

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.org/meetings



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AGENDA

I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting: July 13, 2021

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS: Anthony J. Trimboli, Oak Hills Park Authority

REAPPOINTMENTS:

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

B. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

1. Authorization for discussion: Settlement: Kornutik v. City of Norwalk – Claim #A08143 **EXECUTIVE SESSION**

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

1. Amend the code of Norwalk, Connecticut, Department of Recreation and Parks, section 1-10 permits, 7b, with the addition of “weddings and civil unions do not require approval of the Recreation and Parks Committee, unless required by the Director.”

B. HEALTH AND PUBLIC SAFETY COMMITTEE

1. Authorize the Purchasing Agent to execute a purchase order on behalf of the Fire Department to Millenium Products Inc (GSA vendor) for the purchase of two (2) Variable Message Signs (Item #WVTMM-L), Modem package/ GPS and delivery for a sum not to exceed \$34,567.02. Account #01-3120-5262.

C. ORDINANCE COMMITTEE

1. Approve the following revisions/amendments to the following City Code section:
 - Chapter 37 (Environmental Hazards), Article II (Use and Sale of Polystyrene Products), Section 37-10 (Definition of Polystyrene Food Service Product)
2. Approve the following revisions/amendments to the following City Code section:
 - Chapter 38 (Explosives), Article II (Fireworks and Firecrackers), Sections 38-7, 38-7A, 38-8, 38-9, 38-10, 38-11, 38-12 and 38-13

D. COMMUNITY SERVICES AND PERSONNEL COMMITTEE

1. Approval of and Vote on Adjustment to the Ordinance Employee Pay Plan Schedule.
2. Authorize the Mayor, Harry W. Rilling to execute any and all documents necessary to apply for and accept an American Rescue Plan Grant in the amount of \$21,459 for the benefit of the Norwalk Public Library.

3. Authorize the Mayor Harry W. Rilling to execute a contract amendment with the Blue Teapot LLC extending the term of the License Agreement for Café food services at the Library through September 6, 2023.
4. Authorize the Mayor, Harry W. Rilling, to accept Department of Children & Families (DCF) grant funds in the amount of \$55,033 and an additional \$12,891 in Enhancement funds to support the operation of the Norwalk Youth Services department and its programs (Restorative Justice, Care Coordination, Peer Connection), as the designated Youth Service Bureau for the City of Norwalk. Application submission deadline is September 1, 2021. Grant award period is July 1, 2021 thru June 30, 2023. Award amount in the 2023 fiscal year may be adjusted slightly from the 2022 fiscal year per DCF funding guidelines.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

APPOINTMENTS

OAK HILLS PARK AUTHORITY

M/C

Norwalk Code 73-2

ANTHONY J. TRIMBOLI (U)

Term Expires – 06/24/2024

3 Eugene Drive
Norwalk, CT 06851

II

COMMON COUNCIL
NORWALK, CONNECTICUT

JULY 13, 2021
VIA TELECONFERENCE

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

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Mayor Rilling called the meeting to order at 7:34 p.m. and led the Assembly in reciting the Pledge of Allegiance.

I. ROLL CALL

Ms. King called the Roll.

At Roll Call the following Common Council members were present:

Council at Large:	Mr. Gregory Burnett Mr. Manny Langella Ms. Barbara Smyth	Ms. Dominique Johnson Mr. Nicholas Sacchinelli
District A:	Mr. David Heuvelman	Mr. Kadeem Roberts
District B:	Ms. Darlene Young	Ms. Diana Revolus
District C:	Mr. John Kydes	Mr. George Theodoridis
District D:	Mr. George Tsiranides	Mr. Tom Keegan
District E:	Mr. Thomas Livingston	Ms. Lisa Shanahan

At Roll Call fifteen (15) Common Council members present. A Quorum was present.

Also present were Mayor Harry Rilling, City Clerk, Donna King and Corporation Counsel, Mario Coppola.

II. ACCEPTANCE OF MINUTES

Regular Meeting: June 22, 2021

**** MR. HEUVELMAN MOVED TO ACCEPT THE MINUTES AS PRESENTED**
**** MOTION PASSED UNANIMOUSLY**

III. PUBLIC PARTICIPATION

Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted.

Ms. Diane Lauricella asked that items 2a and 2b under Land Use and Building Management be sent back to committee for clarification. She said that she appreciated the hard work, but the original bud was half the amount being voted on tonight. She summarized a letter she submitted regarding spending an additional \$200,000.

Ms. Lauricella spoke about item D under Finance and Claims Committee. She said she wanted to see the specs to be sure the study includes waste management opportunities.

Mr. Tanner Thompson, Chair of the Bike Walk Commission spoke in support of the reappointment of Sam Ebert to the Commission. He noted that their former Chair, Ms. Roselle resigned and no one was appointed to fill her spot on the Commission.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS: There were no resignations announced this evening.

APPOINTMENTS:

**** MR. LIVINGSTON MOVED TO APPROVE THE APPOINTMENT OF MARCELA SAPONE TO THE ZONING COMMISSION AS A REGULAR MEMBER**

Mr. Livingston and Ms. Johnson spoke in support of the appointment.

**** MOTION PASSED UNANIMOUSLY**

**** MR. LIVINGSTON MOVED TO APPROVE THE APPOINTMENT OF ALAN K. DUTTON TO THE OAK HILLS PARK AUTHORITY**

Mr. Livingston spoke in support of the appointment.

**** MOTION PASSED UNANIMOUSLY**

REAPPOINTMENTS:

**** MR. HEUVELMAN MOVED TO APPROVE THE REAPPOINTMENT OF SAM EBERT TO THE BIKE WALK COMMISSION**

Mr. Heuvelman spoke in support of the reappointment.

**** MOTION PASSED UNANIMOUSLY**

**** MR. KYDES MOVED TO APPROVE THE REAPPOINTMENT OF R. RICHARD ROINA TO THE ZONING COMMISSION AS A REGULAR MEMBER**

Mr. Kydes spoke in support of the reappointment.

**** MOTION PASSED WITH ONE (1) ABSTENTION (MR. TSIRANIDES)**

**** MS. SHANAHAN MOVED TO APPROVE THE REAPPOINTMENT OF
TAMSEN LANGALIS, BRIAN M. BAXENDALE AND STEVEN G.
FERGUSON TO THE PLANNING COMMISSION**

Ms. Shanahan and Mr. Burnett spoke in support of the reappointments.

**** MOTION PASSED UNANIMOUSLY**

**** MR. ROBERTS MOVED TO APPROVE THE REAPPOINTMENT OF
MATTHEW O' CALLAGHAN, MARC ALAN AND ROBERT ABRIOLA
TO THE ARTS COMMISSION**

Mr. Roberts, Ms. Smyth and Mr. Keegan spoke in support of the reappointments.

**** MOTION PASSED UNANIMOUSLY**

**** MR. SACCHINELLI MOVED TO APPROVE THE REAPPOINTMENT
OF CARL DICKENS, BABAR SHEIKH AND JOE ANDRASKO TO THE
OAK HILLS PARK AUTHORITY**

Mr. Sacchinelli, Mr. Keegan and Mr. Burnett spoke in support of the reappointments.

**** MOTION PASSED UNANIMOUSLY**

MAYOR'S REMARKS:

Mayor Rilling reported that Norwalk's vaccination rate continues to trend up and COVID-19 cases continue to trend down. However, he mentioned a recent super spreader event in Norwalk attended by forty people, where ten people got infected, two of them were fully vaccinated. He urged everyone to continue to follow Covid protocols.

The NICE Festival was held on July 10, 2021 at Oyster Shell Park. He thanked Ms. Evelyn and all the volunteers.

Congressman Himes will hold a Town Hall meeting in the Community Room on July 14, 2021 where he will provide updates coming out of Washington, DC.

The Summer Concert Series will start on July 14, 2021 at Calf Pasture Beach. “Led by Us” will hold a Town Hall meeting on July 22, 2021. This meeting will be held by Zoom. There will be a Red Cross Blood Drive at City Hall on July 23, 2021.

A press release will go out announcing the City retained its Triple A Bond rating.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

Mr. Sacchinelli announced that Ms. Revolus would read this evening’s consent calendar.

B. CONSENT CALENDAR:

**** MS. REVOLUS MOVED TO APPROVE THE FOLLOWING CONSENT CALENDAR:**

VII.A.2A, VII.A.2B, VII.A.5, VII.B.1A, VII.B.1B, VII.B.2A, VII.B.2B, VII.B.3, VII.B.4, VII.B.5A, VII.B.5B, VII.B.6, VII.C.1A, VII.C.1B, VII.C.1C, VII.C.2A, VII.C.2B, VII.C.3A, VII.C.3B, VII.C.3C, VII.C.3D, VII.C.4A, VII.C.4B, VII.C.4C, VII.C.5A, VII.C.5B, VII.D.1, VII.D.2, VII.D.3, VII.D.4

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

2. AUTHORIZATION FOR DISCUSSION: SETTLEMENT: MIRTILA CRUZ V. CITY OF NORWALK – CLAIM #A05417

VII. COMMON COUNCIL COMMITTEES

A. HEALTH AND PUBLIC SAFETY COMMITTEE

2A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT GRAND FUNDS FROM THE DEPARTMENT OF JUSTICE UNDER THE FY 2021 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE PROGRAM, IN THE AMOUNT OF \$35,428.

2B. AUTHORIZE THE POLICE CHIEF, THOMAS KULHAWIK, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS,

INSTRUMENTS AND AMENDMENTS THERETO AS MAY BE NECESSARY TO IMPLEMENT ALL PROGRAMS THROUGH THE FY 2021 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM PURSUANT TO SUCH GRANT FUNDING.

5. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT GRANT FUNDS FROM THE STATE OF CONNECTICUT UNDER THE BODY WORN CAMERA AND DASHBOARD CAMERA GRANT PROGRAM (BWC- DC GRANT PROGRAM).

B. PUBLIC WORKS COMMITTEE

1A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT TO THE SEPTEMBER 8, 2020 AGREEMENT BETWEEN THE CITY OF NORWALK AND M. RONDANO, INC. FOR PROJECT DRG2020-1 ON-CALL DRAINAGE IMPROVEMENTS AT VARIOUS LOCATIONS. THE AMENDMENT IS TO EXTEND THE AGREEMENT FOR A PERIOD OF ONE (1) YEAR AT A SUM NOT TO EXCEED \$1,002,036.00 WITH AN OPTION TO EXTEND FOR ONE (1) ADDITIONAL TERM FOR ONE (1) YEAR.

ACCOUNT NO. 09 21 4027 5777 C0302

09 22 4027 5777 C0302

09 21 4021 5777 C0021

09 22 4021 5777 C0021

09 20 4027 5777 C0643

09 21 4027 5777 C0643

09 22 4027 5777 C0643

09 06 4021 5777 C0315

1B. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS, TO EXECUTE ORDERS ON THE CONTRACT WITH M. RONDANO, INC. FOR PROJECT DRG2020-1 ON-CALL DRAINAGE IMPROVEMENTS FOR A SUM NOT TO EXCEED \$100,203.60.

ACCOUNT NO. 09 21 4027 5777 C0302

09 22 4027 5777 C0302

09 21 4021 5777 C0021

09 22 4021 5777 C0021

09 20 4027 5777 C0643

09 21 4027 5777 C0643

09 22 4027 5777 C0643

09 6 4021 5777 C0315

2A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH SEALCOATING INC., DBA INDUS, FOR PROJECT PM2021-3, CRACK SEAL AT VARIOUS LOCATION, FOR AN AMOUNT NOT TO EXCEED \$300,720.00.

ACCOUNT NO. 09 21 4021 5777 C0021

09 21 4021 5777 C0021

2B. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS, TO EXECUTE ORDERS ON CONTRACT WITH SEALCOATING, INC., DBA INDUS, FOR PROJECT PM2021-3, CRACK SEAL AT VARIOUS LOCATIONS, FOR AN AMOUNT NOT TO EXCEED \$30,072.00.

ACCOUNT NO. 09 21 4021 5777 C0021

09 2 4021 5777 C0021

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH ATANE, FOR PROJECT DPW2021-2, MATERIAL TESTING, FOR A PERIOD OF ONE (1) YEAR, BILLABLE ON A UNIT PRICE BASIS, FOR A SUM NOT TO EXCEED \$30,000.00, WITH AN OPTION TO EXTEND FOR TWO (2) ADDITIONAL TERMS OF ONE (1) YEAR EACH.

ACCOUNT NO. 09 21 4021 5777 C0021 09 22 4021 5777 C0021

09 21 4021 5777 C0234 09 22 4021 5777 C0234

09 21 4021 5777 C0302 09 22 4021 5777 C0302

09 21 4021 5777 C0315 09 22 4021 5777 C0315

09 21 4021 5777 C0318 09 22 4021 5777 C0318

09 21 4021 5777 C0503 09 22 4021 5777 C0503

09 21 4021 5777 C0440 09 22 4021 5777 C0440

09 21 4021 5777 C0471 09 22 4021 5777 C0471

09 21 6030 5777 C0365 09 22 6030 5777 C0365

4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT WITH PRIORITY LANDSCAPING, LLC, TO PROJECT DPW 2019-1, REMOVAL & DISPOSAL OF DEPOSITED SEDIMENT WITHIN THE WATERCOURSE, CONTRACT DATED NOVEMBER 22, 2019 FOR AN AMOUNT NOT TO EXCEED \$175,000.00.

ACCOUNT NO. 09 18 4027 5777 C0440

09 21 4021 5777 C0440

09 22 4021 5777 C0440

5A. APPROVE THE USE OF WHITE BARNS LANE AS THE NAME OF THE PRIVATE STREETS WITHIN THE WHITE BARNS SUBDIVISION.

5B. APPROVE THE PROPOSED STREET ADDRESS NUMBERING MAP FOR THE HOUSES ON WHITE BARNS LANE WITHIN THE WHITE BARNS SUBDIVISION.

6. APPROVE THE FOURTH TAXING DISTRICT PROPERTY EXTENSIONS THROUGH SEPTEMBER 30, 2020 AS PER THE LIST DATED JUNE 7, 2021.

C. LAND USE AND BUILDING COMMITTEE

1A. RESCIND COMMON COUNCIL ACTION OF MAY 11, 2021 ITEM# VII D. 4A & 4B. WHICH AUTHORIZED THE EXECUTION OF A CONTRACT WITH THYSSENKRUPP ELEVATOR CORPORATION FOR THE NORWALK CITY HALL ELEVATOR MODIFICATION AND UPGRADE PROJECT

1B. NEW ACTION: AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A CONTRACT WITH THYSSENKRUPP ELEVATOR CORPORATION FOR THE NORWALK CITY HALL ELEVATOR MODIFICATION AND UPGRADE PROJECT FOR A TOTAL NOT TO EXCEED \$202,000.00. ACCOUNT #0920/21 7100 5777 C0439.

1C. AUTHORIZE THE OFFICE OF BUILDING MANAGEMENT TO EXECUTE CHANGE ORDERS ON THE CONTRACT FOR A TOTAL NOT TO EXCEED \$20,000

2A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A CONTRACT WITH G.L. CAPASSO, INC. FOR THE CITY HALL CUPOLA RESTORATION PROJECT FOR A TOTAL NOT TO EXCEED \$408,300.00. ACCOUNT #0919/20/22 7100-5777-C0439 AND 0922 7100 5777 C0476.

2B. AUTHORIZE THE OFFICE OF BUILDING MANAGEMENT TO ISSUE CHANGE ORDERS ON CONTRACT FOR A TOTAL NOT TO EXCEED \$40,830.

3A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENTS WITH BESTECH INC. OF CONNECTICUT (STATE CONTRACT: 16PSX0110) FOR THE SILVERMINE ELEMENTARY SCHOOL ASBESTOS FLOORING REMOVAL AND REPLACEMENT PROJECT STATEPROJ. 103-262CV - ABATEMENT FOR A TOTAL NOT EXCEED \$138,334.00. ACCT. # 09215010 5777 C0595.

3B. AUTHORIZE THE NPS FACILITIES DEPARTMENT TO ISSUE CHANGE ORDERS ON THIS CONTRACT FOR A TOTAL NOT-TO-EXCEED \$13,850.

3C. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENTS WITH M. FRANK HIGGINS & CO, INC. (STATE CONTRACT: 12PSX0307) FOR THE SILVERMINE ELEMENTARY SCHOOL ASBESTOS FLOORING REMOVAL AND REPLACEMENT PROJECT STATE PROJ. 103-262CV - FLOORING FOR A TOTAL NOT EXCEED \$119,000.00 ACCT. # 09215010 5777 C0595.

3D. AUTHORIZE THE NPS FACILITIES DEPARTMENT TO ISSUE CHANGE ORDERS ON THIS CONTRACT FOR A TOTAL NOT-TO-EXCEED \$11,900.

4A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH PREMIER BUILDING ASSOCIATES FOR THE ROWAYTON ELEMENTARY SCHOOL – PARTIAL ROOF REPLACEMENT PROJECT FOR A TOTAL NOT EXCEED \$74,200.00. ACCT. #0918 5010 5777 C0610.

4B. AUTHORIZE THE NPS FACILITIES DEPT. TO ISSUE CHANGE ORDERS ON THIS CONTRACT FOR A TOTAL NOT TO EXCEED \$7,420.00.

4C. AUTHORIZE THE NPS FACILITIES DEPT. TO ISSUE CHANGE ORDERS FOR ASBESTOS ABATEMENT THAT WAS FOUND POST BID DATE ON THIS CONTRACT FOR A TOTAL NOT TO EXCEED \$6,000.00.

5A. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO WB MASON CO. TO SUPPLY, DELIVER AND INSTALL FF&E FOR THE NARAMAKE ELEMENTARY SCHOOL – KITCHEN ADDITION AND INTERIOR RENOVATION PROJECT FOR A TOTAL NOT TO EXCEED \$50,252.00. ACCT. #09215010 5777 C0788

5B. AUTHORIZE A CONTINGENCY ALLOWANCE IN THE AMOUNT OF \$2,500.00.

D. FINANCE AND CLAIMS COMMITTEE

1. ACCEPT AND APPROVE THE REPORT OF THE CLAIMS COMMITTEE DATED: JULY 8, 2021

2. FOR INFORMATIONAL PURPOSES ONLY: NARRATIVE ON TAX COLLECTIONS DATED: JULY 8, 2021.

3. FOR INFORMATIONAL PURPOSES ONLY: MONTHLY TAX COLLECTOR'S REPORT DATED: JUNE 2021

4. AUTHORIZE THE PURCHASING AGENT TO ISSUE PURCHASE ORDERS TO SHI (STATE OF CT CONTRACT 2018011-02-CREC) FOR THE PROCUREMENT OF DRUVA, INC SOFTWARE FOR CLOUD BACKUP SOLUTION FOR AN AMOUNT NOT TO EXCEED \$62,452.00, ACCOUNT 09221370-5777-C0375 (BUDGETED IT CAPITAL ITEM; NO SPECIAL APPROPRIATION REQUIRED) AND FORWARD ONTO THE COMMON COUNCIL FOR FURTHER ACTION.

**** MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR. BURNET; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. REVOLUS; MS. YOUNG; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON; MS. SHANAHAN)**

VII. COMMON COUNCIL COMMITTEES

A. HEALTH AND PUBLIC SAFETY COMMITTEE

**** MR. SACCHINELLI MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO PLATFORM ACTIVATION AGREEMENT WITH GUARDIAN ALLIANCE TECHNOLOGIES, INC. ACCOUNT. # 013040 5251**

**** MOTION PASSED UNANIMOUSLY**

**** MR. SACCHINELLI MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE SERVICE AGREEMENT (3 YEARS WITH AUTOMATIC 1 YEAR RENEWALS) WITH POLICEAPP FOR SERVICES RELATED TO CANDIDATE TESTING, RECRUITMENT AND TRACKING.**

The Police Department is making major changes to their recruitment efforts. Chief Kulhawik said that this is a cloud-based platform that allows tracking of the entire background process, as opposed to the process they've been using. In addition, they will

do a comprehensive social media check. They will do a national or international background check.

Chief Kulhawik explained that Deputy Chief Zecca brought this program to his attention.

Chief Kulhawik described the program and said that they always did their own in-house testing. He said that by using this program, they are able to recruit on a 24/7 basis. In addition, he said he believes this program will provide more access to local candidates, which will bring in a more diverse group of candidates.

**** MOTION PASSED UNANIMOUSLY**

**** MR. SACCHINELLI MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO ANY AND ALL AGREEMENTS, DOCUMENTS AND INSTRUMENTS WITH AXON ENTERPRISE, INC. FOR THE SOLE SOURCE PURCHASE, INSTALLATION AND SERVICE OF DASH CAMERAS, SIGNAL SIDE ARMS AND RELATED EQUIPMENT AND DATA STORAGE FOR AN AMOUNT NOT TO EXCEED, \$190,000 ANNUALLY. ACCOUNT 013049 5258.**

AND TO AUTHORIZE THE POLICE CHIEF, THOMAS KULHAWIK TO EXECUTE ANY CHANGE ORDERS NECESSARY TO IMPLEMENT THE DASH CAMERA PROGRAM.

Mr. Sacchinelli commended the Police Department for being progressive and forward thinking. Mr. Burnett added that this is a great addition to the level of support.

Chief Kulhawik reviewed the request and said that the Norwalk Police Department was one of the first to have body cameras in the State. The dash camera is auto activated when the lights and siren are turned on. It also turns on when there is a prisoner in the vehicle. It also has a signal side that activates the dash camera if an Officer draws their weapon or if an Officer is in the vicinity.

Mr. Dachowitz said this is a comprehensive system and with the addition of the cameras they need to have up to date modems. He said that Chief Kulhawik did a great job in screening the system.

Ms. Young asked if there was a way anyone could turn off the camera. Chief Kulhawik said the cameras were not triggered by humans. Deputy Chief Zecca added that opening the patrol car door, activating the lights or drawing a pistol will send a signal to the camera. Mr. Livingston asked how long the cameras will record. Chief Kulhawik said there is no limit. He said all of the videos would upload to the cloud and the only people

who would have access would be those who have access to the cloud. No one has the ability to delete or adjust the videos.

Ms. Revolus asked if there would be access to the videos. Chief Kulhawik explained that someone would have to contact the Police Department; there are certain things that could not be released.

**** MOTION PASSED UNANIMOUSLY**

**** MR. SACCHINELLI MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH GAC, DBA NEW ENGLAND TRAFFIC SOLUTIONS, FOR THE PURCHASE AND INSTALLATION OF SECURITY CAMERAS AND VOICE CALL BOX AT FIVE FIRE STATIONS (BID # 4082) FOR THE AMOUNT NOT TO EXCEED \$41,000 FROM ACCOUNT # C0641.**

**** MOTION PASSED UNANIMOUSLY**

D. FINANCE AND CLAIMS COMMITTEE

**** MR. BURNETT MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A JOINT CITY/NPS AGREEMENT WITH EVERGREEN SOLUTIONS, LLC FOR PROJECT 4040-CITY AND BOE OPERATIONS REVIEW-EFFICIENCY STUDY FOR A TOTAL NOT TO EXCEED \$275,500.00 ACCOUNT #011310-5286 BUSINESS EXPENSE.**

AND TO AUTHORIZE THE CHIEF FINANCE OFFICER TO ISSUE CHANGE ORDERS ON THE CONTRACT FOR A TOTAL NOT TO EXCEED \$15,750.

Mr. Burnett introduced the item. Mr. Dachowitz explained that this request was part of the passage of the budget a year ago. He described the selection process and said there were six members of the RFP team. Mr. Dachowitz said he was excited to welcome Evergreen Solutions and said they estimate it will take four to six months to complete the study.

Mr. Kydes said that for the study to be successful, there has to be complete transparency. He added that there is a lot at stake with this plan, including the education of the children.

Mr. Burnett explained that during the discussions with Evergreen, a key element was that they are going to involve all key stakeholders, including the members of the Common Council and the Board of Education. It was made clear to them, that this study had to be

transparent and that there has to be buy in from the Common Council and the Board of Education to make it work.

Mr. Sacchinelli said that this is a major step forward. This is his sixth budget cycle and he is very optimistic to have something like this in place.

Ms. Smyth said this was a long time in coming and that she hopes for more understanding on both sides. She added that she looked forward to openness and transparency on both sides.

Mr. Heuvelman thanked Mr. Burnett, Mr. Dachowitz and everyone who was involved. He said he is optimistic.

Ms. Young thanked those members of the Common Council who have been at this for a long time. She said this is about getting to understand each side.

Mayor Rilling said this is something they should have been doing a long time ago. He said he feels they will find efficiencies and opportunities. He thanked the Norwalk Public Schools for their partnership in this.

**** MOTION PASSED UNANIMOUSLY**

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

**** MR. SACCHINELLI MOVED TO GO INTO EXECUTIVE SESSION AT 9:07 P.M. TO DISCUSS THE FOLLOWING ITEM:**

1. AUTHORIZATION TO SETTLE CLAIM: JOHN DIAS V. THE CITY OF NORWALK, ET AL, DOCKET NUMBER FST-CV-17-6032293-S

**** MOTION PASSED UNANIMOUSLY**

The members of the public were excused.

The members of the Common Council came out of Executive Session at 9:19 p.m.

During Executive Session, no motions were made and no votes were taken.

**** MS. SHANAHAN MOVED TO APPROVE THE AUTHORIZATION TO SETTLE CLAIM: JOHN DIAS V. THE CITY OF NORWALK, ET AL, DOCKET NUMBER FST-CV-17-6032293-S**

**** MOTION PASSED UNANIMOUSLY**

X. MOTIONS POSTPONED TO A SPECIFIC DATE

There were none this evening.

X. SUSPENSION OF RULES

There were none this evening.

XI. ADJOURNMENT

**** MS. REVOLUS MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 9:22 p.m.

ATTEST: _____
Donna King, City Clerk



TJ TRIMBOLI

tjtrimboli10@gmail.com | 203-247-6604 | Norwalk, CT 06851

U

Resume Received

Summary

Focused Financial Advisor handles wide range of financial needs, from retirement planning to insurance decisions. Decisive planner with understanding of marketing and sales strategies driving business growth. Our clients seek us out to help them avoid financial failure. Through proven philosophies and methodologies, we seek to deliver on that while providing a phenomenal client experience.

Skills

- Planning for retirement
- Making insurance decisions
- Managing wealth
- Developing financial plans
- Advising on investments
- Increasing savings
- Customer service
- Work ethic

Experience

Alacrity Financial | Darien, CT

Partner

11/2019 - Current

- Researched and analyzed beneficial insurance and investment options and made recommendations to clients.
- Assisted clients with planning for and funding retirements using mutual funds and other strategies.
- Interviewed clients to determine income, expenses, financial objectives and risk tolerance in order to develop successful financial plans.
- Promoted business to increase customer base and grow revenue.
- Devised business plan and identified target customers.
- Analyzed wills, insurance policies and corporate contracts.
- Explained advantages and disadvantages of available financial products to customers to maximize satisfaction.
- Kept abreast of financial impact of clients' life changes to meet needs and target new areas of growth.
- Answered clients' questions regarding details of financial plans and strategies and explained data in easy-to-understand terms.
- Hired and developed junior financial and support staff.
- Developed and expanded financial planning relationships with customers through loyal and dedicated service.
- Consulted with clients to assess and meet short- and long-term financial goal.

Strategies for Wealth | Rye Brook, NY

Advisor

10/2007 - 10/2019

- Researched and analyzed beneficial insurance and investment options and made recommendations to clients.
- Assisted clients with planning for and funding retirements using mutual funds and other strategies.
- Interviewed clients to determine income, expenses, financial objectives and risk tolerance in order to develop successful financial plans.

- Promoted business to increase customer base and grow revenue.
- Devised business plan and identified target customers.
- Analyzed wills, insurance policies and corporate contracts.
- Explained advantages and disadvantages of available financial products to customers to maximize satisfaction.
- Kept abreast of financial impact of clients' life changes to meet needs and target new areas of growth.
- Answered clients' questions regarding details of financial plans and strategies and explained data in easy-to-understand terms.
- Hired and developed junior financial and support staff.
- Developed and expanded financial planning relationships with customers through loyal and dedicated service.
- Consulted with clients to assess and meet short- and long-term financial goal.

Northwestern Mutual Financial Network |
Fairfield, CT
Financial Representative
10/2001 - 07/2007

- Worked with customers to determine needs, evaluate financial means and check eligibility for products or services.
- Secured long-term customer accounts, providing recommendations to promote service effectiveness and benefits to exceed client goals and needs.
- Developed and managed growth-oriented business and marketing plans.
- Boosted revenue, cultivating client relations, resolving issues and executing proficient account maintenance to develop new customer accounts.
- Promoted insurance and products to individuals and businesses and analyzed and determined financial viability and productivity of target products and services.

Southern Connecticut State University |
New Haven , CT
Assistant Head Men's Basketball Coach
08/2002 - 05/2004

- Oversaw rigorous practice sessions to enhance individual skills and team gameplay.
- Reviewed game tapes of competitor events to understand strategies and plan approaches.
- Prepared athletes for games with well-coordinated schedule of practices and individual training.
- Visited other locations to observe potential recruits and determine selections to fill out team roster.
- Developed training and exercise programs to meet individual requirements and team play strategies.

Education and Training

Southern Connecticut State University | New Haven, CT
Bachelor of Science in Marketing
05/2001

Accomplishments

Before getting into the world of Financial Services, I was an All-State basketball and Lacrosse player. I then went on to pursue basketball in college at Southern Connecticut State University where I earned numerous awards such as NECC All-Rookie team and Regional MVP of the NCAA tournament as a freshman. My team went 28-4 and went to the Elite 8 where we lost to eventual champion Cal-State Bakersfield. I was selected as a First Team All-NECC as a sophomore and junior. In my senior season, I captained the team and we finished 25-4. We finished the season with the #4 ranking in the country. I was named an All-America selection by the National Association of Basketball Coaches. I was Player of the Year in the NECC and still hold 7 all-time records at SCSU. I am also 5th on the school's all time scoring list.

Activities and Honors

Golf Accomplishments

2007 CSGA Public Links Champion

2 Time Oak Hills Club Champion

3 Time CT PGA Pro-Scratch Champion

Websites, Portfolios, Profiles

- www.alacrityfinancial.com

Certifications

Series 7, 6, 63, & 66

VII.A

CODE OF NORWALK, CONNECTICUT



Department of
RECREATION AND PARKS

PARKS AND RECREATION

GENERAL PROVISIONS

Sec. 1-1 Definitions.

Sec. 1-2 Park Property.

Sec. 1-3 Wild Life.

Sec. 1-4 Pets.

Sec. 1-5 Picnicking and Camping.

Sec. 1-6 Sanitation.

Sec. 1-7 Conduct and Behavior.

Sec. 1-8 Traffic.

Sec. 1-9 Operating Policies.

Sec. 1-10 Permits.

Sec. 1-11 Equestrians.

Sec. 1-12 Violations and Penalties.

Sec. 1-13 Severability.

Sec. 1-1. Definitions.

For the purpose of these rules, the following terms, phrases and words shall have the meaning given herein:

- a. "Director" is the Director of Recreation and Parks of the City.
- b. "Park" is a City owned park, playground, beach, boating facility, recreation place or facility, open space or any other area, place, building or structure in the City owned or used by the City and devoted to active or passive recreation.
- c. "Person" may be extended to mean any person, firm, partnership, association, corporation, company or organization of any kind.
- d. "Public" means City owned as opposed to privately owned.
- e. "City" is the City of Norwalk, Connecticut.
- f. "Committee" means Recreation and Parks Committee of the Common Council.
- g. "Council" means the Common Council of the City of Norwalk.
- h. "By-laws" are the rules and policies, regulating all parks, but in no way changing the restrictions placed upon the parks' use as specified in deed and Special Laws.

Sec. 1-2. Park Property.

1. No person shall willfully mark, deface, disfigure, injure, tamper with, or displace or move any building or structure or any part or parts thereof or the equipment or furnishings thereof, bridges, tables, benches, fireplaces, railings, paving or paving material, water lines, or other public utilities or parts or appurtenances thereof, signs, notices, stakes, posts, boundary markers, fences, or other structures or equipment, facilities or City or park property or appurtenances whatsoever, either real or personal.
2. No person shall dig or remove sand, soil, rock, stones, trees, shrubs, plants, grass, duntimber or other wood or materials or make any excavation by tool, equipment or other means or agency.
3. No person shall damage, cut, carve, transplant, or remove any grass, plant or tree or injure the bark thereof, or pick the flowers or seeds of any grass, plant or tree, nor shall any person attach any rope, wire or other contrivance to any tree or plant. No person shall dig in or otherwise injure or impair the natural beauty or usefulness of any area.
4. No person shall climb, walk, stand, or sit upon any tree, monument, fountain, railing, fence or any other equipment, furnishings, or structure in a park not designed or customarily used for such purposes.
5. Nothing herein shall prevent the Director or authorized agents from carrying out proper maintenance of park or constructing facilities and improvements as authorized by responsible City agencies.

Sec. 1-3. Wildlife.

1. No person shall hunt, molest, harm, frighten, kill, trap, chase, tease, shoot, or throw missiles at any animal, reptile, or bird nor shall he remove, collect, or have in his possession the young of any wild animal or the eggs or nest of any reptile or bird.

2. No person shall give or offer, or attempt to give any animal, reptile or bird, any poison or other known noxious substance.
3. Fishing shall be permitted with proper licenses, only in those waters designed by the Director or authorized agents. The use of nets or seines is expressly prohibited.
4. No person shall hunt, trap, or pursue at any time, and no person shall use, carry, or possess firearms (other than by firearms permit), air rifles, spring guns, bows and arrows, slings, or any kind of trapping device, or any other weapons or explosives potentially inimical to wildlife and dangerous to human safety.
5. Notwithstanding the provisions of Paragraph 4 (above), a person possessing a valid hunting license and a valid waterfowl stamp may, during the waterfowl hunting season, transport an unloaded shotgun (with the action open), across Veteran's Park, Calf Pasture Beach, or Shady beach from the parking area or entrance to the nearest hunting area by the most expeditious route.

Sec. 1-4. Pets.

1. No owner, keeper or person having charge of a dog or other animal shall permit or allow or be responsible for permitting or allowing such dog or animal to run loose or to roam at large at any time upon any park or to injure, chase, harass, or otherwise disturb any person or any species of wildlife. Nothing herein shall prevent the Director from prohibiting dogs or other animals from specific parks, recreational places or facilities, buildings or structures or any part thereof. No pet shall be allowed on the beach except seeing-eye dogs. The owner shall be responsible for the cleaning up and proper disposal of petwaste matter of his pet with the exception of designated bridle paths.

Sec. 1-5. Picnicking and Camping.

1. No person shall picnic or lunch in any area prohibited for the purpose, nor shall he fail to obey directions of the Director or authorized agent when issued to prevent congestion and secure maximum use of such areas.
2. No person shall use any portion of the picnic areas or any building or structure therein for the purpose of picnicking to the exclusion of other persons, nor shall any person use such area and facilities for an unreasonable time if facilities are crowded, except as expressly permitted by the Director or authorized agent.
3. No person shall leave a picnic area before any fire lighted or used by him in completely and properly extinguished.
4. No person shall camp or erect a tent in areas other than those designated for camping and unless a special permit has been obtained from the Director or authorized agent.

Sec. 1-6. Sanitation.

1. All persons shall use only such restrooms as provided in a park and shall cooperate in maintaining restrooms in a neat and sanitary condition.
2. No person shall dress or undress in any portion of the park except in buildings or areas designated for such purposes.
3. No person in any public park shall throw, discharge or otherwise place or cause to be placed in the waters or adjacent to any park or any tributary stream, stormwater or drain flowing into such water, any substance, matter or thing, liquid or solid, which will or may result in the pollution of said waters. (Sec.74-32, Code of the City of Norwalk).
4. No person shall dump or deposit bottles, broken glass, ashes, paper, plastics, boxes, cans, dirt, rubbish, water, garbage, rubbish or other trash or refuse in a park, except as provided in Section 6.5 hereof.
5. No person shall bring into a park or dump, deposit or leave in any waters in or contiguous to any park or leave anywhere on the ground thereof any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, refuse or trash, but same shall be placed in the proper receptacles, where these are provided and where, receptacles are not so provided, all such garbage, refuse or trash shall be carried away from the park by the person responsible for its presence and properly disposed of elsewhere. (Sec. 74-33, Code of the City of Norwalk)

Sec. 1-7. Conduct and Behavior.

1. No person shall swim, bathe, float or wade in any spring, stream, pond or any other waters, natural or artificial, where prohibited by the Director or authorized agent unless specifically authorized by a special permit issued by said Director or agent.
2. No person shall take part in or abet the playing of games involving horseshoes, arrows, stones, balls, or other propelled objects except in areas designated for such activities.
3. No person shall ride a horse except on a designated bridle path. (Refer to equestrian section).
4. No person shall hike or walk in nature study area or areas where educational and scientific activities or experiments are carried out except along paths and trails laid out and marked accordingly.
5. No person shall voluntarily bring, land or cause to descend or alight within or upon any park and aircraft, flying machine, balloon, parachute, hand glider, or other apparatus for aviation unless authorized by the Director of Recreation and Parks. Voluntarily in this connection will mean anything other than a forced landing.
6. No person shall go onto the ice on any of the ponds, streams, springs or any other waters, natural or artificial, except as such areas are designated for skating and ruled safe by the Director or authorized agents.
7. No person shall engage in motorized toy or model aviation, model boating or model automobiling, except at such times and such places designated or maintained therefore by the Director or agent.
8. No person shall interfere with various recreational programs as may be sponsored by the City.
- 9a. Consumption or possession of alcoholic beverages by persons under (19) years of age is prohibited, unless said minor is accompanied by a parent or guardian and said parent or guardian has expressed his or her consent to said consumption and assumes all responsibility therefore.
- 9b. No person shall consume or possess with intent to consume any alcoholic liquor within the limits of any city park or public ground with the exception of the following parks: Veteran's Park, Calif Pasture Beach, Shady Beach and Cranbury Park. This provision may be waived for special events under the procedures of Norwalk Code Section 13-1(d)
10. No one shall build or attempt to build a fire except in fireplaces at picnic areas or at such other locations as may be specifically permitted by the Director or authorized agent.

11. No person shall drop, throw or otherwise scatter matches, burning cigarettes or cigars, or other burning material within a park.
12. Any exposure or display for sale of any food or beverage and goods and wares, solicitation of any contributions, or display of any advertising or commercial or political purposes, except upon specific written authority of the Recreation and Parks Committee, is prohibited within the premises of any city beach, park, boat basin or marina. (Sec. 74-12.1, Code of the City of Norwalk).
13. No person shall use loud, boisterous, threatening, abusive, insulting or indecent language or engage in any disorderly conduct or breach of the peace.

Sec. 1-8 Traffic.

1. No person shall operate any vehicle on any trail or road in a park except to and from parking areas or as expressly permitted by the Director or authorized agent. The use of Mini-bikes, snow mobiles or unlicensed vehicles is expressly prohibited in all City parks, Except City-owned vehicles.
2. No person shall fail to obey the directions of any traffic officers or city employees authorized and instructed to direct traffic in a park.
3. No person shall operate any vehicle on roadway and parking area in a park in excess of the posted speed limit or where not posted, in excess of fifteen (15) miles per hour.
4. No person shall operate any vehicle except in accordance with the state motor vehicle laws regarding equipment and operation of vehicles except as provided herein.
5. No person shall paint, maintain or make repairs to any motor vehicle in any City Park.
6. No person shall park a motor vehicle other than in a designated parking area except a expressly permitted by the Director or authorized agent.

Sec. 1-9 Operating Policies.

1. Inhabitants of the City and Guests may enter, remain upon or use parks, recreation places or facilities of the City pursuant to this ordinance or any particular laws, ordinances and regulations promulgated by the Director. It shall be the policy of the City of Norwalk to discourage commercial use of parks, beaches, open spaces, and other areas devoted to Recreation.
2. A permit, available to the inhabitants of New Canaan, Wilton, Weston, Redding and Ridgefield only, shall be obtained from the Director or authorized agent, with approval of the Common Council Committee for the purposes listed in section 1 above.
3. All or any part of a park, recreation place or facility may be declared closed to the public, either entirely or for particular uses, by the Director or authorized agents at any time and for a period of not more than 2 days. The Mayor may extend this closing as may be necessary.
4. No persons shall use in any manner whatsoever any park property, or any part thereof for any illegal, immoral or bawdy purpose, or for any purpose in violation of any federal, state or municipal law, ordinance, rule or regulation of the Director now in effect or hereafter enacted or adopted.
5. Fees, if any for the use of City parks, recreation places, facilities or activities shall be established by the Director subject to prior approval of the Common Council.
6. Nothing herein contained shall be deemed to limit the power of the Director to promulgate regulations respecting recreational facilities and activities of the City, including but not limited to the use of playgrounds, golf courses, tennis courts, platform tennis courts, skating rink, bowling greens, community

center ball fields, park and City buildings, subject to prior approval of the Common Council. No person shall enter, use, remain in or upon any City park, recreation place, facility or activity except upon payment of the required fees, if any, and in accordance with the aforesaid regulations.

Sec. 1-10 Permits.

1. A person, available to Norwalk inhabitants only, shall be obtained from the Director or authorized agent for the following purposes.
 - a. Reservation of an area or place in a park for special use or private group use.
 - b. Use of a park by groups in excess of twenty-five (25) Persons.
 - c. Performance of scientific experiments or activities on a continuing basis.
 - d. Performance of special programs of a recreation, educational or conservation nature by private groups of City inhabitants.
2. A permit, available to inhabitants of New Canaan, Wilton, Weston, Redding and Ridgefield only, shall be obtained from the Director or authorized agent, with approval of the Common council Committee for the purposes listed in section 1 above.
3. Any permit so issued involving or related to the use of any wooded or treed area shall become void upon official State closing of woodlands or in the opinion of the Fire Marshall the fire hazard warrants such action, or if the Director determines hazard to life or property exists or is imminent.
4. Each permit shall be valid on the day or days, for the hour or hours for the stated use in the articular park or parts of the park, recreation place or facility designated in the permit.
5. The person to whom the a permit is issued, by accepting said permit, specifically agrees to be liable for and to indemnify the City against the expense or repairs of any and all damages to the park, recreation place or facility and to City property caused by and all use of said park, recreational place or facility under said permit.
- 6a. An applicant shall furnish to the Director at least three (3) days prior to the date of use a bond in the amount determined by the Director, but not less than \$250.00 duly executed and acknowledged by the applicant with a responsible surety satisfactory to the Director, which bond shall be satisfactory to the City, to insure payment for all expenses incurred by the City directly attributable to and caused by use, under the permit including, but not limited to, repair personnel, and expense or damage caused by breach of City ordinances, rules and regulations pertaining to the use of said park and the conditions set forth in the permit. The requirement of a bond may be waived by the Director if in his judgement based upon prior experience with the applicant, said bond is unnecessary to insure the foregoing expenses and responsibilities.
- b. For groups of Twenty-five (25) or more a liability insurance policy may be obtained which must satisfy the insurance requirements of the City.
7. Application for permits must be submitted as shown below:
 - a. Groups of 26-100 inhabitants shall obtain application and submit date fourteen (14) working days prior to the event, and submit all requirements seven (7) working days prior to the event. This application requires approval of the Director or designate.
 - b. Groups of 101-500 inhabitants shall obtain application and submit date sixty (60) days prior to the event and submit all requirements 30 days prior to the event. The application requires approval of the Director, the Recreation and Parks Committee. Weddings and Civil Unions do not require approval of the Recreation and Parks Committee, unless required by the director.

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- c. Groups of 501 and more inhabitants shall obtain application and submit date ninety (90) days prior to the event and submit all requirements 30 days prior to the event. This application requires approval of the Director, the Recreation and Parks Committee and the Common Council.
- 8. A detailed program agenda must accompany each request for park use.
- 9. The application for a permit shall be in a form prescribed by the Director.
- 10. No person or organization will be denied the issuance of a permit by the Director, Committee, or Council providing :
 - a. That the proposed activity or use will not seriously interfere or detract from the general enjoyment of the park by others entitled to use the same.
 - b. That organizations wishing to hold a large scale fund raiser seek the approval of the Council to allow exclusive use of the specific park providing that:
 - 1) No admittance charge is sought to enter Veterans Memorial Park unless authorized by the Recreation and Parks Council Committee and the Common Council.
 - 2) No donation is sought at any entrance place of Veterans Memorial Park in such a way as to prevent entry unless authorized by the recreation and Parks Council Committee, and the Common Council.
 - 3) That the sponsoring organization is raising funds to benefit Norwalkers.
 - 4) That the sponsoring organization does not discriminate in race, creed, religion, sex or national origin in any form.
 - 5) Games of chance must be operated solely by qualified members of the sponsoring organization in accordance with Sec. 7-186a of the Conn. State Statute.
 - c. That the proposed activity or use will not entail an expense to the City.
 - d. That the area of facilities desired have not been reserved for other use at the time requested in the application.
 - e. That the request for use of the park in question does not put undue burden on the surrounding neighborhood in that it is too frequently used for similar community events and fund-raisers drawing thousands of people.
 - f. That the deed of the specific park does not restrict the use of the park for the purpose requested by the applicant.

The Following deed restrictions apply:

Veterans Memorial Park

Deed: Arispa Vanscoy (one of many deeds)

Date: January 26, 1918

Deed: "shall be used for Park purposes only in accordance with the provisions of An act concerning a New Washington Street Bridge and Park in the Town of Norwalk and the Issue of Bonds therefore" Special Laws, State of Connecticut, 1911 Page 490.

Special Law (442), 1911, Page 490, State of Connecticut.

Section 1 " and said Town may establish harbor lines adjacent to all navigable waters bounding said park, and build, own and maintain docks, wharves, piers, and approaches along the water thereof, and may lease the same from time to time for terms not exceeding ten years and collect and receive compensation thereof and may reserve said piers and docks for public uses other than business uses, and may from time to time, adopt, amend and repeal by-laws regulating such use."

Calf Pasture

Deeds of: J. Wallace Marvie, Orie A. Marvin Taylor, Henry W. Gregory, George F. Betts, Sally Betts and Charlott F. Betts Jackson. Date: August 7, 1922

"That no manufacturing wholesale or retail or commercial enterprise of any kind shall ever be permitted or allowed to be conducted on said premises, except as hereinafter provided."

"That no garbage or refuse or any other thing which may or shall constitute a nuisance shall be permitted or allowed to be placed, deposited or dumped in said premises."

"That no carousel or merry-go-round, shooting gallery, so-called or other amusement apparatus or noise producing device shall be located or allowed or permitted to be on said premises."

"That no tenting or camping shall ever be allowed or permitted on said premises."

"That proper buildings for dressing rooms for bathers and suitable rooms in which refreshments may be offered for sale, sold, and consumed shall be erected only at the southerly end of the premises hereby conveyed, and that..."

"No small buildings or individual bathing houses shall ever be erected by said City or allowed or permitted by said City to be erected by individuals on said premises..."

"That if any portion of said park be permitted to be used for baseball, football, or other athletics, or sports, the same shall be confined to that portion of said park which lies southerly of the middle line of said park measuring the same from North to South, the said middle line being a straight line drawn East and West, but..."

"No professional games, games of chance or gambling shall ever be allowed on said premises".

Shady Beach

Deeds of: Helen Smith Canevari and James W. Marvin.

Dated: September 1953

Shady Beach deed is almost a carbon copy of the Calif Pasture deed with the following differences:

"That no building except proper buildings for dressing room for bathers and suitable rooms in which refreshments may be offered for sale, sold and consumed shall be erected thereon, and such buildings shall be erected on only such portions of the said premises as are situated more than one hundred (100) feet southwesterly of the northeasterly boundary thereof, that is more than one hundred (100) feet southwesterly of the southwesterly line of said Taylor Land, and more than one hundred (100) feet southeasterly of the southeasterly line of said Parkway or Boulevard as now located and constituted, and no small buildings or individual bathing houses shall ever be erected by said City or permitted by said City to be erected by individuals on any part of said premises."

"That said described premises shall not be permitted to be used for organized baseball, football or gambling."

"The northeasterly one hundred (100) feet of said described premises, that is such portion if the same as lies within one hundred feet of the southwesterly line of said Taylor land, shall not be used for bathing or picnicking, or lounging or any use normally associated with bathing; the said City agrees to landscape the same and maintain it as a landscaped area and to prevent such use thereof as would interfere with its appearance as a public preserve.

Cranbury Park (Gallaher Estate)

Deeded By: The Trustees of the Stevens Institute of Technology

Date: August 1965

Deed: Contain no restrictions

Restrictions: Cranbury Park was purchased under the Federal Open-Space Program Project Number OSA-54 and the Connecticut Open-Space Project Number OS37. The use of Cranbury Park for private, commercial enterprise, would be clearly consistent with the purposes of the Federal Open-Space Act and would be directly contrary to its provisions (see 42U.S. Sec. 1500 et. Seq.) and the Connecticut General Statutes (Sec. 7-131 st. Seq.)

Taylor Farm

Deed of: William Marvin Taylor

Date: October 1967

Restrictions of Deed: None

Restrictions: Since the State Purchased a section of Cranbury Park, an equal amount of park land had to be exchanged as open space and carry the same open space designation and restrictions as Cranbury Park.

Sec. 1-11. Equestrians.

1. **Bridle Paths.** Equestrians will not be allowed in any park except on bridle paths designated and posted for that purpose, and when so riding shall not cross a drive at any place except where bridle paths intersect such drives.
2. **Control.** No person shall use, ride, drive or lead a horse in any park except on a bridle path and unless it shall be well broken and constantly held in such control that it may easily or quickly be turned or stopped. No horse shall be left by its owner, rider, or custodian unbridled or unattended in any unenclosed space without being securely fastened. Reckless driving or riding on bridle paths is prohibited.
3. **Obstruction.** Equestrians shall not ride more than two abreast on the bridle paths, and in places where such a practice would prevent another horse from passing, they must ride in single file keeping to the right side of the path. Riders must not obstruct in any way the free use of bridle paths by other riders. In passing going in the other direction each rider shall pass no faster than a trot and in passing in the same direction, the rider passing shall keep to the left of the horse ahead and shall pass at a slow gait.
4. **Pedestrians, vehicles, etc.** Pedestrians or persons on bicycles, or dogs, or vehicles, shall not be allowed on any bridle path. Bridle paths are for the exclusive use of the equestrians.
5. **Speed.** Riders shall not drive or ride their horses in any park at a gait faster than a canter. At all turns where there is not clear vision ahead, the horse shall be kept at a walk.
6. **Stopping.** No person shall stop his or her horse within any picnic area, or dismount except in cases of emergency, nor allow the horse to be tethered or tied in any picnic area.

7. Trails. Equestrians shall not be allowed on any trail in any park except where riding is permitted and posted for that purpose. On crossing other trails, equestrians shall not drive or ride at a pace faster than a walk. Pedestrians shall be given the right of way on all trails.

Sec. 1-12. Violations and Penalties.

Any person violating any provision of these rules shall be subject to a fine not to exceed one hundred dollars (\$100) for each offense. Each violation of a separate section of these rules shall be considered a separate offense and shall not merge with a violation of any other sections of these rules. Each violation continuing more than one (1) day shall constitute a separate offense for each day said violation continues in accordance with section 74-13. 1.

Sec. 1-13. Severability.

If any clause, sentence, paragraph or part of this ordinance, or the application thereof to any person or circumstances, shall be adjudged by any Court to be invalid. Such judgement shall not affect, impair or invalidate the remainder thereof or the application thereof to other persons and circumstances but shall be confined in its operation to the clause, sentence, paragraph or part thereof, and the persons and circumstances directly involved in the controversy in which such judgement shall have been rendered.

These rules and regulations are hereby adopted in accordance with the provisions of Sec.74-26 of the Code of the City of Norwalk.

Gatto, Gino

From: Gatto, Gino
Sent: Thursday, April 29, 2021 3:22 PM
To: Dachowitz, Henry
Cc: Fogel, Angela
Subject: FW: Variable message signs
Attachments: Millenium GSA Quote - Q2502.pdf

Hello Angela and Henry,

Approximately 10 years ago the Norwalk Fire Department took delivery of 2 Variable Message Signs. These are the large orange signs we use at all of the major events, and anywhere we need to address the public.

At the time we were the only ones who had these signs. Needless to say, we lent them out to PD, DPW, Recs. and Parks whenever there was a need. Fast forward to today, the signs are not working properly. We have tried to get them repaired but they keep breaking down or parts are no longer available. Also note that these signs have been in constant use 24/7 since COVID-19 began. From March through July at Norwalk Hospital, then on Conn. Ave, and Fairfield Ave.

The state has told us they will not be replacing them. It is on us to do this. I've attached a recent quote to replace the 2 signs.

The good news is that under the COVID 19 disaster declaration, these signs are fully covered for reimbursement . Michele and I are worried that the state may lift the disaster declaration and then the signs will no longer be reimbursable.

I would like to submit a transfer from the contingency account to Other Machinery-Equipment # 013120-5262 for \$ 34,567.02

Please advise what else needs to be done.

Thank you,
Gino Gatto
Fire Chief



City of Norwalk
Fire Department
121 Connecticut Avenue
Norwalk, CT 06854
Office: (203) 854-0230 / Fax: (203) 854-0234
Email: GGatto@norwalkct.org



621 Monte Cristo Blvd
St. Petersburg, FL 33715

Website: <https://milleniumproducts.net>
Email: info@milleniumproducts.net
Toll Free #: 888-901-7430
Fax: 801-469-7778

GSA Quote

Date: April 29, 2021

Millenium Quote #:
00002502

CAGE # 3DNW8 DUNS # 102694671 Federal ID # 86-1159194

Millenium Rep: LH

GSA Advantage! GS-07F-0231N: Air Compressors, Generators Light Towers, Fuel Tanks & Trailers GS-07F-0031W: Surveillance Equipment GS-07F-5791R: Traffic Safety Equipment

GSA Purchase Orders must indicate the GSA contract number in order to receive pricing on this quote. Orders received not indicating a GSA contract number can be accepted at open market pricing only.

To: City of Norwalk (CT)
ATTN: Fire Dept

125 EAST AVE. 0 BOX 5125
NORWALK, CT

Your governmental agency is eligible for the following
GSA pricing on GSA Contract:

GS-07F-5791R,
1% 20, Net 30

Qty:	Item/Model #:	Item Description:	Unit Rate:	Total GSA Price:
2	WVTMM-L	Metro Matrix Message Board Trailer Large 96"Wx48"H, Manual Winch Telescoping 360° Rotation Tower, 130 Watt Solar, standard battery box, Four 6V Batteries (430 Ah Total Capacity), 15 Amp Battery Charger, 10" Default Font Size-3 Lines x 10 Characters, Matrix Variable Fonts and Graphics, Up to Four (4) Lines of Text, Up to 12 Characters per Line, Color LCD Touch Screen Controller with Preprogrammed Text Messages, Symbols, & Graphics, 2" Ball Hitch, Orange Powder-Coat Finish, NTCIP Compliant	\$15,233.40	\$30,466.80
2	WANVMS-CELMODG	Digital Cellular Modem Package with GPS	\$1,300.11	\$2,600.22
1	Shipping	Shipping	\$1,500.00	\$1,500.00

We are happy to be of service. Let us know how we may be of service to you.
Sincerely,

Lori Hipskind, Email: lori@milleniumproducts.net

Total: \$34,567.02

- Quote valid for 60 days.
- Any use tax, sales tax, excise tax, duty, custom, inspection or testing fee, or any other tax, fee or charge of any nature whatsoever imposed by any governmental authority, on or measured by the transaction between Millenium Products, Inc. and Purchaser shall be paid by Purchaser in addition to the price quoted or invoiced. In the event Millenium, Products, Inc. is required to pay any such tax, fee or charge, Purchaser shall reimburse Millenium Products, Inc. therefor or, in lieu of such payment, Purchaser shall provide Millenium Products, Inc. at the time the Contract is submitted an exemption certificate or other document acceptable to the authority imposing the tax, fee or charge.

Since 1999 Powerful Solutions Proven Results

Generators • Portable Light Towers • Traffic Safety equipment • Surveillance Equipment • Fuel Trailers • Air Compressors
License Plate Reader/ALPR Systems • Real Time Crime Centers • Mobile Command Centers

§ 37-10 Definitions.

As used in this article, the following terms shall have the meanings indicated:

POLYSTYRENE FOOD SERVICE PRODUCT

Any product made in whole or in part of polystyrene and used ~~in the restaurant or food service industry~~ for storing, serving or transporting ~~prepared~~ food or beverages. The term includes, by way of example and not limitation, cups, bowls, lids, sleeves, utensils, plates, trays, hinged or lidded containers (clamshells), coolers, and egg cartons.

Chapter 38, Article II – Fireworks

§ 38-7 Unlawful sale of fireworks.

Except as provided in this Article or applicable state law, no person, firm or corporation shall offer for sale, expose for sale, sell at retail or use or explode or possess with intent to sell, use or explode any Fireworks, as defined in the Connecticut General Statutes §§ 29-356 and 29-357, as amended from time to time, in the City of Norwalk. Notwithstanding the foregoing, a person who is sixteen years of age or older may offer for sale, expose for sale, sell at retail, purchase, use or possess with intent to sell or use Sparklers or Fountains, as defined in and to the extent provided in the Connecticut General Statutes §§ 29-356 and 29-357, as amended from time to time.

§ 38-7A Inspections by Fire Marshal of mercantile establishments, businesses and/or assemblies selling legal Sparklers and Fountains

- A. Pursuant to the Connecticut General Statutes [29-305(a) & 29-306(a)], as amended from time to time, and the Fire Safety Code, as amended from time to time, all mercantile establishments, businesses and/or properly permitted events shall undergo periodic inspections by the Fire Marshal. The owner, designee or legal occupant shall provide the Fire Marshal with access to the mercantile establishments, businesses and/or properly permitted events to complete the inspection to ensure that the requirements specified in the Connecticut General Statutes, as amended from time to time, and the Fire Safety Code, as amended from time to time, have been satisfied. Notwithstanding the foregoing, the Fire Marshal shall also have the right to inspect any mercantile establishments, businesses and/or properly permitted events at any time for the purpose of satisfying themselves that such mercantile establishment, business and/or properly permitted event are in compliance with all pertinent statutes and regulations. [FOR ANY PURPOSE?], CGS 29-305(a) and 29-306(a).
- B. An owner, designee or legal occupant must schedule an inspection with the Fire Marshal within the time period mandated by the Connecticut General Statutes , as amended from time to time, and the Fire Safety Code, as amended from time to time. If the owner, designee or legal occupant schedules and completes an inspection within such time period, then the Fire Marshal shall not charge the owner, designee or legal occupant a fee. However, if the owner, designee or legal occupant fails to schedule and complete the inspection within such time period, then the Fire Marshal shall send a letter to the owner, designee or legal occupant advising that the inspection is delinquent. The owner, designee or legal occupant shall have 10 days from the date of the initial-such letter to schedule and complete the inspection. If the inspection is not completed within such 10 day period, then the Fire Marshal shall charge the owner, designee or legal occupant an amount as established in the Office of the Fire Marshal's schedule of fees for permits and licenses.
- C. Duration of inspection. The duration and scope of an inspection shall be based upon the Connecticut General Statutes , as amended from time to time, and the Fire Safety Code, as amended from time to time.
- D. Penalty for offenses. Any person violating this section shall be subject to the following penalties:
- (1) An owner, designee or legal occupant that fails to complete an inspection in a timely manner, as prescribed in the Connecticut General Statutes , as amended from time to time, and the Fire Safety

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Code, ~~as amended from time to time~~, shall be subject to an initial fine as established in the Office of the Fire Marshal's schedule of fees ~~of \$200~~;

- (2) Each day that the violation exists shall constitute a separate violation; and
- (3) Following the initial violation, each subsequent day that the violation exists shall be subject to a fine as established in the Office of the Fire Marshal's schedule of fees.

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§ 38-8 License for exhibitions.

The provisions of the preceding section shall not apply to the use of such Fireworks by a person who has obtained from the Chief of the Fire Department a license for that purpose. Each such license shall (a) issue for exhibition purposes only; and only to one skilled in the discharging of fireworks-, ~~shall (b) expire not later than 30 days from the date of issue, shall (c) bear the date of expiration on the face thereof, shall (d) designate the location for which it is granted, shall (e) not be transferable and shall (f) only be issued after inspection of the premises by the licensing authority and after the applicant has given satisfactory evidence of financial responsibility, by way of a certificate of insurance, to satisfy any claim for public liability arising from the use of Fireworks or from the use of pyrotechnics for special effects in the minimum amount of one million dollars per accident for bodily injury and property damage, and shall not limit coverage within the applicable statutory period of covered liability. damages by reason of personal injury to, or the death of, any one person or by reason of personal injury to, or the death of, more than one person arising from such exhibition of at least \$1,000,000 and for damage to property of at least \$1,000,000. Such certificate of insurance shall cover any and all public liability arising out of the operation of the Fireworks display or from the use of pyrotechnics for special effects.~~

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§ 38-9 License fee.

The license fee to be paid to the city shall be established by the Office of the Fire Marshal's schedule of fees for permits and licenses for each exhibition.

§ 38-10 Hazardous locations for exhibitions.

No such license shall be issued for any location within 200 feet of any combustible building, nor unless provision has been made to keep spectators and all other individuals except the agents and employees of the licensee at least 200 feet distant from the licensed location, nor when the Fire Chief shall determine that any condition exists which makes exhibitions of fireworks at such location unusually hazardous.

§ 38-11 Hour of conclusion for fireworks display.

All fireworks displays shall be concluded promptly by 10:00 p.m.

§ 38-12 Exemptions.

Nothing herein shall be construed as prohibiting the storage, sale or use of signals necessary for the safe operation of railroads or other classes of public or private transportation, nor as applying to the military or naval forces of the United States or to the authorized militia of the state or to peace officers.

§ 38-13 Cap pistols and caps.

The provisions hereof shall not apply to the retail sale or use of cap pistols and repeater cap pistols and caps to be used therein.



CITY OF NORWALK
Personnel & Labor Relations
Ray Burney
Director of Personnel & Labor Relations
rburney@norwalkct.org
P: 203-854-7724 / F: 203-854-7329
125 East Avenue, PO BOX 5125
Norwalk, CT 06856

To: Community Services and Personnel Committee

From: Ray Burney, Director of Personnel & Labor Relations 

Date: July 15, 2021

Re: 2021 Annual Salary Adjustments for Ordinance Employees

In accordance with the revised Pay Plan for Non-Union, Appointed and Elected Officials, the City is requesting the Common Council's authorization and approval for the Mayor to adjust the pay schedule of employees covered by this Plan by 2.35% effective July 1, 2021. This adjustment to this pay schedule is consistent with the pay rate adjustments received by the City's Unionized workforce in the settlement of the collective bargaining agreements. There are currently 21 City employees covered by this Pay Plan, and the funding has been allocated in the approved City budget for fiscal year 21-22.

1. Library name: Norwalk Public Library
2. Library address: One Belden Avenue
3. Library director: Sherelle Harris
4. Director phone: 203.899.2780
5. Director e-mail: sharris@norwalkpl.org
6. Federal Employer Identification Number: 060888486
7. DUNS number: 075410415
8. Name and address of agency to which grant is to be paid: Norwalk Public Library
9. Does this agency have an Automated Clearing House (ACH) account set up to receive direct deposits from the State of Connecticut? Yes

10. Projected budget:

1.	Personal Protective Equipment (PPE)	\$999
2.	Furniture & Equipment – indoors	\$9,260 Chairs \$8,000 Office/Study Room Pod
3.	IT Equipment, Software, Systems, Consulting	\$
4.	Cleaning and Supplies	\$
5.	Security	\$
6.	Other (attach explanation)	\$3,200
7.	Indirect costs	\$
	Total Amount	\$ 21,459

11. Provide a detailed description of what you intend to purchase with these grant funds.

Personal Protective Equipment (PPE)

One definite result of the COVID-10 pandemic is a more health and safety conscious Norwalk Public Library staff. We have a heightened awareness of protocols that many won't soon forget. The grant will allow us to purchase enough PPE to get us to 2022. We do not know for how long our City will have a pandemic relief account and we want to be prepared for the results of any variants of COVID-19, and for the flu season. We would also like to have masks on hand for patrons who forget theirs and for staff and patrons who are sick, even post pandemic. The pandemic taught us that is a good idea to have masks for staff/patrons who are not feeling well.

Heirarchy Chairs (Demco)

During FY2019 The Norwalk Public Library children's department offered 1,450 programs with 27,854 people in attendance for the year. A Lithuanian group, out of appreciation for the programming and the collaboration the library offers them, purchased chairs that work well with child height tables and computer stations. These chairs offer ease of storage, movability, and stackability, in addition to ease of cleaning and disinfecting. The COVID-19 pandemic also heightened our awareness of furniture hygiene. We would like to rid the library of cushioned chairs and purchase furniture that is easy to deep clean and to spot clean. Additionally, having the same chair, throughout the department—chairs that are also modern—will give the room an aesthetic boost. The grant money will allow us to purchase more chairs in the same style that the Lithuanian groups so benevolently purchased for us.

0M5 Active Chairs (Spectrum Industries)

Similar to our children's department, our adult department is also heavily used and in need of hygienic and modern chairs. In 2019 the adult department offered 1,030 programs with 13,456 people in attendance. The department had many cushioned chairs that were used at computer stations and for general seating at tables. These chairs are not easily cleaned. During the pandemic, when we began to let in the public to use the computers, we opted to use the new chairs we had previously purchased for Studio One--our maker space area--for the computer stations. The grant money will allow us to replace the chairs taken from Studio one, to complete the seating throughout the adult computer area, and for general seating at tables in the department.

Soundproof Acoustic Office/Study Room Pod (Sohomod)

When the Norwalk Public Library surveyed its residents, we learned that they want the following from their public library: A café, better parking, a drive-up book drop, and study and meeting space. Public libraries in many of our neighboring towns were renovated and have optimal study spaces. We created as many spaces as possible with our existing structure; however, in 2019 we lost one of those rooms when we added the Blue Teapot Café to meet the community's request for a café. During FY2019 we had 3,500 study room requests. During FY2020 we had 2,328 study room requests. The decline is because we closed the library in March due to the pandemic and because of the lost room. There is also a growing need for temporary office space within our library. We will use the grant money to purchase a soundproof acoustic study/office pod that will allow for studying, one-on-one tutoring, and temporary office space.

One of my goals for the Norwalk Public Library is health literacy and adding consumer health information to help residents navigate the complex issues of healthcare, insurance and aging. The latest trend, particularly during the COVID-19 pandemic, is telehealth. The soundproof acoustic study/office pod that will allow for studying, one-on-one tutoring, temporary office space, and eventually telehealth. The enclosed pod will offer privacy and protected social distance from others. Should we offer disposable thermometers, blood pressure monitors and blood sugar testing devices, patrons would be able to meet with their healthcare professional(s) privately via the virtual meeting platform of choice. The healthcare professional would be able to view the patron's temperature, blood pressure and blood sugar levels during the virtual meeting. This grant will help Norwalk Public Library further close the digital divide while ushering in telehealth for those who need it. Patrons can borrow laptops for in-house usage and access the library's free WiFi for studying, tutoring sessions, meetings, telehealth appointments and more.

Outdoor Solar Charging Station (Sun Charge Systems, Inc.)

Norwalk Public Library is both an indoor and outdoor library. We have a free book cart outside that is heavily utilized and many patrons sit outside to read, to use their electronic devices, and to socialize with friends.

The City of Norwalk is a biking and walkable City. Fitness and outdoor activities are encouraged. Many people pass the Norwalk Public Library during these excursions.

We would like to offer an outdoor charging station to both groups of people. While it will be a convenience to both groups, perhaps the passersby will consider utilizing the library when they stop to charge their devices and learn about the services and programs offered by their local library.

The City of Norwalk is becoming more efficient as it considers solar options when building or renovating structures. We will use the grant money for the convenience of library users and passersby to charge their devices outdoors. The outdoor solar station will be the beginning of our library's contribution toward solar efficiency.

12. Explain how this budget proposal addresses one or more of the high priority spending categories as defined by IMLS.

The Norwalk Public Library plans be PPE prepared for both staff and patron. We will not advertise that we will supply PPE for patrons, but we certainly want to have PPE—masks and gloves, in particular—for patrons who want to use the library, but either forgot their PPE or cannot afford to keep a steady supply. We also want to be prepared for whatever the COVID-19 variants and the coming flu season may bring.

The Norwalk Public has also become a library with a furniture hygiene consciousness. We would like to offer our patrons seating that can easily be cleaned, particularly heavily used furniture at tables and computer stations.

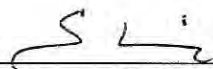
13. Do any of these items have an individual unit cost of \$5,000 or more? Yes

If the applicant intends to use any ARPA funds to purchase computers or peripherals used to access the Internet or to pay for direct costs associated with accessing the Internet, the applicant must comply with the requirements of the Children's Internet Protection Act (CIPA).

Signature below certifies that they are in compliance with CIPA or are not using ARPA funds for such purposes.

The CT State Library reserves the right to terminate a grant if it is determined that the grantee is not in compliance with Federal and state regulations.

Application signature below acknowledges accuracy of application and responsibility for submitting all required project deliverables.



Signature of Library Director

6.30.21

Date

Sherelle Harris

Typed Name of Library Director

* View Our Independence Day Schedule *

SHOPPING CART

< continue shopping



Deliver To
Westport, 06880
[Change Zip Code](#)

Empty Your Cart

Sub-Total: \$999.00

[CONTINUE TO CHECKOUT](#)

+ QUICK ENTRY Add items to cart without leaving the page

Select Action... ▼

Sort By... ▼

Item Price

Total Cost



W.B. Mason Co. Individually Wrapped
3-Ply Face Masks, 50/BX
NWLMASK3PLYDISINDV

\$9.99 BX

\$999.00

100

Low Stock

Normal 2-3 day lead times may not apply.

[Remove From Cart](#)

Select Action... ▼

Sort By... ▼

Empty Your Cart

Sub-Total: \$999.00

[CONTINUE TO CHECKOUT](#)

[continue shopping >](#)



P.O. Box 7488
Madison, WI 53707-7488
PH 800-356-1200 FAX 800-245-1329

QUOTATION

Reference: G1181049
Contract/Bid ID: C20081
Today: 6/30/21
Quote Expiration Date: 7/30/21

NAME: Norwalk Public Library
CONTACT: VICKI OATIS
PHONE: 203-899-2780
EMAIL: voatis@norwalkpl.org

Line	Qty	Product	Product Description	Colors/Finished/Options	Unit Price	Discount	Ext Total
1	8	W13765370	Hierarchy Chair Leg Base	18"H Seat 33-1/2Hx18-3/4Wx22D	102.99	7%	766.25
				Color Navy Frame color Platinum			
			PLEASE NOTE: This item may not be returned unless damaged or defective.				
2	8	W13765360	Hierarchy Chair Leg Base	16"H Seat 31-3/4x18-1/2x20-1/4	92.64	7%	689.25
				Color Navy Frame color Platinum			
			PLEASE NOTE: This item may not be returned unless damaged or defective.				

Order Subtotal	1,455.50
*Shipping/Processing	604.47
Sales Tax	Exempt
Grand Total	2,059.97

*Delivery Provisions: This quote has been specifically prepared to deliver with:
Tailgate Delivery : 494.47
Call Ahead - Delivery App: 0.00
Inside Delivery : 40.00
Power Lift Gate : 70.00

Order Provisions: Please note the attached freight terms.

BILL TO:

Norwalk Public Library
1 Belden Ave
Norwalk CT 06850

SHIP TO:

Vicki Oatis
Norwalk Public Library
1 Belden Ave
Norwalk CT 06850-3397

CONTACT:

VICKI OATIS
NORWALK PUBLIC LIBRARY
1 BELDEN AVE
NORWALK CT 06850-3397



ALES QUOTE

GovConnection, Inc.

732 Milford Road

Fax: 603-683-0827

Account Executive: Anthony Forno

Phone: (800) 800-0019 ext. 75004

QUOTE # WHEN ORDERING

Email: anthony.forno@connection.com

Date:

25218577.01

PLEASE REFER TO THE ABOVE Merrimack, NH 03054

7/1/2021

Valid Through:

7/31/2021

Account #:

Account Manager:
S01766

Customer Contact: Dawn Kravarik

Email: dkravarik@norwalkpl.org

Phone: (203) 899-2780 x15140

Fax: (203) 866-7982

QUOTE PROVIDED TO:

AB#: 8973161

NORWALK PUBLIC LIBRARY

ACCOUNT PAYABLE

1 BELDEN AVENUE

NORWALK, CT 06850

(203) 899-2780

SHIP TO:

AB#: 15454800

NORWALK PUBLIC LIBRARY

LAURIE IFFLAND

1 BELDEN AVE

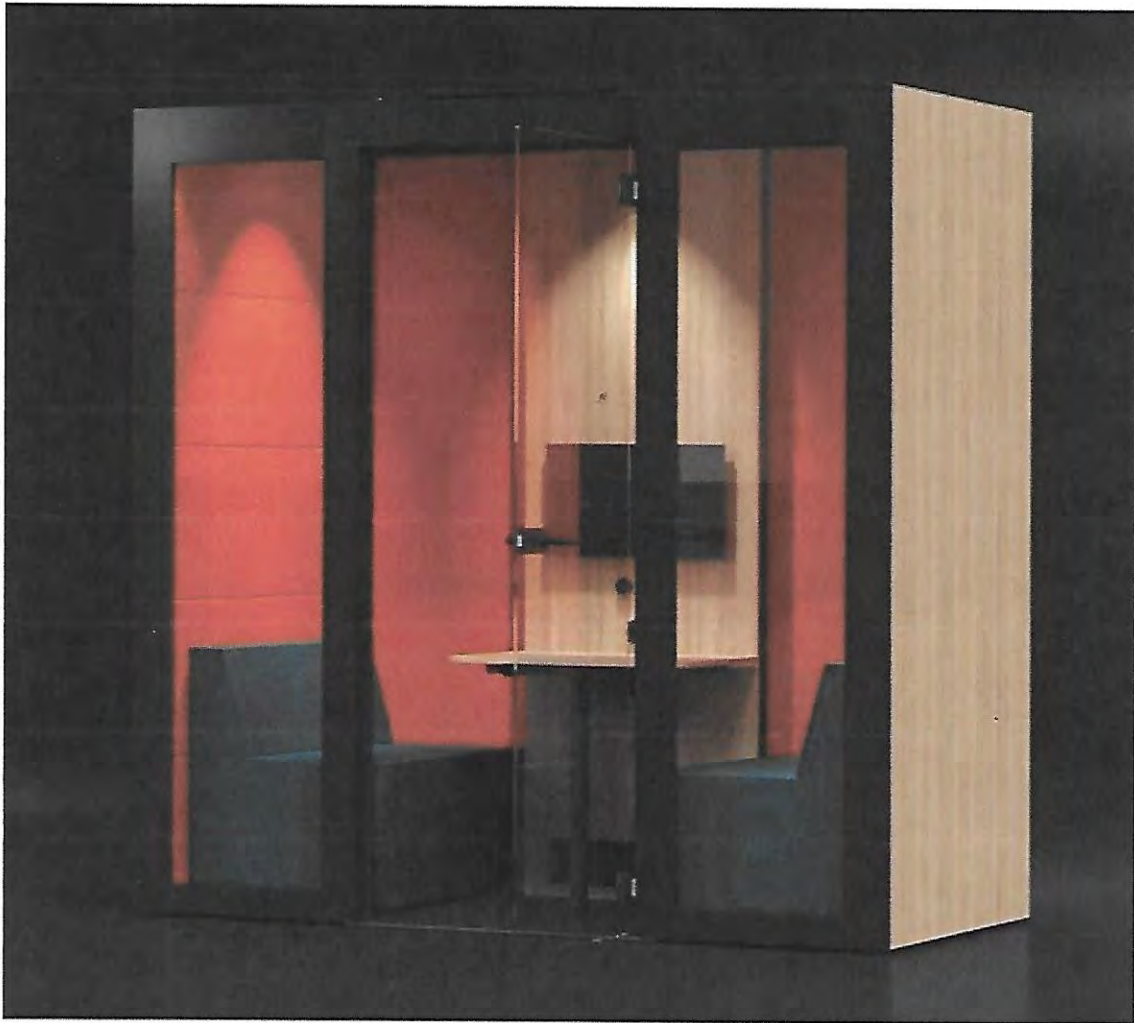
NORWALK, CT 06850

(203) 899-2780 x15114

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Heavy Weight Ground	18,000.00 lbs	Net 30	

Important Notice: — THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com, or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	50 40-45	36955394	38249-A0B000000 00000H50	OM5 Active Chair Spectrum Industries	Spectrum Industries	\$ 174.95	\$ 8,747.50
2	1	4779533	4779533	Liftgate Service Merrimack Service Handling Fees	Merrimack Service Handling Fees	\$ 135.00	\$ 135.00
3	1	4779541	4779541	Inside Delivery Service Merrimack Service Handling Fees	Merrimack Service Handling Fees	\$ 80.00	\$ 80.00
						Subtotal	\$ 8,962.50
						Fee	\$ 0.00
						Shipping and Handling	\$ 451.25
						Tax	Exempt!
						Total	\$ 9,413.75



- Item# M-SILENT-ROOM-MELAMINE
- Brand: NARBUTAS
- Collection: NARBUTAS Office Pod

narbutas

- AUTHORIZED DEALER

Special Order Item. Lead time 9-12 weeks

21

Visit Showroom in New York
Exclusive for Narbutas Office Furniture

Virtual Showroom
Take a Look at a Beautiful 360° Showroom Tour

Shop with Confidence

Worry Free Guarantee! Easy returns.

Shipping Insurance.

Free 5-Year Warranty for Orders Over \$2600.

Secure Shopping.

Privacy Protection.

Top Rated Customer Service.

Free Assembly Service

NY, NJ, DC, PA, MD, DE, CT, MA

Order Total: \$500

Available Melamine (for External Wall) *



Pouf with Backrest ARS100Black melamine base and plastic supports.
W39.37" x D23.62" x H11.81"
Seat height: 17.32"

+\$477.00

AC Power Socket and Integrated USB G6F212/ARU7041 Extension, 2xUSB (type-A



and type-C), 1 cable hole. Color: Black
W3.54" x D3.54" x H2.6"

+\$278.00



AC Power Socket G6F213/ARU703Color: Black



W3.54" x D3.54" x H2.6"

+\$89.00



Power Socket Block Set3 Sockets. Color: Black



W10.23" x D2.36" x H1.77"

+\$171.00

***Sun Charge
Systems, Inc.***



About the Solar Charging Pole

Sun Charge Systems' Solar Charging Pole is our most versatile charging solution. Its modern design makes it a natural complement to existing seating arrangements, or as a stand-alone unit where space is limited. Each pole is equipped with four Rapid-Charge USB ports, including one underneath the table for handicap access. With its 30" table, you'll be able to comfortably check email or recharge your battery while finishing your coffee or snack.

Perfect for hiking trails, stadium entrances, parks, transportation hubs, outdoor retail spaces, marinas or just about anywhere active users could use a quick charge. Constructed of carbon or stainless steel and finished with multiple layers of long-lasting UV protected powder coating, longevity is ensured.

The charging station features an adjustable pole for easy orientation of the solar panel toward the sun. It is easy to install anywhere and comes fully equipped with:

- 30" Round table
- Banner hangers for identification or advertising
- Reflective lettering
- 5 Dual 3.0 Rapid-Charge USB ports
- Dedicated handicap access port
- 1-year limited warranty
- Care Kit (extra fuses, touch-up paint, security screws and bit, and 4 concrete anchor bolts)

All Sun Charge System's charging stations utilize intelligent device recognition and include a four-stage battery management controller that ensures maximum energy absorption. The controller is continually regulating safe low-voltage power loads while managing efficient energy storage and distribution. This prevents power overloads, equalizes power loads to the ports, and helps hold a charge even during cloudy, dark, or rainy days. Power supplies are contained in weather resistant enclosures and secured with theft-resistant safety screws. Poles are shipped with pre-drilled holes, allowing you to anchor your unit to a stable base.

Each pole is constructed of carbon steel that is then custom powder coated in any color of the rainbow – whether you want it to stand out in a shopping center or blend into the scenery. A stainless-steel option is also available for customers in coastal or other harsh environments.

Additionally, each charging pole can be equipped with a 4G LTE WiFi Hotspot, allowing up to 10 users to stay connected to the Internet. LED lights are also available for nighttime use. Ask about our optional mobility base, allowing you the ease of portability during weekend or temporary venues or exhibits. Banner hangers are also available to provide for advertising sponsorship of your pole.

Library Questions

- Who is responsible for making/distributing her flyers?
- Should library staff make copies of her flyers?

- OK
- space in our eblast
 - sandwich board ad
 - cater library programs + meetings

City

Legal Dept

**LICENSE AGREEMENT
BY AND BETWEEN
CITY OF NORWALK
AND
BLUE TEAPOT LLC
FOR**

CAFÉ SERVICE AT NORWALK PUBLIC LIBRARY

Health Dept Questions

1. Should sandwiches, cookies, cake slices be individually wrapped

2. Plans for high tea on Saturdays

LICENSE AGREEMENT entered into this 7 day of September, 2019, ²¹

between the **CITY OF NORWALK**, acting herein by Harry W. Rilling, its Mayor, duly authorized (hereinafter referred to as the "City") and **BLUE TEAPOT LLC**, with a principal place of business located at 73 Nursery Street, Norwalk, Connecticut 06850, acting herein by Nijole V.I. Potts, its Senior Managing Member, duly authorized (hereinafter referred to as the "Licensee" and together with the City, the "Parties" and each individually, the "Party").

WHEREAS the City, by a vote of its Common Council on February 13, 2019, authorized the Mayor to execute this License Agreement permitting Licensee to use space on the main floor of the Norwalk Public Library, Main Library, located at One Belden Avenue, Norwalk, Connecticut 06850 (the "Main Library"), for the purpose of operating a library café service (the "Café") and under the terms and conditions set forth herein and in accordance with the operating standards, specifications and scope of work described in the City's Request for Proposal, dated November 16, 2018, including any related addenda (the "Project Specifications"), attached hereto and incorporated herein as **Exhibit A**.

Article I. LICENSE GRANTED - RESPONSIBILITIES

1. In consideration of the license fees to be paid in accordance with the terms of Article II of this License Agreement, the City hereby grants permission to the

+
reopening
affair
in
Blue
teapot
area

Licensee, acting as an independent permittee, to use designated space situated by the copy machines on the main floor of the Main Library (hereinafter referred to as the "Site"), for the sole purpose of operating the Café. The Site includes space adjacent to janitorial closet including glassed-in typing room, wall space for a counter and shall be configured substantially in the manner as depicted on the floor plans, perspective and sketch attached hereto and incorporated herein as **Exhibit B**. This business operation shall be subject to the City's approval in terms of the products offered. The Licensee is NOT permitted to prepare or to cook food at the Site except that use of a microwave oven for heating and warming is permitted. The Licensee, further, shall not sell any smoking materials, including cigarettes, and shall not sell any type of lottery tickets at the Site.

2. The term of this License Agreement is for an initial term of one (1) year beginning on May 1, 2019 and ending on April 30, 2020. The Parties also have an option to extend the License Agreement for a one (1) year term. In the event that the Licensee desires to exercise this renewal option, it shall notify the City's Building and Facilities Manager, Alan Lo, in writing no later than sixty (60) days before the expiration of the initial term. The renewal shall be based on the same terms and conditions set forth herein, as they may be modified by way of a written amendment signed by the Parties.

3. The agreed upon schedule for the operation of the Café during the term of this License Agreement shall be as follows on such days when the Main Library is open to the public:

Monday, Wednesday, and Thursday: 9:00 a.m. - 8:30 p.m.
Tuesday, Friday, and Saturday: 9:00 a.m. – 5:30 p.m.

Sunday: 1:00 p.m. – 5:00 p.m.

Any modification to this schedule shall be subject to the prior written approval of the Main Library's Director, Christine Bradley. Licensee acknowledges that the Main Library is maintained open to and accessible by other groups, programs and organizations. Therefore, Licensee agrees to cooperate with such other users at all times. Licensee's access to the Site may, from time to time, be restricted or revised based on safety considerations and/or to accommodate the needs of the City, which shall have priority over Licensee's use.

4. Licensee will be permitted to carry out its business using the equipment and supplies necessary for its activities, as provided in the Project Specifications as well as the Schedule of Equipment attached hereto and incorporated herein as **Exhibit C**, and as approved in writing by the City's Building and Facilities Manager. The City will have no responsibility in terms of providing any items or services for the Licensee or their other operations. However, Licensee shall not bring any equipment, machinery or fixtures onto the Site without the prior written consent of the City acting by its Building and Facilities Manager.

Licensee shall perform and pay for the cost of any and all decorative elements, signage, furnishings, repairs, replacements and improvements for buildouts, fit-ups, interior renovations, finishes and all other interior fit-ups that may be necessary or desirable in order for the Licensee to maintain, use, and operate the Site for its intended purpose. The Main Library's Director and staff may provide funds to cover the cost of creating and erecting one (1) sign facing the front entrance of the Main Library, all other desired signage will be the responsibility of the Licensee. The Parties

anticipate that Licensee's décor will match the décor of the Main Library. Licensee's design and décor for the Café shall be planned in conjunction with designated representatives of the Main Library, who shall reserve the final decision on the design, décor, and the signage associated with the Café.

Licensee shall not overload the floors, nor install any heavy machines or equipment of any kind without prior written consent of City, which, if granted, may be conditioned upon moving by skilled, licensed handlers and installation and maintenance at Licensee's expense of any other reasonably necessary preconditions.

5. Licensee further agrees to comply with any traffic or parking requirements set by the City in connection with its use of the Site hereunder. Licensee agrees that any and all deliveries of food and beverage products, materials, supplies, and equipment, to the Site shall be through the designated delivery entrance, in the manner set forth in the Project Specifications.

6. **Accounts**

The Licensee agrees to pay promptly for all materials and inventory purchased by it and all labor accounts arising out of its operation of the concession at the Site. Nothing contained in this section shall mandate payment by the Licensee at a date earlier than required by the terms of credit that the Licensee may negotiate bilaterally with its vendors. Under no circumstances shall the City ever become liable for any debt of the Licensee.

Licensee covenants that it will keep in respect to the business transacted in, on or from the Site, the same books and records as may from time to time during the term of this License be generally kept and required in respect to like businesses.

Licensee agrees that such books and records, in any event, will adhere to good and sound practice, and shall be in compliance with generally accepted accounting principles.

Article II. LICENSE FEES

A. The annual rental payment due hereunder shall be **One Dollar (\$1.00)** a year, including the initial term of May 1, 2019 through April 30, 2020, and the option term of May 1, 2020 through April 30, 2021 (the "License Fee").

B. The initial payment shall be made on or before May 1, 2019.

In addition to its responsibility to the City for the payment of the License Fee, the Licensee shall be responsible for all costs and expenses incurred in the operation, maintenance and upkeep of the Site, in accordance with Licensee's responsibilities set forth in this License Agreement.

Article III. CARE AND MAINTENANCE OF SITE

1. Licensee hereby acknowledges and represents that its agents and/or representatives have visited and inspected the Site and are personally familiar with all of its conditions and characteristics. Based on such personal investigation, Licensee acknowledges that the Site is acceptable as is in its present condition for its intended use. Therefore, Licensee agrees to accept the Site "as is" in its current condition; to assume responsibility for its use of the Site, and for all individuals who may come onto or use the Site in connection with its operations. Additionally, Licensee agrees to assume any and all risks that may arise out of or in connection with its use of the Site, including risks related to the condition and/or characteristics of the Site.

2. Licensee covenants with the City that it will commit no waste on or to the Site, or injure or misuse the same, or make alterations therein, or use the Site or allow

the same to be used for any purpose other than in strict conformity with the terms and limitations stated herein. Upon the expiration or earlier termination of this License Agreement, Licensee shall leave the Site in as good condition as it is now, ordinary wear and damages by the elements expected.

3. The Licensee shall at all times ensure that the highest quality of service is provided and must keep all areas in and around the Site in a clean, sanitary and orderly condition appropriate for its intended use. All rubbish, waste, garbage, and recycling articles shall be kept in suitable containers and shall be removed from the Site by Licensee and properly disposed of each day. The City make available trash receptacles and provide trash hauling services. The City has the right but not the obligation or responsibility to object to the conditions of the Site, as well as to the quality and character of any of the Licensee's services. Any deficiency found, including lack of courtesy to the public and patrons of the concession shall be immediately corrected by Licensee. Any continued or repeated deficiency shall constitute a breach of this License Agreement.

4. If the Site or any portion thereof or any portion of the Main Library is in any way damaged by the actions, default or negligence of the Licensee or of either of Licensee's agents, employees, patrons, volunteers, guests or any person admitted to the Site by or with the knowledge of the Licensee, the Licensee will pay to the City, upon demand, such sum as may be necessary to restore the Site to its present condition. The Licensee hereby assumes full responsibility for the character, acts and conduct of all the persons admitted to the Site, by or with their consent or by or with the consent of any of Licensee's employees, volunteers, agents, or any person acting for and on behalf

of either of the Licensee.

5. Licensee shall be responsible for securing the Site at all times and safekeeping of all items of personal property or money brought on to or kept at the Site. The City shall not be liable for any loss or theft or for any damages incurred by Licensee or including any injuries or death as a result of theft or attempted theft; risk of such theft or damage being the sole responsibility of Licensee.

Licensee shall take all reasonable measures to prevent unauthorized access of the Site by persons not involved in its activities, and shall be responsible for all equipment, staff and utilities necessary for its activities.

6. The Licensee shall obtain written approval from the City's Building and Facilities Manager prior to placing any signs on, in or around the Site. Licensee shall be responsible for all signs erected by it and shall keep and maintain the same in good condition. Upon the expiration or termination of this License Agreement Licensee shall remove all signs erected by it and restore the area to its original condition.

7. Licensee will observe and comply with reasonable rules and regulations as the City may prescribe related to the safety, care and cleanliness of the Main Library, and the comfort, quietness and convenience of other occupants. Additionally, the operation of the concession and all products sold and services offered by or on behalf of the Licensee must comply fully with all applicable Federal, State and local health, food service, food and drug, and recycling laws, ordinances and regulations.

The City reserves the right, through its Health Department, to inspect at any time the Site or the Licensee's commercial kitchen at 314 Wilson Avenue, Norwalk, Connecticut, any article of food and drink offered for human consumption and the

sanitary handling of the same, including the persons responsible for handling and vending the same.

8. All of the terms, covenants and conditions of this License are subject to and conditioned upon the continued ability of the Licensee to obtain and maintain, at its sole cost, all necessary permits and licenses from all applicable governing entities, including the State of Connecticut and the City of Norwalk, pertaining to the operation of the concession hereunder. Licensee agrees to promptly apply for such permits and licenses upon the execution of this License Agreement and to diligently pursue such applications to approval. If the Licensee fails to obtain any such permit or license within ninety (90) days from the date of execution of this License Agreement or if it fails to continually maintain in effect any such required permit or license throughout the operation of its business hereunder, this License Agreement shall be null and void and have no further effect and all sums paid hereunder shall be returned without diminution or interest.

9. Licensee shall not:

a. Commit any nuisance on the Site or do or permit to be done anything which may result in the creation or commission of a nuisance on the Site.

b. Cause or produce or permit to be caused or produced upon the Site or to emanate therefrom any unusual, noxious or objectionable noise, other than that which is customary and usual given the activities permitted hereunder.

10. The City shall have the right, acting by its employees and agents, to enter the Site at any time upon reasonable notice to Licensee under the circumstances (except no notice shall be required in the case of maintenance or any emergency) for

any purposes which the City may deem necessary. In addition, the City shall have the right to take all necessary materials and equipment into the Site when performing such necessary and maintenance. Any entry and activity by the City, as permitted this Paragraph, shall not entitle Licensee to any claim, shall not constitute an eviction of Licensee and shall not in any way violate the permission hereby granted or any provision hereof.

Article IV. INSURANCE AND INDEMNIFICATION

1. Throughout the term hereof and any extension period, Licensee shall, at its sole cost and expense, maintain insurance coverages in compliance with the requirements set out in the Insurance RIDER attached hereto and incorporated herein as **Exhibit D**. In addition, the Licensee shall carry product liability insurance in a minimum amount of Five Hundred Thousand Dollars (\$500,000.00) per occurrence and One Million Dollars (\$1,000,000.00) for total damages and liability sustained during the policy term.

The City may, from time to time, reasonably amend the required types and amounts of insurance coverage by written notice to Licensee and Licensee shall diligently comply by meeting the requirements of any such changes. Licensee shall be responsible for payment of all costs and deductibles associated with the required insurance policies.

The policies shall contain an express agreement of the insurance company providing the same, which such policies shall be primary with respect to any coverage that the City may carry. The Parties hereby acknowledge that the City shall

in no way be held liable for any of the operations of the Licensee or risks assumed by Licensee by its use of the Site.

A certificate evidencing such insurance shall be provided to the City of Norwalk Office of Corporation Counsel on or before the commencement of this License Agreement, and shall be endorsed to name the City as an additional insured, and loss payee as its interests may appear. The certificate of insurance shall provide that there shall be no modification or cancellation of any such coverage or policies unless thirty (30) days prior written notification of the same is given to the City's Corporation Counsel. Licensee agrees to require its general liability insurance carrier to waive any right of subrogation against the City with respect to any covered loss arising out of Licensee's use, of the Site to the extent of any insurance proceeds paid under such policies.

2. The Licensee shall indemnify, defend, and save harmless the City, and its officers, agents, volunteers and employees, from any and all suits, actions, claims, demands, financial losses and liabilities (including attorney's fees), of any character, name or description arising out of the Licensee's use of the Site; its conduct of any activities incident thereto; or on account of any act or omission, neglect or misconduct of the Licensee, their agents, officers, employees, volunteers, guests or others admitted to the Site. The provisions of this paragraph shall not be limited by the insurance coverage provided hereunder and shall survive the termination of this License Agreement.

Article V. FACILITY REQUIREMENTS

1. If an accident does occur on the Site, Licensee shall file such an accident report on the required forms no later than the next business day. Such form(s) shall be

presented to the Office of the Building and Facilities Manager for the City and to the City's Risk Manager's Office.

2. Licensee shall observe and enforce all applicable regulations concerning the use of the Site. In particular, smoking is not permitted anywhere in the Main Library.

3. The City agrees to furnish heat, water, electricity and light to the Site, but assumes no responsibility for any failure to deliver such services due to electrical or mechanical derangements or conditions beyond its control.

Article VI. TERMINATION

Either Party may, at any time, and for any or no reason, terminate this License Agreement and all rights and permission hereby granted. Termination will be effective no earlier than thirty (30) business days following written notice by the terminating Party. Nothing herein shall prevent such notice from specifying a later date for termination. The Parties understand that no written demand, Notice to Quit or re-entry for condition broken shall be required to enable the City to recover possession of the Site. Instead, whatever right the Licensee may have to such is hereby expressly waived. Any termination by the City under this provision shall not give rise to any cause of action or claim for damages against the City.

If at any time, the City determines that Licensee's use of the Site fails to comply with Project Specifications or the terms and conditions set forth in this License Agreement, such noncompliance shall constitute a default hereunder and the City shall notify the Licensee promptly of the default, in writing, and provide the actions required by the Licensee to cure such default. The City may determine that permitting an opportunity to cure such default would not be in the best interests of the City. Under

such circumstance, no opportunity to cure need be given to the Licensee and the City may pursue any other remedies at law or in equity.

Not in any way limiting the preceding right to act without providing the opportunity to cure, the City may provide the Licensee up to seven (7) days after providing a written notice of default, or such longer period as the City may allow in writing then, to cure or remedy the default or breach by the Licensee. If the default persists, in addition to all other rights and remedies provided at law or in equity, the City shall have the right to terminate this License Agreement upon fifteen (15) days' written notice to the Licensee.

Article VII. VACATING PREMISES

1. Upon termination or expiration of this License Agreement, the Licensee agrees to vacate the Site and remove any items of equipment or furnishings it may own no later than ten (10) days following the effective date of termination. Upon the Licensee's taking possession of the Site, the Licensee and the City's Building and Facilities Manager, or his representative, will make a record of all such items that have been brought onto the Site by the Licensee, the ownership rights to which the Licensee will retain. This record shall be signed by both Parties and only those items listed may be removed by Licensee upon the expiration or earlier termination of the License Agreement. This record may be updated at any time the Licensee brings new or additional items onto the Site. Any updated listing shall be signed by both Parties. Anything incorporated into the Site or affixed thereto shall become part of the Site and shall not be removed by the Licensee.

Article VIII. GENERAL PROVISIONS

1. The Licensee, its agents, representatives and employees shall not discriminate against anyone, under any circumstances, on account of race, color, religion,

age, sex, gender identity or expression, marital status, national origin, sexual orientation, ancestry, present or past history of mental disability, intellectual disability, learning disability, physical disability including, but not limited to blindness, unless it is proven that the disability or characteristic prevents proper performance of the work involved. The Licensee further agrees that it shall perform all hiring in accordance with all of the pertinent Federal, State and local laws and regulations, including those concerning non-discrimination and fair labor practices.

2. If any provision of this License Agreement of any application hereof to any person or circumstances shall, to any extent be invalid, the remainder of this License Agreement or the application of any provision to persons or circumstances other than those to which or to whom it is held invalid shall not be affected. Each provision of this License Agreement shall be valid and enforced to the fullest extent permitted by law.

3. No amendment, alteration, or modification of this License Agreement shall be effective or binding upon either Party unless it is in writing and signed by both Parties.

4. The failure of the City to seek redress for any violation of or to insist upon the strict performance of any of the terms of this License Agreement or any of the rules and regulations set forth herein or hereinafter adopted by the City, shall not waive the effect of any requirement imposed on Licensee hereunder of or excuse any subsequent act, omission or violation, required by this License Agreement.

5. Licensee shall not assign this License Agreement nor suffer any use of the Site other than herein specified, and shall not sublet the Site or any part hereof without the specific, prior written consent of the City. Moreover, the Licensee shall not independently permit or allow any vending, solicitation or sales by any other person or

entity not specifically authorized to do so, in writing by the City to take place anywhere from, in or around the Site as described herein. Nor shall Licensee use or permit any use of the Site or its fixtures for any purpose other than that expressly stated herein without the specific, prior written approval of the City, acting by its Building and Facilities Manager.

6. Licensee covenants and agrees that no accumulation of boxes, barrels, packages, waste papers, or other articles shall be permitted in or upon the Site at any time.

7. The Site provided may be altered or changed in location by the City, upon reasonable prior notice to Licensee.

8. Licensee is responsible for any damage caused to the Site. Repairs shall be made by the City at Licensee's expense.

9. This License Agreement will supersede any writings or documents not incorporated herein by specific reference. This License Agreement, together with the Project Specifications are intended to supplement and complement each other and shall, to the fullest extent possible, be so construed and interpreted. If, however, any provision of this License Agreement irreconcilably conflicts with any provision of the other Project Specifications, the terms of the License Agreement shall govern.

10. This License Agreement incorporates all the understandings of the Parties hereto and supersedes any and all agreements reached by the Parties prior to the execution of this License Agreement, whether oral or written.

Article IX. CORPORATE ACKNOWLEDGEMENT AND REPRESENTATIONS

The undersigned, on behalf of the Licensee, hereby represents to the City as

follows:

(a) That she/he has, and has exercised, the necessary power and authority and has complied with all applicable legal requirements necessary to adopt, execute and deliver this License Agreement and to assume the responsibilities and obligations created hereunder on behalf of the Licensee;

(b) That this License Agreement is duly executed and delivered by her/him as an authorized agent of the Licensee hereunder; and

(c) This License Agreement, therefore, constitutes a valid and binding obligation enforceable in accordance with its terms, conditions and provisions upon and against the Licensee.

Article X. NOTICES

Notices given under this License Agreement shall be mailed or delivered to the individuals listed below and shall be considered given upon receipt thereof.

FOR THE CITY OF NORWALK:

Alan Lo, Building and Facilities Manager
Building Management Office
125 East Avenue, P.O. Box 5125
Norwalk, Connecticut 06856-5125

WITH COPY TO:

Christine Bradley, Director
Norwalk Public Library
1 Belden Avenue
Norwalk, CT 06850

AND COPY TO:

Office of Corporation Counsel
City of Norwalk
125 East Avenue, P.O. Box 5125
Norwalk, CT 06856-5125

FOR THE LICENSEE:

Nijole V.I. Potts
Senior Managing Member
Blue Teapot LLC
73 Nursery Street
Norwalk, CT 06850

IN WITNESS WHEREOF, the Parties have each caused this License Agreement to be executed by its duly authorized officer with the provisions hereof effective as of the day and year first written above.

Signed, Sealed and Delivered
in the Presence of:

Witnesses' Signatures

CITY OF NORWALK

By: _____
Harry W. Rilling
Its Mayor
Duly Authorized

Date signed: _____

Signed, Sealed and Delivered
in the Presence of:

Witnesses' Signatures

BLUE TEAPOT LLC

By: _____
Nijole V.I. Potts
Its Senior Managing Member
Duly Authorized

Date signed: _____

APPROVED AS TO FORM:
OFFICE OF CORPORATION COUNSEL

By: _____

AMENDMENT TO
LICENSE AGREEMENT
BY AND BETWEEN
CITY OF NORWALK
AND
BLUE TEAPOT LLC
FOR
CAFÉ SERVICE AT NORWALK PUBLIC LIBRARY

THIS AMENDMENT (“Amendment”) entered into this ____ day of _____, 2021 (“Effective Date”), between the **CITY OF NORWALK**, acting herein by Harry W. Rilling, its Mayor, duly authorized (hereinafter referred to as the “City”) and **BLUE TEAPOT LLC**, with a principal place of business located at 73 Nursery Street, Norwalk, Connecticut 06850, acting herein by Nijole V.I. Potts, its Senior Managing Member, duly authorized (hereinafter referred to as the “Licensee” and together with the City, the “Parties” and each individually, the “Party”).

WHEREAS the Parties entered into a License Agreement on September 7, 2019 (“License Agreement”);

WHEREAS, due to the COVID-19 Pandemic, the Main Library and Café were shut down during an extended period (the “Shut Down”);

WHEREAS, as a result of the Shut Down, neither Party was able to receive the benefit of intended duration of the License Agreement inclusive of applicable extension rights thereto;

WHEREAS, based on the foregoing, the Parties agree that the License Agreement should be extended for a period of one (1) year as set forth herein.

NOWHEREFORE, the License Agreement is hereby amended as follows:

1. The extension option in Article I[2] of the License Agreement is hereby

amended and the License Agreement hereby extend as follows: The License Agreement is extended through September 6, 2023 with re-opening of the Café to occur on or about September 7, 2021.

2. To the extent not already provided in the Project Specification, the Parties agree to expand the scope of the food services offered by the Café as set forth in **Exhibit A-1**.

3. Except as expressly provided in this Amendment, all of the terms and provisions of the License Agreement are and will remain in full force and effect and are hereby ratified and confirmed by the Parties.

4. This Amendment may be executed and delivered via facsimile or electronic mail by either of the Parties and the receiving party may rely on the receipt of such document so executed and delivered via facsimile or electronically as if the original had been received.

IN WITNESS WHEREOF, the Parties have each caused this Amendment to be executed by its duly authorized officer with the provisions hereof effective as of the day and year first written above.

[SIGNATURE ON FOLLOWING PAGES]

Signed, Sealed and Delivered
in the Presence of:

Witnesses' Signatures

CITY OF NORWALK

By: _____
Harry W. Rilling
Its Mayor
Duly Authorized

Date signed: _____

Signed, Sealed and Delivered
in the Presence of:

Witnesses' Signatures

BLUE TEAPOT LLC

By: _____
Nijole V.I. Potts
Its Senior Managing Member
Duly Authorized

Date signed: _____

APPROVED AS TO FORM:
OFFICE OF CORPORATION COUNSEL

By: _____

EXHIBIT A-1

The Norwalk Public Library has added another way to provide higher level of service to patrons. The Blue Teapot Café & Bakery is available to cater meetings for organizations that book rooms at either of our locations, One Belden Avenue, or 10 Washington Street. The Blue Teapot offers a wide range of items: soups, salads, sandwiches, cookies, cakes, muffins, and pies. Please click [here](#) to view the menu.

The Blue Teapot is available to cater meetings in and out of the library. Please call 203.847.5824 or email blueteapot@optonline.net to plan in advance for this service.

Please note that organizations using catering services are responsible for all clean up after their meeting.

July 19, 2021

Dear members of the Common Council,

Please find attached back up material for your consideration of the Youth Service Bureau (YSB) grant. The funds come from the State of Connecticut via the Department of Children and families (DCF), the State agency designated to administer the YSB program.

The City of Norwalk has received YSB funding since the establishment of the YSB program 30+ years ago. We are the designated YSB for Norwalk and most YSB's are City or Town affiliated.

The funding level is established by a formula developed by DCF. The grant is non-competitive. A municipal match of at least 50% is required, however we easily meet the match based on the amount the City designates for Youth Services. Please see the budget sheet for detail but in short the YSB grant is \$55,033, the Enhancement portion is an additional \$12,891. The City's funding toward the Youth Services Department is \$344,808 which is less the grant award, thus easily meeting the 50% match requirement of \$55,033.

This funding supports the general operations of the Youth Services Department as well as supports some direct programming via the Enhancement portion of the grant award; i.e. Peer Connection, a middle school life skills development program.

I look forward to answering any questions you may have regarding the request for the City to accept these grant funds.

Thank you,

Dave Walenczyk, LMFT
Director – Norwalk Youth Services

State Fiscal Year 2022-23 Youth Service Bureau Grant Application

CONNECTICUT STATE DEPARTMENT OF CHILDREN AND FAMILIES

YOUTH SERVICE BUREAU
Application

TITLE PAGE

1. Legal Name of Organization Applying for Funds: _____
2. Federal Identification No.: _____
3. Town(s) to be Served: _____
4. Executive Director: _____ Phone: _____ Fax: _____
Executive Director E-mail address: _____
5. Contact Persons:
Program: _____ Phone: _____ Fax: _____
Program Director E-mail address: _____
Fiscal: _____ Phone: _____ Fax: _____
Fiscal Director E-mail address: _____
6. Program Location Address: _____

I certify that the information submitted is in conformance with the instructions and is an accurate representation of the YSBs' planned programs and services for the period July 1, 2021, through June 30, 2023. A new form will be submitted if changes occur.

Authorized Signature: _____ Date: _____

Typed Name: _____ Title: _____

2022-23 Youth Service Bureau Grant Application

SECTION I. YOUTH SERVICE BUREAU PROFILE

A. Demographic Information:

1. Working Name of YSB: _____

If the YSB contracts with a provider to manage the YSB list name: _____

If multiple municipalities encompass the YSB; list municipalities associated: _____

2. Is the YSB a:

☐ department of a municipality(s)

☐ nonprofit organization

3. If municipal-based, is the YSB an:

☐ independent department

☐ a department within a larger department (such as social services)

Name of Department: _____

4. Percentage of population under age 18: _____ (based on last posted federal census)

B. Staffing:

1. YSB Director: ☐ full-time ☐ part-time

2. Additional Staff:

FTE (full time equivalent) of additional full-time staff: _____

FTE of additional part-time staff: _____

FTE of contracted personnel: _____

C. Programming:

Please place a **checkmark** next to each of the following programs offered by your YSB:

☐ After-School Programs:

☐ elementary-age youth

☐ middle school-age youth

☐ high school-age youth

☐ Birth-Five Parent/Child Programs (*playgroups/support groups*)

☐ Counseling Services:

☐ Individual Counseling ☐ Group Counseling

☐ Parent Training ☐ Family Therapy

☐ If Counseling Services, Are clinicians:

☐ Hired

☐ Group Counseling

☐ Work Placement and Employment Counseling

☐ Alternative and Special Educational Opportunities

☐ Recreational and Youth Enrichment Programs

☐ Outreach Programs

☐ Preventive Programs (*including youth pregnancy, youth suicide, violence, and alcohol and drug prevention*)

☐ Positive Youth Development Programs

☐ Court Ordered Community Service

☐ Detention/Suspension/Expulsion Programs

☐ Juvenile Review Board

☐ Teen Center/Drop-In Center:

2022-23 Youth Service Bureau Grant Application

- ☐ after school
- ☐ evenings
- ☐ weekends

☐ Other Juvenile Justice Programs (please list): _____

2022-23 Youth Service Bureau Grant Application

SECTION II ADMINISTRATIVE CORE UNIT STRATEGIES AND PROGRAMS

Summarize the proposed strategies and activities of the administrative core unit using the following format. In each, list one strategy and the activities necessary to enhance your operations, as well as measures you will use to ensure efficacy of these activities. Group your strategies, activities and measures under the following headings:

A. Management and Administration

Strategy	Activities	Measures

B. Youth Advocacy

Strategy	Activities	Measures

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C. Resource Development

Strategy	Activities	Measures

D. Community Involvement

Strategy	Activities	Measures

2022-23 Youth Service Bureau Grant Application

E. Research and Evaluation

Strategy	Activities	Measures

2022-23 Youth Service Bureau Grant Application

SECTION III DIRECT SERVICES UNIT STRATEGIES AND ACTIVITIES NARRATIVE

Summarize the proposed strategies and activities of the administrative core unit using the following format. In each, list one strategy and the activities necessary to enhance your operations, as well as measures you will use to ensure efficacy of these activities. Group your strategies, activities and measures under the following headings:

A. Juvenile Justice

Strategy	Activities	Measures

B. Mental Health Services

Strategy	Activities	Measures

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C. Child Welfare

Strategy	Activities	Measures

D. Teen Pregnancy Prevention

Strategy	Activities	Measures

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E. Teen Parent Education

Strategy	Activities	Measures

F. Positive Youth Development

Strategy	Activities	Measures

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G. Community Outreach

Strategy	Activities	Measures

2022-23 Youth Service Bureau Grant Application

SECTION IV. Advisory Board Composition Report

Composition Criteria: YSB Board composition must be and remain comprised of the following:

- At least seven members.
- At least one member under 21-years-of-age (nonvoting member).
- Representatives from the school system, police department and a private youth-serving agency.
- At least one-third of the total membership from individuals who receive less than 50 percent of their income from delivering services to youth.
- At least one member on the Board from each municipality served by the YSB.

1. Board Composition

Attach as (Appendix A) a current membership list of your Advisory Board or Youth Commission to the grant application. The list should include at least the following information for each Board member:

- Name
- Member Type (*Youth / School system representative*)
 - Police department representative
 - Private youth serving agency representative
 - Service consumer

Where a YSB serves more than one municipality, the membership list should also indicate that the Board includes a duly appointed representative from each municipality served.

2. Board Type

Check the appropriate board type for your Advisory Board.

☐ Advisory ☐ Youth Commission ☐ Other – please specify _____

3. Vacancies and Waivers

If your Advisory Board does not meet the composition criteria (see box above), please describe the reasons for such deviation, as well as whether or not this is a temporary deviation or if you are requesting permanent waiver from the requirements listed herein.

Anticipated date for meeting composition criteria: _____

4. Board Meetings

(a) The number of times the YSB Advisory Board is scheduled to meet each fiscal year? _____

(b) Are Minutes of all meetings on file in your office and available for inspection? ☐ Yes ☐ No

2022-23 Youth Service Bureau Grant Application

Section V. Impact of Services: Work Plans

List a minimum of three activities in which you will participate in during the 2022-2023 State Fiscal Years.

Required Professional Learning Activities:

Proposed Activity	Impacted Administrative Core Unit (ACU) Function

2022-23 Youth Service Bureau Grant Application

APPENDIX A

CERTIFICATION THAT CURRENT AFFIRMATIVE ACTION PACKET IS ON FILE

According to the Connecticut Commission on Human Rights and Opportunities (CHRO) municipalities that operate school districts and also file a federal and/or state Affirmative Action Plan(s) are exempt from the requirement of filing an Affirmative Action Plan with the Connecticut State Department of Children and Families. Agencies with an Affirmative Action Plan on file need to certify such by signing the statement below.

I, the undersigned authorized official, hereby certify that the applying organization/agency: _____, has a current affirmative action packet on file with the Connecticut State Department of Education. The affirmative action packet is, by reference, part of this application.

Signature of Authorized Official: _____ Date: _____

Name and Title: _____

2022-23 Youth Service Bureau Grant Application

APPENDIX B

Statutory Requirement of Administrative Core Unit Functions

In my official capacity as signatory for the _____ Youth Service Bureau, I, the undersigned authorized official*, hereby recognize and support the statutory requirements and regulations of the Youth Service Bureau (C.G.S. Sections 10-19m through 10-19p) to provide the five Administrative Core Unit (ACU) functions of:

1. Management and Administration.
2. Research that provides for the continued assessment of community needs and assets.
3. Resource development.
4. Community involvement.
5. Advocacy on behalf of issues related to youth and families.

_____	_____	_____
Name	Title	Date

2022-23 Youth Service Bureau Grant Application

APPENDIX C

STATEMENT OF ASSURANCES

CONNECTICUT STATE DEPARTMENT OF CHILDREN AND FAMILIES STANDARD STATEMENT OF ASSURANCES GRANT PROGRAMS

PROJECT TITLE:

THE APPLICANT:

HEREBY ASSURES THAT:

(insert Agency/School/CBO Name)

- A. The applicant has the necessary legal authority to apply for and receive the proposed grant;
- B. The filing of this application has been authorized by the applicant's governing body, and the undersigned official has been duly authorized to file this application for and on behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application;
- C. The activities and services for which assistance is sought under this grant will be administered by or under the supervision and control of the applicant;
- D. The project will be operated in compliance with all applicable state and federal laws and in compliance with regulations and other policies and administrative directives of the Connecticut State Department of Children and Families;
- E. Grant funds shall not be used to supplant funds normally budgeted by the agency or municipality;
- F. Generally recognized fiscal control and accounting procedures will be used to ensure proper disbursement of all funds awarded;
- G. The applicant will submit a final project report (within 60 days of the project completion) and such other reports, as specified, to the Connecticut State Department of Children and Families including information relating to the project records;
- H. The Connecticut State Department of Children and Families reserves the exclusive right to use and grant the right to use and/or publish any part or parts of any summary, abstract, reports, publications, records and materials resulting from this project and this grant;
- J. (a) The applicant shall indemnify, defend and hold harmless the State and its officers, representatives, agents, servants, employees, successors and assigns from and against any and all (1) Claims arising, directly or indirectly, in connection with the Contract, including the acts of commission or omission (collectively, the "Acts") of the Contractor or Contractor Parties; and (2) liabilities, damages, losses, costs and expenses, including but not limited to, attorneys' and other professionals' fees, arising, directly or indirectly, in connection with Claims, Acts of the Contract. The Contractor shall use counsel reasonably acceptable to the State in carrying out its obligations under this section. The Contractor's obligations under this section to indemnify, defend and hold harmless against Claims includes Claims concerning (i) the confidentiality of any part of or all of the Contractor's bid or proposal, and (ii) Records, intellectual property rights, other proprietary rights of any person or entity, copyrighted or uncopyrighted compositions, secret processes, patented or unpatented inventions, or Goods furnished or used in the performance of the Contract. For purposes of this provision, "Goods" means all things which are movable at the time that the Contract is effective and which includes, without limiting this definition, supplies, materials and equipment.

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- (b) The Applicant shall carry and maintain at all times during the term of the Contract, and during the time that any provisions survive the term of the Contract, sufficient general liability insurance to satisfy its obligations under this Contract.

K. REQUIRED LANGUAGE (NON-DISCRIMINATION)

References in this section to "contract" shall mean this grant agreement and to "contractor" shall mean the Youth Services Bureau identified on Page 1 herein.

- (a) For purposes of this Section, the following terms are defined as follows:

- i. "Commission" means the Commission on Human Rights and Opportunities;
- ii. "Contract" and "contract" include any extension or modification of the Contract or contract;
- iii. "Contractor" and "contractor" include any successor or assigns of the Contractor or contractor;
- iv. "Gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose;
- v. "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations;
- vi. "good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements;
- vii. "marital status" means being single, married as recognized by the State of Connecticut, widowed, separated or divorced;
- viii. "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders;
- ix. "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise, and (3) who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statutes (C.G.S.) § 32-9n; and
- x. "public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.

For purposes of this Section, the terms "Contract" and "contract" do not include a contract where each contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, unless the contract is a municipal public works contract or quasi-public agency project contract, (2) any other state, including but not , limited to any federally recognized Indian tribal governments, as defined in C.G.S. 1-267, (3) the federal government, (4) a foreign government, or (5) an agency of a subdivision, agency, state or government described in the immediately preceding enumerated items (1), (2), (3), or (4) .

- (b) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, status as a veteran, intellectual, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, status as a veteran, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved; (2) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission; (3) the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the

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Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Contractor agrees to comply with each provision of this Section and C.G.S. §§46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to C.G.S. §§46a-56, 46a-68e, 46a-68f and 46a-86; and (5) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as related to the provisions of this Section and C.G.S. §46a-56. If the contract is a public works contract, municipal public works contract or contract for a quasi-public agency project, the Contractor agrees and warrants that he or she will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works or quasi-public agency projects.

- (c) Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
- (d) The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.
- (e) The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and in every subcontract entered into in order to fulfill any obligation of a municipal public works contract for a quasi-public agency project, and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with C.G.S. §46a-56, as amended; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission regarding a State contract, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
- (f) The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.
- (g) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to C.G.S. § 46a-56; and (4) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and C.G.S § 46a-56.
- (h) The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with C.G.S. § 46a-56, as amended; provided, if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission regarding a State contract, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
- L. The grant award is subject to approval of the Connecticut State Department of Children and Families and availability of state or federal funds.

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- M. The applicant agrees and warrants that Sections 4-190 to 4-197, inclusive, of the Connecticut General Statutes concerning the Personal Data Act and Sections 10-4-8 to 10-4-10, inclusive, of the Regulations of Connecticut State Agencies promulgated there under are hereby incorporated by reference.

I, the undersigned authorized official; hereby certify that these assurances shall be fully implemented.

Superintendent, or Department
Head, or Town Manager, or First
Selectman, or Mayor, or YSB
Director Signature:

Name: *(typed)*

Title: *(typed)*

Date:

Section VI - Youth Service Bureau State Fiscal Years 2022 & 2023 Enhancement Grant Funding:

By Clicking this box, Your Youth Service Bureau is requesting to be included in the distribution of the Youth Service Bureau Enhancement Grant Funding during these years.

Enhancement funds will be distributed once the SFY 2022 Grant Applications are processed and approved. The purpose of these enhancement funds is to enhance existing **direct services** to youth. Funds can also be used for maintenance fees associated with use of a web-based data collection tool. As per Connecticut general Statute Section 10-19q, funds will be distributed based on the municipality population size (gathered from the most recent (2017) Connecticut State Census). Specific allocations can be found on the DCF webpage:

Grant funds may be utilized to offer youth any or all of the program services outlined in Connecticut general Statute 10-19m.

Grant funds may not supplant already existing funding for the same program services.

Please use the space below to outline which service options that will be supported by the Enhancement funds. Please feel free to use only the number of spaces necessary for the Enhancements funds awarded:

Service Category:

Will Funding be used towards salaries?

Brief Description:

Service Category:

Will Funding be used towards salaries?

Brief Description:

Service Category:

Will funding be used towards salaries?

Brief Description:

Service Category:

Will funding be used towards salaries?

Brief Description:

Service Category:

Will funding be used towards salaries?

Brief Description:

**YSB
Name:**

NORWALK YSB

**SFY
Budget:**

2022

(4000) REVENUE

		Budget	SFY Expenses	Total Current Expenses	BALANCE
4001	DCF Income (Main Grant)	\$55,033		\$0	\$55,033
4002	DCF Income (Enhancement)	\$12,891		\$0	\$12,891
4003	Municipal Match	\$344,808		\$0	\$344,808
	Total DCF-Overseen Income	\$412,732	\$0	\$0	\$412,732

(5000) DIRECT EXPENSES

5100 DIRECT SERVICE ACTIVITIES		\$0	\$12,891	\$12,891	(\$12,891)
5101	After-School Programs			\$0	\$0
5102	Community Service Facilitation			\$0	\$0
5103	Counseling			\$0	\$0
5104	Drop-In Centers			\$0	\$0
5105	Employment Services			\$0	\$0
5106	Juvenile Review Board			\$0	\$0
5107	Mentoring			\$0	\$0
5108	Parent/Child Support Groups			\$0	\$0
5109	Positive Youth Development		\$12,891	\$12,891	(\$12,891)
5110	Prevention Services			\$0	\$0
5111	Recreational Programs			\$0	\$0
5112	Special Education Services			\$0	\$0
5113	Summer Camp			\$0	\$0
	Other:			\$0	\$0
	Other:			\$0	\$0
5200 REFERRED DIRECT SERVICE ACTIVITIES		\$0	\$0	\$0	\$0
5201	After-School Programs			\$0	\$0
5202	Community Service Facilitation			\$0	\$0
5203	Counseling			\$0	\$0
5204	Drop-In Centers			\$0	\$0
5205	Employment Services			\$0	\$0
5206	Juvenile Review Board			\$0	\$0
5207	Mentoring			\$0	\$0
5208	Parent/Child Support Groups			\$0	\$0
5209	Positive Youth Development			\$0	\$0
5210	Prevention Services			\$0	\$0
5211	Recreational Programs			\$0	\$0

5212	Special Education Services			\$0	\$0
5213	Summer Camp			\$0	\$0
	Other:			\$0	\$0
	Other:			\$0	\$0
5300 CORE UNIT FUNCTIONS		\$0	\$0	\$0	\$0
5301	Community Outreach			\$0	\$0
5302	Research & Evaluation			\$0	\$0
5303	Resource Development			\$0	\$0
5304	Youth Advocacy			\$0	\$0
	Other:			\$0	\$0
	Other:			\$0	\$0
5400 FIXED COSTS		\$0	\$9,595	\$9,595	(\$9,595)
5401	Communications		\$400	\$400	(\$400)
5402	Equipment			\$0	\$0
5403	Food		\$500	\$500	(\$500)
5404	Insurance			\$0	\$0
5405	Janitorial			\$0	\$0
5406	Maintenance & Repair			\$0	\$0
5407	Office Supplies		\$996	\$996	(\$996)
5408	Rent			\$0	\$0
5409	Staff Training		\$2,000	\$2,000	(\$2,000)
5410	Staff Travel Reimbursement		\$500	\$500	(\$500)
5411	Utilities		\$500	\$500	(\$500)
5412	Vehicle Lease			\$0	\$0
5413	Vehicle Maintenance			\$0	\$0
	Other:		\$4,699	\$4,699	(\$4,699)
	Other:			\$0	\$0
7000 STAFFING / ADMINISTRATIVE & GENERAL EXPENSES		\$0	\$390,246	\$390,246	(\$390,246)
7110	Staff Salaries & Wages		\$390,246	\$390,246	(\$390,246)
7120	Fringe Benefits			\$0	\$0
7150	All Other A/G			\$0	\$0
	Total Income	\$412,732	\$0	\$0	
	Total Expense	\$0	\$412,732	\$412,732	
	Surplus/(Deficit)	\$412,732	-\$412,732		

BUDGET NARRATIVE	

[illegible]

Peer Connection and Youth Intern(s) for website management

[illegible]

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misc YSB expenses such as recruitment costs / shared collaboration costs / other special events

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