 people.

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**AGENDA
7:30 PM EST**

**AUGUST 13, 2024
COUNCIL CHAMBERS**

- VIII. RESOLUTIONS FROM COMMON COUNCIL
- IX. MOTIONS POSTPONED TO A SPECIFIC DATE
- X. SUSPENSION OF RULES
- XI. ADJOURNMENT

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**AGENDA
7:30 PM EST**

**AUGUST 13, 2024
COUNCIL CHAMBERS**

APPOINTMENTS

COMMISSION ON THE STATUS OF WOMEN	M/C	Norwalk Code 115
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Joy DeJaegar (D) 11 Singing Woods Road Norwalk, CT 06850	Term Expires – 9/1/2026
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COMMISSION ON THE STATUS OF WOMEN	M/C	Norwalk Code 115
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Emma Dignoti (U) 500 West Avenue Norwalk, CT 06850	Term Expires – 9/1/2024
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CONSERVATION COMMISSION	M/C	Norwalk Code 35-2
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Paul Vinett (D) 1 Oakfield Road Norwalk, CT 06854	Term Expires – 1/1/2027
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Mayor Rilling called the meeting to order at 7:30 p.m. and led the Assembly in reciting the Pledge of Allegiance.

I. ROLL CALL

Ms. Dixon called the Roll as follows:

Council at Large:	Mr. Gregory Burnett Mr. Johan Lopez Ms. Barbara Smyth	Mr. Joshua Goldstein Ms. Nora Niedzielski Eichner
District A:	Ms. Nicol Ayers	Mr. Jalin Sead
District B:	Mr. Dajuan Wiggins	Ms. Darlene Young

District C: Ms. Nicole Eaddy

District D: Ms. Heather Dunn

Mr. Douglas W. Sutton

District E: Mr. James Frayer

Ms. Lisa Shanahan

At Roll Call there were fourteen (14) Common Councilmembers present. A Quorum was present.

Also present were Mayor, Harry Rilling; City Clerk, Irene Dixon and Corporation Counsel, Mario Coppola and Darin Callahan.

II. ACCEPTANCE OF MINUTES

Regular Meeting: July 9, 2024

The following correction was on page 9:

Ms. Niedzielski Eichner said she would be a no vote, because they would have been better served by finishing the bid process, should have read, Ms. Dunn suggested finishing the planning process.

**** MS. SHANAHAN MOVED TO ACCEPT THE MINUTES AS CORRECTED
** MOTION PASSED WITH ONE (1) ABSTENTION (MS. EADDY)**

III. PUBLIC PARTICIPATION

Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted. Speakers are Norwalk residents unless otherwise noted.

Mr. Richard Bonenfant commented about continuing to hold meetings on line. He addressed item 6A1, the amendment to the Land Disposition Agreement and expressed concern about the parking regulations under the new Zoning regulations in an Urban Zone. Mr. Bonenfant suggested revisiting the Enterprise Zone regulations regarding taxation.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

There were no resignations or appointments announced this evening.

MAYOR'S REMARKS:

Mayor Rilling welcomed Nicolé Eaddy, a life long resident of Norwalk as a newly sworn-in Common Council member representing District C.

Mayor Rilling encouraged the community to fill out the West Avenue wall mural survey. He also invited everyone in the community to join at City Hall on Friday at 10:00 am for a proclamation ceremony recognizing the 34th anniversary of the Americans with Disabilities Act. (ADA).

Lastly the Mayor announced the city's 3rd Annual Summer Jazz Concert Series will start on August 3rd at 7:00 PM and it will be in a different location every Saturday throughout August. He thanked SNEW and the 2nd Taxing District for helping this happen.

V. COUNCIL PRESIDENT

A. RESIGNATIONS AND APPOINTMENTS

Ms. Young announced the appointment of Council Member Jalin Saed as Chair of Public Safety and General Government. She welcomed Ms. Eaddy to the Common Council and expressed her gratitude to Ms. Eaddy for agreeing to step up. She urged Ms. Eaddy to reach out to people with any questions.

B. CONSENT CALENDAR:

Ms. Young announced that Ms. Smyth would be reading this evening's Consent Calendar.

**** MS. SMYTH MOVED TO APPROVE THE FOLLOWING CONSENT CALENDAR:**

**VII.A.1, VII.A.2, VII.A.3, VII.A.4, VII.B.1, VII.B.2, VII.B.3, VII.B.4, VII.B.5,
VII.C.1, VII.C.2, VII.C.3, VII.D.1, VII.D.2, VII.D.3, VII.D.5, VII.E.1A, VII.E.1B,
VII.E.2A, VII.E.2B, VII.E.3, VII.E.4**

VII. COMMON COUNCIL COMMITTEES

A. FINANCE

1. FOR INFORMATIONAL PURPOSES ONLY: REPORT OF THE CLAIMS COMMITTEE DATED: JULY 2024

2. FOR INFORMATIONAL PURPOSES ONLY: NARRATIVE ON TAX COLLECTIONS DATED: JULY 2024

3. FOR INFORMATION PURPOSES ONLY: MONTHLY TAX COLLECTOR'S REPORTS DATED: JUNE 2024

4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE NORWALK HOUSING AUTHORITY (“NHA”) REGARDING THE CALCULATION OF THE NHA’S STATUTORY PAYMENTS IN LIEU OF TAXES (“PILOT”) FOR EACH OF THE NHA’S DEVELOPMENTS LOCATED WITHIN THE CITY OF NORWALK.

B. ORDINANCE

1. APPROVE REVISIONS TO CHAPTER 66A – MOORING AND ANCHORING, ARTICLE I – RULES AND REGULATIONS: §§ 66A-3, 66A-8, 66A-9, 66A-12, 66A-20 2. APPROVE REVISIONS TO CHAPTER 66A – MOORING AND ANCHORING, ARTICLE II – PERMIT FEES: §§ 66A-26, 66A-27

3. APPROVE REVISIONS TO CHAPTER 69 – NORWALK HARBOR, ARTICLE I – GENERAL REGULATIONS, §§ 69-2, 69-5, 69-6

4. APPROVE REVISIONS TO CHAPTER 69 – NORWALK HARBOR, ARTICLE III – NORWALK HARBOR MANAGEMENT COMMISSION, §§ 69-20, 69-21, 69-22, 69-23, 69-24

5. APPROVE NEW SECTION TO BE INSERTED INTO CHAPTER 69 – NORWALK HARBOR, ARTICLE III – NORWALK HARBOR MANAGEMENT COMMISSION, § 69-25

C. RECREATION, PARKS AND CULTURAL AFFAIRS

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT AND SIGN ALL REQUIRED PAPERWORK WITH THE US FORESTRY SERVICE FOR THE INFLATION REDUCTION ACT, NORWALK IMPROVEMENTS TO INCREASE URBAN FORESTRY GRANT, #24-DG-11094200-058, IN THE AMOUNT OF \$1,000,000.

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A 5-YEAR LEASE EXTENSION WITH THE PASTIME SOCIAL AND ATHLETIC CLUB FOR THE USE OF A SMALL PORTION OF LAND ALONG SEAVIEW AVENUE. REMAINING TERMS OF THE AGREEMENT TO REMAIN UNCHANGED.

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO APPROVE THE USE OF WASHINGTON STREET PARK AND IMMEDIATE SURROUNDING GROUNDS BY GORDON FINE ARTS, LLC FOR THEIR SONO ARTS FESTIVAL TO BE HELD ON SATURDAY, AUGUST 3RD, AND SUNDAY, AUGUST 4TH, 2024 FROM 10:00 A.M. TO 5:00 P.M. SET-UP TIME BY 6:00 AM SATURDAY WITH TEAR-DOWN BY SUNDAY 7:00 P.M. APPROXIMATELY 1000 PEOPLE.

D. PUBLIC SAFETY AND GENERAL GOVERNMENT

1. AUTHORIZE THE PURCHASING AGENT, SHARON CONNORS, TO ISSUE A PURCHASE ORDER TO SAFE BOATS INTERNATIONAL FOR THE PURCHASE OF ONE (1) 23 FOOT CENTER CONSOLE POLICE VESSEL NOT TO EXCEED \$324,036.37 ACCOUNT #09253010-5777

2. AUTHORIZE THE PURCHASING AGENT, SHARON CONNORS, TO ISSUE A PURCHASING ORDER TO MAX BMW THE SOLE SOURCE PROVIDER OF BMW PUBLIC SAFETY MOTORCYCLES IN CONNECTICUT FOR THE PURCHASE OF (4) FOUR MOTORCYCLES NOT TO EXCEED THE AMOUNT OF \$116,865.96 ACCOUNT #09233010-5777

3. AUTHORIZE THE PURCHASING AGENT, SHARON CONNORS, TO ISSUE A PURCHASE ORDER TO SULLIVANS NORTHWEST HILLS FOR THE PURCHASE OF TEN 2024 CHEVY POLICE PACKAGE UTILITY VEHICLES UNDER STATE OF CONNECTICUT GOVERNMENT PRICING FOR A TOTAL NOT TO EXCEED \$537,360.00. ACCOUNT#09243010-5777, 09253010-5777 (STATE CONTRACT PRICING -19PSX0161)

5. AUTHORIZE THE PURCHASING AGENT, SHARON CONNORS, TO ISSUE A PURCHASE ORDER TO FLEET AUTO SUPPLY, LLC FOR EMERGENCY LIGHTING AND UPFIT FOR TEN POLICE UTILITY VEHICLES, AND TWO CHEVY FULLY ELECTRIC POLICE PACKAGE VEHICLES FOR AN AMOUNT NOT TO EXCEED \$284,000. ACCOUNT # 09243010-5777,09253010-5777

E. COMMUNITY SERVICES

1. A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT GRANT FUNDS FROM LEDGE LIGHT HEALTH DISTRICT IN THE AMOUNT OF \$50,115 PER YEAR FOR THE PERIOD BEGINNING JULY 1, 2024 THROUGH JUNE 30, 2029 FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS.

B. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS OR AMENDMENTS AS MAY BE NECESSARY TO IMPLEMENT THE PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT FOR THE PERIOD BEGINNING JULY 1, 2024 THROUGH JUNE 30, 2029.

2. A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH FLOURISH AND THRIVE LABS, LLC IN AN AMOUNT

**NOT TO EXCEED \$15,000 (FROM GRANT ACCOUNT NUMBER 3520-93-5258)
FOR HIPAA CONSULTATION SERVICES.**

B. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS, OR AMENDMENTS AS MAY BE NECESSARY WITH FLOURISH AND THRIVE LABS, LLC FOR HIPAA CONSULTATION SERVICES.

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS OR AMENDMENTS AS MAY BE NECESSARY TO DISBURSE THE NONCOMPETITIVE PROCUREMENT FUNDING TO THE NORWALK PARTNERSHIP TO SUPPORT THE DEVELOPMENT AND EXECUTION OF THE COMMUNITY YOUTH MENTAL HEALTH GAP ANALYSIS IN THE AMOUNT OF \$15,000. POSITIVE DIRECTIONS - THE CENTER FOR PREVENTION & COUNSELING IS THE FIDUCIARY FOR TNP. ACCOUNT NO. 012010-5A0620.

4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EXTEND THE AGREEMENT(S) BY WHICH THE CITY SUB-GRANTS THE CHILD DAY CARE CONTRACT GRANT FUNDS IT RECEIVES FROM THE STATE OF CONNECTICUT, OFFICE OF EARLY CHILDHOOD FOR STATE FISCAL YEAR 2025 WITH THE FOLLOWING CHILD CARE PROVIDERS: ODYSSEY LEARNING, INC., TRINITY CDC, INC., STEPPING STONES MUSEUM FOR CHILDREN, INC., CONNECTICUT INSTITUTE FOR COMMUNITIES, INC., AND GROWING SEEDS TOO CHILD DEVELOPMENT CENTER, INC.

**** MOTION PASSED UNANIMOUSLY**

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

**** MS. YOUNG MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO AMEND THE LAND DISPOSITION AND DEVELOPMENT AGREEMENT AND RELATED LOAD RECOGNITION AGREEMENT CONCERNING THE DEVELOPMENT OF 61 WALL STREET AND 17 ISAACS STREET, LAST AMENDED ON AUGUST 21, 2020, AS NECESSARY FOR THE DEVELOPER TO CLOSE ON ITS CONSTRUCTION FINANCING.**

Mr. Callahan introduced the Developer, Tod McClusky who reviewed the project and explained they expect to close within the next week or so. He added that they are in the process of cleaning the site. The expected project completion date is approximately 16 months for the first building

and 21 months for the second building. In addition, they plan to re-use as much of the existing structure as possible.

Mr. McClusky provided a breakdown of the affordable housing units and noted that 61 Wall Street will have 105 affordable units at various levels. The ground floor will have retail space with a small space for arts and culture. 17 Isaacs Street will have 50 affordable housing units at various levels and most of the parking will be at a parking garage.

It was noted that Common Council members received written comments from Ms. Lisa Brinton and those comments will be added to these minutes.

As a Representative of District A, Ms. Ayers expressed thanks for this project to move forward in her District. She acknowledged those impacted by this project. Mr. Sead, also representing District A said the State and City are very invested in Wall Street and he is excited to see this moving forward.

Ms. Dunn said that nothing being said at this point is different than before and she is not on board with this. She said they need to address the amount of money the taxpayers paid and asked about the tax abatement. Ms. Dunn said the public deserves to hear the plan.

Mr. Coppola explained that the tax agreement has not changed; the document the Common Council members are being asked to approve are typical closing documents for various sources of financing. He added that the tax abatement documents have been in place for a number of years. Mr. Callahan said the 2007 LDA is being carried forward. The vast majority of the obligations under the LDA exist and are binding on the developer. There is a 15 year phase in for taxes for the residential units. The tax on the new construction commences when the construction is completed.

Mr. Coppola said meetings with the developer have been taking place on a regular basis for a number of years.

Mr. Sead said he was happy to see these affordable units in his District. Mr. Coppola described the financial mix for the affordable housing units as a range between 30 – 80% of the median income,

Ms. Niedzielski Eichner said they need to find ways to fund this. It is a viable approach to a problem in Norwalk.

Ms. Ayers said that after so many years, it is important to know the value of the people renting these homes is greater than seeking more taxes. The number of units is not enough to address the affordable housing crisis. They need to address the needs of the people in the community.

Ms. Dunn said actual housing is needed. She asked why this was going to be different. They are taking money from people who are trying to pay their taxes, but there is no guarantee this will be built. Ms. Dunn said affordable housing is needed now.

Mr. Coppola explained that the closing is scheduled for August 2nd with construction starting during the week of August 5th. He added that he and the Mayor have the same concerns, but said this project can not wait any longer.

Mr. Burnett agreed with Ms. Dunn stating more affordable housing is needed now, but noted things take time. He said he sees this as an opening to move forward and provide affordable housing in the Wall Street area. Mr. Burnett said he views this as an opportunity to make a difference in the future of Norwalk.

**** MOTION PASSED WITH THIRTEEN (13) IN FAVOR AND ONE (1) VOTE IN OPPOSITION (MS. DUNN)**

VII. COMMON COUNCIL COMMITTEES

D. PUBLIC SAFETY AND GENERAL GOVERNMENT

**** MR. SEAD MOVED TO AUTHORIZE THE PURCHASING AGENT, SHARON CONNERS, TO ISSUE A PURCHASE ORDER TO SULLIVANS NORTHWEST HILLS FOR THE PURCHASE OF TWO (2) CHEVY POLICE PACKAGE FULLY ELECTRIC POLICE PACKAGE VEHICLES. ACCOUNT # 09243010-5777, 09253010-5777 (STATE OF CONNECTICUT CONTRACT PRICING - 24PSX0110)**

Mr. Sead introduced the request and highlighted the good work done by the Police Department to find ways to utilize fleet electric vehicles.

Police Chief Walsh explained that two car chargers have been installed and the cars will be wrapped in Norwalk High School and Brien McMahon High School colors. He said the Officers are excited to use the cars and explained when the cars will be used.

Mr. Goldstein spoke in support of the item. Ms. Niedzielski Eichner spoke in support of this item and expressed appreciation to Chief Walsh and Ms. Valadares, Chief of Operations and Public Works. Ms. Smyth spoke in support of the item and acknowledged Chief Walsh, the Police Department and the School Resource Officers.

Mayor Rilling acknowledged initiatives moved forward by this Common Council, such as banning plastic bags and straws, installing LED lighting, planting trees, adding charging stations, banning gas powered leaf blowers and adding electric vehicles to protect the environment.

**** MOTION PASSED UNANIMOUSLY**

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were no motions postponed to a specific date this evening.

X. SUSPENSION OF RULES

There were no suspensions of the rules this evening.

XI. ADJOURNMENT

**** MS. SHANAHAN MOVED TO ADJOURN**
**** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 8:34 P.M.

ATTEST: _____
Irene Dixon, City Clerk

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings

Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.

Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.

Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Irene Dixon at idxon@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

Ms. Young called the Special meeting to order at 6:00 p.m.

Ms. Dixon called the Roll:

Council at Large:	Mr. Gregory Burnett	Mr. Joshua Goldstein
	Ms. Nora Niedzielski Eichner	
	Ms. Barbara Smyth	

District A:	Mr. Jalin Sead
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District B:	Ms. Darlene Young
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District C:	Ms. Nicole Eaddy
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District D: Ms. Heather Dunn Mr. Douglas W. Sutton (6:07 P.M.)

District E: Mr. James Frayer Ms. Lisa Shanahan

At Roll Call there were ten (10) Common Councilmembers present and four (4) absent (Mr. Lopez, Ms. Ayers, Mr. Sutton and Mr. Wiggins). A Quorum was present.

Also present were City Clerk, Irene Dixon and Director of Parks and Recreation, Robert Stowers.

II. PUBLIC COMMENT

There were no members of the public present this evening who wished to comment.

III. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS AND CULTURAL AFFAIRS

**** MS. YOUNG MOVED TO** Authorize the Mayor, Harry W. Rilling, to enter into an agreement with Youth Business Initiative for the use of Veteran's Park and immediate surrounding grounds for their Community Day event to be held on Saturday, July 27th, 2024 from 8:00 AM to 5:00 pm subject to compliance with the conditions/protocols required by the City to hold such an event. Setup to begin at 6:00 AM with tear-down by 7:00 PM. Approximately 400 people.

Mr. Stowers reviewed the item. He explained that this is an annual event. The applicant has their insurance in place and their permit from the Health Department. Mr. Burnett asked if the Police Department is on board for the event. Mr. Stowers said they have a logistical plan and have been in contact with the Police; however, there is a financial issue because they have to pay the Police \$1,400.

Mr. Sutton joined the meeting at 6:07 p.m.

Ms. Niedzielski Eichner asked if this was a complete application as far as Parks and Recreation was concerned. Mr. Stowers said this application needs Common Council approval, but the applicant has to comply with all of the conditions or they will not be able to hold their event.

**** MOTION PASSED UNANIMOUSLY**

IV. ADJOURNMENT

**** MS. SHANAHAN MOVED TO ADJOURN**

COMMON COUNCIL
NORWALK, CONNECTICUT
AND VIA TELECONFERENCE

SPECIAL MEETING

JULY 25, 2024
COUNCIL CHAMBERS

**** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 6:10 p.m.

ATTEST: _____
Irene Dixon, City Clerk

**CITY OF NORWALK
SPECIAL MEETING/INFORMATIONAL WORKSHOP
COMMON COUNCIL CHAMBERS AND VIA TELECONFERENCE
NORWALK, CONNECTICUT**

JULY 30, 2024

This is an informational workshop in preparation for the upcoming appointment of a charter revision commission.

Informational workshop with speakers from around the state curated by Attorney Steve Mednick, for the purpose of discussing the process of creating a budget within their municipal government structures.

No votes or decisions will be taken during this meeting.

Ms. Young called the meeting to order at 7:08 p.m. and led the Assembly in reciting the Pledge of Allegiance.

Ms. Dixon called the Roll:

Council at Large:	Mr. Gregory Burnett (7:14 p.m.) Mr. Johan Lopez Ms. Barbara Smyth	Mr. Joshua Goldstein Ms. Nora Niedzielski Eichner
District A:	Ms. Nicol Ayers	Mr. Jalin Sead
District B:	Ms. Darlene Young	
District C:	Ms. Nicole Eaddy	
District D:	Ms. Heather Dunn	
District E:	Mr. James Frayer	Ms. Lisa Shanahan

At Roll Call there were eleven (11) Common Councilmembers present and three (3) absent (Mr. Burnett, Mr. Wiggins and Mr. Sutton). A Quorum was present.

Also present were Attorney Steve Mednick; City Clerk, Irene Dixon; Thomas Ellis, Director of Management and Budgets and Jared Schmitt, Chief Financial Officer.

Ms. Young introduced Mr. Mednick and thanked him for gathering this group of municipal representatives. She also expressed thanks to Mr. Ellis and Mr. Schmitt for their attendance.

Mr. Mednick explained that tonight's workshop will focus on the budget process. He described the different types of municipal government and reminded the members of the Common Council that there is no cookie cutter solution to government and noted it is especially true in the budget process.

**CITY OF NORWALK
SPECIAL MEETING/INFORMATIONAL WORKSHOP
COMMON COUNCIL CHAMBERS AND VIA TELECONFERENCE
NORWALK, CONNECTICUT**

JULY 30, 2024

□ Ed Abrams, Chair, Board of Estimate – Norwalk

Mr. Mednick introduced Mr. Abrams who discussed the responsibilities of the Board of Estimate and Taxation and how the Board works.

Mr. Burnett joined the meeting at 7:14 p.m.

Mr. Schmitt added to Mr. Abrams' comments and said he hopes the Charter Review Commission looks at the whole picture and not just focus on the operating budget.

□ David Kooris, former member, Stamford Board of Finance

Mr. Mednick introduced Mr. Kooris who described the Stamford model, where it works and where it falls short.

□ Al Lucas, Director, Office of Legislative Service – New Haven

Mr. Mednick introduced Mr. Lucas who gave an overview of the history of New Haven's government and their current form of government. He also described their budget process.

□ Michael Milone, former Town Manager, Cheshire and Controller, New Haven

Mr. Mednick announced that Mr. Milone was unable to attend this evening's workshop due to a family emergency.

□ Dominique Baez, President of the Hamden Legislative Council Hamden Finance Commission

Mr. Mednick introduced Ms. Baez who described Hamden's budget process.

□ Julian Freund, Director of the Hartford Office of Management, Budget, Grants and Revenue

Mr. Mednick introduced Mr. Freund who reviewed Hartford's Charter review process. He added that their Charter was approved in 2022. He will share the deck he prepared with the members of the Common Council.

□ Shirley Surgeon, President, Hartford City Council

Mr. Mednick introduced Ms. Surgeon who shared her experience working on Hartford's Charter Revision as a Common Council member.

**CITY OF NORWALK
SPECIAL MEETING/INFORMATIONAL WORKSHOP
COMMON COUNCIL CHAMBERS AND VIA TELECONFERENCE
NORWALK, CONNECTICUT**

JULY 30, 2024

Following the presentation, panelists fielded questions from members of the Common Council.

There was no further discussion, and the meeting was unanimously adjourned at 9:10 p.m.

ATTEST: _____
Irene Dixon, City Clerk

**Harmony Physical Therapy**

11 Singing Woods Road

Norwalk, CT 06850

(203)856-5356

kenjoydj@optonline.net

July 25, 2024

Joy Futaba DeJaeger, P.T.,
O.C.S.**D****Challenges:**

1. 51 year career as classical pianist and instructor.
2. 43 year career as sports/orthopedic licensed Physical Therapist
3. Stay at home 15, mom and wife
4. Volleyball enthusiast and club member
5. Advocate for children and especially young girls

Actions:

1. Founder of "Painless Piano Lessons" bringing lessons to underprivileged children x 51 years.
2. Founder of "Harmony Physical Therapy Services and Associates" x 25 years
3. Created home based and virtual businesses to remain involved with our children and husband's livelihoods x 35 years
4. Continue to participate with promoting volleyball as a community ambassador coordinating the 1st national USVBA volleyball tournament at Veteran's Park July 14, 2023.
5. Founding Coach for "Little Girls Volleyball IQ" in conjunction with Norwalk Rec and Parks Department in 2013

Results:

1. Instructed over 1000 piano students of all ages. Two Juilliard graduates. Instilled that music can be one's super power.
2. Harmony PT has mentored many high school interns, 40 of which attained their Doctorates in Physical Therapy
3. Remained very family driven despite 3 home based businesses.
4. Over 500 athletes, volunteers and community advocates gathered to promote a high level professional adult and children's volleyball tournament with over 85 volleyball nets professionally mounted at Vets Park raising funds for children who cannot afford our volleyball program.
5. Our team of coaches have nurtured the love of volleyball with over 1000 young girls ranging in age from 8-14 as a feeder program. After 5 years of inception of our program, Brien McMahon High School's Girl Volleyball team 2017 won CT State finals for the first time in Norwalk's history.

Emma L. Dignoti

U

500 West Avenue, Apt. 523, Norwalk, CT, 06850 • (203) 391-6102 • edignoti@wrkk.com

EDUCATION

University of Connecticut School of Law, Hartford, CT

Juris Doctor, with Honors, May 2022 (Certificate in Energy and Environmental Law)

GPA: 3.749 (1st Quintile, Rank 19/128)

- Honors:** CALI Awards for Excellence in Class Performance in Environmental Law Clinic, Legal Spanish I, and Criminal Law; 2021 Terry J. Tondro Award; Dean's Scholar
- Journal:** *Connecticut Law Review*, Executive Editor
- Activities:** Connecticut Moot Court Board Member, Loiselle Competition (2020); Preliminary Round Judge in various Moot Court and Negotiation Competitions (2020, 2021, 2022); Womxn Law Students' Association Mentor (2020–22); Summer Lecture Series Leader (2020); Mock Trial Society, Davis Competition (2019); Negotiation and Dispute Resolution Society, Annual Fall Intramural Competition Semifinalist (2019)

Eastern Connecticut State University, Willimantic, CT

Bachelor of Science, *summa cum laude*, in Environmental Earth Science (Sustainable Energy), May 2019

Bachelor of Arts, *summa cum laude*, in Political Science, May 2019

GPA: 3.97

- Honors:** University Honors Program; Dean's List; Environmental Earth Science Academic Excellence Award (four years); Leadership, Earth Science, and Political Science Honor Societies; Outstanding Political Science Student Award (2019)
- Thesis:** *An Analysis of Southern New England Climate: Linking Marine Deposits with Public Records* (Honors Thesis Award Honorable Mention)
- Activities:** Global Field Courses to Western U.S. (2019), Costa Rica (2017), and Iceland (2016); Student Government Association (2018–19); Leading Off Campus (2017)

EXPERIENCE

Wofsey, Rosen, Kweskin & Kuriansky, LLP, Stamford, CT

Associate Attorney, September 2022–Present

Practice law and civil litigation, specializing in family law, but representing clients generally in matrimonial, employment, land use, landlord-tenant, and commercial law matters.

Horton, Dowd, Bartschi & Levesque, PC, Hartford, CT

Law Clerk, June 2021–May 2022

Conducted legal research; prepared memoranda of law; edited briefs, grievance responses, and portions of the Connecticut Practice Book annotations.

Environmental Law Clinic, New Haven, CT

Clinic Participant, September 2021–December 2021

Conducted legal research; helped design impact litigation strategy, by collecting facts and applying various legal theories.

University of Connecticut School of Law, Hartford, CT

Research Assistant to Professor Sara Bronin, May 2020–May 2021

Teaching Assistant, Legal Practice: Research and Writing, August 2020–December 2020

Sabatini & Associates, Newington, CT

Law Clerk, January 2020–April 2021

Collected discovery materials; crafted interrogatory responses; contacted clients directly.

Bridge Energy Services, East Hartford, CT

Energy Analyst, December 2018–January 2020; *Energy Consulting Intern*, May 2017–December 2018

Analyzed energy data to meet sustainability and finance goals; audited billing data; crafted budgets.

Institute for Sustainable Energy, Willimantic, CT

Energy and Environmental Worker, September 2015–September 2018

LANGUAGE SKILLS AND COMMUNITY INVOLVEMENT

Proficient in Spanish. Member of the Connecticut Bar Association & Fairfield County Bar Association.

Paul Vinett

D

Contact

1 Oakfield Road
Norwalk, CT 06854
(203) 856-2416
paulvinett@gmail.com

Career

- Norwalk Police Department, 1985-2017
 - o Held the ranks of Patrol Officer, Detective, Sergeant
 - o Retired at the rank of Lieutenant

Education

- Apprentice Horologist, 1980-1984
- Hofstra University, 1975-1979
- Newburgh Free Academy High School, 1971-1975

Personal

- Born in 1957
- Norwalk resident since 1983
- Married to Steven Hunter
- Hobbies: skiing, sailing

NORWALK COMMON COUNCIL

REQUEST FOR ITEM TO BE PLACED ON AGENDA

DATE OF REQUEST: 7/ 29/ 24

PERSON/ DEPARTMENT/ COMMITTEE MAKING REQUEST: Michele DeLuca for Public Safety and General Government committee

SECTION ON AGENDA WHERE ITEM IS TO APPEAR: Public safety and general government

HAS ITEM BEEN TO A COUNCIL COMMITTEE? **YES** - July 25 NO XX (WHICH ONE)?

HAS THE ITEM BEEN REVIEWED BY THE P&Z COMMISSION UNDER Section 8-24 OF THE STATE STATUTES? YES NO **N/ A**

LIST ITEMS AND ACTION TO BE TAKEN:

1. Authorize the Mayor Harry W. Rilling to execute a Contract with Overhead Door of Hartford, Inc. for replacing five overhead doors in the apparatus bay of the Apparatus Maintenance building (Station 6), located at 100 Fairfield Avenue, for a total not to exceed \$130,212.36. This purchase is through State of Connecticut Contract # 19PSX0111AA. (Acct. # 09-25-031-31100-0-5777-C0701)
2. Authorize the Mayor Harry W. Rilling to execute a Contract with Overhead Door of Hartford, Inc. for the replacement of six overhead doors in the apparatus bay of Station 1, located at 90 New Canaan Avenue, for a total not to exceed \$123,483.51. This purchase is through State of Connecticut Contract # 19PSX0111AA. (Acct. # 09-25-031-31100-0-5777-C0701)

STATUTORY AUTHORITY UNDER WHICH ACTION IS BEING TAKEN:

EFFECTIVE DATE OF ACTION (if applicable):

Upon passage.

Original with signature hand delivered.

Michele DeLuca

Signature of Person Making Request

MEMO



To: Common Council, Public Safety and General Government Committee

From: Assistant Chief Mark Conte

RE: Common Council Authorizations

DATE: July 25, 2024

1. Authorize the Mayor Harry W. Rilling to execute a Contract with Overhead Door of Hartford, Inc. for the replacement of six overhead doors in the apparatus bay of Station 1, located at 90 New Canaan Avenue, for a total not to exceed \$123,483.51. This purchase is through State of Connecticut Contract #19PSX0111AA. (Acct. # 09-

25-031-31100-0-5777-C0701)
Background:

The Fire Department is replacing the six apparatus overhead doors at Station 1 as part of a citywide replacement plan approved in the capital budget this fiscal year. Throughout the years, the doors and motors have been sporadically repaired. Some motors are original to the building that was built in 1961. This replacement will upgrade the doors to heavy-duty commercial-grade doors built to withstand the constant use that the fire service subjects the doors to. The new doors will also provide a higher level of insulation and comply with current building regulations regarding wind load.



DEPT OF FINANCE - Purchasing Department

NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 7/18/2024

DEPARTMENT: Fire

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	1	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	2	After solicitation of several sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	3	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☒	4	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote, and the contract/agreement number)
☐	5	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	6	Other, please explain:

TOTAL COST: \$123,483.51 MUNIS Account: 09-25-031-31100-0-5777-C0701

VENDOR: Overhead Door Company of Hartford, Inc.

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
	☐	Supports	
Purchasing Agent Name	☐	Does Not Support	Department Head Name
		Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Gino Gatto
Date	☐		Date <u>7/18/2024</u>

JUSTIFICATION:

The Fire Department is requesting approval to contract Overhead Door of Hartford, Inc. to install six new overhead doors in the apparatus bay at Station 1 located at 90 New Canaan Avenue. They are currently operating under State Contract # 19PSX0111AA.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): N/A

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency

The Genuine. The Original.



303 Locust St
Hartford CT 06114
(860) 527-0709, Info@ohdhartford.com

Estimate

CUSTOMER INFORMATION
City of Norwalk Fire 121 Connecticut Avenue Norwalk, CT 06854 (203) 854-0232 e-mail: MConte@norwalkct.gov

ESTIMATE #	83909965
DATE REQUESTED	07/10/2024
DATE OF SITE VISIT	
DATE PROVIDED	07/10/2024
PROVIDED TO	Mark Conte
PROVIDED BY	Peter Daniolos Peter@ohdhartford.com

JOB SITE LOCATION
90 New Canaan Avenue Norwalk, CT 06850

BILLING INFORMATION
City of Norwalk Fire ATTN: khall@norwalkct.org 121 Connecticut Avenue Norwalk, CT 06851

WORK REQUESTED	Replacement of 6 Doors and Reconnect Openers Replace 3 Openers 14-2x12-1 Full Vision Clopay Red LM Drawbar Openers
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Estimate				
Description	Qty	Rate	Tax	Total
(6) 14-2x12-1 Series 3717 Clopay Doors -Red Exterior Finish (Color to be selected from Clopay Color Blast Chart) -Glazing in one section full vision (Insulated Low E Tempered Glass	1.00	\$75,483.51	\$0.00	\$75,483.51

(3) LiftMaster Maxum Trolley Electric Opener
-Photo Eyes
-Sensing Edge Safety

Labor Non-Taxable	1.00	\$48,000.00	\$0.00	\$48,000.00
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Estimate Total: \$123,483.51

Terms of Service:
Estimate is valid for 30 days from the date provided. This is an estimate only, not a contract. This estimate is for completing the job described above. It does not include unforeseen price increases or additional labor and materials which may be required, or other work requested by the customer.
Materials will be ordered once your deposit of 50% is received.
All conduit & wiring (high & low voltage) is by others
All opening preparation/repair is by others
Balance due upon completion

Acceptance Signature:
Signed By: Date Signed:

MEMO



To: Common Council, Public Safety and General Government Committee

From: Assistant Chief Mark Conte

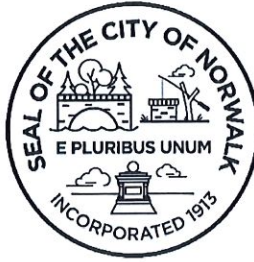
RE: Common Council Authorizations

DATE: July 25, 2024

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Background:

The Fire Department is replacing the five apparatus overhead doors at Station 6 as part of a citywide replacement plan approved in the capital budget this fiscal year. All doors slated for replacement are original to the 1982-built building. This replacement will upgrade the doors to heavy-duty commercial-grade doors built to withstand the constant use that the fire service subjects the doors to. The new doors will also provide a higher level of insulation and comply with current building regulations regarding wind load.



DEPT OF FINANCE - Purchasing Department

NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 7/18/2024

DEPARTMENT: Fire

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	1	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	2	After solicitation of several sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	3	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☒	4	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote, and the contract/agreement number)
☐	5	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	6	Other, please explain:

TOTAL COST: \$130,212.36 MUNIS Account: 09-25-031-31100-0-5777-C0701

VENDOR: Overhead Door Company of Hartford, Inc.

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
	☐	Supports	<i>Gino Gatto</i>
Purchasing Agent Name	☐	Does Not Support	Department Head Name
		Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Gino Gatto
Date	☐		Date <u>7/18/2024</u>

JUSTIFICATION:

The Fire Department is requesting approval to contract Overhead Door of Hartford, Inc. to install six new overhead doors in the apparatus bay at Station 1 located at 90 New Canaan Avenue. They are currently operating under State Contract # 19PSX0111AA.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): N/A

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency

The Genuine. The Original.



303 Locust St
Hartford CT 06114
(860) 527-0709, Info@ohdhartford.com

Estimate

CUSTOMER INFORMATION
City of Norwalk Fire 121 Connecticut Avenue Norwalk, CT 06854 (203) 854-0232 e-mail: MConte@norwalkct.gov

ESTIMATE #	83909976
DATE REQUESTED	07/11/2024
DATE OF SITE VISIT	
DATE PROVIDED	
PROVIDED TO	Mark Conte
PROVIDED BY	Peter Daniolos Peter@ohdhartford.com

JOB SITE LOCATION
100 Fairfield Ave Norwalk, Connecticut 06854-2164

BILLING INFORMATION
City of Norwalk Fire ATTN: khall@norwalkct.org 121 Connecticut Avenue Norwalk, CT 06851

WORK REQUESTED	Replacement of 4 doors and addition of 5 openers.
----------------	---

Estimate				
Description	Qty	Rate	Tax	Total
(1) 20-2x12-6 Series 3720 Clopay Door -Red exterior finish (Color to be selected from Clopay Color Blast Chart) -Glazing in one section fill vision (Insulated Low E Tempered Glass)	1.00	\$74,212.36	\$0.00	\$74,212.36
(4) 12-2x12-10 Series 3720 Clopay Door -Red exterior finish (Color to be selected from Clopay Color Blast Chart) -Glazing in one section fill vision (Insulated Low E Tempered Glass)				
(5) LiftMaster Maxum J unit Electric Opener -Photo Eyes -Sensing Edge Safety				
Labor Non-Taxable	1.00	\$56,000.00	\$0.00	\$56,000.00

Estimate Total: \$130,212.36

Terms of Service:

Estimate is valid for 30 days from the date provided. This is an estimate only, not a contract. This estimate is for completing the

job described above. It does not include unforeseen price increases or additional labor and materials which may be required, or other work requested by the customer. Materials will be ordered once your deposit of 50% is received.
All conduit & wiring (high & low voltage) is by others
All opening preparation/repair is by others
Balance due upon completion

Acceptance Signature:
Signed By: Date Signed:

MEMO



To: Common Council, Public Safety and General Government Committee

From: Assistant Chief Mark Conte

RE: Common Council Authorizations

DATE: July 25, 2024

1. Authorize the Mayor Harry W. Rilling to execute a contract with Maggiore Construction for a total not to exceed \$334,274.00 for the removal and reinstallation of the apparatus floor at Station 3, located at 56 Van Zant Street. This project is funded through a grant by the Third Taxing District.
(Acct. 09-24-031-31100-0-5776-C0838)

Background:

The apparatus floor at Station 3 must be replaced. The current floor was installed in the 1980's with no documented load capacity. It was installed on top of the original wood floor. This resulted in a loss of height in the apparatus bay. The current apparatus required suspension alterations to fit in the bay. Newer apparatus will not fit and are heavier. The new floor has been structurally engineered to safely house all current and future apparatus. This building is owned by the Third Taxing District and has granted the funding for this project.

CITY OF NORWALK
PURCHASING DEPARTMENT
BIDDER'S INFORMATION AND ACKNOWLEDGMENT FORM

<i>Maggiore Construction Inc.</i>
Bidder's Name

<i>5 Eversley Ave Suite #1</i>
Street Address

<i>Norwalk</i>	<i>CT</i>	<i>06851</i>
City	State	Zip

Business Telephone: <i>203-853-0042</i>

Email Address: <i>info@maggioreconstruction.com</i>

<i>Anthony Maggiore - President</i>
Printed Name and Title of Individual Submitting Bid

The undersigned acknowledges that the terms, conditions and specifications of this bid are understood and unconditionally accepted.	
	<i>6.11.24</i>
Signature	Date

CITY OF NORWALK
PURCHASING DEPARTMENT

Exceptions: Note any vendor(s) responding to this proposal shall indicate any/all exceptions (if any) taken to language in this proposal. BIDDERS MAY NOT TAKE EXCEPTION TO SUBSTANTIVE TERMS OF STANDARD CONTRACT FORMS PROVIDED IN THE RFP/RFQ/ITB. Exceptions must be declared below in order to be considered by the City:

- 1) Our prices includes the cost of the asbestos removal, by a certified contractor.
- 2) We have included the (2) layers $\frac{5}{8}$ " Sheetrock taped, 3 coats of compound and 2 coats of paint for the basement ceiling.
- 3) We have included $1\frac{1}{2}$ lbs per sq ft of the Emery Tuff Concrete Hardner - Heavy duty on the new slab.
- 4) In the event of a conflict between specification and drawings, the drawings shall prevail.

CITY OF NORWALK
PURCHASING DEPARTMENT

1.1 RESPONSE FORM

Vendor Name - <i>Maggiore Construction Inc.</i>		
Address - <i>5 Eversley Ave Suite 1 Norwalk CT 06851</i>		
Phone - <i>203-853-0042</i>	Fax - <i>203-853-9262</i>	Email - <i>info@maggioreconstruction.com</i>
Manager - <i>Anthony Maggiore</i>		Fed ID# <i>06-1014806</i>

The undersigned hereby declares that he has or they have carefully examined the plans, specifications and project site and has satisfied himself as to all the quantities and conditions, and understands that in signing this proposal he waives all right to plead any misunderstanding regarding the same.

The undersigned further understands and agrees that he will furnish and provide all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to carry out the contract and to accept in full compensation therefore the amount of the contract as agreed to by the Contractor and the City.

The undersigned further agrees, in case of variations of quantities from those shown or specified, the following unit prices will be used in adjusting the contract price. If quantities are authorized by the City, the following amount will be added to the contract as required. Unless otherwise noted, each UNIT PRICE shall include all equipment, tools, labor, permits, fees, etc., incidental to the installation and completion of the work involved.

It is further understood and agreed that all the information included in, and attached to, or required by the Request for Bid shall become public record upon delivery to the City.

1. The following unit prices shall apply to this project:

Total Lump Sum Bid	\$ <i>334,274</i>
Total Lump Sum Bid in Words	
<i>Three hundred Thirty four thousand Two hundred Seventy four dollars.</i>	

CITY OF NORWALK PURCHASING DEPARTMENT

2.

Bid Security in the form of a (check one) is attached.		Bond	☒ Certified Check \$34,500
Cost for performance bond <u>included in lump sum</u>		\$ 11,700	per thousand dollars 3.590

Submitted by:

Print Name of Authorized Agent of Company	Anthony Maggiore - President
Signature of Authorized Agent of Company	
Date	6/11/24

The above signatory acknowledges receipt of the following addenda issued during the bidding period and understands that they are a part of the bidding documents (if applicable):

Addendum #	<u>1</u>	Dated	<u>5/30/24</u>	Addendum #		Dated	
Addendum #	<u>2</u>	Dated	<u>6/03/24</u>	Addendum #		Dated	
Addendum #	<u>3</u>	Dated	<u>6/05/24</u>	Addendum #		Dated	

CITY OF NORWALK PURCHASING DEPARTMENT

1.2 STATEMENT OF BIDDERS QUALIFICATIONS

Please answer the following questions regarding your company's past performance. Failure to reply to this instruction may be regarded as justification for rejecting a bid.

1.	Number of years in business:	44 years	
2.	Number of personnel employed:	Part Time	Full Time
		2	3

3. List projects of this type/size your firm has completed within the last three (3) years:

Project	Date	Contact Person	Phone No.
Norwalk Fire Station #1	2022	Assist Chief Mark Conti	(203) 943-6470
Norwalk Fire Station #5	2023	Assist Chief Mark Conti	(203) 943-6470
Cedar Point Yacht Club	2021	Harrison Bill	203 226-7411

4. **SUBCONTRACTORS:** If subcontractors are to be used, please list firm name, address, name of principal, and phone number below or on a separate sheet. Also, indicate the portion or section of work a subcontractor will be performing.

COMPANY NAME	ADDRESS	PRINCIPAL	PHONE	PORTION/SECTION OF WORK
DOC Electric	5 Web Terrace Ansonia CT 06401	Sam Lambert	203- 520-0856	electric
Daniel Plumbing	24 Theodore Ln Norwalk CT 06851	Larry Daniel	203 219-6789	Plumbing
Tony's Welding & Repair LLC	68 Grandview Norwalk CT 06851	Tony Ferrara	203 644-4428	Steel

CITY OF NORWALK PURCHASING DEPARTMENT

5. ORGANIZATIONAL STRUCTURE OF BIDDER (check which applies)		general partnership
		limited partnership
	☒	limited liability corporation
		limited liability partnership,
		corporation doing business under a trade name
		individual doing business under a trade name
	☒	other (specify) <i>Sub Chapter S</i>

6. STATUS OF THE BUSINESS AND ITS CURRENT STANDING WITH THE SECRETARY OF STATE'S OFFICE; e.g., are all required filings current and in good standing or has the entity been withdrawn or canceled	<u>Connecticut corporations</u> - Will the Secretary of State be able to issue a Certificate of Good Standing within 30 days of the bid opening?	Yes	No
	☒		
	<u>Out-of-State corporations</u> - Do you have a valid license to do business in the State of Connecticut? (Evidence in the form of a Certificate of Authority from the Connecticut Secretary of State will be required within 30 days of the bid opening.)	Yes	No

7. Provide CT eLICENSE (https://www.elicense.ct.gov) and Business Registration (https://business.ct.gov/?language=en_US)	<i>501992</i>
--	---------------

8. Is your local organization an affiliate of a parent company? If so, indicate the principal place of business of your company and the name of the agent for service if different from what has been indicated on the response form:				
Business Name	<i>N/A</i>			
Address				
City		State		Zip
Name of Agent				



P.O. Box 1045
Darien, CT 06820
Tel: 203.656.3500

Treasurer's Check

35588

51-1411 / 0211

June 11, 2024

Pay to the
Order of:

City of Norwalk

\$34,500.00

Thirty-Four Thousand Five Hundred and 00/100*****

Memo

Authorized Signature

⑈035588⑈ ⑆021114111⑆

100131⑈



CITY OF NORWALK FIRE DEPARTMENT

121 CONNECTICUT AVENUE NORWALK, CT. 06854

Date: 7/29/2024

RE: Station 3 Floor Replacement History and Future Plan

Committee Members,

The following is a history of work, both performed and planned, on the apparatus floor at Station 3:

- **1980's:** The Third Taxing District (TTD) funded improvements to the floor to accommodate the current Pumper. The work performed included:
 - Additional footings, Lally Columns, and steel beams in the basement for added support.
 - Installation of a new concrete slab over the original wood floor.
- **2019:**
 - The TTD approved up to \$20,000.00 for preliminary improvements on the floor.
 - The Norwalk Fire Department then contracted Innovative Engineering Solutions, LLC for \$3,500.00 to provide structural drawings to remove and replace the existing floor. The floor replacement was to be split up into two phases:
 - Phase 1- Neil Buono Masonry Contractor, LLC was contracted for \$9,800.00 to install four 8" Lally Columns with footings in the basement. This phase was completed in 2019.
 - Phase 2- Remove the existing floor (concrete and wood) deemed unsuitable for repair by the Engineer and install additional steel beams and a new concrete floor. The new floor would be lowered to the original floor elevation, providing 8"-10" of additional overhead clearance. This phase was never started.

2021- Upon reviewing the drawings, it became apparent that the new floor capacity was inadequate for the newer apparatus. Seeking expert advice, the Fire Department brought in two independent Structural Engineers (Cuoco Structural Engineers, LLC and Sound Engineering Associates, LLC) to review the drawings and inspect the building. Both Engineers agreed that the existing floor was unsuitable for repair and that the new drawing was insufficient. The Fire Department then contacted the original Engineer to update their drawing with the recommended improvements. After months of trying to contact the Engineer, he finally responded and made some modifications; however, the floor capacity was still not enough and the Engineering firm would not provide administrative services throughout the project. After meeting with the Purchasing Department and Corporation Counsel, I was advised to seek an Engineer who would provide administrative services and acceptable drawings to accommodate the Department's needs. Administrative services provide quality control and liability insolation throughout the project.

2023- The TTD approved up to \$400,000.00 of funding to complete Phase 2 of the floor replacement project.

2023- Russell and Dawson, Inc. was hired by the city after an open competitive RFP. New drawings of Phase 2 were obtained. The new Phase 2 drawings utilize all steel structural work previously performed as well as additional steel for increased capacity. The updated drawings also add concrete walls against the interior original stone walls. This will allow the floor weight and movement to be isolated from the stone walls. The new floor now has a capacity rating and clearance height above the heaviest and tallest Pumper the Department operates. This Pumper was built in 2018. The new two Pumpers under contract to be built will be lighter and shorter than the 2018 Pumper.

2024- After an open competitive RFP, Maggiore Construction was awarded the job as the lowest responsible bidder.

In conclusion, this project is the final phase of the original floor replacement project that began in 2019. The new phase 2 plans are designed to provide lasting solutions to the capacity and height issues that currently exist in the station.

FLOOR REPLACEMENT AT
NORWALK FIRE STATION 3
NORWALK, CT

File No. 24048
May 9, 2024
www.rdaep.com

Russell and Dawson Inc
1111 Main Street
East Hartford CT 06108-2241

PROJECT MANUAL

Floor Replacement at NORWALK FIRE STATION 3

56 Van Zant Street

Norwalk, CT 065855



Project Number: 24048

Russell & Dawson Inc.

1111 Main Street, East Hartford, CT 06108

May 9, 2024

Floor Replacement at
NORWALK FIRE STATION 3

TABLE OF CONTENTS

Document 00000	Cover Sheet
Document 00001	Table of Contents
Documents 0002	List of Drawings
Technical Specifications	
Division 1	<u>General Requirements</u>
	01 10 00 Summary of Work
	01 73 29 Cutting and Patching
Division 2	<u>Existing Conditions</u>
	02 41 16 Structural Demolition
	02 41 19 Selective Demolition
Division 3	<u>Concrete</u>
	03 10 00 Concrete Forming
	03 20 00 Concrete Reinforcing
	03 30 00 Cast-In Place Concrete
	03 37 13 Shotcrete
Division 5	<u>Metals</u>
	05 12 00 Structural Steel Framing
	05 30 00 Metal Decking

FLOOR REPLACEMENT AT
NORWALK FIRE STATION 3
NORWALK, CT

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May 9, 2024
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Russell and Dawson Inc
1111 Main Street
East Hartford CT 06108-2241

LIST OF DRAWINGS

S-001 STRUCTURAL NOTES

S-101 FOUNDATION AND FRAMING PLANS

S-102 SECTIONS

S-103 TYPICAL DETAILS

SECTION 01 10 00 – SUMMARY OF WORK

PART 1 - GENERAL

1.1 SUMMARY OF WORK

- A Project Identification: Floor replacement at
Norwalk Fire Station 356 Van Zant St
Norwalk, Connecticut 06855
- B Project Summary and Scope of Work shall include but shall not be limited to:
1. Removal and replacement of the existing wood floor joists, decking, and concrete floor below for the fire truck.
 2. Removal and reinstallation of electrical wires, outlets, plumbing, HVAC, lighting fixtures, electrical panels, and miscellaneous appurtenances.
 3. Removal and reinstallation of gypsum board ceiling.
 4. Protection of existing structure and equipment during demolition.
 5. Fall protection around the floor to be demolished.
 6. Bracing, shoring as needed, designed by a shoring engineer (not Russell and Dawson).
 7. All work under this contract shall be warranted for a period of (2) two years, in addition to warranties required under specific conditions of this Specification.
- C Permits and Fees: Apply for, obtain, and pay for permits, fees, and utility company back charges required performing the work. Submit copies to Owner.
- D Codes: Comply with applicable codes and regulations of authorities having jurisdiction. Submit copies of inspection reports, notices, and similar communications to Owner.
- E Dimensions: Verify dimensions indicated on drawings with field dimensions before fabrication or ordering of materials. Do not scale drawings.
- F Construction Conditions: Notify owner of conditions differing from those indicated on the drawings. Do not remove or alter structural components without prior written approval.
- G Coordination:
1. Coordinate the work of all trades.
- H Installation Requirements, General:
1. Inspect substrates and report unsatisfactory conditions in writing.
 2. Do not proceed until unsatisfactory conditions have been corrected.
 3. Take field measurements prior to fabrication where practical. Provide shop drawings for review before fabrication.
 4. Install materials in exact accordance with manufacturer's instructions and

approved submittals.

5. Install materials in proper relation with adjacent construction and with proper appearance.
6. Restore units damaged during installation. Replace units which cannot be restored at no additional expense to the Owner.
7. Refer to additional installation requirements and tolerances specified under individual specification sections.

I Definitions:

1. Provide: Furnish and install, complete with all necessary accessories, operational and functional, ready for intended use. Pay for all related costs.
2. Approved: Acceptance of item submitted for approval. Not a limitation or release for compliance with the Contract Documents or regulatory requirements. Refer to limitations of 'Approved' in General and Supplementary Conditions.
3. Match Existing: Match existing as acceptable to the Owner.

J Intent: Drawings and specifications are intended to provide the basis for proper completion of the work suitable for the intended use of the owner. Anything not expressly set forth, but which is reasonable implied or necessary for proper performance of the project shall be included.

K Writing style: Specifications are written in the imperative mode. Except where specifically intended otherwise, the subject of all imperative statements is the Contractor. For example, 'Provide tile' means 'Contractor shall provide tile.'

END OF SECTION 01 10 00

SECTION 01 10 00 – CUTTING AND PATCHING

PART 1 - GENERAL

1.1 SUMMARY OF WORK

- A Provide cutting and patching work to properly complete the requirements of the project for:
 - 1. Structural work.
 - 2. Mechanical, electrical, and plumbing systems.
 - 3. Visual requirements, including detailing and tolerances.
 - 4. Operational and safety limitations.
 - 5. Fire resistance ratings.
 - 6. Inspection, preparation, and performance.
 - 7. Cleaning.
- B Do not cut and patch in a manner that would result in a failure of the work to perform as intended, decrease energy performance, increase maintenance, decrease operational, or decrease safety.
- C All cutting and patching operations shall be conducted under the direct supervision of the General Contractor.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Match existing materials for cutting and patching work with new materials confirming project requirements.

PART 3 - EXECUTION

3.1 MATERIALS

- A. Inspect conditions prior to work to identify scope and type of work required. Protect adjacent work. Notify Owner 48 hours in advance of work requiring interruption to building services or owners operations.

- B. Perform work with workmen skilled in the trades involved.
- C. Cutting: Use cutting tools, not chopping tools. Make neat holes. Minimize damage to adjacent work. Check for concealed utilities and structure before cutting.
- D. Patching: Make patches, seams, and joints durable and inconspicuous. Comply with tolerances for new work.
- E. Clean work area and areas affected by cutting and patching operations daily or at regular intervals during the work week, or as directed by the Architect or Owner.

END OF SECTION 01 73 29

SECTION 02 41 16 – STRUCTURAL DEMOLITION

PART 1 - GENERAL

1.1 SUMMARY

1. Demolition and removal of buildings and site improvements.
2. Abandoning in-place Removing below-grade construction.
3. Disconnecting, capping, or sealing, and abandoning in-place removing
4. Salvaging items for reuse by Owner.

1.2 FIELD CONDITIONS

- A. Buildings to be demolished will be vacated and their use discontinued before the start of the Work.
- B. Buildings immediately adjacent to the demolition area will be occupied. Conduct building demolition so operations of occupied buildings will not be disrupted.
 1. Provide not less than 72 hours' notice of activities that will affect operations of adjacent occupied buildings.
 2. Maintaining access to existing walkways, exits, and other facilities used by occupants of adjacent buildings.
 3. Do not close or obstruct walkways, exits, or other facilities used by occupants of adjacent buildings without written permission from authorities having jurisdiction.
- C. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.
 1. Before building demolition, Owner will remove the following items:
 - a. Verify with Owner items to be removed.
- D. Hazardous Materials: It is not expected that hazardous materials will be encountered in the Work.
 1. Hazardous materials will be removed by Owner before start of the Work.
 2. If materials suspected of containing hazardous materials are encountered, do not disturb; immediately notify Architect and Owner. Hazardous materials will be removed by Owner under a separate contract.
- E. On-site storage or sale of removed items or materials is not permitted.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Engage a professional engineer to perform an engineering survey of condition of building.
- B. Verify that utilities have been disconnected and capped before starting demolition operations.
- C. Verify that hazardous materials have been remediated before proceeding with building demolition operations.

3.2 PREPARATION

- A. Salvaged Items: Comply with the following:
 - 1. Clean salvaged items of dirt and demolition debris.
 - 2. Pack or crate items after cleaning. Identify contents of containers.
 - 3. Store items in a secure area until delivery to Owner.
 - 4. Transport items to storage area designated by Owner.
 - 5. Protect items from damage during transport and storage.

3.3 UTILITY SERVICES AND MECHANICAL/ELECTRICAL SYSTEMS

- A. Existing Services/Systems to Remain: Maintain services/systems indicated to remain and protect them against damage.
- B. Existing Services/Systems to Be Removed, Relocated, or Abandoned: Locate, identify, disconnect, and seal or cap off utility services and mechanical/electrical systems serving areas to be selectively demolished.
 - 1. Owner will arrange to shut off indicated services/systems when requested by Contractor.

2. Arrange to shut off utilities with utility companies.
 3. If services/systems are required to be removed, relocated, or abandoned, provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of building.
- C. Existing Utilities to be Disconnected: Locate, identify, disconnect, and seal or cap off utilities serving buildings and structures to be demolished.
1. Owner will arrange to shut off utilities when requested by Contractor.
 2. Arrange to shut off utilities with utility companies.
 3. If removal, relocation, or abandonment of utility services will affect adjacent occupied buildings, then provide temporary utilities that bypass buildings and structures to be demolished and that maintain continuity of service to other buildings and structures.
 4. Cut off pipe or conduit a minimum of 24 inches (610 mm) below grade. Cap, valve, or plug and seal the remaining portion of pipe or conduit after bypassing according to requirements of authorities having jurisdiction.
 5. Do not start demolition work until utility disconnecting and sealing have been completed and verified in writing.

3.4 DEMOLITION, GENERAL

1. Use of explosives is not permitted.
2. Salvage: Items to be salvaged and delivered to Owner are indicated on Drawings. [S-001]
3. All existing steel posts and brick columns remain.
4. Pipe posts.

3.5 DEMOLITION BY MECHANICAL MEANS

1. Below-Grade Construction: Demolish foundation walls and other below-grade construction that are within the footprint of new construction and extending 5 feet (1.5 m) outside footprint indicated for new construction. Abandon below-grade construction outside this area.
2. Remove below-grade construction, including basements, foundation walls, and footings, completely.
3. Existing Utilities: Demolish existing utilities and below-grade utility structures that are within 5 feet (1.5 m) outside footprint indicated for new construction. Abandon utilities outside this area.

3.6 REPAIRS

- A. Promptly repair damage to adjacent buildings caused by demolition operations.

FLOOR REPLACEMENT AT
NORWALK FIRE STATEION 3
NORWALK, CT

File No. 24048
May 9, 2024
www.rdaep.com

Russell and Dawson Inc
1111 Main Street
East Hartford CT 06108-2241

3.7 DISPOSAL OF DEMOLISHED MATERIALS

Dispose of in an EPA- approved landfill.

END OF SECTION 02 41 16

SECTION 02 41 16 – SELECTIVE DEMOLITION

PART 1 - GENERAL

1.1 SUMMARY

A. Selective Demolition

1. Selective demolition of plumbing fixtures, piping, ceilings, stall partitions, electrical outlets and wiring, mechanical grill and ductwork, and related materials.
2. Protection of portions of buildings adjacent to or affected by selective demolition.
3. Notification to Owner of schedule of shut-off of utilities.
4. Pollution control, including noise and dust, during selective demolition.
5. Removal and legal disposal of materials.

No asbestos materials demolition and removal work is required as part of this contract. If asbestos containing materials are found on this project, the Contractor shall immediately report this to the Owner and Architect. The Owner will schedule removal in accordance with all applicable codes and regulations.

1.2 QUALITY ASSURANCE

1. Comply with governing codes and regulations. Use experienced workers.

1.3 FIELD CONDITIONS

- A. Owner will occupy portions of building immediately adjacent to selective demolition area. Conduct selective demolition so Owner's operations will not be disrupted.
- B. Conditions existing at the time of inspection for bidding purpose will be maintained by Owner as far as practical.
 1. Before selective demolition, Owner will remove the following items from area of work:
 - a. Appliances, AV equipment, File storage
 - b. Furniture.
- C. Notify Architect of discrepancies between existing conditions and Drawings before proceeding with selective demolition.
- D. Hazardous Materials: Hazardous materials have been found to be present in buildings and structures to be selectively demolished.
 1. Do not disturb hazardous materials or items suspected of containing hazardous materials except under procedures specified elsewhere in the Contract Documents.
- E. Storage or sale of removed items or materials on-site is not permitted.

- F. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.

1. Maintain fire-protection facilities in service during selective demolition operations.

Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during selective demolition, by methods and with materials and using approved contractors so as not to void existing warranties.

PART 2 - PRODUCTS – Not Applicable

2.1 PERFORMANCE REQUIREMENTS

Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

Standards: Comply with ASSE A10.6 and NFPA 241.

PART 3 - EXECUTION

3.1 EXAMINATION

Verify that utilities have been disconnected and capped before starting selective demolition operations.

3.2 SELECTIVE DEMOLITION

Do not damage building elements and improvements indicated to remain. Items of salvage value shall be removed from the building. Storage or sale of items at project is not acceptable.

Do not interrupt building utilities without permission from Owner in writing. Provide temporary utilities as required.

Provide protection against accidental trespassing and secure area of work after hours.

Contractor to coordinate with owner as to location of dumpsters and building materials. The contractor is to protect grounds and paved areas from damage by dumpsters. Damage to grounds and paved areas by dumpsters is to be repaired by contractor.

END OF SECTION 02 41 19

SECTION 03 10 00 – CONCRETE FORMWORK

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. The Contractor, Subcontractors, and/or suppliers providing goods and services referenced in or related to this Section shall also be bound by the Related Documents identified in Division 01 Section “Summary”.

1.2 DESCRIPTION OF WORK

- A. Furnish all labor, supervision, materials, tools and equipment necessary for, or incidental to the completion of the formwork for cast-in-place concrete as shown on the Contract Drawings and/or as specified.
- B. Built-In Inserts
 - 1. Install built-in anchors, anchor bolts, inserts, sleeves, angles, bolts, etc, as required under other Divisions shall be furnished by such trades.

1.3 RELATED WORK

- A. Section 03 20 00 - Concrete Reinforcement
- B. Section 03 30 00 - Cast-in-Place Concrete

1.4 QUALITY ASSURANCE

- A. Design Criteria
 - 1. Design of formwork shall conform to ACI 318 Chapter 6 and ACI 347, Chapter 2. The design and engineering of the formwork, as well as the construction, shall be the responsibility of the Contractor. Formwork shall be designed to support gravity and wind loads as specified by the State Building Code. Allowable stresses shall meet applicable requirements of the State Building Code.
 - 2. Formwork shall be mortar tight, sufficiently rigid and strong to prevent sagging or springing between supports and to maintain true position and shape during and after placing of concrete, without waves, bulges, or other defects in finished concrete surfaces.
 - 3. Erection and removal of formwork shall conform to the requirements of ACI 301, Section 2, except as modified herein.
- B. Allowable Tolerance
 - 1. Erect and maintain concrete forms so as to insure completed work within the tolerance limits of ACI-117, unless otherwise noted in the Contract Documents.

1.5 SUBMITTALS

- A. Contractor shall submit shop drawing to the Engineer for review of temporary shoring locations and locations of any construction, control or expansion joints to be used in all walls and slabs, as outlined in Section 03 20 00 Concrete Reinforcement.
- B. The Contractor shall submit fully detailed shop drawings for all permanent metal forms to the Engineer for review. Shop drawings shall include form thicknesses, physical dimensions, accessories, coatings and method of attachment to supporting structure.

PART 2 - PRODUCTS

2.1 CONCRETE, GENERAL

- A. Conform with ACI 347, Chapter 3.
- B. Exposed concrete surfaces shall be formed with three-quarter (3/4") inch thick sound plywood without patches, A.P.A. Plyform Ext. B-B, using a minimum of pieces and placed symmetrically.
- C. Form releasing agent shall be a clear, non-staining material the approved equal of Nox-Crete.

PART 3 - EXECUTION

3.1 FORMWORK INSTALLATION

- A. Design, construct, erect, brace, and maintain formwork according to ACI 301.
- B. All forms shall be coated with a non-staining form release agent compound before the reinforcement is placed.

3.2 SHORING OF METAL FORMS

- A. Shore metal deck forms at all locations as recommended by metal form supplier and in accordance to the Steel Deck Institute recommendation. Shores shall be supported on the same structural members which support the metal deck and not from the floor below, and shall be designed so that deflection of shore at any point is not more than 1/360th of the deck span being shored. Note: Metal deck forms will generally not require shoring; however, some areas with long spans and/or thicker concrete slabs may require shoring.

3.3 REMOVAL OF FORMWORK

- A. The Contractor shall be solely responsible for construction during and after form removal.

- B. Formwork not supporting the weight of concrete, such as sides of beams, walls, columns and similar parts of the work, may not be removed in less than seventy-two (72) hours after placing the concrete, and provided that curing and protection operations are maintained.
- C. Formwork supporting the weight of concrete, such as beam soffits, joists, slabs and other structural elements of work, may not be removed in less than fourteen (14) days or until the concrete has attained a minimum strength to carry its own weight and any approved superimposed load, which at no time shall exceed the design live load of that floor.
- D. No construction loads exceeding the dead load plus live load shall be supported on any unshored portion of the structure under construction. No construction loads shall be supported on, nor any shoring removed from, any part of the structure under construction except when that portion of the structure in combination with the remaining forming and shoring system has sufficient strength to support safely its weight and the loads placed thereon.
- E. Exercise care in form removal to prevent chipping of corners or other damage to concrete. Any damage to concrete shall be patched as per Section 03 30 00 Cast-in-Place Concrete.

END OF SECTION 03 10 00

SECTION 03 20 00 – CONCRETE REINFORCEMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. The Contractor, Subcontractors, and/or suppliers providing goods and services referenced in or related to this Section shall also be bound by the Related Documents identified in Division 01 Section “Summary”.

1.2 DESCRIPTION OF WORK

- A. Furnish all labor, supervision, materials, tools and equipment necessary for, or incidental to the completion of the formwork for cast-in-place concrete as shown on the Contract Drawings and/or as specified.
- B. Built-In Inserts
 - 1. Install built-in anchors, anchor bolts, inserts, sleeves, angles, bolts, etc, as required under other Divisions shall be furnished by such trades.

1.3 RELATED WORK

- A. Section 03 20 00 - Concrete Reinforcement
- B. Section 03 30 00 - Cast-in-Place Concrete

1.4 QUALITY ASSURANCE

- A. Allowable tolerances: Fabricating and placing tolerances as outlined in ACI 301, Section 3, except as modified by these specifications.
- B. Allowable Tolerance
 - 1. Erect and maintain concrete forms so as to insure completed work within the tolerance limits of ACI-117, unless otherwise noted in the Contract Documents.

1.5 SUBMITTALS

- A. The Contractor shall submit detailed drawings which clearly show location, splicing, cover, sizes, and spacing of all reinforcing and wire fabric. Schedules and diagrams shall indicate bends, sizes, and lengths of reinforcing members. All reinforcement in concrete walls and grade beams shall be shown in elevation one eighth inch equals one foot zero inch (1/8" = 1'-0") scale. All construction joints, as required on the Contract Drawings or requested by the Contractor, shall be shown with any additional reinforcement required. Show and locate all

concrete openings, including those required for other Divisions. Any drawings submitted without showing construction joints and openings will be rejected and will not be reviewed.

- B. No reinforcing shall be cut, fabricated, shipped on the job site or placed before shop drawings are reviewed. Only shop drawings bearing the Engineer's stamp marked "Furnish as Submitted" or "Furnish as Corrected" shall be used in the field.

1.6 PRODUCT DELIVERY, STORAGE AND HANDLING

- A. Deliver reinforcement to the project site in bundles, marked with metal tags indicating bar size, grade and length.
- B. Store reinforcing on skids or other supports above ground and protect from any damage or surface contamination, which would impair its bonding qualities.

PART 2 - PRODUCT

2.1 MATERIALS

- A. All reinforcing bars shall conform to the requirements of ASTM A615, Grade 60.
- B. Welded wire fabric shall conform to the requirements of ASTM A185.
- C. Metal Accessories
 - 1. Provide all spacers, chairs, ties, clips and other devices required for proper placement.
- D. Epoxy adhesive shall be HIT HY 200 as furnished by Hilti, Inc., Tulsa, Oklahoma.

2.2 FABRICATION

- A. Bar reinforcing shall be fabricated cold to dimensions given on the Contract Drawings. Conform to ACI standards 318 and 315 for forming hooks and bends and for detailing, fabricating, and erecting reinforcement.
- B. Reinforcing shall be accurately formed to dimensions on drawings, details and schedules within the following tolerances:
 - Sheared Length ± 1 inch
 - Stirrups, Ties and Spirals $\pm 1/2$ inch
 - All Other Bends $\pm 1/2$ inch
- C. Reinforcing shall be bent cold and shall not be straightened or bent in a manner that will injure the materials.

PART 3 - EXECUTION

3.1 INSPECTION

- A. The Contractor shall notify the Engineer twenty-four (24) hours prior to placing concrete to inspect secured reinforcing. No concrete shall be placed until reinforcing has been inspected.

3.2 INSTALLATION

A. Placement

1. Reinforcement shall be free of paint, dirt, oil, or excessive scale or rust that might reduce its bond strength with concrete.
2. Reinforcement shall be accurately placed and secured against displacement before and during the placing of concrete. Provide metal chairs, supports, and spacers to secure steel in correct horizontal and vertical position. Conform to "Recommended Practice for Placing Reinforcing Bars" (CRSI) in spacing of bolsters for slab and beam bottom reinforcing and in spacing of support bars on continuous high chairs for top slab reinforcement. The use of individual high chairs is prohibited.
3. No welding of bars will be allowed.
4. For exposed concrete in soffits or ceilings, bar supports shall be stainless steel, plastic, or have plastic ends of an approved type in contact with forms.
5. Reinforcement shall stop at expansion joints and continue through construction joints.
6. All reinforcing bars shall be supported and wired together to prevent displacement by construction loads or the placing of concrete beyond the tolerances specified below. On ground, solid concrete blocks, made of 3000 psi concrete, shall be used to support any reinforcing bars in slabs. Surfaces of blocks shall be sufficiently rough to insure proper bond with cast-in-place concrete. Reinforcement shall be secured against displacement with annealed iron wire ties or suitable clips at all intersections, except reinforcing for footings may be wired at alternate intersections.

B. Cast-in-Place Concrete Reinforcing Cover

1. Footing and grade beams cast against and permanently exposed to earth 3"
2. Walls, #6 bars and larger 2"
3. Piers, #5 bars, 5/8 in., wire and smaller 1 1/2"
4. Structural Slab:
 - a. Not exposed to weather or in contact with the ground 3/4"
 - b. Exposed to weather or in contact with the ground 1"

C. Reinforcing Placing Tolerances

1. Place reinforcing as shown on drawings and schedules within the following tolerances:

Cast-in-Place Concrete Cover to Formed Surfaces + 1/4 inch

Depth to Steel Reinforcing of:

24" or Less + 1/4 inch

More than 24" + 1/2 inch

Longitudinal Location of Bends and Ends of Bars, Except at

Ends of Members..... +2 inches

D. Splicing

1. Lap splices - tie securely with wire to prevent displacement during placement of concrete.
2. Splice bars only at the locations and to the lengths shown on the Contract Drawings or as accepted on the Shop Drawings

E. Welded Wire Fabric

1. Fabric shall be shipped in flat sheets.
2. Wire fabric end and side laps shall be even multiple of wiring spacing and shall be not less than six (6") inches.
3. Wire fabric reinforcement for structural slabs shall be supported on continuous high chairs at all slab support member locations.
4. Wire fabric reinforcement for slabs on grade shall be placed in the upper third of slab depth.
5. Wire fabric for slabs on grade shall be supported on masonry blocks or other suitable supports at a spacing not to exceed four feet zero inch (4'-0") on center.
6. All exterior slabs on grade shall contain welded wire fabric unless otherwise noted.

END OF SECTION 03 20 00

SECTION 03 30 00 – CAST-IN-PLACE CONCRETE

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. The General Provisions of the Contract, including the General and Supplementary Conditions, apply to the work specified in this Section.

1.2 DESCRIPTION OF WORK

- A. Furnish all labor, supervision, materials, tools and equipment necessary for, or incidental to the completion of the formwork for cast-in-place concrete as shown on the Contract Drawings and/or as specified.
- B. Work shall include all footings, slabs on grade, grade beams, structural slabs, etc. on the Contract Drawings.
- C. Set anchor bolts and leveling plates.
- D. Place all anchors, inserts, dovetail slots, hangers, sleeves, etc. which must be encased in concrete.

1.3 RELATED WORK

- A. Section 03 20 00 - Concrete Reinforcement
- B. Section 03 30 00 - Cast-in-Place Concrete

1.4 QUALITY ASSURANCE

- A. Standards
 - 1. Concrete work shall conform to all requirements of ACI-301 “Specifications for Structural Concrete” latest edition.
 - 2. Design of concrete shall conform to all requirements of ACI-318 “Building Code Requirements for Structural Concrete” latest edition.
 - 3. Technical Reference - American Concrete Institute (ACI):
 - a. ACI 302.1R-15: Guide to Concrete Floor and Slab Construction.
- B. Testing Agency
 - 1. The Owner will engage and pay for an independent commercial testing laboratory to test concrete used on this project.
- C. Quality Control
 - 1. Compression Tests

- a. Tests shall be made in conformance with ASTM C39. Each test shall consist of four (4) cylinders made and tested by the laboratory during the progress of the project, testing as follows:
 - 1) One (1) - after curing seven (7) days in the field.
 - 2) Three (3) - after curing twenty-eight (28) days in the laboratory.
- b. At least one (1) test shall be made every one hundred (100 cy) cubic yards of concrete or fraction thereof, placed in any one concreting operation on any given day.
- c. Concrete for each set of cylinders shall be from any one (1) sample, representative of the entire batch.
2. Additional tests as follows shall be made from the concrete taken to mold the cylinders.
 - a. Slump test: in accordance with ASM C143.
 - b. Air-entrainment test: in accordance with ASTM C173 or ASTM C231.
3. The Contractor shall notify the Engineer and the testing laboratory twenty-four (24) hours before concrete placement and shall cooperate in making of cylinders by the testing laboratory.

1.5 STORAGE AND HANDLING

- A. Store materials protected from exposure to harmful weather conditions and at a temperature above 40°Fahrenheit.

1.6 SUBMITTALS

- A. The Contractor shall submit fully detailed concrete submittals to the engineer and all the test reports.
- B. Submit drawings showing the dimensioned locations of proposed construction joints for all suspended concrete slabs for review.

PART 2 - PRODUCTS

2.1 CONCRETE, GENERAL

- A. Cement: domestic portland cement conforming to ASTM C150, Type I or Type II.
- B. Fine aggregate: natural sand conforming to ASTM C33.
- C. Coarse aggregate: crushed stone or crushed washed gravel conforming to ASTM C33.
- D. Water: clean, potable.
- E. Admixtures: Each admixture shall be approved by the Engineer. No admixtures containing calcium chloride or other water soluble chlorides or sulfides will be allowed. Each manufacturer shall submit a written notarized statement to the Engineer of the chloride content

of each admixture. Formulate admixtures to avoid an increase in water-cement ratio or loss of strength.

2.2 SPECIFIC REQUIREMENT

- A. Concrete for all the parts of the work shall have the minimum strength specified on the construction drawings at twenty-eight (28) days.

PART 3 - EXECUTION

3.1 PRIOR TO PLACING CONCRETE

- A. The subgrade shall be free of frost before concrete placing begins.
- B. All debris, sawdust, ice, etc., is to be cleaned from place of deposit before concrete is placed.
- C. All conduits and piping are to be dug into subgrade sufficiently to provide uniform slab thickness.
- D. Prior to placing any concrete, the Contractor shall notify the Engineer twenty-four (24) hours in advance so that formwork and reinforcing may be inspected. Do not place concrete until inspection has been made or waived.
- E. All dowels, anchor bolts, sleeves, inserts and other embedded items shall be set with the aid of templates and shall be securely positioned in place prior to the placement of concrete.

3.2 SHORING OF METAL FORMS

- A. Shore metal deck forms at all locations as recommended by metal form supplier and in accordance to the Steel Deck Institute recommendation. Shores shall be supported on the same structural members which support the metal deck and not from the floor below, and shall be designed so that deflection of shore at any point is not more than 1/360th of the deck span being shored. Note: Metal deck forms will generally not require shoring; however, some areas with long spans and/or thicker concrete slabs may require shoring.

3.3 MIXING

- A. Concrete shall be ready-mixed in conformance with the requirements of ASTM C94 for measurement of materials, batching, mixing and delivery, and shall be discharged within one and one-half (1 1/2) hours after water is first added to the mix, except that in unusually hot weather, this maximum time may be reduced.
- B. Mixing and conveying equipment shall be thoroughly clean and free from hardened concrete and foreign materials before concrete operation is started.

- C. All materials including water shall be added to ready-mixed concrete at the batching plant. Water shall not be added to the mix on the project site. Mixing shall be continued for at least one and one-half (1 1/2) minutes prior to its use.
- D. Mixer shall produce thoroughly mixed, uniform mass, and discharge mixture without segregation. Entire batch shall be discharged before mixer is recharged.
- E. Partially hardened concrete shall not be retempered or used.
- F. Delivery Tickets
 - 1. One (1) copy of all concrete delivery tickets shall be furnished to the Engineer on request. Contractor shall note on tickets location of placement. Delivery tickets shall provide the following information:
 - a. Date and truck number
 - b. Name of ready-mix batch plant
 - c. Contractor and job location
 - d. Cement brand, type mix number and weight in pounds
 - e. Fine aggregate weight in pounds
 - f. Maximum size of aggregate
 - g. Coarse aggregate weight in pounds
 - h. Water in gallons
 - i. Admixture, name and amount in concrete, if any
 - j. Amount of concrete in cubic yards
 - k. Time mix left plan

3.4 DEPOSITING CONCRET

- A. Depositing of all concrete shall be in accordance with ACI 304.
- B. Concreting shall conform to the requirements of ACI 305 or ACI 306 in hot or cold weather as required.
- C. All Contractors whose work is related to the concrete or must be supported by it shall be given ample notice and opportunity to introduce and/or furnish embedded items before the concrete is placed.

- D. Unless adequate protection is provided, and approved by the Engineer, concrete shall not be placed during rain, sleet, or snow.
- E. Concrete shall be conveyed from the mixer to the place of final deposit in a practically continuous flow by methods which will prevent the separation or loss of the ingredients. It shall be placed in the forms or on grade as nearly as practicable to its final position and shall be thoroughly vibrated around all reinforcing bars and mesh to assure complete absence of voids. Under no circumstances shall partially hardened concrete be placed in the work. Concrete shall be prohibited from free-falling in excess of four (4) feet.
- F. Concrete may be pumped. Use of aluminum alloys in the pumping train is prohibited.
- G. Concrete shall be thoroughly compacted and worked into the forms and around the reinforcing by means of suitable mechanical vibrators. Sufficient vibrators shall be on hand to allow for breakdowns. Vibrators shall be run deep into the concrete and shall remain in one position until the concrete is thoroughly compacted, but not long enough to cause segregation of the aggregates.
- H. Vertical lifts shall not exceed eighteen (18") inches. Vibrate through successive lifts to avoid pour lines. Vibrate first lift thoroughly until top of lift glistens to avoid stone pockets, honeycomb, and segregations.
- I. Concrete shall be deposited continuously, and in layers of such thickness that no concrete will be deposited on concrete which has hardened sufficiently to cause formation of seams and planes of weakness within section. If section cannot be placed continuously between planned construction joints, as specified, field joint and additional reinforcement shall be introduced so as to preserve structural continuity. Engineer shall be notified in any such case.
- J. Unless otherwise permitted, the work shall be so executed that a section begun on any day shall be completed in daylight on the same day.
- K. Cold joints, particularly in exposed concrete, including "honeycomb", are unacceptable. If they occur in concrete surfaces exposed to view, Engineer may require that entire section in which blemish occurs be removed and replaced with new materials at Contractor's expense.

3.5 CONSTRUCTION AND CONTROL JOINTS

A. Walls, Columns, Beams, and Slab on Grade, and Structural Slab

- 1. No additional construction joints, except those shown on the Contract Drawings accepted on the shop drawings, or accepted by the Engineer will be allowed.
- 2. The surface of the concrete at all joints shall be hard and thoroughly cleaned prior to placing adjoining concrete.
- 3. The cured or partially cured concrete of construction joints, except at locations noted below, shall be dampened (but not saturated) immediately prior to the placing of fresh concrete.
- 4. The face of hardened concrete joints in exposed work and joints in the middle of beams, girders and slabs shall be dampened (but not saturated) and then thoroughly covered with

a coat of neat cement grout of similar proportions to the mortar in the concrete. The grout shall be as thick as possible on vertical surfaces and at least one-quarter (1/4") inch thick on horizontal surfaces. The fresh concrete shall be placed before the grout has attained its initial set.

5. Construction joints shall be constructed with reinforcing continuous through joint unless otherwise shown. All key bulkhead joints shall be constructed with a key depth of one third (1/3) the total thickness unless otherwise shown.
6. Sawcut control joints in slabs shall be saw cut within twenty-four (24) hours of concrete placement. Control joint shall be sawed to depth of one-quarter (1/4) of the slab thickness.
7. Unless otherwise shown on the Drawings, slabs on grade shall be broken down into sections with control and/or construction joints that do not exceed six hundred fifty (650 sf) square feet area and whose dimensions do not exceed a one and one half to one (1 1/2 to 1) ratio.

3.6 FINISHED CONCRETE SURFACES

A. Slabs Finishing

1. All interior concrete slabs including depressed slab areas shall be finished by screeding, floating, floated finish, and steel troweled to a smooth even surface in accordance with ACI 301, Section 5.3.4, unless otherwise noted.
2. All exterior steps and slabs and interior slab scheduled for toppings shall be finished by screed floating, floated finish and broom finish in accordance with ACI 301, Section 5.3.4.
3. Any slab surface finish not specified shall be finished in accordance with ACI 301, Section 5.3.4.2.j.
4. No dry cement or other materials shall be applied to surface of any concrete slab to absorb moisture prior to finishing.
5. Provide a positive pitch to all floor drains as shown. Pitch exterior slabs away from the building as shown on the Drawings.
6. Provide one-eighth (1/8") inch radius tooled edging at all exposed slabs and/or sidewalk edges.
7. Provide proper depression in concrete to accept specified finish floor materials.

3.7 CONCRETE AND STEEL DECKING

- #### A.
- Concrete cast on steel deck shall be finished to elevations indicated on Drawings and to specified tolerances, with consideration given to deflection of steel deck and beams. No additional payment will be made for concrete required to maintain these specified elevations.

3.8 CURING

- #### A.
- All concrete shall be kept constantly moist and protected against any drying action for not less than seven (7) days after placing of the concrete, and shall be accomplished in the following manner:

1. Walls
 - a. Formwork shall not be removed for a minimum of three (3) days.
 - b. For the remainder of the curing period, the concrete shall be kept moist by the application of absorptive mats or other moisture retaining covering as accepted by the Engineer, kept continuously wet or curing compounds. Application of curing compound is to follow immediately behind form removal to prevent surface from drying out.
2. All slabs, either slab on grade or suspended slabs, shall be cured using curing paper.
 - a. Cover surface immediately after finishing.
 - b. Joints shall be lapped five (5") inches, and squeegee curing paper to remove wrinkles.
 - c. Repair all rips and tears until end of curing period.
3. The use of curing compounds on exterior slab on grade construction (sidewalks) is not permitted.

3.9 CONCRETING PRECAUTION FOR WEATHER EXTREME

- A. Cold weather: Precautions shall be taken when the temperature is at or below 40 degrees F, or at 45 degrees F and falling, in accordance with "Guide to Cold Weather Concreting", ACI 306.
 1. Set up a proper enclosure and heat to 50 degrees F for at least four (4) hours before starting any pour.
 2. Use a water-reducing admixture with an accelerated set, but do not use or rely upon any materials as an "antifreeze".
 3. Use vented heaters with blowers so placed that they do not produce localized hot spots which may dry out the concrete.
 4. Maintain the temperature of the concrete at not less than 50 degrees F for seventy-two (72) hours and at above freezing for an additional seven (7) days. The temperature shall then be allowed to drop gradually to the exterior air temperature before the enclosure is removed at the rate of not more than 5 degrees F per hour nor 50 degrees F in any twenty-four (24) hour period before discontinuing.
 5. All frozen concrete shall be removed from the job and replaced.
- B. Hot weather: Precautions shall be taken when the temperature is at or above 75 degrees F, or at 70 degrees F and rising, in accordance with "Guide to Hot Weather Concreting", ACI 305. No concrete shall be placed when the air temperature is above 90 degrees F, unless the air is still and relative humidity is above eighty (80%) percent.
 1. Set up proper windbreakers for concrete surfaces wherever the relative humidity is less than 70% for slight air motion or 80% for light breezes.
 2. Provide shade for placements otherwise exposed to the sun.
 3. Concrete is to be at a temperature of 80 degrees F, or less when placed. If necessary, the batching plant shall cool the aggregate by spraying or by using chilled water or ice. All such water shall be accounted for as part of the mixing water.
 4. Use an admixture with a retarded set.
 5. All forms shall be thoroughly wetted at least daily, and more often when the relative humidity is low.
 6. For slabs, maintain the required materials for curing at hand so they may be placed immediately upon steel troweling. When the concrete temperature of any slab goes

above 100 degrees F, place a layer of sand on it and keep it continuously wet until the temperature is below 90 degrees.

3.10 GROUTING

- A. Install non-shrink grout under all structural steel column base plates, leveling plates and bearing plates.
- B. Non-shrink grout shall be mixed in accordance with the manufacturer's printed instructions. Bedding grout shall be placed solidly between the bearing surface and base or plate to ensure that no voids remain. Finish edges at 45 degree bevel and properly cure grout.

3.11 SLAB FLATNESS\LEVELNESS TOLERANCES

- A. Finished surfaces shall be smooth, free from blemishes and trowel marks, with a maximum variation in finish elevation as defined by ACI FF/FL requirements.
- B. All slabs-on-grade including depressed slab areas shall conform to the following ACI F-number requirements:
 - 1. Specified overall value FF-45/FL-25
 - 2. Minimum local value FF-35/FL-20
- C. All elevated slabs supported by structural framing shall conform to the following ACI F-number requirements:
 - 1. Specified overall value.....FF-45
 - 2. Minimum local valueFF-35
- D. floor slab flatness and levels tests on the slabs shall be conducted in accordance with the provisions set forth in ASTM E 1155. Floor tolerance measurement shall be made using a Dipstick Floor Profiler as manufactured by The Edward W. Face Company, Inc. of Norfolk, VA or approved alternate method.

END OF SECTION 03 30 00

SECTION 03 37 13 – SHOTCRETE

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Shotcrete applied by [dry-mix] [or] [wet-mix] process.

1.2 RELATED SECTIONS

- A. Section 03 30 00 – Cast-in-Place Concrete: for concrete requirements, including formwork, reinforcement, and concrete materials and mixes.
- B. Section 03 21 00 – Reinforcing Steel.

1.3 REFERENCES

- A. American Concrete Institute (ACI):
 - 1. ACI 117R – Specifications for Tolerances for Concrete Construction and Materials.
 - 2. ACI 301 – Specifications for Structural Concrete.
 - 3. ACI 305R – Hot Weather Concreting.
 - 4. ACI 306.1 – Specification for Cold Weather Concreting.
 - 5. ACI 506R – Guide to Shotcrete.
 - 6. ACI 506.2 – Specification for Shotcrete.
- B. ASTM International (ASTM):
 - 1. ASTM A 36 – Specification for Carbon Structural Steel.
 - 2. ASTM A 82 - Specification for Steel Wire, Plain, for Concrete Reinforcement.
 - 3. ASTM A 153 - Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware.
 - 4. ASTM A 185 - Specification for Steel Welded Wire Reinforcement, Plain, for Concrete.
 - 5. ASTM A 307 - Specification for Carbon Steel Bolts and Studs, 60,000 PSI Tensile Strength.
 - 6. ASTM A 497 - Specification for Steel Welded Wire Reinforcement, Deformed, for Concrete.
 - 7. ASTM A 615 - Specification for Deformed and Plain Billet-Steel Bars for Concrete Reinforcement.
 - 8. ASTM A 706 - Specification for Low-Alloy Steel Deformed and Plain Bars for Concrete Reinforcement.
 - 9. ASTM A 767 - Specification for Zinc-Coated (Galvanized) Steel Bars for Concrete Reinforcement.
 - 10. ASTM A 820 - Specification for Steel Fibers for Fiber Reinforced Concrete.
 - 11. ASTM C 33 - Specification for Concrete Aggregates.
 - 12. ASTM C 42 - Test Method for Obtaining and Testing Drilled Cores and Sawed Beams of Concrete.
 - 13. ASTM C 150 - Specification for Portland Cement.

14. ASTM C 171 - Specification for Sheet Materials for Curing Concrete.
 15. ASTM C 173 - Test Method for Air Content of Freshly Mixed Concrete by the Volumetric Method.
 16. ASTM C 231 - Test Method for Air Content of Freshly Mixed Concrete by the Pressure Method.
 17. ASTM C 260 - Specification for Air-Entraining Admixtures for Concrete.
 18. ASTM C 309 - Specification for Liquid Membrane-Forming Compounds for Curing Concrete.
 19. ASTM C 494 - Specification for Chemical Admixtures for Concrete.
 20. ASTM C 618 - Specification for Coal Fly Ash and Raw or Calcined Natural Pozzolan for Use as a Mineral Admixture in Concrete.
 21. ASTM C 979 - Specification for Pigments for Integrally Colored Concrete.
 22. ASTM C 1064 - Test Method for Temperature of Freshly Mixed Portland Cement Concrete.
 23. ASTM C 1077 - Practice for Laboratories Testing Concrete and Concrete Aggregates for Use in Construction and Criteria for Laboratory Evaluation.
 24. ASTM C 1116 - Specification for Fiber-Reinforced Concrete and Shotcrete.
 25. ASTM C 1141 - Specification for Admixtures for Shotcrete.
 26. ASTM C 1240 - Specification for Silica Fume for Use as a Mineral Admixture in Hydraulic Cement Concrete, Mortar, and Grout.
 27. ASTM D 1751 - Specification for Preformed Expansion Joint Filler for Concrete Paving and Structural Construction (Non-extruding and Resilient Bituminous Types).
 28. ASTM D 1752 - Specification for Preformed Sponge Rubber and Cork Expansion Joint Fillers for Concrete Paving and Structural Construction.
 29. ASTM E 329 - Specification for Agencies Engaged in the Testing and/or Inspection of Materials Used in Construction
- C. Concrete Reinforcing Steel Institute (CRSI):
1. Manual of Standard Practice.
 2. SSPC: The Society for Protective Coatings.
 3. SSPC-SP 6/NACE No. 3 2000 - Joint Surface Preparation Standard SSPC-SP 6/NACE No. 3: Commercial Blast Cleaning

1.4 DEFINITIONS

- A. Shotcrete: Mortar or concrete pneumatically projected onto a surface at high velocity
- B. Dry-Mix Shotcrete: Shotcrete with most of the water added at nozzle.
- C. Wet-Mix Shotcrete: Shotcrete with ingredients, including mixing water, mixed before introduction into delivery hose

1.5 SUBMITTALS

- A. Product Data: Submit for manufactured materials and products including reinforcement and forming accessories, shotcrete materials and curing compounds.

- B. Shop Drawings: Submit for details of fabricating, bending, and placing reinforcement. Include support and anchor details, number and location of splices, and special reinforcement required for openings through shotcrete structures.
- C. Samples: Approximately 24 by 24 by 2 inches, to illustrate quality of finishes, colors, and textures of exposed surfaces of shotcrete.
- D. Design Mixes: For each shotcrete mix
- E. Quality Assurance/Control Submittals:
 - 1. Submit manufacturer's certificates that products meet or exceed specified requirements.
 - 2. Submit test results prepared by a qualified independent testing laboratory

1.6 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Firm specializing in manufacture of shotcrete materials, with minimum 10 years' experience.
- B. Quality Assurance/Control Testing: Test Reports prepared by a qualified independent laboratory indicating compliance with the following performance requirements:
 - 1. ACI 301, Specifications for Structural Concrete.
 - 2. ACI 506.2, Specification for Shotcrete
- C. Testing Agency Qualifications: An independent agency qualified according to ASTM C 1077 and ASTM E 329 for testing indicated.
- D. Pre-Installation Meeting: At least three weeks prior to commencing masonry work conduct a meeting at the project site to discuss contract requirements and job conditions; require the attendance of contractor, and installers of related materials; notify Architect in advance of meeting.

1.7 PROJECT CONDITIONS

- A. Cold-Weather Shotcreting: Protect shotcrete work from physical damage or reduced strength caused by frost, freezing, or low temperatures according to ACI 306.1 and as follows:
 - 1. Discontinue shotcreting when ambient temperature is 40 deg. F and falling. Uniformly heat water and pre-packaged materials before mixing to obtain a shotcrete shooting temperature of not less than 50 deg. F and not more than 90 deg. F.
 - 2. Do not use frozen materials or materials containing ice or snow.
 - 3. Do not place shotcrete on frozen surfaces or surfaces containing frozen materials.
 - 4. Do not use calcium chloride, salt, or other materials containing antifreeze agents.
- B. Hot-Weather Shotcreting: Mix, place, and protect shotcrete according to ACI 506R when hot weather conditions and high temperatures would seriously impair quality and strength of shotcrete, and as follows:
 - 1. Cool ingredients before mixing to maintain shotcrete temperature at time of placement below 100 deg. F for dry mix or 90 deg. F for wet mix.

2. Reduce temperature of reinforcing steel and receiving surfaces below 100 deg. F before shotcreting.

PART 2 - PRODUCTS

2.1 FORM MATERIALS

- A. Forms: Form facing panels that will provide continuous, straight, smooth, concrete surfaces. Furnish panels in largest practicable sizes to minimize number of joints

2.2 REINFORCING MATERIALS

- A. Reinforcing Bars: ASTM A 615, Grade 60 (Grade 420), deformed.
- B. Low-Alloy-Steel Reinforcing Bars: ASTM A 706, deformed.
- C. Galvanized Reinforcing Bars: ASTM A 767, Class II, zinc coated, hot-dip galvanized after fabrication and bending, as follows:
 1. Steel Reinforcement: [ASTM A 615, Grade 60 (Grade 420)] [ASTM A 706], deformed.
 2. Plain-Steel Wire: ASTM A 82, [as drawn] [galvanized].
- D. Plain-Steel-Welded Wire Fabric: ASTM A 185, fabricated from [as-drawn] [galvanized] steel wire into flat sheets.
- E. Deformed Steel Welded Wire Fabric: ASTM A 497, flat sheet.
- F. Supports: Bolsters, chairs, spacers, ties, and other devices for spacing, supporting, and fastening reinforcing steel in place according to CRSI's "Manual of Standard Practice" and as follows:
 1. For uncoated reinforcement, use [all-plastic] [CRSI Class 1, plastic-protected] [CRSI Class 2, stainless-steel] bar supports.
 2. For zinc-coated reinforcement, use [galvanized wire or dielectric-polymer-coated wire] [all-plastic] bar supports.
- G. Reinforcing Anchors: ASTM A 36, un-headed rods or ASTM A 307, Grade A, hex-head bolts; carbon steel; and carbon-steel nuts.
 1. Finish: [Plain, uncoated] [Hot-dip zinc coating, ASTM A 153, Class C].

2.3 SHOTCRETE MATERIAL

- A. Provide the submittals of materials which meet the Acceptable Applicable Standards.
 1. Applicable Standards: ASTM A820, ASTM C 33, ASTM C 150, ASTM C 260, ASTM C 494, ASTM C 618, ASTM C 1116, ASTM C 1141, ASTM C 1240, ACI 506.2.

2.4 ACESSORY MATERIALS

- A. Water: Clean and free from deleterious acids, alkalis, and organic matter.

- B. Ground Wire: High-strength steel wire, 0.8 to 1 mm in diameter.
- C. Joint Filler Strips: ASTM D 1751, asphalt-saturated cellulosic fiber or ASTM D 1752, cork or self-expanding cork.

2.5 CURING MATERIALS

- A. Absorptive Cover: AASHTO M 182, Class 2, burlap cloth made from jute or kenaf, weighing approximately 9 oz./sq. yd. dry.
- B. Moisture-Retaining Cover: ASTM C 171, polyethylene film or white burlap-polyethylene sheet.
- C. Water: Clean and free from deleterious acids, alkalis, and organic matter.
- D. Clear, [Waterborne] [Solvent-Borne], Membrane-Forming Curing Compound: ASTM C 309, Type 1, Class B

2.6 SHOTCRETE MIXTURES, GENERAL

- A. Prepare design mixes for each type and strength of shotcrete.
- B. Design-Mix Adjustments: Subject to compliance with requirements, shotcrete design-mix adjustments may be proposed when characteristics of materials, Project conditions, weather, test results, or other circumstances warrant.

2.7 SHOTCRETE MIXTURES

- A. Mix pre-packaged shotcrete materials with water either in dry mix or wet mix process to provide shotcrete with the following properties:
 - 1. Compressive Strength (28 Days): [5000 psi].

2.8 SHOTCRETE EQUIPMENT

- A. Mixing Equipment: Capable of thoroughly mixing shotcrete materials in sufficient quantities to maintain continuous placement.
- B. Dry-Mix Delivery Equipment: Capable of discharging aggregate-cement mixture into delivery hose under close control and maintaining continuous stream of uniformly mixed materials at required velocity to discharge nozzle. Equip discharge nozzle with manually operated water-injection system for directing even distribution of water to aggregate-cement mixture.
 - 1. Provide uniform, steady supply of clean, compressed air to maintain constant nozzle velocity while simultaneously operating blow pipe for cleaning away rebound.
 - 2. Provide water supply with uniform pressure at discharge nozzle to ensure uniform mixing with aggregate-cement mix. Provide water pump to system if line water pressure is inadequate.

- C. Wet-Mix Delivery Equipment: Capable of discharging aggregate-cement-water mixture accurately, uniformly, and continuously.

2.9 MIXING

- A. Dry-Mix Process: Dampen pre-packaged shotcrete materials and thoroughly mix prior to use.
 - 1. Verify with manufacturer the water mix ratio at head to achieve specified mix design prior to application.
- B. Wet-Mix Process: Thoroughly mix clean water with pre-packaged shotcrete materials in batch mixer prior to use.
 - 1. Verify with manufacturer quantity of water to be added to batch to achieve specified mix design.

PART 3 - EXECUTION

3.1 PREPERATION

- A. Concrete or Masonry: Before applying shotcrete, remove unsound or loose materials and contaminants that may inhibit shotcrete bonding. Chip or scarify areas to be repaired to extent necessary to provide sound substrate. Cut edges square and 1/2 inch deep at perimeter of work, tapering remaining shoulder at 1:1 slope into cavity to eliminate square shoulders. Dampen surfaces before shotcreting.
 - 1. Abrasive blast or hydroblast existing surfaces that do not require chipping to remove paint, oil, grease, or other contaminants and to provide roughened surface for proper shotcrete bonding.
- B. Earth: Compact and trim to line and grade before placing shotcrete. Do not placeshotcrete on frozen surfaces. Dampen surfaces before shotcreting.
- C. Rock: Clean rock surfaces of loose materials, mud, and other foreign matter that might weaken shotcrete bonding.

3.2 FORMS

- A. General: Design, erect, support, brace, and maintain forms, according to ACI 301, to support shotcrete and construction loads and to facilitate shotcreting. Construct forms so shotcrete members and structures are secured to prevent excessive vibration or deflection during shotcreting.
 - 1. Fabricate forms to be readily removable without impact, shock, or damage to shotcrete surfaces and adjacent materials.
 - 2. Construct forms to required sizes, shapes, lines, and dimensions using ground wires and depth gages to obtain accurate alignment, location, and grades in finished structures. Construct forms to prevent leakage but permit escape of air and rebound during shotcreting. Provide for openings, offsets, blocking, screeds, anchorages, inserts, and other features required in the Work.

- B. Form openings, chases, recesses, bulkheads, keyways, and screeds in formwork. Determine sizes and locations from trades providing such items. Accurately place and securely support items built into forms.

3.3 STEEL REINFORCEMENT

- A. Retain this article if specifying vapor retarder under slabs-on-grade. General: Comply with CRSI's "Manual of Standard Practice" for fabricating, placing, and supporting reinforcement.
- B. Clean reinforcement of loose rust and mill scale, earth, ice, and other materials that weaken shotcrete bonding.
- C. Securely embed reinforcing anchors into existing substrates, located as required.
- D. Accurately position, support, and rigidly secure reinforcement against displacement by formwork, construction, or shotcreting. Locate and support reinforcement by metal chairs, runners, bolsters, spacers, and hangers, as required.
- E. Place reinforcement to obtain minimum coverage for shotcrete protection. Arrange, space, and securely tie bars and bar supports to hold reinforcement in position during shotcreting. Set wire ties with ends directed into shotcrete, not toward exposed shotcrete surfaces.
- F. Install welded wire fabric in lengths as long as practicable. Lap adjoining pieces at least one full mesh and lace splices with wire. Offset laps of adjoining widths to prevent continuous laps in either direction.

3.4 JOINTS

- A. Construction Joints: Locate and install construction joints tapered to a 1:1 slope where joint is not subject to compression loads and square where joint is perpendicular to main reinforcement. Continue reinforcement through construction joints, unless otherwise indicated.

3.5 ALIGNMENT CONTROL

- A. Ground Wires: Install ground wires to establish thickness and planes of shotcrete surfaces. Install ground wires at corners and offsets not established by forms. Pull ground wires taut and position adjustment devices to permit additional tightening.

3.6 EMBEDDED ITEMS

- A. Place and secure anchorage devices and other embedded items required for adjoining work that is attached to or supported by shotcrete. Use setting drawings, templates, diagrams, instructions, and directions furnished with items to be embedded.

3.7 APPLICATION

- A. Apply temporary protective coverings and protect adjacent surfaces against deposit of rebound and overspray or impact from nozzle stream.
- B. Moisten substrate immediately before placing shotcrete.
 - 1. Moisten wood forms immediately before placing shotcrete where form coatings are not used.
- C. Apply shotcrete according to ACI 506.2.
- D. Apply [dry-mix shotcrete materials within 45 minutes after pre-dampening] [and] [wet-mix shotcrete materials within 90 minutes after batching].
- E. Deposit shotcrete continuously in multiple passes, to required thickness, without cold joints and laminations developing. Place shotcrete with nozzle held perpendicular to receiving surface. Begin shotcreting in corners and recesses.
 - 1. Remove and dispose of rebound and overspray materials during shotcreting to maintain clean surfaces and to prevent rebound entrapment.
- F. Maintain reinforcement in position during shotcreting. Place shotcrete to completely encase reinforcement and other embedded items. Maintain steel reinforcement free of overspray and prevent buildup against front face during shotcreting.
- G. Do not place subsequent lifts until previous lift of shotcrete is capable of supporting new shotcrete.
- H. Do not permit shotcrete to sag, slough, or dislodge.
- I. Remove hardened overspray, rebound, and laitance from shotcrete surfaces to receive additional layers of shotcrete; dampen surfaces before shotcreting.
- J. Do not disturb shotcrete surfaces before beginning finishing operations.
- K. Remove ground wires or other alignment control devices after shotcrete placement.
- L. Installation Tolerances: Place shotcrete without exceeding installation tolerances permitted by ACI 117R, increased by a factor of 2.

3.8 SURFACE FINISHES

- A. General: Finish shotcrete according to descriptions in ACI 506R for the following finishes:
- B. Natural Finish:
 - 1. Gun Finish: Natural undisturbed finish.
 - 2. Rod Finish: Rough-textured finish obtained by cutting or screeding exposed face of shotcrete to plane by rod or straightedge after initial set[, and wood-float finished] [, and steel-trowel finished].

3. Broom Finish: Rough-textured finish obtained by screeding exposed face of shotcrete to required plane by rod, cutting screed, or trowel, and brooming after initial set.
- C. Flash-Coat Finish: After screeding and rodding surface, apply up to 1/4-inch coat of shotcrete using ACI 506R, Gradation No. 1, fine-screened sand modified with maximum aggregate size not exceeding No. 4 sieve to provide a finely textured finish.
- D. Flash-Coat and Final Finish: After screeding and rodding surface, apply up to 1/4-inch coat of shotcrete using ACI 506R, Gradation No. 1, fine-screened sand modified with maximum aggregate size not exceeding No. 4 sieve and apply [wood-float] [rubber-float] [brush-float] [steel-trowel] finish.
- E. Finish-Coat Finish: After screeding and rodding surface, apply shotcrete finish coat, 1/4 to 1 inch thick, using ACI 506R, Gradation No. 1, fine-screened sand modified with maximum aggregate size not exceeding No. 4 sieve to provide a finish of uniform texture and appearance.
- F. Finish-Coat and Final Finish: After screeding and rodding surface, apply shotcrete finish coat, 1/4 to 1 inch thick, using ACI 506R, Gradation No. 1, fine-screened sand modified with maximum aggregate size not exceeding No. 4 sieve and apply [wood-float] [rubber-float] [brush-float] [steel-trowel] finish.

3.9 CURING

- A. Protect freshly placed shotcrete from premature drying and excessive cold or hot temperatures.
- B. Start initial curing as soon as free water has disappeared from shotcrete surface after placing and finishing.
- C. Curing Exposed Surfaces: Cure shotcrete by one of the following methods:
 1. Moisture Curing: Keep surfaces continuously moist for at least seven days with water, continuous water-fog spray, water-saturated absorptive covers, or moisture-retaining covers. Lap and seal sides and ends of covers.
 2. Curing Compound: Apply curing compound uniformly in continuous operation by power spray according to manufacturer's written instructions. Recoat areas subjected to heavy rainfall within three hours after initial application. Maintain continuity of coating and repair damage during curing period.
 - a. Apply curing compound to natural or gun-finished shotcrete at rate of 1 gal./100 sq. ft.
- D. Curing Formed Surfaces: Cure formed shotcrete surfaces by moist curing with forms in place for full curing period or until forms are removed. If forms are removed, continue curing by methods specified above, as applicable.

3.10 FORM REMOVAL

- A. Forms not supporting weight of shotcrete may be removed after curing at not less than 50 deg. F for 24 consecutive hours after gunning, provided shotcrete is hard enough not to be damaged by form-removal operations and provided curing and protecting operations are maintained.

1. Leave forms supporting weight of shotcrete in place until shotcrete has attained design compressive strength. Determine compressive strength of in-place shotcrete by testing representative field-cured specimens of shotcrete.
 2. Remove forms only if shores have been arranged to permit removal of forms without loosening or disturbing shores.
- B. Clean and repair surfaces of forms to be reused in the Work. Split, frayed, delaminated, or otherwise damaged form facing materials are unacceptable for exposed surfaces. Apply new form coating compound as specified for new formwork

3.11 FIELD QUALITY CONTROL

- A. Testing Laboratory: Independent of the Owner, Architect and Contractor; the testing laboratory, in addition to meeting requirements of ASTM E-329, and must be an approved laboratory competent to perform concrete physical testing. All tests must be performed in strict accordance with the applicable ASTM standard.
- B. Distribution of Results of Tests: Within 24 hours of results of tests, copies of the results shall be submitted to the Architect, Contractor and the supplier if applicable.
- C. Shotcrete Testing:
1. Air Content: ASTM C 173, volumetric method or ASTM C 231, pressure method; 1 test for each compressive-strength test for each mix of air-entrained, wet-mix shotcrete measured before pumping.
 2. Shotcrete Temperature: ASTM C 1064; 1 test hourly when air temperature is 40 deg. F and below and when 80 deg. F and above, and 1 test for each set of compressive-strength specimens.
 3. In-Place Shotcrete: Take a set of 3 unreinforced cores for each mix and for each workday or for every 50 cu. yd. of shotcrete placed; whichever is less. Test cores for compressive strength according to ACI 506.2 and ASTM C 42. Do not cut steel reinforcement.
 - a. Strength of shotcrete will be considered satisfactory when mean compressive strength of each set of 3 unreinforced cores equals or exceeds 85 percent of specified compressive strength, with no individual core less than 75 percent of specified compressive strength.

3.12 CLEANING

- A. Remove and dispose of rebound and overspray materials from final shotcrete surfaces and areas not intended for shotcrete placement.

END OF SECTION

SECTION 05 12 00 - STRUCTURAL STEEL

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. The Contractor, Subcontractors, and/or suppliers providing goods and services referenced in or related to this Section shall also be bound by the Related Documents identified in Division 01 Section "Summary."

1.2 SCOPE OF WORK

- A. The work under this Section consists of furnishing all labor, materials and equipment required to complete the structural steel as shown on the Drawings and/or as herein specified.
- B. Work Includes
 - 1. Beams, Girders, Angles, and Columns
 - 2. Base Plates, Bearing Plates, and Leveling Plates
 - 3. Anchor Bolts
 - 4. Connections
 - 5. Epoxy Anchor

1.3 RELATED WORK

- A. Section 05 30 00 – Metal Decking

1.4 QUALITY ASSURANCE

- A. Standards
 - 1. Quality control, fabrication and erection shall be in accordance with the 2016 Edition of AISC Specification for the "Specification for Structural Steel Buildings" and the 2016 Edition of AISC" Code of Standard Practice for Steel Buildings and Bridges", except as amended herein.
 - 2. Welding shall be in accordance with the AWS Structural Welding Code as modified by AISC Section J2 "Welds".
 - 3. Surface preparation for structural steel painting shall conform with "SSPC Painting Manual, Vol. 2, Systems and Specifications".
 - 4. Bolting shall be in accordance with the RCSC 2014 "Specification for Structural Steel Joints using High-Strength Bolts".
- B. Qualified Welders
 - 1. All welding, shop and field, shall be done by certified welders.

- C. Testing
 - 1. The Owner may retain and pay for an approved testing laboratory to inspect field welds, bolting, decking, and erection.
 - 2. The cost of retesting shall be paid by the Contractor.

1.5 COORDINATION AND MEASUREMENTS

- A. Prior to submitting Shop Drawings, the Contractor shall field verify all dimensions and elevations to assure proper fabrication and erection.
- B. The work of this Section shall be closely coordinated with work of other trades by the General Contractor.

1.6 SUBMITTALS

- A. Shop Drawings
 - 1. The Contractor shall submit two (2) prints and one (1) reproducible of Shop and Erection Drawings showing all structural steel members and connections including anchor bolts to the Engineer for review. Any work begun before drawings are reviewed by the Engineer will be at the Contractor's own risk.
 - 2. Erection drawings shall clearly show the following: sizes, locations and elevations of all members; grades of steel; standard connections per AISC Manual fully identified for all beam support points; details of non-standard and eccentric connections indicated on Structural Drawings; notes on connectors and fasteners; shop painting instruction, erection notes, and field painting instruction.
 - 3. Detail Shop Drawings showing all members shall be submitted for review. Such drawings shall show size, length, connections and connection locations.
 - 4. Acceptance will be for size and arrangement for principal and auxiliary members. Any error in dimensions will be the responsibility of the Contractor.
 - 5. Anchor bolt plans shall include all dimensions of exterior face of concrete foundations and dimensions of column centerlines to the exterior face of foundations shown on contract documents.
 - 6. Provide shop drawings for the installation of shear connectors showing quantity and spacing of studs. Shop drawings shall be coordinated with metal deck shop drawings prior to submittal.
- B. Connections
 - 1. All member to member connections shall be designed by a professional engineer licensed in the State of Connecticut.
 - 2. All connection calculations shall be sealed and submitted for review.
 - a. Calculations shall be organized and include brace/beam/column marks for each connection.
 - b. Calculation shall conform to current AISC recommendations including the "Uniform Force Method."
 - c. Typical beam connections shall include:
 - i. High strength $\frac{3}{4}$ " diameter #325 bolts.

- ii. Shear connections shall be bolted directly through the beam web without extension plates.

3. All connections shall be designed and detailed per Section 3.1.1 (2) of the AISC "Code of Standard Practice for Steel Buildings and Bridges."

C. Certificates

- 1. Mill certificates covering any portion of the steel shall be furnished.
- 2. AWS welding certificates for shop or field welders shall be furnished.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. All structural steel wide flange shapes shall conform to the requirements of ASTM A572, Grade 50 or ASTM A992. Plates, channels, angles, and other miscellaneous steel shall conform to the requirements of ASTM A36.
- B. All structural steel tubing shall conform to requirements of ASTM A500, Grade "C", manufactured by seamless or continuous weld process with rounded corners and outside sizes shown.
- C. All structural steel pipe shall conform to requirements of ASTM A53.
- D. Welding electrode types for A36, A572, A500C, and A992 steel shall conform to AISC Specifications using E-70XX electrodes.
- E. Shop paint shall be Tnemec Co. No. 88HS-559 gray metal modified alkyd primer, or approved equal.
 - 1. Paint shall be an alkyd shop primer for structural steel and shall be fast drying and free of chromates and lead.
 - 2. Volume of solids shall be a minimum of 56%.
 - 3. Primers used for structural steel shall be coordinated with the intumescent fire proofing supplier for compatibility.
- F. Bolts shall conform to high strength ASTM-325.
- G. Anchor bolts and rods shall conform to ASTM F1554, Grade 36. Use Grade 55 where specifically noted on Documents.
- H. Shear Connectors
 - 1. Shear connectors shall be three-quarter inch by three and one-half inch (3/4"x3 1/2") diameter high studs, complete with ceramic arc shields. Studs shall conform to ASTM

A108, Grade 1015, 1017 or C1020, with minimum yield point of 50,000 psi, as manufactured by Nelson Stud, KSM Division Omark Industries, or approved equal.

2.2 FACTORY-APPLIED PRIMER OVER HOT-DIP GALVANIZING

- A. Factory-Applied Universal Primer: Provide factory-applied polyamide epoxy primer, two (2.0) mils dry film thickness minimum. Apply primer within twelve (12) hours after galvanizing at the galvanizer's plant in a controlled environment meeting applicable environmental regulations, and as recommended by coating manufacturer.

2.4 FACTORY-APPLIED ARCHITECTURAL FINISH OVER PRIMER AND HOT-DIP GALVANIZING

- A. Factory-Applied High-Performance Architectural Finish: Provide factory-applied polyurethane color coating, two and one-half (2.5) mils dry film thickness minimum. Apply coating at the galvanizer's plant, immediately after application of the prime coat, in a controlled environment meeting applicable environmental regulations, and as recommended by coating manufacturer. Engage the services of a galvanizing facility which will assume single-source responsibility for galvanizing, priming and finish coating.

PART 3 - EXECUTION

3.1 FABRICATION AND ERECTION

- A. Field connections may be bolted using three-quarter (3/4") inch bolts, except where noted as welded. A minimum of two (2) bolts per member connection is required.
- B. All column ends scheduled to receive cap and base plates shall be milled or sawn to insure full bearing. All surfaces to be welded shall be free from loose scale, rust, grease, paint or other foreign material, except that mill scale which resists vigorous brushing may remain. Joint surfaces shall be free from fins or tears.
- C. Fillet weld shall be one-quarter (1/4") inch minimum, unless otherwise noted.
- D. Technique of welding employed, the appearance and quality of welds and the methods of correcting defective work shall conform to American Welding Society's latest edition of "Structural Welding Code". All welding shall be by AWS certified welders.
- E. The Contractor shall accept full responsibility for design strength, safety and adequacy of all temporary bracing and sequencing of structural steel erection to brace the structure. Provide all temporary braces, connections and work platforms required to safely resist all loads to which the structure may be subjected, including storms.
- F. The Contractor shall plumb and align framing in accordance with limits defined in the "Code of Standard Practice" of AISC.
- G. Any corrections required in field to make members fit shall be brought to the attention of the Engineer for approval.

- H. Provide angle frames for all openings in steel deck larger than twelve (12") inches.

3.2 PAINTING

- A. All structural steel not concrete encased or to which spray fireproofing will not be applied shall receive one (1) coat of shop paint applied only after all fabrication is completed and as specified by the paint manufacturer's recommendations. Prior to painting, steel shall be thoroughly cleaned of dirt, mud, loose rust or other foreign matter which may have accumulated. Shop coat dry film thickness shall be two (2.0) mils minimum.
- B. Do not shop paint areas adjacent [two (2") inches either side] to field welds.
- C. Dried shop paint shall be free of abrasions, runs, sags, cracking, delaminations, skipped, and missed areas. All deficiencies shall be corrected at no additional cost to the Owner.
- D. On structural steel beams scheduled to receive shear connectors, the top flange surface shall not be painted.
- A. All exposed structural steel within the Natatorium of Area G shall be primed Section 09 96 00 – High Performance Coatings

All steel exposed to weather shall be primed Section 09 96 00 – High Performance Coatings

3.3 ZINC-RICH URETHANE PRIMING SYSTEM

- A. All steel shall be properly cleaned prior to paint in accordance with manufacturer's recommendations.
- B. All steel shall be blast cleaned in accordance with SSPC-6 "Commercial Blast Cleaning".
- C. Minimum dry film thickness shall exceed two and one-half (2.5) mils.
- D. Touch-up all damaged areas after erection.

3.5 SHEAR CONNECTOR INSTALLATION

- A. Shear connectors for composite beams shall be installed to support beams in accordance with AWS Code and manufacturer's printed specifications.
- B. Install number of shear connectors equally spaced on each beam to conform to the structural plans and details.
- C. After stud installation, all ceramic arc shields shall be broken off and the material moved from the deck and steel surfaces.
- D. On structural steel beams scheduled to receive shear connectors the top flange surface shall not be painted.

3.6 GALVANIZING

- A. Where galvanizing is indicated for all ferrous metals exposed to the weather, moisture or corrosive environments and specified for exterior use including lintels, relieving angles, railings and all items noted on the plans to be galvanized.
- B. Galvanizing shall comply with applicable portions of the latest editions of the following reference standards:
 - 1. ASTM A123 Standard Specification for Zinc (Hot Dip Galvanized) Coatings on Iron and Steel Products.
 - 2. ASTM A143 Safeguarding Against Embrittlement.
 - 3. ASTM A153 Standard Specification for Zinc (Hot Dip Galvanizing) on Iron and Steel Hardware.
 - 4. ASTM A384 Safeguarding Against Warpage.
 - 5. ASTM A385 Providing High Quality Zinc Coatings.
 - 6. ASTM A780 Repair of Hot Dip Galvanizing.
 - a. All hot dip galvanized steel shall be stamped to indicate ASTM designation and ounces per square foot of nickel-zinc coating
- C. Provide coating for iron and steel fabrications applied by the hot-dip process. Provide thickness of galvanizing specified in referenced standards. The galvanizing bath shall contain .05-.09% nickel and other earthly materials.
- D. The dry kettle process shall be used to eliminate any flux inclusions on the surface of the galvanized material. Prior to galvanizing, the steel shall be immersed in a pre flux solution (zinc ammonium chloride). The pre flux tank must be 12 degrees to 14 degrees Baumé and contain less than .4% iron. The wet kettle process shall be prohibited.
- E. All hot dip galvanizing shall be done after fabrication.
- F. Where the galvanized steel is indicated to be shop primed for field painting, or to receive a factory topcoat, it shall be primed by the galvanizer, in his own facility, within twelve (12) hours of galvanizing and then force cured in a booth capable of maintaining 130 degrees F.
- G. The galvanizer/galvanizing facility must have an ongoing Quality Control/Quality Assurance program and an on-premise testing facility capable of measuring the chemical and metallurgical composition of the galvanizing bath and pickling tanks acceptable to the Engineer which has been in effect for a minimum of five (5) years and shall provide the Engineer with process and final inspection documentation.
- H. Submit notarized Certificate of Compliance with application for payment for galvanizing, signed by galvanizer, indicating compliance with requirements of specifications. Include scope of services provided, and quantity and itemized description of items processed.

3.7.1.1 ARCHITECTURALLY EXPOSED STRUCTURAL STEEL (AESS)

- A. Fabrication and tolerances shall conform to the requirements of Section 10 of the AISC Code of Standard Practice for AESS category 2.
- B. All members shall be straight and true.
- C. Welds shall be smooth and uniform.
- D. Field modifications to AESS members are not permitted.
- E. All AESS members shall receive a blast cleaning.
- F. All structural steel scheduled to receive intumescent paint shall be fabricated as AESS.
- G. All AESS shall receive a shop applied primer coat in accordance with the requirements of the intumescent paint supplier.

END OF SECTION

SECTION 05 30 00- METAL DECKING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. The Contractor, Subcontractors, and/or suppliers providing goods and services referenced in or related to this Section shall also be bound by the Related Documents identified in Division 01 Section "Summary."

1.2 SCOPE OF WORK

- A. The work under this Section shall consist of furnishing all labor, material, accessories, tools, transportation, etc., necessary to furnish, fabricate and erect all the metal decking required by the Drawings and/or herein specified, generally as follows:
 - 1. Composite metal floor decking for permanent metal forms, including all closures, pour stops, and finish strips (longitudinal filler plates).

1.3 RELATED WORK

- A. Section 05 12 00 - Structural Steel

1.4 QUALITY ASSURANCE

- A. Applicable Codes
 - 1. All work shall conform to the following codes (latest edition) except as modified in the Specifications.
 - a. Steel Deck Institute
 - b. American Iron and Steel Institute
 - c. American Institute for Steel Construction "Design, Fabrication and Erection of Structural Steel for Buildings".

1.5 SUBMITTALS

- A. Shop Drawings
 - 1. Submit two (2) prints and one (1) reproducible showing all dimensions, details, layout, accessories and physical properties necessary for a complete installation.
 - 2. Submit data for recommended dovetail slot hanger assembly for hanging of a maximum 120 pounds using a rod hanger.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Composite Metal Floor

1. Composite metal floor deck shall be 1.5VLR 18 gauge by Vulcraft Steel Deck or approved equal.
2. All closures, pour stops, and finish strip gauges shall be manufacturer's standard as required for span and loading. Finish shall be galvanized.

3.1 DECK PROTECTION

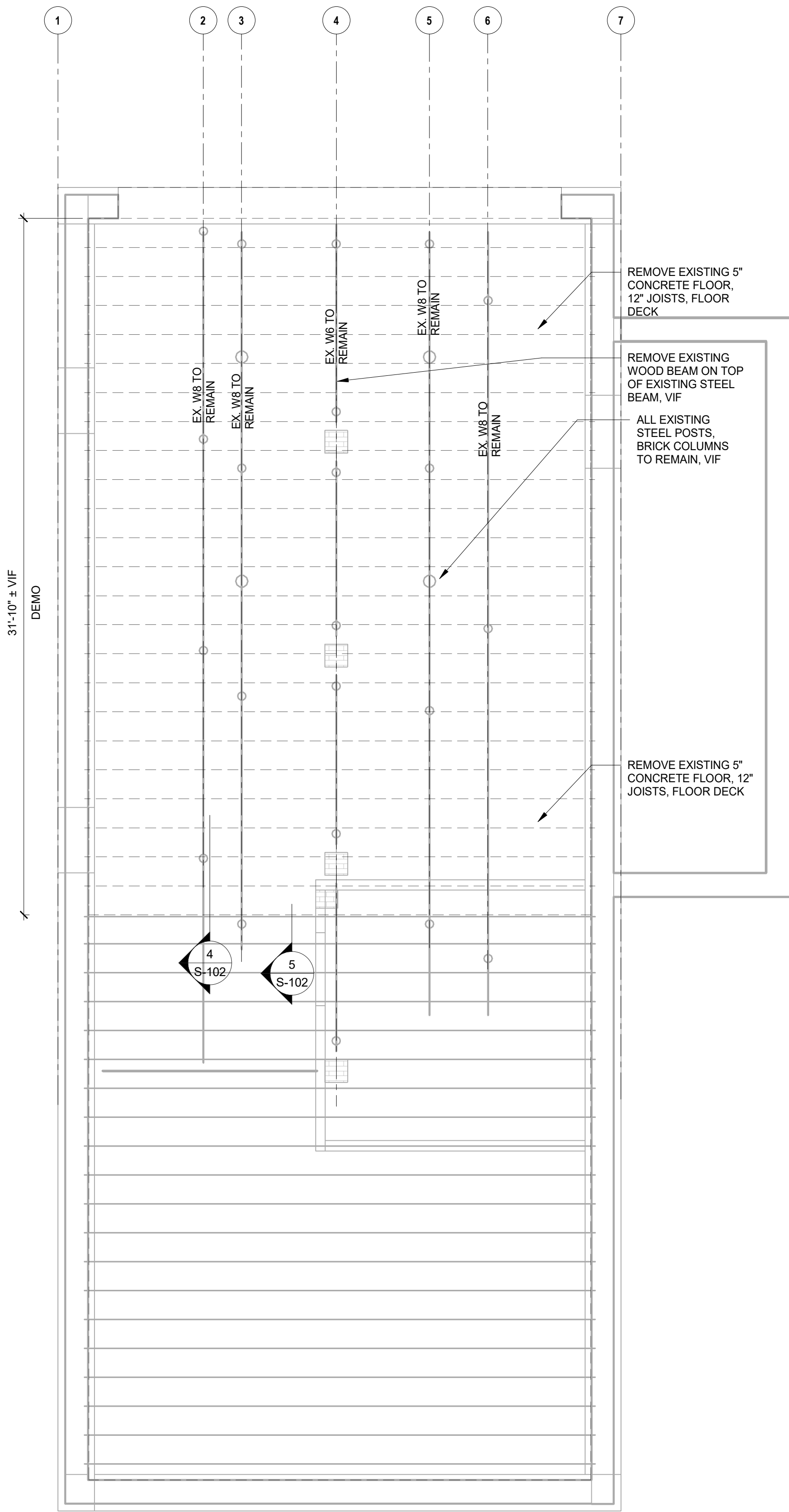
- A. Deck shall be protected during transit to prevent contamination from road salts.
- B. Reasonable care and protection shall be given to all steel deck units during handling. If steel deck units are to be stored prior to being placed, they shall not be in contact with the ground and shall be protected from the weather.

3.2 INSTALLATION OF COMPOSITE METAL FLOOR DECK

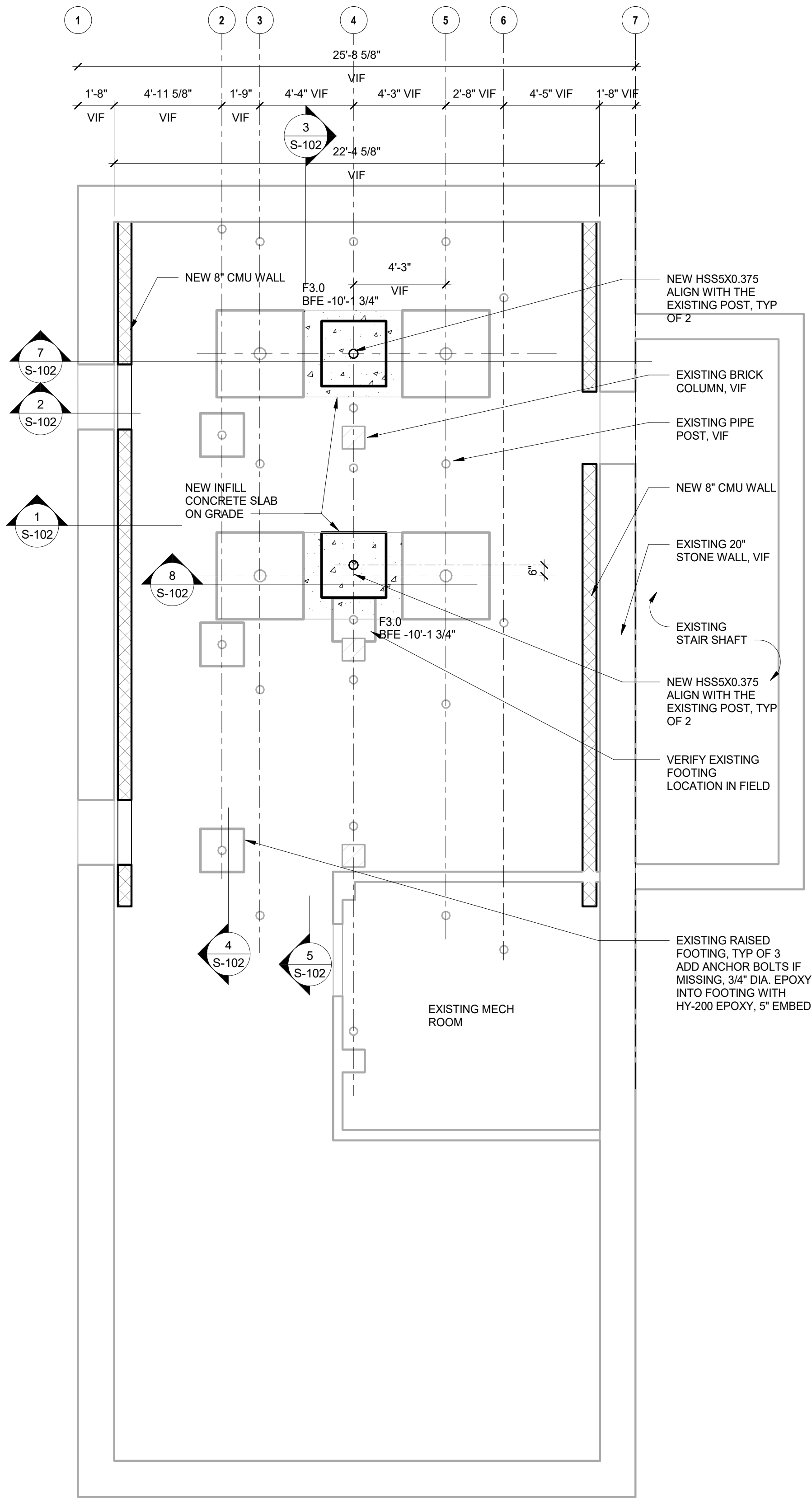
- A. Reasonable care and protection shall be given to all deck units during handling. If units are to be sorted prior to being installed, they shall not be in contact with the ground and shall be protected to prevent water access to the units. Any bent or otherwise damaged units shall be removed and replaced.
- B. Composite deck shall be accurately installed in contact with supporting steel in accordance with the manufacturer's approved installation drawings and specifications. Deck units shall have a minimum bearing of two (3") inches on frame members and shall be edge lapped one-half (1/2) corrugation, and fastened with one-half (1/2") inch diameter puddle welds spaced not more than twelve (12") inches on center or shear connectors to all supporting members. Side laps of sheets shall be fastened at mid-span by welding or self-tapping screws.
- C. Field cutting of deck units for columns or openings shall be done in a workmanlike fashion with shears, saw or other approved equipment. Openings larger than twelve (12") inches in width parallel to permanent support shall not be cut in deck unless shown on the Structural Drawings or approved by the Structural Engineer.
- D. Any warped, bent or twisted deck panels will not be accepted or approved.

END OF SECTION 05 30 00

[illegible]

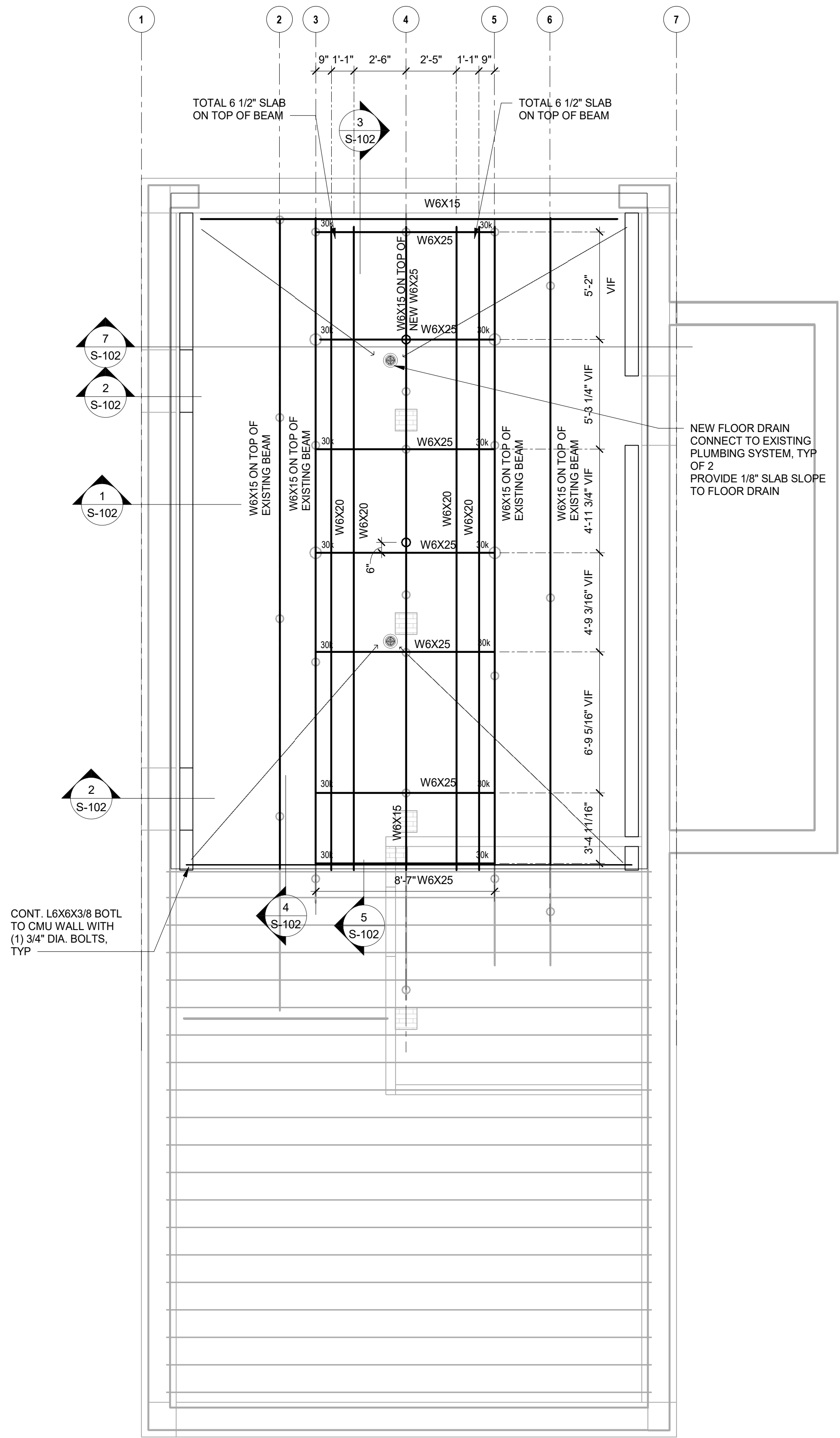


1 FIRST FLOOR FRAMING DEMO PLAN
S-101 1/4" = 1'-0"



2 BASEMENT PLAN
S-101 1/4" = 1'-0"

COLUMN FOOTING SCHEDULE					
Mark	Width	Length	Thickness	Reinforcement (ALL BARS TO BE HOOKED BOTH ENDS)	Remarks
F3.0	3'-0"	3'-0"	1'-0"	(4)#5 EACH WAY	

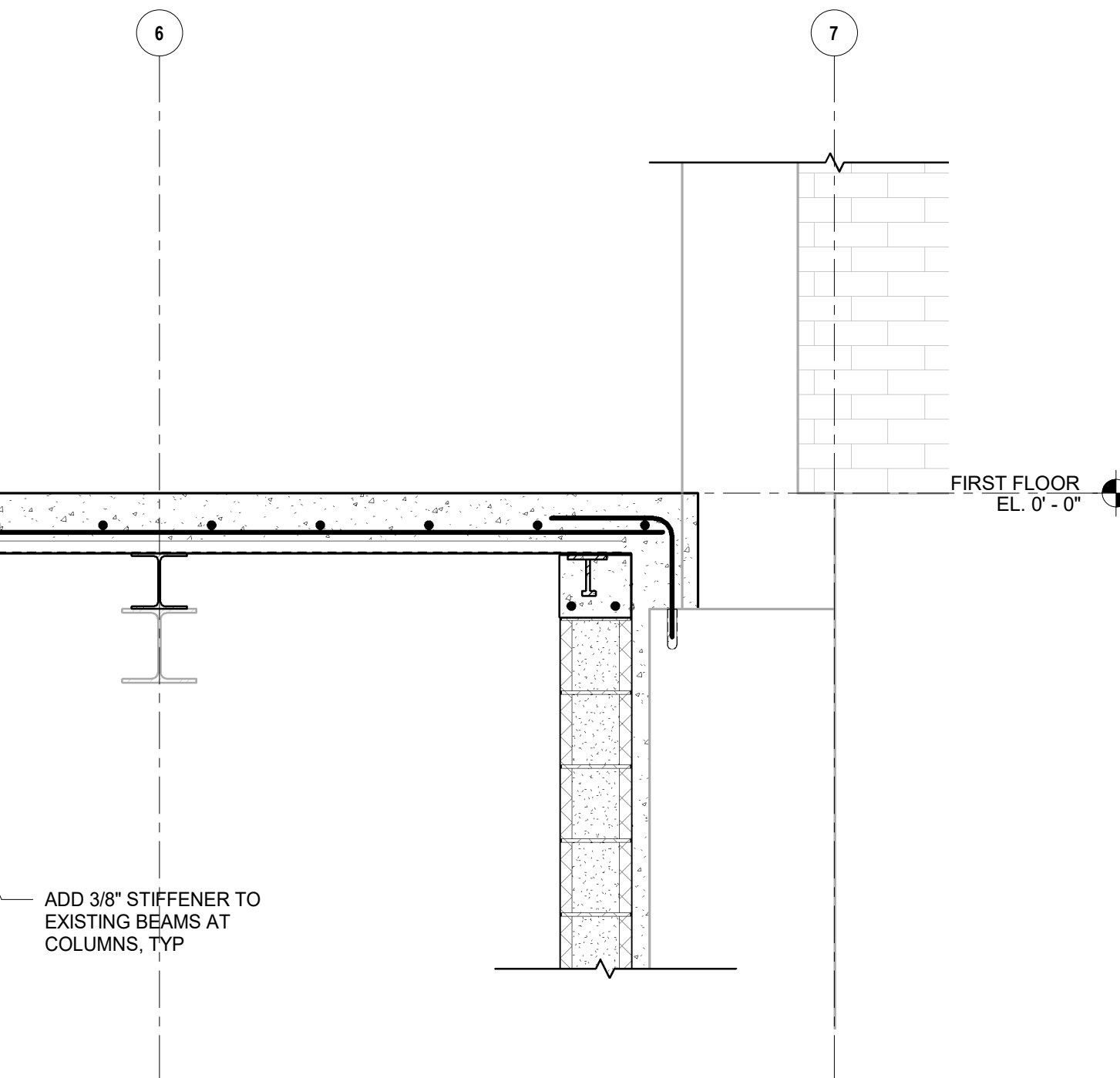
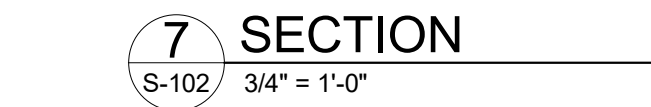


3 FIRST FLOOR FRAMING PLAN
S-101 1/4" = 1'-0"

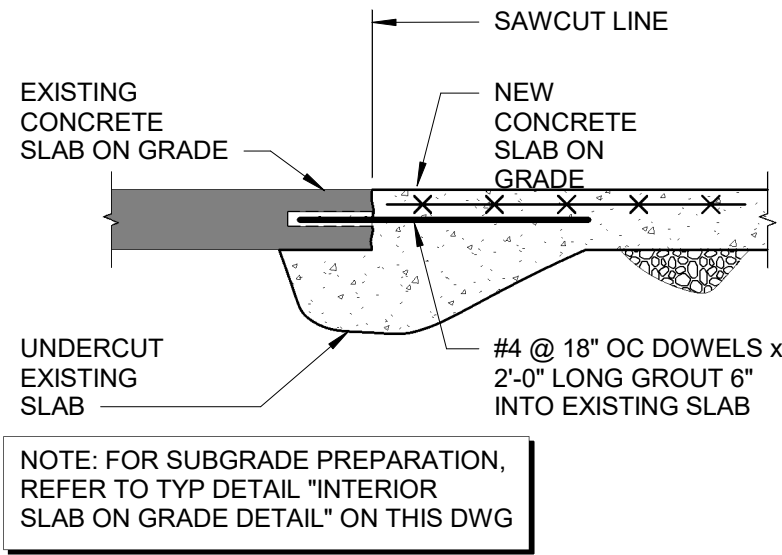
PLAN NOTES

- CONTRACTOR TO VERIFY ALL EXISTING CONDITIONS. CONTRACTOR IS RESPONSIBLE FOR LOCATING AND PROTECTING EXISTING OR NEW UTILITIES, WHETHER INDICATED OR NOT ON DRAWINGS, WHICH MAY BE AFFECTED BY THE CONSTRUCTION PROCESS.
- DIMENSIONS ON THIS PLAN SHALL BE VERIFIED BY THE CONTRACTOR BEFORE FABRICATION, UON.
- STEEL DESIGNER SHALL DESIGN THE STEEL CONNECTION AND SUBMIT SUBMITTAL FOR APPROVAL.
- 30K DENOTES BEAM SHEAR REACTION. ALL LOADS SHOWN ON PLAN ARE ASD LOADS.
- STEEL DECK TO BE 3/4" PUDDLE WELDS TO ALL STEEL MEMBERS WITH 36/7 PATTERN, SIDELAP TO BE MAX. 24" OC
- PROVIDE SHORING IF NEEDED BY OTHERS.
- GC TO REMOVE EXISTING PLUMBING PIPES, ELECTRICAL WIRES, ETC. AS NEEDED AND REINSTALL AFTER NEW FLOOR INSTALLATION.
- FLOOR TO BE 5" 4000 PSI N.W. CONC. ON 1.5VLR 18 GA. (TOTAL 6 1/2") WITH #4 @ 12"OC, E.W. WITH 1.5 LBS/SF EMERY TUFF HARDENER

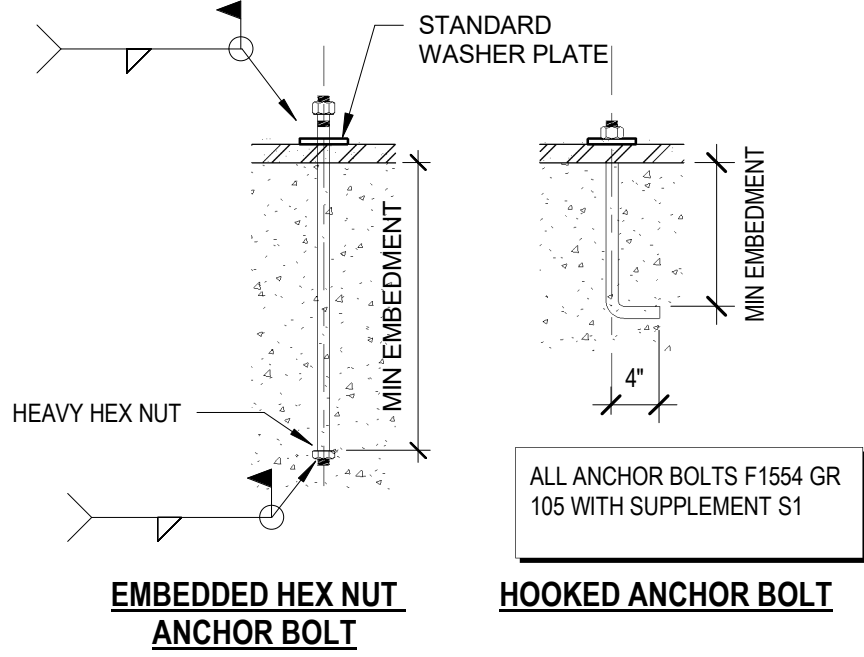
SHEET TITLE: FOUNDATION AND FRAMING PLANS	FILE NO:	24048	PROJECT:	EAST NORWALK FIRE STATION #3		56 VAN ZANT ST. NORWALK CT	
	SCALE:	1/4" = 1'-0"					
	DATE:	MM/DD/YYYY					
	DRAWN BY:	JW/FB					
		CHECKED BY:	JM				



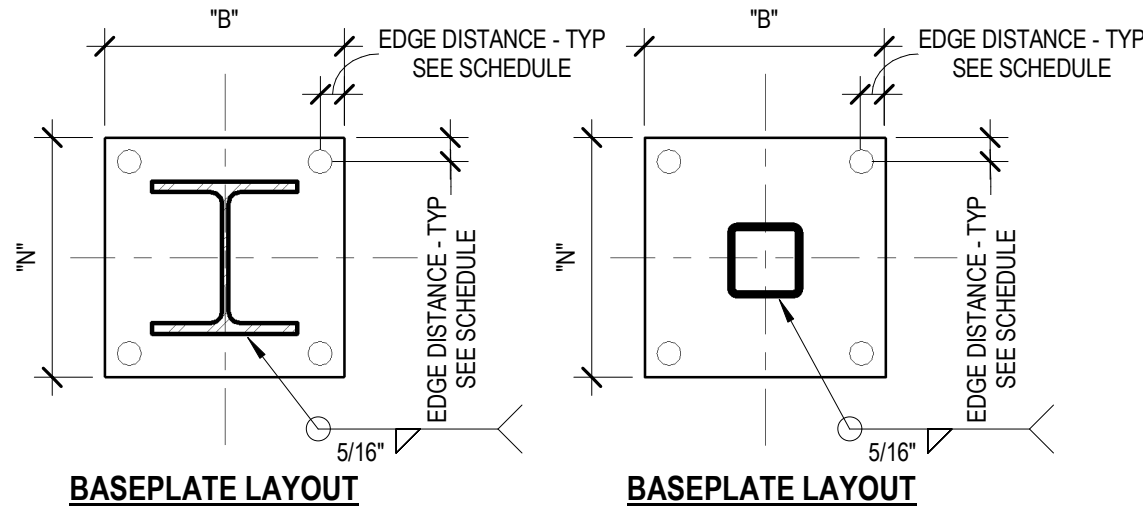
SHEET NUMBER:		S-102	
SHEET TITLE:		SECTIONS	
FILE NO:	24048	PROJECT:	EAST NORWALK FIRE STATION #3
SCALE:	As indicated	56 VAN ZANT ST. NORWALK CT	
DATE:	MM/DD/YYYY		
DRAWN BY:	JM/IFB		
CHECKED BY:	JM		
STAMP:		NOT FOR CONSTRUCTION ISSUED FOR PERMIT REVIEW 4/9/2024	
REVISIONS		THESE DOCUMENTS, THESE SEALS, AND THESE INCORPORATED HEREIN SERVICES ARE THE PROPERTY OF RUSSELL AND DAWSON INC. AND WILL NOT BE REPRODUCED OR USED IN ANY MANNER WITHOUT THE WRITTEN CONSENT OF RUSSELL AND DAWSON INC. FOR ANY OTHER PROJECT OR IN ANY MANNER OTHER THAN THAT NAMED HEREON.	
NO.	DESCRIPTION	DATE	BY
RUSSELL AND DAWSON INC. ARCHITECTURE & ENGINEERING 1111 Main Street, East Hartford CT 06108 TEL: (860) 235-1100 FAX: (860) 235-5171 E-MAIL: info@rdawson.com RD RUSSELL AND DAWSON INC. Professional Seal and Signature Inc.			



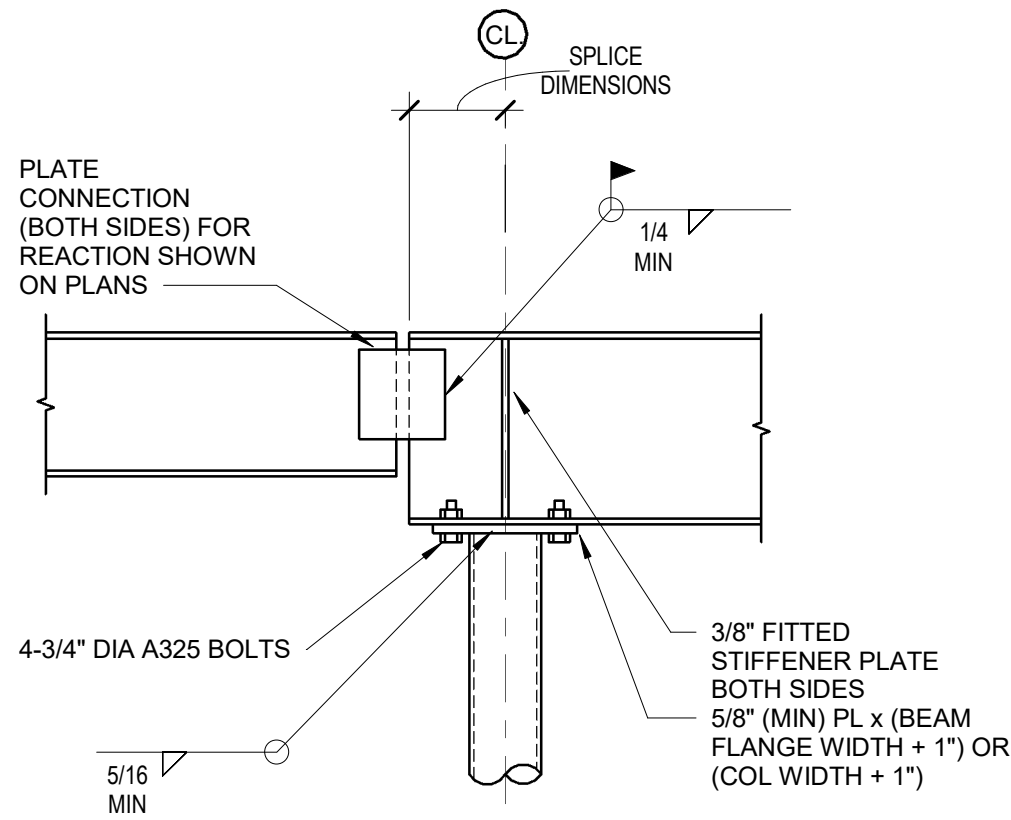
1 TYPICAL NEW SLAB TO EXISTING SLAB DETAIL
S-103 NO SCALE



2 ANCHOR BOLT TYP DETAIL
S-103 NO SCALE



3 BASEPLATE TYP DETAIL
S-103 NO SCALE



4 BEAM OVER COLUMN CONNECTION
S-103 NOT TO SCALE

SHEET TITLE:
TYPICAL DETAILS

SHEET NUMBER:
S-103

FILE NO: 24048
SCALE: 3/4" = 1'-0"
DATE: MM/DD/YYYY
DRAWN BY: JMW/B
CHECKED BY: JMI

PROJECT:
EAST NORWALK FIRE STATION #3
56 VAN ZANT ST. NORWALK CT

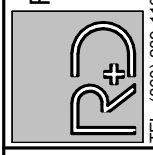
NOT FOR CONSTRUCTION
ISSUED FOR REVIEW
4/9/2024

STAMP:

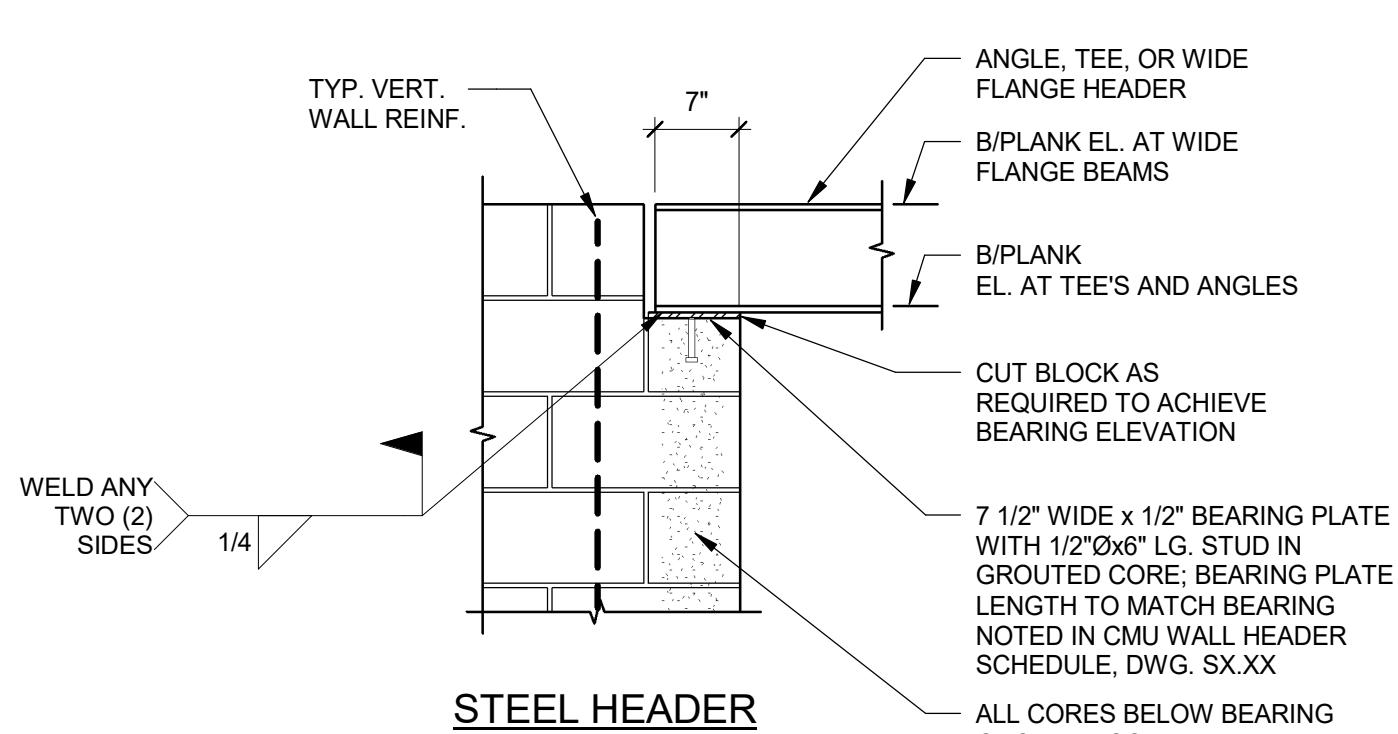
REVISIONS

NO.	DESCRIPTION	DATE	BY

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RUSSELL AND DAWSON INC.
ARCHITECTURE & ENGINEERING
1111 Main Street, East Hartford, CT 06108
TEL: (860) 286-1100 FAX: (860) 286-3272 E-MAIL: info@rdawson.com



TYPICAL HEADER BEARING DETAIL

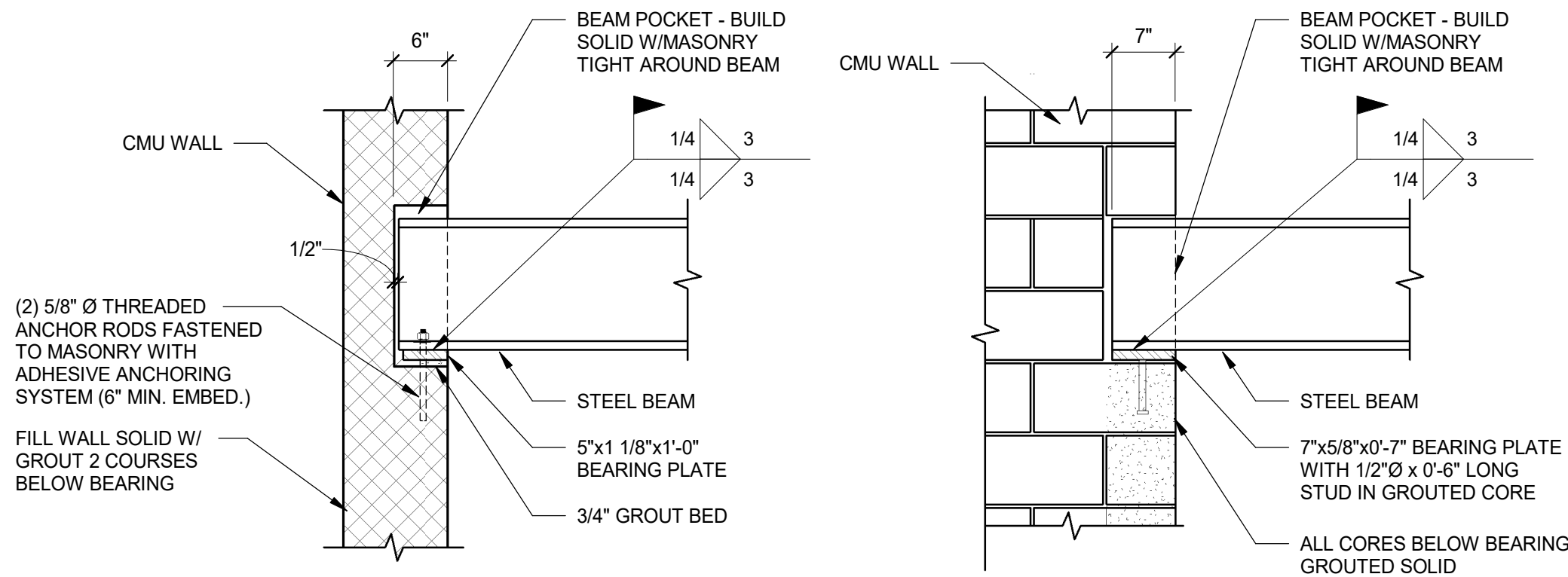
NO SCALE

CMU WALL REINFORCING NOTES

1. ADDITIONAL VERTICAL REINFORCING AT CORNERS, ENDS OF WALLS, CONTROL JOINTS, AND OPENINGS TO MATCH TYPE/VERTICAL WALL REINFORCING AS SHOWN IN SECTIONS AND SCHEDULES.
2. ALL VERTICAL REINFORCING BARS TO BE PLACED IN CENTER OF CMU WALLS AND SHALL BE BRACED TO INHIBIT DISPLACEMENT DURING GROUTING OPERATION.
3. ALL CELLS CONTAINING REINFORCING STEEL SHALL BE GROUTED SOLID.
4. ALL CORNICE OR SHALL BE REINFORCED WITH #20 LADDER MESH REINFORCEMENT (STANDARD 9 GAGE SIDE AND CROSS RODS) OR APPROVED EQUAL. PROVIDE AT 16" O/C AND WITHIN 16" OF THE TOP AND BOTTOM OF WALLS AND OPENINGS. PROVIDE 6" OVERLAPS AND UTILIZE PREFABRICATED CORNERS.
5. GROUT ALL STAIR WALLS SOLID. COORDINATE WALL CONSTRUCTION WITH STEEL STAIR CONSTRUCTION.
6. GROUT ALL ELEVATOR SHAFT CELLS SOLID (UON). COORDINATE AND INSTALL ALL REQUIRED STEEL AND OTHER EMBEDMENTS REQUIRED BY THE ELEVATOR SUPPLIER/CONTRACTOR. COORDINATE ALL QUANTITIES, LOCATIONS, DIMENSIONS, ELEVATIONS, ETC.
7. THERE SHALL BE A 3/4" MINIMUM GAP BETWEEN THE TOP OF ALL NON-LOAD BEARING MASONRY WALLS AND THE STRUCTURE ABOVE. COORDINATE CAULKING AND/OR FIRE SAFING REQUIREMENTS WITH THE ARCHITECTURAL DOCUMENTS.

CMU CONTROL JOINT NOTES:

1. COORDINATE ALL MASONRY CONTROL JOINT LOCATIONS AND DETAILS WITH ARCHITECT.
2. CONTROL JOINTS SHALL NOT OCCUR OVER MASONRY WALL OPENINGS.
3. AT CONTROL JOINT LOCATIONS, INTERRUPT JOINT REINFORCEMENT. AT CONTROL JOINT LOCATIONS IN INTERIOR WALLS NOT DESIGNATED AS SHEAR WALLS, INTERRUPT BOND BEAM REINFORCEMENT.
4. AT CONTROL JOINT LOCATIONS, INTERRUPT JOINT REINFORCEMENT. AT CONTROL JOINT LOCATIONS IN INTERIOR WALLS, BOND BEAM REINFORCEMENT TO BE CONTINUOUS IN INTERIOR WALLS. AT EXTERIOR BOND BEAMS, CONSTRUCT FALSE JOINTS AND FILL WITH SEALANT TO MATCH THE CONTROL JOINT PROFILE.



BEAM PERPENDICULAR TO WALL

BEAM PARALLEL TO WALL

NO SCALE



NORWALK COMMON COUNCIL

REQUEST FOR ITEM TO BE PLACED ON AGENDA

DATE OF REQUEST: 8/ 7/ 24

PERSON/ DEPARTMENT/ COMMITTEE MAKING REQUEST: Michele DeLuca

SECTION ON AGENDA WHERE ITEM IS TO APPEAR:Public safety and general government

HAS ITEM BEEN TO A COUNCIL COMMITTEE? YES **NO** (WHICH ONE)?

HAS THE ITEM BEEN REVIEWED BY THE P&Z COMMISSION UNDER Section 8-24 OF THE STATE STATUTES? YES NO **N/ A**

LIST ITEMS AND ACTION TO BE TAKEN: (Attach document to be approved or backup material. If a contract is to be awarded, please include name of contractor, amount of contract to be awarded and account from which payment will be made.)

1. Authorize Mayor Harry W. Rilling to execute a contract with MES Shipman's Fire Equipment Co. for a total not to exceed \$119,035.30 to purchase a custom BAUER air compressor from the NPPGov contract PS20095. This project is an approved 2024-2025 capital budget item.
(Acct. 09-25-031-31100-0 5777-C0703) SCBA Vehicle Compressor

STATUTORY AUTHORITY UNDER WHICH ACTION IS BEING TAKEN:

EFFECTIVE DATE OF ACTION (if applicable):

Upon passage.

Original with signature hand delivered.

Michele DeLuca

Signature of Person Making Request

Please fill in all blanks and note if an item is not applicable.

MEMO



To: Common Council, Public Safety and General Government Committee

From: Assistant Chief Edward McCabe

RE: Common Council Authorizations

DATE: August 7, 2024

1. Authorize Mayor Harry W. Rilling to execute a contract with MES Shipman's Fire Equipment Co. for a total not to exceed \$119,035.30 to purchase a custom BAUER air compressor from the NPPGov contract PS20095. This project is an approved 2024-2025 capital budget item.
(Acct. 09-25-031-31100-0 5777-C0703) SCBA Vehicle Compressor

Background:

The Fire Department is currently building a Tactical Rescue Apparatus. The SCBA Vehicle Compressor referenced here will be installed in the tactical rescue during the build. Once in service, this compressor will allow firefighters to refill their air packs at the scene of a fire. Currently, empty air bottles must be shuttled to the air compressor at 121 Connecticut Ave to be refilled and brought back to the fire scene. The vehicle-mounted compressor will significantly improve operations by eliminating the need for personnel and vehicles to shuttle empty bottles, freeing them up for fireground duties.



(860) 442-0678

Quote

Quote # QT1840812
Date 07/24/2024
Expires 08/31/2024
Sales Rep Vendetto, Mark
Shipping Method MES Delivery
Customer Norwalk Fire Maintenance (CT)
Customer # C255272

Bill To

Norwalk Fire Department
Chief McCabe
121 Connecticut Ave
Norwalk CT 06854
United States

Ship To

Norwalk Fire Department
Chief McCabe
121 Connecticut Ave
Norwalk CT 06854
United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
BAUER COMPRESSOR	H25-D 25.2 714 5 27 20 21 1300 P5 SECURUS		H25-D 25.2 714 5 27 20 21 1300 P5 SECURUS Custom BAUER COMPRESSOR Compressor Skid w/ fuel cell	1	\$75,133.80	\$75,133.80
BAUER COMPRESSOR	CO Monitor		CO Monitor Custom BAUER COMPRESSOR CO monitor	1	\$4,422.60	\$4,422.60
BAUER COMPRESSOR	ASY-0958		ASY-0958 Custom BAUER COMPRESSOR Remote mounting for the P5 purification system	1	\$1,462.50	\$1,462.50
BAUER COMPRESSOR	CFS5.5-2M / Custom		CFS5.5-2M / Custom Custom BAUER COMPRESSOR Package w/ Remote HMI and ignition switch, location for the engine switch in red below	1	\$19,722.60	\$19,722.60
BAUER COMPRESSOR	UN 6000 PSG W/702 Valve		UN 6000 PSG W/702 Valve Custom BAUER COMPRESSOR UN 6000 PSIG cylinders w/ CGA 702 valve	4	\$1,813.50	\$7,254.00
Air Sample			Air Sample (RA01)	1	\$150.00	\$150.00
HHP-1		EA	1/4" Parker 527BA Hose - high pressure air 7000 psi working pressure - Sold by Foot	50	\$8.65	\$432.50
HHP-3			Coupling high pressure air hose 1/4" male npt swivel	10	\$24.36	\$243.60
HHP-4			Coupling high pressure air hose # 4 JIC female swivel	10	\$12.87	\$128.70
Compressor Install			Service labor -Compressor Install	1	\$4,950.00	\$4,950.00
Compressor In-Service Training			Compressor In-Service Training	1	\$135.00	\$135.00
BAUER COMPRESSOR			Custom BAUER COMPRESSOR Misc. fittings to connect all HP hoses.	1	\$500.00	\$500.00



QT1840812



Quote

Quote #

QT1840812

Date

07/24/2024

(860) 442-0678

NPPGOV CONTRACT PS20095

Pricing includes all Shipping and delivery with all compressor components set in place and connected per Bauer factory.

Per agreement with FD all drilling, mounting and electrical will done by Gowen's Knight at there facility per arranged and scheduled day of delivery.

If an additional in-line diesel booster pump is required, NFD will purchase and install at maintenance shop.

Thank-you,
Mark

Subtotal	\$114,535.30
Shipping Cost	\$4,500.00
Tax Total	\$0.00
Total	\$119,035.30

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1840812

NORWALK COMMON COUNCIL
REQUEST FOR ITEMS TO BE PLACED ON AGENDA

LAND USE ITEMS FOR 8/13 COUNCIL MEETING

- 1a. Approve Automated Building Systems, Inc., an authorized service representative for Alerton Control Systems as sole source vendor to service Alerton equipment. This approval shall expire July 1, 2027.
- 1b. Approve Daikin Applied Americas Inc., an authorized service representative as sole source vendor to service the City Hall chillers. This approval shall expire July 1, 2027.
2. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Brien McMahon High School HVAC improvement project (State Project #103-002 HVACN) for 28 months for a total not to exceed \$159,865.45 plus \$7,993.27 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0839.
3. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Brookside Elementary School HVAC improvement project (State Project #103-005 HVACN) for 28 months for a total not to exceed \$64,068.14 plus \$3203.41 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0840.
4. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Marvin Elementary School HVAC improvement project (State Project #103-004 HVACN) for 28 months for a total not to exceed \$79,433.31 plus \$3,971.67 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0841.
5. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Silvermine Elementary School HVAC improvement project (State Project #103-006 HVACN) for 28 months for a total not

to exceed \$58,258.04 plus \$2,912.90 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0842.

6. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Rowayton Elementary School HVAC improvement project (State Project #103-001 HVACN) for 28 months for a total not to exceed \$205,237.77 plus \$10,261.89 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0843.
7. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Naramake Elementary School HVAC improvement project (State Project #103-003 HVACN) for 28 months for a total not to exceed \$124,427.11 plus \$6,221.36 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0844.
8. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Consulting Engineering Services (CES) to provide Engineering/Architectural Services for the Brien McMahon High School HVAC improvement project (State Project #103-002 HVACN) for a total not to exceed \$290,200 plus \$29,020 for allowance for additional services. Acct. # 09245010 5777 C00839.
9. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Consulting Engineering Services (CES) to provide Engineering/Architectural Services for the Brookside Elementary School HVAC improvement project (State Project #103-005 HVACN) for a total not to exceed \$136,300 plus \$13,630 for allowance for additional services.
Acct. # 09245010 5777 C0840.
10. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Consulting Engineering Services (CES) to provide Engineering/Architectural Services for the Marvin Elementary School HVAC improvement project (State Project #103-004 HVACN) for a total not to exceed \$161,750 plus \$16,175 for allowance for additional services.
Acct. #09245010 5777 C0841.

11. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Consulting Engineering Services (CES) to provide Engineering/Architectural Services for the Silvermine Elementary School HVAC improvement project (State Project #103-006 HVACN) for a total not to exceed \$161,670 plus \$16,167 for allowance for additional services. Acct. 09245010 5777 C0842.
12. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Salamone & Associates to provide Engineering/Architectural Services for the Rowayton Elementary School HVAC improvement project (State Project #103-001 HVACN) for a total not to exceed \$440,000 plus \$44,400 for allowance for additional services. Acct. #09245010 5777 C0843.
13. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Salamone & Associates to provide Engineering/Architectural Services for the Naramake Elementary School HVAC improvement project (State Project #103-003 HVACN) for a total not to exceed \$290,000 plus \$29,000 for allowance for additional services. Acct. #09245010 5777 C0844.

Requested Date: 8/7/24

Requested by: Alan Lo, on behalf of Land Use and Building Management Committee

Council Agenda Under: Land Use and Building Management Committee

Approved by Council Committee: The above item(s) has(have) been approved or is(are) scheduled to be approved by the Land Use and Building Management Committee.

Planning Commission Section 8-24 Review: Where applicable, the above items have been or will be submitted to Planning and Zoning Commission for Section 8-24 Review.



Office of Building Management
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO: MEMBERS OF LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: NEIL RENNIE, PROPERTY MANAGER

DATE: JULY 31, 2024

RE: MUNICIPAL BUILDINGS – ENERGY MANAGEMENT SYSTEM / CHILLER VENDORS

Approximately 20 years ago, Office of Building Management began to assess the needs to upgrade building HVAC equipment control to achieve greater equipment operating efficiencies, occupant comfort and energy conservation. We interviewed various building control companies and obtained an understanding of their respective building energy management system. At present time, we are using Alerton Control Systems at Fire HQ and Ben Franklin. The authorized service representative is Automated Building Systems, Inc. We continue to require expansion of the system when we replace old equipment as well as technical support for system upgrade.

McQuay is the original installer of the chillers for City Hall. In 2013, McQuay's product range was rebranded and merged with Daikin Applied Americas Inc. Norwalk City Hall is currently equipped with Daikin centrifugal chillers, making continued procurement necessary for seamless integration and compatibility without costly modifications. Daikin Applied Americas Inc. is the authorized service representative for the chillers. Daikin Applied Americas Inc. employs certified technicians who possess specialized knowledge and training specific to their systems, ensuring accurate diagnosis, maintenance, and repairs. Additionally, Daikin Applied Americas Inc. offers exclusive access to proprietary service software that supports system upgrades, genuine replacement parts, and software updates, ensuring optimal system performance and longevity.

In strict compliance with the Purchasing guidelines, I am hereby presenting these companies to the Common Council as sole source vendors. Typical service and trouble-shooting calls would be based on labor and material and would range from \$1,000 to \$1,500. A larger service call for system component replacement and upgrade would range from \$3,000 to \$6,000 depending on scope.

ACTION REQUESTED:

- a) **Approve Automated Building Systems, Inc., an authorized service representative for Alerton Control Systems as sole source vendor to service Alerton equipment. This approval shall expire July 1, 2027.**
- b) **Approve Daikin Applied Americas Inc., an authorized service representative as sole source vendor to service the City Hall chillers. This approval shall expire July 1, 2027.**



CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.gov P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO : LAND USE AND BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER 

RE : SCHOOL HVAC PROJECTS –
PROGRAM MANAGEMENT SERVICES

DATE: JULY 31, 2024

In 2022, the State created a school HVAC (Heating, Ventilation and Air Conditioning) improvement grant program. Generally, facility repairs, and replacement are not reimbursable by the State. However, this program offers an opportunity for communities to receive State reimbursement at their normal reimbursement rate. With the recent State Special Legislative action, the City's current reimbursement rate is 60%.

In December 2023, the City submitted 6 projects to the State for the second year of the HVAC improvement program. These HVAC projects include Brien McMahon, Brookside, Marvin, Silvermine, Naramake and Rowayton Schools. The estimated total cost is approximately \$36 million and the City, through Special Capital Budget Appropriation process, approved the City share as follows:

School Name	Project Cost	City Share at 40%
Brien McMahon High School	\$ 8,302,296	\$ 3,320,918
Brookside Elementary School	\$ 3,327,252	\$ 1,330,900
Marvin Elementary School	\$ 4,125,212	\$ 1,650,085
Silvermine Elementary School	\$ 3,025,516	\$ 1,210,206
Rowayton Elementary School	\$10,658,618	\$ 4,263,447
Naramake Elementary School	\$ 6,461,876	\$ 2,584,750

Subsequent to the State's grant review process, the City was awarded funding for all six projects. Per grant requirements, the first steps are to issue Request for Proposals (RFP) for program management services and for design engineers/architects.

A Program Manager provides project management services leading the project from design phases through construction phases to project closeout. The staff person will provide coordination support between the architect and the Construction Manager (where applicable) in the development of the design and cost estimating processes. The program manager also manages all necessary local and state approvals and provide coordination with Norwalk Public Schools staff as the end user of the project. On July 16, 2024, the City received two proposals for Program Management service.

Construction Solution Group - \$691,289.82

Colliers International - \$951,708.00

The above proposals are based on a total of 28 months of services beginning in September 2024 with a full-time person on site. Upon evaluation of the proposals, the evaluation committee would like to recommend Construction Solution Group (CSG) for these projects based on the following:

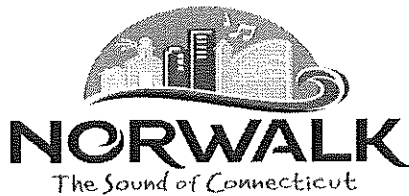
- Lower proposed fees
- Will provide one full time on-site staff for the management of these projects. This will provide a greater hands-on internal staffing relationship with the City and Board of Education resulting in greater understanding of the process and project needs.
- CSG is currently providing staff management support for Cranbury School, Norwalk High School and South Norwalk School. Continuing/expending the current relationship is ideal in furthering greater efficiency and effectiveness of our operation.

ACTION REQUESTED:

- Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Brien McMahon High School HVAC improvement project (State Project #103-002 HVACN) for 28 months for a total not to exceed \$159,865.45 plus \$7,993.27 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0839.**
- Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Brookside Elementary School HVAC improvement project (State Project #103-005 HVACN) for 28 months for a total not to**

exceed \$64,068.14 plus \$3203.41 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0840.

- c. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Marvin Elementary School HVAC improvement project (State Project #103-004 HVACN) for 28 months for a total not to exceed \$79,433.31 plus \$3,971.67 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0841.
- d. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Silvermine Elementary School HVAC improvement project (State Project #103-006 HVACN) for 28 months for a total not to exceed \$58,258.04 plus \$2,912.90 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0842.
- e. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Rowayton Elementary School HVAC improvement project (State Project #103-001 HVACN) for 28 months for a total not to exceed \$205,237.77 plus \$10,261.89 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0843.
- f. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for the Naramake Elementary School HVAC improvement project (State Project #103-003 HVACN) for 28 months for a total not to exceed \$124,427.11 plus \$6,221.36 for reimbursable and \$10,000 allowance for additional services. Acct. # 09245010 5777 C0844.



CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.gov P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO : LAND USE AND BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER *AL*

RE : SCHOOL HVAC PROJECTS –
DESIGN ENGINEERING/ARCHITECTURAL SERVICES

DATE: JULY 31, 2024

In 2022, the State created a school HVAC (Heating, Ventilation and Air Conditioning) improvement grant program. Generally, facility repairs, and replacement are not reimbursable by the State, however, this program offers an opportunity for communities to receive State reimbursement at their normal reimbursement rate. With the recent State Special Legislative action, the City's current reimbursement rate is 60%.

In December 2023, the City submitted 6 projects to the State for the second year of the HVAC improvement program. These HVAC projects include Brien McMahon, Brookside, Marvin, Silvermine, Naramake and Rowayton Schools. Proposed improvement work at each school varies from the replacement of existing roof top heating and cooling units and boilers to new air conditioning systems. The estimated total cost is approximately \$36 million and the City, through Special Capital Budget Appropriation process, approved the City share as follows:

School Name	Project Cost	City Share at 40%
Brien McMahon High School	\$ 8,302,296	\$ 3,320,918
Brookside Elementary School	\$ 3,327,252	\$ 1,330,900
Marvin Elementary School	\$ 4,125,212	\$ 1,650,085
Silvermine Elementary School	\$ 3,025,516	\$ 1,210,206
Rowayton Elementary School	\$10,658,618	\$ 4,263,447
Naramake Elementary School	\$ 6,461,876	\$ 2,584,750

Subsequent to the State's grant review process, the City was awarded funding for all six projects. Per grant requirements, the first steps are to issue Request for Proposals (RFP) for program management services and for design engineers/architects.

Earlier in July, the Purchasing Department issued a RFP for design engineers/architects for all six projects. On July 18, 2024, the City received 5 proposals and a summary is herein attached. A selection committee was created to evaluate the proposals. Our primary selection criteria include past working experience between the firm and the City, the firms' overall experience and qualifications, the ability of the firm to expedite the projects within the grant scheduling perimeter and the proposal fees. In addition, we also considered the benefits of separate awards based on complexity of the projects. Following our evaluation, the following are our recommendations:

ACTION REQUESTED:

- a. **Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Consulting Engineering Services (CES) to provide Engineering/Architectural Services for the Brien McMahon High School HVAC improvement project (State Project #103-002 HVACN) for a total not to exceed \$290,200 plus \$29,020 for allowance for additional services. Acct. # 09245010 5777 C00839.**
- b. **Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Consulting Engineering Services (CES) to provide Engineering/Architectural Services for the Brookside Elementary School HVAC improvement project (State Project #103-005 HVACN) for a total not to exceed \$136,300 plus \$13,630 for allowance for additional services. Acct. # 09245010 5777 C0840.**
- c. **Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Consulting Engineering Services (CES) to provide Engineering/Architectural Services for the Marvin Elementary School HVAC improvement project (State Project #103-004 HVACN) for a total not to exceed \$161,750 plus \$16,175 for allowance for additional services. Acct. #09245010 5777 C0841.**
- d. **Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Consulting Engineering Services (CES) to provide Engineering/Architectural Services for the Silvermine Elementary**

School HVAC improvement project (State Project #103-006 HVACN) for a total not to exceed \$161,670 plus \$16,167 for allowance for additional services. Acct. 09245010 5777 C0842.

- e. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Salamone & Associates to provide Engineering/Architectural Services for the Rowayton Elementary School HVAC improvement project (State Project #103-001 HVACN) for a total not to exceed \$440,000 plus \$44,400 for allowance for additional services. Acct. #09245010 5777 C0843.**
- f. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Salamone & Associates to provide Engineering/Architectural Services for the Naramake Elementary School HVAC improvement project (State Project #103-003 HVACN) for a total not to exceed \$290,000 plus \$29,000 for allowance for additional services. Acct. #09245010 5777 C0844.**

	CES	Solomone		EDM	Landmark	LAN
Brookside	\$	136,300	\$	174,000	\$	144,680
Brian McMahon	\$	290,200	\$	320,000	\$	332,100
Marvin Elementary	\$	161,750	\$	195,000	\$	179,700
Silvermine	\$	161,670	\$	190,000	\$	190,800
Rowayton	\$	480,170	\$	440,000	\$	395,500
Naramake	\$	316,360	\$	290,000	\$	290,650
	\$	1,546,450	\$	1,609,000	\$	1,533,430
				\$	2,327,000	\$
					1,434,610	
					structural	
					engineering design	
					services is not included	
					in fee proposal	
					say they don't	
					need a const.	
					manager	



CITY OF NORWALK
Department of Engineering
125 East Avenue
Norwalk, CT 06851
www.norwalkct.gov

VII.C.

NORWALK COMMON COUNCIL

REQUEST FOR ITEM TO BE PLACED ON AGENDA

DATE OF REQUEST: August 7, 2024

(Note - Agenda closes 12:00 Noon on the Thursday before the Council meeting.)

PERSON/DEPARTMENT/COMMITTEE MAKING REQUEST: Vanessa Valadares, Chief of Operations and Public Works / Public Works Committee

SECTION ON AGENDA WHERE ITEM IS TO APPEAR: Public Works

HAS ITEM BEEN TO A COUNCIL COMMITTEE? YES NO WHICH ONE? **Public Works**

HAS THE ITEM BEEN REVIEWED BY THE P&Z COMMISSION UNDER Section 8-24 OF THE STATE STATUTES? YES XX NO N/A

LIST ITEMS AND ACTION TO BE TAKEN: (Attach document to be approved or backup material. If a contract is to be awarded, please include name of contractor, amount of contract to be awarded and account from which payment will be made.)

1. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the December 12, 2023 agreement between the City of Norwalk and M. Rondano Inc. for Purchasing Project 4322, DRG 2023-3 On Call Drainage at Various Locations for a sum not to exceed \$750,000.00.

Account No. 09 20 4062 5777 C0361
09 24 4062 5777 C0361
09 24 4021 5777 C0302
09 22 4021 5777 C0021
09 24 4021 5777 C0021
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440
09 25 4021 5777 C0440
09 20 4027 5777 C0643
09 21 4021 5777 C0643
09 22 4021 5777 C0643

2. Technical Correction of the Common Council Action of June 11, 2024, Item VII.B.8a to add accounts designated for Purchasing Project 4366, BLDG2024-1 Paving of Ben Franklin, Kendall Elementary

School, and Rowayton Elementary School Facility Parking Lot. Account No. 09 25 7100 5777 C0583.

3. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the July 20, 2023 agreement between the City of Norwalk and CDM Smith Inc., for Professional Engineering Services for Project DRG 2023-2 Engineering Services – Municipal Separate Storm Sewer System (MS4), for a sum not to exceed \$250,000.00.

Account No. 09 19 4027 5777 C0425
09 24 4027 5777 C0425
09 25 4027 5777 C0425

4. Authorize the Purchasing Agent to authorize a sole source purchase order to Freightliner of Hartford for the purchase of one (1) M2 Chip Body Truck in an amount not to exceed \$167,230.30.

Account No. 09 25 4031 5777 C0313

5. Authorize the Mayor, Harry W. Rilling, to execute an amendment to the October 13, 2021 Agreement between the City of Norwalk and Almstead Tree & Shrub Care Company LLC for the supply and planting of trees and shrubs, Project #4130 for an amount not to exceed \$150,000.00.

Account No. 09 25 4021 5777 C0233
09 25 6030 5777 C0830
38 380000 5790 XXXX

- 6a. Authorize the Mayor Harry W. Rilling, to execute an Agreement with The Grasso Companies LLC. for Purchasing Project 4367, PM2024-4 – Paving at Various Locations (Base Bid), Proposed Sidewalks on Richmond Hill Road, McAllister Avenue and Frances Avenue (Alternate 1 & 2) for a sum not to exceed \$710,650.50 (Base Bid) plus \$383,700.00 (Alternate 2).

Account No. 09 22 4021 5777 C0021
09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 25 4021 5777 C0021
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440

- 6b. Authorize the Chief of Operations and Public Works to execute Orders on Contract with The Grasso Companies LLC. for Purchasing Project 4367, PM2024-4 – Paving at Various Locations (Base Bid), Proposed Sidewalks on Richmond Hill Road, McAllister Avenue and Frances Avenue (Alternate 1 & 2) for a sum not to exceed \$218,870.10.

Account No. 09 22 4021 5777 C0021
09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 25 4021 5777 C0021
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440

STATUTORY AUTHORITY UNDER WHICH ACTION IS BEING TAKEN:

Section 1-189 Charter of the City of Norwalk & Section 8-24 of the Connecticut General Statutes

EFFECTIVE DATE OF ACTION (if applicable):

Upon adoption and compliance with Charter provisions

Signature of Person Making Request

Please fill in all blanks and note if an item is not applicable.

Am ended 4/13/84



DEPARTMENT OF
ENGINEERING

CITY OF NORWALK
Department of Engineering
125 East Avenue
Norwalk, CT 06851
www.norwalkct.gov

NORWALK COMMON COUNCIL

REQUEST FOR ITEM TO BE PLACED ON AGENDA

DATE OF REQUEST: August 7, 2024

(Note - Agenda closes 12:00 Noon on the Thursday before the Council meeting.)

PERSON/DEPARTMENT/COMMITTEE MAKING REQUEST: Vanessa Valadares, Chief of Operations and Public Works / Public Works Committee

SECTION ON AGENDA WHERE ITEM IS TO APPEAR: Public Works

HAS ITEM BEEN TO A COUNCIL COMMITTEE? YES NO WHICH ONE? Public Works

HAS THE ITEM BEEN REVIEWED BY THE P&Z COMMISSION UNDER Section 8-24 OF THE STATE STATUTES? YES XX NO N/A

LIST ITEMS AND ACTION TO BE TAKEN: (Attach document to be approved or backup material. If a contract is to be awarded, please include name of contractor, amount of contract to be awarded and account from which payment will be made.)

1. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the December 12, 2023 agreement between the City of Norwalk and M. Rondano Inc. for Purchasing Project 4322, DRG 2023-3 On Call Drainage at Various Locations for a sum not to exceed \$750,000.00.

Account No. 09 20 4062 5777 C0361
09 24 4062 5777 C0361
09 24 4021 5777 C0302
09 22 4021 5777 C0021
09 24 4021 5777 C0021
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440
09 25 4021 5777 C0440
09 20 4027 5777 C0643
09 21 4021 5777 C0643
09 22 4021 5777 C0643

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School, and Rowayton Elementary School Facility Parking Lot. Account No. 09 25 7100 5777 C0583.

3. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the July 20, 2023 agreement between the City of Norwalk and CDM Smith Inc., for Professional Engineering Services for Project DRG 2023-2 Engineering Services – Municipal Separate Storm Sewer System (MS4), for a sum not to exceed \$250,000.00.

Account No. 09 19 4027 5777 C0425
09 24 4027 5777 C0425
09 25 4027 5777 C0425

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Account No. 09 25 4031 5777 C0313

5. Authorize the Mayor, Harry W. Rilling, to execute an amendment to the October 13, 2021 Agreement between the City of Norwalk and Almstead Tree & Shrub Care Company LLC for the supply and planting of trees and shrubs, Project #4130 for an amount not to exceed \$150,000.00.

Account No. 09 25 4021 5777 C0233
09 25 6030 5777 C0830
38 380000 5790 XXXX

- 6a. Authorize the Mayor Harry W. Rilling, to execute an Agreement with The Grasso Companies LLC. for Purchasing Project 4367, PM2024-4 – Paving at Various Locations (Base Bid), Proposed Sidewalks on Richmond Hill Road, McAllister Avenue and Frances Avenue (Alternate 1 & 2) for a sum not to exceed \$710,650.50 (Base Bid) plus \$383,700.00 (Alternate 2).

Account No. 09 22 4021 5777 C0021
09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 25 4021 5777 C0021
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440

- 6b. Authorize the Chief of Operations and Public Works to execute Orders on Contract with The Grasso Companies LLC. for Purchasing Project 4367, PM2024-4 – Paving at Various Locations (Base Bid), Proposed Sidewalks on Richmond Hill Road, McAllister Avenue and Frances Avenue (Alternate 1 & 2) for a sum not to exceed \$218,870.10.

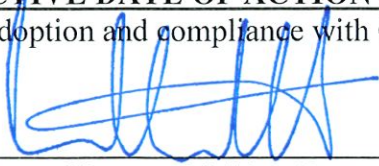
Account No. 09 22 4021 5777 C0021
09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 25 4021 5777 C0021
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440

STATUTORY AUTHORITY UNDER WHICH ACTION IS BEING TAKEN:

Section 1-189 Charter of the City of Norwalk & Section 8-24 of the Connecticut General Statutes

EFFECTIVE DATE OF ACTION (if applicable):

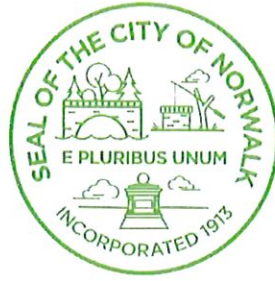
Upon adoption and compliance with Charter provisions

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke, positioned above a horizontal line.

Signature of Person Making Request

Please fill in all blanks and note if an item is not applicable.

Am ended 4/13/84



Contract Staff Summary

Department/Staff Contact	Department of Public Works, Engineering Mario Pizighelli, P.E. – mpizighelli@norwalkct.gov (203) 854-4162
Common Council Committee	Public Works
Date Approved by Committee	12/12/2023
Purpose/Scope	Amendment to the original agreement between the City and M Rondano Inc for DRG 2023-3 On Call Drainage at Various Locations. The project consists of improving the City's storm drainage systems that are within the City's paving program with flexibility to perform any potential emergency drainage improvements on an on-call basis. The original value of the contract was based on estimated quantities and unit prices. Due to future proposed work in the new fiscal year, an increase in the contract value is required
Vendor (Indicate if new or existing vendor)	M. Rondano Inc.
Term of Contract	1 Year with an option to extend 2 additional years.
Method of Procurement (Indicate if sole source)	Capital Funding
Cost of Contract	Requesting 1 st Amendment for a sum not to exceed \$750,000.00
Funding Source/Account Number	09 20 4062 5777 C0361, 09 24 4062 5777 C0361, 09 24 4021 5777 C0302 09 22 4021 5777 C0021, 09 24 4021 5777 C0021, 09 21 4021 5777 C0440 09 22 4021 5777 C0440, 09 24 4021 5777 C0440, 09 25 4021 5777 C0440 09 20 4027 5777 C0643, 09 21 4021 5777 C0643, 09 22 4021 5777 C0643
Additional Information/Other Details	Requesting 1 st Amendment to the original contract for a sum not to exceed \$750,000.00 due to future proposed work in the new fiscal year.



CITY OF NORWALK
Mario Pizighelli, P.E.
Assistant Civil Engineer
Department of Engineering
125 East Avenue
Norwalk, CT 06856
Office: 203 -854- 4162
mpizighelli@norwalkct.gov

MEMORANDUM

TO: Vanessa Valadares, P.E. – Chief of Operations and Public Works
CC: James Meehan, P.E. – Principal Engineer
FROM: Mario Pizighelli, P.E. – Assistant Civil Engineer
RE: DRG 2023-3 On Call Drainage Improvements at Various Locations
DATE: July 10, 2024

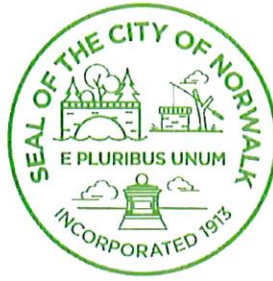
On December 12th, 2023 Common Council approved the action item to authorize the Mayor, Harry W. Rilling to execute an Agreement between the City of Norwalk and M. Rondano Inc. for Purchasing Project 4322, DRG 2023-3 On Call Drainage Improvements at Various Locations for a sum not to exceed \$1,020,060.00. The project consists of improving the City's storm drainage systems that are within the City's paving program with flexibility to perform any potential emergency drainage improvements on an on-call basis.

The original value of the contract was based on estimated quantities and unit prices. Due to future proposed work in the new fiscal year, an increase in the contract value is required. I would like to request the following item be included on the agenda for the August 2024 Public Works Committee meeting.

1. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the December 12, 2023 agreement between the City of Norwalk and M. Rondano Inc. for Purchasing Project 4322, DRG 2023-3 On Call Drainage at Various Locations for a sum not to exceed \$750,000.00.

Account No.

09 20 4062 5777 C0361
09 24 4062 5777 C0361
09 24 4021 5777 C0302
09 22 4021 5777 C0021
09 24 4021 5777 C0021
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440
09 25 4021 5777 C0440
09 20 4027 5777 C0643
09 21 4021 5777 C0643
09 22 4021 5777 C0643



Contract Staff Summary

Department/Staff Contact	Department of Public Works / Mateo Arias
Common Council Committee	Public Works Committee
Date Approved by Committee	6/4/2024
Purpose/Scope	Paving of Several Parking Facilities
Vendor (Indicate if new or existing vendor)	B&W Paving & Landscaping LLC.
Term of Contract	The Work Proposed in the Base Bid Herein Must be Completed by August 31, 2024. Upon agreement of a starting date by both parties the Contractor will have two (2) weeks between start and finish of each parking lot. The Work Proposed in the Alternate 1 Herein Must be Completed within two (2) weeks upon agreement of a starting day by both parties, and work must be completed no later than September 30, 2024.
Method of Procurement (Indicate if sole source)	Bid
Cost of Contract	Base Bid: \$336,640.00 Alternate 1: \$80,650.10 10% Contingency: \$41,729.01
Funding Source/Account Number	0916 5010 5777 C0516 0919 5010 5777 C0516 0920 5010 5777 C0516 0922 5010 5777 C0516 0924 5010 5777 C0516 0924 7100 5777 C0295 0925 7100 5777 C0119 0925 7100 5777 C583
Additional Information/Other Details	

7. Authorize the Mayor Harry W. Rilling, to execute a First Amendment between the City of Norwalk and Tighe & Bond, Inc. for Project DPW2024-2 On-Call Construction Inspection Observations Services for an amount not to exceed \$466,000.00 billable on an hourly basis.

Account No. 09 24 4021 5799 C0689
09 21 4021 5777 C0440

AUTHORIZED

- 8a. Authorize the Mayor Harry W. Rilling, to execute an Agreement with B&W Paving & Landscaping LLC. for Purchasing Project 4366, BLDG2024-1 Paving of Ben Franklin, Kendall Elementary School, and Rowayton Elementary School Facility Parking Lot (Base Bid) and Paving of DPW Operations Facility Parking Lot (Alternate 1) for a sum not to exceed \$336,640.00 (Base Bid) plus \$80,650.10 (Alternate 1).

Account No. 09 16 5010 5777 C0516
09 19 5010 5777 C0516
09 20 5010 5777 C0516
09 22 5010 5777 C0516
09 24 5010 5777 C0516
09 24 7100 5777 C0295
09 25 7100 5777 C0119

AUTHORIZED

- 8b. Authorize the Chief of Operations and Public Works to execute Orders on Contract with B&W Paving & Landscaping LLC. for Purchasing Project 4366, BLDG2024-1 Paving of Ben Franklin, Kendall Elementary School, and Rowayton Elementary School Facility Parking Lot (Base Bid) and Paving of DPW Operations Facility Parking Lot (Alternate 1) for a sum not to exceed \$41,729.01.

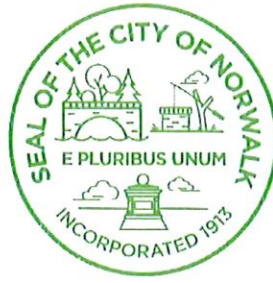
Account No. 09 16 5010 5777 C0516
09 19 5010 5777 C0516
09 20 5010 5777 C0516
09 22 5010 5777 C0516
09 24 5010 5777 C0516
09 24 7100 5777 C0295
09 25 7100 5777 C0119

AUTHORIZED

- 9a. Authorize the Mayor Harry W. Rilling, to execute an Agreement with The Grasso Companies LLC. for Purchasing Project 4367, PM2024-4 – Paving at Various Locations (Base Bid), Proposed Sidewalks on Richmond Hill Road, McAllister Avenue and Frances Avenue (Alternate 1 & 2) for a sum not to exceed \$710,650.50 (Base Bid) plus \$383,700.00 (Alternate 2).

Account No. 09 22 4021 5777 C0021
09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 25 4021 5777 C0021
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440

CONSENT TO TABLE



Contract Staff Summary

Department/Staff Contact	DPW Nelya Bauer 203-854-7235
Common Council Committee	Public Works Committee
Date Approved by Committee	August 6, 2024
Purpose/Scope	1 st Amendment for Professional Engineering Service for Project DRG2023-2 Engineering Services-Municipal Separate Storm Sewer System (MS4)
Vendor (Indicate if new or existing vendor)	CDM Smith Inc.
Term of Contract	n/a
Method of Procurement (Indicate if sole source)	Bid
Cost of Contract	\$250,000.00
Funding Source/Account Number	09 19 4027 5777 C0425 09 24 4027 5777 C0425 09 25 4027 5777 C0425
Additional Information / Other Details	1 st Amendment



CITY OF NORWALK
Ralph Kolb, P.E.
Sr. Environmental Engineer
Norwalk WPCA
15 South Smith Street
Norwalk, CT 06855
Office: 203 -854- 3242
rkolb@norwalkct.gov

MEMORANDUM

TO: Vanessa Valadares, P.E. – Chief of Operations and Public Works

CC: Nelya Bauer, P.E. – Wastewater Systems Manager

FROM: Ralph Kolb, P.E. – Senior Environmental Engineer

RE: Engineering Design Services for Municipal Separate Storm Sewer System (MS4) – Proposal for Additional Services (Phase 2)

DATE: July 24, 2024

The City of Norwalk Department of Public Works (DPW) solicited qualifications from consulting firms in December 2022 to assist in achieving compliance with the Connecticut Department of Energy and Environmental Protection's (CTDEEP) General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems (MS4 General Permit). A selection committee participated in presentations, reviewed the qualifications statements and cost proposals. CDM Smith was selected as the consultant in April 2023.

On May 9, 2023, the Common Council authorized the Mayor, Harry W. Rilling to execute an Agreement between the City of Norwalk and CDM Smith Inc., for Professional Engineering Services for Project DRG 2023-2 Engineering Services – Municipal Separate Storm Sewer System (MS4), for a sum not to exceed \$250,100.00. The project consisted of preparation of the updated Stormwater Management Plan (SWMP) and 2023 annual report. It also included dry weather outfall sampling, review of city ordinances, and investigation into the feasibility of a stormwater utility.

The contract was intended for a period of one year with an option to extend for two additional one-year terms. City of Norwalk DPW would like to continue the MS4 services in the new fiscal year and would like to request the following item be include on the agenda for the August 2024 Public Works Committee meeting.

1. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the July 20, 2023 agreement between the City of Norwalk and CDM Smith Inc., for Professional Engineering Services for Project DRG 2023-2 Engineering Services – Municipal Separate Storm Sewer System (MS4), for a sum not to exceed \$250,000.00.

Account No.

09 19 4027 5777 C0425
09 24 4027 5777 C0425
09 25 4027 5777 C0425



101 East River Drive, Suite 1A
East Hartford, CT 06108
tel: 860-529-7615

July 25, 2024

Vanessa Valadares, P.E.
Chief of Public Works and Operations
City of Norwalk Public Works and Operations
125 East Avenue
Norwalk, Connecticut 06856-5125

Subject: Project No. 4240 and 4240A Engineering Design Services for Municipal Separate Storm Sewer System (MS4) – Proposal for Additional Services (Phase 2). *Rev1*

Dear Ms. Valadares:

CDM Smith Inc. (CDM Smith) appreciates the opportunity to submit this proposal to provide additional services related to assisting the City of Norwalk (Norwalk) with their MS4 program. CDM Smith has developed the following proposed scope of services, schedule, and compensation to perform such services. Terms and conditions from the Agreement by and between Norwalk and CDM Smith (the Agreement) dated July 20, 2023, shall apply. The scope of services below maintains the same Task layout as the original Agreement scope of work.

Scope of Services

Task 2A – Ordinances and Regulations

CDM Smith previously provided a summary of existing ordinances that were not consistent with the MS4 permit requirements. Under this Task, CDM Smith will provide implementation assistance and advisory services to Norwalk for modifying existing ordinances for consistency with the MS4 permit requirements. This may include technical interpretations, review of proposed ordinances, and correspondence and meetings with Norwalk employees.

Task 3B – Implementation of Minimum Control Measures

Dry Weather Outfall Screening

Dry weather screening will only be performed during dry weather, defined as no more than 0.1 inches of rainfall occurring in the previous 24-hour period and no significant snow melting. CDM Smith will track the weather for dry weather conditions and make determinations for “go or no go”.

CDM Smith will complete 20 days of dry weather screening and sampling. Dry weather screening will be completed by a two-person team using a customized iPad application that was developed during the prior phase. When dry weather flow is found, equipment and field kits will be used to analyze for surfactants, ammonia, total residual chlorine, temperature, conductivity, and salinity. In





MS4 Proposal for Additional Services (Phase 2)
July 25, 2024
Page 2

addition, samples will be collected for E. coli bacteria and sent for laboratory testing. Field sampling kits and laboratory testing fees are included.

Once sampling results are received from the field and laboratory, CDM Smith will submit a technical memorandum that summarizes the dry weather screening results.

CDM Smith has made the following assumptions regarding Dry Weather Screening:

- Approximately 12 outfalls can be screened per day (for a total of 240 outfalls over the 20 days of sampling).
- Approximately 100 outfalls will be flowing and will be sampled. Laboratory costs are estimated at \$200/outfall.

Wet Weather Outfall Sampling

CDM Smith will prepare a wet weather outfall sampling prioritization based on the MS4 permit requirements. The prioritization will be submitted to Norwalk for review and comment and will be used as a basis for prioritizing sampling throughout the duration of this task.

Wet weather sampling will be performed per the MS4 permit requirements. CDM Smith will conduct storm tracking to evaluate storms with respect to rainfall amount and duration. Each storm will be evaluated and a determination of "go" or "no go" will be made. Once a "go" determination has been made the field crews will be notified and mobilized.

CDM Smith will try to sample four storm events and dispatch two teams per event to complete eight days of wet weather sampling. Based on the DEEP MS4 permit, storm events need to occur between March 1st and June 30th. Wet weather sampling will be completed by a two-person team using a customized iPad application that was developed during the prior phase. Samples collected at each outfall will be sent to the laboratory for analysis. CDM Smith assumed taking 50 wet weather samples at 50 outfalls and have included lab fees at an estimated cost of \$200 per sample.

Once sampling results are received from the field and laboratory, CDM Smith will submit a technical memorandum that summarizes the wet weather sampling results.

Directly Connected Impervious Area (DCIA) Tracking

CDM Smith previously calculated a DCIA baseline for Norwalk. Under this task, CDM Smith will provide implementation assistance and advisory services to Norwalk for implementing DCIA tracking. This may include: developing templates or worksheets, reviewing and commenting on existing Norwalk Planning and Zoning forms and procedures, reviewing previous developments to take credit for reductions in previous years and correspondence and meetings with Norwalk employees.



MS4 Proposal for Additional Services (Phase 2)
July 25, 2024
Page 3

Illicit Discharge Detection and Elimination (IDDE) Investigations

CDM Smith will prepare an IDDE prioritization based on the MS4 permit requirements, which includes outfalls that had dry weather water quality exceedances and those outfalls with system vulnerability factors (SVF). As part of the prioritization, CDM Smith will prepare a SVF table. The prioritization will be submitted to Norwalk for review and comment and will be used as a basis for prioritizing IDDE throughout the duration of this task.

CDM Smith will prepare a customized IDDE data collection application using Survey123 in ArcGIS. Similar to the application created in the previous phase by CDM Smith for outfall screening, this application can be incorporated into Norwalk's existing stormwater GIS system.

CDM Smith will complete twelve days of IDDE field investigations to identify the sources of illicit connections to the stormwater system. During the field investigations, field engineers will start at the outfall and work upstream mapping all structures and pipes while investigating for signs of illicit connections. When dry weather flow is found, equipment and field kits will be used to obtain a sample of flow and analyze the flow for surfactants, ammonia, chlorine, temperature, conductivity, and salinity at each key junction structure.

At the conclusion of the twelve days of investigations and after sample results have been received, CDM Smith will prepare an IDDE Technical Memorandum that summarizes the results of the IDDE investigations. A map of each area that was investigated will be included along with recommendations for follow-up actions. GIS data will be submitted to the Norwalk electronically in a geodatabase file and spreadsheet format.

Task 3C – MS4 Annual Report

CDM Smith will meet with Norwalk staff and obtain data to prepare a draft 2024 Annual Report on behalf of Norwalk. The draft report will be coordinated and reviewed with Norwalk prior to posting on the City's website by the February 15th deadline. CDM Smith will incorporate comments received from the public and submit the final report for review. Based on comments from Norwalk, CDM Smith will revise and finalize the 2024 Annual Report and provide the finalized version for Norwalk to post on the city website by April 1st.

Task 3D – Public meeting

CDM Smith will attend public meetings at the request of Norwalk. Prior to the meeting, CDM Smith will prepare presentation materials. An allowance of \$4,000 has been included for this task.

Task 3E – Public Education and Outreach

CDM Smith will provide as-requested public education and outreach assistance to Norwalk. An allowance of \$6,000 has been included for this task.



MS4 Proposal for Additional Services (Phase 2)
July 25, 2024
Page 4

Owner's Responsibilities

Norwalk will be responsible for providing CDM Smith with the following:

- Police details, if required, will be paid for directly by Norwalk

Schedule

CDM Smith shall commence work upon receipt of a signed amendment. All services are estimated to be completed and invoiced by September 30, 2025.

Compensation

Compensation shall be in accordance with Article 5 and Article 6 of the Agreement. CDM Smith proposes to update the existing billing rates as follows:

Classification	Hourly Rates (\$)	
	Existing (2023/2024)	Proposed (2024/2025)
Technical Expert	333	275
Senior Project Manager	242	250
Principal-In-Charge	208	225
Senior Technical Engineer	196	200
Senior Project Engineer*	N/A	175
Project Engineer	110	150
Engineer*	N/A	125
Junior Engineer	100	105
Technical Writer	90	90
Admin	85	90
GIS Technician	106	110

*New Classification

The attached table provides a breakdown of estimated costs and hours by task. The total cost of the services described above shall not exceed \$249,970.00 without prior authorization.



MS4 Proposal for Additional Services (Phase 2)
July 25, 2024
Page 5

We look forward to continuing assisting the City of Norwalk in this important undertaking. Please do not hesitate to call me at (860) 808-2306 or email me at rossinj@cdmsmith.com if you have any questions or wish to discuss the work.

Sincerely,

A handwritten signature in black ink, appearing to be "N. Rossi", written over a horizontal line.

Nicholas J. Rossi, PE
Principal-in-Charge
CDM Smith Inc.

City of Norwalk Project No. 4240 and 4240A Engineering Design Services for Municipal Separate Storm Sewer System (MS4) Proposal for Additional Services (Phase 2)																				
Task	Description	Personnel	Principal-in-Charge	Senior Project Manager	Technical Expert	Senior Technical Engineer	Senior Project Engineer	Project Engineer	Engineer	Junior Engineer	GIS Analyst	Technical Writer	Admin	Total Hours	Billable Labor	Other Direct Costs (ODCs)			Allowances	Total Amount
																Travel (no markup)	Equipment (no markup)	Lab Costs (no markup)		
Task 2A	Ordinances and Regulations		\$225.00	\$250.00	\$275.00	\$200.00	\$175.00	\$150.00	\$125.00	\$105.00	\$110.00	\$90.00	\$90.00							
2A	Ordinances and Regulations		0	4	0	32	0	24	0	0	0	0	0	60	\$11,000.00					\$11,000.00
Task 3B	Implementation of Minimum Control Measures																			
3B.1	Dry Weather Outfall Screening		2	20		4		60		440	16		9	551	\$64,020.00	\$3,000.00	\$1,000.00	\$20,000.00		\$88,020.00
3B.2	Wet Weather Outfall Sampling		2	21		4		60		200	16		9	312	\$39,070.00	\$1,000.00	\$1,000.00	\$10,000.00		\$51,070.00
3B.3	Directly Connected Impervious Area (DCIA) Tracking		2	22		20		12					9	65	\$12,560.00					\$12,560.00
3B.4	Illicit Discharge Detection and Elimination (IDDE) Investigations		2	22		28		60		280	40		9	441	\$55,160.00	\$1,000.00	\$1,000.00	\$10,000.00		\$67,160.00
Task 3C	MS4 Annual Report		8	85	0	56	0	192	0	920	72	0	36	1,369	\$170,810.00	\$5,000.00	\$3,000.00	\$40,000.00	\$0.00	\$218,810.00
3C	MS4 Annual Report		0	8		24		20				4		56	\$10,160.00					\$10,160.00
Task 3D	Public Meeting																			
3D	Public Meeting		0	0	0	0	0	0	0	0	0	0	0	0	\$0.00					\$4,000.00
Task 3E	Public Education and Outreach																			
3E	Public Education and Outreach		0	0	0	0	0	0	0	0	0	0	0	0	\$0.00					\$6,000.00
TOTAL ALL TASKS			8	97	0	112	0	236	0	920	72	4	36	1,485	\$191,970.00	\$5,000.00	\$3,000.00	\$40,000.00	\$10,000.00	\$249,970.00
Updated 7/26/2024																				

Updated 7/24/2024

Account No. 01 40 30 5258

09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 22 4021 5777 C0315
09 23 4021 5777 C0315
09 24 4021 5777 C0315
09 22 4021 5777 C0318
09 24 4021 5777 C0318
09 5 4021 5777 C0440
09 23 7100 5777 C0583
09 21 4021 5777 C0440
09 24 4021 5777 C0440
09 23 4021 5777 C0617
09 24 4021 5777 C0617
09 20 4027 5777 C0643
09 21 4021 5777 C0643
09 22 6030 5777 C0643
134010 5796 APW04
134010 5796 APW05
134010 5796 APW07

AUTHORIZED

4a. Authorize the Mayor, Harry W. Rilling to execute an Agreement between the City of Norwalk and CDM Smith Inc., for Professional Engineering Services for Project DRG 2023-2 Engineering Services - Municipal Separate Storm Sewer System (MS4), for a sum not to exceed \$250,100.00.

Account No. 134010 5796 APW06
09 2 4062 5777 C0361
09 24 4062 5777 C0361

AUTHORIZED

4b. Authorize the Chief of Operations and Public Works to execute orders on the Contract with CDM Smith Inc., for Professional Engineering Services for Project DRG 2023-2 Engineering Services – Municipal Separate Storm Sewer System (MS4), for a sum not to exceed \$25,000.00.

Account No. 134010 5796 APW06
09 2 4062 5777 C0361
09 24 4062 5777 C0361

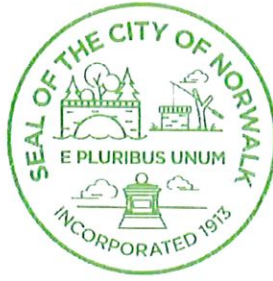
AUTHORIZED

VIII. RESOLUTIONS FROM COMMON COUNCIL

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT 8:05 PM



Contract Staff Summary

Department/Staff Contact	DPW/Chris Torre
Common Council Committee	Public Works
Date Approved by Committee	
Purpose/Scope	Freightliner M2 Chip Body Truck
Vendor (Indicate if new or existing vendor)	Freightliner of Hartford
Term of Contract	N/A
Method of Procurement (Indicate if sole source)	Sole Source
Cost of Contract	\$167,230.30
Funding Source/Account Number	09254031-5777-C0313
Additional Information/Other Details	



DEPT OF FINANCE - Purchasing Department

NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 7/30/24

DEPARTMENT: Operations/DPW

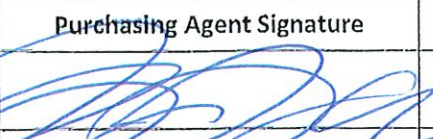
Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	1	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	2	After solicitation of several sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	3	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☒	4	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote, and the contract/agreement number)
☐	5	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	6	Other, please explain:

TOTAL COST: \$167,230.30 MUNIS Account: 09254031-5777-C0313

VENDOR: Freightliner of Hartford

Purchasing Agent Signature	The Purchasing Agent	Department Head Signature
	☐ Supports	
Purchasing Agent Name	☐ Does Not Support	Department Head Name
Date <u>7/31/2024</u>	☐ Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Date

JUSTIFICATION:

Department of Public Works - Chip Body truck to tow larger chipper with more capacity for storm cleanups and daily tree work throughout the City. This Freightliner M2 Chip Body Truck is available per State Contract# 14PSX0239

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency _____

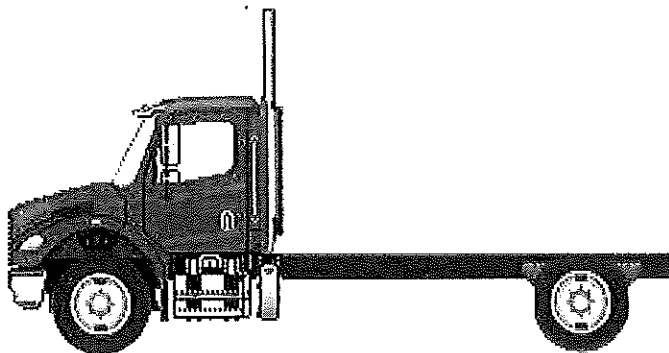
Prepared for:
The City of Norwalk

Prepared by:
Ed Zynko
FREIGHTLINER OF HARTFORD
199 ROBERTS STREET
EAST HARTFORD, CT 06108
Phone: 203 507-9886
E-Mail: edzynko@FOHCT.com



Prepared by
FREIGHTLINER OF HARTFORD
Ed Zynko
JUL 11, 2024

Freightliner M2 106 Plus
33,000 # GVW Chip Body Truck
Per State Contract #: 14PSX0239



Components shown may not reflect all spec'd options and are not to scale

Norwalk Lo-Pro Chip Truck



7/11/2024 :3:36 PM

Page 1 of 19

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FREIGHTLINER OF HARTFORD
199 ROBERTS STREET
EAST HARTFORD, CT 06108
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Q U O T A T I O N
33,000 # GVW CHIP BODY TRUCK
PER STATE CONTRACT #: 14PSX0239

M2 106 PLUS CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK
CUM B6.7 325 HP @ 2400 RPM, 2600 GOV, 750 LB-FT @
1800 RPM
ALLISON 3500 RDS AUTOMATIC TRANSMISSION WITH
PTO PROVISION
DETROIT DA-RS-23.0-4 23,000# R-SERIES SINGLE REAR
AXLE
23,000# FLAT LEAF SPRING REAR SUSPENSION WITH
HELPER AND RADIUS ROD
DETROIT DA-F-10.0-3 10,000# FF1 71.5 KPI/3.74 DROP
SINGLE FRONT AXLE
12,000# MONO TAPERLEAF FRONT SUSPENSION

106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL
CAB
4575MM (180 INCH) WHEELBASE
NO FIFTH WHEEL
9/32X3-7/16X10-1/16 INCH STEEL FRAME
(7.14MMX255.6MM/0.281X10.06 INCH) 120KSI
2025MM (80 INCH) REAR FRAME OVERHANG
TEM TO EVALUATE AND INSTALL FRAME RAIL
REINFORCEMENT AS NEEDED FOR FRONT
FRAME MOUNTED EQUIPMENT

			TOTAL
ITEM #: 1H	TOTAL # OF UNITS (1)	\$	115,478.30
ITEM #: 1J		\$	51,752.00
CUSTOMER PRICE BEFORE TAX		\$	167,230.30
TAXES AND FEES			
TAXES AND FEES		\$	0
OTHER CHARGES		\$	0
TRADE-IN			
TRADE-IN ALLOWANCE		\$	(0)
BALANCE DUE	(LOCAL CURRENCY)	\$	167,230.30

COMMENTS:

- Proposal based on a 2025 Model year chassis built sometime during calendar year 2024 and being proposed on a while allocation slots last basis only.
- Chassis will be invoiced upon delivery to body vendor. Payment is expected to be received within 30-days of invoicing.
- All warranties will not start until after final delivery of completed unit to the town.

APPROVAL:

Please indicate your acceptance of this quotation by signing below:

Customer: X _____ Date: ____ / ____ / ____.

Norwalk Lo-Pro Chip Truck



7/11/2024 :3:36 PM

Page 2 of 19

Prepared for:
The City of Norwalk

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FREIGHTLINER OF HARTFORD
199 ROBERTS STREET
EAST HARTFORD, CT 06108
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E-Mail: edzynko@FOHCT.com

SPECIFICATION PROPOSAL

Description

Bright Work Packages

BRIGHT WORK PACKAGE 1 - CHROMED: AIR
INTAKE, GRILLE, HEADLIGHT BEZEL AND 14
INCH ROUND POLISHED AIR HORN

Vehicle Configuration

M2 106 PLUS CONVENTIONAL CHASSIS
2025 MODEL YEAR SPECIFIED
SET BACK AXLE - TRUCK
TRAILER TOWING PROVISION AT END OF
FRAME WITH SAE J560
LH PRIMARY STEERING LOCATION

General Service

TRUCK/TRAILER CONFIGURATION
DOMICILED, USA 50 STATES (INCLUDING
CALIFORNIA AND CARB OPT-IN STATES)
CARB EMISSIONS CERTIFICATION NOT FOR
INITIAL REGISTRATION IN CALIFORNIA AND
CARB OPT-IN STATES -CARB CLEAN IDLE (6X4
INCH LABELS ON LOWER FORWARD DRIVER
DOOR)
CONSTRUCTION SERVICE
CONSTRUCTION BUSINESS SEGMENT
DIRT/SAND/ROCK COMMODITY
TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN
TRANSIT, IS SPENT ON PAVED ROADS
MAXIMUM 8% EXPECTED GRADE
SMOOTH CONCRETE OR ASPHALT PAVEMENT -
MOST SEVERE IN-TRANSIT (BETWEEN SITES)
ROAD SURFACE
MEDIUM TRUCK WARRANTY
EXPECTED FRONT AXLE(S) LOAD : 10000.0 lbs
EXPECTED REAR DRIVE AXLE(S) LOAD :
23000.0 lbs
EXPECTED GROSS VEHICLE WEIGHT
CAPACITY : 33000.0 lbs
EXPECTED GROSS COMBINATION WEIGHT :
38000.0 lbs

Truck Service

END DUMP BODY
CUSTOM PRODUCTS



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FREIGHTLINER OF HARTFORD
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	Description
	EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 in
Engine	CUM B6.7 325 HP @ 2400 RPM, 2600 GOV, 750 LB-FT @ 1800 RPM
Electronic Parameters	74 MPH ROAD SPEED LIMIT CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT PTO MODE ENGINE RPM LIMIT - 2100 RPM PTO RPM WITH CRUISE SET SWITCH - 900 RPM PTO RPM WITH CRUISE RESUME SWITCH - 900 RPM PTO MODE CANCEL VEHICLE SPEED - 5 MPH PTO GOVERNOR RAMP RATE - 250 RPM PER SECOND FUEL DOSING OF AFTERTREATMENT ENABLED IN PTO MODE-CLEANS HYDROCARBONS AT HIGH TEMPERATURES ONLY ONE REMOTE PTO SPEED PTO SPEED 1 SETTING - 700 RPM PTO MINIMUM RPM - 700 REGEN INHIBIT SPEED THRESHOLD - 5 MPH PTO 1, WITH SWITCH, TEM SUPPLIED REQUEST AND INTERLOCKS, WITH PTO CONNECTIONS, ENGAGE WHILE DRIVING INTERLOCKS
Engine Equipment	EPA 2010 GHG 2024/CARB 2024 ULTRALOW NOX CONFIGURATION STANDARD OIL PAN ENGINE MOUNTED OIL CHECK AND FILL SIDE OF HOOD AIR INTAKE WITH FIREWALL MOUNTED DONALDSON AIR CLEANER AND UNDER HOOD BLEND AIR DOOR DR 12V 160 AMP 36-SI BRUSHLESS QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE (2) DTNA GENUINE, FLOODED STARTING, MIN 2000CCA, 370RC, THREADED STUD BATTERIES BATTERY BOX FRAME MOUNTED STANDARD BATTERY JUMPERS

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Description

SINGLE BATTERY BOX FRAME MOUNTED LH
SIDE UNDER CAB
WIRE GROUND RETURN FOR BATTERY CABLES
WITH ADDITIONAL FRAME GROUND RETURN
NON-POLISHED BATTERY BOX COVER
POSITIVE LOAD DISCONNECT WITH CAB
MOUNTED CONTROL SWITCH MOUNTED
OUTBOARD DRIVER SEAT
PROGRESSIVE LOW VOLTAGE DISCONNECT AT
12.3 VOLTS FOR DESIGNATED CIRCUITS
CUMMINS TURBOCHARGED 18.7 CFM AIR
COMPRESSOR WITH INTERNAL SAFETY VALVE
STANDARD MECHANICAL AIR COMPRESSOR
GOVERNOR
AIR COMPRESSOR DISCHARGE LINE
ELECTRONIC ENGINE INTEGRAL SHUTDOWN
PROTECTION SYSTEM
CUMMINS ENGINE INTEGRAL BRAKE WITH
VARIABLE GEOMETRY TURBO ON/OFF
RH OUTBOARD UNDER STEP MOUNTED
HORIZONTAL AFTERTREATMENT SYSTEM
ASSEMBLY WITH RH B-PILLAR MOUNTED
VERTICAL TAILPIPE
ENGINE AFTERTREATMENT DEVICE,
AUTOMATIC OVER THE ROAD REGENERATION
AND VIRTUAL REGENERATION REQUEST
SWITCH IN CLUSTER
10 FOOT 00 INCH (120 INCH+0/-5.9 INCH)
EXHAUST SYSTEM HEIGHT
RH CURVED VERTICAL TAILPIPE B-PILLAR
MOUNTED ROUTED FROM STEP
6 GALLON DIESEL EXHAUST FLUID TANK
100 PERCENT DIESEL EXHAUST FLUID FILL
LH MEDIUM DUTY STANDARD DIESEL EXHAUST
FLUID TANK LOCATION
STANDARD DIESEL EXHAUST FLUID PUMP
MOUNTING
STANDARD DIESEL EXHAUST FLUID TANK CAP
STAINLESS STEEL AFTERTREATMENT
DEVICE/MUFFLER/TAILOPIPE SHIELD
AIR POWERED ON/OFF ENGINE FAN CLUTCH
AUTOMATIC FAN CONTROL WITHOUT DASH
SWITCH, NON-ENGINE MOUNTED
CUMMINS SPIN ON FUEL FILTER
FULL FLOW OIL FILTER



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Description

700 SQUARE INCH ALUMINUM RADIATOR
ANTIFREEZE TO -34F, OAT (NITRITE AND
SILICATE FREE) EXTENDED LIFE COOLANT
GATES BLUE STRIPE COOLANT HOSES OR
EQUIVALENT
CONSTANT TENSION HOSE CLAMPS FOR
COOLANT HOSES
RADIATOR DRAIN VALVE
LOWER RADIATOR GUARD
PHILLIPS-TEMRO 750 WATT/115 VOLT BLOCK
HEATER
CHROME ENGINE HEATER RECEPTACLE
MOUNTED UNDER LH DOOR
ALUMINUM FLYWHEEL HOUSING
ELECTRIC GRID AIR INTAKE WARMER
DELCO 12V 38MT HD STARTER WITH
INTEGRATED MAGNETIC SWITCH

Transmission

ALLISON 3500 RDS AUTOMATIC TRANSMISSION
WITH PTO PROVISION

Transmission Equipment

ALLISON VOCATIONAL PACKAGE 146 -
AVAILABLE ON 3000/4000 PRODUCT FAMILIES
WITH VOCATIONAL MODEL RDS
ALLISON VOCATIONAL RATING FOR ON/OFF
HIGHWAY APPLICATIONS ONLY AVAILABLE
WITH 3000 PRODUCT FAMILIES
PRIMARY MODE GEARS, LOWEST GEAR 1,
START GEAR 1, HIGHEST GEAR 6, AVAILABLE
FOR 3000/4000 PRODUCT FAMILIES ONLY
SECONDARY MODE GEARS, LOWEST GEAR 1,
START GEAR 1, HIGHEST GEAR 3, AVAILABLE
FOR 3000/4000 PRODUCT FAMILIES ONLY
S1 PERFORMANCE PRIMARY SHIFT SCHEDULE,
AVAILABLE FOR 3000/4000 PRODUCT FAMILIES
ONLY
S1 PERFORMANCE SECONDARY SHIFT
SCHEDULE, AVAILABLE FOR 3000/4000
PRODUCT FAMILIES ONLY
2500 RPM PRIMARY MODE SHIFT SPEED
2500 RPM SECONDARY MODE SHIFT SPEED
2ND GEAR ENGINE BRAKE PRESELECT RANGE
WITH LESS AGGRESSIVE DOWNSHIFT
STRATEGY

Prepared for:
The City of Norwalk

Prepared by:
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EAST HARTFORD, CT 06108
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E-Mail: edzynko@FOHCT.com

Description

2ND GEAR ENGINE BRAKE ALTERNATE
PRESELECT WITH MODERATE DOWNSHIFT
STRATEGY
FUEL SENSE 2.0 DISABLED - PERFORMANCE -
TABLE BASED
DRIVER SWITCH INPUT - DEFAULT - NO
SWITCHES
MAXIMUM ENGINE SPEED FOR PTO
ENGAGEMENT 1000 RPM
MAXIMUM ENGINE SPEED FOR PTO
OPERATION 3000 RPM
MAXIMUM OUTPUT SPEED FOR PTO
ENGAGEMENT 3000 RPM - ALLISON 5TH GEN
TRANSMISSIONS
MAXIMUM OUTPUT SPEED FOR PTO
OPERATION 3000 RPM - ALLISON 5TH GEN
TRANSMISSIONS
QUICKFIT BODY LIGHTING CONNECTOR
UNDER CAB, WITH BLUNTCUTS
ELECTRONIC TRANSMISSION WIRING TO
CUSTOMER INTERFACE CONNECTOR
CUSTOMER INSTALLED CHELSEA 280 SERIES
PTO
PTO MOUNTING, RH SIDE OF MAIN
TRANSMISSION ALLISON & EATON FULLER
MAGNETIC PLUGS, ENGINE DRAIN,
TRANSMISSION DRAIN, AXLE(S) FILL AND
DRAIN
PUSH BUTTON ELECTRONIC SHIFT CONTROL,
DASH MOUNTED
TRANSMISSION PROGNOSTICS - ENABLED
2013
WATER TO OIL TRANSMISSION COOLER, IN
RADIATOR END TANK
TRANSMISSION OIL CHECK AND FILL WITH
ELECTRONIC OIL LEVEL CHECK
SYNTHETIC TRANSMISSION FLUID (TES-295
COMPLIANT)

Front Axle and Equipment

DETROIT DA-F-10.0-3 10,000# FF1 71.5 KPI/3.74
DROP SINGLE FRONT AXLE
MERITOR 16.5X5 Q+ CAST SPIDER HEAVY DUTY
CAM FRONT BRAKES, DOUBLE ANCHOR,
FABRICATED SHOES
NON-ASBESTOS FRONT BRAKE LINING
CONMET CAST IRON FRONT BRAKE DRUMS

Prepared for:
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Description

FRONT BRAKE DUST SHIELDS
FRONT OIL SEALS
VENTED FRONT HUB CAPS WITH WINDOW,
CENTER AND SIDE PLUGS - OIL
STANDARD SPINDLE NUTS FOR ALL AXLES
HALDEX AUTOMATIC FRONT SLACK
ADJUSTERS WITH STAINLESS STEEL CLEVIS
PINS
TRW THP-60 POWER STEERING
POWER STEERING PUMP
2 QUART SEE THROUGH POWER STEERING
RESERVOIR
CURRENT AVAILABLE SYNTHETIC 75W-90
FRONT AXLE LUBE

Front Suspension

12,000# MONO TAPERLEAF FRONT
SUSPENSION
MAINTENANCE FREE RUBBER BUSHINGS -
FRONT SUSPENSION
FRONT SHOCK ABSORBERS

Rear Axle and Equipment

DETROIT DA-RS-23.0-4 23,000# R-SERIES
SINGLE REAR AXLE
6.14 REAR AXLE RATIO
IRON REAR AXLE CARRIER WITH STANDARD
AXLE HOUSING
MXL 176T MERITOR EXTENDED LUBE MAIN
DRIVELINE WITH HALF ROUND YOKES
DRIVER CONTROLLED TRACTION
DIFFERENTIAL - SINGLE REAR AXLE
(1) DRIVER CONTROLLED DIFFERENTIAL LOCK
REAR VALVE FOR SINGLE DRIVE AXLE
INDICATOR LIGHT FOR EACH DIFFERENTIAL
LOCKOUT SWITCH, ENGAGE <5 MPH,
DISENGAGE >25 MPH
MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR
BRAKES, DOUBLE ANCHOR, FABRICATED
SHOES
NON-ASBESTOS REAR BRAKE LINING
BRAKE CAMS AND CHAMBERS ON REAR SIDE
OF DRIVE AXLE(S)
CONMET CAST IRON REAR BRAKE DRUMS
REAR BRAKE DUST SHIELDS

Prepared for:
The City of Norwalk

Prepared by:
Ed Zynko
FREIGHTLINER OF HARTFORD
199 ROBERTS STREET
EAST HARTFORD, CT 06108
Phone: 203 507-9886
E-Mail: edzynko@FOHCT.com

	Description
	REAR OIL SEALS BENDIX EVERSURE LONGSTROKE 1-DRIVE AXLE SPRING PARKING CHAMBERS HALDEX AUTOMATIC REAR SLACK ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE
Rear Suspension	23,000# FLAT LEAF SPRING REAR SUSPENSION WITH HELPER AND RADIUS ROD SPRING SUSPENSION - NO AXLE SPACERS STANDARD U-BOLT PAD WITH U-BOLTS EXTENDED 1.00" LONGER THAN STANDARD FORE/AFT CONTROL RODS
Brake System	AIR BRAKE PACKAGE WABCO 4S/4M ABS WITH TRACTION CONTROL WITH ATC SHUT OFF SWITCH REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES FIBER BRAID PARKING BRAKE HOSE STANDARD BRAKE SYSTEM VALVES STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM STD U.S. FRONT BRAKE VALVE RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE WABCO SYSTEM SAVER HP WITH INTEGRAL AIR GOVERNOR AND HEATER WABCO OIL COALESCING FILTER FOR AIR DRYER AIR DRYER MOUNTED UNDER HOOD ALUMINUM AIR BRAKE RESERVOIRS PULL CABLES ON ALL AIR RESERVOIR(S) QUICK DISCONNECT FITTING WITH TIRE INFLATION KIT
Trailer Connections	AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND NO DUST COVERS

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Description

PRIMARY CONNECTOR/RECEPTACLE WIRED
FOR COMBINATION STOP/TURN, CENTER PIN
POWERED THROUGH IGNITION WITH STOP
SIGNAL PREWIRE PACKAGE
SAE J560 7-WAY PRIMARY TRAILER CABLE
RECEPTACLE MOUNTED END OF FRAME

Wheelbase & Frame

4575MM (180 INCH) WHEELBASE
9/32X3-7/16X10-1/16 INCH STEEL FRAME
(7.14MMX255.6MM/0.281X10.06 INCH) 120KSI
TEM TO EVALUATE AND INSTALL FRAME RAIL
REINFORCEMENT AS NEEDED FOR FRONT
FRAME MOUNTED EQUIPMENT
2025MM (80 INCH) REAR FRAME OVERHANG
FRAME OVERHANG RANGE: 71 INCH TO 80
INCH
CALC'D BACK OF CAB TO REAR SUSP C/L (CA) :
114.57 in
CALCULATED EFFECTIVE BACK OF CAB TO
REAR SUSPENSION C/L (CA) : 111.57 in
CALC'D FRAME LENGTH - OVERALL : 298.8 in
CALCULATED FRAME SPACE LH SIDE : 58.79 in
CALCULATED FRAME SPACE RH SIDE : 81.95 in
SQUARE END OF FRAME
REAR TOW HOOKS
REQUESTED MIN UNLADEN TOW HITCH
HEIGHT : 25.0 in
FRONT CLOSING CROSSMEMBER
STANDARD WEIGHT ENGINE CROSSMEMBER
STANDARD CROSSMEMBER BACK OF
TRANSMISSION
STANDARD MIDSHIP #1 CROSSMEMBER(S)
STANDARD REARMOST CROSSMEMBER
STANDARD SUSPENSION CROSSMEMBER

Chassis Equipment

THREE-PIECE 14 INCH PAINTED STEEL
BUMPER WITH COLLAPSIBLE ENDS
FRONT TOW HOOKS - FRAME MOUNTED
BUMPER MOUNTING FOR SINGLE LICENSE
PLATE
FENDER AND FRONT OF HOOD MOUNTED
FRONT MUDFLAPS

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	Description
	HUCK-SPIN ROUND COLLAR CHASSIS FASTENERS EXTERIOR HARNESSSES WRAPPED IN ABRASION TAPE, SECONDARY COVERING, & CONNECTOR PROTECTION CLEAR FRAME RAILS FROM BACK OF CAB TO FRONT REAR SUSPENSION BRACKET, BOTH RAILS OUTBOARD
Fuel Tanks	 60 GALLON/227 LITER RECTANGULAR ALUMINUM FUEL TANK - LH RECTANGULAR FUEL TANK(S) PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS FUEL TANK(S) FORWARD POLISHED STAINLESS STEEL STEP FINISH FUEL TANK CAP(S) DAVCO 245 FUEL/WATER SEPARATOR WITH 12 VOLT HEAT AND WATER IN FUEL SENSOR EQUIFLO INBOARD FUEL SYSTEM HIGH TEMPERATURE REINFORCED NYLON FUEL LINE
Tires	 MICHELIN XZE2 295/80R22.5 16 PLY RADIAL FRONT TIRES CONTINENTAL HDR2 ECO PLUS 295/75R22.5 16 PLY RADIAL REAR TIRES
Hubs	 CONMET PRESET PLUS PREMIUM IRON FRONT HUBS CONMET PRESET PLUS PREMIUM IRON REAR HUBS
Wheels	 ACCURIDE 28828 22.5X8.25 10-HUB PILOT 6.18 INSET 2-HAND HD STEEL DISC FRONT WHEELS ACCURIDE 28828 22.5X8.25 10-HUB PILOT 2- HAND HD STEEL DISC REAR WHEELS FRONT WHEEL MOUNTING NUTS REAR WHEEL MOUNTING NUTS
Cab Exterior	

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Description

106 INCH BBC FLAT ROOF ALUMINUM
CONVENTIONAL CAB
AIR CAB MOUNTING
QUICK RELEASE FASTENERS FOR UNDER CAB
COVER FOR BATTERY BOX ACCESS.
NONREMOVABLE BUGSCREEN MOUNTED
BEHIND GRILLE
LH AND RH EXTERIOR GRAB HANDLES WITH
SINGLE RUBBER INSERT
STATIONARY MOLDED IN COLOR FULL GRILLE
FOR CHASSIS WITHOUT INTEGRAL FRONT
FRAME EXTENSIONS
MOLD-IN COLOR HOOD MOUNTED AIR INTAKE
GRILLE
FIBERGLASS HOOD
HOOD LINER, ADDED FIREWALL AND FLOOR
HEAT INSULATION
SINGLE 14 INCH ROUND HADLEY AIR HORN
UNDER LH DECK
DUAL ELECTRIC HORNS
SINGLE HORN SHIELD
REAR LICENSE PLATE MOUNT END OF FRAME
LED HEADLIGHT ASSEMBLY AND
INCANDESCENT MARKER/TURN LAMP
LED AERODYNAMIC MARKER LIGHTS
HEADLIGHTS ON WITH WIPERS, NO DAYTIME
RUNNING LIGHTS
INTEGRAL LED STOP/TAIL/BACKUP LIGHTS
STANDARD FRONT TURN SIGNAL LAMPS
DUAL WEST COAST BRIGHT FINISH HEATED
MIRRORS WITH LED LIGHTS AND LH AND RH
REMOTE
DOOR MOUNTED MIRRORS
102 INCH EQUIPMENT WIDTH
LH AND RH 8 INCH BRIGHT FINISH CONVEX
MIRRORS MOUNTED UNDER PRIMARY
MIRRORS
RH DOWN VIEW MIRROR
RH AND LH 8 INCH STAINLESS STEEL FENDER
MOUNTED CONVEX MIRRORS WITH TRIPOD
BRACKETS
STANDARD SIDE/REAR REFLECTORS
RH AFTERTREATMENT SYSTEM CAB ACCESS
WITH PLAIN DIAMOND PLATE COVER



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E-Mail: edzynko@FOHCT.com

Description

COMPOSITE EXTERIOR SUN VISOR
63X14 INCH TINTED REAR WINDOW
TINTED DOOR GLASS LH AND RH WITH TINTED
OPERATING WING WINDOWS
RH AND LH ELECTRIC POWERED WINDOWS
1-PIECE BONDED HEATED WIPER PARK SOLAR
GREEN GLASS WINDSHIELD
2 GALLON WINDSHIELD WASHER RESERVOIR
WITH FLUID LEVEL INDICATOR, FRAME
MOUNTED

Cab Interior

ELITE TRIM PACKAGE
MIST CLOTH & CARBON VINYL INTERIOR
"ELITE"
CARBON WITH PREMIUM WOOD ACCENT
(ELITE)
MOLDED PLASTIC DOOR PANEL
MOLDED PLASTIC DOOR PANEL
BLACK MATS WITH SINGLE INSULATION
HEAVY DUTY RUBBER SLUSH & MUD
TRAPPING FLOOR MATS
ASH CUP AND (1)LIGHTER, (1)12V POWER
OUTLET, (1)DASH MTD DUAL USB-C OUTLET
FORWARD ROOF MOUNTED CONSOLE
CENTER STORAGE CONSOLE MOUNTED ON
BACKWALL
LH AND RH KICKPLATES
DIGITAL ALARM CLOCK IN DRIVER DISPLAY
(2) CUP HOLDERS LH AND RH DASH
M2/SD DASH
2-1/2 LB. FIRE EXTINGUISHER
FIRST AID KIT
HEATER, DEFROSTER AND AIR CONDITIONER
STANDARD HVAC DUCTING WITH SNOW
SHIELD FOR FRESH AIR INTAKE
MAIN HVAC CONTROLS WITH RECIRCULATION
SWITCH
STANDARD HEATER PLUMBING
VALEO HEAVY DUTY A/C REFRIGERANT
COMPRESSOR
BINARY CONTROL, R-134A
PREMIUM INSULATION

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Description

SOLID-STATE CIRCUIT PROTECTION AND
FUSES
12V NEGATIVE GROUND ELECTRICAL SYSTEM
STANDARD LED CAB LIGHTING
ALL UNIT(S) KEYED ALIKE WITH CUSTOMER
SPECIFIED KEY NUMBER FT1014
KEY QUANTITY OF 2
LH AND RH ELECTRIC DOOR LOCKS WITH
AUTO UNLOCK FEATURE WHEN DOOR IS SET
FROM OPEN TO CLOSED POSITION
TRIANGULAR REFLECTORS WITHOUT FLARES
ELITE ISRINGHAUSEN HIGH BACK AIR
SUSPENSION DRIVERS SEAT W/2 AIR LUMBAR,
INTEGRATED CUSHION EXTENSION, TILT,
ADJUSTABLE SHOCK, HEAT
BASIC ISRINGHAUSEN HIGH BACK NON-
SUSPENSION TOOL BOX PASSENGER SEAT
DUAL DRIVER SEAT ARMRESTS, NO
PASSENGER SEAT ARMRESTS
LH AND RH INTEGRAL DOOR PANEL
ARMRESTS
BLACK CORDURA PLUS CLOTH DRIVER SEAT
COVER
BLACK CORDURA PLUS CLOTH PASSENGER
SEAT COVER
HIGH VISIBILITY ORANGE SEAT BELTS
ADJUSTABLE TILT AND TELESCOPING
STEERING COLUMN
4-SPOKE 18 INCH (450MM) LEATHER WRAPPED
STEERING WHEEL WITH CHROME SWITCH
BEZELS
DRIVER AND PASSENGER INTERIOR SUN
VISORS

Instruments & Controls

4 EXTRA PROGRAMMABLE
SWITCHES/INDICATORS
CONFIGURABLE UPPER PANEL WITH
INTEGRATED LOWER STORAGE
ENGINE REMOTE INTERFACE WITHOUT
INTERLOCKS
BRIGHT ARGENT FINISH GAUGE BEZELS
LOW AIR PRESSURE INDICATOR LIGHT AND
AUDIBLE ALARM
DUAL NEEDLE PRIMARY AND SECONDARY AIR
PRESSURE GAUGE

Prepared for:
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Ed Zynko
FREIGHTLINER OF HARTFORD
199 ROBERTS STREET
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Description

ELECTRONIC AIR RESTRICTION INDICATOR
DISPLAYED IN DRIVER DISPLAY
97 DB BACKUP ALARM
ELECTRONIC CRUISE CONTROL WITH
CONTROLS ON STEERING WHEEL SPOKES
KEY OPERATED IGNITION SWITCH AND
INTEGRAL START POSITION; 4 POSITION
OFF/RUN/START/ACCESSORY
PREMIUM INSTRUMENT CLUSTER WITH 5.0
INCH TFT COLOR DISPLAY
DIGITAL PANEL LAMP DIMMER SWITCH IN
DRIVER DISPLAY
HEAVY DUTY ONBOARD DIAGNOSTICS
INTERFACE CONNECTOR LOCATED BELOW LH
DASH
2 INCH ELECTRIC FUEL GAUGE
ENGINE REMOTE INTERFACE FOR REMOTE
THROTTLE
QUICKFIT POWERTRAIN INTERFACE
CONNECTOR UNDER CAB WITH CAPS
QUICKFIT PROGRAMMABLE INTERFACE
CONNECTOR(S) UNDER CAB WITH CAP
ENGINE REMOTE INTERFACE CONNECTOR AT
POWERTRAIN INTERFACE CONNECTOR
ELECTRICAL ENGINE COOLANT TEMPERATURE
GAUGE
2 INCH TRANSMISSION OIL TEMPERATURE
GAUGE
ELECTRONIC OUTSIDE TEMPERATURE
SENSOR DISPLAY IN DRIVER MESSAGE
CENTER
ENGINE AND TRIP HOUR METERS INTEGRAL
WITHIN DRIVER DISPLAY
PTO CONTROLS FOR ENHANCED VEHICLE
ELECTRIC/ELECTRONIC ARCHITECTURE
ELECTRIC ENGINE OIL PRESSURE GAUGE
QUICKFIT PROGRAMMABLE INTERFACE
MODULE + (4) 20 AMP FUSED RELAYS
AM/FM/WB WORLD TUNER RADIO WITH
SIRIUSXM, BLUETOOTH, IPOD INTERFACE, USB
AND AUXILIARY INPUTS, J1939
DASH MOUNTED RADIO
(2) RADIO SPEAKERS IN CAB
AM/FM ANTENNA MOUNTED ON FORWARD LH
ROOF

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Description

POWER AND GROUND STUDS TOP OF DASH
PLUS POWER AND GROUND WIRING
PROVISION IN OVERHEAD CONSOLE
ROOF/OVERHEAD CONSOLE CB RADIO
PROVISION
INTEROPERABLE SDAR ANTENNA
STANDARD RADIO WIRING WITH STEERING
WHEEL CONTROLS
ELECTRONIC MPH SPEEDOMETER WITH
SECONDARY KPH SCALE, WITHOUT
ODOMETER
STANDARD VEHICLE SPEED SENSOR
ELECTRONIC 3000 RPM TACHOMETER
DETROIT CONNECT PLATFORM HARDWARE
3 YEARS DAIMLER CONNECTIVITY BASE
PACKAGE (FEATURES VARY BY MODEL)
POWERED BY DETROIT CONNECT
(2) TMC RP1226 ACCESSORY CONNECTORS: (1)
LOCATED BEHIND PASSENGER SIDE
REMOVABLE DASH PANEL (1) CENTER OF
OVERHEAD CONSOLE
IGNITION SWITCH CONTROLLED ENGINE STOP
PRE-TRIP INSPECTION FEATURE FOR
EXTERIOR LAMPS AND SERVICE BRAKES
(1) OVERHEAD MOUNTED LANYARD CONTROL
FOR DRIVER AIR HORN
BW TRACTOR PROTECTION VALVE
TRAILER HAND CONTROL BRAKE VALVE
DIGITAL TURBO AIR PRESSURE IN DRIVER
DISPLAY
DIGITAL VOLTAGE DISPLAY INTEGRAL WITH
DRIVER DISPLAY
SINGLE ELECTRIC WINDSHIELD WIPER MOTOR
WITH DELAY PROGRAMMED TO SLOWEST
SPEED WITH PARK BRAKE SET
ROTARY HEADLAMP SWITCH, MARKER
LIGHTS/HEADLIGHTS SWITCH WITH PULL OUT
FOR OPTIONAL FOG/ROAD LAMPS
TWO VALVE PARKING BRAKE SYSTEM WITH
DASH VALVE CONTROL AUTONEUTRAL AND
WARNING INDICATOR
SELF CANCELING TURN SIGNAL SWITCH WITH
DIMMER, HEADLAMP FLASH,
WASH/WIPE/INTERMITTENT



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FREIGHTLINER OF HARTFORD
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	Description
	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH 40 AMP (20 AMP PER SIDE) TRAILER LAMP CAPACITY
Color	CAB COLOR A: L6694EY SHAMROCK GREEN ELITE EY BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT POWDER WHITE (N0006EA) FRONT WHEELS/RIMS (PKWHT21, TKWHT21, W, TW) POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW) BUMPER PAINT: FP24812 ARGENT SILVER DUPONT FLEX SUNVISOR PAINTED SAME AS CAB COLOR A STANDARD E COAT/UNDERCOATING
Certification / Compliance	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS
Extended Warranty	CUMMINS ENGINE CARB COMPLIANT: B6.7 HD1 MD DTY 5 YEARS / 100,000 MILES / 161,000 KM EXTENDED WARRANTY. FEX APPLIES TC4: MD MODERATE 5 YEARS/100,000 MILES / 161,000 KM EXTENDED TRUCK COVERAGE. FEX APPLIES ALLISON 3500 RDS SERIES TRANSMISSION EXTEND WARRANTY, 5 YEARS/UNLIMITED MILES FEX AXLE: DETROIT SINGLE REAR ONLY: MD MODERATE 5 YEARS/100,000 MILES/161,000 KM EXTENDED COVERAGE TOWING: 5 YEARS/UNLIMITED MILES/KM EXTENDED TOWING COVERAGE \$1200 CAP FEX APPLIES
Secondary Factory Options	HEAVY-DUTY REMOVABLE RUBBER SLUSH CATCHING FLOOR MATS CTS WRITE, PROGRAM AND INSTALL QUICKFIT PARAMETERS

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Description

Body & Equipment by Equipment Specialists

We are Pleased to Quote the Following :

BODY :

ONE (1) NEW ARBORTECH FORESTRY BODY
14' LONG 72" SIDES 30" TAILGATE
SINGLE BARN DOOR SWING TO SIDE
UPPER RADIUS PANEL VENTS
8" H LONGSILLS
CONSTRUCTED OF RUST-RESISTANT 12 GAUGE GALVANNEALED STEEL
DOUBLE PANEL TAILGATE
3" STRUCTURAL CROSSMEMBERS UNDER FLOOR
DRIVER SIDE FRONT STEPS
LADDER BOX WITH POLE PRUNER SHELF AND REAR LOCKABLE DOOR
COAL TAR EPOXY BED LINER FOR CORROSION RESISTANT INTERIOR
CURBSIDE INTERIOR LADDER BOX WITH PRUNER SHELF AND LOCKING REAR DOOR
DIRECT-MOUNT HOIST
FOUR (4) MUD FLAPS
BACK-UP AND BODY UP ALARMS
ALL LIGHTS & REFLECTORS TO MEET FMVSS-108

TOOL BOXES:

L-SHAPED TOOL BOX 72" WIDE X 51" HIGH X 96" WIDE
TWO (2) ADJUSTABLE SHELVES
EIGHT (8) SWIVEL ROPE HOOKS
LOCKING DOORS WITH SEALS & SECURITY RODS

STROBES:

FOUR (4) HEAD AMBER STROBE SYSTEM: TWO (2) FRONT & TWO (2) REAR

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HYDRAULICS:

HOT SHIFT PTO/DUMP PUMP VIA AUTOMATIC TRANSMISSION
HYDRAULIC RESERVOIR
IN-CAB AIR CONTROLS

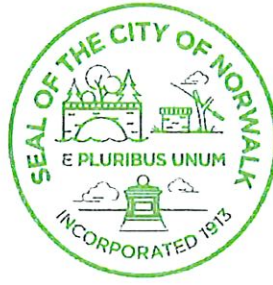
TOW PLATE:

15 TON TOW PLATE ASSEMBLY WITH D-RINGS

FINAL:

PAINTED BLACK FROM FACTORY – SINGLE STAGE ENAMEL
FULLY INSTALLED & OPERATIONAL ON CAB & CHASSIS WITH **AUTOMATIC TRANSMISSION**
ROOF TOP LADDER RACK W/ STEPS & ROLLER
DUAL CONE HOLDERS
30" BARN DOOR STYLE GATE ILO STANDARD SWING-TO-SIDE
APPROX. 114" CA (need to confirm)

(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.



Contract Staff Summary

Department/Staff Contact	DPW Sara Cruz x47257
Common Council Committee	Public Works Committee
Date Approved by Committee	August 6, 2024
Purpose/Scope	Amendment to October 13, 2021 Agreement with Almstead Tree & Shrub Care Company LLC for supply and planting of trees and shrubs
Vendor (Indicate if new or existing vendor)	Almstead Tree & Shrub Care Company LLC
Term of Contract	One Year
Method of Procurement (Indicate if sole source)	RFP
Cost of Contract	\$150,000.00
Funding Source/Account Number	09 25 4021 5777 C0233 09 25 6030 5777 C0830 38 380000 5790 XXXX
Additional Information/Other Details	Project #4130



City of Norwalk
Department of Recreation & Parks
Sarah Cruz, Arborist / Horticulturist
Office Telephone: (203) 854-7257
Email: scruz@norwalkct.gov

MEMORANDUM

TO: Vanessa Valadares, P.E. – Chief of Operations and Public Works

FROM: Sarah Cruz – Arborist / Horticulturist

RE: Agreement Between the City of Norwalk and Almstead Tree & Shrub Care Company LLC for the Supply and Planting of Trees and Shrubs, Project # 4130

DATE: July 31, 2024

The City of Norwalk Department of Public Works (DPW) solicited qualifications from landscape companies in July 2021 to supply and plant trees for the City's Tree Planting Program. A selection committee participated in presentations, reviewed the qualifications statements and cost proposals. Almstead Tree & Shrub Care Company LLC was selected as the contractor in September 2021.

On September 14, 2021, the Common Council authorized the Mayor, Harry W. Rilling to execute an Agreement between the City of Norwalk and Almstead Tree & Shrub Care Company LLC for the supply and planting of trees and shrubs for an amount not to exceed \$130,000 per year. The Agreement is for a period of three years, with an option to extend for two additional terms of one year each.

The City of Norwalk DPW has been pleased with Almstead's performance, and appreciate their participation in City events such as Arbor Day and Earth Day on the Green. The City of Norwalk DPW would like to continue the tree planting services and exercise the option to extend the contract for one year. We would like to request the following item be included on the agenda for the August 2024 Public Works Committee meeting.

Authorize the Mayor, Harry W. Rilling, to execute an amendment to the October 13, 2021 Agreement between the City of Norwalk and Almstead Tree & Shrub Care Company LLC for the supply and planting of trees and shrubs, Project #4130 for an amount not to exceed \$150,000.00.

Account No:

- 0925 4021 5777 C0233
- 0925 6030 5777 C0830
- 38 380000 5790 XXXX

COMMON COUNCIL
NORWALK, CONNECTICUT

ACTION
7:30 PM EST

SEPTEMBER 14, 2021
VIA TELECONFERENCE

09 21 4021 5777 C0234
09 22 4021 5777 C0234
09 21 4021 5777 C0302
09 22 4021 5777 C0302
09 21 4021 5777 C0315
09 22 4021 5777 C0315
09 21 4021 5777 C0318
09 22 4021 5777 C0318
09 21 4021 5777 C0503
09 22 4021 5777 C0503
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 21 4021 5777 C0471
09 22 4021 5777 C0471
09 21 6030 5777 C0365
09 22 6030 5777 C0365
09 20 6030 5777 C0657

AUTHORIZED

3. Authorize the Mayor, Harry W. Rilling, to execute the 1st Amendment to the April 13, 2021 Agreement between the City of Norwalk and The Grasso Companies, LLC, for Project PM2021-1, Pavement Management Program, for an amount not to exceed \$1,000,000.00.

Account No. 09 20 4021 5777 C0021
09 21 4021 5777 C0021
09 21 4027 5777 C0302
09 20 4021 5777 C0503
09 21 4021 5777 C0503
09 20 4021 5777 C0649
09 21 4021 5777 C0318
03 00 00 2602

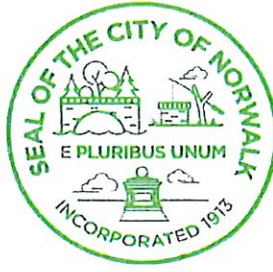
AUTHORIZED

4. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Almstead Tree & Shrub Care Company LLC for the supply and planting of trees and shrubs for an amount not to exceed \$130,000 per year. The Agreement is for a period of three (3) years, with an option to extend for two (2) additional terms of one (1) year each.

Account No. 09 22 4021 5777 C0233
09 22 6030 5777 C0370
09 22 4120 5777 C0649

AUTHORIZED

5. Authorize the Mayor, Harry W. Rilling, to execute any and all documents related to State Project 102-364 West Avenue Traffic Adaptive Signal Project:



Contract Staff Summary

Department/Staff Contact

Department of Public Works / Mateo Arias

Common Council Committee

Public Works Committee

Date Approved by Committee

June 4, 2024

Purpose/Scope

Paving and Sidewalks at Various Locations

Vendor

The Grasso Companies LLC.

(Indicate if new or existing vendor)

Term of Contract

One (1) Year

Method of Procurement

Bid

(Indicate if sole source)

Cost of Contract

Base Bid: \$710,650.50
Alternate 2: \$383,700.00
20% Contingency: \$218,870.10

Funding Source/Account Number

0922 4021 5777 C0021
0923 4021 5777 C0021
0924 4021 5777 C0021
0925 4021 5777 C0021
0921 4021 5777 C0440
0922 4021 5777 C0440
0924 4021 5777 C0440

Additional Information/Other Details

Project 4367 PM2024-4 Paving at Various Locations (Base Bid),
Proposed Sidewalks on Richmond Hill Road, McAllister Avenue and
Frances Avenue

11a & 11b



DEPARTMENT OF
ENGINEERING

CITY OF NORWALK
Mateo Arias
*Junior Engineer/Department
of Engineering*
125 East Avenue
Norwalk, CT 06856
Office: 203 -854 7739
marias@norwalkct.gov

MEMORANDUM

TO: Vanessa Valadares, P.E. – Chief of Operations and Public Works

CC: James Meehan, P.E. – Principal Engineer

FROM: Mateo Arias – Junior Engineer

RE: PM2024-4 – Paving at Various Locations (Base Bid), Proposed Sidewalks on Richmond Hill Road, McAllister Avenue and Frances Avenue (Alternate 1 & 2)

DATE: May 29, 2024

The Department of Public Works has prepared plans for "Project PM2024-4. Paving at Various Locations (Base Bid), Proposed Sidewalks on Richmond Hill Road, McAllister Avenue and Frances Avenue (Alternate 1 & 2)" This project consists of paving and sidewalks at various locations.

As part of this Project, the following work is proposed to be done:

- Paving at Various Locations – Base Bid
- Proposed Asphalt Sidewalks at Various Locations – Alternate 1
- Proposed Concrete Sidewalks at Various Locations – Alternate 2

The Purchasing Agent opened the bids for this project on May 23, 2024 and the apparent low bidder for the Base Bid + Alternate 2 is The Grasso Companies LLC, with a bid amount of \$1,094,350.50

I have attached a copy of the selection results received from the three (3) bidders for your reference, including an itemized comparing of the three (3) apparent low responsive bid results and Engineer's Estimate for your reference. Therefore, I would like to request that the following items be included on the Agenda for the June 4, 2024, Public Works Committee meeting.

1. Authorize the Mayor Harry W. Rilling, to execute an Agreement with The Grasso Companies LLC. for Purchasing Project 4367, PM2024-4 – Paving at Various Locations (Base Bid), Proposed Sidewalks on Richmond Hill Road, McAllister Avenue and Frances Avenue (Alternate 1 & 2) for a sum not to exceed \$710,650.50 (Base Bid) plus \$383,700.00 (Alternate 2).

Account No.

0922 4021 5777 C0021
0923 4021 5777 C0021



DEPARTMENT OF
ENGINEERING

CITY OF NORWALK

Mateo Arias

*Junior Engineer/Department
of Engineering*

125 East Avenue

Norwalk, CT 06856

Office: 203 -854 7739

marias@norwalkct.gov

0924 4021 5777 C0021

0925 4021 5777 C0021

0921 4021 5777 C0440

0922 4021 5777 C0440

0924 4021 5777 C0440

2. Authorize the Chief of Operations and Public Works to execute Orders on Contract with The Grasso Companies LLC. for Purchasing Project 4367, PM2024-4 – Paving at Various Locations (Base Bid), Proposed Sidewalks on Richmond Hill Road, McAllister Avenue and Frances Avenue (Alternate 1 & 2) for a sum not to exceed \$218,870.10.

Account No.

0922 4021 5777 C0021

0923 4021 5777 C0021

0924 4021 5777 C0021

0925 4021 5777 C0021

0921 4021 5777 C0440

0922 4021 5777 C0440

0924 4021 5777 C0440

A copy of the bid information from the Purchasing Department for Project 4367, PM2024-4 – Paving at Various Locations (Base Bid), Proposed Sidewalks on Richmond Hill Road, McAllister Avenue and Frances Avenue (Alternate 1 & 2) can be found at the link below.

<https://www.norwalkct.org/DocumentCenter/Index/1713>

Project Number : PM2024-4 (AI)

Project Name : PROPOSED ON RICHMOND HILL ROAD, MCALLISTER AVENUE AND FRANCES AVENUE

Items	Description	Quantity	Apparent Low Bidder		Second Bidder		Third Bidder		Engineering's Estima	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
0202000	EARTH EXCAVATION	302	\$5.00	\$1,510.00	\$75.00	\$22,650.00	\$83.00	\$25,066.00	\$5.00	\$1,510.00
0213013A	3/4" CRUSHED & WASHED STONE BASE	302	\$40.00	\$12,080.00	\$32.00	\$9,664.00	\$380.00	\$114,760.00	\$25.00	\$7,550.00
0922001A	BITUMINOUS CONCRETE SIDEWALK	1,813	\$60.00	\$108,780.00	\$70.00	\$126,910.00	\$108.00	\$195,804.00	\$42.00	\$76,146.00
			\$122,370.00		\$159,224.00		\$335,630.00		\$85,206.00	

Apparent Low Bidder : THE GRASSO COMPANIES LLC
Second Bidder : BURNS CONSTRUCTION COMPANY, INC.
Third Bidder : B&W PAVING & LANDSCAPING, LLC

Project Number : PM2024-4 (BA)
Project Name : PAVING AT VARIOUS LOCATIONS

Items		Description	Quantity	Apparent Low Bidder		Second Bidder		Third Bidder		Engineering's Estima	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
0202504A		REMOVAL OF BITUMINOUS CONCRETE CURBING	5,875	\$5.25	\$30,843.75	\$1.50	\$8,812.50	\$3.40	\$19,975.00	\$5.00	\$29,375.00
0406172A		HMA SUPERPAVE 0.375" (9.5) LEVEL 2	2,345	\$160.00	\$375,200.00	\$155.00	\$363,475.00	\$168.00	\$393,960.00	\$160.00	\$375,200.00
0406267A		BITUMINOUS CONCRETE MILLING (0" - 4")	26,572	\$3.75	\$99,645.00	\$6.00	\$159,432.00	\$5.70	\$151,460.40	\$5.00	\$132,860.00
0406998A		DENSITY ADJUSTMENT	1	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00
0406999A		ASPHALT ADJUSTMENT COST	1	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00
0507042A		RESET CATCH BASIN	10	\$600.00	\$6,000.00	\$2,000.00	\$20,000.00	\$1,550.00	\$15,500.00	\$1,000.00	\$10,000.00
0811001A		CONCRETE CURBING	60	\$195.00	\$11,700.00	\$30.00	\$1,800.00	\$124.00	\$7,440.00	\$14.00	\$840.00
0812000A		EXTRUDED CONCRETE CURB	5,875	\$11.00	\$64,625.00	\$10.00	\$58,750.00	\$16.00	\$94,000.00	\$10.00	\$58,750.00
0921001A		CONCRETE SIDEWALK	480	\$20.75	\$9,960.00	\$10.00	\$4,800.00	\$35.00	\$16,800.00	\$20.00	\$9,600.00
0922001A		BITUMINOUS CONCRETE SIDEWALK	200	\$74.75	\$14,950.00	\$60.00	\$12,000.00	\$151.00	\$30,200.00	\$41.00	\$8,200.00
0924007A		HANDICAP RAMPS (ADA COMPLIANT)	48	\$57.45	\$2,757.60	\$500.00	\$24,000.00	\$125.00	\$6,000.00	\$45.00	\$2,160.00
0944003A		FURNISHING AND PLACING TOPSOIL	1,305	\$22.00	\$28,710.00	\$15.00	\$19,575.00	\$18.00	\$23,490.00	\$25.00	\$32,625.00
0950003A		TURF ESTABLISHMENT (LAWN)	1,305	\$6.50	\$8,482.50	\$2.00	\$2,610.00	\$5.80	\$7,569.00	\$5.00	\$6,525.00
1210106		12" WHITE EPOXY RESIN PAVEMENT MARKINGS	264	\$8.50	\$2,244.00	\$4.00	\$1,056.00	\$2.25	\$594.00	\$2.50	\$660.00
1210124		24" WHITE EPOXY RESIN PAVEMENT MARKINGS	640	\$18.00	\$11,520.00	\$6.00	\$3,840.00	\$2.25	\$1,440.00	\$5.00	\$3,200.00
1302060A		RESET GATE BOXES	50	\$75.00	\$3,750.00	\$50.00	\$2,500.00	\$440.00	\$22,000.00	\$10.00	\$500.00
				\$698,387.85		\$710,650.50		\$818,428.40		\$698,495.00	

Apparent Low Bidder : BURNS CONSTRUCTION COMPANY, INC.

Second Bidder : THE GRASSO COMPANIES LLC

Third Bidder : B&W PAVING & LANDSCAPING, LLC

Project Number: PM2024-4 (AI)

Project Name: PROPOSED SIDEWALKS ON RICHMOND HILL ROAD, MCALLISTER AVENUE AND FRANCES AVENUE

Items	Description	Quantity	Apparent Low Bidder		Second Bidder		Third Bidder		Engineering's Estima	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
0202504A	REMOVAL OF BITUMINOUS CONCRETE CURBING	-3,200	\$1.50	(\$4,800.00)	\$2.50	(\$8,000.00)	\$5.25	(\$16,800.00)	\$5.00	(\$16,000.00)
0811001A	CONCRETE CURBING	3,200	\$45.00	\$144,000.00	\$67.50	\$216,000.00	\$85.00	\$272,000.00	\$14.00	\$44,800.00
0812000A	EXTRUDED CONCRETE CURB	-3,200	\$10.00	(\$32,000.00)	\$12.00	(\$38,400.00)	\$11.00	(\$35,200.00)	\$10.00	(\$32,000.00)
0921001A	CONCRETE SIDEWALK	16,000	\$14.00	\$224,000.00	\$18.00	\$288,000.00	\$19.50	\$312,000.00	\$20.00	\$320,000.00
0921011A	CONCRETE DRIVEWAY RAMP	3,500	\$15.00	\$52,500.00	\$21.00	\$73,500.00	\$31.50	\$110,250.00	\$20.00	\$70,000.00
			\$383,700.00		\$531,100.00		\$642,250.00		\$386,800.00	

Apparent Low Bidder : THE GRASSO COMPANIES LLC

Second Bidder : B&W PAVING & LANDSCAPING, LLC

Third Bidder : BURNS CONSTRUCTION COMPANY, INC.



DEPARTMENT OF
ENGINEERING

CITY OF NORWALK
Department of Engineering

Project: PM2024-4 PAVING AT VARIOUS LOCATIONS

BID OPENING: Wednesday
May 23, 2023

PROJECT PM2024-4

Itemized Proposal	Contractor		
	B&W Paving & Landscaping LLC	Burns Construction	Grasso Companies
Base Bid	\$ 818,428.40	\$ 698,387.85	\$ 710,650.50
Alternate 1 (Asphalt Sidewalk)	\$ 335,630.00	\$ 159,224.00	\$ 122,370.00
Alternate 2 (Concrete Sidewalk)	\$ 531,100.00	\$ 642,250.00	\$ 383,700.00
Base Bid + Alternate 1	\$ 1,154,058.40	\$ 857,611.85	\$ 833,020.50
Base Bid + Alternate 2	\$ 1,349,528.40	\$ 1,340,637.85	\$ 1,094,350.50

NORWALK COMMON COUNCIL
REQUEST FOR ITEM TO BE PLACED ON AGENDA

DATE OF REQUEST: 08/08/2024

(Note - Agenda closes 12:00 PM on the Thursday before the Council meeting.)

PERSON/DEPARTMENT/COMMITTEE MAKING REQUEST:

Sabrina Godeski/Business Development and Tourism/Economic and Community Development Committee

SECTION ON AGENDA WHERE ITEM IS TO APPEAR:

Council Committees

HAS ITEM BEEN TO A COUNCIL COMMITTEE? YES NO WHICH ONE?

Economic and Community Development

HAS THE ITEM BEEN REVIEWED BY THE P&Z COMMISSION UNDER Section 8-24 OF THE STATE STATUTES? YES NO N/A

LIST ITEMS AND ACTION TO BE TAKEN: (Attach document to be approved or backup material. If a contract is to be awarded, please include name of contractor, amount of contract to be awarded and account from which payment will be made.)

1. Authorize the Mayor, Harry W. Rilling, to execute all documents to renew the contract for Marketing Services between the City of Norwalk and Dorenburg Kallenbach Advertising, LLC for one hundred and fifty thousand dollars (\$150,000) for one year.

ACCT: 01-37-80-5258

2. Authorize the Mayor, Harry W. Rilling, to execute a contract with Sonny Behan to install the West Avenue Underpass Mural in an amount not to exceed ninety-one thousand seven hundred and fifty dollars (\$91,750).

ACCT: 0923-3760-5777
0924-3760-5777

3. Authorize the Mayor, Harry W. Rilling, to execute a contract with Maranje, LLC to install the West Avenue Underpass Mural in an amount not to exceed ninety-one thousand seven hundred and fifty dollars (\$91,750).

ACCT: 0923-3760-5777
0924-3760-5777

STATUTORY AUTHORITY UNDER WHICH ACTION IS BEING TAKEN:

EFFECTIVE DATE OF ACTION (if applicable):

Sabrina Godeski

Signature of Person Making Request

Please fill in all blanks and note if an item is not applicable.



CITY OF NORWALK
Sabrina Godeski
Director of Business Development & Tourism
sgodeski@norwalkct.gov
P: 203-854-7948
Norwalk City Hall
125 East Avenue, Room 122
Norwalk, CT 06851

TO: Economic and Community Development Committee

FROM: Sabrina Godeski, Director of Business Development & Tourism

DATE: July 25, 2024

RE: DKA Marketing Services Contract Extension

Overview:

The purpose of this memorandum is to seek authorization to renew the contract for marketing services between the City of Norwalk and Dorenburg Kallenbach Advertising, LLC (DKA) for the upcoming year. DKA has been a valuable partner in our marketing efforts over the past five years, providing high-quality services that have significantly contributed to the city's public relations, branding, and promotional activities.

Background:

Dorenburg Kallenbach Advertising, LLC has been under contract with the City of Norwalk for the past five years, delivering strategic marketing services that include campaign development, media buying, digital marketing, and public relations. Their efforts have enhanced the city's visibility and engagement with residents and visitors alike. This proposed renewal will be the final extension of the current contract before the City initiates a new Request for Proposals (RFP) for marketing services.

Performance Highlights:

- **Successful Campaigns:** DKA has developed and executed several successful marketing campaigns, including the "Discover Norwalk" initiative, which has increased tourism and local business patronage.
- **Event Advertising:** DKA has effectively promoted city events through targeted advertising strategies, boosting attendance and participation in a variety of community activities.
- **Business Advertising:** The "Norwalk for Business" campaign, aimed at attracting new businesses and supporting existing ones, has benefited from DKA's expertise in reaching relevant audiences and highlighting the city's business-friendly environment.
- **Increased Engagement:** Through targeted social media and digital marketing strategies, there has been a noticeable increase in community engagement and participation in city events.
- **Media Presence:** The city's presence in local and regional media has been bolstered through DKA's efforts, resulting in positive coverage and increased public awareness.

Recommendation:

Given the demonstrated success and the critical role of effective marketing in promoting the city's initiatives, it is recommended that the contract with Dorenborg Kallenbach Advertising, LLC be renewed for one final year.

ACTION: Authorize the Mayor, Harry W. Rilling, to execute all documents to renew the contract for Marketing Services between the City of Norwalk and Dorenborg Kallenbach Advertising, LLC for one hundred and fifty thousand dollars (\$150,000) for one year.

ACCT: 01-37-80-5258

CITY OF NORWALK

Economic and Community Development Committee of the Common Council

August 1, 2024



DORNENBURG | KALLENBACH ADVERTISING

Assignments



- Business Marketing Support & Parking Promotion – initiated November 2020
- Tourism – initiated January 2021
- Economic & Community Development – initiated November 2021
- New City Branding – June 2023

Scope of Services

- Brand Creation
- Website Development & Content Management
- Social Media Content Management
- E-Newsletters
- Promotions
- Advertising Campaigns
- Public Relations
- Digital & Print Design
- Videography & Photography
- Reporting of KPIs



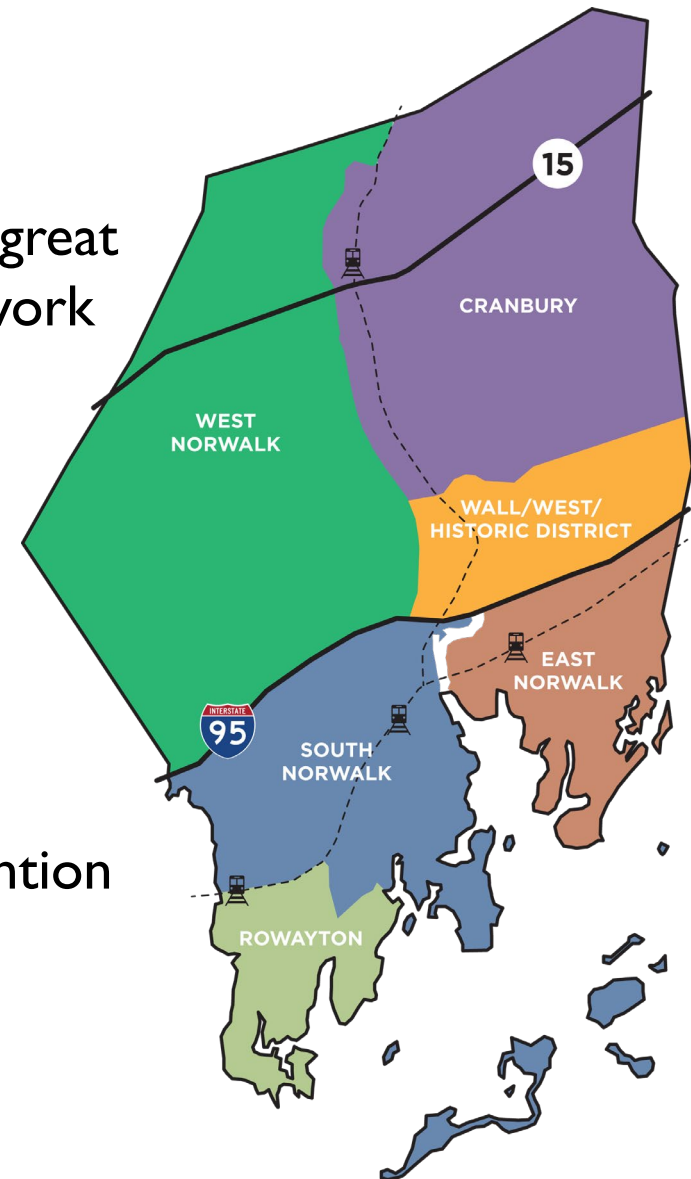
Norwalk Destination Branding & Marketing

Marketing Goals

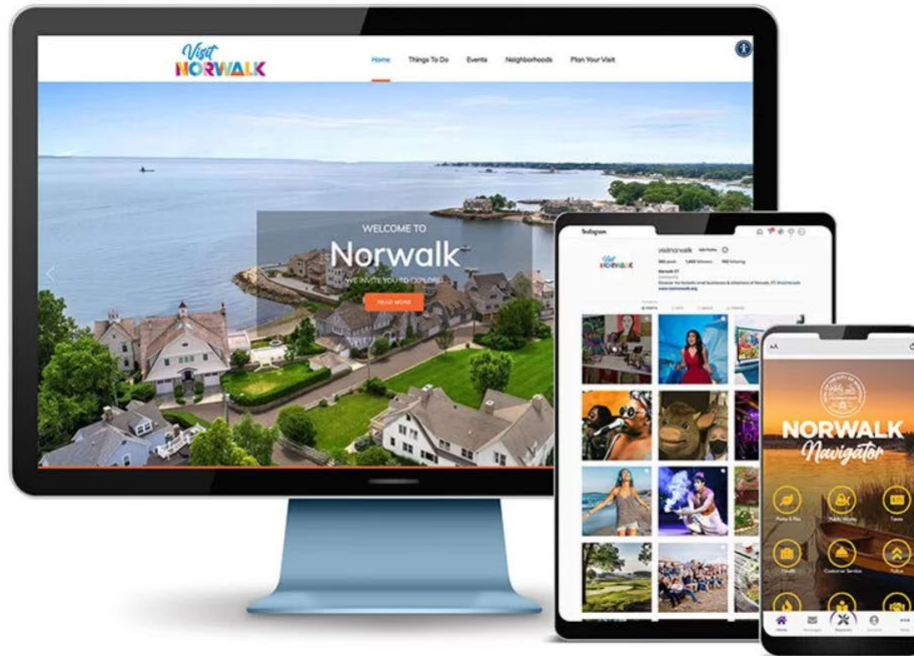
- Create a distinct identity for Norwalk as a great place to explore, dine, shop, play, stay, live, work and do business

Growth Measures

- Campaign engagement (clicks, likes, follows, inquiries, etc.)
- Business and attraction visits and revenues
- Business acquisition, development and retention
- City revenues (parking, taxes, etc.)
- Employment
- Residents



Digital/Social Platforms



www.visitnorwalk.org

Digital/Social Platforms

Instagram

Home

Search

Explore

Reels

Messages

Notifications

Create

Profile



Norwalk Housing Authority & Norwalk Residents Job Fair

FOR THE CONSTRUCTION OF
OAK GROVE APARTMENTS
NEXT TO COLONIAL VILLAGE

JOB OPPORTUNITIES

Thursday, July 25, 2024 At
the EvVision Center
30 Day Street, Building C
Norwalk, CT

Don't miss out!
5:00 PM - 7:00 PM (Evening)

Bring copies of your resume, licenses,
OSHA cards & certificates



Join the City of Norwalk for the 20th anniversary of

FREE SKATE NIGHTS

Enjoy music & fun with DJ Dutch while
riding your skateboard, rollerblades or
even a bike!

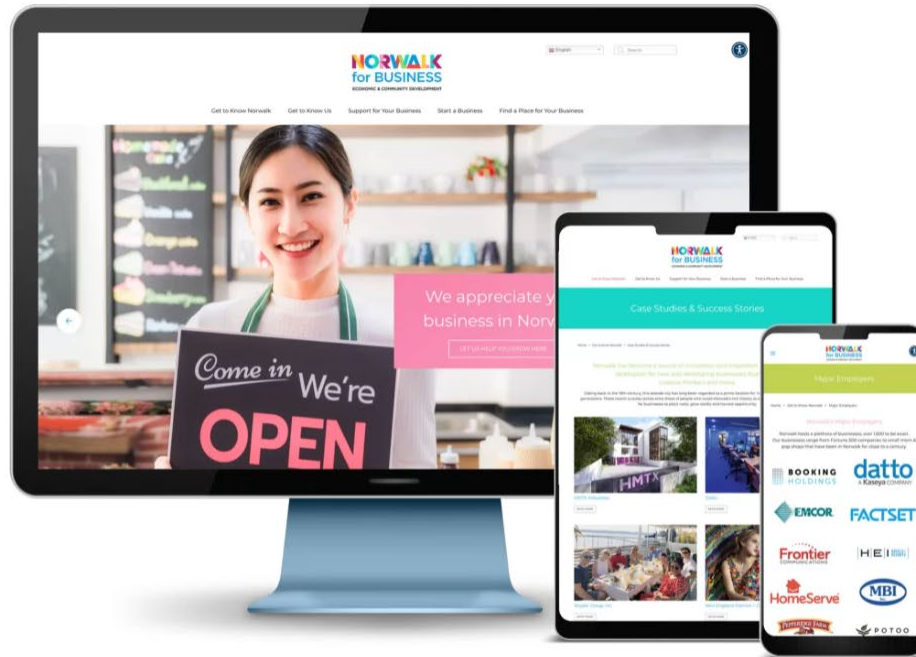
WHEN:
FRIDAY EVENINGS FROM 4:30pm - 8:30pm
JUNE 28, JULY 5, JULY 12, JULY 19, JULY 26, & AUGUST 2
NO RAIN DATES - If it rains, the event will be canceled
& will not be rescheduled

LOCATION:
CALF PASTURE BEACH SKATE PARK

PARKING:
THIS EVENT IS FREE BUT RESIDENTS MUST VERIFY THAT THEIR PLATES ARE ON OUR GRAND LIST FOR FREE PARKING.
NON-RESIDENTS MUST PAY FOR BEACH PARKING. GET THROUGH BEFORE 4:00 PM & \$20.00 AFTER 4:00 PM. IF YOU
ARE A STUDENT AND YOUR CAR IS NOT ON OUR GRAND LIST, PLEASE BRING STUDENT ID AND A VALID CT ID.



Digital/Social Platforms



www.norwalkforbusiness.org

Digital/Social Platforms

Instagram

- Home
- Search
- Explore
- Reels
- Messages
- Notifications
- Create
- Profile



The WALK Bridge Replacement Project Job Fair

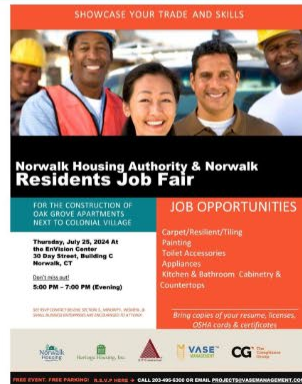


FRIDAY, JULY 12, 2024
10:00AM-3:00PM
NORTH WATER PARK
4 N. WATER STREET, NORWALK, CT



Fill out our West Avenue Mural Survey!

We want your input!



Digital Media Results Dashboard (2023)



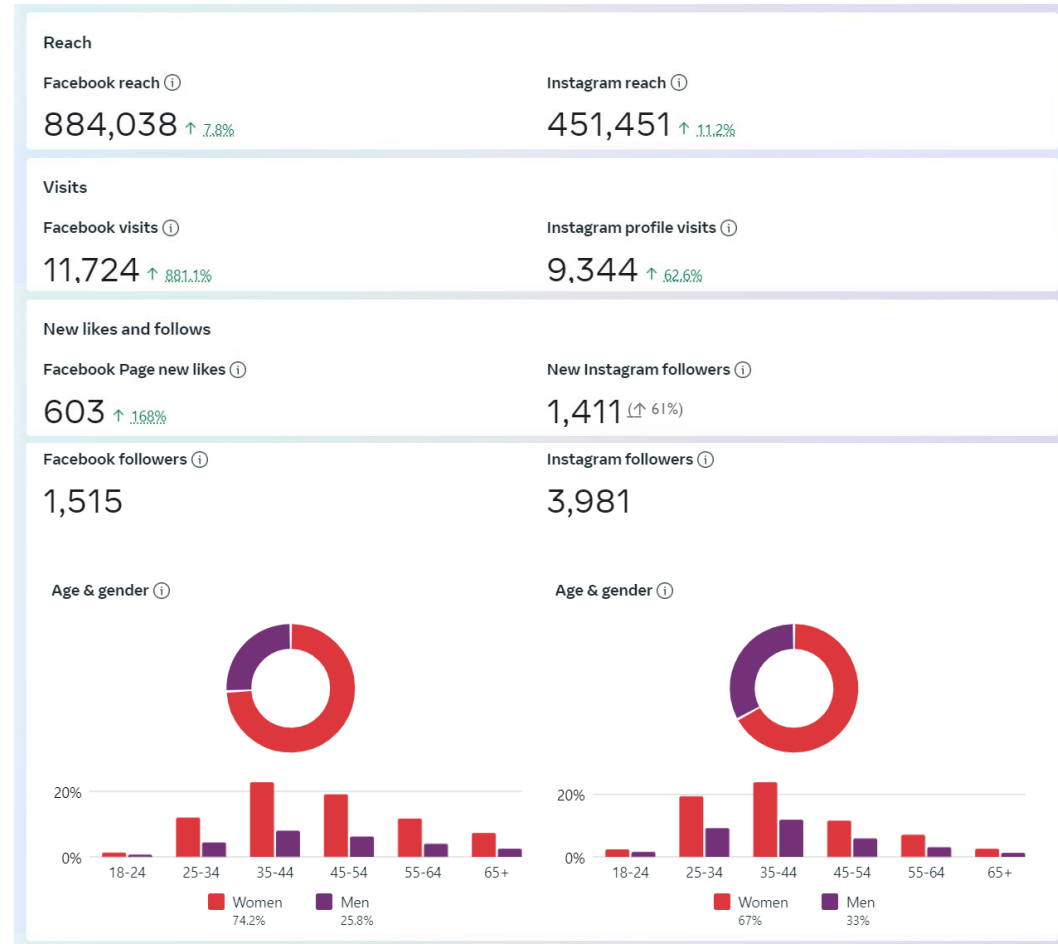
Social Media ([Facebook](#) & [Instagram](#)):

E-Newsletters:

- Consumers: 1,332 (↑11%)
 - Open Rate: 57.4% (↑1%)
 - Click Rate: 6.8% (↑13%)
- Businesses:
 - Participating: 305 (↑2%)
 - Open Rate: 50.4% (↑6%)
 - Click Rate: 8.3% (↑63%)
 - Prospective: 978 (↑77%)
 - Open Rate: 49.6% (↑14%)
 - Click Rate: 4.5% (↑137%)

Website:

- Total Visits since Aug. '21 launch: 131,600
- Visits in 2023: 58,000 (↑66%)
- Visits in 2024 YTD: 25,600



Digital Media Results Dashboard (2024 YTD, Jan. – June)



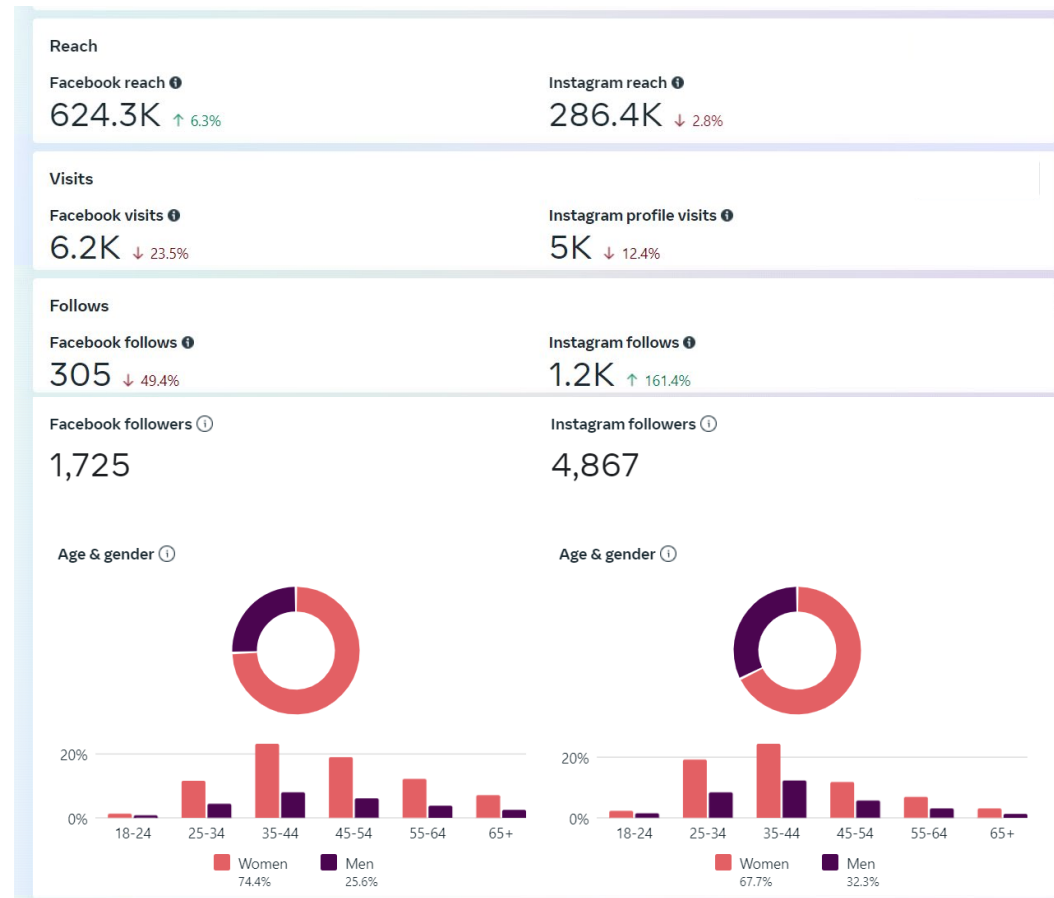
Social Media ([Facebook](#) & [Instagram](#)):

E-Newsletters:

- Consumers: 1,358
 - Open Rate: 52.9%
 - Click Rate: 5.6%
- Businesses:
 - Participating: 305
 - Open Rate: 44.9%
 - Click Rate: 3.3%
 - Prospective: 978
 - Open Rate: 43.4%
 - Click Rate: 1.5%

Website:

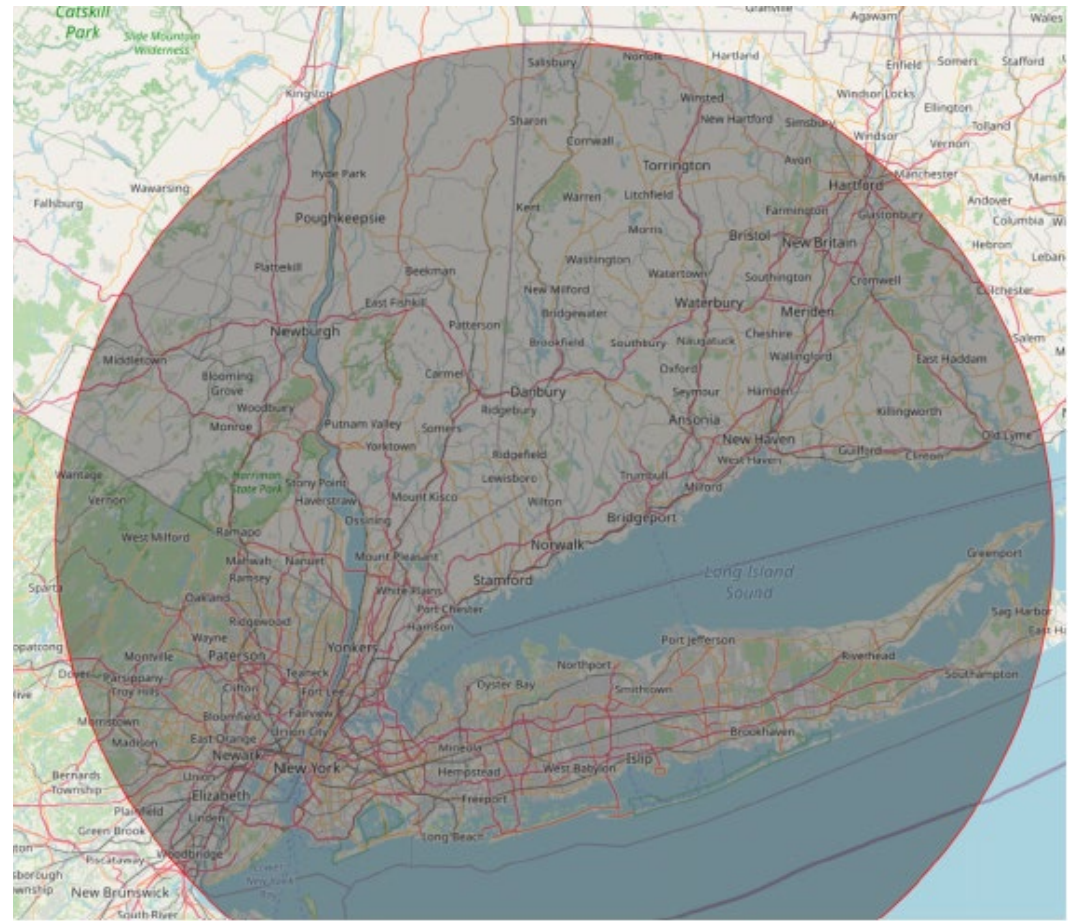
- Total Visits since Aug. '21 launch: 131,600
- Visits in 2024 YTD: 25,600



Tourism Advertising Campaign



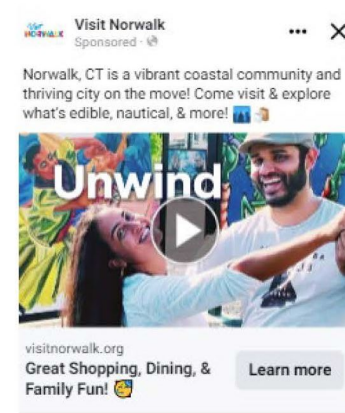
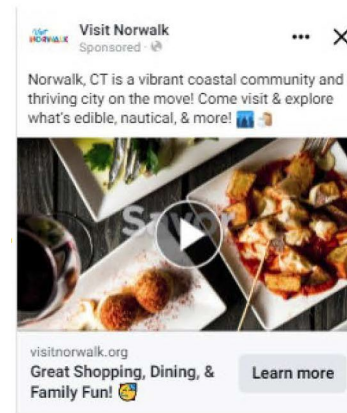
- Launched in October 2021
- Objective: Elevate brand awareness of Visit Norwalk in Tri-State area
 - CT, NY & NJ (35-50-mile radius, one-hour-drive market)
- Calls to action
 - Influence and increase visitors
 - Gain more social engagement and community outreach
 - Drive more traffic to VisitNorwalk.org
- Target Demographics
 - Primary: Adults & Families
- Digitally Focused
 - Broad Reach
 - Targeting Ability
 - Data Driven



Programmatic Social & Digital Advertising



- Peak Season
 - April – November
 - 880,000 monthly impressions
- Off-Peak Season
 - December – March
 - 500,000 monthly impressions
- Total Impressions (2023)
 - 9,302,294
- Trackable Results (2023)
 - 13,412 Website Visits
 - 800 Actual Visits to Norwalk



Peak	Placement	Ad Size	Monthly Impressions
Facebook - Instagram	Families 25-54 within a 50 mile radius	Custom video or image ads	500,000 impressions
Mobile Geofencing	Tourism destinations within a 50 mile radius (see separate list)	728x90, 300x350, 320x50	300,000 impressions
YouTube Video	Families 25-54 w/children within Fairfield and Westchester County	:15 video only	80,000 impressions

Off-Peak	Placement	Ad Size	Monthly Impressions
Facebook - Instagram	Families 25-54 within Fairfield and Westchester County	Custom video or image ads	500,000 impressions

Story Studio Sponsored Content: “Why Norwalk Should Be at the Top of Your Spring and Summer Travel List” (started running 4/18)

- Impressions: 110,387
- Page Views: 1,056
- Average Time Spent: 6m, 11s
- Outbound Clicks: 956
- Click Rate: .87%

Sponsored Email: “Summertime in Norwalk”

- Impressions: 61,635
- Opens: 14,407
- Open Rate: 23.4%
- Clicks: 1,754
- Click Rate: 2.8%

Visit NORWALK

SUMMERTIME IN NORWALK

Experience the vibrant summer in Norwalk, CT, where there's always something happening!

From continually changing exhibits and activities at our renowned aquarium and museums to signature annual events, Norwalk offers endless opportunities for fun and discovery. Explore our scenic waterfront, outdoor festivals, and make lasting memories.

Plan your visit to our upcoming events!



Norwalk Restaurant Week
MON.-SUN., JUNE 3-9
Norwalk, CT

During this mouth-watering annual event, several Norwalk restaurants and eateries offer creative prix fixe menus at a discounted price. Satisfy your cravings and indulge in a variety of delicious offerings!

[LEARN MORE](#)



Celebrate the 10th Annual Pride in the Park!
JUNE 8th
Veterans Park
Norwalk, CT

An amazing LGBTQ+ Pride festival presented by Triangle Community Center. Featuring craft vendors, food, local agencies and organizations, and more. Free general admission for attendees.

[LEARN MORE](#)

THE HOUR

Sponsor Content



Why Norwalk Should Be at The Top of Your Spring and Summer Travel List

By StoryStudio on April 17, 2024 5:26 PM



With the warmer temperatures of springtime upon us and the summer vacation season just around the corner, now is a great time to make plans to visit [Norwalk](#), where fun-forward activities abound for everyone. From family-style fun to couples looking for that idyllic getaway, Norwalk's easy accessibility, enchanting "Americana" vibe, and activity-rich options set you and your family up for creating unforgettable memories. Situated along the picturesque northern shore of the Long Island Sound, Norwalk offers a unique blend of both land and sea, where you can explore an array of activities and dining experiences.



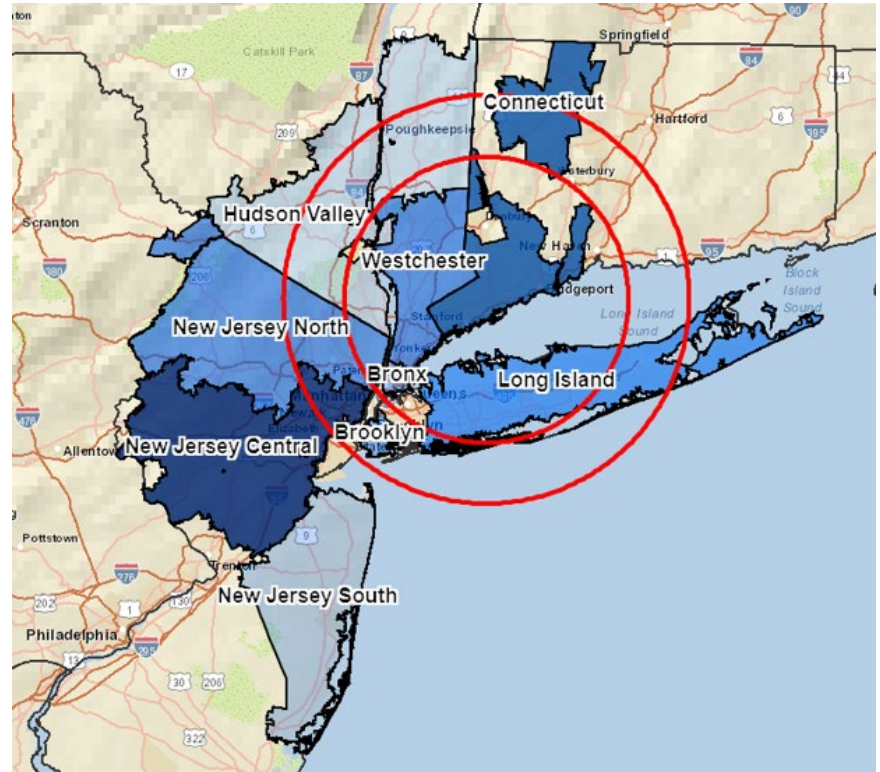
Celebrate Mother Earth while learning in a festival-like atmosphere.



DORNENBURG | KALLENBACH ADVERTISING

News 12 TV Ads: running April-June

- 35-mile radius of Norwalk
- News 12 Regions:
 - Connecticut
 - Bronx
 - Westchester
- Formats: 30-second spots and 10-second “billboards” (“This hour of News 12 is brought to you by Visit Norwalk.”)
- 754 30-second spots; 954 10-second spots; 1,708 total
- Total market reach (adults): 32.9%
- Frequency: 25.3
- Gross Rating Points: 830.91 total
- Impressions: 5,023,075 total



Visit Norwalk Family Getaway 30



Visit Norwalk Family Getaway 15



Visit Norwalk Perfect Getaway 30



Visit Norwalk Perfect Getaway 15



2023 Year-End Tourism Campaign Summary

- 12.9 million paid ad impressions
- 1.4 million organic social impressions
- 73,000 email impressions
- 58,000 website visits



Business Marketing Campaign

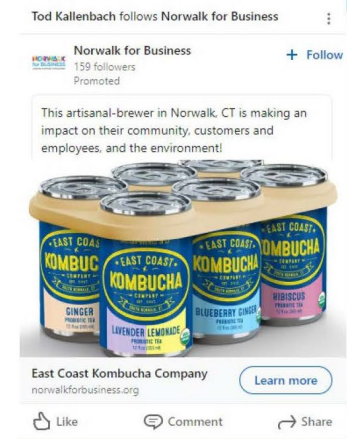


Goals

- Promote the Norwalk for Business brand and website (launched in November 2022)
- Promote the Norwalk Business Development Center, Norwalk Innovations Institute, Kiva Grants and other small business financial incentive programs
- Promote Norwalk's "creative economy" businesses

Strategies

- Organic social posts and paid advertising on LinkedIn, Facebook and Instagram
- Google Ads pay-per-click (sponsored keyword search)



Digital Media Results Dashboard (2023)



Website:

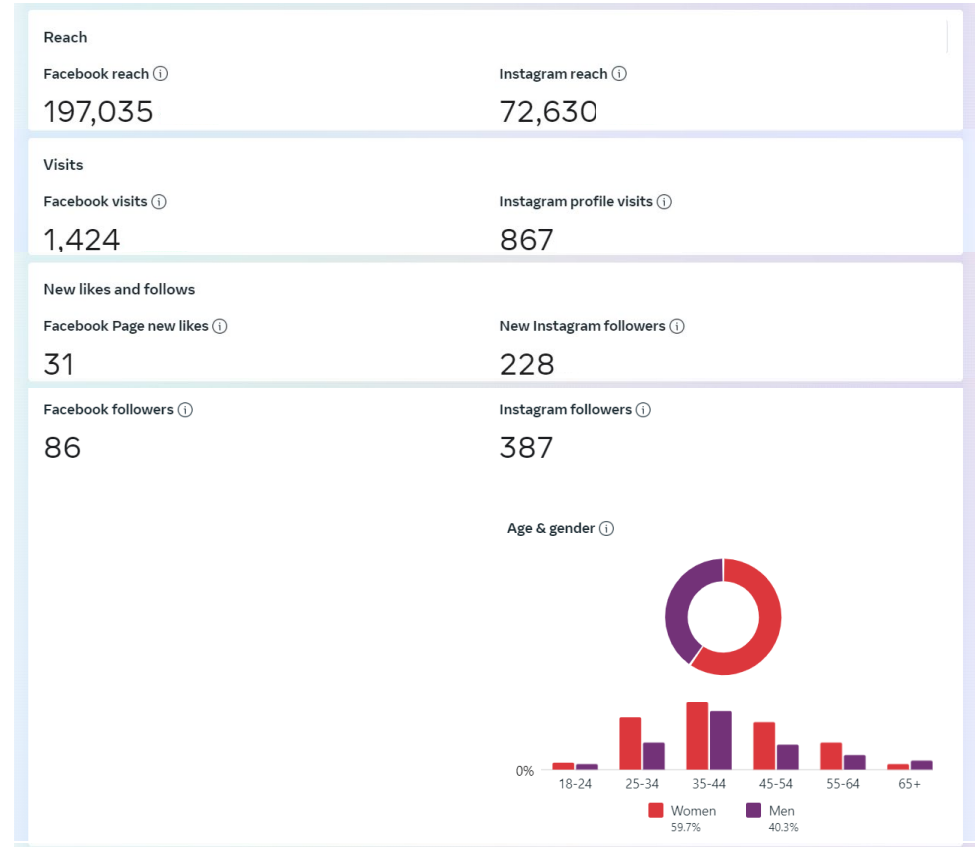
- Total Visits since November 2022 launch: 15,700
- Visits in 2023: 9,500
- Visits in 2024 YTD: 4,700

Social Media (LinkedIn):

- 87,235 impressions (organic and paid)
- 196 page views
- 211 followers
- 360 reactions

Note: The social media channels and advertising campaign were launched in January 2023

Social Media (Facebook & Instagram):



Digital Media Results Dashboard (2024 YTD, Jan. – June)



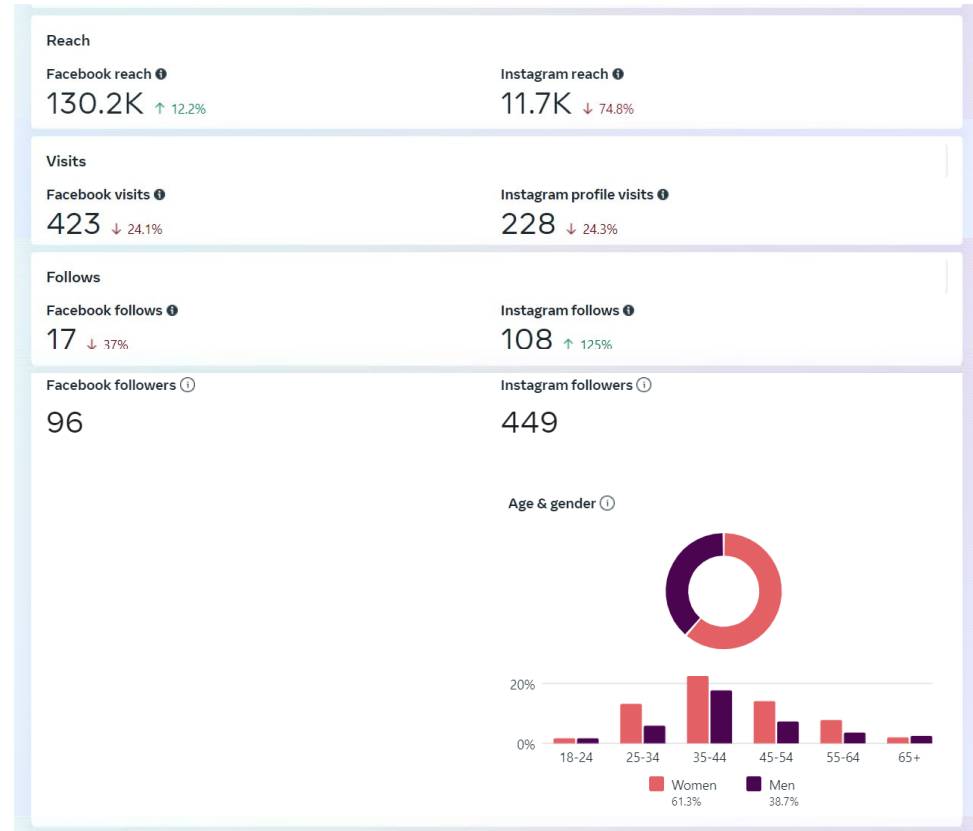
Website:

- Total Visits since November 2022 launch: 15,700
- New Visits in 2024 (Jan. – June): 4,700

Social Media (LinkedIn):

- 2,737 impressions (organic only)
- 49 page views
- 218 followers
- 59 reactions

Social Media (Facebook & Instagram):



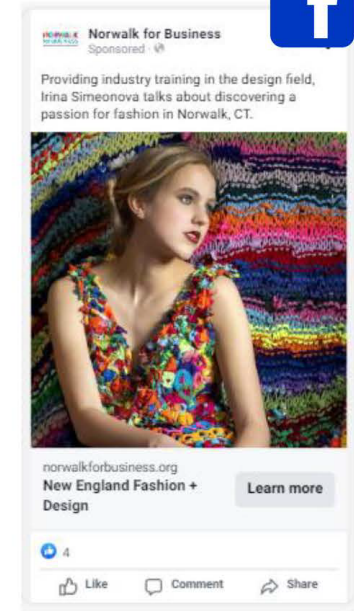
Social & Sponsored Search Ads: 2023 results



Notes:

- We sent 7,800 leads to the Norwalk for Business website and social media pages in 2023
- The Linked-In ad campaign had an average 1.09% Click-Through rate, which was more than 5x the national average .20% CTR
- The Google Paid Search campaign drove a 7.15 average Click-Through Rate, which is more than 7x the national average 1% CTR
- The Facebook-Instagram campaign reached 627,293 different people within our target geography

Creative Examples



Platform	Start Date	End Date	Impressions	Clicks	Avg. CTR %
Facebook-Instagram	1/1/23	12/31/23	1,238,034	2,372	.19%
LinkedIn	1/1/23	12/31/23	107,493	1,161	1.09%
Google AdWords	1/1/23	12/31/23	63,192	4,267	7.15%
Grand Total			1,408,719	7,800	.55%



2023 Business Campaign Summary

- 1.4 million paid ad impressions
- 357,000 organic social impressions
- 11,000 website visits



Special Event Promotions

- Easter Eggventure on Mill Hill
- Marketplace on Washington
- Earth Day Festival on Norwalk Green
- June Restaurant Week
- Halloween Nightfair on Washington St.
- Holiday Extravaganza
and Winter Wonderland
- Norwalk Innovations Institute
“Shark Tank” Grants



LIVE MUSIC!

NORWALK

FOOD TRUCKS!

Earth Day Festival

ON THE GREEN

Kids Activities
Guest Speakers
Yoga
Healing Arts
Beer Garden

Family-Friendly & Free
Face Painting
Tree Planting
Vendors

Saturday, April 27, 2024
12-4pm
RAIN OR SHINE!

This year's free festival will focus on finding the balance & harmony of Nature's five elements:
Earth, Air, Water, Fire, and Spirit

NorwalkEarthDay.org




¡MÚSICA EN VIVO!

NORWALK

¡CAMIONES DE COMIDA!

Festival del Día de la Tierra

EN EL VERDE

Actividades para niños
Oradores invitados
Habrá yoga
Artes curativas
Jardín de la cerveza

Un evento gratis y para toda la familia
Pintacaritas
Plantación de árboles
Vendedores

Sabado 27 de Abril, 2024
12-4pm
¡Lluvia o sol!

El festival gratuito de este año se centrará en encontrar el equilibrio y armonía de los cinco elementos de la naturaleza:
Tierra, Aire, Agua, Fuego y Espíritu

NorwalkEarthDay.org






Spring has sprung and we want to help business bloom at your Norwalk eatery!

To participate, we're asking you to offer a special multi-course, price-fixed menu featuring signature spring dishes, for suggested prices of \$20.24, \$30.24, \$40.24, or \$50.24 per person* during Spring Restaurant Week. We hope this pricing will help you make choices for your special menu items, and give you other options (such as different pricing for lunch and dinner specials). We're suggesting that each special menu item includes an appetizer, entrée and dessert.

*Dining prices are only available from June 3 through June 9, 2024 for Spring Restaurant Week special menu items. Special prices do not include taxes, beverages or gratuities, and cannot be combined with any other special offers. Reservations are strongly recommended.

Place your order by Friday, May 24

Please send a PDF of your Spring Restaurant Week special menu by Friday, May 24 to info@visitorsnorwalk.org. Sending photos and descriptions of your special dishes is also highly encouraged. If you have questions or need more information, please call (860) 726-9740, ext.102.

We'll boost your business for free

Each week from Monday, May 20 leading up to and through Spring Restaurant Week, we will be featuring participating eateries and special menus in daily social media posts, weekly e-mail blasts and on www.VisitNorwalk.org. We have also created a specific landing page at www.NorwalkRestaurantWeek.org where your logo will be displayed with a link to view your Spring Restaurant Week menu.

If you're already listed as a Visit Norwalk business, please make sure your business information on www.VisitNorwalk.org is accurate and up-to-date. And if you're NOT already listed on www.VisitNorwalk.org, it's **FREE** to do so. Send us an email at info@visitorsnorwalk.org and we'll be happy to work with you to promote your restaurant, as well as your special offers and events.

We hope you take advantage of this opportunity to generate more traffic and gain customers. Thanks for helping us make it great to Visit Norwalk!



Celebrate some of the best of Norwalk's dining scene!

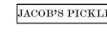
Norwalk Spring Restaurant Week is June 3 - 9, 2024

Norwalk Restaurant Owners & Managers:
[Click here](#) to download the flyer with information on how to participate.

— CLICK THE RESTAURANT LOGOS TO VIEW SPECIAL MENUS —



barcelona



Follow Visit Norwalk on Instagram and Facebook for more information and exciting promotions.
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2024 EVENTS CALENDAR

So many
exciting things
to do!

I ♥ NORWALK



I ♥ NORWALK

SATURDAY, JULY 6
8th Annual NICE Festival
Oyster Shell Park

SATURDAY, JULY 13
Marketplace On Washington
Washington Street

SAT.-SUN., AUG. 3-4
SoNo Arts Festival
South Norwalk

FRI.-SUN., SEPT. 6-8
Norwalk Oyster Festival
Veterans Park

THURS.-SUN., SEPT. 19-22
Norwalk Boat Show
Calif Pasture Beach & Cove Marina

SATURDAY, OCTOBER 26
Halloween Nightfair
Washington Street

SATURDAY, DECEMBER 7
Holiday Extravaganza
50 Washington Street

SATURDAY, DECEMBER 7
Marketplace On Washington
Washington Street

SATURDAY, DECEMBER 14
Wall Street Wonderland
River Street

I ♥ NORWALK

DEPARTMENT OF
RECREATION & PARKS

**FRIDAYS, JUNE 28, JULY 19,
AUGUST 9 & SEPTEMBER 13**

Movies at the Beach
Calif Pasture Beach

WEDNESDAY, JULY 3
Fireworks
Calif Pasture Beach

WEDNESDAYS, JUNE 26 - AUGUST 28
Concerts at the Beach
Calif Pasture Beach

FRIDAY, DECEMBER 6
Tree Lighting
Norwalk Concert Hall

SATURDAY, DECEMBER 7
Pancake Breakfast with Frosty
City Hall Community Room

SATURDAY, DECEMBER 14
Jingle Bell Run
Calif Pasture Beach

THURSDAY, DECEMBER 26
Family Holiday Show
Norwalk Concert Hall

FRIDAY, DECEMBER 27
Kwanzaa Celebration
Norwalk Concert Hall

Go to VisitNorwalk.org
for all the details.

@visitnorwalk  



Thank You &
QUESTIONS





CITY OF NORWALK
Sabrina Godeski
Director of Business Development & Tourism
sgodeski@norwalkct.gov
P: 203-854-7948
Norwalk City Hall
125 East Avenue, Room 122
Norwalk, CT 06851

TO: ECONOMIC AND COMMUNITY DEVELOPMENT COMMITTEE
MEMBERS OF THE COMMON COUNCIL

FROM: SABRINA GODESKI, DIRECTOR OF BUSINESS DEVELOPMENT & TOURISM

DATE: JULY 25, 2024

RE: WEST AVENUE MURAL INSTALLATION

Introduction:

The City of Norwalk has recently been designated an arts and cultural district, a significant milestone that highlights our commitment to fostering creativity and cultural vibrancy. As part of this initiative, the installation of a new mural on West Avenue will play a crucial role in bridging the South Norwalk and Wall Street/West Avenue neighborhoods. This mural will serve as an integral link between these two distinct areas, enhancing connectivity and celebrating the city's artistic identity.

Background:

Sonny Behan and Ernesto Maranje are distinguished artists known for their large-scale, exterior murals that captivate public spaces around the world. Their collaborative works promise to enhance the aesthetic appeal of West Avenue while contributing to the cultural enrichment of our community.

Ernesto Maranje:

Ernesto Maranje, a Cuban-American artist based in Miami, Florida, delves into themes of flora, fauna, biological evolution, and the interconnectedness of plant and animal life. His vibrant murals, created with acrylic and spray paint, are showcased both domestically and internationally in countries such as Ukraine, Iraq, Jordan, Lebanon, Greece, and Spain. Maranje has a rich history of collaboration with cities, arts and cultural divisions, nonprofits, and NGOs on various public art projects.

Sonny Behan:

Sonny Behan, hailing from Los Angeles, is renowned for his majestic and intricate wildlife murals, inspired by his time in South Africa. Behan's unique style, merging realism with abstraction, has earned him global acclaim. His works adorn streets and galleries in locations including South Africa, Mexico, London, France, Miami, New York, Ireland, Singapore, and Russia. Following the success of his solo show in New York in 2018, Behan has expanded his artistic endeavors to include intricate bronze sculptures, with a notable installation at the United Nations Headquarters in NYC.

Behan's commitment to environmental and wildlife conservation is evident in his collaborations with organizations such as the United Nations, UNICEF, WWF, IFAW, Global Citizen, and Discovery's Project

CAT. His artwork raises awareness about endangered species and sustainability issues, forging a connection between urban environments and the natural world.

Selection Process:

The selection of Sonny Behan and Ernesto Maranje was conducted through a rigorous Request for Proposals (RFP) process managed by the Arts and Cultural Commission. The RFP attracted 60 submissions from talented artists worldwide. The Commission meticulously reviewed each proposal, evaluating the artistic vision, experience, and suitability of the artists for the West Avenue mural project. After a thorough blind evaluation, the Commission selected Behan and Maranje based on their exceptional artistic credentials and their ability to deliver a mural that aligns with the project's objectives.

Public Input:

To ensure community involvement and engagement in the mural project, a survey was released to gather public input on various aspects of the mural. The survey received over 450 responses from residents. Participants provided valuable feedback on key elements such as colors, verbiage, and animals to be featured in the mural. This input has been instrumental in shaping the design, ensuring that the final artwork reflects the preferences and values of our community.

Project Justification:

The West Avenue Wall Mural by Behan and Maranje will:

- Enhance Community Aesthetics: Their distinctive styles will transform the West Avenue wall into a vibrant piece of art, attracting visitors and fostering community pride.
- Cultural Enrichment: The mural will serve as a cultural landmark, reflecting the city's commitment to arts and culture.
- Environmental Awareness: Behan's focus on wildlife and environmental themes will promote sustainability and conservation awareness within our community.

Financial Implications:

The total cost for the mural installation will not exceed \$91,750 per artist. This investment covers all materials, labor, and associated expenses to ensure the completion of a high-quality and enduring mural.

ACTIONS: Authorize the Mayor, Harry W. Rilling, to execute a contract with Sonny Behan to install the West Avenue Underpass Mural in an amount not to exceed ninety-one thousand seven hundred and fifty dollars (\$91,750).

**ACCT: 0923-3760-5777
0924-3760-5777**

Authorize the Mayor, Harry W. Rilling, to execute a contract with Maranje, LLC to install the West Avenue Underpass Mural in an amount not to exceed ninety-one thousand seven hundred and fifty dollars (\$91,750).

**ACCT: 0923-3760-5777
0924-3760-5777**

West Avenue Mural

Sabrina Godeski

Brian Kaspr

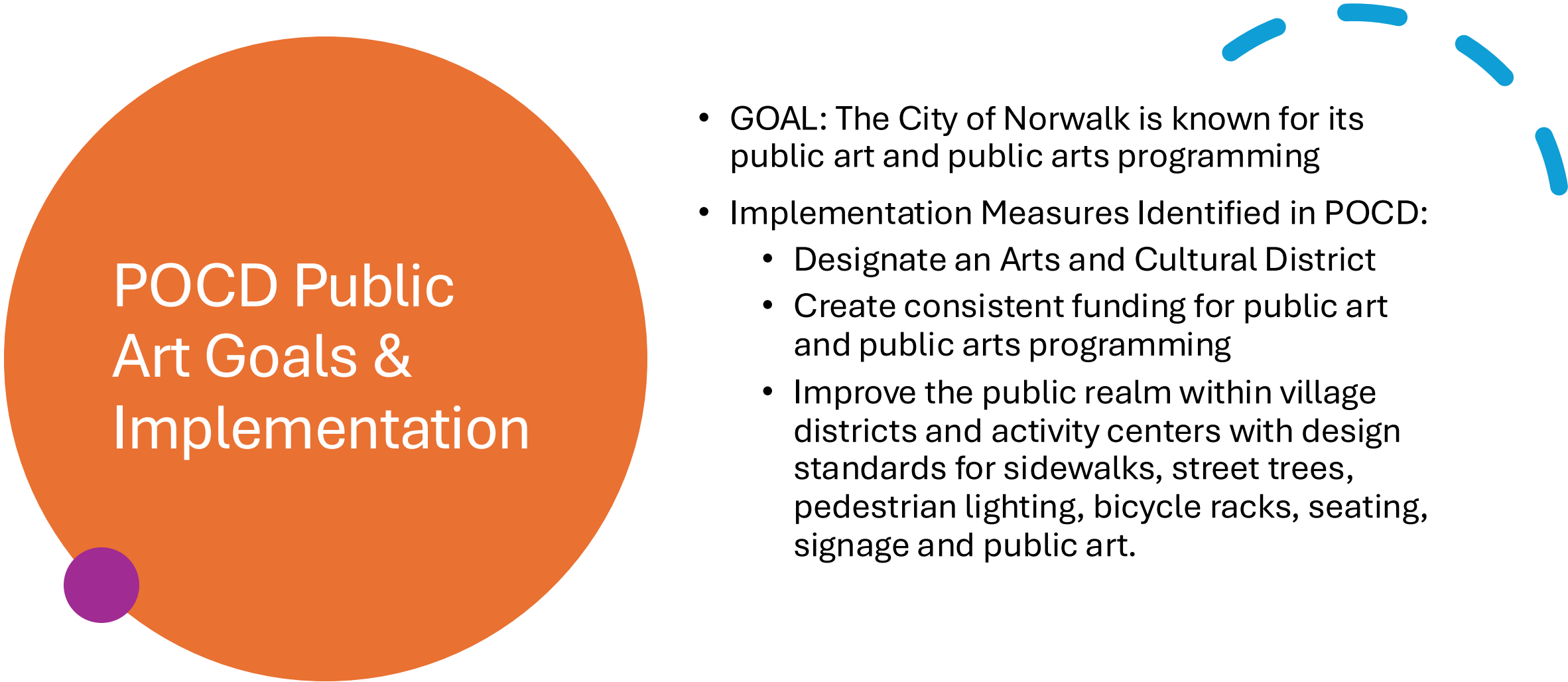
08/13/2024



A photograph of a winter landscape. In the foreground, a dark asphalt road with a white dashed line runs horizontally. Above the road is a concrete curb and a snow-covered area with some dry, yellowish-brown grass. Behind this is a grey stone wall. Above the wall is a snow-covered hill with several bare, dark trees. A black lamppost is visible on the left side of the wall. The sky is overcast and grey.

Overview

- POCD Goals
- Funding
- Previous Projects
- Arts and Cultural District
- Timeline
- Call for Artists
- Selection Process
- Artist Overviews
- Survey
- Final Design
- Budget
- Request
- Next Steps if Approved



POCD Public Art Goals & Implementation

- GOAL: The City of Norwalk is known for its public art and public arts programming
- Implementation Measures Identified in POCD:
 - Designate an Arts and Cultural District
 - Create consistent funding for public art and public arts programming
 - Improve the public realm within village districts and activity centers with design standards for sidewalks, street trees, pedestrian lighting, bicycle racks, seating, signage and public art.

Available Funding



In 2020, the Common Council authorized the creation of the Art in Public Places Program in the capital budget with the expectation that it would be continuously funded \$50,000 year over year



Since then, capital funding, the MLK Grant received from the State of Connecticut, ARPA funding, and GGP funding has created a stable flow of funding to support the arts



At this time, there is just over \$320,000 available for the installation of public art throughout the City of Norwalk

MLK Mural and Staircase – Local Artist

\$25,000

FAITH IS
TAKING
THE
FIRST STEP
EVEN WHEN
YOU DON'T
SEE THE
WHO
STAIRCASE
STAIRCASE

MARTIN LUTHER KING, JR.

@STUDIO1613

777

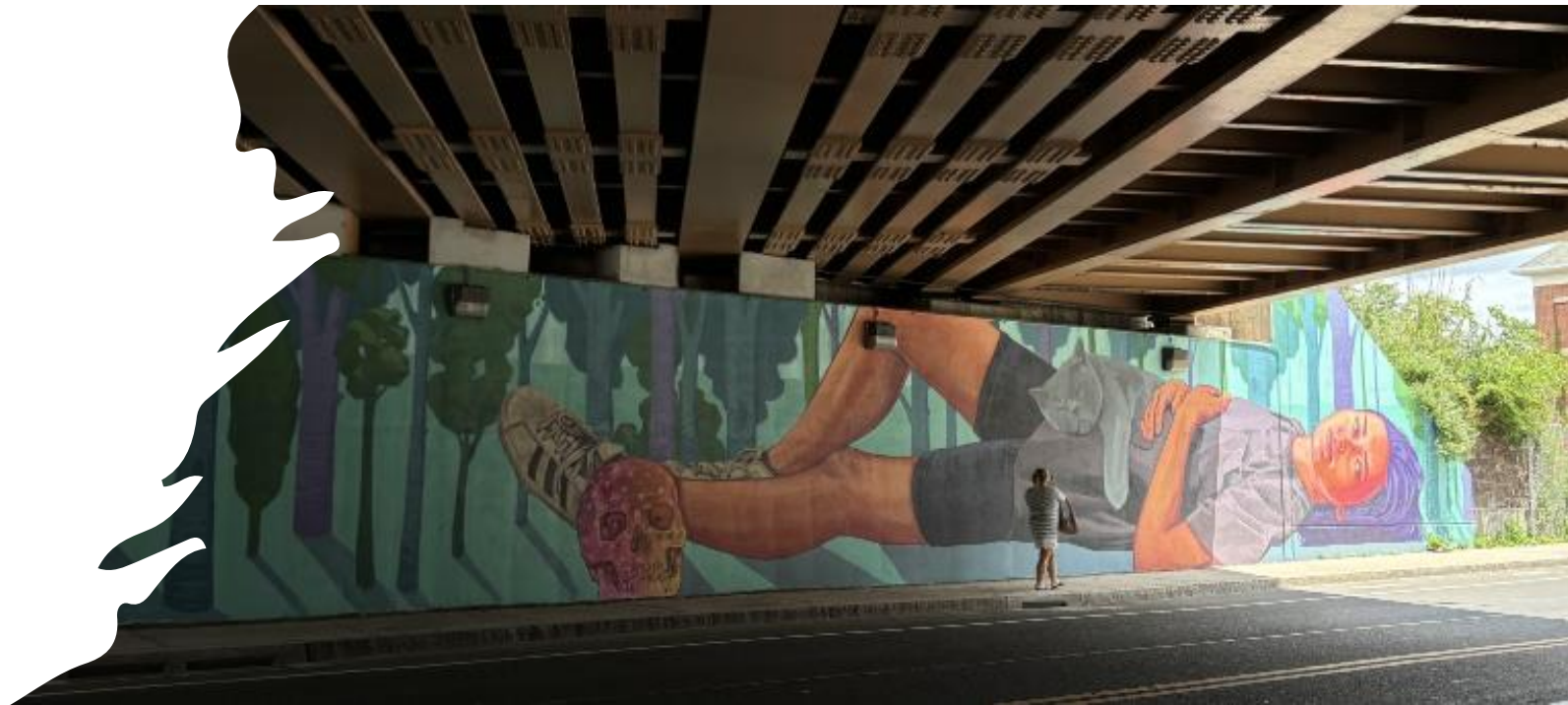


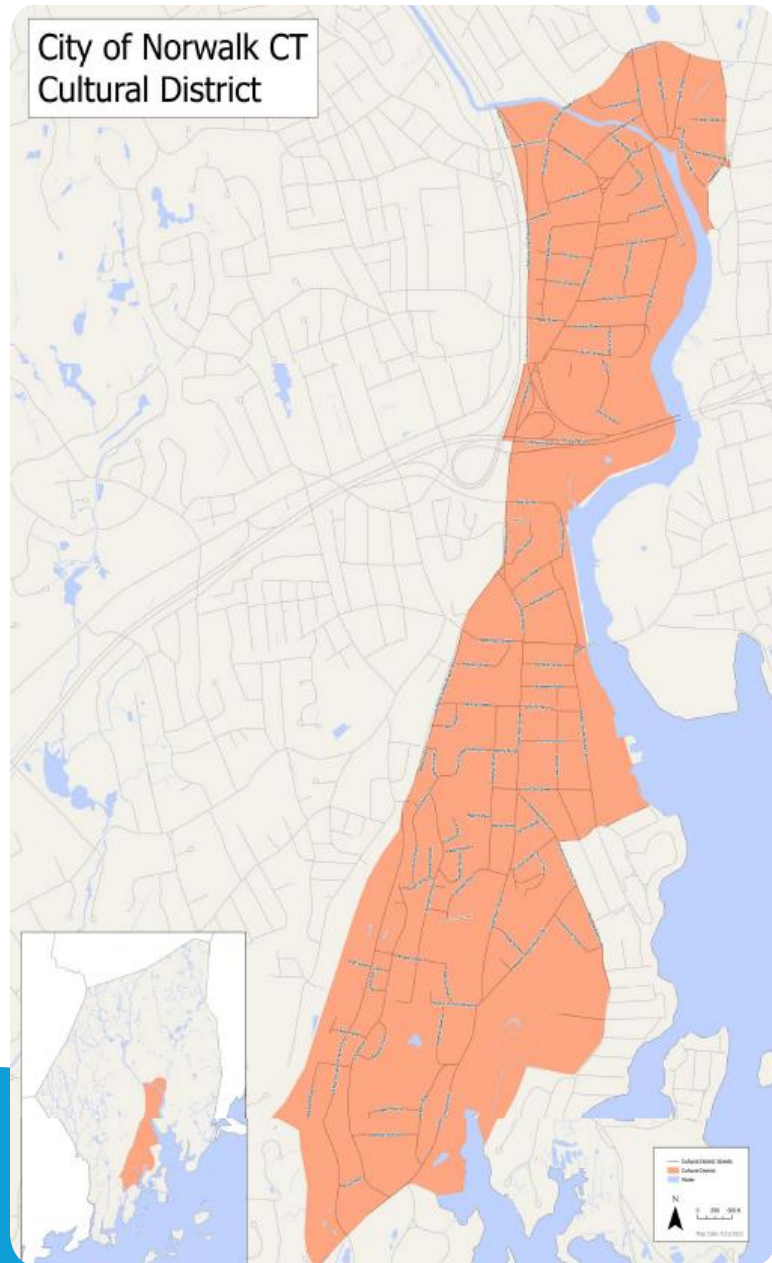
Traffic Graphic Boxes – Local Artists

\$1,000 per box

Monroe Street Mural – National Artists

\$50,000

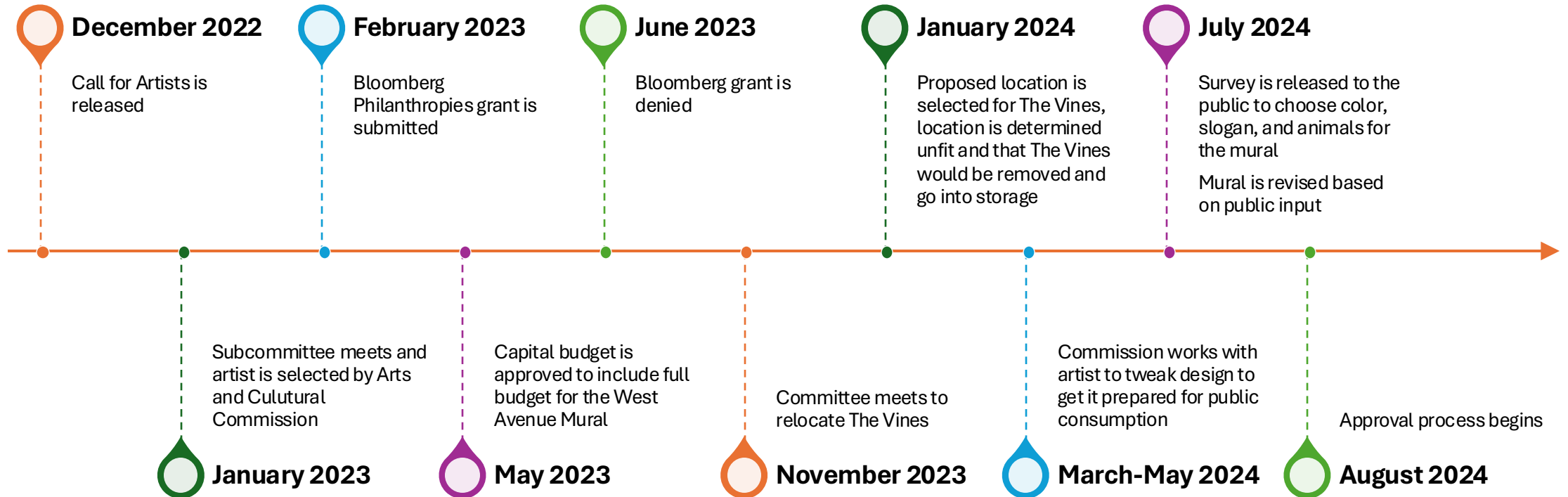




Arts and Cultural District

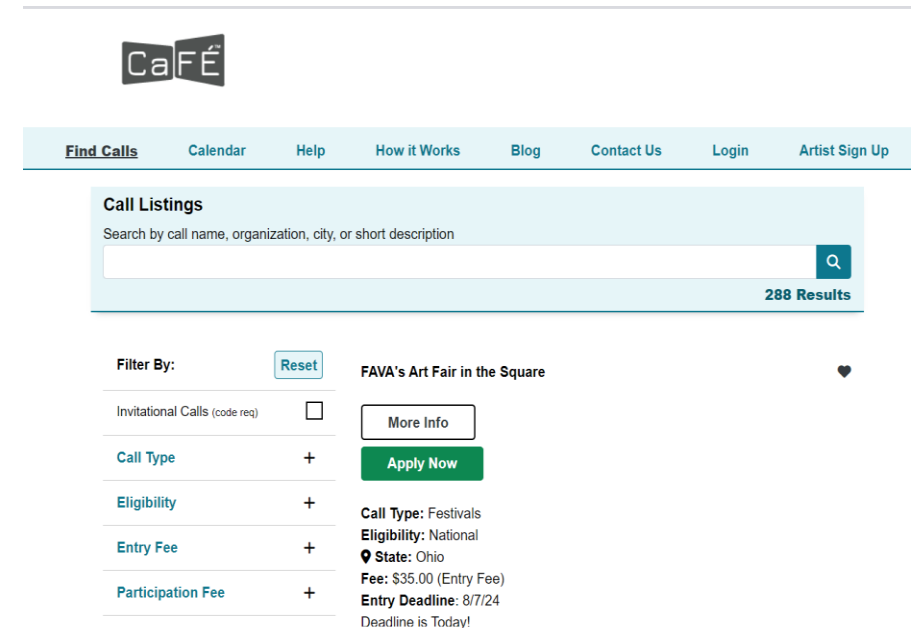
- To be able to create more consistent funding for the arts the City of Norwalk has a designated arts and cultural district which was approved by the State in 2024
- The designated district includes the Wall Street/West Avenue neighborhood and South Norwalk
- To create a more cohesive link between the two areas the Arts and Cultural Commission created a call for artists to install a mural for the West Avenue Underpass

Timeline



Call for Artists

- Released on CAFÉ - Call for Entry, emails sent with CAFÉ link for artists to apply, advertised on socials
- Call prompt:
 - The project is open to all forms of 2-D art, representative, abstract, expressive, minimal, community based, etc. Because this piece of public art will be highly visible and serves as a gateway to Norwalk, it is imperative that proposed artwork relate specifically to Norwalk. This can be literal or conceptual and we encourage artists to work within their own style and unique voice to demonstrate what makes Norwalk great. The NAC endeavors to expand public art in Norwalk and support artists in their creative endeavors.
- Call responses had to include:
 - Resumes
 - Previous artwork
 - Budget
 - Proposed design



Selection Process

- Subcommittee was formed within the Arts and Cultural Commission
- Met to do a selection of the preferred 5 designs to bring to the Commission floor out of 60 submissions
 - All submissions were reviewed blindly and chosen on design
 - Budget was considered – most submissions were over \$150,000* and the highest was over \$420,000
 - There were only 2 applicants that were from CT that applied – neither were Norwalk residents
- Commission voted on the selected preferred design

*There were a handful applicants who were under \$150,000 but after investigation their proposals would not have been complete at that price point or the proposals added enough flex to be priced above that price point and as such were no longer considered



Sonny Behan

Sonny Behan, hailing from Los Angeles, is renowned for his majestic and intricate wildlife murals, inspired by his time in South Africa. Behan's unique style, merging realism with abstraction, has earned him global acclaim. His works adorn streets and galleries in locations including South Africa, Mexico, London, France, Miami, New York, Ireland, Singapore, and Russia. Following the success of his solo show in New York in 2018, Behan has expanded his artistic endeavors to include intricate bronze sculptures, with a notable installation at the United Nations Headquarters in NYC.

Behan's commitment to environmental and wildlife conservation is evident in his collaborations with organizations such as the United Nations, UNICEF, WWF, IFAW, Global Citizen, and Discovery's Project CAT. His artwork raises awareness about endangered species and sustainability issues, forging a connection between urban environments and the natural world.





Sonny Behan Samples

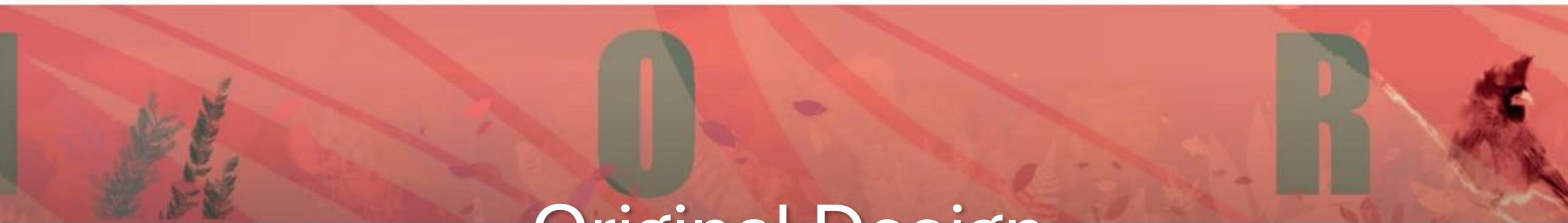
Ernesto Maranje

Ernesto Maranje, a Cuban-American artist based in Miami, Florida, delves into themes of flora, fauna, biological evolution, and the interconnectedness of plant and animal life. His vibrant murals, created with acrylic and spray paint, are showcased both domestically and internationally in countries such as Ukraine, Iraq, Jordan, Lebanon, Greece, and Spain. Maranje has a rich history of collaboration with cities, arts and cultural divisions, nonprofits, and NGOs on various public art projects.

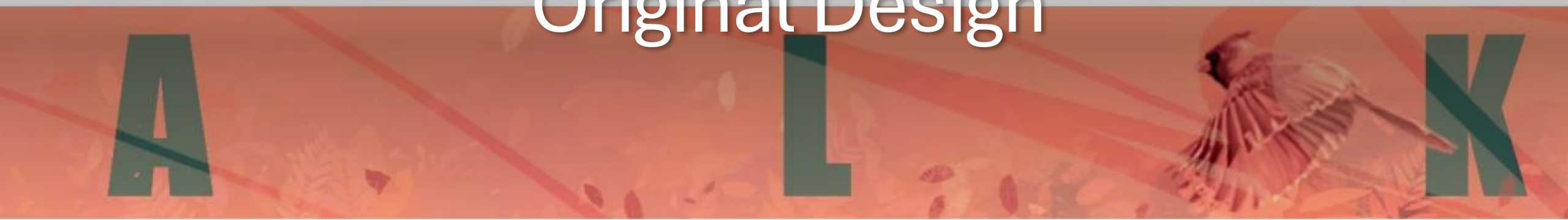




Ernesto Maranje Samples



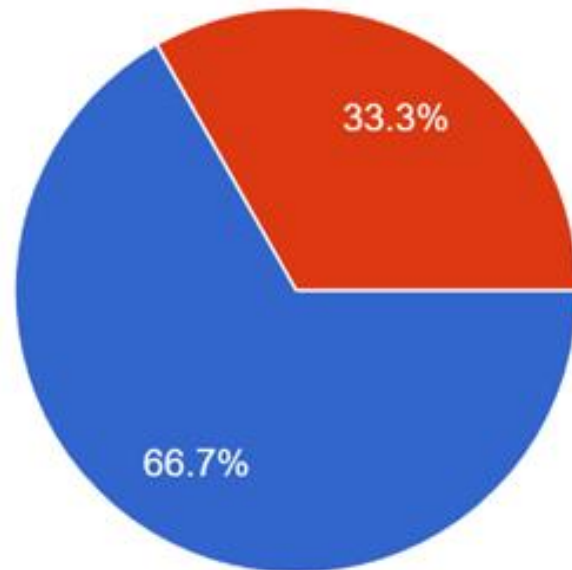
Original Design



Survey Results - Colorway

Which Colorway do you prefer?

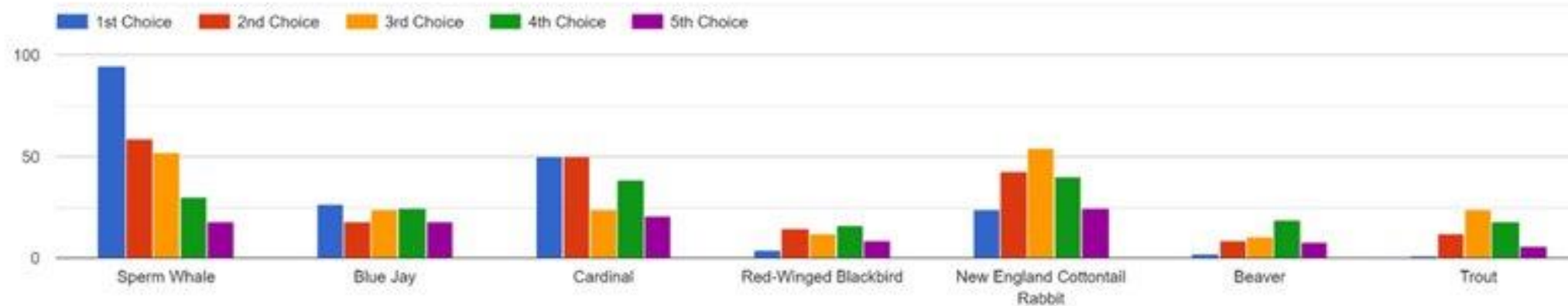
439 responses



● Colorway Option A
● Colorway Option B

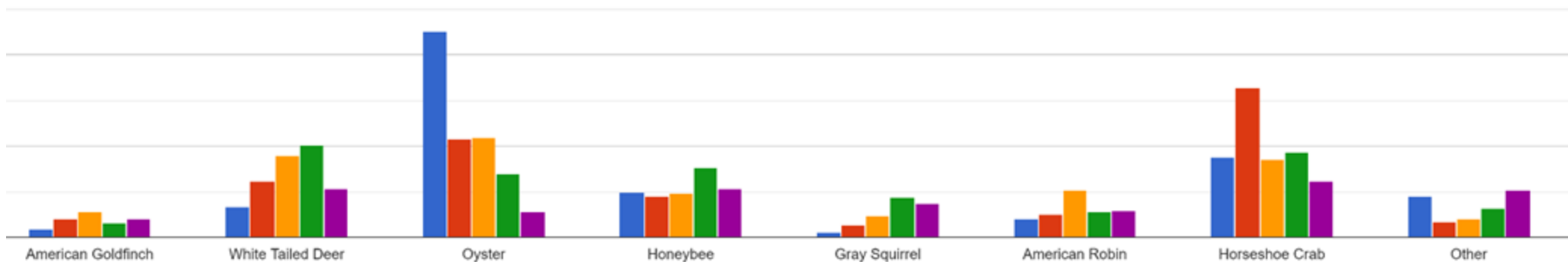
Survey Results - Animals

Rank your top 5 preferred animals to be included in the mural.



Top other choice: Harbor Seal

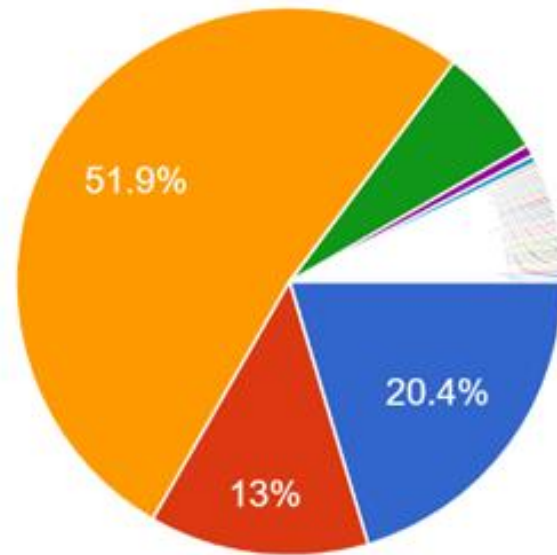
Top other comment: Change the sperm whale to the humpback whale



Survey Results - Words

Choose which words you would prefer to see on the mural.

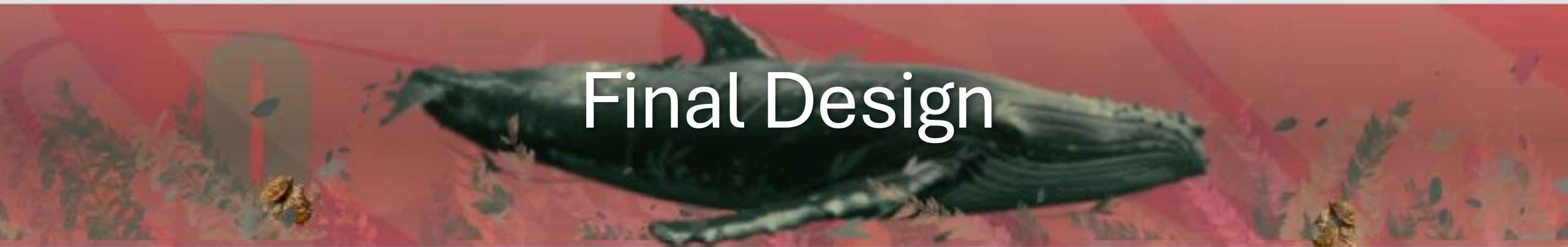
447 responses



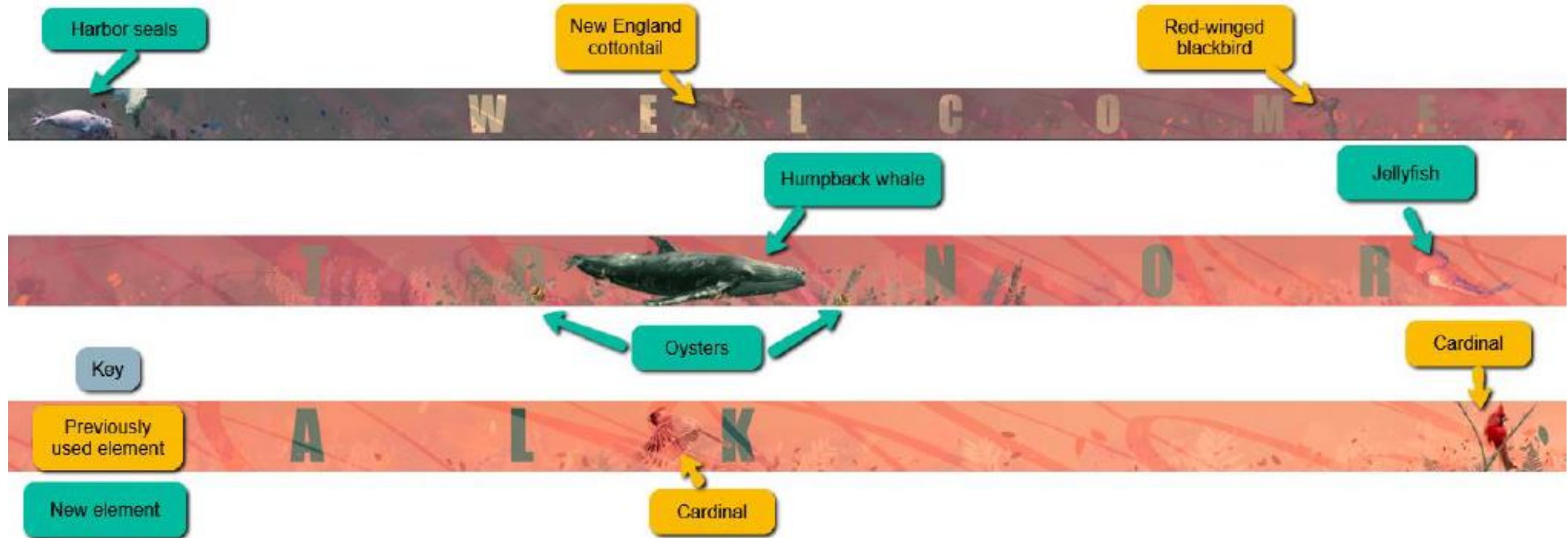
- Norwalk
- Norwalk, Connecticut
- Welcome to Norwalk
- No words
- Welcome to Norwalk, Connecticut
- Welcome to Norwalk, CT
- Norwalk, The Most Welcoming City
- Twitch.tv/Kurtessis



Final Design



Final Design



Description	Cost
Contracted prep work	
Pressure wash and de-weed wall	<i>City to handle</i>
Prime wall	<i>City to handle</i>
Paint & supplies	
Exterior paint (Behr Exterior Flat Paint + Primer)	\$3,000.00
Spray paint (Montana Gold Acrylic Professional Spray Paint)	\$4,000.00
Supplies (rollers, brushes, trays, cloths, tape, gloves, rags, ladders, etc.)	\$5,000.00
Spray machines and accessories	\$1,500.00
Equipment rental	
~26-ft scissor lift rental, 1 month (Ernesto)	\$2,500.00
~26-ft scissor lift rental, 1 month (Sonny)	\$2,500.00
Insurance	
Liability insurance (Ernesto)	\$500.00
Liability insurance (Sonny)	\$500.00
5% contingency (weather, unforeseen issues, additional supplies)	\$10,000.00
Travel & lodging (Ernesto's team)	
Gas & tolls (driving from FL)	\$1,000.00
Flight (1 person, round-trip from FL)	\$500.00
Lodging (3 people, ~1 month @ \$300/night estimate)	\$9,000.00
Per diem (3 people, ~1 month)	\$2,500.00
Travel & lodging (Sonny's team)	
Flights (3 people, round-trip from Los Angeles)	\$1,500.00
Lodging (3 people, ~1 month @ \$300/night estimate)	\$9,000.00
Car rental (~1 month)	\$2,000.00
Per diem (3 people, ~1 month)	\$2,500.00
Artist team & assistant payments	
Artist payment (Ernesto)	\$50,000.00
Artist payment (Sonny)	\$50,000.00
Assistants (2 people, ~1 month)	\$14,000.00
Local assistants (3 people, ~2 weeks)	\$12,000.00
TOTAL	\$183,500.00

Budget

- Original Budget: \$210,000
- Current Budget \$183,500
 - Able to cut by having ACC members do prep and prime
 - Working on donations for paint
- Typical mural pricing \$20 to \$30/sf
 - \$400,000 to \$600,000

Request

- Authorize the Mayor, Harry W. Rilling, to execute a contract with Sonny Behan to install the West Avenue Underpass Mural in an amount not to exceed ninety-one thousand seven hundred and fifty dollars (\$91,750).
- Authorize the Mayor, Harry W. Rilling, to execute a contract with Maranje, LLC to install the West Avenue Underpass Mural in an amount not to exceed ninety-one thousand seven hundred and fifty dollars (\$91,750).



Next Steps If Approved

1

The Vines removal has begun

2

Artists will arrive in early September (slated Labor Day Weekend)

3

Meet the Artists event late September – children and adults

4

Installation completed by the first week of October

5

Ribbon cutting event for mural and Arts and Cultural District second weekend in October

1. Claims Committee Report: August 2024- No Report
2. Narrative on Tax Collections dated August 2024.
3. Monthly Tax Collector's Reports dated July 2024.
4. RESOLUTION: requesting for Economic and Community Development for the Project 6 Butler Acquisition in the amount of \$1,400,000 from the American Rescue Plan Act (ARPA) - Coronavirus State Fiscal Recovery Fund (CSFRF). Account 140000-5796-ACMF1 6 BUTLER ACQUISITION
5. RESOLUTION: requesting for Economic and Community Development for the Project Arts and Cultural Plan in the amount of \$50,000 from the American Rescue Plan Act (ARPA) - Coronavirus State Fiscal Recovery Fund (CSFRF). Account: 140000-5796-ACMF2 ARTS AND CULTURAL PLAN
6. RESOLUTION: requesting for Recreation and Parks for the Project Norwalk Community Recreation Center at 98. S. Main St in the amount of \$1,000,000 from the American Rescue Plan Act (ARPA) - Coronavirus State Fiscal Recovery Fund (CSFRF). Account: 140000-5796-ACMF3 98 S MAIN ST COMM REC CENTER
7. RESOLUTION: requesting for Information Technology for the Project Norwalk Network Switch Upgrade Initiative in the amount of \$250,000 from the American Rescue Plan Act (ARPA) - Coronavirus State Fiscal Recovery Fund (CSFRF). Account: 140000-5796-ACMF4 NORWALK NETWORK SWITCH UPGRADE
8. RESOLUTION: requesting for Community Services for the Project Nonprofit Community Recovery in the amount of \$500,000 from the American Rescue Plan Act (ARPA) - Coronavirus State Fiscal Recovery Fund (CSFRF). Account: 140000-5796-ACMF5 NONPROFIT COMMUNITY RECOVERY
9. RESOLUTION: requesting for Norwalk Public School for the Project Schools and Other Educational Facilities in the amount of \$1,800,000 from the American Rescue Plan Act (ARPA) - Coronavirus State Fiscal Recovery Fund (CSFRF). Account: 140000-5796-ACMF6 SCHOOLS AND OTHER EDUCATIONAL FACILITIES.
10. Approve ARPA transfer request for 133110-5796-AFN02 SCBA AIR CYLINDERS in the amount of \$280,000; 133110-5796-AFN03 PURCHASE OF ADMINISTRATIVE VEHICLES in the amount of \$154,230; 133010-5796-APD02 HQ PARKING in the amount of \$150,000; 133110-5796-ARP05 DOG PRAK (Oyster Shell) in the amount of \$100,000; 134010-5796-AEC26 REPLACEMENT BOAT in the amount of \$100,000; 133710-5796-AEC27 ARTS & CULTURE PLAN in the amount of \$50,000; and 13710-5796 -AEC04 PROJECT MANAGER in the amount of \$155,000; from 133710-5796-AEC05 BUSINESS COVID ASSISTANCE in the amount of \$10,000; 133710-5796-AEC09 WMBE GRANTS TO SMALL BUSINESS in the amount of \$247,500; 133710-5796-AEC11 PERMITTING AND LICENSING SOFTW in the amount of \$400,000; 133710-5796-AEC14 ADMINISTRATOR FOR ARP in the amount of \$7,483; '133110-5796-ANF01 FIRE EMERGENCY REPAIR STATION1 in the amount of \$813; 130100-5796-AMD01 MAYOR INITIATIVE ARPA in the amount of \$168,434; and 133710-5796-AEC15 Permit Coordinator for \$155,000.
11. Authorize the Mayor, Harry W. Rilling, to execute the "Letter of Commitment for Budget Stabilization Program" between The City of Norwalk, The Board of Education, and Connecticut Interlocal Risk Management Agency (CIRMA). Accounts: 161343-5414 CITY LAP SELF INSURED LOSSES and 165053-5414 BOE SELF INSURED LOSSES



CITY OF NORWALK

Tax Collector's Office

Department of Finance

125 East Avenue Room 105

Norwalk, CT 06851

Phone: 203- 854-7731 (main line)

Fax: 203-854-7770

To: Mayor Harry Rilling; Board of Estimate and Taxation; Finance and Claims Committee
From: Lisa Biagiarelli, Tax Collector
Date: August 8, 2024
Re: Tax Collector's Narrative for July 2024 End of Month **reports** (plural)

Please note that there are two end of month spreadsheets for July 2024, representing collections through 7/31/2024 on the year that (technically) ended June 30, 2024, as well as current collections on the year that (technically) began July 1, 2024, and that ends June 30, 2025.

As of the end of July 2024, for the fiscal year that began on 7/1/2023, we collected more than \$374.4 million against what was our \$379 million adjusted levy. The cumulative net adjusted levy remained significantly reduced from the original budgeted levy by more than \$4.1 million, primarily due to credits resulting from stipulated judgments in property tax appeal cases. As of the end of July 2024, our current collection rate for that thirteen month period was **98.77%**. We also collected **99.54%** of our sewer use levy, more than \$18.3 million, and **87.51%** of the Industrial Pretreatment Program (IPP) fee billing on behalf of the WPCA.

Compared with the prior fiscal year, we ended July 2024 slightly ahead of last year for collection of taxes (.12% difference) and for sewer use (.63%), and slightly down for the IPP fee (-0.98%). Throughout the past fiscal year, we saw the effects of transferred payments from prior years taxes to current taxes, in accordance with court stipulated judgments in property tax appeal cases, as noted above. The figures we report on these monthly spreadsheets are **net** of refunds and credits.

For prior years' collections, our May 2024 report showed we had collected in excess of \$4 million in past due taxes and interest in the first 11 months of the fiscal year that was to end on 6/30/2024; however, the reports for the months of June 2024, and now July 2024, show our net year-to-date collections of past due taxes and interest, in that thirteen month period, as only \$2.5 million (June) and now \$1.2 million. Again, this is a result of our having had to transfer prior years' payments (that previously showed as collections) to new, 2023 grand list bills (due July 1, 2024) in accordance with judgments stemming from the court cases mentioned above. If not for the tax sale endeavor begun in November 2023, our net back tax collections for fiscal year end 2024 would have been a negative amount, as they were in fiscal year end 2023 reports (last year), and for the same reason.

With regard to current collections, shown on the other spreadsheet, as of the end of July 2024, one month into our new fiscal year, we collected nearly \$173 million against our \$368 million adjusted levy. Note that the net adjusted levy is already significantly reduced from the original budgeted levy by more than \$1.6 million, primarily due to credits resulting from stipulated judgments in property tax appeal cases. As of the end of July 2024, our current collection rate was **46.96%**. We also collected **46.12%** of our sewer use levy, more than \$8.7 million, and **58.21%** of the Industrial Pretreatment Program (IPP) fee billing on behalf of the WPCA.

Compared with the prior fiscal year, we ended July 2024 ahead of last year for collection of taxes (3.42%), sewer use (1.18%), and the IPP fee (11.20%). These variances are likely due to our success in having mailed our tax bills earlier this year than we did last year. We also collected an additional \$1.6 million in past due taxes, interest and fees during the months of June and July 2024, nearly \$1 million more than what had been collected in back taxes during the same period last fiscal year. This is due to the activity involved in the tax sale.

Our third-party collection agency continues to bill on our behalf for suspended motor vehicle accounts. Through the end of June 2024, in conjunction with their efforts, we collected more than \$1,067,332 in past due motor vehicle taxes and interest due to the City. This agency's fees are charged in addition to the taxes and interest due to the City, and are paid by the taxpayers who owe the past due bills, so we collect what is due to us in full. Accounts that we placed in suspense in May 2024 have already been turned over to the collection agency for skip tracing, and we will continue to collect on those accounts.

The collection period for the newly issued 2023 grand list tax bills concluded on August 1. The collection went well, and there were no major issues. As in prior years, taxpayers were able to pay online, by phone using an automated service, by mail, in person at the tax collector's office, or in person at one of ten Norwalk bank branches that served as "satellite" payment locations for those who do not want to make the trip to the city hall campus. We continue to encourage taxpayers to consider using the E Check (ACH payment) payment option, also called an electronic check, to pay their taxes. This method avoids the risk of a mailed payment being lost or stolen, can be scheduled at a time of the taxpayer's choosing, and costs only \$1.25 in additional fees, a modest amount compared with the additional fees charged for using credit or debit cards. The fact that motor vehicle bills were mailed on June 14 rather than at the very end of June made the collection significantly smoother for in person payment processing at the tax collector's office, and taxpayers did not experience long wait times in line.

Our tax sale, scheduled for Monday, September 9, 2024, is less than five weeks away. Our targeted collection for this sale was originally \$4.5 million. We started work on the sale in November 2023. We subsequently increased our targeted collection goal and added more properties, as well as numerous properties on which more than \$400,000 in blight fees are owed. As of this writing, **we have collected more than \$5.3 million** on these tax sale properties since we began working on the sale. At the beginning of June there were approximately 130 properties remaining in the sale; at the time of our July report there were 80 remaining, and as of this writing, we have 55 remaining and 169 paid in full. We anticipate many more properties will pay off prior to the sale on September 9. Usually, 90 – 95% of the properties originally slated for sale are removed from the sale when the taxes are paid. If this sale follows prior patterns, we expect to have between 15 – 25 properties remaining on the day of the sale; all the others will have paid.

We filed our sale notices on July 1; have done three major mailings so far, and published four legal notices in the Norwalk Hour. We posted boards with tax sale property information in the City Hall lobby, and have a dedicated website with sale information, including maps, access to field card information, photos of the properties if available, and information about what properties have paid and what remains in the sale. That site is updated daily, and can be found at: <https://storymaps.arcgis.com/stories/00d984cac70d4ae49f41a8936c0c638f> or from the tax collector's home page on the city website.

The primary purpose and intent of the tax sale remains to collect past due taxes - not to offer properties for sale or to redistribute property ownership. The 2024 tax sale will be our 10th sale since 2003. We have collected a cumulative total of more than \$47 million on properties directly included in tax sales; this does not include ancillary collections on properties not included in the sales that were nonetheless brought current due to publicity surrounding the sale initiatives. We are attempting to compel payment using one of the methods authorized by state law and utilized in many Connecticut municipalities. More effective tax collections and higher current and back collection rates allow policy makers to set lower mill rates, as they will require a smaller allowance for uncollectible taxes. Conversely, lower tax collection rates require higher mill rates, as not everybody pays on time, and the funds nonetheless are being allocated for spending, so the on-time taxpayers make up the difference. Lower mill rates allow for more stable budgeting, contribute to higher bond ratings, and serve as de facto tax relief for every taxpayer. I depend upon, and appreciate, the support of policy makers and of the Administration as my division and I pursue these enforcement measures. I will continue to keep all stakeholders advised of our progress, and am available to respond to questions, issues or concerns.

ADT'L 60-DAY COLLECTION

TAX COLLECTOR'S REPORT
JULY 2024

FISCAL YEAR 2023-2024 (2022 GRAND LIST)		ADJ. TAX COLLECTIONS JUN 23 - JUL 24		COLLECTION %	CORRECTED LEVY*	CHANGE IN LEVY	COLLECTION %
	ORIGINAL LEVY						
AUTOMOBILE-REGULAR	\$30,725,059.50	\$27,388,017.90	89.14%	\$29,435,048.66	(\$1,290,010.84)	93.05%	
AUTOMOBILE-SUPPLEMENTAL	\$4,210,689.03	\$3,713,957.48	88.20%	\$4,198,720.39	(\$11,968.64)	88.45%	
PERSONAL PROPERTY	\$22,422,652.30	\$21,501,825.29	95.89%	\$22,245,701.03	(\$176,951.27)	96.66%	
REAL ESTATE	\$325,927,765.40	\$321,884,709.63	98.76%	\$323,259,588.92	(\$2,668,176.48)	99.57%	
TOTAL TAX	\$383,286,166.23	\$374,488,510.30	97.70%	\$379,139,059.00	(\$4,147,107.23)	98.77%	
SEWER USE	\$18,240,059.00	\$18,332,303.26	100.51%	\$18,417,123.00	\$177,064.00	99.54%	
IPP FEE	\$199,250.00	\$173,931.71	87.29%	\$198,749.84	(\$500.16)	87.51%	
FISCAL YEAR 2022-2023 (2021 GRAND LIST)		ADJ. TAX COLLECTIONS JUN 22 - JUL 23		COLLECTION %	CORRECTED LEVY*	CHANGE IN LEVY	COLLECTION %
	ORIGINAL LEVY						
AUTOMOBILE-REGULAR	\$27,605,498.25	\$25,377,842.45	91.93%	\$27,145,077.68	(\$460,420.57)	93.49%	
AUTOMOBILE-SUPPLEMENTAL	\$4,572,442.02	\$3,571,725.47	78.11%	\$4,397,006.25	(\$175,435.77)	81.23%	
PERSONAL PROPERTY	\$26,217,238.98	\$21,228,609.24	80.97%	\$21,686,435.69	(\$4,530,803.29)	97.89%	
REAL ESTATE	\$315,360,461.09	\$309,926,886.61	98.28%	\$311,795,097.01	(\$3,565,364.08)	99.40%	
TOTAL TAX	\$373,755,640.34	\$360,105,063.77	96.35%	\$365,023,616.63	(\$8,732,023.71)	98.65%	
SEWER USE	\$17,981,973.00	\$17,415,551.60	96.85%	\$17,608,319.48	(\$373,653.52)	98.91%	
IPP FEE	\$190,750.00	\$168,144.66	88.15%	\$190,000.00	(\$750.00)	88.50%	
TAX DIFFERENCE 2021 G.L. vs. 2020 G.L. INCREASE/(DECREASE)	\$9,530,525.89	\$14,383,446.53	1.36%	\$14,115,442.37	\$4,584,916.48	0.12%	
SEWER DIFFERENCE 2021 G.L. vs. 2020 G.L. INCREASE/(DECREASE)	\$258,086.00	\$916,751.66	3.66%	\$808,803.52	\$550,717.52	0.63%	
IPP DIFFERENCE 2021 G.L. vs. 2020 G.L. INCREASE/(DECREASE)	\$8,500.00	\$5,787.05	-0.86%	\$8,749.84	\$249.84	-0.98%	

* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION

**TAX COLLECTOR'S REPORT
JULY 2024**

FISCAL YEAR 2024-2025 (2023 GRAND LIST)		ADJ. TAX COLLECTIONS				
	<u>ORIGINAL LEVY</u>	<u>JUN 24 - JUL 24</u>	<u>COLLECTION %</u>	<u>CORRECTED LEVY*</u>	<u>CHANGE IN LEVY</u>	<u>COLLECTION %</u>
AUTOMOBILE-REGULAR	\$30,485,520.62	\$20,747,688.42	68.06%	\$30,331,285.41	(\$154,235.21)	68.40%
PERSONAL PROPERTY	\$24,660,647.62	\$5,430,943.73	22.02%	\$24,586,556.37	(\$74,091.25)	22.09%
REAL ESTATE	\$314,512,159.95	\$146,645,248.96	46.63%	\$313,099,959.18	(\$1,412,200.77)	46.84%
TOTAL TAX	\$369,658,328.19	\$172,823,881.11	46.75%	\$368,017,800.96	(\$1,640,527.23)	46.96%
 SEWER USE	 \$19,044,215.00	 \$8,764,399.75	 46.02%	 \$19,004,449.00	 (\$39,766.00)	 46.12%
IPP FEE	\$167,750.00	\$97,500.00	58.12%	\$167,500.00	(\$250.00)	58.21%

FISCAL YEAR 2023-2024 (2022 GRAND LIST)		ADJ. TAX COLLECTIONS				
	<u>ORIGINAL LEVY</u>	<u>JUN 23 - JUL 23</u>				
AUTOMOBILE-REGULAR	\$30,725,059.50	\$16,632,817.71	54.13%	\$30,238,969.72	(\$486,089.78)	55.00%
PERSONAL PROPERTY	\$22,422,652.30	\$6,087,307.42	27.15%	\$22,368,699.15	(\$53,953.15)	27.21%
REAL ESTATE	\$325,927,765.40	\$141,424,881.17	43.39%	\$324,359,684.46	(\$1,568,080.94)	43.60%
TOTAL TAX	\$379,075,477.20	\$164,145,006.30	43.30%	\$376,967,353.33	(\$2,108,123.87)	43.54%
 SEWER USE	 \$18,240,059.00	 \$8,289,414.89	 45.45%	 \$18,447,941.06	 \$207,882.06	 44.93%
IPP FEE	\$199,250.00	\$94,375.05	47.37%	\$200,750.00	\$1,500.00	47.01%

TAX DIFFERENCE 2022 G.L. vs. 2021 G.L. INCREASE/(DECREASE)	<u>(\$9,417,149.01)</u>	<u>\$8,678,874.81</u>	<u>3.45%</u>	<u>(\$8,949,552.37)</u>	<u>\$467,596.64</u>	<u>3.42%</u>
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SEWER DIFFERENCE 2022 G.L. vs. 2021 G.L. INCREASE/(DECREASE)	<u>\$804,156.00</u>	<u>\$474,984.86</u>	<u>0.58%</u>	<u>\$556,507.94</u>	<u>(\$247,648.06)</u>	<u>1.18%</u>
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IPP DIFFERENCE 2022 G.L. vs. 2021 G.L. INCREASE/(DECREASE)	<u>(\$31,500.00)</u>	<u>\$3,124.95</u>	<u>10.76%</u>	<u>(\$33,250.00)</u>	<u>(\$1,750.00)</u>	<u>11.20%</u>
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	FISCAL YR 2024-2025 (JUL 24 - JUL 24)	FISCAL YR 2023-2024 (JUL 23 - JUL 23)	CUR YR vs. PRIOR YR INC/(DEC)
BACK TAXES COLLECTED			
PRIOR TAXES	\$1,185,104.75	\$524,329.89	\$660,774.86
PRIOR SEWER USE FEE	\$99,250.31	\$18,496.96	\$80,753.35
PRIOR IPP FEE	\$1,751.82	\$0.00	\$1,751.82
TOTAL PRIOR TAX, SEWER & IPP	\$1,286,106.88	\$542,826.85	\$743,280.03
 CURRENT INTEREST	 \$0.00	 \$0.00	 \$0.00
PRIOR INTEREST	\$253,360.22	\$129,340.90	\$124,019.32
SEWER USE FEE INTEREST	\$19,635.33	\$3,230.52	\$16,404.81
IPP FEE INTEREST	\$334.02	\$0.00	\$334.02
TOTAL INTEREST COLLECTED	\$273,329.57	\$132,571.42	\$140,758.15
 PRIOR LIEN FEE	 \$4,185.43	 \$1,536.00	 \$2,649.43
CURRENT LIEN FEE	\$0.00	\$0.00	\$0.00
TOTAL LIEN FEE COLLECTED	\$4,185.43	\$1,536.00	\$2,649.43
 MISC FEES COLLECTED	 \$37,190.85	 \$9,427.29	 \$27,763.56
 TOTAL PRIOR TAX, ALL INTEREST & ALL FEES	 \$1,600,812.73	 \$686,361.56	 \$914,451.17

* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION

ARPA – CSFRF FORM

Municipality: City of Norwalk

Contact Name: Jessica Vonashek

Title: Chief, Economic and Community Development

Email Address: jvonashek@norwalkct.gov

Phone Number: 203-984-1304

Funding Amount: \$ __1.4M__

(If you are utilizing funds for various projects, please identify the amounts for each project and complete a separate form for each project)

Project Name: 6 Butler Acquisition

Project Description:

The City of Norwalk will use \$1.4M to purchase a 0.19 acre property at 6 Butler Street in the Wall Street/West Avenue neighborhood of Norwalk. Thirty parking spaces, located in a structured parking garage across the street, will be deeded with the parcel and included in the sale. This parcel is currently vacant.

This site is uniquely placed between several public assets and will provide a strong linkage between them all. The site is located adjacent to the pre-existing Fera Park, the Mathews Park, the Lockwood Mathews Mansion, the Stepping Stones Museum for Children, and the Center for Contemporary Printmaking. In addition, it is located across Butler Street from the Norwalk Art Space, a nonprofit art gallery and educational facility.

The goal of this purchase is to provide a connection point between the growing Wall Street/West Avenue neighborhood, which has an addition 300+ units coming online within the next twelve months and the public and nonprofit entities listed above. The purchase of the parcel will allow for the City to expand Fera Park, provide additional parking spaces (structured and non-structured) for public patrons, which can also be utilized by the Norwalk Art Space, as well as provide an additional connection, besides the intersection of West Avenue and Connecticut Avenue for traffic.

These improvements will be beneficial to all Norwalk residents, as well as non-residents that come to the City to visit the above organizations and amenities.

**Project Detail:**

Please see Project Description above.

Project Timeline:

The goal for this project is to seek Land Use Committee, Planning and Zoning Commission, and Common Council approval in September 2024. With those approvals in place, the city would have the legal team draw up contracting for the purchase and closing of the property, which we anticipate being completed by the end of November.

The City commits to having a signed contract in place for the \$1.4M purchase of 6 Butler by no later than December 31, 2024.

Equity Efforts:

The purchase of 6 Butler supports connectivity and mobility in the City of Norwalk. This purchase will allow residents and non-residents to have easier access to city amenities. The additional entrance into Mathews Park will allow for easier pedestrian and cyclist access, with direct access to hundreds of new residential housing units being built in the neighborhood, supported through the city's sidewalk and bike lane infrastructure.

Community Engagement Efforts:

The purchase of this site is aligned with requests from the Norwalk Art Space, Stepping Stones Museum, Lockwood Mathews Mansion, and others in the neighborhood.

In addition, the purchase of this site will need to go through a set of local approvals, outlined above in the "Timeline" response. This process provides transparency to the public for the purchase, but also provides an opportunity for public comment and feedback at each of the approval stages.

Program Goals:

The purchase of this parcel is to provide connectivity and mobility to a growing neighborhood. Norwalk has focused on sidewalk and bike lane installation, as well as making investments in the Norwalk River Valley Trail. This purchase will allow for a greater connection for those looking to visit the park and the surrounding amenities. We will be able to install bike racks that will promote alternate forms of transportation. The utilization of 6 Butler will also allow for an



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alternative access point which may provide for safer access than the signalized intersection at West Avenue and Connecticut Avenue.

In addition, the purchase of 6 Butler will allow us an opportunity to increase our tree canopy, with the slight expansion of Fera Park on Butler Street. It will also allow us to plant shrubbery along the entrance and provide for a welcoming entrance into Mathews Park.\

Indicators may include, but are not limited to: increased park land, increased tree inventory, increased tree canopy, increased bike rack installations, increased parking opportunities, parking utilization, park visitation, increased attendance at Stepping Stones Museum for Children, Lockwood Mathews Mansion, the Norwalk Arts Space and the Center for Contemporary Printmaking.

Capital Expenditures:

- This project does not include an additional capital expenditure.

TYPE OF CAPITAL EXPENDITURE LIST:

- Acquisition of equipment for COVID-19 prevention and treatment
- Adaptions to congregate living facilities
- Affordable housing, supportive housing, or recovery housing
- Behavioral health facilities and equipment
- Childcare, daycare and early learning facilities
- COVID-19 testing sites and laboratories
- COVID-19 vaccination sites
- Devices and equipment to help household access the internet
- Emergency operations centers
- Food banks and other related facilities
- Improvements to existing facilities for lead remediation
- Installation and improvement of ventilation systems
- Job and workforce training centers
- Medical equipment and facilities addressing health disparities
- Mitigation measures in small businesses, nonprofits, and impacted
- Parks, green spaces, recreational facilities, sidewalks
- Public health data systems
- Rehabilitations, renovation, etc., of vacant/abandoned property
- Schools and other educational facilities
- Technology and equipment to respond to gun violence
- Technology and tools to enhance effectiveness of government programs
- Temporary medical facilities and other measures
- Transitional shelters
- Other (please specify)



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ARPA – CSFRF FORM

Municipality: Norwalk

Contact Name: Sabrina Godeski

Title: Director of Business Development & Tourism

Email Address: sgodeski@norwalkct.gov

Phone Number: 203-854-7948

Funding Amount: \$ 50,000

(If you are utilizing funds for various projects, please identify the amounts for each project and complete a separate form for each project)

Project Name: Arts and Cultural Plan

Project Description:

A brief description should detail the project's purpose, the population being served, the desired outcome from the project and how this outcome is being measured (along with any current data on progress towards to desired outcome). 50-250 words

The City of Norwalk is investing \$100,000 to develop its first Arts and Cultural Plan. This plan will support local institutions and arts-related businesses, while also funding initiatives that benefit residents citywide. A key focus will be ensuring equal and equitable access to arts and cultural experiences for all Norwalk residents. The plan's success will be measured by the achievement of its outlined goals, demonstrating its impact on the community.

Project Detail:

Provide an overview of the main project activities, primary delivery mechanisms, and external partners, if applicable. Include a link to the project website if available. Include a brief description of how a recipient's response is related, and reasonably and proportional to a public health or negative economic impact of COVID-19. If additional space is needed, the agency may attach additional project detail documents as part of the allocation implementation form.

During the COVID-19 pandemic, Norwalk's arts and cultural institutions faced significant challenges, much like others across the nation. In response, the City of Norwalk established an Arts and Cultural District and formed a Commission to oversee the city's cultural activities and enhance the promotion of areas with high concentrations of these institutions. This initiative earned Norwalk the designation of its first Arts and Cultural District by the State of Connecticut in 2024, although the Commission was created in 2021. The Arts and Culture Plan for the City of Norwalk will not only set forth goals and objectives for the district but also detail



funding allocations to support the neighborhood and its arts and cultural institutions and businesses. This district encompasses the Wall Street, West Avenue, and South Norwalk neighborhoods.

Project Timeline:

Provide the anticipated start and end dates of the project, along with an anticipated schedule of major milestones. Please note that all ARPA-CSFRF funds must be obligated by December 31st, 2024, and expended by December 31st, 2026.

The project will go out to bid in September of 2024 and the Contract should be approved in October of 2024. The project is slated to be completed one year after the contract execution date; no later than November 2025.

Equity Efforts:

Discuss if and how the project is promoting equitable outcomes.

An Arts and Cultural Plan promoting equitable outcomes ensures that all community members, regardless of background, have access to cultural resources and opportunities. This is achieved by developing diverse and inclusive cultural programs that reflect the varied backgrounds of the community and by enhancing accessibility to events and facilities.

Addressing physical, economic, and social barriers, such as providing affordable or free events and ensuring venues are accessible to people with disabilities, is crucial. Community engagement is a cornerstone of the plan, involving residents in the planning and implementation process through public forums and collaborative projects. This ensures the plan reflects the community's needs and desires.

The plan will also focus on equitable distribution of resources, prioritizing historically underserved neighborhoods, and implementing educational programs to foster cultural awareness among all age groups. Collaborations with local organizations, businesses, and educational institutions create a supportive network that amplifies the impact of arts and cultural initiatives. By regularly evaluating its impact, the plan can make informed adjustments to effectively promote equity, fostering a vibrant and inclusive cultural landscape.

Community Engagement Efforts:

Discuss if and how the project is incorporating community engagement strategies.

The Arts and Cultural Plan will incorporate community engagement strategies to ensure it reflects Norwalk residents' diverse needs and desires. Public forums, workshops, surveys, and focus groups will gather input and feedback, while collaborative projects and partnerships



with local organizations will extend the plan's reach and impact. Engaging youth through education programs and forming advisory committees with community representatives, including marginalized groups, will ensure inclusivity. Transparent communication through social media, newsletters, and community bulletin boards will keep residents informed and involved, fostering a sense of ownership and participation in the city's cultural development.

Program Goals:

The focus of ARPA-CSFRF funding is to invest in evidence-based programs. All ARPA-CSFRF funded projects must designate and track indicators relating to the program implementation and performance. Describe some of the main goals of the program and your initial strategy to collect data.

The primary goal of the program is to develop an implementation and funding plan for Norwalk's Arts and Cultural District. The focus will be on ensuring equal and equitable access to arts and cultural resources and opportunities for all residents while addressing and mitigating the negative impacts of COVID-19 on these institutions.

Capital Expenditures:

ARPA-CSFRF Reporting Guidelines require additional information for any project that includes a capital expenditure.

- DOES THIS PROJECT INCLUDE A CAPITAL EXPENDITURE? **YES** or NO
 - \$50,000
- TYPE OF CAPITAL EXPENDITURE (See list below):
- TOTAL ESTIMATED AMOUNT OF CAPITAL EXPENDITURES: \$ ____\$100,000_____

TYPE OF CAPITAL EXPENDITURE LIST:

- Acquisition of equipment for COVID-19 prevention and treatment
- Adaptions to congregate living facilities
- Affordable housing, supportive housing, or recovery housing
- Behavioral health facilities and equipment
- Childcare, daycare and early learning facilities
- COVID-19 testing sites and laboratories
- COVID-19 vaccination sites
- Devices and equipment to help household access the internet
- Emergency operations centers
- Food banks and other related facilities



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Policy and Management

- Improvements to existing facilities for lead remediation
- Installation and improvement of ventilation systems
- Job and workforce training centers
- Medical equipment and facilities addressing health disparities
- Mitigation measures in small businesses, nonprofits, and impacted
- Parks, green spaces, recreational facilities, sidewalks
- Public health data systems
- Rehabilitations, renovation, etc., of vacant/abandoned property
- Schools and other educational facilities
- Technology and equipment to respond to gun violence
- Technology and tools to enhance effectiveness of government programs
- Temporary medical facilities and other measures
- Transitional shelters
- Other (please specify)



ARPA – CSFRF FORM

Municipality: City of Norwalk

Contact Name: Robert Stowers/Alan Lo

Title: Director of Recreation and Parks/Buildings and Facilities Manager

Email Address: RStowers@norwalkct.gov/alo@norwalkct.gov

Phone Number: 203-854-7725

Funding Amount: \$ 1,000,000

(If you are utilizing funds for various projects, please identify the amounts for each project and complete a separate form for each project)

Project Name: Norwalk Community Recreation Center at 98 S. Main St.

Project Description:

The goal is to have a 6–7-day recreation center available to families, children, teens and targeted audiences for families and youth at or below the poverty level. The recreation activities requested by the residents are for indoor recreation in multi-use space for yoga, exercises and fitness. There is also a demand for indoor sports such as basketball, volleyball and pickleball.

Project Purpose

The purpose of this particular funding is to supplement existing funding for the Norwalk Community Recreation Center in South Norwalk.

This specific funding will add internal restrooms and showers in the gymnasium area to accommodate users of the gym, spectators and sport league members. Additionally, it will add exterior restrooms for easy access to Ryan Park activities including summer camps.

This project will serve the Norwalk Citizens

Total population 88,755

Households 34,427

Target Population will be those at or below the poverty level.

The average household unit in Norwalk is three people. Of the households, 3029 are below the poverty level, and an estimated 3378 single mom households are right at the poverty level for a total of 6,407 households.

**Project Detail:**

The Norwalk Community Recreation Center is a complete renovation of the existing building providing rooms for programming activities such as dance aerobics; Instructional classes for music, POD cast, STEM, E Sports; Arts and Crafts; work out room with weight and aerobic exercise equipment. Several community meeting and events spaces with kitchens which will allow both teaching as well as catered events. In addition, a new gymnasium with a high school basketball sized court will be added to the existing building.

The new Community Recreation Center will help combat the deficiencies and inequities resulting from the past few years of COVID. The Center will help build community through educating the residents in health and providing recreation and sports, exercise and weight training, dance and aerobics. This is meant to build a healthy community fighting illnesses and sickness, while restoring the closeness of Community

The Community Recreation Center will be available to the citizens of South Norwalk in addition to all citizens of Norwalk. It will be the first Community Recreation Center in Norwalk.

Norwalk Department of Recreation and Parks will be partnering with the Riverview Regional YMCA, located in Wilton, to provide STEM courses and Esports training in a state-of-the-art area designed for these activities.

Project Timeline:

Project bidding will take place this fall with award contracts signed by the end of the year. Construction will commence at the beginning of 2025 and last about 18 months with an opening date in the spring of 2026.

Equity Efforts:

The Recreation Center project will provide the entire community for the first time with a publicly accessible Community Recreation Center. And, although it will be located in South Norwalk, it will be open to the entire City. In addition to all the recreation, art and entertainment and educational sessions and classrooms it offers, it will also have three community meeting spaces for organizations to rent or use for meetings, retreats, and for families and single adults to rent for events, birthday parties, celebrations, wedding receptions etc. Most activities for youth will be drop-in and free.

Community Engagement Efforts:

The project began as an outgrowth of our Recreation and Parks Master Plan. Communities were engaged by on-line surveys, mailed surveys, intercepts, and 4 community meetings, with additional promotions for the disadvantaged communities. Indoor recreation facilities were found to be top tier of our physical plant needs for recreation.



Program Goals:

The goal of this project is to increase participation in education health courses; teach healthy ways of eating, as well as creating an alternative source of productive recreational and educational fun to reduce juvenile delinquency. Our data collection will document and track the number of participants in each program, attendance, and level of participants completing programs. Measuring how much our community rooms are in use by organizations that have a community and civic mission in Health and Human services will quantify the number of residents participating in the community as a whole.

Capital Expenditures:

The ARPA-CSFRF Reporting Guidelines require additional information for any project that includes a capital expenditure.

- DOES THIS PROJECT INCLUDE A CAPITAL EXPENDITURE? **YES** or NO
- TYPE OF CAPITAL EXPENDITURE (See list below): **BOLDED THOSE THAT APPLY**
- TOTAL ESTIMATED AMOUNT OF CAPITAL EXPENDITURES: \$13.2 million

TYPE OF CAPITAL EXPENDITURE LIST:

- Acquisition of equipment for COVID-19 prevention and treatment
- Adaptions to congregate living facilities
- Affordable housing, supportive housing, or recovery housing
- Behavioral health facilities and equipment
- Childcare, daycare and early learning facilities
- COVID-19 testing sites and laboratories
- COVID-19 vaccination sites
- **Devices and equipment to help household access the internet**
- **Emergency operations centers**
- Food banks and other related facilities
- Improvements to existing facilities for lead remediation
- **Installation and improvement of ventilation systems**
- Job and workforce training centers
- Medical equipment and facilities addressing health disparities
- Mitigation measures in small businesses, nonprofits, and impacted
- **Parks, green spaces, recreational facilities, sidewalks**
- Public health data systems
- Rehabilitations, renovation, etc., of vacant/abandoned property
- **Schools and other educational facilities**



- Technology and equipment to respond to gun violence
- Technology and tools to enhance effectiveness of government programs
- Temporary medical facilities and other measures
- Transitional shelters
- Other (please specify)

ARPA – CSFRF FORM

Municipality: City of Norwalk

Contact Name: Joyce Liu

Title: Director of Information Technology

Email Address: jliu@norwalkct.gov

Phone Number: 203-854-7714

Funding Amount: \$ 250,000

(If you are utilizing funds for various projects, please identify the amounts for each project and complete a separate form for each project)

Project Name: Norwalk Network Switch Upgrade Initiative

Project Description:

A brief description should detail the project's purpose, the population being served, the desired outcome from the project and how this outcome is being measured (along with any current data on progress towards to desired outcome). 50-250 words

The project aims to upgrade the City of Norwalk's outdated network switches to enhance the efficiency, security, and reliability of the city's digital infrastructure. This initiative will improve the performance of government operations and provide a modern, robust network. The desired outcome is to achieve a seamless, high-speed, and secure network that supports current and future technological demands.

The success of this project will be measured through network speed, uptime, security incident reduction, and user satisfaction rates. Baseline data indicates that the current network experiences frequent downtimes and slower speeds, which affect service delivery and user experience.

Project Detail:

Provide an overview of the main project activities, primary delivery mechanisms, and external partners, if applicable. Include a link to the project website if available. Include a brief description of how a recipient's response is related, and reasonably and proportional to a public health or negative economic impact of COVID-19. If additional space is needed, the agency may attach additional project detail documents as part of the allocation implementation form.

The project will upgrade the City of Norwalk's outdated network switches to enhance the efficiency, security, and reliability of the city's digital infrastructure. Main activities include procuring and installing new switches, system integration, and testing. The project will be delivered through collaboration with IT network team, continuous project management, and monitoring.



Project Timeline:

Provide the anticipated start and end dates of the project, along with an anticipated schedule of major milestones. Please note that all ARPA-CSFRF funds must be obligated by December 31st, 2024, and expended by December 31st, 2026.

The anticipated start date for the project is September 1, 2024, with an expected end date of September 31, 2025.

Major Milestones and Schedule:

1. Project Initiation and Planning (September 1, 2024 - September 25, 2024):
 - Conduct initial assessment of existing network infrastructure.
 - Develop detailed project plan and timeline.
 - Identify and engage external partners.
2. Procurement of Network Switches (September 25, 2024 - December 31, 2024):
 - Create requisition and Issue PO to vendor.
 - Acquire necessary hardware.
3. Installation and Integration (January 1, 2025 - June 30, 2025):
 - Install new network switches.
 - Integrate new equipment with existing systems.
 - Conduct initial testing and troubleshooting.
4. System Testing and Optimization (July 1, 2025 - September 30, 2025):
 - Perform comprehensive system testing.
 - Optimize network performance and security.

Equity Efforts:

Discuss if and how the project is promoting equitable outcomes.

By enhancing the network infrastructure, the project ensures that residents across all demographics can access online government services more efficiently.

Community Engagement Efforts:

Discuss if and how the project is incorporating community engagement strategies.

N/A

Program Goals:

The focus of ARPA-CSFRF funding is to invest in evidence-based programs. All ARPA-CSFRF funded projects must designate and track indicators relating to the program implementation



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and performance. Describe some of the main goals of the program and your initial strategy to collect data.

The ARPA-CSFRF-funded project aims to enhance Norwalk's network speed, security, user satisfaction, and equitable access. Data collection strategies include monitoring network performance metrics, tracking security incidents, conducting user satisfaction surveys, and analyzing usage statistics. These efforts will provide evidence of program effectiveness and adherence to ARPA-CSFRF guidelines, ensuring impactful outcomes for the community.

Capital Expenditures:

ARPA-CSFRF Reporting Guidelines require additional information for any project that includes a capital expenditure.

- DOES THIS PROJECT INCLUDE A CAPITAL EXPENDITURE? **YES** or NO
- TYPE OF CAPITAL EXPENDITURE (See list below):

This project includes capital expenditures related to upgrading the network switches in Norwalk. This type of expenditure involves the purchase of new hardware and equipment necessary to improve the city's digital infrastructure. Capital expenditures are essential for long-term infrastructure enhancement and sustainability, supporting the project's goals of enhancing network speed, security, and reliability.

- TOTAL ESTIMATED AMOUNT OF CAPITAL EXPENDITURES: \$ 350,000

ARPA – CSFRF FORM

Municipality: City of Norwalk

Contact Name: Lamond Daniels, LCSW, MPA

Title: Chief of Community Services

Email Address: ldaniels@norwalkct.gov

Phone Number: 203-854-7999

Funding Amount: \$ 500,000

(If you are utilizing funds for various projects, please identify the amounts for each project and complete a separate form for each project)

Project Name: Nonprofit Community Recovery Fund

Project Description:

A brief description should detail the project's purpose, the population being served, the desired outcome from the project and how this outcome is being measured (along with any current data on progress towards to desired outcome). 50-250 words

The ARPA funds will be used to support local nonprofits experiencing financial instability due to the pandemic. This financial aid will enable these organizations to continue offering essential community services, such as food assistance, healthcare, mental health services, housing support, and educational programs. By stabilizing these nonprofits, we aim to ensure that vulnerable populations in Norwalk continue to receive the critical support they need during this recovery period. The desired outcome is to maintain the operational capacity of these nonprofits, measured through service utilization data, client satisfaction surveys, and financial health indicators of the organizations. Current data indicates that these services are vital for community well-being, and the funds will help sustain their impact and reach.

Project Detail:

Provide an overview of the main project activities, primary delivery mechanisms, and external partners, if applicable. Include a link to the project website if available. Include a brief description of how a recipient's response is related, and reasonably and proportional to a public health or negative economic impact of COVID-19. If additional space is needed, the agency may attach additional project detail documents as part of the allocation implementation form.



The main project activities funded by ARPA include financial stabilization and capacity building for local nonprofits impacted by the COVID-19 pandemic. These activities encompass:

1. **Financial Assistance:** Providing grants to nonprofits to address revenue losses and increased operational costs due to the pandemic.
2. **Service Expansion:** Enabling nonprofits to expand their services to meet the increased demand in areas such as mental health, housing assistance, and food security.

Primary Delivery Mechanisms:

- **Direct Grants:** Funds will be disbursed directly to eligible nonprofits and collaborating with Fairfield County's Community Foundation to review applications and provide technical assistance.

External Partners:

- **Fairfield County's Community Foundation:** Assisting with the grant review process

Relation to COVID-19 Impact: This project directly addresses the negative economic and public health impacts of COVID-19 by ensuring that nonprofits can continue to provide essential services to Norwalk's vulnerable populations. The financial assistance stabilizes these organizations, allowing them to expand their reach and effectiveness. The project is designed to be both reasonable and proportional to the scale of the pandemic's impact, ensuring that the most critical needs of the community are met through targeted support.

Project Timeline:

Provide the anticipated start and end dates of the project, along with an anticipated schedule of major milestones. Please note that all ARPA-CSFRF funds must be obligated by December 31st, 2024, and expended by December 31st, 2026.

Once funding is secured, the city will be able to issue the Request for Proposals (RFP) immediately, ensuring a swift and efficient start to the project. The application period will be open for 30 days, followed by a review process that generally takes 2 to 3 weeks. All ARPA-CSFRF funds will be obligated by December 31, 2024, and expended by December 31, 2026, in accordance with federal guidelines. This timeline ensures that funds are used effectively and efficiently to meet the project's objectives and support Norwalk's nonprofit community during the recovery period.

Equity Efforts:

Discuss if and how the project is promoting equitable outcomes.

The project promotes equitable outcomes by prioritizing support for nonprofits serving vulnerable populations in Qualified Census Tracts (QCTs). These areas, disproportionately impacted by COVID-19, will receive targeted funding and resources. The project includes accessibility initiatives, such as webinars and technical support, to ensure effective fund utilization. By focusing on QCTs, the project aims to reduce disparities and foster a more equitable recovery for Norwalk's most at-risk communities.

Community Engagement Efforts:

Discuss if and how the project is incorporating community engagement strategies.



Through the city's Community Services Department, over 50 nonprofits have been engaged via stakeholder meetings, one on one engagement opportunities. This ongoing group is frequently used for feedback and exploring additional needs, ensuring the project goals effectively and inclusively addresses urgent community needs through prioritized ARPA funding allocation.

Program Goals:

The focus of ARPA-CSFRF funding is to invest in evidence-based programs. All ARPA-CSFRF funded projects must designate and track indicators relating to the program implementation and performance. Describe some of the main goals of the program and your initial strategy to collect data.

Capital Expenditures: n/A

ARPA-CSFRF Reporting Guidelines require additional information for any project that includes a capital expenditure.

- DOES THIS PROJECT INCLUDE A CAPITAL EXPENDITURE? YES or **NO**
- TYPE OF CAPITAL EXPENDITURE (See list below):
Affordable housing, supportive housing, or recovery housing
- TOTAL ESTIMATED AMOUNT OF CAPITAL EXPENDITURES: \$ ___500,000_____

TYPE OF CAPITAL EXPENDITURE LIST:

- Acquisition of equipment for COVID-19 prevention and treatment
- Adaptions to congregate living facilities
- Affordable housing, supportive housing, or recovery housing
- Behavioral health facilities and equipment
- Childcare, daycare and early learning facilities
- COVID-19 testing sites and laboratories
- COVID-19 vaccination sites
- Devices and equipment to help household access the internet
- Emergency operations centers
- Food banks and other related facilities



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- Improvements to existing facilities for lead remediation
- Installation and improvement of ventilation systems
- Job and workforce training centers
- Medical equipment and facilities addressing health disparities
- Mitigation measures in small businesses, nonprofits, and impacted
- Parks, green spaces, recreational facilities, sidewalks
- Public health data systems
- Rehabilitations, renovation, etc., of vacant/abandoned property
- Schools and other educational facilities
- Technology and equipment to respond to gun violence
- Technology and tools to enhance effectiveness of government programs
- Temporary medical facilities and other measures
- Transitional shelters
- Other (please specify)

ARPA – CSFRF FORM

Municipality: Norwalk

Contact Name: Jared Schmidt

Title: Chief Financial Officer

Email Address: JSchmitt@norwalkct.gov

Phone Number: 203-854-7870

Funding Amount: \$1,800,000

(If you are utilizing funds for various projects, please identify the amounts for each project and complete a separate form for each project)

Project Name:

Schools and other educational facilities.

Project Description:

School specific needs to support students through curriculum, operations, facilities and software.

Project Detail:

- 1) Facilities (Maintenance supplies, Life safety systems and mail room services) \$717,113
- 2) Curriculum Software / Licensing \$134,076
- 3) Special Education support (IEP services, training and software) \$153,000
- 4) Information Technology / Licensing \$360,000
- 5) Police coverage (lot officers, athletic events and school coverage) \$103,000
- 6) Kids In Crisis (high school social work services) \$120,000
- 7) Durham/Elite transportation for high school athletic events \$212,811

Total Project expenditures for BOE \$1,800,000

Project Timeline:

July 1, 2024- June 30, 2025

Please note that all ARPA-CSFRF funds must be obligated by December 31st, 2024, and expended by December 31st, 2026.

Equity Efforts:

This project ensures equitable opportunities, facilities, experiences, and outcomes for all students in alignment with the district's strategic priorities.



Community Engagement Efforts:

Prepare all students so they are ready for further education, career, and workplace opportunities and globally engaged leadership.

Program Goals:

Schools and other educational facilities.

Capital Expenditures:

ARPA-CSFRF Reporting Guidelines require additional information for any project that includes a capital expenditure.

- DOES THIS PROJECT INCLUDE A CAPITAL EXPENDITURE? NO
- TYPE OF CAPITAL EXPENDITURE (See list below):
Schools and other educational facilities
- TOTAL ESTIMATED AMOUNT OF CAPITAL EXPENDITURES: \$ _1,800,000_____

TYPE OF CAPITAL EXPENDITURE LIST:

- Acquisition of equipment for COVID-19 prevention and treatment
- Adaptions to congregate living facilities
- Affordable housing, supportive housing, or recovery housing
- Behavioral health facilities and equipment
- Childcare, daycare and early learning facilities
- COVID-19 testing sites and laboratories
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- Public health data systems
- Rehabilitations, renovation, etc., of vacant/abandoned property
- Schools and other educational facilities
- Technology and equipment to respond to gun violence
- Technology and tools to enhance effectiveness of government programs



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Policy and Management

facilities and other measures

- Temporary medical
- Transitional shelters
- Other (please specify)

From: [Schmitt, Jared](#)
To: [Lam, Chitsamay](#)
Cc: [Conners, Sharon](#)
Subject: RE: ACTION REQUIRED - ARPA CSRF Municipal Funding
Date: Monday, August 5, 2024 8:36:45 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

Here are the reallocations for Thursday's meeting. This should be a single item on the agenda.

Balances to be Reallocated				
Dept	Project	Original Allocation	Amount Spent	Balance to be Reallocated
ECD	BUSINESS COVID ASSISTANCE	\$745,000	\$735,000	\$10,000
ECD	WMBE GRANTS TO SMALL BUSINESS	\$247,500	\$0	\$247,500
ECD	PERMITTING AND LICENSING SOFTWARE	\$400,000	\$0	\$400,000
ECD	ADMINISTRATOR FOR ARP	\$40,000	\$32,517	\$7,483
Fire	FIRE EMERGENCY REPAIR STATION1	\$301,066	\$300,253	\$813
ECD	MAYOR INITIATIVE (SUSTAINABILITY POSITION)	\$450,000	\$281,566	\$168,434
Total		\$2,183,566	\$1,349,336	\$834,230

Reallocations to New Projects		
Dept	Project	New Allocation
Fire	SCBA Air Cylinders	\$280,000
Fire	Purchase of Administrative Vehicles	\$154,230
Police	HQ Parking	\$150,000
Rec	Dog Park (Oyster Shell)	\$100,000
Harbor	Replacement Boat	\$100,000
ECD	Arts & Culture Plan	\$50,000
Total		\$834,230

Jared D. Schmitt
 Chief Financial Officer

City of Norwalk
 125 East Avenue
 Norwalk, CT 06851
 Office: 203.854.7870
 Cell: 203.970.5034
 Email: jschmitt@norwalkct.gov
 Website: www.norwalkct.gov



545 Long Wharf Drive, 8th Floor
New Haven, Connecticut 06511-5950
Telephone: 203-946-3700
CIRMA.org

June 21, 2024

Letter of Commitment for Budget Stabilization Program between the
Connecticut Interlocal Risk Management Agency (CIRMA)
and the
City of Norwalk and Norwalk Board of Education
Effective 7/01/24-25 – 7/01/26-27

CIRMA certifies that the City is eligible for the Budget Stabilization Program for Liability-Automobile-Property (LAP), which includes enhanced risk management services, and a multiple-year coverage period with stabilized rates applicable to annual contributions.

This program provides the following benefits to help the City address their LAP losses:

- The City receives a customized risk management program to reduce loss costs and insurance premiums.
- The City secures a stable multi-year risk management budget to facilitate municipal financial planning.
- The City re-allocates savings from loss costs and insurance premiums to risk management programs and other municipal operational expenses.
- The City enhances its community goodwill and public image through improved risk management practices, reduced losses, and premium savings.

CIRMA's Commitment

- This is a multi-year commitment by CIRMA to assist the City in implementing and monitoring the risk management program and return to the Town the risk management results.
- CIRMA agrees, in partnership with the City, to establish a risk management plan to create a safe municipal environment and reduce losses.
- CIRMA agrees to cap rate increases to the LAP policy as follows:
 - 2024-2025: 0% over 2023-2024, plus exposure
 - 2025-2026: 4% over 2024-2025, plus exposure
 - 2026-2027: 4% over 2025-2026, plus exposure
- Rate increases are exclusive of any variations in the equipment breakdown premium provided through Hartford Steam Boiler, excess liability premium for limits above \$11M and any separately placed policies.
- These are maximum increases possible; actual increases may be less.

- This agreement is subject to modification based on material changes in the State of Connecticut General Statutes and/or material changes in CIRMA's reinsurance terms, conditions, and/or premiums.

City Commitment

- The City agrees not to bid the LAP insurance program referenced herein for the time period noted above in accordance with CIRMA's Budget Stabilization Program.
- The City agrees that the only way to reduce losses is through effective implementation of a risk management program.
- The City agrees to commit sufficient resources to support and implement the risk management initiatives agreed upon with CIRMA.
- The City acknowledges that this is a multi-year approach to reducing losses and to creating a safe municipal environment.

In the event the City bids this contract during this program period, this mutual commitment ceases. Additionally, CIRMA reserves the right to terminate or modify the program for the following reasons:

- If the City does not implement the agreed upon risk management initiatives.
- If the City fails to make timely payment of premiums.
- If the City possesses an unmanaged high risk/non-standard exposure.

David Demchak
President and CEO
CIRMA

Mayor Harry Rilling
Mayor
City of Norwalk

Date

Date

NORWALK COMMON COUNCIL **REQUEST FOR ITEM TO BE PLACED ON AGENDA**

DATE OF REQUEST:

(Note - Agenda closes 12:00 PM on the Thursday before the Council meeting.)

8/9/24

PERSON/DEPARTMENT/COMMITTEE MAKING REQUEST:

Rebecca Kovacs, Recreation & Parks

SECTION ON AGENDA WHERE ITEM IS TO APPEAR:

Recreation & Parks

HAS ITEM BEEN TO A COUNCIL COMMITTEE? YES NO WHICH ONE?

No

HAS THE ITEM BEEN REVIEWED BY THE P&Z COMMISSION UNDER Section 8-24 OF THE STATE STATUTES? YES NO N/A

LIST ITEMS AND ACTION TO BE TAKEN: (Attach document to be approved or backup material. If a contract is to be awarded, please include name of contractor, amount of contract to be awarded and account from which payment will be made.)

1. Authorize the Mayor, Harry W. Rilling, to approve the use of Brien McMahon High School Casagrande Field and immediate surrounding grounds by Brien McMahon High School Band Parents, Inc. for their Cavalcade of Sound to be held on Saturday, September 14th, 2024 from 6:00 P.M. to 11:00 P.M. Set-up time by 9:00 AM Saturday with tear-down by Saturday 10:30 P.M. Approximately 3000 people.
2. Authorize the Mayor, Harry W. Rilling, to enter into an agreement with Lockwood Mathews Mansion for the use of Mathews Park and immediate surrounding grounds for their 17th Annual Old-Fashioned Flea Market to be held on Sunday, September 15th, 2024 from 10:00 A.M. to 4:00 P.M. Set-up time by 7:00 AM Sunday with tear-down by Sunday 6:00 P.M. Approximately 2500 people.
3. Authorize the Mayor, Harry W. Rilling, to approve the use of Tracey Elementary School and immediate surrounding grounds by Norwalk Public Schools for their National School Celebration to be held on Saturday, September 21st, 2024 from 12:00 P.M. to 4:00 P.M. Set-up time by 10:00 AM Saturday with tear-down by Saturday 6:00 P.M. Approximately 350 people.
4. Authorize the Mayor, Harry W. Rilling, to approve the use of Taylor Farm and immediate surrounding grounds by Friends of Norwalk Dogs for their Anniversary Party to be held on Saturday, August 24th, 2024 from 6:00 P.M. to 8:00 P.M. Set-up time by 5:00 P.M. Saturday with tear-down by Saturday 8:30 P.M. Approximately 50 people

5. Authorize the Mayor, Harry W. Rilling, to approve the use of Mathews Park and immediate surrounding grounds by Cycle for the Cause for their Cycle for the Cause to be held on Saturday, September 21st, from 12:30 P.M. to 7:00 P.M. Set-up time by 12:00 P.M. with tear-down by 8:00 P.M. Approximately 90 people.

STATUTORY AUTHORITY UNDER WHICH ACTION IS BEING TAKEN:

EFFECTIVE DATE OF ACTION (if applicable):

Signature of Person Making Request

Please fill in all blanks and note if an item is not applicable.

Amended 4/13/84

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R1254

Status Tentative
Date Aug 9, 2024 9:59 AM
Expiration Date Aug 24, 2024

Customer Name	Doris Minichini - 8307	Work Phone Number	(203) 852-9488x11127
Customer Type	General Public	Home Phone Number	(646) 645-5480
Mailing Address	Brien McMahon High School 300 Highland Avenue Norwalk, CT 06854	Cell Phone Number	(646) 645-5480
		Email Address	dorisminichini@gmail.com
System User	Internet User		

Rental Fee	\$0.00
Discounts	\$0.00
Subtotal	\$0.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$0.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$0.00

Cavalcade of Sound	1 resource(s)	1 booking(s)	Subtotal: \$0.00
Booking Summary			
McMahon High School - Casagrande Field (Field Rental)		Center: Brien McMahon High School	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Sat, Sep 14, 2024 6:00 PM	Sat, Sep 14, 2024 11:00 PM	1500	\$0.00

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	Yes
Are you a Non-Profit or 501C3?	Yes
Do you have a 2nd date in mind or a rain date	No
Field Requested- Type in your selected facility/field.	Jack Casagrande Field/BMHS Athletic Complex
Is there a 2nd date in mind or a rain date or location?	No
What will you be bringing onto the site? (No helium balloons, confetti or drones allowed on City property)	Food, drinks and spirit wear to be sold during event, items needed to run band competition.

Waivers and Information			
WAIVER NAME	DUE DATE	FOR	SIGNING STATUS

2024

[Attachment](#)

Rules & Regulations

1. Permit holders must have their permit while using the facility.
2. Permit holders must have a minimum of ten individuals on the facility during the period allowed. For safety reasons, one adult must be present for every twelve children.
3. Permit holders will be responsible for any damages to the facility.
4. This permit may not be transferred or resold. Any violation of this will result in cancellation of all permits issued to the permit holder. The subleasing of a facility permit is prohibited and is grounds for cancelation of all permits issued to the individual and organization named on the permit.
5. The City of Norwalk Recreation & Parks Department retains the right to temporarily suspend this permit, or to change the field location.
6. The granting of this permit does not give the permit holder the right to sell or offer for sale any articles, tickets, or refreshments, within or adjacent to the facility.
7. Alcoholic beverages may NOT be sold or consumed on Parks Property.
8. Barbecuing is prohibited.
9. Light access available at certain fields. Additional fee required. Must follow City ordinance.
10. Sound ordinance must be observed. Permission for amplified music is needed.
11. LITTERING IS PROHIBITED. TEAMS MUST LEAVE THE FIELD FREE OF LITTER & DEBRIS.
12. METAL CLEATS ARE NOT ALLOWED ON THE SYNTHETIC TURF FIELDS.
13. Use of any chairs on the synthetic turf field is NOT ALLOWED.
14. Organizations are not allowed to use any equipment to prep fields or line the fields. Once the City of Norwalk Parks Dept has lined the field, touch up is allowed between games.
15. The applicant must confine sports activities to the locations & times specified on the permit.
16. The applicant is liable for all damages to property and injuries, by accepting the permit agrees to hold the City of Norwalk harmless from all claims whatsoever from use of fields. A certificate of insurance naming the City of Norwalk, their employees, officers, agents, and anyone affiliated with the City of Norwalk as additional insured in the amount of \$1 million (\$1,000,000) in general liability insurance is required with subrogation waiver checked.
17. The permit is revocable at any time at the discretion of the Recreation & Parks Department. Reasons may include but are not limited to providing false information on the permit, failure to adhere to the rules of the City of Norwalk and failure to adhere to the conditions of the permit.
18. Spring 2024 *PRIORITIES OF USE & USER CATEGORY DESCRIPTIONS ARE IN THE PUBLIC USE POLICY.

Facility Fee: \$350/field fee/field/season

Organizations: \$10/player Travel Team: \$15/player Adult Organizations: \$20/player in-town

Non-Profit Camp/Clinic/Tournament: \$175/3hrs Profit Camp/Clinic/Tournament: \$385/2hrs

Terms of Permit Agreed to: As the applicant, I hereby certify that the information provided is true, complete, and accurate to the best of my knowledge. I agree to follow the City of Norwalk rules and regulations. I understand that failure to do so will lead to the revocation of the permit. I have received, read, and will abide by all the rules and/or policies for use of City of Norwalk facilities.



X:

X:

Date:

Date:

City of Norwalk OnlineMailing Address: 125 East Ave., Norwalk, CT
06851

Phone Number: (203) 854-7806

Email Address: recregistrationsupport@norwalkct.gov**Doris Minichini**

Customer ID: 8307

Work Phone Number: (203) 852-9488x11127

Home Phone Number: (646) 645-5480

Cell Phone Number: (646) 645-5480

Email Address: dorisminichini@gmail.com

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R1466

Status Approved
Date Jul 24, 2024 4:51 PM

Customer Name	Douglas Hempstead - 5257	Work Phone Number	(203) 838-9799x117
Customer Type	General Public	Home Phone Number	(203) 838-9799
Mailing Address	295 West Avenue Norwalk, CT 06850	Email Address	info@lockwoodmathewsmansion.com
System User	Internet User		

Rental Fee	\$0.00
Discounts	\$0.00
Subtotal	\$0.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$0.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$0.00

The Lockwood-Mathews Mansion Museum's 17th Annual Old-fashioned Flea Market			
1 resource(s)		1 booking(s)	Subtotal: \$0.00
Booking Summary			
Mathews Park (Event)		Center: Mathews Park	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Sun, Sep 15, 2024 10:00 AM	Sun, Sep 15, 2024 4:00 PM	2500	\$0.00

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	Yes
Are you requesting a tent? Any tent 10x10 or larger needs approval and permit from Code Enforcement Dept.	No
Are you using a food truck?	Yes
Are you using the pavilion? (Cranbury, Calf Pasture & Fodor Farm sites only)	No
Do you plan on serving alcohol at your event? (No glass or glass bottles allowed at City parks)	No
If so, how many (Up to 2 allowed. Food Trucks not allowed at beach)	2-6
Is there a 2nd date in mind or a rain date or location?	No
Number of people attending? (For the groups at the Cranbury Pavilion I, groups of over 70 are required to rent a portajohn)	2500

What is the setup time?	7:00AM
What type of event?	Flea Market
What will you be bringing onto the site? (No helium balloons, confetti or drones allowed on City property)	Portajohns for attendees and vendors
Will the group be going into the water? (Beach permits only)	No
Will the public be invited to the event?	Yes
Will there be music? No amplified music at the beach.	No
Will you be bringing a grill? (Not allowed on grass, propane only)	No
Will you be having portable restrooms?	Yes
Will you be selling food, beverages, goods or wares?	No
Will you be using any inflatables? (Bounce houses, climb on and slides strictly prohibited)	No
Will you be using display advertising?	No
Will you be using temporary electrical resources?	No
Will you have a catering tent? (Gallaher Mansion site only)	No
Will you have over 200 guests- if so police officer will be required.	Yes
Will you need the Showmobile? (Calf Pasture only)	No
Will you solicit contributions at your event?	No

Waivers and Information

WAIVER NAME	DUE DATE	FOR	SIGNING STATUS
Facility- Facility Rental Event Application Form	Sep 15, 2024	Douglas Hempstead	Waiver Signed by: Douglas Hempstead on Jul 22, 2024

City of Norwalk Recreation & Parks Department Facility Rental Event Application Form

This Contract is further subject to the following covenants and agreements:

- 1.Renter is responsible to ensure that no accumulation of debris or waste or unsafe or hazardous condition is allowed on the premises; that the premises are at all times kept in a safe and clean condition; and that no damage to or destruction of property or the premises itself and its surrounding grounds, roadways and driveways occurs.
 - 2.Dogs are strictly prohibited at all beaches, school grounds and parks except Taylor Farm and parts of Cranbury Park. This rule applies to all beaches at all times. Violation of this rule will result in issuance of a \$100 fine.
 - 3.The City of Norwalk is not responsible for damage to or loss of Renter's property or that of Renter's licensees, invitees, agents and guests. Renter assumes all risks of damage and loss of its personal property. 4.The Renter may bring the following in or onto the Premises: *Any tent (structure) 10 X 10 Feet or larger, including but not limited to; additional electrical lighting equipment, which requires a separate permit from the Code Enforcement Department. It is the Renter's responsibility to obtain this permit from Code Enforcement, Room 121 at Norwalk City Hall *Dunking tanks and other forms of entertainment rentals must be preapproved prior to presenting to the Recreation & Parks subcommittee meeting. At no time will bounce houses be allowed on any city owned properties. Use of such rentals without approval may jeopardize future rental for the person/persons. Any and all rentals, machines, novelties will require a separate Insurance Certificate, which must be obtained prior to the event *No other furniture, structures; machinery or other equipment shall be brought in or onto the premises without the prior written approval of the City of Norwalk, by the Director of Recreation and Parks *Open fires are strictly prohibited from all our indoor facilities, tented areas, under pavilions, or on the Great Lawn in Cranbury Park. Items include candles, sparklers, tiki torches, fire pits, etc. Open wood burning grills are prohibited from being used at any City owned property, unless a separate permit is obtained from the Fire Marshall. Propane grills are allowed however they may not exceed 60" in length*Recreation & Parks strictly prohibits the use of personal or commercial drones at any of the City of Norwalk's properties where private events are taking place. If such usage is reported, appropriate action will be taken immediately and violators will risk disqualification from all future rentals 5. HOLD HARMLESS: Additionally, Renter agrees to indemnify, defend and save harmless the City of Norwalk, it's employees, agents and officials, from and against any and all claims, demands, suits proceedings, liabilities, judgments, financial losses, costs or damages, including attorneys' fees and court costs, on account of bodily injury or death, damage or destruction to property or other financial losses, costs and expenses, of any nature and to any extent which may arise out of or be related in any way to the actions or omissions of the Renter, his or her employees, agents, servants, guests, invitees, or licensees, in connection with Renter's use of the Premises hereunder whether arising directly or indirectly there from. The provisions of this section shall survive the expiration or early termination of this Agreement and shall not be limited in any way by reason of any insurance coverage.
 - 6.Renter hereby releases the City of Norwalk, its agents, officers and employees from and against any and all claims it may have at any time arising out of the condition of the Premises or any fixtures or installations thereon7.ALL POLICIES OF INSURANCE REQUIRED HEREUNDER IN CONNECTION WITH THE ACTIVITIES CONTEMPLATED HEREIN SHOULD INCLUDE A WAIVER OF SUBROGATION 8.The renter is entitled to use only the Premises described herein, including parking areas, and designated means of ingress to and egress from the Premises on such date and during such hours as stated on application. If additional time is used beyond the contracted hours, the renter will be responsible for any and all costs incurred and will be subtracted from the security deposit 9.The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.10.CANCELLATION POLICY: If an event is cancelled by the Renter less than ninety (90) days prior to the confirmed date, there will be no refund of monies paid. If an event is cancelled more than ninety (90) days prior to the confirmed date, then any money paid to date will be refunded, less the non-refundable deposit- which will be retained by the City. However, if the scheduled date is thereafter booked by another event, then the deposit may, at the discretion of the City, be refunded The total fee for your use of the Premises are based upon rates pre-determined by the Recreation and Parks Committee. Facility application must be presented with a \$100 non-refundable deposit to confirm the date. Fees are payable by checks made out to Norwalk Recreation and Parks Department (please include phone number and driver's license number on check for processing purposes) or credit/debit card (NO American Express) Deposit is required at time of reservation to hold the date; the insurance, security deposit and balance of facility rental are due 45 days prior to the event date
- MAIL TO: NORWALK RECREATION AND PARKS DEPARTMENT NORWALK CITY HALL ATTN: REBECCA KOVACS125 EAST AVENUE NORWALK, CT 06851 PHONE: 203-854-7806 FAX: 203-854-7869



X: _____

X: _____

Date: _____

Date: _____

City of Norwalk Online

Mailing Address: 125 East Ave., Norwalk, CT 06851

Phone Number: (203) 854-7806

Email Address: recregistrationsupport@norwalkct.gov

Douglas Hempstead

Customer ID: 5257

Work Phone Number: (203) 838-9799x117

Home Phone Number: (203) 838-9799

Email Address: info@lockwoodmathewsmansion.com

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R1407

Status Tentative
Date Aug 9, 2024 10:16 AM
Expiration Date Aug 31, 2024

Customer Name	Kristen Penta - 8131	Home Phone Number	(203) 768-3384
Customer Type	General Public	Cell Phone Number	(203) 768-3384
Mailing Address	20 Camp St Norwalk, CT 06851	Email Address	pentak@norwalkps.org
System User	Internet User		

Rental Fee	\$0.00
Discounts	\$0.00
Subtotal	\$0.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$0.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$0.00

National School Of Character Celebration	1 resource(s)	1 booking(s)	Subtotal: \$0.00
Booking Summary			
Tracey Elementary School - Field (Field Rental)		Center: Tracey Elementary School	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Sat, Sep 21, 2024 12:00 PM	Sat, Sep 21, 2024 4:00 PM	350	\$0.00

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	No
Do you have a 2nd date in mind or a rain date	no
Field Requested- Type in your selected facility/field.	Tracey Field
Is there a 2nd date in mind or a rain date or location?	no
What will you be bringing onto the site? (No helium balloons, confetti or drones allowed on City property)	Inflatable Carnival Games, Food truck vendors

Waivers and Information			
WAIVER NAME	DUE DATE	FOR	SIGNING STATUS

2024

[Attachment](#)

Rules & Regulations

1. Permit holders must have their permit while using the facility.
2. Permit holders must have a minimum of ten individuals on the facility during the period allowed. For safety reasons, one adult must be present for every twelve children.
3. Permit holders will be responsible for any damages to the facility.
4. This permit may not be transferred or resold. Any violation of this will result in cancellation of all permits issued to the permit holder. The subleasing of a facility permit is prohibited and is grounds for cancelation of all permits issued to the individual and organization named on the permit.
5. The City of Norwalk Recreation & Parks Department retains the right to temporarily suspend this permit, or to change the field location.
6. The granting of this permit does not give the permit holder the right to sell or offer for sale any articles, tickets, or refreshments, within or adjacent to the facility.
7. Alcoholic beverages may NOT be sold or consumed on Parks Property.
8. Barbecuing is prohibited.
9. Light access available at certain fields. Additional fee required. Must follow City ordinance.
10. Sound ordinance must be observed. Permission for amplified music is needed.
11. LITTERING IS PROHIBITED. TEAMS MUST LEAVE THE FIELD FREE OF LITTER & DEBRIS.
12. METAL CLEATS ARE NOT ALLOWED ON THE SYNTHETIC TURF FIELDS.
13. Use of any chairs on the synthetic turf field is NOT ALLOWED.
14. Organizations are not allowed to use any equipment to prep fields or line the fields. Once the City of Norwalk Parks Dept has lined the field, touch up is allowed between games.
15. The applicant must confine sports activities to the locations & times specified on the permit.
16. The applicant is liable for all damages to property and injuries, by accepting the permit agrees to hold the City of Norwalk harmless from all claims whatsoever from use of fields. A certificate of insurance naming the City of Norwalk, their employees, officers, agents, and anyone affiliated with the City of Norwalk as additional insured in the amount of \$1 million (\$1,000,000) in general liability insurance is required with subrogation waiver checked.
17. The permit is revocable at any time at the discretion of the Recreation & Parks Department. Reasons may include but are not limited to providing false information on the permit, failure to adhere to the rules of the City of Norwalk and failure to adhere to the conditions of the permit.
18. Spring 2024 *PRIORITIES OF USE & USER CATEGORY DESCRIPTIONS ARE IN THE PUBLIC USE POLICY.

Facility Fee: \$350/field fee/field/season

Organizations: \$10/player Travel Team: \$15/player Adult Organizations: \$20/player in-town

Non-Profit Camp/Clinic/Tournament: \$175/3hrs Profit Camp/Clinic/Tournament: \$385/2hrs

Terms of Permit Agreed to: As the applicant, I hereby certify that the information provided is true, complete, and accurate to the best of my knowledge. I agree to follow the City of Norwalk rules and regulations. I understand that failure to do so will lead to the revocation of the permit. I have received, read, and will abide by all the rules and/or policies for use of City of Norwalk facilities.



X:

X:

Date:

Date:

City of Norwalk OnlineMailing Address: 125 East Ave., Norwalk, CT
06851

Phone Number: (203) 854-7806

Email Address: recregistrationsupport@norwalkct.gov**Kristen Penta**

Customer ID: 8131

Home Phone Number: (203) 768-3384

Cell Phone Number: (203) 768-3384

Email Address: pentak@norwalkkps.org

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R1501
Status Approved
Date Aug 6, 2024 3:17 PM

Customer Name	Katherine Snedaker - 1103	Home Phone Number	(203) 984-0860
Customer Type	General Public	Cell Phone Number	(203) 984-0860
Mailing Address	14 Haviland St Unit B1 Norwalk, CT 06854	Email Address	pricesned@gmail.com
System User	Internet User		

Rental Fee	\$0.00
Discounts	\$0.00
Subtotal	\$0.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$0.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$0.00

Friends of Norwalk Dogs Anniversary Party

1 resource(s)1 booking(s)Subtotal: \$0.00

Event Notes:
Fee waived as this is a fundraiser for the park. \$1,000,000 liability insurance naming City of Norwalk as additional insured on file. Special Event permitting in process. Event subject to 8/14 Recreation & Parks Committee meeting.

Booking Summary

Taylor Farm (Event)		Center: Taylor Farm	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Sat, Aug 24, 2024 6:00 PM	Sat, Aug 24, 2024 8:00 PM	1	\$0.00

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	Yes
Are you requesting a tent? Any tent 10x10 or larger needs approval and permit from Code Enforcement Dept.	No
Are you using a food truck?	Yes
Are you using the pavilion? (Cranbury, Calf Pasture & Fodor Farm sites only)	No
Do you plan on serving alcohol at your event? (No glass or glass bottles allowed at City parks)	Yes
If so, how many (Up to 2 allowed. Food Trucks not allowed at beach)	less than 2

City of Norwalk Recreation & Parks Department Facility Rental Event Application Form

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- 1.Renter is responsible to ensure that no accumulation of debris or waste or unsafe or hazardous condition is allowed on the premises; that the premises are at all times kept in a safe and clean condition; and that no damage to or destruction of property or the premises itself and its surrounding grounds, roadways and driveways occurs.
 - 2.Dogs are strictly prohibited at all beaches, school grounds and parks except Taylor Farm and parts of Cranbury Park. This rule applies to all beaches at all times. Violation of this rule will result in issuance of a \$100 fine.
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 - 6.Renter hereby releases the City of Norwalk, its agents, officers and employees from and against any and all claims it may have at any time arising out of the condition of the Premises or any fixtures or installations thereon7.ALL POLICIES OF INSURANCE REQUIRED HEREUNDER IN CONNECTION WITH THE ACTIVITIES CONTEMPLATED HEREIN SHOULD INCLUDE A WAIVER OF SUBROGATION 8.The renter is entitled to use only the Premises described herein, including parking areas, and designated means of ingress to and egress from the Premises on such date and during such hours as stated on application. If additional time is used beyond the contracted hours, the renter will be responsible for any and all costs incurred and will be subtracted from the security deposit 9.The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.10.CANCELLATION POLICY: If an event is cancelled by the Renter less than ninety (90) days prior to the confirmed date, there will be no refund of monies paid. If an event is cancelled more than ninety (90) days prior to the confirmed date, then any money paid to date will be refunded, less the non-refundable deposit- which will be retained by the City. However, if the scheduled date is thereafter booked by another event, then the deposit may, at the discretion of the City, be refunded The total fee for your use of the Premises are based upon rates pre-determined by the Recreation and Parks Committee. Facility application must be presented with a \$100 non-refundable deposit to confirm the date. Fees are payable by checks made out to Norwalk Recreation and Parks Department (please include phone number and driver's license number on check for processing purposes) or credit/debit card (NO American Express) Deposit is required at time of reservation to hold the date; the insurance, security deposit and balance of facility rental are due 45 days prior to the event date
- MAIL TO: NORWALK RECREATION AND PARKS DEPARTMENT NORWALK CITY HALL ATTN: REBECCA KOVACS125 EAST AVENUE NORWALK, CT 06851 PHONE: 203-854-7806 FAX: 203-854-7869



X: _____

X: _____

Date: _____

Date: _____

City of Norwalk Online

Mailing Address: 125 East Ave., Norwalk, CT 06851

Phone Number: (203) 854-7806

Email Address: recregistrationsupport@norwalkct.gov

Katherine Snedaker

Customer ID: 1103

Home Phone Number: (203) 984-0860

Cell Phone Number: (203) 984-0860

Email Address: pricesned@gmail.com

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R1468

Status Tentative
Date Jul 23, 2024 1:09 PM
Expiration Date Aug 22, 2024

Customer Name	Michael Mastroianni - 8958	Home Phone Number	(917) 605-0243
Customer Type	General Public	Email Address	michael@wheelhouseevent.com
Mailing Address	42 Harding Dr South Orange, NJ 07079		
System User	Internet User		

Rental Fee	\$385.00
Discounts	\$0.00
Subtotal	\$385.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$385.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$385.00

Cycle for the Cause	1 resource(s)	1 booking(s)	Subtotal: \$385.00
Booking Summary			
Mathews Park (Event)	Center: Mathews Park		
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Sat, Sep 21, 2024 12:00 PM	Sat, Sep 21, 2024 7:00 PM	90	\$0.00
Resource level fees			\$385.00

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	Yes
Are you requesting a tent? Any tent 10x10 or larger needs approval and permit from Code Enforcement Dept.	No
Are you using a food truck?	No
Are you using the pavilion? (Cranbury, Calf Pasture & Fodor Farm sites only)	No
Do you plan on serving alcohol at your event? (No glass or glass bottles allowed at City parks)	No
If so, how many (Up to 2 allowed. Food Trucks not allowed at beach)	None
Is there a 2nd date in mind or a rain date or location?	No

City of Norwalk Recreation & Parks Department Facility Rental Event Application Form

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 - 6.Renter hereby releases the City of Norwalk, its agents, officers and employees from and against any and all claims it may have at any time arising out of the condition of the Premises or any fixtures or installations thereon7.ALL POLICIES OF INSURANCE REQUIRED HEREUNDER IN CONNECTION WITH THE ACTIVITIES CONTEMPLATED HEREIN SHOULD INCLUDE A WAIVER OF SUBROGATION 8.The renter is entitled to use only the Premises described herein, including parking areas, and designated means of ingress to and egress from the Premises on such date and during such hours as stated on application. If additional time is used beyond the contracted hours, the renter will be responsible for any and all costs incurred and will be subtracted from the security deposit 9.The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.10.CANCELLATION POLICY: If an event is cancelled by the Renter less than ninety (90) days prior to the confirmed date, there will be no refund of monies paid. If an event is cancelled more than ninety (90) days prior to the confirmed date, then any money paid to date will be refunded, less the non-refundable deposit- which will be retained by the City. However, if the scheduled date is thereafter booked by another event, then the deposit may, at the discretion of the City, be refunded The total fee for your use of the Premises are based upon rates pre-determined by the Recreation and Parks Committee. Facility application must be presented with a \$100 non-refundable deposit to confirm the date. Fees are payable by checks made out to Norwalk Recreation and Parks Department (please include phone number and driver's license number on check for processing purposes) or credit/debit card (NO American Express) Deposit is required at time of reservation to hold the date; the insurance, security deposit and balance of facility rental are due 45 days prior to the event date
- MAIL TO: NORWALK RECREATION AND PARKS DEPARTMENT NORWALK CITY HALL ATTN: REBECCA KOVACS125 EAST AVENUE NORWALK, CT 06851 PHONE: 203-854-7806 FAX: 203-854-7869



Payment Schedules

Original Balance: \$385.00 Current Balance: \$385.00

DUE DATE	AMOUNT DUE	AMOUNT PAID	WITHDRAWAL ADJUSTMENT	BALANCE
Sep 21, 2024	\$385.00	\$0.00	\$0.00	\$385.00

X: _____

Date: _____

City of Norwalk Online
Mailing Address: 125 East Ave., Norwalk, CT
06851
Phone Number: (203) 854-7806
Email Address: recregistrationsupport@norwalkct.gov

X: _____

Date: _____

Michael Mastroianni
Customer ID: 8958
Home Phone Number: (917) 605-0243
Email Address: michael@wheelhouseevent.com