

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting(s):

December 22, 2015

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

APPOINTMENTS:

Joseph A. Perella, Harbor Management
Robert C. Wagman, Conservation Commission (alternate)

REAPPOINTMENTS:

William T. Gardella, Harbor Management
Dennis J. Santella, Harbor Management
Ed Holowinko, Conservation Commission

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

RESIGNATIONS AND APPOINTMENTS

RESIGNATION: Louis M. Seeley, Ethics Board

APPOINTMENTS: Antoinette R. Williams, Ethics Board
Haroldo V. Williams, Ethics Board

B. CONSENT CALENDAR

VI. REPORTS: DEPARTMENTS, BOARD AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. HEALTH, PUBLIC WELFARE AND SAFETY

1. Approve the assignment of the Agreement by and between CWH Research Inc. dated October 23, 2015 to Industrial /Organizational Solutions Inc., pursuant to a Purchase Agreement.
2. Authorize the Mayor, Harry W. Rilling, to execute Consent to Assignment document evidencing the City's Consent to the Assignment and Assumption of the Written Agreement.

B. PLANNING COMMITTEE

1. Approve OPM Responsible Growth and Transit-Oriented Development (TOD) Grant Program Certified Resolution.

C. PUBLIC WORKS COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute the Second Amendment to September 2, 2011 agreement for On-call Traffic Engineering Services with RBA Group of Connecticut, LLC to prepare a traffic signal timing and optimization study for intersections at (1) Fairfield Avenue, Flax Hill Road, Washington Street and Dr. Martin Luther King Jr. Drive and (2) Connecticut Avenue and West Avenue for an amount not to exceed \$9,000. (scope of services date December 3, 2015 attached).

Account No. 09 03 4120 5777 C0232

2. Authorize the Mayor, Harry W. Rilling, to execute an agreement with the Town of Wilton pledging Norwalk's support for its share of the 20% matching contribution due under the grant from the Department of Energy and Environmental Protection to Wilton for the construction of a portion of the Norwalk River Valley Trail that transverses the Town of Wilton and City of Norwalk. (copies of the grant documents between Wilton and DEEP and the agreement included in packet)
3. Authorize the Mayor, Harry W. Rilling, to execute an agreement with the Town of Wilton and the Friends of the Norwalk River Valley Trail, Inc. (NRVT) whereby NRVT pledges to provide the 20% matching contribution under the grant from the Department of Energy and Environmental Protection to Wilton for the construction of a portion of the Norwalk River Valley Trail to be made on behalf of both Wilton and Norwalk. (copy of the agreement included in packet)
4. Authorize the Purchasing Agent to issue a purchase order to Crowley Ford, LLC, for the purchase of one 2016 Ford Explorer for a sum not to exceed \$26,053.60 (State contract #10PSX0239)

Account No. 09 16 4031 5777 C0313

5. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with K & J Landscaping, LLC per RFP# 3630 for Tree Removal/Trimming Services (for a sum not to exceed \$100,000 per year).

Account No. 01 40 29 5298

VIII. RESOLUTIONS FROM COMMON COUNCIL

CHARTER REVISION RESOLUTION

BE IT RESOLVED THAT:

A. In accordance with Section 7-188 of the Connecticut General Statutes, the Common Council of the City of Norwalk initiates the process of amending the Charter of the City of Norwalk and, for that purpose hereby, appoints a Charter Revision Commission. (This action must be adopted by a 2/3 vote of the membership of the Common Council.)

B. In accordance with Section 7-190 of the Connecticut General Statutes, the Common Council hereby appoints the following individuals as members of such Charter Review Commission:

1. William Fitzgerald (D) – Chair of the Commission
2. Steven Keogh (D)
3. Yvonne Rodriguez (D)
4. Michael Witherspoon (D)
5. Mary Roman (R)
6. Glenn Iannaccone (R)
7. Jerry Petrini (R)

C. The Common Council hereby recommends that the Charter Revision Commission consider amending the Charter of the City of Norwalk as follows:

8. Amend Charter Section 1-166 to provide that the town and city election for the office of Mayor shall occur every four years rather than biennially;
9. If the Mayoral term is increased to four years, then amend Charter Section 1-166 so there is a two-term limit for the Mayor;
10. Investigate the possibility of extending the terms of Common Council members, the Town Clerk, and other City officials to four years;
11. Investigate the possibility of amending Charter Section 1-167 to correspondingly adjust the election of the members of the Board of Education, which currently are on the ballot "at each general municipal election";
12. Amend Charter Section 1-166 to remove all references to Selectman, City Treasurer and Sheriff;

13. Amend Charter Sections 1-215 and 1-224 to remove all references to the salaries of City officials; or, investigate the possibility of amending those sections so the Board of Estimate and Taxation sets the salaries of city officials.

D. The Charter revision Commission shall submit its draft report to the Common Council on or before March 22, 2016.

- IX. **MOTIONS POSTPONED TO A SPECIFIC DATE**
 - X. **SUSPENSION OF RULES**
 - XI. **ADJOURNMENT**
-

APPOINTMENTS

CONSERVATION COMMISSION

M/C

NWLK CODE 35-2

ROBERT C. WAGMAN (D)

36 Morehouse Lane
Norwalk, CT 06850

Term Expires – 1/1/2021
Alternate

HARBOR MANAGEMENT COMMISSION

M/C

NWLK CODE 69

JOSEPH A. PERELLA (D)

5 Girard Street
Norwalk, CT 06850

Term Expires – 12/31/2019

ETHICS BOARD

C

Chapter 32-12

ANTOINETTE R. WILLIAMS (D)

8 Amundsen Street
Norwalk, CT 06855

Term Expires – 3/10/2016
replaces Louis M. Seeley (resigned)

HAROLDO V. WILLIAMS (D)

62 Bayne Street
Norwalk, CT 06851

Term Expires – 3/10/2018
replaces Dale Ford (moved out of town)

REAPPOINTMENTS

HARBOR MANAGEMENT COMMISSION

M/C

NWLK CODE 69

WILLIAM T. GARDELLA (R)

71 Cove Avenue
Norwalk, CT 06855

Term Expires – 12/31/2019

DENNIS J. SANTELLA (R)

131 Winfield Street
Norwalk, Ct 06855

Term Expires – 12/31/2019

CONSERVATION COMMISSION

M/C

NWLK CODE 35-2

ED HOLOWINKO (D)

57 Russell Street
Norwalk, CT 06855

Term Expires – 1/1/2021

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APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND
OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS
ARE SUBJECT TO THE AVAILABILITY OF FUNDS**

CALL TO ORDER.

Mayor Rilling called the meeting to order at 8:02 p.m. and led those present in reciting the Pledge of Allegiance.

Ms. King, the City Clerk, read the notice stating that the meeting was being videotaped and audio recorded for public broadcast. She also stated that assisted listening devices were available.

ROLL CALL.

Ms. King called the roll.

Council at Large:	Mr. Richard Bonenfant Mr. Bruce Kimmel	Mr. Michael Corsello Mr. Nick Sacchinelli
District A:	Ms. Eloisa Melendez	Mr. Steven Serasis
District B:	Ms. Phaedrel Bowman	
District C:	Mr. John Kydes	Ms. Michelle Maggio
District D:	Ms. Shannon O'Toole-Giandurco	Mr. Michael DePalma
District E:	Mr. Thomas Livingston	Mr. John Igneri

There were thirteen (13) present and two (2) absent (Hempstead, Simms)

PUBLIC COMMENT.

Mr. Tod Bryant of Morgan Avenue came forward to speak about the Norwalk Preservation Trust possibly leasing an office at Fodor Farm. He said that the group is very excited about possibly renting at the farm. He thanked Mr. Mocciae's vision and for his working so hard on this project. Other areas of the country have been interested in the level of horticulture, conservation, health education and preservation. Having an office for the Trust at Fodor Farm along with other organizations would create some new synergy.

Mr. Bryant noted that Agenda Item VII-A-8a listed the Norwalk Preservation Trust, Inc. as the "Norwalk Preservation & Trust", which was incorrect.

Mr. Michael Mushak of Elmwood Avenue came forward to address the new Council. He said that he wanted to speak in favor of renting Fodor Farm. This project has received national recognition and had received an award from the National Conference of Mayors. He added that the barn was rentable for \$100/hour and can seat up to 80 people. Mr.

Mushak said that the staff carpenters did a fabulous job on the barn. Having a private/public partnership is great. He said that the farm was almost made into a subdivision, but due to the actions of a number of people who show up and speak about different issues, such as Diane Lauricella, the 350 year old farm was saved through a private/public partnership. Now there are community gardens and there will be offices on the property. Norwalk is at the forefront of this kind of partnership. He wished everyone a Merry Christmas and said "May the Force be with you."

Mr. Cesar Ramirez, a Norwalk resident, came forward to speak to the Council. He said that he was a pro-active member of the Latino community and he was present to support the re-appointment of Mr. Felix Serrano. He thanked the Council for their time.

Mr. John Maling of Seabreeze Place came forward to speak to the Council. He said that he was present in support of Fodor Farm.

Mr. Maling said that the land trust now has about 28 properties in the City and they are all surrounded by neighbors. The neighbors now can come together to talk about how the open space affects them. He thanked the Council in advance for their approval of this agenda item.

The Mayor thanked Mr. Maling for all that the Land Trust had done and said that it was important to preserve open spaces in Norwalk.

MAYOR.

RESIGNATIONS AND APPOINTMENTS

Resignations: **Michael Skiber, Zoning Board of Appeals**

Mayor Rilling announced the resignation of Mr. Michael Skiber from the Zoning Board of Appeals.

Appointments: **Laoise King, Board of Estimate and Taxation**

**** MR. KIMMEL MOVED TO APPROVE THE APPOINTMENT OF LAOISE KING TO THE BOARD OF ESTIMATE AND TAXATION.**

Mr. Kimmel said he had known Ms. King for a long time and that he was pleasantly surprised to discover how knowledgeable Ms. King was about municipal affairs. Ms. King is a lawyer and works in education in New Haven. She is well versed in budgetary proceedings.

Mayor Rilling said that Ms. King's resume was very impressive. He added that after all the appointments were concluded, the oath of office would be administered to the newly appointed Board members.

**** THE MOTION PASSED UNANIMOUSLY.**

James Hendrickson - Pension Board

**** MR. IGNERI MOVED TO APPROVE THE APPOINTMENT OF MR. JAMES HENDRICKSON TO THE PENSION BOARD.**

Mr. Igneri said he was pleased to nominate Mr. Hendrickson and had known him for about 10 years. Mr. Igneri said that he had introduced Mr. Hendrickson to the Chairman of the Pension Board and the conversation went on for two hours.

**** THE MOTION PASSED UNANIMOUSLY.**

Reappointments:

James Page – Board of Estimate and Taxation

Mayor Rilling informed everyone that the paperwork incorrectly listed Mr. Page as a Democrat but he is actually an unaffiliated voter.

**** MR. SACCHINELLI MOVED TO APPROVE THE RE-APPOINTMENT OF JAMES PAGE TO THE BOARD OF ESTIMATE AND TAXATION.**

Mr. Sacchinelli said that Mr. Page was very passionate about getting things done and has a very strong resume.

Ms. Bowman said that she supported Mr. Page in this appointment and had known his wife for many years.

**** THE MOTION PASSED UNANIMOUSLY.**

James Feigenbaum – Board of Estimate and Taxation

Mayor Rilling noted that this re-appointment would require a 2/3rds majority because it is Mr. Feigenbaum's third term.

**** MR. BONENFANT MOVED TO APPROVE THE RE-APPOINTMENT OF JAMES FEIGENBAUM TO THE BOARD OF ESTIMATE AND TAXATION.**

Mr. Bonenfant said that he knew that Mr. Feigenbaum cares deeply about Norwalk and was please to present his re-appointment.

Mayor Rilling said that during the past two years when he worked with Mr. Feigenbaum, Mr. Feigenbaum was very thorough and clear in his decisions.

**** THE MOTION PASSED UNANIMOUSLY.**

Paul Cifatte – Oak Hill Park Authority

**** MR. CORSELLO MOVED TO APPROVE THE RE-APPOINTMENT OF PAUL CIFATTE TO THE OAK HILL PARK AUTHORITY.**

Mr. Corsello spoke about how Mr. Cifatte had served in many different capacities. The Oak Hill Park was not just a golf course but also had tennis courts. Mr. Cifatte is a tennis player and brings that perspective to the Authority. He is a hard worker and gets things done.

Ms. O'Toole-Giandurco said that she would like to support the re-appointment of Mr. Cifatte. She said she had served with him on the Authority and the perspective of a tennis player was needed on the Board. She added that Mr. Cifatte had done a significant amount of work and put in a large amount of time on the Park.

**** THE MOTION PASSED UNANIMOUSLY.**

Frank Nash – Pension Board

**** MR. IGNERI MOVED TO APPROVE THE RE-APPOINTMENT OF FRANK NASH TO THE PENSION BOARD.**

Mr. Igneri said that Mr. Nash has served on the Pension Board for 10 years and that he is a highly experienced investor. He looks towards the future and the economic impacts on the City. Mayor Rilling said that he concurred with Mr. Igneri's summary of Mr. Nash's contributions to the Pension Board.

**** THE MOTION PASSED UNANIMOUSLY.**

Felix Serrano Redevelopment Agency

**** MR. KYDES MOVED TO APPROVE THE REAPPOINTMENT OF MR. SERRANO TO THE REDEVELOPMENT AGENCY.**

Mr. Kydes thanked Mayor Rilling for putting Mr. Serrano's name forward as a candidate. Sometimes, it is difficult for a Mayor to appoint someone from a different party. Mr. Kydes spoke about all the excellent qualities that Mr. Serrano brought to the Redevelopment Agency.

Mr. Kimmel agreed and said that Mr. Serrano had worked very hard behind the scenes during the meeting about the Mall.

Ms. Maggio said that Mr. Serrano had done a great job during the work on the GGP project. She added that Mr. Ramirez's comments summed up Mr. Serrano's contributions. She said that Mr. Serrano had done a great job and was pleased that he was being re-appointed.

Ms. O'Toole-Giandurco said that she had gotten to know Mr. Serrano during the last term with the GGP project. She said that she was pleased to call him a friend.

Mr. Igneri said that he was not on the Planning Committee, but when he had a question, he would call Mr. Serrano and Mr. Serrano would provide him with the Redevelopment Agency viewpoint, and the GGP viewpoint along with his own personal viewpoint. He was very bipartisan, which allowed Mr. Igneri to make an informed vote on the issues.

Mr. Bonenfant said that he knew Mr. Serrano very well and would vote for him anyway.

Mayor Rilling said that he had met with Mr. Serrano a number of times to discuss development in Norwalk.

**** THE MOTION PASSED UNANIMOUSLY.**

Lee Levey – Zoning Board of Appeals (Alternate)

**** MR. KIMMEL MOVED TO APPROVE THE RE-APPOINTMENT OF MR. LEVEY AS AN ALTERNATE TO THE ZONING BOARD OF APPEALS.**

Mr. Kimmel said that Mr. Levey was an architect and brought a lot of information to the ZBA.

**** THE MOTION PASSED UNANIMOUSLY.**

Mayor Rilling said that he wanted to remind everyone that the Council Members and the Committee members spend a great deal of time working on the various tasks. He said that there were 11 Democrats, and 4 Republicans on the Council, there were 4 Republicans, 3 Democrats and 1 unaffiliated candidates presented for appointment. The City wants talented people in the right jobs.

City Clerk King then called the various candidates forward to be sworn in to office and administered the oath of office to the newly appointed and re-appointed Board members that were present.

MAYOR'S REMARKS

Mayor Rilling said that the 23rd Annual Mayor's Ball will be held on Friday, January 29th, 2016 at the Continental Manor. The beneficiaries this year will be the Open Door

Shelter and The Human Services Council. Both organizations serve many people in the community who are in need of food, shelter and clothing.

December 24th will be the start of the Mayor's Small Business Visits. Every Wednesday he will be visiting a small business with The Hour. The Hour will showcase the business in the following Sunday's edition.

He wished everyone a Merry Christmas and a Healthy, Happy and Prosperous New Year. He requested everyone remember those members of the military who would not be able to be with their families this year. He also encouraged everyone to reach out to someone in Norwalk who is less fortunate. While ending World Hunger is a lofty goal, but we all can reach out to someone in the community.

COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS

Mr. Kimmel pointed out that the Charter Revision was moving along.

Mr. Simms joined the meeting at 8:08 p.m.

He said that the Council was working on having a meeting about Charter Revision in January.

Mr. Kimmel then spoke about a small agenda item from Parks and Recreation. There will be a Road Race in Veteran's Park. He spoke about the fact that this would be the SoNo Half Marathon/5 K Kids Fun Run. He said that this type of event can grow into a full weekend festival.

The Winter Solstice has passed us and the days are getting longer.

Mr. Kimmel then gave a brief overview of what the Consent Calendar is and the process that the various agenda items go through to be placed on the Consent Calendar.

B. CONSENT CALENDAR.

VII. Common Council Committees

**** MS. O'TOOLE-GIANDURCO MOVED THE FOLLOWING ITEMS AS THE
CONSENT CALENDAR:**

A. RECREATION, PARKS AND & CULTURAL AFFAIRS COMMITTEE.

1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH THE CHILD GUIDANCE CENTER OF MID-

FAIRFIELD COUNTY FOR THE USE OF CALF PASTURE BEACH, SUNDAY, FEBRUARY 28, 2016 FROM 8:00 AM – 11:00 AM FOR A POLAR BEAR PLUNGE. ESTIMATED NUMBER OF PARTICIPANTS IS 75-100.

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH THE LOCKWOOD-MATHEWS MANSION MUSEUM FOR THE USE OF THE GROUNDS AT MATHEWS PARK, SUNDAY, JUNE 12, 2016 FROM 12:00 PM – 4:00 PM FOR THEIR ICE CREAM SOCIAL. SET UP TO TAKE PLACE SUNDAY, JUNE 12, 2016 FROM 6:00 AM AND WILL BE BROKEN DOWN BY 6:00 PM. ESTIMATED ATTENDANCE: 1,000.

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH THE LOCKWOOD-MATHEWS MANSION MUSEUM FOR THE USE OF THE GROUNDS AT MATHEWS PARK FOR AN OLD FASHIONED FLEA MARKET TO BE HELD SUNDAY, SEPTEMBER 18, 2016 FROM 10:00 AM – 5:00 PM. SET UP TO TAKE PLACE SEPTEMBER 18TH AT 6:00 AM AND WILL BE BROKEN DOWN BY MONDAY, SEPTEMBER 19TH, BY 12:00 PM. ESTIMATED ATTENDANCE 2,000.

4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH THE CONNECTICUT VALLEY REGION-PORSCHE CLUB OF AMERICA FOR THE USE OF THE PAVILION AND GROUNDS OF CRANBURY PARK FOR THEIR ANNUAL CONCOURS TO BE HELD SUNDAY, JULY 17, 2016 FROM 8:00 AM-3:00 PM. SET UP TO TAKE PLACE JULY 17, 2016 6:30 AM AND WILL BE BROKEN DOWN BY 5:00 PM, JULY 17, 2016. ESTIMATED ATTENDANCE 125.

5. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH JS ENDURANCE, LLC FOR THE USE OF VETERANS PARK FOR THE SONO HALF MARATHON/5K/KIDS FUN RUN TO BE HELD SATURDAY, OCTOBER 15, 2016 FROM 9:00 AM – 2:00 PM. SET UP TO TAKE PLACE FRIDAY, OCTOBER 14, 2016 AT 9:00 AM- AND WILL BE BROKEN DOWN BY 12:00 NOON, SUNDAY, OCTOBER 16, 2016. ESTIMATED ATTENDANCE 1,400.

6. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH GORDON FINE ARTS OF THE USE OF THE GROUNDS AT MATHEWS PARK TO HOST THE NORWALK ARTS FESTIVAL TO BE HELD JUNE 25-26, 2016 FROM 10:00 AM-5:00 PM EACH DAY. SET UP TO TAKE PLACE FRIDAY, JUNE 24TH 9:00 AM

AND WILL BE BROKEN DOWN BY MONDAY, JUNE 27TH AT 12:00 NOON. ESTIMATED ATTENDANCE 1,000.

7. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH THE NORWALK CARTING ASSOCIATION TO REQUEST THE FOLLOWING DATES FOR THEIR KART RACING EVENT AT CALF PASTURE BEACH:

2016 SPRING SEASON: MARCH 19TH, 26TH, APRIL 2ND, 9TH, 16TH, AND 23RD, MAY 1ST, 7TH (NO SUNDAY 8TH) AND 14TH.

2016 FALL SEASON: SEPTEMBER 17TH, (NO SUNDAY 18TH), OCTOBER 1ST, 8TH, 22ND, AND 29TH, NOVEMBER 5TH, 12TH.

9A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH DEERING CONSTRUCTION COMPANY FOR PROJECT #3629 ACCESSIBILITY ALTERING GALLAHER MANOR HOUSE-PORTE COCHERE, FOR AN AMOUNT NOT TO EXCEED \$77,950.00. ACCOUNT #09166030-5777-C0366.

9B. AUTHORIZE DIRECTOR OF RECREATION AND PARKS TO ISSUE CHANGE ORDERS PROJECT #3629 ACCESSIBILITY ALTERING GALLAHER MANOR HOUSE-PORTE COCHERE, FOR AN AMOUNT NOT TO EXCEED \$7,800.00. ACCOUNT #09166030-5777-C0366.

10. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH SPORT TECH CONSTRUCTION CORP. FOR PROJECT #3619, NATHANIEL ELY ELEMENTARY SCHOOL BASKETBALL COURT IMPROVEMENT FOR A SUM NOT TO EXCEED \$129,800.00. ACCOUNT #0916-6030-5777-C0321.

TECHNICAL CORRECTION: - AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH SPORT TECH CONSTRUCTION CORP. FOR PROJECT #3619, NATHANIEL ELY ELEMENTARY SCHOOL BASKETBALL COURT IMPROVEMENT FOR A SUM NOT TO EXCEED \$129,800.00. ACCOUNT #'S 0916-6030-5777-C0321 AND 0916-6030-5777-C0131 .

C. PERSONNEL COMMITTEE.

1. APPROVE JOB DESCRIPTION FOR DIRECTOR OF MANAGEMENT AND BUDGET.

Mr. Kimmel asked if there were any additions or deletions from the Consent Calendar. Hearing none, Mr. Kimmel requested a vote.

**** THE MOTION TO APPROVE THE CONSENT CALENDAR AS READ INTO THE RECORD PASSED UNANIMOUSLY.**

Mr. Bonenfant and Ms. Maggio left the meeting at 8:17 p.m.

The Council then considered the remaining items.

8a. Authorize the Mayor, Harry W. Rilling, to execute a License Agreement with Norwalk Preservation & Trust for portion of Fodor Farm Main Farmhouse.

Terms of Agreement shall include:

- **Period of 5 year (with one 2-year option) beginning on February 15, 2016 for \$150 per month.**
- **60-day Termination Clause with written notice by either party.**
- **Space to be occupied by the Licensee shall be as agreed upon with the Director of Recreation and Parks.**
- **City will be responsible for building operation expenses and Licensee will be responsible for its operating expenses and janitorial services.**
- **Licensee, or in conjunction with other user groups, will be responsible to implement an annual fundraiser for the benefit of the preservation of Fodor Farm House.**

**** MR. SIMMS MOVED THE ITEM.**

Mr. Bonenfant rejoined the meeting at 8:18 p.m.

Mr. Igneri said that when he was Chairman of Recreation and Parks about five years ago, Committee five years ago, the construction started on Fodor Farm. He said that he was pleased to see this happening and this was a great use of the space.

Mr. Kimmel said that when he ran for the Council the first time in 1997, the issue of Fodor Farm was on the docket. The disagreements over putting low income housing on Fodor Farm ended up leading to the Open Space Fund. The city has come so far in the last 20 years regarding its Open Space policy and the city should be proud of this.

Mr. Livingston said that he wanted to add his support of all three items. He said that he endorsed the use of space and drives by the site every day. There is great public participation in the community gardens.

Mr. Kydes said that he had taken several tours of the property and there is a waiting list for the garden plots. He then suggested that the correct of name of the Norwalk Preservation Trust, LLC be made on the floor.

**** MR. KYDES MOVED TO AMEND AGENDA ITEM 8A FROM:**

8A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A LICENSE AGREEMENT WITH NORWALK PRESERVATION & TRUST FOR PORTION OF FODOR FARM MAIN FARMHOUSE. TERMS OF AGREEMENT SHALL INCLUDE:

- **PERIOD OF 5 YEAR (WITH ONE 2-YEAR OPTION) BEGINNING ON FEBRUARY 15, 2016 FOR \$150 PER MONTH.**
- **60-DAY TERMINATION CLAUSE WITH WRITTEN NOTICE BY EITHER PARTY.**
- **SPACE TO BE OCCUPIED BY THE LICENSEE SHALL BE AS AGREED UPON WITH THE DIRECTOR OF RECREATION AND PARKS.**
- **CITY WILL BE RESPONSIBLE FOR BUILDING OPERATION EXPENSES AND LICENSEE WILL BE RESPONSIBLE FOR ITS OPERATING EXPENSES AND JANITORIAL SERVICES.**
- **LICENSEE, OR IN CONJUNCTION WITH OTHER USER GROUPS, WILL BE RESPONSIBLE TO IMPLEMENT AN ANNUAL FUNDRAISER FOR THE BENEFIT OF THE PRESERVATION OF FODOR FARM HOUSE.**

TO:

8A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A LICENSE AGREEMENT WITH NORWALK PRESERVATION TRUST, INC. FOR PORTION OF FODOR FARM MAIN FARMHOUSE. TERMS OF AGREEMENT SHALL INCLUDE:

- **PERIOD OF 5 YEAR (WITH ONE 2-YEAR OPTION) BEGINNING ON FEBRUARY 15, 2016 FOR \$150 PER MONTH.**
- **60-DAY TERMINATION CLAUSE WITH WRITTEN NOTICE BY EITHER PARTY.**
- **SPACE TO BE OCCUPIED BY THE LICENSEE SHALL BE AS AGREED UPON WITH THE DIRECTOR OF RECREATION AND PARKS.**
- **CITY WILL BE RESPONSIBLE FOR BUILDING OPERATION EXPENSES AND LICENSEE WILL BE RESPONSIBLE FOR ITS OPERATING EXPENSES AND JANITORIAL SERVICES.**
- **LICENSEE, OR IN CONJUNCTION WITH OTHER USER GROUPS, WILL BE RESPONSIBLE TO IMPLEMENT AN ANNUAL FUNDRAISER FOR THE BENEFIT OF THE PRESERVATION OF FODOR FARM HOUSE.**

Mr. Serasis said that when he was previously on the Council, he served on Recreation and Parks Committee. Mr. Mocciae had the vision then and now it is nice to see the project coming into fruition.

**** THE MOTION TO APPROVE AGENDA ITEM VII-A-8a AS AMENDED PASSED UNANIMOUSLY.**

8b. Authorize the Mayor, Harry W. Rilling, to execute a License Agreement with Norwalk Land Trust for portion of Fodor Farm Main Farmhouse. Terms of Agreement shall include:

- Period of 5 year (with one 2-year option) beginning on February 15, 2016 for \$150 per month.
- 60-day Termination Clause with written notice by either party.
- Space to be occupied by the Licensee shall be as agreed upon with the Director of Recreation and Parks.
- City will be responsible for building operation expenses and Licensee will be responsible for its operating expenses and janitorial services.
- Licensee, or in conjunction with other user groups, will be responsible to implement an annual fundraiser for the benefit of the preservation of Fodor Farm House.

8c. Authorize the Mayor, Harry W. Rilling, to execute a License Agreement with Norwalk Grows for portion of Fodor Farm Main Farmhouse. Terms of Agreement shall include:

- Period of 5 year (with one 2-year option) beginning on February 15, 2016 for \$150 per month.
- 60-day Termination Clause with written notice by either party.
- Space to be occupied by the Licensee shall be as agreed upon with the Director of Recreation and Parks.
- City will be responsible for building operation expenses and Licensee will be responsible for its operating expenses and janitorial services.
- Licensee, or in conjunction with other user groups, will be responsible to implement an annual fundraiser for the benefit of the preservation of Fodor Farm House.

**** MR. SIMMS MOVED AGENDA ITEMS VII-A-8b AND 8c.**

Mr. Simms said that the building would be utilized in a positive way by having the non-profits in the building. He thanked Mr. Mocciae for the upkeep that has been done on the building. Mayor Rilling concurred. He noted that many of the items on agenda were for recreational items, so the residents would have opportunities for recreation and open space.

**** THE MOTION TO APPROVE AGENDA ITEMS VII-A-8b AND 8c PASSED UNANIMOUSLY.**

B. Finance Committee

- 1. Approve attached Resolution regarding State reimbursement for tax abatement.**
- 2. Authorize the Mayor to execute a Master Assistance Agreement by and between the State of Connecticut and the City of Norwalk for Kings Daughters & Sons Housing and St. Paul's Housing, whereby the City will be reimbursed for real property taxes abated for low and moderate income housing pursuant to C.G.S. § 8-215.**

**** MR. KIMMEL MOVED AGENDA ITEMS VII-B-1 & 2.**

Mr. Kimmel noted that the City has a number of these types of Master Agreements with the State for terms of about 40 years. When they expire, the City needs to renew the agreement.

Ms. Bowman asked if there was a conflict if someone lives in one of the complexes. Atty. Coppola said that he did not think so.

Mr. Bonenfant said that he had a number of questions and requested the Assistant Tax Collector to come forward.

Mr. Paul Palumbo came forward to answer Mr. Bonenfant's questions. Mr. Palumbo said he had been the Assistant Tax Collector for 25 years. He gave a brief overview of how the process works and how the payments are made. The City has no control over the amount of money the State will allocate to the City. The amount has been reduced by the State over the years but the subsidy really helps the projects.

Mr. Bonenfant asked if the properties pay taxes. Mr. Palumbo said that they do. He explained that the City collects the full of amount of taxes. The difference is that the State is paying part of the tax bill for each of the individual projects.

Mr. Simms pointed out that the St. Paul's residents own the property and there are approximately 8 units that are Section 8 units.

Atty. Coppola asked Mr. Simms if he was an owner. Mr. Simms said that he was. Atty. Coppola suggested that Ms. Bowman and Mr. Simms recuse themselves from the item.

Mr. Simms and Ms. Bowman recused themselves from the meeting at 8:38 p.m.

**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Simms and Ms. Bowman rejoined the meeting at 8:39 p.m.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were no motions postponed to a specific date at this time.

X. SUSPENSION OF RULES

There were no issues requiring a suspension of the rules at this time.

XI. ADJOURNMENT

**** MR. IGNERI MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:40 P.M.

Respectfully submitted,

Sharon L. Soltes
Telesco Secretarial Services

D

Joseph A. Perella

5 Girard Street

Norwalk, CT 06850

email: joseph.perella@gmail.com

phone: 203-247-9022

**About Me**

Born and raised in Norwalk, CT. Currently, I work for Diageo North America. I attended Norwalk Public Schools and graduated from Brien McMahon High School in 1991 before attending college in South Florida. I am a married, father of 2 daughters that attend Columbus Magnet School where I also volunteer with the Columbus PTA. I am an assistant coach for Norwalk Junior Lacrosse, member of Knights of Columbus Council 41 and parishioner at St. Matthew Church. I am a member of the ACLU and volunteer for the Election Day Food Drive as well as the SoNo Arts Festival. I enjoy golf and boating, and am a member of the Norwalk Boat Club.

Experience**Diageo North America – Norwalk, CT****March 2011- Present**

Packaging Graphics Commercialization - Manage all packaging related artwork for North American Supply chain.

Estee Lauder Companies – New York, NY**July 2008 – March 2011**

Director, Artwork Management - Effectively lead a team of Artwork Managers responsible for the execution of all packaging initiatives as they relate to packaging artwork.

Cadbury Schweppes Americas Beverages – Rye Brook, NY**September 2006 – December 2007**

Packaging Manager - Lead the creation and execution of creative packaging projects

Unilever Home & Personal Care – Greenwich, CT**May 2001 – August 2006**

Design Manager - Oversee all aspects of creative packaging projects from initial time line creation throughout stages of production.

G.W. Hoffman Marketing & Communications – Darien, CT**January 1999 – May 2001**

Senior Digital Artist / Interactive Project Manager - Provide development, design, art direction, production for marketing campaigns consisting of multi-level event promotion.

International Masters Publishers – Stamford, CT**January 1998 – November 1998**

Senior Designer - Provide design, direction and production for direct-mail marketing.

Freelance Career**December 1995 – December 1997**

Marketing Drive Worldwide – Wilton, CT Art Direction ; *Alcone Marketing* – Westport, CT – Art Direction / Production Support ; *MicroWarehouse Inc.* – Norwalk, CT – Designer ; *Reach Marketing* – Westport, CT – Designer

Global Telecom Networks – Ft. Lauderdale, FL**July 1994 – November 1995**

Art Director/Production Manager - Provide total creative services from concept to completion.

Zimmerman & Partners Advertising – Ft. Lauderdale, FL**January 1994 – July 1994**

Traffic Coordinator - Maintain progress of all advertisements throughout stages of production.

Education**Art Institute of Ft. Lauderdale****March 1995**

Associates of Science, Visual Communications

**Robert C. Wagman
36 Morehouse Lane
Norwalk, CT 06850**



Background

- Norwalk resident for over 80 years and graduated from the Norwalk school system. Both children attended Norwalk schools.
- Graduate of the University of Connecticut with a Bachelor of Science in Mechanical Engineering (BSME).
- Forty years in industry, thirty-six of which were in the gas turbine industry at Textron Lycoming in Stratford. My last 10 years prior to retirement were as Director, Marine & Industrial programs. Responsibilities included profit & loss of a \$75 million segment of the business, meeting contractual commitments and problem resolution.

Recent Experience

-
- Shortly after retirement in 1993, I became a mentor in the Norwalk school system.
 - Also shortly after retirement, I became a docent at The Maritime Aquarium teaching kids (and adults) about animal life on Long Island Sound. I continue to be active in this venue.
 - In 1995, became a member of the Norwalk Board of Education Technology Committee that wrote and published the first technology plan for the city of Norwalk.
 - ConneCT96 was a State sponsored program to recruit volunteers to wire all Norwalk schools to enable Internet access. I coordinated the efforts of all 19 schools to assure that each PTA had a budget and that necessary materials were available to complete the project in one day; only 2 schools were unable to complete on time, requiring an additional day.
 - Former President and current board member of the West Norwalk Association.
 - Taught science to kids K-2 in after school programs.
 - Founder of the Coalition of Norwalk Neighborhood Associations (CNNA), chartered to involve all neighborhoods and provide a common voice on larger Norwalk issues.
 - Volunteer at the Norwalk Hospital.
 - Southern Connecticut Science and Engineering Foundation-I have been a judge at the science fair (several high schools participate; unfortunately Norwalk has not been one of them).
 - Currently a math mentor at Fox Run Elementary School.

WILLIAM T. GARDELLA, JR.
71 COVE AVENUE
EAST NORWALK, CT 06855
(203) 852-8007

R

EDUCATION

Providence College, Providence, RI
Bachelor of Science Degree in Business Management
May 1983

Fairfield College Preparatory School
Fairfield, CT
High School diploma
June 1979

EMPLOYMENT

1983 - Present

Rex Marine Center, Inc., Officer

COMMUNITY
INVOLVEMENTS

Member of Republican Town Committee
1988 - Present

Member of Norwalk Grant Agency Review Committee
1988 - Present

Member of Western Quality Subcommittee of Harbor
Management Commission
1990 - Present

INTERESTS

Skiing, Boating and most water related activities, Reading

R

DENNIS J. SANTELLA

131 WINFIELD STREET EAST NORWALK, CT 06855

EMPLOYMENT HISTORY

2007 - Present RETIRED

1979 - 2007 D J SANTELLA ASSOCIATES INC.
General Contractors
Owner and President
Commercial and Residential Projects including Design / Build Projects.

1974 - 1979 SMS ARCHITECTS PC
Project Captain for the preparation of Contract Documents, Chief Specification
Writer and Field Supervision during project construction.

1969 - 1974 VAN SUMMERN & WEIGOLD ARCHITECTS
Design and preparation of Contract Documents including Specification writing
and Field Supervision.

1965 - 1967 PIKE & JOHNSON ARCHITECTS
Draftsman and Field Supervision.

MILITARY SERVICE

1967 - 1969 Honorable Discharge from U.S. Navy Reserve as Petty Officer 2nd Class.

EDUCATION

Graduate of Wentworth Institute of Technology with an Architectural Engineering Degree.

COMMUNITY ACTIVITIES

Past Treasurer and Member of the Board of Governors of the South Norwalk Boat Club.
Past President and Treasurer of the Greater Norwalk Master Builders Inc.
Past President and Member of the Catholic Club.
Past President and Member of the East Norwalk Improvement Association.
Past President of the Associated Builders and Contractors of Fairfield County.
Former Member of the YMCA Board of Directors.
Former Member of the Norwalk City Hall Building Committee and Concert Hall Sub-Committee.
Former Chairman and Member of the Third Taxing District Commission.
Former Secretary of the Planning Commission and Chairman of the Sub-Division Committee, City of Norwalk.



57 Russell Street
Norwalk CT 06855

Phone 203-852-7187
E-mail SkyPaw@aol.com

Ed Holowinko

Objective	Conservation Committee appointment		
Employment	1995 - Present	Summit Ridge, Inc.	Norwalk, CT
	Owner/Consultant		
	• Home building and remodeling in Fairfield County • Specialization in home energy retrofits and conservation • Work with Professional Home Improvements, Inc. of Stamford, CT		
	1985 - 1994	Sundance and Associates, Inc.	Dayton, OH
	Owner/Consultant		
	• Home remodeling • Prepared repossessed bank properties for resale • Insulation consulting and retrofits		
	1984 - 1985	Montgomery County Engineers Office	Dayton, OH
	Engineering Intern		
	• Worked on regional drainage programs and highway realignments		
	1983 - 1984	ConnSave/Northeast Utilities	Redding, CT
	Energy Conservation Auditor		
	• Conducted home energy audits and made recommendations for energy and cost saving enhancements		
Education	1976	New York University	New York, NY
	• B.A. in History of Religion		
	1984 - 1986	University of Dayton	Dayton, OH
	• Completed Civil Engineering courses		
	1995 and 1998	Global Citizens Network	St. Paul, MN
	• Worked on two month-long projects to build clinics in Kenyan villages.		
Volunteer experience	Ongoing projects		
	• Frequent volunteer for Habitat for Humanity, Special Olympics, Christmas in April, and local environmental organizations.		
	• Member of Appalachian Mountain Club, Sierra Club, Nature Conservancy, Rainforest.org, Walkway Over the Hudson and Danbury Railway Museum.		

D

Antoinette R. Williams
 18 Amundsen Street/ Norwalk, CT 06855
 Day and Evening Phone: (203)-722-5625 / toniwill@gmail.com

PROFESSIONAL EXPERIENCE

Connecticut Coalition for Achievement Now (ConnCAN), New Haven, CT
Community Organizer,
 Norwalk, April 2015- present

- Engage, partner and collaborate with parents, students, community residents, clergy, teachers/administrators, small-business owners, community-based organizations to advocate that public education equity and education excellence policies be a top priority for CT state and local elected officials.
- Manage day-to-day operations of canvassing project with 10 canvassers knocking on over 10,000 doors to survey residents' views on education equity and quality education.
- Design and deliver community advocacy leadership workshops designed to empower and equip residents interested in running for office or organizing grassroots efforts.

Independent Consultant

Fundraising, Events Management and Institutional Advancement
 Norwalk, July 1995 – present

- Provide fundraising, public relations and events management consulting services to non-profit organizations, educational institutions and foundations committed to education access, equity and leadership development. Current and past clients: Gateway Community College; GCC Foundation; Student Achievement Through Opportunity(SATO); Beta Zeta Boule Foundation; A Better Chance; CT Association of Independent Schools; Wilton Friends School;
- Partner with Founders, Executive Directors and senior leadership of non-profit organizations and private foundations to design, plan and execute profitable fundraising events within budget.
- Cultivate and maintain relationships with local, regional and national network of public/private school educators, consultants, keynote speakers, senior level executives, volunteers, philanthropists and production vendors.

Miss Porter's School, Farmington, CT
Assistant Dean of Students for Multicultural Affairs
 July 2004 – June 2012

- Managed day-to-day operations of multiple post-grant awards through leadership donor gifts, foundation grants and endowed funds serving a diverse student population of over 100 students from underserved communities.
- Prepared grant proposals, oversaw stewardship coordination and monitored financial/programmatic expectations of a significant leadership gift in excess of \$1,500,000 over eight years in conjunction with the Head of School, Director of Institutional Advancement and Chief Financial Officer.
- Liaised between the Head of School and external consortiums/constituencies on matters of diversity, inclusion and equity. Designed, planned and implemented annual student orientation and transition programs, all-school diversity programming and faculty professional development opportunities. Organized and presented data on multicultural education best practices and trends.

Antoinette R. Williams
18 Amundsen Street/ Norwalk, CT 06855
Day and Evening Phone: (203)-722-5625 / toniwill@gmail.com

Greens Farms Academy, Greens Farms, CT
Director of Diversity
February 2001 – June 2004

- Created diversity management programming, practices and policies for a K-12 co-ed private day school. Member of Senior Administrative Council, a team of senior administrators.
- Assisted the Director of Admission with strategic goals to attract and retain families of color. The first increase of student diversity in inquiries, applications and enrolled students of color that the school experienced in eight years. Enrolled students went from 8% to 10%.
- Worked in conjunction with Head of School, Assistant Head, Division Directors and Department Heads in recruiting faculty and staff of color to further develop fair and equitable hiring policies and practices. Recruitment efforts resulted in increase in faculty of color from 2 to 8. Led the Diversity Committee comprised of trustees, parents, administrators and faculty to develop and implement the strategic diversity long-range plan.

Norwalk Economic Empowerment Now, Inc., Norwalk, CT
Development and Communications Coordinator
November 1999 – January 2001

- Coordinated private sector fundraising and development strategies. Oversaw and monitored department budgets in conjunction with senior leadership.

Independent Trainer and Performance Consultant - Bloomfield, CT
July 1995 – November 1999

- Established a training and management consulting business specializing in employee and management development programs for clients in the service industry. Trained over 300 executives in managing personnel diversity for a Fortune 100 company. Demonstrated a high level of expertise in managing group process, conflict resolution and cultural competencies.

CIGNA Healthcare - Bristol, CT
Training and Quality Review Coordinator '94-'95/Claims Service Manager '92-'94/Customer Service Representative '90-'92
June 1990 – June 1995

- Directed the recruitment, goal setting, motivation and development of a 25 member claim processing, customer service and quality review staff. Trained and certified in-house resources to deliver professional development programs, modules and interventions.
- Maintained high standards of delivering exceptional customer service by providing accurate and timely responses to policy and procedure related inquiries.
- Responsible for managing the quality, process improvement, and customer service of an account generating medical claims in excess of \$1,000,000 per year.

Antoinette R. Williams
18 Amundsen Street/ Norwalk, CT 06855
Day and Evening Phone: (203)-722-5625 / toniwill@gmail.com

COMMUNITY ENGAGEMENT AND PROFESSIONAL OPPORTUNITIES

2014 – Present, Advisory Board Member, Park City Regional Development Corporation, Bridgeport, CT
2014 – Present, Advisory Board Member on Alaso Haiti;
2010 – Present, Managing Director - Student Achievement through Opportunity/JOTV; Hartford,
2009 – Present, Organizational Development Consultant, Positive Young Brothers Mentoring Movement, Inc.; Bridgeport, CT
2009 – 2011, Board Member (development committee chair), Hartford Jazz Society, Hartford, CT
2004 – 2012, SPHERE Independent School Diversity Consortium; Hartford, CT
2001 - 2004, Advisory Board Member, National Association of Independent Schools VP of Equity and Justice; DC
2000 – 2012, Commissioner, CT CAIS Commission on Diversity in Independent Schools
1999- 2001, Board Member (development committee), Norwalk Communities in Schools;
1998 – 2003, Board Member/President (1999-2003) - New Vision International Development Corporation, Bridgeport, CT
1998 - 2002, Board Member, SoNo Arts Celebration (volunteer and performing arts committees), Co-President for 25th Anniversary Celebration

CONFERENCES AND PROFESSIONAL DEVELOPMENT

2012, 2014, Educators of Color Leadership Institute, Kingswood-Oxford School, West Hartford,
2002 – 2012, Presenter, Founding planning Committee, CT Commission on Diversity in Independent Schools, Student Diversity Leadership Conference
2001-2012, Cultural Competency Affinity Group Leader, Workshop presenter, attendee – National Association of Independent Schools' (NAIS) People of Color Conference
2003, Center for Creative Leadership, Colorado Springs, CO – Leadership Management Program

EDUCATION

1981-1985, Norwalk High School, Norwalk, CT; H.S. diploma
1985-1986, Emory University, Atlanta GA; major: pre-med
1986-1990, UCONN, Storrs, CT; part-time; major: industrial psychology (matriculating junior)

REFERENCES

1. Pastor Lindsay Curtis, Grace Baptist Church, Norwalk CT
2. Mary Ellen Cody, Dean of Development and Community Partnerships – Gateway Community College, 30 Church Street, New Haven, CT. (203)-285-2617; mcody@commnet.edu
3. Dr. Kenneth R. Alleyne, MD – Jazz on the Vineyard to benefit SATO; Student Achievement Through Opportunity, Founding Board Chair, West Hartford, CT (860) 982-8551; kralleynemd@eosm.net
4. Dr. Kate Windsor Ed.D, Head of School – Miss Porter's School, Farmington, CT (860)-409-3631 kate_windsor@missporters.org. Kate's assistant information: Deb Smith, Executive Assistant to the Head deborah.smith@missporters.org. (860)-409-3631
5. Sean Matteson, Chief Operating Office – ConnCAN. 85 Willow St, New Haven (203)-410-1337. Sean.matteson@conncan.org

**Personal:**

Wife: Lupita Q. Williams – 3rd Grade Teacher, Columbus Magnet School, Norwalk CT ('91 – Present)
 Children: Omar A. Williams (Norwalk High '94), Nadia R. Williams (Norwalk High '96)
 Residence: 62 Bayne Street, Norwalk 06851 (Aug. 1983 – Present)
 Citizenship: USA (Naturalized, 1978) Place of Birth: Republic of Panama Age at Immigration: 20
 Bilingual Proficiency: English and Spanish Background: Multinational immigrant of Jamaican heritage

SUMMARY OF COMMUNITY/SOCIAL SERVICES EXPERIENCE

- | | |
|--|--|
| <ul style="list-style-type: none"> Lockwood-Mathews Mansion Museum: Board of Trustee, Exec. Committee, Technology Committee, Education Committee Norwalk Democratic Town Committee – District D Representative (2015-2016) NY Exploring: Employer's (Bowne & Co.) Executive Sponsor of NYC's premier high school career awareness program (2003-06) | <ul style="list-style-type: none"> Chaperone, Norwalk H.S. Marching Band (1992-96) Mentor, Norwalk Public Schools (1989-96) Math Tutor, Norwalk Public Schools – West Rocks (1989-90) Cub Scouts Pack 97 Troop Parent Leader Cranbury Little League press reporter City of Norwalk Human Rights Commission VP PTO Council, Norwalk Public Schools (1989-1991) NYC Employer's corporate sponsor for a High School Summer Internship program (2004-05) |
|--|--|

Online LinkedIn (Professional) Profile: <http://www.linkedin.com/pub/haroldo-williams/2/4bb/81>

PROFESSIONAL RESUME**Business Process Automation, Enterprise Operations & Client-Facing Technology Leader**

Business leader with strong interpersonal and communication skills, and over 18-years of cross-functional leadership experience (in Client-Facing Technology, Enterprise Operations, and Client Services) delivering services to external clients in the **financial services, retirement services, insurance, and healthcare industries**. Wide range of experience working in executive, professional leadership, consulting and individual-contributor roles servicing clients in the Financial, Healthcare, manufacturing, and Insurance marketplace, and operating in environments with demanding Service-Level Agreements, and strong confidentiality, security, and regulatory compliance requirements (e.g. SSAE 16, HIPPA, and SOX).

Currently working as a principle with a Healthcare Information Technology startup firm, developing an information solution to engage patients in improving their health literacy and treatment adherence, as a means to reduce the rate of hospital re-admissions, in compliance with the goals of the Affordable Care Act

PROFESSIONAL EXPERIENCE**DOCINSIGHT, Wayne, NJ****March 2012- Current**

A startup healthcare information technology firm developing patient-engagement communication solutions to increase patients' health-literacy and treatment-adherence, to reduce the rate of hospital readmissions and the associated cost

Sr. VP Operations & Information Solutions

Accountable for the development of personalized communications solutions that enable healthcare providers and insurers to reduce the rate of hospital re-admissions and admissions, while providing new revenue opportunities (from the *Affordable Care Act*) for care providers, and cost savings to insurers/payers and medical centers

PITNEY BOWES MANAGEMENT SERVICES, Stamford, CT**May 2011- Feb 2012**

PBMS provides outsourced document management, electronic discovery, litigation support, and facilities management services

VP Global Technology Integration Services Developed a standard process for onboarding external clients' outsourced engagements, while leading the Technology Integration services for PBMS' CCM product line.

BOWNE & CO. / RR DONNELLEY, New York, NY and West Caldwell, NJ

Apr 1997 – Jan 2011

Bowne, founded in 1775, was the leading financial-communications services firm until acquired by RR Donnelley in 2010

Hired into a leadership role in a startup business unit, and held the following positions over a fourteen years period:

VP Enterprise Operations, West Caldwell, NJ (May 2007 – Feb 2011)

VP Digital Operations, Carlstadt, NJ & West Caldwell, NJ (Jan 2006 – May 2007)

VP Operations, Carlstadt, NJ (Jul 2005 – Dec 2005)

VP Client Services & Operations, New York, NY (2000 – Jul 2005)

Director Systems & Networks, New York, NY (1997 – 2000)

Summary of Accomplishments:

- Led the production on-boarding integration services (representing over \$200M in annual production revenue)
- Led a major corporate project to consolidate and integrate a digital print, fulfillment and distribution operations in Milwaukee Wisconsin into a Lean offset print plant in South Bend Indiana
- Renegotiated and consolidated enterprise service agreements with Xerox, Pitney Bowes, and IBM, to provide significant synergy savings for corporate acquisitions
- Rationalized the production equipment requirements, and renegotiated the enterprise leases, and the purchasing & service agreements, and achieved a recurring annual savings of \$1.8MM in operating expenses
- Directly managed the operations integration of three major acquisition, and the consolidation of five (digital-print, fulfillment and distribution) plants (in the NJ, Milwaukee, Dallas, Long Island, and the Chicago)
- Developed the Operations Integration and On-Boarding strategy to successfully integrate the production of acquired businesses that serviced the processing, print, on-line presentment, and distribution of investor statements, trade-confirms, enrollment kits, and tax statements that were outsourced by external clients

The HV Williams Co., Norwalk, CT

Oct 1985 – Mar 1997

Proprietor / Director: As a sole proprietor, provided technology consulting, and systems & network integration services

- Certified **Digital Equipment Corp. (DEC) Value Added Reseller**, and **Apple Computer Network Integrator**
- Clients included: Bloomberg LP, EF Hutton, Drexel Lambert, Ivaran Rederi AS (Norwegian shipping), Banque Indosuez, Unilever - Chesebrough Ponds, Bowne, Digital Equipment Corp., and Pitney Bowes

Digital Equipment Corp., New York, NY

Dec 1984 – Aug 1985

Solutions Consultant: Provided computer systems consulting to strategic clients including: The NFL, Bowne, and Drexel

Pitney Bowes, Norwalk, CT

Jan 1979 – Jul 1985

Manager Engineering Computer Services: Managed the Business Systems Engineering technical services, supporting the development of the embedded software solutions for the PB digital postage meters and scales

Xerox, Rochester, NY

Engineer: Developed systems software tools, and managed the distributed development systems, in support in the embed software solutions used in the Xerox digital printers.

Lockheed Electronics (Johnson Space Center), Houston, TX

Associate Engineer: Developed real-time inter-processor communication and process control software for a Guidance Navigation Controls Tester

EDUCATION & PROFILE

Texas A&I University	MS Computer Science studies	Kingsville, TX
Texas A&I University	BSEE (Computer Systems)	Kingsville, TX
Canal Zone College	A.S. Mathematics	Canal Zone, Republic of Panama

CITY OF NORWALK
FIRE DEPARTMENT

121 CONNECTICUT AVENUE
NORWALK, CONNECTICUT 06854



Tel: (203) 854-0200

January 12, 2016

- a) Approval of the assignment of the Agreement by and between CWH Research Inc. dated October 23, 2015 to Industrial /Organizational Solutions Inc., pursuant to a Purchase Agreement.
- b) Authorize the Mayor, Harry W. Rilling, to execute a Consent to Assignment document evidencing the City's Consent to the Assignment and Assumption of the Written Agreement.

ASSIGNMENT AND ASSUMPTION AGREEMENT

CWH Research, Inc., a Colorado corporation, and Chris W. Hornick (collectively referred to as to as "Seller-Assignor") has entered into a Purchase Agreement dated October 23, 2015, for good and valuable consideration, with Industrial/Organizational Solutions, Inc., a corporation duly organized and operated under the laws of the State of Illinois (hereinafter referred to as "Buyer-Assignee").

Pursuant to the Purchase Agreement, Seller-Assignor has assigned to Buyer all of Seller's right, title, interests, benefits, options and privileges to all assets, as that term is defined in the Purchase Agreement, and all permits, licenses, warranties, Contracts, and related contract rights of Seller as of the Closing Date of January 1, 2016.

The Buyer-Assignee agrees to accept title to the Assets pursuant to the terms set forth in the Purchase Agreement and undertakes and assumes to pay, perform or discharge when due, the duties, liabilities and obligations of Seller-Assignor related to the assets that are described as "Contracts" pursuant to Schedule 2 of the Purchase Agreement.

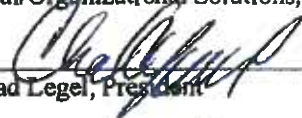
The assignment and assumption hereof is to be effective on the Closing Date pursuant to the terms of the Purchase Agreement.

This agreement is dated effective November 11, 2015.

IN WITNESS WHEREOF, the parties have set their hands the day and year first above written.

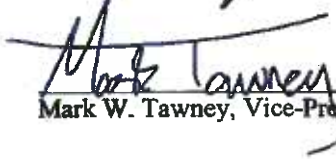
Buyer:

Industrial/Organizational Solutions, Inc.

By: 

Chad Legel, President


Brian O'Sullivan, Vice-President

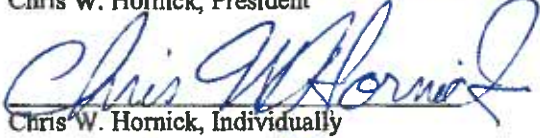

Mark W. Tawney, Vice-President

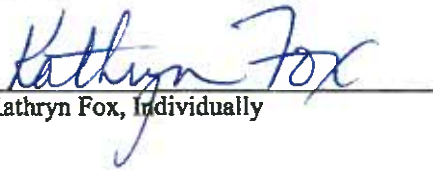
Seller:

CWH Research, Inc.

By: 

Chris W. Hornick, President


Chris W. Hornick, Individually


Kathryn Fox, Individually

Certified Resolution of the Norwalk Common Council

Responsible Growth and Transit-Oriented Development (TOD) Grant Program
Office of Policy and Management
State of Connecticut

The Legislative Body of the City of Norwalk, CT met on January 12, 2015 and adopted a resolution by the vote of _____ to _____ which:

- (1) authorizes submission of the South Norwalk TOD Housing Renovation Program application in accordance with the Responsible Growth and Transit-Oriented Development (TOD) Grant Request for Applications; and
- (2) authorizes Harry W. Rilling, Mayor or his successor(s) to sign the grant application and to sign any other documents associated with administering the grant, if awarded, including any amendments thereto. Such grant application is attached to and made part of this record.

Attested to by:

Name: _____
Donna King

Title: _____
Norwalk City Clerk

Date: _____



RBA Group of Connecticut, LLC

December 3, 2015

Mr. Fred Eshraghi
Traffic Engineer
City of Norwalk Department of Public Works
125 East Avenue
Norwalk, CT. 06851

Re: ***Traffic Signal Timing and Optimization Studies***
RBA Proposal No. 2015-259

Dear Mr. Eshraghi,

The RBA Group is pleased to propose the following scope of services to study potential improvements at two groups of signalized intersections within the City of Norwalk. The City seeks to improve traffic operations at these two locations through adjustments to existing signal timing, phasing, and coordination; as well as possible minor modifications to lane geometry.

Purpose of Traffic Study

Two study areas have been identified for improvements. The following is a brief description of existing perceived existing deficiencies. The study will investigate the nature of these problem areas, validate perceived deficiencies, and identify alternatives that can improve conditions.

Study Area #1: The two intersections along West Washington Street at Fairfield Avenue/Couch Street/Flax Hill Road, and at Dr Martin Luther King Jr Drive. The focus of this study area is the coordination of movements between the two intersections, particularly how the southbound Fairfield Avenue movement at Flax Hill Road coordinates with the southeast-bound movement at MLK Drive. Currently, the Flax Hill Road northeast-bound approach is coordinated with the southeast-bound movement at MLK Drive. The potential to reconfigure the Flax Hill Road Approach to two lanes will also be investigated, as well as potential one-way options for Couch Street.

Study Area #2: The three intersections along West Street at the I-95 Southbound Off Ramp, at Connecticut Avenue/Mathews Park Drive, and at Butler Street. The focus of this study area is the impact of the exclusive pedestrian phase for all three intersections. While the coordination between all three intersections appears to be efficient, the pedestrian phase causes intermittent congestion when pedestrian calls are made to the system. The study will identify potential alternatives to the existing timing, phasing, and coordination; particularly opportunities to reconfigure how pedestrian phases can be coordinated.

Scope for Conducting Traffic Study

Task 1 – Field Observations

RBA traffic engineers will conduct brief site observations during a midweek typical morning and evening peak periods to identify operational characteristics such as conflicts, underutilized phases, queuing, impacts of pedestrian calls, and general traffic patterns.

Task 2 - Synchro Analyses

The City-wide Synchro file will be used as the basis for the study and separate subarea models for each study area will be created for five different periods including: weekday morning peak, midday, and evening peak; as well as weekend midday, and all other off-peak periods. The volumes in the City-wide Synchro model, which reflect 2012 conditions, will be used for the analyses. The volumes will be checked against volumes shown in the signal plans, and any significant discrepancies will be identified and reconciled. The sub-area models will be used to develop and test alternative signal operations for each study area.

Task 2 – Letter of Findings

RBA will summarize the alternatives developed and findings in a brief technical memorandum. The memo will include summary tables for each alternative. SimTraffic simulations will also be used to demonstrate operations and compare improvements.

Task 3 – Meetings

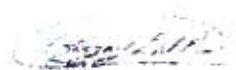
We have assumed two project meetings for budgetary purposes.

Schedule and Budget

We propose to conduct the above scope over a two-three week period for a not-to-exceed budget of \$9,000 (nine thousand dollars) at our current salary rates and as per RBA's existing overhead and profit rates according to the latest Traffic Engineering On-Call agreement with the City of Norwalk.

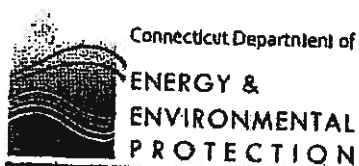
We thank the City of Norwalk for requesting RBA's proposal for these services and look forward to working with you on this project. Should you have any questions regarding this scope please contact me at 516-754-9980.

Sincerely,



Associate
Director of Transportation Engineering

CC: Michael Yeosock, Acting Assistant Principal Engineer
David Lapping, RBA Director of Operations



79 Elm Street • Hartford, CT 06106-5127

www.ct.gov/deep

Affirmative Action/Equal Opportunity Employer

July 6, 2015

Ms. Sandra L. Dennies
Town of Wilton
238 Danbury Road
Wilton, CT 06897

Re: Norwalk River Valley Trail

Dear Ms. Dennies:

Enclosed for your review and signature are 2 copies of a contract between the Town of Wilton and the Department of Energy and Environmental Protection providing funding for the project entitled "Norwalk River Valley Trail." Each contract consists of a packet containing a signature page, standard administrative terms and conditions and Appendices containing at a minimum a Scope of Work and Schedule of Payments. This contract is in the amount of \$1,100,500.00 and will be in effect for 3 years commencing upon the execution date.

For timely contract approval, we request that the attached instructions be carefully executed as soon as possible. Also, please remember not to commence any of the contracted work until you receive a fully executed contract from the Department of Energy and Environmental Protection.

We appreciate your cooperation and assistance. If you have any questions or problems concerning the contract approval process, please feel free to contact me at (860) 424-3013. If you have questions with regard to the scope of work or other terms and conditions contained herein, please contact Laurie Giannotti at (860) 424-3578.

Sincerely,

Aimee Carlin
Fiscal Administrative Officer
Financial Management Division

Enclosures
Contract (2 copies for signature)
Processing Instructions
Model Resolution/Incumbency Certification
DUNS Number Verification Form

4

GUIDELINES FOR VALID CORPORATE RESOLUTIONS:

(see attached samples)

The corporate resolution should contain the following:

1. Name of body adopting the resolution;
 2. Date of meeting adopting resolution;
 3. Name and title of person authorized to execute the contract. If the resolution does not specify a name, but only states the title of the individual so authorized, a corporate officer must provide a certificate of incumbency certifying that the individual signing the contract held the office at the time the contract was signed. Both the resolution and certification of incumbency must give the date of the certification and the title of the certifier. The incumbency certification must be sworn to no more than 30 days prior to contract signature.
- The certification must bear an original signature by an officer of the corporation, preferably the secretary, which is some one other than the person authorized to sign the contract.
 - The actual statement of the resolution (the language following the word "RESOLVED" in the examples), should contain the exact wording from the resolution that the Board adopted.
 - The contract must be signed *exactly* as the name is called out in the resolution – the name and title must match precisely.
 - The date on which the resolution was adopted can precede the date on which the contract was signed (but may not precede the signature date by more than one year without being re-certified as to its continuation and effectiveness). However, the date of the incumbency certification cannot precede the date the contract was signed by more than 30 days.

For example, for a contract signed July 1, 2003, the Certified Resolution can state that the resolution was adopted by the Board of Directors on March 1, 2002, but since there is more than a year between the date of the resolution and the date of the contract signature, the Secretary must re-certify that the resolution was so adopted, and remains in effect, on or after July 1, 2003, thus showing that on the date the contract was signed, the signatory in fact had the authority to do so.

If the Certified Resolution did not identify the name of the individual holding the title of the office authorized to sign, an Incumbency Certification would need to be certified and dated within 30 days prior to July 1, 2003, to indicate that on that date the contract was signed, the signer held the specified office.

- If the corporation does not possess a corporate seal, the "L.S." (legal signature) notation may be written next to the Secretary's signature. In addition, the "L.S." notation should be written next to the signature of the corporate officer on the contract itself. If the corporation does have a seal, the seal should be affixed both to the signature page of the contract, to the certified resolution and to the incumbency certification (if used).
- In lieu of a certified resolution, a certified copy of the applicable sections of the corporate bylaws which authorize execution of the contract by the signing person may be submitted along with a certification that the person signing the contract held the office in question at the time the contract was signed. Or, a certified copy of minutes of the meeting of the board of directors at which the contract signatory was authorized to sign the contract under review (or the particular type of contract of which the one under review is an example) may be provided.
- If the Contract is with an individual, no funding resolution is required; however, the individual must sign personally. The signature may be followed by "d/b/a [Name of Business]," "sole proprietor," or "independent contractor." No other title (such as "president") may be used.

SAMPLE
Preferred Wording
"Certified Resolution"

Be it resolved that it is in the best interests of the [Enter Institution Name] to enter into contracts with the Department of Energy and Environmental Protection.

In furtherance of this resolution, [Name of Authorized Official] the [Title of Authorized Official] is duly authorized to enter into and sign said contracts on behalf of the [Enter Institution Name]. [Name of Authorized Official] currently holds the [Title of Authorized Official] and has held that office since [Date Appointed]. The [Title of Authorized Official] is further authorized to provide such additional information and execute such other documents as may be required by the state or federal government in connection with said contracts and to execute any amendments, rescissions, and revisions thereto.

[(Use the following sentence only if a seal is used)] The [Clerk/Secretary, etc.] is authorized to impress the seal of the [Enter Institution Name] on any such document, amendment, rescission, or revision.

I, [Name], the [Clerk/Secretary, etc.] of [Enter Institution Name], do hereby certify this to be a true copy of the resolution duly adopted at the [Type of Meeting or Hearing] on [Date], and that it has not been rescinded, amended or altered in any way, **and that it remains in full force and in effect.**

[Clerk/Secretary, etc.]

Date

{Corporate Seal or "L.S."}

SAMPLE FOR LIMITED LIABILITY COMPANY
CERTIFIED RESOLUTION

I, [Name of Member or Manager], a [Member or Manager] of [Name of LLC], LLC, a limited liability company organized and existing under the laws of the State of Connecticut, (the "Company"), hereby certify: (i) that [Name of LLC] is run by [Members or Managers]; (ii) that [Name of Contract Signatory] is a [Member or Manager] of [Name of LLC]; and (iii) that as such, [Name of Contract Signatory] is not prohibited or limited by the articles of organization from binding the LLC.

IN WITNESS WHEREOF, the undersigned has affixed his/her signature and the seal of the LLC this ____ day of _____.

[Or if the LLC has no Seal]

IN WITNESS WHEREOF, the undersigned has affixed his/her signature this ____ day of _____. The LLC has no seal.

[Member or Manager]

If the LLC has a seal, place it here.

If the LLC has no seal, the "L.S." notation may be used.

(SAMPLE SINGLE INDIVIDUAL LLC AFFIDAVIT FORMAT)

DATE:
AFFIDAVIT

(Attorney Name or sole director's name), having been duly sworn, deposes and says as follows:

1. I am over eighteen years of age and understand the nature and obligations of an oath.
2. I am the Attorney / sole director who represents _____, LLC (the "Company"), a Connecticut corporation.
3. I hereby certify that _____ is the only member of the Company and its 100% owner and that _____ is authorized to execute legal and binding documents in the name of and on the behalf of the Company with the State of Connecticut, Department of Environmental Protection.

The foregoing is true to the best of my knowledge and belief.

(type in attorney's name or the member if sole)
Attorney at Law
Connecticut Juris Number:

STATE OF CONNECTICUT)
)
COUNTY OF)

: ss.

Sworn and subscribed before me on this ____ day of _____.

Notary Public

SAMPLE

CERTIFICATION OF CORPORATE MINUTES

I, [Name], [Secretary/Clerk, etc.] of [Enter Institution Name], a [Enter Name of State] Corporation ("the Company"), DO HEREBY certify that the following is a true and correct copy of the minutes of a meeting of the [Board of Directors, etc.] of [Enter Institution Name] held on [Date of Meeting], at which time a quorum was present and voting.

IN WITNESS WHEREOF, the undersigned has affixed his signature and the corporate seal of the Company this [Date] day of [Month], [Year].

[Signature/Clerk, etc.]

[Corporate Seal or "L.S."]

SAMPLE

CERTIFICATION OF CORPORATE BY-LAWS

I, [Name], [Secretary/Clerk, etc.] of [Enter Institution Name], a [Enter Name of State] Corporation ("the Company"), DO HEREBY certify that the following is a true and correct copy of the By-Laws [Enter Institution Name] which authorize the [Title of Authorized Official] of the Corporation to enter into contracts on behalf of the Corporation.

IN WITNESS WHEREOF, the undersigned has affixed his signature and the corporate seal of the Company this [Date] day of [Month], [Year].

[Signature/Clerk, etc.]

[SEAL or Statement that No Seal is Used]

DUNS Number Verification

As we are receiving federal monies through a contract with the Connecticut Department of Energy and Environmental Protection, and it's a requirement by Federal Agencies to retain a record of DUNS numbers of all recipients of federal funding, I hereby certify that the following information is accurate.

Legal Contractor Name:	
Address:	
Note any changes to name or address here:	

DUNS Number:

Telephone:

Name and Title:

Date:

Signature

CHECK ONE:
☒ GRANT
☐ PERSONAL SERVICE AGREEMENT

1. THE STATE BUSINESS UNIT AND THE CONTRACTOR AS LISTED BELOW HEREBY ENTER INTO AN AGREEMENT SUBJECT TO THE TERMS AND CONDITIONS STATED HEREIN AND/OR ATTACHED HERETO AND SUBJECT TO THE PROVISIONS OF SECTION 4-98 OF THE CONNECTICUT GENERAL STATUTES AS APPLICABLE

2. ACCEPTANCE OF THIS CONTRACT IMPLIES CONFORMANCE WITH TERMS AND CONDITIONS SET FORTH BY THE OFFICE OF POLICY AND MANAGEMENT PERSONAL SERVICE AGREEMENT STANDARDS AND PROCEDURES.

(1) ORIGINAL
☒ ORIGINAL
☐ AMENDMENT

(2) IDENTIFICATION #s
P.S.

P.O.

(4) ARE YOU PRESENTLY A STATE EMPLOYEE? ☐ YES ☒ NO

CONTRACTOR FEIN/SSN
06-6002133

(5) Dept No.
DEP44321

(3) CONTRACTOR NAME
Town of Wilton

CONTRACTOR ADDRESS
238 Danbury Road, Wilton, CT 06897

(5) AGENCY NAME AND ADDRESS
DEEP - Bureau of Outdoor Recreation, State Parks Division, 79 Elm Street, Hartford, CT 06106-5127

(7) DATE (FROM)
Execution

THROUGH (TO)
3 years from Execution

(8) INDICATE
☐ MASTER AGREEMENT ☐ CONTRACT AWARD NO. ☒ NEITHER

(9) CONTRACTOR AGREES TO: (Include special provisions - Attach additional blank sheets if necessary.)

1. Performance: Do, conduct, perform or cause to be performed in a satisfactory and proper manner as determined by the Commissioner of Energy and Environmental Protection, all work described in Appendix A, which is attached hereto and made a part hereof.
Appendix A consists of 5 pages numbered A-1 through A-5 inclusive.

Page 1 of 6

Standard Terms and Conditions are contained in Pages 2 through 6 and are attached hereto and made a part hereof.

Appendices B-F attached hereto and made a part hereof.

(10) PAYMENT TO BE MADE UNDER THE FOLLOWING SCHEDULE UPON RECEIPT OF PROPERLY EXECUTED AND APPROVED INVOICES

Grant funds shall be released on a reimbursement basis not to exceed \$1,100,500.00, and shall be provided at a rate not to exceed eighty percent (80%) of the valid and documented project expenses (see Appendix B for schedule of payments and Appendix C for a sample financial report).

Total Payments Not to Exceed the Maximum Amount of \$1,100,500.00

(11) OBLIGATED AMOUNT
\$1,100,500.00

(12) Amount	(13) Dept	(14) Fund	(15) SID	(16) Program	(17) Project	(18) Activity	(19) Bud Ref	(20) Agency CF 1	(21) Agency CF 2	(22) Account
\$1,100,500.00	DEP44321	12060	20296	64002	DEPA00002024305	t55203	2016			55050

An individual entering into a Personal Service Agreement with the State of Connecticut is contracting under a "work-for-hire" arrangement. As such, the individual is an independent contractor, and does not satisfy the characteristics of an employee under the common law rules for determining the employer/employee relationship of Internal Revenue Code Section 3121 (d) (2). Individuals performing services as independent contractors are not employees of the State of Connecticut and are responsible themselves for payment of all State and local income taxes, federal income taxes and Federal Insurance Contribution Act (FICA) taxes.

ACCEPTANCES AND APPROVALS

(23) STATUTORY AUTHORITY

CGS Sec. 22a-41a(2) as amended
CGS Sec. 22a-21 and 22a-21a
USC Title 23 Section 104 & 206

(24) CONTRACTOR (OWNER OR AUTHORIZED SIGNATURE)

DATE

(25) AGENCY (AUTHORIZED OFFICIAL)

TITLE

DATE

(26) ATTORNEY GENERAL (APPROVED AS TO FORM)

DATE

1. Records. For the purposes of this Contract, records are defined as all working papers and such other information and materials as may have been accumulated by the Contractor in performing the Contract, including but not limited to, documents, data, plans, books, computations, drawings, specifications, notes, reports, records, estimates, summaries and correspondence, kept or stored in any form.
- i. Confidential Information. shall mean any name, number or other information that may be used, alone or in conjunction with any other information, to identify a specific individual including, but not limited to, such individual's name, date of birth, mother's maiden name, motor vehicle operator's license number, Social Security number, employee identification number, employer or taxpayer identification number, alien registration number, government passport number, health insurance identification number, demand deposit account number, savings account number, credit card number, debit card number or unique biometric data such as fingerprint, voice print, retina or iris image, or other unique physical representation. Without limiting the foregoing, Confidential Information shall also include any information that the Department classifies as "confidential" or "restricted." Confidential Information shall not include information that may be lawfully obtained from publicly available sources or from federal, state, or local government records which are lawfully made available to the general public.
- j. Confidential Information Breach. shall mean, generally, an instance where an unauthorized person or entity accesses Confidential Information in any manner, including but not limited to the following occurrences: (1) any Confidential Information that is not encrypted or protected is misplaced, lost, stolen or in any way compromised; (2) one or more third parties have had access to or taken control or possession of any Confidential Information that is not encrypted or protected without prior written authorization from the State; (3) the unauthorized acquisition of encrypted or protected Confidential Information together with the confidential process or key that is capable of compromising the integrity of the Confidential Information; or (4) if there is a substantial risk of identity theft or fraud to the client, the Contractor, the Department or State.
5. Distribution of Materials. The Contractor shall obtain written approval from the Commissioner prior to the distribution or publication of any materials prepared under the terms of this Contract. Such approval shall not be unreasonably withheld.
6. Change in Principal Project Staff. Any changes in the principal project staff must be requested in writing and approved in writing by the Commissioner at the Commissioner's sole discretion. In the event of any unapproved change in principal project staff, the Commissioner may, in the Commissioner's sole discretion, terminate this Contract.
7. Further Assurances. The Parties shall provide such information, execute and deliver any instruments and documents and take such other actions as may be necessary or reasonably requested by the other Party which are not inconsistent with the provisions of this Contract and which do not involve the vesting of rights or assumption of obligations other than those provided for in the Contract, in order to give full effect to the Contract and to carry out the intent of the Contract.
8. Recording and Documentation of Receipts and Expenditures. Accounting procedures must provide for accurate and timely recording of receipt of funds by source, expenditures made from such funds, and of unexpended balances. Controls must be established which are adequate to ensure that expenditures under this Contract are for allowable purposes and that documentation is readily available to verify that such charges are accurate.
9. Assignability. The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of the Commissioner thereto: provided, however, that claims for money due or to become due the Contractor from the Commissioner under this Contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the Commissioner.
10. Third Party Participation. The Contractor may make sub-awards, using either its own competitive selection process or the values established in the state's competitive selection process as outline in DAS General Letter 71, whichever is more restrictive, to conduct any of the tasks in the Scope of Work contained in Appendix A. The Contractor shall advise the Commissioner of the proposed sub-awardee and the amount allocated, at least two (2) weeks prior to the making of such awards. The Commissioner reserves the right to disapprove such awards if they appear to be inconsistent with the program activities to be conducted under this grant. As required by Sec. 46a-68j-23 of the Connecticut Regulations of State Agencies the Contractor must make a good faith effort, based upon the availability of minority business enterprises in the labor market area, to award a reasonable proportion of all subcontracts to such enterprises. When minority business enterprises are selected, the Contractor shall provide DEEP with a copy of the Affidavit for Certification of Subcontractors as Minority Business Enterprises (MBE) along with a copy of the purchase order or contract engaging the Subcontractor. The Contractor shall be the sole point of contact concerning the management of the Contract, including performance and payment issues. The Contractor is solely and completely responsible for adherence by any subcontractor to all the applicable provisions of the Contract.
11. Small & Disadvantaged Business Enterprises. The Recreational Trails Program (RTP) is subject to Title I of Transportation Efficiency Act for the 21 Century (TEA-21). Disadvantaged Business Enterprises (DBE) requirements implementing regulations are defined in 49 CFR Part 26. DBEs include small business concerns owned and controlled by socially and economically disadvantaged individuals. The contractor agrees to make a concerted and good faith effort to include DBEs with a goal of expending 10% of funds available for purchasing materials and/or awarding service contracts related to the agreed project scope. The awarding of any contract to a DBE will be based solely on the ability of the DBE to provide comparable product and/or services within acceptable standards. Information on DBE's, a listing of, a status, location and contact is obtainable from the State of Connecticut Department of Transportation (ConnDOT); Division of Contract Compliance; 2800 Berlin Turnpike; Newington, CT 06131 or ConnDOT's web site. A hard copy is available from DEEP upon request of the Contractor.
2. Procurement of Materials and Supplies. For procurement purposes, contractors receiving federally funded recreational trails agreements must comply with federal requirements as stipulated per Code of Federal Regulations 49CFR18 Uniform Administrative Requirements for Grants and Cooperative Agreements to States and Local Governments. Contractors receiving only State Funds may use their own procurement procedures which reflect applicable State and local law, rules and regulations provided that procurement of tangible personal

9. **Breach.** If either Party breaches the Contract in any respect, the non-breaching Party shall provide written notice of the breach to the breaching Party and afford the breaching Party an opportunity to cure within ten (10) days from the date that the breaching Party receives the notice. In the case of a Contractor breach, any other time period which the Agency sets forth in the notice shall trump the ten (10) days. The right to cure period shall be extended if the non-breaching Party is satisfied that the breaching Party is making a good faith effort to cure but the nature of the breach is such that it cannot be cured within the right to cure period. The notice may include an effective Contract Termination date if the breach is not cured by the stated date and, unless otherwise modified by the non-breaching Party in writing prior to the Termination date; no further action shall be required of any Party to effect the Termination as of the stated date. If the notice does not set forth an effective Contract Termination date; then the non-breaching Party may Terminate the Contract by giving the breaching Party no less than twenty four (24) hours' prior written notice. If the Agency believes that the Contractor has not performed according to the Contract, the Agency may withhold payment in whole or in part pending resolution of the Performance issue, provided that the Agency notifies the Contractor in writing prior to the date that the payment would have been due.
10. **Severability.** If any term or provision of the Contract or its application to any person, entity or circumstance shall, to any extent, be held to be invalid or unenforceable, the remainder of the Contract or the application of such term or provision shall not be affected as to persons, entities or circumstances other than those as to whom or to which it is held to be invalid or unenforceable. Each remaining term and provision of the Contract shall be valid and enforced to the fullest extent possible by law.
11. **Contractor Guarantee.** The Contractor shall: perform the Contract in accordance with the specifications and terms and conditions of the Scope of Work, furnish adequate protection from damage for all work and to repair any damage of any kind, for which he or his workmen are responsible, to the premises or equipment, to his own work or to the work of other contractors; pay for all permits, licenses, and fees, and to give all notices and comply with all laws, ordinances, rules and regulations of the city and the State.
12. **Forum and Choice of Law.** The Parties deem the Contract to have been made in the City of Hartford, State of Connecticut. Both parties agree that it is fair and reasonable for the validity and construction of the Contract to be, and it shall be, governed by the laws and court decisions of the State of Connecticut, without giving effect to its principles of conflicts of laws. To the extent that any immunities provided by Federal law or the laws of the State of Connecticut do not bar an action against the State, and to the extent that these courts are courts of competent jurisdiction, for the purpose of venue, the complaint shall be made returnable to the Judicial District of Hartford only or shall be brought in the United States District Court for the District of Connecticut only, and shall not be transferred to any other court, provided, however, that nothing here constitutes a waiver or compromise of the sovereign immunity of the State of Connecticut. The Contractor waives any objection which it may now have or will have to the laying of venue of any Claims in any forum and further irrevocably submits to such jurisdiction in any suit, action or proceeding.
23. **Force Majeure.** The Parties shall not be excused from their obligation to perform in accordance with the Contract except in the case of Force Majeure events and as otherwise provided for in the Contract. A Force Majeure event materially affects the cost of the Goods or Services or the time schedule for performance and is outside the control nor caused by the Parties. In the case of any such exception, the nonperforming Party shall give immediate written notice to the other, explaining the cause and probable duration of any such nonperformance.
24. **Summary of State Ethics Laws.** Pursuant to the requirements of section 1-101qq of the Connecticut General Statutes, the summary of State ethics laws developed by the State Ethics Commission pursuant to section 1-81b of the Connecticut General Statutes is incorporated by reference into and made a part of the Contract as if the summary had been fully set forth in the Contract.
25. **Confidential Information of the Contractor.** The Agency will afford due regard to a written request from the Contractor for the protection of the Contractor's proprietary and/or confidential information and the Agency will endeavor to keep said information confidential to the extent permitted by law. However, all materials associated with a bid and/or this Contract are subject to the terms of the Connecticut Freedom of Information Act ("FOIA") and all corresponding rules, regulations and Interpretations. In making such a written request, the Contractor shall delineate with specificity which materials provided by the Contractor to the Agency, and in Agency's possession, are deemed proprietary or confidential in nature and not, therefore, subject to release to third parties. Particular sentences, paragraphs, pages or sections of any document or Record that the Contractor believes are exempt from disclosure under the FOIA must be specifically identified as such. Additionally, the Contractor shall provide the Agency with a detailed explanation of its rationale sufficient to justify each claimed exemption consistent with the FOIA. The rationale and explanation shall be stated in terms of the prospective harm to the competitive position of the Contractor that would result if the identified material were to be released and the reasons why the materials are legally exempt from release pursuant to the FOIA. Additionally, the Contractor shall specifically and clearly mark all claimed documentation as "CONFIDENTIAL." However, nothing in this provision shall impose upon the Agency or the State any obligation to initiate, prosecute or defend any legal proceeding or to seek a protective order or other similar relief, to prevent disclosure of any information deemed confidential and/or proprietary by the Contractor that is sought pursuant to a FOIA request. The Contractor shall have the burden of establishing the availability of any FOIA exemption in any proceeding where it is an issue. Nothing in this provision shall be deemed to impose upon the Agency or the State any liability for the disclosure of any documents or information in its possession which the Agency believes are required to be disclosed pursuant to the FOIA or other requirements of law.
26. **Protection of State Confidential Information.**
- Contractor and Contractor Parties, at their own expense, have a duty to and shall protect from a Confidential Information Breach any and all Confidential Information which they come to possess or control, wherever and however stored or maintained, in a commercially reasonable manner in accordance with current industry standards.
 - Each Contractor or Contractor Party shall develop, implement and maintain a comprehensive data - security program for the protection of Confidential Information. The safeguards contained in such program shall be consistent with and comply with the safeguards for protection of Confidential Information, and information of a similar character, as set forth in all applicable federal and state law and written policy of the Department or State concerning the confidentiality of Confidential Information. Such data-security program shall include, but not be limited to, the following:

APPENDIX A
SCOPE OF WORK

Purpose: To continue design and development of the Norwalk River Valley Trail in Wilton and Norwalk.

Description: The Contractor agrees to conduct a project entitled: Norwalk River Valley Trail

Project Name: Norwalk River Valley Trail

Project Site: See attached map, Appendix F-1

Property Owner(s): State of CT Department of Transportation

1. **Project Administration:** Ms. Sandra L. Dennies shall serve as Project Administrator for the Contractor.

2. **Design and Permitting:** If necessary, the Contractor shall be responsible for securing a site survey; developing the design and layout of the trail and preparation and submission of all required permit application(s), including all necessary local, state, or federal permits. No work shall commence until all required local, state and federal permits and approvals have been obtained. DOT consultation is required prior to all phases of construction on DOT property.

3. **Natural Diversity Database (NDDB):** The contractor agrees to accomplish work while providing for the protection of the Eastern box turtle, Wood turtle, Eastern hognose snake, and the Jefferson salamander "complex". A letter from the NDDB dated November 26, 2013 is attached and made a part of this contract for reference.

4. **Historical/Archaeological Resources:** The Town must adhere to the treatment recommended by the cultural resource consultant (CRC) retained by the Town to complete Phase 1 work during Oct-Nov 2014 which is the covering of the affected area of the site with geocloth and capping with gravel. Construction plans must clearly indicate there is to be no disturbance of the existing ground surface within the site boundaries and future Town planning documents should be marked to indicate no ground disturbance is permitted in the area.

5. **Trail Improvements:** The project will deliver construction drawings for a section from Broad Street in Norwalk to Wolfpit Road in Wilton as well as build an over 3 mile, stone dust and board walk multi-use section within from Grist Mill Road to Wolfpit Road.

6. **Project Tasks and Anticipated Completion Timeline:**

Tasks	Person Performing Work	Anticipated Completion Date
Signage and Kiosks	Prof. sign makers & volunteers	May 2016
Construction Documents Broad - Wolfpit	Professional Trail Builders	July 2017
Grist Mill - Wolfpit construction	Contractors	May 2018

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action and Equal Opportunity Employer that is committed to complying with the Americans with Disabilities Act. To request an accommodation contact us at (860) 418-5910 or <mailto:deep.accommodations@ct.gov>

If there is not a meeting or event associated with the material(s) being published, the following ADA and Title VI Publication Statement should be used:

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action/Equal Opportunity Employer that is committed to complying with the requirements of the Americans with Disabilities Act. Please contact us at (860) 418-5910 or deep.accommodations@ct.gov if you: have a disability and need a communication aid or service; have limited proficiency in English and may need information in another language; or if you wish to file an ADA or Title VI discrimination complaint.

If the material(s) being published have a meeting or event associated with them, the following ADA and Title VI Publication Statement should be used:

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action/Equal Opportunity Employer that is committed to complying with the requirements of the Americans with Disabilities Act. Please contact us at (860) 418-5910 or deep.accommodations@ct.gov if you: have a disability and need a communication aid or service; have limited proficiency in English and may need information in another language; or if you wish to file an ADA or Title VI discrimination complaint. Any person needing a hearing accommodation may call the State of Connecticut relay number - 711. Requests for accommodations must be made at least two weeks prior to any agency hearing, program or event.

For videos that will be published on the DEEP website, the following ADA and Title VI statement and the following line should be included on the DVD cover and the title page of the video:

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action and Equal Opportunity Employer that is committed to complying with the requirements of the Americans with Disabilities Act. To request an accommodation contact us at (860) 418-5910 or deep.accommodations@ct.gov.

This video with closed captioning is available at www.ct.gov/deep.

- 15. Submission of Materials:** For the purposes of this contract, all correspondence, summaries, reports, products extension requests and invoices shall be emailed to laurie.giannotti@ct.gov or submitted to:

Laurie Giannotti
Recreational Trails Coordinator
Department of Energy and Environmental Protection
BOR – State Parks Division
79 Elm Street
Hartford, CT 06106-5127

20. Extensions/Amendments: Extensions will generally NOT BE GRANTED. However, if just cause can be demonstrated and approved by the RTP Coordinator, an extension of not more than one year may be granted. If it is anticipated that the project cannot be completed as scheduled, a no-cost extension must be requested in writing no later than 60 days prior to the expiration date of the contract. Said extension request shall include a description of what work has been completed to date, shall document the reason for the extension request, and shall include a revised work schedule and project completion date. If deemed acceptable, approval will be received in the form of a contract amendment. Formal written amendment of the contract is required for extensions to the final date of the contract period and changes to terms and conditions specifically stated in the original contract and any prior amendments, including but not limited to:

- a. revisions to the maximum contract payment,
- b. the total unit cost of service,
- c. the contract's objectives, services, or plan,
- d. due dates for reports,
- e. completion of objectives or services, and
- f. any other contract revisions determined material by DEEP.

APPENDIX C

SAMPLE FINANCIAL REPORT

Contractor Name: Town of Wilton

PSA #: _____

Labor

Date:	Name	Vol.Travel* (\$0.14/mile)	Labor # of Hours	Hourly Labor TOTAL @/hr	Total Costs	Cash Match** (20% of total)	Reimbursement Requested

Reimbursable Expenses

Date of Disbursement	Vendor	Voucher Number	Check Number	Equipment or Materials Description	Equipment Rental Rate \$/per hour	Total Costs	Cash Match* (20% of total)	Reimbursement Requested

Signature: _____

(Town Manager or Project Coordinator)

*Volunteers can be reimbursed \$0.14 cents per mile

**Please describe source of matching funds.

Appendix E
Assurances – Non-Construction Programs

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified. As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Offense and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.



Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations

This notice is provided under the authority of Connecticut General Statutes §9-612(g)(2), as amended by P.A. 10-1, and is for the purpose of informing state contractors and prospective state contractors of the following law (italicized words are defined on the reverse side of this page).

CAMPAIGN CONTRIBUTION AND SOLICITATION LIMITATIONS

No *state contractor, prospective state contractor, principal of a state contractor or principal of a prospective state contractor*, with regard to a *state contract or state contract solicitation* with or from a state agency in the executive branch or a quasi-public agency or a holder, or principal of a holder of a valid prequalification certificate, shall make a contribution to (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of Governor, Lieutenant Governor, Attorney General, State Comptroller, Secretary of the State or State Treasurer, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee (which includes town committees).

In addition, no holder or principal of a holder of a valid prequalification certificate, shall make a contribution to (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of State senator or State representative, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee.

On and after January 1, 2011, no state contractor, prospective state contractor, principal of a state contractor or principal of a prospective state contractor, with regard to a state contract or state contract solicitation with or from a state agency in the executive branch or a quasi-public agency or a holder, or principal of a holder of a valid prequalification certificate, shall knowingly *solicit* contributions from the state contractor's or prospective state contractor's employees or from a *subcontractor or principals of the subcontractor* on behalf of (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of Governor, Lieutenant Governor, Attorney General, State Comptroller, Secretary of the State or State Treasurer, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee.

DUTY TO INFORM

State contractors and prospective state contractors are required to inform their principals of the above prohibitions, as applicable, and the possible penalties and other consequences of any violation thereof.

PENALTIES FOR VIOLATIONS

Contributions or solicitations of contributions made in violation of the above prohibitions may result in the following civil and criminal penalties:

Civil penalties—Up to \$2,000 or twice the amount of the prohibited contribution, whichever is greater, against a principal or a contractor. Any state contractor or prospective state contractor which fails to make reasonable efforts to comply with the provisions requiring notice to its principals of these prohibitions and the possible consequences of their violations may also be subject to civil penalties of up to \$2,000 or twice the amount of the prohibited contributions made by their principals.

Criminal penalties—Any knowing and willful violation of the prohibition is a Class D felony, which may subject the violator to imprisonment of not more than 5 years, or not more than \$5,000 in fines, or both.

CONTRACT CONSEQUENCES

In the case of a state contractor, contributions made or solicited in violation of the above prohibitions may result in the contract being voided.

In the case of a prospective state contractor, contributions made or solicited in violation of the above prohibitions shall result in the contract described in the state contract solicitation not being awarded to the prospective state contractor, unless the State Elections Enforcement Commission determines that mitigating circumstances exist concerning such violation.

The State shall not award any other state contract to anyone found in violation of the above prohibitions for a period of one year after the election for which such contribution is made or solicited, unless the State Elections Enforcement Commission determines that mitigating circumstances exist concerning such violation.

Additional information may be found on the website of the State Elections Enforcement Commission, www.ct.gov/sec. Click on the link to "Lobbyist/Contractor Limitations."



Appendix F-1

AGREEMENT

THIS AGREEMENT (the "Agreement") is made and entered into as of this ____ day of _____, 2015 by, between the TOWN OF WILTON of 238 Danbury Road, Wilton, Connecticut 06897 (hereinafter the "Wilton") and the CITY OF NORWALK of 125 East Avenue, Norwalk, Connecticut 06851 (hereinafter "Norwalk").

WHEREAS, Wilton did apply to the Connecticut Department of Energy and Environmental Protection (hereinafter "DEEP") for a state/federal grant (hereinafter "The Grant") to fund a project entitled "Norwalk River Valley Trail" (hereinafter the "Trail") in the total amount of \$1,100,500.00; and

WHEREAS, in order to secure The Grant, Wilton must enter into and sign a contract (hereinafter to "The Contract", a copy of which is attached hereto as Exhibit A; and

WHEREAS, the Trail is to be designed and constructed on property which is located in both Wilton and Norwalk and is the approximate location as depicted in Exhibit B, attached hereto; and

WHEREAS, The Grant provides that if Wilton agrees to accept it, (1) Wilton will provide to the Commissioner of DEEP documentation that it has contributed not less than twenty (20%) percent of the total project cost as a matching contribution (the Matching Contribution); (2) Wilton will provide summaries of the project status to the Recreational Trail's Coordinator once every three months during the three year project; (3) Wilton shall submit interim financial reports to the Recreational Trail's Coordinator with supporting documentation sufficient to demonstrate expenditures identified in the project proposal; (4) Wilton shall submit to the Recreational Trail's Coordinator a final report including documentation satisfactory to the Commissioner demonstrating that all the elements of the scope of work have been met, including but not limited to, digital photographs of the completed project; and (5) Wilton shall provide a final financial report to the Recreational Trail's Coordinator with supporting documentation sufficient to demonstrate expenditures identified in the project proposal;

WHEREAS, Wilton is desirous of accepting The Grant and entering into the Contract with the DEEP, however, before doing same, it is desirous of entering into this Agreement with Norwalk to set out and provide for a division of responsibilities for both the design, construction and maintenance of the Trail; and

WHEREAS, the Parties agree that Wilton may rely on the representation and obligation herein when committing to and signing The Contract with the DEEP

NOW, THEREFORE, for ONE AND NO/100 DOLLAR (\$1.00) and other valuable consideration the receipt and sufficiency of which is acknowledged, Wilton and Norwalk agree as follows:

1. Wilton and Norwalk collectively agree to commit to pay and/or to provide, either by way of a donation or services/equipment, the twenty (20%) percent matching contribution

provided for and set out in The Contract. Each party's obligation herein shall be equal to its proportionate share of the total Trail that is constructed in each community; specifically, and by way of example if forty (40%) percent of the Trail that is constructed pursuant to The Grant is located in Wilton, then Wilton is obligated to pay or provide the same percentage of the matching contribution. If sixty (60%) percent of the Trail of the Trail is constructed pursuant to The Grant is located in Norwalk, then Norwalk is obligated to pay or provide the same percentage of the matching contribution.

2. The parties acknowledge that The Friends of the Norwalk River Valley Trail, Inc (NRVT), has pledged to provide the funds necessary for the total Matching Contribution under the Contract. And both agree to look to NRVT first for payment of their required contribution under the Grant.

2. The parties further acknowledge that to date "in-kind" services have been provided, which shall be allocated towards their respective obligations set out above, the value of which shall be determined by the State, with the mutual agreement of the Parties.

3. Immediately upon the execution of this Agreement, Wilton shall execute The Contract and take whatever steps required to access The Grant monies.

4. As soon as possible after the execution of this Agreement, Wilton and Norwalk shall each designate an individual who shall act as the contact person to provide guidance and facilitate communication between the Parties. Said contact person shall meet regularly to review The Contract to insure compliance with its terms.

5. The Parties agree to work collaboratively to design and construct the Trail.

6. The Parties shall, in good faith, agree on the division of responsibilities for all accounting and reporting obligations under The Contract to the ~~DECHA~~.

Witnesses:

TOWN OF WILTON

By: William F. Brennan
Its: First Selectman

CITY OF NORWALK

By: Harry Rilling
Its: Mayor

STATE OF CONNECTICUT)
)
COUNTY OF FAIRFIELD)

ss: _____

On this ____ day of _____, 2015, before me came William F. Brennan to
me known to be the individual described herein and who executed the foregoing instrument and
acknowledged that she executed the same.

Notary Public
My Commission Expires

STATE OF CONNECTICUT)
)
COUNTY OF FAIRFIELD)

ss: _____

On this ____ day of _____, 2015, before me came Harry Rilling to me
known to be the individual described herein and who executed the foregoing instrument and
acknowledged that she executed the same.

Notary Public
My Commission Expires

AGREEMENT
BY AND AMONG
THE TOWN OF WILTON AND CITY OF NORWALK
AND
THE FRIENDS OF THE NORWALK RIVER VALLEY TRAIL, INC.

THIS AGREEMENT (the "Agreement") is made and entered into as of this ____ day of _____, 2016 by, among the **TOWN OF WILTON** of 238 Danbury Road, Wilton, Connecticut 06897 (hereinafter the "Wilton"); the **CITY OF NORWALK** of 125 East Avenue, Norwalk, Connecticut 06851 (hereinafter "Norwalk") and the **FRIENDS OF THE NORWALK RIVER VALLEY TRAIL, INC.**, a Connecticut non-profit corporation with a principal place of business at 115 Nod Hill Road, Wilton, Connecticut (NRVT).

WHEREAS, Wilton did apply to the Connecticut Department of Energy and Environmental Protection (hereinafter "DEEP") for a state/federal grant (hereinafter the "Grant") to fund a project entitled "Norwalk River Valley Trail" (hereinafter the "Trail") for which the total amount of \$1,100,500.00 will be eligible for reimbursement by the State; and

WHEREAS, in order to secure said monies, Wilton must enter into and sign a contract (hereinafter "the Contract"), a copy of which is attached hereto as **Exhibit A**; and

WHEREAS, the Trail is to be designed and constructed on property which is located in both Wilton and Norwalk and is the approximate location as depicted in **Exhibit B**, attached hereto; and

WHEREAS, the Grant provides that if Wilton agrees to accept it, (1) Wilton will provide to the Commissioner of DEEP documentation a match of not less than twenty (20%) percent of the total Grant has been provided to fund the development of the Trail (the Municipal Contribution); (2) Wilton will provide summaries of the project status to the Recreational Trail's Coordinator once every three (3) months during the three- year project; (3) Wilton shall submit interim financial reports to the Recreational Trail's Coordinator with supporting documentation sufficient to demonstrate expenditures identified in the project proposal; (4) Wilton shall submit to the Recreational Trail's Coordinator a final report including documentation satisfactory to the Commissioner demonstrating that all the elements of the scope of work have been met, including but not limited to, digital photographs of the completed project; and (5) Wilton shall provide a final financial report to the Recreational Trail's Coordinator with supporting documentation sufficient to demonstrate expenditures identified in the project proposal; and

WHEREAS, NRVT, understanding that neither Wilton nor Norwalk has appropriated sufficient funds or services necessary to meet their obligations under the Grant, has represented to both Wilton and Norwalk that it will partner with them in the development of the Trail by securing qualified matching contributions totaling an amount equal to the total 20% Municipal Contribution under the Contract.

WHEREAS, the Parties have agreed to execute this Agreement in order to set out their respective responsibilities in term of implementing the Grant and providing the matching contributions required pursuant to the Contract with the DEEP, and

WHEREAS, the Parties agree that Wilton may rely on the representation and obligation herein when committing to and signing the Contract with the DEEP;

NOW, THEREFORE, for ONE AND NO/100 DOLLAR (\$1.00) and other valuable consideration the receipt and sufficiency of which is acknowledged, Wilton, Norwalk and NRV T jointly agree as follows:

1. Wilton and Norwalk collectively have committed to pay and/or to provide, either by way of a donation or services/equipment, the twenty percent (20%) Municipal Contribution required by the Contract based on the understanding that NRV T shall secure qualified matching contributions which it will provide in order to satisfy the Municipal Contributions on behalf of both Norwalk and Wilton. The maximum amount of NRV T's financial commitment hereunder shall be TWO HUNDRED SEVENTY-FIVE THOUSAND ONE HUNDRED TWENTY-FIVE DOLLARS (\$275,125.00).

2. The NRV T has agreed to demonstrate to the satisfaction of both Norwalk and Wilton, its ability to provide the matching Municipal Contribution related to the costs incurred for services and supplies in connection with the development of the Trail, prior to Wilton entering into each contract or purchase order. Specifically, as the project moves forward and it is desired or necessary for Wilton to purchase supplies or enter into contracts, NRV T will deposit into an escrow account controlled by Wilton a sum equal to twenty percent (20%) of such purchases and contracts, which amount will be used to pay the costs and expenses so incurred.

3. Upon the execution of this Agreement, Wilton shall execute the Contract and take whatever steps are required to access the Grant monies and commence work on the Trail.

5. The Parties agree to work collaboratively to design and construct the Trail in accordance with the Grant requirements.

6. The Parties agree to indemnify and hold each other harmless in the event that either should suffer any loss, expense or penalty as a result of the breaching party's failure to fulfill its obligations hereunder either by way of omission or commission.

TO HAVE AND TO HOLD the Parties hereby represent as follows:

That they are legally existing entities under the laws of the State of Connecticut;

That they have, and have exercised, the required corporate power and authority and have complied with all applicable legal requirements necessary to adopt, execute and deliver this Agreement and to assume the responsibilities and obligations created hereunder; and

That this Agreement is duly executed and delivered by the authorized corporate officers, in accordance with such officers' powers and constitutes a valid and binding obligation

enforceable in accordance with its terms, conditions and provisions.

IN WITNESS WHEREOF, the Parties have caused these presents to be signed and their seals affixed this _____ day of _____, 2015.

TOWN OF WILTON

By: Lynne A. Vanderslice
Its First Selectwoman
Duly Authorized

STATE OF CONNECTICUT)
COUNTY OF FAIRFIELD)

SS:

Notary Public
My Commission Expires

CITY OF NORWALK

By: Harry W. Rilling
Its Mayor
Duly Authorized

Witness

STATE OF CONNECTICUT)
)
COUNTY OF FAIRFIELD) ss: _____

On this _____ day of _____, 2016, before me came Harry W. Rilling to me known to be the individual described herein and who executed the foregoing instrument and acknowledged that he executed the same.

Notary Public
My Commission Expires

Signed and Delivered
in the Presence of:

**FRIENDS OF THE NORWALK
RIVER VALLEY TRAIL, INC.**

Witness

Witness

By: _____
Patricia Sesto
Its President
Duly Authorized

STATE OF CONNECTICUT)
)
COUNTY OF FAIRFIELD) ss:

On this _____ day of _____, 2016, before me came Patricia Sesto to me known to be the individual described herein and who executed the foregoing instrument and acknowledged that she executed the same.

Notary Public
My Commission Expires

WORKING DRAFT CHARTER REVISION COMMISSION TIMELINE

Action	Statutory Deadline	Deadline Date	Date of Action
Common Council (CC) votes (2/3) to create a Charter Revision Commission (CRC)	N.A.		
CC appoints CRC	Within 30 days of CC vote to create CRC [CGS 7-190]		
First Public Hearing	Prior to beginning any substantive work [CGS 7-191(a)]		
Additional public hearings	Optional [CGS 7-191(a)]		
Complete Draft Report	No specific deadline		
Public Hearing on Draft Report	After completion of Draft Report and prior to submission to Town Clerk [CGS 7-191(a)]		
CRC to submit Draft Report to Town Clerk	Date specified by CC; not later than 16 months after appointment of CRC [CGS 7-190(b); 7-191(b)]		
CC to hold one or more public hearings on Draft Report	Last public hearing not later than 45 days after submission of Draft Report to Town Clerk [CGS 7-191(b)]		
CC to submit report to CRC recommending changes to Draft Report (not required)	Not later than 15 days after last public hearing held by CC [CGS 7-191(b)]		

Action	Statutory Deadline	Deadline Date	Date of Action
If CC makes no recommendations, Draft Report becomes final, and CC shall act on Report	Draft Report becomes final after 15th day after last public hearing held by CC; CC must act within the next 15 days [CGS 7-191(c)]		
<i>If CC submits recommendations, CRC shall confer with CC</i>	<i>Not later than 30 days after receiving CC recommendations [CGS 7-191(c)]</i> <i>Recommend joint CC-CRC meeting during two weeks following submission of recommendations to CRC</i>		
<i>CRC to submit Final Report to CC and Town Clerk (CRC shall (a) amend Draft Report per CC recommendations, or (b) reject CC recommendations)</i>	<i>Not later than 30 days after receiving CC recommendations [CGS 7-191(c)]</i>		
<i>CC to approve Final Report, reject Final Report, or approve in part and reject in part Final Report</i>	<i>Not later than 15 days after receiving Final Report [CGS 7-191(d)]</i>		
If CC rejects all or part of Final Report, Petition signed by at least 10% of electors on last list of electors may be presented to CC (<u>see</u> CGS 7-188)	Not later than 45 days after CC vote rejecting all or part of Final Report [CGS 7-191(d)]		

Action	Statutory Deadline	Deadline Date	Date of Action
CC to publish entire proposed charter or amendments with notice that complete copy of charter is available from Town Clerk; publication in newspaper having general circulation in Norwalk	Not later than 30 days after approval or certification of petition [CGS 7-191(d)]		
<i>CC to decide whether to submit amendments to electorate at regular or special election</i>	<i>At least 60 days prior to a regular election and not more than 15 months prior to a special election [CGS 9-370]</i>		
<i>CC to submit amendments to Town Clerk</i>	<i>No specific deadline; suggest same deadline for decision to submit to electorate, and two weeks prior to deadline to file ballot questions with Secretary of the State (SOTS)</i>		
Town Clerk to file questions with SOTS	At least 45 days prior to election [CGS 9-369a]		
Election (approval requires majority of votes cast at regular election)	First Tuesday after the first Monday in November		
If approved, proposed Charter to take effect	30 days after approval by electorate, or such other date as set forth in Charter [CGS 7-191(f)]		
Approved Charter to be filed with SOTS	30 days after approval by electorate [CGS 7-191(g)]		

D

William Fitzgerald

212-508-2354

212-735-7954 (fax)

wfitzgerald@pavialaw.com

William Fitzgerald has had a distinguished career counseling clients in all areas of entertainment including, sports, fashion, film, television, photography, music and literary publishing. He is an experienced litigator representing clients in matters including copyright, trademark, right of publicity, right of privacy, breach of contract, breach of fiduciary obligations, and court confirmation of minors' contracts. He also handles transactional matters such as negotiating deals with fashion, publishing, film, and television companies, and modeling agencies, talent agencies professional sports teams as well as employment contracts.

Mr. Fitzgerald represents many notable international clients including relationships with Swedish modeling agencies, film and television production companies, agents, managers, photographers, artists, stylists and entertainment lawyers.

Mr. Fitzgerald began practicing law as a litigation associate at Debevoise & Plimpton and at the entertainment litigation firm Parcher & Hayes.

Mr. Fitzgerald is a graduate of Bethany College of CUNY School of Law and attended Stockholm University Faculty of Law and Columbia University School of International and Public Affairs. He is fluent in Swedish.

D

STEPHEN B. KEOGH
12 Highview Avenue
Norwalk, CT 06851
203-866-2535 (office)
sbkeogh@keoghvetterlaw.com

Employment

1985-Present: Keogh, Burkhart & Vetter
34 Wall Street, P.O. Box 126
Norwalk, CT 06852

Partner since 1990.

*Practice Concentrating on Incapacity and Medicaid Planning,
Conservatorship Administration, Probate Litigation, Estate
Planning and General Probate Practice*

Education

Columbia Law School, New York, NY, J.D. 1985

Honors: Robert Noxon Toppan Prize for Constitutional Law
Harlan Fiske Stone Scholar
Charles Evans Hughes Fellow for Public Interest Law
Activities: Public Interest Law Foundation at Columbia, Inc.
(Treasurer, 1984-85)
Columbia Human Rights Law Review
(Managing Editor, 1984-85)
Publication: *Formal and Informal Constitutional
Lawmaking in the Winter of 1860-1861*, Journal of
Legal History, London, England, December, 1987.

Yale University, New Haven, CT, B.A. 1982 (Magna Cum Laude, Medieval Studies)

Activities & Community Service

Election Head Moderator/Assistant Head Moderator, City of Norwalk 1999-2009
Norwalk Charter Revision Commission, 1995
Member, Community Bioethics Forum, Yale Medical School Program for Biomedical
Ethics (2012-present)
Glenn E. Knierem Pro Bono Award, Connecticut Probate Assembly, April 4, 2012
(first recipient)
Board of Directors, Connecticut Student Loan Foundation, 1990-2009
Secretary, 1994-2009

Connecticut Bar Association, Elder Law Section Executive Committee
Fairfield County Bar Association, Elder Law Committee Co-Chair (2011-2015)
National Academy of Elder Law Attorneys (Connecticut Chapter Board of Directors)
Fellow of the American Bar Foundation

Talks/Seminars Presented (Partial List)

Special Needs Trusts: Planning for Persons with a Disability, November 6, 2015
(National Business Institute)

Estate Planning and Incapacity Planning, Norwalk Community College (Adjunct),
October 2015

Elder Law: Home Care and Caregiver Agreements, March 24, 2015 (National
Business Institute)

A Review of the Impact of the 2007 Changes to Conservatorship Law, October 22,
2014 (Estates and Probate Section, Fairfield County Bar Association)

Planning with Long-Term Care Insurance and Reverse Mortgages February 28,
2014 (Connecticut Bar Association, Elder Law Section)

Increasing/Enhancing the Community Spouse Protected Amount: A Mock Fair
Hearing, September 22, 2013 (Elder Law Section, Fairfield County Bar Association)

Resolving Legal and Financial Issues in Elder Care, March 8, 2013 (National
Business Institute)

Introduction to Medicaid Eligibility and Payment for Long Term Care, June 19,
2012 (UBS Continuing Professional Education for CPA's)

Elder Law - Brass Tacks Seminar, May 10, 2012 (Elder Law Section, Fairfield
County Bar Association)

Long-Term Care and Medicaid Update, September 27, 2011 (Alzheimer's Support
Group, Norwalk)

Annuities and Medicaid, June 11, 2011 (Elder Law Section, Fairfield County Bar
Association)

Capacity in the Probate Court, October 27, 2010 (Estates and Probate Section,
Fairfield County Bar Association)

Planning for Incapacity, March 23, 2010 (Parkinson's Support Group, Greenwich)

Representing the Petitioner in a Conservatorship Proceeding/Representing (or Being) the Conservator, October 24, 2007 (Elder Law Section, Fairfield County Bar Association)

Legal Issues for Persons with Dementia and Alzheimer's Disease, April 24, 2007 (Darien Library)

Estate Planning When a Spouse is Confronting Health Issues/Preserving Family Assets When Qualifying for Medicaid, March 12, 2004 (National Business Institute)

Powers and Duties of Conservators, January 12, 2004 (Elder Law Section, Regional Bar Association)

Powers and Duties of Conservators in Light of Recent Developments (including Jewish Home for the Elderly v. Cantore), November 19, 2001, (Regional Bar Association)

D

YVONNE RODRIGUEZ

145 Bouton Street
Norwalk, CT 06854
(203)803-9003
rodriguezy360@live.com

OBJECTIVE:

To secure a position as a valued member of the Housing Authority Committee that can utilizes my skills to serve my community.

EDUCATION:

- | | |
|------|--|
| 2008 | MA of Arts in Human Resources Management
DeVry University- Naperville, IL |
| 1987 | BA of Arts in Business Administration
Columbia University- Caguas, PR |
| 1984 | AS Graduate in Management
Columbia University- Caguas, PR |
| 1978 | High School Diploma-Commerce Program
Jose Campeche High School- San Lorenzo, PR |

EXPERIENCE:

- | | |
|--------------|---|
| 1992-Present | <u>Outreach Worker for Human Relations Department</u>
Board of Education- Norwalk, CT <ul style="list-style-type: none">• Intermediary between parents, students and personnel in nineteen Norwalk Public Schools• Facilitator to the Hispanic community during Superintendent's hearings, Pupils Placement Team (PPT), Parent Leader Training Institute (PLTI) and People Empowering People (PEP) programs.• Coordinates, plans, teaches and interprets PPT, PLTI and PEP programs and seminars.• Meets parents at home, provides parents with appropriate resources and tools for student's success, guides parents to the right department in the school system in order to resolve their children's conflicts.• Attends substantial number of evening and weekend meetings |
| 1988-1992 | <u>Data Programming Supervisor</u>
Cablevision- Caguas, PR <ul style="list-style-type: none">• Supervised cablevision personnel• Organized and planned the day log and computer-based |

- information
- Provided both clerical and administrative support.

- 1987-1988 Sales Department Secretary
Audio Visual Language- Santurce, PR
- Provided both clerical and administrative support to professionals
 - Assisted Sales Manager in leading, directing and motivating the sales team in order to achieve overall corporate sales objectives
 - Assisted Sales Manager in revising and implementing sales strategy plans.

- 1986-1987 Planning Department Secretary
Lazare Kaplan Industries- Caguas, PR
- Involved in professional-level duties, judgment, and routine administrative tasks
 - Worked on several projects or issues simultaneously
 - Worked independently or in a team environment as needed
 - Organized and stored paperwork, documents and computer-based information
-

- 1981-1983 Secretary Administrator
Raul Buxeda, Engineer- San Juan, PR
- Clerical duties and responsibilities
 - Organized and stored paperwork, documents and computer-based information
 - Arranged both in-house and external events

- 1976-1981 Secretary Administrator
Sacred Heart University- Santurce, PR
- Provided both clerical and administrative support
 - Coordinated and implemented office procedures and responsible for specific projects and finance and payroll tasks
 - Supervised the work of junior staff
 - Provided both clerical and administrative support to professionals

COMPUTER SKILLS:

- Basic troubleshooting in Windows 95, 98, 2000, ME and XP
- Microsoft Office and WordPerfect
- Create web pages

SPECIAL SKILLS:

- Fluent in Spanish
- Counseling, tutoring and teaching
- Treasurer of the Ward B Democratic Committee of Norwalk, CT
- Justice of Peace

- Notary Public
- Sales Person Real Estate
- Human Relations Commissioner

ADDITIONAL COURSES:

- Facilitator Training Program (PEP) - University of Connecticut
- ACTFL- American Council on the Teaching of Foreign Languages
- Computer Build Technician - Norwalk Public Schools
- Principles and Practice in Real Estate - Norwalk Community College
- 2002 Small Business Development Academy - Greater Norwalk Chamber of Commerce
- Basic Computer, Excel and Access, Window 95/98 and Microsoft Office 97- NEON Inc. - Adult Learning Center

REFERENCES:

Available upon request



Michael L. Witherspoon

E-mail address:
spoontitle@aol.com

Home address:
5B Observatory Place
Norwalk, CT 06854
(203) 853-2915

EDUCATION North Carolina Central University School of Law, Durham, NC
Juris Doctorate, May 2002

University of South Carolina, Columbia, SC
Bachelor of Science in Business Administration, cum laude, May 1998
Majors: Marketing & Management

ACADEMIC HONORS National Society of Collegiate Scholars, Golden Key National Honor Society

LEADERSHIP ROLES 2001-02 ABA/LSD-Fourth Circuit Lt. Gov. of Membership of NC, SC, VA & WV
2011-12 Connecticut Bar Association
2007-Present Observatory Place Condominium Association Attorney
2016-17 Democratic Town Committee District B Member

EXPERIENCE **ATTORNEY**

Law Office of Michael L. Witherspoon, LLC, Norwalk, CT 08/07-Present.
Performed title examining, closings, correspondence, case research, internet research, handled probate, housing and real estate cases, prepared leases, attended courtroom hearings, worked on the City of Norwalk Tax Sale Project and other jobs.

ATTORNEY

Ma'ayergi & Associates, LLC, Stamford, CT 04/06-07/07.
Performed title searching, closings, correspondence, case research, internet research, handled civil, housing, immigration and real estate cases, attended courtroom hearings and other jobs.

ATTORNEY

Law Office of Michael L. Witherspoon, LLC, Stamford, CT 1/05-3/06.
Performed title searching, closings, correspondence, document recording, internet research, case research, handled housing, civil and traffic cases, client interviewing, attended courtroom hearings and other jobs.

ATTORNEY

Law Offices of Gregory G. Andriunas, Stamford, CT 8/02-12/04.
Performed title searching, closings, will preparation, correspondence, recording, internet research, case research, handled housing, civil and traffic cases, client interviewing, attended courtroom hearings, conferences and other jobs.

LAW CLERK

Loflin & Loflin Law Firm, Durham, NC 5/00-4/02.
Performed various support and legal work including correspondence, telephone coverage, case research, filing, memo writing, client interviewing and other jobs.

PERSONAL INTERESTS Traveling, attending sporting events, tennis and reading.

Michael L. Witherspoon

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5B Observatory Place
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References

Attorney John C. Land, III, P. O. Drawer 138, Manning, SC 29102; (803) 435-8894

Attorney Ann F. Loflin, 123 Orange Street, P. O. Box 1315, Durham, NC 27702;
(919) 682-0383

Attorney Antoinette Richardson-Kaine, P. O. Box 29, Stratford, CT 06615;
(203) 813-8875

R

MARY BARBOZA ROMAN

203-846-2354

EXPERIENCE:

- 35 years in banking
Merchants Gateway, Shawmut, Fleet
Teller, loan officer, branch manager & V.P.
- 10 years in the Mayor's office
4 years assistant City Clerk
6 years City Clerk

BOARDS:

- NORWALK SENIOR CENTER, secretary present
- NORWALK OLD TIMERS, treasurer present
- S.T.A.R.INC.
- YMCA
- FAMILY & CHILDREN'S AGENCY
- OAK HILLS GOLF AUTHORITY
- ROTARY CLUB, PAST PRESIDENT

VOLUNTEER:

- NORWALK LIBRARY HISTORY ROOM
- PEGASUS

EDUCATION:

Springfield College
American Institute of Banking
Robert Morris Assoc. Commercial Loans to Business

AWARDS:

Norwalk Old Timers
Chamber of Commerce - Athena Award
USATF/Masters Track & Field - Athlete of The Year/75-79 age group

Glenn A. Iannaccone
4 Mathew Court
Norwalk, CT.
203-856-0071

R

Career Summary:

April 1982 to August 1984:	Norwalk Fire Department
August 1984 to August 1993	Fire Dispatcher
August 1993 to July 2000	Fire Fighter
March 1998 to October 2003	Fire Inspector
July 2000 to June 2013	Deputy Director – Office of Emergency Management
July 2013 to Present	Fire Marshal
January 2015 to Present	Deputy Fire Marshal Rowayton Fire Dept. (Volunteer)
	Emergency Coordinator-Norwalk Health Dept. Part Time

Education:

<u>Associate of Science:</u>	Norwalk Community Technical College
Major:	Fire Technology and Administration
Graduated:	May 1994

<u>Bachelor of Science:</u>	University of New Haven
Major:	Fire Science Administration
Graduated:	January 1999

<u>Masters Degree:</u>	University of New Haven
Major:	Public Administration
Graduated:	August 2000

<u>State of Connecticut:</u>	Fire Marshal State Certification
Graduated:	May 1994

Graduated:	Public Fire and Life Safety Educator I
	November 1997

	Board Certified Fire Inspector I (State and National)
	March 1999

<u>Certifications:</u>	Certified Fire Protection Specialist, NFPA
	September 2004 to Present

	OSHA 30 Hazard Recognition for the Construction
	Industry 2013

In Service Training:	Various Seminars – Certification Maintenance
	Requirement
	List of training programs available on request.

Accomplishments:

Developed and implemented Arson Awareness Program in middle schools.
Implemented electronic filing of Connecticut Fire Incident Reports.
Developed Fire and Life Safety Information Center at City Hall.
Coordinator and system administrator of Norwalk Fire Department Computerization Program.
Developed and presented program for College Dormitory Fire Safety for parents and high school students.
Instrumental in acquiring Fire Safety Trailer for the City of Norwalk.
Extended fire hydrant protection and private fire main onto Canfield Island.
Acquired electronic fire extinguisher training device for in office training.

Personal:

Member of Norwalk Common Council 2013 to Present
Norwalk Community College Fire Advisory Council.
Current member of The Connecticut Fire Marshal's Association.
Current member of The International Association of Arson Investigators.
Past member of The National Fire Protection Association. (Education Section, Fire Science and Technology Educators Section and Fire Service Section)
Current member of The Fire Marshal's Association of North America.
Past member of the Fairfield and New Haven County Fire Marshal's Association.
Member of the National Fire Academy Alumni Association.
Member of The Norwalk High School Alumni Association.
Member of St. Thomas the Apostle Parish Council

Volunteer Activities:

President: Marching Bears, Inc. (high school band parent organization) 2001, 2002.
Parent Volunteer, Parent Chaperone, and Oyster Festival Grounds Maintenance Committee
Chairman for the Norwalk High School Marching Band. 1994 – 1997, 1999 – 2000.
Board of Director, Keystone House – 2002 to 2003
President – Norwalk Historical Society – 1998 to 2001.
Board of Directors and Treasurer, Norwalk Historical Society – 1995 to 1998.
Norwalk Historical Commission – 1998 to 2004
Naramake Elementary School Beautification Committee – 1994.
St Thomas the Apostle Church Youth Group Chaperone – 1997 to 1998.
Junior Achievement Volunteer, Norwalk school system – 1997 to Present.
Norwalk Small Fry Baseball Coach – 1983 to 1988.
Board of Directors, Norwalk Rotary Club – 2003 to Present
President, Norwalk Rotary Club – 2004 to 2006 & 2009 to 2010 & 2015 to 2016
Board of Trustees, Son's of Italy Building Association – 2004
President, Norwalk High School Alumni Association – 2006 – 2010
Chairman, Norwalk High School Alumni Association Scholarship Committee – 2011 to Present.
Member Norwalk Board of Education, 2007 – 2011.
Chairman of Norwalk Board of Education – 2009 to 2010
Vice Chairman of Norwalk Board of Education – 2010 to 2011.
Member of the Norwalk Common Council – 2013-2015

Personal Interests: Golf, Hiking, Camping, Antique Car Enthusiast, US and Political History.

Jerry E. Petrini
9 Romindon Court
Norwalk, CT 06851

R

Education

Norwalk High School 1973
Bullard Havens Technical School 1977

Occupation

President, Petrini Electric Inc. 1978-1991
President, Petrini Construction Inc. 1980-1990
President & Founder, My Three Sons Fun Center 1991 to Present

Elected Office

Common Council District D 2011-2015
Common Council Majority Leader 2013-2014
Common Council President 2014-2015
Chairman Parks & Recreation and Cultural Affairs 2012-2015
D.P.W. Committee 2011-2015
Land Use Committee 2011-2015
Health, Welfare, & Safety Committee 2011-2013
Finance Committee 2013-2015
Norwalk Facility Control Commission 2011-2013
Planning Committee 2011-2012
Water Pollution Control Authority 2013-2015
Maritime Aquarium Authority 2013-2015

Other

Member, Chamber of Commerce
Marching Bears Chaperone 2006-2009
President, Norwalk Marching Bears 2007-2009
Member, South Norwalk Boat Club 2013 to Present