

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

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AGENDA

I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting: April 27, 2021

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS:

REAPPOINTMENTS: William Michael Harden, Parking Authority

B. MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

RESIGNATIONS: Emerson Straniti, Arts Commission

APPOINTMENTS: Elizabeth Tardif, Arts Commission

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. LAW DEPARTMENT

1. EXECUTIVE SESSION - Authorization for Discussion: Settlement: City of Norwalk v. Estate of Arthur Cocchia, Sr. et. al., FST-CV18- 5020119-S.

VII. COMMON COUNCIL COMMITTEES

A. FINANCE COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to submit the Municipal Grants-In-Aid Certification to the State of Connecticut for grant funds provided under the State of Connecticut's Municipal Grants-In-Aid for Fiscal Year 2021 in the amount of \$402,915.

B. PLANNING COMMITTEE

1. Authorize the Mayor to execute any and all documents associated with submission of the PY47 AAP to HUD.
2. Authorize the Mayor to execute any and all documents consistent with the approved PY47 Annual Action Plan.

C. PUBLIC WORKS COMMITTEE

- 1a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Deering Construction Inc., for Project PM 2021-2, Permanent Roadway Repairs and Service Restoration, for an amount not to exceed \$320,380.00.

Account No. 03 00 00 2602

- 1b. Authorize the Chief of Operations and Public Works, to execute orders on Contract with Deering Construction Inc., for Project PM 2021-2, Permanent Roadway Repairs and Service Restoration, for an amount not to exceed \$32,038.00.

Account No. 03 00 00 2602

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**AGENDA
7:30 PM EST**

**MAY 11, 2021
VIA TELECONFERENCE**

2. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Woods Men's and Boy's Clothing for Project No. 4087 for a sum not to exceed \$17,680.00 for fiscal year 2021/22; \$18,148.00 for fiscal year 2022/23 and \$18,447.00 for fiscal year 2023/24 with an option to extend for two (2) additional terms of one (1) year each.

Account No. 01 40 21 5276

3. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Almstead Tree Company for a sum not to exceed \$60,000.00 for fiscal year 2021/22; \$60,000.00 for fiscal year 2022/23 and \$60,000.00 for fiscal year 2023/24 with an option to extend for two (2) additional terms of one (1) year each.

Account No. 01 40 29 5298

4. Authorize the Purchasing Agent to issue a purchase via Sole Source to Assetworks Inc. for the Fuel Focus Island Controller Upgrade in the amount of \$39,503.58.

Account No. 09 17 7100 5777 C0119
17 40 45 5331

5. Technical Correction of the Common Council Action of December 11, 2018, Item VII.C.4 to add accounts designated for Professional Engineering Services for the Inspection and Evaluation of City-Owned Bridges 20 Feet or Less in Length. Account Numbers 09 17 6030 5777 C0367 and 09 19 6030 5777 C0367.

Account No. 09 06 4021 5777 C0315
09 09 4021 5777 C0315
09 14 4021 5777 C0315
09 17 6030 5777 C0367
09 19 6030 5777 C0367

D. LAND USE AND BUILDING MANAGEMENT COMMITTEE

- 1a. Approve New England Energy Controls Incorporated, an authorized service representative for KMC Building Energy Management Systems, as a sole source vendor to maintain and service KMC energy management equipment in city buildings. This approval shall expire July 1, 2024.
2. Approve Automated Building Systems Incorporated, an authorized service representative for Alerton Control Systems, as a sole source vendor to maintain and service Alerton energy management equipment in city buildings. This approval shall expire July 1, 2024.
- 3a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with L&R Plumbing & Heating LLC. for heating pipes replacement project at DPW Truck Garage for a total not to exceed \$163,400.00. Funds are available from accounts #09217100 5777 C0119

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**AGENDA
7:30 PM EST**

**MAY 11, 2021
VIA TELECONFERENCE**

- 3b. Authorize the Office of Building Management to issue change orders on contract for a total not to exceed \$16,300.00.
- 4a. Authorize the Mayor, Harry W. Rilling to execute a contract with Thyssenkrupp Elevator Corporation for the Norwalk City Hall Elevator Modification and Upgrade project for a total not to exceed \$200,000. Funds are available from the following account 0920/21 7100 5777 C0439.
- 4b. Authorize the Office of Building Management to execute change orders on the contract for a total not to exceed \$20,000.
- 5a. Authorize the Purchasing Agent to issue a Purchase Order to JCJ Architects to provide conceptual design services and professional cost estimates for the Columbus School/ South Norwalk school project for a total not to exceed \$28,000.00 Acct. #09195010 5777 C0607.
- 5b. Authorize to establish a contingency for additional services as may be required for a total not to exceed \$2,800.00
- 6a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with M & J Engineering P.C. for the Silvermine Elementary School – Driveway Improvements Design Project for a total not exceed \$50,000 Funds are available in Acct. # 09215010 5777 C0790.
- 6b. Authorize the NPS Facilities Dept. to issue Change Orders on this contract for a total not exceed \$5,000.00.

VIII. RESOLUTIONS FROM COMMON COUNCIL

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

APPOINTMENTS

ARTS COMMISSION **C** **Nwlc Code 17-A**

ELIZABETH TARDIF (R)
4 Honey Hill Rd.
Norwalk, CT 06851

Term expires – 11/16/21

REAPPOINTMENTS

PARKING AUTHORITY **M/C** **Nwlc Code 73A**

WILLIAM MICHAEL HARDEN (R)
31 Harborview Ave.
Norwalk, CT 06854

Term expires – 3/21/26

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Mayor Rilling called the meeting to order at 7:33 p.m. and led the Assembly in reciting the Pledge of Allegiance.

I. ROLL CALL

Ms. King Roll:

The following Common Council members were present:

Council at Large:	Mr. Gregory Burnett Mr. Manny Langella Ms. Barbara Smyth	Ms. Dominique Johnson Mr. Nicholas Sacchinelli
District A:	Mr. David Heuvelman	Mr. Kadeem Roberts
District B:	Ms. Darlene Young	Ms. Diana Revolus
District C:	Mr. John Kydes	Mr. George Theodoridis
District D:	Mr. George Tsiranides	Mr. Tom Keegan
District E:	Mr. Thomas Livingston	Ms. Lisa Shanahan

At Roll Call fifteen (15) Common Council members present. A Quorum was present.

Also present were Mayor Harry Rilling, City Clerk, Donna King and Corporation Counsel, Mario Coppola.

II. ACCEPTANCE OF MINUTES

Special Meeting: March 29, 2021

**** MR. BURNETT MOVED TO ACCEPT THE MINUTES AS PRESENTED**
**** MOTION PASSED WITH ONE (1) ABSTENTION (MS. SHANAHAN)**

Regular Meeting: April 13, 2021

The following corrections were made to the minutes:

Page 8: correct spelling of their

Page 8: correct the following sentence to: Ms. D'Amore said they were planning **to administer** the Johnson and Johnson vaccine, but they will be administering the Pfizer vaccine.

City of Norwalk
Common Council
April 27, 2021
Page 2
Via Teleconference

Page 8: correct the following sentence to: In addition, this program **has the added benefit** to slow traffic on the roads.

Page 10: correct the following motion: ** **MOTION PASSED WITH ONE (1) VOTE IN OPPOSITION (MR. KEEGAN)**

** **MS. SHANAHAN MOVED TO ACCEPT THE MINUTES AS CORRECTED**
** **MOTION PASSED UNANIMOUSLY**

III. PUBLIC PARTICIPATION

Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted.

Mr. Richard Bonenfant, representing the Exchange Club, said he was present this evening to answer any questions.

No other members of the public wished to participate.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS: There were none this evening.

APPOINTMENTS: There were none this evening.

REAPPOINTMENTS: There were none this evening.

B. MAYOR'S REMARKS:

Mayor Rilling announced that there would be a Town Hall meeting tomorrow night focusing on the pandemic and the stress people are feeling.

This Friday Arbor Day will be celebrated at Oak Hills. Mayor Rilling announced that this year, \$63,000 was added to the tree budget to help improve the tree canopy.

Mayor Rilling and Superintendent Estrella met with a finalist for the Efficiency Study. He said he anticipates announcing a vendor shortly. He said he met with the vendor for the Justice and Equity project.

The mobile vaccine unit will be in South Norwalk on Wednesday morning to distribute vaccines to the Day Workers.

Mayor Rilling announced that last Wednesday was Deanna D'Amore Day in Norwalk. We celebrate her dedication and hard work during the pandemic.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

Mr. Sacchinelli announced that Ms. Johnson would read this evening's consent calendar.

B. CONSENT CALENDAR:

**** MS. JOHNSON MOVED TO APPROVE THE FOLLOWING CONSENT CALENDAR:**

VII.A.1, VII.B.1, VII.B.2, VII.B.3, VII.B.4A, VII.B.4.B, VII.B.6.A, VII.B.6.B, VII.B.7, VII.D.1.A, VII. D.1.B, VII.E.1, VII.F.2.A, VII.F. 3.A, VII.F.4.A, VII.F.5.A, VII.F.6.A

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

1. AUTHORIZATION FOR DISCUSSION: SETTLEMENT: AMANDA FISHER V. NORWALK BOARD OF EDUCATION (3:20-CV-016 23-SRU) EXECUTIVE SESSION

VII. COMMON COUNCIL COMMITTEES

A. PUBLIC WORKS COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ACQUIRE A 2,877 SQ. FT. PERPETUAL TURNAROUND EASEMENT FROM STONE REALTY ASSOCIATES, LLC LOCATED AT 27 SEIR HILL ROAD (TAX LOT 5-40-80-0) AS SHOWN ON THE MAP PREPARED BY RYAN AND FAULDS LAND SURVEYORS ENTITLED "EASEMENT MAP DEPICTING TURNAROUND EASEMENT PREPARED FOR STONE REALTY ASSOCIATES, LLC, NORWALK, CONNECTICUT,"

DATED NOVEMBER 3, 2020, AT A SCALE OF 1" = 20' ON FILE IN THE DEPARTMENT OF PUBLIC WORKS.

B. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH NORWALK YOUTH SYMPHONY FOR THEIR USE OF CRANBURY PARK FOR AN OUTDOOR CONCERT TO BE HELD ON SUNDAY, JUNE 6, 2021 FROM 2:00 PM – 5:00 PM. SET UP TO BEGIN AT 12:00 NOON WITH TEARDOWN NO LATER THAN 7:00 PM ON SUNDAY, JUNE 6, 2021. ESTIMATED ATTENDANCE 450- 500.

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH NATIONAL MARINE MANUFACTURERS ASSOCIATION FOR THEIR USE OF CALF PASTURE BEACH, SHADY BEACH, TAYLOR FARM AND MARVIN SCHOOL FOR THE 2021 NORWALK BOAT SHOW TO BE HELD THURSDAY, SEPTEMBER 23, 2021, FRIDAY, SEPTEMBER 24, 2021, SATURDAY, SEPTEMBER 25, 2021 AND SUNDAY, SEPTEMBER 26, 2021 FROM 10:00 AM – 7:00 PM DAILY. ESTIMATED ATTENDANCE 15,000. THE CITY OF NORWALK RESERVES THE RIGHT TO CANCEL THE EVENT FOR PUBLIC HEALTH OR SAFETY REASONS AS DETERMINED BY THE CITY OF NORWALK IN ITS SOLE DISCRETION. THE CITY OF NORWALK SHALL NOT BE LIABLE FOR DAMAGES ARISING FROM THE CANCELLATION OF THE EVENT.

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO A CONTRACT WITH THE EXCHANGE CLUB OF NORWALK, CT FOR THE PARKING AT CALF PASTURE BEACH, SHADY BEACH, MARVIN SCHOOL AND TAYLOR FARM FOR NORWALK BOAT SHOW TO BE HELD THURSDAY, SEPTEMBER 23, 2021 THROUGH SUNDAY, SEPTEMBER 26, 2021 FOR A SUM NOT TO EXCEED \$5,000.00. ACCOUNT #014118-5258.

4A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO A CONTRACT WITH FRANK CAPPASSO & SONS, INC. FOR PROJECT #4111WINDOW FLASHING AND EXTERIOR WALL REPAIRS AT GALLAHER MANSION FOR A SUM NOT TO EXCEED \$231,833.00. APPROVED AS PART OF THE FISCAL YEAR 2021-2022 RECREATION AND PARKS CAPITAL BUDGET. ACCOUNT #0921-6030-5777-C0366.

**4B. AUTHORIZE THE DIRECTOR, RECREATION AND PARKS, TO ISSUE CHANGE ORDERS TO FRANK CAPPASSO & SONS, INC. FOR PROJECT#4111 WINDOW FLASHING AND EXTERIOR WALL REPAIRS AT GALLAHER MANSION FOR A SUM NOT TO EXCEED \$23,183.00.
ACCOUNT #0921-6030-5777-C0366.**

6A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO A CONTRACT WITH NEW LINE SKATEPARKS FL, INC. PROJECT #4110 FOR THE DESIGN OF THE CALF PASTURE BEACH SKATE PARK FOR A SUM NOT TO EXCEED \$58,800.00. APPROVED AS PART OF THE FISCAL YEAR 2020-2021 RECREATION AND PARKS CAPITAL BUDGET. ACCOUNT #0921-6030-5777-C0365.

**6B. AUTHORIZE THE DIRECTOR, RECREATION AND PARKS, TO ISSUE CHANGE ORDERS TO NEW LINE SKATEPARKS FL, INC. FOR THE DESIGN OF THE CALF PASTURE BEACH SKATE PARK FOR A SUM NOT TO EXCEED \$5,880.00.
ACCOUNT #0921-6030-5777-C0365.**

7. AUTHORIZE TO INCREASE CONSTRUCTION CONTINGENCY ALLOWANCE WITH TD AND SONS, INC. FOR PROJECT # RNP2020-2 WEST ROCKS MIDDLE SCHOOL PROPOSED SOCCER FIELD COMPLEX FOR AN ADDITIONAL AMOUNT OF \$25,000.00. APPROVED AS PART OF THE FISCAL YEAR 2020-2021 RECREATION AND PARKS CAPITAL BUDGET. ACCOUNT #0921-6030-5777-C0631.

D. LAND USE AND BUILDING MANAGEMENT COMMITTEE

1A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL NECESSARY DOCUMENTS RELATING TO THE APPLICATION AND IMPLEMENTATION OF A \$15,000 GRANT WITH THE STATE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT/STATE HISTORIC PRESERVATION OFFICE TO FUND AN UPDATE TO THE LOCKWOOD MATHEWS MANSION NATIONAL REGISTER NOMINATION.

1B. RESOLVED, THAT HARRY W. RILLING, WHO IS THE MAYOR OF THE CITY OF NORWALK, IS EMPOWERED TO EXECUTE AND DELIVER IN THE NAME AND ON BEHALF OF THE CITY OF NORWALK CERTAIN CONTRACT WITH THE STATE OF CONNECTICUT, DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT, AND TO AFFIX THE CORPORATE SEAL.

E. COMMUNITY SERVICES & PERSONNEL COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ACCEPT THE UNITED WAY OF COASTAL FAIRFIELD COUNTY, COVID RELIEF TOWN RESIDENTS IN NEED GRANT IN THE AMOUNT OF \$4,000.

F. HEALTH & PUBLIC SAFETY COMMITTEE

2A. AUTHORIZE THE PURCHASING AGENT, SHARON CONNORS TO ISSUE A PURCHASE ORDER TO INTERACTION INSIGHT CORPORATION FOR THE SOLE SOURCE, UNDER GSA CONTRACT# GS-35F-0415V FOR THE PURCHASE AND INSTALLATION OF EVENTIDE NEXLOG740 CALL RECORDER SYSTEM IN THE AMOUNT OF \$30,007.34 FROM ACCOUNT#09193610 5777 C0615

3A. AUTHORIZE THE PURCHASING AGENT, SHARON CONNORS, TO ISSUE A PURCHASE ORDER POWERPHONE FOR SOLE SOURCE PURCHASE FOR THE AMOUNT NOT TO EXCEED \$58,000, ACCOUNT# 0993610 5777 C0615

4A. AUTHORIZE THE PURCHASING AGENT, SHARON CONNORS TO ISSUE A PURCHASE ORDER TO FLEET AUTO SUPPLY, LLC FOR EMERGENCY LIGHTING AND UP-FIT FOR TWELVE POLICE UTILITY VEHICLES UNDER PROJECT# 3768 FOR AN AMOUNT NOT TO EXCEED \$180,000. ACCOUNT# 09213010 5777 C0665.

5A. AUTHORIZE THE PURCHASING AGENT, SHARON CONNORS TO ISSUE A PURCHASE ORDER TO SOLE BIDDER, SEA SUPPORT INC, UNDER BID #4095, FOR PURCHASE OF A REFURBISHED AND CERTIFIED TO "NEW" CONDITION 25' SAFE DEFENDER BOAT AND RAY MARINE ELECTRONICS, UNDER BID #4095, FOR THE AMOUNT NOT TO EXCEED \$207,000. ACCOUNT #S 363023-5738-G000L, 35309J-5738, AND 030000 2661.

6A. AUTHORIZE THE PURCHASING AGENT, SHARON CONNORS TO ISSUE A PURCHASE ORDER TO SOLE BIDDER, L+L ELECTRONICS, INC, UNDER BID #4096, FOR THE PURCHASE AND INSTALLATION OF RAY MARINE ELECTRONICS, FOR THE AMOUNT NOT TO EXCEED \$38,000. ACCOUNT# 35309J-5738 AND 030000 2660.

**** MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE: (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. REVOLUS; MS. YOUNG; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON; MS. SHANAHAN**

VII. COMMON COUNCIL COMMITTEES

B. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

**** MR. YOUNG MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO A CONTRACT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR PROJECT #3999R RECREATION AND PARKS MASTER PLAN FOR A SUM NOT TO EXCEED \$249,975.50. APPROVED AS PART OF THE FISCAL YEAR 2019-2020 RECREATION AND PARKS CAPITAL BUDGET. ACCOUNT #0920-6030-5777-C0664.**

Ms. Young reviewed the item and said she believed it has been 20 years since the last park master plan was done.

Mayor Rilling congratulated the members of the Common Council for the wonderful improvements to the various fields, parks and beaches. Ms. Young said that as Chair of the Committee, she really realized how vital open space is for the people. She noted that it was highlighted during covid. Mayor Rilling added that the Parks and Recreation department is pursuing accreditation.

**** MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE: (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. REVOLUS; MS. YOUNG; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON; MS. SHANAHAN**

C. ORDINANCE COMMITTEE

**** MS. SHANAHAN MOVED TO APPROVE THE FOLLOWING REVISIONS/AMENDMENTS TO THE FOLLOWING CITY CODE SECTION:**

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CHAPTER 7, ARTICLE I, SECTION 7-6 – DEFINITION OF GENDER

Ms. Shanahan turned the discussion over to Ms. Johnson, who did the lion's share of the work. Ms. Johnson explained that this revised definition is a way to approach and address an overdue step to re-affirm that all women are valued members of the community. This definition also brings the definition of gender in synch with the State. Ms. Johnson expressed her thanks to the members of the community who raised this issue.

Ms. Smyth said this has been a long time in coming. She thanked Ms. Johnson for taking the lead and Ms. Shanahan for chairing.

Ms. Young said this was not an easy thing to do and expressed appreciation to Ms. Johnson and Ms. Shanahan for getting it done.

Mr. Keegan expressed his thanks to Ms. Johnson and stated that the Republican Caucus is in full support.

Mayor Rilling thanked Ms. Johnson, Ms. Shanahan and the entire Common Council. He said this Common Council is very progressive and shows that Norwalk is a place of respect and inclusion.

**** MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE: (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. REVOLUS; MS. YOUNG; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON; MS. SHANAHAN**

F. HEALTH & PUBLIC SAFETY COMMITTEE

**** MR. SACCHINELLI MOVED TO** Authorize the Mayor, Harry W. Rilling to enter into a simulated firearm equipment and training services agreement with VirTra Inc. for hardware, software, documentation, installation, training, maintenance and support for an initial term of 1 year with 4 successive 1 year renewal periods. Sole source purchase amount not to exceed \$24,000 annually. Account 030000 2660.

Mr. Sacchinelli commended the Police Department for investing in new innovative methods for training the Officers.

Deputy Chief Zecca described the training program and said that this is basically a simulator machine that will help with realistic scenario-based training for Officers.

Mr. Burnett said that he feels the simulator is very valuable training for the Officers. He said he welcomes additional measures being offered to the Officers and the continued proactive approach.

Mayor Rilling commended the Norwalk Police Department and Chief Kulhawik.

**** MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE: (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. REVOLUS; MS. YOUNG; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON; MS. SHANAHAN**

**** MR. SACCHINELLI MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT GRANT FUNDS FROM THE CONNECTICUT DEPARTMENT OF PUBLIC HEALTH FOR THE PERIOD BEGINNING MAY 1, 2021 THROUGH AUGUST 31, 2021 FOR THE LOCAL HEALTH DEPARTMENT VACCINE EQUITY PARTNERSHIPS FUNDING (VEPF) PROGRAM.**

AND TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS OR AMENDMENTS AS MAY BE NECESSARY TO IMPLEMENT THE LOCAL HEALTH DEPARTMENT VACCINE EQUITY PARTNERSHIPS FUNDING (VEPF) PROGRAM FOR THE PERIOD BEGINNING MAY 1, 2021 THROUGH AUGUST 31, 2021.

Mr. Sacchinelli explained that this is funding for the Health Department from the State to mobilize resources for vaccine outreach in the community.

Mayor Rilling said that tomorrow from 6:00 a.m. to 9:00 a.m. vaccines will be offered to the Day Workers in South Norwalk.

**** MOTION PASSED BY ROLL CALL VOTE WITH FOURTEEN (14) IN FAVOR (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. YOUNG; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON; MS. SHANAHAN) AND ONE (1) VOTE IN OPPOSITION (MS. REVOLUS)**

VIII. RESOLUTIONS FROM COMMON COUNCIL

There were none this evening.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were none this evening.

X. SUSPENSION OF RULES

- ** MR. SACCHINELLI MOVED TO SUSPEND THE RULES TO ADD THE FOLLOWING ITEM TO THE AGENDA**
- ** MOTION PASSED UNANIMOUSLY**

A. HEALTH & PUBLIC SAFETY COMMITTEE

- ** MR. SACCHINELLI MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO ENTER INTO AND LICENSE AGREEMENT WITH THE CITY OF BRIDGEPORT FOR THE USE OF 236 EVERGREEN STREET, BRIDGEPORT, CT FOR CANDIDATE PHYSICAL ABILITY TEST TRAINING.**

Assistant Fire Chief Bassett reviewed the request. He explained they are in the process of recruitment for entry level Firefighters. A stumbling block for non-traditional candidates has been the physical requirements. Bridgeport had this same issue and developed this program.

- ** MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE: (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. REVOLUS; MS. YOUNG; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON; MS. SHANAHAN**

Assistant Fire Chief Bassett gave an update on their recruitment progress. He noted that they are at 900 applicants; 200 are City of Norwalk residents and a third are members of diverse populations.

XI. ADJOURNMENT

- ** MS. SHANAHAN MOVED TO ADJOURN**
- ** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 8:16 p.m.

ATTEST: -----
Donna King, City Clerk



WILLIAM MICHAEL HARDEN

31 Harborview Ave.
Norwalk, CT 06854
(203) 854-9347 Home
(203) 856-2635 Mobile
wmharden@optonline.net

EXPERIENCE

11/2006 – Present **Two Claws**

Purchased Commercial Fishing License

Commercial Lobster Fishing

- Own and operate The F/V Jennifer Lynn
- Charter Fishing out of South Norwalk CT.
- Started The "Lobster Dinner Cruise" 2009

5/01 – 2006 **POLYCONCEPT USA, INC.**, Stamford CT

Toy/ Electronics Design and Manufacturing- www.polyconceptusa.com

PRODUCT MANAGER

- Hired as Development Coordinator for Toys and electronics
- Managed multiple design firms.
- Coordinated designs for 2002 lineup of products.
- Translated designs to Hong Kong Office and China factories
- Lived in Hong Kong from Sept 2003- May 2004 working with factories to produce products.
- Managed Wood/Electronics factory in building wooden turntables for USA/Canada market
- Managed Plastics factory in building Toys and Crafts for USA/Canada market
- Promoted to Product Manager for Toy department May 2005.
- In charge of all aspects of product development including working directly with the V.P. Sales in creating presentations of lines to show individual buyers of all major retail stores
- Managing an extensive budget for everything from prototypes to delivery from China. Both FOB Hong Kong and domestic sales.

10/97 – 4/01 **MBM INC.**, Stamford, CT

A model and prototype shop- www.mbmmodels.com

OWNER AND OPERATOR

- Started business three years ago. Built machine shop from ground up.
- Built loyal customer base by word of mouth and direct mailings.
- Designed and constructed prototypes with customer for Mars Co. (M&M characters). Developed the mechanical operation of the Slinky Phone and Alarm Clock.
- Known in the Cosmetic Industry as a bottle shaper. Carved acrylic prototypes for Clairol, Elizabeth Arden, Liz Taylor and Victoria's Secret, among others.
- Successfully managed administration of MBM Inc., including a 401K, Health Insurance and Disability plans.

EDUCATION

9/83 – 12/85 **WIDENER COLLEGE**, Chester Pa.

- 2 years- Business Management
- Kappa Sigma Fraternity

SPECIAL INTERESTS

BRIDGES TO COMMUNITY, Scarsdale, NY

Bridges organizes Volunteer trips to Nicaragua, Kenya and soon Nepal

- We lead volunteer groups down to build schools, Health centers and disaster relief homes.
- I have been to Nicaragua seven times since 1995. Including a Disaster Relief mission four days after Hurricane Mitch Devastated the country. We shock chlorinated water wells, made hundreds of food packs and hand delivered them out to the fields. We then identified the areas where help was most needed and began re-building projects for the top four areas. These projects have been ongoing since then and have helped hundreds of families.

Norwalk Exchange Club, Norwalk, Ct.

Vice-President 2000-2001

- Member since 1996

President-Elect 2001-2002

President 2002-2003

- **Chairman-** Oyster festival Lobster tent- 1999-2006

- this is the largest grossing event the club puts on.
70K+ in three days.

Managed over 350 volunteer people

Managed the preparation and cooking of over 2500 lobster dinners, 2 tons of fresh cut French fries, and other foods totaling \$40,000 worth of food products.

USCG OUPV Captain's License – Issued May 2008



VA

ELIZABETH TARDIF

4 HONEY HILL ROAD, NORWALK, CT 06851

PERSONAL WEBSITE: ELIZABETHTARDIF.COM

MOBILE PHONE: 203-246-9065, EMAIL: LIZTARDIF@AOL.COM

Owner, CHERRY STREET ART, Fine Art Consultations and Advisory
www.CherryStreetArt.com, 203-246-5397, liz@cherrystreetart.com

Business Objective: Cherry Street Art provides expertise and guidance to consumers selecting, acquiring and leasing original art, serving residential and business clients. In addition, we provide artists with business planning and marketing services.

As a strong advocate for the arts, I am committed to promoting the value and benefits art brings to individuals and communities as well as to the overall health and stability of our economy. My **contributions to the community** include:

- **Gallery Management for the Kershner Gallery located within the Fairfield Public Library.** As part of this role, I have served as a Member of the board for the Friends of the Public Library for over 10 years and a liaison to the library staff, town committee and gallery curator committee. The gallery is operated as a professional gallery with a profit and loss requirement and hosts a minimum of 6 exhibitions per year featuring local and national artists.
- **Development of an adult art education program** conducted at both the Fairfield Public Library and Norwalk Public Library. I created and delivered a series of presentations on the following topics:
 - o The Value of Art in Our Society
 - o Visual Art vs. Social Media
 - o Building Your Business as an Artist
 - o The Art of Buying Art
 - o Incorporating Art into Your Home
 - o The History of Art
 - o Art as an Investment

Additional information:

As part of my professional work in the fine art and real estate businesses, I have served and made significant contributions on professional boards and committees, possess strong leadership and teamwork skills as well as effective liaison capabilities.



STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT

INTERGOVERNMENTAL POLICY AND PLANNING DIVISION

MUNICIPAL GRANTS-IN-AID CERTIFICATION
FISCAL YEAR 2021

I am the Chief Executive Officer for the Municipality/Special Tax District and have the authority to execute this certification on behalf of the Municipality/Special Tax District. The funding to be received from the fiscal year 2021 Municipal Grants-in-Aid will be used as delineated in CGS §13a-175a(a).

Will any project related activities be conducted within a floodplain (C.G.S. §§ 25-68b through 25-68h - Flood Management Certification)?

☐ YES ☒ NO

If you answer "YES", please be advised that the provisions of the Department of Energy and Environmental Protection's Flood Management Certification are applicable.

Municipality / Special Tax District Name:

City of Norwalk, Connecticut

Federal Employee Identification Number: _____

Name: Mayor Harry W. Rilling

Title: Mayor

Address: 125 East Ave

Town: Norwalk

CT Zip: 06856

Phone Number: 203-854-7701

E-mail Address: HRilling@norwalkct.org

SIGNATURE: _____

SIGNED: ____/____/ 2021

RETURN SCANNED COPY BY MAY 13, 2021 to Martin.Heft@ct.gov



STATE OF CONNECTICUT
OFFICE OF POLICY AND MANAGEMENT
INTERGOVERNMENTAL POLICY AND PLANNING DIVISION

April 19, 2021

Dear Municipal/Special Tax District Chief Executive Officer:

PA 20-1 Sec. 57 continues the Municipal Grants-in-Aid to provide grants to municipalities and special taxing districts for the fiscal year ending June 30, 2021.

Funds may be used as specified in CT General Statutes (CGS) Section 13a-175a(a) "...to be used by the towns for construction, reconstruction, improvement or maintenance of highways, sections of highways, bridges or structures incidental to highways and bridges or the improvement thereof, including the plowing of snow, the sanding of icy pavements, the trimming and removal of trees, the installation, replacement and maintenance of traffic signs, signals and markings, and for traffic control and vehicular safety programs, traffic and parking planning and administration, and other purposes and programs related to highways, traffic and parking, and for the purposes of providing and operating essential public transportation services and related facilities."

The main intent of this funding is to supplement your municipal infrastructure. CGS Section 13a-175a(b) states that if a municipality wishes to use the funds for purposes other than those listed under CGS Section 13a-175a(a); a waiver request must be sent to the Secretary of the Office of Policy and Management stating the purpose for which the grant will be used. While a municipality may not wish to use the funds for "town road" projects, the grant must be used for capital projects with a minimum 20-year life expectancy for consideration. The Secretary may either grant or deny the request.

Additionally, pursuant to CGS Sections 25-68b through 25-68h ("Flood Management Act") any state agency proposing an activity within or affecting a floodplain must certify that the project meets certain requirements detailed in the Flood Management Act. As part of maintaining the state's transportation infrastructure, OPM passes to municipalities' state funding for municipal activities, such as local road and bridge projects as defined above.

Please complete the Certification or Waiver Request and return to: Martin.Heft@ct.gov. The Certification or Waiver Request should be submitted no later than May 13, 2021.

Sincerely,

A handwritten signature in black ink, appearing to read "Martin L. Heft".

Martin L. Heft
Acting Undersecretary

MUNICIPAL GRANTS IN AID FISCAL YEAR 2021

MUNICIPALITIES / DISTRICTS	FY 2021
Andover	\$ 2,620
Ansonia	\$ 85,419
Ashford	\$ 3,582
Avon	\$ 261,442
Barkhamsted	\$ 41,462
Beacon Falls	\$ 43,809
Berlin	\$ 1,203,039
Bethany	\$ 67,229
Bethel	\$ 282,660
Bethlehem	\$ 7,945
Bloomfield	\$ 2,475,717
Bolton	\$ 24,859
Bozrah	\$ 138,521
Branford	\$ 374,850
Bridgeport	\$ 1,031,564
Bridgewater	\$ 587
Bristol	\$ 3,709,996
Brookfield	\$ 118,281
Brooklyn	\$ 10,379
Burlington	\$ 15,300
Canaan	\$ 20,712
Canterbury	\$ 2,022
Canton	\$ 7,994
Chaplin	\$ 601
Cheshire	\$ 736,700
Chester	\$ 89,264
Clinton	\$ 191,674
Colchester	\$ 39,009
Colebrook	\$ 550
Columbia	\$ 26,763
Cornwall	-
Coventry	\$ 10,533
Cromwell	\$ 31,099
Danbury	\$ 2,398,201
Darien	-
Deep River	\$ 104,136
Derby	\$ 14,728
Durham	\$ 153,897
East Granby	\$ 826,034
East Haddam	\$ 1,696
East Hampton	\$ 18,943
East Hartford	\$ 6,308,383

MUNICIPAL GRANTS IN AID FISCAL YEAR 2021

MUNICIPALITIES / DISTRICTS	FY 2021
East Haven	\$ 43,500
East Lyme	\$ 22,442
East Windsor	\$ 295,024
Eastford	\$ 54,564
Easton	\$ 2,660
Ellington	\$ 223,527
Enfield	\$ 256,875
Essex	\$ 74,547
Fairfield	\$ 96,747
Farmington	\$ 545,804
Franklin	\$ 23,080
Glastonbury	\$ 240,799
Goshen	\$ 2,648
Granby	\$ 35,332
Greenwich	\$ 89,022
Griswold	\$ 31,895
Groton (Town of)	\$ 1,819,768
Guilford	\$ 64,848
Haddam	\$ 3,554
Hamden	\$ 286,689
Hampton	-
Hartford	\$ 1,419,161
Hartland	\$ 955
Harwinton	\$ 21,506
Hebron	\$ 2,216
Kent	-
Killingly	\$ 976,064
Killingworth	\$ 5,148
Lebanon	\$ 30,427
Ledyard	\$ 421,085
Lisbon	\$ 3,683
Litchfield	\$ 3,432
Lyme	-
Madison	\$ 6,795
Manchester	\$ 1,506,098
Mansfield	\$ 6,841
Marlborough	\$ 7,313
Meriden	\$ 1,290,737
Middlebury	\$ 84,264
Middlefield	\$ 248,652
Middletown	\$ 3,008,642
Milford	\$ 1,816,086

MUNICIPAL GRANTS IN AID FISCAL YEAR 2021

MUNICIPALITIES / DISTRICTS	FY 2021
Monroe	\$ 179,106
Montville	\$ 528,644
Morris	\$ 3,528
Naugatuck	\$ 341,656
New Britain	\$ 2,148,288
New Canaan	\$ 200
New Fairfield	\$ 1,149
New Hartford	\$ 139,174
New Haven	\$ 1,805,520
New London	\$ 33,169
New Milford	\$ 996,617
Newington	\$ 1,365,802
Newtown	\$ 235,371
Norfolk	\$ 7,207
North Branford	\$ 301,074
North Canaan	\$ 359,719
North Haven	\$ 1,860,380
North Stonington	-
* Norwalk	\$ 402,915
Norwich	\$ 187,132
Old Lyme	\$ 1,888
Old Saybrook	\$ 46,717
Orange	\$ 104,962
Oxford	\$ 84,313
Plainfield	\$ 144,803
Plainville	\$ 541,936
Plymouth	\$ 152,434
Pomfret	\$ 27,820
Portland	\$ 90,840
Preston	-
Prospect	\$ 70,942
Putnam	\$ 171,800
Redding	\$ 1,329
Ridgefield	\$ 561,986
Rocky Hill	\$ 221,199
Roxbury	\$ 602
Salem	\$ 4,699
Salisbury	\$ 83
Scotland	\$ 7,681
Seymour	\$ 281,186
Sharon	-
Shelton	\$ 584,121

MUNICIPAL GRANTS IN AID FISCAL YEAR 2021

MUNICIPALITIES / DISTRICTS	FY 2021
Sherman	-
Simsbury	\$ 77,648
Somers	\$ 82,324
South Windsor	\$ 1,776,486
Southbury	\$ 20,981
Southington	\$ 1,133,854
Sprague	\$ 386,528
Stafford	\$ 437,917
Stamford	\$ 797,064
Sterling	\$ 24,398
Stonington	\$ 100,332
Stratford	\$ 4,682,925
Suffield	\$ 180,663
Thomaston	\$ 395,346
Thompson	\$ 76,733
Tolland	\$ 85,064
Torrington	\$ 605,345
Trumbull	\$ 189,309
Union	-
Vernon	\$ 151,598
Voluntown	\$ 2,002
Wallingford	\$ 2,739,896
Warren	\$ 288
Washington	\$ 158
Waterbury	\$ 3,506,785
Waterford	\$ 34,255
Watertown	\$ 642,281
West Hartford	\$ 805,784
West Haven	\$ 147,516
Westbrook	\$ 267,405
Weston	\$ 453
Westport	-
Wethersfield	\$ 21,785
Willington	\$ 20,018
Wilton	\$ 583,476
Winchester	\$ 306,204
Windham	\$ 454,575
Windsor	\$ 1,710,188
Windsor Locks	\$ 2,360,422
Wolcott	\$ 234,916
Woodbridge	\$ 29,920
Woodbury	\$ 56,908

MUNICIPAL GRANTS IN AID FISCAL YEAR 2021

MUNICIPALITIES / DISTRICTS	FY 2021
Woodstock	\$ 68,767
Jewett City(Bor.)	\$ 4,195
Barkhamsted FD.	\$ 2,500
Berlin - Kensington FD	\$ 11,389
Berlin - Worthington FD	\$ 941
Bloomfield: Center FD	\$ 4,173
Bloomfield Blue Hills FD	\$ 103,086
Cromwell FD	\$ 1,832
Enfield FD 1	\$ 14,636
Enfield: Thompsonville FD 2	\$ 3,160
Enfield: Hazardville Fire #3	\$ 1,373
Enfield: N Thompsonville FD 4	\$ 69
Enfield: Shaker Pines FD 5	\$ 6,403
Groton City	\$ 164,635
Groton Sewer	\$ 1,688
Groton Old Mystic FD 5	\$ 1,695
Groton: Poq. Bridge FD	\$ 22,300
Killingly Attawaugan F.D.	\$ 1,836
Killingly Dayville F.D.	\$ 42,086
Killingly Dyer Manor	\$ 1,428
E. Killingly F.D.	\$ 95
So. Killingly F.D.	\$ 189
Killingly Williamsville F.D.	\$ 6,710
Manchester Eighth Util.	\$ 68,425
Middletown: South FD	\$ 207,080
Middletown Westfield F.D.	\$ 10,801
Middletown City Fire	\$ 33,838
New Htfd. Village F.D. #1	\$ 7,128
New Htfd Pine Meadow #3	\$ 131
New Htfd South End F.D.	\$ 10
Plainfield Central Village FD	\$ 1,466
Plainfield - Moosup FD	\$ 2,174
Plainfield: Plainfield FD	\$ 1,959
Plainfield Wauregan FD	\$ 5,136
Pomfret FD	\$ 1,032
Putnam: E. Putnam FD	\$ 10,109
Simsbury F.D.	\$ 2,638
Stafford Springs Service Dist.	\$ 15,246
Sterling F.D.	\$ 1,293
Stonington Mystic FD	\$ 600
Stonington Old Mystic FD	\$ 2,519
Stonington Pawcatuck F.D.	\$ 5,500

MUNICIPAL GRANTS IN AID FISCAL YEAR 2021

MUNICIPALITIES / DISTRICTS	FY 2021
Stonington Quiambug F.D.	\$ 72
Stonington Wequetequock FD	\$ 73
Trumbull Center	\$ 555
Trumbull Long Hill F.D.	\$ 1,105
Trumbull Nichols F.D.	\$ 3,435
W. Haven: West Shore FD	\$ 34,708
W. Haven: Allingtown FD	\$ 21,515
West Haven First Ctr FD 1	\$ 4,736
Windsor Wilson FD	\$ 214
Windsor FD	\$ 14
Windham First	\$ 8,929
Total	\$ 75,999,999

THE PLANNING COMMITTEE OF THE COMMON COUNCIL

125 East Avenue
P.O. Box 5125
Norwalk, CT 06856

TO: MEMBERS OF THE COMMON COUNCIL
FROM: NORWALK REDEVELOPMENT AGENCY STAFF
DATE: MAY 4, 2021
RE: CDBG PY47 ANNUAL ACTION PLAN

PY47 ANNUAL ACTION PLAN (AAP) PUBLIC PARTICIPATION

There were no comments received on the Annual Action Plan (AAP) during the public comment period March 26 – April 25, 2021 or at the public hearing held on April 1, 2021.

PY47 FUNDS AVAILABLE AND FUNDING RECOMMENDATIONS

The City's CDBG amount available for funding is \$1,174,474. This number is comprised of \$884,474 of 2021-2021 entitlement funding, \$229,000 of program income and \$61,000 of prior year resources. The prior year resources is the reallocation of unneeded housing funds that are being made available for Public Facility and Infrastructure projects. The allocation is \$8,474 greater than anticipated funding listed in the NOFA and was factored into proposed the funding allocations.

Below is a project summary of funding allocations recommends by the Planning Committee and included in the Annual Action Plan. CDBG program planning and administration will continue to operate according to the 20% formula as prescribed by HUD. All public service activities are capped at 15% of the allocation. All drafts of the PY47 AAP are available online at <https://www.norwalkct.org/1412/Community-Development-Block-Grant>.

Project	Organization	Program/Project	Request	Funds Allocated
Public Services	East Norwalk Library	Robotics Program	\$ 9,000.00	\$ 9,000.00
	Malta House	Residential and Partnering Success Program	\$ 50,000.00	\$ 50,000.00
	Open Door Shelter	Job Placement Program	\$ 35,000.00	\$ 35,000.00
	Person to Person	Eviction and Utility Shutoff Prevention	\$ 30,000.00	\$ 32,434.00
	Supportive Housing Works	Rent Relief and Eviction Prevention	\$ 37,500.00	\$ 37,500.00
	Subtotal		\$161,500.00	\$ 163,934.00
Public Facilities	Carver Foundation	Roof Replacement	\$ 87,500.00	\$ 87,500.00
	Domestic Violence Crisis Center	Office to Bedroom Conversion	\$ 25,500.00	\$ 25,500.00
	Norwalk Redevelopment Agency	City Neighborhoods Projects	\$ 608,666.00	\$ 608,666.00
	Subtotal		\$721,666.00	\$ 721,666.00
Housing	Home Front	Critical Home Repairs	\$ 17,000.00	\$ 17,000.00
	Open Door Shelter	Exterior Door Replacement	\$ 36,280.00	\$ 36,280.00
	Keystone House	Genoa Deck Replacement	\$ 12,900.00	\$ 12,900.00
	Subtotal		\$ 66,180.00	\$ 66,180.00
Administration	Norwalk Redevelopment Agency	CDBG Administration	\$222,694.00	\$ 222,694.00

Upon approval by the full Common Council, the Norwalk Redevelopment Agency will submit the PY47 AAP to HUD in order to become a binding document guiding the CDBG program for the upcoming program year.

REQUESTED ACTIONS:

- Authorize the Mayor to execute any and all documents associated with submission of the PY47 AAP to HUD.
- Authorize the Mayor to execute any and all documents consistent with the approved PY47 Annual Action Plan.

Links

A direct link to the updated PY47 Annual Action plan is provided below.

<https://www.norwalkct.org/DocumentCenter/View/23419/Norwalk-PY47-2021-AAP-Review-Draft-428->



CITY OF NORWALK
Norwalk City Hall
125 East Avenue, PO Box 5125
Room 225
Norwalk, CT 06856-5125
P: 203-854-7791 / F: 203-857-0143

VII C1a-5

NORWALK COMMON COUNCIL
REQUEST FOR ITEM TO BE PLACED ON AGENDA

DATE OF REQUEST: May 5, 2021

(Note - Agenda closes 12:00 Noon on the Thursday before the Council meeting.)

PERSON/DEPARTMENT/COMMITTEE MAKING REQUEST: Vanessa Valadares, Principal Engineer / Public Works Committee

SECTION ON AGENDA WHERE ITEM IS TO APPEAR: Public Works

HAS ITEM BEEN TO A COUNCIL COMMITTEE? YES WHICH ONE? Public Works

HAS THE ITEM BEEN REVIEWED BY THE P&Z COMMISSION UNDER Section 8-24 OF THE STATE STATUTES? YES NO XX N/A

LIST ITEMS AND ACTION TO BE TAKEN: (Attach document to be approved or backup material. If a contract is to be awarded, please include name of contractor, amount of contract to be awarded and account from which payment will be made.)

- 1a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Deering Construction Inc., for Project PM 2021-2, Permanent Roadway Repairs and Service Restoration, for an amount not to exceed \$320,380.00.

Account No. 03 00 00 2602

- 1b. Authorize the Chief of Operations and Public Works, to execute orders on Contract with Deering Construction Inc., for Project PM 2021-2, Permanent Roadway Repairs and Service Restoration, for an amount not to exceed \$32,038.00.

Account No. 03 00 00 2602

2. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Woods Men's and Boy's Clothing for Project No. 4087 for a sum not to exceed \$17,680.00 for fiscal year 2021/22; \$18,148.00 for fiscal year 2022/23 and \$18,447.00 for fiscal year 2023/24 with an option to extend for two (2) additional terms of one (1) year each.

Account No. 01 40 21 5276

3. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Almstead Tree Company for a sum not to exceed \$60,000.00 for fiscal year 2021/22; \$60,000.00 for fiscal year 2022/23 and \$60,000.00 for fiscal year 2023/24 with an option to extend for two (2) additional terms of one (1) year each.

Account No. 01 40 29 5298

4. Authorize the Purchasing Agent to issue a purchase via Sole Source to Assetworks Inc. for the Fuel Focus Island Controller Upgrade in the amount of \$39,503.58.

Account No. 09 17 7100 5777 C0119
17 40 45 5331

5. Technical Correction of the Common Council Action of December 11, 2018, Item VII.C.4 to add accounts designated for Professional Engineering Services for the Inspection and Evaluation of City-Owned Bridges 20 Feet or Less in Length. Account Numbers 09 17 6030 5777 C0367 and 09 19 6030 5777 C0367.

Account No. 09 06 4021 5777 C0315
09 09 4021 5777 C0315
09 14 4021 5777 C0315
09 17 6030 5777 C0367
09 19 6030 5777 C0367

STATUTORY AUTHORITY UNDER WHICH ACTION IS BEING TAKEN:

Section 1-189 Charter of the City of Norwalk & Section 8-24 of the Connecticut General Statutes

EFFECTIVE DATE OF ACTION (if applicable):

Upon adoption and compliance with Charter provisions



Signature of Person Making Request

Please fill in all blanks and note if an item is not applicable.
Amended 4/13/84



Bid Sheet

Project: PM 2021-2 Permanent Roadway Repairs and Surface Restoration
BID OPENING: TUESDAY
April 27, 2021
2:00 PM

<u>Bidder</u>	<u>Bid Amount</u>	<u>Bid Bond</u>
B&W Paving & Landscaping, LLC 305 Buttertown Road Oakdale, CT 06370	\$257,865.00*	15% United States Fire Insurance Company
Deering Construction Inc. 20 Sheehan Street Norwalk CT 06854	\$320,380.00	15% Travelers Casualty and Surety Company of America
Third Bid Received**		

*For B&W Paving & Landscaping, LLC, their Bid Item #406452A was written as \$300/Ton and totaled as \$1,050.00. Actual total is \$10,500.00. \$257,865.00 reflects the written total project bid.

** Third Bid was not opened because it was received in hard copy form but not submitted electronically.

Project Number : PM2021-2

Project Name : PERMANENT ROADWAY REPAIRS & SURFACE RESTORATION

Items	Description	Quantity	Apparent Low Bidder		Second Bidder		Third Bidder		Engineering's Estima	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
0304002	PROCESSED AGGREGATE BASE	115	\$20.00	\$2,300.00	\$40.00	\$4,600.00	\$0.00	\$0.00	\$50.00	\$5,750.00
0404110	PERMANENT ASPHALT PLUGS	1	\$350.00	\$350.00	\$250.00	\$250.00	\$0.00	\$0.00	\$200.00	\$200.00
0406201A	ROAD ENCRACEMENT PERMANENT PAVEMENT REPAIR (MAJOR ARTERIAL) MIN BID - SEE SPECIAL NOTES	400	\$70.00	\$28,000.00	\$210.00	\$84,000.00	\$0.00	\$0.00	\$200.00	\$80,000.00
0406202A	ROAD ENCRACEMENT PERMANENT PAVEMENT REPAIR (MINOR ARTERIAL) MIN BID - SEE SPECIAL NOTES	190	\$70.00	\$13,300.00	\$140.00	\$26,600.00	\$0.00	\$0.00	\$145.00	\$27,550.00
0406203A	ROAD ENCRACEMENT PERMANENT PAVEMENT REPAIR (COLLECTOR) MIN BID - SEE SPECIAL NOTES	400	\$70.00	\$28,000.00	\$130.00	\$52,000.00	\$0.00	\$0.00	\$120.00	\$48,000.00
0406204A	ROAD ENCRACEMENT PERMANENT PAVEMENT REPAIR (LOCAL) MIN BID - SEE SPECIAL NOTES	1,500	\$70.00	\$105,000.00	\$63.00	\$94,500.00	\$0.00	\$0.00	\$60.00	\$90,000.00
0406279A	MILL FULL LANE 1.5" (40 LF TO 200 LF)	150	\$30.00	\$4,500.00	\$30.00	\$4,500.00	\$0.00	\$0.00	\$8.00	\$1,200.00
0406280A	MILL FULL LANE 1.5" (> 200 LF)	450	\$20.00	\$9,000.00	\$21.00	\$9,450.00	\$0.00	\$0.00	\$8.00	\$3,600.00
0406451A	BITUMINOUS CONCRETE 1.5" OVERLAY FULL LANE (40 LF TO 200 LF)	15	\$300.00	\$4,500.00	\$330.00	\$4,950.00	\$0.00	\$0.00	\$225.00	\$3,375.00
0406452A	BITUMINOUS CONCRETE 1.5" OVERLAY FULL LANE (> 200 LF)	35	\$300.00	\$10,500.00	\$225.00	\$7,875.00	\$0.00	\$0.00	\$200.00	\$7,000.00
0406999A	ASPHALT ADJUSTMENT COST	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
0507001A	TYPE "C" CATCH BASIN	1	\$6,000.00	\$6,000.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
0507781	RESET MANHOLE	1	\$2,100.00	\$2,100.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
0507792A	RECONSTRUCT CATCH BASIN	3	\$2,500.00	\$7,500.00	\$500.00	\$1,500.00	\$0.00	\$0.00	\$500.00	\$1,500.00
0811001A	CONCRETE CURBING	12	\$200.00	\$2,400.00	\$50.00	\$600.00	\$0.00	\$0.00	\$50.00	\$600.00
0815001	BITUMINOUS CONCRETE LIP CURBING	25	\$15.00	\$375.00	\$10.00	\$250.00	\$0.00	\$0.00	\$10.00	\$250.00
0921001A	CONCRETE SIDEWALK	175	\$30.00	\$5,250.00	\$25.00	\$4,375.00	\$0.00	\$0.00	\$25.00	\$4,375.00
0921011A	CONCRETE DRIVEWAY RAMP	30	\$40.00	\$1,200.00	\$30.00	\$900.00	\$0.00	\$0.00	\$30.00	\$900.00
0921014A	PRECAST CONCRETE PAYER SIDEWALK AND DRIVEWAY	30	\$35.00	\$1,050.00	\$30.00	\$900.00	\$0.00	\$0.00	\$30.00	\$900.00
0921021A	RELAY PRECAST CONCRETE PAYER SIDEWALK AND DRIVEWAY	30	\$25.00	\$750.00	\$30.00	\$900.00	\$0.00	\$0.00	\$30.00	\$900.00
0921099A	FLEXI-PAVE PAVEMENT	36	\$125.00	\$4,500.00	\$45.00	\$1,620.00	\$0.00	\$0.00	\$45.00	\$1,620.00
0922001A	BITUMINOUS CONCRETE SIDEWALK	35	\$65.00	\$2,275.00	\$50.00	\$1,750.00	\$0.00	\$0.00	\$50.00	\$1,750.00
0922501A	BITUMINOUS CONCRETE DRIVEWAY	12	\$65.00	\$780.00	\$50.00	\$600.00	\$0.00	\$0.00	\$50.00	\$600.00
0924007A	HANDICAP RAMPS (ADA COMPLIANT)	10	\$45.00	\$450.00	\$30.00	\$300.00	\$0.00	\$0.00	\$30.00	\$300.00
0944003A	FURNISHING AND PLACING TOPSOIL	10	\$30.00	\$300.00	\$15.00	\$150.00	\$0.00	\$0.00	\$15.00	\$150.00
0950003A	TURF ESTABLISHMENT (LAWN)	10	\$10.00	\$100.00	\$1.00	\$10.00	\$0.00	\$0.00	\$1.00	\$10.00

Project Number : PM2021-2

Project Name : PERMANENT ROADWAY REPAIRS & SURFACE RESTORATION

Items	Description	Quantity	Apparent Low Bidder		Second Bidder		Third Bidder		Engineering's Estima	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
0975004A	MOBILIZATION AND PROJECT CLOSEOUT (MAX 3% OF BID)	1	\$7,235.00	\$7,235.00	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
1210101	4" WHITE EPOXY RESIN PAVEMENT MARKINGS	20	\$30.00	\$600.00	\$5.50	\$110.00	\$0.00	\$0.00	\$1.00	\$20.00
1210102	4" YELLOW EPOXY RESIN PAVEMENT MARKINGS	20	\$30.00	\$600.00	\$5.50	\$110.00	\$0.00	\$0.00	\$1.00	\$20.00
1210103	4" DOUBLE YELLOW EPOXY RESIN PAVEMENT MARKINGS	20	\$60.00	\$1,200.00	\$11.00	\$220.00	\$0.00	\$0.00	\$2.00	\$40.00
1210105	EPOXY RESIN PAVEMENT MARKINGS - SYMBOLS AND LEGENDS	15	\$20.00	\$300.00	\$28.00	\$420.00	\$0.00	\$0.00	\$5.00	\$75.00
1210106	12" WHITE EPOXY RESIN PAVEMENT MARKINGS	20	\$30.00	\$600.00	\$24.00	\$480.00	\$0.00	\$0.00	\$5.00	\$100.00
1210124	24" WHITE EPOXY RESIN PAVEMENT MARKINGS	20	\$30.00	\$600.00	\$48.00	\$960.00	\$0.00	\$0.00	\$10.00	\$200.00
1302060A	RESET GATE BOXES	5	\$250.00	\$1,250.00	\$100.00	\$500.00	\$0.00	\$0.00	\$100.00	\$500.00
			\$257,865.00		\$320,380.00		\$0.00		\$300,485.00	

Apparent Low Bidder :

Second Bidder :

Third Bidder :



B&W Paving & Landscaping, LLC, 305 Butlertown Rd, Oakdale, CT 06370
Phone: 860-572-9942, Fax: 860-536-5833

"AN AFFIRMATIVE ACTION / EQUAL OPPORTUNITY EMPLOYER"

April 29, 2021

City of Norwalk
125 East Avenue
Norwalk, CT 06851

Re: PM 2021-2 Permanent Roadway Repairs & Surfacing Restoration

Dear Mr Stanton;

In reviewing our bid for the subject project, we discovered a mathematical error in our estimating excel file in which the traffic control was not carried through in our costs in the bid which in turn was not reflected in our pricing proposal submitted to the City.

Due to this error we wish to withdraw our submitted bid.

Sincerely;

James Wray
Member

RPO
1/22/21

**CITY OF NORWALK
PURCHASING DEPARTMENT
PROPOSER'S INFORMATION AND ACKNOWLEDGMENT FORM**

Woods Mens And Boys Clothing
Proposer's Name

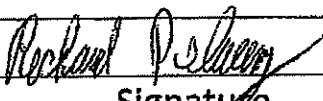
658 Suffolk Ave.
Street Address

Brentwood	NY	11717
City	State	Zip

Business Telephone: (631) 273-0212

Email Address: woodsmenswear@aol.com

Richard Pelaez / President
Printed Name and Title of Individual Submitting Proposal

The undersigned acknowledges that the terms, conditions and specifications of this RFP are understood and unconditionally accepted.	
	1/22/21
Signature	Date

CITY OF NORWALK
PURCHASING DEPARTMENT

Exceptions: Note any vendor(s) responding to this proposal shall indicate any/all exceptions (if any) taken to language in this proposal. Exceptions must be declared below in order to be considered by the City:

No Exceptions

R.D.

CITY OF NORWALK PURCHASING DEPARTMENT

1.1 PROPOSAL RESPONSE FORM #4087 DPW - Uniforms

Firm Name - <u>Woods Mens And Boys Clothing</u>		
Address - <u>658 Suffolk Ave Brentwood NY 11717</u>		
Phone - <u>(631) 273-0212</u>	Fax - <u>(631) 273-0230</u>	Email - <u>woodsmentwearead.com</u>
Manager - <u>Joel Napchan</u>		Fed ID# <u>11-2484343</u>

In submitting this submittal the undersigned declares that this submission is made without any connection with any persons making another bid or the same contract; that the proposed fees are in all respects fair and without collusion, fraud or mental reservation; and that no official of the City, or any person in the employ of the City is directly or indirectly interested in said proposal or in the supplies or work to which it relates, or in any portion of the profits thereof.

The undersigned also hereby declares that he/she or they have carefully considered objectives of each task of this project, professional services, requirements and deliverables required, and are satisfied and understood that in signing this proposal all right to plead any misunderstanding regarding the same is waived.

The undersigned further understands and agrees that he/she on behalf of the submitting firm will furnish and provide all the necessary staffing, sub-consultant services, office support, and other items of whatever nature, and to do and perform all design services necessary under the aforesaid conditions, to carry out the contract and to accept in full compensation therefore the amount of the contract as agreed to by the Firm and the City.

Proposal Pricing (Based on 65 Employees):

Pants: 6 units x 65 employees= 390 units
 Short sleeve shirts: 3 units x 65 employees= 195 units
 Long sleeve shirts: 3 units x 65 employees= 195 units
 Jackets: 65 employees= 65 units

NOTE: The City of Norwalk will not consider substitute products for this project.

A. PRICING PERIOD: July 1, 2021 – June 30, 2022

ITEM #	ITEM	MFG #	Cost Per Article	Number of Units	Extended Cost
1	Pants: RedKap Blended Cargo Pant	635062592004	\$25.94	390	\$10,116.60
2	Long Sleeve: OccuNomix Work Shirts- ANSI Class 2- Type 2/ T shirt w/ pocket w/ reflective tape and imprinted	LUX-LSETPB	\$15.94	195	3,108.30

**CITY OF NORWALK
PURCHASING DEPARTMENT**

ITEM #	ITEM	MFG #	Cost Per Article	Number of Units	Extended Cost
	CITY OF NORWALK DEPARTMENT OF PUBLIC WORKS on right chest				
3	Short Sleeve: OccuNomix Work Shirts- ANSI Class 2- Type 2/ T shirt w/ pocket w/imprinted CITY OF NORWALK DEPARTMENT OF PUBLIC WORKS Norwalk on right chest	LUX-SSETPBK	\$9.88	195	\$1,926.60
4	Jacket: OccuNomix Jackets- Classic three way black bottom bomber	LUX-ETJBJR	\$38.90	65	\$2,528.50
TOTAL COST					\$ 17,680.00

**CITY OF NORWALK
PURCHASING DEPARTMENT**

B. PRICING PERIOD: July 1, 2023 – June 30, 2024

ITEM #	ITEM	MFG #	Cost Per Article	Number of Units	Extended Cost
1	Pants: RedKap Blended Cargo Pant	635062592004	\$26.74	390	\$10,428.60
2	Long Sleeve: OccuNomix Work Shirts- ANSI Class 2- Type 2/ T shirt w/ pocket w/ reflective tape and imprinted CITY OF NORWALK DEPARTMENT OF PUBLIC WORKS on right chest	LUX-LSETPB	\$16.24	195	\$3,166.80
3	Short Sleeve: OccuNoMix Work Shirts- ANSI Class 2- Type 2/ T shirt w/ pocket w/imprinted CITY OF NORWALK DEPARTMENT OF PUBLIC WORKS on right chest	LUX-SSETPBK	\$10.18	195	\$1,985.10
4	Jacket: OccuNomix Jackets- Classic three way black bottom bomber	LUX-ETJBJR	\$39.50	65	\$2,567.50
TOTAL COST					\$ 18,148.00

**CITY OF NORWALK
PURCHASING DEPARTMENT**

C. PRICING PERIOD: July 1, 2025 – June 30, 2026

ITEM #	ITEM	MFG #	Cost Per Article	Number of Units	Extended Cost
1	Pants: RedKap Blended Cargo Pant	635062592004	27.24	390	\$10,623. ⁶⁰
2	Long Sleeve: OccuNomix Work Shirts- ANSI Class 2- Type 2/ T shirt w/ pocket w/ reflective tape and imprinted CITY OF NORWALK DEPARTMENT OF PUBLIC WORKS on right chest	LUX-LSETPB	16.44	195	\$3,205. ⁸⁰
3	Short Sleeve: OccuNomix Work Shirts- ANSI Class 2- Type 2/ T shirt w/ pocket w/imprinted CITY OF NORWALK DEPARTMEN T OF PUBLIC WORKS on right chest	LUX-SSETPBK	10.38	195	\$2,024. ¹⁰
4	Jacket: OccuNomix Jackets- Classic three way black bottom bomber	LUX-ETJBJR	39.90	65	\$2,593. ⁵⁰
TOTAL COST					\$18,447.⁰⁰

**CITY OF NORWALK
PURCHASING DEPARTMENT**

D. GUARANTEE/WARRANTY OFFERED

ITEM #	ITEM	GUARANTEE/WARRANTY
1	Pants: RedKap Blended Cargo Pant	Manufacturers Warranty
2	Long Sleeve: OccuNomix Work Shirts- ANSI Class 2-Type 2/ T shirt w/ pocket w/ reflective tape and imprinted CITY OF NORWALK DEPARTMENT OF PUBLIC WORKS on right chest	To Repair or Replace any Mislabeled or Defective Items
3	Short Sleeve: OccuNomix Work Shirts- ANSI Class 2-Type 2/ T shirt w/ pocket w/imprinted CITY OF NORWALK DEPARTMENT OF PUBLIC WORKS on right chest	
4	Jacket: OccuNomix Jackets- Classic three way black bottom bomber	

E. DELIVERY:

ITEM #	ITEM	DELIVERY -- (Number of calendar days from receipt of order)
1	Pants: RedKap Blended Cargo Pant	21-28
2	Long Sleeve: OccuNomix Work Shirts- ANSI Class 2-Type 2/ T shirt w/ pocket w/ reflective tape and imprinted CITY OF NORWALK DEPARTMENT OF PUBLIC WORKS on right chest	21-28
3	Short Sleeve: OccuNomix Work Shirts- ANSI Class 2-Type 2/ T shirt w/ pocket w/imprinted CITY OF NORWALK DEPARTMENT OF PUBLIC WORKS on right chest	21-28
4	Jacket: OccuNomix Jackets- Classic three way black bottom bomber	21-28

F. CERTIFICATION

Submitted By: Richard Pelaez	Signature: <i>Richard Pelaez</i>
Authorized Agent of Company (name and title)	Date: 1/22/21

G. The above signatory acknowledges receipt of the following addenda issued during the bidding period and understands that they are a part of the bidding documents (if applicable):

Addendum #	1	Dated	1/5/21	Addendum #		Dated	
Addendum #		Dated		Addendum #		Dated	

CITY OF NORWALK PURCHASING DEPARTMENT

1.2 STATEMENT OF QUALIFICATIONS

Please answer the following questions regarding your company's past performance. Attach a financial statement or other supportive documentation. Failure to reply to this instruction may be regarded as justification for rejecting a bid.

1.	Number of years in business:	42 Years	
2.	Number of personnel employed:	Part Time	Full Time
		3	4

3. List six contracts of this type/size your firm has completed within the last four years:			
Project	Date	Contact Person	Phone No.
Norwalk-DPW-Uniforms	2016-2020	Dilene Byrd	(203) 854-3228
City of Portland-MENPU-Uniforms	2016-2020	Melissa Graftam	(207) 874-8823
Glen Cove, NY-Custodial Uniforms	2016-2020	Maria Pietri	(516) 801-7090
Syosset NY-Custodial Uniforms	2016-2020	Karen Boyes	(516) 364-5661
Town of Hempstead NY Highway Uniforms	2016-2020	Michael Sharkey	(516) 489-5000
Town of Smithtown NY Highway Uniforms	2016-2020	Diane McQuade	(631) 360-7549

Information on the vendor(s) that will provide support to your proposed operation

4. Location of your supporting vendor's facility (if necessary, submit under separate cover)

5. Size of supporting vendor's operation (sq. ft.) - _____

6. Dollar value of products relating to this bid in inventory \$ _____

7. Number of full time technicians employed and qualified to handle your product: 3

8. Number of delivery trucks: 1

Attach any additional information, which demonstrates your qualification for this work including, but not limited to, letter of reference.

CITY OF NORWALK PURCHASING DEPARTMENT

9. ORGANIZATIONAL STRUCTURE OF BIDDER (check which applies)	☐ general partnership
	☐ limited partnership
	☐ limited liability corporation
	☐ limited liability partnership
	☒ corporation doing business under a trade name
	☐ individual doing business under a trade name
	☐ other (specify)

10. STATUS OF THE BUSINESS AND ITS CURRENT STANDING WITH THE SECRETARY OF STATE'S OFFICE; e.g., are all required filings current and in good standing or has the entity been withdrawn or canceled	Connecticut corporations - Will the Secretary of State be able to issue a Certificate of Good Standing within 30 days of the bid opening?	Yes	No
	Out-of-State corporations - Do you have a valid license to do business in the State of Connecticut? (Evidence in the form of a Certificate of Authority from the Connecticut Secretary of State will be required within 30 days of the bid opening.)	Yes	No
			Will renew license within 30 days of bid opening

11. Is your local organization an affiliate of a parent company? If so, indicate the principal place of business of your company and the name of the agent for service if different from what has been indicated on the response form:

Business Name	
Address	
City, State & Zip	
Name of Agent	

NOTE: In the case of a Limited Liability Corporation or a Limited Liability Partnership a certified copy of the Articles of Organization certified as valid and in effect as of the date of the bid opening will be required within 30 days of the bid opening.

CITY OF NORWALK PURCHASING DEPARTMENT

A listing of the corporate officers, in the case of a corporation; the general or managing partners, in the case of a partnership; or the managers and members in the case of either a limited liability partnership or company will be required within 30 days of the bid opening.

12. Your company may be asked to submit the following information relative to your company's financial statements prior to receiving an award. This information will not be part of the public bidding record and will remain confidential.

All information should be supported with appropriate audited financials

- a. Book Value (Total Assets (-) Total Liabilities)
- b. Working Capital (Current Assets (-) Current Liabilities)
- c. Current Ratio (Current Assets/Current Liabilities)
- d. Debt to Equity Ratio (Long Term Debt/Shareholder's Equity)
- e. Return on Assets (Net Income/Total Assets)
- f. Return on Equity (Net Income/Shareholder's Equity)
- g. Return on Invested Capital (Net Income/Long Term Debt + Shareholders' Equity)

All responses to this questionnaire are understood to be proprietary to the vendor, and will be considered confidential.

Additional information may be requested subsequent to your responding to this bid request.

**CITY OF NORWALK
PURCHASING DEPARTMENT**

1.3 CITY OF NORWALK VENDOR RECORDS

If you have not done business with the City of Norwalk as a vendor, your business information needs updating or your City of Norwalk vendor record has not been updated over three (3) years. Please complete and include the latest Internal Revenue Service (IRS) W-9 Form with your submission. Here is the URL to the IRS website:
<https://www.irs.gov/forms-pubs/about-form-w-9>

1.4 INSURANCE

Insurance Agency Name:	Tel:
Agency Address:	Email:

1.5 CITY OF NORWALK VENDOR QUESTIONNAIRE – IT INFORMATION SECURITY

* We have done business with the City of Norwalk and all forms and Insurance information should be on file.

4047R Tree Removal and Trimming Services-REBID

Almstead Tree & Shrub Care Co., LLC

A. Tree Removal: Cost of tree removal based on the diameter of the tree at the DBH (Diameter at Breast Height).				
<u>Item</u>	<u>DBH (Diameter at Breast Height)</u>	<u>YEAR 1 COST</u>	<u>YEAR 2 COST</u>	<u>YEAR 3 COST</u>
<u>1.</u>	<u>8 – 14"</u>	\$300.00	\$300.00	\$300.00
<u>2.</u>	<u>15 – 18"</u>	\$725.00	\$725.00	\$725.00
<u>3.</u>	<u>19 – 23"</u>	\$1200.00	\$1200.00	\$1200.00
<u>4.</u>	<u>24 – 36"</u>	\$1800.00	\$1800.00	\$1800.00
<u>5.</u>	<u>37" – and over</u>	\$2500.00	\$2500.00	\$2500.00

B. Tree Trimming: Cost of tree trimming based on the diameter of the tree at the DBH (Diameter at Breast Height).				
<u>Item</u>	<u>DBH (Diameter at Breast Height)</u>	<u>YEAR 1 COST</u>	<u>YEAR 2 COST</u>	<u>YEAR 3 COST</u>
<u>1.</u>	<u>13 – 18"</u>	\$150.00	\$150.00	\$150.00
<u>2.</u>	<u>19 – 24"</u>	\$350.00	\$350.00	\$350.00
<u>3.</u>	<u>25 – 36"</u>	\$450.00	\$450.00	\$450.00
<u>4.</u>	<u>37" – and over</u>	\$550.00	\$550.00	\$550.00

4047R Tree Removal and Trimming Services-REBID

Almstead Tree & Shrub Care Co., LLC

C Emergency Removal and Trimming: Cost at time and material rates.				
Item	LABOR	YEAR 1 HOURLY RATE	YEAR 2 HOURLY RATE	YEAR 3 HOURLY RATE
1.	Crew Chief	\$100.00	\$100.00	\$100.00
2.	Trimmer	\$95.00	\$95.00	\$95.00
3.	Grounds person	\$85.00	\$85.00	\$85.00
	EQUIPMENT			
4.	Box Truck	\$50.00	\$50.00	\$50.00
5.	50 – 60' Aerial Lift w/ Box Truck	\$55.00	\$55.00	\$55.00
6.	75' and over Aerial Lift w/ Box Truck	\$60.00	\$60.00	\$60.00

4047R Tree Removal and Trimming Services-REBID

The F.A. Bartlett Tree Expert Company

A. Tree Removal: Cost of tree removal based on the diameter of the tree at the DBH (Diameter at Breast Height).				
<u>Item</u>	<u>DBH (Diameter at Breast Height)</u>	<u>YEAR 1 COST</u>	<u>YEAR 2 COST</u>	<u>YEAR 3 COST</u>
<u>1.</u>	<u>8 – 14"</u>	\$650.00	\$660.00	\$670.00
<u>2.</u>	<u>15 – 18"</u>	\$800.00	\$810.00	\$820.00
<u>3.</u>	<u>19 – 23"</u>	\$1200.00	\$1225.00	\$1250.00
<u>4.</u>	<u>24 – 36"</u>	\$1400.00	\$1425.00	\$1450.00
<u>5.</u>	<u>37" – and over</u>	\$1700.00	\$1800.00	\$1900.00

B. Tree Trimming: Cost of tree trimming based on the diameter of the tree at the DBH (Diameter at Breast Height).				
<u>Item</u>	<u>DBH (Diameter at Breast Height)</u>	<u>YEAR 1 COST</u>	<u>YEAR 2 COST</u>	<u>YEAR 3 COST</u>
<u>1.</u>	<u>13 – 18"</u>	\$175.00	\$180.00	\$185.00
<u>2.</u>	<u>19 – 24"</u>	\$210.00	\$215.00	\$200.00
<u>3.</u>	<u>25 – 36"</u>	\$300.00	\$315.00	\$330.00
<u>4.</u>	<u>37" – and over</u>	\$575.00	\$600.00	\$625.00

4047R Tree Removal and Trimming Services-REBID

The F.A. Bartlett Tree Expert Company

Emergency Removal and Trimming: Cost at time and material rates				
Item	LABOR	YEAR 1 HOURLY RATE	YEAR 2 HOURLY RATE	YEAR 3 HOURLY RATE
1.	Crew Chief	\$115.00	\$115.00	\$115.00
2.	Trimmer	\$110.00	\$110.00	\$110.00
3.	Grounds person	\$105.00	\$105.00	\$105.00
	EQUIPMENT			
4.	Box Truck	\$50.00	\$55.00	\$60.00
5.	50 – 60' Aerial Lift w/ Box Truck	\$60.00	\$65.00	\$70.00
6.	75' and over Aerial Lift w/ Box Truck	\$65.00	\$70.00	\$75.00

AssetWORKS

ORDER FORM

AssetWorks LLC

998 Old Eagle School Road, Suite 1215
Wayne, PA 19087

Order #: Q-02677-3

Date: 03/23/2021

Expires On: 4/30/2021

Ship To

Joel Grant
City of Norwalk, CT
15 S. Smith St
Norwalk, Connecticut 06850
United States
(203) 854-3220
jgrant@norwalkct.org

Bill To

City of Norwalk, CT
15 S. Smith St
Norwalk, Connecticut 06850
United States

Fuel Hardware

Description	QTY	UNIT PRICE	Line Total
Nozzle Transponders - Universal FJ3	8	USD 395.37	USD 3,162.96
FJ3 WAF Box HI Power w/ mast	1	USD 862.50	USD 862.50
Windows 10 ICU Upgrade - 2 Hose HID (with FREE RFID UPGRADE PROMO)	4	USD 5,713.65	USD 22,854.60
Fuel Shipping Costs	4	USD 95.00	USD 380.00
FJ3 Vehicle Kit - Light Duty (Includes FJ3 RFID Box, Hard Wire Option, Fuel Inlet Antenna & OBDII Easy Connect "Y" Cable)	3	USD 280.86	USD 842.58
FJ3 Vehicle Kit - Heavy Duty (Includes FJ3 RFID Box, Hard Wire Option, Fuel Inlet Antenna & J1939 Easy Connect "Y" Cable)	3	USD 319.26	USD 957.78
FJ3 RF Vehicle ID Box Programmer	1	USD 1,743.16	USD 1,743.16
Fuel Hardware Total:			USD 30,803.58

Professional Services

Description	Line Total
Hardware Installation Services	USD 3,280.00
Remote FuelFocus Site Startup Services	USD 1,640.00
FJ3 Installation & Diagnostic Training Services	USD 1,640.00
Project Management Services	USD 940.00
Travel Costs	USD 600.00
Professional Services Total:	USD 8,100.00

Service

Description	Line Total
New Custom Prompts	USD 600.00

Service Total:

USD 600.00

Grand Total: USD 39,503.58

If you have any technical questions related to FuelFocus products and services, please contact Christopher Bassett at (954) 892-8042 or chris.bassett@assetworks.com.

NOTES/ASSUMPTIONS

1. Unless Customer has a separate written and signed agreement with AssetWorks, this Order Schedule is subject to the Assetworks Online Master Agreement, as applicable, located at <https://www.assetworks.com/tc-fleet/> which is incorporated herein by reference.
2. This Order Schedule is based on the site being Fuel Management System Ready (FMS). FMS Ready means that all FuelFocus System pedestals will be mounted to the appropriate location. All conduits will be connected between the FuelFocus Controllers and pumps, junction boxes and breaker panels. Assumes all dispensers have pulsers and are fuel system compatible. All wires will be pulled and left disconnected at each end. See full FMS Ready Checklist below.
3. This Order Schedule does not include permits, permit fees or site as built drawings.
4. Prices are quoted in USD and are subject to any applicable state and/or local sales tax, import duties, PST, VAT. The pricing is based upon the quantities listed at the time of purchase. In the event that the number of licenses, assets or sites changes the pricing is subject to change.
5. This is a fixed price contract with payment due within 30 days of the date of an invoice. All licenses, hardware, and maintenance will be billed upon date of delivery. All services and travel will be invoiced monthly as incurred. Year 1 maintenance period will begin ninety (90) days from date of delivery.
6. Details of the warranty, which includes 1 year parts with telephone help desk support, can be found under Hardware Terms in the AssetWorks Online Master Agreement referenced above. Extended warranty plans are available for subsequent years.
7. Customer must have a tested network connection at the fuel island. This connection needs to be able to ping the FleetFocus Server successfully.
8. Site must have fuel in tanks, dispensers primed and ready to pump fuel for full site certification.
9. The following will apply to all Professional Services under the Order Schedule:
 1. Additional charges may apply if sites are not ready as described above for both services and travel.
 2. Travel: Expenses include actual costs for lodging, air and ground travel and per diem rates for meal expenses (corporate rate/government agreement).
 3. Professional Services engagements have 4-8 week lead time from execution of contract/order. When Professional Service days are contracted, they are removed from AssetWorks' capacity and considered sold to the customer, and as a result AssetWorks makes financial plans based upon the revenues it expects to achieve from the full performance of the contract. It is impossible for AssetWorks to know in advance whether or under what circumstances it would be able to resell the service days if the customer does not use them, either as the result of delaying or canceling meetings, tasks or deliverables. In most instances, when customers do not use the contracted time, AssetWorks is unable to resell those days or services. Even when days or services may be resold, it is costly to re-market the services, and such efforts divert effort to do so. While customer days have been held out of AssetWorks' capacity planning, AssetWorks may have turned away or delayed the start of other customers in order to meet AssetWorks' commitment to the customer. For these reasons, AssetWorks and the customer agree that in the event of delay or cancellation of scheduled project tasks and meetings at the customer's request within two weeks of execution, AssetWorks shall be due compensation equal to the contracted amount to deliver the services cancelled including any travel expenses incurred in preparation for the delayed or cancelled services.

FMS Ready Checklist for FuelFocus Island Controller System

The following represents a checklist of items that need to be performed to comply with "FMS Ready".

1. Have an electrical contractor mount the FuelFocus Island Controller pedestals and fasten to concrete.
2. Conduit Requirements
 1. Have electrician run a conduit from the master dispensers to pedestal as needed. Our electrical requirements to each FMS Island Controller are as follows:
 2. We will need dedicated power from a circuit breaker panel to each FuelFocus Island Controller. The power for each FMS Controller can be pulled off one circuit breaker.

3. We will need a dedicated conduit back to the building from each FMS Controller for communication wiring unless RF LAN connectivity will be used. These may be looped also. Please note that a maximum cable length for CAT5/6 is 300 feet.
4. We will need one conduit from the pedestal to be terminated in the dispenser electrical junction box.
5. We will either need:
 1. A second conduit from the pedestal to the pulser junction box in the dispenser, or
 2. The pulser junction box in the dispenser piped over to the electrical junction box in the dispenser
3. Contractor must mount RFID Antenna centrally to all fuel lanes if RFID option is purchased. Must have conduit from nearest FuelFocus Island Controller to this point. Please discuss location with AssetWorks Project Team.
4. (For Transit Lanes only) Mount Banner sensor in each fuel lane and run conduit from sensor to respective FuelFocus Island Controller.
5. Cable Requirements:
 1. Have electrician pull the following cables - leaving at least three feet extra to extend above the top of the pedestal and as much as possible to fit in the electrical junction box within the dispensers: The items lettered below correspond with the same letter of the conduit above.
 2. Three 14AWG minimum THHN gas/oil resistant wires for power, neutral, ground to each FMS Controller from breaker panel. Terminate at panel, wire nut FMS System ends and mark breaker. Lock breaker in off position
 3. Pull whatever cable is appropriate based on Customer demands and location parameters to ensure a reliable TCP/IP ethernet connectivity at the fuel island to each Island Control Unit. This may be a CAT5/6 cable, fiber optics or RF Ethernet connectivity. If the TLS Interface option is chosen, there are two methods of connecting the Veeder Root console to FuelFocus. The first method is via a RS232 card installed in the Veeder Root (Customer responsibility). While this is a less expensive option - RS232 is only rated to communicate effectively if the distance between the Veeder Root and the nearest FuelFocus Controller does not exceed fifty (50) feet. If RS232 is used, a four conductor shielded cable must be installed between the two. Veeder Root connectivity can also be achieved via TCP/IP as an option. This method requires the installation of a ethernet card in the Veeder Root console, and then a CAT5/6 network connection run from the Customers network to the Veeder Root - keeping in mind CAT5/6 distance limitations shown above. Procurement, installation, and configuration and programming of either method are the Customer responsibility.
 4. Pull four 14AWG minimum THHN gas/oil resistant wires to each pump/dispenser (eight if it is a two hose pump/dispenser) electrical junction box for control wiring. One of these wires should be white for neutral. Dispenser must be able to have handle wired hot at all times when using RFID technology and solenoid will be used for system control.
 5. Pull a four conductor 22AWG minimum shielded cable to the dispenser for pulser communication. Please consult with an AssetWorks technician if these distances exceed three hundred (300) feet.
 6. Pull the CAT5/6 wire included with WAF Antenna to the FuelFocus Island Controller along with a single 14AWG THHN green wire for grounding purposes.
 7. (For Transit Lanes only) Pull included cable for Banner Sensor through conduit. Extend length if needed.

Call AssetWorks to schedule a date for final terminations when all of the above is done.

Note - All wiring and conduits identified above describe what is needed for the FuelFocus Island Controller System only. This document assumes wiring for the station and dispensers has already been completed. In the event Customer's business practices require that Customer issue a purchase order number prior to payment of any AssetWorks invoices issued under this Agreement, then such purchase order number must be entered below. Customer's execution of the Order Form without designating a purchase order number shall be deemed Customer's acknowledgement that no purchase order number is required for payment of invoices hereunder.

Purchase Order Number: _____

Accepted by Customer:

Accepted by AssetWorks:

Signature: _____

Signature: _____

Name (Print): _____

Name (Print): _____

Title: _____

Title: _____

Date: _____

Date: _____

Please sign and email to Orlando Barrett at orlando.barrett@assetworks.com.

THANK YOU FOR YOUR BUSINESS!

SOLE SOURCE PROCUREMENT REQUEST

Date - 4/6/2021

Please read the Sole Source Procurement Policy printed on the reverse side before filling out this request. This form is to be used in conjunction with the Procurement Request Form.

Briefly describe the scope of services or equipment needed. Attach a Procurement Request Form and complete specifications.

AssetWorks fuel focus upgrade

This purchase qualifies as a Sole Source Procurement for the following reason(s):

- ☒ The compatibility of equipment is of paramount consideration.
- ☐ The compatibility of accessories, or replacement parts is of paramount consideration.
- ☐ The sole supplier's item is needed for trial use or testing.
- ☐ The sole supplier's item is to be procured for resale or donation.
- ☐ A public utility service.
- ☐ Other, please explain - _____

Outline any research you did in determining that this vendor is the only one able to supply this item or service. Be specific as to names and addresses of firms or people contacted. Attach supportive documentation.

AssetWorks was purchased and installed in 2010 for the City of Norwalk fleet
maintenance and fuel management program. This purchase is for the
replacement of obsolete hardware and components that are failing
which is needed for proper fuel dispensing and management.

QC

Department Head's Signature

The Purchasing Agent

Corporation Counsel

☒ Supports ☐ Does not Support

☐ Supports ☐ Does not Support

this request for a sole source purchase

Signature

Signature

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**ACTION
7:30 PM EST**

**DECEMBER 11, 2018
COUNCIL CHAMBERS**

2. Authorize the Mayor, Harry W. Rilling, to execute a 2nd Amendment with the Norwalk Transit District for design plans by Stantec, Inc. for State Project 102-350 Norwalk River Valley Trail – Phase 2 for an amount not to exceed \$9,800 (scope of services dated November 14, 2018 attached).

Account No. 09 16 4021 5777 C0407

AUTHORIZED

3. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to extend the existing Agreement with Susan Prosi Johnson, dated December 15, 2017, for the provision of Consultant Services for Walk Bridge Program Management for a period of one (1) year through December 14, 2019 with the option of two one year renewals whereby each one year renewal shall be subject to budget availability and additional approval by the Common Council.

Account No. 01 40 30 5258

AUTHORIZED AS AMENDED

4. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Freeman Companies, for Professional Engineering Services for the Inspection and Evaluation of City-Owned Bridges 20 Feet or Less in Length, for a sum not to exceed \$251,200.00.

Account No. 09 06 4021 5777 C0315

09 09 4021 5777 C0315

09 14 4021 5777 C0315

AUTHORIZED

5. Acknowledge the receipt of the application for the abandonment/discontinuance of a portion of Stevens Street beginning at the easterly boundary of the City property located at 340 West Avenue (Tax Lot 1-8-15-0) and heading west to the westerly boundary of the City property located at 350 West Avenue (Tax Lot 1-8-39-0) as depicted on a map prepared by Ryan and Faulds Land Surveyors, A Redniss & Mead Company entitled "Property Survey Abandonment Map Of A Portion Of Stevens Street, Norwalk, Connecticut," dated October 4, 2018, at a scale of 1" = 20' on file in the Department of Public Works indicating said portion of Stevens Street to be abandoned and incorporated into the existing City properties located at 340 West Avenue and 350 West Avenue.

APPROVED

6. Schedule a Public Hearing of Necessity for the abandonment/discontinuance of a portion of Stevens Street beginning at the easterly boundary of the City property located at 340 West Avenue (Tax Lot 1-8-15-0) and heading west to the westerly boundary of the City property located at 350 West Avenue (Tax Lot 1-8-39-0) as depicted on a map prepared by Ryan and Faulds Land Surveyors, A Redniss & Mead Company entitled "Property Survey Abandonment Map Of A Portion Of Stevens Street, Norwalk, Connecticut," dated October 4, 2018, at a scale of 1" = 20' on file in the Department of Public Works indicating said portion of Stevens Street to be abandoned and incorporated into the existing City properties located at 340 West Avenue and 350 West Avenue. The Public Hearing of Necessity shall be conducted in order to hear all parties interested in commenting on the necessity of the proposed abandonment and to take such action on said application for abandonment that the Committee may deem advisable. The Public Hearing is scheduled for the January 2019 Public Works Committee Meeting (date to be determined and advertised) at 7:00 P.M. in Room 225, 2nd floor in Norwalk City Hall, 125 East Avenue, Norwalk, CT.

APPROVED



CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.org P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO: MEMBERS OF LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDING & FACILITIES MANAGER 

RE: Municipal Buildings – Energy Management System Vendors

DATE: April 27, 2021

.....

Approximately 18 years ago, the Office of Building Management began to assess the needs to upgrade the buildings HVAC equipment controls to better achieve greater operating efficiencies, occupant comfort and energy savings. We interviewed several building management/control vendors and obtained an understanding of their building management systems. We were concerned with manufacturers' proprietary products and our goals were to identify control companies that would provide equipment with greater flexibility and adaptability. We also wanted to limit the number of vendors to two to three manufacturers across all buildings, so that our staff would have a greater familiarity, we could maintain common critical parts inventory from building to building, while maintaining a competitive environment.

Currently, we are using KMC Controls, authorized service representative is New England Energy Controls, Inc. and Alerton Control Systems, authorized service representative is Automated Building Systems, Inc. These systems are user friendly and non-proprietary. We continue to expand these systems, as we replace older equipment, upgrade our energy strategy and maintain/upgrade our systems. In strict compliance with our Purchasing guidelines, I am hereby presenting these companies to the Common Council as a sole source vendor. Please note that the average service/troubleshooting calls are based on time and material and are in the range of \$1000 to \$1500, while a service call to replace system components upgrades would range from \$3,000 to 6,000. In occasion,

Building Management may obtain direct quote for new control equipment as part of a HVAC capital project.

Action Requested:

- a. **Approve New England Energy Controls Incorporated, an authorized service representative for KMC Building Energy Management Systems, as a sole source vendor to maintain and service KMC energy management equipment in city buildings. This approval shall expire July 1, 2024.**
- b. **Approve Automated Building Systems Incorporated, an authorized service representative for Alerton Control Systems, as a sole source vendor to maintain and service Alerton energy management equipment in city buildings. This approval shall expire July 1, 2024.**



CITY OF NORWALK
 Alan Lo, Buildings and Facilities Manager
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 125 East Avenue, PO Box 5125
 Norwalk, CT 06856-5125

TO: MEMBERS OF LAND USE & BUILDING MANAGEMENT COMMITTEE
FROM: ALAN LO, BUILDING & FACILITIES MANAGER *AL*
DATE: APRIL 28, 2021

RE: PHASE II – DPW GARAGE PIPING PROJECT

The Department of Public Works Administration Building and Fleet Garage at 15 South Smith Street was acquired by DPW in 1998. The Administration Building and Fleet garage have a combined square footage of 43,500. As a result of a mechanical survey conducted by Peterson Engineering Group of the building heating system in 2013, the consulting engineer recommended that the heating pipes be tested. Tri-State Non-Destructive Testing Inc. performed an ultrasonic test on the heating pipes and found the pipes to be a schedule #10 pipe (thin wall) and not the industry standard schedule #40 (thick wall) pipe. The test results found that the supply/return lines had lost up to 34% of normal thickness. Should the piping should fail during the winter season the facility would be without heat for an extended period of time during repair.

On April 19, 2021 the City's Purchasing Department solicited bids for the DPW Garage Piping Project. The City received three (3) bids. The results are as follows:

FIRM	PHASE 1 Garage plus Controls
L&R Plumbing & Heating LLC.	\$163,400.00
Southport Contracting Inc.	\$176,000.00
All State Construction	\$202,422.00

ACTION REQUESTED:

- A. Authorize the Mayor, Harry W. Rilling, to execute an agreement with L&R Plumbing & Heating LLC. for HVAC Piping at DPW , **Truck Garage** portion of the building for a total not to exceed \$163,400.00. Funds are available from accounts #0921700 5777 C0119
- B. Authorize the Office of Building Management to issue change orders on contract for a total not to exceed \$16,300.00.



CITY OF NORWALK
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Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO: MEMBERS OF LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDING & FACILITIES MANAGER *AL*

DATE: MAY 4, 2021

RE: CITY HALL ELEVATOR UPGRADES AND MODIFICATIONS

Norwalk City Hall was constructed in 1936 as the original Norwalk High School. Extensive renovation and addition to the building was completed in 1987. The two passenger elevators serving all three floors are original to the renovation and are now in need of mechanical upgrading, aesthetic improvements and modifications to meet current ADA requirements.

The City of Norwalk is under contract with Thyssenkrupp Elevator Corporation (TKE) to provide preventative maintenance and repair services for multiple City buildings, including Norwalk City Hall. TKE was the lowest bidder of these services and the benefits of retaining their services for the modernization project are many. The Office of Building Management in consultation with Purchasing Department is requesting the use of sole source contracting for this project for the following reasons. TKE has provided the City with "value engineering" recommendations for elevator modification as part of their maintenance services. We will not have the expense to source a specialty elevator consultant for design/engineering services. TKE has intimate working knowledge of the two passenger elevators at City Hall. It is critically important that elevator improvements are implemented seamlessly in coordination with maintenance services and be able to have a single point of responsibility in lieu of two different vendors.

Bases on TKE's initial proposal, Building Management was able to negotiate a slight cost reduction. Below is an estimated breakdown in cost per elevator:

- Controller - \$40,000
- Car - \$2,500
- Hoist way - \$7,500
- Elevator Pit - \$2,500
- Cab - \$20,000
- Door Equipment - \$20,000
- Car & Hall Fixtures - \$7,500

Therefore the Office of Building Management is requesting the following:

- A. Authorize the Mayor, Harry W. Rilling to execute a contract with Thyssenkrupp Elevator Corporation for the Norwalk City Hall Elevator Modification and Upgrade project for a total not to exceed \$200,000. Funds are available from the following account 0920/21 7100 5777 C0439.**
- B. Authorize the Office of Building Management to execute change orders on the contract for a total not to exceed \$20,000.**

Modernization Proposal



April 27, 2021

Norwalk City Hall – Elevators 1 & 2

Purchaser: City of Norwalk
Address: 125 East Avenue
Norwalk, CT 06851

Location: Norwalk City Hall
Address: 125 East Avenue
Norwalk, CT 06851

TK Elevator Corporation (hereinafter "TK Elevator") is dedicated to delivering City of Norwalk (hereinafter "Purchaser") the safest, highest quality vertical transportation solutions. I am pleased to present this customized Proposal (the "Proposal") in the amount of **\$200,000.00** plus any applicable sales tax to modernize the elevator equipment described in the pages that follow at the above-referenced location.

Our modernization package is engineered specifically for your elevator system and will include the elevator mechanical and electrical components being replaced, refurbished or retained.

Benefits of Modernization include:

- Increased durability and reliability
- Improved fire and life safety features
- Decreased waiting times
- Reduced energy consumption
- Reduced operational cost
- Reduced troubleshooting time

This Proposal shall remain in effect for the next forty-five (45) days unless it is revoked earlier by TK Elevator in writing. The price above is subject to escalation - even after Purchaser's acceptance of this Proposal - under certain circumstances including the possibility that TK Elevator may be subjected to increased charges by its suppliers for any of the applicable materials and/or components due to the imposition of new or increased taxes, tariffs, or other charges imposed by applicable governmental authorities or the possibility that the work described in this Proposal is not completed by December 31, 2021.

In the event you have any questions regarding the content of this Proposal, please do not hesitate to contact me. We appreciate your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Timothy B.', followed by a horizontal line.

Tim Brown
Modernization Representative
timothy.brown@tkelevator.com
(781) 690-5978

Modernization Proposal



SCOPE OF WORK

Grouping Name: CAR 1,#2

Equipment Type: Hydraulic	Speed: 125 fpm
3 Stops (3 Front /0 Rear)	Capacity: 3000 lbs.

Units Included

Building	Nickname	OEM Serial #	TKE Serial #	Legal ID
Norwalk City Hall	1		US305768	US305768
Norwalk City Hall	2		US305769	US305769

Description of Work

Controller

- New TAC 32 Microprocessor Controller:
 - Non-Proprietary by Design – Includes Onboard Diagnostic Tool
 - Solid State Starters
 - Emergency Battery Lowering Device
 - Tenant Security Provisions
 - Viscosity Control
- New Machine Room Wiring

Power Unit

- Retain & Reuse Existing Power Unit & Piping

Car

- New Toe guard
- New Cab Fan: Two Speed
- New Car Top Exit Switch
- New Car Top Inspection Station
- Rebuild Car Guides – Provide New Inserts
- Retain & Reuse Car Sling & Platform

Hoistway

- New TAC 32 Field Friendly Wiring Package Includes: single traveling cable, hoistway wiring, interlock wiring, interlock connectors, and serial wiring.
- New Steel Tape Leveling System with Mounting hardware, Selector and magnets (terminal limits included)
- New Hoistway Duct Kit
- Additional Hoistway Wiring for TAC 32 with Remote Machine Room

Pit

- New Pit Stop Switch
- Retain & Reuse Hydraulic Jack Assembly
- Retain & Reuse Pit Piping & Buffers

Modernization Proposal



Cab

- New Cab Interior Package: See Page 4-7 For Options
 - Laminate Panels on Each Cab Wall
 - Stainless Steel Drop Ceiling with LED Lighting
 - Standard Handrails on Each Wall
 - Any Finished Flooring BY OTHERS

Door Equipment

- New Closed Loop Door Operator Package
- New Electronic Door Re-Opening Device
- New Car Door Clutch
- New Interlocks at Each Landing
- New Door Closers at Each Landing
- New Hanger Rollers at Each Landing
- New Pick Up Rollers at Each Landing
- Retain Hoistway Tracks
- Retain Car & Hoistway Door Panels

Car Fixtures

- New Main Car Station (Applied Panel, Stainless Steel)
- New Voice Annunciator (mounted in COP)
 - Standard features only
- New Car Riding Lantern (Standard, Stainless Steel)

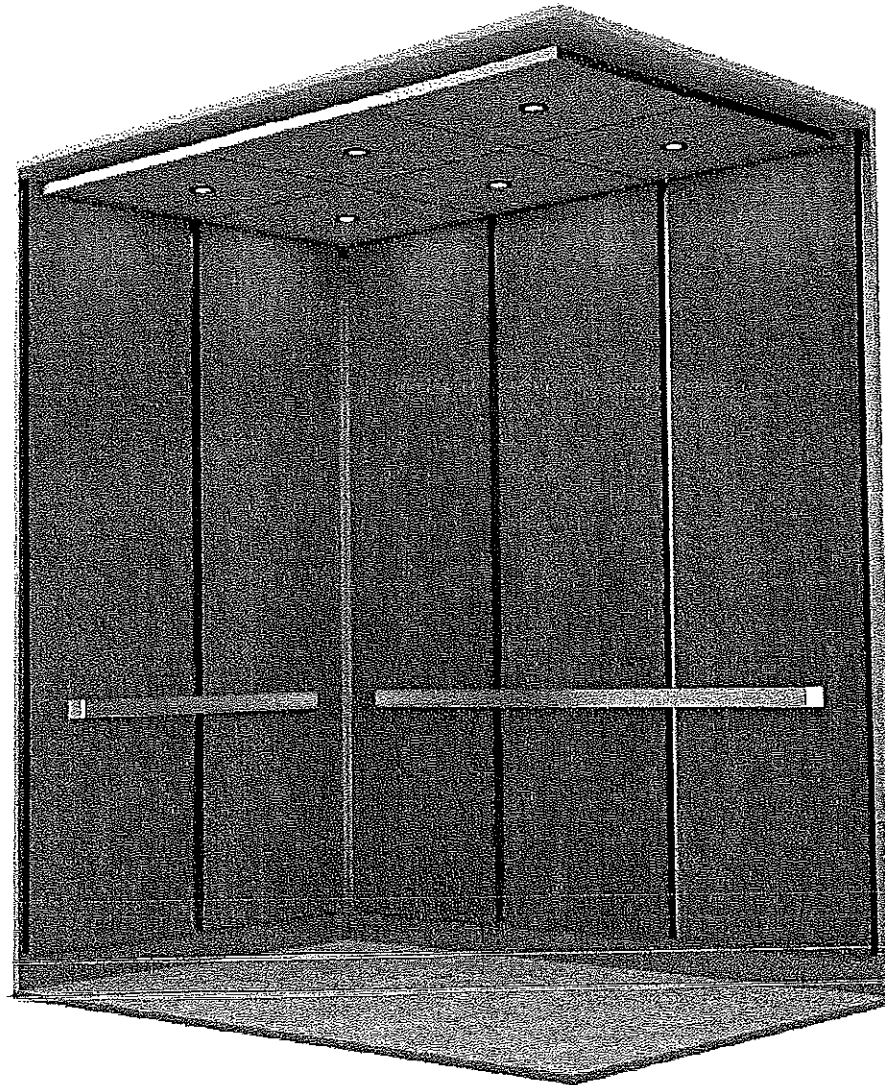
Hall Fixtures

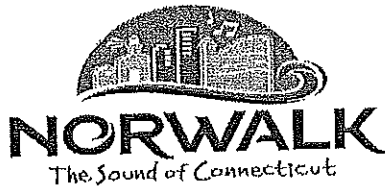
- New Hall Stations at the Main Lobby (Code Compliant) – Surface Mounted, Stainless Steel
- Reuse New Fixtures on Floors 2 & 3
- New Hoistway Jamb Braille at Each Landing
- New Hoistway Access Switches (Standalone)

Modernization Proposal



New Cab Finish Options – INCLUDED IN THE BASE PRICE (CIRCLE OPTIONS ON PAGE 5)





CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
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Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE
FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER 
RE: SOUTH NORWALK SCHOOL –CONCEPT DESIGN/PROFESSIONAL COST ESTIMATE
DATE: APRIL 29, 2021

In 2017 both the City and Norwalk Public Schools (NPS) approved the submission of a grant application to the States Office of School Construction Grants and Review for a new Pre-K through 8th grade school to be located in Springwood Ely Park. Unfortunately, it was discovered that the construction of a new school at this location was not feasible for a variety of reasons. In addition, the City approved funding for a renovate-as-new neighborhood school at the existing Columbus School site, which, if the New Columbus School was constructed would allow for the existing Columbus School to be vacant thereby facilitating an efficient and expeditious renovation project to create an elementary Global Academy program.

As a result of the Springwood Ely Park site issue both the New Columbus School and the Global Academy program have stalled. The City and Norwalk Public Schools have been assessing the feasibility of a solution for both programs that meets NPS's desire to provide as many seats as possible in South Norwalk and stays within the City's previously approved budgets for both schools. The solution consists of two separate schools (existing Columbus Bank Street program and new neighborhood school) on the same site sharing common areas such as a cafeteria and gymnasium.

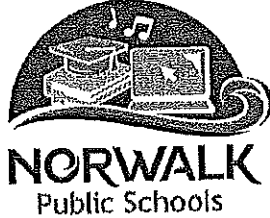
Both the City and NPS would like to explore this option further by engaging a design firm to provide a conceptual design and professional cost estimate. Since the concept could confirm the team's idea which would require the purchase of land in South Norwalk the team requests that this process move expeditiously. The process of identifying and purchasing land that can support the concept may be time consuming and with the desire to submit a grant application for June 30th of 2022 we will need to have control of the property.

The City has reached out to three firms; Friar Associates (who performed the concept design for the IB program) JCI Architects (who designed the New Columbus School) and Antinozzi Associates

(who is currently providing design services on multiple schools in the City). The following is a summary of the fee proposals received:

Firm	Architectural Fee
JCJ Architects	\$28,000.00
Antinozzi Associates	\$29,000.00
Friar Associates	\$33,000.00

- a. Authorize the Purchasing Agent to issue a Purchase Order to JCJ Architects to provide conceptual design services and professional cost estimates for the Columbus School/ South Norwalk school project for a total not to exceed \$28,000.00 Acct. #09195010 5777 C0607.
- b. Authorize to establish a contingency for additional services as may be required for a total not to exceed \$2,800.00



6

William Hodel
Director of Facilities & Maintenance
hodelw@norwalkps.org
P: 203-854-4053 / F: 203-854-4005
125 East Avenue, PO BOX 6001
Norwalk, CT 06852-6001

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: WILLIAM HODEL, DIRECTOR OF FACILITIES & MAINTENANCE

RE: **BOE - SILVERMINE ELEMENTARY SCHOOL - DRIVEWAY
IMPROVEMENTS - DESIGN**

DATE: APRIL 28, 2020

The Silvermine Elementary School serves nearly 500 students from the across the school district with increasing enrollment every year. The school is situated on Perry Avenue at the intersection of Yew Street. The School has a circle in the front, which serves as both the Bus Loop and combined entrance for the school. The only parking lot is located in the lower level of the school and is only accessible through one driveway.

At drop off and pickup times, this circle is occupied with school buses queuing to pick up students. In order to access the only driveway to the lower level parking lot, all vehicles must go around large school buses, encounter a busy crosswalk and travel down a driveway to the lower level lot, then return to the busy circle at the top via the same roadway where children are being dropped off by parents.

In many instances this creates dangerous situations for students, staff, parents, and all involved especially at the main crosswalk and when passing school buses.

To remedy this situation the Norwalk Public Schools and City Purchasing Department issued an RFP for design services from Civil Engineering firms to assess the situation and provide recommendations for driveway improvements.

The City Purchasing Department received twelve responses to the RFP. After review of the requests for proposal, it was determined M & J Engineering P.C. was the lowest qualified respondent.

1. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with M & J Engineering P.C. for the Silvermine Elementary School – Driveway Improvements Design Project for a total not exceed \$50,000 Funds are available in Acct. # 0921 5010 5777 C0790.
2. Authorize the NPS Facilities Dept. to issue Change Orders on this contract for a total not exceed \$5,000.00.