

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings

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I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting: July 25, 2023

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS:

REAPPOINTMENTS:

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

RESIGNATION AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS:

REAPPOINTMENTS:

B. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. PUBLIC SAFETY & GENERAL GOVERNMENT COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, and amendments thereto as may be necessary for the City of Norwalk to sell a Fire Department Rescue Boat on Public Surplus, a public auction website, at a starting bid of \$300,000.
2. Authorize the Mayor, Harry W. Rilling, to execute a Contract with Maggiore Construction, Inc. for the Meadow Street Fire Station (Station 5) bathroom renovation for a total not to exceed \$84,560.00.
Account No. 09243110 5777 C0673
3. Authorize the Fire Department to issue change orders on contract for a total not to exceed \$3,440.00.
Account No. 09243110 5777 C0673
4. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, and amendments thereto as may be necessary for the City of Norwalk to sell a Police Department RIB Response Vessel on Public Surplus, a public auction website, at a starting bid of \$10,000.
5. Authorize the Purchasing Agent to issue a purchase order to Colonial Municipal Automotive Group (CMG) for the purchase of ten 2023 Chevy Police package Utility vehicles under the Collective purchasing of the Greater Boston Police Council for an amount not to exceed \$453,000.
Account No. 09243010 5777 C0665
6. Authorize the Purchasing Agent to issue a purchase order to Colonial Municipal Automotive Group (CMG) for the purchase of one 2024 Chevrolet 3500 HD Utility crew cab pickup truck under the Collective purchasing of the Greater Boston Police Council for an amount not to exceed \$53,000.
Account No. 092430010 5777 C0665
7. Authorize the Purchasing Agent to issue a purchase order to Fleet Auto Supply, LLC for emergency lighting and up fit for ten police utility vehicles, and one Chevy Crew cab utility pickup for an amount not to exceed \$240,000.
Account No. 09243010 5777 C0665
8. Authorize the Mayor, Harry W. Rilling, to execute a three (3) year agreement with the option of two (2) one (1) year extensions with Everything Parking Inc dba Cross Safe for project 4280 for a total not to exceed \$388,000.
Account No. 013026 5258

B. PUBLIC WORKS COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute an Eighth Amendment to the August 28, 2007, Agreement for Professional Engineering Services between the City of Norwalk and A. DiCesare Associates, P.C., regarding the East Avenue Reconstruction Project, for an amount not to exceed \$65,000.00 in accordance with the attached scope of services dated July 24, 2023.
Account No. 09 24 4021 5777 C0471
09 23 4021 5777 C0816
09 24 4021 5777 C0816
09 23 4021 5777 C0818
2. Authorize the Purchasing Agent to issue an increase to the Sole Source Purchase Order to FLT Geosystems for the upgrade to the survey equipment for an amount not to exceed \$5,200.00.
Account No. 03 00 00 2602
3. Authorize the Mayor, Harry W. Rilling, to execute a Fourth Amendment to the original Agreement(s) with H.W. Lochner for Design and Coordination Services dated September 29, 2016, in connection with Walk Bridge Program (State Project Nos. 201-0176, 301-0188, 301- 0187, I 02-297, 301-180) for a total sum not to exceed \$265,656.46 -State's Share.
Account No. 09 18 4062 5799 C0613
09 22 4062 5799 C0613
09 23 4062 5799 C0613
09 24 4062 5799 C0613
100% State Reimbursable
4. Authorize the Mayor, Harry W. Rilling, to execute a Fifth Amendment to the Woodard & Curran Agreement dated August 12, 2019, to provide Professional Engineering Services for flood remediation at specific locations in accordance with Professional Services Task Order 23A dated July 10, 2023, for a sum not to exceed \$95,000.00.
Account No. 13 40 10 5796 APW06
09 24 4062 5777 C0361
5. Technical Correction of the Common Council Action of April 13, 2021, Item VII.C.5 and April 12, 2022, Item VII.C. I to add accounts designated for the Walk Bridge Program-0301- 0515NP Project, including the P.A.L., enclosed with this agenda whereby the City of Norwalk will transfer funds in the amounts of \$3,750,000.00 on May 30, 2021, \$1,875,000.00 on July 1, 2022 and \$1,875,000.00 on July 1, 2023, to fund the undergrounding of utility lines on East Ave from Fort Point Street to Olmstead Place to be performed by Conn DOT. Account No. 09 24 4021 5777 C0471.
Account No. 09 24 4021 5777 C0471
6. Authorize the Purchasing Agent to issue a purchase order to Alta Enterprises, LLC for the purchase of one (1) Vantage LIV9DX Cab Pickup for a sum not to exceed \$45,700.00.
Account No. 09 23 4031 5777 C0313

7. Technical Correction of the Common Council Action of October 11, 2022, Item VII.B.8 to add accounts designated for On-Call Surveying Services. Account No. 01 41 50 5585.

Account No. 09 21 4021 5777 C0302

09 22 4021 5777 C0302

09 21 4021 5777 C0315

09 22 4021 5777 C0315

09 23 4021 5777 C0315

09 21 6030 5777 C0365

09 22 6030 5777 C0365

09 23 6030 5777 C0365

09 21 4021 5777 C0318

09 22 4021 5777 C0318

09 20 4021 5777 C0643

09 21 4021 5777 C0643

09 22 4021 5 777 C0643

09 23 7100 5777 C0583

09 20 4021 5777 C0021

09 21 4021 5777 C0021

09 22 4021 5777 C0021

09 23 4021 5777 C0021

01 0 30 5258

01 41 50 5585

- 8a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement (Sole Source) with FGB Construction Company for Project STR2023-I Emergency Wall Street Retaining Wall and Sidewalk Abatement for a sum not to exceed \$159,820.00.

Account No. 09 23 4021 5777 C0617

09 24 4021 5777 C0617

- 8b. Authorize the Chief of Operations and Public Works, to execute Orders on Contract with FGB Construction Company for Project STR2023-I Emergency Wall Street Retaining Wall and Sidewalk Abatement for a sum not to exceed \$15,982.00.

Account No. 09 24 4021 5777 C0617

9. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Woods Men's and Boy's clothing for Project No. 4087 for a sum not to exceed \$25,000 for Fiscal Year 2023/24 with an option to extend for two (2) additional terms of one (1) year each.

Account No. 01 40 21 5276

10. Authorize the Mayor, Harry W. Rilling, to execute a license agreement in favor of the State of Connecticut, Department of Transportation, for installing and maintaining a guy wire within a 5' x 15' area at 10 Seaview Avenue.

C. COMMUNITY SERVICES COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute any and all documents or amendments as may be necessary to disburse the Community Impact Mini-Grant Program funding to support smaller nonprofits allocated to the Community Services Department in the amount of \$150,000. Account No. 012010-5A0620

D. LAND USE AND BUILDING MANAGEMENT

- 1a. Authorize the Purchasing Agent to issue a Purchase Order with Omni Data, LLC for security camera enhancements at BROOKSIDE, FOX RUN, KENDALL, MARVIN, NARAMAKE, ROWAYTON, SILVERMINE, SONO, WOLFPIT, BMHS schools for a total not to exceed \$261,451.70.
Account No. 0921/23/24 5010 5777 C0537
- 1b. Authorize to establish a contingency for additional services as may be required for a total not to exceed \$24,864.46.
Account No. 0924 5010 5777 C0537
2. Authorize the Purchasing Agent to issue a Purchase Order with Mutualink, Inc for emergency response system at all Norwalk Public Schools for a total not to exceed \$723,800.00.
Account No. 0921/23/24 5010 5777 C0537
3. Authorize the Purchasing Agent to issue a purchase order to Integrated System Services, LLC. for the Enhancement to School Security - Access Control Improvements at FOX RUN, MARVIN, NARAMAKE, NATHAN HALE, NECC, PONUS, ROTON, ROWAYTON, WEST ROCKS schools for a total not to exceed \$196,581.00.
Account No. 0921/23/245010-5777-C0537

VIII. RESOLUTIONS FROM COMMON COUNCIL

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

COMMON COUNCIL
NORWALK, CONNECTICUT

JULY 25, 2023
COMMON COUNCIL CHAMBERS AND
VIA ZOOM

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

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Mayor Rilling called the meeting to order at 7:33 p.m. and led the Assembly in reciting the Pledge of Allegiance.

I. ROLL CALL

Ms. Roundtree called the Roll:

Council at Large:	Mr. Gregory Burnett	Mr. Edwin Camacho
	Mr. Joshua Goldstein	Ms. Nora Niedzielski Eichner
	Ms. Barbara Smyth	

City of Norwalk
Common Council
July 25, 2023
Common Council Chambers and Via Zoom
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District A: Mr. David Heuvelman

District B: Ms. Diana Revolus Ms. Darlene Young

District C: Ms. Jenn McMurrer

District D:

District E: Mr. James Frayer Ms. Lisa Shanahan

At Roll Call there were eleven (11) Common Councilmembers present and four (4) absent (Ms. Ayers, Mr. Kydes, Ms. Alterman, and Mr. Meek).

A Quorum was present.

Also present were Mayor, Harry Rilling; Administrative Assistant, Zulma Roundtree and Corporation Counsel, Mario Coppola; Communications Director, Michelle Woods Matthews

II. ACCEPTANCE OF MINUTES

**** MS. REVOLUS MOVED TO APPROVE THE FOLLOWING MINUTES AS PRESENTED**

SPECIAL MEETING: JULY 6, 2023

**** MOTION PASSED WITH TWO ABSTENTIONS (MS. MCMURRER AND MS. SHANAHAN)**

**** MR. BURNETT MOVED TO APPROVE THE FOLLOWING MINUTES AS PRESENTED**

PUBLIC HEARING: JULY 10, 2023

**** MOTION PASSED UNANIMOUSLY**

**** MS. MCMURRER MOVED TO APPROVE THE FOLLOWING MINUTES AS PRESENTED**

REGULAR MEETING: JULY 11, 2023

**** MOTION PASSED UNANIMOUSLY**

III. PUBLIC PARTICIPATION

Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted. Speakers are Norwalk residents unless otherwise noted.

Mayor Rilling announced that the Ordinance on leaf blowing was not on this evening's agenda.

Mr. Ken Laline, Norwalk Board of Health spoke in support of the reappointment of Ms. D'Amore as the Director of Health.

Mayor Rilling read letters of support submitted by Mr. John McNeil and Ms. Terry Quell.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

There were no resignations or appointments announced this evening.

RESIGNATIONS:

APPOINTMENTS:

REAPPOINTMENTS:

**** MR. HEUVELMAN MOVED TO APPROVE THE FOLLOWING REAPPOINTMENT**

DEANNA D'AMORE, DIRECTOR OF HEALTH

Mr. Heuvelman, Mr. Goldstein, Mr. Burnett and Ms. Young spoke in support of the reappointment.

**** MOTION PASSED UNANIMOUSLY**

**** MS. SMYTH MOVED TO APPROVE THE FOLLOWING REAPPOINTMENT**

CHRISTOPHER MANNELLA, WATER POLLUTION CONTROL AUTHORITY

Ms. Smyth spoke in support of the reappointment.

**** MOTION PASSED UNANIMOUSLY**

MAYOR’S REMARKS:

Mayor Rilling noted that tax bills were sent last week and had a number of inaccuracies. He apologized to everyone who recently received an inaccurate tax bill due to the recent conversion to a new software system. The Tax Office is making corrections and hopes to send the rest of the bills out by Friday. Residents will then have 30 days to pay without penalty; anyone who already paid in excess will be reimbursed.

Mayor Rilling announced that due to the upcoming heat index, garbage collection will start at 6:00 a.m. for the remainder of this week.

The City of Norwalk is kicking off its first SONO Farmers Market at Ryan Park on July 30, 2023. For the second year in a row, the Recreation and Parks Department in partnership with SNEW has organized a series of free jazz concerts in SONO this summer. In addition, the Concerts will continue every Wednesday evening at Calf Pasture Beach.

Ms. Woods Mathews presented the City of Norwalk’s new official logo. The Common Council members reviewed the artwork. Mr. Camacho asked why the A was in the shape of a triangle. Ms. Woods Matthews explained that the logo is artwork. Mr. Tod Kallenback, Communications Consultant explained that the logo was a graphic design that was created to be unique to Norwalk.

Ms. Revolus asked about the other designs that were in the running. Mr. Kallenback said there were several designed presented, but this is the one that was chosen. Ms. Revolus noted this design was close to the “I Love NY” logo. Ms. Woods Matthews said the brand invites a broad audience and demonstrates that Norwalk is supportive and inviting. Ms. Revolus said she would like to see something more unique to Norwalk.

Ms. Smyth asked who was on the Committee that chose this logo. Ms. Woods Matthews said the Committee dates back to 2021. It was put together by the City’s Economic and Community Department. Ms. Smyth asked if the logo went through a committee and a public vote. Mr. Kallenback said it did not. Mr. Heuvelman asked if this was ever discussed at any committee meeting of the Common Council. Ms. Woods Matthews said it was not.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

RESIGNATION AND APPOINTMENTS

There were no resignations or appointments announced this evening.

RESIGNATIONS:

City of Norwalk
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APPOINTMENTS:

REAPPOINTMENTS:

B. CONSENT CALENDAR:

Mr. Burnett announced that he would be reading this evening's Consent Calendar.

**** MR. BURNETT MOVED TO APPROVE THE FOLLOWING CONSENT CALENDAR:**

VII.A.1, VII.A.2, VII.A.3, VII.A.4, VII.A.5, VII.A.6, VII.B.1, VII.C.1, VII.C.2

VII. COMMON COUNCIL COMMITTEES

A. FINANCE AND CLAIMS COMMITTEE

1. CLAIMS COMMITTEE: JULY 2023 ACCEPTED

2. NARRATIVE ON TAX COLLECTIONS DATED JULY 2023 – RECEIVE REPORT AND DISCUSS.

3. MONTHLY TAX COLLECTOR'S REPORTS DATED JUNE 2023– RECEIVE REPORT AND DISCUSS.

4. AUTHORIZE THE PURCHASING AGENT TO ISSUE PURCHASE ORDERS TO WHALLEY COMPUTER ASSOCIATES, FOR THE SUPPLY OF 1200 HP CHROMEBOOKS, AN AMOUNT NOT TO EXCEED \$362,400, ACCOUNT NO. 09245010-5777-C0112 (BUDGETED 2023/2024 IT CAPITAL ITEM).

5. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO TOTAL COMMUNICATION, IN AN AMOUNT NOT TO EXCEED \$126,679.45 FOR PURCHASE PURE STORAGE FLASH ARRAY WITH 36 MONTHS 24/7 SUPPORT AND STORAGE INSTALLATION. PURE STATE CONTRACT PRICING APPLIED: CONTRACT #20PSX0108A. ACCOUNT NO. 09241370 5777 C0375

6. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO SCHNEIDER ELECTRIC, IN AN AMOUNT NOT TO EXCEED \$37,063.00 FOR UPS BATTERY REPLACEMENT FOR DATA CENTER. ACCOUNT NO. 09231370 5777 C0375

B. RECREATION, PARKS & CULTURAL AFFAIRS COMMITTEE

1. AUTHORIZE THE MAYOR HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH THE LOCKWOOD-MATHEWS MANSION MUSEUM FOR THE USE OF MATHEWS PARK AND IMMEDIATE SURROUNDING GROUNDS FOR THEIR OLD-FASHIONED FLEA MARKET EVENT TO BEHELD ON SUNDAY, AUGUST 27, 2023, FROM 10:00 AM TO 4:00 PM. SET-UP TIME 7:00 AM WITH TEAR-DOWN BY 6:00 PM. APPROXIMATELY 2,500 PEOPLE.

C. COMMUNITY SERVICES COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS, OR AMENDMENTS NEEDED TO APPLY FOR AND RECEIVE PER CAPITA GRANT IN AID FUNDING FROM THE CT DEPARTMENT OF PUBLIC HEALTH IN THE AMOUNT OF \$176,004.42 FOR THE PERIOD JULY 1, 2023 – JUNE 30, 2024.

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS, OR AMENDMENTS WITH SACRED HEART UNIVERSITY AS MAY BE NECESSARY TO ALLOW FOR STUDENTS IN THE UNIVERSITY'S GRADUATE AND UNDERGRADUATE PROGRAMS TO BE PLACED AT THE NORWALK HEALTH DEPARTMENT FOR INTERNSHIPS AND STUDENT LEARNING OPPORTUNITIES.

**** MOTION PASSED UNANIMOUSLY**

COMMON COUNCIL COMMITTEES

B. RECREATION, PARKS & CULTURAL AFFAIRS COMMITTEE

Due to a potential conflict of interest, Ms. McMurrer recused herself and left the Common Council Chambers.

**** MS. YOUNG MOVED TO AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO M. O'BRIEN & SONS IN AN AMOUNT NOT TO EXCEED \$87,377.04 FOR THE SOLE SOURCE PURCHASE A NEW PLAYGROUND FOR MARVIN SCHOOL, FROM ACCOUNTS # 0921/22/23-6030-5777-C0364, OFF THE MHEC MC15-B14 STATE CONTRACT.**

Mr. Robert Stowers and Mr. Ken Hughes, Recreation and Parks Department were present.

Mr. Stowers explained their mission is to provide clean, safe open space and since his arrival they have made improvements to the safety of the playgrounds. Mr. Hughes said that in 2017, they replaced the playground at the rear of Marvin School. This playground is going on 16 years old and needs replacement. He added that Marvin School is unique because it is also used by the Summer Camp.

**** MOTION PASSED UNANIMOUSLY**

Ms. McMurrer returned to the Common Council Chambers.

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

**** MR. BURNETT MOVED TO GO INTO EXECUTIVE SESSION AT 8:18 P.M. FOR THE PURPOSE OF DISCUSSING THE FOLLOWING ITEM**

1. POTENTIAL ACQUISITION OF REAL PROPERTY AND/OR DISCUSSION OF ATTORNEY CLIENT PRIVILEGED COMMUNICATIONS, CONN. GEN. STAT. §§ 1-200 (6) (D) AND (E), AND 1-210(B)(10) EXECUTIVE SESSION

**** MOTION PASSED UNANIMOUSLY**

The public was excused.

The members of the Common Council came out of Executive Session at 9:45 p.m. During Executive Session, no motions were made and no votes were taken.

VIII. RESOLUTIONS FROM COMMON COUNCIL

There were no resolutions from Common Council members this evening.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were no motions postponed to a specific date this evening.

X. SUSPENSION OF RULES

There were no suspension of the rules this evening.

XI. ADJOURNMENT

**** MS. REVOLUS MOVED TO ADJOURN**
**** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 9:45 p.m.

ATTEST: _____
Zulma Roundtree, Administrative Assistant

MEMO



To: Common Council, Public Safety and General Government Committee

From: Assistant Chief Mark Conte

RE: Common Council Authorizations

DATE: March 22, 2022

1. Authorize, the Mayor Harry W. Rilling, to execute a Contract with Maggiore Construction, Inc. for the Meadow Street Fire Station (Station 5) bathroom renovation for a total not to exceed \$84,560.00. Acct. # 09243110-5777-C0673
2. Authorize the Fire Department to issue change orders on Contract for a total not to exceed \$3,440.00. Acct. # 09243110-5777-C0673

Background:

The current conditions do not allow for adequate privacy for all our members. The renovation will provide two private stalls, one including a changing are, and one private shower/changing area for the three on-duty firefighters. An upgraded bathroom ventilation system is also included in the renovation.

CITY OF NORWALK
PURCHASING DEPARTMENT
BIDDER'S INFORMATION AND ACKNOWLEDGMENT FORM

Maggiore Construction Inc
Bidder's Name

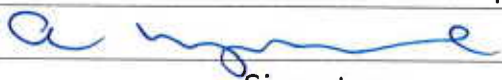
5 Erversley Ave Suite #1
Street Address

Norwalk	CT	06851
City	State	Zip

Business Telephone: (203) 853-0042

Email Address: info@maggioreconstruction.com
--

Anthony Maggiore - President
Printed Name and Title of Individual Submitting Bid

The undersigned acknowledges that the terms, conditions and specifications of this bid are understood and unconditionally accepted.	
	6-28-23
Signature	Date

CITY OF NORWALK
PURCHASING DEPARTMENT

Exceptions: Note any vendor(s) responding to this proposal shall indicate any/all exceptions (if any) taken to language in this proposal. Exceptions must be declared below in order to be considered by the City:

The specialty items including bathroom cabinetry, granite Vanity top, Bathroom partitions may have long lead times. Upon completion and acceptance of submittals we will provide delivery dates for these items and a subsequent completion date.

The toilet partitions are the same material that we used in Fine Station #1 - Black Core Phenolic

**CITY OF NORWALK
PURCHASING DEPARTMENT**

1.1 RESPONSE FORM

Vendor Name - Maggiore Construction Inc		
Address - 5 Eversley Ave Suite #1 Norwalk Ct 06851		
Phone (203) 853-0042	Fax (203) 853-9262	info@maggiore Email - Construction.com
Manager - Anthony Maggiore		Fed ID# 06-1014806

The undersigned hereby declares that he has or they have carefully examined the plans, specifications and project site and has satisfied himself as to all the quantities and conditions, and understands that in signing this proposal he waives all right to plead any misunderstanding regarding the same.

The undersigned further understands and agrees that he will furnish and provide all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to carry out the contract and to accept in full compensation therefore the amount of the contract as agreed to by the Contractor and the City.

The undersigned further agrees, in case of variations of quantities from those shown or specified, the following unit prices will be used in adjusting the contract price. If quantities are authorized by the City, the following amount will be added to the contract as required. Unless otherwise noted, each UNIT PRICE shall include all equipment, tools, labor, permits, fees, etc., incidental to the installation and completion of the work involved.

It is further understood and agreed that all the information included in, and attached to, or required by the Request for Bid shall become public record upon delivery to the City.

1. The following unit prices shall apply to this project:

Total Lump Sum Bid	\$ 84,560
Total Lump Sum Bid in Words	Eighty Four Thousand Five Hundred Sixty Dollars

CITY OF NORWALK PURCHASING DEPARTMENT

2.

Bid Security in the form of a (check one) is attached.		Bond	☒	Certified Check ^{8,000} Copy attached
Cost for performance bond <u>included in lump sum</u>		^{3.5%} \$ 2800.00		^{8350.00} per thousand dollars

Submitted by:

Print Name of Authorized Agent of Company	Anthony Maggione - President
Signature of Authorized Agent of Company	
Date ⁶⁻²⁸⁻²³	⁶⁻²⁸⁻²³

The above signatory acknowledges receipt of the following addenda issued during the bidding period and understands that they are a part of the bidding documents (if applicable):

Addendum # ¹	^{1-3p}	Dated	⁶⁻²⁴⁻²³	Addendum #		Dated	
Addendum #		Dated		Addendum #		Dated	
Addendum #		Dated		Addendum #		Dated	

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH HEAT SENSITIVE INK HAND ICON AND MICROPRINTED BORDER


Fairfield County Bank
150 Danbury Road • Ridgefield, CT 06877
877.431.7431 • www.fairfieldcountybank.com

Official Check

68383

51-7227 / 2211

June 27, 2023

Pay to the

Order of:

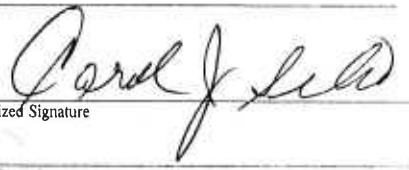
CITY OF NORWALK, CT

\$8,000.00

Eight Thousand and 00/100*****

Memo NFD #5 BOND




Authorized Signature

Authorized Signature

Two signatures required if over \$10,000.00

⑈068383⑈ ⑆221172270⑆ 509000994⑈

CITY OF NORWALK PURCHASING DEPARTMENT

1.2 STATEMENT OF BIDDERS QUALIFICATIONS

Please answer the following questions regarding your company's past performance. Failure to reply to this instruction may be regarded as justification for rejecting a bid.

1.	Number of years in business:	43 years	
2.	Number of personnel employed:	Part Time	Full Time
		2	3

3. List projects of this type/size your firm has completed within the last three (3) years:

Project	Date	Contact Person	Phone No.
Rolling Ridge Condo	2019	Patsy Gill Gill & Gill Arch	(203) 831-8808
Norwalk Fire Station #1	2022	Assist. Chief Mark Conti	(203) 943-6470
Tony's Welding Shop	2021	Fred Groen	(203) 809-8558

4. **SUBCONTRACTORS:** If subcontractors are to be used, please list firm name, address, name of principal, and phone number below or on a separate sheet. Also, indicate the portion or section of work a subcontractor will be performing.

COMPANY NAME	ADDRESS	PRINCIPAL	PHONE	PORTION/SECTION OF WORK
Encon HVAC	1265 Woodend Rd Stratford Ct 06455	Brian Reilly	(203) 375-5228	HVAC
Derek Electric	35 Dickerson Rd Danbury Ct	Derek	(203) 858-2514	Electrical
Ct Restroom	40 South Street Danbury Ct 06810	Brandon McEwan	(203) 205-0170	Bath Partitions

CITY OF NORWALK PURCHASING DEPARTMENT

5. ORGANIZATIONAL STRUCTURE OF BIDDER (check which applies)	☐	general partnership
	☐	limited partnership
	☐	limited liability corporation
	☐	limited liability partnership,
	☐	corporation doing business under a trade name
	☐	individual doing business under a trade name
	☒	other (specify) <u>Sub Chapter S</u>

6. STATUS OF THE BUSINESS AND ITS CURRENT STANDING WITH THE SECRETARY OF STATE'S OFFICE; e.g., are all required filings current and in good standing or has the entity been withdrawn or canceled	<u>Connecticut corporations</u> - Will the Secretary of State be able to issue a Certificate of Good Standing within 30 days of the bid opening?	Yes ☒	No ☐
	<u>Out-of-State corporations</u> - Do you have a valid license to do business in the State of Connecticut? (Evidence in the form of a Certificate of Authority from the Connecticut Secretary of State will be required within 30 days of the bid opening.)	Yes ☐	No ☐

7. CT LICENSE/REGISTRATION NUMBER	<u>501992</u>
-----------------------------------	---------------

8. Is your local organization an affiliate of a parent company? If so, indicate the principal place of business of your company and the name of the agent for service if different from what has been indicated on the response form:				
Business Name	<u>N/A</u>			
Address				
City		State		Zip
Name of Agent				

NOTE: In the case of a Limited Liability Corporation or a Limited Liability Partnership a certified copy of the Articles of Organization **certified as valid and in effect as of the date of the bid opening** will be required within 30 days of the bid opening.

CITY OF NORWALK

PURCHASING DEPARTMENT

A listing of the corporate officers, in the case of a corporation; the general or managing partners, in the case of a partnership; or the managers and members in the case of either a limited liability partnership or company will be required within 30 days of the bid opening.

9. The awarded contractor may be required to submit one copy of the following information relative to its company's financial statements prior to contract signing. This information must represent the current circumstance which surrounds the financial position of the bidding organization. Note: This information will be kept confidential if provided in a separate envelop from your bid pricing.

All information should be supported with appropriate audited financials.

- a. Book Value (Total Assets (-) Total Liabilities)
- b. Working Capital (Current Assets (-) Current Liabilities)
- c. Current Ratio (Current Assets/Current Liabilities)
- d. Debt to Equity Ratio (Long Term Debt/Shareholder's Equity)
- e. Return on Assets (Net Income/Total Assets)
- f. Return on Equity (Net Income/Shareholder's Equity)
- g. Return on Invested Capital (Net Income/Long Term Debt + Shareholders' Equity)

All responses to this questionnaire are understood to be proprietary to the vendor, and will be considered confidential. Additional information may be requested subsequent to your responding to this bid request.

10. Identify your businesses' supplier diversity classification and provide certification:

DIVERSITY CLASSIFICATION	CHECK ALL THAT APPLY
Women Business Enterprise (WBE)	
Minority Business Enterprise (MBE)	
Disadvantage Business Enterprise (DBE)	
Veteran-owned Small Business (VOSB)	
Small Business (SBE)	
Other (please explain)	

CITY OF NORWALK PURCHASING DEPARTMENT

1.3 CITY OF NORWALK VENDOR RECORDS

If you have not done business with the City of Norwalk as a vendor, your business information needs updating or your vendor record has not been updated over three (3) years. Please complete and include the latest Internal Revenue Service (IRS) W-9 Form with your submission. Here is the URL to the IRS website: <https://www.irs.gov/forms-pubs/about-form-w-9>

1.4 INSURANCE

Insurance Agency Name: <i>Contractor's Edge</i>	Tel: <i>(949)</i> <i>427-9449</i>
Agency Address: <i>1950 West Corporate Way #1</i> <i>Anaheim Ca 92801</i>	Email: <i>mpiesere@</i> <i>Vantreo.com</i>

1.5 CITY OF NORWALK VENDOR QUESTIONNAIRE – IT INFORMATION SECURITY

City of Norwalk Vendor Questionnaire

IT Information Security

Rev 8.4.22

1. **Third-Party Contact Information** (please provide the POC for follow-up questions to this questionnaire):
Vendor Name, Address, Point-of-Contact Name, Phone Number and Email

N/A

2. **Description of Services/Products:** Please provide a detailed description of services/products your organization aims to provide to the City?

N/A

3. **System and Equipment Access:** Will your organization use your own systems and equipment to perform the services, or will your organization need access to the City's systems, equipment and network? (Yes or No, If Yes, please explain)

YES ☐

NO ☒

4. **Description of Data:** Are you using data from the City in order provide the services/product to the City (Yes or No, if Yes proceed to 3.1)

a. What data is needed to provide the services/products to the City?

Example: Name, Social Security Number, Trade Information, Source Code, Payroll or Accounts Payable data, student or patient data, Law Enforcement data, any Personally Identifiable Information (PII), etc.

YES ☐

NO ☒

If your answers to Questions 3 and 4 are BOTH “NO”, thank you for completing the IT Information Security Questionnaire.

If one or both questions are “YES”, please complete the remaining questions.

5. **Office Locations:** How many office locations does your organization have? *Please include the locations of your organization.*

5 Erversley Avenue Suite #1
Norwalk Ct 06851

6. **Data Center Locations:** How many data centers does your organization utilize to provide services/products to the City? *Please include the locations of the data centers utilized by your organization.*

1 - 5 Erversley Avenue Suite #1
Norwalk Ct. 06851

7. **Business Entity:** What is your business entity type?

**Example: Sole Proprietorship, Partnership, C Corporation, S Corporation, Limited Liability Corporation (LLC), Limited Liability Partnership (LLP)*

SubChapter S

8. **How many employees and contingent workers do you have in your organization?**

1-10 ☒ 10-50 ☐ 50-100 ☐ 100-500 ☐ 500-1000 ☐ 1000 or more ☐

9. **Physical Access:** Does your organization need to be onsite or offsite to provide services/products to the City?

YES ☐ NO ☒

10. **Access to Data:** How is your organization accessing City data?

**Example: Is the data supposed to be sent to your organization via email or will the data need to be uploaded to an application?*

**Note: For third-parties that are providing an application to perform the services, please specify whether the application will be an internally hosted solution, cloud-based solution (i.e. SaaS, IaaS, PaaS), or a traditional web-based application (i.e. eBay, WebEx, online banking application)*

e-mail

11. **Data Storage:** Does your organization outsource data storage or does your organization utilize its own databases to store data? Does your organization store data outside of the United States?

YES ☐

NO ☒

N/A

12. **Segregation of Data:** Does your organization's database structure allow segregation of sensitive client data?

YES ☐

NO ☒

N/A

13. **Independent Attestations:** Does your organization have independent attestations such as (i.e. ISO 27001, SSAE-18 SOC-1, SOC-2, PCI- DSS, ISO 9001)?

N/A

14. Information Security

a. Does your organization have written information security policies and procedures (WISP)?

YES ☐ NO ☐

b. How often are the information security policies and procedures reviewed and updated?

N/A

c. Who in the organization is responsible for reviewing and updating the information security policies and procedures?

N/A

d. Does your organization have privacy policies and procedures?

YES ☐ NO ☐

N/A

e. How often are the privacy policies and procedures updated?

N/A

f. Who in the organization is responsible for reviewing and updating the privacy policies and procedures?

N/A

g. What methods of encryption are utilized for data at rest and in transit?

N/A

h. Are the encryption methods utilized FIPS 140-2 approved?

YES ☐ NO ☐

N/A

i. Does your organization utilize firewalls to filter incoming data and information from the internet into your company network?

YES ☐ NO ☐

N/A

j. Does your organization perform penetration testing at least once per year to determine if unauthorized access to the computer network and malicious activity is possible externally?

YES ☐ NO ☐

N/A

k. Does your organization perform vulnerability testing at least once per year in order to identify vulnerabilities within the internal network?

YES ☐ NO ☐

N/A

l. Does your organization perform background checks on employees and contingent workers prior to onboarding them? Describe the nature of these background checks (i.e., criminal, credit, international, etc.).

YES ☐ NO ☐

N/A

m. Does your organization utilize multi-factor authentication?

YES ☐ NO ☐

N/A

n. Does your organization utilize scan cards or biometric scans to grant employees and contingent workers access to the building and data centers where data is stored?

YES ☐ NO ☐

N/A

o. If offering a technology product, does the organization utilize software development life cycle (SDLC) or Agile to build and maintain technological product?

YES ☐ NO ☐

N/A

p. Does the technological product undergo information security testing and quality assurance testing prior to deployment?

YES ☐ NO ☐

N/A

q. Does the Vendor provide annual Cybersecurity Awareness training to their employee?

YES ☐ NO ☐

N/A

r. Does the Vendor provide annual phishing simulations for their employee?

YES ☐ NO ☐

N/A

s. Have users been educated on how to report suspected security violations or vulnerabilities?

YES ☐ NO ☐

N/A

t. Does the Vendor have an employee identified as the Chief Information Security Officer?

YES ☐ NO ☐

John Lloyd - Head of IT

u. Are all the Vendor laptops encrypted?

YES ☐ NO ☐

N/A

v. Are all Vendor computers (workstations, notebooks) required to join the Company's domain and receive Group Policies?

YES ☐ NO ☐

N/A

w. Does the Vendor meet the NIST 800-63 password guidelines?

YES ☐ NO ☐

N/A

15. Risk Management

- a. Does your organization have an enterprise risk management framework implemented at your organization?
YES ☐ NO ☐

N/A

- b. Does your organization have documented enterprise risk management policies and procedures?
YES ☐ NO ☐

N/A

- c. Who in the organization is responsible for reviewing the enterprise risk management policies and procedures?

N/A

- d. Does your organization utilize an outside third-party to provide services/products to the client?
YES ☐ NO ☐

N/A

- e. Does your organization have a third-party risk management program (TPRM)?
YES ☐ NO ☐

N/A

f. Does your organization include right-to audit clauses in contracts with third parties?

YES ☐ NO ☐

N/A

g. Does your organization have a certificate of insurance (COI)? *Please attach a copy of your COI.*

YES ☒ NO ☐

Attached - next page

Business Continuity/Disaster Recovery

a. Does your organization have a business continuity plan?

YES ☐ NO ☐

N/A

b. How often is the business continuity plan updated?

N/A

c. Does your organization conduct business continuity tests once per year?

YES ☐ NO ☐

N/A



MAGGCON-01

CEATON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/22/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure of California LLC DBA: Contractor's Edge Insurance Services Powered by VANTREO Insurance Brokerage San Clemente, CA 92672	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL: ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A : Evanston Insurance Company INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	FAX (A/C, No): NAIC # 35378
INSURED Maggiore Construction Inc 5 Eversley Avenue Norwalk, CT 06851		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A X	COMMERCIAL GENERAL LIABILITY					
	CLAIMS-MADE X OCCUR		3AA668826	4/29/2023	4/29/2024	EACH OCCURRENCE \$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
						MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					
	X POLICY PROJECT LOC					
	OTHER:					
	AUTOMOBILE LIABILITY					
	ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$
	HIRED AUTOS ONLY NON-OWNED AUTOS ONLY					BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB OCCUR					EACH OCCURRENCE \$
	EXCESS LIAB CLAIMS-MADE					AGGREGATE \$
	DED RETENTION \$					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y / N				PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Norwalk
125 East Avenue
Norwalk, CT 06851

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/22/2023

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PRODUCER

Tuttle Insurance Group, LLC
19 New Haven Rd

Seymour

CT 06483

INSURED

Maggiore Construction Inc
5 Eversley Ave

Norwalk

CT 06851-5821

CONTACT

NAME: Shannon Spies

PHONE (A/C, No, Ext): (203) 888-4373

FAX (A/C, No):

E-MAIL ADDRESS: shannon@tuttleinsure.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: ALLSTATE INS CO

19232

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY					
	☐ CLAIMS-MADE ☐ OCCUR					EACH OCCURRENCE \$
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
						MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
						GENERAL AGGREGATE \$
						PRODUCTS - COMPIOP AGG \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					\$
	☐ POLICY ☐ PRO-JECT ☐ LOC					\$
	OTHER:					\$
	AUTOMOBILE LIABILITY					
	ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	OWNED AUTOS ONLY					BODILY INJURY (Per person) \$
	HIRED AUTOS ONLY					BODILY INJURY (Per accident) \$
	☒ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY		648978129	02/21/2023	02/21/2024	PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
	☐ OCCUR ☐ CLAIMS-MADE					\$
	DED RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					PER STATUTE OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A			E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Norwalk

125 East Avenue

Norwalk CT 06851

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Shannon Spies



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/22/2023

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PRODUCER

Automatic Data Processing Insurance Agency, Inc.

1 Adp Boulevard

Roseland

NJ 07068

INSURED

Maggiore Construction Inc

5 Eversley Ave

Norwalk

CT 068515821

CONTACT

NAME: Automatic Data Processing Insurance Agency, Inc.

PHONE

(A/C, No, Ext):

1-800-524-7024

FAX

(A/C, No):

E-MAIL

ADDRESS:

INSURER(S) AFFORDING COVERAGE**INSURER A:** Trumbull Insurance Company**INSURER B:****INSURER C:****INSURER D:****INSURER E:****INSURER F:****NAIC #**

27120

COVERAGES**CERTIFICATE NUMBER:** 3024604**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY					
	☐ CLAIMS-MADE ☐ OCCUR					EACH OCCURRENCE \$
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
						MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$
	☐ POLICY ☐ PRO-JECT ☐ LOC					PRODUCTS - COMP/OP AGG \$
	OTHER:					\$
	AUTOMOBILE LIABILITY					
	ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$
	OWNED AUTOS ONLY	SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	HIRED AUTOS ONLY	NON-OWNED AUTOS ONLY				BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB	OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	CLAIMS-MADE				AGGREGATE \$
	DED RETENTION \$					\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N				☒ PER STATUTE ☐ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ N ☐ A ☐ N	76WEGAR3EYG	02/08/2023	02/08/2024	E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Norwalk

125 East Ave

Norwalk

CT 06851

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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d. Does your organization have a disaster recovery plan?

YES ☐ NO ☒

N/A

e. How often is the disaster recovery plan updated?

N/A

f. Does your organization conduct disaster recovery tests once per year?

YES ☐ NO ☒

N/A

g. Does your organization have business continuity and/or disaster recovery sites?

YES ☐ NO ☒

N/A

h. Are the business continuity/disaster recovery sites located in the United States or outside the United States? *Please include the locations of business continuity/disaster recovery sites?*

YES ☐ NO ☒

N/A

Memo

To: Common Council, Health and Public Safety Committee

From: Chief James Walsh

Date: July 13, 2023

Re: Common Council Authorizations

The Police Department has received funding for new marked police utility vehicles in the 2023/2024 Capital Budget. The purchase is within City purchasing guidelines as the vehicles are under state contract pricing. The quote from CMG (Colonial Motor Group) is for ten (10) Chevy Police package Utility vehicles. The per unit price is \$45,214.90 for a total of \$ 452,149.70. This is an annual purchase to maintain the safety, readiness, and dependability of our fleet.

The Police Department is also requesting to purchase a utility pickup truck. The current pickup in our fleet lacks the proper towing capability for two of our police vessels which weigh more than the towing capacity of our current truck. The purchase of this truck will allow us to not rely on outside vendors to haul and tow two of our vessels during seasonal storage, and when maintenance is required. This vehicle will also allow us to tow the trailer for our Emergency Services Unit S.C.U.B.A team which contains equipment for underwater search and rescue capabilities. The truck will also be utilized for the towing and hauling of variable message signs, radar, and traffic enforcement trailers. The purchase is within City purchasing guidelines as the vehicle is under state pricing. The quote from CMG (Colonial Motor Group) is for one (1) 2024 Chevrolet 3500 HD utility Crew cab pickup truck. The price is \$52,800.00.

The Purchasing department submitted an RFP for the up-fit of our police utility vehicles in 2022. The committee reviewed and interviewed three vendors and selected Fleet Auto which had the lowest-priced submission. At that time, we entered a three-year agreement with Fleet Auto with two optional one-year renewals.

1. Authorize the purchasing agent, Sharon Connors to issue a purchase order to Colonial Municipal Automotive Group (CMG) for the purchase of ten 2023 Chevy Police package Utility vehicles under the Collective purchasing of the Greater Boston Police Council for an amount not to exceed \$453,000. Account # 09243010 5777.

2. Authorize the purchasing agent, Sharon Connors to issue a purchase order to Colonial Municipal Automotive Group (CMG) for the purchase of one 2024 Chevrolet 3500 HD Utility crew cab pickup truck under the Collective purchasing of the Greater Boston Police Council for an amount not to exceed \$53,000. Account # 092430010 5777
3. Authorize the purchasing agent, Sharon Connors to issue a purchase order to Fleet Auto Supply, LLC for emergency lighting and up fit for ten Police utility vehicles, and one Chevy Crew cab utility pickup for an amount not to exceed \$240, 000. Account # 09243010-5777.

Memo

To: Common Council, Health and Public Safety Committee

From: Chief James Walsh

Date: July 14, 2023

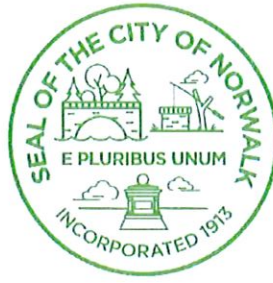
Re: Common Council Authorizations

The Police Department has received funding for the privatization of the City of Norwalk School crossing guard program in the 2023/ 2024 Operating Budget. The current school crossing guard program is managed by the Community Services Division of the Norwalk Police Department. The Lieutenant of Community Services is responsible for hiring, staffing, training, equipping, and the daily management of vacancies caused by sickouts and resignations. Currently, there are 26 crossing guard positions for the daily morning and afternoon school arrivals and departures. Several vacancies occur daily causing uniformed sworn patrol officers to be taken off of regular patrol duties to cover these posts. A majority of these occur at the changing of shifts and lead to overtime costs to cover payroll overages.

The privatization to a professional School Crossing Company will alleviate the responsibilities and management of the guard program from the Police Department to the selected company. It will also prevent officers from being reassigned from patrol duties to cover vacant crossing guard locations that occur daily. The RFP submitted by purchasing required that all of the above responsibilities, and daily management of replacements be covered by the company selected.

The Purchasing department submitted an RFP for a company for the Management of our School Crossing Guard program. The committee reviewed and interviewed three vendors and selected Everything Parking INC dba Cross Safe Incorporated. The proposal is to enter a (3) year agreement with the option of two (2) one (1) year extensions.

- a. Authorize Mayor Harry W. Rilling, to execute a three (3) year agreement with the option of two (2) one (1) year extensions with Everything Parking Inc dba Cross Safe for project 4280 for a total not to exceed \$388,000 Account # 013026 5258



Contract Staff Summary

Department/Staff Contact	Public Works / Vanessa Valadares
Common Council Committee	Public Works Committee
Date Approved by Committee	<i>August 1, 2023</i>
Purpose/Scope	Eighth Amendment to the August 28, 2007 Agreement for Professional Engineering Services regarding the East Avenue Reconstruction Project, in accordance with the attached scope of services dated July 24, 2023.
Vendor (Indicate if new or existing vendor)	A. DiCesare Associates, P.C.,
Term of Contract	ongoing
Method of Procurement (Indicate if sole source)	
Cost of Contract	\$65,000.00
Funding Source/Account Number	09 24 4021 5777 C0471 09 23 4021 5777 C0816 09 24 4021 5777 C0816 09 23 4021 5777 C0818
Additional Information/Other Details	

A. DiCesare Associates, P.C.
690 Clinton Avenue, Bridgeport, Connecticut 06604
*phone: 203-696-0444 * website: www.adicesarepc.com*

July 24, 2023

City of Norwalk
Department of Public Works
125 East Avenue, City Hall
Norwalk, Connecticut 06856-0798

Attn: Mrs. Vanessa Valadares, P.E.
Chief of Operations & Public Works

Re: TMP Improvements along East Avenue, Cemetery Street, and Gregory Boulevard
Design, Bid, Build
ADA File No. 207023.8

Dear Mrs. Valadares:

Transmitted herewith is our Scope of Work & Cost Proposal to perform services in connection with the above referenced project. We hope and trust the supporting documentation is adequate and appropriate.

Should there be any questions or need for additional information, please do not hesitate to contact me.

Very truly yours,
The Office of
A.DiCesare Associates, P.C.



Arthur DiCesare, P.E.
Engineer-in-Charge

Scope of Work -Supplemental Services-Addendum No. 8

✓ General Description

During the design process of the WALK PROGRAM, the City of Norwalk's Transportation, Mobility, and Parking (TMP) Unit evaluated a portion of the East Avenue Roadway Improvements Project (Project No. 102-297), as part of the City's Community Connectivity Initiative. The improvements incorporated in the conceptual designs, are aligned with the overall goals outlined in the East Norwalk Transit Oriented Development (TOD) Plan approved in 2021.

Initially, the improvements planned to support the TOD Plan was to be a part of the overall WALK "design – build" PROGRAM. Subsequently, it has be determined that a standalone "design-bid-build" procurement would be used to accomplish the goals of the TOD Plan. As such the procurement will be via a "biddable" set of Plans and Specifications to be advertised by the Connecticut Department of Transportation (CTDOT).

Specifically, the "Project Limits" under consideration are defined as:

- East Avenue, south of Winfield Street to Van Zan Street
- Cemetery Street from East Avenue to Gregory Boulevard
- Gregory Boulevard (north of Cemetery Street, to south of Winfield Street)

Proposed revisions to the Project are as follows:

- Reshape the traffic island, south of Winfield / north of Roger Square between Gregory Boulevard and East Avenue
- Reshape the traffic island at East Avenue & Cemetery Street, include sidewalks and ramps
- Reshape the traffic island at Cemetery Street & Gregory Boulevard, include sidewalks and ramps
- Modify the curb lines along East Avenue; Cemetery Street; Gregory Boulevard & Rowan Square; within the Project Limits
- Run vehicle turning templates at four key locations, Van Zant Street at East Avenue, Roger Square at East Avenue, Gregory Boulevard at East Avenue, and Roger Square at Emerson
- Realign Emerson Street
- Realign Roger Square
- Reverse one way traffic flow direction on Roger Square
- Relocate the Bus Stop along East Avenue
- Re-establish a roadway baseline along East Avenue; Cemetery Street; Gregory Boulevard
- Revise Pavement Markings within the Project Limits
- Per CT DOT approval, include 11ft travel lanes throughout the project limits with a 1ft shoulder width along new baseline of East Avenue, Cemetery Street, and Gregory Boulevard
- Include street trees where applicable within amenity areas
- Revise Roadway Cross Sections along East Avenue
- Develop Roadway Cross Sections along Cemetery Street & Gregory Boulevard

- Develop a continuous sidewalk & curbing around the East Norwalk Cemetery
- Include crosswalks within the Project Limits as directed by TMP!
- Include a bike lane within the Project Limits as directed by TMP
- Include bike crossing treatments, jug handles, as depicted within the concept plan

✓ **Scope of Work**

1. Project Design Revisions

Revise and Update Plans, Specifications, Cost Estimate, and other affected Project Documents to incorporate the above referenced changes. The following tasks will be performed under this scope of work:

- Revise Alignment Plans (HWY-06 & HWY-09)
- Revise Typical Roadway Sections along Project Limits (HWY-10 & HWY-11)
- Revise Roadway Plans along Project Limits (HWY-15 & HWY-18)
- Revise Curbing Tables (HWY-19)
- Revise Roadway Profile along East Avenue (HWY-24)
- Develop Roadway Profile along Cemetery Street (HWY-24A)
- Develop Roadway Profile along Gregory Boulevard (HWY-24B)
- Revise Roadway Drainage Plan & Profile along Gregory Boulevard (HWY-20, HWY-23, HWY-28 & HWY-29)
- Revise Roadway Cross Sections (HWY-31, HWY-32, HWY-33 & HWY-34)
- Develop Roadway Cross Sections along Cemetery Street (HWY-34A, HWY-34B & HWY-34C)
- Develop Roadway Cross Sections along Gregory Boulevard (HWY-34D, HWY-34E, HWY-34F, HWY-34G & HWY-34H)
- Revise Pavement Markings Plan along Project Limits (HWY-46 & HWY-49)
- Revise Quantities and Cost Estimate along Project Limits

This project will be designed in accordance with CTDOT and the Federal Highway Administration (FHWA) design standards, including CTDOT Standard Specifications for Roads, Bridges and Incidental Construction, Form 818 and any Supplementals thereto. The highway features, including roadway geometrics, will be designed in accordance with the latest edition of the CTDOT Highway Design Manual.

Contract documents will be prepared using English Units of measurement. All project tasks shall be completed, and submissions shall be made in accordance with the applicable portions of the CTDOT Consultant Design Administration Manual (CDAM), the Digital Project Development Manual (DPDM) and as modified by this Scope.

Specifically, it shall include:

- The final contract plan set consisting of digitally certified PDF files of the contract drawings organized into appropriate subsets. The PDF checker program will be run on the certified subsets and they shall pass with no errors.
- All incorporated comments from previous reviews into project documents and written responses to Pre-FDP review comments.
- The MicroStation CAD files used to create the subsets.
- Properly formatted Microsoft Word files for all special provisions.
- Design calculations, including software input and output.

- Estimated quantity computations.
- The proposal estimate completed using the AASHTO Trns*port© Estimator software.
- The Calendar Day Chart.

The proposal estimate shall be completed using the AASHTO Trns*port© Estimator software and shall be based on estimated quantities for each contract item and associated unit prices. The Final Plans for Review (FPFR) submittal shall be made with electronic files of the documents. PDF files of the plans and specifications shall be uploaded to COMPASS, with the proper file attributes, and review comments will be made and digitally responded to in a Bluebeam studio session in accordance with the DPDM. The Final Design Plans (FDP) submittal shall be a digital submittal performed in accordance with the DPDM.

2. Bidder Questions

ADA will review up to 15 bidder questions and provide draft answers to the CTDOT/City of Norwalk within 3 days. Answering Bidder questions, resulting from errors or omissions on the Bid documents will not be compensated.

3. Design Services During Construction

It is anticipated that ADA will provide Design Services During Construction, as well as Shop Drawing Review, for several assignments, namely:

- Advanced Utility Relocation along East Avenue
- East Avenue Roadway Improvements (Package F)
- TMP Improvements (Package E 1)

A.DICESARE ASSOCIATES, P.C.

Submitted by: 
Arthur DiCesare, P.E.

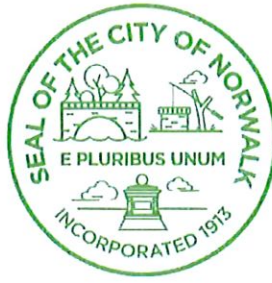
Date: July 24, 2023

CITY OF NORWALK

Concurred by:

Date:

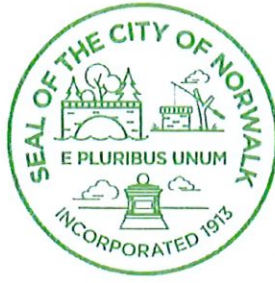
TMP Improvements along East Avenue, Cemetery Street, and Gregory Boulevard-ADD #8 in the City of Norwalk, CT						
TASK DESCRIPTION	Project Manager	Project Engineer	Senior Engineer	Engineer	Totals	
1. Project Design Revisions	8	32	32	16	88	
2. Bidder Questions	4	32			36	
3. Design Services During Construction	24	80	100	100	304	
TOTAL HOURS	36	144	132	116	428	
AVERAGE HOURLY RATES	\$115	\$70	\$55	\$45		
DIRECT LABOR	\$4,140	\$10,080	\$7,260	\$5,220		\$26,700
BURDEN, FRINGE & OVERHEAD (118%)	\$4,885	\$11,894	\$8,567	\$6,160		\$31,506
SUBTOTAL	\$9,025	\$21,974	\$15,827	\$11,380		\$58,206
PROFIT (10%)	\$903	\$2,197	\$1,583	\$1,138		\$5,821
TOTAL	\$9,928	\$24,172	\$17,409	\$12,518		\$64,027
TOTAL \$		64,027				
SAY \$		65,000				



Contract Staff Summary

Department/Staff Contact	Department of Public Works / Aaron Ho
Common Council Committee	Public Works Committee
Date Approved by Committee	<i>August 1, 2023</i>
Purpose/Scope	Technical Correction for the Surveying Equipment Upgrade
Vendor (Indicate if new or existing vendor)	Florida Level and Transit Geosystems
Term of Contract	
Method of Procurement (Indicate if sole source)	<i>Sole Source</i>
Cost of Contract	\$5,200.00
Funding Source/Account Number	03 00 00 2602
Additional Information/Other Details	

* QUOTE VALID FOR 30 DAYS *QUOTE IN US DOLLARS (\$)



Contract Staff Summary

Department/Staff Contact	Department of Public Works / Vanessa Valadares
Common Council Committee	Public Works Committee
Date Approved by Committee	<i>August 1, 2023</i>
Purpose/Scope	Utility Project No. 0301-0516 Walk Bridge Program / Fort Point Street
Vendor (Indicate if new or existing vendor)	H.W. Lochner
Term of Contract	
Method of Procurement (Indicate if sole source)	
Cost of Contract	\$265,656.46
Funding Source/Account Number	09 18 4062 5799 C0613 09 22 4062 5799 C0613 09 23 4062 5799 C0613 09 24 4062 5799 C0613 100% State Reimbursable
Additional Information/Other Details	



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546



June 9, 2023

Ms. Vanessa Valardes
Chief of Operations and Public Works
City of Norwalk Department of Public Works
125 East Avenue
Norwalk, Connecticut 06851

Dear Ms. Valardes:

Subject: Project Authorization Letter--Construction
Walk Bridge Program - Fort Point Street
City of Norwalk
State Project No. DOT0301-0516CN (Parent Pro. No. 0301-0176)
Federal Aid Project No. DNA
Master Agreement No. 02.03-03(11)

On April 13, 2016, the Department of Transportation (State) advised the City of Norwalk, Department of Public Works (Utility) that its facilities may be in conflict with the proposed construction.

In conformance with the General Statutes of Connecticut, the State's equitable share is 100 percent (100%) of the cost for readjustment, relocation, or removal of your facilities.

The Utility's construction estimate, dated April 14, 2023, in the amount of One Million Six Thousand Five Hundred Sixty-six Dollars and Forty-six Cents (\$1,006,566.46), of which the State's share is One Million Six Thousand Five Hundred Sixty-six Dollars and Forty-six Cents (\$1,006,566.46), is accepted and by reference made part of the Master Agreement between the State and the Utility, dated February 7, 2011.

The enclosed construction estimate provides for:

1. The Installations and Adjustments (Part A)--Work to be performed by the State for the Utility shall be in accordance with the utility plans. The cost of the work is Seven Hundred Forty Thousand Nine Hundred Ten Dollars and No Cents (\$740,910.00), of which the State's share is Seven Hundred Forty Thousand Nine Hundred Ten Dollars and No Cents (\$740,910.00).
2. The Installations and Adjustments (Part B)--Work to be performed by the Utility shall be in accordance with the utility informational plan sheet(s). The cost of the work is Two Hundred Sixty-five Thousand Six Hundred Fifty-six Dollars and Forty-six Cents (\$265,656.46), of which the State's share is Two Hundred Sixty-five Thousand Six Hundred Fifty-six Dollars and Forty-six Cents (\$265,656.46).

Enclosed is a purchase order to cover the reimbursable portion of the construction expenses. This cost shall not be exceeded without first obtaining written permission from the State.

The Utility shall not commence construction activities until written authorization is given from the District Engineer, Mr. Michael Mendick, District No. 5, 4 Brewery Street, New Haven, Connecticut 06511.

Very truly yours,

 Digitally signed by Rabih
M. Barakat, PE
Date: 2023.06.07
14:09:41-04'00'

Rabih M. Barakat, P.E.
Division Chief of Facilities and Transit
Bureau of Engineering and Construction

Enclosure
WPCA Complete Const. Est.
Purchase Order

WPCA Construction Cost Summary
Utility Project No. 0301-0516
Walk Bridge Program
Fort Point Street
Norwalk

Item	Total Cost	State Share	State Cost
Part A			
A. Sanitary Sewer Items	\$438,610.00	100%	\$438,610.00
B. Pump Station Items	\$302,300.00	100%	\$302,300.00
C. Pump Station Items	\$110,000.00	0%	\$0.00
Total Part A	\$850,910.00		\$740,910.00
Part B			
D. Lochner Constr. Engineering	\$236,952.00	100%	\$236,952.00
E. Wright-Pierce Constr. Engineering	\$37,850.00	100%	\$37,850.00
F. Subtract Depreciation	-\$9,145.54		-\$9,145.54
Total Part B	\$265,656.46		\$265,656.46



**Norwalk Water
Pollution Control
Authority**

www.wpcanorwalk.org

April 14, 2023

Mr. Craig Wallace, Utility Engineer
State of Connecticut Department of Transportation
Utilities Section
2800 Berlin Turnpike
P.O. BOX 317546
Newington, CT 06131-7546

Subject: Walk Bridge Program: State Project No. 0301-0516; Construction Cost Estimate, Construction Engineering Cost Estimate Summary and Depreciation Reserve Credit for the relocation of the Fort Point Street Sanitary Sewer

Dear Mr. Wallace:

Regarding the above noted subject, the City of Norwalk Water Pollution Control Authority (WPCA) is providing the following information, as per request:

- Construction Cost Estimate, in the amount of \$740,910.00.
- Construction Engineering Cost Estimate Summary, in the amount of \$274,802.00
 - HW Lochner = \$236,952.00
 - Wright-Pierce = \$37,850.00
- Calculation for Depreciation Reserve Credit (DRC), in the amount of \$9,145.54

Attached, and for your review, please find the supporting documents related to the above noted items.

Please contact me if you have any questions or concerns, and, or require additional information pertaining to the request.

Sincerely,

A handwritten signature in black ink that reads "Christopher Cavaliere". The signature is written in a cursive, flowing style.

Christopher Cavaliere
Junior Engineer

Enclosures

cc: Vanessa Valadares, PE, Chief of Operations and Public Works
Ralph Kolb, Sr. Environmental Engineer, WPCA
James Meehan, Principal Engineer, DPW Engineering

CONNECTICUT DEPARTMENT OF TRANSPORTATION
THE WALK BRIDGE PROGRAM
FORT POINT STREET UTILITIES
STATE PROJECT NO. 0301-0516
CITY OF NORWALK CT
CONSTRUCTION COST ESTIMATE (WPCA ONLY)
MARCH 2022

Item No.	Description	Unit	Project No. 301-516 Construction Cost Estimate		
			Fort Point Street Quantity	Unit Price	Cost
A. SANITARY SEWER ITEMS - 100% REIMBURSABLE					
0216012 A	CONTROLLED LOW STRENGTH MATERIAL	CY	93	\$ 235.00	\$ 21,855.00
1400101 A	6" POLYVINYL CHLORIDE PIPE (SANITARY SEWER)	LF	98	\$ 145.00	\$ 14,210.00
1400104 A	12" POLYVINYL CHLORIDE PIPE (SANITARY SEWER)	LF	203	\$ 290.00	\$ 58,870.00
1401275 A	14" DUCTILE IRON PIPE FORCE MAIN (SANITARY SEWER)	LS	LS	\$ 175,000.00	\$ 175,000.00
1401648 A	6" CLEAN OUT (SANITARY SEWER)	EA	1	\$ 2,100.00	\$ 2,100.00
1401947 A	REMOVE EXISTING PIPE (SANITARY SEWER)	LF	111	\$ 25.00	\$ 2,775.00
1403001 A	MANHOLE (SANITARY SEWER)	EA	3	\$ 8,100.00	\$ 24,300.00
1403501 A	RESET MANHOLE (SANITARY SEWER)	EA	4	\$ 1,250.00	\$ 5,000.00
1403517 A	REMOVE SANITARY MANHOLE (SANITARY SEWER)	EA	1	\$ 1,000.00	\$ 1,000.00
1403531 A	CONNECTION TO EXISTING MANHOLE (SANITARY SEWER)	EA	3	\$ 7,000.00	\$ 21,000.00
1403604 A	ABANDON MANHOLE (SANITARY SEWER)	EA	2	\$ 2,000.00	\$ 4,000.00
1404534 A	LATERAL SERVICE RECONNECTIONS	EA	4	\$ 4,500.00	\$ 18,000.00
1408455 A	TEMPORARY SANITARY SEWER BYPASS	LS	LS	\$ 90,500.00	\$ 90,500.00
SUBTOTAL - SANITARY SEWER ITEMS - 100% REIMBURSABLE					\$ 438,610.00
B. PUMP STATION ITEMS - 100% REIMBURSABLE					
1403044 A	SANITARY PUMP STATION NO. 1	LS	LS		
ITEMS SHOWN BELOW ARE DESCRIBED WITHIN THE SPECIFICATION FOR ITEM NO. 1403044A - SANITARY PUMP STATION NO. 1.					
CIVIL					
	INSERTION VALVE	LS	LS	\$ 50,000.00	\$ 50,000.00
	SITE RESTORATION	LS	LS	\$ 15,000.00	\$ 15,000.00
	BYPASS PUMPING	LS	LS	\$ 40,000.00	\$ 40,000.00
ARCHITECTURAL/STRUCTURAL					
	PUMP BASE MODIFICATIONS	LS	LS	\$ 7,500.00	\$ 7,500.00
	SAWCUT FLOOR(S)	LS	LS	\$ 10,000.00	\$ 10,000.00
	MISC. METALS/PIPE SUPPORTS	LS	LS	\$ 10,000	\$ 10,000.00
	PAINTING	LS	LS	\$ 2,000.00	\$ 2,000.00
PROCESS/MECHANICAL					
	DEMOLITION	LS	LS	\$ 10,000.00	\$ 10,000.00
	LABOR FOR DRY PIT SUBMERSIBLE PUMPS INSTALLATION	LS	LS	\$ 30,000.00	\$ 30,000.00
	NEW VALVES & PIPING MODIFICATIONS	LS	LS	\$ 60,000.00	\$ 60,000.00
ELECTRICAL/INSTRUMENTATION					
	ELECTRICAL DEMO AND TIE-INS	LS	LS	\$ 30,000.00	\$ 30,000.00
	VFDs	LS	LS	\$ 36,000.00	\$ 36,000.00
	LABOR FOR FLOWMETER INSTALLATION	LS	LS	\$ 1,800.00	\$ 1,800.00
SUBTOTAL - PUMP STATION ITEMS - 100% REIMBURSABLE					\$ 302,300.00
C. PUMP STATION ITEMS - 0% REIMBURSABLE					
1403044 A	SANITARY PUMP STATION NO. 1	LS	LS		
ITEMS SHOWN BELOW ARE DESCRIBED WITHIN THE SPECIFICATION FOR ITEM NO. 1403044A - SANITARY PUMP STATION NO. 1.					
	DRY PIT SUBMERSIBLE PUMPS (1)	EA	2	\$ 50,000.00	\$ 100,000.00
	FLOW METER (2)	EA	1	\$ 6,000.00	\$ 6,000.00
	SCADA INTEGRATION OF NEW EQUIPMENT (3)	LS	LS	\$ 4,000.00	\$ 4,000.00
NOTES:					
1	Two pumps will be pre-purchased by the City for Norwalk and turned over to the contractor for installation.				
2	One magnetic flowmeter will be pre-purchased by the City for Norwalk and turned over to the contractor for installation.				
3	All control integration work will be conducted by the City's on-call integrator. Contractor needs only to coordinate.				
SUBTOTAL - PUMP STATION ITEMS - 0% REIMBURSABLE					\$ 110,000.00
0% REIMBURSABLE TOTAL					\$ 110,000.00
100% REIMBURSEABLE TOTAL					\$ 740,910.00

**City of Norwalk Department of Public Works
On-Call Engineering Services
Norwalk River RR (Walk) Bridge Corridor Projects**

**SPN 301-516 - Walk Bridge (Fort Point Street Bridge)
CONSTRUCTION ENGINEERING COST ESTIMATE SUMMARY - April 2023
LOCHNER**

		BILLING RATE (\$/HOUR)	LOCHNER TOTALS (HOURS)	DIRECT COSTS (Mileage, Printing, Etc.)	SUBTOTAL
	SPN 301-516 - Walk Bridge (Fort Point Street Bridge)				
1	Review of Documentation & Site Investigations (Review and responses for Product Data, materials, Bypass Plan, etc.)	\$180	140	\$0.00	\$25,200
2	Meetings and Coordination (Bi-weekly construction meetings, bypass spill coordination, etc.)	\$180	126	\$0.00	\$21,600
3	Plan, Specifications, and Estimate (DICO Revisions, Review and submissions for RFI & RFC)	\$180	160	\$0.00	\$28,800
4	Field Inspection	\$180	850	\$8,352.00	\$161,352
		TOTAL HOURS	1270	TOTAL COST (\$):	\$236,952

City of Norwalk Department of Public Works
On-Call Engineering Services
Norwalk River RR (Walk) Bridge Corridor Projects

SPN 301-516 - Walk Bridge (Fort Point Street Bridge)
CONSTRUCTION ENGINEERING COST ESTIMATE SUMMARY - April 2023
WRIGHT-PIERCE

		BILLING RATE (\$/HOUR)	WRIGHT-PIERCE TOTALS (HOURS)	DIRECT COSTS	SUBTOTAL
	SPN 301-516 - Walk Bridge (Fort Point Street Bridge)				
1	Meetings/General CA Assistance	\$150.00	60	\$0.00	\$9,000.00
2	Site Visits/Inspections	\$150.00	120	\$1,200.00	\$19,200.00
3	Start-up Assistance	\$150.00	32	\$0.00	\$4,800.00
4	Record Drawings	\$150.00	32	\$50.00	\$4,850.00
		TOTAL HOURS	244	TOTAL COST (\$):	\$37,850.00

Calculation for Depreciation Reserve Credit (DRC)

State Project No. 301-516
The Walk Bridge Utilities Construction Contract

$$\text{DRC} = \frac{(\text{Years of Used Life of Facility (yrs.)}) (\text{Original Cost of Facility})}{\text{Life Expectancy of Original Facility (yrs.)}}$$

Needed Information:

1. Original Cost of Facility.

If the Original Cost is not known, information from a current issue of "Engineering News Record" (ENR) shall be used to trend back present day construction costs.

Year of Estimate: **2020** Year Installed: **1907 & 1929** Life Expectancy **100** years

$$\text{Original Cost} = \frac{(\text{Avg. Annual Index for Year of Original Construction}) (\text{Present Cost})}{\text{Average Monthly Index for Present Construction Year}}$$

$$= \frac{(\underline{152^*})(\$740910^{**})}{(13176^{***})}$$

$$= \$8547.23$$

*Based on the average of the Construction Cost Index from 1929 (207) and 1908 (97). Earliest year available is 1908.

**Present Cost from Sanitary Estimate from Construction Cost Estimate PAL submission for 100% reimbursable costs.

***Value from average monthly Construction Cost Index of 2023.

2.	Installation Year of Original facility	1907 & 1929
3.	Life Expectancy of Original facility	100
4.	Replacement Year	2025

$$\text{DRC} = (107^{****} \text{ years}) (\$8547.23) / (100 \text{ years}) = \$9145.54$$

****Average from 1907 & 1929 used.

**State of Connecticut
Purchase Order**

Dept. of Transportation

Dispatch via E-Mail

Supplier: 0000000103
CITY OF NORWALK
PUBLIC WORKS DEPT
125 EAST AVE
NORWALK CT 06851

Purchase Order	Date	Revision	Page
DOTM1-0000264626	06/08/2023		1
Payment Terms	Freight Terms	Ship Via	
Due Now	FOB Destination, Frt Prepaid	Common	
Buyer	Phone	Currency	
DOT-Pitruzzello, Antonia		USD	

Ship To: DOT-Eng/PolicyPlan FIN Support
2800 Berlin Turnpike
Engineering/Policy & Planning Financial Support
Newington CT 06111
Attn:

Bill To: Accounts Payable
PO Box 317546
Newington CT 06131-7546

Tax Exempt? Y **Tax Exempt ID:** 066000798DOT

Replenishment Option: Standard

Lin-Schd	Original Quantity	Change Quantity	Total Quantity	UOM	Original Price	Price Change	New Price	Extended Amount
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1- 1	1	0	1	EA	265,656.46	0.00	265,656.46	265,656.46	
Vndr#		Mfg#		Description	UTILITY RELOCATION - DOT03010516CN				Due Date 06/08/2023

Contract ID: 11DOT0118AA Version 1 Contract Line: 15 Category Line: 0 Release: 15

Item Total 265,656.46

Total PO Amount 265,656.46

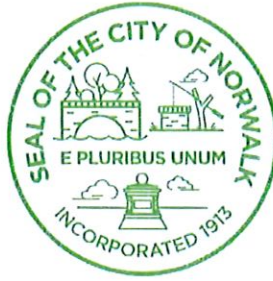
The Total Obligation 265,656.46

For time period 06/08/2023 to 12/31/2030

The State purchasing entity is issuing this purchase order pursuant and subject to a certain contract, between the vendor and the State of Connecticut, specifically for the goods, services or both itemized above. The contract is currently in effect, as it has not expired or been cancelled or terminated. To the extent that the contract has not already been accepted by the vendor, and without indicating or acknowledging a need to reaffirm such acceptance by means of this or any subsequent purchase order, any act of partial or full performance by the vendor after receipt of this purchase order shall be deemed to be, without more, an acceptance of this purchase order and an acceptance of all of the terms and conditions of the contract. This order is exempt from Federal Excise taxes under registration number 06-730435K, and from Connecticut Sales Tax. Send invoices to the State agency issuing this order.

The State Comptroller certifies that this order has been approved, recorded, and available funds have been reserved.

Final Approver: DOT-Flynn, Mary T (Freeman)



Contract Staff Summary

Department/Staff Contact	Engineering / DPW James Meehan
Common Council Committee	Public Works Committee
Date Approved by Committee	August 1, 2023
Purpose/Scope	Provide Professional Engineering Services for flood remediation at specific locations in accordance with Professional Services Task Order 23A dated July 10, 2023
Vendor (Indicate if new or existing vendor)	Woodard & Curran, Inc.
Term of Contract	
Method of Procurement (Indicate if sole source)	Addendum to previous contract
Cost of Contract	\$95,000.00
Funding Source/Account Number	134010 5796 APW06 09 24 4062-5777 C0361
Additional Information/Other Details	5 th Amendment



CITY OF NORWALK
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06851-5125
Customer Service (203)854-3200

James Meehan, PE
Principal Engineer
jmeehan@norwalkct.gov

To: Vanessa Valadares, P.E. – Chief of Operations and Public Works
From: James Meehan, P.E. – Principal Engineer
Ref: On-Call Professional Engineering Services
Date: July 24, 2023

On August 12, 2019, the City of Norwalk entered into a contract agreement with Woodard & Curran, Inc., to provide on-call professional engineering services for storm drainage system evaluations at various locations.

In June of 2022, they submitted the study “Flood Mitigation Analysis – New Canaan/Ponus Avenue” which evaluated the storm drainage systems in the New Canaan/Ponus area of Norwalk where frequent flooding has been reported in roadways and on private properties.

On Monday, July 10, 2023, the Public Works Department received a proposal from Woodard & Curran to implement smaller scale projects that could alleviate specific areas of serious flooding within the study area.

The engineering department has reviewed the submitted proposal and based on their basic approach to the project, the qualifications of the consulting team, their understanding of the drainage issues within the study area, the hourly chargeable rate and manpower requirements, it would be our recommendation to retain the services of Woodard & Curran, Inc., for professional engineering services for this project for an amount not to exceed \$95,000.00.

Therefore, we would like to request the following item be included on the agenda for the August 1, 2023 meeting of the Public Works Committee of the Common Council for approval:

3. Authorize the Mayor, Harry W. Rilling to execute a Fifth Amendment to the Woodard & Curran Agreement dated August 12, 2019, to provide Professional Engineering Services for flood remediation at specific locations in accordance with Professional Services Task Order 23A dated July 10, 2023, for a sum not to exceed \$95,000.00

Account No. 13 4010 5796 APW06
09 24 4062-5777 C0361

A copy of the Professional Services Task Order is attached.

If you have any questions, please do not hesitate to call me.

PROFESSIONAL SERVICES TASK ORDER

Task Order 23A

July 10, 2023

Exhibit A: Scope of Work

BACKGROUND

Woodard & Curran (W&C) completed the study "Flood Mitigation Analysis – New Canaan Avenue/Ponus Avenue" in June of 2022 to evaluate the storm drainage systems in the New Canaan/Ponus area of Norwalk, Connecticut where frequent flooding has been reported in roadways and on private properties. The study analyzed flood risks to public and private properties; identified existing hydraulic deficiencies; and evaluated several combinations of flood mitigation alternatives. The assessment identified potential mitigation measures that the City could implement to reduce the frequency, extents, and/or duration of flooding. The findings of the study were presented to Norwalk Common Council in May of 2022. The improvements suggested by the study are long-term, larger-scale solutions to mitigate flooding concerns. The size and scale of the improvements require significant investment and will be pursued as municipal funding allows.

W&C has worked with City staff in recent months to identify *smaller scale, near-term* projects that can be implemented in the study area, to help alleviate *localized* flooding concerns. These were presented to members of the New Canaan/Ponus Neighborhoods in a public meeting on June 12, 2023. The four projects that City staff are interested in pursuing are listed below:

1. Ponus Ave Collection - Sewer Separation and Storage on Middle School Property (See Figure 1)
 - a. Disconnect the catch basin (asset ID #12575) located at the intersection of Ponus and Lloyd Ave from sanitary sewer system;
 - b. Install approximately 400 lineal feet of new storm drain piping from the catch basin to the existing storm drainage system in Ponus Ave/Maher Drive.
 - c. Add 5 new catch basins along Ponus Road
 - d. Install 1 new manhole and one new headwall
 - e. Excavate and grade for an approximately 1400 CY pond at the base of the hill below the Ponus Ridge Middle School
2. Ponus Ave Collection – Hunters Lane to Stream (See Figure 2)
 - a. Install approximately 400 lineal feet of new storm drain on Ponus Rd
 - b. Install 6 new catch basins
 - c. Install one manhole
 - d. Install one headwall at the stream outfall
3. Double Outlet Ditch between Ponus & Cromwell Court (See Figure 3)
 - a. Install 135 feet of 36" storm drain at Cromwell Ct
 - b. Replace one catch basin
 - c. Replace one manhole
 - d. Expand existing head wall or construct new headwall
4. New Canaan Avenue (130 New Canaan Ave) – enclose open box conveyance. (See Figure 4)
 - a. Remove and dispose of 65 feet of existing open box channel

- b. Install 65 feet of 36" storm drain
- c. Install 1 new manhole
- d. Install 1 new headwall and trash rack

SCOPE OF WORK:

At the request of the City, W&C will provide engineering design services for the preparation of bid documents for the four projects listed above. This work order has been prepared under the assumption that all four projects will be bid in one package. Further assumptions are included at the end of this document. The 2022 planning level estimate for these four projects combined was in the range of \$675,000 to \$725,000.

The design services to be provided by W&C are described in more detail below.

PHASE 1.0 FIELD INVESTIGATION SERVICES

Task 1.1 Wetland Delineations

Woodard & Curran will retain a subconsultant to field survey and delineate wetlands and waterbodies within the defined project limits that are subject to regulation under the Connecticut Inland Wetlands and Watercourses Act (IWWA) as well as Section 404 and Section 401 of the Clean Water Act (CWA). For this project it is assumed this is primarily the open drainage between Ponus Road and Cromwell Court (Projects 2 and 3), but the other two areas will be investigated as well to determine no wetlands are present.

Wetlands and waterbodies exhibiting the appropriate characteristics per the regulations will be flagged in the field with numbered plastic surveyor's tape. Boundaries of wetlands and waterbodies will also be mapped using a sub-meter Global Positioning System (GPS) unit and recorded on field sketch maps. Surveying of wetland and/or waterbody boundaries is not included in this scope. Wetlands delineated in the field will also be assessed for functions and values using the USACE New England District Highway Methodology Workbook Supplement.

Upon completion of the field delineation and following subsequent coordination with the City of Norwalk, the subconsultant will download and post-process GPS data and digitize the delineated boundaries of wetlands and waterbodies in a Geographic Information Systems (GIS) database. The subconsultant will prepare a technical report documenting the findings of the wetland and waterbody delineation. The technical report will be provided to the City of Norwalk for review and comment and digital files (GIS or AutoCAD) depicting the wetland and waterbody boundaries will be provided to the engineering design team for incorporation into the design plans. The location of designated upland review areas will also be depicted. W&C will review the plans for environmental impacts and permitting requirements associated with the proposed design and construction methods. Following this review for potential environmental impacts, Woodard & Curran will schedule a meeting or conference call to discuss the findings of the wetland and waterbody delineation and a permitting schedule.

At this time, we have included an allowance of \$7,500 for completion of wetland delineations and reporting.

Task 1.2 Topographic and Boundary Survey

Woodard & Curran will retain a subconsultant to complete a topographic and boundary survey within the project limits. The existing conditions survey necessary for the design and permitting efforts will be completed within the approximate limits of the projects shown in Figures 1 thru 4.

Information shall include visible surface improvements such as culverts, utility poles, pavement, curbs, wetland flags and other pertinent visible surface features. Inverts for accessible storm sewer infrastructure will be measured in the field. Right of way lines and property lines for the parcels of land within the project area will be surveyed and depicted on the plans. Gathered topo will extend to 10 feet outside of rights-of-way. The topographic survey will include one (1) foot contour elevations.

The deliverable shall be a plan set signed and sealed by a Registered Professional Land Surveyor in the State of Connecticut.

Subsurface utility information including water, sanitary sewer, electric, gas, and telecomm (outside of those visible and accessible to the surveyor) to be provided by the City based on record drawings, as-builts, utility company mapping, and field collected information. At this time, it is assumed no utility relocation will be required.

At this time, we have included an allowance of \$20,000 for completion of topographic and boundary surveys.

PHASE 2.0 DESIGN SERVICES

Task 2.1 Preliminary Plans and Final Bid Documents

Design development services include developing plans and specifications as follows;

- A. Project Drawings: W&C will develop plans depicting the existing conditions and proposed design within the project limits. Components of the design will be designed based on the City of Norwalk's Drainage Manual, the City of Norwalk Department of Public Works Roadway Standards and the City of Norwalk Department of Public Works Standard Detail Drawings and supplementary information provided by Public Works.
- B. Technical Specifications: W&C will prepare Technical Specifications required for the proposed improvements. The City of Norwalk utilizes the State of Connecticut, Department of Transportation, Standard Specifications for Roads, Bridges and Incidental Construction, Form 818, 2023, as revised by Supplemental Specifications.

W&C shall work collaboratively with Public Works to modify Technical Specifications to the City's acceptance. The City will provide "front-end" sections of the Bid Documents, including the Invitation to Construction, Itemized Proposal, Bid Forms, Statement of Non-Collusion, Bidder Qualification Statement, Special Provisions and Bond Forms.

- C. Opinion of Probable Construction Costs: W&C will prepare an opinion of probable construction cost for the work at 90% level design stage. The estimate will be based on available advertised/awarded projects by municipalities and public agencies such as CTDOT and on prevailing prices for items established by the CTDOT weighted unit prices in the Master

Bid Item Lists. Unit prices not provided by CT DOT or other sources will be developed based on vendor quotes, RS Means Cost Data, and W&C's experience with similar work.

- D. Deliverables: W&C will provide to the City a set of 30% design plans and technical specifications in PDF format. W&C will address City comments of the 90% plans and specifications and revise the plans and specs and resubmit a final set of plans & technical specifications for the City to incorporate into the final Bid Documents.
- E. Meetings: W&C will attend up to six (6) meetings with City staff to review the progress of the design and deliverables.

PHASE 3.0 PERMITTING SERVICES

Woodard & Curran will prepare and submit the following permitting package for permits which we have identified at this time as required for construction:

Task 3.1 – City of Norwalk Inland Wetland Agency Permit

Woodard & Curran will prepare and submit an application to the City of Norwalk Conservation Commission and Inland Wetland Agency for project impacts to wetlands, waterbodies, and/or upland review areas. The permit application will include the required forms, site plans, and project narrative. If needed, Woodard & Curran may schedule and complete an informal pre-application meeting or conference call with the City of Norwalk Conservation Commission and Inland Wetland Agency to discuss the project and permitting requirements in order to facilitate the project approval.

W&C will attend one (1) Conservation Commission meeting to present the project with City staff.

ASSUMPTIONS

The following represents W&C's understanding of items that need additional clarification and/or assignment of responsibility for work.

1. City will provide all record drawings required, including service tie cards, for all municipal owned subsurface utilities.
2. City will provide access to private property when required.
3. City will coordinate, schedule, and facilitate neighborhood meetings, as necessary.
4. City will coordinate, schedule, and facilitate utility coordination meetings, as necessary.
5. The City will provide "front-end" sections of the Bid Documents, including the Invitation to Construction, Itemized Proposal, Bid Forms, Statement of Non-Collusion, Bidder Qualification Statement, and Bond Forms.
6. Design of relocations for other utilities is not included.
7. Pipe trench restoration will include full depth asphalt replacement (including subbase) per City of Norwalk Roadway Standards. Pavement Designs are not included in this proposal.
8. No new curb installation, crosswalks or sidewalk rehabilitation is included, except where disturbed within the project limits.
9. Closed drain system sizing will be based on the 25-year storm event.
10. Design of any downstream improvements are not included in this scope of work.
11. City will contact utility companies to request utility locations within project limits.
12. Project will be bid as a single construction contract. Bid documents will not include project phasing.

13. Abutter notifications, if required, will be completed by the City.
14. Geotechnical field investigations (borings) are not included in this proposal.
15. Police details, if required for work within the right-of-way, will be paid for directly by the Client.
16. Various subsurface utility infrastructure exists within the Project's limits of work. The location of surface visible structures within the project limits will be determined through actual field survey. The location and extent of the subsurface utilities will be developed based on record drawings from the City and private utility companies. Woodard & Curran will rely on the accuracy of information provided by others. This scope of work does not include subsurface investigations to locate utilities (i.e. geophysical surveys, etc.).
17. The technical specifications will require the Contractor to be responsible for the design of excavation support and dewatering systems. Therefore, Woodard & Curran has not included these services in the scope of work.
18. Permit application fees, public notice and advertisement fees will be paid for directly by City.
19. Scope of services and fees associated with services provided during public procurement, contractor selection, and construction will be included in a separate contract.
20. The environmental permitting scope of work does not include the preparation of a detailed, site-specific wetland/stream/habitat mitigation plan that may be required by regulatory agencies based on their review of the permitting submittals captured in the scope of work of this proposal. If required, we can provide such services via a separate scope and fee proposal.
21. W&C will receive as-built locations of all subsurface infrastructure from the City of Norwalk in electronic GIS format, with a separate layer for each utility type (i.e. water, sewer, gas, electric, communications, etc). The proposal is based on the City having all of this information and assumes that GPR or other subsurface utility locating services are not required.

COMPENSATION

Please refer to the following compensation table for a breakdown of the proposed fees for the professional services associated with the tasks listed herein.

Description of Work	Budget	Compensation Type
Phase 1 – Field Investigation Services		
Task 1.1 - Wetland Delineation	\$7,500	T&M (Allowance)
Task 1.2 – Topographic and Boundary Survey	\$20,000	T&M (Allowance)
Phase 2 – Design Services		
Task 2.1 Preliminary Plans and Final Bid Documents	\$60,000	Lump Sum
Phase 3 – Permitting Services		
Task 3.1 City of Norwalk Inland Wetland Agency Permit	\$7,500	Lump Sum
Total Fee	\$95,000	

SCHEDULE

Work is to be completed within 12 months of execution of this contract and written authorization from the City to proceed.

TERMS AND CONDITIONS

The existing Terms and Conditions on file with the City will remain in effect for this contract. If the City finds this task order acceptable, we will await a PO and formal authorization to proceed prior to initiating the work.

We appreciate the opportunity to continue to support the City. If you have questions, please do not hesitate to call me directly at 914-960-2836 or via email at acatalano@woodardcurran.com.

Sincerely,

WOODARD & CURRAN, INC.



Anthony Catalano, P.E.
Senior Principal

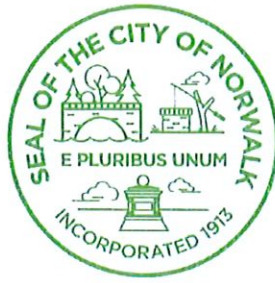


Darrin B. Stairs, P.E.
Senior Project Manager

PN 232240.00

Attachments:

- Figure 1 – Ponus Ave Collection – Sewer Separation and School Storage
- Figure 2 – Ponus Ave Collection – Hunters Lane to Ditch
- Figure 3 – Double Outlet Ditch between Ponus and Cromwell Ct
- Figure 4 – New Canaan Ave (130 New Canaan Ave) - Enclose open box conveyance



Contract Staff Summary

Department/Staff Contact	Department of Public Works / Vanessa Valadares
Common Council Committee	Public Works Committee
Date Approved by Committee	<i>August 1, 2023</i>
Purpose/Scope	Technical Correction for the Walk Bridge Program Undergrounding Utilities
Vendor (Indicate if new or existing vendor)	ConnDOT
Term of Contract	
Method of Procurement (Indicate if sole source)	
Cost of Contract	\$1,875,000
Funding Source/Account Number	09 24 4021 5777 C0471
Additional Information/Other Details	

3. Approve the revisions to the City of Norwalk Department of Public Works Standard Detail Drawings noted as Final Approved Revisions, Drawings Dated March 2021, Approved by Anthony R. Carr, P.E. #28018, C.F.M., Chief of Operations and Public Works and Vanessa N. Valadares, P.E., #28346, Principal Engineer. **APPROVED**
4. Approve the revisions to the City of Norwalk Department of Public Works Roadway Standards Amended March 2021. **APPROVED**
5. Authorize the Mayor, Harry W. Rilling, to execute any and all necessary documents to Walk Bridge Program – 301- 0515NP Project, including the P.A.L., enclosed with this agenda whereby the City of Norwalk will transfer funds in the amounts of \$3,750,000.00 on May 30, 2021, \$1,875,000.00 on July 1, 2022, and \$1,875,000.00 on July 1, 2023, to fund the undergrounding of utility lines on East Ave from Fort Point Street to Olmstead Place to be performed by Conn DOT.
Account No. 09 19 4021 5777 C0471
09 20 4021 5777 C0471
09 21 4021 5777 C0471 **AUTHORIZED**

D. LAND USE AND BUILDING MANAGEMENT COMMITTEE

- 1a. Authorize the Mayor, Harry W. Rilling, to execute a Contract with Pinnacle Design Build LLC for Mill Hill Jail and Barn Site Accessibility Alterations – Phase 2 project for a total not to exceed \$221,749.00. Acct. #09196310 5799 C0374, 09196310 5777 C0430, 09216310 5777 C0521 **AUTHORIZED**
- 1b. Authorize the Historical Commission to issue Change Orders on Contract for a total not to exceed \$23,000.00. **AUTHORIZED**
2. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the License Agreement with Norwalk Seaport Association, Inc. for access to the Hope Dock from North Water Street Parking Lot, to extend the agreement period retroactively from February 1, 2021 to January 31, 2022. **AUTHORIZED**
3. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Yankee Gas Services Company d/b/a Eversource Energy to provide natural gas service for the Jefferson Elementary School – Renovate as New Project for a total of \$76,276. Funds are available in Acct. #0919/20 5010 5777 C0619 **AUTHORIZED**
- 4a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Kaestle Boos Associates, Inc. to provide architectural design services for the new Norwalk High School project for a total not to exceed \$5,954,083.00 Acct. #09215010 5777 C0787. **AUTHORIZED**
- 4b. Authorize to establish a contingency for additional services as may be required for a total not to exceed \$297,704.00. Acct. #09215010 5777 C0787. **AUTHORIZED**
5. Authorize the Mayor, Harry W. Rilling, to execute any and all documents with the State Department of Economic and Community Development and act as the authorized representative of the City of Norwalk for the purpose of accepting and transferring funds to Rowayton Historical Society in an amount not to exceed \$37,000. **AUTHORIZED**

VII. COMMON COUNCIL COMMITTEES

A. PUBLIC SAFETY AND GENERAL GOVERNMENT COMMITTEE

- 1a. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to enter into an agreement with Motorola Solutions, Inc for the supply, installation, and service of the CLRMN Add-on communications system upgrade, per State of Connecticut Master Contract #A-99-001 and #967-A-23-0338C for the amount not to exceed \$5,561,994.00. Account # 09213610-5777-C0638. **AUTHORIZED**
- 1b. Authorize the Police Chief, Thomas Kulhawik, to execute any and all documents for change orders with Motorola Solutions, Inc for the supply, installation and service of the CLRMN Add-on communication system upgrade, not to exceed \$556,199.00. Account # 09213610-5777-C0638. **AUTHORIZED**
2. Authorize the Purchasing Agent, Sharon Connors, to issue a purchase order to PURVIS for the purchase and installation of an overhead paging software system at 5 fire stations and apparatus maintenance not to exceed \$550,000 from account # 09213610-5777-C0638. **AUTHORIZED**
3. Authorize the Purchasing Agent, Sharon Connors, to issue a purchasing order to L & L Electronics of Branford Connecticut for the purchase and installation of updated Raymarine Navionics (Coast Guard compliant and offers programed SAR patterns with encrypted communications). The purchase order is not to exceed \$32,999 from account # 363152-4220-G0001. Funding from a FEMA Port Security Grant (EMW-2020-PU-00449-SO1) for FD Marine Boat 238. **AUTHORIZED**
4. Approval of revised voting districts of polling places for state and federal (even year) elections. **APPROVED**

B. ECONOMIC AND COMMUNITY DEVELOPMENT COMMITTEE

1. Approve the 2022-2023 Capital Budget of the City of Norwalk with modifications as outlined in the attached Memo. **APPROVED**

C. PUBLIC WORKS COMMITTEE

1. **Technical Correction of the Common Council Action of April 13, 2021, Item VII.C.5 to add accounts designated for the Walk Bridge Program – 0301-0515NP Project, including the P.A.L., enclosed with this agenda whereby the City of Norwalk will transfer funds in the amounts of \$3,750,000.00 on May 30, 2021, \$1,875,000.00 on July 1, 2022, and \$1,875,000.00 on July 1, 2023, to fund the undergrounding of utility lines on East Ave from Fort Point Street to Olmstead Place to be performed by Conn DOT. Account No. 09 22 4021 5777 C0471 and 09 23 4021 5777 C0471.**

Account No. 09 19 4021 5777 C0471
09 20 4021 5777 C0471
09 21 4021 5777 C0471
09 22 4021 5777 C0471
09 23 4021 5777 C0471

APPROVED

*Waiting for invoice ✓
7/18/22*



Contract Staff Summary

Department/Staff Contact	DPW/ Joel Grant
Common Council Committee	Public Works Committee
Date Approved by Committee	<i>August 1, 2023</i>
Purpose/Scope	Lithium-Ion Extended Cab Pickup
Vendor (Indicate if new or existing vendor)	Alta, Enterprises, LLC.
Term of Contract	30 Days
Method of Procurement (Indicate if sole source)	Bid
Cost of Contract	\$45,700
Funding Source/Account Number	09-23-4031-5777-C0313
Additional Information/Other Details	



CITY OF NORWALK
Joel Grant
Fleet Services Manager
jgrant@norwalkct.gov
P: 203-854-3220 / F: 203-854-3221
DPW- Operations Center
15 S. Smith Street
Norwalk, CT 06855

MEMORANDUM

TO: Vanessa Valadares, P.E. – Chief of Operations and Public Works
FROM: Joel Grant, Fleet Services Manager
CC: Chris Torre, Superintendent of Operations
REF: Project 4293 – Lithium-Ion Extended Cab Pickup
DATE: July 25, 2023

The Department of Public Works (DPW) has prepared Bid Documents for "Project 4293." This Project consists of a Lithium-Ion Extended Cab Pickup.

The Purchasing Agent opened bids for this Project on 7/19/23 and the apparent low bidder is Alta Enterprises, LLC, with a bid amount of \$45,700.

Below please see a summary of the bid results received from the two (2) low bidders for your reference.

Alta Enterprises, LLC.	\$45,700
US1 Chevrolet of Milford, LLC	\$74,994

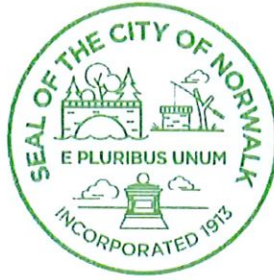
Therefore, I would like to request that the following items be included on the agenda for the August 1, 2023, meeting of the Public Works Committee of the Common Council for approval.

1. Authorize the Purchasing Agent to issue a purchase order to Alta Enterprises, LLC for the purchase of one (1) Vantage LIV9DX Cab Pickup for a sum not to exceed \$45,700.00.

Account# 09-23-4031-5777-C0313

A copy of the bid information for Purchasing Department, DPW Project 4293 – Lithium-Ion Extended Cab Pickup, can be reviewed by following the link below.

<https://www.norwalkct.gov/271/Bids>



Contract Staff Summary

Department/Staff Contact	Department of Public Works / Aaron Ho
Common Council Committee	Public Works Committee
Date Approved by Committee	<i>August 1, 2023</i>
Purpose/Scope	Technical Correction for the On-Call Surveying – adding account
Vendor (Indicate if new or existing vendor)	Ahneman Kirby
Term of Contract	
Method of Procurement (Indicate if sole source)	
Cost of Contract	
Funding Source/Account Number	01 41 50 5585
Additional Information/Other Details	



CITY OF NORWALK
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06851-5125
P: 203-854-7791 / F: 203-857-0143

MEMORANDUM

To: Vanessa Valadares, PE – Chief of Public Works & Operations
From: Aaron Ho, EIT – Assistant Civil Engineer
RE: Project No. 4048 On-Call Surveying Services – Ahneman Kirby Contract Extension
Date: July 25, 2023

I would like to request that the following item be included on the agenda for the August 2023 Public Works Committee meeting.

- 1.) Technical Correction of the Common Council Action of October 11, 2022, Item VII.B.8 to add accounts designated for On-Call Surveying Services. Account No. 01 41 50 5585

Account No. 09 21 4021 5777 C0302

09 22 4021 5777 C0302

09 21 4021 5777 C0315

09 22 4021 5777 C0315

09 23 4021 5777 C0315

09 21 6030 5777 C0365

09 22 6030 5777 C0365

09 23 6030 5777 C0365

09 21 4021 5777 C0318

09 22 4021 5777 C0318

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09 23 7100 5777 C0583

09 20 4021 5777 C0021

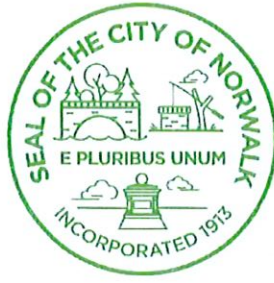
09 21 4021 5777 C0021

09 22 4021 5777 C0021

09 23 4021 5777 C0021

01 40 30 5258

01 41 50 5585



Contract Staff Summary

Department/Staff Contact	Public Works / Paul Sotnik
Common Council Committee	Public Works Committee
Date Approved by Committee	<i>August 1, 2023</i>
Purpose/Scope	STR2023-1 Emergency Wall Street Retaining Wall and Sidewalk Abatement
Vendor (Indicate if new or existing vendor)	FGB Construction
Term of Contract	60 Days
Method of Procurement (Indicate if sole source)	Sole Source
Cost of Contract	\$159,820.00
Funding Source/Account Number	09 23 4021 5777 C0617 09 24 4021 5777 C0617
Additional Information/Other Details	



CITY OF NORWALK
Paul L. Sotnik, P.E.
Senior Civil Engineer
psotnik@norwalkct.org
P: 203-854-7891 / F: 203-857-0143
Norwalk City Hall
125 East Avenue, P.O. Box 5125
Norwalk, CT 06856-5125

MEMORANDUM

TO: Vanessa Valadares, P.E. - Chief of Operations and Public Works

FROM: Paul L. Sotnik, P.E. - Senior Civil Engineer 

CC: James Meehan, P.E. – Principal Engineer

REF: Project Number STR2023-1 - Emergency Wall Street Retaining Wall And Sidewalk Abatement

DATE: July 25, 2023

As you are aware, the existing retaining wall supporting the public sidewalk on the south east side of the Wall Street bridge over the Norwalk River and the sidewalk itself, are in danger of failing due to structural deficiencies and their overall poor structural condition. I have attached a picture for your reference.

Emergency construction services are required for the construction of a new retaining wall to support the new sidewalk slabs and reinforce the existing retaining wall that will remain and is supporting the public sidewalk at this same location. The new retaining wall will be constructed behind the existing retaining wall that will remain to structurally reinforce it. The construction work will require the contractor to access the site from above to do the work approximately twelve (12) feet below the sidewalk because the site is bordered by the building at 19 Wall Street and the Norwalk River.

Due to the emergency nature of this project, the Engineering Division in coordination with the City Purchasing Agent has requested proposals from three (3) contractors who are qualified to do this type of work in the confined work area next to the Norwalk River, based upon the design plans and specifications, in an effort to receive competitive prices on an emergency basis. We only received one proposal from the three (3) companies, that being from FGB Construction.

Therefore, I would like to request that the following items be included on the agenda for the August 1, 2023 meeting of the Public Works Committee of the Common Council for approval.

- 1.) Authorize the Mayor Harry W. Rilling, to execute an Agreement (Sole Source) with FGB Construction Company for Project STR2023-1 Emergency Wall Street Retaining Wall and Sidewalk Abatement for a sum not to exceed \$159,820.00.

Account No. 09 23 40210 5777 C0617
09 24 40210 5777 C0617

- 2.) Authorize the Chief of Operations and Public Works, to execute Orders on Contract with FGB Construction Company for Project STR2023-1 Emergency Wall Street Retaining Wall and Sidewalk Abatement for a sum not to exceed \$15,982.00.

Account No. 09 24 4021 5777 C0617

If you have any questions, please do not hesitate to contact me.



DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 7/25/2023

DEPARTMENT: Public Works - Engineering

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☒	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	Other, please explain:

TOTAL COST: \$159,820.00 MUNIS Account: 09244021 5777 C0617

VENDOR: FGB Construction

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
Sharon Conners Digitally signed by Sharon Conners Purchasing Agent Name Date: 2023.07.26 09:30:23 -04'00' Date	x	Supports	
		Does Not Support	Department Head Name
		Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Vanessa Valadares, P.E. Date July 25, 2023

JUSTIFICATION:

Due to the existing structurally deficient slabs and existing retaining wall supporting the public sidewalk on the south east side of the Wall Street bridge over the Norwalk River, emergency services are required for the construction of a new retaining wall to support the structurally deficient slabs and the existing retaining wall supporting the public sidewalk at this same location. The construction work will require the contractor to access the site from above to do the work approximately twelve (12) feet below the sidewalk because the site is bordered by the building at 9 Wall Street and the Norwalk River.

Please see the attached picture.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: Colonna Concrete & Asphalt Paving LLC - Did not return a bid proposal

Vendor 2: M. Rondano, Inc. - Did not return a bid proposal

EMERGENCY: Explain in detail the nature of the emergency

The existing structurally deficient slabs and existing retaining wall supporting the public sidewalk on the south east side of the Wall Street bridge over the Norwalk River are in danger of failing due to their condition. Please see the attached picture.



EMERGENCY WALL STREET RETAINING WALL ABATEMENT



Proposal

From: FGB Construction Company
158 Bouton Street
Norwalk, CT 06854 USA
Contact: Nick Mariani
Phone: 203-943-2635
Email: nick@fgbconstruction.com

Project: 2023-061 WALL ST EMERGENCY
REPAIR
Description: Retaining Wall Repair
Estimator: NM

To: City of Norwalk
125 East Avenue
Norwalk, CT 06856
Contact: Paul Sotnick

DESCRIPTION	BID QTY	U/M	UNIT BID	AMOUNT
Clearing & Grubbing	1.000	LS	\$4,800.00	\$4,800.00
Cut Concrete Pavement	70.000	LF	\$4.00	\$280.00
Structure Excavation - Earth	30.000	CY	\$255.00	\$7,650.00
Structure Excavation - Rock	10.000	CY	\$300.00	\$3,000.00
Sedimentation Control System	200.000	LF	\$5.00	\$1,000.00
3/4" Crushed Stone	10.000	CY	\$68.00	\$680.00
Class PCC03061 Concrete	65.000	CY	\$825.00	\$53,625.00
Deformed Steel Bars - Epoxy Coated	995.000	LB	\$3.00	\$2,985.00
4' CLF on Jersey Barriers	70.000	LF	\$65.00	\$4,550.00
Concrete Sidewalk	700.000	SF	\$22.00	\$15,400.00
Topsoil	100.000	SY	\$24.00	\$2,400.00
Turf Establishment	100.000	SY	\$7.00	\$700.00
Police for Traffic Control	1.000	ALLOW	\$16,000.00 F	\$16,000.00
MPT Traffic	1.000	LS	\$2,500.00	\$2,500.00
Mobilization & Closeout	1.000	LS	\$32,700.00	\$32,700.00
Barricade Warning Lights	180.000	DAY	\$1.00	\$180.00
Project Survey & Stakeout	1.000	LS	\$4,500.00	\$4,500.00
Install Traffic Control Foundation	1.000	EA	\$1,150.00	\$1,150.00
Install 2" RMC	45.000	LF	\$16.00	\$720.00
Building Permit	1.000	ALLOW	\$5,000.00 F	\$5,000.00
			TOTAL BID:	\$159,820.00

MEMORANDUM

To: Barbara Smyth, DPW Committee Chairperson
Greg Burnett, Common Council President

From: Darin Callahan, Assistant Corporation Counsel

Cc: Vanessa Valadares, Chief of Operations and Public Works

Date: August 3, 2023

Re: License Agreement: DOT Use of 5' x 15' areas at 10 Seaview Ave for maintain a guy wire during Walk Bridge Replacement Project

.....

The State of Connecticut, Department of Transportation (the "DOT") desires a license to enter upon a 5' x 15' portion of 10 Seaview Ave ("Premises") more particularly depicted in the certain map entitled "Town: Norwalk, Drawing Title: Temporary Traffic Control Signal Plan, Project No.: 0301-0176, Drawing No.: TCS-004, Scaled 1" = 30' attached hereto as Exhibit 1 (the "License Area") for the purpose of affixing and maintaining a guy wire for temporary traffic signal to be located in the State of Connecticut's Right of Way in connection with THE State of Connecticut, Department of Transportation, Project No. 0301-176, Walk Bridge Replacement.

At the request of the Chief of Operations and Public Works, DOT has agreed to pay for a temporary easement but has requested that the City provide a license to maintain the guy wire in advance while DOT is waiting to obtain an appraisal and other necessary documents to go through the necessary public approval process. Attached as Exhibit 2 is the proposed License Agreement which contains standard terms including the obligation for DOT to restore the Premises to the condition which existed directly proceeding their use and standard insurance requirements. We previously enter into a similar agreement with DOT for the exact same reasons over a portion of land at 10 Water Street. DOT honored their commitment to compensate the City on that matter.

DOT needs to install the guy wire ASAP. As such, I am requesting that this matter be placed directly on the Common Council Agenda, DPW Agenda Section. The proposed authorization is as follows:

AUTHORIZE THE MAYOR HARRY W. RILLING TO EXECUTE A LICENSE AGREEMENT IN FAVOR OF THE STATE OF CONNECTICUT, DEPARTMENT OF TRANSPORATION, FOR INSTALLING AND MAINTAINING A GUY WIRE WITHIN A 5' X 15' AREA AT 10 SEAVIEW AVENUE.

EXHIBIT 1

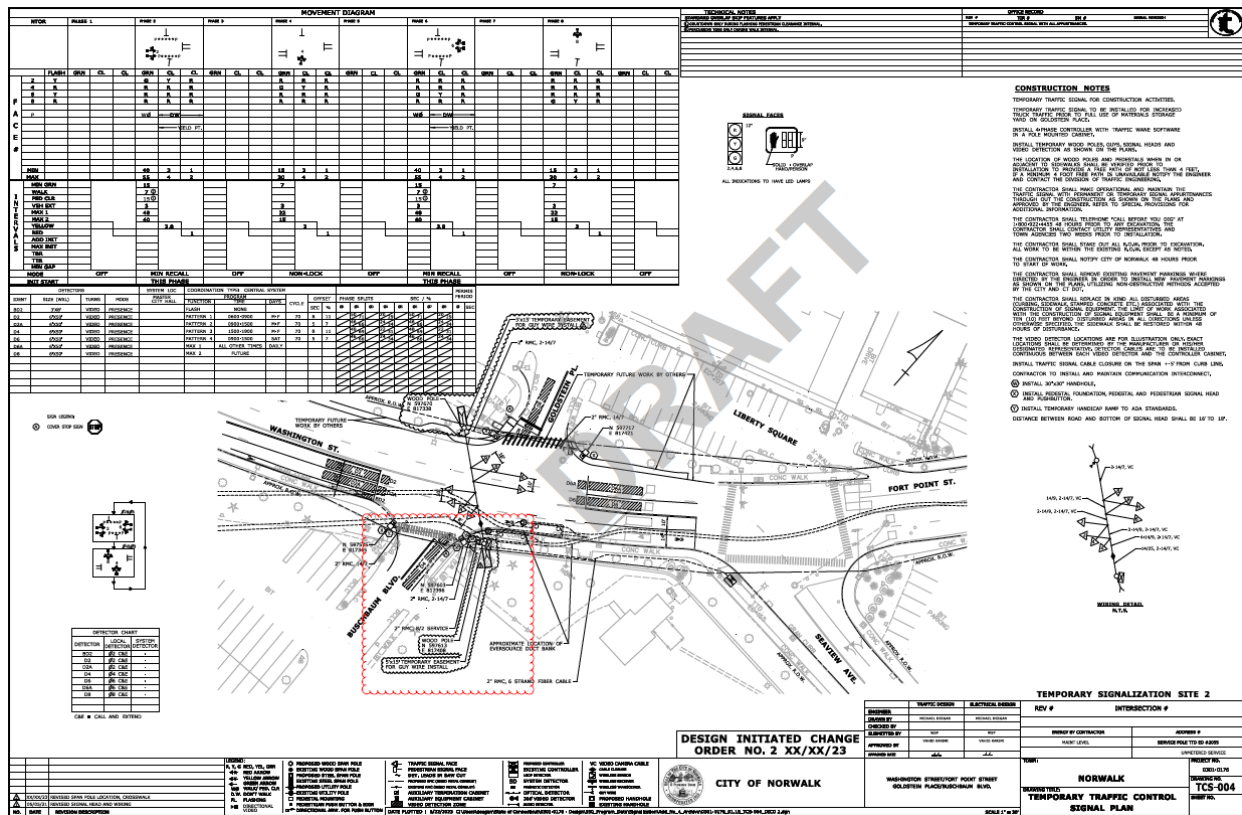


EXHIBIT 2

THIS RIGHT OF ENTRY AND ACCESS LICENSE (hereinafter, the “Agreement”) is made and entered into as of this _____ day of _____, 2023 (the “Effective Date”), by the **CITY OF NORWALK** (the “Licensor”), acting herein by Harry W. Rilling, its Mayor, duly authorized.

WHEREAS, the Licensor is the owner of 10 Seaview Avenue (the “Premises”);

WHEREAS, the State of Connecticut, Department of Transportation, (the “Licensee”) desires a license to enter upon a 5’ x 15’ portion of said Premises more particularly depicted in the certain map entitled “Town: Norwalk, Drawing Title: Temporary Traffic Control Signal Plan, Project No.: 0301-0176, Drawing No.: TCS-004, Scaled 1” = 30’ dated _____, 2023 attached hereto as **Exhibit 1** (the “License Area”) for the purpose of affixing and maintaining a guy wire for temporary traffic signal to be located in the State of Connecticut’s Right of Way (the “Construction Activities”) in connection with State of Connecticut, Department of Transportation, Project No. 0301-176, Walk Bridge Replacement (the “Project”);

NOWHEREFORE, the Licensor, agrees as follows:

1.0. License. For the Term of this Agreement, the Licensor hereby grants Licensee and its Contractors (collectively, the “Permitted Parties”) a revocable non-exclusive license to enter upon and over the Licensee Area to engage in the Construction Activities upon the terms, covenants, conditions and representations set forth herein in Section 2. As used herein, “Term” shall mean the period of time commencing on the Effective Date and ending nine (9) months therefrom.

2.0 Terms, Covenants, Conditions and Representations: The Grantee, by acceptance of this License and exercise of the rights herein granted the Licensee, for itself, its successor and assigns, covenants, agrees and represents as follows:

2.1. Restoration: The Licensee shall repair any damage to the License Area related to and/or arising from the Permitted Parties’ exercise of its rights under Section 1 of this Agreement as soon as reasonably practical and to as near to its original condition immediately preceding the exercise of said rights as is reasonably possible.

2.2. Insurance. The Grantee’s shall require all its Contractor engaging in Construction Activities or accessing the License Area to obtain and maintain the following insurance for the Term of this Agreement:

2.2.1. Workers' Compensation Insurance: With respect to all operations the Contractor, it shall carry Workers' Compensation Insurance in accordance with the requirements of the laws of the State of Connecticut.

2.2.2. Commercial General Liability: With respect to all operations of the Contractor, it shall carry Commercial General Liability insurance providing for a total limit of One Million Dollars (\$1,000,000) coverage per Occurrence for all damages arising out of

bodily injury, personal injury, property damage, products/completed operations, and contractual liability coverage. The Annual Aggregate limit shall not be less than Two Million Dollars (\$2,000,000).

2.2.3 Automobile Liability: With respect to each owned, non-owned, or hired vehicles the Contractor shall carry Automobile Liability insurance providing One Million Dollars (\$1,000,000) coverage per accident for bodily injury and property damage.

Prior to exercising any rights under this License, Licensee shall furnish the Licensor's Corporation Counsel all applicable certificates of insurance, and shall thereafter provide renewal certificates, as appropriate, evidencing such coverage written by a company or companies acceptable to Licensor. Each insurance certificate shall be endorsed to name the City of Norwalk as an additional insured parties and shall provide that the insurance company providing coverage shall notify Licensor by certified mail at least thirty (30) days prior to the effective termination of or any change in the policy or policies coverage.

2.3. Safety. The Permitted Parties shall be responsible for preventing accidents and undertaking all measures to ensure the safety of all persons in the vicinity of the Construction Activities and License Area, including those engaged in the construction of the Project and members of the general public. The Permitted Parties shall comply with all laws, ordinances, rules, regulations, codes, standards, orders, notices and requirements concerning safety applicable to the construction of the Project and/or the Construction Activities, including, among others, the Federal Occupational Safety and Health Act of 1970, as amended, and all standards, rules, regulations and orders which have been or shall be adopted or issued thereunder, and with all applicable safety standards established during the progress of the Project.

2.4. Representations. The Permitted Parties are required to ensure: (i) that they have the skill and expertise to perform the work relating to the construction of Project and/or the Construction Activities in a safe, professional and workmanlike manner; and (ii) that they shall observe all federal, state and local law and regulations, and shall procure all necessary licenses and permits, in performing the work relating to the construction of the Project and/or exercising its rights under Section 1 of this License.

2.5. General Provisions;

2.5.1. Successors. To the extent any rights or obligations under this License remain in effect, this License shall be binding upon and enforceable against, and shall inure to the benefit of, the Parties hereto and their respective heirs, legal representatives, successors and permitted assigns.

2.5.2. Notices. All notices of any nature referred to in this ROE shall be in writing and sent by registered or certified mail, postage prepaid, to the respective addresses set forth below or to such other addresses as the respective Parties hereto may designate in writing:

If to Licensor:

Department of Public Works

City Hall
125 East Avenue, 2nd Floor
Norwalk, CT 06851
Attn: Chief of Ops. And Public Works

With copy to: Law Department
 125 East Avenue, 2nd Floor
 Norwalk, CT 06851
 Attn: Corporation Counsel

If to Licensee State of Connecticut
 Department of Transportation
 2800 Berlin Turnpike
 P.O. Box 317546
 Newington, CT 06131-7546
 Attn: Terrance Obey

2.5.3. Entire Agreement. This License together with all exhibits and/or schedules hereto, integrates all of the terms and conditions mentioned herein or incidental hereto, and supersedes all negotiations or previous agreements between the parties or their predecessors in interest with respect to all or any part of the subject matter hereof.

2.5.4. Severability. The provisions of this License are severable, and, if any one or more provisions may be determined to be judicially unenforceable, in whole or in part, the remaining provisions, and any partially unenforceable provision, to the extent enforceable, in any jurisdiction, shall nevertheless be binding and enforceable if and to the extent that the economic and legal substance of the transactions contemplated is not materially adversely affected in any matter as to any party and shall be construed and enforced so as to effectuate the intent of the entire License, including the wholly or partially unenforceable provision, to the maximum extent legally permissible.

2.5.5. Amendments. Any amendments to this License shall be effective only when duly executed by Licensor.

2.5.6. Governing Law. This License shall be governed by and construed in accordance with the laws of the State of Connecticut.

2.5.7. Assignment. Neither Licensor nor Licensee may assign or transfer their respective rights or obligations under this License without first obtaining the prior written consent of the other, which consent may be granted or withheld in the sole and absolute discretion of the applicable party.

2.5.8. Execution. The delivery by electronic or facsimile transmission of an executed original hereof and/or the retransmission of any executed electronic or facsimile transmission hereof shall be deemed to be the same as deliver of an executed original.

2.5.9. Reservation of Rights. The license herein is given without prejudice to any rights under law, including, without limitation, right under Section 13a-73 of the Connecticut General Statutes. The Licensees represents that the rights set forth herein will be formally acquired by the Licensee for mutually agreed upon consideration or pursuant to 13a-73 of the Connecticut General Statutes was a material inducement to the Licensor's grant of said rights and any exercise of said rights shall be deemed an acknowledgement of such representation by the Licensee.

2.5.10. Sovereign Immunity. Licensor acknowledges and agrees that nothing in this ROE shall be construed as a modification, compromise or waiver by Licensee of any rights or defenses of any immunities provided by Federal law or the laws of the State of Connecticut to Licensee or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of this ROE. Nothing in this ROE shall be construed as a modification, compromise or waiver by Licensor of any rights or remedies it may have had, now has or will have with respect to any matters arising out of this ROE. To the extent that this section conflicts with any other section, this section shall govern.

CITY OF NORWALK

By: _____
Harry W. Rilling
Its Mayor
Duly Authorized

Date Signed: _____



COMMUNITY SERVICES
DEPARTMENT

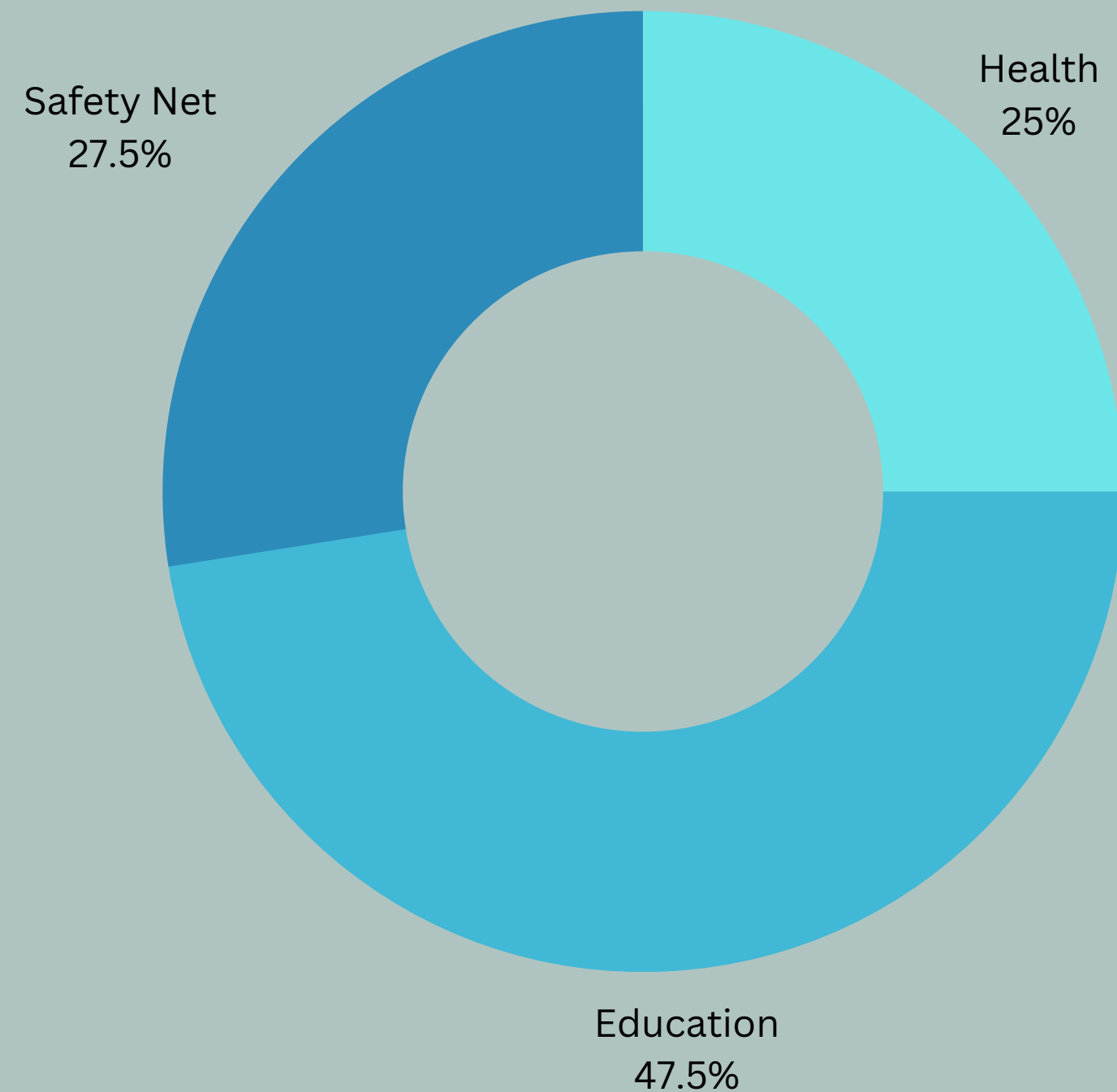
MINI GRANT PRESENTATION

As presented to common council on August 3, 2023

COMMUNITY IMPACT MINI-GRANTS

- Maximum \$10,000 grant amount.
- Eligible non-profits: maximum annual budget \$1 million.
- Total allocation to fund programs: \$100,000- Increased to \$150,000.
- Project-based funding to support smaller non-profit organizations in Norwalk.
- Modified application process and reporting requirements.
- Two informational webinars offered- 6/1 at 1pm and 6/5 at 6pm.
- In-kind support from Fairfield County's Community Foundation to help non-profits.

APPLICATION



Focus Areas

- **Health:** Medical or Mental Health services or education that address active gaps in the Norwalk continuum of care.
- **Education:** Academic support to students (all ages) and/or parents that provide enrichment or direct tutoring.
- **Safety Net:** Prevention or diversion services addressing a documented community need.

APPLICATION STATS

Requests:

- 40 Applications
- 9 received Fairfield County's Community Foundation sponsored support
- Ranged from \$1,500 - \$13,660
- Totaled \$358,947

Proposed Awards:

- 20 Applicants
- Range from \$1,125 - \$10,000
- Total \$150,000

PROCESS

Applications were reviewed by a panel comprised of:

- Fairfield County's Community Foundation Vice President, Grants and Programs
- City of Norwalk DEI Officer
- City of Norwalk Human Service Director

Applications were scored on the following:

Need = 20 points

Focus = 20 points

Fiscal and Sustainability = 15 points

Evaluation = 10 points

Priority = 10 points

Innovation = 25 points

Based on the final scores, applications were granted full or partial funding

PROPOSED RECIPIENTS

ORGANIZATION- PROJECT NAME	PROPOSED IMPACT	FOCUS AREA	PROPOSED AWARD
English Learner Support Services of Fairfield County	Increase afterschool supplemental English support to students with limited or interrupted formal education	Education	\$10,000
INTEMPO Organization Inc.	Increase music education enrichment for low-income MLL students and community performances	Education	\$10,000
Child Advocates of SW Connecticut	Increase and train volunteer child advocates- Cultural competency/Trauma	Safety Net	\$10,000
Macedonia Church	Increase pantry impact via freezers, wheeled coolers, traffic cones and signs	Safety Net	\$7,925
Norwalk Education Foundation- Reading Buddies	Increase extra reading tutoring for third graders	Education	\$7,000
The House Of Darla	Increase youth health equity, wellness, job readiness and soft skills for low income students	Health	\$10,000
Smarts Kids with LD- Countdown 2 Kindergarten	Decrease achievement gap for low income students in preschool	Education	\$7,362

PROPOSED RECIPIENTS

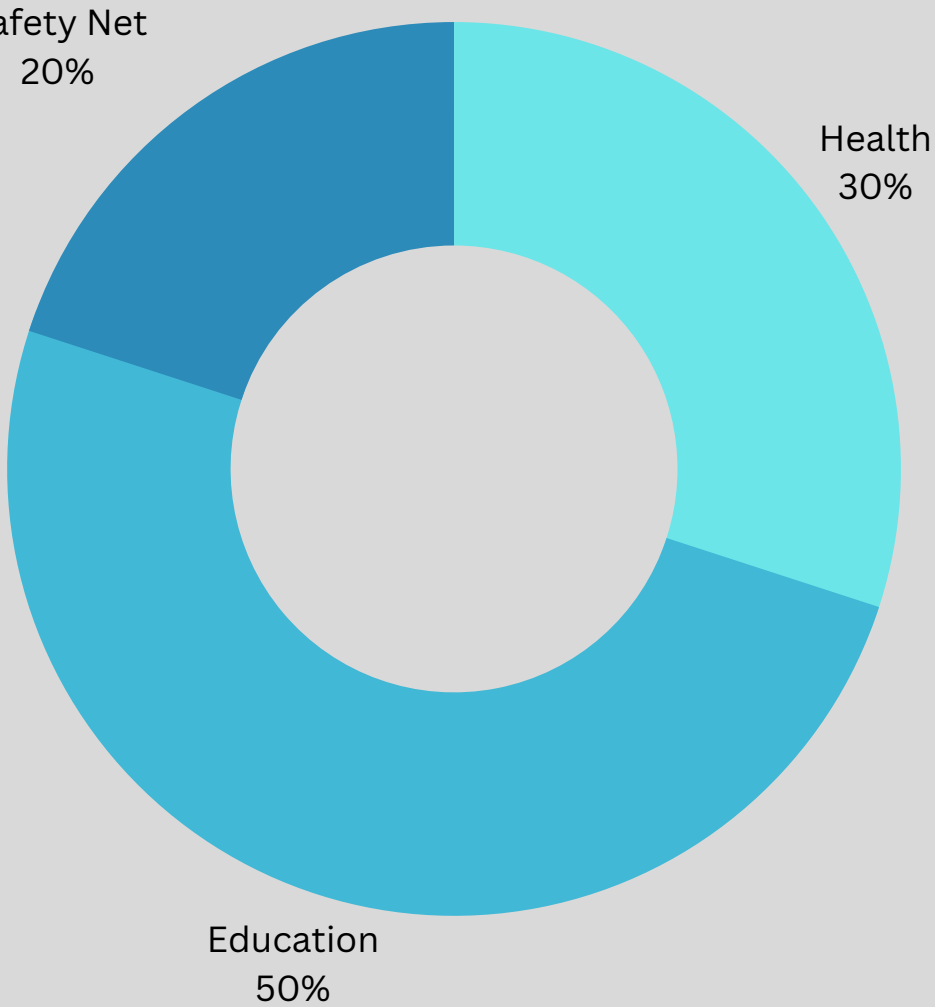
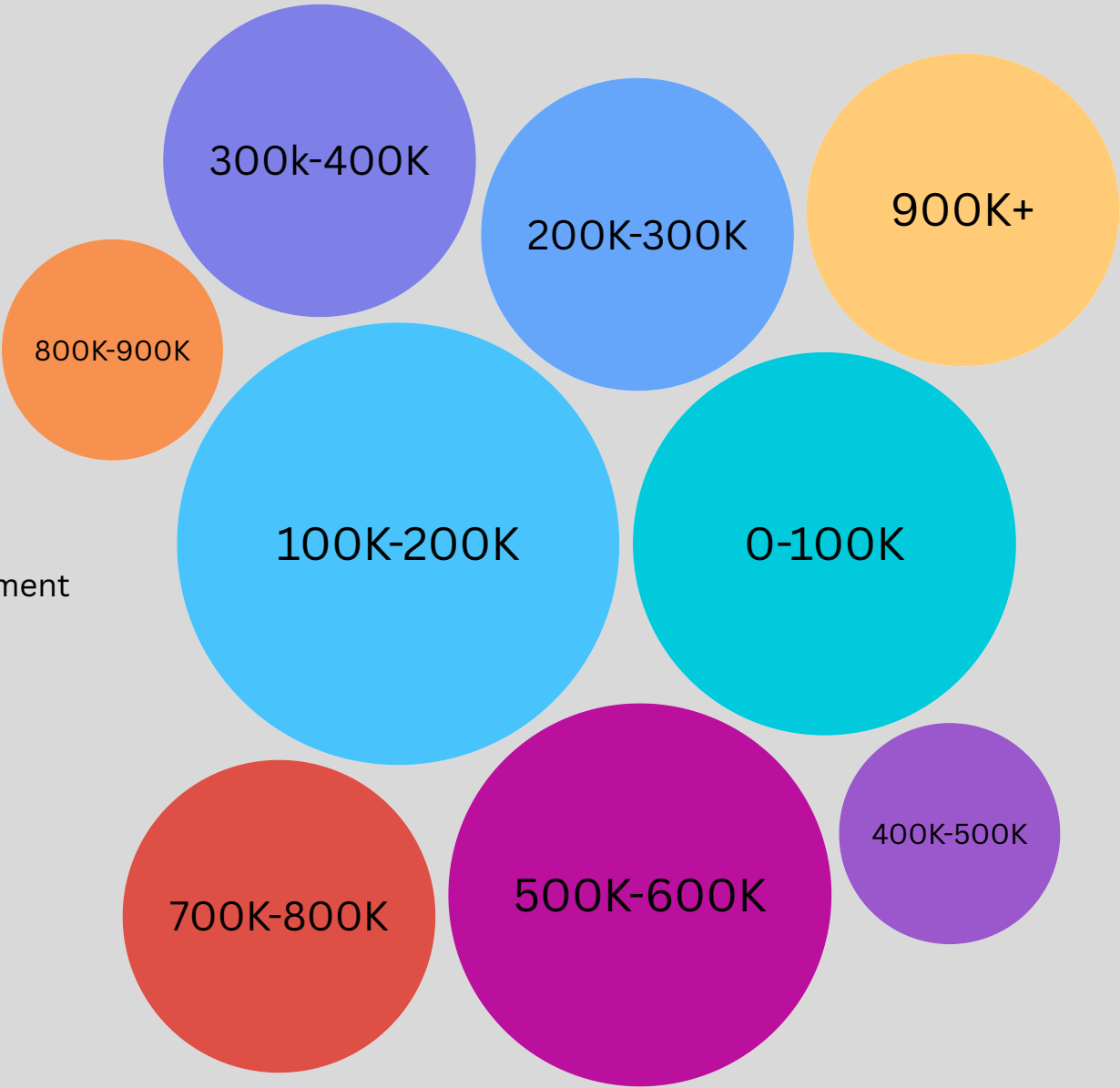
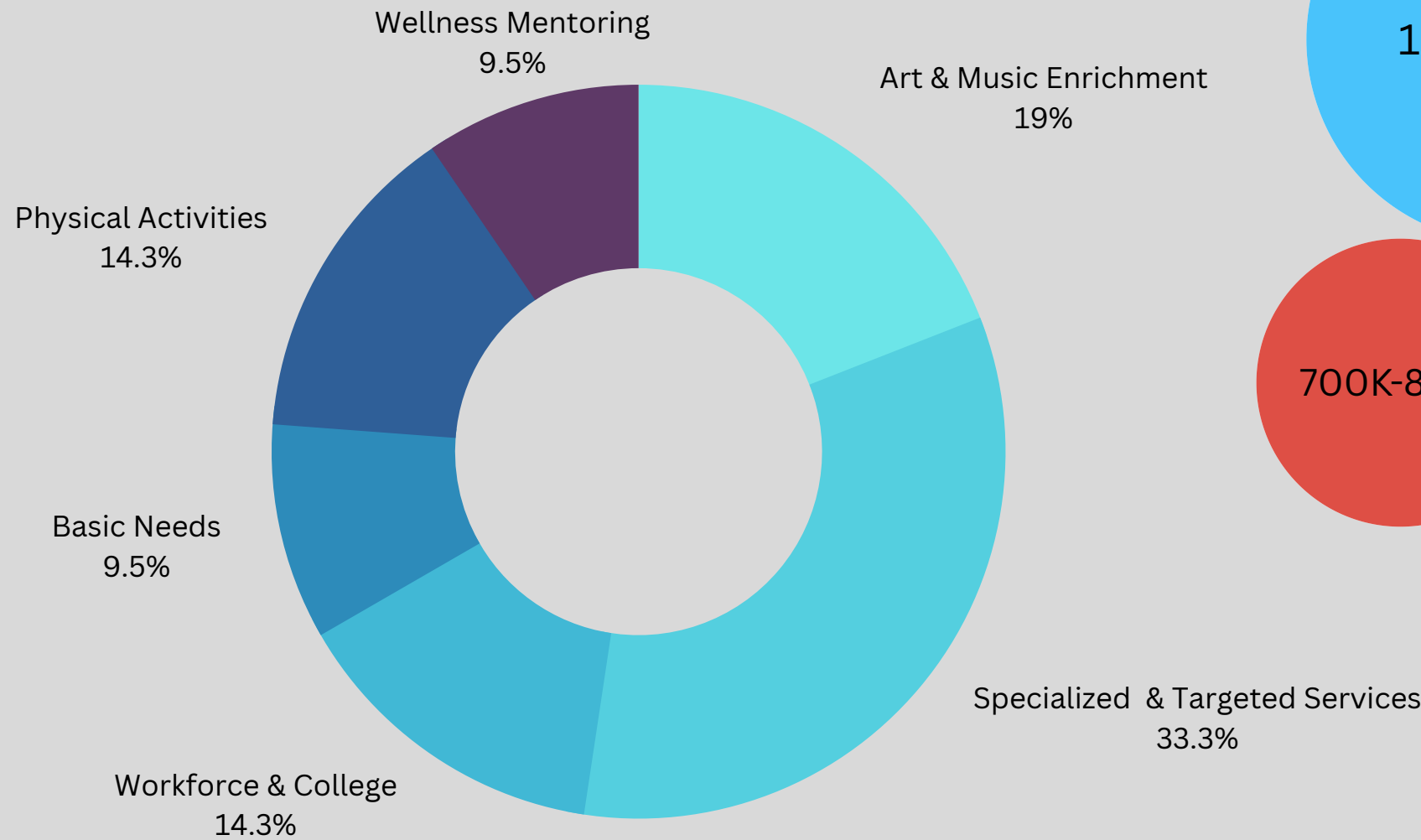
ORGANIZATION- PROJECT NAME	PROPOSED IMPACT	FOCUS AREA	PROPOSED AWARD
The Norwalk Art Space	Increase free art education and mentorship to low income students	Education	\$10,000
Umbrella Club	Increase financial and health supports to children and families with severe and rare medical issues	Health	\$10,000
Girls on the Run Greater Hartford	Increase access to afterschool programming for low income children	Health	\$10,000
Norwalk River Rowing Association- Reach Out and Row	Increase access to physical activities and life skills for inner-city youth	Health	\$10,000
LiveGirl, Inc.	Increase access to mentorship and mental health resources for girls in grades 6th-8th	Health	\$1,125
SAVE, Inc	Increase access to African American AP studies material- history, culture, and contributions to society	Education	\$7,500
Youth Business Initiative- YBI Workforce	Increase access to job training, career, and business opportunities for low income young adults	Safety Net	\$7,500

PROPOSED RECIPIENTS

ORGANIZATION- PROJECT NAME	PROPOSED IMPACT	FOCUS AREA	PROPOSED AWARD
ElderHouse	Decrease the number of low income seniors with dementia that would lose Adult Day Services	Health	\$7,500
Circle of Friends	Increase inclusive educational, therapeutic, and social opportunities for children with special needs	Education	\$5,000
NICE, Inc.	Education Enrichment program- increase multicultural immersive arts education and enrichment	Education	\$5,000
Comunidades Sin Fronteras (CSF) CT Inc.- Immigrant Children Higher Education Project	Increase immigrant youth attendance, HS/GED completion, College exploration, and mentorship	Education	\$5,000
Norwalk/Stamford Grassroots Tennis & Education- College & Career readiness program	Increase low-income youth college & career readiness through resources, SAT tutoring, FAFSA assistance, and empowerment	Education	\$5,000
Mont Des Oliviers Seventh-Day Adventist Church	Increase partnership with Open Door by purchasing a mini bus to transport food, clothing, and volunteers	Safety Net	\$4,088

RECIPIENT STATS

75% had organizational budgets under \$551K



100% stated that they serve all of Norwalk



TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: RYAN HAROLD, DISTRICT SAFETY & SECURITY SUPERVISOR

RE: **ENHANCEMENTS TO SCHOOL SECURITY CAMERAS –
BROOKSIDE, FOX RUN, KENDALL, MARVIN, NARAMAKE,
ROWAYTON, SILVERMINE, SONO, WOLFPIT, BMHS**

DATE: JULY 26, 2023

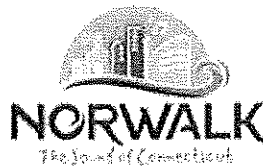
The Enhancements to School Security program throughout the Norwalk Public Schools was established several years ago and the need for further improvements has been noted. During the life of this program, a number of security enhancements have already been incorporated at various locations within the district and include upgrades to intrusion, CCTV & PA systems, installation of protective window film & window treatments as well as the installation of a district wide high security master key system.

As a continuation of the Enhancements to School Security program, this request is to add additional cameras and re-position existing cameras to maximize visibility for optimal coverage. **BROOKSIDE, FOX RUN, KENDALL, MARVIN, NARAMAKE, ROWAYTON, SILVERMINE, SONO, WOLFPIT, BMHS** are the beneficiaries of this second round of upgrades. The pricing for this project is available through the Omnia Partners cooperative purchasing agreement (contract number - R192008). Omni Data, LLC is an authorized reseller for WESCO Distribution, Inc.

ACTION REQUESTED:

- A. Authorize the Purchasing Agent to issue a Purchase Order with Omni Data, LLC for security camera enhancements at BROOKSIDE, FOX RUN, KENDALL, MARVIN, NARAMAKE, ROWAYTON, SILVERMINE, SONO, WOLFPIT, BMHS schools for a total not to exceed \$261,451.70.**
- B. Authorize to establish a contingency for additional services as may be required for a total not to exceed \$24,864.46.**

Funds are available in account #0924 5010 5777 C0537



DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 7.26.2023

DEPARTMENT: NPS-Security

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☒	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☐	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	Other, please explain:

TOTAL COST: \$286,316.16 MUNIS Account: 619020

VENDOR: OMNI DATA, LLC.

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
Sharon Connors Digitally signed by Sharon Connors Purchasing Agent Name Date: 2023.07.26 16:28:37 -04'00' Date	X	Supports	 Department Head Name Sandra Faioes Date 07.26.2023
		Does Not Support	
			Single Source Requires Common Council Authorization (in excess of \$20,000.00)?

JUSTIFICATION:

To replace and upgrade security cameras at Brookside, Fox Run, Kendall, Marvin, Naramake, Rowayton, Silvermine, Sono, Wolfpit & Brien McMahon. As a continuation of the Enhancements to School Security program, this request is the second round to add additional cameras and re-position existing cameras to maximize visibility for optimal coverage

Omni Data, LLC

Omnia Partners contract no. R192008

Quotes - see attached

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

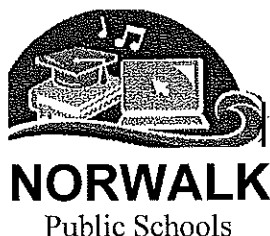
Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency

Total W/O						
	Hardware	Software	Prof. Services	Contingency	Contingency	Total
Brookside	\$ 23,652.04	\$ 3,590.40	\$ 9,790.00	\$ 37,032.44	10%	\$ 40,735.68
Fox Run	\$ 16,523.36	\$ 359.04	\$ 3,305.00	\$ 20,187.40	10%	\$ 22,206.14
Kendall	\$ 19,762.86	\$ 2,513.28	\$ 9,225.00	\$ 31,501.14	10%	\$ 34,651.25
Marvin	\$ 17,656.94	\$ 2,154.24	\$ 7,140.00	\$ 26,951.18	10%	\$ 29,646.30
Naramake	\$ 23,795.17	\$ 3,231.36	\$ 10,585.00	\$ 37,611.53	10%	\$ 41,372.68
Rowayton	\$ 15,945.36	\$ 718.08	\$ 4,550.00	\$ 21,213.44	10%	\$ 23,334.78
Silvermine	\$ 19,374.66	\$ 2,513.28	\$ 8,585.00	\$ 30,472.94	10%	\$ 33,520.23
Sono	\$ 11,041.09	\$ 718.08	\$ 3,760.00	\$ 15,519.17	10%	\$ 17,071.09
Wolfpit	\$ 16,963.20	\$ 1,077.12	\$ 5,015.00	\$ 23,055.32	10%	\$ 25,360.85
BMHS	\$ -	\$ -	\$ 5,100.00	\$ 5,100.00	10%	\$ 5,610.00
District Server	\$ 11,887.14	\$ 920.00	\$ -	\$ 12,807.14	0%	\$ 12,807.14
Mini Data, LLC Total				\$ 261,451.70		\$ 286,316.16

\$ 24,864.46



TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: RYAN HAROLD, DISTRICT SAFETY & SECURITY SUPERVISOR

RE: **EMERGENCY RESPONSE SYSTEM FOR ALL NORWALK
PUBLIC SCHOOLS – INTEGRATE WITH NORWALK PD**

DATE: JULY 26, 2023

The Enhancements to School Security program throughout the Norwalk Public Schools was established several years ago and the need for further improvements has been noted. During the life of this program, a number of security enhancements have already been incorporated at various locations within the district and include upgrades to intrusion, CCTV & PA systems, installation of protective window film & window treatments as well as the installation of a district wide high security master key system.

Mutualink will work with the NORWALK PUBLIC SCHOOLS to deploy the 2-way radio gateway, floor plan video share gateway and school staff panic buttons, as quoted, at all schools in the District. A secure network gateway will also be installed that is used to instantly and securely share the encrypted multimedia from the schools with local Police and other responders. The Mutualink multimedia interoperability solution automates collaboration for police and other first responders in an active shooter or emergency situation by providing, in seconds, direct 2-way communication, voice and video, floorplans between schools and 911 centers, local and state police and other first responders in an emergency. In an emergency, with the established permission of the NORWALK PUBLIC SCHOOLS, the Norwalk Police and CT State Police will see video from the schools, school floor plans and have voice access to the school's 2-way radio system. This is critical information in a response to an active shooter or other emergency situation to help protect your 22 schools and 11,468 students and staff.

ACTION REQUESTED:

- A. Authorize the Purchasing Agent to issue a Purchase Order with Mutualink, Inc for emergency response system at all Norwalk Public Schools for a total not to exceed \$723,800.00.**

Funds are available in account #0924 5010 5777 C0537



DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 7.26.2023

DEPARTMENT: NPS-Security

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☒	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☒	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☐	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	Other, please explain:

TOTAL COST: \$723,800.00 MUNIS Account: 620166

VENDOR: MUTUALINK, INC.

Purchasing Agent Signature	The Purchasing Agent	Department Head Signature
	Supports	
Purchasing Agent Name	Does Not Support	Department Head Name
	Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Sandra Faioes
Date		Date <u>7.26.2023</u>

JUSTIFICATION:

Mutualink will work with the NORWALK PUBLIC SCHOOLS to deploy the 2-way radio gateway, floor plan video share gateway and school staff panic buttons, as quoted, at all schools in the District. A secure network gateway will also be installed that is used to instantly and securely share the encrypted multimedia from the schools with local Police and other responders. The Mutualink multimedia interoperability solution automates collaboration for police and other first responders in an active shooter or emergency situation by providing, in seconds, direct 2-way communication, voice and video, floorplans between schools and 911 centers, local and state police and other first responders in an emergency. In an emergency, with the established permission of the NORWALK PUBLIC SCHOOLS, the Norwalk Police and CT State Police will see video from the schools, school floor plans and have voice access to the school's 2-way radio system. This is critical information in a response to an active shooter or other emergency situation to help protect your 22 schools and 11,468 students and staff. Norwalk PD is currently installing this system and NPS will integrate.

CT State Contract - #14PSX0178AA

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency



1269 South Broad Street
 Wallingford, CT 06492
 Website: www.mutualink.net
 Tel: (866) 667-5465
 Fax: (203) 266-0344
 Email: sales@mutualink.net

Quote 1007690
Date 2/10/2023

Bill To:

Norwalk Public Schools
 125 East Ave.
 Norwalk, CT 06852

Ship To:

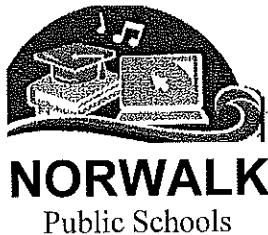
Norwalk Public Schools
 125 East Ave.
 Norwalk, CT 06852

PO Number	Customer No.	Salesperson ID	Shipping Method	Payment Terms	Order #
	NORWALSCH	JDOOLEY		See Below	

Qty	Item Number	Description	Unit Price	Ext Price
22	CTR12	Mutualink Bundle for Norwalk Public Schools Includes the following: • Remote View Gateway Camera • School floor plan map layer (floor plan supplied by school) • ISG (intelligent sensor gateway) for integration to installed hardwired panic buttons/soft panic buttons and school's existing IP access control system • Radio gateway • LNK360 Software v2 CommandConnect5 MxPTT • Configuration, Installation and Training • Bundle includes software license, access to IRAPP • 24x7 Customer Support • SW Maintenance and updates • No additional charges for 3 years This quote is valid for 150 days Mutualink payment terms • 25% upfront deposit • 40% after equipment is installed and software delivered; billed monthly for schools completed • 25% after the school has been software tested; billed monthly for schools completed • 10% upon final end to end full district (project) test	\$2,900.00	723,800.00

Customer to supply their own
 Windows/macOSx desktop/laptop for the LNK360 CommandConnect client
 Smartphone (Android/iOS) for LNK360 CommandConnect Mobile / MxPTT Clients
 Door radios (licensed RF) for integration to Radio Gateway
 Floor Plans - current digital files in the appropriate format

Subtotal	723,800.00
Freight	0.00
Sales Tax	0.00
Quote Total	723,800.00



TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: RYAN HAROLD, DISTRICT SAFETY & SECURITY SUPERVISOR

RE: **ENHANCEMENTS TO SCHOOL SECURITY RESOLUTION
ACCESS CONTROL IMPROVEMENTS FOX RUN, MARVIN,
NARAMAKE, NATHAN HALE, NECC, PONUS, ROTON,
ROWAYTON, WEST ROCKS**

DATE: JULY 26, 2023

The Enhancements to School Security program throughout the Norwalk Public Schools was established a number of years ago and the need for further improvements has been noted. During the life of this program, a number of security enhancements have already been incorporated at various locations within the district and include upgrades to intrusion, CCTV & PA systems, installation of protective window film & window treatments as well as the installation of a district wide high security master key system.

All schools are outfitted with an after-hour intrusion detection system. As a continuation of the Enhancements to School Security program, the need for a twenty-four-hour exterior door monitoring system has become a priority. The installation of Two-Point WiFi door alarms to all exterior doors will act not only as an intrusion detection system after-hours, but extend that protection during the school day which will notify schools of ajar doors and students leaving the building unauthorized. The project will start with our elementary schools that serve students with the highest risk of leaving the building unattended and unauthorized.

The Board of Education Facilities Department feels that releasing the requirements through a public bid will expose security vulnerabilities at the 5 schools that require these door alarm updates as students are currently propping doors open, this solution will prevent their ability to do so. Proposals for security contractors to provide said upgrades were requested from LDI Connect and Integrated System Services, LLC. Site walkthroughs to outline the scope of work were conducted and after much delay, LDI Connect declined to bid as it was beyond their capabilities. Integrated Systems LLC has done similar work in the district and is proficient with the Verkada door monitoring solution that is required and is the reason we are seeking to use them as a single source provider.

ACTION REQUESTED:

Authorize the Purchasing Agent to issue purchase order to Integrated System Services, LLC. for the Enhancement to School Security - Access Control Improvements at IMPROVEMENTS FOX RUN, MARVIN, NARAMAKE, NATHAN HALE, NECC, PONUS, ROTON, ROWAYTON, WEST ROCKS schools for a total not to exceed \$196,581.00. Acct #09245010-5777-C0537

<u>School</u>	<u>Material</u>	<u>Labor</u>	<u>Total</u>
Fox Run Elementary	\$ 42,285.00	\$ 5,786.50	\$ 48,071.50
Marvin Elementary	\$ 42,127.75	\$ 5,786.50	\$ 47,914.25
Naramake Elementary	\$ 31,374.00	\$ 4,890.00	\$ 36,264.00
Nathan Hale	\$ 35,571.25	\$ 5,297.50	\$ 40,868.75
Norwalk Early Childhood Center	\$ 20,365.50	\$ 3,097.00	\$ 23,462.50
Ponus Ridge	\$ 37,089.75	\$ 5,297.50	\$ 42,387.25
Roton	\$ 35,024.00	\$ 4,890.00	\$ 39,914.00
Rowayton Elementary	\$ 26,937.50	\$ 4,482.50	\$ 31,420.00
West Rocks	\$ 30,693.50	\$ 4,482.50	\$ 35,176.00
	\$ 171,723.50	\$ 24,857.50	\$ 196,581.00



DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 7/26/23

DEPARTMENT: NPS-Facilities/Security

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☒	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☒	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☐	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	Other, please explain:

TOTAL COST: \$196,581.00 MUNIS Account: 617187

VENDOR: Integrated Systems Services LLC, d/b/a Tone Klear Sonics

Purchasing Agent Signature	The Purchasing Agent	Department Head Signature
	Supports	
Purchasing Agent Name	Does Not Support	Department Head Name
Date	Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Date <u>7/26/2023</u>
		<u>SANDRA FAIRES</u>

JUSTIFICATION:

Vendor has done similar work in the district and is proficient with the Verkada door monitoring solution required. Requesting use as single-source provider. Also, releasing the bid to the public will expose security vulnerabilities at the 5 schools (Fox Run, Marvin, Naramake, Nathan Hale, NECC, Ponus Ridge, Roton, Rowayton, West Rocks) that require these door alarm updates as students are currently propping doors open. These updates will prevent their ability to do so.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency