



March 23, 2021

Alan Lo
Land Use and Building Management
City of Norwalk
125 East Ave
Norwalk, CT 06851

Re: Bid Award for Smith Street ADA Construction – Phase II

Dear Mr. Lo, Chairman Livingston, and members of the Land Use Committee:

In 2016, we were awarded a \$625,000 grant by the State of Connecticut, administered by DEEP for ADA improvements at the 1840 Old City Lock-Up (often referred to as "the Smith Street Jail") and the 1846 Department of Public Works Barn on Smith Street, which is part of the Mill Hill Historic Park complex.

The Historical Commission hired a landscape architect that developed plans for new exterior hardscape around the two buildings, providing ADA compliant access to both buildings, including ADA compliant access to the second floor of the Lock-Up, additional parking, new sidewalks, curbing, and lighting. The project was designed in conjunction with the Head of the Harbor South development, which is now complete. Please find attached the architectural drawings for the project along with current site photos.

We are working closely with the Historical Society to complete the renovation of the Lock-Up, which will contain exhibit space for the City's Norwalk Pottery Collection, along with exhibits about the buildings use as a jail, and collections storage space. The Barn is currently being used as workshop space for the Commission's handyman, but may ultimately be used to contain exhibits about the Norwalk Indians, including artifacts from the newly discovered Norwalk Indian Fort Site.

Phase I of the project, which included an ADA ramp and stairs to the second floor of the jail and installation of stormwater detention basins, was completed in 2020 at a cost of \$453,000. Phase II will include new sidewalks and curbs, paving of the courtyard between the Barn and the Lock-Up, and a stairway that connects to the upper Mill Hill site.

Purchasing solicited bids for phase II. Three bids were received. We are recommending awarding the base bid plus the two alternates to Pinnacle Design Build LLC, the low bidder in the amount of \$221,749. A bid summary from Purchasing is attached. \$171,845 will come from the remaining funds of the DEEP Grant, and \$72,904 will come from City capital budget funds allocated in previous years for the reconstruction of the Lock-Up and the Barn.

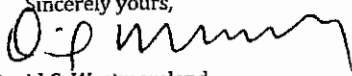
We are asking the Land Use Committee to approve and refer the following actions to the Common Council. The recommended actions are:

AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT WITH Pinnacle Design Build LLC, FOR MILL HILL JAIL AND BARN SITE ACCESSIBILITY ALTERATIONS - PHASE 2, IN THE AMOUNT NOT TO EXCEED \$221,749.00. ACCOUNT NUMBERS 09196310 5799 C0374, 09196310 5777 C0430, AND 09216310 5777 C0521.

AUTHORIZE THE HISTORICAL COMMISSION TO EXECUTE CHANGE ORDERS ON THE CONTRACT NOT TO EXCEED \$23,000.00. ACCOUNT NUMBERS 09196310 5799 C0374, 09196310 5777 C0430, AND 09216310 5777 C0521.

As all of the Mill Hill Historical Park buildings are listed on the National Register of Historic Places, we are following the *Secretary of the Department of Interior's Guidelines for Historic Preservation* in this project.

Thank you for your consideration and support.

Sincerely yours,

David G. Westmoreland

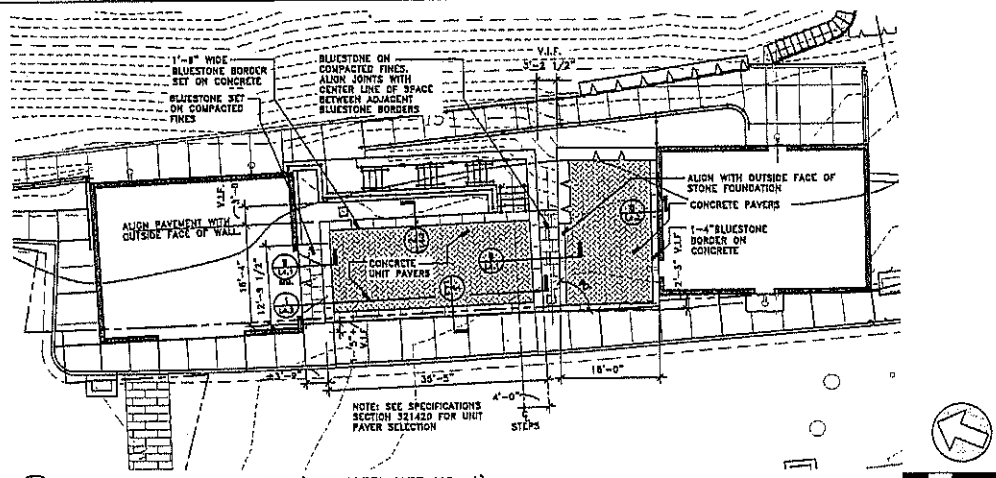
125 East Avenue, Norwalk, Connecticut 06851

ADD ALTERNATE NO. 1 PAVING NOTES

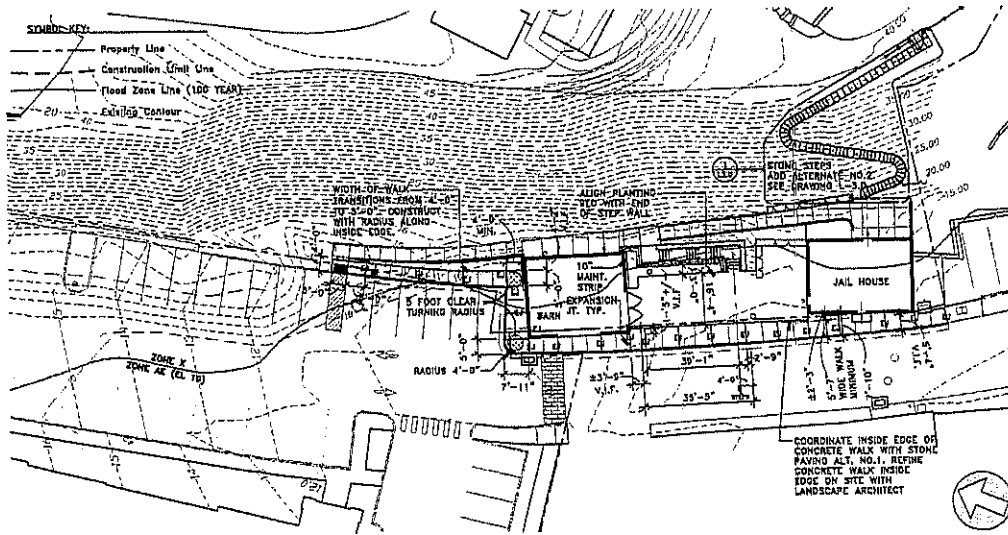
- THESE NOTES ARE SUPPLEMENTAL TO THE GENERAL PAVING AND CURB INSTALLATION NOTES. GENERAL PAVING AND CURB INSTALLATION NOTES APPLY TO THIS WORK.
- ADD ALTERNATE NO. 1 PAVING WORK INCLUDES MATERIALS AND LABOR FOR INSTALLATION OF THE CONCRETE UNIT PAVERS, BLUESTONE BORDER SET ON CONCRETE AND BLUESTONE PAVERS SET ON COMPACTED FINES.
- THIS WORK IS BEING CONSTRUCTED ATOP BELOW GRADE STORMWATER RECHARGE CHAMBERS INSTALLED AS PART OF THE PHASE 1 WORK. THE CHAMBERS ARE DESIGNED TO ACCOMMODATE THIS PHASE 2 PAVING WORK. CONTRACTOR IS TO REVIEW THE CONSTRUCTION DETAILS AND AVOID IMPACTING THAT SYSTEM.
- ALL SURFACE PAVING SHALL HAVE POSITIVE DRAINAGE. SURFACE GRADES ARE PROVIDED ON THE GRADING PLANS.
- PAVING AREAS ARE ORGANIZED IN TWO SPACES, THE MUSTERING AREA AT THE BASE OF STONE STEPS AND THE SMALLER SHERIFF'S OFFICE AREA. GEOMETRIES FOR THE PAVES ARE TO BE ORTHOGONAL (90 DEGREE ANGLES) TO EACH OF THESE EXISTING STRUCTURES. THE HEXAGONAL CONCRETE UNIT PAVING PATTERN SHALL BE ORGANIZED WITHIN THIS ORTHOGONAL SYSTEM AS ILLUSTRATED IN THE LAYOUT DRAWING.
- BLUESTONE BORDERS ARE 18 INCHES, AND 16 INCHES WIDE USING STONES OF APPROXIMATELY 48 INCHES LONG. STONE LENGTHS VARY TO MEET THE OVERALL LENGTHS IN EQUAL DISTANCES TYPICALLY. ACTUAL STONE SIZES WILL BE DETERMINED ON STONE SHOP DRAWINGS.
- BLUESTONES SET ON COMPACTED FINES ARE 2 INCHES THICK, AND ARRANGED IN AN OFFSET 24 INCH SQUARE PATTERN. DO NOT INSTALL STONES LESS THAN 12 INCHES ACROSS. 1/2 INCH JOINTS TYP. STONES ARE TO BE ARRANGED AS INDICATED ON THE PLANS AND AS APPROVED BY THE LANDSCAPE ARCHITECT ON SITE.

GENERAL PAVING AND CURB LAYOUT NOTES

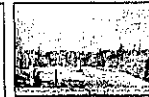
- CONCRETE WALK TO BE CONSTRUCTED ALONG THE EXISTING SMITH STREET ALIGNMENT AS ILLUSTRATED ON THESE CONTRACT DRAWINGS. CONTRACTOR TO MARK AND VERIFY THAT THE WALK AND CURB LOCATION MEET MINIMUM TOLERANCES FOR ADA ACCESSIBILITY FROM THE HANDICAPPED PARKING SPACE TO THE BARN, HISTORIC JAIL HOUSE AND MUSTERING PLAZA. ANY DISCREPANCIES ARE TO BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT PRIOR TO CONTINUING CONSTRUCTION OPERATIONS.
- CONTRACTOR TO REVIEW CURB AND WALK LAYOUT ON SITE WITH THE LANDSCAPE ARCHITECT AND REPRESENTATIVE FROM THE CITY OF NORWALK DEPARTMENT OF PUBLIC WORKS, AND MAKE ADJUSTMENTS AS DIRECTED, PRIOR TO CURB AND WALK INSTALLATION AND CONSTRUCTION.
- CONCRETE WALKS TO HAVE CONTROL JOINTS EVENLY SPACED AT 25'-0" O.C., WITH EXPANSION JOINTS 15'-0" O.C. (MAX) IN SEQUENCE WITH CONTROL JOINTS.
- ALIGN EXPANSION JOINTS WITH BUILDING CORNERS AND MOUNTABLE CURB AS INDICATED ON DRAWINGS.
- GRADE ON CONCRETE WALK IS NOT TO EXCEED 4.8% ALONG ITS LENGTH. CROSS SLOPES SHALL NOT EXCEED 1.8%. SEE GRADING PLAN FOR COORDINATION OF FINISH GRADES.
- CONSTRUCT ADA ACCESSIBLE DROP CURB WITH DETECTABLE WARNING PAVERS TO MEET FEDERAL GUIDANCE FOR ADA ACCEPTABLE TOLERANCES.
- RE-USE SALVAGED HISTORIC BLUESTONE CURB, ADDITIONAL CURB IS AVAILABLE AT THE CITY OF NORWALK DEPARTMENT OF PUBLIC WORKS SITE. CONTRACTOR IS RESPONSIBLE TO SORT, TRANSPORT, CLEAN STONE OF EXCESS MORTAR AND ORGANIC DEBRIS AND STOCKPILE STONE ON SITE AS PART OF THE PROJECT WORK.



4 PLAN - PLAZA PAVING INSET (ADD ALTERNATE NO. 1)
L1.2 SCALE - 1/8\" = 1'-0"



2 PLAN - LAYOUT DIMENSIONS
L1.1 SCALE - 1/16\" = 1'-0"



Mill Hill Jail and Barn Site Accessibility Alterations PHASE 2 IMPROVEMENTS Norwalk, Connecticut

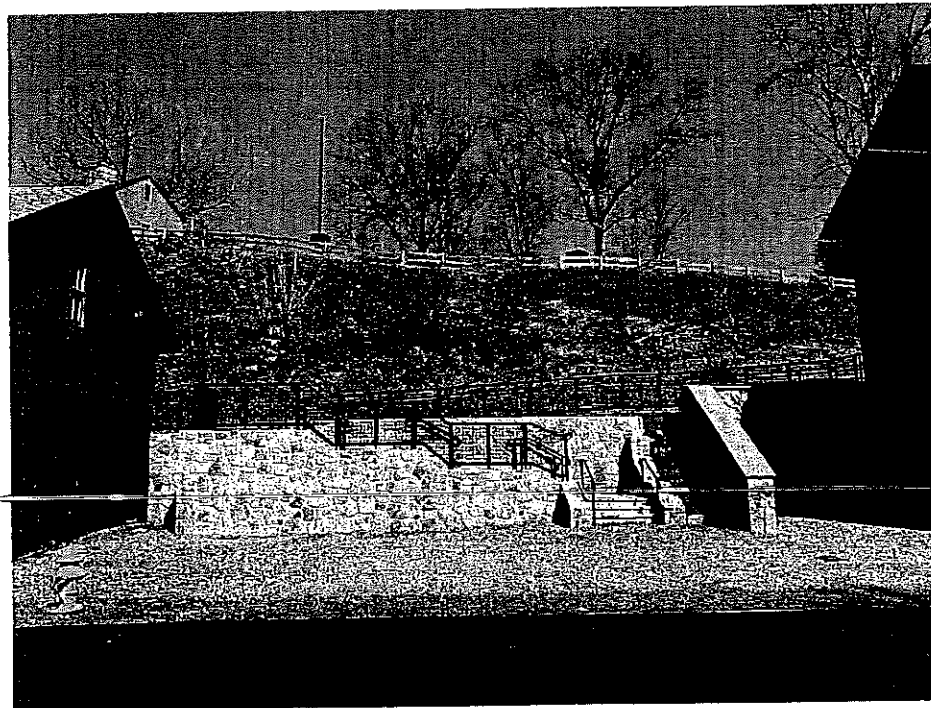
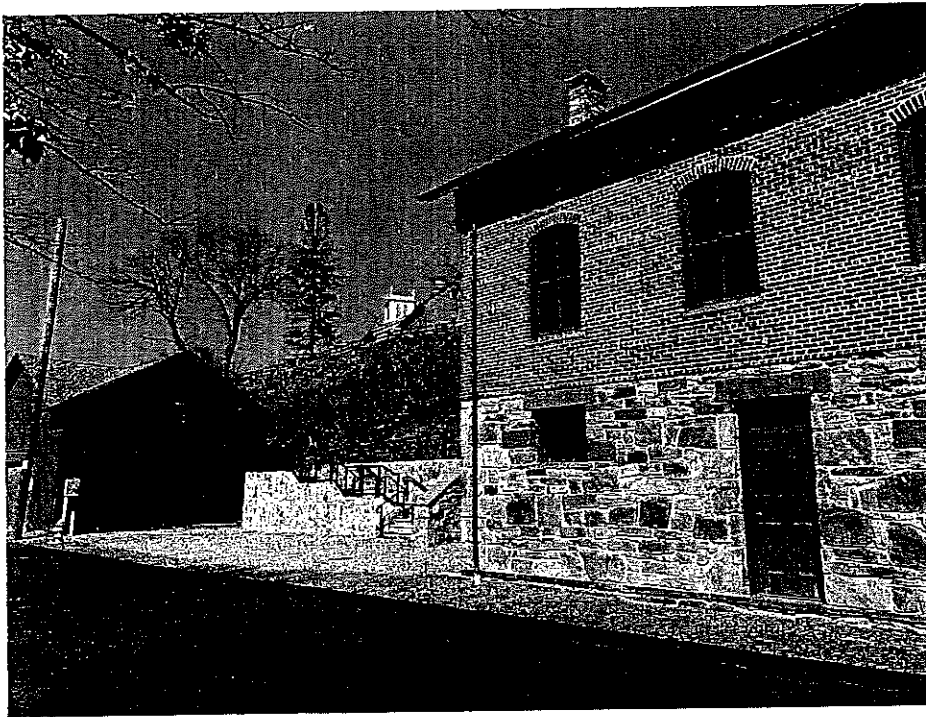
Norwalk Historical Commission
185 East Avenue
Norwalk, Connecticut 06854
Landscaped by
HERITAGE LANDSCAPES LLC
Preservation Landscapes Architecture & Planning
Charlotte VT 02423-4330
Norwalk CT 07102-2005

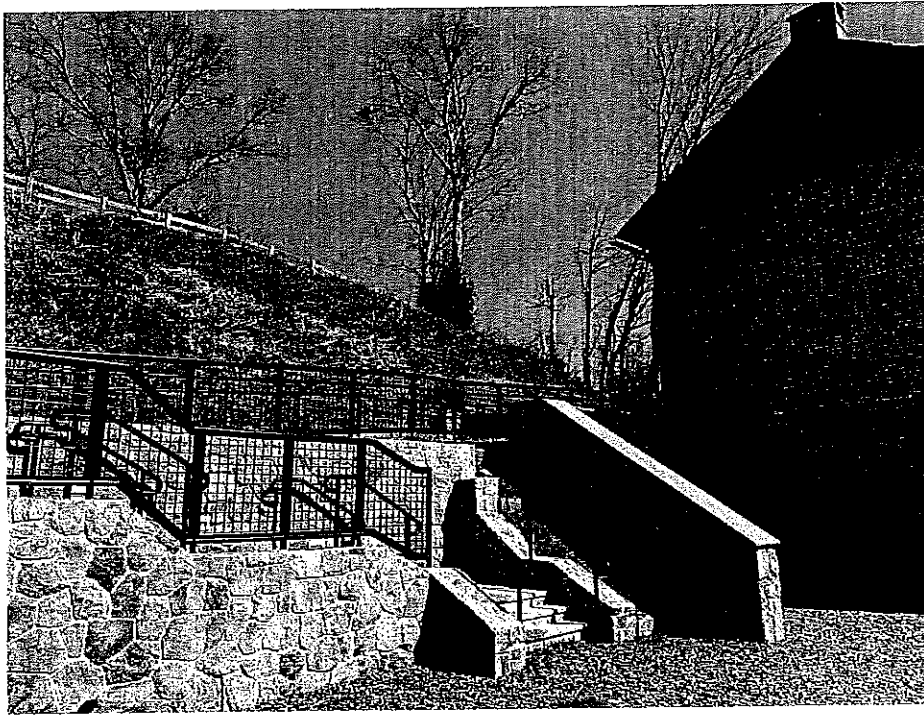
REVISIONS:
NO. DATE BY
01 July 11 1030 1000 Construction
02 Aug 14 2020 BJA 51
03 DEC 23 2020 RQ-BIS SET

Drawing Title:
PHASE 2
LAYOUT AND ADD
ALTERNATE NO. 1
PAVING

Date:
AUGUST 2020

Drawing Number:
L-1.2





	Creative Landscape Design LLC	A.V. Tuchy	Pinnacle Design Build LLC
Total Lump Sum	\$105,353.00	\$189,720.00	\$147,449.00
Add Alternate 1	\$43,965.00	\$68,200.00	\$29,300.00
Add Alternate 2	\$77,233.00	\$190,000.00	\$45,000.00
<u>TOTAL</u>	<u>\$226,551</u>	<u>\$447,920</u>	<u>\$221,749</u>



CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
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Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO : LAND USE AND BUILDING MANAGEMENT COMMITTEE
FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER *AL*
RE : HOPE DOCK AT NORWALK WATER STREET
NORWALK SEAPORT ASSOICATION – LEASE EXTENSION
DATE: MARCH 30, 2021

The Norwalk Seaport Association currently operates a historic vessel from the Hope Dock facilities near the gazebo in the North Water Street Parking Lot. The Hope Dock facilities consist of the dock and ramp which were constructed and maintained by the Seaport. The Seaport has a License Agreement with the City since 2000 in order to provide access to the Hope Dock facilities from the parking lot esplanade. This Agreement expired on January 31, 2021.

As the State of Connecticut continues to develop their plans for the replacement of the Walk Bridge, temporary and permanent relocation of the existing marine facilities along North Water Street Parking Lot and Maritime Aquarium is expected. There have been in-depth discussions and understanding among the State, the City, the Maritime Aquarium and the Seaport Association regarding the proposed changes necessary to support the Walk Bridge construction process, however, no active construction around the Hope Dock facilities is expected this year.

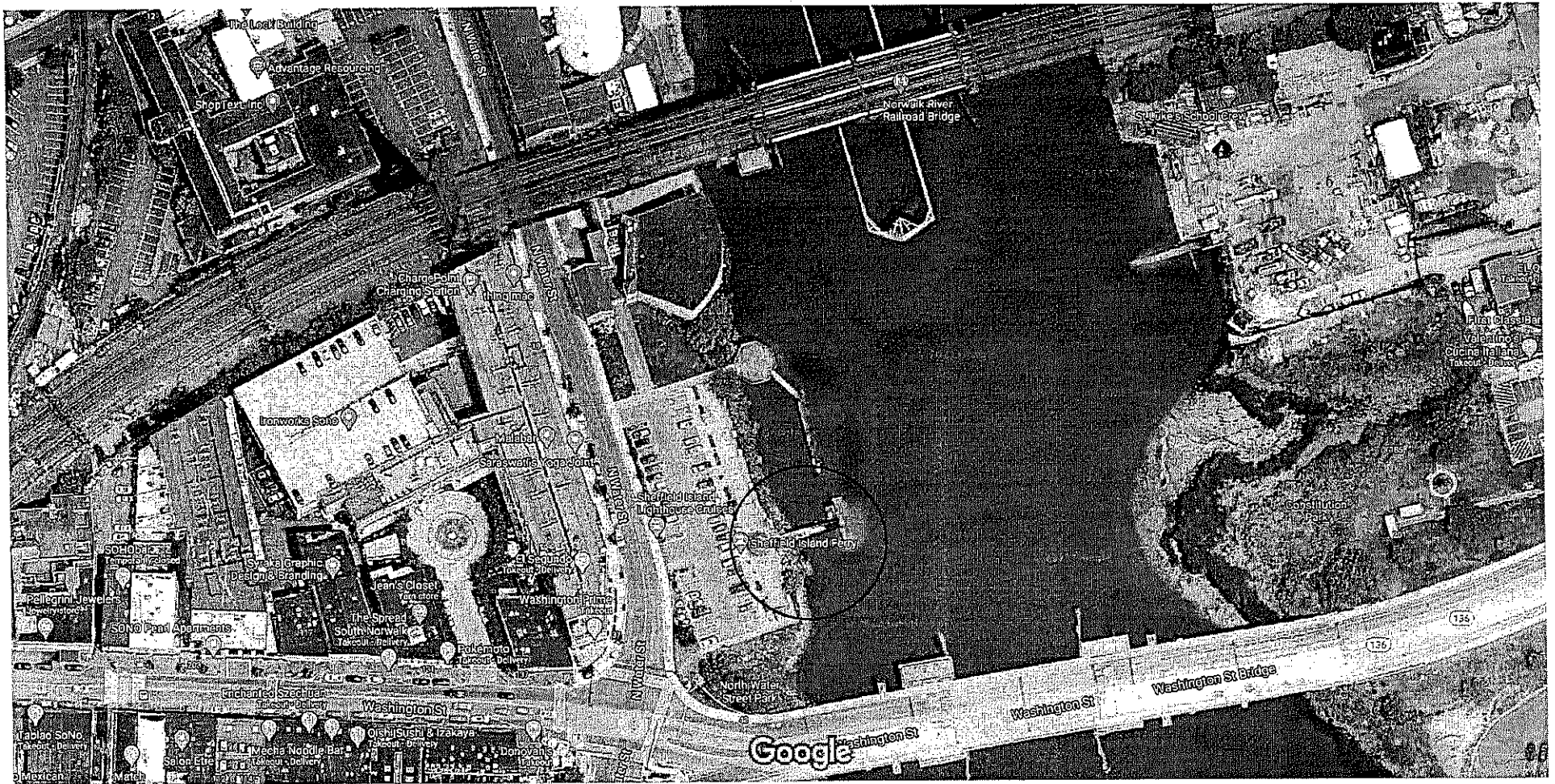
In recognition of the status of the Walk Bridge project, City staff, in consultation with representatives from the Seaport and with the State, is recommending an one year extension (from retroactive from February 1, 2021 to January 31, 2022) to the existing agreement. The proposed amendment will take into consideration of the Seaport's needs to provide services while allowing the City to terminate the Agreement necessary to accommodate the State's needs for access. As this is a short term extension to an existing agreement, Planning Commission approval, in accordance with Connecticut General Statutes, Section 8-24, is NOT required.

ACTION REQUIRED:

Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the License Agreement with Norwalk Seaport Association, Inc. for access to the Hope Dock from North Water Street Parking Lot, to extend the agreement period from February 1, 2021 to January 31, 2022.

Cc: Darin Callahan, Assistant Corporation Counsel

Google Maps



Imagery ©2021 Maxar Technologies, New York GIS, USDA Farm Service Agency, Map data ©2021 Google 50 ft



CITY OF NORWALK
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Norwalk City Hall
125 East Avenue, PO Box 5125
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TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER

RE: JEFFERSON ELEMENTARY SCHOOL – GAS SERVICE INSTALLATION

DATE: MARCH 31, 2021

Jefferson Elementary School is currently served by an all-Electric heating system. As part of the Renovate-as-New project currently underway, the building is to receive an all new heating system. An analysis was completed by the project design team to analyze the most cost and energy effective options for providing heating for the building and the analysis resulted in natural gas boilers being the most efficient option for heating. As a result the building has been designed with new gas boilers to provide building heating. The school is not currently served by gas and a new natural gas line will need to be brought to the property to serve the school with natural gas service. The City has coordinated the installation of this gas line extension and new building service with Eversource Energy. The cost of the work has been estimated by Eversource and the resulting City share of the cost of the installation has been established at \$76,276.

ACTION REQUESTED:

Authorize the Mayor, Harry W. Rilling, to execute an agreement with Yankee Gas Services Company d/b/a Eversource Energy to provide natural gas service for the Jefferson Elementary School – Renovate as New Project for a total of \$76,276. Funds are available in Acct. #0919/20 5010 5777 C0619



CITY OF NORWALK
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Norwalk, CT 06856-5125

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TO: LAND USE & BUILDING MANAGEMENT COMMITTEE
FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER *AL*
RE: NORWALK HIGH SCHOOL –NEW SCHOOL ARCHITECT SELECTION
DATE: APRIL 5, 2021

As part of the 2020-2021 capital budget allocation, the Board of Education requested and the City allocated funding for the new Norwalk High School (NHS) project. This project was approved via special legislation in September of 2020 with a grant application deadline of December 31, 2020. The City completed the grant application in late December and began the architect RFQ/P process which spanned over the months of January, February and March.

Project Description:

The proposed plan is based on construction while the existing school is occupied and active. It is planned that the "Science Wing" addition, constructed in 2007 will remain and be renovated. The new school will be 328,238 square feet and house 2,000 students for grades 9 through 12 of which P-Tech will be a separate school with enrollment of 500 students and NHS with a visual and performing arts pathway with a total of 1,500 students.

The new structure will be located on the same site of the existing occupied Norwalk High School. It is anticipated that the construction of the project will be "phased" due to the site constraints. It is expected that the phasing will be thought out thoroughly by the selected candidate and that all academic spaces are constructed in order for the students to move into their "traditional classroom spaces" and access their "specials" in the existing building while demolition of the old classroom spaces are underway. Once the classroom spaces of the existing building are removed, construction can begin on the new auditorium, gymnasium, kitchen and cafeteria.

The design of a pool will be included in this scope of responsibilities for the architect. At this time the City does not have the budget to construct the pool, therefore, the placement of the structure is critical to allow it to be built when the high school is nearing completion or complete.

The RPQ/P was developed based on a two-step process. Interested firms submitted qualification packages outlining all of its experiences, capabilities and qualifications in accordance with the

RFO/P. The selection committee consisting of Sharon Connors and Carleen Megaro of the City's Purchasing Department; Councilpeople John Kydes and Barbara Smyth; the City's Building and Facilities Manager; Reginald Roberts and Karen Amaker, NHS and P-TECH principals respectively; Colin Hosten and Diana Carpio of the Norwalk Board of Education; Dr. Frank Costanzo, and Bill Hodel of Norwalk Public Schools; Laoise King, the Mayor's Chief of Staff; and Senator Bob Duff. We reviewed all nine submissions and developed a shortlist of four respondents to be interviewed. Jim Giuliano of CSG, the City's Program Manager, provided staff support for the selection process. The City conducted interviews with the four firms – Kaestle Boos Associates, TSKP/Tecton, SLAM and Newman/DLR. After the interviews the Selection Committee selected the following architectural firms to receive proposals: Kaestle Boos Associates, TSKP/Tecton and SLAM. The following is a summary of the fee proposals:

Norwalk High School - Architect Cost Responses					
Firm	Architectural Fee	Pool	Total	Alt. 1 Exp. Sch.	Alt. 2 build on Athletic Field
Kaestle Boos Associates, Inc.	\$5,704,083.00	Add \$250,000.00	\$5,954,083.00	\$0.00	Add \$375,000
TSKP STUDIO, LLC/Tecton	\$7,422,000.00	Add \$470,000.00	\$7,892,000.00	Add \$117,500.00	Deduct \$713,250
The S/L/A/M Collaborative, Inc.	\$7,557,000.00	Add \$400,000.00	\$7,957,000.00	Add \$128,000.00	Add \$70,000

Upon receipt of the fee proposals, C. Megaro, J. Giuliano and I reviewed the proposals and hereby recommend the award of this project to Kaestle Boos Associates, Inc.

- a. **Authorize the Mayor, Harry W. Rilling, to execute an agreement with Kaestle Boos Associates, Inc. to provide architectural design services for the new Norwalk High School project for a total not to exceed \$5,954,083.00 Acct. #09215010 5777 C0787.**
- b. **Authorize to establish a contingency for additional services as may be required for a total not to exceed \$297,704.00. Acct. #09215010 5777 C0787.**

FIRM OVERVIEW

Since 1964, Kaestle Boos Associates, Inc. has earned a reputation as one of New England's premier architectural design firms. Drawing from over 55 years of extensive design experience, our skilled and dedicated team provides innovative, award-winning design solutions that exceed client expectations.

Office Locations

New Britain, CT
416 Slater Road
P.O. Box 2590
New Britain, CT 06050
(860) 229-0361

Foxborough, MA
16 Chestnut Street
Suite 301
Foxborough, MA 02035
(508) 549-9906

Boston, MA
313 Congress Street
Suite 150
Boston, MA 02210
(617) 752-2212

Rumford, RI
20 Newman Avenue
Suite 2001-A
Rumford, RI 02916
(401) 270-0365

www.kba-architects.com

Kaestle Boos specializes in public facilities including PreK-12 educational facilities, police and fire stations, and municipal complexes. Our experience includes the design of new structures, multi-phased construction of additions and renovations, preparation of space needs assessments, feasibility studies and master plans. We have recently completed facilities similar to the proposed Norwalk High School including Minuteman Regional Vocational Technical High School and Attleboro High School (currently in construction) in MA, Naugatuck High School and Moser School in CT, as well as the new Barrington Middle School in Rhode Island. All new schools were constructed on the site of the existing facility while the schools were occupied and active.

The Kaestle Boos design team creates innovative 21st century teaching and learning environments that fully support each school's vision by providing a collaborative approach to educating the whole child in spaces that reflect diversity in respect to student learning, academic and social growth. We look to create open, bright spaces (e.g., inclusion spaces, maker spaces, break out spaces) that are altogether flexible, inclusive and interactive. This approach allows both the spaces and the school as a whole to evolve alongside education trends.

Our talented staff, many of whom are LEED accredited, use the latest 3-D technology and personal client interactions to deliver efficient management and coordination throughout the design and construction process. The Kaestle Boos organizational structure allows the design teams to work collaboratively with all clients across southern New England. We are pleased to state that our design process has not changed or had any interruptions due to the Covid-19 pandemic. Kaestle Boos is very proud of our IT infrastructure and have aggressively positioned ourselves as leaders in technology for our profession. Kaestle Boos is committed to providing our staff with the best tools available to present the best product and the best quality to our clients.

Kaestle Boos' success is the result of our commitment and ability to fulfill the needs of our clients. Our philosophy to combine quality design and outstanding client service with professional performance, honesty, and integrity ensures that our firm, like our projects, will endure.



ORGANIZATIONAL CHART

CITY OF NORWALK LAND USE AND BUILDING MANAGEMENT COUNCIL COMMITTEE



Paul Dominov, AIA
Principal-in-Charge
CT Reg. #9724



Scott Mangiagli, AIA, LEED AP BD+C
Project Manager
CT Reg. #8531



Matthew Kozikowski, RA, NCARB
Project Architect
CT Reg. #14155



Seunghwan Lee, AIA, LEED AP
Project Designer



Luke J. McCoy, PLA, LEED AP
Landscape Architect
CT Reg. #1027



Janet Wheeler, CIDQ, LEED AP
Interior Design & Programming, FF&E



Katherine Jessup, AIA, ALEP, LEED AP
Educational Planner



David Bascetta
Construction Contract Administrator



Kate Cusick
Job Captain

CONSULTANTS

FRANK LOCKER EDUCATIONAL PLANNING

Educational Planning
Dr. Frank Locker

BVH INTEGRATED SERVICES, PC

*Mechanical, Electrical, Plumbing
& Fire Protection Engineering,
Technology, Building Envelope*
Alan K. Vanags, P.E., LEED AP
CT Reg. #19837
Larry Jones
Felix Zayas, RCDD, TLT, CWNA,
DCDC, NTS, CTS
Jon Haehnel

MICHAEL HORTON ASSOCIATES, INC.

Structural Engineering
Alfred D. Lombardi, Jr.
Douglas H. McCloskey, P.E.
CT Reg. #13941
Paul J. Sheehan, P.E.
CT Reg. #33406
Luigi V. Peronace

BSG GROUP

Civil Engineering, Traffic & Transportation
Robert S. Newton, P.E., LEED AP
CT Reg. #20662
Michael Healey, PLS
CT Reg. #17247

WELTI GEOTECHNICAL, PC

Geotechnical Engineering
Dr. Clarence Welti, P.E., P.C.

FUSS & O'NEILL

*Geoenvironmental Engineering,
Hazardous Materials*
Jared Smith, CSP
CT Reg. #40.000309, 41.000335, 42.000606
Sandra Guzman
CT Reg. #40.000335, 42.000688,
67.002296, 68.002210
Scott Mossey
CT Reg. #40.000283
Brian Opp, P.E.

SCHIAVONE DESIGNS, LLC

Food Service Design
Joanne Schiavone, FCSI

THE GREEN ENGINEER, INC.

Sustainability / HPBS
Chris Schaffner, P.E., LEED Fellow
Carrie Havey, LEED Fellow, SITES AP

D'AGOSTINO & ASSOCIATES

Security & Communications
Mark J. D'Agostino
Nicholas A. D'Agostino, RCDD, PSP, PMP

VERSTEEG ASSOCIATES, LLC

Code & Accessibility
Joseph H. Versteeg, Principal

JAFFE HOLDEN

Acoustics
Russell Cooper

ACENTECH, INC.

Sound System Design
Tom McGraw, LEED AP

ARCHITX, LLC

Specifications
Traci Hillebrecht, RA
CT Reg. #8351

PM&C

Cost Estimating
Peter Bradley

MARTIN VINIK PLANNING FOR THE ARTS, LLC

Auditorium & Theater
Martin Vinik

P.H. HAWLEY ASSOCIATES, LLC

Hardware
Paul H. Hawley III

INTERNATIONAL AQUATIC CONSULTING, LLC

Pool & Aquatic Center Design
Winthrop (Trip) S. Knox, III

SCHOOL DESIGN EXPERIENCE

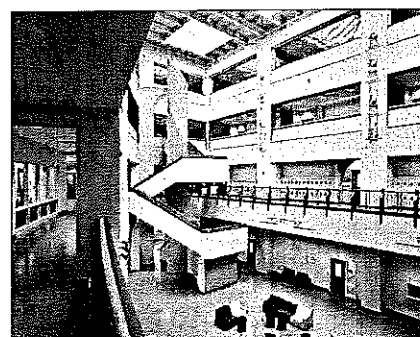
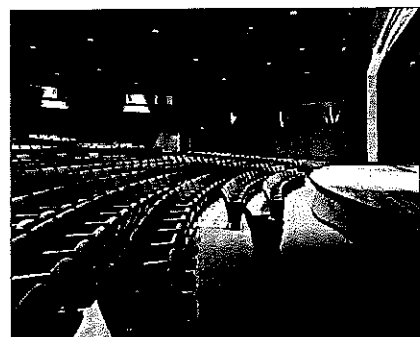
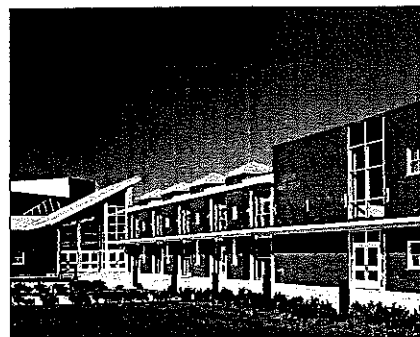
Kaestle Boos has completed more than 75 school facility projects in the last decade. The following representative list demonstrates some of Kaestle Boos' Connecticut School educational facility design experience including new facilities, addition/renovation projects feasibility studies, space needs assessments and master plans. We have completed many of these projects with the proposed team members for the new Norwalk High School.

CONNECTICUT

Avon High School, Avon, CT
Naugatuck High School, Naugatuck, CT
New Britain High School, New Britain, CT
New Canaan High School, New Canaan, CT
North Haven High School, North Haven, CT
John F. Kennedy High School, Waterbury, CT
Torrington High School, Torrington, CT
Arts at the Capitol Theater Magnet School, Willimantic, CT
Performing Arts Magnet School, Waterbury, CT
E.C. Goodwin Regional Technical School, New Britain, CT
Metropolitan Learning Center Magnet School, Bloomfield, CT
Regional Vocational Aquaculture School, Bridgeport, CT
Shepaug Valley Middle/High School AgriScience Center, Regional School District No. 12, CT
Griswold Elementary, Middle, and High Schools, Griswold, CT
Moser School, Rocky Hill, CT
Wheeler Elementary School, Plainville, CT
Henry James Memorial School, Simsbury, CT
Park Avenue, Shelter Rock, Stadley Rough Elementary Schools, Danbury, CT
Gaffney, Smalley, Chamberlain Elementary Schools, New Britain, CT
DiLoreto Dual Languages Magnet School, New Britain, CT
Stafford Elementary and High School, Stafford Springs, CT
Judson and Polk Elementary Schools, Watertown, CT
Hawley Elementary and Newtown Middle Schools, Newtown, CT
Swift Middle and Watertown High Schools, Watertown, CT
Westbrook Middle/High School, Westbrook, CT
Nathan Hale-Ray Middle School, East Haddam, CT

Kaestle Boos' school experience also includes school projects in Massachusetts and Rhode Island including:

- Attleboro High School, Attleboro, MA
- Minuteman Regional Vocational Technical High School, Lexington, MA
- Bay Path Regional High School, Charlton, MA
- Mabelle Burrell Elementary School, Foxborough, MA
- Barrington Middle School, Barrington, RI



PROJECT APPROACH

Kaestle Boos always strives to **design ahead** and create *FLEXIBLE & FORWARD THINKING*

21ST CENTURY TEACHING & LEARNING ENVIRONMENTS

Kaestle Boos fosters a highly collaborative, inspiring, progressive team approach to creating flexible 21st century teaching and learning environments for high school students, teachers and staff. Together we will develop a design that is innovative, efficient, cost effective and in conformance with NE-CHPS or LEED-S Certification. We will fully support Norwalk School District's vision by providing a collaborative approach to educating the whole student in spaces that reflect inclusion and diversity with respect to student learning, academic and social-emotional growth.

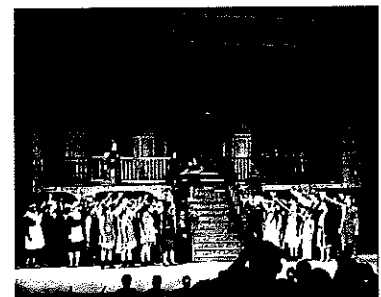
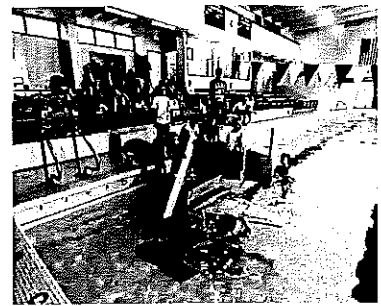
Kaestle Boos' approach to the proposed new Norwalk High School is to design a highly efficient three-story compact building footprint to limit unnecessary sprawl for the students who currently traverse long distances throughout the building during the school day. It will be constructed in phases to minimize disruption to the students and staff throughout the construction process. The design will reflect the character of the community and will incorporate P-TECH, community use spaces (gym, auditorium, pool), academics, common spaces (break out, media center, cafeteria, multi-use areas, resource rooms) and administrative offices all connected to a central Gallery.

All potential designs will incorporate the Connecticut Office of School Construction Grants & Review space standards and guidelines, functional and efficient layouts, secure public access, safety features, modern technology/equipment, and high performance, energy efficient, and cost effective solutions. This will serve your needs well into the future, and give students and staff every advantage and benefit of 21st century teaching and learning in a state-of-the-art school.

Project Team Experience

Kaestle Boos brings a cohesive team approach to every project. We have assembled a design team that not only has extensive experience with educational facilities, but has also has a long history of working on projects together. We have close working relationships with the consultants proposed for the Norwalk High School project. Our team thoroughly understands the responsiveness and level of commitment that is required to successfully complete your project.

Kaestle Boos is excited to include Michael Horton Associates, Inc, D'Agostino & Associates, Jaffee Holden, and International Aquatic Consulting, LLC to our project team for the new Norwalk High School. We have been actively pursuing an opportunity to collaborate with each of them and we believe this is a fantastic project in which we can bring their expertise, commitment and innovation to our talented design team. We feel they compliment our core values and their expertise will elevate the ability of our team to provide an outstanding client-focused approach that will result in a state-of-the-art high school for the City of Norwalk.



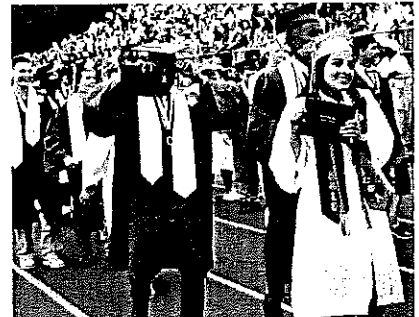
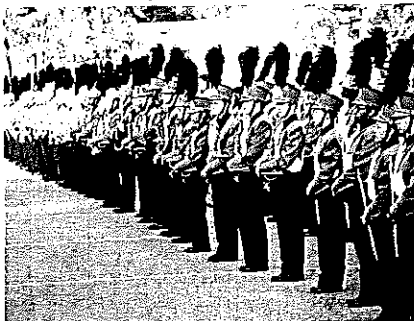
PROJECT APPROACH

We demand an attention-to-detail approach from all team members and knowledge of cost implications throughout all phases of the project. All consultant disciplines will provide a project manager/project engineer who is required to be a part of the team through all phases of the project. All project team members meet at the preliminary stage of the project to understand the critical interrelationships of each discipline and set general design guidelines and goals.

All projects start with a kick-off meeting in which all design disciplines are required to attend. We use this time to discuss project goals and objectives, schedule, deliverables and answer questions so all team members have a thorough understanding of the project expectations. Project Manager Scott Mangiagli, AIA is a primary contact for the client, CM, project team and will oversee all elements of the design and construction process. We have weekly scheduling/coordination meetings to adjust staffing levels, discuss strategies and provide resources as necessary in order to meet all deadlines. Scott and all members of the team will provide personalized service, make presentations, attend meetings and answer questions throughout the entire project.

Project Kick-Off and Programming

The project will commence with a kick-off meeting including Kaestle Boos, members of the School District, City officials, school administrators and staff. We will take this opportunity to review the Educational Specifications and to further understand the use and operation of the facility in order to provide meaningful and cost effective design solutions. The meeting will review the overall project scope, project goals, schedule, budget, and identification of next steps. We will review all previous reports and studies to confirm the accuracy and completion of all information.



Technology/BIM

Kaestle Boos and our consultants work with Building Information Modeling (BIM) programs, specifically with Revit. BIM's 3-D technology helps streamline the design process, providing easier, more efficient coordination between the design team, allowing team members to visualize complex designs, optimize the use of space, confirm adequate clearances, and coordinate systems. The resulting drawings are more detailed and user-friendly which typically results in lower change orders during construction.

Cloud based BIM files are easily shared which allows all team members the ability to better coordinate the plans and material lists. The design team also has the opportunity to understand the project more clearly and offer input to avoid possible disruptions and costly change orders during the construction phase. The process helps create a smooth transition from design into construction and keeps the project on-schedule and on-budget.

Communication

Kaestle Boos will be pro-active in assisting the Committee in presenting the project solutions as they are developed. We have developed and utilized tools including social media and web pages, postcards, handouts, posters, and detailed graphics to illustrate the project details. All members of the design team will be available throughout the entire process to assist the Committee in presenting the project to the community to answer questions and respond to their concerns. This includes participation at meetings with town boards, civic organizations, and committees, as well as at public forums with the community to fully understand the project design and why the proposed solution is the best for the district.



CITY OF NORWALK
Josh Morgan
Director of Communications
jmorgan@norwalkct.org
P: 203-854-7879

Norwalk City Hall
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

5

MEMORANDUM

DATE: March 31, 2021

TO: Alan Lo, Building and Facilities Manager
Land Use and Building Management Committee

FROM: Josh Morgan, Director of Communications

RE: \$37,000 Grant for Rowayton Historical Society

The State Department of Economic and Community Development (DECD) approved a \$37,000 grant for the City of Norwalk on behalf of the Rowayton Historical Society to assist with the restoration of the Frank E. Raymond Maritime Museum and Boathouse. The overall restoration project is approximately \$115,000, which is being funded mainly by private contributions. This grant will help offset costs on the ongoing work.

The City of Norwalk is not providing any financial assistance to the project, but needs to formally accept the DECD funds as the City of Norwalk is acting as a pass-through entity. An Administration Project Monitoring Plan (attached) is in-place to ensure compliance with the grant requirements.

The DECD has all accepted the grant documents and supporting materials, but is requiring a certified resolution of the municipality's governing body to formally release the funds.

The specific action that is requested is to:

Authorize the Mayor, Harry W. Rilling, to execute any and all documents with the State Department of Economic and Community Development and act as the authorized representative of the City of Norwalk for the purpose of accepting and transferring funds to Rowayton Historical Society in an amount not to exceed \$37,000.

City of Norwalk
Frank E. Raymond Maritime Museum and Boathouse
Urban Act Project # 2019-103-094-10000

The City of Norwalk has prepared this Administration Project Monitoring Plan associated with the restoration of the Frank E. Raymond Maritime Museum and Boathouse. Staff have outlined a schedule and budget in conjunction with the Rowayton Historical Society to ensure the Project is completed before the end of December 2021 and within the grant-in-aid award.

Project Specifications:

City of Norwalk staff will work in partnership with the Rowayton Historical Society on this project. The project involves restoring and renovating the Museum and Boathouse to make it more user friendly. Funds will be used to create new exhibit spaces, upgrade electrical and HVAC systems, and add new lighting and windows. Contractors will carry general liability insurance, workers compensation insurance, and performance bonds.

Construction:

The project is ongoing and will be completed by the end of December 2021. Construction activities involve demolition and framing of walls and exhibit cases, installation of new lighting, and upgrading electrical components. The City of Norwalk will work in partnership with the Rowayton Historical Society to monitor progress. Any deviations from the approved plan, such as construction change orders, will require appropriate approvals. Meetings will be scheduled as-needed to discuss and review progress.

Accounting:

A separate account has been established for this project. The City of Norwalk and Rowayton Historical Society will submit invoices and copies of canceled checks showing services rendered and paid. Submissions will correspond to appropriate DECD budget line items. Funds will be drawn down as needed.

Audit:

An audit will be completed at the end of the project if necessary by the City of Norwalk.

AGENDAAPRIL 8TH 2021CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE

APPROVED BY TAX COLLECTOR

<u>PAY TO:</u>	<u>BILL No & AMOUNT REFUNDED</u>	<u>REASON</u>
MOTOR VEHICLE		
ACAR LEASING LTD	19-MV-300416 \$131.59	PRORATION
ACAR LEASING LTD	19-MV-300465 \$150.21	PRORATION
	19-MV-300602 \$303.61	PRORATION
	19-MV-300809 \$97.13	PRORATION
ACAR LEASING LTD	19-MV-300303 \$397.20	PRORATION
	19-MV-300347 \$464.16	PRORATION
	19-MV-300461 \$251.15	PRORATION
	19-MV-300479 \$350.53	PRORATION
	19-MV-300787 \$133.71	PRORATION
ACOSTA PABLO	19-MV-300991 \$369.48	PRORATION
AMATYLEON GUILLERMO H	19-MV-302246 \$111.93	PRORATION
BALITSOS STEPHEN	19-MV-304417 \$58.03	PRORATION
CAFERO LAWRENCE F JR	19-MV-309457 \$32.24	PRORATION
CHACON BOLIVAR RIGOBERTO	19-MV-402022 \$267.46	PRORATION
DAIMLER TRUST	19-MV-402655 \$148.36	PRORATION
	19-MV-402665 \$63.16	PRORATION
DAROJA CHRISTOPHER	19-MV-401719 \$515.20	PRORATION
DEJESUS OMAIRA	19-MV-316984 \$109.00	PRORATION
FINANCIAL SER VEH TRUST	19-MV-322998 \$49.85	PRORATION
GREENWALD KAREN	19-MV-405980 \$68.67	PRORATION
HARITON JOSH L	19-MV-329187 \$78.60	PRORATION
HELISCH FRIEDRICH MICHAEL	19-MV-329742 \$39.86	PRORATION
HICKMAN MICHAEL	19-MV-330416 \$262.88	OVER GARN
HONDA LEASE TRUST	19-MV-331062 \$195.42	PRORATION

AGENDA

APRIL 8TH 2021

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE

APPROVED BY TAX COLLECTOR

<u>PAY TO:</u>	<u>BILL No & AMOUNT REFUNDED</u>	<u>REASON</u>
	19-MV-405009 \$113.17	PRORATION
	19-MV-800331 \$317.59	PRORATION
	19-MV-405201 \$349.86	PRORATION
JP MORGAN CHASE BANK	19-MV-335114 \$485.98	PRORATION
	19-MV-335435 \$218.00	PRORATION
	19-MV-335693 \$133.47	PRORATION
JP MORGAN CHASE BANK	19-MV-335056 \$364.71	PRORATION
	19-MV-800488 \$32.99	PRORATION
KEARSE RACHEL BYNUM	19-MV-406092 \$64.08	PRORATION
LAWES VERNAL V	19-MV-338772 \$469.18	PRORATION
	19-MV-338773 \$471.43	PRORATION
LUDWIG DAVID ARNOLD	19-MV-341287 \$27.11	PRORATION
MEDINA LLUVERES ALBERTO R	19-MV-407348 \$198.89	PRORATION
MURRAY TERESA	19-MV-347824 \$149.12	PRORATION
NISSAN INFINITI LT	19-MV-348761 \$30.04	PRORATION
NISSAN INFINITI LT	19-MV-408218 \$271.17	PRORATION
PATRONI WILLIAM ROBERT	18-MV-352055 \$52.29	PRORATION
PINEDA OSCAR	19-MV-354017 \$103.33	PRORATION
RANCY JEAN ROBERT	19-MV-355838 \$136.60	PRORATION
STROM JEAN FINLEY	19-MV-364347 \$150.21	PRORATION
SUPPLE DEANNA	19-MV-364118 \$147.09	PRORATION
THOMPSON JAMES M	19-MV-366060 \$86.02	PRORATION
TORRICO MICHELLE VANESSA	19-MV-366193 \$136.90	PRORATION
VCFW AUTO LEASING CO	19-MV-370213 \$36.37	PRORATION
VW CREDIT LEASING LTD	19-MV-371644 \$346.67	PRORATION

AGENDA

APRIL 8TH 2021

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE

APPROVED BY TAX COLLECTOR

<u>PAY TO:</u>	<u>BILL No & AMOUNT REFUNDED</u>	<u>REASON</u>
WELCH PUTU	19-MV-372554 \$102.18	PRORATION
WILLIAMS LEROY	19-MV-373266 \$32.52	PRORATION
ZALESKI ANN H	19-MV-374222 \$41.23	PRORATION
ZULLO PAOLO VINCENT	19-MV-374653 \$73.77	PRORATION

REAL ESTATE

SONO TOD LLC

11 CHESTNUT ST

2-55-4-0	19-RE-125313 \$7,084.74	REMOVE I & E PENALTY
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WELLS FARGO HOME MTG

175 WEST NORWALK RD

5-62-20A-0	19-RE-111349 \$651.42	REFUND OF INT
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**CITY OF NORWALK, DEPARTMENT OF FINANCE
Tax Collector's Office**

P: 203-854-7731 / F: 203-854-7770

125 East Avenue Room 105
Norwalk, Connecticut 06851
www.norwalkct.org

To: Mayor Harry Rilling; Board of Estimate and Taxation; Finance & Claims Committee
From: Lisa Biagiarelli, Tax Collector
Date: April 5, 2021
Re: Narrative for March 2021 Tax Collector's Report

As of the end of March, 2021, nine months through the fiscal year that began on July 1, we had collected in excess of \$343 million, or **97.72%** of our now \$351 million adjusted current tax levy on the 2019 grand list. As of the end of March 2021, we also collected more than \$16 million of our sewer use levy, or **96.35%**. We also collected 85.74% of the year's IPP (Industrial Pretreatment Program) fee on behalf of the Water Pollution Control Authority.

Compared with the prior fiscal year, we ended March very slightly behind with regard to taxes (-0.24%) and sewer use collections (-1.70%), and slightly ahead with the IPP fee (1.08%). The drop is likely due to the extended grace period and the effects of COVID 19 in general, but overall, collections remain good.

With regard to prior years' collections, through March, 2021 we now (again) show a net collection of in excess of \$2.6 million; still down from the nearly \$2.8 million in back taxes, interest, lien fees and other fees we reported at the end of January 2021, but climbing. This net collected amount is half a million dollars less than what we collected during the same time period in the prior fiscal year, largely as a consequence of court authorized tax refunds. Recall that we lose some prior year revenue due to settlements of court cases initiated by taxpayers who appealed their tax assessments from prior years, as well as the current assessment year.

Our current tax collection period concluded on April 1, the last day of the extended grace period. We mailed supplemental notices to taxpayers who still owed real estate taxes as of the first week of March, to remind them of the extended payment deadline. Beginning on April 2, we impose an interest charge of 6%, representing 1.5% per month for four months (January through April, inclusive), as interest reverts back to the January 1 installment due date. We will send a mass mailing of delinquent notices for all types of taxes – real estate, personal property and motor vehicles – later this month, and file lien continuing certificates on the Norwalk land records later this month as well.

Regarding our tax sale, we have collected in excess of \$4.1 million since November 2019 on properties originally slated for sale. The sale was put on hold in the spring of 2020 due to COVID 19. Since then, the state lifted the prohibitions on tax sales, and I rescheduled the sale for Monday, August 16, 2021. 104 of the accounts we began working on in November 2019 have been paid in full. The extended grace period for this installment period has made working on the sale challenging, but our budgeted collection goals for this current fiscal year and for the fiscal year ending 2022 are both predicated on the infusion of that tax revenue.

We are also working on other collection enforcement measures, including withholding of health permits when past due taxes are owed; alias tax warrants on business personal property accounts; and wage garnishments. Maintaining high current and back tax collection rates promotes budgetary stability and allows the Board of Estimate and Taxation to set lower mill rates for all taxpayers. A higher current collection rate enables less of an allowance for "uncollectible" taxes, and correspondingly lower mill rates.

Our office is still adhering to COVID 19 related directives. We received permission from the Administration to bring back our staff full time without staggered shifts and presently serve in-person customers in our office in Room 105, Monday through Friday, 9 am to 3 pm, with no appointment needed. Taxpayers are required to wear a mask that covers their nose and mouth and to maintain proper physical distance.

Taxpayers still have numerous other payment options, and can pay their property taxes by mail, over the telephone, online, or in person. Information is available on the tax collector's home page, www.norwalkct.org/taxcollector . When paying online, taxpayers may use an electronic check (ACH payment), or a debit, credit or ATM card. The cost of an electronic check is only \$0.95. This is a convenient, cost effective and safe alternative that avoids the delays inherent in mailing payment and allows for a contact-less transaction.

We consider ourselves 'essential' in terms of both function and service, and will continue to update our operations to deal with changing circumstances. We are proud to have been able to maintain our onsite operations throughout the entire time we have been dealing with COVID-19. If we hear of any additional deadline extensions, or any other variations in the state's calendar, we will keep everybody informed.

**TAX COLLECTOR'S REPORT
MARCH 2021**

FISCAL YEAR 2020-2021 (2019 GRAND LIST)	ORIGINAL LEVY	ADJ. TAX COLLECTIONS JUN 20 - MAR 21	COLLECTION %	CORRECTED LEVY*	CHANGE IN LEVY	COLLECTION %
AUTOMOBILE-REGULAR	\$20,760,190.24	\$19,090,169.93	91.96%	\$20,446,471.32	(\$313,718.92)	93.37%
AUTOMOBILE-SUPPLEMENTAL	\$2,974,458.75	\$2,333,194.43	78.44%	\$2,981,143.94	\$6,685.19	78.27%
PERSONAL PROPERTY	\$20,000,411.00	\$19,298,167.55	96.49%	\$20,040,502.48	\$40,091.48	96.30%
REAL ESTATE	<u>\$310,928,205.46</u>	<u>\$302,683,960.26</u>	<u>97.35%</u>	<u>\$307,949,045.62</u>	<u>(\$2,979,159.84)</u>	<u>98.29%</u>
TOTAL TAX	\$354,663,265.45	\$343,405,492.17	96.83%	\$351,417,163.36	(\$3,246,102.09)	97.72%
SEWER USE	\$16,883,967.00	\$16,266,262.71	96.34%	\$16,882,257.04	(\$1,709.96)	96.35%
IPP FEE	\$200,500.00	\$172,117.54	85.84%	\$200,749.78	\$249.78	85.74%

FISCAL YEAR 2019-2020 (2018 GRAND LIST)	ORIGINAL LEVY	JUN 19 - MAR 20				
AUTOMOBILE-REGULAR	\$20,298,846.95	\$18,591,579.34	91.59%	\$19,897,513.10	(\$401,333.85)	93.44%
AUTOMOBILE-SUPPLEMENTAL	\$3,411,633.59	\$2,831,947.79	83.01%	\$3,403,066.33	(\$8,567.26)	83.22%
PERSONAL PROPERTY	\$18,801,474.70	\$17,981,429.10	95.64%	\$18,815,063.94	\$13,589.24	95.57%
REAL ESTATE	<u>\$292,525,761.66</u>	<u>\$287,292,005.20</u>	<u>98.21%</u>	<u>\$291,380,924.97</u>	<u>(\$1,144,836.69)</u>	<u>98.60%</u>
TOTAL TAX	\$335,037,716.90	\$326,696,961.43	97.51%	\$333,496,568.34	(\$1,541,148.56)	97.96%
SEWER USE	\$16,686,428.00	\$16,259,976.00	97.44%	\$16,582,531.90	(\$103,896.10)	98.05%
IPP FEE	\$203,250.00	\$176,712.87	86.94%	\$208,750.00	\$5,500.00	84.65%

TAX DIFFERENCE 2019 G.L. vs. 2018 G.L. INCREASE/(DECREASE)	<u>\$19,625,548.55</u>	<u>\$16,708,530.74</u>	<u>-0.68%</u>	<u>\$17,920,595.02</u>	<u>(\$1,704,953.53)</u>	<u>-0.24%</u>
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SEWER DIFFERENCE 2019 G.L. vs. 2018 G.L. INCREASE/(DECREASE)	<u>\$197,539.00</u>	<u>\$6,286.71</u>	<u>-1.10%</u>	<u>\$299,725.14</u>	<u>\$102,186.14</u>	<u>-1.70%</u>
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IPP DIFFERENCE 2019 G.L. vs. 2018 G.L. INCREASE/(DECREASE)	<u>(\$2,750.00)</u>	<u>(\$4,595.33)</u>	<u>-1.10%</u>	<u>(\$8,000.22)</u>	<u>(\$5,250.22)</u>	<u>1.08%</u>
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BACK TAXES COLLECTED	FISCAL YR 2020-2021 (JUL 20 - MAR 21)	FISCAL YR 2019-2020 (JUL 19 - MAR 20)	CUR YR vs. PRIOR YR INC/(DEC)
PRIOR TAXES	\$764,269.03	\$1,572,953.27	(\$808,684.24)
PRIOR SEWER USE FEE	\$204,971.79	\$125,160.73	\$79,811.06
PRIOR IPP FEE	<u>\$11,109.66</u>	<u>\$11,729.88</u>	<u>(\$620.22)</u>
TOTAL PRIOR TAX, SEWER & IPP	\$980,350.48	\$1,709,843.88	(\$729,493.40)
CURRENT INTEREST	\$670,044.93	\$672,880.79	(\$2,835.86)
PRIOR INTEREST	\$814,613.52	\$619,162.53	\$195,450.99
SEWER USE FEE INTEREST	\$69,926.44	\$70,578.94	(\$652.50)
IPP FEE INTEREST	<u>\$6,575.76</u>	<u>\$6,304.00</u>	<u>\$271.76</u>
TOTAL INTEREST COLLECTED	\$1,561,160.65	\$1,368,926.26	\$192,234.39
PRIOR LIEN FEE	\$11,020.36	\$11,270.84	(\$250.48)
CURRENT LIEN FEE	<u>\$0.00</u>	<u>\$1,423.01</u>	<u>(\$1,423.01)</u>
TOTAL LIEN FEE COLLECTED	\$11,020.36	\$12,693.85	(\$1,673.49)
MISC FEES COLLECTED**	\$100,448.48	\$106,703.87	(\$6,255.39)
TOTAL PRIOR TAX, ALL INTEREST & ALL FEES	\$2,652,979.97	\$3,198,167.86	(\$545,187.89)

* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION & SUSPENSE TRANSFERS

** PRIOR & CURRENT FISCAL YEAR INCLUDES TAX SALE AND TITLE SEARCH FEES PROCESSED THRU MUNIS

CITY OF NORWALK

FIRE DEPARTMENT

121 Connecticut Ave
Norwalk, Connecticut 06850



Tele: (203) 854-0232
Fax (203) 854-7931

I would like to request that the City of Norwalk continues as the fiduciary for the Region 1, Emergency Management Preparedness Grant (EMPG). The grant is for \$65,000 and is a reimbursement grant.

History

The City of Norwalk is part of a mutual aid agreement with 13 other cities and towns in Fairfield County. These 14 municipalities make up Region 1 and also the Fairfield County Hazardous Incident Response Team (FFCoHIRT). The team administered through the Fire Chiefs that represent the municipalities.

Annually our regional hazardous material team is awarded funds from the Emergency Preparedness Grant (EMPG), a federal grant that is managed through the State of Connecticut.

Our issue is that our hazardous materials team is a mutual aid agreement between the municipalities, not a true government entity. The grant is a reimbursement grant that needs a municipality or a council of governments to purchase items and then submit for reimbursement.

FFCoHIRT identifies equipment or training that is needed for our region. We confirm with the state that the purchase will be a reimbursable cost. The vendor provides a quote for the purchase; the municipality will then issue a purchase order. The vendor delivers the item and then issues an invoice. The municipality pays the invoice and then submits reimbursement from the state.

We have successfully managed this grant for four previous years.

Respectfully,

Albe Bassett

Albert Bassett
Assistant Fire Chief
Norwalk Fire Department



STATE OF CONNECTICUT
Department of Emergency Services & Public Protection
Division of Emergency Management & Homeland Security
Grant Applicant Data Sheet



Mail Completed and signed Form To:

DESPP, Grants Unit, 3rd floor North
 2111 Country Club Road
 Middletown, CT 06457

Please also E-mail the completed and signed Data Sheet To:
robert.drozynski@ct.gov

FOR DEMHS USE ONLY

Application Tracking #:

Date Received: _____

Grant Program: 2020 EMPG Regional Hazardous Materials Teams

SECTION B: APPLICANT INFORMATION AND DATA SHEET

1. Name of Non-profit Organization/ Agency:

City of Norwalk

2. Period of Award for this Sub-grant:

7/1/21 to 6/30/22

3. Point of Contact (Project Director) Name & Address

Name: Albert Bassett Title: Assistant Fire Chief

Organization: Norwalk Fire Department

Address Line 1: 121 Connecticut Ave

Address Line 2: _____

City/State/Zip: Norwalk Ct 06854

Phone: 203-854-0232 Fax: _____

E-mail: abassett@norwalkct.org

4. Official Authorized to Sign for the Applicant:

Name: Harry Rilling Title: Mayor

Organization: City of Norwalk

Address Line 1: 125 East Ave

Address Line 2: _____

City/State/Zip: Norwalk Ct. 06851

Phone: _____ Fax: _____

E-mail: hrilling@norwalkct.org

5. Application Prepared by: (If Different than Point of Contact)

Name: _____ Title: _____

Organization: _____

Address Line 1: _____

Address Line 2: _____

City/State/Zip: _____

Phone: _____ Fax: _____

E-mail: _____

6. Municipal/Agency Financial Officer

Name: Chitsamay Lam Title: Comptroller

Organization: City of Norwalk

Address Line 1: 125 East Ave

Address Line 2: _____

City/State/Zip: Norwalk Ct. 06851

Phone: _____ Fax: _____

E-mail: _____

7. I, the undersigned, am the authorized official and can sign a subgrant award on behalf of the above mentioned non-profit.

SIGNATURE OF AUTHORIZED OFFICIAL: X _____ **DATE:** _____

**PLEASE
SIGN**

8. Applicant FEIN: 066011881

9. Applicant DUNS #: 075410415

& DATE

FEDERAL SINGLE AUDIT INFORMATION

ACKNOWLEDGEMENT OF FEDERAL SINGLE AUDIT SELF REPORTING REQUIREMENTS

- Sub-grantees that are required to undergo a Federal Single Audit as mandated by OMB Circular A-133 must alert CT DEMHS, in writing, to any specific findings and/or deficiencies with regards to the use of federal grant funds within 45 days of receipt of their audit report. This notification must identify the finding(s) / deficiencies and a corrective action plan for each.
- All sub-grantees must submit to CT DEMHS a copy of the audit report section pertaining to use of federal grant funds regardless of any findings or deficiencies, within 45 days of the receipt of that report.

Please initial here _____ to indicate that you have read and understood this requirement.

**PLEASE
INITIAL**

Please note that the information required for boxes 10 through 14 refers to the sub-grantee's audit cycle.

10. Applicant Fiscal Year End: 6/30/21

11. Date of Last Audit: _____

12. Dates Covered by Last Audit: _____ to _____

13. Date of Next Audit: _____

14. Dates to be Covered by Next Audit: _____ to _____

SECTION C. AUTHORIZING RESOLUTION

All Forms Must Be Original - Copies Will Not Be Accepted

This Blanket Resolution Can Also Be Used to Satisfy the Requirements of the Homeland Security Grant Program

AUTHORIZING RESOLUTION OF THE

(Insert name of governing body--for example, town council)

CERTIFICATION:

I, _____, the _____ of _____,
(keeper of the records—for ex. town clerk or secretary of council)

do hereby certify that the following is a true and correct copy of a resolution adopted by
_____ at its duly called and held meeting on _____, 20____,
(name of governing body) (Month, Day)

at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the _____ may enter into with and deliver
(name of governing body)

to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that _____, as _____ of
(name and title of officer)

_____,
(Name of governing body)

is authorized and directed to execute and deliver any and all documents on behalf of the

(name of governing body)

and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents.

The undersigned further certifies that _____
(name of officer)

now holds the office of _____ and that he/she has held that office since _____.

IN WITNESS WHEREOF: The undersigned has executed this certificate this _____ day of

_____ 20____

(Name and title of record keeper)

**INSERT
TACTILE
TOWN
SEAL HERE**

The Chief Executive Officer has not changed since the
previous resolution was authorized on _____
(Date)

Grant Title:		2020 EMPG Haz Mat			
Agency Name:		Region #			
Allocation Total:		65,000.00			
		Grant Program Request			
		Planning			
		Organization			
		Equipment*			
		Training			
		Exercises			
		Total			0.00
				Grant Funding	AEL NUMBER (EQUIP. ONLY)
Planning - Describe planning costs related to this project and identify below the specifics of these costs to include planning personnel, contracted labor, or other planning related costs. Enter the amounts to the right of the description.					
				0.00	
Organization - Describe organization costs related to this project and identify below the specifics of these costs to include personnel, contracted labor, or other organization related costs. Enter the amounts to the right of the description.					N/A
				0.00	
Equipment - List all specific equipment purchases that are related to this project and their related costs. Enter amounts in the columns to the right. Please include the AEL number that applies. (See www.rkb.mipt.org for AEL #)					
				\$ -	
Training - Please include the Training expenses related to this project. List appropriate expenses and the related costs in the column to the right.					
				0.00	
Exercise - Please include the Exercise expenses related to this project. List appropriate expenses and the related costs in the column to the right.					N/A
				\$ -	
				0.00	

LoCIP Entitlement Figures

The chart below is in Town Code Order

2021 LoCIP entitlement amounts appear in Column D

(A)	(B)	(C)	(D)	(E)
Town Code	Town Name	Available Entitlement* Prior to Addition 2021 Entitlement	2021 Entitlement Amount (Effective March 1, 2021)	Available Entitlement* as of March 1, 2021 (C+D)
1	Andover	\$84,609.69	\$ 28,349.00	\$ 112,958.69
2	Ansonia	\$92,690.13	\$ 183,166.00	\$ 275,856.13
3	Ashford	\$0.00	\$ 51,200.00	\$ 51,200.00
4	Avon	\$0.00	\$ 110,702.00	\$ 110,702.00
5	Barkhamsted	\$45,428.94	\$ 35,473.00	\$ 80,901.94
6	Beacon Falls	\$103,657.11	\$ 38,667.00	\$ 142,324.11
7	Berlin	\$195,638.68	\$ 124,200.00	\$ 319,838.68
8	Bethany	\$91,025.00	\$ 47,080.00	\$ 138,105.00
9	Bethel	\$762,324.11	\$ 120,175.00	\$ 882,499.11
10	Bethlehem	\$0.00	\$ 33,491.00	\$ 33,491.00
11	Bloomfield	\$129,876.00	\$ 131,342.00	\$ 261,218.00
12	Bolton	\$120,967.70	\$ 37,697.00	\$ 158,664.70
13	Bozrah	\$57,625.00	\$ 26,755.00	\$ 84,380.00
14	Branford	\$66,442.21	\$ 156,039.00	\$ 222,481.21
15	Bridgeport	\$365,584.56	\$ 2,234,092.00	\$ 2,599,676.56
16	Bridgewater	\$8,000.00	\$ 23,530.00	\$ 31,530.00
17	Bristol	\$24.64	\$ 464,252.00	\$ 464,276.64
18	Brookfield	\$172.62	\$ 107,023.00	\$ 107,195.62
19	Brooklyn	\$394,423.12	\$ 67,627.00	\$ 462,050.12
20	Burlington	\$96,258.48	\$ 75,943.00	\$ 172,201.48
21	Canaan	\$0.00	\$ 18,491.00	\$ 18,491.00
22	Canterbury	\$152,319.00	\$ 53,807.00	\$ 206,126.00
23	Canton	\$40,812.84	\$ 67,320.00	\$ 108,132.84
24	Chaplin	\$0.00	\$ 26,379.00	\$ 26,379.00
25	Cheshire	\$0.00	\$ 180,878.00	\$ 180,878.00
26	Chester	\$102,387.88	\$ 28,474.00	\$ 130,861.88
27	Clinton	\$0.00	\$ 83,983.00	\$ 83,983.00
28	Colchester	\$0.00	\$ 114,912.00	\$ 114,912.00
29	Colebrook	\$25,361.00	\$ 24,781.00	\$ 50,142.00
30	Columbia	\$0.00	\$ 39,113.00	\$ 39,113.00
31	Cornwall	\$0.00	\$ 32,388.00	\$ 32,388.00
32	Coventry	\$144,730.74	\$ 101,247.00	\$ 245,977.74
33	Cromwell	\$394,369.70	\$ 81,381.00	\$ 475,750.70
34	Danbury	\$2,391,710.95	\$ 560,671.00	\$ 2,952,381.95

(A)	(B)	(C)	(D)	(E)
Town Code	Town Name	Available Entitlement* Prior to Addition 2021 Entitlement	2021 Entitlement Amount (Effective March 1, 2021)	Available Entitlement* as of March 1, 2021 (C+D)
35	Darien	\$0.00	\$ 115,114.00	\$ 115,114.00
36	Deep River	\$99,595.83	\$ 30,269.00	\$ 129,864.83
37	Derby	\$383,245.00	\$ 104,515.00	\$ 487,760.00
38	Durham	\$0.00	\$ 51,667.00	\$ 51,667.00
39	Eastford	\$0.00	\$ 22,936.00	\$ 22,936.00
40	East Granby	\$278,349.00	\$ 34,536.00	\$ 312,885.00
41	East Haddam	\$0.00	\$ 88,529.00	\$ 88,529.00
42	East Hampton	\$38,864.00	\$ 89,488.00	\$ 128,352.00
43	East Hartford	\$79,331.99	\$ 452,473.00	\$ 531,804.99
44	East Haven	\$315.56	\$ 216,166.00	\$ 216,481.56
45	East Lyme	\$26,595.17	\$ 117,691.00	\$ 144,286.17
46	Easton	\$516,228.39	\$ 66,661.00	\$ 582,889.39
47	East Windsor	\$180,212.17	\$ 79,914.00	\$ 260,126.17
48	Ellington	\$0.00	\$ 108,297.00	\$ 108,297.00
49	Enfield	\$0.00	\$ 318,240.00	\$ 318,240.00
50	Essex	\$0.00	\$ 40,921.00	\$ 40,921.00
51	Fairfield	\$0.00	\$ 382,888.00	\$ 382,888.00
52	Farmington	\$358,896.67	\$ 138,054.00	\$ 496,950.67
53	Franklin	\$16,963.00	\$ 17,012.00	\$ 33,975.00
54	Glastonbury	\$0.00	\$ 201,278.00	\$ 201,278.00
55	Goshen	\$0.00	\$ 42,348.00	\$ 42,348.00
56	Granby	\$36,208.81	\$ 82,130.00	\$ 118,338.81
57	Greenwich	\$0.00	\$ 322,926.00	\$ 322,926.00
58	Griswold	\$24,080.01	\$ 92,057.00	\$ 116,137.01
59	Groton	\$231,808.78	\$ 214,583.00	\$ 446,391.78
60	Guilford	\$636,260.54	\$ 137,092.00	\$ 773,352.54
61	Haddam	\$73,175.00	\$ 73,664.00	\$ 146,839.00
62	Hamden	\$603,251.32	\$ 434,400.00	\$ 1,037,651.32
63	Hampton	\$3,762.00	\$ 28,602.00	\$ 32,364.00
64	Hartford	\$51,931.83	\$ 2,026,550.00	\$ 2,078,481.83
65	Hartland	\$19,576.00	\$ 19,077.00	\$ 38,653.00
66	Harwinton	\$114,578.40	\$ 49,926.00	\$ 164,504.40
67	Hebron	\$70,766.00	\$ 70,751.00	\$ 141,517.00
68	Kent	\$166,928.00	\$ 41,682.00	\$ 208,610.00
69	Killingly	\$599,547.24	\$ 134,049.00	\$ 733,596.24
70	Killingworth	\$0.00	\$ 53,710.00	\$ 53,710.00
71	Lebanon	\$70,995.00	\$ 70,674.00	\$ 141,669.00
72	Ledyard	\$0.00	\$ 108,038.00	\$ 108,038.00
73	Lisbon	\$215,033.00	\$ 28,674.00	\$ 243,707.00
74	Litchfield	\$20.00	\$ 81,376.00	\$ 81,396.00

(A)	(B)	(C)	(D)	(E)
Town Code	Town Name	Available Entitlement* Prior to Addition 2021 Entitlement	2021 Entitlement Amount (Effective March 1, 2021)	Available Entitlement* as of March 1, 2021 (C+D)
75	Lyme	\$0.00	\$ 25,613.00	\$ 25,613.00
76	Madison	\$0.00	\$ 110,990.00	\$ 110,990.00
77	Manchester	\$74,552.43	\$ 432,400.00	\$ 506,952.43
78	Mansfield	\$0.00	\$ 181,669.00	\$ 181,669.00
79	Marlborough	\$0.00	\$ 50,514.00	\$ 50,514.00
80	Meriden	\$0.00	\$ 501,635.00	\$ 501,635.00
81	Middlebury	\$0.00	\$ 56,803.00	\$ 56,803.00
82	Middlefield	\$0.00	\$ 31,793.00	\$ 31,793.00
83	Middletown	\$369,810.51	\$ 309,546.00	\$ 679,356.51
84	Milford	\$82,438.56	\$ 368,379.00	\$ 450,817.56
85	Monroe	\$162,197.62	\$ 135,490.00	\$ 297,687.62
86	Montville	\$713,158.13	\$ 142,939.00	\$ 856,097.13
87	Morris	\$81,129.66	\$ 21,554.00	\$ 102,683.66
88	Naugatuck	\$520.53	\$ 249,012.00	\$ 249,532.53
89	New Britain	\$68,931.01	\$ 978,154.00	\$ 1,047,085.01
90	New Canaan	\$221,915.77	\$ 115,999.00	\$ 337,914.77
91	New Fairfield	\$0.00	\$ 78,632.00	\$ 78,632.00
92	New Hartford	\$0.00	\$ 62,111.00	\$ 62,111.00
93	New Haven	\$983,633.14	\$ 1,657,400.00	\$ 2,641,033.14
94	Newington	\$308,968.91	\$ 207,898.00	\$ 516,866.91
95	New London	\$275,126.00	\$ 314,949.00	\$ 590,075.00
96	New Milford	\$28.88	\$ 193,948.00	\$ 193,976.88
97	Newtown	\$0.00	\$ 207,217.00	\$ 207,217.00
98	Norfolk	\$120,446.30	\$ 31,743.00	\$ 152,189.30
99	North Branford	\$36,624.50	\$ 88,584.00	\$ 125,208.50
100	North Canaan	\$206,532.00	\$ 28,929.00	\$ 235,461.00
101	North Haven	\$34,200.00	\$ 151,812.00	\$ 186,012.00
102	North Stonington	\$760.00	\$ 48,881.00	\$ 49,641.00
103	Norwalk	\$0.00	\$ 652,435.00	\$ 652,435.00
104	Norwich	\$2,192.23	\$ 334,639.00	\$ 336,831.23
105	Old Lyme	\$0.00	\$ 48,833.00	\$ 48,833.00
106	Old Saybrook	\$0.00	\$ 67,049.00	\$ 67,049.00
107	Orange	\$314,380.16	\$ 98,744.00	\$ 413,124.16
108	Oxford	\$274,608.89	\$ 97,242.00	\$ 371,850.89
109	Plainfield	\$160,250.35	\$ 120,083.00	\$ 280,333.35
110	Plainville	\$502,038.00	\$ 123,311.00	\$ 625,349.00
111	Plymouth	\$0.00	\$ 94,068.00	\$ 94,068.00
112	Pomfret	\$0.00	\$ 45,731.00	\$ 45,731.00
113	Portland	\$164,118.10	\$ 62,595.00	\$ 226,713.10
114	Preston	\$90,205.34	\$ 42,984.00	\$ 133,189.34

(A) Town Code	(B) Town Name	(C) Available Entitlement* Prior to Addition 2021 Entitlement	(D) 2021 Entitlement Amount (Effective March 1, 2021)	(E) Available Entitlement* as of March 1, 2021 (C+D)
115	Prospect	\$505.00	\$ 65,647.00	\$ 66,152.00
116	Putnam	\$76,730.00	\$ 74,045.00	\$ 150,775.00
117	Redding	\$51,335.60	\$ 69,083.00	\$ 120,418.60
118	Ridgefield	\$581,579.67	\$ 153,390.00	\$ 734,969.67
119	Rocky Hill	\$6,648.83	\$ 114,503.00	\$ 121,151.83
120	Roxbury	\$144,564.94	\$ 35,636.00	\$ 180,200.94
121	Salem	\$33,443.00	\$ 32,946.00	\$ 66,389.00
122	Salisbury	\$152,855.57	\$ 42,986.00	\$ 195,841.57
123	Scotland	\$21,107.00	\$ 21,232.00	\$ 42,339.00
124	Seymour	\$177,279.21	\$ 116,852.00	\$ 294,131.21
125	Sharon	\$105,419.34	\$ 48,557.00	\$ 153,976.34
126	Shelton	\$189,603.01	\$ 270,043.00	\$ 459,646.01
127	Sherman	\$21,455.00	\$ 26,025.00	\$ 47,480.00
128	Simsbury	\$0.00	\$ 164,623.00	\$ 164,623.00
129	Somers	\$389,408.35	\$ 83,702.00	\$ 473,110.35
130	Southbury	\$0.00	\$ 128,732.00	\$ 128,732.00
131	Southington	\$364,914.38	\$ 284,281.00	\$ 649,195.38
132	South Windsor	\$86,236.41	\$ 162,924.00	\$ 249,160.41
133	Sprague	\$0.00	\$ 25,548.00	\$ 25,548.00
134	Stafford	\$199,582.00	\$ 106,297.00	\$ 305,879.00
135	Stamford	\$0.02	\$ 847,217.00	\$ 847,217.02
136	Sterling	\$90,577.00	\$ 41,658.00	\$ 132,235.00
137	Stonington	\$237,815.00	\$ 110,194.00	\$ 348,009.00
138	Stratford	\$78,564.74	\$ 394,485.00	\$ 473,049.74
139	Suffield	\$367,361.00	\$ 91,594.00	\$ 458,955.00
140	Thomaston	\$0.00	\$ 53,179.00	\$ 53,179.00
141	Thompson	\$0.00	\$ 85,574.00	\$ 85,574.00
142	Tolland	\$0.00	\$ 115,151.00	\$ 115,151.00
143	Torrington	\$590,898.96	\$ 264,620.00	\$ 855,518.96
144	Trumbull	\$245,805.65	\$ 241,648.00	\$ 487,453.65
145	Union	\$0.00	\$ 14,290.00	\$ 14,290.00
146	Vernon	\$1,109,419.71	\$ 217,959.00	\$ 1,327,378.71
147	Voluntown	\$0.00	\$ 24,794.00	\$ 24,794.00
148	Wallingford	\$618,788.00	\$ 285,035.00	\$ 903,823.00
149	Warren	\$86,808.11	\$ 21,668.00	\$ 108,476.11
150	Washington	\$410,896.68	\$ 51,670.00	\$ 462,566.68
151	Waterbury	\$416,754.01	\$ 1,333,538.00	\$ 1,750,292.01
152	Waterford	\$281,842.28	\$ 115,890.00	\$ 397,732.28
153	Watertown	\$169,687.20	\$ 151,260.00	\$ 320,947.20
154	Westbrook	\$210,724.66	\$ 41,716.00	\$ 252,440.66

(A)	(B)	(C)	(D)	(E)
Town Code	Town Name	Available Entitlement* Prior to Addition 2021 Entitlement	2021 Entitlement Amount (Effective March 1, 2021)	Available Entitlement* as of March 1, 2021 (C+D)
155	West Hartford	\$0.00	\$ 435,387.00	\$ 435,387.00
156	West Haven	\$120,102.27	\$ 597,093.00	\$ 717,195.27
157	Weston	\$0.00	\$ 65,918.00	\$ 65,918.00
158	Westport	\$0.00	\$ 151,322.00	\$ 151,322.00
159	Wethersfield	\$952,720.32	\$ 181,757.00	\$ 1,134,477.32
160	Willington	\$117,820.27	\$ 57,596.00	\$ 175,416.27
161	Wilton	\$0.00	\$ 113,974.00	\$ 113,974.00
162	Winchester	\$0.00	\$ 87,295.00	\$ 87,295.00
163	Windham	\$89,597.59	\$ 274,078.00	\$ 363,675.59
164	Windsor	\$0.00	\$ 181,271.00	\$ 181,271.00
165	Windsor Locks	\$397,402.80	\$ 81,258.00	\$ 478,660.80
166	Wolcott	\$124,617.69	\$ 119,638.00	\$ 244,255.69
167	Woodbridge	\$0.00	\$ 65,943.00	\$ 65,943.00
168	Woodbury	\$32,912.98	\$ 77,195.00	\$ 110,107.98
169	Woodstock	\$0.00	\$ 84,043.00	\$ 84,043.00
501	Groton-City	\$128,062.00	\$ 11,978.00	\$ 140,040.00
601	Bantam	\$3,533.00	\$ 217.00	\$ 3,750.00
603	Danielson	\$8,712.01	\$ 2,969.00	\$ 11,681.01
604	Fenwick	\$7,274.00	\$ 914.00	\$ 8,188.00
605	Groton Long Point	\$80,670.98	\$ 3,385.00	\$ 84,055.98
606	Jewett City	\$12,876.00	\$ 1,638.00	\$ 14,514.00
607	Litchfield (Bor)	\$16,580.00	\$ 909.00	\$ 17,489.00
608	Newtown (Bor)	\$12,747.00	\$ 301.00	\$ 13,048.00
610	Stonington (Bor)	\$2,941.00	\$ 1,540.00	\$ 4,481.00
611	Woodmont	\$2,582.00	\$ 295.00	\$ 2,877.00

(* does not include pending Project Authorization Requests yet to be approved by OPM)

STATE OF CONNECTICUT - OFFICE OF POLICY & MANAGEMENT

Local Capital Improvement Program (rev. 03/2020)

LoCIP Project Number:

[illegible]

← THIS CELL WILL TOTAL DOLLAR AMOUNTS ABOVE	
---	--

←CHECK THIS BOX TO CLOSE OUT THE PROJECT & RETURN UNEXPENDED FUNDS TO THE TOWN'S AVAILABLE ENTITLEMENT ACCT. TO CONFIRM, PLEASE HAND INITIAL →

- 1.) I am the Chief Executive Officer (Mayor, First Selectman or Town Manager) of the Municipality and have the authority to execute this certification on behalf of the Municipality.
- 2.) The above named project (the "Project") is a "local capital improvement project" within the meaning of CGS §7-536(a) (4).
- 3.) The Municipality has authorized the Project for which it seeks reimbursement, and such authorization is documented in minutes of the required municipal meeting(s).
- 4.) The Project is included in the Municipality's Capital Improvement Plan (CIP) (Project must be listed on town's CIP.)
- 5.) The Municipality is entitled to reimbursement for the Project, pursuant to CGS §7-536(e).
- 6.) The Municipality agrees to maintain detailed project & accounting records with respect to the Project, reflecting expenditures set forth above; and to make such records available to its auditors and to the state. Additionally, under the authority granted by C.G.S. §§ 11-8, 11-8a, 11-8b and 7-109, the Connecticut State Library has established retention schedules for municipal records which may require a retention period longer than prescribed in C.G.S. §7-536(h). Municipalities are advised to retain records for whichever retention period is longest.
- 7.) The Municipality will not use funds received for the Project to satisfy a local matching requirement for a state assistance program(s) other than the Local Bridge Program, pursuant to §13a-175p to 13a-175u, inclusive.
- 8.) The information contained on this form is true, accurate and complete.

Title: (Mayor, First Selectman or Town Mgr)

Date:

Signed at:

, Connecticut, this

_____ day of _____
 day month & year

LoCIP PROJECT AUTHORIZATION REQUEST FORM**Local Capital Improvement Program (LoCIP)** (rev. 03/2020)

PROJECT #: _____ (to be assigned by OPM upon approval)

**STATE OF CONNECTICUT**

Office of Policy & Management

prescribed by the Secretary pursuant to CGS §7-536(c)

Town Code & Municipality Name: **103 Norwalk**Name of Project: **Pavement Management**Project Description: **Pavement and Maintenance of City Roads and Reconstruction of Seriously Damaged Roads in Norwalk CT AND location**Project Contact Person Name: **Anthony Carr**Contact Person Title: **Director of Public Works**Is the above project located within a floodplain, or does it encroach upon or affect a floodplain, or does it have any impact on natural or man-made storm drainage, peak run-off rates and/or the regulation of flood flows? ☐ YES or ☒ NOContact Person Phone: **203.854.7792**Contact Person e-mail: **acarr@norwalkct.org****PROJECT CATEGORIES - (for more project eligibility information, restrictions and submittal requirements, see next page and Guidelines.)**

☐ Auto External Defibrillator - acquisition	☐ Land Acquisition - including for open space, and costs involved in making land available for public uses	☐ Public Building (other than schools)- construction, renovation, code compliance, energy conservation, fire safety	☐ Technology Upgrades – including expansion of public access to government information through electronic portals and kiosks
☐ Bikeways/Greenways – establishment of	☐ Local Capital Improvement Plan – costs associated with preparation or revision	☐ Public Housing – development, renovations, improvements (including energy conservation)	☐ Technology acquisition (for schools) related to the implementation of SDE Common Core State Standards
☐ Bulky Waste/Landfill projects	☐ Municipal Broadband Network – Costs associated w/planning	☒ Roads – construction, renovation, repair or resurfacing	☐ Thermal Imaging systems - acquisition
☐ Dams/Bridges/Flood Control – construction, renovation, enlargement or repair	☐ On-board Oil Refining System ≥ 384k bps	☐ Sewage Treatment Plants, Sanitary or Storm, Water or Sewer Lines – construction, renovation, enlargement, repair, including separation of lines	☐ Veterans' Memorials – renovations or construction
☐ Emergency Communication System & Building Security Improvements (including for schools)	☐ Public Parks - Improvements	☐ Sidewalk/Pavement - Improvements	☐ Water Treatment or Filtration Facilities/Mains – construction, renovation, enlargement or repair
☐ Flood Plain Management /Hazard Mitigation activities	☐ Plan of Conservation & Development (reimb. not more than 1x/10 yrs.) – costs associated with preparation or revision	☐ Solid Waste Facilities – construction, renovation or enlargement	☐ Equipment (see guidelines for limitations)
☐ Hazardous Tree/limb/branch trimming/removal			

Amount of LoCIP funds requested (cannot exceed town's current LoCIP available entitlement account balance):**\$ 652,435****MUNICIPAL CERTIFICATION****The undersigned certifies that:**

1. I am the Chief Executive Officer of the Municipality and have the authority to execute this certification on behalf of the Municipality.
2. The above named project (the "Project") is a "local capital improvement project" within the meaning of CGS §7-536(a)(4).
3. The Municipality has authorized the Project for which it seeks approval, and such authorization is documented in minutes of the required municipal meeting(s).
4. The Project is included in the Municipality's Capital Improvement Plan (CIP).
5. The Municipality agrees to (1) maintain detailed accounting and project records with respect to the Project; and (2) make such records available to auditors and the State upon request, for the prescribed period of time pursuant to CGS §§7-536(h), 11-8, 11-8a, 11-8b and 7-109. Additionally, under the authority granted by C.G.S. §§ 11-8, 11-8a, 11-8b and 7-109, the Connecticut State Library has established retention schedules for municipal records which may require a retention period longer than prescribed in C.G.S. §7-536(h). Municipalities shall retain records for whichever retention period is longest.
6. The Municipality will not use funds received for the Project to satisfy a local matching requirement for a state assistance program(s) other than the Local Bridge Program, pursuant to §13a-175p to 13a-175u, inclusive.
7. The information contained on this form is true, accurate and complete.

By (signature): _____ Printed/typed Name: **Harry Rilling**

(must be Chief Executive Officer of Municipality: Mayor, First Selectman or Town Manager)

Title: Mayor

Date: ____ / ____ / 2021

Email this completed and signed form in PDF format to: LoCIP.Submit@ct.gov. The email subject line MUST include your town's name, the word LoCIP, the word Authorization or Reimbursement depending on which form you are submitting. If you are submitting both an authorization and a reimbursement, indicate by including the words Authorization and Reimbursement in the email subject line.

LoCIP Projects will only be authorized when:

- The municipality's legislative body has authorized the project, and such authorization is documented in certified minutes of the required municipal meeting(s);
- The project is included in the town's most recently approved Capital Improvement Plan (CIP), or if an emergency authorization is requested for a project not on the municipality's CIP, such request will only be considered when the Chief Executive Officer notes on item 4 in the certification section of the form that the project is not in the capital plan and shall also provide the reason/justification for requesting the emergency authorization in the "Project Description" section of the form or on a separate attachment. Such requests will be authorized on a case-by-case basis.
- The amount listed on the project authorization request does not exceed the municipality's available LoCIP entitlement balance;
- The project is an allowable project pursuant to the LoCIP Guidelines; and
- The request is submitted on the required form and is signed by the Chief Executive Officer of the municipality.

IMPORTANT:

REQUIRED LOCATION INFORMATION FOR LoCIP PROJECT AUTHORIZATIONS AND REIMBURSEMENTS: The location of the work performed on site projects must be included on the Project Authorization Request (if known at the time of application) either in the title of the project or in the "Project Description" section. However, when the authorization request is for "city-wide" paving, or "town-wide sidewalks", or other similar projects, where street names might not be known in advance, specific locations where work was completed **MUST** be provided with the Reimbursement Request before a reimbursement will be issued.

AUTHORIZATIONS FOR LoCIP FUNDED LAND ACQUISITION PROJECTS: When signing the certification section of the Project Authorization Request related to Land Acquisition, you are certifying that:

- the property proposed for purchase was selected through an "arms-length" transaction;
- if the property to be acquired is valued at less than \$100,000 one independent appraisal is to be prepared;
- if the property to be acquired is valued at \$100,000 or more, two independent appraisals shall be prepared;
- appraisals must be performed by a MAI-certified appraiser (Member of the Appraisal Institute) and must have been prepared within the previous 365 days;
- the purchase price of the property did not exceed the highest appraised value; **and**
- the property transaction is complete and recorded in the town's land records.

Appraisal costs will not be reimbursed absent the requisite final transaction/conveyance recorded in the town's land records. This will help to ensure that LoCIP funds are not used to pay for appraisals in the event that the property acquisition is not realized.

REQUIREMENTS FOR LoCIP PROJECT AUTHORIZATIONS FOR PROJECTS IN OR NEAR OR AFFECTING FLOOD PLAINS, IMPACTING NATURAL OR MAN-MADE STORM DRAINAGE FACILITIES, PEAK RUN-OFF RATES OR REGULATES FLOOD FLOWS: You will note that a question has been added to the LoCIP Project Authorization Request form regarding such projects. If requesting authorization for such a project, the municipality may be asked to provide additional information, including, but not limited to:

- A current flood map that shows where the project is located
- Details of the impact(s) to the related floodplain, drainage, peak run-off rates and/or regulation of flood flows.

Any Project Authorization request for such a project will require a longer review process, and may result in additional assurances and documentation from the requesting municipality prior to project authorization.

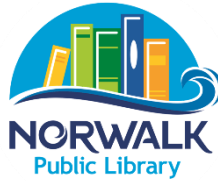
Please see the LoCIP Program Guidelines for project eligibility information, restrictions and submittal requirements. Please visit the [LoCIP website](https://portal.ct.gov/OPM/IGPP/Grants/LoCIP/Local-Capital-Improvement-Program-LoCIP-HOME-PAGE) for comprehensive information, reports and program updates.

<https://portal.ct.gov/OPM/IGPP/Grants/LoCIP/Local-Capital-Improvement-Program-LoCIP-HOME-PAGE>

If you have questions on the LoCIP program or administrative procedures, please do not hesitate to call **Kathy Taylor**, LoCIP Coordinator, at (860) 418-6379 or via e-mail at: Kathleen.Taylor@ct.gov

Roads Paved 2020	Limits	Final Cost
AUBURN STREET	<i>from Soundview Avenue to Lenox Avenue</i>	\$ 37,654.60
BARJUNE ROAD	<i>from Winnipauk Drive to Tod Road</i>	\$ 58,439.99
BELLE AVENUE	<i>from South Main Street to San Vincenzo Place</i>	\$ 70,035.42
BLACKBERRY LANE	<i>from Comstock Hill Avenue to Cul-de-sac</i>	\$ 43,810.37
BUMBLE BEE LANE	<i>from Chestnut Hill Road to Cul-De-Sac</i>	\$ 63,475.66
BUTTERNUT LANE	<i>from Creeping Hemlock Dr to West Rocks Rd</i>	\$ 49,231.20
CIDER LANE	<i>from Fullin Road to Cul-De-Sac</i>	\$ 75,590.41
CLIFFVIEW DRIVE	<i>from Silvermine Avenue to Riverview Drive</i>	\$ 72,856.84
COLUMBINE LANE	<i>from Newtown Avenue to Thistle Road</i>	\$ 136,670.84
COVE AVENUE	<i>from Fifth Street to Seaside Place</i>	\$ 193,367.56
DAWN ROAD	<i>from Eastwood Rd to Cul-De-Sac</i>	\$ 31,103.66
DEERFIELD STREET	<i>from Lenox Avenue to Soundview Avenue</i>	\$ 26,625.83
DRIFTWOOD LANE	<i>from West Rocks Rd to Eastwood Rd</i>	\$ 84,027.90
EDGEWATER PLACE	<i>from Second Street to Cul-De-Sac</i>	\$ 22,771.10
EDGEWOOD STREET	<i>from Soundview Avenue to Lenox Avenue</i>	\$ 16,692.15
ELY AVENUE	<i>from Franklin Street to Laura Street</i>	\$ 47,227.30
FERN STREET	<i>from Soundview Avenue to Lenox Avenue</i>	\$ 115,402.64
FIFTH STREET	<i>from Gregory Boulevard to Dead End</i>	\$ 122,391.37
FIRST STREET	<i>from Seaview Avenue to Gregory Boulevard</i>	\$ 161,289.30
FOURTH STREET	<i>from Gregory Boulevard to Cove Avenue</i>	\$ 78,886.05
GREEN HILL ROAD	<i>from Comstock Hill Avenue to Cul-de-sac</i>	\$ 155,694.37
HAWKINS AVENUE	<i>from Fifth Street to Cul-De-Sac</i>	\$ 41,260.38
JAMES STREET	<i>from Silvermine Avenue to Perry Avenue</i>	\$ 70,440.67
KREINER LANE	<i>from Comstock Hill Avenue to Cul-de-sac</i>	\$ 66,911.58
LAURA STREET	<i>from Ely Avenue to Austin Street</i>	\$ 43,074.08
LENOX AVENUE	<i>from Highland Avenue to Deerfield Street</i>	\$ 106,550.15
LINDEN STREET	<i>from Main Avenue to West Rocks Road</i>	\$ 180,049.41
MEREDITH COURT	<i>from Highland Avenue to Cul-De-Sac</i>	\$ 26,987.57
MICHAEL STREET	<i>from Flax Hill Road to Soundview Avenue</i>	\$ 100,239.47
NEW STREET	<i>from Second Street to First Street</i>	\$ 18,313.12
POGANY STREET	<i>from Soundview Avenue to Dead End</i>	\$ 112,102.63
PUMPKIN LANE	<i>from Chestnut Hill Road to Cul-de-sac Loop</i>	\$ 107,985.06
PUMPKIN STEM LANE	<i>from Pumpkin Lane to Pumpkin Lane</i>	\$ 18,548.12
RIVERVIEW DRIVE	<i>from James Street to Cul-de-sac Loop</i>	\$ 97,857.35
RUNNING BROOK LANE	<i>from Comstock Hill Avenue to Bow end road</i>	\$ 40,220.73
SHADOW LANE	<i>from Eastwood Rd to Cul-De-Sac</i>	\$ 43,555.82
SKYVIEW LANE	<i>from West Rocks Road to Linden Street</i>	\$ 35,494.28
SOUTH MAIN STREET	<i>from Concord Street to Meadow Street</i>	\$ 157,226.13
SUBURBAN DRIVE	<i>from West Rocks Road to Midrocks Road</i>	\$ 41,278.11
THIRD STREET	<i>from Gregory Boulevard to Cove Avenue</i>	\$ 78,832.50
WOODWARD AVENUE	<i>from Meadow Street to Lawrence Street</i>	\$ 123,000.00

TOTAL: \$ 3,173,171.70



To: Members of the Finance Committee
From: Laurie Iffland, Director of Library Technology, Norwalk Public Library
Technology Subject: Norwalk Public Library Laptop Kiosk Project
Date: April 1, 2021

The Norwalk Public Library System provides the Norwalk Community with more than 213,000 items including books, periodicals, media, and over 375,000 digital items including e-books, streaming media, magazines and audiobooks to over 65,600 library card holders.

Over a year ago, we began to assess the hardware needs for our patrons as we saw the digital divide grow. By providing our patrons with easy to borrow, secure laptops from a vending kiosk, we hope to continue to help bridge this divide. The use of these laptops will facilitate our patrons in participating in virtual interviews, meetings, research, study groups, job searching as well as word processing, resume building and job applications. Now that we are hopefully on the other side of the pandemic, I see the digital divide is even greater and our patrons will need these tools even more than ever.

We currently offer circulating laptops and Wi-Fi hotspot provided through a state grant (CARES Act) whose service will expire in July 2021. These laptops are in constant circulation. To continue to offer these tools, we need the laptops as well as a device to allow for borrowing in 4 simple steps:

1. Tap Screen
2. Agree to Terms
3. Swipe Card
4. Grab and Go

All this, while keeping our patrons and their data secure as well as the devices up to date and protected. The kiosk will enable any patron with a library card in good standing to use a laptop within the library building as easily as they would borrow e-content. Upon return, the kiosk will erase any browsing history as well as any personal data left by the patron. The kiosk will also keep the laptop's operating system updated and backed up and keep track of their demand for reporting purposes.

In the beginning of January, I met with the City IT staff to develop a plan to provide the infrastructure at both locations to accommodate the kiosks, establish a connection with the library's integrated circulation system for ease of patron borrowing, identifying and providing security for the laptops as well as for the patron's security, and finally, to provide staff training on the maintenance of the kiosks.

After an extensive search, only one vendor offered a device that met all of our standards and a sole source procurement was obtained for Laptops Anytime.

Benefits include:

- Ability for our patron to participate in and benefit from the digital world quietly and privately
- Lower barriers to access with easy, short-term automated checkout
- Devices that go into sleep mode as soon as they are returned to the kiosk, thereby reducing energy consumption
- Ensuring proper updates are installed in a timely manner
- Providing lifetime technical support and free software updates for the kiosk
- Expandable potential if need requires
- Ensuring patron data security
- Integrating the acceptable use policy
- Integrating the borrowing policy
- Integrating anti-theft hardware and software

Obtaining this specialty device was unanimously approved by the ITT Committee in January 2021. The specific action requested is: Authorize the Mayor, Harry W. Rilling, to approve for the infrastructure changes, purchase, delivery, and training for the staff for (2) laptop vending kiosks for an amount not to exceed \$70,000, (budgeted capital expense, no special appropriation required).

3 Attachments:

Approved sole source procurement document

City of Norwalk vendor Questionnaire, IT Information Security, completed by Laptop Anytime

Certificate of Liability Insurance, completed by Laptop Anytime

SOLE SOURCE PROCUREMENT REQUEST

Date - December 18, 2020

Please read the Sole Source procurement Policy printed on page 2 before filling out this request. This form is to be used in conjunction with the Procurement Request Form.

Briefly describe the scope of services or equipment needed. Attach a Procurement Request Form and complete specifications.

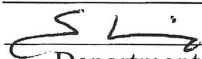
Laptop Vending machine for patron borrowing within library.

This purchase qualifies as a Sole Source procurement for the following reason(s):

- ☒ The compatibility of equipment is of paramount consideration.
- ☐ The compatibility of accessories, replacement parts is of paramount consideration.
- ☐ The sole supplier's item is needed for trial use or testing.
- ☐ The sole supplier's item is to be produced for resale or donation.
- ☐ A Public utility service
- ☒ Other, please explain -
Limitations of vendors, no cooperative/consortium agreement, unique item

Outline any research you did in determining that this vendor is the only one able to supply this item or service. Be specific as to names and addresses of firms or people contacted. Attach supportive documentation.

Please see page 3.


Department Head's Signature

The Purchasing Agent

Corporation Council

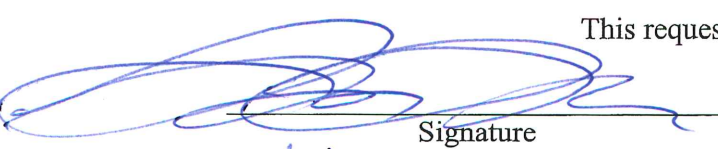
☒ Supports

☐ Does not support

☐ Supports

☐ Does not support

This request for a sole source purchase


Signature

Signature

SOLE SOURCE PROCUREMENT

Definition.

A proprietary vendor or sole source, as generally understood is one whose product is the only one which will meet a particular need.

A contract may be awarded for a supply, service, or construction item without competition when the Purchasing Agent, and Corporation Counsel or a designee of either office determines in writing that there is only one source for the require supply, service or construction item.

Application.

The provisions of this Regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Policy on Emergency Procurements.

Conditions for Use of Sole Source Procurements.

Sole source procurements is not permissible unless a requirement is available from only a single supplier. A requirement for a particular proprietary item does not justify a sole source procurement if there is more than one potential bidder or offeror for that item. The following are examples of circumstances which could necessitate sole source procurement:

- (a) where the compatibility of equipment, accessories, or replacement parts is of paramount consideration ;
- (b) where the sole supplier's item is needed for trial use or testing;
- (c) where the sole supplier's item is to be produced for resale or donation.
- (d) where public utility services are to be used.

The determination as to whether a procurement shall be made as a sole source is to be made by the Purchasing Agent, based on written justification put forward by the requesting Department. Such determination and the basis thereof are to be in writing. The Agent may specify the application of such determination and the duration if its effectiveness.

The Purchasing Agent's determination is to be reviewed by Corporation Council and, if over \$20,000.00, approved by the Common Council.

In cases of reasonable doubt, competition should be solicited. Any request by a Department that a procurement be restricted to one potential contractor shall be accompanied by an explanation as to why no other will be suitable or acceptable to meet the need.

Negotiation In Sole Source Procurement.

The Purchasing Agent will conduct negotiations, as appropriate, as to price, delivery, and terms.

Laurie Iffland
Director of Library Technology
Norwalk Public Library

December 18, 2020

Project: 6 bay laptop in-house lending machine

This project began over a year ago with visits to surrounding libraries who offer this service to their patrons. It is a very unique item, typically seen in just schools and libraries. I was able to locate one library, Westport Library, who has a device in operation. I went over, took a tour of the library and talked at length to the technical department who deployed and maintain it. I also watched the public use the machine. It worked seamlessly with their library card and did not require any staff time to borrow or return. About 4 of devices were checked out at the time of my visit. Their machine accommodates 12 devices, I am looking to purchase a 6 bay machine.

I began the project by reaching out to 5 vendors who advertise both within and outside the library world.

1. GovConnection: We already have a sole source procurement on file on this vendor. We have worked very successfully with them outfitting our StudioOne space with furniture and a laptop charging cart. They have been very responsive and flexible. I was hoping to be able to work with them on this project. Unfortunately, they do not have any product in their or their supplier's inventory that matches our requirements.
2. AnyWhereCart: This vendor was able to come closest to what we actually needed. They had a charging locker, but it would require staff assistance at each borrowing and each returning transaction. This would only duplicate the process we are now doing.
3. LockersAnywhere: Their product is similar to the RedBox DVD borrowing kiosks seen in stores. Each locker unit is only big enough to accommodate a book. It is mainly used for holds pickup of items at pop-up locations.
4. SmartSource: Although they have an item very close in design and functionality, they only do short term rentals of their equipment. It is meant for trade shows and business conference.
5. LaptopsAnytime: This vendor, used by Westport Library, has the exact product we need. It offers a 6 bay, ILS integrated, upgradable, expandable laptop vending machine that can grow with our needs.

Having realized that this may be a specialty item, I reached out to our purchasing agent to research other vendors I may have missed. It was reported that there are no cooperative-consortium agreements for this product. I also put out a request to the Connecticut Library listserv community and received no other suggestions as to vendors.

I am in the process of having them vetted by the City's IT department through their IT Security questionnaire. If they are compliant with the City's IT department requirements, the library would like to engage with this vendor to procure the units.

City of Norwalk Vendor Questionnaire

IT Information Security

Rev 5.20.20

1. Third-Party Contact Information (please provide the POC for follow-up questions to this questionnaire): Vendor Name, Address, Point-of-Contact Name, Phone Number and Email

Matt Buscher

matt@laptopsanytime.com

650-704-5660

2. System and Equipment Access: Will your organization need access to the City's information systems, technology equipment and/or network to perform the services? (Yes or No; if Yes, please explain. Note that a NO answer means you will solely use your own systems and networks to perform the service.)

Yes. Kiosks need to be connected to the Internet so that they can upload reporting data to our cloud-hosted central management servers. They typically also need to be connected to an external authentication service (AD, LDAP, ILS) in order to enable authenticated checkout of equipment.

3. Description of Data: Are you using data from the City in order provide the services/product to the City (Yes or No, if Yes proceed to 3.1)

a. What data is needed to provide the services/products to the City?

Example: Name, Social Security Number, Trade Information, Source Code, Payroll or Accounts Payable data, student or patient data, Law Enforcement data, any Personally Identifiable Information (PII), etc.

External authentication server that can be used to validate credentials against user input authentication info (library card barcode, staff id card, student id, etc.). If email notifications are desired, then the email address associated with the user also needs to be made available. No other data is required.

If your answers to Questions 2 and 3 are BOTH "NO", thank you for completing the IT Information Security Questionnaire.

If one or both Questions 2 and 3 are "YES" please complete the remaining questions.

4. Description of Services/Products: What services/products will your organization provide to the City?

Selfcheck laptop kiosk. Allows for patrons to selfcheck out a laptop for in library use and return it back to the kiosk with no staff interactions.

5. Office Locations: How many office locations does your organization have? Please include the locations of your organization.

Two offices;

17304 Preston Road Dallas TX 75252. Sales office.

26218 Industrial Blvd Hayward CA 94545 Assembly Factory and Operations Center

6. Data Center Locations: How many data centers does your organization utilize to provide services/products to the City? Please include the locations of the data centers utilized by your organization.

Our central management servers are cloud-hosted with Ntirety as virtual machines, the primary data center is located in Louisville, TN, the failover datacenter is located in Newark, NJ.

7. Business Entity: What is your business entity type?

*Example: Sole Proprietorship, Partnership, C Corporation, S Corporation, Limited Liability Corporation (LLC), Limited Liability Partnership (LLP)

Java Connecitons LLC DBA LaptopsAnytime

8. How many employees and contingent workers do you have in your organization? Use a scale.

*Example: 1-10, 10-50, 50-100, 100-500, 500-1000, 1000 or more

10-50

9. Physical Access: Does your organization need to be onsite or offsite to provide services/products to the City?

We need to be onsite for installation and initial setup and configuration, and potentially at other points for service and maintenance, although much of this can be done remotely via VPN or equivalent.

10. Access to Data: How is your organization accessing City data?

*Example: Is the data supposed to be sent to your organization via email or will the data need to be uploaded to an application?

*Note: For third-parties that are providing an application to perform the services, please specify whether the application will be an internally hosted solution, cloud-based solution (i.e. SaaS, IaaS, PaaS), or a traditional web-based application (i.e. eBay, WebEx, online banking application)

No user data needs to be uploaded; data about the individual devices installed in the kiosk needs to be added to the kiosk; a mechanism for enabling authentication for device checkout needs to be provided. Typically, this is a minimally privileged account used to bind to AD, LDAP, or otherwise grant access (such as via an ILS using SIP).

This is a hybrid solution: the application on the locally installed physical kiosks handles authentication and device checkout/return/management, a cloud-hosted server handles reporting and emailing notices to users and administrative staff. The cloud-hosted server has no access to the internal network or the kiosk itself directly, all communication is initiated by the kiosk to the server.

11. Data Storage: Does your organization outsource data storage or does your organization utilize its own databases to store data? Does your organization store data outside of the United States?

Data (for reporting purposes only, no PII beyond email addresses used for notifications) is stored on dedicated virtual machines using cloud-hosted infrastructure provided by Ntirety; all locations are within the United States. Other data (such as images recorded when a device is checked out) is stored locally on each device.

12. Segregation of Data: Does your organization's database structure allow segregation of sensitive client data?

No sensitive client data is stored; access to reporting information for each customer is only available to each customer and depending on the choice of reporting infrastructure (dedicated vs shared) may be stored in dedicated databases running on a common server.

13. Independent Attestations: Does your organization have independent attestations such as (i.e. ISO 27001, SSAE-18 SOC-1, SOC-2, PCI- DSS, ISO 9001)?

UL Certified E516073

14. Information Security

a. Does your organization have written information security policies and procedures (WISP)?

Some.

b. How often are the information security policies and procedures reviewed and updated?

As needed.

c. Who in the organization is responsible for reviewing and updating the information security policies and procedures?

Matt Buscher, CEO, in coordination with other staff and contractors.

d. Does your organization have privacy policies and procedures?

No. We do not hold private user data.

e. How often are the privacy policies and procedures updated?

N/A

f. Who in the organization is responsible for reviewing and updating the privacy policies and procedures?

Matt Buscher, CEO, in coordination with other staff and contractors.

g. What methods of encryption are utilized for data at rest and in transit?

SSL/TLS encryption for all communications from kiosk to the cloud-hosted reporting server (via "sftp" and "https"), and as required by the client to connect to AD, LDAP or ILS (typically TLS or LDAPS for the first two, and often via "stunnel" for the latter).

h. Are the encryption methods utilized FIPS 140-2 approved?

Using the document at the URL below as a reference, I believe the algorithms used are FIPS 140-2 approved.

https://docs.oracle.com/cd/E53394_01/html/E54966/fips-refs.html

i. Does your organization utilize firewalls to filter incoming data and information from the internet into your company network?

No client data is brought into our local company network, but we do use firewalls. Our cloud-hosted servers sit behind commercial-grade firewalls.

j. Does your organization perform penetration testing at least once per year to determine if unauthorized access to the computer network and malicious activity is possible externally?

Not on our HQ site.

k. Does your organization perform vulnerability testing at least once per year in order to identify vulnerabilities within the internal network?

Kiosks installation images are tested twice a year or more using a variety of methods. Otherwise, no internal vulnerability testing is conducted.

l. Does your organization perform background checks on employees and contingent workers prior to onboarding them? Describe the nature of these background checks (ie, criminal, credit, international, etc).

Not at this time. We are family run business with on a few employees.

m. Does your organization utilize multi-factor authentication?

Access to company email and cloud-hosted Office 365 applications requires MFA. Otherwise, no.

n. Does your organization utilize scan cards or biometric scans to grant employees and contingent workers access to the building and data centers where data is stored?

Yes. All LaptopsAnytime buildings and doors use an employee badge and digital second lock for entry. Again, we do not hold patron data at any site.

Our hosting vendor, Ntirety, requires this of their staff and all visitors, we have no physical access to the building or data centers where the cloud-hosted servers run.

o. If offering a technology product, does the organization utilize software development life cycle (SDLC) or Agile to build and maintain technological product?

All relevant application software is managed via source code control ("git").

p. Does the technological product undergo information security testing and quality assurance testing prior to deployment?

Yes, all kiosk installation images are vetted via a variety of methods for security and q/a testing for functionality is done prior to deployment of new images and software versions.

q. Does the Vendor provide annual Cybersecurity Awareness training to their employee?

Yes

r. Does the Vendor provide annual phishing simulations for their employee?

no

s. Have users been educated on how to report suspected security violations or vulnerabilities?

Yes

t. Does the Vendor have an employee identified as the Chief Information Security Officer?

No.

u. Are all the Vendor laptops encrypted?

No.

v. Are all Vendor computers (workstations, notebooks) required to join the Company's domain and receive Group Policies?

We do not use Any windows based devices. We are a Linux only company.

w. Does the Vendor meet the NIST 800-63 password guidelines?

Based on the document below, the answer is "No". Our cloud hosting vendors, Ntirety, for example, uses SMS-based 2FA to control access to their support and administration portal. Our kiosk and central application don't enforce minimum password lengths. Are employees have this requirement for their laptops and email. These changes will take effect in our kiosk environment as we move to receive ISO 270001 Certification 2021.

<https://jumpcloud.com/blog/nist-800-63-password-guidelines>

15. Risk Management

a. Does your organization have an enterprise risk management framework implemented at your organization?

No.

b. Does your organization have documented enterprise risk management policies and procedures?

No.

c. Who in the organization is responsible for reviewing the enterprise risk management policies and procedures?

Abigail Ruttenberg

d. Does your organization utilize an outside third-party to provide services/products to the client?

We utilize a cloud hosting vendor, Ntirety, and various third party contractors and services.

e. Does your organization have a third-party risk management program (TPRM)?

No.

f. Does your organization include right-to audit clauses in contracts with third-parties?

Yes

g. Does your organization have a certificate of insurance (COI)? Please attach a copy of your COI.

Abigail Ruttenberg

Business Continuity/Disaster Recovery

a. Does your organization have a business continuity plan?

Yes

b. How often is the business continuity plan updated?

Annually

c. Does your organization conduct business continuity tests once per year?

Yes

d. Does your organization have a disaster recovery plan?

Yes

e. How often is the disaster recovery plan updated?

Annually

f. Does your organization conduct disaster recovery tests once per year?

We have just implemented a disaster recovery solution for our cloud-hosted reporting servers (used to provide services to customers) and conducted an initial test within the last thirty days. We intend to conduct these tests at least annually, if not more often. We have also implemented a new backup solution, and are planning to do file and image-level recovery tests at least annually, if not more often. Initial tests are scheduled within the next 30 days.

Our email and internal communications infrastructure is managed via Office 365, whose policies in this respect are outlined at the URL below.

Resiliency and continuity overview - <https://docs.microsoft.com/en-us/compliance/assurance/assurance-resiliency-and-continuity>

As well, certain internal data is hosted via Dropbox Encrypted

g. Does your organization have business continuity and/or disaster recovery sites?

Our cloud-hosted reporting servers have a disaster recovery solution in place, and a geographically diverse failover site is part of that.

h. Are the business continuity/disaster recovery sites located in the United States or outside the United States? Please include the locations of business continuity/disaster recovery sites?

United States.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/21/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Pacific Diversified Insurance Services 363 Civic Dr. Suite 100 Pleasant Hill CA 94523	CONTACT NAME: Certificate Department PHONE (A/C, No, Ext): 925-686-2860 E-MAIL ADDRESS: certificates@pdins.com FAX (A/C, No): 925-686-6118
INSURED Java Connections, LLC dba Laptops Anytime 17304 Preston Rd Ste 800 Dallas TX 75252	License#: 0K07568 JAVACON-01

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Massachusetts Bay Insurance Company	22306
INSURER B : The Hanover Insurance Company	22292
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

COVERAGES
CERTIFICATE NUMBER: 208705201

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			ODF D785344	12/15/2020	12/15/2021	<table style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td style="text-align: right;">\$ 300,000</td></tr> <tr><td>MED EXP (Any one person)</td><td style="text-align: right;">\$ 10,000</td></tr> <tr><td>PERSONAL & ADV INJURY</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td style="text-align: right;">\$ 4,000,000</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td style="text-align: right;">\$ 4,000,000</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	EACH OCCURRENCE	\$ 2,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000	MED EXP (Any one person)	\$ 10,000	PERSONAL & ADV INJURY	\$ 2,000,000	GENERAL AGGREGATE	\$ 4,000,000	PRODUCTS - COMP/OP AGG	\$ 4,000,000		\$
EACH OCCURRENCE	\$ 2,000,000																				
DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000																				
MED EXP (Any one person)	\$ 10,000																				
PERSONAL & ADV INJURY	\$ 2,000,000																				
GENERAL AGGREGATE	\$ 4,000,000																				
PRODUCTS - COMP/OP AGG	\$ 4,000,000																				
	\$																				
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY						<table style="width: 100%; border-collapse: collapse;"> <tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td style="text-align: right;">\$</td></tr> <tr><td>BODILY INJURY (Per person)</td><td style="text-align: right;">\$</td></tr> <tr><td>BODILY INJURY (Per accident)</td><td style="text-align: right;">\$</td></tr> <tr><td>PROPERTY DAMAGE (Per accident)</td><td style="text-align: right;">\$</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	COMBINED SINGLE LIMIT (Ea accident)	\$	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
COMBINED SINGLE LIMIT (Ea accident)	\$																				
BODILY INJURY (Per person)	\$																				
BODILY INJURY (Per accident)	\$																				
PROPERTY DAMAGE (Per accident)	\$																				
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	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						<table style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$</td></tr> <tr><td>AGGREGATE</td><td style="text-align: right;">\$</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	EACH OCCURRENCE	\$	AGGREGATE	\$		\$								
EACH OCCURRENCE	\$																				
AGGREGATE	\$																				
	\$																				
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N ☐	N / A				<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"> ☐ PER STATUTE ☐ OTH-ER </td> <td style="width: 50%;"></td> </tr> <tr><td>E.L. EACH ACCIDENT</td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td style="text-align: right;">\$</td></tr> </table>	☐ PER STATUTE ☐ OTH-ER		E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$						
☐ PER STATUTE ☐ OTH-ER																					
E.L. EACH ACCIDENT	\$																				
E.L. DISEASE - EA EMPLOYEE	\$																				
E.L. DISEASE - POLICY LIMIT	\$																				
B	Technology E&O			LHF H446344 02	12/15/2020	12/15/2021	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Per Claim/Aggregate:</td> <td style="width: 40%; text-align: right;">\$1,000,000</td> </tr> </table>	Per Claim/Aggregate:	\$1,000,000												
Per Claim/Aggregate:	\$1,000,000																				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

As required by written contract, the following endorsements apply to the Certificate Holder and/or any other entity named in this section: General Liability
 Additional Insured 391-1006 08-16, Primary Wording & Non-Contributory 391-1003 08-16.

CERTIFICATE HOLDER
CANCELLATION

Norwalk Public Library
 One Belden Avenue
 Norwalk, CT 06850

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Norwalk Parking Authority
BUDGET (SUMMARY)
FY 2022

	Actual FY 2020	Budget FY 2021	Budget FY 2022	Variance \$ to Budget FY 2021	Variance % to Budget FY 2021
REVENUE:					
Monthly	2,199,472	2,910,430	2,366,571	(543,859)	-18.69%
Transient	2,271,359	3,180,269	2,568,691	(611,579)	-19.23%
Meters	476,277	625,398	466,558	(158,841)	-25.40%
Violations	814,676	874,247	782,089	(92,158)	-10.54%
Sales Tax/Refunds	(214,285)	(396,198)	(322,535)	73,663	-18.59%
TOTAL PARKING REVENUE	5,547,499	7,194,148	5,861,374	(1,332,774)	-18.53%
Other Revenue	104,242	126,600	117,032	(9,568)	-7.56%
TOTAL SYSTEM REVENUE	5,651,741	7,320,748	5,978,406	(1,342,342)	-18.34%
EXPENSES:					
Payroll/Benefits	2,034,815	2,361,234	1,632,420	(728,814)	-30.87%
All Other Oper Exp	2,093,495	2,995,669	2,413,723	(581,945)	-19.43%
City Support Charges	902,367	946,452	756,117	(190,335)	-20.11%
Debt Service	888,497	841,782	1,159,618	317,836	37.76%
Capital Outlay	(267,433)	175,611	16,527	(159,084)	-90.59%
TOTAL EXPENSES	5,651,741	7,320,748	5,978,406	(1,342,342)	-18.34%

Norwalk Parking Authority
BUDGET (by LOCATION)
FY 2022

	Meters/ Enforcmt 301	SNRR Garage 305	SNRR Lot 306	Maritime Garage 307	Haviland 308	YDG 309	Webster 310	N. Water Lot 311	Wall St. Lot 313	Main St. Lot 314	ENRR Lots 316	Liberty Square Lot 000	Library Lot 220	TOTAL
REVENUE:														
Monthly	0	685,415	0	470,023	411,575	134,606	459,534	0	32,328	31,165	127,569	14,357	0	2,366,571
Transient	0	544,928	393,649	503,058	336,120	18,990	366,628	254,730	29,655	58,347	20,160	41,040	1,386	2,568,691
Meters	466,558	0	0	0	0	0	0	0	0	0	0	0	0	466,558
Violations	782,089	0	0	0	0	0	0	0	0	0	0	0	0	782,089
Sales Tax/Refunds	(27,857)	(73,462)	(23,504)	(58,101)	(44,644)	(9,171)	(49,329)	(15,210)	(3,701)	(5,345)	(8,821)	(3,308)	(83)	(322,535)
TOTAL PARKING REV.	1,220,789	1,156,881	370,145	914,980	703,051	144,425	776,833	239,520	58,282	84,167	138,908	52,090	1,303	5,861,374
Other Revenue	8,000	86,632	0	5,200	0	17,200	0	0	0	0	0	0	0	117,032
TOTAL SYSTEM REV.	1,228,789	1,243,513	370,145	920,180	703,051	161,625	776,833	239,520	58,282	84,167	138,908	52,090	1,303	5,978,406
EXPENSES:														
Operating Exp.	798,165	799,804	249,538	740,132	308,353	199,245	439,168	116,021	83,029	81,945	116,885	63,768	50,091	4,046,143
City Support Charges	128,802	132,115	80,262	124,073	70,901	40,675	84,721	27,482	17,843	18,089	18,701	8,121	4,331	756,117
Debt Service	332,713	58,234	7,291	556,701	122,614	7,593	30,828	7,169	7,139	7,139	15,058	0	7,139	1,159,618
Capital Outlay	(30,891)	253,361	33,054	(500,726)	201,182	(85,889)	222,116	88,848	(49,729)	(23,006)	(11,737)	(19,799)	(60,258)	16,527
TOTAL EXPENSES	1,228,789	1,243,513	370,145	920,180	703,051	161,625	776,833	239,520	58,282	84,167	138,908	52,090	1,303	5,978,406

Norwalk Parking Authority
BUDGET (Detail)
FY 2022

	Actual FY 2020	Budget FY 2021	Budget FY 2022	Variance \$ to Budget FY 2021	Variance % to Budget FY 2021
PARKING REVENUE					
Monthly	2,199,472	2,910,430	2,366,571	(543,859)	-18.69%
Transient	2,271,359	3,180,269	2,568,691	(611,579)	-19.23%
Meters	476,277	625,398	466,558	(158,841)	-25.40%
Violations	814,676	874,247	782,089	(92,158)	-10.54%
Less: Refunds	(11,088)	0	0	0	0
Less Sales Tax	(203,197)	(396,198)	(322,535)	73,663	-18.59%
TOTAL PARKING REVENUE	5,547,499	7,194,148	5,861,374	(1,332,774)	-18.53%
OTHER REVENUE					
Art Program - MG	2,121	2,400	1,200	(1,200)	-50.00%
Advertising		18,000	14,000	(4,000)	-22.22%
Lease Income - SNRR	46,489	35,796	35,796	0	0.00%
Lease Income - YDG	4,918	17,568	13,200	(4,368)	-24.86%
SNRR/ENRR Concessions	16,024	40,836	40,836	0	0.00%
Investment Income	30,005	8,000	8,000	0	0.00%
ATM Machines	4,685	4,000	4,000	0	0.00%
TOTAL OTHER REVENUE	104,242	126,600	117,032	(9,568)	-7.56%
TOTAL SYSTEM REVENUE	5,651,741	7,320,748	5,978,406	(1,342,342)	-18.34%
EXPENSES					
Personnel/Benefits (FTE 24)	2,034,815	2,361,234	1,632,420	(728,814)	-30.87%
Security Service Contracts	169,576	130,000	130,000	0	0.00%
Equipment Expense	83,030	150,000	100,000	(50,000)	-33.33%
Vehicle Expense	51,130	120,000	90,000	(30,000)	-25.00%
Building & Property R&M	409,852	579,867	374,695	(205,172)	-35.38%
Sanitation Expense	21,250	19,920	19,920	0	0.00%
Operating Expense	151,733	125,000	100,000	(25,000)	-20.00%
Elevator Repair & Maintenance	34,416	27,600	27,600	0	0.00%
Snow Removal	77,914	275,000	275,000	0	0.00%
Signage	25,177	100,000	50,000	(50,000)	-50.00%
Tickets	9,068	20,000	15,000	(5,000)	-25.00%
Liability Insurance	148,211	180,449	147,449	(33,000)	-18.29%
Maritime Garage Condo Fees.	21,353	22,656	23,109	453	2.00%
Uniforms	3,322	10,000	10,000	0	0.00%
Utilities	71,563	89,842	90,429	588	0.65%
Management Fees	100,000	100,000	100,000	0	0.00%
Office Expense	14,914	18,000	18,000	0	0.00%
Service Contracts	107,292	125,000	125,000	0	0.00%
Telephone/Data Communications	111,121	75,000	100,000	25,000	33.33%
Credit Card Fees	259,410	202,335	172,521	(29,814)	-14.73%
Permit/Violation Management	77,173	130,000	100,000	(30,000)	-23.08%
Marketing & Communications	55,840	90,000	60,000	(30,000)	-33.33%
Capital Reserve & Replacement	90,000	135,000	135,000	0	0.00%
Parking Programs	150	200,000	100,000	(100,000)	-50.00%
Contingency Fund	0	70,000	50,000	(20,000)	-28.57%
TOTAL OPERATING EXPENSES	4,128,310	5,356,903	4,046,143	(1,310,759)	-24.47%
CITY ADMINISTERED EXPENSES					
Personnel/Benefits (city alloc.)	593,666	650,862	460,000	(190,862)	-29.32%
Electric	180,854	230,551	230,551	0	0.00%
Business Exp.	7,237	4,500	4,500	0	0.00%
Sewer (WPCA)	8,893	10,539	11,066	527	5.00%
Professional Service	111,717	45,000	45,000	0	0.00%
Legal Service	0	5,000	5,000	0	0.00%
TOTAL CITY ADMINISTERED	902,367	946,452	756,117	(190,335)	-20.11%
SUB-TOTAL OPERATING EXP.	5,030,678	6,303,355	4,802,261	(1,501,094)	-23.81%
Debt Service Interest	271,887	234,479	363,932	129,453	55.21%
Debt Service Principal	616,610	607,303	795,686	188,383	31.02%
SUB-TOTAL DEBT SERVICE	888,497	841,782	1,159,618	317,836	37.76%
Capital Outlay	(267,433)	175,611	16,527	(159,084)	-90.59%
TOTAL EXPENSES	5,651,741	7,320,748	5,978,406	(1,342,342)	-18.34%

Norwalk Parking Authority
BUDGET NARRATIVE
FY 2022

	Budget FY 2022	Variance % to Budget FY 2021	Notes
PARKING REVENUE			
Monthly	2,366,571	-18.69%	Based on activity level pre-covid. Sales tax on RR facilities has been added. Rate changes at Webster lot based on new agreement with 50 Washington for reserved and non reserved spaces. Assumes 70% activity level pre covid).
Transient	2,568,691	-19.23%	Based on reduced activity. Activity level is assumed at 70% pre COVID-19 pandemic (at RR facilities, Maritime and Webster) includes free Sunday at rail road parking lots.
Meters	466,558	-25.40%	604,000 transactions in SONO and Wall area. It includes meter operations from 8am-9pm in SONO at \$1.50/hour, and 9am - 9pm in uptown area at \$0.50/hour). Anticipated 50% decline in activity for possible COVID recovery.
Parking Violation Revenue	782,089	-10.54%	Includes decreased ticket issuance from Courtesy card expansion.
Less: Refunds	0	0	0
Less Sales Tax	-322,535	-18.59%	0
TOTAL PARKING REVENUE	5,861,374	-18.53%	
OTHER REVENUE			
Art Program - MG	1,200	-50.00%	Reduced due to reduced Art program
Advertising	14,000	-22.22%	Advertising program w/ A Lot Media (20% of Gross Ad sales) & they manage ad content for local
Lease Income - SNRR	35,796	0.00%	\$1,268/ month for fashion institute lease, including 1 parking spaces, includes SNEW condo income of \$20,585k per year.
Lease Income - YDG	13,200	-24.86%	NPD lease of \$8,400/year plus \$4,800/year for Transit district
SNRR/ENRR Concessions	40,836	0.00%	Concession lease of \$10,800 from east bound station and \$30,036 from Westbound station.
Investment Income	8,000	0.00%	per city of Norwalk comptroller
ATM Machines	4,000	0.00%	SNRR. Based on current activity
TOTAL OTHER REVENUE	117,032	-7.56%	
TOTAL SYSTEM REVENUE	5,978,406	-18.34%	
EXPENSES			
Personnel/Benefits (FTE 24)	1,632,420	-30.87%	Maintain reduced staffing we have during COVID.
Security Service Contracts	130,000	0.00%	Stanley, Dunbar services, security cameras
Equipment Expense	100,000	-33.33%	Includes equip. purchase and Meter & pay station replacement program.
Vehicle Expense	90,000	-25.00%	Vehicle repairs, gas; replacement enforcement vehicle as part of Fleet Replacement program.
Building & Property R&M	374,695	-35.38%	Reduced R&M by deferring some expenses (power washing, Line painting, pothole repairs and the likes).
Sanitation Expense	19,920	0.00%	Dumpster services SNRR(1), MG(1), Wall St (1), pest control (SNRR, ENRR)
Operating Expense	100,000	-20.00%	Payroll processing, cleaning garage gallery, janitorial supplies, access cards, coin count maint fee, Parkmobile pay by cell fees.
Elevator Repair & Maintenance	27,600	0.00%	Elevator R&M and service contract
Snow Removal	275,000	0.00%	Reflects historical trend
Signage	50,000	-50.00%	Reflects \$30,000 decrease from 2020 budget.
Tickets	15,000	-25.00%	Citations, spitter tickets, pay station receipt paper. Includes decrease of \$5,000 based on current supply on hand
Liability Insurance	147,449	-18.29%	based on total revenues
Maritime Garage Condo Fees.	23,109	2.00%	Increase 2% per the condo association
Uniforms	10,000	0.00%	Field personnel
Utilities	90,429	0.65%	Includes water costs; 2.0% increase based on City proforma
Management Fees	100,000	0.00%	Contractual expenses
Office Expense	18,000	0.00%	Includes printing, postage, office supplies, professional publications, memberships. Incl. SONO & YDG customer service offices
Service Contracts	125,000	0.00%	Includes communications equip., copier, PARCS PM contract, Cale, IPS fees, internet/phone system maint. Contracts.
Telephone/Data Communications	100,000	33.33%	Cell phones, landlines, data lines. Includes customer service/security intercoms in facilities & pay stations. Includes the new Business intelligence dashboard program.
Credit Card Fees	172,521	-14.73%	78% of parking revenue is via credit card. Credit card use increase plus new separate EMV charges.
Permit/Violation Management	100,000	-23.08%	Includes LPR, permit, enforcement & collections costs; software maint. Fees; Increase based on historical cost average
Marketing & Communications	60,000	-33.33%	Includes website maint., public relations, general marketing programs
Capital Reserve & Replacement	135,000	0.00%	Infrastructure improvements

Norwalk Parking Authority
BUDGET NARRATIVE
FY 2022

	Budget FY 2022	Variance % to Budget FY 2021	Notes
Parking Programs	100,000	-50.00%	Includes parking commercial validation program, parklets, adaptive reuse of parking facilities such as farmers market, art in parking places expansion, parking payment incentives, fixed circulator shuttle services between parking facilities 0
Contingency Fund	50,000	-28.57%	
TOTAL OPERATING EXP.	4,046,143	-24.47%	
CITY ADMINISTERED EXP.			
Personnel/Benefits (city alloc.)	460,000	-29.32%	City of Norwalk contractual obligations. Includes TM&P as separate line item includes assistant director position.
Contingency -unsettled negotiation	0	0.00%	
Electric	230,551	0.00%	SNEW/Eversource utility expenses ; 1.0% increase built in for any usage or change increase.
Business Exp.	4,500	0.00%	
Sewer (WPCA)	11,066	5.00%	City expense increased 5.0% per WCPA
Professional Service	45,000	0.00%	Engineering, architectural consulting services.
Legal Service	5,000	0.00%	Contract development
TOTAL CITY ADMINISTERED	756,117	-20.11%	
SUB-TOTAL OPERATING EXP.	4,802,261	-23.81%	
Debt Service Interest	363,932	55.21%	Based on DS schedule provided by City
Debt Service Principal	795,686	31.02%	Based on DS schedule provided by City
SUB-TOTAL DEBT SERVICE	1,159,618	37.76%	
capital outlay	16,527	-90.59%	Parking Capacity planning and building: Multi-meter on street pay stations around the snrr station / Washington village streets, alternative parking strategies, walk bridge, parking access expenses, circulator
TOTAL EXPENSES	5,978,406	-18.34%	

Rate Adjustment Summary Analysis

FY 2022

Permit Rates	Current	FY 2020 Budget	Rate Change	Additional ANNUAL Revenue	Comments
Webster Lot	\$70.00	\$65.00	(\$5.00)	(\$16,800)	\$5.00 reduction for 50 Washington tenants
Webster Lot - Reserved	\$90.00	\$85.00	(\$5.00)	(\$2,400)	\$5.00 reduction for 50 Washington tenants
				-\$19,200	
Revenue Change from Rate Adjustments				(\$19,200)	

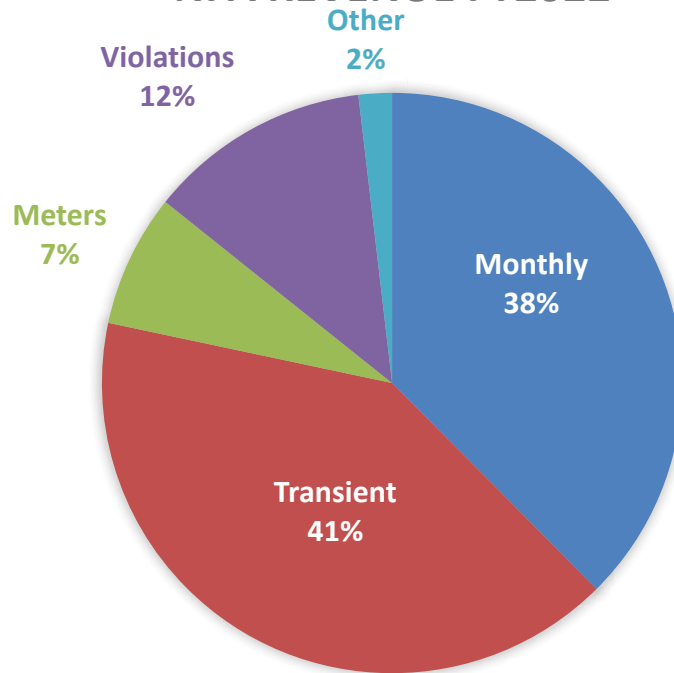
5-Year Summary

	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget
PARKING REVENUE			2.00%	2.00%	2.00%	2.00%
Monthly	2,910,430	2,366,571	2,413,902	2,462,181	2,511,424	2,561,653
Transient	3,180,269	2,568,691	2,620,065	2,672,466	2,725,915	2,780,434
Validations	0	0	0	0	0	0
Meter Revenue (Sono)	625,398	466,558	475,889	485,407	495,115	505,017
Parking Violation Revenue	874,247	782,089	797,731	813,685	829,959	846,558
Less: Refunds	0	0	0	0	0	0
Less Sales Tax	(396,198)	(322,535)	(328,985)	(335,565)	(342,276)	(349,122)
TOTAL PARKING REVENUE	7,194,148	5,861,374	5,978,601	6,098,173	6,220,137	6,344,540
OTHER REVENUE			2.00%	2.00%	2.00%	2.00%
Art Program - MG	2,400	1,200	1,224	1,248	1,273	1,299
Advertising	18,000	14,000	14,280	14,566	14,857	15,154
Lease Income - SNRR	35,796	35,796	36,512	37,242	37,987	38,746
Lease Income - Webster	0	0	0	0	0	0
Lease Income - YDG	17,568	13,200	13,464	13,733	14,008	14,288
SNRR/ENRR Concessions	40,836	40,836	41,653	42,486	43,335	44,202
Investment Income	8,000	8,000	8,160	8,323	8,490	8,659
ATM Machines	4,000	4,000	4,080	4,162	4,245	4,330
TOTAL OTHER REVENUE	126,600	117,032	119,372	121,760	124,195	126,679
TOTAL SYSTEM REVENUE	7,320,748	5,978,406	6,097,974	6,219,933	6,344,332	6,471,219
EXPENSES			2.00%	2.00%	2.00%	2.00%
Personnel/Benefits (FTE 24)	2,361,234	1,632,420	1,665,069	1,698,370	1,732,337	1,766,984
Security Services	130,000	130,000	132,600	135,252	137,957	140,716
Equipment Expense	150,000	100,000	102,000	104,040	106,121	108,243
Vehicle Expense	120,000	90,000	91,800	93,636	95,509	97,419
Building Repair & Maintenance	579,867	374,695	382,189	389,833	397,629	405,582
Sanitation Expense	19,920	19,920	20,318	20,725	21,139	21,562
Sweeper Lease	0	0	0	0	0	0
Operating Expense	125,000	100,000	102,000	104,040	106,121	108,243
Elevator Repair & Maintenance	27,600	27,600	28,152	28,715	29,289	29,875
Snow Removal	275,000	275,000	280,500	286,110	291,832	297,669
Signage	100,000	50,000	51,000	52,020	53,060	54,122
Tickets	20,000	15,000	15,300	15,606	15,918	16,236
Liability Insurance	180,449	147,449	156,558	164,480	172,803	181,546
Maritime Garage Condo Fees.	22,656	23,109	23,571	24,043	24,524	25,014
Uniforms	10,000	10,000	10,200	10,404	10,612	10,824
Licenses/Permit	0	0	0	0	0	0
Utilities	89,842	90,429	92,238	94,082	95,964	97,883
Management Fees	100,000	100,000	100,000	100,000	100,000	100,000
Printing	0	0	0	0	0	0
Office Expense	18,000	18,000	18,360	18,727	19,102	19,484
Service Contracts	125,000	125,000	127,500	130,050	132,651	135,304
Postage	0	0	0	0	0	0
Telephone/Data Communications	75,000	100,000	102,000	104,040	106,121	108,243
Credit Card Fees	202,335	172,521	186,604	194,143	201,986	210,147
Comm. Equip/Serv. Contracts	0	0	0	0	0	0
LPR Administration	0	0	0	0	0	0
Permit/Violation Management	130,000	100,000	102,000	104,040	106,121	108,243
Violation Collection	0	0	0	0	0	0
Marketing & Communicaitons	90,000	60,000	61,200	62,424	63,672	64,946
Rental Lease Church Lot	0	0	0	0	0	0
Capital Reserve & Replacement	135,000	135,000	135,000	135,000	135,000	135,000
Parking Programs	200,000	100,000	100,000	100,000	100,000	100,000
Contingency Fund	70,000	50,000	51,000	52,020	53,060	54,122
TOTAL OPERATING EXPENSES	5,356,903	4,046,143	4,137,159	4,221,800	4,308,529	4,397,408
CITY ADMINISTERED EXPENSES			3.00%	3.00%	3.00%	3.00%
Personnel/Benefits (city alloc.)	650,862	460,000	473,800	488,014	502,654	517,734
Contingency -unsettled negotiation	0	0	0	0	0	0
Electric	230,551	230,551	237,468	244,592	251,930	259,487
Typing Service	4,500	4,500	4,635	4,774	4,917	5,065
Sewer (wpca)	10,539	11,066	11,398	11,740	12,092	12,455
Professional Service	45,000	45,000	46,350	47,741	49,173	50,648
Legal Service Retainer	5,000	5,000	5,150	5,305	5,464	5,628
TOTAL CITY ADMINISTERED	946,452	756,117	778,801	802,165	826,230	851,017
SUB-TOTAL OPERATING EXPENSE	6,303,355	4,802,261	4,915,960	5,023,964	5,134,759	5,248,425
Debt Service Interest	234,479	363,932	368,098	347,791	325,141	271,855
Debt Service Principal	607,303	795,686	617,912	627,633	642,073	590,681
SUB-TOTAL INTEREST/PRINCIPAL	841,782	1,159,618	986,011	975,424	967,215	862,537
Capital Outlay	175,611	16,527	282,558	306,652	327,927	445,189
TOTAL EXPENSES	7,320,748	5,978,406	6,184,528	6,306,041	6,429,901	6,556,151

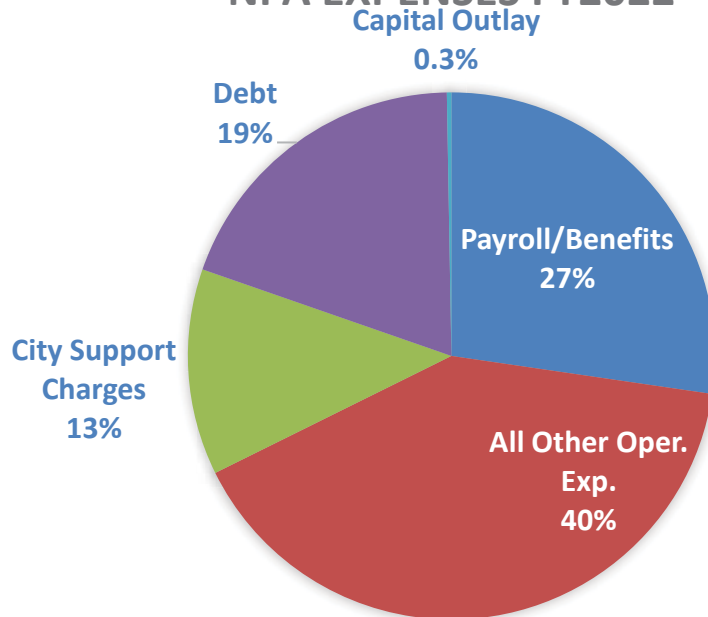
Norwalk Parking Authority
BUDGET SUMMARY
FY 2022

	Meters/ Enforcmt 301	SNRR Garage 305	SNRR Lot 306	Maritime Garage 307	Haviland 308	YDG 309	Webster 310	N. Water Lot 311	Wall St. Lot 313	Main St. Lot 314	ENRR Lots 316	Liberty Square 225	Library Lot 220	TOTAL
PARKING REVENUE														
Monthly	0	685,415	0	470,023	411,575	134,606	459,534	0	32,328	31,165	127,569	14,357	0	2,366,571
Transient	0	544,928	393,649	503,058	336,120	18,990	366,628	254,730	29,655	58,347	20,160	41,040	1,386	2,568,691
Validations	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Meter Revenue (Sono)	466,558	0	0	0	0	0	0	0	0	0	0	0	0	466,558
Violations	782,089	0	0	0	0	0	0	0	0	0	0	0	0	782,089
Less: Refunds	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Less Sales Tax	(27,857)	(73,462)	(23,504)	(58,101)	(44,644)	(9,171)	(49,329)	(15,210)	(3,701)	(5,345)	(8,821)	(3,308)	(83)	(322,535)
TOTAL PARKING REVENUE	1,220,789	1,156,881	370,145	914,980	703,051	144,425	776,833	239,520	58,282	84,167	138,908	52,090	1,303	5,861,374
OTHER REVENUE														
Art Program - MG	0	0	0	1,200	0	0	0	0	0	0	0	0	0	1,200
Advertising	0	6,000	0	4,000	0	4,000	0	0	0	0	0	0	0	14,000
Lease Income - SNRR	0	35,796	0	0	0	0	0	0	0	0	0	0	0	35,796
Lease Income - Webster	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lease Income - YDG	0	0	0	0	0	13,200	0	0	0	0	0	0	0	13,200
SNRR/ENRR Concessions	0	40,836	0	0	0	0	0	0	0	0	0	0	0	40,836
Investment Income	8,000	0	0	0	0	0	0	0	0	0	0	0	0	8,000
ATM Machines	0	4,000	0	0	0	0	0	0	0	0	0	0	0	4,000
TOTAL OTHER REVENUE	8,000	86,632	0	5,200	0	17,200	0	0	0	0	0	0	0	117,032
TOTAL SYSTEM REVENUE	1,228,789	1,243,513	370,145	920,180	703,051	161,625	776,833	239,520	58,282	84,167	138,908	52,090	1,303	5,978,406
EXPENSES														
Personnel/Benefits (FTE 24)	270,992	339,430	42,500	323,561	55,505	55,505	101,025	15,225	11,925	11,925	14,725	6,100	13,600	1,262,018
FICA	20,731	25,966	3,251	24,752	4,246	4,246	7,728	1,165	912	912	1,126	467	1,040	96,544
FUTA	2,168	2,715	340	2,588	444	444	808	122	95	95	118	49	109	10,096
SUTA	11,382	14,256	1,785	13,590	2,331	2,331	4,243	639	501	501	618	256	571	53,005
Workmen's Compensation	11,382	14,256	1,785	13,590	2,331	2,331	4,243	639	501	501	618	256	571	53,005
Group Health Insurance	28,454	35,640	4,463	33,974	5,828	5,828	10,608	1,599	1,252	1,252	1,546	641	1,428	132,512
401K Company Match	5,420	6,789	850	6,471	1,110	1,110	2,021	305	239	239	295	122	272	25,240
Security Services	31,952	10,897	14,151	12,447	14,604	6,019	17,623	6,649	4,435	4,333	3,789	2,022	1,079	130,000
Equipment Expense	24,578	8,382	10,885	9,575	11,234	4,630	13,556	5,115	3,411	3,333	2,915	1,556	830	100,000
Vehicle Expense	22,120	7,544	9,797	8,617	10,110	4,167	12,201	4,603	3,070	3,000	2,623	1,400	747	90,000
Building Repair & Maintenance	18,100	116,840	10,795	83,915	27,755	26,100	41,000	8,945	9,435	8,730	9,500	8,800	4,780	374,695
Sanitation Expense	0	6,000	6,300	5,100	0	0	0	0	1,920	0	600	0	0	19,920
Sweeper Lease	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Expense	24,578	8,382	10,885	9,575	11,234	4,630	13,556	5,115	3,411	3,333	2,915	1,556	830	100,000
Elevator Repair & Maintenance	0	12,000	0	12,000	0	3,600	0	0	0	0	0	0	0	27,600
Snow Removal	48,000	20,000	16,500	11,500	18,500	20,000	45,000	9,500	9,500	9,500	32,000	18,000	17,000	275,000
Signage	12,289	4,191	5,443	4,787	5,617	2,315	6,778	2,557	1,706	1,667	1,457	778	415	50,000
Tickets	3,687	1,257	1,633	1,436	1,685	695	2,033	767	512	500	437	233	124	15,000
Water	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liability Insurance	32,395	30,093	8,958	22,268	17,014	3,911	18,799	5,796	1,410	2,150	3,362	1,261	32	147,449
Maritime Garage Condo Fees.	0	0	0	23,109	0	0	0	0	0	0	0	0	0	23,109
Uniforms	2,458	838	1,089	957	1,123	463	1,356	511	341	333	291	156	83	10,000
Licenses/Permit	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Utilities	0	29,670	0	15,533	9,694	10,539	7,430	0	0	1,102	10,343	6,120	0	90,429
Management Fees LAZ	24,578	8,382	10,885	9,575	11,234	4,630	13,556	5,115	3,411	3,333	2,915	1,556	830	100,000
Printing	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Office Expense	4,424	1,509	1,959	1,723	2,022	833	2,440	921	614	600	525	280	149	18,000
Service Contracts	30,723	10,478	13,607	11,968	14,042	5,788	16,945	6,394	4,264	4,167	3,644	1,945	1,037	125,000
Postage	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Telephone/Data Communication	24,578	8,382	10,885	9,575	11,234	4,630	13,556	5,115	3,411	3,333	2,915	1,556	830	100,000
Credit Card Fees	33,804	38,605	12,352	25,336	19,467	3,897	22,338	6,462	1,572	2,271	4,635	1,738	43	172,521
Comm. Equip/Serv. Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LPR Administration	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Permit/Violation Management	24,578	8,382	10,885	9,575	11,234	4,630	13,556	5,115	3,411	3,333	2,915	1,556	830	100,000
Violation Collection	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Marketing & Communicaitons	14,747	5,029	6,531	5,745	6,740	2,778	8,134	3,069	2,047	2,000	1,749	933	498	60,000
Rental Lease Church Lot	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital Reserve & Replacement	33,181	11,316	14,695	12,926	15,165	6,251	18,301	6,905	4,605	4,500	3,935	2,100	1,120	135,000
Parking Programs	24,578	8,382	10,885	9,575	11,234	4,630	13,556	5,115	3,411	3,333	2,915	1,556	830	100,000
Contingency Fund	12,289	4,191	5,443	4,787	5,617	2,315	6,778	2,557	1,706	1,667	1,457	778	415	50,000
TOTAL OPERATING EXPENSES	798,165	799,804	249,538	740,132	308,353	199,245	439,168	116,021	83,029	81,945	116,885	63,768	50,091	4,046,143
CITY ADMINISTERED EXPENSES														
Enforcement Officers Wages	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other City Payroll Expenses	112,734	37,992	49,892	43,441	51,452	20,971	61,879	23,494	15,617	15,262	16,368	7,108	3,791	460,000
Contingency on unsettled negotiatior	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Social Security	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Health Insurance	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Worker's Compensation	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Pension	0	0	0	0	0	0	0	0	0	0	0	0	0	0
City Provided Liability Ins	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Unemployment	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Electric	0	88,708	23,259	74,440	12,116	16,716	14,022	640	0	652	0	0	0	230,551
Business Exp.	1,103	372	488	425	503	205	605	230	153	149	160	70	37	4,500
Sewer	2,712	914	1,200	1,045	1,238	504	1,489	565	376	367	394	171	91	11,066
Professional Service	11,028	3,717	4,881	4,250	5,033	2,051	6,053	2,298	1,528	1,493	1,601	695	371	45,000
Legal Service Retainer	1,225	413	542	472	559	228	673	255	170	166	178	77	41	5,000
TOTAL CITY ADMINISTERED	128,802	132,115	80,262	124,073	70,901	40,675	84,721	27,482	17,843	18,089	18,701	8,121	4,331	756,117
SUB-TOTAL OPERATING EXP.	926,967	931,918	329,800	864,204	379,254	239,921	523,889	143,503	100,872	100,034	135,587	71,889	54,422	4,802,261
Debt Service Interest	110,873	20,463	7,291	140,701	20,479	7,593	12,888	7,169	7,139	7,139	15,058	0	7,139	363,932
Debt Service Principal	221,840	37,771	0	416,000	102,135	0	17,940	0	0	0	0	0	0	795,686
SUB-TOTAL DEBT SERVICE	332,713	58,234	7,291	556,701	122,614	7,593	30,828	7,169	7,139	7,139	15,058	0	7,139	1,159,618
Capital Outlay	(30,891)	253,361	33,054	(500,726)	201,182	(85,889)	222,116	88,848	(49,729)	(23,006)	(11,737)	(19,799)	(60,258)	16,527
TOTAL EXPENSES	1,228,789	1,243,513	370,145	920,180	703,051	161,625	776,833	239,520	58,282	84,167	138,908	52,090	1,303	5,978,406

NPA REVENUE FY2022



NPA EXPENSES FY2022



M E M O R A N D U M

TO: Honorable Members of the Board of Estimate and Taxation (BET)

FROM: Ralph Kolb, PE, Sr. Environmental Engineer, WPCA

CC: Anthony R. Carr, PE, Chief of Operations and Public Works
Chris Torre, Superintendent of Operations, DPW

DATE: March 18, 2021

REASON: Norwalk Water Pollution Control Authority
Approved FY21/22 Operating Budget

The Norwalk Water Pollution Control Authority (WPCA), an enterprise fund, manages the City's sanitary sewer collection system, pumping stations and wastewater treatment facility in accordance with environmental standards and regulations in the most cost effective and responsible manner.

Enclosed is the WPCA's FY2021/22 budget as approved at the WPCA Board meeting held on March 15, 2021. The WPCA approved a 0% rate increase for FY2021/22 budget. In addition, registration fees for food establishments and industrial users have been waived for FY21/22.

In May 2020, the WPCA facilitated a smooth transition of its system operator from OMI, Inc. to SUEZ Water Environmental Services Inc. (SUEZ). Despite the many challenges presented by COVID-19, the WPCA and its new partner, SUEZ, are already making significant progress in many key areas. In addition to the SUEZ team's industry-leading experience operating and maintaining collections systems, the updated Service Agreement between the parties prioritizes asset preservation, enhanced operations, and high quality effluent. In just its third month at the Norwalk Waste Water Treatment Plant, SUEZ was able to help the WPCA achieve its lowest nitrogen discharge in this history of the WWTP.

In September 2020, the City's Chief Finance Officer bonded approximately \$18.5MM of new bonds to fund ongoing capital projects. Excess available cash (i.e. Fund Balance) will be used to cover remaining capital project costs over the next five years.

The WPCA looks forward to continuing its ongoing capital improvements of rehabilitating pump stations, collection system infrastructure, and improvements at the WWTP.

Several key operating budget line items to make are as follows:

Revenues:

- Norwalk to receive Nitrogen Credits (~\$524k) for 2020, waiting for pricing from CTDEEP
- Includes line item for reimbursement (\$115,860) of WPCA support services billed to City

Expenditures:

- Operation and maintenance fee account includes a 3% increase and nitrogen cost sharing
- Includes line item for reimbursement (\$638,410) of City support services billed to WPCA
- IT Account was increased to cover WPCA's share of annual MUNIS and ESRI software fees
- Debt service payments will increase in future years due to recent bonding

City of Norwalk
WATER POLLUTION CONTROL AUTHORITY
Approved FY 2021-22 Operating Budget Summary

REVENUES (224062)

ACCOUNT	DESCRIPTION		APPROVED FY 20-21		PROJECTED ACTUAL FY 20-21		PROPOSED FY 21-22
	Sewer Use Charges	\$	17,549,000	\$	17,836,540	\$	17,554,000
4513	Norwalk Customers ¹	\$	16,909,000	\$	17,188,583	\$	16,909,000
4521	Wilton Interlocal Agreement ²	\$	600,000	\$	600,000	\$	600,000
4522	Other Contract Customers	\$	40,000	\$	47,957	\$	45,000
	Other Revenues	\$	1,004,648	\$	1,187,895	\$	1,324,860
452C	Industrial Pretreatment Surcharge ³	\$	215,000	\$	200,000	\$	200,000
452D	Sewer Connection Fees	\$	125,000	\$	125,000	\$	125,000
452E	Industrial Pretreatment Interest	\$	5,000	\$	5,000	\$	5,000
4451	Sewer Permits	\$	1,500	\$	1,500	\$	1,500
4807	Reimbursement of Expenses	\$	1,000	\$	18,164	\$	1,000
4453	Septage Haulers Licenses	\$	1,400	\$	1,800	\$	1,500
4516	Septage Disposal Fees	\$	200,000	\$	175,000	\$	175,000
4121	Nitrogen Credits ⁴	\$	150,000	\$	355,683	\$	525,000
4901	Investment Income ⁵	\$	110,000	\$	110,000	\$	110,000
4051	Interest on Delinquent Accounts ⁶	\$	65,000	\$	65,000	\$	65,000
489F	Reimbursement for Indirect Expenses ⁷	\$	130,748	\$	130,748	\$	115,860
4513	Allowance for Uncollectibles ⁸	\$	(304,000)	\$	(309,000)	\$	(304,000)
4513	Adjustments - Sewer Use Charges	\$	(100,000)	\$	(100,000)	\$	(100,000)
TOTAL		\$	18,149,648	\$	18,615,435	\$	18,474,860

¹ No rate increase for FY21/22.

² Billed on actual metered wastewater flow. Varies based on audited expenditures.

³ Registration fees are waived in FY21/22. No change in IPP rates.

⁴ Nitrogen FY21/22 credits estimated based on past CTDEEP credit sharing.

⁵ Per Comptroller.

⁶ Per Comptroller.

⁷ Salaries, benefits and other direct costs for WPCA support services, City Sewer Use Fee, IPP/FOG billing and stormwater O&M.

⁸ Assumes 98.2% collection rate per Tax Collector's Office. May decrease based upon economic conditions.

City of Norwalk
WATER POLLUTION CONTROL AUTHORITY
Approved FY 2021-22 Operating Budget Summary

EXPENDITURES (224062)

ACCOUNT	DESCRIPTION		APPROVED FY 20-21		PROJECTED ACTUAL FY 20-21		PROPOSED FY 21-22
	Personnel/Benefits	\$	687,254	\$	687,254	\$	744,982
5110	<i>Wages & Salary - Regular¹</i>	\$	<i>408,450</i>	\$	<i>408,450</i>	\$	<i>416,753</i>
5428	<i>Employee Benefits</i>	\$	<i>217,704</i>	\$	<i>217,704</i>	\$	<i>222,129</i>
5120	<i>Wages & Salary - Overtime</i>	\$	<i>30,000</i>	\$	<i>30,000</i>	\$	<i>75,000</i>
5140	<i>Wages & Salary - Part-time</i>	\$	<i>30,000</i>	\$	<i>30,000</i>	\$	<i>30,000</i>
5150	<i>Longevity</i>	\$	<i>1,100</i>	\$	<i>1,100</i>	\$	<i>1,100</i>
5258	Operations & Maintenance Fees²	\$	8,341,000	\$	8,341,000	\$	8,722,480
5651	Indirect Expenses³	\$	586,669	\$	586,669	\$	638,410
5241	Electricity⁴	\$	1,470,061	\$	1,470,061	\$	1,484,762
5298	Other Contractual Services	\$	200,000	\$	200,000	\$	250,000
5252	Legal Services	\$	150,000	\$	150,000	\$	150,000
	Administration	\$	78,000	\$	78,000	\$	94,000
5286	<i>Business Expense (General Office / Billing Costs)</i>	\$	<i>32,000</i>	\$	<i>32,000</i>	\$	<i>32,000</i>
5245	<i>Telephone</i>	\$	<i>2,000</i>	\$	<i>2,000</i>	\$	<i>2,000</i>
5741	<i>IT Hardware / Software</i>	\$	<i>44,000</i>	\$	<i>44,000</i>	\$	<i>60,000</i>
5235	Professional Dues/Memberships	\$	10,000	\$	10,000	\$	10,000
5295	Training/Conferences	\$	10,000	\$	10,000	\$	10,000
5418	Property Insurance/Liability Premium Worker's Compensation⁵	\$	103,844	\$	103,844	\$	84,848
5789	Replacement Reserve - Wilton's portion per agreement	\$	-	\$	-	\$	-
5789	Replacement Reserve - Norwalk⁶	\$	3,863,950	\$	-	\$	3,005,849
5521	Debt Service - Principal	\$	2,105,083	\$	2,105,083	\$	1,786,860
5522	Debt Service - Interest	\$	543,787	\$	543,787	\$	1,492,670
TOTAL		\$	18,149,648	\$	14,285,698	\$	18,474,860

¹ Includes step and COL increases.

² Assumes 3% increase over previous year and nitrogen cost sharing.

³ Salaries, benefits and other direct costs for City support services including Finance Department (CFO, Tax Collector, Tax Assessor, Comptroller, IT/GIS, Purchasing, and Management & Budgets), Customer Service, and DPW Engineering.

⁴ Assumes 1% increase over previous year.

⁵ Per Risk Management and Finance Department

⁶ Funds to be used for rate stabilization in future years related to multiple collection system, pump station and WWTP projects included in WPCA Financial Model.
Includes \$850K available for transfer by WPCA Board for unanticipated expenses.

The City of Norwalk Board of Estimate and Taxation

FISCAL YEAR 2021-22 TENTATIVE OPERATING BUDGET

	FYE 2021 BUDGET	FYE 2022 Recommended Budget	FYE 2022 Tentative Approved Budget 0% BOE; \$12.9MM ARP	FYE 2022 Tentative Approved vs. FYE 2021 Budget	FYE 2022 Tentative Approved vs. FYE 2021 Budget % Change
Expenditures					
BOARD OF EDUCATION	\$ 208,415,928	\$ 212,584,247	\$ 208,468,385	\$ 52,457	0.0%
CHIEF OF STAFF	\$ 780,951	\$ 823,368	\$ 823,368	\$ 42,417	5.4%
COMMUNITY SERVICE	\$ 9,146,000	\$ 9,769,752	\$ 9,769,752	\$ 623,752.08	6.8%
CONTINGENCY	\$ 2,788,765	\$ 1,500,000	\$ 1,500,000	\$ (1,288,765)	(46.2%)
CORPORATION COUNSEL	\$ 1,232,985	\$ 1,415,277	\$ 1,415,277	\$ 182,292	14.8%
DEBT SERVICE	\$ 32,446,428	\$ 36,925,620	\$ 36,925,620	\$ 4,479,192	13.8%
ECONOMIC AND COMMUNITY DEVELOPMENT	\$ 4,374,394	\$ 4,895,866	\$ 4,895,866	\$ 521,472	11.9%
EMPLOYEE BENEFITS	\$ 33,988,048	\$ 35,078,683	\$ 35,078,683	\$ 1,090,635	3.2%
FINANCE	\$ 6,621,281	\$ 7,038,014	\$ 7,038,014	\$ 416,733	6.3%
FIRE DEPARTMENT	\$ 19,569,495	\$ 20,418,675	\$ 20,558,544	\$ 989,049	5.1%
GRANTS	\$ 1,357,807	\$ 843,167	\$ 858,035	\$ (499,772)	(36.8%)
HUMAN RESOURCES & PERSONNEL	\$ 664,913	\$ 712,804	\$ 712,804	\$ 47,891	7.2%
LEGISLATIVE	\$ 17,208	\$ 17,208	\$ 17,208	\$ -	0.0%
MAYOR	\$ 166,018	\$ 178,548	\$ 178,548	\$ 12,530	7.5%
ORGANIZATIONAL MEMBERSHIPS	\$ 84,048	\$ 84,000	\$ 84,000	\$ (48)	(0.1%)
PENSION PLANS	\$ 13,172,540	\$ 15,362,160	\$ 15,362,160	\$ 2,189,620	16.6%
POLICE DEPARTMENT	\$ 26,309,016	\$ 26,959,344	\$ 26,959,344	\$ 650,328	2.5%
PUBLIC WORKS	\$ 18,262,021	\$ 19,938,914	\$ 19,938,914	\$ 1,676,893	9.2%
RECREATION & PARKS	\$ 4,961,663	\$ 4,804,268	\$ 4,804,268	\$ (157,395)	(3.2%)
REGISTRAR OF VOTERS	\$ 613,590	\$ 571,637	\$ 571,637	\$ (41,953)	(6.8%)
TOWN CLERK	\$ 657,002	\$ 677,640	\$ 677,640	\$ 20,638	3.1%
Expenditures Total	\$ 385,630,101	\$ 400,599,192	\$ 396,638,067	\$ 11,007,966	2.9%
Tax Adjustments					
ELDERLY TAX RELIEF	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ -	\$ -
OTHER PROGRAMS	\$ 500,000	\$ 500,000	\$ 500,000	\$ -	\$ -
TAX APPEALS	\$ 3,000,000	\$ 2,500,000	\$ 2,500,000	\$ (500,000)	\$ (0)
Tax Adjustments Total	\$ 5,100,000	\$ 4,600,000	\$ 4,600,000	\$ (500,000)	(9.8%)
Reserve For Uncollected	\$ 8,386,451	\$ 4,998,007	\$ 4,870,792	\$ (3,515,659)	(41.9%)
<i>Collection Rate</i>	<i>97.6%</i>	<i>98.6%</i>	<i>98.6%</i>	<i>1.0%</i>	<i>1.0%</i>
Gross Tax Levy	399,116,552	410,197,199	406,108,859	6,992,307	1.8%
Other Tax Revenue					
BACK TAX COLLECTIONS	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ -	0.0%
SUPPLEMENTAL AUTO	\$ 2,600,000	\$ 2,600,000	\$ 2,600,000	\$ -	0.0%
Other Tax Revenue Total	\$ 5,600,000	\$ 5,600,000	\$ 5,600,000	\$ -	0.0%
Non-tax Revenue					
DEPARTMENTAL RECEIPTS	\$ 11,235,424	\$ 10,335,131	\$ 10,335,131	\$ (900,293)	(8.0%)
INTEREST & PENALTIES	\$ 1,659,648	\$ 1,659,648	\$ 1,659,648	\$ -	\$ -
INTERGOVERNMENTAL	\$ 16,866,170	\$ 15,922,866	\$ 28,822,866	\$ 11,956,696	\$ 1
INVESTMENT INCOME	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ -	\$ -
MISCELLANEOUS	\$ 2,607,748	\$ 5,579,084	\$ 5,677,494	\$ 3,069,746	\$ 1
Non-tax Revenue Total	\$ 33,868,990	\$ 34,996,729	\$ 47,995,139	\$ 14,126,149	41.7%
Fund Balance Transfer	\$ 8,000,000	\$ 8,000,000	\$ -	\$ (8,000,000)	(100.0%)
Net Tax Levy	\$ 351,647,562	\$ 361,600,470	\$ 352,513,720	\$ 866,158	0.2%
Net Grand List	14,728,523,380	14,616,271,891	14,747,104,349	18,580,969	0.1%
Average Mill Rate	23.875	24.740	23.904	0.03	0.1%

The City of Norwalk Board of Estimate and Taxation

FISCAL YEAR 2021-22 TENTATIVE APPROVED MILL RATES

Rounded to Nearest xx.xxx Mills

FYE 2022 TENTATIVE APPROVED (BOE 0%; ARP \$12.9MM)		First Downtown Norwalk	Second South Norwalk	Third East Norwalk	Fourth Sewered Main Area	Fifth No Garbage Main Area	Sixth	Tenth MV
Fifth	20.912	20.912	20.912	20.912	20.912	20.912	20.912	
Fire	2.623	2.623	2.623	2.623	2.623	2.623		
Garbage	0.433	0.433	0.433	0.433	0.433			
Lighting	0.086				0.086	0.086		
Motor Vehicle	30.467							30.467
Sixth District - Rowayton	1.254						1.254	
TOTAL 2022 OBUD		23.968	23.968	23.968	24.054	23.621	22.166	30.467

FYE 2022 Tax Bill Variance							
FYE 2022 Tentative Budget vs. FYE 2021 Approved Budget							
	<u>First District</u>	<u>Second District</u>	<u>Third District</u>	<u>Fourth District</u>	<u>Fifth District</u>	<u>Sixth District</u>	
Median Home Value-2019 GL-2020 OB	\$ 240,170	\$ 227,420	\$ 304,840	\$ 275,550	\$ 375,840	\$ 764,730	
Median Home Value-2020 GL-2021 OB	\$ 240,170	\$ 227,420	\$ 304,840	\$ 275,550	\$ 375,840	\$ 764,730	
FYE 2021 APPROVED BUDGET	\$ 5,762	\$ 5,454	\$ 7,303	\$ 6,646	\$ 8,876	\$ 16,963	
FYE 2022 Tent Approved	\$ 5,756	\$ 5,451	\$ 7,306	\$ 6,628	\$ 8,878	\$ 16,951	
Tax Bill Increase/(Decrease)	\$ (6)	\$ (3)	\$ 3	\$ (18)	\$ 2	\$ (12)	
Percent Increase/(Decrease)	-0.10%	-0.06%	0.04%	-0.27%	0.02%	-0.07%	

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

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AGENDA

I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting: March 23, 2021

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS: Jordon Hensley, Historical Commission

REAPPOINTMENTS:

B. MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

RESIGNATIONS:

APPOINTMENTS:

REAPPOINTMENTS: Michael Church, Ethics Board, Regular
Nora Niedzielski-Eichner, Ethics Board, Alternate
Lori Torrano, Ethics Board, Alternate

B. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

VII. COMMON COUNCIL COMMITTEES

A. HEALTH AND PUBLIC SAFETY COMMITTEE

- 1a. Authorize the Mayor Harry W. Rilling to execute any and all documents necessary to accept funding from The Justice Education Foundation, Inc under FY20 Project Safe Neighborhood Grant Award in the amount of \$5,000.
- 1b. Authorize Chief Thomas Kulhawik to execute any and all documents necessary to implement FY20 Project Safe Neighborhood Grant Award.
2. Authorize the Mayor, Harry W. Rilling, to enter into a lease with the Second Taxing District for the purposes of installing and maintaining radio communication antenna and equipment on their existing tower for an initial term of 5 years with 5 successive 5 year renewal periods.
3. Authorize the Mayor, Harry W. Rilling to enter into a Memorandum of Agreement between The State of Connecticut DESPP/DEMIS and the City of Norwalk regarding the FEMA Mobile Vaccination Unit

B. PLANNING COMMITTEE

1. Approve the 2021-2022 Capital Budget of the City of Norwalk with modifications as outlined in the attached Memo.

C. PUBLIC WORKS COMMITTEE

1. Technical Correction of the Common Council Action of September 8, 2020, Item VII.A.6 to add accounts designated for On-Call Surveying Services. Account No. 09 18 4021 5777 C0599.

Account No. 09 10 4027 5777 C0302
09 20 4027 5777 C0302
09 21 4027 5777 C0302
09 18 4021 5777 C0021
09 19 4021 5777 C0021
09 20 4021 5777 C0021
09 19 4021 5777 C0318
09 21 4021 5777 C0318
09 06 4021 5777 C0315
09 20 4027 5777 C0643
01 40 30 5258
09 18 4021 5777 C0599

- 2a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with The Grasso Companies, LLC, for Project PM 2021-1, Pavement Management Program, for an amount not to exceed \$3,008,196.40.

Account No. 09 20 4021 5777 C0021
09 21 4021 5777 C0021
09 21 4027 5777 C0302
09 20 4021 5777 C0503
09 21 4021 5777 C0503
09 20 4021 5777 C0649
09 21 4021 5777 C0318

- 2b. Authorize the Chief of Operations and Public Works, to execute orders on Contract with The Grasso Companies, LLC, for Project PM 2021-1, Pavement Management Program, for an amount not to exceed \$300,819.64.

Account No. 09 20 4021 5777 C0021
09 21 4021 5777 C0021
09 21 4027 5777 C0302
09 20 4021 5777 C0503
09 21 4021 5777 C0503
09 20 4120 5777 C0649
1 4021 5777 C0318

3. Approve the revisions to the City of Norwalk Department of Public Works Standard Detail Drawings noted as Final Approved Revisions, Drawings Dated March 2021, Approved by Anthony R. Carr, P.E. #28018, C.F.M., Chief of Operations and Public Works and Vanessa N. Valadares, P.E., #28346, Principal Engineer.
4. Approve the revisions to the City of Norwalk Department of Public Works Roadway Standards Amended March 2021.
5. Authorize the Mayor, Harry W. Rilling, to execute any and all necessary documents to Walk Bridge Program –

0301- 0515NP Project, including the P.A.L., enclosed with this agenda whereby the City of Norwalk will transfer funds in the amounts of \$3,750,000.00 on May 30, 2021, \$1,875,000.00 on July 1, 2022, and \$1,875,000.00 on July 1, 2023, to fund the undergrounding of utility lines on East Ave from Fort Point Street to Olmstead Place to be performed by Conn DOT.

Account No. 09 19 4021 5777 C0471
 09 20 4021 5777 C0471
 09 21 4021 5777 C0471

D. LAND USE AND BUILDING MANAGEMENT COMMITTEE

- 1a. Authorize the Mayor, Harry W. Rilling, to execute a Contract with Pinnacle Design Build LLC for Mill Hill Jail and Barn Site Accessibility Alterations – Phase 2 project for a total not to exceed \$221,749.00. Acct. #09196310 5799 C0374, 09196310 5777 C0430, 09216310 5777 C0521
- 1b. Authorize the Historical Commission to issue Change Orders on Contract for a total not to exceed \$23,000.00.
2. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the License Agreement with Norwalk Seaport Association, Inc. for access to the Hope Dock from North Water Street Parking Lot, to extend the agreement period retroactively from February 1, 2021 to January 31, 2022.
3. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Yankee Gas Services Company d/b/a Eversource Energy to provide natural gas service for the Jefferson Elementary School – Renovate as New Project for a total of \$76,276. Funds are available in Acct. #0919/20 5010 5777 C0619
- 4a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Kaestle Boos Associates, Inc. to provide architectural design services for the new Norwalk High School project for a total not to exceed \$5,954,083.00 Acct. #09215010 5777 C0787.
- 4b. Authorize to establish a contingency for additional services as may be required for a total not to exceed \$297,704.00. Acct. #09215010 5777 C0787.
5. Authorize the Mayor, Harry W. Rilling, to execute any and all documents with the State Department of Economic and Community Development and act as the authorized representative of the City of Norwalk for the purpose of accepting and transferring funds to Rowayton Historical Society in an amount not to exceed \$37,000.

E. FINANCE AND CLAIMS COMMITTEE

1. Accept and Approve the Report of the Claims Committee Dated: April 8, 2021
2. For informational purposes only: Narrative on Tax Collections dated April 8, 2021
3. For informational purposes only: Monthly Tax Collector's Report Dated: March 2021

4. Authorize the Mayor, Harry W. Rilling, to submit an application to the State of Connecticut Department of Emergency Services and Public Protection Division of Emergency Management & Homeland Security Grant for the Emergency Management Performance Grant which is approximately \$65,000.
5. Authorize the Mayor, Harry W. Rilling, to submit an application to the State of Connecticut for grant funds provided under the State of Connecticut's Local Capital Improvement Fund for Local Capital Improvement Program (\$652,435- 2021 Entitlement).
6. Authorize the Mayor, Harry W. Rilling, to approve for the Library infrastructure changes, purchase, delivery, and training for the staff for (2) laptop vending kiosks for an amount not to exceed \$70,000, (budgeted capital expense account 09212010-5777-C0784, no special appropriation required).
7. Approval of FY2021-2022 Parking Authority Budget.
8. Approval of FY2021-2022 WPCA Budget.
9. Appointment of Auditors, Clifton Larson Allen, LLP (formerly known as Blum Shapiro), to audit Fiscal year 2020-2021 at a fee of \$97,000 (second year of the five-year contract).
10. Review the summary of the FY 2021 - 22 Tentative Approved Operating Budget adopted by the Board of Estimate and Taxation (BET) on April 5, 2021, along with the associated mill rates by taxing district. The BET's net appropriation is below the cap established by the Common Council on February 23, 2021.

VIII. RESOLUTIONS FROM COMMON COUNCIL

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

APPOINTMENTS

<u>HISTORICAL COMMISSION</u>	<u>M//C</u>	<u>Nwlc Code 57A</u>
JORDON HENSLEY (D) 26 Belden Avenue Norwalk, CT 06850		Term Expires – 12/31/2024

REAPPOINTMENTS

<u>ETHICS BOARD</u>	<u>C</u>	<u>Chapter 32-12</u>
MICHAEL CHURCH (U) 8125 Cove Avenue Norwalk, CT 06855		Term Expires – 03/10/2024 Regular
NORA NIEDZIELSKI-EICHNER (D) 2 Splitrock Road Norwalk, CT 06854		Term Expires – 03/10/2024 Alternate
LORI TORRANO (R) 104 Dry Hill Road Norwalk, CT 06851		Term Expires – 03/10/2024 Alternate

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**CITY OF NORWALK
COMMON COUNCIL
MARCH 23, 2021
VIA TELECONFERENCE**

Mayor Rilling called the meeting to order at 7:35 p.m. and led the Assembly in reciting the Pledge of Allegiance.

I. ROLL CALL

Ms. King called the Roll. The following Common Council members were present:

Council at Large:	Mr. Gregory Burnett Mr. Manny Langella Ms. Barbara Smyth	Ms. Dominique Johnson Mr. Nicholas Sacchinelli
District A:	Mr. David Heuvelman	Mr. Kadeem Roberts
District B:	Ms. Darlene Young	Ms. Diana Revolus
District C:	Mr. John Kydes	Mr. George Theodoridis
District D:	Mr. George Tsiranides	Mr. Tom Keegan
District E:	Mr. Thomas Livingston	Ms. Lisa Shanahan

At Roll Call there were fifteen (15) Common Council members present. A Quorum was present.

Also present were Mayor Harry Rilling, City Clerk, Donna King and Corporation Counsel, Mario Coppola.

II. ACCEPTANCE OF MINUTES

Regular Meeting: March 9, 2021

The following corrections were made to the minutes:

Page 8:

they all agreed as a panel should read: why they all agreed as a panel

He said a lot of changes have taken place since then, and that this is a very appropriate time o look should be: He said a lot of changes have taken place since then, and that this is a very appropriate time to look

**** MS. SMYTH MOVED TO APPROVE THE MINUTES AS CORRECTED**
**** MOTION PASSED WITH ONE (1) ABSTENTION (MR. THEODORIDIS)**

III. PUBLIC PARTICIPATION

Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted.

Ms. Iliana Zuniga requested that Led By Us engage with people who are victims of inequality and injustice. She asked that all humans living in the City of Norwalk be

considered. She asked Led By Us to reach out to the undocumented and all who are unable to get involved because of language barriers. She said the pandemic widened the inequality gap. Ms. Zuniga requested that people who are bilingual in Spanish and Haitian Creole be available. She noted that a thorough report is nothing without action.

Mr. Jalin Sead spoke in support of the agreement with Led By Us. He urged them to go inside of the community – go into the streets and housing projects. He suggested talking to people who may not be aware of this initiative. He stressed the importance of talking to the community.

Ms. King read letter of support for the agreement with Led By Us from:

Ms. Farrah Marin

Ms. Jolie Yong

Mr. Patrick McDonald

Ms. Heidi Alderman spoke in support of the agreement with Led By Us. She said she hoped this commission works with Equity Study from Temple University. She said that Dr. Estrella has been wonderful from the school system and hoped she would be asked for her opinion.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

There were none this evening.

MAYOR’S REMARKS:

Mayor Rilling thanked the Common Council for moving forward with the Led By Us proposal. He said he read the Blue Ribbon Commission’s study from 1993 and said it was a job well done, but it was not followed. He said this had to be done.

Mayor Rilling praised Mr. Daniels for doing an excellent job on the proposal. He said he had an opportunity to meet with the Led By Us team and has total confidence in the team. He said they will reach deep into the community to listen and find out what they need.

Mayor Rilling reported that the City continues to hold Covid 19 vaccine clinics and is actively reaching out to Communities of Color to get as many people vaccinated as possible. He thanked the Health Department, Mr. Daniels and the volunteers for the wonderful job they are doing to help the community, noting that this would not be possible without the volunteers, including Ms. Young, Mr. Heuvelman and Ms. Johnson.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

Mr. Sacchinelli announced that the Consent Calendar would be read by Mr. Burnett this evening.

B. CONSENT CALENDAR:

**** MR. BURNETT MOVED THE FOLLOWING CONSENT CALENDAR:**

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE THE HGACBUY INTERLOCAL CONTRACT FOR THE CITY OF NORWALK TO PARTICIPATE IN THE HOUSTON-GALVESTON AREA COUNCIL (H-GAC) COOPERATIVE PURCHASING PROGRAM. THE AGREEMENT ALLOWS THE CITY TO PURCHASE PRODUCTS AND SERVICES THAT HAVE BEEN CONTRACTED AFTER HAVING BEEN SUBJECTED TO EITHER A COMPETITIVE BID (IFB) OR COMPETITIVE PROPOSAL (RFP) PROCESS.

2. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE, VIA SOLE SOURCE ORDER TO KASSBOHRER ALL TERRAIN VEHICLES, INC. FOR THE PURCHASE OF ONE (1) CHERRINGTON MODEL 5500 BEACH CLEANER FOR A SUM NOT TO EXCEED \$124,010.00. ACCOUNT #09216030-5777-C0486. APPROVED FY2021 CAPITAL FLEET PURCHASE.

B. FINANCE AND CLAIMS COMMITTEE

1. ACCEPT AND APPROVE THE REPORT OF THE CLAIMS COMMITTEE DATED: MARCH 11, 2021

2. FOR INFORMATIONAL PURPOSES ONLY: NARRATIVE ON TAX COLLECTIONS DATED MARCH 11, 2021.

3. FOR INFORMATIONAL PURPOSES ONLY: MONTHLY TAX COLLECTOR'S REPORT DATED: FEBRUARY 2021

4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO AGREE TO THE CONNECTICUT GREEN BANK COMMERCIAL-PROPERTY

**ASSESSED CLEAN ENERGY (C-PACE) PROGRAM ASSESSMENT
BILLING AND COLLECTING CHANGE.**

**5. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO TERMINATE
CONTRACT WITH HILLTOP SECURITIES, INC. FOR PROJECT NO.
3986 FINANCIAL ADVISORY SERVICES FOR BOND SALE.**

**6. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A
CONTRACT WITH BILL LINDSAY AT MUNISTAT SERVICES, INC.
TO PROVIDE FINANCIAL ADVISORY CONSULTING SERVICES FOR
THE FISCAL YEAR 2021 THROUGH 2024. ACCOUNT #301340-5523.**

C. COMMUNITY SERVICES AND PERSONNEL COMMITTEE

**1. APPROVAL OF AND VOTE ON NEW POSITION DESCRIPTION FOR
COMMUNICATIONS DIRECTOR AND REASSIGNMENT OF GRANTS
COORDINATOR RESPONSIBILITIES.**

**2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE
ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR AND
ACCEPT THE SCHOOL READINESS GRANT WHICH INCLUDES THE
QUALITY ENHANCEMENT GRANT FOR THE PERIOD JULY 1, 2021
TO JUNE 30, 2022.**

**** MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR.
BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS.
SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. YOUNG; MS.
REVOLUS; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR.
TSIRANIDES; MR. LIVINGSTON; MS. SHANAHAN)**

VII. COMMON COUNCIL COMMITTEES

C. COMMUNITY SERVICES AND PERSONNEL COMMITTEE

**** MS. SMYTH MOVED TO AUTHORIZE THE MAYOR, HARRY W.
RILLING, TO EXECUTE AN AGREEMENT WITH LED BY US &
ASSOCIATES FOR THE CONSULTANT FOR THE EQUITY AND
JUSTICE FOR ALL COMMISSION FOR A PERIOD OF ONE YEAR FOR
A TOTAL AMOUNT NOT TO EXCEED \$150,000.00. ACCOUNT
NUMBER TO BE TBD.**

Ms. Smyth noted that there is a commitment for \$50,000 from the Fairfield County
Community Foundation. She expressed gratitude to Ms. James for that donation.

Ms. Smyth thanked all who spoke and submitted letters; the compelling words are noted. She said she was honored to be on the Selection Committee. Having been a teacher, she saw the results of inequity every day and how important it is to do this work. Ms. Smyth said they did not want just talk, they want and need action and feel that Led By Us is the right consultant to do that.

Ms. Smyth thanked Mayor Rilling. She said that after the George Floyd murder, she had a conversation with Mayor Rilling and he proposed creating a Justice For All Commission. It took a long time to get it to this point, but this is a good delay.

Ms. Smyth thanked Mr. Daniels for his very fine leadership. She stressed the importance of listening to the youth and not dismissing what they have to say. She said she also wanted to be sure Led By Us works with various groups to enact real meaningful change.

Mr. Daniels highlighted the summary of work and noted that it can't be done by the City alone. This will be a collaboration with various organizations, individuals and constituents. He asked Mr. Ayala to give an overview of who they are. He introduced the Led By Us team and said their work will not be done in a silo. He encouraged everyone to watch the Community Services and Personnel Committee meeting video to see the Led By Us presentation.

Mr. Kelvin Ayala, Director of Real Estate Development, said that Led By Us is a consultant firm based on responsible urban revitalization. They look to empower the community to create transformative change. He introduced Ms. Natalie Pryce, Business and Workforce Development and Ms. Kim Bianca Williams, Director of Community Development.

Mr. Ayala said the reason for the name Led By Us, is because they all had to navigate difficult journeys and deal with inequities in their career path. They were not invited to be at the table and it got to the point where they were tired of navigating those waters. Mr. Ayala said they came together to create Led By Us. Mr. Ayala said he and his team lived this and succeeded. They stand by their name and the work they do.

Mr. Daniels noted that Ms. Pryce is a daughter of the City of Norwalk. Ms. Pryce said she is in Norwalk every week because her parents live here. She said she has strong ties to Norwalk and loves the diversity.

Ms. Williams spoke about her concern for the youth. She said she is an Adjunct Professor at three universities and deals constantly with youth. She noted that it is extremely important to acknowledge the voice of the youth. Ms. Williams said she is excited to be able to engage that audience. Ms. Williams is also an active member of the Bridgeport community.

Mr. Burnett said they received several questions since the press conference last Wednesday. This input is welcome because it highlights that the Norwalk residents want to be involved in this process. He said they have to proceed on what they can and must

do. This commission is going to challenge several people to think and act differently. Mr. Burnett said he sees this as an investment.

Ms. Revolus said she was happy as long as Led By Us was going to go into the community with intention. She stressed that the community leadership is on the ground and not all of the leaders are in the Churches. She asked Led By Us to not be afraid to speak to the real movers and shakers in the community.

Mr. Roberts thanked Mr. Daniels, the staff and Mayor Rilling. He said that last year a Town Hall meeting was held with over 300 people in attendance and that Mayor Rilling kept his word. He said that now is the time to go to the streets. Mr. Roberts said this is near and dear to his heart. Everyone needs to be held accountable. In order to get comfortable, you need to get uncomfortable.

Ms. Young said that at this point, it is time to say, let's go. She said this is a great consulting group and they have their marching orders. Ms. Young said she is encouraged by this and is ready to follow Led By Us.

Ms. Smyth said that she believes from her heart, that this work will be the single most important work conducted in the City. Celebrating our diversity will enrich our lives and our City.

Mr. Ayala thanked everyone on the Common Council for their passion. He said their task is to help the City create, form and put together the Commission. The goal is to identify Norwalkers from all walks of life. He added that their job is to formulate the Commission.

Ms. Revolus said this is a call out to Norwalk. She asked people to make their presence known and to please be a part of this. Now is the time for the community to come out and be involved.

Mayor Rilling said it takes courage for people to open their doors. He said we have a great City, and we do a lot of good, but it is important to hear where we can do better.

**** MOTON PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. YOUNG; MS. REVOLUS; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON; MS. SHANAHAN)**

VIII. RESOLUTIONS FROM COMMON COUNCIL

There were none this evening.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were none this evening.

X. **SUSPENSION OF RULES**

There were none this evening.

XI. **ADJOURNMENT**

**** MS. SHANAHAN MOVED TO ADJOURN**
**** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 8:31 p.m.

ATTEST: _____
Donna King, City Clerk

Jordon Hensley

Library Professional

Jordon is a dedicated library professional seeking to expand his skills with diverse experiences in the field.



jordanhensley1991@gmail.com

203-343-3407

26 Belden Ave, Unit 1201, Norwalk, CT, 06850

WORK EXPERIENCE

Assistant Librarian Saxe Middle School Library

08/2019 – Present

New Canaan, CT

Achievements/Tasks

- Created new process for managing inter-library loans
- Instituted more efficient bookkeeping techniques
- Worked with team to integrate library resources in curriculum not tapped before

Contact: Mona Biondi – mona.biondi@ncps-k12.org

Circulation Clerk Westport Public Library

07/2019 – Present

Westport, CT

Achievements/Tasks

- Worked with leadership to institute more efficient shelving procedures
- Assisted with library inventory
- Mastered library software

Contact: Kathleen Malloy – kmalloy@westportlibrary.org

Regional Field Director Eric Swalwell for President

02/2019 – 06/2019

Cedar Rapids, IA

Achievements/Tasks

- Represented Congressman Swalwell over 18 counties in southeastern Iowa
- Met with local elected leaders and influencers as the Swalwell campaign representative
- Supervised and trained volunteers and organizers

Contact: Eddie Alvarez – eddie.esoa@gmail.com

Field Organizer Human Rights Campaign

09/2018 – 11/2018

Des Moines, IA

Achievements/Tasks

- Represented the Human Rights Campaign on Cindy Axne's successful campaign for Congress
- Recruited, trained, and supervised volunteers
- Worked with Axne's campaign team to institute a winning field plan in the crucial final months of the campaign

Contact: Lindsey Clark – lindsey.clark@hrc.org

EDUCATION

B.A. in History and Political Science University of Connecticut

08/2010 – 12/2013

Stamford, CT

SKILLS

Problem Solving

Flexibility

Communication

Teamwork

Responsibility

Attention to Detail

Proficiency in Library Software

Bookkeeping

Leadership

VOLUNTEER EXPERIENCE

Prop Collection Manager Curtain Call, Inc

03/2011 – Present

Community Theatre

Stamford, CT

Tasks/Achievements

- Cataloged and managed prop collection inventory
- Created system for circulating items in collection

Contact: Lou Ursone – lou@curtaincallinc.com

Intern

Dan Malloy for Governor

08/2010 – 11/2010

Stamford, CT

Tasks/Achievements

- Created and implemented efficient system for data entry
- Trained and supervised volunteers

Contact: Dan Dauplaise – daniel.dauplaise@gmail.com

Senior Student Library Aide Lewis County Public Schools

08/2003 – 05/2009

Hohenwald, TN

Tasks/Achievements

- Assisted librarian in the full automation of the middle school library
- Revised cataloging of non-fiction books to better serve students research needs

Contact: Sue Sharp – bssharp@charter.net

ORGANIZATIONS

Westport Democratic Town Committee (07/2019 – Present)

At-Large Delegate

HONOR AWARDS

Volunteer of the Year

Curtain Call, Inc.

Outstanding Performance in Library Skills

Lewis County High School Library

**V**

Michael Church

Real Estate Consultant

25 Cove Avenue, Norwalk CT 06855

Summary

I have a vast knowledge of Residential Real Estate, Commercial Real Estate, and Property Management. I thrive on getting answers to my clients promptly. My clients receive a Moral, Ethical Real Estate Consultant who practices good old fashioned values. I specialize in effective communication skills and the ability to work well with others in a supervisory role. I produce high quality work and meet deadlines in a fast paced, high volume environment successfully. I also actively network so that if I don't have the answer, I know the person that does.

Experience

Real Estate Consultant at William Pitt Sotheby's International Realty 2009 - Present

- Cartus Relocation Certified Specialist
- High-end Relocation Specialist
- Movers Advantage USAA Preferred Broker

Owner

2006 - Present

Cost effectively managing rental developments for owners who don't want the headaches of owning investment properties. Representing family owned properties. Treating all the properties I manage as if they were owned by me. In addition, I'm responsible for different types of projects including complete home rehabs, new kitchens, new bathrooms, interior and exterior painting, daily parking lot maintenance, sheet-rocking, light masonry, electrical work, plumbing, hardwood floors, tile and trim work, moving, landscaping, porch construction, framing, roofing, carpentry, cabinets, and window installation.

Real Estate Consultant at William Raveis Real Estate

February 2005 - September 2009

Assisting clients in the purchase and sale of their homes.

Job Site Supervisor 2003 - 2004

Overseeing landscaping, rehab, maintenance jobs. Making sure they were done timely, and within budget.

Education

University of Connecticut Psychology,
Sociology, 2001 - 2003

Honors and Awards

#1 Units Closed - Wilton Office, #7 Units Closed - Company Wide, Fairfield County "40 Under 40" Winner, BROKER OF THE YEAR, Associate of the Year, Leasing Agent of the Year



Nora Niedzielski-Eichner

7 Outer Road, Norwalk, CT 06854 · nniedz@gmail.com · (650) 814-9921

EDUCATION

YALE LAW SCHOOL, New Haven, CT

J.D.

May 2018

Activities

Student Fellow, Solomon Center for Health Law and Policy at Yale Law School, 2016-17
Articles Editor, Yale Journal of Health Policy, Law, and Ethics, 2016-17
Editor, Yale Journal of Law and Feminism, 2016-17
Legislative Advocacy Chair, Law Students for Reproductive Justice, 2016-17

STANFORD UNIVERSITY, Stanford, CA

Ph.D., Art History

June 2009

M.A., Art History

January 2006

Honors

Mellon Dissertation Fellowship
Graduate Dissertation Fellow, Clayman Institute for Gender Research

Dissertation

Integrating Modernism: The Migration Paintings of Aaron Douglas, Jacob Lawrence, and Romare Bearden (impact of Black urbanization and political struggles on American artists)

UNIVERSITY OF CHICAGO, Chicago, IL

A.B., Art History

June 2001

Honors

Phi Beta Kappa
Student Marshal
Feitler Prize for the Outstanding Undergraduate Thesis in Art History

RELEVANT EXPERIENCE

CLARICK GUERON REISBAUM, New York, NY

Associate

November 2020 – Present

Represent clients as plaintiffs and defendants in art and healthcare industries in commercial litigation in state and federal court, including breach of contract and tort claims.

DEBEVOISE & PLIMPTON, New York, NY

Associate

September 2018 – October 2020

Summer Associate

May 2017 – July 2017

Represent clients in asset management and healthcare industries in commercial litigation in state and federal court, including breach of contract and mass tort defense. Extensive pro-bono activities include amicus briefs in cases including: contraceptive coverage (SCOTUS), healthcare conscience rule (S.D.N.Y., E.D.Wa, N.D.Cal), forced ultrasound (6th Cir.), abortion reporting (9th Cir.). Responsibilities include: drafting a variety of motions, briefs, and pleadings for federal, state and bankruptcy court; first-chaired status conference in billable matter and pro-bono hearing; engaging in all aspects of discovery and litigation strategy including document collection, expert reports, preparing expert and fact witnesses for deposition, evaluating evidentiary issues, and developing trial themes.

JUDGE JEFFREY MEYER, U.S. DISTRICT COURT, New Haven, CT

January 2018 – April 2018

Extern

Researched federal and state law relevant to cases assigned to the judge. Drafted memos summarizing research.

LORI TORRANO

104 DRY HILL ROAD NORWALK 06851. 203-984-4177



FINANCIAL ADVISOR

EDWARD JONES INVESTMENTS — 1997-PRESENT

Provide financial advise and planning for individual investors, businesses and non-profit organizations. Develop saving and protection solutions to help clients plan for all of life's circumstances—expected and unexpected. Retirement income planning and estate planning are areas of special focus. Client assets managed currently exceed \$100 million. I hold the following licenses: Series 7, 66, 65, General Securities Principal Series 24 and am also Life and Health licensed. Additionally I have an Accredited Asset Management Specialist (AAMS) designation from the College for Financial Planning in Boston, MA.

EMERGENCY TRAUMA CHAPLAIN

NORWALK HOSPITAL — 2007- PRESENT

As an on-call Emergency Trauma Chaplain, provide direct spiritual and emotional support including end of life counsel to patients, families and staff members in crisis situations. I complete spiritual assessments and care plans for patients. Coordinate patient support with the interdisciplinary medical team. Conduct bereavement services and viewings as requested. Work with staff, community clergy and caregiver groups to enhance sensitivity to the spiritual concerns and needs of patients and families experiencing trauma or loss.

ASSET MARKETING SPECIALIST, OMBUDSMAN

FEDERAL DEPOSIT INSURANCE CORPORATION — 1990-1996

Assessed recovery value and documentation quality of multi-million dollar residential and commercial loan pools from failed financial institutions. Supervised the marketing and sale of hundreds of millions of dollars of loan sales. Prepared Requests For Proposals to select and retain outside vendors. Participated on pre-closing audits of insolvent banks to ascertain collection value of non-performing loans. As Ombudsman, I investigated and responded to Freedom of Information Requests (FOIA) and Congressional Inquires received from members of Congress and the public. Elected union president (NTEU) for 1100 FDIC employees in the Northeast.

ASSISTANT VICE PRESIDENT, RETAIL LENDING DIVISION

HOWARD SAVINGS BANK — 1988-1990

Managed sales for the Retail Lending Division of one of the largest banks in the state of New Jersey. Areas of responsibility included: Residential Mortgage Lending, Consumer Lending (HELOCs, Auto Loans, Dealer Floor Planning,) Student Loan Lending, and two insurance subsidiary companies owned by the bank. Responsible for business planning and goal setting for all business units in the division.

COMMUNITY INVOLVEMENT

Norwalk Redevelopment Agency-Past Member and Vice Chair

Norwalk Library Board of Directors- Past Member

Norwalk Fair Housing Advisory Commission-Past Member

Norwalk Human Relations Commission-Past Member and Chair

Visiting Nurse and Hospice-Past Volunteer

Open Door Shelter-Past Volunteer

REFERENCES AVAILABLE UPON REQUEST

VII.A



The Justice Education Center, Inc.

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March 18, 2021

Deputy Chief Susan Zecca
Norwalk Police Department
One Monroe Street
Norwalk, CT 06854

Dear Deputy Chi'ef Zecca,

Congratulations on your FY20 Project Safe Neighborhoods Grant Award!

The Grant Award and Special Conditions documents are attached. Your award is subject to all DOJ administrative and financial requirements. The requirements are enclosed and include the timely submission of all financial and programmatic reports and the resolution, if any, of all interim audit findings.

Please don't hesitate to contact me if you have any questions or concerns about your award. For specific queries regarding contract guidelines and requirements, please feel free to contact Laura Whitacre, our Contracts Manager, at 860-924-8369.

We very much look forward to working with you in the months ahead.

Sincerely,

Sherry Haller
Executive Director
The Justice Education Center, Inc.
860 922 3907 C.

cc: Dave Vatti, John Pierpont, Natasha Freismuth, Christopher McKee

Enclosures



2020 PSN Award Acceptance Signature Page

Recipient Name and Address Deputy Chief Susan Zecca Norwalk Police Department One Monroe Street Norwalk, CT 06854	Project Period: 10/1/2020-9/30/2023
Project Title Increased Control of Hot Spots	Budget Period 10/1/20 - 9/30/23
Award Amount \$5,000	Award Date: March 18, 2020
Special Conditions The above grant project is approved subject to such conditions and limitations as are set forth on the attached pages.	Statutory Authority for Award This project is supported under FY19 (BJA Project Safe Neighborhoods Award) Public Law 115-141, 132 Stat. 348,420; title I of Public Law 90-351 (generally codified at 34 USC ch. 101); 28 USC 530C(a)
Approving Official Sherry Haller Executive Director	Grantee Official Deputy Chief Susan Zecca
Signature of Approving Official	Signature and Date of Recipient Official



Grant Award Instructions

The following steps are provided as a tool for the administration of your Project Safe Neighborhoods FY20 award.

Step 1: Review the award and special conditions

Step 2: Complete budget form

Step 3: Complete and return the signed grant award and budget form

Step 4: Fulfill reporting and data requirements

Step 1: Review Award and Special Conditions

If you agree with the terms and conditions, please print the award and have the authorized recipient official sign and date the agreement and initial the special conditions. Submit both the signed agreement and initial special conditions pages to Laura Whitacre via email at laura@justiceeducationcenter.org.

(Please keep the original signed document in your office for presentation in the event of an audit).

If you do not agree with the terms and conditions, contact Laura Whitacre via email to decline, withdraw, or request modification.

You have 45 days from the award date to accept the award. Notify Laura Whitacre if your organization is unable to accept the award within this timeframe. Failure to accept within 45 days may result in de-obligation of funds

Step 2: Complete Budget Form

Grant award amounts may be different from the requested amount. Please submit a revised budget to Laura Whitacre via email at laura@justiceeducationcenter.org no more than 30 days post award acceptance.

Step 3: If you agree with the terms and conditions, please print the award and have the authorized recipient official sign and date the agreement and initial the special conditions. Submit both the signed agreement and initial special conditions pages to Laura Whitacre via email at laura@justiceeducationcenter.org.

Step 4: Fulfill Reporting and Data Requirements

Reporting requirements must be met during the life of the grant. Please send the data to Laura Whitacre at laura@justiceeducationcenter.org no more than 15 days after the close of each quarter. Specific reporting requirements will be determined after the award has been approved by the Department of Justice.



Narrative

This award consists of funds to increased patrols of hot spot areas experiencing an increase in gun-related crime.

Budget

Budget Category	Federal Request Amount
Personnel	\$
Fringe Benefits	\$
Travel	\$
Equipment	\$
Supplies	\$
Other - Increased Patrol in Hot Spots	\$5,000
Total	\$5,000



Special Conditions for PSN 2020 Sub-Grantees

Federal Laws That Apply to Award Recipients

In establishing financial assistance programs, Congress linked the receipt of federal funding to compliance with federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) is responsible for ensuring that recipients of financial assistance from the OJP, comply with the applicable federal civil rights laws.

1. Requirements of the award, remedies for non-compliance or for materially false statements.

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period - may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2020 award from OJP.



The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2020 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2020 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

5. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must-

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).



B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

- (1) this award requirement for verification of employment eligibility, and
- (2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.



D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to OHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov. Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

6. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

7. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a "procurement" contract).

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

8. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

I. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") - no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's



status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

9. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

10. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.



The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

11. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

12. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

13. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implementation/TrainingPrinciplesForGrantees-Subgrantees.htm>.

14. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

15. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

16. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.



Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

17. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

18. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2020)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at <https://ojp.gov/funding/Explore/FY20AppropriationsRestrictions.htm>, and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

19. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.



Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

20. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and



(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

21. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

22. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

23. The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2020-GP-BX-0063 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.



24. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

25. Required attendance at BJA-sponsored events

The recipient (and its subrecipients at any tier) must participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request.

26. Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

27. Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.

28. Copyright; Data rights

The recipient acknowledges that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward (at any tier); and (2) any rights of copyright to which a recipient or subrecipient (at any tier) purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under any such award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient (at any tier), if applicable) to ensure that the provisions of this condition are included in any subaward (at any tier) under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.



29. No use of funds to interfere with federal law enforcement: information-communication restrictions; ongoing compliance

I. Throughout the period of performance, no State or local government entity, -agency, or -official may use funds under this award (including under any subaward, at any tier) to prohibit or in any way restrict-- (!) any government entity or -official from sending or receiving information regarding citizenship or immigration status as described in 8 U.S.C. 1373(a); or (2) a government entity or -agency from sending, requesting or receiving, maintaining, or exchanging information regarding immigration status as described in 8 U.S.C. 1373(b). Any prohibition (or restriction) that violates this condition is an "information-communication restriction" under this award.

2. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.

3. Allowable costs. Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) that the recipient, or any subrecipient at any tier that is a State, a local government, or a public institution of higher education, incurs to implement this condition.

4. Rules of Construction.

A. For purposes of this condition:

(1) "State" and "local government" include any agency or other entity thereof (including any public institution of higher education), but not any Indian tribe.

(2) A "public" institution of higher education is defined as one that is owned, controlled or directly funded (in whole or in substantial part) by a State or local government. (Such a public institution is considered to be a "government entity," and its officials to be "government officials.")

(3) "Program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. 2000d-4a).

(4) "Immigration status" means what it means under 8 U.S.C. 1373 and 8 U.S.C. 1644; and terms that are defined in 8 U.S.C. 1101 mean what they mean under that section 1101, except that "State" also includes American Samoa.

(5) "DHS" means the U.S. Department of Homeland Security.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, any public institution of higher education, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.

IMPORTANT NOTE: Any questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.



30. Authority to obligate award funds contingent on no use of funds to interfere with federal law enforcement: information-communication restrictions; unallowable costs; notification

1. If the recipient is a "State," a local government, or a "public" institution of higher education:

A. The recipient may not obligate award funds if, at the time of the obligation, the "program or activity" of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that is funded in whole or in part with award funds is subject to any "information-communication restriction."

B. In addition, with respect to any project costs it incurs "at risk," the recipient may not obligate award funds to reimburse itself if -- at the time it incurs such costs -- the program or activity of the recipient (or of any subrecipient, at any tier, described in paragraph 1.A of this condition) that would be reimbursed in whole or in part with award funds was subject to any information-communication restriction.

C. Any drawdown of award funds by the recipient shall be considered, for all purposes, to be a material representation by the recipient to OJP that, as of the date the recipient requests the drawdown, the recipient and each subrecipient (regardless of tier) described in paragraph 1.A of this condition, is in compliance with the award condition entitled "No use of funds to interfere with federal law enforcement: information-communication restrictions; ongoing compliance."

D. The recipient must promptly notify OJP (in writing) if the recipient, from its requisite monitoring of compliance with award conditions or otherwise, has credible evidence that indicates that the funded program or activity of the recipient, or of any subrecipient (at any tier) described in paragraph 1.A of this condition, may be subject to any information-communication restriction. In addition, any subaward (at any tier) to a subrecipient described in paragraph 1.A of this condition must require prompt notification to the entity that made the subaward, should the subrecipient have such credible evidence regarding an information-communication restriction.

2. Any subaward (at any tier) to a subrecipient described in paragraph 1.A of this condition must provide that the subrecipient may not obligate award funds if, at the time of the obligation, the program or activity of the subrecipient (or of any further such subrecipient at any tier) that is funded in whole or in part with award funds is subject to any information-communication restriction.

3. Absent an express written determination by DOJ to the contrary, based upon a finding by DOJ of compelling circumstances (e.g., a small amount of award funds obligated by the recipient at the time of a subrecipient's minor and transitory non-compliance, which was unknown to the recipient despite diligent monitoring), any obligations of award funds that, under this condition, may not be made shall be unallowable costs for purposes of this award. In making any such determination, DOJ will give great weight to evidence submitted by the recipient that demonstrates diligent monitoring of subrecipient compliance with the requirements set out in the "No use of funds to interfere ... information-communication restrictions; ongoing compliance" award condition.

4. Rules of Construction

A. For purposes of this condition "information-communication restriction" has the meaning set out in the "No use of funds to interfere ... information-communication restrictions; ongoing compliance" condition.



B. Both the "Rules of Construction" and the "Important Note" set out in the "No use of funds to interfere...information-communication restrictions; ongoing compliance" condition are incorporated by reference as though set forth here in full.

31. The recipient agrees promptly to provide, upon request, financial or programmatic-related documentation related to this award, including documentation of expenditures and achievements.

32. The recipient understands that it may be subject to additional financial and programmatic on-site monitoring, which may be on short notice, and agrees that it will cooperate with any such monitoring.

**Norwalk Police Department
Administration**

Memo

To: Health, Welfare and Public Safety Committee

From: Deputy Chief Susan Zecca

Date: March 22, 2021

Re: Radio System Tower Lease

As you are all aware, funding for a city-wide multi-agency radio system infrastructure upgrade has been approved in the Capitol Budget. We will be tying in to the CT Land Mobile Radio Network (CLMRN). We have reviewed our existing radio coverage and the coverage that will be provided by the CLMRN. To improve the proper radio coverage we will need to put up an antenna and equipment on an existing tower that is owned by the Second Taxing District. This will increase radio coverage in areas that have historically been problematic. This will increase safety for everyone by providing better emergency radio transmissions reception.

We will need to enter into a lease agreement with the Second Taxing District. The lease will be for an initial 5 years with 5 successive 5 year renewal periods. The lease will automatically renew each renewal period unless the City terminates the Agreement. In lieu of rent, the City will pay for its electrical usage and shall allow the Second Taxing District to use the back-up generator which the Police Department will install principally to provide back-up power to the radio communications equipment installed at this location. For security purposes, the specific location of the site is not being disclosed publicly. I am requesting the Common Council issue the following Authorization:

Authorize the Mayor, Harry W. Rilling, to enter into a lease with the Second Taxing District for the purposes of installing and maintaining radio communication antenna and equipment on their existing tower for an Initial Term of 5 years with 5 successive 5 year renewal periods.

FEMA Mobile Vaccine Unit

Community Clinic Information- Summary

Overview

The State of Connecticut has been preliminarily awarded a FEMA mobile vaccine unit for a 30 day window, beginning March 29th. The unit will be operated by a FEMA contractor and staffed for vaccine administration by one of the state's vaccine providers.

This resource is being offered to local health departments to conduct targeted work in their communities. Local health will be leading on the clinics in their town or city. The state will offer support with operational coordination and technical assistance. The vaccinator will order, administer, and report vaccine.

Requirements & Logistics

Space: The mobile vaccine unit (MVU) requires approximately 3,500 square feet of hard surface space with additional space for parking. A Land Use Agreement or Memorandum of Understanding must be executed prior to the clinic date.

Local partners: Local health departments will direct the location and target communities for the clinics, including directing outreach and sign up. The MVU requires security through local law enforcement at each location. The clinic also requires emergency medical personnel/ambulance response available during clinic hours.

Capacity: The clinics will take a mix of appointments and walk ups. Appointment booking will be handled through the vaccine provider, in partnership with local health and community leaders. The capacity per day will likely vary by location due to several factors, targeting a minimum of 250 doses administered per day.

Hours: Specific hours of operation will likely vary by location.

Roles & Responsibilities

What does the local health department/municipality do?

The local health department will work with community leaders to identify clinic locations, identify target populations and conduct outreach for appointments. Local health will support appointment scheduling, in partnership with their assigned provider. They may also provide additional support staff during clinic hours for greeting, observation, and other roles, where possible.

What does the vaccinator do?

The vaccinator will be responsible for medical control of the clinic, including vaccine storage and handling protocols (e.g. data loggers, etc.) and administration reporting. The vaccinator will work with local health to establish appointment scheduling processes, including telephonic and online options. The vaccinator will also provide registration technicians and vaccinators for clinic hours.

What does the state do?

The state, with assistance from the National Guard, will support operations and logistics coordination. The state has already determined a FEMA-approved city-level route map, but will work with local health and community partners to define specific locations and target populations. The state may also offer assistance from Community Outreach Specialists in certain locations, as well as National Guard non-clinical support where requested.

What does the FEMA mobile vaccine unit do?

The MVU will store and transport vaccine and clinic set up (e.g. tents, chairs, cones, tables, signs, etc.). The unit is operated by FEMA contractors, who will also complete setup and breakdown. The MVU is also equipped with connectivity and generator power.

**MEMORANDUM OF AGREEMENT
BETWEEN
THE STATE OF CONNECTICUT DEPARTMENT OF EMERGENCY SERVICES AND
PUBLIC PROTECTION/
DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY
AND
THE CITY OF NORWALK
REGARDING
FEMA MOBILE VACCINATION UNIT**

WHEREAS, as part of the State of Connecticut's response to the COVID pandemic, and in particular, to support a comprehensive vaccination program, the State has entered into an agreement with the Federal Emergency Management Agency (FEMA) for the temporary use of a FEMA Mobile Vaccination Unit (MVU), and;

WHEREAS, the Department of Emergency Services and Public Protection (DESPP), Division of Emergency Management and Homeland Security (DEMHS) is the designated recipient and State Administrative Agency (SAA) of the United States Department of Homeland Security for grants awarded beginning in Federal Fiscal Year (FFY) 2004, up to the present time, and;

WHEREAS, personnel and officials of DESPP/DEMHS are serving as the State Coordinating Officer and Governor's Authorized Representative for the FEMA Presidential Major Disaster Declaration, DR 4500, in connection with the state's response to the COVID pandemic, and;

WHEREAS, in accordance with the State Response Framework, the Department of Public Health is the lead agency for the pandemic response, with DESPP/DEMHS as the coordinating agency, and;

WHEREAS, to further vaccination efforts for its community members, the City of Norwalk has agreed to host the MVU for a period of time;

NOW THEREFORE, DESPP/DEMHS and the City of Norwalk, (Municipality) enter into this Memorandum of Agreement ("MOA") to establish the terms, conditions, and responsibilities between the parties regarding the MVU:

1. PARTIES

The parties to this MOA are DESPP/DEMHS and the Municipality.

2. DEFINITION

As used in this MOA, the term "Mobile Vaccination Unit" or "MVU", includes the vehicle, and any additional equipment accompanying the vehicle to the Municipality, which may include but not be limited to generators, cones, barricades, tents, tables, and chairs.

3. AUTHORITY TO ENTER INTO MOA

This agreement is made under the authority granted to DESPP/DEMHS under Titles 28 and 29 of the Connecticut General Statutes, and Connecticut General Statute §4-8.

The person executing this MOA on behalf of the Municipality hereby represents and warrants that he/she has the right, power, legal capacity, and appropriate authority to enter into this agreement.

4. RESPONSIBILITIES OF THE PARTIES:

A. DESPP/DEMHS shall:

- Work with state, local, federal and private sector partners as needed to schedule the deployment of the MVU to the Municipality;
- Work with state, local, federal, and private sector partners as needed to arrange for the movement of the MVU from the Municipality;
- Work with state, local, federal and private sector partners as needed to schedule the housing of the MVU when transferring between municipalities and coordinate overnight security with municipal or state support.
- Coordinate with Connecticut National Guard to provide eight (8) soldiers who will support with on-site (non-street) traffic control, greeting, or other support as necessary.
- Remain available to coordinate the resolution of any resource needs that might arise while the MVU is located in the Municipality.

B. The Municipality shall:

- Ensure that the site to be used for the operation of the MVU is ready to accept the unit, including any necessary arrangements with the owner of the property;
- Ensure that any permits, licenses, or inspections have been procured or performed, including any applicable land use agreements;
- Provide overnight security for the MVU from the time the MVU closes for the evening until the MVU opens the next day;
- Provide traffic support as needed from the municipal or state street into the property where the MVU is operating;
- Provide additional resources as needed to support the vaccine site, such as additional tenting for walk-up appointments, portable restrooms, lighting equipment, and the supported services (for example, fuel from lighting equipment, portable restroom cleaning services).
- Provide a standby EMT who will provide any medical first aid to the site and as warranted can communicate via cell (9-1-1) or radio for a transport ambulance.
- If Municipality wishes to seek reimbursement of eligible municipal costs associated with the MVU's deployment in the Municipality, file with FEMA for such reimbursement.

6. ADMINISTRATION AND PROVISION OF VACCINATION SHOTS

The parties agree that neither DESPP/DEMHS nor the Municipality are responsible to provide the doses of vaccinations to be used at the MVU, nor are they responsible to administer those doses.

7. LIABILITY

The Municipality agrees to indemnify and hold harmless the State of Connecticut from and against any and all claims, demands, suits, proceedings, liabilities, judgments, losses, costs or damages, including reasonable attorneys' fees, for any personal injuries (including death), any damage to property, real or personal, and any other loss, expense or aggravement to the extent caused by the intentional misconduct or negligent acts, errors, omissions of the Municipality or any agent of the Municipality in the performance of the Municipality's obligations under this MOA. The Municipality recognizes that the State of Connecticut does not waive its right to sovereign immunity with regard to any provision of this MOA. This section shall survive the termination or expiration of this MOA.

8. RECORD-KEEPING REQUIREMENTS

The Municipality agrees to comply with any applicable federal or state record-keeping requirements.

9. EFFECTIVE DATE, AMENDMENT, AND TERMINATION

This agreement shall be effective when both parties have executed it and all required approvals have been granted. This agreement may be modified upon the mutual written consent of the parties. The Municipality also understands and agrees that DESPP/DEMHS may terminate this MOA and recall the MVU without prior notice to the Municipality, although every effort will be made to provide advance notice.

9. SETTLEMENT OF DISPUTES

The Parties agree to good faith consultation with one another to resolve disagreements that may arise under or relating to this MOA before referring the matter to any other person or entity for settlement. The Parties also agree that the sole and exclusive means for the presentation of any claim against the state arising from this agreement shall be in accordance with Chapter 53 of the Connecticut General Statutes (Claims Against the State) and the Parties further agree not to initiate legal proceedings in any State or Federal Court in addition to, or in lieu of, said Chapter 53 proceedings.

10. EXECUTIVE ORDERS

This MOA is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the MOA as if they had been fully set forth herein. The MOA may also be subject to Executive Order No. 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms and Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services, in accordance with their respective terms and conditions. If Executive Orders 7C and

14 are applicable, they are deemed to be incorporated into and are made a part of the MOA as if they had been fully set forth herein.

11. OTHER LAWS

All assistance provided under this MOA must comply with applicable state and federal laws and regulations. Nothing in this agreement is intended to conflict with current laws or regulations of the State of Connecticut or the Municipality. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the dates written below:

**THE DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY**

By: _____ Date: _____
Regina Y. Rush-Kittle
Deputy Commissioner
DR 4500 Governor's Authorized Representative
Duly Authorized

THE CITY OF NORWALK

By: _____ Date: _____

Chief Executive Officer
Duly Authorized

VII.B

Planning Committee Fiscal Year 2022 Capital Budget Amendments

Item	Recommended Appropriation	
G 6. Board of Education – Bathroom Renovations	-\$38,000	\$1,500,000 → \$1,462,000
F-3. 1. Library – Norwalk Newspaper Digitization	+\$38,000	\$0 → \$38,000



CITY OF NORWALK
Harry W. Rilling
Mayor

hrilling@norwalkct.org
P: 203-854-7294 / F: 203-854-7939

Norwalk City Hall
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

March 15, 2021

Members of the Board of Estimate and Taxation
Members of the Common Council
Members of the Planning Commission
City of Norwalk

My fellow residents:

In accordance with the City Code, I have completed my review and herewith transmit my recommendations for the FY 2021-2022 Capital Budget and recommend a total capital budget of \$31.41 million. Of the total recommended amount, \$6.39 million will be financed from grants and other non-general fund sources, leaving a balance to be financed and repaid from the General Fund of \$25.01 million. This total recommendation is \$2.82 million greater than the Finance Department's recommendation and \$25,000 greater than the Planning Commission recommendation.

My Capital Budget recommendation reflects my continued priorities of improving conditions within our schools, ensuring we have lasting and stable infrastructure, creating efficiencies to improve service delivery, and protecting our natural resources and environment.

We have been battling the COVID-19 pandemic for more than a year. At this point in time, we are confident municipal aid is coming, however it is unclear what restrictions and limitations the Federal and State governments will put on these funds. Therefore, my transmittal does not account for any potential government stimulus related to COVID-19. None of us have a crystal ball, but I am hopeful that we are emerging from this pandemic and brighter days are ahead.

I want to be clear: an approved Capital Budget project does not mean we borrow the money all at once all at one time. These projects are staggered, take time to complete, and do not appear on our debt service repayments immediately. We have a prudent plan in place that recognizes the challenges of the COVID-19 pandemic while balancing the critical needs of our schools and infrastructure. I am mindful that there is not a bottomless well from which to draw funds, and that we must live within our means. My capital budget recommendation funds essential projects and focuses on our taxpayers.

The following pages have full detail of the changes that differ from the Chief Financial Officer and/or Planning Commission recommendations. I did, however, want to provide further details to you on certain projects.

Education:

During my tenure, the City has committed to an historic investment in our schools. Ponus Ridge Middle School expansion is complete and work on Jefferson School will break ground this year. Planning and design work is underway for a new Columbus School, as well as for the existing Columbus School, Cranbury School and a new Norwalk High School. As we continue working on those large scale projects, this year I am focusing our investment on smaller scale items which greatly enhance student experience. While the Planning Commission recommended \$1 million in funding for various bathroom renovations and \$1 million for the Silvermine Elementary School driveway project, I am recommending that each project receive full funding of \$1.5 million each. I am also recommending \$500,000 to add air conditioning to more schools.

While there is a reduction in funding for instructional technology, I want to note this account has a balance of \$444,000 remaining. Additionally, last year, the City provided approximately \$1 million to purchase Chromebooks across the district to ensure each student had a device. As needs arise we will address them, but access to technology should not be an issue this school year.

Environment:

Protecting our environment remains a top priority. Recently we've replaced half of our City fleet with hybrid electric vehicles. I remain committed to protecting open space and preserving and enhancing our tree canopy. This year, I am recommending \$115,000 for tree planting, and \$50,000 for open space, both which fully fund Department requests. I also recommend funding \$600,000 for watercourse maintenance and Norwalk River flood control to help prepare us for the inevitable effects of climate change. Additionally, I am recommending \$50,000 for the Norwalk River Valley Trail. This funding will help with the ongoing design and planning of this wonderful resource. I am also recommending \$750,000 to repair and replace the resident docks at Veteran's Park, which are currently sinking into the harbor.

Infrastructure:

Our infrastructure received substantial use over the last year during the COVID-19 pandemic, as there were more people at home and spending additional time outdoors. I remain committed to ensuring the public has ways to safely enjoy all of the robust outdoor activities we have to offer. This year, I am recommending \$700,000 to pave and line the parking lots at Calf Pasture Beach. This will allow us to create designated resident-only parking areas for the first time, add more spaces, as well as create safer pedestrian walkways around the park.

I am recommending more than \$2 million for sidewalks around the City, including \$225,000 for safe routes to school. This also includes restoring funding for Rowayton

sidewalk projects, which had previously been removed. I have additionally recommended \$140,000 for improvements at the Main and South Norwalk Branch libraries.

I am also recommending moving \$2.5 million for the Broad River Baseball Complex to next year. This will allow time to redesign the park and ensure our little league teams have a wonderful place to play. Because of this delay, I have added \$50,000 into the budget to help with grading and improvements of the field for this coming year.

Efficiency & Accessibility:

This last year changed how we all worked and a greater focus on technology is needed. Now, more so than ever before, it is important our services are accessible outside of in-person hours from 9-5. Therefore, I am recommending nearly \$800,000 for technology investments to improve operations and bring more services online for taxpayers. That includes digitizing records, such as field cards, to be made accessible online.

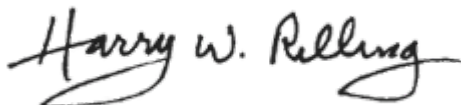
While I have removed \$80,000 for ADA compliance this year, it's important to note that there is nearly \$400,000 left in the ADA account, which is more than enough to address our needs this fiscal year.

Economy & Business Support:

As we emerge from COVID-19, it is critical that the City do its part to support local business as they recover. Therefore, I am recommending \$100,000 to launch a new microgrant program for local entrepreneurs. Funds will be used to provide a starting investment so individuals can have help getting started. Additionally, I am recommending \$150,000 to continue the popular Small Business Program.

My Capital Budget recommendation reflects the ongoing priorities for the City of Norwalk during these challenging times. I am grateful for the effort made by the departments and Planning Commission for their reviews and recommendations. We have all sharpened the pencil to ensure only the most essential projects are funded at this time. This budget recommendation strikes a balance between the needs of the community without overburdening taxpayers.

Respectfully submitted,

A handwritten signature in black ink that reads "Harry W. Rilling". The signature is fluid and cursive, with the first name "Harry" being the most prominent.

Mayor Harry W. Rilling

The City of Norwalk, Connecticut
FYE 2022 CAPITAL BUDGET
Mayor Recommendation March 15, 2021

DEPARTMENT				2020-21	2021-22					
	Proj.	Available	Project Description	Council Approved	Department Request	Department Revenue	Request Net of Revenue	Finance Recommend	Planning Recommend	Mayor Recommend
A. POLICE										
A-1 POLICE										
1	NEW		FIRING RANGE	\$ 0	\$ 150,000	\$ 0	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
2	C0665	\$ 181,666	CARS AND VANS	\$ 624,575	\$ 709,852	\$ 0	\$ 709,852	\$ 549,852	\$ 549,852	\$ 549,852
3	NEW		MARINE UNIT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
4	NEW		FARO 360 SCANNER	\$ 0	\$ 110,000	\$ 0	\$ 110,000	\$ 0	\$ 0	\$ 0
A-1 POLICE SUBTOTAL				\$ 624,575	\$ 969,852	\$ 0	\$ 969,852	\$ 699,852	\$ 699,852	\$ 699,852
A-3 COMBINED DISPATCH										
1	C0638	\$ 13,510,000	COMMUNICATION CONSOLE	\$ 13,500,000			\$ 0			
A-2 COMBINED DISPATCH SUBTOTAL				\$ 13,500,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL: POLICE DEPARTMENT				\$ 14,124,575	\$ 969,852	\$ 0	\$ 969,852	\$ 699,852	\$ 699,852	\$ 699,852
B. FIRE DEPARTMENT										
1	C0486	\$ -	VEHICLES	\$ 0	\$ 70,450	\$ 0	\$ 70,450	\$ 70,450	\$ 70,450	\$ 70,450
2	C0437	\$ 809	APPARATUS REPLACEMENT	\$ 0	\$ 650,000	\$ 0	\$ 650,000	\$ 0	\$ 0	\$ 0
3	NEW		25' DEFENDER CLASS SAFE BOAT	\$ 0	\$ 195,000	\$ 0	\$ 195,000	\$ 0	\$ 0	\$ 0
4	NEW		APFF FOAM	\$ 0	\$ 19,100	\$ 0	\$ 19,100	\$ 19,100	\$ 19,100	\$ 19,100
5	NEW		HIGH PRESSURE RESCUE BAGS	\$ 0	\$ 20,000	\$ 0	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
6	C0641	\$ 21,000	SECURITY CAMERAS & INTERCOM SYSTEM	\$ 0	\$ 20,000	\$ 0	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
7	NEW		USED TRACTOR FOR HAZMAT TRAILER	\$ 0	\$ 30,000	\$ 0	\$ 30,000	\$ 0	\$ 0	\$ 0
8	C0385	\$ 32,056	BUILDING REPAIRS - VARIOUS STATIONS	\$ 35,000	\$ 35,000	\$ 0	\$ 35,000	\$ 0	\$ 0	\$ 0
9	NEW		STATION 5 MEADOW STREET NEW ROOF	\$ 0	\$ 145,000	\$ 0	\$ 145,000	\$ 100,000	\$ 100,000	\$ 100,000
99	C0666	\$ -	BATTERY POWERED EXTRICATION EQUIP	\$ 110,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
99	C0667	\$ 38,832	MOBILE RADIO UPGRADE	\$ 177,402	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
99	C0310	\$ 29,681	SCBA AIRPAKS,FACEPIECES	\$ 48,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
99	C0668	\$ 4	POWER WASHER	\$ 10,964	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
99	C0669	\$ 7,029	TRAINING TOWER	\$ 19,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
99	C0770	\$ -	UTILITY VEHICLE	\$ 25,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL: FIRE DEPARTMENT				\$ 425,866	\$ 1,184,550	\$ 0	\$ 1,184,550	\$ 229,550	\$ 229,550	\$ 229,550
C. PUBLIC WORKS										
C-1. ENGINEERING										
1	C0315	\$ 107,824	BRIDGE REPAIRS	\$ 100,000	\$ 500,000	\$ 0	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
2	C0617	\$ 24,072	STRUCTURAL INSPECTIONS & REPAIR	\$ 35,000	\$ 35,000	\$ 0	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
3	C0642	\$ 2,013,600	WEST CEDAR BRIDGE	\$ 1,800,000	\$ 1,800,000	\$ 1,440,000	\$ 360,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000
4	C0021	\$ 3,117,041	PAVEMENT MANAGEMENT PROGRAM	\$ 5,000,000	\$ 6,000,000	\$ 750,000	\$ 5,250,000	\$ 6,000,000	\$ 5,000,000	\$ 5,000,000
5	C0318	\$ -	SIDEWALKS & CURBS	\$ 2,800,000	\$ 2,000,000	\$ 0	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
6	C0503	\$ 175,203	FOOTPATH REPLACEMENT	\$ 100,000	\$ 100,000	\$ 0	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
7	C0302	\$ 250,000	GENERAL DRAINAGE	\$ 250,000	\$ 500,000	\$ 0	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
8	C0440	\$ 3,743,307	WATERCOURSE MAINTENANCE	\$ 4,000,000	\$ 3,500,000	\$ 0	\$ 3,500,000	\$ 500,000	\$ 500,000	\$ 500,000
9	C0281	\$ -	DREDGING	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
10	C0425	\$ -	STORMWATER MGMT PLAN	\$ 0	\$ 837,000	\$ 0	\$ 837,000	\$ 0	\$ 500,000	\$ 0
11	C0643	\$ 150,000	NORWALK RIVER FLOOD CONTROL	\$ 150,000	\$ 150,000	\$ 0	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000
12	NEW	\$ -	COASTAL RESILIENCY	\$ 0	\$ 100,000	\$ 0	\$ 100,000	\$ 0	\$ 0	\$ 0
13	C0233	\$ -	TREE PLANTING-DPW	\$ 65,000	\$ 65,000	\$ 0	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000
14	C0471	\$ 3,834,858	EAST AVE RECONSTRUCTION	\$ 1,500,000	\$ 2,000,000	\$ 0	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
15	C0234	\$ 97,908	TEA21 LOCAL MATCH	\$ 1,983,400	\$ 1,991,800	\$ 1,516,800	\$ 475,000	\$ 1,991,800	\$ 1,991,800	\$ 1,991,800
16	NEW	\$ -	INFRASTRUCTURE REINVESTMENT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
17	NEW	\$ -	RIGHT-OF-WAY USE POLICY STUDY	\$ 0	\$ 75,000	\$ 0	\$ 75,000	\$ 0	\$ 0	\$ 0
18	NEW	\$ -	STATE PROJECTS NON-PARTICIPATING CITY	\$ 0	\$ 200,000	\$ 0	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
19	NEW	\$ -	WALL STREET AREA SIDEWALK & HISTORIC STREET LIGHT PROJECT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

The City of Norwalk, Connecticut
FYE 2022 CAPITAL BUDGET
Mayor Recommendation March 15, 2021

DEPARTMENT				2020-21	2021-22					
	Proj.	Available	Project Description	Council Approved	Department Request	Department Revenue	Request Net of Revenue	Finance Recommend	Planning Recommend	Mayor Recommend
20	NEW	\$ -	ELIZABETH STREET STREETScape &	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
C-1. ENGINEERING SUBTOTAL				\$ 17,783,400	\$ 19,853,800	\$ 3,706,800	\$ 16,147,000	\$ 15,791,800	\$ 15,291,800	\$ 14,791,800
C-2. OPERATIONS										
1	NEW	\$ -	TRUCK SCALE REPLACEMENT	\$ 0	\$ 250,000	\$ 0	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
2	NEW	\$ -	TIPPING FLOOR REFURBISHMENT	\$ 0	\$ 250,000	\$ 0	\$ 250,000	\$ 0	\$ 0	\$ 0
99	C0313	\$ 6,991	FLEET REPLACEMENT	\$ 900,000	\$ 540,000	\$ 0	\$ 540,000	\$ 540,000	\$ 540,000	\$ 540,000
99	C0515	\$ 209,888	COMPACTOR REPLACEMENT	\$ 25,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
C-2. OPERATIONS SUBTOTAL				\$ 925,000	\$ 1,040,000	\$ 0	\$ 1,040,000	\$ 790,000	\$ 790,000	\$ 790,000
C-3. RECREATION & PARKS										
1	C0364	\$ -	SCHOOL & PARK PLAYGROUNDS	\$ 300,000	\$ 260,000	\$ 0	\$ 260,000	\$ 120,000	\$ 120,000	\$ 120,000
2	C0365	\$ 335,888	CALF PASTURE BEACH	\$ 325,000	\$ 700,000	\$ 0	\$ 700,000	\$ 325,000	\$ 325,000	\$ 700,000
3	C0659	\$ 1,000,000	TURF SOFTBALL	\$ 1,000,000	\$ 620,000	\$ 0	\$ 620,000	\$ 620,000	\$ 620,000	\$ 620,000
4	C0658	\$ 2,503,650	BROAD RIVER BASEBALL COMPLEX	\$ 2,500,000	\$ 2,500,000	\$ 0	\$ 2,500,000	\$ 0	\$ 0	\$ 0
5	C0366	\$ 545,145	CRANBURY PARK	\$ 580,000	\$ 450,000	\$ 0	\$ 450,000	\$ 225,000	\$ 225,000	\$ 225,000
6	C0321	\$ 174,466	BASKETBALL & TENNIS COURTS	\$ 575,000	\$ 300,000	\$ 0	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
7	C0367	\$ 83,886	VETERANS MEMORIAL PARK	\$ 0	\$ 425,000	\$ 0	\$ 425,000	\$ 750,000	\$ 750,000	\$ 750,000
8	C0486	\$ -	VEHICLES	\$ 275,000	\$ 270,000	\$ 0	\$ 270,000	\$ 90,000	\$ 90,000	\$ 90,000
9	NEW		CASAGRANDE FIELD		\$ 500,000	\$ 0	\$ 500,000	\$ 0	\$ 0	\$ 0
10	C0454	\$ -	TESTA FIELD	\$ 0	\$ 500,000	\$ 0	\$ 500,000	\$ 0	\$ 0	\$ 0
11	PYR - 1		BEN FRANKLIN GYMNASIUM		\$ 200,000		\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
12	C0657	\$ 220,000	IRVING FREESE PARK	\$ 0	\$ 400,000	\$ 0	\$ 400,000	\$ 0	\$ 0	\$ 0
13	C0131	\$ 47,974	BACKSTOPS AND FENCING	\$ 0	\$ 50,000	\$ 0	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000
14	C0588	\$ -	PAVING SIDEWALK PROJECTS PARKS	\$ 0	\$ 50,000	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
15	C0370	\$ 105,661	TREE PLANTING	\$ 50,000	\$ 50,000	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
16	C0372	\$ 100,000	OPEN SPACE FUND	\$ 50,000	\$ 50,000	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
17	C0771	\$ 41,476	ATHLETIC FIELDS	\$ 85,000	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 0	\$ 50,000
18	NEW		OYSTER SHELL PARK		\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
99	C0631	\$ 54,347	WEST ROCKS SOCCER COMPLEX	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
C-3. RECREATION & PARKS SUBTOTAL				\$ 6,640,000	\$ 7,325,000	\$ 0	\$ 7,325,000	\$ 2,855,000	\$ 2,805,000	\$ 3,230,000
C-4. BUILDINGS										
1	C0439	\$ 555,940	CITY HALL REPAIRS & IMPROVEMENTS	\$ 230,000	\$ 400,000	\$ 0	\$ 400,000	\$ 200,000	\$ 200,000	\$ 200,000
2	C0476	\$ 11,682	VARIOUS CITY BLDGS REPAIRS	\$ 50,000	\$ 50,000	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
3	C0137	\$ 41,559	POLICE FACILITIES	\$ 0	\$ 480,000	\$ 0	\$ 480,000	\$ 460,000	\$ 460,000	\$ 460,000
4	C0119	\$ 252,667	PUBLIC WORKS CENTER	\$ 210,000	\$ 212,000	\$ 0	\$ 212,000	\$ 0	\$ 0	\$ 0
5	C0266	\$ 38,575	NATHANIEL ELY - VARIOUS REPAIRS	\$ 20,000	\$ 275,000	\$ 0	\$ 275,000	\$ 0	\$ 275,000	\$ 275,000
6	C0327	\$ (1,128)	VARIOUS BLDGS-ENERGY	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
7	C0644	\$ -	BRANCH LIBRARY IMPROVEMENTS	\$ 0	\$ 130,000	\$ 0	\$ 130,000	\$ 65,000	\$ 65,000	\$ 65,000
8	C0133	\$ 28,415	MAIN LIBRARY	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
9	C0295	\$ 44,587	BEN FRANKLIN - VARIOUS REPAIRS	\$ 135,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
10	NEW	\$ -	ELECTRICAL SYSTEM SURVEYS	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
11	C0543	\$ 22,291	VAR BLDGS-ENVIRONMENTAL REMEDIATION	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
12	NEW	\$ -	ROOSEVELT CENTER IMPROVEMENTS	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
13	C0583	\$ 70,394	SIDEWALK & CURB BLDG MGMT	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
14	NEW	\$ -	FIRE HEADQUARTERS	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
15	C0645	\$ 64,534	HEALTH DEPARTMENT	\$ 90,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
99	C0772	\$ 46,500	NORWALK MUSEUM	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

The City of Norwalk, Connecticut
FYE 2022 CAPITAL BUDGET
Mayor Recommendation March 15, 2021

DEPARTMENT			2020-21		2021-22					
	Proj.	Available	Project Description	Council Approved	Department Request	Department Revenue	Request Net of Revenue	Finance Recommend	Planning Recommend	Mayor Recommend
C-4. BUILDINGS SUBTOTAL				\$ 835,000	\$ 1,572,000	\$ 0	\$ 1,572,000	\$ 800,000	\$ 1,075,000	\$ 1,075,000
TOTAL: PUBLIC WORKS				\$ 26,183,400	\$ 29,790,800	\$ 3,706,800	\$ 26,084,000	\$ 20,236,800	\$ 19,961,800	\$ 19,886,800
D. WATER POLLUTION CONTROL AUTHORITY										
1	C0361	\$ 5,492,776	COLLECTION SYSTEM REHABILITATION	\$ 0	\$ 1,000,000	\$ 1,000,000	\$ 0	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
2	C0360	\$ 8,177,642	PUMP STATION UPGRADE/REPLACEMENT	\$ 3,000,000	\$ 1,000,000	\$ 1,000,000	\$ 0	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
3	C0791	\$ -	WWTP REHABILITATION/IMPROVEMENT	\$ 750,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL: WATER POLLUTION CONTROL AUTHORITY				\$ 3,750,000	\$ 2,000,000	\$ 2,000,000	\$ 0	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
E. ECONOMIC & COMMUNITY DEVELOPMENT										
E-1 ECONOMIC & COMMUNITY DEVELOPMENT										
1	C0773	\$ 115,180	SMALL BUSINESS/MAIN ST. PROGRAM	\$ 150,000	\$ 150,000	\$ 0	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
2	NEW	\$ -	MAIN LIBRARY EXPANSION PROJECT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
99	C0662	\$ 2,020,000	LIBRARY EXPANSION ARCHITECTURAL	\$ 1,570,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
E-1 ECONOMIC & COMMUNITY DEVELOPMENT SUBTOTAL				\$ 1,720,000	\$ 150,000	\$ 0	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
E-2 TRANSPORTATION, MOBILITY & PARKING										
1	C0581	\$ -	PROJECTED CROSSWALKS / WARNINGS	\$ 30,000	\$ 30,000	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
2	C0441	\$ -	SAFE ROUTES TO SCHOOL	\$ 225,000	\$ 250,000	\$ 0	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000
3	C0562	\$ 94,008	STRIPING & SIGNING	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
4	C0648	\$ 25,000	ARTISTIC CROSSWALK SIGNS	\$ 25,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
5	PYR - 1	\$ -	HAMILTON STREET STAIRCASE	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
6	C0649	\$ 150,000	NEW SIDEWALK CONSTRUCTION	\$ 100,000	\$ 100,000	\$ 0	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
7	C0774	\$ 30,000	ROWAYTON AVENUE SIDEWALK	\$ 30,000	\$ 150,000	\$ 0	\$ 50,000	\$ 50,000	\$ 100,000	\$ 100,000
8	C0775	\$ 50,000	HUNT STREET/WITCH LANE SIDEWALKS	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
9	C0776	\$ 40,000	GEORGE AVE SIDEWALKS	\$ 40,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
10	C0777	\$ 50,000	NORWALK RIVER VALLEY TRAIL	\$ 50,000	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 50,000
11	NEW	\$ -	PEDESTRIAN CROSSWALK/40 CROSS ST.	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
12	C0598	\$ 42,790	PAVEMENT MARKINGS FOR BIKING	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
13	PYR - 1	\$ -	AUTONOMOUS SHUTTLE PILOT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
14	C0514	\$ 295,889	TRANSPORTATION MASTER PLAN	\$ 210,000	\$ 90,000	\$ 0	\$ 0	\$ 0	\$ 90,000	\$ 0
15	C0232	\$ 53,727	TRAFFIC SIGNALS EQUIPMENT	\$ 550,000	\$ 600,000	\$ 0	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
16	C0528	\$ 37,650	TRAFFIC SYSTEM ENHANCEMENTS	\$ 0	\$ 50,000	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
17	NEW	\$ -	TRAFFIC SIGNAL SCRIBNER AT I-95	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
18	NEW	\$ -	WEST/BELTON/MOTT INTERSECTION	\$ 0	\$ 350,000	\$ 0	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
99	C0650	\$ 678	FLEET EQUIPMENT	\$ 40,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
E-2 TRANSPORTATION, MOBILITY & PARKING SUBTOTAL				\$ 1,550,000	\$ 1,670,000	\$ 0	\$ 1,305,000	\$ 1,305,000	\$ 1,495,000	\$ 1,405,000
E-3 PLANNING & ZONING										
1	NEW	\$ -	FIELD CARD SCANNING	\$ 0	\$ 150,000	\$ 0	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
99	C0778	\$ 190,040	UPDATE OF ZONING REGULATIONS	\$ 200,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
E-3 PLANNING & ZONING SUBTOTAL				\$ 200,000	\$ 150,000	\$ 0	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
E-4 BUSINESS DEVELOPMENT & TOURISM										
1	NEW	\$ -	ARTS AND CULTURE PROGRAM	\$ 0	\$ 100,000	\$ 0	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000
2	NEW	\$ -	ENTREPRENEURSHIP MICROGRANT PROGRAM	\$ 0	\$ 200,000		\$ 200,000	\$ 100,000	\$ 75,000	\$ 100,000
99	C0779	\$ 50,000	BUSINESS INCENTIVE ECON ANALYSIS PL	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
99	C0780	\$ -	TOURISM BRANDING & MARKETING INIT	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
99	C0781	\$ 50,000	BUSINESS OUTREACH & MKTING STRATEGY	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
E-4 BUSINESS DEVELOPMENT & TOURISM SUBTOTAL				\$ 200,000	\$ 300,000	\$ 0	\$ 300,000	\$ 150,000	\$ 125,000	\$ 150,000
E-5 HISTORICAL COMMISSION										

The City of Norwalk, Connecticut
FYE 2022 CAPITAL BUDGET
Mayor Recommendation March 15, 2021

DEPARTMENT				2020-21	2021-22					
	Proj.	Available	Project Description	Council Approved	Department Request	Department Revenue	Request Net of Revenue	Finance Recommend	Planning Recommend	Mayor Recommend
1	C0430	\$ 90,753	SMITH STREET BUILDINGS	\$ 21,000	\$ 150,000	\$ 0	\$ 150,000	\$ 25,000	\$ 25,000	\$ 25,000
2	C0186	\$ 2,544,995	L-M MANSION CODE & REPAIRS	\$ 50,000	\$ 180,000	\$ 0	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
3	C0521	\$ 152,435	ADA ACCESS MILL HILL	\$ 134,000	\$ 50,000	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
4	C0533	\$ 15,585	MUSEUM COLL ARCHIVING/CATALOGING	\$ 0	\$ 10,000	\$ 0	\$ 10,000	\$ 0	\$ 0	\$ 0
5	C0294	\$ 11,957	CEMETARIES RESTORATION	\$ 0	\$ 110,000	\$ 0	\$ 110,000	\$ 0	\$ 0	\$ 0
6	C0574	\$ 77,208	WPA MURAL	\$ 0	\$ 50,000	\$ 0	\$ 50,000	\$ 0	\$ 0	\$ 0
7	C0549	\$ 119,429	LOCKWOOD HOUSE ADA ACCESS	\$ 314,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
E-5 HISTORICAL COMMISSION SUBTOTAL				\$ 519,000	\$ 550,000	\$ 0	\$ 550,000	\$ 255,000	\$ 255,000	\$ 255,000
E-6 ARTS COMMISSION										
1	NEW	\$ -	ARTS IN PUBLIC PLACES PROGRAM	\$ 0	\$ 50,000	\$ 0	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000
2	NEW	\$ -	WASHINGTON STREET BARRIERS ART	\$ 0	\$ 6,000	\$ 0	\$ 6,000	\$ 0	\$ 0	\$ 0
3	NEW	\$ -	PUBIC ART INVENTORY	\$ 0	\$ 100,000	\$ 0	\$ 100,000	\$ 0	\$ 0	\$ 0
99	C0792	\$ 39,500	MLK BLVD ART	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
E-6 ARTS COMMISSION SUBTOTAL				\$ 50,000	\$ 156,000	\$ 0	\$ 0	\$ 25,000	\$ 25,000	\$ 25,000
E-7 CODE ENFORCEMENT										
30	NEW	\$ -	GATEWAY SIGN REPLACEMENT	\$ 0	\$ 30,000	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
	NEW	\$ -	STREETSCAPE IMPROVEMENTS	\$ 0	\$ 150,000	\$ 0	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
E-7 CODE ENFORCEMENT SUBTOTAL				\$ 0	\$ 180,000	\$ 0	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
E-7 PARKING AUTHORITY										
1	C0303	\$ 1,947,696	Parking Facilities Rev Control Equip	\$ 912,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
2	C0465	\$ 330,984	REVENUE CONTROL EQUIPMENT	\$ 0	\$ 200,000	\$ 200,000	\$ 0	\$ 200,000	\$ 200,000	\$ 200,000
3	C0783	\$ 100,000	PARKING WAYFINDING SIGNAGE	\$ 100,000	\$ 250,000	\$ 250,000	\$ 0	\$ 250,000	\$ 250,000	\$ 250,000
99	C0782	\$ 150,000	RESIDENTIAL PARKING PERMITS	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
E-7 PARKING AUTHORITY SUBTOTAL				\$ 1,162,000	\$ 450,000	\$ 450,000	\$ 0	\$ 450,000	\$ 450,000	\$ 450,000
TOTAL ECONOMIC & COMMUNITY DEVELOPMENT				\$ 5,401,000	\$ 3,606,000	\$ 450,000	\$ 2,791,000	\$ 2,665,000	\$ 2,830,000	\$ 2,765,000
F. COMMUNITY SERVICES										
F-1 HEALTH										
1	C0612	\$ 46,520	HEALTH BUILDING UPGRADES	\$ 31,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
F-1 HEALTH SUBTOTAL				\$ 31,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
F-2 HUMAN RELATIONS AND FAIR RENT										
1	C0536	\$ 396,923	ADA COMPLIANCE	\$ 100,000	\$ 80,000	\$ 0	\$ 80,000	\$ 0	\$ 80,000	\$ 0
F-2 HUMAN RELATIONS AND FAIR RENT SUBTOTAL				\$ 100,000	\$ 80,000	\$ 0	\$ 80,000	\$ 0	\$ 80,000	\$ 0
F-3 LIBRARY										
1	C0548	\$ 0	NORWALK NEWSPAPER	\$ 50,000	\$ 38,000	\$ 0	\$ 38,000	\$ 0	\$ 38,000	\$ 0
2	C0785	\$ 68,000	AUDITORIUM REFRESH	\$ 68,000	\$ 75,000	\$ 0	\$ 75,000	\$ 0	\$ 0	\$ 75,000
99	C0784	\$ 70,000	LAPTOP DISPENSERS	\$ 70,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
F-3 LIBRARY SUBTOTAL				\$ 188,000	\$ 113,000	\$ 0	\$ 113,000	\$ 0	\$ 38,000	\$ 75,000
TOTAL: COMMUNITY SERVICES				\$ 319,000	\$ 193,000	\$ 0	\$ 193,000	\$ 0	\$ 118,000	\$ 75,000
G. BOARD OF EDUCATION										
1	NEW	\$ -	BRIGGS FAMILY WELCOME CENTER	\$ 0	\$ 7,019,115	\$ 1,140,606	\$ 5,878,509	\$ 0	\$ 0	\$ 0
2	C0609	\$ 261,889	CURRICULUM MATERIALS & INSTRUCTIONAL TECHNOLOGY	\$ 450,000	\$ 747,000	\$ 0	\$ 747,000	\$ 250,000	\$ 363,500	\$ 250,000
3	C0112	\$ 444,379	AIR CONDITIONING PROGRAM	\$ 500,000	\$ 1,456,700	\$ 0	\$ 1,456,700	\$ 0	\$ 728,350	\$ 0
4	C0652	\$ 171,111	BOE ASBESTOS ABATEMENT PROGRAM	\$ 855,000	\$ 750,000	\$ 0	\$ 750,000	\$ 500,000	\$ 500,000	\$ 500,000
5	C0595	\$ 465,573	BATHROOM RENOVATIONS	\$ 500,000	\$ 1,250,000	\$ 406,250	\$ 843,750	\$ 740,740	\$ 740,740	\$ 740,740
6	NEW	\$ -	FUEL TANK REPLACEMENT	\$ 0	\$ 1,500,000	\$ 0	\$ 1,500,000	\$ 0	\$ 1,000,000	\$ 1,500,000
7	C0789	\$ 1,144,730	CAPITAL REPAIRS & REPLACE BOE	\$ 1,250,000	\$ 400,000	\$ 130,000	\$ 270,000	\$ 0	\$ 0	\$ 0
8	C0587	\$ 9,485	CAFETERIA/KITCHEN RENOVATIONS	\$ 0	\$ 250,000	\$ 0	\$ 250,000	\$ 100,000	\$ 100,000	\$ 100,000
9	C0788	\$ 2,918,235	SCHOOL DISTRICT PAVING & CONCRETE	\$ 3,500,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
10	C0516	\$ 170,867	DISTRICT VEHICLES	\$ 0	\$ 350,000	\$ 0	\$ 350,000	\$ 150,000	\$ 150,000	\$ 150,000
11	C0623	\$ 28,168		\$ 0	\$ 110,000	\$ 0	\$ 110,000	\$ 0	\$ 0	\$ 0

The City of Norwalk, Connecticut
FYE 2022 CAPITAL BUDGET
Mayor Recommendation March 15, 2021

DEPARTMENT				2020-21	2021-22					
	Proj.	Available	Project Description	Council Approved	Department Request	Department Revenue	Request Net of Revenue	Finance Recommend	Planning Recommend	Mayor Recommend
12	NEW	\$ -	BOILER REPLACEMENTS	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
13	C0790	\$ 80,000	SILVERMINE DRIVEWAY IMPROVEMENTS	\$ 80,000	\$ 1,500,000	\$ 0	\$ 1,500,000	\$ 0	\$ 1,000,000	\$ 1,500,000
15	NEW	\$ -	CAREER AND TECHNICAL HIGH SCHOOL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
14	NEW	\$ -	NATHAN HALE LEARNING COMMONS	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
15	NEW	\$ -	ROWAYTON SCHOOL ROOF REPLACEMENT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
16	NEW	\$ -	ENGINEERING PATHWAY EXPANSION -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
96	C0537	\$ 231,896	ENHANCEMENT TO SCHOOL SECURITY	\$ 200,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
97	C0655	\$ 115,370	BMHS IAQ RECOMMENDATIONS	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
98	C0787	\$ 49,786,319	NORWALK HIGH SCHOOL	\$ 50,279,655	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
99	C0786	\$ 42,787,101	NEW CRANBURY SCHOOL	\$ 45,000,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL: BOARD OF EDUCATION				\$ 102,714,655	\$ 15,332,815	\$ 1,676,856	\$ 13,655,959	\$ 1,740,740	\$ 4,582,590	\$ 4,740,740
H. REDEVELOPMENT AGENCY										
30	C0288	\$ -	AFFORDABLE HOUSING	\$ 250,000	\$ 500,000	\$ 0	\$ 500,000	\$ 250,000	\$ 250,000	\$ 250,000
30	C0591	\$ 365,896	FACADE IMPROVEMENTS REDEVELOP	\$ 150,000	\$ 300,000	\$ 0	\$ 300,000	\$ 125,000	\$ 125,000	\$ 125,000
TOTAL: REDEVELOPMENT AGENCY				\$ 400,000	\$ 800,000	\$ 0	\$ 800,000	\$ 375,000	\$ 375,000	\$ 375,000
I. INFORMATION TECHNOLOGY										
5	C0375	\$ 294,891	CITY TECHNOLOGY	\$ 433,860	\$ 645,030	\$ 0	\$ 645,030	\$ 645,030	\$ 645,030	\$ 645,030
TOTAL: INFORMATION TECHNOLOGY				\$ 433,860	\$ 645,030		\$ 645,030	\$ 645,030	\$ 645,030	\$ 645,030
GRAND TOTAL				\$ 153,752,356	\$ 54,522,047	\$ 7,833,656	\$ 46,323,391	\$ 28,591,972	\$ 31,441,822	\$ 31,416,972

The City of Norwalk, Connecticut
FYE 2022 CAPITAL BUDGET
Mayor Recommendation March 15, 2021

DEPARTMENT			2020-21	2021-22					
			Council	Department	Department	Request	Finance	Planning	Mayor
Proj.	Available	Project Description	Approved	Request	Revenue	Net of Revenue	Recommend	Recommend	Recommend
DEPARTMENT SUMMARY			FYE 2021 Approved	Department Request	Department Expected Revenue	Department Request (Net of Revenue)	Finance Recommended (Gross)		
		POLICE DEPARTMENT	\$ 14,124,575	\$ 969,852	\$ 0	\$ 969,852	\$ 699,852	\$ 699,852	\$ 699,852
		FIRE DEPARTMENT	\$ 425,866	\$ 1,184,550	\$ 0	\$ 1,184,550	\$ 229,550	\$ 229,550	\$ 229,550
		PUBLIC WORKS	\$ 26,183,400	\$ 29,790,800	\$ 3,706,800	\$ 26,084,000	\$ 20,236,800	\$ 19,961,800	\$ 19,886,800
		WPCA	\$ 3,750,000	\$ 2,000,000	\$ 2,000,000	\$ 0	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
		ECONOMIC & COMMUNITY DEVELOPMENT (1)	\$ 5,401,000	\$ 3,606,000	\$ 450,000	\$ 3,156,000	\$ 2,665,000	\$ 2,830,000	\$ 2,765,000
		COMMUNITY SERVICES	\$ 319,000	\$ 193,000	\$ 0	\$ 193,000	\$ 0	\$ 118,000	\$ 75,000
		BOARD OF EDUCATION	\$ 102,714,655	\$ 15,332,815	\$ 1,676,856	\$ 13,655,959	\$ 1,740,740	\$ 4,582,590	\$ 4,740,740
		REDEVELOPMENT	\$ 400,000	\$ 800,000	\$ 0	\$ 800,000	\$ 375,000	\$ 375,000	\$ 375,000
		INFORMATION TECHNOLOGY	\$ 433,860	\$ 645,030	\$ 0	\$ 645,030	\$ 645,030	\$ 645,030	\$ 645,030
GRAND TOTAL			\$ 153,752,356	\$ 54,522,047	\$ 7,833,656	\$ 46,688,391	\$ 28,591,972	\$ 31,441,822	\$ 31,416,972
LESS REVENUES									
		PUBLIC WORKS		\$ 2,956,800			\$ 2,956,800	\$ 2,956,800	\$ 2,956,800
		LOCIP	\$ 750,000	\$ 750,000			\$ 750,000	\$ 750,000	\$ 750,000
		PARKING AUTHORITY(2)	\$ 1,557,094	\$ 450,000			\$ 450,000	\$ 450,000	\$ 450,000
		WPCA(2)	\$ 5,700,000	\$ 2,000,000			\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
		BOARD OF EDUCATION	\$ 6,161,250	\$ 1,676,856			\$ 240,740	\$ 240,740	\$ 240,740
LESS: TOTAL REVENUES			\$ 14,168,344	\$ 7,833,656			\$ 6,397,540	\$ 6,397,540	\$ 6,397,540
NET TO BE BONDED			\$ 139,584,012	\$ 46,688,391			\$ 22,194,432	\$ 25,044,282	\$ 25,019,432

The City of Norwalk, Connecticut
FYE 2022 CAPITAL BUDGET
CFO Recommendation January 29, 2021

DEPARTMENT				2020-21	2021-22				2022-23		2023-24		2024-25		2025-26		5-YR TOTAL	
				Council	Department	Department	Request	Finance	Department	Finance	Department	Finance	Department	Finance	Department	Finance	Department	Finance
	Proj.	Available	Project Description	Approved	Request	Revenue	Net of Revenue	Recommend	Request	Recommend	Request	Recommend	Request	Recommend	Request	Recommend	Request	Recommend
A. POLICE																		
A-1 POLICE																		
1	NEW		FIRINING RANGE	\$ 0	\$ 150,000	\$ 0	\$ 150,000	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	150,000
2	C0665	\$ 610,659	CARS AND VANS	\$ 624,575	\$ 709,852	\$ 0	\$ 709,852	\$ 549,852	\$ 667,450	\$ 667,450	\$ 718,670	\$ 718,670	\$ 744,427	744,427	\$ 702,532	702,532	\$ 2,833,079	\$ 3,382,931
3	NEW		MARINE UNIT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,500,000	\$ 1,500,000	\$ 0		\$ 0	0	\$ 0	0	\$ 1,500,000	\$ 1,500,000
4	NEW		FARO 360 SCANNER	\$ 0	\$ 110,000	\$ 0	\$ 110,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	0
		A-1 POLICE SUBTOTAL		\$ 624,575	\$ 969,852	\$ 0	\$ 969,852	\$ 699,852	\$ 2,167,450	\$ 2,167,450	\$ 718,670	\$ 718,670	\$ 744,427	\$ 744,427	\$ 702,532	\$ 702,532	\$ 4,333,079	\$ 5,032,931
A-3 COMBINED DISPATCH																		
1	C0638	\$ 13,510,000	COMMUNICATION CONSOLE	\$ 13,500,000			\$ 0		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	0
		A-2 COMBINED DISPATCH SUBTOTAL		\$ 13,500,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	0
TOTAL: POLICE DEPARTMENT				\$ 14,124,575	\$ 969,852	\$ 0	\$ 969,852	\$ 699,852	\$ 2,167,450	\$ 2,167,450	\$ 718,670	\$ 718,670	\$ 744,427	\$ 744,427	\$ 702,532	\$ 702,532	\$ 4,333,079	\$ 0
B. FIRE DEPARTMENT																		
1	C0486	\$ -	VEHICLES	\$ 0	\$ 70,450	\$ 0	\$ 70,450	\$ 70,450	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	70,450
2	C0437	\$ 809	APPARATUS REPLACEMENT	\$ 0	\$ 650,000	\$ 0	\$ 650,000	\$ 0	\$ 675,000	\$ 675,000	\$ 800,000	\$ 800,000	\$ 0		\$ 0	0	\$ 1,475,000	\$ 1,475,000
3	NEW		25' DEFENDER CLASS SAFE BOAT	\$ 0	\$ 195,000	\$ 0	\$ 195,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	0
4	NEW		AFFF FOAM	\$ 0	\$ 19,100	\$ 0	\$ 19,100	\$ 19,100	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	19,100
5	NEW		HIGH PRESSURE RESCUE BAGS	\$ 0	\$ 20,000	\$ 0	\$ 20,000	\$ 20,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	20,000
6	C0641	\$ 21,000	SECURITY CAMERAS & INTERCOM SYSTEM	\$ 0	\$ 20,000	\$ 0	\$ 20,000	\$ 20,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	20,000
7	NEW		USED TRACTOR FOR HAZMAT TRAILER	\$ 0	\$ 30,000	\$ 0	\$ 30,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	0
8	C0385	\$ 51,665	BUILDING REPAIRS - VARIOUS STATIONS	\$ 35,000	\$ 35,000	\$ 0	\$ 35,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	0
9	NEW		STATION 5 MEADOW STREET NEW ROOF	\$ 0	\$ 145,000	\$ 0	\$ 145,000	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	100,000
99	C0666	\$ 9,915	BATTERY POWERED EXTRICATION EQUIP	\$ 110,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	0
99	C0667	\$ 41,084	MOBILE RADIO UPGRADE	\$ 177,402	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	0
99	C0310	\$ 29,681	SCBA AIRPAKS,FACEPIECES ®ULATORS	\$ 48,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	0
99	C0668	\$ 4	POWER WASHER	\$ 10,964	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	0
99	C0669	\$ 7,029	TRAINING TOWER	\$ 19,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	0
99	C0770	\$ -	UTILITY VEHICLE	\$ 25,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 0	0
TOTAL: FIRE DEPARTMENT				\$ 425,866	\$ 1,184,550	\$ 0	\$ 1,184,550	\$ 229,550	\$ 675,000	\$ 675,000	\$ 800,000	\$ 800,000	\$ 0	0	\$ 0	0	\$ 1,475,000	\$ 1,704,550
C. PUBLIC WORKS																		
C-1. ENGINEERING																		
1	C0315	\$ 107,824	BRIDGE REPAIRS	\$ 100,000	\$ 500,000	\$ 0	\$ 500,000	\$ 500,000	\$ 100,000	\$ 100,000	\$ 400,000	\$ 400,000	\$ 300,000	\$ 300,000	\$ 100,000	\$ 100,000	\$ 900,000	\$ 1,400,000
2	C0617	\$ 24,072	STRUCTURAL INSPECTIONS & REPAIR	\$ 35,000	\$ 35,000	\$ 0	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 140,000	\$ 175,000
3	C0642	\$ 2,013,600	WEST CEDAR BRIDGE	\$ 1,800,000	\$ 1,800,000	\$ 1,440,000	\$ 360,000	\$ 1,800,000	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 100,000	\$ 1,800,000
4	C0021	\$ 3,970,033	PAVEMENT MANAGEMENT PROGRAM	\$ 5,000,000	\$ 6,000,000	\$ 750,000	\$ 5,250,000	\$ 6,000,000	\$ 6,000,000	\$ 5,000,000	\$ 6,000,000	\$ 5,000,000	\$ 6,000,000	\$ 5,000,000	\$ 6,000,000	\$ 5,000,000	\$ 24,000,000	\$ 26,000,000
5	C0318	\$ -	SIDEWALKS & CURBS	\$ 2,800,000	\$ 2,000,000	\$ 0	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,500,000	\$ 2,500,000	\$ 8,500,000	\$ 10,500,000
6	C0503	\$ 200,000	FOOTPATH REPLACEMENT	\$ 100,000	\$ 100,000	\$ 0	\$ 100,000	\$ 100,000	\$ 300,000	\$ 100,000	\$ 300,000	\$ 100,000	\$ 300,000	\$ 100,000	\$ 300,000	\$ 100,000	\$ 1,200,000	\$ 500,000
7	C0302	\$ 250,000	GENERAL DRAINAGE	\$ 250,000	\$ 500,000	\$ 0	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,000,000	\$ 2,500,000
8	C0440	\$ 3,743,307	WATERCOURSE MAINTENANCE	\$ 4,000,000	\$ 3,500,000	\$ 0	\$ 3,500,000	\$ 500,000	\$ 2,500,000	\$ 500,000	\$ 2,500,000	\$ 500,000	\$ 2,500,000	\$ 500,000	\$ 2,500,000	\$ 500,000	\$ 10,000,000	\$ 2,500,000
9	C0281	\$ -	DREDGING	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 500,000	\$ 0	\$ 0	\$ 0	\$ 500,000	\$ 0	\$ 0	0	\$ 1,000,000	\$ 0
10	C0425	\$ -	STORMWATER MGMT PLAN	\$ 0	\$ 837,000	\$ 0	\$ 837,000	\$ 0	\$ 552,000	\$ 552,000	\$ 360,000	\$ 360,000	\$ 342,000	\$ 342,000	\$ 350,000	\$ 350,000	\$ 1,604,000	\$ 1,604,000
11	C0643	\$ 150,000	NORWALK RIVER FLOOD CONTROL	\$ 150,000	\$ 150,000	\$ 0	\$ 150,000	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 100,000	\$ 100,000	\$ 0	\$ 0	\$ 100,000	\$ 200,000
12	NEW	\$ -	COASTAL RESILIENCY	\$ 0	\$ 100,000	\$ 0	\$ 100,000	\$ 0	\$ 250,000	\$ 0	\$ 250,000	\$ 0	\$ 250,000	\$ 0	\$ 250,000	\$ 250,000	\$ 1,000,000	\$ 250,000
13	C0233	\$ -	TREE PLANTING-DPW	\$ 65,000	\$ 65,000	\$ 0	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 260,000	\$ 325,000
14	C0471	\$ 3,834,858	EAST AVE RECONSTRUCTION	\$ 1,500,000	\$ 2,000,000	\$ 0	\$ 2,000,000	\$ 2,000,000	\$ 1,000,000	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0	0	\$ 1,000,000	\$ 2,000,000
15	C0234	\$ 2,451,774	TEA21 LOCAL MATCH	\$ 1,983,400	\$ 1,991,800	\$ 1,516,800	\$ 475,000	\$ 1,991,800	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 1,800,000	\$ 3,791,800

The City of Norwalk, Connecticut
FYE 2022 CAPITAL BUDGET
CFO Recommendation January 29, 2021

DEPARTMENT				2020-21	2021-22				2022-23		2023-24		2024-25		2025-26		5-YR TOTAL	
				Council	Department	Department	Request	Finance	Department	Finance	Department	Finance	Department	Finance	Department	Finance	Department	Finance
	Proj.	Available	Project Description	Approved	Request	Revenue	Net of Revenue	Recommend	Request	Recommend	Request	Recommend	Request	Recommend	Request	Recommend	Request	Recommend
16	NEW	\$ -	INFRASTRUCTURE REINVESTMENT (CAPITAL RESERVE)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 100,000	\$ 0	\$ 1,000,000	\$ 0	\$ 1,000,000	\$ 0	\$ 2,000,000	\$ 2,000,000	\$ 4,100,000	\$ 2,000,000
17	NEW	\$ -	RIGHT-OF-WAY USE POLICY STUDY	\$ 0	\$ 75,000	\$ 0	\$ 75,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
18	NEW	\$ -	STATE PROJECTS NON-PARTICIPATING CITY STANDARD	\$ 0	\$ 200,000	\$ 0	\$ 200,000	\$ 200,000	\$ 300,000	\$ 300,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 1,800,000	\$ 2,000,000
			WALL STREET AREA SIDEWALK & HISTORIC STREET LIGHT PROJECT															
19	NEW	\$ -		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 425,000	\$ 0	\$ 425,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 850,000	\$ 0
20	NEW	\$ -	ELIZABETH STREET STREETSCAPE & UNDERGROUND UTILITY	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 200,000	\$ 0	\$ 1,000,000	\$ 0	\$ 1,000,000	\$ 0	\$ 0	\$ 0	\$ 2,200,000	\$ 0
C-1. ENGINEERING SUBTOTAL				\$ 17,783,400	\$ 19,853,800	\$ 3,706,800	\$ 16,147,000	\$ 15,791,800	\$ 15,377,000	\$ 9,602,000	\$ 15,785,000	\$ 9,910,000	\$ 15,842,000	\$ 9,892,000	\$ 15,550,000	\$ 15,550,000	\$ 62,554,000	\$ 57,545,800
C-2. OPERATIONS																		
1	NEW	\$ -	TRUCK SCALE REPLACEMENT	\$ 0	\$ 250,000	\$ 0	\$ 250,000	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 250,000
2	NEW	\$ -	TIPPING FLOOR REFURBISHMENT	\$ 0	\$ 250,000	\$ 0	\$ 250,000	\$ 0	\$ 250,000	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 250,000	\$ 250,000
99	C0313	\$ 6,991	FLEET REPLACEMENT	\$ 900,000	\$ 540,000	\$ 0	\$ 540,000	\$ 540,000	\$ 916,000	\$ 550,000	\$ 995,000	\$ 550,000	\$ 995,000	\$ 550,000	\$ 0	\$ 0	\$ 2,906,000	\$ 2,190,000
99	C0515	\$ 209,888	COMPACTOR REPLACEMENT	\$ 25,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
							\$ 0										\$ 0	\$ 0
C-2. OPERATIONS SUBTOTAL				\$ 925,000	\$ 1,040,000	\$ 0	\$ 1,040,000	\$ 790,000	\$ 1,166,000	\$ 800,000	\$ 995,000	\$ 550,000	\$ 995,000	\$ 550,000	\$ 0	\$ 0	\$ 3,156,000	\$ 2,690,000
C-3. RECREATION & PARKS																		
1	C0364	\$ -	SCHOOL & PARK PLAYGROUNDS	\$ 300,000	\$ 260,000	\$ 0	\$ 260,000	\$ 120,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 600,000	\$ 720,000
2	C0365	\$ 335,888	CALF PASTURE BEACH	\$ 325,000	\$ 700,000	\$ 0	\$ 700,000	\$ 325,000	\$ 800,000	\$ 0	\$ 150,000	\$ 150,000	\$ 575,000	\$ 150,000	\$ 500,000	\$ 500,000	\$ 2,025,000	\$ 1,125,000
3	C0659	\$ 1,000,000	TURF SOFTBALL	\$ 1,000,000	\$ 620,000	\$ 0	\$ 620,000	\$ 620,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 620,000
4	C0658	\$ 2,503,650	BROAD RIVER BASEBALL COMPLEX	\$ 2,500,000	\$ 2,500,000	\$ 0	\$ 2,500,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
5	C0366	\$ 545,145	CRANBURY PARK	\$ 580,000	\$ 450,000	\$ 0	\$ 450,000	\$ 225,000	\$ 520,000	\$ 225,000	\$ 310,000	\$ 225,000	\$ 250,000	\$ 225,000	\$ 500,000	\$ 500,000	\$ 1,580,000	\$ 1,400,000
6	C0321	\$ 609,466	BASKETBALL & TENNIS COURTS	\$ 575,000	\$ 300,000	\$ 0	\$ 300,000	\$ 300,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 300,000	\$ 150,000	\$ 300,000	\$ 300,000	\$ 900,000	\$ 1,050,000
7	C0367	\$ 83,886	VETERANS MEMORIAL PARK	\$ 0	\$ 425,000	\$ 0	\$ 425,000	\$ 750,000	\$ 750,000	\$ 425,000	\$ 1,800,000	\$ 1,800,000	\$ 600,000	\$ 600,000	\$ 250,000	\$ 250,000	\$ 3,400,000	\$ 3,825,000
8	C0486	\$ -	VEHICLES	\$ 275,000	\$ 270,000	\$ 0	\$ 270,000	\$ 90,000	\$ 120,000	\$ 100,000	\$ 120,000	\$ 100,000	\$ 150,000	\$ 100,000	\$ 50,000	\$ 50,000	\$ 440,000	\$ 440,000
9	NEW		CASAGRANDE FIELD		\$ 500,000	\$ 0	\$ 500,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
10	C0454	\$ -	TESTA FIELD	\$ 0	\$ 500,000	\$ 0	\$ 500,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
11	PYR - 1		BEN FRANKLIN GYMNASIUM		\$ 200,000		\$ 200,000	\$ 200,000	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 200,000
12	C0657	\$ 220,000	IRVING FREESE PARK	\$ 0	\$ 400,000	\$ 0	\$ 400,000	\$ 0	\$ 425,000	\$ 0	\$ 515,000	\$ 0	\$ 375,000	\$ 0	\$ 0	\$ 0	\$ 1,315,000	\$ 0
13	C0131	\$ 57,619	BACKSTOPS AND FENCING	\$ 0	\$ 50,000	\$ 0	\$ 50,000	\$ 25,000	\$ 50,000	\$ 25,000	\$ 50,000	\$ 25,000	\$ 50,000	\$ 25,000	\$ 50,000	\$ 25,000	\$ 200,000	\$ 125,000
14	C0588	\$ -	PAVING SIDEWALK PROJECTS PARKS	\$ 0	\$ 50,000	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 250,000
15	C0370	\$ 105,661	TREE PLANTING	\$ 50,000	\$ 50,000	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 250,000
16	C0372	\$ 100,000	OPEN SPACE FUND	\$ 50,000	\$ 50,000	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 250,000
17	C0771	\$ 85,000	ATHLETIC FIELDS	\$ 85,000	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 200,000	\$ 150,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 350,000	\$ 350,000
18	NEW		OYSTER SHELL PARK		\$ 0		\$ 0	\$ 0	\$ 600,000		\$ 350,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 950,000	\$ 0
99	C0631	\$ 224,371	WEST ROCKS SOCCER COMPLEX	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
C-3. RECREATION & PARKS SUBTOTAL				\$ 6,640,000	\$ 7,325,000	\$ 0	\$ 7,325,000	\$ 2,855,000	\$ 3,915,000	\$ 1,375,000	\$ 3,795,000	\$ 2,800,000	\$ 2,650,000	\$ 1,600,000	\$ 2,000,000	\$ 2,000,000	\$ 12,360,000	\$ 10,605,000
C-4. BUILDINGS																		
1	C0439	\$ 775,571	CITY HALL REPAIRS & IMPROVEMENTS	\$ 230,000	\$ 400,000	\$ 0	\$ 400,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 850,000	\$ 150,000	\$ 550,000	\$ 150,000	\$ 500,000	\$ 500,000	\$ 2,050,000	\$ 1,150,000
2	C0476	\$ 25,917	VARIOUS CITY BLDGS REPAIRS	\$ 50,000	\$ 50,000	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 250,000
3	C0137	\$ 41,559	POLICE FACILITIES	\$ 0	\$ 480,000	\$ 0	\$ 480,000	\$ 460,000	\$ 500,000	\$ 400,000	\$ 350,000	\$ 400,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 850,000	\$ 1,260,000
4	C0119	\$ 252,667	PUBLIC WORKS CENTER	\$ 210,000	\$ 212,000	\$ 0	\$ 212,000	\$ 0	\$ 65,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 65,000	\$ 0
5	C0266	\$ 38,575	NATHANIEL ELY - VARIOUS REPAIRS	\$ 20,000	\$ 275,000	\$ 0	\$ 275,000	\$ 0	\$ 275,000	\$ 0	\$ 0	\$ 0	\$ 305,000	\$ 0	\$ 0	\$ 0	\$ 580,000	\$ 0

The City of Norwalk, Connecticut
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DEPARTMENT				2020-21	2021-22				2022-23		2023-24		2024-25		2025-26		5-YR TOTAL	
				Council	Department	Department	Request	Finance	Department	Finance	Department	Finance	Department	Finance	Department	Finance	Department	Finance
	Proj.	Available	Project Description	Approved	Request	Revenue	Net of Revenue	Recommend	Request	Recommend	Request	Recommend	Request	Recommend	Request	Recommend	Request	Recommend
6	C0327	\$ 4,220	VARIOUS BLDGS-ENERGY CONSERVATION	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 100,000	\$ 125,000
7	C0644	\$ -	BRANCH LIBRARY IMPROVEMENTS	\$ 0	\$ 130,000	\$ 0	\$ 130,000	\$ 65,000	\$ 0	\$ 0	\$ 225,000	\$ 65,000	\$ 50,000	\$ 50,000	\$ 0	\$ 0	\$ 275,000	\$ 180,000
8	C0133	\$ 28,415	MAIN LIBRARY	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 525,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 525,000	\$ 0
			BEN FRANKLIN - VARIOUS REPAIRS															
9	C0295	\$ 44,587		\$ 135,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 320,000	\$ 0	\$ 55,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 375,000	\$ 0
10	NEW	\$ -	ELECTRICAL SYSTEM SURVEYS	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 0
11	C0543	\$ 22,291	VAR BLDGS-ENVIRONMENTAL REMEDIATION	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 20,000	\$ 0	\$ 20,000	\$ 0	\$ 20,000	\$ 0	\$ 0	\$ 0	\$ 60,000	\$ 0
12	NEW	\$ -	ROOSEVELT CENTER IMPROVEMENTS	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 200,000	\$ 0
13	C0583	\$ 70,394	SIDEWALK & CURB BLDG MGMT	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 0
14	NEW	\$ -	FIRE HEADQUARTERS	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
15	C0645	\$ 68,054	HEALTH DEPARTMENT	\$ 90,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
99	C0772	\$ 46,500	NORWALK MUSEUM	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	C-4. BUILDINGS SUBTOTAL			\$ 835,000	\$ 1,572,000	\$ 0	\$ 1,572,000	\$ 800,000	\$ 2,230,000	\$ 625,000	\$ 1,575,000	\$ 690,000	\$ 1,000,000	\$ 275,000	\$ 700,000	\$ 700,000	\$ 5,505,000	\$ 3,090,000
	TOTAL: PUBLIC WORKS			\$ 26,183,400	\$ 29,790,800	\$ 3,706,800	\$ 26,084,000	\$ 20,236,800	\$ 22,688,000	\$ 12,402,000	\$ 22,150,000	\$ 13,950,000	\$ 20,487,000	\$ 12,317,000	\$ 18,250,000	\$ 32,575,000	\$ 83,575,000	\$ 73,930,800
	D. WATER POLLUTION CONTROL AUTHORITY																	
1	C0361	\$ 5,492,776	COLLECTION SYSTEM REHABILITATION	\$ 0	\$ 1,000,000	\$ 1,000,000	\$ 0	\$ 1,000,000	\$ 1,000,000	\$ 0	\$ 1,000,000	\$ 0	\$ 1,000,000	\$ 0	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000	\$ 2,000,000
2	C0360	\$ 8,177,642	PUMP STATION UPGRADE/REPLACEMENT	\$ 3,000,000	\$ 1,000,000	\$ 1,000,000	\$ 0	\$ 1,000,000	\$ 500,000	\$ 0	\$ 500,000	\$ 0	\$ 500,000	\$ 0	\$ 500,000	\$ 500,000	\$ 3,000,000	\$ 1,500,000
3	C0791	\$ -	WWTP REHABILITATION/IMPROVEMENT	\$ 750,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,000,000	\$ 0	\$ 1,000,000	\$ 0	\$ 1,000,000	\$ 0	\$ 1,000,000	\$ 1,000,000	\$ 4,000,000	\$ 1,000,000
	TOTAL: WATER POLLUTION CONTROL AUTHORITY			\$ 3,750,000	\$ 2,000,000	\$ 2,000,000	\$ 0	\$ 2,000,000	\$ 2,500,000	\$ 0	\$ 2,500,000	\$ 0	\$ 2,500,000	\$ 0	\$ 2,500,000	\$ 2,500,000	\$ 12,000,000	\$ 4,500,000
	E. ECONOMIC & COMMUNITY DEVELOPMENT																	
	E-1 ECONOMIC & COMMUNITY DEVELOPMENT																	
1	C0773	\$ 115,180	SMALL BUSINESS/MAIN ST. PROGRAM	\$ 150,000	\$ 150,000	\$ 0	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 600,000	\$ 750,000
2	NEW	\$ -	MAIN LIBRARY EXPANSION PROJECT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 4,885,000	\$ 0	\$ 25,000,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 29,885,000	\$ 0
99	C0662	\$ 2,020,000	LIBRARY EXPANSION ARCHITECTURAL	\$ 1,570,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	E-1 ECONOMIC & COMMUNITY DEVELOPMENT SUBTOTAL			\$ 1,720,000	\$ 150,000	\$ 0	\$ 150,000	\$ 150,000	\$ 5,035,000	\$ 150,000	\$ 25,150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 30,485,000	\$ 750,000
	E-2 TRANSPORTATION, MOBILITY & PARKING																	
1	C0581	\$ -	PROJECTED CROSSWALKS / WARNINGS	\$ 30,000	\$ 30,000	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 135,000	\$ 165,000
2	C0441	\$ -	SAFE ROUTES TO SCHOOL	\$ 225,000	\$ 250,000	\$ 0	\$ 225,000	\$ 225,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000	\$ 1,225,000
3	C0562	\$ 94,008	STRIPING & SIGNING	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 150,000	\$ 150,000	\$ 0	\$ 0	\$ 150,000	\$ 150,000	\$ 0	\$ 0	\$ 300,000	\$ 300,000
4	C0648	\$ 25,000	ARTISTIC CROSSWALK SIGNS	\$ 25,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 25,000	\$ 25,000	\$ 0	\$ 0	\$ 30,000	\$ 30,000	\$ 0	\$ 0	\$ 55,000	\$ 55,000
5	PYR - 1	\$ -	HAMILTON STREET STAIRCASE	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 750,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 750,000	\$ 0
6	C0649	\$ 150,000	NEW SIDEWALK CONSTRUCTION	\$ 100,000	\$ 100,000	\$ 0	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000	\$ 500,000
7	C0774	\$ 30,000	ROWAYTON AVENUE SIDEWALK	\$ 30,000	\$ 150,000	\$ 0	\$ 50,000	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000
8	C0775	\$ 50,000	HUNT STREET/WITCH LANE SIDEWALKS	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 500,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 500,000	\$ 0
9	C0776	\$ 40,000	GEORGE AVE SIDEWALKS	\$ 40,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 150,000	\$ 0
10	C0777	\$ 50,000	NORWALK RIVER VALLEY TRAIL	\$ 50,000	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 50,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 275,000	\$ 275,000
11	NEW	\$ -	PEDESTRIAN CRSSWLK/40 CROSS ST.	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 35,000	\$ 35,000	\$ 275,000	\$ 275,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 310,000	\$ 310,000
12	C0598	\$ 42,790	PAVEMENT MARKINGS FOR BIKING	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 50,000	\$ 0	\$ 0	\$ 50,000	\$ 50,000	\$ 0	\$ 0	\$ 100,000	\$ 100,000
13	PYR - 1	\$ -	AUTONOMOUS SHUTTLE PILOT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 50,000	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 350,000	\$ 50,000
14	C0514	\$ 299,769	TRANSPORATION MASTER PLAN IMPLEMENT	\$ 210,000	\$ 90,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
15	C0232	\$ 53,727	TRAFFIC SIGNALS EQUIPMENT	\$ 550,000	\$ 600,000	\$ 0	\$ 500,000	\$ 500,000	\$ 600,000	\$ 500,000	\$ 650,000	\$ 500,000	\$ 650,000	\$ 500,000	\$ 650,000	\$ 500,000	\$ 2,550,000	\$ 2,500,000
16	C0528	\$ 37,650	TRAFFIC SYSTEM ENHANCEMENTS	\$ 0	\$ 50,000	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 0	\$ 60,000	\$ 0	\$ 60,000	\$ 0	\$ 75,000	\$ 75,000	\$ 245,000	\$ 125,000
17	NEW	\$ -	TRAFFIC SIGNAL SCRIBNER AT I-95	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 450,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 450,000	\$ 0
18	NEW	\$ -	WEST/BELTON/MOTT INTERSECTION	\$ 0	\$ 350,000	\$ 0	\$ 350,000	\$ 350,000	\$ 2,500,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,500,000	\$ 350,000
99	C0650	\$ 24,552	FLEET EQUIPMENT	\$ 40,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	E-2 TRANSPORTATION, MOBILITY & PARKING SUBTOTAL			\$ 1,550,000	\$ 1,670,000	\$ 0	\$ 1,305,000	\$ 1,305,000	\$ 5,090,000	\$ 1,240,000	\$ 2,395,000	\$ 1,235,000	\$ 1,400,000	\$ 1,190,000	\$ 1,185,000	\$ 1,185,000	\$ 10,070,000	\$ 6,005,000

The City of Norwalk, Connecticut
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DEPARTMENT				2020-21	2021-22				2022-23		2023-24		2024-25		2025-26		5-YR TOTAL	
				Council	Department	Department	Request	Finance	Department	Finance	Department	Finance	Department	Finance	Department	Finance	Department	Finance
	Proj.	Available	Project Description	Approved	Request	Revenue	Net of Revenue	Recommend	Request	Recommend	Request	Recommend	Request	Recommend	Request	Recommend	Request	Recommend
E-3 PLANNING & ZONING																		
1	NEW	\$ -	FIELD CARD SCANNING	\$ 0	\$ 150,000	\$ 0	\$ 150,000	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 150,000
99	C0778	\$ 190,040	UPDATE OF ZONING REGULATIONS	\$ 200,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
E-3 PLANNING & ZONING SUBTOTAL				\$ 200,000	\$ 150,000	\$ 0	\$ 150,000	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 150,000
E-4 BUSINESS DEVELOPMENT & TOURISM																		
1	NEW	\$ -	ARTS AND CULTURE PROGRAM	\$ 0	\$ 100,000	\$ 0	\$ 100,000	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000
2	NEW	\$ -	ENTREPRENEURSHIP MICROGRANT PROGRAM	\$ 0	\$ 200,000		\$ 200,000	\$ 100,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 800,000	\$ 900,000
99	C0779	\$ 50,000	BUSINESS INCENTIVE ECON ANALYSIS PL	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
99	C0780	\$ -	TOURISM BRANDING & MARKETING INIT	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
99	C0781	\$ 50,000	BUSINESS OUTREACH & MKTING STRATEGY	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
E-4 BUSINESS DEVELOPMENT & TOURISM SUBTOTAL				\$ 200,000	\$ 300,000	\$ 0	\$ 300,000	\$ 150,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 800,000	\$ 950,000
E-5 HISTORICAL COMMISSION																		
1	C0430	\$ 92,429	SMITH STREET BUILDINGS	\$ 21,000	\$ 150,000	\$ 0	\$ 150,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 275,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 0	\$ 0	\$ 400,000	\$ 250,000
2	C0186	\$ 2,550,995	L-M MANSION CODE & REPAIRS	\$ 50,000	\$ 180,000	\$ 0	\$ 180,000	\$ 180,000	\$ 250,000	\$ 100,000	\$ 500,000	\$ 100,000	\$ 500,000	\$ 100,000	\$ 500,000	\$ 500,000	\$ 1,750,000	\$ 980,000
3	C0521	\$ 152,435	ADA ACCESS MILL HILL	\$ 134,000	\$ 50,000	\$ 0	\$ 50,000	\$ 50,000	\$ 200,000	\$ 100,000	\$ 0	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 200,000	\$ 250,000
4	C0533	\$ 17,174	MUSEUM COLL ARCHIVING/CATALOGING	\$ 0	\$ 10,000	\$ 0	\$ 10,000	\$ 0	\$ 10,000	\$ 0	\$ 10,000	\$ 0	\$ 10,000	\$ 0	\$ 10,000	\$ 10,000	\$ 40,000	\$ 10,000
5	C0294	\$ 11,957	CEMETARIES RESTORATION	\$ 0	\$ 110,000	\$ 0	\$ 110,000	\$ 0	\$ 0	\$ 0	\$ 20,000	\$ 0	\$ 0	\$ 0	\$ 20,000	\$ 20,000	\$ 40,000	\$ 20,000
6	C0574	\$ 77,208	WPA MURAL	\$ 0	\$ 50,000	\$ 0	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
7	C0549	\$ 125,563	LOCKWOOD HOUSE ADA ACCESS	\$ 314,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 200,000	\$ 0	\$ 58,000	\$ 0	\$ 175,000	\$ 0	\$ 75,000	\$ 75,000	\$ 508,000	\$ 75,000
E-5 HISTORICAL COMMISSION SUBTOTAL				\$ 519,000	\$ 550,000	\$ 0	\$ 550,000	\$ 255,000	\$ 685,000	\$ 225,000	\$ 863,000	\$ 300,000	\$ 785,000	\$ 200,000	\$ 605,000	\$ 605,000	\$ 2,938,000	\$ 1,585,000
E-6 ARTS COMMISSION																		
1	NEW	\$ -	ARTS IN PUBLIC PLACES PROGRAM	\$ 0	\$ 50,000	\$ 0	\$ 50,000	\$ 25,000	\$ 50,000	\$ 25,000	\$ 50,000	\$ 25,000	\$ 50,000	\$ 25,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ 150,000
2	NEW	\$ -	WASHINGTON STREET BARRIERS ART	\$ 0	\$ 6,000	\$ 0	\$ 6,000	\$ 0	\$ 6,000	\$ 0	\$ 6,000	\$ 0	\$ 6,000	\$ 0	\$ 6,000	\$ 6,000	\$ 24,000	\$ 6,000
3	NEW	\$ -	PUBIC ART INVENTORY	\$ 0	\$ 100,000	\$ 0	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
99	C0792	\$ 50,000	MLK BLVD ART	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
E-6 ARTS COMMISSION SUBTOTAL				\$ 50,000	\$ 156,000	\$ 0	\$ 0	\$ 25,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 224,000	\$ 156,000
E-7 CODE ENFORCEMENT																		
30	NEW	\$ -	GATEWAY SIGN REPLACEMENT	\$ 0	\$ 30,000	\$ 0	\$ 30,000	\$ 30,000	\$ 20,000	\$ 20,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 20,000	\$ 50,000
	NEW	\$ -	STREETSCAPE IMPROVEMENTS	\$ 0	\$ 150,000	\$ 0	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 600,000	\$ 750,000
E-7 CODE ENFORCEMENT SUBTOTAL				\$ 0	\$ 180,000	\$ 0	\$ 180,000	\$ 180,000	\$ 170,000	\$ 170,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 620,000	\$ 800,000
E-7PARKING AUTHORITY																		
1	C0303	\$ 1,986,633	PRKING FACILITIES REV CONTROL EQUIP	\$ 912,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 850,000	\$ 850,000	\$ 840,000	\$ 840,000	\$ 950,000	\$ 950,000	\$ 900,000	\$ 900,000	\$ 3,540,000	\$ 3,540,000
2	C0465	\$ 330,984	REVENUE CONTROL EQUIPMENT	\$ 0	\$ 200,000	\$ 200,000	\$ 0	\$ 200,000	\$ 250,000	\$ 250,000	\$ 200,000	\$ 0	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 850,000	\$ 850,000
3	C0783	\$ 100,000	PARKING WAYFINDING SIGNAGE	\$ 100,000	\$ 250,000	\$ 250,000	\$ 0	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 250,000
99	C0782	\$ 150,000	RESIDENTIAL PARKING PERMITS	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
E-7PARKING AUTHORITY SUBTOTAL				\$ 1,162,000	\$ 450,000	\$ 450,000	\$ 0	\$ 450,000	\$ 1,100,000	\$ 1,100,000	\$ 1,040,000	\$ 840,000	\$ 1,150,000	\$ 1,150,000	\$ 1,100,000	\$ 1,100,000	\$ 4,390,000	\$ 4,640,000
TOTAL ECONOMIC & COMMUNITY DEVELOPMENT				\$ 5,401,000	\$ 3,606,000	\$ 450,000	\$ 2,791,000	\$ 2,665,000	\$ 12,336,000	\$ 3,110,000	\$ 29,854,000	\$ 2,900,000	\$ 3,891,000	\$ 3,065,000	\$ 3,446,000	\$ 3,446,000	\$ 49,527,000	\$ 15,036,000
F. COMMUNITY SERVICES																		
F-1 HEALTH																		
1	C0612	\$ 46,520	HEALTH BUILDING UPGRADES	\$ 31,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
F-1 HEALTH SUBTOTAL				\$ 31,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

The City of Norwalk, Connecticut
FYE 2022 CAPITAL BUDGET
CFO Recommendation January 29, 2021

DEPARTMENT				2020-21	2021-22				2022-23		2023-24		2024-25		2025-26		5-YR TOTAL	
	Proj.	Available	Project Description	Council Approved	Department Request	Department Revenue	Request Net of Revenue	Finance Recommend	Department Request	Finance Recommend	Department Request	Finance Recommend	Department Request	Finance Recommend	Department Request	Finance Recommend	Department Request	Finance Recommend
F-2 HUMAN RELATIONS AND FAIR RENT																		
1	C0536	\$ 396,923	ADA COMPLIANCE	\$ 100,000	\$ 80,000	\$ 0	\$ 80,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
F-2 HUMAN RELATIONS AND FAIR RENT SUBTOTAL				\$ 100,000	\$ 80,000	\$ 0	\$ 80,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
F-3 LIBRARY																		
1	C0548	\$ 0	NORWALK NEWSPAPER DIGITIZATION	\$ 50,000	\$ 38,000	\$ 0	\$ 38,000	\$ 0	\$ 0	\$ 38,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 38,000
2	C0785	\$ 68,000	AUDITORIUM REFRESH	\$ 68,000	\$ 75,000	\$ 0	\$ 75,000	\$ 0	\$ 0	\$ 75,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 75,000
99	C0784	\$ 70,000	LAPTOP DISPENSERS	\$ 70,000		\$ 0	\$ 0	\$ 0	\$ 33,000	\$ 0	\$ 0	\$ 33,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 33,000	\$ 33,000
F-3 LIBRARY SUBTOTAL				\$ 188,000	\$ 113,000	\$ 0	\$ 113,000	\$ 0	\$ 33,000	\$ 113,000	\$ 0	\$ 33,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 33,000	\$ 146,000
TOTAL: COMMUNITY SERVICES				\$ 319,000	\$ 193,000	\$ 0	\$ 193,000	\$ 0	\$ 33,000	\$ 113,000	\$ 0	\$ 33,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 33,000	\$ 146,000
G. BOARD OF EDUCATION																	\$ 0	\$ 0
1	NEW	\$ -	BRIGGS FAMILY WELCOME CENTER	\$ 0	\$ 7,019,115	\$ 1,140,606	\$ 5,878,509	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
2	C0609	\$ 265,205	CURRICULUM MATERIALS & TEXTBOOKS	\$ 450,000	\$ 747,000	\$ 0	\$ 747,000	\$ 250,000	\$ 211,000	\$ 211,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 211,000	
3	C0112	\$ 467,187	INSTRUCTIONAL TECHNOLOGY	\$ 500,000	\$ 1,456,700	\$ 0	\$ 1,456,700	\$ 0	\$ 331,700	\$ 0	\$ 331,700	\$ 0	\$ 331,700	\$ 0	\$ 331,700	\$ 331,700	\$ 1,326,800	\$ 331,700
4	C0652	\$ 205,586	AIR CONDITIONING PROGRAM	\$ 855,000	\$ 750,000	\$ 0	\$ 750,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 750,000	\$ 750,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,250,000	\$ 2,750,000
5	C0595	\$ 465,573	BOE ASBESTOS ABATEMENT PROGRAM	\$ 500,000	\$ 1,250,000	\$ 406,250	\$ 843,750	\$ 740,740	\$ 1,250,000	\$ 0	\$ 1,250,000	\$ 0	\$ 1,000,000	\$ 0	\$ 500,000	\$ 500,000	\$ 4,000,000	\$ 1,240,740
6	NEW	\$ -	BATHROOM RENOVATIONS	\$ 0	\$ 1,500,000	\$ 0	\$ 1,500,000	\$ 0	\$ 1,500,000	\$ 0	\$ 1,500,000	\$ 0	\$ 1,000,000	\$ 0	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000	\$ 1,000,000
7	C0789	\$ 1,144,730	FUEL TANK REPLACEMENT	\$ 1,250,000	\$ 400,000	\$ 130,000	\$ 270,000	\$ 0	\$ 500,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 500,000	\$ 0
8	C0587	\$ 9,485	CAPITAL REPAIRS & REPLACE BOE	\$ 0	\$ 250,000	\$ 0	\$ 250,000	\$ 100,000	\$ 250,000	\$ 0	\$ 250,000	\$ 0	\$ 250,000	\$ 0	\$ 250,000	\$ 250,000	\$ 1,000,000	\$ 350,000
9	C0788	\$ 3,158,025	CAFETERIA/KITCHEN RENOVATIONS	\$ 3,500,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,250,000	\$ 0	\$ 1,250,000	\$ 0	\$ 1,000,000	\$ 0	\$ 0	\$ 0	\$ 3,500,000	\$ 0
10	C0516	\$ 170,867	SCHOOL DISTRICT PAVING & CONCRETE	\$ 0	\$ 350,000	\$ 0	\$ 350,000	\$ 150,000	\$ 500,000	\$ 0	\$ 350,000	\$ 0	\$ 350,000	\$ 0	\$ 350,000	\$ 350,000	\$ 1,550,000	\$ 500,000
11	C0623	\$ 28,168	DISTRICT VEHICLES	\$ 0	\$ 110,000	\$ 0	\$ 110,000	\$ 0	\$ 100,000	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000	\$ 0
12	NEW	\$ -	BOILER REPLACEMENTS	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 650,000	\$ 0	\$ 650,000	\$ 0	\$ 850,000	\$ 0	\$ 650,000	\$ 650,000	\$ 2,800,000	\$ 650

**COMMON COUNCIL
NORWALK, CONNECTICUT****ACTION
7:30 PM EST****SEPTEMBER 8, 2020
VIA TELECONFERENCE**09 20 4021 5777 C0021
09 19 4021 5777 C0318
09 21 4021 5777 C0318**AUTHORIZED**

- 5b. Authorize the Chief of Operations and Public Works, to execute orders on the contract with M. Rondano, Inc. for project DRG2020-1 On-Call Drainage Improvements at Various Locations for a sum not to exceed \$95,500.00.

Account No. 09 10 4027 5777 C0302
09 20 4027 5777 C0302
09 21 4027 5777 C0302
09 18 4021 5777 C0021
09 19 4021 5777 C0021
09 20 4021 5777 C0021
09 19 4021 5777 C0318
09 21 4021 5777 C0318**AUTHORIZED**

6. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Ahneman Kirby, LLC for On-Call Surveying Services. The Agreement is for a period of one (1) year at a sum not to exceed \$120,000.00 with an option to extend for two (2) additional terms for one (1) year each.

Account No. 09 10 4027 5777 C0302
09 20 4027 5777 C0302
09 21 4027 5777 C0302
09 18 4021 5777 C0021
09 19 4021 5777 C0021
09 20 4021 5777 C0021
09 19 4021 5777 C0318
09 21 4021 5777 C0318
09 06 4021 5777 C0315
09 20 4027 5777 C0643
01 40 30 5258**AUTHORIZED**

7. Authorize the Mayor, Harry W. Rilling, to execute a Maintenance Agreement between the City of Norwalk and Metropolitan Reality Associates, LLC for the maintenance of the fence installed on the existing retaining wall within the City Right-of-Way along the length of the frontage of the property located at 1 Bates Court adjacent to Dr. Martin Luther King, Jr. Drive. **AUTHORIZED**
8. Authorize the Mayor Harry W. Rilling, to execute the Gift Letter in order to demonstrate formal acceptance of the gift of the Fence from the Lockwood Mathews Mansion Museum. **AUTHORIZED**

B. HEALTH AND PUBLIC SAFETY COMMITTEE

- 1a. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to apply for and accept grant funds from the Department of Justice under the FY2020 Edward Byrne Memorial Justice Assistance Grant, in the amount of \$33,741.00. **AUTHORIZED**



MEMORANDUM

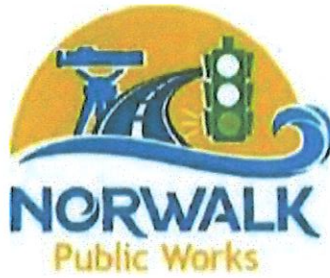
TO: Anthony Carr, P.E. – Chief of Operations & Public Works
FROM: Drew Berndlmaier, P.E. – Senior Engineer
CC: Vanessa Valadares, P.E. – Principal Engineer
REF: Public Works Committee Agenda Item – Pavement Management Contract
DATE: March 31, 2021

I would like to request that the following items be included on the agenda for the April 2021 Public Works Committee meeting.

- 1a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with The Grasso Companies, LLC, for Project PM 2021-1, Pavement Management Program, for an amount not to exceed \$3,008,196.40.
- 1b. Authorize the Chief of Operations and Public Works to execute Orders on Contract with The Grasso Companies, LLC, for Project PM 2021-1, Pavement Management Program, for a sum not to exceed \$300,819.64.

Account #'s:

09 20 4021 5777 C0021
09 21 4021 5777 C0021
09 21 4021 5777 C0302
09 20 4021 5777 C0503
09 21 4021 5777 C0503
09 20 4120 5777 C0649
09 21 4021 5777 C0318



Bid Sheet

Project: PM 2021-1 PAVEMENT MANAGEMENT PROGRAM

BID OPENING: TUESDAY
MARCH 30, 2021
2:00 PM

<u>Bidder</u>	<u>Bid Amount</u>	<u>Bid Bond</u>
B&W Paving & Landscaping, LLC 70 Foster Rd Waterford, CT 06385	\$3,772,028.80	15% Aspen American Insurance Company
Deering Construction, Inc. 20 Sheehan Ave Norwalk, CT 06854	\$3,158,865.50	15% Travelers Casualty & Surety Co of America
FGB Construction Company 158 Bouton Street Norwalk, CT 06854	\$3,793,568.90	15% Westfield Insurance Company
The Grasso Companies, LLC 485 Pepper Street Monroe, CT 06468	\$3,008,196.40 (apparent low bidder)	15% Argonaut Insurance Company

Project Number : PM2021-1

Project Name : PAVEMENT MANAGEMENT PROGRAM

Items	Description	Quantity	Apparent Low Bidder		Second Bidder		Third Bidder		Engineering's Estima	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
0202503A	REMOVAL OF CONCRETE CURBING	16,800	\$1.00	\$16,800.00	\$4.65	\$78,120.00	\$6.00	\$100,800.00	\$6.00	\$100,800.00
0406453A	BITUMINOUS CONCRETE 2" OVERLAY FULL LANE (40 LF TO 200 LF) (0.5")	24	\$120.00	\$2,880.00	\$175.00	\$4,200.00	\$189.00	\$4,536.00	\$200.00	\$4,800.00
0406998A	DENSITY ADJUSTMENT	1	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00
0406999A	ASPHALT ADJUSTMENT COST	1	\$78,000.00	\$78,000.00	\$78,000.00	\$78,000.00	\$78,000.00	\$78,000.00	\$78,000.00	\$78,000.00
0407010A	SPEED BUMPS	530	\$2.00	\$1,060.00	\$2.25	\$1,192.50	\$8.00	\$4,240.00	\$12.00	\$6,360.00
0815001	BITUMINOUS CONCRETE LIP CURBING	10,000	\$5.00	\$50,000.00	\$4.25	\$42,500.00	\$8.00	\$80,000.00	\$4.00	\$40,000.00
0910004	METAL BEAM RAIL (TYPE R-B)	50	\$25.00	\$1,250.00	\$45.00	\$2,250.00	\$65.00	\$3,250.00	\$75.00	\$3,750.00
0921021A	RELAY PRECAST CONCRETE PAVER SIDEWALK AND DRIVEWAY	100	\$20.00	\$2,000.00	\$20.00	\$2,000.00	\$14.00	\$1,400.00	\$30.00	\$3,000.00
0922001A	BITUMINOUS CONCRETE SIDEWALK	2,520	\$35.00	\$88,200.00	\$38.00	\$95,760.00	\$50.00	\$126,000.00	\$36.00	\$90,720.00
0922502A	BITUMINOUS CONCRETE DRIVEWAY OVERLAY	100	\$150.00	\$15,000.00	\$175.00	\$17,500.00	\$165.00	\$16,500.00	\$175.00	\$17,500.00
0924007A	HANDICAP RAMPS (ADA COMPLIANT)	270	\$30.00	\$8,100.00	\$25.00	\$6,750.00	\$32.00	\$8,640.00	\$35.00	\$9,450.00
0944003A	FURNISHING AND PLACING TOPSOIL	8,000	\$6.35	\$50,800.00	\$6.00	\$48,000.00	\$8.00	\$64,000.00	\$10.00	\$80,000.00
0950003A	TURF ESTABLISHMENT (LAWN)	8,000	\$1.00	\$8,000.00	\$1.00	\$8,000.00	\$2.00	\$16,000.00	\$1.50	\$12,000.00
0980003A	PROJECT SURVEY AND STAKEOUT	1	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
1008215A	2" RIGID METAL CONDUIT - UNDER ROADWAY	210	\$14.00	\$2,940.00	\$35.00	\$7,350.00	\$100.00	\$21,000.00	\$62.00	\$13,020.00
1008217A	3" RIGID METAL CONDUIT - UNDER ROADWAY	80	\$16.00	\$1,280.00	\$40.00	\$3,200.00	\$100.00	\$8,000.00	\$65.00	\$5,200.00
1010011A	CONCRETE HANDHOLE - TYPE I	4	\$500.00	\$2,000.00	\$500.00	\$2,000.00	\$2,300.00	\$9,200.00	\$500.00	\$2,000.00
1111051A	LOOP VEHICLE DETECTOR	200	\$15.10	\$3,020.00	\$17.75	\$3,550.00	\$14.00	\$2,800.00	\$40.00	\$8,000.00
1111451	LOOP DETECTOR SAW CUT	200	\$15.10	\$3,020.00	\$17.75	\$3,550.00	\$2.00	\$400.00	\$15.00	\$3,000.00
1210101	4" WHITE EPOXY RESIN PAVEMENT MARKINGS	29,000	\$0.40	\$11,600.00	\$0.40	\$11,600.00	\$0.42	\$12,180.00	\$0.50	\$14,500.00
1210103	4" DOUBLE YELLOW EPOXY RESIN PAVEMENT MARKINGS	18,700	\$0.80	\$14,960.00	\$0.80	\$14,960.00	\$0.42	\$7,854.00	\$0.85	\$15,895.00
1210105	EPOXY RESIN PAVEMENT MARKINGS - SYMBOLS AND LEGENDS	1,400	\$4.25	\$5,950.00	\$4.25	\$5,950.00	\$4.00	\$5,600.00	\$4.00	\$5,600.00
1210106	12" WHITE EPOXY RESIN PAVEMENT MARKINGS	164	\$3.85	\$631.40	\$4.00	\$656.00	\$1.20	\$196.80	\$4.00	\$656.00
0205003A	TRENCH EXCAVATION (0' - 10' DEEP)	250	\$50.00	\$12,500.00	\$1.00	\$250.00	\$50.00	\$12,500.00	\$35.00	\$8,750.00
1210124	24" WHITE EPOXY RESIN PAVEMENT MARKINGS	1,500	\$7.25	\$10,875.00	\$7.50	\$11,250.00	\$2.50	\$3,750.00	\$8.00	\$12,000.00
1302060A	RESET GATE BOXES	400	\$50.00	\$20,000.00	\$45.00	\$18,000.00	\$100.00	\$40,000.00	\$55.00	\$22,000.00
0205001A	TRENCH EXCAVATION (0' - 4' DEEP)	400	\$30.00	\$12,000.00	\$1.00	\$400.00	\$40.00	\$16,000.00	\$30.00	\$12,000.00
0812000A	EXTRUDED CONCRETE CURB	15,500	\$6.50	\$100,750.00	\$7.25	\$112,375.00	\$9.00	\$139,500.00	\$7.00	\$108,500.00
0813015A	5" X 16" GRANITE STONE CURBING (STRAIGHT)	40	\$50.00	\$2,000.00	\$100.00	\$4,000.00	\$90.00	\$3,600.00	\$50.00	\$2,000.00

Project Number : PM2021-1

Project Name : PAVEMENT MANAGEMENT PROGRAM

Items	Description	Quantity	Apparent Low Bidder		Second Bidder		Third Bidder		Engineering's Estima	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
0304002	PROCESSED AGGREGATE BASE	500	\$5.00	\$2,500.00	\$25.00	\$12,500.00	\$50.00	\$25,000.00	\$30.00	\$15,000.00
0202452A	TEST PIT	10	\$500.00	\$5,000.00	\$500.00	\$5,000.00	\$600.00	\$6,000.00	\$1,000.00	\$10,000.00
0202504A	REMOVAL OF BITUMINOUS CONCRETE CURBING	8,200	\$1.00	\$8,200.00	\$1.20	\$9,840.00	\$3.00	\$24,600.00	\$2.50	\$20,500.00
0403876A	10" RECLAMATION - ASPHALT GRAVEL BASE	22,420	\$6.00	\$134,520.00	\$4.60	\$103,132.00	\$1.30	\$29,146.00	\$6.50	\$145,730.00
0406171A	HMA SUPERPAVE 0.5" (12.5) LEVEL 2	7,300	\$100.50	\$733,650.00	\$95.10	\$694,230.00	\$102.00	\$744,600.00	\$97.00	\$708,100.00
0406202A	ROAD ENCROACHMENT PERMANENT PAVEMENT REPAIR (MINOR ARTERIAL) MIN BID - SEE SPECIAL NOTES	90	\$75.00	\$6,750.00	\$135.00	\$12,150.00	\$45.00	\$4,050.00	\$106.00	\$9,540.00
0406172A	HMA SUPERPAVE 0.375" (9.5) LEVEL 2	8,000	\$106.20	\$849,600.00	\$99.20	\$793,600.00	\$106.00	\$848,000.00	\$101.00	\$808,000.00
0406201A	ROAD ENCROACHMENT PERMANENT PAVEMENT REPAIR (MAJOR ARTERIAL) MIN BID - SEE SPECIAL NOTES	10	\$100.00	\$1,000.00	\$200.00	\$2,000.00	\$110.00	\$1,100.00	\$150.00	\$1,500.00
0406203A	ROAD ENCROACHMENT PERMANENT PAVEMENT REPAIR (COLLECTOR) MIN BID - SEE SPECIAL NOTES	400	\$65.00	\$26,000.00	\$125.00	\$50,000.00	\$90.00	\$36,000.00	\$90.00	\$36,000.00
0406204A	ROAD ENCROACHMENT PERMANENT PAVEMENT REPAIR (LOCAL) MIN BID - SEE SPECIAL NOTES	4,000	\$45.00	\$180,000.00	\$63.50	\$254,000.00	\$54.00	\$216,000.00	\$65.00	\$260,000.00
0406267A	BITUMINOUS CONCRETE MILLING (0" - 4")	120,000	\$2.10	\$252,000.00	\$2.55	\$306,000.00	\$3.00	\$360,000.00	\$2.35	\$282,000.00
0406279A	MILL FULL LANE 1.5" (40 LF TO 200 LF)	200	\$2.30	\$460.00	\$36.00	\$7,200.00	\$3.00	\$600.00	\$10.00	\$2,000.00
0751712	8" UNDERDRAIN	300	\$30.00	\$9,000.00	\$46.00	\$13,800.00	\$44.00	\$13,200.00	\$65.00	\$19,500.00
0811001A	CONCRETE CURBING	800	\$38.75	\$31,000.00	\$38.00	\$30,400.00	\$56.00	\$44,800.00	\$35.00	\$28,000.00
0811007A	CONCRETE CURBING (<45 LF PER MOB.)	45	\$50.00	\$2,250.00	\$40.00	\$1,800.00	\$100.00	\$4,500.00	\$40.00	\$1,800.00
0911923	R-B END ANCHORAGE- TYPE 2	2	\$1,500.00	\$3,000.00	\$1,700.00	\$3,400.00	\$1,900.00	\$3,800.00	\$1,500.00	\$3,000.00
0912504	REMOVE METAL BEAM RAIL	50	\$5.00	\$250.00	\$10.00	\$500.00	\$10.00	\$500.00	\$7.00	\$350.00
0921001A	CONCRETE SIDEWALK	3,000	\$8.00	\$24,000.00	\$9.00	\$27,000.00	\$18.00	\$54,000.00	\$12.00	\$36,000.00
0921004A	CONCRETE SIDEWALK (<110 SF PER MOB.)	110	\$20.00	\$2,200.00	\$15.00	\$1,650.00	\$50.00	\$5,500.00	\$20.00	\$2,200.00
0921010A	CONCRETE DRIVEWAY RAMP (<90 SF PER MOB.)	90	\$20.00	\$1,800.00	\$15.00	\$1,350.00	\$50.00	\$4,500.00	\$21.00	\$1,890.00
0921011A	CONCRETE DRIVEWAY RAMP	500	\$13.00	\$6,500.00	\$10.60	\$5,300.00	\$25.00	\$12,500.00	\$16.00	\$8,000.00
0921014A	PRECAST CONCRETE PAVER SIDEWALK AND DRIVEWAY	100	\$20.00	\$2,000.00	\$20.00	\$2,000.00	\$25.00	\$2,500.00	\$45.00	\$4,500.00
0209001	FORMATION OF SUBGRADE	2,250	\$2.00	\$4,500.00	\$2.30	\$5,175.00	\$3.00	\$6,750.00	\$3.00	\$6,750.00
0406280A	MILL FULL LANE 1.5" (> 200 LF)	500	\$2.30	\$1,150.00	\$20.00	\$10,000.00	\$3.00	\$1,500.00	\$3.50	\$1,750.00
0406451A	BITUMINOUS CONCRETE 1.5" OVERLAY FULL LANE (40 LF TO 200 LF)	20	\$175.00	\$3,500.00	\$175.00	\$3,500.00	\$189.00	\$3,780.00	\$200.00	\$4,000.00
0406452A	BITUMINOUS CONCRETE 1.5" OVERLAY FULL LANE (> 200 LF)	44	\$150.00	\$6,600.00	\$175.00	\$7,700.00	\$189.00	\$8,316.00	\$150.00	\$6,600.00

Project Number : PM2021-1

Project Name : PAVEMENT MANAGEMENT PROGRAM

Items	Description	Quantity	Apparent Low Bidder		Second Bidder		Third Bidder		Engineering's Estima	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
0406454A	BITUMINOUS CONCRETE 2" OVERLAY FULL LANE (>200 LF)	60	\$120.00	\$7,200.00	\$175.00	\$10,500.00	\$189.00	\$11,340.00	\$150.00	\$9,000.00
0507001A	TYPE "C" CATCH BASIN	15	\$430.00	\$6,450.00	\$3,450.00	\$51,750.00	\$3,500.00	\$52,500.00	\$4,500.00	\$67,500.00
0507042A	RESET CATCH BASIN	60	\$1,000.00	\$60,000.00	\$500.00	\$30,000.00	\$3,500.00	\$210,000.00	\$500.00	\$30,000.00
0507792A	RECONSTRUCT CATCH BASIN	20	\$250.00	\$5,000.00	\$250.00	\$5,000.00	\$2,700.00	\$54,000.00	\$300.00	\$6,000.00
0507829	CONVERT MANHOLE TO TYPE "C" CATCH BASIN	5	\$1,000.00	\$5,000.00	\$1,165.00	\$5,825.00	\$3,500.00	\$17,500.00	\$3,000.00	\$15,000.00
0507105A	CONNECTION TO EXISTING MANHOLE, CATCH BASIN OR DRYWELL	25	\$500.00	\$12,500.00	\$250.00	\$6,250.00	\$100.00	\$2,500.00	\$600.00	\$15,000.00
0507781	RESET MANHOLE	50	\$600.00	\$30,000.00	\$500.00	\$25,000.00	\$700.00	\$35,000.00	\$500.00	\$25,000.00
0507831	CONVERT CATCH BASIN TO MANHOLE	5	\$400.00	\$2,000.00	\$1,400.00	\$7,000.00	\$3,500.00	\$17,500.00	\$3,000.00	\$15,000.00
0651001A	BEDDING MATERIAL	200	\$20.00	\$4,000.00	\$40.00	\$8,000.00	\$45.00	\$9,000.00	\$40.00	\$8,000.00
0651656	12" CORRUGATED P.E. PIPE (SMOOTH INTERIOR)	300	\$50.00	\$15,000.00	\$50.00	\$15,000.00	\$100.00	\$30,000.00	\$70.00	\$21,000.00
0651657	15" CORRUGATED P.E. PIPE (SMOOTH INTERIOR)	200	\$55.00	\$11,000.00	\$55.00	\$11,000.00	\$100.00	\$20,000.00	\$85.00	\$17,000.00
0651743	6" POLYVINYL CHLORIDE, SDR 35 STORM DRAINAGE PIPE	100	\$15.00	\$1,500.00	\$44.50	\$4,450.00	\$100.00	\$10,000.00	\$65.00	\$6,500.00
0202000	EARTH EXCAVATION	1,000	\$5.00	\$5,000.00	\$12.00	\$12,000.00	\$35.00	\$35,000.00	\$14.00	\$14,000.00
			\$3,008,196.40		\$3,158,865.50		\$3,772,028.80		\$3,371,711.00	

Apparent Low Bidder : THE GRASSO COMPANIES

Second Bidder : DEERING CONSTRUCTION

Third Bidder : B&W Paving & Landscaping, LLC



CITY OF NORWALK
Paul L. Sotnik, P.E.
Senior Civil Engineer
psotnik@norwalkct.org
P: 203-854-7891 / F: 203-857-0143
Norwalk City Hall
125 East Avenue, P.O. Box 5125
Norwalk, CT 06856-5125

MEMORANDUM

TO: Anthony R. Carr, P.E., CFM - Chief of Operations and Public Works

FROM: Paul L. Sotnik, P.E. - Senior Civil Engineer 

CC: Vanessa Valadares, P.E. - Principal Engineer

REF: City of Norwalk Department of Public Works
Standard Detail Drawing Revisions

DATE: March 24, 2021

The Engineering Division of the Department of Public Works has been working to make updates to the City of Norwalk Standard Detail Drawings. As you are aware, these Details Drawings are used as the basis for the design and construction of the City's Infrastructure Projects as well as the Permitting requirements for contractors doing construction work within the City Right-of-Way. Now that the revisions to the drawings have been completed and approved by both you and the Principal Engineer, Vanessa Valadares, P.E., I would like to request that the following Item be included on the agenda for the April 6, 2021 meeting of the Public Works Committee of the Common Council for approval.

- 1.) Approve the revisions to the City of Norwalk Department of Public Works Standard Detail Drawings noted as Final Approved Revisions, Drawings Dated March 2021, Approved By Anthony R. Carr, P.E. #28018, C.F.M., Chief of Operations and Public Works and Vanessa N. Valadares, P.E. #28346, Principal Engineer.

In addition, the Engineering Division has also made several updates to the City of Norwalk Department of Public Works Roadway Standards related to the Number and Width of Traffic and Auxiliary Lanes for Major and Minor Arterial Streets. Therefore, I would like to request that the following Item also be included on the agenda for the April 6, 2021 meeting of the Public Works Committee of the Common Council for approval.

- 2.) Approve the revisions to the City of Norwalk Department of Public Works Roadway Standards Amended March 2021.

I have attached a complete package of the Standard Details and the Roadway

Standards for your use. The revised section of the Roadway Standards has been highlighted in yellow. Once officially approved, they will both be distributed to all internal Staff and posted to the City website for use by the general public.

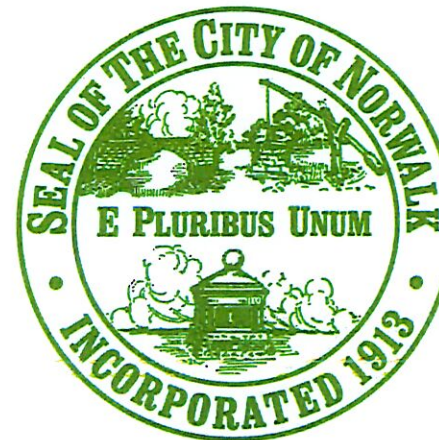
If you have any questions, please do not hesitate to contact me.

City of Norwalk

Department of Public Works

Standard Detail Drawings

Drawing Name	Dwg. #	Rev. Date	Rev. #
<u>Sanitary Sewer</u>	1	3/12/2021	8
<u>Sanitary Sewer Lateral, Marker, Clean out & Chimney</u>	2	2/19/19	4
<u>Sanitary Gravity Sewer Wye & Tee Saddle Repair Coupling, Core and Tee Connection</u>	3	11/1/10	1
<u>Storm Drains</u>	4	3/12/2021	9
<u>Storm Manholes & Manhole Frame</u>	5	2/4/09	1
<u>Type "C", "CL" & "C-M" CB Tops "NO DUMPING" Detail, Granite Curb Inlet, Standard CB, Shallow CB</u>	6	3/6/17	5
<u>Type "C" & "CL" Double CB Tops Type II Type "C" Double CB Top Type I</u>	7	3/6/17	5
<u>Driveway Aprons, Curb Ramps, Roadway Section & Sidewalk</u>	8	1/7/2021	7
<u>Curb Details, Belgium Block in Driveways</u>	9	12/17/20	7
<u>PreCast Conc. Paver Sidewalk, Conc. Paver Crosswalk (SONO T.O.D.)</u>	10a	12/15/20	1
<u>Stamped Conc. Paver Sidewalk, Inlaid Thermoplastic Crosswalk (East Wall Street)</u>	10b	12/15/20	1
<u>PreCast Conc. Paver Sidewalk, Pervious Conc. Walk, Conc. Paver Crosswalk (Cedar street)</u>	10c	12/15/20	1
<u>PreCast Conc. Paver Sidewalk, Pervious Conc. Walk, Conc. Paver Crosswalk (East Avenue T.O.D.)</u>	10d	2/2021	1
<u>Precast Concrete Paver & Granite Curb in Crosswalk and Raised Crosswalk</u>	11	12/15/20	1
<u>Historic Lights, Light Poles & Foundations</u>	12	1/18/17	1
<u>Erosion & Sedimentation Control</u>	13	3/2/17	2
<u>Meter Post & Breakaway Channel Post Installation</u>	14	4/23/19	3
<u>Sign Placement & Retroreflective Strip Details</u>	15	4/23/19	1
<u>Special Details and Pavement Markings for Two-Way Highways (CTDOT based)</u>	16	12/17/20	1
<u>Special Pavement Marking Details and Bicycle Lane & Shared Bicycle Lane Signage</u>	17	12/17/20	1
<u>STATE OF CONNECTICUT date created 7/13 Sidewalk Ramps Sheets 1 - 4</u>	18 - 21	1/18/17	1



FINAL APPROVED REVISIONS
DRAWINGS DATED - MARCH, 2021

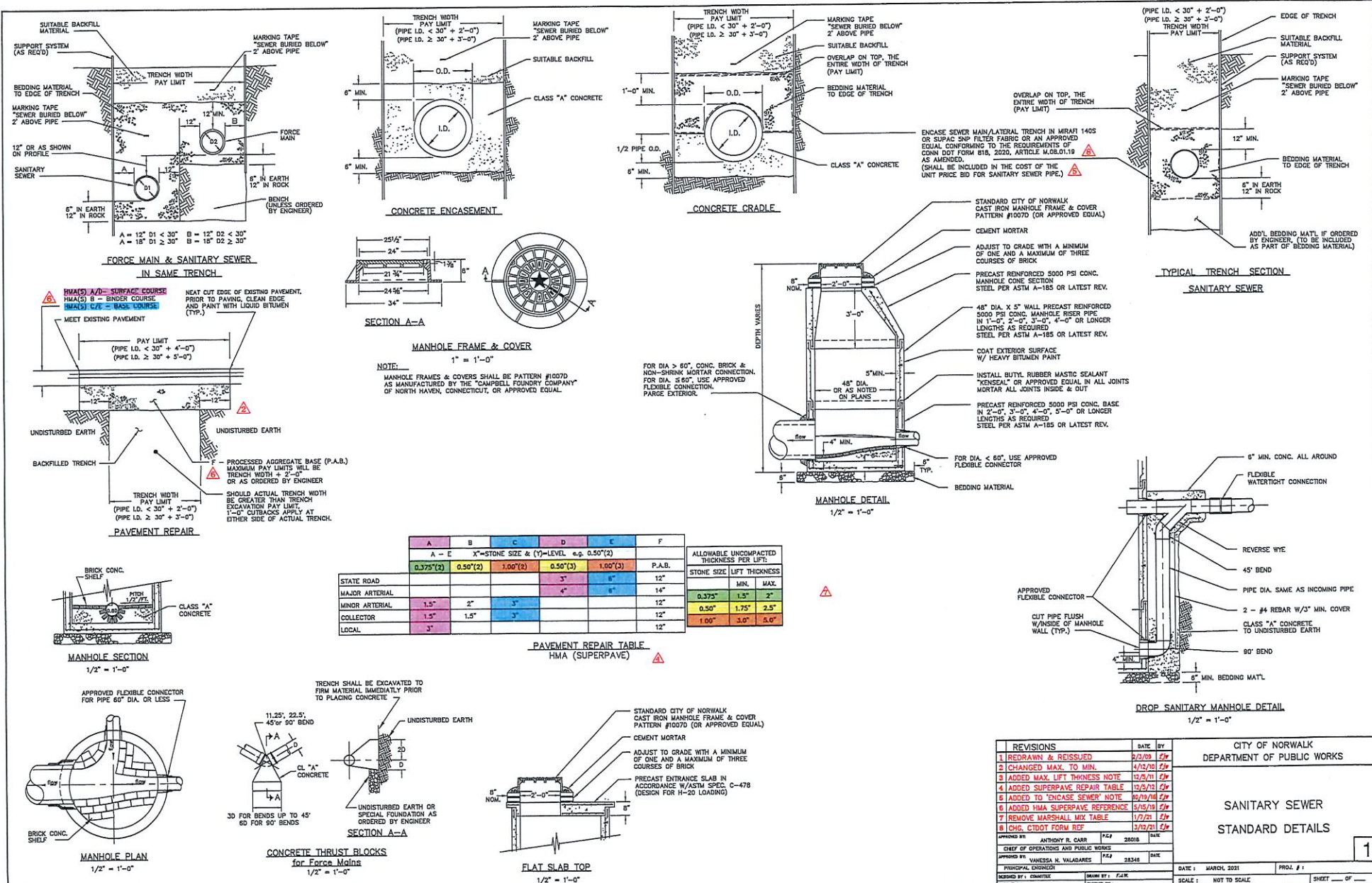
APPROVED BY:

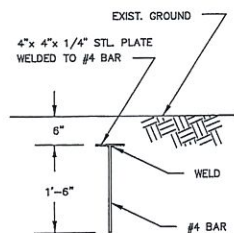
ANTHONY R. CARR, P.E. #28018, C.F.M.
Chief of Operations and Public Works

VANESSA N. VALADARES, P.E. #28346
Principal Engineer

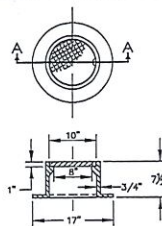
Revisions Included
in this Reissue Set
Supercede All
Drawing Sheets
Dated Prior to
MARCH, 2021





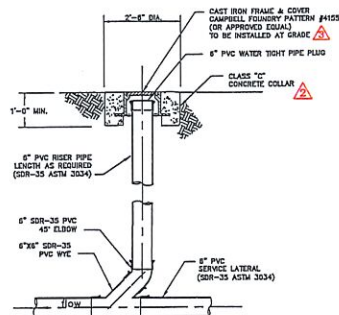


**SERVICE LATERAL MARKER
DETAIL**

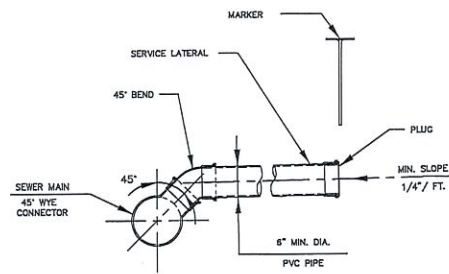


**SECTION A-A
CLEAN OUT FRAME & COVER**
1" = 1'-0"

NOTE:
CLEAN OUT FRAMES & COVERS SHALL BE PATTERN #4155
AS MANUFACTURED BY THE "CAMPELL FOUNDRY COMPANY"
OF NORTH HAVEN, CONNECTICUT, OR APPROVED EQUAL.

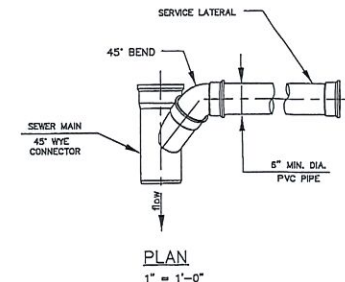


**CLEAN OUT
DETAIL**
NTS

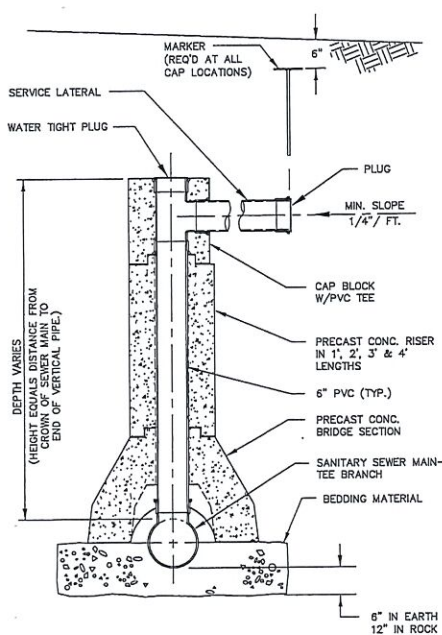


SECTION

STANDARD SERVICE LATERAL CONNECTION

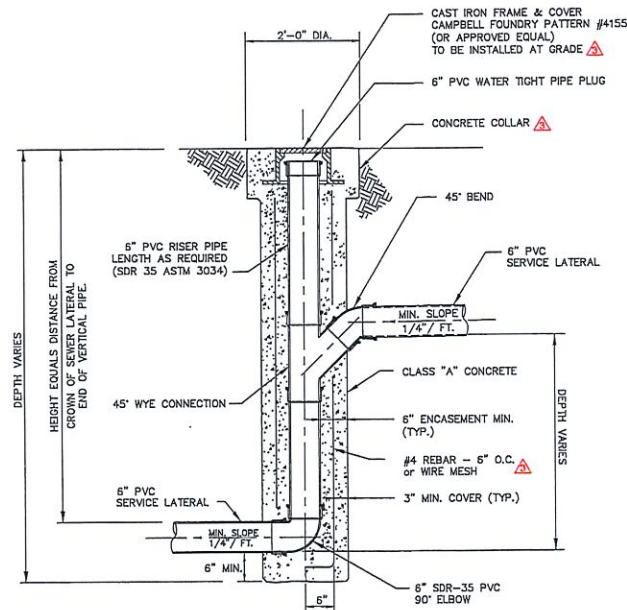


PLAN
1" = 1'-0"



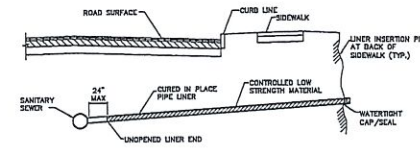
PRECAST CONCRETE SERVICE CHIMNEY

DETAIL
1" = 1'-0"



**DROP CHIMNEY FOR LATERAL
(CAST IN PLACE)**

DETAIL
1" = 1'-0"

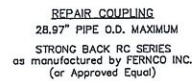


- NOTES:**
1. INSERT LINER BEGINNING AT INSERTION PIT OR CLEANOUT, AND ENDING 24" FROM SANITARY SEWER MAIN OR CLOSER. LINER END SHALL REMAIN UNOPENED TO PROVIDE A WATER TIGHT SEAL.
 2. FILL SEWER LATERAL WITH CONTROLLED LOW STRENGTH MATERIAL AS INDICATED.
 3. SEAL LINER AT INSERTION END WITH MALE ADAPTER AND CAP OR AS APPROVED BY THE CITY REPRESENTATIVE IN THE FIELD.
 4. BACKFILL AS REQUIRED.

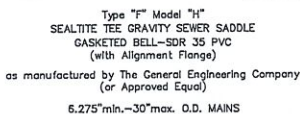
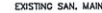
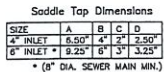
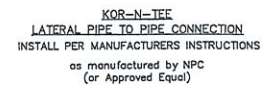
**PLUGGING SEWER LATERAL
TRENCHLESS METHOD**
NTS

NOTE:
FOR CLEAN OUT OR CAST-IN-PLACE DROP CHIMNEY SET BELOW GRADE, NO CONCRETE COLLAR OR CAST IRON FRAME AND COVER ARE NEEDED.

REVISIONS				DATE	BY
1	REDRAWN & REISSUED			3/2/09	CH
2	ADDED CONC. CLASS TO CLEAN OUT COLLAR			1/10/10	CH
3	ADDED WIRE MESH TO DESC. AND NOTE FOR CLEAN OUT OR CAST-IN-PLACE DROP CHIMNEY			1/10/10	CH
4	ADDED TRENCHLESS SEWER LATERAL PLUG			3/10/10	CH
APPROVED BY: ANTHONY B. CARR, P.E. 28018 DATE					
CHIEF OF OPERATIONS AND PUBLIC WORKS					
APPROVED BY: VANESSA N. VALADARES, P.E. 28348 DATE					
PRINCIPAL ENGINEER OF DESIGN					
DESIGNED BY: J. CHARTER DRAWN BY: J. CHARTER CHECKED BY: J. CHARTER					
CITY OF NORWALK DEPARTMENT OF PUBLIC WORKS				DATE: MARCH 2021	PROJ. #1
SANITARY SEWER LATERAL, MARKER CLEAN OUT & CHIMNEY				SCALE: NOT TO SCALE	SHEET 2 OF 2
STANDARD DETAILS					



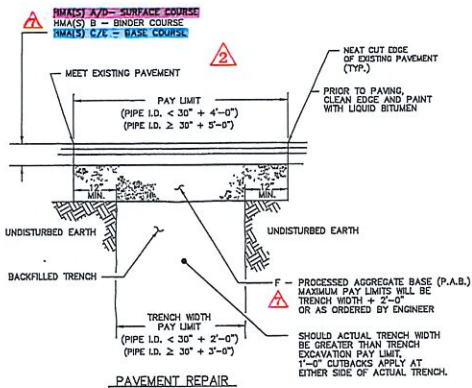
△



NOTE:

- 1.) THESE EXAMPLES ARE NOT TO BE CONSIDERED ALL-INCLUSIVE, BUT RATHER AS GUIDES TO CITY ACCEPTED PRACTICES.
- 2.) ALL PIPE OPENINGS TO BE MADE BY CORE DRILL. NO IMPACT TOOLS ARE PERMITTED.

[illegible]

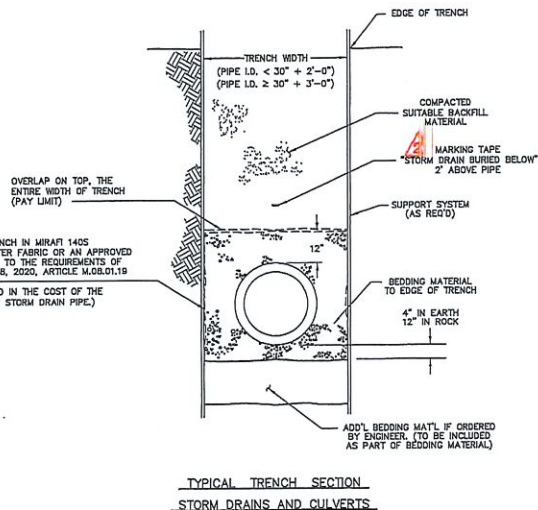


	A	B	C	D	E	F
A - E	X"=STONE SIZE & (Y)=LEVEL e.g. 0.50'(2)					P.A.B.
STATE ROAD	0.375'(2)	0.50'(2)	1.50'(2)	0.50'(3)	1.00'(3)	12"
MAJOR ARTERIAL				4"	6"	14"
MINOR ARTERIAL	1.5"	2"	3"			12"
COLLECTOR	1.5"	1.5"	3"			12"
LOCAL	3"					12"

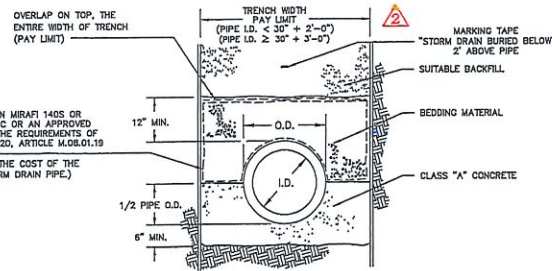
PAVEMENT REPAIR TABLE
HMA (SUPERPAVE)

STONE SIZE	LIFT THICKNESS	MIN.	MAX.
0.375"	1.5"	2"	
0.50"	1.75"	2.5"	
1.00"	3.0"	5.0"	

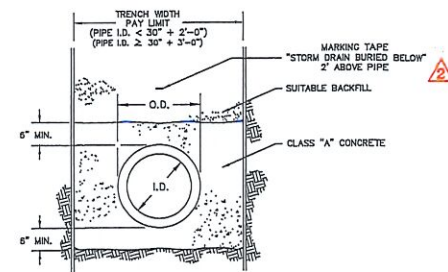
ALLOWABLE UNCOMPACTED THICKNESS PER LIFT:



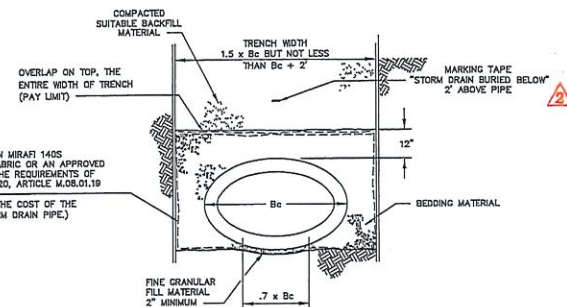
TYPICAL TRENCH SECTION
STORM DRAINS AND CULVERTS



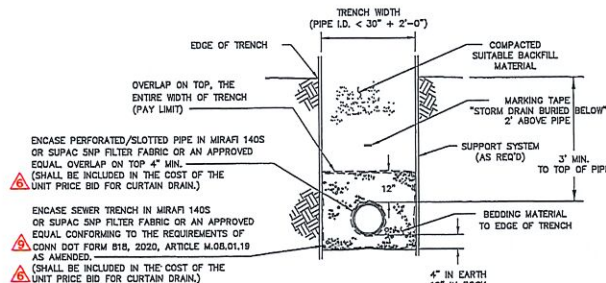
CONCRETE CRADLE



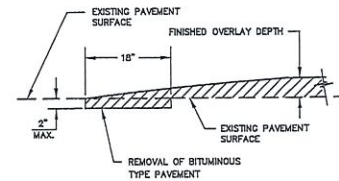
CONCRETE ENCASEMENT



CLASS B
TRENCH BEDDING
HORIZONTAL ELLIPTICAL PIPE



TYPICAL SECTION
CURTAIN DRAIN



OVERLAY TRANSITION TO EXISTING PAVEMENT

REVISIONS	DATE	BY
1 REDRAWN & REISSUED	2/4/09	FW
2 MODIFIED PAVEMENT REPAIR DESC. & MARKING TAPE LABEL	4/12/10	FW
3 CURTAIN DRAIN SECTION	8/2/10	FW
4 ADDED MAX. LIFT THICKNESS NOTE	10/5/11	FW
5 ADDED SUPERPAVE TABLE	12/5/12	FW
6 ADDED TO 'ENCASE SEWER' NOTES	10/11/14	FW
7 ADDED HMA SUPERPAVE REFERENCE	5/16/19	FW
8 REMOVE MARSHALL MIX TABLE	1/1/21	FW
9 CHG. CTDOT FORM REF.	3/12/21	FW

APPROVED BY:	ANTHONY R. CARR	PL&E	202103	DATE
CHEF OF OPERATIONS AND PUBLIC WORKS				
APPROVED BY:	VANESSA N. VALADEZ	PL&E	202406	DATE
PRINCIPAL ENGINEER				
DRAWN BY:	Y. KIM	PL&E		
CHECKED BY:				

CITY OF NORWALK
DEPARTMENT OF PUBLIC WORKS

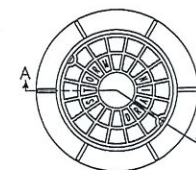
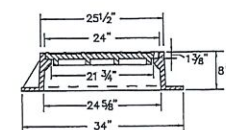
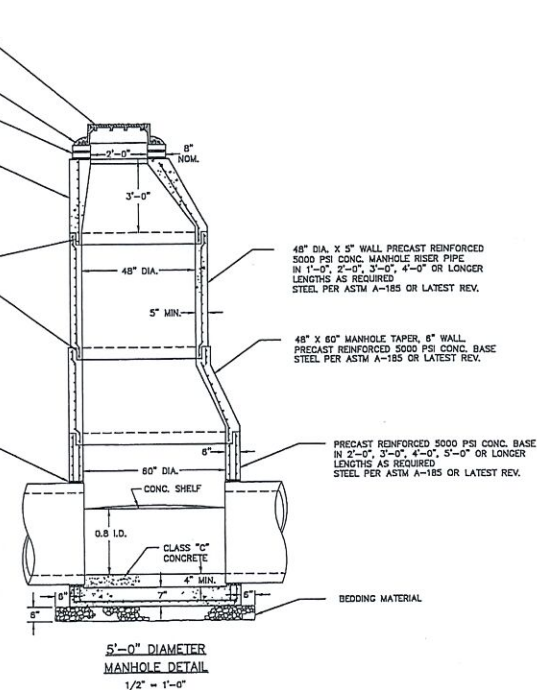
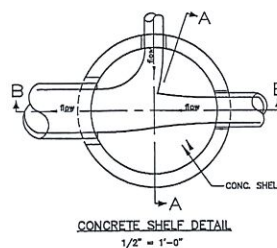
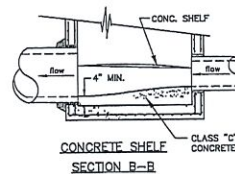
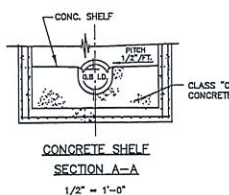
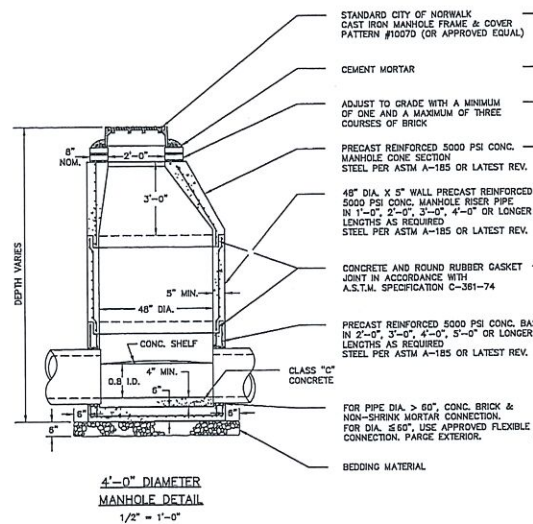
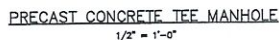
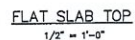
STORM DRAINS

STANDARD DETAILS

4

DATE:	MARCH, 2021	PROJ. #:	
SCALE:	N.T.S.	SHEET	OF

NOTE:
MAXIMUM PAY WIDTH FOR
BEDDING MATERIAL & TRENCH EXCAVATION
IS I.D. + 2'-0" FOR I.D. LESS THAN 30',
I.D. + 3'-0" FOR EQUAL TO OR GREATER 30'.

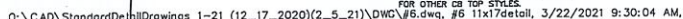


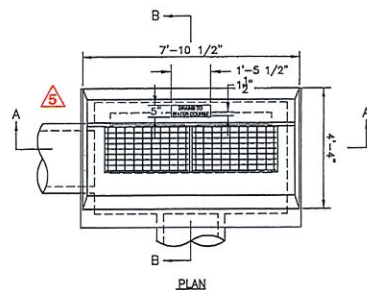
MANHOLE FRAME & COVER

NOTE: $1'' = 1' - 0''$

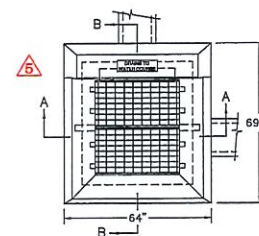
MANHOLE FRAMES & COVERS SHALL BE PATTERN #1007D AS MANUFACTURED BY THE "CAMPBELL FOUNDRY COMPANY" OF NORTH HAVEN, CONNECTICUT, OR APPROVED EQUAL.

[illegible]

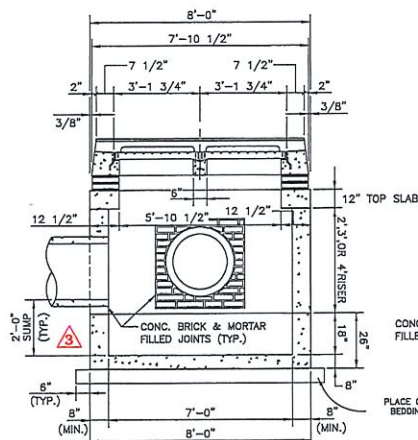




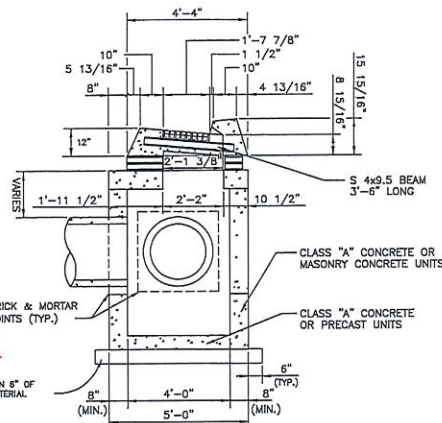
TYPE 'A' GALVANIZED STEEL GRATE
PER CTDOT STD SHT. HW-507_08



- NOTES:
1. ALL C.B.'S CONSTRUCTED, MODIFIED OR REPLACED SHALL HAVE "DRAINS TO WATER COURSE" CAST INTO THE CATCH BASIN TOP. THIS IS A NO PAY ITEM TO BE INCLUDED IN C.B. COSTS.
 2. THE WORDS "DRAINS TO WATER COURSE" SHALL BE CAST INTO THE CATCH BASIN TOP USING 1 1/2\"/>

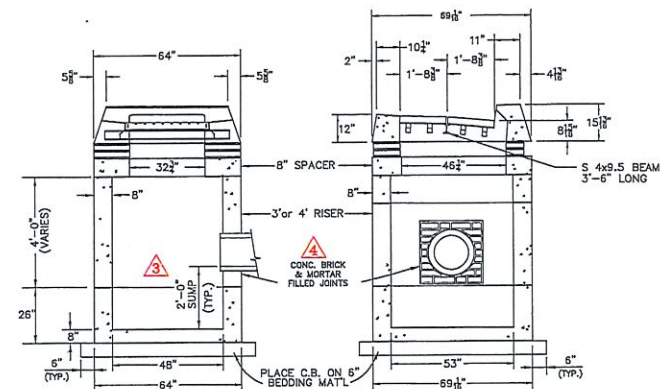


SECTION A-A



SECTION B-B

TYPE "C" CATCH BASIN DOUBLEGRATE - TYPE II
N.T.S.



SECTION A-A

SECTION B-B

TYPE "C" CATCH BASIN DOUBLEGRATE - TYPE I
N.T.S.

CATCH BASIN FILTER INSERT NOTES

1. USE FILTER INSERTS WHERE SHOWN ON DESIGN PLANS OR AS REQUIRED BY D.P.W. ENGINEERING. FILTER USED SHALL BE FROM D.P.W. APPROVED SUPPLIERS LIST:
"ULTRA-URBAN FILTER W/SMART SPONGE FILTER MEDIA"
-ABTECH INDUSTRIES, SCOTTSDALE, AZ, 1-800-543-8999
"TRANSPRO ENVIROSAFE MODULAR STORMWATER CATCH BASIN FILTER"
-TRANSPRO INDUSTRIES, NEW ROCHELLE, NY, 1-914-636-1000
OR OTHER APPROVED FILTER.
2. ALLOW 24\"/>

REVISIONS				DATE		BY	
1	REDRAWN & REISSUED			4/28/20		JLW	
2	REV FILTER INSERT NOTE			8/15/20		JLW	
3	MODIFIED SUMP DIMENSION			1/14/21		JLW	
4	MOD. CB WALL/BASE THICKNESS						
5	MODIFIED NOTES 1-5			12/7/22		JLW	
6	NEW CB W/ "DRAINS TO WATER COURSE" NOTE & NEW CB GRATE DECC			3/6/21		JLW	
APPROVED BY: ANTHONY R. CARR				P.E.	20018	DATE	
CHIEF OF OPERATIONS AND PUBLIC WORKS							
DRAWN BY: VANESSA N. VALADARES				P.E.	20348	DATE	
PRINCIPAL ENGINEER OF DESIGN							
CHECKED BY: J. CHATFIELD				DRAWN BY: J.L.W.			
CHECKED BY:				CHECKED BY:			
				DATE:	MARCH 2021	DPW PROJ.:	
				SCALE:	NOT TO SCALE	SHEET	OF

CITY OF NORWALK
DEPARTMENT OF PUBLIC WORKS

TYPE "C" & TYPE "CL"
DOUBLE GRATE CATCH BASINS
TYPE II

TYPE "C"
DOUBLE GRATE CATCH BASIN
TYPE I

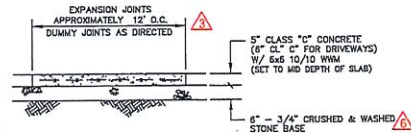
STANDARD DETAILS

7

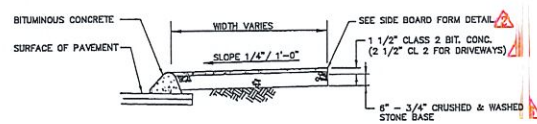
- NOTES:
1. ALL PRECAST TOPS AND FRAMES SHALL BE ADJUSTED TO GRADE WITH A MINIMUM OF ONE AND A MAXIMUM OF THREE COURSES OF CONCRETE BRICK.
 2. ALL CATCH BASIN FRAMES AND GRATES, TOP SLABS, RISERS, SUMPS, AND BASE SLABS SHALL BE PRECAST REINFORCED CONCRETE AS MANUFACTURED BY CONNECTICUT PRECAST CORP. OR APPROVED EQUAL.
 3. ALL STEEL GRATES AND FRAMES TO BE GALVANIZED IN CONFORMANCE WITH FORM B16 ARTICLE M.06.03.
 4. ALL JOINTS SHALL BE MORTARED.
 5. KNOCK OUTS ARE TO BE APPLIED ONLY AS REQ'D TO ACCOMMODATE PIPES LOCATED PER PROJECT DESIGN.

CROSS SECTION

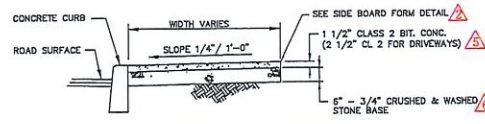
CONCRETE SIDEWALK
(CONCRETE DRIVEWAY)



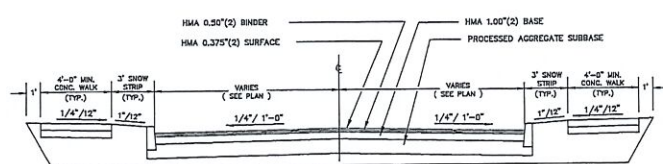
LONGITUDINAL SECTION



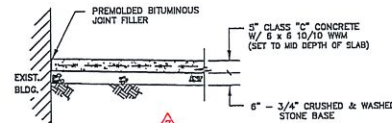
BITUMINOUS CONCRETE SIDEWALK/DRIVEWAY
BITUMINOUS CONC. LIP CURBING



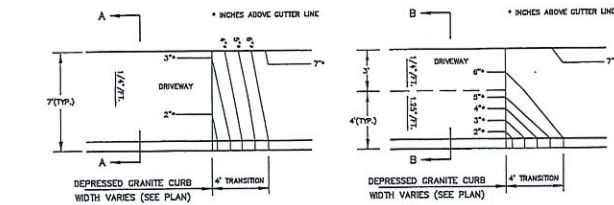
BITUMINOUS CONCRETE SIDEWALK/DRIVEWAY
CONC. CURBING



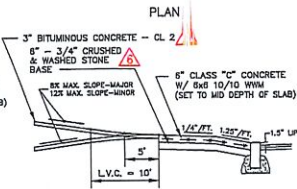
TYPICAL SUPERPAVE ROADWAY SECTION
(WHERE SNOW STRIP INCLUDED)



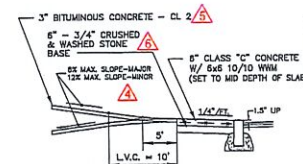
TYPICAL CONSTRUCTION JOINT
BETWEEN PROPOSED SIDEWALK & EXIST. BUILDING



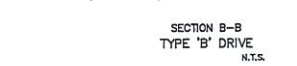
PLAN



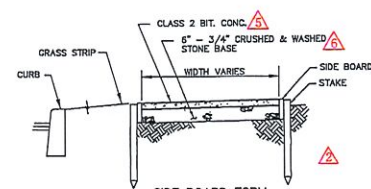
PLAN



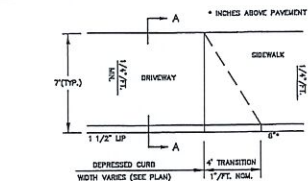
SECTION A-A



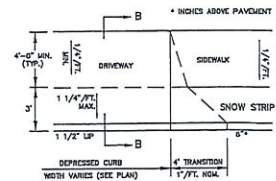
SECTION B-B



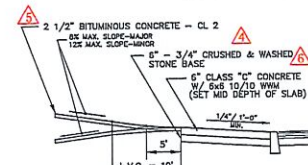
SIDE BOARD FORM
BITUMINUS CONCRETE
N.T.S.



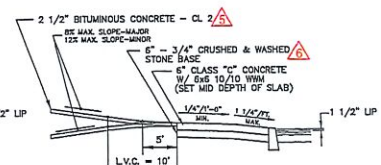
PLAN



PLAN

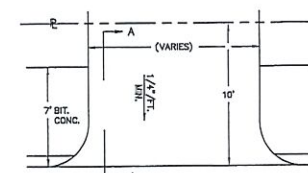


SECTION A-A
TYPE 'A' DRIVE
(WITHOUT SNOW STRIP)

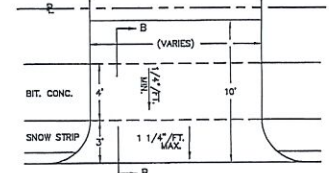
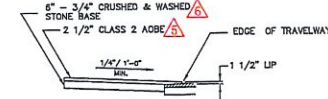


SECTION B-B
TYPE 'B' DRIVE
(WITH SNOW STRIP)

CONCRETE APRON
W/ CONC. CURBING



PLAN

PLA

SECTION A-A
TYPE 'A' DRIVE



SECTION B-B
TYPE 'B' DRIVE
N.T.S.

BITUMINOUS CONCRETE APRON
BIT. LIP CONC. CURBING

REVISIONS		DATE	BY
1	REDRAWN & REISSUED	1/13/91	
2	ADDED SIDE BOARD FORM	10/19/91	FL
3	ADDED CONC. SIDEWALK JUNT DETAILS	10/19/91	FL
4	REVISED TO MAJOR/JOINT SLOPE	11/14/91	FL
5	REVISED TO CLASS 2 BIT CONC. ONLY	10/17/91	FL
6	MODIFIED TO INCLUDE HMA AND TO THE POURED IN STONE		FL
7	PROPOSED GUT NOTES FOR SIDEWALK RAMP, AND 10' x 10' BETWEEN WALL & BLDG AND CONC. STRENGTH NOTE	1/27/91	FL
APPROVED BY	ANTHONY R. CLARK	P.E.	DATE
CHIEF OF OPERATIONS AND PUBLIC WORKS			
APPROVED BY	VANESSA M. VALDEGAS	P.E.	28345 DATE
PRINCIPAL ENGINEER			
DESIGNED BY	CONTRACT	DRAWN BY	F.L.K.

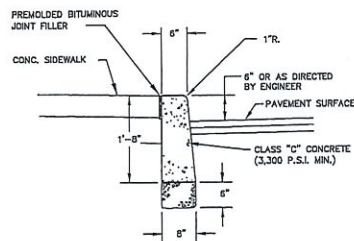
CITY OF NORWALK
DEPARTMENT OF PUBLIC WORKS

DRIVEWAY APRONS
CURB RAMPS
ROADWAY SECTION
& SIDEWALK

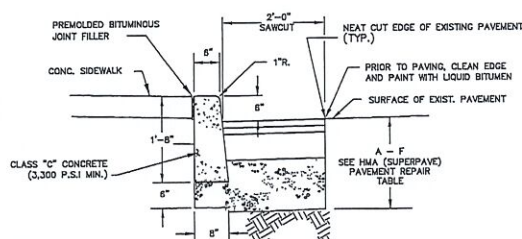
STANDARD DETAILS

8

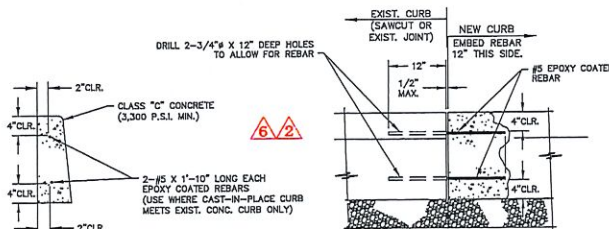
NOTE:
1.) CLASS "C" MIN. 3300 PSI AT 28 DAYS
or CLASS "F" MIN. 4400 PSI AT 28 DAYS.



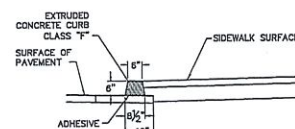
CAST-IN-PLACE CONCRETE CURB
EXPANSION JOINTS @ APPROX. 12'-0" O.C. (TYP.)



CAST-IN-PLACE CONCRETE CURB
EXPANSION JOINTS @ APPROX. 12'-0" O.C. (TYP.)
(EXISTING PAVEMENT)
NOT IN ROAD RECONSTRUCTION AREA



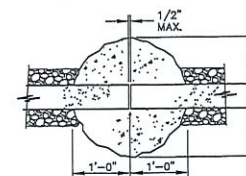
CONCRETE CURB
USE REBAR WHERE CAST-IN-PLACE CURB MEETS EXISTING CURB AT SAWCUT OR EXIST. JOINT



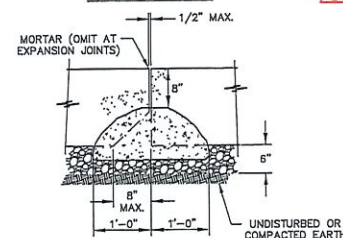
EXTRUDED CONCRETE CURB

	A	B	C	D	E	F
A - E	X"=STONE SIZE & (Y)=LEVEL e.g. 0.50"(2)					P.A.B.
	0.375"(2)	0.50"(2)	1.00"(2)	0.56"(3)	1.00"(3)	
STATE ROAD				3"	6"	12"
MAJOR ARTERIAL				4"	6"	14"
MINOR ARTERIAL	1.5"	2"	3"			12"
COLLECTOR	1.5"	1.5"	3"			12"
LOCAL	3"					12"

PAVEMENT REPAIR TABLE
HMA (SUPERPAVE)

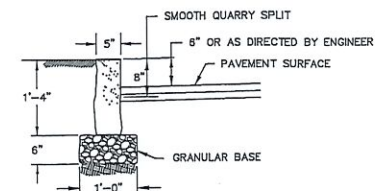


PLAN @ JOINT

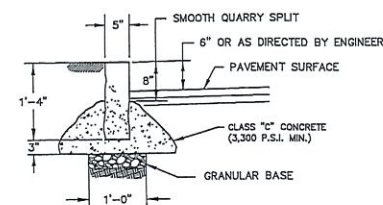


ELEVATION @ JOINT

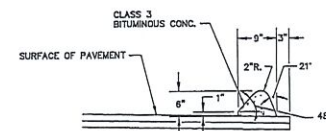
GRANITE & PRECAST CONCRETE CURB
JOINT TREATMENT
(GRANITE CURB SHOWN)
EXPANSION JOINTS @ APPROX. 50'-0" O.C. (TYP.)



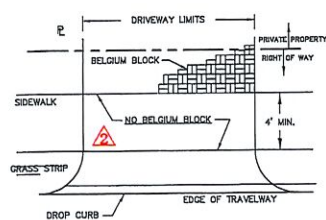
NON-JOINT SECTION



SECTION @ JOINT

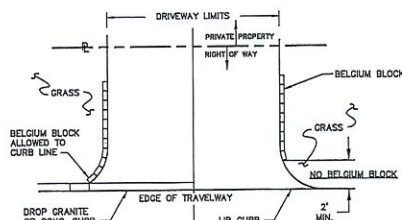


BITUMINOUS CONCRETE
LIP CURRING



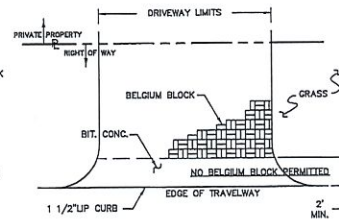
PLAN
N.T.S.

CONCRETE OR BITUMINOUS CONC. DRIVE APRON
W/ BELGIUM BLOCK
W/ CONCRETE, BIT. CONC. OR GRANITE CURB
W/ SIDEWALK



PLAN
N.T.S.

BELGIUM BLOCK DRIVE APRON
W/ BELGIUM BLOCK
NO SIDEWALK



PLAN
N.T.S.

BIT. CONC. DRIVE APRON
W/ BELGIUM BLOCK
NO SIDEWALK OR CURB
BIT. CONC. LIP FOR DRIVEWAY

CONCRETE NOTE:
CLASS "C" MIN. 3300 PSI AT 28 DAYS
OR CLASS "F" MIN. 4400 PSI AT 28 DAYS.

SEE "STANDARD DETAIL DRAWINGS":
#8 - DRIVEWAY APRONS, CURB RAMPS,
ROADWAY SECTION & SIDEWALK

#10(C) - PAVERS IN SIDEWALKS & CROSSWALKS
(X)= a, b, c or d. Location dependent.

FOR DRIVEWAY AND SIDEWALK
CONSTRUCTION DETAILS

THE CITY TAKES NO RESPONSIBILITY FOR ANY DAMAGE
TO BELGIUM BLOCK INSTALLED WITHIN ROAD RIGHT OF WAY.

REVISIONS	DATE	BY
1 REDRAWN & REISSUED	4/8/09	EL
2 ADDED BELGIUM BLOCK EDGING PLAN		
3 ADDED MAX. LIFT THICKNESS NOTE	9/17/10	EL
4 MODIFIED CURB JOINT TREATMENT & REBAR	12/5/11	EL
5 ADDED SUPERPAVE TABLE	12/5/12	EL
6 ADDED CLASS "C" NOTE TO CONC. CURB	12/19/13	EL
7 MODIFIED #5 NOTE, REMOVED MARSHALL MIX TABLE, ADDED EXTRUDED CONC. CURB	12/17/20	EL
ADDED MIN. CONC. STRENGTH		
APPROVED BY: ANTHONY R. CARR	P&E	25016
CHIEF OF OPERATIONS AND PUBLIC WORKS		
APPROVED BY: VANESSA N. VALADARES	P&E	28348
DESIGNED BY: J. G. GRIFFIN		
CHECKED BY: J. G. GRIFFIN		

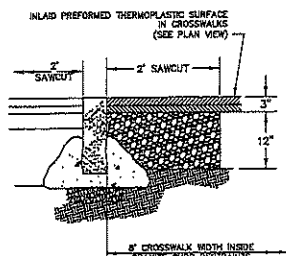
CITY OF NORWALK
DEPARTMENT OF PUBLIC WORKS

CURB DETAILS
BELGIUM BLOCKS
IN DRIVEWAYS

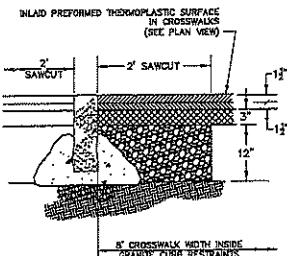
STANDARD DETAILS

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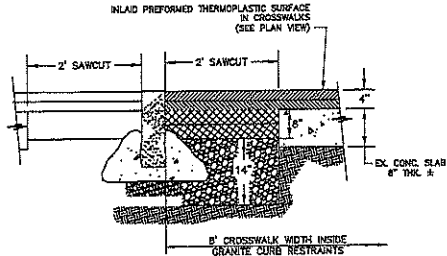
DATE: MARCH 2021
SCALE: N.T.S.
SHEET 1 OF 1



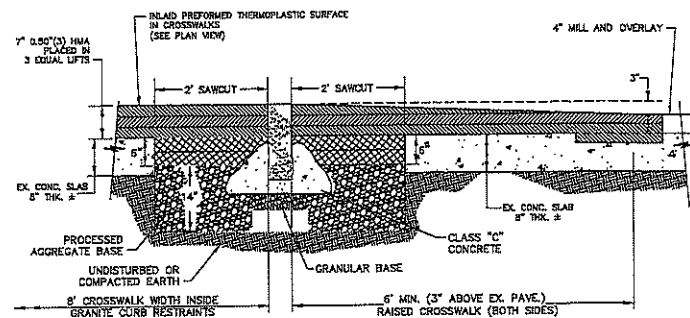
SECTION
AT LOCAL ROAD



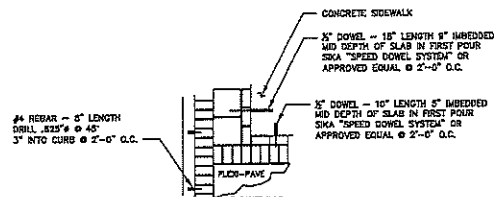
SECTION
AT COLLECTOR ROAD



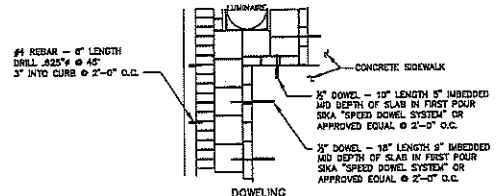
SECTION
AT MAJOR ARTERIAL ROAD



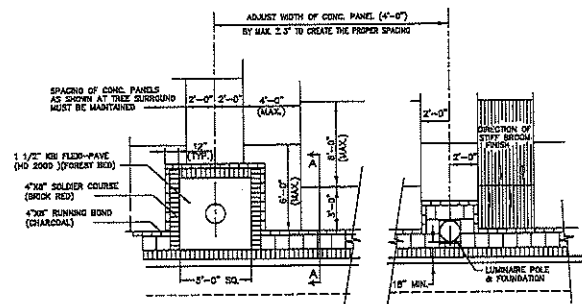
SECTION
AT MAJOR ARTERIAL ROAD



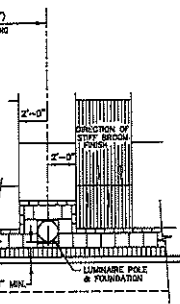
DOVELING
AT FLOOR-PAVE
TREE SURROUND



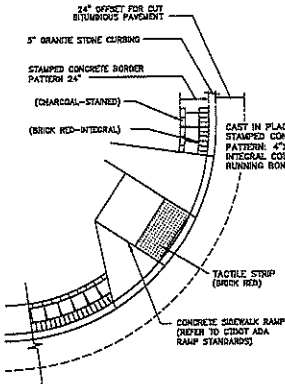
DOVELING
AT LUMINAIRE
FOUNDATION



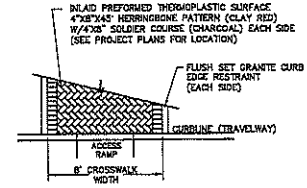
TREE SURROUND PLAN



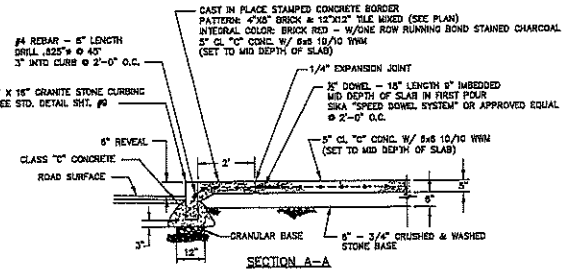
PLAN AT LUMINAIRE
FOUNDATION



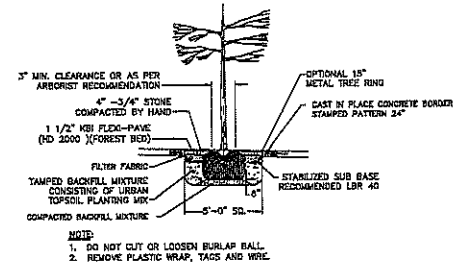
STAMPED CONCRETE APPLICATION
AT ACCESS RAMPS



INLAY THERMOPLASTIC SURFACE
AND GRANITE CURB
IN CROSSWALKS
PLAN VIEW



SECTION A-A

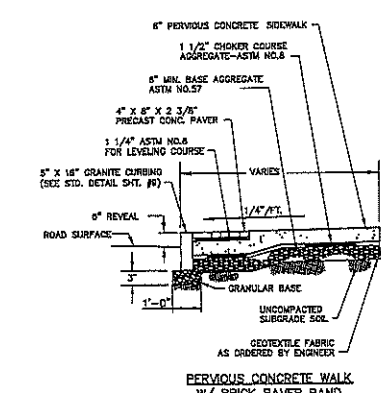
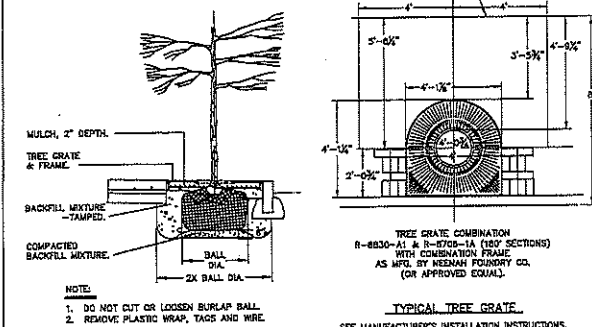
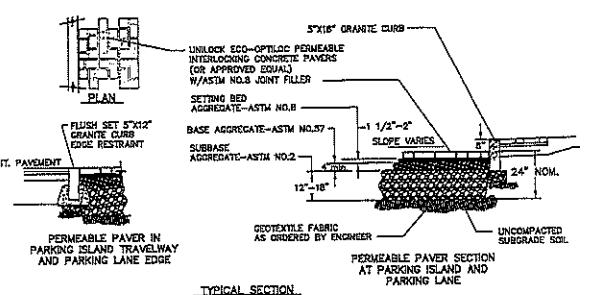
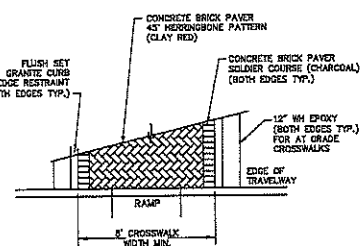
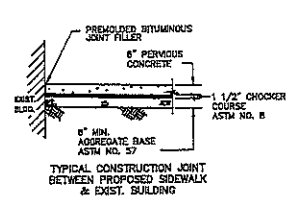
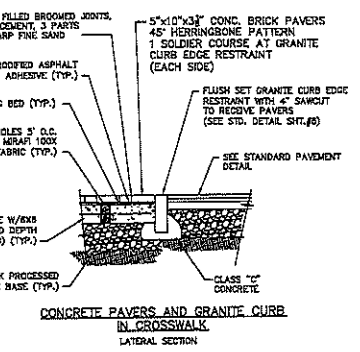
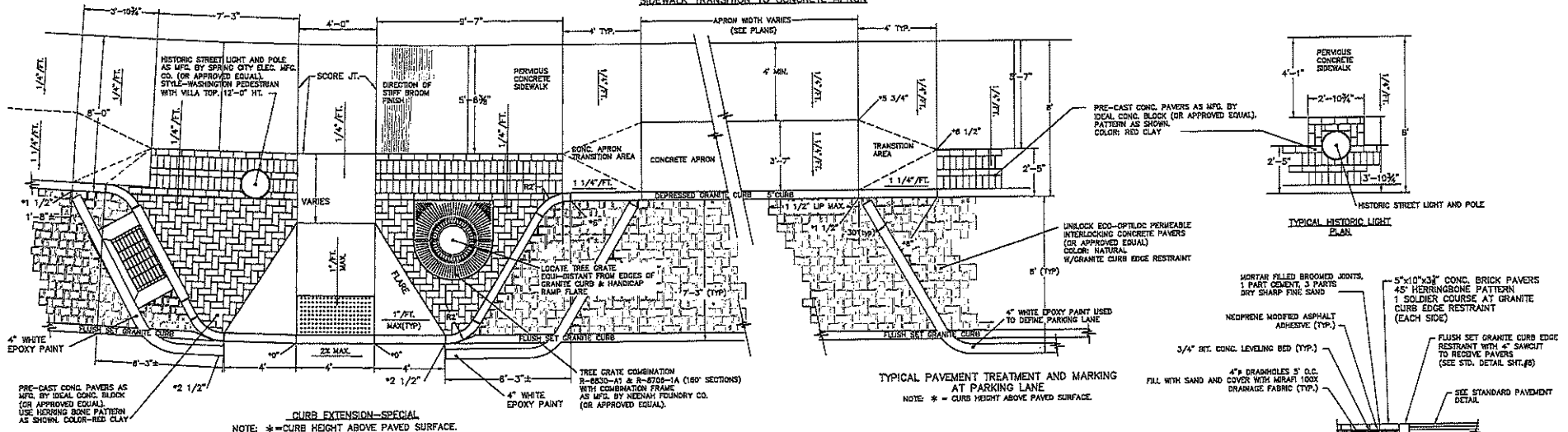


KBI FLEX-PAVE
TREE SURROUND DETAIL

NOTE 1:
SEE CITY STANDARD DETAILS SHEET #9 FOR
PAVEMENT REPAIR TABLE AND GRANITE CURB JOINT TREATMENT.

CONCRETE NOTE:
CLASS "C" MIN. 3300 PSI AT 28 DAYS
OR CLASS "F" MIN. 4400 PSI AT 28 DAYS.

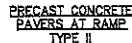
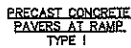
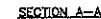
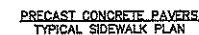
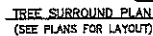
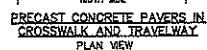
REVISIONS			DATE		CITY OF NORWALK	
J	REDRAWN AND REISSUED		12/20	CM	DEPARTMENT OF PUBLIC WORKS	
			STAMPED CONCRETE PATTERNS AT ACCESS RAMPS, TREE SURROUND AND LUMINAIRE FOUNDATION			
			INLAY PREFORMED THERMOPLASTIC SURFACE & GRANITE CURB IN CROSSWALKS			
			EAST WALL STREET FROM MAIN ST TO SMITH ST			
			10b			
APPROVED BY: ANTHONY R. CARR			DATE	2007.01	SCALE	
CHIEF OF OPERATIONS AND PUBLIC			REVISIONS			
APPROVED BY: FRANKLIN N. WALLACE			DATE	2007.04	INCH	
PRINCIPAL DESIGNER OF DESIGN						
DESIGNED BY: J. GONZALEZ			DRAWN	AMANDA J. DODD	PROJECT #	
SCALE			1" = 10' TO SCALE		SHEET ____ OF ____	



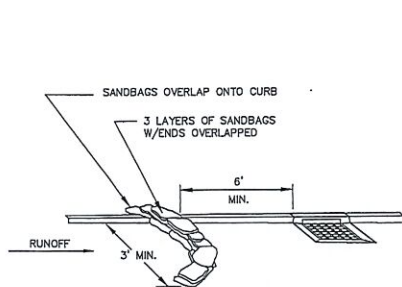
NOTES:

1. ALL GRADATIONS OF AGGREGATE ARE WASHED AT THE QUARRY TO REMOVE DUST AND FINES.
2. SEE STANDARD DETAIL SHEETS FOR GRANITE CURB INSTALLATION.

REVISIONS 1 ORIGINAL ISSUE		DATE BY 12/18/02 <i>FW</i>
CITY OF NORWALK DEPARTMENT OF PUBLIC WORKS		
PERMIOUS CONCRETE SIDEWALK PERMEABLE PAVERS TYPICAL TREE GRATE GRANITE CURB EXTENSION		
CEDAR STREET		
APPROVED BY [Signature]		DATE 2/20/03
CHIEF OF OPERATIONS AND PUBLIC WORKS		
APPROVED BY [Signature]		DATE 2/23/03
CHIEF OF PUBLIC UTILITIES		
DRAWN BY [Signature]	SCALE 1" = 10'	SHEET 10c

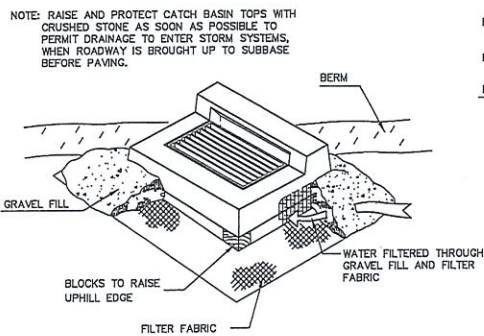
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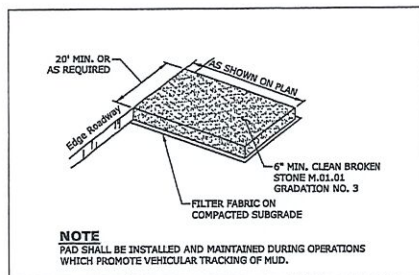


**SAND BAG CURB INLET SEDIMENT BARRIER
EROSION AND SEDIMENT CONTROL
INSTALLATION DETAIL**

N.T.S.



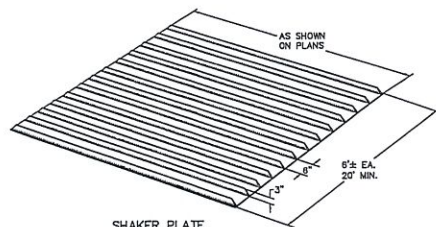
WHERE DIRECTED BY ENGINEERING, CONTRACTOR SHALL CONSTRUCT STONE DIKE IN LIEU OF THE FILTER FABRIC CHECK DAM.



NOTE
PAD SHALL BE INSTALLED AND MAINTAINED DURING OPERATIONS WHICH PROMOTE VEHICULAR TRACKING OF MUD.

ANTI-TRACKING PAD

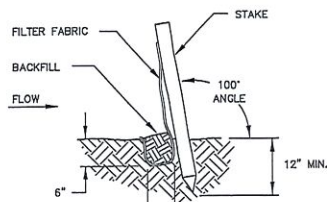
N.T.S.



SHAKER PLATE

N.T.S.

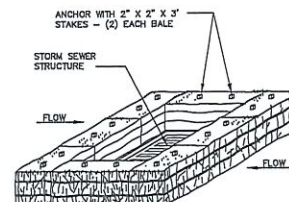
NOTE: PLATE MAY BE PLACED ON EXISTING PAVED SURFACE AT ENTRANCE/EXIT OF CONSTRUCTION SITE TO REDUCE TRACKING OF MUD AND DIRT ONTO PUBLIC ROADS.



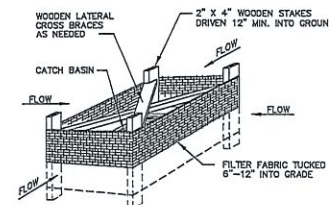
SILT FENCE INSTALLATION DETAIL

N.T.S.

- MINIMUM LENGTH OF SILT FENCE IS 15 LF.
- MAXIMUM POST SPACING IS 10 LF.
- JOINTS ONLY AT SUPPORT POST WITH MINIMUM 6" OVERLAP, SECURELY SEALED.
- SEDIMENTATION DEPOSITS SHALL BE REMOVED WHEN IT REACHES 1/2 THE HEIGHT OF THE SILT FENCE.
- SILT FENCE SHALL NOT BE USED IN A WATER COURSE.
- UPON ESTABLISHMENT OF GROUND COVER ON DISTURBED AREAS AND WHEN DIRECTED BY THE ENGINEER, FENCE WILL BE REMOVED AND ANY SEDIMENTATION WILL BE THINLY SPREAD UPON EXISTING GROUND COVER.



**HAY BALE INSTALLATION
AT CATCH BASIN**

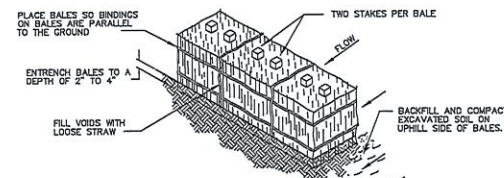


**SILT FENCE INSTALLATION
AT CATCH BASIN**

CATCH BASIN IN A DEPRESSION

**SEDIMENTATION CONTROL SYSTEM
FOR CATCH BASIN**

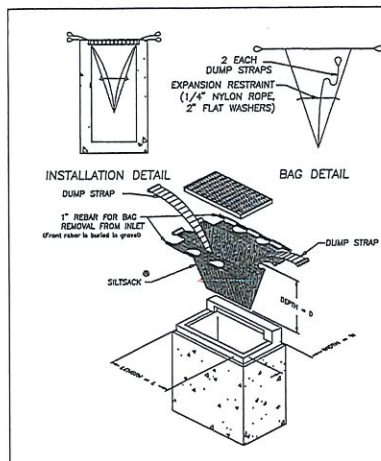
N.T.S.



HAY BALE INSTALLATION

N.T.S.

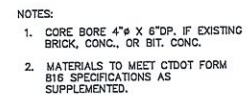
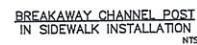
- IDEALLY, BALES SHOULD BE ENTRENCHED 2 TO 4 INCHES AND TIGHTLY BUTTED TOGETHER. BALES CAN BE SUCCESSFULLY PLACED WITHOUT A TRENCH IF GOOD GROUND CONTACT IS MADE. REMOVE HEAVY BRUSH AND FILL ALL VOIDS WITH LOOSE STRAW.
- BALES SHALL BE ONLY USED AS A TEMPORARY BARRIER AND FOR NO LONGER THAN 60 DAYS. THEY SHALL NOT BE USED ON A JOB ADJACENT TO A RESIDENTIAL NEIGHBORHOOD, RESIDENCES OR ADJACENT TO OR IN A WATERCOURSE.
- WHEN SEDIMENTATION DEPOSITS REACH WITHIN 3" OF THE TOP OF BALES, REMOVE SEDIMENTATION OR ADD ADDITIONAL BALES ON SEDIMENTATION DIRECTLY BEHIND FIRST ROW OF BALES AS DIRECTED BY ENGINEER.
- UPON ESTABLISHMENT OF GROUND COVER ON DISTURBED AREAS AND WHEN DIRECTED BY ENGINEER, HAY BALES WILL BE REMOVED AND USED AS MULCH. ANY SEDIMENTATION WILL BE THINLY SPREAD UPON ESTABLISHED GROUND COVER.

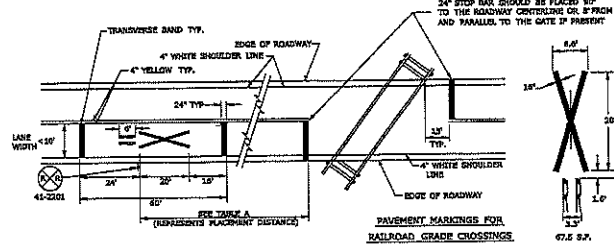
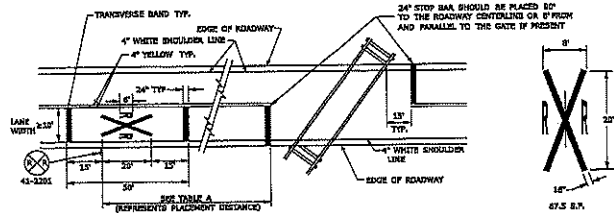
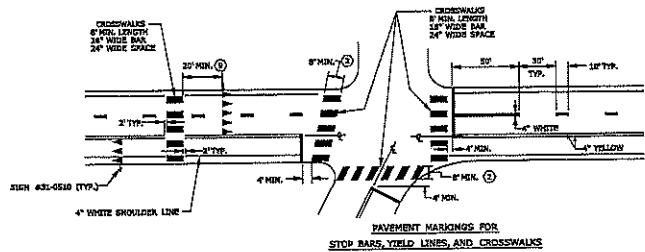
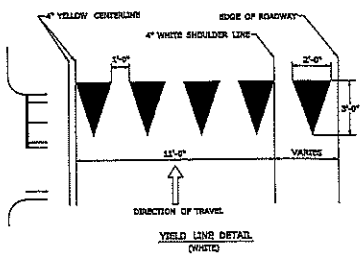
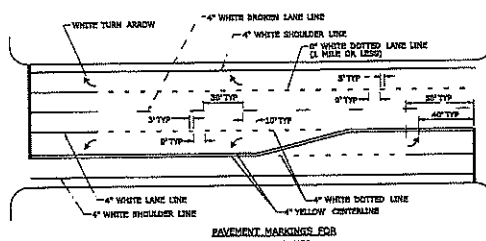
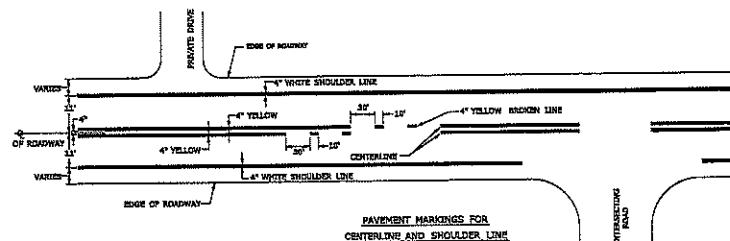


**INLET SEDIMENT CONTROL DEVICE
(SILT SACK)**

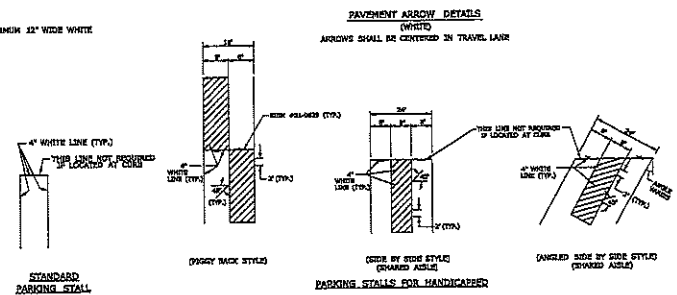
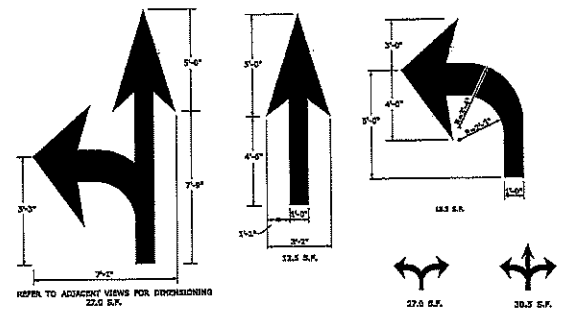
N.T.S.

REVISIONS			DATE	BY
1	REDRAWN & REISSUED		8/3/09	EW
2	ADDED ANTI-TRACKING PAD & SHAKER PLATE		3/2/07	EW
APPROVED BY: ANTHONY H. CARL			PEA	20018
CHIEF OF OPERATIONS AND PUBLIC WORKS			DATE	
APPROVED BY: VANESSA H. VALADARES			PEA	20346
PRINCIPAL ENGINEER			DATE	
DESIGNED BY: CHARTER			DATE	
CHECKED BY:			DATE	
CITY OF NORWALK			DATE: MARCH 2021	PROJ. # 1
DEPARTMENT OF PUBLIC WORKS			SCALE: N.T.S.	SHEET 1 OF 1
EROSION & SEDIMENTATION CONTROL				
STANDARD DETAILS				13

[illegible]



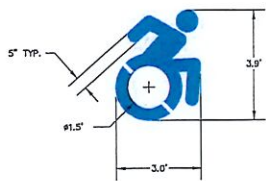
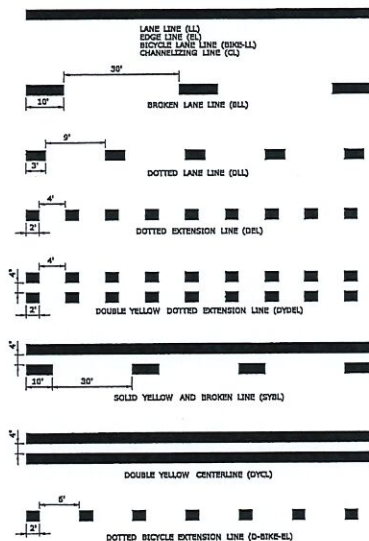
- NOTES:**
- STOP BARS AND YIELD LINES SHALL BE WHITE.
 - STOP BARS SHALL BE 12" MIN. UNLESS OTHERWISE NOTED ON PLANS.
 - STOP BARS TO BE MARKED A MINIMUM OF 4' IN ADVANCE OF THE NEAREST EDGE OF CROSSWALK AND SHOULD BE PLACED 8' TO THE CENTERLINE OF THE ROADWAY.
 - IN THE ABSENCE OF A MARKED CROSSWALK THE STOP BAR SHOULD BE PLACED 8' TO THE CENTERLINE OF THE ROADWAY, AT THE DESIRED STOPPING POINT AT LEAST 8' AND NO MORE THAN 30' FROM THE NEAREST EDGE OF THE INTERSECTING ROADWAY.
 - THE STOP BAR SHOULD BE PLACED IN LINE WITH THE STOP SIGN, HOWEVER, IF THE STOP SIGN CANNOT BE LOCATED EXACTLY WHERE VEHICLES ARE EXPECTED TO STOP, THE STOP BAR SHOULD BE PLACED AT THE STOPPING POINT.
 - FOR STOP BARS AT RAMP SEE DETAILS "L" ON TRAFFIC STANDARD SHEET "TR-1210.02 PAVEMENT MARKINGS FOR DIVIDED HIGHWAYS".
 - YIELD LINES SHOULD BE INSTALLED FROM THE CENTERLINE TO THE CURB LINE/DOOR OF ROAD AND SHOULD BE PLACED 8' TO THE CENTERLINE OF THE ROADWAY.
 - FOR YIELD LINE INSTALLATIONS, ONLY FULL TRIANGLES ARE TO BE INSTALLED.
 - AT HIGH-SIDE CROSSWALKS ONLY, YIELD LINES SHOULD BE INSTALLED 20 TO 40 FEET IN ADVANCE OF THE NEAREST CROSSWALK LINE, OR AS DIRECTED BY THE ENGINEER.
 - THE YIELD LINE SHOULD BE PLACED IN LINE WITH A YIELD SIGN, HOWEVER, IF THE YIELD SIGN CANNOT BE LOCATED EXACTLY WHERE VEHICLES ARE EXPECTED TO YIELD, THE YIELD LINE SHOULD BE PLACED AT THE YIELDING POINT.
 - CROSSWALKS**
 - CROSSWALK MARKINGS SHALL BE WHITE.
 - AT LOCATIONS WHERE THE CROSSWALK IS SKEWED, BARS TO BE PARALLEL TO & ENDS OF BARS TO BE PARALLEL. THE LENGTH OF THE BARS WILL VARY DEPENDING ON THE ANGLE OF SKEW.
 - BARS SHOULD BE NO CLOSER THAN 1' FROM CURB LINE/DOOR OF ROAD.
 - ONLY FULL LENGTH BARS ARE TO BE INSTALLED.
 - DISCONTINUOUS CROSSWALKS SHALL BE BARRIED FROM CURB TO CURB WITH A MINIMUM 12" WIDE WHITE TRANSVERSE LINE ALONG EACH EDGE.
 - 24" WIDE SPACE TO BE CENTERED ON YELLOW CENTERLINE.
 - RAILROAD GRADE CROSSINGS**
 - RAILROAD MARKINGS SHALL BE WHITE.
 - ON MULTI-LANE ROADS THE TRANSVERSE BARS SHOULD EXTEND ACROSS THE APPROACH LANES AND INDIVIDUAL R X R SYMBOLS SHOULD BE USED IN EACH APPROACH LANE.



POSTED OR BE HORIZONTAL DISTANCE FT.	MINIMUM DISTANCE FT.
20	100
25	125
30	150
35	175
40	200
45	225
50	250
55	275
60	300
65	325

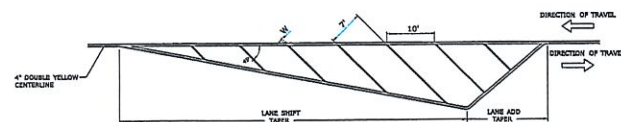
- NOTES:**
- FOR PAVEMENT MARKINGS ON A CLOSING LANE SEE DETAILS "L" ON TRAFFIC STANDARD SHEET "TR-1210.02 PAVEMENT MARKINGS FOR DIVIDED HIGHWAYS".
 - AREA OF PAVEMENT MARKINGS AS INDICATED IS APPROXIMATE.
 - FOR PAVEMENT MARKINGS LINES, STOP BARS, AND ARROWS AT RAMP SEE DETAILS "O" & "P" AND NOTES ON TRAFFIC STANDARD SHEET "TR-1210.02 PAVEMENT MARKINGS FOR DIVIDED HIGHWAYS".
 - RIGHT TURN PAVEMENT MARKINGS ARROWS ARE MINOR SHAPE OF LEFT TURN PAVEMENT MARKING ARROWS.
 - SHARED ARROWS MAY NOT BE USED WHERE CONNECTICUT BUILDING CODE GOVERNS.
 - LANE WIDTHS TO BE 12' UNLESS OTHERWISE NOTED.

REVISIONS		DATE	BY
1	ORIGINAL ISSUE	04/27/20	JW
CITY OF NORWALK DEPARTMENT OF PUBLIC WORKS		CTDOT BASED TR-1210.03	
SPECIAL DETAILS AND PAVEMENT MARKINGS FOR TWO-WAY HIGHWAYS		STANDARD DETAILS	
APPROVED BY: ANTHONY R. CURR		DATE: 08/01/20	BY: JAW
APPROVED BY: VANESSA K. VALADARES		DATE: 08/04/20	BY: JAW
DESIGNED BY: JAW		CHECKED BY: JAW	DATE: 08/04/20
SCALE: 1"=10'		SHEET: 16	



ACCESSIBLE PARKING SPACE SYMBOL
BLUE EPOXY PAINT

5.3 S.F.



CROSS HATCHED ISLAND DETAIL

W 15 TO BE 4" WIDE POSTED SPEED ≤ 45 MPH
W 15 TO BE 12" WIDE POSTED SPEED 45-55 MPH
CROSS HATCHED ISLANDS ARE TO BE INSTALLED WHERE CALLED FOR ON THE PLANS

NOTES:

GENERAL:

1. AREA OF PAVEMENT MARKING SYMBOLS AS INDICATED IS APPROXIMATE.
2. REFER TO STANDARD SHEET TR-1210.04 FOR PAVEMENT MARKING LINE DETAILS.

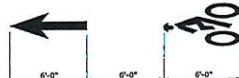
RAILROAD GRADE CROSSINGS:

3. RAILROAD MARKINGS SHALL BE WHITE.
4. ON MULTI-LANE ROADS THE TRANSVERSE BANDS SHOULD EXTEND ACROSS THE APPROACH LANES AND INDIVIDUAL R X R SYMBOLS SHOULD BE USED IN EACH APPROACH LANE.

PARKING STALLS:

- ① AUTOMOBILE ACCESSIBLE PARKING SPACES SHALL BE 15' WIDE INCLUDING 5' OF CROSSWALK.
- ② VAN ACCESSIBLE PARKING SPACES SHALL BE 16' WIDE INCLUDING 5' OF CROSSWALK.
- ③ ACCESS AISLES FOR ANGLED VAN PARKING SPACES SHALL BE LOCATED ON THE PASSENGER SIDE OF THE PARKING SPACE.
6. CROSS HATCHED ACCESS AISLES SHALL NOT BE SHARED BETWEEN PARKING SPACES.

TYPICAL LONGITUDINAL SPACING



BICYCLE LANE SYMBOL MARKINGS



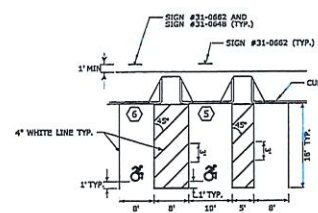
SHARED LANE SYMBOL MARKING



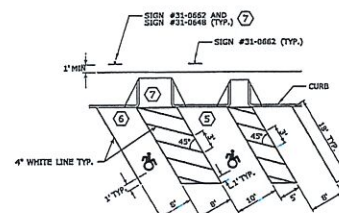
BICYCLE DETECTOR SYMBOL MARKING



TYPICAL PERPENDICULAR PARKING STALLS DETAIL



TYPICAL ANGLE PARKING STALLS DETAIL

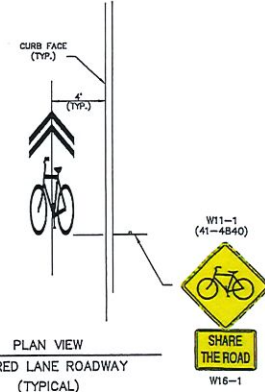


ACCESSIBLE PARKING SPACE SYMBOL



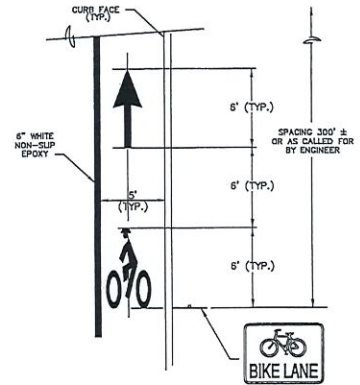
NOTE:

- 1) SIGN NUMBERS LISTED REFER TO MUTCD SIGN NUMBERS. CT DOT CATALOG OF SIGN NUMBERS ARE IN PARENTHESES WHERE THEY ARE CURRENTLY AVAILABLE.
- 2) ALL SIGNS AND CHANNEL POSTS SHALL BE INSTALLED IN ACCORDANCE WITH CT DOT STANDARD DETAIL SHEETS TR-100.01 AND TR-100.02, INCLUDING THE USE OF BREAKAWAY FEATURES. THE SIGNS AND CHANNEL POSTS SHALL BE INSTALLED BY THE CITY OF NORWALK PERSONNEL.
- 3) THE CITY OF NORWALK SHALL MAINTAIN THE PAVEMENT MARKINGS AND SIGNAGE RELATED TO THE BIKELANE ON BRATTLE STREET OR BETWEEN THE WATER STREET/NORTH WATER STREET INTERSECTION AND THE SEASIDE AVENUE INTERSECTION CONSISTING OF DASHED LANE LINES, SHOULDER LINES FOR BIKELANE, BIKELANE SYMBOLS, ARROWS, SHARROWS AND ASSOCIATED SIGNAGE AS INDICATED ON THIS DRAWING (EXCLUDING THE EXISTING DOUBLE YELLOW CENTERLINE, CROSS WALKS, LANE USE CONTROL ARROWS AND STOP SIGNS).



PLAN VIEW
SHARED LANE ROADWAY
(TYPICAL)

N.T.S.



PLAN VIEW
BIKE LANE
(TYPICAL)

N.T.S.

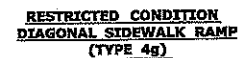
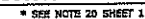
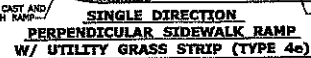
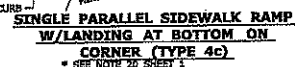
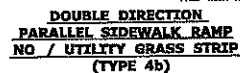
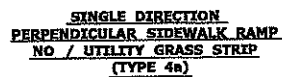
SIGNAGE

REVISIONS				CITY OF NORWALK DEPARTMENT OF PUBLIC WORKS	
1	ORIGINAL ISSUE	DATE	BY	SPECIAL DETAILS PAVEMENT MARKINGS AND SIGNAGE	
APPROVED BY:	ANTHONY R. CARR	PER	28016	TR-1210.09	
CHIEF OF OPERATIONS AND PUBLIC WORKS				TR-1210.04	
APPROVED BY:	VANESSA M. VALADEZ	PER	28348	17	
PRINCIPAL ENGINEER					
DRAWN BY:	SEAN W.F.	DATE:	MARCH, 2021	SPW PROJ. 1	
CHECKED BY:		SCALE:	NTS	SHEET ____ OF ____	



ALL METRIC DIMENSIONS ARE IN MILLIMETERS (mm) UNLESS OTHERWISE NOTED.

[illegible]



ALL METRIC DIMENSIONS ARE IN MILLIMETERS (mm) UNLESS OTHERWISE NOTED

CITY OF NORWALK
DEPARTMENT OF PUBLIC WORKS

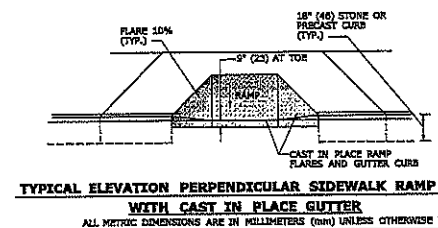
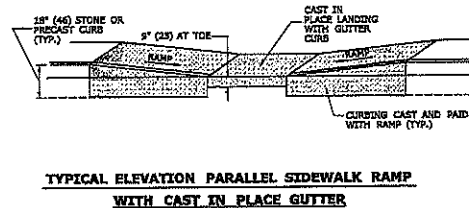
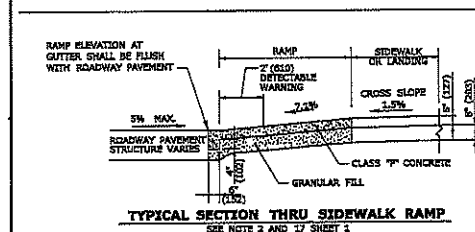
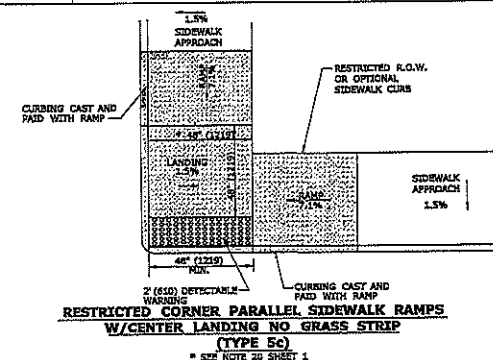
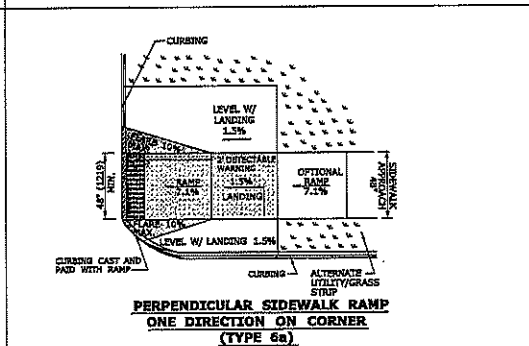
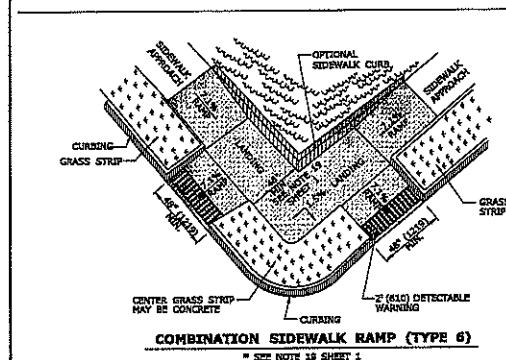
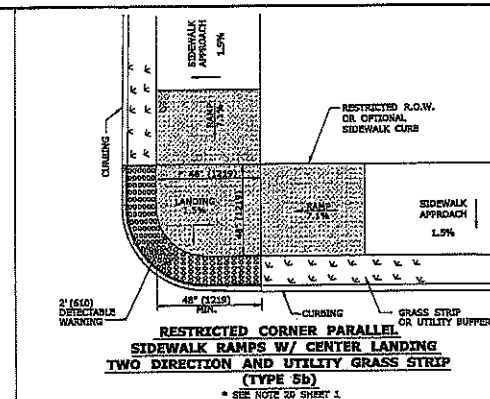
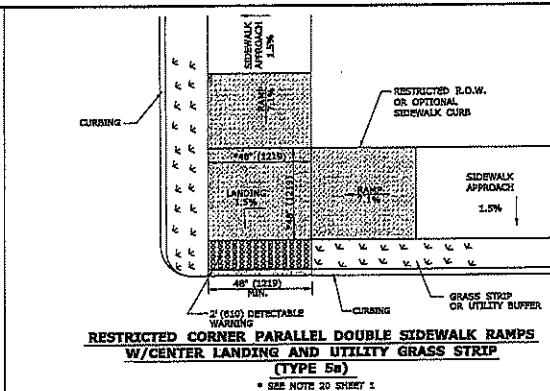
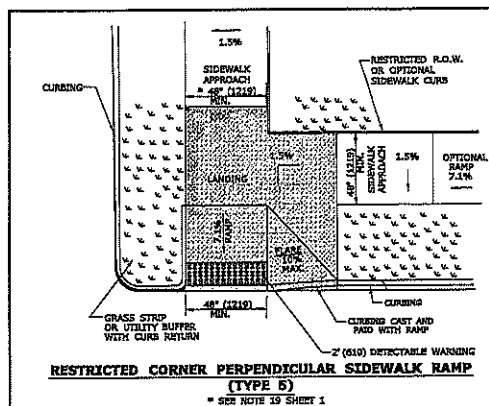
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SIDEWALK RAMPS GUIDE DRAWING

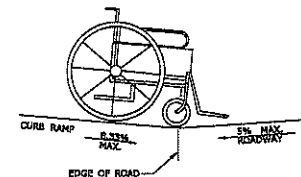
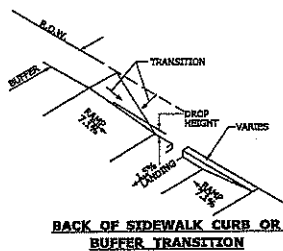
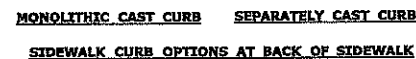
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STANDARD DETAILS

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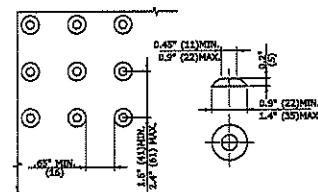
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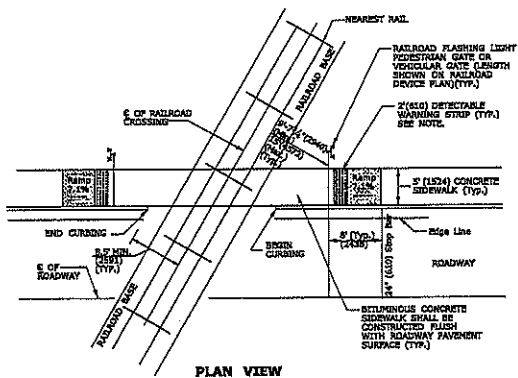
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SEE NOTE 3 SHEET HW-221.02a

1. RAMPED MEDIANS SHALL HAVE A CURB RAMP AT EITHER END AND LEVEL LANDING A MINIMUM OF 5' x 5' (1.5m x 1.5m) IN BETWEEN. CUT-THROUGH MEDIANS SHALL BE A MINIMUM OF 5' (1.5m) LONG AND 5' (1.5m) WIDE. FOR ALL MEDIANS, CUT-THROUGH OR RAMPED, A 2' (610) STRIP OF DETECTABLE WARNINGS SHALL BE INSTALLED AT THE ENTRANCE AND EXIT.

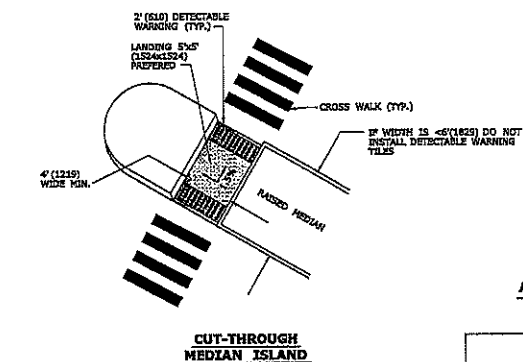
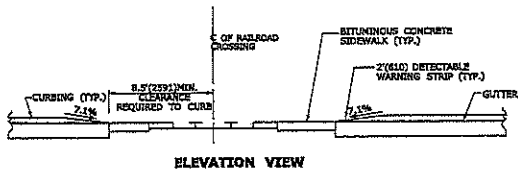
2. SEE GENERAL NOTES ON SHEET 1.



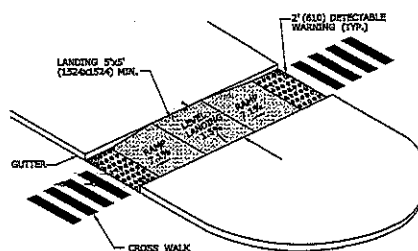
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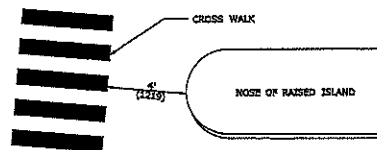
NOTE: WHEN NO GATE IS PRESENT, INSTALL DETECTABLE WARNING SURFACE 12' (3.6m) FROM THE NEAREST RAIL. IF GATE IS PRESENT, INSTALL DETECTABLE WARNING 2' (610) PRIOR TO GATE. THE ROWS OF TRUNCATED DOWNS IN A DETECTABLE WARNING SURFACE SHALL BE INSTALLED PARALLEL WITH THE DIRECTION OF PEDESTRIAN TRAVEL.



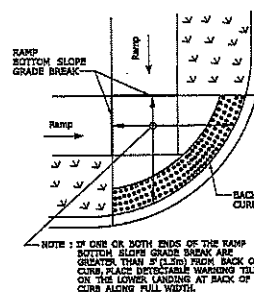
CUT-THROUGH
MEDIAN ISLAND



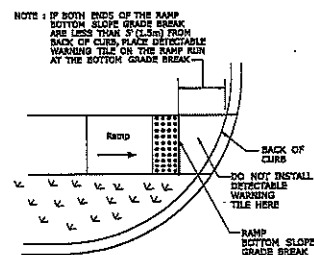
**RAISED MEDIAN ISLAND WITH
LANDING AND RAMPS**



ALTERNATE CROSSWALK WITH MEDIAN ISLAND PULLED BACK



**DETECTABLE WARNING
PLACEMENT DETAIL 1**



DETECTABLE WARNING
PLACEMENT DETAIL 2

ALL METRIC DIMENSIONS ARE IN MILLIMETERS (mm) UNLESS OTHERWISE NOTED

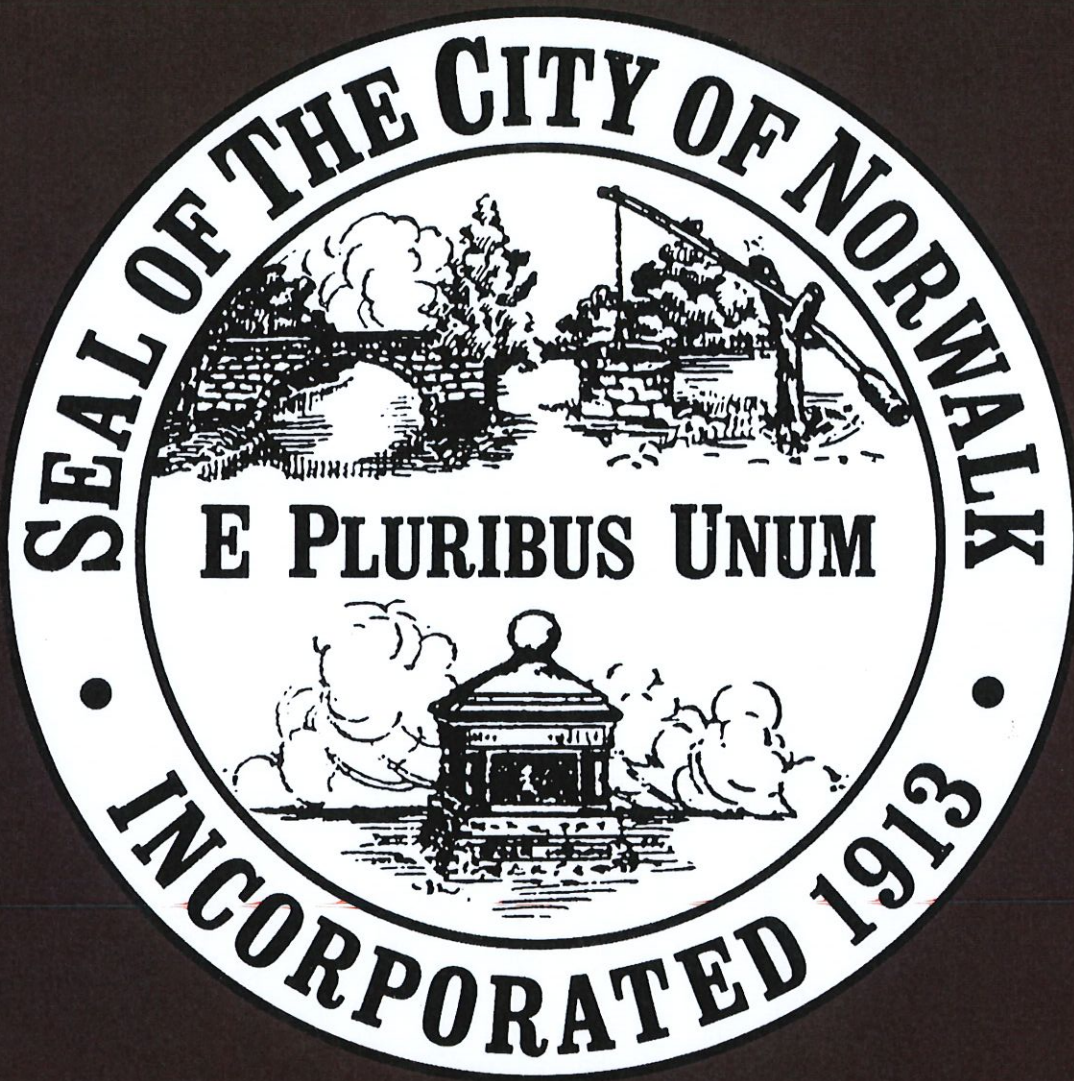
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CITY OF NORWALK
DEPARTMENT OF PUBLIC WORKS

CTDOT
SIDEWALK RAMPS
GUIDE DRAWING
SHEET 4
STANDARD DETAILS

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City of Norwalk
Connecticut
Department of Public Works



Roadway Standards
May 1982 - Amended March 2021

**CITY OF NORWALK, CONNECTICUT
DEPARTMENT OF PUBLIC WORKS**

ROADWAY STANDARDS

DESIGN MANUAL

AND

CONSTRUCTION DETAILS

May 1982

Amended October 1991, January 2017 and March 2021

Printed on Recycled Paper

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FORWARD

1. This Manual has been prepared to establish guidelines for engineers engaged in the design of roadway and driveways facilities to be constructed or reconstructed in the City of Norwalk. The scope of this Manual is applicable to design generally encountered in roadway and driveway projects carried out by the City of Norwalk, Department of Public Works, as well as for public and private streets, driveways, condominium developments, commercial sites and other projects designed by consulting engineers.
2. The Roadway Standards are based on modern civil engineering practice and have been found to be the most applicable in Norwalk, Connecticut. Much of the data presented herein has been adapted from manuals of the American Association of State Highway and Transportation Officials (AASHTO), Connecticut Department of Transportation (CT D.O.T.), Institute of Transportation, Institute of Transportation Engineers (ITE), American Public Works Association (APWA), Highway Users Federation for Safety and Mobility, American Society of Civil Engineers (ASCE), National Association of City Transportation Officials (NACTO), Urban Land Institute, and the National Association of Home Builders.
3. The most important consideration of these Roadway Standards is the safeguarding of public safety, welfare and convenience. Proper regard has been given to other factors which bear upon establishing satisfactory designs.
4. Definitions are provided for important terms used in these Roadway Standards. The purpose for establishing design criteria for specific design features and the criteria themselves are presented. These are followed by tabulations of the Design Standards for each class of street and drawings of standard Construction Details which shall be employed.
5. Existing conditions may indicate modification of these standards. Where a modification is so indicated, the effect of the proposed modification on all other standards should be considered. For example, where design speed is affected by a proposed modification to the standards, all other standards affected by the change in

design speed should be reviewed and the design of the project amended, if necessary, to reflect the new design speed.

6. Related standards for the design of access drives within lots and parking layouts are contained in the Zoning Regulations of the City. Driveways and streets intersecting with State highways must comply with Connecticut Department of Transportation Encroachment Permit Regulations within the State right-of-way. Driveways serving gas stations must comply with the requirements of the Connecticut Department of Motor Vehicles.
7. All street and driveway construction, reconstruction or pavement replacement shall be in compliance with the Roadway Standards, unless approved, in writing, by the Chief of Operations and Public Works.
8. Any construction affecting City-owned street rights-of-way requires the issuance of a permit in accordance with Chapter 96 of the Norwalk Code, entitled "Excavations and Encroachments in Public Streets and Grounds".
9. The following regulations and standards set forth in the City of Norwalk shall govern:

City of Norwalk, Connecticut - Planning Commission – Subdivision and Re-subdivision Regulations – Approved September 8, 1998, as amended.

City of Norwalk, Connecticut - Department of Public Works Drainage Manual, as amended.

City of Norwalk, Connecticut - Department of Public Works Traffic Calming Guidelines January 24, 2002.

City of Norwalk, Connecticut – Department of Public Works – Standard Details.

City of Norwalk, Connecticut City Code – Chapter 91 Public Sewers.

City of Norwalk, Connecticut City Code – Chapter 95 Street and Sidewalks.

City of Norwalk, Connecticut City Code – Chapter 96 Excavation & Encroachments in Public Streets and Grounds.

City of Norwalk, Connecticut City Code – Chapter 98 Vehicles and Traffic.

City of Norwalk, Connecticut City Code– Chapter 101 – Scenic Roads.

INTRODUCTION

The streets of the City of Norwalk have been classified into systems that each have a specific function and purpose. The systems are: major arterial streets; minor arterial streets; collector streets; urban local streets; and residential local streets. They are defined in the Roadway Classification Map maintained by the City of Norwalk Department of Public Works.

Driveways are classified into two groupings, major driveways and minor driveways.

Streets and driveways shall be designed and constructed with regard to their functional classification. Streets shall also be designed with regard to their relationship to surrounding land use. "Urban Area Districts," "Business Areas," "Village Districts" and "Historic District Areas," etc. are defined in the Design District Standard Location Map maintained by the City of Norwalk Department of Public Works.

All streets and driveways shall provide for the safe and efficient movement of those types of vehicles for which they are intended, as well as emergency vehicles such as fire apparatus and snow removal equipment. This shall include not only motorists, but pedestrians, bicyclists and transit riders of all ages and abilities.

Streets should be laid out so as to have as many of the adjacent building sites as possible above the elevation of the street and above any proposed or future sidewalks. For residential local streets, curvilinear arrangements shall generally be used in preference to gridiron patterns. Combinations of steep grades, sharp curves and/or intersections shall be avoided.

DEFINITIONS

1. **Expressway System** - That system of highways which provides for the expeditious movement of large volumes of through traffic between areas and across the City. Access is limited to grade-separated interchanges with arterial streets.
2. **Arterial Street System** - That system of streets which is used primarily to carry traffic between communities or large sections of the City.
3. **Collector Street System** - That system of streets which collects traffic from local streets and which carry through traffic from surrounding areas to the arterial system.
4. **Local Street System** - That system of streets which serves, primarily, only those properties having frontage on them, and which does not carry through traffic from surrounding areas.
5. **Scenic Roads** - A scenic road must be free of intensive commercial development and intensive vehicular traffic. The portion of road designated scenic road must be at least one-half (1/2) mile in length and must meet at least one (1) of the following criteria:
 - Unpaved
 - Bordered by mature trees or stone walls
 - Travelled portion may not be more than twenty (20) feet in width
 - Offers scenic views
 - It blends naturally into the surrounding terrain
 - It parallels or crosses over brooks, streams, lakes or ponds

For a road to be designated as a scenic road, it must meet the requirements set forth in Chapter 101 of the Norwalk City Code.

6. **Design District Streets** - That system of streets which serves, primarily, only those buildings, properties or sites that have been designated by one of several entities on different levels as historically or architecturally significant.
7. **Street** - Any public or private way permanently dedicated to the movement of vehicles and pedestrians and providing the principal means of access to abutting property.

8. **Complete Streets** - Complete Streets are safe, comfortable and convenient transportation systems that serve everyone of all ages and abilities, regardless of how they choose to travel, whether that is by walking, bicycling, riding transit or driving.
9. **Street Line** - The property line separating a street right-of-way from the abutting properties. For design district streets the property line shall be back of curb.
10. **Street-Right-of-Way** - The area between street lines reserved for a street. Included in this area may be the travelled way, shoulder, median, bicycle facilities, planting strip, footpaths and sidewalks. Right-of-Way width shall be measured at right angles to or radial to the center line of the street.
11. **Travelled Way** - The portion of the street reserved for the movement of vehicles, exclusive of shoulders.
12. **Shoulder** - The portion of the street adjacent to the travelled way, on either side, for the accommodation of stopped vehicles, for drainage, for emergency use, and for lateral support of pavement base and surface courses.
13. **Median** - That portion of a divided roadway separating the travelled ways reserved for traffic moving in the opposite directions.
14. **Traffic Lane** - That portion of the travelled way used for the movement of a single line of vehicles.
15. **Auxiliary Lane** - That portion of the travelled way intended for purposes supplementary to through traffic movement.
 - (a) Left Turn Lane - An auxiliary lane for left turn movements.
 - (b) Right Turn Lane - an auxiliary lane for right turn movements.
 - (c) Separate Turning Lane - An auxiliary lane for traffic in one direction which has been physically separated from through traffic by a traffic island.
16. **Driveway** - The area of public or private property reserved for the movement of vehicles between a street or another driveways shall be classified, major or minor, in accordance with the type and/or volume of traffic which they serve.

a) Major Driveways:

- (1) All driveways serving industrial land uses.
- (2) Driveways serving commercial uses which require a Special Permit in accordance with the Zoning Regulations.
- (3) Driveways serving residential uses which require a Special Permit in accordance with the Zoning Regulations.

b) Minor Driveways: All other driveways.

17. **Intersection** - The crossing or meeting without crossing, of a street or driveway with one or more other streets or driveways.
18. **Sight Distance** - The length of travelled way visible to a driver. There are four different kinds of sight distance:
 - (a) **Stopping Sight Distance** - The distance required by the driver of a vehicle, travelling at a given speed, to bring the vehicle to a stop before reaching an object on the travelled way, after the object has become visible.
 - (b) **Passing Sight Distance** - The minimum sight distance that must be available to enable the driver of one vehicle to pass another vehicle safely and comfortably on a two-lane street without interfering with the speed of an oncoming vehicle, travelling at the design speed, should the oncoming vehicle come into view after the maneuver is started.
 - (c) **Intersection Sight Distance** - The minimum sight distance that must be available to the driver of a vehicle stopped on a street or driveway, on the approach to an intersection, in order that the stopped vehicle may safely enter and proceed through the intersection.
 - (d) **Driveway Sight Distance** - At a major driveway, intersection sight distance shall be provided in accordance with the Intersection Sight Distance standards contained in subparagraph (c) above. At a minor driveway, no planting or other obstruction in excess of two (2) feet high shall be permitted within a triangle measuring 10 feet along the centerline of the driveway from the edge of the travelled way and 30 feet along the edge of travelled way of the street from the centerline of the driveway, in both directions.

DESIGN FEATURES

Street Right-of-way

Street right-of-way width should be not less than that required for the necessary cross section and drainage elements. Attention should be given to the possibility of future expansion of facilities within the right-of-way, such as the addition of one or more lanes or the installation of sidewalks.

Major and Minor Arterial Streets – Number and Width of Traffic and Auxiliary Lanes

In accordance with *A Policy on Geometric Design of Highways and Streets* (AASHTO “Green Book”), as amended, Section 7.3.3.2, for Arterials in Urban Areas – Lane Width, “Lane widths on through-travel lanes may vary from 10 to 12 feet [3.0 to 3.6 m]. Lane widths of 10 feet [3.0 m] may be used in more constrained areas where truck and bus volumes are relatively low and speeds are less than 35 mph [60 km/h]. Lane widths of 11 feet [3.3 m] are used quite extensively for urban arterial street designs. The 12 feet [3.6 m] lane widths are desirable, where practical, on high-speed, free-flowing, principal arterials.”

The number of traffic lanes, travel lane widths and auxiliary lanes for major and minor arterial streets shall be determined from traffic engineering analyses and shall be approved by the Chief of Operations and Public Works.

A traffic engineering analysis, study, etc. shall be required to demonstrate adequate roadway **safety** and **capacity** for a proposed travel lane width of ten (10) feet. The traffic engineering analysis shall include the following (based on AASHTO “Green Book”, as amended, Section 7.3.3.2):

1. Demonstration of “Relatively Low” Truck and Bus Volumes (obtained via traffic databases, traffic counts, etc.).
2. Vehicular Speed Data indicating that the 85th percentile vehicular speed is less than 35 mph.
3. Roadway capacity modeling and analysis of present and future traffic flows performed with an acceptable roadway capacity modeling computer software such as Synchro, Vissim, HCS, etc.
4. Evaluation of the roadway geometry (horizontal and vertical curvature).

Major and Minor Arterial Streets - Shoulders

Shoulders are necessary on arterial streets to accommodate stopped or disabled vehicles and permit traffic to pass with minimum encroachment on the opposing, or parallel, traffic lane.

Collector Streets - Minimum Width

For collector streets, the minimum width of pavement is that required to provide free movement in each direction in the presence of stopped vehicles.

Attention should be given to the need for auxiliary lanes on the approaches to intersections and to the need for parking lanes in urban areas.

Urban Local Streets - Minimum Width

For urban local streets, the minimum width of pavement is that required to provide free movement in one traffic lane in each direction of travel and alternating flow in the presence of stopped vehicles.

Attention should be given to the need for auxiliary lanes on the approaches to intersections and to the need for parking lanes. Where trucks or emergency vehicles are required to maneuver into or out of driveways or other streets, and intersection geometrics cannot be provided in accordance with these Roadway Standards, travelled way width in excess of the minimum may be required.

Residential Local Streets - Minimum Width

For residential local streets the minimum width of pavement is that required to provide free movement in one traffic lane in each direction of travel and alternating flow in the presence of stopped vehicles.

Attention should be given to the need for emergency vehicles and trucks to maneuver into and out of driveways and other streets.

Design District Streets - Minimum Width

For design district streets the minimum width of pavement is that required to provide free movement in one traffic lane in each direction of travel and alternating flow in the presence of stopped vehicles. On-street parking is permitted in designated areas outside the travel way. Raised speed tables are permitted within the street right of way.

Complete Streets

"Complete Street" policies shall be implemented where they can be reasonably implemented without undue hardship in accordance with all City Ordinances, State Statutes and Federal Laws.

Bicycle Facilities

Bicycle Facilities shall be designed in accordance with the Guide for the Development of Bicycle Facilities as published by the American Association of State Highway and Transportation Officials, as amended and the State of Connecticut Department of Transportation Highway Design Manual, as amended.

Cross Slopes

Minimum cross slopes are necessary in order to provide for drainage. The entire right-of-way shall be designed to drain onto public property in urban areas. For residential local streets, off-street drainage may be permitted, subject to engineering analysis and the approval of the Chief of Operations and Public Works.

Curbs

Curbs deter vehicles from leaving the pavement, control drainage and aid in the orderly development of the roadside. Curbs shall be provided on all arterial streets; on collector streets; residential local streets; and design district streets where the slope of the street is five percent or greater; and on collector streets; residential local streets; and design district streets on the side(s) where sidewalks are provided.

Standard Curb and Sidewalk Materials

The materials for the curbs and sidewalks within the City of Norwalk shall be in accordance with the requirements of that particular Design/Business/Historic/Village District/etc. as indicated below, unless the Chief of Operations and Public Works authorizes the use of another type of material in writing prior to the installation of curbs and sidewalks. The boundaries of the districts are defined in the Design District Standard Location Map maintained by the City of Norwalk Department of Public Works.

Urban Area District – Granite curbs and concrete sidewalks.

Village District – Granite curbs, Brick Paver/Concrete sidewalks, Historic street lights.

Historic District – Granite curbs, Brick Paver/Concrete sidewalks, Historic street lights.

Extensive Business Area – Granite curbs, Brick Paver/Concrete sidewalks, street lights installed by the electric company provider in that area of the City.

Intensive Business Area – Granite curbs, Brick Paver/Concrete sidewalks, Historic Street lights.

Neighborhood Business Area - Granite curbs, Brick Paver/Concrete sidewalks, Historic Street lights.

Transit-Oriented Development (TOD) Redevelopment Plan Areas – Granite curbs, Brick Paver/Concrete sidewalks, Historic Street lights.

State Roads - Granite curbs, Brick Paver/Concrete sidewalks, street lights installed by the electric company provider in that area of the City.

Notes:

1. On Residential Local and Urban Local streets where concrete curbs and/or sidewalks currently exist on the street, the Chief of Operations and Public Works shall have the authority for the purposes of consistency, to require the use of concrete curbs when reconstruction work is being done that would require the replacement of curbs and/or sidewalks.
2. If a particular street, or portion of a street is in a designated "Historic/Village District," the Chief of Operations and Public Works shall have the authority to require the use of materials for curbs, sidewalks and brick paver sidewalks that would be in accordance with the standards for that particular "Historic/Village District" or portion of that "Historic/Village District."
3. These requirements are based off of guidelines that are set forth in Planning & Zoning Department and Redevelopment Agency documents such as the Norwalk Business District Guidelines dated September 1987, the Norwalk Waterfront Design Guidelines dated April 1988, the Urban Renewal Plan For The Reed Putnam Area, Norwalk, Connecticut, modified October 2015, etc. as amended and applicable.

Guide Rails

The necessity for, and the design of Guide Rails shall be in accordance with the AASHTO Roadside Design Guide and the State of Connecticut Department of Transportation Highway Design Manual, as amended.

Lateral Clearance

Lateral clearance standards are necessary to provide the driver with a safer and more comfortable ride. Signs, poles and other obstacles placed near the roadway may become hazards to vehicles which run off the roadway or which move near to the curb. The minimum lateral clearance shall be one foot six inches on streets with curbs and seven feet on streets without curbs. Clearance shall be measured from face of curb or edge of travelled way to face obstacle.

Notwithstanding the general need for lateral clearance mail boxes may be installed closer to the edge of travelled way than the minimums specified above, provided that they are located in accordance with U. S. Postal Service Regulations and have supports which will bend or break away upon vehicle impact.

Vertical Clearance

No signs, barriers, decorations, etc., are permitted within 17'-6" of the highest point in the roadway.

Minimum and Maximum Grade

A minimum longitudinal grade is required to provide for drainage. In selecting greater than minimum grades, optimum rather than maximum conditions should always be considered by the designer. Topography, aesthetics and cost, as well as noise pollution considerations, should be borne in mind.

Horizontal Curvature

Horizontal Curvature is directly related to design speed and has an important effect on safety, driving characteristics, and the appearance of the street. Minimum center line radii are specified for major and minor arterial streets; collector streets; urban local streets and residential local streets. These are related to design speeds, acceptable side friction factors, and to superelevation.

Sight Distance

Control of grade and curvature, and of obstructions in the vicinity of intersections, is necessary to provide adequate sight distance for safe vehicular operation. The three forms of sight distance, passing sight distance, stopping sight distance and intersection sight distance, involve different design considerations.

- (a) Stopping sight Distance - This distance shall be calculated on the basis of the driver's ability to see a 2 foot high object when his eye level is assumed to be 3.50 feet above the travelled way surface. Minimum stopping sight distance shall be measured along a line from the center of the lane nearest the right-hand shoulder, curb or edge of travelled way to a point on that lane, at the shoulder, curb or edge of travelled way.
- (b) Intersection Sight Distance - This distance shall be measured from the center line of the street or major driveway, at all points up to 15 feet behind the edge of the travelled way of the through street. Minimum intersection sight distance shall extend to a point in the center of the right lane of the through street(s) approaching from the left, and to a point in the center of the lane nearest the center line or median of the through street(s) approaching from the right. Height of the driver's eye is to be assumed to be 3.50 feet and the height of the object to be 3.50 feet.

Vertical Curvature

A minimum length of vertical curve is necessary to ensure that adequate stopping sight distance is provided and to assure satisfactory drainage of the travelled way.

Parabolic curves shall be used to connect vertical tangents. A length of transition vertical curve shall be constructed where the change in grade equals or exceeds 0.5 percent. Parabolic curves are defined through 'K' values for crest and sag curves. The 'K' value is to be multiplied by the algebraic difference in grades to produce the length of vertical curve to be provided. Where the change in grade is less than 0.8 percent the transition area may be roll graded in the field.

Superelevation

Superelevation is necessary to counteract outward drift on curves and to improve passenger comfort. It shall be calculated according to horizontal curvature, side friction factors and design speed. To prevent inward drift by slower moving vehicles the maximum level of superelevation specified shall not be exceeded.

Corner Geometry

To provide safe vehicular and pedestrian movement at intersections, intersecting streets shall be laid out with tangents at right angles to each other for a distance of at least 50 feet, measured along the center line from the right-of-way line of the intersected street. For a distance of at least 30 feet, measured in the same way, the approach gradient shall not exceed three percent, up or down.

A minimum curb or edge-of-travelled way radius shall be provided at street intersections in accordance with the classification of the major street, as follows:

Arterial - 25 feet
Collector - 20 feet
Local - 15 feet

Along bus routes, a 30 foot radius shall be provided where buses make right turns.

At the corners of street intersections, street right-of-way lines shall be so located as to provide for continuity of required cross section and drainage elements included in the Right-of-Way of both streets. The Right-of-Way at each corner shall be so graded and landscaped as to provide adequate intersection sight distance. If necessary, additional land shall be included in the street Right-of-Way at the intersection to permit such grading and landscaping.

Sidewalks and Footpaths

Sidewalks are necessary to accommodate pedestrians safely along both sides of all streets in urban areas, along walking routes to schools and wherever large numbers of pedestrians may be expected to use the street, such as in the vicinity of parks, beaches, churches, local business, industrial plants, etc.

Walks to schools in residential areas may be provided by footpaths. Foot

paths are walks which may depart from the alignment of the roadway to avoid trees or topographical features, or to make shortcuts. Footpaths shall be paved in asphalt and shall have a minimum unobstructed width of three feet.

In extensive business areas; sidewalks shall have a minimum width of seven feet and shall extend from curb to street line. They shall be paved in concrete. In intensive business areas, sidewalks shall have a minimum width of seven feet and shall extend from curb to face of building. In historic areas, sidewalk width and paving material shall conform to an overall plan for the historic area and shall be approved by the Chief of Operations and Public Works. Elsewhere sidewalks shall have a minimum of four feet from the face of curb to provide for overhead utilities, snow storage and, where appropriate, landscaping.

The snow strip, between the curb and the sidewalk, shall generally be grassed in residential areas and paved to match the sidewalk in urban areas. In urban areas sidewalks shall be concrete. In residential areas they may be asphalt or concrete.

Driveway Location and Size

No minor driveway shall be located within twenty-five (25) feet of the intersection of two (2) or more streets, measured from the street line of the nearest intersected street to the center line of the driveway, along the street line of the street entered by the driveway. No major driveway shall be located within fifty (50) feet of the intersection of two (2) or more streets, measured in the same way.

- (a) Where more than one (1) driveway is constructed serving the same premises, the minimum distance between the center lines of minor driveways shall be fifty (50) feet, and the minimum distance between major driveways shall be seventy-five (75) feet.
- (b) The minimum widths of driveways, measured at the street line, shall be the following:

Type	One-Way (feet)	Two-Way (feet)
Minor driveway	10	12
Major driveway	16	22

- (c) The maximum widths of driveways, measured at the street line, shall be the following:

Type	One-Way (feet)	Two-Way (feet)
Minor driveway	12	20
Major driveway	24	40

The right is reserved by the Chief of Operations and Public Works to require changes, additions and relocations as, in his opinion, may be necessary for the relocation, reconstruction, widening or maintenance of the roadway or to provide protection to life and property on or adjacent to the roadway.

Shared Driveway Standards:

One driveway can only provide access to/serve a maximum of two building lots (different parcels) of the size permitted in the zone wherein the driveway and building lots are located. Once a single driveway provides access to/serves three building lots (different parcels) or more, that driveway is classified as a Private Road and shall be constructed in conformity with City Roadway Standards and specifications that are in effect at the time that Permits are issued. Acceptance of that Private Road as a City Street shall have to be mutually agreed upon by both the City and the residents of that Private Road.

Dead End Streets and Cul-de-Sacs

All dead end streets shall be provided with a turnaround, to permit maneuvering of emergency vehicles and snow removal equipment.

For dead end streets constructed or extended after the date of adoption of these Roadway Standards, turnarounds shall be in the form of rotary with a minimum outside radius of 50 feet. The pavement shall have a crown along the center line to facilitate drainage.

Dead end streets approved for construction prior to the date of adoption of these Roadway Standards may have alternative provision for turnarounds, subject to traffic engineering analysis.

When dead end streets are extended, the previously existing turnaround shall be removed and that portion of the roadway reconstructed in accordance with these Roadway Standards.

The width of any Cul-de Sac shall not be less than 24 feet.

Utility Structures in Public Highways

All utilities, both public and private, proposed new installations and relocations within the street right-of-way shall be constructed at a location approved by the Chief of Operations and Public Works.

In order to facilitate maintenance, new underground utility structures should be constructed within the travelled way.

Where existing underground utility structures are located outside of a curbed travelled way excluding sidewalks, all modifications thereto shall be designed to carry passenger car and light truck loads. Structures located in other areas shall be designed to carry street loading, with allowance for impact. All structures within the City Right-of-Way shall be designed to carry HS20 Truck Loads.

All underground utility structures located in sidewalk areas, including sidewalk reserve areas, shall be constructed to prevent differential frost heave between sidewalk and structure.

Street Acceptance and Construction

In accordance with the Norwalk Code, § 95-23, no newly constructed highway, road or street, together with any curbs and sidewalks adjacent thereto and the drainage systems, guardrails and street signs installed in conjunction therewith, shall be laid out, altered, enlarged, changed or constructed, except in conformance with the standards set forth in the City of Norwalk, Department of Public Works, Roadway Standards, and Standard Construction Specifications, Drainage Manual, and zoning subdivision requirements as approved and amended by the Public Works Committee to the Common Council.

Any street, highway, or road, or any curb or sidewalk adjacent thereto, or any drainage system, guardrail or street sign installed in conjunction therewith that shall be in whole or in part or manner, laid out, altered, changed or constructed other than in accordance with the standards set forth in the above paragraph in the determination of the Chief of Operations and Public Works, shall not be accepted as a public street of the city.

Street Lighting

Illumination standards for artificially lit streets shall conform to all applicable standards of the Connecticut Department of Transportation and the Federal Highway Administration. In certain circumstances, street lights shall be installed on building faces at a height, frequency and location which provides the necessary illumination at the surface of the roadway. In no circumstance shall the bottom of any fixture be placed less than 8'-6" above the existing grade or sidewalk.

Signage

All regulatory signs shall meet the requirements of the Manual of Uniform Traffic Control Devices (MUTCD), with respect to color, format, size, mounting, reflectorization, height of verbiage. Materials other aluminum sheet may be allowed. The proper function of any regulatory sign shall take precedence over any other consideration.

Fences and Walls on Residential Property

1. Height

- (a) Fences may be installed by homeowners or their agents, up to a maximum nominal height of six (6) feet above lowest adjacent ground level without a Building Permit.
- (b) Masonry walls (stone, brick or concrete) may be installed up to a maximum nominal height of four (4) feet above lowest adjacent ground level without a Building Permit.
- (c) For any new or replacement fence taller than 6 feet, or masonry wall taller than 4 feet, a Building Permit must be obtained from the Code Enforcement Department. SEE NUMBER 5 UNDER THIS SECTION.
- (d) No portion of any new or replacement fence or wall shall block the required light and ventilation of any residential building window. If there is a question regarding this you should check with the Building Official for the proper requirements. This requirement does not apply to fence distances from detached accessory structures such as sheds, free-standing garages and swimming pools, etc.

2. Location

- (a) The entire fence or wall, including posts, braces or pilasters, must be

located entirely on owner's side of property line. No minimum setback distance from the property line is specified in City Code. SEE NOTE 2d AND 3a BELOW.

- (b) Two abutting neighbors can agree in writing through an agreement to place a fence or wall directly on the property line between them if that written agreement is filed on the Land Records for both abutting neighbors at the Town Clerk's Office, together with updated Class A-2 Surveys of the involved properties. SEE NOTE 2d and 3a BELOW.
- (c) Any new or replacement fence or wall that will extend along the side of a property near a driveway must either terminate ten (10) feet from the edge of the roadway; or any section of such fence or wall within ten (10) feet of the edge of the roadway cannot exceed a height of thirty (30) inches above that driveway surface, in order to ensure adequate sightline for a motorist backing out of that driveway. SEE NOTE 3a BELOW.
- (d) A current Class A-2 Survey of your premises (which must be prepared by a Connecticut-licensed Land Surveyor) is the accepted reference standard for accurately determining the location of property lines.

3. Street Side Fencing and Walls

- (a) All fencing or walls to be constructed by homeowners or their agents along the street front face(s) of their properties must be situated entirely behind the legal property line.

NOTE: The City's legal right-of-way along a street usually extends beyond the street edge or curbing and sidewalks. Owner should follow his/her Class A-2 Survey prior to installing any street side fence or wall.

The City maintains the legal right to remove any fence or wall built within its street right-of-way, at the expense of the Owner.

- (b). On any residential property situated at the corner of two streets, no portion of a street side fence or wall within thirty (30) feet of that lot's street corner can exceed thirty (30) inches in height, in order to ensure adequate sightlines for motorists approaching that intersection.

4. Fence Style

- (a) No fence on residential property is allowed to be electrified, nor can any fence or wall be fitted with barbed wire or razor ribbon.
- (b) In the case of a picket or stockade fence, the owner can arrange to so-called "good side" to face whichever direction he or she chooses.

5. Fence and Wall Permits

For any new or replacement fence taller than 6 feet or masonry wall taller than 4 feet, owner or owner's contractor must provide a design drawing or such proposed fence or wall installation to the code enforcement for a Building Permit. This drawing must bear the seal and signature of a Connecticut registered Architect or Licensed Professional Civil Engineer, and must include calculations proving structural resistance to wind loads mandated by the State Building Code.

This requirement may be waived by the Chief Building Official if he feels the detailed drawings and calculations meet the requirements of the State Building Code.

Alleys

Alleys provide for accessibility and service to each individual land parcel. They are characterized by a narrow right-of-way and range in width from 16 to 20 ft in residential areas and up to 30 ft in industrial areas.

Alleys should be aligned parallel to or concentric with the street property lines. It is desirable to situate alleys in such a manner that both ends of the alley are connected either to streets or to other alleys. Where two alleys intersect, a triangular corner cutoff of not less than 10 ft along each alley property line should be provided. Dead-end alleys should be provided with a turning area in accordance with the Figure on Page 44.

Curb return radii at street intersections may range from 5 ft in residentially zoned areas to 10 ft in industrial and commercial areas where large numbers of trucks are expected.

Alleys should have grades established to meet as closely as possible the existing grades of the abutting land parcels. The longitudinal grade should not be less than 0.20.

Alley cross sections may be V-shaped with transverse slopes of 2.5 percent toward a center V gutter. Runoff is thereby directed to a catch basin in the alley or to connecting street gutters.

CONSTRUCTION STANDARDS

Specifications

Construction shall conform to the Standard Specifications established by the Department of Public Works.

Where no Standard Specification is applicable, or where special conditions exist, elements of construction shall conform to sound engineering practice and shall be approved in writing by the Chief of Operations and Public Works.

Standard Construction Details

All designs for roadway and driveway construction, reconstruction or pavement placement shall be in accordance with the Construction Details contained in this Manual.

Drainage

The design of roadway and driveway drainage shall conform to the Norwalk Drainage Manual and shall have the written approval of the Chief of Operations and Public Works.

Sanitary Sewers

The design and construction of sanitary sewers shall conform with the Design and Construction of Sanitary and Storm Sewers, ASCE - Manuals and Reports on Engineering Practice No. 37, WPCD Manual of Practice No. 9, prepared by a joint committee of the American Society of Civil Engineers and the Water Pollution Control Federation, as amended and TR-16 Guidelines For The Design Of Wastewater Treatment Works, as amended. Construction shall conform to the Standard Specifications established by the Department of Public Works, and the regulations of the Norwalk Water Pollution Control Authority (WPCA).

DESIGN STANDARDS

DESIGN STANDARDS: DESIGN DISTRICT STREETS

DESIGN SPEED		30 MPH
POSTED SPEED		25 MPH
PAVEMENT WIDTH	WITH CURBS	26.0 FT (MIN)
	WITHOUT CURBS	24.0 FT (MIN)
CURB HEIGHT		0.5 FT
LATERAL CLEARANCE	WITH CURBS	1.5 FT (MIN)
	WITHOUT CURBS	6.0 FT (MIN)
LONGITUDINAL GRADES	MINIMUM	0.5%
	MAXIMUM URBAN	11.0%
	MAXIMUM RESIDENTIAL	11.0%
CROSS SLOPE	PAVED AREAS	¼ IN/FT (MIN)
SUPERELEVATION		NONE
HORIZONTAL CURVATURE (RADIUS)		375 FT (MIN)
STOPPING SIGHT DISTANCE		200 FT (MIN)
INTERSECTION SIGHT DISTANCE		335 FT (MIN)
VERTICAL CURVATURE	'K' FACTOR – SAG	37
	'K' FACTOR - CREST	19
	MINIMUM LENGTH	90 FT
MAXIMUM EARTH SLOPE	HORIZONTAL : VERTICAL	2:1

DESIGN STANDARDS: URBAN AND RESIDENTIAL LOCAL STREETS

DESIGN SPEED		35MPH
POSTED SPEED		25 MPH
PAVEMENT WIDTH	URBAN WITH CURBS	26.0 FT (MIN)
	URBAN WITHOUT CURBS	24.0 FT (MIN)
	RESIDENTIAL WITH CURBS	22.0 FT (MIN)
	RESIDENTIAL WITHOUT CURBS	20.0 FT (MIN)
CURB HEIGHT		0.5 FT
LATERAL CLEARANCE	WITH CURBS	1.5 FT (MIN)
	WITHOUT CURBS	6.0 FT (MIN)
LONGITUDINAL GRADES	MINIMUM	0.5%
	MAXIMUM URBAN	11.0%
	MAXIMUM RESIDENTIAL	11.0%
CROSS SLOPE	PAVED AREAS	¼ IN/FT (MIN)
SUPERELEVATION		NONE
HORIZONTAL CURVATURE (RADIUS)		530 FT (MIN)
STOPPING SIGHT DISTANCE		250 FT (MIN)
INTERSECTION SIGHT DISTANCE		390 FT (MIN)
VERTICAL CURVATURE	'K' FACTOR – SAG	49
	'K' FACTOR - CREST	29
	MINIMUM LENGTH	105 FT
MAXIMUM EARTH SLOPE	HORIZONTAL : VERTICAL	2:1

DESIGN STANDARDS: COLLECTOR STREETS

DESIGN SPEED		40 MPH
POSTED SPEED		30 MPH
PAVEMENT WIDTH	WITH CURBS	26.0 FT (MIN)
	WITHOUT CURBS	24.0 FT (MIN)
CURB HEIGHT		0.5 FT
LATERAL CLEARANCE	WITH CURBS	1.5 FT (MIN)
	WITHOUT CURBS	6.0 FT (MIN)
LONGITUDINAL GRADES	MINIMUM	0.5%
	MAXIMUM URBAN	11.0%
CROSS SLOPE	PAVED AREAS	¼ IN/FT (MIN)
SUPERELEVATION		¾ IN/FT (MAX)
HORIZONTAL CURVATURE (RADIUS)	WITHOUT SUPERELEVATION	715 FT (MIN)
	WITH MAXIMUM SUPERELEVATION	510 FT (MIN)
STOPPING SIGHT DISTANCE		305 FT (MIN)
INTERSECTION SIGHT DISTANCE		445 FT (MIN)
VERTICAL CURVATURE	'K' FACTOR – SAG	64
	'K' FACTOR – CREST	44
	MINIMUM LENGTH	120 FT
MAXIMUM EARTH SLOPE	HORIZONTAL : VERTICAL	2:1

DESIGN STANDARDS: MINOR ARTERIAL STREETS

DESIGN SPEED		40 MPH
POSTED SPEED		30 MPH
LANE WIDTH		10.0 FT - 12.0 FT
PAVED SHOULDER WIDTHS	WITH PARKING	8.0 FT
	WITHOUT PARKING	2.0 FT
CURB HEIGHT		0.5 FT
LATERAL CLEARANCE		1.5 FT (MIN)
LONGITUDINAL GRADES	MINIMUM	0.5%
	MAXIMUM	8%
CROSS SLOPE	PAVED AREAS	¼ IN/FT (MIN)
SUPERELEVATION		¾ IN/FT (MAX)
HORIZONTAL CURVATURE (RADIUS)	WITHOUT SUPERELEVATION	715 FT (MIN)
	WITH MAXIMUM SUPERELEVATION	510 FT (MIN)
STOPPING SIGHT DISTANCE		
INTERSECTION SIGHT DISTANCE		305 FT (MIN)
		445 FT (MIN)
VERTICAL CURVATURE	'K' FACTOR – SAG	64
	'K' FACTOR – CREST	44
	MINIMUM LENGTH	120 FT
MAXIMUM EARTH SLOPE	HORIZONTAL : VERTICAL	2:1

DESIGN STANDARDS: MAJOR ARTERIAL STREETS

DESIGN SPEED		40 MPH
POSTED SPEED		30 MPH
LANE WIDTH		10.0 FT - 12.0 FT
PAVED SHOULDER WIDTHS	WITH PARKING	8.0 FT
	WITHOUT PARKING	4.0 FT
CURB HEIGHT		0.5 FT
LATERAL CLEARANCE		1.5 FT (MIN)
LONGITUDINAL GRADES	MINIMUM	0.5%
	MAXIMUM	8%
CROSS SLOPE	PAVED AREAS	¼ IN/FT (MIN)
SUPERELEVATION		¾ IN/FT (MAX)
HORIZONTAL CURVATURE (RADIUS)	WITHOUT SUPERELEVATION	715 FT (MIN)
	WITH MAXIMUM SUPERELEVATION	510 FT (MIN)
STOPPING SIGHT DISTANCE		
INTERSECTION SIGHT DISTANCE		305 FT (MIN)
		445 FT (MIN)
VERTICAL CURVATURE	'K' FACTOR – SAG	64
	'K' FACTOR – CREST	44
	MINIMUM LENGTH	120 FT
MAXIMUM EARTH SLOPE	HORIZONTAL : VERTICAL	2:1

NOTES

- 1 Rock Ledge – Slope to be determined by engineering analysis
- 2 Earth Slope - Slope to original ground surface. Where disturbed slope extends beyond R.O. W. line, retaining walls shall be required unless slope rights are obtained.

- 3 Desirable

- 4 Sidewalks:

Bituminous Concrete

- 2" Class 2 for sidewalks and minor driveways
- 3" for major driveways
- 6" Processed Aggregate Base

Portland Cement Concrete

- 5" Class "C" Concrete
- 6" For Driveways
- 6" Processed Aggregate Base
- Expansion Joints Approximately 12'-0"

- 5 1 ½" HMA S0.375" Level 2 Surface Course
1 ½" HMA S0.375" Level 2 Binder Course
- 6 12" Processed Aggregate Base
18" in Rock Cut
Must be inspected and approved by Department of Public Works
- 7 6" Topsoil and seed
- 8 Guide Rail
- 9 Rock Excavation Line
- 10 Varies according to Drainage Requirements
- 11 Underdrainage as Required by Department of Public Works
- 12 1 ½" HMA S0.375" Level 2 Surface Course
1 ½" HMA S0.375" Level 2 Binder Course
- 13 6" HMA S1.0" Level 3 Base Course
- 14 12" Processed Aggregate Base
18" in Rock Cut

* See Superpave Design Level Information

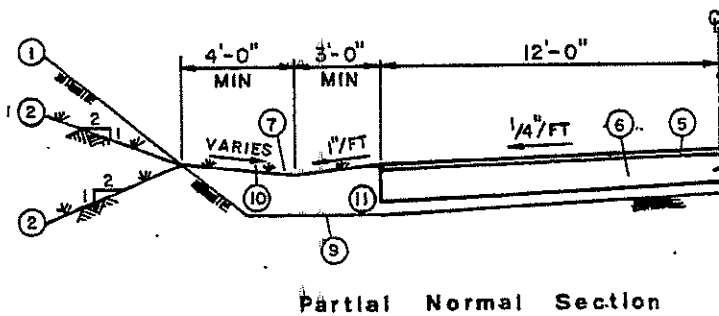
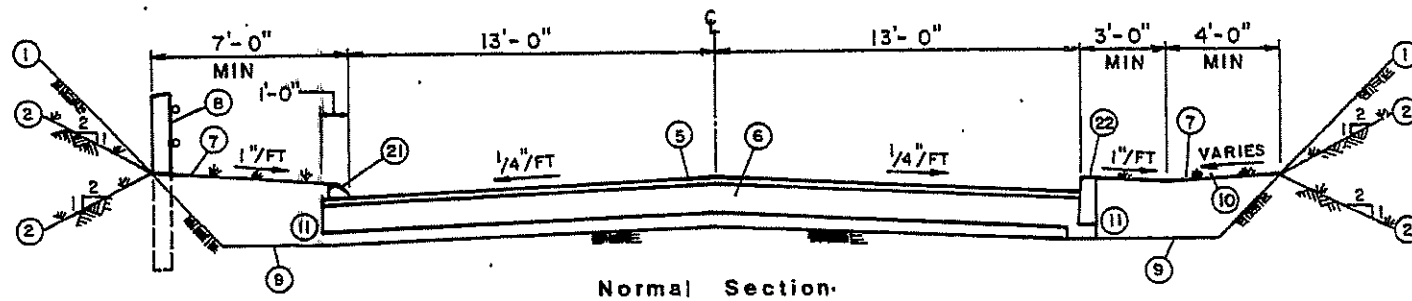
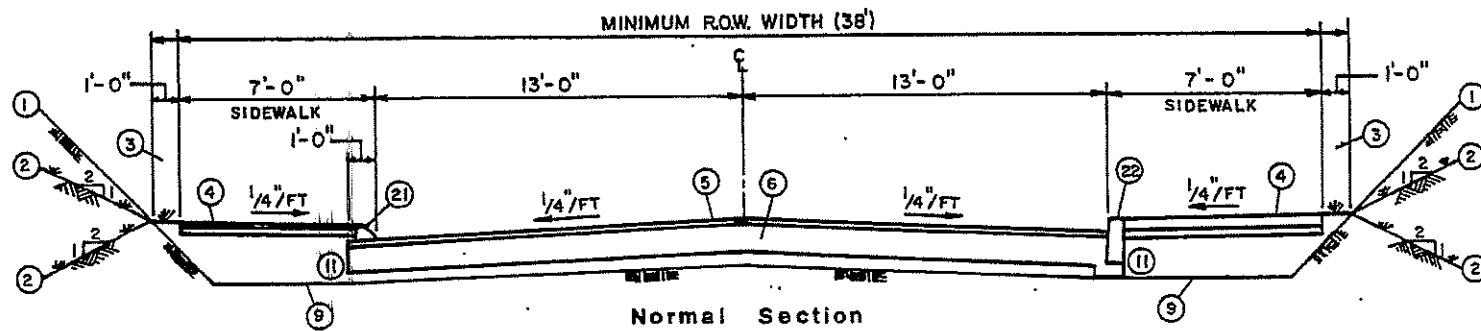
Superpave Level shall be as indicated unless directed otherwise by the Chief of Operations and Public Works.

- 15 2" HMA S0.50" Level 3 Surface Course
 2" HMA S0.50" Level 3 Binder Course
- 16 14" Processed Aggregate base
 18" in Rock Cut
- 17 Shoulder to be constructed to arc of circle average cross slope $\frac{1}{2}$ "/FT.
- 18 Minimum cross slope $\frac{1}{2}$ "/FT otherwise continuous roadway cross slope.
- 19 Shoulder at high side of superelevated section must be at least 4'-0" wide.
- 20 Minimum Median Width – 4'-0" Minimum
 Turf Median Width – 6'-0" Maximum Turf
 Median Width – 10'-0"
- 21 Bituminous Concrete Curbing
- 22 Granite or Concrete Curb
- 23 1 1/2" HMA S0.375" Level 2 Surface Course
 2" HMA S0.50" Level 2 Binder Course
- 24 3" HMA S1.0" Level 2 Base Course

* See Superpave Design Level Information

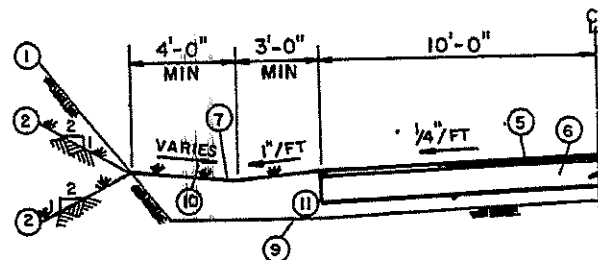
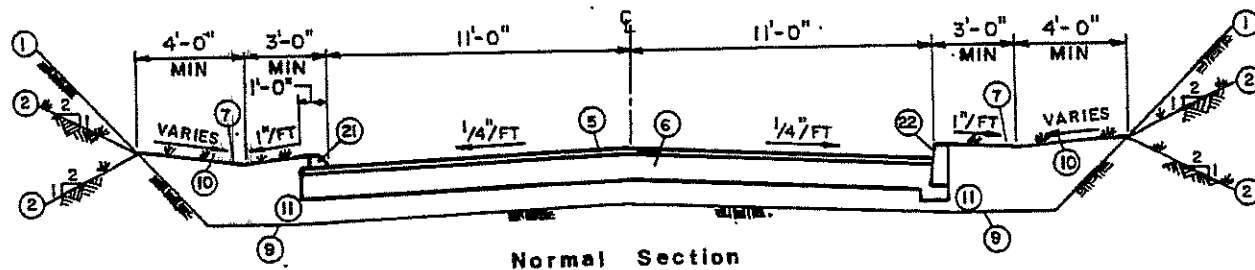
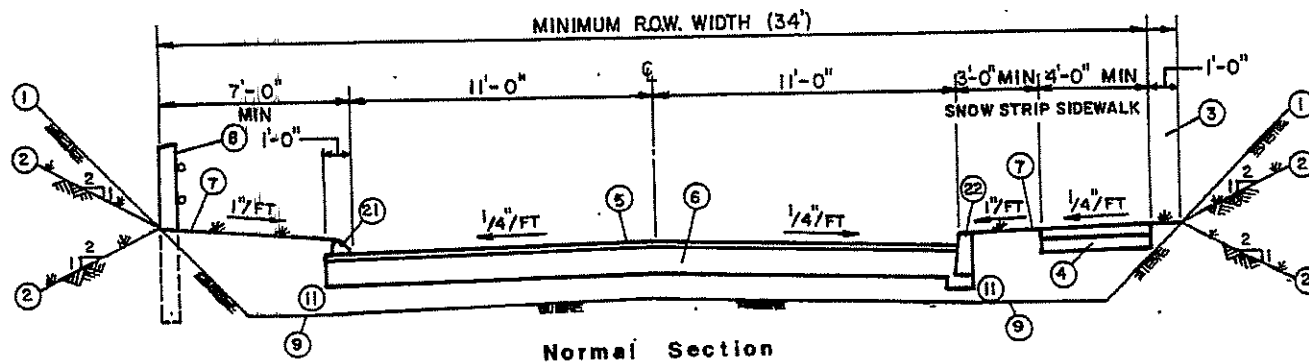
Superpave Level shall be as indicated unless directed otherwise by the Chief of Operations and Public Works.

CONSTRUCTION DETAILS



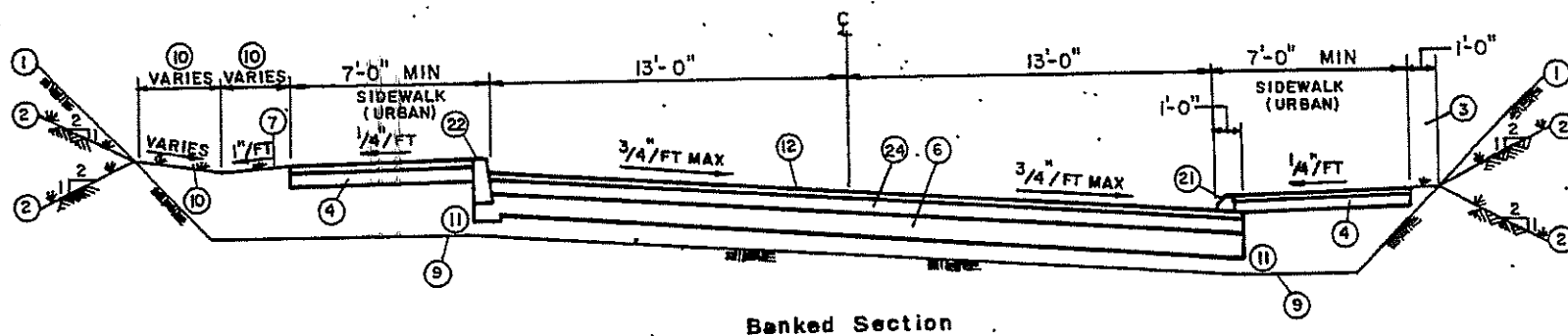
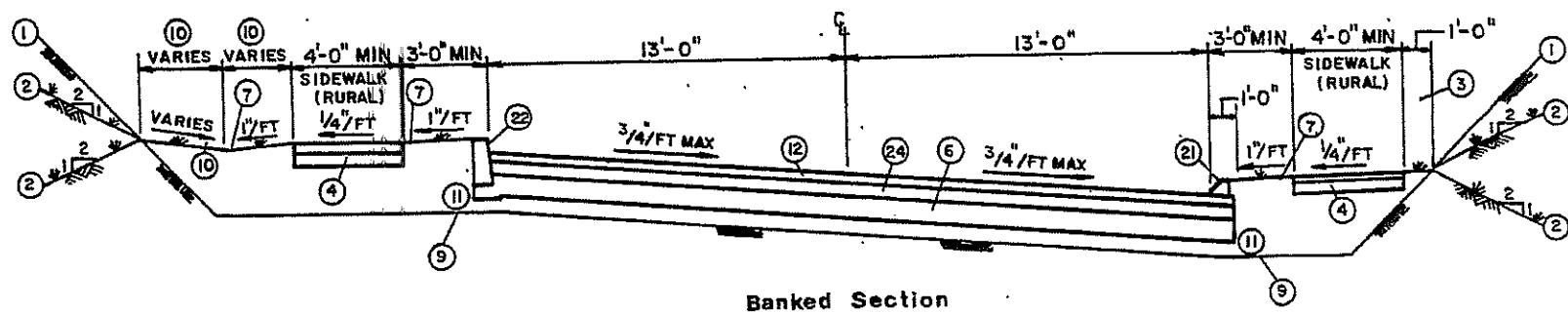
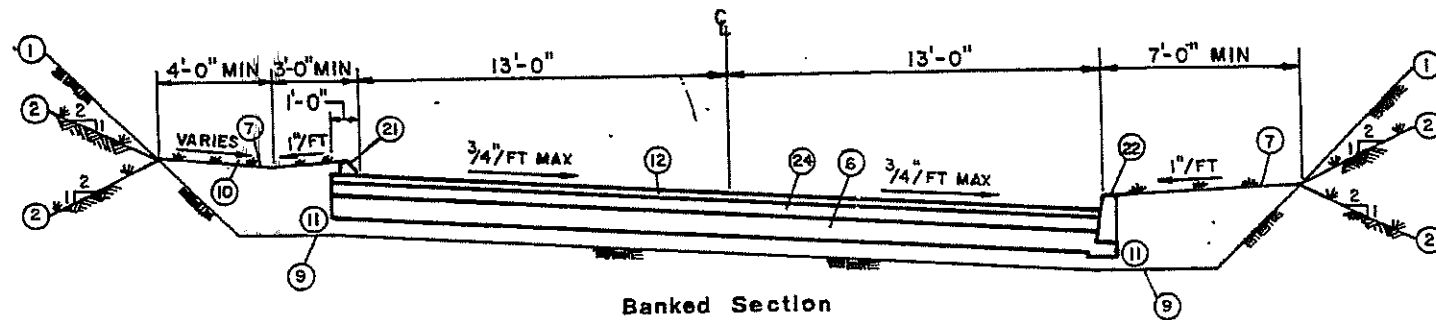
See Notes For Numbered Items

URBAN LOCAL STREET



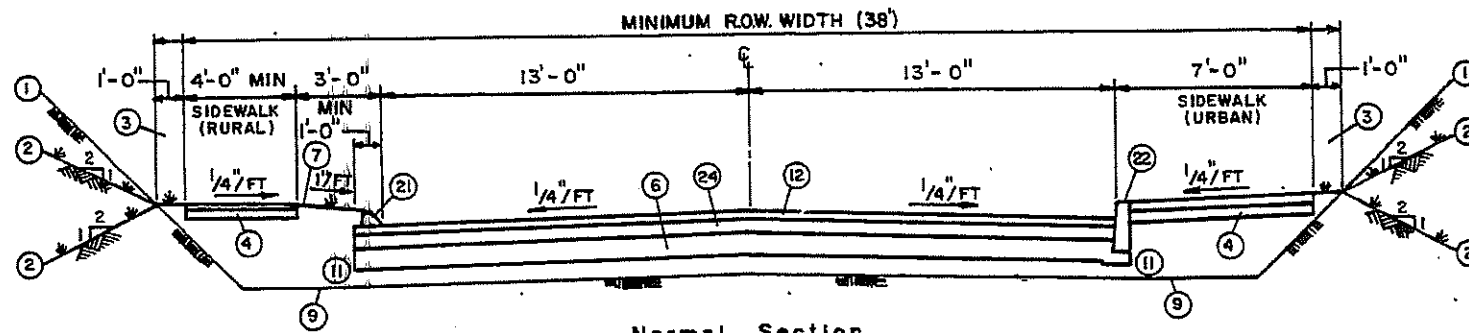
See Notes For Numbered Items

RESIDENTIAL LOCAL STREET

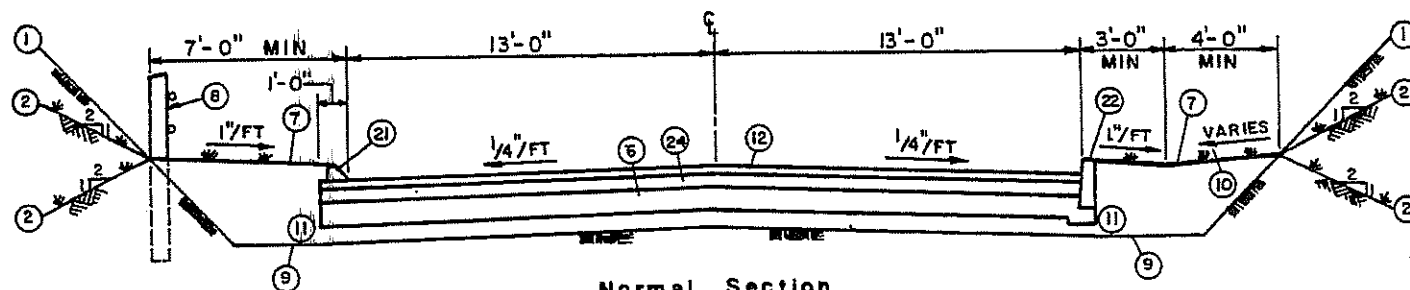


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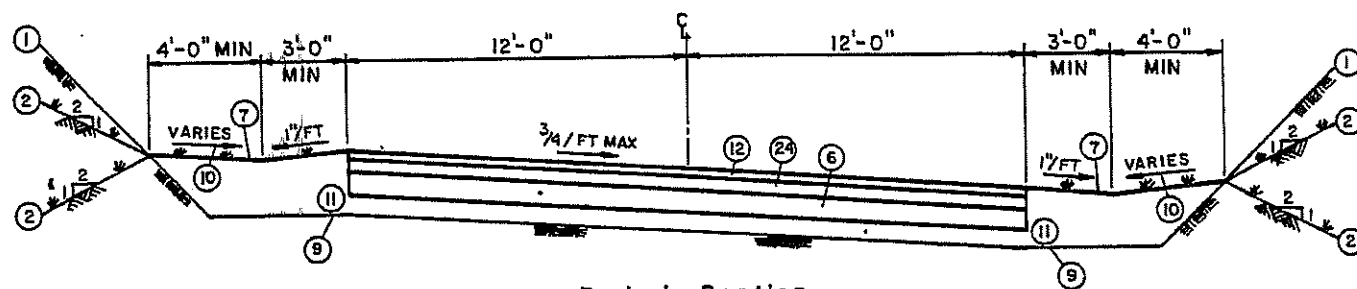
COLLECTOR STREET



Normal Section



Normal Section

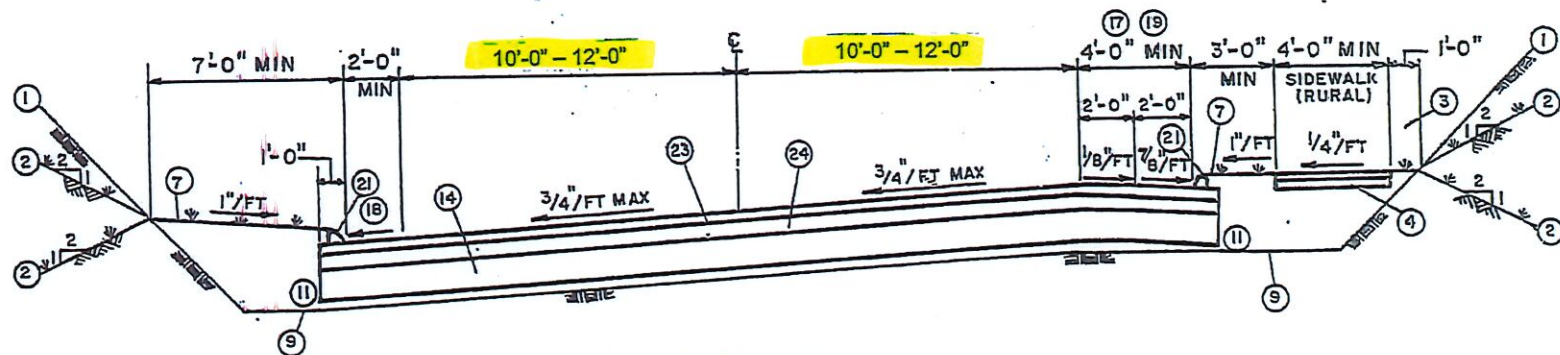


Banked Section

See Notes For Numbered Items

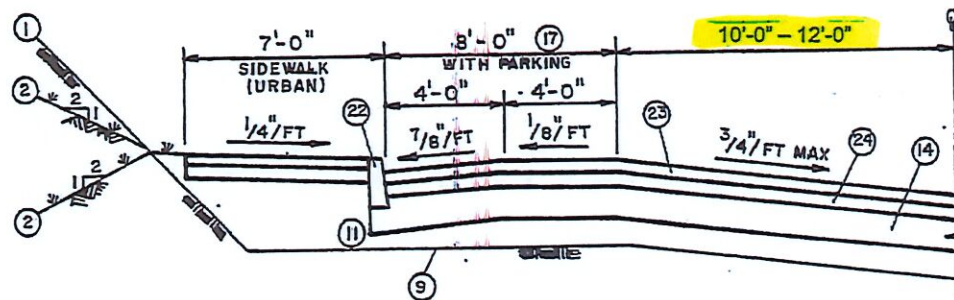
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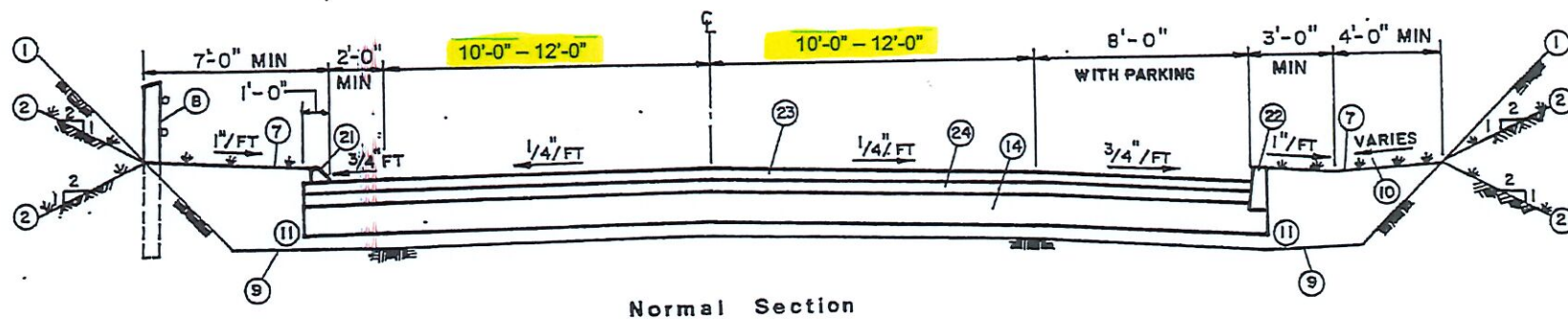
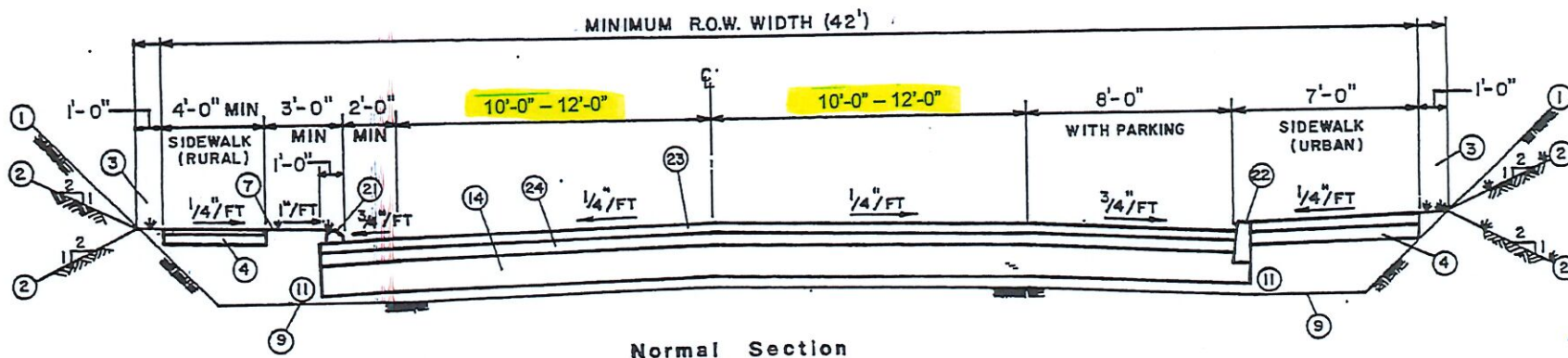
Banked Section

See Notes For Numbered Items



High Side Banked Section

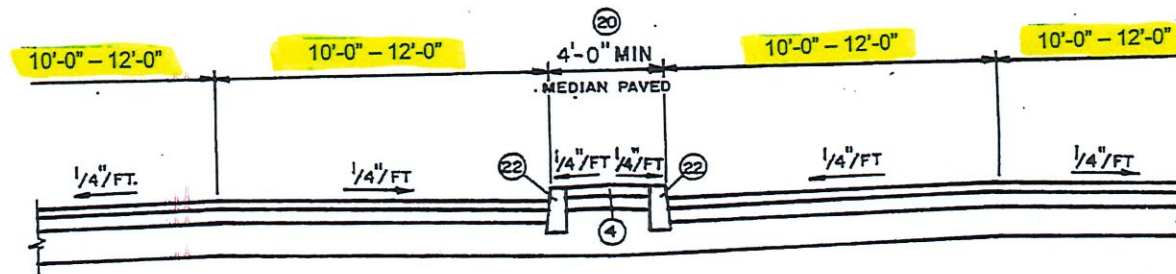
MINOR ARTERIAL STREET :



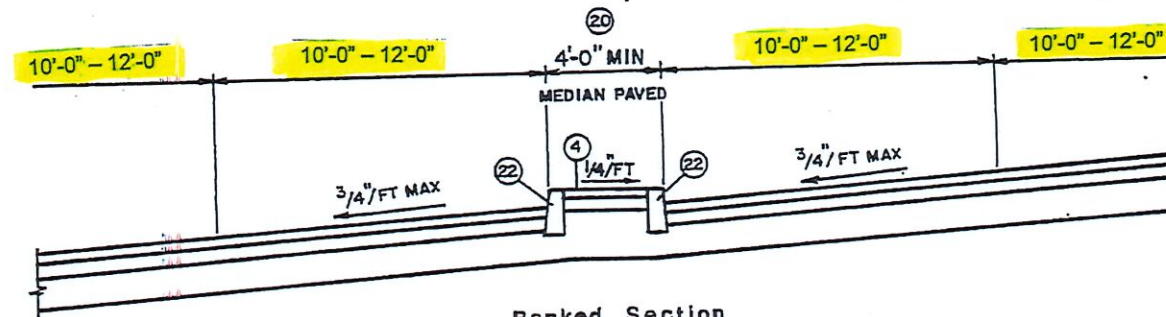
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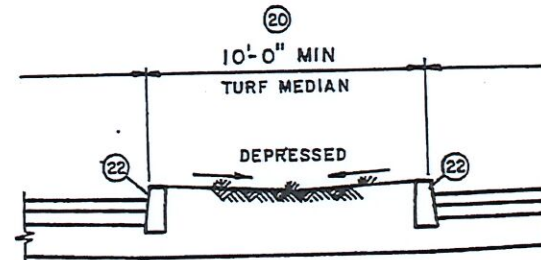
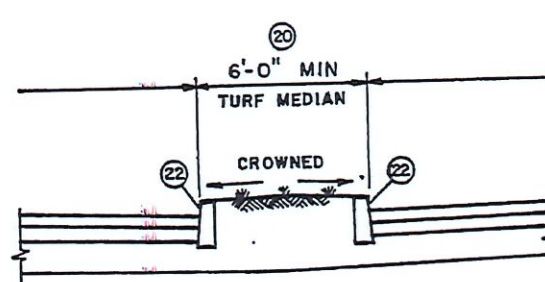
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Normal Section



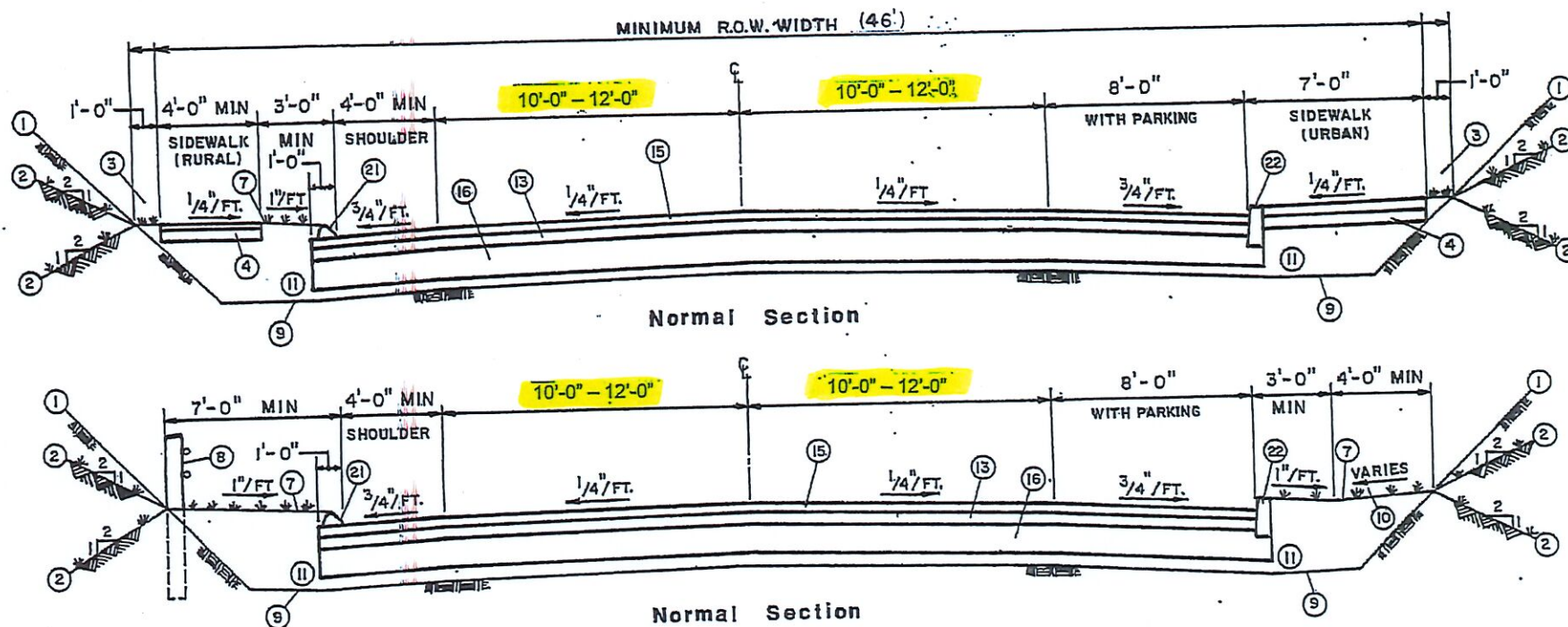
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Turf Median Treatment

See Notes For Numbered Items

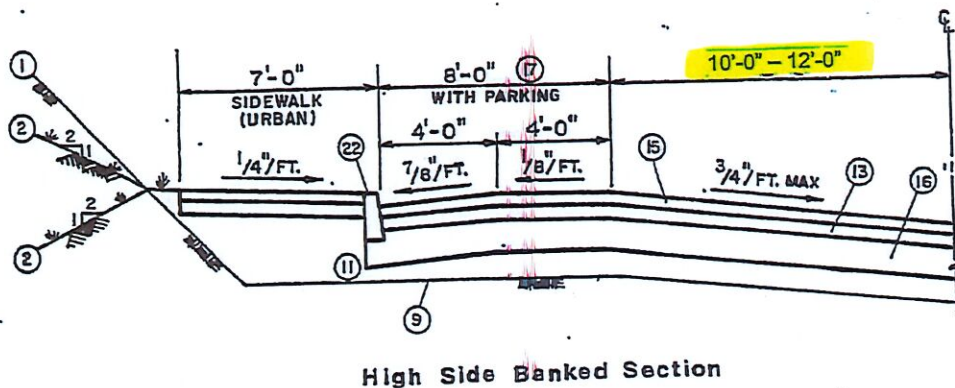
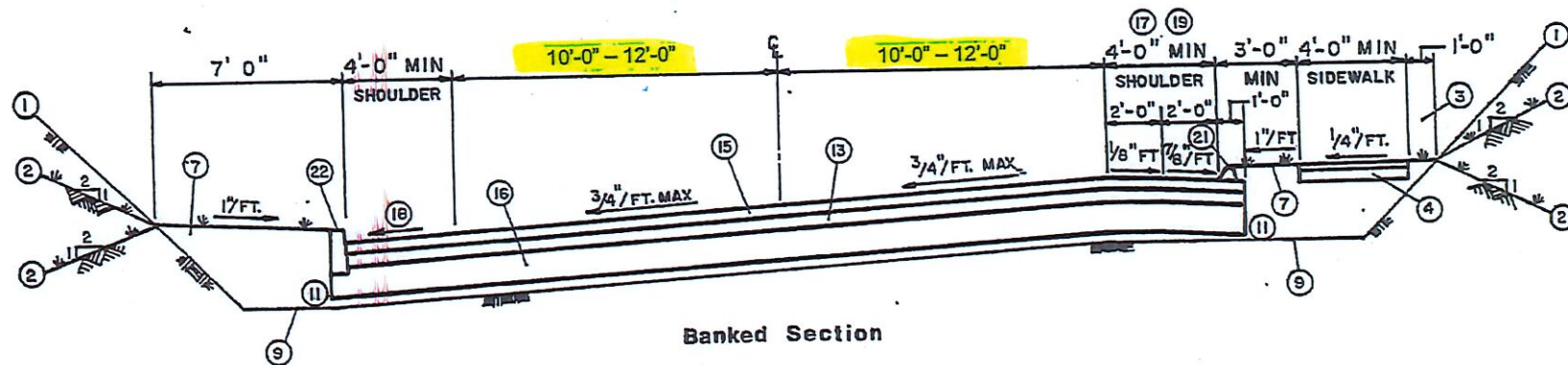
MAJOR ARTERIAL STREET



See Notes For Numbered Items

MAJOR ARTERIAL STREET

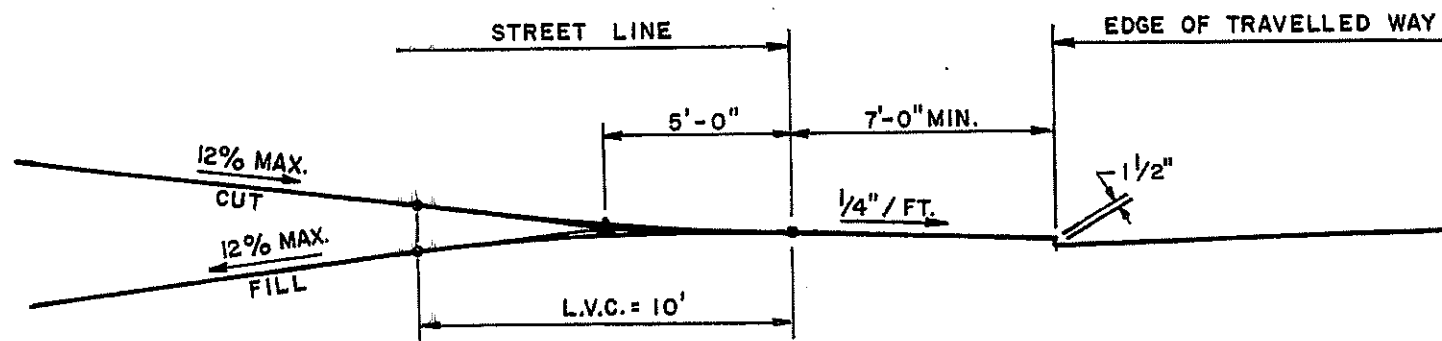
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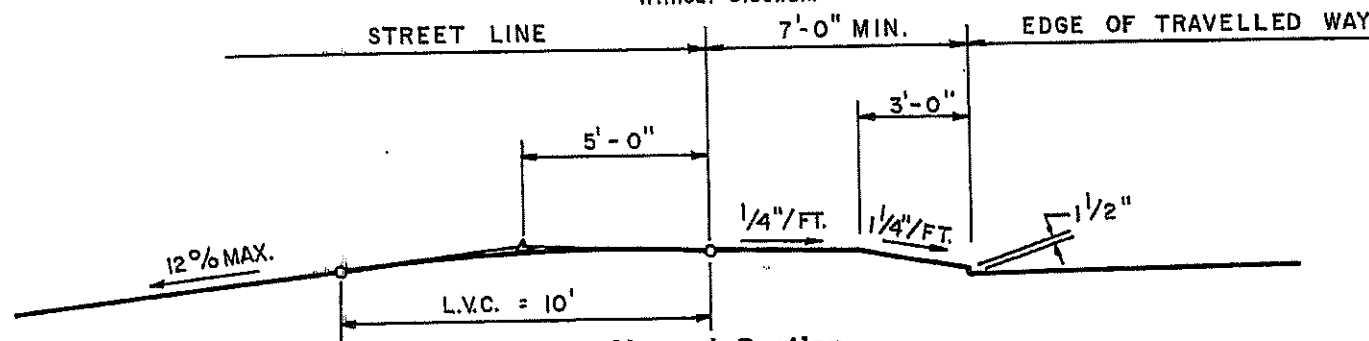
MAJOR ARTERIAL STREET

Cont'd



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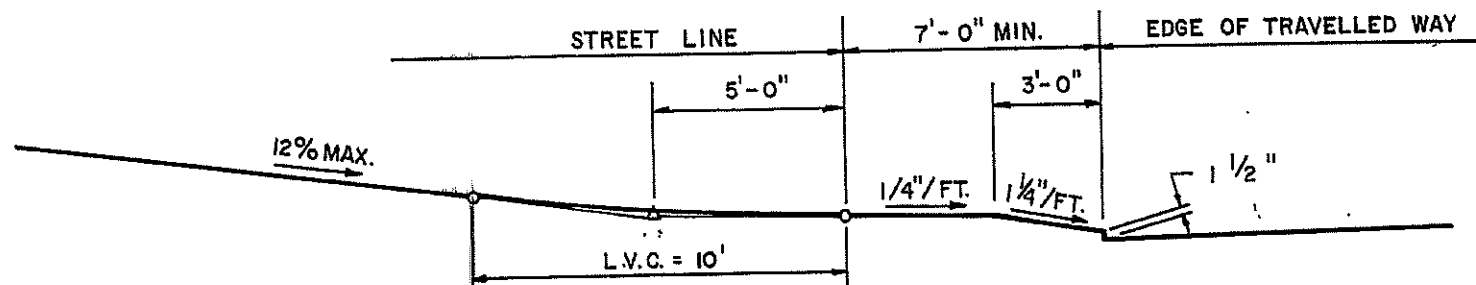
Cut & Fill
Without Sidewalk



Normal Section

Fill

With Sidewalk Adjacent To Curb

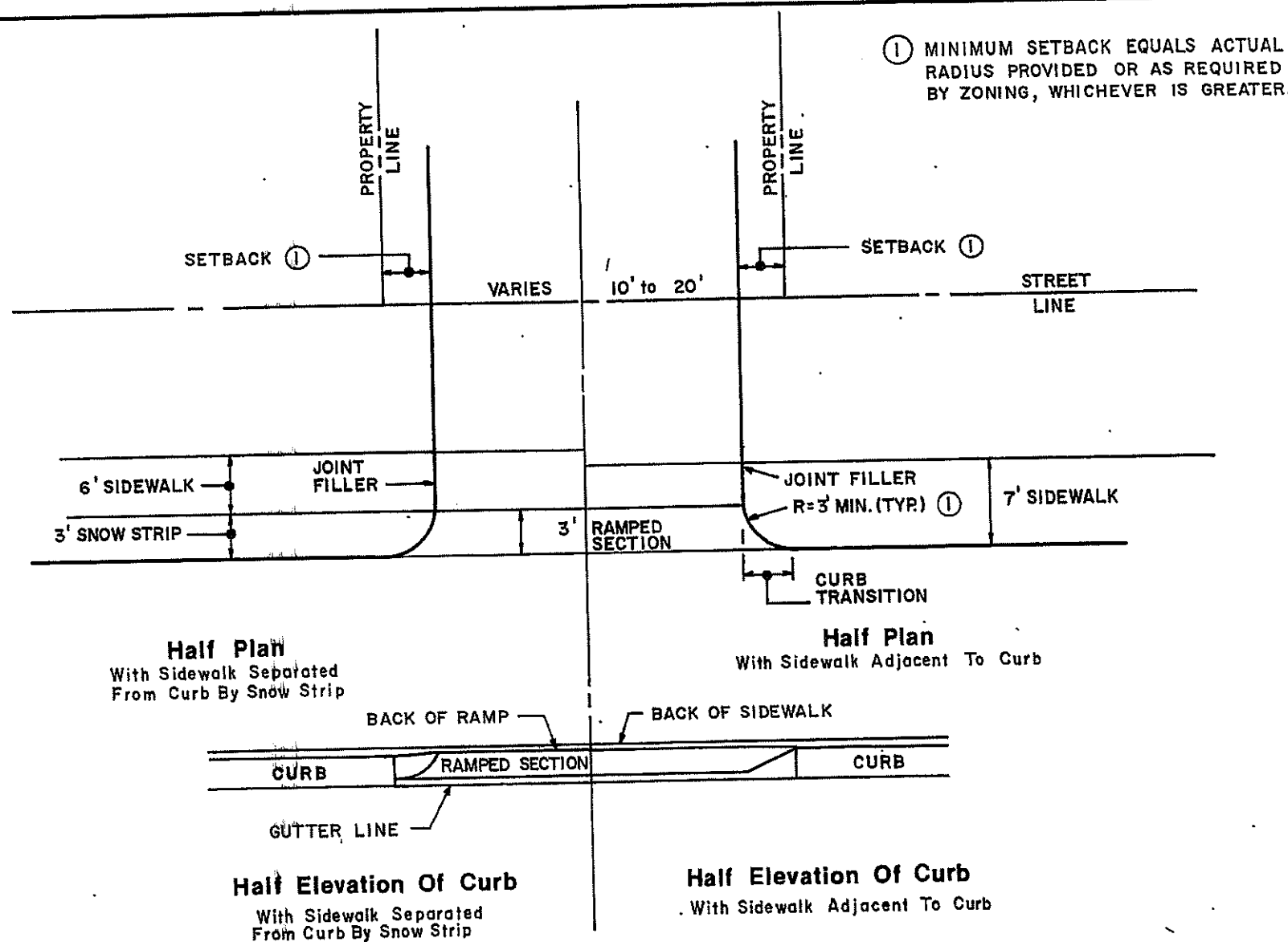


Normal Section

Cut

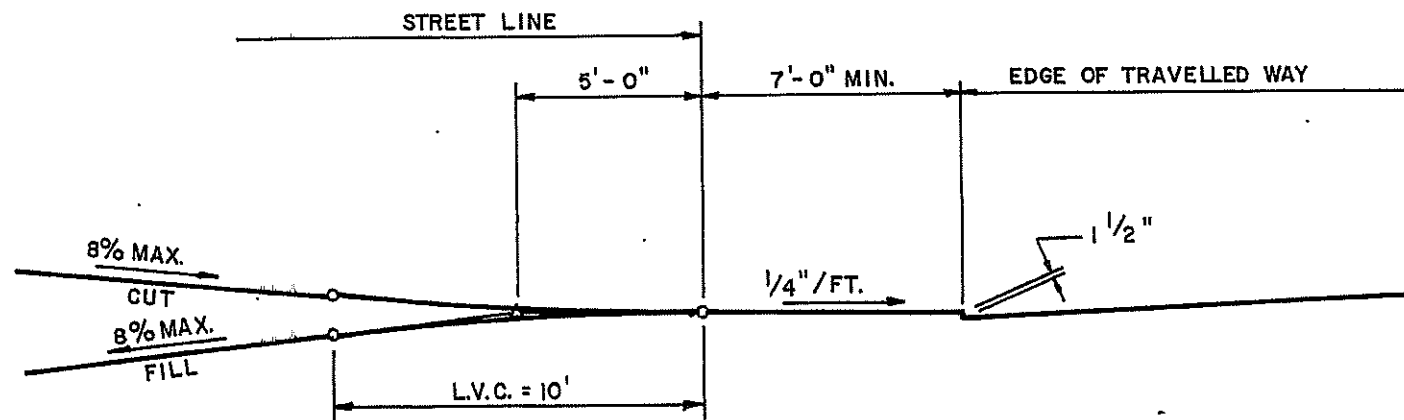
With Sidewalk Adjacent To Curb

Minor Driveway
PROFILES



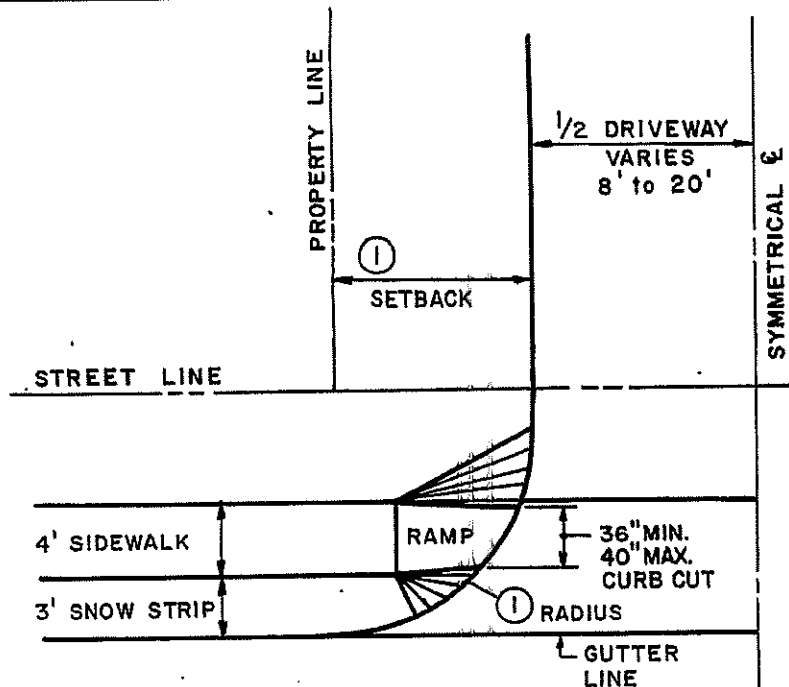
Minor Driveway

PLANS & ELEVATIONS



Normal Section
Cut & Fill

Major Driveway PROFILES

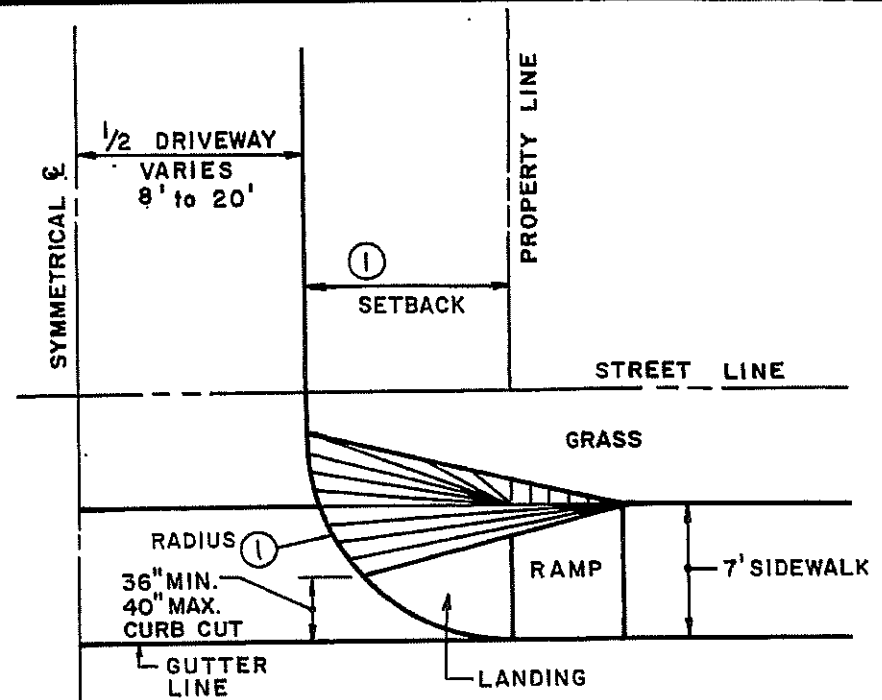


Half Plan

With Sidewalk Separated From Curb By Snow Strip

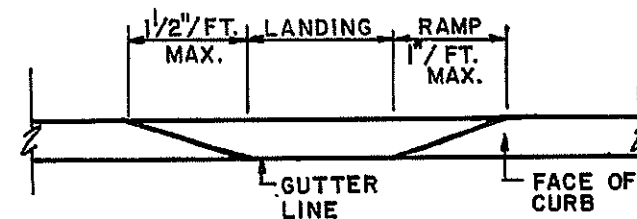
① ROADWAY CLASSIFICATION	MIN. RADIUS
LOCAL	15'
COLLECTOR	20'
ARTERIAL	25'

MINIMUM SETBACK EQUALS ACTUAL RADIUS PROVIDED OR AS REQUIRED BY ZONING, WHICHEVER IS GREATER.



Half Plan

With Sidewalk Adjacent To Curb

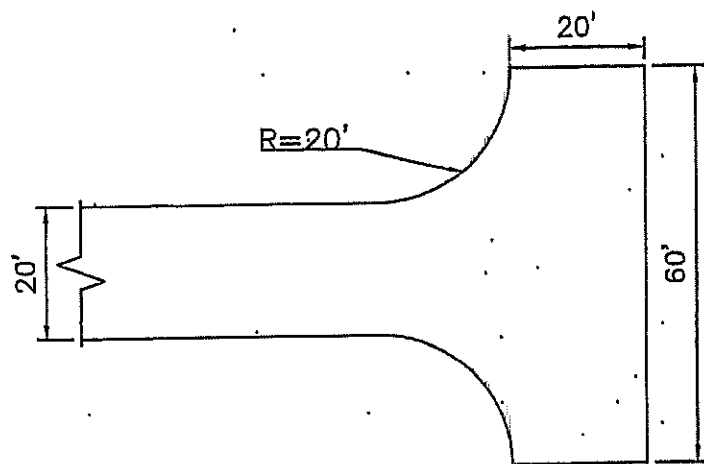


Handcapped Ramp

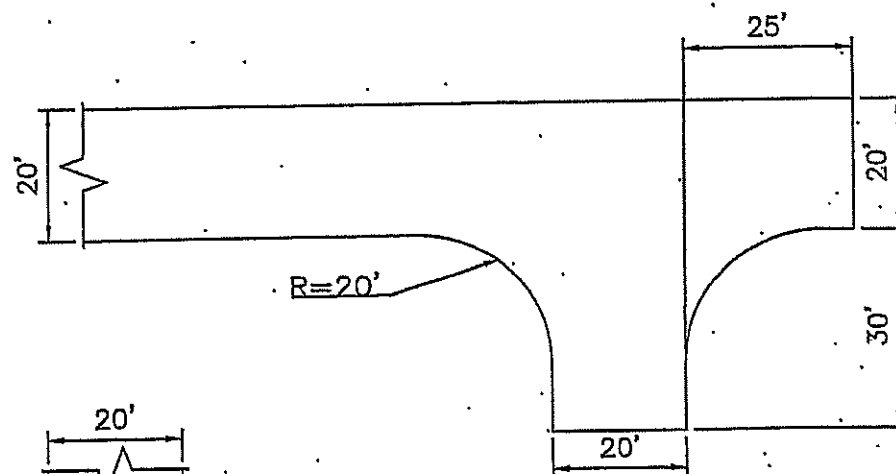
Elevation Of Curb

Major Driveway

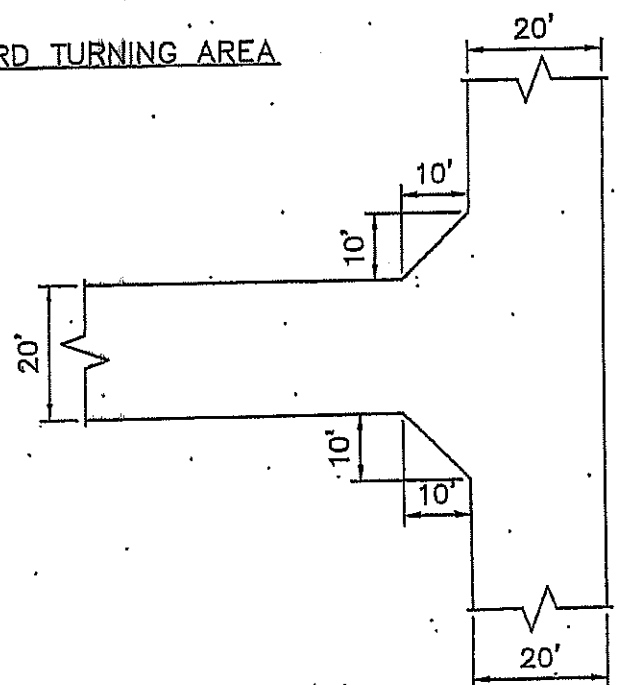
PLANS & ELEVATION



STANDARD TURNING AREA



MINIMUM TURNING AREA



STANDARD CUT-CORNERS

ALLEYS



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546



March 30, 2021

The Honorable Harry W. Rilling
Mayor
City of Norwalk
125 East Avenue
Norwalk, Connecticut 06851

Dear Mayor Rilling:

Subject: Project Authorization Letter – Construction
Walk Bridge Program
Advance Utility Project
City of Norwalk
State Project No. 0301-0515/515NP
Master Agreement No. 11.29-02 (12)
CORE ID No.13DOT027AA

The State of Connecticut, Department of Transportation (DOT), and the City of Norwalk (Municipality) have an existing Master Municipal Agreement for Construction Projects (Master Agreement). This Project Authorization Letter (PAL) is issued pursuant to the Master Agreement. The capitalized terms used in this PAL are the same as those used in the Master Agreement.

The DOT is responsible for the Administration of the Construction Project and the inspection services during construction. These services may include, but are not limited to, inspection, material testing, contract administrative oversight, and liaison with other governmental agencies to ensure satisfactory adherence to state requirements.

As part of the Walk Bridge Program's Advanced Utilities Project, the DOT is undergrounding utilities on East Avenue from Winfield Street to Fort Point Street in the City of Norwalk. This undergrounding is required as a preceding project for replacement of the New Haven Line Railroad Bridge over East Avenue, known as the East Avenue Bridge Replacement. The Municipality has incorporated municipal work into the Advanced Utilities Project extending the undergrounding of overhead utilities on East Avenue from Fort Point Street to Olmstead Place. The municipal work also includes undergrounding communication duct banks for private utility companies from Winfield Street to Fort Point Street.

The DOT will administer the construction for the municipal undergrounding on East Avenue. The Municipality will reimburse the DOT for the cost of the construction and inspection of the municipal undergrounding work. The Municipality is responsible to provide Design Services During Construction for the municipal undergrounding work.

The Municipality has agreed to provide roadway sweeping services for the entire limits of the project for the duration of the construction to address the removal of earth and other dust producing materials from paved surfaces for the purpose of allaying dust conditions. The Municipality shall have equipment capable of efficiently sweeping up earth and other materials from paved surfaces available and maintain this equipment in an operable condition. This equipment shall include suitable provisions for the application of water ahead of the sweeping brooms to prevent dusting, for the pickup, internal storage, and removal of sweepings, and for the cleaning of

areas of heavy accumulation beyond the capacity of the sweeper. The sweeping operations shall be under the direction of the DOT at all times. Sweeping shall take place at locations and times as directed by the DOT.

The Municipality shall be responsible for the total cost of the municipal work in the amount of Seven Million Five Hundred Thousand Dollars (\$7,500,000). In addition, any reimbursement for actual expenditures will be in accordance with the terms of the Master Agreement. If costs for the project exceed this amount, the Municipality will be informed and shall provide the additional cost. Enclosed is the estimated engineering cost breakdown for construction project activities.

The Municipalities overall cost of the project will be divided into three demand deposits.

The first Demand Deposit in the amount of Three Million Seven Hundred Fifty Thousand Dollars and No Cents (\$3,750,000) is due to the DOT for the Municipality's proportionate share of the projected costs. The Municipality shall receive an invoice for the Demand Deposit from the DOT's Revenue Accounting Unit once the Written Acknowledgement of the PAL is received by the DOT.

The second Demand Deposit in the amount of One Million Eight Hundred Seventy-Five Thousand Dollars and No Cents (\$1,875,000) will be due to the DOT for the Municipality's proportionate share of the projected costs. The Municipality shall receive an invoice for the second Demand Deposit from the DOT's Revenue Accounting Unit on July 1, 2022.

The third Demand Deposit in the amount of One Million Eight Hundred Seventy-Five Thousand Dollars and No Cents (\$1,875,000) will be due to the DOT for the Municipality's proportionate share of the projected costs. The Municipality shall receive an invoice for the third Demand Deposit from the DOT's Revenue Accounting Unit on July 1, 2023.

Please indicate your concurrence with the PAL by signing below on or before April 28, 2021 and return a copy to the Project Manager listed below at the letterhead address. Submission of the Written Acknowledgement of the PAL by fax or electronic transmission is acceptable. The Master Agreement and the PAL will be incorporated into one another in their entirety and contain the legal binding obligations of the Municipality with respect to the Construction Project. If you have questions, please contact Mr. John Hanifin, Project Manager, at (860) 594-2899 or at John.Hanifin@ct.gov.

Very truly yours,

 Digitally signed by
James Fallon, P.E.
Date: 2021.03.30
09:58:48-04'00'

James A. Fallon, P.E.
Assistant Chief Engineer
Bureau of Engineering and Construction

Enclosure

MUNICIPALITY'S ACKNOWLEDGEMENT OF PAL

Concurred By: _____ Date: _____
The Honorable Harry W. Rilling
Mayor

cc: Anthony R. Carr, PE, CFM, Department of Public Works., City of Norwalk

PAL ATTACHMENT
STATE PROJECT NO. 0301-0515
ESTIMATED CONSTRUCTION COSTS

Municipality's Cost for Municipal Undergrounding **ONLY**

A.	Contract Items and Contingencies	\$7,000,000 ⁽¹⁾
B.	Incidentals to Construction – Municipal Project Administration	\$ 0
C.	Incidentals to Construction – Municipal Design Services During Construction	\$ 0
D.	Incidentals to Construction – Municipal Airport Operation Safety	\$ 0
E.	Incidentals to Construction – DOT Other Engineering Services During Construction	\$ 0
F.	Incidentals to Construction – DOT Project Inspection Services	\$ 500,000 ⁽²⁾
G.	Total Construction Cost (A+B+C+D+E+F)	\$ 7,500,000

⁽¹⁾ Fee rounded

⁽²⁾ Fee rounded

John. D. Hanifin/jh

bcc: Scott A. Hill
James A. Fallon
Theodore H. Nezames
Bart Sweeney- John Hanifin
Mark M. Hayes-Scott Courtemanche
Christian F. Davis
DOT.FedBilling@ct.gov
Vincent P. Hogan- (note 3 demand deposits)
Laenny Fraticelli
Darren Meyers-Kelly Cain
DOT.EcyernalAudits@ct.gov
John D. Hanifin
Central Files

