

ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS

I. ROLL CALL

II. ACCEPTANCE OF MINUTES

Regular Meeting: December 13, 2016

III. PUBLIC PARTICIPATION

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS:

APPOINTMENTS: Moina Noor, Public Library Board
Chris Yerinides, Fair Rent Commission
Kari Fairchild, Pension Board
Raeanne Bromark, Oak Hills Park Authority

REAPPOINTMENTS: Vincent J. Amoruccio, Board of Health
Matthew Lloyd Brovender, Board of Health
Janet W. Karpiak, Board of Health
Kenneth R. Lalime, Board of Health
Terry Tavella Quell, Board of Health
Edward J. Tracey, Board of Health
Taber Hamilton, Public Library Board
Suzanne H. Betts, Historical Commission
Eric M. Chandler, Historical Commission
Holly Barbara Cuzzone, Historical Commission

MAYOR'S REMARKS:

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

B. CONSENT CALENDAR

VI. REPORTS: DEPARTMENTS, BOARD AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to enter into an agreement with JS Endurance for the use of Veterans Park as start and finish for the 2017 SoNo Half Marathon to be held Saturday, October 14, 2017 from 9:00 AM – 1:00 PM. Set up to take place Friday, October 13, 2017 at 12:00 Noon with tear down no later than 12:00 Noon on Sunday, October 15, 2017. Estimated attendance 2,000.
2. Authorize the Mayor, Harry W. Rilling, to enter into an agreement with Corporate Fun Run Inc. for the use of Cranbury Park Pavilion and Park for a Corporate Fun Run Fairfield County 5K to be held Thursday, July 27, 2017 from 10:00 AM – 9:30 PM. Estimated attendance 600-700.
3. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Norwalk Grassroots Tennis and Education to accept the donation of funds (minimum \$400,000) for the construction of a new tennis center at Springwood Ely Park and to name the facilities as "William Rippe Tennis Center." Terms of the agreement shall be as outlined in Mike Moccia's memo dated January 4, 2017.
4. Authorize the Mayor, Harry W. Rilling, to enter into an agreement with the Maritime Rowing Club to use a portion of the parking area adjacent to the South Marina Docks as well as a portion of the lot for boat storage (temporary fence) and to use the existing dock area for launching. This will be temporary from March 31 – July 31, 2017 due to displacement by the Walk Bridge. The Maritime Rowing Club will move up the Norwalk River upon completion of their permits and docks August 1, 2017.
5. Authorize the Mayor, Harry W. Rilling to enter into an agreement with RACE Coastal Engineering, LLC for the Construction Phase Services for the Veterans Park Boat Ramp & Parking Area Improvements for a sum not to exceed \$40,000. Account #0917-6030-5777-C0367.

B. LAND USE AND BUILDING MANAGEMENT COMMITTEE

1. Approve to designate Greenskies Renewable Energy, LLC as the "Preferred Solar Developer" for the installation of photovoltaic panels on City Hall roof. The finalized terms for the Power Purchase Agreement to be submitted to Land Use and Building Management Committee and the Common Council for final approval.

VIII. RESOLUTIONS FROM COMMON COUNCIL

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

X. SUSPENSION OF RULES

XI. ADJOURNMENT

APPOINTMENTS

PUBLIC LIBRARY BOARD	M/C	Nwtk. Code 87
MOINA NOOR (D)		Term Expires - 12/31/2019
15 Pequod Drive Norwalk, CT 06855		
FAIR RENT COMMISSION	M/C	Nwtk. Code 39
CHRIS YERINIDES (D)		Term Expires - 07/01/2018
17 Eleanor Lane Norwalk, CT 06850		Alternate
PENSION BOARD	M/C	Nwtk Code, Appx II
KARI FAIRCHILD (R)		Term Expires - 09/01/2020
16 Park Lane Norwalk, CT 06854		
OAK HILLS PARK AUTHORITY	M/C	Nwtk. Code 73-2
RAEANNE BROMARK (U)		Term Expires - 06/24/2019
80 County Street Norwalk, CT 06851		

REAPPOINTMENTS

BOARD OF HEALTH	M/C	Nwtk. Code 57-4
VINCENT J. AMORUCCIO (D)		Term Expires - 12/01/2019
6 Sasqua Road Norwalk, CT 06855		
MATTHEW LLOYD BROVENDER (R)		Term Expires - 12/01/2018
22 Fullin Road Norwalk, CT 06851		
JANET W. KARPIAK (U)		Term Expires - 12/01/2018
58 Ledgebrook Drive Norwalk, CT 06854		
KENNETH R. LALIME (U)		Term Expires - 12/01/2019
137 Partrick Avenue Norwalk, CT 06851		

**COMMON COUNCIL
NORWALK, CONNECTICUT**

**AGENDA
7:30 PM EST**

**JANUARY 10, 2017
COUNCIL CHAMBERS**

TERRY TAVELLA QUELL (R)
3 Karen Drive
Norwalk, CT 06851

Term Expires – 12/01/2019

EDWARD J. TRACEY (R)
17 Birchside Drive
Norwalk, CT 06850

Term Expires – 12/01/2017

PUBLIC LIBRARY BOARD

M/C

Nwtk. Code 87

TABER HAMILTON (D)
5 Overlook Road
Norwalk, CT 06855

Term Expires - 12/31/2019

HISTORICAL COMMISSION

M/C

Nwtk. Code 57-A

SUZANNE H. BETTS (R)
38 Stuart Avenue #D
Norwalk, CT 06850

Term Expires - 12/31/2021

ERIC M. CHANDLER (D)
101 Ledgebrook Drive
Norwalk, CT 06854

Term Expires - 12/31/2021

HOLLY BARBARA CUZZONE (U)
12 Yew Street
Norwalk, CT 06850

Term Expires - 12/31/2021

COMMON COUNCIL MINUTES DECEMBER 13, 2016
NORWALK, CONNECTICUT 7:30 PM EST COUNCIL CHAMBERS

**ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO
APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND
OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS
ARE SUBJECT TO THE AVAILABILITY OF FUNDS**

CALL TO ORDER.

Mayor Rilling called the meeting to order at 7:36 p.m. He then led all those present in reciting the Pledge of Allegiance. Following the conclusion of the Pledge, the Mayor requested that all present remain standing for 26 seconds of silence in memory of the 26 victims of the Sandy Hook Elementary School shooting, which occurred on December 14, 2014 in Newtown, Connecticut.

ROLL CALL.

Ms. King called the roll.

Council at Large:	Mr. Richard Bonenfant Mr. Douglas Hempstead Mr. Nicholas Sacchinelli	Mr. Michael Corsello Mr. Bruce Kimmel
District A:	Ms. Eloisa Melendez	Mr. Steve Scrasis
District B:	Ms. Phaedra Bowman	Mr. Travis Simms
District C:	Mr. John Kydes	
District D:	Ms. Shannon O'Toole-Giandurco	Mr. Michael DePalma
District E:	Mr. John Igneri Council President.	Mr. Thomas Livingston

There were 14 Council Members present and one absent (Maggio). A quorum was present.

Also present were Mayor Harry Rilling, Attorney Mario Coppola, Corporation Counsel and Donna King, City Clerk.

II. ACCEPTANCE OF MINUTES

Regular Meeting: November 22, 2016

**** MR. IGNERI MOVED THE MINUTES OF NOVEMBER 22, 2016.**

The following correction was noted:

City of Norwalk
Common Council
Regular Meeting
December 13, 2016

Page 9, paragraph 2, line 4: please change the following from:

“the costs of the project has risen to \$140,000.” To “the costs of the project has risen to \$140,000,000.”

**** THE MOTION TO APPROVE THE MINUTES OF NOVEMBER 22, 2016 AS CORRECTED PASSED WITH TWELVE (12) IN FAVOR (BONENFANT, CORSELLO, HEMPSTEAD, KIMMEL, SACCHINELLI, MELENDEZ, SERASIS, BOWMAN, KYDES, O'TOOLE-GIANDURCO, DEPALMA, AND IGNERI) AND TWO (2) ABSTENTIONS (SLIMMS AND LIVINGSTON).**

III. PUBLIC PARTICIPATION

Ms. Susan Wallerstein came forward and greeted the Council members. She said that she was present as Chairman of the Arts Commission and wished to address Agenda Item VII D 1, which was coming from the Ordinance Committee for approval.

Ms. Wallerstein said that there were two words in the proposed ordinance that she would like the Council Members to focus on along with two reasons for approving this ordinance. The first word was “connect”. She went on to explain that in the three years that she had been chairman of the Arts Commission, the Commission has trained approximately 50 to 60 volunteer docents from all age ranges. The Commission has also been able connect local graphic design professionals with students interested in the profession. Signage and digital resources have been created to help Norwalk residents and visitors understand the arts, along with assisting graduates of the Norwalk public schools.

“Stewarding”, which involves accepting, maintaining and de-accessioning, are three critical functions for the public art. Examples of recent donations such as one from David Cole to the Center for Global Studies and the family of the late Bruce Mellon donated his art collection. In order to do this, someone has to contact the donors, and inventory the items. Maintaining the various pieces includes work with the Board of Education and the Anti-Graffiti Task Force, along with working to repair public art that may be damaged. Ms. Wallerstein said that the Commission was not the decision makers, but provided value added input.

She then said one reason the Council should proceed with this was due to continuity. Many people think that the Arts Commission started under Mayor Moccia, but it was actually begun by Mr. Cliff Barton under Mayor Bill Collins. With the Commission's current status, if the Mayor or the citizens are not interested in having an Arts Commission, then there isn't one because it is not codified in the Charter.

The second reason has to do with eligibility. Last spring, the Commission discovered that

the CDBG funding would only be available to a municipal Arts Commission. She thanked everyone for the time.

Mr. Charles Taney then came forward to address the Council members. He said that he was president of the Manresa Association which represents over 900 Norwalk households. He said that he wished to address Agenda Item VII A 2, the Economic Impact study involving a public/private partnership between the City of Norwalk and the Manresa Association. He then offered two reasons why this would be important to approve.

Mr. Taney said that he had moved to the Village Creek area of Norwalk nine years ago. Prior to that, he lived in Greenwich and commuted into New York City on a daily basis. Each day, his train would pass by the closed Cos Cob power plant, which slowly crumbled into the ground for 29 years. When the Manresa plant was closed three years ago, Mr. Taney decided he did not want to be looking at that plant crumbling into Long Island Sound for the next 20 years. It's been three and a half years since the plant closed and nothing has been done on the property. NRG has said that they have not determined what the future plans are for the property. It is actually cheaper just to do nothing on the site and sit on it, which is what they did in Cos Cob. The Manresa Association does not want to see that happen and hopes that the Council does not want to have 125 acres right on Long Island Sound in that deteriorating condition.

Secondly, by undertaking this partnership, Norwalk will be moving towards a better outcome. It will be the current Common Council or their successors who will eventually have the NRG presenting a recommendation for the property. Having the Economic Impact Analysis will put the Council Members in the position of being able to make an informed decision. The Council Members will have their own metrics and data that has been developed by the City with the Manresa Association available to consider, rather than depending on their information.

Finally, Mr. Taney said that he would like to thank the City of Norwalk. The Manresa Association brought the idea of the Economic Impact study to the City with an offer of sharing the cost of the study. Mr. Taney said that the City stepped up and that the task force team that the Mayor appointed was terrific. He also thanked the Steering Committee for their hard work in selecting the firm to do the study. Mr. Taney then outlined the process for selecting the firm, including the RFP and evaluating the proposals. The selection of Fitzgerald & Halliday was unanimous.

Mr. Taney then said that he had a check in the amount of \$75,000 to cover the Manresa's Association's half of the study cost.

Ms. Rita Steinburger, who lives in Marvin Beach, which is one of the communities that is

a member of the Manresa Association. She said that she was present in support of the proposed study.

Ms. Steinburger said that they live on the east side of the Harbor and can see the plant from River Road. Her community feels that it is important to get an economic analysis on this parcel so they have an idea of potential uses of the property if NRG comes back to the City. If not, the study will allow the City to be pro-active.

Her particular concern was about the massive amount of coal ash and other hazardous substances that were on the island. There has been talk of rising tides and increased storms and the possible flooding of the land during a major storm, which would cause some run off into the Sound.

It has a premium location at the entrance to the Harbor and Ms. Steinburger felt that the City needs to work together to identify a way to move forward with this project through NRG or elsewhere. The first step is to sign the agreement. Ms. Steinburger thanked the Council for their time.

Mr. John Moeling came forward to address the Council. While he can not see the power plant from his home, he knows where it is since he kayaks around Norwalk. He said that he was present as the President of the Norwalk Land Trust. It is very important to have the City protected from environmental impacts no matter how the site is disposed of in the future. The Manresa Association has letters from the Trust for Public Land, the Nature Conservancy, Save the Sound and Soundwaters along with the Norwalk Land Trust expressing both their strong concerns and support about the degraded condition of Manresa Island.

Fitzgerald & Halliday was selected from the group of consultants who replied to the RFP regarding this. They have already given the Association some ideas on how to protect the environment and will give the City information on protecting themselves from storm surges and other issues.

Right now, the City receives approximately \$400,000 in tax revenue from NRG as it is. The owner will be most likely appeal to reduce the taxes. It is important to remember this moving forward and factor in whether future proposals will have revenue opportunities.

Mr. Moeling said that he would like to add his voice to that of his colleagues in support of this item.

Mr. Paul Cantor came forward to address the Council and said that he was present to ask the Council to bring the community together before the January 20th inauguration. Mayor Rilling pointed out that the Council Rules only allow resident to speak about

issues that were on the Council. Mayor Rilling said that the Council Members had all received an email from Mr. Cantor recently and they had read it. Mr. Cantor thanked the Mayor.

Mr. John Murphy came forward and greeted the Council Members. He said that he has worked at 40 Meadow Street for the last 27 years and was also an active member of the Manresa Association. Mr. Murphy said that the group has done some great work. He was present to represent some businesses and commercial land owners on Meadow Street and Woodward Avenue. The businesses feel a synergy with the neighbors because they are also property owners and taxpayers. The impact study will be a good thing since having the information will help in making good decisions.

Mr. Michael Mushak came forward and greeted the Council members. He said that while he lives about a mile and a half away from the plant, he can see it from his house. He strongly supports the efforts of the Manresa Association and felt Fitzgerald & Halliday would be an excellent firm. They have worked with the City in the past.

Mr. Mushak mentioned that he was a past Zoning Commission and explained that good planning sometimes seems like a tedious effort but in the end allows the best decisions to be made in the public's interest. This is a challenging property and will require a bold and creative solution since it is almost totally covered by the FEMA 100 year flood plain, as well as the access roads leading to it, which are Woodward Avenue and Meadow Street.

One of Mr. Mushak's dreams for the property is that it becomes a restored ecosystem with nature trails that would attract bird watchers and nature lovers from all over Connecticut. This may seem like it would deny the City precious tax revenue, but if done correctly, it could far exceed any development tax revenue. He spoke about how the Nature Conservancy assisted Cape May in creating such a degraded wildlife site that has resulted in major revenue of \$300,000,000 a year from hotels and restaurants. This is called "nature based solutions" and is a triple bottom line - not only economic benefits but also ecological and public benefits. This was done without developing the property at all. It is just an option.

Mr. Mushak encouraged Fitzgerald & Halliday to consult with the Center for Creative Community Development in North Adams, Massachusetts. The organization has published multiple case studies of cultural tourism. He gave examples of some organizations and pointed out that these projects created hundreds of new jobs. One suggestion was to turn the main space into an art space with the turbines and generators still in place. He suggested partnering with the Whitney Museum in New York City to make the site a cultural destination.

Mr. Mushak added that the parcel could become part of the McKinney Wildlife Refuge

with a visitor center built with Federal funding. He also mentioned a water taxi and a dock for boaters. This would also draw visitors to the nearby Sheffield Island and help the Seaport Association. There are many different possibilities.

Mr. Mushak said that he did not see having the parcel developed for residential use and that the Harbor Management Plan indicates that the City has reached the carrier capacity for the area. He thanked the Council for their attention.

There were five people that were on the list that signed up thinking it was an attendance list.

Mayor Rilling then asked if there was anyone else who wished to address the Council at this time.

Mr. Moeling said that there were a number of Norwalk Land Trust members present that were willing to answer anyone's questions. The Mayor thanked him for this information.

IV. MAYOR

A. RESIGNATIONS AND APPOINTMENTS

RESIGNATIONS: There were no resignations to consider at this time.

APPOINTMENTS: There were no appointments to consider at this time.

REAPPOINTMENTS: There were no reappointments to consider at this time.

MAYOR'S REMARKS

Mayor Rilling announced there will be a West Rocks Middle School Jazz Ensemble concert in Norwalk City Hall Atrium on December 15th at 11:00 a.m.

On December 15th, there will be an Open House Design forum for the public to see the future uses for Freese Park.

On December 15th and 16th The Redevelopment Agency will be holding Community meetings to review the project timelines for the Ryan Park Remediation and Improvement at 149 Water Street.

On December 16th, the Carver Academy will be having a ribbon cutting for the Technology Center at 4 p.m.

On December 20th, the New Norwalk City Website will be launched.

On December 20th, at 7:30 p.m. Brien McMahon High School will be holding their annual Poinsettia Concert. He also encouraged everyone to attend the Norwalk

On December 21st, the West Rocks Strings Orchestra performance in City Hall atrium.

On December 21st, there will be a Presentation of gifts donated by the City employees to the Salvation Army, Person to Person and the Emergency Shelter.

On December 27th, Stew Leonard's will be have their Menorah lighting.

The Mayor wished everyone a happy holiday and encouraged everyone to keep their thoughts on the military serving around the world.

Mr. Serasis announced that the Norwalk Library will be having their Happy Holiday Show on December 22nd from 6:30 p.m. to 8:00 p.m.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

Mr. Igneri said that he had been on the committee that did the search for the economic analysis and there were numerous presentations, all of which were interesting. The group was unanimous in choosing Fitzgerald & Halliday as the group to perform the study.

Ms. Bowman said that she would like the Corporation Counsel to give a some clarification about the role and duties of Corporation Counsel at the next meeting. She said that she had concerns about Corporation Counsel representing the Board of Education and also had questions about whether Corporation Counsel would also represent the Council Members. She said that she was aware that the Charter states that they are supposed to represent Boards and Departments, however, on the City's organizational chart, the Board of Education is separate. She asked for clarification on this.

Atty. Coppola said that his department would provide her with the memorandum of law that explained the role of the Corporation Counsel. Ms. Bowman said that the public would also like to know.

Mr. Igneri said that the December 27th Council meeting would be cancelled. The next Council meeting will be on January 9th. He wished everyone a Happy Holiday and Healthy and Prosperous New Year.

B. CONSENT CALENDAR

**** MR. KYDES MOVED THE FOLLOWING ITEMS:**

VI. REPORTS: DEPARTMENTS, BOARD AND COMMISSIONS

A. CORPORATION COUNSEL

- 1. AUTHORIZATION FOR DISCUSSION: DWIGHT BINGHAM V.
CITY OF NORWALK.**

VII. COMMON COUNCIL COMMITTEES

B. PUBLIC WORKS COMMITTEE

- 1. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO CROWLEY FORD, LLC, FOR THE PURCHASE OF ONE (1) 2017 FORD EXPLORER FOR A SUM NOT TO EXCEED \$28,613.00 ACCOUNT NO. 0917 4031 5777 C0313**
- 2A. AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE AN AGREEMENT WITH ADVANCED ALARMS SECURITY SYSTEMS INCORPORATED RFP#3709 FOR THE REPLACEMENT OF THE CCTV SYSTEM AT THE DEPARTMENT OF PUBLIC WORKS OPERATIONS CENTER AND TRANSFER STATION FOR A SUM NOT TO EXCEED \$23,601.00 ACCOUNT NO. 0916 7100 5777 C0119**
- 2B. AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO ISSUE ORDERS ON AGREEMENT TO ADVANCED ALARMS SECURITY SYSTEMS INCORPORATED RFP#3709 FOR THE REPLACEMENT OF THE CCTV SYSTEM AT THE DEPARTMENT OF PUBLIC WORKS OPERATIONS CENTER AND TRANSFER STATION FOR A SUM NOT TO EXCEED \$2,360.00 ACCOUNT NO. 0916 7100 5777 C0119**
- 3. APPROVE THE DISCONTINUANCE AND ABANDONMENT OF A PORTION OF HANFORD PLACE ALONG THE NORTHERN BOUNDARY OF THE HANFORD PLACE RIGHT-OF-WAY AT 13 DAY STREET (TAX LOT 2-58-46-0), IDENTIFIED AS PARCEL X-1 CONSISTING OF 92± SQ. FT. ON A MAP ON FILE IN THE DEPARTMENT OF PUBLIC WORKS ENTITLED "PROPERTY SURVEY DEPICTING STREET LINE REVISION &**

**EXTINGUISHMENT OF EASEMENT AT 13 DAY STREET,
PREPARED FOR TRINITY WASHINGTON VILLAGE LIMITED
PARTNERSHIP AND THE NORWALK HOUSING AUTHORITY,
NORWALK, CONNECTICUT," DATED SEPTEMBER 12, 2016.**

- 4A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS IN ORDER TO FINALIZE THE DISCONTINUANCE OF AND TO RELEASE THE CITY'S INTERESTS IN THE DISCONTINUED PORTION OF THE PROPERTY COMPRISING THE ABANDONED PORTION OF HANFORD PLACE ALONG THE NORTHERN BOUNDARY OF THE HANFORD PLACE RIGHT-OF-WAY AT 13 DAY STREET (TAX LOT 2-58-46- 0), IDENTIFIED AS PARCEL X-1 CONSISTING OF 92± SQ. FT. ON A MAP ON FILE IN THE DEPARTMENT OF PUBLIC WORKS ENTITLED "PROPERTY SURVEY DEPICTING STREET LINE REVISION & EXTINGUISHMENT OF EASEMENT AT 13 DAY STREET, PREPARED FOR TRINITY WASHINGTON VILLAGE LIMITED PARTNERSHIP AND THE NORWALK HOUSING AUTHORITY, NORWALK, CONNECTICUT," DATED SEPTEMBER 12, 2016.**
- 4B. AUTHORIZE THE MAYOR HARRY W. RILLING, TO EXECUTE A QUIT CLAIM DEED RELEASING ANY INTERESTS THAT THE CITY MAY HAVE IN PARCEL X-1 IN FAVOR OF THE NORWALK HOUSING AUTHORITY FOR PURPOSES OF THE WASHINGTON VILLAGE HOUSING REDEVELOPMENT PROJECT.**
- 5. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS FOR THE PURPOSE OF INCORPORATING PARCEL X-2, CONSISTING OF 387± SQ. FT., INTO THE PUBLIC RIGHT OF WAY KNOWN AS HANFORD PLACE, IN ORDER TO WIDEN THE ROADWAY ALONG THE NORTHERN BOUNDARY OF THE HANFORD PLACE RIGHT-OF-WAY AT 13 DAY STREET (TAX LOT 2-58-46-0), AS DEPICTED ON A MAP ON FILE IN THE DEPARTMENT OF PUBLIC WORKS ENTITLED "PROPERTY SURVEY DEPICTING STREET LINE REVISION & EXTINGUISHMENT OF EASEMENT AT 13 DAY STREET, PREPARED FOR TRINITY WASHINGTON VILLAGE LIMITED PARTNERSHIP AND THE NORWALK HOUSING AUTHORITY, NORWALK, CONNECTICUT," DATED SEPTEMBER 12, 2016.**

C. LAND USE COMMITTEE

- 1A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH STC BUILDING & PROPERTY MANAGEMENT FOR NORWALK CONCERT HALL INTERIOR ADA IMPROVEMENT PROJECT, FOR A TOTAL NOT TO EXCEED \$41,350.00. ACCOUNT #0917 1000 5777 C0536**
- 1B. AUTHORIZE THE OFFICE OF BUILDING MANAGEMENT TO ISSUE CHANGE ORDERS ON THE CONTRACT FOR A TOTAL NOT TO EXCEED \$4,135.00.**

**** THE MOTION TO APPROVE THE CONSENT CALENDAR PASSED UNANIMOUSLY.**

VII. COMMON COUNCIL COMMITTEES

A. PLANNING COMMITTEE

- 1. Council members who are considered to be “affected” are asked to state their name, the name of the affected organization(s), and the specific nature of the conflict for the public record, so that a waiver request may be filed with HUD as quickly as possible.**

Mr. Kydes read the item into the record.

Ms. O'Toole-Giandurco stated her name for the record and that the affected organization was the Carver Center because her husband, Joe Giandurco is the site director at Ponus Ridge Middle School after school program located at the Carver Center.

Ms. Bowman stated her name for the record and that the affected organization was Serving All Vessels Equally (SAVE). The potential conflict regarding some reimbursements and the fact that she receives a 1099 from the organization.

Mayor Rilling asked if there were any additional disclosures. No one else had a disclosure to make. No Council Action was required at this time.

- 2. Approve entering into a contract with Fitzgerald & Halliday for the development of the Manresa Island Economic Impact Analysis not to exceed \$150,000 (Account #017025-5258) and approve the Economic Development Director to execute the contract and related documents.**

Mr. Kydes said that he believed that the Council members or future council members would be helped by having the study prepared so that they would have some idea about the amount of mediation needed.

Mr. Livingston said that he fully supported the proposal. He said that he had worked with Mr. Taney and Mr. Moeling on this and it was a great example of a public/private partnership. This will help the Council be ahead of the game.

Ms. O'Toole-Giandureo explained that she had voted no in the Committee meeting due to a lack of some information in the packet but received that information the next morning.

Mr. Kimmel said that the Mayor had set up an interesting task force and was pleased with the outcome. He added that he was impressed that the Manresa Association was able to raise that amount of money so quickly. In the past, the Council had been accused of being reactive rather than pro-active. He said that he appreciated the Public/private partnership aspect and this is an example of how it should be done.

Mr. Hempstead said that he had lived on River road for many years and was very familiar with seeing the Power Plant on a daily basis when they were still burning coal before they switched to oil. He commented that he thought this was public/public because members of the public were participating with the Council. He said that the City had an opportunity to buy the island before the plant was built, but the purchase was not approved by the public.

Ms. Bowman said that she had some issues about it because the City does not own the property. She said that she was told it was being funded from overages in the budget. If there are overages in the budget the City doesn't have a social services department and should address that first.

Ms. Bowman asked why they had not gone with the lowest bidder. Mr. Taney came forward and said that if Ms. Bowman had been present for the four presentation, she would have understood why Fitzgerald was the unanimous choice of the Steering Committee. He added that the analysts had told them that they would offer them a number different options for consideration.

Ms. Bowman asked if there was a timeline regarding when the property might be sold. Mr. Taney said that there had been a meeting at the South Norwalk Police Department three years ago. He said that he had recently spoken with a senior executive responsible NRG property and tried to find out if they were going to be marketing the property. The senior executive stated that the future of the property was not yet determined. Mr. Taney reminded everyone that the property was contaminated and that the DEEP said that they can entertain a remediation plan until they know what the future use will be. NRG is not declaring any future use at this time.

Mr. Serasis said that he was in support of the project and the work that has been put into it along with the funding raised. He said that he was planning on abstaining on voting because he was from District A. Mr. Serasis said that there was a comment made earlier about the synergy in the area and the parking and traffic on main and Wall Street is crazy. The state of the uptown development want. An economic study on an uptown train platform. He spoke about a building on Wall Street that was in serious disrepair. He said that he was abstaining because Wall Street needs an economic study for the TOD.

Mr. Kimmel said that it was his understanding that the BFT had already approved this issue.

**** MR. KIMMEL MOVED TO AMEND THE ITEM FROM:**

APPROVE ENTERING INTO A CONTRACT WITH FITZGERALD & HALLIDAY FOR THE DEVELOPMENT OF THE MANRESA ISLAND ECONOMIC IMPACT ANALYSIS NOT TO EXCEED \$150,000 (ACCOUNT #017025-5258) AND APPROVE THE ECONOMIC DEVELOPMENT DIRECTOR TO EXECUTE THE CONTRACT AND RELATED DOCUMENTS.

TO:

APPROVE ENTERING INTO A CONTRACT WITH FITZGERALD & HALLIDAY FOR THE DEVELOPMENT OF THE MANRESA ISLAND ECONOMIC IMPACT ANALYSIS NOT TO EXCEED \$150,000 (ACCOUNT #017025-5258) AND AUTHORIZE THE MAYOR TO EXECUTE THE CONTRACT AND RELATED DOCUMENTS.

**** THE MOTION TO AMEND THE ITEM PASSED UNANIMOUSLY.**

Mayor Rilling congratulated the Manresa Association, Land Trust and the Council members who attended the meetings and worked so hard for this project. They bring their passion for open space in Norwalk to the City and protect the space for the residents. He also thanked Mr. Kimmel, Mr. Livingston and Mr. Igneri for their time in attending these meetings in order to bring this to the Council for approval.

**** THE MOTION TO APPROVE THE ITEM AS AMENDED PASSED WITH ELEVEN (11) IN FAVOR (BONENFANT, CORSELLO, HEMPSTEAD, KIMMEL, SACCHINELLI, MELENDEZ, LIVINGSTON, KYDES, O'TOOLE-GIANDURCO, DEPALMA, AND IGNERI) AND THREE (3) ABSTENTIONS (SERASIS, BOWMAN AND SIMMS).**

D. ORDINANCE COMMITTEE

1. Approve proposed Arts Commission ordinance.

**** MS. MELENDEZ MOVED THE ITEM.**

Ms. Melendez said that she supported the ordinance because it affirms the City's commitment to the arts. It makes sense to have an official commission to help with the Arts.

Mr. Bonenfant said that he did not think it was quite ready and had some issues with the language. He suggested that the word "consent" in the second line of the first paragraph be replaced with the word "approval". He also had a suggestion regarding the use of the word "resident". Discussion followed and Mr. Bonenfant agreed that the phrase "resident elector" would be an acceptable substitution.

The discussion then moved to the language in the second paragraph. Mr. Bonenfant expressed concern about the minority party representation and said that only recognizing two parties blocked future Independent or unaffiliated Council Members from serving on the Commission. He also had concerns about the descriptions of the part time employee. He asked if the Commission would have the power to spend money. Mr. Bonenfant asked if they would have the ability to put a piece of art in a park without any departmental approval or a display in a public building without the Council's approval.

Mr. Kiminci said that he would like to make an amendment to the second paragraph by having it read: "The Commission shall include two members of the Common Council, no more than one member per political party, selected by the Council caucuses. The Common Council member shall serve only during their terms of office as Council members."

Regarding the other questions, he said that they were answered during the meetings and felt that the Council could move ahead with this tonight. Discussion followed about how the amendment should be amended.

Mr. Bonenfant said that he wanted some clarification on the Executive Director. Ms. Bowman agreed. She asked if the Council was creating a department and what their ability would be to spend funding.

Ms. Melendez asked Ms. Wallerstein to come forward to answer questions. Ms. Wallerstein came forward and explained that the Arts Commission had gone to CCM and other towns to see what kind of ordinances they had as examples. The final product was from the Law Department. The Arts Commission does not plan to become a department and did not ask for staffing or a 19 hour week position. The Law Department explained that the Historical Commission employs a part time handyman. The Arts Commissions would operate under the same requirements as all the other Commission in the City. For

the last 10 years, the Arts Commission had a modest budget and occasionally hires consultants for projects. A consultant contract, similar to the Manresa agreement that was just approved, would go through the Purchasing Department. The Arts Commission works very closely with the Historical Commission. When the Arts Commission suggested that they remove the employment part, the Law Department suggested it be left in and any hiring would go through Personnel. The other changes seem reasonable.

Atty. Coppola said that since the ordinance was being created now, it was wise to plan ahead so the Council doesn't have to go back and change things. The City already knows what will happen in the event that the Commission needs to part time employee.

Mr. Hempstead said that there were four amendments on the floor and they needed to move the ones already on the floor. Discussion followed.

**** MR. KIMMEL MOVED TO AMEND THE FIRST TWO PARAGRAPHS FROM:**

THERE SHALL BE A COMMISSION KNOWN AS THE "NORWALK ARTS COMMISSION." THE COMMISSION SHALL CONSIST OF ELEVEN MEMBERS, WHO SHALL BE APPOINTED BY THE MAYOR, WITH THE CONSENT OF THE COMMON COUNCIL. THE FIRST COMMISSIONERS APPOINTED SHALL BE DESIGNATED TO SERVE STAGGERED TERMS: THREE COMMISSIONERS SHALL SERVE FOR ONE YEAR; THREE FOR TWO YEARS AND THREE FOR THREE YEARS. AFTER THE INITIAL APPOINTMENTS, EACH COMMISSIONER SHALL SERVICE A TERM OF THREE YEARS. ANY VACANCY SHALL BE FILLED FOR THE UNEXPIRED PORTION OF THE TERM. NO PERSON SHALL BE APPOINTED OR REAPPOINTED TO THE COMMISSION UNTIL THEY ARE A RESIDENT OF THE CITY.

THE COMMISSION SHALL INCLUDE TWO MEMBERS OF THE COMMON COUNCIL, ONE MEMBER FROM EACH POLITICAL PARTY. THE COMMON COUNCIL MEMBER SHALL SERVE ONLY DURING THEIR TERMS OF OFFICE AS COUNCIL MEMBERS; AND, UPON THE EXPIRATION OF SUCH TERMS OF OFFICE, VACANCIES SHALL EXIST WHICH SHALL BE FILLED BY THE MAYOR WITH THE CONSENT OF THE COMMON COUNCIL FOR THE UNEXPIRED PORTION OF THE TERM OF THE MEMBER WHOSE PLACE SHALL BECOME VACANT.

TO:

THERE SHALL BE A COMMISSION KNOWN AS THE "NORWALK

ARTS COMMISSION." THE COMMISSION SHALL CONSIST OF ELEVEN MEMBERS, WHO SHALL BE APPOINTED BY THE MAYOR, WITH THE APPROVAL OF THE MAJORITY OF THE COMMON COUNCIL. THE FIRST COMMISSIONERS APPOINTED SHALL BE DESIGNATED TO SERVE STAGGERED TERMS: THREE COMMISSIONERS SHALL SERVE FOR ONE YEAR; THREE FOR TWO YEARS AND THREE FOR THREE YEARS. AFTER THE INITIAL APPOINTMENTS, EACH COMMISSIONER SHALL SERVICE A TERM OF THREE YEARS. ANY VACANCY SHALL BE FILLED FOR THE UNEXPIRED PORTION OF THE TERM. NO PERSON SHALL BE APPOINTED OR REAPPOINTED TO THE COMMISSION UNTIL THEY ARE A RESIDENT ELECTOR OF THE CITY.

THE COMMISSION SHALL INCLUDE TWO MEMBERS OF THE COMMON COUNCIL, NO MORE THAN ONE MEMBER PER POLITICAL PARTY AND SELECTED BY THE APPROPRIATE COUNCIL CAUCUSES. THE COMMON COUNCIL MEMBERS SHALL SERVE ONLY DURING THEIR TERMS OF OFFICE AS COUNCIL MEMBERS.

Mr. Corseello said that he supported the Arts Commission but felt that the ordinance should not be amended on the floor and it should go back to Committee to finalize the language.

**** MR. CORSELLO MOVED TO TABLE THE ITEM.**

Mr. Hompstead requested a recess before the tabling of the item.

RECESS

Mayor Rilling asked the Council members if they would approve a recess. No one objected. A recess was declared at 9:01 p.m. The Mayor called the meeting back to order at 9:07 p.m.

**** THE MOTION TO TABLE THE ITEM PASSED UNANIMOUSLY.**

VIII. RESOLUTIONS FROM COMMON COUNCIL

There were no resolutions from the Council at this time.

IX. MOTIONS POSTPONED TO A SPECIFIC DATE

There were no postponed motions from the Council floor at this time.

X. SUSPENSION OF RULES

There were no suspensions of the rules to consider at this time.

XI. ADJOURNMENT

**** MR. HEMPSTEAD MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 9:08 p.m.

Respectfully submitted,

S. L. Soltes
Telcseo Secretarial Services

IV. A D

Moina Noor

15 Pequot Dr.
Norwalk, CT 06855

203-216-4754
moina.noor@yahoo.com

COMMUNICATIONS EXPERIENCE

Digital Communications Manager at New Canaan Country School, January 2013 to current

- Responsible for the school's digital communications including the website, promotional videos, electronic communications and social media.
- Create high-quality materials that tell the school's stories through writing, photography, videography which is shared through various digital and print platforms
- Work closely with the Admission, Fundraising and Educational Administrators to help them achieve the school's business and strategic goals.
- Partner with a digital marketing agency to create and disseminate advertisements through Google AdWords, Google Remarketing and Facebook/Instagram Ads
- Proficient in Google Analytics, FinalCut Pro (video editing software) and Adobe Products including InDesign, Photoshop, and Lightroom.
- Knowledge of CSS and HTML

Freelance Public Relations, November 2011-2013

- Used local publications, including print and online media, blogs, event calendars and social media to publicize and promote news and events of local non-profit organizations including The Friends of the Norwalk Islands, the Norwalk Education Foundation, and the Community Cooperative Nursery School Art Show. Several front page and section lead placements.

JOURNALISM EXPERIENCE

Education Reporter and Editor, Main Street Connect, Norwalk, CT March 2010-October 2011

- Daily reporter for TheDailyNorwalk.com and sister community news websites in southern Fairfield County. Covered education, politics, and community news. Profiled local personalities. Developed knowledge of Boards of Education, teachers' unions, school budgets, curriculum trends, special education, and state and national education legislation
- Assisted news reporters in the development of stories. Edited stories for content and style.
- Used social media such as Twitter and Facebook to disseminate information.
- Took photographs and short videos to accompany stories which were posted on YouTube
- Participated in Columbia Journalism School Conference on Education Reporting in Oct. 2010

NorwalkNet.com, Norwalk, CT July 2009-September 2011

Wrote a personal blog that provided daily news, information and opinion about the Norwalk Public Schools. It also covered locally-relevant national and state education news, and had approximately 1,500 unique visitors a month.

Freelance Journalism

- Regular contributor to *The New York Times*, Connecticut section from June 2008-June 2009. Covered regional education and community news. Helped launch the NY Times blog, *The Choice*, which provides news and information about the college admissions process.
- Special Correspondent for the *Stamford Advocate* and *Greenwich Time*. Wrote feature articles for the Community, Food, Health, Home and Art sections, October 2006-June 2008
- Wrote first person essays which have appeared in *The New York Times* and *San Francisco Chronicle*

Analyst, New York University Medical Center, New York, NY March 1994 - May 1999

- Worked as an analyst and communications manager on a re-engineering team led by McKinsey Consultants. Responsible for improving hospital efficiency and patient satisfaction Through data collection and analysis. Effort focused on the Cardiovascular Dept., Operating Rooms and Radiology Departments.
- Created communication strategy to inform personnel and solicit feedback about department wide change initiatives. Duties included writing newsletters, creating PowerPoint presentations for administrators and staff, and creating departmental websites.

NOT-FOR-PROFIT EXPERIENCE

Board Member, Norwalk Education Foundation, Norwalk, CT, March 2012-2015

- Served on the Communications Committee of a foundation dedicated to supporting and advocating for the Norwalk Public Schools
- Participant of "Fundamentals of Fundraising" sponsored by the Association of Fundraising Professionals, May-July 2012

Grant Writer, Unity Productions Foundation, Arlington, VA Jan. 2003-June 2007

- Wrote grant proposals to acquire production funding for *Prince Among Slaves* and *Cities of Light: The Rise and Fall of Islamic Spain*, two documentaries that have appeared on PBS.
- Assisted in raising \$500,000 from the Corporation for Public Broadcasting, the National Endowment for the Humanities and the US Institute for Peace.
- Developed publicity and community outreach materials for the marketing of UPT's films.

Grant writer, Bay Area Teen Voices, San Francisco, CA October 1999-Oct 2001

- Wrote grant proposals for art and creative writing education programs serving disadvantaged young women in juvenile hall and alternative high schools.

Board Chairperson, SAYA! (South Asian Youth Action), Elmhurst, NY June 1996-May 1999

Appointed as founding Board Chairperson; Worked with board and staff to set organizational policies, programming strategy, review budgets, fundraise, and perform community outreach.

EDUCATION

Smith College, Northampton, MA, Bachelor of Arts in Government, May 1992.



Chris Yerinides

17 Eleanor Lane, Norwalk, CT 06850 • (203) 858-1333 • chrisyerinides@gmail.com

EDUCATION

University of Connecticut
Bachelor of Arts, History

Storrs, CT
December 2015

LEADERSHIP EXPERIENCE

Norwalk Democratic Town Committee
Member of the District A Committee

Norwalk, CT
October 2016 – Present

- Represent the constituents of Norwalk's District A
- Vote in the best interest of the public after reviewing the desires of the voters with careful consideration of the implications
- Build community engagement with the Democratic Party
- Educate constituents and address issues within the community without bias
- Advocate for the prosperity of every citizen, regardless of socioeconomic, racial, or other personal status

Delegate to the 2016 Democratic National Convention

Philadelphia, PA
July 2016

Elected Party Delegate

- Represented CT's 4th Congressional District at the Democratic National Convention
- Collaborated with peers and engaged in a constructive discourse to decide the Party's national platform
- Viewed different opinions through an objective lens and prioritized the Party's best interests over personal agendas
- Defended victims of systemic oppression through peaceful silent protest

VOLUNTEER EXPERIENCE

Bernie Sanders Activists Fairfield County, CT
Co-chair & Organizer

Stamford, CT
November 2015 – July 2016

- Organized events, including phone banking, canvassing events to out of state districts, and debate watch rallies
- Collaborated with national campaign staff to ensure unity of message and relayed message in public speeches
- Trained event participants to maximize their individual potential
- Authored media advisories and contacted press for events to ensure maximum community outreach

WORK EXPERIENCE

Crescendo Music
Director: School of Music

Darien, CT
September 2016 – Present

- Retain a positive relationship with a large and diverse clientele including families, schools, and nonprofit organizations
- Responsible for both the daily and long-term operations of the Crescendo School of Music
- Organize and maintain lesson schedules for 16 teachers and over 200 students

Assistant Store Manager

February 2016 – September 2016

- Assisted in lesson scheduling for 16 teachers and over 200 students
- Created spreadsheets to keep track of serialized inventory, organize and maintain essential company data

WHUS Radio

Studio Audio Director & Executive Board Member

Storrs, CT
June 2014 – May 2015

- Participated in decision making for WHUS including staffing, content, and allocation of \$450,000 annual budget
- Served as the station's first Studio Audio Director, and created and taught a curriculum to help transform a small college radio station into a multimedia platform that includes on-air performance and recording of music
- Organized concerts, ticket giveaways, and live studio sessions in conjunction with other departments' schedules
- Collaborated with 11 departments and 200 staffers to ensure seamless integration of audio programming

ORGANIZATIONAL EXPERIENCE

RabbitHouse Records
Event Coordinator & Artist Relations

Norwalk, CT
January 2016 – Present

- Acquire sponsors, organize event schedules, secure venues, and promote large-scale events
- Maintain positive relations with each artist to ensure a long-lasting relationship
- Predict future trends and develop strategies catered specifically to each artist to maximize reach and growth

Crown Colony
Founder & General Manager

Norwalk, CT
October 2014 – Present

- Organize performance, press, and practice schedules for all members
- Manage a growing Facebook page of over 1,700 fans to convert enthusiasm into record and merchandise sales
- Set priorities and follow through with a plan of action by adhering to strict deadlines

R

Kari Fairchild

Home Owner: 16 Park Lane, Norwalk, CT 06854 (Norwalk Resident for 14 Years)
(646) 345-7778 kari_townsend2014@gmail.com

EXPERIENCE

ERNST & YOUNG LLP

2009-Present

Enrolled Agent with IRS ('EA'), Tax Return Signer

- Primary role to sign Expatriate and Foreign National income tax returns for employees of Firm's largest multi-national companies.
- Assigned to high profile clients to secure bid wins and multi-year contract renewals.
- Train staff in India and Argentina service centers, as well as within the US.
- Tax return production equal to production of four-five signers, with zero escalations to date.

CARTUS, Danbury, CT

2004-Nov 2007

Provider of executive services, including international compensation administration and relocation.

Director of Account Management

Liaison with the ability to build trusted, enduring relationships, meet and exceed client goals and build business through additional services.

- Managed clients with an annual revenue of \$15M.
- Increased client satisfaction scores over 300% and ensured client satisfaction through annual \$6M cost savings.
- Continuously tasked with and succeeded in turning around most challenging multi-national troubled accounts achieving 100% success in re-signing of multi-year contracts.
- Established the practice of recurring and frequent face to face meetings with client contacts to track most current challenges and client needs.
- Upgraded billing establishing internal processes to ensure 100% billing accuracy.
- Increased business reporting of cost and demographic data to clients to within 100% accuracy.
- Introduced the tracking and billing of collateral services to generate additional revenue; making this an ongoing company practice.
- Track record of skillful application of financial services organization experience to achieving outstanding client satisfaction.
- Strong expertise in functional and technical capabilities.

KPMG LLP, Chicago, IL, New York, NY and Stamford, CT

1996-2003

Global Lead Senior Manager (1999-2004)

Primary client contact to address any and all engagement issues on a global basis for the account management of multi-national Fortune 100 client. Consistently received high performance evaluations and client service feedback.

- Collaborated with clients to identify, quantify and implement process improvements, as well as tax and policy savings opportunities.
- Developed new policies for clients without existing policies in place based on identification of policy best practices; implementation of recommended policy changes.
- Successful client relationship management, client face-to-face contact and new project development for another Fortune 100 Company resulting in 43% revenue increase over 9 months compared to the previous full fiscal year.
- Actively involved in the transition of two Fortune 100 companies, and one Fortune 10 company.
- Prepared and presented Annual Reports, for domestic and international meetings, on expatriate services to the global client administrator group.
- Gained outstanding reviews for staff development, training and performance management, global billing and financial reporting, account service and retention, and marketing and business development.
- Elected to the National Market Leaders Group, consisting of the partner group and select members of the management team focusing on ways to increase new business development.
- Extensive experience in the preparation of written responses for proposals.
- Retained 100% of direct reports throughout career with KPMG.

Account Senior Manager (1996-1999)

- Managed global billing for a Fortune 10 Company.
- Achieved annual savings of approximately \$300,000 through process improvements on billing alone.
- Effectively managed a staff of up to 25 employees.

COOPERS & LYBRAND LLP, Tokyo Japan and Chicago, IL

1993-1996

Tax Associate and Senior Tax Associate

- Prepared and reviewed individual expatriate and inpatriate tax returns and tax equalizations.
- Provided tax consultations to expatriate clients and client administrators to ensure conformity with current tax law and to minimize the companies' global tax liabilities.
- Prepared and reviewed the tax advance reconciliations on a quarterly basis.

EDUCATION

Enrolled Agent with IRS ('EA')

BS-Finance and BA-Japanese Language and Culture, Indiana University (1992)
First to receive both a BS in Business and BA in Japanese from Indiana University
Certificate in Japanese Language at Nanzan University in Nagoya, Japan

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www.linkedin.com/in/raeannbromark

u

PROFESSIONAL PROFILE

Over 15 years of experience in the legal field, concentrating in the areas of Litigation (Federal, New Jersey, Connecticut & New York), Insurance Defense, Medical Malpractice/Wrongful Death, Legal Malpractice, Asbestos Litigation, Lead Paint Litigation, Intellectual Property (Patents & Trademarks), Corporate, Real Estate (Commercial & Residential in Connecticut and New York) and Appellate Practice (Federal, Connecticut & New York). Notary Public in the State of Connecticut.

SKILLS

- Microsoft Office 2003, 2007, 2010 and 2016 (Word, Excel, PowerPoint, Access, Outlook, Publisher) ~ Visio
- MS Project ~ Lexis Nexis ~ Westlaw ~ QuickBooks ~ CaseMap ~ Concordance ~ Case Notebook
- E-filing (CT & NY Judicial Systems & PACER) ~ PracticeMaster ~ Trial Director ~ CT Summation
- TABS III ~ Sage TimeSlips ~ OMEGA ~ WebTime ~ CMS ~ Timematters ~ Abacus Law ~ West Monitor Suite
- Dictaphone ~ Adobe Professional ~ pdfDocs ~ Adobe DreamWeaver ~ X1 Social Discovery

WORK EXPERIENCE

ROSENBLUM NEWFIELD

07/2016 – present

Paralegal

- All phases of the litigation process in Connecticut specializing in medical malpractice
- Calendaring; Short Calendar; drafting of Motions, Pleadings and Discovery; preparing Deposition and Trial Notebooks; Legal Research and assisting attorneys in the Courtroom

MANATT PHELPS PHILLIPS LLP

11/2015 – 3/2016

Contract Litigation Paralegal (MLA Global)

- All phases of the litigation process in multi-state & federal jurisdictions in the areas of Civil, Intellectual Property (Patent & Trademark), Employment, Immigration, Entertainment and Fashion law
- Shepardizing and Blue-booking citations and cases; Unitizing, review and tagging of document productions in Concordance; Legal Research; drafting of Motions and Discovery; preparing Trial and Deposition Notebooks; Patent and Trademark searches

RUSSO & TONER, LLP

01/2015 – 10/2015

Paralegal

- Insurance Defense Litigation (Taxi accidents, Slips & Falls, General Liability and Medical Malpractice)
- Plaintiff Personal Injury
- Preparing Case Summaries, legal research, drafting medical record summaries, trial preparation, Jury Verdict Searches, Cite Checking, processing medical authorizations, drafting of discovery, pleadings & motion responses

WILSON ELZER MOSKOWITZ EDELMAN & DICKER LLP

10/2012 – 11/2014

Paralegal

- Insurance Defense Litigation (General Liability, Slip & Falls, Product Liability, Construction Defects, Lead Paint)
- Preparing case chronologies in CaseMap and Case Notebook, reviewing of medical records and preparing medical chronologies, Deposition summaries, drafting of Discovery Responses, Motions & Pleadings, locating experts & setting up IME's, Legal Research, Jury Verdict reports, Trial/Mediation binders, calendaring EBTs & court appearances, processing of medical authorizations, FOIL requests, assistance in trial preparation, RJIs
- Assist Partner with client compliance of a National Insurance Firm's guidelines by managing and review of spreadsheet
- Member of firm-wide Focus Group on the "Utilization of Paralegals" in a law firm
- Active member of the firm's Pro Bono initiative

RYAN RYAN DELUCA, LLP

10/2010 – 10/2012

Paralegal

- Insurance defense litigation, Medical Malpractice/ Wrongful Death, Legal Malpractice
- Asbestos Litigation, Product Liability (Railroad & Construction), Connecticut Complex Litigation Docket

- Preparing trial notebooks and exhibits, interviewing witnesses, obtaining expert witnesses, preparing medical chronologies, Settlement Agreements, E-discovery, Bates Stamping and Redactions of exhibits, Legal Research
- Filing of Motions & Pleadings (CT & Federal), Preparing case histories in CaseMap, bluebooking, shepardizing, Privilege logs in Concordance, calendaring deadlines, short calendar markings, UCC Filings

CHILDREN IN PLACEMENT/CASA
Court Appointed Guardian ad Litem
(Pro bono/Volunteer)

9/2010 – present

BOEHRINGER-INGELHEIM
Temporary Paralegal
(Yoh Staffing)

3/2010 - 7/2010

LAW OFFICES OF ANNETTE G. HASAPIDES
Legal Assistant (Part Time)

9/2009 – 12/2009

GENERAL ELECTRIC COMPANY - Global Patent Operation
Patent Paralegal (Contract)
(Kelly Law Registry)

4/2008 – 3/2009

- Prepared and filed patent applications in the US, PCT, national and foreign phases; personally filed 542 patents

EDWARDS ANGELL PALMER & DODGE LLP
Legal Assistant/ Project Assistant

8/2006 – 3/2008

- *Intellectual Property* – Patents, Trademarks, franchise, Licensing and CopyRights; Corporate & Real Estate
- *Administrative Tasks* – Managed attorneys calendars, arranged travel, booked conference rooms and ordered food for meetings

EDUCATION

NORWALK COMMUNITY COLLEGE

Associate's of Science in Paralegal/ Legal Assistant
 American Bar Association approved program

MT. IDA COLLEGE

Bachelors of Science / Associates of Arts in Fashion Merchandising & Retail (Business) Management

PROFESSIONAL/ COMMUNITY ACTIVITIES and NATIONAL HONORS

- NFPA/"National Federation of Paralegal Associations" (2003-2004 Pro Bono Co-Coordinator, 2010 Student Member Growth Coordinator), Ethics Board (2014 - 2016 Chair); Regulation Committee
- New York City Paralegal Association (Vice President, Policy & Procedures Coordinator, Membership Coordinator & ESAPA Primary Representative); 2014-2016 ESAPA Vice President
- American Bar Association; Connecticut Bar Association Paralegals Committee (2011 newsletter editor, 2012 Legislative Liaison); Connecticut Association of Paralegals (various Board positions); American Alliance of Paralegals, Inc.; Women In E-Discovery; NCC Legal Advisory Council (2007-present Secretary); Briarcliffe College Legal Advisory Council; Bronx Community College Legal Advisory Council; Fairfield County Bar Association (2012 - 2015 Paralegals Committee Co-Chair)
- Have published articles in Legal Assistant Today and The Paralegal Reporter, Feature in Contract's Textbook published by Prentice Hall; have developed and taught a Job Searching 3 Part Series for Paralegals; Numerous speaking engagements including the 2011 CT Bar Association Annual Meeting (Social Media), 2003 NFPA Annual Convention, IPE Instructor (4 CLEs), Lorman Instructor (2016 Advanced Contracts), CLE seminars (2014 NYCPA "Trial Boot Camp" and 2015 NYCPA "Legal Research & Writing") and Norwalk Community College
- 2003 LAIT Rookie of the Year (Honorable Mention); 2012 Paralegal Gateway Paralegal Superstar
- KEEN NY Volunteer; American Legion Auxillary (2014-2016 Secretary, 2013-Present Annual Tree Lighting Program Editor); Oak Hills Women's Golf Association – Social Media Administrator

VINCENT J. AMORUCCIO

Greater New York City Area ♦ (212) 951-1953 ♦ www.VincentAmoruccio.com ♦ Vincent.Amoruccio@yahoo.com

SUMMARY

An innovative Analytics Executive, with extensive experience in Clinical Statistics, Computer Information Systems, Health Informatics and Statistical Programming with a passion for improving public health. An award winning presenter and accomplished leader with experience in financial, operational, and project management, public relations, electronic regulatory submissions, and standards development. Over 14 years experience leading teams that abstract, interpret, and report on retrospective, observational, and longitudinal data. Leverages technical expertise to lead clinical and statistical programming for all forms of descriptive, inferential, and predictive reporting of discrete and continuous outcomes for clinical trials, abstracts, publications, marketing, scientific communication, and health economics outcomes research.

PROFESSIONAL EXPERIENCE

ALEXION PHARMACEUTICALS, INC.

New Haven, Connecticut

2009 - Present

A global biopharmaceutical company focused on rare diseases with 3,000 employees in 50 countries.

Senior Director, Clinical & Statistical Programming

2015 - Present

Lead a team of 200 clinical and statistical analysts who perform data abstraction, interpretation, transformation, and analysis of large clinical data sets. Network with colleagues and experts, providing a clinical and statistical programming consultancy and serving as a resource for others by sharing experience within and beyond project team and Biometrics function. Strategically design and resource project teams. Develop and continually review all departmental operational procedures. Plan and manage \$16M budget. Forecast quarter, annual, and multi-year expenses. Negotiate timeframes for clinical and statistical project activities and communicate with all functional areas to ensure programming needs were met with specific regards to study data specifications, resourcing, and deliverables. Provide vision, strategy, and planning to develop programming function capabilities. Promote technical expertise by providing an environment that fosters recognition and development of strong individual contributors, as well as teamwork. Represent Alexion Clinical & Statistical Programming Department to Health Authorities worldwide.

Selected Accomplishments

- Co-directed the analytical team with the Vice President of Biometrics to determine through due diligence efforts the plausibility of a strategic corporate acquisition by the CEO.
- Served as lead programming analyst on project teams leading to multiple submissions to the FDA. The FDA approved the submissions and the company passed the FDA audits.
- Migrated over 1M analysis files into a new analytical environment.

Director, Clinical & Statistical Programming

2012 - 2015

Lead a team of 150 clinical and statistical analysts. Strategically designed and resourced project teams. Ensured adherence to Good Clinical Practices (GCP), Good Programming Practices (GPP), and any applicable International Conference on Harmonization (ICH) guidelines. Planned and managed \$12M budget. Forecasted quarter, annual, and multi-year expenses. Negotiated timeframes for clinical and statistical project activities and communicated with all functional areas to ensure programming needs were met with specific regards to study data specifications, resourcing, and deliverables. Attended capability presentations and proposal defenses to represent Clinical and Statistical Programming functional component and answer questions.

Selected Accomplishments

- Assessed the state of the programming environment, developed a clear roadmap and then lead strategic planning around development and implementation of an enterprise-wide analytics environment and repository.
- Provided the business justification for a new multi-million dollar Software-as-a-Service (SaaS) and Infrastructure-as-a-Service (IaaS) environment that lead to significant workflow and process efficiencies. Negotiated approximately \$250K in contractual savings.
- Served as lead programming analyst on project teams submitting to the FDA.

Associate Director, Clinical & Statistical Programming**2011 – 2012**

Lead a team of 100 clinical and statistical analysts. Strategically designed and resourced project teams. Supported the education and training of permanent and contract personnel in relevant new programming methodologies. Maintained process standards and assured policy compliance within functional groups and across project teams. Planned and managed \$8M budget. Negotiated timeframes for clinical and statistical project activities and communicated with all functional areas to ensure programming needs were met with specific regards to study data specifications, resourcing, and deliverables.

Selected Accomplishments

- Promoted to lead a self-proposed initiative to create and develop a new department in Biometrics.
- Developed a recruitment plan, provided business justification to open requisitions, marketed the company and the department at professional conferences, and networked within various online organizations to bring in qualified candidates. The department grew by more than 1,000% with daily support of 100 or more contractors and expanded from one to three sites.
- Participated in due diligence efforts leading to a strategic acquisition.

Manager, Clinical Programming**2009 – 2011**

Recruited, managed, and assigned permanent and contract personnel. Developed professional and technical skills for all programming personnel including global assignments and attendance at regulatory, industry, and professional meetings. Maintained process standards and assured policy compliance within functional groups and across project teams.

Selected Accomplishments

- Identified issues in the outsourced programming work for a submission to the FDA.
- Audited the vendor and proposed solutions that would appropriately address the FDA request. The FDA approved the submission and the company passed the FDA audit.

Consultant, Clinical Programming**2009**

Served as a programmer to provide clinical database programming support and technical leadership. Created SAS programs to generate tables, listings, and figures from datasets in collaboration with data base management plans and departmental programming guidelines.

Selected Accomplishments

- Designed and implemented a system of metadata to transition from manual coding and reporting to streamlined coding and reporting through the interoperability standard CDISC (Clinical Data Interchange Standards Consortium).
- Designed and implemented a system of metadata for KPI (Key Performance Indicators) and improved process efficiencies.

PAREXEL INTERNATIONAL, INC.**Lowell, Massachusetts****2008 - 2009**

The second largest multinational Clinical Research Organization in the world with over 18,000 employees in 45 countries.

Associate Manager, Clinical Programming**2008 – 2009**

Provided direct project and team oversight. Executed and produced clinical programming activities on individual projects, ensuring adherence to regulatory and company standards. Communicated with other operational managers and groups regarding workflow, process, timelines, and resource planning to ensure transparency between the all functions as well as any external support groups.

Selected Accomplishments

- Advanced from Senior Clinical Programmer to manage a team of four clinical database programmers and four statistical programmers across four sites.

Senior Programmer, Clinical Programming**2008**

Served as the lead programmer and provided expert-level statistical programming support and technical leadership. Lead the design, development, and quality control process for multiple international submissions using SAS code used to access, transform, analyze, report and submit data using the CDISC interoperability standard. Created SAS programs to generate tables, listings, and figures from derived datasets in collaboration with analysis plans and departmental programming guidelines.

QUANTICATE**Boston, Massachusetts****2008**

A Clinical Research Organization supporting pharmaceutical, biotechnology, nutritional and medical device companies in all phases of development and across many therapeutic areas with 500 employees around the world.

Senior Statistical Programmer**2008**

Served as the lead programmer and provided expert-level statistical programming support and technical leadership. Lead the design, development, and quality control process for multiple international submissions using SAS code used to access, transform, analyze, report and submit data using the CDISC interoperability standard. Created SAS programs to generate tables, listings, and figures from derived datasets in collaboration with analysis plans and departmental programming guidelines.

AVERION INTERNATIONAL, INC.**Rye, New York****2006 - 2008**

A Clinical Research Organization offering clinical research services to the pharmaceutical, biotechnology, and diagnostics industries with 400 employees in 10 countries.

Senior Statistical Programmer**2007 – 2008**

Served as the lead programmer and provided expert-level statistical programming support and technical leadership. Lead the design, development, and quality control process for multiple international submissions using SAS code used to access, transform, analyze, report and submit data using the CDISC interoperability standard. Created SAS programs to generate tables, listings, and figures from derived datasets in collaboration with analysis plans and departmental programming guidelines.

Statistical Programmer**2006 – 2007**

Created programs to access, transform, analyze, and report data in tables, listings, and figures from derived datasets in collaboration with analysis plans and departmental programming guidelines.

DM-STAT, INC.**Malden, Massachusetts****2003 - 2006**

An Academic Research Organization (ARO) for government agencies and foundations and a Clinical Research Organization (CRO) for the pharmaceutical and medical device industries with 50 employees.

Statistical Programmer Analyst**2003 – 2006**

Created programs to access, transform, analyze, and report data in tables, listings, and figures from derived datasets in collaboration with analysis plans and departmental programming guidelines.

ADJUNCT FACULTY & PART TIME INSTRUCTION EXPERIENCE

Instruct a wide range of mathematical, statistical, and analytical courses to undergraduate and graduate students in multiple disciplines and assist in departmental services. Create curriculum, prepare lectures, monitor progress/attendance, advise students, prepare tests, and record grades.

CDISC, Educational Team**2015 – 2016****LINCOLN COLLEGE OF N.E., Department of Mathematics and Science****2011 – 2013****BOSTON UNIVERSITY, School of Dental Medicine****2005 – 2006****BOSTON UNIVERSITY, School of Public Health****2004 – 2006**

EDUCATION & CREDENTIALS

Doctor of Philosophy (Ph.D.) in Biomedical Informatics

RUTGERS UNIVERSITY, Newark, NJ

(In Progress - Part Time Online)

Master of Science (M.S.) in Computer Information Systems (Health Informatics)

BOSTON UNIVERSITY, Boston, MA

Master of Art (M.A.) in Biostatistics

Graduate Research Assistant Scholarship Program

BOSTON UNIVERSITY, Boston, MA

Bachelor of Science (B.S.) in Management

ST. JOHN'S UNIVERSITY, Queens, NY

Cum Laude

Honors & Awards

Best Paper for Industry Basics Section at PharmaSUG 2012

Sigma Iota Epsilon, Management Honor Society

Omnicon Delta Epsilon, Economics Honor Society

Golden Key National Honor Society

Boy Scouts of America National Association of Eagle Scouts

PROFESSIONAL DEVELOPMENT

Certified SAS Platform Administrator, SAS Institute, Cary, NC

Certified Base SAS Programmer, SAS Institute, Cary, NC

Clinical Data and Acquisition Standardization Harmonization (CDASH), Study Data Tabulation Model (SDTM),

Analysis of Datasets Model (ADaM), Define XML, Cheshire, CT

TECHNOLOGIES

Languages

SAS/Base, SAS/Access, SAS/Macro, SAS/STAT, SAS/SQL, SAS/CDI, SAS/SDD, XML, JAVA, JavaScript, SQL, Python, R, Visual Basic

Relational Database Management Systems & Connectivity

MS-SQL Server 2008 R2, Oracle, Visio, Microsoft Access

Operating Systems

MS-Windows Server 2008 R2/NT/2000/XP/Vista, Linux, UNIX (Solaris)

BOARDS AND COMMISSIONS

City of Norwalk Board of Health Commission, 2014 to Present

CDISC Financial Oversight Committee, 2014 to 2016

CDISC Advisory Board/Council, 2012 to 2016

INDUSTRY PRESENTATIONS

SCOPE Summit: *Statistical Programming Demystified (February 2016)* – Invited Speaker for CHT's Clinical Research Statistics for Non-statisticians.

Semi-Annual Clinical Affairs and Regulatory Approvals for Diagnostics Conference: *Staying Abreast of Updated Clinical Data Management Standards (October 2015)* – Q1 Productions – Invited Speaker.

SCOPE Summit: *Doing More, Faster, Better! How CDISC Data Standards Shorten the Clinical Trial Life Cycle Across the Globe (February 2015)* – Invited Speaker for CHT's Electronic Data in Clinical Trials Conference.

South East SAS User Group (SESUG) Conference: *The New Tradition: SAS® Clinical Data Integration (October 2014)* – Applications Development Section.

Clinical Data Standards & Transparency Conference: *Going Global – How Data Standards Can Improve the Management of Trial Data Across Borders (July 2014)* – Invited Speaker for CBI Net.

Pharmaceutical SAS User Group (PharmaSUG) Conference: *The New Tradition: SAS® Clinical Data Integration (June 2014)* – Applications Development Section.

North East SAS Users Group (NESUG) Conference: *Using SAS® Metadata as a Key Performance Indicator (September 2013)* – Invited Speaker for Management and Administration Section.

Clinical Data Analytics: *Using Metadata as a Key Performance Indicator (July 2013)* – Invited Speaker.

Pharmaceutical SAS User Group (PharmaSUG) Conference: *The Y2K17 Bug! Responding to PDMPA Requirements through a Metadata System (May 2013)* – Data Standards Section.

Pharmaceutical SAS User Group (PharmaSUG) 2012 Conference: *Could Have, Would Have, Should Have! Adopting Good Programming Standards, Not Practices, to Survive an Audit! (May 2012)* – Best Paper for Industry Basics Section.

Denver SAS User Group: *Could Have, Would Have, Should Have! Adopting Good Programming Standards, Not Practices, to Survive an Audit! (October 2012)*.

SAS User Group 30: *Using Procedure-Based ODS Data Components in Statistical Reporting (March 2005)*

Pharmaceutical SAS User Group 25: *Using Procedure-Based ODS Data Components in Statistical Reporting (June 2005)*

PUBLICATIONS

Dolan, S; Gross, S; Merkatz, I; Faber, V*; Malone, F; Porter, F; Nyberg, D; Comstock, C; Hankins, G; Eddleman, K; Dugoff, L; Craigo, S; Timor-Tritsch, I; Carr, S; Wolfe, H; D'Alton, M; "The contribution of birth defects to prematurity and low birthweight in a population-based screening study (The FASTER Trial)"; *Green Journal - Obstet. Gynecol.*, Aug 2007; 110: 318 - 324.

Samet, Jeffrey H; Cheng, Debbie M; Libman, Howard; Nunes, David; Alperen, Julie; Faber, Vincent*; Saltz, Richard. *The Impact of Alcohol Consumption on HIV Disease Progression*: 285. Alcoholism: Clinical & Experimental Research 30(9) Supplement: 79A, September 2006.

Paasche-Orlow, M; Cheng D; Palepu A; Melli S; Faber, V*; Samet, J; "Health Literacy and HIV-RNA Suppression: A Longitudinal Perspective"; *Journal of General Internal Medicine*. 21(8):835-840, August 2006.

Dugoff, L; Hobbins, J; Faber, V*; Malone, F; Belfort, M; Nyberg, D; Comstock, C; Bukowski, R; Eddleman, K; Gross, S; Craigo, S; Timor, I; Carr, S; Wolfe, H; D'Alton, M. "First trimester uterine artery Doppler and subsequent intrauterine growth restriction and preterm birth"; *American Journal of Obstetrics and Gynecology (OB)*; December 2004, Supplement • Volume 191 • Number 6 • pS22 to pS22

Dugoff, L; Faber, V*; Hobbins, J; Malone, F; Canick, J; Porter, F; Luthy, D; Comstock, C; Bukowski, R; Eddleman, K; Gross, S; Craigo, S; Timor-Tritsch, I; Carr, S; Wolfe, H; D'Alton, M; "The effect of vaginal bleeding on maternal serum PAPP-A, free β -hCG, and nuchal translucency. A population based screening study (the FASTER trial)"; *American Journal of Obstetrics and Gynecology (OB)*; December 2004, Supplement • Volume 191 • Number 6 • pS47 to pS47

Dolan, S; Gross, S; Merkatz, I; Faber, V*; Malone, F; Porter, F; Nyberg, D; Comstock, C; Hankins, G; Eddleman, K; Dugoff, L; Craigo, S; Timor-Tritsch, I; Carr, S; Wolfe, H; D'Alton, M; "The contribution of birth defects to prematurity and low birthweight in a population-based screening study (The FASTER Trial)"; *American Journal of Obstetrics and Gynecology (OB)*; December 2004, Supplement • Volume 191 • Number 6 • pS123 to pS123

*Published as Vincent Faber aka Vincent Amoruccio

REFERENCES

Academic, educational, employment, personal, and other professional references will be made available upon request.

Matthew Lloyd Brovender

41 Wolfpit Avenue Unit 1-ZZ • Norwalk, CT 06851
Phone: 203.846.0686 • Email: hrov@snet.net

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EDUCATION

Quinnipiac University School of Law - Hamden, CT
Juris Doctor
Admitted to the Connecticut Bar

Sacred Heart University - Fairfield, CT
MBA
Major: Marketing / Management

BS
Business Administration / Marketing

AWARDS FROM QUINNIPIAC UNIVERSITY SCHOOL OF LAW

- ♦ Distinguished Academic Achievement Award
- ♦ American Jurisprudence Award - Trial Practice
- ♦ Outstanding Classroom Performance Award (Federal Criminal Law)
- ♦ Service to the Law School Award

SOCIETIES

Quinnipiac Criminal Law Society
September 2000 - 2003
♦ Executive Board Member - Treasurer

Quinnipiac Jewish Law Society
September 2000 - 2003

Phi Alpha Delta
September 2002 - Present

EXPERIENCE

LEGAL EXPERIENCE

The Law Office of Matthew Lloyd Brovender, Stamford, CT
Sole Proprietor
February 1, 2005 - Present

- ♦ General Law Practice
- ♦ Concentration in Criminal Defense and Juvenile Law
- ♦ Special Public Defender for Stamford and Norwalk

Stamford Superior Court, Stamford, CT
Temporary Assistant Clerk (Criminal)
April 2004 - February 1, 2005

- ♦ Extensive courtroom experience (Part A/B, Infractions, Jury/Court Trials)
- ♦ Responsible for completing all courtroom forms
- ♦ Complete and phone in CADAC and 54-56D Forms for Competency Hearings
- ♦ Interact daily with all Criminal Judges, Courthouse Personnel and clients

Norwalk Superior Court, Public Defenders Office, Norwalk, CT
Summer Internship
Summer 2001

- ♦ Conducted client interviews
- ♦ Argued for bond reductions
- ♦ Trial research
- ♦ Interacted with a wide variety of people
- ♦ Involved with investigative techniques and how the laws generally shape the defense and development of a felony criminal case for trial

BUSINESS EXPERIENCE

The Hessel Group, Wilton, CT
Director of Marketing
1996 - 2000

- ♦ Designed and maintained interactive web site
- ♦ Designed advertisements and negotiated their placement into trade magazines and journals
- ♦ Marketing of new software product from inception to shelf
- ♦ Organized and attended national/international trade shows
- ♦ Provided on-site training and demos for clients and potential clients
- ♦ Recommended and approved all printing, advertising and marketing promotions

Composition Materials - Fairfield, CT
Marketing Representative
1994 - 1996

- ♦ Maintained over 200 national accounts
- ♦ Created comprehensive marketing strategies
- ♦ Designed and compiled customer surveys and quarterly newsletters

COMPUTER SKILLS

☐ Microsoft Office (Fluent in all applications) ☐ Microsoft FrontPage Web Design
☐ Lexis / Westlaw

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Janet W. Karpiak, M.D.
Board Certified Internal Medicine
Board Certified Pediatrics

58 Ledgebrook Drive • Norwalk, Connecticut 06854 • 203-866-9551(home)
203-257-8670 (cell) • jankarp27@gmail.com

Experience

Norwalk Community Health Center
129 Connecticut Avenue
Norwalk, Connecticut
Associate Medical Director
2/2016-present
Pediatric Clinical Lead
7/2016-present
Pediatrician
11/2014-present
Interim Medical Director
9/2015- 2/2016

Norwalk Hospital
Maple Street
Norwalk, Connecticut
Department of Pediatrics- Hospitalist/PA Support
3/2007-11/2014
Department of Medicine- Per Diem Hospitalist
3/2007-1/2010

Darien Immediate Medical Care
484 Post Road
Darien, Connecticut
8/2006- 3/2007

PriMed, LLC
Private Group Practice
Combined Internal Medicine and Pediatrics
2900 Main Street
Stratford, Connecticut
10/1996- 8/2006

Solo practice
Combined Internal Medicine and Pediatrics
Trumbull, Connecticut
8/1991- 10/1996

Janet W. Karpiak, M.D.

Fast Track/Emergence
Bridgeport Hospital E.D.
Bridgeport, Connecticut
6/1991-5/1992

Education

Residency: Combined Internal Medicine and Pediatrics Program
in affiliation with Yale University School of Medicine
Bridgeport Hospital, Bridgeport, Connecticut.
1987-1991

UMDNJ-New Jersey Medical School
Newark, New Jersey
Date of Graduation May 1987

Seton Hall University
Graduate School Division
West Orange, New Jersey
1981-1983

Ladycliff College
Highland Falls, New York
1973-1977

Certifications

Board Certified, Internal Medicine, MOC current
Board Certified, Pediatrics, MOC current
BLS Certified

Licenses

State of Connecticut

Janet W. Karpiak, M.D.

Professional Associations

Fellow, American Academy of Pediatrics
Section Medicine-Pediatrics
Section General
Member, American College of Physicians

Teaching Positions

University of Vermont College of Medicine- Clinical Assistant Professor, Pediatrics
Norwalk Hospital – Preceptor, 4th year Medical Students, NY Medical College
Bridgeport Hospital – Preceptor, Med-Peds Clinic
Bridgeport Hospital – Ambulatory Care/Office Practice Resident Elective Preceptor
Bridgeport Hospital – Ward Attending
Yale University School of Medicine – Ambulatory Care 4th year elective Clinical
Instructor, office-based

Community Based

Norwalk Board of Health Member
Medical Examiner for Children's Connection Child Advocacy Center and
Multidisciplinary Team of Greater Norwalk

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KENNETH R. LALIME
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Norwalk, Connecticut 06851
203.627.0583 • klalime@gmail.com
www.linkedin.com/in/kenlalime

Healthcare Senior Executive

Strategy & Execution • Clinical Operations • Financial Management

A strategic, accomplished healthcare executive, with a track record of meeting significant organizational challenges, and delivering solutions and results. Over past four years led the start-up and growth of a non-profit health plan. Prior career successes included leading a major organizational turnaround of an independent practice association and leading positive change in two healthcare corporations. Exceptional analytical, organizational, design, communication, motivation, team-building and culture development skills. Offering the strategic vision of a top executive, a deep understanding of the statewide, regional and national healthcare market, and an optimistic, growth-oriented entrepreneurial spirit.

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|---------------------------------|--------------------------|-------------------------------|
| • Strategic Planning & Thinking | • P&L Management | • Leadership Development |
| • Change Management | • Operational Excellence | • Product Development/Pricing |
| • Stakeholder Communication | • Executive Presentation | • Talent Acquisition |
| • Driving Cost Reduction | • Managing to Metrics | • Best Practices |
| • Culture Development | • Compliance | • Organizational Development |
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EXPERIENCE

HEALTHYCT INC. – Wallingford, Connecticut

2011-Present

A Member-Driven Non-Profit Health Insurance Company – Provides Connecticut Residents with Comprehensive Health Insurance and Easy Access to Quality Healthcare. A Qualified Health Plan – Sold Products on the Connecticut Health Insurance Exchange as well as Commercial Products throughout the Connecticut market.

Chief Executive Officer (2013-Present)

Oversaw the diverse development, implementation and growth of the insurance entity. Led and continuously nurtured relationships with diverse stakeholders, which included employees, Board members, consumer groups, legislators, regulators, employers, brokers and press relationships. Developed the culture of the organization and its successful efforts to partner within the Connecticut market place.

- ***Start-Up Operations/ Organization Growth*** – Led the organization through its startup operations and to success as a thriving entity. Built staff up to 70+. Brought in 15,000+ members through the Connecticut Exchange and an additional 25,000+ insureds through commercial markets, with 40,000+ total members.
- ***Quality / Customer Satisfaction*** – Obtained National Committee on Quality Assurance (NCQA) accreditation within first two years of operation, recognizing quality of care initiatives. Achieved the lowest Complaint Rate at the State of Connecticut Insurance Department of any company selling health insurance in the state of Connecticut.
- ***Closing of Operations*** – In July 2016, the Connecticut Insurance Commissioner ruled that HealthyCT could not bring in new customers, due in part to the need to pay the federal government \$13.4 million because of technical risk adjustment rules related to the Affordable Care Act. Currently managing the wind-down operations.

Interim Chief Operating Officer (2011-2012)

Responsible for all network development and operations. Helped lead a management team in the infrastructure and licensing aspects of the development efforts. Guided key internal project management and external partnership programs and efforts.

- ***Planning Team*** – Member of the three-person initial planning team which conceived of a non-profit health plan in which physicians had more control. Engaged a consulting firm. Brought in an RFP expert. Worked with actuaries. Became immersed in a rapid research, study and development process, under intense time pressure.
- ***Initial Funding*** – In October of 2011 HCT filed a 300- page application with the federal Department of Health and Human Services. In June of 2012, the organization received a \$76 million loan to become a not for profit issuer of health insurance in the state of Connecticut. Obtained an additional \$50 million of funding in 2014.

CONNECTICUT STATE MEDICAL SOCIETY – IPA, INC. – New Haven, Connecticut 1998-2012
A 7,500-Physician Member Independent Practice Association - Provided Services to the 450,000+ Connecticut Members of Health Net for all Commercial and Government (Medicaid and Medicare Advantage) Programs.

Executive Director

Provided strategic vision and operational leadership, serving in the most senior management position within the organization. Reported to the Chairman of the 27-physician Board of Directors. Areas of accountability included management of: Medical Management, Pay for Performance Programs, Contracting, Technology, Network Management, Provider Services, Marketing, Strategic Planning, Quality Data Aggregation Projects, e Business, Financial Management, Data Reporting and a variety of Value Added Services. Recruited into this role due to reputation developed while working with Primergy.

- *Led Significant Financial and Operational Turnaround – Recruited into this role at a time of great organizational challenge. The organization was burdened by a poorly structured contract with Physician Health Services which was causing \$10 million in annual losses. The organization's deficit peaked at \$25 million. Analyzed the contract and received the Board's approval to instigate litigation and negotiation. This resulted in successful restructuring of the contract. Instituted additional reforms which returned the organization to financial independence.*
- *Operations – Established an operational infrastructure which included a proper alignment of people, processes and payment. Developed program management methodologies and implemented them consisted throughout the organization. Created and implemented core strategies based on a rolling 18-month business plan. Continued to drive a spirit of organizational innovation.*
- *New Model – Launched a successful Patient-Centered Medical Home Model Program which established basis for the subsequent development of Accountable Care Organizations and other population/quality management based models.*

THE PHYSICIANS CORPORATION – Hamden, Connecticut 1997-1998
A Connecticut-Based MSO, which Managed the Primary Care Physicians Corporation – an IPA of 400 Physicians
Chief Operating Officer

Provided a full spectrum of IPA & MSO management functions. Reported to the President of the MSO. Negotiated contracts on a risk and non-risk basis. Designed and implemented medical management strategies for the management of risk contracts. Provided oversight of the provider relation and credentialing functions. Maximized return on contracts, leading to a more efficient use of healthcare resources.

- *Business Integration – Planned and executed the successful merger of eight physician practices into a 19-physician Multi-Specialty Medical Group Practice.*
- *Strategic Alliances – Developed and managed strategic relationships with several Hospitals, IPA's and PHO's in the New Haven area.*

PRIMERGY – CONNECTICUT BUSINESS DEVELOPMENT – Kingston, New York 1996-1997
Former Physician Management Company

Business Development Manager

Provided expertise in the Hudson Valley, NY, New York City, Connecticut and national markets for implementation of initiatives associated with the management of medical capitation contracts, practice integration strategies, group purchasing organization services and management of injectable pharmaceutical services.

- *Skill Development – Developed skills in the management of healthcare risk contracts. Learned how to properly align incentives. Got involved with purchasing groups and contracting services.*

NORWALK HOSPITAL – Norwalk, Connecticut 1979-1996
A General Medical and Surgical Hospital

Director of Managed Care (1993-1996)

Managed the negotiation and implementation of contracts with payers. Developed a deep understanding of contract language, including legal terminology. Negotiated from a position of strength, based on an understanding of the details of the hospital's organizational and cost structure.

- *Skill Development – Developed an in-depth understanding of the market, and related points of leverage. Educated attorneys about the unique aspects of operating a managed care system. (continued on page three)*

Manager of Financial Services (1988-1993)

Over a six-year period, successfully implemented the hospital's cost accounting system. . Collaborated with external resources and internal professionals across the entire enterprise.

- *Developed Cost Accounting System* – Played lead role in the research and development of a cost Accounting system. Performed the core research which for the first time in hospital history identified specific labor and other costs associated with the delivery of patient care.
- *Impact of Contracts* – Recognized and quantified the impact of contractual changes on the financial health of the hospital, improving the ability of the hospital to negotiate for pricing and terms.
- *Leadership* – Developed a hospital-wide committee which implemented operational contracts. During this period, integrated approximately 10 major contracts and up to 20 minor contracts.

Information Systems Coordinator (1982-1988)

Collaborated with Arthur Andersen consultants through the process of the design, rollout and improvement of hospital-wide information systems that tied together billing systems and clinical data collection. Served as the key interface with information technology professionals and clinicians.

- *First in the State* – Helped to deliver, manage and improve an online system by which nurses could track and verify medications. This created a perfect audit trail for billing purposes. System was first such in the state of Connecticut.

Satellite Pharmacist - Pharmaceutical Services (1979-1982)

Ran a satellite pharmacy which provided timely, accurate medication to patients in 120 hospital beds. Member of the Clinical Team. Implemented a continuous improvement philosophy in all aspects of the work.

**CIRANBURY PHARMACY – Norwalk, Connecticut
Family-Owned Retail Pharmacy Business**

1985-1995

Co-Owner – Opened and managed a highly successful small business. Built annual retail sales up to \$1 million, with a staff of up to twelve. Successfully packaged and sold the business to CVS in 1995.

- *Start-Up Operations* – Planned and successfully executed all phases of business start-up. Conducted research. Wrote business plan. Secured funding. Developed strategic vendor alliance. Acquired and renovated a local commercial building. Recruited, trained, managed and motivated staff. Led successful launch.
- *Skill Development* – Developed strong, diverse fundamental business planning and managerial skills, as well as a deep understanding of consumer pharmacy needs. This knowledge became foundational to all future career success.

PUBLICATION

Thomas J. Van Hooft, Michele Kelvey-Albert, Matthew Katz, Ken Lalime, Ken Sacks & Thomas P. Meenan (2014) Using an Expanded Outcomes Framework and Continuing Education Evidence to Improve Facilitation of Patient-Centered Medical Home Recognition and Transformation, Teaching and Learning in Medicine: An International Journal, 26:1, 27-33, DOI: 10.1080/10401334.2013.857331. Link: <http://dx.doi.org/10.1080/10401334.2013.857331>

EDUCATION

UNIVERSITY OF CONNECTICUT SCHOOL OF PHARMACY – Storrs, Connecticut
Bachelor of Science, Pharmaceutical Sciences, 1979

ACTIVITIES/COMMUNITY INVOLVEMENT

Commissioner, Board of Health – Norwalk, CT (1992-Present)
Board Member – eHealthCT (2015-Present)
Advisory Board – UConn School of Pharmacy (2013-Present)
Board Member / CEO – HealthyCT, Inc. (2013-Present)
Former Board Member – Connecticut Pharmacy Services Corporation (2010-2014)
Chairman of Finance/Property Committee – St. Philip Roman Catholic Church (2012-Present)
Former Board Member – Norwalk Community Health Center (1998-2002)
Former Adjunct Professor – Norwalk Community/Technical College (1990-1992)

CURRICULUM VITA

R

Terry Tavella Quell, PhD, MSN, RN
3 Karen Drive, Norwalk, CT 06851
203-866-6938 (H) 203-451-0366 (C)
terry.quell@gmail.com

ACADEMIC BACKGROUND:

University of Connecticut, Storrs, CT		
Educational Leadership/ Higher Ed Administration	PhD	2005
Western Connecticut State University, Danbury, CT		
Adult Nursing/Education	MSN	1994
Fairfield University, Fairfield, CT		
Nursing	BSN	1979

PROFESSIONAL EXPERIENCE:

Connecticut Nurses' Association, East Berlin, CT		
Nursing Education Consultant	Sept 2016-present	
Fairfield University, Fairfield, CT		
Campus Title IX Compliance Coordinator	2012-2016	
Fairfield University School of Nursing, Fairfield, CT		
Director of Operations	2015-2016	
Assistant Dean for Academic Programs	2012-2015	
and Undergrad Program Director		
Assistant Dean for Undergraduate	2008- 2012	
and Graduate Program management		
Assistant Dean and Undergraduate Program Director	2005-2008	
Assistant Dean	2000- 2005	
Assistant to the Dean	1991-2000	
Skills Lab Supervisor	1985-1991	
Educational Resources Inc., Shawnee Mission, KS		
Educational Consultant	2008-2009	
Stamford Hospital, Stamford, CT		
Staff Nurse	1979-1989	

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PROFESSIONAL ORGANIZATIONS:

Connecticut Nurses Association - 1981-Present

Lead Planner - in training, CNA Continuing Education Provider Unit- 2016-Present

Nurse Peer Review Leader - in training, CNA Continuing Ed. Approver Unit- 2016-Present

Governance Committee Chair- 2016-Present

Nurse Peer Reviewer- CNA Continuing Education Committee - 2011-2014

President 2007-2011; President Elect 2006-07

District IV Council – 1996-1998, 2002

District III Program Committee Chair - 1994-96

American Nurses Association - Member, 1981-Present

Delegate 2008-2016

Congressional District Coordinator - District #4, Christopher Shays - 1991-2003

Connecticut League for Nurses - Member - 1997-2016

Sigma Theta Tau International Nursing Honor Society

Mu Chi Chapter, Fairfield University - 1992-Present

Governance Chair and Counselor – 2012-2016

Kappa Alpha Chapter, Western CT State University, 1990-2004

Association of Title IX Administrators (ATIXA) – Member, 2012-2016

National Academic Advising Association (NACADA) – Member, 2009-2015

CONSULTATION/REVIEWER/EDITORIAL POSITIONS:

Reviewer, *Journal of Nursing Economics*, Sewell, NJ, 2012 – Present

Consultant, Faculty Workload, *Texas Tech University Health Sciences Center El Paso*

Gayle Greve Hunt School of Nursing, El Paso, TX, 2015-2016.

Clinical Editor, *American Journal of Nursing*, New York, NY, 2014-2015

Reviewer, Grossman, S. & Valiga, T. 2012. *The New Leadership Challenge: Creating the Future of Nursing*, W. A. Davis. 4th ed.

Reviewer, Schull, P. D., 2011. *Nurse's Drug Handbook*, 6th ed. McGraw Hill.

Nurse Consultant, School Based Health Center, Human Services Council, Norwalk, CT. 2009-2011.

PROFESSIONAL ACTIVITIES:

Norwalk Hospital Board of Trustees Community Health Committee, 2014-Present

Norwalk Board of Health, Norwalk, CT. Board Member. 2007-Present

School Based Health Center Advisory Board, Human Services Council. Norwalk, CT.
Chair, 2010-2016; Board member, 1994-2015

Norwalk Community College, Nursing Advisory Council, Norwalk, CT, 1999-2014

Southwestern AHEC, Fairfield, CT. Board Member, 2003-2009; Vice-President, 2006-2009

Student Nurses Association, Fairfield University – Advisor, 1994-1995, 2005-2007, 2009

Connecticut League for Nursing Educational Articulation Committee, 2001-2006

Department of Children and Families, Southwest Regional Advisory Council, 2002-2003

Little Critters/Elmwood Preschool, Norwalk, Connecticut, Nurse Consultant, 1988-1999

Making the Grade in Connecticut: State Task Force for School Based Health Clinics, 1994-1996

ADMINISTRATIVE EXPERIENCE:

- Oversight of budget, agency and faculty contracts, and professional requirements
- Coordination of on-line DocFinity Database Management project
- Management of SON office and professional staff
- Resource for faculty and adjuncts regarding SON policies and procedures
- Coordination of enrollment management in all programs
- Recruitment and supervision of study abroad for all international nursing programs
- Academic advisement and counseling for undergraduate, adult and graduate nursing students
- Semester course scheduling and registration
- Oversight of the ATI Total Testing Program for student evaluation and NCLEX preparation
- Advisement of transfer and special students from within and outside of the University
- Oversight of evaluation and accreditation
- Implementation of comprehensive nursing recruitment plan and activities
- Editor, School of Nursing Alumni Newsletter and School of Nursing On-line News
- Coordinator, Harlaxton study abroad program for nursing students in England
- Coordinator, School of Nursing marketing
- Project director, Health Promotion Center, Learn and Serve America
- Coordinator of Nursing Continuing Education

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GRANTS AND AWARDS:

Faculty Fellow, 2013 Collegium: A Colloquy on Faith and Intellectual Life. Portland, OR.

Norwalk High School, Alumni Wall of Honor. Honoree, 2010. Norwalk, CT.

Robert H. Appleby School Based Health Center. Volunteer of the Year, 2010. Voluntary Action Center of Mid-Fairfield. Norwalk, CT.

American Association of Colleges of Nursing (AACN). Leadership for Academic Nursing Leadership Program. (2002). Helene Fuld Trust. Washington, DC.

ACADEMIC RESPONSIBILITIES:

NS 330	Global, Community and Public Health clinical, 2008-2016
NS 323	Pediatric Nursing, Community clinical, 2015-2016
NS 332	Transition to Professional Nursing, 2006-2013
NS 321	Leadership and Management, 2009-2012
NS 110	Introduction to Professional Nursing, 2004-2009
NS-506	Leadership for Advanced Nursing Practice, Spring 2000, Spring 2001
NS-505	Health Policy and Informatics, Fall 1998, Fall 1999
NS-505	Health Policy and Nursing Leadership, Fall 1997, Spring 1998, Spring 1999
NS-399	State Board Review, Spring 1992, Fall 1993, Fall 1994, Spring 1995

UNIVERSITY COMMITTEES AND SERVICE

Martin Luther King Celebration Committee 2009-Present
Jail and Bail Special Olympics, Advisor – 2008-2016
Fairfield 2020: Total Student Experience strategic planning task force – 2014-2016
Administrative Technology Committee – 2013-2016
Contingent Part-time faculty Committee – 2013- 2015
Annual President's Retreat – 2010-2015
Academic Advisement Committee – 2008-2015
Case Management Committee – 2007-2015
Integrative Health Sciences Initiative 2012-2013

SCHOOL OF NURSING COMMITTEES

School of Nursing Building Expansion/Renovation Steering Committee, 2013- 2015
Undergraduate Program Committee 1992-2002, Chair, 2011-2015
Graduate Program Committee 1999-2002, 2011-2015
Faculty Organization, 1991-2016

POSTER PRESENTATIONS:

- The History and future of the master's degree in nursing.* Gerard, S.O., Kazer, M. W., Babington, L., and Quell, T. T. AACN Master's Education Conference, Orlando, FL, February, 2013.
- Innovative Curriculum Planning for a Full Semester International Study Abroad Experience.* Quell, T.T., & Campbell, S. H. AAI National Nurse Educator Summit, Las Vegas, NV, April 2010.
- International Study Abroad: Innovative Curriculum Planning for a Full Semester Experience.* Campbell, S. H., & Quell, T.T. Connecticut Nurses Association, Cromwell, CT, Oct 2009.
- Social Support and Job Satisfaction among California Program Directors.* Mintz-Binder, R. D., Fitzpatrick, J. J., Musil, C. M., & Quell, T. T. Joint Southern California Sigma Theta Tau Chapters Nursing Odyssey Conference, October, 2006.
- Job Satisfaction in the Role of the Academic Nursing Dean.* Poster presentation, Drexel University Nursing Education Institute, Providence, RI, June 2006.

PUBLICATIONS:

- Quell, T. T. (2015). Implementing animal-assisted strategies to promote quality of life. In K. Murphy & M. W. Kazer, (Eds.). *Improving the Quality of Life of Older Adults Across Environments of Care*. New York: Springer.
- Quell, T. T. and Pomarico, C. A. (2015). Retention: Nontraditional Students. In M. J. Smith, R. D. Carpenter, J. J. Fitzpatrick, (Eds.). *Encyclopedia of Nursing Education*. New York: Springer.
- Gerard, S. O., Kazer, M. W., Babington, L. and Quell, T. T. (2014). Past, Present, and Future Trends of Master's Education in Nursing. *Journal of Professional Nursing*, 30(4), 326-32.
- Quell, T. T. (2012). Opportunities and Challenges of Growing Old. In J. W. Lange, (Ed). *The Nurse's Role in Promoting Optimal Health of Older Adults: Thriving in the Wisdom Years*. Philadelphia: F.A. Davis.
- Quell, T. T. (2011). President's message: So much to do; so little time...*Connecticut Nursing News*, 84(3), 2.
- Quell, T. T. (2011). President's message: Florence would be Proud! *Connecticut Nursing News*, 84(2), 2.
- Quell, T. T. (2011). President's message: Leadership for the Future. *Connecticut Nursing News*, 84(1), 2.
- Quell, T. T. (2010). President's message: Honoring a Lifetime Achievement in Nursing. *Connecticut Nursing News*, 83(4), 2.
- Quell, T. T. (2010). President's message: Nurses: Remember to Vote! *Connecticut Nursing News*, 83(3), 2.
- Wallace, M., Campbell, S., Grossman, S., Shea, J., Lange, J., and Quell, T. (2008). Integrating Spirituality into the Undergraduate Nursing Curricula. *International Journal of Nursing Education Scholarship*, 5(1).
- Mintz-binder, R., Fitzpatrick, J. J., & Quell, T. T. (2006). Social support and job satisfaction Among California associate degree nursing directors. (Dissertation). Case Western Reserve University.

- Quell, T. T. (2005) Job satisfaction in the role of the academic nursing dean. (Doctoral dissertation, University of Connecticut, 2005). UMI ProQuest Dissertations and Theses, 3180245.
- Quell, T. T. (1994). Middle school students image of nursing as a career choice. (Master's thesis, Western Connecticut State University, 1994). UMI, 31275570.
- Quell, T. T. (1993). Connections with the past: Cherry Ames and the future of nursing in children's literature. *Nursing Connections*, 6(1), 48-52.

PRESENTATIONS:

- Building the Title IX Team: Universities Partnering with Local Law Enforcement and Other Community Agencies*. Inaugural Title IX ExecuSummit, Uncasville, CT, with Lieutenant John Ritchie and Associate Dean William Johnson. July 2016.
- Title IX in the Community: Universities partnering with local law enforcement: 2015 ATIXA/SCOPE Joint National Conference*. Philadelphia, PA, with Sgt. Frank Ficko and Detective Kerry Dalling. September, 2015.
- Title IX and Clery laws on the college campus*. Annual professional development training, Fairfield Police Department. With Sgt. Frank Ficko. April 2015.
- Leadership for the future of Nursing*. Keynote Address. Fairfield University School of Nursing Pinning and Graduation Ceremony, August, 2014.
- Leadership and Image for the future of Nursing*. Keynote Address. Fairfield University School of Nursing Pinning and Graduation Ceremony, August, 2010.
- The Image of Nursing – Excellence*. Quell, T. T. Keynote Address, National Nurses Day. St. Vincent's Medical Center. Bridgeport, CT. May, 2010.
- Vision and Leadership for the nursing's future*. Norwalk Community College Pinning Ceremony, Norwalk, CT, May 2009.
- Nursing Leadership for the Future*. Western Connecticut State University Nursing Alumni Day, Danbury, CT, May 2009
- Nursing in Connecticut: A year of transition*. Transition: Changes, Choices and Impact. Connecticut Nurses Association Convention, Farmington, CT. October, 2008.
- The future of Nursing in Connecticut*. Annual Meeting Connecticut Chapter of the American Association of Nurse Attorneys, Meriden, CT, April, 2008.
- The importance of School Nurses in Connecticut Schools*. Address to the State of Connecticut Committees on Public Health and Education. Hartford, CT, March 2008.
- Job Satisfaction in the Role of the Academic Nursing Dean*. Vision to Action: Global Health through Collaboration, 39th Biennial. Sigma Theta Tau, Baltimore, MD, November, 2007.
- Job Satisfaction in the Role of the Academic Nursing Dean*. Executive Development Series, American Association of Colleges of Nursing, Orlando, FL, March, 2007.
- Annual Women's Career Day: Careers in Nursing*. Norwalk High School, Norwalk, CT, February, 2007.
- Leadership in Nursing*. Keynote address, Induction Ceremony, Mu Chi Chapter, Sigma Theta Tau International, Fairfield University, Fairfield, CT, October, 2006.

Quell ~ 10-26-16

COMMUNITY ACTIVITIES:

Norwalk High School Alumni Association, Norwalk, CT

Wall of Honor Committee – 2011-Present, Co-chair, 2015-Present

Member, 2001-present

Mendelssohn Choir of Connecticut; Member, 2006-Present

Norwalk Board of Education - 1991-2001

Chair - 1993-1995, vice chair – 1997, Secretary - 2000-2001

Negotiations Committee 1992-2001; Chair 1993-2001

Norwalk High School, Norwalk, CT

President, Parents for Norwalk High, 2001-2005

Co-chair, Educational Specifications Committee, \$32 million renovation – 2003-2006

Marching Bears Band Inc. Norwalk High School, Norwalk, CT - 1998-2005

Co-Chair, Annual Cavalcade of Bands fundraiser – November 2003-2004

Chaperone and Nurse – 1999-2005

R

Curriculum Vitae

Edward J. Tracey M.D. F.A.C.S.

D.O.B. July 26, 1931 Norwalk, Ct.

Address 17 Birchside Dr. Norwalk, Ct. 06850

Education B.A. Yale University 1954

M.D. New York Medical College 1958

Intern Bellevue Hosp. N. Y. C. 1958-59

Resident in Surgery NYU-Bellevue Medical Center, 1959-63

Chief Resident, Instructor Dept. Surgery NYU Bellevue 1962-63

Military Service

U.S.N.R. 1953-65 Lt. Cdr. Active Duty U.S.S. Saratoga CVA 60 1963-64

U.S. Naval Hospital Newport, R.I. 1964-65

6th Marine Exped. Unit Dominican Rep. 1965

Professional

Attending Surgeon Norwalk, Ct. Hospital 1965-2000

Asst. Dir. Dept. Surg 1978-82 Chief Sec. Gen. Surg. 1989-95

Chief of Staff Norwalk, Hosp. 1982-85

Trustee Norwalk Hosp. 1973, 1982-85, 1992-97

Director Physician Support Services 1995-99

Acting Director Norwalk Hospital Foundation 1999-2000

City of Norwalk, Dept. of Health Board member 1978---

Professional Societies

Fellow, American College of Surgeons

Diplomat, American Board of Surgery

Society of Clinical Vascular Surgery

European Society for Vascular Surgery

Norwalk Medical Society

Fairfield County Medical Society

Connecticut State Medical Society

D

Taber Hamilton

5 Overlook Road, Norwalk, Connecticut • (203) 866-9996

WORK EXPERIENCE:

- Keough's Turn of River Hardware, Stamford, CT 1979 - Present
General Manager (Hardware, Commercial Supply) responsible for all retail and commercial account sales involving brand name distributors and manufacturers such as Masback, H.W.I. Stanley Products, Black and Decker, Ives, Baldwin, Porter Cable, Makita.
- Auxiliary skills and know-how includes experience with paint techniques and products (Cook & Dunn, Pratt and Lambert, Dutch Boy) electrical circuits and supplies, plumbing expertise and familiarity with related products, lawn and garden sales, housewares and grill and patio sales.
- Assistant buyer (all departments) responsible for mark-up/mark-down dollar sales promotions, merchandising, preparation of sales reports, inventory control and supervision of personnel.
- Rehabilitated, streamlined and downsized the retail hardware and power tool departments by introducing competitive products and innovative selling strategies.
- Co-established the Turn of River Commercial Division (1991)
- Served as Product Knowledge Instructor for new and established employees alike, facilitating Turn of River's ongoing hardware training program.

Barkers Department Store, Branford, CT 1975 - 1979
Assistant Buyer/Manager

Greenwich and Norwalk Boards of Education 1972 - 1974
Teacher - Industrial Arts

EDUCATION:

University of Bridgeport, M.A. 1972
University of the South, B.A. 1964

MILITARY EXPERIENCE:

U. S. Army, Corporal, Training NCO 1965 - 1967

Current Member Fair Rent Commission

PARTY AFFILIATION: Democrat

R

SUZANNE H. BETTS

38 Stuart Ave., #D • Norwalk, CT 06850 • 203-286-8422 • shbetts@gmail.com • www.linkedin.com/in/shbetts

Analyst, researcher, content creator and intelligence connector adept at sparking insightful and actionable ideas. Industry research professional with demonstrated ability to cultivate expert sources and strong client relationships across a broad range of financial, government and corporate professionals. Proven track record of significant contributions to organizational strategy, growth and development. Collaborative leader with ability to manage a variety of projects simultaneously.

- Financial & Industry Analysis
- Financial Modeling & Forecasting
- Operational Policies & Management
- Writing
- Strategic Planning
- Project Management
- Staff & Client Development
- Training & Client Presentations
- Non Profit Leadership

SELECTED CAREER ACCOMPLISHMENTS

- Demonstrated independent thinking and provided unique analysis which won industry awards, raising firm's profile among clients and media.
- Key contributor to start up research boutique from inception to multimillion-dollar entity, with proven initiative that accelerated establishment and expansion of research department.
- Launched \$500,000 federal research project by designing computer programs to record and manage data. Completed programs in one-third the time anticipated and initiated project ahead of schedule.

PROFESSIONAL EXPERIENCE

Product Manager – Market Analysis

FactSet Research Systems Inc.

Norwalk, CT

2011-present

Leverage knowledge capital as a sector research expert to incorporate a variety of analytical and content sets into a new Industry Analysis application.

- Conduct global economic, financial and industry-specific research and competitive analysis, as well as monitor sector and economic trends to create timely content, policies and training materials.
- Collaborate with application developers, product development and sales teams to design, test and implement industry analysis applications to create a robust solution for clientele of traders, analysts, and investment managers.
- Designed and developed a proprietary business classification system for the Industrials & Transportation sectors, as well as analytical tools, industry-specific training, and methodology policies and guidelines for operations team/research analysts.
- Hired, managed and provided training to content collection team; managed workflow and evaluated team performance.

Analyst/Consultant

New Wortham Group

CT & NY

2009-present

Provide management consulting and research services to entrepreneurial, corporate and non-profit clients.

- Advise business leaders and entrepreneurs on business development strategies; review business plans, financial models and pitch decks of potential investment and franchise opportunities; update proprietary documentation.
- Established payroll system; updated financial reporting practices and internal management of financial information; and collaborate with staff and Board to build annual budgets and financial statements. Provide custom research services to various non-profit organizations.

Senior Equity Analyst

Argus Research Group

New York, NY

March 2004-December 2008

Analyzed business models and industry trends; developed expert industry sources, C-level management relationships and in-depth financial models on the Industrials sector with primary focus on Aerospace/Defense, Industrials & Transportation.

- Launched new sector coverage to meet expansion deadline, quickly developed industry contacts and expertise. Achieved 46% excess return on Airline sector ratings in 2005, raising firm's profile among clients and media.
- Differentiated ratings by providing contrarian calls that outperformed market; only analyst with S&P J. rating on Northwest Airlines prior to bankruptcy filing, first analyst to downgrade Delta Air Lines to SELL.

Senior Equity Analyst (cont'd)

- Reviewed client portfolios and recommended asset reallocation within and among market sectors to realign holdings with stated risk and investment profiles. Provided third party, independent sector and market expertise to enhance client's credibility to end customer.
- Contributed sector-specific expertise and content to team projects related to market strategy, model portfolios and investment guides. Provided additional industry perspective for clients' investment decisions.
- Supervised and wrote custom research reports for large client, provided monthly portfolio screens and updates for distribution to client's sales and marketing team as part of client's outsourced cost-savings effort.

Analyst/Consultant**Self-Employed****New York, NY****2001-2004**

Produced custom research, analytical summaries, financial projections and market briefs on undervalued investment opportunities for a variety of high net worth, institutional and corporate clients.

- Analyzed US and UK corporate governance characteristics and created corporate profiles for a start-up governance ratings agency, expanding client's database during growth phase.
- Created timely custom investment reports on various sectors, including niche markets related to global franchise opportunities and US real estate investments, providing basis for clients' future business decisions.

Senior Equity Analyst/Director of Research**Pittsburg Research Inc.****Great Neck, NY****1994-2001**

Established investment recommendations for institutional clients on undervalued global equities. Wrote and published in-depth analytical reports combining macroeconomic and proprietary research. Constructed detailed financial models and cash flow forecasts, managed research team, and developed publication guidelines. Promoted to positions of increasing responsibility, culminating in Research Director title in 1999.

- Led the establishment and expansion of start-up equity research department from its inception, achieving multi-million dollar annual revenue level ahead of expectations.
- Achieved above average return on model portfolio of value-oriented investment recommendations by utilizing proprietary fundamental cash flow valuation metrics, and identifying trigger points for stock appreciation.
- Strengthened firm's research product and reputation by leading the effort to streamline coverage assignments and to establish core industry verticals to provide more in-depth sector analysis.
- Developed sources, analyzed data from industry experts and consulted with company management to build and track earnings and cash flow models, initiating and expanding firm's coverage universe.
- Enhanced timeliness of recommendations, increased firm's exposure and reduced distribution costs by developing electronic distribution procedures including participation in research services.

Consultant/Technical Writer, GE, CIGNA and other Fortune 500 clients

1992-1994

Project Manager/Programmer, University of Connecticut Health Center

1989-1991**EDUCATION**

- **Master of Arts in Economics, International Economics focus** **1999**
Fordham University, Bronx, NY
- **Master of International Management, International Business focus** **1992**
Thunderbird School of Global Management, Glendale, AZ (Ranked #1 for International Business)
- **Bachelor of Science, Political Science & Psychology double major** **1988**
Tufts University, Medford, MA

INDUSTRY AWARDS & PROFESSIONAL AFFILIATIONS

- Wall Street Journal Best on the Street: #1 for Airlines (2006), #4 for Airlines (2007)
- Forbes/StarMine #1 Airline Analyst (2006), recognized for two of the Top Five Sell Ratings (2006)
- Member: New York Society of Security Analysts (NYSSA); Women In Defense (WID-NDIA)

ERIC M. CHANDLER

*101 Ledgebrook Drive
Norwalk, CT 06854-1069
(203) 838-7764
echandler1073@yahoo.com*

PROFESSIONAL SUMMARY

Extensive experience in the land title insurance industry with broad technical competencies ranging from basic land title data analysis through coordination of both residential and large commercial real estate transactions entailing excellent analytical, organizational, communication and customer service skills.

First American Title Insurance Company 1983 – 2008

First American Title Insurance Company Stamford, CT 1998-2008

Sr. Title Officer

(1998-2008)

In 1998 I transferred to the Stamford CT office from the White Plains operation. In addition to becoming more involved in customer service functions such as escrow closings and "closings by mail", because of my years of NY experience I was made the liaison to the New York City National Commercial Services Division as well as other out of state First American Commercial Services Division offices and out of state First American Agents.

Underwriting and Analysis of projects included:

- UBS Real Estate Investment portfolio: portion of \$450mm multi-state transaction. The CT properties consisted of the Trumbull Shopping Center, Trumbull, CT (\$138mm) and the Connecticut Post Mall, Milford, CT (\$97.5mm). Under my supervision the CT portion of the transaction was among the first to achieve closing ready status. Closing occurred and the planned mall renovations and expansions were able to take place;
- RBS Headquarters Building, Stamford, CT - \$7mm. Title closed successfully and construction of the new RBS HQ is proceeding to completion;
- Ventas Health Care: 8 nursing home sites statewide resulted in repeat business financing and sale transactions;
- Derby Downtown Development Project consisting of 43 separate properties slated for redevelopment as part of a city revitalization plan;
- Coordinated multi-state Best Friends Pet Care financing consisting of 8 properties across 5 states. My facilitation of the initial transaction resulted in repeat business;
- New England Central and Connecticut Southern Railroad rail line sale. Successfully used my creativity to explore non-traditional techniques to establish chain of title despite an obscure history of ownership transfer;
- Several Home Depot leaseholds statewide. Client satisfaction resulted in repeat business;
- Several Avalon Bay apartment complex transactions. Client satisfaction resulted in repeat business.

Additional duties and accomplishments:

- Coordinated with purchaser and lender counsels for creation of pro forma Owner and Loan policies;
- Coordinated with title searchers, surveyors and clients in defining and resolving title issues in order to effectuate transaction closings;

ERIC M. CHANDLER

3

Title Reader

(1983-1984)

Started at First American Title as a production title reader preparing the information taken from title abstracts and land title surveys, additional research plus other ancillary materials for final reporting.

Security Title and Guaranty Company, White Plains, NY 1976-1983

Title Reader

(1978 - 1983)

After acting as title searcher for 2½ years in the Westchester County land records, was promoted to work in office as title reader trainee. Reviewed raw title abstracts, land title surveys, tax searches and municipal reports to create title reports. Coordinated with title searchers, surveyors and client attorneys. Other duties included assigning searcher work, ordering tax searches, municipal searches and land title surveys, scheduling title closings and assigning the title closers.

While working on a Security Title/First American Title co-insurance transaction involving the sale of property consisting of 20+ parcels of land situated in 3 towns in Westchester County, the quality of my work, including plotting the assemblage (which revealed a 20' X 400' gore) in advance of receipt of a survey, was brought to the attention of the White Plains branch of First American Title. When the need for an additional title reader arose at First American, I was invited to come in for an interview.

Title Searcher

(1976 - 1978)

Started as title searcher trainee conducting pre-closing continuation searches while being trained to search reissues and later to conduct full 40-year searches. Due to demonstrated skills, promoted to full title searcher status within 6 months of being hired.

Activities and Interests:

2007 - Present

City of Norwalk Historical Commission

Current

Commissioner / Chair, Norwalk Museum Committee

2007-2008

Commissioner / Vice - Chair, Norwalk Museum Committee

Mayoral appointee to volunteer municipal commission tasked with the oversight of historic cemeteries and the maintenance of historic buildings owned by the City of Norwalk such as the Lockwood-Mathews Mansion, the Mill Hill property (consisting of the Mill Hill Meeting House, Little Red School House and the Governor Fitch Law Office) and oversight of the day-to-day operation of the Norwalk Museum.

- Assist the Norwalk Museum Curator in the conceptualization, creation, execution and publicizing of museum exhibits and programs;
- Conceived, designed and implemented the materials for the docent guided or self - guided tour of the Norwalk Museum exhibits and galleries.

1996 - Present

Living History - American Revolutionary War

1st / Adjutant Sheldon's Horse, 2nd Continental Light Dragoons

Regimental executive officer responsible for overseeing the training of new recruits and NCOs and maintaining unit discipline during public performance hours and field maneuvers;

- Participate at regional civil/public service events;
- Conduct educational programs at schools and historic venues throughout Connecticut;
- Narrate demonstrations for public/educational programs;
- Facilitated creation and institution of unit SOP and Safety Manual;
- Participated in the creation of By-Laws for CT Colony Military Association.

- Reviewed and analyzed real property surveys comparing survey and record property descriptions and defining possible title issues;
- Reviewed closing documents for insurability and recording in conformity with state statutes;
- Conducted title-technical aspects of client meetings.

First American Title Insurance Company of New York, White Plains, NY 1983-1998

Sr. Title Officer/Project Specialist (1987-1998)

In recognition of my ability to handle large property assemblages, the title of Project Specialist was created for me.

Significant projects included:

Supervised project team of title searchers and report/policy typists for the largest real estate transaction in Westchester County (NY) history (\$444,000,000.00) involving 67 individual properties in 2 states acquired by Mack-Cali Real Estate Investment Trust from Robert Martin Company. Personally handled all abstract analysis, title review, report/policy proofreading and client contact for communicating the explanation of and clearance/resolution of title matters for that transaction;

Supervised project team of title searchers and report/policy typists for the 2nd largest real estate transaction in Westchester County (NY) history (\$139mm) sale of the Lowell Shulman real estate portfolio. Personally handled all abstract analysis, title review, report/policy proofreading and client contact for communicating the explanation of and clearance/resolution of title matters for that transaction.

Additional duties and accomplishments:

- As Project Specialist, established a project team attitude while training and supervising 3 title readers in the White Plains, NY office for a period of 5 years;
- Individuals trained by me have gone on to have successful careers either within the company and/or within the industry.
- Due to excellent customer service values was assigned to temperamental clients to resolve title issues, effectuate closings and maintain client good will;
- Ability to hand plot property descriptions, allowing property analysis prior to receipt of surveys;
- Worked with title searchers to maintain title abstract quality and accuracy resulting in a significant decrease in the number of title claims and a 50% reduction in reporting time from 10 days to 5 days;
- Assisted company counsels in the revision of the First American Title Company of New York exceptions manual.

Title Officer (1984-1987)

Promoted to Title Officer after 6 months. As Title Officer assumed the further responsibilities of working with client attorneys to perform "clearance" functions to responsibly and legally dispose of issues adversely affecting title.

Performed the title analysis on the transformation of the City of Yonkers, NY Landfill to a shopping center. This property consisted of approximately a dozen parcels burdened with aqueduct and cemetery easements, as well as a ½ street that remained in private hands disclosed by the assemblage plotting I performed in the course of analyzing the title abstracts in advance of receiving professional surveys.

u

Holly Barbara Cuzzone
12 Yew Street
Norwalk, CT 06850
203. 847.2934

Education: **2007-M.A., Archaeological Studies.** Yale University, New Haven, Connecticut.

2003-Archaeology as an Avocation Certificate. Norwalk Community College,
Norwalk, Connecticut.

1980-M.A., Biology. City University of New York, New York City, New York.

1973-B.A., Biology. City University of New York, Herman H. Lehman College, New
York City, New York.

Honors: **Yale University, Michael Coe Award, 2006.**
 Norwalk Community College, Academic Achievement Award for High
 Honors, May 2003.
 Herbert H. Lehman College, Deans List 1970-1973.

Experience: **2000-present, CFO Neurology Associates of Norwalk, PC,** 637 West Avenue, Norwalk,
Connecticut 06854

2009-2012, Adjunct Biology Professor. Housatonic Community College, 900 Lafayette
Boulevard Bridgeport, CT 06604.

2000-present, CFO Neurology Associates of Norwalk, PC, 637 West Avenue,
Norwalk, Connecticut 06854

2007-2009, The Yale Peabody Museum, Anthropology collections. Whitney Ave,
New Haven, CT.

2005-2008, The Yale Peabody Museum, Bones and Stones Archaeology Camp,
Whitney Avenue, New Haven, CT

2002-2007, Cultural Resource Management. Ernest Weigand, 152
Silver Spring Road, Wilton, CT 06897.

1999, Professional Development, The CT JASON Project. Mystic Aquarium and
Institute for Exploration, 55 Coogan Blvd., Mystic, CT 06355.

1995-1999, Special Events Coordinator, The Maritime Aquarium, 10 Water Street,
Norwalk, CT 06854.

1990-1995, Marine Educator, The Maritime Aquarium, 10 Water Street,
Norwalk, CT 06854.

1988-1997, River Study Instructor, The Norwalk Board of Education, 125 East
Avenue, Norwalk, CT 06851.

1977-1985, Senior Research Biologist, Kraft/General Foods Corporation-Technical
 Center, 555 South Broadway, Tarrytown, NY 10603.

1973-1977, Clinical Special Chemistry Technologist, New Rochelle Hospital Medical
 Center, 16 Guion Place, New Rochelle, NY 10801.

Summary of Work Experience

1. Chief Financial Officer

Responsible for financial planning and record-keeping, as well as financial reporting to the physicians and responsible for analysis of data.

2. Adjunct Biology Professor

Presented college-level courses in Biology Studies with a human focus. Conduct lectures and laboratory practices to students as a pre-requisite to nursing and medical technology students.

3. The Yale Peabody Museum

Part-time position, technical support in the curation of their artifact collection.

4. Bones and Stones Archaeology Camp, The Yale Peabody Museum

The Primary Investigator for archaeological excavation at Cove River in West Haven, CT

5. Cultural Resource Management

Field Archaeologist involved in both historic and prehistoric excavation in New York and Connecticut. Work performed included the preparing of excavation grids, test pit excavation and excavation by shovel shaving and troweling. The collection of cultural remains, their identification, cataloging and curation was performed.

6. Professional Development, CT JASON Project, The Maritime Aquarium

Coordinated professional development for CT JASON teachers. Developed and implemented training programs for Mentor Teachers in Connecticut.

7. Special Events Coordinator, The Maritime Aquarium

Coordinated all aspects of special events associated with educational programs, including booking venues, developing supporting activities with Visitor Services, Aquarium, Marketing and Development. Administrator of grant funds, organized and implemented planning and follow-up workshops pertaining to special events.

8. Marine Educator, The Maritime Aquarium

Conducted marine science and ecology classes to adult and children, presenting organized factual materials according to prepared curriculum materials. Led classes on field explorations in natural habitats along Long Island Sound. Assisted the Curriculum Manager in the development of educational programs and teaching materials.

9. River Study Instructor, Town Captain

The River Study program for fourth grade students operated in Norwalk as well as other cities and towns in Fairfield County. As town captain planned and implemented professional development for parents and teachers in river ecology.

10. Senior Research Biologist, Kraft/General Foods Corporation

Associate Neurochemist in charge of the neurochemistry program in the Department of Nutrition and Experimental Pharmacology. Responsibilities included the development of neurochemical and pharmacological protocols, from literature, for use in evaluating the effects of food or food components on the central nervous system and gastrointestinal tract.

11. Clinical Chemistry Technologist, New Rochelle Hospital

Supervised and performed routine and special chemistry techniques including serology, urinalysis, hematology and phlebotomy.

Publications

- 2009 Holly Cuzzone and Britt Hartenberger
"Late Archaic and Late Woodland Occupations at Cove River, West Haven: New Data on Subsistence and the Narrow Point Tradition," *Bulletin of the Archaeological Society of Connecticut* no. 71:17-39.
- 2007 Cuzzone, Holly
Re-examining the Narrow Point Tradition: Prehistoric Occupations at Cove River, West Haven, Connecticut. Master's Thesis, Yale University, New Haven, Connecticut.
- 1983 Chou, Dorothy, Holly Cuzzone and Kenneth Hirsh
Assessment of Blood Platelets as a Model for CNS Response Studies: Comparative Effects of Caffeine on 5-HT Uptake and Release Mechanism in Rat Platelets and Rat Brain Serotonin Neurons. *Life Science* 33: 1149-1156.
- 1982 Chou, Dorothy, Holly Cuzzone, Jean Springstead and Kenneth Hirsh
Effects of Caffeine and Amphetamine SO_4 on Dopamine Uptake and Release Mechanism in Rat Corpus Striatum. *Federation Proceedings* 41(4): 1062.
- 1981 Chou, Dorothy, John Markle, Lynn DiMarco, Jean Springstead, Holly Cuzzone, Larry Schanbacher, Rita Ali and Kenneth Hirsh
Mechanism of Pentagastrin Action on Lower Esophageal Sphincter. *Federation Proceedings* 40(3): 672.
- 1981 Cuzzone, Holly, Kenneth Hirsh, Rita Ali and Dorothy Chou
Caffeine Effects on 5-HT Uptake and Release in Rat Cerebral Cortex and Midbrain Raphe Region. *Federation Proceedings* 40(3): 266.
- 1980 Cuzzone, Holly
Sex Differences in The Catecholamine Levels in the Brain of the Amphibian *Rana pipiens*. Master's Thesis, City University of New York, Herbert H. Lehman College.
- 1979 Hirsh, Kenneth, Lynn DiMarco, Roger Pomerantz, Holly Cuzzone, Jean Springstead, Rita Ali and Dorothy Chou
Brain Serotonin and Spontaneous Locomotor Activity Changes Following Oral Tryptophan. *Neuroscience Abstracts* 5: 560.
- 1979 Chou, Dorothy, Holly Cuzzone, Jean Springstead, Rita Ali and Kenneth Hirsh
Differential Effects of Caffeine on Regional Brain Biogenic Amines in Rats. *Neuroscience Abstracts* 5: 551.

Historic Preservation

- 2011 Cuzzone, Holly and Celia Maddox
Nomination of The Gallaher Estate at Cranbury Park, 300 Gramman Avenue, Norwalk, CT 06851. The National Register of Historic Places, United States Department of the Interior, National Park Service. Pending.
- 2010 Cuzzone, Holly and Celia Maddox
Nomination of The Gallaher Estate at Cranbury Park, 300 Gramman Avenue, Norwalk, CT 06851. The State Register of Historic Places. Connecticut Commission on Culture and Tourism, One Constitution Plaza, 2nd Floor, Hartford, CT 06103.
- 2010 Cuzzone, Holly and Dana Laird
Nomination of Pine Island Cemetery, 6 Crescent Street, Norwalk, CT. The State Register of Historic Places. Connecticut Commission on Culture and Tourism, One Constitution Plaza, 2nd Floor, Hartford, CT 06103.

- 2010** Cuzzone, Holly
The Red House a 1900 Victorian Row House,. El Hammock Island, Norwalk, CT. Norwalk Historical Society.
Norwalk Historical Society, 2 East Wall Street, Norwalk, CT06851.
- 2009** Cuzzone, Holly and Dana Laird
Inventory and researched Burials at Pine Island Cemetery.
- 2008** Cuzzone, Holly
1834 Mixed Architectural Style, 1 Allen Road, Norwalk, CT 06851. Norwalk Historical Society. Norwalk
Historical Society, 2 East Wall Street, Norwalk, CT06851.
- 2006** Cuzzone, Holly
1820 Salt Box Deed Research and Historic Documentation, 11 River Road, Norwalk, CT 06850.
Norwalk Historical Society. Norwalk Historical Society, 2 East Wall Street, Norwalk, CT06851.

NORWALK RECREATION & PARKS DEPARTMENT
FACILITY APPLICATION FORM

VII. A

PLEASE PRINT

PERSONAL/FAMILY
ASSOCIATION/CLUB
COMPANY/BUSINESS

ORGANIZATION NAME: JS Endurance

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: Shannon Whipple TITLE: member

YOUR NAME: Shannon Whipple

TITLE: _____

ADDRESS: 304 Main Ave #381

E-MAIL ADDRESS: _____

CITY: Norwalk, CT 0

STATE: CT

ZIP CODE: 06850

HOME PHONE: 203-840-0198

BUSINESS PHONE: 203-943-9292

CELL PHONE: same

FACILITY & EVENT INFORMATION

FACILITY REQUESTED: Veteran's Park

NUMBER OF PARTICIPANTS: 2,000

EVENT: 2017 SoNo Half Marathon

DATE REQUESTED: 10/14/17

SET UP TIME: 4am

STARTING TIME: 9am

ENDTIME: 1pm

RAIN DATE: N/A

(RAIN DATE NOT APPLICABLE WITH PAVILION OR MANSION)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☒ NO ☐

ARE YOU SERVING FOOD? YES ☒ NO ☐

ARE YOU REQUESTING A TENT? YES NO *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPT. *BOUNCING STRUCTURES; WATER DUNKING MACHINES; etc. REQUIRE A SEPARATE CERTIFICATE OF INSURANCE

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES

NO

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES

NO

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES

NO

PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED ON CITY PARK PROPERTY; OPEN PIT FIRES ARE PROHIBITED
DEPOSIT/FEES ARE NON REFUNDABLE OR TRANSFERABLE; CERTIFICATE OF INSURANCE IS REQUIRED FOR ALL EVENTS

IS THE GROUP GOING TO SWIM? YES ☐ NO ☒ IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(S) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency.

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: D. Whipple

DATE: 11/1/16

FOR OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: YES _____ NO _____ N/A _____

DATE: _____

COMMON COUNCIL APPROVAL: YES _____ NO _____ N/A _____

DATE: _____

DIRECTOR'S SIGNATURE: _____

DATE: _____

(Signature required)

Date to Committee: 12/14/16

Entered Into Calendar: _____

Deposit Received: _____

Insurance Received: _____

Entered into RecTrac: _____

**NORWALK RECREATION & PARKS DEPARTMENT
FACILITY APPLICATION FORM**

PLEASE PRINT

PERSONAL/FAMILY
ASSOCIATION/CLUB
COMPANY/BUSINESS

ORGANIZATION NAME: CORPORATE FUNDS, INC.
NAME OF CORPORATE OFFICER AUTHORIZED
TO EXECUTE THE LICENSE AGREEMENT: BRUCE PIENOM

TITLE: PRESIDENT

YOUR NAME: BRUCE PIENOM

TITLE: PRESIDENT

ADDRESS: 226 15th STREET, SUITE 3B

E-MAIL ADDRESS: BRUCEPP@CORP.FUNDS.COM

CITY: BROOKLYN

STATE: NY

ZIP CODE: 11215

HOME PHONE: (347) 844-9687

BUSINESS PHONE: SAME

CELL PHONE: (718) 757-5259

FACILITY & EVENT INFORMATION

FACILITY REQUESTED: THE PARKING LOT AT
CRANFORD PARK

NUMBER OF PARTICIPANTS: 600-700

EVENT: CORPORATE FUNDS
EQUIPMENT LUNcheon

DATE REQUESTED: TUESDAY EVEN 2012
JULY 27

SET UP TIME: 10am

STARTING TIME: 5pm

END TIME: 9:30

RAIN DATE: _____

(RAIN DATE NOT APPLICABLE WITH PAVILION OR MANSION)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES X NO _____

ARE YOU SERVING FOOD? YES X NO _____

ARE YOU REQUESTING A TENT? YES NO *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPT. *BOUNCING STRUCTURES; WATER DUNKING MACHINES; etc. REQUIRE A SEPARATE CERTIFICATE OF INSURANCE

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES

NO

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES

NO

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES

NO

PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED ON CITY PARK PROPERTY; OPEN PIT FIRES ARE PROHIBITED
DEPOSIT/FEES ARE NON REFUNDABLE OR TRANSFERABLE; CERTIFICATE OF INSURANCE IS REQUIRED FOR ALL EVENTS

IS THE GROUP GOING TO SWIM? YES _____ NO X IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES _____ NO _____
If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency.

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: [Signature] DATE: 11/15/12

FOR OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: YES _____ NO _____ N/A _____ DATE: _____

COMMON COUNCIL APPROVAL: YES _____ NO _____ N/A _____ DATE: _____

DIRECTOR'S SIGNATURE: _____ DATE: _____
(Signature required)

Date to Committee: 12/14/12
Entered into Calendar: _____
Deposit Received: _____
Insurance Received: _____
Entered into RecTrac: _____

FAX TO: ERIN LERRING-CITY OF NORWALK PARKS DEPT

FAX #: (203) 854-7869

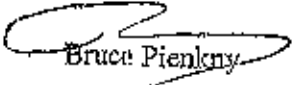
FROM: BRUCE PIENKNY-CORPORATE FUNRUN

Dear Erin,

I hope all is well with you. Attached is the faxed version of the Norwalk Recreation & Parks Department facility application form for the 2017 Corporate FunRun Fairfield County 5k to be held on Thursday Eve July 27th at the Pavillion at Cranbury Park.

I am going to mail you out a hard copy later today with the required \$100 deposit. Please be in touch anytime at (347) 844-9687.

Best


Bruce Pienkny



TO : MEMBERS OF RECREATION, PARKS AND CULTURAL
AFFAIRS COMMITTEE

FROM: MIKE MOCCIAE, DIRECTOR

RE : SPRINGWOOD ELY PARK – TENNIS COURTS

DATE: JANUARY 4, 2017 (REVISED)

At the August 10, 2016 Recreation, Parks and Cultural Affairs Committee meeting, the Committee discussed the proposal from Norwalk Grassroots Tennis and Education, Inc. (NGTE) to provide funding for the construction of two new tennis courts plus tennis practice facilities at Springwood Ely Park. This project will be implemented in conjunction with Recreations and Parks Department's upcoming tennis court reconstruction project of the existing 4 tennis courts. The City has allocated \$250,000 in a Capital Budget account for the reconstruction of the existing tennis courts. NGTE proposed to raise an additional \$400,000 of private funds for the development of the tennis center, of which \$300,000 will be donated by the family of Mr. William Rippe. As such, NGTE requested that the facilities to be named "William Rippe Tennis Center".

In response to the naming request, the Recreation, Parks and Cultural Affairs Committee referred the naming of the tennis center to the Land Use and Building Management Committee. The Land Use and Building Management Committee conducted a public hearing and thereafter, voted to support the naming of the facilities with the understanding that NGTE will provide letters of support for the naming of the tennis center (which the Land Use and Building Management Committee received subsequently).

At this time, working with Ms. Caron Palder, President of NGTE, the following is a summary of terms and conditions relating to the proposed tennis center development:

- NGTE shall donate minimum \$400,000 for the construction of 2 new tennis courts, related tennis practice facilities and development of the overall tennis center as shown on attached drawings.
- The City will expend up to \$250,000 for the reconstruction of the existing 4 tennis courts.
- NGTE, in collaboration with USTA, will provide the City with construction documents including drawings and specifications for bidding purposes.
- NGTE will provide its donation to the City of Norwalk prior to advertise for bids. Funds shall be deposited into a City interest bearing Special Revenue Account and these funds will be restricted for the development of the proposed tennis center project only. The City shall have no obligation to augment these funds in the event the bids exceed available NGTE funds. Additionally, if either party decides to terminate this project prior to the execution of the construction contract, the City shall return NGTE's funds immediately after receipt of written notice.
- Upon receipt of the bids, a written confirmation from NGTE to proceed is required prior to the Norwalk Common Council approval on the execution of a construction contract with the lowest responsible bidder. The City will be responsible for the management of the construction project. Any excess funds will be returned to NGTE.
- Upon completion and acceptance of the tennis court improvements by NGTE and the City, the City will have full responsibilities relating to future maintenance, repair and replacement of the facilities.
- NGTE will establish its program schedule and provide said schedule periodically to the Recreation and Parks Department. NGTE will have exclusive use of the facilities during its program hours. Upon establishment of the program hours, NGTE shall be responsible for posting its hours at the tennis center for public information.
- NGTE is aware of the City's and Norwalk Board of Education's ongoing consideration for the construction of a new elementary school at Springwood Ely site. In the event a decision is made by January 2017 to construct a new school, the City may request the construction of the new tennis courts at an alternate location within Springwood Ely Park. As part of this alternate plan, the City will be responsible for additional design and construction costs necessary to prepare the alternate site to receive the new tennis courts and practice facilities, while NGTE will be financially responsible for the installation of the tennis courts and facilities. Every effort will be made to complete the improvements by July 2017.

- Tentative construction schedule:
 - Advertise for bids in January 2017
 - Approval of bids in February 2017
 - Execute construction contract in March 2017
 - Start construction mid April 2017
 - Completion July, 2017

ACTION REQUESTED:

Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Norwalk Grassroots Tennis and Education to accept the donation of funds (minimum \$400,000) for the construction of a new tennis center at Springwood Ely Park and to name the facilities as "William Rippe Tennis Center". Terms of the agreement shall be as outlined in Mike Mocciae's memo dated January 4, 2017.



Norwalk Grassroots Tennis & Education

COURT • CLASSROOM • COLLEGE • CAREER

11 Ingalls Avenue
Norwalk, CT 06854
203-639-1770
info@norwalkgrassrootstennis.org

BOARD OF DIRECTORS

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Roy Anderson, Vice-President*
Allen Lensonson, Treasurer*
Mark Magnusen, Secretary*
Sean Cahill
Chris Caldwell*
Patrick Connors
Richard Freeman
Michael Frost
Arthur Goldblatt, Founder*
Cathy Osterhout
Amy Pomponi
Payal Riazli
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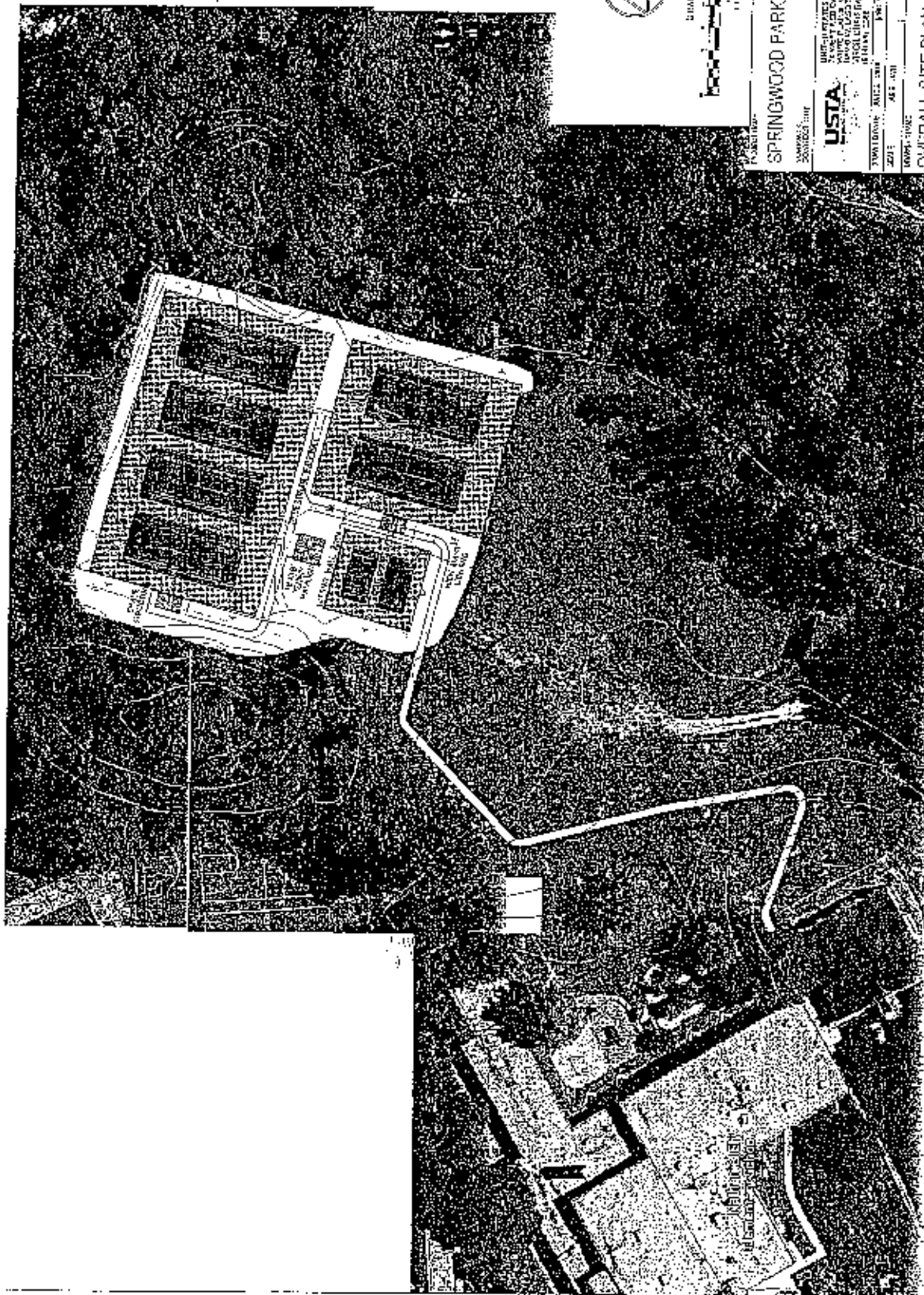
* EXECUTIVE COMMITTEE

For the past 21 years Norwalk Grassroots Tennis & Education (NGTE- formerly Norwalk Grassroots Tennis) has conducted a free tennis program at the four courts at Springwood Park. NGTE serves any child on free and reduced lunch who wants to come and play tennis. Programming on these courts is provided every weekday during the fall and spring seasons and for six hours a day during the summer school vacation. Historically, over 250 Norwalk children play tennis on the courts throughout these seasons. In addition, competitive matches with youth teams from other towns are played on these courts. NGTE also provides winter indoor tennis to over 100 children. In addition to tennis, NGTE provides academic assistance to many of its participants.

The current state of the existing courts is poor. Several cracks exist which makes play difficult and further inevitable deterioration will create safety concerns. Fortunately the city has budgeted \$250,000 to resurface the courts. However, what this money won't rectify is the overcrowding that exists. This summer in addition to our usual 250+ children, we are hosting over 60 children from the South Norwalk Neighborhood Center each Monday. This is further heightening the overcrowding. Given this situation, NGTE seeks to expand the number of courts by adding 2 full size courts and 2 smaller courts designed for younger children, (which is a group that is rapidly expanding.) Beyond the courts, NGTE looks to provide covered structures to create much needed shade, fix existing fencing, and move the existing backboard. The cost for this additional work is estimated to be over \$400,000.

NGTE is determined to raise funds for this effort. We have engaged the United States Tennis Association (USTA) to assist with plan development. They have visited the site several times, developed a working plan and created the bid specs. In addition they will contribute \$20,000 to the project and NGTE has been actively seeking funding from other individuals and/or organizations. We have raised over \$100,000 to date. While a sizable amount, other funds are necessary to be able to realize this project. An individual donor has been identified who is willing to contribute \$300,000. The stipulation made for receiving these funds is that the tennis center be named for her deceased husband, William "Bill" Rippe. Bill was a graduate of Cornell University and The Wharton School. Bill embodied the ideal of high performance – something NGTE tries to instill in its children. He was an avid tennis player, club champion in both Westport and Fairfield and an all around great guy. His widow supports NGTE's mission "to improve the lives of children from low income families through tennis, education, life skills, and leadership programs." Tennis is the hook that NGTE uses to execute that mission. She knows that Bill would have wanted to provide proper facilities for the children so that they can excel on their journey with us and provide a sports facility that the Norwalk community can be proud of.

NGTE is requesting the new tennis center be named for Bill Rippe. Without the funds from this donor it will be very difficult to build this facility which will impact so many children and their families.



GRAPHIC SCALE

1" = 20'

SPRINGWOOD PARK TENNIS COMPLEX

PROJECT NO. 1000

DATE: 10/1/88

UNIVERSITY OF TEXAS AT AUSTIN
 CIVIL ENGINEERING DEPARTMENT
 2800 G. L. DAVIS, 3RD FLOOR, AUSTIN, TEXAS 78712
 TEL: 479-2311, FAX: 479-2312

DESIGNED BY	DATE	BY	DATE
10/1/88	10/1/88	10/1/88	10/1/88

OVERALL SITE PLAN - BASE BID

Proposal

Veterans Park Proposal from **MARITIME ROWING CLUB**



Maritime Rowing Club

www.maritimerowing.com

35 Seaview Avenue, East Norwalk, CT 06855

203-854-5492

OUR PURPOSE

Water Sports Center, Inc. d/b/a Maritime Rowing Club (the "Club") was founded by Yan and Olga Vengerovskiy in 1996, who had immigrated to the United States with their family from the Soviet Union in 1991. Since that time, what started with a few rowers has, through the tireless effort of Yan and Olga, blossomed into a thriving rowing community of middle school, high school and adult rowers. The planned replacement of the Norwalk Walk Bridge will displace the Club from its current location and we are seeking a temporary storage/launching site in the event our new location. The proposed timeframe would be from March 31st, 2016 through November 31st, 2017.

The goal of Maritime Rowing Club is to teach children and adults the sport of rowing and instill a healthy lifestyle for individual athletes and families. Over the past 19 years, we have educated over 5,000 athletes and parents. This education has not only helped them learn the sport of rowing, but has also fostered teamwork, developed leadership skills, increased awareness of fitness and health, and improved self confidence.

Rowing provides a tremendous opportunity for high school students to participate in lifetime a sport, and may even help them acquire college scholarships. Rowers from Maritime Rowing Club have been recruited to attend prestigious Ivy League, Division I and other universities across the country. Junior rowers from Maritime Rowing Club have gone on to win Junior National, Junior World, Under-23 World, Senior World and Olympic medals. Three current members of the US National Team developed their passion for rowing at Maritime Rowing Club and two rowers at the London Olympics were former Maritime Rowing Club junior rowers. In addition, Maritime Rowing Club adult rowers have won numerous medals at US Rowing Masters Nationals.

Maritime Rowing Club is recognized as one of the top rowing programs in the country. Maritime Rowing Club hosted the US Rowing Under-23 men's sculling team that competed in Lithuania. In December 2011, US Rowing recognized Yan and Olga with the John J. Carlin Service award. Chosen by the USRowing Board of Directors, the award honors individuals who have made significant and outstanding commitments in support of rowing.

OUR STRUCTURE

The club programs are the Maritime Rowing Club Masters, Middle School, Juniors, Learn to Row and Veterans programs. All Maritime Rowing Club classes are listed in the Norwalk Parks and Recreation program, and are included in publications in many of the surrounding towns and national television broadcasters.

Maritime Rowing Club

www.maritimerowing.com

35 Seaview Avenue, East Norwalk, CT 06855

203-854-5492

OUR PROGRAMS

- **MRC Masters:** Open to everyone over 22 years old, all skill levels, and offers year round programs.
- **MRC Juniors:** Open to all Fairfield and Westchester County high school students. All skill levels, and offers year round programs.
- **MRC Middle School:** Open to all Fairfield County and Westchester County high school and middle school students. All skill levels, and offers year round programs.
- **Adult Learn to Row:** Open to all adults and offers a basic understanding of rowing technique and proper water safety with a goal to become recreational or competitive masters rowers.
- **Veteran Rowing:** Open to all active veterans and offers a basic understanding of rowing technique and proper water safety.
- *All Classes are taught and fully staffed by qualified coaches*

REASON FOR PROPOSAL

Displacement from the current location due to the ConnDOT Walk Bridge Replacement. Construction for our new location has the potential for delays which would leave MRC without storage or launching during our most important season from March 31st – July 31st. MRC is looking for a safe place to store our racing/training boats, a dock to launch from for practices in morning and afternoon, and slips for our safety/coaching launches.

A ROWING LOCATION

As we move forward towards being displaced by the ConnDOT Walk Bridge Project on March 31, 2016, we are looking to secure a safe and ideal rowing venue location for our programs.

It is essential that we stay on the Norwalk River which is a secure a body of water with the following attributes:

- Free of strong currents and manageable tides.
- A location that is accessible to the community we wish to serve.
- Relatively calm and flat water.

Veterans Memorial Park and Marina appears to be an ideal location.

Maritime Rowing Club

www.maritimerowing.com

35 Seaview Avenue, East Norwalk, CT 06855

203-854-5492

WHY VETERANS MEMORIAL PARK

MARITIME ROWING CLUB could be a community builder in Veterans Memorial Park; giving young adults and master's rowers in the surrounding neighborhoods and communities a chance to experience the sport of rowing through a safe and supportive environment.

OUR NEEDS

MARITIME ROWING CLUB will supply all equipment needs including all the safety launches. We will carry our own insurance and be solely responsible for the safety of our participants.

We will need:

- Permission to use a designated space at Veterans Memorial Park and permission to install our own removable low profile dock (approximately 90 feet long).
- A secure place to store our boats, our launch, oars, lifejackets, gasoline, and paddles.
- Permission to access the Park during morning and evening hours from March 31st – November 31st 2017.
- We would like to be in the Southeast dock of the Marina and the adjacent parking lot for parking and storage.

WHAT WE CAN OFFER

Rowing is a safe, quiet, and ecologically sound sport that will only serve to enhance its surroundings at Veterans Memorial Park. In addition:

- Maritime Rowing Club is prepared to pay a rental fee for the space it would use for boat storage and dock usage.
- Our organization would regularly contribute to the general upkeep of the waterfront.
- Our organization would fund all improvements necessary to create a storage space for our equipment.

CONCLUSION

We would like very much love to be a part of Veterans Memorial Park and provide the community a unique experience and challenge of rowing. Temporally running our programs in Veterans Memorial Park and will allow young athletes to feel connected to their sport and community and to the park. MARITIME ROWING CLUB, in a partnership with Veterans Memorial Park, has the opportunity to give back to the community and further develop the park and the Norwalk community.



November 7, 2016

City of Norwalk
Department of Recreation and Parks
125 East Avenue
Norwalk, CT 06851

Attention: Mr. Michael Moccia, Director

Reference: Veteran's Memorial Park – Boat Ramp Replacement
RACE Coastal Engineering, LLC
Scope of Services for Construction Phase Services

Dear Mr. Moccia:

RACE COASTAL ENGINEERING ("RACE") herein submits to you this proposed Scope of Services and Agreement related to construction phase services for the Veteran's Memorial Park Boat Ramp Replacement Project ("Project"). The City of Norwalk, ("Owner"), shall be the Client for the scope of work outlined herein. The costs and scope included herein supersede Task 5 – Construction Administration Services in the original professional services agreement dated October 8, 2014 and approved on November 4, 2014.

The following Sections outline the specific Scope of Services that **RACE** will perform during the construction phase.

1. SCOPE OF SERVICES:

The following paragraphs identify the specific scope of services to be provided. These services are provided as the *Basic Services* for the completion of this work. Services which are not specifically identified as Basic Services will be considered as *Additional Services*. *Additional Services* are NOT included as a part of this Agreement.

All fees included herein are for budgetary purposes only. Numerous factors outside of the control of RACE, including but not limited to, contractor schedule, regulatory requirements, unforeseen conditions, unacceptable materials, etc., may require additional time for Construction Administration. Professional service time will be invoiced at the rates included herein on a monthly basis as incurred. RACE will advise the Owner on a monthly basis of current percentage complete of budgeted amounts.

1.1 Task 1: Review and Coordination of Submittals

RACE will coordinate with the selected Contractor to prepare a required submittal list.

RACE will review and comment on submittals associated with the Scope of Design.

During the course of a project, it is possible that Change Order (CO) requests or Requests For Information (RFI) may be submitted by the Contractor due to unforeseen site conditions. **RACE** will log COs and RFIs prepared by the Contractor and provide responses as required.

RACE has included a budget of 40 hours for the review of these items.

1.2 Task 2: Project Meeting Coordination

RACE will administer and attend a Pre-Construction and monthly Project Coordination Meetings with Owner, Contractor, and appropriate Team members. **RACE** will prepare an agenda prior to the meeting and minutes following the meeting. Meeting minutes will be prepared in Draft format to be reviewed by all attendees prior to finalization for the project record.

A total of (1) pre-construction meeting and (5) construction meetings are included as part of this Agreement.

RACE has included a budget of 57 hours for coordination, attendance, and documentation of meetings.

1.3 Task 3: Construction Observations

Full-Time construction observation will not be performed as part of the Basic Services associated with this Scope.

RACE will perform interim observations during construction to confirm general compliance of the work in progress related to the components included in the **RACE** Scope of Design. **RACE** will perform site visits each week during the duration of the project. Following each site visit, **RACE** will prepare field reports noting conditions observed and provided completed reports to the Owner.

Based on the construction schedule outlined in the Bid Documents dated May 11, 2016 the project is anticipated to start on November 14, 2016 and be completed by April 28, 2017. It has been estimated that the construction phase will be 5 months long. Based on this construction schedule **RACE** has budgeted approximately 5 hours per week for a project total budget of 134 hours for construction observations and preparing field reports for the Owner.

Should the construction schedule extend past the anticipated completion date **RACE** will invoice the additional time at our agreed upon hourly rates under *Additional Services*.

1.3 Task 4: Coordination of Diving Observations

RACE will assist the Owner in acquiring a diving contractor to perform observations of underwater welds and connections completed by the contractor. Such assistance will include developing a scope of service required for diving contractors, reviewing diving contractor qualifications and solicitation of a minimum three competitive bids for this work. It is anticipated that the Owner will select a diving contractor to perform such observations and will enter into separate contract for this work.

Following an executed contract between the Owner and diving contractor, **RACE** will assist the Owner in scheduling the dive observations to review conformance of underwater elements with the project specifications.

RACE will be present onsite to coordinate the dive observations. It is estimated that (2) dive observations will be required for this project. **RACE** has budgeted for a total of 20 hours for the solicitation of bids and onsite coordination during the dive observations.



1.5 Task 5: Payment Review

RACE will review Contractor applications of payment.

RACE will review proposed items for payment based on field observations, estimated level of completion, and approved schedule of values. **RACE** will make a payment recommendation to the Owner based on this information.

RACE has included a budget of 6 hours for payment review.

1.6 Task 6: Project Closeout

RACE will assist the Owner with Project Closeout activities. These activities will include:

- Preparation of a punch-list of outstanding or incomplete items.
- Submittal of Contractor supplied Record Drawing to regulatory agencies.

RACE has included a budget of 20 hours for project closeout services.

1.7 Exclusions

The following are specifically excluded from the *Basic Services* to be provided as a part of the proposed work. Should these or other tasks be requested by the Client, the fees for these will be invoiced as *Additional Services* at the rates provided herein.

1. Permitting services of any sort
2. Geotechnical investigations and geotechnical engineering
3. Hydrographic surveying and Land surveying
4. Special Inspections
5. Design of utilities such as electrical, water, and sanitary service
6. Testing (destructive or non-destructive) of materials except as noted herein
7. Corrective revisions due to errors in fabrication or placement of items by a construction contractor or his sub-contractors.
8. Review and approval of alternate designs proffered by the contractor.
9. Regulatory application and other fees that may be required by DEEP, US Army Corps of Engineers, or local agencies, except as noted herein.
10. Design of repairs to ancillary structures.
11. Reproduction, mailing and courier costs.
12. Project layout.
13. Coordination of trades.
14. Travel Expenses

2. ESTIMATED FEES:

Fees are estimated based on hourly rates by personnel per the rate schedule below. Estimated duration is taken as beginning of November 2016 to end of April 2017 per the contractor's schedule.



PROFESSIONAL SERVICE FEE ESTIMATE

Task	Description	Estimated Time ⁽¹⁾ (Hours)	Estimated Fees ⁽¹⁾	Estimated Expenses ⁽¹⁾
1.	Review and Coordination of Submittals	40	\$5,590	
2.	Project Meeting Coordination	57	\$8,490	\$120 ⁽²⁾
3.	Construction Observations	134	\$18,470	\$500 ⁽²⁾
4.	Dive Inspections	20	\$2,740 ⁽³⁾	
5.	Payment Review	6	\$990	
6.	Project Closeout	20	\$2,480	
ESTIMATED TOTAL		277	\$38,760	\$620

(1) Fees included herein are for budgetary purposes only. Numerous factors outside of the control of RACE, including but not limited to, contractor schedule, regulatory requirements, unforeseen conditions, unacceptable materials, etc., may require additional time for Construction Administration. Professional service time will be invoiced at the rates included herein on a monthly basis as incurred.

(2) Estimated travel expense

(3) Professional Services Only, excludes dive services

The total fee payable, projected prior to commencement of services, if stated, shall be a reasonable estimate subject to change. The final fee shall not exceed by more than 10% of such estimate, exclusive of reimbursable expenses, without prior written approval of the Client. Where the fee arrangement is to be on an hourly basis, the rates shall be those included as a part of this Agreement.

Invoices for professional services shall be submitted, at the option of RACE, either upon completion of such services or on a monthly basis. Invoices shall be payable within thirty (30) days after the date of the invoice. All billings over thirty (30) days past due will be subject to interest charges of 1.0% per month on the unpaid balance. In the event that part or all of the account remains unpaid in full, ninety (90) days after initial billing, the Client shall be responsible for all costs of collection including, without limitation, reasonable attorney's fees. This Agreement is notice, where required, that RACE shall file a lien whenever necessary to collect past due amounts.

All reimbursable expenses shall be invoiced at direct cost plus 10% overhead expense. Reimbursable expenses shall include such expenses as: overnight deliveries; courier services; reproduction of documents; shipping and mailing expenses; and any other disbursement including without, limitation, application fees made on behalf of the Client.

All time and materials invoices and all ADDITIONAL Services shall be invoiced at the following rates for the professional services indicated. These rates are subject to change at the beginning of each calendar year.

Principal -	\$205 / Hr	Engineering Associate -	\$90 / Hr
Project Manager-	\$165 / Hr	CADD Operator -	\$80 / Hr
Project Engineer -	\$130 / Hr	Technician -	\$75 / Hr
Engineer -	\$115 / Hr	Administrative -	\$65 / Hr



3. TERMS AND CONDITIONS:

Terms and conditions shall be per the existing Agreement between the City of Norwalk and Roberge Associates Coastal Engineers, LLC Project No 3464 – Design Services at Veteran's Memorial Park Launch Ramp and Visitor Dock Improvements dated November 4, 2014.

We are prepared to undertake these services following receipt of your written authorization to proceed. Please sign this proposal and return one fully executed copy to this office. We recommend that you retain a copy for your records. We are looking forward to continuing to work with you on this project.

Very truly yours,

ROBERGE ASSOCIATES COASTAL ENGINEERS, LLC



Devin J. Santa, PE
President

Agreed to and accepted this 23 day of November, 2016.

AUTHORIZED BY: [Handwritten Signature]

For the City of Norwalk, authorized signatory

X:\PROJECTS\2014-20141001 - NORWALK VETS PARK BOAT RAMP\1. SUBMITTAL\2. DES - CONSTRUCTION SERVICES.DOCX





111. B

DEPARTMENT OF PUBLIC WORKS

TO : MEMBERS OF LAND USE AND BUILDING MANAGEMENT
COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER *AL*

RE : RENEWALBE ENERGY – CITY HALL SOLAR

DATE: DECEMBER 27, 2016 (*Revised January 5, 2017*)

Last summer, Councilman Kydes, acting as the Chairman of the Mayor's Energy Task Force, approached the Office of Building Management and the Purchasing Department to issue a Request for Proposals (RFP) for the installation of photovoltaic systems at various municipal and school facilities. In response to his request, a committee was formed which consists of Sharon Conners (Purchasing), Bill Hodel (Norwalk Public Schools), Mike Moccia (Rec. & Parks), Councilman Livingston (Chair of Land Use and Building Management Committee), Councilman Kydes (Chair of Mayor's Energy Task Force), David Mann (Renewable energy instructor at NCC) and myself. To select the preferred building sites, we considered the size of buildings, roof orientation, age and condition of the roofs. The following sites were selected for inclusion in the RFP:

- City Hall
- Norwalk High School
- Naramake Elementary School
- Fodor Farm Barn
- Oyster Shell Park

In September 2016, the RFP was issued and a total of four (4) proposals were received by the Purchasing Department. The Committee evaluated the proposals in detail and shortlisted three (3) firms (thereinafter refer to as Solar Developer or Developer) for interviews. These proposals are similar in that the Developers would install the photovoltaic systems via a turnkey process. The systems will continued to be owned by the Developer and will be leased to the City under a long term Power Purchase Agreement (PPA). Private ownership of the system will

allow the Developer to access available energy tax credits. The Developer will also competitively bid for Zero Emission Renewable Energy Credit (ZREC) from Eversource which is an incentive available to reduce capital costs. The PPA will stipulate the price per kilowatt hour that the City will pay for electricity generated on site which will be less than the cost of electricity from the "Grid". The electricity rate in the PPA is directly related to the size of the solar system, the awarded ZREC rate and the duration of the PPA agreement. The duration of the PPA can be 15, 20 or 25 years in order to satisfy the debt service for the improvements. The Developer will have full responsibilities for the operation, maintenance and real-time monitoring of the system. The Committee also inquired about buyout options.

In addition, please note that due to the size of the available roof area for Fodor Farm Barn and the site constraints of the slope embankment and landfill capping at Oyster Shell Park, the Developers did not show interest at these two locations.

Subsequent to the interviews, the Committee decided to recommend Greenskies Renewable Energy LLC as the "Preferred Solar Developer" for Norwalk City Hall.

The following is a summary of the various components of Greenskies's initial proposal for City Hall:

- Greenskies will install the system and lease the system to the City. The Review Committee is considering a 20 year term for the PPA. *Please note that there are limitations to tax credit for the first 5 years and ZREC for 15 years.*
- The City will have no capital outlay for the project
- Estimated system size (AC current) – 150 kw
- Estimated panel quantity – 630
- Estimated annual production – 235 mwh
- Cost per kwh is approximately \$0.050 kwh, for 20 years with no escalation. Rate will be subject to actual ZREC rate. (please note that the current "Grid" rate is approximately \$0.100 kwh)
- The City and Greenskies will develop a public awareness component to this project.
- *In order to arrive at an estimated annual cost savings, we can utilize some of the above projections. Please consider the following year-one cost saving calculation to be "for reference only":*

Annual production at 235 mwh x Cost saving at \$0.050/kwh = \$11,750 for the first year.

Total saving for the life of the PPA will depends on the assumed annual cost escalation for electricity.

- * *Electric bills for: July 2015 - \$21,753, October 2015 - \$17,817 and January 2016 - \$18,453*

Subject to Common Council approval of Greenskies as the Preferred Solar Developer, City staff (including Purchasing, Law Department, Building Management and Finance Department) will meet with Greeskies to refine the project scope and the terms of the PPA. Thereafter, we will submit the updated terms for the proposed PPA to the Common Council for final approval.

The approval process and the execution of required documents for the school buildings will be processed through the Norwalk Board of Education.

ACTION REQUESTED:

Approve to designate Greenskies Renewable Energy, LLC as the "Preferred Solar Developer" for the installation of photovoltaic panels on City Hall roof. The finalized terms for the Power Purchase Agreement to be submitted to *Land Use and Building Management Committee* and the Common Council for final approval.

October 7, 2016

City of Norwalk
125 East Avenue
Norwalk, CT 06856

RE: REQUEST FOR PROPOSAL 3670 RENEWABLE ENERGY

Legal Name: Greenskies Renewable Energy LLC
Address: 10 Main Street, Suite E, Middletown, CT 06457
Phone: (860) 398-5408
Fax: (860) 398-5423
Federal Tax ID: 80-0480889
CT Electrical License #: ELC. 0199037-E1
NABCEP Certified
Ownership: Limited Liability Company
Website: www.greenskies.com
Number of Employees: 80

Subcontractor 1:
Diversified Technology Consultants (DTC) (Engineering/Structural)
Connecticut License #: 0027497, 2010
2321 Whitney Avenue, Suite 301
Hamden, CT 06519

Subcontractor 2:
Horton Electrical Services LLC (Electrical Contractor)
CT Electrical License #: ELC. 0192436-E1
OSHA 30
97 River Road
Canton, CT 06019

Greenskies Renewable Energy LLC and its affiliates (hereinafter "Greenskies"), a Connecticut-headquartered Limited Liability Company, is pleased to submit this response for the City of Norwalk's (hereinafter "Norwalk") RFP 3670 for a solar energy developer to design, fabricate, deliver, install, operate and maintain a rooftop solar PV electric generating system under a Power Purchase Agreement (PPA). Greenskies has read and become familiar with RFP 3670 and accepts all terms and conditions in the RFP and all accompanying addenda. This proposal shall be valid for 90 calendar days after receipt by the City of Norwalk.

Greenskies Renewable Energy LLC

Founded in 2008, Greenskies Renewable Energy, LLC is a Connecticut-based solar developer and integrator that specializes in solar financing, system design, project implementation, and operations & maintenance. Greenskies is a privately held and family owned business that operates out of two facilities in Middletown, CT, and was recently voted one of the Best Places to Work in Connecticut by Hartford Courant and ranked #1 among Commercial and Industrial solar power firms in the United States by Greentech Media. Our Corporate Headquarters is located at 10 Main Street and comprises our Strategic Finance, Legal, Accounting, HR, Corporate and Business Development functions. Our Engineering, Procurement & Construction (EPC) Division is located at 180 Johnson Street in Middletown and houses our Engineering, Procurement, Project/Construction Management, DAS Monitoring, Shipping Logistics and our In-House Operations and Maintenance division.

Greenskies has an impressive track record here in our home state of Connecticut working with many municipalities to specifically implement solar arrays at no cost to the offtaker, all while causing no disruption to staff, students and the community during the construction process. Examples of some of our Connecticut projects can be found in Sections I-B, I-F and I-I of this response. Greenskies manages the process from Power Purchase Agreement (PPA) execution through third-party structural review and in-house engineering, procurement, construction and commissioning operations & maintenance. While most of Greenskies' competitors have a broad approach, which includes residential and utility-scale projects, Greenskies' unwavering focus on the Municipal and Commercial markets has led to an unparalleled level of expertise in these sectors. This allows Greenskies to execute in the most cost-effective manner while maintaining the highest level of quality, and Greenskies' highly-skilled team is able to provide its clients with custom-tailored solar services specifically designed to meet their energy needs.

Greenskies utilizes project management groups to oversee the development of similar type projects. All of Greenskies' project management groups are overseen by our EVP of Engineering, Procurement & Construction, VP of Construction and our Project Management Director. Within each Project Management group there exists a Project Manager, Assistant Project Manager, Project Engineer, Project Accountant, an E-1 Solar Technician and a Solar Technician. The solar technicians will be onsite daily to oversee the development of this project to Greenskies' stringent specifications.

Greenskies appreciates the opportunity to participate in this RFP. After conducting a thorough review of the five sites listed in RFP 3670, Greenskies chose to focus exclusively on the City Hall as we believe it will offer the best return for Norwalk. The most important factor in our decision was the impending replacement of the roof. Roof age plays a significant role in the size of the PV system which ensures optimal energy production for the building and maximum savings for the municipality. Installing solar on a new roof also guarantees Norwalk will receive the full 15 years of savings that the Zero Emissions Renewable Energy Credit, or ZREC, provides, and guarantees no long term disruption to the system's production for the entire duration of the contract. Furthermore, the timing of the project allows Greenskies to work in tandem with the roofing company to help expedite the installation of the PV system. While Greenskies has a tremendous amount of experience installing solar on schools in Connecticut, we decided

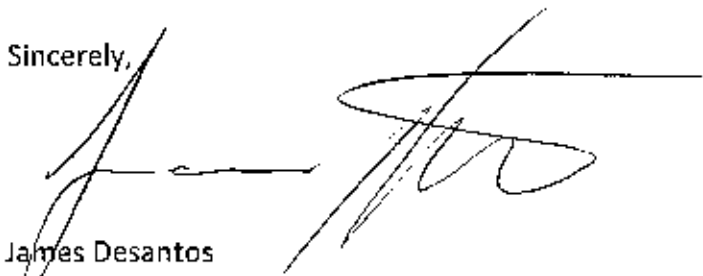
against bidding on Naramake Elementary School and Norwalk High School due to the area limitations cited in the RFP that would greatly limit the system size and therefore have little impact on offsetting the schools' energy costs. Greenskies also tries to avoid installing on roofs past a certain age that could potentially cause a disruption in the energy production should the roof require frequent repairs or replacement. A smaller system would also result in a considerably higher PPA rate. Greenskies also decided against bidding on Fodor Farm for the same system size limitation reasons for the schools. Finally, Greenskies also decided against bidding on the Oyster Park project due to the steep terrain that would considerably drive up the cost of the project and the PPA rate. We were also concerned about the uncertainty of if the municipal light district would support virtual net metering and our inability to secure a Connecticut ZREC for the project since it is not located in Eversource territory. By focusing solely on City Hall, Greenskies is confident in our ability to deliver a quality, cost effective project for the City of Norwalk. Greenskies is pleased to offer Norwalk several very competitive PPA rates with no escalation and no outlay of capital from the city for the entire term of the contract. All warranties for the proposed system's equipment can be transferred over to Norwalk at any time should the city decide to purchase the array outright, however Greenskies recommends that Norwalk maintain a PPA until at least Year 16 to ensure receiving the full benefit of the 15 year ZREC.

Procuring ZREC's is of paramount importance for a project's success. Greenskies has an outstanding track record of successfully navigating the Connecticut Zero Emission Renewable Energy Credit (ZREC) program and has won ZRECs for every project we've submitted a bid for since the inception of the ZREC program. Through this experience, Greenskies is confident in our ability to secure a very competitive ZREC that will offer the greatest benefit to Norwalk. At Norwalk's request, this proposal includes two pricing scenarios using a \$55 and \$60 ZREC assumption.

The team assembled in this proposal combine to propose an outstanding delivery system with development professionals of the highest caliber and relevant experience. The point of contact for this RFP, and throughout the duration of the project, will be Meagan Occhiogrosso. Should the City of Norwalk have any questions concerning this proposal, Meagan's contact information is listed below.

Thank you for your time in reviewing the enclosed response.

Sincerely,



James Desantos
Vice President of Business Development
Greenskies Renewable Energy

Greenskies has either completed or is under development on over 15 MW of educational and municipal facilities in the State of Connecticut with another 15 currently in PPA/SIA negotiations.

Project Name:	Status	Deal Type	Install Type	State	Utility	DC System Size
Assumption College O'Alton Library	Operational	SIA	Roof	MA	Eversource	52.875
City of New Britain - Parking Garage	Operational	PPA	Roof	CT	Eversource	136.845
City of Middletown - Remington Rand Municipal Building	Operational	PPA	Roof	CT	Eversource	379.4
Town of Southington - South End Elementary School	Operational	PPA	Ground	CT	Eversource	248.88
Town of Clinton - Eliot Elementary School	Operational	PPA	Roof	CT	United Illuminating	131.76
Town of Ginton - Joel Middle School	Operational	PPA	Roof	CT	United Illuminating	131.76
Town of Durham - Municipal Firehouse	Operational	PPA	Roof	CT	Eversource	93
Town of Southington - Plattsville Elementary School	Operational	PPA	Roof	CT	Eversource	145.28
City of Meriden - Municipal Landfill/WWT	Operational	PPA	Ground	CT	Eversource	1101.6
City of North Haven - Municipal Landfill/WWT	Operational	PPA	Ground	CT	United Illuminating	311.1
Town of Fairfield - Public Works Garage	Operational	PPA	Roof	CT	United Illuminating	93.33
Town of Fairfield - Warde High School	Operational	PPA	Roof	CT	United Illuminating	702.91
Town of Fairfield - Ludlowe High School	Operational	PPA	Roof	CT	United Illuminating	329.04
Town of Fairfield - Municipal Landfill/WWT	Under Construction	PPA	Ground	CT	United Illuminating	1,360.00
Town of Canterbury - Canterbury Elementary School	Under Construction	PPA	Roof	CT	Eversource	131.76
Town of Southington - Depaulo Middle School	Under Construction	PPA	Roof	CT	Eversource	328.32
Town of Southington - Kennedy Middle School	Under Construction	PPA	Roof	CT	Eversource	328.32
City of Milford - Milford Municipal Library (August 2016)	Under Development	PPA	Roof	CT	United Illuminating	131.76
Town of Fairfield - Mill Hill Elementary School	Under Construction	PPA	Roof	CT	United Illuminating	69.36
Wesleyan University - Private College	Under Construction	PPA	Ground	CT	Eversource	987.25
Town of Southington - Hutton Elementary School (August 2016)	Under Development	PPA	Roof/Ground	CT	Eversource	321.47
City of Middletown - High Water Treatment Facility (September 2016)	Under Development	PPA	Ground	CT	Eversource	230.58
Town of Trumbull - Madison Middle School (August 2016)	Under Development	PPA	Roof	CT	United Illuminating	321.47
Town of Trumbull - Hillcrest Middle School (September 2016)	Under Development	PPA	Roof	CT	United Illuminating	321.47
Town of Trumbull - Frenchtown Elementary School (August 2016)	Under Development	PPA	Roof	CT	United Illuminating	337.25
Town of Trumbull - Trumbull High School (August 2016)	Under Development	PPA	Roof	CT	United Illuminating	456.7
Town of Berlin - Griswold Elementary School (August 2016)	Under Development	SIA	Roof	CT	Eversource	221.34
Town of Berlin - Hubbard Elementary School (August 2016)	Under Development	SIA	Roof	CT	Eversource	147.56
Town of Berlin - McGee Middle School (August 2016)	Under Development	SIA	Roof	CT	Eversource	221.34
Town of Berlin - Willard Elementary School (August 2016)	Under Development	SIA	Roof	CT	Eversource	258.73
City of New Haven - Wilbur Cross High School (2017 Build)	Under Development	PPA	Roof	CT	United Illuminating	347.82
City of New Haven - Ross Woodward School (2017 Build)	Under Development	PPA	Roof	CT	United Illuminating	295.12
City of New Haven - Municipal Armory Building (2017 Build)	Under Development	PPA	Roof	CT	United Illuminating	247.69
City of New Haven - Benjamin Jepson School (2017 Build)	Under Development	PPA	Roof	CT	United Illuminating	134.81
City of New Haven - Bishop Woods School (2017 Build)	Under Development	PPA	Roof	CT	United Illuminating	142.23
City of New Haven - Brennan School (2017 Build)	Under Development	PPA	Roof	CT	United Illuminating	205.63
City of New Haven - Clinton Avenue School (2017 Build)	Under Development	PPA	Roof	CT	United Illuminating	137.02
City of New Haven - East Rock School (2017 Build)	Under Development	PPA	Roof	CT	United Illuminating	137.02
City of New Haven - John S. Martinez School (2017 Build)	Under Development	PPA	Roof	CT	United Illuminating	249.72
City of New Haven - Mauro Sheridan School (2017 Build)	Under Development	PPA	Roof	CT	United Illuminating	249.72
City of New Haven - Hill Regional School (2017 Build)	Under Development	PPA	Roof	CT	United Illuminating	194.39
City of New Haven - Wexler Grant School (2017 Build)	Under Development	PPA	Roof	CT	United Illuminating	189.72
City of New Haven - Cooperative Arts & Humanities School (2017 Build)	Under Development	PPA	Roof	CT	United Illuminating	137.02
City of New Haven - Columbus Family Academy (2017 Build)	Under Development	PPA	Roof	CT	United Illuminating	147.56
City of New Haven - West Rock Academy (2017 Build)	Under Development	PPA	Roof	CT	United Illuminating	147.56
City of New Haven - Hillhouse High School (2017 Build)	Under Development	PPA	Roof	CT	United Illuminating	179.18
Town of Sprague - Municipal Landfill/WWT (2017 Build)	Under Development	PPA	Ground	CT	Eversource	140.76
Metropolitan District Commission (MDC) - 2017 Build	Under Development	PPA	Ground	CT	Eversource	875.6
City of Milford - Housatonic Water Treatment Facility	Under Development	PPA	Ground	CT	United Illuminating	522.47
Town of Southington - Municipal Center Building	Under Development	PPA	Roof	CT	Eversource	131.75
Southington Water Department - Southington - CT	Under Development	PPA	Roof	CT	Eversource	131.75
City of North Haven - Middle School	Under Development	PPA	Roof	CT	United Illuminating	140
Southington Water Department WLL 9 - Southington - CT	Under Development	PPA	Ground	CT	Eversource	326.74
Town of Trumbull - Library	Under Development	PPA	Roof	CT	United Illuminating	131.74
Town of Trumbull - PW	Under Development	PPA	Roof	CT	United Illuminating	131.74
Town of Trumbull - TCE	Under Development	PPA	Roof	CT	United Illuminating	131.74

Total capacity (in kW DC) of operational solar electric installations completed by our company to date broken out by year:

GREENSKIES OPERATIONAL PROJECTS - THROUGH 2016

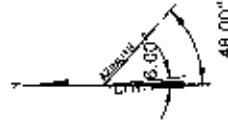
Prior to 2014	2014	2015	2016	2016
New Jersey Target - Cicelyville, NJ Target - Turnersville, NJ Target - Sewell, NJ Target - Howell, NJ Target - Brick, NJ Walmart - Leposa Farm, NJ Walmart - Neptune, NJ Walmart - Budd Lake, NJ Walmart - Flanders, NJ Walmart - Flemington, NJ Walmart - Freehold, NJ Walmart - Hackettstown, NJ	New York Target - Bay Shore, NY Target - Central Islip, NY Target - Copiague, NY Target - South Salinas, NY Target - Commack, NY New Jersey Target - Clark, NJ Target - Clifton, NJ Target - Hackettstown, NJ Target - North Brunswick, NJ Target - Rockaway, NJ Target - Vandalia, NJ Target - Edison, NJ Target - Englewood, NJ Target - Fairfield, NJ Target - Manasquan, NJ Target - North Bergen, NJ Target - Princeton, NJ Target - South Plainfield, NJ Target - Union, NJ Target - Burlington, NJ Target - De Leon, NJ Target - Mount Laurel, NJ Target - Voorhees, NJ	New York Target - Hicksville, NY Target - Clifton Park, NY (T-47) Target - Syosset, NY (T-521) Target - Colonie, NY (T-528) Target - Liverpool, NY (T-1475) Target - Henssler, NY (T-1756) Target - Queensbury, NY (T-1830) Target - Vestal, NY (T-1856) New Jersey Target - Cherry Hill, NJ Target - Hackensack, NJ Target - Denville, NJ (T-389) Target - Milltown, NJ Target - Riverdale, NJ Massachusetts Target - Framingham, MA Target - Hadley, MA Target - Plainfield, MA Walmart - Brockton, MA Walmart - Seekonk, MA Target - Swansea, MA (T-260)	New York Target - Depew, NY (T-101) Massachusetts Target - Leominster, MA (T-166) Connecticut Southington P. Schools Elementary Meriden-Lane II North Haven Landfill Fairfield Public Works (Food Highway) Fairfield Woods HS Fairfield Ludlow HS Theraplast Maryland Target - Baltimore, MD (T-253) Target - District Heights, MD (T-1887) Target - Abingdon, MD (T-187) Pennsylvania Target - Harrisburg, PA (T-2185) Target - Allentown, PA (T-2559) Target - Exton, PA (T-2526) Target - Wyomissing, PA (T-222) Target - Hanover, PA (T-2567) South Carolina Target - Lexington, SC (T-277) Target - Aiken, SC (T-1810) Target - North Charleston, SC (T-1825) Arizona Target - Tucson, AZ (T-254) Target - Tucson, AZ (T-255) California Target - Escondido, CA (T-274) Target - Cypress, CA (T-229) Target - Yuba City, CA (T-1818) Target - E. Colton, CA (T-1540) Target - Buena, CA (T-1421) Target - Morgan Hill, CA (T-252) Target - Sacramento, CA (T-257) Target - San Diego, CA (T-162) Target - Milpitas, CA (T-1926) Target - Vacaville, CA (T-227) Target - Richmond Park, CA (T-252) Target - Sacramento, CA (T-215)	Target - Sacramento, CA (T-1012) Target - Placerville, CA (T-1037) Target - Folsom, CA (T-1035) Target - Citrus Heights, CA (T-1172) Target - Chico, CA (T-1037) Target - Salinas, CA (T-1078) Target - San Ramon, CA (T-1048) Target - Fremont, CA (T-1028) Target - Rancho Cordova, CA (T-146) Target - Sacramento, CA (T-1032) Target - Sacramento, CA (T-1030) Target - Val Jo, CA (T-1031) Target - Marina, CA (T-1038) Target - Hollister, CA (T-1031) Target - Elk Grove, CA (T-1025) Target - San Mateo, CA (T-1122) Target - San Jose, CA (T-1281) Target - Lake Blaine, CA (T-148) Target - West Sacramento, CA (T-1228) Target - Napa, CA (T-1458) Target - Tracy, CA (T-1078) Target - Santa Rosa, CA (T-1037) Target - Colton, CA (T-1030) Target - Auburn, CA (T-1037) Target - Watsonville, CA (T-1143) Rhode Island Target - Warwick, RI (T-1430)

SYSTEM INFORMATION

SYSTEM SIZE (DC)	201.60 KW
SYSTEM SIZE (AC)	150.00 KW
PANEL SIZE	320W
PANEL QUANTITY	630
PANEL TILT	5°
PANEL AZIMUTH	0° S° & 48°
ROW SPACING	0' 6"
INVERTER SIZE	(3) 20 KW STRING-TYPE (3) 30 KW STRING-TYPE
ESTIMATED ANNUAL PRODUCTION	235.57 MWh

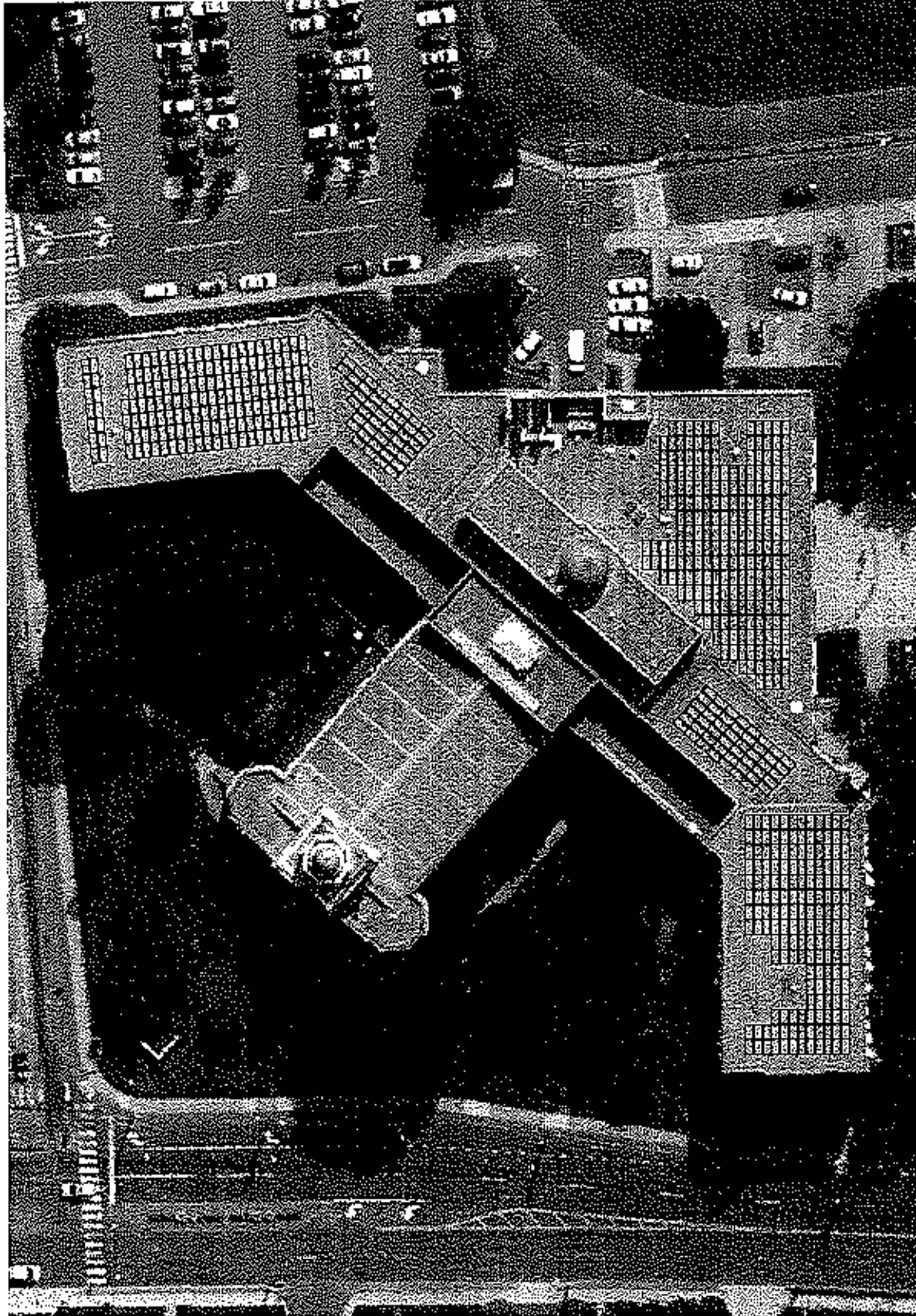


RACKING CROSS-SECTION
(NOT TO SCALE)



PROGRESS SET
NOT FOR CONSTRUCTION

S.01

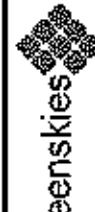


1. PROPOSED PV SOLAR ARRAY LAYOUT

PROPOSED SITE PLAN

CITY HALL
PV SOLAR ARRAY
125 EAST AVENUE
NORWALK, CT

REVISIONS:	NO.	DATE	DESCRIPTION



Main Street Suite E
downtown, CT 06457
PH - 860.398.5408
FAX - 860.398.6423

BATCH NO.:	PROPOSAL
DRAWN BY:	SD
SCALE:	AS NOTED
DATE:	18 SEPTEMBER 2016



Norwalk City Hall with 20 Year PPA, \$55 ZREC

Solar Output with 0.50% Degradation Factor	Solar Electricity Cost	Estimated Utility Rate with 2.5 % Escalation Factor	Rate Savings (Current Utility rate minus Solar rate)	Savings with Solar
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Year	Solar kWh/ Year	\$/kWh	\$/kWh	\$/kWh	\$
1	235,570	0.050	0.160	0.110	\$25,913
2	230,592	0.050	0.162	0.111	\$25,721
3	225,720	0.050	0.163	0.112	\$27,543
4	220,957	0.050	0.172	0.122	\$28,381
5	216,394	0.050	0.177	0.127	\$29,233
6	229,729	0.050	0.181	0.131	\$30,102
7	228,591	0.050	0.186	0.136	\$30,986
8	227,448	0.050	0.190	0.140	\$31,886
9	226,310	0.050	0.195	0.145	\$32,802
10	225,179	0.050	0.200	0.151	\$33,736
11	224,053	0.050	0.205	0.155	\$34,686
12	222,933	0.050	0.210	0.160	\$35,654
13	221,818	0.050	0.215	0.165	\$36,640
14	220,709	0.050	0.221	0.171	\$37,645
15	219,605	0.050	0.226	0.176	\$38,667
16	218,507	0.050	0.232	0.182	\$39,709
17	217,415	0.050	0.238	0.188	\$40,770
18	216,328	0.050	0.243	0.193	\$41,851
19	215,246	0.050	0.250	0.200	\$42,951
20	214,170	0.050	0.256	0.206	\$44,073
Total	4,494,182	0.050	0.204	0.154	\$689,949



Norwalk City Hall with 20 Year PPA, \$60 ZREC

Solar Output with 0.50% Degradation Factor	Solar Electricity Cost	Estimated Utility Rate with 2.5 % Escalation Factor	Rate Savings (Current Utility rate minus Solar rate)	Savings with Solar
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Year	Solar KWh/ Year	\$/KWh	\$/KWh	\$/KWh	\$
1	235,570	0.0947	0.1150	0.0203	\$26,419
2	234,492	0.0947	0.1164	0.0217	\$27,474
3	233,420	0.0947	0.1178	0.0231	\$28,529
4	232,357	0.0947	0.1192	0.0245	\$29,577
5	231,294	0.0947	0.1207	0.0259	\$29,626
6	229,739	0.0947	0.1221	0.0273	\$30,791
7	228,691	0.0947	0.1235	0.0287	\$31,671
8	227,648	0.0947	0.1250	0.0302	\$32,568
9	226,610	0.0947	0.1265	0.0316	\$33,481
10	225,579	0.0947	0.1280	0.0331	\$34,401
11	224,551	0.0947	0.1295	0.0345	\$35,350
12	223,532	0.0947	0.1310	0.0360	\$36,328
13	222,518	0.0947	0.1325	0.0374	\$37,306
14	221,709	0.0947	0.1341	0.0389	\$38,307
15	219,605	0.0947	0.1356	0.0404	\$39,326
16	218,507	0.0947	0.1372	0.0419	\$40,364
17	217,405	0.0947	0.1388	0.0434	\$41,422
18	216,328	0.0947	0.1403	0.0449	\$42,500
19	215,246	0.0947	0.1419	0.0464	\$43,597
20	214,170	0.0947	0.1435	0.0479	\$44,715
Total	4,494,182	0.0947	0.204	0.1097	\$703,431



Norwalk City Hall with 25 Year PPA, \$55 ZREC

	Solar Output with 0.50% Degradation Factor	Solar Electricity Cost	Estimated Utility Rate with 2.5 % Escalation Factor	Rate Savings (Current Utility rate minus Solar rate)	Savings with Solar
Year	kWh/Year	\$/kWh	\$/kWh	\$/kWh	\$
1	235,570	0.160	0.160	0.117	\$27,562
2	234,392	0.160	0.164	0.121	\$28,361
3	233,220	0.160	0.168	0.125	\$29,176
4	232,054	0.160	0.172	0.129	\$30,005
5	230,894	0.160	0.177	0.133	\$30,850
6	229,739	0.160	0.181	0.138	\$31,710
7	228,591	0.160	0.186	0.143	\$32,586
8	227,448	0.160	0.190	0.147	\$33,478
9	226,310	0.160	0.195	0.152	\$34,387
10	225,178	0.160	0.200	0.157	\$35,312
11	224,053	0.160	0.205	0.162	\$36,255
12	222,933	0.160	0.210	0.167	\$37,215
13	221,818	0.160	0.215	0.172	\$38,193
14	220,709	0.160	0.221	0.178	\$39,189
15	219,605	0.160	0.226	0.183	\$40,204
16	218,507	0.160	0.232	0.189	\$41,238
17	217,415	0.160	0.238	0.195	\$42,292
18	216,328	0.160	0.243	0.200	\$43,365
19	215,246	0.160	0.250	0.207	\$44,458
20	214,170	0.160	0.256	0.213	\$45,572
21	213,099	0.160	0.262	0.219	\$46,707
22	212,032	0.160	0.269	0.226	\$47,863
23	210,973	0.160	0.275	0.232	\$49,041
24	209,919	0.160	0.282	0.239	\$50,241
25	208,869	0.160	0.289	0.246	\$51,465
TOTAL	5,549,075	0.160	0.219	0.176	\$966,725



Norwalk City Hall with 25 Year PPA, \$60 ZREC

Solar Output
with 0.60%
Degradation
Factor

Solar
Electricity
Cost

Estimated
Utility Rate with
2.5 %
Escalation Factor

Rate Savings
(Current Utility
rate minus
Solar rate)

Savings with
Solar

Year	Solar kWh Year	\$/kWh	\$/kWh	\$/kWh	\$
1	235,570	0.160	0.160	0.120	\$28,268
2	234,392	0.160	0.164	0.124	\$29,068
3	233,226	0.160	0.168	0.128	\$29,876
4	232,064	0.160	0.172	0.132	\$30,701
5	230,894	0.160	0.177	0.137	\$31,542
6	229,739	0.160	0.181	0.141	\$32,399
7	228,591	0.160	0.186	0.146	\$33,272
8	227,448	0.160	0.190	0.150	\$34,160
9	226,310	0.160	0.195	0.155	\$35,066
10	225,179	0.160	0.200	0.160	\$35,988
11	224,056	0.160	0.205	0.165	\$36,927
12	222,938	0.160	0.210	0.170	\$37,884
13	221,818	0.160	0.215	0.175	\$38,859
14	220,709	0.160	0.221	0.181	\$39,852
15	219,605	0.160	0.226	0.186	\$40,863
16	218,507	0.160	0.232	0.192	\$41,894
17	217,415	0.160	0.238	0.198	\$42,944
18	216,328	0.160	0.243	0.203	\$44,014
19	215,246	0.160	0.250	0.210	\$45,104
20	214,170	0.160	0.256	0.216	\$46,214
21	213,099	0.160	0.262	0.222	\$47,346
22	212,034	0.160	0.269	0.229	\$48,499
23	210,973	0.160	0.275	0.235	\$49,674
24	209,919	0.160	0.282	0.242	\$50,871
25	208,869	0.160	0.289	0.249	\$52,091
TOTAL	5,549,075	0.160	0.219	0.179	\$983,372

NORWALK CITY HALL BUYOUT TABLE BEGINNING AT YEAR 6

Norwalk City Hall 20 yr PPA	Yr. 5	Yr. 7	Yr. 8	Yr. 9	Yr. 10	Yr. 11	Yr. 12	Yr. 13	Yr. 14	Yr. 15	Yr. 16	Yr. 17	Yr. 18	Yr. 19	Yr. 20
\$55 ZREC	\$306,529	\$274,792	\$252,640	\$230,178	\$207,322	\$184,066	\$160,401	\$136,318	\$111,809	\$86,865	\$61,477	\$50,485	\$40,679	\$30,730	\$20,636
\$60 ZREC	\$307,377	\$275,203	\$252,657	\$229,793	\$206,526	\$182,846	\$158,745	\$134,214	\$109,245	\$83,829	\$57,956	\$47,456	\$38,238	\$28,886	\$19,398