

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**AGENDA
7:30 PM EST**

**June 14, 2022
COUNCIL CHAMBERS**

**ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES
AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE
EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS**

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I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting: May 24, 2022

Special Meeting: June 6, 2022

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS: EMILY BURNAMAN, BIKE WALK COMMISSION

REAPPOINTMENTS:

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

1. Appointment of Assistant City Clerk
2. Adoption of amendments to the Rules of the Common Council and adoption of the Code of Conduct for Norwalk Common Council Members
3. Flood Mitigation Project Status and Analysis

A. GENERAL COUNCIL BUSINESS:

B. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

1. Settlement: Marthe Boyer v. City of Norwalk – Claim No. A13952 – **EXECUTIVE SESSION**
2. Settlement: Vincent Ferrante v. City of Norwalk – **EXECUTIVE SESSION**
3. Settlement: Bruce Morris v. City of Norwalk, Norwalk Public Schools and Norwalk Board of Education – **EXECUTIVE SESSION**

VII. COMMON COUNCIL COMMITTEES

A. PUBLIC SAFETY AND GENERAL GOVERNMENT

1. Authorize the Purchasing Agent to issue a purchase order to AT&T Fleet Complete under NASPO pricing for equipment and services of Fleet Complete for an amount not to exceed \$73,000 over three years. Account 09213610 5777
2. Authorize the Mayor Harry W. Rilling, to sign any and all agreements, documents and instruments with Vigilant Solutions, LLC for the sole source purchase of Vigilant Investigative Data Platform annual subscription not to exceed \$25,000 annually. Account # 013030 5235
3. Authorize the Mayor, Harry W. Rilling to sign an Information Sharing and Access Agreement with the Department of Homeland Security (DHS)/ Federal Emergency Management Agency (FEMA) to access National Flood Insurance Claims Data for Norwalk.
4. Authorize the Purchasing Agent, Sharon Connors, to issue a purchase order to Gowens Knight Company for the vehicle refurbishment of the 2010 KME Aerial truck, not to exceed \$116,636.36. Funding for this project was approved in the 2022-2023 Capital Budget. Account number TBD.

B. ECONOMIC AND COMMUNITY DEVELOPMENT

1. Authorize the Mayor, Harry W. Rilling, to execute all documents to renew the contract for Marketing Services between the City of Norwalk and Dorenburg Kallenbach Advertising, LLC for one hundred and fifty thousand dollars (\$150,000).
ACCT: 01-37-80-5258
2. Authorize the Mayor, Harry W. Rilling, to execute a contract for Landscaping Services between the City of Norwalk and Meticulous Landscaping not to exceed one hundred and eighty thousand dollars every year for the next 3 years (\$180,000).
ACCT: 0923-3720-5777-C0806
ACCT: 0922-3710-5777-C0703
ACCT: 01-37-20-5258
3. Advance the submitted applications to the Common Council for their approval at the June 14, 2022 Common Council meeting for their inclusion in the 2022 Connecticut Neighborhood Assistance Act program.
4. Advance the final CDBG PY48 Annual Action Plan (AAP) to the Common Council for its approval and to authorize the Mayor to execute any and all documents associated with the submission of the PY48 AAP to HUD and all documents consistent with the approved PY48 AAP.

C. LAND USE AND BUILDING MANAGEMENT

1. Authorize the Purchasing Agent to issue Purchase Order(s) to McGraw-Hill Publishing for Wonders Resources for Grades K-5 student literacy text/digital material for a total not to exceed \$155,000
Acct. #0920/215010-5777-C0609
2. Authorize the Purchasing Agent to issue Purchase Order to Saddleback Publishing for Multi-Lingual Learners (MLL) reading resources for a total not to exceed \$30,000. Acct. #0920/215010-5777-C0609
3. Authorize the Purchasing Agent to issue Purchase Order to Barnes and Nobel for middle school Multi-Lingual Learners (MLL) reading resources for a total not to exceed \$45,000 Acct. #0920/215010-5777-C0609
4. Authorize a contingency allowance in the amount not to exceed \$8,000 in the event of order adjustments. Acct. #0920/215010-5777-C0609
- 5a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with SAV-MOR Cooling and Heating, Inc. for the Ben Franklin Center gym air conditioning installation project for a total not to exceed \$145,100.00. Account #09226310 5777 C0799
- 5b. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed \$14,510.00.

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- 6a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Old Colony Construction, LLC. for the Wolfpit Elementary School Oil Tank Removal Project (State Proj. 103-0254 CV/OT), Roton Middle School Oil Tank Removal Project (State Proj. 103-0256 CV/OT), Fox Run Elementary School Oil Tank Removal Project (State Proj. 103-0258 CV/OT), and Naramake Elementary School Oil Tank Removal Project (State Proj. 103-0261 CV/OT) for a total not to exceed \$671,400.00. Funds are available in Acct. # 09215010 5777 C0789.
- 6b. Authorize the NPS Facilities Department to issue Change Orders on this contract for a total of \$67,140.00. Funds are available in Acct. #09215010 5777 C0789.
7. Authorize the Purchasing Agent to issue a Purchase Order to Special Testing Laboratories, Inc. for materials testing and field inspection services for the new Cranbury Elementary School Project for a total not to exceed \$90,000. Funds are available in account 0921 5010 5777 C0786.
- 8a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for Jefferson School Improvement Project for a total not to exceed \$64,584.75. Acct. #0919/205010 5777 C0619
- 8b. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for New Cranbury School Project for a total not to exceed \$379,987.50. Acct. #09215010 5777 C0786
- 8c. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for New Norwalk High School Project for a total not to exceed \$1,148,110.50. Acct. #09215010 5777 C0787
- 8d. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Construction Solutions Group, LLC to provide Program Management Services for New South Norwalk (SoNo) School Project for a total not to exceed \$730,895.00. Acct. #09225010 5777 C0808

D. PUBLIC WORKS

1. Authorize the Mayor, Harry W. Rilling to enter into a Subordination Agreement and such other documents incidental thereto with Norwalk Land Development, LLC with respect to the City's General Utility Easement recorded in Vol. 7920, page 329 of the Norwalk Land Records and in connection with Norwalk Land Development, LLC's ELUR Application to DEEP.
2. Authorize the Mayor, Harry W. Rilling, to execute a 2nd Amendment to the September 8, 2020 Agreement between the City of Norwalk and M. Rondano, Inc. for Project DRG 2020-1 On-Call Drainage Improvements at Various Locations for a sum not to exceed \$300,000.00.

Account No. 13 40 10 5796 APW05
09 20 4062 5777 C0361
09 21 4021 5777 C0318
09 22 4021 5777 C0318
09 23 4021 5777 C0318

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09 23 4021 5777 C0021
09 23 4021 5777 C0302

3. Technical Correction of the Common Council Action of September 14, 2021, Item VII.C.4 to add accounts designated for the Almstead Tree & Shrub Care Company LLC for the supply and planting of trees and shrubs.

Account No. 380000 5790
01 37 20 5258
52 0000 5796 MLK07
510000 5796 GGP04
09 22 3710 5777 C0773

4. Technical Correction of the Common Council Action Dated October 12, 2021, Item VII.B.6a and Item VII.B.6b to add accounts designated for Deering Construction Company Inc. for Project RD2021-2 Concrete Curb and Sidewalks at Various Locations Account Numbers 09 23 4021 5777 C0021, 09 23 4021 5777 C0503, and 09 23 4021 5777 C0318.
5. Technical Correction of the Common Council Action Dated July 14, 2020, Item VII.C.7a and Item VII.C.7b to add accounts designated for The Grasso Construction Companies LLC for Project RD2020-1 Concrete Curb and Sidewalks at Various Locations Account Numbers 09 22 4021 5777 C0021, 09 22 4021 5777 C0503, 09 22 4021 5777 C0318, 09 23 4021 5777 C0021, 09 23 4021 5777 C0503, and 09 23 4021 5777 C0318.
6. Authorize the Mayor, Harry W. Rilling, to concur with Project Authorization Letter (PAL) by the State of Connecticut Department of Transportation for State Project 102-364 West Avenue/Belden Avenue Adaptive Traffic Signal System dated May 24, 2022 and submit a demand deposit payment of \$4,345 to the Connecticut Department of Transportation.

Account No. 09 20 40 5777 C0528

E. FINANCE AND CLAIMS

1. Accept and Approve the Report of the Claims Committee Dated: June 9, 2022
2. For informational purposes only: Narrative on Tax Collections dated: June 9, 2022
3. For informational purposes only: Monthly Tax Collector's Report Dated: June 2022
- 4a. Authorize the Mayor to execute the LEASE-NASPO-Purchase Order (State of CT Contract number 16PSX0180 / NASPO Contract number ADSP016-169901) with Quadient Inc for a sixty (60) month lease, a total amount not to exceed \$20,247. Funding available from account 011362-5294
- 4b. Authorize the Purchasing Department to issue change orders on the contract for a total not to exceed \$ 2,025. Funding available from account 011362-5294
5. Authorize the Mayor, Harry W. Rilling to execute agreement with Clifton Larson Allen, LLP (CLA) for addition work related to GASB 87 implementation. A total amount not to exceed \$70,000 account 011310-5258.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

APPOINTMENTS

BIKE WALK COMMISSION

M/C

Nrwlk Code 20-01

EMILY BURNAMAN (D)

Term Expires - 06/30/2024

1 North Water Street

Norwalk, CT 06854

COMMON COUNCIL REGULAR MEETING MAY 24, 2022
NORWALK, CONNECTICUT COMMON COUNCIL CHAMBERS & VIA
TELECONFERENCE

**ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO
APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND
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Mayor Rilling called the meeting to order at 7:30 p.m. and led the Assembly in reciting the Pledge of Allegiance.

Mayor Rilling asked for a Moment of Silence in memory of the children and teachers killed in the school shooting in Uvalde, Texas.

I. ROLL CALL

Ms. Dixon called the Roll:

Council at Large:	Mr. Gregory Burnett	Mr. Joshua Goldstein
	Ms. Dominique Johnson	Ms. Nora Niedzielski Eichner
	Ms. Barbara Smyth	

District A:	Ms. Nicol Ayers	Mr. David Heuvelman
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District B:	Ms. Darlene Young	Ms. Diana Revolus
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District C:	Ms. Jenn McMurrer	
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District D:	Ms. Heidi Alterman	Mr. Thomas Keegan
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District E:	Mr. Thomas Livingston	Ms. Lisa Shanahan
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At Roll Call there were fourteen (14) Common Council members present and one (1) absent. A Quorum was present.

Also present were Mayor Harry Rilling, City Clerk, Irene Dixon and Corporation Counsel, Mario Coppola.

II. ACCEPTANCE OF MINUTES

Regular Meeting: May 10, 2022

The following correction was made to the minutes.

Page 11: the motion made by Mr. Kydes should read Motion Passed Unanimously

**** MS. SHANAHAN MOVED TO ACCEPT THE MINUTES AS CORRECTED**

**** MOTION PASSED WITH TWO (2) ABSTENTIONS (MR. GOLDSTEIN AND MS. MCMURRER)**

III. PUBLIC PARTICIPATION

No members of the public wished to comment this evening.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

Mayor Rilling announced the resignation of Joseph A. Pramer from the Pension Board

APPOINTMENTS:

**** MS. SMYTH MOVED TO APPROVE THE FOLLOWING
APPOINTMENTS**

JOHN E. IGNERI, WATER POLLUTION CONTROL AUTHORITY

**CHRISTOPHER MANELLA, WATER POLLUTION CONTROL
AUTHORITY**

Ms. Smyth spoke in support of the appointments.

**** MOTION PASSED UNANIMOUSLY**

Due to a potential conflict of interest, Ms. Johnson recused herself.

**** MS. MCMURRER MOVED TO APPROVE THE FOLLOWING
APPOINTMENTS**

MATTHEW J. SEEBECK, PARKING AUTHORITY

PAMELA PARKINGTON, PARKING AUTHORITY

Mr. Goldstein, Ms. McMurrer, Ms. Niedzielski Eichner and Ms. Smyth spoke in support of the appointments.

**** MOTION PASSED UNANIMOUSLY**

Ms. Johnson rejoined the meeting.

REAPPOINTMENTS: There were no reappointments announced this evening.

MAYOR'S REMARKS:

Mayor Rilling reported that for two plus years, the topic of Covid has been discussed. He said that cases are on the rise and Norwalk is rapidly moving into the red level. He encouraged everyone to follow the recommendations of the CDC.

Mayor Rilling said that covid vaccines are offered at Veterans Park and testing is available at Lockwood Mathews Mansion lower-level parking lot. Information can be found on the City's website.

Mayor Rilling thanked the State delegation for \$296 million in investments in the community since the beginning of the pandemic. He also thanked them for the significant increase in State reimbursement for Norwalk School Construction projects. He said that is a game changer.

Mayor Rilling said there will be an announcement tomorrow relative to the South Norwalk school. That school will be built with 60% reimbursement from the State, which will save the City \$40 million.

Mayor Rilling announced that Haitian Heritage Month and Haitian Flag day are celebrated in May. Ms. Revulus read a Proclamation honoring Haitian Heritage month and Haitian Flag Day that took place on May 18, 2022. Mayor Rilling said he had the honor of joining Ms. Revulus and Mr. Burnett in raising the Haitian Flag at Heritage Park.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

Mr. Livingston announced that Ms. McMurrer would be reading this evening's Consent Calendar.

B. CONSENT CALENDAR:

**** MS. MCMURRER MOVED THE FOLLOWING CONSENT CALENDAR:**

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. FINANCE AND COMMITTEE

1. ACCEPT AND APPROVE THE REPORT OF THE CLAIMS COMMITTEE DATED: MAY 12, 2022

2. FOR INFORMATIONAL PURPOSES ONLY: NARRATIVE ON TAX COLLECTIONS DATED: MAY 9, 2022

3. FOR INFORMATIONAL PURPOSES ONLY: MONTHLY TAX COLLECTOR'S REPORT DATED: APRIL 2022

B. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH NICE FOR THE USE OF OYSTER SHELL PARK AND IMMEDIATE SURROUNDING GROUNDS FOR THEIR SIXTH ANNUAL NICE FESTIVAL EVENT TO BE HELD ON SATURDAY, JULY 9, 2022 FROM 11:00 AM TO 10:00 PM. SET-UP TO BEGIN AT 5:00 AM WITH TEAR-DOWN AT 11:59 PM. APPROXIMATE ATTENDANCE: 500 + PEOPLE.

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH YOUTH BUSINESS INITIATIVE FOR THE USE OF VETERANS PARK AND IMMEDIATE SURROUNDING GROUNDS FOR THEIR COMMUNITY DAY BASKETBALL TOURNAMENT EVENT TO BE HELD ON SATURDAY, JULY 23, 2022 FROM 10:00 AM TO 5:00 PM. SET-UP TO BEGIN AT 7:00 AM WITH TEAR-DOWN AT 6:00 PM. RAIN DATE: SUNDAY, JULY 24, 2022. APPROXIMATE ATTENDANCE: 300 PEOPLE.

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH NORWALK SEAPORT ASSOCIATION FOR THE USE OF VETERANS PARK AND IMMEDIATE SURROUNDING GROUNDS FOR THEIR SEAPORT FESTIVAL LOBSTER BAKE EVENT TO BE HELD ON SATURDAY, AUGUST 27, 2022 FROM 2:00 PM TO 10:00 PM. SET-UP TO BEGIN AT 9:00 AM WITH TEAR-DOWN AT 11:00 PM. APPROXIMATE ATTENDANCE: 500 PEOPLE.

4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH WILLIAM RAVEIS CHARITABLE FUND FOR THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS FOR THEIR RAVEIS RIDE AND WALK 2022 EVENT TO BE HELD ON SUNDAY, SEPTEMBER 18, 2022 FROM 7:00 AM TO 2:00 PM. SET-UP TO BEGIN AT 5:00 AM WITH TEAR-DOWN AT 3:00 PM. APPROXIMATE ATTENDANCE: 400 PEOPLE.

**** MOTION PASSED UNANIMOUSLY**

VII. COMMON COUNCIL COMMITTEES

A. FINANCE AND COMMITTEE

**** MR. BURNETT MOVED TO APPROVE THE FOLLOWING:**

RESOLUTION, MAKING APPROPRIATIONS FOR VARIOUS PUBLIC IMPROVEMENTS AGGREGATING \$38,983,540 FOR THE FY 2022-23 CAPITAL BUDGET AND AUTHORIZING THE ISSUANCE OF \$38,983,540 GENERAL OBLIGATION BONDS OF THE CITY TO MEET CERTAIN APPROPRIATIONS IN THE FY 2022-23 CAPITAL BUDGET.

Mr. Burnett explained that the Common Council approved the capital budget last month. This item is the next phase of that process and will secure the necessary funds to pay for the approved items in the capital budget.

Mr. Dachowitz said this is the end of a very long budget season. He described the process and said that the Board of Estimate and Taxation established the capital budget. This resolution will authorize him as Chief Financial Officer to issue the general obligation bonds to pay for the projects.

Mr. Dachowitz reviewed the IRS requirements for borrowing funds. He said that about two years ago, he and Ms. Lam began working with staff to find out what they expected to spend on capital projects and how much they expected to be reimbursed. He said they used that information as a basis to determine what they need to borrow. Mr. Dachowitz said he feels comfortable that they have sufficient funds without too much of a buffer. He said that this year, they have newly approved projects for \$38.9 million.

Mr. Dachowitz explained that the debt service is currently about 9 ½% and if the percentage exceeds 10%, they may no longer hold their AAA credit. He noted that last summer, he borrowed \$50 million for 2% interest rate; however, he expects the borrowing will be at 3.7 – 4%, which is double the previous interest rate. Mr. Dachowitz said they are getting into risky territory. If the City loses its AAA rating, it will have to pay a higher interest rate. Mayor Rilling explained they are watching the capital project expenditures very closely.

Mr. Burnett said the Finance Committee will begin looking at each of the capital items, line by line.

**** MOTION PASSED UNANIMOUSLY**

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were none this evening.

X. SUSPENSION OF RULES

**** MR. LIVINGSTON MOVED TO SUSPEND THE RULES TO ADD AN ITEM TO THE AGENDA REGARDING POLICE TRAINING**

**** MOTION PASSED UNANIMOUSLY**

**** MR. LIVINGSTON MOVED TO RE-AUTHORIZE THE MAYOR, HARRY W. RILLING, UPON RECOMMENDATION AND ADVICE BY THE CITY OF NORWALK'S CORPORATION COUNSEL AND/OR ASSISTANT CORPORATION COUNSEL, TO ENTER INTO NO CHARGE AGREEMENTS FOR USE AND ACCESS OF PRIVATE PROPERTY LOCATED IN THE CITY OF NORWALK FOR POLICE TRAINING PURPOSES THROUGH THE THIRD TUESDAY OF NOVEMBER 2023.**

Attorney Darin Callahan explained that for training purposes, the Norwalk Police Department needs access to private property. The Norwalk Police Department is approached from time to time by private developers to offer their property for training because the property is going to be demolished. This is a unique opportunity to simulate real life scenarios. Attorney Callahan said this is a testament to the Police force that the developer is offering the property. He added that there is a short window of opportunity before the property is demolished.

Mayor Rilling added that the training for Police Officers is paramount to responding to issues such as the one that took place today in Texas and what happened in Buffalo, NY last week.

This property will be used for training by the Norwalk Police Department and then demolished. This Agreement allows the Norwalk Police Department to use properties as they become available without having to go before the Common Council each time. There is no cost to the City.

**** MOTION PASSED UNANIMOUSLY**

Ms. Revolus expressed her appreciation to Ms. Sally Johnson, Executive Assistant to the Mayor. She said Ms. Johnson is an asset.

Ms. Revolus wished all a Happy Haitian Mother's Day on May 29th.

XI. ADJOURNMENT

**** MS. REVOLUS MOVED TO ADJOURN**
**** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 8:23 p.m.

ATTEST: _____
Irene Dixon, City Clerk

COMMON COUNCIL SPECIAL MEETING JUNE 6, 2022
NORWALK, CONNECTICUT COMMON COUNCIL CHAMBERS &
VIA TELECONFERENCE

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Mr. Livingston called the meeting to order at 7:35 p.m. and led the Assembly in reciting the Pledge of Allegiance. He noted that Mayor Rilling was out of town attending the Conference of Mayors.

I. ROLL CALL

Ms. Dixon called the Roll:

Council at Large:	Mr. Gregory Burnett Ms. Dominique Johnson Ms. Barbara Smyth	Mr. Joshua Goldstein Ms. Nora Niedzielski Eichner
District A:	Ms. Nicol Ayers (7:45 p.m.)	Mr. David Heuvelman
District B:	Ms. Darlene Young (7:42 p.m.)	Ms. Diana Revolus
District C:	Mr. John Kydes	Ms. Jenn McMurrer
District D:	Ms. Heidi Alterman	Mr. Thomas Keegan
District E:	Mr. Thomas Livingston	Ms. Lisa Shanahan

At Roll Call there were thirteen (13) Council members present and two (2) absent (Ms. Ayers and Ms. Young. A Quorum was present.

Also present were Chief Financial Officer, Henry Dachowitz, City Clerk, Irene Dixon and Corporation Counsel, Darin Callahan.

II. LAND USE AND BUILDING MANAGEMENT COMMITTEE

**** MR. LIVINGSTON MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL AGREEMENTS AND OTHER DOCUMENTS NECESSARY TO PURCHASE AND ACQUIRE 1 MEADOW STREET EXT, NORWALK, CONNECTICUT, IDENTIFIED IN THE TAX ASSESSOR RECORDS AS MAP, BLOCK AND LOT NUMBER 2-75-71-0 FROM THE HATCH AND BAILEY COMPANY IN THE AMOUNT OF \$14,000,000.00 SUBJECT TO STAND CLOSING ADJUSTMENTS.**

**AND TO AUTHORIZE TO INCREASE SPECIAL CAPITAL APPROPRIATION IN THE AMOUNT OF \$4.0 MILLION FOR THE NEW SOUTH NORWALK (SONO) ELEMENTARY SCHOOL PROJECT FOR A REVISED TOTAL PROJECT BUDGET OF \$76.0 MILLION.
ACCOUNT # 092250105777 C0808**

Mr., Livingston said this was a significant milestone in bringing a school to South Norwalk. There was no other parcel like this in South Norwalk and because the purchase was negotiated on a friendly basis, there was no need for eminent domain.

Of particular concern for everyone was the environmental condition of the property. The City conducted an environmental review and the representatives were made aware that the site was for a school. It was determined that the site was appropriate for a school.

Mr. Livingston explained that this evening's action is a milestone to ensure that this is a true neighborhood school where the students will be able to walk to school. He said that \$1.5 million of ARPA funds have been set aside to fund sidewalks for the students. In addition, Planning and Zoning is reviewing the zoning in the area and they are looking at neighborhood enhancements, that will include trees. That additional funding was approved by the Board of Estimate and Taxation.

Mr. Livingston thanked Mr. Lo and Mr. Callahan for their efforts in regard to the contract and particularly Mr. Lo who put in countless hours over the last six years.

Ms. Faioes thanked everyone on the Common Council and the Mayor and members of his team. She thanked Mr. Lo on behalf of the Board of Education.

Dr. Estrella said the children of South Norwalk will benefit from this new school that will allow families and students to have a space to call home within the community.

Ms. Young joined the meeting at 7:42 p.m.

Ms. Young asked if the curriculum was presented to the State and if they were married to it. Dr. Estrella explained that in terms of the curriculum, they were not married to it. She said they wanted to have a conversation with the community because they want to be part of the process. The community wants a school that will allow the students to explore different disciplines where they will ensure students learn social justice and financial literacy.

Ms. Revolus pointed out that the community should know that the school will be based on a lottery.

Ms. Ayers joined the meeting at 7:45 p.m.

Dr. Estrella explained that when they were proposing the school, they had a demographer determine what would be feasible by the State. Given the enrollment of the district, the

school was approved to be built within a certain capacity. There are going to be some parents who will opt for other magnet programs. There will be a lottery for the South Norwalk families to have access to the school.

Mr. Kydes said it is important to have a school in South Norwalk and important to have a safe way for the students to go back and forth to school. He asked if additional funding will be allocated for infrastructure. He added that he hoped that in the next budget cycle, there will be additional funding above and beyond what is already allocated.

Ms. Niedzielski Eichner said she was tremendously excited about this school and asked that the successful analysis of the site be shared. Mr. Lo described the testing process and noted that overall, this is an extraordinary site for an industrial property. There is no remediation required on the property, but they have to do a management plan, when they move material. In addition, they did an air quality test and the numbers were below limits. Ms. Niedzielski Eichner said she appreciated the thoroughness of the team.

Mr. Burnett asked about the specific cost of the project. He noted that this project falls under the 60% reimbursement rate, and that is a huge plus; however, with the cost of construction increasing on a daily basis and continuing to escalate, he asked if the additional cost will fall under the 60% reimbursement rate. Mr. Lo explained that with the economy and construction industry going through interesting times, the project is capped at \$76 million. If the project goes over that amount, the State will not reimburse above \$76 million. He said that with the additional request he added \$2 million to the contingency.

Mr. Goldstein asked about the plans in the event they run into an issue. Mr. Lo said that typically the State will not allow the City to increase the budget. The City would have to support the cost increase. He noted there were multiple contingencies built into the budget. When this project was first developed, it was based on a 30% reimbursement. With this 60% reimbursement, the City saved \$20-25 million.

Mr. Goldstein said this is such a landmark development for South Norwalk. He thanked everyone.

Mr. Dachowitz said that originally, they were assured of getting \$22 – 23 million in reimbursement from the State. Assuming the City gets the 60% reimbursement, the City's cost will be \$30 million. He said that due to inflation, he believes the City has to build the school as quickly as possible, once it is approved

Mr. Lo expressed his appreciation to Hatch and Bailly for working with the City. They are a long-standing business in the community and this was a group effort.

Ms. Smyth said this was such an important moment for Norwalk and the families and children of South Norwalk. She told Mr. Lo that his work has not gone unnoticed. This is a testament to his hard work. Ms. Smyth said they will have families and children who live in the neighborhood walk to school. She asked everyone to use their vision to image how this school might transform this neighborhood.

**** MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR. BURNETT; MR. GOLDSTEIN; MS. JOHNSON MS. NIEDZIELSKI EICHNER; MS. SMYTH; MS. AYERS; MR. HEUVELMAN; MS. REVOLUS; MS. YOUNG; MR. KYDES; MS. MCMURRER; MS. ALTERMAN; MR. KEEGAN; MR. LIVINGSTON; MS. SHANAHAN)**

Mr. Livingston thanked Mr. Lo for all his hard work.

Ms. Young said it has taken a long time to get to this point. A lot of people in the community endured not so nice things. She said they are at a turning point for Norwalk and the young children. There is a lot of work that needs to be done and it is going to take a lot of effort to get it right.

Ms. Young thanked Mr. Lo for his level headed leadership. She said there is a lot of work that needs to be done and people need to be flexible. She said she was happy that they have taken a step in the right direction.

Mr. Livingston thanked Ms. Young for her wisdom. Ms. Revolus said she agreed with Ms. Young.

III. ADJOURNMENT

**** MS. REVOLUS MOVED TO ADJOURN**
**** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 8:16 p.m.

ATTEST _____
Irene Dixon, City Clerk

City of Norwalk
Common Council
Special Meeting
June 5, 2022
Common Council Chambers
And Via Teleconference
Page 5

Emily Burnaman

Digital Marketing Manager
@ Snyder Group Inc

eburnaman@gmail.com, (203)209-5779
<https://www.linkedin.com/in/eburnaman/>

SUMMARY

A local in South Norwalk, I enjoy engaging with local businesses, municipalities, startups and nonprofits for front-end website development, digital marketing, and social media. I rely heavily on public transportation to get around town, so I'm very motivated to make Norwalk a more accessible and bike/walk friendly city.

VOLUNTEER EXPERIENCE

- | | |
|---|--------------|
| Keep Norwalk Beautiful (KNB) Norwalk, CT
Board Member and Volunteer | 2021-Present |
| United Church of Rowayton (UCR) Rowayton, CT
Volunteer, Member and Website Designer | 2021-Present |
| Pet Animal Welfare Society (PAWS) Norwalk, CT
Dog Walker and Communications Volunteer | 2020-Present |
| Startup Grind New Haven, CT
Community Manager and Communications | 2018-Present |

RELEVANT PROJECTS

- | | |
|--|--------------|
| Norwalk Tree Alliance (NTA) Norwalk, CT
<i>Website Developer & Communications Volunteer</i>
Collaborating with communications board and project manager for a design refresh and website update. A non-profit organization that plants native trees, provides environmental education, and protects the urban forest of Norwalk, Connecticut. | 2019-Present |
| TECKNOW SMART LIVING ECOSYSTEMS Westport, CT
<i>Website Developer & Administrator</i>
Transition communities and homes to smart, renewable energy. TeckNow encourages people to live simple, sustainable, and more connected lives through innovative automated technology with solar power, home automation, and smarter buildings. | 2019 |

EDUCATION

- | | |
|---|------------|
| The George Washington University Washington, DC | 2016, 2019 |
| St. Luke's School New Canaan, CT | 2012 |

RULES OF THE COMMON COUNCIL

CITY OF NORWALK, CONNECTICUT

ADOPTED BY THE COMMON COUNCIL NOVEMBER 26, 1985

AS AMENDED AND ADOPTED FEBRUARY 13, 2019, AND NOVEMBER 19, 2019

(AS PROPOSED TO BE AMENDED JUNE 14, 2022)

1. Regular meetings of the Common Council shall be held on the SECOND and FOURTH Tuesday of each month.
2. All requests for items to be placed on the Common Council agenda shall be filed, normally electronically, in writing, with the City Clerk and/or the Assistant City Clerk, at least five (5) days prior to the scheduled Council Meeting. Any exceptions shall be at the discretion of Council President or Chairperson of the committee involved. All material shall be posted to the city's website and included in packets to Council members, so that it may be studied in advance.
3. For appointments to City Boards, Commissions and Agencies, the Common Council respectfully requests that resumes be submitted to the Council members at least ten (10) days in advance.
4. Items submitted by City Departments shall not be placed on the agenda, without approval, in each case, of the chair of a Common Council committee generally responsible for reviewing the subject matter of the respective department or the particular item; where an item has been submitted by the Law Department, the approval of the Council President shall suffice for placement on the Common Council agenda. In an emergency or the unavailability of a committee chair, the approval of the Council President shall also suffice.
5. A record shall be kept by the City Clerk of all matters which have been tabled by the Common Council. The City Clerk shall keep a list of all matters referred to committees and all committees shall make at least a monthly progress report for those items back to the Clerk until said item is returned for action by the Council.
6. Each standing Common Council committee should seek to hold at least one (1) meeting each month, and in any case, not less than ten (10) meetings per year, as scheduled at a regular date to be reported to the City Clerk. Additional meetings may be called by the committee chair and shall also be reported to the City Clerk. All Common Council committee meetings shall be publicized by the

City Clerk in full keeping with the requirements of the Connecticut Freedom of Information Act.

It is the purpose of this rule that the maximum possible public attention be called to the work of the Council committees and the greatest possible attendance and participation at committee meetings be facilitated and encouraged. For committee members from the Common Council, two (2) absences without advance notice will be sufficient reason for the chair to request of the Council President, in consultation with the Majority and Minority leaders, for a reorganization of that committee.

7. Each committee chair shall facilitate the collection of minutes by the assigned stenographer. All committees shall be staffed from the associated departments with assistance as required from the department head.
8. Each Common Council committee, upon its own motion, or by direction of the Council, or where required by law, shall hold public hearings on matters properly before said committee. Notice of such hearing shall be duly advertised. Committee chairs are encouraged to hold informational meetings for the public to allow for airings of public concerns and to allow maximum public participation. Said meetings, as well as meetings of the Common Council, as appropriately noticed, may be held in public areas, appropriately accessible to the public, other than City Hall.
9. All committees may establish their own rules of procedure, except that no final contractual action may be taken until it has been presented to a Regular or Special Meeting of the Common Council and approved or accepted by a majority vote of the Council present.
10. The rules of the Common Council may be suspended upon a two-thirds (2/3) majority vote of the Common Council members present.
11. Mason's Manual of Legislative Procedure – 2010 shall be the rules of the Council except as they conflict with the rules mentioned herein.
12. All papers and documents filed with the Common Council, Mayor, City Clerk or Town Clerk, Commissions, Boards, Agencies, or Common Council committees, shall remain the property of the City and shall remain in the files of the City offices and not be removed therefrom. All the aforementioned documents shall be made available on the City's website in a timely manner.

13. The Common Council Agenda shall consist of the following items only:

- A. ROLL CALL
- B. ACCEPTANCE OF THE CALL (Special Meetings Only)
- C. ACCEPTANCE OF THE MINUTES
- D. PUBLIC PARTICIPATION
- E. MAYOR: RESIGNATIONS, APPOINTMENTS AND REMARKS
- F. COUNCIL PRESIDENT: CONSENT CALENDAR & OTHER GENERAL COUNCIL BUSINESS
- G. REPORTS OF DEPARTMENTS, COMMISSIONS & BOARDS
- H. COMMON COUNCIL COMMITTEE REPORTS
- I. RESOLUTIONS FROM COUNCIL MEMBERS
- J. MOTIONS POSTPONED TO A SPECIFIC DATE

14. For item F only, the control and chair of the meeting shall pass to the Council President.

15. The Consent Calendar shall consist of those items upon which all members present have, without objection, agreed to act by means of a motion consolidating the respective items and is not subject to debate.

16. All Common Council actions to approve expenditures or to accept bids or other proposals requiring the expenditure of City funds shall automatically be subject to the availability of funds.

17. Communications addressed to the Mayor and Common Council shall not appear on the agenda of the Common Council meeting unless specifically requested by the Mayor or a Common Council member, and the City Clerk shall furnish each Council member with a copy of such communications, normally electronically.

18. All reports from committees shall be submitted to the Common Council by their committee Chair or designee.

19. All Regular Common Council meetings shall begin at 7:30 and all Regular and Special Common Council meetings shall terminate at midnight, except when the Common Council deems it necessary to continue its business. Such determination to be made by a simple majority vote.

20. Any unfinished business not reached at a meeting of the Common Council shall be carried over to the next Regular Meeting and shall be placed on the agenda

thereof in the position immediately following Item E, "Mayor: Resignations, Appointments and Remarks."

21. Any appointed member or employee of a City department, board, agency or commission or any board agency, or commission to which the City appoints the members, at the request of a Council member, may address the Common Council on matters directly appertaining to his or her department, agency, board or commission without the need for suspension of the rules.
22. To encourage public participation, a period will be set aside for public comment before the start of the meeting's business on items to be taken up at the meeting. Each speaker will be limited to three minutes and the comments must address an item on the agenda. Committee Chairs are encouraged to adopt this practice. If a member of the public wishes to submit information electronically or otherwise in writing, it shall be made a part of the record.
23. Common Council and committee members shall be recognized to speak by the presiding officer in the general order in which they signal their desire to speak, with the exception that those that have spoken on a topic shall yield until all those who wish to speak have had an opportunity to do so once. Discussion shall be limited to the topic under consideration. Repetitive, irrelevant, or disrespectful comments or questions or loud arguments shall be considered out of order.
24. There shall be minority representation on each committee, which should be reflective of the makeup of the Council as a whole, based on the makeup of the majority and minority caucuses which reflects the will of the people.
25. Members of the Common Council shall be appointed by the Council President to serve on one or more committees thereof. In such capacity these appointed members shall be considered 'regular' members of the committee and shall have the right to vote on all matters put before the committee and their numbers shall be considered when determining if a quorum is present or not. Other members of the Common Council, not so appointed to a particular committee, shall nevertheless be allowed to attend and participate in the committee meetings as 'ex officio' members of that committee. Such 'ex officio' members shall not have the power to vote on matters presented to the committee and their numbers shall not count toward the calculation of whether or not a quorum is present. Furthermore, for the purpose of participation in Executive Session discussions, any 'ex officio' member shall be considered to be a person invited to attend such

session and whose opinion is necessary and pertinent to the matters that might be before such body for the duration of said Executive Session.

26. Members of the Common Council shall abide by the Code of Conduct for Norwalk Common Council Members, as amended from time to time.

**Code of Conduct for Norwalk Common Council Members
(As proposed to be adopted June 14, 2022)**

As a member of the Norwalk Common Council, I will be guided by what is best for my constituents and the City of Norwalk. I will conduct myself in an ethical and professional manner and adhere to the following standards:

I will maintain an equitable approach. I will:

- Conduct myself in a fair and impartial manner.
- Grant others the respect I want for myself.
- Encourage and respect the free expression of opinions by my fellow Council members and stakeholders.
- Participate in Council discussions and City-related meetings respectfully, honor differences, and encourage the participation of others.
- Consider alternate viewpoints and revise my opinions as appropriate when presented with new information.
- Consider, to the extent possible, the short and long-term effects of a decision, as well as any disparate effects on different groups of City residents.

I will be trustworthy. I will:

- Accurately represent City and Council policies, programs, priorities, and progress.
- Be accountable and responsive to my constituents.
- Work to ensure prudent and accountable use of City resources.
- Make no personal promise and take no private action that might compromise my performance, my responsibilities, the Council, or the City.
- Recognize that a Council member has no legal authority as an individual, and that decisions can only be made by a vote at a Council meeting.
- Abide by decisions of the Council, while retaining the right to seek changes in any decisions through ethical and constructive channels.
- Keep confidential information that is privileged by law, including that which is shared and discussed in executive sessions.
- Respect the confidentiality of individual opinions, discussions, and information that is not yet ready for public release, or that would needlessly harm the integrity of the Council if disclosed, including that which is shared and discussed in Caucus meetings.

I will act with integrity. I will:

- Prioritize facts over supposition, opinion, or public favor when making decisions.
- Abide by the City's Code of Ethics and avoid any conflict of interest or the appearance of impropriety resulting from my position, disclose any conflict of interest before Council or Committee action, and recuse myself from any discussion or action, if appropriate.
- Uphold and abide by all applicable laws, rules, policies, and governance procedures.

I will be committed to service. I will:

- Abide by the Rules of the Common Council.
- Focus on fulfilling my responsibilities as a member of the Council.
- Prepare for and attend Council and Committee meetings, either in person or virtually in a timely manner. If I'm not able to attend, I will so advise the Council President or Committee Chair, as appropriate, and take all necessary and appropriate steps to stay informed of discussions and actions.
- Communicate respectfully with all stakeholders, including constituents, City staff, and other elected officials.
- Strive for a respectful working relationship with the Mayor, City staff, and other Council members.

I will represent myself honorably in person and on social media. I will:

- Retain my First Amendment rights, while respecting this Code of Conduct as a member of the Council.
- Conduct myself online as I would in any other public circumstances as a Council member.
- Treat those I encounter online with fairness, honesty, and respect.
- Make sure to verify accuracy and use discretion before sharing any information obtained in any conversation, email communication, and/or private meeting.
- Not speak publicly on behalf of the Council unless authorized to do so.
- Speak only for myself or those who have explicitly authorized me to speak for them and be clear in my communications as to who I am speaking for and with what authority.
- Limit public discussions of disagreements with fellow Council members, whether in person or online, to disagreements regarding matters of policy and refrain from personal attacks or discussions of personal matters or personality.
- Refrain from actions in public or on social media platforms that could infringe upon the rights¹ of others.

¹ Including, but not limited to, the freedom of speech, union rights, and defamatory statements.



CITY OF NORWALK
Norwalk Police Department

VII A

To: Common Council Members

From: Deputy Chief Zecca

Re: Authorizations

Date: May 18, 2022

The Police Department as with other departments has struggle to find reliable AVL system for our vehicles. To that end, we are looking to contract with AT&T Fleet Complete for these services. The Department of Public Works and The Fire Department is already using Fleet Complete. The pricing is on National Association of State Procurement Officials (NASPO).

The Police Department currently uses Vigilant Solutions License Plate Readers. We are seeking to expand the use of the Vigilant License Plate reader system to include access to the Investigative Data Platform. The funding is in approved in our current operating budget.

We are requesting the following authorizations:

1. Authorize the Purchasing Agent to issue a purchase order to AT&T Fleet Complete under NASPO pricing for equipment and services of Fleet Complete for an amount not to exceed \$73,000 over three years. Account 09213610 5777.
2. Authorize the Mayor Harry W. Rilling, to sign any and all agreements, documents and instruments with Vigilant Solutions, LLC for the sole source purchase of Vigilant Investigative Data Platform annual subscription not to exceed \$25,000 annually. Account # 013030 5235

VII A

MEMO



To: Common Council, Public Safety and General Government Committee

From: Michele DeLuca, Deputy Director- Emergency Management

RE: Common Council Authorizations

DATE: May 17, 2022

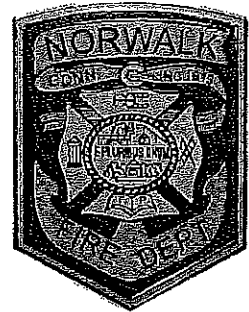
Authorize the Mayor, Harry W. Rilling to sign an Information Sharing and Access Agreement with the Department of Homeland Security (DHS)/ Federal Emergency Management Agency (FEMA) to access National Flood Insurance Claims Data for Norwalk.

Due to Privacy Act concerns, FEMA will no longer release address-specific flood insurance policy, claims history or repetitive loss property (RLP) data to communities unless a fully executed Information Sharing and Access Agreement (ISAA) is in place with the agency. A fully executed ISAA is valid for three years, and multiple data requests may be made under the ISAA.

The ISAA form requests basic community information and the way the community will use the data, such as for hazard mitigation planning, mitigation grant applications, CRS or disaster recovery.

The City is requesting this address specific information so that DPW, Conservation and Emergency Management can better plan and respond to future incidents and identify future mitigation projects that could have different federal/local cost share requirements.

MEMO



To: Common Council

From: Chief Gino Gatto

RE: Common Council Authorizations- Aerial Truck Refurbishment

DATE: June 2, 2022

Authorize the Purchasing Agent, Sharon Connors, to issue a purchase order to Gowens Knight Company for the vehicle refurbishment of the 2010 KME Aerial truck, not to exceed \$116,686.36. Funding for this project was approved in the 2022-2023 Capital Budget. Account number TBD.

The refurbishment of the 2010 KME Aerial is a highly specialized repair that can only be handled by a small portion of companies in our immediate area. The apparatus must undergo moderate structural repair that has already been discussed with a local, reputable apparatus builder whose work has been personally seen and verified of high quality by the Fire Departments Mechanics Division.

As of March 2022 the original manufacture of this apparatus has mostly gone out of business. As a department we would like to request to use Gowens Knight to complete the repairs to have a high quality repair completed in a timely manner to have a key piece of fire apparatus repair and returned to front line fire protection as quick as possible.

This repair should be considered an emergency as the current status of the fire department fleet, especially the reserve apparatus that will be in use during the time this vehicle is out, are extremely aged and unreliable. With the current status of parts and availability as well the rapid increase of prices during this pandemic the longer this repair is delayed from starting the more likely the project will become more costly and delayed. It is not uncommon right now for any generic replacement part that is usually a few days to receive to take anywhere from a few weeks to several months.

The Norwalk Fire Department has been notified that an opening for this refurbishment is available in early July.



DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 4/19/2022

DEPARTMENT: Norwalk Fire Dept

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☒	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☒	Other, please explain: See justification notes

TOTAL COST: \$116,636.36 MUNIS Account: _____

VENDOR: Gowans Knight Co.

Purchasing Agent Signature	The Purchasing Agent	Department Head Signature
	Supports	<i>Gino Gatto</i>
Purchasing Agent Name	Does Not Support	Department Head Name
	Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Gino Gatto
Date		Date <u>05/02/2022</u>

JUSTIFICATION:

The justification for the requested noncompetitive bidding for the budgeted refurbishment of the Norwalk Fire Departments 2010 KME Aerial is for several reasons. The primary reason is that the refurbishment of this fire apparatus is a highly specialized repair that can only be handled by a small portion of companies in our immediate area. The apparatus must undergo moderate structural repair that has already been discussed with a local, reputable apparatus builder who's work has been personally seen and verified of high quality by the Fire Departments Mechanics Division. Due to previous experience with the vehicles actual manufactures dealer Bulldog Fire / KME who has previously made some similar repairs the vehicle had returned with very poor craftsmanship work and was not fully repaired. In addition as of March 2022 the original manufacture of this apparatus has for the most part gone out of business. As a department we would like to request to use our originally requested shop to complete the repairs to have a high quality repair completed in a timely manner to have a key piece of fire apparatus repair and returned to front line fire protection as quick as possible.

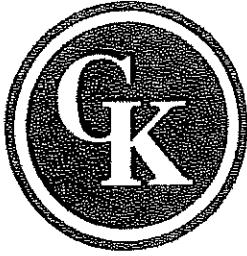
ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency

This repair should be considered an emergency as the current status of the fire department fleet especially the reserve apparatus that will be in use during the time this vehicle is out are extremely aged and unreliable. With the current status of parts and availability as well the rapid increase of prices during this pandemic the longer this repair is delayed from starting the more likely the project will become more costly and delayed. It is not uncommon right now for any generic replacement part that is usually a few day to receive to take anywhere from a few weeks to several months.



The Gowans-Knight Company

Fire Apparatus & Equipment Since 1960

49 Knight Street, Watertown CT 06795

860-274-8801 Fax 860-274-7937 email: gowansknight@snet.net

Toll Free: 877-352-4871 www.gowansknight.com

November 17, 2021

Norwalk Fire Department
100 Fairfield Ave
Norwalk, CT 06854

Attn: Patrick Keough

Subject: Truck 2 Corrosion

Please review this quotation for corrosion repair to your Truck 2

*All equipment is to be removed prior to apparatus being brought to our facility

** Vehicle will be "checked in" and a list of any prior issues will be noted and sent you as the apparatus owner. This list must be acknowledged prior to work commencing. Any items not associated with the contents of this quotation can be addressed for additional fees agreed upon by both the apparatus own and Gowans Knight, Co.

CORROSION REPAIR LADDER COMPARTMENT

This section will address corrosion and rust confined to the interior ladder storage compartment. Compartment floor and ladder storage rack will be removed. Areas will be highlighted and addressed by first removing various areas of corrosion as necessary. Entire compartment area will then be cleaned. Repaired areas will be primed for protection and then chassis black paint will be applied to the entirety of the compartment. Compartment floor and ladder storage rack will be reinstalled.

CORROSION REPAIR TILLER MAN INTERIOR CAB

This section will address corrosion and rust inside the tiller man cab area. All interior components will be removed, including seat and floor. Corrosion will be addressed by first removing and cleaning affected areas. Chassis black paint will be applied to protect cleaned areas. Interior cab will then be reassembled.

CORROSION REPAIR TRAILER SUSPENSION AREA

This section will address corrosion and rust seen in the spring / air bag mounting areas of the apparatus trailer. Trailer will be suspended on jacks so rear wheels can be removed. Corrosion / rust will be addressed by removing and cleaning affected areas. Chassis black paint will be applied to protected cleaned areas.

** NOTE: If rear springs or air bag mounts are found to be defective, replacement may be necessary at an additional cost. **

CORROSION REPAIR TRACTOR SUSPENSION

This section will address corrosion / rust on the tractor section of the apparatus. Areas of corrosion will be cleaned of all visible rust. Chassis black paint will be applied to protect cleaned areas.

PAINT APPARATUS RIMS

This section will pertain to the painting of all eight (8) apparatus rims. Rims and tires will be removed from the apparatus. All metal will be cleaned of any corrosion and prepped. All rims will be tapped off and primed, painted job color, sanded, and clear coated. Then edges will be tapped off, prepped, and painted silver to match current style. This will create the "pinstripe" look. Rims and tires will then be re-installed on the apparatus.

TRAILER REAR BODY WORK

This section will pertain to the corrosion on the rear of the tiller man cab and the damaged to the lower right corner of the rear trailer face. Areas will be disassembled, all repair work will be performed, body work performed, cleaned and prepped, primed, painted job color, sanded, clear coat applied, and wet sanded to match. Then all removed items will be re-installed.

LADDER / OUTRIGGER PADS

This section will pertain to the ladder slide pads as well as the outrigger slide pads. Replacement pads will be obtained through KME. Ladder will be disassembled appropriately, out riggers will be removed. Pads will be changed and all removed items will be re-installed.

OTHER REPAIRS

This section will first pertain to the replacement of a noted hydraulic line in the tractor swivel. Line will be provided and installed. Next a crack near the driver side outrigger will be addressed. Crack will be repaired using the appropriate methods. Painting of the end of the aerial ladder, to match current orange color. Rear stripping will be replaced in damaged areas.

BODY BUFF AND TOUCH UP

This section will pertain to the touch up of minor body scratches on the entirety of the apparatus. Then the entire apparatus will be buffed to improve the finish of the paint.

All above sections completed for the sum of: \$106,596.36

OPTIONS:

1. Replace current brow lights with two (2) Whelen Pioneer PFS1 12v lights, complete with appropriate mounts. This includes wiring to switch on center console.
a. **\$3,540.00**
2. Replace current "Ladder 2" and "T 2" graphics with approved designs
a. **\$1,200.00**
3. Provide and install new J.W. Speaker LED head lights. High and low beams
a. **\$1,500.00**
4. Recess current Q-Siren into bumper housing
a. **\$560.00**
5. Replace noisy A/C blower motor in cab
a. Unable to provide price point at this time
6. Remove current striping on rear face of trailer. Replace with reflective chevron material in a similar design. Replace "KEEP BACK 200 FEET" logo with new design
a. **\$3,240.00**

If you have any questions, please feel free to contact me. This pricing will be kept accurate for a term of no more than 6 calendar months. At which time, a revaluation will be needed.

Respectfully,

Eric Epstein
Gowans Knight, Co.
8602748801

VII B

NORWALK REDEVELOPMENT

3 Belden Avenue, Norwalk, CT 06850 • 203-854-7810 • norwalkredevelopment.org

TO: Members of the Norwalk Common Council
FROM: Staff of the Norwalk Redevelopment Agency
RE: 2021 Neighborhood Assistance Act (NAA) Program
DATE: June 6, 2022

The Connecticut Neighborhood Assistance Act Program (NAA) provides a corporation business tax credit to businesses who make cash contributions to qualifying community programs conducted by tax exempt or municipal agencies. A tax credit equal to 60% of a business' approved contribution to specific programs, or 100% in the case of certain energy conservation programs, is available.

On behalf of the City of Norwalk, the Norwalk Redevelopment Agency announced the 2022 open application period and collected applications. Norwalk Redevelopment Agency received 20 applications from 19 organizations for Connecticut's 2022 NAA program.

Under statute, the non-profits, tax-exempt organizations with 501(c)3 status, must be referred by the local legislative body following a public hearing. The public hearing took place at the Economic and Community Development Committee meeting on June 2, 2022. Following the public hearing, the Economic and Community Development Committee was asked to advance to the Common Council any or all of the applications received. The Economic and Community Development Committee approved the advancement of all 20 applications. Accompanying this memo is a list of the applications submitted and the complete applications are posted on the City of Norwalk's website here: <https://www.norwalkct.org/1709/Neighborhood-Assistance-Act-Tax-Credit-P>

Please note:

- This is not a Norwalk grants program, nor are any funds controlled by the City of Norwalk.
- The City's role is one of acknowledging the existence of the non-profits, their proposed services to the community, and their stated needs to the state and corporate seekers of tax credit opportunities.
- Application review and award of tax credits is carried out by Connecticut Department of Revenue Services.

REQUESTED ACTION:

- Approve the 2022 Neighborhood Assistance Act applications submitted to the City of Norwalk for advancement to the Connecticut Department of Revenue Services for inclusion in the 2022 Connecticut Neighborhood Assistance Act Program.

NORWALK REDEVELOPMENT

3 Belden Avenue, Norwalk, CT 06850 • 203-854-7810 • norwalkredevelopment.org

CT Department of Revenue Services Neighborhood Assistant Act 2022 Applications submitted to Norwalk

Organization	Program Title	Amount Requested	Credit % Requested
Americares Free Clinics, Inc.	Providing free high quality health care to low-income uninsured community residents	\$100,000.00	60%
Connecticut Radio Information System (CRIS)	Audio Accessibility for People who are Blind or Print Challenged	\$5,000.00	60%
Domestic Violence Crisis Center	Housing & Financial Advocacy	\$20,000.00	60%
Elderhouse, Inc.	Meals for Seniors	\$10,000.00	60%
Family & Children's Agency	ASPIRE after school program	\$100,000.00	60%
Friends of the Norwalk River Valley Trail	Trail Design -- Glover to Grist Mill to Old Belden Hill	\$22,000.00	60%
Grassroots Tennis No 1 -- Facilities Improve	Youth Center Facility Improvements & Upgrades	\$25,000.00	60%
Grassroots Tennis No 2 -- Window AC Upgrade	Window AC Upgrades for Energy Efficiency	\$6,000.00	100%
Human Services Council, Inc.	Energy Efficient Improvement to Air Handler and AC Unit	\$20,965.00	100%
Jr Achievement of Greater Fld County	Junior Achievement's Financial Literacy & Work Readiness Programs	\$45,000.00	60%
Malta House, Inc.	Residential Program	\$50,000.00	60%
Mutual Housing Association of Southwestern CT Inc., dba CT Housing Partners	Woodward Cliffs (Woodward Avenue) Capital Needs	\$38,500.00	60%
NICE INC (Norwalk International Cultural Exchange)	NICE Festival	\$25,000.00	60%
Norwalk Congregate Homes for the Elderly, Inc., dba Broad River Homes	Heating Systems Modernization	\$50,000.00	100%
Riverbrook Regional YMCA	Race 4 Chase Youth Triathlon Program	\$25,000.00	60%
STAR, Inc., Lighting the Way	Smart Home Technology for Norwalk Group Homes Serving Adults with Intellectual and Developmental Disabilities (IDD)	\$24,800.00	100%
The Maritime Aquarium at Norwalk	Re-powering the Research Vessel (R/V) Spirit of the Sound	\$150,000.00	100%
The Open Door Shelter, dba Open Doors	Employment Services	\$70,000.00	60%
Under One Roof Inc.	The Marvin for Seniors (The Marvin)	\$82,000.00	100%
Youth Business Initiative	Youth Workforce Readiness & Development Program	\$30,000.00	60%

CITY OF NORWALK

Economic and Community Development Committee
of the Common Council

June 2, 2022



DORNENBURG | KALLENBACH ADVERTISING

Three Contracts

- Business/Parking Promotion – initiated November 2020
- Tourism – initiated January 2021
- Economic & Community Development – initiated November 2021

Scope of Services

- Brand Creation
- Website Development
- Photography
- Social Media Development
- Brand & Website Launch & Promotion Plan
- Ongoing Strategic Promotion & Advertising Plan
- Print Materials
- Regular Reporting of KPIs

Norwalk Destination Branding Campaign

MARKETING GOALS

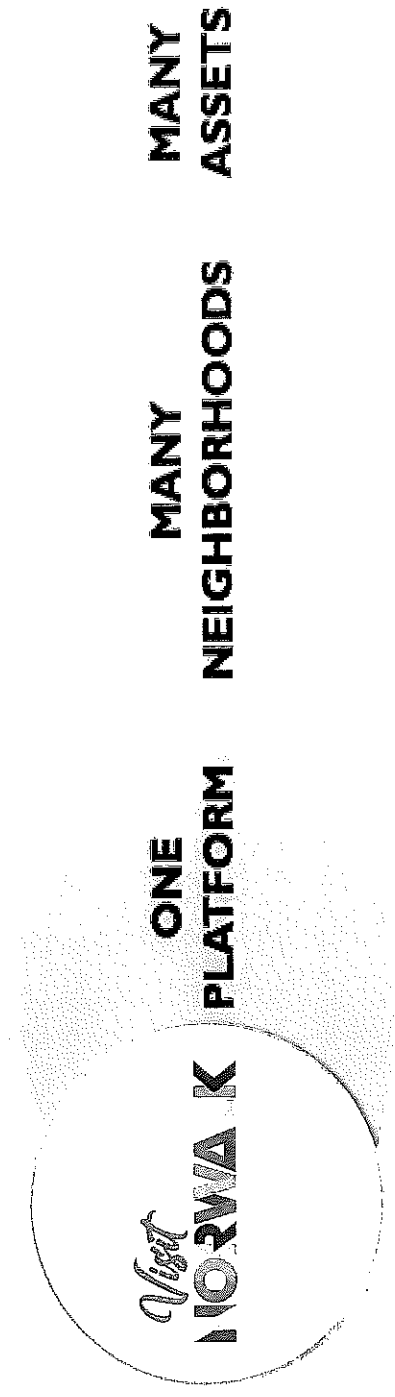
- Create a distinct identity for Norwalk as a great place to explore, dine, shop, play and stay

GROWTH MEASURES

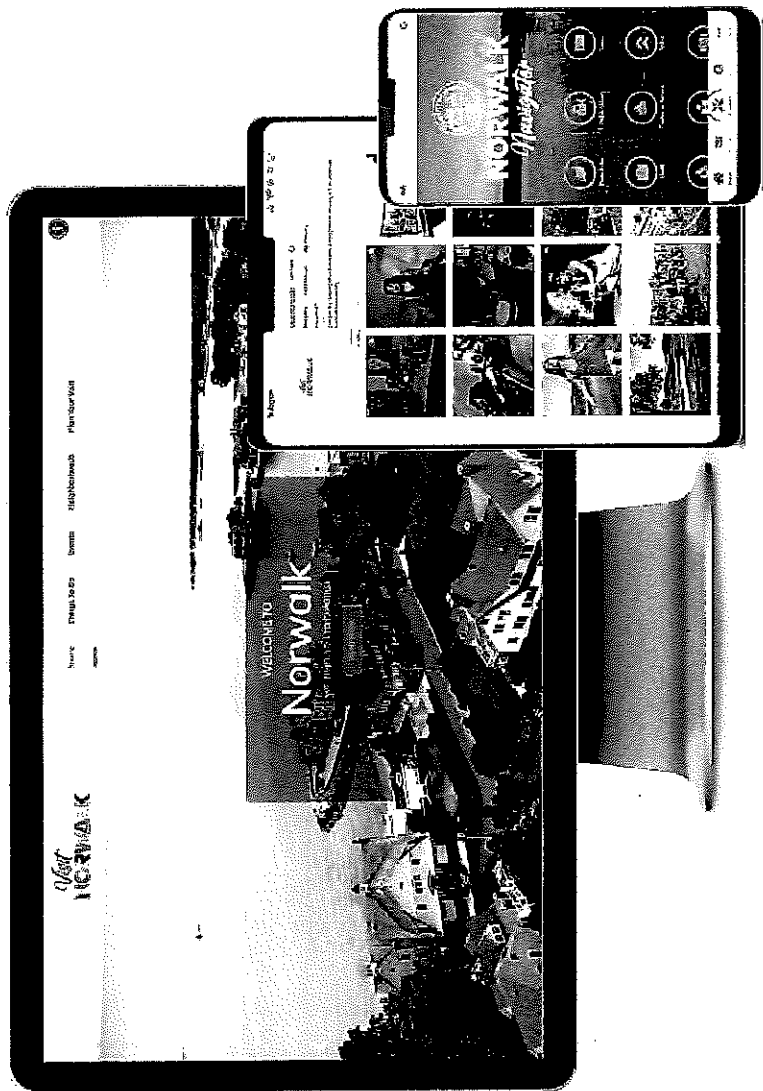
- Campaign engagement (clicks, likes, follows, inquiries, etc.)
- Business and attraction visits, revenue, retention, development
- City revenue (parking, taxes, etc.)
- Employment
- Residents



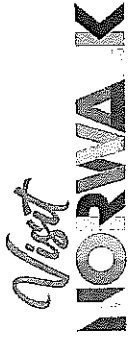
Norwalk Destination Branding Opportunity



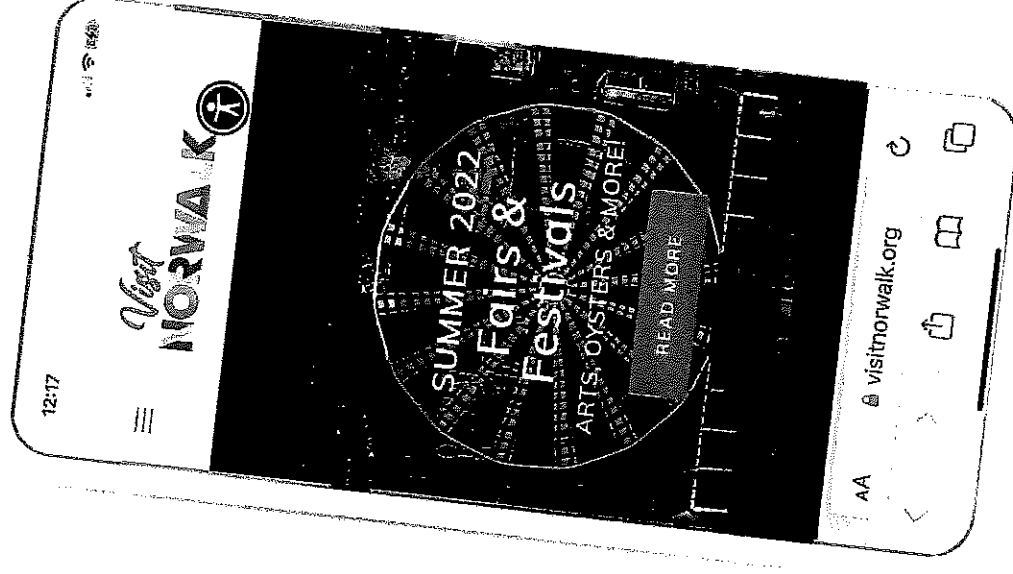
Visit NORWALK



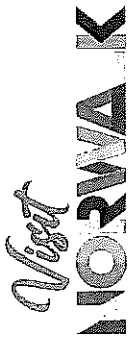
Business/Parking Support



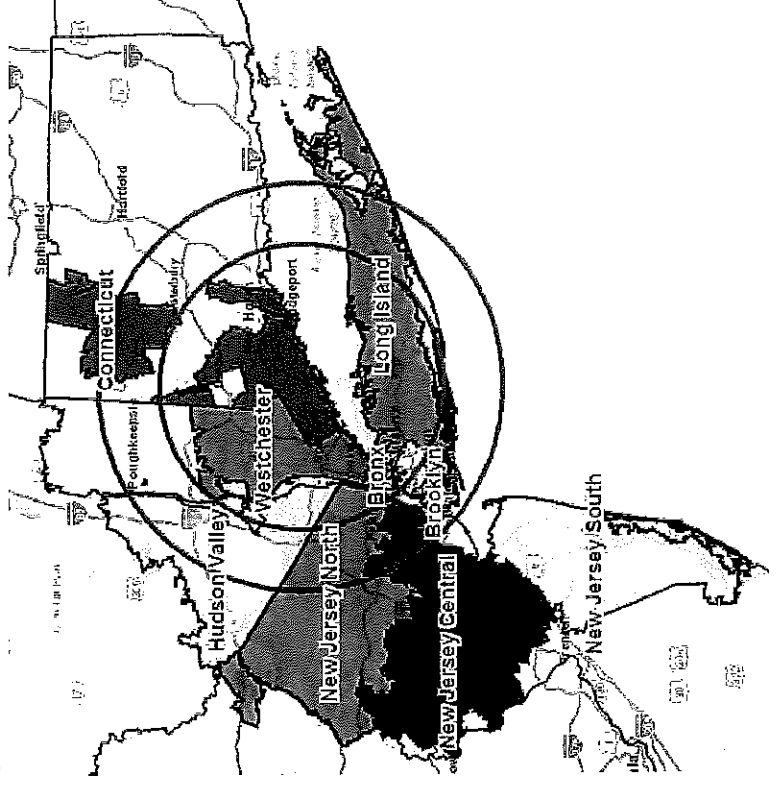
- VisitNorwalk.org launched in August 2021
 - Business/attraction listings with free special event/promotion opportunities
 - Events
 - Neighborhoods
 - Lodging
 - Apartments
 - Office/business space
- Themed promotions
 - Holiday Shopping Guide
 - [Spring Restaurant Week](#)
- Daily social media posts
 - [Instagram](#) & [Facebook](#)
- Weekly E-newsletters
 - Subscribed “[visitors](#)”
 - Currently listed and prospective [businesses](#)



Tourism Advertising Campaign



- Launched in October 2021
- Objective: Elevate brand awareness of Visit Norwalk in Tri-State area
 - CT, NY & NJ (35-50-mile radius, one-hour-drive market)
- Calls to action
 - Drive more traffic to VisitNorwalk.org
 - Gain more social engagement and community outreach
 - Influence and increase visitors
- Target Demographics
 - Primary: Adults & Families (Women 25-54)
 - Secondary: Business Owners / Developers
- Digitally Focused
 - Broad Reach
 - Targeting Ability
 - Data Driven
- Campaign Dates:
 - October 2021 – June 2022



Social & Digital Strategies



- Peak Season
 - April – November
 - 1,325,000 monthly impressions
- Off-Peak Season
 - December – March
 - 600,000 monthly impressions

PEAK	Placement	Ad Size	Monthly Impressions
Facebook-Instagram	Women 25-54 within a 50 Mile Radius	Custom Video or Image Ads	750,000 Impressions
Mobile Geofencing	Tourism Destinations within a 50 Mile Radius (see separate list)	728x90, 300x350, 320x50	500,000 Impressions
Connected TV	Women 25-54 w/ Children within Fairfield and Westchester County	:30 or :15 Video	25,000 Impressions
YouTube Video	Women 25-54 w/ Children within Fairfield and Westchester County	:15 Video Only	50,000 Impressions

OFF-PEAK	Placement	Ad Size	Monthly Impressions
Facebook-Instagram	Women 25-54 within Fairfield and Westchester Counties	Custom Video or Image Ads	500,000 Impressions
Mobile Geofencing	Tourism Destinations within a 25 Mile Radius (see separate list)	728x90, 300x350, 320x50	100,000 Impressions

Social & Digital Strategies



MOBILE GEOFENCING

How it works:

- An area map and/or specific locations designate a GeoFence, e.g. specific Zip Codes or mile-radius, as well as in certain physical locations, at specific events, etc.
- When someone enters a GeoFence and they have location services turned ON, their phone or tablet is added to your segment and your ads are served to that device
- Your ads are served to the user while in the GeoFence (assuming they're actively using their devices) as well as when they leave (and will likely be using their devices more frequently) for up to 30 days (for special events, the GeoFence can be turned on and off for a specific period of time during the 30-day cycle)
- The ads can appear on thousands of different apps (excluding those that have their own revenue stream, e.g. Facebook, Twitter, Instagram)
- Proven to perform well in terms of generating brand recognition and website traffic (high click-through rates)

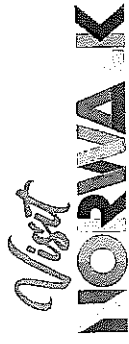
Target Zones within 25 Miles	Address	Town	State	Zip
SeaQuest Trumbull	5065 Main St, Ste 1106	Trumbull	CT	06611
Connecticut's Beardsley Zoo	1875 Noble Ave	Bridgeport	CT	06610
Connecticut Children's Museum	22 Wall St	New Haven	CT	06511
Greenwich Symphony Orchestra	10 Hillside Rd	Greenwich	CT	06830
Stamford Symphony Orchestra	263 Tresser Blvd # 12	Stamford	CT	06901
Ridgefield Symphony Orchestra	77 Danbury Rd	Ridgefield	CT	06877
Greater Bridgeport Symphony	446 University Ave	Bridgeport	CT	06604
Yale Symphony Orchestra	165 Elm St	New Haven	CT	06511
New Haven Symphony Orchestra	4 Hamilton St	New Haven	CT	06511
Shubert Theater	247 College St,	New Haven	CT	06510
Center Stage Theatre	54 Grove St,	Shelton,	CT	06484
Ridgefield Playhouse	80 E Ridge Rd	Ridgefield	CT	06877
Stamford Town Center	100 Greyrock Pl	Stamford	CT	06901
Westfield Trumbull	5065 Main St	Trumbull	CT	06611
Fairfield Center	1499 Post Rd,	Fairfield,	CT	06825
Danbury Fair Mall	7 Backus Avenue	Danbury	CT	06810
Jefferson Valley Mall	650 Lee Blvd	Yorktown Heights	NY	10598
Target Zones within 26-50 Miles	Address	Town	State	Zip
Mystic Aquarium	55 Coogan Blvd	Mystic	CT	06355
Niantic Children's Museum	409 Main St	Niantic	CT	06357
The Children's Museum	950 Trout Brook Dr	West Hartford	CT	06119
The Bushnell Performing Arts Center	166 Capitol Ave	Hartford,	CT	06106
Warner Theatre	68 Main St	Torrington	CT	06790
Nelson Hall Theatre	150 Cook Hill Rd	Cheshire	CT	06410
Goodspeed Musicals	6 Main St,	East Haddam	CT	06423
Palace Theater	100 E Main St	Waterbury	CT	06702
New York Aquarium	602 Surf Ave	Brooklyn	NY	11224
Bronx Zoo	2300 Southern Blvd	Bronx	NY	10460
Queens Zoo	53-51 111th St	Queens	NY	11368
Cross County Center	8000 Mall Walk	Yonkers	NY	10704
Conversion Zones	Address	Town	State	Zip
Norwalk Concert Hall	125 East Ave.	Norwalk	CT	06851
The Maritime Aquarium at Norwalk	10 N Water St	Norwalk	CT	06854
The SoNo Collection	100 N Water St	Norwalk	CT	06854
Lockwood-Mathews Mansion Museum	295 West Ave	Norwalk	CT	06850
Stepping Stones Museum for Children	303 West Ave	Norwalk	CT	06850

Digital Video, Sponsored Content & Print – Hearst-CT Media

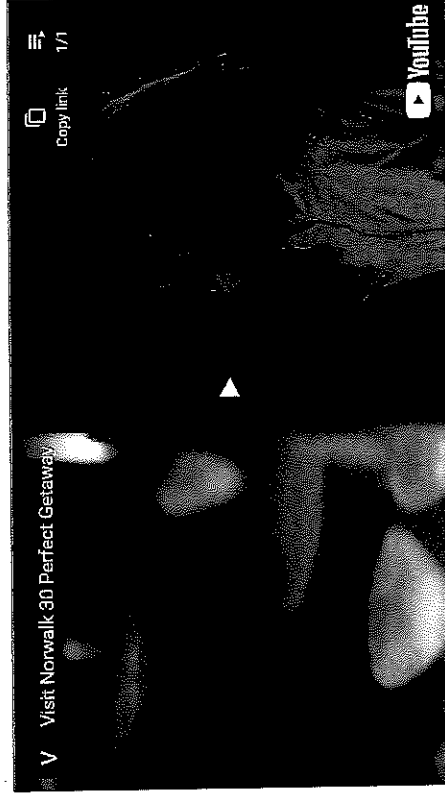


- GO weekly entertainment section
 - Norwalk Hour, Stamford Advocate, Greenwich Time, Connecticut Post, Danbury News-Times, New Haven Register
 - 250,000 readers, 2x/month (October – March), ½2-page
- CONNECTICUT magazine
 - 59,000 circulation/450,000 readers, 4 months (November, December, April, May), full-page
- Hearst Any Screen
 - Social video, pre-roll video, in-banner video, OTT/CTV, YouTube
 - Persistent campaign, 477,000 impressions/spots, 5 months (November, December, April, May, June)
- Content Marketing
 - 750-word stories (Family Fun Weekend, Couples Weekend, Fairs & Festivals) boosted through Hearst-CT websites and Facebook pages
 - 600,000 – 650,000 monthly impressions, 3 months (April, May, June)

TV – News 12



- 35-mile radius of Norwalk
- News 12 Regions:
 - Connecticut
 - Bronx
 - Westchester
- Formats: 30-second spots and 10-second “billboards” (“This hour of News 12 is brought to you by Visit Norwalk.”)
- Three-month schedule (April – June)
- 332 total spots
- Total market reach (adults): 29.5%
- Frequency: 18.2
- Gross Rating Points: 192.36
- Impressions: 1,474,064



Visit **NORVA** THE ASSOCIATION OF NORTH VIRGINIA REALTORS®

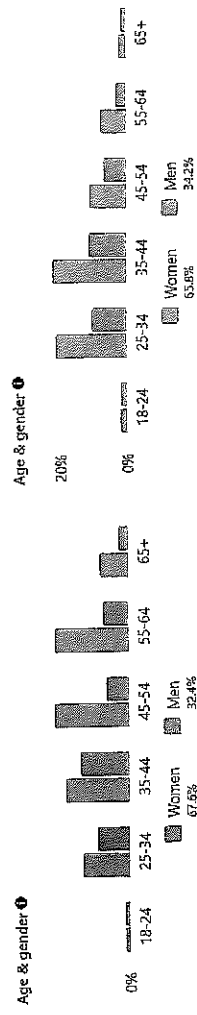
May Social Media (Facebook & Instagram):

- This chart displays the Facebook Page reach over a period of time. The y-axis represents reach, with a major tick at 345,554. The x-axis represents time, with a date range from May 1, 2022, to May 31, 2022. The reach starts at approximately 167,709 and shows a steady upward trend, reaching 345,554 by the end of the period. The chart includes a line graph and a bar chart, both showing a consistent increase in reach over time.

Time Period	Facebook Page reach
May 1, 2022	167,709
May 31, 2022	345,554

Instagram followers

- 2,137



Digital Programmatic Ads: January - May 2022



Notes:

-Overall, we sent 6,793 Adults to the Visit Norwalk Website and Social pages thus far in 2022. The audience engagement across all ad campaigns has increased in the months with warmer weather.

-Our Mobile Geofencing campaign had a Click-Through Rate (CTR %) that was more than 2x the national average .05%.

-The total number of people who visited one of Norwalk's major attractions after seeing our Mobile Geofencing Display Ad was 498 as of May 31st.

-The Facebook-Instagram campaign has reached 497,912 Adults within our target audience this year.

-Our Connected TV and YouTube Video Ad campaigns launched in April to bolster our ad frequency with our target audience.

Creative Examples

Visit Norwalk
Area 4 Sponsored

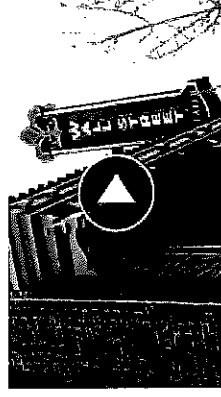
Norwalk, CT is a vibrant coastal community and thriving city on the move! Come visit and explore what's edible, nautical, & more!

[LEARN MORE](#)

Visit Norwalk
Area 4 Sponsored

Norwalk, CT is a vibrant coastal community and thriving city on the move! Come visit and explore what's edible, nautical, & more!

[LEARN MORE](#)



VISITNORWALK.ORG
Great Shopping, Dining, & Family Fun!

[LEARN MORE](#)

VISITNORWALK.ORG
Great Shopping, Dining, & Family Fun!

[LEARN MORE](#)

Platform	Start Date	End Date	Impressions	Clicks	CTR %	Physical Visits
Mobile Geofencing: Target Zones	1/1/22	5/31/22	1,300,472	1,401	.11%	498
Facebook-Instagram	1/1/22	5/31/22	2,722,913	5,315	.20%	N/A
Connected TV	4/1/22	5/31/22	50,797	N/A	N/A	N/A
YouTube	4/1/22	5/31/22	109,324	77	.07%	N/A
Grand Total			4,183,509	6,793	.17%	498



DORNERBURG | KALLENBACH ADVERTISING

Digital Programmatic Ads: January - May 2022



Geo Fence	Start Date	End Date	Impressions	Clicks	CTR	Physical Visits
Bronx Zoo	1/1/2022	5/31/2022	84,559	100	0.12%	5
Center Stage Theatre	1/1/2022	5/31/2022	1,673	1	0.06%	0
Connecticut Children's Museum	1/1/2022	5/31/2022	65,271	84	0.13%	4
Connecticut's Beardsley Zoo	1/1/2022	5/31/2022	13,834	13	0.09%	25
Cross County Center	1/1/2022	5/31/2022	130,395	126	0.10%	4
Cross County Center	1/1/2022	5/31/2022	1,341	2	0.15%	0
Danbury Fair Mall	1/1/2022	5/31/2022	79,270	81	0.10%	19
Fairfield Center	1/1/2022	5/31/2022	12,195	13	0.11%	36
Goodspeed Musicals	1/1/2022	5/31/2022	1,313	0	0.00%	0
Greater Bridgeport Symphony	1/1/2022	5/31/2022	3,102	4	0.13%	6
Greenwich Symphony Orchestra	1/1/2022	5/31/2022	2,719	1	0.04%	1
Jefferson Valley Mall	1/1/2022	5/31/2022	59,958	56	0.09%	6
Mystic Aquarium	1/1/2022	5/31/2022	10,523	11	0.10%	4
Nelson Hall Theatre	1/1/2022	5/31/2022	2,095	3	0.14%	0
New Haven Symphony Orchestra	1/1/2022	5/31/2022	8,490	13	0.15%	2
New York Aquarium	1/1/2022	5/31/2022	43,546	70	0.16%	0
Niantic Children's Museum	1/1/2022	5/31/2022	20,558	18	0.09%	1
Palace Theater	1/1/2022	5/31/2022	100,948	68	0.07%	4
Palace Theater	1/1/2022	5/31/2022	3,356	3	0.09%	0
Queens Zoo	1/1/2022	5/31/2022	10,752	28	0.26%	0
Ridgefield Playhouse	1/1/2022	5/31/2022	2,767	1	0.04%	1
Ridgefield Symphony Orchestra	1/1/2022	5/31/2022	22,144	23	0.10%	3
SeaQuest Trumbull	1/1/2022	5/31/2022	46,867	45	0.10%	69
Shubert Theater	1/1/2022	5/31/2022	80,048	81	0.10%	8
Stamford Symphony Orchestra	1/1/2022	5/31/2022	29,894	20	0.07%	182
Stamford Town Center	1/1/2022	5/31/2022	138,729	207	0.15%	116
The Bushnell Performing Arts Center	1/1/2022	5/31/2022	47,349	47	0.10%	0
The Children's Museum	1/1/2022	5/31/2022	93,615	87	0.09%	0
The Klein Memorial Auditorium	1/1/2022	5/31/2022	9,448	14	0.15%	0
Warner Theatre	1/1/2022	5/31/2022	5,753	6	0.10%	2
Yale Symphony Orchestra	1/1/2022	5/31/2022	167,960	175	0.10%	0
			1,300,472	1,401	0.11	498

*Conversion Zones for Norwalk Visits
 Norwalk Concert Hall
 The Maritime Aquarium at Norwalk
 The SoNo Collection
 Lockwood-Mathews Mansion Museum
 Stepping Stones Museum for Children

Hearst-CT "Any Screen" Ads: January - May 2022



Sponsored Content: "Family Fun":

- Impressions: 350,001
- Click Rate: .05%

Sponsored Content: "Couples Weekend":

- Impressions: 187,585
- Click Rate: .08%

Display Ads:

- Impressions: 403,729
- Click Rate: .04%

Facebook Ads:

- Impressions: 886,692
- Click Rate: .22%
- Engagements: 1,177

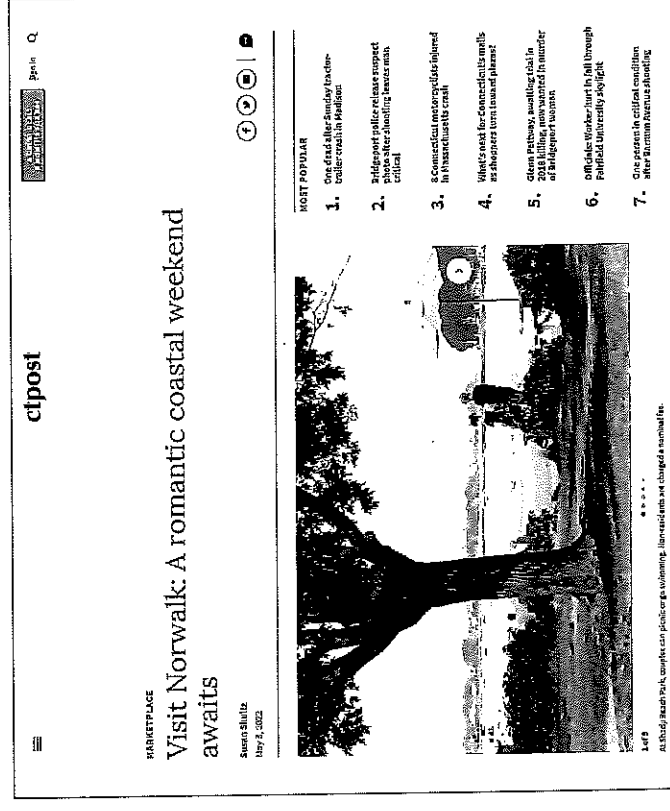
YouTube:

- Impressions: 213,951
- Click Rate: .14%

OTT (Streaming TV):

- Impressions: 301,137
- Completion Rate: 90.26%

Total Impressions: 2,343,095



DORNBURG | KALLENBACH ADVERTISING

Economic & Community Development Website

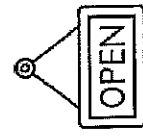
Coming Soon!

NORWALK
for BUSINESS
ECONOMIC & COMMUNITY DEVELOPMENT

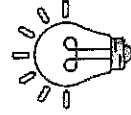
ENGLISH



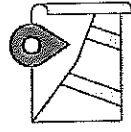
Get to Know Norwalk Get to Know Us Support for Your Business Incentives for Your Business Find a Place for Your Business



SUPPORT FOR
YOUR BUSINESS

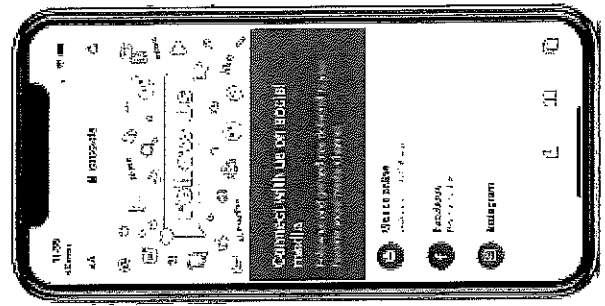
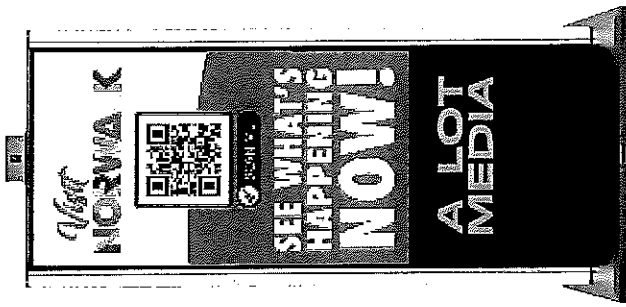


INCENTIVES &
OPPORTUNITIES



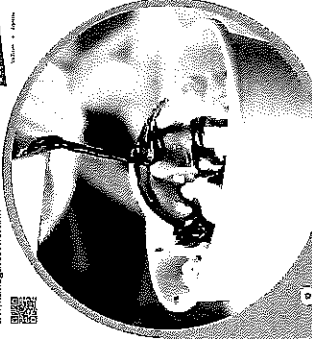
AVAILABLE SITES
& PROPERTIES

ADDITIONAL IMPLEMENTATION



SEE THE BUSK TRAIN STATION PULLER TRAIN

132 WASHINGTON STREET
www.afogatosono.com



AFOGATO
NATION • ARTIST

DINE
SONO

8
MINUTE
WALK

To activate your business, please call 202-431-0023.

Park
Norfolk

10 NORTH WATER STREET
www.merillmeaquarium.org



The Merrill Me Aquarium

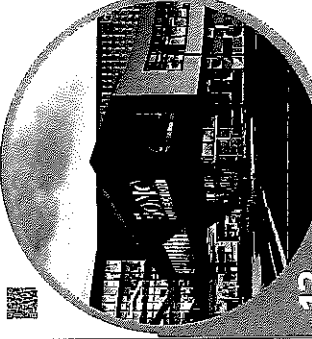
PLAY
SONO

10
MINUTE
WALK

To activate your business, please call 202-331-0023.

Park
Norfolk

100 NORTH WATER STREET THE SONO COLLECTION
www.thezonocollection.com



SHOP
SONO

12
MINUTE
WALK

To activate your business, please call 202-431-0023.

Park
Norfolk

83-85 WASHINGTON STREET
www.pellegrinijewelry.com



PELLERINI
JEWELRY

SHOP
SONO

7
MINUTE
WALK

To activate your business, please call 202-431-0023.

Park
Norfolk

56 NORTH MAIN STREET
www.nenoclips.com



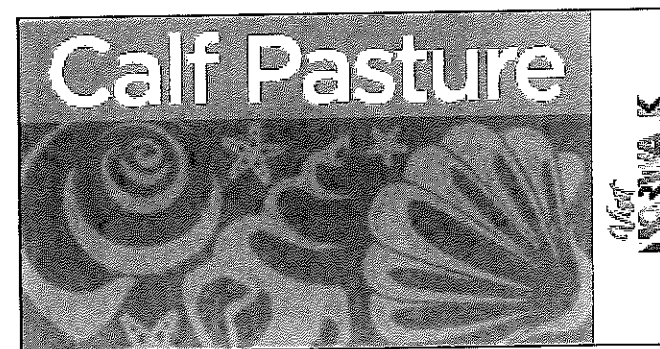
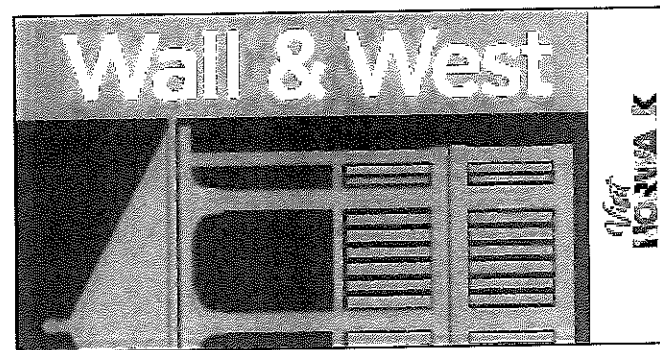
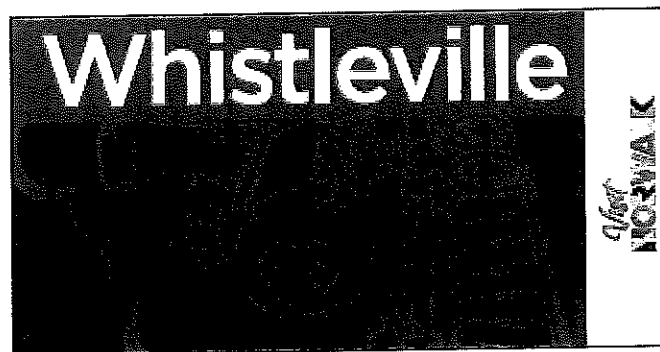
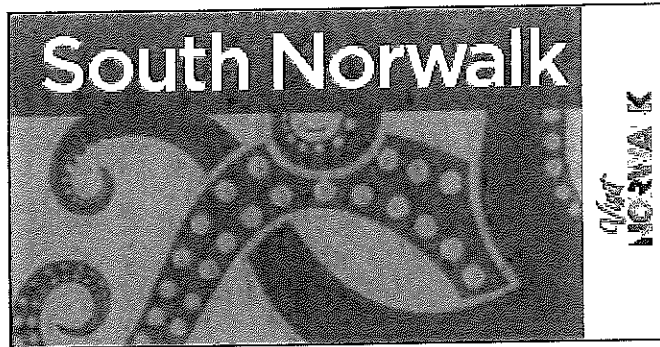
NENOCIPS

SHOP
SONO

9
MINUTE
WALK

To activate your business, please call 202-431-0023.

Park
Norfolk





Norwalk
CONNECTICUT

Rich history and neighborhoods, beachfronts, businesses, and scenic views.

work and play.

A vibrant coastal community and thriving city on the move.

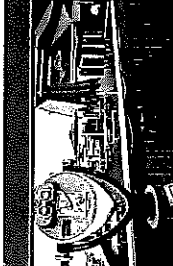


FOR MORE INFORMATION:
Please contact Sabrina Church,
Director of Business
Development & Tourism,
City of Norwalk,
at 203-854-7948
or email: schurdc@norwalkct.org.



TO LEARN MORE
visit www.NorwalkCT.org
and www.VisitNorwalk.org

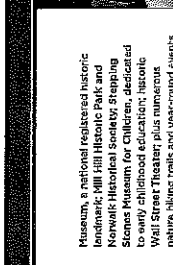




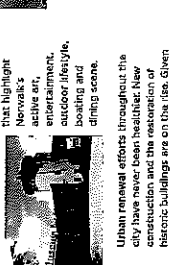
Affectionately referred to as "Oyster Town" due to its deeply rooted history as a fishing harbor and waterway, Norwalk embraces its seaside prominence, instilling a strong and sustainable coastal environment and preserving Norwalk's maritime heritage. The Norwalk Seaport Aquarium, the Norwalk Museum, and the Norwalk Maritime Museum are all integral components of the renaissance of South Norwalk. SoHo, a driving force behind the city's robust tourism industry. Popular Norwalk attractions include Sheffield Island Lighthouse and Ferry Ride, Lockwood-Hathaway Mansion,



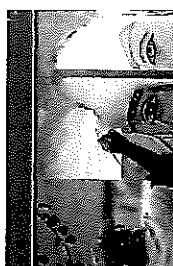
Urban renewal efforts throughout the city have never been healthier. New construction and the restoration of historic buildings are revitalizing Norwalk's scene to historic glory. The city has seen tremendous transit-oriented growth in the urban center of South Norwalk. These new developments trend well with Norwalk's flourishing restaurant scene, breweries and creative economy. Additionally, Building and Land Technology recently enhanced Norwalk's Route 7 Corridor with the development of North 7, a sprawling multi-use community with stunning modern amenities and sensibility.



Museum, a national historic landmark; Hill Historic Park and Norwalk Historical Society; Shepley Stone Museum for Children, dedicated to early childhood education; historic Wall Street Theater plus numerous nature trails and year-round events that highlight Norwalk's active entertainment, outdoor lifestyle, boating and dining scene.



Norwalk has culture and class. It's a unique destination where you can discover street murals alongside fine art museums, and explore everything from sea life exhibits to a museum to fight life on the water.



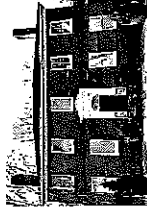
Take a sunset harbor cruise and lighthouse tour, or just walk and take in the scenery and eclectic vibe.



Norwalk welcomes you to join our beautiful and evolving community. We invite you to explore our website, www.VisitNorwalk.org, to see what Norwalk has to offer. For experiencing vibrant, nautical, cultural, educational and beautiful.

Visit NORWALK

Celebrate History!



Norwalk Historical Society Museum

norwalkhistoricalsociety.org
Located on the Norwalk City Hall campus, the Norwalk Historical Society Museum (c.1892) houses the city's historical collection. The site includes the historic City Hall (c.1892), designed by architect Augustus May. The museum offers guided tours, exhibits, programs, and events to highlight Norwalk's rich history. The garden features a variety of plants and trees of the Norwalk River from the 1800s.



Mill Hill Historic Park/ Norwalk Historical Society

norwalkhistoricalsociety.org
Located at the top of Mill Hill overlooking the city, the historic Mill Hill (c.1892) is a landmark building. The site includes three pre-1835 historic houses, a carriage house, and a formal garden. The Norwalk Historical Society (NHS) offers events, programs and tours to highlight the city's rich history. The grounds are open to the public.



Lockwood-Mathews Mansion Museum

lockwoodmathewsmansion.com
Located in Madison Park, this magnificent historic mansion is a landmark building. The site includes the historic mansion, a carriage house, and a formal garden. The Lockwood-Mathews Mansion Museum offers guided tours, exhibits, programs and events to highlight the city's rich history. The grounds are open to the public.



Center for Contemporary Printmaking

ccp.njps.org
Originally part of the Lockwood-Mathews Mansion estate, the Carriage House (c.1892) is a landmark building. The Center for Contemporary Printmaking (CCP) is a nationally recognized center of excellence in printmaking. The CCP offers guided tours, exhibits, programs and events to highlight the city's rich history. The grounds are open to the public.



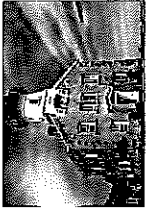
Norwalk Town Green Historic District

norwalkgreen.org
The historic Town Green is a landmark building. The site includes the historic Town Green, a carriage house, and a formal garden. The Norwalk Town Green Historic District offers guided tours, exhibits, programs and events to highlight the city's rich history. The grounds are open to the public.



Sheffield Island Lighthouse

sheffieldislandlighthouse.org
Owned and operated by the Seaport Historical Society, the Sheffield Island Lighthouse is a landmark building. The site includes the historic lighthouse, a carriage house, and a formal garden. The Sheffield Island Lighthouse offers guided tours, exhibits, programs and events to highlight the city's rich history. The grounds are open to the public.



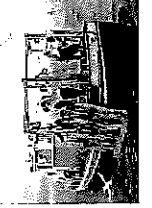
Fodor Farm

norwalkct.org/211/Fodor-Farm
For 200 years, the land at 339 Flax Hill Road has been a farm. The farm was fully restored in 1992 and is now a historic site. The site includes the historic Fodor Farm, a carriage house, and a formal garden. The Fodor Farm offers guided tours, exhibits, programs and events to highlight the city's rich history. The grounds are open to the public.



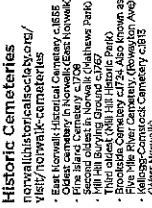
Switch Tower Museum

westctnhs.org/towertm
The fully restored New Haven Railroad Switch Tower (1898) is a landmark building. The site includes the historic switch tower, a carriage house, and a formal garden. The Switch Tower Museum offers guided tours, exhibits, programs and events to highlight the city's rich history. The grounds are open to the public.



WPA Mural Trail

norwalkwpa-mural-tours
The nationally recognized collection of New Deal WPA (Works Progress Administration) murals is a landmark building. The site includes the historic murals, a carriage house, and a formal garden. The WPA Mural Trail offers guided tours, exhibits, programs and events to highlight the city's rich history. The grounds are open to the public.



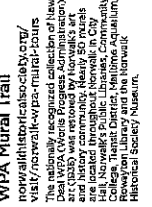
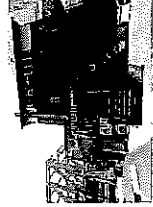
Historic Cemeteries

norwalkhistoricalsociety.org/visit/norwalk-cemeteries
The historic cemeteries are a landmark building. The site includes the historic cemeteries, a carriage house, and a formal garden. The Historic Cemeteries offer guided tours, exhibits, programs and events to highlight the city's rich history. The grounds are open to the public.



Pinney House/Raymond Boat House Museum/Historic Rowayton

historicrowayton.org
The historic Pinney House is a landmark building. The site includes the historic Pinney House, a carriage house, and a formal garden. The Pinney House/Raymond Boat House Museum/Historic Rowayton offers guided tours, exhibits, programs and events to highlight the city's rich history. The grounds are open to the public.



Visit www.visitnorwalk.org



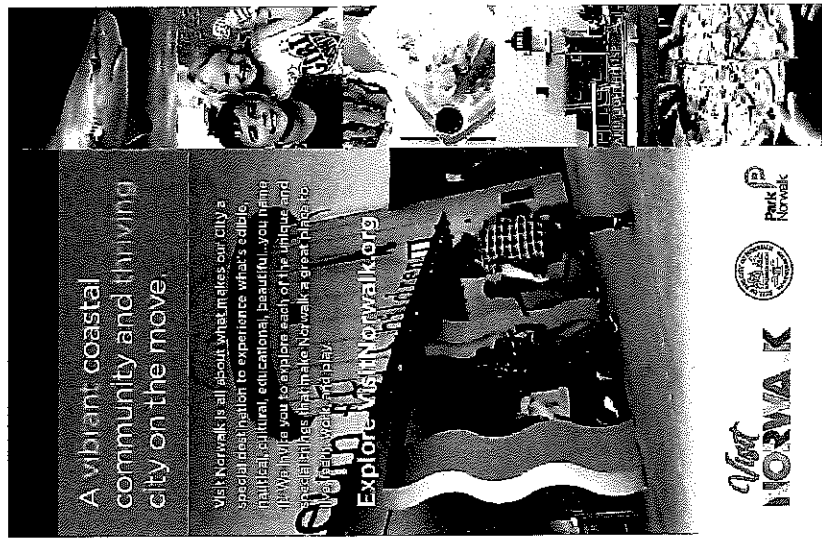
SPRING 2022
RESTAURANT WEEK
May 30 - June 5

Norwalk Spring Restaurant Week
is Monday, May 30 through
Sunday, June 5, 2022

Celebrate some of the best of Norwalk's dining scene!
Participating Norwalk restaurants will be serving up
special menus at special prices*.

Visit www.norwalkrestaurantweek.org to
view the menus and learn more!

*Only available from May 30 through June 15, 2022 for Spring Restaurant Week.
Special menu items and prices do not include taxes, beverage or gratuity, and
cannot be combined with any other special offers. Reservations are strongly recommended.

Explore VisitNorwalk.org

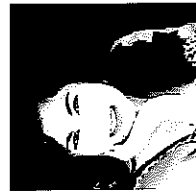



Explore VisitNorwalk.org
@VisitNorwalk #VisitNorwalk #ShopLocal





We have a sweet spot for new business.



Lindsay's Handmade Ice Cream was born during the pandemic.

In April of 2020, Lindsay Grega began to experiment with recreating a delicious goat cheese ice cream she'd had a few years before at a fried seafood and ice cream stand somewhere in Maine. So she made some. And then she made more. And she kept making it until it was perfect.

She made ice cream out of things found in her fridge drawer just to see if she could. Things like fennel, oranges, honey, saffron, tiramisu, donuts, strawberries, rhubarb, jalapeños, sweet corn, rosemary, blueberries and fresh mint. Using only pasteurized dairy, eggs and cheeses, along with organic produce. Nature's bounty all turned into ice cream. It also turned into a business. So there she was, bringing creamy creations to the public, "new normal" style. Hand-made, small-batch ice cream and desserts made with the freshest natural and local ingredients available. Sold cashless and contact free. The business grew and then Lindsay outgrew her kitchen.

After initially renting a production space by the day in New Jersey, Lindsay found her sweet spot in Norwalk. She's now leasing her own allergen-free production space in SoNo, where she's lived the last 17 years.

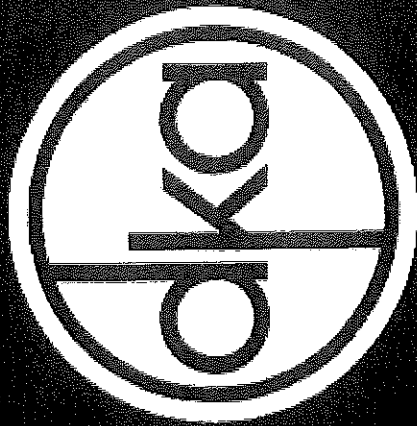
Sweet dreams can come true in Norwalk. Redevelopment and new construction have never been healthier, including federally designated Opportunity Zones and an Enterprise Zone to spur investment and growth within our urban core. We welcome you to join our beautiful and evolving community. For more information, please contact Sabrina Church, Director of Business Development & Tourism, at 203-854-7948 or email schurch@norwalkct.org. Please also visit www.norwalkct.org and www.visitnorwalk.org to learn more.



GRADUATE EVENT

GRAD WALK

Pride



Thank You &
QUESTIONS

SECTION 2

PROJECT SPECIFICATIONS/SCOPE OF WORK

ACAR LEASING LTD	20-MV-300468	\$463.04	PRORATION
ACAR LEASING LTD	20-MV-400084	\$153.43	PRORATION
CCAP AUTO LEASE LTD	20-MV-402613	\$255.86	PRORATION
DANCY TYRONE	19-MV-316128	\$20.24	PRORATION
DOUGHERTY JUSTIN S	20-MV-404239	\$21.21	PRORATION
EUCEDA HERRERA SILVIA ROSSANA	20-MV-404886	\$37.74	PRORATION
FAIR TITLING TRUST	20-MV-320726	\$323.10	PRORATION
FINANCIAL SER VEH TRUST	20-MV-405189	\$109.22	PRORATION
FINANCIAL SER VEH TRUST	20-MV-321732	\$171.56	PRORATION
FINANCIAL SER VEH TRUST	20-MV-321779	\$584.36	PRORATION
FORTINI JAMES	20-MV-323860	\$38.92	PRORATION
JEANNOT CATHERINE	20-MV-332560	\$405.76	PRORATION
LOAFMAN NICHOLAS	20-MV-338597	\$50.05	PRORATION
MAHON TIMOTHY J	20-MV-409821	\$28.37	PRORATION
MECZNIKOWSKI KRZYSZTOF	20-MV-345493	\$259.47	PRORATION
	20-MV-343569	\$209.00	PRORATION
MIRANDA-CAMPOS MAURICIO E	20-MV-343965	\$197.90	PRORATION
	20-MV-343966	\$107.81	PRORATION
MIROSANU CARMEN	20-MV-343989	\$206.49	PRORATION
MORALES JOSE I	19-MV-348616	\$296.69	PRORATION
	20-MV-344876	\$269.09	PRORATION
MURALLES MARIO R	18-MV-347125	\$60.35	PRORATION

AGENDA

JUNE 9th 2022

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE

APPROVED BY TAX COLLECTOR

<u>PAY TO:</u>	<u>BILL No & AMOUNT REFUNDED</u>		<u>REASON</u>
NISSAN INFINITI LT LLC	20-MV-346912	\$436.68	PRORATION
	20-MV-347315	\$354.57	PRORATION
	20-MV-347386	\$519.21	PRORATION
NISSAN INFINITI LT LLC	20-MV-346806	\$354.57	PRORATION
	20-MV-346857	\$265.94	PRORATION
	20-MV-347214	\$210.74	PRORATION
ORTEGA-MUNOZ CAROLINA	20-MV-349016	\$149.79	PRORATION
PALMA PEREZ ARLIN VANEZA	20-MV-412171	\$80.03	PRORATION
PAULIN CHARLINE	20-MV-350536	\$25.79	PRORATION
PEREZ-GENAO INGRID J	20-MV-351131	\$115.98	PRORATION
PIERRE TOCSIN	20-MV-351725	\$133.76	PRORATION
RYDER TRUCK RENTAL LT	20-MV-356820	\$228.32	PRORATION
TOYOTA LEASE TRUST	20-MV-415697	\$325.51	PRORATION
	20-MV-415710	\$177.19	PRORATION
	20-MV-415736	\$205.81	PRORATION
	20-MV-415742	\$128.14	PRORATION
TOYOTA LEASE TRUST	20-MV-364258	\$226.62	PRORATION
TOYOTA LEASE TRUST	20-MV-415699	\$295.01	PRORATION

REAL ESTATE

CORELOGIC

15 HILL ST

1-47-8-0	20-RE-120240	\$3,272.25	OVER/DUP PYMT
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AGENDA

JUNE 9th 2022

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE

APPROVED BY TAX COLLECTOR

PAY TO:

BILL No & AMOUNT REFUNDED

REASON

CORELOGIC

324 STRAWBERRY HILL UNIT A203

5-17-98-A203

19-RE-106361 \$1,241.99

PAID WNG PAR

CORELOGIC

38 BIRCHSIDE DR

5-46-305-0

20-RE-120291 \$4895.92

DUP/OVER PYMT

PASTORE MARY ELLEN

PINE POINT RD

6-1A-1-377

20-RE-120776 \$60.00

OVER PYMT

SPECIAL REQUESTS

2-5 WILTON AVENUE LLC

2 WILTON AVE

19-RE-100157 \$12,527.00

ADJ SEW USE

1-74-54-0

20-RE-100180 \$12,897.00

ADJ SEW USE



CITY OF NORWALK
Sharon Conners
Purchasing Agent
sconners@norwalkct.org
P: 203-854-7947 / F: 203-854-7817
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

MEMORANDUM

To: Finance and Claims Committee of the Common Council and Common Council
From : Sharon Conners, Purchasing Agent
RE : **4207-POSTAGE METER MACHINE**
Date : 06/02/2022

The current postage meter machine agreement with Quadient Inc. will be expired at the end of June. The postage meter machine is shared (cost and use) with the City of Norwalk BOE.

Representatives of BOE (Karen Barton) and the City (Sharon Conners) reviewed the options with Quadient, Inc. (our current provider). It has been determined that the machine replacement would be like the current one and add a dynamic weighing scale. The term for the new equipment is for sixty (60) months.

The City is exercising its option to procure through State of CT Contract number 16PSX0180 / NASPO Contract number ADSP016-169901.

Thank you for your review and consideration

Agenda Language

- a. Authorize the Mayor to execute the LEASE-NASPO-Purchase Order (State of CT Contract number 16PSX0180 / NASPO Contract number ADSP016-169901) with Quadient Inc for a sixty (60) month lease, a total amount not to exceed \$20,247.00. Funding available from account 011362-5294
- b. Authorize the Purchasing Department to issue change orders on the contract for a total not to exceed \$ 2025.00.

City of Norwalk

125 East Ave.
Norwalk, CT 06851
Phone 203-854-7947

LEASE - NASPO- PURCHASE ORDER

NASPO Contract Number - ADSP016-169901

State Contract #16PSX0180

To:

Quadient, Inc.
478 Wheelers Farms Road
Milford, CT 06461
800-881-6245

Ship To:

Sharon Conners
City of Norwalk
125 East Ave.
Norwalk, CT 06851
Phone 203-854-7947

P.O. NUMBER/DATE	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
		GROUND	Destination	60 mo. / Billed Qtrly.

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	ESP01N	POWER CONDITIONER 15 AMP		
1	IX7	IX-7 Series Base w/ Mixed Size Feeder, Sealer, Drop Tray & Ink Cartridge		
1	IXDS7	Dynamic Weighing Platform for IX Series 7/7PRO Bases		
1	IXWP10	IX Series 10 lb Weighing Platform		
		Lease Term: 60 MONTHS Billing Frequency: QUARTERLY		
TOTAL				\$337.45 /mo.

- Order is governed under the terms and conditions of the NASPO Contract # ADSP016-169901. Enter this order in accordance with the prices, terms, delivery and specifications listed above.

- Payments will be sent to:
Quadient Inc.
Dept 3589
PO Box 123689
Dallas, TX 75312-3689
Federal ID Number 94-2388882

Authorized By

Date

- Send all correspondence to:
Quadient, Inc.
478 Wheelers Farms Rd.
Milford, CT 06461
203-301-3400 (p)
203-301-2600 (f)

Print Name and Title



CITY OF NORWALK, DEPARTMENT OF FINANCE
Tax Collector's Office

P: 203-854-7731 / F: 203-854-7770

125 East Avenue Room 105
Norwalk, Connecticut 06851
www.norwalkct.org

To: Mayor Harry Rilling; Board of Estimate and Taxation; Finance & Claims Committee
From: Lisa Biagiarelli, Tax Collector
Date: June 6, 2022
Re: Narrative for May, 2022 Tax Collector's Report

As of the end of May, 2022, with only one more month remaining in the fiscal year, we collected more than \$349 million against our \$352 million adjusted levy, or **99.24%**. We collected **97.88%** of our sewer use levy, nearly \$16 million, and **93.23%** of the Industrial Pretreatment Program (IPP) fee billing on behalf of the WPCA. Compared with the prior fiscal year, we ended the month of May slightly ahead of last year for collection of taxes (0.39%), slightly behind for sewer use (-0.37%), and ahead for the IPP fee (5.32%). Please note the continuing change in the actual collectible levy: between July 1, 2021 and the end of May 2022, that decrease now stands at more than \$5.1 million (up from \$4.7 million last month). This very significant decrease in our current collectible levy is primarily due to court settlements and stipulated judgments in court cases involving property tax appeals.

For prior years' collections, through the end of May 2022, we show a net collection of in excess of \$5 million since the beginning of this fiscal year on July 1, 2021. This amount is approximately \$1.3 million more than what we collected during the first ten months of the prior fiscal year, and is attributable to the tax sale held in October 2021. Our budgeted collection goals for both the fiscal year ending 2021, and the current fiscal year ending 2022, are predicated on the infusion of revenue generated by the tax sale. The tax sale site at [City of Norwalk Tax Sale 2021 \(arcgis.com\)](http://CityofNorwalkTaxSale2021(arcgis.com)) remains active online. Our next tax sale will be held in July 2022. We will begin work on that sale this fall after the summer collection cycle has concluded.

Since February 2022, we have been issuing alias tax warrants for selected accounts owing past due business personal property taxes. These are served by a state marshal. We are issuing approximately 25 warrants per month. We also continue to pursue our health permit initiative for business establishments owing back taxes that have been delinquent for at least one year. Additionally, we are still in the process of administering our semiannual wage garnishment for city and board of education employees who owe back taxes. Maintaining high current and back tax collection rates promotes budgetary stability and allows the Board of Estimate and Taxation to set lower mill rates for all taxpayers. A higher current collection rate enables less of an allowance for "uncollectible" taxes, and correspondingly lower mill rates.

The month of June is arguably one of our busiest months, as we close out the old year, and prepare for the beginning of the new year. My office has coordinated with the Assessor's Office and others to produce the new tax and sewer use billing that will be issued later this month to Norwalk taxpayers. Our mailing will be slightly later than usual this year, but we expect to mail bills by the end of June. The last day on which to pay these taxes without penalty will be Monday, August 1. Any taxpayer wishing to make payment now is welcome to do so in person at our office, even though bills have not yet been mailed. We hope to have bills available to pay online within the next ten days, and are working on the numerous other tasks that need to be completed prior to the bills being mailed. Taxpayers will again be able to pay in person at 11 participating Norwalk bank branches. Taxpayers paying online may choose to pay by electronic check; credit, debit or ATM card. Those paying in person can pay by check, money order or cash, or any of the cards mentioned above. We are again short staffed in our division, and will be for the foreseeable future. The Human Resources division is recruiting externally for the entry level cashier's position in our division. I will continue to update all stakeholders on our progress.

TAX COLLECTOR'S REPORT
MAY 2022

FISCAL YEAR 2021-2022

(2020 GRAND LIST)

AUTOMOBILE-REGULAR
AUTOMOBILE-SUPPLEMENTAL
PERSONAL PROPERTY
REAL ESTATE
TOTAL TAX

SEWER USE

IPP FEE

ADJ. TAX COLLECTIONS

JUN 21 - MAY 22

ORIGINAL LEVY

\$21,672,160.18
\$4,219,965.63
\$22,966,731.64
\$308,716,745.40
\$357,575,602.85

COLLECTION %

\$20,190,916.20
\$3,641,333.13
\$22,188,146.24
\$303,721,471.85
\$349,741,867.42

CHANGE IN LEVY

(\$345,521.36)
(\$23,449.65)
(\$247,402.49)
(\$4,537,830.82)
(\$5,154,204.32)

CORRECTED LEVY*

\$21,326,638.82
\$4,196,516.98
\$22,719,329.15
\$304,178,914.58
\$352,421,398.53

COLLECTION %

94.67%
86.77%
97.66%
99.85%
99.24%

FISCAL YEAR 2020-2021

(2019 GRAND LIST)

AUTOMOBILE-REGULAR
AUTOMOBILE-SUPPLEMENTAL
PERSONAL PROPERTY
REAL ESTATE
TOTAL TAX

SEWER USE

IPP FEE

JUN 20 - MAY 21

ORIGINAL LEVY

\$20,760,190.24
\$2,974,458.75
\$20,000,411.00
\$310,928,205.46
\$354,663,265.45

COLLECTION %

\$19,426,331.33
\$2,554,767.90
\$19,404,193.63
\$305,699,328.70
\$347,084,521.46

CHANGE IN LEVY

(\$331,275.74)
(\$45,451.85)
(\$45,406.76)
(\$3,133,482.72)
(\$3,555,697.07)

CORRECTED LEVY*

\$20,428,914.50
\$2,929,006.90
\$19,855,004.24
\$307,794,742.74
\$351,107,668.38

COLLECTION %

95.09%
87.22%
97.24%
99.32%
98.85%

TAX DIFFERENCE 2020 G.L. vs. 2019 G.L.

INCREASE/(DECREASE)

\$2,912,337.40

\$2,657,246.96

0.39%

SEWER DIFFERENCE 2020 G.L. vs. 2019 G.L.

INCREASE/(DECREASE)

(\$395,282.00)

(\$814,808.11)

-0.37%

IPP DIFFERENCE 2020 G.L. vs. 2019 G.L.

INCREASE/(DECREASE)

(\$13,500.00)

\$153.36

5.32%

BACK TAXES COLLECTED

PRIOR TAXES

PRIOR SEWER USE FEE

PRIOR IPP FEE

TOTAL PRIOR TAX, SEWER & IPP

CURRENT INTEREST

PRIOR INTEREST

SEWER USE FEE INTEREST

IPP FEE INTEREST

TOTAL INTEREST COLLECTED

PRIOR LIEN FEE

CURRENT LIEN FEE

TOTAL LIEN FEE COLLECTED

MISC FEES COLLECTED**

TOTAL PRIOR TAX, ALL INTEREST & ALL FEES

FISCAL YR 2019-2020

JUL 20 - MAY 21

INC/(DEC)

CUR YR vs. PRIOR YR

INC/(DEC)

\$870,066.72

\$26,327.94

\$14,382.93

\$910,777.59

(\$36,299.66)

\$146,637.32

\$9,014.44

\$5,223.21

\$124,575.32

(\$393.63)

\$2,970.16

\$2,576.53

FISCAL YR 2020-2021

JUL 21 - MAY 22

INC/(DEC)

CUR YR vs. PRIOR YR

INC/(DEC)

\$1,334,130.78

\$223,352.50

\$11,689.66

\$1,569,152.94

\$940,591.09

\$1,022,145.25

\$98,315.67

\$7,274.51

\$2,068,326.52

\$12,844.36

\$3,117.18

\$15,961.54

\$122,901.96

\$393.63

\$2,970.16

\$2,576.53

\$259,601.88

\$1,297,531.32

* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION & SUSPENSE TRANSFERS

** PRIOR & CURRENT FISCAL YEAR INCLUDES TAX SALE AND TITLE SEARCH FEES PROCESSED THRU MUNIS



CITY OF NORWALK
Henry M. Dachowitz
Chief Financial Officer
 hdachowitz@norwalkct.org

Mobile: 516-728-4991
 Office: 203-854-7870
 125 East Avenue, PO BOX 5125
 Norwalk, CT 06856-5125

M E M O R A N D U M

To: Finance and Claims
 From: Henry M. Dachowitz, CFO
 Date: June 2022
 Subject: Auditing Services – FY23 GASB 87

The Governmental Accounting Standards Board (GASB) statement number 87, Leases, is effective for fiscal year 2022. The standard establishes a single model for lease accounting based on the principle that leases are financings of the right to use an underlying asset, which should result in the recognition and reporting of leased assets and the liability associated with subsequent lease payments, which have historically been classified as operating leases of the current reporting period only. The new Statement requires a Lessee to recognize a lease liability and an inability right-to-use lease asset, with the lessor required to recognize a lease receivable and a deferred inflow of resources.

Steps to implement GASB 87

1. Take inventory of all possible leases and review contracts.
2. Determine if lease is applicable to GASB 87 Statement.
3. Determine the lease asset and liability value and make adjustment to the financials accordingly.

The City and BOE estimate over 100 leases to be evaluated for GASB 87 implementation. I am submitting for approval for Clifton Larson Allen, LLP (CLA) to assist with the GASB 87 implementation for FY22 Audit.

Agenda Language:

Authorize the Mayor, Harry W. Rilling, to execute agreement with Clifton Larson Allen, LLP (CLA) for addition work related to GASB 87 implementation.



DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 05/18/22

DEPARTMENT: Finance

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☐	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☒	Other, please explain: Expand scope of work with CLA due to time constraint and professional service for the fiscal year 2022 Audit. See attached Memo

TOTAL COST: _____ MUNIS Account: 011310-5258 Other professional Services

VENDOR: Clifton Larson Allen LLP (CLA)

Purchasing Agent Signature	The Purchasing Agent	Department Head Signature
	Supports	
Purchasing Agent Name	Does Not Support	Department Head Name
Date	Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Date

JUSTIFICATION:

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency