

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting(s):

July 14, 2015

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS:

REAPPOINTMENTS:

Nora King – Zoning Commission
Douglas Stern– Zoning Commission
Roderick C. Johnson – Zoning Commission (ALT)
Michael O'Reilly – Zoning Commission (ALT)

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS

RESIGNATIONS AND APPOINTMENTS

B. CONSENT CALENDAR

VI. REPORTS: DEPARTMENTS, BOARD AND COMMISSIONS

VII. COMMON COUNCIL COMMITTEES

A. HEALTH, WELFARE & PUBLIC SAFETY

1. Authorize the Mayor, Harry W. Rilling to execute any and all documents necessary to apply for and accept grant funds from the Connecticut Department of Transportation, in the amount of \$56,175.00, with the City of Norwalk Police Department responsible for \$18,725.00, with the total cost of the enforcement effort totaling \$74,900.00.
2. Authorize the Police Chief, Thomas E. Kulhawik to execute any and all agreements, documents, instruments and amendments thereto as may be necessary to implement all programs through Connecticut Department of Transportation DUI Enforcement Grant, pursuant to such grant funding.
3. Authorize Mayor Harry W. Rilling to execute an Agreement with CHW Research Inc for the development and execution of an "Entry Level Test" for the Fire Department for a fee not to exceed \$88,000
Account # 03140 5258
4. Authorize the Fire Chief Denis McCarthy to execute change orders with CWH Research Inc. for the "Entry Level Test" for the Fire Department for a sum not to exceed \$23,700
Account # 013140 5258
5. Authorize the purchasing agent to execute a purchase order, on behalf of the Norwalk Police Department, to Crowley Ford, for the purchase of 2- 2016 Ford Fusions, for the amount not to exceed \$35,000.
Account #013053-5731
6. Authorize the Mayor of Norwalk, Harry W. Rilling, to sign any and all documents relating to the Inter-T own Capitol Equipment Purchase Incentive (ICE) Program

B. PUBLIC WORKS

1. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Safety Markings, Inc. for Project No. TRF 2015-1 Proposed Pavement Markings, Symbols & Legends at Various Locations for a sum not to exceed \$61,165.
2. Authorize the Director of Public Works, to execute Change Orders with Safety Markings, Inc. for Project No. TRF 2015-1 Proposed Pavement Markings, Symbols & Legends at Various Locations for a sum not to exceed \$6,116.

Account No.0916 4021 5777 C0562

C. LAND USE & BUILDING MANAGEMENT

- 1a. Authorize the Purchasing Agent to issue a Purchase Order to Carbtrol Corporation for the purchase of a Equipment Washing System for Oak Hills Park for a total not to exceed \$26,500. Funds are available from the State Grant. Acct. #09151340 5799 C0558
- 1b. Authorize a contingency in the amount of \$500
2. Authorize the Mayor, Harry W. Rilling, to execute an amendment to Silver Petrucelli Associates' architectural design services contract for Rowayton School to include \$22,601 necessary to reimburse environmental consultant for remediation monitoring services and \$17,347 for Construction Administration services relating to project phasing and modified construction schedule. #09045010 5777 B0322
- 3a. Authorize the Mayor, Harry W. Rilling, to execute a Contract with Better Homes Bureau LLC for the exterior painting of the Fire Support Services Facilities at 100 Fairfield Avenue for a total not to exceed \$29,786.15. Acct. #09153110 5777 C0557
- 3b. Authorize the Office of Building Management to issue Change Order on Contract for a total not to exceed \$2.978
- 4a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with NAC Industries, Inc. for sidewalk and exterior concrete stair repair/replacement at City Hall and Ben Franklin Center for a total not to exceed \$31,700.00
Account #'s 09164021 5777 C0349, 09084071 5777 C0418 and 0913/157100 5777 C0476
- 4b. Authorize the Office of Building Management to issue change orders on Contract for a total not to exceed \$ 3,170.00.

C. PERSONNEL

1. Approval of Job Classification for Benefits Manager – Ordinance Position (Salary Range: \$76,600 - \$100,168)

VIII. RESOLUTIONS FROM COMMON COUNCIL

**A Resolution Calling for a Ban on the Non-therapeutic Use of Antibiotics in Livestock
Sponsored by David McCarthy**

Whereas, eighty percent of the antibiotics sold in the United States are used in livestock production, and the Centers for Disease Control and Prevention has reported that livestock thereby become a reservoir of resistant pathogens and resistance mechanisms; and

Whereas, low doses of antibiotics are routinely fed to livestock for disease prevention in a practice known as "non-therapeutic use"; and

Whereas, "non-therapeutic use" creates ideal conditions for the development of antibiotic resistant bacteria; and

Whereas, antibiotic resistant bacteria on livestock operations are known to spread to retail meat, farmers and farm-workers, and rural environments; and

Whereas, antibiotic resistance in pathogens due to non-therapeutic use of antibiotics in livestock production has been a public health concern since the 1960s; and

Whereas, antibiotic resistant bacteria have been the cause of several food borne illness outbreaks, including a 2011 outbreak of antibiotic resistant *Salmonella* in ground turkey that sickened 136 people, hospitalized 37, and killed one and lead to the third largest meat recall in the USDA's records and a 2013 outbreak of antibiotic resistant *Salmonella* in chicken that sickened 416 people and hospitalized 162;

Whereas, the Centers for Disease Control and Prevention reported that at least two million Americans suffer from antibiotic resistant bacterial infections each year and twenty-three thousand Americans die from those infections; and

Whereas, the medical and social costs of antibiotic-resistance infections in just one hospital for one year have been estimated to be between \$13 million and \$18 million; and

Whereas, the federal government has limited non-therapeutic uses of two classes of antibiotics, but otherwise largely relied on voluntary guidance to attempt to reduce overuse of antibiotics in livestock production, despite regular acknowledgements that non-therapeutic use and the development of antibiotic resistant bacteria poses a significant public health threat; and

NOW, THEREFORE, BE IT RESOLVED, that we, the Common Council of the City of Norwalk, support a statewide and national ban on non-therapeutic uses of antibiotics in livestock production; and,

BE IT FURTHER RESOLVED, that the Common Council of the City of Norwalk will send a letter to our State Representatives, Congressional Representative and U.S. Senators calling for a ban on the non-therapeutic use of antibiotics in livestock agriculture

- IX. MOTIONS POSTPONED TO A SPECIFIC DATE
- X. SUSPENSION OF RULES
- XI. ADJOURNMENT

APPOINTMENTS

<u>ZONING COMMISSION</u>	<u>M/C</u>	<u>NORWALK CODE 79</u>
RODERICK C. JOHNSON (D) (Dist. E) 261 Rowayton Avenue Norwalk, CT 06853		Term Expires 7/1/2018 (Alternate)
DOUGLAS STERN (D) (Dist. C) 18 Tierney Street Norwalk, CT 06851		Term Expires 7/1/2018

RE-APPOINTMENTS

<u>ZONING COMMISSION</u>	<u>M/C</u>	<u>NORWALK CODE 79</u>
NORA KING (D) (Dist. E) 17 Covewood Road Norwalk, CT 06853		Term Expires 7/1/2018
MICHAEL W. O'REILLY (R) (Dist. C) 18 Duck Pond Road Norwalk, CT 06855		Term Expires 7/1/2018 (Alternate)

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**JULY 14, 2015
REGULAR MEETING MINUTES**

**ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE
EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER
PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE
SUBJECT TO THE AVAILABILITY OF FUNDS.**

CALL TO ORDER

Mr. Petrini called the meeting to order at 7:30 p.m. and led the assembly with the pledge of allegiance.

City Clerk King read the notice that this meeting is being video taped and audio recorded for public broadcast, and assisted listening devices are available.

I. ROLL CALL

City Clerk King called the roll. The following Council Members were present:

Council at Large: Mr. Richard Bonenfant Mr. Douglas Hempstead

Mr. Glenn Iannaccone Mr. Bruce Kimmel Ms. Sharon Stewart

District A: Ms. Eloisa Melendez

District B: Ms. Phaedrel Bowman

Mr. David Watts

District C: Mr. John Kydes

Ms. Michelle Maggio

District D: Ms. Shannon O'Toole-Giandurco

Mr. Jerry Petrini

District E: Mr. John Igneri

Mr. David McCarthy

Jerry Petrini, Acting Mayor; Attorney Brian McCann, representing Corporation Counsel;
Donna King, City Clerk; Fourteen members present. Absent: Mayor Rilling, Travis Simms.

II. ACCEPTANCE OF MINUTES - Regular Meeting – June 23, 2015

**** MR. MCCARTHY MOVED TO APPROVE THE MINUTES FROM THE
MEETING OF JUNE 23, 2015 AS SUBMITTED.**

**** THE MOTION PASSED UNANIMOUSLY.**

PUBLIC PARTICIPATION

City Clerk King read names of those who had signed up to speak on an agenda item and asked them to come forward, state their name and address and to keep comments within the three minute time limit.

Note: Public comments are not verbatim and represent summarizations of statements made unless otherwise noted.

**COMMON COUNCIL
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Public Comments:

1. Domenic Sammarco, 84 North Main spoke in reference to the Webster Street Lot and stated that it is not a safe and equitable solution. He explained that the Retail Association does not understand the rationale for the easement entrance/exit on Martin Luther King Drive and the city has spent a great deal of money on this project. He added that they will be losing some spots creating more congestion in that area and he does not see the need to change anything.
2. Richard Cody, Esq. 34 Church Street, Mystic, stated he was representing the Condo Association and was here to clear up confusion on item VI A1.easement across the Webster Street Parking Lot. He referred to the information set forth by the judge and explained that the City should be in compliance with the stipulation on the driveway. He stated that it is very unsafe and creates a traffic back up. He asked the Council to take a look at it this and to reconsider the action.
3. Paul Cantor, 184 Fillow Street, Norwalk spoke about the Oak Hills Park Authority request to amend the loan agreement. He said this is the third time the OHPA has made an appeal for debt restructure and there should not be more of a financial burden by the city to the Golf Club. He said user fees do not cover the operations and another loan for the driving range creates an unacceptable debt ratio and asked that if you do authorize another loan restructuring make it clear to the Authority and the public that you will not entertain the notion of lending it more money on top of the more than \$2 million taxpayers have already loaned it for the restaurant and the cart paths and other capital improvements. In addition to that money, the Authority recently received a \$1.5 million (state) grant from taxpayers and the city does not have the financial capacity to fund all of the many worthwhile capital projects requested by its various departments, a commercial driving range in Oak Hills Park is not a worthwhile city investment.
4. Kelly Straniti, 1 Ponus Avenue, spoke about the Oak Hills restructure and feels that it is a equitable compromise that should be passed to help the sustainability of this city resource. She spoke about the POKO extension request for the LDA for Wall Street and asked to consider when enough is enough. She spoke of her experience on the council four years ago and the many extensions and delays that were done compared to other projects that finished on a reasonable timetable, such as Waypointe, Pearl and others.
5. Nicole Harris, 7 Ohio Avenue spoke about the lease at Ben Franklin and the services that are provided by HOPE, Inc. She explained that they fill a void in social services left by NEON and focus on seniors and the homeless. She said they are not for profit and help those that figure out technology and computer forms for assistance and relief in social services. She asked the Council to consider granting the lease as requested.
6. Ernest DesRochers, 18 Ravenwood Road spoke in support for the Master Plan development and design of improvements to Oak Hills Park Golf Club. He thanked the Land Use and Finance Committees for their support and described government interaction and collaboration at its best. He reviewed his history with the OHPA and reorganization and financial restructuring that has helped keep this special resource financially sustainable. He reviewed recent planned improvements are associated with a \$1.5 million grant from the DEEP, which designates improvements to the golf course, the creation of a nature center, development of a tennis and fitness center, construction of a welcome center and improvement to existing building facilities.

**COMMON COUNCIL
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Public Comments – continued

Mr. DesRochers added that what you're doing tonight is the beginning of something that's truly going to make Oak Hills the park it should be. The grant go into making absolutely needed infrastructure improvements to Oak Hills, and our business restructuring will help us in finally making Oak Hills financially solvent.

7. Jim Anderson stated he represents Just Like Home on Main Street and wanted to speak about the Webster Lot driveway. He explained it is a detriment to businesses in the area and creates potential hazards, traffic and back up noise.

Mr. Petrini asked if any members of the public wished to speak, and hearing none, closed the public participation portion of the meeting at 7:55 p.m.

IV. MAYOR

RESIGNATIONS/APPOINTMENTS - None

MAYOR'S REMARKS

Mr. Petrini stated that he would be serving as acting Mayor for the meeting because Mayor Rilling is on vacation. He also noted that Attorney Brian McCann would be filling in for Corporation Counsel, Mario Coppola, as his wife just gave birth to their first child last week.

Mr. Petrini announced that there is a ribbon cutting ceremony this week with the grand opening of Lowe's that had a soft opening last week.

Mr. Petrini stated that the role of Council President would be covered by Council Majority Leader, Douglas Hempstead.

COUNCIL PRESIDENT

Mr. Hempstead thanked all of those involved with the Fourth of July Fireworks Celebration for the City. He announced that the annual SONO Arts Festival will be August 15-16 along Washington and Main Streets.

GENERAL COUNCIL BUSINESS:

Mr. Watts requested to speak on an item of Council business on behalf of the Democratic Caucus.

Mr. Hempstead deferred to Mr. Petrini and noted that this was not on the agenda.

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Mr. Petrini cautioned Mr. Watts to refrain from political statement and to keep comments related to Common Council business and free of personal attacks.

Mr. Watts stated that they did not kick out the Mayor from the caucus and they did not push out someone from running for Council. He shared his frustrations with the media and reiterated that they did not exclude the Mayor from the caucus and went on to speak of the issues that the party is facing with some members in the Democratic Party that are acting like Republicans. He described what he sees his role while he remains on the Council is to continue to serve the public, the party and needs of his constituents.

Mr. Petrini asked Mr. Watts to keep comments related to the Common Council agenda. Mr. Watts explained that no one should be silenced and if there is an item that affects the City it should be permitted to be addressed under the General Council Business, and he should not get the gavel from the Acting Mayor. He again shared his on-going frustrations with the issue and reiterated that they did not exclude the Mayor from the caucus. He went on to speak of the issues that the party is facing from certain members actions. He stated that he will not accept being silenced and forced to have those members that are not living up to their elected position in the party and voting with the other side.

Mr. Petrini requested a point of order and stated that this could be better handled with a press conference rather than speaking from the council floor.

Mr. Watts said he would gladly speak outside after the meeting to the media and to whoever wants to speak to him and he will not be silenced and will say it like it is.

CONSENT CALENDAR

Mr. Hempstead explained the consent calendar to those in attendance and noted that if their item is on consent it means that no further discussion will take place on the items and representatives in attendance on items are free to leave.

**** MR. HEMPSTEAD MOVED THE CONSENT CALENDAR AS FOLLOWS:**

VI. A2, VII. A1, A2, A3, A5a, A5b, A6, A7, VII. B3a, B3b, B4, B5, B6, B7, B8;

VII. C1a, C1b, C2, C3, C4, C4, VII. D1, D2, D3, D4, D5, VII. E3, E4; VII. F1a, F1b, F2, F3,

**** MOTION TO APPROVE THE CONSENT CALENDAR PASSED UNANIMOUSLY.**

Items on the Consent Calendar are in bold as follows:

**VI- REPORTS: DEPARTMENTS BOARD AND COMMISSIONS
A. CORPORATION COUNSEL**

2. Authorization To Settle Claim: Amanda Cunningham v. City of Norwalk.

Consent Calendar – continued

**VII. COMMON COUNCIL COMMITTEES
A. HEALTH, WELFARE & PUBLIC SAFETY**

- 1. Authorize the purchasing agent to execute a purchase order, on behalf of the Norwalk Police Department, to MHQ, the low bidder, for the purchase of nine 2016 Ford Utility Police Interceptors, for the amount not to exceed \$242,000. Account #013053-5731.**
- 2. Authorize the purchasing agent to execute a purchase order, on behalf of the Norwalk Police Department, to Fleet Auto Supply, the low bidder, for the up-fit (emergency lighting/prisoner cage/graphics) of nine 2016 Ford Utility Police Interceptors, for the amount not to exceed \$114,000. Account #013053-5731.**
- 3. Authorize the purchasing agent to execute a purchase order, on behalf of the Norwalk Police Department, to Motorola, the low bidder, for the mobile radios for nine 2016 Ford Utility Police Interceptors, for the amount not to exceed \$42,000. Account # 013053-5731.**
- 5a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Herbert Recovery Systems, Inc. for the removal of the underground fuel storage tanks at the Fire Support Services Facility, 100 Fairfield Avenue (Bid #3551) for a sum not to exceed \$31,050.00. Account No. 091531 105777C0542.**
- 5b. Authorize the Fire Chief Denis McCarthy, to execute Orders on the Agreement with Herbert Recovery Systems, Inc. for the removal of the underground fuel storage tanks at the Fire Support Services Facility, 100 Fairfield Avenue for a sum not to exceed \$1,200.00. Account No. 091531 105777C0542.**
- 6. To approve the Health Department fee schedule as set by the Director of Health with the concurrence of the Board of Health**
- 7. Authorize the Purchasing Agent to issue sole source purchase orders to various vendors offering specialty non-generic vaccines for use in the Health Departments immunization programs for fiscal years 2016 through 2019, with total purchases not to exceed \$400,000.00 per year.**

B. LAND USE & BUILDING MANAGEMENT

- 3a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with F.V. Construction LLC for Interior ADA Alterations at Mill Hill Town House for a total not to exceed \$91,400. Accounts #091463105777 C0374 & 09166310 5777 C0521.**
- 3b. Authorize the Historical Commission to approve change orders on Contract for a total not to exceed \$5,000. Accounts #091463105777 C0374 & 09166310 5777 C0521.**
- 4. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Domus Construction, LLC for the reconstruction of porch at Mathews Park Gate House a total not to exceed \$44,950. Accounts #09076310 5777 C0403 & 09166310 5777 C0132.**
- 5. Authorize the Purchasing Agent to issue purchase orders to Vista Learning for CCSS Aligned French, Spanish and Italian Textbooks for a total not to exceed \$191,843 plus a contingency allowance of \$9,592. Account #0915 5010 5777 C0538.**

**COMMON COUNCIL
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Consent Calendar – continued

6. Authorize the Purchasing Agent to issue purchase orders to Pearson for CCSS aligned Civics, US History and World History textbooks for a total not to exceed \$162,038 plus a contingency allowance of \$8,102. Account #0915 5010 5777 C0538,
7. Authorize the Purchasing Agent to issue purchase orders to Cengage Learning for CCSS-aligned AP US History textbooks for a total not to exceed \$14,597 plus a contingency allowance of \$729. Account #09155010 5777 C0538.
8. Authorize to increase the contingency on Purchase Order 5821 to A & M Electric for repair/improvement of PA System at various schools for an additional sum of \$11,176.00. (Total revised contingency of \$22,352 and a revised total of \$244,176.) Account Number 09155010-5777•C0537.

C. RECREATION & PARKS

- 1 a. Authorize the Mayor, Harry W. Rilling to enter into an agreement with Chosen Few Entertainment dba SoNo Entertainment & Recording Studios for the use of Mathews Park for a Summer Music Festival to be held Saturday, August 29, 2015 from 12:00pm 9:00 pm. Set up to take place Saturday, August 29, 2015 at 9:00 AM with tear down no later than 12:00 Noon on Sunday, August 30, 2015. Estimated attendance 100+.
- 1b. Approve the use of the Show Mobile by Chosen Few Entertainment dba SoNo Entertainment & Recording Studios for the use of Mathews Park for Summer Music Festival to be held Saturday, August 29, 2015.
- 2 Authorize the Mayor, Harry W. Rilling to enter into an agreement with the National Kidney Foundation for the use of Calf Pasture Beach for their 2016 Fairfield County Kidney Walk to be held Sunday, May 15, 2016 from 7:30 AM —2:00 PM. Set up to take place Friday, May 13, 2016 at 12:00PM with tear down no later than 12:00 Noon on Monday, May 16, 2016. Estimated attendance 500.
3. Authorize the Mayor, Harry W. Rilling to enter into an agreement with the New England Auto Museum for the use of Mathews Park for a Fathers Day Car Show to be held Sunday, June 19, 2016 from 9:00 AM — 4:00 PM. Set up to take place on Saturday, June 18, 2016 at 12:00 Noon with tear down no later than Monday, June 20, 2016 at 12:00 Noon. Estimated attendance 1,000.
4. Authorize the Purchasing Agent to issue a Purchase Order to Turf Products LLC for a Toro Groundskeeper 5910 per State of Connecticut DAS Contract Award #13P5X031 for an amount not to exceed \$96,229.30. Account #0916-6030-5777.C0486.
5. Authorize the Director of Public Works, to execute change orders with Deering Construction, Inc. for project PM2015-1 Pavement Management Program for a sum not to exceed \$146,910.00. Account #0914-1 000-5777-C0536. The work is for ADA Projects under the Department of Recreation and Parks.

D. FINANCE/CLAIMS

1. Accept and Approve the Report of the Claims Committee Dated: July 9, 2015
2. For informational purposes only: Narrative on Tax Collections dated July 9, 2015.
3. For informational purposes only: Monthly Tax Collector's Report Dated: June 30, 2015.

**COMMON COUNCIL
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4. Authorize the Purchasing Agent to issue purchase orders to Innovative Interlaces Incorporated for a new database server, installation services and warranty, per quotation dated June 1, 2015 in support of the Sierra upgrade phase 2 for an amount not to exceed \$27,100.00 account 09160600-5777-C0375

(budgeted capital item; no special appropriation required)

5. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to amend the loan agreement between the City of Norwalk and the Oak Hills Park Authority to restructure its existing debt to the City for the detailed Restaurant, Cart Path and Imagination projects' debt.

E. PLANNING

3. Authorize the Mayor, Harry Rilling, to execute an application for DECD Urban Act Grant funding for Phase II of Waypointe District Development infrastructure improvement.;

4. Authorize the Mayor to execute any related documents.

F. PUBLIC WORKS

la. Authorize the Mayor, Harry W. Rilling to execute an Agreement with Vaz Quality Works, LLC for State Project 102-351 West Avenue Pedestrian Improvement Project for a total not to exceed \$987,997.90.

lb. Authorize the Director of Public Works to execute Orders on Contract with Vaz Quality Works, LLC for State Project 102-351 West Avenue Pedestrian Improvement Project for a sum not to exceed \$98,799.79.

**Account: \$570,128 Federal MAP-21 TAP
 \$327,472 Federal STP-B
 \$201,500 West Avenue Improvements (Redevelopment Agency Capital
Appropriation) 09-1 1-091 0-5777-C0006
 \$22,900 TEA21 Local Match (DPW Capital Appropriation)
 09-03-402 1 -5777-C0234**

2. Authorize the Director of Public Works, to execute Change Orders with Deering Construction, Inc. for Project No. RD 2014-1 Paving and Sidewalk Improvements on Walter Avenue, Broad River Firehouse, Meadow Street Firehouse, Washington Street and Concrete Sidewalks at Various Locations for a sum not to exceed \$150,000.00.

**Account: 09-1 5-4021 -5777-C0021
 09-1 6-4021 -5777-C0021
 09-16-3110-5777-C0509 (to be confirmed Approved 2015-2016 Capital Budget Funds)**

3. Authorize the Mayor, Harry W. Rilling, to execute Amendment to the Agreement with Deering Construction, Inc. for Project No, PM 2015-1 Pavement Management Program for a sum not to exceed \$1,500,000.00.

**Account: 09-15-4021-5777-C0021
 09-1 6-402 1 -5777-C0021
 09-16-4021 -5777-C03 18
 09-1 6-4027-5777-C0302**

VI- REPORTS: DEPARTMENTS BOARD AND COMMISSIONS

A. CORPORATION COUNSEL

1. Approval of access easement across small corner of Webster Street Parking lot, substantially in the same form as attached proposed easement.

**** MR. MCCARTHY MOVED THE ITEM.**

Ms. Bowman requested for a member of the public to come forward to field questions.

Mr. Petrini stated that according to meeting rules, members could not return to the floor after public comments was closed, and only members of Departments or Committees could be recognized.

Mr. Watts asked for a point of order and questioned this Rilling. He stated that it was not according to the Mason's meeting rules and he asked for Corporation Counsel to over-rule Mr. Petrini and to provide a legal opinion. There was an examination of the meeting rules of order.

Mr. Kimmel clarified that the Counsel could not overrule the rules of order but a two thirds majority could serve as a supermajority with a suspension of the rules.

Mr. Hempstead stated that he agrees that public comments would be allowed but it would require a suspension of the rules.

**** MS. BOWMAN MOVED FOR A SUSPENSION OF THE RULES TO ALLOW ATTORNEY CODY TO RESPOND TO HER QUESTIONS.**

**** MOTION PASSED WITH TWELVE VOTES IN FAVOR, ONE OPPOSED (O'TOOLE-GIANDURCO) AND ONE ABSTENTION (PETRINI).**

Ms. Bowman asked if the item is passed, can we still do in the future and does it make sense. Attorney Cody clarified that it is a safety point and we would not lose the option to pause and look to further examine the easement.

Mr. McCarthy noted that the item was fully vetted in Committee with engineering and traffic studies and state approvals, and asked Attorney McCann to review the process.

Attorney McCann referred to the supporting documentation and explained that this was a stipulated judgment to give the access easement. There was further discussion on the conditions.

Mr. Hempstead clarified that we are voting on a court stipulated easement and judgment signed by both parties and he suggested that an amendment that the City take no further action.

Mr. Petrini requested a roll call vote.

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**** MOTION TO APPROVE PASSED WITH TEN VOTES IN FAVOR, (BONENFANT, HEMPSTEAD, IANNACONE, IGNERI, KIMMEL, KYDES, MCCARTHY, MELENDEZ, O'TOOLE-GIANDURCO, PETRINI), FOUR OPPOSED (BOWMAN, MAGGIO, STEWART, WATTS) AND NO ABSTENTIONS.**

**VII. COMMON COUNCIL COMMITTEES
A. HEALTH, WELFARE & PUBLIC SAFETY**

4. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Systems Planning Corporation, to provide a 'Focused Assessment of Specific Aspects of the Norwalk Fire Department' specifically related to emergency response and station location(s) in the Westport Avenue and Cranbury neighborhoods, for a sum not to exceed \$35,000.00 from Account 091 53110 5777 C0556.

**** MS. MAGGIO MOVED THE ITEM.**

Mr. Kimmel asked about the supporting documentation and Fire Chief McCarthy clarified the item as was vetted in Committee. Mr. Kimmel thanked Chief McCarthy and stated that there was no need for further clarification.

**** MOTION TO APPROVE PASSED UNANIMOUSLY.**

8a. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to apply for and accept funds from the State of Connecticut Department of Public Health for a Public Health Emergency Response program for the period July 1, 2015 to June 30, 2016 in the amount of \$78,520.

8b. Authorize the Mayor, Harry W. Rilling; to execute any and all agreements, documents, Instruments or amendments as may be necessary to implement a Public Health Emergency Response program for the period July 1, 2015 to June 30, 2016.

Mr. Iannaccone recused himself from the item and left the Council Chambers at 8:56 p.m., and returned following the vote at 8:58 p.m.

**** MS. MAGGIO MOVED THE ITEM.**

**** MOTION TO APPROVE PASSED UNANIMOUSLY.**

B. LAND USE & BUILDING MANAGEMENT

1. Authorize the Mayor, Harry W. Rilling, to execute a License Agreement with Helping Our People Excel Inc. / Hope Inc. for the use of Room 301 at Ben Franklin Center for \$1,740 per year (@\$2.50 per sq. ft.), beginning on July 1, 2015 to June 30, 2016.

**** MR. BONENFANT MOVED THE ITEM.**

Ms. Stewart recused herself from the discussion, left the Council chambers at 8:36 p.m. and returned following the vote at 9:10 p.m.

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Mr. Bonenfant moved the item for discussion and stated that his feeling on this is regardless of nonprofit status, the City should get \$4 per square foot and not lose money. He explained that \$2.50 per square foot covers the cost of utilities whereas the \$4 per square foot incorporates capital costs and allows the city to break even.

He explained that as stated in Committee, he took exception to a Council member moving in to the space as inappropriate. He added that the city doesn't distinguish between for-profit and nonprofit organizations, but does prefer to have fewer rather than more tenants in any given building so as to reduce security, maintenance and other concerns.

Mr. Watts said that Ms. Stewart is providing pro-bono social services to individuals who need those services, and she is doing great things, as we have serious issues in South Norwalk after the NEON collapse. He added that she is doing something to help out, volunteering her time, and we have to be more mindful and sensitive and whether it's for profit should not be the issue. He added that we have done more for the Maritime Aquarium, Oak Hills, CDBG partnerships and others.

Mr. Kimmel described the situation as complicated and explained that it is stemming from the bankruptcy of the NEON space that is providing necessary services. He stated that a policy must be developed, so decisions are not made subjectively and hopefully within the next year we can come up with a more objective way of dealing with that.

Ms. Bowman stated that there was extensive discussion in Committee for consideration on extending Ms. Stewart's lease through June 30, 2015 which represents a one-year extension. She added that what she's doing is out of her heart for the betterment of Norwalk for services that are much needed.

Mr. McCarthy said he wanted to echo comments about forming a policy. He explain that it's great that Ms. Stewart is performing these services but doesn't want to run into somebody performing similar work, and if we don't accommodate in this way, be forced to defend giving a Council member special treatment.

Mr. Petrini said he agreed with working on a policy and noted the Council reserves the right to amend a lease within the first 60 or 90 days, depending on the lease.

**** MOTION TO APPROVE PASSED WITH THIRTEEN VOTES IN FAVOR, ONE OPPOSED (BONENFANT) AND NO ABSTENTIONS.**

Ms. Stewart returned to the meeting at 9:10 p.m.

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**JULY 14, 2015
REGULAR MEETING MINUTES**

2. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with McNeil Design Collaborative, Inc. for the development of a Oak Hills Park Master Plan and design and construction documents for the improvements associated with the DEEP Grant, for a total fee not to exceed \$117,050.00 plus a reimbursable allowance in the amount of \$5,000 Acct. #09151340 5799 C0558.

Mr. Bonenfant moved the item for discussion.

Mr. Kimmel noted that in response to a public comment on a grant to the city the DEEP grant is administered through the city to Oak Hills and the Common Council will vote on the grant's spending. He explained with most grants, this is very specific on what we can and can't do with the money that it's not for the learning center or the driving range, which is something that will be discussed down the road when we get to Phase II. He said he is pleased to support this, glad to see it happening, the course is in great shape now and this will make it an even nicer course and a nicer park. He described that there have been bridges of trust that have displayed bipartisan collaboration and he fully supports the item.

**** MOTION TO APPROVE PASSED WITH THIRTEEN VOTES IN FAVOR, ONE OPPOSED (STEWART) AND NO ABSTENTIONS.**

Mr. Bonenfant moved the following items VII B. 9, 10, 11, 12 together as one motion:

9. Authorize the Purchasing Agent to issue a purchase order for laptop computers to Advanced Corporate Networking, Inc. for up to \$26,280.00. Acct #0916-501 0-5777-CO112.

10. Authorize the Purchasing Agent to issue a purchase order desktop computers to The Walker Group of Farmington, CT for up to \$56,402.40. Account #0916-5010-5777-CO112.

11. Authorize the Purchasing Agent to issue a purchase order desktops, all-in-one computers to Whalley Computer Associates of Southwick, MA, for up to \$370,000. Account #0916-5010-5777-C0112.

12. Authorize the Purchasing Agent to issue a purchase order to Connecticut Business Systems, of Norwalk, CT for projection systems previously bid (November, 2014) in an amount not to exceed \$70,000. Account 40916-5010-5777-CO1 12.

Mr. Kimmel asked why there was no supporting documentation in the packet.

Mr. Lo came forward and explained that there was documentation presented at the Committee meeting as included with the agenda packet. He noted that it was an oversight that the documentation was not incorporated and forwarded along with the Council agenda packet.

**** MOTION TO APPROVE PASSED UNANIMOUSLY.**

13. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the Agreement with Mid-Fairfield Child Guidance Center for the third floor of Ben Franklin Center. Rental payment shall be based on \$2.50/sf/year, start date and rooms to be occupied, for a maximum total of \$19,580 per year. Expiration date shall be August 31, 2017.

**** MR. BONENFANT MOVED THE ITEM.**

There was discussion that this item was very similar to item VII.BI. Mr. Petrini noted that it was agreed by consensus that there is a need for an examination of the policy for lease guidelines.

**** MOTION TO APPROVE PASSED WITH THIRTEEN VOTES IN FAVOR, ONE OPPOSED (BONENFANT) AND NO ABSTENTIONS.**

E. PLANNING

1. Approve of the Conditional Agreement by and between the City of Norwalk, Connecticut, the City of Norwalk and POKO-IWSR Developers, LLC.

Mr. Hempstead moved the item for discussion and gave an overview of the six year history of the project and outlined the series of delays and extensions. He described what has been one of the most frustrating and cost prohibitive items during his tenure on the Council.

Mr. Hempstead outlined that most recently POKO was determined to be in default of its Land Disposition Agreement in February, as they missed the January 30 deadline to produce proof of construction financing. He explained the supporting documents that that were the result of Executive Sessions with the Planning Committee working out a very detailed and complex conditional agreement. He outlined that it puts in stiff penalties of \$1,000 per day for every day that is missed, so that at least the City can recover some of the administrative costs with the never ending delays.

Mr. Watts said this is a total joke that this guy is not a serious developer and is just gaining by playing the system, and this is just ridiculous, and enough is enough. He went on to share his frustrations on this experience and described how someone can game the system and that's what being done, by moving the goalposts. He added that some of his constituents who are active and know enough about POKO clearly don't believe the project is going to happen.

Mr. McCarthy stated that he joins the feeling of putting a stop to what has been nothing but excuses and the never-ending saga of POKO Partners' Wall Street Place development has completely frustrated the Council. He outlined that he fails to find the sound logic and rationale to give the developer yet another two weeks to come up with proof of the completion of its financial puzzle.

Mr. Petrini asked Mr. Sheehan to provide the most recent update on the situation.

**COMMON COUNCIL
NORWALK, CONNECTICUT**

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Mr. Sheehan came forward and fielded questions and there was an exchange of comments by the council members. He outlined the supporting documents the DECD, Urban Act funding stated that there has been a specific check list of requirements and they are as close as they have ever been. He reviewed the state has publicly awarded the project through Citibank basically somewhat assured that the financing is imminent but is also waiting for Freddie Mac to provide the permanent financing for this project.

Mr. Kimmel stated that this project is so close to coming to fruition that it wouldn't make sense to kill it now, as the City could end up in a serious battle. He explained that it is complex and he cautioned that we would end up in court, according to our legal counsel. He added that we have to be very careful because we would be in front of a judge asking us that we killed the project when all it needed was a letter from Freddie Mac, and not sure we would come out ahead on that.

Mr. Watts asked about the number of affordable units, and Mr. Sheehan described the levels of definitions on housing and outlined terms of affordability and Section 8-30G.

Mr. Kimmel talked of the affordable housing component of the project, pegged at an unusually high 40 percent, and he has watched other debates on other projects discussing the difficulties that the 10 percent threshold would create from a financing perspective – 10 percent. He outlined that here we are dealing with a project with roughly 40 percent affordable, great from my perspective, yet it did create a certain structure for financing that is rather cumbersome.

Mr. Sheehan said there were other assurances and explanations from the state side of the equation, this is really just a matter of paperwork catching up with the process.

Mr. Kydes stated that he is looking at this as a fuse lit situation, as we are giving this guy 30 days at \$1,000 a day. He described it as no matter how much money you have, it still burns.

Mr. Igneri stated that despite the frustrations, with endless extensions, two more weeks, it makes so much more sense to wait, we can't stop now. He added that if anyone refinanced their home recently, the amount of paperwork you have just for a small extension or refinancing is unbelievable, so POKO is going through quite a burden with Citibank, and feels we should wait the two extra weeks.

Mr. Sheehan explained that to get Citibank to have to deal with a particular department in the state of Connecticut is unusual and that the loan is very unique in the country. He further explained that Citibank needs to know that it has a place to land the debt once the project has been constructed and the certificates of occupancy are in place relative to the permanent debt structure. He further explained that this is where Freddie Mac is coming into play as Citibank has been actively involved as a Freddie Mac lender. The matter has cleared all of the questions and at this point we are waiting for the commitment to come forward.

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**JULY 14, 2015
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Ms. Maggio stated that she can't see killing it right now when, prior to some of us being on the Council, it's been extended, extended, extended, and now we are this close.

Mr. Petrini stated that the question is why now rush to judgment at this point given that there are only a few weeks for performance of the agreement.

Mr. Bonenfant clarified that two weeks is actually close to a month, as the Council will next meet on August 11 and asked if POKO will be on the agenda as an action item.

Mr. Hempstead explained that if the Redevelopment Agency approves the resolutions next week, POKO will pay \$1,000 a day, backdated to July 1, and the project will live on as Citibank and Freddie Mac deliberate on the construction loan. The extension is good to July 31.

Mr. Petrini said it would be on the agenda for the August 11 meeting. Mr. Petrini called for a roll call vote on the motion.

**** MR. HEMPSTEAD MOVED TO APPROVE OF THE CONDITIONAL AGREEMENT BY AND BETWEEN THE CITY OF NORWALK, CONNECTICUT, THE CITY OF NORWALK AND POKO-IWSR DEVELOPERS, LLC.**

**** MOTION TO APPROVE PASSED WITH NINE VOTES IN FAVOR, (BONENFANT, IANNACONE, IGNERI, KIMMEL, KYDES, MAGGIO, MELENDEZ, PETRINI, STEWART), FIVE OPPOSED (BOWMAN, HEMPSTEAD, MCCARTHY, O'TOOLE-GIANDURCO, WATTS) AND NO ABSTENTIONS.**

2. Authorize the Mayor to execute the Conditional Agreement on behalf of the City.

**** MR. HEMPSTEAD MOVED THE ITEM.**

**** MOTION TO APPROVE PASSED UNANIMOUSLY.**

5. Approve Common Council Resolution regarding Redeveloper Default Action associated with the Land Disposition and Development Agreement by and between the City of Norwalk, Connecticut, the Redevelopment Agency of the City of Norwalk and POKO-IWSR Developers, LLC dated November 17, 2007* and so modified on October 24, 2014.

***as approved by the Planning Committee and Redevelopment Commission.**

(*corrected from 2015 and amended)

**** MR. HEMPSTEAD MOVED THE ITEM.**

Mr. Hempstead noted that this was a technical in nature to document what came out of Committee. Mr. Petrini noted that date of November 17, 2015 on the agenda should be 2007.

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**JULY 14, 2015
REGULAR MEETING MINUTES**

**** MOTION TO APPROVE PASSED WITH EIGHT VOTES IN FAVOR,
(BONENFANT, IANNACONE, IGNERI, KIMMEL, KYDES, MAGGIO, MELENDEZ,
PETRINI), SIX OPPOSED (BOWMAN, HEMPSTEAD, MCCARTHY, O'TOOLE-
GIANDURCO, STEWART, WATTS) AND NO ABSTENTIONS.**

**** MOTION TO APPROVE PASSED UNANIMOUSLY.**

IX. MOTIONS POSTPONED TO A SPECIFIC DATE – none

X. SUSPENSION OF RULES

Mr. Petrini called for a motion for a suspension of the rules for item VI. A1. (as noted on page 9)

XI. ADJOURNMENT

**** MR. MCCARTHY MOVED TO ADJOURN.**

**** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 10:15 p.m.

Respectfully submitted,
M. Knox;
Telesco Secretarial Services

ATTEST _____ Date
Donna King, City Clerk

NORA K. KING 17 Covewood Drive, Norwalk, CT 06853
203-866-6777 * nora@norakingandco.com

CAREER HIGHLIGHTS

Nora King and Co., LLC

2003 – Present

- Nora K King has over 15 years of appraising both residential and commercial properties in the State of CT. Ms. King has a MBA in strategic planning and besides working as an appraiser has worked for such companies as IBM and Gartner. For the past eight years she owns and operates a diverse residential and commercial appraisal business that covers most of the State of CT. Appraisal assignments performed include narrative and form appraisals for residential, commercial, office and industrial properties. Consulting activities include marketability, feasibility, highest and best use studies, and tax appeals. She is presently working towards her Certified General license as well as a designation with the Appraisal Institute
- Thriving Real Estate Appraisal business. Clients include, Chase, Citibank, Bank of America, Wells Fargo, TD Bank, Raveis Mortgage, Liberty Bank, Darien Rowayton Bank, Newtown Savings Bank, First County, leading law offices, and various brokerage firms

Adjunct Faculty Kaplan University

2003 – Present

- Teach online courses in management, electronic commerce and marketing for the School of Business.
- Course development in marketing and sales force management

State Central – Democratic National Committee

2011 – Present

- Responsible for representing the Norwalk Democratic Party at the state level

Rowayton Civic Association

Present

- Co-chair River Ramble and other civic events

PTA

Present

- Executive Board - Responsible for representing Rowayton Elementary for the PTOC and to assist with fundraising

City of Norwalk, Common Council

2009 – 2011

- Responsible for city budget, city committees for overall city strategy, and planning and development of city redevelopment

IBM, Senior Strategist, Server Group

2001-2003

- Work with Senior Management, Business Development, Finance Team, Channel Partners and Technical resources to develop the strategic plan for Server Group.
- Work with various teams across IBM to develop the marketplace assessment and opportunity for the Grid Computing Emerging Business Opportunity
- Responsible for working across Server Group to develop and manage the Market Planning Process
- Designed the go-to-market strategy for the Intel Architecture in the telecom and e-business segments.

Xcelerate, Vice President of Interactive Services, National Practice Leader

1999 - 2001

A privately owned professional services firm headquartered out of Fort Lauderdale Florida.

- Formulated growth strategy of Interactive Services Practice Group. Focused on acquiring new customers with offerings, new markets to be served, and development of distribution channels. Developed eCRM and Consumer Marketplace Practice.
- Developed the corporate identity and brand awareness with marketing, advertising and public relations.
- Secured 2nd round of Venture Capital of \$40 million through roadshows, speaking engagements and forums.
- Executive champion who ensured the delivery, P&L responsibilities of client engagements (ranging from \$1 to 3 Million), business development and management of resources for Atlanta, Florida, and Dallas locations. Clients ranged from Fortune 500 to established dot.coms in pharmaceuticals, entertainment, consumer goods, travel, telecommunications and digital marketplaces.

NORA K. KING 17 Covewood Drive, Norwalk, CT 06853
203-866-6777 * nora@norakingandco.com

- Quickly developed team of 52 top-notch professionals created 9 roles, ranging from Creative Director, Marketing Strategist to Human Factors Engineers. Developed a creative and marketing methodology for national practice.
- Member of executive management teams with revenue and P & L responsibilities of \$20 million.
- Built the strategy and implemented a Usability Testing Environment for web sites and our wireless practice with Georgia Tech University.
- Worked with analysts, Fortune 500 and dot.com clients on building e-business models and wireless strategies.
- Served as a company spokesperson, and spoke at forums for clients as a thought leader on e-business and interactive services.

Gartner Group, Stamford, CT, Senior Product Director

1996 – 1999

A leading authority on information technology in the areas of IT research, decision support, analysis, measurement, consulting and training

- Directed the development of integrated marketing strategies and programs that conveyed a leadership position fostering new business and increased client loyalty. Responsible for company's advertising, collateral, direct marketing, public relations, company/product positioning, tradeshow, database management, client research, sales presentations, product packaging and pricing for Decision Drivers, an analytical decision support tool.
- Successfully developed the strategy and managed the launch of knowledge management software to a worldwide sales force. Trained sales representatives on qualifying processes, product features, and compensation plans.
- Responsible for acquiring new companies that fit our knowledge management product portfolio mix: from market research, due diligence, to integrating within our corporate structure.
- Created comprehensive marketing programs to introduce company's training management and competency management system. Product exceeded revenue targets by 32%.
- Developed and continuously updated comprehensive competitive analysis handbook used by worldwide sales force to defeat competitors and save over \$5mm in business.
- Responsible for channel relationships for various reseller agreements.

Impact Planning Group, Old Greenwich, CT, Director, Marketing Services

1995 - 1996

A Columbia University affiliated consulting group focused in the areas of strategic market planning, organizational development, and leadership training. Fortune 500 clients involved in a wide range of industries including telecommunications, utilities, professional services, consumer products and broadcast communications.

- Built and implemented a new business marketing effort and full corporate identity for strategic marketing consulting group targeting Fortune 500 and other comparable clients. Developed brand recognition programs for our clients.
- Created annual budget, marketing and media plans, which resulted in a 30% increase in business development.
- Worked with clients to developing marketing plans and market segmentation goals.
- Worked with the product development to create new programs for clients and for different vertical markets.
- Launched direct marketing programs that generated a minimum 10% response rate in business development.
- Initiated public relations strategy including placement of feature articles in trade journals, coordination of speaking engagements, distribution of marketing materials and news releases.
- Completely responsible for managing the publishing of a leadership management book. This included sourcing and coordinating designers, writers, editors and publisher. Involved in all phases from initial market research to negotiating of contracts.

Better Health magazine, New Haven, CT, Editor/Publisher

1989 - 1995

Connecticut's leading health magazine, which promoted the hospital of Saint Raphael and affiliated healthcare providers to over 350,000 consumers.

NORA K. KING 17 Covewood Drive, Norwalk, CT 06853
203-866-6777 * nora@norakingandco.com

- Directly responsible for initiating and supervising the marketing and production with a budget of \$700,000.
- Established a new identity and editorial approach that resulted in a circulation growth from 90K to more than 150K in four years.
- Marketed the magazine to potential advertisers by designing and implementing promotional direct mail pieces, media kits, trade shows and community events. Increased advertising revenue by 35%. Negotiated vendor contracts.
- Coordinated all magazine production, including editorial, advertising, trafficking, and scheduling and press approvals. Created new products and programs to support the growth objectives of the hospital. Increased donations to an annual campaign by 15% per year, three times greater than the earlier average.
- Supervised graphic designers, photographers, staff and collaborated with advertising agencies. Directed writers and established editorial calendars. Upgraded quality of Better Health magazine by utilizing desktop publishing skills; reduced costs by 40%.

EDUCATION

- MBA in strategic planning, University of New Haven, West Haven, CT, International Electronic Commerce – Fordham University
- BA—Liberal Studies, Southern Connecticut State University, New Haven, CT - Business Management /Journalism

AWARDS

- The Communicator and a Gartner Team Award for an interactive sales CD. Granted a Lamplighter award for excellence from the New England Society for Healthcare Communications for a promotional campaign for a \$40 million cancer care center.

Summary of Business Expertise and Skill

- **Strategy** – Worked with executives and management teams across companies to build, and enable strategic plans to meet business objectives. Developed integrated strategy to maximize sales while minimizing conflicts with traditional channels. Work with all business groups on global and corporate-wide Internet strategies.
- **Marketing Strategy and Communications** – Built the Brand strategies and sub-brands for companies within various industries. Developed and implemented national and global marketing programs. Successful in designing and implementing advertising, public relations, promotional campaigns and Internet marketing strategies with the ability to assess market research data and develop strategic marketing plans.
- **Business Development** – Build on-line and off-line sales through branded products, Internet sites (direct to consumer and business-to-business) and third party resellers. Structure strategic partnerships to maximize reach across targeted markets and product lines. Develop Internet promotions with retail-tie-ins to drive traffic to retail stores. Responsible for evaluating program effectiveness.
- **Customer Relationship Marketing** – Utilize Internet as vehicle to gather customer profile, target the customer, personalize the service and drive the customer experience. Develop database-driven marketing programs to retain customers through direct marketing efforts and customized offers.
- **Product and Sales Training** – Developed and deployed product and sales training instrumental to a global network of sales and support personnel. Created an integrated training approach using instructor-led and self-learning programs.
- **Effective leader/communicator** – A proven record of developing, implementing and managing business units that support achievement of business objectives. Managed from five to 52 people. Led multiple teams of marketing professionals, designers, writers, software developers, strategists and architects to work on various business initiatives. Full P&L responsibility in the development of products and delivery of professional service offerings.
- **Global and Industry** – Experienced in pharmaceuticals, travel, telecommunications, publishing, wireless, entertainment and consumer marketplaces. On a global level have launched web-based services with localization, distribution and marketing.

Michael W. O'Reilly
18 Duck Pond Rd.
Norwalk Ct. 06855

2002- Present Regional Director, Paradigm Associates . We are a strategic planning and process improvement consulting firm with eleven locations serving privately held companies with revenues from\$ 10-\$110 million. We serve over 150 clients.

1990-2001- Partner in RMS Machinery Corp, Kitchener Ontario
Family owned Extrusion manufacturing company we purchased in bankruptcy. Watched some of the most brilliant sales engineers bring our products to a global market place and grow revenue from \$12- \$36 million.

1996-2002- Franchise Owner Dale Carnegie Training Westchester Rockland Putnam Counties
Presented Communication Management and Sales training to Fortune 500 and privately held companies in the tri state area. With my team of three sales people and 5 instructors we served over 300 graduates a year.

1986-1996 Sales Manager and Team Leader Dale Carnegie Training
Consistently ranked in the top 20% of income producers world wide eight out of ten years. Ranked number five in revenue collections out of 300 award winners world wide in 1994 and 1995.

Community Involvement-
PTO fundraiser for Marvin School Directory .
Computer lab and reading assistant Marvin School
Bridges to Community
Featured Columnist The Hour Business Section
Education Committee Builders and Remodelers Council

Douglas Stern

135 Elm Street, Bridgeport, CT 06604
dsternlawoffice@gmail.com, 203-803-7033

Legal Experience

Law Offices of Douglas Stern

Owner

- Counsel of record in 75 Criminal, Motor Vehicle, Real Estate and Probate matters
- Achieved not guilty verdict in Home Invasion case in Bridgeport Judicial District
- Second chaired numerous trials including Murder and Assault on a Police Officer
- Negotiated numerous criminal plea agreements in multiple jurisdictions
- Successfully argued many motions in open court

Bridgeport, CT
Jan 2012-present

Connecticut State's Attorney's Office

Legal Intern

- Negotiated over 100 motor vehicle infraction pleas
- Successfully tried 3 cases in infraction court
- Pled out numerous defendants in open court
- Drafted Motion In Limine pertaining to warrantless telephonic recordings

Stamford, CT
May-August 2010

Bronx County Criminal Court

Judicial Intern, The Honorable Miriam R. Best

- Drafted decision for judge pertaining to CPL § 170.40(1) (dismissal of charges in the interest of justice)
- Researched hearsay requirements for certified orders of protection in New York State

Bronx, NY
May-July 2009

Pfizer, Inc.

Legal Intern, Litigation and Compliance Groups

New York, NY
June-September 2007

Additional Experience

Smith Barney, Inc.

Registered Client Service Associate, The Brockelman Group

- Performed daily administrative and operational support of equity compensation programs
- Conducted active trading of equities, options and foreign currency

New York, NY
June 2005 – March 2007

Carico International, Inc.

Branch Manager

Carico International is a Ft. Lauderdale based firm that markets health and wellness products nationally

- Trained, motivated and managed sales team. Rented offices and advertised for new business
- Awarded scholarship for college

Westport, CT
May – September 2004

Education

Tulane University Law School

Juris Doctor, May 2011

International and Comparative Law Certificate Recipient

New Orleans, LA

Vanderbilt University

B.S. Human and Organizational Development – Leadership Track, May 2005

B.A. English – Literary Studies, May 2005

Nashville, TN

Certifications

Connecticut Bar License (Juris Number: 433024), Series 7, Series 63

Malpractice Insurance Information

AON Affinity Policy Number 303259-0111

Memberships

Family and Children's Agency Board of Directors, NAACP - Redress Committee

Roderick C. Johnson
261 Rowayton Avenue
Norwalk, CT 06853

EMPLOYMENT

1998-Present	Vice President, Millennium Partners, New York, NY. Planning, market research, design, marketing and sales for residential components of Millennium's center city mixed use properties in New York, Boston, Washington DC, Miami, San Francisco and Los Angeles.
1990-1997	Principal, Residential Realty Advisors, New York, NY. Consultant to major real estate developers in New York metropolitan area primarily focused on high rise condominium and rental market rate projects.
1984-1990	Project Executive, Gilbert Charles Beylen, New York, NY
1978-1984	Executive Director, Norwalk Redevelopment Agency
1975-1978	Director of Special Projects, New Haven Housing Authority, New Haven, CT
1973-1975	Director of Planning, Community Housing Inc New Haven, CT
1969-1973	Project Planner, New Haven Redevelopment Agency New Haven, CT
1972-Present	Registered Architect, State of Connecticut

EDUCATION

B.A, Yale College, New Haven, CT
M.Arch, Yale University School of Architecture

MILITARY SERVICE

United States Marine Corps

**Norwalk Police Department
Professional Standards
Internal Affairs & Inspections**

Memo

To: City of Norwalk Common Council Members

From: Lieutenant Paul Vinett

Date: July 23, 2015

Re: Grant Authorization

The Norwalk Police Department will be applying for grant funding from the State of Connecticut, Department of Transportation for Driving Under the Influence (DUI) Enforcement in an effort to decrease fatalities and injuries as a result of crashes caused by drunk or impaired drivers. The enforcement will involve DUI checkpoints and roving officers assigned specifically to look for and stop intoxicated drivers.

The enforcement period is scheduled from October 16, 2015 through September 10, 2016. Federal funds through the State DOT will pay for 75% of the cost for overtime. The grant has a 25% matching fund requirement.

The authorizations requested are as follows:

1. Authorize the Mayor, Harry W. Rilling to execute any and all documents necessary to apply for and accept grant funds from the Connecticut Department of Transportation, in the amount of \$56,175.00, with the City of Norwalk Police Department responsible for \$18,725.00, with the total cost of the enforcement effort totaling \$74,900.00.
2. Authorize the Police Chief, Thomas E. Kulhawik to execute any and all agreements, documents, instruments and amendments thereto as may be necessary to implement all programs through Connecticut Department of Transportation DUI Enforcement Grant, pursuant to such grant funding.

PROJECT TITLE		APPLICANT					
FY 2016 Comprehensive DUI Enforcement Program for Municipal Police Department		City of Norwalk Police Department					
BUDGET SUMMARY <table border="1" style="float: right;"> <tr> <td>Federal Share</td> <td>75.00%</td> </tr> <tr> <td>State/Local Share</td> <td>25.00%</td> </tr> </table>				Federal Share	75.00%	State/Local Share	25.00%
Federal Share	75.00%						
State/Local Share	25.00%						
BUDGET SUMMARY SUBMITTAL							
COST CATEGORY	AMOUNT	SOURCE OF FUNDS					
PERSONNEL SERVICES	\$74,900.00	FEDERAL FUNDS (75%)	\$56,175.00				
CONTRACTUAL SERVICES	XXXXXXXXXX	NON-FEDERAL FUNDS (25%)	\$18,725.00				
OPERATING COSTS	XXXXXXXXXX	TOTAL FUNDS (100%)	\$74,900.00				
EQUIPMENT	XXXXXXXXXX						
INDIRECT COSTS	XXXXXXXXXX						
TOTAL BUDGETED	\$74,900.00						
BUDGET SUMMARY APPROVAL (HSO USE ONLY)							
COST CATEGORY	AMOUNT	SOURCE OF FUNDS					
PERSONNEL SERVICES		FEDERAL FUNDS (75%)					
CONTRACTUAL SERVICES	XXXXXXXXXX	NON-FEDERAL FUNDS (25%)					
OPERATING COSTS	XXXXXXXXXX	TOTAL FUNDS (100%)					
EQUIPMENT	XXXXXXXXXX						
INDIRECT COSTS	XXXXXXXXXX						
TOTAL BUDGETED							

PROJECT TITLE	APPLICANT
FY 2016 Comprehensive DUI Enforcement Program for Municipal Police Department	City of Norwalk Police Department

PROJECT EXPENDITURES -- REIMBURSEMENT REQUIREMENTS

This is a federally reimbursable program. The cost of all expenses incurred under this project must first be paid for with municipal or state agency funds. The sub-grantee may then apply for reimbursement based on the procedures and policies listed below.

Project Start Date	Billing Period Ending Date January 1, 2016	Reimbursement Deadline January 31, 2016
2nd Billing Period Start Date January 2, 2016	Billing Period Ending Date May 30, 2016	Reimbursement Deadline June 30, 2016
3rd Billing Period Start Date May 31, 2016	Project Ending Date July 31, 2016	Reimbursement Deadline August 31, 2016
4th Billing Period Start Date August 1, 2016	Project Ending Date September 10, 2016	Reimbursement Deadline October 14, 2016

- Only expenses contained in the approved Highway Safety Grant application may be claimed for reimbursement.
- Expenses MUST be incurred within the approved grant Start and Ending Dates. (see above)
Please verify the Grant Start Date and Grant Ending Date prior to any Grant activity.
- PERSONNEL SALARIES – Personnel salary expenditures are authorized as part of this Grant. Completed and signed **"Highway Safety Program Time Sheet & Activity Reports"** MUST accompany these expenditures for reimbursement. **Under no circumstances may an employee sign their own time sheet as employee and supervisor - even if they are the ranking officer for that shift. All time sheets must have two separate individual and legible signatures and they must be originals. Photocopies or faxed timesheets are not acceptable forms of reimbursable documentation.**
- Under the terms and conditions of this Grant application, ALL SUPPORTING DOCUMENTATION must be submitted to the Highway Safety Office no later than **thirty (30) days after the billing's ending date.**
Please verify the Reimbursement Deadline prior to any Grant activity.
- All claims that are missing required support documentation will be returned to the grantee and will not be processed for reimbursement until all required documentation is submitted and filled out completely and properly.

**FAILURE TO MEET THE REIMBURSEMENT REQUIREMENTS
SET FORTH MAY RESULT IN YOUR CLAIM BEING DENIED.**

Herring, Erin E.

From: Vinett, Paul
Sent: Thursday, July 23, 2015 1:04 PM
To: Maggio, Michelle A.; Bonenfant, Richard
Cc: Herring, Erin E.
Subject: Norwalk Police Grant Authorization
Attachments: DUI 2015-16 HW&PS memo.pdf; DUI 2015-16 CC memo.pdf

Attached you will find a memo requesting authorization from the Health, Welfare and Public Safety Committee for the DUI enforcement grant. The Police Department has in the past applied for and received funding from the DOT to conduct increased DUI enforcement on an overtime basis, reimbursing us for 75% of the overtime cost.

The next scheduled meeting for the HW&PS Committee is not until August 20, 2015. Can this authorization be passed on to the Common Council for the August 11, 2015 agenda? I anticipate that the DOT will be awarding the grant in September.

Thank you for any consideration given to this matter.

Lt. Paul J. Vinett
Professional Standards &
Internal Affairs
203-854-3007

Herring, Erin E.

From: McCarthy, Denis
Sent: Friday, July 17, 2015 11:01 AM
To: Maggio, Michelle A.; Bonenfant, Richard; Iannaccone, Glenn; Kydes, John; McCarthy, David T.; Stewart, Sharon; Bowman, Phaedrel L.
Cc: CommonCouncil; Anastasia, Rosemarie; Herring, Erin E.; Shields, Linda; Commissioner Destruge; Irene Dixon (iredixon@optonline.net); Rilling, Harry
Subject: Special Meeting of the Health Welfare and Public Protection Committee

Chairwoman Michele Maggio, has agreed to hold a special meeting of the Health Welfare and Public Protection Committee of the Common Council. The meeting is scheduled for Wednesday July 29th at 4:00 pm at City Hall in the Community Room. The purpose of the meeting is to hear a presentation from the principal consultants Chris Hornick and Kathryn Fox of CWH Research Inc. . CWH is the proposed Fire Department Entry Level Test consulting firm. The Committee will consider the following resolution for action at committee meeting.

"Authorize Mayor Harry W. Rilling to execute an Agreement with CHW Research Inc for the development and execution of an "Entry Level Test" for the Fire Department for a fee not to exceed \$88,000. Account # 03140 5258."

"Authorize the Fire Chief Denis McCarthy to execute change orders with CWH Research Inc. for the "Entry Level Test" for the Fire Department for a sum not to exceed \$23,700. Account # 013140 5258.

Thank you
 Chief Denis McCarthy

Denis McCarthy
 Fire Chief / Emergency Management Director
 121 Ct Av
 Norwalk Ct 06854
 203-854-0230(o)
 203-667-4388 (c)
dmccarthy@norwalkct.org



Revised Cost Proposal

Round One Testing	EL FF
Description	UNIT PRICE

OBJECTIVES 1, 2 & 3

Trip 1 - 2 CWH consultants x 3 days	\$5,500
Review Previous Hiring practices	
Review previous recruitment process and results	
Review previous process & goals with Fire Chief & Personnel	
Meet stakeholders, union members, citizens	
Travel expenses for CWH staff	\$4,000
TOTAL OBJECTIVES 1 & 2 & 3	\$9,500

OBJECTIVE 4 - DEVELOPMENT & ADMINISTER TESTING

Trip 2 - Administer Written Test & Develop Oral Board

Provide entry level written test for 1,000 candidates	\$16,000
Includes providing test, admin instructions, conducting scoring, recommending cut-off score, etc.	
Travel & on site expenses for CWH staff	\$4,500
Test monitors	\$1,500

Trip 3 - Administer Oral Board

Provide structured oral board process	\$16,000
Includes meeting with SMEs to develop questions, providing process, scoring benchmarks, training for raters, and administration of the process	
Travel & other expenses for CWH staff x 5 days	\$6,500
Proctors/monitors for Oral Board for 4 days	\$4,800

TOTAL CWH SERVICES AND COSTS	\$58,800
-------------------------------------	-----------------

~~Reduction in original bid~~
 (\$16,200)

ESTIMATED COST FOR ORAL BOARD RATERS - 15 raters

Travel costs (assumes half fly and half drive)	\$6,000
Honorarium & meals (\$200 per day)	\$15,000
Hotel (\$100 per night x 6 nights)	\$9,000
TOTAL ESTIMATED RATER COSTS *****	\$30,000

If fire ~~professionals are~~ used.
 this cost may be reduced.

TOTAL PROJECT COST	\$88,800
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***** This budget assumes that up to 840 candidates participate in the Oral Interviews. Using the scoring method described in this proposal, we could potentially reduce the number of candidates who participate in interviews and have high diversity and high quality candidates.



Firefighter Selection Process

1. Title Page

CWH Research, Inc.

9360 Teddy Lane, #203, Lone Tree, CO 80124

303-617-3433

www.cwhms.com

CWH affirms that it is fully capable and qualified to perform all tasks as required by this RFP and we agree to comply with all of the provisions in the RFP.

The following individuals are authorized to bind CWH to a service agreement. The president's signature is below:

Chris W. Hornick, Ph.D.

President

cwhornick@cwhms.com

Kathryn Fox, M.A.

Vice President

kafox@cwhms.com

CWH is a Colorado S Corporation, incorporated in 1989. We conduct business nationally and internationally. We have never had any litigation or default involving CWH, our employees, or the officers individually. We authorize any required background investigation of our officers and company.

CWH qualifications are based on the expertise and experience of our Principal and Senior Staff. The Principal, Dr. Chris Hornick, has a Ph.D. in Industrial/Organizational Psychology, and has 30 years of experience in managing large and complex testing and validation projects for public safety agencies. He has been an expert witness in numerous cases, including serving as an expert for the Department of Justice. In addition to Dr. Hornick, who will serve as the Lead Consultant and Project Director for your project, all consultants in the firm have a Ph.D. or a Master's degree in I/O Psychology. All consultants who would be assigned to the project have 10 – 19 years of experience working on similar projects, including job analysis, test development, and statistical analysis.

This proposal will provide detailed information about our Award Winning Tests, Validation Methodology, and Previous Experience and Past Performance, including test results for our total sample and comparable individual samples. We have enclosed numerous examples of data and results. In addition, if further information is requested, we will be happy to provide even more examples and data.

We look forward to working with the City of Norwalk and the Norwalk Fire Department on this project. Please feel free to contact us for a presentation or further information.

A handwritten signature in black ink that reads "Chris W. Hornick". The signature is written in a cursive, flowing style.

Chris W. Hornick, Ph.D., President

CWH Research, Inc.



2. Executive Summary

CWH Experience and Qualifications – Introduction & Overview

"Having worked with CWH consultants for several years, I have come to appreciate the superior level of professionalism expressed by the entire CWH staff. We were impressed by Dr. Hornick since the beginning of our relationship by his commitment to excellence, and going forward, by his company's unique and unparalleled ability to connect with our human resources personnel and our uniformed department personnel. CWH consultants are surely among the best in the industry." -Thomas Klus, M.S., Management Analyst III, Fairfax County, VA Human Resources

For over 30 years, we have specialized in working with Public Safety, consulting and developing highly valid, legally defensible, and well documented selection and promotional processes that result in our clients' ability to hire and promote the most qualified, leadership-ready personnel.

Our Fire Service clients include organizations such as: Albuquerque, NM; Alexandria, VA; Aurora, CO; Arlington County, VA; Chesterfield, VA; Cobb County, GA; Denver, CO; Denver Regional Council of Governments, CO (DRCOG); Des Moines, IA; Frederick County, MD; Henrico County, VA; Little Rock, AR; St. Louis, MO; Montgomery County, MD; New Haven, CT; Prince George's County, MD; Prince William County, VA; Providence, RI; Rockford, IL; Selma, AL; Tuscaloosa, AL; and others.

CWH has extensive experience working with large, ethnically diverse candidate pools and large departments for many clients with large numbers of candidates (80 – 400 candidates for promotional projects; up to 20,000 candidates for entry level), such as: Albuquerque, NM; Dallas, TX; Denver, CO; LA County, CA; Nashville, TN; Orange County, FL; Prince George's County, MD; San Diego, CA; Pennsylvania State Police, PA; and others.

CWH is expert in all phases of this project, including conducting longitudinal analysis of prior testing processes, analyzing recruitment plans and results, conducting statistical validation studies, transportability of validity studies, providing candidate preparation materials, creating customized and standardized written tests, oral interviews, and physical ability tests, developing custom weighting options for test components, and assisting with the determination of cut-scores. Our entry level tests have been used in over 150 agencies large and small.

Evidence of our success is demonstrated by the strength of our long term working relationships with our clients: almost all of our clients continue to work with us over a long period of time. We judge our success by the years of working relationships with each client, not by the number of clients we have had.



3. Scope of Services and Technical Approach

Overview and Scope of Work

It is our understanding that the City of Norwalk Fire Department desires a thorough evaluation of the previous hiring process (objective 1), an analysis of the racial make-up of the previous applicant pool and an evaluation of the effectiveness of the previous recruitment process (objective 2), a validated entry-level selection test for Firefighter, and a recommendation and implementation of an oral interview process and a physical ability test (objectives 3 and 4). Our approach is described below:

Objectives 1 and 2.

To complete the comprehensive review of the previous entry-level recruitment and selection processes, the following tasks are recommended:

1. CWH will meet with stake holders and subject matter experts (SMEs) to gain a greater understanding of the recruitment and selection process and the organization's goals and expectations for firefighter recruits.
2. CWH will review past and current recruitment efforts and results. CWH will design and administer recruitment surveys to candidates to gain insight for future recruitment and advertising methods.
3. CWH will conduct a statistical review of longitudinal selection process data for at least the previous process or more, if possible, to assess adverse impact and utility of the previous process.
4. CWH will prepare a set of recommendations and a "checklist" of key action steps designed to improve the entry-level recruitment and selection process and ensure compliance with legal and professional guidelines and standards.

Evaluation and Recommendations

CWH will evaluate the recruitment and selection process with a critical eye to identify potential adverse impact, legal vulnerabilities and areas where individuals might challenge the process. When evaluating the process, the following criteria will be considered:

1. Perception. Perceptions about a process by applicants and the community are important considerations when evaluating a process. Negative perceptions can lead to a higher drop-out rate of applicants, increased grievances and lawsuits, unfavorable media attention (which can also reduce the number of high quality applicants who apply with the department), and unwarranted political intervention.
2. Practicality. To be effective, the process must be both practically efficient and cost effective.



Firefighter Selection Process

3. Adverse Impact. Because diversity is valuable to organizations and your department strives to reflect the community they protect and represent, the process will be evaluated in terms of the adverse impact it and any of its stages might have against different demographic groups. Also, because adverse impact is likely to be the basis for legal challenges to the process, an evaluation of adverse impact is a critical consideration.
4. The validity of the process. Validity is critical for two reasons. First, valid selection processes increase the likelihood of hiring higher quality recruits and improving the service that the agency provides to its constituents. Second, evidence of validity is needed to respond to challenges based on adverse impact (i.e., the courts consider evidence of validity to be a legitimate response to adverse impact challenges).
5. Legal defensibility. One of CWH's overriding goals is to identify potential legal vulnerabilities in the entry-level selection process and provide recommendations to enhance the process' legal defensibility.

With regard to recommendations, CWH will assume the role of an expert witness hired to defend the recruitment and entry-level selection process. Essentially, CWH will recommend changes that could be made to address the potential vulnerabilities identified in the evaluation stage of the project. In making these recommendations, CWH is not condemning past practices or suggesting that all recommendations must be adopted in order for the process to be legally defensible.

Each recommendation will be designed to *independently and incrementally improve* the process in some concrete way and provide even stronger validity and legal defensibility than the current process.

Although CWH may be able to make recommendations based on a content review of your process, we highly recommend data analysis. Anecdotal data and perceptions of your process are helpful in guiding the design of the analysis. However, this information often turns out to be incorrect in terms of what is actually contributing the most to problems in the process. Furthermore, while CWH is an expert at providing general and best practices information for clients, no organization is able to adopt all best practices for recruitment and selection. However, an analysis of your actual data can guide us in recommending which steps and/or tasks will yield the most positive changes, the most effectively and efficiently.

As much data as possible regarding the recruitment stage will also be requested: what formal and informal methods were used to advertise, how applications were distributed and processed, minimum qualification data collected, how many applicants and the demographics of applicants, etc.

The data file we will request would include basic demographic information (e.g., gender, ethnicity) on applicants, written test scores, physical ability test scores, oral interview scores and information regarding whether the individual passed or failed each stage of the process.

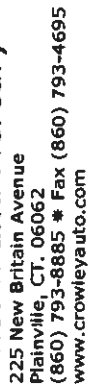
Norwalk Department of Police Service

Memo

To:	Health, Welfare and Public Safety Committee
From:	Lt. Marc Lepore -Norwalk Police Headquarters Commander
CC:	
Re:	2016 Ford Fusion Purchase
Date:	8/4/15

The purchase of 2- 2016 Ford Fusions was approved in the FY 2016 Police Department operating budget. Crowley Ford currently holds the state contract for Ford Fusion sales @ \$17,472.00 per vehicle. I am requesting authorization as follows:

1. Authorize the purchasing agent to execute a purchase order, on behalf of the Norwalk Police Department, to Crowley Ford, for the purchase of 2- 2016 Ford Fusions, for the amount not to exceed \$35,000. Account #013053-5731

**DESCRIPTION**

Base Warranty	3 years / 36,000 miles
Powertrain Warranty	5 years / 60,000 miles

Base Price:	\$	17,472.00
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Vehicle to include all manufacturers standard and optional equipment as described in the original bid specifications plus the following options:

[illegible]

Brand	Discount %	After Market Options	QTY	MSRP	Discount	Net Amount
A. Other	20%	Labor		\$	85.00	\$
B. Other	20%	Labor		\$	85.00	\$
C. Other	20%	Labor		\$	85.00	\$
D. Other	20%	Labor		\$	85.00	\$
E. Other	20%	Labor		\$	85.00	\$
Total net after-market Parts and Labor						
Total net after-market Parts and Labor						
BID PRICE TOTAL (Unit prices will prevail in the event of a pricing discrepancy):						
Conveyance Fee (if applicable)						
Connecticut Motor Vehicle Registration						
Total Fees						
Total Standard, Optional and Aftermarket Equip						
each \$ 17,472.00						
Grand Total before trade in						
2 unit(s)						
Grand Total before trade in						
34,944.00						
Trade-In Allowance Information						
Year:	Description:					
Miles:	VIN:					
Year:	Description:					
Miles:	VIN:					
Year:	Description:					
Miles:	VIN:					
Total Trade in Allowance						
Grand Total all including Trade-ins						
\$ 34,944.00						
These cars are currently in dealer stock and are quoted subject to prior sale.						
Name: Norwalk, City of		QTY	EXTERIOR	INTERIOR		
FIN Code: QQ243		2	Shadow Black	Earth Cloth		
VIN: 3FA6P0G7XGR100891						
VIN: 3FA6P0G71GR138591						

Signed _____ Date _____

* denotes extra charge color

Herring, Erin E.

From: Lepore, Marc
Sent: Wednesday, August 05, 2015 7:00 AM
To: Herring, Erin E.
Cc: Carroll, Dave
Subject: FW: Request for Quotes - Two (2) 2016 Ford Fusions "S"
Attachments: 2016 Ford Fusion - STK F5039 & F5041.pdf

Importance: High

From: Carroll, Dave
Sent: Wednesday, July 22, 2015 3:36 PM
To: Lepore, Marc
Subject: FW: Request for Quotes - Two (2) 2016 Ford Fusions "S"
Importance: High

Marc;

See Gordon's email below.

Check the options.

AE – Earth Cloth?

From: Gordon Rapp [<mailto:fleetsales@crowleyauto.net>]
Sent: Wednesday, July 22, 2015 3:28 PM
To: Carroll, Dave
Subject: RE: Request for Quotes - Two (2) 2016 Ford Fusions "S"
Importance: High

Dave

Please find the quote for the two 2016 (not 2015) Fusions S models we currently have in stock. Both cars are black exterior and are quoted subject to prior sale.

Gordon Rapp
Fleet & Municipal Sales

Crowley Auto Group
Ford | Nissan | Chrysler-Jeep-Dodge-Ram
www.crowleyauto.com

Phone (860) 793-8885
fleetsales@crowleyauto.net

NOTICE: The information contained in this communication is intended solely for use by the designated recipient(s). This communication may also contain confidential or proprietary information and may be subject to confidentiality protection under the law. If you are not a designated recipient, you may not

Herring, Erin E.

From: Herring, Erin E.
Sent: Wednesday, August 05, 2015 12:44 PM
To: 'Michelle Maggio'
Subject: RE: FW:

Thank you Michelle. I will be sure to include this on next week's CC agenda.

Erin

*Erin E. Herring
Assistant City Clerk
Veteran Liaison for the City of Norwalk
Mayor's Office, Rm. 236
City of Norwalk
125 East Avenue
Norwalk, CT 06851
203-854-7704 (p)
203- 854-7939 (f)*

From: Michelle Maggio [<mailto:mmaggiofamily@icloud.com>]
Sent: Wednesday, August 05, 2015 12:34 PM
To: Herring, Erin E.
Subject: Re: FW:

Hi Erin can you please place this item on the agenda for the next council meeting.

Thanks
Michelle

From: Lepore, Marc
Sent: Wednesday, August 05, 2015 7:00 AM
To: Herring, Erin E.
Cc: Carroll, Dave
Subject:

Backup coming

Resolution: The City of Norwalk Common Council endorses Norwalk's participation the Intertown Capital Equipment Purchase Incentive (ICE) Program provided in Connecticut General Statutes Section 4-66 m. Such proposal is attached to and made a part of this record.

In addition, the Council authorizes the Mayor of Norwalk, Harry W. Rilling, to sign any and all documents relating to the ICE project.

Additional Backup, ICE Project, CT Office of Policy and Management

The Intertown Equipment Purchasing Agreement (ICE) project is a CT OPM grant of \$14,999 awarded to the town of Weston Police Department for the purchase of digital forensic equipment necessary to evidence collection. In the application, which I have attached, Weston indicated that eight other municipalities, including Norwalk, would share use of the equipment to be purchased through the grant and housed in a workstation in Weston.

There is no match required from Norwalk, and Norwalk has no financial obligation to this project; the Town of Weston receives the grant funds to set up the equipment in a lab which the partnering municipalities can use. However, the Council does need to approve a resolution (included in this email) endorsing Norwalk Police Department's participation in the project.

Respectfully Submitted,

Katherine A. Pytleski,
Grants Coordinator, City of Norwalk



11

Intertown Capital Equipment Purchasing Incentive (ICE) Program (Connecticut General Statutes Section 4-66m)

The Intertown Capital Equipment Purchase Incentive (ICE) Program provides grants to two or more municipalities to jointly acquire, by purchase or lease, "equipment or vehicles necessary to the performance or delivery of a required governmental function."

The purpose of this submission is for: ☐ PRE-APPROVAL ☒ FINAL APPROVAL AND DISTRIBUTION
Must include Certified Resolution and copy of Intermunicipal Agreement.

Complete and return on or before December 1, 2014 to:

Office of Policy and Management
Intergovernmental Policy Division
450 Capitol Avenue, MS 540RG
Hartford, CT 06106-1979
ATT: ICE Program

Please attach additional sheets if necessary; identify program and towns on each attachment.

Applicant: Provide the name and address of the municipality taking the lead role:		
	Lead municipality	List other Participating Towns here:
Town	Weston	Dalren
Address	56 Norfield Road	Easton
Address	Weston, CT 06883	Greenwich
Address		New Canaan
		Norwalk
Contact		Stamford
e-mail		Westport
Phone		Wilton
Fax		
If any of the participating municipalities is designated as a "distressed/targeted investment/public investment municipality", list the municipality and its designation.		
Town	Designation	
Norwalk	Targeted Municipality	
Stamford	Targeted Municipality	
Provide a Brief Descriptive Title for the Proposed Acquisition:		
Equipment and Tools for the Technical Investigation Unit of SW Connecticut. See attached sheet for purchases made, and those requested.		
Provide a description of the "required governmental function or service" of the equipment or vehicles for which you are requesting funding.		
Equipment and tools allow investigators to effectively investigate child exploitation cases. Current equipment facilitates the ability to disrupt trending criminal acts.		

List the equipment or vehicle(s) for which funding is sought (Provide Serial No., VIN and Model No.):

Equipment/Vehicle	Purpose	Total acquisition cost
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****SEE ATTACHED****

Attach a written sales or lease agreement that provides the cost of the item being acquired and any additional costs associated with the acquisition (shipping, installation, etc.), approximate date of delivery and terms of the sale/lease. If leased, it must be a *capital lease*, where at least one of the municipalities ultimately owns the equipment or vehicle.

Attach a copy of the Inter-municipal agreement which will be utilized to for the purpose of sharing the use of the equipment or vehicle(s) acquired under the provisions of this program. *NOTE that this is not required for the purpose of pre-approval.*

Sustainability: Explain how the cost of maintenance and repair, and ultimately equipment/vehicle replacement cost will be provided for at the end of its useful life.

The Technical Investigation Unit is currently funded by nine municipalities in Fairfield county. We anticipate the need for services to grow and equipment will be maintained by current and projected budget cycles.

Attach a copy of a municipal Resolution of Endorsement from each participating municipality.

NOTE that this is not required for the purpose of pre-approval.

Certification by CEO of Lead Municipality: I do hereby certify that the information contained herein is true and accurate to the best of my knowledge.

Signature Gayle Weinstein, First Selectwoman Date 11/25/19

Name, Title and Town: Gayle Weinstein, First Selectwoman of Weston, Connecticut

*****For OPM Use Only*****

Equipment Cost:

Vehicle Cost:

Total:

X Factor(%)	
Grant Amount:	(\$250,000 maximum)

Herring, Erin E.

From: David McCarthy [dtmccarthy@optonline.net]
Sent: Tuesday, August 04, 2015 1:31 PM
To: Herring, Erin E.
Subject: FW: MEMORANDUM line stripping 07-28-2015
Attachments: MEMORANDUM line stripping 07-28-2015.docx

Please add this memo to the council meeting back up and add these as 1 and 1a under Public Works or as you normally would.

Dave

Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Safety Markings, Inc. for Project No. TRF 2015-1 Proposed Pavement Markings, Symbols & Legends at Various Locations for a sum not to exceed \$61,165.

Authorize the Director of Public Works, to execute Change Orders with Safety Markings, Inc. for Project No. TRF 2015-1 Proposed Pavement Markings, Symbols & Legends at Various Locations for a sum not to exceed \$6,116.

Account No.0916 4021 5777 C0562

From: Chimento, Bruce J. [<mailto:bchimento@norwalkct.org>]
Sent: Wednesday, July 29, 2015 4:19 PM
To: McCarthy, David T.
Cc: Rilling, Harry
Subject: MEMORANDUM line stripping 07-28-2015

Dave,

Attached is a memo that I had Brien Sweeney write concerning the line stripping bids received on July 21st. As chairman of the DPW Committee could you bring this to the council for approval for the low bidder. If you need to discuss, I can give you a call.

Bruce

NORWALK

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS



TO: Bruce J. Chimento, Director of Public Works
FROM: Brian R. Sweeney, Principal Engineer
CC:
DATE: July 28, 2015
SUBJECT: **Proposed Pavement Markings, Symbols & Legends at Various Locations**

On July 21, 2015, we received bids for Project TRF 2015-1 Proposed Pavement Markings, Symbols & Legends at Various Locations. Two bids were received, one from Safety Markings, Inc. for a bid price of \$61,165 and Hi-Way Safety Systems, Inc. for a bid price of \$65,475.

This contract will allow for repainting, with epoxy paint, various pavement markings throughout the City on streets that have not been recently painted or paved. It will also be used to mark out bike lane symbols and stripping at the Rt. 136 bridge crossing over the Norwalk River as permitted by ConnDOT.

It is recommended the City accept the low bid from Safety Markings, Inc. for the price of \$61,165.

Resolutions:

Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Safety Markings, Inc. for Project No. TRF 2015-1 Proposed Pavement Markings, Symbols & Legends at Various Locations for a sum not to exceed \$61,165.

Authorize the Director of Public Works, to execute Change Orders with Safety Markings, Inc. for Project No. TRF 2015-1 Proposed Pavement Markings, Symbols & Legends at Various Locations for a sum not to exceed \$6,116.

Account No.0916 4021 5777 C0562

NORWALK COMMON COUNCIL
REQUEST FOR ITEMS TO BE PLACED ON AGENDA

LAND USE ITEMS TO 8/11 COMMON COUNCIL AGENDA

- ✓ 1a. Authorize the Purchasing Agent to issue a Purchase Order to Carbtrol Corporation for the purchase of a Equipment Washing System for Oak Hills Park for a total not to exceed \$26,500. Funds are available from the State Grant. Acct. #09151340 5799 C0558
- 1b. Authorize a contingency in the amount of \$500.

- ✓ 2. Authorize the Mayor, Harry W. Rilling, to execute an amendment to Silver Petrucelli Associates' architectural design services contract for Rowayton School to include \$22,601 necessary to reimburse environmental consultant for remediation monitoring services and \$17,347 for Construction Administration services relating to project phasing and modified construction schedule. #09045010 5777 B0322

- ✓ 3a. Authorize the Mayor, Harry W. Rilling, to execute a Contract with Better Homes Bureau LLC for the exterior painting of the Fire Support Services Facilities at 100 Fairfield Avenue for a total not to exceed \$29,786.15. Acct. #09153110 5777 C0557
- 3b. Authorize the Office of Building Management to issue Change Order on Contract for a total not to exceed \$2.978.

- ✓ 4a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with NAC Industries, Inc. for sidewalk and exterior concrete stair repair/replacement at City Hall and Ben Franklin Center for a total not to exceed \$31,700.00. Account #'s 09164021 5777 C0349, 09084071 5777 C0418 and 0913/157100 5777 C0476.
- 4b. Authorize the Office of Building Management to issue change orders on Contract for a total not to exceed \$ 3,170.00.

Requested Date: August 6, 2015

Requested by: Alan Lo, on behalf of Land Use and Building Management Committee

Council Agenda Under: Land Use and Building Management Committee

Approved by Council Committee: The above item(s) has(have) been approved or is(are) scheduled to be approved by the Land Use and Building Management Committee.

Planning Commission Section 8-24 Review: Where applicable, the above items have been or will be submitted to Planning Commission for Section 8-24 Review.



DEPARTMENT OF PUBLIC WORKS

TO : MEMBERS OF LAND USE AND BUILDING MANAGEMENT COMMITTEE
FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER *AL*
RE : OAK HILLS PARK – WASH PAD
DATE: JULY 30, 2015

As the Oak Hills Park Project Team moves forward with the design process for the Oak Hills Park Improvements Project, it was determined that we should separate out the ground maintenance equipment wash pad installation project in an effect to provide an environmental friendly equipment cleaning station expeditiously.

At the present time, ground maintenance equipment are driven to the hose area and all equipment are hosed and the residual is left on the ground. The proposed wash pad will consist of an environmental friendly manufactured system which treats and recycle the wash water. This washing equipment is installed on a concrete pad which is pitch to a sump. A sump pump sends the waste water back to the unit for processing. The wash unit will screen out the debris and the water will be treated and stored in a holding tank ready for reuse.

On July 22, 2015, the Purchasing Department received 3 proposals for the purchase of the Closed Loop Washing System. Attached is a summary of the proposals by Gerald Foley. In the evaluation of the products, we (Gerald, Jim Schell-Course Superintendent and myself) considered environmental friendliness of the unit, capital costs, operating costs and market strength. At this time, we would like to recommend the approval of Carbtrol Corp. Their system is based on a physical/chemical treatment technology, specified by the EPA as Best Available Technology for treatment of pesticides and hydrocarbons. The system has built in oil/water separation capacity and sludge dewatering features. Chemicals required include Chlorine and charcoal (Algicide as needed).

Finally, please note that this is just for the equipment. Upon selection of the equipment, we will go out for bid for the installation which includes the concrete pad and all of the required electrical and plumbing work.

ACTION REQUIRED:

- a. **Authorize the Purchasing Agent to issue a Purchase Order to Carbtrol Corporation for the purchase of a Equipment Washing System for Oak Hills Park for a total of \$26,500. Funds are available from the State Grant.**
- b. **Authorize a contingency in the amount of \$500.**

NORWALK PURCHASING DEPARTMENT
RESPONSE SUMMMARY - PROJECT #3557
CLOSED LOOP EQUIPMENT WASHING SYSTEM
OAK HILLS PARK GOLF COURSE FACILITY

	Carbtrol Corporation	ESD Waste 2 Water	Industrial Pressure Washers
Closed Loop Equipment Washing System	\$26,500.00	\$24,368.17	\$24,655.00
Other needed equipment:			
Sump	\$0.00	\$0.00	\$0.00
Submersible pump	\$0.00	\$0.00	\$0.00
Pump, metering	\$0.00	\$0.00	\$805.00
Solid separation hydro screen	\$0.00	\$0.00	\$3,656.00
Roll-off cart	\$0.00	\$0.00	\$2,526.00
Clarifier water storage tank	\$0.00	\$0.00	\$0.00
Sludge dewatering tank	\$0.00	\$0.00	\$0.00
Transfer Pump	\$0.00	\$0.00	\$0.00
Filter	\$0.00	\$0.00	\$0.00
Ozonator	\$0.00	\$0.00	\$0.00
System Control Panel	\$0.00	\$0.00	\$0.00
Full Intergration of Equipment	\$0.00	\$0.00	\$0.00
Containment Pad	\$0.00	\$0.00	\$0.00
Utility drawings	\$0.00	\$0.00	\$0.00
System Installation, start-up & training	\$0.00	\$3,200.00	\$0.00
Freight Cost	\$0.00	\$1,500.00	\$0.00
Total System Cost	<u>\$26,500.00</u>	<u>\$29,068.17</u>	<u>\$31,642.00</u>
Warranty	One year	Ninety (90) days	One year
<i>First Year</i>	\$0.00	\$0.00	\$0.00
<i>Second Year</i>	\$0.00	\$0.00	\$1,800.00
<i>Third Year</i>	\$0.00	\$0.00	\$2,400.00
Preventative Maintenance			
<i>First Year</i>	\$0.00	\$3,200.00	\$0.00
<i>Second Year</i>	\$0.00	\$3,200.00	\$500.00
<i>Third Year</i>	\$0.00	\$3,200.00	\$500.00
<i>Fourth year</i>	\$0.00	\$3,200.00	\$500.00
Consumables			
First Year (9 months of operation)	\$400.00	\$900.00	\$825.00
Second Year (9 months of operation)	\$400.00	\$900.00	\$660.00
Third Year (9 months of operation)	\$400.00	\$900.00	\$825.00
Fourth Year (9 months of operation)	\$400.00	\$900.00	\$660.00
Total first year cost of system	\$26,900.00	\$33,168.17	\$32,467.00
Total second year cost of system	\$400.00	\$4,100.00	\$2,960.00
Total third year cost of system	\$400.00	\$4,100.00	\$3,725.00
Total fourth year cost of system	\$400.00	\$4,100.00	\$1,160.00
Grand total cost of system - years 1 - 4	\$28,100.00	\$45,468.17	\$40,312.00

1.1 PRICING SHEET #3557 - Closed Loop Equipment Washing System

Vendor Name: <u>CARBTRAI Corporation</u>		
Address: <u>955 CONNECTICUT AVE, Bridgeport CT 06607</u>		
Phone: <u>203-337-4340</u>	Fax: <u>203-337-4353</u>	Email: <u>P.IACORZ@CARBTRAI.COM</u>
Manager: <u>Paul Iacozza</u>		Fed ID#: <u>061084833</u>

The undersigned hereby declares that he/she or they are thoroughly familiar with the specifications, the various sites, the City's requirements, and the objectives for each element of the project item or service and understand that in signing this proposal all right to plead any misunderstanding regarding the same is waived.

The undersigned further understands and agrees that he will furnish and provide all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to carry out the contract and to accept in full compensation therefore the amount of the contract as agreed to by the Contractor and the City.

1. Closed Loop Equipment Washing System

Year	Manufacturer/Make	Model	Unit Cost
2015	WASH WATER RECYCLE	GCW-10	\$ 26,500.00

Delivery: 60 calendar days after receipt of order

2. Warranty

	Period	Unit Cost
a.	One (1) Year Extended Warranty - (covering years 1 & 2)	\$ Included with unit Price
b.	Two (2) Year Extended Warranty - (covering years 1, 2 & 3)	\$ Included with unit Price
c.	Three (3) Year Extended Warranty - (covering years 1, 2, 3 & 4)	\$ Included with unit Price

Proposer shall submit with their proposal submission a copy of the product warranty coverage that is being proposed for their system.

3. Preventative Maintenance Service Plan

	Period	Unit Cost
a.	One (1) Year Preventative Maintenance Service Plan	\$ Included with unit Price
b.	Two (2) Year Preventative Maintenance Service Plan	\$ Included with unit Price
c.	Three (3) Year Preventative Maintenance Service Plan	\$ Included with unit Price
d.	Four (4) Year Preventative Maintenance Service Plan	\$ Included with unit Price

Submitted by:

Print Name (of Authorized Agent of Company	<u>Paul D. Iacozza</u>
Signature of Authorized Agent of Company	<u>Paul D. Iacozza</u>
Date	<u>7/20/15</u>

The above signatory acknowledges receipt of the following addenda issued during the bidding period and understands that they are a part of the bidding documents (if applicable):

Addendum #1, Dated <u>7/14/15</u>	☒	Addendum #2, Dated <u> </u>	☐
Addendum #3, Dated <u> </u>	☐	Addendum #4, Dated <u> </u>	☐

1.2 BIDDER'S QUALIFICATIONS

If a qualification statement is not on file with Purchasing, or is over one year old, please answer the following questions. Attach a financial statement or other supportive documentation.

1. Number of years in business - 31
2. Number of personnel employed Part-time 2, Full 17
3. List six systems of this type/size your firm has completed within the last three years:

Project	Date	Contact Person	Phone No.
Lincoln Park West Golf Course	6/1/15	Matthew Castagna	609-209-4057
Westchester Country Club	6/15/15	David Dudovics	914-798-5366
Mont Arroyo Golf Club	4/1/15	James Swiatowski	201-390-1890
Turf Products	6/1/14	Richard Brownlee	860-604-2184
The Stanwich Club	9/1/14	Scott E. Niven	203-869-1812
Essex County Country Club	9/1/14	Jason Thompson	978-390-7471

SERVICE:

4. Location of service center - Bridgeport, CT
5. Size of service center (sq. ft.) 15,000
6. Number of full time mechanics employed and qualified to service this equipment:
3
7. Will the Secretary of State be able to issue a Certificate of Good Standing within 30 days of the bid opening? yes

Attach any additional information that demonstrates your qualification for this work including appropriate certifications.

Submit One (1) Original plus five (5) copies of your submission
(clearly mark the original copy)

CARBtrol®

C O R P O R A T I O N

955 Connecticut Ave., Suite 5202
Bridgeport, CT 06607
800-242-1150 Fax: 203-337-4353
www.carbtrol.com info@carbtrol.com

July 22, 2015

City of Norwalk
125 East Avenue
Norwalk, CT 06856-5125

Dear Mr. Foley,

Carbtrol is pleased to be included in the bidding process for Project 3557, Closed Loop Equipment Washing System for Oak Hills Park Golf Course. Carbtrol has been in business for over 30 years, located in Bridgeport, CT. Our golf Wash Water systems are used by more than 200 Golf Courses in CT, NY, NJ & all over the United States.

The Carbtrol system uses physical/chemical treatment technology, specified by the US-EPA as Best Available Technology for treatment of pesticides and hydrocarbons. The Carbtrol System has built in oil/water separation capacity, sludge dewatering features, the capability to fully integrate your wash, chemical handling and sprayer loading activities all on the wash pad. The system provides wash water on a continuous basis and as built in automatic rainwater management.

In our enclosed bid package, Carbtrol is offering and including full extended Warranty & Preventative Maintenance Service plan for 4 years in the base unit price.

Thank you again for your consideration of Carbtrol products and services.

Regards,



Paul D Iacozza
Sales Manager

CARBOTROL®

C O R P O R A T I O N

955 Connecticut Ave., Suite 5202
Bridgeport, CT 06607
800-242-1150 Fax: 203-337-4353
www.carbtrol.com info@carbtrol.com

July 22, 2015

Oak Hills Park Golf Course- Norwalk, CT
RE: Project# 3553 Closed Loop Equipment Washing System

QUOTATION

Re: CARBTROL® Washwater Recycle System (Model # GCW-1c)

The proposed Carbtrol system will be designed to treat and recycle maintenance vehicle and golf cart washwater for reuse in vehicle washing operations. Two (2) wash stations are supported at a flow rate up to 15 GPM. The system offers unlimited water availability and removal of hydrocarbons, pesticides, and herbicides using EPA-recommended Best Available Technology. Pre-engineered wash pad collection and solids separation processes eliminate wash pad odors. The system uses physical/chemical treatment technology which is not subject to upset by temperature, pH, or shock loads of pesticides.

<u>ITEM</u>	<u>DESCRIPTION</u>
-------------	--------------------

GCW-1c	CARBOTROL® Washwater Recycle System, including the following components and services:
--------	---

- *Pre engineered wash pad water and solids collection system... including sump, submersible pump with agitation jet, level and recycle water controls.*
- *Solids separation Hydro screen and Roll-off-Cart*
- *Clarifier/Water Storage tank ... 1000 gallon Cone Bottom*
- *Sludge dewatering tank... 30 gallon*
- *High-pressure transfer pump... 1 1/2 HP*
- *Activated carbon filter*
- *Ozonator*
- *System control panel.*
- *Full integration of equipment.*
- *Containment pad and utility drawings including contractor interfacing.*
- *System installation, start up and training.*

TOTAL SYSTEM PRICE: **\$26,500.00 (Delivered & Installed)**

TERMS: 20% engineering; 20% prior to production; 55% on shipment; 5% balance Net 30 Days
FOB: Freight included. Off Load by customer. State Tax not included.
SHIPMENT: 8 weeks based on current backlog and subject to confirmation at time of order.
QUOTATION VALID FOR SIXTY DAYS

Accepted By: _____
Date: _____

CARBTROL

WASHWATER RECYCLE AND TREATMENT SYSTEMS

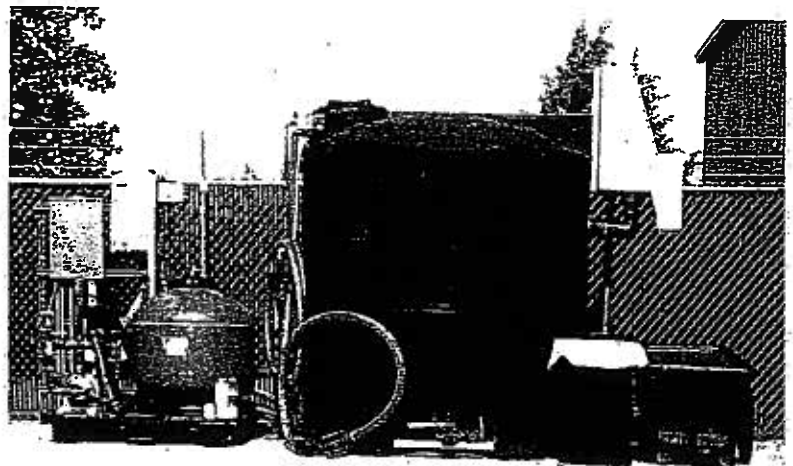
(Models GCW-1c GCW-2c GCW-3c WTD-11 WTD-12)



Engineered systems provide:
** Best Available Technology*
** Recycling or Discharge*
** High Reliability and*
Low Maintenance

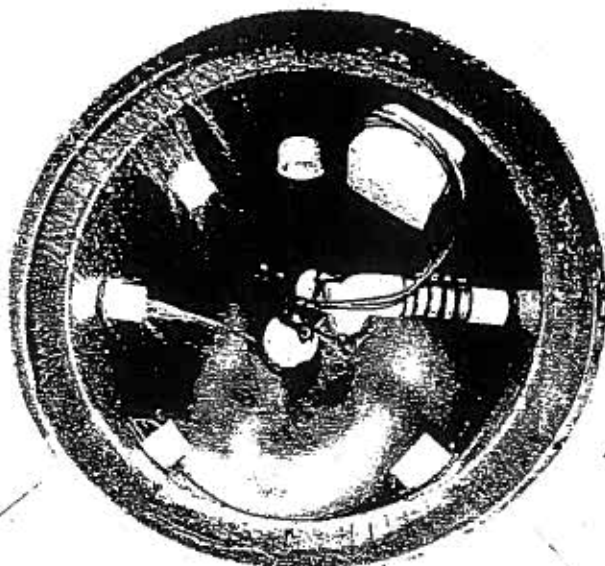
Typical Applications:

- * Golf Course Maintenance*
- * Vehicle Washing*
- * Equipment Cleaning*



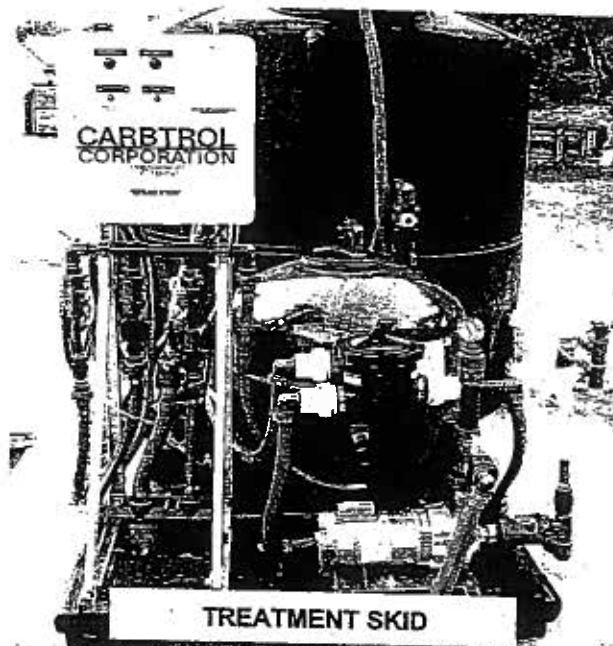
Carbtrol Corporation
955 Connecticut Ave., Suite 5202
Bridgeport, CT 06607
800.242.1150 - www.carbtrol.com

CARBTROL WASHWATER TREATMENT SYSTEM



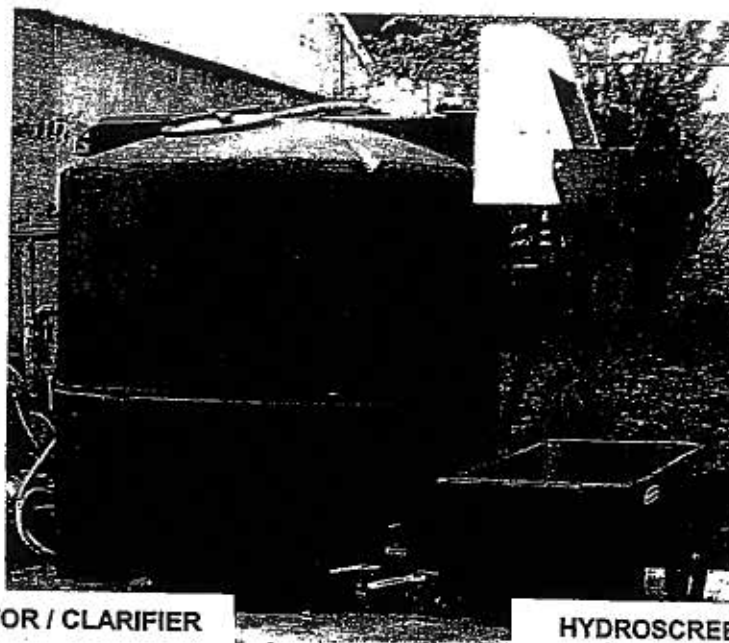
PRIMARY COLLECTION SUMP

Dirty wash water collects in the primary sump. At water high level, the pump engages. During pumping, the water is vigorously agitated to ensure that grass, and dirt, do not accumulate in the sump.



TREATMENT SKID

Clarified water is pumped to a treatment unit where it is treated with granular activated carbon. Oxidation is provided as a polishing step where needed to meet treatment or recycle objectives objectives.



OIL WATER SEPARATOR / CLARIFIER

Dirty water is pumped from the primary sump to the solids separation hydroscreen. Grass trash and dirt are filtered by the screen and collected in a dump cart.



HYDROSCREEN AND GRASS CART

Filtered water is then discharged to the combination oil-water separator / clarifier where free hydrocarbons and fine solids are removed. Settled solids are dewatered in a sludge dewatering drum.

KEY CARBTROL OPERATIONAL FEATURES

vs competitive systems

- **PHYSICAL / CHEMICAL treatment technology - EPA – BAT for pesticides and hydrocarbons.**
- **Jet agitated collection sump.**
- **Cone bottom clarifier for easy hydrostatic discharge of settled solids.**
- **Sludge dewatering system with decanted water recycled.**
- **Built in oil water separation to handle free hydrocarbons.**
- **Boosted water pressure 80psi.**
- **Built in automatic rainwater management.**
- **Ability to handle turf chemical wash down from sprayers and pesticide application equipment - on pad chemical mixing.**
- **Easy to operate and maintain. All quick change mechanical components.**
- **No proprietary chemical lock in. - Low consumables cost avg ~ \$1600/yr. vs bio \$300 – \$400 /mo.
Consumables savings pays for system over expected life.**

SILVER/PETRUCELLI+ASSOCIATES

Architects / Engineers / Interior Designers

3190 Whitney Avenue, Hamden, CT 06518-2340

Tel: 203 230 9007 x200 Fax: 203 230 8247

silverpetrucelli.com



July 13, 2015

Mr. Alan Lo
City of Norwalk Department of Public Works
Building and Facilities Manager
125 East Avenue
Norwalk, CT 06851

RE: Rowayton Elementary School – Additions & Alterations
Professional Service Agreement – Proposed Fourth Amendment

Dear Alan:

As you know the removal of hazardous material is now complete and the test results indicate a “clean” school for these construction activities. The time and testing has added cost to the project and this change request will increase the contract amount. The previous amendment for hazardous material change was for PCB design and summer remediation.

In addition to the hazardous material services, S/P+A’s time for construction administration is “spent” and invoiced at 100% and therefore we also request that the contract amount be increased for Construction Administration services at the Norwalk Rowayton Elementary School project.

Environmental Testing and Monitoring

The previous Amendment #3 was due to the presence of PCB’s in the building components, over a compressed summer construction schedule, with the environmental testing, and monitoring during the remediation of these haz-mats. This resulted in an expanded effort by Fuss & O’Neill EnviroScience and will now bring the F&O EnviroScience contract to 100%.

The City established a testing and monitoring allowance in our original proposal and agreement included monitoring and testing ALL of the hazardous material; this was listed as an *Allowance Estimate*. Therefore, the Environmental Monitoring fee of \$45,000 listed under the *Allowance Estimate* in our contract should be increased as the work has now exceeded this amount and the previous Amendments.

Once approved, S/P+A’s invoice will include several invoices from F&O EnviroScience, including the final invoices. These invoices are \$2,565.63 dated 2-6-15; \$7,560.63 dated 5-14-15; \$1,503.13 dated 6-4-15 and final invoice \$8,916.63 dated 7-16-15 totaling \$20,546.02,

including S/P+A's 10% accounting mark-up this totals \$22,601, which covers the final phases of interior renovation this summer.

Please also note that for the Rowayton ES project the total spent on Environmental Investigation (design) was also increased to \$38,730 from the base fee of \$20,500 for the additional services necessary to design the PCB remediation plan. This addition was included in Amendment #2 to the contract. This design and scope of work is complete.

We had previously invoiced F&O EnviroScience for the Rowayton project and the Hazmat services during construction total in Amendment #3 of \$26,870. This testing and work is complete.

In our last letter amendment we wrote: *"It is impossible to anticipate the extent of the next phase of the environmental/hazmat remediation in the gym and therefore we will proceed with the current discussions and options and then seek a final amendment once the scope and work are determined, and the hazardous material abatement is complete."*

Construction Administration

S/PA's May invoice for Construction Administration (CA) was 4%, bringing the total CA fee to 100%. For the past year, our monthly percentage was 6% per month. Please also note that we did not invoice our CA service for one month during the slow winter construction schedule.

The original City's Milestone schedule included in the RFP and contract, anticipated one year construction duration for both schools. Then the Milestone schedule was revised by addendum effectively shortening this duration to eight months to coincide with the start of school in August 2013 and completed by March 2014, or also an approximate one year construction duration. Obviously, the dates noted in the amendment have shifted, however it establishes and confirms that a reasonable expectation was for a construction of duration of one year coinciding with the summer school recess. S/P+A proceeded under this assumption. As you know this all changed due to numerous complexities both unique to school construction and typical of CM (A) bidding and the construction process, including the hazardous materials and PCBs.

We estimated 790 hours for CA services at the Rowayton E.S. which was noted on the contract exhibit as requested on the bid form. While this is not directly tied to the compensation it is one more basis for the evaluation of the effort necessary to provide architectural and engineering services during construction, and equates to an approximate one year duration with startup and close out. We have exceeded this hourly estimate.

The CA duration for active construction activities is now approximately 17 months. This does not include the "soft start" of CA and the time during the Naramake E.S. project when it was nearing completion. At that time we began the Rowayton CA, with steel and foundation shop drawings, etc. for an early spring 2014 start.

The CA time in our contract also was allocated for the relocations of portables which used 25% of the construction administration time and this was billed and paid two years ago in 2013. This aspect of the CA project was further complicated by the owned and leased portable which was the cause for considerable time, along with the as-built conditions on site, none of which could have been anticipated when the project was issued for an A/E RFP.

This letter proposal is to add five (5) months of the CA time based on June thru an October 2015 close out with punch list. We believe it is fair and reasonable to use the same monthly percentage and

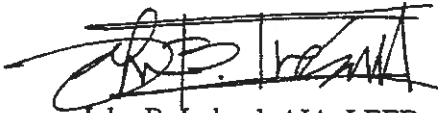
Mr. Alan Lo
Rowayton Elementary School – Additions and Alterations
Page 3
July 13, 2015

therefore \$54,208 times 6% equals \$3,253 per month. This multiplied by the proposed 5 month duration equals \$16,262. We also were short in our May invoice by 2%, and given the intensity of the construction activities and the service we provided, we are also request this be added to the fee, therefore the additional total S/P+A CA fee is \$17,347.

We hope we have provided sufficient information herein for the City to prepare Amendment #4, for the Norwalk Rowayton ES project totaling \$39,948. (\$22,601 + \$17,347)

We very much appreciate your trust in our services and our collective decision making that allows these projects to proceed through the complexities of the school design process. If you need any additional information, please let me or Bill Silver know.

Sincerely,

A handwritten signature in black ink, appearing to read "John B. Ireland", written over a horizontal line.

John B. Ireland, AIA, LEED AP
Senior Project Manager

CC: WS, BP



FUSS & O'NEILL
EnviroScience, LLC

RECEIVED

FEB 10 2015

SILVER/PETRUCELLI & ASSOC., INC.

Remit to:
Fuss & O'Neill EnviroScience, LLC
146 Hartford Road
Manchester, CT 06040
t 860.646.2469
f 860.649.6883

For EFT/ACH:
First Niagara Bank
ABA 2223-7044-0
Account# 7000555446
FEIN: 20-8205093

INVOICE

Mr. William Silver, AIA
Silver Petrucelli & Associates
3190 Whitney Avenue
Building 2
Hamden, CT 06518

February 06, 2015
Project No: 20111165.A1E
Invoice No: 0012453
Project Manager Kevin McCarthy

Project 20111165.A1E Norwalk - Rowayton Elem School - Hazmat/
Professional Services through January 27, 2015

Task 00004 Project Monitoring
Fee

Number of days 3.13
Fee Each 485.00
Total Fee 1,515.63

Total Earned 1,515.63
Previous Fee Billing 0.00
Current Fee Billing 1,515.63
Total Fee 1,515.63
Total this Task \$1,515.63

Task 00005 Overtime Project Monitoring

Total this Task 0.00

Task 00006 Analytical Results

Total this Task 0.00

Task 00007 Project Management

Professional Personnel

	Hours	Rate	Amount
Sr Engineer, Scientist, Analyst II			
McCarthy, Kevin	7.50	140.00	1,050.00
Totals	7.50		1,050.00
Total Labor			1,050.00
Total this Task			\$1,050.00

Total this Invoice \$2,565.63

INVOICE

Job Number 11.274
Reimbursable Y N
L - E 6.1.15 Initials [Signature]

RECEIVED

4-1-2015



FUSS & O'NEILL
EnviroScience, LLC

SILVER/PETRUCELLI & ASSOC., INC. Fuss & O'Neill EnviroScience, LLC
146 Hartford Road
Manchester, CT 06040
t 860.646.2469
f 860.649.6883

Remit to:

For EFT/ACH:

First Niagara Bank
ABA 2223-7044-0
Account 7000555446
FEIN: 20-8205093

INVOICE**Invoice**Job No: 11274Add'l fee Allowance Date 6-1-15 Initials [Signature]

May 14, 2015

Project No:

20111165.A1E

Invoice No:

0012934

Project Manager

Kevin McCarthy

Mr. William Silver, AIA
Silver Petrucelli & Associates
3190 Whitney Avenue
Building 2
Hamden, CT 06518

Project 20111165.A1E Norwalk - Rowayton Elem School - Hazmat/
Professional Services through April 28, 2015

Task 00004 Project Monitoring
Fee

Number of days	7.13
Fee Each	485.00
Total Fee	3,455.63

Total Eamed	3,455.63
Previous Fee Billing	0.00
Current Fee Billing	3,455.63
Total Fee	3,455.63

Total this Task \$3,455.63

Task 00005 Overtime Project Monitoring
Professional Personnel

	Hours	Rate	Amount	
Engineer, Scientist, Analyst I				
Guzman, Sandra	12.00	85.00	1,020.00	
CADD, Survey, Technician I				
Taylor, Milton	9.00	85.00	765.00	
Totals	21.00		1,785.00	
Total Labor				1,785.00
Total this Task				\$1,785.00

Task 00006 Analytical Results
Consultants

Laboratory Analysis				
4/17/2015	TEM AHERA Analysis (6hr)	5 @ \$140/Sample	700.00	
4/22/2015	PLM Analysis (6hr)	3 @ \$25.00/Sample	75.00	
	Total Consultants		775.00	775.00

Unit Billing

4/13/2015	PCM Analysis (8)	10.0 Samples @ 8.00	80.00	
4/14/2015	PCM Analysis (8)	10.0 Samples @ 8.00	80.00	
4/15/2015	PCM Analysis (8)	10.0 Samples @ 8.00	80.00	
4/16/2015	PCM Analysis (8)	10.0 Samples @ 8.00	80.00	
	Total Units		320.00	320.00

Net 30 days - 1.5% service charge on invoice balance over 30 days (18% per year). All applicable sales tax included

Project	20111165.A1E	SP Norwalk Rowayton Renovation Project	Invoice	0012934
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Total this Task	\$1,095.00
-----------------	------------

Task	00007	Project Management
------	-------	--------------------

Professional Personnel

	Hours	Rate	Amount	
Sr Engineer, Scientist, Analyst II				
McCarthy, Kevin	8.75	140.00	1,225.00	
Totals	8.75		1,225.00	
Total Labor				1,225.00
Total this Task				\$1,225.00
Total this Invoice				\$7,560.63

Outstanding Invoices

Number	Date	Balance
0012453	2/6/2015	2,565.63
Total		2,565.63

RECEIVED



FUSS & O'NEILL
EnviroScience, LLC

SILVER/PETRUCELLI & ASSOC., INC.

Remit to:
Fuss & O'Neill EnviroScience, LLC
146 Hartford Road
Manchester, CT 06040
t 860.646.2469
f 860.649.6883

For EFT/ACH:
Bank of America
ABA 026009593
Acct 385015883979
FEIN: 20-8205093

INVOICE

Invoice

Job No: _____

Add'l fee _____ Allowance _____

Date _____ Initials _____

June 04, 2015

Project No:

20111165.A1E

Invoice No:

0013055

Project Manager

Kevin McCarthy

Mr. William Silver, AIA
Silver Petrucelli & Associates
3190 Whitney Avenue
Building 2
Hamden, CT 06518

Project 20111165.A1E Norwalk - Rowayton Elem School - Hazmat/

Professional Services through May 26, 2015

Task 00004 Project Monitoring

Project Monitoring
Fee

Number of days	1.63
Fee Each	485.00
Total Fee	788.13

Total Earned	788.13
Previous Fee Billing	0.00
Current Fee Billing	788.13
Total Fee	788.13

Total this Task \$788.13

Task 00005 Overtime Project Monitoring

Overtime Project Monitoring

Total this Task 0.00

Task 00006 Analytical Results

Analytical Results
Consultants

Laboratory Analysis

4/30/2015	PLM Analysis (3hr)	3 @ \$45.00/Sample	135.00
5/5/2015	PCB Analysis	3 @ \$100.00/Sample	300.00

Total Consultants	435.00	435.00
--------------------------	---------------	---------------

Total this Task \$435.00

Task 00007 Project Management

Project Management

Professional Personnel

	Hours	Rate	Amount
Sr Engineer, Scientist, Analyst II			
McCarthy, Kevin	2.00	140.00	280.00
Totals	2.00		280.00

Total Labor	280.00
--------------------	---------------

Total this Task \$280.00

Net 30 days - 1.5% service charge on invoice balance over 30 days (18% per year). All applicable sales tax included

Project	20111165.A1E	SP Norwalk Rowayton Renovation Project	Invoice	0013055
Total this Invoice			\$1,503.13	

Outstanding Invoices

Number	Date	Balance
0012453	2/6/2015	2,565.63
0012934	5/14/2015	7,560.63
Total		10,126.26



FUSS & O'NEILL
EnviroScience, LLC

Remit to:
Fuss & O'Neill EnviroScience, LLC
146 Hartford Road
Manchester, CT 06040
t 860.646.2469
f 860.649.6883

For EFT/ACH:
Bank of America
ABA 011900254
Acct 385015883979
FEIN: 20-8205093

INVOICE

Mr. William Silver, AIA
Silver Petrucelli & Associates
3190 Whitney Avenue
Building 2
Hamden, CT 06518

July 16, 2015
Invoice No: 0013197
Project Manager Kevin McCarthy

Invoice Total \$8,916.63

Project 20111165.A1E Norwalk - Rowayton Elem School - Hazmat/

Professional Services through July 15, 2015

Task 00004 Project Monitoring

Fee

Number of days 9.13
Fee Each 485.00
Total Fee 4,425.63

Total Earned 4,425.63
Previous Fee Billing 0.00
Current Fee Billing 4,425.63
Total Fee 4,425.63

Total this Task \$4,425.63

Task 00005 Overtime Project Monitoring

Professional Personnel

	Hours	Rate	Amount
CADD, Survey, Technician III			
Hobbins, Robert	3.00	85.00	255.00
Totals	3.00		255.00
Total Labor			255.00
Total this Task			\$255.00

Task 00006 Analytical Results

Consultants

Laboratory Analysis

7/6/2015	TEM AHERA Analysis (6hr)	5 @ \$140.00/Sample	700.00
7/7/2015	PCB Analysis	8 @ \$100.00/Sample	800.00
	Total Consultants		1,500.00
			1,500.00

Unit Billing

6/30/2015	PCM Analysis (8)	12.0 Samples @ 8.00	96.00
7/1/2015	PCM Analysis (8)	5.0 Samples @ 8.00	40.00
7/2/2015	PCM Analysis (8)	6.0 Samples @ 8.00	48.00
7/6/2015	PCM Analysis (8)	7.0 Samples @ 8.00	56.00
7/7/2015	PCM Analysis (8)	7.0 Samples @ 8.00	56.00
	Total Units		296.00
			296.00

Total this Task \$1,796.00

Task 00007 Project Management

Net 30 days - 1.5% service charge on invoice balance over 30 days (18% per year). All applicable sales tax included.

Project	20111165.A1E	SP Norwalk Rowayton Renovation Project	Invoice	0013197
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Professional Personnel

	Hours	Rate	Amount	
Sr Engineer, Scientist, Analyst II				
McCarthy, Kevin	6.00	140.00	840.00	
Totals	6.00		840.00	
Total Labor				840.00
			Total this Task	\$840.00

Task	00008	Documentation of Records		
Fee				
Number of reports	2.00			
Fee Each	800.00			
Total Fee	1,600.00			
		Total Earned	1,600.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	1,600.00	
		Total Fee		1,600.00
		Total this Task		\$1,600.00
		Total this Invoice		<u>\$8,916.63</u>

Outstanding Invoices

Number	Date	Balance
0012453	2/6/2015	2,565.63
0012934	5/14/2015	7,560.63
0013055	6/4/2015	1,503.13
Total		11,629.39



DEPARTMENT OF PUBLIC WORKS

TO : MEMBERS OF LAND USE AND BUILDING MANAGEMENT
COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER 

RE : FIRE SUPPORT SERVICES FACILITIES – EXTERIOR PAINTING

DATE: AUGUST 5, 2015

Earlier this year, the City reprogrammed capital budget funds for building improvement projects at various Fire Department facilities. The list of improvement projects includes the exterior painting of the Fire Support Services Facilities (FSSF) at 100 Fairfield Avenue along I-95 Exit 14.

On July 28, 2015, the Purchasing Department received 7 bids. Attached is a summary of the bids. We (Purchasing Department and Building Management) contacted the 3 listed references for Onel Construction and we did not received strong recommendations. Thereafter, we reviewed bid submission from Danair Inc. The 4 references listed were all for one project in North Dakota which included demolition and asbestos abatement and did not reference any painting work. Since the references for these two firms are not relevant and/or not favorable, we proceeded with the evaluation of the third bidder - Better Homes Bureau LLC. Better Homes Bureau LLC recently successfully completed the restoration of the Bell Tower at Mill Hill Townhouse and the Historical Commission was pleased with the work. The company started out and is registered in Georgia, however, they are registered as a Home Improvement Contractor in Connecticut and is operating out of Westchester, NY. For projects in Connecticut, they utilize labor from NY and CT. Better Homes Bureau LLC is also established with bonding capabilities.

At this time, I would request the Committee approval of the following:

- a. **Authorize the Mayor, Harry W. Rilling, to execute a Contract with Better Homes Bureau LLC for the exterior painting of the Fire Support Services Facilities at 100 Fairfield Avenue for a total not to exceed \$29,786.15. Acct. #09153110 5777 C0557**
- b. **Authorize the Office of Building Management to issue Change Order on Contract for a total not to exceed \$2.978.**

July 28, 2015

**NORWALK PURCHASING DEPARTMENT
RESPONSE SUMMARY – PROJECT #3555
PAINTING (EXTERIOR) – FIRE SUPPORT SERVICES FACILITY (FSSF)**

Thank you for your response to our Request for Bid submissions. The following is a summary of the submitted bids for this project.

	Firms	LUMP SUM TOTAL
1.	ONEL Construction	\$24,900.00
2.	DANAIR Inc	\$27,800.00
3.	Better Homes Bureau LLC	\$29,786.15
4.	HV. Contractor Corp.	\$31,500.00
5.	RFP Associates, LLC	\$37,900.00
6.	NAC Industries Inc	\$38,500.00
7.	Villa Gesell Construction	\$45,000.00

Vendor Name - BETTER HOMES BUREAU LLC

1.2 STATEMENT OF BIDDERS QUALIFICATIONS

Please answer the following questions regarding your company's past performance. Attach a financial statement or other supportive documentation. Failure to reply to this instruction may be regarded as justification for rejecting a bid.

1. Number of years in business - 11 years
2. Number of personnel employed Part-time - 8, Full - 5.
3. List projects of this type/size your firm has completed within the last three years:

Project	Date	Contact Person	Phone No.
Bell Tower, Mill Hill Park.	2013/14	David Westmoreland	203-505-8423
Woonsocket, RI. Project	2014	Joseph ZANCA	978-318-8833
BRONX, Boston Ave Renovation	2015	Mark Zimmer	914-733-5373
New Rochelle Modifications	03/2015	Ray Khan	718-427-4111
Magic Forrest Day Care	2014/15	Mrs. N. Ali	703-690-4421
Several Painting Projects	2015	Nick Bailey	678-662-2686

4. ORGANIZATIONAL STRUCTURE OF BIDDER (check which applies)	☐	general partnership
	☐	limited partnership
	☒	limited liability corporation
	☐	limited liability partnership,
	☐	corporation doing business under a trade name
	☐	individual doing business under a trade name
	☐	other (specify)

Vendor Name - ONEL CONSTRUCTION, LLC

1.2 STATEMENT OF BIDDERS QUALIFICATIONS

Please answer the following questions regarding your company's past performance. Attach a financial statement or other supportive documentation. Failure to reply to this instruction may be regarded as justification for rejecting a bid.

1. Number of years in business - 12
2. Number of personnel employed Part-time - 2, Full - 4
3. List projects of this type/size your firm has completed within the last three years:

Project	Date	Contact Person	Phone No.
Nathaniel Witherell	6/5/14	Jack Hornick	203. 618 4269
Catholic Church - Washington	7/1/13	Barry - deceased	860 868 7802
Diana Hardee	5/6/12	Diana Hardee	860 868 7486

4. ORGANIZATIONAL STRUCTURE OF BIDDER (check which applies)

- | | |
|-------------------------------------|---|
| ☐ | general partnership |
| ☐ | limited partnership |
| ☒ | limited liability corporation |
| ☐ | limited liability partnership, |
| ☐ | corporation doing business under a trade name |
| ☐ | individual doing business under a trade name |
| ☐ | other (specify) |

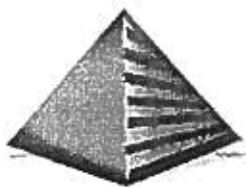
30/15 Jack -
3:30

30/15 Barry - deceased -

30/15 DIANE HARDEE - PAINT DECK & Fence Rep Condo - \$1,000
Very HAPPY

Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8
DANAIR, INC. SCHEDULE OF WORK IN PROGRESS UPDATED AS OF 02/25/2015							
	PRIME CONTRACT NUMBER	PROJECT DESCRIPTION & LOCATION	PROJECT OWNER	PERCENT COMPLETED AS PRIME CONTRACTOR & TASKS SELF PERFORMED OR SUBCONTRACTOR	CONTRACT TYPE	START DATE * COMPLETION DATE	CONTRACT PRICE
1	FA4659-11-D-V002	DEMOLITION IDIQ (DELIVERY ORDERS 0001-0003), GRAND FORKS AFB, NORTH DAKOTA	DANAIR, INC., 70 SNYDER DRIVE, LEHIGHTON, PENNSYLVANIA 18235, DANNY RANKOVICH, 610-378-8551 OFC, 610-378-5541	PRIME CONTRACTOR, 100% ASBESTOS ABATEMENT & DEMOLITION	IDIQ	9/1/2011 - 05/31/2015	\$ -
1A	FA4659-11-D-V002, DO# 0001	DEMO FREEDOM HALL-BLOG 219, GRAND FORKS AFB, NORTH DAKOTA	DANAIR, INC., 70 SNYDER DRIVE, LEHIGHTON, PENNSYLVANIA 18235, DANNY RANKOVICH, 610-378-8551 OFC, 610-378-5541	100% COMPLETE, 800 REMAINING FOR CLOSEOUT AND FINAL PUNCHLIST ITEMS		08/12/12 - 08/30/13	\$537,113.91
1B	FA4659-11-D-V002, DO# 0002	DEMO ORMO FACILITIES, GRAND FORKS AFB, NORTH DAKOTA	DANAIR, INC., 70 SNYDER DRIVE, LEHIGHTON, PENNSYLVANIA 18235, DANNY RANKOVICH, 610-378-8551 OFC, 610-378-5541	100% COMPLETED AND BILLED TO DATE		9/28/12 - 11/8/12	\$135,585.18
1C	FA4659-11-D-V002, DO# 0003	DEMO / CONSOLIDATE MSA FACILITIES, GRAND FORKS AFB, NORTH DAKOTA	DANAIR, INC., 70 SNYDER DRIVE, LEHIGHTON, PENNSYLVANIA 18235, DANNY RANKOVICH, 610-378-8551 OFC, 610-378-5541	100% COMPLETE		9/28/12 - 10/2/13	\$2,608,604.90
	TOTAL						\$3,281,303.99

Danaair Inc.



GUARDIAN
SERVICE INDUSTRIES INC.

TO: MEMBERS OF LAND USE & BUILDING MANAGEMENT COMMITTEE
FROM: FRED BRETHERTON, ASSISTANT PROPERTY MANAGER *FB*
DATE: JULY 31, 2015
RE: CONCRETE WALKWAY REPAIRS AT BEN FRANKLIN CENTER AND CITY HALL

On May 27, 2015 the City's Purchasing Department solicited bids for Ben Franklin Center and City Hall Concrete Walkway Repairs. Over the last couple of winters the concrete walkways have shown significant signs of deterioration/erosion and are in need of repair. The City received two (2) bids. The results are as follows:

FIRM	TOTAL PROPOSAL PRICE
NAC Industries Inc.	\$31,700.00
Reliable Excavating Co., Inc.	\$47,781.00

After reviewing the response submissions for the above mentioned project, the Purchasing Department and the Office of Building Management recommends award to the lowest responsible bidder, NAC Industries, Inc., 112 Hurly Road, Oxford, CT 06478.

ACTION REQUESTED:

a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with NAC Industries, Inc., for a total not to exceed \$31,700.00. Funds are available from account #'s 0916 4021 5777 C0349, 0908 4071 5777 C0418 and 0913/15 7100 5777 C0476.

b. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed \$ 3,170.00.

Guardian Service Industries
Office of Building Management
125 East Avenue
Norwalk, CT 06851

Scope of Work to be Performed

Ben Franklin Center 165 Flax Hill Road

- 1) Replace seven (7) sections of concrete walkway 5' x 5' x 4" to be flush with steps and existing concrete sidewalk. Front of building above playground. Adjacent to door #19. See example pictures marked as #1
- 2) Replace three (3) sections of concrete walkway 6' x 5' x 4" next to gymnasium on Flax Hill Road. See pictures marked as #2
- 3) Repair knee wall right of front steps (Adjacent of doors #11). Cut out asphalt front and side of existing knee wall. Install forms and pour 4" of concrete all around wall, brush finish. See pictures marked as #3
- 4) Epoxy cement handicap ramp, landing and steps, contractor is responsible for preparing ramp, landing and stairs for epoxy coating (we will provide epoxy coating) Door #11. See pictures marked as #4
- 5) Rebuild four (4) steps 9 1/2" x 14" x 9'3" and landing adjacent to door #8. Install forms and pour new concrete for steps.
Install forms and pour 4" of concrete all around knee walls, brush finish. Repair and reset bottom portion of railing. See pictures marked as #5
- 6) Repair sidewalk adjacent to door #7. See pictures marked as #6
- 7) Replace lower parking lot apron 27' x 6'. Prepare new base. Replace with 6" thick reinforced concrete slab. All elevations will match smoothly. Install expansion joint at sidewalk connection, broom finish. See pictures marked as #7

City Hall 125 East Avenue

- 8) Rebuild two concrete steps (12" x 6" x 5') to the right of the main entrance. Remove existing concrete steps, put up forms, rebar and pour new concrete for steps. See pictures marked as #8
- 9) Remove existing concrete from top of steps (leading to Health Dept.), pour new 2'6" x 9'6" x 4" concrete walkway to be flush with concrete curb and stairs. See pictures marked as #9

Norwalk Common Council Request for Item to be Placed on Agenda

Date of Request August 6, 2015

(Note-Agenda closes 12:00 noon on the Thursday before the Council meeting).

Person/Department/Committee making request: Emmet Hibson / Personnel

Section on Agenda where item is to appear: Personnel

Has Item been to a Council Committee? Yes x No _____
Which one? _____

Has the Items been reviewed by the Planning and Zoning Commission under Section 8-24 of the State Statutes? Yes _____ No _____ N/A x

List Item/s and Action to be taken: (Attach document to be approved or backup material. If a contract is to be awarded, please include name of contractor, amount of contract to be awarded and account from which payment will be made).

1. Approval of Job Classification for Benefits Manager - Ordinance Position
(Salary Range: \$76,600 - \$100,168)

STATUTORY AUTHORITY UNDER WHICH ACTION IS BEING TAKEN: _____

EFFECTIVE DATE OF ACTION (if applicable): _____


Signature of Person Making Request

City of Norwalk

Job Code:

Title: Benefits Manager
Department: Personnel & Labor Relations

Ordinance
Date:

Position Definition: Administers all employee benefit plans and retirement programs for both active employees and retirees.

General Duties: Receives oral and written instructions from the Director of Personnel and Labor Relations. Plans work in accordance with standard office procedures. Performs ongoing analyses of all benefit programs. Recommends benefit changes and evaluates cost impacts. Communicates with employees regarding accurate delivery of benefits. Conducts open enrollment and participant information programs. Prepares pension application data for the Retirement Board. Advises and works with City employees, retirees, officials, and consultants relating to benefit and pension matters. Maintains healthcare benefit, pension, and other records. Prepares and submits reports to City, State, and Federal agencies as required. Coordinates with Third Party Administrator for healthcare claims adjudication, enrollment, and customer service functions. Manages Flexible Spending Account program. Manages Medicare Data Match and Retiree Drug Subsidy programs. Develops budgets for various plans.

Additional Duties: Participates in ongoing professional education and training. Reviews proposed benefit legislation and assesses impact on programs. Organizes and maintains pension and medical records pertaining to employees and retirees.

Supervised By: Receives general supervision from the Director of Personnel and Labor Relations.

Required Knowledge, Skills and Abilities: Knowledge of the administration of health, dental, life, pension programs and flexible spending accounts. Ability to provide strategic direction and management of benefit programs. Assists in the analysis of Human Resource issues for collective bargaining. Ability to read and interpret union contracts and other documents to ascertain what healthcare and pension benefits are provided. Ability to clearly and concisely answer all questions relating to healthcare benefits and pension plans. Ability to maintain an effective records system. Ability to prepare necessary reports and correspondence relating to the activity. Ability to communicate both orally and in writing.

Minimum Requirements: A Bachelors degree in Business Administration, Public Administration, Healthcare Administration or some closely related field and three years experience in the administration and operation of benefit plans which shall include both pension and retirement plans. A Master's degree is preferred.

License or Certificate: Certified Employee Benefits Specialist (CEBS) designation preferred.

Note: The above description is illustrative of tasks and responsibilities. It is not all-inclusive of every task and responsibility. Incumbent would be required to attend relevant Board and Common Council Committee meetings which occur after normal work hours.

Proposed Ordinance Salary Range: \$76,600 - \$100,168

A Resolution Calling for a Ban on the Nontherapeutic Use of Antibiotics in
Livestock
Sponsored by David McCarthy

Whereas, eighty percent of the antibiotics sold in the United States are used in livestock production, and the Centers for Disease Control and Prevention has reported that livestock thereby become a reservoir of resistant pathogens and resistance mechanisms; and

Whereas, low doses of antibiotics are routinely fed to livestock for disease prevention in a practice known as “nontherapeutic use”; and

Whereas, “nontherapeutic use” creates ideal conditions for the development of antibiotic resistant bacteria; and

Whereas, antibiotic resistant bacteria on livestock operations are known to spread to retail meat, farmers and farmworkers, and rural environments; and

Whereas, antibiotic resistance in pathogens due to nontherapeutic use of antibiotics in livestock production has been a public health concern since the 1960s; and

Whereas, antibiotic resistant bacteria have been the cause of several foodborne illness outbreaks, including a 2011 outbreak of antibiotic resistant *Salmonella* in ground turkey that sickened 136 people, hospitalized 37, and killed one and lead to the third largest meat recall in the USDA’s records and a 2013 outbreak of antibiotic resistant *Salmonella* in chicken that sickened 416 people and hospitalized 162;

Whereas, the Centers for Disease Control and Prevention reported that at least two million Americans suffer from antibiotic resistant bacterial infections each year and twenty-three thousand Americans die from those infections; and

Whereas, the medical and social costs of antibiotic-resistance infections in just one hospital for one year have been estimated to be between \$13 million and \$18 million; and

Whereas, the federal government has limited nontherapeutic uses of two classes of antibiotics, but otherwise largely relied on voluntary guidance to attempt to reduce overuse of antibiotics in livestock production, despite regular acknowledgements that nontherapeutic use and the development of antibiotic resistant bacteria poses a significant public health threat; and

NOW, THEREFORE, BE IT RESOLVED, that we, the Common Council of the City of Norwalk, support a statewide and national ban on nontherapeutic uses of antibiotics in livestock production; and,

BE IT FURTHER RESOLVED, that the Common Council of the City of Norwalk will send a letter to our State Representatives, Congressional Representative and U.S. Senators calling for a ban on the nontherapeutic use of antibiotics in livestock agriculture