

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

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****SPECIAL MEETING****

AGENDA

- I. **ROLL CALL**
- II. **PRESENTATION OF THE 2022-23 OPERATING BUDGET**
- III. **ADJOURNMENT**

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I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting: January 25, 2022

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS: Thomas Farkas, Zoning Board of Appeals

REAPPOINTMENTS:

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

B. CONSENT CALENDAR:

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to enter an Agreement J. S. Endurance for the use of Veterans Park Memorial and immediate surrounding grounds for their SONO Half Marathon/5K & Kid Run to be held on Sunday, October 2, 2022 from 8:30 AM to 12:00 PM. Set-up to begin Friday, September 30, 2022 at 8:30 AM with tear-down no later than Sunday, October 30, 2022 at 3:00 PM. Approximate attendance 1800 people.

B. PUBLIC SAFETY AND GENERAL GOVERNMENT COMMITTEE

1. Authorize the Purchasing Agent, Sharon Connors, to execute the purchase order on behalf of the Police Department to MHQ Inc. under the state contract, CT 12PSX0194, for the purchase of ten (10) 2022 Ford Utility Interceptor Hybrid Police Vehicles for the amount not to exceed \$367,976.00. Account # 0922 3010-5777-C0665.
2. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Fleet Auto Supply, under RFP project number 4123 for the up-fit of police vehicles each year for an amount not to exceed, 200,000 per year for an initial term of 3 years with 2 optional 1 year renewals. Account # 0922 3010 5777 C0665
3. Approval of the elimination of the Ordinance bonus pool

C. PUBLIC WORKS COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Tighe & Bond, Inc., for Professional Engineering Services for the Project 4177/DRG2022-1 Design and Permitting for Lockwood Lane & Heather Lane Storm Drainage Improvements, on an hourly basis, for a sum not to exceed \$ 256,000.00.
Account No. 09 22 4021 5777 C0440
01 0 30 5258
2. Authorize the Mayor, Harry W. Rilling, to execute a no-cost Agreement between the City of Norwalk and HELPSY, for curbside collection of textiles in the City of Norwalk.
3. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the April 13, 2021 Agreement between the City of Norwalk and The Grasso Companies, LLC. for Project PM2021-1 Pavement Management Program. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$1,535,029.39, with an option of a potential amendment, after the new fiscal year funds become available.
Account No. 09 20 4021 5777 C0021
09 21 4021 5777 C0021
09 22 4021 5777 C0021

09 21 4027 5777 C0302
09 22 4021 5777 C0302
09 20 4021 5777 C0503
09 21 4021 5777 C0503
09 22 4021 5777 C0503
09 20 4021 5777 C0649
09 22 4021 5777 C0649
09 19 4021 5777 C0318
09 21 4021 5777 C0318
02 0 00 2602

4. Authorize the Mayor, Harry W. Rilling, to execute any and all necessary documents for the National Fish and Wildlife Foundation – Five Star and Urban Waters Restoration grant related to the City of Norwalk participation as a partner in the grant.
5. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the agreement between the City of Norwalk and Tighe & Bond, Inc., for Construction Inspection/Observation Services, to extend the agreement for the first of two optional additional terms, of one (1) year, billable on an hourly basis, for an amount not to exceed \$200,000.00.

Account No. 09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 20 4062 5777 C0361
09 22 4062 5777 C0361
09 19 4021 5777 C0021
09 20 4021 5777 C0021
09 21 4021 5777 C0021
09 22 4021 5777 C0021
09 14 4021 5799 C0315
09 22 4021 5777 C0315
09 19 4021 5777 C0318
09 21 4021 5777 C0318
09 22 4021 5777 C0318

D. LAND USE AND BUILDING MANAGEMENT COMMITTEE

- 1a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Gill & Gill Architects, LLC to provide Architectural Design Services for the Nathan Hale & West Rocks Bathroom Renovations project for a total not to exceed \$19,440 Acct. #09225010 5777 C0807.
- 1b. Authorize to establish a contingency for additional services as may be required for a total not to exceed \$5,000. Acct. #09225010 5777 C0807.
- 2a. RESOLVED, that the Norwalk Land Use & Building Management Committee is hereby established as the building committee with regard to the Roton Middle School, Asbestos Abatement Project.

2b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Roton Middle School, Asbestos Abatement project.

2c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Roton Middle School, Asbestos Abatement project.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

APPOINTMENTS

ZONING BOARD OF APPEALS

M/C

Norwalk Code 116

THOMAS FARKAS (I)

Term Expires – 11/01/2025

1 Island Drive

Alternate

Norwalk, CT 06855

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**JANUARY 25, 2022
VIA TELECONFERENCE**

**ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO
APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND
OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS
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Mayor Rilling called the meeting to order at 7:30 p.m. and led the Assembly in reciting the Pledge of Allegiance.

I. ROLL CALL

Ms. Dixon called the Roll

Council at Large: Mr. Gregory Burnett Ms. Dominique Johnson
 Ms. Nora Niedzielski Eichner Ms. Barbara Smyth

District A: Ms. Nicol Ayers Mr. David Heuvelman

District B: Ms. Darlene Young Ms. Diana Revolus

District C: Mr. John Kydes Ms. Jenn McMurrer

District D: Ms. Heidi Alterman Mr. Thomas Keegan

District E: Mr. Thomas Livingston Ms. Lisa Shanahan

At Roll Call there were fourteen (14) Common Council members present and one (1) absent (Mr. Goldstein). A Quorum was present.

Also present were Mayor Harry Rilling, City Clerk, Irene Dixon and Corporation Counsel, Mario Coppola.

II. ACCEPTANCE OF MINUTES

Regular Meeting: January 11, 2022

**** MS. SHANAHAN MOVED TO APPROVE THE MINUTES AS
PRESENTED
** MOTION PASSED UNANIMOUSLY**

III. PUBLIC PARTICIPATION

No members of the public wished to participate this evening.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

Mayor Rilling announced the resignation of Ms. Barbara McCabe from the Bike Walk Commission and thanked her for her service on the Commission.

APPOINTMENTS: There were no appointments announced this evening.

REAPPOINTMENTS: There were no reappointments announced this evening.

MAYOR'S REMARKS:

Mayor Rilling reported that they continue to monitor Covid and signs are starting to show Connecticut may be past the Omicron surge. Hospitalizations and test positivity rates are trending down. COVID-19 testing remains available seven days a week at Shady Beach. COVID-19 vaccine clinics continue at Veterans Park through February. There is limited wait time for tests. No appointment is necessary and there is no cost for the vaccine.

The City launched the Norwalk Community Recovery Fund. This one-time \$2 million competitive grant will support local nonprofit organizations delivering services to Norwalk residents. More information is available at norwalkct.org/ARPA. The City is tracking snow this weekend. City crews are on standby. If this develops into a major weather event, a snow emergency may be declared. If possible, Mayor Rilling asked residents to park off the street so the plows can go through.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

**** MR. LIVINGSTON MOVED TO SUSPEND THE RULES TO ADD AN ITEM TO THE AGENDA**

2. AUTHORIZE ALAN LO, THE CITY'S BUILDING AND FACILITIES MANAGER, IN COORDINATION WITH THE CITY'S LAW DEPARTMENT, TO NEGOTIATE A PURCHASE PRICE FOR THE PARCEL SITES IDENTIFIED AND SET FORTH IN THE LEGAL MEMORANDUM, FILE NO. WD50400-0153 ISSUED BY ASSISTANT CORPORATION COUNSEL, DARIN L. CALLAHAN DATED DECEMBER 29, 2021 (THE "MEMORANDUM"), ACQUISITION FOR SCHOOL PURPOSES, PER NEGOTIATION PARAMETERS SET FORTH IN SAID MEMORANDUM.

**** MOTION PASSED UNANIMOUSLY**

B. CONSENT CALENDAR:

Mr. Livingston announced that Ms. Ayers will be reading this evening's Consent Calendar.

**** MS. AYERS MOVED TO APPROVE THE FOLLOWING CONSENT CALENDAR:**

VI.A.1, VI.A.2, VII. A.1, VII.A.2, VII.B.1, VII.C.1, VII.C.2, VII.E.1, VII.E.2, VII.E.3, VII.E.4, VII.E.5, VII.E.6

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

1. POTENTIAL EXECUTIVE SESSION TO DISCUSS LEGAL MEMORANDUM, FILE NO. WD- 50400-0153 OF ASSISTANT CORPORATION COUNSEL, DARIN L. CALLAHAN DATED DECEMBER 29, 2021, RE: LAND ACQUISITION

2. AUTHORIZE ALAN LO, THE CITY'S BUILDING AND FACILITIES MANAGER, IN COORDINATION WITH THE CITY'S LAW DEPARTMENT, TO NEGOTIATE A PURCHASE PRICE FOR THE PARCEL SITES IDENTIFIED AND SET FORTH IN THE LEGAL MEMORANDUM, FILE NO. WD50400-0153 ISSUED BY ASSISTANT CORPORATION COUNSEL, DARIN L. CALLAHAN DATED DECEMBER 29, 2021 (THE "MEMORANDUM"), ACQUISITION FOR SCHOOL PURPOSES, PER NEGOTIATION PARAMETERS SET FORTH IN SAID MEMORANDUM.

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH GREENWICH KENNEL CLUB/LONGSHORE SOUTHPORT KENNEL CLUB FOR THE USE OF TAYLOR FARM PARK AND IMMEDIATE SURROUNDING GROUNDS FOR THEIR 88TH GREENWICH KENNEL CLUB/LONGSHORE SOUTHPORT KENNEL CLUB AKC DOG SHOW, OBEDIENCE, AND RALLY TO BE HELD ON SATURDAY, JUNE 11, 2022 FROM 8:30 AM TO 6:30 PM AND SUNDAY, JUNE 12, 2022 FROM 8:30 AM TO 6:30 PM. SET-UP TO BEGIN WEDNESDAY, JUNE 8, 2022 AT 6:00 AM WITH A TEAR-DOWN NO LATER THAN MONDAY JUNE 13, 2022 AT 6:30 PM.

APPROXIMATE ATTENDANCE 800 PEOPLE.

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH TYRONE MARTYLEWSKI FOR THE LEASE AGREEMENT FOR CARETAKER'S COTTAGE AT CRANBURY PARK FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2026.

B. ORDINANCE COMMITTEE

1. APPROVE THE FOLLOWING REVISIONS/AMENDMENTS TO THE FOLLOWING CITY CODE SECTIONS:

CHAPTER 45, ARTICLE II – SALE AND DISPENSING OF FOOD AND DRINK SECTION 21 – DEFINITIONS, FOOD-HANDLING ESTABLISHMENT - SECTIONS 45-21.

C. PUBLIC SAFETY AND GENERAL GOVERNMENT COMMITTEE

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT GRANT FUNDS FROM THE DEPARTMENT OF JUSTICE UNDER THE FY2021 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT, IN THE AMOUNT OF \$35,428.00.

2. AUTHORIZE THE POLICE CHIEF, THOMAS E. KULHAWIK, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS AND AMENDMENTS THERETO AS MAY BE NECESSARY TO IMPLEMENT ALL PROGRAMS THROUGH THE FY2021 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PURSUANT TO SUCH GRANT FUNDING.

E. FINANCE AND CLAIMS COMMITTEE

1. ACCEPT AND APPROVE THE REPORT OF THE CLAIMS COMMITTEE DATED: JANUARY 13, 2022

2. FOR INFORMATIONAL PURPOSES ONLY: NARRATIVE ON TAX COLLECTIONS DATED: JANUARY 13, 2022

3. FOR INFORMATIONAL PURPOSES ONLY: MONTHLY TAX COLLECTOR'S REPORT DATED: DECEMBER 2022

4. RESOLUTION:

REQUESTING A SPECIAL CAPITAL APPROPRIATION IN THE AMOUNT OF \$72,000,000 TO PURCHASE PROPERTY AND CONSTRUCT A NEW NEIGHBORHOOD SCHOOL IN SOUTH NORWALK TO ACCOMMODATE 682 PREK – 5 STUDENTS. THE SPECIAL CAPITAL APPROPRIATION SHALL BE FUNDED THROUGH: (A) A REALLOCATION OF \$39,114,864 OF BOND PROCEEDS THAT WERE PREVIOUSLY ISSUED FOR PROJECT #0918-5010-5777-C0607 (NEW COLUMBUS SCHOOL AT ELY AVENUE) IN THE AMOUNT OF \$17,314,319 AND PROJECT #0919-5010-5777-C0618 (NORWALK GLOBAL STUDIES) AND PROJECT #0920-5010-5777-C0618 (NORWALK GLOBAL STUDIES) IN THE AMOUNT OF \$21,800,545; AND (B) THE REALLOCATION OF \$32,885,136 MILLION OF AUTHORIZED BUT UNISSUED GENERAL OBLIGATION BONDS OR NOTES OF THE CITY FROM PROJECT #0918-5010-5777-C0607 (NEW COLUMBUS SCHOOL AT ELY AVENUE), PROJECT #0919-5010-5777-C0618 (NORWALK GLOBAL STUDIES) AND PROJECT #0920-5010-5777-C0618 (NORWALK GLOBAL STUDIES). THE \$32,885,136 OF BONDS OR NOTES OF THE CITY SHALL BE ISSUED IN ACCORDANCE WITH THE PROVISIONS AND TERMS SET FORTH IN THE ORIGINAL BOND RESOLUTIONS THAT AUTHORIZED THE ISSUANCE OF BONDS OR NOTES OF THE CITY FOR PROJECT #0918-5010-5777-C0607 (NEW COLUMBUS SCHOOL AT ELY AVENUE) AND PROJECT #0919-5010-5777-C0618 (NORWALK GLOBAL STUDIES) AND PROJECT #0920-5010-5777-C0618 (NORWALK GLOBAL STUDIES).

5. RESOLUTION: CLOSE OUT OF PROJECT #0918-5010-5777-C0607 (NEW COLUMBUS SCHOOL AT ELY AVENUE) AND DEAUTHORIZE \$24,250,000 OF AUTHORIZED BUT UNISSUED BONDS FOR PROJECT #0918-5010-5777-C0607 (NEW COLUMBUS SCHOOL AT ELY AVENUE).

6. RESOLUTION: CLOSE OUT OF PROJECT #0919-5010-5777-C0618 (NORWALK GLOBAL STUDIES) AND PROJECT #0920-5010-5777-C0618 (NORWALK GLOBAL STUDIES) AND DEAUTHORIZE \$12,592,530 OF AUTHORIZED BUT UNISSUED BONDS FOR PROJECT #0919-5010-5777-C0618 (NORWALK GLOBAL STUDIES) AND PROJECT #0920-5010-5777-C0618 (NORWALK GLOBAL STUDIES).

**** MOTION PASSED UNANIMOUSLY**

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

**** MS. YOUNG MOVED TO Approve the following resolution:**

Whereas, pursuant to the Urban Act Program 4-66c, the Connecticut Department of Economic and Community Development is authorized to extend financial assistance for economic development projects;

and Whereas, it is desirable and in the public interest that the City of Norwalk make an application to the State for \$5 million, in order to undertake the Cranbury Park Renovations and to execute an Assistance Agreement.

Now, therefore, be it resolved by the Common Council of the City of Norwalk;

1. That it is cognizant of the conditions and prerequisites for the state financial assistance imposed by the State of Connecticut, Department of Economic and Community Development, Urban Act Program 4-66c; and
2. That the filing of an application for State financial assistance by the City of Norwalk in an amount not to exceed \$5 million is hereby approved;
3. That Harry W. Rilling, Mayor, City of Norwalk, is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of the City of Norwalk.

Mr. Stower, Director of Recreation and Parks reviewed the scope of the project. He noted that this grant has to be spent in three years. He said there were 20 bidders in response the RFQ.

Mr. Kydes spoke in support of the project and thanked the State Legislators for getting this funding. Mr. Livingston asked about the trails. Mr. Stower said he believed there would be sufficient funding to do maintenance on some of the trails. Ms. Smyth thanked Senator Duff.

Mayor Rilling noted that Senator Duff acquired \$5 million grant for the Lockwood Mathews Mansion Museum.

Ms. Young thanked Mr. Stowers and Mr. Hughes and said she knows they will do a great job on this project.

**** MOTION PASSED UNANIMOUSLY**

D. LAND USE AND BUILDING MANAGEMENT COMMITTEE

**** MR. LIVINGSTON MOVED TO ADOPT PROPOSED NORWALK PUBLIC SCHOOLS' FACILITIES IMPROVEMENT PLAN FOR THE DEVELOPMENT OF A SOUTH NORWALK ELEMENTARY SCHOOL SUBJECT TO THE APPROVAL OF CAPITAL BUDGET FUNDS THROUGH SPECIAL APPROPRIATION PROCESS.**

Mr. Livingston explained that the City and Board of Education looked for a new South Norwalk school for a number of years. The City and the Board of Education developed an alternative plan. The \$72 million will come from closing out old projects. He said that the key takeaway is that most of the 800 students are bused throughout the City and out of their neighborhoods. The proposed plan will provide 650 seats at the South Norwalk school. Mr. Livingston said this is the latest in a number of school projects.

Mr. Burnett asked about the proposed timeline for the South Norwalk school. Mr. Alan Lo, explained that they expect it will take about three years from June 30th of this year.

Mayor Rilling congratulated all for working with the Board of Education on this project. He noted that it is challenging for the young people to be bused throughout Norwalk.

In response to Ms. Young's questions, Mr. Lo said that the school will be ready for the school year in the fall of 2025. He said that Dr. Estrella has been adamant about involving the community regarding the education model.

In response to Mr. Burnett's question, Mr. Lo explained that the State reimbursement for the school will be 22%, which is almost \$16 million.

**** MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE (MR. BURNETT; MS. JOHNSON; MS. NIEDZIELSKI EICHNER; MS. SMYTH; MS. AYERS; MR. HEUVELMAN; MS. REVOLUS; MS. YOUNG; MR. KYDES; MS. MCMURRER; MS. ALTERMAN; MR. KEEGAN; MR. LIVINGSTON; MS. SHANAHAN)**

Ms. Young said that this is long overdue and expressed her thanks to the Common Council member, the children and their families. She also thanked Mr. Lo and the Land Use and Building Management Committee as well as the previous Council and the Board of Education. Ms. Young expressed concern about the education model.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were none this evening.

X. SUSPENSION OF RULES

VI.A.2: Authorize Alan Lo, the City's Building and Facilities Manager, in coordination with the City's Law Department, to negotiate a purchase price for the Parcel Sites identified and set forth in the Legal Memorandum, File No. WD-50400-0153 issued by Assistant Corporation Counsel, Darin L. Callahan dated December 29, 2021 (the "Memorandum"), acquisition for school purposes, per Negotiation Parameters set forth in said Memorandum.

XI. ADJOURNMENT

**** MS. REVOLUS MOVED TO ADJOURN**
**** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 8:18 p.m.

ATTEST: _____
Irene Dixon, City Clerk

THOMAS FARKAS

Media Programming Executive

11 Island Dr., Unit 23, Norwalk, CT, 06855
+ 646.391.3323
Thomfarkas109@gmail.com

[Linkedin](#)

PROFILE

- Versatile, Award-Winning, Programming Executive: Equally adept at producing a special on renewable energy in Germany as I am directing live red carpet arrivals at the Tony Awards in New York City.
- Firm grasp of popular culture and social media with a discipline anchored in a solid news foundation. I deliver a product that is informative, and timely. I successfully work with media sales and marketing representatives to bring campaigns to their full potential.
- Dynamic and divergent programs: Guiding NY1, New York City's first 24- hour news channel, to take the lead in programming original content for the people and neighborhoods across the five boroughs.

SELECTED ACCOMPLISHMENTS

- As the first Executive Producer of NY1, the only 24-hour television news channel in New York City, I designed and programmed content for a diverse demographic.

BUILDING AN ENTERPRISE

- On Stage, the only regularly scheduled weekly program devoted to theatre, is one of the highest rated half hour programs on NY1. As the Executive Producer of this fan-favorite franchise, I expanded that successful formula and created On Stage Across America for Time Warner Cable affiliated stations. The program, produced in cooperation with Playbill Magazine, highlights Broadway, Touring Broadway, Regional Theatre, and high school productions for theatre lovers throughout the country.

COMMUNITY INVESTMENT

- Developed a programming strategy in conjunction with a Time Warner Cable philanthropic initiative to highlight student's teachers and mentors working to foster STEM (Science Technology Engineering and Math) learning.

Under my supervision, NY1 and its TWC affiliates produced over 400 segments during a six- year campaign, dubbed Connect a Million Minds. The explosion of content gave birth to a monthly half hour program, It Ain't Rocket Science, designed to propel students into STEM careers. The integrated program was a success as The CAMM website collected over one million connections between students, educators, parents, volunteers, and programmers.

Developed Borough weeks, a way to annually celebrate New York City's diverse populations and distinctive neighborhoods

EXPERIENCE

Director of Local Programming, NY1, Time Warner Cable, New York, NY 2014-2016

- Supervised the production and delivery of shared regional content for use around the TWC footprint. Worked to increase production of taped packages in support of TWC's STEM initiative, Connect a Million Minds

Program Director, NY1, Time Warner Cable, New York, NY 2007 – 2014

- Oversaw the merger of the programming and specials unit with lifestyles. Added additional content with segments on employment, food and real estate. Presided over a company-wide programming initiative to boost STEM learning.

Director of Programming/Special Events, NY1, Time Warner Cable, New York, NY 1997-2007

- Work with community groups, associations, and arts organizations to develop consistent programming to integrate into the station's news content. Produce and direct live events

Executive Editor, NY1, Time Warner Cable, New York, NY 1996 - 1997

- Work with station staff to develop content Develop community based stories. Work with advertising and sales on sponsor initiatives.

Assignment Manager, NY1, Time Warner Cable, New York, NY 1994 - 1996

- Supervise assignment desk, hire and oversee assignment editors, researchers and news assistants

Executive Producer, NY1, Time Warner Cable, New York, NY 1992 - 1994

- Original member of editorial staff at NY1. Responsible for overseeing weekend programming and developing lifestyle content

Assignment Editor, WCBS-TV, New York, NY 1986 - 1992

- Dispatch reporters and news crews to stories Research and develop story ideas Field producer

EDUCATION

New York Institute of Technology, Old Westbury, New York.

- Bachelor of Fine Arts (B.F.A.), Radio and Television

COMPUTER AND LANGUAGE SKILLS

Dalet, Kronos, CNN Newsource,

AWARDS, CERTIFICATIONS, ACCREDITATIONS

XXXX- Present

Honors and Awards:

2015 Emmy Award Nomination, Is Renewable Doable?
2011 New York Press Club Award, Coney Island Rides Again
2010 New York Press Club Award, Back on the High Line
2010 Deadline Club Nomination, Back on the High Line
2010 New York Press Club Award, Grand Central Terminal at 100
2010 New York State AP Award, Flashback: Woodstock at 40
2007 New York Press Club Award, After a Fashion
2006 New York Press Club Award, Jazz Lives Here
1987 Emmy Nomination, Howard Beach Verdict
1999 Emmy Nomination, On Stage
1997 Winner, Cable Ace Award, Anniversary of FLT 800 1997 Emmy Nomination, Anniversary of FLT 800

Industry Acknowledgment and Volunteer Positions:

Tony Awards, Voter
Principal for a Day Program, Mentor
City-as-School, Mentor

Ideas/Metrics

*Collect Stats on NY1

-Overall subscription rates are slipping

- Number one watched cable station in NYC (hard to say when the station is forced tuned)

Better to suggest that NY1 has been a retention tool. With few differences between cable operators, the quality of the NY1 news station has been a premium.

*NY1 Valuation

*Review TimeWarner Cable 10k report

*Collect Stats on shows

-On Stage is the only regularly scheduled theatre program in the Nation and has become a must see for theatre fans,

Theatre content results in increased musical theatre buys

-Halloween Parade, the largest nighttime parade in the Nation, has grown through the station's telecast.

*Collect metrics around advertisement in dollars for programs

*# approx.. 1100 shows seem between 1997 and 2016

* # onstage will celebrate its 20th anniversary in the spring of 2018

*TONY judge

-Collect stats on TONY judges & board, voting responsibilities

*Capture metrics of each show directed/programming and awards

-Emmy awards, nominations, etc.

**City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form**

VII.A ③

PLEASE PRINT

ORGANIZATION NAME: JS Endurance

PERSONAL/FAMILY

COMPANY/BUSINESS ☒

NON-PROFIT (501C3) Yes ☐ No ☒

NAME OF BENEFICIARY: Several (not lined up yet) Is this an Annual Event: Yes ☒ No ☐ # of years

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: Shannon Whipple TITLE: owner

YOUR NAME: Shannon Whipple TITLE: owner

ADDRESS: 304 Main Ave #381 E-MAIL ADDRESS: Shannon@JSEndurance.com

CITY: Norwalk STATE: CT ZIP CODE: 06851

HOME PHONE: BUSINESS PHONE: 203-650-6350 CELL: 203-943-9292

FACILITY REQUESTED: Vet's Park FACILITY & EVENT INFORMATION

OF PARTICIPANTS: 1800

EVENT: SoNo Half Marathon / 5K & Kid Run DATE REQUESTED: 10/2/22

SET UP TIME: 8:30 STARTING TIME: 8:30 BREAKDOWN TIME: 12 END TIME: 3:00 RAIN DATE: N/A

Friday 9/30/22

10/2/22

10/2/22

10/2/22

(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☒ NO ☐

(PLEASE NOTE NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐

ARE YOU USING A FOOD TRUCK? YES ☒ NO ☐

NAME: Dave's Planet Pizza

ARE YOU REQUESTING A TENT? YES ☒ NO ☐ *ANY TENT (STRUCTURE) 10x10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☒ NO ☐

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☒ NO ☐

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☒ NO ☐

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(s) . Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Shannon Whipple

DATE: 10/4/21

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐

**Norwalk Police Department
Administration**

Memo

To: Common Council Members

From: Deputy Chief Susan Zecca

SAZ

Date: January 31, 2022

Re: Common Council Authorizations

The Police Department has received funding for new marked police hybrid utility vehicles in the 2021-2022 capital budget. The purchase is within City purchasing guidelines as the vehicles are under state contract pricing. The quote from MHQ is for ten (10) 2022 Ford Utility Interceptor Hybrid Police Vehicles. The per unit price of the vehicles are \$36,797.00 for a total of 367,976.00. This is an annual purchase to maintain the safety, readiness and dependability our fleet.

The Purchasing Department put out a RFP for the up-fit of these vehicles. The committee reviewed and interviewed three vendors and selected the Fleet Auto Supply whom had the lowest priced submission. We look to enter into a three year agreement with the vendor with two optional one year renewals.

1. Authorize the Purchasing Agent, Sharon Connors, to execute the purchase order on behalf of the Police Department to MHQ Inc. under the state contract, CT 12PSX0194, for the purchase of ten (10) 2022 Ford Utility Interceptor Hybrid Police Vehicles for the amount not to exceed \$367,976.00. Account # 0922 3010-5777-C0665.
2. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Fleet Auto Supply, under RFP project number 4123 for the up-fit of police vehicles each year for an amount not to exceed, 200,000 per year for an initial term of 3 years with 2 optional 1 year renewals. Account # 0922 3010 5777 C0665

MHQ, Inc

401 Elm Street

Marlborough, MA 01752

Quotation

Quote Date: 11/29/2021
 Sales Contact: Kim Frilisch
 Contact Info: P: 860-788-6816
 Email: kfrilisch@mhq.com

Customer: Norwalk PD
 Customer Contact: Dave O'Connor
 Address:
 Phone:
 Email: doconnor@norwalkct.org

Ford Utility Interceptor 2022 CT Contract Pricing
 CT Contract 12PSX0194

Order	Code #	Description of Ford Options	Unit Price	
x	K8A	2022 Ford Utility Police Interceptor Base (K8A + 99W) with 3.3L V6 DI Hybrid Engine	\$35,726.00	\$35,726.00
x	Ext Color	Black	Std	\$0.00
x	9W	Front Cloth, Rear Vinyl	Std	\$0.00
x	153	License Plate Bracket	NC	\$0.00
x	549	Heated Mirrors	\$56.40	\$56.40
x	17T	Dome Light	\$47.00	\$47.00
x	43D	Dark Car Feature (Chime and Interior lights)	\$23.50	\$23.50
x	51T	Spot Light - Driver Only (Whelen LED Bulb)	\$394.80	\$394.80
x	52P	Hidden Door Lock Plunger & Rear Door Handle INOP	\$150.40	\$150.40
x	59B	Keyed Alike - 1284X	\$47.00	\$47.00
x	60R	Noise Suppression Bonds	\$94.00	\$94.00
x	76R	Reverse Sensing	\$258.50	\$258.50
x	87R	Rear View Camera in Rear View Mirror	N/C	\$0.00
	ESP	PremiumCare: 5 Years, 100K Miles, \$50 Deductible		\$2,587.00
		Total Per Vehicle		\$36,797.60
		Number of Vehicles	10	\$367,976.00

RESPONSE SUMMARY - 4123

VENDOR	ELECTRONIC SUBMISSION (ATTACHED)	HARD COPY SUBMISSION	Marked Patrol Vehicle	K9 Patrol Vehicle	Substitutions to Specifications
First Priority Emergency Vehicles Inc	Yes	Yes	\$ 34,141.00	\$ 29,235.00	No to both
Fleet Auto Supply LLC	Yes	Yes	\$ 12,181.00	\$ 14,813.00	Yes to both
MHQ, Inc.	Yes	Yes	\$ 15,446.00	\$ 21,994.00	No to both
F and F Specialty Vehicles-Submission 1	Yes	Yes	\$ 13,744.90	\$ 16,496.00	Yes to both
F and F Specialty Vehicles-Submission 2	Yes	Yes	\$ 14,498.00	\$ 17,342.00	No to both

Kanganis, Helen

To: Public Safety & General Government
Subject: FW: Ordinance Employee Bonus Pool Elimination
Attachments: Ordinance List_Current.xlsx; ordinance List_Revised.xlsx

There are approximately 630 budgeted full time positions in our City budget. Of these 630 full time positions, approximately 610 are represented by one of the six Unions that represent the City's employees. These employees have their salaries and annual wage increases established through collective bargaining.

The remaining 20 or so full time City positions are commonly referred to as "Ordinance" positions because it previously took the passing of an ordinance to establish the salary of these positions, or to make any annual adjustments to the rate of pay for these employees. Prior Common Council members established a Pay Plan for the Ordinance employees that allowed the Mayor to request the approval of the Common Council for annual wage adjustments to the salaries of the Ordinance employees. This Pay Plan also established a bonus pool of money for the Mayor to distribute to the ordinance employees based upon their performance and contributions to the successful implementation of City programs and initiatives. The bonus pool was also intended to help close the gap in salaries between the Ordinance employees and some of their subordinates or peers in the Unionized workforce. The bonus pool was also intended to help keep the salaries of the Ordinance positions competitive with the surrounding markets.

Over the past few years, Mayor Rilling's administration and the then sitting Common Councils have changed the salary structure of the Ordinance positions to more closely resemble the salary schedules of the Unionized workforce. This modification to the Ordinance employee salary structure has allowed the City to compensate the Ordinance employees on a scale that is competitive with the marketplace and that keeps pace with their peers and subordinates in the Unionized City workforce. So it is the conclusion of the City Administration and the Common Council that it is appropriate to now eliminate the bonus pool process from the City budget going forward.

The bonus pool money and distribution runs concurrent with the City's fiscal year, so the proposal is to discontinue the bonus pool program as of July 1, 2021, so no bonus money would be earned or paid out this coming July, 2022. The bonus pool and associate costs would be terminated. In order to transition out of this program, the City proposes that the bonus pool from July 1, 2021 be distributed in the following manner:

- There is \$50,000 in the bonus pool fund for distribution as of July 1, 2021 (this distribution process was delayed for many reasons, including Covid, and ongoing discussions with key City staff). The City proposes that 50% of this fund be paid out as a cash bonus to the 20 Ordinance employees, and that the other 50% of the fund be rolled into the salary schedule of the ordinance employees. Attached is the current Ordinance Salary Schedule, and the adjusted Salary Schedule with the additional 1% added into the schedule.

This will then conclude the process of budgeting for and distributing bonus pool money to the Ordinance employees. The City therefore requests that the Common Council approve this modification to the Pay Plan for Ordinance employees and eliminate the bonus pool for Ordinance employees.

Ray Burney
Director of Personnel and Labor Relations
City of Norwalk
125 East Ave.
Norwalk, CT 06851
Office: (203) 854-7724
Cell: (203) 984-8591

	Ordinance Ranges Current							7/1/2021 Range				
		1	2	3	4	5	6	7	8	9	10	11
	Chief Financial Officer	\$137,354	\$142,161	\$146,969	\$151,777	\$156,584	\$161,393	\$166,199	\$171,006	\$175,815	\$180,622	\$185,430
	Chief of Staff	\$130,488	\$135,295	\$140,103	\$144,910	\$149,718	\$154,524	\$159,331	\$164,139	\$168,946	\$173,753	\$178,561
	Chief of Economic & Com Dev	\$130,488	\$135,295	\$140,103	\$144,910	\$149,718	\$154,524	\$159,331	\$164,139	\$168,946	\$173,753	\$178,561
	Chief of Community Services	\$130,488	\$135,295	\$140,103	\$144,910	\$149,718	\$154,524	\$159,331	\$164,139	\$168,946	\$173,753	\$178,561
	Chief of Operations & Pub Wrks	\$130,488	\$135,295	\$140,103	\$144,910	\$149,718	\$154,524	\$159,331	\$164,139	\$168,946	\$173,753	\$178,561
	Chief of Human Resources	\$130,488	\$135,295	\$140,103	\$144,910	\$149,718	\$154,524	\$159,331	\$164,139	\$168,946	\$173,753	\$178,561
	Dir. Of Recreation & Parks	\$130,488	\$135,295	\$140,103	\$144,910	\$149,718	\$154,524	\$159,331	\$164,139	\$168,946	\$173,753	\$178,561
	Dir. of Health	\$130,488	\$135,295	\$140,103	\$144,910	\$149,718	\$154,524	\$159,331	\$164,139	\$168,946	\$173,753	\$178,561
	Chief Info Sec Off City & BOE	\$130,488	\$135,295	\$140,103	\$144,910	\$149,718	\$154,524	\$159,331	\$164,139	\$168,946	\$173,753	\$178,561
	Dir. Com Dispatch	\$109,886	\$114,007	\$118,126	\$122,247	\$126,367	\$130,487	\$134,608	\$138,727	\$142,849	\$146,968	\$151,088
	Corporation Counsel (PT)	\$95,648	\$99,172	\$102,696	\$106,219	\$109,743	\$113,267	\$116,791	\$120,314	\$123,837	\$127,361	\$130,885
	Deputy Corporation Counsel	\$130,488	\$135,295	\$140,103	\$144,910	\$149,718	\$154,524	\$159,331	\$164,139	\$168,946	\$173,753	\$178,561
	Dir. of Mgmt. & Budgets	\$123,619	\$128,427	\$133,235	\$138,043	\$142,851	\$147,657	\$152,465	\$157,273	\$162,080	\$166,889	\$171,696
	Risk Manager	\$103,016	\$105,764	\$108,510	\$111,259	\$114,006	\$116,753	\$119,500	\$122,247	\$124,994	\$127,742	\$130,488
	Personnel Administrator	\$89,282	\$92,028	\$94,775	\$97,523	\$100,269	\$103,016	\$105,763	\$108,509	\$111,258	\$114,004	\$116,751
	Benefits Manager	\$89,282	\$92,028	\$94,775	\$97,523	\$100,269	\$103,016	\$105,763	\$108,509	\$111,258	\$114,004	\$116,751
	Dir Bus Development & Tourism	\$89,282	\$92,028	\$94,775	\$97,523	\$100,269	\$103,016	\$105,763	\$108,509	\$111,258	\$114,004	\$116,751

[illegible]

						Ordinance Ranges - 1% Increase						
		1	2	3	4	5	6	7	8	9	10	11
Chief Financial Officer		\$138,728	\$143,583	\$148,439	\$153,295	\$158,150	\$163,007	\$167,861	\$172,716	\$177,573	\$182,428	\$187,284
Chief of Staff		\$131,793	\$136,648	\$141,504	\$146,359	\$151,215	\$156,069	\$160,924	\$165,780	\$170,635	\$175,491	\$180,347
Chief of Economic & Com Dev		\$131,793	\$136,648	\$141,504	\$146,359	\$151,215	\$156,069	\$160,924	\$165,780	\$170,635	\$175,491	\$180,347
Chief of Community Services		\$131,793	\$136,648	\$141,504	\$146,359	\$151,215	\$156,069	\$160,924	\$165,780	\$170,635	\$175,491	\$180,347
Chief of Operations & Pub Wrks		\$131,793	\$136,648	\$141,504	\$146,359	\$151,215	\$156,069	\$160,924	\$165,780	\$170,635	\$175,491	\$180,347
Chief of Human Resources		\$131,793	\$136,648	\$141,504	\$146,359	\$151,215	\$156,069	\$160,924	\$165,780	\$170,635	\$175,491	\$180,347
Dir. Of Recreation & Parks		\$131,793	\$136,648	\$141,504	\$146,359	\$151,215	\$156,069	\$160,924	\$165,780	\$170,635	\$175,491	\$180,347
Dir. of Health		\$131,793	\$136,648	\$141,504	\$146,359	\$151,215	\$156,069	\$160,924	\$165,780	\$170,635	\$175,491	\$180,347
Chief Info Sec Off City & BOE		\$131,793	\$136,648	\$141,504	\$146,359	\$151,215	\$156,069	\$160,924	\$165,780	\$170,635	\$175,491	\$180,347
Dir. Com Dispatch		\$110,985	\$115,147	\$119,307	\$123,469	\$127,631	\$131,792	\$135,954	\$140,114	\$144,277	\$148,438	\$152,599
Corporation Counsel (PT)		\$96,604	\$100,164	\$103,723	\$107,281	\$110,840	\$114,400	\$117,959	\$121,517	\$125,075	\$128,635	\$132,194
Deputy Corporation Counsel		\$131,793	\$136,648	\$141,504	\$146,359	\$151,215	\$156,069	\$160,924	\$165,780	\$170,635	\$175,491	\$180,347
Dir. of Mgmt. & Budgets		\$124,855	\$129,711	\$134,567	\$139,423	\$144,280	\$149,134	\$153,990	\$158,846	\$163,701	\$168,558	\$173,413
Risk Manager		\$104,046	\$106,822	\$109,595	\$112,372	\$115,146	\$117,921	\$120,695	\$123,469	\$126,244	\$129,019	\$131,793
Personnel Administrator		\$90,175	\$92,948	\$95,723	\$98,498	\$101,272	\$104,046	\$106,821	\$109,594	\$112,371	\$115,144	\$117,919
Benefits Manager		\$90,175	\$92,948	\$95,723	\$98,498	\$101,272	\$104,046	\$106,821	\$109,594	\$112,371	\$115,144	\$117,919
Dir Bus Development & Tourism		\$90,175	\$92,948	\$95,723	\$98,498	\$101,272	\$104,046	\$106,821	\$109,594	\$112,371	\$115,144	\$117,919

[illegible]



CITY OF NORWALK
Daniel Stanton, P.E.
Senior Civil Engineer
dstanton@norwalkct.org
P: 203-854-7981 / F: 203-857-0143
Norwalk City Hall
125 East Avenue, P.O. Box 5125
Norwalk, CT 06856-5125

VII.C

MEMORANDUM

TO: Anthony R. Carr, P.E., CFM - Chief of Operations and Public Works

FROM: Daniel Stanton, PE – Senior Civil Engineer

CC: Vanessa Valadares, P.E. - Principal Engineer
Sharon Conners – Purchasing Agent

REF: Lockwood Lane & Heather Lane Drainage Improvements
RFP – City Project 4177, D.P.W. Project DRG2022-1

DATE: January 26, 2022

As you are aware, the City of Norwalk received two (2) Qualification Statement packages from engineering firms for the above referenced project. Following a receipt of the packages, the City's Engineering Department reviewed each. Based upon the review, their credentials, and price, the Department recommends Tighe & Bond, Inc., be offered contracts for DRG2022-1 Lockwood Lane & Heather Lane Drainage Improvements. We have negotiated a scope of services with them in which they will be compensated for work performed based upon their hourly billable rates, for a sum not to exceed \$256,000.00.

Therefore, I would like to request that the following items be included on the agenda for the February 1, 2022 meeting of the Public Works Committee of the Common Council for approval.

1. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Tighe & Bond, Inc., for Professional Engineering Services for the Project 4177/DRG2022-1 Design and Permitting for Lockwood Lane & Heather Lane Storm Drainage Improvements, on an hourly basis, for a sum not to exceed \$ 256,000.00.

Account No. 09 22 4021 5777 C0440
01 40 30 5258

If you have any questions, please do not hesitate to contact me.



MEMORANDUM

TO: Anthony Carr, P.E. – Chief of Operations & Public Works

FROM: Mateo Arias – Junior Engineer

CC: Vanessa Valadares, P.E. – Principal Engineer
Drew Berndlmaier, PE – Senior Engineer

REF: Public Works Committee Agenda Item – PM2021-1 Pavement Management Program

DATE: January 27, 2022

On April 13, 2021, Common Council approved the action item to authorize the Mayor, Harry W. Rilling to execute an Agreement between The Grasso Companies, LLC., for Project PM2021-1 Pavement Management Program for a sum not to exceed \$3,008,196.40. Within the contract Bid Documents, there is a special note stating The City has an option to extend this Agreement for one (1) additional term.

I recommend we use the option to extend the contract an additional one (1) year with the option of a potential amendment to request extra funding, after new fiscal year funds become available. The extension to the contract will fund the paving of the following additional roads: **Betmarlea Road, Crest Road, Harstrom Place, Ridgewood Avenue, Roton Avenue, Witch Lane, Beauford Road, Indiana Place, Iris Court, Oak Hill Avenue, Primrose Court, Rowayton Avenue, Woodchuck Court, Woodchuck Court West, Woodchuck Lane, and Aiken Street.**

I would like to request that the following item be included on the agenda for the February 2022 Public Works Committee meeting.

- 1.) Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the April 13, 2021 Agreement between the City of Norwalk and The Grasso Companies, LLC. for Project PM2021-1 Pavement Management Program. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$1,535,029.39, with an option of a potential amendment, after the new fiscal year funds become available.

Account No.

09 20 4021 5777 C0021
09 21 4021 5777 C0021
09 21 4027 5777 C0302
09 20 4021 5777 C0503
09 21 4021 5777 C0503
09 20 4021 5777 C0649

09 21 4021 5777 C0318
03 00 00 2602
09 22 4021 5777 C0021
09 22 4021 5777 C0503
09 19 4021 5777 C0318
09 22 4021 5777 C0649
09 22 4021 5777 C0302



CITY OF NORWALK
Paul L. Sotnik, P.E.
Senior Civil Engineer
psotnik@norwalkct.org
P: 203-854-7891 / F: 203-857-0143
Norwalk City Hall
125 East Avenue, P.O. Box 5125
Norwalk, CT 06856-5125

MEMORANDUM

TO: Anthony R. Carr, P.E., CFM - Chief of Operations and Public Works

FROM: Paul L. Sotnik, P.E. - Senior Civil Engineer

CC: Vanessa Valadares, P.E. - Principal Engineer

REF: National Fish and Wildlife Foundation Grant – City Participation

DATE: January 27, 2022

As you are aware, Council Person Shanahan and Louise Washer applied for a National Fish and Wildlife Foundation Grant and it involves the City and the Tree Advisory Committee as a lower tier participant since we will be receiving \$10,000 of the overall \$50,000 grant.

The City and the Tree Advisory Committee will be receiving the \$10,000 to plant 10 trees. They will be planted through the existing Almstead Tree Planting contract. The intent is to have the \$10,000 deposited in the newly formed Norwalk Tree Account (Chapter 112-11) and then expended to pay Almstead for the tree planting work.

In a conversation that I had with Katherine Blake of Highstead (Grant administrator), she indicated that there would be other grant related paperwork that would need to be signed in addition to the RD 1048 form.

Therefore, I would like to request that the following item be included on the agenda for the February 1, 2022 meeting of the Public Works Committee of the Common Council for approval.

- 1.) Authorize the Mayor, Harry W. Rilling, to execute any and all necessary documents for the National Fish and Wildlife Foundation – Five Star and Urban Waters Restoration grant related to the City of Norwalk participation as a partner in the grant.

If you have any questions, please do not hesitate to contact me.



EasyGrantsID: 67392

National Fish and Wildlife Foundation – Five Star and Urban Waters Restoration Program 2020,

Full Proposal

Title: A Partnership Approach to Watershed Restoration and Community Engagement (CT, NY)

Organization: Highstead

Grant Information

Title of Project

A Partnership Approach to Watershed Restoration and Community Engagement (CT, NY)

Total Amount Requested	\$ 49,525.00
Matching Contributions Proposed	\$71,502.00
Proposed Grant Period	07/01/ 2020 - 12/30/ 2021 

Project Description

Restore 10 acres of urban watershed habitat and prevent 1,200 pounds of trash from entering waterways in efforts to improve watershed, wildlife and community health. Project will engage 2,100 community members, volunteers and students in stewardship opportunities and reach 10,000 people through outreach events, workshops, and online communications with information, opportunities for action and exchange of best practices in watershed restoration.

Project Abstract

Highstead will restore 10 acres of urban watershed habitat and prevent 1,200 pounds of trash from entering waterways in efforts to improve watershed health, wildlife habitat and bring health benefits to the local community. Norwalk has one of the highest rates of impervious surface in the state and the lowest percentage of tree canopy in southwestern CT. Additionally, the Norwalk River and Long Island Sound face threats from often intense and ongoing urban development.

This project will facilitate the reduction of stormwater runoff and the restoration of native, wildlife habitats as well as address stewardship and education goals.

The grantee and partners project will engage 2,100 community members, volunteers and students in nature-based programming and stewardship opportunities and reach 10,000 people through outreach events, workshops, and online communications with information, opportunities for action, and exchange of best practices in watershed restoration. Additionally, the project will connect 1,850 students with nature-based programming and build a Community Conservation Partnership. Project partners include Norwalk River Watershed Association (NRWA), Norwalk Land Trust, the City of Norwalk, H2H and Northeast Pollinator Pathway partners, community volunteers, the U.S. Fish & Wildlife Service Stewart B. McKinney National Wildlife Refuge, Copps Island Oysters, the Rowayton Library, Norwalk Tree Alliance and the Norwalk Tree Advisory Committee.

Organization and Primary Contact Information

Organization	Highstead
Organization Type	Non-profit Corporation 501(c)(3)
City, State, Country	„

Region (if international)

Primary Contact	Katherine Blake
Position/Title	
Phone and E-mail	x ; kblake@highstead.net



Five Star & Urban Waters Restoration Program Full Proposal Project Narrative

Instructions: Save this document on your computer and complete the narrative in the format provided. *Do not change the formatting (Times New Roman 11pt font, 3/4 inch margin).* The final narrative should not exceed six (6) pages. Do not delete the text provided below. Upload completed document as a PDF or MS Word file into the on-line application as instructed. Bulleted lists may be used.

I. PROJECT CONTEXT

1. Specify the total acres the project will restore and identify the target watershed and focal species/habitat.

Describe the project's connection to the watershed and explain the need for the project. Show total magnitude/relative impact of the project (acres restored, etc.); identify the watershed and any targeted species; explain how the project complements or implements existing national, state or regional watershed management plans, state wildlife action plans or species conservation plans; and, identify overall key threats to targeted species and watershed.

This project will restore 10 acres of habitat throughout the Norwalk River Watershed, specifically focusing on the densest urban areas in the City of Norwalk. Restoration and community engagement activities will benefit the local community, local wildlife, and will focus on efforts to support pollinator species. In addition, the on-the-ground restoration and outreach will support Norwalk's seven million-dollar shellfishing industry. This project is part of a larger, landscape-scale collaboration involving partners throughout southwestern Connecticut and eastern New York, the Hudson to Housatonic Regional Conservation Partnership's (H2H), whose mission is to work across political boundaries and lead conservation, education, and community engagement initiatives to enhance the vital connections between people and nature. This project will leverage the grassroots impact of the Northeast's Pollinator Pathway initiative, which targets the decline of pollinator species, an effort that developed in the Norwalk River Watershed, and now spans 88 towns in CT and NY, to address the declines of pollinator species and creates habitat corridors, specifically those which connect urban centers to suburban/rural landscapes. The quick public support of the project reflects the growing concern about steep declines in pollinator populations, such as the Monarch Butterfly which is being considered for listing under the Endangered Species Act. It has been shown that pollinators are an exciting entry for people to a larger conversation on biodiversity, habitat restoration, and connectivity between fragmented landscapes in rural/ex-urban as well as suburban and urban population centers. The Northeast Pollinator Pathway initiative can serve as a replicable model throughout the watershed and H2H region. The need for restoration at the proposed project sites is critical. Norwalk has one of the highest rates of impervious surface in the state, ranking nine out of 169. Norwalk has the lowest percentage of tree canopy (39.2%) in southwestern CT and at proposed project sites it is even lower (<15%). Additionally, the Norwalk River and Long Island Sound face threats from often intense and ongoing urban development. Noting these threats and conditions, this project will facilitate the reduction of stormwater runoff and the restoration of native, wildlife habitats as well as address the stewardship and education goals laid out in the CT State Wildlife Action Plan and the Norwalk River Watershed Action Plan. In addition, proposed street tree planting goals of the project will help achieve a long-standing objective of the Norwalk Tree Alliance and Norwalk Tree Advisory Committee by replacing trees lost in Hurricane Sandy, thereby improving neighborhood resilience and reducing flooding. The proposed projects will also connect to the proposed green infrastructure project being led by The Nature Conservancy (*Water Street Coastal Resilience & Greenway Plan*). In summary, this project will address not only critical watershed and community needs, it will serve as a replicable model for other urban/suburban/rural watershed regions throughout H2H to increase urban tree canopy, restore parks, and engage communities while improving quality of life measures for the region's residents.

2. Who will be involved in the planning and implementation phases of the project? State the number of community members directly engaged or impacted. Describe community characteristics of the project area and identify any underserved or high-need communities. Explain the role each partner will play in planning and implementing the project and include the total magnitude/relative impact of the project (# people engaged, etc.). Use poverty statistics, school lunch data or demographic records to articulate high-need communities and identify how the project increases community members' access to nature and decreases their potential risk of harm from potential environmental hazards.

Without regional coordination, conservation efforts can be redundant and wasteful, and response time to a

development threat often delayed. Regional Conservation Partnerships (RCPs) were created in response to the need for coordination at the landscape scale. RCPs have demonstrated success by developing cross-boundary solutions to complex regional issues like species preservation and watershed forest fragmentation. RCPs in New England have conserved over 300,000 acres by connecting local priorities to create regionally significant resources like large forest blocks, long-distance trails and improvements to watersheds.

The H2H partnership is the interstate coalition collaborating on landscape-scale conservation efforts in southwestern CT and eastern NY. Highstead, a private operating foundation, serves as the host partner for H2H and aids partners in collaborating on and coordinating conservation-based activities to add value to their individual organizations' work with the goal of accelerating the pace and scale of conservation across the region. Highstead, together with partners of the Norwalk River Watershed Association (NRWA), Norwalk Land Trust, the City of Norwalk, H2H and Northeast Pollinator Pathway partners, community volunteers, the U.S. Fish & Wildlife Service Stewart B. McKinney National Wildlife Refuge, Copps Island Oysters, the Rowayton Library, Norwalk Tree Alliance, and the Norwalk Tree Advisory Committee will restore critical areas of the Norwalk River Watershed and create a model of restoration which can be implemented across watersheds and urban/suburban interfaces in the H2H region. With detailed knowledge of this highly fragmented landscape, H2H partners will act strategically to forge a network of connected open spaces to facilitate the movement of wildlife, protection of critical habitat and the vital, sustainable and necessary connection of people to land. Highstead will not receive funding from this project with all grant funds going to on-the-ground restoration in Norwalk and its watershed.

Following on H2H's successful strategic GIS-based conservation mapping, which identified areas of highest conservation value in the region, partners developed a tool in 2019 to assist urban residents in identifying priority land for protection, natural resources to build climate resiliency, and means of community access to nature. The Norwalk Land Trust, City of Norwalk, and various community stakeholders helped develop the pilot web-based tool to both select land of highest priority for conservation action as well as to engage new and diverse participants not usually engaged in conservation dialogue. In the future, a more generalized tool will be deployed to other urban areas throughout the H2H region, and will be used for this project to aid community prioritization. This project will engage over 2,100 community members, students, and volunteers and reach 10,000 people in Norwalk, the greater H2H region, and RCPs across the Northeast. The target audiences for this project are among some of the highest-need communities in southwestern CT. According to the Fairfield County Community Wellbeing Index 2019, 25% of Norwalk residents are low income, with one-in-nine residents living in poverty. Children have the most to gain in the neighborhoods targeted for restoration with childhood poverty rates upwards of 85%, compared with 45% child poverty nationally¹. The proposed restoration sites will help alleviate public health issues afflicting Norwalk's communities. For example, many of Norwalk's neighborhoods suffer from rising asthma rates. Recent research² indicates that access to green space as a child may reduce the risk of developing asthma in early adulthood. These results could prove especially relevant in a city like Norwalk, where the average adult incidence of asthma is 8.8%, higher than the national average of 7.7%, according to the Center for Disease Control. Interestingly, the census tracts in which the proposed restoration sites are located have even more elevated rates of asthma (9.2%), suggesting a heightened need for accessibility to green space in these communities.

While only 3.2% of Norwalk is comprised of public parks, analysis conducted by the Trust For Public Land shows 53% of Norwalk residents live within a 10-minute walk to a publicly accessible park, trail, or schoolyard park, and over half (59%) of those residents come from low-income neighborhoods. Using this accessibility to increase targeted outreach, NRWA and Norwalk Land Trust, together with other city partners, grassroots outreach can build on-the-ground leadership and engagement through new local cooperative efforts known as *Community Conservation Partnerships* to grow community involvement in the creation/restoration of parks and green spaces.

¹ Cited in the City's *Community Profile on Norwalk, CT's Young Children: Poverty Rates, Well-being, and School Readiness*

² "Urban Planning and Respiratory Health" in *Lancet Respiratory Medicine* and "Green space near home during childhood linked to fewer respiratory problems in adulthood" in *Science Daily*

3. Will your project involve a USFWS-designated National Wildlife Refuge or Migratory Bird Treaty Area? See Funding Availability in RFP and answer only if applicable.

Yes. The Stewart B. McKinney National Wildlife Refuge (NWR) is a partner. Refuge staff will aid in restoration efforts and engage youth in educational and outreach activities connected to the NWR. In Norwalk, the Refuge encompasses Peach, Goose, Chimon, and Sheffield Islands.

4. If your project is located in one of the corporate-sponsored urban areas requesting a community service opportunity, describe the type of day-long community service event you propose to host for up to 50 employees of our corporate sponsor and your partnership's capacity to carry out this event. Include event location, specific activities and approximate date. See Funding Availability in RFP and answer only if applicable. NA

II. CONSERVATION AND OUTREACH ACTIVITIES

5. For each conservation metric, identify and briefly describe the major restoration activity that your partnership will undertake. For each metric, list major restoration activities and describe how each will meaningfully advance the project's conservation goals and improve the health of the watershed and focal species/habitat.

Conservation metrics: 5.5 acres of habitat restored; 10 acres of invasives removed; 70 trees planted; 810 native plants planted; 1,200 pounds of trash removed and prevented from waterways

Create and restore habitat in the Norwalk River Watershed

Restore two underserved City parks in Norwalk- Woodward and Oyster Shell Parks. Restoration efforts will include removal of invasive plants and replacement with native and pollinator-friendly trees and shrubs. Project partners and Pollinator Pathway volunteers will mobilize community members and students to aid in restoration and planting efforts. Each work event will highlight invasive plant identification as well as provide information on the benefits of native plants to pollinators and watershed health. The NRWA will provide project and volunteer coordination. The City's Recreation and Parks Department will aid in planting efforts. Additionally, 26 trees will be planted at the Sandy Hook Memorial at Oyster Shell Park to remember lives lost to gun violence at Sandy Hook Elementary School in Newtown, CT.

Improve neighborhood tree canopy in an underserved Norwalk neighborhood- The Norwalk Tree Advisory Committee will coordinate the planting of ten street trees along Woodward Ave. As there is no City-owned land for this envisioned streetscape, the Committee will both organize and conduct community outreach to landowners seeking permission to plant trees on privately-owned land. Trees will be planted by *Almstead Tree*, which has a contract with the City to plant and water. The Committee will work with the City and the property owner to maintain planted trees for two years to ensure success.

Expand upper watershed riparian pollinator habitat along the Norwalk River- The seven towns of the Norwalk River Watershed are connected by planned Pollinator Pathway plantings, which follow primary waterways including the Norwalk River. Pollinator Pathway leaders and volunteers in two upriver communities, Ridgefield and Wilton, will enhance and expand their riparian pollinator habitats. During coordinated community planting days, leaders will describe how restoring habitat upstream improves the health of the entire watershed and the Long Island Sound. The focus on planting trees and shrubs will be a further educational opportunity to stress the importance of trees as larval hosts for many pollinator species, and flowering shrubs and perennials as important nectar sources for pollinators and birds.

Create and restore habitat in two additional urban watershed regions

Expand urban watershed habitat restoration in two underserved urban areas in the H2H region- Through a small grants program and RFP process, H2H will invite applications from underserved urban communities to apply for habitat restoration and community engagement funding. H2H leadership will review proposals and award two grants. Projects will prioritize creating or enhancing pollinator habitat, including riparian restoration and plantings, and restoration that protects watershed habitat and water quality. Projects will showcase and pilot how partners engage local communities across constituencies and plan for long-term project viability.

Protect urban waterways and coastal areas through community trash cleanups

Community trash clean up events- NRWA will coordinate two trash clean-ups- 1) in Oyster Shell Park on International Coastal Cleanup (ICC) day in September to remove trash from the riverbanks along the 25-acre park; and 2) along the banks of the inlet and Woodward Park. Partners will use these opportunities to educate the community about the problem of micro-plastics and plastic trash accumulation in the ocean and make connections to everyday actions residents can take to keep their communities and watersheds healthy for people and wildlife.

6. For each outreach/educational and conservation metric, briefly describe each corresponding, major educational/outreach activity that your partnership will undertake. For each metric, list major outreach/educational activities and describe how each will meaningfully advance the educational and conservation goals of the project and benefit the targeted communities.

Education Metrics: 10,000 people reached (9,050 reached, 950 trained); 1,850 students reached; 290 volunteers trained and participating; 10 organizations contributing to project goals; 430 social media posts

Education

Student Education programming: 1) U.S. Fish & Wildlife Service Nature of Learning programming- Stewart B. McKinney Refuge educators will make 20 visits to 10 fourth grade classrooms at four Norwalk elementary schools through their *Nature of Learning* program. Their instruction consists of two interactive, hands-on classroom lessons and one 3.5-hour field trip to the Refuge's Sheffield Island Unit in Norwalk. Educators will make additional connections in their lessons to the local habitat restoration projects at Oyster Shell and Woodward parks and inspire them to take action in their neighborhoods. Further, Refuge summer naturalists will lead a pollinator-focused lesson for children and adults involved in habitat restoration at Oyster Shell Park, while also making connections to the National Wildlife Refuge in their backyards at Peach, Goose, Chimon and Sheffield Islands. 2) **Norwalk Land Trust Farm Creek Education-** The Norwalk Land Trust will lead educational programming to all fourth-grade classrooms in Norwalk's 12 elementary schools and teach about the unique aspects and importance of tidal estuaries and salt marsh ecosystems to watershed, wildlife, and community health. Students will receive one classroom visit to learn about the vegetation and animals that are unique to the salt marsh ecosystem prior to their field trip to the Farm Creek Preserve. As part of the lesson and field trip, the Norwalk Land Trust will connect the health of the Preserve to the restoration activities happening in their local communities and parks. 3) **Pollinator Messaging for Students-** Through programming at Norwalk Tree Alliance's Tree Farm outdoor classroom at Fodor Farm, first graders will learn about the importance of trees to pollinators, birds, and other wildlife. Through the curriculum, they will participate in growing the trees to plant at City parks, along the Norwalk River, and along the targeted streetscapes in Norwalk's urban neighborhoods.

Outreach:

Volunteer engagement at Norwalk park and city sites through community planting days- A total of 290 community volunteers will be engaged in restoration and outreach at Oyster Shell and Woodward City Parks and on Woodward Avenue. Restoration will include the removal of invasive plants and replacement with native and pollinator-friendly trees, shrubs, and grasses. NRWA will organize all events and publicize them in neighborhood flyers and local papers, as well as on its website, the Pollinator Pathway website, and on the four social media sites it manages. Publicity will include emails to NRWA and Pollinator Pathway mailing lists. Volunteers from the Norwalk Tree Advisory Committee will provide outreach to Woodward Ave. neighborhood residents, talking with them about the importance of building the tree canopy for improved water quality, carbon sequestration, and habitat for pollinators. Elected city representatives from the neighborhood will also volunteer to help with outreach in the community.

Upper Watershed Pollinator Pathway planting days- Pollinator Pathway volunteers will restore and expand pathways through a series of invasive removal and planting days at the Wilton and Ridgefield Pollinator Pathway sites. Each event will include planting demonstrations and discussion about the importance of native plantings for pollinator and watershed health.

Community education and outreach: 1) Community lecture series- The Norwalk Land Trust, in partnership with Rowayton Library and Rowayton Gardeners, will host four lectures through their award-winning series entitled "Our World, Your Call." Invited speakers and panels will speak on topics related to planting for pollinators, backyard maintenance without pesticides, the effects of lawn chemicals on human health, and how healthy watersheds create healthy communities. 2) **Copps Island Oyster Public Outreach event-** Since the late 1800s,

Norwalk has been known as the oyster capital of the world. Despite overfishing and severe storms in the 19th and 20th centuries, it is now a thriving seven million-dollar industry but currently threatened by shoreline pollution and stormwater runoff. Changing weather conditions such as large rain events disrupt oyster reproduction cycles and send polluted stormwater downriver interrupting harvesting schedules. Cops Island Oysters will partner with the Norwalk Land Trust and NRWA on an outreach event to showcase Norwalk's oyster industry and discuss the effects water quality and riparian habitat have on oyster health. Partners will highlight actions residents can take in their backyards and neighborhoods to ensure healthy watersheds.

Landscape-scale partnership outreach and training: 1) **H2H Partnership Pollinator Pathway Conference-** The Pollinator Pathway Steering Committee will host the third annual peer exchange event and training to strengthen Pollinator Pathway activities and habitat restoration throughout the H2H region. The 88 towns in NY and CT involved with the Pollinator Pathway Program will convene to network with peers, learn best practices, and gain new skills. 2) **H2H Partnership outreach-** Through quarterly H2H partnership meetings, presentations, and the development of an additional workshop with Norwalk stakeholders, partners will have opportunities to learn about the Norwalk habitat restoration project as a model for other cities. 3) **Community Conservation Partnerships-** In this workshop, partners will learn how to identify and implement conservation strategies and create connectivity between rural/ex-urban landscapes and urban centers through community engagement and habitat restoration. 4) **GIS tool and mapping model outreach throughout H2H-** The GIS Urban Mapping Tool developed for Norwalk will be further refined to a more generalized model, and technical documents outlining process and best practices will be deployed to other urban areas throughout the region via H2H partnership meetings and an additional partnership-wide workshop (described above). Also, H2H will aid two urban sites chosen through the small grants program to use the Urban Mapping tool to identify priority areas for restoration.

7. What are your long-term educational and conservation outcomes for this project and how will you measure progress? *Include your conservation target species, habitats and/or any threats to these species and habitats you will address. Explain how this project will contribute to these long-term outcomes and how you will disseminate results and apply lessons learned to future efforts.*

The long-term conservation outcomes are to: 1) Improve the health of urban watersheds and improve water quality for the local community and commercial uses by creating and enhancing habitat in urban areas, expanding riparian plantings throughout the watershed, and removing trash from local waterways and adjacent parks/neighborhoods; 2) Increase the diversity and quantity of pollinator species through the development and improvement of habitats throughout watershed areas; and 3) Increase tree canopy coverage in the most imperiled urban neighborhoods of Norwalk. The long-term educational outcomes are to: 1) Support project partners in creating a *Community Conservation Partnership* for Norwalk that will maintain the project long term and share best practices with other areas in the H2H partnership region; 2) Educate and engage citizens in the restoration of their neighborhoods and watersheds; 3) Develop leadership among community stakeholders, local neighborhoods, and students to take conservation action in their communities; and 4) Inspire the City of Norwalk to continue to invest in ongoing maintenance and restoration of project areas and additional targeted sites throughout the city. This project will contribute to these long-term outcomes by engaging communities in varied conservation actions and reinforcing strategies, supported by tested tools, resources, and partners with similar dedicated visions, to restore habitat in critical urban watersheds for defined benefit. Each partner will promote the messaging and learnings and will share results of the project through their respective networks, including using social media, collectively reaching 10,000 people. Results of the projects will also be shared across H2H through meetings, workshops, presentations, and email as well as shared throughout the RCP Network and at larger RCP conferences and gatherings.

III. MATCHING CONTRIBUTIONS & CAPACITY BUILDING

8. Complete the table to describe how all partners are involved in the project. *The project must have at least 5 diverse partners contributing a variety of expertise to the project. All partner contributions should include a dollar value equivalent and each should correspond exactly to the "matching contributions" section of your Easygrants proposal while expanding on partner roles. Add rows as needed.*

	Partner (organization / individual)	Qualifications (project-related skills/expertise)	Contribution(s) (goods or service being provided)	Value of Contribution(s) (dollar equivalent)
<i>Example:</i>	<i>John Smith</i>	<i>Naturalist</i>	<i>Provide details on appropriate native species to be planted in project area</i>	<i>\$500</i>
<i>Example:</i>	<i>Girl Scout Troop #242</i>	<i>Manual labor</i>	<i>Volunteer hours to construct trail bridge and educational signs on nature trail</i>	<i>\$1000</i>
1	Highstead	Conservationist, Partnership Coordination	H2H Partnership coordination, project oversite, and grant administration	\$12,000
2	NRWA	Volunteers, Community Coordination	Coordination of restoration work, volunteer training, and public outreach	\$12,000
3	Norwalk Land Trust	Volunteers, Educators	Coordinate student and community education programs, support habitat restoration efforts	\$18,000
4	Norwalk Tree Alliance	Volunteers, Educators	Tree School and Outdoor Classroom management	\$1,000
5	City of Norwalk	Tech Experts, city dept. coordination	In kind habitat restoration support and project coordination	\$14,770
6	Community Volunteers	Volunteers	Volunteer time in habitat restoration at three planting events	\$13,732
7	USFWS	Tech. Experts, Educators	Refuge staff aid in habitat restoration and lead student programming	NA
Total:				\$71,502

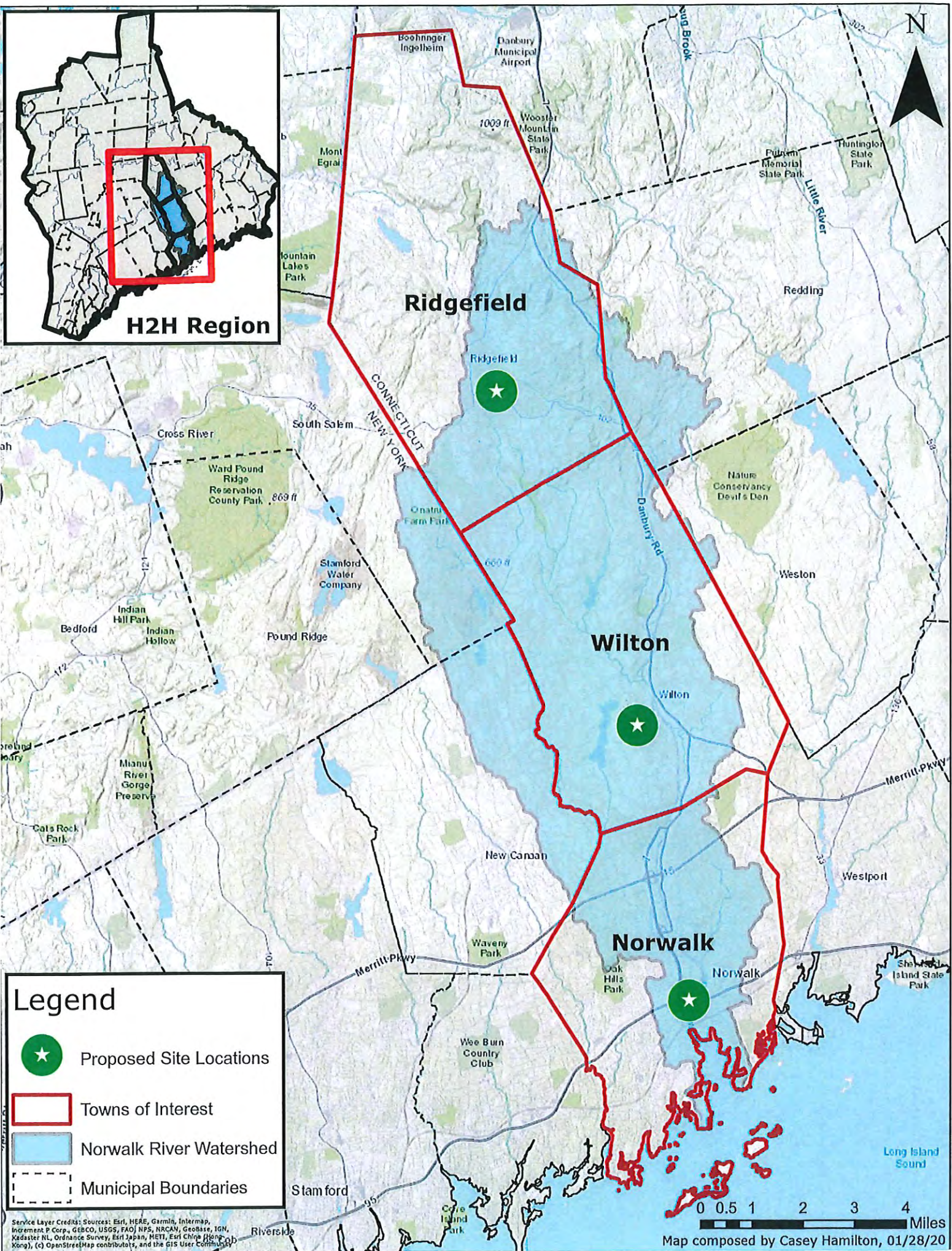
9. Describe how the project partnership will build capacity for expanding community stewardship in the area. *Discuss the relationships (new and existing) that you and your partners have with each other and the target audiences, and how this will influence future community stewardship efforts.*

H2H is only three years old but has 40 signed core partners and 200 participating partners who have developed an interstate regional vision and strategic conservation map while strengthening new and old connections and building capacity to carry forward new activities. With support from Highstead and H2H leadership, Norwalk partners who have the long-term relationships and service delivery history with the target communities and key stakeholders, will create a *Community Conservation Partnership* and share best practices and process with the greater H2H partnership. Through H2H partnership meetings, workshops, and communications, partners outside of Norwalk will learn about this work including the urban mapping tool and be able to personalize and prioritize urban restoration for their communities.

10. Explain your plan for monitoring project achievements beyond the project period (3 years or more).

Include brief details as to how your partnership will ensure the sustainability of the project's results.

Through an organized, nested governance structure, quarterly partnership meetings, and a partnership-wide email listserv, H2H partners can readily exchange, network, and learn and apply lessons from one another (e.g., Norwalk's mapping and restoration activities) across varied landscapes within urban areas (i.e. within *Community Conservation Partnerships*) and, with ongoing support from H2H, between and among *Community Conservation Partnerships* (e.g., Pollinator Pathway lessons). With Highstead's unique position as a self-operating foundation, the H2H partnership benefits from a stable and invested host partner that is able to assist partners with conservation planning and restoration projects, seeking supportive funding, and allowing for direct investment of funds into where it is needed most both to leverage already existing capacity and build new community assets.





27 January 2020

National Fish and Wildlife Foundation
Washington, DC

Dear Sir/Ms:

Norwalk Tree Alliance (NTA) is pleased to support the Five Star and Urban Waters Restoration grant application: *A Partnership Approach to Watershed Restoration and Community Engagement (CT/NY)*. This program would continue our engagement in urban reforestation and environmental education. As well, it would afford us the opportunity to work collaboratively with other community organizations to restore the quality of the Norwalk River Watershed and improve the health and well-being of our fellow citizens.

Norwalk Tree Alliance has a long track record of successfully partnering with community organizations and groups in Norwalk. Indeed NTA is the key, non-profit partner with the City of Norwalk in promoting and protecting Norwalk's urban forest. Through programs of tree planting and community outreach, NTA and Norwalk have been awarded *Tree City USA* status by the National Arbor Day Foundation for the last 15 consecutive years.

In addition to collaborating with the city on public tree planting along city streets and at parks and schools, NTA plants trees every year in Norwalk neighborhoods, with support from local grants. Reforestation in our community is particularly important, as Norwalk has been identified as in need of enhanced tree canopy by a recent planning study by the Western Council of Governments (West COG).

Three years ago, NTA initiated an innovative education program for first-grade students in Norwalk public schools called *Tree School*. The program combines in-school teaching and hands-on outdoor learning at NTA's Tree Farm at a local urban park. Students learn about nature and science based on a curriculum established by Norwalk's public school board. The pilot program has been so effective, that it has been extended this year to an additional school, with commitments for a third school. In 2020-21 Tree School will serve nine first-grade classes with over 180 students.

The proposed grant will support NTA's education and tree restoration mission, with a new focus on Pollinator Pathways via outdoor learning and planting programs. We look forward to working collaboratively on this important endeavor with all the community partners, including many we continue to have productive working relationships.

Yours sincerely,

A Strauss

Andrew Strauss
Vice President, NTA



CITY OF NORWALK
Recreation and Parks Department
125 East Avenue, Room 129
PO BOX 5125
Norwalk, CT 06851-5125

January 24, 2020

To Whom it May Concern,

On behalf of the City of Norwalk Recreation and Parks Department, I am pleased to provide this letter expressing our strong support and commitment for the proposal being submitted by our partners Hudson to Housatonic (H2H), Norwalk Land Trust, Norwalk River Watershed Association, Pollinator Pathway, and Norwalk Tree Alliance for the Highstead's Five Star and Urban Waters Restoration grant application. The proposed project to add native trees and landscaping at both Oyster Shell and Woodward Parks will contribute significantly to the health of our watershed, our local wildlife, and the health of our citizens.

This project will also engage Parks and Department of Public works staff, community members, and volunteers by digging and assisting with planting trees along the corridor leading to both park sites. The need for restoration along the route and at the proposed project sites are not only critical for restoring the tree canopy in one of the city's most urban areas but it also provides shaded access routes for recreational opportunities.

Following the devastation of Hurricane Sandy to coastal Fairfield County, CT, the topic of resilience has gained a lot of traction in the area. This project would be a timely addition to the preparation and mitigation efforts in which Norwalk authorities and municipal leaders are currently engaged in and provides important financial support to an innovative and important project in which public and private landowners and agencies are working together to protect our natural resources.

We are in full support of this proposal and look forward to collaboratively working in pursuit of our mutual goals.

Thank you for your consideration of their request.

Sincerely

Nick Roberts
Director, Recreation and Parks



P.O Box 34
Norwalk, Connecticut 06853
www.norwalklandtrust.org
Tel: 203 979-5037
Email: dseeleyhubbard@sbcglobal.net

January 24, 2020

To Whom it May Concern,

It is with great pleasure that the Norwalk Land Trust submits this letter of support and commitment for Highstead's *Five Star and Urban Waters Restoration grant* application for tree planting and education services for the City of Norwalk. This project will contribute significantly to the health of our watershed, our local wildlife, and the health of our citizens.

Each spring, the Norwalk Land Trust engages with the 24 fourth grade teachers in Norwalk's 12 elementary schools. The 4th grade curriculum covers topics associated with the unique aspects of tidal estuaries and salt marsh ecosystems, and one of our properties is in a tidal estuary. Norwalk Land Trust representatives visit each 4th grade classroom with a presentation about the work we do to preserve natural open space, and about the vegetation and animals that are unique to the salt marsh ecosystem at our property, the Farm Creek Preserve. A few days later, we have approximately 70 students from each school to Farm Creek to see for themselves the flora and fauna that make their home in the salt marsh ecosystem. This grant will support this program greatly.

In addition, the Norwalk Land Trust partners with the Rowayton Gardeners, the Rowayton Library and the Tree Alliance in presenting a lecture series called Our Earth, Your Call which presents conservation issues and provides solid solutions for people to introduce to their personal lives. This grant would help us secure speakers with help for honorariums.

We are in full support of this proposal and look forward to collaboratively working in pursuit of our mutual goals.

Thank you for your consideration of their request.

Very truly yours,

D. Seeley Hubbard, President
Norwalk Land Trust



PO Box 7114
Wilton, CT 06897
norwalkriver.org

January 26, 2020

To whom it may concern,

The Norwalk River Watershed Association (NRWA) is pleased to submit this letter of support for the *Five Star and Urban Waters Restoration* grant application, *A partnership Approach to Watershed Restoration and Community Engagement (CT/NY)*. NRWA is committed to working collaboratively with Highstead Foundation, Hudson to Housatonic Regional Conservation Partnership (H2H), Norwalk Land Trust, the city of Norwalk, the Pollinator Pathway project and community volunteers, Norwalk Tree Advisory Committee, Norwalk Tree Alliance, U.S. Fish & Wildlife Service Stewart B. McKinney National Wildlife Refuge, Copps Island Oysters, and the Rowayton Library to engage our community in helping to restore areas of the Norwalk River Watershed in critical need and to create a model of restoration to be implemented across other watersheds and urban centers in the H2H region.

NRWA has a 22-year history of protecting and improving water quality and fish and wildlife habitat along the Norwalk River and its tributaries as guided by the goals set out in the Norwalk River Watershed Action Plan. Our work with volunteer groups throughout the watershed to undertake small-scale citizen-driven restoration and stewardship projects has been recognized by the EPA as helping to improve water quality in the river. Three years ago, NRWA helped found the Pollinator Pathway project in Wilton, CT to encourage municipalities and residents to work together to create corridors of pesticide-free native habitat for pollinators. This grassroots project now connects 88 towns in CT and NY. NRWA works closely with the city of Norwalk, as well as the other 6 watershed towns, to restore riparian buffer zones protecting water quality and creating habitat for pollinators and birds along the river. All of this work is done through engaging NRWA's extensive network of community members, students, and scouts as volunteers and educating them to become lifelong stewards of our watershed lands.

NRWA has the capacity to reach and engage community members for organized river cleanups, to teach volunteers and students to identify and remove invasive plant species, to procure and deliver native locally-sourced pollinator-friendly plant material, and, with the help of the Norwalk Tree Advisory Committee arborists, guide proper installation and maintenance of plantings.

We look forward to working collaboratively with all of the partners on this project.

Sincerely,

Louise Washer, President
Norwalk River Watershed Association &
Member Pollinator Pathway Steering Committee

New Canaan, Norwalk, Redding, Ridgefield, Weston, Wilton, Lewisboro NY



United States Department of the Interior



FISH AND WILDLIFE SERVICE

Stewart B. McKinney National Wildlife Refuge
733 Old Clinton Road
Westbrook, CT 06498
Tel. 860-399-2513 Fax 860-399-2515

January 17, 2020

To Whom it May Concern,

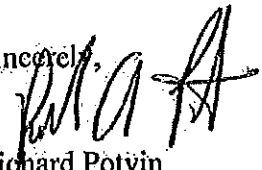
The U.S Fish and Wildlife Service, Stewart B. McKinney National Wildlife Refuge is pleased to be a partner with Highstead in their current application for the *Five Star and Urban Waters Restoration Grant*. Having worked in the Norwalk community for 35 years, we continually look for opportunities to partner with new organizations and to further enhance wildlife habitat while providing more services to the American people.

The McKinney Refuge staff has the capacity to provide technical training, habitat restoration leadership and assistance including the guiding the proper installation and maintenance of plantings, provision of tools for volunteer planting days, informal outreach and naturalist educational programming during community planting days, and educational programming through our *Nature of Learning* Program to 10 fourth grade classrooms at 4 elementary schools throughout Norwalk.

I am writing this letter of commitment to express our full support of their proposal. We look forward to collaboratively working in pursuit of our mutual goals.

Thank you for your consideration of their request.

Sincerely,


Richard Potvin
Refuge Manager

City of Norwalk/Norwalk Tree Advisory Committee
National Fish and Wildlife Foundation – Five Star and Urban Waters Restoration
Program Grant (NFWF) Project Summary

***This is NOT an official document. This is meant for discussion purposes only.
Official sub-contracts to follow. Copies of full proposal available on request to
kblake@highstead.net***

City of Norwalk/Norwalk Tree Advisory Committee Lead Project

Action item: Improve tree canopy in underserved Norwalk neighborhood

Lead: City of Norwalk/Norwalk Tree Advisory Committee

Others involved: City of Norwalk, Almstead Tree (City to confirm contractor), Norwalk Tree Advisory Committee, Norwalk Elected Officials

Timeline: Entire grant period for completion- November 21, 2021- September 30, 2023 (limited to growing seasons)

Summary/Outcome: Planting of ten street trees along Woodward Ave., community outreach to landowners seeking permission to plant on privately-owned land, and maintenance of trees for 2 years (after the grant period). Sub-action item- Norwalk Tree Advisory Committee and elected officials reach out to Woodward Ave neighborhood residents on the importance of tree canopy

Not lead, but City of Norwalk/Norwalk Tree Advisory Committee participates:

Action item: Restoration of Woodward and Oyster Shell parks in Norwalk

Lead: Norwalk River Watershed Association (NRWA)

Others involved: Pollinator Pathway, Norwalk Recreation and Parks Dept, Norwalk Tree Advisory Committee, Norwalk Elected Officials

Timeline: Entire grant period for completion- November 21, 2021- September 30, 2023 (limited to growing seasons)

Summary/Outcome: Removal of invasive plants to be replaced with native/pollinator-friendly trees and shrubs, highlight invasive plant identification, and plant 26 trees at the Sandy Hook Memorial in Oyster Shell park

Sub-items:

- Engagement of 290 volunteers for restoration and outreach
- Organize these events and publicize locally and on NRWA/PP websites and emails
- Norwalk Tree Advisory Committee and elected officials reach out to Woodward Ave neighborhood residents on the importance of tree canopy

Summary of Funds to be Distributed & Match Pledged:

Budget- Awarded

Item	Description	Amount
Trees	10 Native & Pollinator-friendly Trees. Funds to plant and maintain (for 2 years) 10 trees on Woodward Ave.	\$10,000
TOTAL		\$10,000

Match- Pledged

Type	Description	Amount
In-Kind	City staff time to dig holes at 3 volunteer planting events (to be coordinated by other project partners), including the rental of tools- \$8,470. In-kind staff time for a PT seasonal laborer to coordinate with partners and volunteers on habitat restoration at Oyster Shell Park (15 hr/wk x 28 wk x \$15).	\$14,770
TOTAL		\$14,770

U.S. DEPARTMENT OF AGRICULTURE

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Organization Name

PR/Award Number or Project Name

Name(s) and Title(s) of Authorized Representative(s)

Signature(s)

Date

Instructions for Certification

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.



MEMORANDUM

TO: Anthony Carr, P.E. – Chief of Operations & Public Works

FROM: Drew Berndlmaier, P.E. – Senior Engineer

CC: Vanessa Valadares, P.E. – Principal Engineer

REF: Public Works Committee Agenda Item – Tighe & Bond, Inc. Construction Inspection/Observation Services

DATE: January 27, 2022

On January 12, 2021, the Council authorized the execution of an agreement, between the City of Norwalk and Tighe & Bond, Inc. for Construction Inspection/Observation Services. The authorization and agreement was for a period of one (1) year, billable on an hourly basis, for a sum not to exceed \$325,000.00, with an option to extend for two (2) additional terms of one (1) year each. The rates for each additional term were already approved and are written into the existing contract.

I recommend that we take advantage of the option to extend the agreement for one (1) year. Beyond the department's typical annual construction, DPW will be administering construction for a Dreamy Hollow/Betts Brook project, exceeding \$7M and replacing a bridge, on an emergency basis, in Rowayton.

Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the agreement between the City of Norwalk and Tighe & Bond, Inc., for Construction Inspection/Observation Services, to extend the agreement for the first of two optional additional terms, of one (1) year, billable on an hourly basis, for an amount not to exceed \$200,000.00.

Account No.

09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 20 4062 5777 C0361
09 22 4062 5777 C0361
09 19 4021 5777 C0021
09 20 4021 5777 C0021
09 21 4021 5777 C0021
09 22 4021 5777 C0021
09 14 4021 5799 C0315
09 22 4021 5777 C0315
09 19 4021 5777 C0318
09 21 4021 5777 C0318
09 22 4021 5777 C0318



CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.org P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER 

RE: NATHAN HALE & WEST ROCKS MIDDLE SCHOOLS – RENOVATION ARCHITECT SELECTION

DATE: FEBRUARY 2, 2022

In April 2021 the City approved Capital Budget Funds for the bathroom improvements at the district Middle Schools. The work required in the bathrooms varied from minor to substantial renovations, this would be completed in two phases. Due to time constraints, only Phase I for minor renovations was completed during the summer of 2021. The minor improvements included minor plumbing upgrades, lighting upgrades, painting and other miscellaneous work.

Phase II for the larger/more substantial renovations is scheduled to be performed over the summer of 2022 at Nathan Hale & West Rocks Middle Schools. The Architectural design scope, as described below, is required to bid an award the renovation work so that it can be completed between June and August of 2022.

Project Description:

Many of the bathrooms at the Nathan Hale & West Rocks Middle Schools are original to the buildings and have not been updated for many years. In an effort to improve the bathrooms, the City is seeking a qualified Architectural firm to perform an existing conditions survey, ADA analysis and provide recommendations for renovation in line with the following basic renovation criteria:

A typical bathroom renovation shall include, but is not limited to:

- Epoxy Finishes – Flooring and wall paint, over existing tile. Includes repairs and patching as required.
- Toilet Partition System – Toilet compartments, urinal screens, and coat hooks.
- Toilet Accessories – Grab bars, mirrors, toilet tissue dispensers, paper towel dispensers, soap dispensers, sanitary napkin disposal, and trash cans.
- Plumbing Fixtures – Sinks, faucets, toilets, and urinals (fixtures to be replaced in same location if possible).

- Misc. Repairs – Patching walls/ceilings and replacement of ceiling tiles as required. Note, most ceiling and light fixtures replaced as part of 2021 Maintenance and Repair Project.
- LED Light fixtures replacement and ceiling improvements were completed as Phase I

The Architecture firm will perform a site survey and evaluate existing conditions at all existing bathrooms. Provide renovation recommendations for each bathroom based on condition. Include a detailed analysis of ADA/ building code compliance. Recommendations will be reviewed and approved by the City in advance of final drawings and serve as the basis for Construction Documents.

The Architectural Design Services for this work includes Construction Documents (CD's), drawings and specifications, as required for bathroom renovations at both Nathan Hale & West Rocks Middle Schools. Scope is limited to Architectural finishes and plumbing fixture replacement only. MEP plans and updates may be required to accommodate existing conditions, fixtures to be replaced in the same location when possible. Design shall comply with current building codes and ADA requirements.

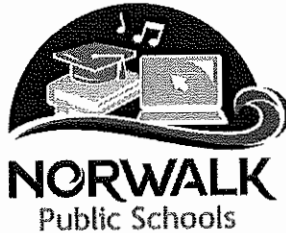
In addition, the Architecture firm will assist with permit applications and approval. As well as administration of the contract for bidding and construction.

The City received eight responses to the RFP. Jim Giuliano of CSG, the City's Program Manager, provided staff support for the selection process. After the review of the submitted RFP's, Gill & Gill Architects, LLC was determined to be the most responsible and responsive respondent. The following is a summary of the firms and their fees:

Nathan Hale & West Rocks Bathroom Renovations - Architect Cost Responses	
Firm	Fee
Gill & Gill Architects, LLC	\$19,440
Russel & and Dawson	\$24,000
Geddis Architects	\$38,000
Lothrop Associates	\$44,000
Silver/Petrucelli Associates	\$52,250
Friar Architecture	\$70,000
H2M Architects Engineers, Inc.	\$79,800
Antinozzi Associates	\$154,000

Upon receipt of the proposals, S. Conners, J. Giuliano and I reviewed the proposals and hereby recommend the award of this project to Gill & Gill Architects, LLC.

- a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Gill & Gill Architects, LLC to provide Architectural Design Services for the Nathan Hale & West Rocks Bathroom Renovations project for a total not to exceed \$19,440 Acct. #09225010 5777 C0807.**
- b. Authorize to establish a contingency for additional services as may be required for a total not to exceed \$5,000. Acct. #09225010 5777 C0807.**



William Hodel
Director of Facilities & Maintenance
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Norwalk, CT 06852-6001

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: WILLIAM HODEL, FACILITY DIRECTOR

RE: **ROTON MIDDLE SCHOOL ASBESTOS ABATEMENT & FLOOR TILE
REPLACEMENT PROJECT GRANT APPLICATION RESOLUTION**

DATE: JANUARY 31, 2022

Roton Middle School is currently outfitted with vinyl asbestos floor tile (VAT) in a large amount of the school. The district's asbestos management plan has confirmed that this material tested positive for asbestos containing material (ACM) and highly recommends a removal and replacement. Our plan is to conduct an abatement in the above noted location during the summer of 2022, while school is not in session. Due to the nature of this project it has been identified as grant reimbursable project.

ACTION REQUESTED:

Review request to submit a grant application to the State for the Roton Middle School, Asbestos Abatement Project, and refer the following to the Common Council for approval:

- a. **RESOLVED, that the Norwalk Land Use & Building Management Committee is hereby established as the building committee with regard to the Roton Middle School, Asbestos Abatement Project.**
- b. **RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Roton Middle School, Asbestos Abatement project.**
- c. **RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Roton Middle School, Asbestos Abatement project.**

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.org/meetings



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.



Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Irene Dixon at idxon@norwalkct.org to provide written public comment prior to the meeting.

****SPECIAL MEETING****

AGENDA

- I. **ROLL CALL**
- II. **PRESENTATION OF THE 2022-23 OPERATING BUDGET**
- III. **ADJOURNMENT**