

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.org/meetings



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AGENDA

I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting: June 8, 2021

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS:

REAPPOINTMENTS: Sharon Conners, Purchasing Agent

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

B. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

- 1a. Authorize the Mayor, Harry W. Rilling, to enter into an agreement with JS Endurance for their use of Veterans Park for the SoNo Half/5K to be held on Sunday, October 3, 2021 from 8:30 AM – 12:30 PM. Set up to begin Saturday, October 2, 2021 at 9:00 AM with tear down no later than 1:00 PM on Sunday, October 3, 2021. Estimated attendance 1,000 – 1,200.
- 1b. Approve the use of the Show Mobile by JS Endurance for the SoNo Half/5K to be held at Veterans Park on Sunday, October 3, 2021 from 8:30 AM – 12:30 PM.
- 2a. Authorize the Mayor, Harry W. Rilling, to enter into an agreement with William Raveis Charitable Fund for their use of Calf Pasture Beach for the Raveis Ride + Walk 2021 to be held Sunday, October 17, 2021 from 7:00 AM – 2:00 PM. Set up to begin on Saturday, October 16, 2021 at 7:00 AM with tear down no later than 3:00 PM on Sunday, October 17, 2021. Estimated attendance 400.
- 2b. Authorize the Mayor, Harry W. Rilling, to enter into an agreement with William Raveis Charitable Fund for their use of Cranbury Park Pavilion 1 for their Raveis Ride & Walk to be held Sunday, October 17, 2021 from 7:00 AM – 1:00 PM. Estimated attendance 400.
- 2c. Approve the use of the Show Mobile by William Raveis Charitable Fund for the Raveis Ride & Walk to be held Sunday, October 17, 2021 from 7:00 AM – 2:00 PM.
- 3a. Authorize the Mayor, Harry W. Rilling, to enter into an Agreement with The Norwalk Conservatory of Arts for their use of Mathews Park for Broadway in the Park to be held Sunday, August 8, 2021, Sunday, August 15, 2021, Sunday, August 22, 2021 and Sunday, August 29, 2021 from 5:00 PM – 7:00 PM each performance date. Set up to begin at 4:30 PM and tear down by 7:30 PM each performance date. Estimated attendance 400-500.
- 3b. Approve the use of the Show Mobile by The Norwalk Conservatory of Arts for Broadway in the Park on Sunday, August 22, 2021 and Sunday, August 29, 2021 from 5:00 PM – 7:00 PM each date.

4. Authorize the Mayor, Harry W. Rilling to execute Addendum No. 1 with T.D. and Sons, Inc. for Project No. 4033 RNP2020-2 West Rocks Middle School Soccer field Complex dated October 10, 2020 for a sum not to exceed \$180,000.00. Account #0920-6030-5777-C0631, 0921-6030-5777-C0631.

B. FINANCE AND CLAIMS COMMITTEE

1. Accept and Approve the Report of the Claims Committee Dated: June 10, 2021
2. For informational purposes only: Narrative on Tax Collections Dated: June 10, 2021.
3. For informational purposes only: Monthly Tax Collector's Report Dated: May 2021
4. NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Norwalk:
 - a. 1. That pursuant to Norwalk City Code Chapter 58, the Mayor is hereby authorized, directed, and empowered in the name of and in behalf of the City of Norwalk to execute the attached Tax Abatement Agreement, and any amendments or revisions thereto, provided such amendments or revisions are not of a substantive nature. In general, the Tax Abatement Agreement is designed to abate the municipal real estate taxes of the ROWAYTON SENIOR HOUSING CORPORATION for a period of up to 40 years, except there will be a payment in lieu of taxes as more detailed in the Agreement.
 - b. 2. The Mayor is further authorized to provide such information or execute such other documents in connection with this tax abatement to or with such agencies of the federal or state governments as may assist the ROWAYTON SENIOR HOUSING CORPORATION in meeting its commitment to make payments in lieu of taxes to the City.
5. From Board of Estimate and Taxation Special Capital Appropriation Request:
 - a. RESOLUTION: Approve a special capital appropriation in an amount not to exceed \$180,000 for capital project account number 09206030-5777-C0631, West Rocks Soccer Complex to be used for additional drainage improvements and tree plantings.
 - b. RESOLUTION: Authorize the issuance of \$180,000 General Obligation bonds of the City to meet the appropriation for project 09206030-5777-C0631, West Rocks Soccer Complex.
6. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to loan the Sixth Taxing District \$550,000.00 for the expansion of Ambler Parking Lot and for upgrading the Rowayton Fire Department's Emergency Communication System, and to secure the repayment of the loan, said loan being first authorized as part of the Fiscal Year 2021-2022 Capital Budget.
7. Resolution to Authorize, Issue and Sell of up to \$47,000,000 of City of Norwalk General Obligation Refunding Bonds.

C. ORDINANCE COMMITTEE

1. Approve the following revisions/amendments to the following City Code section:
 - Chapter 59A Housing: Equal Opportunity – Sections 59A-1 and 59A-2
2. Approve the following revisions/amendments to the following City Code section:
 - Chapter 60 Human Relation Commission – Sections 60-1, 60-2 and 60-5

D. COMMUNITY SERVICES AND PERSONNEL COMMITTEE

1. Authorize the Mayor, Harry W. Riling to execute an After School Partnership Extension Agreement with the Norwalk Housing Authority commencing from the end of the Agreement's initial term through June 30, 2023.

X. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**JUNE 8, 2021
VIA TELECONFERENCE**

**ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO
APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND
OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS
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Mayor Rilling called the meeting to order at 7:32 p.m. and led the Assembly in reciting the Pledge of Allegiance.

I. ROLL CALL

Ms. King called the Roll.

At Roll Call the following Common Council members were present:

Council at Large:	Mr. Gregory Burnett Mr. Manny Langella Ms. Barbara Smyth	Ms. Dominique Johnson Mr. Nicholas Sacchinelli
District A:	Mr. David Heuvelman	Mr. Kadeem Roberts
District B:	Ms. Darlene Young	Ms. Diana Revolus
District C:	Mr. John Kydes	Mr. George Theodoridis
District D:	Mr. George Tsiranides	Mr. Tom Keegan
District E:	Mr. Thomas Livingston	

At Roll Call there were fourteen (14) Common Council members present and one (1) absent (Ms. Shanahan). A Quorum was present.

Also present were Mayor Harry Rilling, City Clerk, Donna King and Corporation Counsel, Mario Coppola.

II. ACCEPTANCE OF MINUTES

Regular Meeting: May 25, 2021

**** MS. REVOLUS MOVED TO ACCEPT THE MINUTES AS PRESENTED**
**** MOTION PASSED WITH ONE (1) ABSTENTION (MR. THEODORIDIS)**

III. PUBLIC PARTICIPATION

No members of the public wished to comment this evening.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS: There were none this evening.

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Common Council

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Via Teleconference

APPOINTMENTS: There were none this evening.

REAPPOINTMENTS: There were none this evening.

MAYOR'S REMARKS:

Mayor Rilling Mayor Rilling thanked the Common Council Members, City Staff and Norwalk residents for their cooperation during the pandemic. With their help, Norwalk's numbers are trending in the right direction.

The infection rate is going down and vaccination rate is going up.

Five concerts have been scheduled this summer and they are looking at holding various festivals as well.

On June 12, 2021, "Shredding for Charity" will be held in the parking lot of City Hall for the benefit of the Norwalk Senior Center. The Triangle Community Center will hold several events in June to celebrate Pride month. The annual Pride in the Park celebration is scheduled to resume next year.

On June 16, 2021, Middle School Promotions will be held. Norwalk High School and P-Tech Graduation Ceremonies will be held on June 17, 2021. Brien McMahon's graduation Ceremony will be held on June 18, 2021.

Lastly, the Mayor Rilling noted that on January 1, 1863, President Abraham Lincoln issued the Emancipation Proclamation, where all persons held as Slaves were liberated. He encouraged all to engage in positive action to commemorate Juneteenth on June 19, 2021.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

Mr. Heuvelman read a statement regarding the recent hiring and subsequent resignation of two Norwalk Police Officers.

Statement by David Heuvelman_June 8, 2021

I speak to you tonight as a private citizen who serves you, the residents of Norwalk, and who is a member of this Council. Mr. Mayor, Council Colleagues, Chiefs and Staff of our city government and all of you whom we serve, I am saddened by the events of last week where our city hired two police officers who subsequently resigned because of incidents which came to light after the offers were made.

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Via Teleconference

As a white person of empathy and compassion, I turn to you, my neighbors and colleagues of color to help me to understand your journey so together we may use our influence to help make the changes needed to bring equity to the forefront of all processes and to change the systems that were originally created by our white founding fathers.

What happened last week troubled me greatly. Mistakes were made. I am heartened by the fact that we have leaders willing to own those mistakes. Willing to come forward and state that; but we need more. Teetering on the one year anniversary of the murder of George Floyd we should be better at this. I am troubled that any incident concerning an officer involved shooting would not set off alarm bells by an investigator anywhere in our world let alone Norwalk, CT.

We must do better.

I too am troubled by the rise of crime in the streets of our nation, but I am more troubled that one of the excuses being used for this is that we are asking for accountability from our police and they are now afraid to do their job. This is a troubling paradigm that is being set in motion and is deflecting the conversation away from the changes that we need to make. The change that is needed lies within all of us. We need to stop looking outside for answers, but rather look inward.

We need to know each other, and to treat each other with dignity. To do this we need our police to know the people that they serve, and we the people need to know the police. The phrases that are becoming all too common on both sides are only serving to divide us further. Defund the Police. Back the Blue. These only fuel this divide. We need to know more than just the faces of those who live in our community and more than the faces of those who serve us. Only then do we become human to each other and not a Uniform or a Hoody on a Corner. I charge us all to leave our homes and talk to each other and get to know each other. This level of human relationship can only serve to make us stronger.

We as the elected leaders, elected by you the people, you who are our leaders, we need to take on the big tasks by reforming these systems. Charter regulations and ordinances that do not serve the community as a whole need to be scrutinized and changed. Systems that may once have served our community but have now evolved to harm need to be changed. We need to lead this change and show others that we have the skills needed to live as a 21st Century, diverse, proud, strong, unified community.

This starts with all of us. It starts with us listening to each other. And it needs to start now. I am glad that our Mayor and our Chief took action, and were willing to listen and begin a journey to strengthen the hiring process for our Police

Department. But this is only the beginning. I hope that we can use this example, and move our city forward and thus become stronger for it.

Thank you for your time and for listening.

Mr. Sacchinelli said that everyone needs to work together to make Norwalk a better place.

B. CONSENT CALENDAR:

Mr. Sacchinelli announced that Ms. Johnson would be reading this evening's Consent Calendar.

**** MS. JOHNSON MOVED THE FOLLOWING CONSENT CALENDAR:**

VII.A.1, VII.2A, VII.2B, VII.B.2, VII.B.3, VII.B.4, VII.C.1, VII.C.2, VII.D.1, VII.D.2, VII.D.3, VII.D.4, VII.D.5A, VII.D.5B, VII.D.7

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. HEALTH AND PUBLIC SAFETY COMMITTEE

1. AUTHORIZE THE PURCHASING AGENT, SHARON CONNORS, TO ISSUE A PURCHASE ORDER TO GAC, DBA NEW ENGLAND TRAFFIC SOLUTIONS, FOR THE PURCHASE AND INSTALLATION OF SECURITY CAMERAS AND VOICE CALL BOX AT FIVE FIRE STATIONS (BID # 4082) FOR THE AMOUNT NOT TO EXCEED \$41,000 FROM ACCOUNT # C0641.

2A. AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE AN AGREEMENT WITH BADGEQUEST, INC. TO CONDUCT THE POLICE PROMOTIONAL TESTING FOR THE RANKS OF DETECTIVE, SERGEANT AND LIEUTENANT, FOR A SUM NOT TO EXCEED \$39,000, FROM ACCOUNT # 013049-5258.

2B. AUTHORIZE THE POLICE CHIEF, THOMAS E. KULHAWIK, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS AND AMENDMENTS THERETO AS MAY BE NECESSARY TO IMPLEMENT THE POLICE WRITTEN

PROMOTIONAL TESTING AND ASSESSMENT CENTERS FOR THE RANKS OF DETECTIVE, SERGEANT AND LIEUTENANT.

B. PLANNING COMMITTEE

2. APPROVE THE 2021 APPLICATIONS FOR REFERRAL TO THE CONNECTICUT DEPARTMENT OF REVENUE SERVICES FOR INCLUSION IN THE 2021 CONNECTICUT NEIGHBORHOOD ASSISTANCE ACT TAX CREDIT PROGRAM.

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH VANASSE HANGEN BRUSTLIN, INC (VHB) FOR THE DESIGN OF A ROUNDABOUT ON GREGORY BOULEVARD AT FIFTH STREET FOR AN AMOUNT NOT TO EXCEED \$10,600.00. ACCOUNT NUMBER: 09 20 4120 5777 C0232

4. AUTHORIZE THE MAYOR, HARRY W. RILING TO EXECUTE AN ASSIGNMENT OF CAPITAL FUNDS IN THE AMOUNT OF \$50,000.00 TO THE NORWALK RIVER VALLEY TRAIL, INC. A 501-C, TO ASSIST IN THE CONSTRUCTION OF THE WIL-WALK SECTION OF THE NORWALK RIVER VALLEY TRAIL. ACCOUNT NUMBER: 09 21 3750 5777 C0777

C. PUBLIC WORKS COMMITTEE

1. TECHNICAL CORRECTION OF THE COMMON COUNCIL ACTION MAY 11, 2021, ITEM VII.C.2 TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH WOODS MEN'S AND BOY'S CLOTHING FOR PROJECT NO. 4087 FOR A SUM NOT TO EXCEED \$17,680.00 FOR FISCAL YEAR 2021/22; \$18,148.00 FOR FISCAL YEAR 2022/23 AND \$18,447.00 FOR FISCAL YEAR 2023/24 WITH AN OPTION TO EXTEND FOR TWO (2) ADDITIONAL TERMS OF ONE (1) YEAR EACH. ACCOUNT NO. 01 40 21 5276 TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH WOODS MEN'S AND BOY'S CLOTHING FOR

PROJECT NO. 4087 FOR A SUM NOT TO EXCEED \$17,680.00 FOR THE PERIOD FROM JULY 1, 2021 – JUNE 30, 2023; \$18,148.00 FOR THE PERIOD FROM JULY 1, 2023 – JUNE 30, 2025; AND \$18,447.00 FOR THE PERIOD FROM JULY 1, 2025 – JUNE 30, 2027. ACCOUNT NO. 01 40 21 5276.

**2. TECHNICAL CORRECTION OF THE COMMON COUNCIL ACTION
SEPTEMBER 8, 2020, ITEM VII.A.6 TO ADD ACCOUNTS DESIGNATED
FOR AHNEMAN KIRBY, LLC FOR ON-CALL SURVEYING SERVICES.
ACCOUNT NUMBERS 09 21 6030 5777 C0365 AND 09 22 6030 5777 C0365.**

ACCOUNT NO.

**09 10 4027 5777 C0302 09 20 4027 5777 C0302 09 21 4021 5777 C0318
09 21 4027 5777 C0302 09 06 4021 5777 C0315 09 18 4021 5777 C0021
09 20 4027 5777 C0643 09 19 4021 5777 C0021 01 40 30 5258
09 20 4021 5777 C0021 09 19 4021 5777 C0318 09 21 6030 5777 C0365
09 22 6030 5777 C0365 AUTHORIZED**

D. LAND USE AND BUILDING MANAGEMENT COMMITTEE

**1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN
ASSISTANCE AGREEMENT WITH THE NORWALK HISTORICAL
SOCIETY FOR THE PRODUCTION OF A PERMANENT EXHIBIT OF
NORWALK'S HISTORY FROM 10,000 B.C. TO 1835 FOR THE TOWN
HOUSE AT MILL HILL
HISTORIC PARK FOR A TOTAL NOT-TO-EXCEED \$84,000. ACCT.
#09216363 5777 C0521**

**2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN
AMENDMENT TO THE INTERIM LICENSE AGREEMENT WITH THE
RIVERBROOK REGIONAL YOUNG MEN'S CHRISTIAN
ASSOCIATION, INC. (YMCA) FOR THE OCCUPANCY OF PORTIONS
OF 98 SOUTH MAIN STREET BUILDING TO PROVIDE COMMUNITY
SERVICE PROGRAMS BY EXTENDING THE AGREEMENT PERIOD
FROM JULY 1, 2021
TO DECEMBER 31, 2021. ALL REMAINING TERMS OF THE
AGREEMENT TO REMAIN UNCHANGED.**

**3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN
AGREEMENT WITH SILVER PETRUCELLI & ASSOCIATES TO
PROVIDE ARCHITECTURAL DESIGN SERVICES FOR THE SOUTH
NORWALK LIBRARY FOR A TOTAL NOT TO EXCEED \$12,300.00.
ACCT #09186210 5777 C0605**

**4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN
EVERSOURCE NEW CONSTRUCTION & MAJOR RENOVATIONS
MEMORANDUM OF UNDERSTANDING FOR PATH 2: WHOLE
BUILDING ENERGY USE INTENSITY (EUI) REDUCTION COST
SHARE AGREEMENT FOR CRANBURY SCHOOL. THE CITY IS
RESPONSIBLE FOR UP TO 25% OF \$20,000 OR \$5,000.00 FOR TA**

(TECHNICAL ASSISTANCE) VENDOR SERVICES THAT INCLUDE ENERGY CHARRETTE FACILITATION, EUI TARGET SETTING, ENERGY MODELING, AND MID-DESIGN REVIEW/ FEEDBACK. ACCT. #09215010 5777 C0786

5A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH A.V. TUCHY BUILDERS AS THE CONSTRUCTION MANAGER (CM) FOR THE NARAMAKE ELEMENTARY SCHOOL KITCHEN/CAFETERIA/MEDIA CENTER IMPROVEMENT PROJECT, TO ACCEPT THE GUARANTEED MAXIMUM PRICE IN THE AMOUNT OF \$2,618,353.14. ACCT. #09215010 5777 C0788.

5B. AUTHORIZE THE LAND USE & BUILDING MANAGEMENT COMMITTEE TO ISSUE CHANGE ORDERS ON CONTRACT FOR A TOTAL NOT TO EXCEED \$204,258.00.

7. AUTHORIZE THE OFFICE OF BUILDING MANAGEMENT TO EXECUTE CHANGE ORDER(S) ON CONTRACT WITH GUARDIAN SERVICE INDUSTRIES INC. TO PROVIDE PROJECT MANAGEMENT AND LABORS NECESSARY TO IMPLEMENT PHASE I OF THE MIDDLE SCHOOL BATHROOM RENOVATION PROJECT FOR THE SUMMER OF 2021 FOR A TOTAL NOT TO EXCEED \$87,971.84. FUNDS ARE AVAILABLE IN CAPITAL BUDGET ACCOUNT #09225010 5777 C0807

**** MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. REVOLUS; MS. YOUNG; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON)**

B. PLANNING COMMITTEE

**** MR. KYDES MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT TO THE AGREEMENT BY AND BETWEEN THE CITY OF NORWALK AND UTILE, INC. IN AN AMOUNT NOT TO EXCEED \$60,000 FOR THE ADDITIONAL SCOPE OF SERVICES TO CONDUCT THE NORWALK URBAN WATERFRONT LAND USE PLAN.**

Mr. Kydes reviewed the item and said this request is to expand on the scope of work and take a deeper dive into the Industrial Zone study.

June 8, 2021

Common Council

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Via Teleconference

Mr. Kleppin, Director of Planning and Zoning explained as they got into the work, they wanted to look at the waterfront, but it was very complex. If this request is approved this evening, he said he believes they can complete this project in about eight months.

Mr. Livingston spoke in support of the item and said that it is critical to do this right. Ms. Smyth also spoke in support of this item and said that it is a long time in coming. The waterfront is underutilized, and this study would provide information on how to activate the waterfront. Ms. Johnson offered her thanks to the departments and to the community. She said she was happy the residents of Norwalk were listened to. Mr. Heuvelman said he supported this item. He added that he hoped this study would find an opportunity to activate the waterfront.

Mr. Kydes gave a shout out to Mr. Kleppin and noted that he liked his proactive approach for making this happen.

**** MOTION PASSED UNANIMOUSLY**

D. LAND USE AND BUILDING MANAGEMENT COMMITTEE

**** MR. LIVINGSTON MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH GILBANE BUILDING COMPANY, AS THE CONSTRUCTION MANAGER (CM) FOR THE NORWALK HIGH SCHOOL – NEW CONSTRUCTION PROJECT. TERMS OF THE AGREEMENT SHALL INCLUDE THE FOLLOWING:**

**PRE-CONSTRUCTION PHASE SERVICES (INCLUDING REIMBURSABLE ALLOWANCE) \$392,360
CM FEES (% OF TOTAL COST OF CONSTRUCTION) 1.85%.
CM CONTINGENCY (% OF TOTAL TRADE BIDS) 2.5%
FOLLOWING THE BIDDING PROCESS, FINAL GUARANTEED MAXIMUM PRICE (GMP) WILL BE SUBMITTED TO THE COMMON COUNCIL FOR APPROVAL. ACCT. #09215010 5777 C0787**

Mr. Livingston explained that this is the next step in the construction of the new Norwalk High School. He said that Gilbane Building Company was selected after an RFP process. He said that Mr. Lo was present to answer any questions.

Mr. Keegan said he had concerns and was worried about the capital budget debt limit and the debt service. He added that he was concerned that there will be no funds available for other projects that are needed.

Mr. Keegan said that he believes the South Norwalk elementary schools should be prioritized and built before thinking about building a new Norwalk High School.

Ms. Johnson asked if this item was just for pre-construction. Mr. Lo explained that the office is going through a program phase. They are looking at value engineering. They are designing and cost estimating at this point.

**** MOTION PASSED WITH THIRTEEN (13) IN FAVOR (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. REVOLUS; MS. YOUNG; MR. KYDES; MR. THEODORIDIS; MR. TSIRANIDES; MR. LIVINGSTON) AND ONE (1) VOTE IN OPPOSITION (MR. KEEGAN)**

X. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

**** MS. SMYTH MOVED TO ADJOURN**
**** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 8:06 p.m.

ATTEST: _____
Donna King, City Clerk

Sharon Conners

slc.conners@gmail.com | 203-803-0349 | LinkedIn: www.linkedin.com/in/slconners

Summary

Experienced professional with extensive experience in Corporate Procurement, Corporate Administration and Operations for a world-renowned international company. Excellent communication and interpersonal skills. Able to motivate, lead and mentor user community through significant changes. Solid record of performance in a series of increasing responsibilities

Professional Experience

CITY OF NORWALK | NORWALK, CT

2016-PRESENT

PURCHASING AGENT | FINANCE – PURCHASING DEPARTMENT|PRESENT

- Plans, organizes and administers centralized purchasing for the City and directs the operation and staff of the Purchasing Department.
- Prioritize the workload of Purchase department
- Oversee the preparation of bid/RFP solicitations and approves recommended awards in conformance with established standards.
- Collaborated and developed specifications with the departments for their purchases and bid projects
- Facilitate and oversee the selection committee(s) on their RFP evaluations, interviews and the vendor selection process.
- Migrated the requisition approval process from a manual to electronic review with electronic storage of supporting documentation.

PURCHASING OFFICER | FINANCE – PURCHASING DEPARTMENT|2016-2018

- Supervise and also prepare Bids/RFPs for the bidding process of capital and operational approved projects
- Collaborated and developed specifications with the departments for their purchases and bid projects
- Facilitate and oversee the selection committee(s) on their RFP evaluations, interviews and the vendor selection process
- Review the purchase requisitions against the bid threshold requirements, are within the approved budget and in conformance with the procedures established in the City of Norwalk Purchasing Guidelines
- Implemented a national online auction portal which is used for the sale of City of Norwalk's surplus items
- Manage the City's copier fleet and contract to ensure there is minimal disruption and working at optimal efficiency

GE CAPITAL CORPORATION | NORWALK, CT

1989-2015

SOURCING MANAGER | REAL ESTATE |2009-2015

- Supported and managed Real Estate's US Oracle Accounts Payable and Purchasing system, over 6000 invoices processed amounting to over \$50.7MM. Additionally, responsible business lead for Trade Payables and purchase card program.

- Implemented supplier risk management program at Real Estate to assess supplier chain risk and to meet Federal Reserve regulations.
- Ensured compliance to policies and procedures within the Sourcing systems and overall Sourcing processes; supplier risk assessments, vendor setup and the purchase card program
- Resolved issues and questions related to purchase orders, AP hold queues and supplier inquiries. Provided training and assistance to the user community.
- Negotiated and managed the engagement of service providers from request for proposals, negotiations, contract signing, PO compliance and vendor management for the Risk, Legal and Compliance teams at Real Estate
- Managed the US copier fleet, the associated onsite personnel and the contract.

SOURCING ANALYST | REAL ESTATE | 1999-2009

- Responsible for the analysis of Real Estate expenses and ongoing reporting to identify contract leakage, vendor detail analysis and savings opportunities.
- Business liaison for Account Payables, US T&L card program and US purchase card program

G/L PROCESS LEADER/ACCOUNTANT | REAL ESTATE | 1997-1999

- Coordinated, maintained and supported Real Estate's multi-currency general ledger system. Responsibilities intercompany and current account reconciliations, coordinating and reconciling edit errors and business liaison to headquarters accounting teams at GE Capital Corporation and GE Company.
- Lead Accountant for Operating expenses and analysis. Administrator for the Corporate T&L program and Accounts payable back-end audits.

PROPERTY TAX ANALYST | CAPITAL HQ | 1989-1997

- Property Tax Compliance for leased assets of GE Capital. Responsibilities included tax preparation and filings to appropriate jurisdictions, assessment review, refund requests and timely tax payments.

Other Experience

TREASURER-VOLUNTEER | SKI BEARS OF CT| 2011-2013

- Responsibilities for local 501c7 ski club included maintaining records and processing membership/ski ticket orders/trip payments for 500+ members.

VOLUNTEER | GE VOLUNTEERS| 1989-2015

- Various Build Projects for Foder Farm, Norwalk Grassroots, Sheffield Island, Ina Clark Community Garden and Americares Homefront.
- ePal Mentor at Jefferson Elementary School.

Education

MASTER OF BUSINESS ADMINISTRATION | DECEMBER 1996 | SACRED HEART UNIVERSITY

Major: Information Management

BACHELOR OF SCIENCE | MAY 1989 | EASTERN CONNECTICUT STATE UNIVERSITY

Major: Business Administration

**City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form**

VII.A

PLEASE PRINT

ORGANIZATION NAME: JS Endurance PERSONAL/FAMILY ☐ COMPANY/BUSINESS ☒ NON-PROFIT (501C3) Yes ☐ No ☐

NAME OF BENEFICIARY: N/A Is this an Annual Event Yes ☒ No ☐ # of years 7

NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Shannon Whipple TITLE: owner

YOUR NAME: Shannon Whipple TITLE: owner

ADDRESS: 304 Main Ave #381 E-MAIL ADDRESS: Shannon@Jsendurance.com

CITY: Norwalk STATE: CT ZIP CODE: 06851

HOME PHONE: 203-880-9102 BUSINESS PHONE: CELL: 203-943-9292

FACILITY REQUESTED: Vet's park FACILITY & EVENT INFORMATION # OF PARTICIPANTS 1000-1200

EVENT: Solo Half / 5K DATE REQUESTED: 10/3/21

SET UP TIME: 9AM STARTING TIME: 8:30 BREAKDOWN TIME: 1:00 END TIME: 12:30 RAIN DATE: N/A
10/2 9/3 10/3 10/3 (RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☒ NO ☐

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☒ NO ☐ NAME: TBD

ARE YOU REQUESTING A TENT? YES ☒ NO ☐ *ANY TENT (STRUCTURE) 10x10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO, ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC. REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, I.E. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY.

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☒ NO ☐

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach? YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Shannon Whipple DATE: 5/10/21

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐

Norwalk Recreation and Parks
SHOWMOBILE RENTAL APPLICATION FORM

CONTACT INFORMATION

APPLICANT'S NAME

Shannon Whipple

SPONSORING ORGANIZATION

JS Endurance

ADDRESS

304 Main Avenue #381

CITY

Norwalk

ST

CT

ZIP

06857

EMAIL

shannonejsendurance.com

RENTERS CELL PHONE

203-943-9292

RENTERS WORK PHONE

203-880-9102

DATE OF APPLICATION

6/2/21

SHOWMOBILE REQUEST

RENTAL DATE REQUESTED

10/3/21

TIME

9:00 AM (10/2/21)

EXPLANATION OF EVENT (sound system not included)

SoNo 1/2 Marathon / 5k

LOCATION/ADDRESS FOR SHOWMOBILE RENTAL SET-UP (Please provide map with exact location for approval prior to the event)

Veteran's Park - To be directed where by Shannon

NUMBER OF PERFORMERS USING SHOWMOBILE

10

ANTICIPATED EVENT ATTENDANCE

1000 - 1200

MUST BE ON SITE
AND SET UP BY:

10/2/21

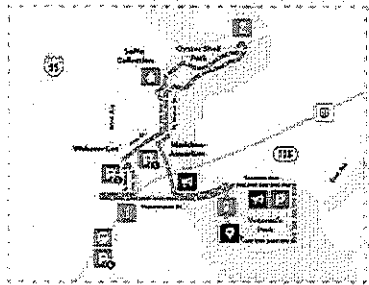
TAKE DOWN MAY BEGIN
AT:

10/3/21

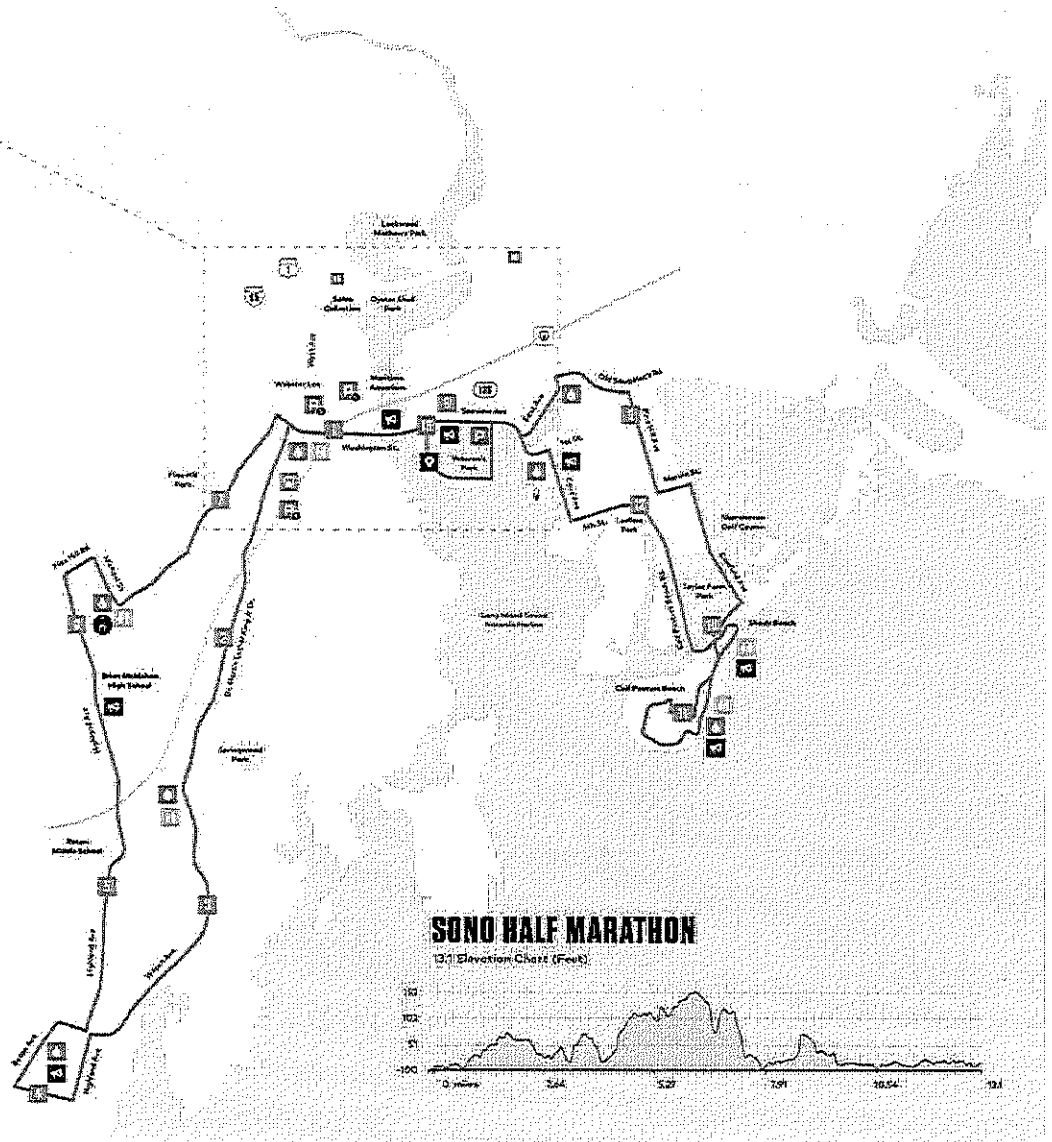


SONO 5K

3.1 Miles



- Start / Finish
- Mile Marker
- Free Parking
- Paid Parking
- S. Norwalk Train Station
- E. Norwalk Train Station
- Restroom
- Cheer Zone
- Ice Cream
- UCAN HYDRATE
- UCAN



City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: William Raveis Charitable Fund

PERSONAL/FAMILY _____
COMPANY/BUSINESS _____
NON-PROFIT (501C3) Yes ☒ No _____

NAME OF BENEFICIARY: Damon Runyon & Dana Farber Is this an Annual Event: Yes ☒ No _____ # of years 6

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: Meghan Raveis TITLE: Managing Director

YOUR NAME: Meghan Raveis TITLE: Managing Director

ADDRESS: 7 Trap Falls Road E-MAIL ADDRESS: alessandra.difortunato@raveis.com

CITY: Shelton STATE: CT ZIP CODE: 06484

HOME PHONE: 203-225-2523 BUSINESS PHONE: _____ CELL: _____

FACILITY & EVENT INFORMATION

FACILITY REQUESTED: Calf Pasture Beach # OF PARTICIPANTS 400

EVENT: Raveis Ride + Walk 2021 DATE REQUESTED: 10/17/2021

SET UP TIME: 5 AM STARTING TIME: 7 AM BREAKDOWN TIME: 2 PM ENDTIME: 3 PM RAIN DATE: _____

(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☐ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) _____. Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Meghan Raveis

DATE: 6/4/2021

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

PLEASE PRINT

PERSONAL/FAMILY _____
COMPANY/BUSINESS _____
NON-PROFIT (501C3) Yes ☒ No ☐

NAME OF CORPORATE OFFICER AUTHORIZED _____

TO EXECUTE THE LICENSE AGREEMENT: Meghan Raveis TITLE: Managing Director

YOUR NAME: Meghan Raveis TITLE: Managing Director

ADDRESS: 7 Trap Falls Road E-MAIL ADDRESS: alessandra.difortunato@raveis.com

CITY: Shelton STATE: CT ZIP CODE: 06484

HOME PHONE: 203-225-2523 BUSINESS PHONE: CELL:

FACILITY & EVENT INFORMATION

FACILITY REQUESTED: Cranbury Park Pavilion # OF PARTICIPANTS

EVENT: Raveis Ride + Walk 2021 DATE REQUESTED: 10/17/2021

SET UP TIME: _____ STARTING TIME: _____ BREAKDOWN TIME: _____ ENDTIME: _____ RAIN DATE: _____
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK.

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☐ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, I.E. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) _____. Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency.

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Meghan Davis DATE: 6/4/2021

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

COMMON COUNCIL APPROVAL: _____ DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

Norwalk Recreation and Parks

SHOWMOBILE RENTAL APPLICATION FORM

CONTACT INFORMATION

APPLICANT'S NAME

Meghan Raveis

SPONSORING ORGANIZATION

William Raveis Charitable Fund

ADDRESS

7 Trap Falls Road

CITY

Shelton

ST

CT

ZIP

06488

EMAIL alessandra.difortunato@raveis.com

RENTERS CELL PHONE 203.644.3247

RENTERS WORK PHONE 203.225.2523

DATE OF APPLICATION 06/07/2021

SHOWMOBILE REQUEST

RENTAL DATE REQUESTED 10/17/2021

TIME 7 AM

EXPLANATION OF EVENT (sound system not included)

Annual ride + walk event to support cancer research.

LOCATION/ADDRESS FOR SHOWMOBILE RENTAL SET-UP (Please provide map with exact location for approval prior to the event)

Site layout has been provided to Erin Herring

NUMBER OF PERFORMERS USING SHOWMOBILE 1

ANTICIPATED EVENT ATTENDANCE 400

MUST BE ON SITE

AND SET UP BY: 10/16/2021 @ 7 AM

TAKE DOWN MAY BEGIN

AT: 10/17/2021 @ 3 PM



SHOWMOBILE FEES

The Director shall establish all rental fees based on all Department costs of providing the Showmobile to the renting organization. The minimum fee for the use of the Showmobile is \$500.00 for Norwalk based non-profit organizations and \$700.00 for all other organizations. The Norwalk Exchange Club is exempt from the rental fee

- A deposit of \$100.00 must accompany all applications. The deposit will only be refunded if the application is denied. In all cases where applications are approved the deposit will be used toward the final rental fee. All rental fees and operating costs exceeding the deposit must be paid in full 45 days prior to the organizations rental date
- The Director may require a bond of up to \$1,000.00 on any rental, as well as specified insurance coverage
- All organizations must name the City of Norwalk as additionally insured on a standard \$1,000,000.00 liability policy
- All organizations must pay the operating costs for transportation, set up and removal of the Showmobile (NO EXCEPTIONS)

SHOWMOBILE USE AND RENTAL AGREEMENT

1. All requests for use of the Showmobile must be made on Application Form
2. Applications must be submitted at least 60 days prior to event date
3. Events that have occurred in the past years are considered "Annual" events. Annual events have first right of refusal on the corresponding date each year
4. Applicants are required to submit a "Certificate of Insurance with the CITY OF NORWALK RECREATION& PARKS named as an additional insured. The applicant must submit the certification 30 business days prior to the date of the reservation
5. Applicants assume all responsibility for and hereby agree to indemnify and hold harmless the MPRB against any losses, damages, liabilities, action suits, proceedings, costs or expenses that the NR&P may incur or sustain or for which it may become liable (including, but not limited to, personal and bodily injury to, or death of, persons or damage to property) resulting or arising from the permitted event. The obligation to indemnify and hold harmless the NR&P will survive the termination or expiration of this application
6. Applicant is responsible for any and all damage to the Showmobile that happens during the event
7. The Showmobile will not travel beyond the City of Norwalk
8. All cancellations must be submitted in writing to the NP&R. All fees are non-refundable and non-transferable unless NR&P determines otherwise. If cancelling less than 14 days from your event date, you will be charged your \$100 deposit fee

SHOWMOBILE SPECIFICATIONS:

STAGE DIMENSIONS

With roof/canopy, hydraulic stage and end panels fully open:

Length	32'
Depth	18'
Height off Ground	Varies
Canopy Height	Varies

APPLICANT SIGNATURE Meghan Davis DATE 06/7/2021

APPROVED BY _____ DATE _____

COMMITTEE APPROVAL _____ DATE _____

SHOWMOBILE CONTACT INFORMATION

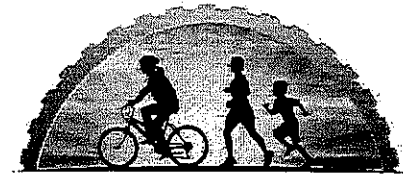
Erin E. Herring	Ken Hughes
203-854-7289	203-505-5681
eeherring@norwalkct.org	khughes@norwalkct.org

WILLIAM RAVEIS Ride+Walk 2019

50-Mile Route

For assistance: 866.858.6877

Emergencies dial 911 first



WILLIAM RAVEIS
— Ride + Walk —

Supporting the Damon Runyon Cancer Research Foundation

Segment	Cume	Turn	Note
0.1	0.1	Right	Onto Calf Pasture Beach Road to circle parking lot
0.6	0.7	Pass	Guard gate to exit park
0.1	0.8	Right	Onto Canfield Ave
0.1	0.9	Left	To stay on Canfield Ave at stop sign
0.5	1.4	Bend left	Onto Marvin Avenue
0.1	1.5	Right	Onto Pine Hill Avenue at stop sign - Caution: SPEED BUMPS AHEAD
0.4	1.9	Right	Onto Old Saugatuck Rd at stop sign
0.6	2.5	Bend left	Onto Duck Pond Rd
0.5	3.0	Right	Onto Saugatuck Avenue/Route 136 at stop sign
0.9	3.9	Pass under	Railroad tracks
0.1	4.0	Right	Onto Park Street/Route 136 at light
0.2	4.2	Left	Onto Riverside Avenue/Route 136 at light
0.2	4.4	Right	Onto Bridge Street Bridge at light
	4.4	Cross	Cross Saugatuck River
0.4	4.8	Right	Onto Compo Road South at light
0.1	4.9	Pass under	I-95
	4.9	Pass under	Railroad bridge (low clearance)
0.7	5.6	Forward	To avoid Compo Beach Road and stay on Compo Road South
0.4	6.0	Bend left	Onto Hillspoint Road (unmarked). CAUTION: Narrow road
1.1	7.1	Pass over	I-95 and Railroad tracks
	7.1	Right	Onto Greens Farms Road at stop sign. Diverge from 12-mile route
0.8	7.9	Cross	Sherwood Island connector at traffic light
0.9	8.8	Bear right	On Beachside Avenue
0.0	8.8	Pass over	I-95 and Railroad tracks
1.5	10.3	Pass over	Sasco Brook
0.0	10.3	Forward	Onto Pequot Avenue (unmarked)
	10.3	On right	Oasis #1 Southport Beach, Fairfield, CT
0.7	11.0	Right	Onto Westway Road
0.2	11.2	Left	Onto Harbor Road at stop sign
0.6	11.8	Right	Onto Harbor Road at stop sign
	11.8	Cross	Southport Harbor
0.1	11.9	Right	Onto Sasco Hill Road at stop sign
0.4	12.3	Left	Onto Oldfield Road
0.3	12.6	Left	Onto S. Pine Creek Road at stop sign
0.4	13.0	Cross	Post Road/US Route 1
0.1	13.1	Pass under	Railroad (10 ft, 7 in clearance)

Segment	Cume	Turn	Note
0.1	13.2	Pass under	I-95
0.2	13.4	Left	Onto Unquowa Road at stop sign
0.2	13.6	Right	To avoid Somerset Ave
0.1	13.7	Left	Onto Sturges Road at stop sign
0.1	13.8	Right	To avoid Mill Hill Terrace at stop sign
0.3	14.1	Bear right	Onto Bronson Road
1.0	15.1	Left	Onto Hulls Farm Road
0.1	15.2	Right	Onto Redding Road at stop sign. <i>Diverge from 25-mile route</i>
1.4	16.6	Bear Left	To Avoid Dunham Rd at stop sign
0.5	17.1	Pass over	Merritt Parkway
2.5	19.6	Bear Left	Onto Old Redding Road
0.1	19.7	Cross	Westport Rd/Rte 130 at stop sign
1.0	20.7	Left	Kellogg Hill Road at stop sign
0.7	21.4	Cross	Valley Forge Road onto Lyons Plain Road at stop sign.
1.1	22.5	Right	Onto Cartbridge Road at stop sign
0.5	23.0	Right	Onto Good Hill Road at yield. Begin climb.
0.8	23.8	Right	Onto Steep Hill Road at stop sign. Begin climb.
1.1	24.9	Left	Onto Treadwell Lane
0.7	25.6	Right	Onto Lords Highway East. Begin climb.
0.8	26.4	Left	Onto Davis Hill Road
0.6	27.0	Left	Onto Valley Forge Road at stop sign
1.8	28.8	Cross	Newtown Turnpike/Route 53 into Morehouse Farm Park
0.0	28.8	On Left	Oasis 2. Morehouse Farm Park, Weston, CT
0.0	28.8	Left	Out of oasis onto Newtown Turnpike/Route 53 North
2.3	31.1	Left	Left onto Glen Road/Route 53
0.8	31.9	Left	Onto Redding Road/Route 107 at stop sign
2.0	33.9	Bear Left	To avoid Peaceable Street
1.3	35.2	Left	Onto Route 57 at light
0.1	35.3	Immediate Right	Onto Old Mill Road (unmarked)
0.8	36.1	Forward	At stop sign onto Mather Street
1.1	37.2	Left	Onto Honey Hill Road at stop sign (begin climb)
0.7	37.9	Right	Onto Wampum Hill Road at stop sign
0.3	38.2	Right	Onto Cannon Road at stop sign
0.2	38.4	Cross	Sturges Ridge Road
0.2	38.6	Bear Left	Onto Hurlbutt Street
1.5	40.1	Cross	Sharp Hill Road at stop sign
0.7	40.8	Forward	Onto Chestnut Hill Road/Route 53
1.2	42.0	Cross	RT-33/Westport Road at light
0.2	42.2	Right	Onto Grumman Hill Road
0.6	42.8	Forward	Onto Grumman Avenue at stop sign
0.4	43.2	Left	Into Cranbury Park. Enter on Joseph Cote Memorial Way
0.1	43.3	Right	At Gallaher Estate

Segment	Cume	Turn	Note
0.1	43.4	On Left	Oasis 3. At Cranbury Park pavilion. Norwalk, CT
0.0	43.4	Continue	To exit park.
0.1	43.5	Left	Onto Grumman Avenue at stop sign
0.4	43.9	Bear Left	To avoid Bayne Street
0.3	44.2	Pass over	Merritt Parkway
0.3	44.5	Right	Onto Toilsome Avenue at stop sign
0.7	45.2	Left	Onto Allen Road
0.2	45.4	On Left	Norwalk Senior Center
0.2	45.6	Bear right	Onto RT-53/Newtown Avenue at light
0.3	45.9	Left	Onto Muriel Street
0.2	46.1	Right	Onto Dry Hill Road at stop sign. Unmarked.
0.0	46.1	Immediate Left	Onto Princeton Street
0.1	46.2	Zigzag	Onto Saddle Road at stop sign.
0.2	46.4	Right	Onto Mark Drive
0.3	46.7	Right	Onto Silwen Lane at stop sign (unmarked)
0.1	46.8	Right	Onto Wolfpit Avenue at stop sign
0.1	46.9	Left	Onto Strawberry Hill Avenue
0.2	47.1	Cross	US-RT 1 at light
1.1	48.2	Pass over	I-95
0.4	48.6	Bear Left	To avoid Fitch Street
0.1	48.7	Pass under	Railroad (9 ft, 6 inch clearance)
0.0	48.7	Right	Onto Winfield Street at light
0.2	48.9	Left	Onto East Avenue at light. <i>Rejoin shorter routes</i>
0.1	49.0	Left	Onto Cemetery Street
0.1	49.1	Right	Onto Gregory Boulevard
0.5	49.6	Left	Onto Marvin Street at traffic circle
0.1	49.7	Right	Onto Calf Pasture Beach Road
0.6	50.3	Forward	Past guard booth to enter Calf Pasture Beach Park. Continue on ring road around parking lot
0.6	50.9	Right	Toward finish line
0.1	51.0	Cross	Finish line

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

PLEASE PRINT

PERSONAL/FAMILY
COMPANY/BUSINESS
NON-PROFIT (501C3) Yes ☒ No ☐

ORGANIZATION NAME: The Norwalk Conservatory of the Arts

NAME OF BENEFICIARY: _____ Is this an Annual Event: Yes ☐ No ☒ # of years _____

NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Danny Loftus George TITLE: President
Kate Guthrie TITLE: Director of Development

YOUR NAME: Kate Guthrie TITLE: Director of Development

ADDRESS: 130 West Norwalk Road E-MAIL ADDRESS: kate.g@thenorwalkconservatory.org
CITY: Norwalk STATE: CT ZIP CODE: 06850

HOME PHONE: _____ BUSINESS PHONE: _____ CELL: Kate: 203-314-2854
Danny: 305-467-6717

FACILITY REQUESTED: Mathews Park FACILITY & EVENT INFORMATION # OF PARTICIPANTS: 400-500

EVENT: Broadway in the Park DATE REQUESTED: 8/8/21, 8/15/21, 8/22/21, 8/29/21
SET UP TIME: 4:30 pm STARTING TIME: 5:00 pm BREAKDOWN TIME: 7:00 pm END TIME: 1:30 pm RAIN DATE: 8/12/21
(RAIN DATE FOR BEACH RENTALS ONLY) 200

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☒ NO ☐

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☒ NO ☐ NAME: TBD

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10x10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO: ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED, SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY.

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☒ NO ☐

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☒ NO ☐

BEACH PERMIT ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach? YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO.

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency.

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: [Signature] DATE: 5/5/21

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: 6/9 YES ☐ NO ☐ N/A ☐
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐

Norwalk Recreation and Parks
SHOWMOBILE RENTAL APPLICATION FORM

CONTACT INFORMATION

APPLICANT'S NAME

Kate Guthrie / Daniel Loftus George

SPONSORING ORGANIZATION' Norwalk Conservatory of the Arts

ADDRESS 130 West Norwalk Rd CITY Norwalk ST CT ZIP 06850

EMAIL kate.g@thenorwalkconservatory.org

RENTERS CELL PHONE 203-314-2854

RENTERS WORK PHONE

DATE OF APPLICATION 6.8.2021

SHOWMOBILE REQUEST

RENTAL DATE REQUESTED 8/22/21, 8/29/21 TIME 4:30-7:30 pm

EXPLANTION OF EVENT (sound system not included) Broadway Sings Disney in Mathews Park: Support of Singers on a lofted stage

LOCATION/ADDRESS FOR SHOWMOBILE RENTAL SET-UP (Please provide map with exact location for approval prior to the event)

Mathews Park, Norwalk CT, behind Gallagher mansion and directly at top of hill adjacent to porch

NUMBER OF PERFORMERS USING SHOWMOBILE 4

ANTICIPATED EVENT ATTENDANCE 250

MUST BE ON SITE
AND SET UP BY:

4:30 pm

TAKE DOWN MAY BEGIN
AT: 7 pm



SHOWMOBILE FEES

The Director shall establish all rental fees based on all Department costs of providing the Showmobile to the renting organization. The minimum fee for the use of the Showmobile is \$500.00 for Norwalk based non-profit organizations and \$700.00 for all other organizations. The Norwalk Exchange Club is exempt from the rental fee

- A deposit of \$100.00 must accompany all applications. The deposit will only be refunded if the application is denied. In all cases where applications are approved the deposit will be used toward the final rental fee. All rental fees and operating costs exceeding the deposit must be paid in full 45 days prior to the organizations rental date
- The Director may require a bond of up to \$1,000.00 on any rental, as well as specified insurance coverage
- All organizations must name the City of Norwalk as additionally insured on a standard \$1,000,000.00 liability policy
- All organizations must pay the operating costs for transportation, set up and removal of the Showmobile (NO EXCEPTIONS)

SHOWMOBILE USE AND RENTAL AGREEMENT

1. All requests for use of the Showmobile must be made on Application Form
2. Applications must be submitted at least 60 days prior to event date
3. Events that have occurred in the past years are considered "Annual" events. Annual events have first right of refusal on the corresponding date each year
4. Applicants are required to submit a "Certificate of Insurance with the **CITY OF NORWALK RECREATION& PARKS** named as an additional insured. The applicant must submit the certification 30 business days prior to the date of the reservation
5. Applicants assume all responsibility for and hereby agree to indemnify and hold harmless the MPRB against any losses, damages, liabilities, action suits, proceedings, costs or expenses that the NR&P may incur or sustain or for which it may become liable (including, but not limited to, personal and bodily injury to, or death of, persons or damage to property) resulting or arising from the permitted event. The obligation to indemnify and hold harmless the NR&P will survive the termination or expiration of this application
6. Applicant is responsible for any and all damage to the Showmobile that happens during the event
7. The Showmobile will not travel beyond the City of Norwalk
8. All cancellations must be submitted in writing to the NP&R. All fees are non-refundable and non-transferable unless NR&P determines otherwise. If cancelling less than 14 days from your event date, you will be charged your \$100 deposit fee

SHOWMOBILE SPECIFICATIONS:

STAGE DIMENSIONS

With roof/canopy, hydraulic stage and end panels fully open:

Length	32'
Depth	18'
Height off Ground	Varies
Canopy Height	Varies

APPLICANT SIGNATURE _____ Kathleen Guthrie _____ DATE 6/8/2021 _____

APPROVED BY _____ DATE _____

COMMITTEE APPROVAL _____ DATE _____

SHOWMOBILE CONTACT INFORMATION

Erin E. Herring	Ken Hughes
203-854-7289	203-505-5681
eeherring@norwalkct.org	khughes@norwalkct.org

AGENDA

VII.B

JUNE 10TH 2021

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE

APPROVED BY TAX COLLECTOR

<u>PAY TO:</u>	<u>BILL No & AMOUNT REFUNDED</u>	<u>REASON</u>
ACAR LEASING LTD	19-MV-300641 \$116.85	PRORATION
ACAR LEASING LTD	19-MV-400110 \$281.80	PRORATION
ACAR LEASING LTD	19-MV-300405 \$201.10	PRORATION
BAFF WESLEY A	19-MV-304199 \$1016.27	PRORATION
CAB EAST LLC	19-MV-308837 \$291.43	PRORATION
CCAP AUTO LEASE	19-MV-SEE ATTACHED \$4,030.27	PRORATION
ENTERPRISE FM TRUST	19-MV-320788 \$810.28	PRORATION
FINANCIAL SER VEH TRUST	18-MV-404863 \$1495.15	PRORATION
	19-MV-322713 \$500.51	PRORATION
FINANCIAL SER VEH TRUST	19-MV-322929 \$344.97	PRORATION
GILBERTO CHAVARRIA PAINT LLC	19-MV-326306 \$128.32	PRORATION
GONZALEZ JESSICA	19-MV-327116 \$113.37	PRORATION
GREUTER DANIEL ARIE	19-MV-327963 \$16.07	PRORATION
	19-MV-404513 \$31.81	PRORATION
JEAN-LOUIS STENDHAL	19-MV-334128 \$111.52	PRORATION
KESELMAN PAUL	19-MV-336898 \$66.45	PRORATION
NEWSOME RAVINA AVERIL	19-MV-348492 \$42.87	PRORATION
NISSAN INFINITI LT	19-MV-348855 \$257.62	PRORATION
NISSAN INFINITI LT	19-MV-349335 \$114.39	PRORATION
SACCHINELLI NICHOLAS	19-MV-359339 \$24.22	PRORATION
SINGH IMREET	19-MV-361946 \$390.74	PRORATION
STILE RICHARD A	19-MV-364142 \$45.93	PRORATION
	19-MV-364143 \$193.24	PRORATION

AGENDA

JUNE 10TH 2021

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE

APPROVED BY TAX COLLECTOR

<u>PAY TO:</u>	<u>BILL No & AMOUNT REFUNDED</u>	<u>REASON</u>
TOYOTA MOTOR CREDIT CO	19-MV-411030 \$146.60	PRORATION
	19-MV-411031 \$96.89	PRORATION
	19-MV-411058 \$73.53	PRORATION
	19-MV-411177 \$71.92	PRORATION
USB LEASING LT	16-MV-413990 \$560.67	PRORATION
	17-MV-368084 \$2636.63	PRORATION
	18-MV-368455 \$2103.80	PRORATION
	19-MV-369043 \$1452.38	PRORATION
USB LEASING LT	19-MV-368993 \$64.20	PRORATION
VAULT TRUST	19-MV-369875 \$199.71	PRORATION
	19-MV-369908 \$131.07	PRORATION
	19-MV-369927 \$224.17	PRORATION
	19-MV-369960 \$262.15	PRORATION
	19-MV-369989 \$158.75	PRORATION
VCFS AUTO LEASING CO	19-MV-369643 \$497.09	PRORATION
WOJNA BERNARD C	19-MV-373547 \$265.97	PRORATION
ZECCOLA BRIAN FRANCIS	19-MV-412277 \$253.62	PRORATION

REAL ESTATE

CORELOGIC TAX SERVICE

230 NEW CANAAN AVE UNIT 20

5-46-64-20	19-RE-103360 \$4900.36	PARCEL ERROR
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CORELOGIC TAX SERVICE

3 VALLEYVIEW RD UNIT 19

5-22B-16-19	19-RE-129041 \$860.91	OVER PYMT
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AGENDA

JUNE 10TH 2021

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE

APPROVED BY TAX COLLECTOR

<u>PAY TO:</u>	<u>BILL No & AMOUNT REFUNDED</u>	<u>REASON</u>
LANDER ENTERPRISES LLC 44 OLD ROCK LN 5-59-4-0	19-RE-102193 \$3028.70	OVER PYMT
JANKOWSKI THERESA 14 EDITH LN 5-21-275-0	19-RE-113176 \$3821.38	OVER PYMT
MAWBY WALTER & MARLA 5 WESTVIEW AVE 5-73B-8-0	19-RE-108923 \$5305.26	DUP/OVER PYMT
PASCHALIDIS LEONARD & SOPHIA 138 MAIN ST 1-85-2-0	17-RE-120772 \$1254.00 18-RE-120764 \$1280.00 19-RE-120786 \$390.50	ADJ SEW BY WPCA
PICCIRILLO MARY 9 PARK ST 2S 1-68-2-2S	19-RE-121330 \$736.68	PAID IN ERROR
STEVENSON PUNITHA 22 BOULDER RD 5-68-99-0	19-RE-125765 \$94.59	WEBSITE ERROR

CCAP

BILL #	PLATE #	VIN#	AMOUNT
19-311547	AC33468	1C4NJDEB2GD674271	\$ 308.39
18-311647	AC33468	1C4NJDEB2GD674271	\$ 188.85
19-311740	WOOGIE	1C4RJFBGXJC109101	\$ 278.71
18-311249	AB70170	1C4RJFBG2FC919216	\$ 406.10
18-311629	AL93230	1C4PJMDB1JD575359	\$ 171.77
18-311646	AC33451	1C4RJFAG3FC191147	\$ 274.86
17-402565	AM37517	1C4NJRFBXGD745745	\$ 29.22
18-311228	AM37517	1C4NJRFBXGD745745	\$ 335.67
18-311265	AC20087	1C4PJMDB4GW205813	\$ 280.23
18-311384	AR64757	1C4RJFBG2JC476025	\$ 741.89
18-311397	AG60132	1C4RJFAGXHC758487	\$ 138.45
18-311580	AK01085	3C4NJDBB2HT639827	\$ 128.01

TOTAL

\$ 3,282.15

<u>LIST YR./BILL NO.</u>	<u>REG.</u>	<u>VIN</u>	<u>REFUND</u>
17-311607	7ANUE4	1C4RJFAG9FC627631	\$ 428.60
19-311385	AJ21967	1C4RJFLG8HC904043	\$ 171.21
18-311208	AB70188	1C3CCAB3FN656313	\$ 148.31

TOTAL

\$

748.12

TOTAL

\$4,030.27

EMAILED TO
SANTANDAR (CCAP)
4-26-21



CITY OF NORWALK, DEPARTMENT OF FINANCE
Tax Collector's Office

P: 203-854-7731 / F: 203-854-7770

125 East Avenue Room 105
Norwalk, Connecticut 06851
www.norwalkct.org

To: Mayor Harry Rilling; Board of Estimate and Taxation; Finance & Claims Committee
From: Lisa Biagiarelli, Tax Collector
Date: June 7, 2021
Re: Narrative for May 2021 Tax Collector's Report

As of the end of May, 2021, eleven months through the fiscal year that began on July 1, 2020 and with only one month remaining, we had collected in excess of \$347 million, or **98.85%** of our now \$351 million adjusted current tax levy on the 2019 grand list. As of the end of May 2021, we also collected more than \$16.5 million of our sewer use levy, or **98.25%**. We also collected 87.91% of the year's IPP (Industrial Pretreatment Program) fee on behalf of the Water Pollution Control Authority.

Compared with the prior fiscal year, we ended May slightly ahead with regard to taxes (0.52%), very slightly down with regard to sewer use (-0.13%), and ahead with the IPP fee (1.51%). Overall, collections remain good, and we met our budgeted collection goal of 98% of levy in spite of COVID related and other issues.

With regard to prior years' collections, through May, 2021 we now (again) show a net collection of nearly \$3.8 million; now more than a quarter of a million dollars ahead of the \$3.5 million in back taxes, interest, lien fees collected during the same period in the prior year. Bear in mind that during this fiscal year we did lose a significant amount of prior year revenue due to settlements of court cases initiated by taxpayers who appealed their tax assessments from prior years, as well as the current assessment year.

Regarding our tax sale, we have collected in excess of \$4.8 million since November 2019 on properties originally slated for sale. The sale was put on hold in the spring of 2020 due to COVID 19. Since then, the state lifted the prohibitions on tax sales, and I rescheduled the sale for Monday, September 20, 2021. More than 100 of the accounts we began working on in November 2019 have been paid in full. The extended grace period has made working on the sale challenging, but our budgeted collection goals for this current fiscal year and for the fiscal year ending 2022 are both predicated on the infusion of revenue generated by the tax sale. Earlier this month we refined our criteria, and have added more properties to the sale. This is our highest dollar amount sale to date, surpassing our prior record of \$4.6 million. We expect the list of sale properties to be posted within the next four to six weeks. I will continue to update everybody on the sale as we progress.

We are also working on other collection enforcement measures, including withholding of health permits when past due taxes are owed; alias tax warrants on business personal property accounts; and wage garnishments.

Maintaining high current and back tax collection rates promotes budgetary stability and allows the Board of Estimate and Taxation to set lower mill rates for all taxpayers. A higher current collection rate enables less of an allowance for "uncollectible" taxes, and correspondingly lower mill rates.

With regard to the new fiscal year, our 2020 grand list property tax bills are at the printer, and should be mailed by June 21. I will provide a more current update verbally at the meeting on June 10. There are no COVID related extensions this year and these bills are due July 1, 2021. The last day to pay is Monday, August 2, 2021 as August 1 falls on a Sunday.

Taxpayers have numerous payment options, and can pay their property taxes by mail, over the telephone, online, or in person. Information is available on the tax collector's home page, www.norwalkct.org/taxcollector. When paying online, taxpayers may use an electronic check (ACH payment), or a debit, credit or ATM card. The cost of an electronic check is only \$1.25. This is a convenient, cost effective and safe alternative that avoids the delays inherent in mailing payment and allows for a contact-less transaction.

Taxpayers who prefer to pay in person may pay at our office at City Hall, open Monday through Friday from 8:30 am to 4 pm with no appointment needed and no lunch time closure.

Those who wish may also pay in person at one of a dozen Norwalk bank branches that participate in our satellite tax collection program. Taxpayers do not need to be a customer of the bank. They need to bring their current tax bill with them. The banks offer the service of allowing the customer to walk in or drive up, present their current tax bill and make payment at the branch. The customer receives part of their bill back as their receipt and the other portion will be retrieved by our office. Our records are updated to reflect the payment and the customer is afforded the opportunity to pay in person without having to make the trip to City Hall. This is a convenient option for those who may want an in person transaction but do not want to navigate the parking lot at city hall, or who find it more convenient to visit a bank branch close to where they live or work. Participating bank branches include Norwalk storefront locations of Patriot Bank, M&T Bank, Bankwell, Norwalk Bank and Trust, Webster Bank, and Fairfield County Bank. We encourage taxpayers to take advantage of this no cost service.

**TAX COLLECTOR'S REPORT
MAY 2021**

FISCAL YEAR 2020-2021 (2019 GRAND LIST)	ADJ. TAX COLLECTIONS					COLLECTION %
	ORIGINAL LEVY	JUN 20 - MAY 21	COLLECTION %	CORRECTED LEVY*	CHANGE IN LEVY	
AUTOMOBILE-REGULAR	\$20,760,190.24	\$19,426,331.33	93.67%	\$20,428,914.50	(\$331,275.74)	95.09%
AUTOMOBILE-SUPPLEMENTAL	\$2,974,458.75	\$2,554,767.90	85.89%	\$2,929,006.90	(\$45,451.85)	87.22%
PERSONAL PROPERTY	\$20,000,411.00	\$19,404,193.63	97.02%	\$19,955,004.24	(\$45,406.76)	97.24%
REAL ESTATE	\$310,928,205.46	\$305,899,328.70	98.32%	\$307,794,742.74	(\$3,133,462.72)	99.32%
TOTAL TAX	\$354,663,265.45	\$347,084,621.46	97.85%	\$351,107,668.38	(\$3,555,597.07)	98.85%
SEWER USE	\$16,883,987.00	\$16,588,793.13	98.24%	\$16,882,252.34	(\$1,714.66)	98.25%
IPP FEE	\$200,500.00	\$175,824.00	87.69%	\$199,999.78	(\$500.22)	87.91%

FISCAL YEAR 2019-2020 (2018 GRAND LIST)	ADJ. TAX COLLECTIONS					COLLECTION %
	ORIGINAL LEVY	JUN 19 - MAY 20	COLLECTION %	CORRECTED LEVY*	CHANGE IN LEVY	
AUTOMOBILE-REGULAR	\$20,298,846.95	\$18,798,354.85	92.61%	\$19,885,805.72	(\$413,241.23)	94.53%
AUTOMOBILE-SUPPLEMENTAL	\$3,411,633.59	\$2,939,345.38	86.16%	\$3,401,865.25	(\$9,768.34)	86.40%
PERSONAL PROPERTY	\$18,801,474.70	\$18,032,977.87	95.91%	\$18,705,036.36	(\$96,438.34)	96.41%
REAL ESTATE	\$292,525,761.68	\$288,057,750.80	98.47%	\$291,373,946.48	(\$1,151,815.20)	98.86%
TOTAL TAX	\$335,037,716.90	\$327,828,428.90	97.85%	\$333,366,463.79	(\$1,671,253.11)	98.34%
SEWER USE	\$16,686,428.00	\$16,313,210.71	97.76%	\$16,582,531.30	(\$103,896.70)	98.38%
IPP FEE	\$203,250.00	\$177,115.84	87.14%	\$205,000.00	\$1,750.00	86.40%

TAX DIFFERENCE 2019 G.L. vs. 2018 G.L. INCREASE/(DECREASE)	\$19,625,548.55	\$19,268,192.58	0.01%	\$17,741,214.59	(\$1,884,333.96)	0.52%
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SEWER DIFFERENCE 2019 G.L. vs. 2018 G.L. INCREASE/(DECREASE)	\$197,539.00	\$273,582.42	0.48%	\$299,721.04	\$102,182.04	-0.13%
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IPP DIFFERENCE 2019 G.L. vs. 2018 G.L. INCREASE/(DECREASE)	(\$2,750.00)	(\$1,291.84)	0.55%	(\$5,000.22)	(\$2,250.22)	1.51%
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BACK TAXES COLLECTED	FISCAL YR 2020-2021 (JUL 20 - MAY 21)	FISCAL YR 2019-2020 (JUL 19 - MAY 20)	CUR YR vs. PRIOR YR INC/(DEC)
PRIOR TAXES	\$1,334,130.78	\$1,704,507.59	(\$370,376.81)
PRIOR SEWER USE FEE	\$223,352.50	\$131,821.33	\$91,531.17
PRIOR IPP FEE	\$11,689.68	\$12,384.88	(\$695.22)
TOTAL PRIOR TAX, SEWER & IPP	\$1,569,152.94	\$1,848,693.80	(\$279,540.86)
CURRENT INTEREST	\$940,591.09	\$789,096.85	\$151,494.44
PRIOR INTEREST	\$1,022,145.25	\$687,173.06	\$334,972.19
SEWER USE FEE INTEREST	\$98,315.67	\$77,216.20	\$21,099.47
IPP FEE INTEREST	\$7,274.51	\$6,580.04	\$694.47
TOTAL INTEREST COLLECTED	\$2,068,326.52	\$1,560,065.95	\$508,260.57
PRIOR LIEN FEE	\$12,844.36	\$12,019.72	\$824.64
CURRENT LIEN FEE	\$3,117.18	\$5,434.85	(\$2,317.67)
TOTAL LIEN FEE COLLECTED	\$15,961.54	\$17,454.57	(\$1,493.03)
MISC FEES COLLECTED**	\$122,901.96	\$121,312.27	\$1,589.69
TOTAL PRIOR TAX, ALL INTEREST & ALL FEES	\$3,776,342.96	\$3,547,526.59	\$228,816.37

* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION & SUSPENSE TRANSFERS

** PRIOR & CURRENT FISCAL YEAR INCLUDES TAX SALE AND TITLE SEARCH FEES PROCESSED THRU MUNIS

RESOLUTION RE: TAX ABATEMENT

WHEREAS, the ROWAYTON SENIOR HOUSING CORPORATION has applied for tax abatement in connection with twenty-four (24) units of housing located at Rowayton Avenue, Norwalk, Connecticut, known as Hilltop Homes in accordance with the City ordinance on Housing; Tax Abatement, codified at Norwalk City Code § 58-1, et seq.;

WHEREAS, the City of Norwalk approves such application, and further approves an agreement with the ROWAYTON SENIOR HOUSING CORPORATION, a copy of which is attached hereto, providing for up to one hundred (100%) percent tax abatement for not more than forty (40) years; and

WHEREAS, said tax abatement is necessary to provide adequate housing for elderly low or moderate income families or persons; and

WHEREAS, said abatement is contingent upon the Owner's payment to the City of a payment in lieu of taxes, which is more specifically defined in the agreement;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Norwalk:

1. That the Mayor is hereby authorized, directed, and empowered in the name of and in behalf of the City of Norwalk to execute the attached agreement, and any amendments or revisions thereto, provided such amendments or revisions are not of a substantive nature.
2. The Mayor is further authorized to provide such information or execute such other documents in connection with this tax abatement to or with such agencies of the federal or state governments as may assist the ROWAYTON SENIOR HOUSING CORPORATION in meeting its commitment to make payments in lieu of taxes to the City.

ADOPTED BY THE COMMON COUNCIL OF THE CITY OF NORWALK,
CONNECTICUT, THIS ____th DAY OF _____, 2021.

BACKUP MATERIAL

1. Common Council Resolution, dated 1981, authorizing Tax Abatement Agreement with RSHC;
2. Tax Abatement Agreement from 1981;
3. Amendment, dated 2006, to Tax Abatement Agreement from 1981.

EXHIBIT 1

RESOLUTION RE: TAX ABATEMENT

WHEREAS, the ROWAYTON SENIOR HOUSING CORPORATION has applied for tax abatement in connection with twenty-four (24) units of housing located at Rowayton Avenue, Norwalk, Connecticut, known as Hilltop Homes in accordance with the City ordinance on Housing; Tax Abatement;

WHEREAS, the City of Norwalk approved such application, and further approves an agreement with the ROWAYTON SENIOR HOUSING CORPORATION, a copy of which is attached hereto, providing for up to one hundred (100%) percent tax abatement for not more than forty (40) years; and

WHEREAS, said tax abatement is necessary to provide adequate housing for elderly low or moderate income families or persons; and

WHEREAS, said agreement is contingent upon the Owner's payment to the City of ten (10%) percent of its rental income as a payment in lieu of taxes each year, beginning with the year in which twenty-five (25%) percent or more of the housing units have been rented;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Norwalk:

1. That the Mayor is hereby authorized, directed, and empowered in the name of and in behalf of the City of Norwalk to execute the attached agreement, and any amendments or revisions thereto, provided such amendments or revisions are not of a substantive nature.
2. The Mayor is further authorized to provide such information or execute such other documents in connection with this tax abatement to or with such agencies of the federal or state governments as may assist the ROWAYTON SENIOR HOUSING CORPORATION in meeting its commitment to make payments in lieu of taxes to the City.

ADOPTED BY THE COMMON COUNCIL OF THE CITY OF NORWALK, CONNECTICUT,
THIS 26th DAY OF May, 1981.

EXHIBIT 2

AGREEMENT CONCERNING TAX ABATEMENT

AGREEMENT made this 22nd day of June, 1981, between the CITY OF NORWALK, acting herein by its Mayor, hereinafter referred to as the CITY, and ROWAYTON SENIOR HOUSING CORPORATION, a Connecticut non-stock corporation organized pursuant to Chapter 600 of the General Statutes of the State of Connecticut, hereinafter referred to as the OWNER;

WITNESS THAT:

WHEREAS, the OWNER has acquired certain property in the City of Norwalk upon which it intends to provide elderly housing for persons of low or moderate income, which property is more particularly described in Exhibit A, attached hereto; and

WHEREAS, in order to make it economically feasible to provide such housing, it is necessary that the real estate taxes on said property be abated for a period of forty (40) years; and

WHEREAS, to that end the Common Council of the City of Norwalk abated the taxes on said property by resolution of May 26, 1981, to which reference is hereby made for incorporation herein; and

WHEREAS, by said resolution said tax abatement is conditioned upon the execution of a contract between the CITY, acting therein by its Mayor, binding the OWNER to permit occupancy in the subject premises solely to elderly persons of low or moderate income and to use said tax abatement to acquire a monthly occupancy charge consistent with such income levels and to provide housing of a better design and quality than is usually available at such rentals or occupancy charges;

NOW, THEREFORE, IN CONSIDERATION of the foregoing and for other good and valuable considerations, the CITY, acting herein by its Mayor, and the OWNER agree as follows:

I. The OWNER agrees to permit occupancy in said premises solely to elderly persons of low or moderate income levels as such levels shall be determined and promulgated by the State Department of Housing, the Federal Department of Housing and Urban Development, or any other similar governmental agency.

Residents will be selected for the facility in accordance with H.U.D. 202 Section 8 Regulations as to age and income and criteria established by the board of ROWAYTON SENIOR HOUSING CORPORATION, and the management agent as to the functional abilities of the applicants. The selection policy will be administered without regard to race, creed, religion or sex and will be subject to H.U.D. review. Preference will be given to (1) Norwalk residents, (2) families of Norwalk residents, (3) to other Connecticut residents.

II. The OWNER will use said tax abatement to enable it to grant a monthly occupancy charge consistent with such income levels and to provide housing of a better design and quality than is usually available at such rentals or occupancy charges.

III. Said tax abatement shall be for up to one hundred (100%) percent of City Real Property Taxes, shall begin on the date of acquisition by the OWNER of said property, 1981, and shall terminate not more than forty (40) years thereafter or at such earlier time as the OWNER or OWNERS fail to abide by the terms of this Agreement.

IV. Said tax abatement, however, is expressly conditioned upon the OWNER'S payment to the CITY of ten (10%) percent of its rental income as a payment in lieu of taxes each year, beginning with the year in which twenty-five (25%) percent or more of the housing units have been rented.

STANDARDS OF HOUSING

V. It is understood and agreed by the parties that the OWNER shall not receive tax abatement on the subject property for that period of time during which the subject property does not comply with or conform to the Housing Code of the CITY and/or for that which the Certificate of Occupancy of the subject property shall have been revoked or suspended.

VI. The OWNER will provide or cause the provision of competent and adequate inspection of the subject property to insure compliance with the Housing Code of the CITY.

VII. INSPECTION OF PREMISES

a. The CITY shall have the right to inspect, to the extent deemed necessary by it, all the premises, including but not limited to, dwelling units, basements, buildings, and grounds comprising the subject property.

b. Such inspections shall be made by authorized agents of the CITY at reasonable time upon due notice between the hours of 8:00 a.m. and 5:00 p.m. or at such other times mutually satisfactory to and agreed upon by the CITY and the OWNER, or the occupant of a dwelling unit.

c. Such inspections shall be for the purpose of ascertaining whether said premises comply with the existing municipal housing code, and for the further purpose of determining whether said premises are otherwise in compliance with the terms of this agreement.

VIII. If in the determination of the CITY, acting herein by its Mayor, the purposes of this agreement are not being fulfilled or the Housing Code is not being complied with, the CITY shall promptly notify the OWNER of the deficiency in writing, and shall set forth a time limit for the correction of the deficiency.

IX. Upon receipt of such notice, the OWNER shall take prompt action to effect a correction of the deficiency within the time limit set by the CITY.

X. In the event that the OWNER shall fail to take appropriate corrective action and/or the deficiency shall not have been corrected within the time limit set by the CITY, then the CITY may consider this contract breached in whole or in part at its discretion, and may withhold tax abatement for any period set by the CITY, until such time as the deficiency has been corrected.

CONSTRUCTION AND REHABILITATION OF HOUSING:
EMPLOYMENT PRACTICES

XI. The OWNER will insure that any construction or rehabilitation of housing upon the subject property shall be performed free of any discriminatory practices and will insure that:

- a. membership, referrals for employment and apprenticeships in unions and employment by all contractors performing such construction or rehabilitation shall be available to all persons regardless of such person's race, color, religion or national origin;
- b. all such unions effectuate a community relations program designed to promote the full participation of all minority groups in apprenticeship, union membership and job referrals;
- c. objective uniform standards, reasonably relating to the job requirements of the trade, shall be used in passing upon the qualifications of applications for participation in apprenticeship programs, for enrollment as members in the union and for work referrals;
- d. no standard or procedure shall be applied to any minority applicant for union membership that is more stringent than any standard or procedure used regarding any other applicant;
- e. each applicant or prospective applicant for union membership shall be informed in writing of the procedures followed and standards to be applied in acceptance of applications for union membership, apprenticeship training, and work referral;
- f. the Commission on Human Rights and Opportunities and the CITY shall have the opportunity and the right to inspect all such construction and rehabilitation.

XII. In the event that discriminatory practices are found and said practices are not corrected within ten (10) days of notice by the CITY to the OWNER, then the CITY may, at its discretion, consider this contract breached and may refuse to abate taxes, pursuant to this contract unless said practices are, in its determination, corrected.

INSPECTION OF RECORDS

XIII. The OWNER will keep full and accurate records regarding the utilization of housing on the subject property, including such data as will permit a speedy and efficient audit and will fully disclose:

- a. the disposition, by the OWNER, of the funds made available to it by the CITY'S abatement of the subject property's real property taxes;
- b. the rents paid for each dwelling unit on subject property;
- c. the yearly income and occupation of each resident of each such dwelling unit;
- d. the name of each resident of each such dwelling unit;
- e. the number of rooms in each such dwelling unit and the number of persons actually residing in each dwelling unit on subject property.

XIV. The CITY shall have the right to inspect, to the extent deemed necessary, all records kept by the OWNER, regarding the operation and management of housing on the subject property.

XV. The OWNER will, at such times as the CITY may request, furnish periodic reports, statements, and documentary data pertaining to the purposes of this contract.

COMPLIANCE WITH PERTINENT LAWS

XVI. The OWNER warrants that it has complied, and shall continue to comply with all pertinent provisions of local, state and federal laws in connection with this contract. Any non-compliance with said laws shall be deemed a breach of this agreement.

NONDISCRIMINATION

XVII. The OWNER agrees and warrants that in the performance of this contract it will not discriminate nor permit discrimination against any person or group of persons on the ground of race, color, religion or national origin in any manner prohibited by the laws of the United States or the State of Connecticut, and further agrees to provide the Commission on Human Rights and Opportunities with such information requested by that Commission concerning its employment practices and procedures.

XVIII. The OWNER agrees that it will rent housing on the subject property without regard to the race, color, religion or national origin of the prospective tenant.

WITHHOLDING PAYMENTS

XIX. Notwithstanding any other provisions of this contract, the CITY may elect not to abate taxes pursuant to this contract, if:

- a. The OWNER shall have made any material misrepresentation in the application prerequisite to this contract or any supplement thereto or amendment thereof, or in this contract, or in or with respect to any document furnished pursuant thereto; or
- b. The OWNER shall be in default with respect to any of the provisions of this contract.

CITY HELD HARMLESS

XX. Nothing contained in this contract shall create or justify any claim against the CITY, its agencies or officers, by any third party to a contract entered into by the CITY or the OWNER pursuant to this contract.

XXI. The OWNER agrees to protect and defend the CITY, its agencies, officers and employees and to hold the aforesaid harmless, from any claim, demand, suit, action or other proceeding by any person or persons, their heirs, successors or assigns arising from this contract.

XXII. The CITY shall require the appropriate observance of the terms of this contract.

IN WITNESS WHEREOF, the CITY, acting herein by its Mayor, as aforesaid, has caused this agreement to be duly executed in its behalf, and its Seal hereunto affixed, this 19th day of June, 1981, and thereafter the OWNER has caused these presents to be signed and sealed by Kenneth W. LaClair, its President, hereunto duly authorized, this 22nd day of June, 1981.

Witnesses:

CITY OF NORWALK

By: William A. Collins
William A. Collins, Its Mayor

ROWAYTON SENIOR HOUSING
CORPORATION

By: Kenneth W. LaClair
Kenneth W. LaClair
Its President

EXHIBIT A

ALL THAT CERTAIN piece, parcel or tract of land, situated in the City of Norwalk, County of Fairfield and State of Connecticut, shown and designated as Plot A1B on a certain map entitled, "Re-subdivision of Lots A1, A2, A3 to Develop Plots A1A, A1B, A1C, at Rowayton, Norwalk, Connecticut, Prepared for UNITED CHURCH OF ROWAYTON, INC., Scale 1" = 40', Feb. 2, 1976, Rev. to Oct. 23, 1979, Certified 'Substantially Correct' as Class A-2 Survey, by Harry E. Bryan, P.E. & L.S., Conn. Reg. No. 2379", which map is filed in the Office of the Town Clerk of said City of Norwalk and bears Map No. 8887. Said premises are bounded and described as follows:

NORTHEASTERLY: 102.64 feet by land now or formerly of Lewis K. and Barbara J. Riley;

EASTERLY: 176.36 feet by land now or formerly of Lewis K. and Barbara J. Riley, and by land now or formerly of James Shaw, each in part;

NORTHERLY: 214.29 feet by land now or formerly of James Shaw;

EASTERLY AGAIN: 29 feet on an arc by Steepletop Road;

SOUTHERLY: 269.20 feet by Plot A1C as shown on said map;

SOUTHEASTERLY: 82.90 feet by Plot A1C as shown on said map;

EASTERLY AGAIN: 86.00 feet by Plots A1C and A1A each in part;

SOUTHEASTERLY AGAIN: 116.51 feet by Plot A1A as shown on said map;

EASTERLY AGAIN: 185.39 feet by Plot A1A as shown on said map;

SOUTHERLY AGAIN: 50.29 feet by a public highway known as Rowayton Avenue;

WESTERLY: 190.75 feet by a burial ground known now or formerly as Raymond Cemetery and by land now or formerly of John R. Ramsdell, Jr., and Helen Ramsdell, each in part;

SOUTHERLY AGAIN: 192.69 feet by land now or formerly of John R. Ramsdell, Jr., and Helen Ramsdell;

WESTERLY AGAIN: 274.62 feet by a public highway known as Rowayton Avenue;

NORTHERLY AGAIN: 92.13 feet by land now or formerly of Robert M. Cornforth;

WESTERLY AGAIN: 208.38 feet by land now or formerly of Robert M. Cornforth, by land now or formerly of Anthony Matylineki, and by land now or formerly of Ralph P. and Anne Shea Smith, each in part;

NORTHERLY AGAIN: 58 feet by land now or formerly of Patricia B. Lindgren; and

NORTHWESTERLY: 60.69 feet by land now or formerly of Patricia B. Lindgren.

Grantor hereby reserves for the owners of Plot A1A and Plot A1C, their successors and assigns, the right to use, in common with others, for purposes of ingress and egress for both motor vehicle and pedestrian traffic, that portion of the "existing paved drive" located on said Plot A1B all as more particularly set forth on said map.

TOGETHER with an easement for pedestrian and vehicular traffic over the areas on Plot A1A delineated as "proposed sidewalk" and "existing paved drive", all as shown on said Map No. 8887.

TOGETHER ALSO with the right to maintain water, sanitary sewer and storm drains over those areas on Plot A1A shown as "utilities easement" on said Map No. 8887.

EXHIBIT 3

CITY OF NORWALK

LAW DEPARTMENT

CITY HALL, P.O. Box 798
NORWALK, CONNECTICUT 06856-0798



TELEPHONE
(203) 854-7750
FAX (203) 854-7901

December 8, 2006

Lynne A. Burgess
Vice President, General Counsel and Secretary
Asbury Automotive Group
622 Third Avenue, 37th Floor
New York, New York 10017

Re: **Tax Abatement Agreement Between City of Norwalk Connecticut
and Rowayton Senior Housing Corporation**

Dear Ms. Burgess:

Enclosed is a fully-executed copy of the First Amendment
dated December 7, 2006 to the above-referenced agreement.

If you have any questions, please contact me.

Thank you for your assistance in this matter.

Very truly yours,

Diane Beltz-Jacobson
Assistant Corporation Counsel

DBJ:ct
enclosure

cc: Thomas Hamilton, Finance Director, w/enc.
Lisa Biagiarelli, Tax Collector, w/enc.
Kenneth Whitman, Tax Assessor, w/copy

AMENDMENT TO AGREEMENT
CONCERNING TAX ABATEMENT
BY AND BETWEEN
THE CITY OF NORWALK AND
ROWAYTON SENIOR HOUSING CORPORATION

An Agreement dated June 19, 1981, was executed between the CITY OF NORWALK, and ROWAYTON SENIOR HOUSING CORPORATION pertaining to a tax abatement for elderly housing for persons of moderate income (the Original Agreement).

NOW THEREFORE, the parties wish to amend the Original Agreement as follows:

Paragraph IV of the Original Agreement is deleted and the following is substituted therefor:

IV. Said tax abatement, however, is expressly conditioned upon the OWNER'S payment to the CITY of ten (10%) percent of its rental income after debt service payments as a payment in lieu of taxes each year, beginning in fiscal year 2006-2007, in which twenty-five (25%) percent or more of the housing units have been rented. (Fiscal years begin July 1st and end June 30th of the following calendar year).

All other provisions of the Original Agreement not otherwise amended shall remain in full force and effect, except to the extent that they may be inconsistent herewith.

Dated at Norwalk, Connecticut this 7th day of

December, 2006.

Signed, Sealed and Delivered
In the Presence of:

Martha Blount
Dennis Korman

CITY OF NORWALK

By: Richard A. Moccia
Richard A. Moccia
Its Mayor

ROWAYTON SENIOR HOUSING
CORPORATION

Catherine E. DeLoach
John R. ...

By: Sharon ...
Its President

AGREEMENT CONCERNING TAX ABATEMENT

AGREEMENT made this ____ day of _____, 2021, between the CITY OF NORWALK, acting herein by its Mayor, hereinafter referred to as the CITY, and ROWAYTON SENIOR HOUSING CORPORATION, a Connecticut non-stock corporation organized pursuant to Chapter 600 of the General Statutes of the State of Connecticut, hereinafter referred to as the OWNER;

WITNESS THAT:

WHEREAS, the OWNER owns and operates a 24-unit apartment complex in the City of Norwalk upon which it provides elderly housing for persons of low or moderate income, which property is more particularly described in Exhibit A, attached hereto; and

WHEREAS, in order to continue to make it economically feasible to provide such housing, it is necessary that the real estate taxes on said property be abated for a period of forty (40) years; and

WHEREAS, to that end the Common Council of the City of Norwalk had abated the taxes on said property for a period of not more than 40 (forty) years by resolution, dated May 26, 1981, and executed by way of a contract, dated June 19, 1981, and subsequently amended on December 7, 2006, hereinafter "the 1981 Tax Abatement Agreement"; and

WHEREAS, the 1981 Tax Abatement Agreement is soon expiring, and the OWNER seeks to renew the tax abatement agreement for the same purposes as the 1981 Tax Abatement Agreement; and

WHEREAS, to that end the Common Council of the City of Norwalk abated the taxes on said property by resolution of _____, 2021, to which reference is hereby made for incorporation herein; and

WHEREAS, by said resolution said tax abatement is conditioned upon the execution of a contract between the CITY, acting therein by its Mayor, binding the OWNER to permit occupancy in the subject premises solely to elderly persons of low or moderate income and to use said tax abatement to acquire a monthly occupancy charge consistent with such income levels and to provide housing of a better design and quality than is usually available at such rentals or occupancy charges;

NOW, THEREFORE, IN CONSIDERATION of the foregoing and for other good and valuable considerations, the CITY, acting herein by its Mayor, and the OWNER agree as follows:

I. The OWNER agrees to permit occupancy in said premises solely to elderly persons of low or moderate income levels as such levels shall be determined and promulgated by the State Department of Housing, the Federal Department of Housing and Urban Development, or any other similar governmental agency.

Residents will be selected for the facility in accordance with H.U.D. 202 Section 8 Regulations as to age and income and criteria established by the board of ROWAYTON SENIOR HOUSING CORPORATION, and the management agent as to the functional abilities of the applicants. The selection policy will be administered without regard to race, creed, religion or sex and will be subject to H.U.D. review. Preference will be given to (1) Norwalk residents, (2) families of Norwalk residents, (3) to other Connecticut residents.

II. The OWNER will use said tax abatement to enable it to grant a monthly occupancy charge consistent with such income levels and to provide housing of a better design and quality than is usually available at such rental or occupancy charges.

III. Said tax abatement shall be for up to one hundred (100%) percent of City Real Property Taxes, shall begin on the date of the execution of this agreement by both parties, 2021, and shall terminate not more than forty (40) years thereafter or at such earlier time as the OWNER or OWNERS fail to abide by the terms of this Agreement.

IV. Said tax abatement, however, is expressly conditioned upon the OWNER'S payment to the CITY of ten (10%) percent of its rental income after debt service payments as a payment in lieu of taxes each year, beginning in fiscal year 2021-2022, in which twenty-five (25%) percent or more of the housing units have been rented. (Fiscal years begin July 1st and end June 30th of the following calendar year.) No payment shall exceed the amount of taxes which would be paid on the property were the property not exempt from taxation. For purposes of this section, rental income includes payments by tenants as well as subsidies. For purposes of this section, debt service payments include principal and interest.

STANDARD OF HOUSING

V. It is understood and agreed by the parties that the OWNER shall not receive tax abatement on the subject property for that period of time during which the subject property does not comply with or conform to the Housing Code of the CITY and/or for that which the Certificate of Occupancy of the subject property shall have been revoked or suspended.

VI. The OWNER will provide or cause the provision of competent and adequate inspection of the subject property to insure compliance with the Housing Code of the CITY.

VII. INSPECTION OF PREMISES

a. The CITY shall have the right to inspect, to the extent deemed necessary by it, all the premises, including but not limited to, dwelling units, buildings, and grounds comprising the subject property.

b. Such inspections shall be made by authorized agents of the CITY at reasonable time upon due notice between the hours of 8:00 a.m. and 5:00 p.m. or at such other times mutually satisfactory to and agreed upon by the CITY and the OWNER, or the occupant of a dwelling unit.

c. Such inspections shall be for the purpose of ascertaining whether said premises comply with the existing municipal housing code, and for the further purpose of determining whether the premises are otherwise in compliance with the terms of this agreement.

VIII. If in the determination of the CITY, acting herein by its Mayor, the purposes of this agreement are not being fulfilled or the Housing Code is not being complied with, the CITY shall promptly notify the OWNER of the deficiency in writing, and shall set forth a time limit for the correction of the deficiency.

IX. Upon receipt of such notice, the OWNER shall take prompt action to effect a correction of the deficiency within the time limit set by the CITY.

X. In the event that the OWNER shall fail to take appropriate corrective action and/or the deficiency shall not have been corrected within the time limit set by the CITY, then the CITY may consider this contract breached in whole or in part at its discretion, and may withhold tax abatement for any period set by the CITY, until such time as the deficiency has been corrected.

CONSTRUCTION AND REHABILITATION OF HOUSING:
EMPLOYMENT PRACTICES

XI. The OWNER will insure that any construction or rehabilitation of housing upon the subject property shall be performed free of any discriminatory practices and will insure that:

- a. Membership, referrals for employment and apprenticeships in unions and employment by all contractors performing such construction or rehabilitation shall be available to all persons regardless of such person's race, color, religion or national origin;
- b. All such unions effectuate a community relations program designed to promote the full participation of all minority groups in apprenticeship, union membership and job referrals;
- c. Objective uniform standards, reasonably relating to the job requirements of the trade, shall be used in passing upon the qualifications of applications for participation in apprenticeship programs, for enrollment as members in the union and for work referrals;
- d. No standard or procedure shall be applied to any minority applicant for union membership that is more stringent than any standard or procedure used regarding any other applicant;
- e. Each applicant or prospective applicant for union membership shall be informed in writing of the procedures followed and standards to be applied in acceptance of applications for union membership, apprenticeship training, and work referral;
- f. The Commission on Human Rights and Opportunities and the CITY shall have the opportunity and right to inspect all such construction and rehabilitation.

XII. In the event that discriminatory practices are found and said practices are not corrected within ten (10) days of notice by the CITY to the OWNER, then the CITY may, at its discretion, consider this contract breached and may refuse to abate taxes, pursuant to this contract unless said practices are, in its determination, corrected.

INSPECTION OF RECORDS

XIII. The OWNER will keep full and accurate records regarding the utilization of housing on the subject property, including such data as will permit a speedy and efficient audit and will fully disclose:

- a. The disposition, by the OWNER of the funds made available to it by the CITY'S abatement of the subject property's real property taxes;
- b. The rents paid for each dwelling unit on subject property;
- c. The yearly income and occupation of each resident of each such dwelling unit;
- d. The name of each resident of each such dwelling unit;
- e. The number of rooms in each such dwelling unit and the number of persons actually residing in each dwelling unit on subject property.

XIV. The CITY shall have the right to inspect, to the extent deemed necessary, all records kept

by the OWNER, regarding the operation and management of housing on the subject property.

XV. The OWNER will, at such times as the CITY may request, furnish periodic reports, statements, and documentary data pertaining to the purposes of this contract. The OWNER will provide to the municipal tax assessor a copy of the report of any independent audit within sixty days from the date that the OWNER receives the report.

COMPLIANCE WITH PERTINENT LAWS

XVI. The OWNER warrants that it has complied, and shall continue to comply with all pertinent provisions of local, state and federal laws in connection with this contract. Any non-compliance with said laws shall be deemed a breach of this Agreement.

NONDISCRIMINATION

XVII. The OWNER agrees and warrants that in the performance of this contract it will not discriminate nor permit discrimination against any person or group of persons on the ground of race, color, religion or national origin in any manner prohibited by laws of the United States or the State of Connecticut, and further agrees to provide the Commission of Human Rights and Opportunities with such information requested by that Commission concerning its employment practices and procedures.

XVIII. The OWNER agrees that it will rent housing on the subject property without regard to the race, color, religion or national origin of the prospective tenant.

WITHHOLDING PAYMENTS

XIX. Notwithstanding any other provisions of this contract, the CITY may elect not to abate taxes pursuant to this contract, if:

- a. The OWNER shall have made any material misrepresentation in the application prerequisite to this contract or any supplement thereto or amendment thereof, or in this contract, or in or with respect to any document furnished pursuant thereto; or
- b. The OWNER shall be in default with respect to any of the provisions of this contract.

CITY HELD HARMLESS

XX. Nothing contained in this contract shall create or justify any claim against the CITY, its agencies or officers, by any third party to a contract entered into by the CITY or the OWNER pursuant to this contract.

XXI. The OWNER agrees to protect and defend the CITY, its agencies, officers and employees and to hold the aforesaid harmless, for any claim, demand, suit, action or other proceeding by any person or persons, their heirs, successors or assigns arising from this contract.

XXII. The CITY shall require the appropriate observance of the terms of this contract.

IN WITNESS WHEREOF, the CITY, acting herein by its Mayor, as aforesaid, has caused this agreement to be duly executed in its behalf, and its Seal hereunto affixed, this _____, day of _____, 2021, and thereafter the OWNER has caused these presents to be signed and sealed by _____, its _____, hereunto duly authorized, this _____ of _____, 2021.

Witnesses:

CITY OF NORWALK

By: _____

Harry W. Rilling, Its Mayor

**ROWAYTON SENIOR HOUSING
CORPORATION**

By: _____

EXHIBIT A

ALL THAT CERTAIN piece, parcel or tract of land, situated in the City of Norwalk, County of Fairfield and State of Connecticut, shown and designated as Plot A1B on a certain map entitled “Re-subdivision of Lots A1, A2, A3 to Develop Plots A1A, A1B, A1C at Rowayton, Norwalk, Connecticut, Prepared for UNITED CHURCH OF ROWAYTON, INC. Scale 1” 40’, Feb. 2, 1976, Rev. to Oct. 23, 1979, Certified ‘Substantially Correct’ as Class A-2 Survey, by Harry E. Bryan, P.E. & L.S., Conn. Reg. No. 2379”, which map is filed in the Office of the Town Clerk of said City of Norwalk and bears Map No. 8887. Said premises are bounded and described as follows:

NORTHEASTERLY:	102.64 feet by land now or formerly of Lewis K. and Barbara J. Riley;
EASTERLY:	176.36 feet by land now or formerly of Lewis K. and Barbara J. Riley, and by land now or formerly of James Shaw, each in part;
NORTHERLY	214.29 feet by land now or formerly of James Shaw;
EASTERLY AGAIN:	29 feet on an arc by Steepletop Road;
SOUTHERLY:	269.20 feet by Plot A1C as shown on said map;
SOUTHEASTERLY:	82.90 feet by Plot A1C as shown on said map;
EASTERLY AGAIN:	86.00 feet by Plots A1C and A1A each in part;
SOUTHEASTERLY AGAIN:	116.51 feet by Plot A1A as shown on said map;
EASTERLY AGAIN:	185.39 feet by Plot A1A as shown on said map;
SOUTHERLY AGAIN:	50.29 feet by a public highway known as Rowayton Avenue;
WESTERLY:	190.75 feet by a burial ground known now or formerly as Raymond Cemetery and by land now or formerly of John R. Ramsdell, Jr., and Helen Ramsdell, each in part;
SOUTHERLY AGAIN:	192.69 feet by land now or formerly of John R. Ramsdell, Jr., and Helen Ramsdell;
WESTERLY AGAIN:	274.62 feet by a public highway known as Rowayton Avenue;
NORTHERLY AGAIN:	92.13 feet by a land now or formerly of Robert M. Cornforth;
WESTERLY AGAIN:	208.38 feet by land now or formerly of Robert M. Cornforth, by land now or formerly of Anthony Matylinaki, and by land now or formerly of Ralph P. and Anne Shea Smith, each in part;
NORTHERLY AGAIN:	58 feet by land now or formerly of Patricia B. Lindgren; and
NORTHWESTERLY:	60.60 feet by land now or formerly of Patricia B. Lindgren.

Grantor hereby reserves for the owners of Plot A1A and Plot A1C, their successors and assigns, the right to use, in common with others, for purposes of ingress and egress for both motor vehicle and pedestrian traffic, that portion of the “existing paved drive” located on said Plot A1B all as more particularly set forth on said map.

TOGETHER with an easement for pedestrian and vehicular traffic over the areas on Plot A1A delineated as “proposed sidewalk” and “existing paved drive”, all as shown on said Map No. 8887.

TOGETHER ALSO with the right to maintain water, sanitary sewer and storm drains over those areas on Plot A1A shown as “utilities easement” on said Map No. 8887.



CITY OF NORWALK
Henry M. Dachowitz
Chief Financial Officer
hdachowitz@norwalkct.org

Mobile: 516-728-4991
Office: 203-854-7870

125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

MEMORANDUM

DATE: June 1, 2021

TO: Harry Rilling, Mayor
The Members of the Board of Estimate & Taxation

FROM: Henry Dachowitz, Chief Financial Officer

RE: Special Capital Appropriation Request
West Rocks Soccer Complex Drainage Improvements

I am recommending the attached Operations & Public Works department special capital appropriation request in the amount of \$180,000. This appropriation will provide additional funding to the West Rocks Soccer Complex capital project number **09-20-6030-5777-C0631**.

Additional funding is needed to address unexpected drainage improvement and tree planting needs that came to the attention of the Chief of Operations and Public Works in the course of the project. This special capital appropriation will not materially affect the City's total capital appropriations or bond authorizations.

The current available balance for capital project 09-20-6030-5777-C0631 is \$29,374.34.

ACTIONS REQUESTED:

1. RESOLUTION: Approve a special capital appropriation in an amount not to exceed \$180,000 for capital project account number 09-20-6030-5777-C0631, West Rocks Soccer Complex to be used for additional drainage improvements and tree plantings.
2. RESOLUTION: Authorize the issuance of \$180,000 General Obligation bonds of the City to meet the appropriation for project 09-20-6030-5777-C0631, West Rocks Soccer Complex.



CITY OF NORWALK
Office of the Mayor

P: 203-854-7701 / F: 203-854-7939

125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

MEMORANDUM

DATE: June 1, 2021

TO: The Members of the Board of Estimate & Taxation

FROM: Harry Rilling, Mayor

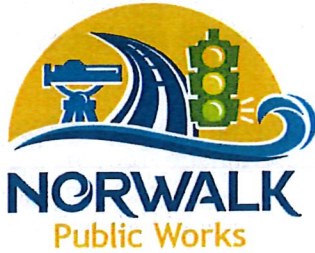
RE: Special Capital Appropriation Request
West Rocks Soccer Complex Drainage Improvements

I recommend the approval of the Operations & Public Works department request for a special capital appropriation in the amount of \$180,000. This appropriation will provide additional funding to project number **09-20-6030-5777-C0631, West Rocks Soccer Complex**. The additional funds will address unforeseen drainage improvements and tree plantings that were uncovered during the ongoing project.

The Finance Department has provided additional information regarding the funding of this appropriation.

ACTION REQUESTED:

1. RESOLUTION: Approve a special capital appropriation in an amount not to exceed \$180,000 for capital project account number 09-20-6030-5777-C0631, West Rocks Soccer Complex to be used for additional drainage improvements and tree plantings.
2. RESOLUTION: Authorize the issuance of \$180,000 General Obligation bonds of the City to meet the appropriation for project 09-20-6030-5777-C0631, West Rocks Soccer Complex.



CITY OF NORWALK
Anthony R. Carr, PE, CFM
Chief of Operations and Public Works
acarr@norwalkct.org
P: 203-854-7792 / F: 203-857-0143
Norwalk City Hall
125 East Avenue, P.O. Box 5125
Norwalk, CT 06856-5125

MEMORANDUM

TO: Ms. Angela Fogel, Director of Management and Budgets

FROM: Mr. Anthony R. Carr, PE, CFM – Chief of Operations and Public Works *ARC*

CC: Mayor Harry W. Rilling
Ms. Laoise King, Chief of Staff
Councilmember George Tsiranides, Public Works Chairman
Councilmember Darlene Young, Recreation and Parks Chairwoman
Mr. Henry M. Dachowitz, CPA, Chief Financial Officer
Ms. Vanessa Valadares, PE, Principal Engineer, Department of Public Works
Mr. Ken Hughes, Interim Director of Recreation and Parks

RE: Special Capital Appropriation Request for West Rocks Soccer Complex
Additional Drainage Improvements

DATE: June 1, 2021

We are respectfully requesting a special capital appropriation of **\$180,000.00** for additional capital funding for Recreation and Parks capital project no. **09-20-6030-5777-C0631 "West Rocks Soccer Complex"**. This includes construction costs associated with additional and unforeseen drainage improvements and tree plantings necessitated during the project.

SUPPORTING DOCUMENTATION

- Department of Public Works "West Rocks Soccer Complex" Project No. RNP 2020-2 "Accounting Log", dated May 27, 2021.

BACKGROUND

Due to concerns of receiving additional stormwater runoff and potential for flooding, the adjacent downstream property owner (i.e. Sunrise Hill Condominiums) requested that the City revise a portion of the original storm sewer design. This design revision and construction field changes included the re-routing of the new storm sewer outlet from the West Rocks Middle School new athletic field and parking lot. Specifically, the design changed by re-directing properly managed stormwater that will flow overland from the West Rocks site to Sunrise Hill Condominiums. Stormwater runoff from the new athletic field and parking lot will continue to be adequately managed on-site within the subsurface stormwater management (infiltration) area. Overflow from

this stormwater management area will now be conveyed (via underground pipe rather than overland) to a newly replaced Aiken Street catch basin. The Department of Public Works (DPW) and Landtech (i.e. consulting engineer) evaluated and accommodated this request by Sunrise Hills Condominium.

During construction, an existing storm sewer was encountered within the new athletic field footprint. DPW determined this drainage network conveys off-site drainage from the upstream West Rocks Middle School building and parking lot,. This unforeseen existing storm sewer was analyzed and ultimately discharges through pipes to an open channel flowing towards the Sunrise Hill Condominiums.

In an effort to maintain pre-development (i.e. before construction) drainage conditions, the new athletic field drainage system was evaluated by Landtech and modified by TD and Sons, Inc. to adequately convey/bypass the upstream/off-site runoff and groundwater from the existing West Rocks School building and parking area.

CONCLUSION

The Department of Public Works is respectfully requesting this special appropriation for the incurred construction costs related to unforeseen deviations from the originally proposed drainage system configuration. The storm sewer construction revisions were requested by and will accommodate the immediate downstream Sunrise Hill Condominiums property. The proposed design/construction revisions have been evaluated by DPW and Landtech, and will not create any adverse downstream impacts to the Sunrise Hill Condominiums or City/private drainage infrastructure.

The City is also accommodating the Sunrise Hill Condominiums request for additional tree plantings for enhanced property line screening. The additional construction costs for the proposed drainage system revisions, and tree plantings are incorporated into this special appropriation request. Please refer to "Approved Extra Work" (i.e. Change Orders No. 24 "Bank Stabilization/Drainage" and 25 "Incidentals") on Page 2 of the attached DPW project accounting log for change order costs. Note, Change Orders 24 and 25 will not be approved by DPW until completion of the special appropriation process.

The Department of Public Works and Recreation Parks have and will continue to communicate and collaborate with Sunrise Hill Condominiums and other adjacent property owners until successful project completion (i.e. June 2021).

Please refer to the supporting documentation for additional information. If you have any questions, comments, etc. please feel free to contact me.

Your consideration to this matter is greatly appreciated.



CITY OF NORWALK, DEPARTMENT OF FINANCE
Henry M. Dachowitz, CFO
Chief Financial Officer
hdachowitz@norwalkct.org

P: 203-854-7870

125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

DEPARTMENT OF FINANCE
OFFICE OF THE CHIEF FINANCIAL OFFICER

FROM: HENRY DACHOWITZ, CHIEF FINANCIAL OFFICER

TO: MEMBERS OF THE COMMON COUNCIL

CC: MARIO F. COPPOLA, CORPORATION COUNSEL

DATE: MAY 27, 2021

RE: AUTHORIZATION TO ENTER INTO A LOAN AGREEMENT WITH THE SIXTH TAXING DISTRICT

.....

Dear Members of the Common Council:

Attached is a Term Sheet and Amortization Schedule that outlines the terms and repayment of loan requested by the Sixth Taxing District (the "District").

The District is requesting to borrow funds from the City under a long-term loan (the "Loan") to finance the following projects: 1) Ambler parking lot expansion project whereby the District will improve traffic flow and add approximately 18 additional parking spaces to the lot ("Lot Expansion Project"); and 2) Rowayton Fire Department (the "FD") communication upgrade project whereby the District will purchase new emergency response communication equipment to upgrade the FD's communication system (the "Communication Upgrade Project") parallel to the City's communication system upgrade project currently underway. The total loan would be \$550,000.00, with \$350,000.00 of the loan proceeds to be used for financing the Lot Expansion Project and the remaining \$200,000.00 utilized for financing the Communication Upgrade Project. This process and procedure for the City to support financing the Sixth Taxing District capital projects is consistent with prior practice.

The funding for the Loan would come from the City's normal annual bond issue used to finance on-going City capital project. This financing is expected to close in the Summer of 2021. The interest rate on the Loan would be based on City's interest rate on the underlying bond transaction. In addition to repaying principal and interest, the District would also pay an annual 25

basis points administrative fee to the City on the outstanding loan balance at the beginning of each fiscal year. The repayment of the loan will be pursuant to a Loan Agreement and Promissory Note and secured by a Mortgage Deed on the District's Community Center at 33 Highland Avenue. The Loan will be further secured by a right in favor of the City to suspend all payments due to the District and collected by the City's Tax Collector in the event of a loan default.

I am recommending the following Action for the Council's consideration:

AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO LOAN THE SIXTH TAXING DISTRICT \$550,000.00 FOR THE EXPANSION OF AMBLER PARKING LOT AND FOR UPGRADING THE ROWAYTON FIRE DEPARTMENT'S EMERGENCY COMMUNICATION SYSTEM, AND TO SECURE THE REPAYMENT OF THE LOAN, SAID LOAN BEING FIRST AUTHORIZED AS PART OF THE FISCAL YEAR 2021-2022 CAPITAL BUDGET.

CITY OF NORWALK
COMMON COUNCIL

RESOLUTION TO AUTHORIZE, ISSUE AND SELL
GENERAL OBLIGATION REFUNDING BONDS

Section 1. General Obligation Refunding Bonds of the City of Norwalk (the “City”) in a principal amount not exceeding \$47,000,000 (hereinafter, the “Bonds”) are hereby authorized to be issued, and the proceeds thereof appropriated, in such amount or in such lesser amount as shall be necessary to refund all or any portion of the City’s outstanding general obligation bonds, including, but not limited to, the City’s outstanding General Obligation Bonds, Issue of 2017, dated and issued August 1, 2017 and the City’s outstanding General Obligation Bonds, Issue of 2018, dated and issued August 1, 2018 (collectively, referred to herein as the “Refunded Bonds”). The proceeds of the Bonds may be expended to fund the escrow account provided for in Section 4 hereof, to pay an underwriter’s discount on the Bonds and to pay all costs of issuance related to the Bonds.

Section 2. The Bonds shall be issued and sold in one or more series, in such principal amounts and in such manner, subject to final approval by the Committee (as defined and described below), as the Mayor and Chief Financial Officer shall determine to be in the best interest of the City. The Mayor and Chief Financial Officer are authorized to determine the Refunded Bonds to be redeemed and the amount, date, interest rates, maturities, redemption provisions, form and other details of the Bonds which shall comply with the requirements set forth in Section 7-370c of the Connecticut General Statutes, as amended. The Bonds shall be executed in the name and on behalf of the City by the manual or facsimile signatures of the Mayor, Comptroller and the Chief Financial Officer, bear the City seal or facsimile thereof, and be approved as to their legality by Shipman & Goodwin LLP, bond counsel to the City. The Bonds shall be general obligations of the City and each of the Bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and the interest thereon.

Section 3. The Bonds shall be issued and sold either in a negotiated underwriting or a competitive offering, at such time or times as the Mayor and the Chief Financial Officer shall determine to be the most opportune for the City. If sold in a competitive offering, the Bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the City. If the Bonds are sold by negotiation, the purchase agreement shall be signed by the Mayor and Chief Financial Officer subject to final approval by the Committee.

Section 4. The net proceeds from the sale of the Bonds, after payment of underwriter’s discount and other costs of issuance, may be deposited in an irrevocable escrow account and invested in a portfolio of non-callable direct obligations of, or obligations guaranteed by, the United States of America, including United States Treasury State and Local Government Series (“SLGS”) securities, Federal National

Mortgage Association ("FNMA") securities and any other securities permitted by Section 7-400 of the Connecticut General Statutes, all of which shall not be callable or prepayable at the option of the issuer thereof ("Government Obligations") in an amount sufficient to pay at maturity, or to redeem at the redemption price prior to maturity, the Refunded Bonds. The Mayor and Chief Financial Officer are authorized to appoint an escrow agent and a verification agent to verify the sufficiency of the Government Obligations and to execute and deliver any and all escrow and related agreements necessary to provide for the payment when due of the principal of and interest on and the redemption premium, if any, the Refunded Bonds.

Section 5. The Mayor and Chief Financial Officer are authorized to prepare and distribute a Preliminary Official Statement and a final Official Statement of the City for use in connection with the offering and sale of the Bonds and are further authorized to execute and deliver a Continuing Disclosure Agreement in connection with the issuance and sale of the Bonds on behalf of the City in such form as they shall deem necessary and appropriate.

Section 6. The Mayor and Chief Financial Officer are authorized to execute and deliver a Tax Certificate and a Tax Compliance Agreement for the Bonds on behalf of the City in such form as they shall deem necessary and appropriate, and to rebate to the United States Treasury such amounts as may be required pursuant to the Tax Certificate and Tax Compliance Agreement for the purpose of complying with the requirements of the Internal Revenue Code of 1986, as amended.

Section 7. The Bonds, or any portion thereof, may bear interest which is includable in the gross income of holders thereof for Federal income tax purposes pursuant to the Internal Revenue Code of 1986, as amended, as the issuance of such taxable bonds is hereby determined to be in the public interest.

Section 8. The Mayor and Chief Financial Officer are authorized to appoint a certifying, transfer and paying agent and a registrar for the Bonds; and to execute and deliver any and all additional agreements, documents and certificates necessary to effect the issuance, sale and delivery of the Bonds and the refunding of the Refunded Bonds in accordance with the terms of this resolution.

Section 9. The Common Council hereby delegates to the Mayor and Chief Financial Officer, subject to the final approval of the President of the Common Council, the Majority Leader of the Common Council, the Minority Leader of the Common Council and the Chairman of the Finance Committee of the Common Council, or any two of them (the "Committee"), the authority to determine the number of series to be issued, the principal amount of the refunding bond of each series to be issued, the annual installments of principal, redemption provisions, if any, other terms, details and particulars of such Bonds, including the rate or rates of interest payable thereon, to make appointments and execute documents referenced in this resolution and to execute such other agreements, instruments, documents and certificates necessary or desirable for the issuance of the Bonds.

Section 10. This resolution shall be effective until January 1, 2022.

Chapter 59A - Housing: Equal Opportunity

§ 59A-1

Declaration of policy.

[Amended 12-28-1999]

It is the policy of the City of Norwalk:

A.

To safeguard all individuals within the city from discrimination because of race, color, religious creed, sex, age, national origin, marital status, ancestry, sexual orientation (defined as heterosexuality, homosexuality, bisexuality, pansexuality, or asexuality, in each case whether actual or perceived), gender identity or expression, lawful source of income, familial status, or present or past history of mental or disability, intellectual disability, learning disability, physical disability, including but not limited to, blindness or deafness, and/or status as a veteran, in connection with housing, thereby to protect their interest in personal dignity and freedom from humiliation, to make available to the city their full productive capacities, to secure the city against strife and unrest which would menace its democratic institutions and to preserve the public safety and general welfare; and

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B.

To supplement through official local action the implementation in Norwalk of Section 46a-64c, and 46a-81e of the General Statutes of the State of Connecticut (prohibiting denials of full and equal accommodations in housing), the provisions whereof are incorporated herein by reference. References in this article to such sections of the General Statutes shall include such amendments thereof as may be made from time to time.

§ 59A-2

Definitions.

[Amended 12-28-1999]

As used in this article, the following terms shall have the meanings indicated:

COMMISSION

The Human Relations Commission of the City of Norwalk as defined in Chapter 60 of the Code of the City of Norwalk.

COMMISSIONER

A member of the Human Relations Commission.

DISCRIMINATE

To cause any difference in treatment based on race, color, religion, creed, national origin, ancestry, alienage, sex, age, marital status, sexual orientation (defined as heterosexuality, homosexuality, bisexuality, pansexuality, or asexuality, in each case whether actual or perceived), gender identity or expression, lawful source of income, familial status, ~~or present or past history of mental disorder,~~ present or past history of mental ~~retardation or disability, intellectual disability, learning disability,~~ physical disability, including, but not limited to, blindness or deafness, and/or status as a veteran, and includes segregation, based upon any of the foregoing categories.

FAMILIAL STATUS

One or more individuals who have not attained the age of 18 years being domiciled with a parent or another person having legal custody of such individual or individuals; or the designee of such parent or other person having such custody with the written permission of such parent or other person; or any person who is pregnant or is in the process of securing legal custody of any individual who has not attained the age of 18 years.

FAMILY

Includes a single individual.

HOUSING ACCOMMODATION

Any dwelling, housing unit, structure or portion thereof used or to be used for legal residential purposes.

OWNER

Any person having or exercising the right to sell, rent or lease any housing accommodation.

Chapter 60 - Human Relations Commission

§ 60-1-

Purposes and functions.

A.

A City agency is hereby created through which the City of Norwalk officially may encourage and bring about mutual understanding and respect among all groups in the City, eliminate prejudice, intolerance, bigotry, discrimination and disorder occasioned thereby and give effect to the guaranty of equal rights for all assured by the Constitution and the laws at the State of Connecticut and of the United States of America.

B.

To promote mutual understanding and respect among, and encourage and assure equality of opportunity for, all the people of Norwalk without regard for their race, color, religion, creed, national origin, ancestry, alienage, sex, age, marital status, sexual orientation (defined as heterosexuality, homosexuality, bisexuality, pansexuality, or asexuality, in each case whether actual or perceived), gender identity or expression, lawful source of income, familial status, ~~or past or present history of mental disorder, present or past history of~~ mental ~~retardation or disability~~, intellectual disability, learning disability, physical disability, including, but not limited to, blindness or deafness, and/or status as a veteran; to conduct such programs of education, study, research, investigation and action as will contribute to carrying out the purposes and provisions of this chapter; and to cooperate with governmental and nongovernmental agencies and organizations in the field of intergroup relations and equal opportunities; and

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C.

To supplement through official local action the implementation in Norwalk of Section 46a-60, and 46a-81c of the General Statutes of the State of Connecticut (prohibiting unfair employment practice) and of Sections 46a-64, ~~and 46a-64c, 46a-81d, and 46a-81e~~ of the General Statutes of the State of Connecticut (prohibiting denials of full and equal accommodations, including housing) the provisions whereof are incorporated herein by reference. References in this chapter to such sections of the General Statutes shall include such amendments thereof as may be made from time to time.

§ 60-2-

Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

DISCRIMINATION

Any unlawful difference in treatment based on race, color, religion, creed, national origin, ancestry, alienage, sex, age, marital status, sexual orientation (defined as heterosexuality, homosexuality, bisexuality, pansexuality, or asexuality, in each case whether actual or perceived), gender identity or

expression, lawful source of income, familial status, ~~present or past history of mental disorder~~, past or present history of mental ~~retardation or disability~~, intellectual disability, learning disability, physical disability, including, but not limited to, blindness or deafness, and/or status as a veteran, and includes segregation, except that it shall not be discrimination for any religious or denominational institution to devote its facilities exclusively or primarily to or for members of its own religion or denomination or to give preference to such members or to make such selection as is calculated by such institution to promote the religious principles for which it is established or maintained. Exceptions under Sections 46a-60, 46a-64, ~~and~~ 46a-64c, and 46a-81a through 46a-81aa of the Connecticut General Statutes shall be exceptions under this chapter.

PERSON

Includes an individual, partnership, association, corporation, legal representative, trustee, trustee in bankruptcy and receiver.

RELIGIOUS OR DENOMINATIONAL INSTITUTION

Any institution which is operated for religious purposes or is operated, supervised or controlled by a religious or denominational organization.

UNFAIR PRACTICE

An unfair employment practice in violation of Section 46a-60 or 46a-81c of the Connecticut General Statutes or a denial of full and equal accommodations, including discrimination, segregation or separation, in housing or in any other place of public accommodation, resort or amusement, hereinafter referred to as "housing or other accommodation," in violation of Sections 46a-64, ~~and~~ 46a-64c, 46a-81d, and 46a-81e of the Connecticut General Statutes.

§ 60-5

Duties and powers.

The Commission shall have the power and duty:

A.

To work with federal, state and City agencies as well as private, civic, religious, business, industrial, labor and other organizations, groups and persons to achieve harmonious intergroup relations in the community as well as to develop and establish positive programs which will help all members of the community enjoy equality of opportunity in all phases of community life.

B.

To study and investigate and seek to resolve individual or community problems of limited opportunities, prejudice, discrimination, segregation and disorder and tension occasioned thereby.

C.

To issue reports and publications on its study, research and investigations designed to promote greater understanding of the problems, needs and progress in the field of intergroup relations and equal opportunities.

D.

To enter into cooperative working arrangements with the Connecticut Commission on Human Rights and Opportunities and other state and federal agencies having related responsibilities when such arrangements will aid in carrying out the purposes and provisions of this chapter and in maximizing the effectiveness of and avoiding duplication of effort by the Commission and such agencies.

E.

Through cooperation with the Connecticut Commission on Human Rights and Opportunities, the United States Commission on Civil Rights, and all state, federal and municipal agencies and officers, to assist and afford appropriate relief to any person in the City of Norwalk who has been denied full and equal accommodations (including housing) in violation of Sections 46a-64, ~~and 46a-64c, 46a-81d, and 46a-81e~~ of the General Statutes of the State of Connecticut, or against whom there has been committed an unfair employment practice in violation of Section 46a-60 ~~or 46a-81c~~ of the General Statutes, inclusive of sexual orientation discrimination as defined in Norwalk Code § 60-2.

F.

To, upon the approval of the Mayor and the Common Council, accept outside funds, gifts or bequests, public or private. The Commission may also seek reimbursement for costs incurred in providing requested services to businesses, organizations and other parties.

G.

To conduct investigations and assemble data for the purpose of preparing proposed ordinances, rules and regulations in keeping with the purposes of this chapter only, shall have the power from time to time to prepare and submit such ordinances, rules and regulations for the consideration of the Common Council within the areas set forth in the purposes for this chapter only; shall have the power to make written recommendations to other subdivisions, commissions and agencies of the City of Norwalk concerning matters within the purposes of this chapter only. In the course of conducting investigations, holding hearings, both public and private, and assembling data for the purposes aforementioned, the Commission may request, but shall not have the power to compel, the presence of persons and private records.

H.

To investigate, hold hearings and resolve claims of discrimination. Pursuant to Connecticut General Statutes § 7-148j, these powers include the power to issue subpoenas and subpoenas duces tecum, the power to issue written interrogatories and require written answers under oath, the power to hold hearings relating to any allegation of discriminatory practice which it has reasonable cause to believe has occurred, the power to issue any appropriate orders including those authorized by § 46a-86 and the power to petition the Superior Court for enforcement of any of the above. The Commission may also petition the Superior Court for temporary injunctive relief upon a finding that irreparable harm to the complainant will otherwise occur.

I.

The Commission or its designated agent shall have the right to apply to the Superior Court or other court of competent jurisdiction for an order compelling any individual whose presence, testimony or records are deemed necessary to effectively carry out the provisions of this chapter to appear before the Commission and testify or submit records in the manner and according to the rules governing the same in courts of justice. The courts shall have the power to issue subpoenas and to enforce the presence and testimony of such individuals (or records) in the same way and to the same extent as they now have the power to enforce and compel the presence or testimony of witnesses and availability of records in each of said courts.

J.

For the fiscal year September 1, 1966, through August 31, 1967, the Commission shall prepare an operating budget for submission to the Common Council. Said budget may be approved by a majority vote of the Council or may be modified or amended by a two-thirds vote of the entire membership of the Common Council. Said budget shall, thereupon, be given to the Comptroller for presentation to the Board of Estimate and Taxation as a request for funds from the Fifth District contingency and shall be processed in accord with the provisions of the Charter of the City of Norwalk regarding special appropriations out of contingency funds. Thereafter, the Commission shall prepare an annual operating budget for submission to the Common Council on or before the Common Council's first meeting in May of each year. Said budget may be approved by a majority vote of the Council or may be modified or amended by two-thirds vote of the entire membership of said Council. Said budget shall thereupon be given to the Comptroller for presentation to the Board of Estimate and Taxation.

K.

The Commission (subject to the qualifications as hereinafter set forth in § 60-8) shall have the power to employ a Director of Human Relations who is properly qualified in and experience and education in community relations work. All personnel shall work in cooperation with and under the guidance of the Commission. The salaries of personnel shall be recommended by the Commission and approved by the Common Council.

L.

The Commission shall have the right to call upon any other department of the City government for assistance in performing its duties; and it shall be the duty of such other departments to comply with a proper request of the said Commission. Any questions as to what shall constitute a proper request for assistance shall be decided by the Mayor.

M.

The Commission may, within the limits of its annual or special appropriation, enter into all contracts necessary to carry out the proper administration of the affairs of the Commission.

N.

The Commission may, by its own regulations, prescribe the procedures for the processing of complaints as it may deem necessary to carry out the purposes of this chapter.



VII.D

MEMO

TO: Members of the Community Services and Personnel Committee
FROM: Mary Oster, Early Childhood Coordinator
SUBJECT: Extension of the After School Partnership Extension Agreement
DATE: June 1, 2021

The Norwalk Housing Authority (NHA) operates after school programs at NHA sites in Norwalk. Two of those programs located at Meadow Gardens and King-Kennedy do not have a child care license from the Connecticut Office of Early Childhood (OEC). It is not practical to license either of these sites due to the size of the space and the steps that would need to be taken to license them.

The NHA is operating the sites as if they were licensed, adhering to all policies and procedures that licensed sites follow. This includes regular monitoring and visits by the City's Early Childhood Coordinator.

The intention is that these 2 sites will move to 98 South Main when that site is available and licensed. Until that time, the After School Partnership Extension Agreement needs to be extended so that the City would continue to retain ultimate responsibility for the management and oversight of the program and for the program staff and the children served.

When 98 South Main is available to them NHA will make the necessary changes and then pursue licensing. When licensed, the programs at King-Kennedy and Meadow Gardens will relocate to the licensed site.

Action to be taken:

- 1. Authorize the Mayor, Harry W. Riling to execute an After School Partnership Extension Agreement with the Norwalk Housing Authority commencing from the end of the Agreement's initial term through June 30, 2023.**

Norwalk Housing Authority (NHA) 2021 Annual Plan

Retrieved

from: <https://webcache.googleusercontent.com/search?q=cache:DGwql9mAbcEJ:https://www.norwalkha.org/uploads/files/1147.pdf+&cd=3&hl=en&ct=clnk&gl=us>

Education Programs

The Norwalk Housing Authority Learning Centers (NHALC) are committed to providing NHA students with academic support, enrichment programs, school and career guidance, character building opportunities and educational field trips. NHALC's provide safe, comfortable environments, as well as qualified, dedicated staff that help empower children to reach their highest potential. The long-term goal of the overall NHALC Program is to support, guide and assist NHA students to launch successfully into adulthood. The Norwalk Housing Authority Learning Centers are located at the following locations throughout the city of Norwalk, Connecticut

The NHA Learning Centers are committed to:

- Providing a safe haven and supervision during after-school hours.
- Supporting parents, primarily to provide working parents childcare during the after-school hours.
- Supporting development, including the social and emotional development of the child (providing role models, developing positive self-esteem, promoting strategies for conflict resolution, and promoting respect for diversity)
- Providing enrichment and recreational opportunities; activities that youth would not be exposed to otherwise or activities that are not offered during the school day.
- Providing academic support, including homework assistance, and other activities with the primary aim of improving school outcomes.

The Learning Centers accommodate children with special needs by varying approaches with parent permission. All transportation that is needed for students to participate in NHA enrichment programs or community-based programs is provided by six passenger vans, owned and operated by NHA.

Academic support that the NHALC provides includes homework help, tutoring in reading and math, computer access for research and school projects, and other academic activities. The enrichment support includes Literacy, STEM, Creative Arts, fieldtrips and exposure both within and outside of the learning centers.

Other than interns, all Learning Center staff hold a bachelor's degree and some hold advanced degrees as well. In addition, Learning Centers utilize interns who are current college students working towards their 4-year degree. Our literacy and math staff specialize in these specific areas. NHA Learning Center staff represent NHA by serving on community and state committees, councils and boards: Norwalk ACTS, Norwalk Early Childhood Council, Connecticut Afterschool Network, and National Afterschool Association

NHA Literacy Program

The NHA Literacy Program is incorporated into all five learning centers, King Kennedy, Meadow Gardens, Roodner Court, Colonial Village and 20 West with specific grade level approaches to literacy.

Three Reading Coaches serve three elementary learning centers, and one Literacy Coordinator serves two centers. A structured program delivers consistent, fun, engaging and project-based reading and writing instruction across the centers. The developed curriculum is linked to the common core standard with the hopes of providing a soft link between what students are learning at school and what students are experiencing at our centers.

The Literacy Program embraces the concept of creating life-long readers. The belief is that every student served deserves to have a book in their hands. Reading Coaches help students make sense of the book by providing direct instruction in the form of projects, games, phonics- based activities, read-alouds, shared readings, and independent readings of leveled texts.

The commitment to providing staff with quality professional development remains a focal point for NHA. Reading Coaches continue to receive training from Dr. Margie Gillis with the focus being on phonics, vocabulary, comprehension, and fluency