

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting: May 14, 2019

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS: Cindy M. Cassuto, Tree Advisory Committee

REAPPOINTMENTS: Andrew A. Glickson, Transit District

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS:

REAPPOINTMENTS:

B. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

1. Authorization to Settle Claim: Goedele Gudet v. City of Norwalk, et al., FST-CV-18-6034999-S

EXECUTIVE SESSION

VII. COMMON COUNCIL COMMITTEES

A. ORDINANCE COMMITTEE

1. Approve proposed revisions to Chapter 32, Code of Ethics:
 - § 32-12(E)(1)(a) – Review of Complaint
 - § 32-12(E)(1)(b) – Appointment of Investigating Panel
 - § 32-12(E)(2)(c) – Investigation of Probable Cause; Confidentiality of Initial Proceedings

B. PUBLIC WORKS COMMITTEE

1. Authorize the Purchasing Agent to issue a Purchase Order to Altec Industries, Inc. for the purchase of an AT37G Bucket Truck for a sum not to exceed \$125,500.00.
Account No. 09 20 4021 C0650
2. Authorize the Mayor, Harry W. Rilling to execute an Agreement with Woodard & Curran in the amount of \$350,000 to provide on-call professional engineering services for Storm Drainage System Evaluations in accordance with the scope of services included qualifications proposal dated May 3, 2019 (copy of qualifications available upon request).
Account No. 09 13 4027 5777 C0425
09 16 4027 5777 C0425
09 19 4027 5777 C0425
3. Authorize the City to establish an account for the paving of Oak Hills Park Golf Course – Cart Path, under Project PM2019-1 Pavement Management Program, on behalf of Recreation and Parks.
Account No. 09 18 6030 5777 C0588
4. Authorize the City to establish accounts for the paving of Main Street Parking Lot and Yankee Doodle Garage Burnell Blvd. Entrance, under Project PM 2019-1 Pavement Management Program, on behalf of the Norwalk Parking Authority.
Account No. 09 18 4095 5777 C0303
09 19 4095 5777 C0303
09 20 4095 5777 C0303
5. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to Project PM2019-1 Pavement Management Program, for miscellaneous Board of Education work for a sum not to exceed \$350,000.
Account No. 09 19 5010 5777 C0516
09 20 5010 5777 C0516

C. FINANCE COMMITTEE

1. RESOLUTION: Authorize special capital appropriation totaling \$3,488,000 to increase the available balance in Board of Education account 09-18-5010-5777-C0607 to fund construction budget shortfalls for the Columbus at Ely Project and authorize the issuance of \$3,488,000 General Obligation Bonds of the City to fund said appropriation.
2. RESOLUTION: Authorize a special capital appropriation totaling \$5,453,000 to increase the available balance in Board of Education account 09-19-5010-5777-C0619 to fund construction budget shortfalls for the Jefferson School and authorize the issuance of \$5,453,000 General Obligation Bonds of the City to fund said appropriation.
3. RESOLUTION: Authorize a special capital appropriation totaling \$4,653,000 to increase the available balance in Board of Education account 09-19-5010-5777-C0618 to fund construction budget shortfalls for the Norwalk Global Academy site and authorize the issuance of \$4,653,000 General Obligation Bonds of the City to fund said appropriation.
4. RESOLUTION: Authorize a special capital appropriation totaling \$1,518,000 to increase the available balance in Board of Education account 09-19-5010-5777-C0618 to fund additional costs related to new construction at the Norwalk Global Academy site and authorize the issuance of \$1,518,000 General Obligation Bonds of the City to fund said appropriation.
5. RESOLUTION: Authorize the reduction in appropriations for the following projects: 09-18-5010-5777-C0610, Facilities Master Plan by \$2,444,574; 09-19-5010-5777-C0610, Facilities Master Plan by \$7,423,426; 09-20-5010-5777-C0610, Facilities Master Plan by \$2,000,000; and 09-17-5010-5777-C0585, Facilities Assessment Study IM by \$579,000.
6. RESOLUTION: Authorize the closure of the following Board of Education projects: 09-16-5010-5777-C0565, District Building Management System with available balance of \$500,000; 09-17-5010-5777-C0565, District Building Management System with available balance of \$500,000; 09-16-5010-5777-C0567, District Fire Alarm System with available balance of \$50,000; 09-05-5010-5778-C0237, Schools for the New Millennium with available balance of \$84,000; 09-04-5010-5778 C0237, Schools for the New Millennium with available balance of \$13,000.

D. LAND USE AND BUILDING MANAGEMENT COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute a 5-year agreement with Andy Frain Services, Inc. to provide security services at the Norwalk Public Library (1 Belden Avenue and 10 Washington Street). Fees for each year shall not exceed the following:

FY 2019–20: \$ 98,000
FY 2020–21: \$129,948
FY 2021–22: \$132,547
FY 2022–23: \$135,208

FY 2023-24: \$135,208

Funds are available in Library operating budget account 016200-5296

- 2a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Maggiore Construction Inc. for the Brien McMahon High School Marine Science Pathway Construction Project for a total not exceed \$532,366.00. Funds are available in Acct. #09205010 5777 C0651, #09205010 5777 C0587 and #15725000-739-57
- 2b. Authorize NPS Facilities Dept. to issue Change Orders on Contract for a total not to exceed \$53,236.00.
- 3a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with The Mercury Electric, LLC dba The Mercury Group for the Kendall Elementary School Portable Air Conditioning and Electrical Project for a total not exceed \$138,089.00. Funds are available in Acct. #09205010 5777 C0652.
- 3b. Authorize the NPS Facilities Dept. to issue Change Orders on Contract for a total not to exceed \$13,809.00.
- 4a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with KAFA Group, LLC for the Tracey Elementary School Cafeteria and Kitchen Upgrade Project for a total not exceed \$217,170.00. Funds are available in Acct. #09205010 5777 C0610.
- 4b. Authorize the NPS Facilities Dept. to issue Change Orders on Contract for a total not to exceed \$21,717.00
5. Authorize the Purchasing Agent to issue a Purchase Order to Insalco Corporation for the purchase of Montessori Furniture for two Montessori Classrooms at Brookside Elementary School for a total not to exceed \$40,773.60 Funds are available in Account. # 09205010 5777 C0654 utilizing State of Connecticut Contract pricing per contract #16PSX0190.
- 6a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Sal Sabia Electric Contractors, Inc. for the Roton Middle School Portable Air Conditioning and Electrical Project for a total not exceed \$245,000.00. Funds are available in Acct. #09205010 5777 C0652.
- 6b. Authorize the NPS Facilities Dept. to issue Change Orders on contract for a total not to exceed \$24,500.00
- 7a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with KAFA Group, LLC for the West Rocks Middle School Cafeteria and Kitchen Upgrade Project for a total not exceed \$300,637.00. Funds are available in Acct. #09205010 5777 C0610.
- 7b. Authorize the NPS Facilities Dept. to issue Change Orders on Contract for a total not to exceed \$30,064.00.
8. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Hygenix Inc. to provide environmental testing and monitoring services for hazardous materials remediation for the Ponus Ridge School Addition and Renovation Project for a total not to exceed \$75,000.00. Acct. #09185010 5777 C0608
9. Technical Correction: Rescind Common Council action of May 14, 2019 Item VII, F. 6a and 6b. to correct the name of the company from "Universal Business Services, LLC" and replace with the following:

- a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Universal Building Services, LLC for a total not to exceed \$84,249.39. Funds are available from account 0914 4071 5777 C0439.
- b. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed \$8,424.00."

- 10a. RESOLVED, that the Norwalk Facilities Construction Commission (NFCC) is hereby established as the building committee with regard to the Norwalk Global Academy School, Renovate as New.
- 10b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Norwalk Global Academy School, Renovate as New.
- 10c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Norwalk Global Academy School, Renovate as New.
- 11a. RESOLVED, that the Norwalk Facilities Construction Commission (NFCC) is hereby established as the building committee with regard to the Jefferson Elementary School, Renovate as New project.
- 11b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Jefferson Elementary School, Renovate as New project.
- 11c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Jefferson Elementary School, Renovate as New project.
- 12a. RESOLVED, that the Norwalk Facilities Construction Commission (NFCC) is hereby established as the building committee with regard to the New Columbus School, New School Construction.
- 12b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the New Columbus School, New School Construction.
- 12c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the New Columbus School, New School Construction.

E. PLANNING COMMITTEE

- 1. Approve the 2019 applications for referral to the State for inclusion in the NAA tax credit program.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

APPOINTMENTS

<u>TREE ADVISORY</u>	<u>M/C</u>	<u>Nwlc. Code 112-3B</u>
CINDY M. COSSUTO (R)		Term Expires 07/01/2020
200 North Taylor Avenue		
Norwalk, CT 06854		

REAPPOINTMENTS

<u>TRANSIT DISTRICT</u>	<u>M/C</u>	<u>Public Act 261</u>
ANDREW A. GLICKSON (D)		Term Expires 09/30/2022
144 East Rocks Road		
Norwalk, CT 06851		

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EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER
PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO
THE AVAILABILITY OF FUNDS**

Mayor Rilling called the meeting to order at 7:31 p.m. and led the Assembly in reciting the Pledge of Allegiance.

Ms. King read the notice stating that the meeting was being audio recorded and videotaped with subtitles for public broadcast. She asked everyone to speak clearly, one at a time, into the microphone and said that assisted listening devices were available.

I. ROLL CALL

Ms. King called the Roll. The following Common Council members were present:

Council at Large:	Mr. Gregory Burnett Mr. Colin Hosten	Mr. Michael Corsello (7:35 p.m.) Mr. Nicholas Sacchinelli
District A:	Ms. Eloisa Melendez	Mr. Chris Yerinides
District B:	Ms. Darlene Young	Mr. Ernest Dumas
District C:	Mr. John Kydes	Ms. Beth Siegelbaum
District D:	Mr. Douglas Hempstead	Mr. George Tsiranides
District E:	Mr. John Igneri	Mr. Thomas Livingston

At Roll Call there were thirteen (13) Common Council members present and two (2) absent (Mr. Corsello and Ms. Smyth).

Also present were Mayor Harry Rilling, Corporation Counsel, Jeffrey Spahr and City Clerk, Donna King.

II. ACCEPTANCE OF MINUTES

Regular Meeting: April 23, 2019

**** MR. IGNERI MOVED TO ACCEPT THE MINUTES AS PRESENTED
** MOTION PASSED UNANIMOUSLY**

III. PUBLIC PARTICIPATION

Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted.

Mr. David Westmoreland spoke in support of Ms. Brown's appointment to the Conservation Commission. He also spoke in support of Ms. Saviano's appointment to the Historical Commission and the reappointment of Ms. Wilson Grant and Mr. Yost to the Historical Commission.

Mr. Bryan Meek spoke about what a \$3 million additional investment would mean over the life of a new school. He asked the Common Council members to consider what could go wrong during renovations on an 80 year old building.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS: There were no resignations announced this evening.

APPOINTMENTS:

Jo Bennett, Human Relations

**** MR. IGNERI MOVED TO APPROVE THE APPOINTMENT OF JO BENNETT TO THE HUMAN RELATIONS COMMISSION**

Mr. Igneri spoke in support of this appointment.

**** MOTION PASSED UNANIMOUSLY**

Cheryl Q. Brown, Conservation Commission, Alternate

**** MR. KYDES MOVED TO APPROVE THE APPOINTMENT OF CHERYL Q. BROWN AS AN ALTERNATE TO THE CONSERVATION COMMISSION**

Mr. Kydes spoke in support of this appointment.

**** MOTION PASSED UNANIMOUSLY**

Carrie Saviano, Historical Commission

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**** MR. SACCHINELLI MOVED TO APPROVE THE APPOINTMENT OF CARRIE SAVIANO TO THE HISTORICAL COMMISSION**

Mr. Sacchinelli and Mr. Yerinides spoke in support of this appointment.

**** MOTION PASSED UNANIMOUSLY**

Mr. Corsello joined the meeting at 7:38 p.m.

REAPPOINTMENTS:

Lisa Wilson Grant, Historical Commission

**** MR. BURNETT MOVED TO APPROVE THE REAPPOINTMENT OF MS. WILSON GRANT TO THE HISTORICAL COMMISSION**

Mr. Burnett, Mr. Livingston and Mr. Hempstead spoke in support of this reappointment. Mr. Hempstead noted that Ms. Wilson Grant brought the watering trough back to Norwalk.

**** MOTION PASSED UNANIMOUSLY**

Charles L. Yost, Historical Commission - This reappointment was withdrawn.

Ms. King administered the Oath of Office to Ms. Bennet, Mr. Brown and Ms. Wilson Grant.

MAYOR'S REMARKS:

Mayor Rilling announced that on May 15th the Norwalk Police Department will hold their annual Police Memorial Service. In Norwalk, there were four Officers who lost their lives. Since records have been kept, more than 19,000 Officers have lost their lives.

On Saturday, May 18th flags will be placed at local cemeteries to commemorate Memorial Day. King Industries provides this opportunity by supplying the flags.

On Sunday, May 19th the annual Shea Magrath Concert and Ceremony will take place at Calf Pasture. This ceremony honors the two Medal of Honor recipients who lost their lives serving our country.

The Rowayton Memorial Day Parade will take place on Sunday, May 26th and the Norwalk Memorial Day Parade will take place on Monday, May 27th.

Mayor Rilling asked everyone to remember our men and women who lost their lives serving our country. He wished everyone a safe holiday weekend.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

RESIGNATIONS AND APPOINTMENTS – there were none this evening.

RESIGNATIONS:

APPOINTMENTS:

REAPPOINTMENTS:

B. CONSENT CALENDAR:

**** MR. KYDES MOVED THE FOLLOWING CONSENT CALENDAR:**

VII.A.1, A.2, VII.B.1, B.2, VII.C.1, C.2, VII.D.1, D.2, D.3, VII.F.1a, F.1b, F.2a, F.2b, F.3a, F.3b, F.3c, F.4a, F.4b, F.5a, F.5b, F.5c, F.6a, F.6b, F.6c, VII.G.1, G.2, G.3, G.4, G.6, G.7, G.8

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. HEALTH, WELFARE AND PUBLIC SAFETY COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE THE ELEVENTH AMENDMENT, AND ANY AND ALL FUTURE AMENDMENTS AND ANNUAL CONTRACT RENEWALS, TO THE AGREEMENT BETWEEN THE CITY AND ONSOLVE, LLC (F/K/A) EMERGENCY COMMUNICATIONS NETWORK, LLC), FOR THE CODE RED EMERGENCY NOTIFICATION SYSTEM, AND ANY AND ALL OTHER EMERGENCY NOTIFICATION SYSTEM FEATURES, INCLUDING THE INTEGRATED PUBLIC ALERT AND WARNING SYSTEM (IPAWS) SUBMISSION APP, SO LONG AS THE ANNUAL COSTS ARE IN AN AMOUNT NOT TO EXCEED \$37,500.

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS AND AMENDMENTS NECESSARY TO REQUEST AND ACCEPT GRANT FUNDS UNDER THE FEDERAL OFFICE OF JUSTICE PROGRAMS 2019 BULLETPROOF VEST PARTNERSHIP GRANT IN THE AMOUNT OF \$14,400.00.

B. PLANNING COMMITTEE

1. AUTHORIZE THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS ASSOCIATED WITH SUBMISSION OF THE PY45 ANNUAL ACTION PLAN TO HUD.

2. AUTHORIZE THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS CONSISTENT WITH THE APPROVED 20152019 CONSOLIDATED PLAN AND PY45 ANNUAL ACTION PLAN.

C. PUBLIC WORKS COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A POLE ATTACHMENT AGREEMENT WITH THE SOUTHERN NEW ENGLAND TELEPHONE COMPANY (D/B/A FRONTIER COMMUNICATIONS), AND ANY AND ALL DOCUMENTS NECESSARY FOR THE PURPOSE OF GOVERNING USE OF THE CITY'S MUNICIPAL GAIN RIGHTS ON FRONTIER COMMUNICATIONS' UTILITY POLES FOR A SUM NOT TO EXCEED \$10,000.

ACCOUNT NO. 09 14 4021 5777 C0232

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH THE THIRD TAXING DISTRICT FOR REIMBURSEMENT OF ENGINEERING DESIGN SERVICES RELATED TO EAST AVENUE ROAD RECONSTRUCTION UTILITY RELOCATION (PROJECT #102-297) FOR AN AMOUNT NOT TO EXCEED \$115,000.00.

ACCOUNT NO. 09 12 4021 5777 C0471

D. RECREATION, PARKS AND CULTURAL AFFAIRS COUNCIL COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH NATIONAL MARINE MANUFACTURERS ASSOCIATION FOR THEIR USE OF CALF PASTURE BEACH, SHADY BEACH, TAYLOR FARM AND MARVIN SCHOOL PARKING AREAS FOR THE 2019 NORWALK BOAT SHOW TO BE HELD THURSDAY, SEPTEMBER 19, 2019, FRIDAY, SEPTEMBER 20, 2019, SATURDAY, SEPTEMBER 21, 2019

**AND SUNDAY, SEPTEMBER 22, 2019 FROM 10:00 AM – 7:00 PM DAILY.
ESTIMATED ATTENDANCE 15,000**

2. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH WILLIAM RAVEIS CHARITABLE FUND FOR THEIR USE OF CALF PASTURE BEACH FOR THEIR WILLIAM RAVEIS RIDE & WALK TO BE HELD SUNDAY, SEPTEMBER 29, 2019 FROM 7:00 AM – 2:00 PM. SET UP TO BEGIN ON SATURDAY, SEPTEMBER 28, 2019 AT 12:00 NOON AND AGAIN ON SUNDAY, SEPTEMBER 29, 2019 AT 5:30 AM WITH TEAR DOWN NO LATER THAN 3:00 PM ON SUNDAY, SEPTEMBER 29, 2019. ESTIMATED ATTENDANCE 500-1,000

3. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH NORWALK LACROSSE ASSOC. INC. FOR THEIR USE OF VETERANS PARK FOR THE NORWALK JUNIOR LACROSSE POUND ON THE SOUND TO BE HELD SATURDAY, JUNE 8, 2019 FROM 7:30 AM – 6:00 PM AND SUNDAY, JUNE 9, 2019 FROM 7:30 AM – 6:00 PM. SET UP TO BEGIN FRIDAY, JUNE 7, 2019 AT 6:00 PM WITH TEAR DOWN NO LATER THAN 8:30 PM ON SUNDAY, JUNE 9, 2019. ESTIMATED ATTENDANCE 2,000 ROTATING EACH DAY.

F. LAND USE AND BUILDING MANAGEMENT COMMITTEE

1A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH SAV-MOR COOLING AND HEATING, INC. FOR THE REPLACEMENT OF THE BOILER AT BROAD RIVER FIRE STATION FOR A TOTAL NOT TO EXCEED \$70,900. FUNDS ARE AVAILABLE FROM ACCOUNT 0915 3110 5777 C0557.

1B. AUTHORIZE THE FIRE DEPARTMENT TO ISSUE CHANGE ORDERS ON THE CONTRACT FOR A TOTAL NOT TO EXCEED \$7,090.00.

2A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH SAV-MOR COOLING AND HEATING, INC. FOR THE REPLACEMENT OF THE BOILER AT THE WESTPORT AVE FIRE STATION FOR A TOTAL NOT TO EXCEED \$83,200. FUNDS ARE AVAILABLE FROM ACCOUNT 0915 3110 5777 C0557.

2B. AUTHORIZE THE FIRE DEPARTMENT TO ISSUE CHANGE ORDERS ON THE CONTRACT FOR A TOTAL NOT TO EXCEED \$8,320.00.

3A. RESOLVED, THAT THE NORWALK FACILITIES CONSTRUCTION COMMISSION (NFCC) IS HEREBY ESTABLISHED AS THE BUILDING

COMMITTEE WITH REGARD TO THE ROWAYTON ELEMENTARY SCHOOL, ASBESTOS ABATEMENT PROJECT.

3B. RESOLVED, THAT THE NORWALK COMMON COUNCIL HEREBY AUTHORIZES AT LEAST THE PREPARATION OF SCHEMATIC DRAWINGS AND OUTLINE SPECIFICATIONS FOR THE ROWAYTON ELEMENTARY SCHOOL, ASBESTOS ABATEMENT PROJECT.

3C. RESOLVED, THAT THE CITY OF NORWALK COMMON COUNCIL AUTHORIZES THE CITY OF NORWALK BOARD OF EDUCATION TO APPLY TO THE COMMISSIONER OF ADMINISTRATIVE SERVICES AND TO ACCEPT OR REJECT A GRANT FOR THE ROWAYTON ELEMENTARY SCHOOL, ASBESTOS ABATEMENT PROJECT.

4A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A CONTRACT WITH SOUTHPORT CONTRACTING INC. FOR THE KENDALL ELEMENTARY SCHOOL DISHWASHING ROOM & SCHOOL STORE UPGRADES PROJECT FOR A TOTAL NOT TO EXCEED \$51,100.00. ACCOUNT # 09195010 5777 C0610 - \$12,714.00 AND BALANCE FROM ACCOUNT

4B. AUTHORIZE BOE FACILITIES DEPT. TO ISSUE CHANGE ORDERS ON CONTRACT FOR A TOTAL NOT TO EXCEED \$5,110.00.

5A. RESOLVED, THAT THE NORWALK FACILITIES CONSTRUCTION COMMISSION (NFCC) IS HEREBY ESTABLISHED AS THE BUILDING COMMITTEE WITH REGARD TO THE MISCELLANEOUS RENOVATIONS AT NORWALK HIGH SCHOOL: MEDIA CENTER/BLACKBOX THEATER, LEARNING COMMONS (LIBRARY) AND SECURITY IMPROVEMENTS AT THE MAIN ENTRANCE PROJECTS.

5B. RESOLVED, THAT THE NORWALK COMMON COUNCIL HEREBY AUTHORIZES AT LEAST THE PREPARATION OF SCHEMATIC DRAWINGS AND OUTLINE SPECIFICATIONS FOR THE MISCELLANEOUS RENOVATIONS AT NORWALK HIGH SCHOOL: MEDIA CENTER/BLACKBOX THEATER, LEARNING COMMONS (LIBRARY) AND SECURITY IMPROVEMENTS AT THE MAIN ENTRANCE PROJECTS.

5C. RESOLVED, THAT THE CITY OF NORWALK COMMON COUNCIL AUTHORIZES THE CITY OF NORWALK BOARD OF EDUCATION TO APPLY TO THE COMMISSIONER OF ADMINISTRATIVE SERVICES AND TO ACCEPT OR REJECT A GRANT FOR THE MISCELLANEOUS RENOVATIONS AT NORWALK HIGH SCHOOL: MEDIA

CENTER/BLACKBOX THEATER, LEARNING COMMONS (LIBRARY) AND SECURITY IMPROVEMENTS AT THE MAIN ENTRANCE PROJECTS.

6A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH UNIVERSAL BUSINESS SERVICES, LLC FOR CITY HALL AIR HANDLER #4 REFURBISHMENT PROJECT FOR A TOTAL NOT TO EXCEED \$84,249.39. ACCOUNT 0914 4071 5777 C0439.

6B. AUTHORIZE THE OFFICE OF BUILDING MANAGEMENT TO ISSUE CHANGE ORDERS ON THE CONTRACT FOR A TOTAL NOT TO EXCEED \$8,424.00.

6C. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO NEW ENGLAND ENERGY CONTROLS FOR THE INSTALLATION OF CONTROLS FOR THE REFURBISHMENT OF AHU #4 AT CITY HALL FOR A TOTAL NOT TO EXCEED \$24,944. ACCOUNT 0916 7100 5777 C0439

G. FINANCE COMMITTEE

1. ACCEPT AND APPROVE THE REPORT OF THE CLAIMS COMMITTEE DATED: MAY 9, 2019.

2. FOR INFORMATIONAL PURPOSES ONLY: NARRATIVE ON TAX COLLECTIONS DATED MAY 9, 2019.

3. FOR INFORMATIONAL PURPOSES ONLY: MONTHLY TAX COLLECTOR'S REPORT DATED: APRIL 2019.

4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO SUBMIT AN APPLICATION TO THE STATE OF CONNECTICUT DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION FOR GRANT FUNDS FOR EMERGENCY MANAGEMENT PERFORMANCE GRANT REGIONAL HAZARDOUS MATERIALS TEAMS WHICH IS APPROXIMATELY \$60,000.

6. RESOLUTION: AUTHORIZE AN AMENDMENT TO THE CITY OF NORWALK'S LOAN AGREEMENT WITH THE FIRST TAXING DISTRICT, DATED DECEMBER 2010, TO AMEND THE RATE OF INTEREST ON THE LOAN FROM 3.43% TO 2.64% AND A SPECIAL APPROPRIATION OF

\$93,798.58 TO BE APPLIED AS A CREDIT AGAINST THE LOAN BALANCE STARTING WITH THE LOAN PAYMENT SCHEDULED FOR JUNE 2019.

7. RESOLUTION, MAKING APPROPRIATIONS FOR VARIOUS PUBLIC IMPROVEMENTS AGGREGATING \$52,508,000 FOR THE FY 2019-20 CAPITAL BUDGET AND AUTHORIZING THE ISSUANCE OF \$52,508,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET CERTAIN APPROPRIATIONS IN THE FY 2019-20 CAPITAL BUDGET.

8. RESOLUTION: AUTHORIZE THE CLOSURE OF THE CITY PROJECTS OUTLINED IN THE TABLE TITLED CITY CAPITAL PROJECT CLOSURES WITH AVAILABLE BALANCES TOTALING \$2,484,369.

**** MOTION PASSED UNANIMOUSLY**

VII. COMMON COUNCIL COMMITTEES

Due to a potential conflict of interest, Ms. Young left the meeting.

E. PERSONNEL COMMITTEE

**** MR. SACCHINELLI MOVED THE FOLLOWING:**

APPROVAL OF AND VOTE ON ESTABLISHING THE COMMUNITY SERVICES DEPARTMENT

Mr. Sacchinelli reviewed the item and said that this department will offer crucial services to the community. This is a public facing item.

Mr. Hempstead said that he would be opposing this item. He said he thought a lot of these functions were going to be absorbed by existing positions. Mr. Hempstead said the reorganization plan was supposed to be sum neutral, but there are additional expenses.

Mr. Livingston spoke in support of the item. He said that when he first joined the Common Council, people would ask him where to go for services. He pointed out that 14 of the 15 largest municipalities in Connecticut have a Community Services department. Norwalk is the only one without this department.

Mayor Rilling said this something that has been needed for a long time in Norwalk. This department will provide a single stop for people who need services.

Ms. Melendez added that the Ordinance Committee held a public hearing about creating this department and the Personnel Committee worked on the positions.

**** MOTION PASSED WITH ONE (1) VOTE IN OPPOSITION (MR. HEMPSTEAD)**

G. FINANCE COMMITTEE

**** MR. BURNETT MOVED TO APPROVE THE FOLLOWING RESOLUTION:**

RESOLUTION, APPROVE SPECIAL OPERATING APPROPRIATION IN THE AMOUNT OF \$140,648 TO FUND THE FINAL PHASE OF THE CITY REORGANIZATION AND ESTABLISH THE COMMUNITY SERVICE DEPARTMENT.

Mr. Burnett reviewed the item. He explained there are associated dollars that apply for the item just approved.

Mr. Hosten said that it is important to think of this as an investment in the City. He said they can't forget about the people who need services from the City.

Mr. Hempstead said it is not that they don't need the function. This position could have been absorbed by existing staff.

Mayor Rilling thanked all those involved. He said this was the final stage of the reorganization that will help run the City in a professional way. Norwalk is a growing city and one of the few in Connecticut where people are moving in.

**** MOTION PASSED WITH ONE (1) VOTE IN OPPOSITION (MR. HEMPSTEAD)**

VIII. RESOLUTIONS FROM COMMON COUNCIL

There were none this evening.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were none this evening.

X. SUSPENSION OF RULES

There were none this evening.

XI. ADJOURNMENT

**** MS. MELENDEZ MOVED TO ADJOURN
** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 8:10 p.m.

ATTEST: _____
Donna King, City Clerk



Cindy M. Cossuto
200 North Taylor Avenue
Norwalk, Connecticut, 06854
203.722.9338 gspresq9791@gmail.com

After working for myself in fashion for many years, I am now seeking a position where my interests and abilities can serve others. Upon nearing completion of my degree in Criminal Justice, I'd ideally like to work for the government, in a capacity where my efforts can have a positive impact on those who find themselves in the judicial system.

Work Experience

Cloud Nine Designer Consignments, Norwalk, CT
Owner of small resale business
October 2009 – present

- Bookkeeping, spreadsheets, paying clients and billing
- Packing and shipping
- Client consultations and evaluating merchandise
- Inventory, scheduling & time management
- Research and create online listings with descriptions, photographs, & SEO

DWR Consignment Boutique, New Canaan, CT
Sales
August 2012 – present

- Recommend, select, and help locate or obtain merchandise based on customer needs and desires
- Maintain knowledge of current sales and promotions
- Ticket, arrange and display merchandise to promote sales
- Review consignment policies with consignees
- Review and select merchandise to be consigned

HPPS, LLC; Redding, CT
Professional Dog Walker
May 2016 - Present & 1999-2005

- Basic dog and cat care, plus birds, chickens and small animals
- Give dogs insulin shots and routine medication, as scheduled
- House checks and mail/newspaper collection for clients on vacation
- Responsible for protecting keys and alarm codes to several hundred area homes

Man in Motion, LLC; 46 Lakeview Dr., Norwalk, CT
Driver
2008-2010

- Deliver complimentary publications
- Organize routes for efficiency
- Collect returns and payments from business owners

Freedom Debt Management, Boca Raton, FL
Certified Credit Counselor
January 2007 - June 2007

- Customer Service
- Credit counseling and sales
- Data entry

Express Consolidation, Delray Beach, FL
Certified Credit Counselor
January 2006 - January 2007

- Customer Service
- Credit counseling and sales
- Data entry

Animal Eye Clinic, Norwalk, CT
Veterinary Technician
2000-2001

- Customer Service
- Scheduling and follow ups
- Veterinary procedures

Education

Brien McMahon High School, Norwalk, CT
High School Diploma 1994-1997

Norwalk Community College, Norwalk, CT
Criminal Justice major 2003-2018

Additional Skills:

- Microsoft Office (Excel, Word, Power Point, Outlook), Google Docs
- Social media (Twitter, Facebook, Instagram, Pinterest)
- e-commerce (eBay, Tradesy, Mercari, PayPal, inkfrog)
- Basic Spanish
- Proficient in Chief Architect software

Volunteer Activities

- Managed stockroom at DCA Thrift Shop for 2 years
- Volunteered at Outreach to Pets In Need (OPIN) for several years

Passions & interests

- Animals & animal activism
- Architecture
- Justice/law
- Environmental health
- Volunteering

Andrew A. Glickson



144 East Rocks Road

Norwalk, CT 06851

Law Practice

Admitted to practice in Connecticut (1975) and New York (1976). Practice emphasizes real estate transactions, zoning and mortgage financing, in both Connecticut and New York. Special expertise in the structuring, public offering and financing of condominiums and property owners associations.

Governmental Experience

Commissioner since 1986 of Norwalk Transit District.

Member of the Connecticut House of Representatives, 1979 - 1981, representing the 137th assembly district (West Norwalk - Rowayton). Democratic nominee in 1982 for the Connecticut State Senate, 25th district (Norwalk - Darien).

Education

Attended Norwalk public schools, including Brien McMahon High School (class of 1966). Received A.B. magna cum laude from Harvard College in 1970, and J.D. cum laude from Boston University School of Law in 1975. Attended Master of Architecture program at Harvard Graduate School of Design, 1971 - 1972.

Civic Involvement

Past board member of Norwalk YMCA, Norwalk Jewish Community Center, West Norwalk Association and Westport - Norwalk UJA/Federation. Past Chairman of Norwalk District D Democratic Committee. Current board member of Sexual Assault Crisis and Education Center, Inc.

Andrew A. Glickson 144 East Rocks Road Norwalk, CT

Andrew A. Glickson is a member of the firm's Real Estate and Land Use practice areas, representing developers and real estate investors in both Connecticut and New York. He has utilized his grounding in architecture and government to design legal structures for the financing, ownership and role of complex, mixed-use projects. In addition to handling acquisition, sales, leasing and financing transactions in both states, Andy handles zoning applications and negotiations with redevelopment agencies. He is experienced in addressing the critical interaction among development, financing and land use imperatives.

Before joining Pullman & Comley, Andy developed his own practice in Norwalk for 13 years. Prior to that, he spent 19 years at Cuddy & Feder, LLP in White Plains, New York, including 15 years as a partner. Between college and law school, Andy studied architecture at the Harvard Graduate School of Design.

Representative Experience

- **White Plains, New York** - Represented developer in acquiring a full, downtown block from the City's Urban Renewal Agency, then designed and drafted deleted documentation for a project on that site consisting of two office towers, a mid-rise residential building and a block of retail space, all intended to be separately owned and all resting on a multi-level parking garage to be owned by an association of the four building owners. Andy also drafted documentation for the conversion of one tower to condominium ownership, and represented the developer in the sale of six floors to a university that had obtained financing from the New York State Dormitory Authority.
- **South Norwalk, Connecticut** - Served as acquisition, financing, redevelopment and zoning counsel for a project proposed to encompass over 1.1 million square feet of mixed-use development on seven defined sites within the project area.
- **Fishkill, New York** - Represented a developer that collaborated with a regional hospital in the construction of a 120,000 square foot medical office building. The developer and the hospital provided parallel streams of financing for construction by the developer; Andy represented the developer in obtaining bank financing, while the hospital obtained industrial development agency financing. Upon completion of construction, the property was converted to condominium ownership according to documentation drafted by Andy, and the two collaborators divided the condominium units in proportion to the financing contributed by each. Andy then represented the developer in connection with registration of its units for public sale with the New York Attorney General, as well as with leasing, unit sales and refinancing.
- **South Norwalk, Connecticut** - Designed and drafted documentation for a mixed-use, public-private condominium that included a large garage owned by the City of Norwalk, together with residential and commercial units built for resale by Andy's developer client.
- **Stamford, Connecticut** - Designed and drafted the master common interest community documentation for the Harbor Point, Yale and Towne projects in the City's South End, which will eventually encompass six million square feet of mixed-use development.
- **Washington, D.C.** - Designed and drafted easements and covenants to govern three connected buildings with an aggregate area of 1.4 million square feet, each to be owned by a different affiliate of Andy's developer client. The drafting was influenced by complex utility arrangements, by the need for physical integration with Union Station and its airspace garage, and by security and other requirements imposed by the Securities and Exchange Commission, which became the major tenant of the assemblage.
- **Fishkill, N.Y.** - Represented developer in obtaining site plan and related municipal approvals for an eight-building, one million square foot mixed use project, and in connection with organization of the site to vest responsibility for site infrastructure in a property owner's association. Andy also represented the developer in connection with financing for its "horizontal" development and sales of several parcels for hotel development. The property owner's association was one of a series for which Andy designed and drafted documentation on behalf of different developers of industrial and office parks, primarily in Westchester and Fairfield counties.
- **Greenwich, Connecticut** - Represented a family investment partnership in sale of its garden apartment portfolio for \$223 million.
- **South Norwalk, Connecticut** - Represented developer in obtaining site plan and coastal area management approvals for a four-story residential/office/retail building plus 10-slip marina, located in Norwalk Harbor.
- **Oxford, Connecticut** - Represented master developer in creation of master community association, site and utility easements, age-restricted residency covenants and golf course use covenants, for a golf course and residential project anticipated to encompass as many as 1,000 units. Andy also prepared public offering materials for the sale of 146 dwelling units being developed on one of the residential sites.
- **Norwalk, Connecticut** - Designed and drafted documentation to create a planned community covering an industrial site. This allowed ownership and financing for the existing 600,000 square foot building to be separated from ownership and financing for a newly-constructed 168,000 square foot data center building. This technique avoided the technical difficulties and potential controversy that would have confronted a subdivision application.

Professional Affiliations

- Connecticut Bar Association
- Fairfield County Bar Association
- New York Bar Association
- Real Estate Finance Association - Fairfield-Westchester Chapter
- Community Involvement
- Norwalk Transit District - commissioner, 1988-present
- Connecticut House of Representatives - former representative, 1979-1981

Honors & Awards

- Listed in *The Best Lawyers in America* in the areas of land use and zoning and real estate law since 2013
- Listed in *Chambers USA, America's Leading Lawyers to Businesses* in the area of Real Estate

VII. A

E. Probable cause hearings and subsequent procedures.

~~(1) (a)~~ [KM1]

(1) Filing of the complaint; notification and amendment.

~~(a) [1]~~ [KM2]

Any ~~p~~Person, including a member of the Board of Ethics, may submit a written complaint, in a form prescribed by the Board of Ethics and signed under penalty of false statement, alleging a violation of this Code of Ethics by an ~~officer~~Officer or ~~employee~~Employee or an ~~i~~Individual who was an ~~officer~~Officer or ~~employee~~Employee within the preceding year. The complaint shall contain the specific act or acts which allegedly constitute the violation.

(a) Review of complaint

Upon receipt of a complaint, the Board of Ethics shall review the complaint and determine whether it warrants acceptance. If the Board of Ethics determines that acceptance is not warranted by a majority of the members present at the meeting, then it shall notify the complainant that it has refused to accept the complaint without establishing an Investigating Panel. If the Board of Ethics refuses to accept a complaint, it shall issue a written explanation of the reasons for such rejection.

The Board of Ethics may refuse to accept a complaint. The conduct which the Board of Ethics relies on to make such a decision shall include, but not be limited to: (a) the number of complaints filed and the total number of pending complaints by the Complainant; (b) the scope of the complaint; (c) the nature, content, language or subject matter of the complaint; (d) the nature, content, language or subject matter of other oral and written communications to the Board of Ethics from the complainant; and (e) a pattern of conduct that amounts to an abuse of the ethics complaint process or an interference with the operation of the Board of Ethics.

Upon the rejection of a complaint, if the Board of Ethics makes a finding that the complaint was vexatious and brought in bad faith it may provide appropriate relief commensurate with the conduct, including but not limited to, an order that the Board of Ethics need not accept future complaints from the filer for a specified period of time.

(b) Appointment of Investigating Panel

~~[2] (b)~~ [KM3]

Upon receipt of said complaint by the Board of Ethics members and subject to 32-12(e)(1)(a), an Investigating Panel ~~investigating panel~~ will be appointed, within 21 days, after the next regularly scheduled Board of Ethics meeting. ~~consisting of three individuals who are electors of the City of Norwalk.~~ The members of the Investigating Panel ~~investigating panel~~ shall not be ~~officer~~Officers or ~~employee~~Employees from the ~~a~~Agency at which the ~~i~~Individual(s) alleged to be involved in the facts of the complaint currently serves or ~~formerly formally~~served within one year as ~~officer~~Officers or ~~employee~~Employees. The Investigating Panel ~~investigating panel~~ members may delete, defer or reject any part of a complaint that does not conform to the requirements specified by the Board of Ethics. If any member of the Board of Ethics initiates or is involved in a complaint, he or she will recuse himself or herself from the Board of Ethics for the purposes of that complaint, including the appointment of the Investigating Panel

~~investigating panel~~ and any ~~hearing board~~ Hearing Board, and an alternate of the Board shall serve in his or her place as to all further proceedings on that complaint.

—(2) ~~[KMS]~~ Investigation of Complaint, Notification of Parties, Investigating Panel

(c) Investigation of pProbable eCause; Confidentiality of Initial Proceedings. The Investigating Panel ~~investigating panel~~ members shall investigate the complaint and any ~~expansion supplement~~ thereto. For this purpose, hearings and meetings may be held to determine whether or not there is pProbable eCause to believe that the respondent has violated the Code of Ethics. Any investigation and pProbable eCause hearing, if held, shall be confidential and shall not be open to the public unless the Respondent ~~respondent~~ requests that such investigation and hearing be open. Request by the Respondent for a public hearing shall waive the confidentiality requirement of the investigation and hearing. Pending the outcome of the pProbable eCause hearing, no member of the Board of Ethics or ~~Investigating Panel investigating panel~~ shall disclose his or her knowledge of the pProbable eCause investigation to a third party. By filing a complaint with the Board of Ethics, the Complainant shall be bound by the requirement of confidentiality. A violation of the requirement of confidentiality by the Complainant, whether direct or indirect, shall be grounds, at the discretion of the Board of Ethics, to dismiss the complaint and may be grounds to ban the Complainant from filing complaints in the future. The Respondent ~~respondent~~ shall have the right to appear and be heard and to offer any information by way of answer or denial of the allegations. The Respondent ~~respondent~~ may be represented by counsel of his or her choice in the pProbable eCause hearings before ~~the Investigating the Investigating Panel investigating panel~~. The ~~Investigating Panel investigating panel~~ may, in its discretion, hear testimony or take written statements from the Complainant ~~complainant~~ and any other witnesses it deems necessary to its investigation. The ~~Investigating Panel investigating panel~~ may retain counsel or investigators to assist it in the pProbable eCause hearing process.



VII. B

SEALED BIDS MUST BE RECEIVED BY THE OFFICE OF THE PURCHASING AGENT, 125 EAST AVENUE
NORWALK, CT 06856 BY THE DATE AND TIME OF BID OPENING

PROJECT NUMBER:	3920
REQUESTING DEPARTMENT:	DPW
DATE OF BID ISSUANCE:	May 9, 2019
TITLE OF BID:	DPW Bucket Truck
DATE OF BID OPENING:	May 30, 2019
MANDATORY WALKTHROUGH:	YES () NO ()
DATE, TIME AND LOCATION OF WALKTHROUGH	N/A
TIME OF BID OPENING:	2:00 PM
BID DEPOSIT REQUIRED: IF YES, AMOUNT REQUIRED	YES (X) NO ()
SUCCESSFUL BIDDERS ONLY: PERFORMANCE & PAYMENT BOND REQUIRED: IF YES, AMOUNT REQUIRED	YES (X) NO ()
SUCCESSFUL BIDDERS ONLY: MAINTENANCE BOND REQUIRED: IF YES, AMOUNT REQUIRED:	YES () NO (X)

ALL TERMS AND CONDITIONS, SPECIFICATIONS AND BID FORMS ARE ATTACHED HERETO.

NOTE: THE FOLLOWING DOCUMENTS WILL BE REQUIRED FOR A BID TO BE COMPLIANT

1. BIDDER'S INFORMATION AND ACKNOWLEDGEMENT FORM
2. BID FORMS, INCLUDING PRICING SHEETS AND ADDENDA ACKNOWLEDGMENT FORMS (ONE ORIGINAL PLUS FIVE (5) COPIES)
3. EXCEPTIONS (IF ANY)

May 29, 2019

City of Norwalk Purchasing Department
125 East Avenue, Room 103
Norwalk, CT 06856-5125

Re: DPW Bucket Truck

We have received the invitation to bid for one Insulated Articulating Telescopic Aerial Device for the City of Norwalk. We are pleased to offer Altec's AT37G installed on a 2018 F550 for the turnkey price of \$125,500.00. Delivery can be expected 120 days after receipt of order.

Brooklyn Russell is authorized to execute the contract with the City of Norwalk on behalf of Altec Industries, Inc. Further details on our bid are enclosed below in this bid packet. If you have any questions, please feel free to reach out to me as I would be more than happy to answer them.

Regards,

Brooklyn Russell
Technical Sales Representative
Altec Industries, Inc.

Enclosure:
City of Norwalk Request for Bid Packet
Altec Quote
Certificate of Authority
Bid Bond
Altec Information Sheets
Ford F450 Chassis Spec

AIA Document 310 - 2010 Bid Bond

CONTRACTOR (Name, legal status and address):

Altec Industries, Inc.

210 Inverness Center Drive

Birmingham, AL 35242

SURETY (Name, legal status and principal place of business):

Fidelity and Deposit Company of Maryland

1299 Zurich Way, 5th Floor

Schaumburg, IL 60196-1056

OWNER (Name, legal status and address):

City of Norwalk Purchasing Department

125 East Avenue, Room 103

Norwalk, CT 06856-5125

Bond Amount: Ten Percent of Amount Bid (10%)

PROJECT: (Name, location or address, and Project number, if any):

Project Number: 3920

DPW Bucket Truck

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters in to a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed by the Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 22nd day of May, 2019

Mike Worluff

(Witness)

(Seal)

Altec Industries, Inc.

By: [Signature]

(Principal)

Samy Moore (Seal)

Treasurer

(Title)

Fidelity and Deposit Company of Maryland

(Surety)

By: [Signature]

(Title) Mark W. Edwards, II, Attorney-in-Fact

Katie McDann

(Witness)

(Seal)



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ARTICULATING TELESCOPIC
AERIAL DEVICE



CITY OF NORWALK
DEPT. OF PUBLIC WORKS
Lisa Burns, P.E.
Principal Engineer
Lburns@norwalkct.org
P: 203-854-7797
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5530

MEMORANDUM

TO: Public Works Committee Members
Anthony R. Carr, PE - Chief of Operations & Public Works

FROM: Lisa Burns, PE, Principal Engineer

DATE: May 30, 2019

RE: Storm Drainage System Evaluation - Consultant Selection

On April 11, 2019, the Department of Public Works issued a request for qualifications (attached) to engage a professional engineering firm to provide services to perform storm drainage evaluations at various City locations.

The City received 14 proposals on May 3rd. Engineering division staff reviewed the proposals and short-listed the following four firms for interviews:

- Arcadis US, Inc.
- Weston & Sampson
- Woodard & Curran
- Wright-Pierce

Interviews were conducted on May 17th and 20th by a selection panel consisting of Anthony Carr, Chief of Operations and Public Works; Paul Sotnik, Senior Engineer; and Marizza Diaz, Assistant Civil Engineer.

The firms were ranked on various criteria such as project team qualifications, experience, technical capabilities, and public relations approach. The panel recommends Woodward & Curran for this project.

Woodward & Curran's proposal is also included with this memo. The proposal includes the resumes of the project team and hourly rate schedule. In addition, a description of services was included for project management; public outreach; stormwater permitting and management; green infrastructure and low impact design; stormwater integrated master planning; cost estimating and building projects; financial services; floodplain management;

FEMA assistance; grant applications; asset management; and geographic information systems.

Woodward & Curran will be making a presentation at the June 4, 2019 Public Works Committee and be available to answer questions.

Upon approval of the Common Council, the City's Corporation Counsel will prepare an on-call contract for these services. Task orders (sample attached) will be negotiated and issued based on requirements of each activity from the services listed in the proposal and hourly rate schedule. Preliminary capital budget projections will be provided by the consultant in accordance with the budget cycle (December 2019).



CITY OF NORWALK
Norwalk City Hall
125 East Avenue, PO Box 5125
Room 225
Norwalk, CT 06856-5125
P: 203-854-7791 / F: 203-857-0143

LEGAL NOTICE REQUEST FOR QUALIFICATIONS

The Department of Public Works of the City of Norwalk, CT is seeking to engage a Professional Engineering firm to provide engineering services for the following drainage study:

STORM DRAINAGE SYSTEM EVALUATION AT SELECTED LOCATIONS (THE PROJECT).

The successful consultant will be responsible for completing the Project that will include areas the City has identified with chronic drainage problems, including storm drain and culvert systems, watercourses and ponds that have severe sedimentation-obstructed flow and reduced natural flood retention capacity. The consultant will investigate existing conditions and drainage system mapping for the locations selected for this Project. The overall Scope of Work will include hydrologic and hydraulic modeling as required, GIS development and gathering additional survey information necessary to complete the Project, the preparation of alternative concept plans, public participation programs, preliminary design, environmental permitting and project budget cost estimates. The consultant should have a significant record of implementing construction projects with environmental permitting from Federal, State and Local Agencies.

The consultant Engineer will be evaluated and selected based on design and technical competence, the capacity and capability to perform the work within the time allotted, past record of performance, and knowledge of Federal, State and City procedures, appropriately weighted in descending order of importance.

The actual Scope of Services and Project fees will be negotiated with the selected consultant.

Firms responding to this request should be of adequate size and sufficiently staffed to perform the assignment described above. The firms Project Manager shall be available for direct supervision of the staff performing the work for this Project.

Prior to the negotiation process, the selected firm will be required to have a current corporate registration with the Secretary of State (partnerships excluded) in Connecticut. The selected firm will also be required to maintain insurance coverage from a firm approved to do business in the State of Connecticut. Proof of coverage must be submitted on a form acceptable to the City.

The selected firm must meet all City, State and Federal affirmative action and equal employment opportunity practices.

Five (5) copies of a letter of interest, together with general information on the firm and proposed sub consultants, the location of the office(s) where the work will be performed and the staff size of the office(s), a current rate schedule (hourly) for each position proposed, experience of the firm(s), and a resume of key personnel should be addressed to:

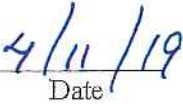
Lisa Burns, P.E., Principal Engineer
Department of Public Works
City of Norwalk, CT
125 East Avenue
Norwalk, CT. 06851

Additionally, all interested firms must submit a detailed statement including the organizational structure under which the firm proposes to conduct business. Proposed sub consultants should be clearly identified. The relationship to any "parent" firm or subsidiary firm, with any of the parties concerned, must be clearly defined.

Personnel in responsible charge of the project will be required to possess and maintain a valid Connecticut Professional Engineer's License.

All letters of interest must be postmarked by a US Post Office (if mailed) or received in the Department of Public Works, Room 225, Norwalk City Hall, no later than 4:00 P.M. on May 3, 2019. Responses received or postmarked after this date will not be considered.


Donna I. King, City Clerk


Date

Instructions to Newspapers:

Please publish two (2) times, once on Friday, April 12, 2019 and once on Monday, April 15, 2019.

Please forward Publishers Affidavit for both dates to:

Paul Sotnik, P.E.
Senior Civil Engineer
City of Norwalk
Department of Public Works
125 East Avenue
Norwalk, CT, 06856

PROFESSIONAL SERVICES TASK ORDER

Task Order Number: 05

Task Order Date: March 27, 2019

Subject to the AGREEMENT FOR ON-CALL ENGINEERING SERVICES BY AND BETWEEN WATER POLLUTION CONTROL AUTHORITY OF THE CITY OF NORWALK AND CH2M HILL ENGINEERS, INC., (hereinafter referred to as the "Agreement"), WPCA hereby directs ENGINEER to perform the professional engineering services specified in this Task Order in accordance with the Agreement.

1. Project Description:

Project Number: 05

Project Name: Drainage System Improvements

Description: Expedited permit application process for an Intermediate Activity Permit with the Norwalk Conservation Commission.

2. Scope of Work:

There are areas within the City of Norwalk that are prone to flooding during large storm events. This project involves investigation and assessment of specific drainage systems identified by the City of Norwalk to evaluate and recommend potential maintenance activities to improve flow thereby reducing the impact of flooding on adjacent properties. It is anticipated that some of these activities will necessitate permits through the City's Conservation Commission.

The Sites and sub-sites include in this scope of work are as follows:

- Friendly Pond
 - Drainage Outlet in the vicinity of 22 Friendly Road
 - Stream in the vicinity of Dry Hill Road near Carlin Street
 - Stream in the vicinity behind 23 Carlin Street
 - Beets Pond Brook in the vicinity of Burlington Dr
- Lloyd Road
 - Stream near Broad River Church between Lloyd Road and New Canaan Court
- Kellee Dr
 - Stream in the vicinity of 264 West Cedar Street
 - Stream in the vicinity of 151 Scribner Avenue
- June Ave (Tea Kettle)
 - Stream in the vicinity of 31 Beau Street 4
- Hunter Lane (near school)
 - Stream in the vicinity of Hunters Lane by Thorpe Lane

Friendly Pond, Lloyd Road, Kellee Drive, June Ave and Hunter Lane are specific locations identified for maintenance work to improve drainage which will require approval from the Conservation Commission.

Site Investigation

Jacobs will visit each of the sites and sub-sites listed above to make observations on the existing condition of the drainage swales, outlets and contributing waterways to evaluate the need for maintenance.

Data Collection

Jacobs will rely on the City to provide us with record drawings, mapping, drainage studies, historic Conservation Commission permits, photos and reports of flooding. This data, along with information gathered during the site investigation will be used to help develop the site-specific memos.

Site specific Memos

Each site will include a report memo which will include photos, an existing conditions assessment and recommendation for remediation. This will include a typical section for each the five sites illustrating the depth and width of excavation and limits of work. The memo for the five sites requiring Conservation approval will be incorporated into the permit application and will include a discussion on means and methods.

Meeting with Conservation Commission Representative

Jacobs will attend one meeting with representatives of the Conservation Commission and City staff. This meeting will characterize the level of effort for the various sites and provide guidance to Jacobs on the necessary permit application requirements.

Pre-Submittal Meeting with Staff

Jacobs will attend one meeting with City staff prior to the meeting with the Conservation Commission to review the submittal information.

Public Informational Meeting

Jacobs will attend one meeting with the interested neighborhood group to collect property owner perspectives and historical information on flood prone areas.

Preparation of Conservation Commission Meeting Materials

This work will include the preparation of permit applications, maps, and presentation materials, including the site investigations memo associated with the meeting with the Conservation Commission for all five sites and sub-sites listed, which will require permitting from the Conservation Commission. It is our assumption that all five sites will be filed as separate permit applications.

Conservation Commission Meetings

Representatives from Jacobs will attend two City's Conservation Commission meetings pertaining to the project. Jacobs will present the findings of the investigation and provide input on the recommendations as needed.

3. Time Schedule:

Engineer shall complete the work required by this Task Order by May 14th, the date for meeting with the Norwalk Conservation Commission.

4. Compensation:

Engineer shall be paid for the proper performance of services described in this expedited Task Order in an amount not to exceed \$36,838 Dollars.

5. Special Conditions:

Assumptions

1. Jacobs will support the permitting application process for an Intermediate Activity Permit with the Norwalk Conservation Commission.

2. Additional permits and associated materials required to perform proposed maintenance activities are not included in this scope of work. Jacobs will screen the project locations and proposed activities for requirements at the federal and state level, which will be covered by a separate scope of work. A summary letter of potential regulatory requirements beyond the Conservation Commission Intermediate Activity Permit Application will be furnished as part of this scope of work.
3. Jacobs will not be conducting a topographic survey nor delineating resource areas as part of this scope of work. We will include in the intermediate activity permit application only such data provided to us by the City.
4. Proposed maintenance activities will not alter the footprint of the existing bank of any channel.
5. The City will furnish to Jacobs all information on destinations of any material proposed to be removed from the site.
6. Drainage design or engineering to evaluate stormwater system capacity is not included in this scope of work.
7. During discussion with City staff and the Conservation Commission agent any additional request for work not defined in the scope above or in conflict with our assumptions will be considered out of scope and will need to be negotiated.
8. The City is responsible for any Order of Conditions produced by the Conservation Commission.

Deliverables

- a. Conservation Commission permit application forms (5)
- b. Site specific Memos (5)
- c. Mapping showing the area of work for each site
- d. Presentation Boards for the Conservation Commission meeting

Information Provided by the City of Norwalk

The City will provide property access and any rights to construction for the associated work. In addition, the City will delineate areas of historic flooding.

Specific Out of Scope Items

- a. Application Fees
- b. Topographic Survey
- c. Construction phase services
- d. Opinions of Construction Cost
- e. Wetland flagging
- f. Design documentation outside of the site-specific memos and mapping.

ISSUED AND AUTHORIZED BY:

WPCA

By: _____

Title: Senior Engineer, NorwalkDPW

ACCEPTED AND AGREED TO BY:

ENGINEER

By: _____

Title: VICE PRESIDENT



MEMORANDUM

TO: Anthony R. Carr, P.E. – Chief of Operations and Public Works

FROM: Wilber Giron, E.I.T. – Junior Engineer

CC: Elisabeth Burns, P.E. – Principal Engineer
Drew Berndlmaier, P.E. – Senior Civil Engineer
Mario Pizighelli, E.I.T. – Junior Engineer

REF: Public Works Committee Agenda Item – Project PM2019-1 Pavement Management Program

DATE: May 29, 2019

I would like to request that the following item be included on the Agenda for the June 4, 2019 Public Works Committee meeting. The purpose of this item is to include Recreation and Parks account number to the Project PM2019-1 Pavement Management Program to pay for the paving of Oak Hills Park Golf Course – Cart Path, included in the project's original scope, out of the appropriate Recreation and Parks account.

1. Authorize the City to establish an account for the paving of Oak Hills Park Golf Course – Cart Path, under Project PM2019-1 Pavement Management Program, on behalf of Recreation and Parks.

Account No. 0918 6030 5777 C0588



MEMORANDUM

TO: Anthony R. Carr, P.E. – Chief of Operations and Public Works

FROM: Wilber Giron, E.I.T. – Junior Engineer

CC: Elisabeth Burns, P.E. – Principal Engineer
Drew Berndlmaier, P.E. – Senior Civil Engineer
Vanessa Valadares, P.E. – Senior Civil Engineer
Mario Pizighelli, E.I.T. – Junior Engineer

REF: Public Works Committee Agenda Item – Project PM2019-1 Pavement Management Program

DATE: May 29, 2019

I would like to request that the following item be included on the Agenda for the June 4, 2019 Public Works Committee meeting. The purpose of this item is to include the Norwalk Parking Authority (NPA) account numbers to the Project PM2019-1 Pavement Management Program to pay for the paving of Main Street Parking Lot and Yankee Doodle Garage Burnell Blvd. Entrance work, included in the project's original scope, out of the appropriate NPA accounts.

1. Authorize the City to establish accounts for the paving of Main Street Parking Lot and Yankee Doodle Garage Burnell Blvd. Entrance, under Project PM2019-1 Pavement Management Program, on behalf of the Norwalk Parking Authority.

Account No. 0918 4095 5777 C0303
 0919 4095 5777 C0303
 0920 4095 5777 C0303



MEMORANDUM

TO: Anthony R. Carr, P.E. – Chief of Operations and Public Works

FROM: Wilber Giron, E.I.T. – Junior Engineer

CC: Elisabeth Burns, P.E. – Principal Engineer
Drew Berndlmaier, P.E. – Senior Civil Engineer
Mario Pizighelli, E.I.T. – Junior Engineer

REF: Public Works Committee Agenda Item – Project PM2019-1 Pavement Management Program

DATE: May 29, 2019

I would like to request that the following item be included on the Agenda for the June 4, 2019 Public Works Committee meeting.

1. Authorize the Mayor, Harry W. Rilling, to execute Amendment No. 1 to Project PM2019-1 Pavement Management Program, for miscellaneous Board of Ed work for a sum not to exceed \$350,000.

Account No. 0919 5010 5777 C0516
 0920 5010 5777 C0516

VII. C



CITY OF NORWALK, DEPARTMENT OF FINANCE
Director of Management & Budgets

P: 203-854-7708

125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

MEMORANDUM

DATE: May 6, 2019

TO: Harry Rilling, Mayor
Henry Dachowitz, Chief Financial Officer
The Members of the Board of Estimate & Taxation
The Members of the Planning Commission
The Members of the Common Council

FROM: Angela Fogel, Director Management & Budgets

RE: Board of Education Special Capital Appropriation

Attached is a request from the Board of Education for special capital appropriations totaling \$15,112,000. The most recent BOE construction budget reviews have revealed a total shortfall in major construction capital appropriations of \$13,594,000 including the renovate-as-new plan for Norwalk Global Academy. In light of the increased cost for the renovate-as-new plan, the City's Program Manager and Building Architect have recommended that the construction plan for the Academy be upgraded to new construction. This plan was unanimously approved by the Board of Education on April 23, 2019. The change will add an additional \$1,518,000 to the existing budget shortfalls for the Norwalk Global Academy project. The individual project shortfalls and the additional cost of new construction at Norwalk Global Academy are detailed in Table 1 below.

Table 1

Project Number	Project Description	Shortfall/New Const. Var.
09-18-5010 5777-C0607	New Columbus at Ely	\$3,488,000
09-19-5010 5777-C0619	Jefferson School 2019	\$5,453,000
09-19-5010 5777-C0618	Norwalk Global Academy	\$4,653,000
09-19-5010-5777-C0618	Norwalk Global Academy (New Const. Variance)	\$1,518,000
Total		\$15,112,000

The capital appropriation shortfalls expose the City to the risk of losing State construction grant funds. Before these projects can proceed, it is necessary to file grant application form SCG-049 with the State of Connecticut's Office of School Construction Grants & Review. This application requires that the total construction budget be fully appropriated at the time of filing. To meet construction deadlines, appropriations will need to be allocated by June 2019.

The Board of Education also requests the reduction or closure of certain existing capital projects to free up appropriated funds in the amount of the construction project shortfalls. Additionally, the City has identified a number of inactive City projects to close. These projects have bonded available balances totaling \$2,484,369. An amount equal to the cost of new construction for the Norwalk Global Academy, \$1,518,000, will be allocated from these balances to the project. As such, these special appropriations will not result in a net increase to the City's authorized debt balances.

The necessary reductions and closures will be made to the existing Board of Education capital projects listed in Table 2 and Table 3 below.

Table 2 – Project Reductions

Project #	Project Description	Appropriation Reduction
09-18-5010-5777-C0610	Facilities Master Plan	\$2,444,574
09-19-5010-5777-C0610	Facilities Master Plan	\$7,423,426
09-20-5010-5777-C0610	Facilities Master Plan	\$2,000,000
09-17-5010-5777-C0585	Facilities Assessment Study IM	\$579,000
Total		\$12,447,000

Table 3 – Project Closure

Project #	Project Description	Project Closure
09-16-5010-5777-C0565	District Building Management System	\$500,000
09-17-5010-5777-C0565	District Building Management System	\$500,000
09-16-5010-5777-C0567	District Fire Alarm System	\$50,000
09-05-5010-5778-C0237	Schools for the New Millennium	\$84,000
09-04-5010-5778-C0237	Schools for the New Millennium	\$13,000
Total		\$1,147,000

ACTION REQUESTED:

1. RESOLUTION: Authorize special capital appropriation totaling \$3,488,000 to increase the available balance in Board of Education account 09-18-5010-5777-C0607 to fund construction budget shortfalls for the Columbus at Ely Project and authorize the issuance of \$3,488,000 General Obligation Bonds of the City to fund said appropriation.
2. RESOLUTION: Authorize a special capital appropriation totaling \$5,453,000 to increase the available balance in Board of Education account 09-19-5010-5777-C0619 to fund construction budget shortfalls for the Jefferson School and authorize the issuance of \$5,453,000 General Obligation Bonds of the City to fund said appropriation.
3. RESOLUTION: Authorize a special capital appropriation totaling \$4,653,000 to increase the available balance in Board of Education account 09-19-5010-5777-C0618 to fund construction budget shortfalls for the Norwalk Global Academy site and authorize the issuance of \$4,653,000 General Obligation Bonds of the City to fund said appropriation.
4. RESOLUTION: Authorize a special capital appropriation totaling \$1,518,000 to increase the available balance in Board of Education account 09-19-5010-5777-C0618 to fund additional costs related to new construction at the Norwalk Global Academy site and authorize the issuance of \$1,518,000 General Obligation Bonds of the City to fund said appropriation.
5. RESOLUTION: Authorize the reduction in appropriations for the following projects: 09-18-5010-5777-C0610, Facilities Master Plan by \$2,444,574; 09-19-5010-5777-C0610, Facilities Master Plan by \$7,423,426; 09-20-5010-5777-C0610, Facilities Master Plan by \$2,000,000; and 09-17-5010-5777-C0585, Facilities Assessment Study IM by \$579,000.
6. RESOLUTION: Authorize the closure of the following Board of Education projects: 09-16-5010-5777-C0565, District Building Management System with available balance of \$500,000; 09-17-5010-5777-C0565, District Building Management System with available balance of \$500,000; 09-16-5010-5777-C0567, District Fire Alarm System with available balance of \$50,000; 09-05-5010-5778-C0237, Schools for the New Millennium with available balance of \$84,000; 09-04-5010-5778-C0237, Schools for the New Millennium with available balance of \$13,000.

NORWALK PUBLIC LIBRARY

VEL. D

TO: MEMBERS OF LAND USE & BUILDING MANAGEMENT COMMITTEE
FROM: SHERELLE HARRIS, ASSISTANT DIRECTOR
DATE: APRIL 24, 2019
RE: SECURITY GUARD SERVICES AT NORWALK PUBLIC LIBRARY

On January 17, 2019 the City's Purchasing Department solicited proposals for security guard services at both of the Norwalk Public Library locations. The City received proposals from three (3) firms interested in providing security guard services.

They were:

PROSPECTIVE FIRMS	
FIRM	HEADQUARTERS
Aron Security, Inc. (DBA Arrow Security)	North Haven, CT
Andy Frain Services, Inc.	Aurora, IL
Orion Protective Services, Inc	Bridgeport, CT

A Review Committee was established and consisted of Sharon Conners, Purchasing Agent, Sherelle Harris, Assistant Library Director, and Joe Baker, Library Staff member to review the proposals submitted.

Each member of the Review Committee was to review and rate each proposal based on the criteria that was outlined in the City's RFP. The objective of the rating was to evaluate and examine each submission more fully. The Review Committee determined it was in the best interest of the City to interview all three (3) firms. Based on the information provided in the proposals and the interviews, the Review Committee rated each three (3) firms and recommends Andy Fran Services, Inc. as the most qualified firm to provide security services at the Library locations.

ACTION REQUESTED:

Authorize the Mayor, Harry W. Rilling, to execute an agreement with Andy Frain Services, Inc. to provide security services at the Norwalk Public Library (1 Belden Avenue and 10 Washington Street).

The fee for the Libraries base contract for FY 2019-20 shall not exceed \$98,000; FY 2020-21 \$129,948; FY 2021-22 - \$132,547; FY 2022-23 \$135,208, FY 2023-24 \$135,208

Funds for this service are available in the operating budget account 016200-5296 for the Norwalk Public Library.

MAIN LIBRARY

1 Belden Ave. • Norwalk, CT 06850 • 203.899.2780

www.norwalkpl.org



SONO BRANCH

10 Washington St. • Norwalk, CT 06854 • 203.899.2790

www.norwalkpl.org/sono

		Vendors		
		Andy Frain Services, Inc	Orion Protective Services, Inc.**	Aron Security, Inc. DBA Arrow Security**
A	PROPOSED FEE: 07/01/2019-06/30/2020	\$ 129,948.00	\$ 126,356.24	\$ 159,959.86
B	PROPOSED FEE: 07/01/2020-06/30/2021	\$ 129,948.00	\$ 129,205.44	\$ 162,930.04
C	PROPOSED FEE: 07/01/2021-06/30/2022	\$ 182,547.00	\$ 132,299.44	\$ 165,900.28
D	PROPOSED FEE: 07/01/2022-06/30/2023	\$ 135,208.00	\$ 135,393.44	\$ 168,870.52
E	PROPOSED FEE: 07/01/2023-06/30/2024	\$ 135,208.00	\$ 138,734.96	\$ 171,840.76
	TOTAL	\$ 652,859.00	\$ 661,989.52	\$ 829,501.46
02/01/2019-06/30/2019	Time	Library Billing Rate		
	Week Days	\$ 21.00	\$ 19.98	\$ 25.85
	Saturday/Sunday	\$ 21.00	\$ 19.98	\$ 25.85
	Company Holidays	\$ 31.50	\$ 19.98	\$ 38.78
07/01/2019-06/30/2020	Time	Library Billing Rate		
	Week Days	\$ 21.00	\$ 20.42	\$ 25.85
	Saturday/Sunday	\$ 21.00	\$ 20.42	\$ 25.85
	Company Holidays	\$ 31.50	\$ 20.42	\$ 38.78
07/01/2020-06/30/2021	Time	Library Billing Rate		
	Week Days	\$ 21.00	\$ 20.88	\$ 26.33
	Saturday/Sunday	\$ 21.00	\$ 20.88	\$ 26.33
	Company Holidays	\$ 31.50	\$ 20.88	\$ 39.50
07/01/2021-06/30/2022	Time	Library Billing Rate		
	Week Days	\$ 21.42	\$ 21.38	\$ 26.81
	Saturday/Sunday	\$ 21.42	\$ 21.38	\$ 26.81
	Company Holidays	\$ 32.13	\$ 21.38	\$ 40.22
07/01/2022-06/30/2023	Time	Library Billing Rate		
	Week Days	\$ 21.85	\$ 21.88	\$ 27.29
	Saturday/Sunday	\$ 21.85	\$ 21.88	\$ 27.29
	Company Holidays	\$ 32.78	\$ 21.88	\$ 40.94
07/01/2023-06/30/2024	Time	Library Billing Rate		
	Week Days	\$ 21.85	\$ 22.42	\$ 27.77
	Saturday/Sunday	\$ 21.85	\$ 22.42	\$ 27.77
	Company Holidays	\$ 32.78	\$ 22.42	\$ 41.66

** Review RFP submission for notes on the billing rates per the stated times



William Hodel

Director of Facilities & Maintenance

hodelw@norwalkps.org

P: 203-854-4053 / F: 203-854-4005

125 East Avenue, PO BOX 6001
Norwalk, CT 06852-6001

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE
NFCC
FROM: WILLIAM HODEL, DIRECTOR OF FACILITIES & MAINTENANCE
RE: NPS – BRIEN MCMAHON MARINE SCIENCES PATHWAY
CONSTRUCTION
DATE: MAY 29, 2019 *****REVISED 6/4/19 - SEE *ITALICS******

Brien McMahon High School currently contains an Automotive Shop and Planting Room, which is currently not in operation. As part of changing school programs, Norwalk Public Schools desires to provide a Marine Science Pathway program at Brien McMahon High School. The current automotive shop contains two vehicle lifts, a welding area and an instructional area. The existing Planting Room 2000 currently contains some laboratory casework, sinks with much exterior window exposure. The room currently is not outfitted with a cooling system and will require it. This project will convert the former Automotive Shop and Planting Room 2000 into Marine Science laboratories and teaching spaces.

This project was included in the 2019-20, capital budget and approved by the Common Council on April 9, 2019. *Bids were received for this project on June 3, 2019.*

ACTION REQUESTED:

- a. **Authorize the Mayor, Harry W. Rilling, to execute an Agreement with *Maggiore Construction Inc.* for the Brien McMahon High School Marine Science Pathway Construction Project for a total not exceed (\$532,366). Funding is available as follows: Acct. #09205010 5777 C0651, Acct. #09205010 5777 C0652 and Acct. #15725000 739 57.**
- b. **Authorize NPS Facilities Dept. to issue Change Orders (\$53,236).**

cc: Thomas Hamilton
Frank Costanzo, Ed.D
George Sevc
Alan Lo
Sharon Connors
Michael Faenza



William Hodel
Director of Facilities & Maintenance
hodelw@norwalkps.org
P: 203-854-4053 / F: 203-854-4005
125 East Avenue, PO BOX 6001
Norwalk, CT 06852-6001

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE
NFCC
FROM: WILLIAM HODEL, DIRECTOR OF FACILITIES & MAINTENANCE
RE: NPS - KENDALL ELEMENTARY SCHOOL PORTABLE AIR
CONDITIONING AND ELECTRICAL UPGRADES
DATE: MAY 29, 2019 ***REVISED 6/4/19 - SEE *ITALICS****

Many of the Norwalk Public Schools are not equipped with Air Conditioning which forces the schools to close in the late spring, summer and early fall when temperatures are too warm for the students and staff. As part of the district wide initiative to remedy this situation, the Norwalk Public Schools, has solicited contractor bids for the installation of new window air conditioners and associated electrical system upgrade at Kendall elementary School.

This project was included in the 2019-20, capital budget and approved by the Common Council on April 9, 2019. *Bids were received for this project on June 3, 2019.*

ACTION REQUESTED:

- a. **Authorize the Mayor, Harry W. Rilling, to execute an Agreement with *Mercury Electric, LLC dba The Mercury Group* for the Kendall Elementary School Portable Air Conditioning and Electrical Project for a total not exceed (\$138,089). Funds are available in Acct. #09205010 5777 C0652.**
- b. **Authorize the NPS Facilities Dept. to issue Change Orders (\$13,809).**

cc: Thomas Hamilton
Frank Costanzo, Ed.D
George Seve
Alan Lo
Sharon Connors
Michael Faenza



William Hodel

Director of Facilities & Maintenance

hodelw@norwalkps.org

P: 203-854-4053 / F: 203-854-4005

125 East Avenue, PO BOX 6001
Norwalk, CT 06852-6001

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE
NFCC
FROM: WILLIAM HODEL, DIRECTOR OF FACILITIES & MAINTENANCE
RE: NPS – TRACEY ELEMENTARY SCHOOL CAFETERIA AND KITCHEN
UPGRADE
DATE: MAY 29, 2019 *****REVISED 6/4/19 - SEE ITALICS*****

The 2016-2019 Strategic Operating Plan for the Norwalk Public Schools contains six major goals for the school system, including Goal #5: To ensure safe and attractive schools that support learning and provide a nurturing, inclusive environment, with positive behavior interventions and supports at every school. One of the strategies approved by the Board of Education to meet this goal includes improving the nutritional quality of school lunches and improving the dining environment in the District's schools. The District wishes to move to a more family-like environment, where the experience in the cafeteria more closely models the nurturing, supportive and inclusive environment that we seek for our schools. With respect to Goal #5, the District has performed cafeteria improvement projects in the recent past establishing a model for other schools in the District to emulate. As a result, a similar project is being proposed at Tracey Elementary School.

This project was included in the 2019-20, capital budget and approved by the Common Council on April 9, 2019. *Construction bids were received for this project on June 3, 2019.*

ACTION REQUESTED:

- a. **Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Kafa Group, LLC for the Tracey Elementary School Cafeteria and Kitchen Upgrade Project for a total not exceed (\$217,170). Funds are available in Acct. #09205010 5777 C0610.**
- b. **Authorize the NPS Facilities Dept. to issue Change Orders (\$21,717).**
- c. *Withdrawn*

cc: Thomas Hamilton
Frank Costanzo, Ed.D
George Sevc
Alan Lo
Karen Bartron
Sharon Conners
Michael Faenza



William Hodel
Director of Facilities & Maintenance
hodelw@norwalkps.org
P: 203-854-4053 / F: 203-854-4005
125 East Avenue, PO BOX 6001
Norwalk, CT 06852-6001

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE
NFCC
FROM: WILLIAM HODEL, DIRECTOR OF FACILITIES & MAINTENANCE
RE: **NPS - BROOKSIDE ELEMENTARY SCHOOL – MONTESSORI
CLASSROOM FURNITURE**
DATE: MAY 29, 2019

There is currently estimated to be approx. 565 public and or Charter Montessori Schools in nearly 45 states through the United States. There are four public Montessori Schools in Connecticut. As a result of the success of the programs, Norwalk is pursuing a program of its own. The Montessori materials and furniture are unique feature of a Montessori Program. Due to the specialized nature of a Montessori program specialty furniture is required for the program.

This project was included in the 2019-20, capital budget and approved by the Common Council on April 9, 2019.

ACTION REQUESTED:

- a. **Authorize the Purchasing Agent to issue a Purchase Order to Insalco Corporation for the purchase of Montessori Furniture for two Montessori Classrooms at Brookside Elementary School for a total not to exceed (\$40,773.60) Funds are available in Account. # 09205010 5777 C0654 utilizing State of Connecticut Contract pricing per contract #16PSX0190.**

cc: Thomas Hamilton
Frank Costanzo, Ed.D
George Sevc
Alan Lo
Karen Bartron
Michael Faenza



Insalco Corporation
 7 Capital Drive
 Wallingford, CT 06492
 Phone: (203) 269-1238
 Fax: (203) 265-9378
 www.insalco.com

Customer: NORWALK PUBLIC SCHOOLS
 Sales Rep: Sandy Collar sandy-insalco@snet.net
 203-269-1238 (phone) 203-265-9378 (fax)

Proposal

2019-12106

4/03/2019

BROOKSIDE MONTESSORI FURNITURE

Propose To:

NORWALK PUBLIC SCHOOLS
 125 EAST AVENUE
 P O BOX 6001
 NORWALK, CT 06852-6001

Installation Location:

NORWALK PUBLIC SCHOOLS
 125 EAST AVENUE
 P O BOX 6001
 NORWALK, CT 06852-6001

Attention: Karen Barton
 203-854-4036 (phone)

*Must double
for 2 classrooms
@ same price
unit (Snet)*

Community Playthings-Montessori Materials

Customer PO:

Item No.	Item Description	Qty	Item Sell	Ext Sell
Line: 1	INSALCO CORPORATION - Contract Information	1	\$0.00	\$0.00
Classroom/School Furniture	Priced @ State Of Connecticut Contract Discount. Contract #16PSX0190 Sch "C" Discount = Delivered & Installed. Contract Duration: 04/01/2017- 09/30/2022			
Line: 2	INSALCO CORPORATION - Contract Information	1	\$0.00	\$0.00
SBE	Insalco Corporation is a Certified Small Business Set-Aside Vendor to the State of Connecticut.			
Line: 3	COMMUNITY PLAYTHINGS - Furniture Sales	18	\$482.00	\$8,676.00
F641/F853	Adjustable Shelf 4' x 24" with Clear Back Panel			
Line: 4	COMMUNITY PLAYTHINGS - Furniture Sales	8	\$60.00	\$480.00
F604	Additional 4' Shelf			
Line: 5	COMMUNITY PLAYTHINGS - Furniture Sales	4	\$92.00	\$368.00
J710	10" Woodcrest Chair The sturdy, lightweight Woodcrest Chair is made of one-piece multi-ply laminated maple and protected with childsafe clear finish.			
Line: 6	COMMUNITY PLAYTHINGS - Furniture Sales	18	\$108.00	\$1,944.00
J712	Woodcrest 12" chairs			
Line: 7	COMMUNITY PLAYTHINGS - Furniture Sales	4	\$116.00	\$464.00

Printed On: 4/03/2019 4:21 pm



Insalco Corporation
7 Capital Drive
Wallingford, CT 06492
Phone: (203) 269-1238
Fax: (203) 265-9378
www.Insalco.com

Customer: NORWALK PUBLIC SCHOOLS

Sales Rep: Sandy Coliar sandy-insalco@snet.net
 203-269-1238 (phone) 203-265-9378 (fax)

Proposal

2019-12106

4/03/2019

Item No.	Item Description	Qty	Item Sell	Ext Sell
J714	Woodcrest Chair 14"			
Line: 8	COMMUNITY PLAYTHINGS - Furniture Sales	9	\$196.00	\$1,755.00
A815	Classroom Nursery Table Adjustable Leg Need to pick leg height			
Line: 9	COMMUNITY PLAYTHINGS - Furniture Sales	2	\$265.00	\$530.00
A851	Classroom Trapezoidal Table Adj Need to Specify leg height			
Line: 10	COMMUNITY PLAYTHINGS - Furniture Sales	1	\$275.00	\$275.00
A801	Classroom Work Table			
Line: 11	COMMUNITY PLAYTHINGS - Furniture Sales	1	\$235.00	\$235.00
C231	Round Woodcrest Table Wood Leg for 18" Table 4pack			
Line: 12	COMMUNITY PLAYTHINGS - Furniture Sales	1	\$265.00	\$265.00
F775	Library Rack			
Line: 13	COMMUNITY PLAYTHINGS - Furniture Sales	1	\$517.00	\$517.00
F696/F855	Tote Shelf with clear back panel			
Line: 14	COMMUNITY PLAYTHINGS - Furniture Sales	9	\$6.00	\$54.00
F889	Tote Divider			
Line: 15	COMMUNITY PLAYTHINGS - Furniture Sales	24	\$9.00	\$216.00
F880	Shallow Totes Clear			
Line: 16	COMMUNITY PLAYTHINGS - Furniture Sales	1	\$425.00	\$425.00
J651	Childs Sofa Blue			
Line: 17	COMMUNITY PLAYTHINGS - Furniture Sales	1	\$345.00	\$345.00
J641	Childs Armchair Blue			
Line: 18	COMMUNITY PLAYTHINGS - Furniture Sales	1	\$440.00	\$440.00
F623	Adjustable Shelf 2' x 40"			
Line: 19	INSALCO CORPORATION - Installation	1	\$3,397.80	\$3,397.80

Printed On: 4/03/2019 4:21 pm



Insalco Corporation
7 Capital Drive
Wallingford, CT 06492
Phone: (203) 269-1238
Fax: (203) 265-9378
www.insalco.com

Customer: NORWALK PUBLIC SCHOOLS
Sales Rep: Sandy Collar sandy-insalco@snet.net
203-269-1238 (phone) 203-265-9378 (fax)

Proposal

2019-12106
4/03/2019

Item No.	Item Description	Qty	Item Sell	Ext Sell
Installation	Per State of CT contract Priced @ State Of Connecticut Contract #16PSX0190 INSTALL DURING NORMAL BUSINESS HOURS 8AM-3PM			

Misc Items.....\$20,386.80

Item Grouping Summary:

- Misc Items Totals: \$20,386.80

Subtotal.....\$20,386.80

Total Amount.....\$20,386.80

Thank you for your business! Please accept this proposal by signing below.

X 2 =
40,773.60

Accepted by: _____ Date: _____



William Hodel
Director of Facilities & Maintenance
hodelw@norwalkps.org
P: 203-854-4053 / F: 203-854-4005
125 East Avenue, PO BOX 6001
Norwalk, CT 06852-6001

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE
NFCC
FROM: WILLIAM HODEL, DIRECTOR OF FACILITIES & MAINTENANCE
RE: **NPS - ROTON MIDDLE SCHOOL PORTABLE AIR CONDITIONING
AND ELECTRICAL UPGRADES**
DATE: MAY 29, 2019 *****REVISED 6/4/19 - SEE ITALICS*****

Many of the Norwalk Public Schools are not equipped with Air Conditioning which forces the schools to close in the late spring, summer and early fall when temperatures are too warm for the students and staff. As part of the district wide initiative to remedy this situation, the Norwalk Public Schools, has solicited contractor bids for the installation of new window air conditioners and associated electrical system upgrade.

This project was included in the 2019-20, capital budget and approved by the Common Council on April 9, 2019. Currently, this project is out to bid with a due date of June 3, 2019. A bid summary will be provided at the upcoming meeting. Bids were received for this project on June 3, 2019. *Bids were received for this project on June 3, 2019.*

ACTION REQUESTED:

- a. **Authorize the Mayor, Harry W. Rilling, to execute an Agreement with *Sal Sabia Electrical Contractors Inc.* for the Roton Middle School Portable Air Conditioning and Electrical Project for a total not exceed (\$245,000). Funds are available in Acct. #09205010 5777 C0652.**
- b. **Authorize the NPS Facilities Dept. to issue Change Orders (\$24,500).**

cc: Thomas Hamilton
Frank Costanzo, Ed.D
George Sevc
Alan Lo
Michael Faenza



William Hodel
Director of Facilities & Maintenance
hodelw@norwalkps.org
P: 203-854-4053/ F: 203-854-4005
125 East Avenue, PO BOX 6001
Norwalk, CT 06852-6001

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE
NFCC
FROM: WILLIAM HODEL, DIRECTOR OF FACILITIES & MAINTENANCE
RE: NPS – WEST ROCKS MIDDLE SCHOOL CAFETERIA AND KITCHEN UPGRADE
DATE: MAY 29, 2019 *****REVISED 6/4/19 - SEE *ITALICS******

The 2016-2019 Strategic Operating Plan for the Norwalk Public Schools contains six major goals for the school system, including Goal #5: To ensure safe and attractive schools that support learning and provide a nurturing, inclusive environment, with positive behavior interventions and supports at every school. One of the strategies approved by the Board to meet this goal includes improving the nutritional quality of school lunches and improving the dining environment in the District's schools. The District wishes to move to a more family-like environment, where the experience in the cafeteria more closely models the nurturing, supportive and inclusive environment that we seek for our schools generally. With respect to Goal #5, the District performed cafeteria improvement projects in the recent past establishing a model for other schools in the District to emulate. As a result, a similar project is being planned at West Rocks Middle School.

This project was included in the 2019-20, capital budget and approved by the Common Council on April 9, 2019. *Bids were received for this project on June 3, 2019.*

REQUESTED ACTION:

- a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with *KAFA Group, LLC*, for the West Rocks Middle School Cafeteria and Kitchen Upgrade Project for a total not exceed (\$300,637). Funds are available in Acct. #09205010 5777 C0610.
- b. Authorize the NPS Facilities Dept. to issue Change Orders (\$30,064).

cc: Thomas Hamilton
Frank Costanzo, Ed.D
George Sevc
Alan Lo
Sharon Conners
Michael Faenza



CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.org P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO : LAND USE AND BUILDING MANAGEMENT COMMITTEE
NFCC

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER 

RE : PONUS SCHOOL – ENVIRONMENTAL REMEDIATION
TESTING AND MONTORING SERVICES

DATE: JUNE 3, 2019

As part of project scope for the Ponus School Addition and Renovation Project, the City's contractors will be conducting extensive hazardous material remediation work at the end of the current school semester. Hygenix is the independent environmental consultant for this project responsible for design phase services. In advance of the remediation work, I have obtained the attached proposal from Hygenix to provide testing and monitoring services during construction. This proposal is developed based on projected needs and payment will be made based on actual number of test samples and hours of service provided. Hygenix is the City's on-call environmental consultant and the City is in position to manage their site visits and the number of tests efficiently.

ACTION REQUESTED:

Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Hygenix Inc. to provide environmental testing and monitoring services for hazardous materials remediation for the Ponus Ridge School Addition and Renovation Project for a total not to exceed \$75,000.00. Acct. #09185010 5777 C0608

Environmental Consultants
And Laboratory Services

(203) 324-2222
Fax (203) 324-3876



49 Woodside Street Stamford, CT 06902

ENVIRONMENTAL CONSULTING PROPOSAL

TO: Alan Lo
Buildings and Facilities Manager
City of Norwalk
P.O. Box 5125
Norwalk, CT 06856-5125

E-MAIL: ALo@norwalkct.org

FROM: James Twitchell
HYGENIX, Inc.

DATE: April 23, 2019

RE: Ponus Ridge Middle School
Norwalk, CT

This is a proposal for hazardous materials consulting services for the renovation/demolition at the Ponus Ridge Middle School in Norwalk, CT. The estimated cost is based on previous full-time monitoring projects Hygenix has performed in similar buildings.

HYGENIX, INC will provide the following services:

Abatement project Management

HYGENIX will provide the services of a project manager licensed in all asbestos and lead paint disciplines and who is authorized to commit company resources. The project manager will review all contractor submittals, attend project meetings, resolve project issues, respond to regulatory agencies as required.

Abatement Project Monitoring

HYGENIX will provide the services of a project monitor on a client selected basis during abatement activities at the site. The project monitor will be trained, equipped and licensed to collect asbestos and lead samples and monitor asbestos & lead abatement.

When on site, the project monitor will ensure that the work is being carried out in accordance with the specifications and applicable regulations. The project monitor will also conduct any requested or required perimeter air monitoring during phases of the removal project. At the completion of work, the project monitor will perform all clearance visual inspections and sampling to ensure that all required materials have been removed and that all areas meet the required re-occupancy criteria.

Final Closeout Package

At the end of the work, a closeout documentation package, including all logs, final clearances and contractor submittals will be compiled by HYGENIX and issued to the client.

HAZARDOUS MATERIALS MONITORING PRICE SCHEDULE – PONUS RIDGE MIDDLE SCHOOL

April 23, 2019

Monitoring (Construction Phase – Assumes Client Determined Monitoring for Two Summers)

1. Pre-Construction Meetings & Parent Teacher Meeting (includes up to 2 meetings/year over 2 summers @ \$400/meeting)	\$ 1,600.00
2. Project Monitoring (Assumes two years of abatement) (Trained, equipped & licensed to collect asbestos and PCB samples and monitor asbestos & PCB abatement) a. Weekdays (7am – 5pm) (Up to 800 hours @ \$ 58.00/hour) b. Nights (5pm – 7am), Weekends & Holidays (Up to 60 hours @ \$ 85.00/hour)	\$ 46,400.00 \$ 5,100.00
3. PCM Air Sample Analysis a. During Abatement Perimeter Air Samples (24-hour TAT Lab Time) (Up to 500 samples @ \$ 15.00/sample) b. Final Clearance Air Samples @ an AIHA Laboratory (Rush TAT) (Up to 30 samples @ \$ 15.00/sample)	\$ 7,500.00 \$ 450.00
4. TEM Air Sample Analysis (AHERA) a. FedEx Delivery + 24-hour Laboratory Time (Up to 50 samples @ \$ 55.00/sample)	\$ 2,750.00
5. TEM Air Sample Analysis (NIOSH 7402) a. FedEx Delivery + Rush Turn Around Time (Up to 10 samples @ \$ 240.00/sample)	\$ 2,400.00
6. PLM Bulk Sample Analysis by Point Counting a. FedEx Delivery + 24-hour Laboratory Time (Up to 10 samples @ \$ 20.00/sample)	\$ 200.00
7. Project Management (Licensed in all asbestos & lead paint disciplines, PCB expertise, authorized to commit company resources) a. Weekdays (7am – 5pm) (Up to 60 hours @ \$ 95.00/hour)	\$ 5,700.00
9. Specialized Equipment a. Overnight Saturday Shipping (Up to 6 @ \$ 50.00/package) b. Courier of Samples (Up to 5 couriers @ \$ 200.00/courier)	\$ 300.00 \$ 1,000.00
10. Final Close-out Report (1 Copy) (up to 2 closeout packages @ \$800.00/phase)	\$ 1,600.00 \$ 75,000.00



CITY OF NORWALK
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Norwalk, CT 06856-5125

TO: MEMBERS OF LAND USE & BUILDING MANAGEMENT
COMMITTEE

FROM: ALAN LO, BUILDING & FACILITIES MANAGER 

RE: CITY HALL AIR HANDLER REFURBISHMENT

DATE: MAY 30, 2019

On May 14, 2019, the Norwalk Common Council approved the following item:

- a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Universal Business Services, LLC for a total not to exceed \$84,249.39. Funds are available from account 0914 4071 5777 C0439.
- b. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed \$8,424.00.

Please be advised that there was a typo. The name of the company is “Universal **Building** Services, LLC” and not “Universal Business Services, LLC”. Therefore, a technical correct is required as follows:

“Technical Correction: Rescind Common Council action of May 14, 2019 Item VII, F. 6a and 6b. to correct the name of the company from “Universal Business Services, LLC” and replace with the following:

- a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Universal **Building** Services, LLC for a total not to exceed \$84,249.39. Funds are available from account 0914 4071 5777 C0439.
- b. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed \$8,424.00.”



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TO: MAYOR AND MEMBERS OF COMMON COUNCIL

FROM: ALAN LO, BUILDING & FACILITIES MANAGER 

RE: **NORWALK GLOBAL ACADEMY-
GRANT APPLICATION RESOLUTIONS**

DATE: JUNE 10, 2019

The Board of Education at their April 23, 2019 regular meeting voted to re-allocate previously approved funding (through City's Special Appropriation process) to supplement the budget shortfall for three school construction projects: New Columbus at Ely, Jefferson Renovate as New, and **Norwalk Global Academy** (existing Columbus School building).

The **Norwalk Global Academy** project, part of the BOE's plan to overcome the 900 elementary seat shortage was originally scheduled to be a "Renovate as New" project upon the completion of the New Columbus School at Ely site. The Board of Education intends to seek International Baccalaureate (IB) program certification to provide early years IB which will funnel into a middle years program (scheduled to be at Roton Middle School) and High School program currently at Brien McMahon High School. However, after review of updated project cost estimates, the BOE approved to request an additional \$1.5 million through the Special Capital Appropriation process for the construction of a new school building in lieu of renovation of the existing Columbus School building. Concurrently, a request was submitted to the Land Use and Building Management Committee to apply for school reimbursement state grant for a new school building.

On May 1, 2019, the Land Use and Building Management Committee evaluated the program and cost benefits for a new school building vs. Renovate as New of the existing Columbus School building. The Committee voted to support Renovate as New option and hence forwarding its recommendation to the Common Council.

In my submission of the Norwalk Global Academy action onto the Common Council agenda for June 11, 2019, I made an error by placing the original requested action for a new building on the Council agenda. At this time, I am requesting the City Clerk to amend the Common Council agenda to reflect the following:

- 10a. RESOLVED, that the Norwalk Facilities Construction Commission (NFCC) is hereby established as the building committee with regard to the Norwalk Global Academy School, **Renovate as New**.

- 10b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Norwalk Global Academy School, **Renovate as New**.
- 10c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Norwalk Global Academy School, **Renovate as New**.

THE PLANNING COMMITTEE OF THE COMMON COUNCIL

125 East Avenue
P.O. Box 5125
Norwalk, CT 06856

VII.E

TO: MEMBERS OF THE NORWALK COMMON COUNCIL
FROM: SABRINA CHURCH, COMMUNITY DEVELOPMENT PLANNER
RE: 2019 NEIGHBORHOOD ASSISTANCE ACT (NAA) TAX CREDIT PROGRAM
DATE: JUNE 7, 2019

The City of Norwalk received 14 applications for Connecticut's 2019 Neighborhood Assistance Act Tax Credit Program (NAA-TCP), which provides a tax credit to business firms making cash investments in qualifying community programs conducted by tax exempt or municipal agencies. Please note:

- This is not a Norwalk grants program, nor are any funds controlled by the City of Norwalk involved.
- The City's role is one of acknowledging the existence of the non-profits, their proposed services to the community, and their stated needs to the state and corporate seekers of tax credit opportunities.
- Application review and award of tax credits is carried out by the State's Department of Revenue Services.

Under statute, the non-profits must be referred by the local legislative body following a public hearing. This hearing took place at the Planning Committee meeting on June 6, 2019. Following the public hearing, the Committee was asked to advance to the Common Council any or all of the following applications received. The Planning Committee recommended all 14 of the applications. The full applications are posted here: <http://www.norwalkct.org/1709/Neighborhood-Assistance-Act-Tax-Credit-P>

Organizaiton	Program Title	Amount Requested	Credit % Requested
Broad River Homes	Window Replacement	\$ 100,000	100%
Construction Workforce Initiative	Career Development School	\$ 50,000	60%
Domestic Violence Crisis Center	PeaceWorks: Preventative Education	\$ 24,000	60%
ElderHouse	Nutrition Meal Program	\$ 10,000	60%
Fairfield County Community Foundation	Center for Nonprofit Excellence	\$ 20,000	60%
Friends of the Norwalk River Valley Trail	WilWalk Section of NRV: Trail Design, Engineering, and Construction	\$ 75,000	60%
Human Services Council	Energy Efficient Improvements to Supportive Housing	\$ 90,763	100%
Junior Achievement of Greater Fairfield County, Inc.	Junior Achievement	\$ 38,000	60%
Keystone House	Energy Efficient Generator for Group Home	\$ 13,590	100%
Maritime Aquarium	Energy Efficient Upgrades	\$ 150,000	100%
Open Door Shelter	Energy Efficient Renovations for Supportive Housing	\$ 60,000	100%
Open Door Shelter	Homeless to Housing	\$ 90,000	60%
STAR, Inc.	Energy Savings Renovations to STAR Center	\$ 24,500	100%
Stepping Stones Childrens Museum	Open Arms Accessibility Initiative	\$ 20,000	60%

REQUESTED ACTION: Approve the 2019 applications for referral to the State for inclusion in the NAA tax credit program.