

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting: July 23, 2019

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS: Brian Brown, Bike Walk Commission

REAPPOINTMENTS: John Church, Fair Rent Commission
Fran Collier-Clemmons, Fair Rent Commission
Patricia Genuario, Fair Rent Commission
Manny Langella, Fair Rent Commission
Johnnie Mae Weldon, Fair Rent Commission
Dora Witherspoon, Fair Rent Commission
Carol Frank, Human Relations Commission
Daisy Franklin, Human Relations Commission
Thomas Mahoney, Human Relations Commission
Jalin Sead, Fair Housing Advisory Commission
Bryan Kerschner, Facilities Construction Commission
Stan Remson, Facilities Construction Commission

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

B. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

1. Discussion and Authorization for Resolution: 7 Forest Hill, LLC v. City of Norwalk/Zoning Board of Appeals
EXECUTIVE SESSION

VII. COMMON COUNCIL COMMITTEES

A. HEALTH, WELFARE AND PUBLIC SAFETY COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to sign for, and accept, the Youth Service Bureau (YSB) grant award from the State of Connecticut, Department of Children and Families (DCF) for the fiscal years 2020-2021. The allocated amount for the 2020 year is \$54,847
2. Authorize the purchasing agent to execute a purchase order on behalf of the Police Department to MHQ, Inc under Ct Contract #12PSX0194, for the purchase of twelve (12) 2020 Ford Utility Interceptors AWD for the amount not to exceed \$407,000.00. Account 01353-5731
3. Authorize the purchasing agent to execute a purchase order on behalf of the Police Department to low bidder, Fleet Auto Supply, LLC for the purchase and installation of emergency equipment and fit-up on twelve (12) Ford Utility Interceptors under project #3768, not to exceed \$183,000. Account 01353-5731 and Account 030000 2660.
- 4a. Authorize the Mayor, Harry W. Rilling to execute a Memorandum of Understanding with the Connecticut Department of Emergency Service and Public Protection for the shared use of the Connecticut Land Mobile Radio Network (CLMRN).
- 4b. Authorize the Police Chief Thomas Kulhawik to execute any and all agreements, documents or amendments as may be necessary to implement the Memorandum of Understanding related to the Connecticut Land Mobile Radio Network.

B. PUBLIC WORKS COMMITTEE

1. Discussion and possible action on release of the City's interests, including a general release, in the 80± Sq. Ft. Sidewalk Easement and Right-of-Way over the parcel located at 64 South Main Street (Tax Lot 2-58-22-0).
2. Authorize the Mayor, Harry W. Rilling, to execute a Third Amendment to the August 28, 2007 agreement for Professional Engineering Services between the City of Norwalk and A. DiCesare Associates, P.C. regarding the East Avenue Reconstruction Project, for an amount not to exceed \$70,000.00 in accordance with the attached scope of services dated July 31, 2019.

Account No. 09 12 4021 5777 C0471
09 20 4021 5777 C0471

3. Authorize the Purchasing Agent to issue a purchase order to C.N. Wood of Connecticut, LLC, for the purchase of one (1) 2019 Rapidview Pipe Inspection Vehicle for a sum not to exceed \$368,410.00.

Account No. 09 20 4031 5777 C0313

4. Authorize the Purchasing Agent to issue a purchase order to Gabrielli Truck Sales of Milford, for the purchase of one (1) 2020 Mack GU713 Plow Trucks for a sum not to exceed \$231,864.00.

Account No. 09 20 4031 5777 C0313

5. Authorize the Purchasing Agent to issue a purchase order to C.N. Wood of Connecticut, LLC, for the purchase of one (1) Mack GU713 Rear Refuse Loader not to exceed \$237,611.00.

Account No. 09 20 4031 5777 C0313

C. LAND USE AND BUILDING MANAGEMENT COMMITTEE

1. Authorize the Purchasing Agent to issue a purchase order to Ward's Science, for the Next Generation Science Standards non-consumable materials, in an amount not to exceed \$339,248, which includes a 10% contingency.

Account # 0919-5010-5777-CO609 \$49,000

Account # 0920-5010-5777-CO609 290,248

- 2a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with New England Energy Controls, Inc. for the Belden Main Library Building Energy Management System Installation Project for a total not to exceed \$118,423.00. Funds are available from account 0918 7100 5777 C0133.

- 2b. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed \$11,842.00.

D. FINANCE COMMITTEE

1. Accept and Approve the Report of the Claims Committee Dated: August 8, 2019.
2. For informational purposes only: Narrative on Tax Collections dated August 8, 2019.
3. For informational purposes only: Monthly Tax Collector's Report Dated: July 2019.
- 4a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with First Response Health and Wellness LLC to provide the injury prevention program for the Norwalk Fire Department for 5 years at a cost of \$187,500 with the potential for a 5-year extension at a cost of \$193.125. Account: 161343-5258.

- 4b. Authorize the establish a contingency for additional services as may be required for set up and testing year one and year six to establish baseline and progress of participants and generating statistics not to exceed \$25,000 for the initial 5 year program and \$35,000 for the second 5 year program.

X. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

APPOINTMENTS

BIKE/WALK COMMISSION	M/C	Nrwk Code 20-01
BRIAN BROWN (U)		Term Expires 06/30/2022
454 Main Avenue		
Norwalk, CT 06851		

REAPPOINTMENTS

FAIR RENT COMMISSION	M/C	Nwtk. Code 39
JOHN CHURCH (I)		Term Expires 07/01/2021
17 Staples Court		
Norwalk, CT 06851		

FRAN COLLIER-CLEMMONS (D)		Term Expires 07/01/2022
19 Adamson Avenue		
Norwalk, CT 06854		

PATRICIA GENUARIO (R)		Term Expires 07/01/2022
6 Morningside Place		
Norwalk, CT 06854		

MANNY LANGELLA (D)		Term Expires 07/01/2022
42-50 South Main Street, Apt. 104		
Norwalk, CT 06854		

JOHNNIE MAE WELDON (D)		Term Expires 07/01/2021
40 Taylor Avenue, Apt. 5		
Norwalk, CT 06854		

DORA WITHERSPOON (D)		Term Expires 07/01/2021
5 Observatory Place		
Norwalk, CT 06854		

HUMAN RELATIONS COMMISSION	M/C	Nwtk. Code 60-3
CAROL FRANK (R)		Term Expires 09/01/2021
5 Cranbury Woods Road		
Norwalk, CT 06851		

DAISY FRANKLIN (D)		Term Expires 09/01/2021
2 Goodrow Street # 2		
Norwalk, CT 06855		

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**REVISED AGENDA
7:30 PM EST**

**AUGUST 13, 2019
COUNCIL CHAMBERS**

THOMAS MAHONEY (U)
20 Granite Drive
Norwalk, CT 06851

Term Expires 09/01/2021

FAIR HOUSING ADVISORY COMMISSION

M/C

Nwtk. Code 59-A

JALIN SEAD (D)
24 Woodbury Avenue
Norwalk, CT 06850

Term Expires 09/01/2021

FACILITIES CONSTRUCTION COMMISSION

M/C

Nwtk. Code 30-15

BRYAN KERSCHNER (D)
5 Outer Road
Norwalk, CT 06854

Term Expires 01/01/2023

STAN REMSON (U)
18 Tanglewood Lane
Norwalk, CT 06851

Term Expires 01/01/2023

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PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO
THE AVAILABILITY OF FUNDS**

Mayor Rilling called the meeting to order at 7:31 p.m. and led the Assembly in reciting the Pledge of Allegiance.

Ms. King read the notice stating that the meeting was being audio recorded and videotaped with subtitles for public broadcast. She asked everyone to speak clearly, one at a time, into the microphone and said that assisted listening devices were available.

I. ROLL CALL

Ms. King called the Roll. The following Common Council members were present:

Council at Large:	Mr. Michael Corsello Mr. Colin Hosten	Ms. Barbara Smyth Mr. Nicholas Sacchinelli
District A:	Ms. Eloisa Melendez	Mr. Chris Yerinides
District B:	Ms. Darlene Young	
District C:	Mr. John Kydes	Ms. Beth Siegelbaum
District D:	Mr. George Tsiranides	Mr. Douglas Hempstead
District E:	Mr. John Igneri	Mr. Thomas Livingston

At Roll Call there were thirteen (13) Common Council members present and two (2) absent (Mr. Burnett and Mr. Dumas). Also present were Mayor Harry Rilling, Corporation Counsel, Mario Coppola and City Clerk, Donna King.

II. ACCEPTANCE OF MINUTES

Regular Meeting: July 9, 2019

The following correction was made to page 6, second sentence: the City could save an estimated 6.6% and achieve a \$2.1 million savings over the next 14 years.

**** MR.IGNERI MOVED TO ACCEPT THE MINUTES AS AMENDED**
**** MOTION PASSED WITH TWO (2) ABSTENTIONS (MR. YERINIDES AND MS. YOUNG)**

III. PUBLIC PARTICIPATION

Mayor Rilling announced that following discussions today, the Common Council will table item 7D1 to September 12th; however, they will still listen to comments during the public participation portion of this meeting. They will work on the design and how to maintain the area as an arts center. Currently there are four options relative to the arts cultural center.

Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted.

Mr. Lee Levy, spoke about the design of the proposed building and said it was improper. Aside from the mall, this is the most important construction project in Norwalk. After the flood of 1955, the result was the construction of one story buildings. The thought was they were temporary. He urged the Common Council to consider the design of this building as it will be an important addition to Wall Street.

Mr. Bill Kutik said that Wall Street Place has to get finished, because teachers, Firefighters and Police officers and other Norwalk employees need to be able to live where they work. He suggested that the Garden Cinema be run by a new non-profit.

Mr. Peter Fullham said he was very happy about the news; however, the project should not be 100% affordable housing. For businesses to flourish, it needs to be a mix.

Ms. Debora Goldstein proposed that phases two and three be abandoned. They do not provide adequate protection for past mistakes and the one-way street needs to be resolved. She pointed out what the plan does not do.

Mr. John Romano said that it looks like the issues are starting to be addressed. He asked the Common Council to reconsider the LDA and to come up with something that is more appealing to the citizens of Norwalk.

Mr. John Flynn said that the 100% affordable housing units would be run by the Norwalk Housing Authority. He brought up ethics guidelines. Mayor Rilling responded to Mr. Flynn and told him that the Norwalk Housing Authority was not going to be managing Wall Street Place.

Ms. Elizabeth Greenwood said that Washington Village was built as a mixed used and asked why this development was going to be 100% affordable. She said this location is far from the bus hub and asked what is going to be taken into consideration during construction for those who are disabled. She said she does a considerable amount of walking there and is disabled. Ms. Greenwood talked about the noise levels from the bridge and mall construction.

Mr. Chris Ward, Stamford resident said he is an independent film maker and advocated for saving the Garden Cinema.

Mr. Richard Bonenfant said the City is trying to attract families to Norwalk, but the schools are filled. He asked where the children living in the building will play and go to school.

Ms. Nancy McGuire spoke in support of saving the Garden Cinema. She said she was not against affordable housing, but said that the Garden Cinema pays \$3.00 per square foot and the new development will pay \$.76 per square foot. She said tenants want to be within walking distance of a train station. This 100% affordable housing project is a total win for the developer but a loss for the taxpayers.

Mr. Michael McGuire said this project may not get built, because of certain standards that have to be met. The on-going lawsuits are a non-starter. In addition, at \$800,000 per unit it is going to be very challenging and the project will be heavily scrutinized.

Ms. Lisa Brinton said she was happy this item was tabled. She said she hoped the Common Council would look at the financing and economics of this deal. The terms of the deal bail out Citibank and provide a nice fee for the McClutchy's. Ms. Brinton talked about the impact on services additional residents and children would have. She said there are more first responder calls, resulting in an additional minute to the response time. PoKo is the poster child for a bad land deal. She said they need to look at the financial of this deal.

Mr. Michael Barbis, Chair, Board of Education spoke about the impact the development will have on the schools. Based on the 2018/2019 school year, they had 94 new students from the new apartments. This project will add between 25 -- 46 additional students. The cost to educate 25 students is \$437,000 and over \$800,000 to educate 46 students.

Mr. David Katz spoke in support of saving the Garden Cinema. He added that it is not the City's obligation to bail out the lender on the project.

Mr. Marc Alan thanked the Mayor for being open to options regarding the Garden Cinema. He also thanked the 3,000 people who signed the petition in the last two days.

Mr. Frank Farriker said this is a great opportunity to figure out how to make uptown Norwalk into an arts hub.

Ms. Ursula Caterbone said the announcement to table the item is a step in the right direction. She asked the Common Council to keep the Garden Cinema and use it as an arts center. This area boasts a lot of actors who are huge film buffs and would support a film arts center.

Mr. Urban Mulvahill asked if the mechanical parking garage was still part of the project. When he was a member of the Parking Authority, they expressed concern about the parking for the project.

Ms. Lisa Henderson spoke in opposition to moving the PoKo plan forward. The plan does not benefit the taxpayers of Norwalk who deserve better than this.

Ms. Diane Lauricella said this is one of the more important projects in our time. She asked that the four options be presented to the public. She said this is not public housing. She asked the Common Council to discuss the value of independent research to see how to make this deal fair to the taxpayers. The development has to reduce the length of years that taxes are forgiven. In addition, they need to discuss the number of children that will live in the project. The Garden Cinema is an asset and a center of activity. Ms. Lauricella asked the Common Council to consider re-inserting 25 – 30% market rate units. While the trend is to have more rental units, it needs to be fair to the taxpayers rather than Citibank. Instead of using “may” in the LDA, she said they need to use “must”.

Ms. Donna Smirniotopoulos said she loves the Garden Cinema and spoke about the history. In May 2018 she said she filed an FOI request about Wall Street Place, Phase I, related to the identification of the developer and anything and everything that might be of interest to the taxpayers. She said that what she uncovered contained damning information. She asked what has been going on over the past 18 months that it is at a standstill. She said that it sounds like it was about to fall down, then on January 8th, Mr. Sheehan said that the developer had strong ties to the Malloy administration. Ms. Smirniotopoulos said this family donated to the Democratic State Central Committee and that Ms. Melendez should recuse her self when they vote on this item. They need to be careful with the way then handle taxpayer money.

Mr. Jason Milligan told the Common Council that he was proud of them. He named the properties he owns in the Wall Street area and said he has a stake in that area. He apologized to Mr. Kydes, Mr. Coppola and Mayor Rilling for the way he treated them. He said he is amenable to providing parking for the project for a reasonable fee.

Ms. Joanne Horvath asked what happened to the plans for the original historical looking brick building. She said that is what the building should look like and the present building should be demolished. She said it is imperative that Isaac Street remain a two-way street.

Mr. Darnell Crossland said the building is tantamount to a housing project and is not adding to the area. No one wants that project in that area and they need to re-think the plans. He suggested taking the building down and starting over. He suggested killing the parking lot deal.

Ms. Nancy Diamond said that for the last nine years, she produced a film series at the Garden cinema. People attending the film series also went to the local restaurants. She urged the Common Council to incorporate the Garden Cinema as part of the plan.

Mr. Rene Fontaine said the Garden Cinema brings people into Norwalk from surrounding towns and has a vital purpose.

There were no other members of the public who wished to speak and the public participation portion of the meeting was closed.

A recess took place at 8:51 p.m. The meeting reconvened at 9:02 p.m.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS: There were none.

APPOINTMENTS:

Due to a potential conflict of interest Ms. Smyth recused herself and left the Common Council Chambers.

**** MR. LIVINGSTON MOVED TO APPROVE THE FOLLOWING
APPOINTMENT:**

PETER SMYTH, ARTS COMMISSION

Mr. Livingston and Ms. Melendez spoke in support of this appointment.

**** MOTION PASSED UNANIMOUSLY**

Ms. Smyth returned to the Common Council Chambers.

REAPPOINTMENTS:

**** MR. KYDES MOVED TO APPROVE THE FOLLOWING REAPPOINTMENTS:**

LOU SCHULMAN, ZONING COMMISSION

STEPHANIE THOMAS, ZONING COMMISSION

MICHAEL WITHERSPOON, ZONING COMMISSION

Mr. Kydes spoke in support of the reappointments. Mayor Rilling expressed his thanks.

**** MOTION PASSED UNANIMOUSLY**

**** MR. KYDES MOVED TO APPROVE THE FOLLOWING REAPPOINTMENT:**

FRANK MANCINI, ZONING COMMISSION

Mr. Kydes spoke in support of the reappointments. Mayor Rilling expressed his thanks and said this is a good group of people on the Zoning Commission.

**** MOTION PASSED UNANIMOUSLY**

**** MR. HEMPSTEAD MOVED TO APPROVE THE FOLLOWING REAPPOINTMENT:**

WILLIAM IRELAND, CHIEF BUILDING OFFICIAL

Mr. Hempstead spoke in support of the reappointment.

**** MOTION PASSED UNANIMOUSLY**

**** MR. CORSELLO MOVED TO APPROVE THE FOLLOWING REAPPOINTMENT:**

BRIAN MCCANN, ASSISTANT CORPORATION COUNSEL

Mr. Corsello, Mr. Hempstead and Ms. Melendez spoke in support of the reappointment.

**** MOTION PASSED UNANIMOUSLY**

**** MR. SACCHINELLI MOVED TO APPROVE THE FOLLOWING REAPPOINTMENT:**

DEANNA D'AMORE, DIRECTOR OF HEALTH

Mr. Sacchinelli, Mr. Hempstead and Mr. Yerinides spoke in support of the reappointment. Mr. Hempstead added that these are fine City employees.

**** MOTION PASSED UNANIMOUSLY**

Ms. King administered the Oath of Office to Mr. Smyth, Mr. Schulman and Mr. Mancini.

MAYOR'S REMARKS:

Mayor Rilling said this is the fifth year of the Mayor's Summer Science & Engineering Program where 50, seventh and eighth grade students from Norwalk participate in the summer camp free of charge at The Maritime Aquarium. He thanked Mr. Kydes and The Maritime Aquarium community. A walk will take place at 6:15 p.m. prior to the Wednesday Summer Concert at Calf Pasture Beach. New signage at the Beach will help people locate where they parked. The annual St. Ann's Feast will be held from July 26 to July 28, 2019.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

Due to a potential conflict of interest, Mr. Hempstead recused himself and left the Common Council Chambers

**** MR. KYDES MOVED TO APPROVE THE FOLLOWING ITEM:**

1. AUTHORIZE MAYOR HARRY W. RILLING TO EXECUTE A DOCUMENT CONFIRMING THAT THE CITY OF NORWALK HAS CONSENTED TO A TRANSFER OF OWNERSHIP OF THE ENTITY WHICH OWNS THE NEW MALL AT 100-101 NORTH WATER STREET WHERE BROOKFIELD PROPERTY REIT, INC., THE SUCCESSOR IN INTEREST TO GENERAL GROWTH PROPERTIES ("BROOKFIELD"), WILL TRANSFER 100% OF THE INDIRECT OWNERSHIP INTERESTS IN THE PROPERTY OWNER TO A NEWLY FORMED DELAWARE LIMITED LIABILITY COMPANY IN WITH A NEW PRIVATE INVESTMENT FUND THAT WILL BE MANAGED BY BROOKFIELD. THE CITY'S CONSENT IS REQUIRED PURSUANT TO AMENDMENT NO. 4, SECTION 11, OF THE LAND DISPOSITION AGREEMENT BY AND BETWEEN THE CITY OF NORWALK, THE NORWALK REDEVELOPMENT AGENCY AND GENERAL GROWTH PROPERTIES, INC. ("GGP").

**** MOTION PASSED UNANIMOUSLY**

Mr. Hempstead returned to the Common Council Chambers.

B. CONSENT CALENDAR:

**** MS. SIEGELBAUM MOVED THE FOLLOWING CONSENT CALENDAR:**

VII.A.1, VII.A.2, VII.A.3, VII.A.4, VII.B.1, VII.C.1, VII.C.2A, VII.C.2B, VII.C.3A, VII.C.3B, VII.C.4A, VII.C.4B, VII.C.5A, VII.C.5B

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. FINANCE COMMITTEE

**1. ACCEPT AND APPROVE THE REPORT OF THE CLAIMS COMMITTEE
DATED: JUNE 13, 2019.**

**2. FOR INFORMATIONAL PURPOSES ONLY: NARRATIVE ON TAX
COLLECTIONS DATED JULY 11, 2019.**

**3. FOR INFORMATIONAL PURPOSES ONLY: MONTHLY TAX
COLLECTOR'S REPORT DATED: JUNE 2019.**

**4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN
AGREEMENT WITH THOMSON REUTERS WESTLAW FOR SUBSCRIPTION
SERVICES RELATED TO LEGAL RESEARCH FOR A SUM NOT TO EXCEED
\$88,680.00.**

B. ORDINANCE COMMITTEE

**1. APPROVE PROPOSED REVISIONS TO CHAPTER 32, CODE OF ETHICS:
§ 32-1 – TITLE; ADMINISTRATION § 32-2 – DECLARATION OF POLICY § 32-
5 – PROHIBITED REPRESENTATION § 32-6 – PROHIBITED USE OF CITY
PROPERTY AND FACILITIES § 32-7 – PROHIBITED USE OF INFLUENCE
AND INFORMATION § 32-10 – NEGOTIATION OF FUTURE EMPLOYMENT**

C. LAND USE AND BUILDING MANAGEMENT COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT TO CONSTRUCTION SOLUTIONS GROUP, LLC'S CONTRACT (CSG) TO PROVIDE PROGRAM MANAGEMENT SERVICES FOR THE MARITIME AQUARIUM FUNCTIONAL REPLACEMENT PROJECT FOR A TOTAL NOT TO EXCEED \$347,830.00 PLUS AN ALLOWANCE OF \$40,000 FOR REIMBURSABLE EXPENSES. FUNDS ARE AVAILABLE FROM THE STATE'S FUNCTIONAL REPLACEMENT ACCOUNT #09194031 5799 C0635

2A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH BESTECH INC. OF CONNECTICUT FOR THE ROWAYTON ELEMENTARY SCHOOL ASBESTOS FLOOR TILE ABATEMENT PROJECT FOR A TOTAL NOT EXCEED \$92,000.00. FUNDS ARE AVAILABLE IN ACCT. # 09205010 5777 C0653.

2B. AUTHORIZE THE NORWALK PUBLIC SCHOOLS FACILITIES DEPT. TO ISSUE CHANGE ORDERS ON THIS CONTRACT FOR A TOTAL NOT TO EXCEED \$9,200.00. FUNDS ARE AVAILABLE IN ACCT. # 09205010 5777 C0587

3A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH RELIABLE FLOORING CONTRACTOR, LLC FOR THE ROWAYTON ELEMENTARY SCHOOL ASBESTOS FLOOR TILE ABATEMENT PROJECT – NEW FLOORING INSTALLATION FOR A TOTAL NOT EXCEED \$48,687.00 (BASE BID PLUS ALTERNATE ITEM). FUNDS ARE AVAILABLE IN ACCT. # 09205010 5777 C0653 AND #09205010 5777 C0587.

3B. AUTHORIZE THE NORWALK PUBLIC SCHOOLS FACILITIES DEPT. TO ISSUE CHANGE ORDERS ON THIS CONTRACT FOR A TOTAL NOT TO EXCEED \$4,869.00. FUNDS ARE AVAILABLE IN ACCT. # 09205010 5777 C0587.

4A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH HAZPROS INC. IN THE AMOUNT OF \$74,500.00, FOR THE BRIEN MCMAHON HIGH SCHOOL UTILITY TUNNEL CLEANING PROJECT. FUNDS ARE AVAILABLE IN ACCT. # 09205010 5777 C0655, UTILIZING STATE OF CONNECTICUT CONTRACT PRICING PER CONTRACT 16PSX0110.

4B. AUTHORIZE THE NPS FACILITIES DEPT. TO ISSUE CHANGE ORDERS ON THIS CONTRACT FOR A TOTAL OF \$7,450.00. FUNDS ARE AVAILABLE IN ACCT. # 09205010 5777 C0655.

5A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH EMCOR SERVICES / NEW ENGLAND MECHANICAL IN THE AMOUNT OF \$46,345.00, FOR BRIEN MCMAHON HIGH SCHOOL BRANCH DUCTWORK CLEANING AND AIR HANDLER CLEANING SERVING AHU #2 & AHU #5 ON THE 2FL. FUNDS ARE AVAILABLE IN ACCT. # 09205010 5777 C0655, UTILIZING STATE OF CONNECTICUT CONTRACT PRICING PER CONTRACT 15PSX0065.

5B. AUTHORIZE THE NPS FACILITIES DEPT. TO ISSUE CHANGE ORDERS ON THIS CONTRACT FOR A TOTAL OF \$4,635.00. FUNDS ARE AVAILABLE IN ACCT. # 09205010 5777 C0655.

**** MOTION PASSED UNANIMOUSLY**

VII. COMMON COUNCIL COMMITTEES

D. PLANNING COMMITTEE

**1. APPROVAL FOR MAYOR HARRY W. RILLING TO EXECUTE THE PROPOSED AMENDMENT TO THE LAND DISPOSITION AND DEVELOPMENT AGREEMENT ("LDA") BY AND BETWEEN THE CITY OF NORWALK, THE REDEVELOPMENT AGENCY OF THE CITY OF NORWALK AND POKO-IWSR DEVELOPERS, LLC, DATED NOVEMBER 14, 2007 (AS AMENDED), AND THE PROPOSED AMENDMENT TO THE LOAN RECOGNITION AGREEMENT ("LRA"), BY AND BETWEEN POKO-IWSR DEVELOPERS, LLC, THE CITY OF NORWALK, THE REDEVELOPMENT AGENCY OF THE CITY OF NORWALK, CITIBANK, N.A...., DATED NOVEMBER 14, 2007 (AS AMENDED), WHICH AMENDMENTS TO THE LDA AND LRA ARE NECESSARY TO ALLOW FOR THE PROPOSED DEVELOPMENT BY MUNICIPAL HOLDINGS, LLC TO COMPLETE THE PHASE I CONSTRUCTION OF THE WALL STREET PLACE PROJECT.
TABLED TO SEPTEMBER 10, 2019 MEETING**

Mr. Kydes said it was important for the entire Common Council to have the same information as the Planning Committee.

Ms. Straus gave an overview of the proposed plan and said the Common Council is being asked to approve the proposed amendment to the LDA and LRA.

Attorney Debra Brancato, representing JHM reviewed the history of the site and recapped the key topics that were presented to the Planning Committee. She noted that JHM and Citibank have been working with the City since 2017 to come up with solutions.

Mr. John McClutchy said he remains committed to addressing the comments to design a film arts center to the extent it is feasible. This review by the Common Council is the beginning of a lengthy process and if the project is approved it will undergo a significant and detailed review process and will be subject to a lot of scrutiny.

Mr. McClutchy gave an overview of JHM and said they have been developing housing for over 50 years. They are going this project with the Richmond Group and they are experts in tax credits. They are concerned with making a development that fits within the community. They listened to what people had to say and reached out to people in the arts community to find a way to save the arts community. He said that he doubts they will be able to save the Garden Cinema because they need the space for parking.

Mr. McClutchy said if they work together, they will find a way to have people be a part of this process. They built 100% affordable units in Darien. There was a lot of skepticism, but it has been more than accepted by the community. He invited members of the Common Council to tour their properties. There is a misconception about 100% affordable housing. He said it is not low-income housing. He said he is here to work with the community and is willing to listen to any comments and suggestions and let people know what works, what does not work and why.

Mr. Todd McClutchy presented preliminary site plans and said it is a two-property development. Parking was proposed to be an automated system, but that was not feasible. They have been able to accommodate a portion of the parking under the building. The parking structure will have approximately 150 parking spaces. In addition, they will have a minimum of 50 public parking spaces.

Mayor Rilling asked about parking. Mr. McClutchy said there will be reverse angle parking on Wall Street and along Isaac Street. They also looked at parallel parking on Isaac Street. They will bring back Isaac Street as a two-way street.

The development will have 101 units (21 – 1-bedroom units; 68 – 2-bedroom units and 12 – 3-bedroom units) and most of the residential units will face Isaac Street.

As part of the design review process, they will have open dialogues of what can and can't occur as far as facade treatment. He said that all of their developments are for the long term hold and they want to make sure all of the materials reflect that long term hold. Mr. McClutchy presented renderings of examples of apartment finishes in a mixed-use development.

Mr. McClutchy reviewed rent levels. The range is from \$1,100 per month to \$3,000 per month.

Mayor Rilling asked about the cost of the Garden Cinema. Mr. McClutchy said they have a non-disclosure agreement.

Next steps were discussed. Mr. Hempstead asked if Phase 2 and Phase 3 documents exist. Mr. Coppola said they are still enforceable, but there is litigation. Mr. Hempstead asked who could purchase tax credits. Mr. Coppola said that for the most part, banks and insurance companies get the most benefits from the purchase of tax credits.

Mr. Hosten asked how pending litigation will jeopardize funding. Mr. McClutchy said the State does not care. Mr. Hosten asked what was a reasonable timeline to start work. Mr. McClutchy said 180 days after all approvals are received.

Mr. Livingston said that a concern is that in three years, they do not end up where they are now. He asked if they could get confirmation that they have funding. Mr. Todd McClutchy said he has a commitment from Citibank. In the event of default, Mr. Livingston asked if they would go into arbitration and remediation.

Attorney Carolyn Covalo, representing the Redevelopment Agency distributed a timeline and milestones and said that the timeline is being reset.

Mr. Hempstead asked Ms. Covalo to create a timeline of how long this can go and the segments of the existing LDA that will be enforceable under the amended LDA. He asked for a real potential timeline. Mr. Coppola said the timeline was discussed in Executive Session.

**** MR. KYDES MOVED TO TABLE THE ITEM AND MOVE IT BACK TO COMMITTEE**
**** MOTION PASSED UNANIMOUSLY**

X. MOTIONS POSTPONED TO A SPECIFIC DATE

There were none.

XI. SUSPENSION OF RULES

There were none.

XII. ADJOURNMENT

** MS. MELENDEZ MOVED TO ADJOURN
** MOTION PASSED UNANIMOUSLY

There was no further business and the meeting was unanimously adjourned at 10:38 p.m.

ATTEST: _____
Donna King, City Clerk

Brian Brown

Marketing Consultation, Graphic & Web Design

454 Main Ave, Apt 1
Norwalk, CT 06851
(802) 870-0456
frisco3@gmail.com



EXPERIENCE

Norwalk, CT *Marketing Consultant, Graphic & Web Design*

2013 - PRESENT

- Develop marketing strategies for small businesses
- Design websites, logos, print materials, online materials
- Utilize email and social media to attract customers and maintain positive relationships

Norwalk, CT *Stay-at-home Dad*

2013 - PRESENT

- Household management duties including meal planning, home cleanliness, home maintenance, and budgeting
- Primary child care for my daughter
- Member of Cranbury PTO and sole organizer of the twice-yearly Scholastic book fair serving 550 students

NorthCoast Asset Management, Greenwich, CT *Marketing Director*

2008 - 2012

- Managed marketing strategy for company controlling \$1.1 Billion in assets
- Designed and programmed company website
- Designed and implemented marketing materials including national newspaper ads, brochures, prospect letters, presentations, etc. for the consumer and B2B markets

EDUCATION

University of Vermont

1989 - 1991

- Mathematics
- Left school after 2nd year to work full time

SKILLS

Photoshop

Illustrator

Indesign

HTML

Content Management
Systems

Copywriting

Proofreading

ADDITIONAL EXPERIENCE

Newspaper Production
Manager, Reporter, and
Photographer
Addison Eagle, Middlebury, VT

Author
Thriller novel,
children's book series,
and video game guide

Software Teacher/
Training Manager
Taught more than 30 different
classes at New Horizons
Computer Learning Center

Political Affiliation

Unaffiliated

Norwalk, CT registered voter

John H. Church
1 Highview Avenue
Norwalk, CT 06851
(203) 853-3065 - Home
(203) 981-9831 - Cell
john@pitchforkids.org

981-9834 Home
347-417-
8183 -

17 Staples CT.
West Main St
Norwalk, CT
06851

PROFILE

- \$ Diligent worker with BA in Political Science from Columbia University and diverse experience in professional environments

EDUCATION

- \$ Columbia University, Columbia College, New York, NY
- \$ Bachelor of Arts, May 2003, GPA 3.6/4.0
- \$ Major in Political Science, Subfield of Comparative Politics
- \$ Dean's List in 7 of 8 semesters

EXPERIENCE

Hudson Valley Renegades, Fishkill, NY (June 6, 2004-present)

- \$ *Director of Client Services, Pitch For Kids Foundation*—Worked in one of the most successful non-traditional revenue departments in minor league baseball, assisted in fundraising events, including baseball camp and home run derby, helped develop system for auctioning products over E-bay with inventory controls and product tracking sheets, created schedules and documents to organize events calendar, mediated between contractor and supervisor.
- \$ *Scoreboard Operations Intern*—Ensured necessary messages and graphics were in computer to display during games, assisted in working the scoreboard during the game, aided Director of Media Relations, ran line score during games.

Danbury Trashers, Danbury, CT (Oct. 2004-present)

Videoboard Operations—Director of the videoboard for independent hockey team.

Temple Shalom Religious School, Norwalk, CT (Sept. 2004-present)

The Princeton Review, Westport, CT (Summers, 2001-2003)

- Part of a team that won Office of the Year award in 2003, by earning 140% of budgeted revenue.
- Marketing Outreach Assistant*—corresponded with guidance counselors at area high schools; setting up programs to run courses at those schools.
- Site Director for Summer Exploration, an institutional course at Yale University*—supervised program that brought in 422 students and \$300,000 in revenue; scheduling teachers and substitutes, administering tests, and organizing materials.
- Department of Student Services Assistant*—answered customer concerns and complaints.

Big Hassle Media, New York, NY (June-Aug. 2000)

- Intern for Music Management and Publicity firm in New York City*
Prepared and distributed publicity materials, filed, copied, faxed, answered the phone, and dubbed CDs.

ACTIVITIES

- Secretary, Alpha Epsilon Pi Fraternity, Iota Chapter, Jan. 2001-Dec. 2001
- Campus Coordinator, Pizmon a capella group, 2000-2002
- General Board Member, Columbia Hillel, Sept. 2000-Dec. 2003

Experience/Education

2006-Present	Sports & Arts in Schools Foundation	Sports & Arts in Schools Foundation Director of Data Management - Manages data collection, entry, and reporting for organization with 132 locations and over 20,000 students per year across New York City - Supervises 4 full-time and 7 part-time direct reports - Researches governmental regulations and maintains compliance through extensive documentation - Maintains data integrity through regular auditing procedures - Organizes and analyzes data culled from internal and external databases, websites, and other sources to inform management decisions - Conducts research to determine effective practices and to improve services offered
2004-2005	Hudson Valley Renegades	Client Services, Pitch for Kids Foundation - Assisted in the planning and execution of 19 fundraising events - Tracked income and expenses, maintained participant and donor database, and controlled the registration process for each event
1999-2003	Columbia University	Columbia University - Bachelor of Arts, 2003 - Political Science Alpha Epsilon Pi Fraternity, Iota Chapter - Secretary Columbia Hillel <i>Pizmon</i> a capella group

Skills

Teamwork	Performance	Initiative
- Directed diverse group of staff - Fostered a team approach to problem-solving 3 of 11 staff members promoted within last 6 months - Member of management group in three departments - Panelist at Peer Network Leader Event sponsored by TASC and DYCD on data collection - Maintained strong and positive relationships across departments and levels	- Developed and implemented policies and procedures for accurate, timely, and compliant documentation - Created regular reporting mechanisms for accountability and management - Streamlined data collection process to eliminate inefficiencies while maintaining quality controls - Designed database searches to target specific management requests	- Piloted new HRIS, payroll, and file-sharing softwares for organization. - Head of outcomes and evaluations committee that introduced performance metrics to our programs - Set out logic for new attendance tracking database to meet organizational and funding requirements - Demonstrated judgment in providing management with regular reports on program highlights and deficiencies

Resume of Fran Collier-Clemmons
19 Adamson Avenue Norwalk CT 06854
203-515-9890-B 203-852-8877-H Fax 203-852-9661
Email: fcolliercllemmons@aol.com

♦ **PERSONAL PROFILE**

Native Texan (several decades ago)
Active in faith, service and political communities
An active listener and critical thinker
Effective communicator
Multi-generational rapport

ACCOMPLISHED PROFESSIONAL PROFILE

♦ **Fort Worth, Texas**

Municipal Government Administrator (1969-1977) City Planning, Research and Budget, Personnel and City Manager's Office with increasing responsible managerial positions. Developed and presented community forums on Budget and equal employment opportunities; Organized, trained instructors and conducted seminars in diversity awareness.

Miller Brewing Company Mid-manager (1977-1982) High speed beer manufacturing and production. Supervised 17 hourly manufacturing personnel. Retired 1982.

Franstitches Dressmaker/Designer-Owner (1987-1994) Designs utilized only natural fabrics in women's fashion; taught sewing classes.

♦ **Norwalk, Connecticut 1994**

Faith Community Developer (1995 to present) Youth - organized, developed and implemented Christian-based outreach program for inner city; Women - founded a secure haven for women who implement biblical principles to analyze and restructure for more dynamic affects in their lives; Assist Pastor of Miracle Temple (Norwalk) and First Church Of God In Christ (Brooklyn NY) in Spoken ministry and church administration.

Service Community Volunteer (1998 to present) Member Human Services Council (HSC) Mid-Fairfield Drug Abuse Prevention Task Force; Community Resource Facilitator in 1st Briggs High Career Day; Member of 1999 and 2001 HSC Agency Evaluation Committee for United Way. HSC Board Member 1999-2004; Community Panel Member for Norwalk Police Department Candidate Interviews, 2000, 2004, 2005.

Political Community Worker (1997 to present) Active Ward B Democrats member. District 140 candidate campaign worker and co-chair - 1997, 1998 and 2000 elections (Candidate victorious in each election); Campaign participant for state and local Democratic candidates; former Ward B Chair; 2-term Police Commissioner for Norwalk Police Department, 2001-2005.

Fly and Cee Travels/Owner (2005 to present) On-line Full Service Travel Agency

Respected Community Leader

♦ **EDUCATION**

B. S., Political Science, Texas Wesleyan University, Fort Worth, 1975
Samuel DeWitt Proctor Conferences, WCA Leadership Summit
REFERENCES available

R
PATRICIA D. GENUARIO
~~42 Neptune Avenue~~
~~Harbor View~~
South Norwalk, CT 06854
(203) 866-5310 H
853-9500 W

6 Morningside Place R

EDUCATION

Educated in Norwalk Public Schools K-12; graduated Brien McMahon High School, Class of 1965.

Attended Norwalk Community College; 3 semesters.

Lee Johnson School of Business; Certificate.

American Institute of Banking; all courses. Certificate.

EMPLOYMENT

11/78 to
~~Present~~
7/1/96

OFFICE MANAGER, Cooke Vacuum Products, Inc.

Responsible for secretarial duties for the President and Sales & Marketing Manager; full charge of bookkeeping including accounts payable, accounts receivable, general ledger and payroll. Conduct preliminary interviews of all applicants, maintain all personnel records and handle benefits; purchasing of company supplies; prepare information for quarterly, semi-annual and annual tax audit for filing.

7/66 to 6/75

SECRETARY TO PRESIDENT AND VICE PRESIDENT;
Connecticut Bank & Trust Company, N.A. (formerly
Fairfield County National Bank and Norwalk National Bank).

6/65 to 7/66

CREDIT AND COLLECTIONS CLERK, Sears, Roebuck & Company.

CIVIC SERVICE

Active member of Harbor Beach Association;
Former Financial Secretary of Harbor Beach Association;
Former President & Treasurer of Harbor View Tennis Club;
Former President & Treasurer of Harbor View Women's Club;
Current member in Women's, Tennis & Yacht Clubs;
Former member of Evening Women's Club of Norwalk;
Former member of South Norwalk Boat Club Women's Auxiliary.
Volunteer, Norwalk Public Schools (Rowayton).
Active with Girl Scouts, Troop #210.
Active with Cub Scouts, Pack #408.

MANNY LANGELLA



42-50 S. Main Street - Apt 104 - South Norwalk, CT 06854
860.885.8707 • Manny1327@msn.com • <https://www.linkedin.com/in/manny-langella-66262053>

| OPERATIONS | HUMAN RESOURCES | SALES | STAFFING & RECRUITMENT |

Successful business development leader with over a decade's proven success in operations management, sales management and human resources management. Has managed stores with annual revenues ranging from \$45mm to \$70mm and developed and implemented business strategies to accelerate sales and increase profit margins.

OBJECTIVE

Currently seeking a challenging senior management role, which will fully utilize the accumulated experience and knowledge while providing opportunities for further personal growth and professional development. To lead, challenge, and be challenged.

AREAS OF STRENGTH

- | | | |
|----------------------------|-------------------------------|------------------------------------|
| ▪ Sales Enablement | ▪ Human Resources | ▪ Strategic Planning & Forecasting |
| ▪ Profit & Loss | ▪ Problem Resolution | ▪ Facilities Management |
| ▪ Budget Analysis | ▪ Situational Leadership | ▪ Direct / Indirect Procurement |
| ▪ Process Improvement | ▪ Talent Acquisition | ▪ Supply Chain Analysis / SCM |
| ▪ Net Promoter Score | ▪ Staff Training & Leadership | ▪ Warehousing / WMS / R66 |
| ▪ Customer Experience | ▪ Expense Management | ▪ Logistics / FLEET |
| ▪ Customer Engagement | ▪ Channel Partnerships | ▪ Transportation / LTL |
| ▪ Business Development | ▪ Cash Reconciliation | ▪ ERP - Kronos / Oracle / QMS / |
| ▪ Brand Strategies | ▪ Back Office | ▪ SAP / Staffworks |
| ▪ Strategic Marketing | ▪ Relationship Building | ▪ CRM |
| ▪ Inventory Management | ▪ Negotiation | ▪ Kenexa |
| ▪ Loss Prevention / Shrink | ▪ Multi-Channel | ▪ Sage 50 / Minitab |

PROFESSIONAL EXPERIENCE

INDEED.COM, Stamford, CT

2016 to Present

Indeed is the #1 job site worldwide, with over 180 million unique visitors and 2 billion searches per month. Indeed is available in more than 50 countries and 28 languages. We help more people get jobs around the world than anyone else.

Associate Manager, Small Business - Client Development

- Lead National Account Strategist Team across all industries.
- Ensure delivery of monthly, quarterly, and annual goals and set new business targets.
- Direct the Client Development Process and lead new business generation & post-sales support.
- Hire, train and manage performance of Client Development - UPSELL Account Strategist Team.
- Streamline and Revamp sales and lead generation training initiatives and culture. Include all levels of business (employee to executive).

- 2016 Q2: +53.14% QoQ Upsell Revenue Growth on 11.70% target increase; 126% to Plan
- 2016 Q3: +21.98% QoQ Upsell Revenue Growth on 11.64% target increase; 128% to Plan
- Produced Small Business' highest team profitability per headcount for H1, FY2016

(D)

JOHNNIE MAE WELDON

40 Taylor Avenue, Apt. #5 Norwalk, CT 06854
(H) 203-866-7077 (C) 203-216-2652
Email: johnnieweldon@att.net

SUMMARY

I have extensive experience in Early Childhood Education and Management. Through my career, I have built a solid reputation in the Norwalk community working with youth through enrichment programs and helping adults in need of psycho-social rehabilitation. Currently I assist low to moderate income families in acquiring financial assistance with their utility expenses. I feel the enthusiasm and commitment I have rendered to the Norwalk community warrants consideration for a seat on the board of the Fair Rent Commission.

EXPERIENCE

Norwalk Economic Opportunity Now, Inc.	Norwalk, CT	2000 – Present
N.E.O.N. Client Services, <u>Resource Specialist</u>		01/2008 - Present

Responsibilities:

- ◆ Prepare client intakes at the point of entry and determines eligibility for services provided by the self-sufficiency programs.
- ◆ Works directly with eligible clients to assess needs leading to self-sufficiency, based on a centralized database and specific needs to develop a case plan to identify their strengths and weaknesses so goals can be outlined in their case plan.
- ◆ Provides ongoing case management; monitor and track program outcome and documenting the client's progress.
- ◆ Identifies client goals based on assessment outputs.

N.E.O.N. Administration, <u>Administration Assistant</u>	01/2005 - 12/2007
--	-------------------

Responsibilities:

- ◆ Assisting the central administrative staff with supplementary services associated with agency business.
- ◆ Collecting and recording State and Federal funds received for various N.E.O.N. programs to the Finance department.
- ◆ Answering telephone switchboard.

N.E.O.N. Child Development Program, <u>Site Coordinator</u>	01/2000 – 12/2005
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Responsibilities: Held various positions throughout the five years in this position.

- ◆ Site Coordinator - Supervised teaching staff for proper classroom coverage. Conducted performance appraisals on all teaching staff. Completed required monthly reporting to Education Manager. Regular review of student files as required by performance regulations. Ensured parent involvement and family service meeting were provided for children enrolled in the program in accordance with Head Start Performance Standards and other state and local mandates such as DSS and DCF.
- ◆ Bus Coordinator - Overseeing bus aides to ensure proper supervision of children utilizing the programs transportation. Coordinating bus routes and stop locations as necessary. Collection and maintenance of the daily required regulation and licensing documents completed by all bus aides.
- ◆ Teacher Floater - Ensuring proper teaching staff requirements were maintained in classrooms per Head Start Performance Standards and other local and state regulatory agencies. Monitored activities that enhanced the gross motor, social emotional, literacy and educational requirements achieved by all children.

- ♦ Team Leader - Ensured classroom and team function were in accordance with funding source guidelines, state licensing requirements and "best practice", that included planning, observations and monitoring as well as supervision and technical assistance to staff.

Community House, Inc. **Norwalk, CT** **2005 to Present**
 Director (Part-time) 04/2005 to Present

Responsibilities:

- ♦ Provide supervision and counseling for adult members in psycho-social rehabilitation program that supports development of life skills and positive relationships with peers and community members.
- ♦ Provide a safe environment for members to practice social and life skills in a real life setting.

Bethel A.M.E. Educational Center **Norwalk, CT** **07/1999 - 08/1999**
07/2000 - 08/2000

Teacher (Summer Enrichment Program)

Responsibilities:

- ♦ Academic teaching focused on literacy enhancement in reading, writing, mathematics and comprehensive skills for youth ages 5 through 7.
- ♦ Social focus workshops in arts and crafts expression.
- ♦ Preparing children for the start of public school opening.

George Washington Carver Foundation **Norwalk, CT** **1978 to 1998**
 Assistant Director 1980 - 1998

Responsibilities:

- ♦ Assisted the Executive Director in the daily operations of the facility and in the role of Director during his absence.
- ♦ Supervised the facility evening staff to ensure all programs operated as scheduled.
- ♦ Implemented the organization of group, clubs and classes in accordance with the needs of the memberships and agency resources.
- ♦ Represented the agency at interagency meetings and related community group meetings.
- ♦ Performed agency fundraising and program development in collaboration with the Executive Director.

Youth Development Program Coordinator 1978 - 1980

Responsibilities:

- ♦ Monitoring academic success for minority youth grades 5 through 12.
- ♦ Steered and prepared minority youth to seek post secondary education.

EDUCATION

Fayetteville State University **Fayetteville, NC** **May 1977**
 ♦ Bachelor of Science Early Childhood Education

Sacred Heart University **Fairfield, CT**
 ♦ Master Degree Program - 6 credits toward degree GPA 3.0

Norwalk Community Technical College **Norwalk, CT**
 ♦ ESL Certification Training Graduate

Bank Street College **New York, NY**
 ♦ Education Degree Program - 2 credits toward degree

JOHNNIE MAE WELDON

PAGE THREE

COMMUNITY AFFILIATIONS

- ♦ Norwalk Police Department P.A.L. Board of Director
- ♦ Community House Inc. Board of Director
- ♦ Brien McMahon Soulful 70's Reunion Committee Member

REFERENCES

To be furnished upon request.

5 Observatory Place
Norwalk, CT 06854



Dora Witherspoon

203-246-6864 / withersd@sbcglobal.net | <https://goo.gl/x2Zorw>

SENIOR LEVEL IT / SERVICE LEADER

Experienced technology professional with 20 years extensive background in Quality Assurance / Data Analysis and test engineering roles including supervisory responsibility. Maintained a consistent record of excellence in supporting large-scale complex applications development projects through the efficient management of testing processes. Areas of Expertise include:

- | | | |
|---------------------------|---------------------|-----------------------|
| ▪ Passion for Excellence | ▪ Data Analyst | ▪ Innovative |
| ▪ 20+ Years IT experience | ▪ Leadership Expert | ▪ Quality Analyst |
| ▪ Team Player | ▪ Customer Service | ▪ Attention to Detail |

PROFESSIONAL EXPERIENCE

NBC Universal, Stamford, CT

October 19, 2015

Sr. Test Engineer for the 2016 Rio Olympics

- Sr. Test Engineer for the 2016 Rio Olympics
- Generated Functional Specs for test team
- Tested NBC Sports App to be released out into the World.
- Tested on many Android and iOS Phones and Tablets

Flexi International, Shelton, CT

March 2015 – April 2015

Automation Tester (Contract)

- Applied HP UFT Automated Test Scripts on existing applications.
- Entered defects into ONYX Bug Tracking Tool Fixes.
- Updated automated test scripts to run on updated version application.
- Used Cloud to test McKesson application on Windows 7.

Pitney Bowes, Danbury, CT

January 2014 – August 2014

QA Engineer (Contract)

- Developed and Designed test plans and test cases to exercise the target application's functions.
- Find ways to test the application outside normal process flow. Maintained test cases and related documentation in Excel, write defects in JIRA (defect management tool), track defect status, regress fixed defects, and close defects that have been fixed.
- Generated test data using Pitney Bowes mailing machines.
- Verified rate tokens used in carrier, class, fee files using mailing machines & Business Manager reports.
- Tested on an Accent Products. Each product required testing on a number of platforms, which include Oracle, SQL, Windows, and UNIX.
- Sprint planning, Sprint Review and Daily Stand up for the Agile (Scrum).
- Expertise in conducting and participating different types of testing - Integration, System, Functional, GUI, Regression, Sanity, Smoke and User Acceptance Testing (UAT).
- Performed Cloud testing daily on Windows 10 release.
- Successfully completed 5 day SQL training provided by company.

Gartner, Inc., Stamford, CT

February 2000 – February 2013

Senior Test Engineer

Quality Assurance Manager, January 2005 – May 2007

Sr. Test Engineer, June 2003 – January 2005

Quality Assurance Tester, February 2000 – June 2003

- Contributed to the development of an Oracle CRM /Siebel application that included Inquiry, call center, sales, and client engagement day modules.
- Participated in daily meetings with business analysts and developers to define requirements tailored to each type of user, i.e., sales staff, clients and senior managers.
- Designed and executed test scripts to simulate the experience of each user;
- Used DevTrack to Document bugs.
- Prepared reports that contained recommendations for prioritizing debugging activities to reflect the severity of the problem and its potential impact on the user's experience.
- Re-tested the software following developers' remediation efforts.
- Conducted integration testing of the CRM Sales module and other applications.
- Tested a Lotus Notes application for creating, reviewing and searching research documents on Gartner.com. Served as the Lead QA Tester on the application for managing sales opportunities, which entailed working with a contractor.
- Performed continuous upgrades to the Applications being tested during a 6 week period.
- Ran ongoing updates to Test Cases and Test Scripts.
- Led weekly meetings with PM, BA's and other Quality Assurance Team Members.
- Performed Oracle EBS Testing with various applications & Android Mobile testing, Calendar updating.
- Verified clients could view analysts calendar from android device, IOS etc.
- Acted as a liaison between onsite and offshore teams in Bangalore, India to Gartner.com
- Supervised the team remotely in creating test scripts, procedures and protocols to ensure the integrity of various Gartner.com Modules such as: registration, profile, events.
- Worked with testing Agenda Builder and Gartner Administration calendar management tools.
- Delegated work among the QA Analysts and other key participants ensuring project completion.
- Tested the Sarbanes-Oxley compliance application on Salesforce.com for 2 months.
- Oversaw software quality from product requirements through the release.
- Used SQL pull Data from Tables needed for testing.
- Tester responsible for sorting using Excel Spreadsheet for open test issues.
- SAP Testing with CRM
 - Gartner Portal Testing
 - CRM (Inquiry, Analyst Calendar and Onboarding)
- Developed protocols for verifying the integrity of several Gartner.com modules, including a proprietary application for publishing documents for internal and customer access.
- Earned recognition award for superior performance by receiving the Winner's Circle Award.
- Created a training document that guided test engineers in procedures for system, release night and gold testing, as well as for using the Quality Center and DevTrack tools.

EDUCATION

- Associate Science in Data Processing, Norwalk Community College, Norwalk, CT May 1987

TECHNICAL SKILLS

- Outlook, Excel, Word, PowerPoint, Oracle CRM /Siebel, AS400, SAP, Access, DevTrack, Quality Center, QTP, Oracle SQL, JIRA, ONYX, HP UFT, UNIX, LoadRunner, Android Mobile testing, MS .NET 4.5 Visual Studio 2012, Cloud computing

**CAROL L. FRANK
5 CRANBURY WOODS ROAD
NORWALK, CT. 06851
203-847-4829**

- 1995-2003 REDEVELOPMENT AGENCY for CITY OF NORWALK
1999 - 2003 VICE COMMISSIONER
2002 MEMBER OF SELECTION COMMITTEE FOR NEW DIRECTOR OF
THE AGENCY.
- 1997-2003 MEMBER OF NORWALK HOUSING PARTNERSHIP
CHAIRMAN REGIONAL AFFORDABLE HOUSING OUTREACH COMMITTEE
- 1984-2001 MEMBER GREATER NORWALK CHAMBER OF COMMERCE
1997-2001 BOARD OF DIRECTORS
1985-2002 MEMBERSHIP COMMITTEE
2002 CHAMBER/CITY OF NORWALK JOINT COMMITTEE ON AFFORDABLE
HOUSING.
2000 CHAIRMAN HOLIDAY RECEPTION
1999 NOMINEE FOR 1999 CORPORATE CITIZENS AWARD
1998 ANNUAL SUMMER CRUISE CHAIRMAN
MEMBER: CORPORATE CITIZENS SOCIETY
CHAMBER DEVELOPMENT COUNCIL FOR WOMEN
LAW AND ORDER COMMITTEE
ANNUAL DINNER COMMITTEE
- 2000-PRESENT MEMBER KIWANIS CLUB OF NORWALK
ELECTED TO BOARD OF DIRECTORS FOR TERM 2003 THROUGH 2006
2005-2006 PRESIDENT ELECT
- 1999-PRESENT VOLUNTEER FOR THE YOUNG SURVIVAL COALITION
COORDINATED RETREAT FOR MOTHERS WITH ADULT DAUGHTERS W/ BREAST
CANCER
- BUSINESS 2001-PRESENT JUSTICE OF THE PEACE
1975-1999 LICENSED REAL ESTATE BROKER
1984-PRESENT OWNER/PRESIDENT OF TRAVEL TRENDS OF CONNECTICUT INC
1997-PRESENT MEMBER CRUISE LINE INTERNATIONAL ASSOCIATION
1997-PRESENT MEMBER OUTSIDE SALES SUPPORT NETWORK
- 1997-1999 DIRECTOR FINE ARTS OF NORWALK
- 1991-1993 NORWALK/WILTON AMERICAN RED CROSS
BOARD OF DIRECTORS
MEMBER: DECORATING AND LANDSCAPE COMMITTEE
SEARCH COMMITTEE FOR FUND RAISING DIRECTOR
SEARCH COMMITTEE FOR NEW DIRECTOR

Daisy Franklin
Old address 82 South Main Street
Norwalk CT 06854
11 years



New address 2 Goodrow St. #2
East Norwalk 06855
4 months

All committees in the time frame 2002 – 2018

- Roodner court tenant council - Secretary
- Ward B- Housing committee chair
- PLTI- Parent Leader Train Institute
- PEP- People Empowering people
- Neon- Broad member
- PHRN-Public Housing Resident Network
- Human relations Commission
- ADA committee
- Special Ad-hoc committee studying the need for affordable Housing in Norwalk CT.
created by Mayor Rilling.
- International human rights day chair
- NAACP housing chair
- PHRN- Public Housing Resident Network

National Low income Housing coalition NLIHC Committee on policy, disability, tenants affirmatively furthering fair housing (AFFH) disaster housing recovery federal criminal justice affordable resident Connecticut public governor parent empowering people PEP New Jersey , Rhode Island

Connecticut Housing coalition Board member

1. National low income housing coalition, I have been able to lobby State rep. & Senators to make law that residents have the right to vote for who represent them. I also helped write the law.
2. I lobby that state resident have a grievance procedure.
3. RAP- Regional Association Planning. I have participated on this committee the committee consist of New Jersey, Rhode Island, New York & Connecticut. Which worked on housing jobs schools that came from this committee went to Governors of each state.
4. New England regional network board member. This group represents CT Mass Rhode island NY

National low income housing coalition. (NLIHC) (Board member (BD) work by avocation and lobby for extremely low income housing that a low income person has a decent and affordable housing.

Lobby – Federal -Representative – Senators URDA

Church – Bethel African Methodist Episcopal Church

Bethel AME Church of Norwalk

Trustee, Stewardess, Sunday school teacher, Evangelist

Evangelist area person which I am responsible for 6 churches in my area

Eastern Star – Worthy Matron for Stamford and Norwalk area

You will see that all the committees I serve on help me to advocate, work and make lives better for the extremely low income person the disabled the person and the persons who feel they are being wrongly treated at their jobs. I am proud to work and serve. I am thankful for each Board, Coalition commission that has helped me to work in the manner that would make many people's lives better.

20 Granite Dr.

THOMAS MAHONEY

~~442 Main Avenue D1~~
Norwalk, CT 06851

(203) 803-5420
tmahoney@NECCLife.org

SUMMARY OF QUALIFICATIONS

High capacity, self-motivated and results oriented servant leader with exceptional interpersonal and communication skills, and a ministry background in the following broad-based competencies:

**PREACHING/TEACHING
PASTORAL CARE
TEAM BUILDING**

**ADMINISTRATION
STUDENT MINISTRY
VISIONEERING**

**MINISTRY DEVELOPMENT
WORSHIP PLANNING
SMALL GROUPS MINISTRY**

- Demonstrated ability to effectively communicate through preaching/teaching in weekend celebration services, classes, and events.
- Visionary and innovative leader with adeptness to organize and lead ministries in order to maximize effectiveness and achieve church goals.
- Proven ability to generate and execute ministry strategies by developing positive team synergy, effectively managing projects, and establishing solid ministry foundations.
- Excellent track record of consistent improvement and value added activities that measurably increase ministry results.

MINISTRY EXPERIENCE

NORTHEAST COMMUNITY CHURCH – Norwalk, Connecticut
Lead Pastor

2006 – Present

Elected to bring vision, leadership, administration, and preaching abilities to the existing ministry in order to build a church that brings a message of hope to spiritual seekers in a relevant, friendly, and life changing way; to establish a beautiful, diverse community where people from various backgrounds and walks of life are welcomed and embraced; to create a healthy environment where believers find purpose and experience spiritual growth through the development of their relationship with God and others, and through the pursuit of authenticity and excellence in each area of their lives; to provide a setting where a heart for worship is cultivated and the extraordinary gifts of the creative arts are used in a dynamic way to glorify God. Responsible for weekly preaching/teaching. Provide oversight and leadership for the church and ministry staff. Manage community relations and church communications. Oversee development and implementation of strategy and objectives. In charge of developing emerging leaders. Supervise pastoral care. Accountable for the mission of the church being carried out. Chairman of the Board Ministry Council.

- Successfully re-launched the church and grew the Sunday attendance by over 500%
- Capably led the church through a worship service location change
- Effectively built teams of lay church leaders to carry out the church's mission and vision
- Implemented systematic spiritual formation by tripling the number of small groups, creating new classes, and adding a Discipleship Director to the staff
- Improved the Sunday service presentation by bringing on an Associate Pastor to oversee and manage the Worship Arts ministry, presentation, and process
- Productively coordinated community service initiatives as a part of the 1010Project resulting in positive neighborhood impact.

THE LIFE CHRISTIAN CHURCH – *West Orange, New Jersey*
Administrative Minister

2003 – 2006

Selected due to leadership and administrative abilities to lead and manage several key aspects of the church including: daily administrative operations, marketing and communications, weekend celebration coordination and production, creative arts process, special interest small groups, and student ministry. Responsible for providing spiritual leadership and pastoral care to members and the community. Frequently preach/teach in weekend celebrations, classes and other events. Serve on the Executive Planning Team for the master site design and development of the new church campus.

- Enhanced creativity, cultural relevance and excellence of weekend celebrations by coordinating the worship arts, organizing creative process, diversifying elements and building teams
- Successfully oversaw ministry strategies, organization, administration, and staffing increasing synergism and productivity
- Passionately led Special Interest Small Groups ministry emphasizing community, spiritual development, and ministry to families, men, women, married couples, singles, and young adults
- Planned and successfully carried out strategies for major church-wide events such as: Capital Campaign Major Event, The Leadership Summit and Awards Reception, Christmas Banquet, and more
- Increased student attendance by designing, creating and implementing a relevant, student-led and artistically expressive ministry with quantifiable results

CHRIST COMMUNITY FELLOWSHIP – *West Grove, Pennsylvania*
Associate Pastor

2001 – 2003

Chosen to help grow the church by being an effective member of the rotating preaching/teaching team, and passionately leading the worship and youth ministries. Emphasized spiritual formation through teaching, mentoring and pastoral care. Fulfilled pastoral duties such as weddings, funerals, and counseling.

- Revamped the worship ministry paradigm to be a more contemporary and spiritually impacting experience
- Advanced youth ministry by developing from a few students a dynamic mid-week youth meeting and by increasing student involvement in the church through a youth choir, youth worship team and student leadership

BETHEL HERITAGE CHURCH – *Albuquerque, New Mexico*
Associate Pastor

1999 – 2000

Offered strong leadership and oversight to the youth ministry. Served as a catalyst for ministry to college age young adults. Provided preaching/teaching in weekend and midweek services.

- Launched an innovative Saturday evening service geared toward twenty-something adults increasing overall weekend attendance

SOUL'S HARBOR CHURCH – *Utica, New York*
Youth Pastor

1997 – 1998

Worked directly with students to develop new youth initiatives to grow attendance and improve spiritual development. Provided preaching/teaching in services

EDUCATION

CHRISTIAN LIFE COLLEGE – *Stockton, California*
Bachelor of Arts in Bible and Theology

1992 – 1996

Jalin T. Sead



24 Woodbury Ave, Norwalk, CT, 06850 | (203)-820-6958 | Jalin.Sead@gmail.com

Summary

- Reliable - Calm under pressure - Organized - Team Player - Dedicated - Fast Learner - Passionate

Experience

ACCOUNTS PAYABLE | HOCON GAS | 2015-PRESENT

- Receive and process Invoices
- Calculate daily propane prices
- Accounts Receivable Support
- Update spreadsheets using Microsoft Excel
- Sales Support
- Draft contracts for various departments
- Trained in all departments

FOUNDER/ DIRECTOR | JCA OUTREACH | 2009-PRESENT

- Coordinated Fundraising
- Recruited and Trained over 20 mentors who counseled approximately 25 mentees
- Supervised Mentors and 10 administrative assistants
- Recruited and trained eight board members
- Created statistical database comparing our results to similar agencies throughout the country
- Coordinated marketing
- Created Website
- Liaison for student and mentors

FACULTY OFFICE ASSISTANT | NORWALK COMMUNITY COLLEGE | 2013-2015

- Maintained supply inventory in the Faculty Services Center
- Completed Orders from faculty for student handouts, booklets, and tests
- Opened and closed office four days a week
- Assist some faculty member with the design of curriculum and lesson plans
- Served on the advisory board for Criminal Justice Program

DEPARTMENT LEAD | BESTBUY | 2011-2013

- Trained all of the new employees, approximately 40 a year
- Supervised all new cashiers, approximately 20 new cashiers a year
- Maintained \$500,000 product inventory
- Coordinated an incentive system for achieving daily goals
- Selected as Employee of the month numerous times

MEDICAL RECORDS CLERK | NORWALK COMMUNITY HEALTH CENTER | 2008-2009

- Responsible for handling over 5000 patient Medical records
- Recognized as employee of the year at Grand opening of new Facility
- Assisted in special projects - Computer System Upgrade
- Opened and closed facility

Education

ASSOCIATES | MAY 2014 | NORWALK COMMUNITY COLLEGE

- Major: Criminal Justice(Community/ Juvenile Justice)
- Related coursework: Community - Juvenile Justice - Org & Administration - Criminal Law - Ethical Issues - Writing in Law Enforcement - Sociology - Psychology - Public speaking

Honors & Community Service:

- President of Criminal Justice Club
- 2011 Young Entrepreneur of the Year
- Man of Promise and Distinction
- Leadership Award Recipient
- Academic award recipient

Bryan Kerschner
5 Outer Rd
Norwalk CT 06854
203-216-4772
Kerschbs@gmail.com

D

Dist E

Overview

I am a Project Manager for Kerschner Development, an established residential construction company here in Fairfield County. I have worked in multiple roles with the company working my way up from a general laborer to running most of our day to day operations, with experience in both custom and spec housing in the area. I am goal orientated, organized, with strong communication skills.

Professional Experience

Intercon Solutions 2010-2012—Inside Sales Consultant

- Established new clients using 100% self generated leads in a competitive cold calling environment
- Participated in long term marketing campaigns including but not limited to cold calling, snail mail, social media marketing, and email correspondence.
- Worked with City and State municipalites to submit RFP/RFQ documentation, scheduled material pickup and disposal, billing, etc.

Kerschner Development 2012-Present – Project Manager

- Helped oversee the construction of 25+ single family houses in Fairfield County
- Coordinated, designated, and oversaw the scheduling of 35+ sub contractors per house
- Oversaw material orders, sub-contractor proposals for work
- Created bids for new work on custom owner projects
- Coordinated and oversaw all interactions with City Municipalities including but not limited to: creation of building permits, scheduling all job site inspections, Certificate of Occupancy inspections.

Applicable Certifications

- HERS certified energy efficiency rater
- OSHA 10 Hour Certification
- OSHA Fall Protection Certification

Education History

Bachelor of Arts- Environmental Studies
Eckerd College St. Petersburg FL

May 2010

Bachelor of Arts- Political Studies
Eckerd College St. Petersburg FL

May 2010

References Available upon Request

Stanley Remson

18 Tanglewood Lane Norwalk, CT. 06851 Tel. 203-856-7207 E-mail: sremson@aol.com

Professional Summary

Construction Manager who collaborates successfully with architects, homeowners and all construction staff to complete all aspects of the job at hand.

Skills

- General Contracting professional
- Sub Contractor Management
- Interior and exterior renovations
- Project scheduling
- Excellent customer relations
- LRRP Certified
- All Phases of carpentry
- Skilled Professional
- Excellent time management
- Eagerly teaches others
- Knowledgeable in Construction safety
- Design experience

Work History

Laborer/carpenter	Carpentry Unlimited Stamford, CT On job training to become carpenter	9/85 – 1/90
Carpenter	Paul McRides Construction Stamford, CT All phases of carpentry, begin reading blue prints	1/90 – 3/91
Carpenter/Foreman	Heritage Carpentry Norwalk, CT Lead carpenter/foreman	3/91 – 5/92
Carpenter/Foreman	Carpentry Unlimited Stamford, CT Scheduled sub contractors and ordered material Day to day work schedules Prepared and followed through with punch list items Lead carpenter on jobsite	5/92 – 1/01
Project Manager	Homecare Remodeling Rowayton, CT Oversaw the entire building turnover process Enhanced the communication between all construction management and homeowners Determined project schedule and timeline for all construction activities Ordered materials and scheduled sub contractors Set meetings with homeowners to discuss project	1/01 – 10/08
Owner	Home Improvements by Stan LLC Norwalk, CT All aspects of starting and finishing a project Meeting and discussing project Estimating Project Constructing and signing contracts Filling out paperwork and filing with towns for permit process Walk thru process with potential sub contractors Scheduling materials and sub contractors Scheduling meetings with homeowners and inspectors as needed Prepare and follow through with all punch list items Lead carpenter on jobsite	10-08 –Present

Education

High School Diploma **Brien McMahon High School** Norwalk, CT **1985**

III.A

APPENDIX A

CONNECTICUT STATE DEPARTMENT OF CHILDREN AND FAMILIES

YOUTH SERVICE BUREAU
Application

TITLE PAGE

1. Legal Name of Organization Applying for Funds:

City of Norwalk DCF Code: 103

Federal Identification No.: 06-6011881

2. Town(s) to be Served: Norwalk

3. Program Name: Norwalk Youth Services

4. Executive Director: David Walenczyk, LMFT Phone: 203-854-7782 Fax: 203-854-7991

Executive Director E-mail address: dwalenczyk@norwalkct.org

5. Contact Persons:

Program: Norwalk Youth Services Phone: 203-854-7782 Fax: 203-854-7991

Program Director E-mail address: dwalenczyk@norwalkct.org

Fiscal: Marianna DeJesus Phone: 203-854-7920 Fax: 203-854-7710

Fiscal Director E-mail address: mdejesus@norwalkct.org

7. Program Mailing Address: 125 East Ave., P.O. Box 5125, Norwalk, CT 06856-5125

8. Program Location Address: 125 East Ave., Norwalk, CT 06856

I certify that the information submitted is in conformance with the instructions and is an accurate representation of the YSBs' planned programs and services for the period July 1, 2019, through June 30, 2021. A new form will be submitted if changes occur.

9. Authorized Signature: _____ Date: _____

10. Typed Name: David Walenczyk, LMFT Title: Director, Norwalk Youth Services

2019-21 Youth Service Bureau Grant Application

- ☒ Counseling Services:
Individual Counseling ☒ Group Counseling ☒
Parent Training ☐ Family Therapy ☒
- ☒ If Counseling Services, Are clinicians:
Hired ☒
Group Counseling ☐
- ☐ Work Placement and Employment Counseling
☐ Alternative and Special Educational Opportunities
☐ Recreational and Youth Enrichment Programs
☐ Outreach Programs
☒ Preventive Programs (including youth pregnancy, youth suicide, violence, and alcohol and drug prevention)
☒ Positive Youth Development Programs
☐ Court Ordered Community Service
☐ Detention/Suspension/Expulsion Programs
☒ Juvenile Review Board
☐ Teen Center/Drop-In Center: after school ☐ evenings ☐ weekends ☐
☐ Other Juvenile Justice Programs (please list): _____

ADMINISTRATIVE CORE UNIT STRATEGIES AND PROGRAMS

Summarize the proposed strategies and activities of the administrative core unit using the following format:

- a. Management and Administration – list one strategy and the activities necessary to enhance your operations. List measures you will use to determine how well you have done the activities and whether you have been successful. Group your strategies, activities and measures under the following headings (see sample in Appendix F).

Strategy	Activities	Measures
Provide effective administration of YSB	Maintain & supervise qualified staff. Manage Department's fiscal operations. Manage Department's grants. Oversee direct service operations.	Staff resumes Services delivered within budget. Deliver reports as expected. Insure quality services delivery.

- a. Youth Advocacy – list one strategy and the activities necessary to increase your youth advocacy. List measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures
Advocate for the needs of youth on both individual and systemic levels.	Advocate on behalf of youth issues. Advocate on behalf of individual youth at Court, JRB, School PPTs MOAs with local schools and programs.	Letters and emails sent; logs of phone calls. Entries in individual case files, documentation of attendance at PPTs and disciplinary hearings. Emails from youth advocacy organizations.

- b. Resource Development – list one strategy and the activities necessary to increase resources for your agency. List measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures
Increase the resources and services available for youth.	Maintain current funding and seek new sources of grant funds and contractual funding i.e. JRB contracts with other local communities.	Renew grants. Apply to RFPs for grant funds deemed appropriate for current or expanded services.

2019-21 Youth Service Bureau Grant Application

- c. Community Involvement – list one strategy and the activities necessary to increase community involvement. List measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures
Collaborate to enhance programs.	Participate in local collaborative efforts. Participate in regional and statewide collaborative efforts.	Documented involvement in Regional LIST, Local System of Care, Norwalk ACTS, Region 1 YSB collaborative, CYSA, MOAs with various school programs and other local agencies.

- d. Research and Evaluation – list one strategy and the activities necessary to contribute to research. List measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures
Identify and address the needs of youth and youth serving agencies.	Obtain qualitative information on youth needs. Retain statistics on youth needs. Assist in community research efforts.	Advisory Board, ACTS, Peer Connection documentation. Hard copy and computer data files. Attend Norwalk ACTS, staff Advisory Board, Region 1 YSB collaborative, Local LIST.

2019-21 Youth Service Bureau Grant Application

DIRECT SERVICES UNIT STRATEGIES AND ACTIVITIES NARRATIVE

Summarize the proposed strategies and activities of your direct service unit. If you have subcontracted, note services provided by the subcontractor. Group your strategies, activities and measures under the following headings (see sample in Appendix F).

1. Juvenile Justice – list one strategy and the activities necessary to address the juvenile justice area. List measures you will use to determine how well you have done and whether you have been successful.

Strategy	Activities	Measures
Provide youth with the special supports and services they need to avoid future contact with the juvenile and/or adult criminal justice system.	Provide counseling, case management, and advocacy to referred youth. Divert youth from the criminal justice system.	Statistical reports on clients served and services provided; case records. JRB statistics of intakes, services provided, and outcomes. Post service surveys.

2. Mental Health Services – list one strategy and the activities necessary to provide mental health Services. List measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures
Assist youth and families in developing and maintain healthy attitudes and behaviors.	Provide individual and family counseling for referred youth. Make appropriate referrals for additional services as necessary. Obtain supervision and consultation services to optimize delivery of care.	Maintain client files and post service client surveys. Appropriate discharge planning and tracking of referrals. Record of weekly supervision and monthly consultation sessions.

3. Child Welfare – list one strategy and the activities necessary to promote child welfare. List measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures
Youth will be kept safe and have their needs met.	Comply as mandated reporters if abuse/neglect is suspected. Provide opportunities for pro-social, cultural, and life skills activities in a safe environment.	Records of DCF referrals. Records of group attendances and surveys from department sponsored activities.

- a. Teen Pregnancy Prevention – list one strategy and the activities necessary to prevent teen pregnancy. List measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures

2019-21 Youth Service Bureau Grant Application

- b. Teen Parent Education – list one strategy and the activities necessary to educate teen parents. List the measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures
Parents will have the knowledge and skills to guide their youth so that they become productive citizens.	Provide verbal and written parenting information to teen parents.	Client file progress notes.
	Refer to parenting workshops.	Maintain record of referrals.

- c. Positive Youth Development – list one strategy and the activities necessary to promote positive youth development. List measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures
Youth will have strong bonds to families, schools, peers, and communities, and will make positive contributions.	Teach peer helping and life skills development.	Record number of youth participating in PYD programming, as well as curriculum and pre and post service surveys.

4. Community Outreach – list one strategy and the activities necessary to improve community outreach. List measures you will use to determine how well you have done the activities and whether you have been successful.

Strategy	Activities	Measures

Advisory Board Composition Report

Composition Criteria

- At least seven members.
- At least one member under 21-years-of-age (nonvoting member).
- Representatives from the school system, police department and a private youth-serving agency.
- At least one-third of the total membership from individuals who receive less than 50 percent of their income from delivering services to youth.
- At least one member on the Board from each municipality served by the YSB.

1. Board Composition

Attach a current membership list of your Advisory Board or Youth Commission to the grant application. The list should include at least the following information for each Board member:

- Name
- Member Type
 - ☐ Youth
 - ☐ School system representative
 - ☐ Police department representative
 - ☐ Private youth serving agency representative
 - ☐ Service consumer

Where a YSB serves more than one municipality, the membership list should also indicate that the Board includes a duly appointed representative from each municipality served.

2. Board Type

Check the appropriate board type for your Advisory Board.

☒ Advisory ☐ Youth Commission ☐ Other – please specify

3. Vacancies and Waivers

If your Advisory Board does not meet the composition criteria (see box above), please describe the circumstances below and refer to the instructions for information on requests for waivers and extensions:

Anticipated date for meeting composition criteria: _____

4. Board Meetings

- | | |
|---|---------------|
| (a) The number of times the YSB Advisory Board is scheduled to meet each fiscal year? | 2-4
_____ |
| (b) Are minutes of all meetings on file in your office and available for inspection? | Yes.
_____ |
| | Yes / No |

2019-21 Youth Service Bureau Grant Application

Impact of Services: Work Plans

List a minimum of three activities in which you will participate in 2019-21. (Please refer to page 10, letter F for guidelines.)

Required Professional Learning Activities	Impacted Administrative Core Unit (ACU) Function
1. Proposed Activity <u>Results Based Accountability</u> Seek professional development opportunities to deepen knowledge of Results Based Accountability (RBA) for Director. Also seek more basic RBA training for staff to insure their understanding of how it impacts their roles within the Agency.	All ACU functions will be impacted as RBA becomes part of the Department's culture and permeates all of the activities and services.
2. Proposed Activity <u>Funding Development and Research</u> Seek professional development opportunities to expand knowledge of available funding sources and planning for financial sustainability. Possible activities include reviewing regular emails from the Foundation Center, visiting funder's websites, and attending bidders conferences.	The Resource Development function will be enhanced by expanding knowledge of planning for financial sustainability, available funding sources, and obtaining additional information on how to submit a proposal.
3. Proposed Activity <u>Training</u> Seek additional training opportunities in the area of strategic planning. Take advantage of training on strategic planning when available, either directly by attending the training, or by attending local strategic planning meetings where those who have attended prior trainings share what they have learned. Search for opportunities on this topic, including those offered online.	All ACU functions would potentially be impacted since a well developed strategic plan would guide a focus and set priorities for research, resource development, community involvement, and advocacy.

2019-21 Youth Service Bureau Grant Application

FISCAL YEAR 2020

YOUTH SERVICE BUREAU BUDGET FORM

GRANT TITLE: YOUTH SERVICE BUREAU				
GRANT PERIOD: 07/01/19 - 06/30/20		AUTHORIZED AMOUNT: \$ 54,847		
AUTHORIZED AMOUNT by SOURCE: DCF LOCAL BALANCE: \$ CURRENT DUE: \$ CARRY-OVER DUE: \$				
CODES	DESCRIPTIONS	BUDGET AMOUNT	CASH MATCH	IN-KIND
111A	NON-INSTRUCTIONAL	\$54,847	\$53,047	\$ 62,037
200	PERSONAL SERVICES/EMPLOYEE BENEFITS			\$136,683
300	PURCHASES PROFESSIONAL/TECHNICAL SVCS		\$ 1,800	\$ 1,037
400	PURCHASED PROPERTY SERVICES			
500	OTHER PURCHASED SERVICES			
600	SUPPLIES			\$ 2,602
700	PROPERTY			
800	DEBT SERVICE AND MISCELLANEOUS			\$ 1,579
	TOTAL	\$54,847	\$54,847	\$203,938

	ORIGINAL REQUEST DATE		DATE OF
	CT DCF		APPROVAL
	REVISED REQUEST DATE	PROGRAM MANAGER AUTHORIZATION	

Grant/Match Summary

DCF Grant Award	\$ 54,847
Local Match:	
Municipal Appropriation	\$ 54,847
Other Funds	
In-Kind	
Total Local Match	\$109,694

I certify that the budget provided herein represents the planned income and expenditures of the YSB Grant funds and local match of the above grantee for the grant period July 1, 2019 through June 30, 2020, in accordance with all applicable instructions and statutory requirements.

 Authorized Signature
 Harry W. Rilling

 Typed Signature

 Date

 Date

2019-21 Youth Service Bureau Grant Application

Budget Narrative – Income

Provide a detailed description of the sources and amounts of funds and in-kind services to be used for the local match. Line item totals should agree with line items on the Grant and Local Match Summary form.

Account Name	Description	Line Item Total
Funds from the DCF YSB Grant Program	Expected funding from CT DCF for YSB	\$ 54,847
Other Funds (State and Federal)	List source and amounts for other funds that will be used as matching funds for this grant. \$1,800 has been allocated to obtain clinical consultative services from Family & Children's Agency, Norwalk, CT.	\$ 1,800
Municipal Appropriation	The portion of the amount appropriated to the YSB by the town(s) to be served that will be used as matching funds for this grant. List town(s):	\$ 53,047
In-Kind	List source and amounts for in-kind contributions that will be used as match for this grant.	

2019-21 Youth Service Bureau Grant Application

Budget Narrative – Expenses

Provide a detailed description of the expenses to be funded by the YSB grant funds and required local match for each expense account. Copy this form as necessary. Line item totals should agree with line items on the “Grant and Local Match Budget” form.

Account Code/Name	Description	Line Item Total
100 Salaries	The amount of \$123,152 has been allocated for the full time Director’s salary. Of that amount \$23,183 will come from grant funds and \$99,969 will be match. The amount of \$84,225 has been allocated for the full time Coordinator of Juvenile Justice and Prevention Programs. \$15,855 will come from grant funds and \$68,370 will be match. The amount of \$65,989 has been allocated for the Assistant JRB Coordinator. \$11,878 will come from grant funds and \$54,111 will be match. The amount of \$19,266 has been allocated for the part time Administrative Assistant. \$2,131 of that will come from grant funds and \$17,135 will be match.	\$109,964
590 Other Purchased Services	\$1,800 has been allocated to contract for clinical consultation services from Family and Children’s Agency for clinical staff and will serve as match.	\$ 1,800

2019-21 Youth Service Bureau Grant Application

2019-21 Youth Service Bureau Grant Application

APPENDIX E

CERTIFICATION THAT CURRENT AFFIRMATIVE ACTION PACKET IS ON FILE

According to the Connecticut Commission on Human Rights and Opportunities (CHRO) **municipalities** that operate **school districts** and also file a federal and/or state Affirmative Action Plan(s) are exempt from the requirement of filing an Affirmative Action Plan with the Connecticut State Department of Children and Families. **Agencies with an Affirmative Action Plan on file need to certify such by signing the statement below.**

I, the undersigned authorized official, hereby certify that the applying organization/agency: Harry W. Rilling, has a current affirmative action packet on file with the Connecticut State Department of Children and Families. The affirmative action packet is, by reference, part of this application.

Signature of Authorized Official: _____ Date: _____

Name and Title: Harry W. Rilling, Mayor

2019-21 Youth Service Bureau Grant Application

APPENDIX F

Youth Service Bureau Sample Strategies and Activities

Administrative Core Unit Strategies and Activities

Sample Strategies	Sample Activities
Improve the administration of YSB programs and services.	To evaluate administrative procedures. To streamline fiscal and data management procedures. To provide staff training and improve skills.
Identify the needs of youth and current service gaps.	To develop youth forum concerning their needs and solutions. To survey the community regarding needs and services. To develop centralized data bank.
Increase the resources and services available to youth.	To research available funding services. To write grant applications.
Inform the community of programs and services.	To compile information on all community youth programs into a database. To develop and regularly update a resource guide.
Coordinate with local providers to eliminate service gaps and enhance the delivery of services.	To convene relevant community groups to plan activities. To write joint grant application with other providers. To initiate and maintain ongoing planning process with other community groups.
Advocate for the needs of all youth to improve policies and procedures.	To advocate for local policies and procedures that benefit youth. To keep community leaders aware of YSB functions. To advocate for individual youth.

2019-21 Youth Service Bureau Grant Application

Administrative Core Unit Strategies and Activities (APPENDIX F cont.)

Sample Strategies	Sample Activities
Improve the administration of YSB programs and services.	Evaluate administrative procedures. Streamline fiscal and data management procedures. Provide staff training to improve skills.
Identify the needs of youth and current service gaps.	To develop youth forum concerning their needs and solutions. To survey the community regarding needs and services. To develop centralized data bank.
Increase the resources and services available to youth.	Research available funding services. Write grant applications.
Inform the community of programs and services.	Compile information on all community youth programs into a database. Develop and plan for the regular updating of a resource guide.
Coordinate with local providers to eliminate service gaps and enhance the delivery of services.	Convene relevant community groups to produce an activity plan. Write joint grant application with other providers. Initiate and maintain ongoing planning process with other community groups.
Advocate for the needs of all youth to improve policies and procedures.	Advocate for local policies and procedures that benefit youth. Keep community leaders aware of YSB functions. Advocate for individual youth.

2019-21 Youth Service Bureau Grant Application

Direct Services Unit Strategies and Activities (APPENDIX F cont.)

Sample Strategies	Sample Activities
Youth will have the special supports and services they need in times of personal or family crises and in times of difficult personal transition.	To divert youth from the juvenile justice system. To provide intervention service to identified 'at-risk' populations. To provide support services to 'at-risk' youth and their families.
Youth and families will understand their own needs, the needs of their family members and will understand how to generate a mutually supportive family environment.	To provide counseling / therapy to youth and their families. To provide sexual abuse counseling and support. To provide truancy prevention services to community youth.
Youth will have attitudes, work values and skills to obtain and hold jobs.	To maintain a job bank for youth. To provide career exploration support services to youth.
Youth will have strong bonds to their families, peers, schools and communities. Youth will contribute to the well-being and strength of their families, schools and communities.	To provide youth leadership training. To host discussion groups for youth to discuss issues of importance to them.
Educate on issues of importance to youth.	To train youth as peer mentors. To provide education on sexual abuse. To provide education on well childcare. To provide substance abuse education.
Youth will participate in positive social, cultural and athletic activities in their leisure time.	To provide an alcohol and drug-free social environment for youth. To provide opportunities to participate in drama and sports.
Parents will have the knowledge and skills to guide their children so that they become responsible productive citizens.	To provide parent workshops. To provide educational materials related to children.

2019-21 Youth Service Bureau Grant Application

APPENDIX G

Statutory Requirement of Administrative Core Unit Functions

In my official capacity as signatory for the Norwalk Youth Service Bureau, I, the undersigned authorized official*, hereby recognize and support the statutory requirements and regulations of the Youth Service Bureau (C.G.S. Sections 10-19m through 10-19o) to provide the five Administrative Core Unit (ACU) functions of:

1. Management and Administration.
2. Research that provides for the continued assessment of community needs and assets.
3. Resource development.
4. Community involvement.
5. Advocacy on behalf of issues related to youth and families.

<u>David J. Walenczyk, LMFT</u>	<u>Director, Norwalk YSB</u>	_____
Name	Title	Date

*Authorized official may be:

- Department Head
- Town Manager
- First Selectman
- Mayor

2019-21 Youth Service Bureau Grant Application

**APPENDIX H
STATEMENT OF ASSURANCES**

CONNECTICUT STATE DEPARTMENT OF CHILDREN AND FAMILIES
STANDARD STATEMENT OF ASSURANCES
GRANT PROGRAMS

PROJECT TITLE: Norwalk Department of Youth Services

THE APPLICANT: City of Norwalk **HEREBY ASSURES THAT:**

Norwalk Department of Youth Services

(insert Agency/School/CBO Name)

- A. The applicant has the necessary legal authority to apply for and receive the proposed grant;
- B. The filing of this application has been authorized by the applicant's governing body, and the undersigned official has been duly authorized to file this application for and on behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application;
- C. The activities and services for which assistance is sought under this grant will be administered by or under the supervision and control of the applicant;
- D. The project will be operated in compliance with all applicable state and federal laws and in compliance with regulations and other policies and administrative directives of the State Board of Education and the Connecticut State Department of Children and Families;
- E. Grant funds shall not be used to supplant funds normally budgeted by the agency;
- F. Fiscal control and accounting procedures will be used to ensure proper disbursement of all funds awarded;
- G. The applicant will submit a final project report (within 60 days of the project completion) and such other reports, as specified, to the Connecticut State Department of Education, including information relating to the project records and access thereto as the Connecticut State Department of Children and Families may find necessary;
- H. The Connecticut State Department of Children and Families reserves the exclusive right to use and grant the right to use and/or publish any part or parts of any summary, abstract, reports, publications, records and materials resulting from this project and this grant;
- I. If the project achieves the specified objectives, every reasonable effort will be made to continue the project and/or implement the results after the termination of state/federal funding;

2019-21 Youth Service Bureau Grant Application

- J. The applicant will protect and save harmless the State Board of Children and Families from financial loss and expense, including legal fees and costs, if any, arising out of any breach of the duties, in whole or part, described in the application for the grant;
- K. At the conclusion of each grant period, the applicant will provide for an independent audit report acceptable to the grantor in accordance with Sections 7-394a and 7-396a of the Connecticut General Statutes, and the applicant shall return to the Connecticut State Department of Children and Families any moneys not expended in accordance with the approved program/operation budget as determined by the audit;

L. REQUIRED LANGUAGE (NON-DISCRIMINATION)

References in this section to "contract" shall mean this grant agreement and to "contractor" shall mean the Grantee.

(a) For purposes of this Section, the following terms are defined as follows:

- i. "Commission" means the Commission on Human Rights and Opportunities;
- ii. "Contract" and "contract" include any extension or modification of the Contract or contract;
- iii. "Contractor" and "contractor" include any successors or assigns of the Contractor or contractor;
- iv. "Gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose;
- v. "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations;
- vi. "good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements;
- vii. "marital status" means being single, married as recognized by the state of Connecticut, widowed, separated or divorced;
- viii. "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders;
- ix. "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise, and (3) who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statutes § 32-9n; and

2019-21 Youth Service Bureau Grant Application

- x. "public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.

For purposes of this Section, the terms "Contract" and "contract" do not include a contract where each contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, (2) a quasi-public agency, as defined in Conn. Gen. Stat. Section 1-120, (3) any other state, including but not limited to any federally recognized Indian tribal governments, as defined in Conn. Gen. Stat. Section 1-267, (4) the federal government, (5) a foreign government, or (6) an agency of a subdivision, agency, state or government described in the immediately preceding enumerated items (1), (2), (3), (4) or (5).

- (b) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, mental retardation, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, mental retardation, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved; (2) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission; (3) the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Contractor agrees to comply with each provision of this Section and Connecticut General Statutes §§46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §§46a-56, 46a-68e and 46a-68f; and (5) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access business enterprises as subcontractors and suppliers of materials on such public works projects.

2019-21 Youth Service Bureau Grant Application

- (c) Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
- (d) The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.
- (e) The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes §46a-56; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
- (f) The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.
- (g) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes § 46a-56; and (4) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and Connecticut General Statutes § 46a-56.

2019-21 Youth Service Bureau Grant Application

(h) The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes § 46a-56; provided, if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

M. The grant award is subject to approval of the Connecticut State Department of Children and Families and availability of state or federal funds.

N. The applicant agrees and warrants that Sections 4-190 to 4-197, inclusive, of the Connecticut General Statutes concerning the Personal Data Act and Sections 10-4-8 to 10-4-10, inclusive, of the Regulations of Connecticut State Agencies promulgated there under are hereby incorporated by reference.

I, the undersigned authorized official; hereby certify that these assurances shall be fully implemented.

Superintendent, or
Department Head, or Town
Manager, or First
Selectman, or Mayor, or
YSB Director Signature:

Name: *(typed)*

Harry W. Rilling

Title: *(typed)*

Mayor

Date:

Norwalk Police Department Administration

Memo

To: Common Council

From: Deputy Chief Susan Zecca

Date: August 2, 2019

Re: Vehicle purchase and Radio MOU authorizations

The Police Department received funding in the 2019-2020 budget to purchase twelve new 2020 Ford Utility Interceptor vehicles. These will be marked patrol vehicles. MHQ hold the State contract for these vehicles. Additionally we are moving forward with the planning of the city wide radio system infrastructure upgrade. As part of that project we will need to enter into a Memorandum of Understanding with the Connecticut Department of Emergency Services and Public Protection, Division of Statewide Emergency Telecommunications for use of the Connecticut Land Mobile Radio Network. The authorizations are as follows:

1. Authorize the purchasing agent to execute a purchase order on behalf of the Police Department to MHQ, Inc under Ct Contract #12PSX0194, for the purchase of twelve (12) 2020 Ford Utility Interceptors AWD for the amount not to exceed \$407,000.00. Account 01353-5731
2. Authorize the purchasing agent to execute a purchase order on behalf of the Police Department to low bidder, Fleet Auto Supply, LLC for the purchase and installation of emergency equipment and fit-up on twelve (12) Ford Utility Interceptors under project #3768, not to exceed \$183,000. Account 01353-5731
3. Authorized the Mayor, Harry W. Rilling to execute a Memorandum of Understanding with the Connecticut Department of Emergency Service and Public Protection for the shared use of the Connecticut Land Mobile Radio Network (CLMRN).
4. Authorize the Police Chief Thomas Kulhawik to execute any and all agreements, documents or amendments as may be necessary to implement the Memorandum of Understanding related to the Connecticut Land Mobile Radio Network.

MHQ, Inc

401 Elm Street

Marlborough, MA 01752

Quotation

Quote Date: 7/15/2019
 Sales Contact: Kim Fritsch
 Contact Info: P: 860-788-6816
 Email: kfritsch@mhq.com

Customer: Norwalk PD
 Customer Contact: Dave O'Connor
 Address:
 Phone:
 Email: doconnor@norwalkct.org

Ford Utility Interceptor 2020
 CT Contract 12PSX0194

Order	Code #	Description of Ford Options	Unit Price	
x	K8A	2020 Ford Utility Interceptor AWD	\$32,090.80	\$32,090.80
	99B/44U	AWD 3.3L V6 direct-injection 10-Speed Automatic Transmission		
x	Ext	UM - Agate Black	Std	\$0.00
x	Int	9W - Front Cloth, Rear Vinyl	Std	\$0.00
x	153	License Plate Bracket	NC	\$0.00
x	549	Heated Mirrors	\$56.40	\$56.40
x	17T	Dome Light	\$47.00	\$47.00
x	43D	Dark Car Feature (Chime and interior lights)	\$23.50	\$23.50
		Bluetooth Standard		
x	60R	Noise Suppression Bands	\$94.00	\$94.00
x	76R	Reverse Sensing	\$258.50	\$258.50
	86P	Front Headlight Housing Only - Std		
x	87R	Rear View Camera in Rear View Mirror	N/C	\$0.00
x	52P	Hidden Door Lock Plunger & Rear Door Handle INOP	\$150.40	\$150.40
x	51T	Spot Light - Driver Only (Whelen LED Bulb)	\$394.80	\$394.80
x	52T	Class III Trailer Tow Lighting Package	\$75.20	\$75.20
x	59B	Keyed Alike - 1284X	\$47.00	\$47.00
x	68B	Police Perimeter Alert	\$634.50	\$634.50
		Total Per Vehicle		\$33,872.10
		Number of Vehicles	12	\$406,465.20

MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN
THE CONNECTICUT DEPARTMENT OF EMERGENCY SERVICES
AND PUBLIC PROTECTION
AND
CITY OF NORWALK

AGREEMENT, made this day of _____, 2019, by and between the Connecticut Department of Emergency Services and Public Protection, Division of Statewide Emergency Telecommunications (hereinafter "DESPP"), acting herein by its Commissioner, James Roveilla, having a principal business address at 1111 Country Club Road, Middletown, Connecticut, 06457, and the City of Norwalk, acting herein by Harry W. Rilling, Mayor, duly authorized, hereinafter referred to as "the City", having a principal office at 125 East Avenue, Norwalk, CT 06851. This Memorandum of Understanding ("MOU") is intended to set forth the parties' agreement with respect to use of the Connecticut Land Mobile Radio Network (hereinafter "the CLMRN") by the City and use by the City of City-owned subscriber units for incorporation into the CLMRN.

WITNESSETH:

WHEREAS, DESPP maintains the Connecticut Land Mobile Radio Network (CLMRN);

WHEREAS, DESPP wishes to encourage the shared use of the CLMRN in the State of Connecticut;

WHEREAS, the City wishes to share in the use of the CLMRN in order to efficiently improve public safety communications and enhance public safety;

WHEREAS, both DESPP and the City believe that shared use of the CLMRN will improve public safety communications and enhance the interests of public safety within the City' borders, while it provides such improved service at a greater value to taxpayers;

NOW, THEREFORE, in consideration of mutual covenants and conditions hereinafter stated, the parties agree as follows:

1. Effective Date and Term:

This MOU shall be effective when all parties have executed it and all required approvals have been granted. This MOU may be modified upon the mutual written consent of the parties. The initial term of the MOU shall be for five years; renewable for four additional five-year terms. Each successive term shall automatically renew, unless the parties give two years' written notice.

2. Authority to Enter into MOU:

DESPP is authorized to enter into this MOU by action of the Commissioner of the Department of Emergency Services and Public Protection under authority of CGS § 4-8.

The City is authorized to enter into this MOU pursuant to its general powers provided under CGS § 7-148 et seq. and the City of Norwalk Charter.

3. City' Responsibilities:

- A. Prior to joining the CLMRN, the City shall ensure that it meets all equipment and other requirements necessary to ensure compatibility with and protect against degradation of the CLMRN. Such equipment and other requirements shall include, but not be limited to, portable radios, mobile radios, dispatch consoles, building enhancements, antennas, cabling, backup power, recording devices and subscriber devices/units.
- B. The City may only use DESPP-approved radios, with authorized and validated serial numbers, talk groups and radio ID's. A list of approved radios is available upon request. The City is responsible for the programming of its subscriber units. Before programming any subscriber units, the City shall provide a list of the radios, each identified by: vendor/service provider, manufacturer, model number, serial number, configuration, firmware release, flash version or operating version, and the template it proposes to use.
- C. In the event that the City desires enhanced radio coverage that requires additional radio site(s), the City shall fund the costs of procuring and equipping any such additional sites. Maintenance costs for any such additional sites shall be the responsibility of the City.

- D. The City shall purchase all portable and mobile radios ##### City subscribers approved by DESPP. Subsequent subscribers may be added by mutual agreement.
- E. The City shall provide compatible dispatch consoles, if desired.
- F. The City shall secure all necessary licensing fees for all City purchased and maintained equipment.
- G. The City shall fund, maintain, repair and secure reasonable upgrades to portable and mobile radios, dispatch consoles and other necessary equipment.
- H. The City may make further upgrades during the term of the MOU, provided that such upgrades are approved by DESPP.
- I. The City shall provide reasonable support to DESPP in managing the City's use of the CLMRN.
- J. The City and DESPP shall mutually agree on an initial programming template and all subsequent changes for all consoles and subscriber units.
- K. The City agrees to hold and treat all subscriber programming information as confidential/public safety sensitive and will not release any information to any third-party without approval of DESPP, except as provided by law.

4. DESPP's Responsibilities

- A. DESPP shall provide reasonable support to the City for the management of the CLMRN. "Reasonable support" contemplates that DESPP will make a "best effort" as such phrase is commonly understood. This MOU does not contemplate that DESPP will provide specific state resources or service levels. Additionally, DESPP does not make any warranties, express or implied, regarding operation of the CLMRN.
- B. DESPP shall make its best effort to ensure that participation by other municipalities will not degrade performance of the CLMRN within the City's borders.

- C. DESPP shall review requests for additional subscriber units or talk groups from the City and consider the capacity of the overall system, the impact on system management, the desired grade of service as well as the system capacity in the geographic area of the City when rendering a decision on the request.
- D. DESPP agrees to resolve disputes between it and the City at the manager/supervisor level whenever practicable. Disputes that cannot be resolved at the designated manager/supervisor level shall be elevated to the level of the director of DSET or designee and the chief elected official or designee.
- E. DESPP shall be responsible for the assignment of subscriber identification numbers and assignment of talk groups. DESPP is not responsible for the programming of subscriber units not owned by DESPP.
- F. DESPP shall provide access to the CLMRN without charging a user fee or subscriber fee for the entire duration of this MOU.

5. Other Terms and Conditions:

- A. Subscriber unit coverage is not guaranteed and will vary from location to location. The City is encouraged to conduct its own radio communications coverage test to determine the expected coverage level in its desired coverage areas.
- B. Private calling permits properly programmed radios to engage in "one-on-one" conversations. Only the initiating and target radios are able to communicate. Private calling can significantly tie up system resources. At the discretion of DESPP, certain subscriber units of the City may be permitted to access private calling, after DESPP makes a determination of the need and potential impact to the System.
- C. System keys for programming are authorized only to the City for the purposes as specified in this agreement. System keys are to remain in the possession of the designated City representative(s) at all times. When not in use, system keys shall be secured. System keys are subject to audit and will be issued for one year, renewable for the duration of the agreement.
- D. The programming of unauthorized talk groups will be considered a violation of this MOU and may result in the revocation of programming privileges.

- E. The City assumes responsibility and liability for programming of their subscribers and their proper functioning.
- F. Programming can be a complicated and time consuming process. The City represents that those that are permitted to program radios to be used on the CLMRN have attended and successfully demonstrated competence at manufacturer-level training for the subscribers to be used on the network.
- G. The City represents and warrants to DESPP that they have duly authorized execution and delivery of this MOU and the obligations assumed by them hereunder; that the City shall comply with all applicable state and federal laws and municipal ordinances in satisfying their obligations under and pursuant to this MOU; that the execution, delivery and performance of this MOU shall not violate, be in conflict with, result in a breach of or constitute (with or without due notice and/or lapse of time) a default under any of the following as applicable: (i) any provision of law; (ii) any order of any court or department; or (iii) any indenture, agreement, document, or other instrument to which it is a party or may be bound.
- H. Executive Orders

This MOU is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings, Executive Order No. Sixteen of Governor John G. Rowland, promulgated August 4, 1999, concerning violence in the workplace, Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services, and Executive Order No.49 of Governor Dannel P. Malloy, promulgated May 22, 2015, which mandates disclosure of gifts to public employees and campaign contributions to candidates for statewide public office or the General Assembly for state contracts valued at more than \$50,000, in accordance with their respective terms and conditions, all of which are incorporated into and are made a part of the MOU as if they had been fully set forth in it.

- I. This MOU, its terms and conditions and claims arising therefrom shall be governed by Connecticut law and court decisions without giving effect to Connecticut's principles of conflicts of laws.
- J. Nothing in this MOU shall be construed as a waiver or limitation of sovereign immunity by the State of Connecticut or DESPP.

- K. This MOU contains the entire understanding between the parties hereto and supersedes any and all prior understandings, negotiations and agreements, whether written or oral, between them respecting the subject matter herein.
- L. The parties each bind themselves, successors, assigns and legal representatives with respect to all covenants of this MOU.
- M. Any notices required or permitted under this MOU shall be deemed to be given when hand-delivered or one business day after pick up by an overnight express service to the parties below:

As to the City of Norwalk

Mayor

125 East Avenue
Norwalk, CT 06851

As to the State of Connecticut:

Director of Statewide Emergency Telecommunications or designee
1111 Country Club Road
Middletown, CT 06457

STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES
AND PUBLIC PROTECTION

Date_____

By_____

James Rovella
Its Commissioner
Duly Authorized

CITY OF NORWALK

Date_____

By_____

Harry W. Rilling
Its Mayor
Duly Authorized

Date_____

By_____

Thomas E. Kulhawik
Its Chief of Police
Duly Authorized

VII. B

ABRAHAM WOFSEY 1915-1944
MICHAEL WOFSEY 1927-1951
DAVID M. ROSEN 1946-1957
JULIUS B. KURIANSKY 1952-1992
SYDNEY C. KWESKIN 1946-1998
MONROE SILVERMAN 1955-2008
SAUL KWARTIN 1951-2008
EMANUEL MARGOLIS 1966-2011

WOFSEY,
ROSEN,
KWESKIN &
KURIANSKY, LLP

ANTHONY R. LORENZO
HOWARD C. KAPLAN
JUDITH ROSENBERG
EDWARD G. MELLICK
OF COUNSEL

600 SUMMER STREET • STAMFORD, CT 06901-1490 • WWW.WRKK.COM • 203-327-2300
• 203-967-9273 FAX

August 1, 2019

EDWARD M. KWESKIN
DAVID M. COHEN
MARSHALL GOLDBERG
STEPHEN A. FINN
STEVEN D. GRUSHKIN
*STEVEN M. FREDERICK
ERIC M. HIGGINS
*JOSEPH M. PANKOWSKI, JR.
*DANIEL M. YOUNG
*WILLIAM M. DAVOREN
*KUROSH L. MARJANI
*ADAM J. BLANK
*LEONARD M. BRAMAN
*WILLIAM M. CARELLO

Mr. John Igneri
Public Works Committee of the Common Council
125 East Avenue
Norwalk, CT 06851

Re: Clarke Capital, LLC -- Release of Easement

Dear Chairman Igneri:

This office represents Clarke Capital, LLC ("Clarkes") and writes in support of Clarkes' request that the City release and quit claim back to Clarkes an 80 square foot easement.

Clarkes is the owner of 64 South Main Street where it operates a kitchen showroom. Clarkes also owns four contiguous multi-family residential properties along the south-side of Elizabeth Street (specifically 8, 10, 12 and 14 Elizabeth Street). In March of this year Clarkes obtained Zoning approval to construct 40 units of housing and 19,400 +/- square feet of showroom/retail space spread across 5 buildings from 64 South Main Street down Elizabeth Street.

As part of its development proposal, Clarkes worked with the City, including the relevant departments and agreed to greatly widen the sidewalk at the corner of Elizabeth and South Main Street and install a new crosswalk. Additionally, Clarkes agreed to replace all of the curbing and sidewalk down its side of Elizabeth Street to Day Street and replace the existing and ugly City lights along its side of Elizabeth Street with the standard historical lighting seen throughout much of South Norwalk. Additionally, Clarkes agreed to plant new trees along

*EDMUND M. REMONDINO
COUNSEL

*DANIEL B. BRILL
MICHAEL T. CANNATA III
GESSI GIARRATANA
SARAH GLEASON
BRIAN KLUBERDANZ
ZACHARY J. PHILLIPPS

*ALSO NEW YORK BAR

NEW CANAAN OFFICE:
70 PINE STREET
NEW CANAAN, CT 06840
TEL 203-972-1700

WOFSEY,
ROSEN,
KWESKIN &
KURIANSKY, LLP

Elizabeth Street and in front of its building on South Main and make many other public improvements to the streetscape and pedestrian experience along Elizabeth Street.

These improvements render a small easement in favor of the City no longer necessary. Additionally, the easement currently prevents Clarkes from going forward with its development and from making these improvements.

Back in 1992 Clarkes' predecessor-in-title gave the City of Norwalk an easement of approximately 80 square feet solely to allow the City to complete construction of a fairly narrow sidewalk at the corner of South Main and Elizabeth Street (the "easement"). *See* attached deed and see also surveys of William W. Seymour & Associates, P.C. dated July 23, 2018 ("existing conditions survey") and dated December 11, 2018 ("proposed conditions survey"). However, as is shown on the proposed conditions survey the planned building at 64 South Main will encroach on the easement area. Clarkes respectfully request this easement be released and quitclaimed. *See* attached proposed quitclaim and Connecticut Real Estate Conveyance Tax Return Form.

As stated above, the original purpose of the easement is no longer necessary due to the bumped out sidewalk and other street improvements Clarkes will be making. Additionally, the building entrance on South Main is recessed back from the corner so that there will be ample public connectivity on the sidewalk. Finally, release of the easement allows Clarkes to support the building from closer to the corner of the property which will provide greater continuity in the street wall and result in a more desirable urban condition that will benefit pedestrian activity and

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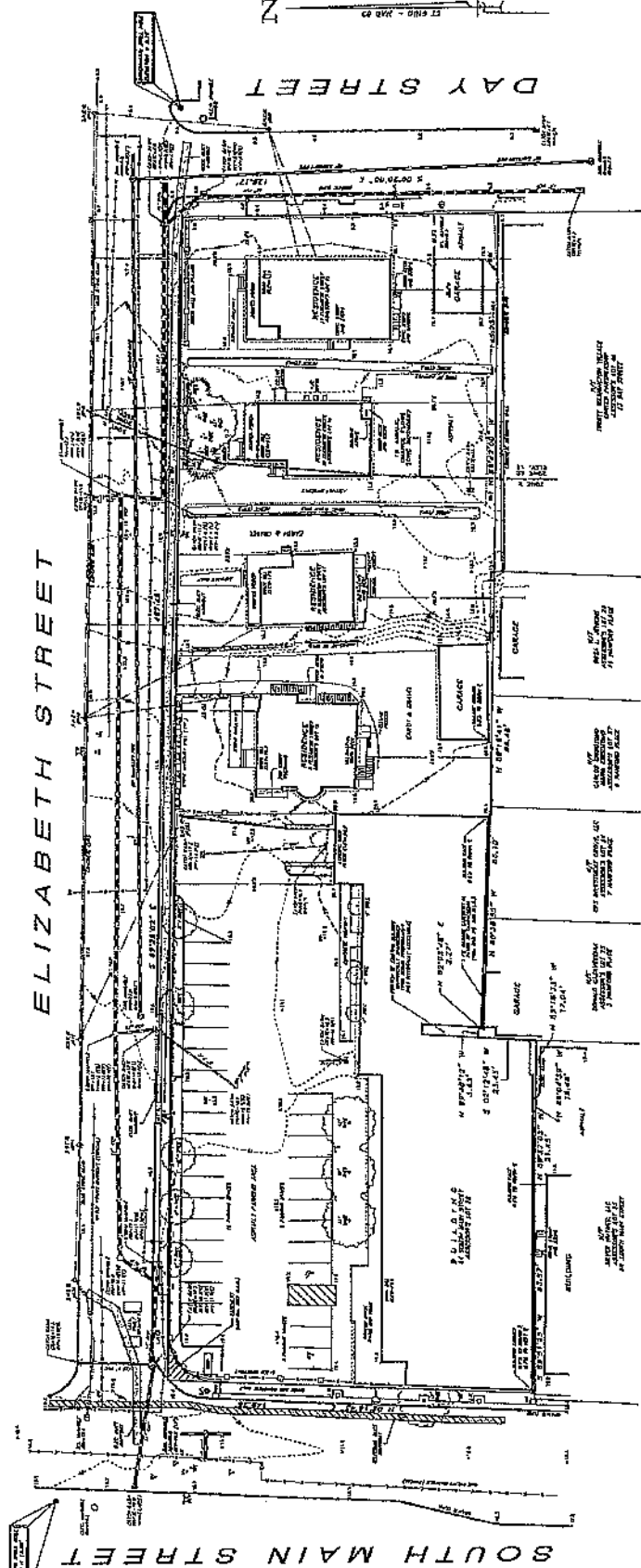
safety. For all of these reasons we respectfully request you authorize the City to release the easement and execute the attached quitclaim deed.

Very truly yours,
WOFSEY, ROSEN, KWESKIN & KURIANSKY, LLP

By: 

Adam J. Blank

AJB:wll
Enclosures



AREA = 63,208± SQ.FT.
OR 1.451± ACRES

THE SURVEY AND MAP HAVE BEEN PREPARED BY MEASUREMENT AND CALCULATION OF THE SURVEYOR. THE SURVEYOR HAS BEEN ADVISED BY THE CLIENT THAT THE PROPERTY IS NOT SUBJECT TO ANY EASEMENTS OR INTERESTS OTHER THAN THOSE SHOWN ON THE MAP. THE SURVEYOR HAS BEEN ADVISED BY THE CLIENT THAT THE PROPERTY IS NOT SUBJECT TO ANY EASEMENTS OR INTERESTS OTHER THAN THOSE SHOWN ON THE MAP. THE SURVEYOR HAS BEEN ADVISED BY THE CLIENT THAT THE PROPERTY IS NOT SUBJECT TO ANY EASEMENTS OR INTERESTS OTHER THAN THOSE SHOWN ON THE MAP.

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VERTICAL DATUM: M.A.S.D. 88

ZONING LOCATION AND TOPOGRAPHIC SURVEY
64 SOUTH MAIN STREET
8/10/12/14 ELIZABETH STREET

PREPARED FOR

CLARKE CAPITAL LLC
NORWALK, CONNECTICUT

SCALE: 1" = 20'

JULY 23, 2018
WILLIAM W. SEYMOUR & ASSOCIATES, P.C.
LAND SURVEYORS & ZONING & LAND USE CONSULTANTS
170 NOROTON AVENUE ~ 203-655-3381

TO MY KNOWLEDGE AND BELIEF, THIS MAP IS ESSENTIALLY CORRECT AS NOTED HEREIN.

Jeffrey W. Seymour, L.L.C. Reg. No. 70099

TO ALL MEN TO WHOM THESE PRESENTS SHALL COME, GREETING:

KNOW YE, that I, JOSEPH M. CAIATY, of the Town of Bronxville, County of Westchester, and State of New York, for the consideration of One (1) Dollar and other value received to my full satisfaction of the CITY OF NORWALK, a municipal corporation located in the County of Fairfield and State of Connecticut, do give, grant, bargain, sell and confirm unto the said CITY OF NORWALK, its successors and assigns, a permanent sidewalk easement and right of way over, through and upon a certain parcel of land located in the City of Norwalk, County of Fairfield and State of Connecticut, located on the easterly side of South Main Street, described as follows:

ALL THAT CERTAIN place, parcel or tract of land, situated in the Town of Norwalk, County of Fairfield and State of Connecticut, shown on that certain map entitled, "Map Showing Easements to be Acquired by the City of Norwalk for the South Main Corridor Public Improvements Norwalk, Connecticut", Scale 1" = 20' December 6, 1991, William W. Seymour and Associates, P.C., Land Surveyors, Darien, Conn., Declared "Substantially Correct" by William W. Seymour, Conn. L.S. Reg. No. 11352, which map is on file in the office of the Town Clerk of the Town of Norwalk as Map No. 11215.

SAID EASEMENT is shown and designated as follows: AREA 8 60¹ sq. ft., on the map above described, reference to which is hereby made and had for a more particular description of said easement.

OFFICE OF CORPORATION COUNSEL
NORWALK, CONNECTICUT 06856 • 1-800-254-7750

Said permanent sidewalk easement and right of way is conveyed together with the perpetual right in the grantee, its officers, agents, and employees, to enter at any time thereon for the purpose of constructing, reconstructing, installing, repairing, and/or replacing the public sidewalk, curbing, and related installations and appurtenances as may be necessary and desirable, in such manner and at such times as the grantee may determine, the cost of all such construction, installation, repair, replacement or maintenance to be at the expense of the grantee.

Said permanent sidewalk easement and right of way is conveyed subject to the following conditions:

1. That the easement area may be used by the general public with rights to pass and repass over such area as fully as though such area were part of the publicly-owned street right-of-way.
2. That grantor shall have the obligation and responsibility for maintenance of the easement area, including removal of ice and snow, except as otherwise provided by law.

TO HAVE AND TO HOLD the above granted right of way and easement and the rights and privileges hereinbefore described to the said CITY OF NORWALK, its successors and assigns forever.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this

7th day of January, 1992.

Signed, Sealed and Delivered
in the Presence of:

William E. Hannon
William E. Hannon

Kim M. Pettit
Kim M. Pettit

Joseph M. Caiati L.S.
Joseph M. Caiati

STATE OF CONNECTICUT

COUNTY OF FAIRFIELD

} ss. Westport

January 9, 1992.

Personally appeared JOSEPH M. CAIATI, signer and sealer of the foregoing instrument, and acknowledged the same to be his free act and deed, before me.

William E. Hannon

Notary Public
Commissioner of Superior Court

OFFICE OF CORPORATION COUNSEL
HONOLULU, CONNECTICUT 06527 • (203) 854-7750

Received for Record

March 10,

A.D. 1992

at 3:30 PM and recorded by

Mary O. Keegan
T. Clerk

NORWALK ZONING COMMISSION
125 East Avenue P.O. Box 5125
Norwalk CT. 06851



March 12, 2019

Adam Blank, Esq.
Wofsey, Rosen, Kweskin Kuriansky
600 Summer Street
Stamford, CT. 06901

Re: **#10-18SPR/#19-18CAM** - Clarke Capital LLC et al - 64 South Main St & 8, 10, 12 & 14 Elizabeth St - New mixed use development TOD with 19,400 sf retail & 40 units in five bldgs in the SoNo Station Design District

Dear Attorney Blank:

At a meeting of the Norwalk Zoning Commission held on Thursday, March 7, 2019 the following actions were taken:

*** SITE PLAN COASTAL SITE PLAN RESOLUTION ***

BE IT RESOLVED that upon a motion by Mr. Roina and second by Mr. Witherspoon that site plan application **#10-18SPR** and coastal site plan application **#19-18CAM** - Clarke Capital LLC et al - 64 South Main St/8, 10, 12 & 14 Elizabeth St for a new 2-5 story mixed use development with 19,400 square foot of ground floor retail and 40 multifamily dwelling units in five building as shown on site plan and architectural plans entitled "64 SOUTH MAIN STREET Norwalk, CT 06854" by Beinfield Architecture and landscape architecture plans prepared by Eric Rains Landscape Architecture and engineering and grading plans prepared by Godfrey Hoffman Associate Engineers be approved, subject to the following conditions:

1. A zoning permit and a building permit shall be obtained within one year of the effective date or this approval and prior to any work commencing on the site; and
2. That the draft deed restriction as shown on a certain document entitled "DRAFT Affordability Plan" dated December 2018, as revised to February 11, 2019 and related documents showing one 1-bedroom, one two-bedroom and one three bedroom unit, for a total of 3 workforce housing units, shall run with the land in perpetuity and shall be submitted for Corporation Counsel review and then filed on the Norwalk Land Records prior to the issuance of a final Certificate of Zoning Compliance; and
3. That the applicant has elected to pay a one-percent (1%) fee, based on the residential construction costs, shall be paid prior to the issuance of a zoning permit; and
4. That a lot consolidation survey be submitted for review by staff and then filed on the Norwalk Land Records prior to the issuance of a zoning permit; and
5. That a mylar of the approved site plan (as revised by any conditions of approval) be filed on the Norwalk Land Records prior to the issuance of a zoning permit; and
6. That prior to the issuance of a zoning permit, that final sign-off from the Norwalk Redevelopment Agency be obtained, indicating that the proposed project is consistent with the design guidelines and sustainability requirements set forth in the South Norwalk TOD Redevelopment Plan; and
7. Prior to obtaining a Zoning Permit, the applicant shall submit a revised drainage plan to the Department of Public Works for approval that results in no increase in the volume of runoff; or a surety, in the amount to be determined by staff, be submitted for the installation of a drainage system that results in no increase in the volume of runoff; and
8. That all final CEAC signoffs, including the Harbor Management Commission, shall be submitted, prior to the issuance of a Zoning Permit; and

9. That a surety in the amount of \$30,000, to guarantee the installation and maintenance of the required erosion and sediment controls is submitted to this office, prior to the issuance of a Zoning Permit; and
10. That all soil and erosion controls shall be installed and maintained prior to the start of any construction or site work; that silt sacks be installed in all existing and proposed catch basins, and that additional controls be installed at the direction of the Commission's staff, as needed; and
11. Light level calculations be provided to confirm there is adequate lighting within the public realm; and
12. That cutoff shields be installed on all lighting to prevent any stray light from being emitted off the property; and
13. That a Connecticut licensed engineer shall certify that all of the required improvements, including any required off-site improvements, were installed to City standards and that the development as constructed complies with all relevant Federal FEMA flood regulations and that such certification be submitted prior to the issuance of a Certificate of Zoning Compliance; and
14. That the storm water maintenance plan be implemented to ensure the maintenance of onsite drainage systems; and
15. That all proposed signage comply with the zoning regulations and design guidelines; and
16. That within six months of the issuance of the Certificate of Zoning Compliance and the completion of any street improvements and public realm improvements proposed by the applicant (within the right of way, which will be completed after the road project is complete) a follow-up traffic study be submitted to the Commission; and
17. That any and all HVAC units shall be located in conformance with the applicable zoning setbacks; and
18. That the hours of garbage pick-up be no earlier than 7:00 a.m. and no later than 7:00 p.m. and that any deliveries be no earlier than 8:00 a.m. and no later than 6:00 p.m.; and
19. That any sidewalks to be replaced provide a minimum 5' clearance from any obstruction; and
20. That the transformer adjacent to the curb-cut on Elizabeth Street be screened; and
21. That any graffiti on the site, now or in the future, be immediately removed; and
22. Tree species selected next to Building A not impinge on the building at mature growth; and
23. Per Zoning Location and Topographic Survey, prepared by William W. Seymour & Associates, P.C. dated 1/21/18 on file with the Planning & Zoning Department; and
24. Per Site Plan C-1.0, Grading Plan C-2.0, Average Grade Analysis Plan C-2.1, Stormwater Management & Utility Plan C-3.0, Erosion & Sedimentation & Control Plan C-4.0, Erosion & Sedimentation & Control Details & Notes C-4.1, Details C-5.0 & C-5.1, prepared by Godfrey Hoffman Associates, dated 2/11/19, on file with the Planning & Zoning Department; and
25. Per photometric study PH1 & L-1, prepared by SpecLines, dated 1/21/19, on file with the Planning & Zoning Department; and
26. Per Landscape Site Overview SPL-1.0 & SPL-2.0, Area Enlargement Site West SPL-2.1, Area Enlargement Building B-D SPL 2.2, Details City-Standard SPL-5.0, Details Site & Landscape SPL-5.1, Details Other SPL-5.2 & 5.3, dated 2/11/19, prepared by Eric Rains Landscape Architecture, LLC, on file with the Planning & Zoning Department; and
27. Per the architectural plans Open Space/Recreation Area Plans A0.70, Workforce Housing Plans A0.71, F.A.R. Plans A0.72, Materials Reference Board A0.75, Basement & First Floor Plans A1.00, Second & Third Floor Plans A1.01, Fourth, Fifth & Roof Plans A1.02, Building A-West Elevation (South Main) A2.01, Building A-North Elevation (Elizabeth Street) A2.02, Building A-East Elevation A2.03, Building A-South Elevation A2.04, Building B Elevations A2.10, Building C Elevations A2.20, 12 Elizabeth Street A2.30, 14 Elizabeth Street A2.40, South Main & Elizabeth

Street Elevations A2.50, Sections – Building A3.01, Sections – Building A3.02, Sections – Building A3.03, Sections – Building A3.04, Detail Drawings A3.10, Detail Drawings 2 A3.11, dated February 11, 2019, prepared by Beinfield Architecture, on file with the Planning & Zoning Department; and

28. Per architectural renderings A0.60 and A0.61, by Beinfield Architecture and pictorial material board dated February 11, 2019 on file with the Planning & Zoning Department; and

29. All Department of Public Works conditions listed in their memo dated 3/6/19 are completed.

BE IT FURTHER RESOLVED that this application complies with Section 118-506 B, SoNo Station Design District, and with the applicable sections of the Building Zone Regulations for the City of Norwalk.

You must obtain a zoning approval and a building permit prior to any work on the site. A building permit must be obtained within one year of the effective date or this approval automatically becomes null and void. A zoning approval will not be issued until the plans have been revised to comply with the conditions of approval and a surety to guarantee the installation and maintenance of the required erosion and sediment controls is submitted to this office. The bond for this part of each part of the project is set at Thirty Thousand Dollars (\$30,000.00). Regarding all non-cash bonds: Corporation Counsel and the Commission reserve the right to approve the surety as to form and issuing financial institution.

To ensure that the approval becomes effective, the applicant must file a lot consolidation survey and a mylar of the approved site plan on the Norwalk Land Records. Once these filings have occurred, an application for a zoning permit may be requested.

A Certificate of Zoning Compliance will not be issued until a surety to guarantee the installation of any incomplete improvements is submitted to this office. The contractor or owner is responsible for alerting this office regarding the status of any incomplete improvements prior to any request for a certificate of zoning compliance. The applicant must post a bond sufficient to cover the cost of any incomplete improvements or of any work that is not in compliance with City standards.

Prior to the issuance of a Certificate of Zoning Compliance, the applicant must file the draft deed restriction as shown on a certain document entitled "DRAFT Affordability Plan" dated December 2018, as revised to February 11, 2019 and related documents on the Norwalk Land Records. Prior to filing these documents, the applicant must review the draft documents with Corporation Counsel and obtain their approval. These filings must precede any request for a Certificate of Zoning Compliance.

Enclosed please find a copy of the Policy on Construction Inspection in the City of Norwalk and As-Built Plan requirements. You are responsible for obtaining permits from the Department of Public Works prior to any work in a street right-of-way. All work must comply with the standards for the City of Norwalk, whether or not those standards were specifically discussed in the process of reviewing the application.

Please relay the above information to the applicant and contact this office after the effective date shown above to begin the process for obtaining to a zoning permit. If you have any questions regarding the enclosed, please contact me at (203) 854-7780.

Sincerely,



Steven Kleppin, Director
Planning & Zoning Commissions

enclosures

NORWALK PLANNING & ZONING COMMISSIONS

125 East Avenue P.O. Box 5125
Norwalk, Connecticut 06856-5125
(203) 854-7780

POLICY ON CONSTRUCTION INSPECTION IN THE CITY OF NORWALK

The Planning and Zoning staff is to be notified by the developer, contractor or the property owners prior to commencing the following stages of development:

1. Site Clearing
2. Rough grading
3. Installation of storm drainage
4. Installation of sanitary sewers
5. Placing of road base and final grading
6. Installation of bituminous concrete paving
7. Installation of landscaping
8. Installation of curbs and sidewalks
9. Receipt of certification of foundation location (as per Section 118-1420G).
10. Receipt of Certificate of Zoning Compliance

A set of as-built plans must be submitted along with a certificate from a professional engineer stating that the construction has been built according to city standards. Please contact the engineer of record so that an acceptable inspection program can be instituted in order to enable the engineer to certify the project.

All development proposals approved by the Planning & Zoning Commissions are subject to this policy on construction. Responsibility for compliance with this policy shall be upon the property owner. Any violation of this procedure could mean loss of time and money to the developer or contractor through delay in release of the surety or delay in the issuance of a Certificate of Zoning Compliance.

Messages concerning these matters will be received at the Planning & Zoning Commissions' office at City Hall, 125 East Avenue, Norwalk, CT.; Telephone (203) 854-7780, between the hours of 8:30 am and 3:30 pm, Monday through Friday.

If any changes in the construction plans are proposed, the Site Planner's approval shall be obtained before proceeding. If the change is substantial, a revised Utility Plan shall be submitted for approval before the work is done.

If the construction plans call for excavation in an existing public street for any reason, a permit for such work shall be obtained from the Department of Public Works prior to the beginning of work. No additional bond from the Planning or Zoning Commissions shall be required.

SURETY FOR ZONING COMMISSION APPROVALS

The Surety to be submitted as a condition of approval by the Zoning Commission shall be submitted in one of the two following forms:

- a. A combination of a cash surety and surety bond, with the cash surety amount being set a base of 25% of the total amount and the surety bond consisting of the remaining 75%.
- b. A cash bond totaling 100% of the surety.

All cash bonds shall be in the form of a cash deposit, accepted in the form of a bank or personal check to be made payable to *Treasurer – City of Norwalk*, unless otherwise approved by the Commission.

The Commission reserves the right to verify the rating of the surety company and to ensure that the bonds are issued from a licensed and admitted surety company covered by the Connecticut Insurance Guaranty Association.

NORWALK PLANNING & ZONING COMMISSIONS

125 East Avenue
P.O. Box 5125
Norwalk, Connecticut 06856-5125
(203) 854-7780

AS-BUILT PLAN (IMPROVEMENTS LOCATION MAP, RECORD)

The following information will be required to be submitted to satisfy the as-built requirement:

- Building Location Map showing:
 - All zoning setback lines
 - Structures & distances from property lines
 - Coverage calculations as required (Building, building & parking, open space, F.A.R.)
- Parking & loading spaces with total # of spaces and typical dimensions & aisle width
- Site improvements (sidewalks, curbs, planting islands, lights, ground signs, retaining walls, etc.)
- All utility pipes & structures, plan view showing rim and invert elevations, pipe size and material, slope, length

A set of as-built plans must be submitted along with a certificate from a professional engineer stating that the construction has been built according to city standards. Please contact the engineer of record so that an acceptable inspection program can be instituted in order to enable the engineer to certify the project.

If any changes in the construction plans are proposed, the Site Planner's approval shall be obtained before proceeding. If the change is substantial, a revised Utility Plan shall be submitted for approval before the work is done.

Return to:
Steven D. Grushkin, Esq.
Wofsey, Rosen, Kweskin & Kuriansky, LLP
600 Summer Street
Stamford, CT 06901

QUIT CLAIM DEED

TO ALL PEOPLE TO WHOM THESE PRESENTS SHALL COME, GREETING:

Know Ye That, The **CITY OF NORWALK**, a municipal corporation located in the County of Fairfield and State of Connecticut, hereinafter referred to as Releasor, for NO CONSIDERATION, received of **CLARK CAPITAL LLC**, a Delaware limited liability company, with its principal offices located at 393 Fortune Boulevard, Milford, Massachusetts 01757, hereinafter referred to as Releasee, does remise, release and forever QUIT CLAIM unto the said **CLARK CAPITAL LLC**, and unto its successors and assigns forever, all the right, title, interest, claim and demand whatsoever the said Releasor, has or ought to have in or to that certain Easement dated January 9, 1992 and recorded in Volume 2630, Page 167 of the Norwalk Land Records, including any and all right or claim the Releasor may have in and to any easement shown on Map #9912 and Map #11215, which maps are on file in the Norwalk Town Clerk's Office.

TO HAVE AND TO HOLD the premises, with all the appurtenances, unto the said Releasee, and unto its successors and assigns forever, so that neither the Releasor, nor its successors or assigns, shall hereafter have any claim, right or title in or to the easement, or any part thereof.

SIGNED AT NORWALK, CONNECTICUT, THIS _____ DAY OF _____, 2019.

Signed, Sealed and Delivered
in the Presence of:

CITY OF NORWALK

BY _____
Name:
Duly authorized

-Witness-

-Witness-

STATE OF CONNECTICUT)

) ss: Norwalk

COUNTY OF FAIRFIELD)

On this the _____ day of _____, 2019 before me, _____
_____, the undersigned officer, personally appeared
_____, known to me (or satisfactorily proven) to be the
person whose name is subscribed to the within instrument and acknowledged that he/she/they
executed the same for the purposes therein contained.
In witness whereof I have hereunto set my hand.

Commissioner of the Superior Court
Notary Public/My Commission Expires:

Town Clerk Copy

OP-236

Connecticut Real Estate Conveyance Tax Return
(Rev. 04/17)

For Town
Clerk Use
Only

Town Code
Land Record
Vol.

Pg.

1. Town
NORWALK

2. Location of property conveyed (number and street)
64 SOUTH MAIN

Amended return

3. Are there more than two grantors/sellers? Yes

4. Grantor/seller #1 (last name, first name, middle initial)

CITY OF NORWALK

Grantor/seller address (street and number) after conveyance

125 EAST AVENUE

City/town

NORWALK

State ZIP code

CT 06851

5. Grantor/seller #2 (last name, first name, middle initial)

Grantor/seller address (street and number) after conveyance

City/town

State ZIP code

6. Is the grantor a partnership, S corporation, LLC, estate, or trust? Yes

Yes

7. Was more than one deed filed with this conveyance? Yes

Yes

8. If this conveyance is for no consideration or less than adequate consideration, which gift tax returns will be filed?

Federal only

State only

Both fed. & state

☒ None

9. Is there more than one grantee/buyer or, is the grantee a partnership, S corporation, LLC, estate, or trust? Yes

Yes

10. Grantee/buyer (last name, first name, middle initial)

CLARKE CAPITAL LLC

Grantee/buyer address (street and number) after conveyance

393 FORTUNE BLVD.

City/town

MILFORD

State ZIP code

MA 01757

11. Date conveyed (MM-DD-YYYY)

12. Date recorded (MM-DD-YYYY)

13. Type of instrument:

Warranty

☒ Quitclaim

Easement

Other

14. The grantor claims no tax is due because (See instructions.): ☒ Conveyance was for no consideration or consideration was less than \$2,000.

Conveyance is exempt under Conn. Gen. Stat. §12-498. Enter exemption code:

If exemption code is 01 or 09, enter citation or docket number:

Computation of Tax - Enter consideration for conveyance on the appropriate line. See instructions.

15. Consideration for unimproved land x 0.0075 = 0.00

16. Total consideration for residential dwelling

16a. Portion of Line 16 that is \$800,000 or less x 0.0075 = 0.00

16b. Portion of Line 16 that exceeds \$800,000 0.00 x 0.0125 = 0.00

17. Residential property other than residential dwelling x 0.0075 = 0.00

18. Nonresidential property other than unimproved land x 0.0125 = 0.00

19. Property conveyed by a delinquent mortgagor x 0.0075 = 0.00

20. Total State of Connecticut tax due: Add Lines 15, 16a through 19. 0.00

Department of Revenue Services
State of Connecticut
PO Box 5035
Hartford CT 06102-5035
OP236 0417W 01 9999



OP-236

Connecticut Real Estate Conveyance Tax Return

(Rev. 04/17)

For Town
Clerk Use
Only

Town Code

Land Record

Vol. ▶

Pg. ▶

Complete Form OP-236 in blue or black ink only.

1. Town ▶ **NORWALK** 2. Location of property conveyed (number and street) ▶ **64 SOUTH MAIN** Amended return
3. Are there more than two grantors/sellers? ▶ **Yes** If Yes, attach OP-236 Schedule A - Grantors, Supplemental Information for Real Estate Conveyance Tax Return.
4. Grantor/seller #1 (last name, first name, middle initial) ▶ **CITY OF NORWALK** Taxpayer Identification Number ▶ **00 00000000** FEIN SSN
- Grantor/seller address (street and number) after conveyance ▶ **125 EAST AVENUE** City/town ▶ **NORWALK** State ZIP code ▶ **CT 06851**
5. Grantor/seller #2 (last name, first name, middle initial) ▶ Taxpayer Identification Number ▶ FEIN SSN
- Grantor/seller address (street and number) after conveyance ▶ City/town ▶ State ZIP code ▶
6. Is the grantor a partnership, S corporation, LLC, estate, or trust? ▶ **Yes** 7. Was more than one deed filed with this conveyance? ▶ **Yes**
- If Yes, attach OP-236 Schedule A - Grantors
8. If this conveyance is for no consideration or less than adequate consideration, which gift tax returns will be filed? ▶ **Federal only** State only Both fed. & state ☒ None
9. Is there more than one grantee/buyer or, is the grantee a partnership, S corporation, LLC, estate, or trust? ▶ **Yes**
- If Yes, attach OP-236 Schedule B - Grantees, Supplemental Information for Real Estate Conveyance Tax Return.
10. Grantee/buyer (last name, first name, middle initial) ▶ **CLARKE CAPITAL LLC** Taxpayer Identification Number ▶ **00 00000000** FEIN SSN
- Grantee/buyer address (street and number) after conveyance ▶ **393 FORTUNE BLVD.** City/town ▶ **MILFORD** State ZIP code ▶ **MA 01757**
11. Date conveyed (MM-DD-YYYY) ▶ 12. Date recorded (MM-DD-YYYY) ▶ 13. Type of instrument: ▶ **Warranty** ☒ **Quitclaim** Easement Other
14. The grantor claims no tax is due because (See Instructions.): ▶ ☒ **Conveyance was for no consideration or consideration was less than \$2,000.**
- ▶ **Conveyance is exempt under Conn. Gen. Stat. §12-496. Enter exemption code:**
- If exemption code is 01 or 09, enter citation or docket number:

Computation of Tax - Enter consideration for conveyance on the appropriate line. See Instructions.

- ▶ 15. Consideration for unimproved land $\times 0.0075 = 0.00$
- ▶ 16. Total consideration for residential dwelling
- ▶ 16a. Portion of Line 16 that is \$800,000 or less $\times 0.0075 = 0.00$
- ▶ 16b. Portion of Line 16 that exceeds \$800,000 $0.00 \times 0.0125 = 0.00$
- ▶ 17. Residential property other than residential dwelling $\times 0.0075 = 0.00$
- ▶ 18. Nonresidential property other than unimproved land $\times 0.0125 = 0.00$
- ▶ 19. Property conveyed by a delinquent mortgagor $\times 0.0075 = 0.00$
- ▶ 20. Total State of Connecticut tax due: Add Lines 15, 16a through 19. **0.00**

Declaration: I declare under penalty of law that I have examined this return (including any accompanying schedules and statements) and, to the best of my knowledge and belief, it is true, complete, and correct. I understand the penalty for willfully delivering a false return to the Department of Revenue Services (DRS) is a fine of not more than \$5,000, or imprisonment for not more than five years, or both. The declaration of a paid preparer other than the taxpayer is based on all information of which the preparer has any knowledge.

Indicate who is signing this return:

Grantor

Grantor's attorney

Grantor's authorized agent

Name of person signing the return (type or print)

Signature

Date

Name of grantor's representative (type or print)

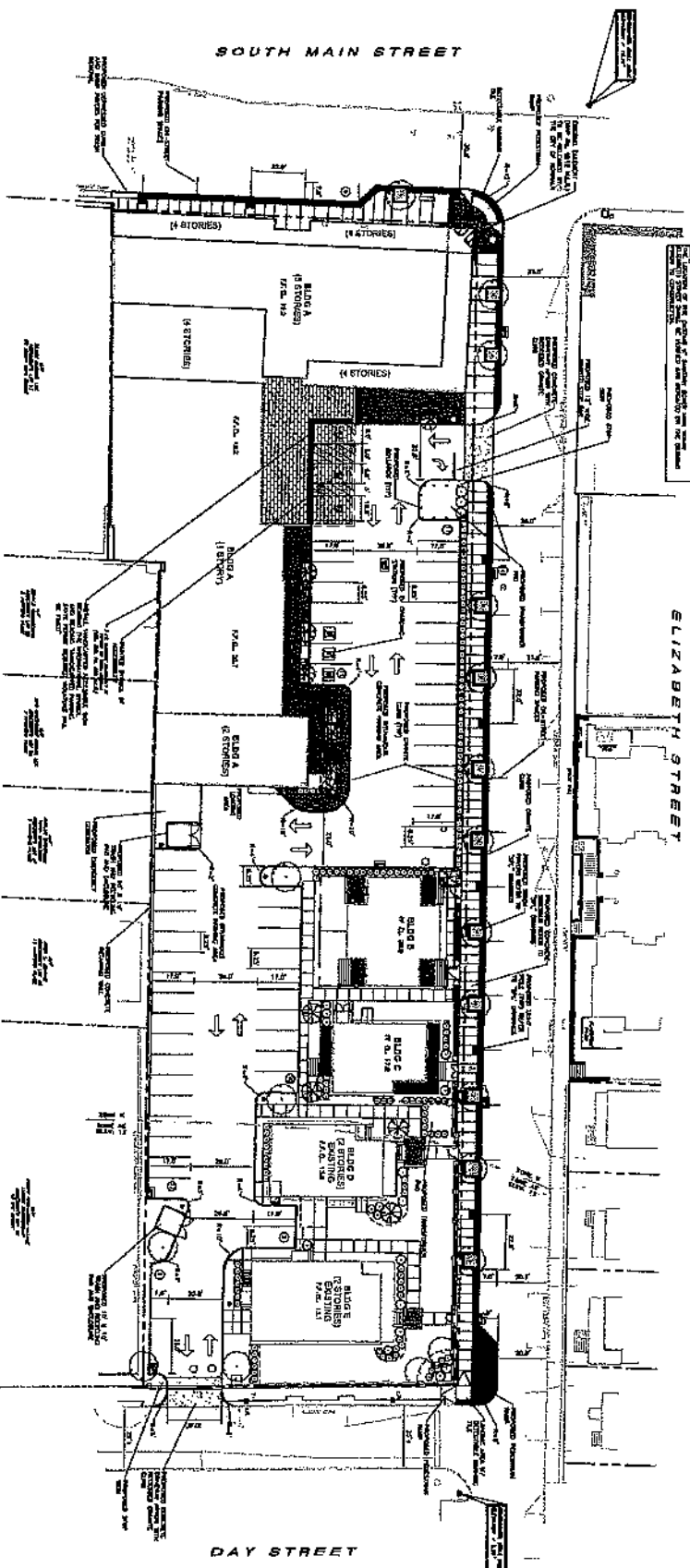
Connecticut juris number if applicable

Telephone number

[illegible][illegible][illegible][illegible]

CLARKE LIVING
NORWALK CT
383 FORTUNE BLVD NORFOLK, MA 01908
SITE PLAN
DATE: MAR
DRAWING NO.: 761
SCALE: 1"=6'-0"
PROJECT: 15-004-B
BY: 17A/CSS/B

C-1.0



GODFREY HOFFMAN
ASSOCIATES, LLC
1001 CANTON ROAD, SUITE 200, CANTON, OHIO 44705
330.482.2222 FAX 330.482.2223

A. DiCesare Associates, P.C.
690 Clinton Avenue, Bridgeport, Connecticut 06604
phone: 203-696-0444 * website: www.adicesarepc.com

July 31, 2019

Mr. Anthony R. Carr, P.E.
Chief of Operations and Public Works
City of Norwalk
Department of Public Works
125 East Avenue, City Hall
Norwalk, Connecticut 06856-0798

Attn: Mrs. Lisa Burns, P.E.
Project Manager

Re: Underground Utility Relocation Project along East Avenue
ADA File No. 207023

Dear Mrs. Burns:

Transmitted herewith is our Scope of Work & Cost Proposal to perform services in connection with the above referenced project. We hope and trust the supporting documentation is adequate and appropriate.

Should there be any questions or need for additional information, please do not hesitate to contact me.

Very truly yours,
The Office of
A. DiCesare Associates, P.C.



Arthur DiCesare, P.E.
Engineer-in-Charge

Underground Utility Relocation Project In the City of Norwalk

SCOPE OF SERVICES

July 31, 2019

A.DiCesare Associates P. C. (ADA) will perform services in connection with the Underground Utility Relocation (UUR) Project along East Avenue. The Project includes a standalone set of contract documents for work along East Avenue from Fort Point Street to approximately Olmstead Place.

If necessary, the Underground Utility Relocation (UUR) Project will be integrated with the Connecticut Department of Transportation contracts. Namely, the Advanced Utility Construction Contract (SPN 301-0501) which includes utility relocations performed prior to construction of the East Avenue Railroad Bridge, as well as roadway improvements along East Avenue (SPN 102-297).

The design will be prepared by respective utility companies (i.e. Third Taxing District, Altice, Frontier, & Crown Castle). ADA's service will be to compile the respective design into a cohesive document for construction. Contract documents will identify the relocation, abandonment, and improvement work to utilities immediately adjacent to and within the project limits. Each location presents unique constraints, variables, project sites, limits, affected utility companies, responsible design parties, extent of design, and scheduled time of construction.

Task 1: Advanced Utility Construction Contract Documents

1.1 Contract Documents

Contract Documents will require integration of designs, details, plans, specifications, calculations, estimates, and documentation from utility designated designers.

ADA will assist with the technical coordination of design elements from the utility designated designers to develop a complete submission package. ADA will be aiding with the coordination and development of utility general notes, overall utility plans, and details for construction.

ADA will establish a design schedule and chair progress meetings.

For the Final Design Submission (100%), each utility designer shall provide a Connecticut Professional Engineer in charge to apply a digital watermark with signature on sheets and calculations under their responsibility.

Table 1 identifies the existing utilities and defines the responsible parties' roles for relocation design.

TABLE NO. 1

Facility Owner	Designer	Infrastructure Construction	Cutover Construction	Cable Pulling
Altice	Altice	CMJV	Altice	Altice
City of Norwalk (Fiber)	Frontier	Frontier	Frontier	Frontier
Crown Castle	Frontier	CMJV	Crown Castle	Crown Castle
Eversource Gas	Eversource Gas	Eversource Gas	Eversource Gas	N/A
Third Taxing District Electric (TTD)	TTD	CMJV (Subsurface)	TTD	TTD
Frontier	Frontier	CMJV	Frontier	Frontier

1.2 Project Specifications

ADA will aid in the development of the detailed specifications for construction. The Project Specifications will be prepared in a format which supplements current CTDOT standard and utility company specifications. The specifications provided will be in the latest Form 817 format.

1.3 Construction Cost Estimate

ADA will compile respective detailed quantity backup with item summary and unit prices for East Avenue from respective utility designated designers. ADA will compile into the final Construction Cost Estimate for milestone design submissions.

The estimate will capture construction labor, contingencies, and escalations as required by CTDOT's most current version of their cost estimating guidelines document.

1.4 Construction Schedules

ADA will work with respective utility designated designers to develop a construction schedule for milestone design submissions.

ADA will provide the following as established during Walk Bridge Program coordination meetings and based upon the Utility Owner's input in written format for East Avenue:

- Project MPT / staging / phasing depicted in the plans
- Limitations / restrictions / special considerations

1.5 Meetings: Utility & Conflict Mitigation

This task includes meetings with the client and utility companies to identify, discuss, and mitigate utility conflicts encountered during the planning and design phase. ADA will work with the utility owners, stakeholders, and WALK Bridge program designers

It is anticipated that meetings will require typically two (2) ADA attendees at a total of ten (10) meetings.

[illegible]



CITY OF NORWALK
Chris Torre
Superintendent of Operations
ctorre@norwalkct.org
P: 203-854-3203 / F: 203-854-3224
15 South Smith Street
Norwalk, CT 06855

To: City of Norwalk, Department of Public Works Committee
From: Chris Torre, Superintendent of Operations
CC: Anthony Carr, Chief of Operations and Public Works
Dilene Byrd, Administrative Services
Date: July 30, 2019
Re: **Authorize the Purchase of one 2019 Rapidview Pipe Inspection Vehicle**

Resolution:

Authorize the Purchasing Agent to issue a purchase order to C.N Wood of Connecticut, LLC, for the purchase of one (1) 2019 Rapidview Pipe Inspection Vehicle for a sum not to exceed \$368,410.00.

Account # 09-20-4031-5777-C0313



C.N. WOOD of CONNECTICUT, LLC

ENVIRONMENTAL MAINTENANCE EQUIPMENT

June 12, 2012

**City of Norwalk
DPW
South Smith Street
Norwalk, CT**

REFERENCE: Rapidview Pipe Inspection Vehicle – SOURCEWELL Contract # 122017-RVL

WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING:

- 1 ORPHEUS HD Pan & Tilt Camera
 - * Pan&Tilt, Zoom Camera of 6" pipelines
 - * Full HD 1920x1080 Resolution, HD-SDI Standard (patent pending)
 - * 120x Zoom (10x Optical, 12x Digital)
 - * Pan-able zoom optics
 - * High-power LED lighting with gap lighting
 - * Intelligent Auto-Focus
 - * Innovative HUD display
- 1 BS7 Control Unit
 - For operation of the camera and the tractor functions
 - For permanent installation in a vehicle in 19" technology
 - Separate control panel type BP7 (u-console) with color LCD display for status information, 2 joysticks, emergency stop, microphone for intercom
 - Video in and out, S-video out
 - Including data display generator and RS232 interface
 - Operating voltage 100/120/240 VAC +/-10%
 - Integrated box A for extension kit
 - PANORAMO operation
- 1 KW505 HD Synchronized Power Cable Reel
 - * Designed for use with HD Systems. BS7 Controller required.
 - * Synchronized cable payout and retraction
 - * Automatic level wind
 - * Requires vehicle installation
 - * Includes remote control pendant and LED boom light
 - * Distance counter with rear display

- * Holds up to 2000' on 00/12 fiber optic cable
 - * Includes integrated tractor lowering winch and control
- 2 HD/FO 2 Camera Cable Type 00/12
- * Required for HD Systems
 - * 1000 feet of fiber optic cable
 - * Requires KW505 HD/FO Cable Drum and BS7 Controller
 - * Older drums may require adapter kit. Please contact your representative for more information.
- 1 Cable Deflection Pulley KUV 2.7 with rope and holder
- 1 Cable Deflection Pulley KW305/505
- * Attaches to the boom for off-manhole setups
- 1 Cable Deflection KUV3
- * Upper manhole deflection unit
 - * Protects cable during remote setups
- 1 KW Reel foot-operated winch switch
- * Control the lowering winch with foot to allow more control while lowering the tractor into the manhole
- 1 T76 HD TRACTOR
- * HD Version required for HD System operation
 - * Mainline tractor for use in pipelines 5" and up
 - * Zero turn radius, full steering with ATC (Automatic Tilt Compensation)
 - * Includes lowering claw, toolset and 5"/6"/8"/10" wheelsets
 - * T76 can be used as the chassis for the LISY 3.2 HD Extension
 - * Requires a HD Camera Base module for normal mainline operations
 - * Add the Remote Elevator (904116031) to help in larger pipelines
- 1 HD Camera Base Module for T76/86 Tractor
- * Required for operation of T76/86 HD as mainline tractor
 - * Includes 33kHz and 512Hz transmitters for location
- 1 Remote Elevator for T76/86
- * Raises the camera to allow centering in pipeline
 - * Lifts camera above water line in pipes with flow
- 1 KRA75/T76 Overturn Protection
- * for s/n 194191 forward KRA75
 - * Helps avoid roll-overs and damage to the system.
- 1 Pneumatic Tires for T76/86 KRA75/85 PANORAMO and LISY (Grey)
- 1 X-Large Pneumatic Tires for T76/86/PANORAMO/LISY (Black) - 4.00-4
- 1 T76 Treaded Wheelset for 8" and up (Brown/Hard)
- RAD 122 PUR
- 1 Granulated wheel set RAD 100-4
- 1 Granulated wheel set RAD 120-4
- 1 High-Traction Tungsten Carbide Wheels for 8" and up
- * For use with T76 / T86 / PANO2 Tractors
 - * Large Grit
- 1 T66.1 HD Camera Tractor
- * For use with HD camera cable/systems
 - * For camera operation in pipelines 4" and larger
 - * Zero turn radius, full steering with ATC (Automatic Tilt Compensation)
 - * Incl. test adapter, tool set and lowering claw.

- * Includes 4", 6" and 8" wheelsets
- * **REQUIRES Camera Connection (Sold Separately)**
- 1 Camera Connection Type 5.1 HD for T66.1HD Tractor
 - * Connection for HD cameras
 - * Manually elevating lift to raise camera
 - * Includes connection for ZSW light ring
- 1 Camera Connection Type 1.1 (HD) for T66.1HD with NON-HD Cameras
 - * Flexible front connector for camera on T66.1 HD tractor
 - * Allows easier access to tight spaces
 - * Connects to T66.1HD tractor, but only accepts NON-HD cameras
- 1 Additional Weight for T66
 - * For 6" and up
 - * Light and heavy weights included
 - * Additional weight = additional traction = greater distance
- 1 T66 Lowering Claw Used With Pole Adapter
- 1 Treaded Wheel Set for 6" Pipes
 - * For T66/PANORAMO 150 Tractor only
- 1 Treaded Wheel set for 8" pipe for T66 / 10" for PANORAMO 150 (HARD)
- 1 High-Traction Tungsten Carbide Wheels for 6" and up
 - * For use with T66 and PANO 150 Tractors
 - * Large Grit
- 1 High-Traction Tungsten Carbide Wheels for 8" and up
 - * For use with T66 for 8" and up
 - * For use with PANO 150 Tractors for 10" and up.
 - * Large Grit
- 1 Wheelset Adapters T76 to T66 / PANORAMO 150 Hub
- 8 KT180 Counter Assembly Part - SLOTTED CHEESE HEAD SCREW M6x45
- 1 RETRUS Back-Eye Camera for HD systems
 - * Integrated plug in adapter for HD systems
 - * LED lighting
 - * Attaches between tractor and cable
 - * Requires software update on older systems.
 - * Please note: the reverse camera is not HD.
- 1 KKA 16-12 HD Adapter
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- 1 CERBERUS handheld axial camera
 - * for manned inspection of large pipes
 - * 10x Optical zoom
 - * Laser measurement
 - * Ergonomic hand grip
- 1 Extension Kit for HSP or CERBERUS to BS5 / BS7
- 1 KKA 16-10 HD Soft Cable Adapter
 - * Adapts HD soft cable directly to camera
 - * For use in vertical inspections or testing.
- 1 Adapter bracket for HD Adapter to pole
- 1 Lowering Poles for Tractors
 - * Includes fiberglass poles and adapter to lowering claws.

1 ARGO Raft

- * For use in large, partially filled lines
- * Includes floating raft and deflection pulley
- * Requires ARGO Adapter box or ARGO holder for camera adapter

1 ARGO holder for Camera Adapter

- * Built in receptacle for Camera Adapter (802300430 sold separately)

1 Protection Cage for Camera - ARGO Raft

1 MiniLite 2.0 Rack

- * Basic frame for MiniLite 2.0
- * Does not include Exchangeable drum, cable, controller, or camera
- * Includes 2 rechargeable batteries and charger

1 Tool Set for Pushrod System MiniLite

1 MiniLite Replacement Drum - 250 feet of EX Perfect Pushrod

- * Easily replace pushrod drum on MiniLite system.

1 BP 2 Portable Control Console w/ Joystick

- (1) Joystick for camera control
- High resolution 10" touch display (IP43)
- Integrated Windows 10 PC
- 2x USB 3.0 Ports
- IBAK Recorder software for recording and playback of videos and pictures.
- Software by 3rd party software manufacturers under preparation.

1 Pressure Test Set

1 ORION Zoom PAN & TILT CAMERA

- * Pan, Tilt and Zoom (3x digital) camera for 4" and up pipelines
- * May be used on tractor or pushrod
- * Auto-uprighting, LED Lighting and 33 kHz Transmitter for locate
- * New wide angle of view = 90°
- * High resolution and superior picture quality
- * Laser diameter, deformation, defect and object measurement (third party software required - not included)

1 MiniLite 2.0 Foot brace and support

- * place foot on brace while using to provide additional support.

1 UPGRADE - to 512kHz transmitter with Perfect Pushrod MP2 style termination (non-spring style).

1 Case for MiniLite 2.0 Control Console

- * Protects control console during transport

1 Display Extension for MiniLite 2.0

- * Raises control console to waist height for easier use while standing

1 Rolling Camera Skid for JUNO/ORION/ORION-L for 6" and up pipelines

1 AxialCam 2 Pushrod Camera

- * for 3" pipe and up
- * Integrated LED Lighting
- * Auto uprighting

1 2019 FORD E-450, 176" WB, V10 Engine, 6-Speed Automatic Transmission with Overdrive w/ Tow-Haul Mode, includes;
Remote Keyless Entry, 40-Gallon Fuel Tank, Grey Vinyl Seats and Flooring, Cruise Control, Power Group, Air Conditioning and AM/FM Stereo.

1 * ROCKPORT FRP Cargo 14' Box

- * Dim: 14'x8'x6'6"
- * Includes installation of box on approved chassis
- * Dual swing open rear doors
- * Side entry door
- * Rear backup camera
- * Onan 5.5Kw Commercial Genset (GAS)
- * Walk-thru design with partition wall and door
- * Sliding partition window
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- * 13,500 BTU Roof Air
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- * Carpeted walls in studio
- * Kemlite wall covering in work area
- * Rear 5 compartment toolbox
- * Laminate base cabinetry
- * Laminate overhead cabinets
- * Laminate countertops
- * Butcher block workbench
- * Strobe lights
- * Directional Arrow board
- * Small sink in work area
- * 15" monitor in work area
- * 17" monitor in studio

1 19" Industrial PANORAMO PC

These specifications or greater:

- * Ruggedized Rack Mount Cabinet
- * Intel Quad Core Processor
- * 4 GB RAM+
- * 1TB Hard Drive for Applications
- * 1TB Hard Drive for Data
- * DVD-R/CD-RW drive
- * Keyboard and Optical Mouse
- * Two 17" DVI Computer Monitors if purchased with a vehicle conversion
- * Operating system Windows 10 Professional 32 bit
- * 1TB USB Portable Hard Drive

1 KW Reel cabinet, (W-22", L-39" & H-34"), with a slide out tray for the LISY Synchro drum and one locking drawer with a divider. All aluminum drawer construction.

1 Wall-Mount Electric Heater

- *Installed under desk in office.

- 1 Fiberglass Pole Bracket
 - Lower support arm and 2 horizontal supports with push on stays
- 1 Powered Retractable Rear Canopy
 - * Protects from rain or sun
 - * Easy, push-button extension and retraction

SOFTWARE:

iTPipes Reporting Software to include license, computer software, and one year subscription for support.

F.O.B.: Norwalk, CT (SOURCEWELL CONTRACT):.....\$ 368,410.00

DELIVERY: In stock, subject to prior sale. New order unit shall be 120-150 days ARO.

Please contact us if there are any questions regarding this quote.

Sincerely,

Ron Cookish

Ron Cookish
Sales

Mailing Address:

25 Bernhard Road • North Haven, CT 06473

Office: (203) 848 – 6735 • Fax: (203) 848 – 6734



C.N. WOOD of CONNECTICUT, LLC

ENVIRONMENTAL MAINTENANCE EQUIPMENT

July 14, 2019

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DPW
South Smith Street
Norwalk, CT**

REFERENCE: Rapidview Pipe Inspection Vehicle – SOURCEWELL Contract # 122017-RVL

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 - * Includes remote control pendant and LED boom light
 - * Distance counter with rear display

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- * 4 GB RAM+
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 - Lower support arm and 2 horizontal supports with push on stays
- 1 Powered Retractable Rear Canopy
 - * Protects from rain or sun
 - * Easy, push-button extension and retraction

SOFTWARE:

iTPipes Reporting Software to include license, computer software, and one year subscription for support.

F.O.B.: Norwalk, CT (SOURCEWELL CONTRACT):.....\$ 368,410.00

DELIVERY: In stock, subject to prior sale. New order unit shall be 120-150 days ARO.

Please contact us if there are any questions regarding this quote.

Sincerely,

Ron Cookish

**Ron Cookish
Sales**

Mailing Address:

25 Bernhard Road ● North Haven, CT 06473

Office: (203) 848 – 6735 ● Fax: (203) 848 – 6734



CITY OF NORWALK
Chris Torre
Superintendent of Operations
ctorre@norwalkct.org
P: 203-854-3203 / F: 203-854-3224
15 South Smith Street
Norwalk, CT 06855

To: City of Norwalk, Department of Public Works Committee
From: Chris Torre, Superintendent of Operations
CC: Anthony Carr, Chief of Operations and Public Works
Dilene Byrd, Administrative Services
Date: July 30, 2019
Re: **Authorize the Purchase of one 2020 Mack GU713 Plow Truck**

Resolution:

Authorize the Purchasing Agent to issue a purchase order to Gabrielli Truck Sales of Milford, for the purchase of one (1) 2020 Mack GU713 Plow Trucks for a sum not to exceed \$231,864.00.

Account # 09-20-4031-5777-C0313

GABR2019000163A463
GRANITE 42FR
Qty: 1

GABRIELLI TRUCK SALES
OF CONNECTICUT, LL
277 NEW PARK AVE
HARTFORD
CT 061062949

CITY OF NORWALK
125 EAST AVE
NORWALK
CT 068515702



QUOTE



MACK



DATE

7/26/2019

QUOTE INFORMATION

GABR2019000163A463

GRANITE 42FR

Qty: 1

PREPARED BY

GABRIELLI TRUCK SALES
OF CONNECTICUT, LL

277 NEW PARK AVE

HARTFORD

CT 061062949

PREPARED FOR

CITY OF NORWALK

125 EAST AVE

NORWALK

CT 068515702

Thank you for giving us this opportunity to provide a quote.

This proposal contains the complete specification and performance details of the Mack model configured for your application. Every proposed spec from Mack is prepared with lowest total cost of ownership and highest return on investment as the key objectives for our customers.

This reflects Mack's focus on application excellence to deliver uptime and fuel economy, reduced maintenance, driver satisfaction, productivity and high resale value. The enclosed spec and recommendations have been carefully designed to meet all these objectives.

Beyond the technical specifications contained in this proposal, it's important to remember that each Mack truck is backed by Mack Connect, the industry's leading uptime and productivity solution, plus a coast-to-coast network of dealer service locations. I think that after reviewing this proposal you will realize why Mack is "The American Truck You Can Count On."

I look forward to meeting with you and to discuss any questions you might have regarding this proposal.

Yours sincerely

CHRIS STADLER

GABRIELLI TRUCK SALES OF CONNECTICUT, LL

PRICELIST DATE	QUOTATION	DATE	PAGE	CUSTOMER NAME	DEALER NAME
20180803	GABR2019000163A463	7/26/2019	2 of 12	CITY OF NORWALK	GABRIELLI TRUCK SALES OF CONNECTICUT, LL

MAEK

TECHNICAL SPECIFICATION

GRANITE 42FR

CUSTOMER/VEHICLE INFO		DESCRIPTION
S	CHASSIS (BASE MODEL)	GRANITE 42FR
S	ASSEMBLY PLANT	Made in Macungie, PA USA
S	PRICE BOOK LEVEL	2020A Pricebook
S	CUSTOMER FLEET SIZE	DEALER FLEET WITH LESS THAN 25 VEHICLES IN OWN FLEET OF ANY VEHICLE BRAND
S	TYPE OF SERVICE	COMMERCIAL
S	WARRANTY REGISTRATION LOCATION	US - WARRANTY REGISTRATION LOCATION
S	INITIAL REGISTRATION LOCATION	ALL 50 STATES, CARB ENGINE EMISSION (US17)
S	LANGUAGE-PUBS/DECAL/SIGNS	ENGLISH
S	ROAD CONDITION	WELL MAINTAINED SURFACED ROADS >95% DRIVING DISTANCE
	VEHICLE USE & BODY/TRAILER TYPE	SNOW PLOW FRONT MOUNTED
S	GROSS COMBINATION WEIGHT	TRUCK ONLY - NO TRAILER TOWING PROVISIONS PROVIDED
S	BRAKE REGULATION	BRAKE REGULATION, STOPPING DISTANCE 94M (310FT)
	TOPOGRAPHY	GRADES <3% GREATER THAN 99% OF DRIVING DISTANCE MAX GRADE 8%
S	AMBIENT TEMP UPPER LIMIT (GTA)	AMBIENT TEMPERATURE HOT. WARMER THAN 104 F (40 C) ALLOWED UP TO 25 HOURS PER YEAR
	TERRAIN GRADE	TURNPIKE / INTERSTATE, STARTING / OPERATING GRADES 3% MAX
S	LOADING SURFACE	CONCRETE LOADING AND / OR UNLOADING SURFACE
S	VEHICLE VOCATION	CONSTRUCTION SERVICE

ENGINE/TRANSMISSIONS		DESCRIPTION
	ENGINE PACKAGE, COMBUSTION	MP7-425M MACK 425HP @ 1500-1800 RPM (PEAK) 2100 RPM (GOV) 1660 LB-FT, US'17
S	GEAR SELECTION TUNING	BASIC, GEAR-SELECTION TUNING
	TRANSMISSION	4500 RDS 6 SP-ALLISON RUGGED DUTY SERIES GEN 5 W/PROGNOSTICS
S	ENGINE GOVERNOR TYPE	ENGINE GOVERNOR TYPE MIN-MAX

EXHAUST/EMISSIONS		DESCRIPTION
S	CARB 2008 IDLE REGULATION	IDLE EMISSION CERTIFICATION, CARB (WITH DECAL LOCATED ON LOWER LH CORNER / DRIVER DOOR
S	DPF DIESEL PARTICULATE FILTER	CLEARTECH ONE BOX E.A.T.S. RH SIDE UNDER CAB US17

PRICELIST DATE	QUOTATION	DATE	PAGE	CUSTOMER NAME	DEALER NAME
20180803	GABR2018000163A463	7/25/2019	3 of 12	CITY OF NORWALK	GABRIELLI TRUCK SALES OF CONNECTICUT, LL

MACK® TECHNICAL SPECIFICATION (cont.)

EXHAUST/EMISSIONS		DESCRIPTION
	DPF COVER	DPF COVER STAINLESS STEEL, POLISHED
	DEF TANK	8.7 GALLON (33 L) 26" INTEGRAL TO LH FUEL TANK
S	AD-BLUE TANK VENTILATION FILTER	WITHOUT DEF TANK VENTILATION FILTER
	EXHAUST	SINGLE VERTICAL RIGHT SIDE CAB MOUNTED, LOWER VENTURI DIFFUSER, TURNED END
	EXHAUST STACK HEIGHT	9' 6" FROM GROUND
	EXHAUST SYSTEM MATERIAL FINISH	SINGLE, BRIGHT FINISH STACK ONLY
S	EMISSION ON BOARD DIAG CONTROL	EMISSION OBD, DISPLAY ONLY, USA2018

ENGINE EQUIPMENT		DESCRIPTION
S	AIR CLEANER	11" x 30" (278 mm x 762 mm) UNDER HOOD SINGLE ELEMENT DRY TYPE W/AIR INTAKE FROM BOTH SIDES OF HOOD
	AIR INTAKE SOURCE	INSIDE/OUTSIDE AIR INTAKE W/ IN-CAB CONTROL FOR SNOWPLOWS
S	BUG SCREEN	BLACK ALUMINUM MOUNTED BEHIND GRILLE, WITHOUT WINTER FRONT COVER
S	AIR COMPRESSOR	MERITOR/WABCO 318 (18.7 CFM)
	ALTERNATOR	DELCO 12V 145A (24SI) BRUSH-TYPE
	BATTERIES	(3) MACK 12V 1000/3000 CCA THREADED STUD TYPE
S	BATTERY BOX - MOUNTING	LH RAIL UNDER CAB FORWARD OF FUEL TANK (3 BATTERY MAX)
	BATTERY BOX COVER	POLISHED ALUMINUM
	EMERGENCY START CONNECTIONS	EMERGENCY START STUDS, BATTERY BOX MOUNTED
	BATTERY DISCONNECT SWITCH	FLAMING RIVER BIG SWITCH WIRED TO POSITIVE SIDE
S	STARTER MOTOR	12 VOLT DELCO 39MT-MXT
	ENGINE STARTING AID	ELECTRIC PREHEATER
S	COMBUSTION ENGINE BRAKE	MACK MP7 POWERLEASH
S	FAN DRIVE	BEHR FAN AND ELECTRONIC MODULATING VISCOUS FAN DRIVE
	COOLANT PROTECTION	ETHYLENE GLYCOL FULLY FORMULATED COOLANT (50/50 MIX DYED PINK) TO -34DEG, W/ FILTER
	HOSES - RADIATOR/HEATER	SILICONE RADIATOR AND HEATER HOSES
	FUEL-WATER SEPARATOR	DAVCO 382, (FLUID HTD) FUEL HEATER/WATER SEPARATOR W/VENDOR PRIMARY
S	PRIMARY FUEL FILTER POSITION (CA)	STANDARD FUEL FILTER POSITION
	OIL PAN	CORROSION RESISTANT OIL PAN
	ENGINE BLOCK HEATER	120V 1500W ENGINE BLOCK HEATER
	TETHER DEV PKG, CAPS & COVERS	FURNISH CAP RETAINER FOR OIL FILL & RADIATOR OVERFLOW TANK, BATTERY BOX, AND TOOL BOX (IF FURNISHED)

CLUTCH/TRANS EQUIPMENT		DESCRIPTION
	GEAR SHIFTER	ALLISON DASH MOUNTED SHIFTER W/NEUTRAL TO RANGE INHIBIT (HD SERIES)
	DRIVELINE - MAIN	MERITOR 18 MXL "XTENDED LUBE"
	PROPELLER SHAFT MAIN, UNVSL JNT	UNIVERSAL JOINT HALF-ROUND TYPE
S	TRANSMISSION OUTPUT TORQUE	TRANSMISSION OUTPUT TORQUE BASIC
S	BELL HOUSING	ALUMINUM
	LUBRICANTS, TRANSMISSION	TRANSYND SYNTHETIC LUBE FOR ALLISON TRANS
	TRANSMISSION OIL COOLER	FURNISH FOR ALLISON TRANS. W/DIRECT MOUNT COOLER & SS COOLANT TUBES
	TRANSMISSION TORQUE CONVERTER	FURNISH TC541 FOR USE W/ALLISON (HD) SERIES WORLD TRANSMISSION

FRONT AXLE EQUIPMENT		DESCRIPTION
S	FRONT AXLE	18000# (8200 KG) MACK FXL18 (WIDE PIVOT CENTER) STRAIGHT SPINDLE/UNITIZED BEARINGS

PRICELIST DATE	QUOTATION	DATE	PAGE	CUSTOMER NAME	DEALER NAME
20180803	GABR2019000163A463	7/26/2019	4 of 12	CITY OF NORWALK	GABRIELLI TRUCK SALES OF CONNECTICUT, LL

MACK® TECHNICAL SPECIFICATION (cont.)

FRONT AXLE EQUIPMENT		DESCRIPTION
	SPRINGS - FRONT	MAK MULTILEAF 18000# (8200 KG) GROUND LOAD RATING
S	FRONT AXLE BRAKES	MERITOR "S" CAM TYPE 16.5" x 6" Q+
	BRAKE LINING MATERIAL FRONT	ABEX 931-182 (MERITOR R301)(FRT.AXLE 18,000 MAX)
S	BRAKE, FRONT	CAST IRON
	FRONT AXLE BRAKE DUST SHIELD	DUST SHIELDS FOR FRONT AXLE
S	FRONT BRAKE ADJ. MANUFACTURE	HALDEX - AUTOMATIC
S	FRONT BRAKE CHAMBER MFG.	FRONT BRAKE CHAMBER MANUFACTURER, MGM
	FRONT BRAKE CHAMBER SIZE	FRONT BRAKE CHAMBER 80SQ INCHES (SERVICE)
S	HUB MATERIAL, FRONT	FERROUS
S	SHOCK ABSORBER, FRONT	DOUBLE ACTING TYPE
S	STEERING	SHEPPARD SD110
S	LUBRICANTS, FRONT AXLE	PETROLEUM/SYNTHETIC (50/50) OIL FRONT AXLE

REAR AXLE EQUIPMENT		DESCRIPTION
	REAR AXLE - SINGLE	30000# (13600kg) MERITOR RS-30-185 SINGLE REDUCTION
S	REAR AXLE CASING WIDTH	W/O WIDE TRACK AXLE
	CARRIER - REAR AXLE	VENDOR CARRIER
	REAR AXLE RATIO	5.36 RATIO
	REAR SUSPENSION - SINGLE	80000# MULTILEAF W/HELPER NO ANTI-SWAY
	BRAKES - REAR	MERITOR CAM 16.5"x7" P BRAKES
	BRAKE LINING MATERIAL DRIVE	MERITOR R403.
S	BRAKE, DRIVE, REAR	CAST IRON
S	REAR BRAKE ADJ MANUFACTURE	HALDEX - AUTOMATIC
	DRIVE AXLE BRAKE DUST SHIELD	DUST SHIELDS FOR REAR AXLE
	REAR BRAKE CHAMBER SIZE	REAR SPRING BRAKE CHAMBERS 36/36 TYPE
S	REAR BRAKE CHAMBER	MGM TR-T; TAMPER-RESISTANT BRAKE CHAMBERS
	HUB MATERIAL, DRIVE	FERROUS
	LUBRICANTS, REAR AXLE(S)	75W - 90 (SYNTHETIC LUBRICANT)
	TRACTION DIFFERENTIAL	DRIVER CONTROLLED INTER WHEEL DIFFERENTIAL LOCK FRT RR AXLE, MANUAL AIR VALVE W/WARNING LIGHT.
S	ABS SENSOR & MODULATOR	4S/4M SYSTEM REAR WHEEL END SENSORS
S	ANTILOCK BRAKE SYSTEM	BENDIX WITH TRACTION CONTROL
S	BRAKE VALVE VERSION	BENDIX SWITCHES AND VALVES WHERE POSSIBLE

FRAME EQUIPMENT/FUEL TANKS		DESCRIPTION
	WHEELBASE	187"
	AF (OVERHANG)	84"
	FRAME RAILS	STEEL - 300MM X 90MM X 9.5MM -- (11.81" X 3.54" X 0.37")
	RUST PROTECTION (for frame), ADDITIONAL (CA)	RUST PROTECTION BETWEEN FRAME RAILS AND LINERS
	FRAME INNER LINER	FRAME REINFORCEMENT - INSIDE, 5MM STEEL, FULL LENGTH OF MAIN RAIL
	FRONT FRAME LENGTH	BUMPER POSITION EXTENDED 20" (SNOW)
S	CROSSMEMBERS	BOC AND INTERMEDIATE(S) STEEL HD BACK-TO-BACK CHANNEL
	AUX CROSSM. IN REAR OVERHANG	STEEL SINGLE CHANNEL (1)
S	REAR CROSSMEMBER OPTIONS	FURNISH STANDARD STEEL CLOSING REAR CROSSMEMBER
S	REAR FRAME TREATMENT	WITHOUT TAPERED FRAME RAIL ENDS

PRICELIST DATE	QUOTATION	DATE	PAGE	CUSTOMER NAME	DEALER NAME
20180803	GABR2019000153A463	7/26/2019	5 of 12	CITY OF NORWALK	GABRIELLI TRUCK SALES OF CONNECTICUT, LL

MAEK® TECHNICAL SPECIFICATION (cont.)

FRAME EQUIPMENT/FUEL TANKS		DESCRIPTION
S	MUDFLAP, FRONT AXLE	BLACK POLYARMOUR (NO NAME TO APPEAR ON FLAP) (NOT ANTI-SPRAY TYPE)
S	FRONT BUMPER	EXTENDED-SWEPT BACK-STEEL
S	TOWING DEVICE, FRONT	HOOKS
	TOWING DEVICE, REAR	HOOKS - FRAME MOUNTED
S	FUEL LEVEL SENDER UNIT, LIQUID	BASIC FUEL LEVEL SENDER MOUNTED ON LH TANK
	FUEL TANK - LH	72 GALLON (276 L) 28" ALUMINUM, SLEEVED D-SHAPED
S	FUEL TANK - RH	W/O RH FUEL TANK
S	FUEL HOSES, LIQUID	BRAIDED HOSE
	FUEL LINE OPTIONS, LIQUID	W/O FUEL LINE OPTION
S	FUEL TANK CAP	NON-LOCKABLE FUEL TANK CAP
S	CAB INSTEP VERSION	STANDARD 2 STEP CAB ACCESS
S	FUEL FILL SYSTEM, LIQUID	W/O FAST FILL FUEL SYSTEM OPTION

AIR/BRAKE		DESCRIPTION
S	AIR DRYER - MANUFACTURER	WABCO 1200P W/TURBO CUT OFF VALVE, W/COALESCING OIL FILTER, HEATED
	AIRTANK DRAIN VALVE	AUTO DRAIN VALVE, HEATED, ON SUPPLY TANK, W/LANYARDS ON ALL OTHER TANKS
	AIRTANK MATERIAL	ALUMINUM, PAINTED
S	AIR DRYER POSITION (CA)	W/O RELOCATION OPTION
S	RELOCATE AIR RESERVOIRS	W/O RELOCATED AIR TANKS
S	PARKING BRAKE VALVE	SINGLE VALVE SYSTEM

ELECTRICAL		DESCRIPTION
	BACK-UP ALARM	ECCO BACK-UP ALARM 675 CONSTANT SOUND LEVEL 107 dB
	DASH MOUNTED SWITCHES	(4) 15A, IGNITION POWERED, (2) 15A BATTERY POWERED, ALL LATCHING ON/OFF
S	MARKER/DIRECTIONAL SIGNAL	W/O MARKER/DIR SIGNAL OPTION
	ROOF MARKER LIGHT	(6) GROTE LED LAMPS
	AUXILIARY LAMPS	DASH CTRL/PWR SUPPLY/LOCAL INST PLOW LAMPS W/LEAD FURN@ GRILL W/2W/3W WEATHER PACK CON
S	DAYTIME RUNNING LIGHTS	PARK BRAKE AND ENGINE RUNNING ACTIVATED
	TAIL LAMPS	LED TYPE TAIL LAMP MODULE MTD BELOW REAR CROSSMEMBER
	WORK LIGHTS - CHASSIS MOUNTED	RH/LH LED WORK LIGHT (STEPS & GROUND) ON BOTH SIDES TRUCK

TRAILER CONNECTIONS		DESCRIPTION
	TRAILER ELECTRICAL RECEPT	SINGLE 7 PINS STD SAE TYPE, END OF FRAME

PTO		DESCRIPTION
S	PTO TRANS NEUTRAL CONTRL CHECK	W/O NEUTRAL CONTROL
S	BODY BUILDER INTERFACE	BODY LINK III W/CAB PASS-THRU

CAB INTERIOR (A THRU G)		DESCRIPTION
S	GAUGES - UNIT OF MEASURE	U.S. UNITS (PREDOMINANT)
	GAUGE - TRANSMISSION OIL TEMP	TRANSMISSION OIL TEMP GAUGE
	GAUGE - EXHAUST PYROMETER	EXHAUST PYROMETER GAUGE
	AUXILIARY PNEUMATIC OUTLET CAB	AUX. INCAB PNEUMATIC LINE CLEANOUT

PRICELIST DATE	QUOTATION	DATE	PAGE	CUSTOMER NAME	DEALER NAME
20180803	GABR2019000163A463	7/26/2019	6 of 12	CITY OF NORWALK	GABRIELLI TRUCK SALES OF CONNECTICUT, LL

MAK. TECHNICAL SPECIFICATION (cont.)

CAB INTERIOR (A THRU G)		DESCRIPTION
S	AIR CONDITIONING/HEATER	BLEND AIR HVAC W/"ATC" TEMP REGULATION
S	DOME LAMP, INTERIOR	(4) DOME LAMPS - DOOR AND SWITCH ACTIVATED
	DASH INDICATOR - LAMP BODY OUT OF POS	DASH MTD, INDICATOR BODY/HOIST UP "BODYBUILDER LAMP"
	FIRE EXTINGUISHER	5LB (ABC RATED/AMEREX) MOUNTED BETWEEN LH SEAT BASE AND DOOR WITH VALVE AIMED REARWARD
S	FLOOR COVERING	POLYURETHANE FLOOR MAT

CAB INTERIOR (H THRU R)		DESCRIPTION
S	INSTMT CLUSTER LANGUAGE	DEFAULT: ENGLISH, SPANISH, FRENCH
S	DOOR OPENING OPTIONS	W/O ELECTRONIC KEYLESS ENTRY
S	AUDIO ACCOMMODATION	PREMIUM STEREO, AM/FM, CD-PLAYER, MP3, WEATHER BAND, BLUETOOTH
S	ANTENNA - RADIO	RADIO ANTENNA, CAB MOUNTED BEHIND LH DOOR
	AUDIO SHUTOFF	AUTO SHUTOFF FOR RADIO ENTERTAINMENT SYSTEM WHEN VEHICLE IS ENGAGED IN REVERSE
S	POWER LEADS	POWER LEADS (5-WAY BINDING POSTS FOR CB RADIO) IN HEADER CONSOLE
S	AUDIO SPEAKER LOCATION	SPEAKER LOCATION, IN DOORS, MIDDLE HIGH SIDE PANEL
S	COM.RADIO PREP KIT (CB)	CB RADIO MOUNTING REINFORCEMENT IN HEADER CONSOLE
S	AUXILIARY REAR WINDOW	REAR WINDOW (FIXED TYPE)
S	REAR WALL STORAGE COMPARTMENT	STORAGE POUCH REAR
	REFLECTOR KIT	EMERGENCY REFLECTOR KIT MOUNTED PARALLEL & CENTERED AGAINST BOC

CAB INTERIOR (S THRU Z)		DESCRIPTION
S	INTERIOR TRIM LEVELS	STANDARD PACKAGE, STEEL GRAY (Package 11A)
	SEAT - DRIVER'S	MAK-AIR, HIGH BACK, 4 CHAMBER AIR LUMBAR, BOLSTER, EXTENSION
	SEAT COVERING - DRIVER'S	DRIVER'S SEAT - STEEL GREY VINYL / CLOTH MIX
	SEAT - PASSENGER'S	MAK-FIXED, HIGH BACK, W/ STORAGE BOX
S	SEAT COVERING - PASSENGER'S	PASSENGER'S SEAT - STEEL GREY VINYL
	SEAT ARMREST	INBOARD MOUNTED ARM REST, DRIVER'S SEAT ONLY
	SEAT BELT(S)	LAP & SHOULDER HEIGHT ADJUSTMENT D-RING SEATBELT RH/LH ORANGE IN COLOR
S	IGNITION TYPE	KEY TYPE
S	STEERING WHEEL	2 SPOKE URETHANE GRIP, GUNMETAL SPOKES, W/O SWITCHES
S	SUN VISOR - INTERIOR, FRONT	SUN VISOR - BOTH SIDES
S	WINDSHIELD TYPE	2-PIECE WINDSHIELD
	CAB GLASS	HEATED TINTED WINDSHIELD, TINTED SIDE AND REAR WINDOW
	WASHER RESERVOIR POSITION	WINDSHIELD WASHER RESERVOIR INSTALLED BOC
	WINDSHIELD WIPERS	2 SPEED ELECTRIC MOTOR W/INTERMITTENT FEATURE & ARCTIC WIPER BLADES

CAB EXTERIOR		DESCRIPTION
	AIR INTAKE GRILLE, FINISH	BRIGHT FINISH GRILLE
	GRILLE	BRIGHT FINISH BARS W/BRIGHT FINISH SURROUND GRILL MOUNTED
S	DOOR WINDOW FRONT	AUX. WIN. DOOR ON RIGHT SIDE NON STG WHL POS, DEPEND
	GRAB HANDLES	8F EXTERIOR CAB GRAB HANDLES, BLACK GRAB HANDLE RH INTERIOR WINDSHIELD POST
S	REAR CAB SUSPENSION	REAR CAB SUSPENSION, AIR
S	HOOD LATCH FINISH	PAINTED HOOD LATCHES

PRICELIST DATE	QUOTATION	DATE	PAGE	CUSTOMER NAME	DEALER NAME
20180803	GABR2019000163A463	7/26/2019	7 of 12	CITY OF NORWALK	GABRIELLI TRUCK SALES OF CONNECTICUT, LL

MACK® TECHNICAL SPECIFICATION (cont.)

CAB EXTERIOR	DESCRIPTION
HORN - AIR	(2) MACK RECTANGULAR SINGLE TRUMPET, BRIGHT FINISH ALUMINUM W/SNOW SHIELDS
HORN - ELECTRICAL	DUAL TONE
MIRRORS - EXTERIOR	FLAT MIRROR - POLISHED ALUMINUM FINISH, HEATED, W/O LAMPS
MIRRORS - CONVEX TYPE CAB DOORS	BRIGHT FINISH, LH & RH 8" DIA. HEATED CONVEX
SUN VISOR - EXTERIOR	SUN VISOR, EXTERIOR, FIBERGLASS (PAINTED)

WHEELS & TIRES	DESCRIPTION
GHG STEER TIRE CATEGORY (PAWS)	ADVANCED LOW ROLLING RESISTANCE, BEST FUEL ECONOMY
TIRES BRAND/TYPE - FRONT	315/80R22.5 L BRIDGESTONE M870 (20000 lbs) (Total for QTY = 2)
WHEELS - FRONT	22.5x9.00 HAYES LEMMERZ STEEL DISC 10-HOLE HUB PILOTED, FIVE HAND HOLES (11 1/4"/286mm BC) 6.42" INSET (Total for QTY = 2)
S FRONT AXLE TIRE & WHEEL QUANTITY	TWO FRONT TIRES & WHEELS
GHG DRIVE TIRE CATEGORY (PAWS)	OTHER (NON-SPECIFIED), VERY POOR FUEL ECONOMY
TIRES BRAND/TYPE - REAR	12R22.5 H GOODYEAR G622 RSD (27120 lbs) (DRIVE ONLY) (Total for QTY = 4)
WHEELS - REAR	22.5x9.00 HAYES LEMMERZ STEEL DISC 10-HOLE HUB PILOTED, FIVE HAND HOLES (11 1/4"/286 mm BC) (Total for QTY = 4)
S REAR AXLE TIRE & WHEEL QUANTITY	FOUR REAR AXLE TIRES & WHEELS
DRIVE WHEEL STUDS	DRIVE WHEEL STUDS BASIC LENGTH
S TIRE INFLATION VALVE	STANDARD VALVE STEMS AND CAPS
HUB/WHEEL ISOLATOR FRONT	PROTECTIVE NYLON SPACER BETWEEN DISCS WHEEL TO DRUM
HUB/WHEEL ISOLATOR DRIVE	FURNISH PROTECTIVE NYLON SPACER BETWEEN DISCS & WHEEL TO DRUM
S WHEEL NUT & FINISH, FRONT	WHEEL NUT BASIC FINISH, FRONT
S WHEEL NUT FINISH, REAR (CA)	WHEEL NUT BASIC FINISH, REAR

COMMUNICATION SYSTEMS	DESCRIPTION
S CO-PILOT - DISPLAY FEATURES ACCESS LEVEL	DISPLAY FEATURES, LIMITED, NO DRIVER ACCESS LEVEL 1
S TELEMATIC GATEWAY	TELEMATICS GATEWAY, 4G/LTE AND WLAN SYSTEM WITH DIAGNOSTIC SERVICES

ENGINE ELECTRONICS	DESCRIPTION
S OIL PRESSURE, ENGINE SHUTDOWN	OIL PRESSURE, ENGINE SHUTDOWN
COOLANT LEVEL, ENGINE SHUTDOWN	COOLANT LEVEL ENGINE SHUTDOWN
S COOLANT TEMP, ENGINE SHUTDOWN	COOLANT TEMP, ENGINE SHUTDOWN
S ENGINE PROTECTION SYSTEM	ENGINE PROTECTION (SHUTDOWN)
S ENGINE IDLE CONTROL	IDLE CONTROL, 650 RPM
S SMART IDLE ELEVATED IDLE RPM TIME	INCREASE 10 MINUTE MAXIMUM TIME
S IDLE S/D ABS TAMPER CHECK	IDLE SHUTDOWN ABS TAMPER CHECK, ENABLED
S ENGINE IDLE SHUTDOWN TIME	IDLE SHUTDOWN TIME 10 MIN.
S IDLE S/D WARNING TIME	30 SEC IDLE S/D WARNING TIME
S IDLE S/D IF WARM-UP TEMP	38C DEG (100F), WARM UP TEMP DELAY
S IDLE S/D WARM-UP TIMER	5 MIN. WARM UP TIME DELAY
S IDLE S/D IF PTO ACTIVE	ENGINE IDLE SHUTDOWN TIME OVERRIDDEN IF PTO ACTIVE
S IDLE SHUTDOWN IF POWER > LIMIT	ENG IDLE SHUTDOWN TIME OVERRIDDEN IF TORQUE > THAN LIMIT
S IDLE S/D OVERRIDE %ENGINE LOAD	IDLE SHUTDOWN OVERRIDE UPTO 20% ENGINE LOAD THRESHOLD
S AMBIENT TEMP MIN TRESHOLD	AMBIENT TEMP MIN TRESHOLD, 16 DEG C, (60 DEG F)

PRICELIST DATE	QUOTATION	DATE	PAGE	CUSTOMER NAME	DEALER NAME
20180803	GABR2019000163A463	7/26/2019	8 of 12	CITY OF NORWALK	GABRIELLI TRUCK SALES OF CONNECTICUT, IL

MAEK. TECHNICAL SPECIFICATION (cont.)

ENGINE ELECTRONICS		DESCRIPTION
S	AMBIENT TEMP MAX TRESHOLD	AMBIENT TEMP MAX TRESHOLD, 27 DEG C, (80 DEG F)
S	EL HD THROTTLE,MAX ROAD SPEED	ELECTRONIC HAND THROTTLE, MAX ROAD SPEED, 16 KMH (10 MPH)
	EL HAND THROTTLE,MAX ENG SPEED	ELECTRONIC HAND THROTTLE, MAX ENGINE SPEED, 2100 RPM
S	EL HAND THROTTLE,MIN ENG SPEED	ELECTRONIC HAND THROTTLE, MIN ENGINE SPEED, 700 RPM
S	EL HD THROTTLE,SPEED RAMP RATE	ELECTRONIC HAND THROTTLE, SPEED RAMP RATE, 100 RPM/SEC

TRANSMISSION ELECTRONICS		DESCRIPTION
S	ECONO ROLL	ECONO ROLL DISABLE mDRIVE (REQUIRED FOR ALL OTHER TRANSMISSIONS)
	TRANSMISSION PROTECTION	TRANS. PROTECTION, ENGINE SHUT DOWN (HIGH TEMP.)
	TRANSMISSION ELECTRONICS PACKAGE	148 CONSTRUCTION, W/O AUTO NEUTRAL, W/O RDCI, W/O AUX FUNCTION RANGE INHIBIT
S	TRANSMISSION ELECTRONIC SHIFTING PROPERTIES	W/O TRANSMISSION ELECTRONIC SHIFTING PROPERTIES

VEHICLE ELECTRONICS		DESCRIPTION
S	CRUISE CONTROL	CRUISE CONTROL
S	CRUISE CONTROL, MAX SPEED	MAX CRUISE, 105 KPH (65 MPH)
S	CRUISE CONTROL MIN SPEED	MIN CRUISE, 32 KPH (20 MPH)
S	ENG BRK ENGAGE IN CRUISE	ENG BRK ENGAGE IN CRUISE, 3 MPH, ABOVE SET SPEED
	PEDAL RSL SETTING	105 KM/H PEDAL ROAD SPEED LIMITER (65MPH)
S	ROAD SPEED LIMITER SETTING	105 KM/H ROAD SPEED LIMITER(65 MPH)
	MAXIMUM ENG SPEED AT 0 MPH	1850 MAXIMUM ENGINE SPEED AT 0 MPH
S	DETECTION SPEED SENSR TMRNG	DETECTION OF SPEED SENSOR TAMPERING, ENABLE
S	ENG TORQUE LIMIT,SPEED SENSOR	ENG TORQUE LIMITED TO 50%, IF SPEED SENSOR TAMPER DETECTED
S	DR PERFORMANCE PARAMETERS	WITHOUT DRIVER PERFORMANCE PARAMETERS
S	DRIVER ID FUNCTION	DRIVER ID FUNCTION, DISABLED
S	ENGINE OVERSPEED,ALL COND, LOG	ENGINE OVERSPEED, ALL CONDITIONS, TIME LOG IF ABOVE 2200 RPM
S	ENGINE OVERSPEED,FUELED, LOG	ENGINE OVERSPEED, FUELED, TIME LOG IF ABOVE 2100 RPM
S	VEHICLE OVERSPEED,ALL COND,LOG	VEHICLE OVERSPEED,ALL COND, TIME LOG IF ABOVE 75MPH (121KMH)
S	VEHICLE OVERSPEED, FUELED, LOG	VEHICLE OVERSPEED, FUELED, TIME LOG IF ABOVE 70MPH (113KMH)
S	ENGINE IDLE DELAY TO LOG	ENGINE IDLE DELAY TO START LOG, 2 MIN
S	PERIODIC TRIP LOG DAY OF MONTH	PERIODIC TRIP LOG, DAY 1 OF THE MONTH
S	PRE-TRIP DIAGNOSTIC INSPECTION	PRE-TRIP DIAGNOSTICS INSPECTION, BASIC

PTO ELECTRONICS		DESCRIPTION
S	PTO1 SINGLE SPEED CONTROL RPM.	PTO 1ST, SINGLE SPEED SETTING, 1000 RPM
S	PTO 1ST, MAX ROAD SPEED	1ST PTO, MAX ROAD SPEED, 10 MPH (16 KPH)
S	PTO 1ST, SPEED RAMP RATE	PTO 1ST, SPEED RAMP RATE 100 RPM/SEC
S	PTO 1ST, MAX ENGINE SPEED	PTO 1ST, MAX ENGINE SPEED, 2100 RPM
S	PTO 1ST, ROAD SPEED LIMIT	PTO 1ST, ROAD SPEED LIMIT, 97 KMH (60 MPH)
S	PTO 1ST, MINIMUM ENGINE SPEED	PTO 1ST, MINIMUM ENGINE SPEED, 600 RPM
S	PTO 2ND, SINGLE SPEED SETTING	PTO2 SINGLE SPEED SETTING, 1000 RPM
S	PTO 2ND, MAX ROAD SPEED	2ND PTO, MAX ROAD SPEED, 10 MPH (16 KPH)
S	PTO 2ND, SPEED RAMP RATE	PTO 2ND, SPEED RAMP RATE 100 RPM/SEC
S	PTO 2ND, MAX ENGINE SPEED	PTO 2ND, MAX ENGINE SPEED, 2100 RPM
S	PTO 2ND, ROAD SPEED LIMIT	PTO 2ND, ROAD SPEED LIMIT, 97 KMH (60 MPH)

PRICELIST DATE	QUOTATION	DATE	PAGE	CUSTOMER NAME	DEALER NAME
20180803	GABR2018000163A463	7/26/2019	9 of 12	CITY OF NORWALK	GABRIELLI TRUCK SALES OF CONNECTICUT, LL

MAEK® TECHNICAL SPECIFICATION (cont.)

PTO ELECTRONICS		DESCRIPTION
S	PTO 2ND, MINIMUM ENGINE SPEED	PTO 2ND, MINIMUM ENGINE SPEED, 600 RPM

PAINT		DESCRIPTION
S		NO THIRD TRUCK COLOR PROVIDED; NO COLOR
S	PAINT DESIGN	SINGLE COLOR
S	PAINT TYPE	SOLID PAINT
	PAINT COLOR - FIRST COLOR	SHAMROCK GREEN; L8894
S	PAINT COLOR - SECOND COLOR	NO SECOND TRUCK COLOR PROVIDED; NO COLOR
S	PAINT - CAB PAINT SYSTEM	PAINT - CAB, URETHANE CLEAR COAT
S	CAB COLOR	SAME AS FIRST COLOR - CAB
S	HOOD COLOR	SAME AS FIRST COLOR - HOOD
	SUN VISOR COLOR	SAME AS FIRST COLOR - SUN VISOR
S	SLEEPER ROOF COLOR	WITHOUT SLEEPER ROOF COLOR
S	ROOF FAIRING COLOR	WITHOUT ROOF FAIRING
S	CHASSIS RUNNING GEAR	MACK BLACK (URETHANE)
S	BUMPER	PAINT BUMPER SAME COLOR AS CHASSIS RUNNING GEAR
S	FUEL TANK - ***NO INVENTED VARIANTS ALLOWED in the FUEL TANK PAINT FAMILY***	W/O OPTIONAL FUEL TANK PAINT
	FRONT WHEEL PAINT	PRE-FINISHED POWDER COAT WHITE
	DRIVE WHEEL PAINT	PRE-FINISHED POWDER COAT WHITE
S	PAINTED DISC WHEELS, FRONT	WITHOUT PAINT
S	PAINTED DISC WHEELS, REAR	WITHOUT PAINT
S	DEMOUNT.RIMS-FRONT	WITHOUT PAINT
S	DEMOUNT.RIMS-REAR	WITHOUT PAINT
S	SPOKE WHEELS-FRONT	WITHOUT OPTIONAL SPOKE WHEEL PAINT
S	SPOKE WHEELS-REAR	WITHOUT OPTIONAL SPOKE WHEEL PAINT
S	HUBS & DRUMS-FRONT	SAME AS CHASSIS RUNNING GEAR
S	HUBS & DRUMS-REAR	SAME AS CHASSIS RUNNING GEAR

CALCULATED CODES - KAX		DESCRIPTION
S	PROPCALO SELECTION	YES, THE ORDER MUST BE CALCULATED
	AUTO ROUTING & CLIPPING, CENTER	AUTOMATIC ROUTING & CLIPPING PLACEMENT, CENTER SECTION

BASE WARRANTY & PURCHASED COVERAGES		DESCRIPTION
		ALLISON TRANSMISSIONS (Contact Allison Transmission for standard warranty and extended coverage data)
S	VEHICLE WARRANTY TYPE	HEAVY DUTY WARRANTY CLASSIFICATION
S	BASIC CHASSIS COVERAGE	HEAVY DUTY STANDARD BASE COVERAGE 12 MONTHS/100,000 MILES (161,000 KM)
S	ENGINE WARRANTY	MACK MP7/MP8 BASE ENGINE COVERAGE 24 MONTHS / 250,000 MILES (402,000KM)
S	EMISSION COMPONENT COVERAGE	US and CANADA EQUIPPED VEHICLE EMISSION COMPONENTS COVERAGE 60 MONTHS/100,000 MILES (161,000 KM)
	CARRIER & AXLE HOUSING WARRANTY	STANDARD VENDOR NORMAL / HEAVY DUTY COVERAGE 36 MONTHS/350,000 (563,00 KM)
S	AIR CONDITIONING WARRANTY	AIR CONDITIONING STANDARD COVERAGE (Sealed System Only) 12 MONTHS UNLIMITED MILEAGE
S	CHASSIS TOWING WARRANTY	STANDARD NORMAL / HEAVY DUTY CHASSIS TOWING 90 DAYS OR 5,000 MILES
S	ENGINE TOWING WARRANTY	STANDARD MACK ENGINE TOWING COVERAGE 24 MONTHS/250,000 MILES (402,000 KM)

PRICELIST DATE	QUOTATION	DATE	PAGE	CUSTOMER NAME	DEALER NAME
20180803	GABR2018000163A463	7/26/2019	10 of 12	CITY OF NORWALK	GABRIELLI TRUCK SALES OF CONNECTICUT, LL

MAEK. TECHNICAL SPECIFICATION (cont.)

BASE WARRANTY & PURCHASED COVERAGES	DESCRIPTION
-------------------------------------	-------------

S	GUARDDOG CONNECT BUNDLE	24 MONTH - GUARDDOG CONNECT WITH MACK OTA (with ASIST and Mack OneCall)
S	PREMIUM MAINTENANCE - CHASSIS LUBE AND INSPECTION	W/O PREMIUM MAINTENANCE - CHASSIS LUBE AND INSPECTION COVERAGE

2 - TO BE DISCONTINUED - GOING OBSOLETE	DESCRIPTION
---	-------------

S	KEYED ALIKE CHASSIS	ALL CHASSIS KEYED AT RANDOM
---	---------------------	-----------------------------

PRICELIST DATE	QUOTATION	DATE	PAGE	CUSTOMER NAME	DEALER NAME
20180803	GABR2019000163A463	7/26/2019	11 of 12	CITY OF NORWALK	GABRIELLI TRUCK SALES OF CONNECTICUT, LL



Quality Installation is our Priority

40 Airport Road
Phone: 860-296-7000

Hartford, CT 06110
Fax: 860-296-0373

City of Norwalk
Purchasing Dept
125 East Avenue
Norwalk, CT 06856

August 7, 2018

BID # 3783
Tenco 12M-SS Body Pkg

We are Pleased to Quote the Following :

Tenco 12M package designed to be installed on a minimum 36,000 GVW Six (6) Wheel Cab & Chassis with a 96 inch cab to axle measurement & Front Frame Extension, & Allison RDS 3500 minimum World transmission.

- **TENCO TCB-10-T-AL-SS-LF** All Season Body
- Body Shell Constructed of 304# 3/16" STAINLESS STEEL Steel
- Hardox 450 205,000 PSI Floor, Chain Cover
- 6.11 Cubic Yard Capacity level
- EXCLUSIVE "Honeycomb" understructure with 3" C-CHANNEL Crossmembers
- Three Section Bolt-on Pillow Block Floor Hinge with Central Lube Point
- Two (2) Rear Bearings Greasable outside of Body
- 4" Two Stage Telescopic Main Dump with Two Year Warranty
- 1/2 304# STAINLESS STEEL Cabshield fully Reinforced
- Stainless steel foldable ladder
- 304# STAINLESS STEEL Six Panel Air-Tailgate
- Bolt-on Asphalt Apron Painted Black
- Grease Actuators for Chain Tensioning
- Two (2) 3-1/2" X 22" Side Dump Cylinders 19 Ton Capacity
- Shovel Holder with Snap Pin
- Conspicuity & Safety Tape
- LED Spinner & Load Spot-Lights
- Full Length Flap to protect Brake Chambers with Stainless Steel Brackets
- Front & Rear Mud Flaps with Stainless Steel Brackets
- BS Tilt-over Hitch with extendable nose for "level-lift" with 30.5 " Ear Spacing, and 4" X 10" DA Lift ram.
- Henke Model 46R11IS-IC-SSTE Torsion Trip-edge Plow, Integral shield, Mailbox Cut-out, 10 Gauge Moldboard, Chain -lift, 3" X 10" Reversing Cylinders with Cushion Valve, 30.5" Ears, Parking Jack, Two (2) wrap-around Curb Shoes, and Rubber Flap
- **HEATED LED** Plow Lights mounted on Aluminum Brackets utilizing Chassis Plow Light Circuitry

- Transmission-driven Electric-operated PTO with Cirrus Model 420 80cc Variable Displacement Pump
- 37 Gallon Saddle-mount Hydraulic Reservoir w/ LOW OIL Shutdown
- 1/4 Ball Valve shut-offs; Suction Line Strainer
- Five (5) Bank Cirrus Load Sense Valve system
- Cirrus Uni-grip 620 Flow and Body Control
- In-cab Cirrus SpreadSmart Sander Control System
- 7" LCD Monitor
- Hammerhead Accessory Electrical Panel
- All Equipment Controls shall be mounted Arm-rest style
- Hydraulic Manifold & 1/2" Stainless Steel Piping throughout utilizing Short Lengths of Hose & Swivel Fittings
- Premium Electrical System consisting of the following: Sealed Lighting System, complete independent electrical circuitry utilizing a constant duty solenoid, buss bar, & circuit breakers mounted inside cab
- Varitech TG-100 ECL Pre-wet System operated via Cirrus SpreadSmart as specified
- 25 ton Pintle Hook Assembly as specified
- Stainless Steel Tool Box
- Whelen NEL-1 SUPER LED System as previously supplied
- **WHELEN SNOW AWAY SYSTEM for Rear Lights**
- ALCS Load Cover via central Hyds
- ICC Required Lighting
- Poly Fenders to protect Understructure
- Body understructure Primed & Painted two-part Rust-prohibitive Black
- Body Upper Natural Stainless Color
- Complete Package Installed & Operational on Cab & Chassis with 96" CA & Front Frame Extension

FOB: Hartford, CT..... \$ 107,542.00

DELIVERY: 90 DAYS AROC

OPTIONS:

- A. ROADWATCH RW-SS Non Contact temp System... \$ 865.00
- B. STAINLESS STEEL UPRIGHT TANK..... \$ 950.00

Respectfully Submitted,



Glenn Slade - Sales Consultant
Equipment Service

MACK



PRICING SUMMARY GRANITE 42FR

VEHICLE PRICE

BASE SELLING PRICE 2020 Model Year Mack Granite GR42FR \$ 124,340.00

EXTERNAL LOCALS

Body Equipment Body Equipment being supplied by Equipment Service Ref# Bid 37B \$ 107,542.00
Radio

TAX EXEMPT ITEMS

Advertising
Class 8 prep

TAX SUMMARY

FRET (12%) Exempt
Tire Tax Credit

\$ 231,864.00

CITY OF NORWALK

DATE

GABRIELLI TRUCK SALES OF CONNECTICUT,
LL

DATE

PRICELIST DATE
20171208

QUOTATION
GABR2018000176A463

DATE
8/14/2018

CUSTOMER NAME
CITY OF NORWALK

DEALER NAME
GABRIELLI TRUCK SALES OF
CONNECTICUT, LL



CITY OF NORWALK
Chris Torre
Superintendent of Operations
ctorre@norwalkct.org
P: 203-854-3203 / F: 203-854-3224
15 South Smith Street
Norwalk, CT 06855

To: City of Norwalk, Department of Public Works Committee

From: Chris Torre, Superintendent of Operations

CC: Anthony Carr, Chief of Operations and Public Works
Dilene Byrd, Administrative Services

Date: July 30, 2019

Re: **Authorize the Purchase of a 2020 Mack GU713 Rear Refuse Loader**

Resolution:

Authorize the Purchasing Agent to issue a purchase order to C.N Wood of Connecticut, LLC, for the purchase of one (1) 2020 Mack GU713 Rear Refuse Loader not to exceed \$237,611.00.

Account # 09-20-4031-5777-C0313



C.N. WOOD of CONNECTICUT, LLC

ENVIRONMENTAL MAINTENANCE EQUIPMENT

May 15, 2019

**City of Norwalk
DPW
15 South Smith Street
Norwalk, CT**

REFERENCE: SOURCEWELL Contract No. 112014-NWY "Refuse Trucks"

We are pleased to quote you on the following:

ONE – New NEW WAY "King Cobra" 32 Yard Capacity Heavy Duty Rear Load Refuse Body complete with a 3.55 cu. Yd. hopper, 10 ga. (80K psi) steel roof and sides, 7 ga. (80Kpsi) rear body panels, ¼" (50K psi) steel ejection panel, ¼" (100K psi) steel sweep panel, ¼" (HARDOX 450) steel floor, 7 ga. (50K psi) steel upper tailgate, ¼" (100K psi) steel lower tailgate, 7 ga. (100K psi) lower tailgate side liners, ¼" (100K psi) steel hopper floor back, 3/16" (100K psi) hopper floor liner and back, ¼" (100K psi) steel slide panel, 5.5" slide cylinders, 5" sweep cylinders, 3.5" tailgate cylinders, 7.5" four stage ejection cylinder, 80" wide hopper opening, semi-automatic cycling, auto back pack, accelerator kit, turn buckle tail gate locks, LED lights, bolt-on steps with coating, halogen mid body back up lights, two (2) inside hopper work lights, two (2) outside hopper work lights, two (2) LED round strobe lights (upper and lower tailgate), upper light bar with 7" stop/turn/tail lights (LED) with guard, rear mount safety camera with 7" flat screen and audio, inside full body weld, steel piping with nylon sleeves on hoses, roof guard for hoses/pipes, shovel/broom holder, 30" X 30" access door with step, safety shutdowns (R/L), safety buzzers (R/L), high hydraulic temp switch, low hydraulic oil shutdown switch, body undercoating (frame rails out), and balance complete as per standard specifications. Painted standard white. Three year warranty (complete body). Body shall be completely installed and operational.

CHASSIS: 2020 Mack GU713 Tandem Axle as per attached detailed specifications (local supplied-Gabrielli Truck Sales)

SOURCEWELL Contract Price Per Attached Price Schedule -- New Way Body Module:.....\$ 104,115.00
(above price includes all freight, PDI, and training)

Local Supplied Chassis (Gabrielli Truck sales) -- pass thru:.....\$ 133,496.00

Complete Delivered Price Per SOURCEWELL: F.O.B.: Norwalk, CT:.....\$ 237,611.00

Please contact us with any questions regarding this quote.

Sincerely,

Ron Cookish

Ron Cookish

Sales

Cell: (203) 823-3404

Mailing Address:

25 Bernhard Road ● North Haven, CT 06473

Office: (203) 848 - 6735 ● Fax: (203) 848 - 6734

VII.C

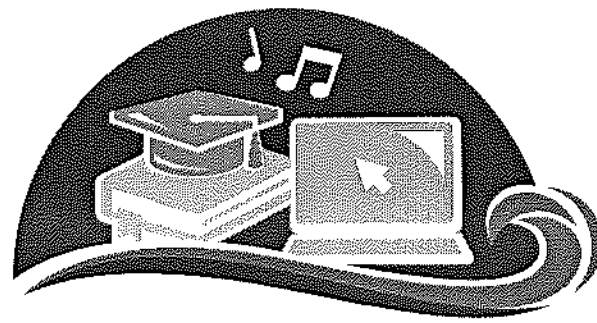
Memorandum

To: City of Norwalk, Members of the
Land Use and Building Management Committee
CC: Alan Lo
From: Karen Bartron
Date: 8/8/2019
Re: Next Generation Science Standards Materials (Non-Consumables)

Norwalk Public Schools composed new curriculum to update science through grades K-12. Consumable science materials are ordered through the NPS operating budget. Non-Consumable science materials were requested and approved in the 2018-2019 capital budget and funded in the 2019-2020 capital budget. Please see attached Capital Funds Request, Next Generation Science Standards Materials attached, which further describes the selection of materials, vendor, and pricing for this purchase.

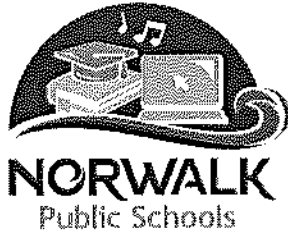
Authorize the Purchasing Agent to issue a purchase order to Ward's Science, for the Next Generation Science Standards non-consumable materials, in an amount not to exceed \$339,248, which includes a 10% contingency.

Account # 0919-5010-5777-CO609	\$49,000
Account # 0920-5010-5777-CO609	290,248



NORWALK
Public Schools

Capital Funds Request
Next Generation Science Standards
Materials 2019-2020
8/7/19



Tina Henckel
Director of STEM Education K-12
HenckelT@norwalkps.org
P: 203-854-4111
125 East Avenue, PO BOX 6001
Norwalk, CT 06852-6001

Re: Capital Request for Science Non-consumable Materials 2019-2020

To the City of Norwalk and Members of the Land use and Building Management Committee,

Below is an overview of our request for Capital Funds to purchase non-consumable science materials to support a 100% implementation of the K-12 Science units of study.

2 Year Implementation Summary:

In 2018, Norwalk Public Schools adopted curriculum that was aligned to the NGSS standards in science for grades K-12. Because this implementation across the district required extensive planning, not only for curriculum and instruction but also for resource allocation, the expectation was that 50% of the newly adopted curriculum was to be implemented in the 2018-2019 school year. Therefore next year, 2019-2020, the remaining 50% of the units of study will be provided. The district continues to provide ongoing professional development and support for teachers to effectively plan and implement this revised curriculum. In addition, the district has created a system of inventory management as follows.

Curriculum Alignment:

This past year, a district-wide science committee was established to update and match all of the necessary curriculum materials to a master list. The team worked diligently to complete these curriculum materials lists and as a result, teachers utilized these lists to determine the needs for their respective buildings. These lists are the most accurate list of materials needed to support the implementation of our K-12 science curriculum for the 19-20 school year.

Vendor Selection Process:

Due to the unique curriculum customized to Norwalk, there was a need to locate a vendor who was best able to create customized materials kits, both consumable and non-consumable, that directly aligned to our Norwalk units of study. After extensive research and discussions with market vendors, only one was able to fulfill our request. A team of teachers worked collaboratively with Central Office to identify a list of materials and an

inventory structure of materials per grade. It was from these lists, that the process to determine the highest quality vendor below was created.

The criteria in determining the highest quality vendor was as follows:

- 1 – The vendor must be able to create building and grade level specific orders of customized materials based on Norwalk's curriculum needs
- 2 – The vendor must be able to supply at least 90% of the materials based on Norwalk's materials lists
- 3 – The vendor must be the lowest bidder on the overall cost based on the comparable materials list provided

The only vendor who is able to meet the 3 requirements above is VWR International in partnership with Ward's Natural Science.

Order Status:

Currently All building based Science requests for non-consumable and consumable items have been submitted to Central Office and submitted to VWR. Enclosed you will find the grade level non-consumable orders requested to be processed through Capital Funds.

Discount Membership Information

The Norwalk Public Schools will receive the following discounts based on our membership to the Massachusetts Higher Education Consortium (MHEC), and through our vendor discount with Wards:

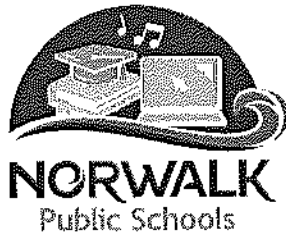
- 20% off Ward's
- 5-65% off VWR

Additional information on MHEC is enclosed.

Thank you for your consideration.

Sincerely,

Tina Henckel
Director of STEM Education K-12



Tina Henckel
Director of STEM Education, K-12

henckelt@norwalkps.org

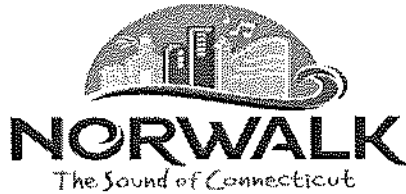
P: 203-854-4143 / F: 203-850-7459
 125 East Avenue, PO BOX 6001
 Norwalk, CT 06852-6001

To: Norwalk City Common Council Committee
 Re: Capital Request for Science Curriculum: Non-consumable items and equipment

Dear Council Members,
 Below is an overview of the non-consumable totals necessary to implement the units of study that the Norwalk Public Schools adopted in the year 2018-19. This will complete a 100% implementation of the K-12 Norwalk Science curriculum units aligned to the newly adopted NGSS standards.

Grade Band	Non-consumable Request	Sample Items/Equipment
Elementary Schools: Grades K-5	\$93,408.40	• Lamps • Weather Regalia (umbrella, shovel, snow shovel) • Marbles • Flashlight • Mirrors • Tuning Fork • Magnifying Glass • Fan • Heat lamp • Safety Goggles • Metal pans • Pvc pipe • Magnets • Stopwatches • Microscopes • Thermometers • Petri dishes • Measuring cups • Graduated Cylinders
Middle Schools: Grades 6-8	\$85,659.20	• Graduated Cylinders • Beakers • Magnifying Glass • Safety Goggles • Thermometers

		• Vernier Probes • Stethoscope • Balance • Tweezers • Hand crank Flashlight
High Schools: Grades 9-12	\$129,338.79	• Glass Flasks • Hot plates • Magnets • Heat resistant gloves • Scales • Petri dishes • Beakers • Test Tubes • Graduated cylinders • Microscopes • Thermometers • Thermometer Probes • White boards • Reaction Plates • Water trough • Trundle Wheel • Froce Tables • Drafting tools • Tongs • Marbles • Safety goggles • Flame Tube • Convex Mirror • Bicycle bearing balls • Electronic balance • Glass eye droppers • Heat lamp • Hammer • Flashlight • Nails • Funnel • Tape measure • Spectrometers • Triple Beam balance • Glass cutter • Glass tubing
10% Contingency Request	\$30,840.64	
Total	\$339,247.02	



Office of Building Management
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO: MEMBERS OF COMMON COUNCIL

FROM: NEIL RENNIE, PROPERTY MANAGER

DATE: AUGUST 8, 2019

RE: NORWALK MAIN LIBRARY BUILDING MANAGEMENT SYSTEM

The original Belden Main Library was constructed in 1902. A major renovation was completed in 1981 to include an expansion and renovation of this original historic structure. In the most recent years several projects have been completed to achieve improved energy efficiency. At this time, Building Management would like to proceed with the installation of a Building Energy Management System to control heating, air conditioning and lighting. In the event the City proceeds with a library renovation/expansion project, this system has the capability to integrate or to continue to serve the existing building as a standalone system.

On March 7, 2019 the City's Purchasing Department advertised for bids for the installation of a building management system. The City received one (1) bid as follows:

Vendor	Total Lump Sum Price
New England Energy Controls, Inc.	\$118,423.00

ACTION REQUESTED:

- a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with New England Energy Controls, Inc. for the Belden Main Library Building Energy Management System Installation Project for a total not to exceed \$118,423.00. Funds are available from account 0918 7100 5777 C0133.
- b. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed \$11,842.00.

VII.D

AGENDA

AUGUST 8, 2019

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE

APPROVED BY TAX COLLECTOR

<u>PAY TO:</u>	<u>BILL No & AMOUNT REFUNDED</u>	<u>REASON</u>
BERMAN JOSEPH	18-MV-800567 (\$51.59)	ABATEMENT
DAIMLER TRUST	17-MV-315605 (\$323.20)	PRORATION
DELLINGER RICHARD NICHOLAS	18-MV-317092 (\$57.33)	PRORATION
DOERING PATRICK J	18-MV-318441 (\$69.73)	PRORATION
EMKAY INC TRUST	17-MV-320401 (\$39.83)	PRORATION
ESTATE OF FREDERIC QUITTELL	17-MV-354489 (\$97.69)	ABATEMENT
FORTUNE CHARLES DOUGLAS	18-MV-323686 (\$120.98)	PRORATION
FRYDMAN PERRY	17-MV-324072 (\$350.78)	PRORATION
GEDA KATHLEEN	17-MV-405747 (\$72.59)	PRORATION
HONDA LEASE	17-MV-330686 (\$210.99)	PRORATION
	17-MV-331349 (\$249.94)	PRORATION
HONDA LEASE	17-MV-330547 (\$105.95)	PRORATION
JUN ZHANG	18-MV-335689 (\$65.02)	OVER PAYMENT
LATO FRANK J JR	18-MV-338661 (\$31.52)	PRORATION
MILLER ALICEA JUANNE	17-MV-344836 (\$101.26)	PRORATION
	17-MV-344835 (\$90.92)	PRORATION
NICOLIA OMBONO OR FILOMENA	18-MV-348109 (\$185.49)	OVER PAYMENT
PUTNUM LEASING CO I LLC	17-MV-412192 (\$2514.64)	DUP PAYMENT
	17-MV-412193 (\$386.76)	DUP PAYMENT
RUFINO MICHAEL DEJESUS	17-MV-413076 (\$22.43)	PRORATION
SOTO DANIEL LAWRENCE	17-MV-362437 (\$126.73)	PRORATION
TOYOTA LEASE TRUST	17-MV-SEE BACK UP (\$1764.14)	PRORATION
TOYOTA LEASE TRUST	17-MV-366742 (\$83.17)	PRORATION
TOYOTA LEASE TRUST	17-MV-414747 (\$462.46)	VEH CRED APP
VW CREDIT LEASING LTD	17-MV-370818 (\$218.43)	PRORATION
VW CREDIT LEASING LTD	17-MV-370535 (\$654.44)	PRORATION

AUGUST 8, 2019

APPROVED BY TAX COLLECTOR

REASON

DUP PAYMENT

TOYOTA LEASE TRUST

BILL #	PLATE #	VIN#	AMOUNT
17-366340	7AVTM9	JTDKDTB30E1070041	\$ 253.53
17-366381	AA37899	2T2BK1BA8FC342093	\$ 57.55
17-366409	2ATDA9	JTDKN3DU9F0423211	\$ 202.88
17-366432	919ZPO	4T1BK1EB5FU169544	\$ 250.06
17-366448	AG11477	5TDBKRFH5E5029258	\$ 45.01
17-366587	7AVFX0	5TDKK3DCXFS544553	\$ 116.08
17-366757	AB40996	4T1BF1FK4GU156983	\$ 203.21
17-366790	AF88458	JTHCM1D23G5013100	\$ 353.88
17-414669	2AWXK4	5TDDZ3DC1JS203068	\$ 149.05
17-414821	740ZGN	4T1B11HK7JU044374	\$ 132.89
TOTAL			\$ 1,764.14



CITY OF NORWALK, DEPARTMENT OF FINANCE
Tax Collector's Office

P: 203-854-7731 / F: 203-854-7770

125 East Avenue Room 105
Norwalk, Connecticut 06851
www.norwalkct.org

To: Mayor Harry Rilling; Board of Estimate and Taxation; Finance & Claims Committee
From: Lisa Biagiarelli, Tax Collector
Date: August 8, 2019
Re: Narrative for July, 2019 Tax Collector's Reports

As of the end of July 2019, one month into our new fiscal year, we had collected more than \$146 million, or **44.29%** of our \$330 million adjusted tax levy. In addition, as of the end of July, 2019, we collected more than \$7 million of our sewer use levy, or **43.07%**. We also collected 56.89% of the year's IPP (Industrial Pretreatment Program) fee on behalf of the Water Pollution Control Authority. Compared with the prior fiscal year, we are slightly ahead with regard to current taxes (.65%) and very slightly behind with sewer use (-0.03%).

With regard to tax collections on our immediately prior grand list through the month of July 2019, we achieved a collection rate of **98.95%**, as shown on the second spreadsheet for the month of July 2019.

It should be noted that we did meet our budgeted collection goals, and I believe our 98.95% collection rate on current taxes will again prove to be the highest current collection rate among Connecticut's six largest cities.

Our new fiscal year began on July 1 but we were already collecting taxes on the new grand list "in advance," during the month of June. The new bills were 'due' July 1, 2019, and were payable without interest by August 1, 2019. Those bills were mailed on June 19. The early mailing spreads the collection period out over about six weeks. The collection period went well and there were no major issues. We will not be able to fully assess our collection until the end of August 2019 as we are now still posting payments that were timely received prior to August 1. That posting process will continue through the middle of next week.

We will then proceed to issuance of delinquent notices, called 'demand for payment' notices, toward the end of this month. The term, 'demand' is prescribed by state law and is not intended to imply rudeness. We are required to 'demand' payment prior to pursuing any form of collection enforcement. Demands are usually sent at the end of August and are payable during the month of September.

Maintaining a high current collection rate by efficiently enforcing collection of past due taxes allows budget making authorities to set lower mill rates, because there can be less of an 'allowance' for anticipated uncollectibles in the coming fiscal year. When taxpayers fail to pay on time, the city is nonetheless committed to spending to bring to fruition all of the programs planned for that fiscal year. Because not everybody will pay on time, mill rates are set slightly higher, to allow for 'uncollected taxes'. However, if we keep the current tax collection rate high, that 'uncollectible' amount can be less. This is tax relief for every taxpayer, and arguably the best form of tax relief, because it affects everybody. This is the primary driver for aggressive collection enforcement.

Following the issuing of demand notices we will begin working on the tax sale that will be held in the summer of 2020.

TAX COLLECTOR'S REPORT
JULY 2019

FISCAL YEAR 2019-2020
(2018 GRAND LIST)

ADJ. TAX COLLECTIONS	ORIGINAL LEVY	JUN 19 - JUL 19	COLLECTION %	CORRECTED LEVY*	CHANGE IN LEVY	COLLECTION %
AUTOMOBILE-REGULAR	\$20,298,846.95	\$14,139,575.49	69.66%	\$20,171,989.50	(\$126,877.45)	70.10%
PERSONAL PROPERTY	\$16,801,474.70	\$4,505,424.86	23.96%	\$18,783,903.82	(\$17,570.88)	23.99%
REAL ESTATE	\$292,525,781.66	\$127,813,291.89	43.69%	\$281,721,271.02	(\$804,490.64)	43.81%
TOTAL TAX	\$331,626,083.31	\$146,458,292.24	44.16%	\$330,677,144.34	(\$948,938.97)	44.29%
SEWER USE	\$16,686,428.00	\$7,182,280.96	43.04%	\$16,676,177.00	(\$10,251.00)	43.07%
IPP FEE	\$203,250.00	\$118,749.03	58.43%	\$208,750.00	\$5,500.00	56.89%

FISCAL YEAR 2018-2019
(2017 GRAND LIST)

ADJ. TAX COLLECTIONS	ORIGINAL LEVY	JUN 18 - JUL 18	COLLECTION %	CORRECTED LEVY*	CHANGE IN LEVY	COLLECTION %
AUTOMOBILE-REGULAR	\$19,785,892.64	\$13,282,481.71	67.13%	\$19,639,679.03	(\$146,213.61)	67.63%
PERSONAL PROPERTY	\$21,248,718.54	\$5,324,241.50	25.06%	\$21,242,267.90	(\$6,450.64)	25.06%
REAL ESTATE	\$280,979,420.26	\$121,924,503.62	43.39%	\$281,110,554.19	\$131,133.93	43.37%
TOTAL TAX	\$322,014,031.44	\$140,531,226.83	43.64%	\$321,992,501.12	(\$21,530.32)	43.64%
SEWER USE	\$15,844,431.00	\$6,985,962.62	44.09%	\$16,209,685.00	\$365,254.00	43.10%
IPP FEE	\$207,250.00	\$118,050.50	56.96%	\$208,000.00	\$750.00	56.76%

TAX DIFFERENCE 2018 G.L. vs. 2017 G.L.
INCREASE/(DECREASE)

	\$9,512,051.87	\$5,927,065.41	0.52%	\$8,664,643.22	(\$927,408.65)	0.65%
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SEWER DIFFERENCE 2018 G.L. vs. 2017 G.L.
INCREASE/(DECREASE)

	\$641,997.00	\$196,328.34	-1.05%	\$466,492.00	(\$375,503.00)	-0.03%
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IPP DIFFERENCE 2018 G.L. vs. 2017 G.L.
INCREASE/(DECREASE)

	(\$4,000.00)	\$698.53	1.46%	\$750.00	\$4,750.00	0.13%
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BACK TAXES COLLECTED

FISCAL YR 2019-2020 (JUL 19 - JUL 19)	FISCAL YR 2018-2019 (JUL 18 - JUL 18)	CUR YR vs. PRIOR YR INC/(DEC)
PRIOR TAXES	\$337,969.52	(\$454,210.74)
PRIOR SEWER USE FEE	\$27,210.36	(\$27,577.32)
PRIOR IPP FEE	\$1,321.41	(\$428.59)
TOTAL PRIOR TAX, SEWER & IPP	\$566,521.29	(\$482,216.65)

CURRENT INTEREST
PRIOR INTEREST
SEWER USE FEE INTEREST
IPP FEE INTEREST
TOTAL INTEREST COLLECTED

	\$0.00	\$0.00
	\$50,171.46	(\$155,781.38)
	\$4,061.44	(\$8,680.34)
	\$110.13	(\$1,183.62)
	\$94,343.03	(\$166,645.34)

PRIOR LIEN FEE
CURRENT LIEN FEE
TOTAL LIEN FEE COLLECTED

	\$1,999.86	(\$3,049.83)
	\$0.00	\$0.00
	\$1,999.86	(\$3,049.83)

MISC FEES COLLECTED

	\$5,755.70	(\$295,888.39)
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TOTAL PRIOR TAX, ALL INTEREST
& ALL FEES

	\$688,619.88	(\$946,800.21)
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* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION

TAX COLLECTOR'S REPORT
JULY 2019

ADT'L 60-DAY COLLECTION

FISCAL YEAR 2018-2019
(2017 GRAND LIST)
AUTOMOBILE-REGULAR
AUTOMOBILE-SUPPLEMENTAL
PERSONAL PROPERTY
REAL ESTATE
TOTAL TAX

ADJ. TAX COLLECTIONS
JUN 18 - JUL 19
ORIGINAL LEVY
\$19,785,832.64
\$3,590,970.07
\$21,248,718.54
\$280,979,420.26
\$325,606,001.51

COLLECTION %
94.04%
89.03%
97.14%
99.41%
98.82%

CHARGE IN LEVY
(\$404,728.62)
(\$79,877.40)
(\$5,157.78)
\$64,519.95
(\$425,143.85)

COLLECTION %
96.01%
91.06%
97.16%
99.39%
98.95%

SEWER USE

\$15,844,431.00

101.73%

\$428,135.00

99.05%

IPP FEE

\$207,250.00

88.82%

(\$250.00)

88.73%

FISCAL YEAR 2017-2018
(2016 GRAND LIST)

JUN 17 - JUL 18
ORIGINAL LEVY
\$18,742,512.33
\$3,260,045.73
\$20,774,746.28
\$269,517,630.26
\$312,294,954.60

94.20%
91.78%
98.23%
99.55%
99.06%

CHARGE IN LEVY
(\$352,898.99)
(\$15,423.39)
\$223,846.16
(\$144,646.22)
(\$289,292.44)

96.01%
92.20%
97.19%
99.83%
99.35%

SEWER USE

\$15,371,652.00

100.21%

\$128,635.00

99.37%

IPP FEE

\$204,250.00

92.81%

\$9,750.00

88.58%

TAX DIFFERENCE 2017 G.L. vs. 2016 G.L.
INCREASE/(DECREASE) \$13,310,046.91 \$12,404,342.18 -0.24% \$13,777,688.24 (\$136,851.41) -0.39%

SEWER DIFFERENCE 2017 G.L. vs. 2016 G.L.
INCREASE/(DECREASE) \$472,779.00 \$713,963.72 1.52% \$771,279.00 \$298,500.00 -0.32%

IPP DIFFERENCE 2017 G.L. vs. 2016 G.L.
INCREASE/(DECREASE) \$3,000.00 (\$5,903.04) -4.19% (\$7,000.00) (\$10,000.00) 0.14%

* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION

CITY OF NORWALK
FIRE DEPARTMENT

121 CONNECTICUT AVENUE
NORWALK, CONNECTICUT 06851



Tel: (203) 854-0200

To: Harry Rilling, Mayor, City of Norwalk
Members of the Common Council
Members of the Finance & Claims Committee

From: Gino Gatto, Chief, Norwalk Fire Department
Michael McCallum, Deputy Chief of Training, Norwalk Fire Department

Date: June 11, 2019

RE: Injury Prevention Program for the Norwalk Fire Department

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In September 2018, at a City-wide Safety Committee meeting, Michael McCallum, Deputy Chief of Training, Norwalk Fire Department and Craig Schmidt, City Risk Manager began discussions relating to an injury prevention program for the Fire Department as a way to help address high injury severity rates relative to other City agencies.

An injury prevention program for the Norwalk Fire Dept. would focus on improving Fire Fighter mobility and stability to prepare for dynamic environments required of Fire Fighters. Currently, no such program exists within Norwalk Fire Dept.

With the return on investment potential being so high Mr. Schmidt and Mr. McCallum asked for assistance and approval from Angela Fogle, Director of Management and Budgets. At her suggestion, Sharon Conners, Purchasing Agent, solicited Requests for Proposal (RFP) including a 5-year program with the potential for a 5-year extension.

Five proposals were received. A review committee was formed including Sharon Conners, Michael McCallum, Roy Gagne, Lieutenant NFD, Brian Kilcoyne, Firefighter NFD, and Brandon Adams, Firefighter NFD. The review committee determined there were three organizations that most closely met, and exceeded the RFP requirements while the other 2 were not viable options. The three organizations were interviewed on June 3rd, 2019 with First Response Health and Wellness LLC being the most comprehensive and cost effective program.

March 28, 2019

NORWALK PURCHASING DEPARTMENT
RESPONSE SUMMARY - PROJECT #3893

Norwalk Fire Department Injury Prevention Program
Thank you for your response to our RFP. The following pages are a summary of the responses received.

VENDOR	
Fass Consulting DBA Fit Responder	
Select Physical Therapy Holdings, Inc DBA Select Physical Therapy	
Gold Mind MVMT, LLC	
First Response Health and Wellness, LLC	
Briotix Health, Limited Partnership	