

**ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS**

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at [www.norwalkct.org/meetings](http://www.norwalkct.org/meetings).



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.



Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Donna King at [dking@norwalkct.org](mailto:dking@norwalkct.org) to provide written public comment prior to the meeting.

## **AGENDA**

**I. ROLL CALL**

**II. ACCEPTANCE OF MINUTES April 14, 2020**

**III. PUBLIC PARTICIPATION**

**IV. MAYOR**

**A. RESIGNATION AND APPOINTMENTS**

**RESIGNATIONS:**

**APPOINTMENTS:**

**REAPPOINTMENTS:**

**MAYOR'S REMARKS:**

**V. COUNCIL PRESIDENT**

**VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS**

**VII. COMMON COUNCIL COMMITTEES**

**A. PUBLIC WORKS COMMITTEE**

1a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Deering Construction, Inc. for Project PM2020-2 Permanent Repairs & Surface Restoration for a sum not to exceed \$488,890.00.

Account No. 03 00 00 2602

1b. Authorize the Chief of Operations and Public Works to Execute Orders on the Contract with Deering Construction, Inc. for Project PM2020-2 Permanent Pavement Repairs and Surface Restoration for a sum not to exceed \$48,889.00.

Account No. 03 00 00 2602

Technical Correction of the Common Council Action of March 12, 2019, Item VII.C.4 to add accounts designated for retaining wall installation and reclaim of parking lot for Recreation and Parks, account numbers: 09 18 6030 5777 C0588, 09 18 6030 5777 C0588 and 09 20 6030 5777 C0588.

2a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Deering Construction, Inc. for Project PM2019-1 Pavement Management Program for a sum not to exceed \$4,538,688.50.

Account No. 09 18 4021 5777 C0021  
09 19 4021 5777 C0021  
09 19 4027 5777 C0302  
09 18 4021 5777 C0503  
09 17 4021 5777 C0515  
09 19 6030 5777 C0472  
09 19 6310 5777 C0186  
09 19 6310 5777 C0092  
09 19 6310 5777 C0132  
09 12 4021 5777 C0504  
09 16 4021 5777 C0232  
03 00 00 2602  
01 41 50 5298  
09 18 6030 5777 C0588  
09 19 6030 5777 C0588  
09 20 6030 5777 C0588

2b. Authorize the Chief of Operations and Public Works to Execute Orders on the Contract with Deering Construction, Inc. for Project PM2019-1 Pavement Management Program for a sum not to exceed \$453,868.85

Account No. 09 18 4021 5777 C0021  
09 19 4021 5777 C0021  
09 19 4027 5777 C0302  
09 18 4021 5777 C0503  
09 17 4021 5777 C0515  
09 19 6030 5777 C0472  
09 19 6310 5777 C0186  
09 19 6310 5777 C0092  
09 19 6310 5777 C0132  
09 12 4021 5777 C0504  
09 16 4021 5777 C0232  
03 00 00 2602  
01 41 50 5298  
09 18 6030 5777 C0588  
09 19 6030 5777 C0588  
09 20 6030 5777 C0588

3. Approve \$100 fee for residents and real property owners who do not pay vehicle tax to Norwalk, to use the Transfer Station and Yard Waste Site per Chapter 94, §94-19.

4. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Care Environmental Corp. for Project 3980 Household Hazardous Waste Collection for a sum not to exceed \$27,800.00.

Account No. 01 40 42 5258

5. Re-Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Tighe and Bond, Inc., to provide Construction Observation Services for DPW Capital Projects related to the Paving Program (paving, sidewalks, drainage, etc), for an amount not to exceed \$210,850.00 on a Sole Source procurement basis.

Account No. 09 18 4021 5777 C0021  
09 19 4021 5777 C0021  
09 20 4021 5777 C0021  
09 19 4021 5777 C0318  
09 20 4021 5777 C0318  
09 20 4027 5777 C0302

6. Authorize the Mayor, Harry W. Rilling, to execute an Amendment with Priority Landscaping, LLC, to Project DPW 2019-1, Removal & Disposal of Deposited Sediment Within the Watercourse, for an amount not to exceed \$15,000.00.

Account No. 09 15 4027 5777 C0440  
09 17 4027 5777 C0440  
09 18 4027 5777 C0440  
09 19 4027 5777 C0425

7. Authorize the Purchasing Agent, to purchase five (5) sets of Rectangular Rapid Flashing Beacons from TAPCO, Inc. Brown Deer, WI. for a sum not to exceed \$27,900.00.

Account No. 09 17 4021 5777 C0581  
09 18 4021 5777 C0581

**B. PLANNING COMMITTEE**

1. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements regarding Census 2020 initiatives.

**C. HEALTH AND PUBLIC SAFETY COMMITTEE**

1a. Authorize the Mayor Harry W. Rilling, to execute any and all documents necessary to apply for and accept grant funds from the U.S. Department of Justice Bureau of Justice Assistance under the Coronavirus Emergency Supplemental Funding Program FY 2020 Formula Grant in the amount of \$114,467

1b. Authorize the Chief of Police, Thomas Kulhawik, to execute any and all agreements, documents, instruments and amendments as may be necessary to implement all programs through the Coronavirus Emergency Supplemental Funding Program FY2020 Formula Grant. Accounts TBD

2a. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to apply for and accept grant funds from the Department of Homeland Security, Federal Emergency Management Agency under the 2020 Port Security Grant Program in the amount not to exceed

2b. Authorize the Mayor, Harry W. Rilling, to execute any and all documents, instruments and amendments as may be necessary to implement all programs through the 2020 Port Security Grant Program pursuant to said funding. Accounts TBD

**VIII. RESOLUTIONS FROM COMMON COUNCIL**

**IX. MOTIONS POSTPONED TO A SPECIFIC DATE**

**X. SUSPENSION OF RULES**

**XI. ADJOURNMENT**

II

COMMON COUNCIL  
NORWALK, CONNECTICUT

APRIL 14, 2020  
VIA TELECONFERENCE

**ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO  
APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND  
OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS  
ARE SUBJECT TO THE AVAILABILITY OF FUNDS**

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Please also see the information below concerning registration for this meeting.  
Telephone Access (Listening Only) Dial: 470-381-2552 Enter Webinar ID: 532 995 414  
The Public may participate by registering in advance at:  
[https://zoom.us/webinar/register/WN\\_1vViHoJaQf6v9hGWhKStOg](https://zoom.us/webinar/register/WN_1vViHoJaQf6v9hGWhKStOg). For those who wish to view but are not participating, a live stream will be available on the City of Norwalk CT YouTube Channel  
<https://www.youtube.com/channel/UCRcAj0a6fNzo2prQ6LhSjVA> After registering, you will receive a confirmation email containing information about joining the webinar.

Anyone who wants to provide public comment should submit them to the City Clerk, Donna King, at [dking@norwalkct.org](mailto:dking@norwalkct.org), in advance of the meeting. For these comments to be read into the record, they should be submitted at least three (3) hours in advance of the meeting start time. Donna King will read timely submitted public comments into the record at the meeting. For those who want to provide "live comments," they will need to use the Zoom link (see above) and click the raise your hand indicator. The host will call on them during the public comment section of the meeting.

Mayor Rilling called the meeting to order at 7:33 p.m. and led all in reciting the Pledge of Allegiance. He noted this is the first time in history the Common Council meeting was being run by teleconference.

Ms. King read the notice. Mayor Rilling explained that all votes would be done by Roll Call.

### **I. ROLL CALL**

Ms. King called the Roll. The following Common Council members were present:

|                   |                     |                          |
|-------------------|---------------------|--------------------------|
| Council at Large: | Mr. Gregory Burnett | Ms. Dominique Johnson    |
|                   | Mr. Manny Langella  | Mr. Nicholas Sacchinelli |
|                   | Ms. Barbara Smyth   |                          |

April 14, 2020  
Common Council  
Via Teleconference  
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|             |                       |                        |
|-------------|-----------------------|------------------------|
| District A: | Mr. David Heuvelman   | Mr. Kadeem Roberts     |
| District B: | Ms. Darlene Young     |                        |
| District C: | Mr. John Kydes        | Mr. George Theodoridis |
| District D: | Mr. George Tsiranides | Mr. Tom Keegan         |
| District E: | Mr. Thomas Livingston | Ms. Lisa Shanahan      |

At Roll Call there were fourteen (14) Common Council members present and one (1) absent (Mr. Dumas)

Also present were Mayor Harry Rilling, City Clerk, Donna King and Corporation Counsel Mario Coppola.

## **II. ACCEPTANCE OF MINUTES**

March 10, 2020

The following correction was made to page 3:

Ms. Johnson said she appreciated Mr. Romano's statement.

**\*\* MR. LIVINGSTON MOVED TO ACCEPT THE MINUTES AS AMENDED  
\*\* MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR.  
BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS.  
SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. YOUNG; MR.  
KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR.  
LIVINGSTON AND MS. SHANAHAN)**

## **III. PUBLIC PARTICIPATION**

*Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted.*

Ms. King read a letter submitted by former Common Council member, Richard Bonenfant in opposition to the proposed change to Chapter 95 of the City Code. He said the decision should not be based on emotion.

#### **IV. MAYOR**

##### **A. RESIGNATION AND APPOINTMENTS RESIGNATIONS:**

APPOINTMENTS: There were none this evening.

##### **REAPPOINTMENTS:**

**\*\* MR. TSIRANIDES MOVED TO APPROVE THE FOLLOWING  
REAPPOINTMENTS**

**LEWIS A. CLARK, WATER POLLUTION CONTROL AUTHORITY**

**JOHN FLYNN, WATER POLLUTION CONTROL AUTHORITY**

Mr. Tsiranides spoke in support of the reappointments.

**\*\* MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR.  
BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS.  
SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. YOUNG; MR.  
KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR.  
LIVINGSTON AND MS. SHANAHAN)**

Mayor Rilling congratulated Mr. Clark and Mr. Flynn.

##### **MAYOR'S REMARKS:**

Mayor Rilling said these are historic times and said this was the first virtual meeting of the Norwalk Common Council. He thanked those who made the meeting possible. He encouraged Norwalkers to tune in to Westport Country Playhouse's Livestream event on April 17, 2020 which will feature four high school students from Norwalk. On May 20, 2020, the Governor will assess and announce the next steps towards a return to normalcy, if deemed appropriate.

Mayor Rilling noted that he immediately met with all Norwalk stakeholders. While this is uncharted waters, they had to keep the government open. Each day, people come to work to be sure the City of Norwalk keeps running. People are working day in and day out.

Mayor Rilling said we will come out of this stronger and will get it done and get it done right. He thanked everyone on his team.

The Norwalk Police Department and Norwalk Fire Department will assist in delivering meals to students who are unable to pick up meals at the designated sites. The Mayor thanked Mr. Jason Milligan for Art in the Park on Isaac Street and encouraged everyone to drive by and appreciate the murals.

Mayor Rilling said that young people are doing distance learning and it is possible that high school seniors will not have their graduation ceremonies at the normal time, but he does not want to deprive them and will do everything possible to make up for that.

## **V. COUNCIL PRESIDENT**

### **A. GENERAL COUNCIL BUSINESS**

Ms. Smyth commented on how well City Hall has done to show leadership. Norwalk has become a model for other communities. She said she was proud to be a teacher with the Norwalk Public Schools.

Ms. Smyth thanked the Legal Department for interpreting Governor Lamont's orders and for getting the Common Council to this point so they could hold virtual meetings.

### **B. CONSENT CALENDAR:**

Ms. Smyth noted that some of the events may need to be postponed or cancelled, but they will continue to monitor these events.

### **\*\* MR. ROBERTS MOVED THE FOLLOWING CONSENT CALENDAR:**

**VII.A.1, VII.A.1, VII.A.2, VII.A.4, VII.A.5, VII.A.6, VII.C.1a, VII.C.1b, VII.C.2a, VII.C.2b, VII.C.3a, VII.C.3b, VII.C.4a, VII.C.4b, VII.C.5a, VII.C.5b, VII.C.6a, VII.C.6b, VII.C.7a, VII.C.7b, VII.C.8a, VII.C.8b, VII.C.9a, VII.C.9b, VII.D.1, VII.D.2, VII.D.3, VII.D.4, VII.D.10, VII.D.11, VII.E.1**

## **VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS**

### **A. CORPORATION COUNSEL**

#### **1. AUTHORIZATION FOR DISCUSSION: SETTLEMENT: ROJAS-SEGURA V. CITY OF NORWALK**

### **EXECUTIVE SESSION**

## **VII. COMMON COUNCIL COMMITTEES**

### **A. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE**

**1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH LAUREN SHRAGE FOR THE USE OF CALF PASTURE BEACH FOR THE LIGHT FOR KARA 5K WALK TO BE HELD SUNDAY, AUGUST 23, 2020 FROM 8:30 AM – 10:30 AM. SET UP TO BEGIN AT 6:00 AM WITH BREAK DOWN NO LATER THAN 11:00 AM ON SUNDAY, AUGUST 23, 2020. ESTIMATED ATTENDANCE 300.**

**2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH AMERICAN FOUNDATION FOR SUICIDE PREVENTION FOR THE USE OF CRANBURY PARK FOR THEIR OUT OF THE DARKNESS COMMUNITY WALK TO BE HELD SUNDAY, OCTOBER 25, 2020 FROM 8:30 AM – 12:00 NOON. SET UP TO BEGIN AT 7:30 AM WITH BREAK DOWN NO LATER THAN 1:00 PM ON SUNDAY, OCTOBER 25, 2020. ESTIMATED ATTENDANCE 700**

**3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH NINETY 9 BOTTLES EVENTS, LLC. FOR THE USE OF OYSTER SHELL PARK FOR THEIR CRAFT BEER FESTIVAL TO BE HELD ON SATURDAY, JUNE 13, 2020 FROM 2:00 PM – 5:00 PM. SET UP TO BEGIN AT 9:00 AM WITH BREAK DOWN NO LATER THAN 8:00 PM ON SATURDAY, JUNE 13, 2020. ESTIMATED ATTENDANCE 1,200 TABLED**

**4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH NATIONAL MARINE MANUFACTURERS ASSOCIATION FOR THEIR USE OF CALF PASTURE BEACH, SHADY BEACH, TAYLOR FARM AND MARVIN SCHOOL FOR THE 2020 NORWALK BOAT SHOW TO BE HELD THURSDAY, SEPTEMBER 24, 2020, FRIDAY, SEPTEMBER 25, 2020, SATURDAY, SEPTEMBER 26, 2020 AND SUNDAY, SEPTEMBER 27, 2020 FROM 10:00 AM – 7:00 PM DAILY. ESTIMATED ATTENDANCE 15,000**

**5. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH THE EXCHANGE CLUB OF NORWALK, CT FOR THE PARKING AT CALF PASTURE BEACH, SHADY BEACH, MARVIN SCHOOL AND TAYLOR FARM FOR THE 2020 NORWALK BOAT SHOW PARKING TO BE HELD THURSDAY, SEPTEMBER 24, 2020 THROUGH SUNDAY, SEPTEMBER 27, 2020 FOR A SUM NOT TO EXCEED \$5,000.00. ACCOUNT #014118- 5258.**

**6. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH FRANK C. GODFREY AMERICAN LEGION POST 12 FOR THE USE OF VETERANS PARK TO HOST THE WALL THAT HEALS FROM THURSDAY, AUGUST 6, 2020 THROUGH SUNDAY, AUGUST 9, 2020 FROM 8:00 AM – 8:00 PM EACH DAY. SET UP TO BEGIN AT 9:00 AM ON TUESDAY, AUGUST 4, 2020 WITH BREAK DOWN NO LATER THAN 8:00 PM ON MONDAY, AUGUST 10, 2020. ESTIMATED ATTENDANCE 200 PER DAY**

**C. LAND USE AND BUILDING MANAGEMENT COMMITTEE**

**1A. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO INSALCO CORPORATION FOR VARIOUS FURNITURE ITEMS FOR THE PONUS RIDGE SCHOOL ADDITION AND ALTERATIONS PROJECT FOR A TOTAL NOT TO EXCEED \$232,962.18. FUNDS ARE AVAILABLE IN ACCT. #09185010 5777 C0608**

**1B. AUTHORIZE THE PURCHASING AGENT TO ISSUE A CHANGE ORDER ON PURCHASE ORDER FOR A TOTAL NOT TO EXCEED \$11,648.00.**

**2A. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO LAKESHORE EQUIPMENT COMPANY DBA LAKESHORE LEARNING MATERIALS FOR MISCELLANEOUS PRE-KINDERGARTEN AND KINDERGARTEN FURNITURE FOR THE PONUS RIDGE SCHOOL ADDITION AND ALTERATIONS PROJECT FOR A TOTAL NOT TO EXCEED \$24,598.17. FUNDS ARE AVAILABLE IN ACCT. #09185010 5777 C0608**

**2B. AUTHORIZE THE PURCHASING AGENT TO ISSUE A CHANGE ORDER ON PURCHASE ORDER FOR A TOTAL NOT TO EXCEED \$1,230.00.**

**3A. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO ROBERT H. LORD COMPANY FOR VARIOUS FURNITURE ITEMS FOR THE PONUS RIDGE SCHOOL ADDITION AND ALTERATIONS PROJECT FOR A TOTAL NOT TO EXCEED \$161,698.11. FUNDS ARE AVAILABLE IN ACCT. #09185010 5777 C0608**

**3B. AUTHORIZE THE PURCHASING AGENT TO ISSUE A CHANGE ORDER ON PURCHASE ORDERS FOR A TOTAL NOT TO EXCEED \$8,085.00.**

**4A. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO RDC HOLDINGS LLC, DBA SCHOOL FURNISHINGS FOR VARIOUS FURNITURE ITEMS FOR THE PONUS RIDGE SCHOOL ADDITION AND ALTERATIONS PROJECT FOR A TOTAL NOT TO EXCEED \$14,764.58. FUNDS ARE AVAILABLE IN ACCT. #09185010 5777 C0608**

**4B. AUTHORIZE THE PURCHASING AGENT TO ISSUE A CHANGE ORDER ON PURCHASE ORDERS FOR A TOTAL NOT TO EXCEED \$1,000.00**

**5A. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO WB MASON COMPANY FOR VARIOUS FURNITURE ITEMS FOR THE PONUS RIDGE SCHOOL ADDITION AND ALTERATIONS PROJECT FOR A TOTAL NOT TO EXCEED \$518,855.00. FUNDS ARE AVAILABLE IN ACCT. #09185010 5777 C0608**

**5B. AUTHORIZE THE PURCHASING AGENT TO ISSUE A CHANGE ORDER ON PURCHASE ORDERS FOR A TOTAL NOT TO EXCEED \$25,943.00**

**6A. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO EPLUS TECHNOLOGY, INC. FOR NETWORK ELECTRONICS, UPS AND PHONE SYSTEMS FOR THE PONUS RIDGE SCHOOL ADDITION AND ALTERATIONS PROJECT FOR A TOTAL NOT TO EXCEED \$85,528.11. FUNDS ARE AVAILABLE IN ACCT. #09185010 5777 C0608**

**6B. AUTHORIZE THE PURCHASING AGENT TO ISSUE A CHANGE ORDER ON PURCHASE ORDERS FOR A TOTAL NOT TO EXCEED \$4,276.00.**

**7A. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO APPLE INC. FOR DESKTOP EQUIPMENT FOR THE PONUS RIDGE SCHOOL ADDITION AND ALTERATIONS PROJECT FOR A TOTAL NOT TO EXCEED \$49,448.00. FUNDS ARE AVAILABLE IN ACCT. #09185010 5777 C0608**

**7B. AUTHORIZE THE PURCHASING AGENT TO ISSUE A CHANGE ORDER ON PURCHASE ORDER FOR A TOTAL NOT TO EXCEED \$2,472.00.**

**8A. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO ESCENVIRONMENTAL SYSTEMS CORPORATION FOR AUDIO VIDEO SYSTEMS AND MUSIC LAB DEVICES FOR THE PONUS RIDGE SCHOOL ADDITION AND ALTERATIONS PROJECT FOR A TOTAL NOT TO EXCEED \$83,016.69. FUNDS ARE AVAILABLE IN ACCT. #09185010 5777 C0608**

**8B. AUTHORIZE THE PURCHASING AGENT TO ISSUE A CHANGE ORDER ON PURCHASE ORDER FOR A TOTAL NOT TO EXCEED \$4,151.00.**

**9A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH UNIVERSAL BUILDING SERVICE, LLC, FOR HVAC UPGRADE AT THE NORWALK ANIMAL CONTROL BUILDING FOR A TOTAL NOT TO EXCEED \$69,682.08. FUNDS ARE AVAILABLE FROM ACCOUNT #014071 5561 AND #0919 7100 5777 C0476**

**9B. AUTHORIZE THE OFFICE OF BUILDING MANAGEMENT TO ISSUE CHANGE ORDERS ON CONTRACT FOR A TOTAL NOT TO EXCEED \$6,968.20.**

**D. FINANCE COMMITTEE**

**1. ACCEPT AND APPROVE THE REPORT OF THE CLAIMS COMMITTEE DATED: MARCH 12, 2020 AND APRIL 9, 2020.**

**2. FOR INFORMATIONAL PURPOSES ONLY: NARRATIVE ON TAX COLLECTIONS DATED MARCH 12, 2020 AND APRIL 9, 2020.**

**3. FOR INFORMATIONAL PURPOSES ONLY: MONTHLY TAX COLLECTOR'S REPORT DATED: FEBRUARY 2020 AND MARCH 2020**

**4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXERCISE THE FIRST AND SECOND EXTENSIONS OF THE TWO (2) ADDITIONAL (1) ONE YEAR EXTENSIONS OF THE AGREEMENT BETWEEN THE CITY AND CANON SOLUTIONS AMERICA, INC. FOR CITY AND BOARD OF EDUCATION CENTRALIZED MAIL ROOM SERVICES AT NORWALK CITY HALL, PROJECT NO. 3748, FOR AN AMOUNT NOT TO EXCEED \$261,467.04 ACCOUNT #: 01-100-013-13620-0-5259.**

10. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A CONTRACT WITH HILLTOP SECURITIES INC. TO PROVIDE FINANCIAL ADVISORY CONSULTING SERVICES FOR THE PERIOD COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2024, WITH PRICING FOR SERVICES BASED UPON THE PROPOSAL SUBMITTED BY HILLTOP SECURITIES INC. TO THE CITY ON JANUARY 28, 2020. ACCOUNT #301340-5523.

11. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A CONTRACT WITH BLUM, SHAPIRO & COMPANY, PC TO PERFORM THE CITY'S ANNUAL FINANCIAL STATEMENT AUDIT FOR THE FIVE-YEAR PERIOD FISCAL YEARS ENDING JUNE 30, 2020, 2021, 2022, 2023 AND 2024 FOR AN AMOUNT NOT TO EXCEED \$495,000. ACCOUNT #011310-5253.

**E. COMMUNITY SERVICES AND PERSONNEL COMMITTEE**

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT THE SCHOOL READINESS GRANT WHICH INCLUDES THE QUALITY ENHANCEMENT GRANT FOR THE PERIOD JULY 1, 2020 TO JUNE 30, 2021.

**\*\* MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. YOUNG; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON AND MS. SHANAHAN)**

**VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS**

**B. ORDINANCE COMMITTEE**

**\*\* MS. SHANAHAN MOVED TO APPROVE THE FOLLOWING REVISIONS/AMENDMENTS TO CHAPTER 94 OF THE CITY CODE:**

**CHAPTER 94:**

**O ORDINANCE NAME CHANGE TO CHAPTER 94 OF THE CITY CODE**

**O SECTION 94-18: DISPOSAL PASS FOR RESIDENTS AND REAL PROPERTY OWNERS WHO PAY VEHICLE TAX TO NORWALK O**

**SECTION 94-19: ADMISSION FOR RESIDENTS AND REAL PROPERTY OWNERS WHO DO NOT PAY VEHICLE TAX TO NORWALK**

**O SECTION 94-20: PASSES AND PERMITS**

**O SECTION 94-21: ADMISSION FOR NON-RESIDENTS AND NON-PERMIT HOLDERS**

Ms. Shanahan explained that the Ordinance Committee met and made changes based on community input. She reviewed those changes.

**\*\* MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. YOUNG; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON AND MS. SHANAHAN)**

**\*\* MS. SHANAHAN MOVED TO APPROVE THE FOLLOWING REVISIONS/AMENDMENTS TO CHAPTER 74 OF THE CITY CODE:**

**CHAPTER 74:**

**O ORDINANCE NAME CHANGE TO CHAPTER 74, ARTICLE 1 OF THE CITY CODE**

**O SECTION 74-1: FREE ADMISSION FOR RESIDENTS AND REAL PROPERTY OWNERS WHO PAY VEHICLE TAX TO NORWALK**

**O SECTION 74-2: ADMISSION FOR RESIDENTS AND REAL PROPERTY OWNERS WHO DO NOT PAY VEHICLE TAX TO NORWALK**

**O SECTION 74-3: SEASON STICKER FOR RESIDENTS AND PROPERTY OWNERS OF CERTAIN TOWNS**

**O SECTION 74-4: PARKING FEES**

**O SECTION 74-5: WATERFRONT PARKING**

Ms. Shanahan reviewed the changes.

**\*\* MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. YOUNG; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON AND MS. SHANAHAN)**

**\*\* MS. SHANAHAN MOVED TO APPROVE THE FOLLOWING REVISIONS/AMENDMENTS TO CHAPTER 95 OF THE CITY CODE:**

**CHAPTER 95:**

**O SECTION 95-38: POLICY AND CONSIDERATIONS**

**O SECTION 95-39: PROCEDURE**

Ms. Shanahan reviewed the changes.

**\*\* MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. YOUNG; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON AND MS. SHANAHAN)**

Mayor Rilling thanked the members of the Ordinance Committee for their work on these Ordinances.

#### D. FINANCE COMMITTEE

**\*\* MR. BURNETT MOVED THE FOLLOWING ITEMS:**

5. RESOLUTION: Approving a special capital appropriation in the amount of \$275,000 to increase the available funds in the Public Works capital project, account 09204031-5777-C0313, Fleet Replacement, for the purchase of ten fleet vehicles and AssetWORKS Pool Car "Key Valet" software.

6. RESOLUTION: Authorizing the issuance of \$275,000 of General Obligation Bonds of the City of Norwalk to meet said appropriation.

Mr. Burnett explained the items and said this is a good thing for the City. Ultimately, this will extend the life of the fleet.

Mr. Carr added that this is a very positive initiative. He said of the current pool of 16 cars, several have had problems with their brake lines. The hybrid vehicles will get 43 miles per gallon, while the current vehicles get 13 miles per gallon.

Mr. Carr described how the pool car software works.

Mr. Kydes thanked Mr. Carr for taking the initiative to make the process more efficient. Mr. Tsiranides thanked Mr. Carr and said this. He also thanked Mr. Carr and the Public works team for handling yesterday's storm. Mr. Livingston thanked Mr. Carr and Mayor Rilling. He said this is a terrific initiative and a much more efficient use of the vehicles. Mr. Heuvelman said this something everyone can be proud of.

Mayor Rilling said they had been talking about this for a long time. This is a step in the right direction.

**\*\* MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. YOUNG; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON AND MS. SHANAHAN)**

**\*\* MR. BURNETT MOVED TO AUTHORIZE MAYOR, HARRY W. RILLING, TO EXECUTE A DOCUMENT CONFIRMING TO THE SECRETARY OF THE OFFICE OF POLICY AND MANAGEMENT THAT THE CITY OF NORWALK HAS CHOSEN TO ENACT ONE OR BOTH OF THE TAX RELIEF PROGRAMS SET FORTH IN THE GOVERNOR'S EXECUTIVE ORDER 7S.**

Ms. Biagiarelli explained how the decision was made to defer tax collection for 90 days. She said this program will allow taxes to be paid interest free up to October 1, 2020. She noted that for people under escrow, their financial institution was not eligible for this extended grace period.

Mr. Dachowitz said their directive from Mayor Rilling was to determine how they could accommodate the residents. He said they worked hard to reduce the burden by allowing a deferment for three months. He recommended this program without an application and no penalties of paid by October 1, 2020. Ms. Smyth added that if members of the community can pay their taxes before October, they should go a head and do so.

**\*\* MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. YOUNG; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON AND MS. SHANAHAN)**

**\*\* MR. BURNETT MOVED TO APPROVE THE OPERATING AND CAPITAL BUDGET DEADLINES SCHEDULE PURSUANT TO STATE OF CONNECTICUT EXECUTIVE ORDER 7C.**

Mr. Burnett explained that this action provides a 30-day extension.

Mr. Dachowitz explained that the Common Council approved the budget cap on February 25, 2020. Subsequent to that, the Board of Estimate and Taxation met with the different departments to hear their concerns. The Board of Education was scheduled to meet, but that meeting had to be rescheduled to April 20, 2020. He reviewed the budget approval timeline.

Mr. Dachowitz said the City was fairly along with the budget process. This 30-day extension provided some flexibility to focus on the crisis on hand.

**\*\* MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. YOUNG; MR. KYDES; MR. THEODORIDIS; MR. TSIRANIDES; MR. LIVINGSTON AND MS. SHANAHAN)**

## **9. CFO FYE 2021 OPERATING BUDGET UPDATE.**

Mr. Burnett explained that Mr. Dachowitz would present slides showing adjustments to the budget made in response to COVID-19.

Mr. Dachowitz presented the slides. He said they were able to establish a \$5 million buffer and reduce the mill rate from where they were six weeks ago. He said they were fortunate to have a large rainy-day fund. It will be used as needed for COVID-19 related expenses.

Mayor Rilling thanked the entire Finance Department for their hard work in trying to keep the taxes down as much as possible.

Mr. Livingston commended Mayor Rilling, Mr. Dachowitz and the Finance staff for the revised budget. He said it strikes a reasonable balance.

Ms. Smyth commended Mr. Dachowitz and Ms. Fogel and all who contributed to these decisions. She noted that people are suffering.

Mayor Rilling added that his number one responsibility as an elected official is to protect the residents and to keep the taxes low. He said they are well positioned to handle whatever comes forward.

Mayor Rilling said there were a lot of questions about the rainy-day fund. He said they will draw down as long as it helps to reduce taxes. He thanked Mr. Dachowitz for his presentation.

**X. MOTIONS POSTPONED TO A SPECIFIC DATE**

There were none.

**XI. SUSPENSION OF THE RULES**

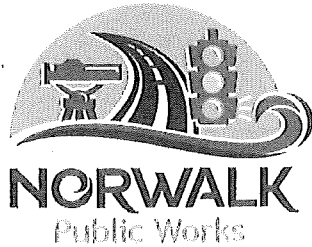
There were none.

**XI. ADJOURNMENT**

**\*\* MR. BURNETT MOVED TO ADJOURN**  
**\*\* MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned by voice vote at 9:32 p.m.

ATTEST: \_\_\_\_\_  
Donna King, City Clerk



CITY OF NORWALK  
Norwalk City Hall  
125 East Avenue, PO Box 5125  
Room 225  
Norwalk, CT 06856-5125  
P: 203-854-7791 / F: 203-857-0143

VII A

**NORWALK COMMON COUNCIL**  
**REQUEST FOR ITEM TO BE PLACED ON AGENDA**

**DATE OF REQUEST:** April 17, 2020

(Note - Agenda closes 12:00 Noon on the Thursday before the Council meeting.)

**PERSON/DEPARTMENT/COMMITTEE MAKING REQUEST:** Anthony Carr / Chief of Operations and Public Works / Public Works Committee

**SECTION ON AGENDA WHERE ITEM IS TO APPEAR:** Public Works

**HAS ITEM BEEN TO A COUNCIL COMMITTEE? YES WHICH ONE?** Public Works

**HAS THE ITEM BEEN REVIEWED BY THE P&Z COMMISSION UNDER Section 8-24 OF THE STATE STATUTES? YES NO N/A XX**

**LIST ITEMS AND ACTION TO BE TAKEN:** (Attach document to be approved or backup material. If a contract is to be awarded, please include name of contractor, amount of contract to be awarded and account from which payment will be made.)

- 1a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Deering Construction, Inc. for Project PM2020-2 Permanent Repairs & Surface Restoration for a sum not to exceed \$488,890.00.

Account No. 03 00 00 2602

- 1b. Authorize the Chief of Operations and Public Works to Execute Orders on the Contract with Deering Construction, Inc. for Project PM2020-2 Permanent Pavement Repairs and Surface Restoration for a sum not to exceed \$48,889.00.

Account No. 03 00 00 2602

Technical Correction of the Common Council Action of March 12, 2019, Item VII.C.4 to add accounts designated for retaining wall installation and reclaim of parking lot for Recreation and Parks, account numbers: 09 18 6030 5777 C0588, 09 18 6030 5777 C0588 and 09 20 6030 5777 C0588.

- 2a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Deering Construction, Inc. for Project PM2019-1 Pavement Management Program for a sum not to exceed \$4,538,688.50.

Account No. 09 18 4021 5777 C0021  
09 19 4021 5777 C0021  
09 19 4027 5777 C0302  
09 18 4021 5777 C0503  
09 17 4021 5777 C0515  
09 19 6030 5777 C0472  
09 19 6310 5777 C0186  
09 19 6310 5777 C0092  
09 19 6310 5777 C0132  
09 12 4021 5777 C0504  
09 16 4021 5777 C0232  
03 00 00 2602  
01 41 50 5298  
09 18 6030 5777 C0588  
09 19 6030 5777 C0588  
09 20 6030 5777 C0588

- 2b. Authorize the Chief of Operations and Public Works to Execute Orders on the Contract with Deering Construction, Inc. for Project PM2019-1 Pavement Management Program for a sum not to exceed \$453,868.85

Account No. 09 18 4021 5777 C0021  
09 19 4021 5777 C0021  
09 19 4027 5777 C0302  
09 18 4021 5777 C0503  
09 17 4021 5777 C0515  
09 19 6030 5777 C0472  
09 19 6310 5777 C0186  
09 19 6310 5777 C0092  
09 19 6310 5777 C0132  
09 12 4021 5777 C0504  
09 16 4021 5777 C0232  
03 00 00 2602  
01 41 50 5298  
09 18 6030 5777 C0588  
09 19 6030 5777 C0588  
09 20 6030 5777 C0588

3. Approve \$100 fee for residents and real property owners who do not pay vehicle tax to Norwalk, to use the Transfer Station and Yard Waste Site per Chapter 94, §94-19.
4. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Care Environmental Corp. for Project 3980 Household Hazardous Waste Collection for a sum not to exceed \$27,800.00.

Account No. 01 40 42 5258

5. Re-Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Tighe and Bond, Inc., to provide Construction Observation Services for DPW Capital Projects related to the Paving Program (paving, sidewalks, drainage, etc), for an amount not to exceed \$210,850.00 on a Sole Source procurement basis.

Account No. 09 18 4021 5777 C0021  
09 19 4021 5777 C0021  
09 20 4021 5777 C0021  
09 19 4021 5777 C0318  
09 20 4021 5777 C0318  
09 20 4027 5777 C0302

6. Authorize the Mayor, Harry W. Rilling, to execute an Amendment with Priority Landscaping, LLC, to Project DPW 2019-1, Removal & Disposal of Deposited Sediment Within the Watercourse, for an amount not to exceed \$15,000.00.

Account No. 09 15 4027 5777 C0440  
09 17 4027 5777 C0440  
09 18 4027 5777 C0440  
09 19 4027 5777 C0425

7. Authorize the Purchasing Agent, to purchase five (5) sets of Rectangular Rapid Flashing Beacons from TAPCO, Inc. Brown Deer, WI. for a sum not to exceed \$27,900.00.

Account No. 09 17 4021 5777 C0581  
09 18 4021 5777 C0581

**STATUTORY AUTHORITY UNDER WHICH ACTION IS BEING TAKEN:**  
Section 1-189 Charter of the City of Norwalk

**EFFECTIVE DATE OF ACTION (if applicable):**  
Upon adoption and compliance with Charter provisions

 Apr 04-17-2020  
Signature of Person Making Request

Please fill in all blanks and note if an item is not applicable.

Amended 4/13/84

Project Number: PM2020-2

Project Name: PERMANENT ROADWAY REPAIRS & SURFACE RESTORATION

| Item Number | Description                                                                                        | Quantity | Unit | Apparent Low Bidder |              | Second Bidder |              | Third Bidder |        | Engineer's Estimate |              |
|-------------|----------------------------------------------------------------------------------------------------|----------|------|---------------------|--------------|---------------|--------------|--------------|--------|---------------------|--------------|
|             |                                                                                                    |          |      | Unit Price          | Amount       | Unit Price    | Amount       | Unit Price   | Amount | Unit Price          | Amount       |
| 0304002     | PROCESSED AGGREGATE BASE                                                                           | 115.00   | CY   | \$50.00             | \$5,750.00   | \$30.00       | \$3,450.00   |              |        | \$51.50             | \$5,922.50   |
| 0404110 A   | PERMANENT ASPHALT PLUGS                                                                            | 2.00     | EA   | \$250.00            | \$500.00     | \$50.00       | \$100.00     |              |        | \$257.50            | \$515.00     |
| 0406201 A   | ROAD ENCR OACHMENT<br>PERMANENT PAVEMENT<br>REPAIR (MAJOR ARTERIAL)<br>MIN BID - SEE SPECIAL NOTES | 580.00   | SY   | \$200.00            | \$116,000.00 | \$190.00      | \$110,200.00 |              |        | \$206.00            | \$119,480.00 |
| 0406202 A   | ROAD ENCR OACHMENT<br>PERMANENT PAVEMENT<br>REPAIR (MINOR ARTERIAL)<br>MIN BID - SEE SPECIAL NOTES | 480.00   | SY   | \$145.00            | \$69,600.00  | \$150.00      | \$72,000.00  |              |        | \$154.50            | \$74,160.00  |
| 0406203 A   | ROAD ENCR OACHMENT<br>PERMANENT PAVEMENT<br>REPAIR (COLLECTOR) MIN<br>BID - SEE SPECIAL NOTES      | 875.00   | SY   | \$120.00            | \$105,000.00 | \$130.00      | \$113,750.00 |              |        | \$128.75            | \$112,656.25 |
| 0406204 A   | ROAD ENCR OACHMENT<br>PERMANENT PAVEMENT<br>REPAIR (LOCAL) MIN BID - SEE<br>SPECIAL NOTES          | 1850.00  | SY   | \$60.00             | \$111,000.00 | \$95.00       | \$175,750.00 |              |        | \$66.95             | \$123,857.50 |
| 0406279 A   | MILL FULL LANE 1.5" (40 LF<br>TO 200 LF)                                                           | 500.00   | SY   | \$7.50              | \$3,750.00   | \$33.00       | \$16,500.00  |              |        | \$30.90             | \$15,450.00  |
| 0406280 A   | MILL FULL LANE 1.5" (>200 LF)                                                                      | 500.00   | SY   | \$7.50              | \$3,750.00   | \$33.00       | \$16,500.00  |              |        | \$20.60             | \$10,300.00  |
| 0406451 A   | BITUMINOUS CONCRETE 1.5"<br>OVERLAY FULL LANE (40LF<br>TO 200LF)                                   | 55.00    | TON  | \$225.00            | \$12,375.00  | \$200.00      | \$11,000.00  |              |        | \$309.00            | \$16,995.00  |
| 0406452 A   | BITUMINOUS CONCRETE 1.5"<br>OVERLAY FULL LANE (> 200LF)                                            | 45.00    | TON  | \$200.00            | \$9,000.00   | \$200.00      | \$9,000.00   |              |        | \$206.00            | \$9,270.00   |
| 0507001 A   | TYPE "C" CATCH BASIN                                                                               | 1.00     | EA   | \$3,000.00          | \$3,000.00   | \$700.00      | \$700.00     |              |        | \$3,090.00          | \$3,090.00   |
| 0507781     | RESET MANHOLE                                                                                      | 1.00     | EA   | \$1,000.00          | \$1,000.00   | \$500.00      | \$500.00     |              |        | \$1,030.00          | \$1,030.00   |
| 0507792     | RECONSTRUCT CATCH BASIN                                                                            | 3.00     | VF   | \$500.00            | \$1,500.00   | \$250.00      | \$750.00     |              |        | \$515.00            | \$1,545.00   |
| 0811001 A   | CONCRETE CURBING                                                                                   | 65.00    | LF   | \$50.00             | \$3,250.00   | \$35.00       | \$2,275.00   |              |        | \$51.50             | \$3,347.50   |
| 0815001     | BITUMINOUS CONCRETE LIP<br>CURBING                                                                 | 225.00   | LF   | \$10.00             | \$2,250.00   | \$9.00        | \$2,025.00   |              |        | \$10.30             | \$2,317.50   |
| 0921001 A   | CONCRETE SIDEWALK                                                                                  | 525.00   | SF   | \$25.00             | \$13,125.00  | \$18.00       | \$9,450.00   |              |        | \$25.75             | \$13,518.75  |
| 0921011 A   | CONCRETE DRIVEWAY RAMP                                                                             | 115.00   | SF   | \$30.00             | \$3,450.00   | \$24.00       | \$2,760.00   |              |        | \$30.90             | \$3,553.50   |
| 0921014 A   | PRECAST CONCRETE PAVER<br>SIDEWALK AND DRIVEWAY                                                    | 30.00    | SF   | \$30.00             | \$900.00     | \$25.00       | \$750.00     |              |        | \$30.90             | \$927.00     |

Project Number: PM2020-2

Project Name: PERMANENT ROADWAY REPAIRS & SURFACE RESTORATION

| Item Number | Description                                           | Quantity | Unit | Apparent Low Bidder |              | Second Bidder |              | Third Bidder |        | Engineer's Estimate |              |
|-------------|-------------------------------------------------------|----------|------|---------------------|--------------|---------------|--------------|--------------|--------|---------------------|--------------|
|             |                                                       |          |      | Unit Price          | Amount       | Unit Price    | Amount       | Unit Price   | Amount | Unit Price          | Amount       |
| 0921021 A   | RELAY PRECAST CONCRETE PAVEMENT SIDEWALK AND DRIVEWAY | 30.00    | SF   | \$30.00             | \$900.00     | \$22.00       | \$660.00     |              |        | \$30.90             | \$927.00     |
| 0921099 A   | FLEXI-PAVE PAVEMENT                                   | 75.00    | SF   | \$45.00             | \$3,375.00   | \$32.00       | \$2,400.00   |              |        | \$41.20             | \$3,090.00   |
| 0922001 A   | BITUMINOUS CONCRETE SIDEWALK                          | 100.00   | SY   | \$50.00             | \$5,000.00   | \$49.00       | \$4,900.00   |              |        | \$51.50             | \$5,150.00   |
| 0922501 A   | BITUMINOUS CONCRETE DRIVEWAY                          | 60.00    | SY   | \$50.00             | \$3,000.00   | \$49.00       | \$2,940.00   |              |        | \$51.50             | \$3,090.00   |
| 0924007 A   | HANDICAP RAMPS (ADA COMPLIANT)                        | 10.00    | SF   | \$30.00             | \$300.00     | \$30.00       | \$300.00     |              |        | \$30.90             | \$309.00     |
| 0944003 A   | FURNISHING AND PLACING TOPSOIL                        | 10.00    | SY   | \$15.00             | \$150.00     | \$49.00       | \$490.00     |              |        | \$15.45             | \$154.50     |
| 0950003 A   | TURF ESTABLISHMENT (LAWN)                             | 10.00    | SY   | \$1.00              | \$10.00      | \$0.00        | \$0.00       |              |        | \$1.03              | \$10.30      |
| 0975004 A   | MOBILIZATION AND PROJECT CLOSEOUT                     | 1.00     | LS   | \$10,000.00         | \$10,000.00  | \$16,793.00   | \$16,793.00  |              |        | \$5,665.00          | \$5,665.00   |
| 1210101     | 4" WHITE EPOXY RESIN PAVEMENT MARKINGS                | 20.00    | LF   | \$1.00              | \$20.00      | \$0.90        | \$18.00      |              |        | \$1.03              | \$20.60      |
| 1210102     | 4" YELLOW EPOXY RESIN PAVEMENT MARKINGS               | 20.00    | LF   | \$1.00              | \$20.00      | \$0.90        | \$18.00      |              |        | \$1.03              | \$20.60      |
| 1210104     | 4" DOUBLE YELLOW EPOXY RESIN PAVEMENT MARKINGS        | 20.00    | LF   | \$2.00              | \$40.00      | \$1.00        | \$20.00      |              |        | \$2.06              | \$41.20      |
| 1210105     | EPOXY RESIN PAVEMENT MARKINGS - SYMBOLS AND LEGENDS   | 15.00    | SF   | \$5.00              | \$75.00      | \$4.00        | \$60.00      |              |        | \$5.15              | \$77.25      |
| 1210106     | 12" WHITE EPOXY RESIN PAVEMENT MARKINGS               | 20.00    | LF   | \$5.00              | \$100.00     | \$4.00        | \$80.00      |              |        | \$5.15              | \$103.00     |
| 1210124     | 24" WHITE EPOXY RESIN PAVEMENT MARKINGS               | 20.00    | LF   | \$10.00             | \$200.00     | \$10.00       | \$200.00     |              |        | \$10.30             | \$206.00     |
| 1302060     | RESET GATE BOXES                                      | 5.00     | EA   | \$100.00            | \$500.00     | \$50.00       | \$250.00     |              |        | \$103.00            | \$515.00     |
|             |                                                       |          |      |                     | \$488,890.00 |               | \$576,589.00 |              |        |                     | \$537,314.95 |

Apparent Low Bidder = Deering Construction, Inc.

Second Bidder = PS Paving Inc. Seymour, CT

Third Bidder = N/A



CITY OF NORWALK  
Norwalk City Hall  
125 East Avenue, PO Box 5125  
Norwalk, CT 06851-5125  
P: 203-854-7791 / F: 203-857-0143

### MEMORANDUM

To: Anthony R. Carr, P.E., CFM – Chief of Operations and Public Works

From: Vanessa Valadares, P.E. – Principal Engineer

RE: Public Works Committee Agenda Item – Project PM2019-1 Pavement Management Program

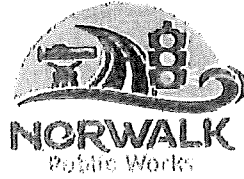
Date: April 7, 2020

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I would like to request the following item(s) be included on the agenda for the April 13, 2020 Public Works Committee meetings:

1. Technical Correction of the Common Council Action of March 12, 2019, Item VII.C.4 to add accounts designated for retaining wall installation and reclaim of parking lot for Recreation and Parks, account numbers: 09 18 6030 5777 C0588, 09 19 6030 5777 C0588, and 09 20 6030 5777 C0588.
  - a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Deering Construction, Inc. for Project PM2019-1 Pavement Management Program for a sum not to exceed \$4,538,688.50.
  - b. Authorize the Director of Public Works, to execute orders on the Contract with Deering Construction, Inc. for Project PM2019-1 Pavement Management Program for a sum not to exceed \$453,868.85.

Account No. 09 18 4021 5777 C0021  
Account No. 09 19 4021 5777 C0021  
09 19 4027 5777 C0302  
09 18 4021 5777 C0503  
09 17 4021 5777 C0515  
09 19 6030 5777 C0472  
09 19 6310 5777 C0186  
09 19 6310 5777 C0092  
09 19 6310 5777 C0132  
09 12 4021 5777 C0504  
09 16 4021 5777 C0232  
03 00 00 2602  
01 41 50 5298  
09 18 6030 5777 C0588  
09 19 6030 5777 C0588  
09 20 6030 5777 C0588



**MEMORANDUM**

**TO:** Anthony Carr, P.E. – Chief of Operations & Public Works  
**FROM:** Drew Berndlmaier, P.E. – Senior Engineer  
**CC:** Vanessa Valladares, P.E. – Principal Engineer  
**REF:** Public Works Committee Agenda Item – Inspection Services & Watercourse Maintenance Contract  
**DATE:** March 31, 2020

---

I would like to request that the following items be included on the agenda for the April Public Works Committee meeting.

1. Authorize the Mayor, Harry W. Rilling, to execute an Amendment with Priority Landscaping, LLC, to Project DPW 2019-1, Removal & Disposal of Deposited Sediment Within the Watercourse, for an amount not to exceed \$15,000.

**Account #'s:**

09 15 4027 5777 C0440  
09 17 4027 5777 C0440  
09 18 4027 5777 C0440  
09 19 4027 5777 C0425

The original contract and notice to proceed were executed long before any work could take place. DPW is still waiting on approvals from the Army Corps, DEEP and EPA. DPW intends to offer a one-time Mobilization fee, to cover the Contractor's expenses associated with awaiting these approvals.

2. **Re-Authorize** the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Tighe and Bond, Inc., to provide Construction Observation Services for DPW Capital Projects related to the Paving Program (paving, sidewalks, drainage, etc), for an amount not to exceed \$210,850.00 **on a Sole Source procurement basis.**

|                     |                              |
|---------------------|------------------------------|
| <b>Account Nos.</b> | <b>09 18 4021 5777 C0021</b> |
|                     | <b>09 19 4021 5777 C0021</b> |
|                     | <b>09 20 4021 5777 C0021</b> |
|                     | <b>09 19 4021 5777 C0318</b> |
|                     | <b>09 20 4021 5777 C0318</b> |
|                     | <b>09 20 4027 5777 C0302</b> |

Based on advice from City Corporation Counsel and the Purchasing Agent, the purpose of the Re-Authorization is to provide a clarification that the request for authorization in

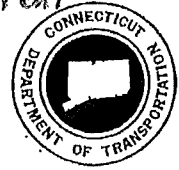
Item C.1. of the March 10, 2020 Agenda of the Common Council was approved as a sole source procurement.

As previously presented during the March 10, 2020 Common Council meeting, DPW is still short a position which has created a work backlog. At the same time, DPW has also experienced an increase in requests for assistance from other Departments to help review proposals, draft details, process cost estimates, administrate construction (i.e., - pave parking lots, etc. . .). The vendor that DPW desires to perform the subject professional services is already significantly familiar with the City's contract, standards, specifications and policies and is still finishing up work that was on last year's construction and scope, in particular, the 2019 Paving Program. At the same time, the vendor's rate (\$115 per hr) remains less than historic quoted rates by other Consultants offering similar services providing reasonable assurances of competitive pricing. As such, it is our opinion that this vendor can provide more cohesive and efficient services at competitive pricing significantly benefiting DPW operations, and particularly of the execution on capital project under what is likely to be a difficult construction project season to administer by our group under the prevailing circumstances.



STATE OF CONNECTICUT  
DEPARTMENT OF TRANSPORTATION  
2800 BERLIN TURNPIKE, P.O. BOX 317546  
NEWINGTON, CONNECTICUT 06131-7546

James St. Bridge = \$130.27 M.  
Current



May 1, 2018

Ms. Elisabeth O. Burns, P.E.  
Principal Engineer  
Engineering and Construction Division  
Norwalk Public Works Department  
125 East Avenue  
Norwalk, Connecticut 06856

Dear Ms. Burns:

Subject: Authorization to Advertise for Construction Bids  
Federal Local Bridge Program  
State Project No. 102-320  
Rehabilitation of Bridge No. 04989  
James Street over Silvermine River

The Department of Transportation has been notified by the Federal Highway Administration that the funding for the construction phase of the subject project has been authorized.

The guidelines established at the pre-advertising meeting held on January 16, 2018 at Close, Jensen and Miller, P.C. (CJM) should be followed when advertising this project for construction bids. Additionally, CJM should be informed of any questions that are received from the prospective bidders and any addenda that may be issued while the project is being advertised.

If you have any questions regarding this matter, please contact Ms. Priti S. Bhardwaj at (860) 594-3311 or Mr. Thomas J. Mangan Jr. of CJM at (860) 563-9375.

Very truly yours,

Rabih M. Barakat P.E.  
2018.05.01  
10:02:24-04'00'

Rabih M. Barakat, P.E.  
Transportation Principal Engineer  
Bureau of Engineering and Construction

cc: Mr. Joseph A. Scalise, P.E., AECOM Technical Services, Inc.

da 1

**FEDERAL LOCAL BRIDGE PROGRAM  
CONSTRUCTION INSPECTION MAN-HOURS**

**James Street over the Norwalk River - Project 102-320  
(No. of Calendar Days = 470)**

| CLASSIFICATIONS:<br>TASKS:            | CONSTRUCTION<br>COORDINATOR | CHIEF<br>INSPECTOR | LAND<br>SURVEYOR | SURVEY<br>RODMAN | CLERICAL    | TOTAL         |
|---------------------------------------|-----------------------------|--------------------|------------------|------------------|-------------|---------------|
| Pre-construction Meeting              | 4                           | 8                  | --               | --               | --          | 12            |
| Review Contract Documents             | 12                          | 40                 | --               | --               | --          | 52            |
| Inspection                            | --                          | 2686               | --               | --               | 134         | 2820          |
| Technical Support                     | 269                         | --                 | --               | --               | --          | 269           |
| Project Close-out                     | 8                           | 160                | --               | --               | 16          | 184           |
| Overtime                              | --                          | 134                | --               | --               | --          | 134           |
| Field Survey                          | --                          | --                 | 40               | 40               | --          | 80            |
| As-Built Plans                        | --                          | 40                 | --               | --               | --          | 40            |
| (a) TOTAL HOURS                       | 293                         | 3068               | 40               | 40               | 150         | 3591          |
| (b) HOURLY RATE                       | \$ 81.43                    | \$ 50.17           | \$ 48.08         | \$ 32.87         | \$ 35.93    | --            |
| (c) DIRECT SALARY<br>COST = (a) x (b) | \$ 23,858.99                | \$ 153,921.56      | \$ 1,923.20      | \$ 1,314.80      | \$ 5,389.50 | \$ 186,408.05 |

(d) INDIRECT COST = (c) TOTAL X FIELD BFO RATE 110.34% \$ 205,682.64

(e) PROFIT = 20.45% of (c) TOTAL \$ 38,120.45

(f) Direct Cost Items: On-site Mileage, Mailings, Reproduction, Nuclear Density Testing \$ 7,500.00

(g) SUBTOTAL = (c) TOTAL + (d) + (e) + (f) \$ 437,711.14

(h) EXTRA WORK = 10% of (g) \$ 43,771.11

MAXIMUM FEE = (f) + (g) + (h) \$ 481,482.25

Preparer : Joseph Scalise

Approved :

*Michael J. McCarthy*

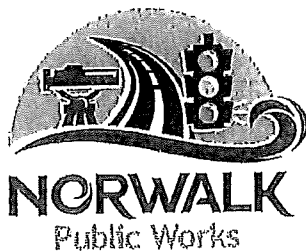
Michael J. McCarthy

Vice President, Transportation, Northeast

| USE ROUNDED FIGURES FOR AGREEMENT |            |              |
|-----------------------------------|------------|--------------|
| DIRECT LABOR COST                 | \$ 186,400 | ] \$ 392,080 |
| INDIRECT COST                     | \$ 205,680 |              |
| PROFIT                            | \$ 38,120  |              |
| DIRECT COSTS                      | \$ 7,500   |              |
| SUBTOTAL                          | \$ 437,700 |              |
| EXTRA WORK ALLOWANCE              | \$ 43,800  |              |
| MAXIMUM FEE                       | \$ 481,500 |              |

CJM/rac - 05/07/2018

da 2



CITY OF NORWALK  
Norwalk City Hall  
125 East Avenue, PO Box 5125  
Norwalk, CT 06856-5125  
P: 203-854-7791 / F: 203-857-0143

August 19, 2019

Matthew S. Cleary, P.E. – Assistant District Engineer  
Connecticut Department of Transportation  
140 Pond Lily Avenue  
New Haven, CT 06515-1106

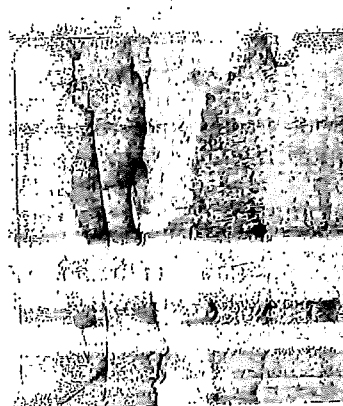
Subject: AECOM CEI Wage Rates Increase  
Rehabilitation of Bridge No. 04989  
James Street over Silvermine River  
City of Norwalk  
Project No. 102-320  
Federal Aid Project No. 6102(014)

Dear Mr. Cleary:

AECOM has requested approval of billing rate increases for their construction engineering and inspection staff for project 102-320. The City of Norwalk is in agreement with these new rates, which fall within the maximum billable rates stated in their Contract. Please see the included request for your review and approval.

Very truly yours,

Drew Berndlmaier, P.E.  
Senior Engineer  
Department of Public Works – City of Norwalk





AECOM  
600 Enterprise Drive, Suite 3B  
Rocky Hill, CT 06067  
www.aecom.com

860 529 8882 tel  
860 529 3991 fax

July 14, 2019

Mr. Drew Bernlmaier, P.E.  
Senior Engineer  
Engineering Dept. City Hall  
Department of Public Works  
P.O. Box 5125  
125 East Avenue  
Norwalk, CT 06856-5125

Re: CEI Pay Rates  
Project 102-320 James Street over the Silvermine River – CE&I  
URS Project No. 60579241

Dear Mr. Bernlmaier:

Approval is requested for annual raises which were effective at the beginning of the year. These increases were anticipated during negotiations and incorporated in the maximum rates. The billing rates for Joseph Scalise and Todd Dawidowicz are capped at the maximum billable rate per the contract.

Please forward your concurrence to MSAT for their approval.

| Name             | Classification           | Max Rate | Cert Rate<br>1/6/18 | Cert Rate<br>Effective<br>1/5/19 | Billing Rate<br>Effective<br>1/5/19 |
|------------------|--------------------------|----------|---------------------|----------------------------------|-------------------------------------|
| Joseph Scalise   | Construction Coordinator | \$83.87  | \$81.43             | \$84.08                          | \$83.87                             |
| Matthew Remchuck | Chief Inspector          | \$51.68  | \$50.17             | \$51.42                          | \$51.42                             |
| Todd Dawidowicz  | Land Surveyor            | \$49.52  | \$48.08             | \$49.53                          | \$49.52                             |
| Allison Young    | Survey Rodman            | \$33.86  | \$32.87             | \$33.53                          | \$33.53                             |
| Teri Scalzo      | Admin                    | \$37.01  | \$35.93             | \$37.01                          | \$37.01                             |

x 110.34% (Indirect Costs)

x 20.45% (Profit)

\$130.27/hr.

Please call if you have any questions.

Sincerely,  
AECOM

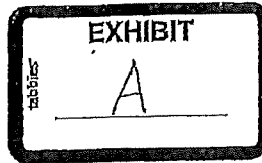
Kenneth Hinsch, P.E.  
Project Coordinator

KWH  
Encl

Raymond & Day = #125/hr  
'17-'18



111 Founders Plaza  
Suite 1600  
East Hartford, CT 06108  
tel: 860-529-7615  
fax: 860-290-7845



July 17, 2017 (Revised 7/18/17)

Ms. Lisa Burns, P.E.  
Principal Engineer  
City of Norwalk  
Department of Public Works & Engineering  
125 East Avenue  
Norwalk, Connecticut 06851

Subject: The SoNo Collection  
General Growth Partnership Development  
West Avenue Construction Oversight and Resident Project Representative  
Services

Dear Ms. Burns:

Thank you very much for asking us to consider supporting the City with CM and CEI oversight services for this significant project. CDM Smith has a long history of providing these services to municipalities including Norwalk. We will execute this assignment both for the coordination of utility relocation and to provide field oversight services on the City's behalf. Brian Farrelly will serve as the Project/Construction Manager and will lead the effort focusing on civil site inspection and overall execution of the services. CDM Smith will provide on-site representative services during the actual construction activities for inspection services. Project Management services will be provided as necessary.

We have executed similar type assignments, not only for local municipalities including Norwalk, Greenwich, New Haven, Hartford, as well as other agencies including the MDC, and greater New Haven Water Pollution Control Authority. We also bring a strong track record of FEMA Disaster Recovery experience should you require any specific expertise related to FEMA and HUD funding.

## Scope of Services

CDM Smith will provide construction oversight and inspection services for the subject project. The services shall be direct at the Developer/Contractor's compliance with plans previously reviewed and approved for the construction and implementation of City/State owned facilities. These may include, but not be limited to improvements to streets, sidewalks, traffic signals, storm and sanitary sewers, street lighting, etc. CDM Smith will monitor the contractor compliance with approved plans, specifications, sequence of operations, staying and maintaining all protection of traffic requirements.



Ms. Lisa Burns, P.E.  
July 17, 2017 (Revised 7/18/17)  
Page 2

CDM Smith's Project/Construction Manager, and/or Resident Inspector will attend regularly scheduled progress meetings representing the interest of the City and coordinate responses when necessary by the City staff. CDM Smith staff will provide the following services as they relate to City/State owned facilities:

- Coordination of approvals and RFI's and shop drawing reviews necessary by the Contractor from the City.
- Attendance at Project Meetings.
- Coordinate and assist the City in reviewing field changes, RFI's and City responses to requests of the Contractor.
- Monitor Contractor schedule in regards to public improvements and advise the City of changes, delays, and change requests.
- Monitor Contractor preparation of record drawings.
- Monitor requests for payments and invoices requiring reimbursement by the City, advise on the validity of the request.
- Maintain file of documentation between the Developer/Contractor, City and CDM Smith related to City required improvements.
- Monitor field and laboratory testing of materials related to City facilities not otherwise covered by other third party inspections. Assist the City in review and approvals according to specific requirements of the specifications.

CDM Smith's Resident Project Representative will comply with those services as outlined in attached Exhibit B. In addition, CDM Smith may at the request of the City provide when professional engineering, environmental and support services as may be requested from time to time by the City.

I have included the resume of Mr. Farrelly for your consideration. Hourly rates for professional services as well as administrative and clerical support services would be as follows:

|                                          |                |
|------------------------------------------|----------------|
| Project/Construction Manager/Principal   | \$230 per hour |
| On-Site Project Field Representative     | \$125 per hour |
| Senior Engineering Support (if required) | \$156 per hour |



Ms. Lisa Burns, P.E.  
July 17, 2017(Rvlsed7/18/17)  
Page 3

Engineer (If required) \$130 per hour

Administrative Services/Document Control \$100 per hour

A budget estimate for services for the eighteen (18) months is as follows:

|                                        | Rate  | Hours | Estimate  |
|----------------------------------------|-------|-------|-----------|
| Project/Construction Manager/Principal | \$230 | 112   | \$25,760  |
| Resident Project Representative        | \$125 | 1308  | \$163,500 |
| Senior Engineer                        | \$156 | 24    | \$3,744   |
| Engineer                               | \$130 | 24    | \$3,120   |
| Clerical Admin                         | \$100 | 24    | \$2,400   |
| Document Control                       | \$100 | 24    | \$2,400   |
|                                        |       |       |           |
| TOTAL                                  |       | 1516  | \$200,924 |

Direct costs associated with material testing, lab testing sampling and geotechnical are assumed to be the responsibility of the Developer, CM or City. We have assumed office space will be provided for our Resident Project Representative by the City. We have also assumed that traffic signal operational observations would be conducted by City Staff and that inspection of tie backs and soil nails will be inspected by others.

CDM Smith staff will sign in and out at the General Contractor's on-site office for all site visits to be billed under the project proposal.

Thank you for considering us for this assignment. We are available to commence work immediately upon receipt of an advanced Notice to Proceed and authorization to invoice while our contract is being prepared and executed. Please keep us informed regarding the schedule for up and anticipated contractor start dates. We have received the materials you forwarded regarding this project.

**COMMON COUNCIL  
NORWALK, CONNECTICUT**

**ACTION  
7:30 PM EST**

**MARCH 10, 2020  
COUNCIL CHAMBERS**

**VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS**

**A. CORPORATION COUNSEL**

**VII. COMMON COUNCIL COMMITTEES**

**A. HEALTH AND PUBLIC SAFETY COMMITTEE**

1. Authorize the Mayor Harry W. Rilling, to execute any and all documents necessary to apply for and accept grant funds from the State of Connecticut Department of Transportation, in the amount of \$49,669.92. Account to be determined. **AUTHORIZED**
2. Authorize the Police Chief, Thomas Kulhawik, to execute any and all agreements, documents, instruments and amendments thereto as may be necessary to implement all programs through the State of Connecticut Department of Transportation High Visibility Distracted Driving Grant, pursuant to such grant funding. **AUTHORIZED**
3. Authorize the Purchasing Agent, Sharon Connors, to execute a purchase order on behalf of the Police Department, to CI Technologies for the purchase of IAPRO software as per Sole Source procurement request, for an amount not to exceed \$12,200.00. Account #013049-5234. **AUTHORIZED**
4. Authorize the Police Chief, Thomas Kulhawik, to execute any and all agreements, documents or amendments as may be necessary to implement IAPRO on a sole source procurement basis. **AUTHORIZED**
5. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to execute a service agreement with LexisNexis Coplogic Solutions, Inc. **AUTHORIZED**
6. Authorize the Mayor, Harry W. Rilling, upon recommendation and review by the Corporation Counsel and/or Assistant Corporation Counsel to execute Memorandum of Understandings between the Norwalk Police Department and other agencies for the purpose of permitting other agencies to use and access the Norwalk Police Department firing range for training purposes. **AUTHORIZED**

**B. COMMUNITY SERVICES AND PERSONNEL COMMITTEE**

1. Approval of and Vote on City Procedure for Compliance with Public Act No. 19-111. **APPROVED**

**C. PUBLIC WORKS COMMITTEE**

1. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Tighe and Bond, Inc., to provide Construction Observation Services for DPW Capital Projects related to the Paving Program (paving, sidewalks, drainage, etc), for an amount not to exceed \$210,850.00.

Account No. 09 18 4021 5777 C0021  
09 19 4021 5777 C0021

**COMMON COUNCIL  
NORWALK, CONNECTICUT**

**ACTION  
7:30 PM EST**

**MARCH 10, 2020  
COUNCIL CHAMBERS**

09 20 4021 5777 C0021  
09 19 4021 5777 C0318  
09 20 4021 5777 C0318  
09 20 4027 5777 C0302

**AUTHORIZED**

2. Authorize the Mayor, Harry W. Rilling, to execute a lease agreement with the State of Connecticut Department of Transportation at no cost for the construction of a parking lot as part of State Project 102-350 Norwalk River Valley Trail – Phase 2. **AUTHORIZED**
3. Authorize the Chief of Operations and Public Works, to purchase Household Food Composting Kits for Pilot Foods Scrap Collection Program from Special Revenue Account No. 03 00 00 2612 (Reserve for Recycling Support), for a sum not to exceed \$10,000.00. Money collected from the sale of these composting kits will be deposited back into the same special revenue account. **AUTHORIZED**

**D. LAND USE AND BUILDING MANAGEMENT COMMITTEE**

- 1a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Champion Maintenance Contractor for New Canaan Avenue Fire Station improvement project for a total not to exceed \$191,250.00. Account #09153110 5777 C0557 **AUTHORIZED**
- 1b. Authorize the Fire Department to issue change orders on the contract for a total not to exceed \$19,125.00 **AUTHORIZED**
- 2a. Authorize the Mayor, Harry W. Rilling, to execute a Contract with All State Construction, LLC for the Norwalk Police Headquarters – Roof Top Mechanical Equipment Replacement Project for a total not to exceed \$30,112.00. Account #09207100 5777 C0137 **AUTHORIZED**
- 2b. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed \$3,011.00. **AUTHORIZED**
3. "Rescind: Common Council action of January 14, 2020 Item VII.D. 3a&b to correct the name of the company from "Universal Business Services LLC" to "Universal Building Services, LLC". The corrected action shall read as follows: **RESCINDED**
  - a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Universal Building Services, LLC for a total not to exceed \$64,839.96. Funds are available from account 0914 4071 5777 C0439. **AUTHORIZED**
  - b. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed \$6,483.00 **AUTHORIZED**

**X. MOTIONS POSTPONED TO A SPECIFIC DATE**

**XI. ADJOURNMENT 8:20 PM**

23-0814-0-P015  
February 13, 2020

Mr. Drew Berndlmaier  
Senior Engineer  
City of Norwalk  
Department of Public Works  
125 East Avenue  
Norwalk, Connecticut 06856

**Re: 2020 Paving Program  
Proposal for Construction Observation Services**

Dear Drew:

Tighe & Bond is pleased to present this proposal for construction observation services for the City of Norwalk's 2020 Paving Program.

It is our understanding that the City of Norwalk will be engaging a Contractor to perform milling, reclamation and paving operations on various roadways throughout the City. We have assumed that the construction observation will be provided on a full-time basis from March 1, 2020, through December 15, 2020. We have also included an additional 5 hours per week during the peak paving season (June 1, 2020, through October 31, 2020) to account for potential overtime work by the contractor. We have assumed a total of 1,750 hours of Construction Observation services. This proposal assumes that the City of Norwalk DPW will provide Construction Administration services for the project and coordinate operations with the Contractor. We have included a minor allowance of 20 hours for office engineering support by Tighe & Bond if required.

## **Scope of Work**

We propose the following scope of services:

1. Provide full time on-site observation during periods of active construction. Observe the construction to verify conformance with the plans approved by the City of Norwalk. Notify the City of Norwalk regarding observed deficiencies in the work.
2. Prepare daily observation reports covering the work in progress, and documenting delays to construction, unusual events, visitors to the work site, etc. Provide coordination of the construction activity with the City and advise the primary contact at the Norwalk DPW of the status of construction activity.
3. Provide measurement, computation, or checking of quantities of work performed and quantities of materials in place for partial and final payments to the Contractor.
4. Provide limited office engineering support for the Construction Observer during the duration of Construction and project closeout. We have included an allowance of 20 hours for these services should they be required. We assume Construction Administration tasks, including review of shop drawings and other submittals, responses to Requests for Information (RFI's) and processing of requisitions and change orders will be performed by the City of Norwalk and are not included. Tighe & Bond will coordinate with the primary contact at the City to provide clarification and field support of the contract documents when required.

5. Provide coordination of outside testing and laboratory services. We have assumed that the City of Norwalk will contract directly with a materials testing laboratory for these services. Tighe & Bond will arrange for and witness material testing to verify conformance with the approved plans and specifications.
6. Complete a final review of the completed construction with Norwalk DPW staff and prepare a punchlist of corrective actions required.

## **Assumptions and Exclusions**

1. We have assumed that the construction observation services will be provided for a maximum of 1,750 hours (approximately 205 work days plus 110 hours of overtime coverage during the peak paving season). Should additional construction observation services be required, an amendment can be provided for additional services.
2. Field survey services, including preparation of an as-built survey, are not included.
3. We have assumed the materials testing laboratory will be contracted directly by the City of Norwalk. Field and laboratory material testing costs are not included.
4. Review or processing of requisitions and change orders is excluded.
5. All services not specifically identified in the scope of work are excluded.
6. Tighe & Bond's on-site observer will observe/view the Contractor's services for noticeable deficiencies from the contract documents, assist in design interpretation, and confirm the construction is in general conformity with the contract documents. We are on-site for the City of Norwalk's benefit and will notify the City of Norwalk of deficiencies in order for the City of Norwalk to determine if stopping the Contractor's services are appropriate and in the best interest of the Project performance. The means and methods the Contractor should use to accomplish the design element/component of the specifications will be determined by the Contractor, who will also be responsible for compliance with laws, rules, and regulations, as well as, the overall supervision of the site health and safety.

## **Fee**

Tighe & Bond will perform the scope of work noted above for a not to exceed fee of \$210,850. We will undertake this work on an hourly plus expense basis and you will be billed in accordance with the rates in the summary below. Reimbursable expenses performed by other than Tighe & Bond employees, such as subcontractors, materials purchased directly for this project, and permitting fees will be invoiced at cost plus ten percent.

In the event that the scope of work is increased for any reason, the limiting fee to complete the work shall be mutually revised by written amendment. If this proposal is acceptable, we request that the previously agreed upon terms and conditions be utilized for these services.

For information purposes, the below summary provides the anticipated break out of the project. The summary is presented to give the City of Norwalk a better understanding of how the project budget was developed. Invoices will be submitted based on the total project fee and not individual line item budgets.

| Phase                             | Estimate of Professional Hours | Hourly Rate | Estimated Fee    |
|-----------------------------------|--------------------------------|-------------|------------------|
| Construction Observation Services | 1,750                          | \$115*      | \$201,250        |
| Office Engineering Support        | 20                             | \$180       | \$3,600          |
| Reimbursables (Mileage)           |                                |             | \$6,000          |
|                                   |                                |             |                  |
| <b>Total</b>                      |                                |             | <b>\$210,850</b> |
|                                   |                                |             |                  |

\*Rate for Construction Observer 2. **Please note that this rate represents a \$5 per hour discount from Tighe & Bond's standard hourly rate.**

## Authorization

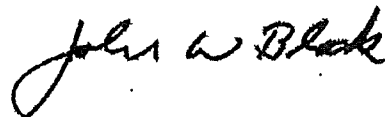
We are prepared to provide the services outlined above on the basis of your execution of the acceptance statement on a copy of this letter to indicate your approval of the scope of work, budget, and method of payment described above. Please contact John Block at 203-712-1111 or Jon Richer at 203-712-1117 with any questions.

Sincerely,

**TIGHE & BOND, INC.**



Jonathan A. Richer, P.E.  
Project Manager



John W. Block, P.E, L.S.  
Senior Vice President

## Acceptance:

On behalf of the City of Norwalk, the scope, fee, and terms of this proposal are hereby accepted.

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Date



**Safe travels:**

Traffic and Parking Control Co., Inc.  
5100 West Brown Deer Road  
Brown Deer, Wisconsin 53223  
Phone (800) 236-0112 • TAPCOnet.com • Fax (800) 444-0331

**SALES QUOTE**

**Customer Copy**

|        |           |
|--------|-----------|
| Number | Q20001405 |
| Date   | 1/23/2020 |
| Page   | 1         |

|                                          |                                                                                                                      |              |              |                               |                                                                                                                      |  |  |
|------------------------------------------|----------------------------------------------------------------------------------------------------------------------|--------------|--------------|-------------------------------|----------------------------------------------------------------------------------------------------------------------|--|--|
| <b>Sell To</b><br><b>Cost</b><br>C234013 | City of Norwalk<br>Fred Eshraghi<br>15 South Smith Street<br>** MAIL TO DEPT / ATTN: <INDV. WHO<br>NORWALK, CT 06855 |              |              | <b>Ship To</b><br><b>Cost</b> | City of Norwalk<br>Fred Eshraghi<br>15 South Smith Street<br>** MAIL TO DEPT / ATTN: <INDV. WHO<br>NORWALK, CT 06855 |  |  |
| <b>Customer PO #</b>                     | <b>Expires</b>                                                                                                       | <b>Slsp</b>  | <b>Terms</b> | <b>Freight</b>                | <b>Ship Via</b>                                                                                                      |  |  |
| RRFB-BLK/PBS,<br>CABINETS & POLE         | 12/1/2020                                                                                                            | Jason Decker | Net 30 DAYS  | INCLUDED                      | BEST RATE                                                                                                            |  |  |

| Item            | Description                                                                                        | Quantity | UM | Price    | Extension   |
|-----------------|----------------------------------------------------------------------------------------------------|----------|----|----------|-------------|
| 2180-SYSTEM     | 5qty Two Pole Solar RRFB Systems W/Push Buttons BLK Push Buttons, Cabinets & Pole Kits             | 5        | EA | 5,680.00 | \$27,900.00 |
| 138089          | RRFB, Dimmable, Assembly with Universal Mounting Kit                                               | 20       | EA |          |             |
| 115881          | Push Button Bulldog Add-On Option Kit Black, With LED                                              | 10       | EA |          |             |
| SLR-55-B        | 85W/12V Solar Panel Package, Top Of Pole Mount 4.5 Dia.                                            | 10       | EA |          |             |
| 101494          | Battery, DEKA Solar 12V 48Ah VRLA 8G40-DEKA                                                        | 10       | EA |          |             |
| 500152          | Controller, 12V, SunSaver, 108045-BLK, Hollow, Radio                                               | 10       | EA |          |             |
| 2180-BRKT-R-BLK | Cabinet Bracket Set, Black, Fits Round Poles 2-3/8 & Up, Standard Hardware, Brackets, & Snap Locks | 10       | EA |          |             |
| 373-06076       | W11-2,36"x36"x.080 DG3 FYG, Pedestrian Crossing (Symbol) Fed Spec, Fluorescent Yellow-Green Sign   | 20       | EA |          |             |
| 373-01767       | W16-7PR, 24"x12"x.080 DG3 FYG, Down Diagonal Right Arrow (Fed Spec) Sign                           | 10       | EA |          |             |
| 373-01769       | W16-7PL, 24"x12"x.080 DG3 FYG, Down Diagonal Left Arrow (Fed Spec) Sign                            | 10       | EA |          |             |
| 107265          | Sign Mounting Kit, Banded, Flared Leg, Standard For Mounting B2B: Static Signs to a Large Pole     | 20       | EA |          |             |
| 102683          | Pole, Aluminum, 15', Sched 40, Black 6061-T6 4.5" OD T.O.E.                                        | 10       | EA |          |             |
| 203-00014BLK    | Base, Aluminum, Square with TAPCO door, Black SP-5444-PNC                                          | 10       | EA |          |             |
| 111644          | J-Bolt, 3/4"W x 17"L, with 1 Nut and 1 Washer (four are needed for a set, sold individually)       | 40       | EA |          |             |
| 030-00000       | Washer Flat 1-1/16"D x 2.50"D x .125" Galvanized For 1" A/B, for use w/Item # 111644 (not Incl)    | 40       | EA |          |             |

Shipment within  
Acceptance By FRED ESHRAGHI  
Date MARCH 15, 2020  
By [Signature]

| Merchandise | Freight | Tax    | Total       |
|-------------|---------|--------|-------------|
| \$27,900.00 | \$0.00  | \$0.00 | \$27,900.00 |

For terms and conditions please visit <http://www.tapconet.com/terms-and-conditions>



City of Norwalk – Community & Economic Development

125 East Avenue, Norwalk, CT 06851

VII B

**TO:** MEMBERS OF THE NORWALK COMMON COUNCIL  
**FROM:** JESSICA CASEY, CHIEF OF COMMUNITY AND ECONOMIC DEVELOPMENT  
SABRINA CHURCH, DIRECTOR OF BUSINESS DEVELOPMENT & TOURISM  
**DATE:** APRIL 21, 2020  
**SUBJECT:** CENSUS 2020 GRANT AGREEMENT EXECUTION

---

**Introduction:**

Over the past nine months the Norwalk Complete Count Committee (CCC) has been strategizing outreach and marketing for the Census 2020 initiative. The main goal of the committee is to ensure that everyone is counted and represented effectively by the Census. The committee focused on hard to count areas that have higher concentrations of populations that are less likely to complete the Census survey. These populations include families with children, immigrant populations, low income individuals, persons experiencing homelessness, and renters among other targeted groups. Areas identified mainly culminate Norwalk's urban core and other neighborhoods throughout Norwalk with high populations of these identified target groups.

**Grant Budget:**

With limited resources, the CCC approached the Fairfield Community Foundation and Action for Bridgeport Community Development, Inc. for grant funding to support outreach efforts. Both organizations have contributed \$10,000 each in support of the Norwalk CCC outreach efforts. Much of this budget will be used for digital and printed advertising due to the impacts of COVID-19.

**Conclusion:**

In order for the CCC to use the grant funds, the Mayor must execute any and all grant agreements to release the funding. As such staff is requesting that the Common Council authorize the Mayor to execute any and all agreements associated with the Census 2020 initiative.

**ACTION:** Authorize the Mayor, Harry W. Rilling to execute any and all agreements regarding Census 2020 initiatives.

VII C

**Norwalk Police Department  
Administration**

# Memo

**To:** Common Council  
**From:** Deputy Chief Susan Zecca  
**Date:** April 21, 2020  
**Re:** Grant Proposal Explanations

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This memo is to provide brief explanation of the grants applications we are requesting authorization to apply for and accept (should they be awarded). Full backup will be provided if needed.

US DOJ, BJA Coronavirus Emergency Supplemental Funding Program FY2020: The Norwalk Police Department has been allocated up to \$114,467., to use for preventing, preparing for and responding to coronavirus. The funding will be used to purchase protective equipment and supplies for officers and dispatchers, disinfecting supplies, laptops and supplies for administrative staff to telecommute, audio/visual equipment for remote events and conferencing and multiple variable messaging signs for assistance with public messaging.

DHS, FEMA FY 2020 Port Security Grant Program. Collectively, City Departments are looking to apply for four separate projects as follows:

- 1) Fire Department: Inter-operable navigation electronics for the fire boat. This Raymarine multifunctional display will enhance encryption and real time data using Lighthouse III First Responder software. This will allow for USCG to send search patterns and logistics directly to the Fire boat for greater coordination in search and rescue missions. Total cost of the project is \$38, 349.82. Federal funds requested of \$28,762.37 with a City match of \$9,587.45.
- 2) Multiple Departments: Install network of surveillance security cameras in the Norwalk Harbor and beach areas in order to improve Norwalk's transportation infrastructure security and enhance the protection of soft targets and crowded places. Additionally, to create secure fiber network to Norwalk Harbor. Currently, DSL service is limited and shares transport backbone with residential and commercial users, leaving the City at risk for cyber-attacks. Total cost of the project is \$287,834.29. Federal funds requested \$215,875.72, with a City match of \$71,958.57.

- 3) IT Department: Cybersecurity Risk Assessment on a broader scale for the next three years and expand Cybersecurity training for all 700 plus municipal employees over 36 months. The intent is to minimize the ever-evolving threat landscape and build sound security practices while ensuring public safety employees remain efficient and effective in their ability to prepare, respond and recover. The total cost of the project is \$93,063.75. Federal funds requested \$69,797.81, with a City match of \$26,265.94.
- 4) Police Department: Purchase a refurbished 25 foot Safe Boat Defender class vessel to be used as the primary vessel for the Norwalk Police Marine Unit. The vessel will be fully equipped with needed safety equipment, electronics and trailer. Raymarine Lighthouse III navigation system comparable to the Fire Department's request will also be installed on the vessel to provide inter-operability with the USCG and the Norwalk Fire Department. This vessel will replace the two current RHIB vessels that are both over ten years old and provide more reliable quicker response to all areas of the Norwalk Harbor. The total cost of the project is \$200,000. Federal funds requested of \$150,000, with a City match of \$50,000.

Total cost breakdown below:

| Project Name                                                  | Total        | Federal (75%) | Local (25%) |
|---------------------------------------------------------------|--------------|---------------|-------------|
| Fire Department Raymarine Electronics                         | \$38,349.82  | \$28,762.37   | \$9,578.45  |
| Security Camera and Fiber Network Extension to Norwalk Harbor | \$287,834.29 | \$215,875.72  | \$71,958.57 |
| Cybersecurity Assessment and Training                         | \$93,063.75  | 69,797.81     | \$26,265.94 |
| Police Department Marine Unit Vessel                          | \$200,000.00 | \$150,000.00  | \$50,000.00 |