

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at www.norwalkct.org/meetings.



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.



Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Donna King at dking@norwalkct.org to provide written public comment prior to the meeting.

AGENDA

I. ROLL CALL

II. ACCEPTANCE OF MINUTES April 28, 2020

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATION AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS:

Matt Pentz, Conservation Commission, Regular
D. Seeley Hubbard, Conservation Commission, Alternate

REAPPOINTMENTS:

**V. MAYOR'S REMARKS:
COUNCIL PRESIDENT**

A. GENERAL COUNCIL BUSINESS:

RESIGNATION AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS: Tony Lopez, Board of Ethics, Regular

REAPPOINTMENTS:

B. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

VII. COMMON COUNCIL COMMITTEES

A. PUBLIC WORKS COMMITTEE

1. Approve the request for the Honorary naming of the portion of Chestnut Street from Monroe Street to Merritt Place to Officer Cesar Ramirez Drive.
2. Authorize the Mayor, Harry W. Rilling, to enter into a Temporary Right of Access and Entry Agreement with SoNo TOD, LLC to enter over a certain portion of 30 Monroe Street for construction access purposes. (See attached Memorandum of Jessica Casey dated April 30, 2020).
3. 8-24 Referral – DPW – Temporary Right of Entry and Access Agreement over 30 Monroe Street – Report and Recommendation Action.

B. LAND USE AND BUILDING MANAGEMENT COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute a Third Amendment to the Management Agreement with Odyssey Learning Inc. for the operation of early childhood programs at Nathaniel Ely Center to extend the terms of the Agreement from July 1, 2020 to June 30, 2022. All remaining agreement terms to remain unchanged.
2. Authorize the Mayor, Harry W. Rilling, to execute a Third Amendment to the Management Agreement with Growing Seeds Too Child Development Center, Inc. for the operation of early childhood programs at Benjamin Franklin Center to extend the terms of the Agreement from July 1, 2020 to June 30, 2022. All remaining agreement terms to remain unchanged.

3a. Authorize the Mayor, Harry W. Rilling, to execute a Sole Source Agreement with Gabrielli Truck Sales of Milford for the purchase of a propane fueled Box Truck replacement for a total not exceed \$71,832.00. Funds are available in Acct. #09195010 5777 C0523.

3b. Authorize the NPS Facilities Dept. to issue additional charges for truck body lettering for a total not to exceed \$1,700.00. Funds are available in Acct. #09195010 5777 C0523.

4a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Innovative Engineering Services, LLC. to provide building commissioning services for the Jefferson Elementary School – Renovate as New Project for a total not to exceed of \$58,300. Funds are available in Account # 0919/205010 5777 C0619

4b. Authorize a contingency for additional services as may be required for a total not to exceed \$5,000.

5a. Authorize the Purchasing Agent to issue a Purchase Order with Omni Data for wireless access points for the Ponus Ridge School Addition and Alterations project for a total sum of \$91,368.44. Funds are available in Acct. #09185010 5777 C0608

5b. Authorize the Purchasing Agent to issue a Change Order on Purchase Order for a total not to exceed \$4,568.00.

6a. Authorize the Purchasing Agent to issue a Purchase Order with CDW-G, LLC for charging carts for the Ponus Ridge School Addition and Alterations project for a total sum of \$27,300.00. Funds are available in Acct. #09185010 5777 C0608

6b. Authorize the Purchasing Agent to issue a Change Order on Purchase Order for a total not to exceed \$1,365.00.

7a. Authorize the Purchasing Agent to issue a Purchase Order with Raptor Technologies for the visitor management system for the Ponus Ridge School Addition and Alterations project for a total sum of \$1,408.00. Funds are available in Acct. #09185010 5777 C0608

7b. Authorize the Purchasing Agent to issue a Change Order's on Purchase Orders for a total not to exceed \$140.00.

8a. RESOLVED, that the Norwalk Facilities Construction Commission (NFCC) is hereby established as the building committee with regard to the New Cranbury Elementary School, new school construction project.

8b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the New Cranbury Elementary School, new school construction project.

8c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the New Cranbury Elementary School, new school construction project.

9a. RESOLVED, that the Norwalk Facilities Construction Commission (NFCC) is hereby established as the building committee with regard to the Naramake Elementary School Kitchen Addition and Cafeteria alteration project.

9b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Naramake Elementary School Kitchen Addition and Cafeteria alteration project.

9c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Naramake Elementary School Kitchen Addition and Cafeteria alteration project.

10. Authorize the Purchasing Agent to increase Change Orders allowance to Insalco Corporation for the purchase of various furniture items for the Ponus School Addition and Alternations Project from \$11,648.00 to \$20,000.00. Acct. #09185010 5777 C0608

11. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Orion Security Services, Inc. to provide security services at:

a. City Hall day time and night time security guard services. Base contract services for FY 2020 - 2021 shall not exceed \$101,836.80; FY 2021 - 2022- \$103,500.80; FY 2022 - 2023 - \$105,580.80; with two (2) one year options for 2023 -24 and 2024 - 2025, account number 014075-5296.

b. Norwalk Health Department day time security guard services. Base contract services for FY 2020 - 2021 shall not exceed \$32,730.88; FY 2021 - 2022- \$33,313.28; FY 2022 - 2023 - \$34,041.28; with two (2) one year options for 2023 -24 and 2024 - 2025, account number 012012-5296.

12. Authorize the Mayor, Harry W. Rilling, to execute an amendment to Guardian Service Industries Inc.'s contract to provide Building Management Services to extend the agreement period from July 1, 2020 to December 31, 2020 for a total not to exceed \$945,590.19. All remaining terms of the agreement to remain unchanged. Funds are available from various 2020-2021 operating budget accounts.

13a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Innovative Engineering Services, LLC to provide building commissioning services for the Norwalk Maritime Aquarium Functional Replacement Project for a total not to exceed \$37,150.00. Funds are available from the State's Maritime Aquarium Functional Replacement project account #09194031 5799 C0635

13b. Authorize an additional professional services contingency allowance for a total not to exceed \$3,000.

14. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary for the sale of city surplus properties located on Bouton Street (District 5, Block 81, Lots 169 & 173) to A1Z7 LLC for a total of \$34,000.

C. PLANNING COMMITTEE

1. Approve the 2020-2021 Capital Budget of the City of Norwalk with modifications as outlined in the attached memo.

D. FINANCE COMMITTEE

1. Review the summary of the FY 2020 - 21 Tentative Approved Operating Budget adopted by the Board of Estimate and Taxation (BET) on May 4, 2020, along with the associated mill rates by taxing district. The BET's net appropriation is equal to the cap established by the Common Council on February 25, 2020.

VIII. RESOLUTIONS FROM COMMON COUNCIL

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

APPOINTMENTS

CONSERVATION COMMISSION	M/C	Nwlk. Code 35-2
MATT PENTZ (I) 69 Lincoln Avenue Extension Norwalk, CT 06854		Term Expires – 1/01/21 Replacing Lisa Shanahan Regular
D. SEELEY HUBBARD (R) 28 Bryan Road Norwalk, CT 06853		Term Expires – 1/01/21 Replacing Tom Keegan Alternate
BOARD OF ETHICS	C	Chapter 32-12
TONY LOPEZ (R) 15 Madison Street B-1 Norwalk, CT 06854		Term Expires – 3/10/22 Replacing Kelly Straniti Regular



COMMON COUNCIL
NORWALK, CONNECTICUT

APRIL 28, 2020
VIA TELECONFERENCE

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

To allow public access, anyone may access a meeting by telephone, Zoom and/or the City of Norwalk you Tube channel. Specific instructions and links can be found at www.norwalkct.org/meetings.

Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.

Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.

Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.

Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Donna King at dking@norwalkct.org to provide written public comment prior to the meeting.

Mayor Rilling called the meeting to order at 7:34 p.m. and led all in reciting the Pledge of Allegiance.

Ms. King read the notice.

I. ROLL CALL

Ms. King called the Roll: The following Common Council members were present:

Council at Large:	Mr. Gregory Burnett	Ms. Dominique Johnson
	Mr. Manny Langella	Mr. Nicholas Sacchinelli
	Ms. Barbara Smyth	

District A:	Mr. David Heuvelman	Mr. Kadeem Roberts
-------------	---------------------	--------------------

District B:	Ms. Darlene Young	Mr. Ernest Dumas
-------------	-------------------	------------------

District C:	Mr. John Kydes	Mr. George Theodoridis
-------------	----------------	------------------------

District D:	Mr. George Tsiranides	Mr. Tom Keegan
-------------	-----------------------	----------------

District E:	Mr. Thomas Livingston	Ms. Lisa Shanahan
-------------	-----------------------	-------------------

At Roll Call there were fifteen (15) Common Council members present. A Quorum was present.

Also present were Mayor Harry Rilling and City Clerk, Donna King.

II. ACCEPTANCE OF MINUTES

April 14, 2020

**** MR. HEUVELMAN MOVED TO ACCEPT THE MINUTES AS PRESENTED**

**** MOTION PASSED UNANIMOUSLY**

III. PUBLIC PARTICIPATION

No members of the public provided public comments.

IV. MAYOR

A. RESIGNATION AND APPOINTMENTS RESIGNATIONS:

APPOINTMENTS: There were none.

REAPPOINTMENTS: There were none.

April 28, 2020

Common Council

Via Teleconference

Page 2

MAYOR'S REMARKS:

Mayor Rilling reminded everyone to continue social distancing. City Hall is closed to the public, but essential services are being provided. Residents can call 203-854-3200 to contact individual departments.

The tax payment deadline has been extended to Oct. 1, 2020 instead of July 1, 2020. If taxes are not paid by October 1st, interest will go back to July 1st. A walk-up window at City Hall will be provided for the convenience of residents.

Mayor Rilling reported that he asked the staff to start working on a transition team that will work on a plan to start easing restrictions under the guidance of medical professionals.

Mayor Rilling said there are over 1,500 COVID-19 cases in Norwalk. He said that one of the most difficult things he has to put out is the daily briefing on the number of deaths. He noted that each death impacts so many people.

Mayor Rilling asked for a moment of silence in memory of the members of our community who lost their lives due to the COVID - 19 pandemic.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS

Ms. Smyth said she echoed Mayor Rilling's remarks. She said it is at the point where everyone has been touched by COVID-19. She noted that everyone is experiencing quarantine fatigue, but urged all constituents to follow the quarantine guidelines.

Ms. Smyth talked about the food distribution program for Norwalk school children. She appealed to any Spanish speakers to take flyers to share and translate so everyone will know where the pickup sites are.

Ms. Smyth also asked residents to make donations of food to the food banks or Person to Person.

B. CONSENT CALENDAR:

**** MR. SACCHINELLI MOVED THE FOLLOWING CONSENT CALENDAR:**

VII.A.1A, VII.A.1B, VII.A.2A, VII.A.2B, VII.A.3, VII.A.4, VII.A.5, VII.A.6, VII.A.7, VII.C.1A, VII.C.1B, VII.C.2A, VII.C.2B

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

VII. COMMON COUNCIL COMMITTEES

A. PUBLIC WORKS COMMITTEE

1A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH DEERING CONSTRUCTION, INC. FOR PROJECT PM2020-2 PERMANENT REPAIRS & SURFACE RESTORATION FOR A SUM NOT TO EXCEED \$488,890.00.

ACCOUNT NO. 03 00 00 2602

1B. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS TO EXECUTE ORDERS ON THE CONTRACT WITH DEERING CONSTRUCTION, INC. FOR PROJECT PM2020-2 PERMANENT PAVEMENT REPAIRS AND SURFACE RESTORATION FOR A SUM NOT TO EXCEED \$48,889.00.

ACCOUNT NO. 03 00 00 2602

TECHNICAL CORRECTION OF THE COMMON COUNCIL ACTION OF MARCH 12, 2019, ITEM VII.C.4 TO ADD ACCOUNTS DESIGNATED FOR RETAINING WALL INSTALLATION AND RECLAIM OF PARKING LOT FOR RECREATION AND PARKS, ACCOUNT NUMBERS: 09 18 6030 5777 C0588, 09 18 6030 5777 C0588 AND 09 20 6030 5777 C0588.

2A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH DEERING CONSTRUCTION, INC. FOR PROJECT PM2019-1 PAVEMENT MANAGEMENT PROGRAM FOR A SUM NOT TO EXCEED \$4,538,688.50.

ACCOUNT NO.

09 18 4021 5777 C0021

09 19 4021 5777 C0021

09 19 4027 5777 C0302

09 18 4021 5777 C0503

09 17 4021 5777 C0515

09 19 6030 5777 C0472

09 19 6310 5777 C0186

09 19 6310 5777 C0092

09 19 6310 5777 C0132

09 12 4021 5777 C0504
09 16 4021 5777 C0232
03 00 00 2602
01 41 50 5298
09 18 6030 5777 C0588
09 19 6030 5777 C0588
09 20 6030 5777 C0588

2B. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS TO EXECUTE ORDERS ON THE CONTRACT WITH DEERING CONSTRUCTION, INC. FOR PROJECT PM2019-1 PAVEMENT MANAGEMENT PROGRAM FOR A SUM NOT TO EXCEED \$453,868.85.

ACCOUNT NO.

09 18 4021 5777 C0021
09 19 4021 5777 C0021
09 19 4027 5777 C0302
09 18 4021 5777 C0503
09 17 4021 5777 C0515
09 19 6030 5777 C0472
09 19 6310 5777 C0186
09 19 6310 5777 C0092
09 19 6310 5777 C0132
09 12 4021 5777 C0504
09 16 4021 5777 C0232
03 00 00 2602
01 41 50 5298
09 18 6030 5777 C0588
09 19 6030 5777 C0588
09 20 6030 5777 C0588

3. APPROVE \$100 FEE FOR RESIDENTS AND REAL PROPERTY OWNERS WHO DO NOT PAY VEHICLE TAX TO NORWALK, TO USE THE TRANSFER STATION AND YARD WASTE SITE PER CHAPTER 94, §94-19.

4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH CARE ENVIRONMENTAL CORP. FOR PROJECT 3980 HOUSEHOLD HAZARDOUS WASTE COLLECTION FOR A SUM NOT TO EXCEED \$27,800.00.

ACCOUNT NO. 01 40 42 5258

5. RE-AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF NORWALK AND TIGHE AND BOND, INC., TO PROVIDE CONSTRUCTION OBSERVATION SERVICES FOR DPW CAPITAL PROJECTS RELATED TO THE PAVING PROGRAM (PAVING, SIDEWALKS, DRAINAGE, ETC), FOR AN AMOUNT NOT TO EXCEED \$210,850.00 ON A SOLE SOURCE PROCUREMENT BASIS.

ACCOUNT NO.

**09 18 4021 5777 C0021
09 19 4021 5777 C0021
09 20 4021 5777 C0021
09 19 4021 5777 C0318
09 20 4021 5777 C0318
09 20 4027 5777 C0302**

6. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT WITH PRIORITY LANDSCAPING, LLC, TO PROJECT DPW 2019-1, REMOVAL & DISPOSAL OF DEPOSITED SEDIMENT WITHIN THE WATERCOURSE, FOR AN AMOUNT NOT TO EXCEED \$15,000.00.

ACCOUNT NO.

**09 15 4027 5777 C0440
09 17 4027 5777 C0440
09 18 4027 5777 C0440
09 19 4027 5777 C0425**

7. AUTHORIZE THE PURCHASING AGENT, TO PURCHASE FIVE (5) SETS OF RECTANGULAR RAPID FLASHING BEACONS FROM TAPCO, INC. BROWN DEER, WI. FOR A SUM NOT TO EXCEED \$27,900.00.

ACCOUNT NO.

**09 17 4021 5777 C0581
09 18 4021 5777 C0581**

B. HEALTH AND PUBLIC SAFETY COMMITTEE

1A. AUTHORIZE THE MAYOR HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT GRANT FUNDS FROM THE U.S. DEPARTMENT OF JUSTICE BUREAU OF JUSTICE ASSISTANCE UNDER THE CORONAVIRUS

**EMERGENCY SUPPLEMENTAL FUNDING PROGRAM FY 2020
FORMULA GRANT IN THE AMOUNT OF \$114,467.**

1B. AUTHORIZE THE CHIEF OF POLICE, THOMAS KULHAWIK, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS AND AMENDMENTS AS MAY BE NECESSARY TO IMPLEMENT ALL PROGRAMS THROUGH THE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM FY2020 FORMULA GRANT. ACCOUNTS TBD.

2A. AUTHORIZE THE MAYOR, HARRY W. RILLING. TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT GRANT FUNDS FROM THE DEPARTMENT OF HOMELAND SECURITY, FEDERAL EMERGENCY MANAGEMENT AGENCY UNDER THE 2020 PORT SECURITY GRANT PROGRAM IN THE AMOUNT NOT TO EXCEED \$619,250. AS AMENDED

2B. AUTHORIZE THE MAYOR, HARRY W. RILLING. TO EXECUTE ANY AND ALL DOCUMENTS, INSTRUMENTS AND AMENDMENTS AS MAY BE NECESSARY TO IMPLEMENT ALL PROGRAMS THROUGH THE 2020 PORT SECURITY GRANT PROGRAM PURSUANT TO SAID FUNDING. ACCOUNTS TBD.

**** MOTION PASSED UNANIMOUSLY**

VII. COMMON COUNCIL COMMITTEES

PLANNING COMMITTEE

**** MR. KYDES MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL AGREEMENTS REGARDING CENSUS 2020 INITIATIVES.**

Mr. Kydes said he took this item off the Consent Calendar because he wanted to bring awareness to the Census. He urged anyone who has not yet completed the census to do so.

Mr. Burnett added that those who did not receive a census form will receive another form in the mail. There is a focus on those communities that do not typically complete the census. He said the Norwalk Housing Authority will distribute masks along with a census form.

Ms. Johnson said that people can go on line to complete the census in various languages.

Ms. Sabrina Church gave an update on how the Census Committee is responding. She said the response is good and the outreach is showing.

Ms. Jessica Casey thanked everyone for their effort and said they held a number of Zoom meetings on how to reach out to different groups.

Ms. Young expressed appreciation to Ms. Church and Ms. Casey for their effort. She asked about the numbers in the hardest to reach communities. Ms. Church said they are around 40 – 45%. She said they hope to be able to reach more through community outreach. The highest return was from the Silvermine area at 60%.

Ms. Young acknowledged the work being done and noted that it is going to take some sort of interaction with people those residents are familiar with.

**** MOTION PASSED UNANIMOUSLY**

X. MOTIONS POSTPONED TO A SPECIFIC DATE

There were none.

XI. SUSPENSION OF THE RULES

There were none.

XI. ADJOURNMENT

There was no further business and the meeting was unanimously adjourned at 7:58 p.m.

ATTEST: _____
Donna King, City Clerk

To: Honorable Mayor, Harry Rilling
Donna King, City Clerk

69 Lincoln Ave Ext.
06854

u

IV A

Subject: Conservation Commission

(203) 843-7204

mpentz@gmail.com

I am writing to express interest and ask for an opportunity to serve on the City of Norwalk's Conservation Commission. I have done some research into what this entails, have listened to the Conservation Commission's latest special meeting, and have spoken with Alexis Cherichetti to get a better understanding of what the Commission does.

Brief bio:

I was born in Princeton, New Jersey in 1982. I grew up playing sports, went to Quinnipiac University and studied Accounting. After graduating from QU in 2004, I started my career in NYC as an auditor for KPMG. After 2 years as an auditor, I took a job with Deutsche Bank in NYC, which included international travel. After 2 years in banking, I had saved money and decided to pursue environmental interests. Over the course of 2008, I did some fundraising for an environmental campaign in CT, I worked at a nursery to learn about plant care and ran a website; all of which ultimately failed to support my active lifestyle, financially. When my savings ran out in 2009, I went back into financial services, consulting for a private equity firm in Stamford for one-year. In 2010, I began working full-time as a financial analyst at Hearst Media CT, where I worked for 8 years. I moved to Norwalk in October 2016, when Hearst Media was finalizing plans to relocate to Merritt 7. In April 2018, I started my current job at Norwalk Transit District, as the lead in the finance department.

In 2018/2019, I participated in the Norwalk Chamber of Commerce leadership program where I gained insights into land preservation within the City. Additionally, as part of the program I had the opportunity to participate in the City Government session, which influenced me to consider areas where I could become involved within the City of Norwalk.

While I've moved around often, I'm happy to have settled down here in Norwalk, and hope to stay for the foreseeable future.

On a somber note, over the past few months I've been intending to reach out to the late John Verel, to learn more about the basics of serving on the Conservation Commission. Unfortunately, I never got around to connecting with him. The circumstances around his passing have influenced me to finally pursue getting involved.

I'd be honored to serve on the Commission on an impartial basis, an endeavor I view independent of my role at the Transit District.

I appreciate your consideration and am happy to provide any additional information that you may need.

Thanks and Kind Regards,

Matt Pentz



References:**Professional:**

Kelly Edwards – San Antonio Express News, CFO (803) 206-9219

Educational:

Professor Jeff Main – Program Administrator, Ward Pound Ridge Reservation

Senior Adjunct Professor at Westchester Community College (NCC also)

(914) 864-7318

Personal:

Ronald Petronella – UFCW Local 371, Secretary Treasurer (203) 258-7583

Political Affiliation: I am a registered Independent in Norwalk.

(R)

D. SEELEY HUBBARD
28 BRYAN ROAD
ROWAYTON, CT. 06853
TEL: 203 979-5037
EMAIL: dseeleyhubbard@sbcglobal.net

EDUCATION:

Deerfield Academy 1963
Trinity College 1967
University of Connecticut School of Law 1970

Admission to the Bar: Connecticut 1973; New York 1972; Connecticut, United States District Court, Southern and Eastern Districts of New York, U.S. Court of Appeals, 2d Cir. and U.S. Supreme Court.

EMPLOYMENT:

Hart & Hume 110 42 nd Street New York, New York	Associate Attorney 1970-1974 Litigation
--	--

Ivey Barnum & O'Mara 170 Mason Street Greenwich, CT 06830	Associate Attorney 1974-1976; Partner 1976-1987 Litigation; Corporate Law; and Environmental Law; and Family Law
---	--

Chapman Moran Hubbard & Zimmerman 3 Landmark Square Stamford, CT 06902	Partner 1987-1994 Litigation; Corporate Law; and Environmental Law; and Family Law
---	--

Neville Shaver Hubbard & McLean	Partner 1994-2005 Litigation; Corporate Law; and Environmental Law; and Family Law
------------------------------------	--

Law Offices of D. Seeley Hubbard 455 Post Road Darien, CT 06820	2005-2016 Trust and Estates; Litigation; Corporate Law; Environmental Law; and Family Law
--	---

PUBLIC SERVICE:

1970-1980's Member and Vice Chairman, Darien Inland Wetlands Commission
1974-1980 Darien Conservation Commission
1980-1990 Darien Republican Town Committee, Chairman 1988-1990
1990-1995 Chairman, Darien Advisory Commission on Coastal Waters

2002-2016 Norwalk Conservation Commission, Chairman 2007-2016

NON-PROFIT SERVICE:

1985-2018 Family Centers, Board of Directors

1985-1995 Stamford Symphony, Board of Directors

1980-1995 Executive Committee, Conservation and Environmental Qualities Section,
Connecticut Bar Association

1988-1994 Darien Land Trust, Board of Directors

2003-Present Norwalk Land Trust, Board of Directors, 2008-2012, 2017-present President

LECTURER:

1980 Connecticut Bar Association Annual Meeting: Lecturer "Coastal Area
Management"

1985 Conservation and Environmental Qualities Section, Connecticut Bar Association:
"Coastal Waters Regulation"

1989 Conservation and Environmental Qualities Section, Connecticut Bar Association
"Coastal Land Use Regulation"



Tony Lopez

**15 Madison St B-1
Norwalk, CT 06854**

**Norwalk, CT
(203) 807-0918**

lopez@libertychoicellc.com

Active Current Member – Norwalk Rotary Club, Stamford Business Group, Rye Ridge Business Group, Rizzuto's Business Connections, Whine & Dine Chapter of Stamford, Milford & Danbury Chapter, Ethics Committee for SNEW. Currently serving as Norwalk Justice of the Peace.

Past Member of SHRM (Southern Connecticut & Western Connecticut Chapter) • Bridgeport Regional Business Council, Served in the Norwalk Republican Town Committee as Chairman of District B Committee, served on the Norwalk Zoning Board of Appeals and the South Western Regional Planning Agency and given a "Special Recognition Award for Outstanding Service".

EXPERIENCE

**Liberty Choice LLC - Principal
Norwalk, CT 10/2019 - Present**

**Benefit Planning Services, LLC - Principal
Norwalk, CT 02/2000 – 09/2019**

EDUCATION

**New York City Technical College
Brooklyn, NY**

SKILLS

Trusted Advisor and Consultant to Executives, Entrepreneurs, Business Owners, Human Resources Managers and Employees with Group Employee Benefits, Business Planning and Medicare Solutions.

LICENSES & Certifications:

**Life & Health Insurance License:
CT, NY & NJ**

**Property & Casualty License:
CT, NY & NJ**

**AHIP:
Medicare Certification**



VII A

CITY OF NORWALK
Norwalk City Hall
125 East Avenue, P.O. Box 5125
Room 225
Norwalk, CT 06856-5125
P: 203-854-7791 / F: 203-857-0143

LEGAL NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Public Works Committee of the Norwalk Common Council will hold a Public Hearing for the Honorary naming of the portion of Chestnut Street from Monroe Street to Merritt Place to Officer Cesar Ramirez Drive. The Public Hearing shall be conducted in order to hear all parties interested in commenting on the proposed Honorary street naming and to take such action on said naming that the Committee may deem advisable. The Public Hearing will be held by way of Video Conference/Teleconference on Tuesday, May 5, 2020 at 7:00 P.M. Please check the Public Works Committee agenda for additional details and instructions about how to attend this Public Hearing by way of Video Conference/Teleconference. The Public Works Committee agenda will be posted to the City website by May 1, 2020.

Dated this 24th Day of April, 2020, at Norwalk Connecticut

ATTEST: 
Donna I. King, City Clerk

THE HOUR:

Please publish once on: Sunday, April 26, 2020

Please forward a Publishers Affidavit to:

Paul L. Sotnik, P.E.
Department of Public Works
125 East Avenue
P.O. Box 5125
Norwalk, CT 06856-5125



CITY OF NORWALK
Jessica Casey
Chief, Economic and Community Development
jcasey@norwalkct.org
P: 203-854-7907
Norwalk City Hall
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

April 30, 2020

Public Works Committee
Norwalk City Hall
125 East Avenue
Norwalk, CT
06850

RE: Temporary Right of Access and Entry Agreement with SoNo TOD, LLC

Dear Public Works Committee Members:

The Economic and Community Development Office, Department of Public Works, and Legal Department have worked with Spinnaker Real Estate Partners, more specifically, SoNo TOD, LLC to bring forward the following request:

Authorize the Mayor, Harry W. Rilling to enter into a Temporary Right of Access and Entry Agreement with SoNo TOD, LLC to enter over a certain portion of 30 Monroe Street for construction access purposes.

This Temporary Right of Access and Entry Agreement is required to advance into the next phase of the Transit Oriented Development mixed-use structure to be constructed at the corner of Chestnut Street and Monroe Street. SoNo TOD, LLC's project is a five/six-story building, with $\pm 110,720$ square feet of development including retail and tenant amenities. The project includes 106 apartments, including studio- one- and two-bedrooms. This project received Zoning Commission approval in November 2019.

The proposed Temporary Right of Access and Entry Agreement, between the City of Norwalk and SoNo TOD, LLC is in reference to a small strip of land located on 30 Munroe Street, set forth in [Exhibit A: 1 Chestnut Construction Access Area] attached hereto. The purpose of the Temporary Right of Access and Entry Agreement is to allow for temporary encroachment over the affected land so that SoNo TOD, LLC can access 1 Chestnut Street for construction purposes. Indemnification, insurance, and restoration will be provided by SoNo TOD, LLC, as part of the Agreement. The term of the Agreement shall be for a period of six (6) months from the Effective Date (which is to be determined based on the construction schedule and required access), which is terminable effective upon sixty (60) days advance written notice for convenience, or effective upon ten (10) days advance written notice upon notice of breach of any of the terms or conditions of this Agreement and failure to cure said breach within that time.

We are available to answer any questions about this project and/or the Temporary Right of Access and Entry Agreement.

Thank you,
Jessica Casey

Chief of Economic and Community Development
City of Norwalk

cc: Mayor Harry Rilling, Laoise King, Darin Callahan, Mario Coppola, Anthony Carr, Vanessa Valadares, and Steven Kleppin.



City of Norwalk
Early Childhood Office
203-854-4148
Norwalk City Hall
125 East Avenue
Norwalk, CT 06851

VII B

DATE: April 9, 2020
TO: Alan Lo
FROM: Mary Oster
SUBJECT: Renewal of contracts at Nathaniel Ely and Ben Franklin Centers for Child Daycare Contract funded childcare programs

A. Land Use and Building Management Committee for Lease

1. Authorize the Mayor, Harry W. Rilling, to execute a Third Amendment to the Management Agreement between the City of Norwalk and, Odyssey Learning Inc. for the operation of the Nathaniel Ely Center to extend the term of the Agreement from July 1, 2020 to June 30, 2022.
2. Authorize the Mayor, Harry W. Rilling, to execute a Third Amendment to the Management Agreement between the City of Norwalk and Growing Seeds Too Child Development Center, LLC for the operation of the Benjamin Franklin Center to extend the term of the Agreement from July 1, 2020 to June 30, 2022.

Norwalk Child Daycare Contract Funding

Child Day Care programs provide early care and education to infants, toddlers, and preschoolers who meet certain eligibility requirements, including falling below 75% of the state median income. These programs are located in various towns and cities across Connecticut. Section 8-210 of the Connecticut General Statutes (C.G.S.) specifies that the purpose of this funding is for the development and operation of child day care centers for children disadvantaged by reasons of economic, social or environmental conditions pursuant.

The services provided through the Child Day Care Contracts are supported through state funds. Enrollment is conducted at individual programs.

The Child Daycare Contract funds full day, full year toddler and preschool care in these city buildings:

Site	# children	type
Ben Franklin Center	16	Toddler
	43	Preschool
Nathaniel Ely Center	52	Toddler

Child Daycare Contract funded programs:

- Must be National Association for the Education of Young Children (NAEYC) accredited within 3 years of funding and remain accredited throughout funding.
- Must be licensed by the Connecticut Office of Early Childhood (OEC)
- Follow all OEC requirements and policies.
- Submit monthly program status reports to the Norwalk Early Childhood Office. These are reviewed and a consolidated report is forwarded to the OEC.
- Receive twice-yearly monitoring visits to check child records for family eligibility by the City's Early Childhood Coordinator.
- Each funded classroom teacher is observed by the City's Early Childhood Coordinator using the CLASS monitoring tool.
- Receives periodic walk-through visits by City's Early Childhood Coordinator

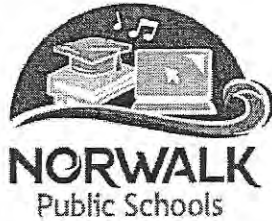
Contract Summary Growing Seeds at Ben Franklin Center:

- The Child Care Program will be conducted every Monday through Friday, excluding holidays, for a total of 10 hours each day. Growing Seeds will be permitted to use the first floor of the Center consisting of 5 class rooms designated by the CITY at the Ben Franklin Center. There will be up to 8 children, ages 15 months to 3 years with no less than 2 teachers assigned to each toddler classroom and up to 20 children ages 2.9 to 5 years with no less than 2 teachers assigned to each preschool classroom.
- Growing Seeds has the use of a designated portion of the Center consisting of 3,874 square feet. In addition Growing Seeds will be permitted shared use, in common with other occupants of the Center of the surrounding grounds and the adjacent parking lot.
- Growing Seeds will pay the CITY for the use of the Center an annual user fee of \$2.50 per square foot of space used (3,874 sq. ft.), which totals \$9,685.00 per year, and includes its proportionate share of all common utility charges, with the exception of cable and telephone costs.
- Growing Seeds will be responsible for all maintenance and operational costs in connection with its use of the Center. Its responsibilities shall include custodial/janitorial services, maintenance of light bulbs, payment of security system charges, maintenance of playgrounds and play equipment, the cost of cable and telephone charges incurred at the Center, clearing of snow and ice from all accessways and walkways used as means of ingress and egress for the Center, garbage/trash removal, all of which shall not be provided by the CITY. The CITY will plow the parking lot serving the Center, remove snow from public sidewalk and perform all capital repairs and improvements necessitated as a result of normal wear and tear including, specifically maintenance and repairs of the building systems. Growing Seeds will be responsible for all repairs, improvements and replacements necessitated as a result of Growing Seeds' negligence, misuse or intentional acts, such as vandalism. Additionally, Growing Seeds shall be responsible for maintaining its

dedicated accessways and means of ingress and egress to its premises, free from all obstructions, including ice and snow.

Contract Summary Odyssey at Nathaniel Ely Center:

- The Child Care Program will be conducted every Monday through Friday, excluding holidays, for a total 10 hours each day. Odyssey will be permitted to use the first and second floors of the Center consisting of 13 class rooms designated by the CITY at the Nathaniel Ely Center. There will be up to 8 children, ages 15 months to 3 years with no less than 2 teachers assigned to each toddler classroom and up to 20 children ages 2.9 to 5 years with no less than 2 teachers assigned to each preschool classroom.
- Odyssey has the use of a designated portion of the Center consisting of 11,303 square feet. In addition Odyssey will be permitted shared use, in common with other occupants of the Center of the surrounding grounds and the adjacent parking lot.
- Odyssey will pay the CITY for the use of the Center an annual user fee of \$2.50 per square foot of space used (11,303 sq. ft.), which totals \$28,257.50 per year, and includes its proportionate share of all common utility charges, with the exception of cable and telephone costs.
- Odyssey will be responsible for all maintenance and operational costs in connection with its use of the Center. Its responsibilities shall include custodial/janitorial services, maintenance of light bulbs, payment of security system charges, maintenance of playgrounds and play equipment, the cost of cable and telephone charges incurred at the Center, clearing of snow and ice from all accessways and walkways used as means of ingress and egress for the Center, garbage/trash removal, all of which shall not be provided by the CITY. The CITY will plow the parking lot serving the Center, remove snow from public sidewalk and perform all capital repairs and improvements necessitated as a result of normal wear and tear including, specifically maintenance and repairs of the building systems. Odyssey will be responsible for all repairs, improvements and replacements necessitated as a result of Odyssey's negligence, misuse or intentional acts, such as vandalism. Additionally, Odyssey will be responsible for maintaining its dedicated accessways and means of ingress and egress to its premises, free from all obstructions, including ice and snow.



IVB1
3.

William Hodel
Director of Facilities & Maintenance
hodelw@norwalkps.org
P: 203-854-4053 / F: 203-854-4005
125 East Avenue, PO BOX 6001
Norwalk, CT 06852-6001

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: WILLIAM HODEL, DIRECTOR OF FACILITIES & MAINTENANCE

RE: NPS – PURCHASE OF PROPANE FUELED BOX TRUCK

DATE: APRIL 20, 2020

NPS is outfitted with an end of useful life high mileage 2004 gasoline fueled box truck to meet the heavy demands of the district. The Superintendent has requested that all replacement vehicles must utilize alternative fuels.

The request for the replacement of an industrial grade propane fueled box truck was originally approved in the capital budget. The City Purchasing Agent sent out a request for bids, and only one response was received. The bid package was re-issued, and no bidders responded. Contact was made with the original bidder who provided a revised cost. It was determined that this purchase should be considered a sole source item due to lack of response from other providers. Please see attached sole source procurement request approved by the City Purchasing Agent and proposal from Gabrielli Truck Sales of Milford.

ACTION REQUESTED:

- a. **Authorize the Mayor, Harry W. Rilling, to execute a Sole Source Agreement with Gabrielli Truck Sales of Milford for the a propane fueled Box Truck replacement for a total not exceed \$71,832.00. Funds are available in Acct. #09195010 5777 C0523.**
- b. **Authorize the NPS Facilities Dept. to issue additional charges for truck body lettering for a total not to exceed \$1,700.00. Funds are available in Acct. #09195010 5777 C0523.**

cc: Thomas Hamilton
Frank Costanzo Ed.D.
Nina Laria
George Sevc
Alan Lo
Sharon Connors

SOLE SOURCE PROCUREMENT REQUEST

Date - ~~4/16/20~~

4/16/20

Please read the Sole Source procurement Policy printed on page 2 before filling out this request. This form is to be used in conjunction with the Procurement Request Form.

Briefly describe the scope of services or equipment needed. Attach a Procurement Request Form and complete specifications.

This purchase qualifies as a Sole Source procurement for the following reason(s):

- ☐ The compatibility of equipment is of paramount consideration.
- ☐ The compatibility of accessories, replacement parts is of paramount consideration.
- ☐ The sole supplier's item is needed for trial use or testing.
- ☐ The sole supplier's item is to be produced for resale or donation.
- ☐ A Public utility service
- ☒ Other, please explain -

Outline any research you did in determining that this vendor is the only one able to supply this item or service. Be specific as to names and addresses of firms or people contacted. Attach supportive documentation.

On 11/15/19, the City's Purchasing Dept. advertised bid #3978 to replace an aging 2004 box truck assigned to the BOE. This box truck is very much needed to address various needs for the school district and has been placed out of service due to safety concerns. The bid closed on 11/19/19, and one bid was received but it was eliminated because it didn't comply with the guidelines and terms listed in the bid package. As a result, public bid #3978R was rebid on 11/25/19, and closed on 12/17/19, and no bid responses were received. On behalf of the BOE, we hereby request to entertain the one bid received from Gabrielli Truck Sales of Milford, in the revised amount of \$71,832.00, from the approved district vehicles capital account #09195010 5777 c0523.

The Purchasing Agent

Corporation Council

☒ Supports

☐ Does not support

☐ Supports

☐ Does not support

This request for a sole source purchase

Signature

Signature

Prepared for: George Sevc, Mechanical and Maintenance Supervisor, Norwalk Public Schools
10 Nottingham Place
Norwalk, CT 06851
Office: 203-515-9883

2020 F-550 Chassis 4x2 SD Regular Cab 205" WB DRW XL (F5G)

Price Level: 40



Client Proposal

Prepared by:
Rich MocarSKI
Office: 203-877-3281
Email: rmocarSKI@gabriellitruck.com
Quote ID: 101519NBOE
Date: 03/12/2020



Gabrielli Truck Sales of Milford | 401 Old Gate Lane, Milford, Connecticut, 064608625
Office: 203-877-3281

Prepared for: George Sevc

Mechanical and Maintenance Supervisor, Norwalk Public Schools

Prepared by: Rich Mocarski

03/12/2020

Gabrielli Truck Sales of Milford | 401 Old Gate Lane Milford Connecticut | 064608625

2020 F-550 Chassis 4x2 SD Regular Cab 205" WB DRW XL (F5G)

Price Level: 40 | Quote ID: 101519NBOE



As Configured Vehicle

Description	MSRP
-------------	------

Base Vehicle

Base Vehicle Price (F5G)	\$41,220.00
--------------------------	-------------

Packages

Order Code 660A	N/C
-----------------	-----

Includes:

- Engine: 7.3L 2V DEVCT NA PFI V8 Gas
- Transmission: TorqShift 10-Speed Automatic
- Includes selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery.
- Tires: 225/70R19.5G BSW A/P
- Wheels: 19.5" x 6" Argent Painted Steel
- Hub covers/center ornaments not included
- HD Vinyl 40/20/40 Split Bench Seat
- Includes center armrest, cupholder, storage and driver's side manual lumbar.
- Radio: AM/FM Stereo w/MP3 Player
- Includes 4 speakers.
- SYNC Communications & Entertainment System
- Includes enhanced voice recognition, 911 Assist, 4 2" LCD center stack screen, AppLink, 1 smart-charging USB-C port and steering wheel audio controls.

Powertrain

Engine: 7.3L 2V DEVCT NA PFI V8 Gas	Included
-------------------------------------	----------

Transmission: TorqShift 10-Speed Automatic	Included
--	----------

Includes selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery.

Limited Slip w/4.88 Axle Ratio	\$360.00
--------------------------------	----------

GVWR: 19,500 lb Payload Plus Upgrade Package	\$1,155.00
--	------------

Includes upgraded frame, rear-axle and low deflection/high capacity springs. Increases max RGAWR to 14,706. Note: See Order Guide Supplemental Reference for further details on GVWR.

Wheels & Tires

Tires: 225/70R19.5G BSW A/P	Included
-----------------------------	----------

Wheels: 19.5" x 6" Argent Painted Steel	Included
---	----------

Hub covers/center ornaments not included.

Seats & Seat Trim

HD Vinyl 40/20/40 Split Bench Seat	Included
------------------------------------	----------

Includes center armrest, cupholder, storage and driver's side manual lumbar.

Other Options

Monotone Paint Application	STD
----------------------------	-----

205" Wheelbase	STD
----------------	-----

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: George Sevc

Mechanical and Maintenance Supervisor, Norwalk Public Schools

Prepared by: Rich Mocarski

03/12/2020

Gabrielli Truck Sales, 31 Millford | 401 Old Gate Lane Millford Connecticut | 064608625



2020 F-550 Chassis 4x2 SD Regular Cab 205" WB DRW XL (F5G)

Price Level: 40 | Quote ID: 101519NBOE

As Configured Vehicle (cont'd)

Description	MSRP
Radio: AM/FM Stereo w/MP3 Player	Included
<i>Includes 4 speakers</i> <i>Includes:</i> - SYNC Communications & Entertainment System Includes enhanced voice recognition, 911 Assist, 4.2" LCD center stack screen, AppLink, 1 smart-charging USB-C port and steering wheel audio controls	
Power Equipment Group	\$915.00
<i>Deletes passenger side lock cylinder. Includes upgraded door-trim panel.</i> <i>Includes:</i> - Accessory Delay - Advanced Security Pack Includes SecurLock Passive Anti-Theft System (PATS) and inclination/intrusion sensors. - Trailer Tow Mirrors w/Power Heated Glass Includes manual telescoping, heated convex spotter mirror and integrated clearance lamps/turn signals - MyKey Includes owner controls feature - Power Front Side Windows Includes 1-touch up/down driver/passenger window - Power Locks - Remote Keyless Entry	
CNG/Propane Gaseous Engine Prep Package	\$315.00
<i>Includes hardened engine intake valves and valve seats. Note: This package does not include CNG/propane fuel tanks, lines, etc. Vehicle will be equipped with the standard factory gasoline fuel system. Additional equipment combined with certified calibration reflash is required, from an external upfitter, to convert the vehicle to a CNG/propane fueled vehicle. See Alternative Fuel Buyers Guide: www.ford.com/altfuelbuyersguide. Ford Motor Company does not provide an exhaust or evaporative emissions certificate with this option when converted to use CNG or propane fuel. Ford does not represent that a vehicle converted to use CNG or propane will comply with all applicable U.S. or Canadian safety standards. It is the responsibility of the final stage manufacturer (body-builder, installer, alterer or subsequent stage manufacturer) to determine that any vehicle converted to use CNG or propane complies with U.S. federal, California or Canadian exhaust and evaporative emission requirements, federal fuel economy standards, U.S. and Canadian safety standards, labeling and any other requirements.</i>	
Platform Running Boards	\$320.00
Center High-Mounted Stop Lamp (CHMSL)	N/C
Fleet Options	
Built: Kentucky Truck Plant	N/C
Ship-Thru: Roush Industries	\$0.00
Emissions	
50-State Emissions System	STD
Interior Colors	
Medium Earth Gray	N/C
Primary Colors	
Oxford White	N/C
Upfit Options	

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: George Sevc

Mechanical and Maintenance Supervisor, Norwalk Public Schools

Prepared by: Rich Mocarski

03/12/2020

Gabrielli Truck Sales of Milford | 401 Old Gate Lane Milford Connecticut | 064608825



2020 F-550 Chassis 4x2 SD Regular Cab 205" WB DRW XL (F5G)

Price Level: 40 | Quote ID: 101519NBOE

As Configured Vehicle (cont'd)

Description	MSRP
LPG Conversion	\$16,740.00
<i>Roish Cleantech LPG Conversion. Includes Single Saddle Tank, 35 Usable Gallons Installation, Propane Autogas. Delivery to Upfitter</i>	
Model: GVSD08516FT	\$15,816.00
<i>Morgan 16 FT Dry Freight "Fast Track" Van Body</i>	
SUBTOTAL	\$76,841.00
Destination Charge	\$1,695.00
TOTAL	\$78,536.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: **George Sevc**

Mechanical and Maintenance Supervisor, Norwalk Public Schools

Prepared by: Rich MocarSKI

03/12/2020

Gabrielli Truck Sales of Milford | 401 Old Gate Lane Milford Connecticut | 064608625



2020 F-550 Chassis 4x2 SD Regular Cab 205" WB DRW XL (F5G)

Price Level: 40 | Quote ID: 101519NBOE

Pricing Summary - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$41,220.00
Options & Colors	\$3,065.00
Upfitting	\$32,556.00
Destination Charge	\$1,695.00
<i>Discount Adjustments</i>	
Discount	-\$6,704.00
Total	\$71,832.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.org P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

4.

TO: NORWALK LAND USE

FROM: ALAN LO, BUILDING & FACILITIES MANAGER *AL*

RE: JEFFERSON ELEMENTARY SCHOOL – RENOVATE-AS-NEW –
COMMISSIONING AGENT SERVICES

DATE: APRIL 29, 2020

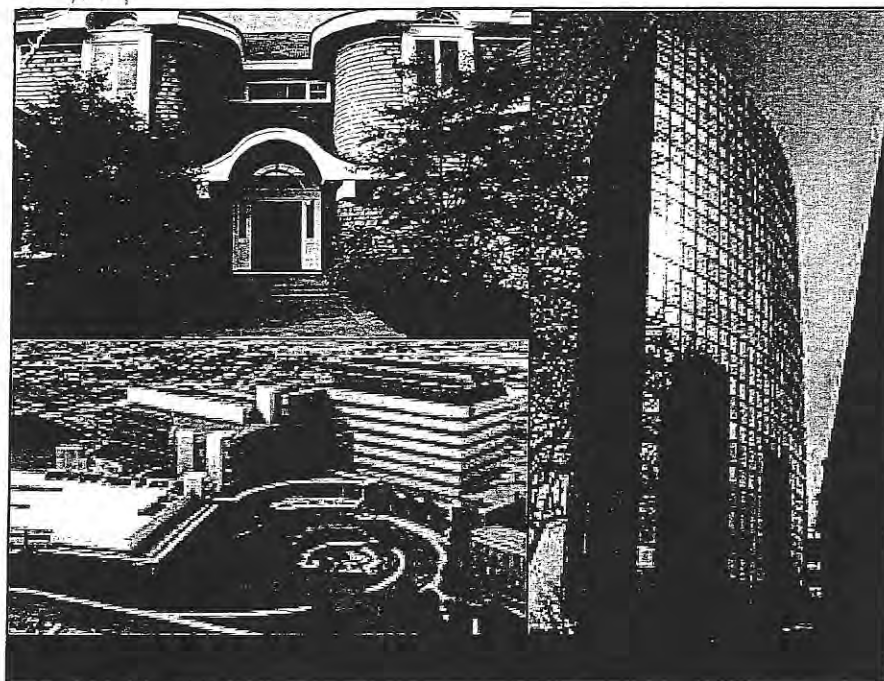
As part of the requirements for State funding for the Jefferson Elementary School Renovate-as-New Project, the City must follow the Connecticut High Performance Building Standards (CTHPBS) of which there is a requirement to hire a Commissioning Agent (CxA). A commissioning Agent provides preconstruction HVAC & Building Envelope coordination services and is an integral part of the verification of equipment installation, operation, building envelope testing and start-up/equipment programming process. Request for Qualifications / Proposals were publically advertised and the Purchasing Department received four responses.

Attached is a summary of the fees for the project. After a review of the responses and fees it is our recommendation to approve Innovative Engineering Services, LLC in the amount of \$58,300.

ACTION REQUESTED:

- a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Innovative Engineering Services, LLC. to provide commissioning services for the Jefferson Elementary School – Renovate as New Project for a total not to exceed of \$58,300. Funds are available in Account # 0919/205010 5777 C0619
- b. Authorize the Land Use & Building Management Committee to establish a contingency for additional services as may be required for a total not to exceed \$5,000.

4020-Commissioning Services - Jefferson				
	Richard D. Kimball Co., Inc dba NV5	Horizon Engineering Associates, LLP (HEA)	Van Zelm Heywood & Shadford, Inc.	Innovative Engineering Services, LLC*
A. Design Phase:	n/a	\$ 11,800.00	\$ 4,750.00	\$ 6,200.00
B. Bid Phase:	n/a	\$ 2,300.00	\$ 1,300.00	\$ 750.00
C. Construction Document Review :	\$ 4,200.00	\$ 2,400.00	\$ 2,900.00	\$ 2,800.00
D. Commissioning Plan :	\$ 3,280.00	\$ 2,400.00	\$ 1,200.00	\$ 1,850.00
E. Mechanical and Electrical Submittal Review:	\$ 4,520.00	\$ 7,700.00	\$ 2,450.00	\$ 1,600.00
F. Controls Software Review:	\$ 2,000.00	\$ 800.00	\$ 1,290.00	\$ 1,950.00
G. Pre-Functional Test Sheet Development & Commissioning Log Books:	\$ 5,000.00	\$ 4,200.00	\$ 2,200.00	\$ 3,400.00
H. On-Site Construction Observation/Meetings:	\$ 12,520.00	\$ 19,700.00	\$ 5,500.00	\$ 13,400.00
I. Perform Functional Test Procedures:	\$ 12,520.00	\$ 14,800.00	\$ 23,440.00	\$ 7,550.00
J. Develop Commissioning Schedule:	\$ 1,500.00	\$ 800.00	\$ 1,100.00	\$ 500.00
K. Preparation for and Participation in Testing, Adjusting & Balancing Work:	\$ 2,500.00	\$ 2,400.00	\$ 1,955.00	\$ 1,700.00
L. Review Contractor's Operation & Maintenance Manuals, Warranties & As-Built Documentation:	\$ 2,140.00	\$ 2,200.00	\$ 2,150.00	\$ 1,150.00
M. Participate in Operations Staff Systems Training:	\$ 4,000.00	\$ 2,000.00	\$ 3,950.00	\$ 1,300.00
N. Final Commissioning Report:	\$ 4,000.00	\$ 5,700.00	\$ 3,100.00	\$ 2,100.00
O. Warranty Period Review & Seasonal Testing:	\$ 3,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,250.00
P. Reimbursable Expenses :	\$ 3,045.00	\$ 2,000.00	\$ 750.00	\$ 1,000.00
Q. TOTAL FEE (A-Q)	\$ 64,225.00	\$ 86,200.00	\$ 61,535.00	\$ 50,500.00
R. Add Alternate #1 - Building Envelope Commissioning:				
R. Add Alternate #1 - Functional Testing	\$ 4,000.00	\$ 4,800.00	\$ 5,800.00	\$ 7,800.00
				*Total fee sum does not add to individual lines



Headquarters

33 North Plains Industrial Road
 Wallingford, Connecticut 06492
 203.467.4370
 212.627.5035 New York Office
www.iesllc.biz

Firm Profile

Innovative Engineering Services, LLC (IES) is a fully integrated engineering and design firm that specializes in structural, mechanical, electrical, plumbing, fire protection, and technology engineering services along with a full line of Commissioning and Retro-commissioning services. Over the past 19 years, we have broadened our expertise to include renewable energy systems and solutions. With our combined years of hands-on experience, expanding knowledge base and established reputation, we can provide these services for a wide range of project parameters, including commercial, educational, health care, municipal, industrial and high-end residential. By closely monitoring evolving green initiatives, we offer the client the opportunity to save time and capital through implementation of energy saving emerging technologies.

IES has developed a service called Building Files. This suite of services provides a program which entails the process of electronically generating and managing building information during its life cycle. Building Files is a cloud-based Building Information Management system to organize and access all your facility documents utilizing our unique interactive technology.

The Start

In 2000 the three principals, Peter J. Pycela, Thomas E.A. Massaro and David Maurer, joined efforts to start their own business venture with a corporate office in the New Haven, Connecticut area and a satellite office in New York City. Since its inception, the firm has grown to become an award-winning organization comprised of professional engineers and highly skilled technical/design personnel, many of whom are LEED accredited professionals.

The Team

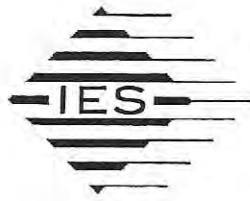
Team IES is committed to providing superior solutions using creative design approaches to today's construction process. The three principals have employed a project team approach, complete with professionals in each design discipline, contributing to the development of one cohesive and focused group. This collaborative model is reinforced in the field solving each project's unique challenges.

Services

- Structural
- Mechanical
- Electrical
- Plumbing
- Fire Protection
- Security
- Energy
- Commissioning
- Technology Integration
- BIM
- Building Files
- Facility Management



INNOVATIVE ENGINEERING
 SERVICES, LLC
 AN INTEGRATED ENGINEERING + DESIGN FIRM



INNOVATIVE ENGINEERING
SERVICES, LLC

AN INTEGRATED ENGINEERING + DESIGN FIRM

April 24, 2020

Sharon Conners, Purchasing Agent
City of Norwalk
Purchasing Department
125 East Avenue, Room 202
Norwalk, CT 06856-5125

RE: **Commissioning Services for Jefferson Elementary School State Project 103-0251 RNV**

Dear Sharon:

SCOPE OF SERVICES

Thank you for the opportunity to provide you with this proposal for our professional commissioning services. We understand that the scope of this project is as follows: The Jefferson Renovate as New Project consists of 6,056 square feet of new building additions to the existing 54,569 square feet. The new building total will be 60,625 square feet. The building will be unoccupied for duration of the project as the students will be temporarily housed in another location.

Our team will represent the Owner's interest, ensuring that the building's array of systems is installed and tested to perform per the design intent and the building owner's operational needs. Our primary goal as the Commissioning Agent (CxA) is to coordinate effective team collaboration. We will work with the Owner and the other construction professionals in determining the Facility's requirements regarding such issues as energy conservation, indoor environment, staff training, as well as "Day 2" operation and maintenance.

Our firm places considerable emphasis on functional testing that are tailored to each manufacturer and installation, verify that the building systems perform interactively in accordance with the project documents, resulting in lower operating cost. These tests are documented to clearly describe the individual systematic test procedures, as well as the expected systems response or acceptance criteria. A building can be designed with the most innovative and energy-efficient technologies available, however if those systems are not installed and functioning properly, the efforts put into the design are not effective. Our team will confirm proper installation and verify all energy-related systems comply with the Owners Project Requirements (OPR) and the designers Basis of Design (BOD); to identify any issues that may contribute to inefficiency or inadequacy of the building systems; to verify the resolution of any issues identified during the functional testing process; and to effectively communicate the commissioning activities and results to the owner.

Thank you for the opportunity to demonstrate our Commissioning expertise and look forward to working with you on this Project.

SERVICES INCLUDED

Commissioning to include the following tasks;

1. Commission the following Systems and associated equipment;
 - A. Exterior Envelope
 - B. All Direct Digital Controls (DDC) and/ or stand-alone controls shall be verified for proper operation as they relate to the above equipment.
 - C. Heating, ventilating, air conditioning, and refrigeration systems and associated controls
 - D. Lighting and occupancy sensor Lighting controls
 - E. Emergency power generator and automatic transfer switching
 - F. Alternative power sources (if applicable)
 - G. Life Safety systems (fire alarm, fire protection)
 - H. Security Systems
 - I. Electrical systems to include witness of all switch gear and circuit breaker testing
 - J. Domestic water pumping and mixing systems
 - K. Plumbing systems
 - L. Renewable Energy systems
 - M. Communication systems
2. Provide the following Commissioning process activities during design;
 - A. Work with the team to document the Owner's Project requirements for the facility.
 - B. Verify the basis of design per the Owner's Project Requirements.
 - C. Develop a Commissioning Plan encompassing the Design, Construction, Occupancy, and Operation Phases.
 - D. Determine the commissioning requirements and activities to include in the Construction documents, with review by the design team, for integration into the projects construction specification.
 - E. Perform statistically based quality design review at schematic design, 50% DD and 100% completion of the drawings and specifications.
3. Commissioning Process During Construction
 - A. Provide a commissioning plan for the construction phase for use by the construction team.
 - B. Coordinate the Commissioning work with the General Contractor to ensure that Commissioning activities are being scheduled into the primary schedule.
 - C. Coordinate and direct the Commissioning activities in a logical, sequential, and efficient manner using consistent protocols and forms, centralized documentation, clear and regular communications, and consultations with all necessary parties, frequently updated timelines and schedules and technical expertise.
 - D. Plan and conduct a Commissioning Scope/Kickoff Meeting with all involved parties.

- E. We will spot check the installation of the building systems in accordance with ASHRAE and Building Commissioning Association (BCA) Standards. Note: we will not be providing a Test and Balance Report.
 - F. We will provide Commissioning services in accordance ASHRAE Guidelines.
 - G. Request and review additional information required to perform Commissioning tasks, including an equipment checkout plan, contractor start-up and checkout procedures.
 - H. Perform construction site visits to observe component and system installations. Attend planning and job-site meetings to obtain information on construction progress.
 - I. We will oversee and conduct functional tests on selected equipment as specified in the commissioning plan, with the assistance of Mechanical contractor and controls vendor as required. Functional tests will be comprised of changing parameters, set-points or conditions and observing and documenting the actual system or equipment response through various modes and conditions (both simulated and real). Tests will be developed to ensure normal operating conditions. We have allocated one re-test per system.
 - J. Perform calibration and maintenance checks: A list of sensors and actuators for calibration will be developed following a points list review. Using the trending capability of the control system for troubleshooting, testing and data gathering. Note: We will rely on the controls contractor staff to set-up referenced trend data.
 - K. Commissioning report will include a list of all commissioned equipment is installed correctly and that all necessary safety features and controls have been installed accordingly.
4. Verify and Support the Correction of Deficiencies
- A. Execute Commissioning meetings with all parties to assist in scheduling, issue resolution and issue tracking for successful completion of commissioning tasks.
 - B. Review and enhance start-up and initial systems checkout plan submitted by the Subcontractors. Track all deficiencies and retest when corrections have been made. We have allocated one (1) re-test per system.
 - C. Verify a "Systems Manual" that shall be used by the Facility personnel for training purposes. The manual shall be used as a record of all equipment sequencing and set-points.
5. Maintenance Planning, Operations Training and Turnover
- A. Verify and oversee the training of the Owner's operating personnel as performed by the installing contractors.
 - B. We will review the As-Built drawings and operations and maintenance manuals and provide comments.
6. Warranty Phase System Performance Verification - We will return six (10) months after the warranty period to verify reliable systems operation and assist operations with any performance and/ or warranty issues.

PROJECT COMPLETION SCHEDULE

We will meet the timeline and process of the milestone dates as defined in project RFP.

FEEES FOR OUR COMMISSIONING SERVICES

To complete the Commissioning services required for the project by our firm, we propose the following fees:
Fee breakdown for 'Total Lump Sum' located at adjacent TAB of submission

Jefferson Elementary School

Total Lump Sum

ADD-ALTERNATE – Building Envelope

\$49,500.00

\$7,800.00


\$50,500.00

Hourly Rate Fee Schedule for additional work beyond construction schedule shown.

HOURLY RATE FEE SCHEDULE

Engineering Personnel Listings	Hourly Rates for Engineering Personnel
Member-In-Charge	\$150/hr
Senior Commissioner	\$125/hr
Commissioner	\$110/hr
Administrator/Secretary	\$50/hr

SERVICES EXCLUDED

- A. Engineering services or contract documents for the project.
- B. Commissioning services for Technology
- C. We will witness all switch gear and circuit breaker testing but not performed by IES
- D. Test and Balance Report
- E. Filing with LEED online.
- F. Estimating implementation costs for impacts of improvement
- G. Energy Modeling
- H. COM/RES check



5,6,7

CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.org P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO: LAND USE AND BUILDING MANAGEMENT COMMITTEE
FROM: ALAN LO, BUILDING & FACILITIES MANAGER *AL*
RE: PONUS RIDGE SCHOOL – REMAINING TECHNOLOGY
DATE: APRIL 30, 2020

Subsequent to the Board of Education adoption of School Facilities Improvement Plan about 4 years ago, the City allocated \$43 million for the addition and renovation of Ponus Ridge Middle School. The renovated Ponus Ridge School will be the home for a new Pre Kindergarten to 8th Grade Science Technology Engineering Arts and Math (STEAM) school program.

The existing Ponus Ridge Middle School, consisting of 6th, 7th and 8th grade classes, has a total enrollment of approximately 692 students. Each grade has a total of 9 sections. The existing building is approximately 104,000 square feet. The addition of PK to 5th Grade in 3 sections will increase student enrollment to 1,050 students. The new building addition(s) will be approximately 40,000 square feet. Overall, this project will contribute significantly to the City's efforts to increase school facilities necessary to meet enrollment needs.

At the present time the project is proceeding on budget with contingency set aside for upcoming summer work. Within the project budget, new furniture and technology was estimated for the expansion of the elementary program as well as for the re-programmed middle school classes and administration area in the amount of \$1,665,000. As is consistent with the State's Office of School Construction Grants and Review (OSCG&R) and the City of Norwalk Purchasing requirements bid documents were compiled by the design team, approved by the State and issued for public bid through Norwalk's Purchasing Department.

The City did not receive bids for 3 technology items and as a result solicited pricing from vendors on the States Vendor List. In addition, the technology consultant solicited pricing from other vendors that provide the same equipment. The results of those solicitations are found below.

FF&E Budget	\$1,665,000.00
Furniture bid (as approved by Council)	\$ 952,878.04

Technology Bid	\$ 218,992.80
Technology (Package to be presented for approval in May)	\$ 120,076.44
Sub-Total FF&E	\$ 1,291,947.28
Remaining balance	\$ 373,052.72

ACTION REQUESTED:

1.
 - a. **Authorize the Purchasing Agent to issue a Purchase Order with Omni Data for wireless access points for the Ponus Ridge School Addition and Alterations project for a total sum of \$91,368.44. Funds are available in Acct. #09185010 5777 C0608**
 - b. **Authorize the Purchasing Agent to issue a Change Order on Purchase Order for a total not to exceed \$4,568.00.**
2.
 - a. **Authorize the Purchasing Agent to issue a Purchase Order with CDW-G, LLC for charging carts for the Ponus Ridge School Addition and Alterations project for a total sum of \$27,300.00. Funds are available in Acct. #09185010 5777 C0608**
 - b. **Authorize the Purchasing Agent to issue a Change Order on Purchase Order for a total not to exceed \$1,365.00.**
3.
 - a. **Authorize the Purchasing Agent to issue a Purchase Order with Raptor Technologies for the visitor management system for the Ponus Ridge School Addition and Alterations project for a total sum of \$1,408.00. Funds are available in Acct. #09185010 5777 C0608**
 - b. **Authorize the Purchasing Agent to issue a Change Order's on Purchase Orders for a total not to exceed \$140.00.**

April 28, 2020

RE: Ponus Ridge School Alterations & Additions
21 Hunter Lane
Norwalk, CT 06850
State Project # 103-0246 EA/EC/CV
Phase 2 of 2
Technology, Security & Audio-Visual Bid Results & Recommendations

Dear Committee:

The intent of this letter is to provide an update with the Technology FFE systems.

The following items were bid as part of the publicly bid manual, as they are not included as part of the State of CT, DAS contracts. No bids were received for these items. Our office has solicited 2 separate proposals for the Wireless AP's and the Charging Carts. We have also solicited an updated quote from the manufacturer for the Visitor Management System.

The lowest qualified bids we've received are as follows:

SYSTEM	ELIGIBLE	INELIGIBLE	TOTAL	CONTRACTOR
Wireless AP's	\$91,368.44	\$ 0.00	\$91,368.44	Omni Data
Charging Carts	27,300.00	\$ 0.00	27,300.00	CDW-G, LLC
Visitor Manage System	1,308.00	\$100.00	1,408.00	Raptor Technologies
SUB-TOTAL	\$119,976.44	\$100.00	\$120,076.44	

Our office makes the following award recommendations to be considered by the Building Committee:

WIRELESS ACCESS POINTS \$ 91,368.44

Omni Data.
4 Industry Drive Ext., Bldg #2
West Haven, CT 06473
Contact: Adam Wojcik
Phone: 203-387-6664, ext.1315
Ref Quote # Q2Q10439

CHARGING CARTS \$\$27,300.00

CDW-G, LLC
75 Remittance Drive, Suite 1515
Chicago, IL 60675-1515
Contact: Vincent Mulvihill
Phone: 866-773-7348
Ref Quote #LKDW996, Quote Ref #990035000

VISITOR MANAGEMENT SYSTEM

Raptor Technologies
Department 141



Box 4458
Houston, TX 77210-4458
Contact: Raptor Orders Department
Phone: 713-880-8902, Opt 3
Ref Proposal #19054

Note: Orders are to be executed as stated within the Quote. This security system shall be procured directly from the manufacturer.

Please contact our office should have any questions.

Best regards,

A handwritten signature in black ink, appearing to read 'Marc J. D'Agostino', is written over the printed name.

Marc J. D'Agostino

Enclosures: Omni Data Quote # Q2Q10439
CDW-G, LLC Quote #LKDW996
Raptor Technologies Proposal #19054

OMNIDATA

4 Industry Drive Ext. Building #2
West Haven CT. 06473
203-387-6664

Quote #:	Q2YQ10439
Date:	Apr 27, 2020

Prepared For:

David Hopp
Norwalk Public Schools
Phone 203-854-4039
125 East Ave
Norwalk

Your Account Manager:

Adam Wojcik
adam.wojcik@myomnidata.com
203-387-6664 ext 1315

Notes:

Here is the quote you requested.

Qty	Description	Unit Price	Ext. Price
1	Aruba 7220 Wireless LAN Controller - 2 x Network (RJ-45) - Gigabit Ethernet - Rack-mountable, Desktop, Wall Mountable 	\$14,054.25	\$14,054.25
1	Aruba Power Supply	\$273.00	\$273.00
2	HPE PC-AC-NA North America AC Power Cord - For Cloud Services Controller - North America	\$2.63	\$5.26
70	Aruba AP-315 IEEE 802.11ac 1.69 Gbit/s Wireless Access Point - 5 GHz, 2.40 GHz - MIMO Technology - 1 x Network (RJ-45) - Gigabit Ethernet - Wall Mountable, Ceiling Mountable 	\$548.63	\$38,404.10
1	HPE Care Pack Foundation Care Exchange Service - 1 Year Extended Service - Service - 9 x 5 Next Business Day - Service Depot - Exchange - Physical Service	\$2,061.68	\$2,061.68
7	Aruba AP-365 IEEE 802.11ac 1.27 Gbit/s Wireless Access Point - 5 GHz, 2.40 GHz - MIMO Technology - 1 x Network (RJ-45) - Gigabit Ethernet - Wall Mountable, Pole-mountable 	\$714.00	\$4,998.00
7	HPE Care Pack Foundation Care - 1 Year Extended Service - Service - 9 x 5 Next Business Day - Service Depot - Exchange - Electronic, Physical Service	\$29.93	\$209.51
7	HPE Pole/Wall Mount for Wireless Access Point	\$70.88	\$496.16
77	HPE Software Licensing + 1 Year ArubaCare Support - License - 1 Additional License - K-12 School	\$86.63	\$6,670.51
77	Aruba AirWave - License - 1 Device - K-12 School - Electronic	\$25.73	\$1,981.21

Qty	Description	Unit Price	Ext. Price
77	HPE Care Pack Foundation Care Software Support - 3 Year - Service - 24 x 7 x 2 Hour - Technical - Electronic Service	\$7.88	\$606.76
154	Cat6A Patch Cables	\$9.50	\$1,463.00
10	Protective Covers for high impact areas	\$0.00	\$0.00
1	AP Installation / System Configuration / Active RF-Heat Map Survey	\$20,145.00	\$20,145.00

SubTotal	\$91,368.44
Tax	\$0.00
Shipping	\$0.00
TOTAL	\$91,368.44

QUOTE CONFIRMATION



DEAR YEIMY BALLESTEROS,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LKDW996	4/27/2020	990035000	7814472	\$27,300.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
AVer X30i 30 Device Intelligent Charging Cart Mfg. Part#: CHRGEN30I UNSPSC: 56101535 Contract: E&I CNR01439 Catalog (CNR01439)	28	5414696	\$975.00	\$27,300.00

PURCHASER BILLING INFO		SUBTOTAL	\$27,300.00
Billing Address: NORWALK PUBLIC SCHOOL ACCTS PAYABLE PO BOX 6001 NORWALK, CT 06852-6001 Phone: (203) 854-4039 Payment Terms: NET 30 Days-Govt/Ed		SHIPPING	\$0.00
		SALES TAX	\$0.00
		GRAND TOTAL	\$27,300.00
DELIVER TO		Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	
Shipping Address: PONUS RIDGE SCHOOL 21 HUNTERS LN NORWALK, CT 06850-2499 Shipping Method: DROP SHIP-COMMON CARRIER			

Need Assistance? CDW•G SALES CONTACT INFORMATION



Vincent Mulvihill

(866) 773-7348

vinny@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

© 2020 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239



Date of Proposal 4/29/2020

Proposal No. 19054

Quote

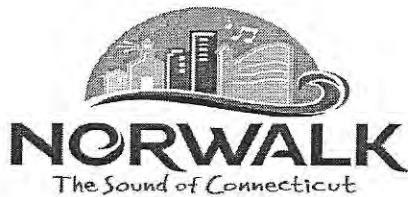
Customer ::

Norwalk Public School
Accounts Payable
125 East Avenue
Norwalk, CT 06852

WE ARE KEEPING WATCH.

Federal Tax ID # 45-4914152

Description	Quantity	Price Each	Total
Raptor CR5400 Duplex Scanner (2 year warranty)	2	495.00	990.00
Raptor Turbo 450 Badge Printer (2 year limited warranty)	2	139.00	278.00
Raptor Visitor Badges, WHITE (10 rolls/3000 ct) (Quality guaranteed (1) year)	1	100.00	100.00
Replacement printer USB cable	2	20.00	40.00
Marc D'Agostino <marcd@da-technology.com>			
To PLACE ORDER: E-mail PO to ORDERS@RAPTORTECH.COM or Pay online with Credit Card: WWW.SHOP.RAPTORTECH.COM Remit Check Payments to: Dept 141 :: Box 4458 :: Houston, TX :: 77210-4458		Total	\$1,408.00
TERMS AND CONDITIONS: 1. Only hardware and supplies purchased through Raptor Technologies, Inc. are approved for use with the Raptor System. Use of any hardware or supplies not approved by Raptor Technologies may void all warranties and guarantees. 2. Restocking fee of 25% of purchase price will apply to all returns. Shipping/handling fees are non-refundable. 3. All purchases from Raptor are subject to the terms and conditions of the Raptor Subscription Agreement, which can be found at www.raptortech.com/Agreement.html .			



CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.org P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

~~SECRET~~
8.9.

TO: LAND USE AND BUILDING MANAGEMENT COMMITTEE
FROM: ALAN LO, BUILDING & FACILITIES MANAGER *AL*
RE: SCHOOL GRANT APPLICATION RESOLUTIONS
DATE: APRIL 28, 2020

As part of the 2020-2021 capital budget request, the Board of Education voted to recommend funding for three new projects in support of their overall school facilities capital improvement plan. These projects are: new ~~Norwalk High School~~, new Cranbury Elementary School and new kitchen addition at Naramake Elementary School.

~~The new Norwalk High School project's rationale seeks to build a new Norwalk High School campus to include a student exchange program with students among contiguous school districts, Bridgeport Public Schools and Stamford Public Schools for a small component of the student population. The Norwalk High School Campus would include three separate but interrelated schools residing in distinct but connected/adjoining buildings. These would include P-TECH Norwalk, the Norwalk Visual and Performing Arts Academy and Norwalk High School. P-TECH Norwalk currently enrolls approximately 400 Norwalk resident students in grades 9-12. Under this plan the school would expand by another 100 students. The additional 100 students would live outside of Norwalk making the final size of the school 500. The Norwalk Visual and Performing Arts Academy would occupy a second distinct building on campus and would enroll 500 student-artists who reside in Norwalk. Norwalk High School would continue to serve as the comprehensive secondary education program for the eastern half of the City of Norwalk. The concept is for the comprehensive Norwalk High School to serve 1,000 students.~~

OMIT FOR
5/12 COUNCIL
AGENDA

The new Cranbury Elementary School project, an addition to the BOE's capital improvement plan, will consist of a new 2 story academic addition and kitchen/cafeteria, constructed while the existing building is occupied. The existing gymnasium/auditorium will remain and will be renovated. However, the remainder of the existing building would be demolished upon completion of the new addition. The project will have separate parent and bus drop-off areas and will have a new septic system.

The Naramake Elementary School project consists of the construction of a new kitchen and server building addition of approximately 1,315 square feet. The existing library will be subdivided into a cafeteria of 1,825 square feet and a media center of 1,560 square feet. The kitchen will sized and fully functional to support the school's food service

needs as well as the removal of the server from the entrance to the gymnasium where the gym currently serves as the cafeteria. It provides for a separate cafeteria (no longer sharing with the gym) and provides a new media center.

The proposed actions below are required as per state school construction grant application requirements. In order to meet the State's submission deadline of June 30, 2020, these items are being forwarded to the Land Use and Building Management Committee and the Common Council concurrent with the City's 2020-2021 Capital Budget approval process. Approval of these actions will be contingent upon Common Council approval of the necessary capital funds.

ACTION REQUESTED:

~~Review request to submit a grant application to the State for Norwalk High School, a new school construction project and refer the following to the Common Council for approval:~~

- ~~a. **RESOLVED**, that the Norwalk Facilities Construction Commission (NFCC) is hereby established as the building committee with regard to the New Norwalk High School, new school construction project.~~
- ~~b. **RESOLVED**, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the New Norwalk High School, new school construction project.~~
- ~~c. **RESOLVED**, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the New Norwalk High School project, new school construction project.~~

Review request to submit a grant application to the State for Cranbury Elementary School, a new school construction project and refer the following to the Common Council for approval:

- d. **RESOLVED**, that the Norwalk Facilities Construction Commission (NFCC) is hereby established as the building committee with regard to the New Cranbury Elementary School, new school construction project.**
- e. **RESOLVED**, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the New Cranbury Elementary School, new school construction project.**
- f. **RESOLVED**, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the New Cranbury Elementary School, new school construction project.**

Review request to submit a grant application to the State for the Naramake Elementary School Kitchen Addition and Cafeteria alteration project and refer the following to the Common Council for approval:

- g. "RESOLVED, that the Norwalk Facilities Construction Commission (NFCC) is hereby established as the building committee with regard to the Naramake Elementary School Kitchen Addition and Cafeteria alteration project.**
- h. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Naramake Elementary School Kitchen Addition and Cafeteria alteration project.**
- i. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Naramake Elementary School Kitchen Addition and Cafeteria alteration project.**



10.

CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.org P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO : LAND USE AND BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER 

RE : PONUS SCHOOL – LOWER SCHOOL FURNITURE

DATE: APRIL 27, 2020

On April 14, 2020, the Common Council approved actions with various vendors for the purchase of Furniture, Fixture and Equipment (FF&E) for the Ponus School renovation and addition project. These FF&E purchases are related to the creation of the lower school and modification of the school into a STEAM school and hence, these FF&E purchases were approved by the State for reimbursement.

Subsequent to Council approvals, our architect proceeded with detailed communication with the vendors in order to finalize the Purchase Orders. The following changes were identified in their process:

Insalco previous total of \$232,962.18 is increased by \$16,375.95, bringing their new total to \$249,338.13.

RH Lord previous total of \$161,698.11 is reduced by \$17,182.32, bringing their new total to \$144,515.79.

School Furnishings previous total of 14,764.58 is reduced by \$1,414.11, bringing their new total to \$13,350.47.

As part of the Council actions, each action has a specified not to exceed total amount. Additionally, I requested 5% contingency with each vendor. For the two reduced cost items, no further action is required. However, with Insalco, the increased cost in the amount of \$16,375.95 exceeded the approved contingency amount of \$11,648.00. Therefore, I would like to request an increase of the Purchase Order contingency for a revised total of \$20,000. April 14, 2020 Council action was as follows:

“1a. Authorize the Purchasing Agent to issue a Purchase Order to Insalco Corporation for various furniture items for the Ponus Ridge School Addition and Alterations project for a total not to exceed \$232,962.18. Funds are available in Acct. #09185010 5777 C0608
AUTHORIZED

1b. Authorize the Purchasing Agent to issue a Change Order on Purchase Order for a total not to exceed \$11,648.00. AUTHORIZED”

ACTION REQUESTED:

Authorize the Purchasing Agent to increase Change Orders allowance to Insalco Corporation for the purchase of various furniture items for the Ponus School Addition and Alternations Project from \$11,648.00 to \$20,000.00 Acct. #09185010 5777 C0608



Neil Rennie
Property Manager

VDI

11.

TO: MEMBERS OF LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: NEIL RENNIE, PROPERTY MANAGER

DATE: APRIL 29, 2020

**RE: SECURITY GUARD SERVICES AT CITY HALL AND NORWALK
HEALTH DEPARTMENT**

On December 20, 2019 the City's Purchasing Department solicited proposals for security guard services at Norwalk City Hall and the Norwalk Health Department. The City received proposals from five (5) contractors interested in providing security guard services. They were:

Aron Security Inc.
Westech Security & Investigations, Inc.
Orion Protective Services, Inc.
Blue Flame Protection Services LLC
Summit Security Services, Inc.
Andy Frain Services, Inc.

The Selection Committee comprised of representatives from Building Management, Health Department and Purchasing Department reviewed the submissions.

Each member of the Review Committee was to review and rate each proposal based on the criteria that was outlined in the City's RFP. The objective of the rating was to evaluate and examine each submission more fully. The Review Committee determined it was in the best interest of the City to interview two (2) firms. Based on the information provided in the proposals and the interviews, the Review Committee rated the two (2) short-listed firms and recommends **Orion Protective Services, Inc.** as the most qualified firm to provide security. Orion representatives provided a complete presentation. They have numerous accounts in Fairfield County and are available to provide quality supervisory and guard replacement coverage.

Under the base contract, security guard coverage for City Hall consists of two shifts beginning from 8am to 4pm and 4pm to Midnight, Monday through Friday. Weekends and holidays security services are paid for separately.

ACTION REQUESTED:

Authorize the Mayor, Harry W. Rilling, to execute an agreement with Orion Security Services, Inc. to provide security services at:



Neil Rennie
Property Manager

- a. City Hall day time and night time security guard services. Base contract services for FY 2020 - 2021 shall not exceed \$101,836.80; FY 2021 - 2022- \$103,500.80; FY 2022 - 2023 - \$105,580.80; with two (2) one year options for 2023 - 24 and 2024 - 2025, account number 014075-5296.
- b. Norwalk Health Department day time security guard services. Base contract services for FY 2020 - 2021 shall not exceed \$32,730.88; FY 2021 - 2022- \$33,313.28; FY 2022 - 2023 - \$34,041.28; with two (2) one year options for 2023 -24 and 2024 - 2025, account number 012012-5296.

		Vendors					
		Andy Frain Services, Inc	Westech Security & Investigations, Inc	Blue Flame Protection Services LLC	Summit Security Services, Inc.	Orion Protective Services, Inc	Aron Security, Inc. DBA Arrow Security
CITY HALL - 80 HOURS A WEEK							
A	PROPOSED FEE: 07/01/2020-06/30/2021	\$ 87,360.00	\$ 94,931.20		\$ 112,320.00	\$ 101,836.80	\$ 105,456.00
B	PROPOSED FEE: 07/01/2021-06/30/2022	\$ 87,360.00	\$ 96,829.82		\$ 114,586.40	\$ 103,500.80	\$ 105,456.00
C	PROPOSED FEE: 07/01/2022-06/30/2023	\$ 89,107.20	\$ 98,766.42		\$ 118,003.39	\$ 105,580.80	\$ 107,577.60
D	PROPOSED FEE: 07/01/2023-06/30/2024	\$ 90,896.00	\$ 99,754.08		\$ 121,543.49	\$ 108,076.80	\$ 107,577.60
E	PROPOSED FEE: 07/01/2024-06/30/2025	\$ 80,896.00	\$ 101,749.16		\$ 125,189.80	\$ 110,156.80	\$ 109,740.80
TOTAL		\$ 435,619.20	\$ 492,030.68		\$ 591,623.08	\$ 529,152.00	\$ 535,808.00

		Vendors					
		Andy Frain Services, Inc	Westech Security & Investigations, Inc	Blue Flame Protection Services LLC	Summit Security Services, Inc.	Orion Protective Services, Inc	Aron Security, Inc. DBA Arrow Security
PUBLIC HEALTH DEPARTMENT- 28 HOURS A WEEK							
+	PROPOSED FEE: 07/01/2020-06/30/2021	\$ 30,576.00	\$ 33,225.16		\$ 39,312.00	\$ 32,730.88	\$ 36,909.60
B	PROPOSED FEE: 07/01/2021-06/30/2022	\$ 30,576.00	\$ 33,889.66		\$ 40,098.24	\$ 33,313.28	\$ 36,909.60
C	PROPOSED FEE: 07/01/2022-06/30/2023	\$ 31,187.52	\$ 34,567.46		\$ 41,301.19	\$ 34,041.28	\$ 37,652.16
D	PROPOSED FEE: 07/01/2023-06/30/2024	\$ 31,813.60	\$ 34,913.13		\$ 42,540.22	\$ 36,370.88	\$ 37,652.16
E	PROPOSED FEE: 07/01/2024-06/30/2025	\$ 31,813.60	\$ 35,611.40		\$ 43,816.43	\$ 37,098.88	\$ 38,409.28
TOTAL		\$ 155,966.72	\$ 172,206.81		\$ 207,068.08	\$ 173,555.20	\$ 187,532.80



January 16, 2020

Ms. Sharron Conners
Purchasing Agent
Norwalk City Hall
125 East Avenue
Norwalk, CT 06856

RE: Request for Proposal – Security Services

Dear Ms Conners:

Thank you for the opportunity to submit this pricing and technical proposal for security services for the City of Norwalk. Please see our response to the rfp's mandatory requirements:

A. Executive Summary:

- Orion Protective Services, Inc. was founded in 2010 as an S-Corp by Amannda Ramsdell, a community recognized firefighter and paramedic for the City of Utica, New York. Ms. Ramsdell is also a highly decorated Senior Non-Commissioned Officer in the United States Army Reserve who started the business after being injured in the line of duty.
- Orion Protective Services has current sales of approximately \$1.6 million annually, has over nine years of experience in the security industry and is currently operating in three states.
- The firm is licensed to operate as a security service provider in the State of Connecticut, license #AS-2670 and is proud to be the only Disabled Woman Owned Small / Minority Business Enterprise certified by the State of Connecticut Department of Administrative Services Supplier Diversity Program that performs contract security guard services within the State of Connecticut.
- Orion Protective Services was awarded a prime three-year contract by the Springfield Water and Sewer Commission United States Department of the Interior's National Park Service (NPS) to perform protective services required at their main operating facility located in Springfield, Massachusetts effective September 2018. The contract has a one-year base period of performance with two (2) one-year options.
- Orion Protective Services maintains a state of the art 24/7 command center to manage all operations and client emergency needs at all hours of the day/night.



- Current Orion Protective Services clients include prestigious clients such as the Springfield Water and Sewer, CT Housing Partners, DeMarco Management, Turner Construction, Kenny Construction Company and SMSSI to name a few.
- Orion Protective Services executive team consists of current and former government law enforcement officials who all understand the complex security associated with the protection of government and municipal properties.
- Orion Protective Services is one of the fastest growing Woman Owned Small / Minority Business Enterprises in the State of Connecticut.

Orion Protective Services, Inc. was incorporated in Connecticut on May 19th, 2010 and we are well versed in the type of security protection that we can provide the City of Norwalk. Orion Protective Services currently provides protection for multiple facilities and communities, protecting over 30 facilities total within the State of Connecticut with approximately 2,500 hours a week of security services. These security services include: standing security posts, roving security patrols, monitoring security systems, manning temporary emergency posts and carrying out such other basic tasks as required by individual properties that we service. Through our extensive experience in providing such services, Orion Protective Services is proposing to continue to provide these same services for the City of Norwalk.

B. Outline of services to be rendered and delegation of responsibilities of key personnel:

Specific to the security services provided to the City of Norwalk, Orion Protective Services will:

1. Provide the number of guards required for each post and each shift as specified.
2. Train in advance, before assignment to the premises. A substitute guard force numbering at least one-half of the total guards required by the contract will be furnished without cost to the City of Norwalk.
3. Assign trained substitute guards as replacements.
4. Avoid allowing a guard to work in excess of 12 hours per 24-hour period or 60 hours per week without written waiver from the City's representative or delegate.
5. Provide each guard with a minimum of 24 consecutive hours off each week.
6. Maintain complete hours of all hours of each guard assigned to the premises engaged in work for which payment is computed on the basis of actual hours worked.
7. Pay each guard the minimum amount specified.
8. Produce documentation and reporting as specified in this agreement.
9. Assign a properly dressed guard.
10. Schedule a nonresident agency supervisor to appear for unannounced inspections during shifts agreed to and submittal of written report to Building Management.
11. Replace any guard within two (2) hour's request.



12. Provide the training specified under the heading "Training" in this contract to guards before assignment to premises.
13. Furnish all equipment and material necessary for the performance of services included in the contract.
14. Provide all invoicing for normal and overtime hours; billed weekly and accompanied with a copy of the employee timesheet.

Key Personnel: City of Norwalk's Security Guard Services Project Management

Project Management: Baltazar Rivera

For this City of Norwalk proposal we have selected Baltazar Rivera as Project Manager. Mr. Rivera's will be responsible for administrative duties, background investigation data entry, filing, etc; maintaining company memos; recordkeeping; quality control; training certifications and accuracy; medical, training, scheduling; CPR first-aid scheduling; Payroll processing and time reporting, check distribution; data entry and distribution of work schedules; other duties as requested by management. He will ensure supervisors and assigned guards respond to emergency situations using proper tactics, techniques, and procedures within established time constraints. Baltazar's specialized experience includes: project development and implementation from inspection to deployment; expertise in the management and control of funds and resources using complex reporting mechanisms; and demonstrated capability in managing multi-task Contracts or subcontracts of various types and complexity.

Account Manager: Dennis Phang

Dennis has been selected to manage the City of Norwalk locations. Based upon Dennis' experience and position as the Fairfield County Area Manager he exceeds the qualifications for this position and will provide the daily operation oversight and management duties for the City of Norwalk locations. Per the requirements set forth within the RFP, Dennis shall be responsible for assuring that all contract requirements are fulfilled. Dennis has already proven himself to many municipalities that he can interact effectively with the City of Norwalk's management and line personnel. All Orion Protective Services higher-level managers shall support the Dennis; he will have access to company resources, such as electronic databases and other automated systems necessary to uphold the City of Norwalk's contract.

Administrative Support: Nichole Moriarty

Ms. Moriarty will coordinate all administrative support between Orion Protective Services payroll and billing department. She will be responsible for all guard licensing and human resource regulation, software scheduling, payroll and billing.



C. Names of key personnel assigned for the term of the contract; a description (resume) of the background of these personnel:

Edward Ramsdell, Chief Operating Officer:

Ed Ramsdell joined the ranks of Orion Protective Services in 2010 to expand the company's operations into the New England region. In his current role, Mr. Ramsdell is responsible for the development and overall operations for the New England Region – providing local leadership to NE Staff. Prior to joining Orion Protective Services, Mr. Ramsdell was the Chief Operating Officer for Murdoch Security, working with that firm since 2006. In the capacity of COO, he was responsible for the overall management of six branches; organization of operations by directing and coordinating sales and service activities. Prior to 2006, Mr. Ramsdell worked for Command Security Corporation for 16 years in various sales and operating capacities. In his last role as Vice President, Special Services he oversaw CSC's Merger and Acquisition, Back Office Service and MIS Programs. Mr. Ramsdell graduated Magna Cum Laude from Connecticut State University with a B.S. in Finance and has an MBA from the University of Connecticut's Business School.

Baltazar Rivera, Operations Supervisor - New England Region:

Mr. Rivera has been working in the security industry for more than twelve years. He has been trained and worked in loss prevention, data breach investigations, staff training, private protection and much more. Mr. Rivera has been leading security staff as a lead officer, investigator, and area supervisor. His experience is varied with work in retail security, loss prevention, digital data security, VIP security, and forensics. He is also keeping up to date with changing social media and deep background security. Mr. Rivera is also trained and worked as a crisis response officer for various national companies. In his current role, Mr. Rivera is responsible for the training and operations for the New England Region.

Dennis Phang, Fairfield County Area Manager:

Mr. Phang is an accomplished Security Manager with over 16 years of experience in management of client security operations and employees. Mr. Phang began his security career in the late 90's and became a partner in a locally recognized firm by the name of AmJam Security. In 2001, he and his spouse created Unity Security Services, Inc. which became a very successful W/MBE provider of specialized security services. As a local W/MBE headquartered in Bridgeport, CT, Unity earned and maintained numerous clients ranging from privately held companies and The City of Bridgeport. In 2010, Unity became the preferred W/MBE subcontractor to Orion Protective Services, Inc. In 2018, Mr. Phang and his team joined the Orion Protective Services, Inc. family and with this opportunity, his clients thrived by maintaining a trusted relationship and the support of a regional security company. He is also certified in Basic & Advanced S.W.A.T., Quick Action Deployment, PATH and OCAT.



VD2
12

CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.org P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO : LAND USE AND BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER 

RE : **BUILDING MANAGEMENT SERVICES –
AMENDMENT TO GUARDIAN SERVICES CONTRACT**

DATE: APRIL 30, 2020

In 1997, the City decided to secure professional building management services to manage municipal facilities in lieu of individual departments managing their own buildings. At the time, it was an unique concept to privatize municipal building management services. The City issued a Request for Proposals, engaged a Property Management company and created the Office of Building Management.

Through the years, the responsibilities of Office of Building Management have grown and at the same time, became an essential component of City operations. Guardian Service Industries Inc., our current service provider, is the City's third property management firm. Our typical contract period is 5 years with renewal options. These services include three components: facilities management, building engineering and janitorial services. It is important to note that a continued relationship with the property management firm is highly desirable as the property management team is entrenched into City operations and the building engineering staff has in-depth knowledge of building systems and equipment operation.

With Guardian's contract due to expire on July 1, 2020, I presented to the Land Use and Building Management Committee and Purchasing Department my recommendation to negotiate with Guardian for facilities management and building engineering services while advertising janitorial services through a RFP process. This concept was receptive to Land Use and Purchasing. However, as Covid-19 crisis unfolds and its impact on additional services required of building management, I would like to delay our contract negotiations as well as the RFP process to secure

a janitorial service provider. Therefore, at this time, I would like to request the City's consideration to extend Guardian's contract for six months in order to provide staff the opportunity to negotiate a new long term contract as well as the issuance of a RFP for janitorial services. All remaining contract terms will remain the same which includes an annual 3.25% increase. The costs for six months of services shall be as follows:

Management:	\$283,707.70
Building Engineering:	\$387,683.11
Janitorial:	\$256,289.22
Overtime:	\$ 17,910.16

Total from 7/1 to 12/31	\$945,590.19

ACTION REQUESTED:

Authorize the Mayor, Harry W. Rilling, to execute an amendment to Guardian Service Industries Inc.'s contract to provide Building Management Services to extend the agreement period from July 1, 2020 to December 31, 2020 for a total not to exceed \$945,590.19. All remaining terms of the agreement to remain unchanged. Funds are available from various 2020-2021 operating budget accounts.



CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.org P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

BUILDING MANAGEMENT SERVICES

In recognition of the needs to have professional management of municipal buildings, the City issued a Request for Proposals (RFP) in 1997 for private sector property management services. Prior to 1997, each department would request their own capital and operating funds, hire their own contractors and manage their own buildings. Consolidation of building management services under one professional entity resulted in the creation of the Office of Building Management. At the present time, Building Management is responsible for the following 13 buildings/properties in excess of 500,000 square feet:

- City Hall
- Health Department
- Norwalk Museum
- Police Headquarters
- Fire Headquarters
- Belden Main Library
- South Norwalk Library
- Nathaniel Ely Center
- Ben Franklin Center
- Roosevelt Center
- DPW Garage and Administration Center
- DPW Dispatch
- Animal Shelter
- South Norwalk Community Center (interim services)
- 4 and 10 Tito Court (interim services)
- 127 Fallow Street (interim services)

Office of Building Management services consist of three components:

1. Facilities Management

This division consists of 4 staff persons plus myself as the City's director. This team is responsible for the management of all activities relating to building repairs, maintenance, janitorial, capital replacement/construction (generally less than \$250,000) and security.

2. Building Engineering

Building engineering team consists of 5 staff persons who provide repair and maintenance services for all of our buildings. This team implements building preventive maintenance program, manages operation of all HVAC, electrical, plumbing and building related systems, and responds to user work order requests.

3. Janitorial Services

Janitorial services which include 19 part-time after hour cleaners and 1 supervisor for the following buildings:

- City Hall
- Health Department
- DPW Administration Center
- Police Headquarters
- Fire Headquarters – office areas only
- Ben Franklin Center – gym only
- Roosevelt Center – multipurpose rooms

Responsibilities:

- Day to day management of buildings for operations and services such as HVAC, plumbing repairs, electrical repairs and general maintenance repairs.
- Manage all contractors with regards to any projects we are overseeing including verification of service(s) and accounts payable for over 65 vendors in a wide range of disciplines.
- Manage service contracts such as elevator maintenance, burglar/ fire alarm monitoring, and emergency generator maintenance.

- Emergency response plan in place to ensure emergency response through call centers, cell phones, and home phones of service contractors such as plumbing, heating, roofing and electrical.
- Manage life safety, emergency preparedness, and emergency evacuation plans and procedures.
- Management of onsite Building Engineering and Maintenance staff.
- Management and supervision for small and medium capital building construction projects (typically projects less than \$250,000) which entails the development of project scope, technical specifications and construction.
- Manage Preventive Maintenance system through Guardian 24-7
- Manage effective janitorial and maintenance plan to include periodic and preventive maintenance schedules.
- Oversee City personnel performing records retention and disposal according to State of CT Records Retention Guidelines.
- Develop Fiscal Operating and Capital Budgets



17-D-3
13

CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.org P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO : LAND USE AND BUILDING MANAGEMENT COMMITTEE
FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER 
RE : MARITIME AQUARIUM – BUILDING COMMISSIONING
DATE: APRIL 30, 2020

With all major building construction projects with the latest building mechanical equipment and advance building control systems, it has become an industry standard to retain independent third party consultants to “commission” new buildings. Building commissioning services are provided by licensed engineering firms. Their services would typically begin during the design and construction document phases. They would provide technical specifications detailing testing procedures and inspection schedule for the duration of mechanical equipment installation. These commissioning services are essential in verifying/testing proper installation of equipment, coordinating equipment control setup and assuring equipment to be functioning in accordance with manufacturer specifications.

Although Maritime Aquarium did not retained the services of a commissioning agent during the design phases, nevertheless, we believe it is essential that all of the HVAC equipment and corresponding control equipment are properly installed and programmed. As we are completing foundation installation at this time, we continue to have the opportunity to secure the services of a commissioning agent.

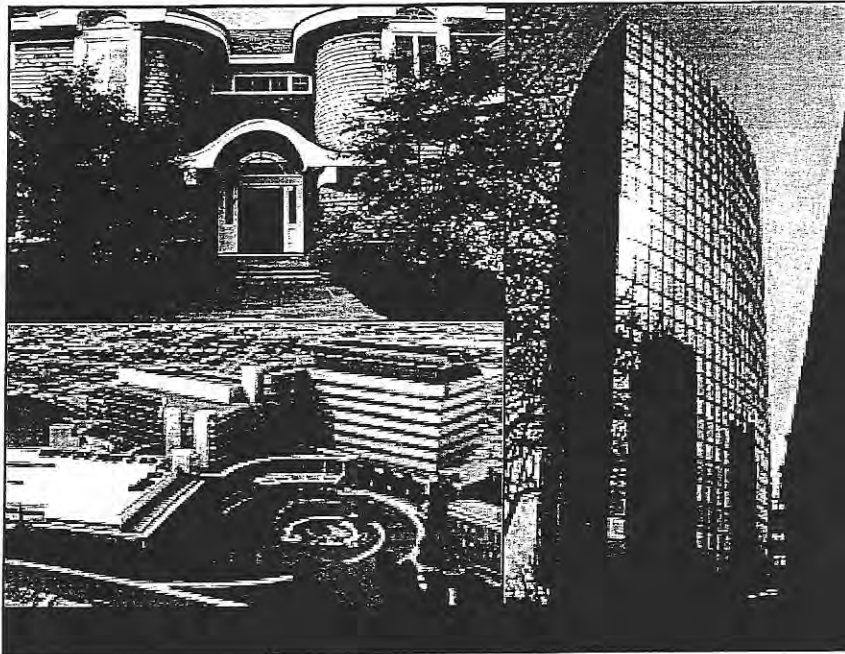
Recently, Purchasing Department issued a Request for Proposals for building commissioning services. A total of 4 proposals were received. All four engineering firms are well recognized in the industry and therefore we did not conduct any interviews. Based on the fee proposals, Innovative Engineering Services, LLC (IES) provided the most favorable pricing. IES was the engineering consultant for 3- 4 city building construction projects in the past 10 years.

ACTION REQUESTED:

- a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Innovative Engineering Services, LLC to provide building commissioning services for the Norwalk Maritime Aquarium Functional Replacement Project for a total not to exceed \$37,150.00. Funds are available from the State's Maritime Aquarium Functional Replacement project account #09194031 5799 C0635**
- b. Authorize an additional professional services contingency allowance for a total not exceed \$3,000.**

4020 - Commissioning Services for Maritime Aquarium

	Consulting Engineering Services, Inc.	Innovative Engineering Services, LLC	Van Zelm Heywood & Shadford, Inc.	Horizon Engineering Associates, LLP (HEA)
A. Design Phase: NOT APPLICABLE TO THIS PROJECT	N/A	N/A	N/A	N/A
B. Bid Phase: NOT APPLICABLE TO THIS PROJECT	N/A	N/A	N/A	N/A
C. Construction Document Review:	\$ 575.00	\$ 1,600.00	\$ 3,100.00	\$ 800.00
D. Commissioning Plan:	\$ 575.00	\$ 1,750.00	\$ 1,200.00	\$ 600.00
E. Mechanical and Electrical Submittal Review:	\$ 1,150.00	\$ 1,600.00	\$ 1,900.00	\$ 1,400.00
F. Controls Software Review:	\$ 865.00	\$ 1,250.00	\$ 1,290.00	\$ 1,000.00
G. Pre-Functional Test Sheet Development & Commissioning Log Books:	\$ 1,735.00	\$ 2,800.00	\$ 3,150.00	\$ 3,600.00
H. On-Site Construction Observation/Meetings:	\$ 6,645.00	\$ 9,700.00	\$ 8,500.00	\$ 7,600.00
I. Perform Functional Test Procedures:	\$ 10,395.00	\$ 4,500.00	\$ 27,650.00	\$ 9,400.00
J. Develop Commissioning Schedule:	\$ 290.00	\$ 500.00	\$ 1,050.00	\$ 600.00
K. Preparation for and Participation in Testing, Adjusting & Balancing Work:	\$ 1,150.00	\$ 1,700.00	\$ 1,400.00	\$ 2,400.00
L. Review Contractor's Operation & Maintenance Manuals, Warranties & As-Built Documentation:	\$ 580.00	\$ 750.00	\$ 1,950.00	\$ 1,200.00
M. Participate in Operations Staff Systems Training:	\$ 1,160.00	\$ 900.00	\$ 3,975.00	\$ 2,000.00
N. Final Commissioning Report:	\$ 870.00	\$ 1,700.00	\$ 3,200.00	\$ 2,400.00
O. Warranty Period Review & Seasonal Testing: L	\$ 2,890.00	\$ 2,100.00	\$ 3,700.00	\$ 2,000.00
P. Reimbursable Expenses: (Not to Exceed)	\$ -	\$ 800.00	\$ 755.00	\$ 800.00
Q. TOTAL FEE (A-Q)	\$ 28,880.00	\$ 31,650.00	\$ 62,920.00	\$ 35,800.00
R. Add Alternate #1 - Building Envelope Commissioning:	\$ 19,880.00	\$ 5,500.00	\$ 54,450.00	\$ 17,120.00



Headquarters

33 North Plains Industrial Road
 Wallingford, Connecticut 06492
 203.467.4370
 212.627.5035 New York Office
www.iesllc.biz

Firm Profile

Innovative Engineering Services, LLC (IES) is a fully integrated engineering and design firm that specializes in structural, mechanical, electrical, plumbing, fire protection, and technology engineering services along with a full line of Commissioning and Retro-commissioning services. Over the past 19 years, we have broadened our expertise to include renewable energy systems and solutions. With our combined years of hands-on experience, expanding knowledge base and established reputation, we can provide these services for a wide range of project parameters, including commercial, educational, health care, municipal, industrial and high-end residential. By closely monitoring evolving green initiatives, we offer the client the opportunity to save time and capital through implementation of energy saving emerging technologies.

IES has developed a service called Building Files. This suite of services provides a program which entails the process of electronically generating and managing building information during its life cycle. Building Files is a cloud-based Building Information Management system to organize and access all your facility documents utilizing our unique interactive technology.

The Start

In 2000 the three principals, Peter J. Pycela, Thomas E.A. Massaro and David Maurer, joined efforts to start their own business venture with a corporate office in the New Haven, Connecticut area and a satellite office in New York City. Since its inception, the firm has grown to become an award-winning organization comprised of professional engineers and highly skilled technical/design personnel, many of whom are LEED accredited professionals.

The Team

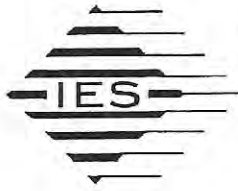
Team IES is committed to providing superior solutions using creative design approaches to today's construction process. The three principals have employed a project team approach, complete with professionals in each design discipline, contributing to the development of one cohesive and focused group. This collaborative model is reinforced in the field solving each project's unique challenges.

Services

- Structural
- Mechanical
- Electrical
- Plumbing
- Fire Protection
- Security
- Energy
- Commissioning
- Technology Integration
- BIM
- Building Files
- Facility Management



INNOVATIVE ENGINEERING
 SERVICES, LLC
 AN INTEGRATED ENGINEERING + DESIGN FIRM



INNOVATIVE ENGINEERING
SERVICES, LLC

AN INTEGRATED ENGINEERING + DESIGN FIRM

April 24, 2020

Sharon Conners, Purchasing Agent
City of Norwalk
Purchasing Department
125 East Avenue, Room 202
Norwalk, CT 06856-5125

RE: Commissioning Services for Maritime Aquarium

Dear Sharon:

SCOPE OF SERVICES

Thank you for the opportunity to provide you with this proposal for our professional commissioning services. We understand that the scope of this project is as follows: We understand The Maritime Aquarium at Norwalk consists of 35,005 square feet of new building additions. To include three separate additions to be built around a fully operational aquarium and includes at 12,000 sf 4-D IMAX Theater addition, a 12,000 sf Live Seal exhibit and a new egress stair. Also, The Theater addition includes a new state of the art 4D Theater, new concession stand, new offices and a gift shop.

Our team will represent the Owner's interest, ensuring that the building's array of systems is installed and tested to perform per the design intent and the building owner's operational needs. Our primary goal as the Commissioning Agent (CxA) is to coordinate effective team collaboration. We will work with the Owner and the other construction professionals in determining the Facility's requirements regarding such issues as energy conservation, indoor environment, staff training, as well as "Day 2" operation and maintenance.

Our firm places considerable emphasis on functional testing that are tailored to each manufacturer and installation, verify that the building systems perform interactively in accordance with the project documents, resulting in lower operating cost. These tests are documented to clearly describe the individual systematic test procedures, as well as the expected systems response or acceptance criteria. A building can be designed with the most innovative and energy-efficient technologies available, however if those systems are not installed and functioning properly, the efforts put into the design are not effective. Our team will confirm proper installation and verify all energy-related systems comply with the Owners Project Requirements (OPR) and the designers Basis of Design (BOD); to identify any issues that may contribute to inefficiency or inadequacy of the building systems; to verify the resolution of any issues identified during the functional testing process; and to effectively communicate the commissioning activities and results to the owner.

Thank you for the opportunity to demonstrate our Commissioning expertise and look forward to working with you on this Project.

SERVICES INCLUDED

Commissioning to include the following tasks;

1. Commission the following Systems and associated equipment;
 - A. Exterior Envelope
 - B. All Direct Digital Controls (DDC) and/ or stand-alone controls shall be verified for proper operation as they relate to the above equipment.
 - C. Heating, ventilating, air conditioning, and refrigeration systems and associated controls
 - D. Lighting and occupancy sensor Lighting controls
 - E. Emergency power generator and automatic transfer switching
 - F. Alternative power sources (if applicable)
 - G. Life Safety systems (fire alarm, fire protection)
 - H. Security Systems
 - I. Electrical systems to include witness of all switch gear and circuit breaker testing
 - J. Domestic water pumping and mixing systems
 - K. Plumbing systems
 - L. Renewable Energy systems
 - M. Communication systems
2. Provide the following Commissioning process activities during design;
 - A. Work with the team to document the Owner's Project requirements for the facility.
 - B. Verify the basis of design per the Owner's Project Requirements.
 - C. Develop a Commissioning Plan encompassing the Design, Construction, Occupancy, and Operation Phases.
 - D. Determine the commissioning requirements and activities to include in the Construction documents, with review by the design team, for integration into the projects construction specification.
 - E. Perform statistically based quality design review at schematic design, 50% DD and 100% completion of the drawings and specifications.
3. Commissioning Process During Construction
 - A. Provide a commissioning plan for the construction phase for use by the construction team.
 - B. Coordinate the Commissioning work with the General Contractor to ensure that Commissioning activities are being scheduled into the primary schedule.
 - C. Coordinate and direct the Commissioning activities in a logical, sequential, and efficient manner using consistent protocols and forms, centralized documentation, clear and regular communications, and consultations with all necessary parties, frequently updated timelines and schedules and technical expertise.
 - D. Plan and conduct a Commissioning Scope/Kickoff Meeting with all involved parties.

- E. We will spot check the installation of the building systems in accordance with ASHRAE and Building Commissioning Association (BCA) Standards. Note: we will not be providing a Test and Balance Report.
 - F. We will provide Commissioning services in accordance ASHRAE Guidelines.
 - G. Request and review additional information required to perform Commissioning tasks, including an equipment checkout plan, contractor start-up and checkout procedures.
 - H. Perform construction site visits to observe component and system installations. Attend planning and job-site meetings to obtain information on construction progress.
 - I. We will oversee and conduct functional tests on selected equipment as specified in the commissioning plan, with the assistance of Mechanical contractor and controls vendor as required. Functional tests will be comprised of changing parameters, set-points or conditions and observing and documenting the actual system or equipment response through various modes and conditions (both simulated and real). Tests will be developed to ensure normal operating conditions. We have allocated one re-test per system.
 - J. Perform calibration and maintenance checks: A list of sensors and actuators for calibration will be developed following a points list review. Using the trending capability of the control system for troubleshooting, testing and data gathering. Note: We will rely on the controls contractor staff to set-up referenced trend data.
 - K. Commissioning report will include a list of all commissioned equipment is installed correctly and that all necessary safety features and controls have been installed accordingly.
4. Verify and Support the Correction of Deficiencies
- A. Execute Commissioning meetings with all parties to assist in scheduling, issue resolution and issue tracking for successful completion of commissioning tasks.
 - B. Review and enhance start-up and initial systems checkout plan submitted by the Subcontractors. Track all deficiencies and retest when corrections have been made. We have allocated one (1) re-test per system.
 - C. Verify a "Systems Manual" that shall be used by the Facility personnel for training purposes. The manual shall be used as a record of all equipment sequencing and set-points.
5. Maintenance Planning, Operations Training and Turnover
- A. Verify and oversee the training of the Owner's operating personnel as performed by the installing contractors.
 - B. We will review the As-Built drawings and operations and maintenance manuals and provide comments.
6. Warranty Phase System Performance Verification - We will return six (10) months after the warranty period to verify reliable systems operation and assist operations with any performance and/ or warranty issues.

PROJECT COMPLETION SCHEDULE

We will meet the timeline and process of the milestone dates as defined in project RFP.

FEES FOR OUR COMMISSIONING SERVICES

To complete the Commissioning services required for the project by our firm, we propose the following fees:
Fee breakdown for 'Total Lump Sum' located at adjacent TAB of submission

Maritime Aquarium

Total Lump Sum

ADD-ALTERNATE – Building Envelope


~~\$35,650.00~~ \$ 31,650.00
\$5,500.00

Hourly Rate Fee Schedule for additional work beyond construction schedule shown.

HOURLY RATE FEE SCHEDULE

Engineering Personnel Listings	Hourly Rates for Engineering Personnel
Member-In-Charge	\$150/hr
Senior Commissioner	\$125/hr
Commissioner	\$110/hr
Administrator/Secretary	\$50/hr

SERVICES EXCLUDED

- A. Engineering services or contract documents for the project.
- B. Commissioning services for Technology
- C. We will witness all switch gear and circuit breaker testing but not performed by IES
- D. Test and Balance Report
- E. Filing with LEED online.
- F. Estimating implementation costs for impacts of improvement
- G. Energy Modeling
- H. COM/RES check



CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.org P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO : MEMBERS OF LAND USE AND BUILDING MANAGEMENT
COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER

RE : SURPLUS PROPERTIES ON BOUTON STREET

DATE: MAY 30 , 2019

The City of Norwalk is the owner of two small vacant properties located on Bouton Street (District 5, Block 81, Lots 169 & 173). Lot 169 is approximately 0.32 acre and Lot 175 is approximately .11 acre. They are located in "B" Residential Zone. These properties abut the back of the Brien McMahon High School football field. The properties slope up substantially from Bouton Street toward the football field. There are rock outcropping with difficult topography.

In the 1990's, the Land Use and Building Management Committee held a public hearing on the disposition of these two lots and also advertised these properties for sale. The City did not received any proposals due the size, topography, possible ledge and the lack of city sewer to the properties.

About three years ago, the property located between the two City surplus properties was purchased by an individual through foreclosure sale. Last year, the new property owner inquired about the possible sale of the City properties. On June 5, 2019, the Land Use and Building Management Committee held a public hearing and recommended to advertise the properties for sale and referred the sale to Planning Commission for 8-24 Review.

On June 27, 2019, the City received one bid from the adjacent property owner. The bid was withdrawn subsequent to the bid opening. However, on November 15, 2019, our neighbor Mr. Harin Jalli submitted a new proposal in the amount of \$34,000 for the two properties. Although the steps by Mr. Jalli were unusual, Sharon Conners, our Purchasing Agent and I felt that since no one else submitted

any bid for these properties and these properties alone are not marketable, I am hereby submitting to the Committee and Common Council for consideration.

ACTION REQUESTED:

Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary for the sale of city surplus properties located on Bouton Street (District 5, Block 81, Lots 169 & 173) to A1Z7 LLC for a total of \$34,000.

A1Z7 LLC

494 Bridgeport Avenue, suite 101-308, Shelton, CT 06484

Tel. 203 212 7143 E-mail: hbsj7@yahoo.com

November 15, 2019

To: Ms. Sharon Conners
Purchasing Agent
Norwalk, CT

Subject: Purchase of Bouton Street Lots 169 & 173

Dear Ms. Conners

Please accept A1Z7 LLC's bid of \$34,000 for these 2 lots. This bid is higher than the minimum bid set by the town in the auction.

Furthermore, this bid is ALL CASH and has absolutely no contingencies of any kind.

Attorney David Weiss will be happy to work with the town to close this transaction.

We appreciate your help in finalizing this transaction.

Best Regards

Harin Jalli

$\frac{44}{30}$ 0.28
 $\frac{101A}{24}$

Map Number
 758
 8889
 10068
 9153
 6186

$\frac{162}{187}$ 3.97

Map Number
 9432
 10886
 $\frac{152}{186}$ 1.3

Map # 8230
 $\frac{154}{184}$ 0.12
 $\frac{15}{183}$ 0.18
 202 0.09

St

Bouton

Map # 758

Map Number
 6072
 $\frac{184}{165}$ 0.56
 $\frac{182}{166}$ 0.22

Map # 12222
 $\frac{178}{168}$ 0.65

169
 *

$\frac{171}{177}$ 0.34

$\frac{173}{174}$ 0.23
 *

$\frac{172}{174}$ 0.23

Map # 5661
 $\frac{155}{177}$ 0.32

Map # 95
 $\frac{153}{179}$ 0.23

Map Number
 7366

$\frac{300}{100}$ 28.72

Brien
 McMahon
 High School

Map Number
 5277
 6539
 $\frac{276}{304}$ 0.5

Map
 # 5277
 # 6539
 $\frac{272}{158}$ 0.5

$\frac{321}{322}$ 0.14
 $\frac{324}{325}$ 0.16
 $\frac{324}{325}$ 0.19
 $\frac{326}{12}$

$\frac{275}{282}$ 0.4

VII C1

Planning Committee Fiscal Year 2021 Capital Budget Amendments

Item	Recommended Appropriation
E-2. C0514 Transportation Master Plan	\$210,000 (Subtract \$40,000)
E-2. C0650 Fleet Equipment	\$1,590,000 (Add \$40,000)



VII C2
CITY OF NORWALK
Harry W. Rilling
Mayor
hrilling@norwalkct.org
P: 203-854-7294 / F: 203-854-7939
Norwalk City Hall
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

April 14, 2020

Members of the Board of Estimate and Taxation
Members of the Common Council
Members of the Planning Commission
City of Norwalk

My fellow residents:

In accordance with the City Code, I have completed my review and herewith transmit my recommendations for the FY 2020-2021 Capital Budget and recommend a total capital budget of \$153.83 million. Of the total recommended amount, \$24.83 million will be financed from grants and other non-general fund sources, leaving a balance to be financed and repaid from the General Fund of \$129 million. This total recommendation is \$10 million greater than the Finance Department's recommendation, and \$54 million greater than the recommendation of the Planning Commission.

My Capital Budget recommendation reflects my continued priorities of investing in our schools, parks, facilities, and infrastructure. We are amid unparalleled capital funding in Norwalk, but there is a limit as to what we can spend. We have developed a plan that allows us to live within our means, while funding the most critical items.

This transmittal was delayed due to the COVID-19 coronavirus pandemic. At this time, we are still in the middle of a public health emergency, which has disrupted our lives. These are certainly unprecedented times. While we do not know what the future will hold and whether we will have to delay any of these projects, at this point, it's my recommendation that we proceed as planned.

The Capital Budget provides authorization for projects and does not equate to immediate borrowing or expenditures. I believe it does not make sense for us, in the middle of this crisis, to start cutting projects haphazardly. Proceeding as planned with the Capital Budget allows the City to keep its options open.

The attached pages have full detail of the changes that differ from the Chief Financial Officer and/or Planning Commission recommendations. I did, however, want to provide further details to you on certain projects.

Education:

I am recommending \$3.5 million for the Naramake Cafeteria, and \$80,000 for the Silvermine Driveway this year, and \$1 million for next year. This will allow for the driveway to be designed this year and constructed in 2021. Additionally, I am recommending \$50.28 million for the new Norwalk High School. This is a detailed estimate provided by our consultants for 20% of the cost. The opportunity for a new high school for \$50 million is something that our community simply cannot pass up.

Public Works:

I am recommending \$4 million for watercourse maintenance. Last year, we conducted a detailed flood study and now have remediation recommendations. This request must be fully-funded to properly address resident concerns who have been plagued with flooding issues for a number of years.

Recreation & Parks:

I am recommending \$2.5 million for the Broad River Baseball Complex and \$1 million for the Brien McMahon Turf Softball Field. These projects are critical for our young people in the community and are long overdue.

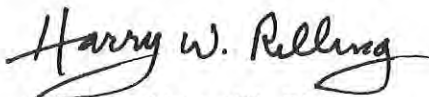
Transportation, Mobility & Parking:

I am recommending \$170,000 for sidewalk projects on Rowayton Avenue, Hunt Street, Witch Lane, and George Avenue. Typically, the city repairs and/or installs sidewalks in conjunction with its paving program. However, I felt it important to address these areas sooner.

My Capital Budget recommendation reflects planning and prioritization. It is imperative projects and funding are accurate, justifiable, and are critical, not just nice to have. Meeting the needs of the community while recognizing the available resources is never easy. However, I believe we have struck a good balance of capital needs that enhance the quality of life in Norwalk without placing undue burdens on residents and taxpayers.

I am grateful for the effort made by the departments and Planning Commission for their reviews and recommendations. Together we have balanced the needs of the community with its ability and willingness to pay for these capital expenditures.

Respectfully submitted,



Mayor Harry W. Rilling

The City of Norwalk, Connecticut
FYE 2021 CAPITAL BUDGET

DEPARTMENT			2019-20	2020-21					
Proj.	Available	Project Description	Council Approved	Department Net Request	Department Revenue	Department Request	Finance Recommend	Planning Commission	Mayor Recommend
A. POLICE									
A-1 POLICE									
10	New \$ -	Cars & Vans	\$ 0	\$ 624,575		\$ 624,575	\$ 624,575	\$ 624,575	\$ 624,575
10	New \$ -	Firing Range	\$ 0	\$ 140,000		\$ 140,000	\$ 0	\$ 140,000	\$ 0
10	New \$ -	Firearms Simulation System	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
10	New \$ -	Safe Defender Vessel	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
10	New \$ -	FARO 360 Scanner	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
20	New \$ -	Marine Unit	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
X	C0636 \$ -	Suba Dry Suits	\$ 15,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
X	C0637 \$ 38,000	Animal Control Van	\$ 38,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
A-1 POLICE SUBTOTAL			\$ 53,000	\$ 764,575	\$ 0	\$ 764,575	\$ 624,575	\$ 764,575	\$ 624,575
A-3 COMBINED DISPATCH									
20	C0638 \$ 890,000	Communication Console	\$ 890,000	\$ 13,500,000		\$ 13,500,000	\$ 13,500,000	\$ 7,000,000	\$ 13,500,000
A-2 COMBINED DISPATCH SUBTOTAL			\$ 890,000	\$ 13,500,000	\$ 0	\$ 13,500,000	\$ 13,500,000	\$ 7,000,000	\$ 13,500,000
TOTAL: POLICE DEPARTMENT			\$ 943,000	\$ 14,264,575	\$ 0	\$ 14,264,575	\$ 14,124,575	\$ 7,764,575	\$ 14,124,575
B. FIRE DEPARTMENT									
15	New \$ -	Battery Powered Extrication Equip.	\$ 0	\$ 110,000		\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000
15	New \$ -	Mobile Radio Upgrade	\$ 0	\$ 177,402		\$ 177,402	\$ 177,402	\$ 177,402	\$ 177,402
15	C0486 \$ -	Vehicles Replacement	\$ 0	\$ 66,000		\$ 66,000	\$ 0	\$ 66,000	\$ 0
15	C0443 \$ -	Fairfield Avenue Construction Match	\$ 0	\$ 56,000		\$ 56,000	\$ 0	\$ 56,000	\$ 0
10	C0310 \$ -	SCBA Airpacks, Facepieces	\$ 0	\$ 48,000		\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000
15	C0437 \$ 1,350,808	Apparatus Replacement	\$ 1,350,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
10	New \$ -	Power Washer	\$ 0	\$ 10,964		\$ 10,964	\$ 10,964	\$ 10,964	\$ 10,964
15	New \$ -	Training Tower	\$ 0	\$ 19,000		\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000
20	C0385 \$ 3,322	Building Repairs Various Stations	\$ 35,000	\$ 35,000		\$ 35,000	\$ 0	\$ 35,000	\$ 35,000
15	New \$ -	Utility Vehicle	\$ 0	\$ 25,500		\$ 25,500	\$ 0	\$ 25,500	\$ 25,500
X	C0639 \$ 2,934	Portable Radio Upgrade	\$ 411,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
X	C0640 \$ -	Air Compressor	\$ 13,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
X	C0641 \$ 21,000	Security Cameras & Intercom System	\$ 21,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
TOTAL: FIRE DEPARTMENT			\$ 1,830,000	\$ 547,866	\$ 0	\$ 547,866	\$ 365,366	\$ 547,866	\$ 425,866
C. PUBLIC WORKS									
C-1. ENGINEERING									
30	C0315 \$ 5,874	Bridge Repairs	\$ 0	\$ 100,000		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
30	C0617 \$ 47,419	Structural Inspection & Repair	\$ 35,000	\$ 35,000		\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
30	C0642 \$ 213,600	West Cedar Bridge	\$ 300,000	\$ 360,000	\$ 1,440,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000
20	C0021 \$ 367,669	Pavement Mgmt Program	\$ 5,000,000	\$ 5,250,000	\$ 750,000	\$ 6,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000
30	C0318 \$ (148,690)	Sidewalks & Curbs	\$ 650,000	\$ 1,500,000	\$ 1,300,000	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000
20	C0503 \$ 74,519	Footpath Replacement	\$ 100,000	\$ 100,000		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
30	C0302 \$ (41,941)	General Drainage	\$ 250,000	\$ 250,000		\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
30	C0440 \$ 16,239	Watercourse Maintenance	\$ 0	\$ 4,000,000		\$ 4,000,000	\$ 2,000,000	\$ 2,000,000	\$ 4,000,000
30	C0281 \$ -	Dredging Marinas & Easements	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
30	C0425 \$ 397,250	Stormwater Mgmt Plan	\$ 0	\$ 837,000		\$ 837,000	\$ 0	\$ 837,000	\$ 0
30	C0643 \$ 50,000	Norwalk River Flood Control	\$ 50,000	\$ 150,000		\$ 150,000	\$ 0	\$ 150,000	\$ 150,000
20	New \$ -	Coastal Resiliency	\$ 0	\$ 100,000		\$ 100,000	\$ 0	\$ 100,000	\$ 0
20	C0233 \$ 6,461	Tree Planting	\$ 50,000	\$ 65,000		\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000
30	C0471 \$ 2,428,000	East Avenue Reconstruction	\$ 1,500,000	\$ 1,500,000		\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
15	C0234 \$ 468,737	TEA21 Local Match	\$ 0	\$ 115,000	\$ 1,868,400	\$ 1,983,400	\$ 1,983,400	\$ 1,983,400	\$ 1,983,400
30	New	Infrastructure Reinvestment (Capital Reserve)	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
10	New	Right-of-Way Use Policy Study	\$ 0	\$ 75,000		\$ 75,000	\$ 0	\$ 0	\$ 0
20	New	State Projects-Non-Participating City Standard Amenities	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
20	C0647 \$ 75,000	LED Street Light Conversion	\$ 75,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
C-1. ENGINEERING SUBTOTAL			\$ 8,010,000	\$ 14,437,000	\$ 5,358,400	\$ 19,795,400	\$ 15,633,400	\$ 16,720,400	\$ 17,783,400
C-2. OPERATIONS									
10	C0313 \$ 225	Fleet Replacement	\$ 900,000	\$ 970,000		\$ 970,000	\$ 900,000	\$ 900,000	\$ 900,000
10	C0515 \$ 184,888	Compactor Replacement	\$ 0	\$ 25,000		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
10	New	Truck Scale Replacement at DPW Operations Center		\$ 250,000		\$ 250,000	\$ 0	\$ 250,000	\$ 0
C-2. OPERATIONS SUBTOTAL			\$ 900,000	\$ 1,245,000	\$ 0	\$ 1,245,000	\$ 925,000	\$ 1,175,000	\$ 925,000
C-3. RECREATION & PARKS									
20	C0364 \$ 7,930	School & Park Playground	\$ 45,000	\$ 300,000		\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
15	C0321 \$ 29,631	Basketball & Tennis Courts	\$ 550,000	\$ 575,000		\$ 575,000	\$ 225,000	\$ 575,000	\$ 575,000
20	New \$ -	Athletic Fields	\$ 0	\$ 85,000		\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000
30	C0366 \$ 199,007	Cranbury Park	\$ 200,000	\$ 1,500,000		\$ 1,500,000	\$ 580,000	\$ 580,000	\$ 580,000
30	C0365 \$ 14,288	Calif Pasture Beach	\$ 95,000	\$ 325,000		\$ 575,000	\$ 575,000	\$ 325,000	\$ 325,000
30	C0367 \$ 84,566	Veterans Memorial Park	\$ 0	\$ 750,000		\$ 750,000	\$ 0	\$ 0	\$ 0
20	C0485 \$ 156,184	Vehicles	\$ 110,000	\$ 275,000		\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000
30	C0557 \$ 220,000	Irving Freese Park	\$ 220,000	\$ 400,000		\$ 400,000	\$ 400,000	\$ 0	\$ 0
30	C0631 \$ 1,500,000	West Rocks Soccer Complex	\$ 1,500,000	\$ 900,000		\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000

The City of Norwalk, Connecticut
FYE 2021 CAPITAL BUDGET

DEPARTMENT		Project Description	2019-20	2020-21					
Proj.	Available		Council Approved	Department Net Request	Department Revenue	Department Request	Finance Recommend	Planning Commission	Mayor Recommend
20	CO658 \$ 3,650	Broad River Baseball Complex	\$ 95,000	\$ 2,500,000		\$ 2,500,000	\$ 0	\$ 2,500,000	\$ 2,500,000
20	CO659 \$ -	Turf Softball	\$ 45,000	\$ 1,000,000		\$ 1,000,000	\$ 0	\$ 1,000,000	\$ 1,000,000
20	New \$ -	Oyster Shell Park Improvements	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
15	CO454 \$ -	Testa Field	\$ 0	\$ 500,000		\$ 500,000	\$ 0	\$ 0	\$ 0
15	New \$ -	Casagrande Field	\$ 0	\$ 500,000		\$ 500,000	\$ 0	\$ 0	\$ 0
15	New \$ -	Ben Franklin Gym	\$ 0	\$ 200,000		\$ 200,000	\$ 0	\$ 200,000	\$ 0
10	CO331 \$ 37,180	Backstops and Fencing	\$ 50,000	\$ 50,000		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
20	CO588 \$ 78,155	Paving & Sidewalk Project	\$ 25,000	\$ 50,000		\$ 50,000	\$ 0	\$ 50,000	\$ 0
30	CO370 \$ 55,661	Tree Planting	\$ 50,000	\$ 50,000		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
10	CO372 \$ 50,000	Open Space Fund	\$ 50,000	\$ 50,000		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
X	CO518 \$ 28,487	Nathan Hale Athletic Complex	\$ 175,000	\$ 0					
C-3. RECREATION & PARKS SUBTOTAL			\$ 3,210,000	\$ 10,010,000	\$ 0	\$ 10,260,000	\$ 3,490,000	\$ 6,940,000	\$ 6,690,000
C-4. BUILDINGS									
10	CO439 \$ 587,535	City Hall Repairs & Improvement	\$ 400,000	\$ 560,000		\$ 560,000	\$ 230,000	\$ 230,000	\$ 230,000
10	CO476 \$ 49,617	Valros City Bldg Repairs	\$ 50,000	\$ 50,000		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
10	CO137 \$ 98,300	Police Facilities	\$ 100,000	\$ 320,000		\$ 320,000	\$ 320,000	\$ 0	\$ 0
20	CO645 \$ 5,520	Health Department	\$ 30,000	\$ 90,000		\$ 90,000	\$ 60,000	\$ 90,000	\$ 90,000
20	CO133 \$ 35,878	Main Library	\$ 40,000	\$ 110,000		\$ 110,000	\$ 0	\$ 0	\$ 0
20	CO119 \$ 37,272	Public Works Center	\$ 0	\$ 210,000		\$ 210,000	\$ 210,000	\$ 250,000	\$ 210,000
10	CO266 \$ 18,042	Nathan Ely - Various Repairs	\$ 94,000	\$ 20,000		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
10	CO327 \$ 34,098	Various Bldgs-Energy Conservat	\$ 25,000	\$ 25,000		\$ 25,000	\$ 0	\$ 0	\$ 0
10	CO644 \$ -	Branch Library	\$ 20,000	\$ 130,000		\$ 130,000	\$ 0	\$ 0	\$ 0
20	New \$ -	Norwalk Museum	\$ 0	\$ 50,000		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
10	New \$ -	Electrical Systems Survey	\$ 0	\$ 50,000		\$ 50,000	\$ 0	\$ 0	\$ 0
10	CO543 \$ -	Var Bldgs-Environmental	\$ 0	\$ 20,000		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
10	CO295 \$ 183,487	Ben Franklin-Various	\$ 190,000	\$ 135,000		\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000
10	New \$ -	Roosevelt	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
20	CO583 \$ 22,394	Sidewalk & Curb Bldg Mgmt	\$ 0	\$ 50,000		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
15	New \$ -	Fire Headquarters	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
10	CO646 \$ 3,150	Safety Ladders	\$ 15,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
C-4. BUILDINGS SUBTOTAL			\$ 964,000	\$ 1,820,000	\$ 0	\$ 1,820,000	\$ 1,145,000	\$ 895,000	\$ 855,000
TOTAL: PUBLIC WORKS			\$ 13,084,000	\$ 27,512,000	\$ 5,358,400	\$ 33,120,400	\$ 21,193,400	\$ 25,730,400	\$ 26,253,400
D. WATER POLLUTION CONTROL AUTHORITY									
30	CO361 \$ 7,001,698	Collection System Rehabilitation	\$ 3,000,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
30	CO360 \$ 5,177,842	Pump Station Upgrade	\$ 2,700,000	\$ 0	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
30	New \$ -	WWTP Rehabilitation/Improvement	\$ 0	\$ 0	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000
TOTAL: WATER POLLUTION CONTROL AUTHORITY			\$ 5,700,000	\$ 0	\$ 3,750,000	\$ 3,750,000	\$ 3,750,000	\$ 3,750,000	\$ 3,750,000
E. ECONOMIC & COMMUNITY DEVELOPMENT									
E-1 ECONOMIC & COMMUNITY DEVELOPMENT									
20	New \$ -	Small Business/Main St. Program	\$ 0	\$ 150,000		\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
30	CO662 \$ 450,000	Library Expansion Architectural	\$ 450,000	\$ 1,570,000		\$ 1,570,000	\$ 1,570,000	\$ 1,570,000	\$ 1,570,000
E-1 ECONOMIC & COMMUNITY DEVELOPMENT			\$ 450,000	\$ 1,720,000	\$ 0	\$ 1,720,000	\$ 1,720,000	\$ 1,720,000	\$ 1,720,000
E-2 TRANSPORTATION, MOBILITY & PARKING									
20	CO232 \$ 387,833	Traffic Signals	\$ 400,000	\$ 550,000		\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000
15	CO528 \$ 37,650	Traffic System Enhancement	\$ 0	\$ 50,000		\$ 50,000	\$ 0	\$ 0	\$ 0
20	New \$ -	Traffic Signal Scribner 195	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
20	New \$ -	West/Belden/Mott Intersection	\$ 0	\$ 350,000		\$ 350,000	\$ 0	\$ 0	\$ 0
30	CO514 \$ 915,289	Transportation Master Plan	\$ 0	\$ 500,000		\$ 500,000	\$ 250,000	\$ 500,000	\$ 250,000
5	New \$ -	Bell Time Study/Implementation	\$ 0	\$ 100,000		\$ 100,000	\$ 0	\$ 0	\$ 0
20	CO581 \$ 27,412	Projected Crosswalks	\$ 0	\$ 30,000		\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
20	CO441 \$ 225,000	Safe Routes To School	\$ 225,000	\$ 225,000		\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000
20	CO562 \$ -	Striping & Signing	\$ 150,000	\$ 150,000		\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
10	CO648 \$ -	Artistic Crosswalk Signs	\$ 25,000	\$ 25,000		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
30	New \$ -	Hamilton Street Staircase	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
20	CO649 \$ 50,000	New Sidewalk Construction	\$ 50,000	\$ 100,000		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
20	New \$ -	Rowayton Avenue Sidewalk	\$ 0	\$ 30,000		\$ 30,000	\$ 0	\$ 30,000	\$ 30,000
30	New \$ -	Hunt Street/Witch Lane Sidewalks	\$ 0	\$ 50,000		\$ 50,000	\$ 0	\$ 50,000	\$ 50,000
20	New \$ -	George Ave Sidewalks	\$ 0	\$ 40,000		\$ 40,000	\$ 0	\$ 40,000	\$ 40,000
20	New \$ -	Norwalk River Valley Trail	\$ 0	\$ 50,000		\$ 50,000	\$ 0	\$ 50,000	\$ 50,000
20	New \$ -	Pedestrian Crosswalk - 40 Cross St.	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
5	CO598 \$ 67,790	Pavement Markings for Bldg	\$ 25,000	\$ 50,000		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
15	New \$ -	Autonomous Shuttle	\$ 50,000	\$ 50,000		\$ 50,000	\$ 50,000	\$ 0	\$ 0
10	CO650 \$ 24,351	Fleet Equipment	\$ 150,000	\$ 80,000		\$ 80,000	\$ 0	\$ 0	\$ 0
E-2 TRANSPORTATION, MOBILITY & PARKING			\$ 875,000	\$ 2,430,000	\$ 0	\$ 2,430,000	\$ 1,430,000	\$ 1,800,000	\$ 1,550,000
E-3 PLANNING & ZONING									
10	New \$ -	Update of Zoning Regulations	\$ 0	\$ 200,000		\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
10	New \$ -	Update Main Ave Study	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
10	New \$ -	Route 1 Corridor Nodal Study	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0

The City of Norwalk, Connecticut
FYE 2021 CAPITAL BUDGET

DEPARTMENT			2019-20	2020-21					
Proj.	Available	Project Description	Council Approved	Department Net Request	Department Revenue	Department Request	Finance Recommend	Planning Commission	Mayor Recommend
E-3 PLANNING & ZONING SUBTOTAL			\$ 0	\$ 0	\$ 0	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
E-4 BUSINESS DEVELOPMENT & TOURISM									
5	New	Business Incentive Economic Analysis and Plan	\$ 0	\$ 50,000	\$ 0	\$ 50,000	\$ 50,000	\$ 0	\$ 50,000
5	New	Tourism Branding & Marketing Initiative	\$ 0	\$ 100,000	\$ 0	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
5	New	Business Outreach & Marketing Strategy	\$ 0	\$ 50,000	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
E-4 BUSINESS DEVELOPMENT & TOURISM SUBTOTAL			\$ 0	\$ 200,000	\$ 0	\$ 200,000	\$ 200,000	\$ 150,000	\$ 200,000
E-5 HISTORICAL COMMISSION									
30	CO521	ADA Access Mill Hill	\$ 80,000	\$ 134,000		\$ 134,000	\$ 0	\$ 134,000	\$ 134,000
30	CO549	Lockwood House ADA Access		\$ 314,000		\$ 314,000	\$ 314,000	\$ 314,000	\$ 314,000
30	CO430	Smith Street Buildings		\$ 155,000		\$ 155,000	\$ 155,000	\$ 21,000	\$ 21,000
30	CO186	L-M Mansion Code & Repairs	\$ 2,500,000	\$ 85,000		\$ 85,000	\$ 50,000	\$ 50,000	\$ 50,000
30	CO533	Museum Collection Archive/Cataloging		\$ 10,000		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
30	CO574	LWPA Murals		\$ 50,000		\$ 50,000	\$ 0	\$ 0	\$ 0
30	CO294	Cemetery Site Work	\$ 0	\$ 110,000		\$ 110,000	\$ 0	\$ 0	\$ 0
x	CO092	L-M Mansion Roof Repair	\$ 133,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
E-5 HISTORICAL COMMISSION SUBTOTAL			\$ 2,713,000	\$ 858,000	\$ 0	\$ 858,000	\$ 529,000	\$ 529,000	\$ 529,000
E-6 ARTS COMMISSION									
30		MLK Blvd ART		\$ 50,000	\$ 0	\$ 50,000	\$ 50,000	\$ 0	\$ 50,000
E-6 ARTS COMMISSION SUBTOTAL			\$ 0	\$ 50,000	\$ 0	\$ 50,000	\$ 50,000	\$ 0	\$ 50,000
E-7 PARKING AUTHORITY									
30	CO303	Parking Facilities	\$ 1,558,000	\$ 0	\$ 912,000	\$ 912,000	\$ 912,000	\$ 912,000	\$ 912,000
30	CO465	Revenue Control Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
30	New	Residential Parking Permits	\$ 0	\$ 0	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
30	New	Parking Wayfinding Signage	\$ 0	\$ 0	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
30	New	SoNo Parking Garage Study	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
E-7 PARKING AUTHORITY SUBTOTAL			\$ 1,558,000	\$ 0	\$ 1,162,000	\$ 1,162,000	\$ 1,162,000	\$ 1,162,000	\$ 1,162,000
TOTAL ECONOMIC & COMMUNITY DEVELOPMENT			\$ 5,596,000	\$ 5,458,000	\$ 1,162,000	\$ 6,620,000	\$ 5,291,000	\$ 5,561,000	\$ 5,411,000
F. COMMUNITY SERVICES									
F-1 HEALTH									
15	CO612	Health Building Upgrades	\$ 0	\$ 31,000		\$ 31,000	\$ 31,000	\$ 31,000	\$ 31,000
F-1 HEALTH SUBTOTAL			\$ 0	\$ 31,000	\$ 0	\$ 31,000	\$ 31,000	\$ 31,000	\$ 31,000
F-2 HUMAN RELATIONS AND FAIR RENT									
20	CO536	ADA Compliance	\$ 151,000	\$ 100,000		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
F-2 HUMAN RELATIONS AND FAIR RENT SUBTOTAL			\$ 151,000	\$ 100,000	\$ 0	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
F-3 LIBRARY									
5	New	Laptop Dispensers	\$ 0	\$ 70,000		\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
10	CO548	Norwalk Newspaper Digitization	\$ 10,000	\$ 50,000		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
10	New	Auditorium Refresh	\$ 0	\$ 130,000		\$ 130,000	\$ 50,000	\$ 0	\$ 68,000
10	CO505	SONO Branch Repurposing	\$ 50,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
10	CO661	Book Drop	\$ 12,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
5	CO625	Professional Painting	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
15	CO660	GNLV Abatement/Renovation	\$ 96,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
F-3 LIBRARY SUBTOTAL			\$ 168,000	\$ 250,000	\$ 0	\$ 250,000	\$ 170,000	\$ 120,000	\$ 188,000
TOTAL: COMMUNITY SERVICES			\$ 319,000	\$ 381,000	\$ 0	\$ 381,000	\$ 301,000	\$ 251,000	\$ 319,000
G. BOARD OF EDUCATION									
30	New	New Norwalk High School		\$ 0	\$ 0	\$ 0	\$ 0		
30	New	New Cranbury School		\$ 30,600,000	\$ 14,400,000	\$ 45,000,000	\$ 45,000,000	\$ 45,000,000	\$ 45,000,000
30	New	Norwalk High School		\$ 50,000,000	\$ 175,000,000	\$ 225,000,000	\$ 225,000,000	\$ 0	\$ 50,279,655
15	New	Cafeteria/Kitchen Renovations		\$ 5,040,000		\$ 5,040,000	\$ 0	\$ 5,040,000	\$ 3,500,000
15	New	Fuel Tank Replacement		\$ 1,250,000		\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000
15	New	Silvermine Driveway Improvements		\$ 1,500,000		\$ 1,500,000	\$ 0	\$ 0	\$ 80,000
15	CO652	Air Conditioning Program	\$ 500,000	\$ 855,000		\$ 855,000	\$ 855,000	\$ 855,000	\$ 855,000
20	CO595	BOE Asbestos Abatement Program	\$ 0	\$ 340,000	\$ 160,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
10	New	Porus Furniture & Equipment		\$ 1,000,000		\$ 1,000,000	\$ 0	\$ 750,000	\$ 0
5	CO609	Curriculum Materials & Textbooks	\$ 459,000	\$ 609,000		\$ 609,000	\$ 450,000	\$ 450,000	\$ 450,000
10	CO655	SMHS IAQ Recommendations	\$ 150,000	\$ 200,000		\$ 200,000	\$ 0	\$ 200,000	\$ 100,000
15	CO537	Enhancement to School Security	\$ 0	\$ 200,000		\$ 200,000	\$ 0	\$ 200,000	\$ 200,000
20	CO587	Capital Repairs & Replacements	\$ 200,000	\$ 250,000		\$ 250,000	\$ 0	\$ 200,000	\$ 0
20	CO516	School District Paving & Concrete	\$ 350,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
10	CO654	Furniture & Equipment	\$ 117,455	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
5	CO112	Instructional Technology	\$ 130,140	\$ 517,000		\$ 700,000	\$ 0	\$ 700,000	\$ 500,000
10	New	Piano Replacement		\$ 150,000		\$ 150,000	\$ 0	\$ 150,000	\$ 0
10	CO621	Energy Conservation Program	\$ 111,083	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
x	CO619	Jefferson School	\$ 31,219,397	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
x	CO618	Norwalk Global Academy	\$ 34,393,650	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
x	CO610	Facilities Master Plan Implementation	\$ 4,604,036	\$ 2,675,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

The City of Norwalk, Connecticut
FYE 2021 CAPITAL BUDGET

DEPARTMENT		2019-20		2020-21					
Proj.	Available	Project Description	Council Approved	Department Net Request	Department Revenue	Department Request	Finance Recommend	Planning Commission	Mayor Recommend
x	CD651	\$ - BMHS Marine Sciences Pathway Renovation	\$ 215,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
x	CD653	\$ - Rowayton Asbestos Abatement	\$ 133,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
x	CD656	\$ 69,346 Kendall Media Center	\$ 100,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
TOTAL: BOARD OF EDUCATION			\$ 23,569,000	\$ 92,694,000	\$ 189,560,000	\$ 282,254,000	\$ 273,055,000	\$ 55,295,000	\$ 102,714,655
H. REDEVELOPMENT AGENCY									
30	CD288	\$ - Affordable Housing	\$ 250,000	\$ 500,000		\$ 500,000	\$ 250,000	\$ 250,000	\$ 250,000
30	CD591	\$ 215,895 Façade Improvements Redev	\$ 125,000	\$ 300,000		\$ 300,000	\$ 150,000	\$ 150,000	\$ 150,000
30	CD451	\$ - Transit Oriented Development	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
30	CD663	\$ 230,995 Urban Core Infrastructure Projects	\$ 250,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
30	CD467	\$ 678,833 Waterfront Public Access	\$ 250,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
TOTAL: REDEVELOPMENT AGENCY			\$ 875,000	\$ 800,000	\$ 0	\$ 800,000	\$ 400,000	\$ 400,000	\$ 400,000
I. INFORMATION TECHNOLOGY									
5	CD375	\$ 184,279 Citywide IT Projects	\$ 592,000	\$ 433,860		\$ 433,860	\$ 433,860	\$ 433,860	\$ 433,860
TOTAL: INFORMATION TECHNOLOGY			\$ 592,000	\$ 433,860		\$ 433,860	\$ 433,860	\$ 433,860	\$ 433,860
GRAND TOTAL			\$ 52,508,000	\$ 142,091,301	\$ 199,830,400	\$ 342,171,701	\$ 318,914,201	\$ 99,733,701	\$ 153,832,356
DEPARTMENT SUMMARY									
		POLICE DEPARTMENT	\$ 943,000	\$ 14,264,575	\$ 0	\$ 14,264,575	\$ 14,124,575	\$ 7,764,575	\$ 14,124,575
		FIRE DEPARTMENT	\$ 1,830,000	\$ 547,866	\$ 0	\$ 547,866	\$ 365,366	\$ 547,866	\$ 425,866
		PUBLIC WORKS	\$ 13,084,000	\$ 27,762,000	\$ 5,358,400	\$ 33,120,400	\$ 21,193,400	\$ 25,730,400	\$ 26,253,400
		WPCA	\$ 5,700,000	\$ 0	\$ 3,750,000	\$ 3,750,000	\$ 3,750,000	\$ 3,750,000	\$ 3,750,000
		ECONOMIC & COMMUNITY DEVELOPMENT	\$ 5,596,000	\$ 5,458,000	\$ 1,162,000	\$ 6,620,000	\$ 5,291,000	\$ 5,561,000	\$ 5,411,000
		COMMUNITY SERVICES	\$ 319,000	\$ 381,000	\$ 0	\$ 381,000	\$ 301,000	\$ 251,000	\$ 319,000
		BOARD OF EDUCATION	\$ 23,569,000	\$ 92,694,000	\$ 189,560,000	\$ 282,254,000	\$ 273,055,000	\$ 55,295,000	\$ 102,714,655
		REDEVELOPMENT	\$ 875,000	\$ 800,000	\$ 0	\$ 800,000	\$ 400,000	\$ 400,000	\$ 400,000
		INFORMATION TECHNOLOGY	\$ 592,000	\$ 433,860	\$ 0	\$ 433,860	\$ 433,860	\$ 433,860	\$ 433,860
GRAND TOTAL			\$ 52,508,000	\$ 142,341,301	\$ 199,830,400	\$ 342,171,701	\$ 318,914,201	\$ 99,733,701	\$ 153,832,356
LESS REVENUES									
		PUBLIC WORKS ⁽¹⁾				\$ 4,608,400	\$ 4,608,400	\$ 4,608,400	\$ 4,608,400
		LOCIP	\$ 750,000			\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000
		PARKING AUTHORITY	\$ 1,557,094			\$ 1,162,000	\$ 1,162,000	\$ 1,162,000	\$ 1,162,000
		WPCA	\$ 5,700,000			\$ 3,750,000	\$ 3,750,000	\$ 3,750,000	\$ 3,750,000
		BOARD OF EDUCATION ⁽²⁾	\$ 6,161,250			\$ 189,560,000	\$ 189,560,000	\$ 14,560,000	\$ 14,560,000
LESS: TOTAL REVENUES			\$ 14,168,344			\$ 199,830,400	\$ 199,830,400	\$ 24,830,400	\$ 24,830,400
NET TO BE BONDED			\$ 38,339,656			\$ 142,341,301	\$ 119,083,801	\$ 74,903,301	\$ 129,001,956
Revenue Detail:									
(1) Public Works: TEA21 20% Match, \$1.87MM; LOTCIP, \$1.5MM; Federal Local Bridge Program 80%, \$1.44MM; Woodward Ave LOTCIP, \$1.3MM									
(2) Education: Norwalk High School State Share, \$172.8MM; Cranbury School State Share, \$14.4MM									



VII D

CITY OF NORWALK
Board of Estimate & Taxation
P: 203-854-7743
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

MEMORANDUM

DATE: May 5, 2020

TO: Ms. Barbara Smyth, Common Council President
Members of the Common Council

FROM: Edwin Camacho, Chairman Board of Estimate & Taxation

RE: Tentative Approved FY 2020-21 Operating Budget

Attached for your information is a summary of the FY 2020-21 Tentative Approved Operating Budget adopted by the Board of Estimate and Taxation (BET) on May 4, 2020, along with the associated mill rates by taxing district.

Total Tentative Approved Operating Budget expenditures of \$385,630,101 less intergovernmental revenues of \$16,866,170 is equal to the Common Council's expenditure cap of \$368,763,931.

The BET made the following changes to the CFO's Recommended FYE 2021 Operating Budget:

- A total increase of \$70,981 in the Health Department for a Part-time Billing position in the amount of \$21,736 and a Part-time Health Nurse in the amount of \$49,245.
- A net Increase of \$88,060 in the Economic & Community Development Department for the following changes:
 - Transportation, Mobility & Parking, Professional Services increase of \$25,000 to accommodate the Vision Zero and other programs
 - Transportation, Mobility & Parking, Parking Assistant Director position with a salary of \$97,748. This position will be funded by a reimbursement from the Parking Authority.
 - Conservation increase in Part-time administrative services in the amount of \$15,312.
 - Code Enforcement Part-time wages decrease of \$50,000.
 - A net zero percent change in the Chief of Economic & Community Development Department for an increase in Other Professional Services of \$5,000 offset by a \$5,000 decrease in Seminar & Conference Fees and Office Supplies.
- An increase of \$3,900 in the Chief of Staff Department for an increase in Printing & Duplicating Expenditure and Public Notice Expenditures related to notices announcing changes to the City Charter.
- A total increase in the Fire Department of \$9,995 to fund currently staffed part-time inspectors.
- A total increase of \$26,280 to fund summer interns in the Information Technology Department.
- A net decrease of \$7,600 in Operations and Public Works comprised of decrease of \$25,000 in Other Professional Services partially offset by an increase of \$17,400 to fund a Part-time Customer Service position in the Recreation & Parks Department.
- A \$6,909 net decrease in the Police Department expenditures comprised of:

- An increase of \$21,200 in Training and Education expenditures to accommodate a greater number of police personnel pursuing degreed programs.
- A decrease of \$1,500 in the Police K-9 unit's Business expenditures.
- A decrease of \$3,536 in Police Emergency Services Business expenditures.
- A decrease of \$3,000 in Police Recruitment Advertising expenditures.
- A decrease of \$4,900 in the Police Training unit's Business expenditures.
- A decrease of \$6,539 for Police Headquarters Other Contractual Services expenditures
- A decrease of \$4,500 for Combined Dispatch Other Repairs and Maintenance expenditures.
- A decrease of \$4,134 for Machinery and Equipment expenditures.
- A decrease of \$172,296 in Health Benefits expenditures.
- A decrease of \$12,411 in Contingency.

The tax bill increase for the median assessed value single family home in each taxing district is as follows:

○ 1 st Taxing District	increase of	\$ 162	or	2.89%
○ 2 nd Taxing District	increase of	\$ 152	or	2.86%
○ 3 rd Taxing District	increase of	\$ 195	or	2.75%
○ 4 th Taxing District	increase of	\$ 208	or	3.23%
○ 5 th Taxing District	increase of	\$ 307	or	3.59%
○ 6 th Taxing District	increase of	\$ 602	or	3.68%

For purposes of calculating the operating budget cap, we exclude intergovernmental revenues of \$16,866,170 which yields a net appropriation of \$368,763,931 for the Board of Estimate and Taxation's FY 2020-21 Tentative Approved Operating Budget. On February 25, 2020 the Common Council established an expenditure cap of \$368,763,931 for Fiscal Year 2020-21. The BET's net appropriation is equal to the cap established by the Common Council.

Under the City Charter, the Common Council may, at a regular or special meeting held not later than the third Tuesday in April (April 21, 2020), amend its budget cap by a 2/3rds affirmative vote of the entire membership of the Council. In response to the coronavirus outbreak, Governor Lamont's Executive Order No. 7(C)(5) provided for a thirty day extension of all Municipal budget deadlines. On April 14, 2020, the Common Council of the City of Norwalk approved a thirty day extension of all budget deadlines. The members of the Council have the opportunity to amend the original operating budget cap at the Common Council's regularly scheduled meeting, on May 12, 2020.

The BET will approve the final FY 2020-21 operating budget for the City of Norwalk on Monday, June 1, 2020. I expect the approved budget to be very similar to the attached tentative budget except for any changes approved during the meeting on June 1st.

cc: Harry Rilling, Mayor

The Members of the Board of Estimate and Taxation

City of Norwalk
Fiscal Year 2020-21 Tentative Approved Budget
Average Mill Rate Calculation
5/5/20 12:02 AM

	FYE 2020 BUDGET	FYE 2021 Tentative Approved Budget	FYE 2020 vs. FYE 2021 Tentative Approved	FYE 2020 vs. Tentative Approved %
Expenditures				
BOARD OF EDUCATION	\$ 198,491,359	\$ 208,415,928	\$ 9,924,569	5.0%
CHIEF OF STAFF	\$ 753,070	\$ 780,951	\$ 27,881	3.7%
COMMUNITY SERVICE	\$ 7,333,336	\$ 9,146,000	\$ 1,812,664	24.7%
CONTINGENCY	\$ 1,103,427	\$ 2,785,377	\$ 1,681,950	152.4%
CORPORATION COUNSEL	\$ 1,211,455	\$ 1,232,985	\$ 21,530	1.8%
DEBT SERVICE	\$ 29,685,460	\$ 32,446,428	\$ 2,760,968	9.3%
ECONOMIC AND COMMUNITY DEVELOPMENT	\$ 4,496,786	\$ 4,377,782	\$ (119,004)	(2.6%)
EMPLOYEE BENEFITS	\$ 33,284,802	\$ 33,988,048	\$ 703,246	2.1%
FINANCE	\$ 6,267,358	\$ 6,621,281	\$ 353,923	5.6%
FIRE DEPARTMENT	\$ 19,568,250	\$ 19,569,495	\$ 1,245	0.0%
GRANTS	\$ 2,282,966	\$ 1,357,807	\$ (925,159)	(40.5%)
HUMAN RESOURCES & PERSONNEL	\$ 634,804	\$ 664,913	\$ 30,109	4.7%
LEGISLATIVE	\$ 14,550	\$ 17,208	\$ 2,658	18.3%
MAYOR	\$ 160,939	\$ 166,018	\$ 5,079	3.2%
ORGANIZATIONAL MEMBERSHIPS	\$ 106,589	\$ 84,048	\$ (22,541)	(21.1%)
PENSION PLANS	\$ 11,861,868	\$ 13,172,540	\$ 1,310,672	11.0%
POLICE DEPARTMENT	\$ 26,569,041	\$ 26,309,016	\$ (260,025)	(1.0%)
PUBLIC WORKS	\$ 17,685,850	\$ 18,262,021	\$ 576,171	3.3%
RECREATION & PARKS	\$ 4,748,172	\$ 4,961,663	\$ 213,491	4.5%
REGISTRAR OF VOTERS	\$ 621,998	\$ 613,590	\$ (8,408)	(1.4%)
TOWN CLERK	\$ 651,163	\$ 657,002	\$ 5,839	0.9%
Expenditures Total	\$ 367,533,243	\$ 385,630,101	\$ 18,096,858	4.9%
Tax Adjustments				
ELDERLY TAX RELIEF	\$ 1,851,130	\$ 1,600,000	\$ (251,130)	(13.6%)
OTHER PROGRAMS	\$ 618,181	\$ 500,000	\$ (118,181)	(19.1%)
TAX APPEALS	\$ 3,000,000	\$ 3,000,000	\$ 0	0.0%
Tax Adjustments Total	\$ 5,469,311	\$ 5,100,000	\$ (369,311)	(6.8%)
Reserve For Uncollected	\$ 4,645,356	\$ 8,386,451	\$ 3,741,095	80.5%
Collection Rate	98.6%	97.58%	-1.0%	-1.0%
Gross Tax Levy	377,647,910	399,116,552	21,468,642	5.7%
Other Tax Revenue				
BACK TAX COLLECTIONS	\$ 3,000,000	\$ 3,000,000	\$ 0	0.0%
SUPPLEMENTAL AUTO	\$ 2,600,000	\$ 2,600,000	\$ 0	0.0%
Other Tax Revenue Total	\$ 5,600,000	\$ 5,600,000	\$ 0	0.0%
Non-tax Revenue				
DEPARTMENTAL RECEIPTS	\$ 11,744,632	\$ 11,235,424	\$ (509,208)	(4.3%)
INTEREST & PENALTIES	\$ 1,903,401	\$ 1,659,648	\$ (243,753)	(12.8%)
INTERGOVERNMENTAL	\$ 16,603,868	\$ 16,866,170	\$ 262,302	1.6%
INVESTMENT INCOME	\$ 1,500,000	\$ 1,500,000	\$ 0	0.0%
MISCELLANEOUS	\$ 2,484,883	\$ 2,607,748	\$ 122,865	4.9%
Non-tax Revenue Total	\$ 34,236,784	\$ 33,868,990	\$ (367,794)	(1.1%)
Fund Balance Transfer	\$ 6,000,000	\$ 8,000,000	\$ 2,000,000	33.3%
Net Tax Levy	\$ 331,811,126	\$ 351,647,562	\$ 19,836,436	6.0%
Net Grand List	14,311,193,584	14,728,523,380	417,329,796	2.92%
Average Mill Rate	23.185	23.875	0.690	2.975%

FISCAL YEAR 2020-21 TENTATIVE APPROVED MILL RATES

Rounded to the Nearest xx.xxx Mills

FYE 2021 TENTATIVE APPROVED BUDGET DISTRICT MILL RATES	First Downtown Norwalk	Second South Norwalk	Third East Norwalk	Fourth Sewered Main Area	Fifth No Garbage Main Area	Sixth	Tenth MV
FYE 2021 Fifth Average Mill Rate	21.039	21.039	21.039	21.039	21.039	21.039	
FYE 2021 Fire Mill Rate	2.485	2.485	2.485	2.485	2.485		
FYE 2021 Garbage Mill Rate	0.431	0.431	0.431	0.431			
FYE 2021 Lighting Mill Rate				0.081	0.081		
FYE 2021 Motor Vehicle Mill Rate							30.383
FYE 2021 Sixth District Mill Rate						1.213	
TOTAL 2021 OBUD	23.956	23.956	23.956	24.037	23.606	22.252	30.383

FYE 2020 Tax Bill Variance						
FYE 2021 Tentative Approved Budget vs. FYE 2020 Approved Budget						
	First District	Second District	Third District	Fourth District	Fifth District	Sixth District
Median Home Value-2018 GL	\$ 240,170	\$ 227,420	\$ 304,840	\$ 275,550	\$ 375,840	\$ 764,730
Median Home Value-2019 GL	\$ 240,510	\$ 227,665	\$ 304,840	\$ 276,490	\$ 375,995	\$ 762,310
FYE 2020 APPROVED BUDGET	\$ 5,600	\$ 5,302	\$ 7,107	\$ 6,438	\$ 8,568	\$ 16,361
FYE 2021 APPROVED	\$ 5,762	\$ 5,454	\$ 7,303	\$ 6,646	\$ 8,876	\$ 16,963
Tax Bill Increase/(Decrease)	\$ 162	\$ 152	\$ 195	\$ 208	\$ 307	\$ 602
Tax Bill % Increase/(Decrease)	2.89%	2.86%	2.75%	3.23%	3.59%	3.68%