

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.org/meetings

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I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Special Meeting: March 7, 2023

Regular Meeting: March 14, 2023

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS: Daisy M. Franklin, Fair Housing Advisory Commission

REAPPOINTMENTS:

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

RESIGNATION AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS: Patricia F. Toni, Board of Ethics

REAPPOINTMENTS:

B. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. ECONOMIC AND COMMUNITY DEVELOPMENT COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute a contract for a Housing Plan between the City of Norwalk and the Urban Land Institute (ULI) in an amount not to exceed \$80,000 by way of sole source procurement.
Account No. 133710 5796 AEC25

B. ORDINANCE COMMITTEE

1. Approve proposed revisions to Chapter 55: Demolition Delay (Sections 1 through 10).

C. PUBLIC WORKS COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute any and all deeds and other documents necessary to convey 23,484± sq. ft. of 60 South Smith Street as shown on Right of Way Survey entitled "Town of Norwalk, Map Showing Land Acquired from City of Norwalk By The State of Connecticut Department of Transportation, Walk Railroad Bridge Replacement, Scale 1" = 40' February 2022" prepared by Scott A. Hill, P.E. dated January 27, 2022. Compensation to the City: \$378,000.00.

D. PUBLIC SAFETY AND GENERAL GOVERNMENT COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to issue a purchase order to Firematic Supply Company, Inc, East Yaphank, NY for the purchase of two (2) Fire Engines, for a sum not to exceed \$1,839,225.00.
Account No. 09233110 5777 C0437
2. Authorize the Department of Public Works to have Eversource Electric install one (1) new streetlight on the existing utility pole at the east side of the property located at 15 Naromake Avenue in accordance with the attached plan at an approximate cost of \$25 per month.
Account No. 0140 21 5241

3. Authorize the Department of Public Works to have Eversource Electric to install a new pole and the associated wire for one (1) new streetlight on the west side of Rampart Road at the intersection of Beauford Road within the City Right-of-Way in accordance with the attached plan at an approximate one-time cost of \$2,500.00.
Account No. 0140 21 5241
4. Authorize the Department of Public Works to have Eversource Electric to install one (1) new streetlight on a newly installed utility pole on the west side of Rampart Road at the intersection of Beauford Road within the City Right-of-Way in accordance with the attached plan at an approximate cost of \$25.00 per month.
Account No. 0140 21 5241

E. COMMUNITY SERVICES COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments as may be necessary to extend the student practicum/internship agreement between the City of Norwalk Health Department and the University of Bridgeport.
- 2a. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to apply for and accept grant funds from Optimus Health Care Inc. in the amount of \$300,117 per year for contract period October 1, 2022, through September 30, 2027 for the Women, Infants, and Children (WIC) Program.
- 2b. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments as may be necessary to implement the WIC Program for the period October 1, 2022, through September 30, 2027.
3. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments as may be necessary with The Norwalk Partnership – Positive Directions to serve as Fiduciary, to support Norwalk teen Nights Out in the amount of \$50,000.00 total during the period of April 1, 2023, to August 30, 2023. ARPA Account # 132010-5796 ACS02
4. Authorize the Mayor, Harry W. Rilling to execute any and all agreements, documents, instruments, or amendments as may be necessary to extend the After School Partnership Extension Agreement with the Norwalk Housing Authority beginning July 1, 2023, through June 30, 2026.
5. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments as may be necessary with Emily Melnick Consulting, LLC to perform Strategic Planning Consulting Services to Norwalk Community Services Department in the amount of \$10,000.00 total. Family Navigator Grant Account # 352011-5258 \$ 8,437.50 & Fair Rent Account #011000-5272 \$ 1,562.50.

VIII. RESOLUTIONS FROM COMMON COUNCIL

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

APPOINTMENTS

FAIR HOUSING ADVISORY COMMISSION	M/C	Nwlk. Code 59-A
DAISY M. FRANKLIN (D) 2 Goodrow Street, Apt. 2 Norwalk, CT 06855		Term Expires – 09/01/2024 Norwalk Redevelopment Agency Representative
BOARD OF ETHICS	C	Chapter 32-12
Patricia F. Toni (R) 135B West Norwalk Road Norwalk, CT 06850		Term Expires – 03/10/2026

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**SPECIAL MEETING MARCH 7, 2023
COMMON COUNCIL CHAMBERS & VIA
TELECONFERENCE**

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EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER
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Mayor Rilling called the meeting to order at 7:35 p.m. and led the Assembly in reciting the Pledge of Allegiance

I. ROLL CALL

Ms. Dixon called the Roll:

Council at Large:	Mr. Gregory Burnett	Mr. Edwin Camacho
	Mr. Joshua Goldstein	Ms. Nora Niedzielski Eichner
	Ms. Barbara Smyth	

City of Norwalk
Common Council
Special Meeting
March 7, 2023
Common Council Chambers and via Teleconference
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District A:	Ms. Nicol Ayers	Mr. David Heuvelman
District B:	Ms. Diana Revolus	Ms. Darlene Young
District C:	Mr. John Kydes	Ms. Jenn McMurrer
District D:	Mr. Bryan Meek	Ms. Heidi Alterman
District E:	Mr. Thomas Livingston	Ms. Lisa Shanahan

At Roll Call there were 15 (fifteen) Councilmembers. A Quorum was present.

Also present were Mayor, Harry Rilling; City Clerk, Irene Dixon, Assistant City Clerk, Jordan Schantz and Corporation Counsel, Mario Coppola.

III. PUBLIC PARTICIPATION

Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted. Speakers are Norwalk residents unless otherwise noted.

Mayor Rilling reviewed public participation procedures. He said tonight's business will be to set the cap on the budget and determine what can be spent. Once the cap is approved, the Board of Estimate and Taxation will allocate line item funds. He added that it has been a very challenging budget year.

There will be live interpretation in Spanish and Haitian Creole this evening.

Lisa Brinton said she was not advocating one way or another on this budget. This budget cycle has been the most embarrassing since 2005 due to the process. This year it is embarrassing because the gap is so wide. She asked where the money is and why can't they fund the schools. She said that Land Use is 90% of the budget and Education makes up 60% of the budget.

Godfrey Azima, Vice Chair, Norwalk Board of Education said the expectation is to no provide the children with the bare minimum. He is concerned that the numbers will send an unintentional message to the youth. he said what they are asking for will not go away and to be mindful of the youth.

Lisa Henderson thanked Ms. Young for her op-ed. She said they all support the educating the children. It is disingenuous to compare Norwalk to the surrounding towns. The residents can't fund the special interests of the Superintendent and the Board of Education. This is not to minimize that all children of Norwalk should be well educated. Any talk of using the rainy day

funds to fund the Board of Education is not a good use of that money. She compared it to an insurance policy that makes Norwalk debt worthy. The Norwalk public schools must live within the four percent increase and stop blaming last year's budget.

Patrick O'Connell said the needs for the Board of Education are endless and a 12.8% increase for the board is not sustainable. We can't have taxes rise faster than incomes. Unions are going to come back and negotiate higher salaries due to inflation. It is not sustainable and is not competitive with other towns.

Amanda Trimboli talked about transparency and said it is her duty to know what efforts the school system is taking. She said there are a lot of opinions and misinformation. She said she reached out to members of the Common Council and the Board of Education regarding the budget. She suggested that both start communicating with each other and told the Board of Education to assume that they will have to make budget cuts however she implored them to make those cuts at the top. she said if anything the people working directly with the students deserve a raise.

Marlene Deblis asked for approval of the 12.7% increase requested by the Board of Education. She said it will protect salaries, programs and resources that address needs of the students. She said the teachers do an exceptional job.

Sheri McCready Pritchett, Board of Education member when the District was level funded the City warned that it would create a cliff but now three years later what was warned about is happening. Going forward they need to focus on how to maximize the budget.

Kara Baekey, Board of Education member said she wished she could say she was proud to be a Norwalk resident, but since being elected to the Board of Education she is not. She compared the numbers spent on students in surrounding towns and asked how Norwalk students can compete with students in neighboring towns. She said the increase for Norwalk Public Schools would amount to \$8.00 – \$20.00 per month and does not believe those numbers will drive people out of town. He said the students are struggling and she remains skeptical but hopeful.

Christian Devral asked the plan for the budget. They do not want to see a weakening in the schools and said there needs to be options. They asked the Common Council to not deprive the children of an education.

Jessica Jones she was nervous for the children, because by not fully funding the budget they're going to remove the wonderful things that were put into place to help them. The mental health issue is beyond epidemic and not everyone has the resources. She said a lot of us here have that privilege and a lot don't. The children count on the schools to be a healthy place. This represents all of Norwalk. She asked the Common Council members to vote their conscience.

Iliana Zuniga said she is tired of asking and people are feeling defeated. She asked the members of the Common Council to find a way to fund as much of the Board of Education's budget request as possible. She asked them to vote with the ideas they had when they ran for office.

Adriana Romero said she was doing this as a last Hail Mary. She asked that as you tally up the numbers that you remember these are our children and their future. She said she knows you are in a position to make a system or break a system.

Sarah LeMieux talked about economics and said that most people are asking for an investment in the school system. This will create more opportunities in Norwalk. She said that not making this investment will create a crisis. She said that if you want a wealthier society, you need to encourage people to invest.

Melissa Dino advocated for fully funding the Board of Education. She said that earlier this month the City recommended a 4% increase; however, this will not allow the Board of Education to finance contractual obligations. She said there truly is a crisis and the kids need support now more than ever. Our District has worse challenges than the surrounding towns but they fund their board of education at a higher rate. She asked that the City not underfund the budget because there will be ramifications for all students.

Richard Bonenfant asked the Common Council to keep the taxes down and not chase people out of town. He said there are no senior tax breaks if people collect a pension. When he hears people talk about how much is spent on the Board of Education in other towns, it is not an accurate comparison. He asked to please consider the people who pay the bills when voting on the cap.

Julie Fleming advocated for fully funding the Board of Education's budget request. She said there is no one who cannot afford this increase. She said there are arguments about how much people can afford. She added that the Common Council needs to use their voices to advocate for more funding from the State.

John Levin said that up until now little commentary was made from taxpayers and he is speaking as a taxpayer. He said this is an election year and official representatives are up for election and seeking to avoid raising taxes. He said it is his job to pay the bills and while some people can afford it and others cannot afford it, then it is the job of the taxpayer to pay for the City and the schools. If the City needs to raise taxes to get the schools properly funded and to meet the needs of the City, then it is the job of the taxpayer to pay the bill. He said he understands that some property owners will suffer with their property tax, but they are suffering already. He said that Norwalk has high need students, but it is our bill.

Jalin Sead said that many of his friends left Norwalk because they could no longer afford to live here. Norwalk's greatest strength is its diversity. He said he knows the schools need money, but there are people who can't afford it. He said he wants to give the kids everything possible, but asked the Common Council to think about the people who have no choice.

Julie Mendez asked the Common Council to think about the children and fund the Board of Education's request.

Erika DePalma, Board of Education member said she is privy to a number of crisis calls. She spoke about the trauma experienced by children during a lock down when the SWAT team went into the school. She said these are our babies and they are not numbers. They are in crisis.

April Wenestrom advocated for fully funding the Board of Education's request.

Cristy Robinson said she hoped the Common Council would make the right decision. She said she has grown to embrace emotional intelligence and hopes those resources will not be taken away.

Dr. Robin Gredinger, NPS Social Worker spoke about how taking away from the budget will take away safety from the students. Social Workers are in the front lines with the kids who suffered during covid and going back to school. Sports is one of the main things that alleviate anxiety. If sports are taken away, they the students will be stripped of their coping skills. She asked the Common Council to look at the Paraeducator positions. She said that in the last two weeks, she had eight students who were self harming. She asked the Common Council to look at the safety of the students when they look at the numbers.

There were no other members of the public who wished to comment.

IV. COMMON COUNCIL COMMITTEES

A. FINANCE AND CLAIMS COMMITTEE

1. RESOLUTION:

**** MR. BURNETT MOVED TO APPROVE THE FOLLOWING RESOLUTION:**

WHEREAS, SECTION 1-289 OF THE NORWALK CHARTER REQUIRES THAT A MAJORITY OF THE COMMON COUNCIL VOTE TO ESTABLISH A SPECIFIC SPENDING LIMIT ON LOCALLY EXPENDITURES DURING THE PROCESS OF ESTABLISHING THE NEXT FISCAL YEAR'S OPERATING BUDGET.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF NORWALK THAT:

THE MAXIMUM LIMIT ON THE TOTAL APPROPRIATION FOR THE CITY OF NORWALK FOR FISCAL YEAR BEGINNING JULY 1, 2023 SHALL BE NO MORE THAN \$402,559,982. THIS APPROPRIATION CAP REPRESENTS TOTAL EXPENDITURES OF \$424,361,207 LESS ESTIMATED INTERGOVERNMENTAL GRANTS OF \$21,801,225. BE IT FURTHER RESOLVED THAT THE RESULT OF THIS VOTE AND RESOLUTION, TOGETHER WITH THE ATTACHED 2023-2024 BUDGET BOOK, BE FORWARDED BY THE CLERK OF THE CITY OF NORWALK TO THE BOARD OF ESTIMATE AND TAXATION.

Mr. Burnett thanked his colleagues on the Common Council for their hard work and for offering creative solutions during this budget cycle. He said they are faced with several challenges with the primary focus on keeping taxes low, while ensuring there are no interruptions to the City's services. He said it is extremely difficult to achieve a balance when the City is being asked for an increase of \$27 million.

Mr. Burnett said they have to remain committed to create innovative solutions so as to not create a burden to the taxpayers. This Common Council remains open to working with the Board of Education to ensure the students receive the best education.

Mr. Dachowitz shared his screen and summarized different iterations on the budget based on requests made by Common Council members.

Mr. Livingston thanked members of the community who shared their comments. He thanked Mayor Rilling and his staff for putting the budget together.

**** MR. LIVINGSTON MOVED THE FOLLOWING AMENDMENT**

WHEREAS, SECTION 1-289 OF THE NORWALK CHARTER REQUIRES THAT A MAJORITY OF THE COMMON COUNCIL VOTE TO ESTABLISH A SPECIFIC SPENDING LIMIT ON LOCALLY EXPENDITURES DURING THE PROCESS OF ESTABLISHING THE NEXT FISCAL YEAR'S OPERATING BUDGET.

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THE MAXIMUM LIMIT ON THE TOTAL APPROPRIATION FOR THE CITY OF NORWALK FOR FISCAL YEAR BEGINNING JULY 1, 2023 SHALL BE NO MORE THAN \$399,559,982. THIS APPROPRIATION CAP REPRESENTS TOTAL EXPENDITURES OF \$421,361,207 LESS ESTIMATED INTERGOVERNMENTAL GRANTS OF \$21,801,225. BE IT FURTHER RESOLVED THAT THE RESULT OF THIS VOTE AND RESOLUTION, TOGETHER WITH THE ATTACHED 2023-2024 BUDGET BOOK, BE FORWARDED BY THE CLERK OF THE CITY OF NORWALK TO THE BOARD OF ESTIMATE AND TAXATION.

Mr. Livingston explained that this is \$3 million less than the proposed amount. He said they represent all the citizens of Norwalk and would love to give people everything they want, but they can't. He added that he feels this amount can be found by the Board of Education. This budget includes several one time sources of revenue and those dollars will have to be made up next year. There is no such thing as a one time increase in the Board of Education.

Mr. Livingston said we are in a revaluation year and ideally these lower mill rates will compensate for the higher home values. He said the taxes are too high. He just heard from a neighbor who said she had to sell her home because of the taxes. Half of the households are struggling. He noted how Ms. Revolus reminds everyone of how an increase will impact the residents.

Ms. Shanahan spoke in support of Mr. Livingston's amendment. She said that adding last year's increase to this year's increase will result in a 10% increase over the last two years. The tax increase compounds and is not sustainable. Ms. Shanahan said they do care about providing the best schools for the students. She that 60% of the budget is allocated to the Board of Education, while school aged students make up 12% of the residents.

Ms. Shanahan said that every year they are told that if the Board of Education is not fully funded, teachers will get laid off and they will loose sports; however, every year, sports are being offered and the teacher's jobs are safe. There are currently 70 positions open, making it unlikely there will be cuts.

Across the City, people want better services for the elderly and public works projects. Ms. Shanahan said they do not want to push people out of the City.

Ms. Revolus spoke in support of Mr. Livingston's amendment and appreciated his acknowledgement. She spoke about how tax increases can harm people in all districts. She said the taxes can't increase in an amount that is disproportionate to the amount people are earning.

**** MOTION FAILED WITH FOUR (4) VOTES IN FAVOR (MS. REVOLUS; MR. MEEK; MR. LIVINGSTON AND MS. SHANAHAN) AND ELEVEN (11) IN**

OPPOSITION (MR. BURNETT; MR. CAMACHO; MR. GOLDSTEIN; MS. NIEDZIELSKI EICHNER; MS. SMYTH; MS. AYERS; MR. HEUVELMAN; MS. YOUNG; MR. KYDES; MS. MCMURRER AND MS. ALTERMAN)

**** MS. AYERS MOVED THE FOLLOWING AMENDMENT**

WHEREAS, SECTION 1-289 OF THE NORWALK CHARTER REQUIRES THAT A MAJORITY OF THE COMMON COUNCIL VOTE TO ESTABLISH A SPECIFIC SPENDING LIMIT ON LOCALLY EXPENDITURES DURING THE PROCESS OF ESTABLISHING THE NEXT FISCAL YEAR'S OPERATING BUDGET.

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Ms. Ayers said that as a parent and taxpayer and a person who knows fiscal constraints, she said they have to do better. She said she was not in support of the Board of Education's 12% increase, but knows they need more than the Mayor's request.

Ms. Niedzielski Eichner spoke in support of Ms. Ayers' amendment. She said she could not support a 12% increase and feels 4% is lower than what would be ideal for the students. She said they need to find a point that would be ideal for the schools. She said they need to find a point where they can support and sustain the core services.

Ms. Niedzielski Eichner said she continues to have concerns about transparency and how the ESSER funds were used and how that was conveyed to the parents. She said they are deeply committed to the schools and for providing services. She told the students that they are valued and they believe in the teachers. She said they need to find a balance to keep the City diverse and to support the schools.

Ms. McMurrer spoke in support of Ms. Ayers' amendment. She said this has been a tough budget cycle and noted there are a lot of education advocates and parents on the Common Council. She said they need to do better in partnership and collaboration between the Common Council and the Board of Education. She said that more money does not necessarily create better schools. She said she heard so many success stories due to our teachers.

Ms. McMurrer said that when they asked questions, they did not get direct answers from the Board of Education. She said they often talk about the schools, but not about investing in the town. This all comes with a price tag. It requires a partnership in order to support the students. They need to talk about what is realistic on both sides.

Ms. Smyth spoke in support of Ms. Ayer's amendment. She said this has been a difficult budget cycle and has been back and forth all day about this resolution. She said she knows what the kids go through; covid took a real toll on them and the City needs to wrap its arms around the kids. She said she believes a creative solution will be found to fund the mental health of the kids.

Ms. Alterman spoke in support of the amendment and said when she did the math, the increase comes to about \$21.00 a month. She said her family could handle that, but that adds up for people. She said the teachers and kids need support.

**** MOTION FAILED WITH FIVE (5) VOTES IN FAVOR (MS. NIEDZIELSKI EICHNER; MS. SMYTH; MS. AYERS; MS. MCMURRER AND MS. ALTERMAN) AND TEN (10) OPPOSED (MR. BURNETT; MR. CAMACHO; MR. GOLDSTEIN; MR. HEUVELMAN; MS. REVOLUS; MS. YOUNG; MR. KYDES; MR. MEEK; MR. LIVINGSTON AND MS. SHANAHAN)**

The discussion went back to the main Resolution as follows:

WHEREAS, SECTION 1-289 OF THE NORWALK CHARTER REQUIRES THAT A MAJORITY OF THE COMMON COUNCIL VOTE TO ESTABLISH A SPECIFIC SPENDING LIMIT ON LOCALLY EXPENDITURES DURING THE PROCESS OF ESTABLISHING THE NEXT FISCAL YEAR'S OPERATING BUDGET.

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BOARD OF ESTIMATE AND TAXATION.**

Mr. Meek said he would vote against the overall budget. He rejects the notion that kids are worse than kids in others in other countries. He said if they are treated like victims, they will be victims. He said this tax increase is not sustainable.

Mr. Goldstein said they have all been talking about how tough this is. He said he feels a tremendous responsibility to strike an equitable and affordable process. He said he was alarmed that the Superintendent and her team have not engaged in the conversation. The fact that the Superintendent did not come to the negotiating table is a disservice to the students and all involved in the process. He noted that every increase becomes permanent.

Mr. Goldstein said that 60% of the budget is for the Board of Education. Education is the City's top priority and the numbers prove that. It is imperative to find ways to address the mental health issues. He said that half of the households are struggling to make meet their household expenses. He said they are all committed to making the City the best it can be and is deeply proud to have colleagues who are committed to the City.

Mr. Heuvelman said this has been a struggle and spoke about the needs of the kids and what they can do to best serve them and to best serve the City. He referred to the Norwalk Public School parents who were scared their special needs children would not get services if the Board of Education's budget was not fully funded. Mr. Heuvelman said that \$27 million is a record ask by the Board of Education.

Mr. Heuvelman spoke about the year of flat funding and said there were many discussions about how that funding would be used. He said he questioned whether or not he could support this increase because of the rhetoric that has been spewed. He said he never got the information from the other side and that needs to be corrected.

Ms. Alterman said she did not know which questions were not answered and asked for an example. Mr. Heuvelman said at the last meeting they had a lengthy presentation by the Board of Education and he also sat through a joint meeting where they looked at facilities. They never spoke about the budget or what the budget cycle would look like.

Ms. Shanahan said her recent question was about a line item for fringe benefits. She said she wants to know what the increase was and why it was going up millions of dollars. She said she did not receive an answer. Ms. Shanahan and Mr. Heuvelman said they asked questions, but did not receive answers from the Board of Education. Ms. Shanahan added that when she got an answer the numbers were inaccurate. No where did the Board of Education reveal that the

schools hired 10 new positions. There are serious concerns about the answers received from the Board of Education.

Mr. Meek asked for clarification on page 10 of the budget book. Mr. Dachowitz said that the Board of Education will get a 4% increase and some City departments will get more than a .75% increase.

Ms. Young said that there were extensive conversations so they could make a decision that would be best for everyone. She said that anyone who elects them, wants them to do their best. She said they want to become strategic and answer the needs of all residents to the best of their ability. Ms. Young said she believed a partnership would help everyone get to a better place.

Ms. Revolus said she did not want the budget to go higher than 4%. She said there is a problem with the process and the overall inability to have clarification. She said that no one speaks about housing. She said she supported Mr. Livingston's amendment. She said there needs to be honesty in how and what is being spent. The Rainy Day Fund is for emergencies.

Ms. Alterman said that all e-mailing should be done in public meetings. She said that if everyone is saying that the Board of Education is leaving them with questions, then it should be on the record. She said she wants the public to have the same information they have.

Ms. Revolus said that this back and forth likes like they are fighting among themselves, although they are trying to show their point of view.

Mr. Goldstein responded to Ms. Alterman and said that it is not about how many meeting they have; the transparency they are seeking is answers to questions and a fuller understanding of the Norwalk Public Schools expenditures. The fundamental problem is the struggle with the Superintendent and the team.

Ms. Young said it is not about the person, but it is about the process and being transparent. The budget process has to change. She said they are here to guard the interests of the City.

**** MAIN MOTION FAILED WITH SEVEN (7) VOTES IN FAVOR (MR. BURNETT; MR. CAMACHO; MR. GOLDSTEIN; MS. SMYTH; MR. HEUVELMAN; MS. YOUNG; MR. KYDES) AND EIGHT (8) VOTES IN OPPOSITION (MS. NIEDZIELSKI EICHNER; MS. AYERS; MS. REVOLUS; MS. MCMURRER; MS. ALTERMAN; MR. MEEK; MR. LIVINGSTON AND MS. SHANAHAN)**

A Recess was called at 10:07 p.m.
The meeting resumed at 10:16 p.m.

**** MS. YOUNG MOVED THE FOLLOWING AMENDMENT:**

WHEREAS, SECTION 1-289 OF THE NORWALK CHARTER REQUIRES THAT A MAJORITY OF THE COMMON COUNCIL VOTE TO ESTABLISH A SPECIFIC SPENDING LIMIT ON LOCALLY EXPENDITURES DURING THE PROCESS OF ESTABLISHING THE NEXT FISCAL YEAR'S OPERATING BUDGET.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF NORWALK THAT:

THE MAXIMUM LIMIT ON THE TOTAL APPROPRIATION FOR THE CITY OF NORWALK FOR FISCAL YEAR BEGINNING JULY 1, 2023 SHALL BE NO MORE THAN \$403,559,982. THIS APPROPRIATION CAP REPRESENTS TOTAL EXPENDITURES OF \$425,361,207 LESS ESTIMATED INTERGOVERNMENTAL GRANTS OF \$21,801,225. BE IT FURTHER RESOLVED THAT THE RESULT OF THIS VOTE AND RESOLUTION, TOGETHER WITH THE ATTACHED 2023-2024 BUDGET BOOK, BE FORWARDED BY THE CLERK OF THE CITY OF NORWALK TO THE BOARD OF ESTIMATE AND TAXATION.

Ms. Shanahan said this increase will result in a 5.95% tax rate for her district. She said she can not support this.

**** MOTION PASSED WITH ONE (1) ABSTENTION (MS. AYERS), SIX (6) VOTES IN OPPOSITION (MR. HEUVELMAN; MS. REVOLUS; MS. ALTERMAN; MR. MEEK; MR. LIVINGSTON AND MS. SHANAHAN) AND EIGHT (8) VOTES IN FAVOR (MR. BURNETT; MR. CAMACHO; MR. GOLDSTEIN; MS. NIEDZIELSKI EICHNER; MS. SMYTH; MS. YOUNG; MR. KYDES AND MS. MCMURRER)**

XI. ADJOURNMENT

**** MS. REVOLUS MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 10:20 p.m.

ATTEST: _____
Irene Dixon, City Clerk

City of Norwalk
Common Council
Special Meeting
March 7, 2023
Common Council Chambers and via Teleconference
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**COMMON COUNCIL
NORWALK, CONNECTICUT**

**REGULAR MEETING MARCH 14, 2023
COMMON COUNCIL CHAMBERS & VIA
TELECONFERENCE**

**ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE
EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER
PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO
THE AVAILABILITY OF FUNDS**

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.org/meetings.

Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.

Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. Please find the information using the link above.

Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.

Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Irene Dixon at idxon@norwalkct.org to provide written public comment prior to the meeting.

Mayor Rilling called the meeting to order at 7:31 p.m. and led the Assembly in reciting the Pledge of Allegiance

I. ROLL CALL

Ms. Dixon called the Roll:

Council at Large:

Mr. Gregory Burnett
Ms. Nora Niedzielski Eichner

Mr. Joshua Goldstein
Ms. Barbara Smyth

District A:	Ms. Nicol Ayers	Mr. David Heuvelman
District B:	Ms. Diana Revolus	Ms. Darlene Young
District C:	Mr. John Kydes	
District D:	Ms. Heidi Alterman	
District E:	Mr. Thomas Livingston	Ms. Lisa Shanahan

At Roll Call there were twelve (12) Councilmembers present and three (3) absent (Mr. Edwin Camacho, Ms. Jenn McMurrer and Mr. Bryan Meek). A Quorum was present.

Also present were Mayor, Harry Rilling; City Clerk, Irene Dixon, Assistant City Clerk, Jordan Schantz and Corporation Counsel, Mario Coppola.

II. ACCEPTANCE OF MINUTES

Regular Meeting: February 28, 2023

**** MS. SHANAHAN MOVED TO APPROVE THE MINUTES AS PRESENTED**
**** MOTION PASSED UNANIMOUSLY**

III. PUBLIC PARTICIPATION

There were no members of the public who wished to comment this evening.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS: There were no resignations announced this evening.

APPOINTMENTS:

**** MR. LIVINGSTON MOVED TO APPROVE THE FOLLOWING**
APPOINTMENTS

MEGGAN DOUGLAS, BOARD OF ASSESSMENT APPEALS, ALTERNATE
HARRIET PETRIDES, BOARD OF ASSESSMENT APPEALS, ALTERNATE

Mr. Livingston spoke in support of the reappointments.

**** MOTION PASSED UNANIMOUSLY**

CITY OF NORWALK
COMMON COUNCIL – REGULAR MEETING
MARCH 14, 2023
COMMON COUNCIL CHAMBERS AND VIA TELECONFERENCE
PAGE 2

REAPPOINTMENTS:

- ** MS. SMYTH MOVED TO APPROVE THE FOLLOWING REAPPOINTMENT**
- JOHN BOVE, WATER POLLUTION CONTROL AUTHORITY**

Ms. Smyth spoke in support of the reappointment.

- ** MOTION PASSED UNANIMOUSLY**

MAYOR'S REMARKS:

Mayor Rilling announced that March is Women's History Month; a time to honor all the contributions made by women. He expressed gratitude to all the women who serve on the Commission on the Status of Women.

Mayor Rilling wished everyone a Happy St. Patrick's Day, this Friday. Last Saturday, the Norwalk Emerald Society hosted the 2023 St. Patrick's Day parade. He said this is the sixth year and it gets bigger each year.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

Mr. Burnett announced that Mr. Heuvelman would be reading this evening's Consent Calendar:

B. CONSENT CALENDAR:

- ** MR. HEUVELMAN MOVED TO APPROVE THE FOLLOWING CONSENT CALENDAR:**

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. PUBLIC WORKS COMMITTEE

- 1. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO FREIGHTLINER OF HARTFORD FOR THE PURCHASE OF ONE (1) M2 106 SIGN TRUCK FOR AN AMOUNT NOT TO EXCEED \$174,999.30. ACCOUNT NO. 09 23 4031 5777 C0313**

2A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH BURNS CONSTRUCTION COMPANY, INC. FOR PROJECT PM2023-1 PAVEMENT MANAGEMENT PROGRAM FOR A SUM NOT TO EXCEED \$2,478,440.89, WITH THE OPTION TO EXTEND THIS AGREEMENT FOR ONE (1) ADDITIONAL TERM OF ONE (1) YEAR.

ACCOUNT NO. 09 20 4021 5777 C0021

09 22 4021 5777 C0021

09 23 4021 5777 C0021

09 24 4021 5777 C0021

09 24 4021 5777 C0503

09 18 6030 5777 C0588

09 22 6030 5777 C0588

09 23 6030 5777 C0588

03 00 00 2602

2B. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS TO EXECUTE ORDERS ON THE CONTRACT WITH BURNS CONSTRUCTION COMPANY, INC. FOR PROJECT PM2023-1 PAVEMENT MANAGEMENT PROGRAM FOR A SUM NOT TO EXCEED \$247,844.09.

ACCOUNT NO. 09 20 4021 5777 C0021

09 22 4021 5777 C0021

09 23 4021 5777 C0021

09 24 4021 5777 C0021

09 24 4021 5777 C0503

09 18 6030 5777 C0588

09 22 6030 5777 C0588

09 23 6030 5777 C0588

03 00 00 2602

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH M&J ENGINEERING P.C., TO PROVIDE CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICE FOR TMP, WEST AVENUE TRAFFIC ADAPTIVE SYSTEM, PROJECT NUMBER # 102-364, FOR AN AMOUNT NOT TO EXCEED \$59,843.36.

ACCOUNT NO. 09 22 4120 5777 C0232

4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH FUSS & O'NEILL/ M&J ENGINEERING P.C., TO PROVIDE CONSTRUCTION ADMINISTRATION SERVICE FOR TMP, PHASE 3 TRAFFIC SIGNAL UPGRADE, PROJECT NUMBER # 102-374, FOR AN AMOUNT NOT TO EXCEED \$15,000.00.

ACCOUNT NO. 09 22 4120 5777 C0232

5. WHEREAS, PURSUANT TO PUBLIC ACTS 16-4 MSS, SEC. 2(A)(1), AND 17-02, SEC. 378(A)(1) (FOR TOD AND PREDEVELOPMENT PROJECTS) OF THE CONNECTICUT GENERAL ASSEMBLY, THE CONNECTICUT DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT THROUGH THE POWER GRANTED BY THE OFFICE OF POLICY AND MANAGEMENT (OPM) IS AUTHORIZED TO EXTEND FINANCIAL ASSISTANCE FOR PROJECTS UNDER THE TOD AND PREDEVELOPMENT PROGRAM;

AND WHEREAS, IT IS DESIRABLE AND IN THE PUBLIC INTEREST THAT THE CITY OF NORWALK MAKE AN APPLICATION TO THE STATE FOR \$2,000,000 IN ORDER TO UNDERTAKE THE PINNACLE TOD INFRASTRUCTURE PROJECT AND TO EXECUTE AN ASSISTANCE AGREEMENT.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF NORWALK

1. THAT IT IS COGNIZANT OF THE CONDITIONS AND PREREQUISITES (INCLUDING THE MATCH OBLIGATIONS) FOR THE STATE FINANCIAL ASSISTANCE IMPOSED BY TO PUBLIC ACTS 16-4 MSS , SEC. 2(A)(1), AND 17-02, SEC. 378(A)(1) (FOR TOD AND PREDEVELOPMENT PROJECTS) OF THE CONNECTICUT GENERAL ASSEMBLY, AND THE GUIDELINES OF THE TOD AND PREDEVELOPMENT OR RESPONSIBLE GROWTH INCENTIVE FUND PROGRAM;

2. THAT THE FILING OF AN APPLICATION FOR STATE FINANCIAL ASSISTANCE BY CITY OF NORWALK IN AN AMOUNT NOT TO EXCEED TWO MILLION DOLLARS AND 00/100 (\$2,000,000) IS HEREBY APPROVED AND THE MAYOR, HARRY W. RILLING, IS DIRECTED TO EXECUTE AND FILE SUCH APPLICATION WITH THE CONNECTICUT DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT, TO PROVIDE SUCH ADDITIONAL INFORMATION, TO EXECUTE SUCH OTHER DOCUMENTS AS MAY BE REQUIRED, TO EXECUTE AN ASSISTANCE AGREEMENT WITH THE STATE OF CONNECTICUT FOR STATE FINANCIAL ASSISTANCE IF SUCH AN AGREEMENT IS OFFERED, TO EXECUTE ANY AMENDMENTS, DECISIONS, AND REVISIONS THERETO, AND TO ACT AS THE AUTHORIZED REPRESENTATIVE OF CITY OF NORWALK.

3. THAT IT AGREES TO FULFILL THE FIFTY-FIVE PERCENT (55%) LOCAL CASH MATCH AS PRESENTED IN THE APPLICATION SUBMITTED BY THE CITY OF NORWALK TO THE OPM IN RESPONSE TO THE COMPETITIVE REQUEST FOR APPLICATIONS FOR THE TOD AND RESPONSIBLE

GROWTH INCENTIVE FUND PROGRAM AND TO COMPLETE THE PROJECT AS SPECIFIED IN OPM'S AWARD LETTER AND SCOPE OF WORK.

BE IT FURTHER RESOLVED,

1. THAT THE NORWALK REDEVELOPMENT AGENCY IS APPROVED AS THE IMPLEMENTING AGENCY FOR THE AFOREMENTIONED STATE FINANCIAL ASSISTANCE IN AN AMOUNT NOT TO EXCEED TWO MILLION DOLLARS AND 00/100 (\$2,000,000);

2. THAT THE MAYOR, HARRY W. RILLING, IS DIRECTED TO EXECUTE SUCH AGREEMENTS AND OTHER DOCUMENTS NECESSARY TO PASS-THROUGH THE OBLIGATIONS OF THE ASSISTANCE AGREEMENT ENTERED INTO BY AND BETWEEN THE CONNECTICUT DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT AND THE CITY OF NORWALK ON TO THE NORWALK REDEVELOPMENT AGENCY, IF SUCH AN AGREEMENT IS OFFERED TO THE CITY OF NORWALK, AND TO EXECUTE ANY AMENDMENTS, DECISIONS, AND REVISIONS THERETO, AND TO ACT AS THE AUTHORIZED REPRESENTATIVE OF CITY OF NORWALK.

B. LAND USE AND BUILDING MANAGEMENT COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN EXTENSION TO THE AGREEMENT WITH NORWALK SEAPORT ASSOCIATION, INC. FOR THE CITY TO PROVIDE THE ASSOCIATION AND THEIR PATRONS WITH ACCESS TO THE HOPE DOCK AT NORTH WATER STREET PARKING LOT FROM APRIL 1, 2023 TO MARCH 31, 2024. ALL REMAINING TERMS OF THE AGREEMENT TO REMAIN UNCHANGED.

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT TO THE LEASE AGREEMENT WITH NORWALK/STAMFORD GRASSROOTS TENNIS AND EDUCATION, INC. (AKA NORWALK GRASSROOTS TENNIS, INC.) FOR THE USE OF THE PORTABLE CLASSROOMS AT NATHANIEL ELY CENTER TO EXTEND THE LEASE PERIOD TO DECEMBER 31, 2028 AT \$1 PER YEAR. GRASSROOTS SHALL CONTINUE TO HAVE FULL OPERATING AND CAPITAL IMPROVEMENT FINANCIAL RESPONSIBILITIES OVER THE LEASED PREMISES.

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A SHORT TERM LEASE AGREEMENT WITH AMERICARES FREE CLINICS, INC., AN AFFILIATE OF AMERICARE FOUNDATION, INC. FOR THE CONTINUED USE OF A PORTION OF 98 SOUTH MAIN STREET TO PROVIDE MEDICAL

RELATED SERVICES TO THE COMMUNITY. TERMS OF THE AGREEMENT SHALL BE AS OUTLINED IN ALAN LO'S MEMO DATED FEBRUARY 24, 2023.

4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH INTEGRATED SYSTEM SERVICES, LLC. FOR THE ENHANCEMENT TO SCHOOL SECURITY - ACCESS CONTROL IMPROVEMENTS AT BROOKSIDE, KENDALL, SILVERMINE, TRACEY AND WOLFPIT ELEMENTARY SCHOOLS FOR A TOTAL NOT TO EXCEED \$157,205.00. ACCT #09235010-5777-C0537

5. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO OMNI DATA FOR SECURITY CAMERA IMPROVEMENT PROJECT AT BRIEN MCMAHON AND NORWALK HIGH SCHOOLS FOR A TOTAL NOT TO EXCEED \$80,000.00. ACCT #092350105777 C0537.

6A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH TITAN ENTERPRISES, INC. TO PROVIDE INTERIOR RENOVATIONS AT THE SONO LIBRARY FOR A TOTAL NOT TO EXCEED \$314,100.00. FUNDS ARE AVAILABLE FROM THE FOLLOWING ACCOUNTS:

ACCOUNT NO. 09186210 5777 C0605 - \$ 12,344.29 (SONO REPURPOSING PROJECT)

ACCOUNT NO. 09206210 5777 C0605 - \$ 37,527.20 (SONO REPURPOSING PROJECT)

ACCOUNT NO. 09236210 5777 C0605 - \$164,752.51 (SONO REPURPOSING PROJECT)

ACCOUNT NO. 09196210 5777 C0625 - \$ 8,435.00 (SONO PROFESSIONAL PAINTING PROJECT)

SNEW LIGHTING GRANT - \$ 91,041.00 (ACCOUNT TO-BE-DETERMINED)

**6B. AUTHORIZE THE LIBRARY DIRECTOR TO ISSUE CHANGE ORDERS ON CONTRACT FOR A TOTAL NOT TO EXCEED \$43,196.49.
ACCOUNT NO. 09236210 5777 C0605**

**7A. AUTHORIZE THE PURCHASE AGENT TO ISSUE A PURCHASE ORDER WITH SILENT WATCHMAN SECURITY SERVICES LLC. TO PROVIDE SMOKE DETECTOR HEAD REPLACEMENT AT POLICE HEADQUARTERS FOR A TOTAL NOT TO EXCEED \$25,860.00
ACCOUNT NO. 09237100 5777 C0137**

**7B. AUTHORIZE A CONTINGENCY ALLOWANCE FOR A TOTAL NOT TO EXCEED \$2,586.00.
ACCOUNT NO. 09237100 5777 C0137**

D. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH TRIANGLE COMMUNITY CENTER FOR THE USE OF VETERANS MEMORIAL PARK AND IMMEDIATE SURROUNDING GROUNDS FOR THEIR PRIDE IN THE PARK EVENT TO BE HELD ON SATURDAY, JUNE 10, 2023 FROM 12:00 PM TO 8:00 PM. SET-UP TIME TO BEGIN ON SATURDAY, JUNE 10, 2023 AT 8:00 AM WITH TEAR-DOWN AT 10:00 PM. RAIN DATE: SUNDAY, JUNE 11, 2023. APPROXIMATELY 6,000 PEOPLE.

2. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO R&S RENTALS AND SALES IN AN AMOUNT NOT TO EXCEED \$36,140.11 FOR THE PURCHASE OF A KUBOTA L4760HST TRACTOR OFF SOURCEWELL CONTRACT: 031121, ACCOUNT # 0923-6030-5777-C0771.

E. FINANCE AND CLAIMS COMMITTEE

1. ACCEPT AND APPROVE THE REPORT OF THE CLAIMS COMMITTEE DATED: MARCH 2023

2. FOR INFORMATIONAL PURPOSES ONLY: NARRATIVE ON TAX COLLECTIONS DATED MARCH 2023

3. FOR INFORMATIONAL PURPOSES ONLY: MONTHLY TAX COLLECTOR'S REPORTS DATED FEBRUARY 2023

4. RESOLUTION: REQUESTING FOR ECONOMIC AND COMMUNITY DEVELOPMENT ARPA PROJECTS IN THE AGGREGATE AMOUNT OF \$260,000 FROM THE ARPA (AMERICAN RESCUE PLAN ACT) FUND. ACCOUNTS: \$180,000 133710-5796-AEC24 ECONOMIC AND FINANCIAL IMPACT ANALYSIS AND \$80,000 133710-5796-AEC25 URBAN LAND INSTITUTE-ADVISORY SERVICES PROGRAM.

5. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY ALL AGREEMENTS AND OTHER DOCUMENTS NECESSARY TO TRANSITION FROM ITS CURRENT LEGAL DOCUMENT MANAGEMENT PROVIDER,

WORLDOX TO ACQUIRING COMPANY, NETDOCUMENTS. YEAR 1, \$7,900.92; YEAR 2, \$6,581.47; YEAR 3, \$8,814.96 ACCOUNT NO. 011370-5742.

6. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT AGREEMENT WITH TYLER TECHNOLOGIES, FOR TYLER HOSTING AND SOFTWARE AS A SERVICE FOR THE MUNIS FINANCIALS, HUMAN CAPITAL MANAGEMENT, REVENUE, AND PRODUCTIVITY MODULES, FOR THE CITY AND BOARD OF EDUCATION, FOR A THREE-YEAR RENEWAL TERM FOR AMOUNTS AS FOLLOWS:

YEAR 1, \$323,144.85; YEAR 2, \$323,144.85; YEAR 3, \$323,144.85. ACCOUNT 011370-5742 IT SOFTWARE.

**** MOTION PASSED UNANIMOUSLY**

VII. COMMON COUNCIL COMMITTEES

C. ECONOMIC AND COMMUNITY DEVELOPMENT COMMITTEE

**** MR. KYDES MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A CONTRACT FOR AN AFFORDABLE HOUSING PLAN BETWEEN THE CITY OF NORWALK AND AKRF, INC. IN AN AMOUNT NOT TO EXCEED \$120,000. ACCOUNT NUMBER 133710-5796-AEC22**

Ms. Jessica Vonashek, Chief of Economic and Community Development reviewed the item. She said they were excited to achieve a goal identified by the community and put a plan in place that offers additional affordable housing units.

Mr. Steven Kleppin, Director of Planning and Zoning reviewed the state legislation that has been on the books since 2017, but with no guidance. He said a State commission was formed to look at land use in the State and they put out guidance. He said they put out an RFP and received one response. They were very pleased with that response and pending approval by the Common Council are ready to enter into a contract. The next step would be to form a committee.

Mayor Rilling said this was great, but there also needs to be a study for people earning \$35,000 - \$65,000. Ms. Vonashek explained that funding is being set aside to go through an advisory council and look at affordable housing and develop best practices.

**** MOTION PASSED UNANIMOUSLY**

D. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

**** MS. YOUNG MOVED TO AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO FINCH TURF, INC. IN AN AMOUNT NOT TO EXCEED \$28,499.00 FOR THE SOLE SOURCE PURCHASE OF A REDEXIM VERTI TOP 1800, ARTIFICIAL TURF FIELD GROOMER, FROM ACCOUNT #0923-6030-5777-C071.**

Ms. Shanahan said she wanted to take this opportunity to discuss the danger of turf fields. She said the greatest danger the artificial field poses is to the drinking water. She said the artificial fields never breakdown and the chemicals according to the Department of Environmental protection are more dangerous than previously believed. She challenged this Common Council, Mayor and staff to do the research and said she would be voting against this item.

Ms. Alterman thanked Ms. Shanahan for bringing this up and said she would also be voting against this item. Mr. Heuvelman said he would also be a no vote on this. Ms. Revolus said she appreciated the information provided by Ms. Shanahan and would be a no vote. She said there are several things they want to do better for the community for the long haul.

Mr. Burnett said he knows several residents raised concerns about artificial turf fields and invited He referenced a letter submitted by Ms. Diane Lauricella. He asked Mr. Stowers to share his experience in this area. He added that they take this very seriously, but depend on data and expertise.

Mr. Robert Stowers, Director of Recreation and Parks explained that this is not a vote to install turf, but is a vote to maintain the millions of dollars spent on the fields. It is more dangerous to not maintain the fields. He said this was discussed last year as a way to maintain the fields for a longer period of time.

Mr. Stowers said they are working with a consultant and will be prepared to meet and hear all sides of the issue. In his experience, the crumb was the most controversial issue. Withing five years they will eliminate the crumb rubber and use cork. It is his intent to vacuum up the crumb and refill it with a non-controversial material. Mr. Stowers said they will be prepared to address this in a special meeting.

Mr. Stowers reiterated that this is a vote to maintain the existing fields. Last year, they planned to buy this machine, but there were delays. They found a vendor request that the Common Council vote in favor to maintain the existing fields.

Ms. Young said this is a vote to maintain what they have. There needs to be a balanced conversation about the fields, but feels they need to move this item so they can maintain the existing fields.

Ms. Smyth agreed with Ms. Young and thanked Ms. Shanahan for sharing the information. She said that as Mr. Stowers pointed out, they need to maintain the fields they spent millions of dollars on.

**** MOTION PASSED WITH EIGHT (8) VOTES IN FAVOR (MR. BURNETT; MR. GOLDSTEIN; MS. NIEDZIELSKI EICHNER; MS. SMYTH; MS. AYERS; MS. YOUNG; MR. KYDES; MR. LIVINGSTON) AND FOUR (4) VOTES IN OPPOSITION (MR. HEUVELMAN; MS. REVOLUS; MS. ALTERMAN; MS. SHANAHAN)**

**** MS. YOUNG MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH MGT FOR A STUDY AND ANALYSIS OF THE CITY OF NORWALK-CONNECTICUT'S RECREATION AND PARKS DEPARTMENT FEES AND CHARGES, AND TO RECOMMEND A FEES AND CHARGES POLICY FOR AN AMOUNT NOT TO EXCEED \$61,550.00 FROM ACCOUNT NUMBERS # 134010-5796-ARP02 AND 134010-57960-ARP03.**

Mr. Stowers reviewed the item. He said when he arrived, he saw the need for a policy on revenues. He said this firm has that experience and reviewed the deliverables. The study will give them empirical evidence and is needed as a companion piece to the Master Plan.

Mr. Stowers said the residents would rather pay a user fee rather than a tax. He added that all fees will have to go to the Common Council for approval. He added that the backup provides studies the consultant completed for comparable cities. Ms. Young asked if this study was a requirement for accreditation. Mr. Stowers said it is required to have a pricing model and a policy on how the fees are set.

Ms. Niedzielski Eichner said she has no objection to raising fees, but is surprised by the price of the study. She said \$60,000 seems to be high for a narrow issued and wants to understand the cost benefits. Mr. Stowers explained that this study will generate more revenue than the amount they pay for the study. It will be well worth the cost to do this study. This is a market study that is done by experts in the field.

Ms. Niedzielski Eichner asked Mr. Stowers if he has a prediction or guarantee on the return on investment and if there are alternate ways that are less costly and would achieve the same objective. Mr. Stowers said that it has been his experience that doing a comparative cost study with surrounding towns will not provide accurate results. The consultants will conduct focus groups and surveys. He said he has not found a cheaper way to get these results. He said he can't predict, but in his experience, there will be a significant increase in revenues.

Mr. Kydes said he does not want to price out the residents. He would like to see what the revenues are vs. the expenditures. He added that he did not want to raise fees.

Ms. Vanessa Valdares, Chief of Operations and Public Works said they on the operational side, they need to find a way to raise fees without impacting the residents. They want to do this the right way and not just as a comparison with neighboring towns.

**** MOTION PASSED WITH ONE (1) VOTE IN OPPOSITION (MS. NIEDZIELSKI EICHNER)**

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were none this evening.

X. SUSPENSION OF RULES

There were none this evening.

XI. ADJOURNMENT

**** MS. REVOLUS MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 8:38 p.m.

ATTEST: _____
Irene Dixon, City Clerk

D

Daisy Marie Franklin
2 Goodrow Street, Apt. 2
Norwalk, CT 06855
(203) 943-5252
dmfsilver@yahoo.com

OBJECTIVE

To obtain reappointment to the Fair Housing Advisory Commission. I served on the Fair Housing Advisory Commission as the representative of the Norwalk Branch NAACP from 2012 – 2023 and now seek appointment to the FHAC as a representative of the Norwalk Redevelopment Agency. This way, I can continue to be of service to my community, be an advocate for those whose voices are unheard and make a meaningful difference in the lives of all Norwalk residents.

HIGHLIGHTS OF COMMUNITY ACTIVITIES AND INTERESTS

- Strong community advocate for the empowerment of individuals and neighborhoods
- National Low Income Housing Coalition board member for 10 years.
- Active member of the Fair Housing Advisory Commission for 11 years, speaking publicly about Fair Housing issues including affordable housing, zoning issues, discrimination of all types; helping to organize and present Fair Housing educational programs regarding segregation in Connecticut, accessibility for people with disabilities (construction requirements) to new apartment buildings, sexual harassment in housing, how “place”, meaning where you live, matters (for educational and job opportunities) and more
- Active Board member of the Fair Housing Association of CT, the state’s 200+ member fair housing organization, including helping to organize annual Fair Housing conferences.
- Community outreach
- Volunteer in school activities of grandchildren’s school (Marvin)
- Girl Scout Leader (Marvin)
- Member of and Past Worthy Matron for the areas of Stamford and Norwalk, the Order of the Eastern Star, a Freemason organization.
- Commissioner, Norwalk Human Relations Commission
- Secretary and member of Board of Directors of the former NEON
- Active in Bethel AME Church in Norwalk, including as Trustee, Stewardess, Evangelist, Youth Leader and Sunday School teacher.

EDUCATION AND EXPERIENCE

- Classes at Norwalk Community College, Norwalk, CT
- Marvin School of Electronics, Norwalk, CT
- Electronics Technician, Harrel, Inc., Norwalk, CT
- Home Health Aide, Community and Visiting Nurses, Norwalk, CT

Patricia F. Toni
135B West Norwalk Road
Norwalk, CT 06850

Patricia Toni is a lifelong Norwalk resident. She was born in Norwalk Hospital and has lived in Norwalk all her life except for a few years when work sent her to St Louis, MO.

Patricia has a Bachelor of Science in Nursing degree from Southern Connecticut State College and a Master of Health Administration degree from Western Connecticut State University. A recent Norwalk Hospital retiree, Patricia served the community for 47 years in various roles in Nursing and Administration.

For 17 years, Patricia served on the Norwalk Hospital Ethics Committee and was co-chair of the Norwalk Hospital Institutional Review Board for 11 years. She also served on several other standing committees for specific specialties and hospital wide activities. More recently, some of these activities included network-wide committee participation for Nuvance Healthcare.

Patricia's clinical experience includes Medical Surgical and Maternal Child Health Nursing. She spent many years in Nursing Administration as an Off-Shift Nursing Supervisor and Nurse Manager in Maternal Child Health. Her most recent work experience was as the Risk Manager and Quality Specialist of Nuvance Healthcare. Among her many responsibilities were incident report management, record review, claims litigation management, response to complaints, peer review, performance improvement, regulatory readiness, mandatory regulatory reporting with investigation and monitoring compliance to corrective action plans.

Patricia is an avid volunteer for the Norwalk Seaport Association. She is married to Jerry Toni. They have two daughters and four grandchildren.



VII.A

DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 3/15/2023

DEPARTMENT: ECD

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☒	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☐	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	Other, please explain:

TOTAL COST: \$80,000 MUNIS Account: 137710-5796-AEC25

VENDOR: Urban Land Institute, 501 (c) 3

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
	X	Supports	<i>[Signature]</i>
Purchasing Agent Name		Does Not Support	Department Head Name
Date		Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Date

JUSTIFICATION:

ULI – The Urban Land Institute, is a nonprofit research and education organization whose mission is to promote responsible leadership in the use of the land. To help fulfill its mission, the ULI maintains an Advisory Services program for the purpose of benefiting the general public through improved planning and utilization of urban land. Through its Advisory Services Program, ULI assembles teams of real estate planning, development, and financing experts who volunteer their time to provide objective advice on addressing challenging land use issues. It is ULI ' s ability to draw on the expertise of its more than 45,000 members with extensive experience and expertise in land planning and development that makes the Advisory Services Program a unique process that is not replicated by any other organization. The knowledge, development experience and commitment to objectivity by each panel member highlights the ULI Advisory Services Panel Program ' s unique nature. The multidisciplinary teams assembled by ULI provide a panel sponsor with an unbiased set of recommendations for strategic actions for moving a community forward. The team includes people and expertise that is not available for hire under any other means.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency

Chapter 55. Demolition Delay

§ 55-1. Purpose.

The purpose of this chapter is to promote the educational, cultural, economic, and general welfare of the City of Norwalk, to establish a procedure whereby owners of buildings with significant historic characteristics will be informed of the economic, tax, aesthetic, and other benefits of historic preservation, and to further the preservation, rehabilitation, and reuse of architecturally significant buildings and structures by providing adequate time for all parties to consider and put forth appropriate development alternatives to demolition, including attempts to find a purchaser who will retain or remove such historic or architecturally significant building or structure or who will present some other reasonable alternative to the last resort of demolition.

§ 55-2. Definition.

- A. "Demolition," "Demolish," or "Demolished" means any wrecking activity directed to the disassembling, dismantling, dismembering, and/or razing of the exterior of any building or structure or part thereof. The term shall not be construed to prevent the ordinary maintenance or repair of any building or structure or part thereof that does not involve a change in the design thereof, including, without limitation, the replacement of windows, doors, siding, or roof.
- B. "Part thereof" means fifty percent or more of a building or structure, as measured on ground level and above, as determined by the Chief Building Officer.
- C. "Historic Property" means any individual building, structure, object, or site that is listed on the state or national register of historic places.

§ 55-3. Permit required.

No person shall Demolish any building, structure, or part thereof without first obtaining a permit from the Chief Building Official. Such permit shall be issued except as otherwise provided in this chapter and pursuant to Section 29-406 of the Connecticut General Statutes, as amended.

§ 55-4. Permit requirements for certain structures.

If the building, structure, or part thereof to be Demolished is (a) at least 50 years old, (b) listed on the Historic Norwalk Resources Inventory, as amended from time to time, or (c) a Historic Property, then no permit shall be issued except in compliance with the provisions of this chapter and Section 29-406 of the Connecticut General Statutes, as amended.

§ 55-5. Application procedure.

Any application to the Chief Building Official for a permit to Demolish any building, structure, or part thereof pursuant to the provisions of § 55-4 shall be subject to the following procedure:

A. The application for a Demolition permit shall include the following information:

- (1) Common name, if any, and actual street address of the building, structure, or part thereof to be Demolished;
- (2) The name, address and telephone number of the owner(s) of the building, structure, or part thereof to be Demolished;
- (3) The age of the building, structure, or part thereof to be Demolished;
- (4) The square footage or dimensions of the building, structure, or part thereof to be Demolished;
- (5) One or more current photographs of the building, structure, or part thereof to be Demolished showing the affected area(s);
- (6) The reasons for requesting a Demolition permit;
- (7) A brief description of the proposed reconstruction or replacement for the building, structure, or part thereof to be Demolished; and
- (8) The names and addresses of the owners of all properties that abut or are within a radius of one hundred feet of any portion of the property on which the building, structure, or part thereof to be Demolished is situated, according to an attached copy of the pertinent portion of the current assessor's map.

B. Within 10 days following the initial submission of an application for a Demolition permit, the applicant shall:

- (1) deliver a copy of such application by certified mail and electronic mail to the Norwalk Historical Commission, the Director of Planning and Zoning, and any individual, firm, corporation, organization, or other entity which has requested, in writing, from the Chief Building Official copies of such application(s);
- (2) deliver copies of a notice of intent to Demolish (the "Notice") to the owners of all properties that abut or are within a radius of one hundred feet of any portion of the property on which the building, structure, or part thereof to be Demolished is situated via registered or certified mail; and

- (3) Post in a conspicuous location on the property on which the building, structure, or part thereof to be Demolished is situated a sign at least 24 inches by 36 inches in size visible from the nearest street or other accessway adjoining the property. Such sign shall include copy of the Notice and shall contain the word "DEMOLITION" in capital letters no less than two inches in height. The sign required hereunder shall remain posted on the property if the permit is issued until the completion of all Demolition activities authorized by the permit.
- C. Within 14 days following the initial submission of the application for a permit to Demolish, the applicant shall file with the Chief Building Official a statement verified under oath on a form approved by the Chief Building Official certifying that all of the delivery requirements under § **55-5B** have been satisfied and attaching thereto a copy of the Notice, as well as evidence of mailing as required under subsection B(2) above. Upon filing the certification statement, the application is deemed filed. If any delivery requirement is not complied with, the Chief Building Official shall reject the application as incomplete.
- D. In the event that a written acknowledged objection is filed with the Chief Building Official and the Norwalk Historical Commission within 21 days after filing the certification statement as required by § **55-5C**, the Chief Building Official shall not issue the permit until 120 days after the application is deemed filed or such earlier date that such objection is withdrawn or deemed to be withdrawn by the party filing same. The sole basis for such objection shall be that the building, structure, or part thereof proposed to be Demolished is architecturally or historically significant. If no such written objection is filed within 21 days after the filing of the certification statement, the Chief Building Official may issue the Demolition permit, provided that all other applicable requirements have been complied with.
- E. The Norwalk Historical Commission may on its own initiative, and shall at the request of the applicant, hold a public hearing on any application to which an objection has been filed and at such hearing shall make a determination as to whether the building, structure, or part thereof proposed to be Demolished is architecturally or historically significant. In the case of a request by an applicant, such hearing shall be held within 21 days after the date of such request. If the Norwalk Historical Commission determines at such hearing, and in no event later than ten days thereafter, that the building, structure, or part thereof proposed to be Demolished is not architecturally or historically significant, the objection shall be deemed withdrawn. If the building, structure, or part thereof proposed to be Demolished is determined to be architecturally or historically significant, the Norwalk Historical Commission may issue recommendations on alternatives to Demolition to the applicant.
- F. In no event shall the issuance of a Demolition permit be delayed for more than 120 days from the date the application is deemed filed.

§ 55-6. Demolition by Neglect.

Throughout the Demolition delay period imposed under § 55-5, the owner of record of the building, structure, or part thereof proposed to be Demolished shall secure and maintain such building, structure, or part thereof in a manner that minimizes the risk of water penetration, vandalism, fire, or other significant damage and otherwise complies with Section 29-408 of the Connecticut General Statutes, as amended. Partial Demolition, including the removal of windows, doors, roofing, or any other building material, is expressly prohibited during the Demolition delay period, except to extent required by law or permitted by the Chief Building Official.

§ 55-7. Exceptions.

This chapter shall not apply to: (1) any structure determined to be unsafe by the Chief Building Official according to the State of Connecticut Basic Building Code or as defined as a Hazardous Building under § 26-11 of the Norwalk Code; (2) any structure that is less than 400 square feet in size; (3) the lifting of a building, structure, or part thereof to comply with regulations of the Federal Emergency Management Agency (FEMA) or the City of Norwalk governing coastal flooding, provided such lifting does not involve a change in design of such building, structure, or part thereof; or (4) any structure determined to be a threat to public health by the Director of Health.

§ 55-8. Violation and fines; Lapse of permit.

- A. In addition to any other penalties and remedies provided by law, any person who violates any provision of this chapter shall be fined \$250 per day, with each day of such violation constituting a separate violation. All fines imposed under this chapter shall be collected and made payable to the City of Norwalk. The total amount of all fines imposed on a person under this chapter for a single violation shall not exceed the lesser of \$30,000 or, in the case of the unauthorized Demolition of building, structure, or part thereof, 10% of the assessed value of such building, structure or part thereof.
- B. Any unpaid fine pursuant to this chapter shall constitute a lien upon the real estate against which the fine was imposed. Such lien shall be recorded on the Norwalk Land Records and shall only be satisfied upon the execution of the appropriate legal document between the homeowner, the City, and any other necessary parties.
- C. The Chief Building Official is authorized to institute any and all actions or proceedings, in law or in equity, as they may deem necessary or appropriate to obtain compliance with the requirements of this chapter or to prevent a threatened violation thereof.
- D. If a Demolition is not commenced within six months after issuance of a permit, such permit shall be deemed null and void unless extended by the City, in which case such permit shall not be extended for more than an additional six months.

§ 55-9. Appeal.

Any person aggrieved by any order or decision under this chapter may, within ten days of such order or decision, appeal therefrom to the Superior Court for the Stamford/Norwalk judicial district.

§ 55-10. Report of Chief Building Official.

The Chief Building Official shall issue an annual report to the Mayor, the Common Council, and the Norwalk Historical Commission concerning the number of Demolition applications filed, the number of applications subject to this chapter, the number of applications that were objected to, and whether the buildings, structures, or parts thereof subject to such applications were actually Demolished.



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546
PHONE: (860) 594-2476

VII.C



July 7, 2022

CERTIFIED MAIL

City of Norwalk
Darlen Callahan
125 East Ave
Norwalk, CT 06856

Dear Attorney Callahan:

Subject: File No.: 301-176-012C
Owner(s): City of Norwalk
Town: Norwalk

The State of Connecticut Department of Transportation (Department) is now acquiring property for the Walk Railroad Bridge Replacement. In connection therewith, we enclose our map dated February 2022, detailing the proposed acquisition.

The State's offer, as evidenced by the enclosed offer letter, is \$378,000.00. This offer is based upon an appraisal as prepared by a licensed real estate appraiser. A copy of the State's appraisal will be made available upon request.

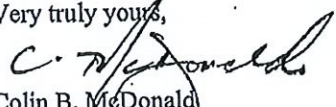
As is standard of real estate acquisitions of this type, the conveyance of "good and sufficient title" is required from the owners of record. Should the Department's title examination of your property reflect encumbrances that prohibit the transfer of adequate title, your assistance will be required. In this regard, a copy of our title report cover page is enclosed for your review and comment.

If the offer is acceptable, please execute the enclosed acceptance agreement and W-9 form and return them to my attention. Kindly include a resolution or other documentation indicating the person(s) authorized to sign on behalf of the City of Norwalk. Oral representations or promises made during the negotiation process are not binding on the Department.

Due to the ongoing concerns centered on the Coronavirus (COVID-19), Department personnel have been encouraged to implement social distancing measures in an effort to reduce the spread of the disease.

That said, our goal is to maintain, as much as possible, business as usual for the citizens of the State. Should you have any questions please call me directly at (860)-594-2476 or email me at Colin.McDonald@ct.gov. If you wish to schedule a meeting, please let me know and I will do what I can to accommodate your request.

Very truly yours,


Colin B. McDonald
Acquisition/Relocation Section
Division of Rights of Way

Enclosures



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546
Phone: (860) 594-2476

OWNER: City of Norwalk

PROPERTY FILE NO. 301-176-012C

ADDRESS: 60 South Smith Street (A Portion Of)

TOWN: Norwalk

Pursuant to Connecticut General Statute(s) and as required plans for 60 South Main Street (A Portion Of). The Commissioner of Transportation finds it necessary to acquire from you the following property rights as described on the attached map; as dated February 2022.

Compensation payable to you for the proposed acquisition and all legal damages to any remainder is as follows:

Value of Taking:-----	\$376,000.00
Contributory Value of Site improvements -----	\$2,000.00

Total Compensation	\$378,000.00
--------------------	--------------

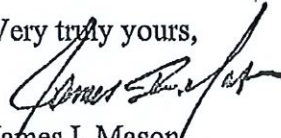
Building, structure and other improvements: *N/A

Tenant owned improvements not covered in offer: N/A

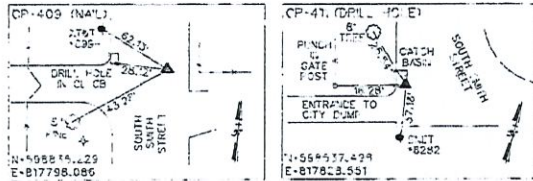
The above represents an offer of just compensation for the property rights as developed by the Division of Rights of Way. Should you wish to accept this offer, please review and execute page two of this offer letter.

If you have any questions regarding this matter, please contact Colin McDonald at the telephone number or address shown above.

Very truly yours,


James I. Mason
Transportation Principal Property Agent
Connecticut Department of Transportation

Attachment: Taking Map

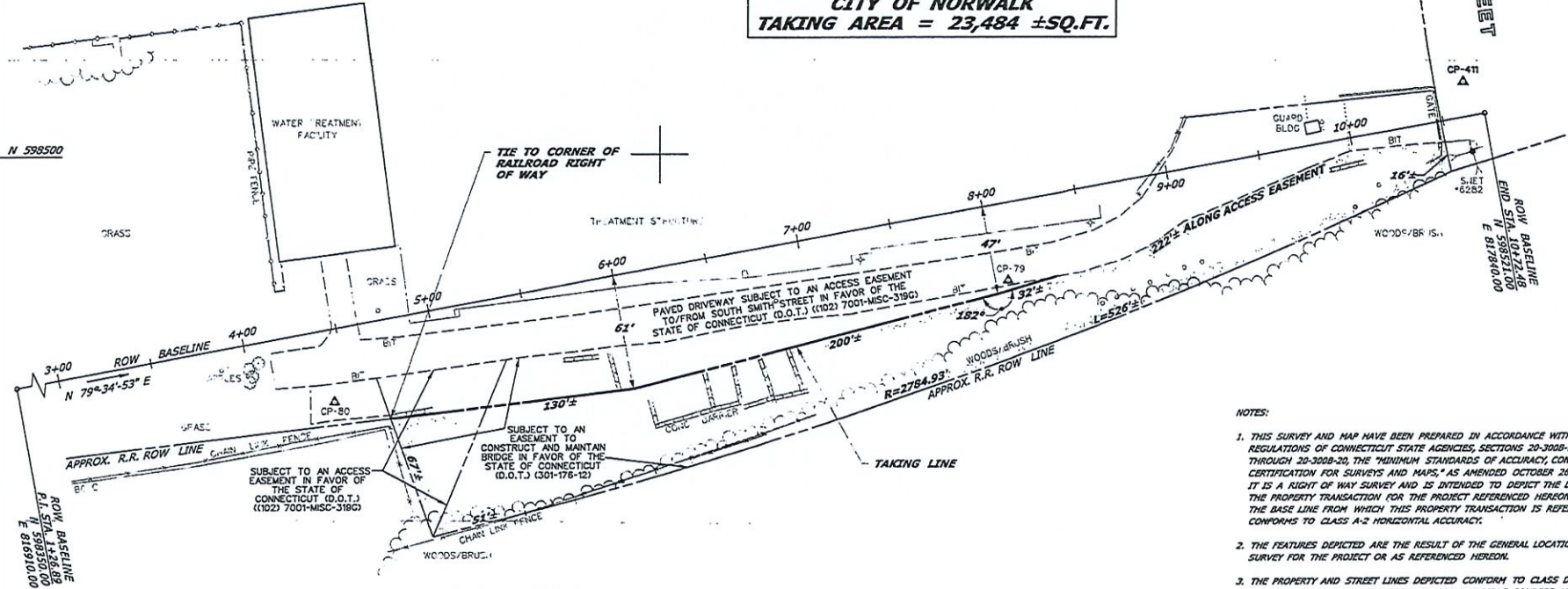


E 817400



APPROXIMATE STREET LINE
SOUTH SMITH STREET
PRESENT
SOUTH SMITH STREET

CITY OF NORWALK
TAKING AREA = 23,484 ± SQ. FT.



STATE OF CONNECTICUT (D.O.T.)
(METRO NORTH COMMUTER RAILROAD, OPERATOR)
(102) 7001-MISC-319

NOTES:

1. THIS SURVEY AND MAP HAVE BEEN PREPARED IN ACCORDANCE WITH THE REGULATIONS OF CONNECTICUT STATE AGENCIES, SECTIONS 20-300B-1 THROUGH 20-300B-20, THE "MINIMUM STANDARDS OF ACCURACY, CONTENT & CERTIFICATION FOR SURVEYS AND MAPS," AS AMENDED OCTOBER 26, 2018. IT IS A RIGHT OF WAY SURVEY AND IS INTENDED TO DEPICT THE LIMITS OF THE PROPERTY TRANSACTION FOR THE PROJECT REFERENCED HEREON. THE BASE LINE FROM WHICH THIS PROPERTY TRANSACTION IS REFERENCED CONFORMS TO CLASS A-2 HORIZONTAL ACCURACY.
2. THE FEATURES DEPICTED ARE THE RESULT OF THE GENERAL LOCATION SURVEY FOR THE PROJECT OR AS REFERENCED HEREON.
3. THE PROPERTY AND STREET LINES DEPICTED CONFORM TO CLASS D ACCURACY. THEY HAVE BEEN COMPILED FROM VARIOUS SOURCES AND ARE NOT TO BE CONSTRUED AS NECESSARILY BEING THE RESULT OF A FIELD SURVEY, NOR DO THEY REPRESENT A PROPERTY/BOUNDARY OPINION.
4. CONTRACTOR IS PROHIBITED FROM WORKING ON OR CROSSING THE EXISTING DIKE.

REFERENCES:

1. GENERAL LOCATION SURVEYS BY CONNDOT DISTRICT 3, PROJECT NO. 301-176, CADD FILE: SV-D3-301-0176-Norwalk_Walk_Bridge_Replacement_Forcels_GUN.DGN CADD FILE: SV-D3-301-0040-Norwalk_RR_Bridge_GUN.DGN
2. RAILROAD VAL MAP 53 61-62/31
3. CONNODOT B.R.C. FILE (102) 7001-020-319G
4. CONNODOT B.R.C. FILE (102) 7001-020-319H
5. CONNODOT B.R.C. FILE (102) 301-176-12 (SUPERSEDED)
6. VOLUME 225, PAGE 242 (NARR.)
7. MAP ENTITLED "PROPERTY OF CITY OF NORWALK, SITE OF WATER POLLUTION CONTROL PLANT, SOUTH SMITH STREET, NORWALK, CONN." SCALE: 1"=40' DATED: SEPT. 22, 1971; PREPARED BY RYAN AND FAULDS, LAND SURVEYORS

TO MY KNOWLEDGE AND BELIEF, THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON.

SCALE IN FEET

DATE	REVISION	REQ. BY

VOID WITHOUT LIVE SIGNATURE AND EXPRESSED SEAL
TOWN NO. 102
PROJECT NO. 301-176
SERIAL NO. 12C
SHEET 1 OF 1
DATE
TITLE: PARADE - SURVEY OPERATIONS
CHRISTINE E. AUBREY, P.L.S.

RIGHT OF WAY SURVEY

TOWN OF NORWALK
MAP SHOWING LAND ACQUIRED FROM
CITY OF NORWALK

BY
THE STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
WALK RAILROAD BRIDGE REPLACEMENT

SCALE 1"=40' SCOTT A. HILL, P.E. FEBRUARY 2022
CHIEF ENGINEER - BUREAU OF ENGINEERING AND CONSTRUCTION

DRAWN BY: JMT
DATE: 1/17/22
CHECKED BY: SAE
DATE: 1/18/22

CITY OF NORWALK
FIRE DEPARTMENT

Office of Chief Gino Gatto

VII.D

121 CONNECTICUT AVENUE
NORWALK, CONNECTICUT 06854



Tel: (203) 854-0230

Fax: (203) 854-0234

January 25, 2023

Dear Members of the Board of Estimate and Taxation,

The Fire Department was awarded \$ 1,350,000.00 for the purchase of 2 Fire Engines (Pumper Trucks) in Account Number 09-20-31-31100-0-5777-C0437.

We went out to bid and received 2 quotes. One for \$ 1,839,225.00, the other for \$ 2,092,337.00

I am writing to request a special appropriation of \$ 489,225. 00 to cover the difference in the bid price.

Thanking you in advance for your attention and consideration in this matter,

A handwritten signature in black ink, which appears to read "Gino Gatto". The signature is written in a cursive, flowing style.

Gino Gatto



CITY OF NORWALK
Tom Ellis
Director of Management & Budgets
tellis@norwalkct.org

Office: 203-854-7708
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

MEMORANDUM

Date: February 7, 2023

To: Harry W. Rilling, Mayor
Members of the Board of Estimate & Taxation
Members of the Planning Commission
Members of the Common Council

From: Tom Ellis, Director of Management & Budgets 

Re: Special Capital Appropriation Request from Norwalk Fire Department for increased funding -- (2) Fire Engine Pumper Trucks

Attached is a request from the Norwalk Fire Department for a special capital appropriation in the amount of \$489,225 in order to meet the low bid from a vendor.

There were two bids received and the low bid was from Pierce Manufacturing for a total of \$1,839,225. The original capital appropriation request (which was approved) for FY 2023 was \$1,350,000. This request was based on estimates received at the time the capital request process was being developed.

In order to proceed with the award of the bid and provide sufficient funds for the purchase of the vehicles, a Special Capital Appropriation in the amount of \$489,225 is required. The Norwalk Police Department currently has a Communications Upgrade project in process and is not expected to spend the full appropriation of \$13,300,000 on the effort. As a result, they have agreed to reduce the amount of their appropriation by the amount of \$489,225.

ACTION REQUESTED:

1. REQUESTING a Special Capital Appropriation in the amount of \$489,225 to increase the appropriation to fund account 09233110-5777-C0437 (Fire Department -- Apparatus Replacement). The new appropriation for this project will be \$1,839,225.
2. REQUESTING a reduction in the amount of \$489,225 to the appropriation in account 09213610-5777-C0638 (Police Department -- Communications Console). The new appropriation for this project will be \$12,810,775.
3. Finance recommends approval.



CITY OF NORWALK
Harry W. Rilling
Mayor
hrilling@norwalkct.org
norwalkct.org
P: 203-854-7701 / F: 203-854-7939
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

MEMORANDUM

February 7, 2023

To: Members of the Board of Estimate & Taxation
Members of the Planning Commission
Members of the Common Council

From: Harry Rilling, Mayor *HR*

Re: Special Capital Appropriation Request from Norwalk Fire Department for increased funding -- (2) Fire Engine Pumper Trucks

Attached is a request from the Norwalk Fire Department for a special capital appropriation in the amount of \$489,225.

The low bid was from Pierce Manufacturing for a total of \$1,839,225. The original capital appropriation request (which was approved) for FY 2023 was \$1,350,000. This request was based on estimates received at the time the capital request process was being developed.

A Special Capital Appropriation in the amount of \$489,225 is required to fund this purchase. The Norwalk Police Department currently has a Communications Upgrade project in process and will not spend its full appropriation of \$13,300,000. As a result, they have agreed to reduce the amount of their appropriation by \$489,225.

ACTION REQUESTED:

1. REQUESTING a Special Capital Appropriation in the amount of \$489,225 to increase the appropriation to fund account 09233110-5777-C0437 (Fire Department -- Apparatus Replacement). The new appropriation for this project will be \$1,839,225.
2. REQUESTING a reduction in the amount of \$489,225 to the appropriation in account 09213610-5777-C0638 (Police Department -- Communications Console). The new appropriation for this project will be \$12,810,775.
3. Finance recommends approval.

CITY OF NORWALK

FIRE DEPARTMENT

Office of Chief Gino Gatto

121 CONNECTICUT AVENUE

NORWALK, CONNECTICUT 06854



Tel: (203) 854-0230

Fax: (203) 854-0234

March 15, 2023

Dear Members of the Public Safety and General Government Committee,

On Feb. 28, 2023 the Common Council approved the special capital appropriation of \$ 489,225.00 to complete the purchase of two (2) Fire Engines.

At your meeting on March 23, 2023, I am respectfully requesting the following action item:

ACTION REQUESTED:

Authorize the Purchasing Agent to issue a purchase order to Firematic Supply Company, Inc. East Yaphank.NY for the purchase of two (2) Fire Engines, for a sum not to exceed \$ 1,839,225.00 from Account number 09233110-5777-C0437

Thanking you in advance,

A handwritten signature in black ink, appearing to read "Gino Gatto". The signature is written in a cursive, flowing style.

Chief Gino Gatto



CITY OF NORWALK
Paul L. Sotnik, P.E.
Senior Civil Engineer
psotnik@norwalkct.org
P: 203-854-7891 / F: 203-857-0143
Norwalk City Hall
125 East Avenue, P.O. Box 5125
Norwalk, CT 06856-5125

MEMORANDUM

TO: Michelle DeLuca – Deputy Director of Emergency Management

FROM: Paul L. Sotnik, P.E. - Senior Civil Engineer *P.L.S.*

CC: Vanessa Valadares, P.E., – Chief of Operations and Public Works
James Meehan, P.E. – Principal Engineer

REF: Request For Additional Street Lighting

DATE: March 15, 2023

Per our conversation, the Department of Public Works has received a request in the form of a neighborhood petition from some of the residents of Naromake Avenue requesting that one (1) additional street light be installed on the existing utility pole located on the east side of the property located at 15 Naromake Avenue within the City Right-of-Way. There are currently no street lights on the poles that they have requested the new ones to be installed on.

I have reviewed the request with the Chief of Operations and Public Works and feel that the additional light at the requested location would provide a greater level of safety for both pedestrians and vehicles on this portion of Naromake Avenue. The existing street lights at 5 Naromake Avenue and 21 Naromake Avenue (east end of the street at the corner) are separated by approximately 430 feet. The Department is requesting that one (1) new 31 Watt LED street light be installed on existing SNET Pole 5106 in front of 15 Naromake Avenue (see attached plan). Mr. Jeffrey Baxter from Eversource has previously indicated that the cost of the electricity for the 31 Watt LED light is approximately \$25.00 per month per light. I have attached copies of the petition to the Chief of Operations and Public Works requesting the additional light, the Outdoor Photometric Reports for the 31 Watt LED light fixture provided by Eversource Electric, as well as a spreadsheet indicating the Requested Street Light Location and Estimated Cost for your reference.

Therefore, I would like to request that the following item be included on the agenda for the March 23, 2023 meeting of the Public Safety & General Government Committee of the Common Council for approval, if the Committee determines that they would like to move forward with this item.

- 1.) Authorize the Department of Public Works to have Eversource Electric install one (1) new street light on the existing utility pole at the east side of the property located at 15 Naromake Avenue in accordance with the attached plan at an approximate cost of \$25 per month, to be paid for from Account No. 0140 21-5241.

If you have any questions, please do not hesitate to contact me.

October 20, 22

Hi Vanessa

I have this request from home owners from Naromake St 06854 for street lights. This particular street already has two poles without lights. The corner light where the city owns the overgrown tree makes all very dark. There has been increased vandalism all over and we are hoping that by having more lights on the street will stop some of these events.

Thank you

RECEIVED
OCT 21 2022
PUBLIC WORKS

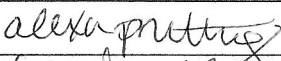
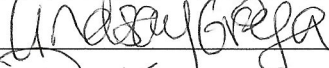
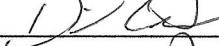
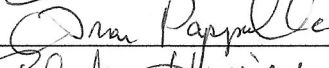
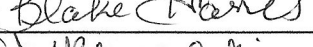
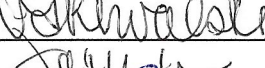
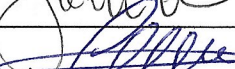
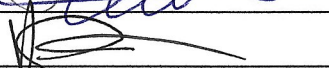
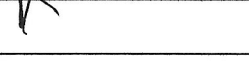
Streetlight Request Petition

The undersigned owners and residents of property hereby petition for the installation of one or more streetlights at the following location(s): Street Addresses or Intersections:

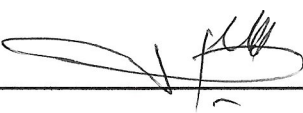
15 Naromake Ave Norwalk Ct 06854

REASON FOR PETITION: A Street light in the area designated above will greatly **improve pedestrian visibility and personal security**. It will help illuminate the sidewalk and will improve the overall safety by allowing pedestrians and motorists to see each other.

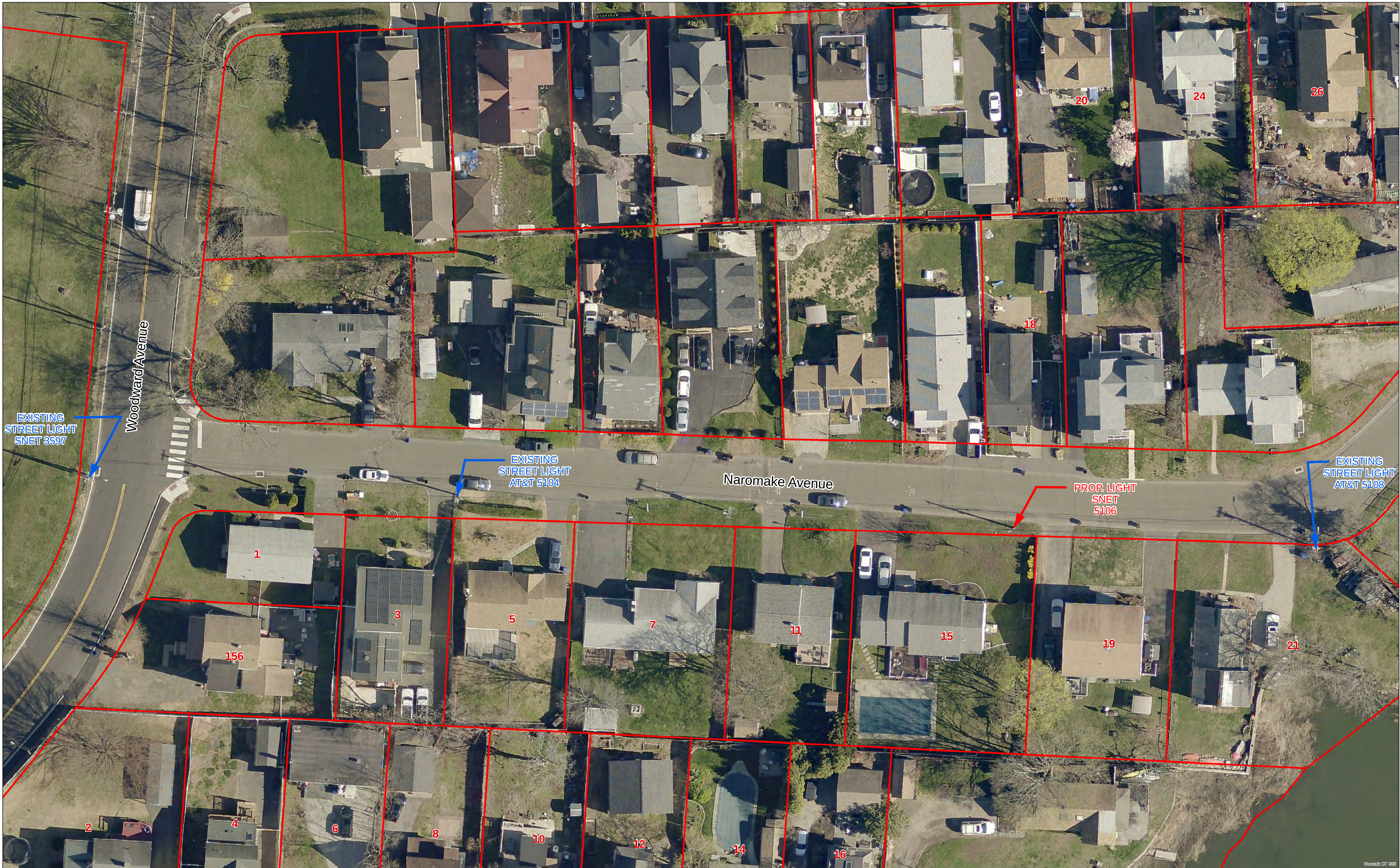
"I support the proposal to install streetlight(s) at the location(s) listed above."

#	Print Name	Signature	Address	Date
1	Alexa Pitting		18 Naromake Ave Norwalk, CT 06854	10/15/22
2	Lindsay Grege		16 Naromake Ave	10/11/22
3	David Adams		20 Naromake Ave	10/15/22
4	Tran Pappolla		19 A Naromake	10/15/22
5	Blake Harris		19 A Naromake	10/15/22
6	Vanessa Kowalski		11 Naromake Ave Norwalk	10/15/22
7	Jody Proct		14 Naromake Ave	10/15/22
8	Mohammed ELBAHR		15 Naromake Ave	10/15/22
9	Nayunle Ryzbra		46 Bextor Dr.	10/18/22
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

NOTE TO RESIDENT: If you would like to know more about the streetlight installation process, please contact: Vanessa Valaderes at vvaladares@norwalkct.org.

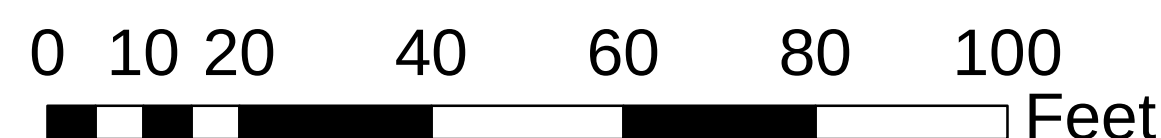
Petition Collector Signature (Selma Harb):  Page 1 of 1

Date: 10/12/22



2019 AERIAL PHOTO DATA

1 inch = 20 feet

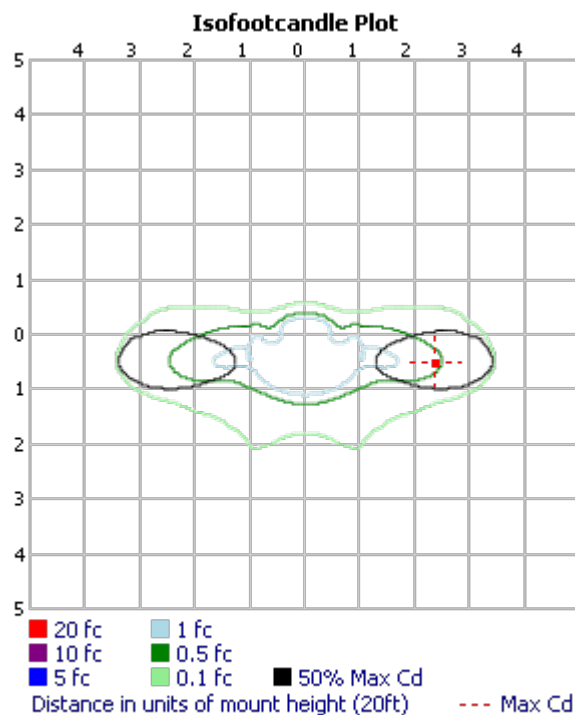
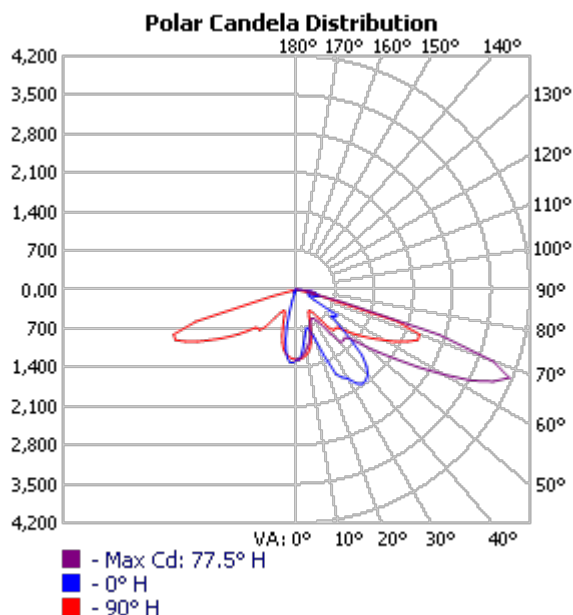


15 NAROMAKE AVENUE PROPOSED STREET LIGHTING

OUTDOOR PHOTOMETRIC REPORT

CATALOG: ATBS C XXXXX R2 3K

TEST #: 107413P37
 TEST LAB: SCALED PHOTOMETRY
 TEST NOTES: SCALED FROM ABSOLUTE TEST: 107413P0
 TEST DATE: 10/25/2016
 CATALOG: ATBS C XXXXX R2 3K
 DESCRIPTION: ATBS C PERFORMANCE PACKAGE, 3000K COLOR TEMPERATURE, ROADWAY TYPE II DISTRIBUTION
 SERIES: AUTOBAHN ATBS
 LAMP CATALOG: LED
 LAMP: LED
 LAMP OUTPUT: TOTAL LUMINAIRE LUMENS: 3628.1, **ABSOLUTE PHOTOMETRY ***
 BALLAST / DRIVER: LED DRIVER, LED DRIVER
 INPUT WATTAGE: **31**
 LUMINOUS OPENING: CIRCULAR (DIA: 11.04")
 MAX CD: 4,142.9 AT HORIZONTAL: 77.5°, VERTICAL: 67.5°
 ROADWAY CLASS: MEDIUM, TYPE I



*TEST BASED ON ABSOLUTE PHOTOMETRY WHERE LAMP LUMENS=LUMENS TOTAL.

*CUTOFF CLASSIFICATION AND EFFICIENCY CANNOT BE PROPERLY CALCULATED FOR ABSOLUTE PHOTOMETRY.

VISUAL PHOTOMETRIC TOOL 1.2.46 COPYRIGHT 2017, ACUITY BRANDS LIGHTING.

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107413P37
VISUAL PHOTOMETRIC TOOL

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PAGE 1 OF 4

OUTDOOR PHOTOMETRIC REPORT
 CATALOG: ATBS C XXXXX R2 3K

ZONAL LUMEN SUMMARY

ZONE	LUMENS	% LUMINAIRE
0-30	691.1	19%
0-40	1,176.3	32.4%
0-60	2,431.1	67%
60-90	1,197.0	33%
70-100	425.6	11.7%
90-120	0.000	0%
0-90	3,628.1	100%
90-180	0.000	0%
0-180	3,628.1	100%

LUMENS PER ZONE

ZONE	LUMENS	% TOTAL	ZONE	LUMENS	% TOTAL
0-10	110.7	3.1%	90-100	0.000	0%
10-20	243.9	6.7%	100-110	0.000	0%
20-30	336.5	9.3%	110-120	0.000	0%
30-40	485.2	13.4%	120-130	0.000	0%
40-50	604.7	16.7%	130-140	0.000	0%
50-60	650.1	17.9%	140-150	0.000	0%
60-70	771.5	21.3%	150-160	0.000	0%
70-80	365.0	10.1%	160-170	0.000	0%
80-90	60.6	1.7%	170-180	0.000	0%

ROADWAY SUMMARY

DISTRIBUTION:	TYPE I, MEDIUM	
MAX CD, 90 DEG VERT:	0.000	
MAX CD, 80 TO <90 DEG:	616.6	
	LUMENS	% LAMP
DOWNWARD STREET SIDE:	2,961.0	81.6%
DOWNWARD HOUSE SIDE:	667.8	18.4%
DOWNWARD TOTAL:	3,628.8	100%
UPWARD STREET SIDE:	0.000	0%
UPWARD HOUSE SIDE:	0.000	0%
UPWARD TOTAL:	0.000	0%
TOTAL LUMENS:	3,628.8	100%

LCS TABLE

BUG RATING	B1 - U0 - G1	
FORWARD LIGHT	LUMENS	LUMENS %
LOW(0-30):	427.5	11.8%
MEDIUM(30-60):	1,520.7	41.9%
HIGH(60-80):	956.3	26.4%
VERY HIGH(80-90):	56.5	1.6%
BACK LIGHT		
LOW(0-30):	263.9	7.3%
MEDIUM(30-60):	219.2	6%
HIGH(60-80):	180.8	5%
VERY HIGH(80-90):	3.9	0.1%
UPLIGHT		
LOW(90-100):	0.000	0%
HIGH(100-180):	0.000	0%
TRAPPED LIGHT:	0.000	0%

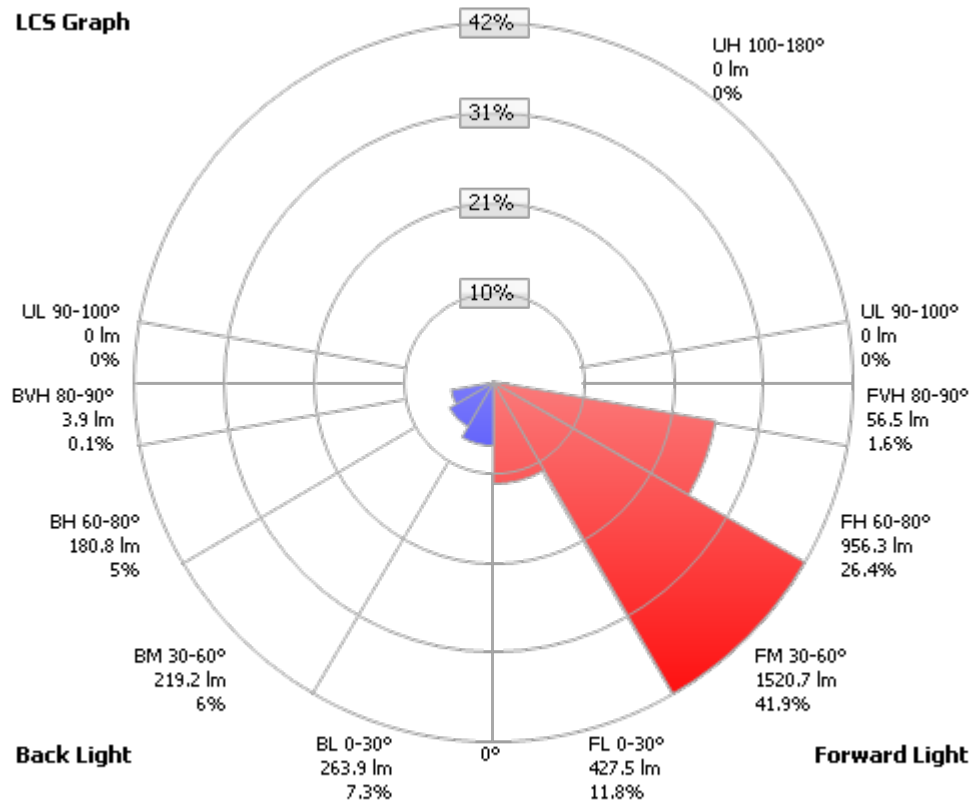

 107413P37
 VISUAL PHOTOMETRIC TOOL

 PUBLISH
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OUTDOOR PHOTOMETRIC REPORT
 CATALOG: ATBS C XXXXX R2 3K



LCS Graph



Back Light

Forward Light

Scale = Max LCS %

Trapped Light: 0lm, 0%



107413P37
 VISUAL PHOTOMETRIC TOOL

PUBLISH
 PAGE 3 OF 4

OUTDOOR PHOTOMETRIC REPORT

CATALOG: ATBS C XXXXX R2 3K

**CANDELA TABLE - TYPE C**

	0	15	25	35	45	55	65	75	85	90	105	115	125	135	145	155	165	175	180
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5	1128	1072	1078	1093	1112	1136	1167	1189	1219	1234	1271	1291	1304	1312	1316	1319	1322	1323	1321
10	845	817	828	854	891	939	992	1052	1124	1164	1240	1247	1251	1229	1211	1189	1170	1164	1112
15	708	737	771	796	813	830	864	900	951	990	1064	1051	1009	952	880	824	783	762	681
20	912	1003	968	932	880	818	770	725	702	721	782	754	690	611	516	440	377	342	289
25	1679	1639	1492	1301	1135	989	824	634	528	522	543	501	422	336	244	176	147	138	99
30	1846	1819	1711	1529	1328	1108	873	637	480	439	372	293	202	132	88	72	65	64	63
35	2065	1960	1795	1542	1343	1271	1110	813	594	504	324	186	107	75	62	59	59	59	57
40	1992	1874	1755	1543	1319	1221	1204	1246	1046	876	391	150	69	53	49	52	57	58	57
45	1657	1598	1608	1544	1406	1298	1235	1230	1094	980	414	112	54	47	48	55	63	61	60
50	1008	974	1074	1204	1308	1418	1538	1551	1349	1154	331	65	48	43	44	57	55	51	49
55	856	707	585	593	869	1288	1996	2275	1793	1472	366	56	41	37	36	40	45	37	36
60	367	472	638	651	565	776	2323	3229	2320	1813	411	52	37	31	29	31	33	33	31
65	226	459	599	512	572	707	2003	3981	2999	2206	442	54	35	27	26	27	28	28	28
70	343	513	568	532	291	651	1140	3396	3363	2356	393	54	29	21	20	20	22	21	19
75	406	450	395	279	149	196	506	648	917	457	68	39	25	16	15	13	13	13	13
80	337	338	274	142	69	77	279	396	68	27	16	16	15	12	11	12	12	11	10
85	219	200	161	53	23	27	41	177	73	15	9	8	7	6	6	5	6	6	5
90	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

107413P37
VISUAL PHOTOMETRIC TOOLPUBLISH
PAGE 4 OF 4

REQUESTED STREET LIGHT - LOCATION AND ESTIMATED COST

<u>Location</u>	<u>Fixed Cost</u>	<u>Monthly Cost</u>	<u>Notes</u>
15 Naromake Avenue - SNET Pole 5106	\$ -	\$ 25.00	1 New Light at \$25/Mo./Light
TOTAL	\$ -	\$ 25.00	



CITY OF NORWALK
Paul L. Sotnik, P.E.
Senior Civil Engineer
psotnik@norwalkct.org
P: 203-854-7891 / F: 203-857-0143
Norwalk City Hall
125 East Avenue, P.O. Box 5125
Norwalk, CT 06856-5125

MEMORANDUM

TO: Michelle DeLuca – Deputy Director of Emergency Management

FROM: Paul L. Sotnik, P.E. - Senior Civil Engineer *PLS*

CC: Vanessa Valadares, P.E., – Chief of Operations and Public Works
James Meehan, P.E. – Principal Engineer

REF: Request For Additional Street Lighting

DATE: March 15, 2023

Per our conversation, the Department of Public Works has received a request in the form of a neighborhood petition from some of the residents of the Brookside/Highland Park Community (Rampart Road, Beauford Road area) requesting that one (1) additional street light be installed on a new pole to be installed on the west side of Rampart Road at the intersection of Beauford Road within the City Right-of-Way. There is currently no street light or pole at this intersection where they have requested the new one to be installed.

I have reviewed the request with the Chief of Operations and Public Works and feel that the additional light at the requested location would provide a greater level of safety for both pedestrians and vehicles at the intersection of these two streets. The Department is requesting that one (1) new 31 Watt LED street light be installed on a new pole to be installed (see attached plan). Mr. Jeffrey Baxter from Eversource has previously indicated that the cost of the electricity for the 31 Watt LED light is approximately \$25.00 per month per light. The cost of the installation of the new pole and associated wire for the installation of the 31 Watt LED light is a one-time cost of approximately \$2,500. I have attached copies of the petition to the Chief of Operations and Public Works requesting the additional light, the Outdoor Photometric Reports for the 31 Watt LED light fixture provided by Eversource Electric, as well as a spreadsheet indicating the Requested Street Light Location and Estimated Cost for your reference.

Therefore, I would like to request that the following item be included on the agenda for the March 23, 2023 meeting of the Public Safety & General Government Committee of the Common Council for approval, if the Committee determines that they would like to move forward with this item.

- 1.) Authorize the Department of Public Works to have Eversource Electric to install a new pole and the associated wire for one (1) new street light on the west side of Rampart Road at the intersection of Beauford Road within the City Right-of-Way in accordance with the attached plan at an approximate one-time cost of \$2,500.00, to be paid for from Account No. 0140 21-5241.
- 2.) Authorize the Department of Public Works to have Eversource Electric to install one (1) new street light on a newly installed utility pole on the west side of Rampart Road at the intersection of Beauford Road within the City Right-of-Way in accordance with the attached plan at an approximate cost of \$25.00 per month, to be paid for from Account No. 0140 21-5241.

If you have any questions, please do not hesitate to contact me.

Petition to Request Street Light

We, the undersigned residents in the Brookside/Highland Park Community (Rampart, Beauford, Scribner, Shaw, etc.), are petitioning for street lights in the vicinity of Rampart and Beauford Roads as there is no existing lights in this area. Our request is a Public Safety concern as Rampart Road (Beauford vicinity) is extremely dark, is a highly walkable street for all residents in Brookside/Highland Park area, Rampart is considered an essential street for emergency vehicles, tends to be a spot for deer crossings (Beauford/Rampart down to Westview Lane) and has many curves that often in the dark isn't seen and adds to hazards for drivers.

[illegible]

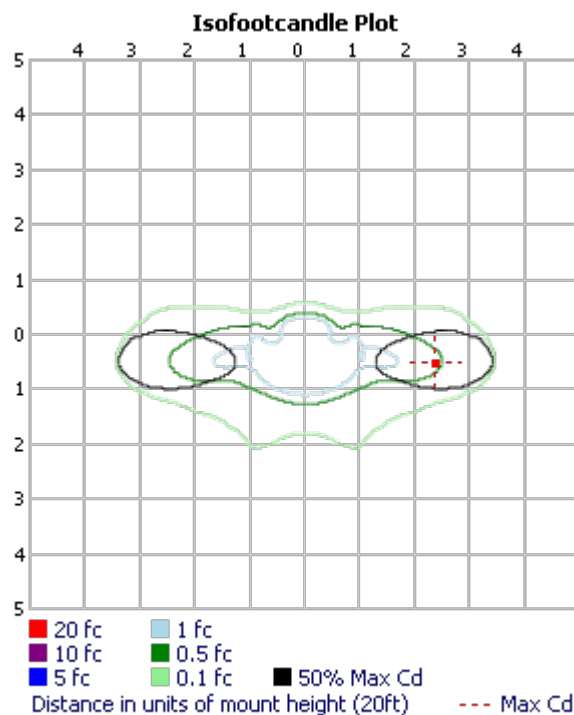
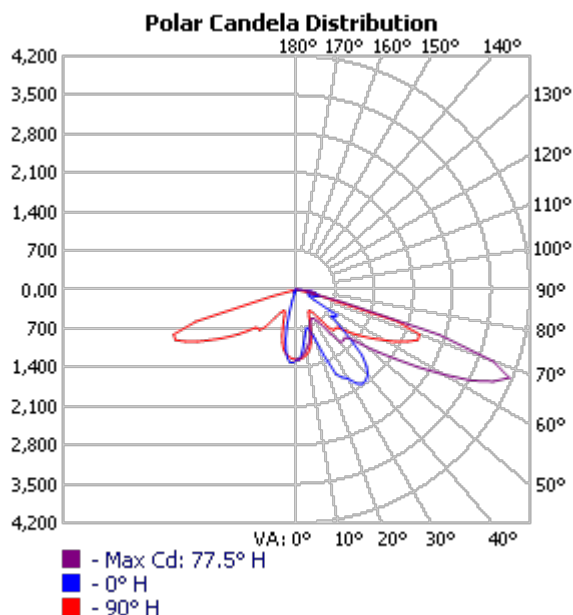
* Petition Lead can be contacted for any additional questions or concerns and updates



OUTDOOR PHOTOMETRIC REPORT

CATALOG: ATBS C XXXXX R2 3K

TEST #: 107413P37
 TEST LAB: SCALED PHOTOMETRY
 TEST NOTES: SCALED FROM ABSOLUTE TEST: 107413P0
 TEST DATE: 10/25/2016
 CATALOG: ATBS C XXXXX R2 3K
 DESCRIPTION: ATBS C PERFORMANCE PACKAGE, 3000K COLOR TEMPERATURE, ROADWAY TYPE II DISTRIBUTION
 SERIES: AUTOBAHN ATBS
 LAMP CATALOG: LED
 LAMP: LED
 LAMP OUTPUT: TOTAL LUMINAIRE LUMENS: 3628.1, **ABSOLUTE PHOTOMETRY ***
 BALLAST / DRIVER: LED DRIVER, LED DRIVER
 INPUT WATTAGE: **31**
 LUMINOUS OPENING: CIRCULAR (DIA: 11.04")
 MAX CD: 4,142.9 AT HORIZONTAL: 77.5°, VERTICAL: 67.5°
 ROADWAY CLASS: MEDIUM, TYPE I



*TEST BASED ON ABSOLUTE PHOTOMETRY WHERE LAMP LUMENS=LUMENS TOTAL.

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VISUAL PHOTOMETRIC TOOL 1.2.46 COPYRIGHT 2017, ACUITY BRANDS LIGHTING.

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107413P37
VISUAL PHOTOMETRIC TOOL

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PAGE 1 OF 4

OUTDOOR PHOTOMETRIC REPORT
CATALOG: ATBS C XXXXX R2 3K



ZONAL LUMEN SUMMARY

ZONE	LUMENS	% LUMINAIRE
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90-120	0.000	0%
0-90	3,628.1	100%
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LUMENS PER ZONE

ZONE	LUMENS	% TOTAL	ZONE	LUMENS	% TOTAL
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60-70	771.5	21.3%	150-160	0.000	0%
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80-90	60.6	1.7%	170-180	0.000	0%

ROADWAY SUMMARY

DISTRIBUTION:	TYPE I, MEDIUM	
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MAX CD, 80 TO <90 DEG:	616.6	
	LUMENS	% LAMP
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DOWNWARD HOUSE SIDE:	667.8	18.4%
DOWNWARD TOTAL:	3,628.8	100%
UPWARD STREET SIDE:	0.000	0%
UPWARD HOUSE SIDE:	0.000	0%
UPWARD TOTAL:	0.000	0%
TOTAL LUMENS:	3,628.8	100%

LCS TABLE

BUG RATING	B1 - U0 - G1	
FORWARD LIGHT	LUMENS	LUMENS %
LOW(0-30):	427.5	11.8%
MEDIUM(30-60):	1,520.7	41.9%
HIGH(60-80):	956.3	26.4%
VERY HIGH(80-90):	56.5	1.6%
BACK LIGHT		
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VERY HIGH(80-90):	3.9	0.1%
UPLIGHT		
LOW(90-100):	0.000	0%
HIGH(100-180):	0.000	0%
TRAPPED LIGHT:	0.000	0%



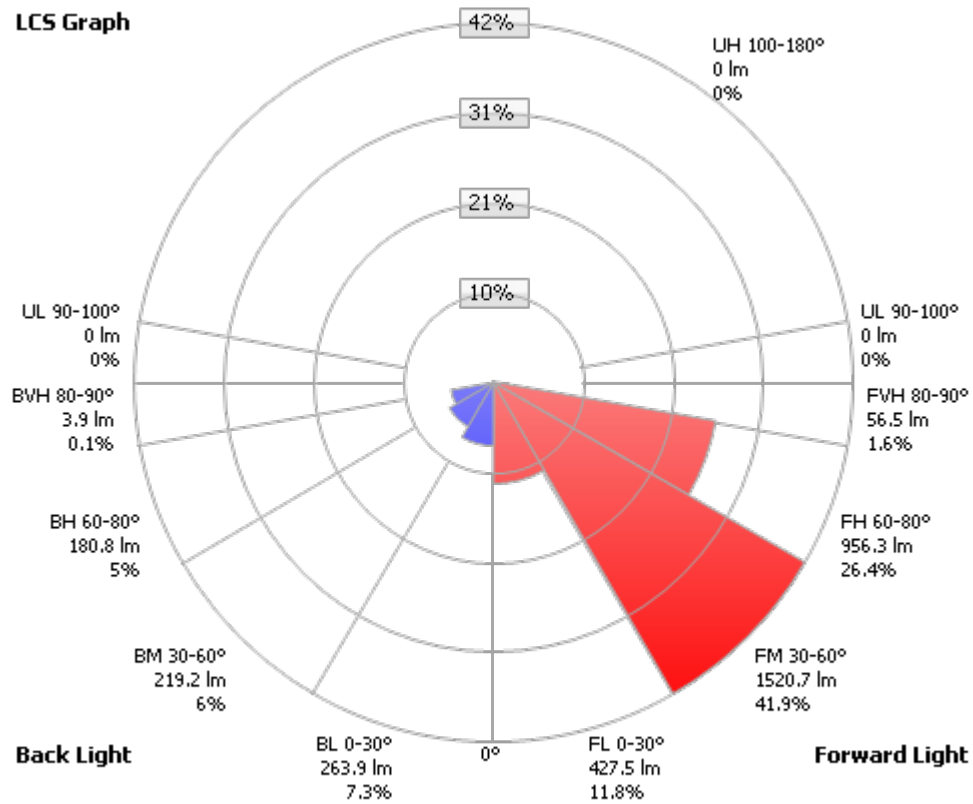
107413P37
VISUAL PHOTOMETRIC TOOL

PUBLISH
PAGE 2 OF 4

OUTDOOR PHOTOMETRIC REPORT
 CATALOG: ATBS C XXXXX R2 3K



LCS Graph



Back Light

Forward Light

Scale = Max LCS %

Trapped Light: 0lm, 0%



107413P37
 VISUAL PHOTOMETRIC TOOL

PUBLISH
 PAGE 3 OF 4

OUTDOOR PHOTOMETRIC REPORT

CATALOG: ATBS C XXXXX R2 3K

**CANDELA TABLE - TYPE C**

	0	15	25	35	45	55	65	75	85	90	105	115	125	135	145	155	165	175	180
0	1261	1261	1261	1261	1261	1261	1261	1261	1261	1261	1261	1261	1261	1261	1261	1261	1261	1261	1261
5	1128	1072	1078	1093	1112	1136	1167	1189	1219	1234	1271	1291	1304	1312	1316	1319	1322	1323	1321
10	845	817	828	854	891	939	992	1052	1124	1164	1240	1247	1251	1229	1211	1189	1170	1164	1112
15	708	737	771	796	813	830	864	900	951	990	1064	1051	1009	952	880	824	783	762	681
20	912	1003	968	932	880	818	770	725	702	721	782	754	690	611	516	440	377	342	289
25	1679	1639	1492	1301	1135	989	824	634	528	522	543	501	422	336	244	176	147	138	99
30	1846	1819	1711	1529	1328	1108	873	637	480	439	372	293	202	132	88	72	65	64	63
35	2065	1960	1795	1542	1343	1271	1110	813	594	504	324	186	107	75	62	59	59	59	57
40	1992	1874	1755	1543	1319	1221	1204	1246	1046	876	391	150	69	53	49	52	57	58	57
45	1657	1598	1608	1544	1406	1298	1235	1230	1094	980	414	112	54	47	48	55	63	61	60
50	1008	974	1074	1204	1308	1418	1538	1551	1349	1154	331	65	48	43	44	57	55	51	49
55	856	707	585	593	869	1288	1996	2275	1793	1472	366	56	41	37	36	40	45	37	36
60	367	472	638	651	565	776	2323	3229	2320	1813	411	52	37	31	29	31	33	33	31
65	226	459	599	512	572	707	2003	3981	2999	2206	442	54	35	27	26	27	28	28	28
70	343	513	568	532	291	651	1140	3396	3363	2356	393	54	29	21	20	20	22	21	19
75	406	450	395	279	149	196	506	648	917	457	68	39	25	16	15	13	13	13	13
80	337	338	274	142	69	77	279	396	68	27	16	16	15	12	11	12	12	11	10
85	219	200	161	53	23	27	41	177	73	15	9	8	7	6	6	5	6	6	5
90	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

107413P37
VISUAL PHOTOMETRIC TOOLPUBLISH
PAGE 4 OF 4

REQUESTED STREET LIGHTS - LOCATIONS AND ESTIMATED COST

<u>Location</u>	<u>Fixed Cost</u>	<u>Monthly Cost</u>	<u>Notes</u>
Rampart Road - Beauford Road Intersection	\$ 2,500.00	\$ 25.00	Cost of New Pole Installation + \$25/Mo./Light
	\$ 2,500.00	\$ 25.00	

2020-2021 ACADEMIC YEAR INTERNSHIP AGREEMENT
BY AND BETWEEN
THE CITY OF NORWALK HEALTH DEPARTMENT
AND
UNIVERSITY OF BRIDGEPORT

THIS AGREEMENT made and entered into this 15th day of January 2020, by and between the **CITY OF NORWALK HEALTH DEPARTMENT**, a department of the City of Norwalk, a municipal corporation and political subdivision of the State of Connecticut, acting herein through its Director of Health, Deanna D'Amore, MPH (hereinafter, "Norwalk HD"), and **UNIVERSITY OF BRIDGEPORT**, a specially chartered nonstock corporation organized under the laws of the State of Connecticut with an office address of 126 Park Avenue, Bridgeport, Connecticut, acting herein by Stephen Healey, its Provost, duly authorized (hereinafter, the "School", and together with Norwalk HD, collectively referred to herein as the "Parties," and each, a "Party").

WITNESSETH:

WHEREAS, the Norwalk HD provides a variety of services available to the public with a mission of preventing and controlling the spread of disease, promoting a healthy environment, and quality of life within the community;

WHEREAS, the School is seeking to provide its students (the "Students") with access to clinical or fieldwork learning experiences, achieve educational excellence, maximize utilization of resources and identify respective responsibilities through the Norwalk HD; and

WHEREAS, Norwalk HD has agreed to cooperate with the School by serving as a site to provide supervised practical experience for the Students at the Norwalk HD (hereinafter, the "Program").

NOW, THEREFORE, the Parties agree that the Program will be made available to the School's Students based on the following terms and conditions:

A. RESPONSIBILITIES OF SCHOOL

The School hereby agrees to accept responsibility for and to perform the following:

1. Oversight of all necessary planning for, implementation and administration of all educational aspects of the Program. The School will provide Norwalk HD with a Syllabus detailing the academic content of the Program, including the Program's concepts and objectives, at least five (5) days prior to the commencement of the Spring Semester Program. Said Syllabus shall be annexed to a "Certification of Program Memorandum," in form and substance attached hereto as **Exhibit A**, signed by the School and acknowledged by Norwalk HD, and upon the execution of the same, shall be incorporated herein by reference. The Program shall not commence until the aforementioned "Certification of Program Memorandum" is fully executed by the Parties.

2. Properly preparing its own faculty and Students for their respective roles in the Program and ensuring their compliance with all applicable City of Norwalk rules, regulations, policies and standards of professionalism and care.

3. Ensure that only qualified Students are enrolled in the Program. Such Students must satisfactorily complete all prerequisites which the School deems to be qualifying requirements for

the Program, including but not limited to evidence of physical examination, health screenings, and immunizations, as may be reasonably required; all pertinent educational and practical training including, but not limited to education on CPR, infection control, fire and general safety, hazardous materials, use of electrical equipment, Occupational Safety and Health Administration standards regarding blood borne pathogens and universal precautions, as necessary; and necessary licensing required by Norwalk HD and applicable law. In doing so, the School will be responsible for qualifying the Students selected and will only assign to the Program those qualified students who are in good standing at the time of enrollment. The School will promptly dismiss any Student who is determined to not be performing in accordance with the Program's objectives, expectations, requirements and all applicable professional standards or who do not observe and comply with all policies and regulations of both the School and Norwalk.

4. Assign sufficient, qualified faculty to provide direct instruction and guidance for the Students and to work in conjunction with Norwalk HD in furtherance of the Program. The faculty member appointed to represent the School in connection with the Program is Linda Tampellini, DNP MSN RNC-MNN, Assistant Professor, School of Nursing, who can be contacted via telephone at (203) 576-4369, or via e-mail at ltampell@bridgeport.edu.

5. Require and maintain the confidentiality of all material and information connected with the Norwalk HD, and its clients; and enforce compliance by the Students and faculty with all applicable laws, regulations and practices governing the confidentiality of such information.

6. Oversee and supervise all Students and faculty involved in the Program and withdraw or suspend any Student or faculty member from the Program due to poor health, performance or other reasonable cause which may in any way be detrimental to the Program, its Students, participants, Norwalk HD, or any client of Norwalk HD. Additionally, the School agrees to immediately withdraw or suspend a Student or faculty member from the Program upon Norwalk HD's request, for any of the above-stated reasons and to consult with Norwalk HD prior to readmitting any previously suspended Student or faculty member following such suspension or withdrawal from the Program. Following a withdrawal or suspension, no Student or faculty member may be readmitted to the Program without the written approval of Norwalk's Director of Health.

7. Advise all Program participants that Norwalk shall not be responsible for the cost of any medical care for Students and/or faculty members who become ill or are injured while participating in the Program.

8. School will require all participant Students to maintain health insurance, complying the requirements set forth in Section E, and Students shall provide a certificate evidencing such insurance to Norwalk upon request

9. Inform the Student that in the event that during his/her participation in the Program any incident which requires medical attention, including emergency care or hospitalization, and Norwalk does not have the resources to provide such emergency care, Norwalk will refer such Student to the nearest emergency facility. The entire cost of this care shall be borne by and shall be the responsibility of the Student.

10. School will require all participating Students to (i) complete an appropriate criminal background check and (ii) to have documentation of appropriate immunizations on file with its offices. School will provide evidence of same to Norwalk upon request. School will also inform Students that they may be required to undergo a drug test or other similar screening tests pursuant to Norwalk's policies and practices.

11. Make a sufficient number of qualified staff available to respond to and coordinate with Norwalk HD regarding the Program and in particular, to oversee matters regarding Student qualifications, clinical programming requirements and scope of curriculum, and providing Norwalk HD with the necessary information, including course materials, curriculum outline, clinical education objectives and student performance evaluation materials.

B. RESPONSIBILITIES OF NORWALK HD

Norwalk HD agrees to be responsible for and to perform the following:

1. Assign each Student, to the extent reasonably possible and practical, to appropriate areas and tasks consistent with the Program's objectives and make a reasonable effort to correlate such Student assignments and work experiences with the focus of the Program.

2. Provide appropriate orientation, administrative guidelines, procedure and other information essential to advising Students of its expectations and requirements in connection with the Program.

3. Provide a clinical coordinator to act as liaison between the School and Norwalk HD. The clinical coordinator is Darleen Hoffler, MHA, BSN, RN, Supervisor of Clinical Services, Norwalk HD, who can be contacted via telephone at 203-854-7835, or via e-mail at DHoffler@norwalkct.org.

4. Oversee the Students in so far as their actions or presence affect the operations of Norwalk HD or the care of its patients and communicate any concerns regarding any Student's performance or quality of work to a designated representative of the School.

5. Communicate with the School faculty as reasonably appropriate to assist in evaluating each Student's performances and advise when any Student does not meet Program's expectations.

6. Maintain its public and community health services without reliance on the Student.

7. Plan and implement clinical assignments in consultation with representatives of the School, evaluate Student performance in consultation with representatives of the School.

C. CONFIDENTIALITY REQUIREMENTS

1. The parties acknowledge that Program related activities may result in access to or awareness of privileged, confidential, sensitive or otherwise protected health information (collectively referred to as "Confidential Information"). School shall advise its faculty and Students of their obligation to refrain from any unauthorized use or disclosure of Confidential Information and to maintain all applicable confidentiality protocol and procedures in order to safeguard the same. Further, School shall maintain the confidentiality of all material and information connected with the Norwalk HD, and/or its clients and shall enforce compliance by its Students and faculty with all applicable laws, regulations and practices governing the confidentiality of such information.

2. The parties understand that Students shall be considered part of the Norwalk HD's workforce solely for HIPAA compliance purposes in accordance with 45 CFR §164.103, but shall not otherwise be construed to be employees of the City of Norwalk and Norwalk HD.

3. The parties further agree that: i) Students shall not disclose any Confidential Information to which a Student has access through Program participation; ii) School will never access or request to access any Confidential Information held or collected by or on behalf of Norwalk; and iii) no services will be provided to Norwalk by School pursuant to this Agreement and therefore this Agreement does not create a "business associate" relationship. Any breach or suspected breach of these requirements shall be immediately communicated to the Director of the Norwalk HD in writing with a description of the information used or disclosed and indicating to whom the disclosure was made. School shall comply with all resulting recommendations.

4. To the extent that Norwalk generates or maintains educational records related to the Students, it agrees to protect such educational records in accordance with the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g to the same extent as such laws and regulations apply to School. Only to the extent permitted by law will the parties share information from Students' educational records with each other so that each can perform its respective responsibilities under this Agreement. In no event will such educational records be disclosed or shared with any third party.

D. TERM

The term of this Agreement shall be one (1) year commencing on or about January 15, 2020 and expiring on January 15, 2021. The Agreement may be extended by written agreement of the Parties hereto within sixty (60) days of the expiration date. The Parties shall mutually agree upon a commencement date for the Spring Semester Program in writing at least sixty (60) days in advance thereof.

E. TERMINATION

1. **For convenience:** Either Party may terminate this Agreement, with or without cause, before the commencement date of the Spring Semester Program, by giving at least thirty (30) days' prior written notice to the other Party the agreed.

2. **For cause:** Either Party may terminate this Agreement for a breach of any term or requirement of this Agreement effective upon fourteen (14) days' prior written notice, if the breach is not cured within such time to the reasonable satisfaction of the non-breaching Party.

F. INSURANCE AND INDEMNIFICATION

1. The School shall provide and maintain at its sole cost throughout the term of this Agreement, insurance coverage related to the Program as set forth in the attached Rider (**Exhibit B**). Such coverage shall comply with the following additional requirements:

Professional Liability: The School shall maintain professional liability coverage for its faculty, employees and Students, with minimum limits of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) annual aggregate.

Student Health and Accident Insurance: The School and its Students shall maintain health insurance with appropriate coverage for medical costs incurred by any participating Student who becomes ill or accidentally injured during and/or arising out of their attendance and/or participation in the Program.

Waiver of Subrogation: The School waives the right, for itself and its insurers, to subrogate against or seek recovery from the City of Norwalk and its insurance carriers.

Additional Insured: The liability insurance coverage, except Errors and Omissions, Professional Liability, or Workers' Compensation, if included, required for the Program shall include the City of Norwalk as an Additional Insured with respect to the School's activities to be performed under this Agreement. Coverage shall be primary and non-contributory with any other insurance and self-insurance.

2. The School hereby agrees to indemnify, defend, and hold Norwalk, its agents, employees and officials harmless from and against any and all costs, claims, damages, losses and expenses, including reasonable attorney's fees, arising from any actions or omissions of the School's employees, agents, Students or faculty members in connection with the performance of this Agreement or the Program. The provisions of this paragraph shall survive the expiration or early termination of this Agreement, shall be separate and independent of any other term or requirement of this Agreement and shall not be limited by reason of any insurance coverage provided hereunder.

G. AGREEMENTS AND ACKNOWLEDGEMENTS

1. The Parties acknowledge that neither the Students nor the faculty members involved in the Program shall be construed, for any purpose, as employees or agents of Norwalk. Each are acting as independent volunteers with the Program and agree to look solely to the insurance coverage provided by the School in the event of any injury, loss or damages. Accordingly, neither the Students nor any School faculty members shall be entitled to any benefits accrued by or granted to employees or agents of Norwalk, including specifically, any worker's compensation benefits for any illness, accident or injury arising out of participation in the Program.

2. The parties will work together to maintain an environment of high quality patient care. The parties shall cooperate to resolve any problems or concerns in the operation of the Program.

3. School will provide qualified and competent individuals in adequate number for the instruction, assessment, and supervision of Students using School facilities. Norwalk HD will provide qualified and competent staff members in adequate number for the instruction and supervision of Students using the Norwalk HD facilities.

4. In connection with the performance of this Agreement, the Parties shall not discriminate or permit the discrimination against any person or group of persons in any manner as may be prohibited by applicable laws and regulations. School and Norwalk will not discriminate against any employee, applicant or Student involved with the Program because of age, creed, gender identity, national origin, race, sex, sexual orientation, or any other basis protected by law.

5. The parties will cooperate to create an appropriate learning environment that maintains professional standards. Norwalk HD shall require its faculty and staff, who interact with Students, to adhere to the expectations for the Program. The School shall require its faculty and students to adhere to the expectations for the Program.

H. GENERAL PROVISIONS

1. This Agreement shall not be assigned or any portion sublet without the prior written consent of all Parties.

2. This Agreement shall be construed in accordance with the laws of the State of Connecticut, and any action or suit at law in connection herewith shall be brought in the Superior Court of the State of Connecticut, Judicial District Stamford/Norwalk.

3. This Agreement incorporates all the understandings of the Parties hereto and supersedes any and all agreements reached by the Parties prior to the execution of this Agreement, whether oral or written. It can only be revised or modified by a written Amendment signed by both Parties.

4. If any provision of this Agreement is held invalid, the balance of the provisions shall not be affected thereby if such provisions would then continue to conform to the requirements of applicable laws. The remaining provisions shall thereupon continue in full force and effect.

5. This Agreement may be executed in counterparts, each of which shall be deemed as an original, but all of which together shall constitute one and the same Agreement. The Parties execution and delivery and delivery of this Agreement by facsimile, email, or electronic copies shall have the same force and effect as execution and delivery of an original.

6. Notice pursuant to this Agreement shall be mailed by certified mail, postage prepaid to the following representatives of the Parties:

FOR THE SCHOOL:

Linda Tampellini, Assistant Professor
University of Bridgeport School of Nursing
126 Park Avenue
Bridgeport, Connecticut 06604

With Copy to:

University of Bridgeport
126 Park Avenue
Bridgeport, Connecticut 06604
ATTN: General Counsel

FOR NORWALK HEALTH DEPARTMENT:

Ms. Deanna D'Amore, Director of Health
Norwalk Health Department
137-139 East Avenue
Norwalk, CT 06851

With Copy to:

Corporation Counsel
City of Norwalk
125 East Avenue, Room 237
Norwalk, CT 06851

By signing below, each Party hereby represents and warrants that each is duly authorized to enter into and sign contracts on behalf of their respective organizations.

Dated at Norwalk, Connecticut, the day and year first above written, and executed in two (2) counterparts.

Second Amendment to the Subcontract for WIC Program Services

Between

Optimus Health Care, Inc.

and

City of Norwalk

THIS SECOND AMENDMENT (“Amendment”) to the Subcontract for WIC Program Services is entered into on this 1st day of February 2023, by and between Optimus Health Care, Inc. (“Optimus”) and the City of Norwalk (the “City”).

WHEREAS, Optimus and the City entered into a Subcontract for WIC Program Services (the “Subcontract”) on October 1, 2018, wherein the City would provide WIC program services as a subcontractor of Optimus; and

WHEREAS, the parties amended the Subcontract on September 7, 2021, to extend the term of the Subcontract to September 30, 2022; and

WHEREAS, the parties desire to again amend the term of the Subcontract.

NOW THEREFORE, for the mutual premises contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Article II of the Subcontract is deleted in its entirety and shall be amended to read, “The term of this Subcontract shall commence on the Commencement Date and shall terminate on September 30, 2027 (the “Term”), unless earlier terminated as set forth in Article VI.”
2. All of the other terms and conditions of the Subcontract shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Second Amendment to be signed by their duly authorized representatives, each intending to be legally bound hereby, on or as of the date first set forth above.

City of Norwalk

Optimus Health Care, Inc.

By: _____

Harry Rilling
Its: Mayor

By: _____

Karen A. Daley
Its: Chief Executive Officer

PROPOSED SCOPE OF WORK

Project Title: Teen Nights Out

A Proposed Arrangement with:



The Norwalk Partnership (TNP) % Positive Directions-The Center for Prevention & Counseling (fiduciary)

The Norwalk Partnership (TNP) is a coalition involving the City, Schools, Nonprofits, Businesses, Parents & Teens working together to prevent substance misuse and promote mental wellness in Norwalk youth & young adults. We gather data, develop initiatives, provide training, create supports & resources, advocate for responsible policies, sponsor the Norwalk Strong teen clubs & more.

Problem Statement:

TNP conceived of the Teen Nights Out initiative in response to community needs identified in our 2021 and 2022 Norwalk Youth Surveys, conducted by Positive Directions. Mental health is the primary concern in our teens, with 39% of all Norwalk 7th-12th graders reporting depression in our June 2021 survey—a dramatic and concerning increase that was due to the COVID-19 pandemic. As of October 2022, the depression rate has dropped to 23%, as school and family life has normalized and mental health supports have been added in the schools. However, the number is still high, representing about a quarter of all students, and clinicians agree that students experiencing depression now are much more acute cases than pre-COVID. Currently, 23% of Norwalk teens report depression, 27% report anxiety, and 63% of those reporting anxiety also report depression. 6.4% of students reported a past-year suicide attempt in October 2022.

An important protective factor is connectedness to others and having someone to talk to. Our surveys show that students' relationships with their peers have suffered as a result of the pandemic. Only 50% HS students in Norwalk currently report feeling connected to students at school who are not their friends. Some students are extremely disconnected, with an estimated 230 students reporting that they do not have either an adult nor a peer with whom they can talk openly. Teens report a lack of recreational and social opportunities where they would be able to develop those relationships.

Project Description:

The Teen Nights Out (TNO) initiative will provide fun, substance-free social opportunities for Norwalk teens. It is a primary prevention strategy, building protective factors and reducing risky behaviors. The intent is to address the following risk factors, which have been exacerbated by the COVID-19 pandemic:

- Respond to high levels of depression in our teens
- Help address their lack of connectedness to peers



- Prevent substance misuse or other risky behaviors
- Create safe opportunities for socializing & rebuilding social skills lost since 2020

The initiative is being planned by a committee consisting of people and agencies connected with TNP, including nonprofits (Positive Directions, Human Services Council, Norwalk ACTS, Youth Business Initiative, Triangle Community Center), business owners (Ase Kreationz, Sonotainment), parents, teens, and City.

The committee will organize and promote opportunities for Norwalk teens to socialize, with a target of 2 events per month, usually on weekend nights. Events will be chaperoned by local adults. We are working with local businesses such as the SoNo Ice House and Bowlmor to negotiate discounted rates &/or in-kind contributions. We also plan to reach out to the Chamber of Commerce and Hispanic Chamber to invite businesses to contribute (e.g., donating space, entertainment, refreshments).

To attract different audiences, events will take place at locations around Norwalk and will include a variety of activities (bowling, poetry slam, games, karaoke...). The initial event will be a dance at The Hive (East Norwalk) on March 31st, followed by the SoNo Ice House (South Norwalk) and Bowlmor (West Norwalk).

We anticipate 80+ teens per event, with the number varying depending on the venue size. To reach youth, we will promote the event in schools using flyers and social media posted by teens who are involved with the Norwalk Strong clubs, Norwalk Art Space, YBI and the Norwalk ACTS youth advocates. We will partner with NPS Communications, NPS Family Center, HSC / School-Based Health Centers, and the Youth Services Advisory Board (which includes the Norwalk Housing Authority and the Carver Center) to get messages to teens and families. Students will use a QR code to access a sign-up page, so we will be able to have an approximate headcount for each event and will know where students are coming from. We have reached out to Wheels 2 U for transportation options when needed.

The TNO initiative will be publicized through lawn signs, press releases, information on the City and Youth Services websites and public calendars. Messaging will state that “The Teens Night Out initiative is organized through The Norwalk Partnership, a city-wide coalition of agencies and individuals, and sponsored by the Mayor’s Office. TNO is affiliated with the Norwalk Youth Services Advisory Board.”

Outcomes:

The project will deliver approximately 10 events for teens, with an estimated 80 teens per event. We will use teen feedback to adapt events as needed. We will report on the # events, # teens participating, # organizations and businesses contributing, total costs (funded & in-kind), teen feedback.

Funds:

Community Services intends to provide \$50,000 toward this initiative. Funding will primarily be used for direct event costs (e.g., entry fees, equipment rental, refreshments), with discounts and in-kind contributions wherever possible. Other expenses will include: adult supervision (some of which will be donated or provided by nonprofit staff flexing their hours); signage (limited); and an administrative fee (covering accounting, printing, etc.).



TO: Members of the Community Services Committee
FROM: Mary Oster, Early Childhood Coordinator
SUBJECT: Extension of the After School Partnership Extension Agreement
DATE: March 9, 2023

The Norwalk Housing Authority operates after school programs at NHA sites in Norwalk. The King-Kennedy site is not licensed by the Connecticut Office of Early Childhood (OEC). It is not practical to license this site due to the size of the space and the steps that would need to be taken to license the location.

The NHA is operating King-Kennedy as if it were licensed, adhering to all policies and procedures that licensed sites follow. This includes regular monitoring visits by the City's Early Childhood Coordinator.

The intention had been to move to 98 South Main when that site became available and licensed. Because this is no longer feasible, the NHA is looking at other options. To allow NHA time to find an alternate location we propose to extend the agreement three years.

The After School Partnership Extension Agreement needs to be extended so that the City will continue to retain ultimate responsibility for the management and oversight of the program and for the program staff and the children served.

Action to be taken:

- 1. Authorize the Mayor, Harry W. Riling to execute any and all agreements, documents, instruments, or amendments as may be necessary to extend the After School Partnership Extension Agreement with the Norwalk Housing Authority beginning July 1, 2023 through June 30, 2026.**



COMMUNITY SERVICES DEPARTMENT

HEALTH * HUMAN SERVICES * LIBRARY

EFFICIENCY STUDY PLANNING RECCOMENDATION

June 30, 2022

REVISED – February 13, 2023

INTRODUCTION

Evergreen Solutions, LLC was retained by the City of Norwalk to conduct a Government Efficiency Study for municipal operations. The study was designed to provide an assessment of the efficiency and effectiveness of operations, identifying strengths and improvement opportunities relating to organization, staffing and management.

In this conclusion, the Community Services Department leadership team has assembled this document to report outline next steps .

About the Community Services Department

The Community Services Department (CSD) was created in 2019 by bringing together three established departments – Health, Library, Human Relations and Fair Rent and creating a fourth department, Human Services, from established programs in early childhood and youth services. Merging departments and programs is often done to reduce the **span of control for leadership and to bring about efficiency**. One of the most difficult tasks is changing the culture within the separate entities that both preserves their uniqueness and professionalism while at the same time creates a **new identity for the organization**. An important part in the creation process is to put the structural elements in place such as terminology, job descriptions, and integrated processes.

CSD is in the process of creating its identity and bringing programs together collaboratively and structurally to serve Norwalkers at an optimal level and to meet the demands of a changing community.

The mission of CSD is to:

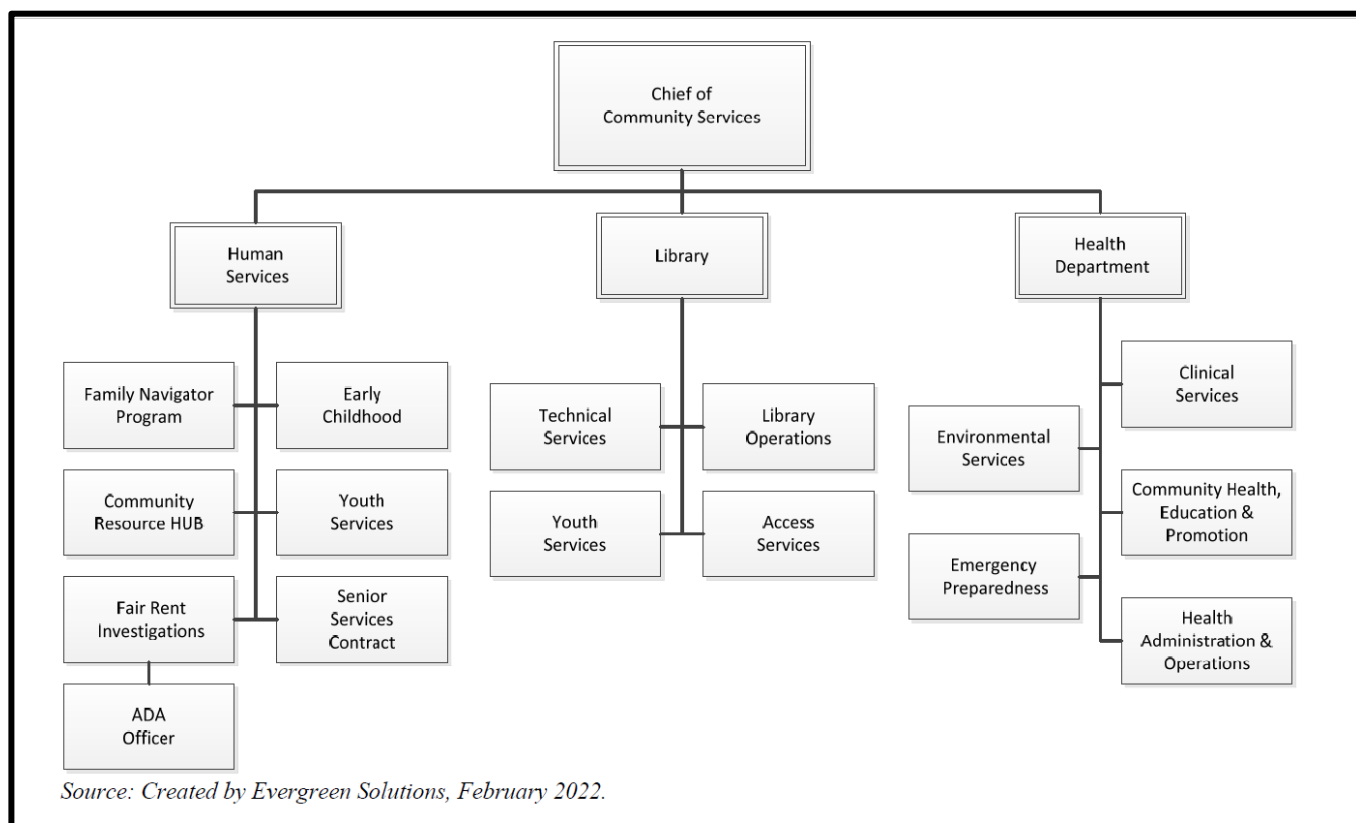
...increase and sustain the social well-being and health of all Norwalk residents. The CSD provides oversight and administrative support to departments; unifies initiatives and programs that directly affect the social well-being and health of the residents of Norwalk and support the quality of life in Norwalk through the lifespan.

COMMUNITY SERVICES DEPARTMENT

RECOMMENDATION 5-1: Reorganize Community Services functions, programs and departments under the three main departments, and assign staff to oversee programs that are currently the sole responsibility of the Chief.

[RETRIEVED The Efficiency Study]

From the Efficiency Study analysis, the Community Services Department agrees with and will adopt the organization chart structure as follows. Effective July 1, 2022, the Human Relations and Fair Rent Department will be dissolved as is, and the ADA Coordinator, and Fair Rent Investigations will be assigned to Human Services Department. **Note: No services were stopped.**



The focus of this documents focuses on the integrating all departments to synchronize programmatic and organizational improvements. Seamless coordination will be critical among Department directors, for example: staffing levels, processes and procedures, etc.

Also noted are recommendations (i.e.: job descriptions, charter language, library board relationship) from the report that relates to the City Code and City Charter that will require further discussion with the Administration.

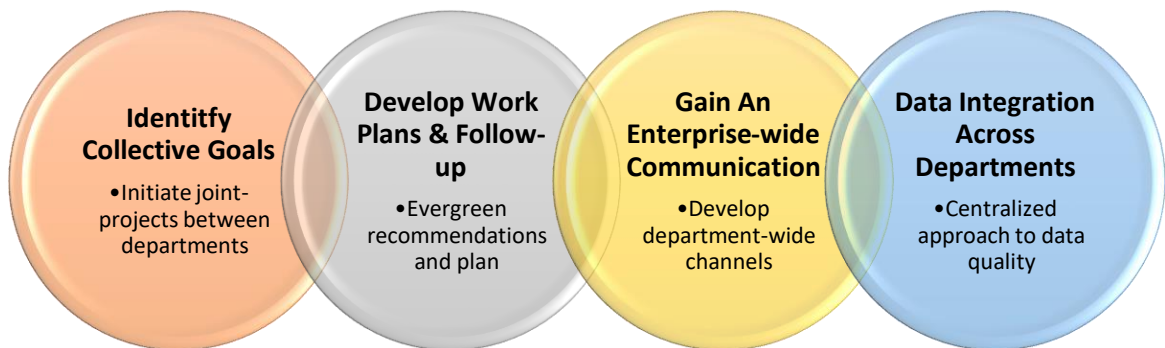
RECOMMENDATION: Update City ordinances to clearly define the CSD Chief role and responsibilities, and modify job descriptions for the Chief and the department heads to clearly articulate supervisory responsibilities and relationships.

Key Areas identified from the report:

1. In particular, Chapter 87, Public Library Board ordinance, should be updated to clearly define
2. the Board's role regarding hiring, assessing performance, and firing the Director and other Library personnel.
3. Chapter 33, for the Community Services Department should be updated to clearly define the Chief's role in Library personnel hiring, oversight, and the like.
4. Chapter 57 should clearly define the Chief's role in relation to Health and Sanitation.
5. Article X should be updated or rescind the Department of Social Services to reflect the current CSD organization.

Evergreen Solutions, LLC City - 134

The Community Services Department establishes the following goals:



Norwalk Health Department Mission

The mission of the Norwalk Health Department is to prevent and control the spread of disease, promote a healthy environment, and protect the quality of life within our changing community.

Norwalk Public Library Mission

The Norwalk Public Library System, with our open access to diverse resources, is the information and cultural center for Norwalk citizens and businesses.

Norwalk Human Services Mission

The Norwalk Human Services Department, in partnership with community organizations and providers, connects people with assistance, resources and support by making a positive difference in the lives of the people we serve.

FOUR KEY PRACTICES. These four key practices will guide our work in alignment with our mission and values, whether the focus is on services, employees, or the Norwalkers we serve.

Customer Service. Respect and empower individuals, families, and our workforce across our systems

Holistic Service. Meet the needs of individuals and families through coordination and systems thinking

Strengths-based. Reinforce assets, strengths, and what we know works in our systems, workforce, and in working with Norwalkers.

Results-oriented. Continuously learn and improve our services to make measurable impact, and support Norwalkers achieve their goals

Core Values

Provide access to resources that offer support and empower Norwalkers and their families.

Deliver services professionally and treat all clients with dignity and respect.

Manage business operations effectively and efficiently by aligning resources across the agency.

Promote accountability, transparency and quality in all services we deliver and programs we administer.

Develop our employees at all levels within the Department.



Recommendation

Goal: Engage in a formal planning process to fully integrate the departments as one as to streamline priorities by focusing on the best use of resources, while achieving our mission, goals and objectives through stakeholder (employee) participation.

The planning process will:

- Identify shared key performance indicators and inform resource allocation.
- Align processes with goals and maximize impact by implementing measures for continuous improvement.
- Address potential gaps, revise functional structures, and adopt principles to integrate operations when necessary.

Leadership Team

Lamond Daniels, LCSW, MPA
Chief of Community Services
Community Services Department
Office: 203.854-

Deanna D'Amore, MPH
Director of Health
Norwalk Health Department
137 East Avenue
Norwalk, CT 06851
Office: 203-854-7868

Sherelle Harris, MLS
Library Director
One Belden Avenue
Norwalk, CT 06850
Office: 203.899.2780 Ext. 15123

AnaVivian Estrella, J.D, M.S.
Human Services Director
Human Services Department
125 East Avenue, Room 202
Norwalk, CT 06851
Office: 203-854-7255

Emily Melnick Consulting, LLC

50 Hunting Hill Road
Woodbridge CT 06525

Agreement to Perform Strategic Planning Consulting Services to Norwalk Community Services Department

Date

February 15, 2023

Services Performed By:

Emily Melnick Consulting, LLC
50 Hunting Hill Road
Woodbridge CT 06525

Services Performed For:

Norwalk Community Services
Department
125 East Avenue
Norwalk, CT 06851-5125

This Statement of Work agreement is issued by and between Norwalk Community Services Department (herein referred to as NCSD) and Emily Melnick Consulting, LLC (herein referred to as Emily Melnick) effective February 15, 2023. Upon acceptance of this contract by Emily B. Melnick and NCSD, NCSD shall retain Emily B. Melnick as an independent consultant.

Period of Performance

The services specified in Scope of Work. Article I are to be performed between February 15, 2023 and June 30, 2023.

Emily B. Melnick will provide the said services in accordance with the schedule arranged with Lamond Daniels LSCW, MPA Chief of Community Services of NCSD. Services will be provided on an ongoing basis as needed in accordance with the requirements determined by the NCSD.

Scope of Work

ARTICLE I. Statement of Work

The scope of work to be performed under this contract is as follows:

- A. Serve as the Strategic Planning Consultant for the Norwalk Community Services Department to facilitate development of a comprehensive organizational Strategic Plan (e.g. Norwalk Health Department, Norwalk Human Services and Norwalk Public Library.)

- B. Provide strategic planning and evaluation technical assistance as needed.
- C. Facilitate 3 planning meetings (in person and/or remote):
 - 1. Pre-Kick off Meeting with Division Heads (in person)
 - 2. Kick off Meeting with Division Heads and Staff Leadership (in person)
 - 3. Follow up meeting with Chief of Staff/Division Heads (remote)
- D. Develop, implement and analyze findings from 1 staff survey
- E. Develop, implement and analyze findings from 1 community survey
- F. Develop NCSD Strategic Plan.
- G. Develop NCSD Strategic Plan – “staff orientation version.”

Deliverables (Estimated Date)

- 1. Norwalk Community Department Strategic Plan (June 15, 2023)
- 2. Norwalk All Staff Community Services Department Strategic Plan Overview for Orientation/Onboarding (June 15, 2023)
- 3. Staff Survey (March 2023)
- 4. Community Survey (April 2023)

Fee Schedule

The value of this contract for providing services listed in Article I is \$10,000. This figure is based on 72 hours of professional services. Emily B. Melnick will be paid for services rendered up to that maximum, and payment will be made within 30 days upon submission of a voucher. Vouchers shall include a brief description of work activities and time expended.

Request for compensation will be sent to:

Payment shall be by check payable to Emily B. Melnick. Checks shall include remittance advice indicating the name of the service provider, and will be mailed to:

Emily B. Melnick
50 Hunting Hill Road
Woodbridge, CT 06525

Item Description	Project Rate
Strategic Planning Process and Written Plan	\$10,0000

Invoice Procedures

The NCSD will be invoiced in 3 separate billing for the consulting services. The first third (\$3333.33) is due upon receipt of this contract. The second third will be due upon receipt of the invoice dated April 1, 2023 (\$3333.33) and the final third (\$3333.34) will be due upon receipt of the final invoice billed June 30, 2023. Standard Contractor invoicing is assumed to be acceptable.

IN WITNESS WHEREOF, the parties hereto have caused this SOW to be effective as of the day, month and year first written above.

Norwalk Community Services
Department

Emily Melnick Consulting, LLC

By: _____
Name:
Title:

By: _____
Name: Emily Melnick
Title: Consultant