

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting:

May 23, 2017

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS:

REAPPOINTMENTS:

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS:

REAPPOINTMENTS:

B. CONSENT CALENDAR

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. LAND USE AND BUILDING MANAGEMENT COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Stepping Stones Museum for Children for the use of 4 classrooms on the first floor of Ben Franklin Center from July 5, 2017 to August 4, 2017 to provide a summer camp program.
2. Authorize the Purchasing Agent to issue a Purchase Order to Houghton Mifflin Harcourt for NPS social studies teaching material for a total not to exceed \$23,915.84.

Account No: 09185010 5777 C0609

3. Authorize the Purchasing Agent to issue a Purchase Order to Pearson for high school biology teaching material for a total not to exceed \$102,233.15.

Account No: 09185010 5777 C0609

4. Authorize the Purchasing Agent to issue a Purchase Order to CDW Government LLC for Chromebooks and carts for Brien McMahon High School International Baccalaureate Diploma Program for a total not to exceed \$55,107.00.

Account No: 09185010 5777 C0609

5. Authorize, the Purchasing Agent to issue a Purchase Order to Oxford University Press for textbooks for Brien McMahon High School International Baccalaureate Diploma Program for a total not to exceed \$37,150.00.

Account No: 09185010 5777 C0609

6. Authorize the Purchasing Agent to issue a Purchase Order to CDW Government LLC for NPS Chromebooks for a total not to exceed \$256,200.00.

Account No: 09185010 5777 C0112

7. Authorize the Purchasing Agent to issue a Purchase Order to Apple for computers for the Media Pathway Program at Norwalk High School for a total not to exceed \$47,388.00.

Account No: 09185010 5777 C0112

- 8a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Herbert Recovery Systems Inc. for the removal of contaminated soil from underground fuel tanks at Oak Hills Park for a total not to exceed \$21,500.00. Funds are available from DEEP grant.

Account No: 09151340 5799 C0558

8b. Authorize the Office of Building Management to issue change order on Contract for a total not to exceed \$4,300.00.

9. Authorize to increase contingency allowance for Turco Golf Inc.'s contract for Oak Hill Park Improvement Project for an additional \$30,000.00 (total \$50,000.00) and authorize Office of Building Management to issue change orders on Contract. Funds are available from DEEP Grant.

Account No: 09151340 5799 C0558

10a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Onel Construction, LLC for the Norwalk Senior Center Façade Repairs Project for a total not to exceed \$40,000.00. Funds are available from:

Account No: 0912 7100 5777 C0147

10b. Authorize the Office of Building Management to issue change orders on Contract for a total not to exceed \$4,000.00.

11. Authorize the Mayor, Harry W. Rilling, to execute a 0% Loan Agreement with M-Core Credit Corporation for the balance of the costs for the energy conservation lighting retrofit project at the Belden Main Library for an amount not to exceed \$42,655.00. This project was implemented through and with financial incentives from Eversource. Monthly loan payment will be processed through utility billing from Eversource.

12a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with AM Electric Company, LLC for the Health Department Fire Alarm Upgrade Project for a total not to exceed \$102,000.00. Funds are available from:

Account No: 0917 2012 5777 C0552.

12b. Authorize the Health Department to issue change orders on the Contract for a total not to exceed \$10,200.00.

B. PUBLIC WORKS COMMITTEE

1. Authorize the Director of Public Works, to execute Change Orders for Project PM 2017-1 Pavement Management Program, for a sum not to exceed \$575,000.00.

Account No: 09 16 5010 5777 C0516
09 18 5010 5777 C0516
28 35 5100 430 49

2. Authorize the Purchasing Agent to issue a purchase order to the W.I. Clark Company, for the purchase of one (1) John Deere 624k II four wheel drive loader, for a sum not to exceed \$154,121.78. State of Connecticut Contract Number 16PSXp0151.

Account No: 09 18 4031 5777 C0313

3. Authorize the Purchasing Agent to issue a purchase order to Tasca Automotive Group CT East, Inc., for the purchase of one (1) 2017 Ford F-250, for a sum not to exceed \$31,935.00 (Bid #3734).

Account No: 09 17 4031 5777 C0313

- 4a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with The Grasso Companies, LLC. for Project No. RD 2017-2 Concrete Curbs and Sidewalks at Various Locations, for a sum not to exceed \$826,618.00; subject to the same terms and conditions as award contract PM2017-1.

Account No: 09 18 4021 5777 C0318

- 4b. Authorize the Director of Public Works, Bruce Chimento, to execute Orders on Contract with The Grasso Companies, LLC. for Project No. RD 2017-2 Concrete Curbs and Sidewalks at Various Locations, for a sum not to exceed \$166,763.00. This value consists of 10% the Contract value, plus an \$84,101.00 estimated cost for sidewalk and curb replacement work to be performed for Redevelopment Agency at Side by Side School at the intersection of Chestnut St. and Henry St. to be funded by an Urban Corridor account.

Account No: 09 18 4021 5777 C0318
09 18 0910 5777 C0287

5. Authorize the Mayor, Harry W. Rilling, to execute a City/State Agreement for Demand Deposit for State Project 102-325 (Intersection Improvements on U.S. Route 1 at Route 53), for a total sum not to exceed \$31,900.00.

Account No: 09 18 4021 5777 C0318

C. FINANCE COMMITTEE

1. Accept and Approve the Report of the Claims Committee Dated: June 8, 2017.
2. For informational purposes only: Narrative on Tax Collections dated June 8, 2017.
3. For informational purposes only: Monthly Tax Collector's Report Dated: May 31, 2017.
4. Local Area Network Switch Refresh: Authorize the Purchasing Agent to issue purchase orders to ePlus Technology (State of CT contract 12PSX0431) for the procurement of Cisco LAN switches for Fire Stations and Public Works Garage for an amount not to exceed \$30,727.36.

Account No: 09180600-5777-C0375
(Budgeted IT Capital item; No Special Appropriation required)

5. 2017/2018 Technology Refresh Program: Authorize the Purchasing Agent to issue purchase orders in accordance with City Procurement Guidelines for the supply of personal computers workstations, laptops,

ruggedized data terminals, tablets, and obsolete asset disposal according to City IT department specifications for an amount not to exceed \$151,205.00.

Account No: 09180600-5777-C0375
(Budgeted IT Capital item; No Special Appropriation required)

6. Police Department backup/archive system replacement: Authorize the Purchase Agent to issue purchase orders to GovConnection for the supply, installation, and 36 months of hardware and software support, for a UniTrends Recovery System per quotation 24356360.01-W1 for an amount not to exceed \$29,391.10.

Account No: 09180600-5777-C0375
(Approved IT Capital Budget item; No Special Appropriation required)

7. Enhanced Authentication System for Norwalk Police: Authorize the Purchase Agent to issue purchase orders to CDW Government for the supply, installation, and 36 months of hardware and software support, for a RSA Authentication system per quotation HXTJ585, dated 5/22/2017, National Joint Powers Alliance Purchasing Cooperative Contract, for an amount not to exceed \$22,000.00.

Account No: 09160600-5777-C0375
(Approved IT Capital Budget item; No Special Appropriation required)

8. Authorize Mayor, Harry W. Rilling, to execute General Liability, Automobile Liability, UM/UM, Employee Benefits Liability, Law Enforcement Liability, Public Officials Liability, School Leaders Liability, Umbrella Liability and Automobile Physical Damage insurance placements for the one year period beginning July 1, 2017 with Connecticut Interlocal Risk Management Agency (CIRMA) for an amount not to exceed \$525,277.00 for FY 17-18.

Account No: 161343-541N, 165053-541N

9. Authorize Mayor, Harry W. Rilling, to execute Commercial Property and Boiler & Machinery insurance placements for the FY 2017-18 with A. J. Gallagher for an amount not to exceed \$479,970.00.

Account No: 161343-541N, 165053-541N

10. Authorize Mayor, Harry W. Rilling, to execute Excess Workers' Compensation insurance placements for the FY 2017-18 with H. D. Segur, Inc. for an amount not to exceed \$142,069.00.

Account No: 161343-541N, 165053-541N

11. Authorize Mayor, Harry W. Rilling, to execute Crime Insurance placements for the FY 2017-18 with CIRMA for an amount not to exceed \$2,874.00.00.

Account no: 161343-541N, 165053-541N

12. Authorize Mayor, Harry W. Rilling, to execute Flood insurance placements for seven (7) separate locations and placements the FY 2017-18 with National Flood Insurance Program - Middlesex Mutual Assurance Co. for a total amount not to exceed \$96,939.00.

Account No: 161343-541N, 165053-541N

13. Authorize Mayor, Harry W. Rilling, to execute TULIP insurance placements for the FY 2017-18 with Shoff Darby for a total amount not to exceed \$9,000.00.

Account No: 161343-541N, 165053-541N

D. PERSONNEL COMMITTEE

1. Approve tentative agreement between City and Police Union, Local 1727. **EXECUTIVE SESSION**

VIII. RESOLUTIONS FROM COMMON COUNCIL

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

**ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO
APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND
OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS
ARE SUBJECT TO THE AVAILABILITY OF FUNDS**

Mayor Rilling called the meeting to order at 7:37 p.m. and led the Assembly in reciting the Pledge of Allegiance.

Ms. King, City Clerk read the notice stating that the meeting was being videotaped and audio recorded for the public broadcast and that assisted listening devices were available.

I. ROLL CALL

Ms. King called the Roll. The following Common Council members were present:

Council at Large:	Mr. Richard Bonenfant Mr. Bruce Kimmel Mr. Douglas Hempstead	Mr. Michael Corsello Mr. Nicholas Sacchinelli
District A:	Ms. Eloisa Melendez	Mr. Steve Serasis
District B:	Ms. Faye Bowman	Mr. Travis Simms
District C:	Mr. John Kydes	
District D:	Ms. Shannon O'Toole Giandurco	Mr. Michael DePalma
District E:	Mr. John Igneri	Mr. Thomas Livingston

At Roll Call, there were fourteen (14) Common Council members present and one (1) absent (Ms. Maggio).

Also present were Mayor Harry Rilling; Corporation Counsel, Mario Coppola and City Clerk, Donna King.

II. ACCEPTANCE OF MINUTES

May 9, 2017

- ** MR. IGNERI MOVED TO ACCEPT THE MINUTES OF MAY 9, 2017 AS PRESENTED**
- ** MOTION PASSED WITH TWO (2) ABSTENTIONS (MR. DEPALMA AND MR. SERASIS)**

III. PUBLIC PARTICIPATION

Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted.

Ms. Sally Marsico said she was not here to recommend that 95/7 be developed for a YMCA or low income housing. She was here to speak about the exterior signage at the mall. She said that Norwalk residents are horrified and do not want a skyline weighted down with advertising. She said the trend is to curtail signage. Ms. Marsico said that she has not seen changes made to the public realm. She said that people need a reason to go and have a place to congregate.

Mr. Brian Griffin, Vice President Greater Norwalk Chamber of Commerce spoke on behalf of their Board in support of the SoNo Collection. He said that the \$3.5 million will be helpful to the City. He said it was important to note that, regarding the anchors of high quality, they should be able to adapt to the market conditions. He encouraged moving this project forward.

Mr. Mike Jacobocci, Stepping Stones Museum for Children spoke in support of the SoNo Collection. He said that GGP's investment in job training that will contribute to the overall health of the community. He urged the Common Council to vote in favor of this project.

Ms. Georgann Rucker Scott said that her journey with GGP started on Washington Street. They made every effort to bring an outstanding mall to Norwalk. She said she was pleased that they contributed \$3.5 million to the City and asked if it could be used to renovate and refurbish housing in the South Main Street area and around the South Norwalk train station.

Ms. Rucker Scott said she felt that GGP made every effort to work with the City and when there are people willing to work with the City, it is very noble.

Mr. Larry Cafero, Attorney with GGP said the LDA was signed, but for two reasons. The third mixed use for the hotel is economically unfeasible. The other options are also economically unfeasible. He said he was here to ask the City to modify the LDA. In lieu of that third use, they are offering the City \$3.5 million, which is the equivalent of 20 years of taxes had the hotel been built. GGP is not proposing to increase the retail space and the public realm will remain the same.

Mr. Cafero said their second request is for flexibility with the anchors of high quality. He said that in the unlikely event something should happen, GGP needs the flexibility to put in an anchor of high quality. The City does not give up its right to challenge what GGP

puts in. He said this is a project that paid over \$2 million to the City of Norwalk; by the end of the fiscal year, the City will realize an additional \$7.5 million.

Mr. Doug Adams, GGP said he wanted to personally thank everyone who put in so much effort. He said he was very disappointed that they could not move forward with the hotel or one of the other mixed uses. He said he appreciated the serious consideration the Common Council is making. This project will create permanent jobs; they are starting construction outreach and job training will start in the fall.

Mr. Paxton Kinol, Waypointe said that it is important for Norwalk to approve these changes and not lose this economic cycle. He said he hoped the \$3.5 million would be used for better connectivity.

There were no other members of the public who wished to speak.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS:

RESIGNATIONS: There were none this evening

APPOINTMENTS: There were none this evening.

REAPPOINTMENTS: There were none this evening.

MAYOR'S REMARKS:

Mayor Rilling announced that the third annual Norwalk Day, hosted by Senator Duff, was held at the Capitol today. Several Norwalk attractions and businesses were on hand to showcase our city. Dr. Edward Tracey will be honored by the Health Department for his 39 years of service to the Norwalk Board of Health on May 24th.

The Rowayton Memorial Day Parade will be held on May 28th and the Norwalk parade will be held on May 29th. Mayor Rilling said the public should be aware of road closings. He said it is a day to remember and honor our military men and women who gave their lives for our nation.

A celebration for Fire Chief Reilly will be held in honor of his retirement from the Fire Department on May 31st. He served the city for 42 years.

V. COUNCIL PRESIDENT

Mr. Igneri did not have specific comments this evening.

A. GENERAL COUNCIL BUSINESS:

RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS: There were none this evening.

APPOINTMENTS: There were none this evening.

REAPPOINTMENTS: There were none this evening.

B. CONSENT CALENDAR:

**** MR. DEPALMA MOVED THE FOLLOWING CONSENT CALENDAR:**

VI.A.1, VI.A.2, VII.A.1, VII.A.2, VII.A.4a, VII.A.4b, VII.A.5, VII.A.6, VII.A.8, VII.B.1, VII.C.1, VII.C.2, VII.C.3, VII.C.4, VII.C.5, VII.C.6, VII.C.8a, VII.C.8b, VII.C.9.

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

- 1. AUTHORIZATION TO SETTLE CLAIM: ERLING GOICO V. CITY OF NORWALK
*EXECUTIVE SESSION***
- 2. DISCUSSION OF NEGOTIATIONS PERTAINING TO PROPOSED OPTION TO PURCHASE AGREEMENT BY AND BETWEEN THE CITY OF NORWALK, THE NORWALK PUBLIC LIBRARY BOARD AND 587 CT AVE, LLC.
*EXECUTIVE SESSION CONSENT TO REMOVE FROM THE AGENDA***

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

- 1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH STEEPING STONES MUSEUM FOR CHILDREN, INC. FOR THE USE OF MATHEWS PARK FOR THE “WORLD WIDE DAY OF PLAY” TO TAKE PLACE SATURDAY, SEPTEMBER 16, 2017 FROM 8:00 AM – 5:00 PM. ESTIMATED ATTENDANCE 1,900.**
- 2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH THE CARVER FOUNDATION OF NORWALK FOR USE OF COLUMBUS SCHOOL GROUNDS FOR THEIR SUMMER**

**CAMP TO BE HELD JUNE 26, 2017 THROUGH AUGUST 5, 2017,
MONDAY – FRIDAY EACH WEEK FROM 8:30 AM – 5:30 PM.
ESTIMATED ATTENDANCE 200.**

**4A. AUTHORIZE THE PURCHASING DEPARTMENT TO ISSUE A
PURCHASE ORDER TO M.E. O'BRIEN & SONS, INC, (SOLE-SOURCE)
FOR PLAYGROUND EQUIPMENT AT MARVIN SCHOOL FOR A SUM
NOT TO EXCEED \$72,105.00. ACCOUNT #0918-6030-5777-C0364.**

**4B. AUTHORIZE THE DIRECTOR OF RECREATION AND PARKS TO
ISSUE CHANGE ORDER IN THE SUM NOT TO EXCEED \$5,000.00.
ACCOUNT # 0918-6030-5777-C0364**

**5. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO
AN AGREEMENT WITH KIDZ 4 KIDZ FOR THE USE OF NORWALK
HIGH SCHOOL TRACK FOR A KIDZ 4 KIDZ WALKATHON TO BE
HELD SATURDAY, JUNE 10, 2017 FROM 10:00 AM – 12:00 NOON.
SET UP TO TAKE PLACE SATURDAY, JUNE 10, 2017 AT 9:00 AM
WITH TEAR DOWN NO LATER THAN 2:00 PM ON SATURDAY, JUNE
10, 2017. ESTIMATED ATTENDANCE 300.**

**6. APPROVE THE WASHINGTON STREET PLAZA PROPOSED
IMPROVEMENT (PRELIMINARY SITE PLAN REVIEW).**

**8. APPROVE THE MASTER PLAN OF IRVING FREESE PARK AS
PRESENTED AND TO PROCEED TO FINAL DESIGN AND
CONSTRUCTION DOCUMENTS (TO BE FUNDED BY THE NORWALK
REDEVELOPMENT AGENCY).**

B. LAND USE AND BUILDING MANAGEMENT COMMITTEE

**1. TECHNICAL CORRECTION OF COMMON COUNCIL ACTION OF
MAY 9, 2017, ITEM VII.B.11 TO CORRECT THE NAME OF THE
COMPANY FROM "PDF" TO "PDS"**

NEW ACTION TO READ AS FOLLOWS:

**"AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN
AGREEMENT WITH PDS ENGINEERING AND CONSTRUCTION, INC.
FOR THE ROWAYTON ELEMENTARY SCHOOL CAFETERIA
IMPROVEMENT PROJECT FOR A TOTAL NOT TO EXCEED
\$150,000.00.
ACCOUNT NO: 09185010 5777 C0610."**

C. FINANCE COMMITTEE

1. ACCEPT AND APPROVE THE REPORT OF THE CLAIMS COMMITTEE DATED: MAY 11, 2017.

2. FOR INFORMATIONAL PURPOSES ONLY: NARRATIVE ON TAX COLLECTIONS DATED: MAY 11, 2017.

3. FOR INFORMATIONAL PURPOSES ONLY: MONTHLY TAX COLLECTOR'S REPORT DATED: APRIL 30, 2017.

4. APPROVE FY 2017-18 PARKING AUTHORITY BUDGET AS REVISED.

5. DISCUSS AND APPROVE FY 2017-18 WATER POLLUTION AUTHORITY BUDGET.

6. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH TYLER TECHNOLOGIES TO ASSIST THE ASSESSOR WITH REAL PROPERTY VALUATION FOR A SUM NOT TO EXCEED \$680,000.00 (ACCOUNT 011321-5258).

8A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO SIGN A LETTER OF AGREEMENT REGARDING THE AGREEMENT OF PRIME AE GROUP, INC., THE CAPITAL REGION COUNCIL OF GOVERNMENTS (CRCOG), AND THE CITY OF NORWALK AS ONE OF THE MEMBERS OF THE IT SERVICES COOPERATIVE, FOR AN ELECTRONIC DOCUMENT MANAGEMENT SYSTEM, COMMENCING JUNE 29, 2017 AND ENDING JUNE 30, 2022 WITH ADDITIONAL THREE-YEAR OPTIONS TO RENEW.

8B. AUTHORIZE THE PURCHASING AGENT TO ISSUE PURCHASE ORDERS TO THE CAPITAL REGION COUNCIL OF GOVERNMENTS FOR BASE SOFTWARE LICENSES, IMPLEMENTATION, AND HOSTING SERVICES FOR PHASE I ELECTRONIC DOCUMENT MANAGEMENT SYSTEMS AT A COST NOT TO EXCEED \$19,250.00 AND ADDITIONAL CUSTOMIZED INTERFACES AND WORKFLOWS NOT TO EXCEED \$60,000 (TOTAL \$79,250.00) ACCOUNT 09160600-5777-C0375. BUDGETED IT CAPITAL PROJECT; NO SPECIAL APPROPRIATION REQUIRED.

9. AUTHORIZE THE MAYOR, HARRY RILLING, TO EXECUTE AN AGREEMENT WITH CDR SOLUTIONS FOR EMAIL ARCHIVING SYSTEM FOR AN AMOUNT NOT TO EXCEED \$34,250.00, ACCOUNT

09150600-5777-C0375 (BUDGETED IT CAPITAL PROJECT; NO SPECIAL APPROPRIATION REQUIRED).

**** MOTION PASSED UNANIMOUSLY**

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

Due to a potential conflict of interest, Mr. Hempstead recused himself and left the Common Council chambers.

**** MR. SIMMS MOVED THE FOLLOWING ITEM:**

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH STEW LEONARD'S FOR THE USE OF ANDREWS PARKING AREA TO SERVICE THEIR EMPLOYEES DURING BUSY STORE DATES.

2017:

JULY 1, 2, 3

NOVEMBER 21, 22

DECEMBER 2, 3, 9, 10, 22, 23, 24

2018:

MARCH 30, 31

MAY 12, 13

MAY 26, 27, 28

**** MOTION PASSED UNANIMOUSLY**

Mr. Hempstead returned to the Common Council chambers.

**** MR. SIMMS MOVED THE FOLLOWING ITEM:**

7. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO SIGN THE NEGATIVE PLEDGE & AGREEMENT AND DECLARATION OF RESTRICTIVE USE COVENANT FOR THE REMEDIATION OF RYAN PARK.

Mr. Bonenfant asked Mr. Sheehan if the Park is permanent recreational space. Mr. Sheehan said the Park will never be used for anything other than a park. The City owns the land. That is an agreement that is in perpetuity.

**** MOTION PASSED UNANIMOUSLY**

B. FINANCE COMMITTEE

**** MR. KIMMEL MOVED THE FOLLOWING ITEM:**

7. RESOLUTION MAKING APPROPRIATIONS FOR VARIOUS PUBLIC IMPROVEMENTS AGGREGATING \$120,718,000 FOR THE 2017-2018 CAPITAL BUDGET AND AUTHORIZING THE ISSUANCE OF \$120,080,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET CERTAIN APPROPRIATIONS IN THE 2017-2018 CAPITAL BUDGET.

Mr. Kimmel said this is done every year after passing the capital budget.

Ms. Bowman said she will abstain from this vote, because it includes the Nathaniel Ely School.

**** MOTION PASSED WITH TWO (2) ABSTENTIONS (MS. BOWMAN AND MR. SIMMS)**

Mr. Hempstead left the meeting at 8:19 p.m.

C. PLANNING COMMITTEE

**** MR. KYDES MOVED THE FOLLOWING ITEM:**

1. APPROVE MODIFICATIONS TO THE URBAN RENEWAL PLAN FOR THE REED PUTNAM AREA AND AMENDMENT #5 TO LAND DISPOSITION & DEVELOPMENT AGREEMENT OF THE REED PUTNAM AREA – DEVELOPMENT PARCELS 1, 2, & 4 BY AND AMONG THE NORWALK REDEVELOPMENT AGENCY, THE CITY OF NORWALK, CONNECTICUT AND NORWALK LAND DEVELOPMENT LLC.

Mr. Kydes said they were all disappointed with the developer's request to remove the third use. In 2001, the Common Council approve a development that was 100% commercial space. Mr. Kydes said this is a far better development now than what was approved in 2001 and feels it will revitalize the urban core. He said this is a fair and well-crafted document.

Mr. Kydes said the memorandum with technical and clerical changes will have no effect on the substance of the agreement. Attorney Bernheim agreed and said there were no substantive changes to the memorandum; there were scrivener errors.

Mr. Kimmel asked if a separate vote was needed. Attorney Coppola said that was not necessary; they were clerical errors.

Mr. DePalma asked for confirmation that a good faith effort was made to find a tenant for the hotel space. Attorney Bernheim said GGP wanted a hotel in that space and met with 12 operators. Mr. DePalma asked if \$3.5 million is a fair trade off. Attorney Bernheim said both the Finance Director and Tax Assessor said the amount was fair.

In response to Mr. Kimmel's question about signage, Attorney Bernheim said that anything related to signage would have to comply with Zoning regulations. Mr. Kimmel asked about the public realm. Attorney Bernheim said the Common Council will be able to enforce its rights under the LDA as well as the Redevelopment Agency regarding replacements for the anchors.

Mr. Simms said he has been in favor of the mall project since the beginning, but is blown away that they want to move forward without the hotel, which they put forward in lieu of the housing component. Mr. Simms said they should be held to the LDA and should be providing housing or a Boys and Girls Club. He said he has lived in South Norwalk all of his life and the State and City used Eminent Domain to take homes and businesses from people who worked hard to purchase their homes and businesses.

Mr. Simms said that the people in South Norwalk deserve to have something come back to them. That money should be used for social services, home improvement and taxes for people living in the South Norwalk corridor; this mall will have a direct impact on the residents.

Mr. Simms said he was in support of the mall from day one, but is not in favor of changing the LDA.

Mr. Livingston said he will support this item. He said it was important that it is in the best interest to get a good tenant. He said if they do not approve this item tonight or delay the vote, they will lose the very anchor tenants they are trying to keep.

Mr. Bonenfant thanked everyone for their hard work, but said he was frustrated over the broken promises. He said there could have been an opportunity to throw out the Enterprise Zone altogether. He said he will not vote in favor of this and felt that the City could have gotten a better deal.

Mr. Igneri said this is an economic engine that the City needs badly. This project has to get moving soon and will create jobs. He said that retail is the largest employer in the state.

Ms. Bowman said that she supports the mall, but can't support the changes. The \$3.5 million should go to South Norwalk. South Norwalk needs social services programs. If they do not invest in South Norwalk, they are dooming the mall project.

Attorney Coppola said that in checking with the Finance Director, the City has to follow a process to determine where the money will be spent. The \$3.5 will go into the general

fund and then a request can be made to the Board of Estimate and Taxation and then ultimately the Common Council.

Ms. Bowman wanted to create an amendment to the motion to request that a substantial portion of the \$3.5 million be allocated for the betterment of South Norwalk. Mayor Rilling said that after the money goes into the general fund, it would be appropriate to have discussions to determine where that money will go. Mr. Corsello said that the \$3.5 million should go to the neighborhoods where residents were displaced, but said he is opposed to parsing the language tonight on the floor and that it is bad practice.

Attorney Coppola said that rather than do this on the fly, he would be happy to work on the language. Ms. Bowman said she would not support this without the proposed language.

**** MS. BOWMAN MOVED THE FOLLOWING:**

**WHEREAS THE COMMON COUNCIL DESIRES THAT A
SUBSTANTIAL PORTION OF THE \$3.5 MILLION BE ALLOCATED TO
SUPPORT TO NEIGHBORHOODS SURROUNDING THE SONO
COLLECTION PROJECT**

Mr. Kydes said that during the process everyone agreed that the money should go back to the community where the mall sits. There should be a process in place to allocate the \$3.5 million.

Mr. Livingston said he supports using the money in the area, but does not want to do this on the fly. Mr. Igneri said he would vote against this amendment, but favors having the money spent in the area.

Ms. Bowman said the Common Council flew through the entire process and has time now. She asked to put this down on paper. If it is not down on paper, no one will know what will happen tomorrow. Ms. Bowman said she heard the South Norwalk Community Center is getting a portion of the money.

**** MR. KIMMEL MOVED THE FOLLOWING:**

**WHEREAS IT IS THE DESIRE OF THE COMMON COUNCIL THAT \$3.5 M BE
USED FOR IMPROVEMENTS IN THE NEIGHBORHOODS SURROUNDING THE
PROJECT**

Mr. Adams said he did not object to this amendment.

Ms. Bowman withdrew her amendment.

**** THE AMENDMENT WAS PASSED WITH ONE (1) VOTE IN
OPPOSITION (MR. BONENFANT)**

Ms. O'Toole Giandurco asked GGP to not let them down. She said she wants to see the mall succeed and asked if this will be their last hurdle. She said this has been a difficult process and everyone wants what is best for the City.

Mr. Serasis said he had a problem with \$3.5 million not being a balanced deal. He said he understands GGP has shareholders, but the Common Council members are beholden to the residents. He said he will vote no, unless GGP says the City will get \$7 million.

**** MOTION PASSED BY ROLL CALL VOTE WITH TEN (10) VOTES IN
FAVOR (MR. CORSELLO; MR. KIMMEL; MR. SACCHINELLI; MS.
MELENDEZ; MS. BOWMAN; MR. KYDES; MR. DEPALMA; MS. O'
TOOLE GIANDURCO; MR. IGNERI AND MR. LIVINGSTON) AND
THREE (3) VOTES IN OPPOSITION (MR. BONENFANT; MR. SERASIS
AND MR. SIMMS)**

**** MR. KYDES MOVED THE FOLLOWING ITEM:**

- 2. AUTHORIZE THE MAYOR TO EXECUTE AMENDMENT #5 TO THE
LAND DISPOSITION & DEVELOPMENT AGREEMENT IN THE FORM
APPROVED BY THE COMMON COUNCIL AND THE NORWALK
REDEVELOPMENT AGENCY AFTER APPROVAL OF THE
MODIFICATIONS TO THE URBAN RENEWAL PLAN FOR THE REED
PUTNAM AREA AND AMENDMENT #5 TO LAND DISPOSITION &
DEVELOPMENT AGREEMENT OF THE REED PUTNAM AREA –
DEVELOPMENT PARCELS 1, 2, & 4 BY THE NORWALK
REDEVELOPMENT AGENCY.**

Mr. Kydes commended Mr. Kydes and the members of the Planning Committee. Ms. Bowman said she does not expect to see GGP back and expects to see a mall.

**** MOTION PASSED WITH THREE (3) VOTES IN OPPOSITION (MR.
BONENFANT; MR. SERASIS AND MR. SIMMS)**

E. ORDINANCE COMMITTEE

**** MS. MELENDEZ MOVED THE FOLLOWING ITEM:**

- 1. APPROVE PROPOSED ORDINANCE CHANGES ON NORWALK
CODE CHAPTER 67A, SUBSECTIONS 67A-1(A), 67A-1(B), 67A-2, 67A-3,
67A-4, 67A-5.**

Mr. Livingston explained that this Ordinance indemnifies people serving on boards and committees. Ms. Melendez said the Committee took the opportunity to bring the Ordinance into compliance with State law.

**** MOTION PASSED UNANIMOUSLY**

VIII. RESOLUTIONS FROM COMMON COUNCIL

There were none this evening.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were none this evening.

X. SUSPENSION OF RULES

There were none this evening.

XI. ADJOURNMENT

**** MR. IGNERI MOVED TO ADJOURN**

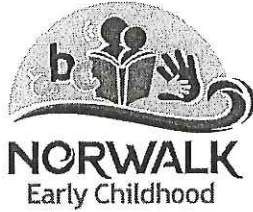
**** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 9:10 p.m.

ATTEST:

Donna King, City Clerk

VII. A



City of Norwalk
Early Childhood Office
203-854-4148
Norwalk City Hall
125 East Avenue
Norwalk, CT 06851

DATE: May 23, 2017
TO: Building and Land Use Committee
FROM: Mary Oster

We propose that the City of Norwalk enter into an agreement with Stepping Stones Museum for Children, Inc. for the purpose of running a summer program at Ben Franklin Center, 165 Flaxhill Road. This program will run July 5, 2017 through August 4, 2017, 9:00 a.m. – 3:00 p.m. and will utilize four classrooms currently being used by CDI/Head Start. (CDI does not offer a summer program)

This program is for current Head Start children enrolled in the program. Stepping Stones Museum for Children will apply for a summer camp license from the licensing division of the Connecticut Office of Early Childhood (OEC) and will operate the program in accordance with the Child Day Care policies published by the OEC. The funding will be provided through the Child Daycare Contract and monitored by the city's Early Childhood Coordinator.



Michael T. Conner, Ed.D.
Chief Academic Officer
connerm@norwalkps.org
P: 203-854-4143 C: 203-515-9884
125 East Avenue, PO BOX 6001
Norwalk, CT 06852-6001

To: City of Norwalk, Members of the Land Use and Building Management Committee
Cc: Alan Lo
From: Michael T. Conner, Ed.D.
Date: May 23, 2017
Re: Capital Purchase of HMH History Level Readers and Miller Levine Biology Series

The Norwalk Public Schools has embarked on a three-year process of closing the achievement gap as well as improve classroom instruction comprehensively. In order to adequately achieve this vision, core program resources must be aligned to 21st century competencies. Based on the results of two pilot studies conducted in the Norwalk Public Schools (fourth grade Social Studies and Biology), below are resource recommendations for district-wide adoption.

1. **HMH History Level Readers (Grade Four):** In December 2016, Norwalk Public Schools participated in a comprehensive pilot evaluation process after the immediate removal of *Connecticut Adventure*. Within the pilot review process, educational leaders, teachers, and parents representing three schools (Rowayton, Marvin, and Fox Run) evaluated nine tier I resources using structured rubrics for objective scoring. After completing a six-week field study pilot, HMH History Leveled Readers received the highest rating for fourth grade adoption. The committee made its recommendation after analyzing the metrics within the study (May 10, 2017).
2. **Miller Levine Biology Series:** With the current adoption of the Next Generation Science Standards and focusing on building rigor within the high school sequence, my recommendation is to adopt the Miller Levine Series for ninth grade biology. To strengthen our enrollment numbers for students to enroll and pass Advanced Placement Courses, we must update core program resources to national standards. Through rigorous pilot-testing methods conducted by Mr. Thomas Seuch (Science Department Chair at Brien McMahon High School), the Miller Levine textbook/on-line content provided students the necessary rigor and relevance for instruction. Moreover, the qualitative data collected suggests a deep alignment with the NGSS and embedded instructional shifts.

Request the purchasing agent to issue a purchase order to Houghton Mifflin Harcourt in the amount of \$23,915.84. Account #091885010-5777-C0609.

Request the purchasing agent to issue a purchase order to Pearson in the amount of \$102,233.15. Account #091885010-5777-C0609.

Regards,

Michael T. Conner, Ed.D.
Chief Academic Officer
Norwalk Public Schools

Proposal Date: 5/17/2017

Proposal for

Expiration Date: 9/29/2017

**Norwalk Public School District
HMH KIDS DISCOVER SOCIAL STUDIES 2018**

ISBN	Title	Sale	Purchase	
		Price	Quantity	Amount
Grade 4				
Classroom Package				
1690943	9781328837554 HMH Kids Discover Social Studies Premium Classroom Package with Channel One (Print/1yr Digital) Grade 4	\$633.70	37	\$23,446.90
Package includes:				
Student Edition Bundle (Set of 25) Grade 4				
Online Student Edition 1-Year Grade 4 (25)				
Channel One News Subscription 1-year Grades 3-5 (25)				
Teacher Guide Bundle Grade 4				
Online Teacher Digital Management Center 1-Year Grade 4				
Total for Classroom Package				\$23,446.90
Total for Grade 4				\$23,446.90

**Proposal
Summary**

Subtotal Purchase Amount:	\$23,446.90
Shipping & Handling (2.00%):	\$468.94
Total Cost of Proposal (PO Amount):	\$23,915.84



Customer Experience

Houghton Mifflin Harcourt

Attention:
Robert Pennington

Customer Experience
9205 South Park Center Loop
Orlando, FL 32819
FAX: 800-269-5232
k12orders@hmhpub.com

HMH Confidential and Proprietary

Debra Beierle

From: Thomas Seuch
Sent: Wednesday, May 17, 2017 8:57 AM
To: Debra Beierle
Subject: Re: Capitol Budget - Biology Books

Rationale for updated Biology textbook allocation:

1. The current textbook is 14 yrs old and does not meet current and projected content needs nor does it challenge students in STEM initiatives.
2. The district initiative to increase the rigor of the sequence of courses in science to provide all 9th graders with biology cannot be supported with current resources and is impractical to purchase additional outdated resources.
3. The adoption of NGSS by the state will dictate an ongoing revision process which the electronic versions of the text provide on an annual bases.

Thomas Seuch

Science Department Chairperson
Brien McMahon High School
seucht@norwalkps.org

High School Biology

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
1	MILLER LEVINE BIOLOGY 2017 STUDENT EDITION (HARDCOVER) + BIOLOGY.COM 6-YEAR STUDENT LICENSE GRADE 9/10	9781323205846	101.47	200	200	\$20,294.00	\$20,294.00
2	MILLER LEVINE BIOLOGY 2017 DIGITAL COURSEWARE 6-YEAR LICENSE (REALIZE)	9781323212325	86.47	245	930	21,185.15	80,417.10
3	MILLER LEVINE BIOLOGY 2017 TEACHER EDITION GRADE 10	9781323205860	118.47	16	0	1,895.52	0.00
Subtotal						\$43,374.67	\$100,711.10
Purchase Subtotal						\$43,374.67	\$100,711.10
Shipping & Handling							\$1,522.05
Totals						\$43,374.67	\$102,233.15

Proposal Grand Total: \$102,233.15

Districts/schools registering to use OASIS for the first time receive a promo code for 3% freight. This code is good for every K12 order shipped via ground purchased through OASIS for the first 30 days after an account is activated.

To register for OASIS: <http://k12oasis.pearson.com>
For OASIS assistance: 1-800-850-9124

* Prices effective through Sept. 30, 2017.

** Prices do not include applicable taxes.

*** Titles are subject to change without notice.

Note: This is a cost proposal. It is not a formal contract.

Diane Albano

From: Robert Pennington
Sent: Friday, May 19, 2017 7:23 AM
To: Diane Albano
Subject: Rationale for Selection

Rationale for Pilot

Since 2014, the Connecticut State Department of Education has adopted the College, Career, and Civic Life (C3) Social Studies Framework. The C3 Social Studies Framework is aligned to the Common Core State Standards with six guiding principles to support the shift in instruction and curriculum design. The six principles highlight:

1. Content that prepares young people for success in college and career.
2. Inquiry at the heart of Social Studies instruction.
3. Content that involves interdisciplinary instruction with the benefits from integrating arts/humanities.
4. Content that is comprised of enduring understandings, concepts, and skills from various disciplines.
5. Social Studies education that has a direct and explicit connection the Common Core State Standards.
6. The C3 Framework informing the process by which states/school districts develop Social Studies Curriculum.

The Norwalk Public Schools current Social Studies tier I resource and curriculum are aligned to the Connecticut Elementary and Secondary Social Studies Framework of 2008. Moreover, tier I Social Studies resources that is being utilized in K-5 classrooms have not been revised or modified since 2008. With the new adoption of the C3 Social Studies Framework, coupled with new tier I resources aligned the C3 Framework.

Rationale for Selection

- During our district pilot, many administrators, teachers and parents visited classrooms to see different programs. Through a qualitative survey of administration, parents, teachers and students, the company had a high rating.
- The resources align to the C3 Framework and the Connecticut State Frameworks of 2015. The program provides opportunities for developing questions and planning inquiry, evaluating sources and using evidence, and taking informed action. These are historical inquiry skills needed for 21st century instruction.
- The resources align to Common Core Standards and are connected to the district literacy curriculum maps. This will allow us to integrate social studies into our literacy block and move away from an isolation model.

BRIEN McMAHON HIGH SCHOOL

300 Highland Avenue
Norwalk, CT 06854

Tel: (203) 852-9488
Fax: (203) 899-2813

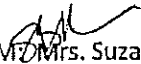


Principal
Suzanne Koroshetz

Housemasters
Qadir Abdus-Salaam
Kristi Carriero
Scott Hurwitz
Barbara Wood

DATE: May 19, 2017

TO: City of Norwalk, members of the Land Use and Building Management Committee

FROM:  Mrs. Suzanne Brown Koroshetz, Principal of Brien McMahon High School
Mr. Scott Hurwitz, Housemaster 

RE: BRIEN McMAHON INTERNATIONAL BACCALAUREATE DIPLOMA PROGRAM

As part of the ongoing effort to raise the academic rigor and to increase opportunities for all students at Brien McMahon High School, we are now preparing to offer IB Diploma Program classes starting in the 2017 school year.

In order to facilitate this program, we will need to purchase IB Diploma textbooks for the different subjects to be taught. We also need to purchase Chromebooks and Chromebook carts to be used in the various classes that will be offered.

The Chromebooks and the carts went out to bid in January 2017, and the quote is attached.

The textbooks will be bought through Oxford University Press, and were chosen due to the fact that they were the only vendor that could provide all of the materials that are required for these various courses.

ACTION REQUEST:

Authorize the purchasing agent to issue a purchase order to: CDW in the amount of \$55,107.00,
Account Number 091885010-5777-C0609

Authorize the purchasing agent to issue a purchase order to: Oxford University Press in the amount of \$37,150.00, Account Number 091885010-5777-C0609

Cc: Thomas Hamilton, CFO(BOE)
Alan Lo, Building & Facilities Manager (City of Norwalk)
File

OXFORD

UNIVERSITY PRESS

Quotation

Page: 1 of 1

website: www.oup.com/us
Oxford University Press USA
2001 Evans Road Cary, NC 27513
SAN # 202-5892 FEI 98-6001062

Order No.: 4074096
Date: 05/17/2017

Bill-To Acct: 1023731
NORWALK PUBLIC SCHOOLS
P.O BOX 6001
ACCOUNTS PAYABLE
125 EAST AVE
NORWALK CT 06851-5702

Ship-To Acct: 1023731
BRIEN MCMAHON HIGH SCHOOL
300 HIGHLAND AVE
NORWALK CT 06854

Payment Terms:				Valid From: 05/17/2017		Valid To: 07/16/2017	
Shipped via: Ground (Standard)				PO Number: SHAWN BANTON			
QTY	ISBN	TITLE	AUTHOR	UNIT PRICE	DISC CODE	DISC %	NET VALUE
56	9780198392811	IB BUSINESS MGMT CB 2014 ED P	MUCHENA	54.00	UN/04		3,024.00
56	9780198398165	IB COURSE BK PSYCH 2E SB P	POPOV/PARKE	64.00	UN/04		3,584.00
56	9780198398110	IB COURSE BOOK PSYCHOLOGY 2017 P	CRANE	50.00	UN/04		2,800.00
30	9780198359128	IB DIP ESPANOL A LITERATURA P	BERTONE	48.00	UN/04		1,440.00
56	9780198332565	IB ENVIRON SYST SOCIET 2015 P	RUTHERFORD	53.00	UN/04		2,968.00
40	9780198377764	IB EXTEND ESSAYS COURSE BOOK P	LEKANIDES	38.00	UN/04		1,520.00
30	9780198390077	IB FRENCH B SKILLS AND PRACT P	ABRIOUX/CHR	38.00	UN/04		1,140.00
56	9780198390121	IB MATHEMATICS HIGHER LEVEL P	HARCET/HEIN	75.00	UN/04		4,200.00
56	9780198390114	IB MATHEMATICS STANDARD LEV P	LA RONDIE/K	62.00	UN/04		3,472.00
56	9780198392132	IB PHYSICS COURSE BOOK P	JONES	62.00	UN/04		3,472.00
100	9780198389163	IB SPANISH B 2E P	VALBUENA/RO	50.00	UN/04		5,000.00
100	9780198389132	IB SPANISH SKILLS AND PRACT P	VALBUENA/RO	38.00	UN/04		3,800.00
2	9780199129737	IB THEORY OF KNOWLEDGE P	DOMBROWSKI/	52.00	UN/04		104.00
2	9780199129744	IB THEORY OF KNOWLEDGE P	RUTHERFORD	38.00	UN/04		76.00

CUSTOMER SERVICE 800-445-9714
ORDERS 800-451-7556 FAX: 919-677-1303
BUSINESS HOURS: 8:00 AM - 6:00 PM EST, MON. - FRI.
CREDIT DEPARTMENT 800-732-3120 FAX: 919-677-8828
BUSINESS HOURS: 7:30 AM - 4:45 PM EST, MON. - FRI.

Remit Payment to:
Oxford University Press USA
PO Box 935696
Atlanta, GA 31193-5696

SUMMARY

Subtotal(USD) \$ 36600.00
Estimated S & H \$ 550.00
Total \$ 37150.00

Damage or shortage claims must be submitted within 30 days of receipt of shipment
OUP is now on PubEasy. Retailers and wholesalers can sign-up with PubEasy to search titles and place/track orders anytime. If you prefer to receive your invoices via e-mail, please submit your e-mail address to invoices@oup.com.

**Request for Proposal
Response Sheet**

Chromebooks Quantity:	200 Units	400 Units
1) Per-unit cost	<u>183.00</u>	<u>183.00</u>
2) Extended Warranty	<u>No Bid</u>	<u>No Bid</u>
Total per unit price	<u>183.00</u>	<u>183.00</u>
Extended Price (Total)	<u>36600.00</u>	<u>73200.00</u>

Please note that chromebooks for this rfp will (for the most part) be ordered individually, by various schools, and in smaller quantities throughout the next year. Ship to must be Norwalk Public Schools, 125 East Avenue, Norwalk, CT 06851, Attention IT Department.

Manufacturer Name and model of unit HP Chromebook 11 G4 - Education Edition - 11.6" - Celeron N2840 - 4 GB RAM Mfg. Part: V2W30UT#ABA

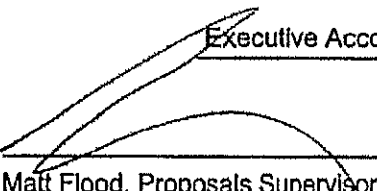
Availability Date: **In stock item - most shipped same day order is placed. **Out of stock item - 2-10 days ARO, subject to availability.

Name of Company CDW Government LLC

Address 230 N. Milwaukee Ave.
Vernon Hills, IL 60061

Prepared by (printed Name) Vincent Mulvihill

Title Executive Account Manager

Authorized Signature:  Date: 1/9/2016
Matt Flood, Proposals Supervisor

Phone #: (866) 773-7348 Fax #: (847) 990-8087 Email: vincent.mulvihill@cdwg.com



Norwalk Public Schools
Technology Department
125 East Avenue - Room 315
PO BOX 6001
Norwalk, CT 06852-6001
P: 203-854-4149

Memorandum

TO: City of Norwalk, Members of the Land Use and Building Management Committee
C.C: Alan Lo
FROM: Ralph Valenzisi, Chief of Technology, Innovations and Partnerships- NPS
DATE: May 22, 2017
Re: Technology Purchases

Technology is requesting to use the following allocated Capital Funds:

- 1) Purchase of additional Chromebooks (#1400) for Norwalk Public Schools. A bid was dated on 1/10/2017 to CDW-G in Shelton, CT. We need an approval by the Land Use and Building Management Committee to purchase these Chromebooks through the Capital Budget 2017-2018.

The Chromebooks will be used for various projects throughout the district at all grade levels. Some of the projects include the expansion of the Teach to One math program at Nathan Hale Middle School as well as the expansion of the use of online tools for intervention and daily instruction for all grade levels.

Authorize the Purchasing Agent to issue a purchase order to CDW-G in an amount not to exceed \$256,200 Account# 0918-5010-5777-C0112.

- 2) The purchase of #23 iMac 21.5" with Retina 4K display and #3 iMac 27" with Retina 5k display with the Applecare Protection Plan as part of the new Media Pathway Program at Norwalk High School. Apple is sole source provider for K-12 education which is why this is not put out to bid. The total cost is \$47,388.00. The Media Pathway program is one of our new pathways that will be in partnership with Connecticut Public Television. In order to give students the same experience and learning

environment that they will eventually have when they work in the new Media lab at CPTV (at the Wall Street location), we will need the aforementioned Apple computers at Norwalk High School.

Authorize the Purchasing Agent to issue a purchase order to Apple in an amount not to exceed \$47,388 Account# 0918-5010-5777-C0112.

Attached is the bid awards for item 1 and the quote for the Apple items addressed in item 2. The total request from Capital Funds is \$303,588.

**Requests for Proposal
Norwalk Public Schools
125 East Avenue
Norwalk, CT 06852**

Chromebooks

Norwalk Public Schools is inviting request for proposals from authorized vendors to provide up to 400 Chromebooks per the enclosed specifications.

Proposals will be accepted until **January 10, 2017, 3:00p.m.** at which time they will be opened. No proposal received after that time will be considered. The Proposer assumes the risk of any delay in the mail or in the handling of the mail by employees of the Norwalk Public Schools whether sent by mail or by means of personal delivery, the proposer assumes responsibility for having its proposal received by Norwalk Public Schools on time at the place specified.

All proposals must be sealed and must be submitted in a plain opaque envelope. All proposals must be addressed to:

Karen Bartron
Purchasing Agent
Norwalk Public Schools
125 East Avenue
Norwalk, CT 06852.

The proposal label must be clearly marked:

Chromebooks RFP, January 10, 2017.

Telephone quotations or amendments will not be accepted at any time. All materials submitted will become property of the District.

The Norwalk Public Schools may make any investigation necessary to determine the ability of the Proposer to meet the needs of this proposal. The Proposer shall furnish any additional information that the District shall request in order to make a determination of a proposal award.

The Norwalk Public Schools reserves the right to consider cost, experience and service history in the award of this proposal. The Norwalk Public Schools reserves the right to waive technical defects in proposals, to reject any or all proposals, in whole or in part, and to make such awards in whole or in part, to re-advertise and invite new proposals; to modify

proposals based upon negotiation with the proposer(s); that is in its judgment will be in the best interest of Norwalk Public Schools even if such proposal is not the least cost proposal. The Norwalk Public Schools also reserves the right to discuss the proposal with one or more proposers and to make such modifications as the Norwalk Public Schools, in its sole discretion, deems to be in its best interests.

The awarded vendor must supply all new equipment; no refurbished equipment will be accepted.

The units will be delivered directly to City Hall 125 East Avenue Norwalk CT, attention: IT Department.

Award of bid will be based upon the following criteria:

- Ability to deliver a complete package
- Flexibility of the vendor to work with the school district
- Pricing
- Availability (Delivery)
- Vendor Experience

Vendors should provide a brief narrative of past experiences with Norwalk Public Schools or references of other school districts.

Specifications:

- HP Chromebook 11 G4 – Education Edition 11.6” Celeron N2840 – 4 GB RAM.
- Asset Tag
- Google Console License
- EDU White Glove Service

Request for Proposal Response Sheet

Chromebooks

Quantity:

200 Units

400 Units

1) Per-unit cost

183.00

183.00

2) Extended Warranty

No Bid

No Bid

Total per unit price

183.00

183.00

$\times 1,400 \text{ units} =$

Extended Price (Total)

36600.00

73200.00

\$256,200

Please note that chromebooks for this rfp will (for the most part) be ordered individually, by various schools, and in smaller quantities throughout the next year. Ship to must be Norwalk Public Schools, 125 East Avenue, Norwalk, CT 06851, Attention IT Department.

Manufacturer Name and model of unit HP Chromebook 11 G4 - Education Edition - 11.6" - Celeron N2840 - 4 GB RAM Mfg. Part: V2W30UT#ABA

Availability Date: **In stock item - most shipped same day order is placed. **Out of stock item - 2-10 days ARO, subject to availability.

Name of Company

CDW Government LLC

Address

230 N. Milwaukee Ave.

Vernon Hills, IL 60061

Prepared by (printed Name)

Vincent Mulvihill

Title

Executive Account Manager

Authorized Signature:

Matt Flood, Proposals Supervisor

Date: 1/9/2016

Phone #: (866) 773-7348

Fax #: (847) 990-8087

Email: vincent.mulvihill@cdwg.com

Apple Store for Education Institution

Proposal 2102720989

Proposer: Laurence Danforth

Thank you for your proposal dated 05/18/2017. The details we've provided below are based on the terms assigned to account 67695, NORWALK PUBLIC SCHOOLS.

To access this proposal online, please search by referencing proposal number 2102720989.

Comments from Proposer:

This is what he really would like.

23 - 21.5 inch iMacs and 3 - 27 inch iMacs with Apple Care (3 years)

Part Number	Description	Total Quantity	Unit Price	Total Price
ZORS	iMac 21.5-inch with Retina 4K display 3.1GHz Quad-core Intel Core i5, Turbo Boost up to 3.6GHz Intel Iris Pro Graphics 6200 16GB 1867MHz LPDDR3 SDRAM - 2x8GB 1TB Fusion Drive Wired Apple Mouse None Apple Keyboard with numeric keypad (English) / User's Guide (English)	23	1,669.00	38,387.00 USD
S3128LL/A	AppleCare Protection Plan for iMac - Auto-enroll	23	119.00	2,737.00 USD
Z0RT	iMac 27-inch with Retina 5K display 3.2GHz Quad-core Intel Core i5, Turbo Boost up to 3.6GHz 16GB 1867MHz DDR3 SDRAM - 2x8GB 1TB Fusion Drive AMD Radeon R9 M380 with 2GB GDDR5 Wired Apple Mouse Apple Keyboard with numeric keypad (English) / User's Guide (English)	3	1,969.00	5,907.00 USD
S3128LL/A	AppleCare Protection Plan for iMac - Auto-enroll	3	119.00	357.00 USD
Subtotal				47,388.00 USD
Estimated Tax				0.00 USD
Total				47,388.00 USD

Please note that your order subtotal does not include Sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed.

How to Order

If you would like to convert this Proposal to an order, log into the Apple Store for Education Institution



DEPARTMENT OF PUBLIC WORKS

TO : LAND USE AND BUILDING MANAGEMENT COMMITTEE
FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER *AL*
RE : OAK HILLS PARK – SOIL REMEDIATION
DATE: MAY 25, 2018

As part of the scope of work for the State DEEP grant for Oak Hills Park improvement project, the City/Oak Hills Park advertised for bids for the remediation of contaminated soil at two old underground fuel storage tank graves. These underground tanks were located behind the maintenance garage and the golf administration building. The tanks had previously been removed. Hygenix, our environmental consultant, conducted test probes of the surrounding ground and prepared remediation specifications for the project. They estimated that 70 cubic yard of contaminated material will need to be removed and legally disposed.

On May 24, 2017, a total of two bids were received (see attached summary). The apparent low bidder is Herbert Recovery Systems Inc. They have successfully completed City projects in the past.

ACTION REQUESTED:

- A. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Herbert Recovery Systems Inc. for the removal of contaminated soil from underground fuel tanks at Oak Hills Park for a total not to exceed \$21,500. Funds are available from DEEP grant – Acct. ##09151340-5799-C0558
- B. Authorize the Office of Building Management to issue change order on Contract for a total not to exceed \$4,300.

May 24, 2017

Norwalk Purchasing Department
Response Summary Project # 3754
Oak Hills Park UST Soil Remediation Project

Thank you for your response to our Request for Bids Submission. The following is a summary of the submitted bids for this solicitation process.

		CONTRACTORS		
		ENPRO Services, Inc. (an NRC company)	Herbert Recovery Systems Inc.	
A	Lump Sum Bid for base contract work at Pro Shop and Maintenance Garage	\$ 4,800.00	\$ 9,000.00	
B	Soil Remediation	\$ 20,020.00	\$ 12,500.00	
	70 cubic yards	Unit Price	N/A	24,179
Total Lump Sum (Items A and B)		\$ 24,820.00	\$ 21,500.00	



DEPARTMENT OF PUBLIC WORKS

TO : LAND USE AND BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER 

RE : OAK HILLS PARK – TURCO CONTRACT
INCREASE CONTINGENCY

DATE: May 25, 2017

The City is in receipt of a State DEEP grant for improvements at Oak Hills Park. This project consists of various components which includes improvements to the Golf Course, construction of the Great Lawn and Fountain Garden, construction of an equipment wash pad, remediation of contaminated soil from underground fuel tanks and ADA improvements.

In regard to improvements to the golf course, Turco Golf Inc., currently contracted for golf course improvement work, has completed various improvements on the back-nine last fall. They are currently working on front-nine and are scheduled to complete the work by July 2017. Given the task to maintain operation of the golf course through the golf season, Oak Hills Park and Turco have developed a positive working relationship. At this time, Turco is approximately 80% to 85% complete and the balance of the remaining work is well defined. As this is an unit price contract (final cost would vary depending actual installed quantities), we have been tracking various quantities to date. We are projecting that the project will be within the contracted amount without accessing the contingency funds. Below was the original Council action:

- a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Turco Golf Inc. for the Oak Hills Parks Golf Course Improvement Project for a total not to exceed \$980,413.75. Acct. #09151340-5799-C0558
- b. Authorize the Office of Building Management (with concurrence with the Oak Hills Park Authority) to issue Change Order on Contract for a total not to exceed \$20,000.

Recently, I met with representatives from Oak Hills Park Authority and reviewed our overall budget. As a priority item, Oak Hills Park Authority representatives would like to replace additional deteriorated cart paths in order to improve vehicle/public safety. Therefore, the Authority would like to redirect an additional \$30,000 for cart path improvements. As Turco is still on site and their unit price for car path is reasonable, the Authority would like to take this opportunity to incorporate additional cart paths in Turco's contract.

ACTION REQUESTED:

Authorize to increase contingency allowance for Turco Golf Inc.'s contract for Oak Hill Park Improvement Project for an additional \$30,000 (total \$50,000) and authorize Office of Building Management to issue change orders on Contract. Funds are available from DEEP Grant. Acct. #09151340-5799-C0558



DEPARTMENT OF PUBLIC WORKS

TO: MEMBERS OF LAND USE & BUILDING MANAGEMENT
COMMITTEE

FROM: ALAN LO, BUILDING & FACILITIES MANAGER 

RE: **ROOSEVELT CENTER – BUILDING FACADE REPAIRS**

DATE: MAY 23, 2017

The Roosevelt Center was constructed in 1939 and is currently occupied by the Norwalk Senior Center and the Norwalk Early Childhood Center. Over the years, there has been deterioration to the original building façade. In order to maintain water tightness, pointing and replacement of the old brick masonry is required.

On April 5, 2017 the City's Purchasing Department issued an invitation to bid for Building Façade Repairs for the Roosevelt Center. The City received five (5) bids. The results are as follows:

Contractors	Lump Sum Total
Onel Construction, LLC	\$40,000.00
CD Masonry, Inc.	\$41,200.00
Better Homes Bureau, LLC	\$58,786.17
GL Capasso, Inc.	\$64,440.00
Cornerstone Restoration	\$66,000.00

After reviewing the bid submissions, the Purchasing Department and the Office of Building Management is recommending the award to the apparent low bidder, Onel Construction, LLC.

ACTION REQUESTED:

- a. **Authorize the Mayor, Harry W. Rilling, to execute an agreement with Onel Construction, LLC for the Norwalk Senior Center Façade Repairs Project for a total not to exceed \$40,000.00. Funds are available from account #0912 7100 5777 C0147.**
- b. **Authorize the Office of Building Management to issue change orders on Contract for a total not to exceed \$4,000.00.**



DEPARTMENT OF PUBLIC WORKS

TO : LAND USE AND BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER *AL*

RE : BELDEN LIBRARY – LIGHTING RETROFIT LOAN

DATE: JUNE 5, 2017

In the fall of 2016, the Common Council approved an energy conservation lighting retrofit project at the Belden Library. Working closely with Eversource, our contractor has completed the retrofit work. Eversource has provided the incentive funds directly to the contractor. The adjusted balance of the construction costs is \$42,655.00. Eversource is scheduled to provide a 0% loan to cover the balance. The loan repayment will be made in four years through Eversource's on-bill repayment process.

Recently, Eversource modified their loan process. In lieu of issuing the loan directly, the loan will be issued by M-Core Credit Corporation and Eversource will write-down the interest rate to 0%. In order to meet this new process, a new Common Council action is required to authorize the Mayor to execute a loan agreement with M-Core. Please see attached back-up documents for detail explanation.

ACTION REQUESTED:

Authorize the Mayor, Harry W. Rilling, to execute a 0% Loan Agreement with M-Core Credit Corporation for the balance of the costs for the energy conservation lighting retrofit project at the Belden Main Library for an amount not to exceed \$42,655.00. This project was implemented through and with financial incentives from Eversource. Monthly loan payment will be processed through utility billing from Eversource.

TO : MEMBERS OF LAND USE AND BUILDING MANAGEMENT
COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER 

RE : BELDEN MAIN LIBRARY – LIGHTING RETROFIT

DATE: AUGUST 29, 2016

Last winter, the Purchasing Department issued a Request for Proposals (RFP) from energy conservation firms to implement an energy efficient lighting retrofit project at the Belden Main Library. A total of 6 proposals were received. A Review Committee was created which consists of Councilman Livingston (Chair of Land Use and Building Management Committee), Gerald Foley (ex-Purchasing), Mike Sgobbo (Building & Management), Tom Schadlich (Library) and myself. The Committee shortlisted the firms and interviewed three firms. Thereafter, we obtained additional information/clarification from the two finalists: Power Point Energy and Facility Solutions Group. Based on the final information, attached is the updated summary comparing the various components of the two proposals.

At this time, the staff would like to recommend the award of this project to Power Point Energy – Option 2 which includes an energy efficient mechanical equipment component enabling the project to qualify for the comprehensive incentive program. PPE-2 also incorporates a larger number of fixture replacement which generates greater incentive payment, resulting in a shortest payback period and greater long term savings.

In addition, it is important to note that PPE is proposing to use non-ballasted LED fixtures which have a higher initial capital cost but greater operating savings.

ACTION REQUESTED:

- a. **Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Power Point Energy for the energy efficient lighting retrofit project at**

Belden Main Library. Terms of the agreement shall include the following:

- **Total Project Cost – not to exceed \$152,980**
 - **Projected incentive amount - \$96,012**
 - **Net cost to the City to be financed by Eversource - \$56,968**
- b. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to apply and receive energy incentive funds from Eversource for the Belden Main Library efficient lighting retrofit project.**
- c. Approve to establish a contingency fund in the amount of \$8,000 to cover project related expenditures. Acct. # 09157100 5777 C0149**

9. Authorize the Purchasing Agent to issue a purchase order to School Outfitters for the purchase of Chromebook Tech Tubs for schools for a total not to exceed \$4,826.50. Account # 09175010-5777-C0112 **AUTHORIZED**
10. Authorize the Purchasing Agent to issue a purchase order to Black Rock Technology Group for the purchase of Logitech keyboard for schools for a total not to exceed \$1,368.75. Account # 0917-5010-5777-C0112 **AUTHORIZED**
- 11a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Power Point Energy for the Belden Main Library energy efficient lighting retrofit project. Terms of the agreement shall include the following:
- Total Project Cost – not to exceed \$152,980
 - Projected incentive amount - \$96,012
 - Net cost to the City to be financed by Eversource - \$56,968 **AUTHORIZED**
- 11b. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to apply and receive energy incentive funds and financing from Eversource for the Belden Main Library efficient lighting retrofit project. **AUTHORIZED AS AMENDED**
- 11c. Approve to establish a contingency fund in the amount of \$8,000 to cover project related expenditures. Acct. # 09157100 5777 C0149" **APPROVED**

D. PLANNING COMMITTEE

1. Authorize Mayor to sign the Mayoral Certification for the PY41 CAPER. **AUTHORIZED**
2. Approve the advancement of the PY41 CAPER to HUD. **APPROVED**

E. PUBLIC WORKS COMMITTEE

1. Authorize, the Mayor, Harry W. Rilling, to execute the Third Amendment to the Agreement with CDM Smith, Inc. for Tasks 1-3 identified in the Supplemental Services proposal revised 8/10/2016 for the South Norwalk TOD Pilot Program for a sum not to exceed \$48,770.00. Account No. 09-13-4031-5777-C0514 **AUTHORIZED**
2. Authorize the Purchasing Agent to issue a purchase order to CN Wood Company for the purchase of two (2) 2016 Elgin "Pelican" Three Wheel High Dump Mechanical Street Sweepers for a sum not to exceed \$370,000.00. Account No. 09-17-4031-5777-C0313 **AUTHORIZED**
3. Approve the Necessity for the abandonment/discontinuance of a portion of Bates Court beginning at the northwesterly boundary of the property located at 1 Bates Court (Tax Lot 2-53-5-0) and heading south to the southerly terminus as depicted on a map prepared by William W. Seymour & Associates, P.C. entitled "Property Survey For Abandonment Of A Portion Of Bates Court And Acquisition Of Properties From City Of Norwalk Prepared For Metropolitan Realty Associates, LLC, Norwalk, Connecticut," dated August 5, 2015, last revised August 24, 2016, at a scale of 1" = 20' on file in the Department of Public Works for a fee of \$14,400.00 and appoint Freeholders. **APPROVED**



May 2, 2017

Mr. Alan Lo
Building and Facilities Manager
City of Norwalk
125 East Avenue
Norwalk, CT 06856

Dear Mr. Lo:

This letter is in response to questions about a municipal loan for the energy efficiency project at Belden Library (CT16-1002460) at 1 Belden Avenue in Norwalk, and the relationship between M-Core Credit Corporation and Eversource. In the past, Eversource has financed municipal loans internally; however, that arrangement changed about a year ago, and M-Core is now financing the municipal loans. The Energy Efficiency Fund, administered by Eversource, buys down the loans to 0% interest and supports the incentives, and M-Core holds the loan. For Norwalk's Belden Library, the loan will be re-paid through Eversource's on-bill repayment process, and the loan amount will be added to the library's utility bill.

For Belden Library, the total installed cost for the energy efficient equipment was \$191,550.00, and the amount of the incentives and Comprehensive Bonus was \$95,775.00. The amount of the incentives and bonus was 50% of the installed cost, so the financed amount is \$95,775.00, also.

The municipal loan program through the Energy Efficiency Fund, Eversource, and M-Core Credit Corporation is intended to encourage energy efficiency projects that would not otherwise be completed. We at Eversource are pleased that City of Norwalk and Belden Library are utilizing this opportunity to install energy efficient equipment and reduce energy usage and costs. We hope to work with you on other projects in the future. Please contact me if you have questions or would like more information.

Thank you,

Paula Coutz, Energy Efficiency Consultant
Eversource

EXHIBIT B
PAYMENT SCHEDULE

RE: Government Obligation Contract dated as of May 15, 2017, between M-Core Credit Corporation (Obligee) and City of Norwalk, Connecticut (Obligor)

Date of First Payment: August 15, 2017
Original Balance: \$42,655.00
Total Number of Payments: Forty-Eight (48)
Number of Payments Per Year: Twelve (12)

Pmt No.	Due Date	Contract Payment	Applied to Interest	Applied to Principal	*Purchase Option Price
1	15-Aug-17	\$888.65	\$0.00	\$888.65	Not Available
2	15-Sep-17	\$888.65	\$0.00	\$888.65	Not Available
3	15-Oct-17	\$888.65	\$0.00	\$888.65	Not Available
4	15-Nov-17	\$888.65	\$0.00	\$888.65	Not Available
5	15-Dec-17	\$888.65	\$0.00	\$888.65	Not Available
6	15-Jan-18	\$888.65	\$0.00	\$888.65	Not Available
7	15-Feb-18	\$888.65	\$0.00	\$888.65	Not Available
8	15-Mar-18	\$888.65	\$0.00	\$888.65	Not Available
9	15-Apr-18	\$888.65	\$0.00	\$888.65	Not Available
10	15-May-18	\$888.65	\$0.00	\$888.65	Not Available
11	15-Jun-18	\$888.65	\$0.00	\$888.65	Not Available
12	15-Jul-18	\$888.65	\$0.00	\$888.65	Not Available
13	15-Aug-18	\$888.65	\$0.00	\$888.65	Not Available
14	15-Sep-18	\$888.65	\$0.00	\$888.65	Not Available
15	15-Oct-18	\$888.65	\$0.00	\$888.65	Not Available
16	15-Nov-18	\$888.65	\$0.00	\$888.65	Not Available
17	15-Dec-18	\$888.65	\$0.00	\$888.65	Not Available
18	15-Jan-19	\$888.65	\$0.00	\$888.65	Not Available
19	15-Feb-19	\$888.65	\$0.00	\$888.65	Not Available
20	15-Mar-19	\$888.65	\$0.00	\$888.65	Not Available
21	15-Apr-19	\$888.65	\$0.00	\$888.65	Not Available
22	15-May-19	\$888.65	\$0.00	\$888.65	Not Available
23	15-Jun-19	\$888.65	\$0.00	\$888.65	Not Available
24	15-Jul-19	\$888.65	\$0.00	\$888.65	Not Available
25	15-Aug-19	\$888.65	\$0.00	\$888.65	\$19,799.20
26	15-Sep-19	\$888.65	\$0.00	\$888.65	\$18,963.35
27	15-Oct-19	\$888.65	\$0.00	\$888.65	\$18,125.27
28	15-Nov-19	\$888.65	\$0.00	\$888.65	\$17,284.95
29	15-Dec-19	\$888.65	\$0.00	\$888.65	\$16,442.39
30	15-Jan-20	\$888.65	\$0.00	\$888.65	\$15,597.59
31	15-Feb-20	\$888.65	\$0.00	\$888.65	\$14,750.53
32	15-Mar-20	\$888.65	\$0.00	\$888.65	\$13,901.21
33	15-Apr-20	\$888.65	\$0.00	\$888.65	\$13,049.63
34	15-May-20	\$888.65	\$0.00	\$888.65	\$12,195.78
35	15-Jun-20	\$888.65	\$0.00	\$888.65	\$11,339.65
36	15-Jul-20	\$888.65	\$0.00	\$888.65	\$10,481.24

EXHIBIT B - CONTINUED

PAYMENT SCHEDULE

RE: Government Obligation Contract dated as of May 15, 2017, between M-Core Credit Corporation (Obligee) and City of Norwalk, Connecticut (Obligor)

Pmt No.	Due Date	Contract Payment	Applied to Interest	Applied to Principal	*Purchase Option Price
37	15-Aug-20	\$888.65	\$0.00	\$888.65	\$9,620.54
38	15-Sep-20	\$888.65	\$0.00	\$888.65	\$8,757.54
39	15-Oct-20	\$888.65	\$0.00	\$888.65	\$7,892.24
40	15-Nov-20	\$888.65	\$0.00	\$888.65	\$7,024.64
41	15-Dec-20	\$888.65	\$0.00	\$888.65	\$6,154.72
42	15-Jan-21	\$888.65	\$0.00	\$888.65	\$5,282.48
43	15-Feb-21	\$888.65	\$0.00	\$888.65	\$4,407.92
44	15-Mar-21	\$888.65	\$0.00	\$888.65	\$3,531.02
45	15-Apr-21	\$888.65	\$0.00	\$888.65	\$2,651.79
46	15-May-21	\$888.65	\$0.00	\$888.65	\$1,770.21
47	15-Jun-21	\$888.65	\$0.00	\$888.65	\$886.28
48	15-Jul-21	\$888.65	\$0.00	\$888.65	\$0.00

By signing below, Obligor acknowledges that its obligation to make the Contract Payments set forth in Exhibit B to the Contract includes repayment of the principal amount of \$42,655.00, together with interest at 0.00%.

Furthermore, the amount financed by Obligor is \$39,264.63 and such amount is the issue price of this Contract for federal income tax purposes. The difference between the principal amount of this Contract and the issue price is original issue discount, as defined in section 1288 of the Internal Revenue Code of 1986, as amended. The yield of this Contract for federal income tax purposes is 3.800%. Such issue price and yield will be stated in the applicable Form 8038-G.

City of Norwalk, Connecticut

Signature

Printed Name and Title

*Assumes all Contract Payments due to date are paid

Please list the Source of Funds (Fund Item in Budget) for the Contract Payments that come due under Exhibit B of this Contract.

Source of Funds : General Fund



CITY OF NORWALK, HEALTH DEPARTMENT

www.norwalkhealth.com
P: 203-854-7776 / F: 203-854-7934
137 East Avenue
Norwalk, CT 06851

TO: MEMBERS OF LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: GLENN IANNACONE, EMERGENCY COORDINATOR

DATE: JUNE 5, 2017

RE: NORWALK HEALTH DEPT. – FIRE ALARM UPGRADE

The fire alarm system at the Norwalk Health Dept. was originally installed in 1967 when the building was constructed. It was added to over the years by adding another fire alarm panel for the elevator recall. The two panels do not communicate with each other. There are areas of the building that don't have horn strobe devices which is a deficiency within the system. The building has a new HVAC system installed in the basement to handle the humidity that would have damaged the storage in the basement that the Historical Commission has stored there. This system had duct detectors installed in the supply and return ducts but the existing fire alarm system could not handle them.

On March 20, 2017 the City's Purchasing Department solicited proposals for the upgrade of the existing fire alarm system with a new EST 3X system for the Norwalk Health Department. The City received three (3) proposals. The results are as follows:

FIRM	Total Lump Sum Bid
AM Electric Company, LLC	\$102,000.00
Pro-Electric, Inc.	\$106,900.00
Sal Sabia Electrical Contractors, Inc.	\$116,400.00
L. Holzner Electric Company	\$118,400.00

After reviewing the bids for the above mentioned project, the Purchasing Department and the Health Department recommend the award to the apparent low bidder, AM Electric Company. Funds are available from 2016-2017 Capital Budget account.

ACTION REQUESTED:

- Authorize the Mayor, Harry W. Rilling, to execute an agreement with AM Electric Company, LLC for the Health Department Fire Alarm Upgrade Project for a total not to exceed \$102,000.00. Funds are available from account #0917 2012 5777 C0552.**
- Authorize the Health Department to issue change orders on the Contract for a total not to exceed \$10,200.00.**



VII. B

MEMORANDUM

TO: Bruce Chimento, P.E. - Director of Public Works

FROM: Aaron Ho, E.I.T. - Junior Engineer

CC: Elisabeth Burns, P.E. - Principal Engineer
Drew Berndlmaier, P.E. - Senior Civil Engineer

REF: Public Works Committee Agenda Item - Project PM2017-1 Pavement Management Program

DATE: June 1, 2017

I would like to request that the following items be included on the agenda for the June 6, 2017 Public Works Committee meeting.

1) Authorize the Director of Public Works, to execute Change Orders for Project PM2017-1 Pavement Management Program, for a sum not to exceed \$575,000.

Account Nos. 0916 5010 5777 C0516 (\$90,000.00)
0918 5010 5777 C0516 (\$350,000.00)
28355100 430 49 (\$135,000.00)

Relating to Board of Education:

The Norwalk Board of Education has requested to partner with Norwalk DPW to perform the following additional work for Board of Education facilities as part of the PM2017-1 Pavement Management Program Contract:

- **Naramake ES** - entire lot & drive ups minus 2014 paving (curbing, walkways & handicap ramps where needed)
- **NHS** - Install speed cushion/s (amount & location TBD)
- **Fox Run ES** - entire lot & drive ups (curbing, walkways & handicap ramps where needed)
- **Wolfpit ES** - entire lot & drive ups (curbing, walkways & handicap ramps where needed)

Funding for this work will be sourced from what remains in the previously approved FY 2016-17 District Paving Capital budget account, and the recently approved FY 2017-18 District Paving Capital Budget Account. A total value of \$440,000 (Accts. 0916 5010 5777 C0516 & 0918 5010 5777 C0516) would be appropriated from those accounts. Additionally, \$135,000 (Acct. 28355100 430 49) will be appropriated from an Alliance District Building Grant account.

1



CITY OF NORWALK
Chris Torre
Superintendent of Operations
ctorre@norwalkct.org
P: 203-854-3203 / F: 203-854-3224
15 South Smith Street
Norwalk, CT 06855

To: City of Norwalk, Department of Public Works Committee

From: Chris Torre, Superintendent of Operations

CC: Bruce Chimento, Director of Public Works
Kathryn Hebert, Administrative Services Manager

Date: June 1, 2017

Re: Authorize Purchase of a John Deere 624k Four Wheel Drive Loader

Resolution:

Authorize the Purchasing Agent to issue a purchase order to The W.I. Clark Company, for the purchase of one (1) John Deere 624K II four wheel drive loader for a sum not to exceed \$154,121.78. State of Connecticut contract number 16PSX0151.

Account # 09-18-4031-5777-C0313

THE W.I. CLARK COMPANY

CONSTRUCTION AND INDUSTRIAL EQUIPMENT
30 BARNES INDUSTRIAL PARK ROAD
WALLINGFORD, CT 06492
203-265-6781

May 02, 2017

Mr. Joel Grant
Director of Fleet Services
City of Norwalk
15 South Smith Street
Norwalk, CT 06855

Re: State of Connecticut 4WD Loader Contract #16PSX0151

Dear Mr. Grant,

The W.I. Clark Company is pleased to extend to the City of Norwalk Connecticut the same governmental discount on a new John Deere 624K II four wheel drive loader, and John Deere options, as offered in the State of Connecticut DOT contract number 16PSX0151. The discount is 40% off of list price for the base machine and John Deere factory installed options and/or accessories. Non-John Deere (allied) accessories are no less than 15% off of list price and John Deere parts associated with this order are no less than 12% off list price.

The W.I. Clark Company would accept responsibility for the administrative duties associated with this order, as well as any warranty work should that become necessary.

Please find the attached price schedule with all the options you were interested in. Upon receipt of your purchase order to the W.I. Clark Company, we will place your order with John Deere.

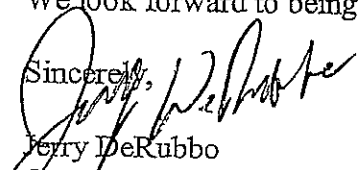
Your purchase order or letter of intent to purchase must reference the State of Connecticut contract number 16PSX0151.

You may expect delivery to the Norwalk fleet maintenance facility in approximately 45 to 60 days after receipt of order.

The unit will be delivered with the standard twelve (12) month / unlimited hour full machine warranty. Your machine will be fueled and ready to go to work. Payment in full is due within thirty (30) days after delivery of the machine. Please be advised pricing is based on current John Deere list prices and are subject to change without notice. Allied equipment prices are subject to change without notice. Trade-in allowances where applicable are good for 30 days only.

We look forward to being of service to you.

Sincerely,


Jerry DeRubbio
Governmental Sales
The W.I. Clark Company
860-212-4216

NORWALK, CITY OF
JOHN DEERE 624K II
STATE OF CONNECTICUT
CONTRACT NUMBER: 16PSX0151

CONTRACT NUMBER: 16PSX0151				STATE DOT PERCENTAGE OFF LIST PRICE: 40.00%		
ORDER CODE	QTY.	DESCRIPTION	LIST	NET PRICE	DISCOUNT	
7650DW	1	624K II 4WD LOADER	\$ 227,629.00	\$ 136,577.40	\$ 91,051.60	
0810	1	STANDARD GATHERING GROUP	-	-	-	
0924	1	FINAL TIER 4 ENGINE	-	-	-	
1010	1	STD 624K LOADER	\$ 22,991.00	\$ 13,794.60	\$ 9,196.40	
1120	1	5-SPEED TRANSMISSION WITH LOCK UP CONVERTER	-	-	-	
1215	1	130 AMP ALTERNATOR	-	-	-	
1310	1	MUFFLER WITH BLACK STACK	\$ 585.00	\$ 351.00	\$ 234.00	
1430	1	AIR INTAKE WITH CENTRIFUGAL PRE CLEANER	-	-	-	
1520	1	REVERSING FAN DRIVE	\$ 617.00	\$ 370.20	\$ 246.80	
1610	1	STANDARD FUEL FILTER	\$ 1,550.00	\$ 930.00	\$ 620.00	
170C	1	JD LINK ULTIMATE	-	-	-	
1910	1	STEERING CYLINDERS GREASABLE	-	-	-	
2010	1	STANDARD ZBAR LINKAGE	-	-	-	
2120	1	CONVENTIONAL STEERING	-	-	-	
2230	1	HEATED AIR SUSPENSION SEAT	-	-	-	
2432	1	3 FUNCTION VALVE WITH JOYSTICK F-N-R	\$ 829.00	\$ 497.40	\$ 331.60	
2510	1	RIDE CONTROL	\$ 2,929.00	\$ 1,757.40	\$ 1,171.60	
2605	1	ENGLISH DECALS	\$ 4,015.00	\$ 2,409.00	\$ 1,606.00	
2730	1	30 AMP CONVERTER	-	-	-	
2810	1	LOADRITE L2180 PAYLOAD ORDER KIT (DOT PRICING BELOW)	\$ 265.00	\$ 159.00	\$ 106.00	
3046	1	LOCKING FRONT AXLE CONVENTIONAL REAR	-	-	-	
3120	1	MANUAL FRONT DIFFERENTIAL LOCK	-	-	-	
4421	1	20.5R25 L3 MICHELIN RADIAL TIRES	-	-	-	
5550	1	FULL FRONT AND REAR FENDERS	\$ 19,030.00	\$ 11,418.00	\$ 7,612.00	
5610	1	LEFT SIDE STEPS	\$ 2,715.00	\$ 1,629.00	\$ 1,086.00	
7140	1	PREMIUM LED LIGHT PACKAGE	-	-	-	
8210	1	STANDARD REAR HITCH	\$ 1,706.00	\$ 1,023.60	\$ 682.40	
8320	1	HEATED OUTSIDE MIRRORS	-	-	-	
8422	1	CAB WITH AIR	\$ 624.00	\$ 374.40	\$ 249.60	
8450	1	A/C CHARGE	-	-	-	
8550	1	BUCKET PINS	-	-	-	
8560	1	ZBAR HYDRAULIC COUPLER JRB COMPATIBLE	\$ 595.00	\$ 357.00	\$ 238.00	
9015	1	BLOCK HEATER	\$ 5,051.00	\$ 3,030.60	\$ 2,020.40	
9043	1	ENVIRONMENTAL DRAINS	\$ 243.00	\$ 145.80	\$ 97.20	
9111	1	PREMIUM AM/FM RADIO	\$ 410.00	\$ 246.00	\$ 164.00	
9130	1	REAR OBJECT DETECTION SYSTEM	\$ 850.00	\$ 510.00	\$ 340.00	
9140	1	FIRE EXTINGUISHER	\$ 4,589.00	\$ 2,753.40	\$ 1,835.60	
9240	1	ENGINE COMPARTMENT LIGHT	\$ 139.00	\$ 83.40	\$ 55.60	
9420	1	TRANSMISSION SIDE GUARDS	\$ 145.00	\$ 87.00	\$ 58.00	
9430	1	BOTTOM GUARDS	\$ 450.00	\$ 270.00	\$ 180.00	
9460	1	LEVEL 2 SOUND PACKAGE	\$ 1,362.00	\$ 817.20	\$ 544.80	
9520	1	LICENSE PLATE BRACKET	\$ 223.00	\$ 133.80	\$ 89.20	
9525	1	SMV EMBLEM	\$ 177.00	\$ 106.20	\$ 70.80	
			\$ 157.00	\$ 94.20	\$ 62.80	
			\$ 299,876.00	\$ 179,925.60	\$ 119,950.40	

[illegible]

NORWALK, CITY OF
 JOHN DEERE 624KII EXTENDED WARRANTY
 FULL MACHINE WARRANTY OPTIONS

MAY 02, 2017

HOURS	12 MON.	24 MON.	36 MON.	48 MON.	60 MON.	72 MON.	84 MON.
1000	\$ 2,854	\$ 3,004	\$ 3,004	\$ 3,671	\$ 4,336		
1500	\$ 3,004	\$ 3,163	\$ 3,163	\$ 3,864	\$ 4,565		
2000	\$ 3,163	\$ 3,329	\$ 3,329	\$ 4,068	\$ 4,805		
2500	\$ 3,329	\$ 3,505	\$ 3,505	\$ 4,281	\$ 5,058		
3000	\$ 3,505	\$ 3,690	\$ 3,690	\$ 4,508	\$ 5,324	\$ 5,750	
4000	\$ 3,895	\$ 4,099	\$ 4,099	\$ 5,008	\$ 5,915	\$ 6,390	\$ 6,899
5000	\$ 4,328	\$ 4,555	\$ 4,555	\$ 5,564	\$ 6,573	\$ 7,100	\$ 7,668
6000	\$ 5,408	\$ 5,865	\$ 5,865	\$ 6,963	\$ 7,619	\$ 8,230	\$ 8,886
7000	\$ 7,555	\$ 8,175	\$ 8,175	\$ 8,793	\$ 9,411	\$ 10,163	\$ 10,975
7500	\$ 8,950	\$ 9,633	\$ 9,633	\$ 10,199	\$ 10,765	\$ 11,626	\$ 12,558

NORWALK, CITY OF
 JOHN DEERE 624KII EXTENDED WARRANTY
 ENGINE, POWER TRAIN & HYDRAULIC WARRANTY OPTIONS

HOURS	12 MON.	24 MON.	36 MON.	48 MON.	60 MON.	72 MON.	84 MON.
1000	\$ 1,274	\$ 1,799	\$ 1,799	\$ 2,153	\$ 2,506		
1500	\$ 1,340	\$ 1,894	\$ 1,894	\$ 2,266	\$ 2,639		
2000	\$ 1,411	\$ 1,993	\$ 1,993	\$ 2,385	\$ 2,778		
2500	\$ 1,485	\$ 2,098	\$ 2,098	\$ 2,511	\$ 2,924		
3000	\$ 1,564	\$ 2,208	\$ 2,208	\$ 2,643	\$ 3,078	\$ 3,390	
4000	\$ 1,738	\$ 2,453	\$ 2,453	\$ 2,936	\$ 3,420	\$ 3,766	\$ 4,069
5000	\$ 1,930	\$ 2,726	\$ 2,726	\$ 3,263	\$ 3,800	\$ 4,185	\$ 4,519
6000	\$ 2,509	\$ 3,376	\$ 3,376	\$ 4,019	\$ 4,663	\$ 5,130	\$ 5,531
7000	\$ 3,505	\$ 4,704	\$ 4,704	\$ 5,341	\$ 5,979	\$ 6,563	\$ 7,071
7500	\$ 4,789	\$ 5,810	\$ 5,810	\$ 6,276	\$ 6,745	\$ 7,396	\$ 7,963
8000	\$ 5,496	\$ 6,605	\$ 6,605	\$ 7,120	\$ 7,634	\$ 8,364	\$ 8,995



CITY OF NORWALK
Chris Torre
Superintendent of Operations
ctorre@norwalkct.org
P: 203-854-3203 / F: 203-854-3224
15 South Smith Street
Norwalk, CT 06855

To: City of Norwalk, Department of Public Works Committee

From: Chris Torre, Superintendent of Operations

CC: Bruce Chimento, Director of Public Works
Kathryn Hebert, Administrative Services Manager

Date: June 1, 2017

Re: Authorize Purchase of a 2017 Ford F-250

Resolution:

Authorize the Purchasing Agent to issue a purchase order to Tasca Automotive Group CT East, Inc., for the purchase of one (1) 2017 Ford F-250 for a sum not to exceed \$31,935.00.

Account # 09-17-4031-5777-C0313

TASCA
Copy

PURCHASING DEPARTMENT

The bid listed below has had addenda issued. Documents are available over the Internet at <http://www.norwalkct.org> Adobe Acrobat reader is required to view this document. If you do not have this software you may download it free from Adobe. The document number to request will be the same as the project number indicated below.

Project #	Addendum #	# of Pages	Original Issue Date
3734	1	1	February 17, 2017

Addendum Issued Date	February 22, 2017	
Project Number	3734	
Addenda Number	1	
Deadline	2:00 PM	March 15, 2017
Project Title	2017 Ford Truck for Recreation and Parks Department 2017 Ford Truck for Department of Public Works	

This Addendum is a contract document modifying previously issued documents, which remain in full force except as specifically modified below.

Quotations appearing on the Proposal are to reflect the provisions of this Addendum. Failure to acknowledge receipt of this Addendum in the space provided on the response sheet may subject candidate to disqualification.

NEW INFORMATION:

Rescind and discard any documents printed prior to 11AM on February 17, 2017 as part of the original Bid and replace it with the newly issued Bid in its entirety. Please acknowledge that you are in compliance with this addendum.

Correction: The City of Norwalk is soliciting bids for a 2017 Ford Truck for the Department of Public Works and not the Recreation and Parks Department.



February 17, 2017

INVITATION TO BID

The City of Norwalk is soliciting bids for one (1) 2017 Ford F-250 Super Duty 4X4 XL for the Department of Public Works. Below is an outline of some of the requirements that apply specifically to this project. These requirements are discussed in greater detail under Section 2 – Project Specifications.

PROJECT #	3734	
DEADLINE	2:00 PM	March 15, 2017
PROJECT TITLE	2017 Ford Truck for the Department of Public Works	

BID DOCUMENTS are available upon receipt of this invitation over the Internet at <http://www.norwalkct.org>. Adobe Acrobat reader is required to view this document. The document number to request will be the same as the project number indicated above.

All questions must be directed in writing to Sharon Conners, Purchasing Officer, via e-mail sconners@norwalkct.org. The deadline for submission of questions concerning this project is **2:00 pm, March 8, 2017**. **Please include the Project Number and Project Title in the subject line**, thank you.

Businesses, without fax or Internet access equipment, may contact the Purchasing Department at 203-854-7712 for any Bid information. Our fax number is 203-854-7817.

SPECIAL NOTES:

- A. The awarded vendor must be an authorized automobile dealership located in the State of Connecticut.
- B. The awarded vendor will be required to provide proof of its current standing with the Connecticut Secretary of State's Office (see Section, 1.2 Bidder's Qualifications).
- C. The purchase of any and all of the Optional Equipment listed in this bid will be subject to City of Norwalk budget constraints. The City of Norwalk will solely determine which of the optional equipment will be purchased.
- D. Any deviation from these specifications must be documented and submitted with your proposal in detail on a separate form. If deviations are not documented completely, the bidder may be disqualified from consideration for an award.

ADDENDAS, if issued, will be available over the Internet at <http://www.norwalkct.org>. We strongly suggest that you check for any addenda a minimum of forty-eight hours in advance of the bid deadline.

If, after review of the Bid documents, your firm is interested in performing the services specified, provide the information requested, sign and return the complete document, along with your detailed proposal, to the City of Norwalk Purchasing Department by the due date.

Sincerely,

Sharon Conners
Purchasing Officer

Phone: 203-854-7712
Fax: 203-854-7947
E-mail: sconners@norwalkct.org

SECTION 1 - RESPONSE FORMS

SPECIAL NOTES ON RESPONDING:

ADDENDA information is available over the Internet at <http://www.norwalkct.org>. Adobe Acrobat reader is required to view this document. We strongly suggest that you check for any addenda a minimum of forty-eight hours in advance of the bid deadline.

SUMMARIES will be available any time after 5:00 PM on the day of the bid opening over the Internet at <http://www.norwalkct.org>. The document number to request will be the same as the project number indicated in the invitation to bid. Bid results will not be provided over the phone.

AWARD NOTIFICATION will be issued by mail.

BUSINESSES WITHOUT FAX EQUIPMENT or Internet access may contact the Purchasing Department at 203-854-7712 for this information.

BID RESPONSES Original & three (3) copies are to be delivered to:

City of Norwalk Purchasing Department
125 East Avenue, Room 103
P.O. Box 5125
Norwalk, CT. 06856-5125

1.1 PRICING SHEET# 3734-2017 Ford Truck for Department of Public Works

Vendor Name - TASCA Ford			
Address - 250 Webster St Rt Berlin, CT 06037			
Phone - 800-829-3738		Fax -	Email - Jbreslin@TASCA.com
Manager - John Breslin			Fed ID# 46-4265437

The undersigned hereby declares that he/she or they are thoroughly familiar with the specifications, the various sites, the City's requirements, and the objectives for each element of the project item or service and understands that in signing this proposal all right to plead any misunderstanding regarding the same is waived.

The undersigned further understands and agrees that he will furnish and provide all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to carry out the contract and to accept in full compensation therefore the amount of the contract as agreed to by the Vendor and the City.

A. 2017 Ford F-250 Super Duty 4x4 XL Regular Cab

Make / Model	Unit Cost
2017 Ford Super Duty F-250 4x4 XL Regular Cab	\$ 31,935
Total Unit Cost in Writing: Thirtyone thousand nine hundred Thirty Five dollars	

*Note: All equipment listed above shall include labor and delivery costs.

NOTE: Vehicle Bid with A Meyer DE 8-8" plow (Special pricing)
If Fisher 7'6" plow wanted In lieu of Meyer
please Deduct (-300.)

See Equipment Sheet

1.1 PRICING SHEET - #3734-2017 Ford Truck for Department of Public Works

Vendor Name -

TASCA Ford

DELIVERY in calendar days from date of order 100-120 DAYS ARO

WARRANTIES: - List all warranties provided by the manufacturer / dealer.

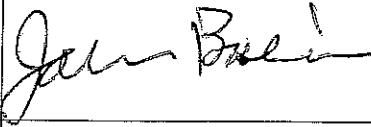
3 years 36,000 miles Bumper to Bumper

5 years 60,000 miles powertrain

5 years 60,000 miles Roadside

5 years Unlimited Corrosion

Submitted by:

Print Name of Authorized Agent of Firm	John Breslin
Signature of Authorized Agent of Firm	
Date	March 13 th 2017

The above signatory acknowledges receipt of the following addenda issued during the bidding period and understands that they are a part of the bidding documents (if applicable):

Addendum #1, Dated -	Feb 22 nd	Addendum #2, Dated -	
Addendum #3, Dated -		Addendum #4, Dated -	

RETURN THE ENTIRE PROPOSAL PACKAGE WITH YOUR RESPONSE

BID RESPONSES Original & three (3) copies are to be delivered to:

City of Norwalk
Purchasing Department, Room 103
125 East Avenue
P.O. Box 5125
Norwalk, CT 06856-5125

1.2 BIDDER'S QUALIFICATIONS

If a qualification statement is not on file with Purchasing, or is over one year old, please answer the following questions. Attach a financial statement or other supportive documentation.

1. Number of years in business - 3
2. Number of personnel employed Part time - 10, Full - 55,
3. List six contracts of this type/size your firm has completed within the last three years:

Project	Date	Contact Person	Phone No.
471 MPA Vehicles STATE RI Contract	2014 Ongoing	Gary Mosca	401-574-8124
STATE CT STATE 10 P6K0239 Contract CT	2010 Ongoing	Pat DeConti	860-713-5156
Vernon, CT Public work	2014 2015 2016	Dwight Reznaycz	860-970-3500
PARK REC Simsbury	2013 2014 2016	Orlando Casiano	860-657-4000
GNHTD	2010 Ongoing	Ken Szamotaj	203-281-2512
Norwalk	2016	Joel Grant.	

4. Number of full time employees designated to service this contract: 5
5. STATUS OF THE BUSINESS AND ITS CURRENT STANDING WITH THE SECRETARY OF STATE'S OFFICE; e.g., are all required filings current and in good standing or has the entity been withdrawn or canceled.
 - a. Will the Secretary of State be able to issue a Certificate of Good Standing within 30 days of the bid opening? Yes

Attach any additional information that demonstrates your qualification for this work including appropriate certifications.



BID SHEET

PROJECT: RD2017-2

CONCRETE CURBS AND SIDEWALKS AT VARIOUS LOCATIONS

DATE: THURSDAY, JUNE 1, 2017 2:00 P.M.

BIDDER	BID AMOUNT	BID BOND
Colonna Concrete & Asphalt Paving LLC. 1233 Johnson Road Woodbridge, CT 06525	\$1,015,810.00	15% Employers Mutual Casualty Company
Star Construction Corporation 40 Embree Street Stratford, CT 06615	\$1,343,352.50	15% Aegis Security Insurance Company
Vaz Quality Works LLC. 179 William Street Bridgeport, CT 06608	\$851,766.30	15% Travelers Casualty and Surety Company
M. Rondano, Inc. 49 East Avenue Norwalk, CT 06851	\$1,219,582.50	15% Hartford Accident & Indemnity Company
Deering Construction Inc. 20 Sheehan Avenue Norwalk, CT 06851	\$847,205.25	15% Travelers Casualty and Surety Company
The Grasso Companies, LLC. 314 Wilson Avenue Norwalk, CT 06854	\$826,618.00 (Apparent Low Bid)	15% Frankenmuth Mutual Insurance Company
	\$	%

Cipriano, Monique

From: Wrinn, Michael
Sent: Wednesday, June 07, 2017 10:11 AM
To: Burns, Lisa; Chimento, Bruce J.
Cc: Cipriano, Monique
Subject: RE: Grasso

I can tell you that we still have an active notice of violation issued to Crystal LLC, 314 Wilson Avenue for tenants without permits.

Michael E. Wrinn
Assistant Director
City of Norwalk
Planning and Zoning
P.O. Box 5125
125 East Avenue
Norwalk, CT 06851-5125

Mwrinn@norwalkct.org
203-854-7953
FAX 203-854-7958

From: Burns, Lisa
Sent: Wednesday, June 07, 2017 10:05 AM
To: Chimento, Bruce J.; Wrinn, Michael
Cc: Cipriano, Monique
Subject: Grasso

Bruce:

Just a reminder to get something from Mike about Grasso's "compliance" before advancing the concrete contract to Common Council.

Thanks!

Lisa Burns, PE
Principal Engineer
City of Norwalk - Department of Public Works
125 East Avenue
Norwalk, CT 06851
203 854 7797



CITY OF NORWALK
Paul L. Sotnik, P.E.
Senior Civil Engineer
psotnik@norwalkct.org
P: 203-854-7891 / F: 203-857-0143
Norwalk City Hall
125 East Avenue, P.O. Box 5125
Norwalk, CT 06856-5125

MEMORANDUM

TO: Lisa Burns, P.E. - Principal Engineer

FROM: Paul L. Sotnik, P.E. - Senior Civil Engineer, D.P.W. *P.L.S.*

CC: Bruce J. Chimento, P.E. – Director of Public Works

REF: State Project 102-325 – Intersection Improvements on U.S. Route 1 at State Route 53

DATE: June 1, 2017

As per your request, I have contacted Mr. Travis Woodward, P.E. of the State of Connecticut Department of Transportation District 3 Construction division about the proposed retaining wall at the north east corner of the intersection of U.S. Route 1 (Westport Avenue) and Route 53 (Newtown Avenue) that is part of the above referenced Project. Mr. Woodward has received a proposal from the Contractor for a Redi-Rock retaining wall that has a LedgeStone surface texture and a color of New England LedgeStone. This selection is keeping in character with the historic district and nature of the surrounding properties at that location. The cost to the City of Norwalk for that retaining wall including both labor and materials is \$29,000.00. If a 10% contingency of \$2,900.00 is included, the total request required for funding purposes is \$31,900.00.

Mr. Woodward has indicated that the City of Norwalk would have to execute a City/State Agreement for Demand Deposit to move forward with this selection for the retaining wall.

Therefore, if the Department is going to move forward with this, the following item should be included on the agenda for the June 6, 2017 Public Works Committee meeting.

- 1.) Authorize the Mayor, Harry W. Rilling, to execute a City/State Agreement for Demand Deposit for State Project 102-325 (Intersection Improvements on U.S. Route 1 at Route 53), for a total sum not to exceed \$31,900.00.

Account No. 09184021 5777 C0318

If you have any questions, please do not hesitate to contact me.



Walls of New England



NEW ENGLAND LEDGESTONE

FEATURED COLORS

Redi-Rock Walls of New England
Casey Scavone ☎ 617-620-1667
✉ cscavone@carrollconcrete.us

The Redi-Rock Ledgestone texture gives these headwalls an incredibly natural look. It's nearly impossible to distinguish individual blocks within the finished walls, and the colors blend in with the landscape.

The design of the Redi-Rock headwalls was unique - a hybrid of reinforced and gravity structures. The civil engineers for the entire project, Lamp, Rynearson & Associates, Inc., required the top 7.5 to 9 feet (2.3 to 2.8 meters) of the headwall be a gravity wall. But since the headwalls stand 28.5 feet (8.7 meters) high, the bottom portion of the headwalls needed to be reinforced.



This Ledgestone texture wall is one of six headwalls on the project which were required to abut three culverts.



"Creating a geogrid-free zone in the upper part of the walls helped prevent potential conflicts with utilities that would be installed under the road way-waterlines, sanitary sewers, storm sewers, power, and communications," Thiele said.

To meet the design criteria, Thiele designed the bottom portion of the headwalls using Redi-Rock 28 Inch (710 millimeter) reinforced blocks. Prior to constructing the walls, the installation crew from Linhart Construction Inc. installed leveling pads of compacted stone

TEXTURE: LEDGESTONE COLOR: NEW ENGLAND LEDGESTONE



AGENDA

MAY 11, 2017

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED
CLAIMS COMMITTEE

ALVARADO, GONZALO

AMEC CARTING LLC

BASSIERE, BENJAMIN R

CARTAGENA, ARLIN

CCAP AUTO LEASE LTD

CHASE AUTO FINANCE CORP

COSTA, ALBANO R

CRUZ-SOTO, PATRICIA

DELOACH, MARILYN

DURAN, ESPERANZA A

HARVEY INDUSTRIES INC

HERNANDEZ, DISSELY'S M

HOCON GAS INC

HONDA LEASE TRUST

HONDA LEASE TRUST

APPROVED BY
TAX COLLECTOR

15-MV-301481 (\$52.52)

15-MV-301693 (\$1,103.81)

15-MV-301694 (\$1,103.81)

15-MV-301695 (\$1,103.81)

15-MV-301696 (\$259.01)

(\$3,570.44)

15-MV-307645 (\$95.19)

15-MV-309983 (\$38.01)

15-MV-310622 (\$1,113.32)

15-MV-311405 (\$243.02)

15-MV-800641 (\$202.35)

(\$445.37)

15-MV-402981 (\$323.44)

15-MV-314294 (\$62.73)

15-MV-316122 (\$30.23)

15-MV-318413 (\$190.42)

15-MV-327802 (\$196.80)

15-MV-327803 (\$357.15)

15-MV-327804 (\$552.93)

15-MV-327805 (\$2,437.87)

(\$3,544.75)

15-MV-328420 (\$34.78)

(\$1,132.43)

15-MV-SEE BACK UP

15-MV-330204 (\$25.90)

15-MV-330327 (\$239.03)

15-MV-406636 (\$209.89)

15-MV-406710 (\$63.71)

(\$538.53)

15-MV-329982 (\$214.43)

15-MV-330306 (\$47.87)

REPORTED TO
CLAIMS COMMITTEE

PRORATION

ABATEMENTS

ABATEMENTS

ABATEMENTS

ABATEMENTS

ABATEMENT

PRORATION

PRORATION

PRORATION & ABATEMENT

PRORATION & ABATEMENT

PRORATION

ABATEMENT

OVERPAID THRU P+P 4/1/17

PRORATION

ABATEMENT PER DMV REG. EXP

ABATEMENT PER DMV REG. EXP

ABATEMENT PER DMV REG. EXP

ABATEMENT PER DMV REG. EXP

PRORATION

ABATEMENT PER DMV REG. EXP

PRORATIONS

PRORATIONS

PRORATIONS

PRORATIONS

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PRORATIONS

III.C

AGENDA

JUNE 8, 2017

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED
CLAIMS COMMITTEE

VW CREDIT LEASING LTD
VW CREDIT LEASING LTD
ZUCKERMAN JEFFREY W

APPROVED BY
TAX COLLECTOR

15-MV-900024 (\$239.29)
15-MV-415344 (\$160.76)
15-MV-900101 (\$442.39)

REPORTED TO
CLAIMS COMMITTEE

PRORATION
PRORATION
PRORATION

BOLTON MICHAEL, AUDREY & JAMES
RE: 349 ROWAYTON AVE
6-27-26-0

13-RE-102769 (\$1031.14)
14-RE-102832 (\$992.92)
15-RE-102884 (\$986.22)
(\$3,010.28)

MILL RATE ADJUSTMENT
MILL RATE ADJUSTMENT
MILL RATE ADJUSTMENT

CORELOGIC TAX SERVICES LLC
RE: 71 AIKEN ST UNIT 1/2
5-21-382-1/2

15-RE-110807 (\$242.72)

PAID WRONG PARCEL

OSORIO MARTHA & MARCO
RE: 18 COUNTRY CLUB RD

15-RE-120123 (\$1,976.67)

DUPLICATE PAYMENT/OVERPAYMENT

STRAIGHT DAVID M JR & JUDITH
RE: 2 SCRIBNER AVE
5-76B-176-0

14-RE-125715 (\$72.72)

OVERPAYMENT

VAULT TRUST

BILL #	PLATE #	VIN#	AMOUNT
15-366730	730ZRR	2C3CCAGT1DH528162	\$ 336.74
15-366783	170ZSX	1C4RJFAG8EC104552	\$ 365.44
15-366803	669ZWH	1C4RJFBG4EC134405	\$ 432.91
15-366804	565ZKH	1G1PF5SCXC7244258	\$ 227.30
15-366949	585ZPM	2GNFLNEK2D6229146	\$ 370.19
15-366973	907ZTB	1C4PJMFK2CW210712	\$ 252.77
15-367020	9127CM	1GCPKSE74CF211374	\$ 577.21
TOTAL			\$ 2,562.56

VAULT TRUST

BILL #	PLATE #	VIN#	AMOUNT
15-366901	361ZLS	1C4RJFAG7CC349436	\$ 430.02
15-366902	483ZTN	2GKFLZE37D6221024	\$ 189.00
15-366918	653ZWH	1C4RJFBG0EC135373	\$ 162.26
15-366920	7449CS	3GCUKSEC0EG235446	\$ 332.87
15-366921	5AFFB1	1GNKVHKD2E1126152	\$ 151.27
15-366926	301ZMZ	1C4PJMAK5CW206984	\$ 203.22
15-366929	150ZSX	1C3CDFBA1DD198827	\$ 108.23
15-366936	791ZMX	1GKKVRED0CJ389543	\$ 222.99
15-366940	799ZTN	1C4SDJETXDC662677	\$ 272.34
15-366955	297ZPZ	1C4RJFAT5DC595433	\$ 269.64
15-366958	957ZPN	1C4RJFAG7DC586980	\$ 432.37
15-366961	441LEH	1GKS2EEF6DR209116	\$ 439.35
15-366963	2ALH9	1G1PA5SG3E7378310	\$ 90.14
15-366967	176ZSX	1C4RJFAG9EC109792	\$ 91.49
15-366979	449ZMM	1C4PJMAK3CW196472	\$ 319.62
15-366985	417ZLS	2C4RC1BG1CR346163	\$ 227.10
15-366990	7AMPB6	1G1PE5SB1D7186049	\$ 163.99
15-366992	112ZSX	1C4HJWEG4DL527343	\$ 409.30
15-366994	3AXDK1	1C3CCCCAB6FN655754	\$ 366.25
15-367015	288ZMZ	1C4NJRCB0CD658676	\$ 321.47
15-367023	2AADJ1	1GNKVGKD3DJ225507	\$ 84.41
15-367040	594ZKH	1GNSKJE75CR322526	\$ 512.58
15-367043	787ZJB	2GNFLEEK3C6170333	\$ 299.19
15-367045	517ZPY	3GYFNGE31DS537217	\$ 233.75
15-367049	502ZTW	1C4PJMFK1CW207557	\$ 216.78
15-367050	995ZDZ	1C4AJWBG9CL190642	\$ 507.90
15-367053	189ZSX	2C3CCAGT2DH632580	\$ 126.21
TOTAL			\$ 7,183.74

VAULT TRUST

BILL #	PLATE #	VIN#	AMOUNT
15-366723	19ZZLT	1G4PR5SK4C4227782	\$ 262.10
15-366735	533ZRX	1C4RJFAG1DC599885	\$ 129.77
15-366741	786ZRR	1C3CCBCG7DN540208	\$ 244.00
15-366747	717ZRR	1C4RJFBG3DC580379	\$ 360.99
15-366749	474ZOW	2G4GS5EV1D9127096	\$ 228.11
15-366761	587ZKH	2GNFLGEK1C6357601	\$ 401.66
15-366762	775ZRR	1C4RJFCT9DC644419	\$ 343.50
15-366765	215XY	2GNFLEEK4D6231240	\$ 130.22
15-366772	891ZY	1C4RJFBG0EC102809	\$ 324.54
15-366774	127ZSX	1C4RJFAG6DC640947	\$ 216.43
15-366776	122ZSX	1C4RJFAT3DC646024	\$ 269.64
15-366780	501ZTW	1C4PJMFKXCW207556	\$ 216.78
15-366782	149ZOP	1C4RJFAT0DC619265	\$ 269.64
15-366784	263YNP	2GNFLGEK1E6201433	\$ 77.30
15-366786	577VMX	1G1PC5SB5E7192332	\$ 226.89
15-366788	151ZRH	2C3CDX1G1DH586994	\$ 322.92
15-366790	425YWJ	2CNFLNEC3B6440575	\$ 194.66
15-366793	783ZRR	1C4RJFAG5DC594897	\$ 216.43
15-366798	192ZSX	1C4RJFBG9EC119883	\$ 216.14
15-366814	717ZYR	1G11B5SA6DF248797	\$ 171.36
15-366825	738ZVV	2GNFLCEK4D6256675	\$ 213.82
15-366826	626ZKW	1C4PJMAK2CW200852	\$ 261.43
15-366833	812ZLV	5GAKVCE6CJ116150	\$ 362.06
15-366836	685ZWH	1C4RJFCT1EC105150	\$ 410.82
15-366841	403ZSX	1C4RJFAG0DC610150	\$ 302.60
15-366843	3ALFJ5	1G11C5SL4EF268367	\$ 116.23
15-366845	474ZSX	1C4RJFBG2DC650227	\$ 154.80
15-366849	185ZSX	1C4RDJDG0DC597390	\$ 455.54
15-366851	6ALVJ5	3C3CFFARXCT330414	\$ 128.23
15-366857	176ZRH	1C4RJFAG9DC604427	\$ 432.37
15-366872	451ZRX	1C4RJFAG0DC548510	\$ 216.43
15-366874	799ZYP	1G1PA5SG2D7157604	\$ 61.22
15-366877	5ANBJ0	1GNSKCKCXHR255889	\$ 381.05
15-366890	917ZY	1C4NJRCB5DD249400	\$ 61.52
15-366896	690ZWH	2C3CDXDT6DH602034	\$ 129.64
15-366898	411ZLS	1C4RJFAG3CC352897	\$ 312.80

TOTAL \$ 8,823.64



CITY OF NORWALK, DEPARTMENT OF FINANCE
Tax Collector's Office

P: 203-854-7731 / F: 203-854-7770

125 East Avenue Room 105
Norwalk, Connecticut 06851
www.norwalkct.org

To: Mayor Harry Rilling; Board of Estimate and Taxation; Finance & Claims Committee
From: Lisa Biagiarelli, Tax Collector
Date: June 8, 2017
Re: Narrative for May, 2017 Tax Collector's Report

Through the end of May, 2017, with only one month remaining in the current fiscal year, we collected more than \$ 301 million, or **98.86%** of our \$305 million adjusted tax levy. In addition, as of the end of May 2017, we collected in excess of \$15 million of our sewer use levy, or **98.75%**. We also collected 89.93% of the year's IPP (Industrial Pretreatment Program) fee on behalf of the Water Pollution Control Authority. Compared with last fiscal year, we are very slightly behind with regard to both current taxes (-0.16) and current sewer use (-0.08%) collections. Also, through the month of May, 2017, we collected in excess of \$4.3 million (net) in back taxes, interest, lien fees and other fees, slightly less than we collected last year at this time. We remain on target to exceed, our budgeted collection goals for this fiscal year.

We have already begun collecting on the 2016 grand list that technically comes due July 1. Since the end of May, our office has been working with the Assessor's Office and other city departments to administer the June / July 2017 tax billing. We created the 2016 grand list bills in our tax software system at the end of May. The bills are at the printer now, and should be mailed by the end of next week (June 15 – 16). The earlier the bills go in the mail, the more smooth the process is for taxpayers, who have more time to schedule payments, and city staff, who have a longer time period in which to serve a finite number of customers. These bills are also available to taxpayers now on the city website. The last day on which to pay without penalty is Tuesday, August 1. As in the past, I request those reading this report to send me an email when you receive your tax bills in the mail. This helps us track the mailing, and gives us confidence that the bills are timely delivered throughout the city.

Contrary to popular opinion, the busiest month of the year for a tax collector is June, rather than July. Not only are we performing all the functions relative to the new fiscal year, and the new tax billing, but we are also preparing to close out the current fiscal year on June 30 and there are numerous statutory duties and reporting requirements related to that. At the same time, senior staff members are attempting to schedule accrued vacation time, lest it be lost after June 30, so we are also juggling people being out, a fact that holds true for all of City Hall, not just the tax collector.

Over the past several months we have issued alias tax warrants to the state marshals to enlist their help with collecting past due business personal property taxes and some sewer assessment charges. We have collected in excess of \$2.5 million in past due business personal property taxes through the direct involvement of the state marshals and our delinquent tax collector since this program's inception in 2008. With an alias tax warrant, the marshal goes door to door to serve the warrants and collect payments, sometimes accompanied by a member of our senior staff. One of our marshals recently served an alias tax warrant on a bank to collect back taxes due from a group of local attorneys who had been refusing to pay their business personal property taxes for more than 8 years. We collected in full - nearly \$12,000 – directly from their bank account. This is an example of how effective alias tax warrants are, and why we use them. We will continue to keep all stakeholders informed of our progress.

**TAX COLLECTOR'S REPORT
MAY 2017**

**FISCAL YEAR 2016-2017
(2015 GRAND LIST)**

	ORIGINAL LEVY	ADJ. TAX COLLECTIONS JUN 16 - MAY 17	COLLECTION %	CORRECTED LEVY*	CHANGE IN LEVY	COLLECTION %
AUTOMOBILE-REGULAR	\$17,749,640.63	\$16,700,407.25	94.09%	\$17,579,012.14	(\$170,628.39)	95.00%
AUTOMOBILE-SUPPLEMENTAL	\$3,315,742.19	\$2,889,945.30	87.16%	\$3,245,058.25	(\$70,683.94)	89.06%
PERSONAL PROPERTY	\$19,959,243.96	\$19,521,140.65	97.81%	\$19,750,928.78	(\$208,315.18)	98.84%
REAL ESTATE	\$265,387,336.38	\$262,491,061.64	98.91%	\$264,511,356.01	(\$875,980.37)	99.24%
TOTAL TAX	\$306,411,963.06	\$301,602,554.84	98.43%	\$305,086,355.18	(\$1,325,607.88)	98.86%
SEWER USE	\$15,359,855.00	\$15,144,774.89	98.60%	\$15,337,135.14	(\$22,719.86)	98.75%
IPP FEE	\$212,250.00	\$190,424.19	89.72%	\$211,750.00	(\$500.00)	89.93%

**FISCAL YEAR 2015-2016
(2014 GRAND LIST)**

	ORIGINAL LEVY	JUN 15 - MAY 16	COLLECTION %	CORRECTED LEVY*	CHANGE IN LEVY	COLLECTION %
AUTOMOBILE-REGULAR	\$17,433,300.64	\$16,239,619.54	93.15%	\$17,161,301.65	(\$271,998.99)	94.63%
AUTOMOBILE-SUPPLEMENTAL	\$2,846,741.63	\$2,491,996.12	87.54%	\$2,824,216.16	(\$22,525.47)	88.24%
PERSONAL PROPERTY	\$18,492,367.14	\$18,165,004.20	98.23%	\$18,504,044.22	\$11,677.08	98.17%
REAL ESTATE	\$261,229,545.82	\$258,839,732.35	99.09%	\$260,168,456.89	(\$1,061,088.73)	99.49%
TOTAL TAX	\$300,001,955.03	\$295,736,352.21	98.58%	\$298,658,018.92	(\$1,343,936.11)	99.02%
SEWER USE	\$14,660,068.00	\$14,465,066.33	98.67%	\$14,636,266.00	(\$23,802.00)	98.83%
IPP FEE	\$189,750.00	\$195,624.23	103.10%	\$216,500.00	\$26,750.00	90.36%

TAX DIFFERENCE 2015 G.L. vs. 2014 G.L.
INCREASE/(DECREASE)

	\$6,410,008.03	\$5,866,202.63	-0.15%	\$6,428,336.26	\$18,328.23	-0.16%
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SEWER DIFFERENCE 2015 G.L. vs. 2014 G.L.
INCREASE/(DECREASE)

	\$699,787.00	\$679,708.56	-0.07%	\$700,869.14	\$1,082.14	-0.08%
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IPP DIFFERENCE 2015 G.L. vs. 2014 G.L.
INCREASE/(DECREASE)

	\$22,500.00	(\$5,200.04)	-13.38%	(\$4,750.00)	(\$27,250.00)	-0.43%
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BACK TAXES COLLECTED

FISCAL YR 2016-2017 (JUL 16 - MAY 17) FISCAL YR 2015-2016 (JUL 15 - MAY 16) CUR YR vs. PRIOR YR INC/(DEC)

PRIOR TAXES	\$2,409,675.48	\$2,490,819.49	(\$81,144.01)
PRIOR SEWER USE FEE	\$71,023.38	\$143,555.79	(\$72,532.41)
PRIOR IPP FEE	\$17,012.10	\$16,671.53	\$340.57
TOTAL PRIOR TAX, SEWER & IPP	\$2,497,710.96	\$2,651,046.81	(\$153,335.85)
CURRENT INTEREST	\$764,452.58	\$737,805.79	\$26,646.79
PRIOR INTEREST	\$768,253.81	\$819,067.20	(\$50,813.39)
SEWER USE FEE INTEREST	\$64,370.50	\$82,415.74	(\$18,045.24)
IPP FEE INTEREST	\$7,479.64	\$7,791.21	(\$311.57)
TOTAL INTEREST COLLECTED	\$1,604,556.53	\$1,647,079.94	(\$42,523.41)
PRIOR LIEN FEE	\$20,579.96	\$13,298.95	\$7,281.01
CURRENT LIEN FEE	\$6,960.92	\$9,480.97	(\$2,520.05)
TOTAL LIEN FEE COLLECTED	\$27,540.88	\$22,779.92	\$4,760.96
MISC FEES COLLECTED**	\$186,401.28	\$72,797.70	\$113,603.58
TOTAL PRIOR TAX, ALL INTEREST & ALL FEES	\$4,316,209.65	\$4,393,704.37	(\$77,494.72)

* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION

** PRIOR & CURRENT FISCAL YEAR INCLUDES TAX SALE AND TITLE SEARCH FEES PROCESSED THRU MUNIS



CITY OF NORWALK
Department of Information Technology

To: Members of the Finance Committee

From: Karen Del Vecchio, Director IT

Re: Local Area Network Switch Refresh - Fire Stations and DPW Garage

Date: June 1, 2017

A switch is a device used on a computer network to physically connect devices, like computers, telephones, copier/scanners, and printers, together. Switches manage the flow of data across a network by only transmitting a received message to the device for which the message was intended.

Each networked device connected to a switch is identified and authenticated, allowing the switch to regulate the flow of traffic. This maximizes the security and efficiency of the network. A LAN switch is an intelligent device that works on an organization's internal network.

Norwalk utilizes LAN switches in all of its buildings connected to the City network, for a total of over 40 switches. Each LAN switch can support up to 48 device connections. The LAN switches installed Fire Stations 1, 3, 4, 5, apparatus maintenance and the DPW garage were installed in the spring of 2006 and have a bandwidth capacity limitation of 100 megabytes. These LAN switches are starting to show signs of age with port failures and sluggish through-put.

IT has developed a five year capital plan to refresh all the LAN switches on the City network. This refresh plan was introduced in the 2015/2016 IT capital budget submission. To date, IT has refreshed the LAN switches at Police, City Hall, and the Health Department. This current request will refresh each switch at Fire Stations 1,3,4,5 and apparatus maintenance and the 3 switches at the DPW garage for a total of 8 switches.

The ITT Committee unanimously approved this project at its May 31, 2017 meeting. The City will purchase the equipment utilizing the State of Connecticut contract for this type of equipment.

The specific action requested is:

- a. Authorize the Purchasing Agent to issue purchase orders to ePlus Technology (State of CT contract 12PSX0431) for the procurement of Cisco LAN switches for Fire Stations and Public Works Garage for an amount not to exceed \$30,727.36, account 09180600-5777-C0375 (budgeted IT capital item; no special appropriation required) and forward onto the Common Council for further action.*

Att: ITT Approval Form



City of Norwalk
Information Technology Department
125 East Ave., Rm203
Norwalk, CT 06850
Phone: 203-854-7714 Fax: 203-854-7803
ITT Request Form



CISCO LAN Switch Refresh for Fire Stations and DPW Garage

Request Number: CLANFDDPWG Modification Number: 0 Date of Request: 31-May-17

FUNDED IN CURRENT CAPITAL OR EXPENSE BUDGET: YES CONSISTENT WITH CITY TECHNOLOGY PLAN: Yes
BUDGET ACCOUNT: 09180600-5777-C0375

VENDOR DATA

ePlus Technology

quote # 22045742 dated 5/15/2017

State of CT contract # 12PSX0431

ship to: Rodney Garcia, IT Suite 203, City Hall
125 East Ave, Norwalk, CT

PRICING INFORMATION

QTY.	DESCRIPTION	MAKE	MODEL	PRICE/UNIT	EXT PRICE
8	Cisco Catalyst 3650 24 port POE	2X 10G uplink IP base	WS-C3650-24PD-S	\$3,531.00	\$28,248.00
8	Cisco Catalyst 3650 24 port POE	2X 10Gig uplink card	CON-SNT-WSC365PDS	\$309.92	\$2,479.36
					\$0.00
					\$0.00
					\$0.00
Shipping					
Total Price					\$30,727.36

Date Presented:

31-May-17

Date Approved:

31-May-17

PROJECT Switches Fire & DPW-G

ITT Signature:

signature on file



CITY OF NORWALK
Department of Information Technology

To: Members of the Finance Committee
From: Karen Del Vecchio, Director IT
Re: 2017/2018 Technology Refresh Program
Date: June 1, 2017

City Information Technology maintains an inventory database of personal computer workstations, laptops, and printers in City Hall, Libraries (both staff and public access), Public Works Center and Police Department and Fire Stations, including mobile data terminals in police and fire vehicles.

From this inventory, IT annually assesses the condition of all the workstations relative to: equipment age, reliability, supportability, utilization, and overall performance. Based on this assessment, IT develops an annual Technology Refresh Plan and Schedule.

The 2017/2018 Technology Refresh Plan calls for the replacement of 166 personal computer workstations with new workstations, tablets, or laptops, 8 ruggedized mobile data terminals for public safety, and approximately 33 monitors which are specified to the City IT equipment and software standards.

The public safety mobile data terminal portion of the Refresh plan accounts for \$33,600 of the total Plan. The mobile data terminals are now scheduled for refresh on a 3 year cycle as these units are in use 24x7x365 and installed in vehicles that are subject to extremes in temperature and other demanding conditions. This capital year request will refresh 1/3 of the Police mobile data terminals inventory. The total Public Safety investment in the Plan is \$72,249

IT, after discussion with the respective department heads, assigns a replacement schedule for each workstation based on its condition and performance. Older PCs that are replaced, but deemed having some useful life, will be "cascaded" to other uses such as training, temporary, loaner/repair, single-use kiosk, or occasional-use systems.

The Technology Refresh continues the electronic asset disposal program started in 2005 which inventories, sanitizes the disk drives (erase to DoD specification), and disposes of obsolete

computer equipment in accordance with City Procurement Guidelines and in an environmentally responsible manner.

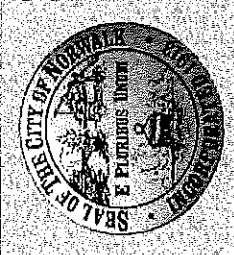
The 2017 / 2018 Information Technology Capital budget (09180600-5777-C0375) requested and received approval for the funding of **\$151,205.00** for the Technology Refresh. No special appropriation is required for this project.

This Technology Refresh Plan was unanimously approved by the ITT Committee at its ??? 2017 meeting.

The specific action I am requesting is as follows:

- a. Authorize the Purchasing Agent to issue purchase orders in accordance with City Procurement Guidelines for the supply of personal computers workstations, laptops, ruggedized data terminals, tablets, and obsolete asset disposal according to City IT department specifications for an amount not to exceed \$151,205.00, account 09180600-5777-C0375 (budgeted IT capital item; no special appropriation required) and forward onto the Common Council for further action.*

ATT: ITT Approval Form



City of Norwalk

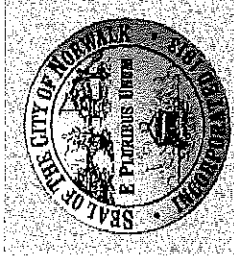
Information Technology Department

125 East Ave., Rm203

Norwalk, CT 06850

Phone: 203-854-7714 Fax: 203-854-7803

ITT Request Form



2016 2017 Desktop Refresh Program - PCs, Rugged Data Terminals, Printers

Request Number: DRF2017/18 Modification Number: 0 Date of Request: 31-May-17

FUNDED IN CURRENT CAPITAL OR EXPENSE BUDGET: YES CONSISTENT WITH CITY TECHNOLOGY PLAN: Yes
BUDGET ACCOUNT: 09180600-5777-C0375

VENDOR DATA

Various Vendors

Separate Regs to follow over next 12 months

TO ENCUMBER FUNDS ONLY

PRICING INFORMATION

QTY.	DESCRIPTION	MAKE	MODEL	PRICE/UNIT	EXT PRICE
	Public Safety desktops, laptops	rugged mobile data terminals	various	various	\$73,049.20
	Library desktops and laptops for	staff and public use	Dell various	various	\$21,556.80
	DPW	staff and public use	Dell various	various	\$28,921.00
	City Hall, all others				\$27,678.00
Shipping					
Total Price					\$151,205.00

Date Presented: 31-May-17

Date Approved: 31-May-17

PROJECT 2017 2018 dkstp refresh

ITT Signature: signature on file



CITY OF NORWALK
Department of Information Technology

To: Members of the Finance Committee

From: Karen Del Vecchio, Director IT

Re: Backup, Archive, and Restore System for Norwalk Police

Date: June 1, 2017

The City of Norwalk's Police business systems are comprised of over a dozen different applications, supporting such areas as the Law Enforcement Administration System, dispatch applications, license plate readers, Communication systems, training programs, various databases and more.

One of the vital maintenance requirements of each of these systems is the ability to effectively and efficiently create backup copies of the terabytes of information contained therein for 1) archival purposes for records retention periods established by the State of Connecticut Librarian and 2) the recovery of information/records deleted or overwritten or as requested under FOI.

Replacement of the Police data center's existing archive and restore system was identified as a need in the 2017/2018 capital budget process. The existing backup and restore system was installed in 2012 and has reached the end of its useful life.

In May, 2017, the City's IT Department solicited quotes for the supply and installation of a specific model UniTrends brand file backup, archive and restore system. Four firms, including the manufacturer, responded to the request. The IT Department reviewed the responses with the ITT Committee and recommended the award be given to the lowest authorized bidder.

This project award was unanimously approved by the ITT Committee at its May 31, 2017 meeting.

The specific action requested is:

Authorize the Purchase Agent to issue purchase orders to GovConnection for the supply, installation, and 36 months of hardware and software support, for a UniTrends Recovery System per quotation 24356360.01-W1 for an amount not to exceed \$29,391.10, account 09180600-5777-C0375 (approved IT capital budget item; no special appropriation required) and forward onto the Common Council for further action.

Att: ITT Approval Form

City of Norwalk

Information Technology Department

125 East Ave., Rm203

Norwalk, CT 06850

Phone: 203-854-7714 Fax:203-854-7803

ITT Request Form



NORWALK
The Sound of Connecticut



NORWALK
The Sound of Connecticut

Backup, Archive, Restore System for Norwalk Police

Request Number: UnitrendsPD Modification Number: 0 Date of Request: 31-May-17

FUNDED IN CURRENT CAPITAL OR EXPENSE BUDGET: YES CONSISTENT WITH CITY TECHNOLOGY PLAN: Yes

BUDGET ACCOUNT: 09180600-5777-C0375

VENDOR DATA

GovConnection

732 Milford Rd, Merrimack, NH 03054

quote 24356360.01- W1, dated 5/16/2017

Ship to : Gabriel Asare, IT

Norwalk Dept of Police Services,

One Monroe St, Norwalk, CT 06854

PRICING INFORMATION

QTY.	DESCRIPTION	MAKE	MODEL	PRICE/UNIT	EXT PRICE
1	Recovery services 824S 3 year	contract & trade. UniTrends	RS-824SHDW-PR-P	\$11,028.21	\$11,028.21
1	Pre-premise Sure/Care Install 1	UniTrends	SURECARE-HW	\$1,785.72	\$1,785.72
1	3 yr Platinum Supprt renewal for	Recovery 824 Appliance UniTrends	RS-824SPL-UNT36	\$16,577.17	\$16,577.17
					\$0.00
					\$0.00

Shipping

Total Price

\$29,391.10

Date Presented:

31-May-17

Date Approved:

31-May-17

PROJECT Unitrends PD

ITT Signature:

signature on file



CITY OF NORWALK
Department of Information Technology

To: Members of the Finance Committee

From: Karen Del Vecchio, Director IT
Chief Thomas Kulhawik, Norwalk Police

Re: Enhanced Authentication System for Norwalk Police

Date: June 1, 2017

Standard Authentication refers to something you know, like a password, OR something you have, like a photo id card. Advanced Authentication provides for additional security over Standard by requiring **both** something you know AND something you have, like a PIN and an ATM card. Advanced Authentication is designed to meet the standard of "two-factor authentication".

The FBI Criminal Justice Information Services Division (CJIS) Security Policy requires Advanced Authentication for all law enforcement personnel accessing National Crime Information Center (NCIC) criminal justice information outside of a secure location. Any authorized member accessing criminal justice information outside the police department walls or fixed mounted computer in a police car ARE REQUIRED to use Advanced Authentication. (Applies to ANY type of device).

In January, 2017, Norwalk Police Chiefs and City IT began researching available two-factor authentication for use by Police in both patrol cars and the headquarters building. Chief Kulhawik spoke with several of his peers regarding what technology they had employed and their experiences with it regarding cost, ease of administration, applicability, vendor reputation and support, and other considerations. IT researched the top two-factor authentication providers in the technology/security marketplace. In both cases, the token solutions from RSA Security, as subsidiary of Dell EMC, located in Massachusetts, became the preferred solution.

In May, 2017, the City's IT Department solicited quotes for the supply and installation of a specific model RSA Security token authentication system. The IT Department reviewed the responses with the Police Chiefs and the ITT Committee and recommended the award be given to the lowest authorized bidder.

This project award was unanimously approved by the ITT Committee at its May 31, 2017 meeting.

The specific action requested is:

Authorize the Purchase Agent to issue purchase orders to CDW Government for the supply, installation, and 36 months of hardware and software support, for a RSA Authentication system per quotation HXTJ585, dated 5/22/2017, National Joint Powers Alliance Purchasing Cooperative Contract, for an amount not to exceed \$22,000 account 09160600-5777-C0375 (approved IT capital budget item; no special appropriation required) and forward onto the Common Council for further action.

Att: ITT Approval Form



City of Norwalk
Information Technology Department
125 East Ave., Rm203
Norwalk, CT 06850
Phone: 203-854-7714 Fax: 203-854-7803
ITT Request Form



Enhanced Authentication System for Norwalk Police

Request Number: RSA2FA Modification Number: 0 Date of Request: 31-May-17

FUNDED IN CURRENT CAPITAL OR EXPENSE BUDGET: YES CONSISTENT WITH CITY TECHNOLOGY PLAN: Yes
BUDGET ACCOUNT: 09160600-5777-C0375

VENDOR DATA

CDW Government

75 Remittance Dr, Suite 1515

Chicago, IL 60675-1511 quote HXT J585, dated 5/22/2017

Ship to : Gabriel Asare, IT

Norwalk Dept of Police Services,

One Monroe St, Norwalk, CT 06854

PRICING INFORMATION

QTY.	DESCRIPTION	MAKE	MODEL	PRICE/UNIT	EXT PRICE
235	RSA Authentication Mgr Base Eq	v8.0 licenses	AUT0000250B8	\$40.00	\$9,400.00
2820	RSA Enhanced Support for Aut	Mgr B	AUT0000250BE1-8	\$1.23	\$3,468.60
2	RSA Secure ID SID 700 HW	100 PK tokens w/ 36 mo maint	SID700-6-60-36-100	\$3,760.00	\$7,520.00
1	RSA Seed Media SW		SEED MEDIA	\$0.01	\$0.01
3	RSA Secure ID SID 700 HW	10 pk tokens w/ 36 mo maint	SID700-6-60-36-10	\$376.00	\$1,128.00
1	RSA Secure ID SID 700 HW	5 Pk tokens w/ 36 mo maint	SID700-6-60-36-5	\$193.80	\$193.80
Total Price					\$21,710.41

Date Presented:

31-May-17

Date Approved:

31-May-17

Signature: _____

ITT Signature: signature on file



CITY OF NORWALK
Craig Schmidt
Risk Manager
CSchmidt@Norwalkct.org
P: 203-854-7972 / F: 203-854-7848
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

June 3, 2017

City of Norwalk: Property & Casualty Insurance Program - Renewal

The City of Norwalk has a Property & Casualty Insurance program that includes purchasing insurance coverage to help protect City and Board of Education assets from insured loss. Most of the insurance policies renew annually on 7-1. Below is an explanation of major insurance coverage that the Office of Management & Budgets maintains.

Please contact the Risk Manager if you have questions regarding these coverages at the contact information listed in the above heading.

Sincerely,

Craig Schmidt
Risk Manager

Liability: The City has a deductible for the first \$1,000,000 of loss with a \$1,000,000 per Occurrence coverage limit thereafter plus a \$10,000,000 per Occurrence and Aggregate Umbrella above that limit. The carrier is Connecticut Interlocal Risk Management Agency (CIRMA). The City will retain any loss that would exceed the limit of insurance noted above plus our deductible.

Annual Premium is \$525,277 for 7-1-2017 to 7-1-2018 policy year.

Expiring Premium was \$486,099 for the same coverage limits.

Property: The Property Insurance renewal continues to insure City owned buildings and schools with total insured values of over \$500M with Chubb Insurance.

Total Premium is \$479,970 for 7-1-2017 to 7-1-2018.

The Expiring Property premium was \$475,402.

Please note that this coverage also includes Boiler & Machinery Insurance, too.

The City is represented by an insurance broker, Arthur J. Gallagher, for this coverage.

Workers Compensation: Excess Workers Compensation: The Excess Workers Compensation coverage will help protect the City from extraordinary financial costs arising out of a catastrophic loss to City employees covered by the Connecticut Workers Compensation Statute.

The annual premium for this coverage is \$142,069 for 7-1-2017 to 7-1-2018.

Expiring premium is \$147,175.

The City will retain loss up to \$3,000,000 and the carrier, Safety National, will cover expenses thereafter for \$10,000,000.

The City is represented by insurance broker, H.D. Segur, for this coverage.

Commercial Crime: Coverages include: Employee Dishonesty; Forgery or Alteration; Theft, Disappearance & Destruction; and Computer Fraud. Coverage up to \$500,000 per covered peril. The policy deductible is \$10,000.

Premium is \$2,874 for 7-1-2017 to 7-1-2018.

Expiring premium is \$2,626.

The insurance carrier is The Hanover.

Flood Insurance Policies: The City has seven locations that are considered to be in high rate flood zones. These locations are insured through the National Flood Insurance Program (NFIP) which is a program under FEMA.

The renewal premium for NFIP locations is \$96,939 for 7-1-2017 to 7-1-2018.

The expiring premium is \$78,017.

TULIP Policy: The City has a Liability Insurance policy that helps respond when outside parties use City and/or Board of Ed property. TULIP stands for Tenant's and (Facility) Users' Liability Insurance Policy.

The renewal premium is estimated at \$9,000 for 7-1-2017 to 7-1-2018.

The expiring premium is \$9,000.

The City is represented by insurance broker, Shoff-Darby, for this coverage.

Builders Risk Policies: The City will, on occasion, embark on new school construction and/or major construction or renovation projects for City buildings. To insure these unique projects, the City will procure Builders Risk policies or seek equivalent insurance under the above mentioned Property Insurance policies.

At this time, there are no Builders Risk policies in force.

Overall Summary: A significant part of the Risk Management process is financing the losses that occur, especially those detrimental to the City's finances. Part of this financing process is having a comprehensive Property & Casualty Insurance program in place to help reduce the City's financial exposure to catastrophic losses.

The overall premium increase is 5% for the 2017-18 Property and Casualty Insurance renewal. The City will, at times, engage insurance brokers to seek competitive bids from other insurance carriers to try to obtain comprehensive coverage at a reasonable premium.