COMMON COUNCIL **AGENDA** **FEBRUARY 9, 2021**
NORWALK, CONNECTICUT **7:30 PM EST** **VIA TELECONFERENCE**

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

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AGENDA

I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting: January 26, 2021

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS: Stephanie Thomas, Zoning Commission, Regular
Nick Kantor, Zoning Commission, Alternate

APPOINTMENTS: Jennifer Balliett, Conservation Commission
Farrah Marin, Conservation Commission
Iliana Zuniga, Historical Commission
Nick Kantor, Zoning Commission, Regular

REAPPOINTMENTS: Norman Weinberger, Board of Health

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

B. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. HEALTH AND PUBLIC SAFETY COMMITTEE

1a. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to apply for and accept grant funds from the 2021 CT Department of Transportation DUI Grant in the amount up to $61,400.00.

1b. Authorize the Police Chief, Thomas E. Kulhawik, to execute any and all agreements, documents, instruments and amendments thereto as may be necessary to implement all programs through the 2021 CT Department of Transportation DUI Grant in the amount up to $61,400.00 pursuant to such grant funding.

2. Authorize the city's purchasing agent to execute a purchase order on behalf of the Police Department MHQ, Inc. under contract #12PSX0194, for the purchase of twelve (12) 2021 Ford Utility Interceptor AWD for the amount not to exceed $428,993. Account # 09213010-5777-C0665.

3a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with New England Radio Consultants, LLC for consulting and implementation services addressing the "Customer Responsibilities" and "Assumptions" as outlined in the statement of work within the Motorola Solutions, State Tie-In Norwalk Radio System Project, per sole source procurement request for an amount not to exceed $50,000; from Account # 09193610 5777 C0615.

3b. Authorize Chief Thomas Kulhawik to execute change order (s) to the above agreement for the amount not exceed $5,000. Account # 09193610 5777 C0615.

4. Authorize the purchasing agent to execute a purchase order, on the behalf of The Norwalk Fire Department, to NORCOMCT 7 GREAT HILL RD. NAUGATUCK, CT. 06770 for sole source purchase of 25 APX8500 ALL BAND MP MOBILE RADIOS not to exceed $177,402.00 funds are available from Account # 5777-CO667.

5. Authorize the Mayor, Harry W. Rilling to enter into a contract with Morris and McDaniel, Management Consultants, 117 South Saint Asaph Street, Alexandria, VA. 22314 to develop and administer a firefighter entry level exam, not to exceed the amount of $ 75,000.00.

B. COMMUNITY SERVICES AND PERSONNEL COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute an amended contract with mid Fairfield Child Guidance Center, Inc., for continued in-home Mental Health and Family Support services for Public School children under the Community Services Department for the period January 1, 2021 to June 30, 2021.

C. PUBLIC WORKS COMMITTEE

1. Approve the Title VI - Complaint Procedure as the official policy for the City of Norwalk.

2. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and AI Engineers, Inc. for Project D.P.W. 2021-1 On-Call Engineering Services. The Agreement is for a period of one (1) year, billable on an hourly basis, for a sum not to exceed $50,000.00, with an option to extend for two (2) additional terms of one (1) year each.

   Account No. 01 40 30 5258

   09 21 4021 5777 C0021
   09 21 4021 5777 C0234
   09 21 4021 5777 C0315
   09 21 4021 5777 C0440
   09 19 4021 5777 C0471
   09 20 4021 5777 C0471
   09 21 4021 5777 C0471
   09 17 4021 5777 C0526
   09 19 4021 5777 C0617
   09 20 4021 5777 C0617
   09 21 4021 5777 C0617
   09 20 4027 5777 C0643
   09 21 4027 5777 C0643
   09 21 6030 5777 C0365
   09 19 6030 5777 C0367
   09 15 6030 5777 C0546
   09 20 6030 5777 C0657
   09 21 6030 5777 C0321

3. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Weston & Sampson Engineers, Inc. for Project D.P.W. 2021-1 On-Call Engineering Services. The Agreement is for a period of one (1) year, billable on an hourly basis, for a sum not to exceed $50,000.00, with an option to extend for two (2) additional terms of one (1) year each.

   Account No. 01 40 30 5258

   09 21 4021 5777 C0021
   09 21 4021 5777 C0234
   09 21 4021 5777 C0315
   09 21 4021 5777 C0440
   09 19 4021 5777 C0471
   09 20 4021 5777 C0471
   09 21 4021 5777 C0471
   09 17 4021 5777 C0526
   09 19 4021 5777 C0617
   09 20 4021 5777 C0617
   09 21 4021 5777 C0617
   09 20 4027 5777 C0643
   09 21 4027 5777 C0643
   09 21 6030 5777 C0365
   09 19 6030 5777 C0367
   09 15 6030 5777 C0546
   09 20 6030 5777 C0657
   09 21 6030 5777 C0321

4. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Tighe & Bond, Inc. for Project D.P.W. 2021-1 On-Call Engineering Services. The Agreement is for a period of one (1) year, billable on an hourly basis, for a sum not to exceed $50,000.00, with an option to extend for two (2) additional terms of one (1) year each.

   Account No. 01 40 30 5258

09 21 4021 5777 C0021	09 20 4021 5777 C0617
09 21 4021 5777 C0234	09 21 4021 5777 C0617
09 21 4021 5777 C0315	09 20 4027 5777 C0643
09 21 4021 5777 C0440	09 21 4027 5777 C0643
09 19 4021 5777 C0471	09 21 6030 5777 C0365
09 20 4021 5777 C0471	09 19 6030 5777 C0367
09 21 4021 5777 C0471	09 15 6030 5777 C0546
09 17 4021 5777 C0526	09 20 6030 5777 C0657
09 19 4021 5777 C0617	09 21 6030 5777 C0321

5. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to acquire an easement at 473 Connecticut Avenue for purposes of constructing, operating, maintaining, repairing and replacing a pump station.

6. Approve the East Norwalk Village District Standards as part of the City of Norwalk Department of Public Works Standard Detail Drawing.

D. LAND USE AND BUILDING MANAGEMENT COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute an Assistance Agreement with the Lockwood Mathews Mansion Museum at Norwalk, CT for the Lockwood Mathews Mansion Museum Improvement Project in the amount of $2,500,000.00. Account #09206310 5777 C0186

2a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Innovative Engineering Services, LLC. to provide building systems commissioning services for the new Cranbury Elementary School Project for a total not to exceed $45,400.00. Acct. #09215010 5777 C0786

2b. Authorize to establish a contingency for additional services as may be required for a total not to exceed $4,500.

3a. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the Agreement with Newfield Construction Inc. as the Construction Manager (CM) for the Jefferson Elementary School – Renovate as New Project, to accept the Guaranteed Maximum Price in the amount of $24,856,821.00. Acct. # 0919/205010 5777 C0619

3b. Authorize the Land Use & Building Management Committee to issue Change Orders on contract for a total not to exceed $1,242,841.00.

4. Authorize to increase the contingency allowance for additional services for Antinozzi Associates for architectural and other sub consultant services for the Jefferson School Improvement Project for an additional not to exceed $45,000. Account # 0919/205010 5777 C0619

5a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Universal Building Services, LLC for City Hall Air Handler Unit #1 refurbishment project for a total not to exceed $78,900.00. Funds are available from account #0917/18 7100 5777 C0439

5b. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed $7,890.00

VIII. RESOLUTIONS FROM COMMON COUNCIL

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

APPOINTMENTS

CONSERVATION COMMISSION **M/C** **Nwlk. Code 35-2**

JENNIFER BALLIETT (D) Term Expires – 01/01/2026
6 Crossland Place
Norwalk, CT 06851

FARRAH MARIN (D) Term Expires – 01/01/2026
63 Bayview Avenue
Norwalk, CT 06854

HISTORICAL COMMISSION **M/C** **Norwalk Code 57A**

ILIANA ZUNIGA (D) Term Expires – 12/31/2021
8 Running Brook Lane
Norwalk, CT 06850

ZONING COMMISSION **M/C** **Norwalk Code 79**

NICK KANTOR (D) Term Expires – 07/01/2022
25 Hawthorne Drive Replacing Stephanie Thomas
Norwalk, CT 06851

REAPPOINTMENTS

BOARD OF HEALTH **M/C** **Nwlk. Code 57-4**

NORMAN WEINBERGER (D) Term Expires – 12/01/2023
3 Inwood Road
Norwalk, CT 06850

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CITY OF NORWALK
COMMON COUNCIL
JANUARY 26, 2021
VIA TELECONFERENCE

Mayor Rilling called the meeting to order at 7:34 p.m. and led the Assembly in reciting the Pledge of Allegiance.

Mayor Rilling called for a moment of silence in memory of Curtis Law, the former long time Director of the Norwalk Housing Authority and for Mr. Keith Williams, husband of Ms. Brenda Penn Williams, President of the Norwalk NAACP.

I. ROLL CALL

Ms. King read the announcement and called the Roll:

The following Common Council members were present:

Council at Large:	Mr. Gregory Burnett	Ms. Dominique Johnson
	Mr. Manny Langella	Mr. Nicholas Sacchinelli
	Ms. Barbara Smyth	
District A:	Mr. David Heuvelman	Mr. Kadeem Roberts
District B:	Ms. Darlene Young	Ms. Diana Revolus
District C:	Mr. John Kydes	Mr. George Theodoridis
District D:	Mr. George Tsiranides	Mr. Tom Keegan
District E:	Mr. Thomas Livingston	Ms. Lisa Shanahan

At Roll Call there were fifteen (15) Common Council members present. A Quorum was present.

Also present were Mayor Harry Rilling, City Clerk, Donna King and Corporation Counsel, Mario Coppola.

II. ACCEPTANCE OF MINUTES

Regular Meeting: January 12, 2021

The following addition under public comments was submitted by Ms. Diane Lauricella:

> **Ms. Lauricella stated that she was speaking as a member of the Norwalk Zero Waste Coalition about A7, a request to give a contract to City Carting for disposal of Yard Waste for sum up to 275,000. She stated that it was unusual that there was no backup documentation for public review of a large contract. Because the entire Council and the public had not been given a copy of the contract details before this vote, Ms. Lauricella asked that the item be brought back to Committee for examination of details, transparency and a more holistic discussion of the process of handling Yard-waste.**

**** MS. REVOLUS MOVED TO ACCEPT THE MINUTES AS AMENDED**
**** MOTION PASSED UNANIMOUSLY**

III. **PUBLIC PARTICIPATION**

Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted.

Ms. Lauricella expressed her thanks for noting her request. She said that reducing costs is important and there are way to reduce solid waste costs. She said she has not received a call from Public Works staff.

IV. **MAYOR**

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS: There were none this evening.

APPOINTMENTS: There were none this evening.

REAPPOINTMENTS: There were none this evening.

MAYOR'S REMARKS:

Mayor Rilling announced that a Virtual Town Hall Meeting will be held on January 27, 2021 to discuss the City's continuing efforts on COVID-19 testing and vaccination. The meeting will be broadcasted from 6:30 p.m. to 8:00 p.m. in English, Spanish and Creole.

Norwalk received 900 additional vaccines from the State which is predicated upon receipt from the Federal Government. The distribution of vaccines from the State is relatively slow, because it is slow coming from the government.

V. **COUNCIL PRESIDENT**

A. GENERAL COUNCIL BUSINESS:

B. CONSENT CALENDAR:

**** MS. SHANAHAN MOVED THE FOLLOWING CONSENT CALENDAR:**

VII.A.2A, VII.A.2B, VII.A.3, VII.A.4, VII.B.2, VI..B.3, VII.B.4, VII.C.1

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

2A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH THE NORWALK MILITARY & VETERANS LIAISON COMMITTEE FOR THE USE OF CALF PASTURE BEACH FOR A REMEMBRANCE EVENT TO BE HELD SUNDAY, MAY 16, 2021 FROM 12:00 NOON – 2:00 PM. SET UP TO BEGIN SUNDAY, MAY 16, 2021 AT 9:00 AM WITH TEAR DOWN NO LATER THAN 2:00 PM. ESTIMATED ATTENDANCE 100.

2B. APPROVE THE USE OF THE SHOW MOBILE BY THE NORWALK MILITARY & VETERANS LIAISON COMMITTEE FOR A REMEMBRANCE EVENT TO BE HELD SUNDAY MAY 16, 2021 FROM 9:00 AM – 2:00 PM.

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH THE NORWALK SEAPORT ASSOCIATION FOR THE USE OF VETERANS PARK FOR THE OYSTER FESTIVAL TO BE HELD FRIDAY, SEPTEMBER 10, 2021 FROM 6:00 PM – 11:00 PM, SATURDAY, SEPTEMBER 11, 2021 FROM 11:00 AM – 11:00 PM AND SUNDAY, SEPTEMBER 12, 2021 FROM 11:00 AM – 8:00 PM. SETUP TO BEGIN FRIDAY, AUGUST 27, 2021 AT 8:00 AM WITH TEAR DOWN NO LATER THAN 5:00 PM ON SUNDAY, SEPTEMBER 19, 2021. ESTIMATED ATTENDANCE 30,000.

4. TECHNICAL CORRECTION: AMEND COMMON COUNCIL ACTION OF JANUARY 12, 2021 ITEM 1B TO CORRECT ACCOUNT NUMBER FROM 0921-6030-5777-C0771 TO 0921-6030-5777-C0321.

B. FINANCE AND CLAIMS COMMITTEE

2. FOR INFORMATIONAL PURPOSES ONLY: NARRATIVE ON TAX COLLECTIONS DATED: JANUARY 7, 2021.

3. FOR INFORMATIONAL PURPOSES ONLY: MONTHLY TAX COLLECTOR'S REPORT DATED: DECEMBER 2020.

4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AGREEMENTS WITH: VALUE PAYMENT SYSTEMS, LLC, A SOLE SOURCE PROVIDER; T TECH, LLC.; AND WORLDPAY US, INC., FOR ELECTRONIC PAYMENT PROCESSING SERVICES IN SUPPORT OF MUNICITY ONLINE PERMITS, INSPECTIONS, FINES, AND FEES, FOR A PERIOD OF 36 MONTHS, IN ACCORDANCE WITH THE TERMS AND CONDITIONS SET FORTH IN THE AGREEMENT. ACCOUNT 011340-5211.

C. PLANNING COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ALL FORWARDING DOCUMENTATION REQUIRED BY HUD FOR THE SUBMISSION OF THE PY45 CAPER AND APPROVE THE ADVANCEMENT OF THE PY45 CAPER TO HUD.

**** MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. YOUNG; MS. REVOLUS; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON; MS. SHANAHAN)**

VII. <u>COMMON COUNCIL COMMITTEES</u>

A. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

**** MS. YOUNG MOVED TO APPROVE THE FOLLOWING ITEMS:**

1A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH THE NORWALK MILITARY & VETERANS LIAISON COMMITTEE FOR THE USE OF VETERANS PARK FOR THE MEMORIAL DAY PARADE TO BE HELD ON MONDAY, MAY 31, 2021 FROM 9:00 AM – 11:00 AM. SET UP TO BEGIN MONDAY, MAY 31, 2021 AT 7:00 AM AND TEAR DOWN NO LATER THAN 11:00 AM. ESTIMATED ATTENDANCE 500.

1B. APPROVE THE USE OF THE SHOW MOBILE BY THE NORWALK MILITARY & VETERANS LIAISON COMMITTEE FOR THE ANNUAL MEMORIAL DAY PARADE TO BE HELD MONDAY, MAY 31, 2021 FROM 7:00 AM – 11:00 AM.

Ms. Young explained this is the first time this Committee is approving events since the pandemic began. She said they will continue to follow all protocols. Ms. Young read a statement, saying that The City of Norwalk reserves the right to

cancel any events during Covid. She added that this information will be included on all event contracts going forward. This is what is needed to keep everyone safe and to comply with State protocols.

**** MOTION PASSED UNANIMOUSLY BY VOICE VOTE**

B. FINANCE AND CLAIMS COMMITTEE

**** MR. BURNETT MOVED TO APPROVE THE FOLLOWING ITEM:**

1. ACCEPT AND APPROVE THE REPORT OF THE CLAIMS COMMITTEE DATED: JANUARY 14, 2021

Mr. Burnett explained that there are two claims over the $10,000 threshold.

Ms. Biagiarelli, Tax Collector reviewed two claims. AGW Sono Partners is for $25,719.02 and Waypoint is for $1,246,674.21 million dollars. All other refunds were under the $10,000 threshold.

Ms. Biagiarelli said that normally, they are able to apply the credit to future payments. Mr. Ford, Tax Assessor said in the case of the Waypoint settlement, the property was sold. Mr. Keegan said he understood the assessment was done before Mr. Ford's arrival and asked if steps were being taken to be sure something like this does not happen. Mr. Ford explained that over 400 cases filed with this revaluation. He said the cases are being reviewed and adjustments being made. He said he does not anticipate a lot of these high settlement amounts.

Mr. Coppola said that Norwalk has a significant number of appeals, because there are a significant number of commercial properties.

Mr. Dachowitz, CFO said the largest source of revenue for the City are the taxes. When they estimate the budget, they estimate a collection assumption and Norwalk has a very good collection rate. He noted that he and Ms. Biagiarelli monitor the tax collection carefully. He said that when it comes to tax challenges, there is a five-year cycle. He described that cycle. Mr. Dachowitz said that he believes that so far the budget has not been impacted.

Ms. Biagiarelli said that this is not an unusual situation, but it is unusual due to the amount. She added that the City is obligate to honor the decision of the Court.

Mayor Rilling said he was interested in seeing if there were any trend as to why there were so many appeals this year.

****** **MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR. BURNETT; MS. JOHNSON; MR. LANGELLA; MR. SACCHINELLI; MS. SMYTH; MR. HEUVELMAN; MR. ROBERTS; MS. YOUNG; MS. REVOLUS; MR. KYDES; MR. THEODORIDIS; MR. KEEGAN; MR. TSIRANIDES; MR. LIVINGSTON; MS. SHANAHAN)**

VIII. **RESOLUTIONS FROM COMMON COUNCIL**

There were none this evening.

IX. **MOTIONS POSTPONED TO A SPECIFIC DATE**

There were none this evening.

X. **SUSPENSION OF RULES**

There were none this evening.

XI. **ADJOURNMENT**

****** **MR. SACCHINELLI MOVED TO ADJOURN**
****** **MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 8:09 p.m.

ATTEST:_____
Donna King, City Clerk

IV.A

D

Jennifer Balliett

6 Crossland Place
Norwalk, CT 06851
jennielpc@gmail.com
203.564.0337

VOLUNTEER POSITIONS

Justice of the Peace - January 2021 - present

Norwalk Democratic Town Committee, Elected Member - 2020 - present

Moms Demand Action, Norwalk/Wilton Co-Lead - 2018 - present

EXPERIENCE

Owner, Zena Moon — 2014 - Present
Owner and candlemaker of Zena Moon, LLC in Norwalk. We hand-pour unique and beautiful affirmation, prayer, element and animal totem candles, all with a special message. Each is lovingly created with scents, amazing color and a gemstone.

Client Services Manager, Client Attraction — 2009 - 2014
Executive level client support
Sales of Mastermind coaching programs (1yr programs $6,000 - $100,000 programs)
Event planning – multiple events including a 4 city tour, 300 person event – manage event management team (outsourced) – manage budget/AV/registration/ onsite staff/floorplan/F&B
Client Emails/tickets (incoming customer/potential customer inquiries)
Bookkeeping – process payments/deposits/refunds, set up payment plans, collections activities – email/phone
Maintains customer contact information & products/services
Manage CEO's and President's calendar and travel
Oversee administrative support staff

Realtor, Coldwell Banker & William Raveis — 2002 - 2009
Promote sales of properties
Negotiate sales for sellers and purchasers
Coordinate appointments and prepare documents for closings

Farrah Marin, LMSW

63 Bayview Avenue #1, Norwalk, CT 06854
(203) 803-5685 | farrahmarin94@gmail.com

EDUCATION

Columbia School of Social Work, New York, NY
Master of Science in Social Work, Policy Practice Concentration, May 2018

Western Connecticut State University, Danbury, CT
Bachelor of Arts in Social Work, May 2017

PROFESSIONAL EXPERIENCE

Coordinator, Strategic Planning & Operations | Harlem Community Justice Center
09/2019-Present, New York, NY

- Ensures cross departmental collaborations through planning and facilitating team meetings
- Fosters conversations with senior staff to identify, sustain, and explore new funding sources
- Maintains communications with community organizations, local elected officials, community stakeholders and partner agencies
- Partners with staff in developing and implementing new and innovative youth programs, community interfacing initiatives and events, and overall community engagement strategies

Community Coordinator | 696 Build Queensbridge
06/2018-09/2019, Long Island City, NY

- Liaised with community based organizations and city government to build synergy and expand programmatic offerings
- Planned and hosted monthly stakeholder meetings for anti-gun violence site partners to build a healthier community through sharing resources, challenges, victories, and upcoming events
- Authored narrative reports for monthly data submission to funders and grant applications
- Coordinated and promoted women's empowerment workshops to encourage pro-social events for young women at-risk for domestic violence

Legislative Liaison | New York City Council, Office of Council Member Williams
09/2017-6/2018, New York, NY

- Tracked, analyzed, and reported on current events and proposed local, state, and national legislation relevant to the Council Member's committee and caucus membership
- Facilitated interactions between civic groups, elected officials, and other stakeholders to participate in Council Member ceremonies, rallies, and other events
- Collaborated with Council Member and staff to allocate funding for City Council Fiscal Year 2019

Social Work Intern | Human Services Council
09/2016-05/2017, Norwalk, CT

- Provided six opioid related safety trainings for local police academy cadets, senior centers, and community-based organizations
- Attended town halls, PTA gatherings, and drug treatment provider meetings to promote agency's multidisciplinary community task force for substance abuse prevention
- Conducted workshops to engage local drug prevention coalitions in selecting appropriate alcohol and substance misuse interventions for their community and current substance use trends

SKILLS

- Advanced working proficiency in Microsoft Office
- Fluent in Spanish

Iliana Zuniga

8 Running Brook Lane
Norwalk, CT 06850
+1.347.439.8765
ilianazm@gmail.com
linkedin.com/in/ilianazuniga

Summary

Award-winning digital strategist with track record of success transforming ideas into targeted and bespoke online, interactive experiences and strategies across multiple platforms, channels and geographies. Strong leader with combined strategy, transformation, project management, eLearning, communication, marketing, UX and design skills with extensive experience delivering and implementing highly innovative tools that create value and increase sales conversion.

Local community activist with a focus on Woman and Latinx rights.

Core Competencies

- Digital Strategy and Transformation
- Global Project Management
- Learning Management Systems (LMS)
- Design Thinking
- Agile Project Management
- Learning and Development content and design strategy
- Digital Platform Management and Integration
- Technology Adoption Training
- Brand Strategy, Architecture and Activation
- UX, Interactive and Responsive Design
- App Design and Development
- Enterprise CMS Implementation and Migration
- Social Media and E-mail Marketing
- Naming, Messaging and Positioning
- Content Strategy for Digital Channels
- Digital Publishing and Distribution
- 100% Fluent in English and Spanish
- Comprehension Ability in Italian and French

Education

Bachelor of Arts in Online Communications
University of Texas – **Graduated Summa Cum Laude**
Graduate School in Online Communications
University of Texas – **Area of Research: Creating Online Communities**

Other Honors

Class of 2001 Mentorship Program Honoree
National Association of Hispanic Journalists (NAHJ) – Washington, DC.
Three-year participation in prestigious nationwide program, helping to design and develop NAHJ's first website and online strategy. Mentored by Yahoo's Chief News Editor.
Program is limited to a select group of high-performing Latino students across the nation.

Professional Experience

PwC – New York City

Learning Innovation and Technology senior strategist. March 2019- Present
I enable people and teams to disrupt, innovate, create alignment and drive extraordinary business results through learner-centered, talent development practices designed for the future workforce.

I am a Digital disruptor and innovator for PwC's Learning and Development organization. By using Human Centered Design, I create Digital Learning experiences and products that are intuitive and that promote the Firm's business and people strategy.
Key responsibilities:

- Implement and improve processes and procedures to maximize efficiency and user engagement
- Lead technological and innovative solutions initiatives to move the entire learning team forward in practice
- Lead Project manager for various digital platform and Learning Management solution projects while implementing new tools and communication platforms to enhance partnerships with all stakeholders
- Responsible for being a leader and advisor for the latest L&D trends and technology to recommend best-in-class solutions

Enterprise Program Management Office- Business Transformation lead. June 2018 – February 2019
Responsible for managing the Business, People, Clients and Digital Transformation project for the Assurance practice in the MX firm for PwC's Enterprise Program Management Office (ePMO). Working with C-Suite and senior leadership to improve processes, design and develop transformation plan and manage senior workstreams to create a better experience for People, Clients and improve the quality of operations

Global Learning and Development Digital Senior Strategist. November 2018 – June 2019

- Manage the implementation of "Vantage", our global learning platform for PwC. Responsible for working with the Spanish speaking territories in the network.
- Train and prepare territories to implement and launch a new digital learning platform.
- Defining and implementing a Learning and Development plan and strategy from a global model , to fit the needs of the local market.
- Coordinate their local content strategy, team training, IT configuration mobile strategy and communications and marketing plans for the launch of Vantage locally.
- Implement L&D best practices to increase profitability and productivity of local firms.

Global Brand Digital Leader. January 2009 – October 2018.

- Digital strategy advisor with longest tenure within Global Brand team providing innovative consulting to PwC global network and driving strategy of the PwC brand while delivering first-class interactive solutions to stakeholders across 153 countries. Led development and execution of transformation strategies utilizing and leveraging the power of entire digital global ecosystem (online, mobile, social) through a broad set of functional, design and brand digital capabilities.
- Led global transformation, training and change management activities to implement new processes and digital collaboration platforms by providing best practice, training and support across business operations.
- Led creation of PwC's first brand ecosystem on digital environments, creating distinctive and consistent user experiences across multiple channels and platforms as well as eLearning
- Launched innovative digital suite of interactive brand tools promoting and protecting the brand and delivering personalized experiences by LoS, staff level and geography
- Served on core team that developed strategy and brand architecture for new lines of service, offerings and sub-brands such as PwC Digital Services and Strategy& .
- Directed design, development, training and implementation of firm's brandsite and other global process enhancement digital tools.

Citi (Banamex) – Mexico City
Internet Senior Manager / Webmaster. May 2003 – June 2006
Spearheaded development of marketing oriented websites, online advertisements and marketing strategies on Banamex.com. Managed technical team in charge of website maintenance and daily updates.

- Developed highly successful email marketing and online campaigns targeting diverse audiences ranging from college graduates to retirees

Deloitte – Mexico City
Multimedia Coordinator. September 2001 – April 2003
Directed a wide range of Internet and Intranet multimedia and marketing strategies. Developed cutting-edge online advertising campaigns. Daily management of company's website and Intranet.

NASA (Networks and Resources Training Site) – El Paso, Texas
Graduate eLearning Project Manager. January 1995 – August 2001
Developed and designed suite of online eLearning tools. Trained Minority students and faculty from K-12 Schools in Internet use for educational research and interactive design.

NICHOLAS SCOTT KANTOR

NSKantor@gmail.com 646-279-8809

The College of William & Mary, Williamsburg, Virginia — August 2006—May 2010
Bachelor of Arts in Government, Minor in Chinese Language & Culture

PROFESSIONAL EXPERIENCE

Bridgewater Associates, LP, Westport, Connecticut — October 2011—Present

Product Manager of Client Service and Marketing Technology — December 2018—Present

- Own and build the product visions, designs, delivery, and stakeholder/change management for legacy and strategic products covering client operations, reporting, distribution, and business intelligence
- Develop, build and support a metrics/data platform to improve decision making for key commercial, content, and digital responsibilities
- Provide timely, accurate, well visualized dashboards and improved telemetry into client interests and activity for external facing assets leading to improved marketing (e.g. via insights into prospect interaction); content focus (e.g. via insights into what clients actually interact with); and operational efficiency (e.g. improved ROI calculations)
- Reduced client/sales team inefficiencies (~10%) by streamlining business processes and automation
- Improved distribution of Bridgewater's Daily Observation (daily research for clients) by migrating to a b2b email platform as well moving from pdfs to web pages which enabled both improved user experience and telemetry. Responsible for team and process for daily distribution as web publication.

Product and Operations Manager, Client Service & Marketing Department — January 2016— December 2018

- Advised and assisted senior management in running the Client Service efforts overseeing ~$70 billion in assets under management including: business planning, project/talent management, organizational design and capacity resourcing
- Product manager for Salesforce (client relationship management) platform, owned the vision and prioritization of improvements. Drove product enhancements, delivery, and change management leading to improved efficiency, workflows, and platform adoption for client teams, as well as 1.5x development capacity for engineers.
- Managed the beta testing program for Bridgewater's external portfolio construction tool (RBT/Risk Budget Tool) with clients while ensuring comprehensive client onboarding and feedback gathering across 40 clients resulting in a better-informed vision and roll-out for the tool
- Designed and evaluated current client strategic value with our business model and established the separation process resulting in ~$1 billion additional alpha capacity for key clients and ~10% in operational savings

Deputy Chief of Staff, General Counsel — January 2015—January 2016

- Served as partner to the General Counsel in running the Legal and Regulatory Department, focusing on strategic planning, executive support, and resource optimization
- Influenced senior management to combine three disparate legal groups into one department and created an operations team, improving efficiencies and saving >$1 million per year

Chief of Staff, Compliance Department Head and Chief Compliance Officer — January 2014—January 2015

Covington & Burling LLP: Paralegal, New York, New York — June 2010—October 2011

OTHER EXPERIENCE

City of Norwalk Zoning Commission: Commissioner, Alternate — January 2019—Present

Norwalk/Nagarote, Nicaragua Sister City Program: Board Member — November 2018—Present

Norwalk Family and Children's Agency: Junior Board Member — May 2016—Present

NORMAN J. WEINBERGER. M.D. F.A.A.P.
3 Inwood Road, Norwalk, CT 06850
Phone: (203) 858-7310
DrRows@optonline.net

EDUCATION

1967-69	Children's Hospital of Pittsburgh - Resident Physician Pediatrics
1966-67	Children's Hospital of Pittsburgh - Internship in Pediatrics
1966	M.D. Degree - University of Pittsburgh School of Medicine
1962	B.A. Degree History – Washington & Jefferson College

EXPERIENCE

2006-present	Pediatrician - Optimus Health Care, Brideport, CT
2004-present	Medical Advisor – Westport Public Schools
1995-present	Medical Advisor – Norwalk Public Schools
1971-2004	Pediatrician and Senior Partner Pediatric Associates of Norwalk & Darien, P.C.
1978-1993	Senior Member, Neonatal Intensive Care Team - Norwalk Hospital
1961-1971	Pediatrician, Rank of Major – Malmstrom Air Force Base Hospital

LICENSURE

6/1/71- present	State of Connecticut
7/1/67	Diplomat, National Board of Medical Examiners
7/1/67	Diplomat, American Board of Pediatrics

PROFESSIONAL ORGANIZATIONS

Fellow, American Academy of Pediatrics
Connecticut Chapter, American Academy of Pediatrics
Fairfield County Medical Society
Connecticut State Medical Society
Connecticut Chapter, American Medical Association
Phi Delta Epsilon Medical Fraternity

ROWING ACTIVITIES AND ACHIEVEMENTS

Competitive Masters Rower
Founder, Past President and Director – Norwalk River Rowing Association

- Founder – Youth Rowing Programs
- Director, Matthew Zucker Fund
- Committee to establish Reach Out And Row (ROAR) to serve minority youth
- Member, Campaign Committee to build the boathouse

Norwalk Police Department
Professional Standards Unit

Memo

To: Common Council

From: Lieutenant Thomas Roncinske Jr.

Date: January 12, 2021

Re: Fiscal Year 2021 CT. Department of Transportation DUI Grant Authorization

Fiscal Year 2021 Purchase of 12 Ford Utility Interceptor Police Vehicles

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With the 2021 CT. Department of Transportation DUI Grant Norwalk is allocated up to $61,400.00 under this program. There is a no matching funds requirement. The funds will be used for selective DUI enforcement patrols. The authorizations requested are as follows:

1. Authorize the Mayor, Harry W. Rilling to execute any and all documents necessary to apply for and accept grant funds from the 2021 CT. Department of Transportation DUI Grant in the amount up to $61,400.00.

2. Authorize the Police Chief, Thomas E. Kulhawik to execute any and all agreements, documents, instruments and amendments thereto as may be necessary to implement all programs through the 2021 CT. Department of Transportation DUI Grant in the amount up to $61,400.00 pursuant to such grant funding.

The Police Department received funding in the 2020-2021 budget to purchase twelve new 2020 Ford Utility Interceptor vehicles. These will be marked patrol vehicles. HQ hold the State contract for these vehicles. The vehicles will be marked with the same design as the 2020 vehicles. The authorization requested is as follows:

1. Authorize the city's purchasing agent to execute a purchase order on behalf of the Police Department to MHQ, Inc under CT contract #12PSX0194, for the purchase of twelve (12) 2021 Ford Utility Interceptor AWD for the amount not to exceed $428,993. Account # 09213010-5777-C0665.

Quotation

MHQ, Inc
401 Elm Street
Marlborough, MA 01752

Quote Date: 12/21/2020
Sales Contact: Kim Fritsch
Contact Info: P: 860-788-6816
Email: kfritsch@mhq.com

Customer: Norwalk PD
Customer Contact: Dave O'Connor
Address:
Phone:
Email: doconnor@norwalkct.org

Ford Utility Interceptor 2021
CT Contract 12PSX0194

Order	Code #	Description of Ford Options	Unit Price	
x	K8A	2021 Ford Utility Interceptor AWD	$32,090.80	$32,090.80
	99B/44U	AWD 3.3L V6 direct-Injection 10-Speed Automatic Transmission		
x	Ext	UM - Agate Black	Std	$0.00
x	Int	9W - Front Cloth, Rear Vinyl	Std	$0.00
x	153	License Plate Bracket	NC	$0.00
x	549	Heated Mirrors	$56.40	$56.40
x	17T	Dome Light	$47.00	$47.00
x	43D	Dark Car Feature (Chime and Interior lights)	$23.50	$23.50
		Bluetooth Standard		
x	60R	Noise Suppression Bonds	$94.00	$94.00
x	76R	Reverse Sensing	$258.50	$258.50
	86P	Front Headlight Housing Only - Std		
x	87R	Rear View Camera in Rear View Mirror	N/C	$0.00
x	52P	Hidden Door Lock Plunger & Rear Door Handle INOP	$150.40	$150.40
x	51T	Spot Light - Driver Only (Whelen LED Bulb)	$394.80	$394.80
	52T	Class III Trailer Tow Lighting Package	Std	
x	59B	Keyed Alike - 1284X	$47.00	$47.00
x	ESP	PremiumCare: 5 Years, 100K Miles, $50 Deductible		$2,587.00
		Total Per Vehicle		**$35,749.40**
		Number of Vehicles	**12**	**$428,992.80**

Norwalk Police Department
Administration

Memo

To: Health and Public Safety Committee

From: Deputy Chief Susan Zecca

Date: January 22, 2021

Re: Radio system project consultant

Funding for a city-wide multi-agency radio system infrastructure upgrade has been approved in the Capitol budget. We are looking to hire a consultant to oversee the implementation of a Norwalk tie in to the CT Land Mobile Radio Network (CLMRN). The consultant can potentially save the city money as well as ensure the project is implemented properly and functions as expected upon completion. Unexpected and unavoidable personnel chages have made the need for a consultant critical. It is crucial that we obtain this consultant quickly to avoid further delay in the project. There is funding to accommodate the cost of the consultant within the existing project budget. I am requesting the following authorization:

Authorize the Mayor, Harry W. Rilling, to execute an agreement with New England Radio Consultants, LLC for consulting and implementation services addressing the "Customer Responsibilities" and "Assumptions" as outlined in the statement of work within the Motorola Solutions, State Tie-In Norwalk Radio System Project, per sole source procurement request for an amount not to exceed $50,000., Account # 09193610 5777 C0615.

Authorize Chief Thomas Kulhawik to execute change order(s) to the above agreement for the amount not to exceed $5,000., Account # 09193610 5777 C0615

New England
Radio Consultants, LLC

CITY OF NORWALK
CONNECTICUT

Proposal for Consulting Services
12 Channel – 2 RF site – 1 Dispatch Site
CLMRN Add-on System

JANUARY 18, 2021

NEW ENGLAND RADIO CONSULTANTS LLC
Shelton, CT Center Ossipee, NH

New England Radio Consultants LLC
155 Wooster Street, Shelton, CT 06814
PO Box 475, Center Ossipee, NH 03814
(203) 331-2424 paul.zito@neradioconsultants.com

Susan Zecca, Deputy Chief
Norwalk Police Department

1/18/2021

Thank you for inquiring about my consulting services. It was a pleasure talking to you last week. As discussed, the City of Norwalk Police Department is in the process of implementing the Motorola communications system on the State CLMRN.

The city's proposed communications system will consist of 2 RF sites and 1 dispatch site. As each site has its unique set of requirements, a site by site implementation procedure will insure a timely professional completion of this project.

New England Radio Consultants LLC will provide the City consulting and implementation services addressing all "Customer Responsibilities" and "Assumptions" as outlined in the Statement of Work within the Motorola proposal.

Services to be provided by New England Radio Consultants LLC will include but not be limited to:

- As required in the Motorola statement of work, New England Radio Consultants LLC will represent the City of Norwalk Police Department as its Customer Assigned Project Manager for this project.
- Report all related activities, as necessary, to the Norwalk Police Department's appointed contact person.
- Attending project meetings, in person or by Zoom, with department officials and vendors as necessary.
- Analyze and make recommendations for system enhancements or changes to insure a cost effective, fully operational, system that meets the City's present and future needs.
- Finalize the Motorola proposal with regards to system and site configuration.
- Insure that the Motorola pricing provided is in compliance with existing State of Connecticut Master Contracts.
- Coordinate the procurement of all necessary site agreements, permits, NEPA studies, TIA-R56, structural analysis, floor loading stress analysis, FCC licensing and other customer deliverables as outlined in the customer responsibilities and assumptions in Motorola's statement of work.
- Coordinate additional site engineering services that may be required by City permitting regulations.

New England Radio Consultants LLC
155 Wooster Street, Shelton, CT 06814
PO Box 475, Center Ossipee, NH 03814
(203) 331-2424 paul.zito@neradioconsultants.com

Pricing

For the services outlined above, New England Radio Consultants LLC will charge $49,800. This pricing will be based on approximately 332 hours of delivered consulting services. Additional hours will be billed at $150/hour.

I propose the City issue a "Not to exceed" PO for this project. Consulting service costs will be billed monthly on an hourly rate of $150/hour. Billing will be for actual consulting services provided. Reasonable travel time and phone consultations to the City's designated point of contact will not be billed.

Any changes in scope must be agreed to in writing with the City if Norwalk and New England Radio Consultants, LLC

Please see the URL links below for additional business and personal information

Thank You,

Paul Zito

New England Radio Consultants LLC

http://www.neradioconsultants.com/

https://www.linkedin.com/in/paul-zito-99919694/

1/20/2021

New England
Radio Consultants, LLC

New England Radio Consultants LLC
155 Wooster Street, Shelton, CT 06814
PO Box 475, Center Ossipee, NH 03814
(203) 331-2424 paul.zito@neradioconsultants.com

References

Kevin Glenn, Chief of Police
Town of North Haven
8 Linsley Street
North Haven, CT 06473
(203) 239-1616

This project included the analysis of all existing public safety communication systems for the Town of North Haven. Recommendations and pricing for replacements systems. Implementation of a multi-discipline P25 Public Safety communications system for Police, Fire and Public Works Departments. Project included a backbone dispatch system, 3 console positions and subscriber units.

Kevin Halloran, Chief of Police
Town of North Branford
260 Forest Road
North Branford, CT 06472
(203) 484 - 2703

This project included the analysis of all existing public safety communications systems for the Town of North Branford. Recommendations and pricing for a replacement P25 system for the Police, Fire and Public Works Departments. The project included backbone a dispatch system, 2 console positions and subscriber units. This system is presently being implemented by the Town.

Anthony Genovese, Finance Director
Town of Woodbridge
11 Meetinghouse Lane
Woodbridge, CT 06525
(203) 389-3414

Implementation of a multi-discipline P25 public safety communications system for Police, Fire and Public Works Departments. Project included a backbone dispatch system, 2 console positions and subscriber units.

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155 Wooster Street, Shelton, CT 06814
PO Box 475, Center Ossipee, NH 03814
(203) 331-2424 paul.zito@neradioconsultants.com

Duane Lovello
Yale University Security, Director of Security
79 Howe Street
New Haven, CT 06511

A needs analysis and inventory report for Yale's Central and West Campuses. Project culminated in a report that offered an in depth plan for a campus-wide migration of sixteen desperate radio systems to a single P25 public safety platform. The system is currently in finial design phase.

Robert McSherry, Chief
Town of Bethany Fire Department
765 Amity Road
Bethany, CT 06524
(203) 393-2799

This project included analysis, recommendations and pricing for a new, upgraded public safety radio system for the Bethany Fire Department and Bethany Highway Department. This solution provided for the integration of the new dispatch system with Northwest Connecticut Public Safety Dispatch.

Susan Webster, former Executive Director
Northwest Connecticut Public Safety Dispatch
Now: City of Hartford, Director
Hartford Public Safety Complex
23 High Street
Hartford, CT 06103
860-757-4050

This project involved an analysis of legacy equipment to determine its usefulness and functionality at Northwest Connecticut Public Safety's new location in Waterbury CT.

The second phase of this project included moving and expanding the dispatch center from 5 dispatch positions to 17 dispatch and NG911 positions. My services included recommendations on system and power resources, radio network configuration, and integration with the State's CLMRN trunked radio network, microwave and BTOP fiber networks.

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Paul Zito

2 Business name/disregarded entity name, if different from above

New England Radio Consultants LLC

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☑ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

PO Box 475

Requester's name and address (optional)

6 City, state, and ZIP code

Center Ossipee, NH 03814

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

2	0	–	2	5	4	3	1	8	0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ 1/18/2021

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

SOLE SOURCE PROCUREMENT REQUEST

Date - January 19, 2021

Please read the Sole Source procurement Policy printed on page 2 before filling out this request. This form is to be used in conjunction with the Procurement Request Form.

Briefly describe the scope of services or equipment needed. Attach a Procurement Request Form and complete specifications.

Citywide Radio System consultant services

This purchase qualifies as a Sole Source procurement for the following reason(s):

- [ ] **The compatibility of equipment is of paramount consideration.**
- [ ] **The compatibility of accessories, replacement parts is of paramount consideration.**
- [ ] **The sole supplier's item is needed for trial use or testing.**
- [ ] **The sole supplier's item is to be produced for resale or donation.**
- [ ] **A Public utility service**
- [XXX] **Other, please explain -**

Expertise and time constraints

Outline any research you did in determining that this vendor is the only one able to supply this item or service. Be specific as to names and addresses of firms or people contacted. Attach supportive documentation.

We are looking to hire Paul Zito of New England Radio Consultants, LLC. Mr. Zito has over forty years of telecommunications experience. Mr Zito has intricate knowledge of the CT Land Mobile Radio Network(CLMRN) which is the proposed system Norwalk will be moving to. His oversight and expertise will potentially save the city money, ensure the project is implemented properly and completed in timely manner. His expertise will ensure that the proper equipment, site modifications, and installations are conducted correctly to ensure the final product functions as expected.

Department Head's Signature

The Purchasing Agent

[X] Supports [ ] Does not support

Corporation Council

[ ] Supports [ ] Does not support

This request for a sole source purchase

Signature

Signature

New England
Radio Consultants, LLC

CITY OF NORWALK
CONNECTICUT

Proposal for Consulting Services
12 Channel – 2 RF site – 1 Dispatch Site
CLMRN Add-on System

JANUARY 18, 2021

NEW ENGLAND RADIO CONSULTANTS LLC
Shelton, CT Center Ossipee, NH

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- As required in the Motorola statement of work, New England Radio Consultants LLC represent the City of Norwalk Police Department as its assigned customer project manager for this project. .
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Thank You,

Paul Zito

New England Radio Consultants LLC

http://www.neradioconsultants.com/

https://www.linkedin.com/in/paul-zito-99919694/

1/19/2021

New England Radio Consultants, LLC

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References

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North Branford, CT 06472
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Anthony Genovese, Finance Director
Town of Woodbridge
11 Meetinghouse Lane
Woodbridge, CT 06525
(203) 389-3414

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Duane Lovello
Yale University Security, Director of Security
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Now: City of Hartford, Director
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860-757-4050

This project involved an analysis of legacy equipment to determine its usefulness and functionality at Northwest Connecticut Public Safety's new location in Waterbury CT.

The second phase of this project included moving and expanding the dispatch center from 5 dispatch positions to 17 dispatch and NG911 positions. My services included recommendations on system and power resources, radio network configuration, and integration with the State's Public Safety radio dispatch network, microwave and BTOP fiber network.

1/19/2021

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Paul Zito

2 Business name/disregarded entity name, if different from above

New England Radio Consultants LLC

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☑ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

PO Box 475

6 City, state, and ZIP code

Center Ossipee, NH 03814

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

2	0	–	2	5	4	3	1	8	0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ 1/18/2021

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

CITY OF NORWALK
FIRE DEPARTMENT

Office of Chief Gino Gatto

121 CONNECTICUT AVENUE

NORWALK, CONNECTICUT 06854

Tel: (203) 854-0230

Fax: (203) 854-0234

Jan. 21, 2021

Health and Safety Committee

The Fire Dept. is requesting $ 177,402.00 for replacement of our mobile radios. This project was approved in the ’21 Capital Budget.

Per the purchasing agent, I need authorization from the common council before the radios can be purchased. Please add the following:

AUTHORIZE THE PURCHASING AGENT TO EXECUTE A PURCHASE ORDER, ON BEHALF OF THE NORWALK FIRE DEPARTMENT, TO NORCOMCT 7 GREAT HILL RD. NAUGATUCK, CT. 06770 FOR SOLE SOURCE PURCHASE OF 25 APX8500 ALL BAND MP MOBILE RADIOS NOT TO EXCEED $177,402.00 FUNDS ARE AVAILABLE FROM ACCOUNT # 5777-CO667

Thank you in advance,

Gino Gatto
Fire Chief

CITY OF NORWALK
FIRE DEPARTMENT

Office of Chief Gino Gatto

121 CONNECTICUT AVENUE
NORWALK, CONNECTICUT 06854

Tel: (203) 854-0230
Fax: (203) 854-0234

Jan. 21, 2021

Health and Safety Committee

The Fire Department will be conducting an entry level exam this spring. A RFP was sent out and one company Morris and McDaniel responded. The Fire Commission has meet with them and was satisfied with their presentation.

At their Jan. 19, 2021 Fire Commission meeting, they voted to move forward and hire this company to administer the exam. The Finance Dept. will add the transfer of funds from contingency to our operating budget account at their next BET meeting scheduled for Feb. 1, 2021.

I will need authorization from the Common Council to have Mayor Rilling sign the contract.

Authorize the Mayor, Harry W. Rilling to enter into a contract with Morris and McDaniel, Management Consultants, 117 South Saint Asaph Street, Alexandria, VA. 22314 to develop and administer a firefighter entry level exam, not to exceed the amount of $ 75,000.00

Thank you in advance,

Gino Gatto
Fire Chief

COMMUNITY SERVICES DEPARTMENT
Lamond Daniels, LCSW, MPA
Chief of Community Services
ldaniels@norwalkct.org
P: 203-854-7718
125 East Avenue, Room 202
Norwalk, CT 06856-5125

MEMO

TO:	Councilwoman Barbara Smyth, Chair, Community Services & Personnel Committee
FROM:	Lamond Daniels, Chief of Community Services
DATE:	February 2, 2021
SUBJECT:	Reauthorization and amendment of the Mid-Fairfield contract

Background:
On November 12, 2019, the Common Council approved $400,000 to support in-home mental health and family support services for Norwalk Public School students under the Community Services Department.

In Fiscal Year 20-21, the Community Services Department requested continued funding in its operational budget to support these critical services. The budget was approved and adopted.

On January 20, 2021, the Mid-Fairfield Child Guidance Center presented to the Community Services and Personnel Committee and provided an update on the progress and work involved with students engaged in the program.

Overseen by the Community Services Department/Chief of Community Services, the initiative has been deemed important and provides a needed service to Norwalk's most vulnerable students and their families.

Request:
Mid-Fairfield Child Guidance Center operates on an annual calendar which resulted in their contract expiring on December 31, 2020. The Community Services Department is requesting a reauthorization for these specialized services and an amendment to the contract dates to align with the city's budget process and fiscal year. The amended contract dates are January 1, 2021 to June 30, 2021. The budget has already been allocated from Fiscal Year 20-21.

COMMUNITY SERVICES & PERSONNEL COMMITTEE
RE-AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDED CONTRACT WITH MID-FAIRFIELD CHILD GUIDANCE CENTER, INC. FOR CONTINUED IN-HOME MENTAL HEALTH AND FAMILY SUPPORT SERVICES FOR PUBLIC SCHOOL CHILDREN UNDER THE COMMUNITY SERVICES DEPARTMENT FOR THE PERIOD JANUARY 1, 2021 TO JUNE 30, 2021.

Sincerely,

Lamond Daniels

Lamond Daniels, LCSW, MPA
Chief of Community Services

FIRST AMENDMENT TO AGREEMENT

ELL School Based Initiative

THIS FIRST AMENDMENT TO AGREEMENT (the "Amendment"), effective as of January 1, 2021 (the "Effective Date") is made and entered into by and between the **CITY OF NORWALK** (the "City"), a municipal corporation organized and existing under the laws of the State of Connecticut, acting herein by Harry W. Rilling, its Mayor, and the Norwalk **BOARD OF EDUCATION** the ("Board of Education"), a public school district organized and existing under the laws of the State of Connecticut and acting herein by Dr. Alexandra Estrella, its Superintendent (collectively, the Board and City hereinafter referred to as the "Public Parties"), and the **MID-FAIRFIELD CHILD GUIDANCE CENTER, INC.** ("Mid-Fairfield") a corporation organized and existing under the laws of the State of Connecticut, with a principal place of business at 100 East Avenue, Norwalk, Connecticut, acting herein by Alice Forrester, its Chief Executive Officer. The Public Parties and Mid-Fairfield may be referred to collectively herein as the "Parties."

WITNESSETH:

WHEREAS, the City, Board of Education and Mid-Fairfield entered into that certain Agreement dated January 1, 2020 (the "Agreement") to provide certain services for the benefit of the Board's students; and

WHEREAS, the Agreement was in effect for one year; and

WHEREAS, the Board of Education has specifically allocated funds necessary to support the program for throughout the balance of the Norwalk fiscal year ending June 30, 2021; and

WHEREAS, the Public Parties and Mid-Fairfield desire to extend the Agreement to be co-terminus with the fiscal year end, upon the terms set forth herein.

NOW THEREFORE, in consideration of the mutual covenants and agreement herein contained, the parties agree as follows:

1. RECITALS AND DEFINITIONS. The above Recitals are true and correct and are a part of this Amendment. Capitalized terms used herein and undefined shall have the meaning ascribed to them in the Agreement.

2. EXTENDED TERM. The Term of the Agreement is extended through June 30, 2021.

3. COMPENSATION SCHEDULE. As defined above, the Effective Date of this Amendment is January 1, 2021. Payments for the extended Term shall conform with the Compensation Schedule attached hereto as "Schedule C – Amended."

4. COVID-19 PANDEMIC.

(a) The Parties acknowledge the health and safety risks presented by the COVID-19 pandemic. The Parties agree to follow all safety protocols by the federal Centers for Disease Control and Prevention (CDC) and the Connecticut Department of Public Health and other state agencies in connection with carrying out the Program Services under this Amendment;

(b) The Parties will work together and use their best efforts to agree on how the Program Services, as defined in the Agreement and Schedule A attached thereto, will be delivered using a combination of in-person and virtual audio/video teleconferencing means for conducting services as needed due to safety considerations during the pandemic. The Parties further acknowledge that the Program Services are subject to change based on the uncertainties surrounding the COVID-19 pandemic.

5. NO OTHER AMENDMENTS. Except as expressly set forth herein, the Agreement remains in full force and effect in accordance with its terms.

6. COUNTERPART EXECUTION. This Amendment may be executed in multiple counterparts, all of which together shall constitute one document and this Amendment.

7. ELECTRONIC DELIVERY. The parties agree that signed copies of this Amendment delivered electronically may be relied upon, and that it shall not be necessary to obtain a copy containing an original signature for this Amendment to be enforceable.

IN WITNESS WHEREOF, authorized representatives of the Public Parties and Mid-Fairfield have executed this Amendment.

[Signatures follow on next page]

THE MID-FAIRFIELD CHILD GUIDANCE CENTER, INC.

By:_____
Alice M. Forrester, Ph.D.
Its Chief Executive Officer
Duly Authorized

Witness: _____
Name: _____

Witness: _____
Name: _____

Date Signed: _____

NORWALK BOARD OF EDUCATION

By:_____
Alexandra Estrella, Ph.D.
Its Superintendent
Duly Authorized

Witness: _____
Name:_____

Witness: _____
Name: _____

Date Signed: _____

CITY OF NORWALK

By:_____
Harry W. Rilling
Its Mayor
Duly Authorized

Witness: _____
Name: _____

Witness: _____
Name: _____

Date Signed: _____

APPROVED AS TO FORM:
OFFICE OF CORPORATION COUNSEL

By:_____

APPROVED AS TO
AVAILABILITY OF FUNDS:

By:_____
Comptroller

Date:_____

Schedule C - Amended
Compensation Schedule

A. Compensation: The City shall compensate Mid-Fairfield for each month of Mid-Fairfield performance of the Program Services based on the following schedule:

(i) **Thirty One Thousand Nine Hundred and Fifty Eight Dollars and 33/100 Cents ($31,958.33)** for the performance of Program Services under this Agreement for the period from January 1, 2021 until January 31, 2021.

(ii) **Thirty One Thousand Nine Hundred and Fifty Eight Dollars and 33/100 Cents ($31,958.33)** for the performance of Program Services under this Agreement for the period from February 1, 2021 until February 28, 2021.

(iii) **Thirty One Thousand Nine Hundred and Fifty Eight Dollars and 33/100 Cents ($31,958.33)** for the performance of Program Services under this Agreement for the period from March 1, 2021 until March 31, 2021.

(iv) **Thirty One Thousand Nine Hundred and Fifty Eight Dollars and 33/100 Cent ($31,958.33)** for the performance of Program Services under this Agreement for the period from April 1, 2021 until April 30, 2021.

(v) **Thirty One Thousand Nine Hundred and Fifty Eight Dollars and 33/100 Cents ($31,958.33)** for the performance of Program Services under this Agreement for the period from May 1, 2021 until May 31, 2021.

(vi) **Thirty One Thousand Nine Hundred and Fifty Eight Dollars and 33/100 Cents ($31,958.33)** for the performance of Program Services under this Agreement for the period from June 1, 2021 until June 30, 2021.

Compensation payments shall be due Mid-Fairfield on a monthly basis on Net 45 payment terms.

B. Reimbursement: The City shall reimburse Mid-Fairfield for verified expenses it incurs to support families with such things as food, clothing, utilities (heat/electricity), transportation, child care, deposits for housing, etc. in an amount not to exceed **Eight Thousand Two Hundred Fifty Dollars ($8,250.00)**. Each such expense shall be identified by the care coordinators and/or the clinicians as an emergency need of a Student and shall be approved by the Program Manager. No such expense shall be incurred without prior written authorization by the City. Such funds shall generally be reserved for emergency situations or for resources that are not available in the community at the time of need for the family

MEMORANDUM

TO: **Anthony Car, Chief of Operation and Public Works**
Vanessa Valadares, Principal Engineer
Kathy Hebert, Director of Transportation, Mobility and Parking

FROM: **Darin L. Callahan, Assistant Corporation Counsel**

CC: **Laoise King, Chief of Staff**

DATE: **July 30, 2020**

RE: **Walkbridge Easement Offers**

The State of Connecticut Department of Transportation ("DOT") wishes to obtain certain easements over the following City of Norwalk ("City") owned land: **185 Liberty Square, 30 Monroe Street, and 15 & 60 South Smith Street**. The nature of each easement and compensation offered therefor is set forth below followed by the recommended authorization to approve each easement.

185 Liber Square (DOT File No. 301-176-046): The DOT has offered **$4,025.00** for a permanent 4,016 sq. ft. compensatory wetland mitigation easement within the easement areas set forth in the survey map attached hereto as Exhibit 1.A. A copy of the associated Offer letter is attached as Exhibit 1.B. Our appraiser (Peter Vimini, MAI) has informally reviewed the DOT submissions, including, without limitation, the applicable survey, appraisal prepared by the DOT, and the draft easement language and has indicated that the compensation offered is fair and reasonable.

I raised the following issues with DOT regarding the requested easements: The DOT is seeking permanent easement, however, it is my understanding that a permanent easement is not necessary. Based on my conversation with DOT, the easement is needed through completion of the Walkbridge project plus an additional ten (10) years. DOT's position is that this easement should be permanent nonetheless. Given that we have received the DOT's response to the above references issue, and that the State of Connecticut has eminent domain power, I see no reason why to delay putting this matter through the public approval process.

Recommended Process and Authorization: This matter needs to be approved by the DPW Committee, the Planning Commission (for consistency with the City's Plan of Conservation and Development only), and the Common Council.

1.a. Authorize the Mayor, Harry W. Rilling to execute any and all documents necessary to convey a 4,016± sq. ft. perpetual compensatory wetland mitigation easement to the State of Connecticut as show on survey map entitled: "TOWN OF NORWALK MAP SHOWING EASEMENT ACQUIRED FROM CITY OF NORWALK BY THE STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION WALK RAILROAD BRIDGE REPLACEMENT SCALE 1"=20' JANUARY 2020 MARK

D. ROLFE, P.E. CHIEF ENGINEER – BUREAU OF ENGINEERING AND CONSTRUCTION", Town No. 102, Project No. 301-176, Serial No. 46, Sheet 1 of 1.

1.b. Referral of item 1.a. to the Planning Commission for a Report and Recommended Action pursuant Conn Gen. Stat. § 8-24.

15 & 60 South Smith Street (DOT File No. 301-176-012B): The DOT has offered **$50,100.00** for a 633± sq. ft. perpetual compensatory wetland mitigation together with 8,579± sq. ft. access easement to access the mitigation easement area within the easement areas set forth in the survey map attached hereto as Exhibit 2.A. A copy of the Offer letter Exhibit 2.B. Our appraiser has informally reviewed the DOT submission, including, without limitation, the applicable survey, appraisal performed by DOT, and the draft easement language and has indicated that the compensation offered is fair and reasonable.

I raised the following issues with DOT regarding the requested easements: Same issues raised relative to the 185 Liberty Square easement.

Recommended Process and Authorization: This matter needs to be approved by the DPW Committee, the Planning Commission (for consistency with the City's Plan of Conservation and Development only), and the Common Council.

1.a. Authorize the Mayor, Harry W. Rilling to execute any and all documents necessary to convey a 633± sq. ft. perpetual compensatory wetland mitigation together with 8,579± sq. ft. access easement to the State of Connecticut as show on survey map entitled: "TOWN OF NORWALK MAP SHOWING EASEMENT ACQUIRED FROM CITY OF NORWALK BY THE STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION WALK RAILROAD BRIDGE REPLACEMENT SCALE 1" = 40' JANUARY 2020 MARK D. ROLFE, P.E. CHIEF ENGINEER – BUREAU OF ENGINEERING AND CONSTRUCTION", Town No. 102, Project No. 301-176, Serial No. 12B, Sheet 1 of 1

1.b. Referral of item 1.a. to the Planning Commission for a Report and Recommended Action pursuant Conn Gen. Stat. § 8-24.

30 Monroe Street (DOT File No. 301-176-047): The DOT has offered **$117,400.00** for a 1,553± sq. ft. temporary construction easement together with **$176,300.00** for a 6,530± sq. ft. temporary access easement to access the construction easement area as located in the survey map attached hereto as Exhibit 3.A. A copy of the Offer letter is attached hereto as Exhibit 3.B. Our appraiser has informally reviewed the DOT submission, including, without limitation, the applicable survey, appraisal performed by DOT, and the draft easement language and has indicated that the compensation offered is fair in reasonable with the caveat identified below.

I raised the following issues with DOT regarding the requested easements: The appraisal valued the easement on the assumption of the 6 year construction period. However, as proposed, the easement will encumber the property until construction is completed. As such, I requested that

the DOT modify the proposed easement to a definite term consistent with the appraisal assumption so that the City could obtain additional compensation in the event that the project takes more than 6 years. The DOT is not willing to limit the term of the easement or otherwise provide additional compensation at this time. Given that we have received the DOT's response to the above referenced issue, and that the State of Connecticut has eminent domain power, I see no reason why to delay putting this matter through the public approval process.

Recommended Process and Authorization: This matter needs to be approved by the DPW Committee, Parking Authority, Planning Commission (for consistency with the City's Plan of Conservation and Development only), and the Common Council.

1.a. Authorize the Mayor, Harry W. Rilling to execute any and all documents to convey a 1,553± sq. ft. temporary construction easement and a 6,530± sq. ft. temporary access easement to the State of Connecticut as show on survey map entitled: "TOWN OF NORWALK MAP SHOWING EASEMENT ACQUIRED FROM CITY OF NORWALK BY THE STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION WALK RAILROAD BRIDGE REPLACEMENT SCALE 1" =20' JANUARY 2020 MARK D. ROLFE, P.E. CHIEF ENGINEER – BUREAU OF ENGINEERING AND CONSTRUCTION", Town No. 102, Project No. 301-176, Serial No. 47, Sheet 1 of 1, Revised 3/31/20.

1.b. Referral of item 1.a. to the Planning Commission for a Report and Recommended Action pursuant Conn Gen. Stat. § 8-24.

If you have any question or concerns, I would be pleased to answer the same at a time of your convenience.

EXHIBIT 1.A.

STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546
Phone: (860-594-2476)

May 7, 2020

91 7199 9991 7038 3144 1591

CERTIFIED MAIL
The Honorable Harry W. Rilling
Mayor
City of Norwalk
125 East Avenue
Norwalk, CT 06851

Dear Mayor Rilling:

Subject: File No.: 301-176-046
Owner(s): City of Norwalk
Town: Norwalk

The State of Connecticut Department of Transportation (Department) is now acquiring property for the Project known as Walk Railroad Bridge Replacement. In connection therewith, we enclose our map dated January, 2020 detailing the proposed acquisition.

The State's offer of compensation, as evidenced by the enclosed offer letter, is $4,025.00. This offer is based upon an appraisal prepared by the Division of Rights of Way.

As is standard of real estate acquisitions of this type, the conveyance of "good and sufficient title" is required from the owners of record. Should the Department's title examination of your property reflect encumbrances that prohibit the transfer of adequate title, your assistance will be required. In this regard, a copy of our title reports cover page is enclosed for your review and comment.

If the offer is acceptable, please execute the enclosed acceptance agreement and W-9 form and return them to my attention. You may keep the page marked "duplicate copy" for your records. Oral representations or promises made during the negotiation process are not binding on the Department.

I am available to meet with you to review the offer, the construction plans, and answer any questions you may have. Please contact me at the above telephone number or address no later than June 8, 2020.

Very truly yours,

C. McDonald

Colin B. McDonald
Acquisition/Relocation Section
Division of Rights of Way

Enclosures

bcc: Workflow File
Acquisition/Relocation

Cover Letter Rev. 5/01/2018

STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546
Phone: (860) 594-2476

OWNER: City of Norwalk

PROPERTY FILE NO. 301-176-046

ADDRESS: 185 Liberty Square

TOWN: Norwalk

Pursuant to Connecticut General Statute(s) and as required for the project known as Walk Railroad Bridge Replacement, the Commissioner of Transportation finds it necessary to acquire from you the following property rights as described on the attached map dated January 2020.

Compensation payable to you for the proposed acquisition and all legal damages to any remainder is as follows:

Value of Mitigation Easement	$4,025.00 (RD)
Total Compensation	$4,025.00

The above represents an offer of just compensation for the property rights as developed by the Division of Rights of Way. Should you wish to accept this offer, please review and execute page two of this offer letter.

If you have any questions regarding this matter, please contact Colin B. McDonald at the telephone number or address shown above.

Very truly yours,

James I. Mason
Transportation Principal Property Agent
Connecticut Department of Transportation

Attachment: Taking Map
bcc: Workflow File

Offer Letter Rev. 11/01/17

STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

Property File No.: 301-176-046

Owner Name: City of Norwalk

Acceptance Agreement

It is understood that you agree to the State's offer in the amount of $4,025.00. The following shall apply:

- The above award is in full settlement for all real property rights acquired and constitutes a full and final payment for any and all loss of value caused by this acquisition.
- This acquisition is in accordance with C.G.S. Sec.13a-73(c), 13b-36(a) & 13a-79; as applicable.
- This agreement is subject to final approval(s) in accordance with C.G.S. Sec. 13a-73(h)
- Pending the delivery of good and sufficient title, an Immediate Right of Entry is hereby granted to the State of Connecticut, and/or its agents to proceed with the construction of the subject project.
- Payment(s) will be made by check issued from the Treasurer of the State of Connecticut to the property owner and/or mortgagee (if applicable) at the time of closing.
- The owner agrees to assist in the securing of good and sufficient title and agrees to convey the same by instrument prepared by the Department.

Owner's Legal Signature Date

Owner's Legal Signature Date

James I. Mason, Transportation Principal Property Agent Date

State Properties Review Board Date

FOR INTERNAL USE ONLY revised: 11/01/17

Invoice Date: _____ **Invoice #:** _____ **CORE P.O. #:** _____ **CORE Receipt #:** _____

Payee: (Name & Address)

Payee's FEIN/SSN:

Invoice Amount: $4,025.00

Property Location: 185 Liberty Square, Norwalk, CT 06855

Coded By: _____ **Reviewed By:** _____ **Date:** _____

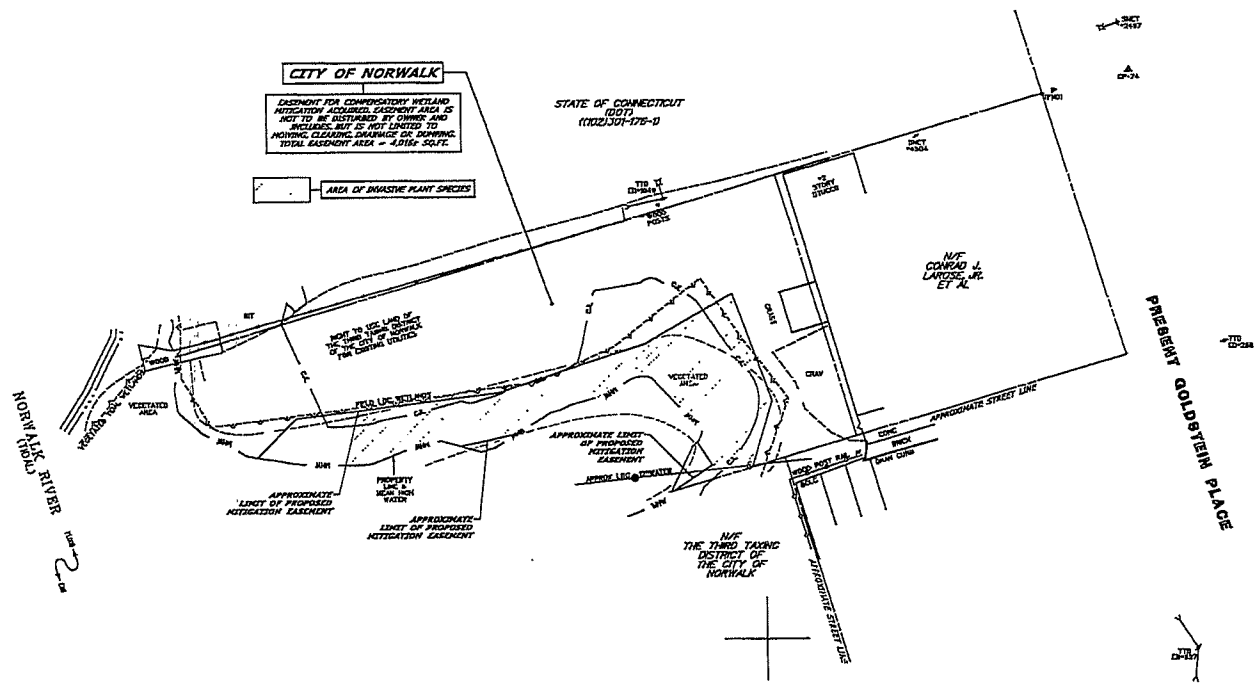
FUND	SID	DeptID	Project No.	Activity	Source Type	Account	Parcel No.	Detail Amount
13033	41390	DOT57125	DOT03010176RW	RW0000	RW201	55470	046	$4,025.00

RECEIVED CHECK NO. _____ **DATE** _____

IN THE AMOUNT OF $ _____

IN PAYMENT OF ABOVE. **BY** _____

EXHIBIT 1.B.



NOTES:

1. THIS COMPILATION PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THE REGULATIONS OF CONNECTICUT STATE AGENCIES, SECTIONS 20-300b-1 THROUGH 20-300b-20, THE "MINIMUM STANDARDS OF ACCURACY, CONTENT, A CERTIFICATION FOR SURVEYS AND MAPS," AS AMENDED OCTOBER 26, 2018. IT CONFORMS TO CLASS A ACCURACY AND IS INTENDED TO DEPICT THE LIMITS OF THE PROPERTY TRANSACTION AS NOTED HEREON. THIS PLAN WAS COMPILED FROM EITHER MAPS, RECORD RESEARCH AND/OR OTHER SOURCES OF INFORMATION. IT IS NOT TO BE CONSIDERED AS HAVING BEEN NECESSARILY OBTAINED AS THE RESULT OF A FIELD SURVEY AND IS SUBJECT TO SUCH CHANGE AS AN ACCURATE FIELD SURVEY MAY DISCLOSE.
2. THE TOPOGRAPHY AND PROPERTY LINE EVIDENCE DEPICTED ARE BASED UPON THE SURVEY REFERENCED BELOW AS REFERENCE 3. UNLESS OTHERWISE NOTED, THESE MONUMENTS/BOUNDARY LINES DO NOT REPRESENT THE PROFESSIONAL OPINION OF THE UNDERSIGNED.
3. SUPPLEMENTAL TOPOGRAPHY COMPILED FROM 2016 STATEWIDE LIDAR IMAGERY.

REFERENCES:

1. CENSAL LOCATION SURVEY PROVIDED BY CONNDOT DISTRICT 3, PROJECT NO. 301-176, CADD FILE: SV_D3_301_176_NORWALK_WALK_BRIDGE_REPLACEMENT_MISCELLANEOUS
2. CONNDOT CONSTRUCTION PROJECT NO. 301-176 ENTITLED: "WALK RAILROAD BRIDGE REPLACEMENT"
3. VOL. 2318, PG. 227 (G.L.C.)
4. VOL. 122, PG. 888 (G.L.C.)
5. CONNDOT BMC FILE 182-324-1
6. MAP ENTITLED "GRADING PLAN FOR WASHINGTON STREET BRIDGE, NORWALK CITY, SCALE 1"=40', DATED RECEIVED SEPTEMBER 6, 1918 (MAP NO. 241 N.L.R.)
7. AMENDED MAP ENTITLED "MAP PROPOSED FOR THIRD TAXING DISTRICT BY THE CITY OF NORWALK, NORWALK, CONNECTICUT; SCALE 1"=20', DATED JULY 15, 1888 (MAP NO. 18818 N.L.R.)

DRAWN BY	RC
DATE	7/2020
CHECKED BY	GH
DATE	JC/2020

SCALE IN FEET

0 20 30 40

DATE	REVISION	REQ. BY

TO BE VERIFIED AND STAMP THAT MAY BE SUBSEQUENTLY CONFIRMED AS WORLD HEIGHT.

TOWN WETLAND DELINEATION AND SURVEYED DATE

PLS #18873

TOWN NO. 180

PROJECT NO. 301-176 CHRISTINE C. AUBREY, P.L.S.

SERIAL NO. 48 TITLE PROJECT - RIGHT OF WAY AGENT

SHEET 1 OF 1 DATE

COMPILATION PLAN

TOWN OF NORWALK
MAP SHOWING EASEMENT ACQUIRED FROM
CITY OF NORWALK
BY
THE STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
WALK RAILROAD BRIDGE REPLACEMENT

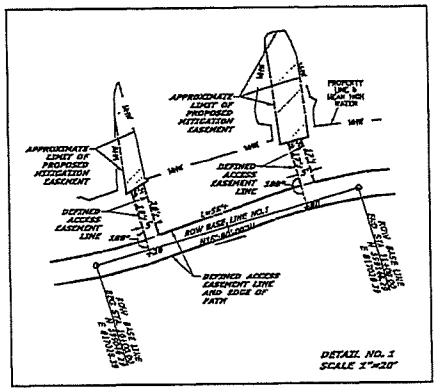
SCALE 1"=20' JANUARY 2020

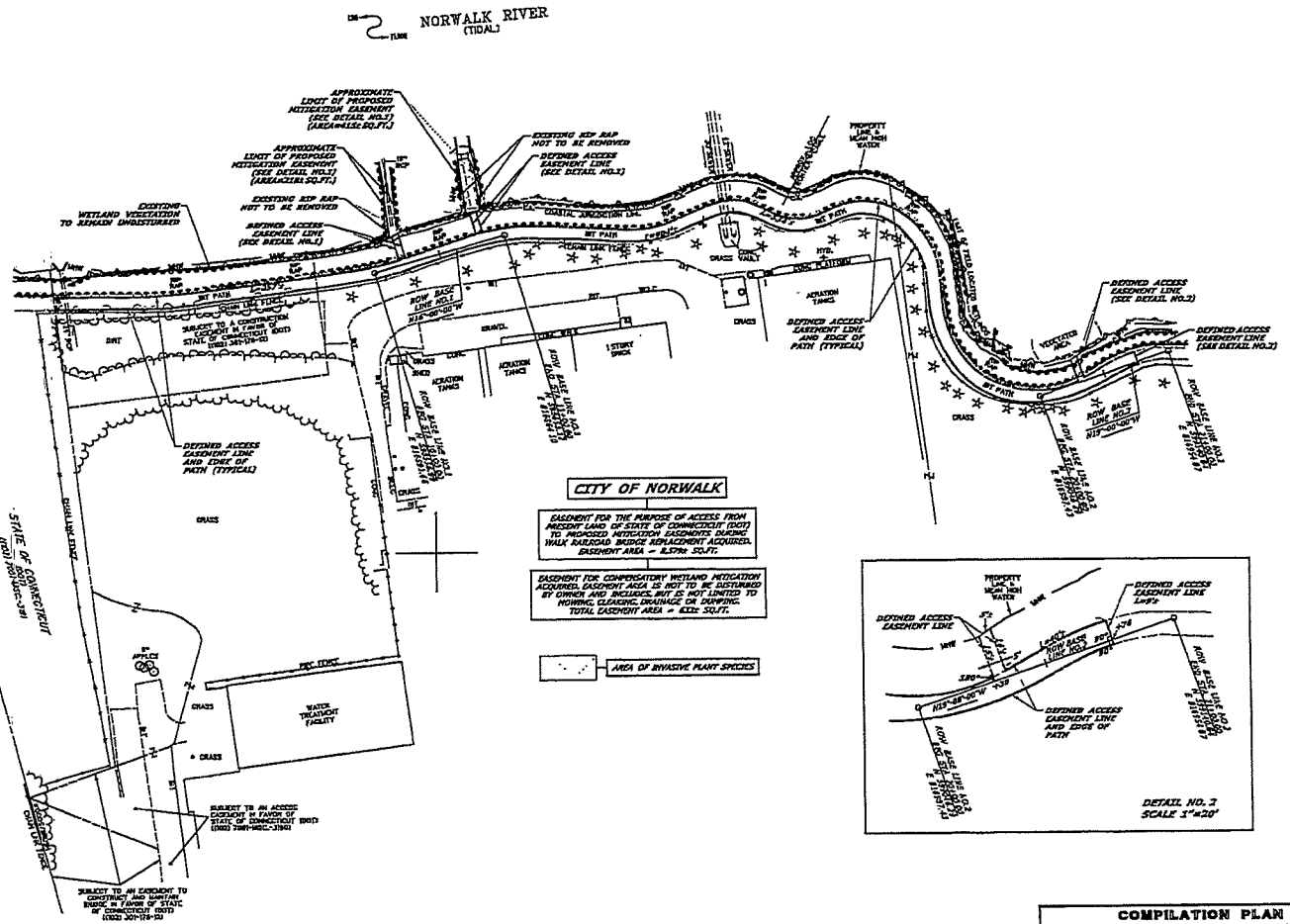
HANK D. ROLFE, P.E.
CHIEF ENGINEER - BUREAU OF ENGINEERING AND CONSTRUCTION

File: p:\projects\projects\conndot\projects\2020 - Projects - Active\0302-0176\300_Proj Develop\05_Property Maps\SV_D3_301_176_045_PM.dgn

EXHIBIT 3.A.

EXHIBIT 2.A.





REFERENCES:

1. GENERAL LOCATION SURVEY PREPARED BY CONNDOT DISTRICT 3, PROJECT NO. 301-178, DWG FILE: SY 00 301 BLDG NORWALK WALK_BRIDGE_REPLACEMENT_PURPOSE-ENVELOPE
2. CONNDOT CONSTRUCTION PROJECT NO. 301-178 ENTITLED: "WALK RAILROAD BRIDGE REPLACEMENT"
3. VOL. 222, PG. 242 (TAKING)
4. VOL. 340, PG. 158 (DEED OF TAKING)
5. CONNDOT BRC FILE (18)301-174-12
6. CONNDOT BRC FILE (18)PRR-MISC-3192
7. CONNDOT BRC FILE (18)DWG-MISC-3191
8. CONNDOT RAILROAD VAL MAP 53-61/40-31
9. MAP ENTITLED "RE-SUBDIVISION MAP OF PARCEL "A" - PREPARED FOR CAN-LON DEVELOPMENT CORP., NORWALK CONNECTICUT, SCALE: 1 IN. = 16 FT., DATED OCT. 11, 1991, AS REVISED 11-15-91 (MAP NO. 7754 R.L.R.)
10. MAP ENTITLED "RE-SUBDIVISION MAP OF PROPERTY FOR CAN-LON DEVELOPMENT CORP., NORWALK CONNECTICUT, SCALE: 1 IN. = 40 FT., DATED FEB. 27, 1978 (MAP NO. 7210 R.L.R.)
11. MAP ENTITLED "PROPERTY OF CITY OF NORWALK, SITE OF WATER POLLUTION CONTROL PLANT, SOUTH SMITH STREET, NORWALK, CONN.", SCALE: 1"=40', DATED SEPT. 22, 1972, PREPARED BY PANE AND DRUSE LAND SURVEYORS

NOTES:

1. THIS COMPILATION PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THE REGULATIONS OF CONNECTICUT STATE AGENCIES, SECTIONS 20-300B-1 THROUGH 20-300B-20, THE "MINIMUM STANDARDS OF ACCURACY, CONTENT, & CERTIFICATION FOR SURVEYS AND MAPS," AS AMENDED OCTOBER 26, 2018. IT CONFORMS TO CLASS A ACCURACY AND IS INTENDED TO REFLECT THE LIMITS OF THE PROPERTY TRANSACTION AS NOTED HEREON. THIS PLAN WAS COMPILED FROM GIVEN MAPS, RECORD RESEARCH AND/OR OTHER SOURCES OF INFORMATION. IT IS NOT TO BE CONSTRUED AS HAVING BEEN NECESSARILY OBTAINED AS THE RESULT OF A FIELD SURVEY AND IS SUBJECT TO SUCH CHANGE AS AN ACCURATE FIELD SURVEY MAY DISCLOSE.
2. THE TOPOGRAPHIC AND PROPERTY LINE EVIDENCE REFLECTED ARE BASED UPON THE SURVEYS/MAPS SHOWN AS REFERENCES. UNLESS OTHERWISE NOTED, THESE PROPERTY/BOUNDARY LINES DO NOT REPRESENT THE PROFESSIONAL OPINION OF THE UNDERSIGNED.
3. SUPPLEMENTAL TOPOGRAPHY COMPILED FROM 2016 STATEWIDE LIDAR MAPPING.

DRAWN BY	MC
DATE	10/2019
CHECKED BY	RJC
DATE	10/2019

SCALE IN FEET

0 20 40 80

DATE	REVISION	REQ. BY

TO AN UNQUALIFIED LAND RECORD, THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON.

PLS #18673

1080 RIVER CITY BOULEVARD, 3RD FLOOR, LLC

TOWN NO. 187

PROJECT NO. 301-178 — CHRISTOPHER F. ALMENT, P.L.S.

SERIAL NO. 178 — TITLE MANAGER - SURVEY DEVELOPMENT

SHEET 1 OF 1 — DATE

COMPILATION PLAN

TOWN OF NORWALK
MAP SHOWING EASEMENT ACQUIRED FROM
CITY OF NORWALK
BY
THE STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
WALK RAILROAD BRIDGE REPLACEMENT

SCALE 1"=40' — MARK D. ROLFE, P.E. — JANUARY 2020

CHIEF ENGINEER - BUREAU OF ENGINEERING AND CONSTRUCTION

File: p:\active\projects\engineering\301178\Documents\010 - Permits\1 - Left-A\301-178-V300.dwg, Dwg Date=4/15, Property Maps\SW_CT_301_178_DWG_Pal.dwg

EXHIBIT 2.B.

(860) 594-2576

91 7199 9991 7038 3167 4241

April 9, 2020

CERTIFIED MAIL
The Honorable Harry W. Rilling
Mayor
City of Norwalk
125 East Avenue
Norwalk, CT 06851

Dear Mr. Rilling:

Subject: File No.: 301-176-012B
Owner(s): City of Norwalk
Town: Norwalk

The State of Connecticut Department of Transportation (Department) is now acquiring property for the Walk Railroad Bridge Replacement. In connection therewith, we enclose our map dated January 2020, detailing the proposed acquisition.

The State's offer, as evidenced by the enclosed offer letter, is $50,100.00. This offer is based upon an appraisal as prepared by a licensed real estate appraiser. A copy of the State's appraisal will be made available upon request.

As is standard of real estate acquisitions of this type, the conveyance of "good and sufficient title" is required from the owners of record. Should the Department's title examination of your property reflect encumbrances that prohibit the transfer of adequate title, your assistance will be required. In this regard, a copy of our title reports cover page is enclosed for your review and comment.

If the offer is acceptable, please execute the enclosed acceptance agreement and W-9 form and return them to my attention. Kindly include a resolution or other documentation indicating the person(s) authorized to sign on behalf of the City of Norwalk. You may keep the page marked "duplicate copy" for your records. Oral representations or promises made during the negotiation process are not binding on the Department.

Due to the ongoing concerns centered on the Coronavirus (COVID -19), Department personal have been encouraged to implement social distancing measures in an effort to reduce the spread of the disease.

That said, our goal is to maintain, as much as possible, business as usual for the citizens of the State. Should you have any questions please call me at (860)594-2576 or email me at andrew.silva@ct.gov directly. If you wish to schedule a meeting, please let me know and I will do what I can to accommodate your request.

Very truly yours,

Andrew Silva

Andrew Silva
Acquisition/Relocation Section
Division of Rights of Way

Enclosures

bcc: Workflow File
Acquisition/Relocation
Cover Letter EOC Rev. 3/17/2020

(860) 594-2576

OWNER: City of Norwalk

PROPERTY FILE NO. 301-176-012B

ADDRESS: 15 and 60 South Smith Street

TOWN: Norwalk

Pursuant to Connecticut General Statute(s) and as required for the Walk Railroad Bridge Replacement. The Commissioner of Transportation finds it necessary to acquire from you the following property rights as described on the attached map; dated January 2020.

Compensation payable to you for the proposed acquisition and all legal damages to any remainder is as follows:

Value of Defined Access Easement:	$48,900.00 (rounded)
Value of Mitigation Easement "A" & "B":	$1,200.00 (rounded)
Total Compensation:	$50,100.00

Building, structure and other improvements: *N/A

Tenant owned improvements not covered in offer: N/A

The above represents an offer of just compensation for the property rights as developed by the Division of Rights of Way. Should you wish to accept this offer, please review and execute page two of this offer letter.

If you have any questions regarding this matter, please contact Andrew Silva at the telephone number or address shown above.

Very truly yours,

James I. Mason
Transportation Principal Property Agent
Connecticut Department of Transportation

Attachment: Taking Map
bcc: Workflow File

STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

Property File No.: **301-176-012B**

Owner Name: **City of Norwalk**

Acceptance Agreement

It is understood that you agree to the State's offer in the amount of $50,100.00. The following shall apply:

- The above award is in full settlement for all real property rights acquired and constitutes a full and final payment for any and all loss of value caused by this acquisition.
- This acquisition is in accordance with C.G.S. Sec.13a-73(c), 13b-36(a) & 13a-79; as applicable.
- This agreement is subject to final approval(s) in accordance with C.G.S. Sec. 13a-73(h)
- Pending the delivery of good and sufficient title, an Immediate Right of Entry is hereby granted to the State of Connecticut, and/or its agents to proceed with the construction of the subject project.
- Payment(s) will be made by check issued from the Treasurer of the State of Connecticut to the property owner and/or mortgagee (if applicable) at the time of closing.
- The owner agrees to assist in the securing of good and sufficient title and agrees to convey the same by instrument prepared by the Department.

Owner's Legal Signature	Date	Owner's Legal Signature	Date
James I. Mason, Transportation Principal Property Agent	Date	State Properties Review Board	Date

revised: 11/01/17

FOR INTERNAL USE ONLY

Invoice Date: _____ **Invoice #:** _____ **CORE P.O. #:** _____ **CORE Receipt #:** _____

Payee: (Name & Address)

Payee's FEIN/SSN:

Invoice Amount: $50,100.00

Property Location: 15 and 60 South Smith Street, Norwalk CT 06855

Coded By: _____ **Reviewed By:** _____ **Date:** _____

FUND	SID	DeptID	Project No.	Activity	Source Type	Account	Parcel No.	Detail Amount
13033	41390	DOT57125	DOT03010176RW	RW0000	RW201	55470	012B	$50,100.00

RECEIVED CHECK NO. _____ **DATE** _____

IN THE AMOUNT OF $ _____

IN PAYMENT OF ABOVE. **BY** _____

DUPLICATE

STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

Property File No.: **301-176-012B**

Owner Name: **City of Norwalk**

Acceptance Agreement

It is understood that you agree to the State's offer in the amount of $50,100.00. The following shall apply:

- The above award is in full settlement for all real property rights acquired and constitutes a full and final payment for any and all loss of value caused by this acquisition.
- This acquisition is in accordance with C.G.S. Sec.13a-73(c), 13b-36(a) & 13a-79; as applicable.
- This agreement is subject to final approval(s) in accordance with C.G.S. Sec. 13a-73(h)
- Pending the delivery of good and sufficient title, an Immediate Right of Entry is hereby granted to the State of Connecticut, and/or its agents to proceed with the construction of the subject project.
- Payment(s) will be made by check issued from the Treasurer of the State of Connecticut to the property owner and/or mortgagee (if applicable) at the time of closing.
- The owner agrees to assist in the securing of good and sufficient title and agrees to convey the same by instrument prepared by the Department.

Owner's Legal Signature Date

Owner's Legal Signature Date

James I. Mason, Transportation Principal Property Agent Date

State Properties Review Board Date

revised: 11/01/17

FOR INTERNAL USE ONLY

Invoice Date: _____ **Invoice #:** _____ **CORE P.O. #:** _____ **CORE Receipt #:** _____

Payee: (Name & Address)

Payee's FEIN/SSN:

Invoice Amount: $50,100.00

Property Location: 15 and 60 South Smith Street, Norwalk CT 06855

Coded By: _____ **Reviewed By:** _____ **Date:** _____

FUND	SID	DeptID	Project No.	Activity	Source Type	Account	Parcel No.	Detail Amount
13033	41390	DOT57125	DOT03010176RW	RW0000	RW201	55470	012B	$50,100.00

RECEIVED CHECK NO. _____ **DATE** _____

IN THE AMOUNT OF $ _____

IN PAYMENT OF ABOVE. **BY** _____

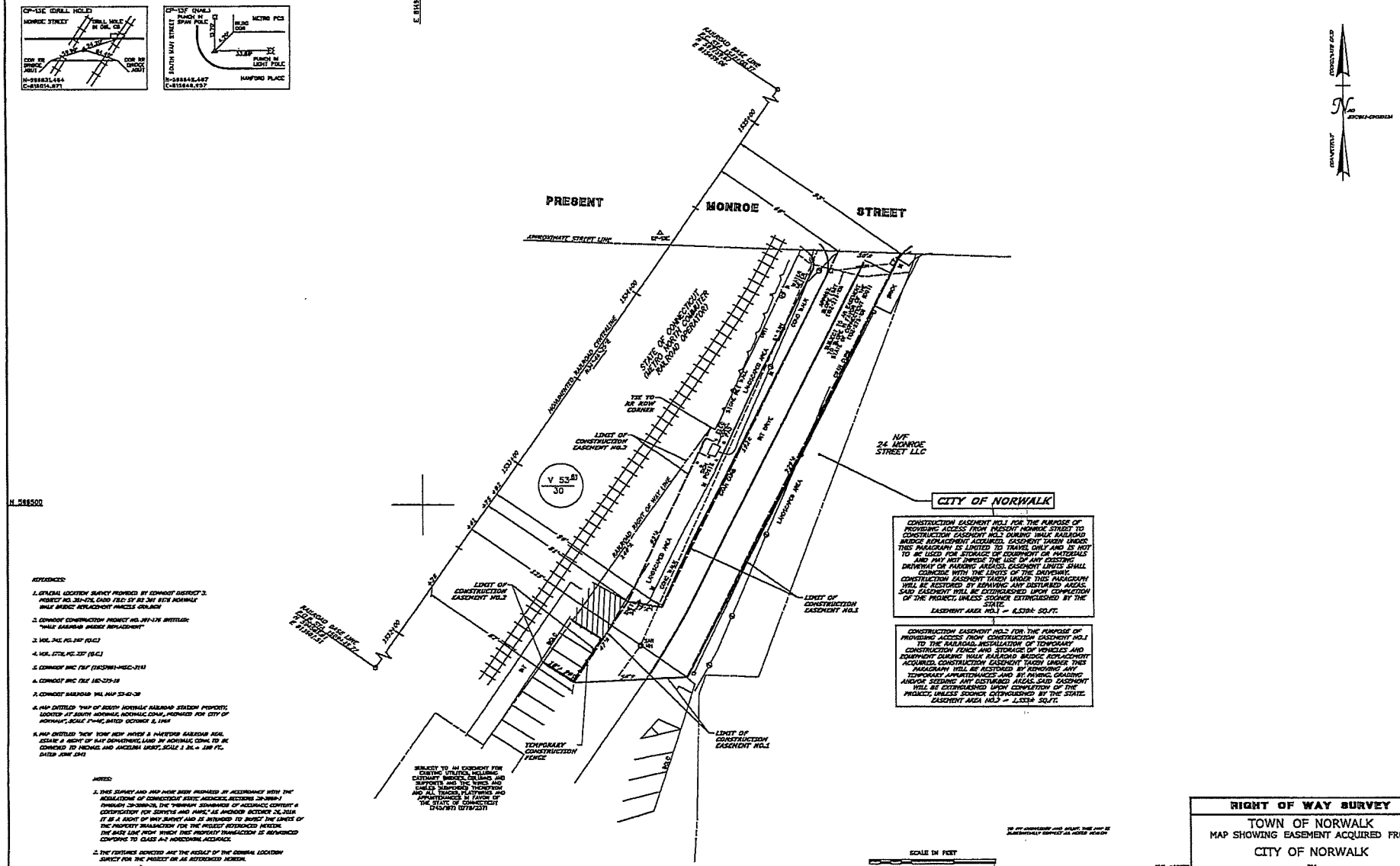

CP-13C (DRILL HOLE)
MONROE STREET
DRILL HOLE #1 ON CL OF
COR. RR BRIDGE ABUT
COR. RR BRIDGE ABUT
N=888831.494
E=815014.871
CP-13F (NAIL)
PUNCH IN SPAN POLE
METRO FC3
BLDG COR
PUNCH IN LIGHT POLE
SOUTH WAY STREET
HANFORD PLACE
N=888848.487
E=815648.457
E 814500
N 886500
PRESENT
MONROE
STREET
APPROXIMATE STREET LINE
RAILROAD BASE LINE
STATE OF CONNECTICUT METRO NORTH COMMUTER RAILROAD OPERATION
TIE TO R/R ROW CORNER
LIMIT OF CONSTRUCTION EASEMENT NO.3
LIMIT OF CONSTRUCTION EASEMENT NO.2
LIMIT OF CONSTRUCTION EASEMENT NO.1
RAILROAD BASE LINE
V 53 / 30
N/F 24 MONROE STREET LLC
CITY OF NORWALK
CONSTRUCTION EASEMENT NO.1 FOR THE PURPOSE OF PROVIDING ACCESS FROM PRESENT MONROE STREET TO CONSTRUCTION EASEMENT NO.3 DURING WALK RAILROAD BRIDGE REPLACEMENT ACQUIRED. EASEMENT TAKEN UNDER THIS PARAGRAPH IS LIMITED TO TRAVEL ONLY AND IS NOT TO BE USED FOR STORAGE OF EQUIPMENT OR MATERIALS AND MAY NOT IMPEDE THE USE OF ANY EXISTING DRIVEWAY OR PARKING AREA(S). EASEMENT LIMITS SHALL COINCIDE WITH THE LIMITS OF THE DRIVEWAY. CONSTRUCTION EASEMENT TAKEN UNDER THIS PARAGRAPH WILL BE RESTORED BY REMOVING ANY DISTURBED AREAS. SAID EASEMENT WILL BE EXTINGUISHED UPON COMPLETION OF THE PROJECT, UNLESS SOONER EXTINGUISHED BY THE STATE.
EASEMENT AREA NO.1 = 6,538± SQ.FT.
CONSTRUCTION EASEMENT NO.2 FOR THE PURPOSE OF PROVIDING ACCESS FROM CONSTRUCTION EASEMENT NO.1 TO THE RAILROAD. INSTALLATION OF TEMPORARY CONSTRUCTION FENCE AND STORAGE OF VEHICLES AND EQUIPMENT DURING WALK RAILROAD BRIDGE REPLACEMENT ACQUIRED. CONSTRUCTION EASEMENT TAKEN UNDER THIS PARAGRAPH WILL BE RESTORED BY REMOVING ANY TEMPORARY APPURTENANCES AND BY PAVING, GRADING AND/OR SEEDING ANY DISTURBED AREAS. SAID EASEMENT WILL BE EXTINGUISHED UPON COMPLETION OF THE PROJECT, UNLESS SOONER EXTINGUISHED BY THE STATE.
EASEMENT AREA NO.2 = 1,553± SQ.FT.
TEMPORARY CONSTRUCTION FENCE
SUBJECT TO AN EASEMENT FOR EXISTING UTILITIES INCLUDING CATENARY BRIDGES, CABLINGS AND SUPPORTS AND TOXIC WIRES AND CABLES SUSPENDED THEREFROM AND ALL TRACKS, PLATFORMS AND APPURTENANCES IN FAVOR OF THE STATE OF CONNECTICUT 1240/893 (278/237)
REFERENCES:
1. GENERAL LOCATION SURVEY PROVIDED BY CONNDOT DISTRICT 3; PROJECT NO. 301-176, DATED JULY 27 83 301 ELEV. NORWALK WALK BRIDGE REPLACEMENT PARCELS COMBINED
2. CONNDOT CONSTRUCTION PROJECT NO. 301-176 ENTITLED: "WALK RAILROAD BRIDGE REPLACEMENT"
3. VOL. 340, PG. 257 (D.C.)
4. VOL. 1776, PG. 237 (D.C.)
5. CONNDOT BRC FILE (183)PW81-M6CC-7(15)
6. CONNDOT BRC FILE 180-275-18
7. CONNDOT RAILROAD VAL MAP 23-40-38
8. MAP ENTITLED "MAP OF SOUTH NORWALK RAILROAD STATION PROPERTY, LOCATED AT SOUTH NORWALK, NORWALK CONN., PREPARED FOR CITY OF NORWALK", SCALE 1"=40', DATED OCTOBER 3, 1949
9. MAP ENTITLED "NEW YORK NEW HAVEN & HARTFORD RAILROAD MAP, SHOWING A RIGHT OF WAY DEPARTMENTAL LAND IN NORWALK CONN. TO BE CONVEYED TO MICHAEL AND ANGELINA LIOTT, SCALE 1 IN. = 100 FT., DATED JUNE 1943
NOTES:
1. THIS SURVEY AND MAP HAVE BEEN PREPARED IN ACCORDANCE WITH THE REGULATIONS OF CONNECTICUT STATE AGENCIES, SECTIONS 20-300B-1 THROUGH 20-300B-20, THE "MINIMUM STANDARDS OF ACCURACY, CONTENT & CERTIFICATION FOR SURVEYS AND MAPS," AS AMENDED OCTOBER 26, 2018. IT IS A RIGHT OF WAY SURVEY AND IS INTENDED TO DEPICT THE LIMITS OF THE PROPERTY TRANSACTION FOR THE PROJECT REFERENCED HEREON. THE BASIS LINE FROM WHICH THIS PROPERTY TRANSACTION IS REFERENCED CONFORMS TO CLASS A-2 HORIZONTAL ACCURACY.
2. THE FIXTURES DEPICTED ARE THE RESULT OF THE GENERAL LOCATION SURVEY FOR THE PROJECT OR AS REFERENCED HEREIN.
3. THE PROPERTY AND STREET LINES DEPICTED CONFORM TO CLASS D ACCURACY. THEY HAVE BEEN COMPILED FROM VARIOUS SOURCES AND ARE NOT TO BE CONSTRUED AS NECESSARILY BEING THE RESULT OF A FIELD SURVEY, NOR DO THEY REPRESENT A PROPERTY/BOUNDARY OPINION.
4. THE CONSTRUCTION EASEMENTS DEPICTED HEREON WILL BE FORMALLY EXTINGUISHED BY AN INSTRUMENT WHICH WILL BE FILED IN THE PUBLIC LAND RECORDS.
5. SUPPLEMENTAL TOPOGRAPHY COMPILED FROM 2016 STATEWIDE DTM3 IMAGERY.
DRAWN BY KC
DATE 7/14/20
CHECKED BY SJF
DATE 7/27/20
SCALE IN FEET
20 0 20 40
DATE REVISION REQ. BY
3/31/20 ADDED CONST. FENCE D.S.M.
TOWN NO. 16C
PROJECT NO. 301-176
SERIAL NO. 47
SHEET 1 OF 1
DATE
RIGHT OF WAY SURVEY
TOWN OF NORWALK
MAP SHOWING EASEMENT ACQUIRED FROM
CITY OF NORWALK
BY
THE STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
WALK RAILROAD BRIDGE REPLACEMENT
SCALE 1"=20' JANUARY 2020
MARK D. ROLFE, P.E.
CHIEF ENGINEER - BUREAU OF ENGINEERING AND CONSTRUCTION

EXHIBIT 3.B.

STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546
Phone: (860-594-2476)

April 21, 2020

91 7199 9991 7038 3144 1751

CERTIFIED MAIL
The Honorable Harry W. Rilling
Mayor
City of Norwalk.
c/o Norwalk Parking Authority
125 East Avenue
Norwalk, CT 06856-5125

Dear Mayor Rilling:

Subject: File No.: 301-176-047
Owner(s): City of Norwalk (SONO Station)
Town: Norwalk

The State of Connecticut Department of Transportation (Department) is now acquiring property for the Project known as Walk Bridge Replacement. In connection therewith, we enclose our revised map dated January, 2020 detailing the proposed acquisition.

The State's offer of compensation, as evidenced by the enclosed offer letter, is $293,700.00. This offer is based upon an appraisal prepared by the Division of Rights of Way.

As is standard of real estate acquisitions of this type, the conveyance of "good and sufficient title" is required from the owners of record. Should the Department's title examination of your property reflect encumbrances that prohibit the transfer of adequate title, your assistance will be required. In this regard, a copy of our title reports cover page is enclosed for your review and comment.

If the offer is acceptable, please execute the enclosed acceptance agreement and W-9 form and return them to my attention. You may keep the page marked "duplicate copy" for your records. Oral representations or promises made during the negotiation process are not binding on the Department.

I am available to meet with you to review the offer, the construction plans, and answer any questions you may have. Please contact me at the above telephone number or address no later than May 20, 2020.

Very truly yours,

C. McDonald

Colin B. McDonald
Acquisition/Relocation Section
Division of Rights of Way

Enclosures

bcc: Workflow File
Acquisition/Relocation

Cover Letter Rev. 5/01/2018

STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546
Phone: (860) 594-2476

OWNER: City of Norwalk

PROPERTY FILE NO. 301-176-047

ADDRESS: 30 Monroe Street

TOWN: Norwalk

Pursuant to Connecticut General Statute(s) and as required for the project known as Walk Bridge Replacement, the Commissioner of Transportation finds it necessary to acquire from you the following property rights as described on the attached revised map dated January 2020.

Compensation payable to you for the proposed acquisition and all legal damages to any remainder is as follows:

Value of Construction Easement #1	$176,300.00 (RD
Value of Construction Easement #2	$117,400.00 (RD)
Total Compensation	$293,700.00

The above represents an offer of just compensation for the property rights as developed by the Division of Rights of Way. Should you wish to accept this offer, please review and execute page two of this offer letter.

If you have any questions regarding this matter, please contact Colin B. McDonald at the telephone number or address shown above.

Very truly yours,

James I. Mason
Transportation Principal Property Agent
Connecticut Department of Transportation

Attachment: Taking Map
bcc: Workflow File

Offer Letter Rev. 11/01/17

STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

Property File No.: 301-176-047

Owner Name: City of Norwalk

Acceptance Agreement

It is understood that you agree to the State's offer in the amount of $293,700.00. The following shall apply:

- The above award is in full settlement for all real property rights acquired and constitutes a full and final payment for any and all loss of value caused by this acquisition.
- This acquisition is in accordance with C.G.S. Sec.13a-73(c), 13b-36(a) & 13a-79; as applicable.
- This agreement is subject to final approval(s) in accordance with C.G.S. Sec. 13a-73(h)
- Pending the delivery of good and sufficient title, an Immediate Right of Entry is hereby granted to the State of Connecticut, and/or its agents to proceed with the construction of the subject project.
- Payment(s) will be made by check issued from the Treasurer of the State of Connecticut to the property owner and/or mortgagee (if applicable) at the time of closing.
- The owner agrees to assist in the securing of good and sufficient title and agrees to convey the same by instrument prepared by the Department.

Owner's Legal Signature Date

Owner's Legal Signature Date

James I. Mason, Transportation Principal Property Agent Date

State Properties Review Board Date

FOR INTERNAL USE ONLY revised: 11/01/17

Invoice Date: _____ **Invoice #:** _____ **CORE P.O. #:** _____ **CORE Receipt #:** _____

Payee: (Name & Address)

Payee's FEIN/SSN:

Invoice Amount: $293,700.00

Property Location: 30 Monroe Street, Norwalk, CT 06854

Coded By: ____ **Reviewed By:** ____ **Date:** _____

FUND	SID	DeptID	Project No.	Activity	Source Type	Account	Parcel No.	Detail Amount
13033	41390	DOT57125	DOT03010176RW	RW0000	RW201	55470	047	$293,700.00

RECEIVED CHECK NO. _____

IN THE AMOUNT OF $ _____

IN PAYMENT OF ABOVE.

DATE _____

BY _____

From: McDonald, Dennis J <Dennis.McDonald@ct.gov>
Sent: Tuesday, December 15, 2020 8:39 AM
To: Callahan, Darin L <dcallahan@norwalkct.org>
Cc: Valadares, Vanessa <VValadares@norwalkct.org>; Mason, James I. <James.Mason@ct.gov>; Degen, Steven L. <Steven.Degen@ct.gov>; Melzen, Thomas H. <Thomas.Melzen@ct.gov>
Subject: CT DOT 301-176-031A - Right of Entry

CAUTION: EXTERNAL Email: Don't open links or attachments from untrusted senders

Good morning Attorney Callahan,

In connection with the Walk Bridge Replacement project, the Department of Transportation (Department) will need to acquire a construction easement on property owned by the City of Norwalk (City) located at 10 North Water Street. This easement is needed, in part, for the demolition of the IMAX theater. The Department is currently in the process of preparing a property map for this acquisition.

Recently, the City has asked the Department to expedite the IMAX demolition with the goal of having it completed by the summer of 2021. In order to accommodate this timeframe, the Department is seeking a right of entry from the City of Norwalk prior to the formal acquisition of the afore-mentioned construction easement. Once the property map has been completed the standard ROW process will commence.

Attached for your review is a copy of our standard right of entry form as well as a sketch of the area in question.

Please let me know if you have any questions or concerns.

Regards,
Dennis

Dennis McDonald
Connecticut Department of Transportation
Division of Rights of Way
2800 Berlin Turnpike
P.O. Box 317546
Newington, CT 06131

Phone: (860) 594-2475
Fax: (860) 594-2494

STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546
Phone: 860-594-2475

TO WHOM IT MAY CONCERN:

Subject: File No.: 301-176-031A
Owner(s): City of Norwalk
Town: Norwalk

In reference to the property owned by the **City of Norwalk**, located at 10 North Water Street, Norwalk, Connecticut, I, the undersigned, do hereby grant permission to the Department of Transportation to enter upon said premises for the purpose of construction access, storage of materials and equipment staging in connection with project 0301-176, Walk Bridge Replacement, as shown on the attached sketch.

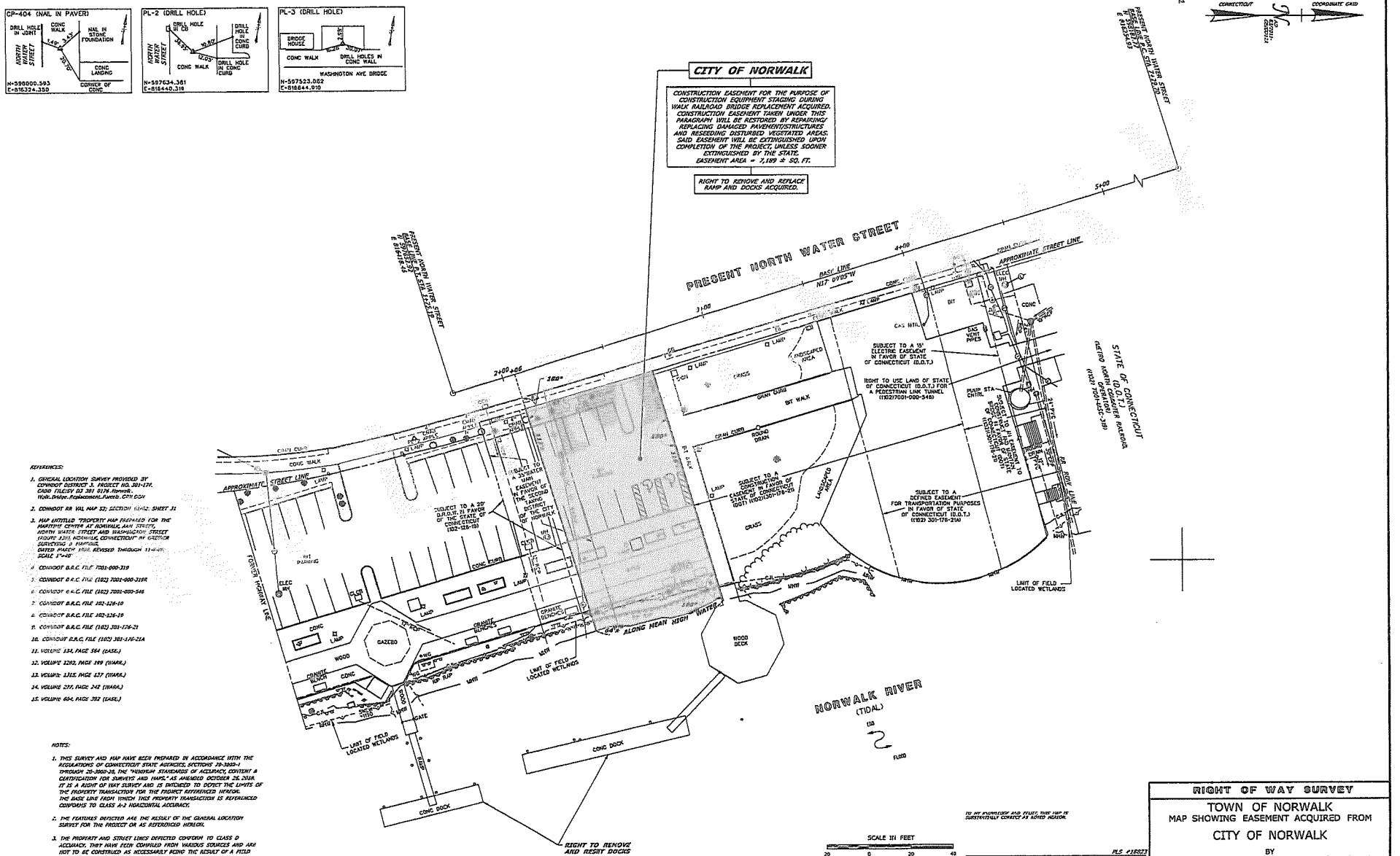
This permission is given without prejudice to my right under the law covering damages for the acquisition of any property rights in accordance with Section 13a-73 of the Connecticut General Statutes. The State of Connecticut retains the right to acquire the necessary property rights via eminent domain in the event of failure to conclude an amicable agreement for the purchase of said property rights and the City of Norwalk retains the right to appeal the damages.

Very truly yours,

DATE:_____

_____
Signature

_____
Print Name & Title



REFERENCES:

1. GENERAL LOCATION SURVEY PROVIDED BY CONNDOT DISTRICT 3, PROJECT NO. 301-177, CADD FILE(S): D3 301 0178 Norwalk Walk_Bridge_Replacement_Funds_CT9.DGN
2. CONNDOT RR VAL MAP 32; SECTION 0342; SHEET 31
3. MAP ENTITLED "PROPERTY MAP PREPARED FOR THE MARITIME CENTER AT NORWALK, MAIN STREET, NORTH WATER STREET AND WASHINGTON STREET, (ROUTE 136) NORWALK, CONNECTICUT" BY CHRISTOPHER SURVEYING & MAPPING, DATED MARCH 1988, REVISED THROUGH 11-6-89, SCALE 1"=40'
4. CONNDOT B.R.C. FILE 7001-000-319
5. CONNDOT B.R.C. FILE (102) 7001-000-319R
6. CONNDOT B.R.C. FILE (102) 7001-000-548
7. CONNDOT B.R.C. FILE 102-126-10
8. CONNDOT B.R.C. FILE 102-126-19
9. CONNDOT B.R.C. FILE (102) 301-176-21
10. CONNDOT B.R.C. FILE (102) 301-176-21A
11. VOLUME 134, PAGE 564 (EASE.)
12. VOLUME 1203, PAGE 399 (WARR.)
13. VOLUME 1315, PAGE 437 (WARR.)
14. VOLUME 277, PAGE 242 (WARR.)
15. VOLUME 604, PAGE 392 (EASE.)

NOTES:

1. THIS SURVEY AND MAP HAVE BEEN PREPARED IN ACCORDANCE WITH THE REGULATIONS OF CONNECTICUT STATE AGENCIES, SECTIONS 20-300B-1 THROUGH 20-300B-20, THE "MINIMUM STANDARDS OF ACCURACY, CONTENT & CERTIFICATION FOR SURVEYS AND MAPS," AS AMENDED OCTOBER 26, 2018. IT IS A RIGHT OF WAY SURVEY AND IS INTENDED TO DEFICT THE LIMITS OF THE PROPERTY TRANSACTION FOR THE PROJECT REFERENCED HEREON. THE BASE LINE FROM WHICH THIS PROPERTY TRANSACTION IS REFERENCED CONFORMS TO CLASS A-2 HORIZONTAL ACCURACY.
2. THE FEATURES DEPICTED ARE THE RESULT OF THE GENERAL LOCATION SURVEY FOR THE PROJECT OR AS REFERENCED HEREON.
3. THE PROPERTY AND STREET LINES DEPICTED CONFORM TO CLASS D ACCURACY. THEY HAVE BEEN COMPILED FROM VARIOUS SOURCES AND ARE NOT TO BE CONSTRUED AS NECESSARILY BEING THE RESULT OF A FIELD SURVEY, NOR DO THEY REPRESENT A PROPERTY/BOUNDARY OPINION.
4. THE CONSTRUCTION EASEMENT DEPICTED HEREON WILL BE FORMALLY EXTINGUISHED BY AN AFFIDAVIT THAT WILL BE FILED IN THE PUBLIC LAND RECORDS.
5. APPARENT STREET LINE WAS USED WHERE THE CITY HAD NO ESTABLISHED STREET LINE. THE CLASS LINE WAS USED AS A GUIDE FOLLOWING THE FORMAT USED IN TOWN CLERK MAPS 12383 & 12386.

DRAWN BY	JHJ
DATE	10/29/20
CHECKED BY	KJC
DATE	12/08/20

SCALE IN FEET
20 0 20 40

DATE	REVISION	REQ. BY

TO MY KNOWLEDGE AND BELIEF, THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON.

CHRISTINE E. AUBREY, P.L.S. #16823

ROAD WITHOUT LOT BOUNDARY AND ENCUMBER SEAL

TOWN NO. 102
PROJECT NO. 301-176
SERIAL NO. 31A
SHEET 1 OF 1
TITLE HIGHWAY - SURVEY CONFERENCE
DATE

RIGHT OF WAY SURVEY

TOWN OF NORWALK
MAP SHOWING EASEMENT ACQUIRED FROM
CITY OF NORWALK
BY
THE STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
WALK RAILROAD BRIDGE REPLACEMENT

SCALE 1" =20' DECEMBER 2020

SCOTT A. HILL, P.E.
CHIEF ENGINEER - BUREAU OF ENGINEERING AND CONSTRUCTION

File: n:\dotprojects\norwalk\cadd\projects\0178\500_Pre-Design\05_Property_Maps\SV_CS_301_176_03IA_PH_1.dgn

NORWALK
Public Works

MEMORANDUM

TO: Anthony Carr, P.E. – Chief of Operations & Public Works

FROM: Drew Berndlmaier, P.E. – Senior Engineer

CC: Vanessa Valadares, P.E. – Principal Engineer

REF: Public Works Committee Agenda Item – Project PM 2019-1, Pavement Management Program

DATE: December 18, 2020

I would like to request that the following items be included on the agenda for the January 2021 Public Works Committee meeting.

1. Authorize the Chief of Operations & Public Works, to execute Orders on Contract with Deering Construction, Inc., to Project PM 2019-1, Pavement Management Program, for an amount not to exceed $500,000.

Account #'s:
09 20 4021 5777 C0021
09 21 4021 5777 C0021

In the last two months of processed requisitions, it was extremely difficult to forecast what our final dollars would come to, in order to stay within budget. The department's objective was to pave as much as possible, through to the close of the construction season, within the budget provided.

Examples of items that are difficult to forecast their cost, until long after the decision is made to conduct the work, are all drainage and other unforeseen cost plus items (it takes time to submit and review and verify, after certified payroll is submitted), police traffic control (invoices are often issued late) and increased unit price items, which result from unexpected site conditions (i.e. poor base or poor grades prompt the City to authorize work that have an added cost associated with them, such as the need to replace additional layers of asphalt).

Regardless of what those unforeseen costs would come to, once the decision was made to set new walks and curbs to proper grades, DPW had to follow through with whatever scope was necessary, to maintain egress to local properties, establish ADA compliance and appropriate grades for storm drainage. This meant following through with road paving and base rehabilitation, to ensure smooth vehicular transitions to driveways, intersections and crosswalk transitions to recently installed ADA ramps (particularly in the neighborhood of First & Cove).

125 East Avenue • P.O. Box 5125, NORWALK, CT 06856-5125 • TELEPHONE 203-854-7791 • FAX 203-857-0143

CITY OF NORWALK
Paul L. Sotnik, P.E.
Senior Civil Engineer
psotnik@norwalkct.org
P: 203-854-7891 / F: 203-857-0143
Norwalk City Hall
125 East Avenue, P.O. Box 5125
Norwalk, CT 06856-5125

MEMORANDUM

TO: Vanessa Valadares, P.E. - Principal Engineer

FROM: Paul L. Sotnik, P.E. - Senior Civil Engineer

CC: Anthony R. Carr, P.E., CFM - Chief of Operations and Public Works
Drew Berndlmaier, P.E. - Senior Engineer
Mario Pizighelli, E.I.T. – Assistant Civil Engineer

REF: Construction Inspection/Observation Services Consultant Selection
RFP – City Project 4086, D.P.W. Project DPW2020-1

DATE: December 18, 2020

As you are aware, the City of Norwalk received nine (9) Qualification Statement packages from engineering firms for the above referenced project. Following a review of the submissions, the City's Consultant Selection Panel consisting of Drew Berndlmaier, P.E., Mario Pizighelli, E.I.T. and I shortlisted three (3) firms to provide a presentation of qualifications and specifics as to how they would approach this project. The Panel conducted the interviews along with Sharon Conners, Purchasing Agent on December 17, 2020. Based upon the results of those interviews, the panel has recommended that Tighe & Bond, Inc. be offered a contract for Construction Inspection/Observation Services for the above referenced Project. We have negotiated a scope of services with them in which they will be compensated for work performed based upon their hourly billable rates, for a sum not to exceed $325,000.00.

Therefore, I would like to request that the following item be included on the agenda for the January 5, 2021 meeting of the Public Works Committee of the Common Council for approval.

1.) Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Tighe & Bond, Inc. for Project D.P.W. 2020-1 Construction Inspection/Observation Services. The Agreement is for a period of one (1) year, billable on an hourly basis, for a sum not to exceed $325,000.00, with an option to extend for two (2) additional terms of one (1) year each.

   Account No. 09 21 4021 5777 C0021
   Account No. 09 22 4021 5777 C0021

Account No. 09 04 4021 5777 C0234
Account No. 09 06 4021 5777 C0234
Account No. 09 07 4021 5777 C0234
Account No. 09 21 4021 5777 C0234

Account No. 09 22 4021 5777 C0302

Account No. 09 06 4021 5777 C0315
Account No. 09 21 4021 5777 C0315
Account No. 09 22 4021 5777 C0315

Account No. 09 22 4021 5777 C0318

Account No. 09 18 4027 5777 C0440
Account No. 09 21 4021 5777 C0440
Account No. 09 22 4021 5777 C0440

Account No. 09 20 4021 5777 C0643
Account No. 09 21 4021 5777 C0643
Account No. 09 22 4021 5777 C0643

Account No. 09 21 6030 5777 C0658

Account No. 09 21 6030 5777 C0659

Account No. 01 40 30 5258

If you have any questions, please do not hesitate to contact me.

CITY OF NORWALK
Sharon Conners
Purchasing Agent
sconners@norwalkct.org
P: 203-854-7947 / F: 203-854-7817
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

December 11, 2020

Ms. Lisa Bartolini
CleanHarbors Environmental Services
761 Middle Street
Bristol, CT 06010

via e-mail to: bartolinil@cleanharbors.com

Award Recommendation Re: RFP #4079 Household Hazardous Waste Collection

Ms. Bartolini:

Thank you for your response to our request for proposal submissions.

Congratulations, the Selection Committee has completed their review of the proposal submissions that were received for this solicitation and the committee shall be making the recommendation that this project should be awarded to your Firm.

This project is a joint effort of seven (7) Southwestern Fairfield County communities: Darien, Greenwich, New Canaan, Norwalk, Stamford, Westport and Wilton (The TOWNS). Per the RFP requirements, the awarded firm shall be required to execute a contract with each TOWN. Attachment 5 has the point of contract information for each town. Each town will use this recommendation award letter to start the proceedings to execute the contract for their town.

For the City of Norwalk, this award recommendation shall be forwarded to the Public Works Committee of the Norwalk Common Council for their review and approval at their next regularly scheduled meeting in April.

If approved, the award recommendation would then be forwarded to the full Norwalk Common Council for their review and authorization at their next regularly scheduled meeting, either the 2nd or 4th Tuesday in January.

We appreciate your time and effort in preparing this submission and we are looking forward to working with your Firm on this project.

Sincerely,

Sharon Conners
Purchasing Agent

C: Jessica Paladino, Waste Programs Manager

paintcare®

What Products are Covered?

Products covered by the PaintCare fee and accepted for drop-off are defined as interior and exterior architectural coatings sold in containers of 5 gallons or smaller. They do not include aerosol products (spray cans), industrial maintenance (IM), original equipment manufacturer (OEM), or specialty coatings.

PaintCare Products

These products have a fee when purchased and are accepted for free at drop-off sites:

- Interior and exterior architectural paints: latex, acrylic, water-based, alkyd, oil-based, enamel (including textured coatings)
- Deck coatings, floor paints (including elastomeric)
- Primers, sealers, undercoaters
- Stains
- Shellacs, lacquers, varnishes, urethanes (single component)
- Waterproofing concrete/masonry/wood sealers and repellents (not tar or bitumen-based)
- Metal coatings, rust preventatives
- Field and lawn paints

Non-PaintCare Products

These products do not have a fee when purchased and are not accepted at drop-off sites:

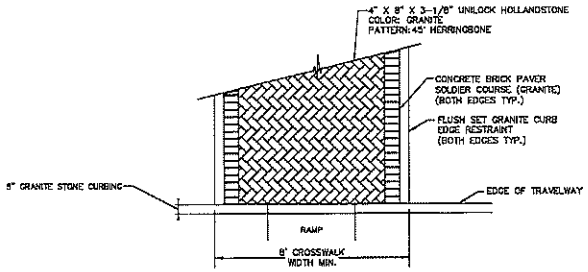
- Paint thinners, mineral spirits, solvents
- Aerosol paints (spray cans)
- Auto and marine paints
- Art and craft paints
- Caulking compounds, epoxies, glues, adhesives
- Paint additives, colorants, tints, resins
- Wood preservatives (containing pesticides)
- Roof patch and repair
- Asphalt, tar and bitumen-based products
- 2-component coatings
- Deck cleaners
- Traffic and road marking paints
- Industrial Maintenance (IM) coatings
- Original Equipment Manufacturer (OEM) (shop application) paints and finishes

Note: Containers that are leaking, empty, or without the original printed manufacturer's label are not accepted at drop-off sites.

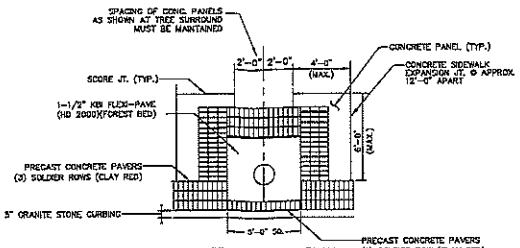
901 NEW YORK AVE NW WASHINGTON, DC 20001 (855) PAINT09 www.paintcare.org info@paint.org

4079 HOUSEHOLD HAZARDOUS WASTE COLLECTION

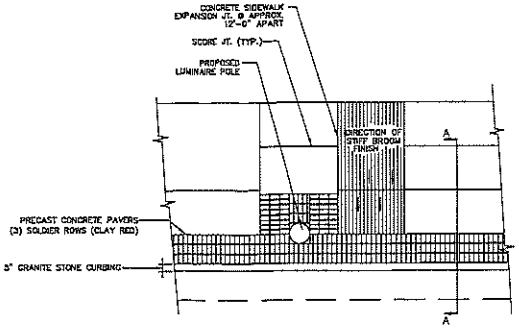
		ACV Environmental Services, Inc.		Tradebe Environmental Servics, LLC		Clean Harbors Environmental Services, Inc.		MXI Environmental Services LLC	
		Household	Half Household	Household	Half Household	Household	Half Household	Household	Half Household
Base Period	Calendar Year 2021	$ 65.00	$ 42.00	$ 68.00	$ 51.00	$ 60.00	$ 36.00	$ 75.00	$ 70.00
	Calendar Year 2022	$ 65.00	$ 42.00	$ 70.00	$ 53.00	$ 60.00	$ 36.00	$ 75.00	$ 70.00
	Calendar Year 2023	$ 67.00	$ 43.50	$ 72.00	$ 55.00	$ 63.00	$ 37.80	$ 77.00	$ 72.00
Option 1	Calendar Year 2024	$ 69.00	$ 45.00	$ 74.00	$ 57.00	$ 64.90	$ 39.00	$ 79.00	$ 74.00
Option 2	Calendar Year 2025	$ 71.00	$ 46.25	$ 76.00	$ 59.00	$ 66.85	$ 40.00	$ 81.00	$ 76.00



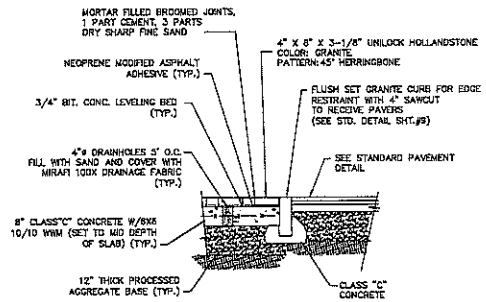
PRECAST CONCRETE PAVERS IN CROSSWALK AND TRAVELWAY
PLAN VIEW



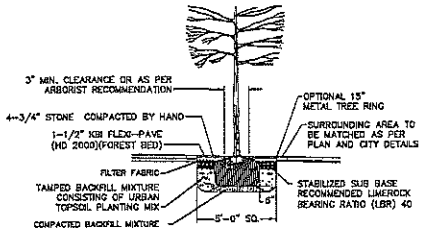
TREE SURROUND PLAN
(SEE PLANS FOR LAYOUT)



PRECAST CONCRETE PAVERS
TYPICAL SIDEWALK PLAN

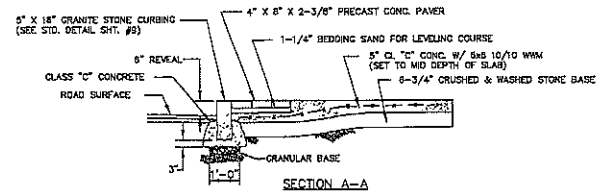


PRECAST CONCRETE PAVERS IN CROSSWALK AND TRAVELWAY
LATERAL SECTION

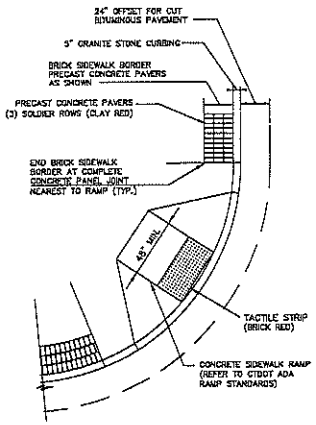


NOTE:
1. DO NOT CUT OR LOOSEN BURLAP BALL.
2. REMOVE PLASTIC WRAP, TAGS AND WIRE.

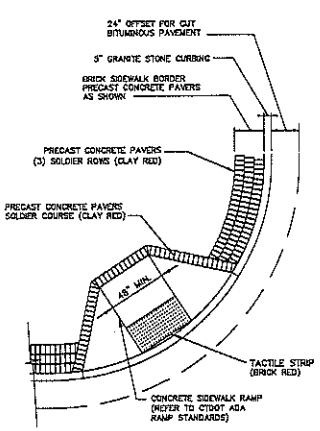
KBI FLEXI-PAVE
TREE SURROUND DETAIL



SECTION A-A



PRECAST CONCRETE PAVERS AT RAMP
TYPE I



PRECAST CONCRETE PAVERS AT RAMP
TYPE II

REVISIONS	DATE	BY

APPROVED BY: ANTHONY R. CARR, P.E.# 28088, DATE
CHIEF OF OPERATIONS AND PUBLIC WORKS
APPROVED BY: VANESSA M. VALADARES, P.E.# 28346, DATE
PRINCIPAL ENGINEER OF DESIGN
DESIGNED BY: GRAPHITE | DRAWN BY: J.P.K. | CHECKED BY:

CITY OF NORWALK
DEPARTMENT OF PUBLIC WORKS

PRECAST CONCRETE PAVERS AT SIDEWALK, CROSSWALK & RAMPS (TYPES I & II)

EAST NORWALK VILLAGE STANDARDS

10

DATE: JANUARY, 2021 | PROJ. #:
SCALE: NOT TO SCALE | SHEET ____ OF ____

VII.D

THE LOCKWOOD-MATHEWS MANSION MUSEUM
A Registered National Historic Landmark

TO: MEMBERS, LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: PATSY BRESCIA, CHAIR OF THE LOCKWOOD MATHEWS MANSION MUSEUM BOARD OF TRUSTEES

RE: LOCKWOOD MATHEWS MANSION MUSEUM – REQUEST APPROVAL FOR AN ASSISTANCE AGREEMENT

DATE: FEBRUARY 4, 2021 Revised

****

As part of the 2019-2020 Capital Budget allocation, the City of Norwalk Common Council approved $2.5 million to support the Lockwood Mathews Mansion Museum (LMMM) Infrastructure Improvement Project as a supplement to a CT DECD grant of $5 million. At this time, we would like to request Land Use & Building Management Committee approval for the City to enter into an Assistance Agreement with LMMM and thereafter refer to the Norwalk Common Council for final approval.

At present, the Lockwood Mathews Mansion Museum is in contract with David Scott Parker Architects for architectural and engineering design services. The design documents are scheduled for a preliminary review with the State of Connecticut DECD and the State Historic Preservation Office in the first quarter of this year. Concurrently, LMMM will submit this project to the Norwalk Planning Commission for review in compliance with State Statutes - Section 8-24. The Lockwood Mathews Mansion Museum is also in contract with Westview Group LLC for preconstruction project management Services.

The following are proposed Terms and Conditions for this Agreement:

- WHEREAS, the Lockwood Mathews Mansion Museum is in receipt of a $5,000,000 grant from the State of Connecticut Department of Economic & Community Development to implement an infrastructure improvement project which would primarily include updating the building heating and cooling systems, security system, fire suppression system, improved lighting and fiber optics.
- WHEREAS, the City of Norwalk recognizes that it is an enormous task to upgrade Lockwood Mathews Mansion Museum's infrastructure systems in meeting today's building codes within a National Historic Landmark.
- WHEREAS, subsequent to the State's approval of the $5,000,000 grant to the City of Norwalk, the City allocated $2,500,000 in Capital Budget funds through the Norwalk

Historical Commission to supplement the Lockwood Mathews Mansion Museum improvement project necessary to cover costs in excess of the State grant.

- The City of Norwalk Capital project funding would remain in a City Capital Budget account.
- All contracts and agreements for the improvements under this Agreement shall be between LMMM and its vendors/contractors with no contractual relationship with the City.
- The Lockwood Mathews Mansion Museum has full responsibility to comply with all applicable State and City requirements, including but not limited to, procurement guidelines and labor/wage requirements.
- The Lockwood Mathews Mansion Museum shall submit all invoices to the Historical Commission or its designated staff person together with all back-up documents and cost breakdown from vendors/contractors for payment processing. The Historical Commission will have fiduciary and oversight responsibilities to confirm qualified expenditures and thereafter submit to the Comptroller's Office for payment processing.
- City funds are to be used as supplemental funding to cover the State grant shortfalls.
- The grant Agreement shall include a Hold Harmless provision.

Thank you for your consideration of these proposed Grant Agreement Terms and Conditions. A representative of the Lockwood Mathews Mansion Museum will be available at the Committee meeting to provide any requested additional information on the Infrastructure Improvement project scope of work, status of work to date and the proposed schedule for project completion.

ACTION REQUESTED:

a. Authorize the Mayor, Harry W. Rilling, to execute an Assistance Agreement with the Lockwood Mathews Mansion Museum at Norwalk CT. for the Lockwood Mathews Mansion Museum Improvement Project in the amount of $2,500,000.00. Account #09206310 5777 C0186
b. Refer the project scope and design to the Planning Commission for Section 8-24 Review.

CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.org P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER

RE: CRANBURY ELEMENTARY SCHOOL –NEW SCHOOL COMMISSIONING AGENT SERVICES

DATE: JANUARY 27, 2021

****

As part of the 2020-2021 capital budget allocation, the Board of Education requested and the City allocated $45,000,000 for the new Cranbury Elementary School project.

The new Cranbury Elementary School project consists of a new 2 story academic structure, kitchen/cafeteria, media center, administration offices and gymnasium. The new building will be constructed while the existing school is occupied. Once the new school is completed and occupied, the existing building will be demolished. Additionally, the project will separate the parent and bus drop-off areas and a new septic system will be installed. At the present time, City staff is working with our project architect and construction manager on the schematic design phase.

As part of the requirements for State funding, the City must follow the Connecticut High Performance Building Standards (CTHPBS) of which there is a requirement to hire a Commissioning Agent (CxA). A Commissioning Agent provides preconstruction HVAC & Building Envelope coordination services and is an integral part of the verification of equipment installation, operation, building envelope testing and start-up/equipment programming process. Request for Qualifications / Proposals were publically advertised and the Purchasing Department received six responses.

Below is a summary of the fee proposals for the project. After a review of the responses and fees it is our recommendation to approve Innovative Engineering Services, LLC in the amount of $45,400.00.

The following is a summary of the fee proposals:

Cranbury Elementary – New School - CXA Cost Responses	
Firm	**Total Fee**
Innovative Engineering Services	S45,400.00
Aramark Management Services	$68,362.00
Horizon Engineering Associates	$76,625.00
NORESCO, LLC	$79,713.00
Sustainable Engineering Solutions	$88,500.00
Van Zelm Heywood & Shadford	$69,805.00

ACTION REQUESTED:

1. **Authorize the Mayor, Harry W. Rilling, to execute an agreement with Innovative Engineering Services, LLC. to provide building systems commissioning services for the Cranbury Elementary School for a total not-to-exceed $45,400.00. Acct. #09215010 5777 C0786**

2. **Authorize to establish a contingency for additional services as may be required for a total not to exceed $4,500.**

CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.org P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER

RE: JEFFERSON ELEMENTARY SCHOOL – REONVATE-AS-NEW – APPROVAL OF CM – GMP AMMENDMENT

DATE: JANUARY 28, 2021

****

Subsequent to the Board of Education adoption of the School Facilities Improvement Plan, the City allocated approximately $33 million for the renovation-as-new of the Jefferson Elementary School.

With the expansion of the Ponus Ridge School to Pre-K – 8th grade model it will allow for the relief of overcrowding at Jefferson Elementary and the ability for the District to remove portable classrooms currently housing approximately 200 students. Additionally, it allows the district to renovate the existing Jefferson Elementary School, infilling existing drive-through overhang of the structure in order to expand for Pre-K classrooms. Other improvements include the construction of a new gymnasium thereby separating their current gymnasium/cafeteria/ auditorium space, replace the existing electrical heating system, upgrade safety and security measures and improve the bus and parent drop off circulation by separating them and keeping them on site.

Recently, the State's Office of School Construction Grants and Review (OSCG&R) approved the construction documents for bidding. Newfield Construction as the City's Construction Manager (CM), in cooperation with City's Purchasing Department, advertised the project for trade contractors' bids. Based on the bid results, Newfield Construction interviewed the apparent low bidders, assessed their compliance with bid documents and hereby incorporated the costs of the various trade contractors' bids in a Guaranteed Maximum Price (GMP) as an amendment to their contract.

Attached are excerpts from the GMP with detailed cost breakdowns of the construction costs.

The GMP consists of the following four major components:

A. CM Fee – 1.20%
B. CM Contingency – 1.50%
C. Total Trade Contractors' Costs
D. General Conditions Costs

The budget for the Jefferson Elementary School is $33,355,000 which includes the projected state grant reimbursement share. During the various design phases of the project, the CM provided construction cost estimates. Substantial efforts were made to keep the project within the budget and in accordance with the educational requirements for the project. The resulting GMP and final trade costs have come within the Construction Budget for this project.

Upon the approval by the Common Council and execution of the contract amendment, construction will commence at the rear of the School with the demolition of the portable classrooms and construction of the new gymnasium in the spring. Interior renovation work will commence following the completion of the 2021 spring semester. The Jefferson Elementary School will remain un-occupied until project completion in August 2022.

ACTION REQUESTED:

a. **Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the Agreement with Newfield Construction Inc. as the Construction Manager (CM) for the Jefferson Elementary School – Renovate as New Project, to accept the Guaranteed Maximum Price in the amount of $24,856,821.00. Funds are available in account numbers 0919/205010 5777 C0619**
b. **Authorize the Land Use & Building Management Committee to issue Change Orders on Contract for a total not to exceed $1,242,841.00.**

Newfield CONSTRUCTION
EXPERIENCE. WE BUILD ON IT.

225 Newfield Avenue
Hartford, CT 06106
860-953-1477
Fax 860-953-1712

Amendment One

January 27, 2021

Mr. Alan Lo, Building and Facilities Manager
City of Norwalk
125 East Avenue
Norwalk, CT 06856

RE: City Project Number 3972 – Jefferson Elementary School Renovations and Additions
State Project Number: 103-0251 RNV
Trade Contract Awards, Guaranteed Maximum Price (GMP

Dear Alan:

Newfield Construction, Inc. ("CMR") hereby submits to the City of Norwalk, Connecticut ("Owner") this document regarding Contract Amendment Partial Guaranteed Maximum Price (GMP) for trade bid packages 01 Final Cleaning, 02 Hazmat and Select, 03 Concrete, 04 Masonry, 05 Structural Steel, Structural Detailing, 05.1 Miscellaneous Metals, 06 General Trades, 07 Roofing, 07.1 Firestopping, 07.2 Fireproofing, 08 Aluminum Systems, 09 Drywall Systems, 09.1 Acoustical Ceilings, 09.2 Ceramic Tile, Wood, Resinous, 09.3 Carpet and Resilient, 09.4 Painting and Wallcoverings, 10 Visual Display & Toilet Room Equipment, 11 Food Service Equipment 21 Fire Protection, 22 Plumbing, 23 Mechanical, 26 Electrical, 27 Communication, 28 Fire Alarm (Estimate), 31 Site Construction, 32 Landscaping for the of construction Jefferson Elementary School, in accordance with the CMR Agreement dated February 11, 2020, ("Agreement"). This document includes the requested items indicated in the Table of Contents below.

Table of Contents

a. GMP Amount
b. List of Drawings
c. List of Specifications
d. Clarifications and Assumptions
e. Allowances
f. Unit prices
g. Alternates
h. Project Schedule
i. Formal Recommendation for Approval of Listed Trade Contractors
j. Trade Rejection Letters for Non-compliance

a. Amendment One Amount – See attached breakdown

The Amendment One amount is, Twenty Four Million Eight Hundred Fifty Six Thousand Eight Hundred Twenty One Dollars, $24,856,821.00.

b. List of Drawings - See attached

c. List of Specifications - See attached

d. Clarifications and Assumptions - See attached

e. Allowances - See attached (allowances are included in GMP)

f. Unit Prices - See attached

g. **Alternates - See attached**

h. **Project Schedule - See attached**

i. **Recommendations for Approval of Listed Trade Contractors**

Pursuant to the attached bid tabulation Newfield Construction has conducted scope reviews with the apparent low qualified bidders for bid package work required to be performed. We recommend for award the following qualified low Bidders:

Bid Package 01	Final Cleaning	Orissa, LLC
Bid Package 02	Hazmat and Select Demo	SMI Demolition, Inc.
Bid Package 03	Concrete	G&G Concrete Foundations Inc.
Bid Package 04	Masonry	CT Masons, Inc.
Bid Package 05	Structural Steel	General Welding
Bid Package 05.1	Miscellaneous Metals	General Welding
Bid Package 06	General Trades	RFJ Associates, LLC dba Tomlinson Hawley Patterson
Bid Package 07	Roofing	Young Developers LLC
Bid package 07.1	Firestopping	Barber Fire Systems, LLC
Bid package 07.2	Fireproofing	Mackenzie Painting Company
Bid Package 08	Glass and Glazing	Cherry Hill Glass Company, Inc.
Bid Package 09	Drywall and Framing	Connecticut Acoustics, Inc.
Bid Package 09.1	Acoustical Ceilings	Connecticut Acoustics, Inc.
Bid Package 09.2	Ceramic Tile, Wood, Resinous	Barall & Konover Floors, Inc.
Bid Package 09.3	Carpet and Resilient	Spectrum Floors, Inc.
Bid Package 09.4	Painting	Professional Painting, Inc.
Bid Package 10	Visual Display/Toilet Equipment	Turner Commercial Products
Bid Package 11	Kitchen Equipment	Kittredge Equipment Co.
Bid Package 21	Fire protection	Wolverine Fire Protection Co.
Bid Package 22	Plumbing	P+D Mechanical, Inc.
Bid Package 23	HVAC	Ferguson Mechanical Company, Inc.
Bid Package 26	Electrical	Ferguson Electric Company, Inc.
Bid Package 27	Communications	Net Services, LLC
Bid Package 28	Fire Alarm	Rebid Required
Bid Package 31	Site Construction	FGB Construction Company
Bid Package 32	Landscaping	Environmental Design dba Winterberry Landscape

j. **Trade Contractor Rejection Letters for Non-Compliance – See attached.**

In light of the above Newfield Construction requests the GMP package be approved so the work can be contracted and scheduled.

Respectfully Submitted,

Stephen Buccheri
General Manager
Newfield Construction, Inc.

Newfield CONSTRUCTION

Jefferson Elementary School Alterations and Additions
State Project #103-0251 RNV
GMP Recapitulation Rev.1

1/28/2021

Bid Package	Trade	Projected Trade Contractor	Bid Amount w/Accepted Alternates	Scope Review Completed	Notes
1	Final Cleaning	Orissa, LLC	67,200	Yes	
2	Selective Demo & Abatement	SMI Demolition, Inc.	1,466,666	Yes	
3	Concrete	G&G Concrete Corp	690,000	Yes	
4	Masonry	Connecticut Mason Contractors, Inc.	1,837,000	Yes	
5	Structural Steel	General Welding and Fabrication, Inc.	1,388,150	Yes	
5.1	Metals Renovations	General Welding and Fabrication, Inc.	229,500	Yes	
6	General Trades	Tomlinson Hawley Patterson	1,992,600	Yes	Secondino $1,744,500 Bid Withdrawn
7	Roofing	Young Developers LLC	717,000	Yes	Bay Restoration $635,000 Bid Non Responsive
7.1	Firestoping	Barber Firestop Systems, LLC	63,000	Yes	
7.2	Fireproofing	Mackenzie Painting Company	16,500	Yes	
8	Aluminum Openings	Cherry Hill Glass	715,855	Yes	
9	Drywall	Connecticut Acoustics Inc	782,949	Yes	
9.1	Acoustical Ceilings	Connecticut Acoustics Inc.	302,615	Yes	
9.2	Ceramic Tile, Wood, Resinous	Barall & Konover Floors, Inc.	242,300	Yes	
9.3	Carpet and Resilient Flooring	Spectrum Floors, Inc.	298,444	Yes	
9.4	Painting	Professional Painting, Inc.	189,000	Yes	
10	Visual Displays/Toilet Room Equipment	Turner Commercial Products	109,269	Yes	Blake Contracting $99,700 Bid Non Responsive
11	Food Service Equipment	Kittredge Equipment Company	231,000	Yes	11400 Inc. $215,300 Bid Non Responsive
21	Fire Protection	Wolverine Fire Protection Company	316,000	Yes	
22	Plumbing	P&D Mechanical, Inc.	1,275,000	Yes	
23	Mechanical	Ferguson Mechanical Company Inc.	3,427,000	Yes	
26	Electrical	Ferguson Mechanical Company Inc.	1,663,000	Yes	
27	Communications	Net Services, LLC	1,039,000	Yes	
27	Fire Alarm and Security	Newfield Estimate	685,000		Rebid required due to conflicting information in the bidding documents.
31	Site Construction	FGB Construction Company	2,633,045	Yes	
	Playground Fencing	Newfield Estimate	90,000		Drawing revision required due to incorrect information in the bidding documents.
32	Landscaping	Winterberry Landscape & Irrigation	239,071	Yes	
	Estimated Trade Costs	**Total Trade Bids**	22,686,164		
ESTIMATE CONTINGENCY			in trades		
ESCALATION			in trades		
CM CONTINGENCY	1.5%		340,292		
GL INSURANCE	0.60%		138,159		
PERMIT FEE			in soft costs		
CM GENERAL CONDITIONS (see attached breakdown)			1,228,348		Steel Detailing included in General Conditions, Revised per City Comments
PRECON FEE			in soft costs		
CM BOND	0.70%		170,751		
CM FEE	1.2%		293,107		
		Projected GMP	24,856,821		

CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.org P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO: LAND USE AND BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDING & FACILITIES MANAGER

RE: JEFFERSON ELEMENTARY SCHOOL – RENOVATE-AS-NEW – ARCHITECRUAL SERVICES – CONTINGENCY INCREASE

DATE: JANUARY 25, 2021

****

The Jefferson Elementary School Renovate-as-New project, part of the BOE's facilities improvement plan, is scheduled to include the infill of the lower area (now the driveway) to accommodate a Pre-K program, relocation of the administration suite to the lower level, the addition of a gymnasium to separate the cafeteria from the gym, mechanical upgrades for energy efficiency, bus and vehicle circulation improvements, the removal of the portable classrooms and an overall renovation to the building to bring it to a 20 year standard as required of a State renovate-as-new grant application. Newfield Construction, our Construction Manager, has received bids and the Land Use and Building Management Committee is scheduled to recommend approval of the bids at its February 3, 2021 meeting.

As part of the project the building will undergo full hazardous material abatement. The architect's environmental consultant is Hygenix Inc who is the City's on-call environmental consultant. In all of our architect RFPs we include an allowance for environmental design services but not for monitoring services as the extent of hazardous material remediation was unknown prior to start of project. Based on the extent of asbestos and PCB remediation required, we have determined the amount of monitoring and independent lab testing are required. The estimated costs for labor and testing is projected to be approximately $83,700 plus contractual 10% mark-up by the architect. We have previously approved a contingency of $50,000. An increase in contingency in the amount of $45,000 is required to implement the required environmental monitoring services.

ACTION REQUESTED:

Authorize to increase the contingency allowance for additional services for Antinozzi Associates for architectural and other subconsultant services for the Jefferson School Improvement Project for an additional not-to-exceed $45,000. Account # 0919/205010 5777 C0619

27 January 2021

Mr. Michael Faenza
125 East Avenue
PO Box 5125
Norwalk, CT 06856-5125

Re: Abatement Monitoring Services Proposal
Jefferson Elementary School
AA Project No.: 19058
State Project No.: 103-0251RNV

Dear Mr. Faenza:

As requested by the City of Norwalk, we are submitting this proposal to include abatement monitoring services during the construction of the Jefferson Elementary School under our prior agreement for professional design services.

Our Environmental Consultant during the pre-construction phases of the project; Hygenix, Inc., has prepared an estimated cost proposal for Abatement project Management, Abatement project monitoring and the generation of a final close-out documentation package after hazardous materials abatement activities have been completed. The proposal includes a Hazardous Materials Monitoring Price Schedule that itemizes activities included under the scope of this proposal and quantifies these activities up to the rates and quantities provided. The price schedule was developed based upon the Environmental consultant's familiarity and experience with these services and has been further informed by their pre-construction investigations and reporting. Conditions during construction that exceed the estimated amounts will be accessed and potentially adjusted.

As set forth by Article 3.1.1 Additional Services of our Agreement with the City of Norwalk, we submit for approval the following estimate fee proposal for the City of Norwalk's consideration:

Hygenix, Inc. Fee Proposal:	$ 83,700.00
Antinozzi Associates Mark-up (10%)	$ 8,370.00
Proposal Total:	**$ 92,070.00**

ANTINOZZI ASSOCIATES
ARCHITECTURE & INTERIORS

271 Fairfield Avenue
Bridgeport, Connecticut 06604
t 203.377.1300 f 203.378.3002

301 Merritt 7
Norwalk, Connecticut 06851
t 203.956.5460

www.antinozzi.com

Environmental Consultants
And Laboratory Services

(203) 324-2222
Fax (203) 324-3876

HYGENIX, INC.

49 Woodside Street Stamford, CT 06902

ENVIRONMENTAL CONSULTING PROPOSAL

TO: Alan Lo
Buildings and Facilities Manager
City of Norwalk
P.O. Box 5125
Norwalk, CT 06856-5125

E-MAIL: ALo@norwalkct.org

FROM: James Twitchell
HYGENIX, Inc.

DATE: January 13, 2021

RE: Jefferson Elementary School
Norwalk, CT

This is a proposal for hazardous materials consulting services for the renovation/demolition at the Jefferson Elementary School in Norwalk, CT. The estimated cost is based on previous full-time monitoring projects Hygenix has performed in similar buildings.

HYGENIX, INC will provide the following services:

Abatement project Management

HYGENIX will provide the services of a project manager licensed in all asbestos, PCB and lead paint disciplines and who is authorized to commit company resources. The project manager will review all contractor submittals, attend project meetings, resolve project issues, respond to regulatory agencies as required.

Abatement Project Monitoring

HYGENIX will provide the services of a project monitor on a client selected basis during abatement activities at the site. The project monitor will be trained, equipped, and licensed to collect asbestos, PCB and lead samples and monitor asbestos, PCB & lead abatement.

When on site, the project monitor will ensure that the work is being carried out in accordance with the specifications and applicable regulations. The project monitor will also conduct any requested or required perimeter air monitoring during phases of the removal project. At the completion of work, the project monitor will perform all clearance visual inspections and sampling to ensure that all required materials have been removed and that all areas meet the required re-occupancy criteria.

Final Closeout Package

At the end of the work, a closeout documentation package, including all logs, final clearances and contractor submittals will be compiled by HYGENIX and issued to the client.

HYGENIX, Inc. 49 Woodside Street, Stamford, CT 06902 (203) 324-3635/324-3876

HAZARDOUS MATERIALS MONITORING PRICE SCHEDULE – JEFFERSON ELEMENTARY SCHOOL

January 13, 2021

1. Pre-Construction Meetings & Parent Teacher Meeting (includes up to 3 meetings @ $400/meeting)	$ 1,200.00
2. Project Monitoring (Trained, equipped & licensed to collect asbestos and PCB samples, and monitor asbestos & PCB abatement)	
a. Weekdays (7am – 5pm) (Up to 800 hours @ $ 58.00/hour)	$ 46,400.00
3. PCM Air Sample Analysis	
a. During Abatement Perimeter Air Samples (24-hour TAT Lab Time) (Up to 400 samples @ $ 15.00/sample)	$ 6,000.00
b. Final Clearance Air Samples @ an AIHA Laboratory (Rush TAT) (Up to 30 samples @ $ 15.00/sample)	$ 450.00
4. TEM Air Sample Analysis (AHERA)	
a. FedEx Delivery + 24-hour Laboratory Time (Up to 50 samples @ $ 55.00/sample)	$ 2,750.00
5. TEM Air Sample Analysis (NIOSH 7402)	
a. FedEx Delivery + Rush Turn Around Time (Up to 5 samples @ $ 240.00/sample)	$ 1,200.00
6. PLM Bulk Sample Analysis by Point Counting	
a. FedEx Delivery + 24-hour Laboratory Time (Up to 10 samples @ $ 20.00/sample)	$ 200.00
7. PCB Air Samples (EPA TO-10A) (10 Homologs) (standard turnaround)	
a. Estimated 10 samples, including QA/QC Samples @ $350.00/sample	$ 3,500.00
8. PCB Wipe Samples (3500B/3540C Extraction, 8082 Analysis) (standard turnaround)	
a. Estimated 200 samples, including QA/QC Samples @ $85/sample)	$ 17,000.00
9. Project Management (Licensed in all asbestos & lead paint disciplines, PCB expertise, authorized to commit company resources)	
a. Weekdays (7am – 5pm) (Up to 30 hours @ $ 95.00/hour)	$ 2,850.00
10. Specialized Equipment	
a. Overnight Saturday Shipping (Up to 7 @ $ 50.00/package)	$ 350.00
b. Courier of Samples (Up to 1 couriers @ $ 200.00/courier)	$ 200.00
11. Final Close-out Report (1 Copy)	$ 1,600.00
	$ 83,700.00

5

CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.org P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDING & FACILITIES MANAGER

RE: CITY HALL AIR HANDLER REFURBISHMENT PROJECT

DATE: JANUARY 29, 2021

****

Norwalk City Hall was renovated in 1987. The air handler units providing heating and air conditioning is now 34 years old. The Office of Building Management has initiated a multi-years replacement project of the 5 main air handler units and 4 smaller air handler units. We replaced Units 2, 4 and 5 over the last 3 years. At this time we would like to proceed with the refurbishment of Unit #1.

On October 8, 2020, the City's Purchasing Department solicited bids for the Refurbishment of Air Handler #1. The City received one (1) bid response from Universal Building Services, LLC. Universal Building Services has successfully completed previous Air Handler refurbishment projects and the Office of Building Management recommends the awarding of this project to Universal Building Services, LLC.

ACTION REQUESTED:

a. **Authorize the Mayor, Harry W. Rilling, to execute an agreement with Universal Building Services, LLC for City Hall Air Handler Unit #1 refurbishment project for a total not to exceed $78,900.00 Funds are available from account #0917/18 7100 5777 C0439**

b. **Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed $7,890.00.**

COMMON COUNCIL **AGENDA** **FEBRUARY 9, 2021**
NORWALK, CONNECTICUT **6:30 PM EST** **VIA TELECONFERENCE**

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at
norwalkct.org/meetings

Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.

Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the “raise your hand indicator” and you will called on by the host of the meeting during the public comment section. Please find the information using the link above.

Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.

Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Donna King at dking@norwalkct.org to provide written public comment prior to the meeting.

SPECIAL MEETING

AGENDA

I. **ROLL CALL**

II. **PRESENTATION OF THE 2021-22 OPERATING BUDGET**

III. **ADJOURNMENT**

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